

GLEN EIRA
CITY COUNCIL

**GLEN EIRA CITY COUNCIL
ELECTRIC LINE
CLEARANCE
MANAGEMENT PLAN**

Version 1.0

30 June 2026

Effective July 2026 – June 2027

A handwritten signature in black ink, appearing to read "Neil Gifford".

Glen Eira City Council
PO Box 42
South Caulfield 3162

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1. Introduction

The City of Glen Eira (GECC) is located in the southeastern suburbs of Melbourne, covering an area of 38.4 square kilometres and serving an estimated population of 146,985 residents. Established in 1994 through the merger of the City of Caulfield and portions of the City of Moorabbin, Glen Eira prides itself on its commitment to preserving the natural environment inherited from previous generations. The greenery provided by trees in streets, parks, and reserves contributes significantly to the urban landscape despite the dense population. Currently, Glen Eira has a tree population of 59,119, which includes 48,635 street trees and 10,484 trees situated in parks and reserves. Notably, 28,026 of these trees are located near powerlines, and their maintenance and pruning are outlined in the forthcoming plan.

To comply with the Electricity Safety (Electric Line Clearance) Regulations 2020 (the regulations), the Council annually prepares an Electric Line Clearance Management Plan (ELCMP). This plan is structured to address all regulatory requirements, with each relevant clause itemized along with the corresponding Council response.

Council employs various strategies, policies, and procedures to manage its tree population in accordance with regulatory requirements. Council's Block Tree Pruning Services Contract focuses on powerline clearance throughout the municipality. This biennial pruning program is designed to maintain the necessary clearance for electrical conductors, supplemented by an annual pruning cycle for high-voltage conductors. The revised program, launched in July 2022, mandates annual vegetation pruning around high-voltage overhead conductors within Glen Eira to ensure compliance with electrical safety standards.

Since the introduction of the regulations, Council has made concerted efforts towards compliance by:

- Implementing more rigorous pruning of vegetation near powerlines to ensure adequate clearance, which may include the removal of some structural limbs,
- Allocating increased financial resources to address vegetation compliance issues comprehensively,
- Establishing an annual pruning schedule for trees around high-voltage conductors.

In addition, the installation of alternative compliance mechanisms aims to minimize the required pruning distances. The Council has also focused on increasing no-go zone pruning works to achieve the necessary clearance.

To ensure these initiatives are effectively implemented, the Council has designated specific budget allocations for the annual line clearance program and any identified no-go zone works. As part of its commitment to achieving compliance, the Council has enhanced communications with various network providers, facilitating a working environment that prioritizes community safety and consistent power supply.

Council staff responsible for conducting line clearance inspections are required to hold a minimum AQF Level 3 AHC30824 Certificate III in Arboriculture, as well as a current UET20321 - Certificate II in ESI - Powerline Vegetation Control, including Annual ESI Refresher training. This requirement is integral to improving tree management programs and ensuring compliance with quality standards and safety regulations.

The new regulations came into effect on Sunday, June 28, 2020, introducing changes from the 2015 regulations aimed at achieving a balanced approach to safety, amenity, and environmental considerations in the management of vegetation around powerlines.

The Council acknowledges that adherence to the Electricity Safety Act and the associated regulations is a statutory obligation. Committed to upholding these standards, the Council has developed a comprehensive tree management plan to rectify any non-compliance issues through additional pruning services, power shutdowns, live line pruning, and alternative compliance mechanisms such as pole relocation and cross-arm offsets.

GECC will fulfill its powerline clearance obligations through five distinct tree management programs designed to ensure electrical compliance:

- 1) Annual Assessment/Tree Pruning Program (2022.181 Block Tree Pruning Services)
- 2) Reactive Tree Pruning Program (2023.41 Provision of Arboricultural Services)
- 3) Exceptions Program
- 4) Discretionary Trees Program
- 5) No Go Zone Pruning Program

2. Electrical Line Clearance Management Plan

Council will undertake its duties as the responsible person as set out in the Electricity Safety (Electric Line Clearance) Regulations 2020 (the regulations).

It should be noted that whilst the regulations are the main reference for this plan, it also incorporates requirements in the Electrical Safety Act 1998 and the Electricity Safety (Installations) Regulations 2009 that pertain to vegetation clearing around powerlines.

The format of this ELCMP follows the guidance tool from Energy Safe Victoria (ESV) for the preparation of an ELCMP and responds directly to the relevant clauses in the regulations.

Regulation 9 (2) Preparation of a Management Plan

Council will review, amend and authorise its ELCMP annually. Council will have its ELCMP available for viewing on its website www.gleneira.vic.gov.au. A copy will also be available at Council's Parks Services Office at 721 Inkerman Road, Caulfield North during office hours 7.00am - 4.00pm Monday to Friday.

It is a requirement of the regulations that should ESV ask for a copy of the ELCMP, Council will respond within 14 days of the notice.

Council's appointed representative, Director Sustainability, Assets and Leisure, (responsible person) will ensure that the ELCMP is reviewed annually. The ELCMP will be made available to ESV upon request and will be submitted within 14 days of a request being made.

As per the requirements of the regulations, this ELCMP will replace the existing plan on Council's website and will be available to the public in 'Hard Copy' at the Parks Services Office, 721 Inkerman Road, Caulfield North. With regard to the regulations Part 2, 10 (2) (3) (4), Glen Eira's ELCMP Version 1 was created on 30/06/2026.

As stated, the ELCMP will be available to the public in either hard copy or electronically on the Council website as of 1 July 2026. On 1 July 2027 this plan, ELCMP V1, will become redundant, and subsequently will be removed from the website and circulation, being replaced with the ELCMP 2026.

Regulation 9 (4) Preparation and submission of a Management Plan

a) Name, address and telephone number of the responsible person.

This person is responsible to ensure the objectives and functions of the Electricity Safety Act 1998 and the ES (ELC) Regs and implemented for Glen Eira City Council.

Name: Lucy Roffey
Position: Chief Executive Officer
Address: Corner Hawthorn Road & Glen Eira Road, Caulfield
Mailing Address: PO Box 42 South Caulfield 3162
Telephone Number: 9524 3333
Facsimile Number: 9523 0339
Email Address: mail@gleneira.vic.gov.au

b) Name, position, address and telephone number of the individual who was responsible for the preparation of the management plan.

This person is also responsible for reporting to the CEO and Executive on activities surrounding ELCMP, budget allocation and overall contract management in the delivery of Electric Line Clearance services and as such signs off on the ELCMP as Councils senior responsible officer.

Name: Niall McDonagh
Position: Director, Sustainability, Assets and Leisure
Address: Corner Hawthorn Road & Glen Eira Road, Caulfield
Telephone Number: 9524 3418
Facsimile Number: 9523 0339
Email Address: NMcDonagh@gleneira.vic.gov.au

(c) Name, position, address and telephone number of the persons who are responsible for carrying out the management plan.

This person is also responsible for resources to service the ELCMP and all contract management procedures and process around the ELCMP implementation including achieving KPI's, OHS and Quality Audits as well as maintaining contract meeting schedules, pruning schedules and document retention.

Name: Jess van der Werff
Position: Manager Parks Services
Address: 721 Inkerman Road, Caulfield North 3161
Telephone Number: 9524 3319
Facsimile Number: 9576 0722
Email Address: JvanderWerff@gleneira.vic.gov.au

d) The telephone number of a person who can be contacted in an emergency that requires clearance of a tree from an electric line that the responsible person is required to keep clear of trees.

Name: Glen Eira Customer Services.

Telephone Number: 03 9524 3333 Business Hours (Monday to Friday, 8am to 5.30pm)
03 9524 3333 After Hours (follow the prompts to correct department
After Hours staff member).

e) The objectives of the management plan

The following are key objectives of this plan in fulfilling our stated mission and the duties of the responsible person.

