



**GLEN EIRA
COMMUNITY GRANTS
ADVISORY COMMITTEE MEETING**

MINUTES

**Tuesday 8 August 2023
Ogaki Room - Glen Eira Town Hall**

The Community Grants Advisory Committee meeting commenced at 5:34pm

Present:

Councillors: Cr Sam Parasol (Chair) Glen Eira Councillor Committee Member
Cr Sue Pennicuik Glen Eira Councillor Committee Member
Cr Li Zhang Glen Eira Councillor Committee Member

Council Staff: Mark Saunders Director Community Wellbeing
Sharon Sykes Manager Community Development
Ros Porter Acting Coordinator Community Strengthening

1 Welcome and Acknowledgement of Country

2 Reminder to declare any conflicts of interest in any items on the agenda

There were no Conflict of Interests declared at the meeting.

3 Action Items Update from Committee meetings held Monday 26 June and Thursday 20 July

Title/Item	Action	Update	Responsible Officer	Active/Closed
Review of Community Grants Policy	Officers will develop a draft Community Grants Policy which will be presented to Council for endorsement following Governance and Risk Committee feedback.	Draft Community Grants Policy was presented to the Governance and Risk Committee on 25 May and is scheduled to be presented for Council endorsement on 26 September 2023.	Ros Porter	Active
Youth Excellence Grant - Augustas Buividas	The Committee recommends that Council funds Augustas Buividas a Youth Excellence Grant of \$1,200 to assist with his participation in 2023 Optimist Sailing World Championship in Spain.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Applicant notified of successful Youth Excellence Grant.	Shae Elms	Closed

Title/Item	Action	Update	Responsible Officer	Active/Closed
Facility Hire Grant - Ajax Junior Football Club	The Committee recommends that Council funds a Facility Hire Grant of \$148 to Ajax Junior Football Club to run a <i>Play On</i> session at the Caulfield Park Pavilion on 4 May 2023.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed
Facility Hire Grant - Scope (Aust) Ltd	The Committee recommends that Council funds a Facility Hire Grant of \$4,329 for Scope (Aust) Ltd to run a weekly Socialising through Dance and Movement program in the Packer Park Function Room from July 2023 to June 2024.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed
Facility Hire Grant - Glen Eira City Choir	The Committee recommends that Council funds a Facility Hire Grant of \$1,561 for the Glen Eira City Choir to hold its Songs of the World rehearsal and Concert in the Auditorium on 27 and 28 October 2023.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed
Facility Hire Grant - Victorian Association of Jewish Ex Servicemen and Women	The Committee recommends that Council funds a Facility Hire Grant of \$1,655 for the Victorian Association of Jewish Ex Servicemen and Women to hold its ANZAC service in the Auditorium on 28 April 2024.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed
Facility Hire Grant - Kenya Community Victoria	The Committee recommends that Council funds a Facility Hire Grant of \$1,100 for Kenya Community Victoria to hold its Tamaduni Night event activities in the Caulfield Cup Room on 5 August 2023.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed
Facility Hire Grant - Glen Eira Adult Learning Centre	The Committee recommends that Council funds a Facility Hire Grant of \$7,437 to the Glen Eira Adult Learning Centre to run weekly English language classes in the Boyd Rooms at Carnegie Library on Tuesdays and Wednesdays in Term 3 2023, Wednesdays in Term 2 2024 and Thursdays in Terms 1 and 2, 2024.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed

Title/Item	Action	Update	Responsible Officer	Active/ Closed
Facility Hire Grant - U3A Bentleigh	The Committee recommends that Council funds a Facility Hire Grant of \$7,500 to U3A Bentleigh to hire room 84 at Moorleigh Community Village from July to December 2023.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Facility Hire Grant.	Ros Porter	Closed
Small Grant – Compass Community Care Inc.	The Committee recommends that Council funds a Small Grant of \$975 for Compass Community Care Inc to provide counselling services to people suffering from stress and anxiety.	Approved by Council at Ordinary Council Meeting on 25 July 2023. Community group notified of successful Small Grant.	Ros Porter	Closed
2023-24 Annual Community Grants Applications	The Committee assessed and made recommendations related to 114 community grants.	Recommendations will be provided at the Assembly of Councillors on 1 August 2023 and presented at the Ordinary Council Meeting on 5 September 2023.	Ros Porter	Active
Variation 2022-23 Community Grant – Murrumbeena Village Traders Association	The Committee recommends that Council approves a variation to the Murrumbeena Village Traders Association to expend \$3,000 of grant funds towards improvements to the streetscape of the Murrumbeena Village Activity Centre to 31 December 2023.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Variation 2022-23 Community Grant – Australian Friends of Rambam	The Committee recommends that Council approves a variation to the Australian Friends of Rambam to extend the project end date to 30 November 2023 and to expend \$1,670 of grant funds on the remaining seminars.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Youth Excellence Grant - James French	The Committee recommends that Council funds James French a Youth Excellence Grant of \$1,200 to assist with his participation in World Flying Disc Federation 2023 World Under-24 Ultimate Championships in Nottingham, England.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Shae Elms	Active

