

MEETING MINUTES

INNOVATION AND FINANCIAL SUSTAINABILITY
ADVISORY COMMITTEEGLEN EIRA
CITY COUNCIL

Committee purpose: *The Innovation and Financial Sustainability Advisory Committee will provide advice and recommendations to Council and its officers to help guide the achievement of Council's strategic goal to be innovative and financial sustainable.*

The meeting was held on	Monday, 8 December 2025
at	Caulfield Cup Room, Glen Eira Town Hall
The meeting commenced at	6:00pm

Present

Councillor committee members:	Cr Kimberley Young, Chair Cr Sam Parasol Cr Jane Karlake	
Community members:	Daan Jansen Arne Bucholz Sophie Nie Susannah Farfor Philip Seigel Malka Lawrence Gautam Khanna Malay Patel Stephanie Zhang Ravi Jain Jon Aloni	
Council Staff:	Kellie Vise John Vastianos Andrea Pogue James Athorn	Director Customer & Corporate Affairs Chief Financial Officer Manager Organisational Strategy Executive Management Officer

Apologies

Dheeren Velu	Committee Member
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1. Welcome and Acknowledgement of Country

The Chair delivered the Acknowledgement of Country.

Glen Eira City Council acknowledges the Boon Wurrung/Bunurong and Wurundjeri Woi Wurrung peoples of the Kulin Nation as Traditional Owners and Custodians, and pays respect to their Elders past and present. We acknowledge and uphold their continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

2. Apologies

Dheeren Velu was noted as an apology.

3. Introduction of Councillors and Council Officers and Committee members

All attendees introduced themselves including Councillors, Council Officers, community and the skills-based members. The introductions highlighted the breadth of experiences, perspectives and skills the Committee has and the Chair expressed her thanks to all members for their commitment to giving back to their community in a meaningful way.

4. Committee Terms of Reference and Purpose

Director Customer and Corporate Affairs provided an overview of the Committee Terms of Reference.

Committee members were advised that the meetings operate under the provisions of Council's Governance Rules and the Terms of Reference.

The Committee term aligns with the Council term and will conclude just prior to the next Council election, scheduled for approximately August 2028.

Councillor membership of the Committee may shift as Councillors are appointed for a 12 month period, typically each November.

Minutes are recorded at each meeting and submitted to Ordinary Council Meetings, which occur every three weeks.

Minutes include summaries of proceedings and any Committee recommendations.

5. Conflict of Interest

The Director Customer and Corporate Affairs provided an overview of the conflict of interest provisions that apply to Committee members, noting that the obligation rests with each Committee member to disclose any conflict. At the commencement of each meeting, Committee members will be asked to declare any conflicts of interest. Where a conflict is identified, the member must leave the meeting during discussion of that specific item. It was also noted that there will be an opportunity for training on a range of governance matters for Committee members in the new year.

6. Member Roles and Responsibilities

The Chair explained member roles and responsibilities including the role of the Chair and Councillors and Council officers including the Executive Sponsor in supporting the effective functioning of the Committee.

7. Meeting Principles

The Chair outlined her approach to leading the Committee, emphasising a focus on evidence based, data-driven research. She highlighted that she would ensure equitable opportunities for input. The Chair said she welcomed frank and fearless feedback from all members. Committee members were asked to inform Council Officers of any accommodations required to facilitate their participation in Committee meetings.

8. Meeting Schedule

The meeting schedule for 2026 was agreed as follows:

Date	Time	Location
Monday, 16 February 2026	6:00 – 8:00pm	Caulfield Cup Room, Glen Eira Town Hall
Monday, 11 May 2026	6:00 – 8:00pm	Yarra Yarra Room, Glen Eira Town Hall
Wednesday, 12 August 2026	6:00 – 8:00pm	Caulfield Cup Room, Glen Eira Town Hall
Wednesday, 18 November 2026	6:00 – 8:00pm	Caulfield Cup Room, Glen Eira Town Hall

9. Questions and Discussion

Upcoming topics for Committee meetings were discussed including:

- Implementation of Council’s Financial Sustainability Strategy – which is due for adoption at the 16 December Ordinary Council Meeting.
- The draft Digital and Technology Strategy which will guide Council’s investment in technology over the next four years
- Council’s approach to strategically reviewing services

It was also noted that various Council officers will attend future meetings to provide specialist information on specific topics and that information will be provided to the Committee in advance of meetings to ensure members are prepared to contribute. A suggestion was made to develop KPIs to track Committee progress, with this item to be included in the February meeting agenda.

Officers agreed to provide the Committee with links to relevant reading material they could review before the February 2026 meeting.

10. Close of Meeting

The meeting concluded at 7:24 pm