



**GLEN EIRA CITY COUNCIL**  
**ORDINARY COUNCIL MEETING**  
**TUESDAY 31 AUGUST 2021**

**AGENDA**

**Meeting to be streamed live via  
Council's website at 7.30pm**

*"The role of a Council is to provide good governance  
in its municipal district for the benefit and  
wellbeing of the municipal community."*

- S8(1) Local Government Act 2020

**Councillors:** The Mayor, Councillor Margaret Esakoff  
Councillor Tony Athanasopoulos  
Councillor Anne-Marie Cade  
Councillor Jim Magee  
Councillor Sam Parasol  
Councillor Neil Pilling  
Councillor Li Zhang  
Councillor Simone Zmood  
Councillor David Zyngier

**Chief Executive Officer:** Rebecca McKenzie



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**INDEX**

<b>1.</b>	<b>ACKNOWLEDGEMENT .....</b>	<b>5</b>
<b>2.</b>	<b>APOLOGIES.....</b>	<b>5</b>
<b>3.</b>	<b>REMINDER TO DECLARE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA .....</b>	<b>5</b>
<b>4.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING OR MEETINGS .....</b>	<b>6</b>
<b>5.</b>	<b>RECEPTION AND READING OF PETITIONS AND JOINT LETTERS.....</b>	<b>6</b>
<b>6.</b>	<b>REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS.....</b>	<b>6</b>
<b>7.</b>	<b>REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY .....</b>	<b>7</b>
	<b>7.1 Advisory Committees .....</b>	<b>7</b>
	7.1.1 Advisory Committee Minutes.....	7
	<b>7.2 Records of Assembly.....</b>	<b>24</b>
	7.2.1 Records of Assemblies of Councillors .....	24
<b>8.</b>	<b>OFFICER REPORTS (AS LISTED).....</b>	<b>32</b>
	8.1 Amendment to waste charges for 2021-22 budget .....	32
	8.2 Heritage Amendment C204glen - Elsternwick, Carnegie and Bentleigh.....	34
	8.3 VCAT Watch .....	91
	8.4 Quarterly Service Performance Report.....	99
	8.5 Financial Management Report (July 2021) .....	159
	8.6 Adoption of 2020-21 Financial Report .....	179
	8.7 Audit & Risk Committee Biannual Report (Mar-Aug 2021).....	182
	8.8 Audit & Risk Committee - Extension of Independent Member Terms.....	189
	8.9 Audit & Risk Committee Minutes (13 August 2021) .....	192
<b>9.</b>	<b>URGENT BUSINESS.....</b>	<b>200</b>
<b>10.</b>	<b>ORDINARY BUSINESS .....</b>	<b>200</b>
	<b>10.1 Requests for reports from a member of Council staff.....</b>	<b>200</b>
	<b>10.2 Right of reply .....</b>	<b>200</b>

10.3	Notice of Motion .....	200
10.4	Councillor questions.....	200
10.5	Written public questions to Council .....	200
11.	<b>CONFIDENTIAL ITEMS</b> .....	<b>201</b>
11.1	Employment Matter .....	201
12.	<b>CLOSURE OF MEETING</b> .....	<b>202</b>



## 1. ACKNOWLEDGEMENT

Glen Eira City Council Acknowledges the peoples of the Kulin Nation as Traditional Owners and Custodians, and pay our respect to their Elders past, present and emerging. We Acknowledge and uphold their continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

## 2. APOLOGIES

## 3. REMINDER TO DECLARE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA

Councillors are reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Section 130(2) of the *Local Government Act 2020* and Rule 60(3) of the Glen Eira City Council Governance Rules. Councillors are now invited to indicate any such conflict of interest.

## PROCEDURAL MOTION

That Council:

1. considers the meeting to be adjourned for 10 minutes from the commencement of any technical problem which prevents Council from livestreaming the meeting;
2. adjourns the meeting in the event livestreaming cannot be resumed within 30 minutes from the commencement of the technical problem which prevents livestreaming on Council's website with the meeting to be reconvened on Wednesday 1 September 2021 at 7.30pm via livestreaming; and
3. notes, if the Mayor is unable for any reason to attend the Council meeting or part of the Council meeting, the meeting will be chaired in accordance with Rule 13 of the Governance Rules. The Mayor will resume as Chair of the meeting upon return. If a vote is being taken at the time, the Mayor will resume as Chair after the result of the vote has been declared.

**4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING OR MEETINGS**

Copies of Minutes previously circulated.

**RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 10 August 2021 be confirmed.

**5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

**6. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

**7. REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY****7.1 Advisory Committees****7.1.1 ADVISORY COMMITTEE MINUTES**

**Author:** Janice Pouw, Coordinator Councillor Business

**Trim No:** 21/1211573

**Attachments:**

1. *Community Engagement Advisory Committee Minutes - 18 July 2021* [↓](#)
2. *CEO Performance Matters Advisory Committee Minutes - 26 July 2021*  
[↓](#)
3. *Community Grants Advisory Committee Minutes - 3 August 2021* [↓](#)
4. *Arts and Culture Advisory Committee Minutes - 10 August 2021* [↓](#)
5. *Youth Advisory Committee Minutes - 12 August 2021* [↓](#)

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**RECOMMENDATION**

That the minutes of the Advisory Committee meetings as shown below be received and noted and that the recommendations of these Committees be adopted.

1. Community Engagement Advisory Committee Meeting Minutes – 18 July 2021;
2. CEO Performance Advisory Committee Meeting Minutes – 26 July 2021;
3. Community Grants Advisory Committee Meeting Minutes – 3 August 2021; and
4. Arts and Culture Advisory Committee Meeting Minutes – 10 August 2021.
5. Youth Advisory Committee Meeting Minutes – 12 August 2021



**Community Engagement Advisory Committee Meeting  
Minutes  
Sunday 18 July 2021  
Meeting via Zoom**

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**Purpose:**

*To make recommendations to Council in relation to the ways in which Council consults with residents, ratepayers and other stakeholders in the community to ensure maximum participation, communication and value to the community.*

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Meeting opened at 1.04pm

**1. Present**

Cr Simone Zmood (chair)  
Cr Anne-Marie Cade  
Cr Tony Athanasopoulos  
Jacinta Smith - Community Representative  
Karyn Siegmann – Community Representative  
Brad van Delft - Community Representative  
Brenna Dempsey - Community Representative  
Noè Harsel – Community Representative  
Ethan Mileikowski – Community Representative  
Mark Saunders – Director Community Wellbeing  
Deidre Pellizzer – Acting Manager Community Development  
Anna Morath – Team Leader Community Engagement  
Chris Soderstrom – Community Engagement Support Officer  
Sarah Bishop – Activate Consulting  
Emily Physick – Chatterbox Projects

**2. Matters considered:**

- i. Actions from minutes of last meeting - Wednesday 16 June 2021
- ii. Purpose of today's workshop and agenda
- iii. Background and context
- iv. Workshop session – New Glen Eira Community Engagement Strategy
- v. Close and next steps

**i. Actions from minutes of last meeting**

Committee members were invited to participate in International Association of Public Participation (IAP2) Engagement Essentials training scheduled for August 2021.

**Action:** Team Leader Community Engagement to confirm attendance with Committee members.

**ii. Purpose of today's workshop and agenda**

The Director Community Wellbeing ran through the purpose of the workshop:

- Engage with the Committee members to review current community feedback and provide some ideas on how to improve engagement across Glen Eira.

- Help inform the development of a new Community Engagement Strategy including strategic actions for the next 4 years.
- Discuss the role of the Committee and members over the next 2 years.

iii. **Background and context**

The Director Community Wellbeing provided background information to set the scene for the workshop, including:

- Glen Eira 2040 Community Vision
- *Council Plan 2021-2025*
- *Community Engagement Policy 2021*
- *Community Engagement Strategy 2017-2021*
- Community Engagement Toolkit

Engagement data from the recent integrated engagement for the Council Plan and Community Wellbeing Plan, and Community Voice August 2020 survey was presented to the Committee to provide an indication of community opinion on the ways Council engages with individuals and groups of people.

iv. **Workshops session – New Glen Eira Engagement Strategy**

The consultants facilitated a session designed to inform the development of the new Community Engagement Strategy. The Committee were asked to consider:

- What is working well?
- What isn't working well?
- Is there anything missing?
- What should we keep doing?
- What should we stop doing?
- What should we start doing?

The Committee was then asked to spend some time prioritising up to 10 actions that the Strategy could address.

Finally, the Committee discussed their own expectations and desired achievements over the next two years.

v. **Close and next steps**

The feedback from the session will be used to inform the drafting of the new Community Engagement Strategy. The draft Strategy will be presented to the Committee at a future meeting.

Closed 4.10pm



**MINUTES OF THE GLEN EIRA  
CEO EMPLOYMENT MATTERS ADVISORY COMMITTEE MEETING**

**Monday 26 July 2021**

**Online**

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Meeting opened at 6:32pm

**1. Present**

Mayor, Cr Margaret Esakoff

Cr Jim Magee

Cr Tony Athanasopoulos

Dr Kathy Alexander, Independent Chair

**In attendance**

Rebecca McKenzie – Chief Executive Officer

Mary-Anne Palatsides – Executive Manager People and Culture

(Secretariat support for the Committee)

There were no apologies.

**2. Introductions and Welcome**

Dr Kathy Alexander was welcomed as the Committee's Independent Chairperson and all Councillors introduced themselves to Dr Alexander.

**CEO Performance Advisory Committee**

Dr Alexander referred to the two key governing documents for the Committee, previously approved by the Council, and attached as a point of reference for the Committee's activities:

- Terms of Reference – Attachment 1
- CEO Employment and Remuneration Policy – Attachment 2

**3. Performance and Remuneration Review – Background Material and**

**Agenda Item 5) Principles of Best Practice**

The Committee discussed the attached reference material which included legislative and contractual obligations of the Committee.

Performance and remuneration processes over recent years were discussed. Each Committee member, and the CEO provided feedback on what they thought had worked previously and what could be improved or changed.

Councillors and the CEO agreed that there is an opportunity to create better two-way feedback in the performance review process. In particular it was agreed that individual councillors who did not feel comfortable to provide feedback on the CEO's performance in a group setting should have the opportunity to speak privately with the Chair of the Committee who could summarise any such feedback and provide it to the other members without naming the councillor. The Committee could then consider the information in the final assessment and recommendation to the Council.

Dr Alexander outlined Council's responsibility to set and monitor clear and realistic Key Performance Indicators to ensure a well governed organisation and to also ensure that legislative obligations are met. She outlined the Key Result Areas (KRAs) required of a CEO and suggested that the KPIs should be set within the KRAs.

#### 4. Agreed Process Moving Forward

Following discussion, Dr Alexander summarised the process agreed by the Committee for 2021. This was:

##### Completion of CEO Performance Review for the 20/21 Year

- CEO to undertake a self-assessment and present to a Council Assembly on 17 August 2021;
- Dr Alexander, as the Committee Chairperson, will attend the Council Assembly providing the Council with an overview of the legislative and best practice requirements for the CEO performance and remuneration review;
- The Council may provide feedback at the Council Assembly or to Dr Alexander.

##### Setting CEO KPIs for 21/22 period

The next CEO Performance Matters Advisory Committee will discuss and recommend a draft set of KPIs and consider remuneration for the 20/21 year.

#### 5. Next Steps

Action item	Assigned to
<b>Action:</b> Dr Kathy Alexander to be invited to Council Assembly on 21 August 2021.	Mary-Anne Palatsides
<b>Action:</b> CEO to present to KPIs assessment for the 2020/2021 period.	Rebecca McKenzie
<b>Action:</b> Draft KPIs for the 21/22 year to be prepared.	Rebecca McKenzie
<b>Action:</b> Remuneration benchmarking data to be prepared.	Mary-Anne Palatsides
<b>Action:</b> A meeting of the Committee to be scheduled for the week following the Council Assembly.	Mary-Anne Palatsides

**6. Other Business**

No other items were raised.

Meeting Closed 7:22pm



**COMMUNITY GRANTS ADVISORY COMMITTEE MEETING  
Minutes**

**Tuesday 3 August 2021  
5:30pm – 6:00pm**

**Ogaki Room**

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**Purpose:**

To support not-for-profit community-based organisations and groups to carry out projects and activities that contribute to the liveability, accessibility, health and safety of Glen Eira.

**Aims:**

- Strengthen community connections and collaborations;
- Develop an accessible and inclusive community;
- Encourage community initiatives that promote self-sufficiency, innovation and respond to community needs;
- Help strengthen community capacity to plan and implement services;
- Support celebration and participation in community life; and
- Fund projects that deliver meaningful social impact.

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**Assembly of Councillors Records**

Meeting opened at 5:42pm

**1. Present:**

Cr Margaret Esakoff (Mayor)  
Cr Anne-Marie Cade (Chair) – arrived at 5.44pm  
Cr Sam Parasol  
Mark Saunders – Director Community Wellbeing  
Sharon Sykes – Acting Manager, Community Development

**2. Declarations of Conflicts of Interest**

No declarations of conflict of interest under Section 79 of the Local Government Act were received in relation to grants discussed.

**3. Matters Considered**

- i. Variation and/or Extensions 2020-21 Community Grants
- ii. Facility Hire grants - pending
- iii. Community Recovery Grants Program 2021
- iv. Other Business

In the absence of the Chair at the commencement of the meeting, Cr Esakoff nominated Cr Parasol as the temporary chair.

**I. Variation and/or Extensions 2020-21 Community Grants**

- **Glen Eira U3A** (Code: CGP 2021 – 0095)

Glen Eira U3A was provided a grant of \$2,865 to support their 2020 annual multimedia (paint, drawing, ceramic and textile) art exhibition.

The organisation requested a variation to the project as the 2020 Art Exhibition was not held due to COVID-19 restrictions. Plans are underway to hold the 2021 Art Exhibition on 17 December 2021.

**Recommendation:** That the Committee recommends that Council approves a variation to the grant to support the 2021 Art Exhibition and an extension of the grant until 31 December 2021.

**Moved: Cr Margaret Esakoff  
Seconded: Cr Sam Parasol  
Motion Passed Unanimously**

Cr Cade joined the meeting at 5.44pm and assumed the Chair.

- **The Kadimah Jewish Cultural Centre and National Library** (Code: CGP 2021 – 0085)

The Kadimah Jewish Cultural Centre and National Library was provided a grant of \$3,000 to engage a specialist librarian to review and update current practices, recruit volunteers and develop capacity of library volunteers in cataloguing.

The Library requested an extension to the grant to allow the running of training sessions for volunteers until 31 December 2021.

**Recommendation:** That the Committee recommends that Council approves an extension to the grant to allow the Library to run the training sessions for volunteers until 31 December 2021.

**Moved: Cr Margaret Esakoff  
Seconded: Cr Sam Parasol  
Motion Passed Unanimously**

- **Life Saving Victoria** (Code: CGP 2021 – 0098)

Life Saving Victoria received a grant of \$2,898 to support 'Sink or Swim' – an Aquatic Safety and Survival Program for Youth.

The organisation has run some of the project, however found it difficult to confirm bookings with as many schools as anticipated. Life Saving Victoria requests an extension to expend the remaining \$909 of the grant by 31 December 2021.

**Recommendation:** That the Committee recommends that Council approves an extension to the grant to allow Life Saving Victoria to use the remainder of the funds until 31 December 2021.

**Moved: Cr Sam Parasol  
Seconded: Cr Anne-Marie Cade  
Motion Passed Unanimously**

- **Caulfield Over 50s Dance Group** (Code: CGP 2021 – 0141)

Caulfield Over 50s Dance Group received a grant of \$7,500 to support the facility hire of the auditorium on a weekly basis for seniors' social dancing.

The Group has not been able to use the facility hire when the facility has been closed to the public and have only used \$1,764 of its grant. The Group requested an extension to allow the use of the remaining \$5,736 in 2021-22 financial year.

**Recommendation:** That the Committee recommends that Council approves an extension to allow Caulfield Over 50s Dance Group to use the remainder of the grant in the 2021-2022 financial year.

**Moved: Cr Margaret Esakoff**  
**Seconded: Cr Anne-Marie Cade**  
**Motion Passed Unanimously**

## II. Facility Hire grants

- **Caulfield Over 50s Dance Group Inc** (Code FH 21-022)

Caulfield Over 50s Dance Group Inc is requesting a facility hire grant to provide the balance of funding of \$1,764 to cover nine uses of the Auditorium in 2021-22 at a cost of \$196 per booking. The group did not apply for a 2021-22 community grant due to retaining a balance from the previous year. This request would enable the group to resume its normal activity for the remainder of 2021-22.

**Recommendation:** That the Committee recommends that Council funds a Facility Hire Grant of \$1,764 for Caulfield Over 50s Dance Group Inc to hire the Auditorium for a seniors dance program.

**Moved: Cr Margaret Esakoff**  
**Seconded: Cr Sam Parasol**  
**Motion Passed Unanimously**

- **Victorian Association of WW2 Veterans from the ex-Soviet Union** (Code: FH 21-025)

The Victorian Association of WW2 Veterans from the ex-Soviet Union submitted a facility hire grant application to cover the cost of hiring the Auditorium for their annual celebration of victory over Nazi Germany. The booking is made for 9 May 2022 at a cost of \$994.50.

The event hosts up to 500 people and consists of greetings, a report from the President and a concert.

**Recommendation:** That the Committee recommends that Council funds a Facility Hire Grant of \$994.50 for Victorian Association of WW2 Veterans from the ex-Soviet-Union to hire the Auditorium for a Victory Day celebration.

**Moved: Cr Margaret Esakoff**  
**Seconded: Cr Sam Parasol**  
**Motion Passed Unanimously**

## III. Community Recovery Grants – program summary

The Community Recovery Grant program closed on 21 May 2021 and 44 applications were received. Eleven applications were deemed ineligible, 25 applications were approved, and eight applications were unsuccessful.

The following Community Recovery Grants have been awarded under the delegation by the Director Community Wellbeing. The total expenditure for this program is \$114,097. The following is a list of the Community Recovery Grants awarded.

Organisation	Project Title	Amount Allocated
Connect Health & Community	Stay Healthy Stay Connected	\$6,176
Emmy Monash Aged Care	Club L'Chaim (To Life) - Community Outreach Project	\$3,070
Victorian Association of WW2 Veterans from the ex-Soviet Union	Let's Stay Connected	\$5,460
The Soup Angel Ltd	The Soup Angel	\$3,000
Institute for Judaism and Civilization Inc	Study Zoom network for senior Jewish citizens in old age homes and other social isolation	\$3,000
Carnegie Toy Library	The gift of play: Toy library memberships for vulnerable families.	\$7,000
Bentmoor Community Men's Shed Inc	First Aid Training	\$2,064
Jewish Bereaved Parents Inc.	Reaching out to others 2020	\$1,800
East Bentleigh Junior Soccer Club Inc	Post Covid-19 Activation of girls and women + 16 years old	\$3,206
St Patrick's Catholic Church Murrumbena	Post Covid Recovery	\$1,506
Bentmoor Community Men's Shed Inc	Amenities and Hygiene	\$2,500
Rotary Club of Caulfield Inc.	COVID Cats Exhibition	\$2,722
Chevra Hatzolah Melbourne Inc	New Volunteer First Responder Equipment Fit Out	\$10,000
Jewish Library of Australia Ltd	Reach Out 2021	\$4,250
Glen Eira Adult Learning Centre Inc	The Glen Eira Adult Learning Centre (GEALC) "Friendship Garden"	\$5,020
NCJW (Victoria) Community Services Inc.	Re-connecting CALD Seniors and Physical Strength Recovery	\$2,240
National Trust of Australia Victoria	The Trust Makers™ Market - Extending reach	\$1,986
The Kadimah Jewish Cultural Centre and National Library	Development of volunteer engagement project - digitisation of Kadimah Archives	\$3,816
C Care Inc	Food Security for 50 CALD Glen Eira residents for 16 weeks	\$9,860
City of Moorabbin Historical Society	Collection Improvements and Toward a COVID-Safe Future	\$7,516
Maccabi FC Caulfield (Soccer) Club	Soccer for Therapy	\$1,408
Caulfield South Community House	"The Community Chapel" (TCC) - Creating A Social Prescribing Program for our Glen Eira Residents	\$10,000
Tony's Cafe Soup Kitchen	Tony's Cafe Moving Forward	\$10,000
Bipolar Life Victoria	Bipolar Community Recovery	\$2,497
Jewish Russian Community Soup Kitchen (Souper Kitchen)	Souper Community Cook-Offs Reboot	\$4,000
		\$114,097.00

#### IV. Other Business

The Committee discussed the grants available for community groups now that the annual community grants have closed. Community groups can access Facility Hire and Small Grants which are ongoing programs available year-round.

**Meeting closed 5.50pm**



**MINUTES FOR GLEN EIRA  
ARTS AND CULTURE ADVISORY COMMITTEE MEETING**

**Tuesday 10 August 2021  
5.30 – 6.00pm  
VIA  
TEAMS**

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**Purpose:**

The role of the advisory committee is to provide recommendations to Council on Arts and Culture programs. Arts and Cultural programming support the objectives of the Council and Community Plan by providing programs and events that foster creative community participation and contribute to a sense of place.

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**Assembly of Councillors Record**

The meeting commenced at 5.33pm.

**1. Present and Apologies**

Present:

Cr Li Zhang (Chair)

Cr Neil Pilling (Member)

Cr Sam Parasol (Member)

Mark Saunders – Director Community Wellbeing

Deidre Pellizzer – Manager Libraries, Arts & Culture

Rosemary Hayley – Heritage & History Team Leader

Hayley Conn – Major Events Officer

Apology: Cr Anne-Marie Cade (Member)

**2. Declaration of conflict of interest**

No declarations of conflict of interest under Section 79 of the Local Government Act were received.

**3. Matters Considered:**

3.1 Event calendar

3.2 Events Update: post event summary

- Reconciliation Week
- Storytelling Festival

3.3 Live Sunday Sessions at the Gallery

3.4 Spring/Summer Program

3.5 Spotlight on Services: History and Heritage

3.6 Signal Box/Post Office boxes enquiry

**3.1 Event Calendar**

Design of a published calendar of events is underway which will focus on the September/October 2021 - December 2021/January 2022 period. The Calendar will include neighbourhood locations with indicative times and details wherever practical and will sit on Council's website with highlights published on social media and the GE News.

Notice will be given that events are subject to change due to weather or the ongoing challenge of the pandemic. This will enable officers to better manage promotions in line with the constantly evolving COVID-19 situation.

**Action:** *Programmed events will be included in a monthly Current Issue for Councillors information.*

### **3.2 Post Events Update**

#### **Reconciliation Week at Glen Eira**

Many events were planned for 2021 National Reconciliation Week 27 May – 3 June, including live music, gallery exhibition and floor talks, movie nights and a guided walk. Unfortunately, the week prior to these events commencing a snap pandemic lockdown was announced, resulting in the week of events being postponed to NAIDOC celebrations in October. Opening night programming was successfully hosted online featuring a smoking ceremony by David Tournier and a Welcome to Country by Janet Galpin of the Boon Wurrung Foundation.

#### **Glen Eira Storytelling Festival**

The 2021 Glen Eira Storytelling Festival was scheduled for 19 June to 4 July. As a result of pandemic restrictions in lockdown the Festival had to move from being an 'in-person' event to an online platform event within a short timeframe. Disappointing and challenging as this is for both our audiences and artists the online program resulted in some engaging storytelling and some events have been postponed to later in the year.

It is difficult to compare the success of this year's online Festival to those held in prior years as 'online' vs 'in person' are two different audiences. Overall post event surveys produced a very positive result with a combined score of excellent or good or 96%. A highlight of the programming was the Jon Faine session which attracted over 400 views on YouTube. Other sessions attracted between around 30 to 150 views.

Some feedback from the community includes:

*"What warmth, compassion and rigour of thinking was conveyed..." "Brilliant speakers, wonderful host - Deep genuine engagement with the topic. Different perspectives from the speakers also." (Power of Empathy)*

*"Just to say very well done to you for getting Jon Faine for the festival. A coup I'd say! He was terrific." (Jon Faine)*

**Noted by the Committee.**

### **3.3 Live Sunday Sessions at the Gallery**

The *'Live Sunday Sessions in the Gallery'* will be presented on the first Sunday of every month, alongside the exhibition program and showcasing Glen Eira's local musicians. Singer Tamara Kuldin will kick off the program on Sunday 5 September, performing between 2 pm-4 pm.

The Gallery Live Sunday Sessions program is as follows:

Date	Exhibition	Performance
5 September	Simon Lloyd: Confines of Being Tony Scott: New Health Plan – project 10	Tamara Kuldin
3 October	Youth Art Exhibition	Mia Pisano
7 November	Telling Tales	Tristan Sumarna
5 December	Telling Tales	Invictus Quartet

The August performance by Dafka, to coincide with the B'nai B'rith Exhibition, has been postponed to a future date to be confirmed.

**Noted by the Committee.**

### 3.4 Spring/Summer Program

Officers updated the Committee on their thinking around a Spring/Summer program of events for the community. Any such events must be planned with contingencies to allow for any further pandemic restrictions - therefore events will be planned with as much flexibility as possible; for example, a range of roving performances in shopping strips and parks that can be rescheduled with relative ease. It is hoped that we can include events postponed from this year's June/July Storytelling Festival and annual events such as Carols in the Park.

In-person/physical events unsuitable for converting to an online environment such as Groove and Graze, the Telling Tales exhibition, and some Storytelling Festival events have been rescheduled to October to January. The Spring/ Summer program will also include new 'pop up' style events like the successful Rolling Shows and roving performers - showcasing musicians and artists from local and neighbouring areas. The program design will be as flexible and agile as possible to ensure that events continue to run in an ever-changing environment of restrictions.

**Action:** Officers to update the Committee on Spring/Summer programming at future meetings; events will be included in monthly Current Issue updates.

### 3.5 Spotlight on Services: History and Heritage

The History and Heritage team manages:

- preservation and capturing of Glen Eira City Council's history and heritage, including an ongoing digitisation program;
- Council's History and Heritage Collection;
- public programming and interpretation projects related to local history, including the Glen Eira Walking Tours app (Apple and Android);
- collection management support to local historical societies and collecting organisations;
- liaison with local historical societies on digitisation of materials and access to their collections;
- advice and collaboration with planning colleagues;
- tri-annual major exhibition and regular small rotating historical displays;
- research and referral service for both internal stakeholders and the community.

#### **Heritage Digitisation Strategy - Adopted in November 2019**

Council's Digitisation Strategy helps give the public access to their shared history and provides vital advice and support for historical societies which lack the resourcing to undertake this time-consuming work themselves.

In partnership with Glen Eira Historical Society and City of Moorabbin Historical Society at Box Cottage the Strategy aims to make local history available online. Material is being made available via Victorian Collections, an online portal for cultural collections managed by Museums Victoria and the Australian Museums and Galleries Association, funded by Creative Victoria.

<https://victoriancollections.net.au/organisations/glen-eira-city-council-history-and-heritage-collection>

**Aboriginal History Report**

Respected historian, Dr Ian Clark, has been engaged to write a report of the Aboriginal History of the Area now known as Glen Eira. Officers have completed a 290-page draft ready for consultation with Registered Aboriginal Parties and other relevant groups.

**Your Stories – COVID-19 Collection**

During the COVID-19 pandemic officers have been collecting digital stories, artworks, photographs and poems from the Glen Eira Community to help preserve local experiences of this time. The material is being turned into a short film that was due to be screened as part of this year's Storytelling Festival. It will now be shown in different activity centres during the Spring/Summer program.

**Talking Shops – Short Films**

Officers are working to develop a series of 9 films showcasing local businesses that have been open in Glen Eira for a minimum of 15 years. These films are being made in collaboration with Aaron Lewin and Tatiana CC Scott from the *Tales of Bricks and Mortar* website <https://talesofbrickandmortar.com/>

**Heritage Interpretation Plan for the Municipality.** This plan will cover the key sites and stories and the best ways to tell those stories of the history of Glen Eira. Officers are currently looking into costs and will develop a program for the next budget round.

**Social History Exhibition in Gallery (working title *Tales of Bricks and Mortar*)** A continuation of *Nostalgia and the Burbs'* previous programming and Talking Shops. As well as celebrating the longevity of some of Glen Eira's long-standing businesses, the exhibition will also explore broader social, historical and cultural themes, including:

- Waves of migration – how this influenced the growth and make-up of suburban shopping strips (Glen Eira focused);
- Changing nature of retail/competition/new technologies/international markets/supermarkets;
- Impact of COVID – supporting local, rejuvenation of the local – “back to the high street” (Glen Eira focused);
- Nostalgia – what is it? Why are we obsessed with it?
- The future of the bricks and mortar shop (forward-looking – what's next?).

**Review of the History and Heritage Collection Policy** This will cover options to expand the collection to include broader local history, rather than simply Council's corporate history.

Committee members expressed a positive view of the History and Heritage services and programs and look forward to future updates.

**3.6 Australia Post Box enquiry**

Council has been approached by a resident who has suggested that Australia Post boxes made unsightly by graffiti be included in the Glen Eira signal box arts project. The signal box art project is a program where local artists paint their designs onto traffic boxes around Glen Eira. It is undertaken with the cooperation and approval of VicRoads.

Officers have contacted Australia Post's Community Partnerships team to:

- confirm current status/existence of Australia Post's graffiti management strategy for its mail boxes, and;
- explore a partnership arrangement for a program similar to the signal box art project that would see Australia Post boxes painted by local artists, improving the look of the boxes and acting a preventative measure.

**Noted by the Committee.**

**Meeting ended 6.10pm.**



**MINUTES FOR GLEN EIRA  
YOUTH ADVISORY COMMITTEE MEETING**

**Thursday 12 August 2021  
6.00 – 7.30PM  
via Zoom**

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**Purpose:**

To provide feedback and advice to Council on matters impacting young people in the development of initiatives, strategies and plans.

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Meeting opened at 6.03pm with acknowledgement of country.

**1. Present**

Cr Tony Athanasopoulos  
Cr Li Zhang  
Cr David Zyngier  
Mark Saunders – Director Community Wellbeing  
Angela Morcos – Manager Family, Youth and Children’s Services  
Shae Elms - Coordinator Youth Services  
Lucy Brownlie - Youth Development Officer  
Romilly Miller – Community Representative  
Lucia Bekinschtein – Community Representative  
Monique Andjelic – Community Representative  
Akiva Kaltmann – Community Representative  
Alex Swieca – Community Representative  
Claire O'Brien – Community Representative  
Peninah Silverstein – Community Representative  
James Hoenig – Community Representative  
Elianna Ben-David – Community Representative  
Emily Qiao – Community Representative  
Sahiti Ravi – Community Representative  
Jonah Roseby – Community Representative  
Audrey King – Community Representative  
Maria Haywood – Community Representative  
Amanda Haycox – Coordinator City Strategy & Place Planning  
Genevieve Blunden – Principal Strategic Planner

**2. Matters considered:**

- i. Chairperson elected
- ii. Introduction and icebreaker activity
- iii. Overview of Advisory Committees
- iv. Youth Services presentation
- v. Housing Strategy engagement
- vi. Other business

i. **Chairperson elected**

Cr David Zyngier was nominated as the Committee Chair by Cr Tony Athanasopoulos and seconded by Cr Li Zhang. Cr David Zyngier accepted.

ii. **Introduction and icebreaker activity**

Cr David Zyngier conducted formal introductions.

iii. **Overview of Advisory Committees**

The Director of Community Wellbeing provided an overview of Advisory Committees including:

- The role of the Youth Advisory Committee is to provide feedback and advice to Council on matters impacting young people in the development of initiatives, strategies and plans.
- Overview of current Glen Eira City Council Advisory Committees.
- Youth Advisory Committee Terms of Reference.
- Conflicts of interest.
- Meeting schedule for the Youth Advisory Committee.

iv. **Youth Services Presentation**

The Coordinator of Youth Services provided an overview of the services provided by the youth services team including;

- Engagement with young people.
- Identifying youth services key priority areas.
- The development and implementation of actions in response to the key priority areas.
- Role of the Youth Development Officers.
- The introduction of new services and programs to support young people.

v. **Housing Strategy Engagement**

The Coordinator City Strategy & Place Planning & Principal Strategic Planner facilitated a session designed to inform the Community Representatives of the upcoming Housing Strategy and its importance.

The facilitators discussed:

- The purpose of a Housing Strategy.
- Provision of housing and Council's role.
- Factors that influence house prices.
- Why it is relevant to young people.

The Committee was then asked the question 'Where and how would you like to live in the future?'. Responses included:

- 'Area with great accessibility to any form of resource'.
- 'In an area where there are easily accessible facilities in relation to education. Nothing too heavily populated (not all apartments, but a variety of people and housing)'.
- 'Good quality residencies. Young people are too often restricted to housing that wealthier people don't want'.
- 'Somewhere with young adult engagement and similar values of sustainability and acceptance'.
- 'I would like to live in either Caulfield or rural Victoria. The CBD is undesirable'.
- 'Somewhere relatively close to my family and my school or uni, or a place with a good system of transport'.
- 'Close to public transport'.
- 'Near shops and services'.
- 'Easy access to public transport'.
- 'I would love to be able to continue to live in Glen Eira, but prices are too high. Even rent is becoming extremely expensive'.
- 'I want to stay in Glen Eira'.
- 'Somewhere where I can raise a Jewish family, especially in Caulfield in

the Jewish community’.

- ‘Inner city, in an apartment potentially. Maybe move back to Glen Eira/ suburban area when I have a family’.
- ‘Fitzroy, in a progressive, equal and sustainable area’.

Further discussions were had regarding:

- Neighbourhood residential zoning.
- Restricted housing supply impacting housing affordability.
- The Classified Tree Register.
- The impact housing demand has on local facilities and the education system.
- Persistent unemployment experienced by young people impacting their housing options and forcing them to move out of Metro Melbourne and into rural Victoria.

The Committee were asked to complete the ‘*Have your say*’ community member survey on the Housing Strategy.

**Action:** *Coordinator of Youth Services to re-send link to the ‘Have your say’ community member survey on the Housing Strategy and the link to the Glen Eira Classified Tree Register to all community representatives.*

**vi. Other Business**

Cr David Zyngier invited community representatives to suggest items to be added to the agenda for future meetings which included:

- Youth Wellbeing resourcing and support.
- Neurodiversity resourcing and support.
- Youth employment including youth employment with Council.
- Climate action
- Early intervention education on discrimination.
- Programs in schools that discuss body image.
- Queer sex education in schools.

Cr David Zyngier requested that a Youth Voice for schools to be added to the next Committee meeting Agenda.

Cr Tony Athanasopoulos requested that the Draft Council Plan 2021-2025 and Draft Community Wellbeing Plan 2021-25 be added to the next Committee meeting Agenda.

***Meeting ended 7:51pm.***

## 7.2 Records of Assembly

### 7.2.1 RECORDS OF ASSEMBLIES OF COUNCILLORS

**Author:** Janice Pouw, Coordinator Councillor Business

**Trim No:** 21/1166616

**Attachments:**

1. 27 July 2021 Assembly [↓](#)
2. 3 August 2021 Assembly [↓](#)
3. 10 August 2021 Pre-meeting [↓](#)
4. 17 August 2021 Assembly [↓](#)

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### RECOMMENDATION

That the Records of the Assemblies as shown below be received and noted.

1. 27 July 2021 Assembly;
2. 3 August 2021 Assembly;
3. 10 August 2021 Pre-meeting; and
4. 17 August 2021 Assembly.

## Assembly of Councillors

Tuesday 27 July 2021

Assembly Meeting held remotely commenced at 6.38pm

**A. Present**

Cr Margaret Esakoff (Mayor)  
Cr Tony Athanasopoulos  
Cr Anne-Marie Cade  
Cr Jim Magee  
Cr Sam Parasol  
Cr Li Zhang  
Cr Simone Zmood  
Cr David Zyngier

**Council Officers**

Rebecca McKenzie  
Niall McDonagh  
Mark Saunders  
Peter Swabey  
Ron Torres  
Alexandra Fry

**Matters considered**

1. Apologies – Cr Neil Pilling
2. Community Satisfaction Survey 2021
3. Council Plan 2021-2025 and Municipal Public Health and Wellbeing Plan 2021-2025 - Community Engagement Report

*7.32pm Cr Athanasopoulos left the Assembly and returned at 7.36pm*

4. Caulfield Racecourse Reserve - Heritage Review and Amendment
5. Permanent Fixtures and Public Realm Changes on Public Footpaths - Policy Direction
6. Update to Councillors regarding Multi Deck Car Parks

*8.24pm Cr Magee left the Assembly and returned at 8.26pm*

*8.49pm Cr Athanasopoulos left the Assembly and returned at 8.50pm.*

*8.57pm Cr Cade left the Assembly and returned at 9.00pm*

9.01pm Assembly adjourned

9.12pm Assembly resumed

**Present**

Cr Margaret Esakoff (Mayor)  
Cr Anne-Marie Cade  
Cr Jim Magee  
Cr Sam Parasol  
Cr Li Zhang  
Cr Simone Zmood  
Cr David Zyngier

7. General Business

- Manager Urban Planning
  - i. 99 Brewer Rd, Bentleigh
- Director Community Wellbeing
  - i. GESAC works during lockdown
  - ii. Spurway site vaccination hub
- Cr Magee – traffic conditions on Clifton St, Bentleigh East
- Cr Zyngier – Notices of Motion
- Cr Cade
  - i. Kokkaribb Rd
  - ii. COVID-19 vaccinations
- Cr Zyngier – Metro Waste advocacy for the State Government to back a similar project to the advanced waste processing project in the North West.

9.32pm Cr Athanasopoulos entered the Assembly

8. Councillor / CEO only time

- Update on CEO Performance Review process
- Independent Chair – ARMC
- FOI Matter
- Executive Team Strategy Session
- Contact out of hours

**Assembly finished at 9.50pm**

## Assembly of Councillors

Tuesday 3 August 2021

Assembly Meeting commenced at 6.50pm

### A. Present

Cr Margaret Esakoff (Mayor)  
Cr Tony Athanasopoulos – via Zoom  
Cr Anne-Marie Cade  
Cr Jim Magee  
Cr Sam Parasol  
Cr Neil Pilling – via Zoom  
Cr Li Zhang  
Cr Simone Zmood  
Cr David Zyngier

### Council Officers

Rebecca McKenzie  
Niall McDonagh  
Mark Saunders  
Peter Swabey  
Ron Torres  
Alexandra Fry

### Matters considered

1. Apologies – Nil
2. VLGA presentation

*6.57pm Cr Athanasopoulos left the assembly and returned at 7.01pm*

3. Employee Engagement Survey Results
2. VLGA presentation –continued
4. General Business
  - o Director Infrastructure and Open Space
    - i. Open Space opportunities
    - ii. Caulfield Bowls Club masterplan
  - o Cr Parasol
    - i. Customer Service call wait times
  - o Cr Magee – Markie Road property tenancies
5. Draft Ordinary Council Meeting Agenda
  - o 10-16 Selwyn Street, Elsternwick

*8.08pm Cr Esakoff declared a conflict of interest and left the Assembly for discussion of 380 Hawthorn Road, Caulfield South*

- o 380 Hawthorn Road, Caulfield South

8.10pm Cr Parasol declared a conflict of interest and left the room for discussion of 271 Kooyong Rd, Elsternwick

- 271 Kooyong Rd, Elsternwick

8.11pm Cr Esakoff returned to the Assembly.

8.13pm Cr Parasol returned to the Assembly when discussion of 271 Kooyong Rd, Elsternwick had concluded.

- Caulfield Racecourse Reserve - Heritage Review and Amendment
- Property Strategy
- Council Plan 2021-2025 - Draft for Community Consultation
- Draft Community Wellbeing Plan 2021-2025

8.23pm Cr Magee left the Assembly

- Tender 2021.94 Hire and Installation of Event Infrastructure and Equipment

8.25pm Cr Magee returned to the Assembly

8.27pm Assembly adjourned.

8.41pm Assembly resumed.

### **Present**

Cr Margaret Esakoff (Mayor)  
Cr Tony Athanasopoulos – via Zoom  
Cr Anne-Marie Cade  
Cr Jim Magee  
Cr Sam Parasol  
Cr Neil Pilling – via Zoom  
Cr Li Zhang  
Cr Simone Zmood  
Cr David Zyngier

5. Draft Ordinary Council Meeting Agenda continued.

- Multi Deck Car Park Update

8.45pm Cr Pilling left the Assembly and returned at 8.50pm

9.05pm Cr Zyngier left the Assembly and returned at 9.06pm

**Assembly finished at 9.22 pm**

**Pre-meeting  
Tuesday 10 August 2021**

**Pre-Meeting held virtually and commenced at 6.47pm**

**A. Present**

Cr Margaret Esakoff (Mayor)  
Cr Anne-Marie Cade  
Cr Jim Magee  
Cr Sam Parasol  
Cr Neil Pilling  
Cr Li Zhang  
Cr Simone Zmood  
Cr David Zyngier

**Council Officers**

Rebecca McKenzie  
Peter Swabey  
Mark Saunders  
Ron Torres  
Tarryn Gillies  
Janice Pouw

**Matters considered**

1. Apology – Cr Tony Athanasopoulos
2. Procedural Motion to change the order of business
3. Item 10.5 – Written public questions to Council
4. Item 8.1 – 10-16 Selwyn Street, Elsternwick
5. Item 8.5 – Multi Deck Car Park Update

7.02pm Cr Magee left the virtual pre-meeting and re-entered at 7.04pm

7.13pm Cr Zyngier left the virtual Assembly and returned at 7.14pm

6. Item 8.9 – Property Strategy
7. Item 10.1 – Request for report from members of Council staff – Cr Zyngier

**The virtual pre-meeting concluded at 7.15pm.**

**Assembly of Councillors****Tuesday 17 August 2021****Virtual Assembly Meeting commenced at 6.32pm****A. Present**

Cr Margaret Esakoff  
Cr Anne-Marie Cade  
Cr Jim Magee  
Cr Sam Parasol  
Cr Neil Pilling  
Cr Li Zhang  
Cr Simone Zmood

**Council Officers**

Rebecca McKenzie  
Niall McDonagh  
Mark Saunders  
Peter Swabey  
Ron Torres  
Matt Slavin  
Alan Stone  
Janice Pouw

**Matters considered**

1. Apologies –
2. CEO Annual Performance Review  
*6.34pm Cr David Zyngier entered the virtual Assembly*  
*6.47pm Cr Tony Athanasopoulos entered the virtual Assembly*
3. Planning Scheme Amendment C204glen – Elsternwick, Carnegie and Bentleigh Heritage Consideration of Submissions
4. General Business
  - (a) Manager City Futures – East Village Street Name
  - (b) Director Infrastructure & Open Space and Director Planning & Place – Carnegie Memorial Swimming Pool
  - (c) Director Infrastructure & Open Space – Caulfield Park
  - (d) Cr Zyngier – Glen Eira City Band
  - (e) Co-ordinator Councillor Business – Election date for the Mayor and Deputy Mayor
  - (f) Mark Saunders – COVID update
  - (g) Cr Esakoff - Multi Deck Car Park

*8.01pm Cr Parasol left the virtual Assembly*

*The Assembly was adjourned at 8.07pm and was resumed at 8.17pm*

Present

Cr Margaret Esakoff  
Cr Anne-Marie Cade  
Cr Sam Parasol  
Cr Li Zhang  
Cr Simone Zmood  
Cr David Zyngier

5. Review of Councillor Code of Conduct

*8.21pm Cr Pilling entered the virtual Assembly*

*8.22pm Cr Athanasopoulos entered the virtual Assembly*

*8.25pm Cr Magee entered the virtual Assembly*

*8.25pm Cr Pilling left the virtual Assembly and re-entered at 8.27pm*

*8.37pm Cr Athanasopoulos left the virtual Assembly and re-entered at 8.42pm*

6. Cr Communication and Media Protocol

*8.59pm Cr Cade left the virtual Assembly and re-entered at 9pm*

*9.01pm Cr Cade left the virtual Assembly and re-entered at 9.06pm*

*9.18pm Cr Pilling left the virtual Assembly and re-entered at 9.19pm*

*9.20pm Cr Magee left the virtual Assembly and re-entered at 9.21pm*

*9.36pm Cr Pilling left the virtual Assembly and re-entered at 9.38pm*

*9.43pm Cr Athanasopoulos left the virtual Assembly and re-entered at 9.48pm*

**Assembly finished at 9.50pm**

**8. OFFICER REPORTS (AS LISTED)****8.1 AMENDMENT TO WASTE CHARGES FOR 2021-22 BUDGET**

**Author:** Jennifer Shin, Coordinator Recycling and Waste

**Trim No:** 21/1233267

**Attachments:** Nil

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**EXECUTIVE SUMMARY**

On 29 June 2021 Council adopted the 2021-22 budget that included two new residential waste charges:

- Additional 120L Red Bin - \$352.50
- Additional 240L Red Bin - \$705

The two new charges were proposed in the updated Waste Management Pricing Policy adopted at the 6 April 2021 Ordinary Council Meeting for households that already had a 240L red bin.

Introducing these two charges in 2021-22 creates a discrepancy for households that already have an additional small 120L red bin, or additional large 240L red bin, as they have previously been charged at the same base General Waste Charge rate. This may also make the transition to the new weekly green bin, fortnightly red bin collection schedule more difficult for these households.

Therefore, it is recommended to delay the introduction of the new additional 120L Red Bin charge, and additional 240L Red Bin charge until at least 1 July 2022, and continue to charge households for additional red bins at the same rate as the General 120L Waste Charge or General 240L Waste Charge.

This change will have no financial impact on the budget.

**RECOMMENDATION**

That Council:

1. endorses the rate of the additional 120L Red Bin for 2021-22 at \$282;
2. endorses the rate of the additional 240L Red Bin for 2021-22 at \$564; and
3. delays the introduction of two new waste charges for additional 120L Red Bin and additional 240L Red Bin until at least 1 July 2022.

**BACKGROUND**

Two new waste charges were introduced in the Waste Management Pricing Policy adopted at the 6 April 2021 Ordinary Council Meeting to discourage residents from electing to add an additional small 120L or large 240L red bin.

- Additional 120L Red Bin - \$352.50
- Additional 240L Red Bin - \$705

It was proposed that new services for an additional red bin would be introduced from 1 July 2021, but that residents with an existing additional 120L or 240L red bin would be notified and transitioned to the new waste charge later in the year.

The 2021-22 budget adopted on 29 June 2021 included the additional 120L Red Bin charge and additional 240L Red Bin charge of \$352.50 and \$705 respectively.

Households that are eligible for a special waste charge due to medical needs, a large family or nappy waste are unaffected as they are charged the applicable special waste charge fee for their specific household circumstances.

### **ISSUES AND DISCUSSION**

An amendment to the waste charges for additional red bins for 2021-22 will support households that require additional red bin space but are not eligible for a special waste charge. It will also prevent a discrepancy between households that already have additional red bins and those that have ordered them after 1 July 2021.

### **FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

This change will have no financial impact on the budget.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

The new waste charges for an additional 120L Red Bin and additional 240L Red Bin in the Waste Management Pricing Policy April 2021 states the cost for an additional red bin will be set at 125% of the equivalent General Waste Charge.

It is recommended to delay the introduction of this formula for additional red bins until at least 1 July 2022.

### **COMMUNICATION AND ENGAGEMENT**

Waste charges for 2021-22 on Council's website will be amended to reflect the updated waste charges. The cost of additional red general waste bins will be advised by the Customer Service team and the Climate and Sustainability team at the time additional bins are requested.

### **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Four: Clean and Sustainable  
An attractive and sustainable environment for future generations.

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

### **CONCLUSION**

It is recommended to set the rate of the additional 120L Red Bin and additional 240L Red Bin at \$282 and \$564 respectively for the 2021-22 financial year.

## 8.2 HERITAGE AMENDMENT C204GLEN - ELSTERNWICK, CARNEGIE AND BENTLEIGH

**Author:** Jacqui Brasher, Principal Strategic Planner

**Trim No:** 21/1158278

**Attachments:** 1. [c204glen Planning Scheme Maps](#) ↓  
2. [C204 Statements of Significance](#) ↓  
3. [C204 Summary of Submissions](#) ↓

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### EXECUTIVE SUMMARY

The purpose of this report is to consider submissions received in relation to Planning Scheme Amendment C204. This amendment seeks to implement some of the recommendations of the *Glen Eira Heritage Review of Elsternwick Structure Plan Area 2019 Stage 2 Report* (last revised 20 March 2020) by applying the Heritage Overlay to two proposed heritage precincts and twelve proposed individual heritage places in Elsternwick. The Amendment also proposes to include the proposed Glenhuntly Tram Terminus Estate Shops Heritage Precinct within the Heritage Overlay (HO159), amends existing HO72 by removing non-contributory properties and removes two properties from Heritage Overlay (HO69). In total, 59 new properties are proposed to be added to the heritage overlay as part of this amendment

Fourteen submissions are required to be considered by Council prior to a decision being made about the future of the amendment. Of the submissions received, there were seven objections, five supporting submissions and two submissions stating no objection to the amendment. The report recommends referring all submissions to a Planning Panel for their consideration.

