

VEHICLE CROSSING PERMIT FREQUENTLY ASKED QUESTIONS



GLEN EIRA
CITY COUNCIL

How much is the cost of the application for a Vehicle Crossing Permit?

Fee: \$350 (GST free)

Please note: The application fee is non-refundable.

Whose responsibility is a vehicle crossing?

Vehicle crossing is the area constructed between the road and the adjacent property to allow vehicles to cross the nature strip and footpath. It does not include the footpath section but includes the road channel. The benefitting property owner is responsible for constructing a vehicle crossing and adjacent footpath.

I want to construct/modify/repair a vehicle crossing. Do I need a permit?

A permit is required for the construction, modification, removal or repair of a vehicle crossing and adjacent footpath.

This permit will only be issued when an application for a Vehicle Crossing Permit has been completed, lodged and approved by Council. This is to ensure that the proposed location and width of the vehicle crossing does not conflict with Council and other authorities' assets.

How long will it take to process?

An application is normally processed within 10 working days of Council receiving the application form and all the required and completed information, unless there is a need to assess the relocation of Council's assets.

What if a vehicle crossing is damaged?

Council may direct the owner of a benefitting property to repair, replace or remove a vehicle crossing or section of footpath if it is potentially hazardous to users of the road and footpath including where sections of the vehicle crossing have lifted or sunken, under Section 12(d), Schedule 10 of the *Local Government Act 1989*.

What if a vehicle crossing is no longer needed?

Where Council determines a vehicle crossing is no longer required, it may direct the owner of the adjacent property to remove it at their expense including the section of channel at the edge of the road, under clause 419 of Council's Local Law. In addition the owner must pay for:

- new kerb and channel;
- replacement of the footpath section (if necessary); and
- topsoil and seeding of the nature strip.

An application for Vehicle Crossing Permit must be completed and a permit issued, before works can commence.

Do I need a permit if I just want to repair my vehicle crossing?

Yes, any works within the road reserve requires consent from Council. An application for Vehicle Crossing Permit can be used for this purpose.

If the vehicle crossing to be repaired is located on an arterial road, then in addition to a Vehicle Crossing Permit, a Planning Permit may be required. A Vehicle Crossing Permit is also required from Council, for works on a vehicle crossing within an arterial road. If you are unsure whether your vehicle crossing is located within an arterial road, contact Council on 9524 3333.

What if my car is scraping the road when driving on the vehicle crossing?

In certain streets where access to properties is difficult due to excessive cross fall between the existing crossing and the road, Council may approve to install a modified vehicle crossing at the owner's expense. This may facilitate easier access to properties.

Please note: the use of metal plates is prohibited. Fines may apply.

An application for Vehicle Crossing Permit is required to install a modified vehicle crossing.

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I am applying for a combined vehicle crossing. Does my neighbour need to sign the application form?

Yes, in order to make sure your neighbour is happy with the proposed works.

My application for a Vehicle Crossing Permit is not successful. Can I change the details of the proposed vehicle crossing?

Yes. You can change the details of the proposed vehicle crossing, but you will need to fill out another application form and pay the corresponding fee.

I am planning to construct/modify my vehicle crossing and there is a Council tree on the nature strip that will interfere with it. Can I get the tree assessed without lodging and paying for the application form?

No. You need to fill out and lodge an application form.

My application for a Vehicle Crossing Permit has been approved subject to the condition of removal and relocation of a Council tree. Can I do the removal/relocation of the tree myself?

No. Trees located on Council land are Council's assets and as such, only Council can remove and/or relocate them. Planting of new trees within the municipality is in accordance to Council's *Street Tree Strategy*. Hence, property owners cannot plant trees of their choice on Council's land.

I have obtained an approved Planning/Building Permit. Do I still need to lodge an application for a Vehicle Crossing Permit?

Yes because Planning and Building Permits have different processes and are different permits.

Please note:

- A Vehicle Crossing Permit will not be issued for developments that are subject to a Planning Permit until the Planning Permit has been issued and the plans endorsed.
- Building Permits are issued for building works within your property title boundaries only and do not require a vehicle crossing assessment. Developments that only need a Building Permits are encouraged to finalise Vehicle Crossing Permit prior finalising the design and Building Permit Application.

Is my property on an arterial road and do I need to obtain a Planning Permit before a Vehicle Crossing Permit?

You would need a Planning Permit before lodging an application for a Vehicle Crossing Permit to modify, construct, reinstate or remove vehicle crossing off an arterial road. The following are arterial roads within Glen Eira:

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| • Balaclava Road | • Hotham Street |
| • Booran Road (between Glen Eira Road and Neerim Road) | • Jasper Road |
| • Centre Road | • Murrumbeena Road |
| • Dandenong Road | • Neerim Road (between Booran Road and Murrumbeena Road) |
| • East Boundary Road | • Nepean Highway |
| • Glen Eira Road | • North Road |
| • Grange Road | • South Road |
| • Hawthorn Road | • Warrigal Road |