

APPLICATION NO. A
DATE RECEIVED

## AMENDED APPLICATION FOR PLANNING PERMIT

*Planning and Environment Act 1987 Section 47*  
Planning and Environment Regulations, Regulation 16



BEFORE Notice (under Section 52) ☐ } Please attach a list of proposed  
AFTER Notice (under Section 52) ☐ changes to this application form

**Please read the notes on the back before completing this form. Please print in BLOCK letters.**

**THE APPLICANT:** Who is making this application?

SURNAME/COMPANY:
FIRST NAME:
POSTAL ADDRESS:
PHONE NO. DURING BUSINESS HOURS:

**THE LAND:** Give the address and title particulars of the land and attach a sketch plan.

STREET NO.:	STREET NAME:
SUBURB:	POST CODE:

**THE AMENDED PROPOSAL:** For what use, development or other matter do you require a permit?

Describe the way the land is used now.
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**THE COST OF THE DEVELOPMENT (AMENDED):**

If a permit is required to undertake development, state the estimated cost of the proposed development. You may be required to verify this estimate:	\$
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**THE OWNER:** If the applicant is not the owner, give the name and address of the owner and complete box A or B.

NAME OF OWNER:
ADDRESS:

**A.** I am the owner of the land. I have seen this application.

Owners Signature:	Date:
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**B.** I/We the applicant declare that I/We have notified the owner about this application.

Applicant's Signature:	Date:
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**DECLARATION TO BE COMPLETED FOR ALL APPLICATIONS:**

I declare that all the information I have given is true.	
Applicant's Signature:	Date:

**ADVERTISING:**

Should advertising be required for this application, do you authorise Council to carry it out on your behalf?	
YES <input type="checkbox"/>	NO <input type="checkbox"/> Applicant's Signature: _____
Council's charge for advertising is an initial fee of \$170.00 which covers Notice to 10 properties. Should the property require more extensive advertising, an additional fee of \$17.00 per address is charged. On site advertising is undertaken by the applicant.	

## HOW TO APPLY FOR A PLANNING PERMIT

Applications must include the information required by Regulation 16 of the Planning and Environment Regulations 2005. This Application for Planning Permit is provided to assist applicants.

**YOU MUST GIVE FULL DETAILS** of your proposal and attach as many supporting documents as possible. If you do not give enough detail or give a suitable description of the proposal, you will be asked for more information. This will DELAY your application.

**Any material submitted with an application including plans will be made available for public view and copies may be made to interested parties for the sole purpose of enabling consideration and review as part of a planning process under the Planning and Environment Act 1987.**

### THE APPLICANT

- Give your full name or the name of the company.
- Give your full postal address and your contact phone number.

### THE LAND

- Give the street number, street name, town and postcode, **and** the lot number and lodged plan number or other Title particulars.
- If you attach a plan, include:
  - \* the boundaries of the land their measurements;
  - \* the street it faces, the nearest intersecting street, the distance from this street and the name of all streets on the plan;
  - \* the direction of north and the scale of the plan;
  - \* one reduced set of plans A3 or A4

### THE PROPOSAL

- Describe fully what you want to do with the land. The application must include a plain English description of the proposal which clearly conveys the nature of the proposal. This will be used in any notice about the application. Attach additional information if there is insufficient room.
- Attach a plan to show details of the proposed development.
- Briefly describe the current use of the land and any buildings.

### THE COST OF THE DEVELOPMENT

- If a permit is required to develop land, you must give the estimated cost of the development. This is used to assess the amount of any fee you may have to pay.
- Development here refers to the buildings and works you intend to construct on the land. If no buildings or works are proposed and you only intend to change the use in an existing building or on the land, the work 'NIL' should be written in this square.
- The Responsible Authority will tell you the fee you have to pay.

**In accordance with Section 47 (1) (b) of the Planning & Environment Act 1987, an application for a Planning Permit must be accompanied by the prescribed fee. Please note, a Permit Application will not be accepted by Council unless it is accompanied by the prescribed fee at the time of lodgement.**

### THE OWNER

- Complete this section if the applicant is not the owner; otherwise indicate "applicant".

### HAVE YOU:

- The Responsible Authority will tell you how many copies of each document it needs.

**REMEMBER** It is against the law to give false or misleading information. You may receive a heavy fine and your permit may be cancelled.

**Send the completed form and all the documents to the Responsible Authority:**

**CITY OF GLEN EIRA, P O Box 42, CAULFIELD SOUTH 3162**