Compliance with the Electricity Safety (ELC) Regulations 2020 and its Code of Practice

- Prepare an ELCMP.
- Plan signed off by Director Sustainability, Assets and Leisure.
- Implementing pruning programmes to ensure vegetation clearance spaces are maintained (contractor audits and quality audits of completed works to ensure the vegetation clearance distances are met).

Electrical safety

- By maintaining appropriate clearance distance for overhead powerlines by implementing measures as described in the 'Code'.
- Conducting biennial inspections to ensure pruning distances are maintained (biennial audits conducted).
- Conducting biennial audits to identify Hazard Trees (Biennial audit conducted).
- Conducting annual high voltage audits to ensure pruning distances are maintained.

Minimise fire starts

- By maintaining appropriate clearance distance for overhead powerlines by implementing measures as described in the 'Code' (post pruning inspections to check for vegetation clearance spaces).
- Conducting biennial inspections to ensure pruning distances are maintained.
- Conducting biennial audits to identify Hazard Trees.

Minimise Interruptions of Power Supply

- By maintaining appropriate clearance distance for overhead powerlines by implementing measures as described in the 'Code' (post pruning inspections to check for vegetation clearance spaces).
- Biennial audits of vegetation adjacent to powerlines and random audits of completed vegetation clearance works).
- Conducting biennial inspections to ensure pruning distances are maintained and random audits of completed pruning works.

Safety to public and property

- Conducting vegetation audits to check vegetation clearance distances.

Workplace safety

- Employing the use of only appropriately trained personnel to prune trees adjacent to powerlines (use of contracted companies who demonstrate they have appropriately trained staff and safe equipment that are regularly audited for safety and training standards are met).

Vegetation management systems

- Utilising management systems to ensure the vegetation meets 'Electrical Compliance'.
- Utilising a tree management plan that supports the local environment.
- Utilising a tree management plan that allows for the protection of vegetation within Council's Vegetation Protection Overlay (refer to 9(3)).

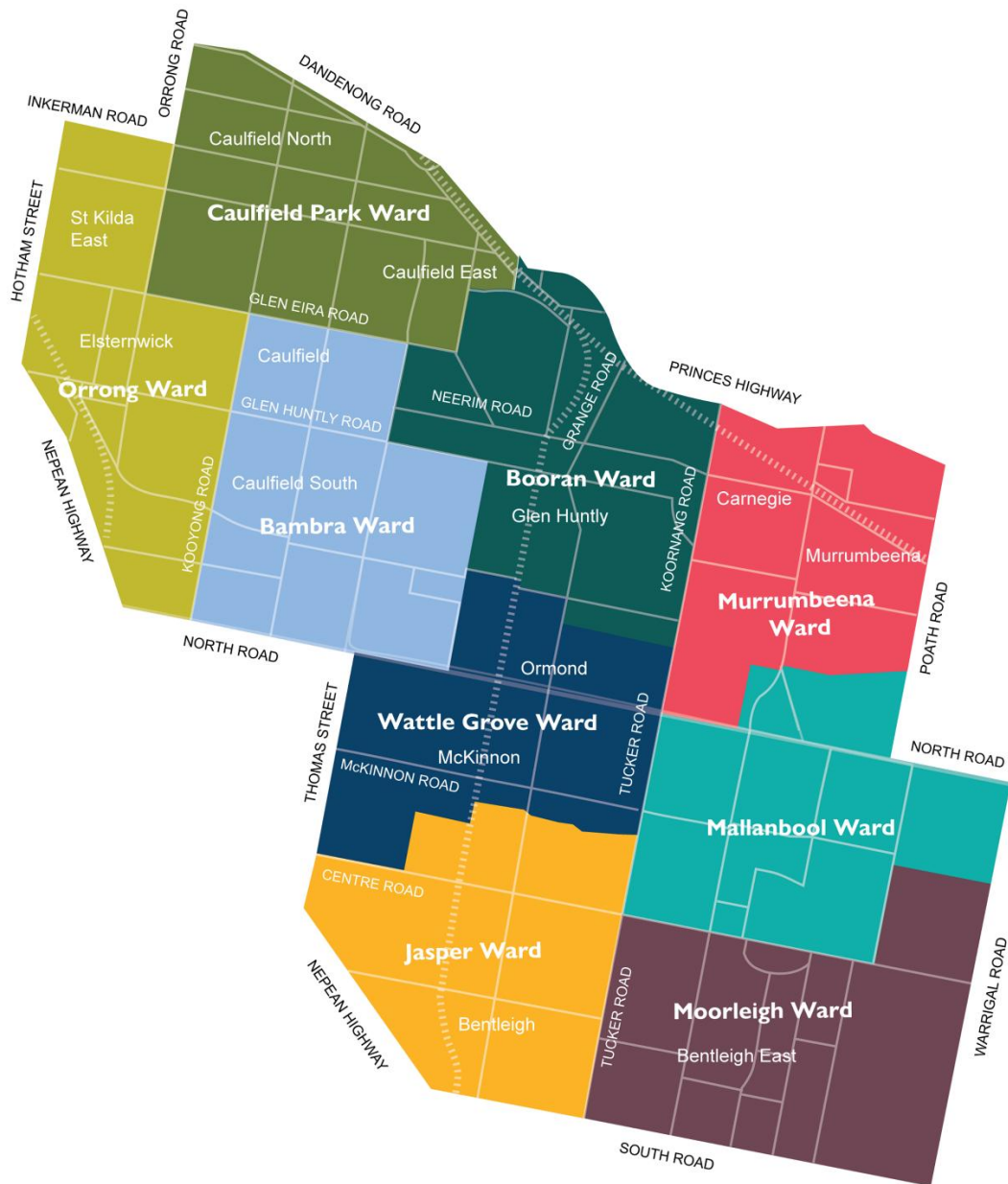
Community satisfaction

- By maintaining minimal interruptions to power supply (maintaining appropriate clearance distance for overhead powerlines).
- Utilising a tree management plan that supports the local environment and encapsulates the local identity (conducting community satisfaction surveys).

f) The land to which the management plan applies by the inclusion of a map

The map below delineates the boundaries of Glen Eira City Council, of which the **entire municipality is a 'Declared Area' and rated as a Low Bushfire Risk Area (LBRA) for powerline clearance.**

To verify the 'Declared' area (entire municipality) the Energy Safe Victoria website was accessed. Victorian Government Gazette 88, dated 22 October 1986, states that the entire areas of the City of Caulfield and the City of Moorabbin are declared areas. The City of Glen Eira is an amalgamation of the past City of Caulfield and parts of the past City of Moorabbin.



g) Any hazardous bushfire risk areas (HBRA) and low bushfire risk areas (LBRA) in the land referred to in paragraph (f)

To ascertain the fire rating for the municipality the Vic Data website was accessed and the latest LBRA shape file dated was reviewed (last updated 13/06/2024). This described the Glen Eira area as “the whole of the LGA has an undefined hazard rating. Councils that fall entirely within the former Metropolitan Fire Brigade (MFB) area have been rated as low fire hazard. In the data layer these councils are referred to as "undefined".

h) (i-iii) The location of each area that the responsible person knows contains a tree that the responsible person may need to cut or remove to ensure compliance with the Code and that is indigenous to Victoria, listed in the planning scheme to be of ecological, historical or aesthetic significance and listed in the Planning Scheme, or a tree of cultural or environmental significance.

The declared urban area of the City of Glen Eira consists of a mixture of native, exotic, evergreen and deciduous trees that have been mostly planted by Council. A full inventory of all Council's tree assets has been recorded on Council's asset management system, Confirm.

A small percentage of trees have been identified as 'naturally' occurring native specimens, or of ecological, historical or aesthetic significance or a tree of cultural or environmental significance that may be impacted by the implementation of this ELCMP and these trees and locations are discussed below.