Title/Item	Action	Update	Responsible Officer	Active/ Closed
Youth Excellence Grant – Luke Blesser	The Committee recommends that Council funds Luke Blesser a Youth Excellence Grant of \$1,200 to assist with his participation in World Flying Disc Federation 2023 World Under-24 Ultimate Championships in Nottingham, England.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Shae Elms	Active
Youth Excellence Grant - Harshit Kohli	The Committee recommends that Council funds Harshit Kohli a Youth Excellence Grant of \$600 to assist with his participation in 2023 Australian Youth Ultimate Flying Disk Championships in Beenleigh, Queensland.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Shae Elms	Active
Facility Hire Grant – The Club of Bard Song “The Southern Cross”	The Committee recommends that Council funds a Facility Hire Grant of \$1,310 for the Club of Bard Song "The Southern Cross" to hold its concerts in the Theatre on 17 September 2023, 19 November 2023, 18 February 2024 and 21 April 2024.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Facility Hire Grant – Musculo-skeletal Australia	The Committee recommends that Council funds a Facility Hire Grant of \$507 for Musculoskeletal Australia to hold its National Day of Awareness in the Auditorium on 31 October 2023.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Facility Hire Grant - Integral Yoga Centre of Melbourne Inc	The Committee recommends that Council funds a Facility Hire Grant of \$7,156 for Integral Yoga Centre of Melbourne Inc. to hold its five weekly Yoga for Every Body classes at the Murrumbeena Park Community Room from 1 June to 30 December 2023.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – LIDER School	The Committee recommends that Council funds a Small Grant of \$750 for the LIDER School to purchase art and garden materials for its grandparents' day event on 17 September 2023.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active

Title/Item	Action	Update	Responsible Officer	Active/ Closed
Small Grant – The Jewish Library of Australia	The Committee recommends that Council funds a Small Grant of \$900 for the Jewish Library of Australia to upgrade its technology to meet the changing needs of the library space.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – Caulfield Lacrosse Club	The Committee recommends that Council funds a Small Grant of \$1,000 for Caulfield Lacrosse Club to replace its refrigerator to meet environmental and safety standards and in turn support the tools required for their fundraising.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – Bentleigh United Cobras Football (Soccer) Club	The Committee recommends that Council funds a Small Grant of \$1,000 for Bentleigh United Cobras Football (Soccer) Club to support its volunteer coach training project.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – Friends of Sassoon Yehuda	The Committee recommends that Council part-funds a Small Grant of \$300 for Friends of Sassoon Yehuda to fund its Chesed Rivka project to provide care to women dealing with IVF and/or pregnancy loss.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – Glen Orme Tennis Club	The Committee recommends that Council funds a Small Grant of \$1,000 for Glen Orme Tennis Club to support the purchase of a defibrillator.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – Maccabi Tennis Club	The Committee recommends that Council funds a Small Grant of \$1,000 for Maccabi Tennis Club to support its 100-year celebration open day event.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active
Small Grant – Compass Community Care	The Committee recommends that Council funds a Small Grant of \$1,000 for Compass Community Care to provide food vouchers for its Pantry program.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active

Title/Item	Action	Update	Responsible Officer	Active/ Closed
Funding Agreement – Bentmoor Community Men’s Shed	The Committee recommends that Council approves a Funding Agreement for Bentmoor Community Men’s Shed 2023-2026 to fund \$22,829.45 per annum for service provision, increasing by the amount of the consumer price index annually and rental assistance in accordance with Council’s endorsed annual budget.	Committee minutes scheduled for adoption at Ordinary Council Meeting on 15 August 2023	Ros Porter	Active

4 Summary of meeting minutes from previous meeting

The previous Community Grants Advisory Committee meeting on Thursday 20 July made recommendations to Council on two Variations to the 2022-2023 Community Grants, three Youth Excellence Grant applications, three Facility Hire Grant applications, eight Small Grant applications and one Funding Agreement proposal. The minutes are scheduled to be presented to Council for endorsement at the Ordinary Council Meeting on 15 August 2023.

5 Items for Discussion:

5.1 Youth Excellence Grants

The Youth Excellence Grants Program aims to support young people to achieve excellence in creative and performing arts, education, leadership, and sport. Two applications have been submitted since the last Committee Meeting.

5.1.1 Alexandra Kiroi-Bogatyreva YEG024 - 2023

Alexandra applied for a Youth Excellence Grant on 5 July 2023 under the Sport category for the international level funding of \$1,200 to support her attendance at the 40th Fédération Internationale de Gymnastique Rhythmic Gymnastics World Championship in Valencia, Spain on 21 August 2023.

This application aligns with the *Youth Excellence Grants Program Guidelines* Sport category.

