

Application to keep more than the permissible number of dogs/or cats

Clause 58 of the Community Local Law



Revised October 2025 GLEN EIRA CITY COUNCIL

Name: _____

Address: _____

Phone: (Home): _____ (Work): _____ (Mobile): _____

Email: _____

The description and particulars of the premises on which the dogs/cats are to be kept:

Total property area: _____ (sqm2) Rear outdoor area of: _____ (sqm2)

Method of confining animals to the premises (eg. fence, gates, enclosure, etc.):

Interest in premises (ie. owner or occupier): _____

Details of animals:

No.	Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Animal ID No.
1						
2						
3						
4						
5						
6						

The provisions made for housing and keeping the premises clean and free from offensiveness are:

If the permit application is for dogs, are any of these dogs either a declared 'dangerous dog', 'menacing dog', or a 'restricted breed' dog? ☐ Yes ☐ No

If yes*, please provide particulars:

*Certain restrictions apply when housing any of the declared types of dogs. Please contact Council on 9524 3333 for further information.

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Neighbours consulted with respect to this application:

(N.B. There must be a minimum of two (2) adjoining neighbours)

Name: _____ Address: _____

Phone number: _____ Signature: _____

Comments: _____

Name: _____ Address: _____

Phone number: _____ Signature: _____

Comments: _____

Name: _____ Address: _____

Phone number: _____ Signature: _____

Comments: _____

Name: _____ Address: _____

Phone number: _____ Signature: _____

Comments: _____

Guidelines for the issue of multiple pet permit

1. Applications must be on the correct form.
2. All sections of the application form must be completed.
3. The application form must contain the original signature of the applicant.
4. All animals must be registered with Council prior to submitting the application form.
5. Granting of the Permit is subject to inspection by an authorised Council officer
6. The application fee is \$100.00 (which is non-refundable). Renewal Fee: \$50.00
See below for payment options.
7. Permit duration: one (1) year
8. Council will consider the following when assessing applications:
 - Condition of the premises — clean, inoffensive and sanitary condition, level of maintenance to minimise any nuisance.
 - State of the ground where the animal is kept — free of weeds, refuse, rubbish and other material harbouring or which may harbour rats and vermin.
 - Method and frequency of disposing of animal excrement.
 - Current registration of animals.

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- Whether the presence of the animals that are the subject of the Permit application causes or may cause a detriment to the area's amenity.
- Whether the welfare of the animals may be compromised.
- Requirements of the *Domestic Animals Act 1994*, its Regulations and Part 11 of the *Glen Eira City Council Community Local Law* have been adhered to.

Conditions that will be imposed if a multiple pet permit is issued

1. The premises must be kept in a clean, inoffensive and sanitary condition and must be maintained so as not to cause any nuisance.
2. The ground where the animals are kept must be free of weeds, refuse, rubbish and other material harbouring or which may harbour rats and vermin.
3. Animal excrement must be removed regularly and disposed of in a clean and thorough manner.
4. Each animal must be registered with Council every year.
5. A new permit must be applied for if new or additional animals are to be kept on the premises.
6. Noise emissions must be kept to a minimum and not cause detriment to the amenity of the area.
7. The welfare of the animals must not be compromised.
8. The *Domestic Animals Act 1994*, its regulations and Part 11 of the *Glen Eira City Council Community Local Law* must be adhered to.

In accordance with clause 58 of the *Glen Eira City Council Community Local Law*, I hereby apply to the Glen Eira City Council for a Permit to keep more than two dogs or two cats on the premises situated at:

I hereby certify that the information provided in this form is complete, true and correct.

Name of applicant: _____

Signature of applicant: _____ Date: _____

Glen Eira City Council (Council) is committed to protecting the personal information provided by you in accordance with the principles of the *Privacy and Data Protection Act 2014* (Vic) (PDP Act). Personal information is collected by Council only for the purpose of Council's functions set out in the *Local Government Act 2020* (Vic). Specifically, personal information is collected to assist in the registration and processing of your application. The personal information will be used solely by Council for that primary purpose or directly related purposes. If this information is not collected, Council will be unable to process your application. In certain circumstances, we may disclose information about you where permitted or authorised under the *PDP Act* or other applicable laws. If you would like to know more about privacy at Council, including your right to seek access to your personal information, contact Council's privacy officer on 9524 3333. Council's Privacy Policy is available at <https://www.gleneira.vic.gov.au/about-council/our-organisation/council-legislation-and-policies/privacy>

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Payment options (payment must be received with this form)

Mail payment to:

Glen Eira City Council
PO Box 2421
Caulfield Junction 3161

Pay in person:

Present this notice to the cashier at
Council's Service Centre,
corner Glen Eira and Hawthorn Roads, Caulfield.

Email application form and pay over the phone:

mail@gleneira.vic.gov.au

Once you have emailed through your application form, please contact our Service Centre on 9524 3333 to pay.

For your protection and compliance with the *Payment Card Data Security Standard*, **your email will not be accepted if forms are submitted with credit card details included.**

If paying by credit card via mail:

Credit card type: ☐ Visa ☐ MasterCard

Name of credit card holder: _____

Expiration date:

Cardholder signature: _____

Total amount:

Credit card number: