

2025 GLEN EIRA BUSINESS EXCELLENCE AWARDS – Terms & Conditions

To be eligible to enter the Glen Eira Business Excellence Awards run by Glen Eira City Council (**Council**) businesses are required to meet the following conditions of entry:

General eligibility criteria

1. A business must meet all of the general eligibility criteria to be eligible to enter the Glen Eira Business Excellence Awards (Award Program).

2. The general eligibility criteria are:

(a) The business's principal place of business must be within the Glen Eira City Local Government Area.

(b) The business must have an ABN.

(c) business owners/operators making an application for their business, must have all the appropriate permit approvals in place to run their business, including but not limited to Planning, Building, Environmental Health, Local Laws, or any other relevant Council department.

(d) Applicants must not be the subject of any regulatory, legislative, investigative or compliance process as it relates to the Business.

(c) Council must receive entries by 11.59 pm on Monday 18 August 2025.

(d) Only Council's online application form will be accepted.

3. The following are not eligible to enter the Award Program:

(a) employees of Council and Councillors and their immediate family members.

(b) Businesses with a primary operation relating to gambling and electronic gaming machines.

(c) business owners or operators who have outstanding debts to Council overdue by more than 6 months at the time of application and who are not complying with a repayment plan approved by Council.

4. Applicants of above the age of 13 are welcome to apply. For applicants between the ages 13 to 17, Council will seek consent from a legal guardian to validate the application and confirm attendance at the Business Excellence Awards night.

Specific eligibility criteria

5. An applicant for the Home-based Business category must have an ABN registered at a residential address located within Glen Eira and no permanent physical business premises.

6. An applicant for the Emerging Business category must have an ABN registered after 1 January 2023.

General Rules

8. The Awards are a competition of skill and chance plays no part in determining the winner. The Awards are judged on the applicant's responses to the awards criteria highlighting the applicant's commitment to excellence, community impact and overall business achievements.

9. Once submitted entries cannot be edited by the applicant.

10. You cannot apply if you were a winner in at least three Glen Eira Business Excellence Awards categories in the past 5 years.
11. Applicants can submit an entry in only one of the awards categories.
12. Council may re-categorise an entry at its absolute discretion. Council's decision is final, and no correspondence will be entered into regarding the decision.
13. The winners of each category will be publicly announced on 20 November 2025. Winners will be contacted by phone and/or email.
14. Council may publish the following information on its website (gleneira.vic.gov.au), our social media platforms including Instagram and Facebook, GE News and our Business E-newsletter:
 - (a) the business name of each applicant and their relevant category;
 - (b) the business name of each finalist and winner of their relevant category; and
 - (c) the names and photographs of participants in the award ceremony.
15. Applicants, finalists, and winners agree to be profiled in the media in relation to the Award Program.
16. Council may determine the finalists and winner of each category in its absolute discretion. Council's decision is final, and no correspondence will be entered into regarding the decision.
17. Council is not liable for late, lost, incomplete, invalid, incorrectly submitted, illegible, corrupted or misdirected entries, claims, or correspondence concerning the Award Program.
18. Council reserves the right to alter or amend these terms and conditions at any time without further recourse to the applicants.
19. If, for any reason, any aspect of the Award Program is not capable of running as planned, including because of tampering, unauthorised intervention, fraud, technical failure or any cause beyond the control of Council, Council may, in its absolute discretion, cancel, terminate, modify or suspend the Award Program, or invalidate any affected entries.
20. Applicants must ensure compliance with relevant laws and standards.
22. The business and financial information submitted in an application will be treated as confidential and will be available to Council for the purpose of the Award Program.
23. An applicant will assist in undertaking promotional activity relating to the Award Program by, for example, allowing Council to take photographs or providing photographs to Council, subject to the Privacy and Data Protection Act 2014 (Vic).

Privacy Notice

Glen Eira City Council (Council) is committed to protecting the personal information provided by you in accordance with the principles of the Privacy and Data Protection Act 2014 (Vic) (PDP Act). Personal information submitted by you in relation to your Business Excellence Awards application is collected for the purpose of processing your application, administering the Award Program, promoting the Award Program in Council's print and digital publications, including on social media, providing contact information about the participation of applicants in the Award Program to the media, remaining in contact with you and improving our services. If you do not

provide the requested information your application will not be able to be progressed. The information collected from applications may be entered into Council's Business Support database to provide future communications about events, training, etc. We will take reasonable steps to protect personal information from unauthorised access, improper use, disclosure or alteration, and unlawful or accidental destruction or loss. We maintain secure systems for storing personal information and have security procedures to ensure we protect personal information. If you want to know more about privacy, including your right to seek access to your personal information, see our Privacy Page at <https://www.gleneira.vic.gov.au/about-council/our-organisation/council-legislation-and-policies/privacy> or contact Council's privacy officer on 9524 3333. Council's Privacy and Health Records Policy is available at <https://www.gleneira.vic.gov.au/media/sjgguiec/privacy-and-health-records-policy-2025.pdf>.