Recommendation: **The Committee recommends that Council funds Alexandra Kiroi-Bogatyreva a Youth Excellence Grant of \$1,200 to assist with her participation in the 40th Fédération Internationale de Gymnastique Rhythmic Gymnastics World Championship in Valencia, Spain.**

Moved: Cr Sue Pennicuik

**Seconded: Cr Li Zhang
Motion Passed Unanimously**

5.1.2 Sophie McCaffrey YEG021 - 001

Sophie applied for a Youth Excellence Grant on 29 June 2023 under the Sport category for the National level funding of \$600 to support her attendance at the School Sport Australia Championships as a member of the Team Victoria 12 Years and Under Girls Hockey Team, in New Town, Tasmania on 30 July 2023.

This application aligns with the *Youth Excellence Grants Program Guidelines* Sport category.

Recommendation: **The Committee recommends that Council funds Sophie McCaffrey a Youth Excellence Grant of \$600 to assist with her participation in the School Sport Australia National Championships 12 Years and Under Girls Hockey in New Town, Tasmania.**

Moved: Cr Sam Parasol

**Seconded: Cr Li Zhang
Motion Passed Unanimously**

5.2 Facility Hire Grant Program application

5.2.1 Australian Breastfeeding Association FH 23 – 091

The Australian Breastfeeding Association submitted a Facility Hire Grant application on 19 July 2023 to hire the Murrumbeena Park Community Hub - Community Room (Ground Floor) for two sessions, on 29 October 2023 and 17 December 2023, at a cost of \$705 to run breastfeeding education classes.

The project aligns with the aims of the Facility Hire Grant program to encourage community initiatives that respond to community need, to contribute to community wellbeing and to deliver meaningful social impact.

Recommendation: **The Committee recommends that Council funds a Facility Hire Grant of \$705 for the Australian Breastfeeding Association to hold its breastfeeding education classes at the Murrumbeena Park Community Hub – Community Room on 29 October 2023 and 17 December 2023.**

Moved: Cr Sam Parasol

**Seconded: Cr Li Zhang
Motion Passed Unanimously**

5.3 Small Grants Program applications

5.3.1 Sephardi Association of Victoria SGP 2324 – 001

The Sephardi Association of Victoria submitted a Small Grant application of \$1,000 on 13 July 2023 to celebrate Succot with a free kosher meal at the Sephardi Community Centre, the Association's communal succah on 30 September 2023.

This event aligns with the aims of the Small Grants program to encourage community connectedness and support cultural events.

Part-funding of \$500 is recommended as a contribution to the event to assist with the cost of security, kitchen help, cleaning and catering. The part-funding covers a proportion of each of the budget items as the organisation has volunteers who will undertake some of the tasks for which funding is requested.

Recommendation: **The Committee recommends that Council part-funds a Small Grant of \$500 for the Sephardi Association of Victoria to celebrate Succot on 30 September 2023.**

Moved: Cr Sue Pennicuik

**Seconded: Cr Li Zhang
Motion Passed Unanimously**

6 Seniors Grants

6.1 Australia-China Veterans Club

The Committee noted that the Australia-China Veterans Club had returned its Seniors Grant of \$1,518 as it would not be able to appropriately use the funds this year.

7 Grants Advisory Committee Meetings Schedule

At the previous meeting of the Community Grants Advisory Committee the frequency of the Grants Advisory Committee meetings was discussed with a view to considering reducing the number of meetings per year.

Council officers have undertaken a review of the processing timeframes for the Facility Hire and Small Grants applications. The review showed that the average turnaround time from submission to outcome notification is 8-12 weeks.

The Small Grants Program aims to provide a quick response to community needs and generally the aim is to process applications over an eight-week time frame. Considering the current turnaround times and the aims of the grant programs, the Committee agreed to retain monthly meetings. The current schedule allows for a timely response to applicants and effective support to meet community needs in alignment with the Grants Guidelines.

Recommendation: **The Committee recommends that the Grants Advisory Committee meetings remain on the current monthly schedule to meet community needs and provide prompt responses to grant applicants.**

Moved: Cr Sam Parasol

**Seconded: Cr Sue Pennicuik
Motion Passed Unanimously**

8 General Business

9 Forward Meeting Schedule

Date	Items	Officer/Member
12 September 2023	<ul style="list-style-type: none">• Small Grants program• Facility Hire Grants program• Variation/extension requests• Youth Excellence Grants	Sharon Sykes
10 October 2023	<ul style="list-style-type: none">• Small Grants program• Facility Hire Grants program• Variation/extension requests• Youth Excellence Grants	Sharon Sykes
21 November 2023	<ul style="list-style-type: none">• Small Grants program• Facility Hire Grants program• Variation/extension requests• Youth Excellence Grants• Community Grants Guidelines 2024-2025	Sharon Sykes

10 Next Meeting: Tuesday 12 September 2023 at 5.30pm

Meeting closed: 5:51pm