



GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING

TUESDAY 3 FEBRUARY 2026

MINUTES

**Meeting was held in the Council Chambers,
Corner Hawthorn & Glen Eira Roads, Caulfield
at 7:30 pm**

Present

The Mayor, Councillor Simone Zmood
Councillor Arabella Daniel
Councillor Margaret Esakoff
Councillor Jane Karlake
Councillor Sam Parasol
Councillor Luca Ragni
Councillor Kay Rimbardo
Councillor Kimberley Young
Councillor Li Zhang

Council Officers Present

Chief Executive Officer, Lucy Roffey
Director Customer and Corporate Affairs, Kellie Vise
Director Sustainability, Assets and Leisure, Niall McDonough
Director Community Wellbeing, Jane Price
Director Planning and Place, Rosa Zouzoulas
Chief Financial Officer, John Vastianos
Manager Legal, Risk and Governance, Diana Vaynrib
Coordinator Councillor Business, Karling Colomiere
Councillor Business Officer, Cheyenne Thygesen-Sutton

INDEX

1.	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....	4
2.	APOLOGIES.....	4
3.	REMINDER TO DISCLOSE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA	4
4.	PUBLIC PARTICIPATION	4
5.	WRITTEN PUBLIC QUESTIONS TO COUNCIL.....	4
6.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING OR MEETINGS.....	6
7.	RECEPTION AND READING OF PETITIONS AND JOINT LETTERS.....	6
	7.1 Petition: Install a Fence Around Greenmeadows Park Playground.....	6
8.	REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS.....	7
	Cr Zhang – Municipal Association of Victoria (MAV)	
	Cr Daniel – Eastern Alliance for Greenhouse Action (EAGA)	
9.	REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY	7
	9.1.1 Advisory Committee Minutes.....	7
	9.2.1 Record of Assemblies	7
10.	OFFICER REPORTS (AS LISTED).....	8
	10.1 Caulfield South and Gardenvale Heritage Planning Scheme Amendment C260- Consideration of submissions	8
	10.2 Caulfield North Heritage Review Planning Scheme Amendment C246glen - Consideration of Submissions	10
	10.3 Financial Management Report as at 31 December 2025.....	10
	10.4 Asset Management Policy.....	11
11.	URGENT BUSINESS.....	11
12.	ORDINARY BUSINESS	11

12.1	Requests for reports from a member of Council staff	11
12.2	Right of reply	11
12.3	Notice of Motion / Notice of Rescission	11
12.4	Councillor questions.....	11
13.	CONFIDENTIAL ITEMS.....	12
	Nil	
14.	CLOSURE OF MEETING.....	12



1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor read the acknowledgement.

Glen Eira City Council Acknowledges the peoples of the Kulin Nation as Traditional Owners and Custodians, and pay our respect to their Elders past, present and emerging. We Acknowledge and uphold their continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

2. APOLOGIES

Nil

3. REMINDER TO DISCLOSE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA

Councillors were reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or any item that was considered at this meeting, in accordance with Section 130(2) of the *Local Government Act 2020* and Rule 85 of the Glen Eira City Council Governance Rules. Councillors were then invited to indicate any such conflict of interest.

4. PUBLIC PARTICIPATION

Four submissions for Public Participation were received.

5. WRITTEN PUBLIC QUESTIONS TO COUNCIL

Two Written Public Questions to Council were received.

<p>Ray Earls Caulfield East</p>	<p>Question 1: Can Council please review the maintenance program for plantings along the Crescent, and especially the pollinator garden? We believe this should be urgently addressed and extend to weeding, watering and the removal of graffiti?</p> <p>Answer: Council acknowledges the concerns raised regarding weed growth, plant health, watering and the presence of graffiti along the Crescent. It is important to note that a substantial portion of the areas referenced in the information submitted with your public question are not yet under</p>
---	--

	<p>Council management, as they are still to be formally handed over by the Level Crossing Removal Project (LXRP). Council does not maintain land that has not yet been transferred.</p> <p>More specifically:</p> <ul style="list-style-type: none"> • Crushed rock areas remain Metro Trains access zones. These areas are not intended to be included in Council’s ongoing maintenance program, even after handover, due to operational requirements. • Mulched garden beds depicted in the photos will become part of Council’s maintenance responsibilities once handover occurs. Current advice indicates this may occur around late April 2026, although formal confirmation from LXRP is still pending. • Areas behind the barrier will not form part of Council’s maintenance responsibilities. • The new garden, planted by Council, is actively maintained by Council via our horticultural maintenance program, notwithstanding that the broader area has not yet been transferred. • Kerb and channel areas continue to be serviced through Council’s routine street-sweeping program. • Graffiti removal for Council assets is undertaken through Council’s established removal program. Once areas are formally under Council control the assets will be added to this program. <p>Once LXRP completes its works and formal handover is finalised, Council will ensure the maintenance program for Derby Crescent is provided in accordance with our processes.</p>
<p>Ray Earls Caulfield East</p>	<p>Question 2:</p> <p>Can Council please outline their proposals and associated schedules for the southern end of Derby Crescent? And can it please grant the restoration program an appropriate priority for 2026?</p> <p>Answer:</p> <p>As noted in the response to question 1, at present, not Council-managed land, as they remain the responsibility of LXRP and other external authorities. Council is unable to undertake new works, including landscaping enhancements, until these areas are formally transferred.</p> <p>Council recognises the high value residents place on the improvements already delivered along Derby Crescent—particularly the plantings opposite 34–37 Derby Crescent—and appreciates the community’s ongoing advocacy for continued revitalisation.</p> <p>Key considerations include:</p> <ul style="list-style-type: none"> • The vertical sleeper concept discussed with residents cannot progress at this time, as Metro approval has not been granted. • Any opportunities for in-road plantings or similar treatments will require full feasibility assessment given the extensive underground