<http://planning-schemes.delwp.vic.gov.au/schemes/gleneira>

Protected Vegetation

Vegetation Protection Overlay 1 (VPO) Boyd Park. Council has an area in the southern section of Boyd Park identified as a VPO. An area of re-generated trees and shrubs, that occurred after the decommissioning of the Outer Circle railway line. Precautions for protection of this regenerated vegetation from line clearance activities have already been implemented as the powerlines that run through the VPO are Aerial Bundled Cable (ABC). Identified as part of this audit are a number of trees adjacent to 3 spans of LV bundled cable in Boyd Park between William Street and Ricourt Avenue, Murrumbeena that are protected in a vegetation planning overlay as per the below extract.

In producing the work order for any tree pruning works in or around VP01 there is notification to the contractor that the area has vegetation significant to Glen Eira City Council and that added care and awareness will be needed to be implemented during the works programme. VP01 is within the pruning Block 6 which will be pruned in the next financial year. A selection of trees within Block 6 will be pruned this year, the contractor will be notified of the significance of the vegetation through special mention on the work order and through a toolbox meeting with the contractors at the start of the works programme.

Vegetation of Significance

As there has been an ongoing powerline clearance program around existing trees, there are no known trees that will be significantly adversely affected by future powerline clearance works. Additional resources available to identify significant native trees are:

Biodiversity

GECC has undertaken a review of its Environmental and Sustainability Strategies, in particular an assessment of Council's biodiversity with reference to vegetation. Glen Eira's biodiversity information was reviewed by Dr Graeme S. Lorimer of Biosphere Pty Ltd in 2015 and again as part of the development of the Glen Eira Biodiversity Plan 2025 – 2029. Under this plan the following regulatory obligations are identified:

- Flora and Fauna Guarantee Act 1988

- Flora and Fauna Guarantee Act 1988
- Local Government Act 2020
- Planning and Environment Act 1987
- Wildlife Act 1975

The review also looked at earlier reports from the Australian Research Centre for Urban Ecology (ARCUE) that looked at Ecological Vegetation Classes (EVC's), Flora and Fauna protection and reported observations of threatened and endangered species.

Glen Eira is a heavily developed inner urban city and most of the indigenous vegetation was removed as the city grew. Most of the indigenous fauna left the city as the food sources or habitat was reduced. The swift parrot was the only threatened species identified in the city with isolated sightings of the birds in flight, not nesting or roosting.

The city has populations of the Brush Tail and Ring Tail possums however these are far from being threatened or endangered species.

The plan identifies the following areas that are considered as Biodiversity hotspots:

- Caulfield Racecourse Reserve (Crown Land, Caulfield Racecourse Reserve Trust)
- Sandringham railway line verge, Elsternwick (Vic Track)
- Boyd Park Sanctuary, Murrumbeena (Glen Eira City Council)
- Boyd Park, Murrumbeena (Glen Eira City Council)
- Moorabbin Reservoir (Southeast Water)
- Rippon Lea Estate lake and surrounds (National Trust of Australia - Victoria)
- Yarra Yarra Golf Course (Private Property)
- Caulfield Park (Glen Eira City Council)

The Glen Eira Biodiversity Plan 2025 – 2029 is available for viewing on the following link:

<https://www.gleneira.vic.gov.au/media/5qth2gvk/biodiversity-plan-2025-2029.pdf>

Classified Tree Register

The City of Glen Eira contains a number of significant trees which are listed on the GECC Classified Tree Register. The lists of trees on these sites that were within the city boundaries of Glen Eira were reviewed, and none of the listed trees will be impacted by the pruning programs associated with this plan.

<https://www.gleneira.vic.gov.au/our-city/classified-trees>

Note: Currently Glen Eira has 261 trees protected under Councils Canopy Tree Local Law. It should be noted that the Glen Eira Classified Tree Register is a living document in which trees may be added or removed from time to time.

i) The means which the responsible person is required to use to identify a tree specified in paragraph (h) (i), (ii), or (iii)

Officers consult the following:

- Glen Eira City Council Planning Scheme;
- Glen Eira Classified Tree Register to ensure these protected trees are not pruned without authorisation;
- Glen Eira Biodiversity Plan 2025 – 2029 for identified biodiversity hot spots;
- National Trust Heritage Register/Overlays;
- Victoria Aboriginal Heritage Register (ACHRIS);
- Threatened Flora List*;
- Threatened Invertebrate Fauna List*;
- Threatened Vertebrate Fauna List*;
- Glen Eira Confirm database for Individual tree information that contains condition and attribute report (Internal officer access only); and
- Internal documents - Environmental surveys and reports in relation to the Flora and Fauna within Glen Eira.

* Flora or fauna listed as threatened with a status of ‘vulnerable,’ ‘endangered’ or ‘critically endangered’.

In the preparation of this ELCMP, information contained in the above sources were reviewed in March 2025, to verify whether a tree was of indigenous, ecological, historical, or aesthetic significance, or a tree of cultural or environmental significance. The outcome of this information is recorded in 9 (4) (g). This information will be reviewed annually (at the time of the preparation of the ELCMP) as a minimum and should a Council officer identify changes to the local environment or have concerns in relation to the protection of the flora and fauna, they have an obligation to review and research at any time. Should any changes be substantiated, actions in relation to vegetation protection will be implemented and the changes recorded in the ELCMP.

j) The management procedures that the responsible person is required to adopt to ensure compliance with the Code, which must:

(i) Include details of the methods to be adopted for managing trees and maintaining a minimum clearance space as required by the Code

Council, as part of its management procedures for the implementation of its Electric Line Clearance Management Plan, ensures that its staff and contractors involved in vegetation control work safely to the following Act, Regulations, Codes and industry standards:

- Electrical Safety Act 1998
- Electricity Safety (Installations) Regulations 2009
- Electricity Safety (General) Regulations 2019
- Electricity Safety (Electric Line Clearance) Regulations 2020
- Code of Practice Electrical Line Clearance

Council manages a **Proactive Pruning Program** for all Council owned or managed trees adjacent to electrical conductors. This **Proactive Pruning Program** manages the pruning of all trees within the municipality, addressing vegetation clearance from powerlines while adhering to the Road Management Act and the Council’s Road Management Plan, as well as concerns regarding public safety and tree health.

The **Proactive Pruning Program** includes the pruning of vegetation close to powerlines in parks and reserves and updates the Council’s tree management register by documenting

pruned trees and dates.

Pruning Block	Off Cycle HV Block	Commence Date
Block 6	Block 1	1-July
Block 7	Block 2	15-August
Block 8	Block 3	20-October
Block 9	Block 4	3-January
Block 10	Block 5	1-March

All trees under or adjacent to power lines are to be inspected as part of the proactive pruning Cycle with works carried out on all non-compliant trees or identified hazard trees. As part of this programme:

- All inspections are to be completed by a suitably qualified arborist.
- Works identified during inspection are completed within the timeframes as specified within the signed contract.
- Any trees identified as major hazards are addressed through the Council’s reactive tree management program to ensure prompt action is taken.
- Where pruning is required, the extent of pruning will maintain minimum clearances and provide additional clearance as necessary to prevent regrowth from entering the clearance space between pruning cycles.
- sag and sway of electrical conductors for spans greater than 45 meters in length is factored into this calculation.
- Personnel engaged in Electrical Line Clearance activities will source applicable clearance distances from the relevant graphs and figures outlined in the Code (Appendix 5 – Applicable distance for middle two thirds of the span of an electric line).
- Each tree within the Proactive Pruning Program is inspected and pruned on a two-year frequency to effectively manage regrowth between cycles.
- In response to species propensity for significant regrowth streets that have been identified as containing tree species that have fast growth rates are attended to on a more frequent basis to ensure compliance with the code.
- All works are recorded in a Councils asset management database against each individual tree asset.
- Quality audits of completed works are undertaken by Council officers for each completed block to ensure compliance with the Electric Safety (Electric Line Clearance) Regulations 2020 and AS 4373-2007.
- The completion audit includes assessing an allowance for regrowth for the length of the pruning cycle and is carried out in conjunction with the relevant contract manager.
- Where appropriate Council will apply for exemptions as described in the 2020 Regulations (Part 2—Prescribed Code of Practice and related provisions).
- Where appropriate Council will apply for Alternative Compliance Mechanisms (ACM) such as aerial bundled cable or undergrounding of services to reduce the level of non-compliant vegetation.