### RECOMMENDATION

That Council:

1. considers submissions received;
2. notes the summary of submissions received during the exhibition period and up until 5 August 2021 for Amendment C204 and endorses the planning officer and heritage consultant's comments and recommendations (Attachment 3 to the report) for the purpose of advocacy before the Planning Panel;
3. notes minor changes required to Amendment documentation detailed in this report (track change versions to be provided to Panel); and
4. requests the Minister for Planning to appoint a Planning Panel to consider submissions received during the exhibition period for Amendment C204 in accordance with section 23 of the *Planning and Environment Act 1987*.

**BACKGROUND**

<b>PROPONENT</b>	Glen Eira City Council
<b>PROPOSED PLANNING CONTROLS</b>	The amendment proposes to implement some of the recommendations of the <i>Glen Eira Heritage Review of Elsternwick Structure Plan Area 2019 Stage 2 Report</i> (last revised 20 March 2020) by applying the Heritage Overlay to two proposed heritage precincts and twelve proposed individual heritage places in Elsternwick. The Amendment also proposes to include the proposed Glenhuntly Tram Terminus Estate Shops Heritage Precinct within the Heritage Overlay (HO159), amends existing HO72 by removing non-contributory properties and removes two properties from Heritage Overlay (HO69).
<b>MUNICIPAL STRATEGIC STATEMENT</b>	<i>“To protect, identify, enhance and promote understanding of Glen Eira’s Heritage.”</i>

Strategic reasoning for undertaking Amendment C204:

The *Glen Eira Council and Community Plan 2017–2021* is the strategic framework for Council’s plans and activities. Theme One: ‘Liveable and Well Designed’ includes a number of strategic planning commitments over the four-year period. Commitment two is to ‘encourage development that benefits the community’. With a statement that Council will ‘review our heritage places and provide stronger development guidelines to preserve and enhance Glen Eira’s heritage buildings and precincts.’

On 16 October 2018, Council adopted the *Glen Eira Planning Scheme Review 2018*. This document includes a future work program of heritage projects including the Elsternwick Structure Plan Area Heritage Review.

The *Glen Eira Council and Community Plan 2017-2021* contains the following commitment:

Theme 1 — Liveable and Well Designed: *We will continue to protect and celebrate Glen Eira’s cultural heritage through a range of planning policies and controls.*

The performance measure for this commitment is:

*We will publicly exhibit and review community and stakeholder submissions for the Hidden Gems Planning Scheme Amendment and Bentleigh, Carnegie and Elsternwick Planning Scheme Amendments.*

This report, which reviews the submissions received for this amendment, complies with both the commitment and performance measure.

RBA Architects and Conservation Consultants were appointed to undertake both the *Glen Eira Heritage Review of Elsternwick Structure Plan Area 2019* and the *Glen Eira Heritage Review of Bentleigh and Carnegie Structure Plan Areas (Commercial) 2018*, which form the background documents for this amendment. The significance of the precincts and individual properties was assessed against the standard criteria contained in *Practice Note 01 Applying the Heritage Overlay (August 2018)* and are considered to meet the requirements and threshold for local protection through the Heritage Overlay.

Pre-exhibition history of Amendment C204:

When the *Glen Eira Heritage Review of the Elsternwick Structure Plan Area 2019* report was adopted by Council on 17 December 2019, Council requested the Minister for Planning to authorise an amendment which included all proposed places and precincts noted within this report. On 6 October 2020, Council received a conditional authorisation from the Minister which allowed the commencement of some parts of the proposed amendment (including all Elsternwick places and precincts within this amendment put before Council) and refused the commencement of other precincts within the Consultant Report, giving the following reasoning:

*At this stage it is not considered appropriate to apply the Heritage Overlay more extensively in Elsternwick given that council has yet to seek authorisation for a planning scheme amendment to implement the Elsternwick Structure Plan. Doing so could, by default, lead to heritage controls becoming the primary driver for development outcomes within the Elsternwick Activity Centre. Wider application of the Heritage Overlay in Elsternwick needs to be considered in the context of implementation of the Elsternwick Structure Plan. Council may consider seeking further heritage controls in conjunction with a future request for authorisation to prepare and exhibit permanent controls to implement the Structure Plan.*

For this reason, there are other proposed heritage precincts within Elsternwick that are currently not part of this amendment and are not protected. The future of these remaining precincts will need to be revisited by Council during the review of both the Housing Strategy and Elsternwick Structure Plan process.

In addition to the Minister's decision to not include a number of precincts in this amendment, the Minister authorised the inclusion of three additional single properties for individual heritage protection (these properties were originally included as 'contributory' properties within much larger precincts). These include 19 Hopetoun Street, 6 Downshire Road and 22 Grafton Street. The reason for inclusion of the three sites was to protect them until such time as Council can implement heritage controls over the wider precincts. At the time of Council requesting authorisation, demolition applications for each property had been submitted.

On 16 March 2021, Council resolved to extend the scope of Amendment C204 to include HO159 (Glenhuntly Tram Terminus Estate Shops) within the Heritage Overlay and to delete 99 Brewer Road and the rear car park of 284-296 Centre Road, Bentleigh from existing Heritage Overlay HO69.

On 11 May 2021, Council received authorisation to prepare and exhibit the current amendment.

Interim Heritage Overlays currently apply to all sites proposed for be included in the Heritage Overlay through this amendment.

The proposed Heritage Overlay Maps are provided in **Attachment 1**. And the Statements of Significance are provided in **Attachment 2**. A copy of all the exhibited amendment documents is on both the Department of Environment, Land, Water and Planning (DELWP) and Council's websites.

The Amendment process:

Amendment C204 was exhibited from 10 June to 12 July 2021. In total, 803 owners and occupiers received letters advising of the proposed amendment. Of that number, 14 submissions have been received including seven objections, five supporting submissions and two submissions stating no objection to the amendment. A Summary of Submissions Table, which contains comments from both the Heritage Consultant and Planning Officer is provided in **Attachment 3**. This very small number of submissions (and particularly objections) is considered to be a great result and indicates general acceptance of heritage controls.

As part of the legislative requirements of the amendment process, Council is required to consider submissions and decide whether to:

- change the amendment in the manner requested;
- refer submissions to an Independent Planning Panel (appointment by the Minister for Planning); or
- abandon the amendment or part of it.

For reasons noted below (refer to 'Considering Submissions') the first dot point noted above cannot be undertaken in relation to this particular amendment.

**ISSUES AND DISCUSSION**

Place or Precinct	Submission made specifically in relation to a place of precinct	Additional comments
HO159 Glenhuntly Tram Terminus Estate Shops Precinct	1 Support (with suggested changes to the Statement of Significance).	18 owners and occupiers notified (10 premises within this precinct).
HO179 Beemery Park Precinct (Seymour Road and Alison Road)	1 Objection (specifically asking for their property to be removed from the proposed Heritage Overlay)	16 owners and occupiers notified (13 dwellings within this precinct).
HO180 Elsternwick Commercial and Public Precinct Note: this new precinct has been created by splitting the commercial and residential elements of existing HO72 and increasing the number of commercial buildings in this precinct with 14 new premises. The majority of properties within this 'new' precinct have therefore been located within HO72 for over 20 years. The contributory ratings of only four properties have changed as part of this amendment (2-2A St Georges Road, 335-339, 407 and 415 Glenhuntly Road and 21 Selwyn Street).	1 Objection of a non-contributory property who is already located within the existing HO72) + 1 Support (supporting the non-contributory rating of 7 Selwyn Street)	456 owners and occupiers notified (14 new premises within this precinct). <i>Objector "supports the principal behind protecting heritage precincts".</i>

HO183 10 <sup>th</sup> Caulfield Scout Hall, 2 Miller Street.	-	Council owned property National Trust specifically note the inclusion of post-war properties within this amendment.
HO184 Corner Store, 12 Hartington Street	-	
HO185 St Clement's Church, 205 Glenhuntly Road	-	
HO186 <i>Lumea</i> 226 Hotham Street	-	
HO191 Duplex, 21-23 Nepean Hwy	1 Objection (concern mainly relates to further higher density surrounding the property)	One owner notified (owns both dwellings in the pair) Objector originally pleased that Council is recognising building of heritage significance. Concern relates to potential rezoning of surrounding sites for high rise development.
HO193 <i>Edelstein Residence</i> , 13 Seymour Road	1 Objection (complex submission querying aspects of the citation)	
HO194 <i>Elevated Townhouses</i> , 23 Seymour Road	-	11 owners and occupiers notified (8 dwellings within this property)
HO195 <i>Three 'Usonian' Units</i> , 38 Prahran Grove	1 Objection (object to imposition of overlay and restriction on development)	3 owners notified (3 dwellings within this property)
HO196 <i>Hopetoun Gardens</i> , 520 Glenhuntly Road	-	Council owned property
HO201 6 Downshire Road	1 objection (requesting removal of this property from the Heritage Overlay)	
HO202 22 Grafton Street	-	
HO203 19 Hopetoun Street	-	
Removal of non-contributory sites from the existing HO72 Elsternwick Estate and Environs	1 objection (would like carparks and other sites proposed for removal to be retained within HO72 to prevent development of a multideck car park that could overlook the properties of Maysbury Avenue).	
Removal of non-contributory properties from existing HO69 Bentleigh Residential Precinct	-	

Note: Three submissions of general support for the amendment and two submissions stating "no objection" were submitted in addition to submissions noted above, a total of 14 submissions.

Attachment 3 contains a summary table of submissions received and comments from the Heritage Consultant and Planning Officer in relation to matters raised. In summary, the key points raised in submissions are addressed as follows:

Citation has not established the place meets the threshold for local heritage significance

(Submitter 1) Council's Heritage Consultant stands by his report that the places and precincts proposed for heritage significance meet the threshold for inclusion. Any suggestion that a property does not meet the threshold for local heritage significance is a relevant objection that should be brought before a planning panel for consideration where both Council and the objecting party can have a robust discussion about the merits of a particular place or precinct.

(Submitter 3) The objector for 6 Downshire Road correctly notes that Council originally listed this property as 'contributory' within a large precinct known as Elsternwick South Precinct. This precinct was not authorised by the Minister to be included as part of this Amendment C204, however the Minister did authorise Council to place an individual heritage overlay on this property.

As discussed above, there are three individual properties proposed to be included in the Heritage Overlay through this amendment that have not been assessed by Council's Heritage Consultant as meeting the threshold for individual significance but have been selected (by the DELWP/Minister for Planning) for inclusion because these properties were under 'development pressure' at the time that Council requested interim heritage approval. The proposed wider precincts will need to be reviewed by Council taking into account the Elsternwick Structure Plan and the Glen Eira Housing Strategy. The future of these precincts is therefore not assured and any future amendment, should Council resolve for it to go ahead, will likely not occur for two years. It is therefore considered appropriate for Council to refer this submission to Panel, specifically asking for comments and recommendations in relation to maintaining 6 Downshire Road, 22 Grafton Street and 19 Hopetoun Street within the heritage overlay given the time lag prior to Council being able to apply for the remainders of the Elsternwick South and Elsternwick North precincts.

Inconsistencies in the description within the citation and limited comparative analysis

(Submitter 1) The submitter listed a number of changes made to the property overtime and proposes that this property is not a particularly fine example of this building style. The submitter also suggests a limited comparative analysis was carried out. The Consultant stands by his physical description of the site and comparative analysis. Changes to the property over time are limited and are not considered to affect the cultural heritage significance of the place. Comparative analysis of post-war sites in Glen Eira will be limited until more properties are listed within the heritage overlay to compare new ones against. A Panel will provide a recommendation as to whether adequate analysis has been carried out. Recent previous heritage panels in Glen Eira have been very positive in terms of the consultant report and strategic justification of the amendment.

The Heritage Overlay will restrict development potential

(Submitter 5, 12) The Heritage Overlay does not prevent development, but it may constrain development opportunities (eg. full demolition of the building or large visible double storey extensions). It is considered that the proposed places and precincts are worthy of heritage protection and that this protection is beneficial to the wider community, resulting in net community benefit.

Economic Impacts on individual owners and onerous planning requirements

(Submitter 4, 12, 13) Submitter 12 and 13 are concerned that their property will lose significant value if the heritage overlay is implemented. Environmental, social and economic impacts (net community benefit) must be considered as part of any heritage amendment.

This impact is viewed from a broad or community perspective, rather than that of the individual. Therefore, an individual's potential loss of property value cannot be taken into consideration. This has been backed up in numerous planning panel reports.

Submitter 13 also requested that (if the heritage overlay proceeds) the garage at 47 Seymour Road is removed from the overlay. If 47 Seymour Road is to be included within the overlay, the entire property is mapped (as 'contributory'). The citation does not list the garage as being a significant element in the precinct, so it is therefore known to planning staff that the garage is not significant.

Submitter 4 was concerned with onerous planning requirements when a 'blanket' approach to heritage is undertaken. This submission is in relation to a non-contributory site in the Elsternwick Commercial and Public Precinct (HO180) and is one of a limited number of non-contributory properties that are within this precinct. Removal of 'island sites' from precincts is not good heritage practice.

#### Object to removal of non-contributory properties within Elsternwick

(Submitter 6) All sites proposed for removal from the Heritage Overlay are non-contributory sites located at the edges of precincts in both Elsternwick and Bentleigh. The Consultant provides a clear argument for the removal of these sites in Elsternwick from Heritage Overlay HO72. It is not good heritage practice to include these sites as a safeguard against development.

#### Suggested change to the Statement of Significance for HO159

(Submitter 8) This submitter requested a change to the Statement of Significance for the Glenhuntly Tram Terminus Estate Shops Precinct to include six chimneys towards the rear of 241-251 Koornang Road to be listed as significant elements within the precinct. Council's consultant does not agree that these elements are integral to the significance of this precinct, therefore no change to the Statement of Significance is proposed at this time. This submission should be forwarded to Panel for consideration. Council can revisit this issue after learning of the Panel's recommendations.

#### Support for the Amendment

(Submitter 7, 8, 9, 10, 14) General support for the amendment was provided by five submitters. The level of detail within the Consultant report to strategically justify the implementation of the heritage overlays was noted. The National Trust specifically noted Council's inclusion of four post-war properties.

Submitter 10 specifically supported the 'non-contributory' rating of the Kadimah Cultural Centre at 7 Selwyn Street within the proposed HO180 Elsternwick Commercial and Public Precinct.

Submitter 14 supported the current amendment but was concerned that the Minister for Planning had not allowed Elsternwick South Precinct to proceed thus leaving many dwellings unprotected. This area, along with three other precincts were requested to be removed from the amendment as collectively they could be seen to be the primary driver for development outcomes within the Elsternwick Activity Centre. The completion of the Housing Strategy and any revisions to the Structure Plan will assist in progressing further heritage reviews in Elsternwick.

“State of Heritage Review – Local Heritage” report

(Submitter 9) The Glen Eira Historical Society referenced the above document, prepared by the Heritage Council of Victoria and requests that Council act on the recommendations within the document. The report aims to:

- establish a clear picture of local cultural heritage protection and management arrangements across the state to identify what support is required to improve local cultural heritage management;
- identify examples of best-practice local cultural heritage management and how this may be shared and celebrated; and
- provide tangible and practical opportunities for enhancing the way State and local governments work together to recognise, protect and manage local heritage.

Review of this document and identifying potential areas of improvement for best-practice heritage management in Glen Eira is a worthwhile suggestion, however it will not form part of this specific amendment.

Minor changes required to Amendment documentation:

A small number of errors in amendment documentation have been brought to the Officer’s attention. These should be brought to the Panel’s attention (should Council resolve to refer this amendment to a Panel) and rectified at the adoption stage.

- HO179 Beemery Park Precinct Citation – when authorising this amendment, DELWP/Minister for Planning removed some properties from this precinct due to demolition or development that had either commenced or had an existing planning approval. While the Statement of Significance contains a list of properties and map that correctly indicates the extent of the Heritage Overlay, the Citation does not reflect these changes that were made over time. It is therefore recommended the Beemery Park Precinct Citation is updated to reflect the removal of 40, 44 and 55 Seymour Road from the adopted version of this Citation.
- HO180 Elsternwick Commercial and Public Precinct – The Citation and Statement of Significance for this precinct inadvertently lists 459 and 461 Glenhuntly Road as both ‘contributory’ and ‘non-contributory’ buildings. These buildings are clearly ‘non-contributory’ and both documents need to be amended to reflect this.
- HO180 Elsternwick Commercial and Public Precinct – There has been some confusion with the address of properties near the intersection of Glenhuntly Road and Staniland Grove. It is Council’s clear intention to remove the Council carparks and Elsternwick Library from the Heritage Overlay. Council’s Property Data Administrator has advised that the car park (non-contributory) is known as 2 Staniland Grove, the small substation to the rear of 373-375 Glenhuntly Road (contributory) is known as 2A Staniland Grove and the public toilet on the footpath (non-contributory) is known as 2B Staniland Grove (see map below).

It is recommended the Explanatory Report should be amended to clearly state that 2 Staniland Grove is proposed to be removed from HO72 and 2A and 2B Staniland Grove are proposed to be included within HO180.

It is further recommended that the Statement of Significance and Citation for HO180 should be amended to remove the address '2 Staniland Grove' from both documents and to ensure that 2A Staniland Grove is noted as a 'contributory building' and 2B Staniland Grove is noted as 'non-contributory'.



**FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

Costs associated with undertaking the Amendment include those for exhibition, panel representation and Department of Environment, Land, Water and Planning fees. The amendment costs are being covered by the City Futures operational budget.

**POLICY AND LEGISLATIVE IMPLICATIONS**

The *Planning and Environment Act 1987* requires that councils use their planning scheme to implement the objectives of planning in Victoria, including:

*To conserve and enhance buildings, areas and other places which are of scientific, aesthetic, architectural or historic interest, or otherwise of special cultural value (Section 4(1)(d) Planning and Environment Act 1987).*

The planning scheme amendment must go through the following fixed statutory steps:

1. The Minister for Planning must firstly authorise preparation of the amendment before exhibition can occur. Following this, notice (exhibition) of the amendment will commence, inviting public submissions.
2. If there are no submissions Council can 'adopt' the amendment and forward it to the Minister for approval. It only becomes law if it is formally approved and gazetted.

3. If there are submissions opposed to the amendment, the Council has three options — abandon the amendment, change the amendment in accordance with the submitters' request, or request the Minister to appoint an Independent Panel to hear the submissions. When opposing submissions are provided to Council (submitters who are for and against the same issue), Council cannot change the amendment in accordance with one submitter if it prejudices the views of another. In this instance, it is preferable that the amendment is referred to an Independent Panel.
4. If a Panel is appointed, submissions are heard, and the panel reports its findings to Council in the form of a recommendation, the Panel may make a recommendation to:
  - adopt the amendment;
  - abandon the amendment; or
  - modify the amendment.
5. Council then considers the panel report and makes its own decision. Council is not bound by the Panel's findings. Again, Council's options are to either abandon or adopt the amendment (with or without modifications).
6. If Council adopts the amendment, it is then referred to the Minister for Planning for approval.

The process required to amend the *Glen Eira Planning Scheme* is lengthy and provides opportunities for input from interested parties. In terms of the current proposal, Council is at Step 3. Given that Council has received submissions in favour of the amendment generally as well as opposing submissions, it is considered appropriate to refer all submissions to an Independent Panel with a Council endorsed position on any changes to the amendment that Council resolves through the Council report.

### **COMMUNICATION AND ENGAGEMENT**

The amendment underwent an extensive public consultation process. 803 owners and occupiers of affected properties received a letter by mail together with prescribed ministers and referral authorities. A notice was placed in *The Age*, the *Government Gazette* and an article was placed in the June edition of the *Glen Eira News*. Relevant amendment documentation was placed on the *Glen Eira Have Your Say* page.

The public was given one month in which to make submissions (10 June – 12 July 2021).

All submissions (redacted) have been provided to Councillors.

A Planning Conference was conducted on 28 July 2021. It was chaired by Councillor Esakoff. Eight submitters attended the hearing (seven chose to speak). Three speakers were generally in favour of the amendment, four speakers listed their concerns in relation to 13 Seymour Road, 38 Prahran Grove and 47 Seymour Road which related to their personal economic concerns if a heritage overlay is implemented, restriction on development rights and concern that their property is not worthy of a heritage overlay.

### **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme One: Liveable and Well Designed  
A well planned City that is a great place to live.

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

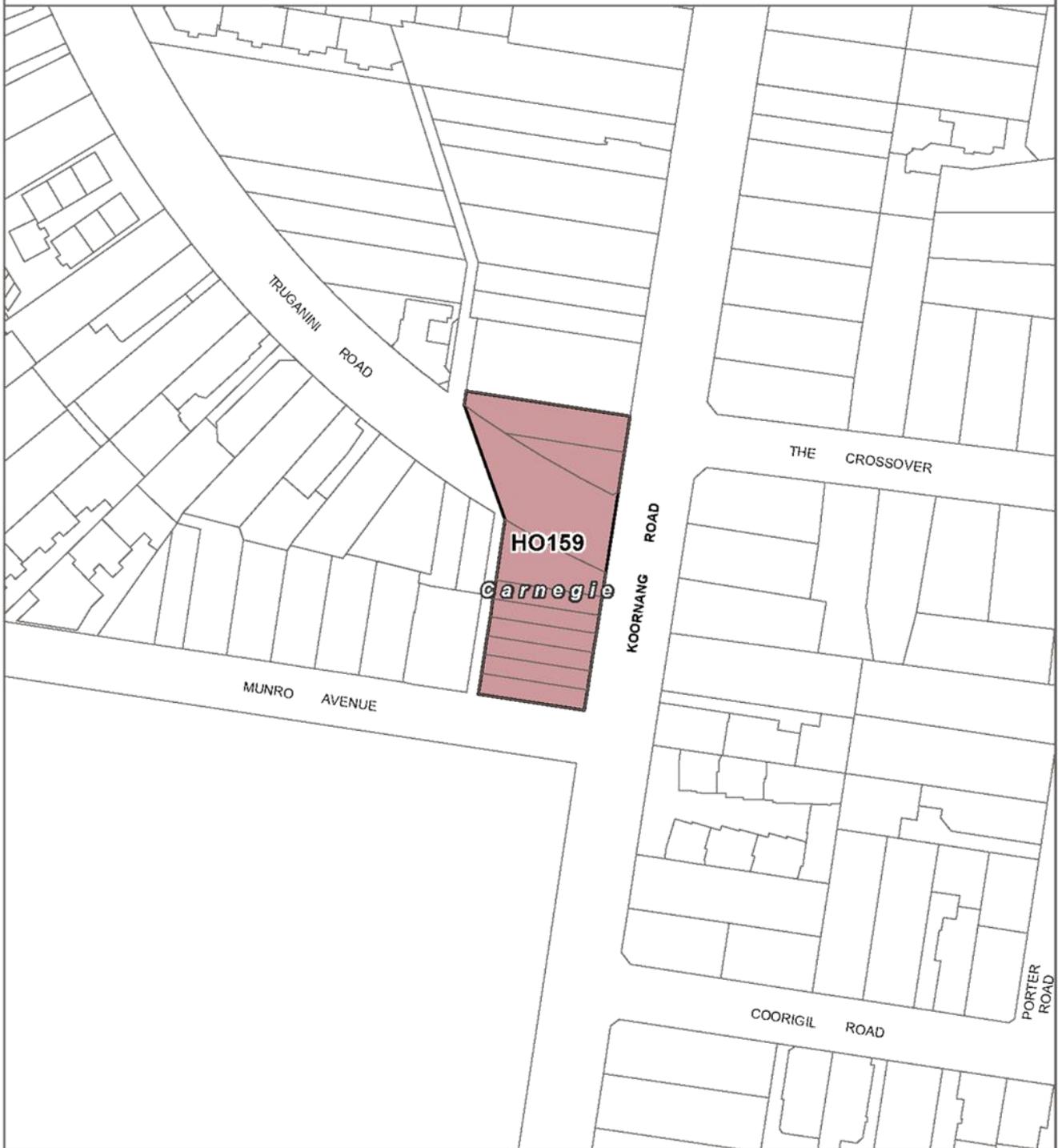
No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Council engaged suitably qualified consultants - RBA Architects and Conservation Consultants to assess Elsternwick, Bentleigh and Carnegie structure plan areas for heritage significance.

Given the varying views expressed through the formal submissions received for the amendment, it is considered appropriate to move forward with this amendment, referring submissions to an Independent Planning Panel. The Panel's recommendations will help to inform Council's decision on whether or not to amend, abandon, or adopt the amendment. If Council resolves to refer this amendment and all submissions to an Independent Panel, the Panel Hearing is tentatively scheduled for 1 November 2021. A further report will be put to Council to consider the recommendations of the Panel Report in February 2022.

### GLEN EIRA PLANNING SCHEME - LOCAL PROVISION AMENDMENT C204glen



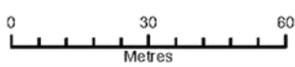
- LEGEND**
-  HC - Heritage Overlay
  -  Local Government Area



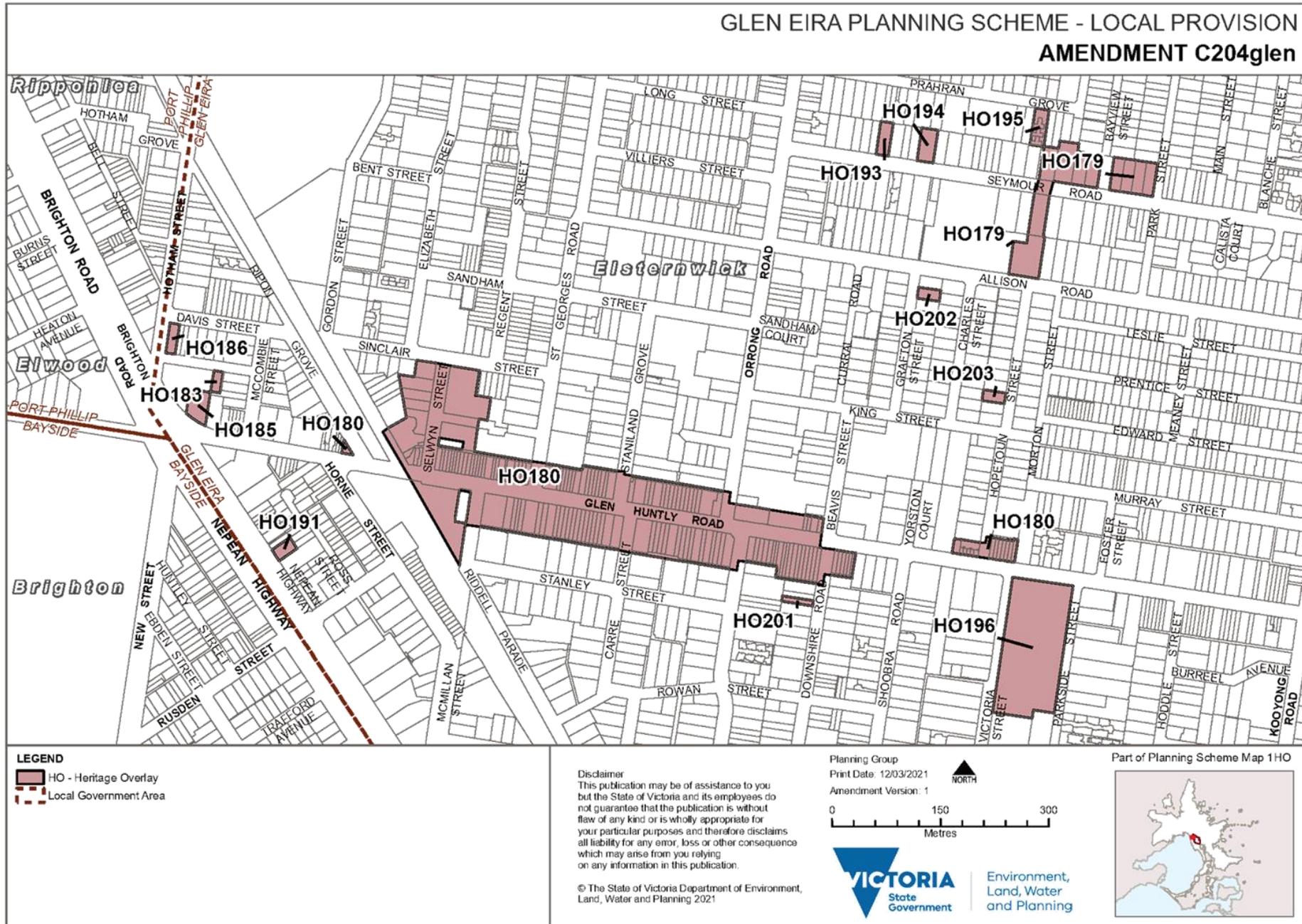
Part of Planning Scheme Map 2HO

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Planning Group  
 Print Date: 12/03/2021  
 Amendment Version: 1



Environment,  
 Land, Water  
 and Planning





GLEN EIRA PLANNING SCHEME - LOCAL PROVISION  
**AMENDMENT C204glen**



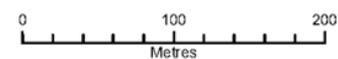
**LEGEND**

- D-HO - Area to be deleted from a Heritage Overlay
- Local Government Area

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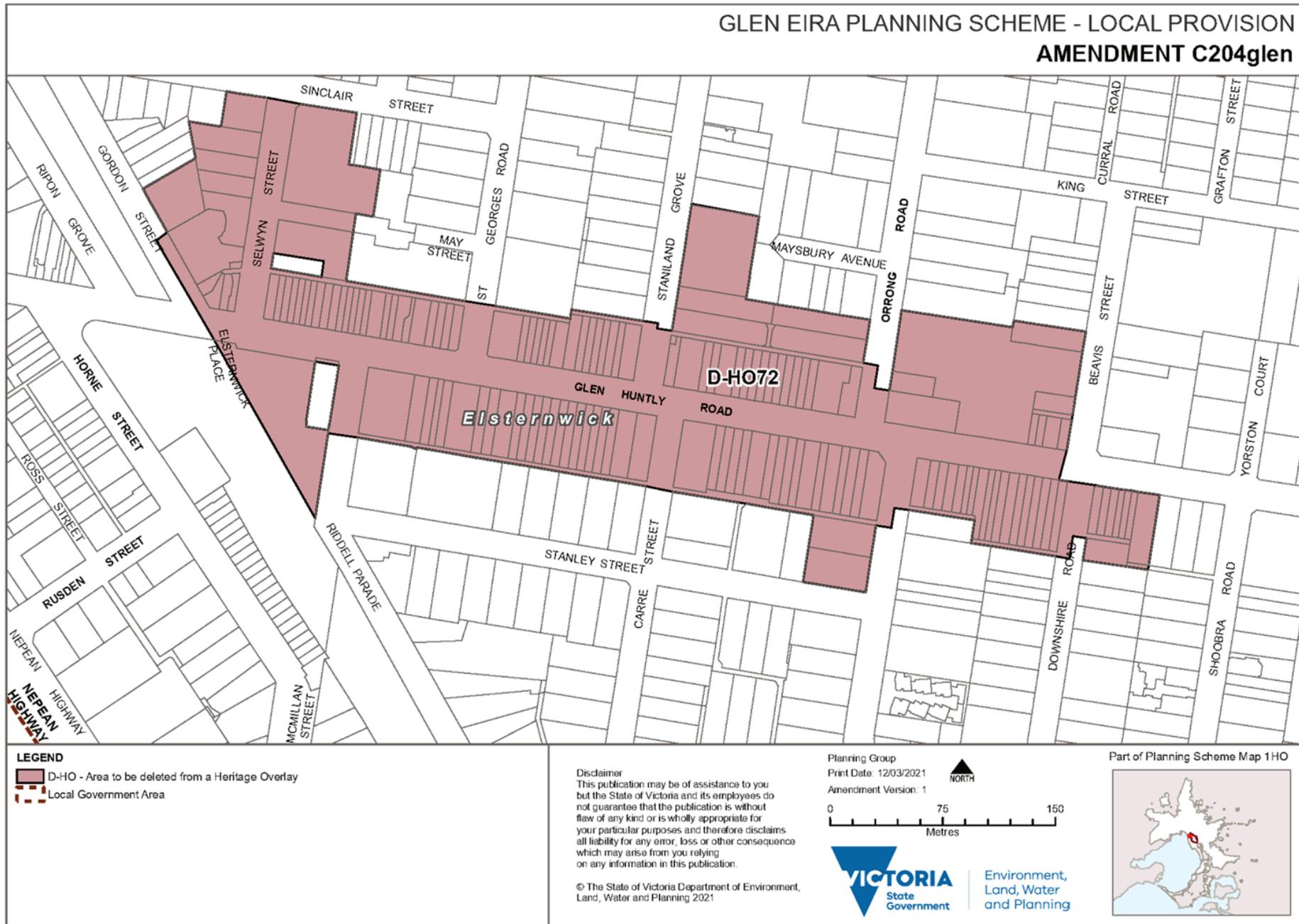
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Planning Group  
 Print Date: 12/03/2021  
 Amendment Version: 1



Part of Planning Scheme Map 3HO





## GLEN EIRA PLANNING SCHEME

**Statement of Significance: 6 Downshire Road, Elsternwick**

Date of Statement: November 2020

<b>Address:</b> 6 Downshire Road, Elsternwick	<b>Name:</b> -
<b>Place Type:</b> Federation	<b>Grading:</b> Significant
<b>PS ref no:</b> HO201	<b>Constructed:</b> Circa 1912

**What is significant?**

The house at 6 Downshire Road, Elsternwick is significant, including the original intact part of the house, original roof form, chimneys, verandah and windows.

The rear single storey extension is not significant.

**How is it significant?**

The house at 6 Downshire Road is of local historic, representative and aesthetic significance to the City of Glen Eira.

This document is an incorporated document in the Glen Eira Planning Scheme pursuant to section 6(2)(j) of the *Planning and Environment Act 1987*

## GLEN EIRA PLANNING SCHEME

**Why is it significant?**

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The house at 6 Downshire Road, Elsternwick is of historic significance as a good example of a Federation residence. It is reflective of Elsternwick's consolidation as a desirable suburb at this time. After the initial and limited development of Elsternwick during the Land Boom period of the 1880s, the Federation period saw an expansion of subdivisions and development, when lots left vacant in existing subdivisions (a result of the 1890s depression) were infilled and further land was released. Suburban development was facilitated by improvements to transport networks, initially train, and the sustained preference for freestanding/single-family homes continued to underpin the development of the precinct well into the 20<sup>th</sup> century. These various built layers are important markers of the broader evolution of Elsternwick from a locale peripheral to Melbourne into a well-established suburb with a middle-class identity. (Criterion A)

The house at 6 Downshire Road, Elsternwick is of representative and aesthetic significance as part of an intact Federation brick pair and represents a key phase of growth within Elsternwick. Elsternwick retains many good and intact examples of residential buildings from the Victorian, Federation and Interwar periods with streetscape sections of consistent housing from a particular period. This section of Downshire Road is characterised by Federation houses and 6 Downshire Road represents this era. (Criterion D + E).

Note: The house at 6 Downshire Road is part of a large proposed heritage precinct known as the Elsternwick South Precinct.

**Primary source**

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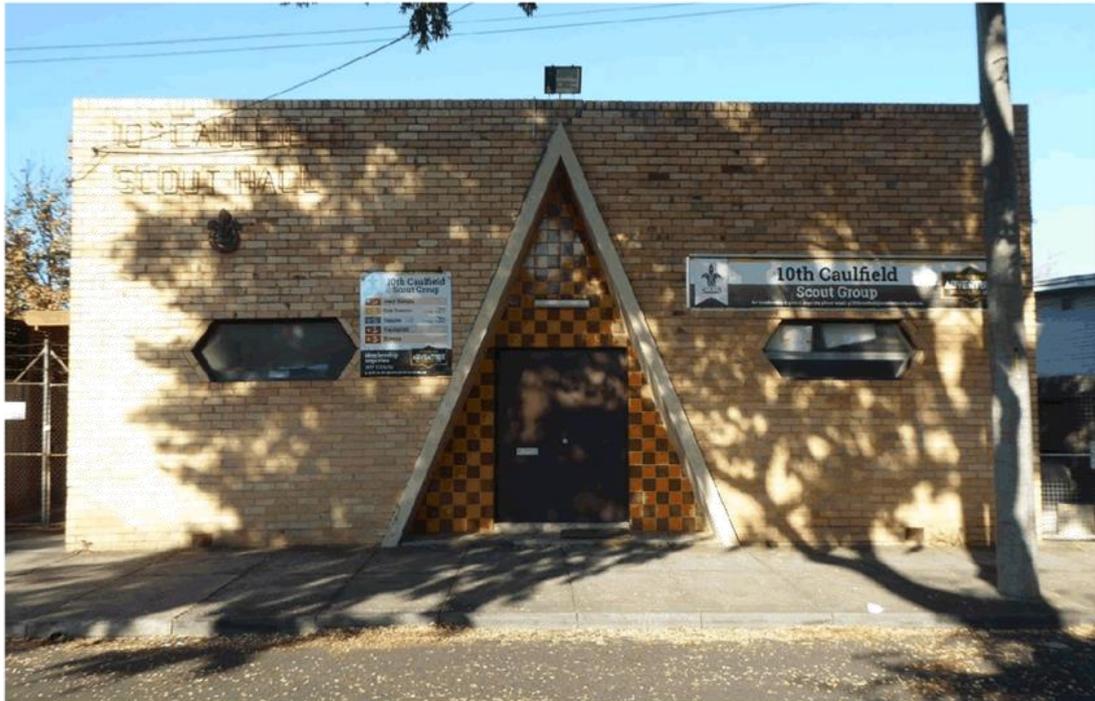
*Glen Eira Heritage Review of Elsternwick Structure Plan Area 2019 Stage 2 Report prepared by RBA Architects + Conservation Consultants Pty Ltd.*

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: 10<sup>th</sup> Caulfield Scout Hall (2019)**

<b>Address:</b>	2 Miller Street, Elsternwick	<b>Name:</b>	10 <sup>th</sup> Caulfield Scout Hall
<b>Place Type:</b>	Community	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO183	<b>Constructed:</b>	Circa 1959



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The single-storey brick building, known as the 10<sup>th</sup> Caulfield Scout Hall, including raised metal sign and fleur-de-lys to the upper left part of the façade, at 2 Miller Street, Elsternwick is significant.

**How is it significant?**

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The 10<sup>th</sup> Caulfield Scout Hall at 2 Miller Street, Elsternwick is of local historical, aesthetic and social significance to the City of Glen Eira.

**Why is it significant?**

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The 10<sup>th</sup> Caulfield Scout Hall at 2 Miller Street, Elsternwick is of historical significance as an illustration of the noted post-WWII expansion of the Boy Scout movement in the Caulfield district. The building was constructed in circa 1959 for the scout troop in the wake of an earlier timbered hall at the site (erected 1956) having been destroyed by fire. (Criterion A)

The 10<sup>th</sup> Caulfield Scout Hall at 2 Miller Street, Elsternwick is of aesthetic significance as a striking member of the group of post-WWII scout halls built in the municipality. It is distinguished by the façade articulation of a central triangular tent-like entrance, and flanking lozenge-shaped windows, reflecting the interest in pure or distinct geometric form and colour, which was a feature of contemporary Modernist design, particularly in Melbourne. (Criterion E)

The 10<sup>th</sup> Caulfield Scout Hall at 2 Miller Street, Elsternwick, is of social significance for its long-standing association with the 10th Caulfield Scouts and the enduring legacy of the movement in the municipality. (Criterion G)

**Primary source**

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## GLEN EIRA PLANNING SCHEME

**Statement of Significance: 19 Hopetoun Street, Elsternwick**

Date of Statement: December 2020

<b>Address:</b>	19 Hopetoun Street, Elsternwick	<b>Name:</b>	-
<b>Place Type:</b>	Victorian dwelling	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO203	<b>Constructed:</b>	Circa 1890

**What is significant?**

The original house, including polychromatic and tuckpointed brickwork to the front façade, original windows, eaves brackets, chimneys and verandah elements at 19 Hopetoun Street, Elsternwick are significant.

The front fence, tiled roof and rear single storey extension are not significant.

**How is it significant?**

The house at 19 Hopetoun Street, Elsternwick is of representative significance to the City of Glen Eira.

**Why is it significant?**

The house at 19 Hopetoun Street, Elsternwick is of representative significance as a good example of a Victorian residence. It illustrates a key phase in the emergence, growth and consolidation of suburban Elsternwick. It represents an era from around the early 1890's onwards that saw an increase in land values in Elsternwick and the achievement of respectable prosperity for middle classes. Triggered by improvements to the transport

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## GLEN EIRA PLANNING SCHEME

network and the sustained preference of the population for freestanding/single family homes, the suburban forms that arose in the Elsternwick provide visually interesting streetscapes that are evocative of their respective eras. Elsternwick retains many good and intact examples of residential buildings from the Victorian, Federation and Interwar periods with streetscape sections of consistent housing from a particular period. Hopetoun Street is characterised mostly by late Victorian and Federation houses and 19 Hopetoun Street represents this era. (Criterion D).

Note: The house at 19 Hopetoun Street, Elsternwick is part of a large proposed heritage precinct known as the Elsternwick North Precinct.

**Primary source**

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## GLEN EIRA PLANNING SCHEME

**Statement of Significance: 22 Grafton Street, Elsternwick**

Date of Statement: December 2020

<b>Address:</b>	22 Grafton Street, Elsternwick	<b>Name:</b>	-
<b>Place Type:</b>	Dwelling	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO202	<b>Constructed:</b>	Circa 1899

**What is significant?**

The house at 22 Grafton Street, Elsternwick is significant. The wide timber boards on the front façade, standard weatherboards to the remaining facades, original windows and window hood contribute to the significance of the place.

The roof material and rear addition are not significant.

**How is it significant?**

The house at 22 Grafton Street is of local representative significance to the City of Glen Eira.

**Why is it significant?**

The house at 22 Grafton Street, Elsternwick is of representative significance as part of a generally intact streetscape that represents a key phase of growth within Elsternwick, being the Federation period (Criterion D). It represents an era from around the early 1890's onwards, that saw an increase in land values in Elsternwick and the achievement of respectable prosperity for the middle classes. Triggered by improvements to the transport network and the sustained preference of the population for freestanding/single family homes, the suburban forms that arose in Elsternwick provide visually interesting streetscapes that

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## GLEN EIRA PLANNING SCHEME

are evocative of their respective eras. Elsternwick retains many good and intact examples of residential buildings from the Victorian, Federation and Interwar periods with streetscape sections of consistent housing from a particular period. Grafton Street is characterised by late Victorian houses and 22 Grafton Street represents this era.

Note: The house at 22 Grafton Street, Elsternwick is part of a large proposed heritage precinct known as the Elsternwick North Precinct.

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Beemery Park Precinct (2019)**

<b>Address:</b>	42, 47, 49, 51, 53, 57, 59, 61, 63 Seymour Road; and 57-59 Allison Road	<b>Name:</b>	Beemery Park Precinct
<b>Place Type:</b>	Residential	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO179	<b>Constructed:</b>	Circa 1886 to 1901



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The following features contribute to the significance of the Beemery Park Precinct:

- Intact dwellings dating to the late-Victorian period,
- Intact hipped roof forms and roof cladding, predominantly slate tiles,
- Original chimneys – rendered or face brick,
- Original bi- or polychrome brickwork (brown, cream and red) with banding, quoining, contrasting lintels etc.,
- Intact rendered walls with ashlar/smooth,
- Intact wall detailing – cornice with brackets, etc.,
- Intact bay windows,
- Original gable end detailing – rough cast render and timber battens (53 Seymour Road),
- Intact openings – timber windows (generally double-hung sashes, with some casements), often with basalt sills, and doors, some with decorative glass,
- Original verandah detailing including cast iron or timber friezes, and tiles,
- Basalt pitchers to kerbs and channels, and
- Complementary street plantings, mainly London Plane trees (*Platanus acerifolia*).

Contributory places:

- Seymour Road (north side): 47, 51, 53, 57, 59, 61, 63
- Seymour Road (south side): 42
- Allison Road: 57-59

Non-contributory places:

- Seymour Road (north side): 49

**How is it significant?**

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The Beemery Park Precinct is of local historical and aesthetic significance to the City of Glen Eira.

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## GLEN EIRA PLANNING SCHEME

**Why is it significant?**

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The Beemery Park Precinct is of historical significance for its ability to illustrate the development of middle-class housing estates in Elsternwick over the late 19th century. During the 1880s, the explosive growth rate and speculative activities of wider metropolitan Melbourne stimulated a building boom across the suburb, in which many of its larger estates were subdivided and subject to rapid construction. As demonstrated by the precinct, which consolidated between circa 1886-1901, the dwelling of choice for the relatively affluent suburbanite was that of the single-family and freestanding Italianate style villa. This phase of development, curtailed by the onset of the 1890s Depression, was key in the establishment of suburban Elsternwick and solidified Seymour Road as a decidedly prosperous location. (Criterion A)

The Beemery Park Precinct is of aesthetic significance for being comprised of a well-designed and largely intact group of Late Victorian period villas set on relatively large lots in generous garden settings. The 9 remaining houses are good examples of their type – predominantly that of the Italianate style – although its expression is varied throughout the precinct, with both asymmetric and symmetric compositions and either polychromatic or rendered examples. There is also a typical but wide range of late 19th-century ornamentation. Slate clad (some replaced) hipped roofs have universally been employed. Consistent forms and a high level of detail form a cohesive streetscape that is evocative of the Late Victorian period. There is also a distinctive late 19th century/Federation transitional villa at 53 Seymour Road (constructed circa 1901). Its roughcast rendered and half-timbered gable ends, along with other elements, are interpretable as a harbinger of the emergent influence of the Arts and Crafts movement. (Criterion E)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Corner Store (2019)**

<b>Address:</b>	12 Hartington Street, Elsternwick	<b>Name:</b>	Corner Store
<b>Place Type:</b>	Commercial	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO184	<b>Constructed:</b>	1909-13



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The corner store at 12 Hartington Street, Elsternwick, is significant, including its roof form, brick chimney, parapet (brick base with timber hoarding), recessed entries, timber-framed shopfronts with highlight windows and original tiling (stallboards and piers). The west door, with diamond glazing bars, is likely an early (1920s) addition. The east door appears to date to the mid-20th century. The early remnant painted signage (including 'SOAP') to the east side of the central dividing wall within the shopfronts is also significant.

The rear, timber-framed wing is not significant.

**How is it significant?**

---

The corner store at 12 Hartington Street, Elsternwick, is of historical and representative significance to the City of Glen Eira.

**Why is it significant?**

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The corner store at 12 Hartington Street, Elsternwick, is of historical significance as a corner shop that was constructed in two main stages – first the western shopfront (circa 1909), followed by the eastern shopfront (circa 1913) – to provide for the needs of the surrounding residential locality. This area, subdivided in the 1880s as the Kooyong Park Estate, underwent more intensive development during the Federation period, at which time the corner shop was built and expanded. For over a century, it continued to be utilised for commercial purposes, predominantly as a grocer for around 60 years; a use indicated by some remnant signage. Between the late Interwar period and post-WWII period, it was also operated concurrently as the Elsternwick East Post Office and as a municipal library. During WWII, it also briefly functioned as an enrolment centre for military service in the area. (Criterion A)

The corner store at 12 Hartington Street, Elsternwick, is of representative significance as a good example of a once commonplace urban typology, that of the local corner shop. Such quotidian buildings are now often at risk. Its highly intact shopfronts, including recessed entrances with pressed metal soffits, timber-framing with highlight windows and original green tiling (currently overpainted) are indicative of early 20th century commercial design. The timber hoarding to the stepped parapet is also evocative of a backstreet, or non-major thoroughfare, location. (Criterion D)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Duplex (2019)**

<b>Address:</b>	21-23 Nepean Highway, Elsternwick	<b>Name:</b>	Duplex
<b>Place Type:</b>	Residential	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO191	<b>Constructed:</b>	1937



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The duplex at 21-23 Nepean Highway, Elsternwick is significant, especially the intact material palette and presentation of the house and its tall chimneys. In addition, the original low clinker brick fence and concrete driveway configuration with central islands are also significant elements.

