



**GLEN EIRA CITY COUNCIL**

**ORDINARY COUNCIL MEETING**

**TUESDAY 16 DECEMBER 2025**

**MINUTES**

**Meeting was held in the Council Chambers,  
Corner Hawthorn & Glen Eira Roads, Caulfield  
at 7:30 PM**

Councillors Present

The Mayor, Councillor Simone Zmood  
Councillor Arabella Daniel  
Councillor Margaret Esakoff  
Councillor Jane Karlake  
Councillor Sam Parasol  
Councillor Luca Ragni  
Councillor Kay Rimbardo  
Councillor Kimberley Young  
Councillor Li Zhang

Council Officers Present

Chief Executive Officer, Lucy Roffey  
Director Customer and Corporate Affairs, Kellie Vise  
Director Sustainability, Assets and Leisure, Niall McDonough  
Director Community Wellbeing, Jane Price  
Director Planning and Place, Rosa Zouzoulas  
Chief Financial Officer, John Vastianos  
Manager Legal, Risk and Governance, Diana Vaynrib  
Coordinator Councillor Business, Karling Colomiere  
Councillor Business Officer, Rebecca Dixon  
Councillor Business Officer, Mary Lennon

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**1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Mayor read the acknowledgement.

Glen Eira City Council Acknowledges the peoples of the Kulin Nation as Traditional Owners and Custodians, and pay our respect to their Elders past, present and emerging. We Acknowledge and uphold their continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

**2. APOLOGIES**

Nil

**3. REMINDER TO DISCLOSE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA**

Councillors were reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or any item that was considered at this meeting, in accordance with Section 130(2) of the *Local Government Act 2020* and Rule 85 of the Glen Eira City Council Governance Rules. Councillors were then invited to indicate any such conflict of interest.

**Suspend Standing Orders**

**Moved: Cr Zmood**

**Seconded: Cr Young**

That Council suspend standing orders at 7.34pm.

**CARRIED UNANIMOUSLY**

*The Mayor gave a statement of condolence for the lives lost in the recent Bondi tragedy. Councillors were then invited to say a few words.*

**Resume Standing Orders**

**Moved: Cr Zmood**

**Seconded: Cr Zhang**

That Council resumes standing orders at 7.57pm.

**CARRIED UNANIMOUSLY**

**4. PUBLIC PARTICIPATION**

This evening there were six submissions for public participation.

**5. WRITTEN PUBLIC QUESTIONS TO COUNCIL**

This evening there were two written public questions to Council.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OR MEETINGS**

**Moved: Cr Daniel**

**Seconded: Cr Esakoff**

That the minutes of the Ordinary Council Meeting held on 25 November 2025 be confirmed.

**CARRIED UNANIMOUSLY**

**7. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS****7.1 PETITION: GYM EQUIPMENT AT JOYCE PARK, ORMOND**

**Moved: Cr Zhang**

**Seconded: Cr Parasol**

That Council:

1. receives and notes the petition; and
2. refers this petition to the relevant Council officers for investigation with a detailed response to be provided to the submitter.

**CARRIED UNANIMOUSLY**

**8. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

Cr Zhang – Municipal Association of Victoria – Board Meeting.

Cr Young – Australian Local Government Association Roads Congress 2025.

Cr Karslake – Mary Rogers Award – Victorian Local Government Association.

**9. REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY**

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**9.1 Advisory Committees**

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**9.1.1 ADVISORY COMMITTEE MINUTES****Moved: Cr Ragni****Seconded: Cr Parasol**

That the minutes of the Advisory Committee meeting as shown below be received and noted.

1. Elsternwick Club Advisory Committee Minutes – 6 November 2025

**CARRIED UNANIMOUSLY**

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**9.2 Records of Assembly**

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**9.2.1 RECORD OF ASSEMBLIES****Moved: Cr Esakoff****Seconded: Cr Ragni**

That Council notes the Records of Assemblies for:

1. 11 November 2025 Assembly;
2. 18 November 2025 Assembly; and
3. 25 November 2025 Pre-meeting.

**CARRIED UNANIMOUSLY**

**Meeting Extension****Moved: Cr Zmood****Seconded: Cr Zhang**

That the meeting be extended to conclude at 11pm.

