



**GLEN EIRA CITY COUNCIL**

**ORDINARY COUNCIL MEETING**

**MINUTES**

23 FEBRUARY 2016

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- 12.1 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2016.022 Supply of Gymnasium Equipment to Glen Eira Sports & Aquatic Centre.

Number of tenders received	Six (6)
Number of evaluation criteria tenders assessed against	Three (3)
Estimated contract value	\$535,635.56

- 12.2 under s89 (2)(d) “contractual” which relates to the supply of Security Services

- 12.3 under s89 (2) (d) “contractual” which relates to Clayton South Regional Landfill Contract Nos 1-2016, 2-2016, and 3-2016 for Capping of the Southern Cell

- 12.4 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2016.019 Hire and Installation of Event Infrastructure and Equipment – Various locations throughout the Municipality

Number of tenders received	Three (3)
Number of evaluation criteria tenders assessed against	Three (3)
Estimated contract value	\$250,000 PA

**13. CLOSURE OF MEETING**



**MINUTES of the ORDINARY MEETING OF THE  
GLEN EIRA CITY COUNCIL held on TUESDAY, 23 FEBRUARY 2016**

**The meeting opened at 7.30 pm in the presence of:**

**His Worship the Mayor, Councillor Neil Pilling  
Councillor Mary Delahunty  
Councillor Margaret Esakoff  
Councillor Jamie Hyams  
Councillor Michael Lipshutz  
Councillor Jim Magee  
Councillor Karina Okotel  
Councillor Thomas Sounness**

**1. ACKNOWLEDGEMENT**

On behalf of Council the Mayor read the following acknowledgement.

In the spirit of respect Council acknowledges the people and elders of the Kulin Nation who have traditional connections and responsibilities for the land on which Council meets.

**2. APOLOGIES - Cr Lobo**

**Crs Sounness/Delahunty**

**That the apology be received and noted.**

**The MOTION was put and CARRIED.**

**3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS**

The Chairperson reminded Councillors that we remain bound by their Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

The Chairperson also reminded Councillors of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

No Councillor disclosed any interest in any of the agenda items.



**4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Copies of Minutes previously circulated.

**Crs Lipshutz/Esakoff**

**That the minutes of the Ordinary Council Meeting held on Tuesday, 2 February 2016 be confirmed.**

**The MOTION was put and CARRIED unanimously.**

**5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

- (a) A petition with 8 signatories and reading as follows was submitted to the Council Meeting:

“We the undersigned, residents of Glen Eira, wish for another basketball half court to be installed in place of the proposed hit-up wall at Packer Park orr Leila Road, Carnegie. We call upon the Council to:

1. Reassess the need to reinstall the hit-up wall.
2. Channel allocated funds to provide an additional basketball half-court adjacent to the existing half-court, in place of the proposed hit-up wall.”

**Crs Esakoff/Magee**

**That Council accept the petition and that officers investigate the opportunities of erecting a second basketball hoop.**

**The MOTION was put and CARRIED unanimously.**

- (b) A petition with 196 signatories and reading as follows was submitted to the Council Meeting:

“This petition of certain residents of the City of Glen Eira draws to the attention of the Council the announcement of a “skyrail” (extended elevated rail system) between Caulfield and Dandenong train stations by the State Government on February 7, 2016. Prior to the announcement, there had never been community consultation regarding the construction of an elevated train line. The only options provided for consultation were:

1. Rail under road – lowering the rail under the road
2. Road under rail – lowering the road under the rail
3. Road over rail – building a road bridge over the rail
4. Rail over road – building a rail bridge over the road.

An extended elevated rail system “Skyrail” was never presented in public consultation.

Your petitioners therefore pray that you advocate for no elevated train line through our city be constructed until after full and genuine consultation is conducted as to whether this is the community's preferred option and until full reports on noise, environmental, amenity and community impacts, vibration analysis, safety, cost benefit analysis etc are made available for full and open public scrutiny."

**Crs Esakoff/Pilling**

**That Council**

1. **Accepts the petition be received and noted.**
2. **Strongly supports the removal of level crossings in Glen Eira.**
3. **Write to the Minister for Public Transport, copied to the Premier, all Members of State Parliament (whose electorates include the proposed elevated train line between Poath Road and Caulfield Station), the Herald Sun, The Age and The Leader Newspapers, advocating for no elevated train line through our city to be constructed until after a full and genuine consultation is conducted as to whether this is the community's preferred option and until full reports on noise, environmental, amenity and community impacts, vibration analysis, safety, cost benefit analysis etc. are made available for full and open public scrutiny.**
4. **Place this letter in a prominent position on Council's website.**
5. **Request that representatives of the LXRA (Level Crossing Removal Authority) and State Government hold public forums on the issue of the elevated train line option to which the Council and community can attend.**

**The MOTION was put and CARRIED unanimously.**

**6. DOCUMENTS FOR SEALING – Nil**

**7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

- i. Metropolitan Transport Forum Minutes, 2 December 2015.

