



**GLEN EIRA CITY COUNCIL**

**ORDINARY COUNCIL MEETING**

**TUESDAY 12 AUGUST 2025**

**MINUTES**

**Meeting was held in the Council Chambers,  
Corner Hawthorn & Glen Eira Roads, Caulfield  
at 7:30 PM**

Present

The Mayor, Councillor Simone Zmood  
Councillor Arabella Daniel  
Councillor Margaret Esakoff  
Councillor Jane Karlake  
Councillor Sam Parasol  
Councillor Luca Ragni  
Councillor Kay Rimbaldo  
Councillor Kimberley Young  
Councillor Li Zhang

Council Officers Present

Chief Executive Officer, Lucy Roffey  
Director Customer and Corporate Affairs, Kellie Vise  
Director Sustainability, Assets and Leisure, Niall McDonough  
Director Community Wellbeing, Jane Price  
Director Planning and Place, Rosa Zouzoulas  
Chief Financial Officer, John Vastianos  
Manager Legal, Risk and Governance, Diana Vaynrib  
Councillor Business Officer, Alexandra Fry  
Councillor Business Officer, Kylie Webster  
Councillor Business Officer, Mary Lennon

**INDEX**

<b>1.</b>	<b>ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....</b>	<b>4</b>
<b>2.</b>	<b>APOLOGIES.....</b>	<b>4</b>
<b>3.</b>	<b>REMINDER TO DISCLOSE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA .....</b>	<b>4</b>
<b>4.</b>	<b>PUBLIC PARTICIPATION .....</b>	<b>5</b>
<b>5.</b>	<b>WRITTEN PUBLIC QUESTIONS TO COUNCIL .....</b>	<b>5</b>
<b>6.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING OR MEETINGS .....</b>	<b>6</b>
<b>7.</b>	<b>RECEPTION AND READING OF PETITIONS AND JOINT LETTERS .....</b>	<b>6</b>
	Nil	
<b>8.</b>	<b>REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS .....</b>	<b>6</b>
8.1	Delegate Report - Councillor Jane Karlake - Local Government Working Group on Gambling.....	6
<b>9.</b>	<b>REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY .....</b>	<b>7</b>
<b>9.1</b>	<b>Advisory Committees .....</b>	<b>7</b>
9.1.1	Advisory Committee Minutes.....	7
<b>9.2</b>	<b>Records of Assembly .....</b>	<b>7</b>
9.2.1	Records of Assemblies .....	7
<b>10.</b>	<b>OFFICER REPORTS (AS LISTED).....</b>	<b>8</b>
10.1	Draft Council Plan 2025-2029 and supporting draft long term plans.....	8
10.2	Investigation into Potential Use of Privately Owned Land for Temporary Open Space.....	9
10.3	Establishment, adoption of Terms of Reference and appointment of Councillor members to Advisory Committees.....	10
10.4	Tender 2025.29 Provision of Street Sweeping and Cleaning Services.....	11
10.5	Tender 2025.104 Printing Of Glen Eira News .....	12

10.6	Appointment of Acting Chief Executive Officer .....	12
<b>11.</b>	<b>URGENT BUSINESS.....</b>	<b>13</b>
<b>12.</b>	<b>ORDINARY BUSINESS .....</b>	<b>13</b>
12.1	Requests for reports from a member of Council staff .....	13
12.2	Right of reply .....	13
12.3	Notice of Motion / Notice of Rescission .....	13
12.3.1	Notice of Motion: Council's Footpath Network Condition .....	13
12.3.2	Notice of Motion: Expansion of No Smoking Areas within the Municipality .....	14
12.4	Councillor questions.....	14
<b>13.</b>	<b>CONFIDENTIAL ITEMS.....</b>	<b>15</b>
	Nil	
<b>14.</b>	<b>CLOSURE OF MEETING.....</b>	<b>15</b>



**1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Mayor read the acknowledgement.

Glen Eira City Council Acknowledges the peoples of the Kulin Nation as Traditional Owners and Custodians, and pay our respect to their Elders past, present and emerging. We Acknowledge and uphold their continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

**2. APOLOGIES**

Nil

**3. REMINDER TO DISCLOSE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA**

Councillors were reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or any item that was considered at this meeting, in accordance with Section 130(2) of the *Local Government Act 2020* and Rule 85 of the Glen Eira City Council Governance Rules. Councillors were then invited to indicate any such conflict of interest.

