

COVID-19 COMMUNITY ACTION GRANTS 2020-21 PROGRAM GUIDELINES



Applications opened on Thursday 7 May to provide a source of grants that can respond quickly to the needs of community groups and organisations during the COVID-19 pandemic. Applicants will be advised of the progress of their application within 14 days of submission.

The *COVID-19 Community Action Grants Program 2020-21* provides support to community organisations that are experiencing hardship and have identified the need for new initiatives to support and directly benefit the community through the COVID-19 pandemic. The focus of this grants program is to respond to the immediate challenges of COVID-19 and to help build community resilience, cohesion and connectedness as a response to, and in recovery efforts from the current the pandemic.

Grants of up to \$10,000 are offered for community organisations in areas of:

- rent assistance/relief;
- shortfalls in income required to remain viable;*
- equipment and technology for the purpose of providing programs or support to the community in response to COVID-19;***
- communications, connection and reconnection with members; or
- matching funds from other sources.

* Requests for operational funding support will consider the size and resources of the organisation, the financial impact of COVID-19 on the organisation and whether this support provides a direct benefit to Glen Eira community members.

*** Equipment and technology requests will not be granted for administration purposes. Priority will be given to organisations with limited capacity to fund IT and to projects that demonstrate: support for a project or program that targets vulnerable groups; and/or cost effectiveness and appropriateness of the IT request.

Programs for the community and vulnerable residents including:

- mental health and wellbeing initiatives;
- welfare and aid assistance;
- transition programs and communications;
- online and other activities that connect people during isolation; or
- recovery and resilience programs that encourage return to community life after the pandemic.

NB: Initiatives must be ready for immediate implementation and consistent with current pandemic restrictions and safety advice from the Victorian Department of Health and Human Services. Submitted applications may be put on hold if a sudden change in this advice would delay implementation or where the intent of the project is inconsistent with current advice or restrictions.

Who can apply?

All community-based not-for-profit groups and organisations that service the Glen Eira community and;

- are incorporated;
- have an ABN; and
- hold public liability insurance in a minimum sum of \$20 million.

You may also be auspiced by an organisation that meets these criteria.

What will not be funded?

- Capital works.
- Applications that seek to make up a shortfall from other levels of government eg. gap between Job Keeper and usual wage/salary.
- Support for religious organisations to deliver their worship services to online formats.
- Equipment and technology for administration purposes.

You will be advised of the progress of your application within 14 days of submission. All grants are to be expended within six months of approval.

There is no limit to the number of applications or amount of funding an organisation can receive. All applications will be assessed based on alignment with these guidelines, community benefit and stated outcomes in the application.

How do I apply?

Grant applications are made online by completing an application form through SmartyGrants.

To complete your application, you will need access to a computer, the internet and an email address.

Step 1: Open the online application form link at <https://gleneira.smartygrants.com.au>

Step 2: Select the application form — COVID-19 Community Action Grant Application Form

Step 3: Start an application — if you need some assistance to complete an application, please refer to the fact sheet on Council's website at www.gleneira.vic.gov.au

Step 4: Carefully read instructions and make sure that you have provided all necessary information

Step 5: Upload supporting documentation: including a financial statement; current public liability insurance certificate; evidence of hardship or loss of income; evidence of the cost of budget items; and other information such as a project summary or project implementation plan.

Help?

For assistance with any aspects of this special grant program or completing an application, contact Council's access and inclusion volunteer officer on 9524 3333 or email ccommunityactiongrants@gleneira.vic.gov.au

National Relay Service

If you are deaf, hearing or speech-impaired, we ask that you call us via the National Relay Service and then ask for 9524 3333.

Online: <https://nrschat.nrsconnect.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727