Cr Sounness reported on the MTF meeting held on 2 December 2015.



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 Contact: [mtf@mtf.org.au](mailto:mtf@mtf.org.au) MTF website: [www.mtf.org.au](http://www.mtf.org.au)

## Minutes – General Meeting

# Wednesday, 2<sup>nd</sup> December 2015

6.00 pm refreshments, meeting starts at 6.15 pm  
 Meeting Room, 2<sup>nd</sup> Floor, Melbourne Town Hall

Councillors

**Chair: Cr Tom Melican**

## 1. Welcome / Attendance / Apologies

### Present:

Cr Tom Melican	City of Banyule
Bailey Byrnes	City of Banyule
Hywel Rowlands	City of Boroondara
Administrator Jane Nathan	City of Brimbank
Nicholas Charrett	Shire of Cardinia
Cr Collin Ross	Shire of Cardinia
Paul Hamilton	City of Casey
Patricia Fitzsimons	City of Hobsons Bay
Cr Martin Zakharov	City of Maribyrnong
Emma Dean	City of Melbourne
Cr Micaela Driberg	City of Monash
Terry Tillotson	City of Monash
Craig Griffiths	City of Moreland
Kris Kasmawan	City of Moreland
Cr John McMorro	City of Stonnington
Tom Haysom	City of Stonnington
Cr Andrew Munroe	City of Whitehorse
Troy Knowling	City of Whittlesea
Cr Glenn Goodfellow	City of Wyndham
Cr Jackie Fristacky	City of Yarra
Simon Exon	City of Yarra
Craig Rowley	Leadwest
Elizabeth Joldeski	Melbourne Airport
Paul Hamer	Melbourne Airport
David Stosser	Rail Futures Inc
Vincent Ryan	Kreative Konnections
Clive Mottram	VicRoads
Raphael Cadars	Strategic Connections Group
Harry Barber	ICLEI
Joe Hajdu	Past associate

Dina Lynch	Finance Officer, Metropolitan Transport Forum
Susie Strain	Executive Officer, Metropolitan Transport Forum

## Apologies

Cr Robert Colanzi, City of Yarra  
 Frank Vassilacos, City of Manningham  
 Cr Andrea Surace, City of Moonee Valley  
 Ian Hundley, PTUA  
 Cr Jane Touzeau, City of Port Phillip  
 Cr Micaela Dreierberg, City of Monash  
 Jodie Willmer

Steven White, City of Bayside  
 Cr Andrew Munroe, City of Whitehorse  
 Cr Amanda Stapledon, City of Casey  
 Cr Carl Marsich, City of Hobsons Bay  
 Cr Lenka Thompson, City of Moreland  
 James Paterson, City of Monash  
 Jane Waldock, City of Yarra

## 2. **Presentation: Carly Dixon from Melbourne Airport presented about on-ground transport issues to and from the airport.**

Melbourne Airport is experiencing steady growth, and the international market growing at greater than world standard. Jetstar been a major expander with enough business to warrant a new terminal. Melbourne Airport is the second most visited place in Melbourne (first being the CBD) and, of the 50 biggest airports in the world, is the only one without a rail connection. For international travellers, the role of Melbourne Airport is to get them quickly to major air hubs for world-wide connections; Australia generally is at the end of routes and does not offer transit opportunities.

Air freight is also a growing, freight is carried in passenger planes and a successful practice, enabling new markets to domestic producers. The combination of passengers and freight works well, helped by the 24 hour airport operations; there is little case for a dedicated air freight service.

Melbourne Airport has invested in airport access infrastructure as follows

- Airport Drive connecting directly Western Ring Road to Airport
- Passenger forecourt remodelling reducing foot and vehicle traffic conflict and improving the customer experience
- Preservation of rail easement
- And there are plans for future ramp realignments

Widening of Tullamarine freeway, due for completion by 2017, is essential to maintain access and, if growth follows trends, the new capacity may be quickly absorbed and little remain for growth. Airport Drive provides a separate connection from the Western Ring Road but doesn't offer relief to Tullamarine Freeway congestion.