**Suspend Standing Orders**

**Moved: Cr Zmood**

**Seconded: Cr Ragni**

That Council suspend standing orders at 7:33pm.

**CARRIED UNANIMOUSLY**

Condolence for the passing of Cr Christine Walker from Macedon Ranges Council.

**Resume Standing Orders**

**Moved: Cr Zmood**

**Seconded: Cr Young**

That Council resumes standing orders at 7:35pm.

**CARRIED UNANIMOUSLY**

**4. PUBLIC PARTICIPATION**

This evening there was one submission for Public Participation.

**5. WRITTEN PUBLIC QUESTIONS TO COUNCIL**

This evening there were two Written Public Questions to Council.

<p><b>Sally Clarke</b></p>	<p><b>Question 1:</b></p> <p>Could the council install the same baskets on Glen Eira street bins like Port Phillip has?</p> <p>This would be an excellent way of reducing recycling waste going to landfill and would allow residents and community groups to save money.</p> <p>We appreciate all meaningful measures like this to show our community best practises.</p> <p><b>Answer:</b></p> <p>Council is always looking for opportunities to demonstrate best practice in sustainability.</p> <p>Our Circular Economy team is currently assessing options to adapt our public street bins to better support recycling through the Container Deposit Scheme.</p> <p>This includes evaluating basket designs like those being trialled by the City of Port Phillip.</p> <p>If proven effective, these baskets could help divert recyclable containers from landfill.</p> <p>We will consider the outcomes of Port Phillip's trial, along with similar initiatives, to guide our approach and ensure it meets the needs of our community</p>
<p><b>Brian Malley</b></p>	<p><b>Question 2:</b></p> <p>I support paid parking but have concerns about the Glen Eira Activity Centre Parking Management Strategy (Revision A, 20 June 2025), ref: -Aug 25 Glen Eira News "we're starting a conversation..." especially noting the short feedback survey window ending 24 August 2025.</p> <p>I note this consultant's report has been under development for over twelve months; hence, I am surprised and concerned at the urgency to close such an important feedback survey. The consultant's report to me is unclear on issues such as initial engagement with Glen Eira residents, local business owners, employees, weather considerations during survey data collection, unclear revenue governance, historical infringements, and local employer/employee parking behaviours.</p> <p>To allow for further community input for such an important strategy, the Council's consideration of a further six-week extension for the</p>

	<p>feedback survey would be most appreciated. Is this possible?</p> <p><b>Answer:</b></p> <p>The Parking Management Strategy seeks to provide a review of parking in Glen Eira and specifically for its activity centres along with feasible options to assist with the community engagement process.</p> <p>Our Community Engagement Policy guides how we involve our community in decision-making — and in this case, we've engaged for a longer period than the Policy requires. We've already received close to 2,000 contributions, showing strong interest and broad reach across residents, traders, and stakeholders.</p> <p>We understand that parking is a deeply felt issue, and we've designed this engagement to be inclusive and accessible — with online surveys, pop-ups, walk-throughs, targeted outreach, and focus groups. The four-week window has proven effective in giving people time to understand the strategy and share their views meaningfully. We're confident this approach reflects genuine and robust engagement.</p>
--	--

## 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OR MEETINGS

**Moved: Cr Daniel**

**Seconded: Cr Karlake**

That the minutes of the Ordinary Council Meeting held on 22 July 2025 be confirmed.

**CARRIED UNANIMOUSLY**

## 7. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

Nil

## 8. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS

### 8.1 DELEGATE REPORT - COUNCILLOR JANE KARSLAKE - LOCAL GOVERNMENT WORKING GROUP ON GAMBLING

Cr Karlake - Local Government Working Group on Gambling

**9. REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY**

---

**9.1 Advisory Committees**

---

**9.1.1 ADVISORY COMMITTEE MINUTES****Moved: Cr Esakoff****Seconded: Cr Ragni**

That the minutes of the Advisory Committee meeting as shown below be received and noted.

1. Elsternwick Club Advisory Committee Minutes – 16 June 2025

**CARRIED UNANIMOUSLY**

---

**9.2 Records of Assembly**

---

**9.2.1 RECORDS OF ASSEMBLIES****Moved: Cr Esakoff****Seconded: Cr Ragni**

That Council notes the Records of Assemblies for:

1. 8 July 2025 Assembly;
2. 15 July 2025 Assembly;
3. 15 July 2025 Assembly; and
4. 22 July 2025 Pre-meeting.