**How is it significant?**

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The duplex at 21-23 Nepean Highway, Elsternwick is of local historical and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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The duplex at 21-23 Nepean Highway, Elsternwick erected in 1937, is of historical significance as a reflection of the suburb's consolidation over the Interwar period. While Elsternwick had been predominantly built up mostly during the Victorian and Federation periods, a number of earlier estates associated with late 19th century mansions were subdivided and developed over the inter-war years, such as the property associated with the duplex. The building also demonstrates the increased appearance of multi-dwelling, often two storey developments, such as maisonettes and low-rise flats, in the district over this period, many of which were designed in fashionable domestic idioms; a testament to the desirability and general affluence of Elsternwick at this time. (Criterion A)

The duplex at 21-23 Nepean Highway, Elsternwick is of aesthetic significance as a highly intact, substantial and well-resolved example of a multi-dwelling residence designed in the Old English Revival style. It features many aspects associated with the style such as half-timbering to much of the upper floor, a steeply pitched roof (clad in glazed terracotta tiles), use of Tudor and triangular arches and an oriel bay. While appearing as a single-family house with an asymmetric composition, unusually it is comprised of two double-storey residences. (Criterion E)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Edelstein Residence (2019)**

<b>Address:</b>	13 Seymour Road, Elsternwick	<b>Name:</b>	Edelstein Residence
<b>Place Type:</b>	Residential	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO193	<b>Constructed:</b>	1974



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The Edelstein Residence at 13 Seymour Road, Elsternwick is significant to the City of Glen Eira, including its exterior, front fence and wall, and general landscaping.

**How is it significant?**

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The Edelstein Residence at 13 Seymour Road, Elsternwick is of historical and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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The Edelstein Residence at 13 Seymour Road, Elsternwick is of historical significance as a fine example of a Modernist house constructed in 1974 to the design of Kenneth H Edelstein. It illustrates the continued presence of progressive architecture in the municipality across the post-WWII period, which forms a condensed but important layer of development for the suburb, as well as the sustained attraction of Seymour Road for high-end residential design. (Criterion A)

The Edelstein Residence at 13 Seymour Road, Elsternwick is of aesthetic significance as a fine and highly intact example of 1970s Modernist architecture with a purposefully discreet streetscape presence. Low lying and cuboid in form, it exemplifies the shift in Modernist approach during this period towards a more subdued presence due to its restrained material palette and articulation. Its modulated configuration cannot be readily appreciated from the public realm due to its largely concealed presentation to the street, including the low garden fence and high garage courtyard wall, both constructed from relatively small exposed concrete blocks. These elements, combined with the screening effect of the front garden, form important elements of its overall design. (Criterion E)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Elevated Townhouses (2019)**

<b>Address:</b>	23 Seymour Road, Elsternwick	<b>Name:</b>	Elevated Townhouses
<b>Place Type:</b>	Residential	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO194	<b>Constructed:</b>	1973



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The Elevated Townhouses at 23 Seymour Road, Elsternwick is significant, including the external expression and undercroft carpark, cement block retaining wall to the east, grassed mound and concrete retaining wall at the front of the property.

**How is it significant?**

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The Elevated Townhouses at 23 Seymour Road, Elsternwick are of historical and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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The Elevated Townhouses at 23 Seymour Road, Elsternwick constructed in 1973, to the design of Harold David Shafer, are of historical significance as an unusual example of Brutalist residential development in the municipality. The townhouse, although widespread across the region by late 20th century and illustrative of an alternative form of suburban living, was often subject to criticism for its repetitiveness and lack of design flair. In comparison, the Elevated Townhouses demonstrates a high end, architect composed example of the typology in the municipality. (Criterion A)

The Elevated Townhouses at 23 Seymour Road, Elsternwick are of aesthetic significance as a highly intact and accomplished example of Brutalism. Importantly, it is also a relatively rare demonstration of this idiom at the scale of a private domestic development, where the style was conventionally not employed due to its perceived 'toughness'. From the public domain, the form of the townhouses manifests as both bold and dramatic, its design underscored by a varying series of projecting window hoods (oft referred to as organ pipes) and heavy splayed piers that elevate the building above the ground. Unusually for a Brutalist design, its walls were also painted; likely in recognition of its need to harmonise with the surrounding residential context. Similarly, the lack of a fence and artificial mound to the front of the site are integral and original elements, carefully positioned so as to soften the appearance of the building. (Criterion E)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Elsternwick Commercial & Public Precinct (2019)**

<b>Address:</b> Elsternwick, inclusive of the following sites: <ul style="list-style-type: none"> <li>• Carre Street: 1A</li> <li>• Glenhuntly Road: 263-467 and 511-537 (north) and the railway reserve to no. 478 (south)</li> <li>• Gordon Street: nos 1 and 9/9B</li> <li>• Riddell Parade: nos 6-16</li> <li>• Selwyn Street</li> <li>• Staniland Grove: nos 1C/1D/1E and 2/2A/2B</li> </ul>	<b>Name:</b> Elsternwick Commercial and Public Precinct
	<b>Place Type:</b> Commercial
	<b>Grading:</b> Significant
	<b>Constructed:</b> Late 1880s to late 1930s
	<b>PS ref no:</b> HO180



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

The following features contribute to the significance of the Elsternwick Commercial and Public Precinct:

- Intact buildings, both single- and two-storey, dating to the Late Victorian, Federation and Interwar periods,
- Intact parapets to single-storey buildings,
- Intact first floors and parapets, often with elaborate detailing, to two-storey buildings,
- Visible/expressed roofs, usually clad in terracotta tiles,
- Original wall finishes including render (smooth and/or roughcast) and/or brickwork (often overpainted),
- Original decorative rendered/pressed cement elements, mainly to the Victorian period buildings, to cornice, frieze, windows, etc.,
- Original timber windows – mostly double hung sashes, but also casements, toplights and box-framed,
- Intact original/early shopfronts – mainly dating to the Federation and Interwar periods, with recessed entries (often retaining a pressed metal ceiling), metal framing (often with a bronze finish), original decorative glass to toplights (stained and/or textured), tiling to entry floor and/or stallboards, and timber-framed doors, and
- Original cantilevered canopies with pressed metal soffits and/or brackets/framing..

Contributory places:

- North side – Glenhuntly Road: 263, 271, 273-275 + 1 Selwyn Street, 277-281 + 2 Selwyn Street, 283/283A-289, 291-295, 297-303, 305-313, 315, 317, 323-329, 331-333, 341-343, 345-351, 357-371 + 1A/1B Staniland Grove, 373-375, 377-381, 383, 385-399, 405, 409, 411-413, 421-439+ 421A, 459, 461, 463-467, 511-523, 527-537; 2/2A/2B Staniland Grove; and Selwyn Street: 13, 21
- South side – Glenhuntly Road: 270-272, Elsternwick Station Reserve, 294 (former Elsternwick rifle club), 316-322, 332, 334-336/A, 338-340, 342-344, 346, 348, 352, 354-356, 360, 362-364, 366-70, 372-376, 386-392, 394-396, 398, 400-402, 404, 410, 416, 420, 426-428, 430-432, 434-436, 438-442, 444-448, 450, 452, 454, 456, 458-464, 466-468, 470-472 and 474-478
- Tram overhead wire poles: 64-79 and 81

Non-contributory places:

- North side – 319, 335-339, 355, 401, 403, 407, 415, 417-419, 441-461, 525; 2/2A St Georges Road; 1C/1D/1E Staniland Grove; and 7, 10, 15, 19 Selwyn Street
- South side – 300-314 (6-16 Riddell Parade), 324-324A, 326, 328-30, 350/A, 358, 378-384 + 1A Carre Street, 406-408, 412-414, 418 and 422-24

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## GLEN EIRA PLANNING SCHEME

**How is it significant?**

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The Elsternwick Commercial and Public Precinct is of local historical, representative and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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The Elsternwick Commercial and Public Precinct is of historical significance as the first major commercial strip that developed in the municipality as well as for being a longstanding focus of economic and social activity in the district. From the 1880s, the growth of the wider suburb stimulated commercial and civic/public construction activity along Glenhuntly Road, particularly in the vicinity of Elsternwick Railway Station. In the wake of a general development hiatus caused by the 1890s economic downturn, the building of shops and stores gradually resumed and then intensified over the Federation period, a trend supported by the electrification of the tramline along Glenhuntly Road in 1913. By the Interwar period, the precinct – well-established as a retail centre in the locality – had attained a degree of regional prominence and was considered one of the larger examples of its type in Melbourne's south-eastern suburbs. Its continuing role as a local shopping and service centre also illustrates the importance of such places in the daily life of communities. (Criterion A)

The Elsternwick Commercial and Public Precinct is of representative significance for the high proportion of largely intact, contributory commercial buildings dating from the Late Victorian, Federation and Interwar periods. These buildings form consistent streetscapes with many fine buildings that are evocative of their respective periods. Many of the buildings are part of larger groups. The Late Victorian buildings display a variety of classicising details and tend to be rendered. This layer includes a few buildings designed in the Anglo-Dutch style, which are a distinguishing feature of the precinct. Many of the Federation period and most of the Interwar period buildings display an Arts and Crafts aesthetic, commonly with a combination of brick (red and clinker) and render (smooth or roughcast). Unusually many of this type also have expressed tile clad roofs. A few early 20th century shopfronts remain, and some pressed metal soffits to the canopies. (Criterion D)

The Elsternwick Commercial and Public Precinct is of aesthetic significance for including individually notable buildings dating to each period:

- Late Victorian: Glenhuntly Road, 305-313 (Moore's Buildings), 323-329, 386-392 + 398, 474-478 (including 3 shopfronts);
- Federation: Glenhuntly Road, nos 263, 277-281 + 2 Selwyn Street, 294 (former Elsternwick rifle club), 331, 346, 357-381 (Buckeridge's Buildings), 366-370 (former bank), 376 (former bank); and 13 Selwyn Street (former UFS dispensary), and
- Interwar: Glenhuntly Road, nos 421-439 (Reid's Buildings, including 3 shopfronts), 527-537 (including 3 shopfronts); and 21 Selwyn Street (telephone exchange). (Criterion E)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Hopetoun Gardens (2019)**

<b>Address:</b>	520 Glenhuntly Road, Elsternwick	<b>Name:</b>	Hopetoun Gardens
<b>Place Type:</b>	Federations	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO196	<b>Constructed:</b>	1909



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The public reserve known as Hopetoun Gardens at 520 Glen Huntly Road, Elsternwick is significant to the City of Glen Eira, especially the paving configuration to the north part of the park, the basalt edging to garden beds and paths, the general form and location of the bandstand (although the raised height and extant fabric is not significant), the low basalt bench (south-east corner) and the pair of 19th century cannons.

The following 19 specimen trees are also significant:

- English Oak (*Quercus robur*),
- Cork Oak (*Quercus suber*),
- Himalayan Cedar (*Cedrus deodara*) x8,
- Brush Box (*Lophostemon confertus*),
- Camphor Laurel (*Cinnamomum camphora*),
- Wild Plum (*Harpephyllum caffrum*),
- Bull Bay Magnolia (*Magnolia grandiflora*),
- Cape Bushwillow (*Combretum caffrum*),
- Bunya Pine (*Araucaria bidwilli*),
- Cape Chestnut (*Calodendron capense*),
- Turpentine (*Syncarpia glomulifera*), and
- Kurrajong/Illawarra Flame Tree (*Brachychiton acerifolia*).

Concrete edging dating to the Interwar period is a contributory element.

**How is it significant?**

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Hopetoun Gardens is of historical, rarity and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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Hopetoun Gardens are of historical significance for being established under the impetus of the local Progress Association to serve the burgeoning population in the Elsternwick area, which lacked sufficient park facilities. It has associations with the noted local gardener/designer Thomas W Pockett. (Criterion A)

Hopetoun Gardens possesses healthy specimens of a few uncommon tree species such as the Wild Plum (*Harpephyllum caffrum*) and Cape Bushwillow (*Combretum caffrum*), which are native to South Africa, in addition to the Turpentine (*Syncarpia glomulifera*), a native species uncommon in Victoria. (Criterion B)

Hopetoun Gardens are of aesthetic significance as a public park that retains a landscaping style typical of the Federation period. Designed and curated by noted local gardener, Thomas W Pockett, the garden layout demonstrates formal or symmetrical path configurations as well as informal or meandering pathways. The original path configuration remains substantially intact in the northern half of the site. Lava rock edging dating to the Interwar period has also been retained throughout the gardens. The lawns, flower beds, varied foliage and bandstand contribute to the amenity of the Gardens. (Criterion E)

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## GLEN EIRA PLANNING SCHEME

**Primary source**

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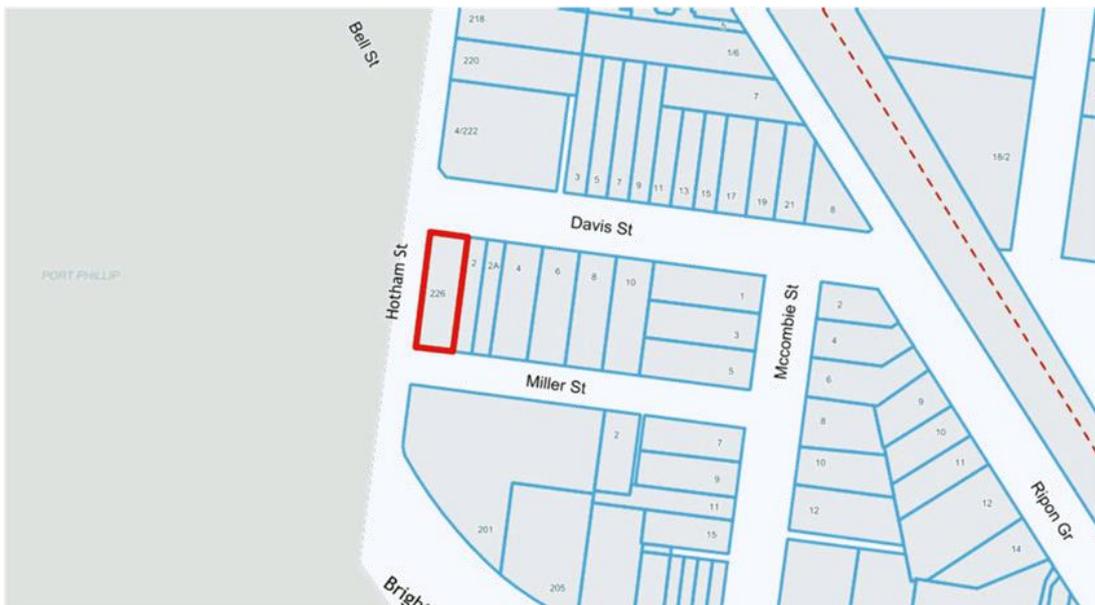
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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Lumea (2019)**

<b>Address:</b> 226 Hotham Street, Elsternwick	<b>Name:</b> Lumea
<b>Place Type:</b> Residential	<b>Grading:</b> Significant
<b>PS ref no:</b> HO186	<b>Constructed:</b> Circa 1910



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The house at 226 Hotham Street, Elsternwick, known as Lumea, is significant, including the main intact red brick part of the house, roof form, chimneys, verandah, windows and hoods.

The concrete access ramp with timber balustrade to the front and carpark to the rear are not significant.

**How is it significant?**

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The house at 226 Hotham Street, Elsternwick, is of local historical and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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The house at 226 Hotham Street, Elsternwick, is of historical significance as a good and unusual example of a residence in a transitional late Victorian/Federation mode. Its erection in circa 1910 as a place of retirement for Police Superintendent, William Laurence Young, is reflective of Elsternwick's consolidation as a desirable suburb at this time. Lumea's combination of architectural elements is a clear example of a progression of 'styles' at the turn of the 20th century, rather than an abrupt break. (Criterion A)

The house at 226 Hotham Street, Elsternwick, is of aesthetic significance as a richly detailed and highly intact example of a less common stream of turn of the century design often referred to as the Transitional style – a confluence of elements commonly associated with either the Victorian or Federation periods. In its form, medium-pitched roof and some ornamentation (bracketed cornice, vermiculated band, cast-iron ornamentation), Lumea references popular residential design approaches of late 19th century. While the dwelling's red face brickwork, casement windows with toplights, street-facing gables with timber screen, prominent corner verandah with turned posts as well as largely terracotta palette of the tiling, reflect the Queen Anne style that prevailed at its time of construction. This well-resolved blend of characteristics results in a distinctive corner house that is further defined by an uncommon combination of elements. Namely, the employment of cast iron brackets to the window hoods and vermiculation of the rendered band. (Criterion E)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: St Clements Anglican Church (2019)**

<b>Address:</b>	205 Glenhuntly Road, Elsternwick	<b>Name:</b>	St Clement's Anglican Church
<b>Place Type:</b>	Federation	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO185	<b>Constructed:</b>	1915



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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St Clement's Anglican Church at 205 Glenhuntly Road, Elsternwick is significant.

The skillion roof additions to the north-west corner and separate cream brick toilet block to the north-east are not significant.

**How is it significant?**

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St Clement's Anglican Church at 205 Glenhuntly Road, Elsternwick is of local historical, aesthetic and social significance to the City of Glen Eira.

**Why is it significant?**

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St Clement's Anglican Church at 205 Glenhuntly Road, Elsternwick is of historical significance as an indicator of the presence and strength of the Church of England community in the suburb during the late Federation period. This is demonstrated by the decision of the congregation to replace their original smaller timber church (constructed in 1886) with a considerable and handsome masonry edifice at a more prominent location (erected 1915). Such an undertaking is also reflective of Elsternwick's wider consolidation as a middle-class locale by the mid-1910s. (Criterion A)

St Clement's Anglican Church at 205 Glenhuntly Road, Elsternwick is of aesthetic significance as an intact and good example of a Gothic style church constructed during the late Federation period. It features elements characteristic of the period such as the palette of red brick and rendered bands, as well as exposed rafter ends to the roof. Designed by the recognised firm of Thomas Watts and Son, it is distinguished by some of the detailing such as the mandorla-shaped vent to the façade and curvilinear junction between the corbelled walled sections and lower buttresses. (Criterion E)

St Clement's Anglican Church at 205 Glenhuntly Road, Elsternwick is of social significance for the demonstrated, long attachment, over a century in its current location, shown towards it as a place of worship by the local Anglican community. (Criterion G)

**Primary source**

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GLEN EIRA PLANNING SCHEME

**Statement of Significance: Three 'Usonian' Home Units (2019)**

<b>Address:</b>	38 Prahran Grove, Elsternwick	<b>Name:</b>	Three 'Usonian' Home Units
<b>Place Type:</b>	Residential	<b>Grading:</b>	Significant
<b>PS ref no:</b>	HO195	<b>Constructed:</b>	1966



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## GLEN EIRA PLANNING SCHEME

**What is significant?**

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The Three 'Usonian' Home Units at 38 Prahran Grove, Elsternwick are significant, namely its exterior of unpainted contrasting textured and smooth brick, tile clad hip roof sections with broad eaves and box gutters, and cantilevered carports. The original window configurations are also significant including the lattice transoms to the east, creating a relatively blank expression to the street, and a series of full height windows to the courtyard.

**How is it significant?**

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The Three 'Usonian' Home Units at 38 Prahran Grove, Elsternwick are of historical and aesthetic significance to the City of Glen Eira.

**Why is it significant?**

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The Three 'Usonian' Home Units at 38 Prahran Grove, Elsternwick designed by the noted architect David Godsell, are of historical significance as a distinctive and accomplished Modernist example of a development type that, while common to the suburb from the post-WWII period, did not routinely express such a marked level of design. Constructed in 1966, the units replaced a freestanding Interwar period house and were indicative of popular interest at the time with a typology new to suburban areas, the home unit. (Criterion A)

The Three 'Usonian' Home Units at 38 Prahran Grove, Elsternwick are of aesthetic significance as a highly intact and considered post-WWII Modernist residential development. Central to the design is the L-shaped form and interlocking composition of the three brick units, low scale, alternating hipped and flat roofs, the arrangement of indoor and outdoor spaces, cantilevered/integrated carports and internal courtyards. These aspects, along with the restrained but contrasting material palette and complementary landscaping elements, demonstrate Godsell's application of Usonian principles in combination with the influence of Japanese architecture, especially with the transom lights (ramma) and deep beams to the cantilevered carport canopies. (Criterion E)

**Primary source**

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**ATTACHMENT 3**

**Summary of Submissions Received, Comments and Recommendations for C204glen**

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
<p>1 Oppose 13 Seymour Road, Elsternwick (Individual place - proposed HO193)</p>	<p><i>The Citation for the house has not established that the house meets the threshold for local significance.</i></p> <p><i>The citation is based upon an inspection of the house from the street. The citation itself acknowledges that the streetscape presence of the house is muted, consisting solely of a series of concrete block walls and some landscaping.</i></p> <p><i>Inconsistencies in the description in the citation and what was built:</i></p> <ul style="list-style-type: none"> <li>• <i>The garage roof is not cantilever but spans between the house wall and boundary wall.</i></li> <li>• <i>The house cannot be considered 'highly intact' – an addition on the east elevation has distorted the original rectangular footprint.</i></li> <li>• <i>Changes to garden planting (no longer indigenous).</i></li> <li>• <i>The design of the house is not particularly demonstrative of 'progressive architecture' within Glen Eira – stylistically the house shares similarities with Modernist design of at least a decade earlier – architects such as McGlashan and Everist were designing houses of similar styles in the mid-1960s. A shift was beginning to occur in the mid-1970s away from this type of Modernism. Rather than being part of that shift, the Edlestein House is an example of a design at the tail-end of Modernism.</i></li> <li>• <i>Edelstein House is not a particularly fine example of 1970s design, rather representative of tried and tested Modernist design that had been occurring since the mid 1960s, that commonly had a subdued presents in the streetscape and adopting massing of cuboid forms.</i></li> </ul> <p><i>The citation becomes muddled describing a 'more subdued approach to Modernism' and 'soft textured surfaces' and continues in the same paragraph discussing the use of concrete</i></p>	<p><u>Consultant:</u> <i>This house has been assessed as readily reaching the threshold of local significance against two HERCON Criteria - A (Historical) and E (Aesthetic). As noted in the Statement of Significance, it is 'a fine and highly intact example of 1970s Modernist architecture with a purposefully discreet streetscape presence.' Its bold expression, cuboid form and robust material palette speaks of its age –late 1960s to mid-1980s – and reflects a Brutalist influence.</i></p> <p><u>Council officer:</u> Officers stand by the Consultant's opinion that this place reaches the threshold for local significance.</p> <p>It is common practice for buildings to be assessed purely from the perspective of the street frontage/public domain.</p> <p>Council officers consider that the additions to the eastern side of the house are well setback from the street and do not affect the cultural heritage significance of this property. The same can be said to the changes in garden planting.</p> <p>Any perceived inconsistencies or differing of opinion in the physical description within the citation or whether the architectural style is 'progressive' for its time should be discussed at a Planning Panel.</p> <p><b>No change proposed to the Amendment as a result of this submission.</b> <b>Refer submission to Panel.</b></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
	<p><i>block walls, Brutalist influence in design and also describes the house as 'stark'.</i></p> <p><i>Limited comparative analysis has been prepared in the citation and at least three of the four places discussed are of superior design.</i></p> <p><i>There are other examples of the work of this architect (K H Edelstein) that are finer examples, demonstrating a greater degree of creativity or innovation.</i></p>	
<p><b>2</b> No objection <b>SE Water</b></p>	<p><i>No objection to the amendment and does not want any further correspondence regarding the amendment.</i></p>	<p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>South-East Water have specifically requested to take no further part in this amendment process.</b></p>
<p><b>3</b> Oppose <b>6 Downshire Road</b> (individual place – proposed HO201)</p>	<p><i>Oppose the heritage overlay for 6 Downshire Road.</i></p> <p><i>My property is actually part of a large proposed heritage precinct known as Elsternwick South precinct. The whole precinct is not included within this amendment yet my property has been singled out.</i></p> <p><i>My property is not considered outstanding on its own.</i></p> <p><i>My home is part of a duplex and the other half of the building (4 Downshire Road) is not part of this heritage amendment. 4 Downshire could be demolished without planning permission yet my property is being controlled.</i></p>	<p><u>Consultant:</u></p> <p><i>It was <u>not</u> originally intended that 6 Downshire Road be recommended as an individual heritage overlay - it was recommended as a contributory place to a large precinct, named the Elsternwick South Precinct, which has not progressed to this Amendment.</i></p> <p><i>It does not make sense to exclude the attached residence at no. 4 from HO201, with which it forms a pair.</i></p> <p><i>Both 4 + 6 Downshire Road are intact and good examples of Queen Anne style brick cottages, though they are not rare in regards to their type or sufficiently distinguished to warrant an individual heritage overlay in their own right. They however would more than adequately achieve a level of 'contributory significance' to the proposed Elsternwick South Precinct. As noted in the proposed Statement of Significance, 'the Elsternwick South Precinct is of representative and aesthetic significance as retaining many good and intact residential buildings from the Victorian, Federation and Interwar periods and unusually, the three phases are equally contributory.'</i></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
		<p><u>Planning Officer:</u></p> <p>Council originally requested the Minister for Planning (DELWP) to consider authorising an amendment which included a large precinct on the southern side of Glenhuntly Road known as the Elsternwick South Precinct. DELWP made the decision not to authorise the inclusion of this wider precinct in the current amendment but instead placed an interim heritage control and authorised Council to place a permanent control over 6 Downshire Road. A similar situation has occurred with 22 Grafton Street and 19 Hopetoun as properties singled out of the proposed Elsternwick North Precinct (this precinct was also not authorised to proceed to an amendment). This decision was made as each property was under threat of partial or whole demolition.</p> <p>While these dwellings would have been contributory buildings within their respective precincts, only 19 Hopetoun Street has the potential to achieve the level of individual heritage significance (this has not been fully determined by Council's Consultant). If Council is unable to commence another amendment to include these additional precincts for some time (at least 12-24 months) it is considered unfair to place the overlay over properties that don't meet the threshold for individual heritage significance.</p> <p><b>It is recommended that Council refer this submission to Panel, specifically asking for comments and recommendations in relation to maintaining 6 Downshire Road, 19 Hopetoun Street and 22 Grafton Street within the Heritage Overlay given the likely timing of any future heritage amendment to include the revised Elsternwick South and Elsternwick North precincts within the Heritage Overlay.</b></p> <p><b>Refer submission to Panel.</b></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
<p>4 Oppose <b>403 Glenhuntly Road (part of proposed HO180 Elsternwick Commercial and Public Precinct)</b></p>	<p><i>While I support the principal behind heritage precincts and places within Elsternwick, a 'blanket' overlay places onerous planning obligations on properties that do not have any heritage value or significance. There are certainly properties in Glenhuntly Road that have heritage facades that should be kept and maintained however this is certainly not the case with most.</i></p>	<p><u>Consultant:</u>  <i>No. 403 is located centrally within the precinct. It is an unremarkable mid-20<sup>th</sup> building in a precinct whose periods of significance are earlier, that is relating to the Late Victorian, Federation and Interwar periods. As such, its proposed grading is non-contributory.</i></p> <p><i>A high percentage of the properties in the precinct are proposed to be graded contributory as they are largely intact and date to the periods of significance. It is however inevitable in most precincts, especially large ones such as the Elsternwick Commercial and Public Precinct, that there some non-contributory places. This is an accepted approach and does not diminish the heritage values of the precinct.</i></p> <p><u>Planning Officer:</u>                      A non-contributory building can be demolished (with a planning permit) and an entirely new building be constructed. Planning permission would already be required for a new building within a commercial zone whether or not the property is located within a heritage overlay, therefore it is not considered that 'onerous planning obligations' are applied to commercial buildings in this situation. Council's heritage policy has a preference for development that is clearly 'of its age' and not a replica of past styles.</p> <p><b>No changes proposed as a result of this submission. Refer submission to Panel.</b></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
<p><b>5</b></p> <p>General opposition with agreement that front façade is of high heritage value.</p> <p><b>21-23 Nepean Highway (Individual place – proposed HO191)</b></p>	<p><i>When I received notice that my Tudor style property had a proposed heritage overlay, I was pleased that Glen Eira Council was recognising buildings of heritage significance and accepted the conditions contained.</i></p> <p><i>However, how does a two-storey building (subject site), remain surrounded by 8-12 storey developments?</i></p> <p><i>My preference would be for the Heritage Overlay to be reconsidered. If it was deemed necessary in the short term, I would like to see a condition that when and if proposed high-rise goes ahead that this overlay be lifted (removed) to allow a smoother path in developing the entire block.</i></p>	<p><u>Consultant:</u> <i>The zoning of the land is not a heritage issue.</i></p> <p><u>Planning Officer:</u> The submitter is referring to proposed heights in the Elsternwick Structure Plan 2018. This Structure Plan is under review presently. This property has been assessed as being of individual heritage significance independently of the development that surrounds it. The site is either worthy of individual heritage protection or it is not.</p> <p>If a heritage overlay is imposed over the property, it should not be removed at a later date if land around the site is rezoned. The zone of the land, the heritage overlay and any future overlays and policies that apply to a site at times have competing or opposing objectives. It is at the planning permit stage that competing planning objectives are considered with the planning authority making a decision on an application that results in net community benefit.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p><b>6</b></p> <p>Oppose <b>Elsternwick Commercial and Public Precinct HO180</b></p>	<p><i>Object to removal of car parks behind the Glenhuntly Road shops and library car park (between Staniland Grove and Orrong Road) and sites between Orrong and Beavis Street (74 Orrong Road, 1 and 9 Beavis) from the Heritage Overlay (see below).</i></p> <p><i>If the overlay is removed a multideck car park can potentially be built overlooking the properties in Maysbury Avenue. This would be detrimental to our properties with privacy, overshadowing and bulk.</i></p>	<p><u>Consultant:</u> <i>The car parks on Staniland Grove and Orrong Road are proposed to be removed from HO72 as part of the process of separating the commercial and residential parts of this precinct (with the commercial part now proposed to be known as HO180 Elsternwick Commercial and Public Precinct). There was no heritage-related basis to include large areas of non-contributory land on the edge of the proposed new precinct as they do not relate to the significance of either precinct.</i></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
		<ul style="list-style-type: none"> <li>• The car parks and library (between Orrong Road and Staniland Grove) do not relate to the heritage significance of the commercial strip.</li> <li>• The front section of the Coles site is to be retained in HO180 in order to protect the environs of the contributory shops at either end of the block (nos 421-439 and 463-467). The large, recent redevelopment to the rear of the Coles site does not relate to the traditional commercial strip along Glenhuntly Road and so does not need to be included in the extent of the heritage overlay.</li> <li>• 74 Orrong Road is a 1950s building which has been altered and does not relate to the period of significance of the precinct. As it is located on the edge of HO180, it can be removed.</li> <li>• The Scout Hall at 1 Beavis Street is a 1950s building and as such does not relate to the period of significance of HO180. Although it is largely intact and a quite a good example of its type, it was assessed as being unlikely to reach the threshold for local significance as an individual Heritage Overlay.</li> <li>• 3-9 Beavis is part of the Coles redevelopment, and with no historic commercial buildings in the side street does not relate to the significance of HO180. Hence all these properties in Beavis Street can be removed from the HO.</li> </ul> <p><u>Planning Officer:</u> Retaining large areas of non-contributory land within the heritage overlay as a development buffer is not good heritage practice.</p> <p><b>No change proposed to the amendment as a result of this submission.</b> <b>Refer submission to Panel.</b></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
<p style="text-align: center;"><b>7</b></p> <p>Support <b>National Trust of Australia (Victoria)</b> (whole amendment)</p>	<p><i>Strong support of Planning Scheme Amendment C204.</i></p> <p><i>As submitters to the Elsternwick Structure Plan, we are pleased to see this strategic work progressing, as there is an urgent need to ensure the area's important heritage places are protected as the Structure Plan is finalised, and development pressure continues to increase.</i></p> <p><i>Particularly pleased to see the inclusion of 4 post-WWII heritage places. The protection of the areas most significant post-WWII places in the municipality is essential.</i></p> <p><i>We believe the report and Statements of Significance... provide strong justification for the implementation of the exhibited amendment in accordance with Planning Practice Note 1: Applying the Heritage Overlay, August 2018.</i></p>	<p><u>Planning officer:</u> Support for this amendment is welcomed.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p style="text-align: center;"><b>8</b></p> <p>Support <b>249 Koornang Road (Glenhuntly Tram Terminus Estate Shops Precinct)</b></p>	<p><i>Support for Council's proposal to apply a heritage overlay to this precinct.</i></p> <p><i>The Statement of Significance (SOS) does not mention the six chimneys at properties 241-251 Koornang Road. They are described within the Citation but not mentioned in the SOS. I am in favour of six chimneys being specifically included within the SOS.</i></p>	<p><u>Consultant:</u> <i>The six chimneys at 241-251 Koornang Road are shared so that there are two to each pair of buildings – nos 241-243, 245-247, and 249-251. They are not visible from Koornang Road but are widely visible from Munro Avenue to the south, and partly visible from Truganini Road to the north. The northernmost pair are partly compromised with the addition to no. 241, and the cap to the rear (westernmost) chimney to nos 245-247 has been removed, however the other three are intact. The detailing of the chimneys is unremarkable as they lack any particular elements often associated with a Spanish Mission style building but are typical of the Interwar period generally in having a rectangular cross-section in red brick with a soldier course cap in clinker brick. As such, whilst of some interest and remain visible, they were not considered integral to the significance of the group and so were not noted as significant elements in the Statement of Significance.</i></p> <p><u>Planning Officer:</u> This submission should be referred to a Planning Panel for consideration. The Panel will comment on the appropriateness of including the chimneys within the</p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
		<p>Statement of Significance and the Statement could be reviewed if the Panel agrees with the submitter.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p><b>9</b></p> <p>Support <b>Glen Eira Historical Society (whole amendment)</b></p>	<p><i>We support Amendment C204 with all properties and precincts it encompasses. We have no objection to the properties listed in the Explanatory Report for removal from HO72 and HO69. The excellent quality of research and presentation of the Heritage Studies underlying the amendment and Statements of Significance contained in the Amendment. We ask that Council continues to support and progress Amendment C204 with no further removal of properties.</i></p> <p><i>The Amendment addresses in part areas for improvement for the City of Glen Eira identified in the Heritage Council of Victoria's recent report – "State of Heritage Review – Local Heritage 2020". In the 'Metro Inner' area, Glen Eira has the least number of heritage studies and least number of places and precincts of local significance. Both Amendment C214 and C204 are necessary to address these gaps.</i></p> <p><i>We ask that Council takes up the broad issues raised by objectors through examining and acting on the Findings and Recommendations of the "State of Heritage Review – Local Heritage 2020" report.</i></p>	<p><u>Planning Officer:</u></p> <p>This submission supports the amendment.</p> <p>The findings and recommendations of the "State of Heritage Review – Local Heritage" are noted. The current amendment addresses gaps within Council's protection of heritage. Other recommendations of this submission are noted but are not related to the current amendment.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p><b>10</b></p> <p>Support <b>7 Selwyn Street (part of Elsternwick Commercial and Public Precinct – HO180)</b></p>	<p><i>The application of a 'non-contributory' heritage designation for the subject site at 7 Selwyn Street is consistent with Planning Practice Note 1 – Applying the Heritage Overlay (August 2018).</i></p>	<p><u>Consultant:</u></p> <p><i>The Kadimah Cultural Centre at 7 Selwyn Street dates to the late 20<sup>th</sup> century and so is outside the period of significance of HO180 which relates to the Late Victorian, Federation and Interwar periods. As such, its contribution to the precinct was appropriately identified as being non-contributory.</i></p> <p><u>Planning officer:</u></p> <p>This submission supports the amendment.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
<p>11</p> <p>No objection</p> <p>Department of Environment, Land, Water and Planning</p>	<p><i>No objection</i></p>	<p><u>Planning officer:</u></p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p>12</p> <p>Oppose</p> <p>38 Prahran Grove (Individual place – proposed HO195)</p>	<p><i>We consider our property our home, not a structure of significance. We have outgrown our two bedroom unit and were in the process of commissioning plans to extend. This has frustratingly been put on hold for two years.</i></p> <p><i>There is a design flaw in the flat roof section of the dwelling. We proposed to construct a second level over the flat roof and thus solve the (leaking roof) problem.</i></p> <p><i>We don't want a tedious and expensive planning process if this overlay is successful. If we can't extend the property we will move and the property will fall into disrepair.</i></p>	<p><u>Planning officer:</u></p> <p>The Consultant stands by his recommendation that this unusually designed villa development achieves a high level of individual heritage significance (Criterion A and E).</p> <p>No planning permit application for an extension to this dwelling has been submitted to Council. Pre-application advice to the owner did advise that it would be difficult to achieve a double storey extension on this dwelling due to the unusual design of the roof. The proposed upper floor addition to Unit 1/38 Prahran Grove would be highly visible and would affect the cultural heritage significance of this building.</p> <p>This submission should be referred to a Planning Panel for consideration.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p>13</p> <p>Oppose</p> <p>47 Semour Road (part of Beemery Park Estate Precinct – HO179)</p>	<p><i>We do support the idea of heritage control however we feel that in the case of our property, it is too little too late. We believe that as a result of Council allowing the demolition of a beautiful 1880's home at 45 Seymour Road and the construction of a mega-house in its place, our home should be excluded from the heritage controls. If heritage controls do go through on our property, we request it is specifically noted that the garage (built in 1980s) doesn't form part of the controls (47 Seymour Road).</i></p>	<p><u>Planning officer:</u></p> <p>No discussion of heritage merits of 47 Seymour or the precinct as a whole is included as part of this submission.</p> <p>Unfortunately, three Victorian/early Federation buildings in Seymour Road (including no. 45 Seymour) were demolished before the completion of the Elsternwick Structure Plan Area Heritage Review. This resulted in a smaller precinct proposed for the heritage overlay with no heritage controls proposed for no. 45 as it is located at the very edge of the precinct. The consultant and planning officer stand by the</p>

Submission No.	Issue	Consultant or Officer Comments and Recommendation:
		<p>recommendation to include the entire property at 47 Seymour Road within the precinct rather than remove the non-original garage. It is not good heritage practice to remove items of non-significance in the mapping of the heritage overlay. Within the Statement of Significance – “What is Significant?” non-original structures are deliberately omitted from the list of items of significance.</p> <p>Any planning application required to demolish the garage and construct new buildings and works will not be charged an application fee under Council's recent decision to waive planning application fees for properties where the heritage overlay is the only planning permit trigger.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>
<p><b>14</b> Support <b>Whole amendment</b></p>	<p><i>I support the heritage document C204. The background work is more interesting and gives context to the properties proposed within the document.</i></p> <p><i>Concern that Elsternwick South precinct does not form part of this amendment.</i></p>	<p><u>Planning Officer:</u></p> <p>This submission supports the Amendment, though Council officers understand the submitter's concerns that Elsternwick South could not form part of Amendment C204.</p> <p>Council did not receive authorisation from the Minister for Planning to include the Elsternwick South Precinct in the Amendment. Any further places or precincts (outside of the scope of this particular amendment) proposed for inclusion in the Heritage Overlay in the Elsternwick Structure Plan area have been placed on hold until the Elsternwick Structure Plan and Glen Eira Housing Strategy are finalised.</p> <p><b>No change proposed to the amendment as a result of this submission.</b></p> <p><b>Refer submission to Panel.</b></p>

### 8.3 VCAT WATCH

**Author:** Kristian Cook, Coordinator Urban Planning

**Trim No:** 21/1207194

**Attachments:** 1. VCAT Watch - Attachment - 31 August 2021 [↓](#)

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#### PURPOSE AND SUMMARY

To report to Council applications currently before, and any recent decisions of the Victorian Civil and Administrative Tribunal (VCAT).

#### RECOMMENDATION

That Council notes the update on VCAT matters.

#### BACKGROUND

The VCAT process is an integral part of the planning permit process and provides opportunity of independent review of planning decisions. VCAT is required to take into consideration any relevant planning policy.

#### ISSUES AND DISCUSSION TIME

This report includes an attachment that provides an overview of all applications currently before VCAT. The attachment table is broken down into 'New Appeals lodged with VCAT' and 'Current matters before VCAT' (including upcoming hearings or where Council is waiting for a decision after the hearing has taken place) and 'Recent decisions of VCAT'.

Since the previous report there has been two new appeals lodged and four new decisions received. One decision was made following the consent of the parties and the other decisions are discussed below.

##### Applications resolved by consent

For many cases before VCAT, there is an alternative dispute resolution process that occurs before a hearing. This is known as a Compulsory Conference.

The following are details of recent matters that were settled with the consent of all parties at a Compulsory Conference.

<b>Address</b>	3-5 Bickhams Court, St Kilda East
<b>Proposal</b>	Construction of two double storey dwellings on a lot.
<b>Council decision</b>	Notice of Decision to Grant a Planning Permit
<b>VCAT decision</b>	Permit issued
<b>Summary of consent position</b>	The settlement resulted in changes to the material finishes of the proposal at the request of an objector party.

Application determined by the Tribunal

<b>Address</b>	384 Dandenong Road, Caulfield North
<b>Proposal</b>	Construction of seven dwellings (6 x three storey and 1 x two storey) and alteration of access to a Road Zone Category 1 Road
<b>Council decision</b>	Notice of Decision to Grant a Planning Permit issued
<b>VCAT decision</b>	Planning permit

This application was the subject of an appeal by a group of residents of the adjoining townhouses to the east at 386 Dandenong Road. Their primary grounds of concern related to overshadowing impacts to their secluded private open space areas that faced directly onto the subject site.

The Tribunal member for this appeal handed down their decision orally at the conclusion of the hearing. The member advised that they were satisfied with Council's assessment of character, garden area, side and rear setbacks and most importantly Council's assessment of the shadow impacts. The member agreed that on the balance, the shadow outcome was appropriate due to the strategic context for the site, noting the several similar scale developments that have occurred along this section of Dandenong Road.

<b>Address</b>	219-229 Balaclava Road, Caulfield North
<b>Proposal</b>	Construction of a seven storey building containing retail, office and dwellings, use of the land as dwellings, alteration of access to road in a Road Zone Category 1.
<b>Council decision</b>	Planning permit, subject to a condition that reduced the building height to five storeys.
<b>VCAT decision</b>	Planning permit that deletes the condition to reduce the building height.

This application was the subject of an appeal by the permit applicant against Council's decision to include a condition in the planning permit that required the deletion of two levels from the proposed building.

In determining its decision, the Tribunal did not agree with Council's submission regarding the excessive height of the proposal and its impacts on the surrounding area:

18. *While I acknowledge the Council's submission that the proposed development on the review site will be the first seven storey building along this part of Balaclava Road, and as such will become the most prominent building on views from the nearby part of Caulfield Park, I am not persuaded that these aspects of the surrounding context can justify the proposed removal of two floors from the proposed seven storey building.*

In coming to the above conclusion, the Tribunal gave weight to the height of the proposal being consistent with the emerging height of the centre, noting the recent developments at numbers 73-77, 79-83 and 144 Hawthorn Road; the large size of the site and the lack of any sensitive abutments; the typical design response of a three storey street wall with a three storey tower section and then a recessive top floor; the removal of the top floor would have only a negligible impact on views from the surrounding area; the interface with Caulfield Park opposite the site not being dominant; the setbacks to the church to the east of site ensuring a sympathetic design response; and the properties to the west being capable of a development of a similar height.

<b>Address</b>	12 Wheeler Street, Ormond
<b>Proposal</b>	Construction of four double storey dwellings on a lot affected by the Special Building Overlay.
<b>Council decision</b>	Notice of Decision to Grant a Planning Permit (NOD)
<b>VCAT decision</b>	Planning permit in accordance with NOD, subject to a minor variation to a condition regarding the driveway.

This application was the subject of three separate appeals by objectors to Council's decision to approve the development. The key issues for the objector parties related to neighbourhood character, overlooking, overshadowing, increased traffic and impacts on existing car parking and increased impacts on flooding.

In determining the application, the Tribunal made the following findings in respect to each of these issues:

#### *Neighbourhood character*

The Tribunal considered that the proposal was consistent with the objectives contained in Clause 22.07 (Housing Diversity Areas – Residential areas), identifying key features as the development being two storeys and lower in height than the adjoining dwellings, the setbacks at the front, side and rear exceeding the ResCode requirements and site coverage being low at 45%.

#### *Overlooking and overshadowing*

The Tribunal considered all overlooking impacts from various windows and agreed with Council's submission that they were all appropriately treated to limit overlooking impacts where necessary. In terms of overshadowing, the Tribunal were satisfied that any additional overshadowing impacts to the adjoining properties would be well within the requirements of ResCode and not unreasonable.

#### *Traffic and car parking*

The Tribunal identified that the proposed on-site car parking provisions satisfied that required by the Planning Scheme. Whilst a car lift was proposed to gain access to the basement, the Tribunal were satisfied with this provision, noting that it would also assist in reducing the length of a base ramp that could have had a detrimental impact on the streetscape presentation of the building.

The Tribunal did not find any issues with the proposed traffic generation on the surrounding road network.

#### *Flooding*

The Tribunal noted the sites inclusion within the area covered by Special Building Overlay, meaning that Melbourne Water are the relevant authority regarding the flooding impacts. Melbourne Water had advised that they did not object to the planning permit subject to several conditions, which were included in the NOD. The Tribunal were therefore satisfied that any potential flooding impacts would be appropriately managed.

### *Conclusion*

Overall, the Tribunal were satisfied that the development would be highly compliant with the relevant ResCode provisions, would make a sympathetic response to the existing and preferred character of the area and would not unreasonably impact on the amenity of the area.

### New Supreme Court application

In the 10 August 2021 VCAT Watch report, officers reported on the outcome of the VCAT decision for an application for the use and development of a two storey child care centre at 609-611 South Road, Bentleigh East. This application was approved by officers under delegation, which was appealed by an objector. VCAT determined to vary Council's decision but directed that a permit be issued.

The objector to the application was Viva Energy who are the operator of an underground oil pipeline that runs along the middle of South Road (known as the Western Port Altona Geelong Crude Oil Pipeline). Their concerns were that this location is not suitable for a sensitive land use such as a child care centre, due to the pipeline posing an unacceptable risk of loss of human life if there was an accidental puncture or rupture of the pipeline.

Council has now been served a notice of an appeal to the Supreme Court by Viva Energy. It is a review of the VCAT decision to grant a planning permit. Viva Energy relies the following grounds:

1. The Tribunal made findings without evidence;
2. That based on their decision, the Tribunal acted irrationally and made a decision devoid of intelligible justification; and
3. The Tribunals reasons were inadequate

The orders sought by Viva Energy are that the VCAT decision is set aside and that the matter is remitted back to VCAT to be considered again by a newly constituted Tribunal.

The Court has not made provided an Initiating Order yet. When this is received, Council will consider how it participates in the Supreme Court proceeding.

### Update on VCAT hearing processes

VCAT continues to undertake all hearings and compulsory conferences via telephone, video platform or by way of written submissions.

## **COMMUNICATION AND ENGAGEMENT**

There has been no communication or engagement for this report.

## **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme One: Liveable and Well Designed  
A well planned City that is a great place to live.

## **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

The report provides an update of the applications before VCAT.