Melbourne Airport's vision is for a seamless city-to-sky experience, and views rail to the airport as an essential component of airport access, particularly to enable future growth; however it is felt customer expectations are for a dedicated high frequency world class service and possibly without that (such as integrated into and compatible with the suburban network), many passengers would not make the shift. Currently the Albion East alignment has been locked in but no station site confirmed. The current public transport SKybus has no dedicated road space and can be unreliable with city as well as freeway congestion causing delays. Research has indicated that a rail link patronage would be largely drawn from Skybus, and car users unwilling to change.

#### Points made during discussion

- Very significant strategic importance of the 24 hour operations, lack of which is a major shortfall in Sydney. Despite some (relatively minor) noise issues with nearby communities, this is unlikely to change.
- There are some opportunities with Skybus to get some road priority, possible use of Airport Drive, which are under consideration, potentially enhancing the SKYbus service to emulate a rail link. There has been some success with this in WA
- Melbourne Airport strongly advocating for rail and feels will be needed within 10 years. Looking to Infrastructure Victoria to consider.
- Freight handling consolidated and disaggregated by large warehouses nearby; freight traffic does not contribute to freeway congestion.
- Complex planning issue of commonwealth-owned, privately run entity where surrounding network operated by state government.

Jane Nathan, Administrator for City of Brimbank, added Brimbank's viewpoint which has formally resolved to advocate for a bus from Sunshine Station to the airport; Sunshine station has the potential to become a transport hub and service the airport access requirement for the growing western region. Jane also identified the strategic value of the Brimbank area as close to the airport for supporting freight activities with many development sites available, providing real opportunity to stimulate Brimbank development via airport rail access.

### **3. Strategic public transport advocacy**

Paul Hamilton provided a progress report of the Local Government Level Crossing Removal Project that the executive has engaged an urban design consultant with considerable experience in with public transport projects in the state government. This follows endorsement from the November meeting that the MTF executive finalises the brief for a project to synthesise the current learnings from councils and relevant agencies to form a useful resource for councils engaged in level crossing removals and proceeds to engage a consultant and resource the project to a maximum of \$10,000. The project aims to complete by end February and includes a local government workshop in late January / early February.

### **4. Treasurer's report**

Dina Lynch provided the following report

#### Balances at Bank

Cheque account	\$13,843.80
2 month term deposit	\$77,285.74
Total	\$91,129.54

#### Subscription payment

Council member	12 of 24 paid
Associates	3 of 12 paid

#### Invoices for payment

None presented

### **5. Meeting close**

**8. REPORTS FROM COMMITTEES**

**a. Advisory Committees - Nil**

**b. Records of Assembly**

- i. 8 December 2015
- ii. 15 December 2015
- iii. 27 January 2016
- iv. 2 February 2016
- v. 9 February 2016

**Crs Hyams/Lisphutz**

**That the Records of the above Assemblies be received and noted.**

**The MOTION was put and CARRIED unanimously.**

**Assembly of Councillors**

**8 December 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.46PM**

**A. Present**

Cr Neil Pilling, Mayor

Cr Mary Delahunty

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Michael Lipshutz

Cr Oscar Lobo

Cr Jim Magee

Cr Karina Okotel

Cr Thomas Sounness (Arr. 7.00PM)

Andrew Newton, CEO

Peter Jones

Ron Torres

John Vastianos

Rocky Camera

Paul Burke

**B. Matters considered.**

(i) Plan Melbourne.

(ii) Height Limits over commercially zoned land.

7.00PM Cr Sounness entered the briefing room.

(iii) Rate Cap, consultation on variation.

7.15PM Cr Magee left the briefing room.

7.19PM Cr Magee returned to the briefing room.

(iv) Council Papers for the 15 December 2015 Council Meeting comprising fifteen officer reports together with standing items on the Agenda.

(a) Agenda Item 4 – Minutes of the last – correction to attendee list.

7.51PM Cr Delahunty left the briefing room.

(b) Agenda Item 9.1 - 322-328A Centre Road, Bentleigh.

7.54PM Cr Delahunty returned to the briefing room.

- (c) Agenda Item 9.2 - 670-672 Centre Road & 51 Browns Road Bentleigh East.
- (d) Agenda Item 9.3 - 37- 39 Nicholson Street, Bentleigh.
- (e) Agenda Item 9.4 - 11-13 Bent Street, Bentleigh.
- (f) Agenda Item 9.5 - Amendment C140 11 Mile End Road & 93 Mimosa Road Carnegie.
- (g) Agenda Item 9.6 - 10 Howe Street, Murrumbeena.