**CARRIED UNANIMOUSLY**

**10. OFFICER REPORTS (AS LISTED)**

---

**10.1 DRAFT COUNCIL PLAN 2025-2029 AND SUPPORTING DRAFT LONG TERM PLANS**

---

**Moved: Cr Zmood****Seconded: Cr Ragni**

That Council:

1. Endorses the following draft plans for community engagement from 13 August to 10 September 2025:
  - a) Draft *Council Plan 2025-2029* (integrating the Municipal Public Health and Wellbeing Plan) as presented in **Attachment 1**
  - b) Draft *Financial Plan 2025-2035*, as presented in **Attachment 2**
  - c) Draft *Asset Plan 2025-2035*, as presented in **Attachment 3**
  - d) Draft *Climate Emergency Response Strategy 2025-2029*, as presented in **Attachment 4**
2. Requests a further report on the submissions received and revised draft plans for consideration on or before 28 October 2025.

**CARRIED UNANIMOUSLY****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Rimbaldo**

That Cr Young be granted a two minute extension of speaking time.

**CARRIED UNANIMOUSLY**



---

**10.2 INVESTIGATION INTO POTENTIAL USE OF PRIVATELY OWNED LAND FOR TEMPORARY OPEN SPACE**

---

**Moved: Cr Parasol****Seconded: Cr Ragni**

That Council:

1. Approves officers to undertake further detailed investigations into the merits of developing temporary open space on vacant privately owned sites; and
2. Requests officers prepare a report on the findings and recommendations of this investigation for a future Ordinary Council Meeting

For the Motion: Crs Esakoff, Parasol, Zmood, Daniel, Rimbaldo, Young and Ragni (7)

Against the Motion: Crs Zhang and Karlake (2)

**CARRIED****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Karlake**

That Cr Zhang be granted a two minute extension of speaking time.

**CARRIED UNANIMOUSLY****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Ragni**

That Cr Karlake be granted a two minute extension of speaking time.

**CARRIED UNANIMOUSLY**

---

**10.3 ESTABLISHMENT, ADOPTION OF TERMS OF REFERENCE AND APPOINTMENT OF COUNCILLOR MEMBERS TO ADVISORY COMMITTEES**

---

**Moved: Cr Daniel****Seconded: Cr Zhang**

That Council:

1. Notes that the discretionary advisory committees that were established during the 2020 to 2024 Council term ceased to exist at the end of the 2024 Council term; and
2. Establishes the following Advisory Committees:
  - a) Community Safety, Cohesion, Health and Wellbeing Advisory Committee;
  - b) Diverse, Welcoming and Accessible Places Advisory Committee;
  - c) Environmental Stewardship Advisory Committee;
  - d) Innovation and Financial Sustainability Advisory Committee; and
3. Requests Council officers to bring to a future Ordinary Council Meeting, following adoption of the Council Plan 2025–2029, a report containing draft Terms of Reference for each Council Advisory Committee for Council's consideration and endorsement; and
4. Appoints the following Councillors to each Advisory Committee:
  - a) Community Safety, Cohesion, Health and Wellbeing Advisory Committee - Cr Jane Karlake (Chair), Cr Kay Rimbaldo, Cr Margaret Esakoff (Deputy Chair), and Cr Li Zhang;
  - b) Diverse, Welcoming and Accessible Places Advisory Committee - Cr Sam Parasol (Chair), Deputy Mayor, Cr Luca Ragni (Deputy Chair) and Cr Kimberley Young;
  - c) Environmental Stewardship Advisory Committee - Cr Arabella Daniel (Chair), Cr Li Zhang (Deputy Chair), Mayor, Cr Simone Zmood;
  - d) Innovation and Financial Sustainability Advisory Committee - Cr Kimberley Young (Chair), Cr Sam Parasol (Deputy Chair) and Cr Jane Karlake; and
5. Authorises officers to commence recruitment of community and other members to each of the Advisory Committees.