Under the block pruning program, trees identified as having major structural limbs breaching

required clearance space, trees breaching the no go zone clearance space for high voltage conductors and trees posing a non-urgent hazard are catalogued within a Discretionary Trees list accessible to Council officers via an online portal. These trees are monitored monthly, allowing for timely management decisions to maintain compliance and safety.

Complementing this program Council also manages a Reactive Tree Pruning Program. This program addresses immediate line clearance issues identified by residents, distribution companies, or internal inspections that necessitate prompt action outside the scheduled pruning cycles.

Trees that have been identified as growing into the no go zone for high voltage conductors are managed as part of Councils No Go Zone Programme. This ongoing program involves applications to relevant distribution companies for power supply shutdowns or facilitating specialist live line workers to prune vegetation that Council-employed contractors are not authorized to address under the safe approach distances outlined in the “Electrical Safety Rules for Vegetation Management Work Near Overhead Powerlines by Non-Electrical Workers.”

Through No Go Zone applications to CitiPower or United Energy, Glen Eira works with distribution companies to perform necessary pruning of vegetation near high-voltage powerlines. Such works typically involve either:

- a) Shut Down Works - De-energizing high-voltage conductors adjacent to designated trees to allow Council contractors to safely perform pruning, with low-voltage conductors remaining live and contractors adhering to safe approach distances.
- b) Live Line Works - An authorized live line crew performs tree work while high-voltage conductors are still energized to remove branches within the minimum clearance space that cannot be addressed by Council staff or contractors executing work under the Blue Book guidelines.

Some Council trees have been identified as meeting the requirements under the regulations to be classified as Exception Trees. Refer to Schedule 1 - Code of Practice for Electric Line Clearance, Part 2 - Clearance Responsibilities, Division 1 - Roles of Responsible Persons for the low voltage exceptions utilized by the City of Glen Eira.

Proactive tree removals of Council owned or managed trees will occur when a suitably qualified arborist has determined a tree cannot be managed to comply with the regulations, or that there is no effective alternative compliance mechanism that can be engineered to make the tree compliant.

Glen Eira aims to plant up to 800 trees annually to help achieve the canopy targets as documented within Councils Urban Forest Strategy. Selection of trees that are to be planted under powerlines considers the overall height that the species will achieve at maturity and selects suitable species that are considered small canopy trees. Large canopy trees are to be planted in locations with limited overhead assets present.

(ii) For the purposes of determining a minimum clearance space in accordance with Division 1 of Part 3 of the Code

(a) Specify the method for determining an additional distance that allows for cable sag and sway.

(b) May provide for different additional distances to be determined for different parts of an electric line span.

The urban nature of the City of Glen Eira means most of the overhead assets support poles are at a distance less than 45 metres.

Council officers will use the information outlined in Part 3 of the Code, and clauses 23-27 including graphs contained in pages 53-60 of the Code, to determine any additional clearance distance to allow for cable sag and sway.

Uninsulated spans greater than 100m in length in LBRA require additional allowance for sag and sway. If Council identifies spans over 100m affected by vegetation, Council officers will seek advice from the relevant Distribution Business regarding the additional sag and sway requirements and incorporate these within the plan. Listed below are the primary contacts for each of the energy distribution companies and public transport systems that are represented in the city.

Company: CitiPower and United Energy
Contact: Jason Craig, Vegetation Stakeholder and Improvement Lead
Telephone: (03) 8846 9709 / 0402 386 940
Email: JCraig@powercor.com.au

Faults/Emergencies: CitiPower - 13 12 80
United Energy - 132 099

Company: Yarra Trams
Contact: Tobias Meyer, Team Manager, Network Facilities
Telephone: 0410 473 749
Email: Tobias.Meyer@yarratrams.com.au

Company: Metro Trains
Contact: Katrina Lewis, Production Vegetation Manager
Telephone: 0405 506 488
Email: Katrina.Lewis@metrotrains.com.au

k) The procedures to be adopted if it is not practicable to comply with the requirements of AS 4373 while cutting a tree in accordance with the Code

Council's tree management policies, strategies and contract documentation identify AS 4373-2007 as a minimum standard for pruning of Council managed trees. It is a requirement that both Council employees and contractors engaged by Council for tree pruning activities use this standard as a minimum requirement for any pruning works. It is not foreseen that there is a pruning situation that would involve non-compliance with AS 4373-2007. If such a situation should arise the Coordinator Urban Forest would adjudicate on the pruning requirements and deliver direction to the work crew involved. Documentation relating to this event would be

stored within Council’s relevant corporate systems.

Council has full access to the Australian Standards through SAI Global, ensuring that it is using the most current edition of the standard.

l) A description of each alternative compliance mechanism in respect of which the responsible person has applied, or proposes to apply, for approval under clause 31 of the Code

Council has had discussions with both United Energy and CitiPower as to the type of alternative compliance mechanisms that might be permitted to be used on their networks. This is seen as the first step in getting an Alternative Compliance Mechanism (ACM) approved.

Council has no approved ACM’s to declare or monitor.

m) The details of each approval for an alternative compliance mechanism that:

(a) The responsible person holds

Not applicable

(b) Is in effect

Not applicable

n) A description of the measures that must be used to assess the performance of the responsible person under the management plan

To ensure that the aims and standards contained within this plan are achieved the following Key Performance Indicators (KPI) will be utilised to measure compliance with the ELCMP.

KPI	Measurement	%	Responsible Officer
Prepare plan by 30 June 2026	ELCMP prepared, and approved by 30 June 2026	100 %	Director Sustainability, Assets and Lesure
Submit the ELCMP to ESV within 14 Days when asked to.	Upon receipt of a request from ESV- forward a copy of the plan within 14 Days of the request being written.	100 %	Director Sustainability, Assets and Lesure
Display a Copy of ELCMP on the website and have ‘hardcopies’ available for the Public.	From July 2026 have the current copy of the ELCMP displayed on the website and copies available at Parks Services Depot.	100 %	Manager Parks Services

KPI	Measurement	%	Responsible Officer
All tree pruning staff (including contractors) must have the appropriate current qualifications before working within the No Go Zone near powerlines.	Check pruning staff accreditation and maintain a copy of the training matrix no older than 6 months.	100 %	Manager Parks Services
Pruning works must comply with A.S. 4373 Pruning of Amenity Trees.	All pruning works must be pruned to the standard described in AS4373.	100 %	Manager Parks Services
Programmes are delivered within the prescribed timeframes.	Pruning programmes identified in the ELCMP must be delivered prior to 30 June 2026 Program pruning dates are monitored through contract meetings monthly.	100 %	Manager Parks Services
OH&S audits are undertaken to ensure crews are working in a safe manner.	During times when the pruning programme is active, monthly OH&S audits are undertaken to ensure crews are working in a safe manner.	100 %	Manager Parks Services
Quality Audits are undertaken to ensure pruning works are to the standards required in this ELCMP.	During times when the pruning program is active, monthly quality audits are to be undertaken on the completed works.	100 %	Manager Parks Services

o) Details of the audit processes that must be used to determine the responsible person's compliance with the Code

The KPI table provided in Regulation 9(4)(n) is the primary performance manager along with site audits of contracted works.

All trees located within the city that are owned or managed by council are recorded within Council’s asset management system Confirm. Each tree is given an asset I.D. that provides a unique identifier to that tree and enable the recording of:

- a) the trees attributes, and
- b) the trees condition, and
- c) an audit and inspection history of the tree, and
- d) a works history related to the tree.

The city is broken up into 10 blocks that are inspected, pruned and audited on a two-year cycle. Prior to works commencing on each block all trees located within streetscapes, or in the vicinity of overhead electrical assets are inspected in line with Councils Electrical Line Clearance Management Plan, Road Management Plan and the contract specification. Any trees that are not compliant are either:

- a) Listed for works, or
- b) Listed within a discretionary tree list.

