



TIMELINE FOR SCHOOL

Week three and four, Term Four	20–31 October	<ul style="list-style-type: none"> Announce your school's participation in <i>Active Schools — Go for Gold (GFG)</i> to your school community and prepare newsletter text for Term Four. Include information about <i>GFG</i> and associated activities in your newsletter, school calendar, website and social media. Collateral — expect a delivery during the weeks 13–24 October, which will include: <ul style="list-style-type: none"> Electronic Golden Tickets (emailed) Participation Certificates (emailed) Posters (emailed) Classroom Calendars Posters — display around the school (emailed). Classroom Calendars — distribute and display in all classrooms, ready for Term Four once received. Council will use these to count your total walks this year. Plan what activities you would like to run during the four weeks of <i>GFG</i>. You might like to combine activities (e.g. decorate your shoes, bike or scooter — see suggestions/ideas sheet).
Week five	3–7 November	<ul style="list-style-type: none"> <i>GFG</i> commences on Monday 3 November. Distribute Golden Tickets to all students at the start of <i>GFG</i> (electronic). Ensure Classroom Calendars are distributed and displayed in each classroom. Remember, Council will use these to count your total walks. School website/social media channels — include information about <i>GFG</i> and associated activities (if relevant). Planned activities (e.g. design your own Golden Ticket or decorate your shoes, bike or scooter) — decide when you will roll these out, especially if planned for week one. <p>NB: See suggestions/ideas sheet. The blank ticket template can be downloaded from: www.gleneira.vic.gov.au/active-schools</p>
Week six	10–14 November	<ul style="list-style-type: none"> Include information about <i>GFG</i> and associated activities in your newsletter, school calendar, website and social media. Roll out/conduct your planned activities and events for week two of <i>GFG</i> (e.g. Tuesday — decorate shoes, bike or scooter day).
Week seven	17–21 November	<ul style="list-style-type: none"> Roll out/conduct any other planned activities and events for week three of <i>GFG</i>. Optional — prepare certificates for all students who participated in <i>GFG</i>.

Week eight	24–28 November	<ul style="list-style-type: none"> • Roll out/conduct your planned activities and events for week four of <i>GFG</i>. • Optional — finalise certificates and distribute them to students from Friday 28 November onwards. • Ensure all walks are recorded on the Classroom Calendars.
Week nine	1–5 December	<ul style="list-style-type: none"> • Distribute certificates to all students who participated in <i>GFG</i>. • Wednesday 3 December (5 pm) — entries close (all Classroom Calendars must be submitted to Glen Eira City Council).
Week 10	8–12 December	<ul style="list-style-type: none"> • School to determine Rebel Sport voucher winner and present this to the winning student. • Wednesday 10 December — Council notifies the winning school.
Week 11	15–19 December	<ul style="list-style-type: none"> • Council presents the Trophy at an assembly on a date to be determined (no later than Wednesday 17 December).