**CARRIED UNANIMOUSLY**

---

**10.4 TENDER 2025.29 PROVISION OF STREET SWEEPING AND CLEANING SERVICES**

---

**Moved: Cr Parasol****Seconded: Cr Rimbaldo**

That Council having reviewed and considered the confidential Tender Evaluation report (attachment 1 to this report):

1. appoints Environmental Wastewater Catchment Services Pty Ltd, as the contractor under Tender number 2025.29 for an amount in accordance with the Schedule of Rates submitted;
2. prepares the contract in accordance with the Conditions of Contract included in the Tender;
3. authorises the CEO to execute the contract on Council's behalf;
4. notes the attachment to the report remain confidential in accordance with section 3(1)(g) of the *Local Government Act 2020* or until Council resolves otherwise;
5. authorises Council officers to disclose any confidential information in relation to this item, but only to the extent necessary to give effect to the resolution; and
6. authorises Council officers to disclose the successful tenderer name in the meeting minutes for this item.

**CARRIED UNANIMOUSLY**

---

**10.5 TENDER 2025.104 PRINTING OF GLEN EIRA NEWS**

---

**Moved: Cr Rimbaldo****Seconded: Cr Karslake**

That Council having reviewed and considered the confidential Tender Evaluation report (**Attachment 1**).

1. appoints Newsprinters Pty Ltd, as the panel contractor under Tender number 2025.104 for an amount in accordance with the Schedule of Rates submitted;
2. prepares the contracts in accordance with the Conditions of Contract included in the tender;
3. authorises the CEO to execute the contracts on Council's behalf;
4. notes the attachment to the report remain confidential in accordance with section 3(1)(g) of the *Local Government Act 2020* or until Council resolves otherwise; and
5. authorises Council officers to disclose any confidential information in relation to this item, but only to the extent necessary to give effect to the resolution.
6. authorises Council officers to disclose the successful tenderer name in the meeting minutes for this item.

**CARRIED UNANIMOUSLY**

---

**10.6 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

---

**Moved: Cr Parasol****Seconded: Cr Ragni**

That Council makes the following appointment to the role of Acting Chief Executive Officer during the absence of the Chief Executive Officer on leave:

- Kellie Vise, Director Customer and Corporate Affairs for the period from 5pm on Friday 3<sup>rd</sup> October 2025 until 8am on Thursday 16<sup>th</sup> October 2025 inclusive.

**CARRIED UNANIMOUSLY**

**11. URGENT BUSINESS**

Nil

**12. ORDINARY BUSINESS****12.1 Requests for reports from a member of Council staff**

Nil

**12.2 Right of reply**

Nil

**12.3 Notice of Motion / Notice of Rescission****12.3.1 NOTICE OF MOTION: 25/002 - COUNCIL'S FOOTPATH NETWORK CONDITION**

**Moved: Cr Zmood**

**Seconded: Cr Karslake**

That Council officers:

1. Prepare a report on the Condition of Council's footpath network. The report should include, but not be limited to, information on the following:
  - a) Council's approach to footpath maintenance and renewal;
  - b) The current condition assessment of Council's footpath network based on the National Asset Management Guidelines and any trend information over the past 5 years;
  - c) Data on trends in how the use of asphalt wedging and grinding have featured in Council's footpath condition improvement program over the last 5 years;
  - d) Data on trends in the amount of financial investment and square metres delivered in Council's footpath program over the last 5 years and the correlation to footpath network condition improvement;
  - e) Opportunities for the use of emerging technologies and new approaches to further enhance the delivery and performance of our footpath maintenance and renewal program.
2. Table the report at an Ordinary Council Meeting before the end of 2025.

**CARRIED UNANIMOUSLY**

**12.3.2 NOTICE OF MOTION: 25/003 - EXPANSION OF NO SMOKING AREAS WITHIN THE MUNICIPALITY****Moved: Cr Esakoff****Seconded: Cr Daniel**

That Council officers:

1. Prepare a report on the process to expand No Smoking areas within the municipality to include:
  - a. Council parks and reserves;
  - b. Council land adjacent to Council community facilities (including libraries and pools);
  - c. Council land adjacent to privately run community facilities; and
  - d. within 15m of any street frontage of a Victorian childcare centre, kindergarten, preschool and primary, secondary school and tertiary education facilities.
2. Table the report at the 16 October 2025 Ordinary Council Meeting.

**CARRIED UNANIMOUSLY****12.4 Councillor questions**

Nil

**13. CONFIDENTIAL ITEMS**

Nil

**14. CLOSURE OF MEETING**

The meeting closed at 9:28pm.

Confirmed this 2 September 2025 Ordinary Council Meeting

**Chairperson**.....