## APPLICATIONS BEFORE AND RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

## NEW APPEALS LODGED WITH THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

Address	VCAT Reference	Description of proposal	Type of appeal	Zone	Council decision	Decision delegate	Hearing date
9 Venus Street and 460 Kooyong Road, Caulfield South	P11223/2021	Construction of eight dwellings over two lots	s77 (Refusal)	NRZ1	Refusal	Officer	10 February 2022 (2 days)
35 Graham Avenue, McKinnon	P11172/2021	Construction of three double storey dwellings on a lot affected by the Special Building Overlay	s87 (Cancel permit)	GRZ1	Permit	DPF	15 March 2022 (2 days)

## MATTERS BEFORE THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (\*INCLUDING APPEALS AWAITING A DECISION)

Address	VCAT Reference	Description of proposal	Type of appeal	Zone	Council decision	Decision delegate	Hearing date
35 Graham Avenue, McKinnon	P1396/2020	Construction of three double storey dwellings on a lot affected by the Special Building Overlay	s82 (Objector)	GRZ1	NOD	Officer	*
10-12 Malane Street, Bentleigh East	P2034/2020	Construction of 11 double storey dwellings on a lot	s77 (Refusal)	GRZ1	Refusal	Council	*
45 Fitzgibbon Crescent, Caulfield North	P1734/2020	Construction of a double storey extension to an existing dwelling on a lot less than 300 square metres	s82 (Objector)	NRZ1	NOD	DPF	*
202-212 Hawthorn Road & 1A Walworth Avenue, Caulfield North	P1715/2020	Construction of a three storey building above basement car park and alteration to a road in a Road Zone Category	s80 (Conditions)	GRZ2	Permit	Council	*
1 Penang Street, McKinnon	P1530/2020	Construction of a three storey dwelling to the rear of the existing dwelling on a lot affected by the Special Building Overlay	s77 (Refusal)	GRZ1	Refusal	Officer	*
3 Hill Street, Bentleigh	P1753/2020	Construction of an extension to the existing dwelling and construction of an additional dwelling on the lot	S82 (Objector)	NRZ1	NOD	Officer	*
483 North Road, Ormond	P1774/2020 & P58/2021	Partial demolition and carrying out of works and display of signage on land in the Commercial 1 Zone and affected by a Heritage Overlay (HO75) and alteration to existing liquor licence for an increase in patron numbers, alteration of hours and increase in red line plan area.	s82 (Objector) & s80 (Conditions)	C1Z	NOD	Council	*
152 Thomas Street Brighton East	P927/2021	Construction of a ground and first floor extension to an existing dwelling on a lot less than 300 square metres	s77 (Refusal)	NRZ1	Refusal	Officer	*
22 Hudson Street, Caulfield North	P75/2021	Construction of two double storey dwellings on a lot	s77 (Refusal)	NRZ1	Refusal	Officer	9/9/2021
92 Kooyong Road, Caulfield North	P2391/2020	Existing permit allows: Use of the land for accommodation (dwellings) in a Commercial 1 Zone construction of a building or construction or carrying out of works in a Commercial 1 Zone, construction of a building or construction or carrying out of works in a Special Building Overlay. Proposed amendment: Extension to balcony of Unit 302	s82 (Objector)	C1Z	NOD	DPF	13/9/2021
15-23 Mayfield Street, St Kilda East	P2038/2020	Use and development of the subject land as an education centre and place of worship and waiver of car parking	s82 (Objector)	NRZ1	NOD	Council	13/9/2021
31 The Highway, Bentleigh	P177/2021	Construction of a double storey dwelling to the rear of the existing dwelling and a front fence on land affected by the Neighbourhood Character Overlay	s77 (Refusal)	NRZ1	Refusal	Officer	17/9/2021
39 Amelia Street, McKinnon	P211/2021	Construction of three double storey dwellings on a lot	s82 (Objector)	NRZ1	NOD	DPF	28/9/2021
99 Brewer Road, Bentleigh	P454/2021	Demolition of the existing building, construction of a four storey building and associated works, use of land for a restricted recreational facility, medical centre, child care centre and a food and	s77 (Refusal)	IN3Z	Refusal	Council	4/10/2021 (3 days)

		drinks premises, reduction in the car parking requirements and display of business identification signage on land affected by the Heritage Overlay					
380 Hawthorn Road, Caulfield	P594/2021	Construction of a multi storey mixed use building (with 2 basement levels), comprising apartments and shops, use of the land for apartments (frontage greater than 2m), reduction of the car parking requirement for the shop use and alteration of access to a road in a Road Zone, Category 1 in accordance with the endorsed plans.	S87a (Amendment)	C1Z	To be determined	To be determined	19/10/2021
7 George Street, Murrumbeena	P575/2021	Construction of two double storey dwellings on a lot	s77 (Refusal)	NRZ1	Refusal	Officer	27/10/2021
8 Ardyne Street, Murrumbeena	P542/2021 & P799/2021	Construction of a three storey apartment building above a basement car park containing up to 10 dwellings.	s82 (Objector)	GRZ1	NOD	Council	10-11/11/2021 (2 days) and 23/11/2021
13 Villiers Street, Elsternwick	P613/2021	Partial demolition and construction of alterations and additions to an existing dwelling on land affected by a Heritage Overlay	s77 (Refusal)	NRZ1	Refusal	Council	15/11/2021
125 Tucker Road, Bentleigh	P434/2021	Construction of an extension and modifications to the existing building, use of the land for a medical centre, reduction in car parking and display of advertising signs	s77 (Refusal)	NRZ1	Refusal	Officer	17/11/2021 (2 days)
27 O'Loughlan Street Ormond	P741/2021	Partial demolition, external alterations and construction of a double storey extension to the existing dwelling on land affected by the Heritage Overlay	s82 (Objector)	NRZ1	NOD	Officer	18/11/2021
61 Balaclava Road, St Kilda East	P688/2021	Existing permit allows: Use and development of the land for the purpose of a child care centre. Proposed amendment: amendment to the wording of condition 19 regarding the use of car parking areas	s82 (Objector)	GRZ2	NOD	Officer	25/11/2021
168 Hawthorn Road Caulfield North	P972/2021	Construction of four (4) three storey dwellings and alteration of access to a road in a Road Zone	s77 (Refusal)	GRZ2	Refusal	Officer	8/12/2021
380 Dandenong Road, Caulfield North	P766/2021	Demolition of the existing dwelling and construction of a three storey building above a basement car park comprising 16 dwellings on land affected by a Heritage Overlay and alteration of access to a road in a Road Zone Category 1 (RDZ1)	s82 (Objector)	GRZ2	NOD	Council	10/12/2021
Lot S7 441-495 Inkerman Road, St Kilda East	P815/2021 & P835/2021	Construction of a roof garden to the existing motel	s82 (Objector)	NRZ1	NOD	DPF	10/12/2021
590-596 Glen Huntly Road, Elsternwick	P373/2021	Permit allows: Construction of a five storey mixed use development comprising 20 dwellings and three shops and a reduction in the car parking requirements. Proposed amendments: The addition of two storeys containing five additional dwellings, enlarged Basement 2, changes to the floor plan layouts and changes to the external appearance of the building.	s77 (Refusal)	C1Z	Refusal	Council	9/2/2022 (3 days)
6-8 Bevis Street, Bentleigh East	P11139/2021	Construction of a three storey building comprising 19 dwellings and a basement car park and construction of a front fence in excess of 1.5 metres in height	s77 (Refusal)	GRZ1	Refusal	Council	9/2/2022 (3 days)
467-469 North Road, Ormond	P11073/2021	The sale and consumption of liquor in association with a Restaurant and reducing the car parking requirement	s82 (Objector)	C1Z	NOD	Officer	10/2/2022
9 Venus Street and 460 Kooyong Road, Caulfield South	P11223/2021	Construction of eight dwellings over two lots	s77 (Refusal)	NRZ1	Refusal	Officer	10 February 2022 (2 days)
60 Howitt Road and 2 Kiers	P11094/2021	2 lot subdivision	s80 (Conditions)	NRZ	Permit	Officer	14/2/2022

Court, Caulfield North								
35 Graham Avenue, McKinnon	P11172/2021	Construction of three double storey dwellings on a lot affected by the Special Building Overlay	s87 (Cancel permit)	GRZ1	Permit	DPF	15 March 2022 (2 days)	

RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL									
Address	VCAT Reference	Description of proposal	Type of appeal	Zone	Council decision	Decision delegate	Appeal outcome	Date of VCAT decision	VCAT effect on Council decision
3-5 Bickhams Court, St Kilda East	P2392/2020	Construction of two double storey dwellings on a lot	s82 (Objector)	NRZ1	NOD	Officer	Permit issued	28/7/2021	Varied
384 Dandenong Road, Caulfield North	P1910/2020	Construction of seven dwellings (6 x three storey and 1 x two storey) and alteration of access to a Road Zone Category 1 Road	s82 (Objector)	GRZ2	NOD	Officer	Permit issued	29/7/2021	Varied
219-229 Balaclava Road, Caulfield North	P72/2021	Construction of a five storey building containing retail, office and dwellings, use of the land as dwellings, alteration of access to road in a Road Zone Category 1	s80 (Conditions)	C1Z	Permit	Council	Permit issued	5/8/2021	Varied
12 Wheeler Street, Ormond	P1333/2020, P1367/2020, P1386/2020	Construction of four dwellings and carrying out of works on a lot affected by the Special Building Overlay	s82 (Objector) – Three individual appeals lodged.	GRZ1	NOD	Council	Permit issued	6/8/2021	Varied

## 8.4 QUARTERLY SERVICE PERFORMANCE REPORT

**Author:** Kellie Vise, Chief Transformation Officer

**Trim No:** 21/1212779

**Attachments:** 1. Quarterly Services Performance Report Q4 2021 [↓](#)

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### PURPOSE AND SUMMARY

The Quarterly Service Performance Report provides Council and Glen Eira residents with information and insights into Council's performance for the period between 1 April and 30 June 2021.

### RECOMMENDATION

That Council notes the Quarterly Service Performance Report for the period ending 30 June 2021, as attached to this report.

### BACKGROUND.

The Quarterly Service Performance Report is provided to Council each quarter and published for the community via Council's website to keep up to date with how Council is tracking against its commitments.

### ISSUES AND DISCUSSION

This marks the end of the four-year cycle of reporting on the 2017-2021 Council Plan. Delivering on our commitments during the most challenging period of our generation has required Council to be agile, adaptive and responsive to ensure we provide the services, programs and infrastructure most needed by our community.

While we have faced these challenges, there have been significant achievements delivered across the four-years of the Council Plan. These outcomes have been achieved in partnership with the community and our other stakeholders who have worked collaboratively with us over the last four years.

Some of the key achievements outlined in the final report include:

- Delivery of masterplans and commencement of the construction of Murrumbeena Park, Eat Street Bentleigh, Bentleigh Library and Youth Hub, Lord Reserve/Koornang Park and EE Gunn pavilion.
- Adoption and implementation of strategies to support our future focus on integrated transport, community safety, connecting with young people, youth, reconciliation, classified trees, advocacy, the 2040 Community Vision, and our Community Engagement policy
- Delivery of engagement and activities onsite and online for our diverse community with a range of activities provided by Arts and Culture, Glen Eira Leisure, Youth Services, Libraries and the establishment of a Community Voice Panel and Youth Advisory Committee.
- Supporting our community with initiatives including Be Kind throughout the COVID-19 period and the launch of our good neighbour program

- Implementing sustainability initiatives including solar panels and the solar savers program, installation of electric car charging stations, the procurement of two electric vehicles, installation of energy efficient LED street-lights and recycling initiatives
- Installation of the 'book-a-court' system across five local tennis clubs allowing greater access for the community to these facilities
- Increasing and improving the ways that the community can transact with Council during and outside of operating hours with enhancements to the website and an increase in the number of transactions that can be completed online
- Improving communication and transparency with Council through implementing quarterly reporting, increasing our social media presence and producing new residents, new business and new parent's guides

The next Quarterly Service Performance Report will be produced at the end of the quarter following the adoption of the Council Plan 2021-2025.

### **FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

The Quarterly Service Performance Report provides a financial and operational view of Council's performance. The inclusion of additional statistical information complements monthly financial reporting and provides richer insight into the diverse range of activities undertaken by Council. Regular reporting also provides an indication of where productivity or efficiency gains have been made along with identifying trends that will assist decision making and resource allocation.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

The Quarterly Service Performance Report ensures compliance with statutory requirements legislated under the:

- Local Government Act 2020;
- Victoria Auditor General's Office (VAGO); and
- Service specific quality and assessment standards.

### **COMMUNICATION AND ENGAGEMENT**

The Quarterly Service Performance Report has been developed in consultation with the Community Consultation Committee and Councillors to provide consistent and transparent information on Council's commitments to its community. Once endorsed by Council, the final report will be published on Council's Community Dashboard.

### **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Glen Eira City Council's Quarterly Service Performance Report aims to respond to community's expectation of having reasonable access to clear and transparent information about Council's progress against key priorities and programs.



GLEN EIRA  
CITY COUNCIL

- BENTLEIGH
- BENTLEIGH EAST
- BRIGHTON EAST
- CARNEGIE
- CAULFIELD
- ELSTERNWICK
- GARDENVALE
- GLEN HUNTLY
- MCKINNON
- MURRUMBEENA
- ORMOND
- ST KILDA EAST

# QUARTERLY SERVICE PERFORMANCE REPORT

QUARTER ENDING 30 JUNE 2021  
[WWW.GLENEIRA.VIC.GOV.AU](http://WWW.GLENEIRA.VIC.GOV.AU)



## Contents

<b>CHIEF EXECUTIVE OFFICER OVERVIEW</b> .....	3
<b>FINANCIAL OVERVIEW</b> .....	5
<b>WHAT'S BEEN HAPPENING AT A LOCAL LEVEL</b> .....	7
<b>PERFORMANCE AT A GLANCE</b> .....	8
<b>PROGRESS AGAINST GLEN EIRA COUNCIL AND COMMUNITY PLAN COMMITMENTS</b> .....	8
<b>LIVEABLE AND WELL DESIGNED</b> .....	9
<b>SERVICE PERFORMANCE INDICATORS – PLANNING</b> .....	12
<b>SERVICE PERFORMANCE INDICATORS - GEL</b> .....	16
<b>ACCESSIBLE AND WELL CONNECTED</b> .....	18
<b>SERVICE PERFORMANCE INDICATORS - TRAFFIC AND SAFETY</b> .....	20
<b>SAFE, HEALTHY AND INCLUSIVE</b> .....	21
<b>SERVICE PERFORMANCE INDICATORS - COUNCIL FACILITIES</b> .....	26
<b>SERVICE PERFORMANCE INDICATORS - LOCAL LAWS</b> .....	27
<b>SERVICE PERFORMANCE INDICATORS - COMMUNITY SERVICES</b> .....	29
<b>CLEAN AND SUSTAINABLE</b> .....	36
<b>SERVICE PERFORMANCE INDICATORS - RECYCLING</b> .....	38
<b>SERVICE PERFORMANCE INDICATORS – PARKS</b> .....	39
<b>INFORMED AND ENGAGED</b> .....	40
<b>SERVICE PERFORMANCE INDICATORS – SERVICE CENTRE</b> .....	42
<b>GOVERNANCE</b> .....	43
<b>SERVICE PERFORMANCE INDICATORS - BUILDINGS AND PROPERTIES</b> .....	44
<b>CAPITAL WORKS PROGRAM UPDATE</b> .....	45
<b>MAJOR PROJECT UPDATES</b> .....	47
<b>COMMUNITY ENGAGEMENT UPDATE</b> .....	52
<b>OVERVIEW</b> .....	52
<b>UPCOMING PROJECTS IN THE NEXT QUARTER</b> .....	56

This report uses the best available information. While care has been taken to ensure the content in the report is accurate, it cannot be guaranteed at time of publication. There may be errors and omissions, or it may not be wholly appropriate for your particular purposes. In addition, the publication is a snapshot in time based on historic information which is liable to change.

## CHIEF EXECUTIVE OFFICER OVERVIEW

**WELCOME TO OUR FINAL QUARTERLY SERVICE PERFORMANCE REPORT FOR 2020–2021, COVERING THE PERIOD 1 APRIL TO 30 JUNE 2021.**

**THIS REPORT MARKS THE END OF THE FOUR-YEAR COUNCIL PLAN CYCLE. DELIVERING ON OUR COMMITMENTS DURING THE MOST CHALLENGING HEALTH, ECONOMIC AND SOCIAL PERIOD OF THIS GENERATION HAS REQUIRED COUNCIL TO BE AGILE AND ADAPTIVE TO ENSURE WE CONTINUE TO PROVIDE THE SERVICES, PROGRAMS AND INFRASTRUCTURE OUR COMMUNITY NEEDS.**

While we have had challenges, it is important that we reflect on the many achievements that have been delivered across the four-years of the plan. These outcomes have been achieved in partnership with our community and stakeholders and I would like to thank the many partners that have worked with us over the last four years.

### **SOME OF THESE ACHIEVEMENTS INCLUDE:**

- Delivery of masterplans and commencement of the construction of Murrumbeena Park, Eat Street Bentleigh, Bentleigh Library and Youth Hub and Lord Reserve/Koornang park and EE Gunn pavilion
- Adoption and implementation of strategies to support our future focus on integrated transport, community safety, connecting with young people, youth, reconciliation, classified trees, advocacy, the 2040 Community Vision, and our Community Engagement policy
- Delivery of engagement and activities onsite and online for our diverse community with a range of activities provided by Arts and Culture, Glen Eira Leisure, Youth Services, Libraries and the establishment of a community voice and youth panel
- Supporting our community with initiatives including *Be Kind* throughout the COVID-19 period and the launch of our good neighbour program
- Implementing sustainability initiatives including solar panels and the solar savers program, installation of electric car charging stations, the procurement of two electric vehicles, installation of energy efficient LED street lights and recycling initiatives
- Installation of the book-a-court system across five local tennis clubs allowing greater access for the community to these facilities
- Increasing and improving the ways that the community can transact with Council inside and outside operating hours with enhancements to the website and an increase in the number of transactions that can be completed online
- Improving communication and transparency with Council through implementing quarterly reporting, increasing our social media presence and producing new residents, new business and new parent's guides

COVID-19 has impacted on Council's capacity to progress or deliver some priorities and these will be included in the new planning cycle and outlined in our draft *Council Plan 2021-2025*. These items include:

- Planning scheme amendments for Elsternwick, Bentleigh, Carnegie, Hidden Gems, Caulfield Station Precinct, and Glenhuntly.
- Progressing a special building overlay planning scheme amendment for the Elster Creek catchment
- Completion of a feasibility study for Inkerman Road for a safe cycling corridor
- Upgrading the Neerim Road, Murrumbeena streetscapes

I encourage you to continue to participate in Council's engagement opportunities as we work to finalise our new Council Plan 2021-2025 and other important strategies and projects over the coming months. We will continue to work closely with Councillors and the community to ensure we develop our plans and deliver outcomes in the best interests of the community.

Please continue to stay safe and remember to be kind to yourself and others.

If you have any feedback on this report, please don't hesitate to email me at

[mail@gleneira.vic.gov.au](mailto:mail@gleneira.vic.gov.au)



Regards,  
Rebecca McKenzie  
Chief Executive Officer

## FINANCIAL OVERVIEW

The impact of COVID-19 on Council's operating result continues to be significant. Our operating result for year end is a surplus of \$516,000, which is lower than the adopted budget. The underlying result is a loss of \$5.04 million which excludes the income received tied to capital projects.

Our performance against budget from ordinary activities showed an unfavourable variance of \$4.85 million. This is made up of lower than anticipated income of \$3.22 million and expenditure unfavourable to budget by \$1.63 million.

The pandemic reduced our ability to generate income and was the main driver for our decreases in user fee income (\$6.5 million), statutory fees and fines (\$1.84 million) interest earned (\$1.31 million) and other income (\$1.46 million). This is offset by new government grants received (\*\$7.66 million) which included the Working for Victoria initiative of \$6.6 million.

Our closing cash balance of \$64.2 million was slightly higher than the adopted 2020-21 budget of \$58.6 million. This was mainly due to capital grant funding being received in advance during 2020-21. In addition, there are capital projects that were underspent during 2020-21 that will be completed during 2021-22. The Balance Sheet position remains favourable as at 30 June 2021. Council's current liquidity ratio, a measurement of our financial strength is now 1.21. This means for every \$1 of current liability, the Council had \$1.21 in current assets to meet those commitments. This is an acceptable position however other indicators have moved into medium and high-risk levels. The table below details Council's forecast performance based on the Victorian Auditor-General Financial Sustainability Risk Indicators.

Our 2021-22 Budget has been set with these indicators in mind and anticipating an improvement in the worldwide COVID-19 situation with full recovery of our income streams over the next two years.

At time of writing, Council's 2020-21 Financial Report has not been audited by the Victorian Auditor-General's Office (VAGO), so these results are indicative only.

\* In total we were successful in advocating for \$16 million in total grants that will be received over 2020 – 2022.

Financial Sustainability Risk Indicators	2019-20 Actuals based on VAGO Parliamentary Report	2019-20 Risk	2020-21 Annual Budget Draft Actuals (unaudited)	2020-21 Risk (unaudited)	Comment
<b>Net Result</b> <i>To generate surpluses consistently greater than 0%</i>	5.95%	Low	0.29	Low	The unfavourable net result percentage is due to low user fee income generated for services that operated for only part of 2020-21 due to the COVID-19 pandemic.
<b>Underlying Result</b> <i>Ability to generate surplus in the ordinary course of business-excluding non-recurrent capital grants and non-monetary asset contributions to fund capital expenditure from net result. Low risk indicator to be more than 5%</i>	3.51%	Medium	-2.91%	High	Council's unfavourable underlying result during 2020-21 was due to our reduced ability to generate fee income during the COVID-19 pandemic.
<b>Liquidity</b> <i>To measure Council's ability to repay short-term liabilities as they fall due. Low risk indicator is to be greater than 1.0</i>	1.27	Low	1.21	Low	Council's Liquidity Ratio as at 30 June is greater than 1.0 indicating Council's is able to repay short-term liabilities as they fall due.
<b>Indebtedness</b> <i>Lower than 40% relates to the ability to repay debt from own-source revenue</i>	9.67%	Low	8.56%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
<b>Internal Financing</b> <i>Generating enough cash from operations to fund new assets. Low risk indicator is to be greater than 100%</i>	118%	Low	43.00%	High	Council has been restricted in generating cash due to our COVID-19 responses and restrictions in the short term.
<b>Capital Replacement</b> <i>To ascertain the level of risk of insufficient spending on asset renewal. Low risk indicator is to be more than 1.5</i>	1.46	Medium	1.34	Medium	Council is maintaining a moderate level of capital replacement.
<b>Renewal Gap</b> <i>To ensure there is sufficient spending on Council's asset base. Low risk indicator is to be greater than 1.0</i>	1.20	Low	0.89	Medium	Some renewal works were delayed and will be completed during the 2021-22 year.

The table above details Council's forecast performance based on the Victorian Auditor-General Financial Sustainability Risk Indicators.

## WHAT'S BEEN HAPPENING AT A LOCAL LEVEL



COVID-19 restrictions resulted in the cancellation of major events such as Carols in the Park, Party in the Park and the Groove and Graze. Our library and gallery doors closed, and in-person activities were largely not possible over the last 12 months. The Libraries, Arts and Culture teams moved quickly and effectively to respond to the changing situation and pivoted to delivering online programming and services to keep the community engaged and connected.

In this last quarter, program highlights included live streamed gallery floor talks, the Carnegie Community Space opening event, the Storytelling Festival online, Library and Information Week scavenger hunt and activities, and the National Reconciliation Week online launch. When possible, we welcomed the return to live StoryTime and BabyTime sessions at Carnegie library and Community Centre and the new Djeembana Room at the McKinnon Library and Youth Services pop-up, plus recorded sessions via the Library@Home website.

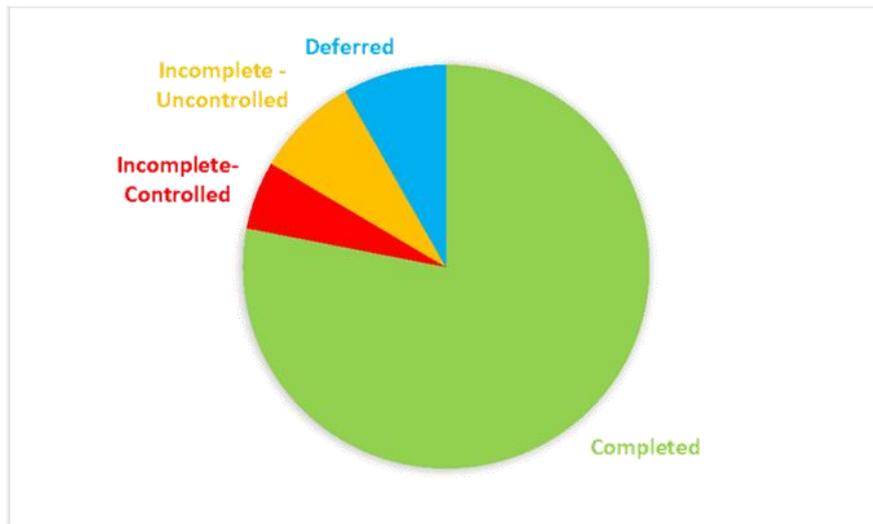
A contactless Click and Collect service enabled library members to quickly and safely pick-up reserved items at the library, with online e-books and other digital material available to access 24 hours a day. The Home Library Service delivered books to 210 isolated and vulnerable residents across Glen Eira each month,

The pivot to online programming in 2020 and 2021 culminated in Glen Eira Libraries hosting 117 live online special events with local and international authors and experts, attracting 5,537 attendees, and creating more than 100 pre-recorded sessions for the Library@Home initiative. The Arts and Culture team produced weekly Sunday Sessions online talks, workshops and performances and hosted 30 live online and pre-recorded sessions, with more than 8,000 views over the year.

A mix of online and in-house programs continues to be delivered by Libraries, Arts and Culture both in readiness for any further impact on services and to allow for more accessibility to programming in response to community feedback.

## PERFORMANCE AT A GLANCE

The *Council Plan 2017–2021* sets out five themes where Council will focus its efforts to enhance community experience over the last four years. These themes were developed in consultation with the community. The following section of this report tracks our performance in delivery against those five themes.



## PROGRESS AGAINST GLEN EIRA COUNCIL AND COMMUNITY PLAN COMMITMENTS

Items appearing in the table below for 2019-20 and 2018-19 were carry over items from previous year commitments

Please note: any completed carry over commitments from 2018, 2019 and 2020 that have been incorporated into the current year commitments have been removed since last reporting.

Community Plan Commitments	2020-21	2019-20	2018-19
Completed	54	3	
Incomplete due to factors within Council's control	4		
Incomplete due to factors outside Council's control	6		
Deferred by Council	4	1	1
<b>Total</b>	<b>68</b>	<b>4</b>	<b>1</b>

## LIVEABLE AND WELL DESIGNED

### A WELL PLANNED CITY THAT IS A GREAT PLACE TO BE

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will continue to deploy our structure planning program, implementing the Council and community shared vision for our activity centres on transport and parking, employment, open spaces, infrastructure, and accommodating population growth.	We will commence the formal Planning Scheme Amendment process to implement the Glen Huntly Structure Plan.	The draft structure plan was presented to Council on 1 September 2020 following community consultation. The plan was not endorsed at this time therefore the planning scheme amendment was not able to be progressed. Officers undertook more detailed assessments including 3D modelling, traffic and heritage to support the structure plan's propositions. The structure plan will be presented back to Council in Q1 of 2021/22 for endorsement. A planning scheme amendment will be pursued following Council's endorsement.	
	We will conclude the Planning Scheme Amendment process for the Bentleigh and Carnegie Structure Plan Planning Scheme Amendments, including public exhibition and consultation with the community.	Following exhibition of the Amendment, a report was presented to Council on 16 March 2021 where Council resolved not to proceed further with the amendment in its current form, and to undertake a reset of the process beginning with the development of a <i>Housing Strategy</i> , which will underpin separate amendments for <i>Bentleigh and Carnegie</i> .	
	We will continue to progress the formal Planning Scheme Amendment process for the Elsternwick Structure Plan.	The Elsternwick Amendment to introduce planning controls from the structure plan was on hold awaiting the outcome of Amendment C184. (Carnegie and Bentleigh Planning Scheme Amendments). Council abandoned C184 on 16 March 2021. There will need to be revisions to the <i>Elsternwick Structure Plan</i> in order for it to support a Planning Scheme Amendment (PSA). These revisions will be considered in the context of the Housing Strategy consultation currently underway. The revised <i>Structure Plan</i> will be presented to Council in August/September 2022 for consultation, with a PSA to implement the structure plan to be commenced early 2023.	
	Following community and stakeholder consultation, we will complete a draft Structure Plan for the Caulfield Station Precinct.	The Victorian Planning Authority (VPA) handed the management of the structure plan over to Council in November 2020 due to changing State priorities as a result of COVID-19. This resulted in delays in undertaking consultation and completing a draft structure plan. A revised timeline was established for the project which will see a draft structure plan presented to Council in December 2021. The project is proceeding to these timeframes.	
We will continue to protect and celebrate Glen Eira's cultural heritage through a range of planning policies and controls.	We will publicly exhibit and review community and stakeholder submissions for the Hidden Gems Planning Scheme Amendment and Bentleigh, Carnegie and Elsternwick Planning Scheme Amendments	The Hidden Gems was exhibited from 29 October to 30 November 2020. Submissions were reported to Council in February 2021. Council resolved to undertake further consultation. A further report was presented to Council on 27 April 2021 seeking the Amendment to be referred to an independent planning panel. This is to be held in July 2021. Bentleigh and Carnegie Heritage Review was adopted by Council on 16 March 2021 and is awaiting approval by the Minister for Planning. Elsternwick Heritage Review has been extended and authorisation sought on 16 March 2021. The amendment was placed on exhibition from 10 June to 12 July 2021.	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will contribute to an increase in the availability of social and affordable housing in the municipality through implementing our <i>Social and Affordable Housing Strategy 2019–2023</i>	We will deliver a minimum 80 per cent of year two actions in the <i>Social and Affordable Housing Strategy 2019–2023 Action Plan</i> .	Nine out of the eleven actions (82%) of the Year Two <i>Action Plan</i> have been completed. We have worked with adjoining Councils to encourage the development of consistent policies and understanding what each are doing in the social and affordable housing policy area. We have completed a mapping of unused or potential State Government sites within the Glen Eira Municipality where opportunities exist for social and/or affordable housing projects. Further, we have developed a position paper on adopting a standard policy for affordable housing requirements on rezoned sites which included guidance on how and when the affordable housing requirement will be determined and the preferred delivery mechanisms (e.g. dwellings, land or cash). We have also conducted training for our Urban Planning Department about achieving affordable housing outcomes in planning applications. Ongoing monitoring will occur to ensure that legal training is conducted and is aligned with any applications that have the potential to include affordable housing.	
	We will develop a standard policy for affordable housing requirements on rezoned sites.	The <i>Standard policy for affordable housing requirements in rezoned sites</i> was endorsed by Council at the 29 June 2021 Ordinary Council Meeting.	
	We will develop a position paper on Council's commitment to a planning mechanism for affordable housing contributions for new developments.	The position paper was reported to Council on 29 June 2021 for noting.	
We will develop community facilities and spaces that are vibrant hubs, connect people with the place that they live, and encourage active lifestyles.	We will commence construction of the Community Hub at Murrumbeena Park	Construction of the new Community Hub commenced in March 2021. The Canary Island Palm Trees that were such a beautiful part of the Park have been carefully removed and are now being maintained in storage during construction. At the conclusion of construction the Palm Trees will be replanted on site. Construction is scheduled to be completed in May 2022.	
	We will use the outcomes of our community consultation process to inform the completion of a detailed design for the Carnegie Memorial Swimming Pool in preparation for tender.	An Expression of Interest for a suitable contractor has been completed, with the formal tender phase due to commence in September 2021. It anticipated the tender will be awarded later in the year with construction to start early 2022.	
	We will commence construction of Eat Street in Bentleigh — a pedestrian friendly mall which will underpin Bentleigh's growing café and restaurant culture.	Construction is now underway with first phase due to be complete in November 2021.	
	We continue the development of a concept plan for a cultural precinct in Selwyn Street, Elsternwick.	Functional Layout Plan (FLP) options have been developed in line with an advisory committee made up of stakeholders from the precinct which has now been adopted by Council. The detailed design will commence in 2021-22. An engagement plan will be developed and it is likely the project will be ready to commence construction in late 2023.	
	We will commence construction of the Bentleigh Library and Youth Hub and forecourt.	The Bentleigh Library and Youth Services closed to the public on 7 March 2021. Construction is currently underway and is due to be completed in June 2022.	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
	We will commence concept design and community consultation for a new Community Hub and Library in Elsterwick.	Community consultation regarding the kinds of experiences and the types of services the community would like to see at the new Community Hub has been completed The feedback received during engagement was earmarked to be used to develop concept design options for the new Hub in line with <i>Council and Community Plan</i> commitments. Due to impacts of COVID-19 this project has been deferred. The timing in line with Council's revised <i>Strategic Resource Plan</i> is under review, however it is likely that construction will be towards the latter part of our current 10 year planning cycle.	
We will have a contemporary Glen Eira Planning Scheme that reflects Council's adopted land use and development strategies and plans, and meets State Government requirements.	We will commence a formal planning scheme amendment process to revise the Glen Eira Planning Scheme to implement Council's adopted policies and strategies including updated planning provisions for our neighbourhood centres.	The Planning Scheme rewrite progressed significantly in Q2 and was adopted by Council on 15 December 2020. The Minister for Planning required some minor changes to the planning scheme amendment documentation which has been completed and the amendment package returned to the Minister for approval to exhibit the amendment.	
We will invest a minimum of \$25 million on infrastructure projects that maintain and enhance liveability through Council's Capital Works Program.	More than \$25 million will be spent through Council's Capital Works Program for 2020-21.	\$32.5M was spent on Council's Capital Works Program in 2020-21.	

### Commitments 2019 – 2020

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will create a new community space on the site of the old furniture warehouse in Neerim Road Carnegie	Implementation and activation of a new open space area on the old furniture warehouse site in Carnegie by June 2020	The new Carnegie Community Space has been completed and was opened to the public on 15 May 2021.	



Completed



Incomplete due to factors outside Council's control

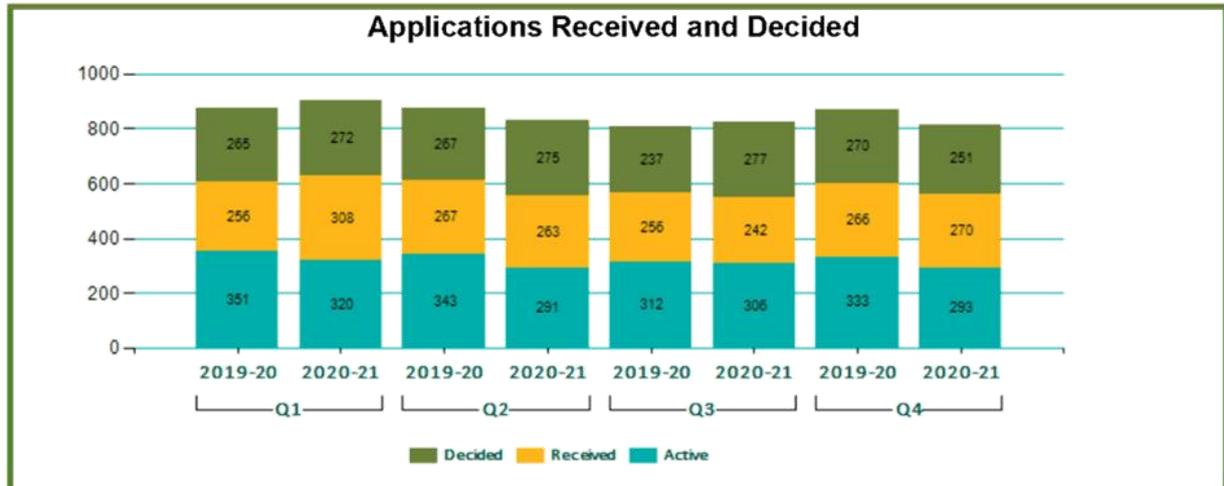


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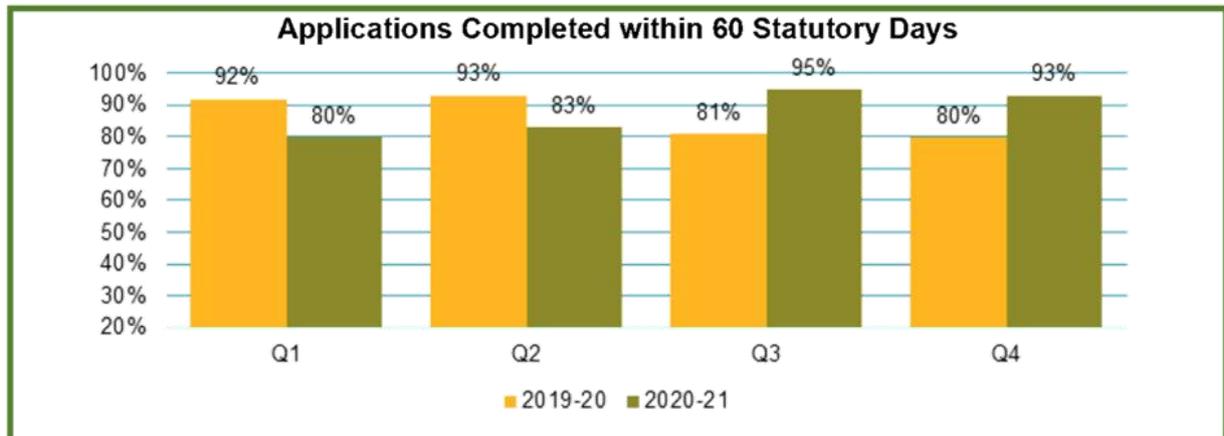
Deferred by Council

**SERVICE PERFORMANCE INDICATORS – PLANNING**



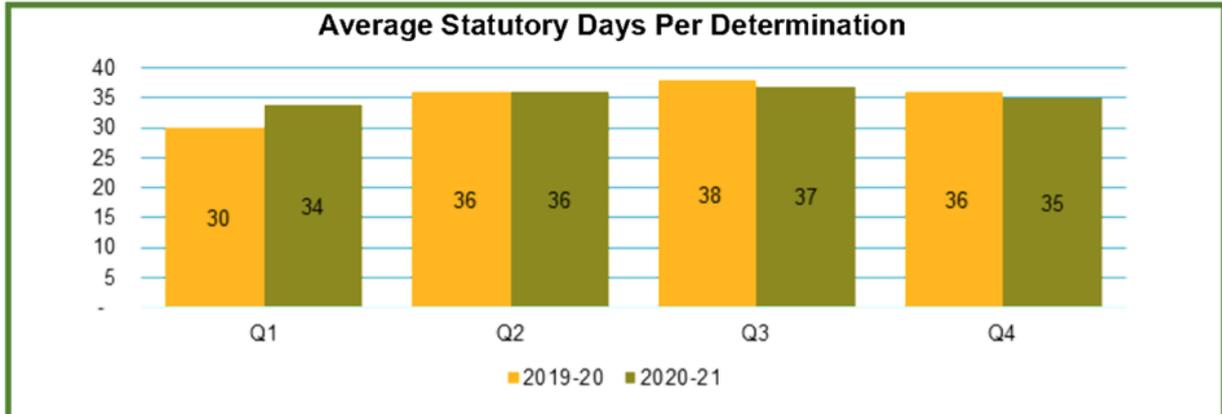
**Comment:** The number of applications received this quarter has increased compared to last quarter. Overall, we have received more applications this year compared to last year.

The number of applications determined this quarter was less than last quarter however, overall we determined more applications this year than the previous year.



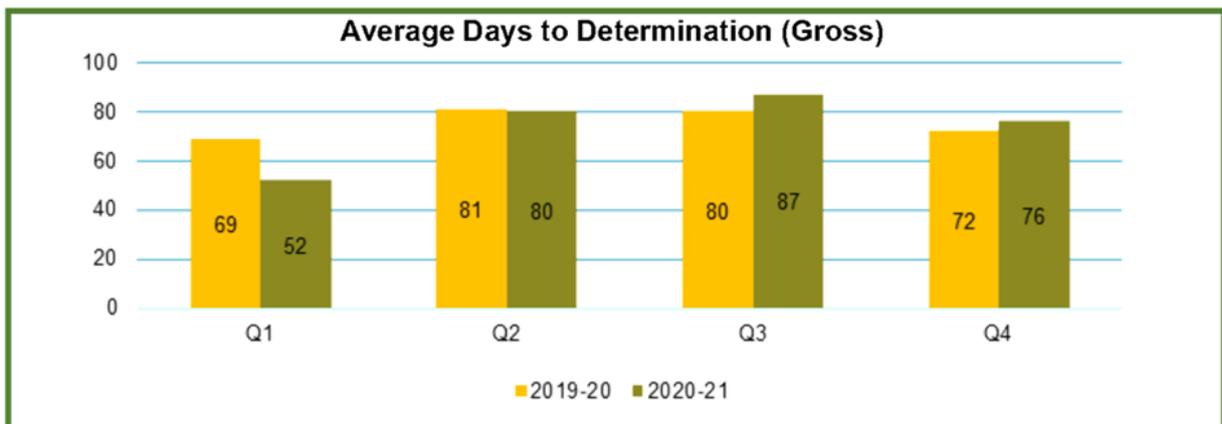
**Comment:** 93% of applications have been determined within the statutory timeframe for this quarter. There has been a remarkable increase in performance against the statutory timeframes compared to the previous quarters

In comparison to other Metropolitan Councils, this quarter Glen Eira is still one of the top performing councils within the State for the percentage of decisions made within statutory timeframes.

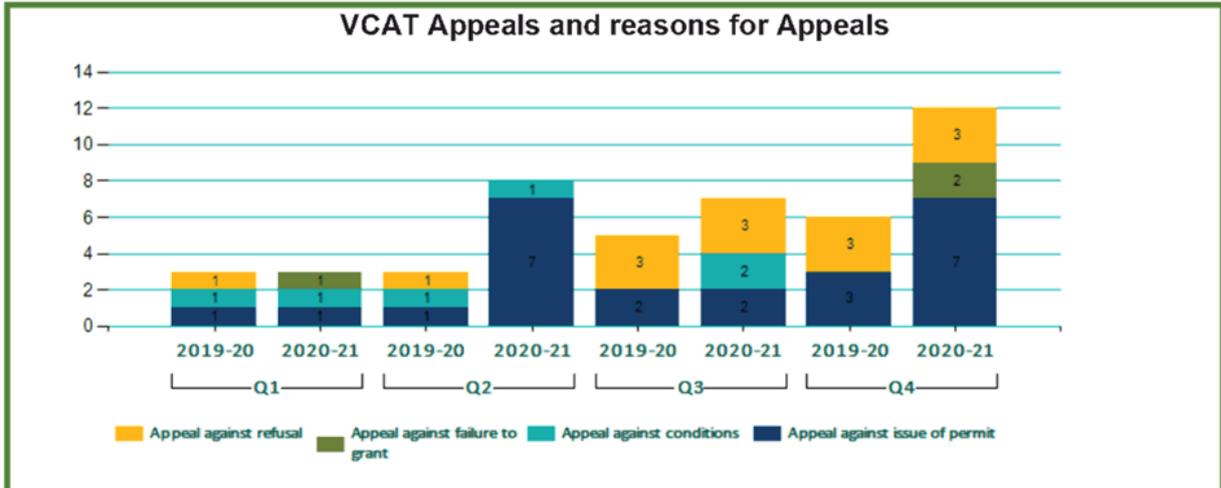


**Comment:** This quarter there has seen a reduction in the average statutory days in which a planning decision is made.

These improvements are pleasing and indicate that we are providing a vastly quicker planning permit process for our customers.

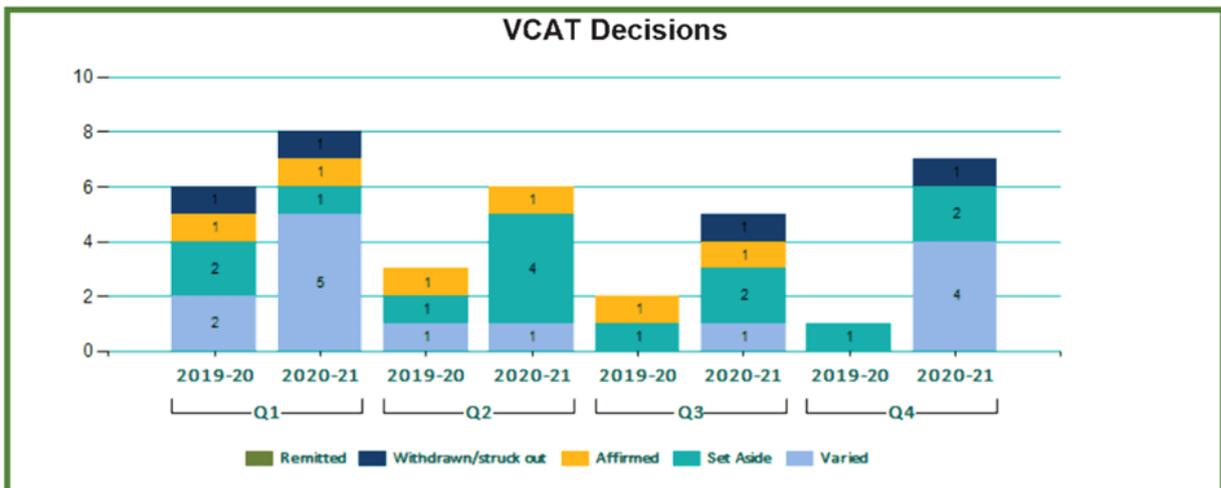


**Comment:** There has been a decrease this quarter compared to the previous quarter however, the overall gross days taken to issue a permit is on par compared to the same time last year. This represents the average overall number of days for the whole planning permit process, including when additional information is required and the period of review to the Victorian Civil and Administrative Tribunal. The average number of days represents an overall faster process for our customers.

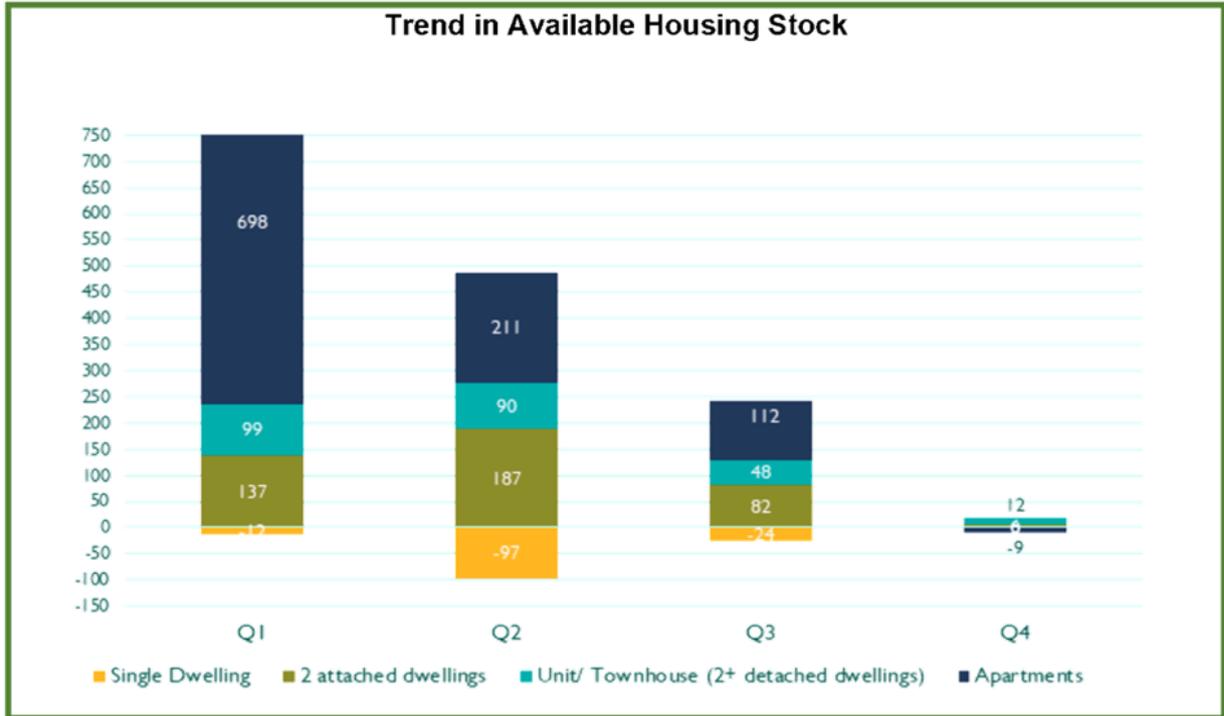


**Comment:** Overall, the number of Council decisions being appealed to VCAT have increased on the previous year. However, they continue to remain at very low levels with only 30 appeals lodged. There appears to be a more significant increase in the number of appeals lodged by objectors to Council's decision to approve an application. However, this is reflective of a change process by VCAT whereby if there are multiple appeals lodged by objectors for the same application, then VCAT now treats these individual appeals, previously they were collated and treated as the one appeal.