Discretionary trees are trees that require inspection by Councils arborist as they have been identified as:

- Hazard trees.
- Trees that are in breach of safe approach distances (S.A.D.s).
- Trees that have major structural limbs within the required clearance space.

Trees identified within the discretionary list are then inspected by Council Arborists and relevant works programmed to ensure the trees are compliant.

At the completion of each block all trees are audited by Councils arborist in conjunction with a contractor representative. Any trees that are identified as non-compliant are re-issued as recalls to the contract and must be pruned and re-audited as compliant prior to Council sign off on the works package.

The following data is recorded against each asset:

- a) The date the tree was inspected, and
- b) Any works that were required to be undertaken on the tree, and
- c) The name of the staff member who undertook the audit, and
- d) The date that works were completed on the tree, and
- e) The works that were carried out, and
- f) The staff member who undertook the works, and
- g) The date the works were completed.

Under the block pruning program all trees adjacent to high voltage conductors that are not within the current year's program (off cycle blocks) are inspected. This ensures that all trees that are within the vicinity of high voltage power lines are inspected and pruned on a yearly basis. Trees that are identified as requiring works are programmed on a reactive basis, pruned and audited by Council for compliance after works are completed.

Any trees that Council cannot action due to the trees breaching S.A.D.s are directed to the relevant utility company through a no-go-zone portal. These trees are then scheduled for either Live Line pruning by suitable qualified crews or booked as shut down works whereby the high voltage conductors are de-energised to enable Council contractors to undertake the works ensuring the trees are compliant.

Contractor training matrices are called for twice per year to check that staff are appropriately qualified and competent. New staff and induction records are reported at monthly contract meetings. Council staff competencies are recorded on a training matrix which are updated as new training is undertaken.

Monthly audits are undertaken of all contractors engaged in powerline vegetation clearance in

relation to OH&S. The audits ensure the crews are working in a safe manner and includes assessment of safety items such as:

- Traffic control signage.
- Elevated Work Platform (E.W.P.) compliance (electric testing, weight testing, registration).
- Use of safety devices (earth chain, bucket harness, fall arrester).
- P.P.E. in use and within date.
- Safety observer present and focused on the operator.
- Completed O.H.S. paperwork (J.S.A., S.W.M.S., Vehicle check list)

These audits undertaken on and recorded via Councils i-Auditor program. If a contractor is found in breach, work is ceased until the situation is rectified. Following an O.H.S. breach the contractor's management team is notified in writing with a requirement to raise the matter within a toolbox meeting and provide Council with minutes of the meeting to demonstrate that this has occurred. It is also documented and tabled within the monthly contractor meeting.

Customer requests related to compliance with the ELCMP or the RMP are inspected by Council arborists in a reactive manner. These requests are also logged within Council's asset management system, Confirm and must be inspected within agreed service timeframes.

Any reported emergency or immediate hazards that are reported to Council are inspected immediately by officers with the area made safe until works can be actioned. Council has 1 hour call out provisions for both within and outside normal business hours drafted into all tree pruning contracts. Council also operates an on-call serve with officers available at all times to respond to these reports.

p) The qualifications and experience that the responsible person must require of the persons who are to carry out the inspection, cutting or removal of trees in accordance with the Code and the Electricity Safety (General) Regulations 2019

Council employed staff and contractors are non-electrical workers engaged in vegetation control works adjacent to electrical conductors, then working to requirements within the "Blue Book".

Council tree management staff that conduct line clearance inspection works must have a minimum tertiary qualification of AQF level 3 AHC30824 Certificate III Arboriculture and have UET20321 Certificate II in ESI - Powerline Vegetation Control inclusive of the annual ESI refresher training to attend to the amenity requirements for protecting its tree population in conjunction with meeting the vegetation clearance requirements.

All Glen Eira staff are trained as per the following table by a Registered Training Organisation with qualifications recorded on our training matrix. Biannual checks are undertaken to ensure staff qualifications are current.

All staff that are employed are checked for currency of training. Should there be requirements that are needed to be met, then the required training must be undertaken for the staff member

utilised for that activity.

All tree work will be undertaken in relation to the Electrical Safety Act 1998 and the ES (ELC) Regs. All crews working within the vicinity of powerlines must have a current Certificate II in ESI - Powerline Vegetation Control as well as other appropriate training (as per the following table) that allows them to undertake their work safely.

Worker Role	Job Description	Competencies
<p>EWP Operator</p> <p>Including EWP Safety Observer</p>	<p>Conducting tree pruning works in the proximity of electric lines from an insulated bucket on an Elevated Work Platform. These are typically works that are contracted out.</p>	<ul style="list-style-type: none"> - AHC30824 - Certificate III in Arboriculture - UET20321 - Certificate II ESI Powerline Vegetation Control - UETDRVC004 - Control vegetation in the vicinity of live electrical apparatus from an elevated work platform - UETDRVC005 - Control vegetation in the vicinity of live electrical apparatus from ground level - TLILIC0005 – Licence to operate a boom-type elevating work platform (also equivalent is High risk work licence - WP) - First aid - Traffic management - Manual handling - Annual refreshers in vegetation control and First Aid (in an electrical environment) and required to maintain currency
<p>Tree Climber</p> <p>Including climbing Safety Observer</p>	<p>Conducting tree pruning works in the proximity of electric lines from within the tree using ropes and harness. These are typically works that are contracted out.</p>	<ul style="list-style-type: none"> - AHC30824 - Certificate III in Arboriculture - UET20321 - Certificate II ESI Powerline Vegetation Control - UETDRVC006 - Control vegetation in the vicinity of live electrical apparatus from within the tree - UETDRVC010 - Perform rescue from within a tree in the vicinity of live electrical apparatus - AHCARB319 – Use arborist climbing techniques - First aid - Traffic management - Operate woodchipper and plant - Chainsaw operation - Application of pruning techniques and standards - Manual handling - Annual refreshers in vegetation control and First Aid (in an electrical environment) and required to maintain currency
<p>Ground based Tree Worker</p> <p>Woodchipper, plant operator, pruning & tree removal.</p>	<p>Pruning or tree removal ground- based operations where the works may be in the proximity of electric lines. These may be employees of Council or workers under contract.</p>	<ul style="list-style-type: none"> - UET20321 - Certificate II ESI Powerline Vegetation Control - First aid - Traffic management - Operate a mobile chipper/mulcher - Chainsaw operation - Application of pruning techniques and standards - Manual handling - Chemical use and application - Annual refreshers in vegetation control and First Aid (in an electrical environment) and required to maintain currency

Worker Role	Job Description	Competencies
<p>Qualified Arborist</p> <p>Hazard tree, defect & risk assessment.</p>	<p>Typically, officers employed by Glen Eira who inspect vegetation and programme works that may be in proximity to electric conductors.</p>	<ul style="list-style-type: none"> - AHC30824 - Certificate III in Arboriculture + AHCARB408 Perform a ground-based tree defect evaluation module - UET20321 - Certificate II ESI Powerline Vegetation Control - First aid - Traffic management - Manual handling - At least three years of field experience in assessing trees. - Annual refreshers in vegetation control and First Aid (in an electrical environment) and required to maintain currency
<p>Consultant Arborist</p> <p>Hazard tree, defect & risk assessment.</p>	<p>Undertake advanced tree hazard assessments and draft tree management plans.</p>	<ul style="list-style-type: none"> - AHC50524 - Diploma in Arboriculture - UET20321 - Certificate II ESI Powerline Vegetation Control - First aid - Traffic management - Manual handling - At least five years of field experience in assessing trees. - Annual refreshers in vegetation control and First Aid (in an electrical environment) and required to maintain currency

The contract initiation process requires the contractor to provide all relevant documentation in relation to insurances, staff training and other requirements prior to undertaking any tree pruning in the proximity powerlines. Any changes to staff serving the contract must be updated in the training matrix and reported during contractual meetings. As a minimum, copies of all staff training matrices

and insurances are required to be presented to Council biannually. For the current contractor TreeServe, all staff members were trained in Certificate II in ESI Powerline Vegetation Control initial training in the EWP stream of assessment.

q) Notification and consultation procedures

In maintaining Council’s responsibilities with reference to this management plan, it should be noted that Council or its contractors only prune trees that are managed by Council. Council notifies its residents of any intent to prune or remove trees. As most requests are made via Council’s customer request system Pathway, the provision of feedback to residents is part of Council’s service charter.