**CARRIED UNANIMOUSLY**

**10. OFFICER REPORTS (AS LISTED)**

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**10.1 PARKING MANAGEMENT STRATEGY**

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**Moved: Cr Rimbaldo****Seconded: Cr Ragni**

That Council:

1. Acknowledges the community feedback received during the engagement period;
2. Notes the Glen Eira Activity Centre Parking Management Strategy – Revision A, June 2025;
3. Requests officers to implement Smart Technology parking sensors in the Bentleigh, Carnegie, and Elsternwick activity centres;
4. Notes that Smart Technology sensor data will assist with timely and efficient parking enforcement;
5. Undertakes a 12-month review of sensor data, with transparent reporting provided to Council;
6. Ensure that no paid parking is introduced for the duration of this 12 month review;
7. Introduces a voluntary, opt-in app providing real-time parking information; and
8. Support providing parking limit consistency as much as possible by aligning and/or extending existing parking restrictions to cover evenings, including weekends, in Bentleigh, Carnegie, and Elsternwick, activity centres.

For the Motion: Crs Zhang, Zmood, Karlake, Rimbaldo, Young and Ragni (6)

Against the Motion: Crs Esakoff, Parasol and Daniel (3)

**CARRIED**

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**Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Karslake**

That Cr Ragni be granted a four minute extension of speaking time.

**CARRIED UNANIMOUSLY****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Zhang**

That Cr Esakoff be granted a six minute extension of speaking time.

**CARRIED UNANIMOUSLY****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Parasol**

That Cr Esakoff be granted a twenty second extension of speaking time.

**CARRIED UNANIMOUSLY****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Ragni**

That Cr Karslake be granted a four minute extension of speaking time.

**CARRIED UNANIMOUSLY****Extension of Speaking Time****Moved: Cr Zmood****Seconded: Cr Parasol**

That Cr Daniel be granted a six minute extension of speaking time.

**CARRIED UNANIMOUSLY**



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**10.2 CONSIDER AMENDMENT C269GLEN - MONASH UNIVERSITY SIGNAGE CONTROLS**

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**Moved: Cr Ragni****Seconded: Cr Rimbaldo**

That Council:

1. adopts Planning Scheme Amendment C269glen in accordance with Section 29(1) of the *Planning and Environment Act 1987*;
2. authorises the Manager City Futures to make any changes to the amendment documents in accordance with Council's resolution, and to make any administrative changes or corrections to the documents where the changes do not affect the purpose or intent of the adopted documents;
3. submits the adopted Planning Scheme Amendment C269glen to the Minister for Planning for approval, in accordance with Section 31(1) of the *Planning and Environment Act 1987*; and
4. advises all submitters to the Amendment of Council's resolution in relation to Amendment C269glen.

**CARRIED UNANIMOUSLY**

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**10.3 FINANCIAL SUSTAINABILITY STRATEGY 2025–2029**

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**Moved: Cr Young****Seconded: Cr Karlake**

That Council adopt the Financial Sustainability Strategy 2025–2029 as shown in **Attachment 1** to this report.

**CARRIED UNANIMOUSLY**

*It is recorded that Cr Ragni vacated the Chamber at 9:47pm.*

*It is recorded that Cr Ragni entered the Chamber at 9:49pm.*

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**10.4 NEW OPEN SPACE - THE ELSTERNWICK CLUB**

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**Moved: Cr Parasol****Seconded: Cr Esakoff**

That Council:

1. Endorses the landscape concept plan for the Elsternwick Club open space, as shown in Attachment 1 to this report.
2. Notes the community feedback received during Phase Two engagement, as summarised in this report and detailed in the Community Engagement Report (Attachment 2)
3. Notes the future steps involving further investigations into the preferred use of the building and detail design of the landscape based on the adopted concept plan.
4. Continues to advocate for state and federal funding opportunities as part of our strategic advocacy priorities.

**CARRIED UNANIMOUSLY***It is recorded that Cr Parasol vacated the Chamber at 9:54pm.**It is recorded that Cr Parasol entered the Chamber at 9:56pm.*

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**10.5 NOTICE OF MOTION NO. 25/002 - OFFICER RESPONSE: UPDATE ON FOOTPATH CONDITIONS**

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**Moved: Cr Zhang****Seconded: Cr Young**

That Council acknowledge the progress and outcomes of the Footpath Renewal Program and endorse the continued implementation of proactive grinding, asphalt wedge removal, and data-driven renewal strategies as outlined in this report.