	<p>services in the area. This significantly limits what can be safely delivered. At this stage, substantial tree planting is unlikely to be feasible, and any future options will need to prioritise safety, access to services, and infrastructure constraints, and will need to be consider as part of Council's future budget processes.</p> <p>Council remains committed to exploring opportunities to enhance amenity where feasible; however, any continuation of restoration works relies upon:</p> <ol style="list-style-type: none"> 1. Formal land handover from LXP; 2. Approvals from rail authorities for works within Metro-controlled zones; and 3. Future funding decisions as part of Council's annual budget processes. <p>Once the land is transferred and necessary approvals are secured, Council will be able to assess options for future stages of landscaping improvements along Derby Crescent and consider opportunities for prioritisation as part of the 2026 program</p>
--	---

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OR MEETINGS

Moved: Cr Daniel

Seconded: Cr Parasol

That the minutes of the Ordinary Council Meeting held on 16 December 2025 be confirmed.

CARRIED UNANIMOUSLY

7. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

7.1 PETITION: INSTALL A FENCE AROUND GREENMEADOWS PARK PLAYGROUND

Moved: Cr Karlake

Seconded: Cr Rimbaldo

That Council:

1. receives and notes the petition; and
2. refers this petition to the relevant Council officers for investigation with a detailed response to be provided to the submitter.

CARRIED UNANIMOUSLY

8. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS

Cr Zhang – Municipal Association of Victoria (MAV)

Cr Daniel – Eastern Alliance for Greenhouse Action (EAGA)

9. REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY**9.1 ADVISORY COMMITTEES****9.1.1 ADVISORY COMMITTEE MINUTES**

Moved: Cr Karlake

Seconded: Cr Rimbaldo

That the minutes of the Advisory Committee meetings as shown below be received and noted:

1. Environmental Stewardship Advisory Committee Meeting Minutes – 8 December 2025:
 - a) With the added wording under section 7 to read “Clear pathway and measurable progression towards Council and community-wide climate emissions reduction”; and
 - b) add spacing to the wording “on the ground work”.
2. Innovation and Financial Sustainability Advisory Committee Meeting Minutes – 8 December 2025.
3. Glen Eira Leisure Advisory Committee Meeting Minutes – 11 December 2025.
4. Diverse, Welcoming and Accessible Places Advisory Committee Meeting Minutes – 15 December 2025.
5. Community Safety, Cohesion, Health and Wellbeing Advisory Committee Meeting Minutes – 15 December 2025.
 - a) with the added wording under section 5.1 to add “the flags”.

CARRIED UNANIMOUSLY

9.2 RECORDS OF ASSEMBLY**9.2.1 RECORD OF ASSEMBLIES**

Moved: Cr Daniel

Seconded: Cr Ragni

That Council notes the Records of Assemblies for:

1. 2 December 2025 Assembly;
2. 9 December 2025 Assembly; and
3. 16 December 2025 Pre-meeting.

CARRIED UNANIMOUSLY

10. OFFICER REPORTS (AS LISTED)

10.1 CAULFIELD SOUTH AND GARDENVALE HERITAGE PLANNING SCHEME AMENDMENT C260- CONSIDERATION OF SUBMISSIONS

Moved: Cr Esakoff

Seconded: Cr Karslake

The purpose of this report is to consider submissions received through the exhibition of Planning Scheme Amendment C260glen (Amendment) and seek Council approval to refer submissions to an independent planning panel (step 4 of the amendment process).

The Amendment proposes to implement the recommendations of the City of Glen Eira – Caulfield South and Gardenvale Heritage Review (Volumes 1 and 2) (GJM Heritage Pty Ltd, March 2024) to include 15 places, three precincts and one group listing into the Schedule to the Heritage Overlay. The amendment also proposes to include revised Statements of Significance for two existing heritage precincts.

A total of ten submissions were received, with four submissions opposing the Amendment. Officers recommend referring all submissions to an independent planning panel for consideration.

The Amendment is at Stage 3 of the planning scheme amendment process (see below).

1	2	3	4	5	6
Authorisation	Exhibition	Consider submissions	Planning Panel hearing	Consider panel report	Adoption and approval
Council seeks authorisation from the Minister for Planning to prepare the amendment. The Minister authorises the amendment.	Community and stakeholders are notified and may make a written submission.	Council considers submissions and can abandon, change, or refer the amendment to an independent panel.	Council makes a submission to the panel. Community and stakeholders who lodged submissions during exhibition can make a submission.	Council considers the panel report and can make changes to the amendment, adopt, or abandon the amendment.	If Council adopts the amendment, it is referred to the Minister for Planning for approval. The amendment is gazetted and becomes law if approved by the Minister .