Council will inform all residents of its street tree pruning program via notification to residents via its webpage.

Glen Eira City Council notifies its residents in response to requests of any intention to prune or remove trees as part of its customer service charter.

r) Dispute resolution procedures

When a complaint is made, Council will record and acknowledge the complaint within five business days. Council will initially assess a complaint to decide how it will be handled. This may happen while we are talking with you. Council applies a four-tiered internal approach to handling complaints. Where possible, Council will seek to resolve a complaint at the time it is received. If that is not possible, the complaint will be escalated as appropriate.

The four tiers are:

Tier one: Frontline resolution If the staff member who received the complaint can resolve the complaint, they will always try do so. This could include lodging a request for service or advising the complainant that no action will be taken by Council. If this is the case, the complaint is deemed resolved and no further action is required.

Tier two: Investigation Where a complaint has not been resolved, it will be escalated to the Complaints Officer who will assign a Council Officer to further investigate the complaint, including gathering information, consolidating decisions and developing an investigation report. They will inform the relevant business unit of the decision and communicate the outcome to the complainant within ten working days from the point of escalation.

Tier three: Internal review If the complainant is dissatisfied with Council's decision and how their complaint was responded to, they can request an internal review. The Complaints Officer will refer requests for internal review to an appropriate member of the Council Officer who has not had any prior involvement with the complaint. Council will inform the complainant of the outcome of the internal review and explain the reasons within 28 working days.

Tier four: External review If the complainant is dissatisfied with the internal review, they can choose to undertake an external review. There are many avenues of where a complaint may be referred, depending on the nature of the complaint.

If the Council's dispute resolution process is unsuccessful in resolving the issue, the complainant will be referred to the local Distribution Business, Energy Safe Victoria or the Energy and Water Ombudsman of Victoria, whichever is most relevant.

Name: Energy Safe Victoria
Address: PO Box 262 Collins Street West VIC 8007
Telephone: 1800 800 158
e-mail: info@esv.vic.gov.au

Name: Energy and Water Ombudsman (Victoria) Ltd
Address: GPO Box 469 Melbourne 3001
Telephone: 1800 500 509
e-mail: ewovinfo@ewov.com.au

s) If Energy Safe Victoria has granted an exemption under regulation 11 relating to a requirement of the Code, details of the exemption or a copy of the exemption

As at the time of preparation of this ELCMP, Glen Eira City Council has neither applied for nor received an exemption.

Regulation 10 – Obligations relating to the Management Plan

a) A responsible person must ensure that a copy of the management plan is published on the responsible person's Internet site

Glen Eira City Council Website: www.Gleneira.vic.gov.au

As a part of meeting compliance with the regulations, a current copy of the ELCMP is placed on Councils website. The copy is to be placed on the website in July 2026.

When the ELCMP 2025-26 'sunset' or reaches the end of its term (30 June 2026) the plan will be removed from the website. The responsibility for ensuring this action is undertaken is the Manager of Parks Services.

b) A responsible person must ensure that a copy of the management plan is: Available for inspection at the responsible person's principal office in the State during normal business hours.

As a community service to our ratepayers and residents, a copy of the ELCMP will be available for inspection from July 2026 to June 2027 at the following address:

Parks Services

721 Inkerman Road, Caulfield North 3161

During normal business hours 7.00am – 4.00pm weekdays.

Regulation 11 – Exceptions

a) A responsible person who receives an exemption must ensure that a copy of the exemption is- published on the responsible person's internet site. To date Knox has not applied for or received an exemption.

As at the time of the preparation of this ELCMP, Glen Eira City Council has neither applied for nor received an exemption.

SCHEDULE 1 - CODE OF PRACTICE FOR ELECTRIC LINE CLEARANCE PART 2 - CLEARANCE RESPONSIBILITIES

DIVISION 1 – ROLES OF RESPONSIBLE PERSONS

4 Exception to minimum clearance space for structural branches around insulated low voltage electric lines

Council may identify trees within the Declared Area that meet the requirements for exception as outlined in Section 4 of Schedule 1 of the Code. The exception relates to a structural branch with a part that is >130mm diameter within the minimum clearance space for spans that are:

- (i) less than or equal to 40m in length and the branch is >150mm from the line; or
- (ii) greater than 40m in length and the branch is >300mm from the line.

If Council chooses to apply this exception, an individual risk assessment of the tree will be undertaken to determine that the branch does not have a defect or otherwise pose an unreasonable risk. All assessments for trees to which this exception may be or is applied will be undertaken by a Qualified Arborist with all relevant training as detailed in Part 1 9(4)(p) of this Plan within 14 months of the previous assessment.

Where the assessment determines that the limb is a low risk of impacting the powerlines, the tree will be flagged as being managed as an exception.

5 Exception to minimum clearance space for small branches around insulated low voltage electric lines

Where it is identified that foliage and branches less than 10mm in diameter have grown within the minimum clearance space of an insulated low voltage line, the pruning records for the tree will be reviewed to ensure the tree has been pruned to comply with the minimum clearance space in the previous 12 months. If it has, the tree will be noted as requiring pruning during the next cycle of the annual clearance program. If it has not, a Qualified Arborist will schedule the relevant clearance works to be completed within the timeframes specified in section 9(4)(j).

6 Exception to minimum clearance space for small branches around uninsulated low voltage electric lines in low bushfire areas

Where it is identified that foliage and branches less than 10mm in diameter have grown no more than 500mm within the minimum clearance space under an uninsulated low voltage line, and if it is within the middle 2/3 of the span with spreaders fitted as specified in the Regulations, the pruning records for the tree will be reviewed to ensure the tree has been pruned to comply with the minimum clearance space in the previous 12 months.

If it has, the tree will be noted as requiring pruning during the next cycle of the line clearance program. If it has not, a Qualified Arborist will schedule the relevant clearance works to be completed within the timeframes specified in section 9(4)(j).

7 Exception to minimum clearance space for structural branches around uninsulated low voltage electric lines in low bushfire risk areas

Where a tree is identified with a structural branch within the minimum clearance space >130mm in diameter and removal of the branch will significantly alter the shape of the tree or compromise its structure, Council may undertake an individual risk assessment of the tree to determine whether this exception to the normal clearance requirements is appropriate.

This exception relates to a structural branch with a part that is >130mm diameter within the minimum clearance space for spans that are:

- (i) less than 45m in length, contain one conductor spreader;
- (ii) greater than 45m in length, contains two conductor spreaders; or
- (iii) the branch is no more than 500mm inside the minimum clearance space.

Note: A spreader is not required to be fitted to the span if the branch comes within the minimum clearance space around the first or last sixth of the span.

If Council chooses to apply this exception, an individual risk assessment of the tree will be undertaken to determine that the branch does not have a defect or otherwise pose an unreasonable risk. All assessments for trees to which this exception may be or is applied will be undertaken by a Qualified Arborist with all relevant training as detailed in Part 1 9(4)(p) of this Plan within 14 months of the previous assessment.

Where the assessment determines that the limb is a low risk of impacting the powerlines, the tree will be flagged as being managed as an exception.