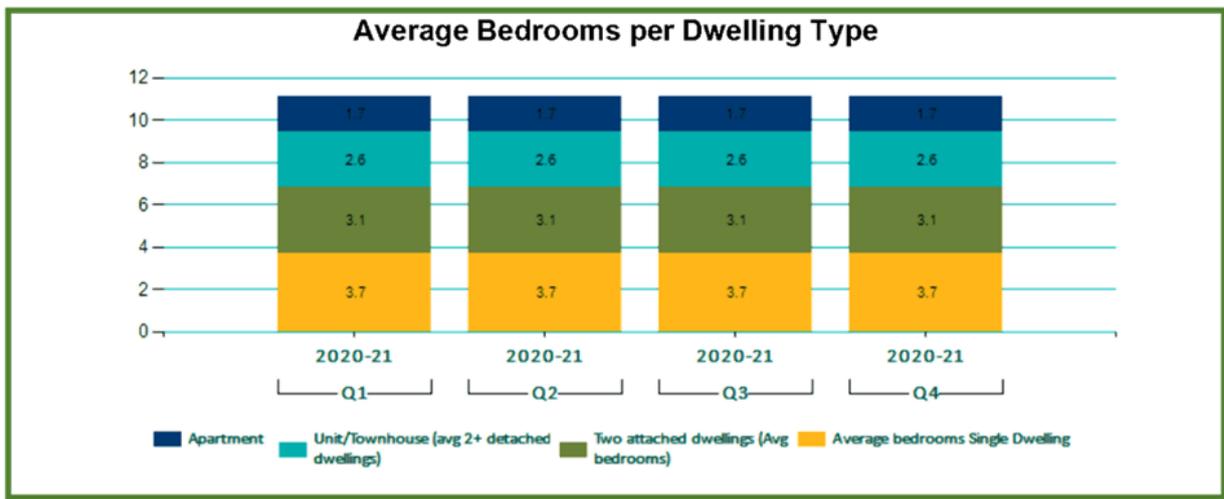
Data source: Planning Permit Activity Reporting System (PPARS) – DELWP



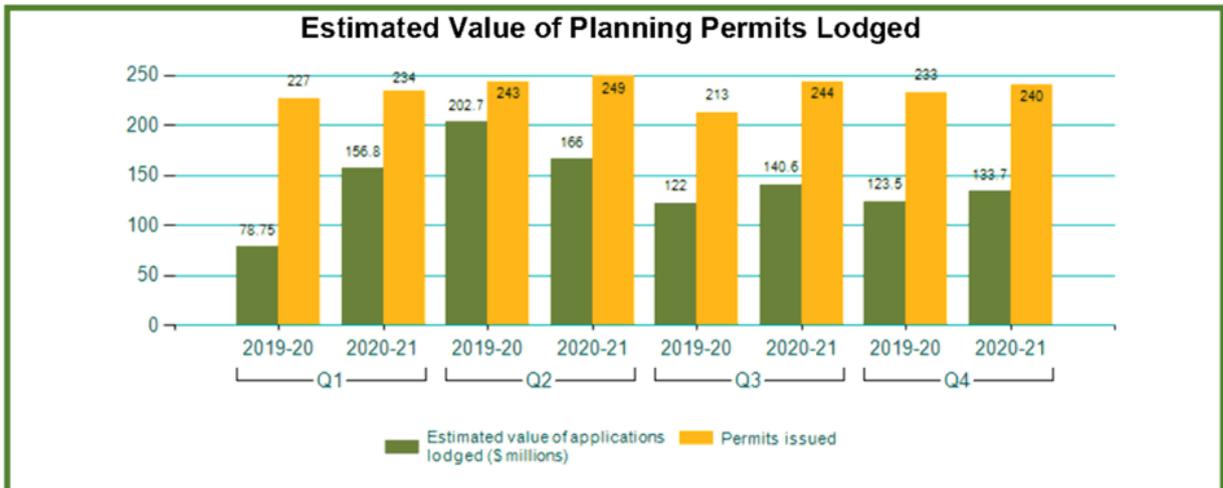
**Comment:** Overall, the number of Council decisions being appealed to VCAT have increased on the previous year.



**Comment:** Data for this metric is not available for May and June due to the timing of rates notice revaluations. The Q4 numbers represent movement within April only.



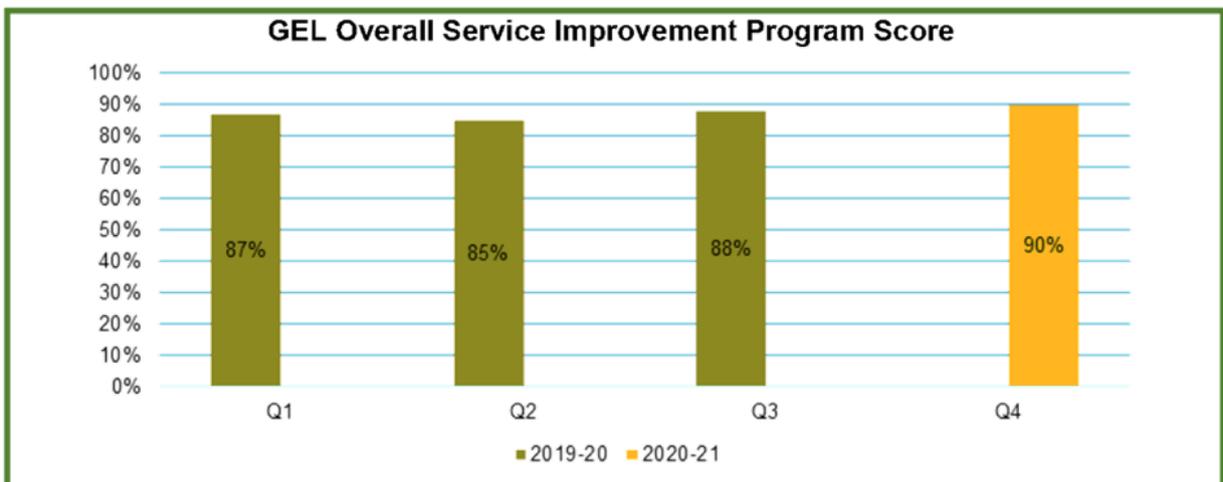
**Comment:** We continue to see the average bedroom numbers per dwelling remain at 3-4 for houses and 1-2 for apartments.



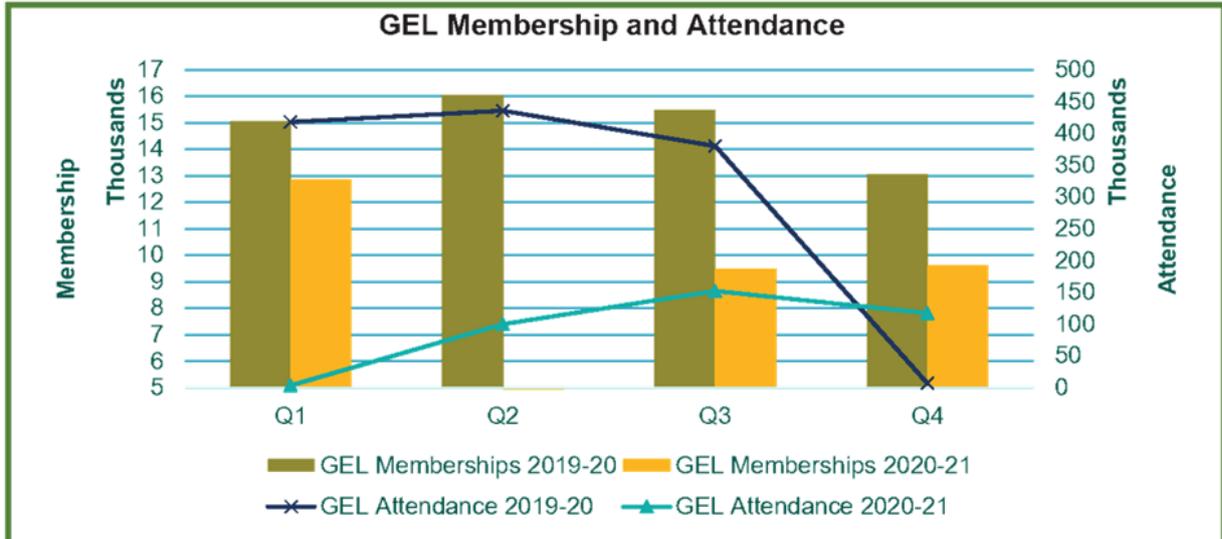
**Comment:** The estimated value of planning permits lodged this quarter has remained steady compared to the previous quarter. Permits issued for this quarter has increased slightly compared to the previous quarter however this is consistent with the same time last year.

Data source: Planning Permit Activity Reporting Systems (PPARS) – Department of Environment, Land, Water and Planning (DELWP)

### SERVICE PERFORMANCE INDICATORS - GEL



**Comment:** This is a very pleasing result to increase our standards over what has been a challenging year due to multiple COVID-19 closures and restrictions. The program was paused due to COVID-19 closures since Q4 2019-20.



**Comment:** The past 12 months has been the most challenging in Glen Eira Leisure history. Consistent lockdowns followed by highly prohibitive and restrictive operating rules has significantly reduced our capacity to provide service which has been coupled with reduced consumer confidence. In addition, the Carnegie Swim Centre was only operational for a short period due to irreparable failure of the pool plant. There was a very pleasing response once operations recommenced each time following forced closures, however these factors reduced our total membership and attendance for the year.

## ACCESSIBLE AND WELL CONNECTED

### A CITY THAT IS EASY TO MOVE AROUND, WITH SAFE TRAVEL OPTIONS AND WALKABLE NEIGHBOURHOODS

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will continue to implement of our Integrated Transport Strategy 2018–2031, with a focus on creating safer and walkable neighbourhoods, and a range of viable transport options for our diverse community.	We will expand the Active Schools Program to at least two more schools.	<p>Council has now expanded their program and there are 13 schools participating in the Active Schools Program. We have been supporting schools with internal active initiatives while running the annual 'Golden Ticket Program' which encourages children to walk, ride or scoot to school opposed to being driven.</p> <p>Council has secured funding from VicHealth to include healthy eating initiatives promoting social connection and support local food providers. The funding will be used to encourage further schools to participate in 'Active Schools – Go For Gold' initiative that will be run in October 2021.</p>	
	We will consider community reference group feedback and professional design advice in order to resolve whether the proposed Inkerman Road safe cycling corridor will proceed to tender and construction.	<p>Following the Council decision of March 2021 to continue with the designs for the corridor a new project plan has been prepared, anticipating re-commencement of Cycling Reference Group consultation, and traffic analysis in June 2021.</p> <p>Due to additional lockdown restrictions occurring in May/June and July 2021 traffic data collection has been delayed.</p> <p>We are anticipating the data collection can occur in August 2021 and we expect that this commitment will be achieved by June 2022.</p>	
We will enable cycling to become a safe and attractive form of transportation in the municipality by implementing our Cycling Action Plan.	<p>We will commence implementation of at least one action from each of the three themes of our <i>Cycling Action Plan</i>:</p> <ol style="list-style-type: none"> <li>1. Education and behaviour.</li> <li>2. Policy and enforcement.</li> <li>3. Infrastructure.</li> </ol>	<p>1. Education and behaviour During 2020-21 we have worked to develop a plan to install a network of cyclist counters for continuous monitoring. The first site for the counters was the Djerring trail but this has been delayed due lockdown restrictions. We anticipate the counters will be installed in July 2021. We have continued to have conversations with Schools about their interest and the timing of cycling programs.</p> <p>2. Policy and enforcement We have developed a draft of the Street Design Guidelines and will continue to advocate with the State Government to maintain high quality standards for cycling infrastructure. We have also completed – <i>The cycling guide</i>.</p> <p>3. Infrastructure We have completed a draft of the Bike parking strategy. We have also worked in consultation with Chadstone Shopping Centre and City of Stonnington to connect the Djerring trail with the Scotchman's Creek trail via Boyd Park.</p>	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will enable walking to become a safe and attractive form of transportation in the municipality by implementing our Walking and Accessibility Action Plan.	We will commence implementation of at least one action from each of the three themes of our <i>Walking and Accessibility Action Plan</i> : 1. Education and behaviour. 2. Policy and enforcement. 3. Infrastructure.	1. Education and behaviour We have continued to educate the community in relation to the importance of walking by funding a series of initiatives and programs. The Walk to School program that was due to commence in October 2020 did not proceed due to COVID-19 restrictions. We will continue to have conversations with Schools about their interest and timing of walking programs to be held in July to December 2021.  2. Policy and enforcement We have created a draft of the Street Design Guidelines  3. Infrastructure Our Pilot for a Pedestrian Safe Neighbourhood project that was scheduled in 2020-21 has been deferred to 2023-24 financial year due to financial considerations.	
We will make it easier for pedestrian travel throughout the municipality by maintaining the quality and condition of our footpaths.	We will invest a minimum of \$1.8 million maintaining and improving our footpaths in prioritised locations.	We have invested \$1.859 Million in maintaining and improving our footpaths in prioritised locations this year.	

### Commitments 2018 — 2019

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will work with the Level Crossing Removal Authority to implement upgrade works to Neerim Road, Murrumbena in line with community feedback and Council endorsed designs.	Commence the upgrade of Neerim Road, Murrumbena streetscape works.	Due to the impacts of COVID-19 this project has now been deferred and will be appropriately resourced in future years budgets.	



Completed



Incomplete due to factors outside Council's control

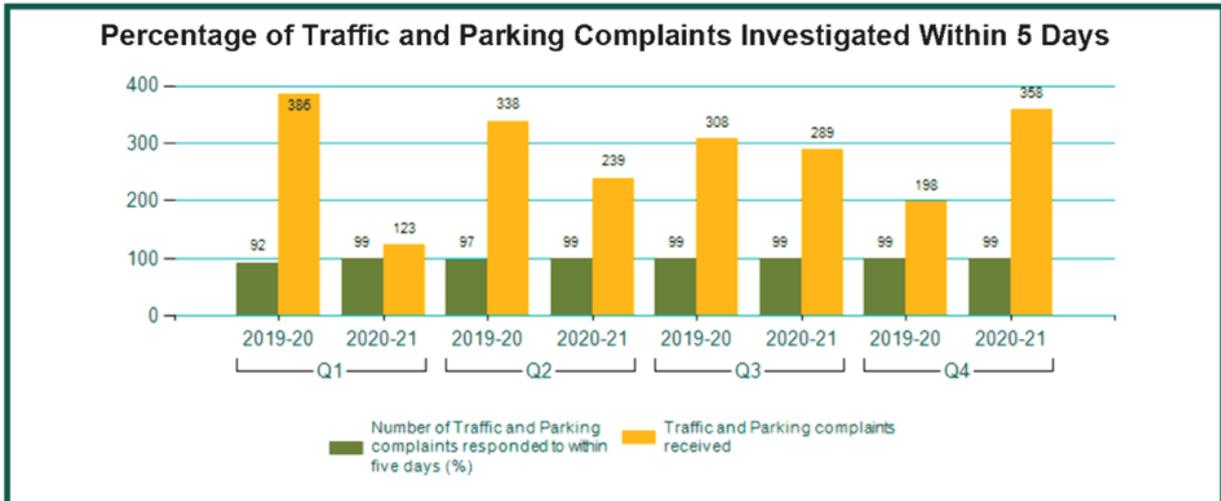


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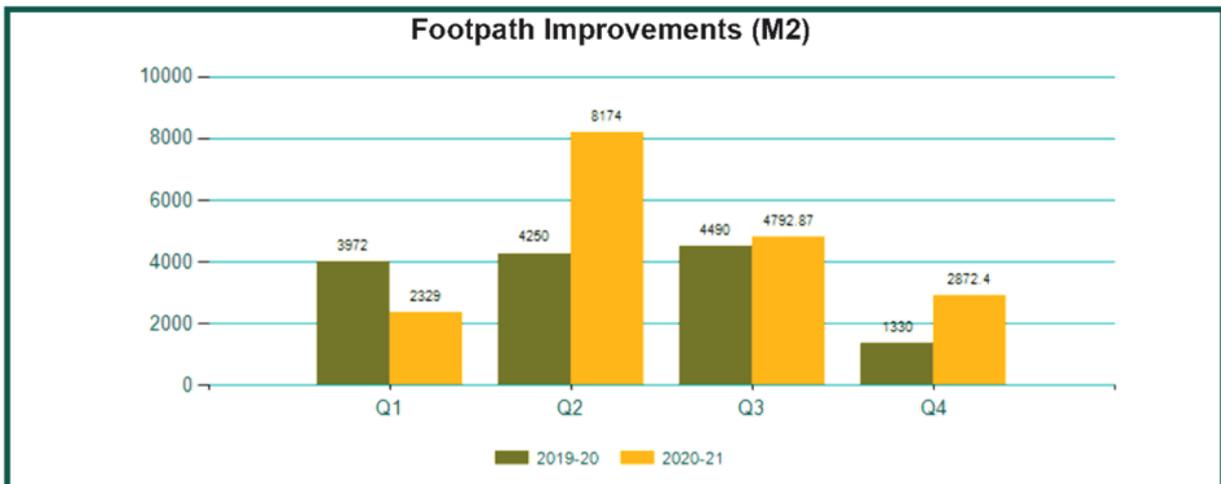


Deferred by Council

## SERVICE PERFORMANCE INDICATORS - TRAFFIC AND SAFETY



**Comment:** A total of 358 investigations / complaints were received in the last quarter (121 in April, 148 in May and 89 in June). These figures are significantly higher than those of the same period last year (160 more). This is a positive sign that the level of activity in our centres is increasing post COVID-19 closures. Despite the increase in activity, we have continued to achieve a 99% response rate within 5 days.



**Comment:** Our footpath budget was spent on time and on budget resulting in an additional 18,168 m<sup>2</sup> of footpaths being delivered.

## SAFE, HEALTHY AND INCLUSIVE

### A STRONG AND SAFE COMMUNITY THAT BRINGS PEOPLE TOGETHER AND ENHANCES HEALTH AND WELLBEING

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will continue to deliver our Active Communities Program to improve the health and fitness and social connection of residents.	We will engage at least 500 Glen Eira residents in free exercise activities in parks throughout Glen Eira.	We engaged a total of 986 attendees in outdoor programs. As restrictions were lifted, Glen Eira Leisure used an outdoor marquee to provide free fitness classes for the community. In addition, classes will be scheduled in Parks in Q4 2021.	
We will contribute to the community's sense of safety and support crime prevention in the municipality through delivery of key activities in our Community Safety Plan 2018–2022.	We will deliver bystander training to staff and the community in order to educate and empower participants so that they can contribute to the prevention of family violence	As part of the '16 Days of Activism Against Gender-Based Violence' campaign, Council delivered "Everyday Conversations - Active Bystander Training" for Council staff on 26 November 2020, and for the Glen Eira community on 9 December 2020.	
	We will develop a 2020–22 Action Plan and deliver a minimum 80 per cent of the year one commitments.	The Community Safety Action Plan 2020–2022 contains 21 actions to be implemented each year over two years. Of the 2020/21 actions, 20 (95%) were completed. In early 2021 Council developed and launched the Glen Eira Good Neighbour Recognition Program designed to connect and build positive relationships with our neighbours, build friendships, and enhance community safety. During our 2020-2021 lockdown periods Council supported and promoted online events, activities and programs that brought community together, fostered connections, and increased understanding of culture and faith. The Glen Eira Libraries had weekly on-line multicultural and diversity author discussions which included international and national guests from the indigenous, transgender and diverse communities. Council also held four virtual "Coffee with a Cop", with Victoria Police which offered the opportunity to access resources, gain information and asked questions about Elder Abuse, Mental Health, Community Policing and Youth. Council was successful in receiving funding from The Department of Justice and Community Safety to develop and implement the Living Safely Program. In partnership with Victoria Police and Glen Eira Neighbourhood Watch 5,860 Crime Prevention Kits were distributed to Glen Eira residents, which saw improvement in community confidence and increase in car and home security measures	
We will deliver programs and initiatives that support young people and give them a voice through the implementation of our Glen Eira Youth Strategy 2019–2023.	We will complete a minimum of 80 per cent of year two commitments of the Glen Eira Youth Strategy 2019–2023 by June 2021.	Eighty eight per cent of year two actions in the <i>Glen Eira Youth Strategy Action Plan 2020-21</i> were completed as of June 2021. Some highlights of completed actions include; <ul style="list-style-type: none"> <li>* the online event, <i>Queerstories</i> which ran as a part of the <i>Glen Eira Storytelling festival</i> and had 220 registered attendees.</li> <li>* the online Parent Information Night webinar in partnership with Cyber Safety Project, with 48 registered attendees.</li> <li>* Youth Leadership Team presentations to Council on current youth issues,</li> <li>* the return to face-to-face delivery for all community and school based programs in 2021.</li> <li>* the <i>Moving Up with Parents</i> primary school to secondary school transitions webinar, attended by 76 parents.</li> <li>* the online Youth Art Expo, with over 120 entries and</li> <li>* two "Welcome to Glen Eira" Glen Eira Multicultural Youth Network) activities (Barista training and Sushi social).</li> </ul>	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will deliver swimming lessons to residents with limited water safety knowledge and skills to ensure they are safe around water.	A minimum of 100 residents will have the opportunity to participate in a modified swimming program by June 2021.	We enrolled 90 participants in the CALD swimming program. The swimming program was heavily impacted by COVID-19 restrictions with the GESAC learn to swim program closed for a total of 35 weeks and COVID-19 capacity restrictions placed on the pools for an additional 10 weeks. Demand for the program also decreased due to stay at home pandemic restrictions and family concerns about possible exposure to the virus in the community	
We will engage our community through a diverse program of events and activities.	We will deliver 60 curated events and activities including literacy based and community interest programs in libraries, and cultural and celebratory events at indoor venues and outdoors in Council's parks and gardens to engage and strengthen our communities including: the Glen Eira Storytelling Festival; three Party in the Park events; and Reconciliation Week activities in line with Council's Reconciliation Action Plan.	One hundred and fifty online and face-to-face (where permitted) community events and activities were delivered by Libraries and Arts and Culture, despite the cancellation of major cultural events such as Carols in the Park, Party in the Park and Groove and Graze due to the closure of libraries, physical distancing restrictions and lockdowns throughout the pandemic. The Storytelling Festival was moved online. Events and activities included performance groups and children's entertainers; artists and curators; arts and crafts programs, pop-up events in shopping precincts and parks; 'in-conversations' with international and local presenters and authors; Library@Home storytimes and workshops, and more.	
	We will organise and promote at least three community activities at the new community space in Neerim Road, Carnegie, enhancing the activity centre's vibrancy and attractiveness.	The community space is complete with the opening event held on May 15. The additional two events were planned but unable to proceed due to COVID-19 restrictions. Opportunities to conduct additional events will be discussed with the Carnegie Traders Association and programmed when permitted.	
We will enhance health and wellbeing outcomes in our community by implementing Council's Municipal Public Health and Wellbeing Plan (MPHWP).	We will deliver a minimum of 90 per cent of the <i>Municipal Public Health and Wellbeing Plan 2017-21</i> year four commitments by June 2021.	<p>The <i>Municipality Public Health and Wellbeing Plan</i> for 2020-21 contained 43 actions, of these 41 actions (95%) were completed. Some of the key actions include:</p> <ul style="list-style-type: none"> <li>*Development of a Business Resource Hub containing information on small business grants, rent relief, webinars for businesses and support for residents and ratepayers during COVID-19 lockdowns.</li> <li>* Our Public Health team administered 7,050 vaccinations to infants and children and 1,865 influenza vaccinations to eligible residents and staff. *</li> <li>* Our Active Ageing program also supported 130 older residents through exercise program cards which promoted staying active during COVID-19.</li> <li>* Our Glen Eira Be Kind campaign successfully focused on spreading acts of kindness for yourself and others including stories and tips on how to look after yourself and your neighbours.</li> <li>* During the COVID-19 lockdowns the Children Services Teams reached families through weekly online playgroups. Resource packs with arts and crafts supplies and activity sheets were delivered to families to keep children engaged at home.</li> <li>* A successful Glen Eira <i>Community Awards</i> event was held in May 2021 to recognise our many volunteers and community groups. Awards were presented for <i>Citizen of the Year</i> <i>Young Citizen of the Year</i> and <i>Community Group of the Year</i>.</li> </ul>	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
	We will engage with the community in preparation for the <i>Municipal Public Health and Wellbeing Plan 2021–25</i>	During April - June 2021 we delivered a variety of engagement activities using online, written and face to face methods. These incorporated surveys, pop up engagement, workshops and focus groups with a broad range of population groups and people in our community from diverse backgrounds and identities. This has helped shape the draft plan which will go through a further period of community consultation in August and September 2021.	
We will enhance outcomes for people with disabilities in our municipality by implementing Council's Disability Action Plan 2017–2021.	We will upgrade a minimum of four Council facilities to improve their functionality for people with disabilities and ensure that they meet appropriate compliance standards.	Council has implemented accessibility upgrades at Mackie Road Reserve Pavilion, Victory Park Pavilion, Princess Park Multipurpose Pavilion and DC Bricker Pavilion. These works have enhanced the physical access and improved their functionality for people with disabilities.	
	We will implement 70 per cent of quick wins from the accessibility reports for Bentleigh, Elsterwick and Carnegie shopping precincts to make accessibility improvements which will help people with disabilities to be active in the community.	Council has implemented 89% of quick wins from the accessibility reports for Bentleigh, Elsterwick and Carnegie shopping precincts. This includes improving parking accessibility options around shops and services for people with disabilities and engaging local businesses to be more aware of access and inclusion.	
We will invest in increased compliance activity on building sites in order to improve safety and amenity during major construction works.	Decrease the number of complaints received by 10 per cent.	Complaints relating to building sites decreased by 22.5 % but enforcement action increased during this period. These figures show a trend of Council taking a zero-tolerance approach to the impact construction is having on community safety and amenity to ensure compliance. Officers have been proactive in monitoring building sites and creating a presence which has resulted in a decreased need to be reactive.	
We will investigate Council's provision of active recreation facilities identified in the GET ACTIVE — Future of Sport and Active Recreation Report.	We will prepare and consult on an Active Recreation Action Plan, focused on future provision of active recreation facilities, including multipurpose courts, skate facilities and outdoor fitness equipment in our parks.	Extensive consultation has been undertaken including in-park observations at nine sites including Caulfield Park, Caulfield North, Princes Park, Caulfield South, Booran Reserve, Glen Huntly, Packer Park, Carnegie, Joyce Park, Ormond, Duncan MacKinnon Reserve, Murrumbeena, Hodgson Reserve, Bentleigh, King George Reserve, Bentleigh East and McKinnon Reserve, McKinnon. We also conducted online surveys and engaged with internal Council departments and a range of external community organisations including Sport and Recreation Victoria and Maccabi Victoria. Analysis of the engagement outcomes, as well as assessments of individual suburbs, examining their open space provision (as reflected by the <i>Open Space Strategy</i> ), active recreation facility provision and gaps, demographics and analysis of opportunity has been used to inform the development of the <i>Active Recreation Action Plan</i> .  The <i>Active Recreation Action Plan</i> focuses on future provision of active recreation facilities, including multipurpose courts, skate facilities and outdoor fitness equipment in our parks, and opportunities to activate the community through physical activity programs.  The <i>Active Recreation Action Plan</i> is scheduled to be considered for endorsement at the 20 July Ordinary Council Meeting	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will provide high quality leisure facilities to improve the health and wellbeing of all Glen Eira residents by engaging them in visits to our health clubs, pools and stadium.	We will increase our online presence and engagement of Glen Eira Leisure activities by 20 per cent.	Our online programming has increased steadily in response to higher demand during lock down period. The <i>GEL Anywhere</i> program proved to be very popular in 2020/21 with a variety of programs being presented including nutrition, mental health, fitness, children's and older adult programs. Programs for people with disabilities were also provided free for the community. The minutes viewed of GEL Anywhere online classes increased to 1.2Million in 2020-21 from 320.9K the previous year and Net followers of our Facebook page increased by 1.9 million compared to a modest increase of 800,000 the previous year.	
We will provide visible and active community leadership throughout the COVID-19 pandemic, ensuring that our community is informed, essential services are maintained, and best practice public health principles are upheld.	Comply with all Department of Health and Human Services COVID-19 guidance, notes and directions.	2020-21 has continued to be a challenging time for our community. We have continued to adhere to the guidance and directions of the Department Health and Human Services; communicating changes and advice as it comes to hand via social media, our website and other channels, pivoting our operations online and continuing to deliver our core services to the community. We are committed to ensuring we can support the community by providing leadership, partnership and advice as we move into a new financial year.	
We will update our planning controls to better protect areas that are prone to overland flooding.	Once the Melbourne Water flooding analysis has been completed, we will seek authorisation from the Minister for Planning to commence a Special Building Overlay Planning Scheme Amendment.	Finalised flood mapping data was received late Q4 and is now under final review. Council is expecting a formal request from Melbourne Water as the proponent for their component of the amendment in November 2021. Following this, officers will brief Council and seek authorisation for the Amendment.	
We will work with community, businesses and other stakeholders to develop and deploy a comprehensive COVID-19 Recovery Strategy.	Implement all high priority actions from COVID-19 Response and Recovery Plan.	Currently there are 32 actions contained within the <i>COVID-19 Recovery Strategy 2021</i> . These actions relate to ongoing activities within business units with a strong focus on community recovery from the social and economic impacts of the pandemic. The <i>Action Plan</i> within the <i>Strategy</i> changes as new actions are added. The action items are reported monthly to the Glen Eira Municipal Response and Recovery Committee.	
We will work with local Elders and the Boon Wurrung Foundation to build a unified community that acknowledges Aboriginal and Torres Strait Islander Peoples through meaningful reconciliation.	We will continue to implement our Reconciliation Action Plan 2018–20 — Innovate and achieve 90 per cent of commitments.	We were successful in completing our actions within the <i>Reconciliation Action Plan 2018-20 - Innovate plan</i> . We were delighted to be announced winner of <i>Reconciliation Victoria and Victorian Local Government Association's</i> respected HART (Helping Achieve Reconciliation Together) Award in the Local Government category for 2021	
	We will renew Council's memorandum of agreement with the Boonwurrung Traditional Owners.	The memorandum of agreement documents were signed by both parties on 8 February 2021 continuing our strong partnership for the future.	
	We will seek endorsement of the next iteration of our Reconciliation Action Plan — Innovate from Reconciliation Australia.	Conditional endorsement was received from Reconciliation Australia. The new Reconciliation Action Plan Document is now being prepared for launch in August.	
	We will renew Aboriginal markers and storyboards at Mallanbool Reserve.	The updated text has been approved by the traditional owners and Council's Aboriginal and Torres Strait Islander Civic and Cultural Officer. Signage style and design type has been confirmed and manufacturer engaged. Final updates to images and text alignment is being completed. We were waiting on restrictions to lift for signage to be confirmed onsite. Installation of the signage is now expected in September 2021.	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
	We will commence a process to engage with the community on design of a learning stone and gathering place site at Mallanbool Reserve.	A site visit with Traditional Owners and Reconciliation Action Plan Advisory Group members took place and discussion with the Elders confirmed similar design ideas. We have engaged with a learning stone representative and Council's Parks team to progress the design. An engagement plan has been developed containing clearly defined goals for the project.	

**Commitments 2019 - 2020**

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATES AS AT 30 June 2021	STATUS
Council will provide digital kiosks in two activity centres. These spaces will allow customers to complete transactions, find information about Council, its services, events and amenities.	Two digital kiosk spaces implemented by June 2020	The digital kiosk was installed in the Carnegie Library in February 2021. The second digital kiosk was installed in the Elsternwick Library instead of Bentleigh Library which is currently closed for redevelopment.	
We will develop role descriptions for all categories of Council volunteers and deliver training programs to build their capacity to support the community	We will develop a volunteer induction program and commence rollout by June 2020	A Volunteer Induction Program was developed in consultation with key stakeholders. The Program was endorsed by the Executive Team however implementation of the Program was delayed due to the impacts of COVID-19. Implementation re-commenced in early 2021 once COVID-19 restrictions on volunteers lifted.	



Completed



Incomplete due to factors outside Council's control

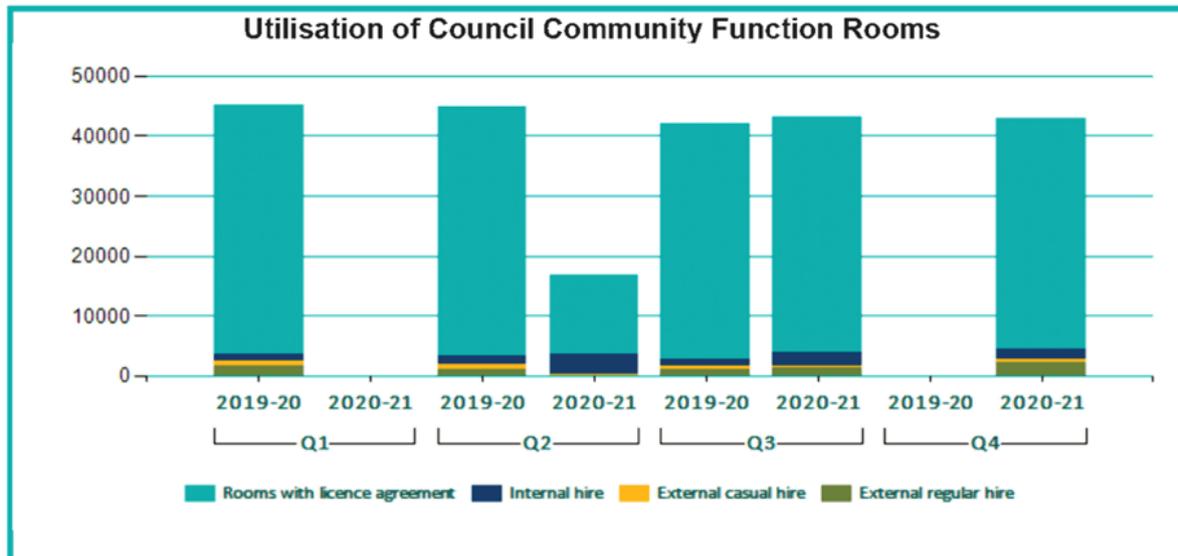


Incomplete due to factors within Council's control



Deferred by Council

## SERVICE PERFORMANCE INDICATORS - COUNCIL FACILITIES



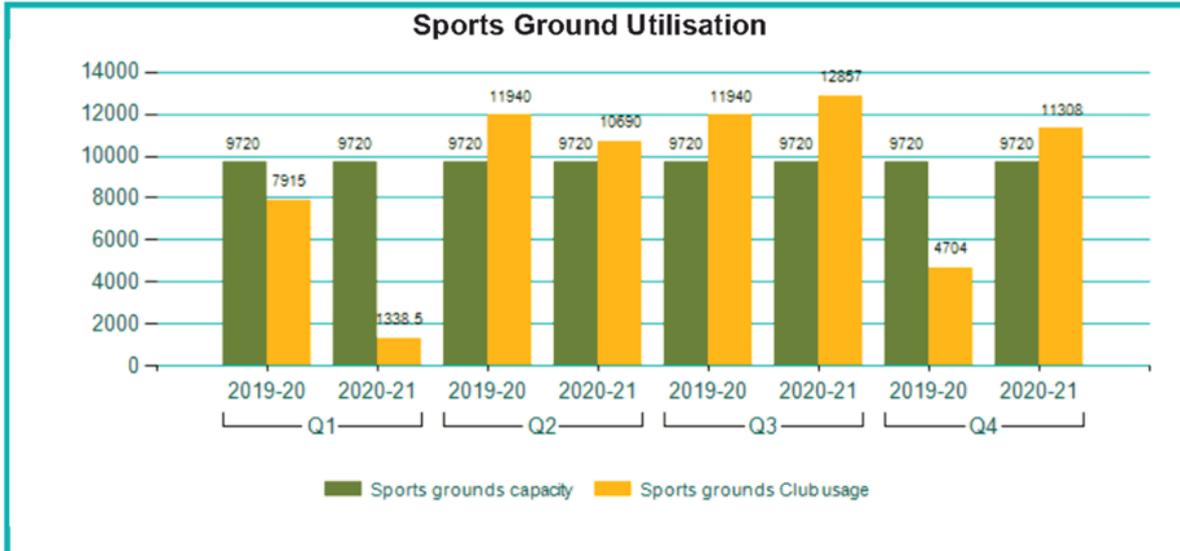
**Comment:** Figures represent the monthly bookings of Council’s eleven Community Function Rooms: Bentleigh McKinnon Youth Centre, Caulfield Park Pavilion and Community Room, DC Bricker Function Room, Duncan Mackinnon Reserve Social Room, East Caulfield Function Room, Glen Huntly Park Function Room, McKinnon Public Hall, Murrumbeena Function Room, Packer Park Function Room, Moorleigh Function Room and the Moorleigh Community Village Centre.

Users consist of a mix of community casual hire, regular hire (e.g. judo, ballet, gymnastics and Pilates groups), licence agreements and internal Council bookings.

Licence agreements are in place for rooms at Moorleigh Community Village Centre and DC Bricker Pavilion (Sandringham Dragons).

Figures exclude Town Hall bookings.

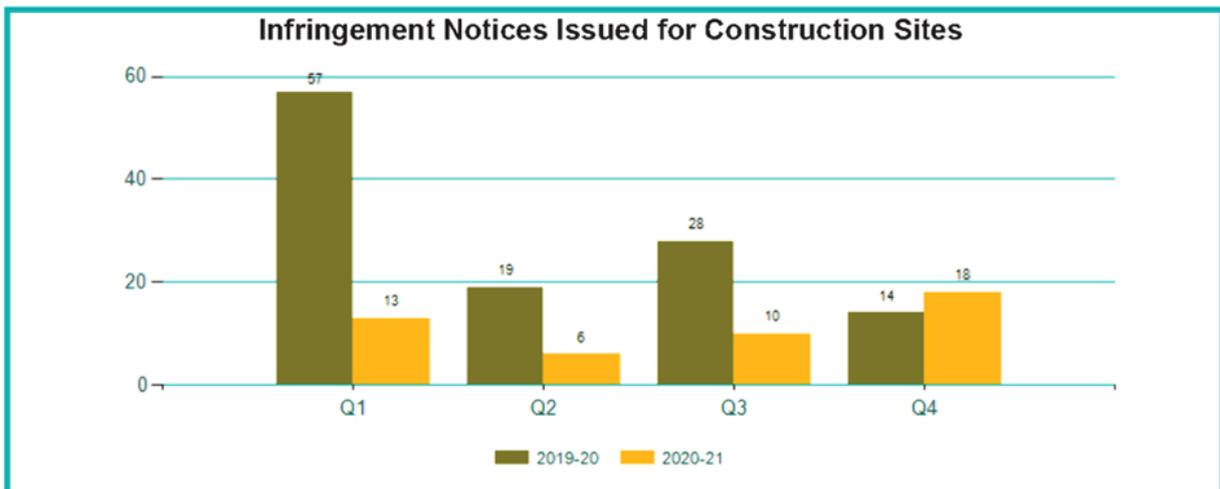
Bookings have been limited due to COVID-19 density restrictions & further lockdowns in Victoria



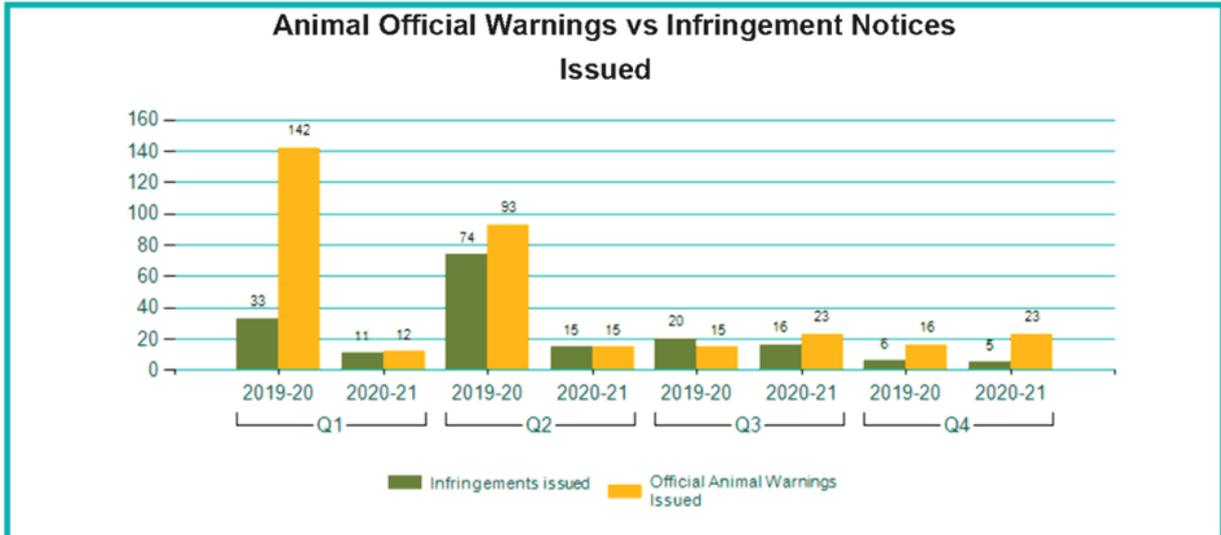
**Comment:** COVID-19 restrictions impacted on sportsground usage hours. There was no usage from 30 May - 10 June 2021.

There was a further increase in sportsground usage by schools during the fourth quarter. School usage was impacted by COVID-19 restriction from 30 May - 10 June.

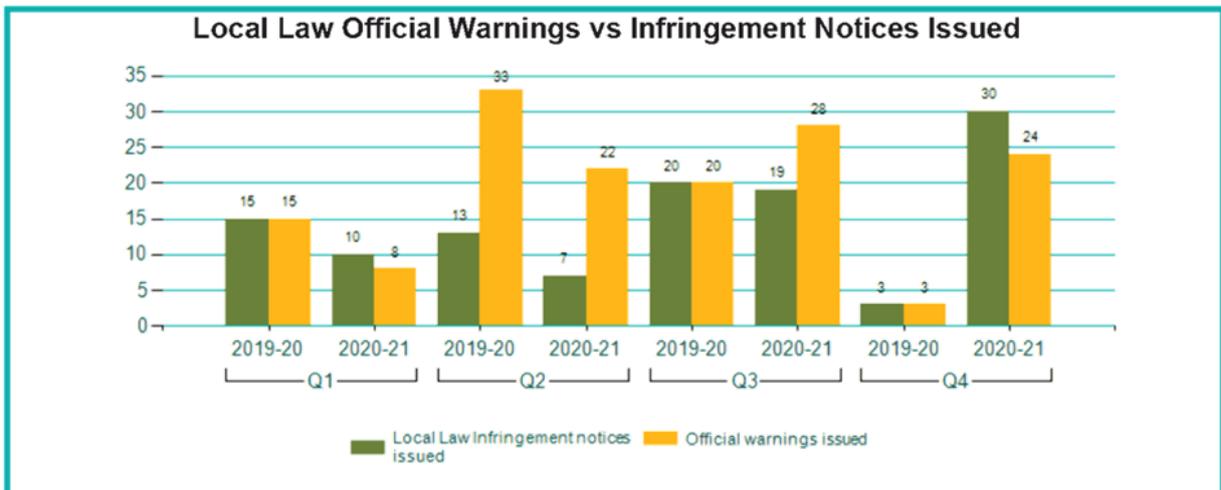
### SERVICE PERFORMANCE INDICATORS - LOCAL LAWS



**Comment:** Local Law Infringement Notices increased from the same time last year. This can be attributed to Council's zero tolerance for building site breaches associated with safety and amenity with a large portion of these infringement notices being issued for building site breaches posing a risk to community safety and amenity.

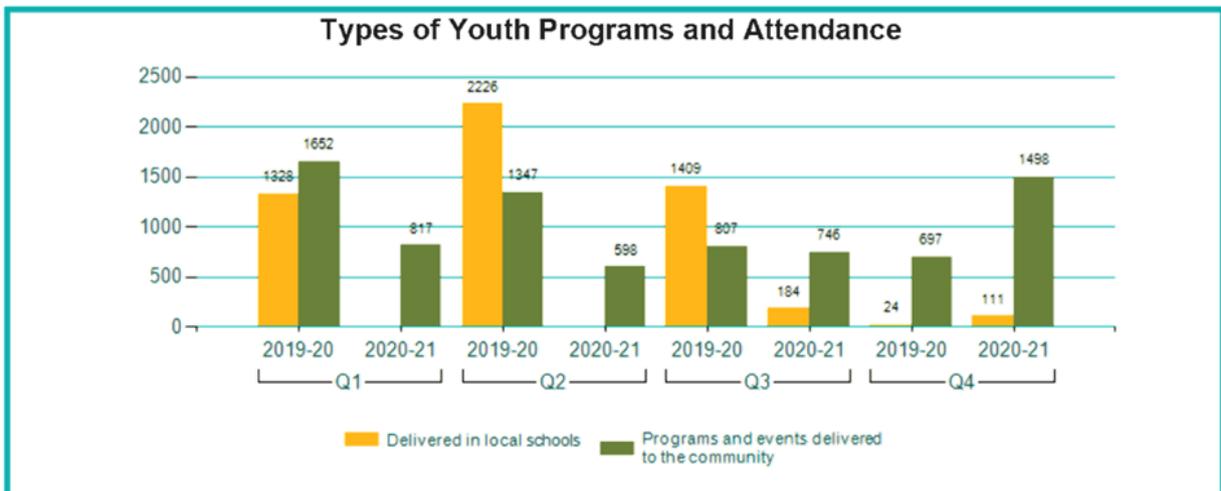


**Comment:** Animal Management Official Warnings were higher than the same time last year whilst Animal Management Infringements decreased. This was due to dogs not spending as much time outdoors during winter period and greater compliance achieved through officer's education / official warning process.



**Comment:** Local Law Official Warning notices reduced slightly from the previous quarter but Local Law Infringement Notices increased. This can be attributed to Council's zero tolerance for building site breaches associated with safety and amenity with a large portion of these infringement notices being issued for building site breaches posing a risk to community safety and amenity.

## SERVICE PERFORMANCE INDICATORS - COMMUNITY SERVICES



**Comment:** Community based programs are running, with a solid level of engagement from young people. The School Holiday Program operated with great success.

Glen Eira Youth Services were invited to run a stall at the Bayside Glen Eira Kingston Local Learning & Employment Network (BGKLEEN) Industry Expo, providing advice and information to young people curious about pursuing a career in community services.

Community based programs are running with consistent engagement from young people.

Special events were facilitated online, including the Parent Information Night in collaboration with the Cyber Safety Project, and the Storytelling event; Queerstories.

Community based programs ran both online and face to face.

No school-based programs were delivered in April. Booking requests for Secondary School Program, the upcoming months have been received from McKinnon and Shelford.

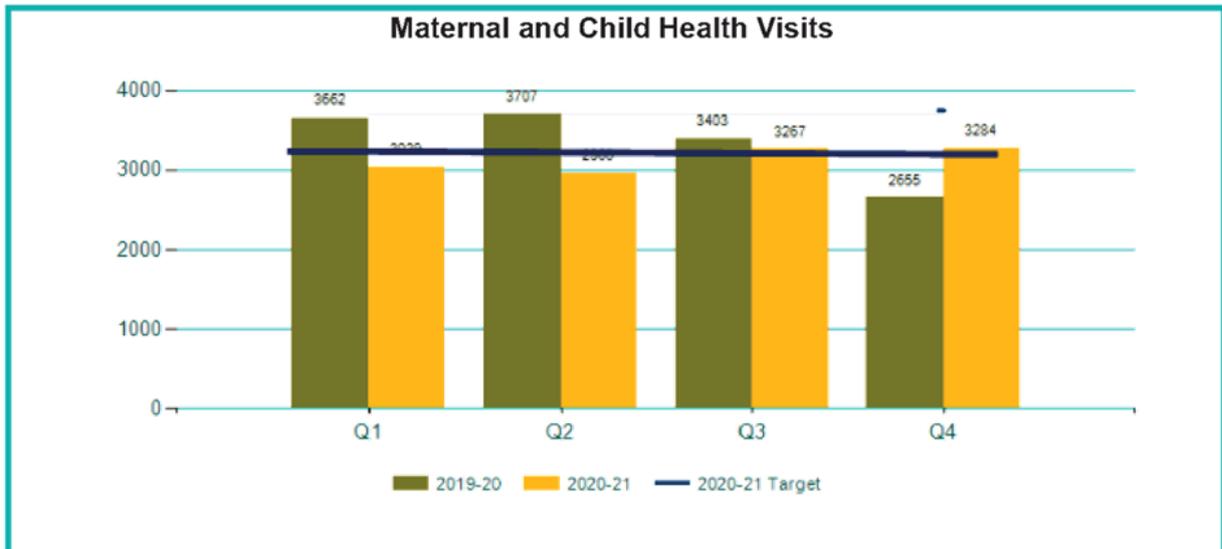
Glen Eira Youth Services participated in a diversity and inclusion workshop at Valkstone Primary School, Mock job interviews at Our Lady of Sacred Heart, and supported the SRC group at Carnegie Primary school in a playground audit project.