RECOMMENDATION

That Council:

1. Has received, noted and formally considered all submissions received in response to the exhibition of Amendment C260glen to the Glen Eira Planning Scheme.
2. Notes and endorses the officer response to the issues raised by the submissions as outlined in the report at Attachment 3- Summary of Submissions and Officer Response.
3. Endorses, for the purposes of advocacy before an Independent Planning Panel, the recommended changes to Amendment C260glen, including Council's preferred version of the Statement of Significance: Caulfield South Primary School No. 4315, 24 Bundeera Road, Caulfield South (Date of Statement: February 2026) which includes the World War 1 plaque as an element that contributes to the significance of the place (Attachment 4).
4. Notes that the submissions received are in accordance with Section 23(6) of the *Planning and Environment Act 1987* and are not considered to be frivolous or vexatious or wholly irrelevant to the amendment.
5. Authorises the Manager City Futures to undertake minor changes to the Amendment where changes do not affect the intent or purpose of the Amendment.
6. Requests the Minister for Planning to appoint an independent Planning Panel to consider all submissions referred to in relation to Amendment C260glen in accordance with Section 23 of the *Planning and Environment Act 1987*.
7. Refers all of the submissions, including late submissions received up to the date of this report, to the independent Planning Panel for its consideration.

CARRIED UNANIMOUSLY

Extension of Speaking Time

Moved: Cr Zmood

Seconded: Cr Daniel

That Cr Karslake be granted a one minute extension of speaking time.

CARRIED UNANIMOUSLY

It is recorded that Cr Ragni vacated the Chamber at 8:24pm.

It is recorded that Cr Ragni entered the Chamber at 8:26pm.

**10.2 CAULFIELD NORTH HERITAGE REVIEW PLANNING SCHEME AMENDMENT
C246GLEN - CONSIDERATION OF SUBMISSIONS**

Moved: Cr Zhang**Seconded: Cr Parasol**

That Council:

1. Has received, noted and formally considered all submissions received in response to the exhibition of Amendment C246glen to the Glen Eira Planning Scheme.
2. Notes and endorses the officer response to the issues raised by the submissions as outlined in **Attachment 5** – C246glen Submissions Summary Table, February 2026.
3. Endorses for the purposes of advocacy before an Independent Planning Panel, the following recommended tracked changes to Amendment C246glen documents as outlined in **Attachment 6**:
 - a) C246glen_12 Pental Road_Revised Statement of Significance and Citation_February 2026 (tracked changes).
4. Authorise planning officers to advocate at the independent Planning Panel for the removal of 365 Alma Road, Caulfield North from Amendment C246glen.
5. Authorises the Manager City Futures to undertake minor changes to the Amendment where changes do not affect the intent or purpose of the Amendment.
6. Notes that the submissions received are in accordance with Section 23(6) of the *Planning and Environment Act 1987* and are not considered to be frivolous or vexatious or wholly irrelevant to the amendment.
7. Requests the Minister for Planning to appoint an independent Planning Panel to consider all submissions referred to in relation to Amendment C246glen in accordance with Section 23 of the *Planning and Environment Act 1987*.
8. Refers all of the submissions, including late submissions received up to the date of this report, to the independent Planning Panel for consideration.

CARRIED UNANIMOUSLY

10.3 FINANCIAL MANAGEMENT REPORT AS AT 31 DECEMBER 2025

Moved: Cr Zhang**Seconded: Cr Young**

That Council notes the Financial Management Report for the period ending 31 December 2025.

CARRIED UNANIMOUSLY

10.4 ASSET MANAGEMENT POLICY

Moved: Cr Daniel**Seconded: Cr Karslake**

That Council:

1. Adopts the Asset Management Policy as presented.
2. Notes that the policy reflect the outcomes of extensive community engagement in 2024 and maintain the core principles endorsed by the community in 2025.
3. Confirms that the Policy align with the Council Plan 2025–2029, Asset Plan 2025–2035, and statutory requirements under the *Local Government Act 2020*.

CARRIED UNANIMOUSLY**11. URGENT BUSINESS**

Nil

12. ORDINARY BUSINESS**12.1 Requests for reports from a member of Council staff**

Nil

12.2 Right of reply

Nil

12.3 Notice of Motion / Notice of Rescission

Nil

12.4 Councillor questions

Cr Karslake asked two questions:

- 1) What strategies do Council have in place to support households to gain access to solar power, insulation or other strategies to reduce the impact of life-threatening during extreme heat waves?
- 2) Do we know how our community members cope in these extreme conditions and is there value in building evidence based community responses to identify future support strategies?

Director Sustainability, Assets and Leisure responded.

13. CONFIDENTIAL ITEMS

Nil

14. CLOSURE OF MEETING

The meeting closed at 8.50pm.

Confirmed this 24 February 2026 Ordinary Council Meeting.

Chairperson.....