8 Responsible person may cut or remove hazard tree

If a Council employee or contractor identifies a tree as likely to fall onto or otherwise come into contact with an electric line or has regrowth that will enter the clearance space before the next scheduled visit the tree may be pruned or removed provided that:

- The tree has been assessed by a suitably qualified arborist.
- The likelihood of the tree contacting a conductor.
- Any encroachment into the No Go Zone.
- Tree health, defects, size of failure, target potential.
- Whether the tree qualifies for an exception to the minimum clearance space as per Clause 4, 5 and 6 of the Code.
- Local environmental and safety factors
- History and significance of the tree, and
- The presence of habitat or fauna

9 Cutting of tree to comply with Standard

Refer regulation 9 (4) (j)

10 A responsible person cutting a tree to achieve compliance must, as far as practicable, cut the tree in accordance with AS 4373 as published or amended from time to time

Council's tree management plans have incorporated the requirements of the Australian Standard 4373-2007 Amenity Tree Pruning. The standard is used as a minimum quality requirement for all of Council's arboriculture programmes and pruning activities. Pruning to this standard is a mandatory requirement for all tree pruning operations (beyond the scope of this plan) as a means of improving tree health and longevity.

In employing contractors to undertake the various pruning programmes, the terms and conditions of the contracts define pruning standards to AS4373 - 2007 as a minimum and must be employed at all times. Audits of tree works are undertaken monthly or as a completion of works package to ensure quality pruning is undertaken and the contractor scored adequately on the standard of works. The Block Tree Pruning Contract 2022.181 specifically sets the KPI for the quality of pruning works at a 90% achieved level.

Council has the expectation that all pruning works on trees managed by Council will be to a standard of no less than prescribed in AS4373-2007. Should staff or contractors have any queries in relation to not being able to meet these requirements then advice should be sought from Council's Arboricultural Officers.

11 Cutting or removal of indigenous or significant trees must be minimised

The declared urban area of the City of Glen Eira consists of a mixture of indigenous, native, exotic, evergreen and deciduous trees that have been mostly planted by Council. A full inventory of all Council's tree assets has been recorded on Council's asset management system, Confirm.

A small percentage of trees have been identified as 'naturally' occurring indigenous specimens, or of ecological, historical or aesthetic significance or a tree of cultural or environmental significance and these are discussed below.

Council currently only has one small area of Protected Vegetation recorded as a vegetation protection overlay - VPO1 Boyd Park (within Pruning Block 6)

An area of re-generated trees and shrubs, that occurred after the decommissioning of the Outer Circle railway line. Precautions for protection of this regenerated vegetation from line clearance activities have already been implemented as the powerlines that run through the VPO are Aerial Bundled Cable (ABC).

Identified as part of this audit are several trees adjacent to three spans of LV bundled cable in Boyd Park between William Street and Ricourt Avenue, Murrumbeena that are protected in a vegetation planning overlay.

Prior to any proposed pruning or removals with the VPO1 Boyd Park, the tree will be inspected by a Council employed qualified arborist to assess the vegetation and seek the appropriate permits before issuing works orders. In issuing works orders, the order will contain information regarding any protected or significant vegetation and the pruning requirements associated with said vegetation.

12 Cutting or removing habitat for threatened fauna

Council's previous reviews of the likelihood of the existence of threatened fauna within Glen Eira found that no threatened fauna or habitat was identified within the municipal boundaries. Therefore, it is unlikely that during the implementation of this ELCMP that any habitat for threatened fauna will be 'cut' or removed.

Should threatened fauna be identified, the following process shall be followed:

- Location of threatened fauna and associated habitat mapped and tree maintenance and inspection teams notified.
- Tree assessment conducted by a suitably qualified arborist and results recorded in tree database that:
 - a) considers tree health, structure and potential risk,
 - b) considers the history, location and foreseeable local conditions, and
 - c) aim to identify if the fauna using the tree is a threatened species.
- Once identified the breeding season for the fauna using the tree will be determined.
- Resources such as http://www.swifft.net.au/cb_pages/bio-calendar.php may be used in the first instance.
- Specialist advice may be sought to identify fauna, determine breeding season if required or to translocate fauna.
- Assessment results and information regarding management of the fauna will be referred to the Coordinator Urban Forest for approval prior to commencing works.
- Where practicable works will be undertaken outside the breeding season.
- Relocation of the fauna can be considered to make safe an unsafe situation as identified in Clause 8, or if it is not practical to undertake works outside of the breeding season.

Council staff and its contractors are not to prune or remove trees that contain nesting fauna or engage in activities that might endanger any fauna. In the case where animals cannot be relocated then the works are placed on hold until a Council officer can find a responsible outcome.

13 Restriction on timing of cutting or removal if notification is required

As a responsible person who is exempt under Clause 16(2) and 17(2) of the Code no restriction applies.

14 Restriction on urgent cutting of trees

Covered in Clause 9 of the Code

15 Restriction on urgent removal of trees

Covered in Clause 9 of the Code.

16 Responsible person must provide notification before cutting or removing certain trees

Clause 16 is not applicable as the Glen Eira City Council does not undertake works on trees:

- within private property

- on land that is managed by a Council that is not the responsible person, or that affect an owner or occupiers use of private property

17 Responsible person must provide notification before cutting or removing certain trees

In maintaining Council's responsibilities with reference to this management plan it should be noted that Council or its contractors only prune trees that are managed by Council. Council notifies its residents of any intent to prune or remove trees. As most requests are made via Council's customer request system Pathway, the provision of feedback to residents is part of Council's service charter.

In relation to trees that are to be pruned as part of the biennial block pruning program notification of affected residents is undertaken via:

- The contractor shall undertake letter box drops of notification letters to all residential addresses/streets that will be impacted by tree pruning works under this contract. Notification is to be given no sooner than one week prior to pruning commencing to allow residents to contact Council officers if they wish to raise any concerns.

Council notifies its residents that have requested reactive tree inspections and pruning requests related to electrical line clearance in one of three ways:

- customer notification card left in the letterbox at the time of the inspection.
- a letter or email.
- a phone call from an officer in response to the enquiry.

Notifications are made after the tree has been inspected and informs:

- the outcome of the inspection, and
- any works that have been scheduled, and
- a timeframe that the works will be completed in.

The following is a letter template showing information that would be sent to a resident to notify them of an upcoming tree removal in relation to electrical compliance.

SUBJECT:
DATE:
ATTENTION:

RE: PROPOSED TREE REMOVAL [Insert address]

Dear [Insert residents name if known]

As part of Glen Eira City Council's ongoing work to keep trees safely clear of powerlines, we will be removing a [Insert tree species] and its stump located outside [Insert address].

This tree is growing too close to overhead powerlines. Unfortunately, it cannot be pruned in a way that both meets safety regulations and keeps the tree healthy and stable. After careful assessment by our qualified arborists, removal has been identified as the only safe option.

We understand that removing a tree is a significant decision. Council always considers alternatives and only proceeds with removal when absolutely necessary.

What happens next?

After the tree is removed, we will replant a new tree in its place.
Our Urban Forest Tree Planner will choose a replacement species that suits the local conditions.

Work schedule: [Insert timeline for removal, stump grinding and replacement planting]

If you have any questions or would like more information, please contact our Customer Service team on (03) 9524 3333 or email mail@gleneira.vic.gov.au.

Thank you for your understanding as we work to keep our community safe and green.

Yours Sincerely

[Insert Signature]

Coordinator Urban Forest

18 Responsible persons must consult with occupier or owner of private property before cutting or removing certain trees

Clause 18 is not applicable as the Glen Eira City Council does not undertake works on trees within private property.

19 Notification and record keeping requirements for urgent cutting or removal

Clause 16 is not applicable as the Glen Eira City Council does not undertake works on trees:

- within private property
- on land that is managed by a Council that is not the responsible person, or that affect and owner or occupiers use of private property

20 Duty relating to the safety of cutting or removal of trees close to an electric line

Where Council staff and/or Council's contractors are unsure of the safety of pruning or removing a tree, they will consult with the relevant Distribution Business, or if the tree affects a railway/tram supply line, the relevant Railway/Tram Operator, to develop an appropriate action plan to mitigate the hazard or bring the tree into compliance with the Code.