Glen Eira Youth Services facilitated a guest speaker from Queerstories for the Glen Eira College Pride group.



**Comment:** The number of failed inspections remains low but has increased from last quarter due to an increase in the number of inspections undertaken. A failed inspection is when a deficiency is found by a Council officer that poses a risk to public health and must be followed up by the Council. This includes situations where there is a serious risk of food being sold that is unsafe to eat.

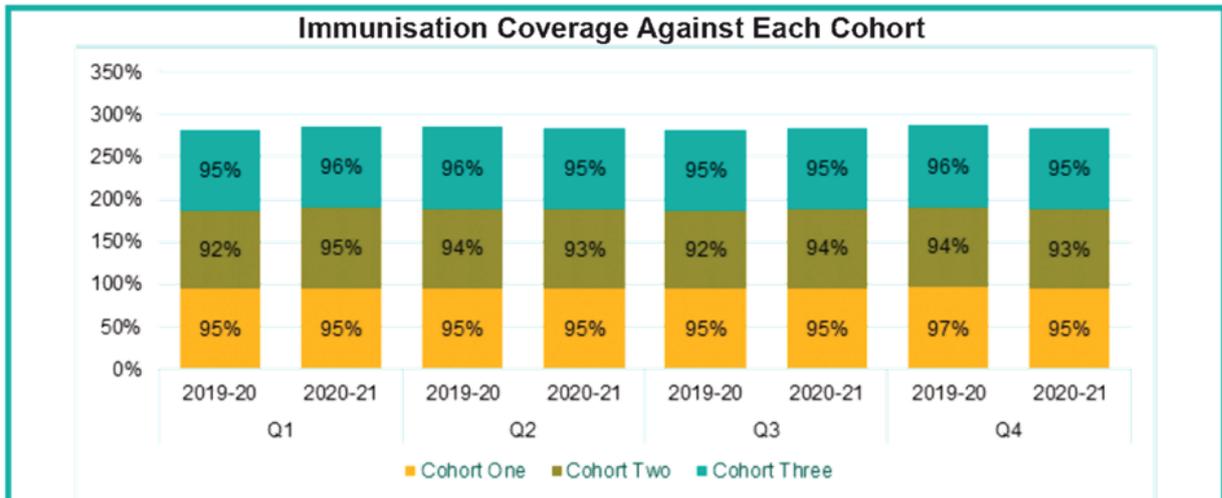
Council inspects all food businesses annually. The number of inspections annually remains generally consistent.



**Comment:** Glen Eira City Council's Maternal and Child Health Service provides a universally-accessible comprehensive and focused approach for the promotion, prevention and early identification of the physical, emotional and social factors affecting young children and their families.

Throughout the COVID-19 pandemic the Council's Maternal and Child Health service offered a flexible service and conducted the Key Ages and Stages consultations via telehealth and face-to-face appointments. In order to comply with COVID-19 restrictions and Victorian Department of Health requirements for this service during the pandemic, all children aged 0-8 weeks and their parents/carers received a telehealth phone consult followed by a 15-minute face-to-face appointment. Additionally, all clients enrolled in the Enhanced Maternal and Child Health Service, who identify as Aboriginal or Torres Strait Islander or who were identified as vulnerable received face-to-face consults and/or home visits.

Council's Maternal and Child Health Service and its capacity to meet participation targets were impacted by COVID-19. Some families declined appointments due to increased anxieties about COVID-19 or concerns about leaving their residence for an appointment.

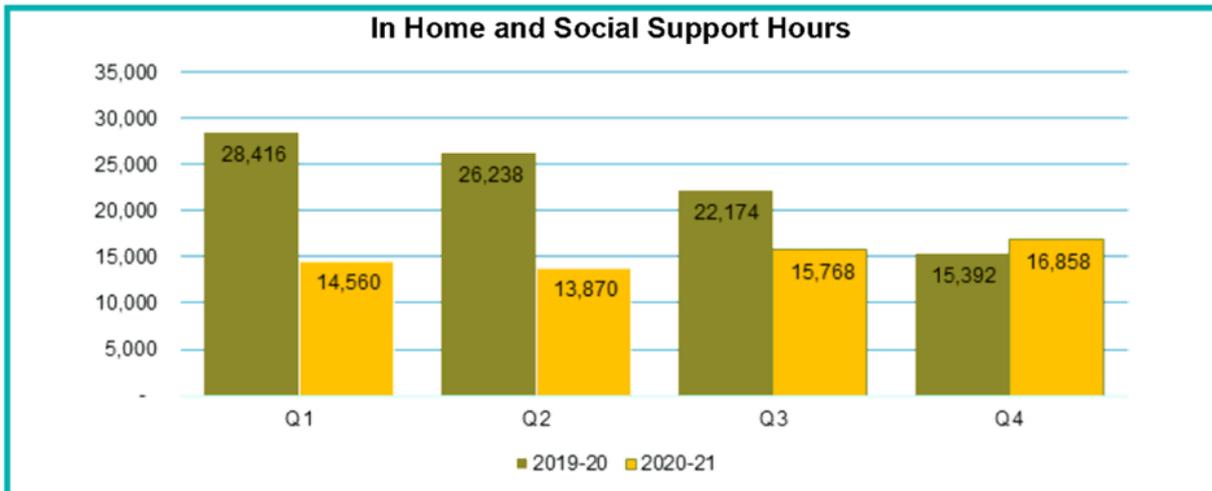


**Comment:** The immunisation coverage for the program delivered by Glen Eira City Council in accordance with the National immunisation Program is separated under three age groups:

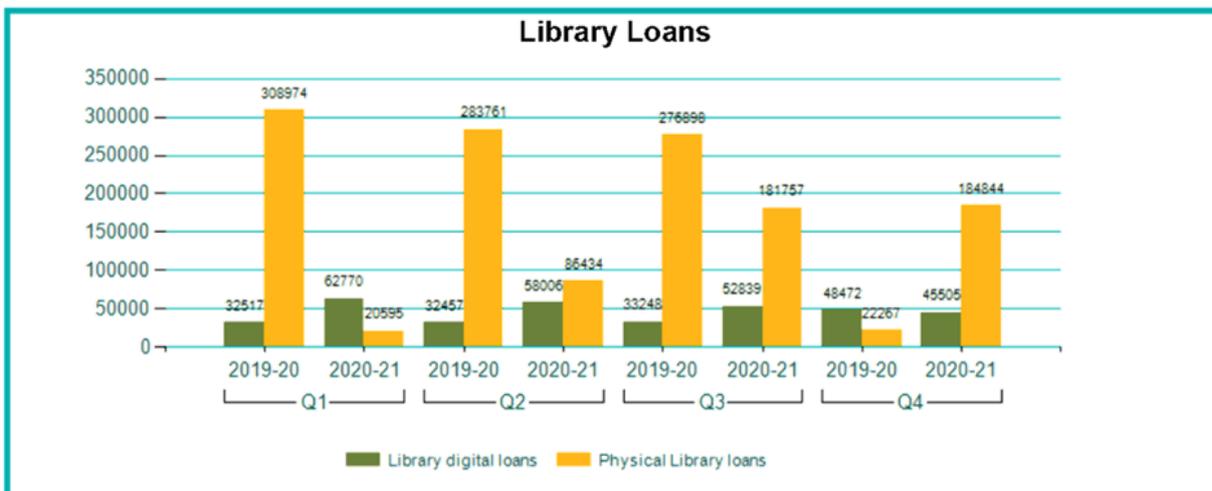
- Cohort 1: 12-<15 months
- Cohort 2: 24-<27 months
- Cohort 3: 60-<63 months

Community immunisation sessions have remained operational throughout the COVID-19 pandemic, offering “walk-in” sessions as a flexible model to support easy access for families with young children that fits with their family schedule which may have been unpredictable or disrupted during periods of lockdown and COVID-19 restrictions. The importance of remaining up to date with vaccinations in accordance with Australia’s National Immunisation Program despite the pandemic and Council’s community immunisation sessions were promoted using Council’s social media channels and publishing in Glen Eira news and in partnership with Council’s Maternal and Child Health Service.

Council receives quarterly immunisation data from Victorian Government’s Department of Health and Human Services which demonstrates that immunisation rates have fluctuated during 2019-2020 and 2020-2021 due to the impact of COVID-19, particularly in Quarter 4 of 2020-2021 for all cohorts. Active promotion of Council’s immunisation service continues and the service is offered in various locations throughout the Glen Eira municipality as part of an approach to offer a localised service across the community.



**Comment:** During the year, 1727 clients were contacted to have their current services and their wellbeing reviewed, and 773 hours of additional welfare related work was provided to our most vulnerable clients. COVID-19 restrictions and lengthy periods of lockdown saw our Social Groups Program close and many In Home Support clients suspended their services for the best part of the year.

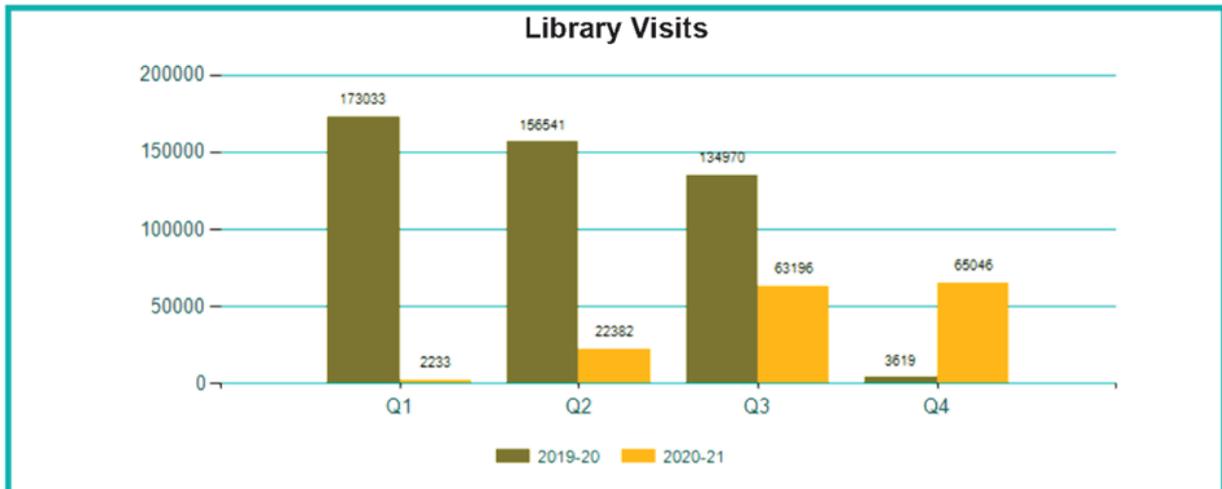


**Comment:**

**Digital loans:** Demand for digital items remained steady, with particular interest in e-books and audio books. Libraries increased the range of e-books and audio, e-magazines, and other electronic resources by extending our existing subscriptions and introducing new platforms.

**Physical loans:** COVID-19 restrictions and numerous lockdowns between 28 May and 10 June impacted greatly on visits and loans of physical items. A click and collect and home delivery service enabled the library to continue offering materials for loan when library doors were closed to the public.

In total, the overall number of loans for 2020-21 was 692,750 which is down 33% compared to 2019-20.

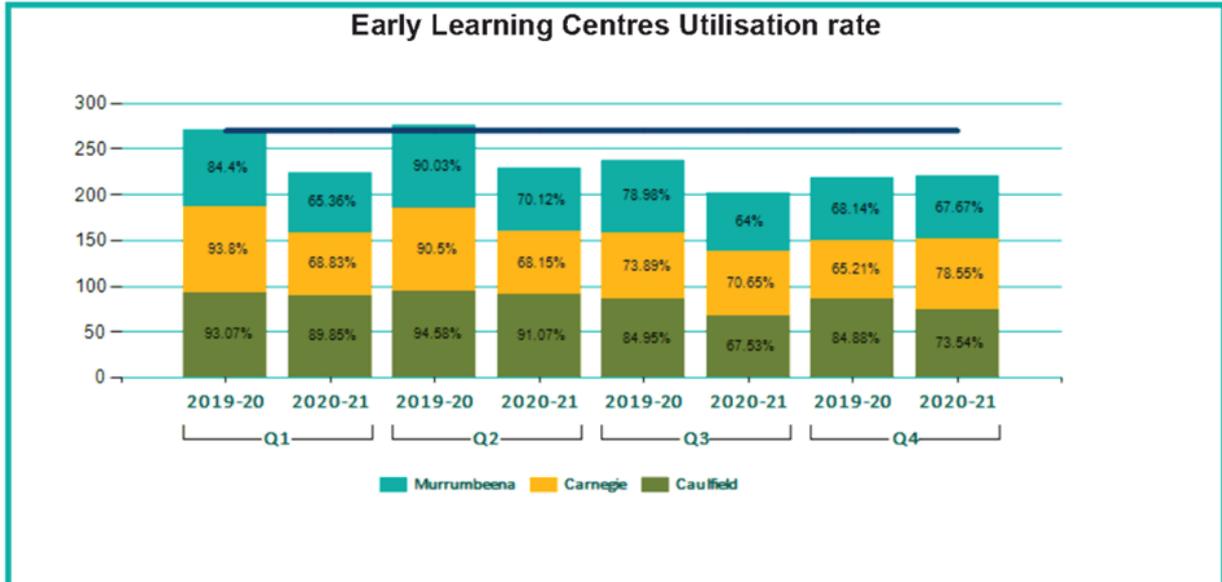


**Comment:** Visits to library branches were impacted by the closure of Bentleigh Library in March for redevelopment and COVID-19 restrictions and lockdowns. While libraries have had reduced opening hours and been completely closed for periods of time, members have been able to access services online 24/7 throughout the pandemic. Where branches have been open, there have been limitations on capacity numbers to help keep the community safe.

A contactless Click and Collect service has enabled members to quickly and safely pick-up reserved items at the library.

The Home Library Service also offers a book delivery service to residents who are isolated or unable to visit a library due to ill health, disability, etc. At present 201 residents receive home deliveries, and more are added upon request.

Customers are kept up to date with changes to opening times via the library website, social media and e-news. Each time restrictions are eased to enable library doors to open, many visitors eagerly return to enjoy browsing and selecting materials to borrow, use the amenities and connect with others in their community.



**Comment:** Utilisation of Council’s early learning centres was heavily impacted by the COVID-19 pandemic. Family usage patterns of the service have changed during the pandemic. New working from home arrangements and concerns about infants and toddlers possible exposure to the virus were the primary drivers for reduced utilisation rates.

Some families with children in the long day kindergarten program transitioned their child to a sessional kindergarten program because they did not have to pay fees in sessional kindergarten services under the Victorian’s Government’s “Free Kindergarten” initiative.

Parent tours and programs to orientate and transition new families into the service have been heavily restricted or cancelled completely during COVID-19 lockdowns and restrictions.

## CLEAN AND SUSTAINABLE AN ATTRACTIVE AND SUSTAINABLE ENVIRONMENT FOR FUTURE GENERATIONS

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATES AS AT 30 June 2021	STATUS
We will enhance community perceptions of cleanliness and safety of our public spaces by taking a proactive approach to the removal and prevention of graffiti on Council and State assets.	Continue to work with Inner South East Mayors Forum members to progress a graffiti removal trial on State assets.	Work has continued with the Inner South East Mayors Forum members in preparation for the start of a two-year trial to manage graffiti on State assets. The program is set to begin 1 July 2021.	
We will enhance the protection of significant trees across the municipality through the development of a Classified Tree Register.	Council will consult with the community on a Classified Tree Local Law and thereafter determine and implement the Classified Tree Local Law and Classified Tree Register	On 1 September 2020, following public consultation and after consideration of community submissions, Council resolved to adopt the Classified Tree Local Law. The nomination process and classified tree register has been moved to business as usual.	
We will increase the quality, availability and accessibility of public open space across the municipality by implementing priority actions from our Open Space Strategy 2019–2031.	Implement the high priority action from the Lord Reserve Koomang Park Master Plan to commence construction of the new Lord Reserve Pavilion.	Project works are progressing well on site at Lord Reserve Pavilion, Carnegie with the construction phase site set up complete. Temporary facilities are in place for the community sports clubs use during the construction phase. The demolition and site preparation works are now complete, with footings installation and slab construction currently underway. Currently the project is expected to reach practical completion by March 2022. This will be weather dependent; the construction timelines will be continually reviewed as we progress further.	
	We will commence the preparation of a planning scheme amendment process to implement a change to the open space contribution levy to 8.3 per cent for all developments in excess of a two lot subdivision.	Planning Scheme Amendment C218 (revised open space contribution) was referred to DELWP in December 2020 seeking authorisation. DELWP is yet to respond but is considered imminent and we will proceed to exhibition once authorised.	
	We will commence the construction of a new open space in Aileen Avenue, Caulfield South.	Construction of new open space commenced with demolition and site preparation works in June 2021. Park construction will be completed in 2021-22 financial year.	
	Implement the high priority action from the Lord Reserve Koomang Park Master Plan for new cricket nets at Lord Reserve.	The construction of the new cricket nets at Lord Reserve was completed in February 2021.	
We will invest in Council initiatives and support our community through programs that contribute to our environmental sustainability objectives.	We will develop a new <i>Environmental Sustainability Strategy</i> with action plans to achieve corporate and community carbon emission reduction targets.	<i>Our Climate Emergency Response Strategy 2021-2025</i> was endorsed by Council on 29 June 2021. Extensive community and stakeholder consultation was undertaken to inform the final strategy, which sets out how we will achieve our new emission reduction targets of zero net emissions for Council operations by 2025 and for the community by 2030.	
	We will install additional solar generation facilities on Council sites including: early learning centres (at least three sites) and pavilions (at least three sites).	Council implemented Solar works at 4 pavilions and 4 early learning sites. The sites include – <ul style="list-style-type: none"> <li>• Victory Park Pavilion,</li> <li>• Bailey Reserve Pavilion,</li> <li>• Mackie Road Reserve Pavilion,</li> <li>• Moorleigh Reserve Pavilion,</li> <li>• Bentleigh East Kindergarten,</li> <li>• Centre Road Kindergarten,</li> <li>• Caulfield South Kindergarten,</li> <li>• East Bentleigh CCC.</li> </ul> These works have enhanced the building and improved their energy usage.	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATES AS AT 30 June 2021	STATUS
	We will install an electric car and vehicle charging station at Town Hall for community use and to facilitate the introduction of electric options to our fleet as opportunities arise.	Two electric car vehicle charging stations have been placed at Town Hall for community use and for recharging our new electric cars that are now part of our fleet.	
We will invest in sustainability initiatives for our large building projects, over and above the minimum required standards, to contribute to our environmental sustainability objectives.	Five per cent of the capital budget for Carnegie Swim Centre, Murrumbena Pavilion and Elstemwick Community Hub will be allocated to sustainability measures, over and above the minimum required standards.	This has been incorporated into the plans for Carnegie Memorial Swimming Pool and Murrumbena Community Hub. Council has gone over and above the minimum required sustainability standards with Council adopting a six star green star approach for Carnegie Memorial Swimming Pool and Murrumbena Community Hub has allocated 6.7 per cent of the total budget for sustainability measures.	
	Assess the outcomes of the trial and determine a future approach across the municipality.	The outcomes from the weekly green bin trial were presented to Council on 21 July 2020. Council resolved to further roll out the weekly green bin, fortnightly red bin collection to the wider community. On 8 September 2020, Council endorsed a plan to roll out the weekly green bin service to the wider municipality from 1 July 2021.	
We will reduce the amount of waste going to landfill by increasing our rate of food waste recycling across the municipality.	Our annual waste bin audit will show a minimum 10 per cent improvement in the rate of food waste recycling from 2019–20.	We have not achieved this commitment. The annual waste bin audit was completed in March 2021, delayed from October/November 2020 due to COVID-19 restrictions. The waste audit showed no improvement in the rate of food waste recycling but remained steady compared to the audit completed in November 2019. The lack of improvement could be due to a variety of factors, such as the outbreak of COVID-19 and less enthusiasm for food waste recycling. However, there could be other factors influencing the result, such as the different season the audit was completed. There was a noticeable reduction to organic tonnes recycled in February and March 2021 compared to the preceding months, although we have continued to supply kitchen caddies and new green bins to residents. In July 2021, the green bin will be collected weekly instead of fortnightly. We expect the rate of food waste recycling to increase alongside the increased collection frequency of the green bin.	
We will update and refresh a minimum of two key Council community strategies relating to recreation, open space, infrastructure or facilities.	We will refresh our Asset Management Plans for roads, footpaths and drainage.	As part of reassessing our priorities post COVID-19 we commenced the process to update and refresh our Asset Management Plans for roads, footpaths and drainage in January 2021. These will be completed in line with the new <i>Local Government Act 2020</i> requirements by the end of October 2022. Council's <i>Road Management Plan (RMP)</i> review has been completed. The RMP will issued for community consultation process prior to Council endorsement in 2021-22.	

### Commitments 2019 – 2020

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will update and refresh a minimum of two key Council community infrastructure strategies relating to recreation, open space and facilities.	Council endorsement of the Playground Strategy	The <i>Playground Strategy</i> was deferred in 2020 to allow for the community consultation phase to be undertaken when social distancing restrictions due to COVID-19 were eased. Background work on the <i>Strategy</i> and the community consultation process has been completed. Officers are in the process of reviewing consultation feedback and preparing the final <i>Strategy</i> for Council endorsement	



Completed



Incomplete due to factors outside Council's control

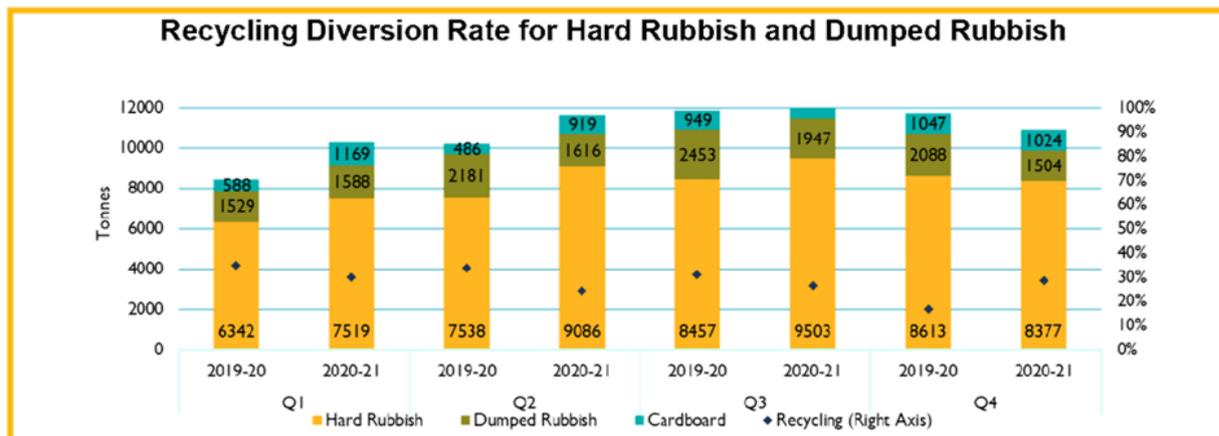


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Deferred by Council

### SERVICE PERFORMANCE INDICATORS - RECYCLING

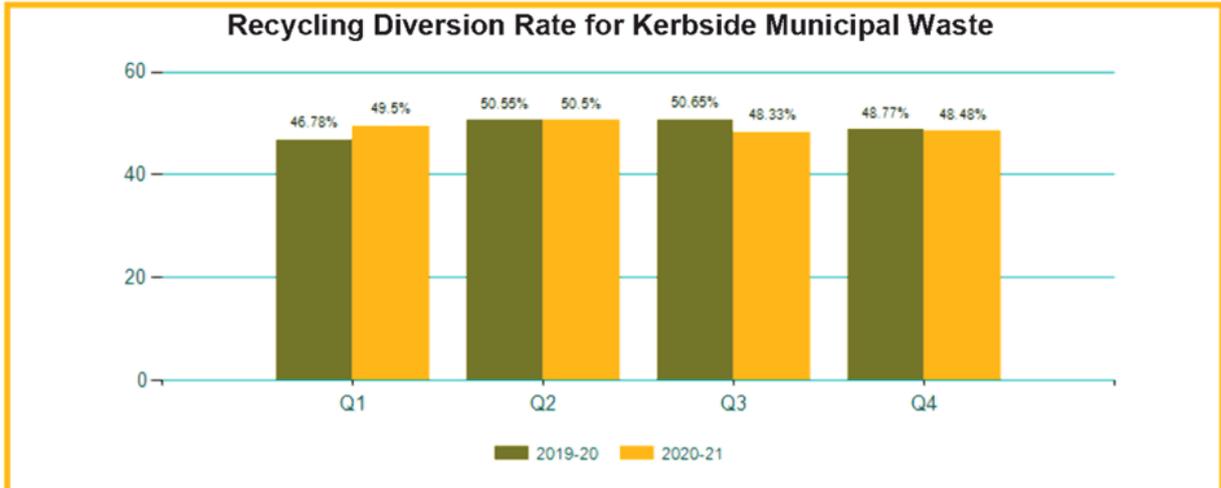


**Comment:**

**Cardboard:** Overall a consistent number of bulk cardboard collections were requested compared with the same time last year.

**Hard Rubbish:** While the pandemic circumstances remain similar there has been no significant change to the number of Hard Rubbish collections.

**Recycling:** For this quarter, new updated weight figures were used to calculate some of the recycled hard rubbish which contributed to the increase in the recycling rate. With these updated figures the weight of mattresses has also been incorporated which contributed to a further increase in the recycling rates. Overall, these updated figures better reflect the hard rubbish recycling rates.



**Comment:** The diversion rate remains consistent with the same time last year, the kerbside recycling rate is following a steady trend, peaking during warmer months due to more garden waste and slightly reducing over the cooler months.

### SERVICE PERFORMANCE INDICATORS – PARKS



**Comment:** Of the 2708 trees planted in 2020-21 854 were replacement trees and \*1854 were new street trees

The annual total is above recent trending results and indicative of the aging tree population and urban densification realisation.

\*This graph represents the number of new street trees planted.

## INFORMED AND ENGAGED

### A WELL GOVERNED COUNCIL THAT IS COMMITTED TO TRANSPARENCY AND ENGAGES RESIDENTS IN DECISION-MAKING

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
We will continue to advocate on behalf of the community in-line with the priorities identified in our Advocacy Strategy.	We will report annually to Council on the success of our advocacy efforts including the success rate of grant applications and other policy based advocacy to peak bodies, Federal and State Governments.	As reported in Council's Annual Report and regular financial reporting, Council secured \$16.53 million in grant funding (over and above Grants Commission funding) in the 2020-21 financial year. Council also progressed advocacy in relation to a wide variety of social and local issues including but not limited to regulation of rooming houses, Caulfield to Rowville light rail, planning reform, indigenous representation, jobseeker payments, availability of COVID-19 vaccinations, funding for Carnegie Memorial Swim Pool Centre, funding for urban forest initiatives, and funding for electric vehicle infrastructure.	
We will ensure that Council's governance processes and frameworks remain consistent with contemporary practice and Local Government Act requirements.	All requirements of the new Local Government Act 2020 will be complied with in accordance with implementation timelines set by the Minister for Local Government.	The <i>Local Government Act 2020</i> provides for phased implementation of reforms commencing in July 2020 and extending to December 2021. Council has complied with all requirements within required time frames. Significant requirements met include the adoption of a <i>Community Engagement Policy</i> , a <i>Public Transparency Policy</i> , new Governance Rules, a new Councillor Code of Conduct and its Financial Plan. Completion of future requirements is well advanced including finalisation of the <i>Community Vision</i> and <i>Council Plan</i> .	
We will ensure that the community has the opportunity to influence and shape Council initiatives and programs through implementing our Community Engagement Strategy 2018–2021.	We will consult with the Glen Eira Community Voice on at least six occasions between July 2020 and June 2021.	We consulted Community Voice on topics including: social impacts of COVID-19, urban planning services, patronage of Glen Eira parks and paths, the Reconciliation Action Plan, our plan for an environmentally sustainable Glen Eira (2021-2025) and integrated engagement for the <i>Council Plan 2021-2025</i> and <i>Public Health and Wellbeing Plan 2021-2025</i> . Surveys were conducted in August, November, February, March and June while a Quick Poll was carried out in October.	
	We will maintain or improve the community satisfaction rating with how Council has performed in making decisions in the interest of the community..	The 2021 Local Government Community Satisfaction Survey reported a performance score of 59 with how Council has performed in making decisions in the interest of the community, which is up from 58 in 2020, and above the State-wide average of 56.	
	We will ensure that every major Council project and each major engagement activity has an engagement plan.	Ten major engagement projects started and all had engagement plans. These projects included: the Carnegie Memorial Swim Centre Redevelopment, <i>Environmental Sustainability Strategy</i> , proposed <i>Classified Tree Local Law</i> , <i>Urban Forest Strategy</i> , <i>Glen Eira 2040 Community Vision</i> , a Healthy, Connected and Thriving Glen Eira and <i>Glen Eira Active Recreation Action Plan</i> .	
We will make it easier to transact with Council and demonstrate our commitment to transparency by enhancing our communication channels and increasing the amount of information that is publicly available.	We will implement chat functionality on our website to make it easier for the community to find information and transact with us online.	Council's and Glen Eira Libraries websites have an automated chatbot available 24/7 and live chat available during business hours. This functionality assists the community, making it easier to find information and to transact with Council online.	
	We will establish a baseline measure for community satisfaction with our website and aim for minimum 10 per cent improvement across the year.	The 2021 <i>Local Government Community Satisfaction Survey</i> received last quarter, show that perceptions of customer service performance are highest among residents contacting Council via the website. With ratings increasing significantly over the past 12 months (index score of 86per cent, an increase of 14per cent). Overall, feedback shows that customers can generally find the information that they are looking	

COMMITMENT	PERFORMANCE MEASURE	PROGRESS UPDATE AS AT 30 June 2021	STATUS
		for more easily. These results will inform the next roadmap of improvements for our digital channels.	
	We will increase our social media presence by posting a minimum of 20 messages per month on a variety of platforms, informing the community on a range of Council services and events.	Throughout April, May and June we provided information and news to the community through: GECC Facebook: 226 posts total, including 8 videos GECC Instagram: 142 posts total, including 3 IGTV videos and 40 stories GECC LinkedIn: 5 posts Cumulatively across the year, we provided: GECC Facebook: 909 posts total, including 35 videos GECC Instagram: 308 posts total, including 6 IGTV videos and 55 stories GECC LinkedIn: 53 posts  We also increased the frequency and type of posts to the community to ensure they were kept informed on the current COVID-19 situation and the impacts Council services.	
	We will achieve and sustain a minimum five per cent increase in transaction volume through Council's website from pre-COVID-19 levels.	Online customer transaction volumes increased by 13.2per cent, with 45per cent of all transactions received through digital channels. As more people are turning to online for services, we will continue looking for improvements to our digital channels over the coming months to make it easier for our community to transact with Council through their channel of choice.	
We will proactively involve the community in building a vision for the future of Glen Eira and in determining future Council priorities	We will endorse a Glen Eira Community Vision 2040 and work with community organisations to build understanding and commitment to the vision.	The <i>Glen Eira 2040 Community Vision</i> was endorsed by Council 19 May 2021. This important achievement has been promoted widely and shared across our community groups and organisations through newsletters, correspondence and presentations, acknowledging that the community's vision will be important for all of our future planning for Glen Eira. The <i>Community Vision</i> will help guide Council's activities across the new four year <i>Council Plan</i> and integrated and plans	
	We will develop a Glen Eira City Council Plan 2021–2025 for endorsement by June 2021.	The new <i>Local Government Act 2020</i> has new provisions for the development of the <i>Council Plan</i> with a due date for 2021 set at 31 October. This date was not understood when the target was set by Council in June 2020. Progression toward completion is well underway with community consultation completed on 25 June 2021. We are currently collating the engagement information with a plan to draft the report to go back to the Councillors and subsequently the community for feedback in August 2021. We plan to have the new <i>Council Plan 2021-25</i> adopted in October 2021 in line with the <i>Local Government Act 2020</i> requirement.	
We will report regularly to the community on our performance and on our progress in delivering our promises outlined in this Plan.	A Quarterly Performance Report will be considered by Council in August, November, February and May annually.	The Quarterly Performance Report has been adopted by Council and provided to the community each quarter of 2020-21 to demonstrate the progress against our <i>Council and Community plan</i> commitments and associated performance measures.	



Completed



Incomplete due to factors outside Council's control

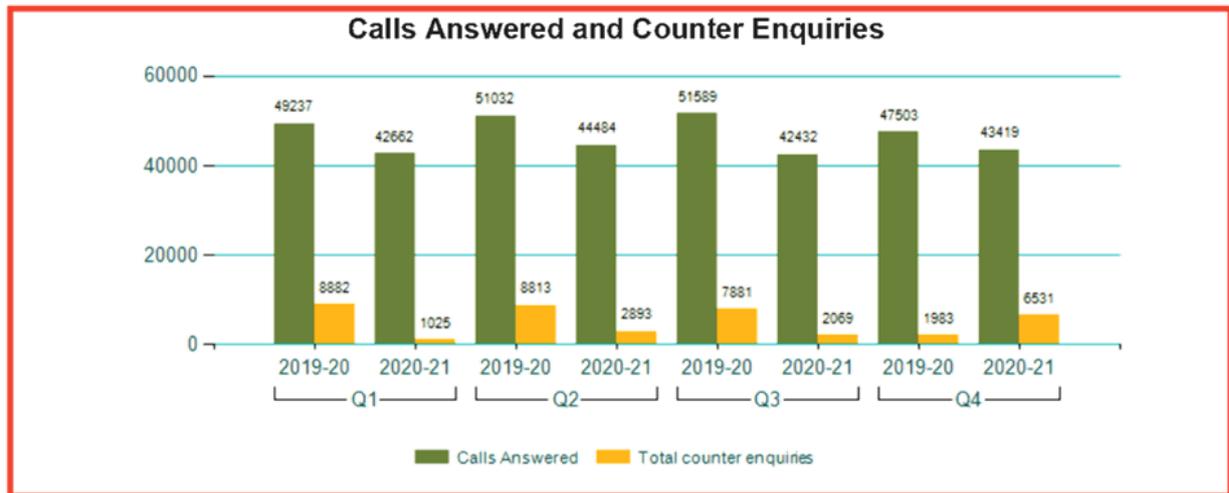


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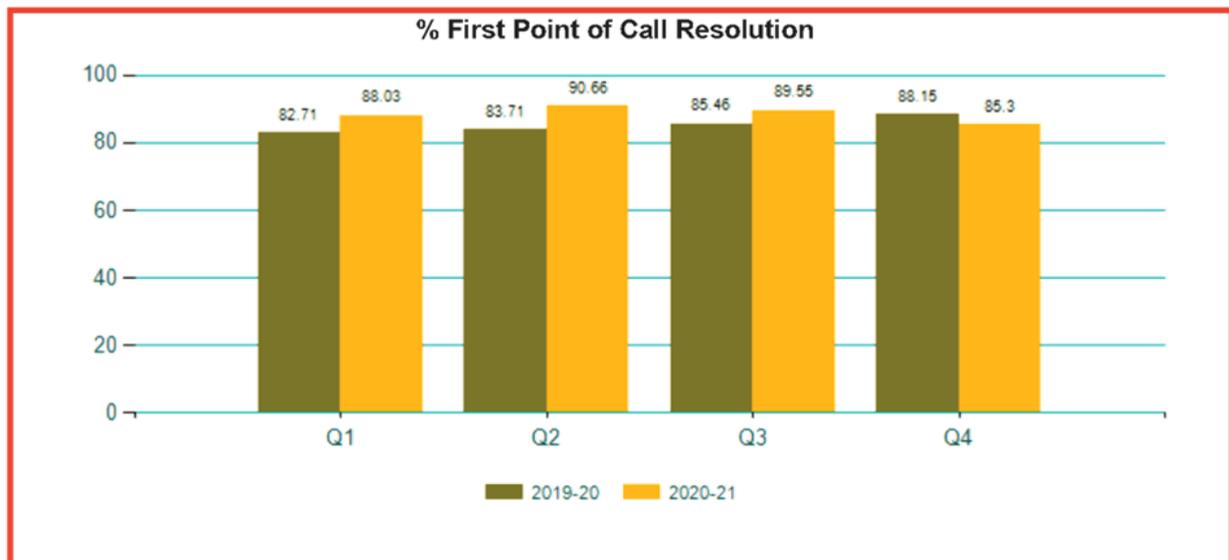
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## SERVICE PERFORMANCE INDICATORS – SERVICE CENTRE

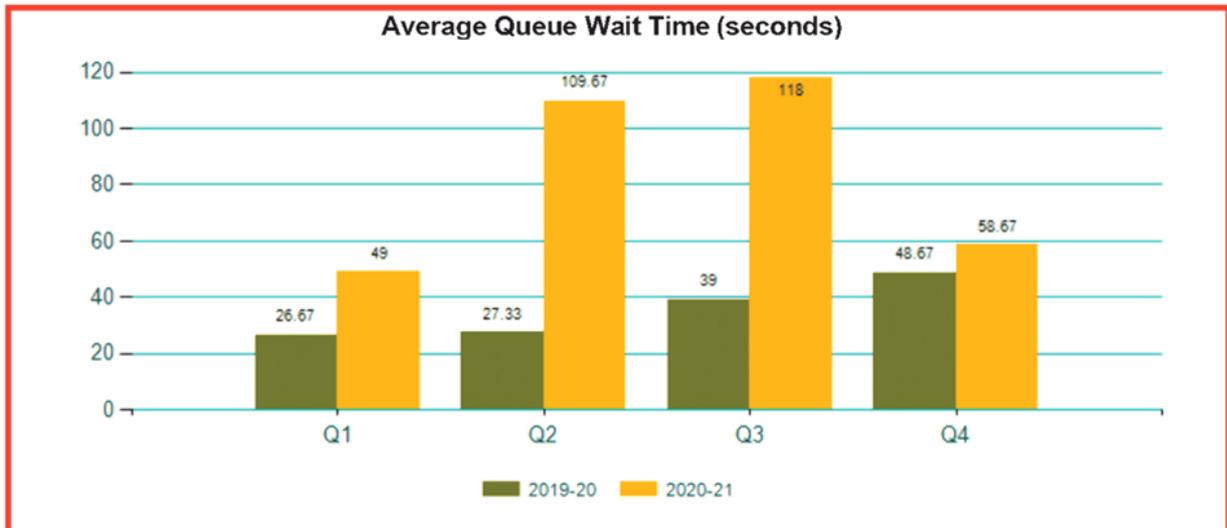


**Comment:** The number of calls answered by the contact centre have steadily increased from April. This was due to several factors including; mailouts for the final Rates notices and the due date for payment falling in May and also the launch of the green bin service correspondence to the community.

Our counter enquiries have been quite consistent, however reduced by a slight margin in the last month. This is due to the fact that most of our counter inquiries are related to payments, service provision or document processing. Due to the lockdown in June, our front counter services were closed to the wider community. This in turn has affected the total number of counter inquiries in that month.



**Comment:** Our first point resolution has been consistently around the 85% - 90% mark. The types of enquiries received in the last three months have been complex in nature requiring staff to spend more time on each call. This is done to ensure a better customer experience and resolution to the inquiry.



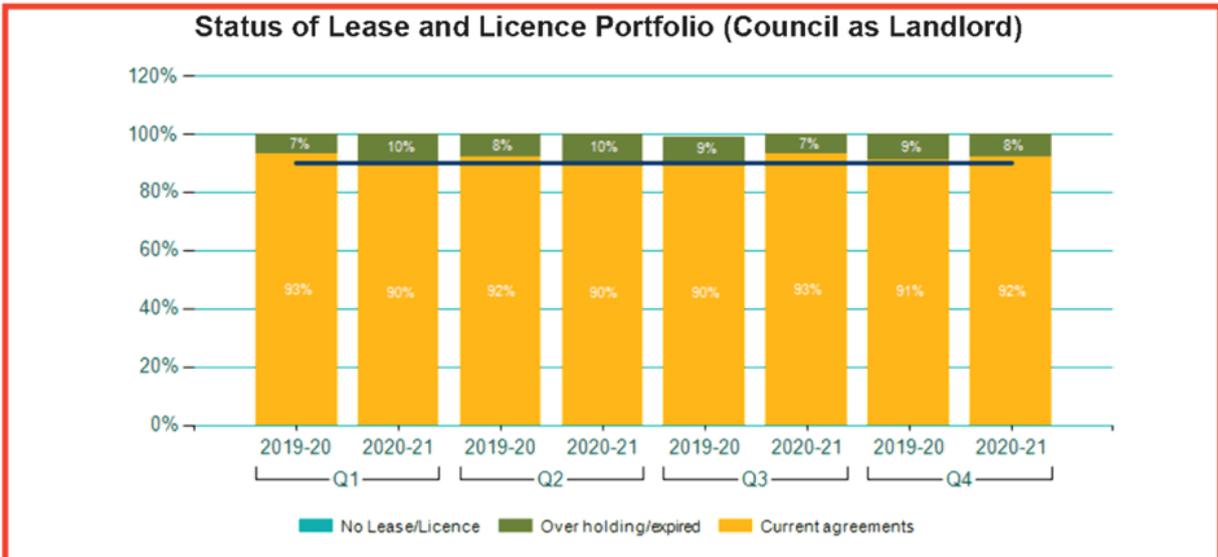
**Comment:** Our queue wait times have significantly reduced from last quarter (118 secs in Q3 vs 58 secs in Q4). Consistent staffing levels have assisted us in having a higher number of available agents to answer calls and reduce wait times. Most of the enquiries we received in Q4 were able to be responded to in an efficient manner.

## GOVERNANCE

### PUBLIC QUESTIONS TO ORDINARY COUNCIL MEETINGS FOR THE PERIOD 01 April 2021 TO 30 June 2021

Average time taken to reply to public questions taken on notice at Ordinary Council meetings	7 days
Number of Ordinary Council meetings	5
Number of public questions asked at Ordinary Council meetings	30
Number of Public questions ruled inadmissible at Ordinary Council meetings	0
Public questions answered at an Ordinary Council meeting	30
Public questions answered following Ordinary Council meetings (person submitting question not present and/or public question taken on notice)	1

## SERVICE PERFORMANCE INDICATORS - BUILDINGS AND PROPERTIES



**Comment:** Council administers 83\* agreements covering a variety of community and commercial tenancies. Our aim is to renew leases and licences ahead of their expiry. If they are not renewed they move to overholding or to a month-by-month basis.

At the end of Quarter 4 all occupiers of council land or buildings had a current agreement, with the proportion of current lease or licence agreements sitting at 92% and those in overholding 8%.

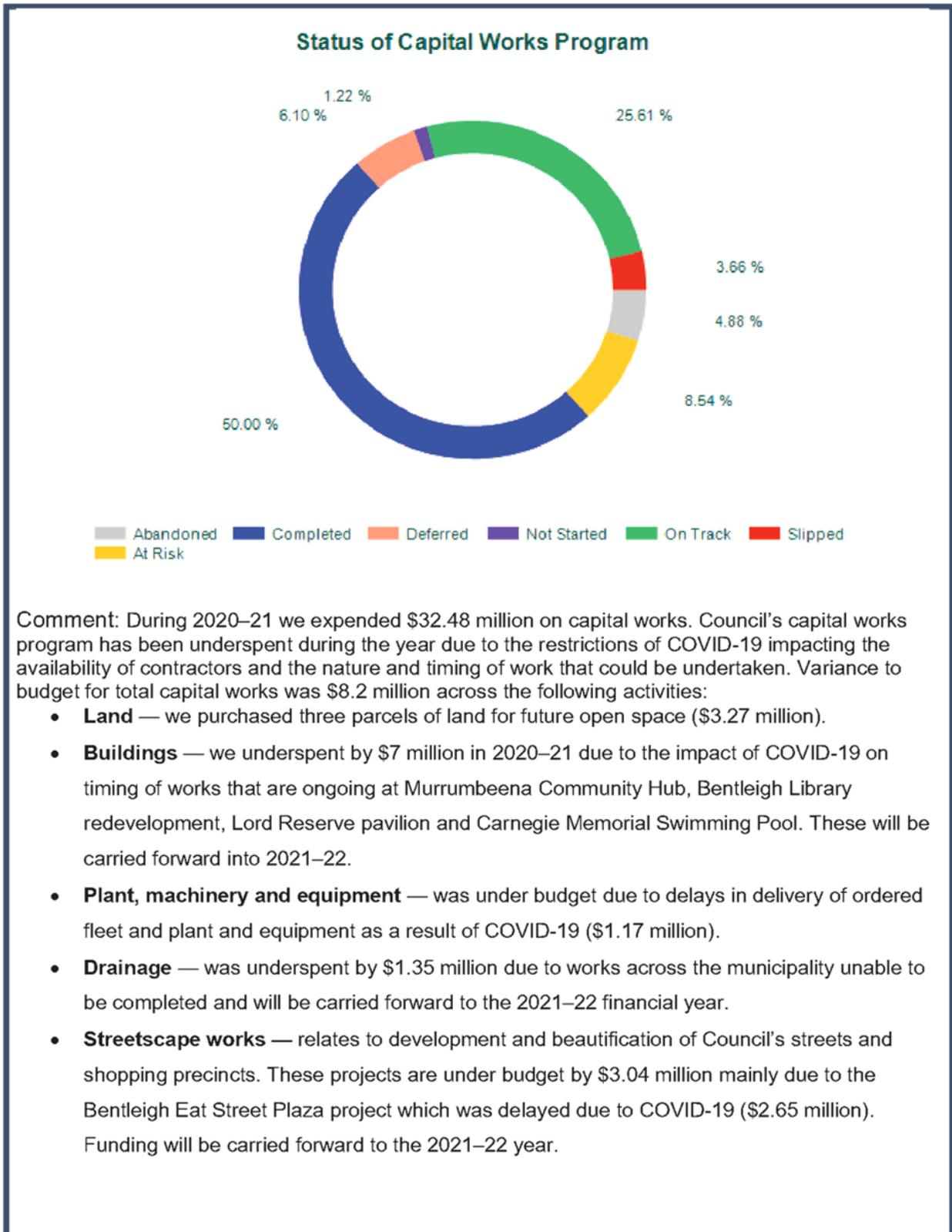
\*Since the last report the following agreements have ended: lease of 6 Aileen Avenue, lease to Artistic Culinaire (GESAC café) and licence to J’Air (radio equipment at Town Hall). We have also prepared and executed 12 Deeds of Renewal this quarter with a variety of sporting and community groups.

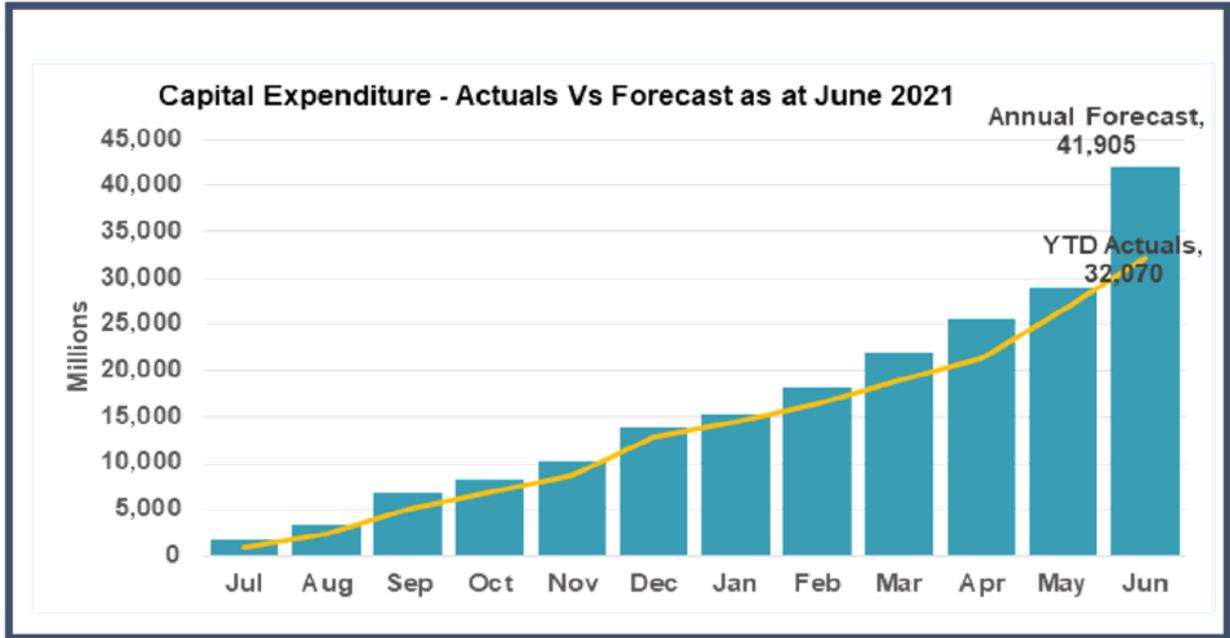
In the next quarter we will be negotiating 3 tennis club lease renewals and 9 community leases which includes scout groups, girl guides and East Bentleigh Child Care Centre.