8.20PM the meeting adjourned.

8.55PM the meeting resumed in the presence of:

Cr Pilling, Mayor  
Cr Delahunty  
Cr Esakoff  
Cr Hyams  
Cr Lipshutz  
Cr Lobo  
Cr Magee  
Cr Okotel  
Cr Sounness

- (h) Agenda Item 9.6 - 10 Howe Street, Murrumbeena – continued.
- (i) Agenda Item 9.7 - VCAT Watch - December 2015.
- (j) Agenda Item 9.8 - Transport Advisory Committee.
- (k) Agenda Item 9.10 - Foundation for Youth Excellence Committee Grant Applications.
- (l) Agenda Item 11.1 – Request for Reports. Cr Magee – Caulfield Racecourse Reserve Trust.
- (m) Agenda Item 12.1 - under s89 (2) (d) “contractual” which relates to the awarding of the contract for Tender No 2016.017 Provision of catering



(eg Australia Day Breakfast, Business Development Events, Council Meetings, ANZAC Day Ceremonies, Citizenship Ceremonies, etc)

- (n) Agenda Item 12.2 - under s89 (2) (d) “contractual” which relates to the awarding of the contract for Tender No. 2016.011 Provision of Mechanical Maintenance Services to GESAC.
- (o) Agenda Item 12.3 - under s89 (2)(a) “personnel” which relates to Community Consultation Committee membership.
- (v) Records of Assembly.
  - (a) Cr Hyams – 17 November 2015, Minute B(v)(a) amend words.
  - (b) Cr Hyams – 24 November 2015, amend attendee list.
  - (c) Cr Hyams – 24 November 2015, amend items discussed.
- (vi) Local Government Act Review.
- (vii) General Business raised by Councillors.
  - (a) Cr Okotel – Minutes of the Community Consultation Advisory Committee. Member of the committee raised a matter in relation to amended plans for parks.
  - (b) Cr Okotel – hiring of community buses by community groups.
  - (c) Cr Okotel – pedestrian overpass near the junction of Gardenvale Road and Nepean Highway – graffiti.
  - (d) Cr Okotel – Youth Leadership Team, Mindfulness flyer.
  - (e) Cr Okotel – Carols in the Park event.
  - (f) Cr Magee – the café at GESAC.
  - (g) Cr Lipshutz – 3AW Neil Mitchell program, issue of confidentiality in relation to a Council Motion.

- (h) Cr Lobo – emails received from residents about guns being allowed in Council public parks.
- (i) Cr Delahunty – review the need for a public toilet in Gardenvale Park.
- (j) Cr Hyams – advice to CLOC Theatre group on their lease.

**Fin 10.13PM**

**Council Pre-Meeting**

**15 December 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.47PM**

**A. Present**

Cr Neil Pilling, Mayor  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Michael Lipshutz  
Cr Oscar Lobo  
Cr Jim Magee  
Cr Karina Okotel  
Cr Thomas Sounness

Andrew Newton, CEO  
Peter Jones  
Peter Waite  
Ron Torres  
John Vastianos  
Paul Burke

**B. Matters considered.**

- (i) Council Papers for 15 December 2015 consisting of sixteen Officer reports together with standing items on the Agenda.
  - (a) Agenda Item 8(a) – Audit Committee Minutes.
  - (b) Agenda Item 9.1 - 322-328A Centre Road, Bentleigh.
  - (c) Agenda Item 9.2 - 670-672 Centre Road & 51 Browns Road Bentleigh East.
  - (d) Agenda Item 9.4 - 11-13 Bent Street, Bentleigh.
  - (e) Agenda Item 9.8 - Transport Advisory Committee.
  - (f) Agenda Item 10 – Urgent Business – Cr Delahunty, Minutes of the 20 October 2015 Special Council Meeting.
  - (g) Agenda Item 11.1 – Request for Report – Cr Delahunty, Public safety forum.
  - (h) Agenda Item 11.1 – Request for Report – Cr Sounness, removal of trees.

- (i) Agenda Item 11.4 – Public Questions.
- (ii) General Business.
  - (a) Cr Okotel – Waste Management submission.
  - (b) Cr Okotel – Can the letter to the Level Crossing Removal Authority be copied to local MPs and traders?
  - (c) Cr Okotel – Day in the life of Glen Eira brochure.
  - (d) Cr Sounness – Australian Services Union.
  - (e) Cr Hyams – submission in relation to the review of the Local Government Act.