The contact details of the relevant organisations are provided on page 16 of this Plan.

21 Duty relating to assisting to determine the allowance for cable sag and sway.

Covered in regulation 9 (4) (j) (ii)

22 Duties relating to management procedures to minimise danger.

Not applicable to Councils

23 Application for approval of alternative compliance mechanism

Council does not use, or has applied for, any alternative compliance mechanisms.

If Council should apply to Energy Safe Victoria for approval to use an alternative compliance mechanism in respect of a span of an electric line or a class of spans, the application will include details of:

- (i) the alternative compliance mechanism; and
- (ii) written confirmation from the Distribution Business or alternative qualified provider that includes:
 - a) the procedures to be adopted for commissioning, installing, operating, maintaining, and decommissioning the alternative compliance mechanism; and
 - b) the published technical standards that will be complied with when commissioning, installing, operating, maintaining, and decommissioning the alternative compliance mechanism; and
- (iii) the location of the span; or describe the class; and
- (iv) the minimum clearance space that the applicant proposes is to be applied in relation to the span, or class of spans, in respect of which the application is made; and
- (v) a copy of the formal safety assessment prepared by the Distribution Business or an alternative qualified provider under clause 32; and a copy of the written agreement of the

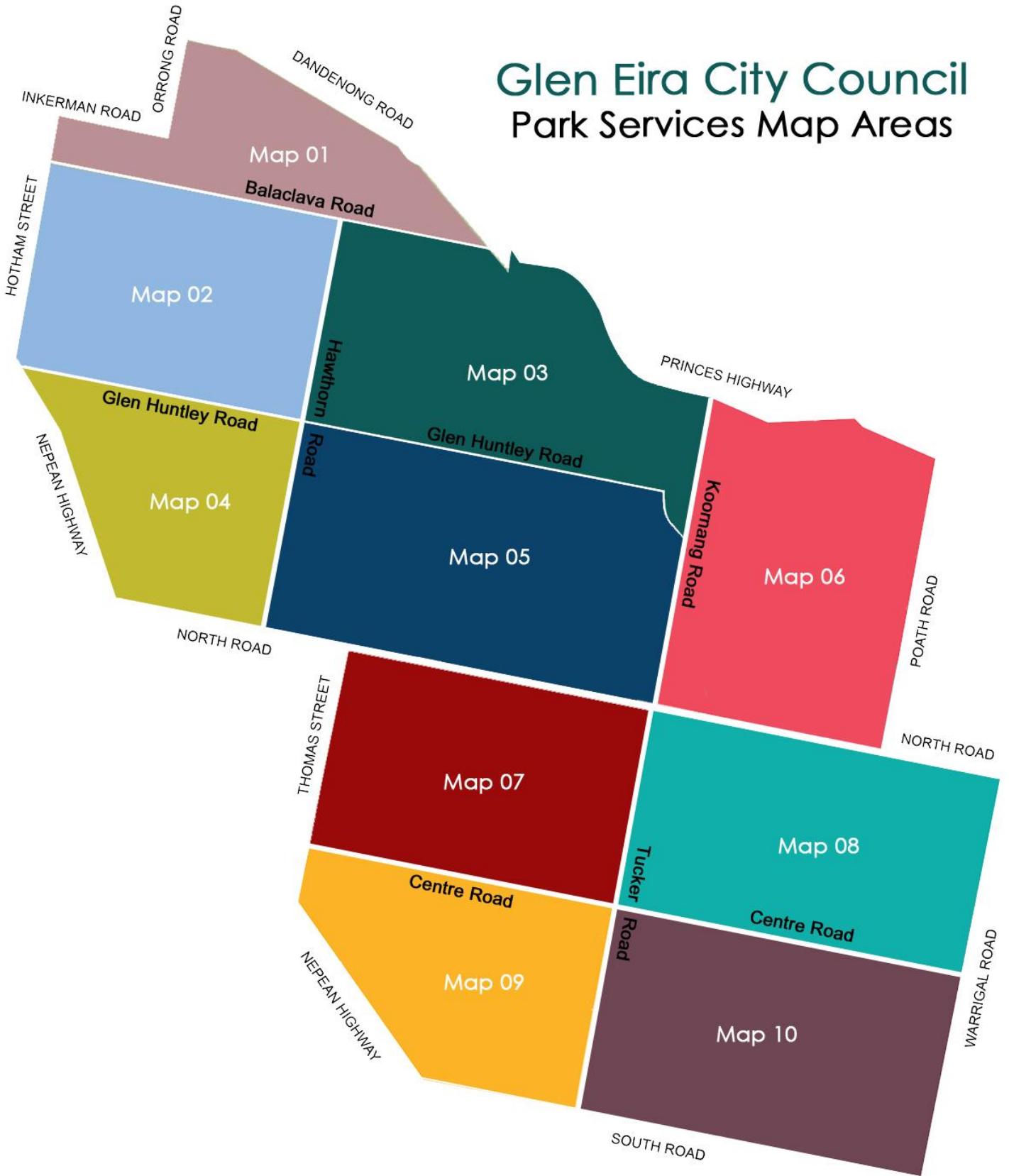
owner or the operator of the span, or the owner or the operator of each span that belongs to that class.

24 Formal safety assessment of alternative compliance mechanism

As Council Officers are not qualified to provide a formal safety assessment, this will be prepared by the Distribution Business or an alternative qualified provider and will comply with the requirements as defined in Schedule 1, Part 3, Division 2, and Clause 1 of the Code.

ATTACHMENT 1 - BLOCK PRUNING AREA MAP

Glen Eira City Council Park Services Map Areas



ATTACHMENT 2 - BLOCK PRUNING AREAS

A DESCRIPTION OF DESIGNATED TREE PRUNING BLOCKS.

To read in conjunction with: **Attachment 1, Block Pruning Area Map**

Block 1

North: Inkerman –Orrong – Princes Hwy, Dandenong Road
East: Normanby Road (Dandenong – Balaclava)
South: Balaclava (Normanby –Hotham)
West: Hotham Street (Balaclava –Inkerman)

Block 2

North: Balaclava Road (Hotham –Hawthorn)
East: Hawthorn Road (Balaclava –Glen Huntly)
South: Glen Huntly Road (Hotham – Hawthorn)
West: Hotham Street (Glen Huntly–Balaclava)

Block 3

North: Balaclava Road, Normanby Road, Smith, Dandenong Road
East: Koornang Road (Dandenong - Graceburn)
South: Graceburn Ave & Glen Huntly Road (Koornang – Hawthorn)
West: Hawthorn Road (Glen Huntly –Balaclava)

Block 4

North: Glen Huntly Road (Nepean – Hawthorn)
East: Hawthorn Road (Glen Huntly- North)
South: North Road (Hawthorn- Nepean)
West: Nepean Hwy (North – Glen Huntly)

Block 5

North: Glen Huntly Road – Graceburn (Hawthorn - Koornang)
East: Koornang (Graceburn- North)
South: North Road (Koornang- Hawthorn)
West: Hawthorn Road (North-Glen Huntly)

Block 6

North: Dandenong Road (Koornang-Poath)
East: Poath Road (Dandenong-North)
South: North Road (Poath- Koornang)
West: Koornang Road (North-Dandenong)

Block 7

North: North Road (Thomas-Tucker)
East: Tucker Road (North- Centre)
South: Centre Road (Tucker-Thomas)
West: Thomas Street (Centre-Thomas)

Block 8

North: North Road (Warrigal- Centre)
East: Warrigal Road (North –Centre)
South: Centre Road (Warrigal- Tucker)
West: Tucker Road (Centre-North)

Block 9

North: Centre Road (Thomas -Tucker)
East: Tucker (Centre – South)
South: South Road (Tucker – Nepean)
West: Nepean Hwy &Thomas Road (South – Centre)

Block 10

North: Centre Road (Tucker- Warrigal)
East: Warrigal Road (Centre – South)
South: South Road (Warrigal – Tucker)
West: Tucker Road (South – Centre)