Reasons for agreements being in overholding/expired may be due to detailed negotiation or consideration of long-term strategic issues. This includes the Catholic Archdiocese for their occupation of part of St Kevin’s Primary School playground, Telstra at Princes Park (finalising lease), Bailey Reserve Scouts (we will renew when we find a second tenant to share the hall), Godfrey St Community House (finalising lease), East Bentleigh Village Garden at Moorleigh (licence with group for execution), United Energy at GESAC (finalising lease).

Ground lease renewals are being prepared for several bowls, croquet and tennis clubs as well as a substation lease to UE for infrastructure at GESAC.

## CAPITAL WORKS PROGRAM UPDATE





## MAJOR PROJECT UPDATES



PLAN

**NEERIM ROAD STREETScape:** Concepts for Neerim Road streetscape have been completed. Consultation with community and traders was deferred due to COVID-19. Council has deferred this project until 2025. However, the pedestrian crossing works will be undertaken as an entirely separate Local Area Traffic Management project

**AILEEN AVENUE OPEN SPACE:** The site drainage works were completed, and the construction contract was awarded this quarter with works scheduled to commence in July 2021.

**SELWYN STREET CULTURAL PRECINCT (ELSTERNWICK STRUCTURE PLAN):** The concept design for the Cultural Precinct is progressing in line with the design program under the oversight of a special advisory committee. Concepts are also being developed for an integrated commemorative public artwork.

**MULTI-DECK CAR PARK BENTLEIGH AND ELSTERNWICK (BENTLEIGH AND ELSTERNWICK STRUCTURE PLAN):** Currently under review. Will be considered by Council in August 2021.

**BENTLEIGH LIBRARY IMPROVEMENT AND INTEGRATION (BENTLEIGH STRUCTURE PLAN):** The Library closed to the public on 7th March 2021. Construction is currently underway and is due to be completed in June 2022. Bentleigh Library will be transformed into a new community centre that integrates Council's Youth Services and will provide new multipurpose spaces that can be adapted to deliver a range of programs and events for young people, adults, and families through to senior citizens.

**EAT STREET BENTLEIGH (BENTLEIGH STRUCTURE PLAN):** Construction is now underway with first phase due to be complete in November 2021.

**ELSTERNWICK COMMUNITY HUB (ELSTERNWICK STRUCTURE PLAN):** Functional Layout Plan (FLP) options have been developed in conjunction with stakeholders from the precinct which has now been adopted by Council. Given the financial impact of COVID-19, the detailed design and construction phases of the project will not progress until the latter part of our current 10-year planning cycle.

**MURRUMBEENA PARK COMMUNITY HUB DEVELOPMENT:** Construction commenced on 6 April 2021.

The temporary facilities at Murrumbeena Park were also established for the Club to utilise during the construction period.

Construction remains on schedule for completion in April/May 2022.

**LORD RESERVE AND KOORNANG PARK MASTERPLAN:** This quarter the *Koornang Park* multi-purpose space/cricket net design was completed and funding for construction under the Local Roads and Community Infrastructure (LRCI) Program was secured.

Construction of the multi-purpose space will commence in early 2021-22.

**LORD RESERVE PAVILION DEVELOPMENT:** Project works are progressing well on site – the construction phase site set up is complete.

Temporary facilities are in place for the community sports clubs' use during the construction phase.

The project completed is scheduled for March 2022.

**CARNEGIE MEMORIAL SWIMMING POOL REDEVELOPMENT:** Council endorsed the final designs for the project in June, which included the decision to ensure the project meets the Green Council of Australia's 6 Star certification



INITIATE

	<p>process. This will make this centre one of the very few aquatic ‘6 star’ rated centres in the country.</p> <p>Throughout June an Expression of Interest (EOI) process to shortlist building contractors was completed and the project team commenced the documentation for the formal tender process, which will commence in first quarter of 2021-22.</p> <p>The Project remains on track to start construction in early 2022 and be completed in mid-2023.</p>
	<p><b>KOORNANG PARK PAVILION UPGRADE:</b> Construction works were substantially completed, with only a few minor external items still outstanding.</p> <p>The works have been a tremendous benefit to the club in enhancing the community atmosphere at the club during training and competition days. An opening ceremony will be held when COVID-19 restrictions allow.</p>
 <b>DEFERRED</b>	<p><b>CARNEGIE MARKET (CARNEGIE STRUCTURE PLAN):</b> Progression of a permanent Carnegie Market has been deferred due to competing priorities and Council’s constrained financial position.</p>

1. Glen Eira community shed external



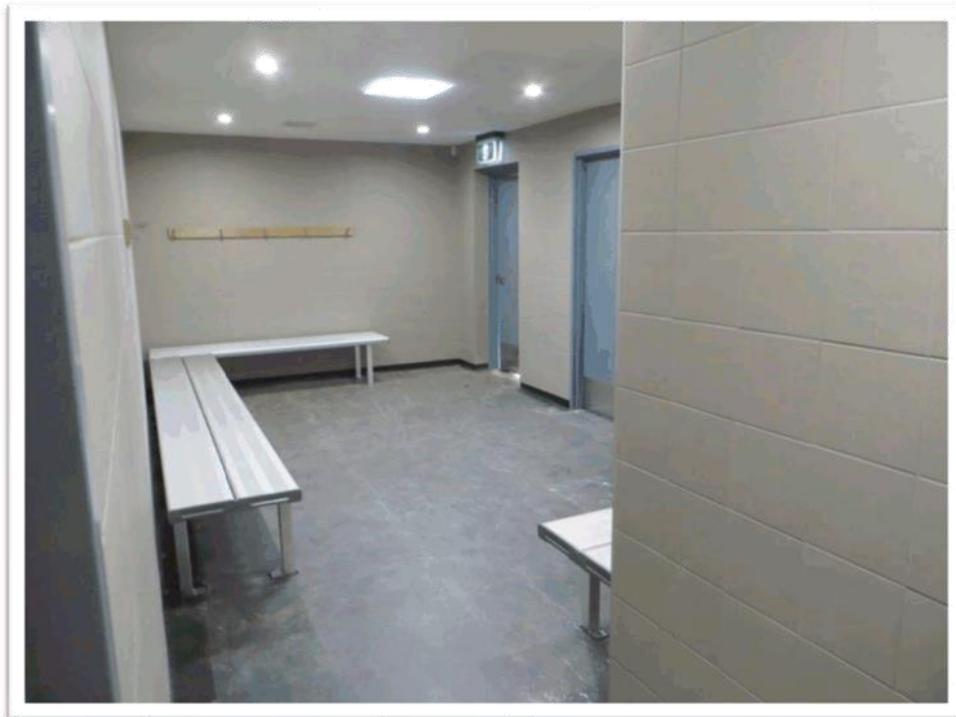
2. Glen Eira community shed internal



3. Victory Park extension and refurbishment external



4. Victory Park extension and refurbishment internal



5. Koornang Park pavilion upgrade



6. Benteigh Hodgson Reserve multi-purpose play space



7. Mackie Reserve pavilion - unisex and accessible bathroom refurbishment



## COMMUNITY ENGAGEMENT UPDATE

We are committed to engaging on matters that involve:	Consultations conducted	Responses Received
Significant change to services and facilities	1	436
A change in strategic direction	5	2399
Changes to existing amenity or character of an area	0	0
Considerable budget implications	1	20
Controversial or sensitive matter	0	0
Key emerging issue	2	4278

## OVERVIEW



### A Healthy, Connected and Thriving Glen Eira

Council sought feedback from community members who live, work and play in Glen Eira to help shape the Council Plan and Municipal Public Health and Wellbeing Plan (2021-2025) for the next four years.

Council carried out extensive community engagement activities, both online and face-to-face, to gain ideas about how we can support the growth and resilience of the community.

After feedback has been analysed and the draft Council Plan and Municipal Public Health and Wellbeing Plan have been developed, both plans will go to the community for a further round of public exhibition and consultation.



### 2021-22 Budget

The Council's 2021–2022 Budget was adopted at a Council Meeting on 29 June 2021. This followed the draft *2021-2022 Budget, Financial Plan and Revenue and Rating Plan* being available for public comment.

Council's focus for the next year is to support and lead the community's recovery from the pandemic and continue to deliver quality projects and services that make Glen Eira a great place to live, work and do business.



### Draft Built Form Frameworks for Caulfield Park, Caulfield South and Bentleigh East Neighbourhood Activity Centres

To help manage change, Council developed draft Built Form Frameworks for three of our smaller shopping strips: [Caulfield South](#), [Caulfield Park](#) and [Bentleigh East](#). These centres are places where people shop, work, meet, relax and transit from. Frameworks set out recommendations for the size, shape, form and placement of future buildings. To do this, they review existing buildings and surrounds.

Council sought feedback on the issues, opportunities and recommendations set out in each framework and is reviewing that feedback to inform a decision on whether to change or adopt the draft Built Form Frameworks and start a planning scheme amendment process.



### **Our Climate Emergency Strategy 2021-2025**

Our Climate Emergency Response Strategy 2021–2025 was adopted at a Council meeting on 29 June 2021 following a series of community engagement activities.

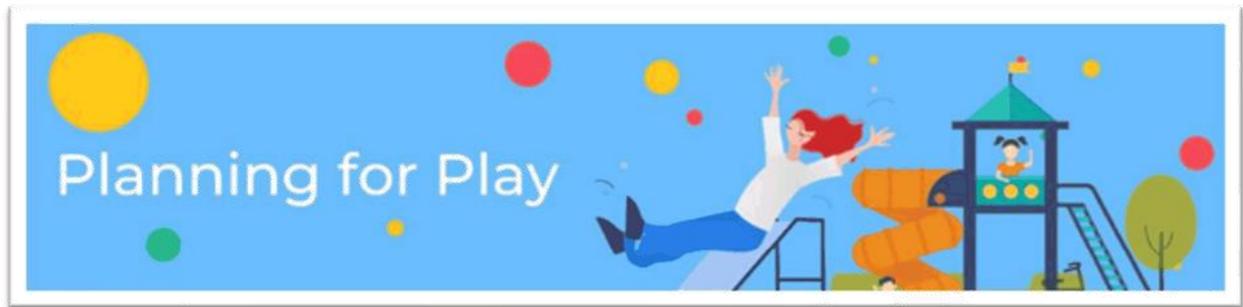
The Strategy commits to stronger climate change and sustainability targets for Council and the community.



### **Active Recreation Action Plan**

Council endorsed the Active Recreation Action Plan at its Council Meeting on 20 July 2021. Council officers visited local parks and active recreation areas to gain community insights about how they could encourage people to get active, to complement online engagement.

The Action Plan provides an analysis of existing active recreation infrastructure and opportunities and strategic direction for the future of active recreation within the community.



### Planning for Play

Council called on Glen Eira residents, playground users, supervisors and all lovers of play to help guide the development of its Playground strategy.

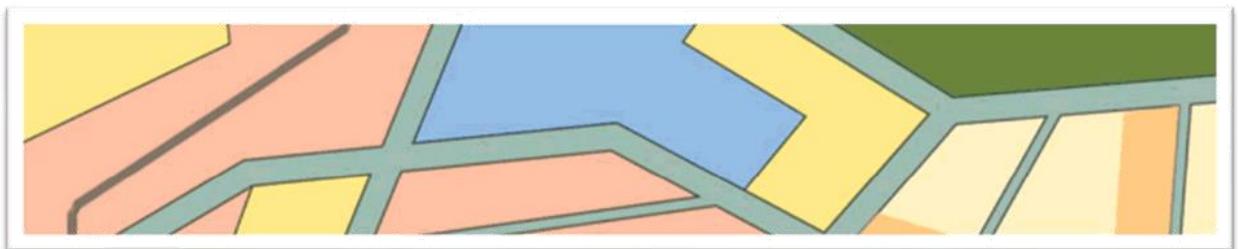
Council wanted to know how they used local playgrounds or why they didn't use them. Community member involvement will set future direction for play spaces in Glen Eira.



### Community Voice June Survey

The June survey include the following topics:

- A healthy, thriving and connected Glen Eira – to complement work being done on the integrated engagement for the Council Plan 2021-2025 and Public Health and Wellbeing Plan 2021-2025.
- Views on Interacting with Council – to gain views on how the community like to communicate with Council.



### Elsternwick South Local Area Traffic Management Plan

Council is developing a Local Area Traffic Management Plan for Elsternwick South to help address unnecessary through-traffic, create a safer environment for walkers and riders, and explore opportunities for greenery. Council sought feedback from community members on traffic management options.



### Planning Scheme Amendment C204 Heritage Elsternwick, Carnegie and Bentleigh

## WHAT DID THE COMMUNITY TELL US?

*"Encourage more people to walk and cycling to local shopping centres by making streets safer and more attractive and provide more outdoor places for people to gather in shopping centres"*

•A healthy, connected and thriving Glen Eira

*"Having better lighting at night, this is especially important in winter when it is dark by the time I get home from work"*

•Active Recreation Plan

*"I congratulate the council on firstly declaring a Climate Emergency and secondly developing a bold strategy to address this emergency. The document outlines this strategy very well"*

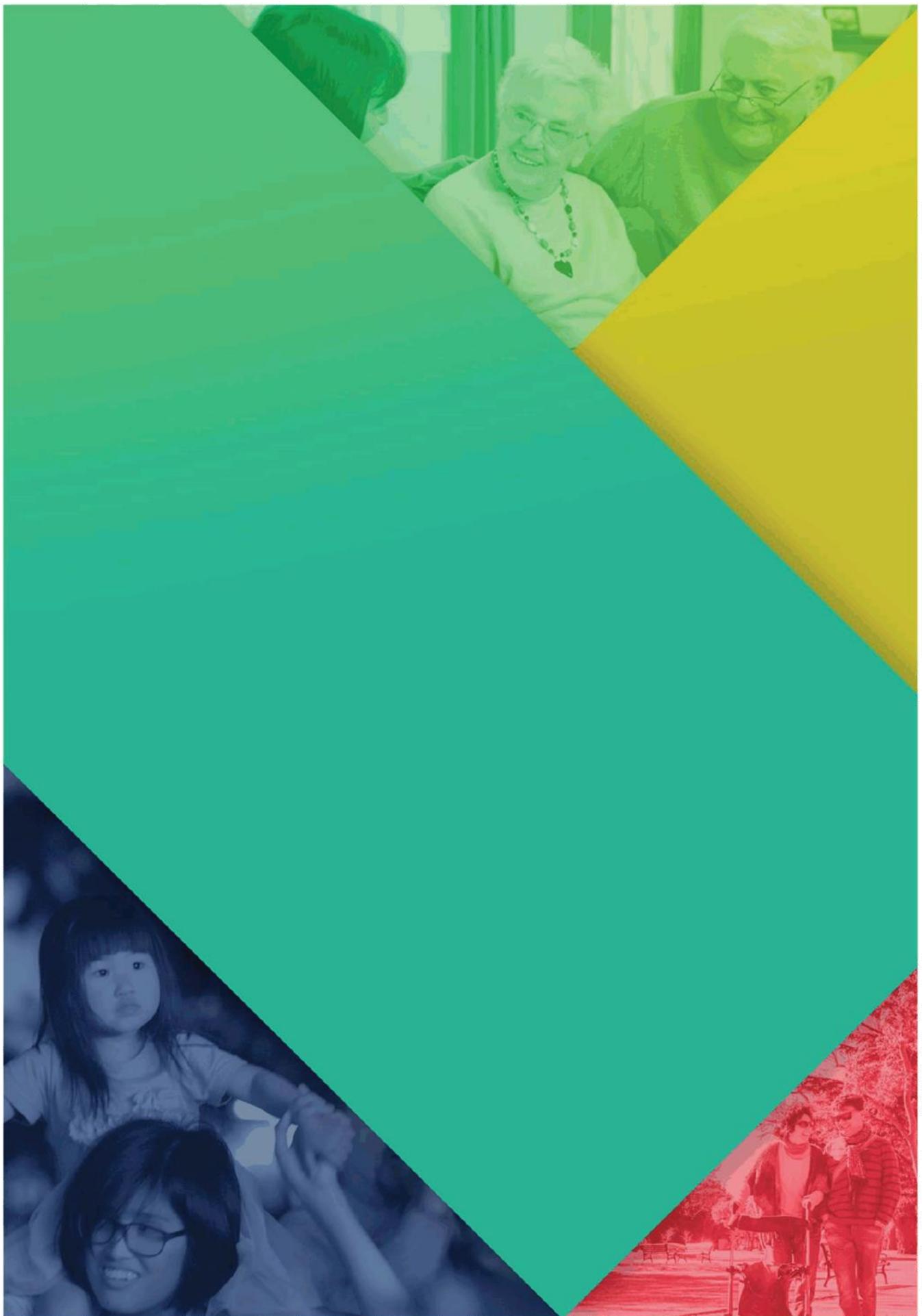
•Our Climate Emergency strategy

*"Please consider existing residents in close proximity to the new builds... and if done properly Caulfield South could look amazing and become a 'draw' for both local residents and visitors alike"*

•Caulfield South Neighbourhood Activity Centre – Draft Built Form Framework

## UPCOMING PROJECTS IN THE NEXT QUARTER

- [Community Voice August Survey](#)
- Smoke-Free Zones Local Law
- [Housing Strategy](#)
- [Smart Cities Roadmap](#)
- Packer Park Playground Upgrade
- Mackie Road Reserve Masterplan



## 8.5 FINANCIAL MANAGEMENT REPORT (JULY 2021)

**Author:** Alon Milstein, Financial Accountant

**Trim No:** 21/1211875

**Attachments:** 1. July Finance Report [↓](#)

### PURPOSE AND SUMMARY

To report Council's finances in the Financial Management Report for the period ending 31 July 2021.

### RECOMMENDATION

That Council notes the Financial Management Report for the period ending 31 July 2021.

### BACKGROUND

The report includes a comparison of year-to-date (YTD) actual income and expenditure with budgeted (YTD and forecast end-of-year) and other information for the current financial year. This report also provides a review of the 2021-22 Capital Works Program, cash flow and investment reports.

### ISSUES AND DISCUSSION

#### (a) Key Highlights - Current Financial Position

The forecast result expected for the financial year is a surplus of \$10.67m compared with the budget of \$11.05m.

Victoria entered a fifth lockdown from 15 July 2021. The lockdown has forced the temporary closure of Glen Eira Leisure facilities, resulting in a further reduction in expected user fees of approximately \$409k forecasted to June 2022. Key highlights for the period ending 31 July 2021 include:

Key Highlights	July 2021 \$ 000's	Budget 2021-22 \$ 000's	Comments
Forecast Surplus / (Deficit)	10,665	11,052	Additional grants received of \$325k (mainly as a result of the Outdoor Eating and Entertainment Package Round 2 of \$250k). These are partially offset by the reduction in Glen Eira Leisure Facilities income of \$409k due to the Victoria lockdown in July as well as Contractor expenditure relating to the Outdoor Eating and Entertainment Package Grant of \$250k. Refer to the Financial Management Report for details.
Forecast Cash Holdings	60,461	60,503	Forecast cash holdings have decreased slightly as a result of additional outflows.
Forecast Liquidity	0.97	0.94	Forecast liquidity has increased due to an increase in current assets. The liquidity ratio remains slightly below 1.
Forecast Capital Works	82,480	72,645	The capital adjustments relates to carry forward projects from 2020-21 of \$9.83m including strategic projects such as Bentleigh Library Redevelopment, Carnegie Memorial Pool, Murrumbeena Community Hub and Eat Street.

**(b) Pandemic Impact**

The COVID-19 pandemic is having far reaching economic implications for businesses and individuals across Glen Eira and Australia more generally. The 2021-22 operating result and capital works budgets will continue to be impacted by COVID-19. Some business areas will continue to be impacted by lockdowns, such as our Libraries and Learning Centres and Glen Eira Leisure - all experiencing forced closures due to Chief Health Officer Directives.

**FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

The key financial objectives for Council are:

- Mitigate risks to our community and local economy arising from the impact of the pandemic of COVID-19.
- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

**POLICY AND LEGISLATIVE IMPLICATIONS**

*Local Government Act 2020*

- Division 2 Budget Process
- Part 4—Planning and Financial Management - Section 97

**COMMUNICATION AND ENGAGEMENT**

Council officers in preparing the Financial Management Report, consider other plans and strategies regarding services and initiatives which commit financial and non-financial resources for the current financial year.

**LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

COVID-19 continues to impact Council's financial position.

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**ORDINARY COUNCIL MEETING****31 AUGUST 2021**

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**ATTACHMENT 1:****Financial Management Report for the period ending 31 July 2021****1. Contents**

Executive Summary .....	2
Income Statement.....	5
Balance Sheet .....	7
Capital Works Program.....	8
Performance Graphs.....	12
Financial Strategy .....	16

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Executive Summary****for the period ending 31 July 2021****a) Current Month Budget Result**

At the end of July, the year-to-date performance against budget from ordinary activities showed lower than anticipated income of \$177k and a favourable variance in operating expenditure of \$349k.

Please note that a large amount of the current variances is due to timing differences (i.e. between the scheduling of budgets and timing of actual results). The next few months should reflect whether these variances (particularly the expenditure variances) become more permanent for the 2021-22 financial year.

**b) Current Month Forecast Result**

The forecast result expected for the financial year is a surplus of \$10.67m. This compares slightly unfavourably against the original adopted 2021-22 *Budget* surplus of \$11.05m.

The current monthly forecast movement from ordinary activities shows a decrease in operating revenue of \$85k and an increase in operating expenditure of \$302k.

**c) COVID-19 Financial Impact 2021-22**

COVID-19 was declared a global pandemic on the 11 March 2020 and a State of Emergency was declared in Victoria on 16 March 2020. Subsequently, a State of Disaster was declared in Victoria on 2 August 2020. During 2021-22, Victoria experienced further lockdowns, and this is having far reaching economic implications for businesses and residents across the Glen Eira Municipality.

**d) Open Space**

All multi-unit developers pay a uniform 5.7 per cent of the value of the land (or give Council 5.7 per cent of the area of the land). All money raised by the levy will go into more and better open space.

Capital projects funded by Open Space contributions meet the conditions of the Open Space Strategy which is mainly focused on increasing open space in identified gap areas and to localities with forecast population growth. The balance of the Open Space Reserve as at 31 July 2021 is as follows:

Description	2021-22 Current Month Actual	2021-22 Year to Date
Open Space Contributions Received	\$985,245	\$985,245
Open Space Capital Expenditure	(\$0)	(\$0)
<b>Net Movement</b>	<b>\$985,245</b>	<b>\$985,245</b>
<b>Opening Balance as at 1 July 2021</b>		<b>\$26,259,954</b>
<b>Closing Balance Open Space Reserve</b>		<b>\$27,245,199</b>

## ORDINARY COUNCIL MEETING

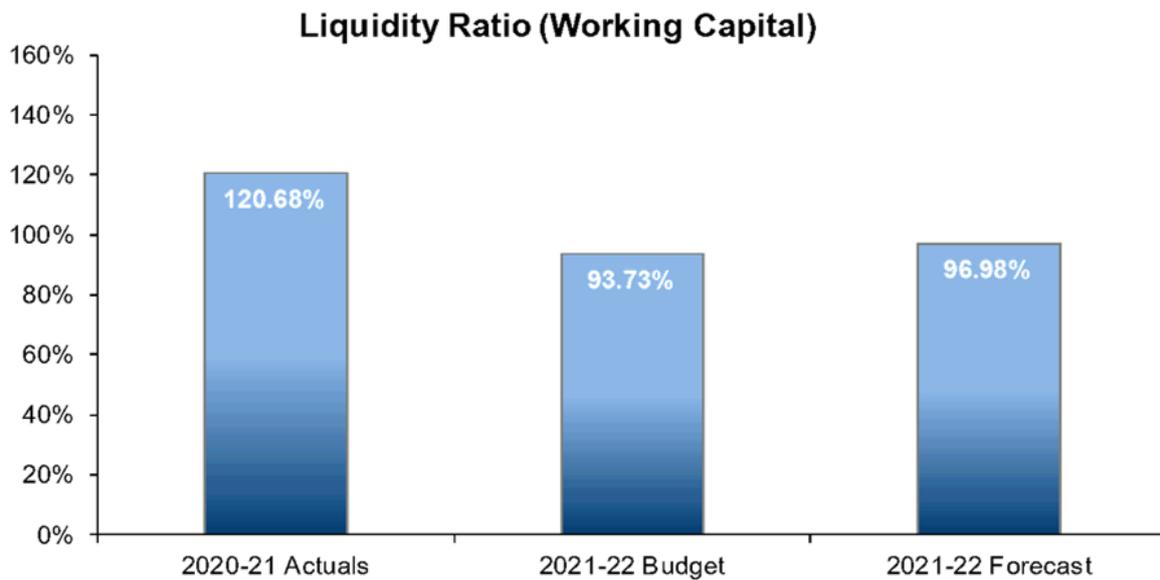
31 AUGUST 2021

**e) Liquidity**

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months and are therefore not available for discretionary spending.

Council will continue to have a large investment in capital works projects. However, capital spend for the remainder of the year may be impacted by the pandemic.

Council is required to hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.



**f) Superannuation – Defined Benefits Scheme**

***Vested Benefits Index (VBI)***

Defined benefit plans are required by law to have an actuarial investigation at least once every three years. Vision Super monitors the vested benefit position of the defined benefits plan on a quarterly basis.

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day.

Under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall threshold, currently 97%. The higher the index the less chance of a future call.

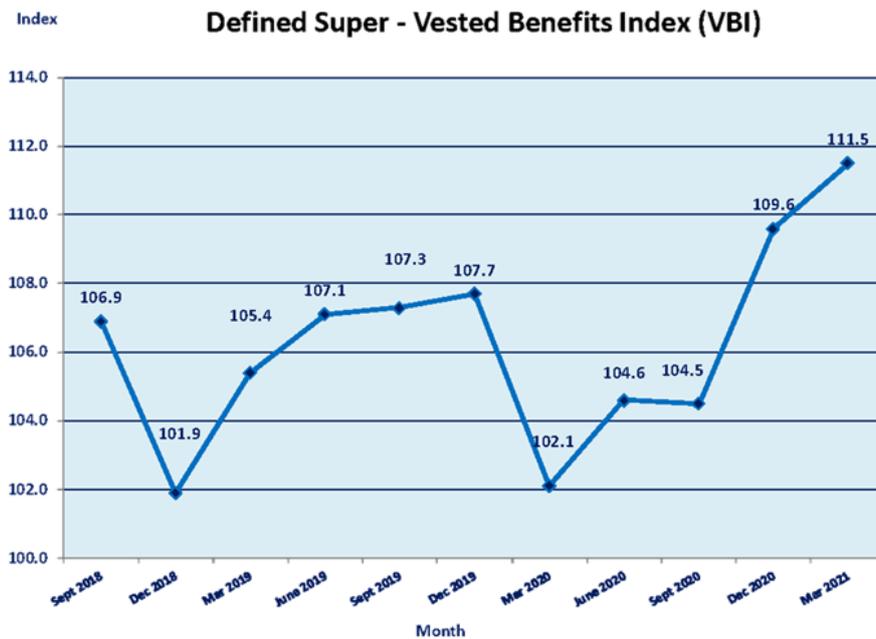
For the Plan to be in a satisfactory financial position requires a VBI of 100% or more.

***Impact of COVID-19***

The impact of COVID-19 saw significant volatility in investment markets around the world. Vision Super monitored the sub-plan's financial position during this period of extreme volatility. They continue to closely monitor the investment markets to identify potential threats/opportunities that they may be able to avoid/take advantage of to improve the funding position of the sub-plan.

In the event the VBI falls below the nominated shortfall threshold (i.e. 97%), an interim investigation is required to be carried out by the Fund Actuary, unless the next scheduled investigation is due within six months. The triennial 30 June 2020 actuarial investigation has been completed. The Fund Actuary found that the LASF DB plan was in a satisfactory financial position as at 30 June 2021 and recommended that all contributions to the plan continue based on the current arrangements that are in place.

Below is the estimated VBI updated to 31 March 2021.



## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Income Statement**

This Statement outlines our income sources for the reporting period under headings such as general rates and garbage charges, and the day-to-day expenses incurred to run Council. These expenses do not include capital expenditure, but they do include depreciation and amortisation of assets. Expenses include labour costs, materials and supplies, and utility and insurance costs.

The bottom line is the result for the reporting period. This figure equals total income minus total expenses, which indicates whether we've operated at a surplus or a deficit (a figure inside brackets is a deficit).

Positive variance movements relate to an increase in revenue and a decrease in expenditure. Negative figures (in brackets), relate to a decrease in revenue or an increase in expenditure.

**Forecast adjustments for July 2021****a) Grants (Operating and Capital) – Increase of \$325k**

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program. The increase for May reflects grant funding for the following:

**▪ Outdoor Eating and Entertainment Package Round 2 – Increase of \$250k**

The program will include the closure of Carre St, Elsternwick for outdoor dining and entertainment, continuation of the parklet program to include installation of 5 additional parklets, open air dining space in Murrumbeena and Taste of Glenhuntly reactivation campaign. The \$250k will be fully offset by expenses to fund the activity areas, refer to Contractor Payments, note (d) below.

**b) Glen Eira Leisure – Decrease of \$352k**

Due to the 12-day lockdown in Victoria commencing on 15 July 2021, Glen Eira Leisure facilities were forced to close. As a result, expected forecast adjustments reflecting a decrease in revenue of approximately \$409k have been reflected during July.

**c) Contractor Payments – increase of \$310k**

Relates mainly to an additional \$250k of forecasted costs associated with the Local Councils Outdoor Eating and Entertainment Package, refer to Grants note (a) above.

Councils will be able to apply the \$250k of funding to activity areas including the following: provision and management of place-based infrastructure and shared public entertainment requirements such as bollards, planter boxes, signage, parklet enclosures, seating bubbles, temporary street furniture and marquees; administering permit regulation and approvals processes; minor civil works; and other costs directly associated with the activation of outdoor dining and entertainment.

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

## Income Statement

for the period ending 31 July 2021

	2021-22 Year to Date Actual	2021-22 Year to Date Budget	2021-22 Year to Date Variance	2021-22 Year to Date Variance	2021-22 Current Month Forecast	2021-22 Annual Budget	2021-22 Budget Forecast Variance	2021-22 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's	\$ 000's	(%)
<b>Income from Ordinary Activities</b>								
General Rates	101,693	101,858	(166)	(0.2%)	100,858	100,858	-	0.0%
Supplementary Rates	322	300	22	0.0%	1,000	1,000	-	0.0%
Waste & Recycling Charges	22,746	22,650	96	0.4%	22,705	22,705	-	0.0%
Grants (Operating & Capital)	8,017	7,698	319	4.1%	32,362	32,037	325	1.0%
Interest Received	9	32	(23)	(71.6%)	500	500	-	0.0%
User Fees	1,169	1,851	(683)	(36.9%)	23,059	23,468	(409)	(1.7%)
Statutory Fees & Fines	411	438	(27)	(6.3%)	9,020	9,020	-	0.0%
Contributions (Monetary)	985	687	298	43.3%	3,450	3,450	(0)	(0.0%)
Other Income	105	117	(12)	(10.3%)	2,018	2,018	-	0.0%
<b>Total Income from Ordinary Activities</b>	<b>135,457</b>	<b>135,633</b>	<b>(177)</b>	<b>(0.13%)</b>	<b>194,972</b>	<b>195,057</b>	<b>(85)</b>	<b>(0.0%)</b>
<b>Expenses from Ordinary Activities</b>								
Employee Costs	6,771	6,911	140	2.0%	87,438	87,446	8	0.0%
Materials & Consumables	293	427	134	31.4%	5,278	5,278	-	0.0%
Contractor Payments	3,897	3,796	(101)	(2.7%)	41,669	41,359	(310)	(0.7%)
Maintenance	344	418	73	17.6%	7,916	7,916	-	0.0%
Utility Services	305	432	127	29.4%	5,178	5,178	-	0.0%
Insurances	473	472	(1)	(0.2%)	1,420	1,420	-	0.0%
Other Expenses	679	620	(59)	(9.5%)	6,524	6,524	-	0.0%
Grants & Subsidies	32	49	17	34.7%	1,370	1,370	-	0.0%
Borrowing Costs	22	41	19	45.6%	499	499	-	0.0%
<b>Total Expenses from Ordinary Activities</b>	<b>12,816</b>	<b>13,164</b>	<b>349</b>	<b>2.6%</b>	<b>157,293</b>	<b>156,991</b>	<b>(302)</b>	<b>(0.2%)</b>
<b>Surplus/(deficit) before non operational activities</b>	<b>122,642</b>	<b>122,468</b>	<b>172</b>	<b>0.1%</b>	<b>37,679</b>	<b>38,066</b>	<b>(387)</b>	<b>(1.0%)</b>
<b>Non-operational Activities</b>								
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	103	27	76	286.1%	460	460	-	0.0%
Written Down Value of Assets Sold/Disposed	-	4	4	0.0%	1,708	1,708	-	0.0%
Depreciation & Amortisation	2,133	2,146	13	0.6%	25,766	25,766	-	0.0%
<b>Surplus/(deficit) for the period</b>	<b>120,612</b>	<b>120,345</b>	<b>266</b>	<b>0.2%</b>	<b>10,665</b>	<b>11,052</b>	<b>(387)</b>	<b>(3.5%)</b>

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Balance Sheet****for the period ending 31 July 2021**

This Statement is a snapshot of our financial position. It outlines what we own (assets) and what we owe (liabilities). Our net worth (net assets or equity) equals total assets minus total liabilities — the larger the net equity, the stronger the financial position.

	Actuals 2020-21	Annual Budget 2021-22	Annual Forecast 2021-22	Year to Date Actual 2021-22
	\$ 000's	\$ 000's	\$ 000's	\$ 000's
<b>Assets</b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	64,236	60,503	60,461	55,237
Trade and Other Receivables	19,225	11,490	12,354	160,538
Other Assets	1,970	1,313	1,970	904
<b>Total Current Assets</b>	<b>85,431</b>	<b>73,306</b>	<b>74,785</b>	<b>216,678</b>
<b>Non-Current Assets</b>				
Property, Infrastructure, Plant and Equipment	2,499,881	2,452,501	2,555,347	2,498,496
Right-of-use-assets	3,405	2,060	2,060	3,405
Intangible Assets	2,822	2,629	2,822	2,743
Investments in Joint Operations	146	604	146	146
Other Financial Assets	5	5	5	5
<b>Total Non-Current Assets</b>	<b>2,506,259</b>	<b>2,457,799</b>	<b>2,560,380</b>	<b>2,504,795</b>
<b>TOTAL ASSETS</b>	<b>2,591,690</b>	<b>2,531,105</b>	<b>2,635,165</b>	<b>2,721,473</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Trade and Other Payables	14,434	18,668	8,512	7,334
Trust Funds and Deposits	30,195	37,405	45,495	51,319
Unearned Income	4,515	-	-	-
Provisions	16,658	15,687	16,658	16,651
Interest-Bearing Liabilities	3,806	5,743	5,743	3,802
Lease Liabilities	1,181	708	708	1,181
<b>Total Current Liabilities</b>	<b>70,789</b>	<b>78,211</b>	<b>77,116</b>	<b>80,286</b>
<b>Non-Current Liabilities</b>				
Provisions	1,398	1,337	1,398	1,398
Interest-Bearing Liabilities	3,811	31,105	31,105	3,489
Lease Liabilities	2,452	1,641	1,641	2,452
Other Liabilities - Joint Operations	4,176	2,403	4,176	4,176
<b>Total Non-Current Liabilities</b>	<b>11,837</b>	<b>36,486</b>	<b>38,320</b>	<b>11,516</b>
<b>Total Liabilities</b>	<b>82,626</b>	<b>114,697</b>	<b>115,436</b>	<b>91,802</b>
<b>Net Assets</b>	<b>2,509,064</b>	<b>2,416,407</b>	<b>2,519,729</b>	<b>2,629,672</b>
<b>Equity</b>				
Accumulated Surplus	966,051	984,081	976,716	1,085,675
Asset Revaluation Reserve	1,516,753	1,411,297	1,516,753	1,516,751
Public Open Space Reserve	26,260	21,029	26,260	27,245
<b>Total Equity</b>	<b>2,509,064</b>	<b>2,416,407</b>	<b>2,519,729</b>	<b>2,629,672</b>

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Capital Works Program*****for the period ending 31 July 2021***

This represents our portfolio of capital projects that have been adopted and formally approved by Council in June as part of the 2021-22 budget process. These projects involve the planning and construction of new assets, renewal, upgrade and expansions for existing infrastructure, plant and equipment and property assets. Included in the program are strategic projects, roadworks, footpaths and drainage, upgrades of open space and recreational areas and community facilities.

Positive variance movements relate to savings in capital expenditure. Negative figures (in brackets), relate to an increase to the current year's budget allocation.

As at the end of July 2021, total capital works expenditure forecast for 2021-22 is expected to be \$82.47m, represented by:

- New capital works projects as per the adopted 2021-22 Budget \$60.76m
- External Funding sources \$11.88m
- Carry forward projects from 2020-21 \$9.83m

***Carry Forward Projects from the 2020-21 financial year \$9.83m***

Carried forward projects relates to projects that were either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. The underspend of Council's capital works program in 2020-21 was impacted by the restrictions of COVID-19, causing delays with the availability of contractors and the nature of what work can be undertaken and when. Carry forward projects from the 2020-21 financial year include:

- ***Strategic Projects —\$3.02m***

Eat Street (\$2.65m), Selwyn Street Cultural Precinct (\$280k), Safe Cycling Corridor Pilot (\$95k).

- ***Open Space & Recreational Facilities —\$630k***

New open space at Aileen Avenue (\$344k), Duncan MacKinnon Community fitness facility (\$275k) and Bailey Reserve Sports field Lighting Upgrade (Oval 3) (\$11k).

- ***Renewals — \$858k***

IT Hardware (\$33k), Fleet and Plant Replacement (\$20k), Drainage and Flood Mitigation Program (\$757k) and Residential Aged Care Furniture and Equipment (\$48k).

- ***Community Facilities — \$4.87m***

Lord Reserve Pavilion Development (\$1.6m), Bentleigh Library Redevelopment (\$1.53m), Carnegie Memorial Swimming Pool (\$1.04m), Murrumbeena Park Community Hub (\$661k) and Mackie Road Reserve Pavilion DDA works (\$40k).

- ***Transformation & Technology Program — \$344k***

Customer Strategy (\$82k), Information Governance Framework (\$72k), Pathway Upgrade (\$40k) and Aged Care Technology Solutions (\$150k).

- ***Community Safety Program — \$113k***

Pedestrian Safety at Thomas Street (\$113k).

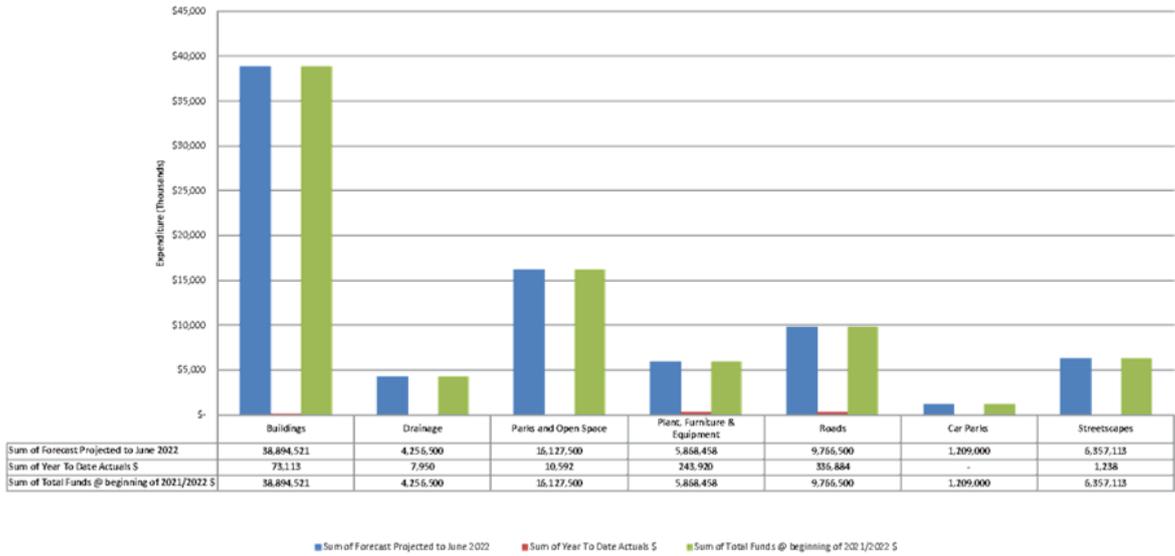
ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Capital Works Performance Graphs**

The below graphs reflect the 2021-22 budget allocations for the main asset category and performance against budget and forecast.

Main Asset Category



Monthly Performance against Budget and Forecast



Council's capital expenditure is behind forecast by \$1.05m mainly due to: Bentleigh Library \$315k, Eat Street \$299k, Lord Reserve Pavilion works \$203k, Carnegie Memorial Swimming Pool \$104k, Aileen Avenue \$75k and IT Renewal Program \$72k.