**CARRIED UNANIMOUSLY**

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**10.6 NOTICE OF MOTION NO. 25/005 - OFFICER RESPONSE: DWELLING  
CONSTRUCTION PIPELINE IN GLEN EIRA**

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**Moved: Cr Zhang****Seconded: Cr Rimbaldo**

That Council notes the report.

**CARRIED UNANIMOUSLY**

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**10.7 SUBMISSION TO THE FEDERAL INQUIRY INTO LOCAL GOVERNMENT  
FUNDING AND FISCAL SUSTAINABILITY**

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**Moved: Cr Young****Seconded: Cr Zhang**

That Council:

1. Endorses the submission to the federal *Inquiry into Local Government Funding and Fiscal Sustainability* that is shown in **Attachment 1** of this report.

**CARRIED UNANIMOUSLY**

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**10.8 SUBMISSION TO INQUIRY INTO ELECTRIC VEHICLE (EV) CHARGING**

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**Moved: Cr Daniel****Seconded: Cr Zhang**

That Council note the VGA submission to the Victorian Legislative Council's Inquiry into Electric Vehicle (EV) Charging.

**CARRIED UNANIMOUSLY**

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**10.9 AUDIT AND RISK COMMITTEE MINUTES**

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**Moved: Cr Karlake****Seconded: Cr Ragni**

That Council adopts the minutes of the Audit and Risk Committee meeting held on 28 November 2025 as shown in Attachment 1 of this report.

**CARRIED UNANIMOUSLY**

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**10.10 TENDER 2025.124 GLEN EIRA LANDSCAPING SERVICES AND RECREATION ASSET DEVELOPMENT AND CONSTRUCTION**

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**Moved: Cr Ragni****Seconded: Cr Daniel**

That Council having reviewed and considered the confidential Tender Evaluation report (**Attachment 1**).

1. appoints the following as the panel contractors under Tender number 2025.124 for an amount in accordance with the Schedule of Rates submitted:
  - 1 - Daisy's Garden Supplies Pty Ltd
  - 2 - Ecodynamics Mulch Pty Ltd
  - 3 - Envirolinx Pty Ltd
  - 4 - Evergreen Turf Pty Ltd
  - 5 - Green Turf Pty Ltd, as the Trustee for the Green Turf Trust
  - 6 - Prestige Paving Pty Ltd
  - 7 - Parsons AU Pty Ltd, as the trustee for Proactive Au Trust trading as Proactive Land Services AU
  - 8 - Programmed Property Services Pty Ltd, trading as Programmed Building Projects
  - 9 - Repurpose It Pty Ltd
  - 10 - Reyscape Construction Pty Ltd
  - 11 - Sevron Pty Ltd 1
  - 12 - Asplundh Tree Expert (Australia) Pty Ltd, trading as Summit Open Space Services
  - 13 - Turfcon Enterprises Pty Ltd, trading as Turfcon Conditioning Services
  - 14 - Turf Renovation Australia Pty Ltd
  - 15 - UDL Group Pty Ltd, trading as UDL Group
  - 16 - Westland Landscaping Pty Ltd, as the Trustee for Westland Commercial Group
  - 17 - Yellowstone Landscaping Pty Ltd
2. prepares the contracts for the panel contractors listed above in accordance with the Conditions of Contract as negotiated and agreed to by Council;
3. notes the attachment to the report remain confidential in accordance with section 3(1)(g) of the *Local Government Act 2020* or until Council resolves otherwise; and
4. authorises Council officers to disclose any confidential information in relation to this item, but only to the extent necessary to give effect to the resolution.
5. authorises Council officers to disclose the successful tenderer name in the meeting minutes for this item.

**CARRIED UNANIMOUSLY**

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**10.11 TENDER 2025.15 FACILITY MANAGEMENT SERVICES**

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**Moved: Cr Young****Seconded: Cr Rimbaldo**

That Council having reviewed and considered the confidential Tender Evaluation report (**Attachment 1**).

1. appoints Campeyn Group Pty Ltd as the preferred contractor under Tender number 2025.15 for an amount in accordance with the Lump Sum and Schedule of Rates submitted;
2. prepares the contract in accordance with the Conditions of Contract included in the tender;
3. authorises the CEO to finalise contract negotiations on Council behalf;
4. authorises the CEO to execute the contracts on Council's behalf;
5. notes the attachment to the report remain confidential in accordance with section 3(1)(g) of the *Local Government Act 2020* or until Council resolves otherwise; and
6. authorises Council officers to disclose any confidential information in relation to this item, but only to the extent necessary to give effect to the resolution.
7. authorises Council officers to disclose the successful tenderer name in the meeting minutes for this item.

**CARRIED UNANIMOUSLY**

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**10.12 DELEGATIONS FROM COUNCIL TO CEO**

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**Moved: Cr Esakoff****Seconded: Cr Parasol**

That Council resolves that in exercise of the power conferred by section 11 (1) (b) of the Local Government Act 2020 (the Act):

1. The amendments in the *Instrument of Delegation to the Chief Executive Officer* (Attachment 1 to this report) are approved.
2. There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the *Instrument of Delegation to the Chief Executive Officer*, subject to the conditions and limitations specified in that Instrument.
3. The instrument comes into force immediately upon this resolution being made.
4. On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked.
5. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
6. A clean version of the instrument of delegation will be published on Council's website.

**CARRIED UNANIMOUSLY**

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**10.13 DELEGATIONS FROM COUNCIL TO STAFF**

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**Moved: Cr Esakoff****Seconded: Cr Parasol**

That Council resolves that:

1. the amendments to the instrument of delegation to staff under the *Planning and Environment Act 1987* (Vic) (**planning delegations**) in Attachment 1 to this report are approved;
2. the amendments to the instrument of delegation to staff under various legislation (**various delegations**) in Attachment 2 to this report are approved;
3. in exercise of the powers conferred by the legislation referred to in the planning delegations and various delegations, there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the planning delegations and various delegations, the powers, duties and functions set out in those Instruments of Delegation, subject to the conditions and limitations specified in those Instruments;
4. the planning delegations, and the various delegations come into force immediately upon this resolution being made.
5. clean versions of the instruments of delegation be published on Council's website; and
6. on the coming into force of the planning delegations, and the various delegations, the following Instruments of Delegation are revoked:
  - Instrument of Delegation to Council Officers under the *Planning and Environment Act 1987* approved by Council on 25 February 2025; and
  - Instrument of Delegation to Council Officers under various legislation approved by Council on 10 June 2025

**CARRIED UNANIMOUSLY**

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**10.14 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER**

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**Moved: Cr Parasol****Seconded: Cr Karslake**

That Council makes the following appointment to the role of Acting Chief Executive Officer during the absence of the Chief Executive Officer on leave:

- Rosa Zouzoulas, Director Planning and Place for the period from 8am on Friday 2<sup>nd</sup> January 2026 until 8am on Tuesday 13<sup>th</sup> January 2026 inclusive.

**CARRIED UNANIMOUSLY**

**11. URGENT BUSINESS**

Nil

**12. ORDINARY BUSINESS****12.1 Requests for reports from a member of Council staff**

Nil

**12.2 Right of reply**

Nil

**12.3 Notice of Motion / Notice of Rescission**

Nil

**12.4 Councillor questions**

Nil



**13. CONFIDENTIAL ITEMS****Moved: Cr Zmood****Seconded: Cr Zhang**

That pursuant to Section 66(1) and 66(2)(a) of the Local Government Act 2020, the Council resolves that so much of this meeting be closed to members of the public, as is required for Council to consider the following matters that are confidential in accordance with Section 3(1) of the Act:

**13.1 CEO Employment Matters Advisory Committee Update**

This agenda item is confidential information for the purposes of section 3(1) of the Local Government Act 2020:

- because it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)); and
- relates to a personnel matter

**CARRIED UNANIMOUSLY**

*It is recorded that the live-stream was disabled and the Gallery cleared ahead of the confidential item discussion.*

*The meeting was closed following the confidential item.*

**14. CLOSURE OF MEETING**

The meeting closed at 10.31pm.

Confirmed this 3 February 2026.

**Chairperson.....**