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

Capital Works Program Expenditure  
for period ending 31 July 2021

Description	2021-22 Carry Forwards from 2019-20 (\$)	2021-22 Grant Funding (\$)	2021-22 Adopted Capital Budget (\$)	2021-22 Budget Plus Carry Forwards (\$)	2021-22 Year To Date Actual Expenditure (\$)	2021-22 Year To Date Forecast (\$)	2021-22 Year To Date Variance (\$)	2021-22 Forecast Projected to June 2021 (\$)	2021-22 Forecast Adjustments (\$)
<b>STRATEGIC PROJECTS</b>									
Cycling Action Plan Implementation			220,000	220,000				220,000	
Elsternwick South – Local Area Traffic Management			50,000	50,000				50,000	
Activity Centre Streetscape works			30,000	30,000				30,000	
Eat Street (Bentleigh Structure Plan)	2,650,000	325,000	2,212,113	5,187,113	1,238	300,000	298,762	5,187,113	
Multi-deck Car Park - Bentleigh		454,500		454,500				454,500	
Neerim Road Warehouse Activation (Carnegie Structure Plan)		454,500		454,500				454,500	
Selwyn Street Cultural Precinct (Elsternwick Structure Plan)	280,000		350,000	630,000				630,000	
Safe Cycling Corridor Pilot (Integrated Transport Strategy)	95,000		100,000	195,000				195,000	
<b>TOTAL STRATEGIC PROJECTS</b>	<b>3,025,000</b>	<b>1,234,000</b>	<b>2,962,113</b>	<b>7,221,113</b>	<b>1,238</b>	<b>300,000</b>	<b>298,762</b>	<b>7,221,113</b>	
<b>TRANSFORMATION &amp; TECHNOLOGY</b>									
Fit for future Intranet, Transformation Program (phase 2), Website Continuous Improvement, Customer Strategy	82,000		402,750	484,750	10,200	70,750	60,550	484,750	
Information Governance Framework & Integration Platform Project	111,900		535,000	646,900	40,700	36,250	(4,450)	646,900	
Aged Care Technology Solution	150,000		390,000	540,000				540,000	
<b>TOTAL TRANSFORMATION &amp; TECHNOLOGY</b>	<b>343,900</b>		<b>1,327,750</b>	<b>1,671,650</b>	<b>50,900</b>	<b>107,000</b>	<b>56,100</b>	<b>1,671,650</b>	
<b>RECREATION AND OPENSACE</b>									
Caulfield Park Multi Sports Facility Construction		550,000	160,000	710,000				710,000	
Mackie Road Reserve Pavilion - DDA works									
Playground Upgrades - Rosanna, Packer and Princes Parks	1,560,000		450,000	2,010,000				2,010,000	
Caulfield Park Master Plan Implementation - Landscape Detailed Design-New Deck near lake, Living garden & shelter, design of main entrances	750,000		40,000	790,000				790,000	
Open Space Strategy Implementation			7,000,000	7,000,000				7,000,000	
Spring Road Reserve Upgrade (Stage One)			260,000	260,000				260,000	
Lord Reserve and Koomang Park Masterplan-Multi purpose sports facility construction	311,641		368,359	680,000				680,000	
Hopetoun Gardens Masterplan Implementation-Replacing the band stand with the new shelter and associated landscape works	180,000		40,000	220,000				220,000	
New open space - Aileen Avenue	344,000	650,000	(60,000)	934,000		75,000		934,000	
Urban Forest Strategy Implementation - Tree Planting			200,000	200,000				200,000	
Mackie Road Reserve - Demolishen of the properties and Masterplan Design			100,000	100,000				100,000	
Murumbena Park Implementation of Masterplan-Implementation of Erindale Street entrance			185,000	185,000	(4,903)			185,000	
Minor Recreation Projects	1,315,000		340,000	1,655,000		25,000	25,000	1,655,000	
Duncan McKinnon Fitness facility	275,000			275,000	1,100	25,000	23,900	275,000	
Narrow Nature Strip Tree Planting Program			300,000	300,000				300,000	
Park Shelter			150,000	150,000				150,000	
New Sportsground Lighting - Caulfield Park Oval 2	11,000			11,000				11,000	
New Sportsground Lighting - Caulfield Park Oval 2		119,000	181,000	300,000				300,000	
<b>TOTAL RECREATION AND OPENSACE</b>	<b>630,000</b>	<b>5,435,641</b>	<b>9,714,399</b>	<b>15,780,000</b>	<b>(3,803)</b>	<b>125,000</b>	<b>48,900</b>	<b>15,780,000</b>	
<b>COMMUNITY FACILITIES</b>									
Future Spaces Project			1,000,000	1,000,000				1,000,000	
Moorleigh Community Village Improvements			260,000	260,000				260,000	
Murumbena Community Hub	661,000	3,200,000	3,870,762	7,731,762	5,552		(5,552)	7,731,762	
Mackie Road Reserve Pavilion DDA works	40,000			40,000				40,000	
Lord Reserve Pavilion	1,600,000		1,625,000	3,225,000	46,983	250,000	203,017	3,225,000	
Security Upgrades at Council's three Early Learning Centres			27,000	27,000	14,353		(14,353)	27,000	
Bentleigh Library Improvement and Integration (Bentleigh Structure Plan)	1,527,000		4,200,000	5,727,000	1,740	316,273	314,533	5,727,000	
Duncan McKinnon Pavilion – Conversion of the netball spectator area to office and storage space		250,000		250,000				250,000	
Carnegie Memorial Swimming Pool	1,038,000		17,640,759	18,678,759	4,485	108,146	103,661	18,678,759	
<b>TOTAL COMMUNITY FACILITIES</b>	<b>4,865,000</b>	<b>3,450,000</b>	<b>28,623,521</b>	<b>36,939,521</b>	<b>73,113</b>	<b>674,419</b>	<b>601,306</b>	<b>36,939,521</b>	

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

Capital Works Program Expenditure  
for period ending 31 July 2021 (continued)

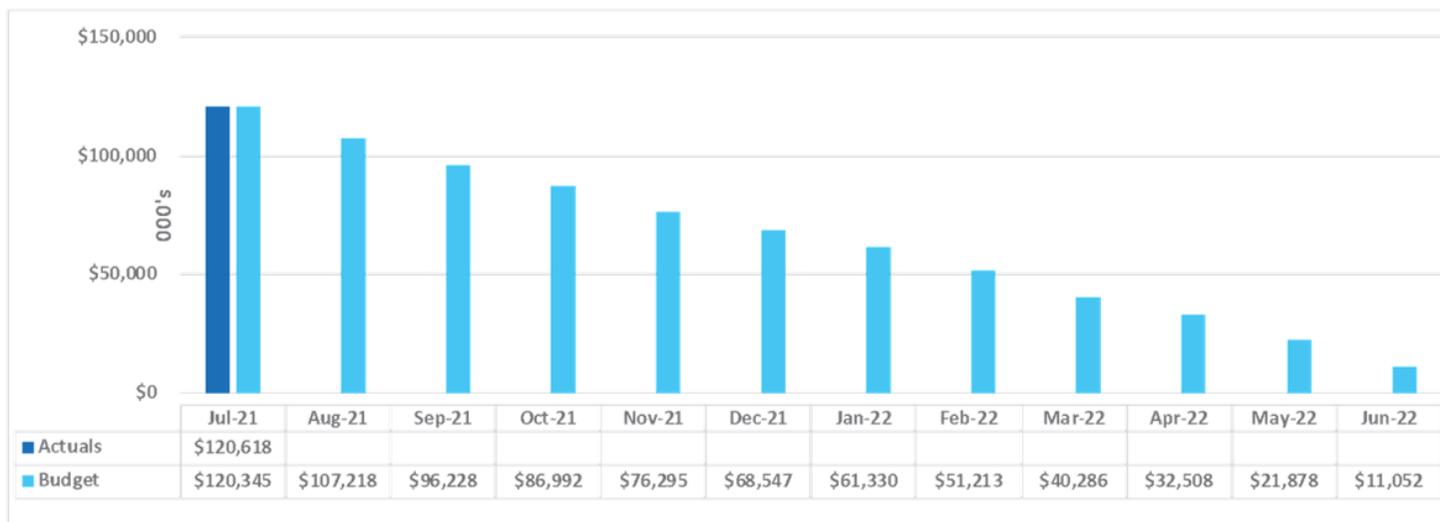
Description	2021-22 Carry Forwards from 2019-20	2021-22 Grant Funding	2021-22 Adopted Capital Budget	2021-22 Budget Plus Carry Forwards	2021-22 Year To Date Actual Expenditure	2021-22 Year To Date Forecast	2021-22 Year To Date Variance	2021-22 Forecast Projected to June 2021	2021-22 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>SUSTAINABILITY</b>									
Sustainability initiatives - Energy Efficiency Projects	-	-	260,000	260,000	-	-	-	260,000	-
Sustainability initiatives - Solar Projects	-	-	70,000	70,000	-	-	-	70,000	-
GESAC - Energy Efficiency Upgrade	-	-	350,000	350,000	-	-	-	350,000	-
<b>TOTAL SUSTAINABILITY</b>	-	-	<b>680,000</b>	<b>680,000</b>	-	-	-	<b>680,000</b>	-
<b>COMMUNITY SAFETY</b>									
Installation of bench seats within long residential streets	-	-	20,000	20,000	-	-	-	20,000	-
Traffic & Transport	112,500	150,000	335,000	597,500	14,975	-	(14,975)	597,500	-
<b>TOTAL COMMUNITY SAFETY</b>	<b>112,500</b>	<b>150,000</b>	<b>355,000</b>	<b>617,500</b>	<b>14,975</b>	-	<b>(14,975)</b>	<b>617,500</b>	-
<b>RENEWALS</b>									
Furniture and Equipment	-	-	50,000	50,000	-	-	-	50,000	-
Information Services - Infrastructure and Hardware Renewals	33,000	-	865,000	898,000	-	72,000	72,000	898,000	-
Fleet and Plant	20,000	-	1,350,000	1,370,000	-	20,000	20,000	1,370,000	-
Mechanical, Hydraulics and Fire detection upgrades and renewals	-	-	115,000	115,000	-	-	-	115,000	-
Flooring Renewal	-	-	30,000	30,000	-	-	-	30,000	-
Roof Renewal	-	-	100,000	100,000	-	-	-	100,000	-
Poath Road Murrumbidgee Streetscape Project	-	-	75,000	75,000	-	-	-	75,000	-
Improve footpaths in the 'Great Walk Streets'	-	700,000	-	700,000	164,276	50,000	(114,276)	700,000	-
Senior Citizen Centres Digital Equipment	-	-	36,000	36,000	-	-	-	36,000	-
Purchase of library collections	-	66,772	1,133,228	1,200,000	189,011	203,750	15,739	1,200,000	-
Footpath Program - New	-	-	255,000	255,000	-	-	-	255,000	-
Footpath Program - Renewal & Upgrade	-	-	1,850,000	1,850,000	101,127	154,000	52,873	1,850,000	-
Kerb and Channel Replacement Program	-	-	200,000	200,000	5,160	16,500	11,340	200,000	-
Road Reconstruction Program	-	-	2,936,612	2,936,612	1,820	5,000	3,180	2,936,612	-
Drainage Renewal and Flood Mitigation Program	758,500	-	3,500,000	4,258,500	7,950	-	(7,950)	4,258,500	-
Local Road Resurfacing Program	-	-	1,530,000	1,530,000	48,395	-	(48,395)	1,530,000	-
Local Area Traffic Management Renewal Program	-	-	220,000	220,000	1,131	-	(1,131)	220,000	-
Car Park Renewal Program	-	-	300,000	300,000	-	-	-	300,000	-
Road Reconstruction Program- Roads to Recovery	-	-	847,388	847,388	-	-	-	847,388	-
Local Area Traffic Management Renewal Program	-	-	105,000	105,000	-	-	-	105,000	-
Car Park Renewal Program	-	-	30,000	30,000	-	-	-	30,000	-
Park Furniture and Infrastructure Program	-	-	135,000	135,000	4,680	-	(4,680)	135,000	-
Glen Eira Leisure Renewals	-	-	594,808	594,808	5,918	-	(5,918)	594,808	-
Parks Services program	-	-	663,000	663,000	8,807	-	(8,807)	663,000	-
Fixtures and Fittings renewal	-	-	220,000	220,000	-	-	-	220,000	-
Residential Aged Care Services - Furniture and Equipment	48,000	-	100,000	148,000	-	-	-	148,000	-
ILU Refurbishments	-	-	100,000	100,000	-	-	-	100,000	-
Right-Of-Ways	-	-	580,000	580,000	-	-	-	580,000	-
Perimeter / Sportsground Fencing Renewal	-	-	8,000	8,000	-	-	-	8,000	-
Replacement of Shade Sails	-	-	16,500	16,500	-	-	-	16,500	-
<b>TOTAL RENEWALS</b>	<b>857,500</b>	<b>1,614,160</b>	<b>17,098,148</b>	<b>19,569,808</b>	<b>537,274</b>	<b>521,250</b>	<b>(16,024)</b>	<b>19,569,808</b>	-
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	<b>9,834,900</b>	<b>11,883,801</b>	<b>60,760,891</b>	<b>82,479,592</b>	<b>673,697</b>	<b>1,727,669</b>	<b>974,069</b>	<b>82,479,592</b>	-

ORDINARY COUNCIL MEETING

31 AUGUST 2021

Performance Graphs

**Financial Performance  
for the period ending 31 July 2021**

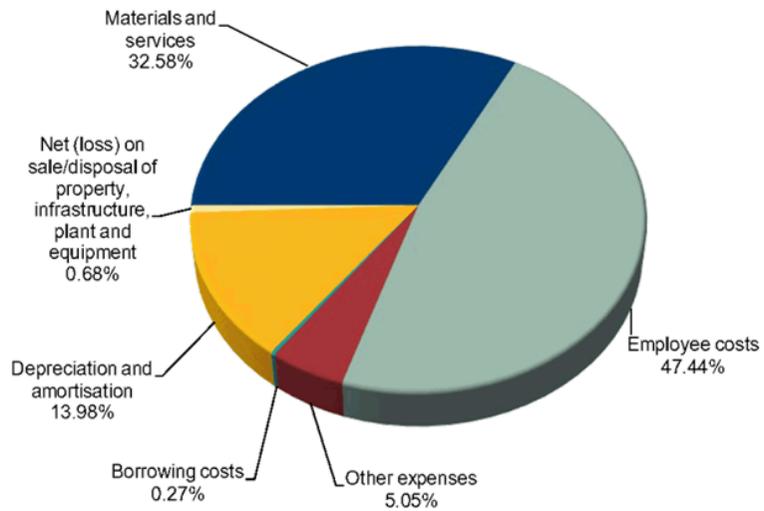


The July 2021 year to date financial performance was \$272k higher than the year-to-date budget mainly due to:

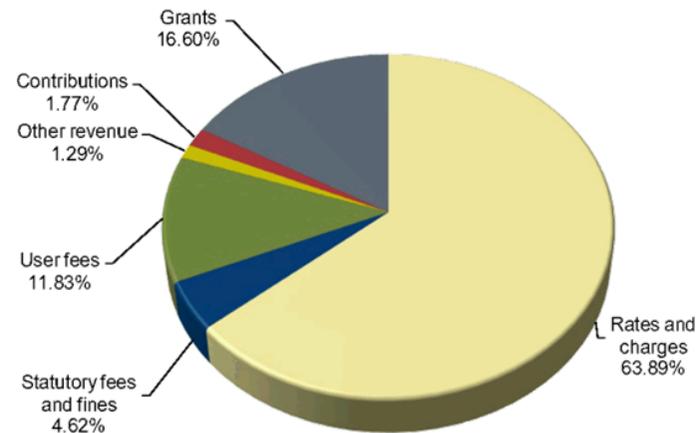
- Better than anticipated income received for Grants \$319k and Contributions (Monetary) \$298k. This is offset by a decrease in User Fees of \$683k and Statutory Fees and Fines \$27k.
- Favourable variances in expenditure items including: Employee Costs \$140k, Materials and Consumables \$134k, Utility Services \$127k and Maintenance \$73k. These are offset by an increase in Contractor Payments \$101k and Other Expenses \$59k.

**Financial Performance  
for the period ending 31 July 2021**

**2021-22 Forecast categories of expenditure**



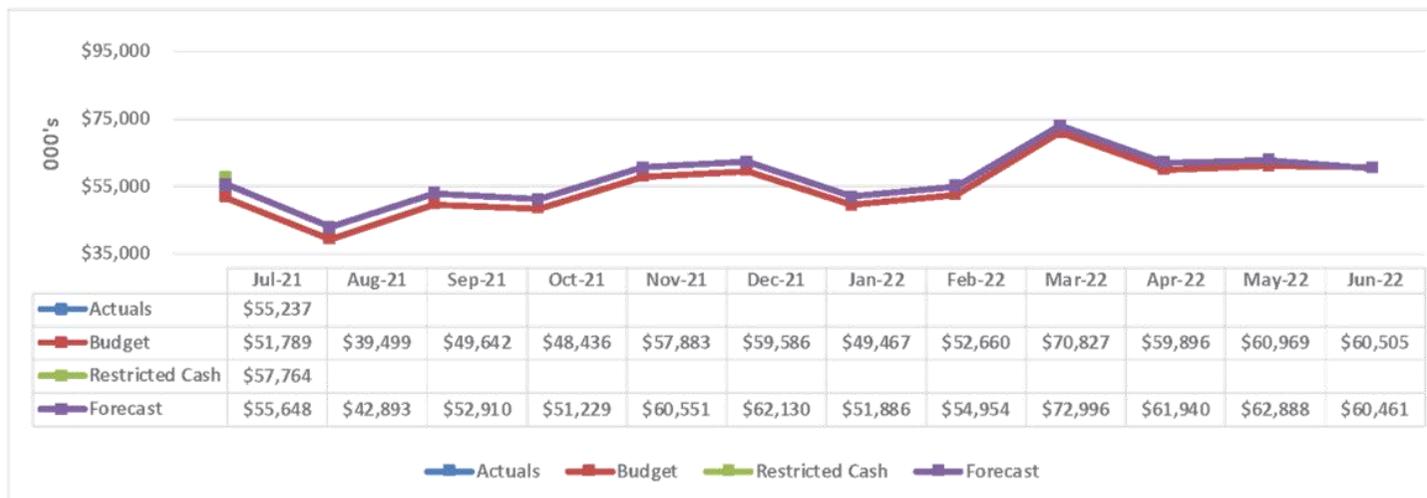
**2021-22 Forecast sources of income**



ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Cash and Investments  
for the period ending 31 July 2021**



- **Cash Balance** – Council’s year to date cash balance of \$55.24m is above budget for the current month. Council’s forecast position to June 2022 of \$60.46m has been adjusted to reflect the movements in Council’s Income Statement and Capital Works Program forecast adjustments.
- **Restricted Cash** – Council has cash assets that are subject to restrictions. Restricted funds as at 31 July 2021 include: residential aged care deposits of \$23.16m, trust funds and deposits of \$6.58m (including asset protection permits), open space reserve of \$27.24m and fire services property levy of \$782k.
- **Return on Investments** – Council has achieved an average return on investments of 0.23% for the month of July 2021. We anticipate this to decline further as the ‘At Call’ rate has been 0.10% since early November 2020 and the average term deposit / bank bills returns are at significantly low rates.

ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Rates Income and Debtors**  
**for the period ending 31 July 2021**

**Rate and Charges Income** – is an important source of revenue, accounting for approximately 60 per cent of the total revenue received by Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.

**Rate Capping** – The Victorian Government's *Fair Go Rates System* (FGRS) limits the maximum increase in Councils' average rates. The amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality.

Each year the Minister for Local Government sets the average rate cap increase for Councils.

The cap for 2021-22 was set at forecast CPI of 1.5% (2% for 2020-21).

**Rate Payments** – Rates are paid in four instalments during the year: February, May, September and November. Council's cash flow is impacted by the timing of rate payments. The following table reflects the rate debtors balance as at 31 July 2021.

Rate Debtors	2021-2022 Year to date
	\$'000
Arrears Brought Forward	12,596
2021-22 Rates & Garbage Generated	124,551
2021-22 Fire Services Property Levy	14,982
<b>Total Rates &amp; Charges</b>	<b>152,128</b>
<b>Payments/Adjustments:</b>	
Glen Eira Pension Rebate	(149)
State Government Rebate	(1,596)
Fire Services Property Levy Rebate	(323)
Receipts	(2,581)
Interest	-
Supplementary Valuations	359
Adjustments	27
<b>Total Payments/Adjustments</b>	<b>(4,263)</b>
<b>Rates &amp; Charges Balance at Month End</b>	<b>147,865</b>

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Financial Strategy**

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In 2019-20 the Auditor-General assessed the financial sustainability risk at an individual Council level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 18 provides indicators for Glen Eira City Council.

**Financial sustainability risk indicator**

Indicator	Formula	Description
Net result margin (%)	Net result/Total revenue	<p>A positive result indicates a surplus, and the larger the percentage, the stronger the result.</p> <p>A negative result indicates a deficit. Operating deficits cannot be sustained in the long term.</p> <p>The net result and total revenue are obtained from the comprehensive operating statement.</p>
Adjusted underlying result (%)	Adjusted underlying surplus (or deficit)/ Adjusted underlying revenue	<p>This measures an entity's ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result.</p> <p>A surplus or increasing surplus suggests an improvement in the operating position.</p>
Liquidity (ratio)	Current assets/ Current liabilities	<p>This measures the ability to pay existing liabilities in the next 12 months.</p> <p>A ratio of one or more means that there are more cash and liquid assets than short-term liabilities.</p>
Internal financing (%)	Net operating cashflow/Net capital expenditure	<p>This measures the ability of an entity to finance capital works from generated cashflow.</p> <p>The higher the percentage, the greater the ability for the entity to finance capital works from their own funds.</p> <p>Net operating cashflows and net capital expenditure are obtained from the cashflow statement.</p> <p>Note: The internal financing ratio cannot be less than zero. Where a calculation has produced a negative result, this has been rounded up to 0 per cent.</p>
Indebtedness (%)	Non-current liabilities/Own-sourced revenue	<p>This assesses an entity's ability to pay the principal and interest on borrowings, as and when they fall due, from the funds it generates.</p> <p>The lower the ratio, the less revenue the entity is required to use to repay its total debt.</p> <p>Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.</p>
Capital replacement (ratio)	Cash outflows for the addition of new infrastructure, property, plant and equipment/ Depreciation	<p>Comparison of the rate of spending on new infrastructure, property, plant and equipment with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciating rate.</p> <p>This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations and borrowing is not an option. Cash outflows for infrastructure are taken from the cashflow statement. Depreciation is taken from the comprehensive operating statement.</p>
Renewal gap (ratio)	Renewal and upgrade expenditure/Depreciation	<p>This compares the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation.</p> <p>Ratios higher than 1.0 indicate that spending on existing assets is faster than the depreciation rate.</p>

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Financial Strategy (continued)****Financial sustainability risk assessment criteria**

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Adjusted underlying result	Liquidity	Internal financing	Indebtedness	Capital replacement	Renewal gap
High	Less than negative 10% Insufficient revenue is being generated to fund operations and asset renewal.	Less than 0% Insufficient surplus being generated to fund operations	Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.	Less than 75% Limited cash generated from operations to fund new assets and asset renewal.	More than 60% Potentially long-term concern over ability to repay debt levels from own-source revenue.	Less than 1.0 Spending on capital works has not kept pace with consumption of assets.	Less than 0.5 Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10%–0% A risk of long-term run down to cash reserves and inability to fund asset renewals.	0%–5% Surplus being generated to fund operations	0.75–1.0 Need for caution with cashflow, as issues could arise with meeting obligations as they fall due.	75–100% May not be generating sufficient cash from operations to fund new assets.	40–60% Some concern over the ability to repay debt from own-source revenue.	1.0–1.5 May indicate spending on asset renewal is insufficient.	0.5–1.0 May indicate insufficient spending on renewal of existing assets.
Low	More than 0% Generating surpluses consistently.	More than 5% Generating strong surpluses to fund operations	More than 1.0 No immediate issues with repaying short-term liabilities as they fall due.	More than 100% Generating enough cash from operations to fund new assets.	40% or less No concern over the ability to repay debt from own-source revenue.	More than 1.5 Low risk of insufficient spending on asset renewal.	More than 1.0 Low risk of insufficient spending on asset base.

Source: VAGO.

## ORDINARY COUNCIL MEETING

31 AUGUST 2021

**Financial Strategy (continued)**Monthly Report Relative to Financial Strategy

Financial Sustainability Risk Indicators	Objective	Unaudited 2020-2021 Actuals	Unaudited Risk 2020-2021	2021-2022 Annual Budget as at 30 June 2022	2021-2022 Annual Forecast as at 30 June 2022	2021-2022 Risk based on Annual Forecast as at 30 June 2022	Comment
(1) Net Result	To generate surpluses consistently greater than 0%.	0.29%	Low	5.67%	5.47%	Low	Council is generating positive surpluses.
(2) Underlying Result (%)	Ability to generate surplus in the ordinary course of business, excluding non-recurrent capital grants and non-monetary asset contributions to fund capital expenditure from net result. Low risk indicator to be more than 5%.	-2.91%	High	-0.45%	-0.66%	High	Council anticipates a low underlying result during 2021-22 due to our reduced ability to generate fee income during the COVID-19 pandemic.
(3) Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. Low risk - indicator is to be greater than 1.0.	1.21	Low	0.94	0.97	Medium	Council's forecast to 30 June 2022 indicates a Liquidity Ratio of slightly lower than 1.0.
(4) Internal Financing	Generating enough cash from operations to fund new assets. Low risk indicator is to be greater than 100%.	43%	High	60%	52%	High	Council is restricted in generating cash due to our COVID-19 responses in the short term. Measures to correct this will be sought over the coming months.
(5) Indebtedness	Lower than 40% relates to the ability to repay debt from own-source revenue.	8.56%	Low	22.87%	24.08%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
(6) Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. Low risk indicator is to be more than 1.5.	1.34	Medium	3.31	3.20	Low	Council operates at a low level of risk with respect to capital replacement.
(7) Renewal Gap	To ensure there is sufficient spending on Council's asset base. Low risk indicator is to be greater than 1.0.	0.89	Medium	2.23	2.23	Low	Council spends sufficient funds on its asset base.

## 8.6 ADOPTION OF 2020-21 FINANCIAL REPORT

**Author:** John Vastianos, Chief Financial Officer

**Trim No:** 20/1355180

**Attachments:** Nil

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### PURPOSE AND SUMMARY

To adopt the 2020-21 Financial Statements and Performance Statement 'in principle' for forwarding to the Victorian Auditor-General.

### RECOMMENDATION

That Council:

1. adopts the 2020-21 Financial Statements and Performance Statement 'in principle', subject to no significant changes by the Auditor-General; and
2. notes that the Mayor (Cr Margaret Esakoff) and Deputy Mayor (Cr Jim Magee) have been appointed to sign the Financial Statements and Performance Statement once they have been returned by the Victorian Auditor-General.

### BACKGROUND

At the 19 May 2021 Ordinary Council Meeting, Council approved the Mayor and Deputy Mayor to sign the 2020-21 Financial Statements and Performance Statement.

The State Government has a structured process to apply to Financial Statements. Council is required to consider the proposed Financial Statements after the external audit agent has performed its role but before the audit by the Victorian Auditor-General is finalised.

### ISSUES AND DISCUSSION

The 2020-21 Financial Statements have been prepared to meet the following timetable:

#### **(a) Friday, 13 August 2021 (Audit & Risk Committee Meeting)**

The Audit and Risk Committee considered the Financial Statements and the Performance Statement (circulated to Committee members).

A representative of the Victorian Auditor-General's Office (VAGO) attended this meeting to give advice to the Committee and answer questions.

The Audit and Risk Committee has recommended to Council that the statements be adopted 'in principle', subject to minor amendments, and subject to no significant changes by the Auditor-General.

#### **(b) Tuesday, 31 August 2021 (Ordinary Council Meeting)**

Council is asked to adopt the Financial Statements and Performance Statement, as reviewed by the Audit and Risk Committee, 'in principle' and two Councillors to sign the Statements later in the process.

**(c) Wednesday, 1 September 2021**

Council to forward to VAGO an 'annual reporting package' including the audited statements and a copy of the Council resolution adopting the financial statements 'in principle'.

**(d) Friday, 3 September 2021 (estimate)**

The Auditor-General to return the statements to Council for follow up of queries and to arrange the sign-off by two Councillors, CEO and the Principal Accounting Officer.

**(e) Mid-September (estimate)**

The Auditor-General report issued, and the Annual Report completed and submitted to the Minister.

**FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

Financial conclusions should not be drawn until after the statements are audited and finalised by the Auditor-Generals Office. The draft information, however, shows that the result for Council is an Operating Surplus. Any review of the operating surplus should be undertaken only with reference to the accompanying notes.

**POLICY AND LEGISLATIVE IMPLICATIONS****(i) Local Government Act 2020**

- Division 3—Reporting – Annual Report – Sections, 98,99 & 100.
- Division 8—Audit and Risk Committee – Sections 53 & 54.

**(ii) Local Government (Planning and Reporting) Regulations 2020**

- Division 2 — Performance Statement – Section 13 Certification of Performance Statement
- Division 3 — Financial Statements – Section 15 Certification of Financial Statements.

**(iii) Audit Act 1994 – Part 3 (Financial Audits)****COMMUNICATION AND ENGAGEMENT**

The Audit and Risk Committee met on 13 August 2021 and considered the accounts and recommended that the accounts be adopted in principle, subject to some minor amendments, and subject to no significant changes by the Auditor-General.

**LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Council is expected to assure itself that due process has been followed (e.g. by the activities of the independent external auditors, etc.) to ensure that the statements represent the financial position of the Council. In Glen Eira, this role is carried out mainly through the Audit and Risk Committee with its mix of Council representatives and independent members.

## 8.7 AUDIT & RISK COMMITTEE BIENNIAL REPORT (MAR-AUG 2021)

**Author:** John Vastianos, Chief Financial Officer

**Trim No:** 21/1170582

**Attachments:** 1. *Biannual Report (March - August 2021)* [↓](#)

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### PURPOSE AND SUMMARY

For Council to note the Audit and Risk Committee Report for the period March 2021 to August 2021.

### RECOMMENDATION

That Council note the Audit and Risk Committee's Biannual Report for the period March 2021 to August 2021 in accordance with the provisions of the *Local Government Act 2020*.

### BACKGROUND

The *Local Government Act 2020* received Royal Assent on 24 March 2020. Sections 53 and 54 of the *Local Government Act 2020* has expanded the scope of the Audit and Risk Committee required by Section 139 of the *Local Government Act 1989*, introducing the requirement that Council must approve the first Audit and Risk Committee Charter and establish the first Audit and Risk Committee on or before 1 September 2020.

In accordance with Audit and Risk Committee Charter (section 6 on 'Reporting') and sections 53 and 54 of the *Local Government Act 2020*, the Chairperson will prepare a report to Council through the Chief Executive Officer on the Committee's activities twice per annum.

One of these reports will be prepared after the meeting at which the annual Financial Report and the annual Performance Statement have been considered and recommended to Council for adoption, such report indicating how the Committee has discharged its responsibilities as set out in this Charter for the previous year.

### ISSUES AND DISCUSSION

The Audit and Risk Committee considered and approved a report on its work for the period March 2021 to August 2021 at the meeting held on 13 August 2021, and recommended the report be considered at Council for endorsement (refer to Attachment 1).

### POLICY AND LEGISLATIVE IMPLICATIONS

1. *Local Government Act 2020:*
  - Division 8—Audit and Risk Committee
    - Section 53: Council must establish an Audit and Risk Committee
    - Section 54: Audit and Risk Committee Charter
2. *Glen Eira City Council Audit & Risk Committee Charter (endorsed 11 August 2020)*

### COMMUNICATION AND ENGAGEMENT

Not Applicable.

### LINK TO COUNCIL AND COMMUNITY PLAN

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

The Audit and Risk Committee is an important part of Council's commitment to good governance and probity. The actions outlined in this report ensure that Council's approach remains consistent with leading practice.

## **GLEN EIRA CITY COUNCIL**

# **AUDIT & RISK COMMITTEE BIENNIAL REPORT**

**For the period March 2021 to August 2021**

**Ordinary Council Meeting: 31 August 2021**

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

## 1. Introduction

The Audit & Risk Committee (Committee) was established in accordance with section 53 of the *Local Government Act 2020*. The main role of the Committee is to monitor and advise Council in the areas of financial and performance reporting, risk management and internal control environment, fraud prevention systems and controls; compliance including policies, procedures, laws and regulations; internal audit; and external audit. The Committee is supported in its role by the advice of internal and external audit, and other assurance providers that may be appointed by management or Council from time to time.

The Glen Eira Audit and Risk Committee Charter and *Local Government Act 2020* requires the Committee to:

- prepare a biannual audit and risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations; and
- provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting.

The last report of the Committee to Council was on 16 March 2021 and covered activities of the Committee in its meetings held from December 2020 to February 2021. This report of the Committee covers activities from March 2021 to August 2021 and is the third report under the *Local Government Act 2020*.

## 2. Committee Members

From March 2021 to August 2021, the Committee membership included:

### Independent Members

- Lisa Woolmer (chairperson)
- Craig Geddes
- Menchi Schneier

### Councillor Representatives (appointed 24 November 2020)

- Cr Simone Zmood
- Cr Neil Pilling
- Cr Margaret Esakoff (substitute member)
- Cr Jim Magee (substitute member)

## 3. Committee Meetings

The Committee meets for approximately three to four hours five times per year, with four ordinary meetings of the Committee and one meeting focused on year-end financial and performance reporting. The number of Committee meetings held, and the number of meetings attended by each Committee member, from March 2021 to August 2021 were:

Committee Member	28 May 2021	13 August 2021
Lisa Woolmer (chairperson)	1	1
Craig Geddes (independent)	1	1
Menchi Schneier (independent)	1	1
Cr Simone Zmood (councillor representative)	1	1
Cr Neil Pilling (councillor representative)	1	-

The CEO and CFO attended both meetings as did representatives from Council's auditors.

The Committee's agenda is based on its work plan which is developed by the Committee in line with the Charter and monitored at every Committee meeting. The minutes of Committee meetings were included in the next available Ordinary Council Meeting agenda and were noted as part of the public proceedings of the Council.

#### **4. Committee Activities**

##### ***a) Financial and Performance Reporting***

During the period, the Committee monitored the 2020-21 financial and performance reporting process including:

- Monthly Financial Management Report, Quarterly Services Performance Report and mid-year review of the Local Government Performance Reporting Framework;
- Management papers on expected financial reporting issues such as the impact of new accounting standards and areas requiring judgement or estimate;
- Interim and final management letters which outline findings by VAGO from the 2020-21 audit work completed – there were no open high or moderate risk rated findings at year end; and
- 2020-21 VAGO Closing Report which outlines the final audit results.

At the August 2021 meeting, management briefed the Committee on the 2020-21 Financial and Performance Statements and VAGO confirmed their expectation that unmodified audit opinions would be issued on these statements.

Key areas of financial statement focus for the Committee in 2020-21 were: the impacts of COVID-19 and associated disclosures; asset valuations; impairment of assets; recoverability of receivables; impact of accounting standards, treatment of COVID-19 related funding; and subsequent events including the impact of ongoing uncertainty in the current environment. The impacts of COVID-19 were also an area of focus in the Committee's review of the Performance Statement.

Other year-end reporting matters were discussed including the Clayton South Regional Landfill draft accounts, the Local Government Performance Reporting Framework Governance and Management Checklist and the status of funding acquittals and other statutory reporting obligations.

**b) Risk Management, Fraud, and Internal Control**

The Committee receives information and advice on the risk and internal control environment from multiple sources including management reviews, internal and external audit.

Council continues to strengthen its risk management framework. The Committee received business unit risk management reports at each meeting, in line with the rolling risk program, and providing information on how Council's risk management framework is working in practice. Complementing this rolling program has been a focus on:

- Updates on Council's Risk Management Framework including strategic risks and treatment plans;
- The continued roll out of the implementation of a risk register within CAMMS;
- The Strategic Assurance Map following a benchmarking review and incorporating the three lines of defence;
- Update on policies, systems and controls including the impact of overarching governance principles under the LGA 2020;
- Residential aged care services including:
  - the consolidation of its Residential Aged Care Services onto two sites - Rosstown Community and Warrawee Nursing Home;
  - the impacts of the Royal Commission into Aged Care Quality and Safety; and
  - updates on key risks and issues including the impact of COVID-19 and the vaccine rollout.
- Business continuity and pandemic planning and response activities in light of COVID-19; and
- The governance arrangements and management of obligations by the Clayton South Regional Landfill Joint Venture considering the impacts for Council.

The Committee also received updates on the work of integrity agencies e.g., Ombudsman Victoria and VAGO, and discussed management's assessment of applicable learnings. Areas discussed include the:

- VAGO Report – Maintaining Local Roads;
- VAGO Report – 2019-20 LG Audits; and
- Ombudsman Investigation – Ratepayers in Financial Hardship.

Information papers on key programs of work such as Working for Victoria Program and Council's Transformation and Corporate Performance Reporting were also provided to the Committee.

**c) Compliance**

The Committee noted the following updates on key compliance obligations:

- Council's program of work to implement the *Local Government Act 2020* (which received Royal Assent on 24 March 2020);
- Review of Councillor expenses and gifts, benefits and hospitality; and
- Council's progress on implementing the Gender Equality Act requirements.

**d) Internal Audit**

During the period, Council's internal auditors (HLB Mann Judd) tabled the following audits in accordance with Council's 2020-21 Internal Audit Plan:

- Response to COVID-19 Pandemic; and
- Risk Management Review.

The status of implementation of actions by management to address internal audit findings continued to be monitored at each ordinary meeting of the Committee.

At the May meeting, the Committee also:

- Reviewed the scope of the Strategic Internal Audit Plan covering the years 2021-22 to 2023-24, and recommended the CEO approve the 2021-22 Plan; and
- Reviewed Council's Internal Audit Charter to determine that it provided an appropriate functional and organisational framework to enable Council's internal audit function to operate effectively.

**e) External Audit - Victorian Auditor-General's Office (VAGO)**

At the May meeting, Mr Chummar (Local Government Sector Director from the Victorian Auditor-General's Office) briefed the Committee on the interim audit and the stages of Council's 2020-21 audit. A further briefing was provided by Mr Chummar at the August 2021 meeting in relation to the final audit outcomes.

**5. Acknowledgements**

The Committee acknowledges the work of management, internal audit, external audit and others in supporting it to fulfill its role during the year. The Chairperson also acknowledges the significant contribution of independent and Councillor members both at, and between Committee meetings.

**8.8 AUDIT & RISK COMMITTEE - EXTENSION OF INDEPENDENT MEMBER TERMS**

**Author:** John Vastianos, Chief Financial Officer

**Trim No:** 21/1200288

**Attachments:** Nil

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**EXECUTIVE SUMMARY**

To extend Council's Audit and Risk Committee Independent Member terms.

**RECOMMENDATION**

That Council reappoints:

1. Ms Lisa Woolmer, Independent Member, for a further one-year extension until 1 January 2023;
2. Ms Lisa Woolmer as Chairperson of Council's Audit and Risk Committee (effective 1 January 2022);
3. Mr Craig Geddes, Independent Member, for a further one-year extension until 1 January 2025; and
4. Mr Menchi Schneier, Independent Member, for a further one-year extension until 1 January 2024.

**BACKGROUND**

The Audit and Risk Committee (the Committee) provides support to Council in discharging its oversight responsibilities related to financial and performance reporting; risk management; fraud prevention systems and control; Council's performance regarding compliance with its policies and legislative and regulatory requirements; maintenance of a sound internal control environment; and assurance activities including internal and external audit. It acts in this capacity by monitoring, reviewing, endorsing and advising on the above matters as set out in its Charter.

The Committee has no executive authority and no delegated financial responsibilities and is therefore independent of management.

The Committee is not a delegated committee but is directly responsible to Council for discharging its responsibilities as set out in its Charter. The Committee has no delegated authority from Council unless specifically provided by Council from time to time and any such authority shall be temporary and may only relate to specific matters as directed by Council.

**ISSUES AND DISCUSSION**

The Charter of the Committee states that independent members will typically be appointed for three-year terms subject to a maximum of nine years in total. Terms will be scheduled to facilitate continuity of the Committee such that no more than one independent member's term ceases within the one year.

In addition, independent members must collectively have expertise in financial management and reporting, risk management, and public sector management.

The table below highlights the original appointment date of the independent members and the recommended extension to ensure continuity of the roles:

Independent Member	Original Appointment Date	Current Term Expiration Date	Proposed Extension	Length of Term
Ms Lisa Woolmer (Chairperson appointed March 2018)	January 2015	January 2022	January 2023	8 years
Mr Craig Geddes	February 2018	January 2024	January 2025	7 years
Mr Menchi Schneier	January 2020	January 2023	January 2024	4 years

### ***Extension of Chairperson***

Ms Lisa Woolmer was appointed as an Independent Member of Council's Committee in 2015 and has demonstrated a high level of professional capability across that period. Ms Woolmer has indicated that she would be delighted to continue the role of Chairperson should that be the resolution of the Council. Mr Geddes and Mr Schneier have also expressed their enthusiasm to be extended as Independent Members of the Committee.

Ms Woolmer, Mr Geddes and Mr Schneier have all provided the Committee with a high level of expertise in senior business, management, finance, accounting, financial reporting, auditing requirements, risk management and corporate governance.

### **FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

The Committee meets for approximately three to four hours five times per annum.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

*Local Government Act 2020:*

- Division 1—Role and powers of a Council
  - Section 9: Overarching governance principles and supporting principles
- Division 8—Audit and Risk Committee
  - Section 53: Council must establish an Audit and Risk Committee
  - Section 54: Audit and Risk Committee Charter

### **COMMUNICATION AND ENGAGEMENT**

Not applicable.

### **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

That Council endorses the recommendation outlined in this report in accordance with the requirements of Council's Audit and Risk Committee Charter and the *Local Government Act 2020*.

The Audit and Risk Committee is an important part of Council's commitment to good governance and probity. The actions outlined in this report ensure that Council's approach remains consistent with its legislative responsibilities and leading practice.

**8.9 AUDIT & RISK COMMITTEE MINUTES (13 AUGUST 2021)**

**Author:** John Vastianos, Chief Financial Officer

**Trim No:** 21/1170566

**Attachments:** 1. *Committee Minutes 13 August 2021* [↓](#)

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**PURPOSE AND SUMMARY**

For Council to approve the Audit & Risk Committee minutes from the meeting held on 13 August 2021.

**RECOMMENDATION**

That the minutes of the Audit & Risk Committee meeting held on 13 August 2021 as shown in Attachment 1 to the report be approved.

**BACKGROUND**

The City of Glen Eira has established an Audit & Risk Committee (the Committee) pursuant to Section 53 of the *Local Government Act 2020* (the Act) to support Council in discharging its oversight responsibilities related to financial and performance reporting, risk management, fraud prevention systems and control, Council's performance with regard to compliance with its policies and legislative and regulatory requirements, maintenance of a sound internal control environment, and assurance activities including internal and external audit. It acts in this capacity by monitoring, reviewing, endorsing and advising on the above matters as set out in its Charter.

The Committee has no executive authority and no delegated financial responsibilities and is therefore independent of management.

The Committee is not a delegated committee but is directly responsible to Council for discharging its responsibilities as set out in the Charter. The Committee has no delegated authority from Council unless specifically provided by Council from time to time and any such authority shall be temporary and may only relate to specific matters as directed by Council.

**ISSUES AND DISCUSSION**

In accordance with the Committee's Charter (section 4.6) and sections 53 and 54 of the *Local Government Act 2020*, minutes will be prepared for all meetings and provided to Council at the first available opportunity after clearance by the Committee Chairperson. The draft minutes will be formally tabled and confirmed by the Committee at the following Committee meeting.

**FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

The Committee meets for approximately three to four hours five times per year.

**POLICY AND LEGISLATIVE IMPLICATIONS**

1. *Local Government Act 2020:*
  - Division 8—Audit and Risk Committee
    - Section 53: Council must establish an Audit and Risk Committee
    - Section 54: Audit and Risk Committee Charter
2. *Glen Eira City Council Audit & Risk Committee Charter (endorsed 11 August 2020)*

**COMMUNICATION AND ENGAGEMENT**

Not applicable

**LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

The Audit and Risk Committee is an important part of Council's commitment to good governance and probity. The actions outlined in this report ensure that Council's approach remains consistent with legislation and leading practice.



GLEN EIRA  
CITY COUNCIL

# GLEN EIRA CITY COUNCIL AUDIT AND RISK COMMITTEE

## Minutes of Friday, 13 August 2021

**Meeting : 8am, online via Zoom**

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### Committee Attendees:

#### ***Committee Members***

Lisa Woolmer, Chairperson  
Craig Geddes, Independent Member  
Menchi Schneier, Independent Member  
Cr Simone Zmood, Committee Member  
Cr Margaret Esakoff, Substitute Committee Member  
Cr Jim Magee, Substitute Committee Member

#### ***External Auditors (Victorian Auditor-General's Office)***

Sanchu Chummar, Senior Manager Financial Audit  
Kevin Chan, Acting Senior Manager — Data Analytics

#### ***Council Officers***

Rebecca McKenzie, Chief Executive Officer  
Peter Swabey, Director Corporate Services  
John Vastianos, Chief Financial Officer

#### ***Apologies***

Cr Neil Pilling, Committee Member  
Roberta Skliros, Assistant Auditor-General, Financial Audit

#### ***Minutes***

Alon Milstein, Financial Accountant

The Committee met at 8am in-camera in discussion of broad issues facing Council and the risk elements thereof. Mr Chummar and Mr Chan from the Victorian Auditor-General's Office (VAGO) joined the in-camera discussion at 8:00am.

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**AUDIT AND RISK COMMITTEE**  
**Friday, 13 August 2021**  
**Online Via Zoom**  
**MINUTES**

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**1. WELCOME AND APOLOGIES**

At 8:30am, the Chairperson opened the meeting and noted apologies from Cr Pilling and Roberta Skliros, Assistant Auditor-General. The Chairperson also congratulated Mr Schneier on his promotion to partnership at Ernst & Young.

**2. DISCLOSURE OF INTERESTS, CONFLICTS, BREACHES OF ANY ACT**

**DISCLOSURE OF INTERESTS, CONFLICTS, BREACHES OF ANY ACT**

The Chairperson asked if there were any further updates to the tabled register to be declared and whether any person present was aware of any breaches of the *Local Government Act*, or any other irregularity or matters which should be brought before the Committee.

No breaches, irregularities or matters were reported.

The Committee noted the Register of Interests of independent members.

**3. CONFIRMATION OF AGENDA**

The agenda of the Committee was confirmed, with agreement that the order of items would be tailored to discuss the Year End matters first and the remaining items thereafter.

**4. MINUTES OF PREVIOUS MEETING 28 MAY 2021**

The minutes of the previous Audit and Risk Committee meeting held on 28 May 2021 were confirmed subject to some typographical changes.

The Committee noted the following:

- Tender advisors from KPMG, the CFO and the Chairperson of the Audit and Risk Committee were present during the Councillor Assembly discussion of the draft loan tender report on 13 July 2021.
- The CFO's update on the progress of the tender for Council to proceed with the borrowings, given the large capital works program in accordance with Council's adopted Long-Term Financial Plan.

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**AUDIT AND RISK COMMITTEE MEETING MINUTES****13 AUGUST 2021**

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**5. ACTION ITEMS ARISING FROM MINUTES****5.1 ACTION ITEMS ARISING FROM MINUTES**

The Committee noted the updated actions arising from minutes and outstanding issues carried over to the next Committee meeting.

**6. FINANCIAL AND PERFORMANCE REPORTING****6.1 2020-21 DRAFT FINANCIAL REPORT**

The CFO provided an overview of the 2020-21 Draft Financial Report including:

- Key variances between 2020-21 and Council's Budget in the Financial Statements and Performance Statement;
- Impact of COVID-19 on Council's Financial Statements including the initiatives endorsed by Council as part of the stimulus package;
- Treatment of Council's interest in the Regional Landfill Clayton South Joint Venture and associated disclosures;
- Disclosures relating to residential aged care facilities;
- Valuations of Council's assets including land and land under roads.

Following the CFO's presentation, the VAGO year-end reports were considered and the Chairperson led a 'page turn' of the statements.

The Committee considered the 2020-21 Draft Financial Statements and Performance Statements in detail and noted the questions emailed from Ms Woolmer, Mr Geddes and Mr Schneider, before the meeting, and management's responses to these, as circulated.

The Committee discussed areas requiring further clarification with management or VAGO including the reasons for variances to budget and/or the prior year, accounting treatments and disclosures for new or changed items, various other disclosures and Council's approach to new areas compared with others in the sector. The Committee suggested some editorial changes to the 2020-21 year-end financial statements.

The Chairperson expressed the Committee's appreciation to both the CFO and the team and to VAGO for their efforts in completing the Financial Statements and Performance Statement, and audit processes. The CFO thanked VAGO for their collaborative approach to the audit and professional working relationship with Council.

Following its review of the 2020-21 Draft Financial Statements and Performance Statement the Committee recommended that Council adopts, in principle, the Financial Statements and Performance Statement, subject to final review for subsequent events up to the date of signing, adjustments requested by the Committee at its meeting held on Friday, 13 August 2021 and subject to no significant changes requested by the Victorian Auditor-General's Office (VAGO).

**ACTION**

Management is to provide a response to VAGO and the Committee on its review of any subsequent events (in particular) relating to COVID-19 and any material impacts on the 2020-21 Draft Financial Report prior to the signing of the accounts.

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**AUDIT AND RISK COMMITTEE MEETING MINUTES****13 AUGUST 2021**

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The CEO to provide an update to the Committee on Council's consultation process and framework review of the proposed car park projects resulting from funding received for the Urban Congestion Fund. The CEO confirmed that the outcome of the consultation did not impact the 2020-21 Draft Financial Statements.

**6.2 VAGO CLOSING REPORT**

Mr Chummar presented the Closing Report. The Closing Report confirmed the status of completion of audit work and the expectation that, subject to finalisation of minor outstanding matters as listed in the report, unmodified opinions will be issued on the financial and performance statements.

**6.3 CLAYTON LANDFILL (2020-21 DRAFT ACCOUNTS)**

The Committee noted the 2020-21 draft accounts of the Regional Landfill Clayton South Joint Venture, and that officers will advise the Committee of any material changes to the final accounts, together with any impact on Council's financial statements.

The Committee noted the timing of the VAGO audit of the landfill accounts and the verbal update from Mr Chummar about the increase in the landfill rehabilitation provision for the year ended 30 June 2021. The Committee also noted the questions from Ms Woolmer and management's response to these, as circulated.

**6.4 OTHER YEAR END REPORTING MATTERS**

The Committee noted the other year reporting matters including the 2020-21 Local Government Performance Reporting Framework Governance and Management checklist. A minor amendment to commentary of the status of the fraud policy was agreed.

The status of Council's acquittals and other statutory returns was noted.

**ACTION**

Management to provide a listing of proposed policy reviews and timeframes at a future meeting.

**7. RISK MANAGEMENT**

Nil

**8. FRAUD PREVENTION SYSTEMS AND CONTROLS**

Nil

**9. COMPLIANCE MANAGEMENT**

Nil

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**AUDIT AND RISK COMMITTEE MEETING MINUTES****13 AUGUST 2021**

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**10. INTERNAL CONTROL ENVIRONMENT**

Nil

**11. INTERNAL AUDIT****11.1 FINANCIAL CONTROLS - INCLUDING DATA ANALYTICS (DRAFT SCOPE)**

The Committee reviewed and recommended the proposed scope for the review of Council's Financial Controls (including data analytics), subject to amendments discussed.

**11.2 DEPOT OPERATIONS (DRAFT SCOPE)**

The Committee reviewed and recommended the proposed scope for the review of Council's Depot Operations, subject to amendments discussed.

**11.3 IT CYBER SECURITY - INCLUDING STAFF AWARENESS (DRAFT SCOPE)**

The Committee reviewed and recommended the proposed scope for the review of Council's IT Cyber Security, subject to amendments discussed and clarification of the framework to be used for the assessment of cyber security maturity.

**ACTION**

Management to clarify the use of the proposed audit framework assessment (Australian Signals Directorates 'Essential Eight') with a verbal update at the next meeting.

**12. EXTERNAL AUDIT****12.1 VAGO MANAGEMENT LETTERS**

Mr Chummar presented the draft final management letter and noted the July VAGO sector update and circular "Fraud Awareness Notice".

The Committee noted the 2020-21 VAGO Management Letters including the draft Final Management Letter and draft Management Representation Letter.

**ACTION**

An update from the CFO be provided on Council's response to the VAGO "Fraud Awareness Notice" recently circulated.

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**AUDIT AND RISK COMMITTEE MEETING MINUTES****13 AUGUST 2021**

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**13. AUDIT AND RISK COMMITTEE ITEMS****13.1 2021 COMMITTEE WORK PLAN**

The Committee noted the Committee's Work Plan for the 2021 calendar year subject to any amendments.

**13.2 AUDIT & RISK COMMITTEE BIENNIAL REPORT**

The Chairperson confirmed the requirements under the *Local Government Act 2020* that the Committee must report on its activities to Council twice per annum.

The CFO presented the draft biennial report covering the period from March 2021 to August 2021.

The Committee considered and approved the report on its work for the period covering March 2021 to August 2021 (subject to minor amendments) and recommended the CEO to include the draft report for consideration by Council at the next practicable Ordinary Council Meeting.

**14. INFORMATION & UPDATE ON ITEMS (INFORMATION ONLY, NOT ACTION)**

Nil

**15. GENERAL BUSINESS****15.1 GENERAL BUSINESS**

The Committee noted and discussed General Business Agenda Items including upcoming meetings for 2021. Currently meetings are scheduled for 3 September 2021 and 26 November 2021.

**16. AUDIT AND RISK COMMITTEE (MEMBERS ONLY)**

Nil

**17. CLOSURE OF MEETING**

The meeting concluded at 10:10am

**9. URGENT BUSINESS**

**10. ORDINARY BUSINESS**

**10.1 Requests for reports from a member of Council staff**

**10.2 Right of reply**

**10.3 Notice of Motion**

**10.4 Councillor questions**

**10.5 Written public questions to Council**

**11. CONFIDENTIAL ITEMS****RECOMMENDATION**

That pursuant to Section 66(1) and 66(2)(a) of the Local Government Act 2020, the Council resolves that so much of this meeting be closed to members of the public, as is required for Council to consider the following matters that are confidential in accordance with Section 3(1) of the Act:

**11.1 Employment Matter**

This agenda item is confidential information for the purposes of section 3(1) of the Local Government Act 2020:

- because it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)); and
- Relates to a personnel matter.

**12. CLOSURE OF MEETING**