**Fin 7.17PM**

**Assembly of Councillors**

**27 January 2016**

**Record under S 80 A (2)**

**Meeting commenced at 6.47PM**

**A. Present**

Cr Neil Pilling, Mayor

Cr Mary Delahunty

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Michael Lipshutz

Cr Oscar Lobo

Cr Jim Magee

Cr Karina Okotel (Arr. 7.13PM)

Cr Thomas Sounness

Peter Jones, Temporary CEO

Peter Swabey

Ron Torres

Rachel Ollivier

Rocky Camera

Paul Burke

**B. Matters considered.**

(i) Caulfield Park flower stall.

(ii) CLOC Theatre, McKinnon Hall.

7.13PM Cr Okotel entered the briefing room.

(iii) Positive Ageing.

(iv) Local Laws, changes to meeting procedure.

(v) Council Papers for the 2 February 2016 Council Meeting comprising sixteen officer reports together with standing items on the Agenda.

(a) Agenda Item 9.1 - 15-19 Vickery Street, Bentleigh.

7.49PM Cr Delahunty left the briefing room.

7.50PM Cr Delahunty returned to the briefing room.

(b) Agenda Item 9.2 - 103A Gardenvale Road, Gardenvale.

(c) Agenda Item 9.3 - 652-654 Glenhuntly Road, Caulfield South.

- (d) Agenda Item 9.4 - 203 McKinnon Road, McKinnon.
- (e) Agenda Item 9.4 - 11-13 Bent Street, Bentleigh.
- (f) Agenda Item 9.5 - 572 Inkerman Road and 2-4 Princes Street, North Caulfield.
- (g) Agenda Item 9.6 - 280A Balaclava Road, Caulfield.
- (h) Agenda Item 9.7 - VCAT Watch – February 2016.
- (i) Agenda Item 9.8 - Inconsistent VCAT Decisions.

8.26PM the meeting adjourned.

8.39PM the meeting resumed in the presence of:

Cr Pilling, Mayor  
 Cr Delahunty  
 Cr Esakoff  
 Cr Hyams  
 Cr Lipshutz  
 Cr Lobo  
 Cr Magee  
 Cr Okotel  
 Cr Sounness

- (j) Agenda Item 9.9 - Election 2016 – Postal or Attendance Voting.
- (k) Agenda Item 9.10 - Financial Report for December 2015.
- (l) Agenda Item 11.1 – Request for Reports. Cr Magee – Caulfield Racecourse Reserve Trust.
- (m) Agenda Item 12.5 - under s89 (2)(d) “contractual” which relates to the awarding of Contract 2016.015 provision of consumable medical goods, nutritional supplements and continence aids for Council's Residential Ged Care Facilities.
- (n) Agenda Item 12.6 - under s89 (2)(a) “personnel” which relates to Council's Audit Committee.
- (vi) General Business raised by Councillors.

- (a) Cr Hyams – Rate cap variation, update.
- (b) Cr Hyams – former Broadbent site, Centre Road, Bentleigh – VCAT appeal and letter to Planning Minister Wynne.
- (c) Cr Hyams – resident issue in relation to trees pruning in Halley Park.
- (d) Cr Hyams – organize the security presentation.
- (e) Cr Hyams – comments made by Cr Lobo in relation to racism and comments made in the Council Chamber during the last Council Meeting in 2015.
- (f) Cr Okotel – the use of community buses by Schools.
- (g) Cr Okotel – resident query in relation to where the Rotary Club running the Bentleigh Market spend their surpluses.
- (h) Cr Esakoff - can the 'Memorials in Parks' issue be re-listed for Councillor discussion.
- (i) Cr Esakoff – MAV correspondence in relation to the MAV's work plan.
- (j) Cr Lipshutz - can the 'Memorials in Parks' issue be re-listed for Councillor discussion.
- (k) Cr Lobo – Minister Wynn's response on Planning Zones.
- (l) Cr Delahunty – the Rotary Club running the Bentleigh Market want to talk to the Level Crossing Removal Authority (LXRA) in relation to the reinstatement of the Bent Street car park.
- (m) Cr Sounness – Tennis clubs on Council land and the fitness for purpose of the buildings.
- (n) Cr Sounness – expressed his wish to continue as Council's representative on the Metropolitan Transport Forum.
- (o) Cr Sounness – Rotunda/Open Space bookings.

**Fin 9.58PM**

**Council Pre-Meeting**

**2 February 2016**

**Record under S 80 A (2)**

**Meeting commenced at 6.47PM**

**A. Present**

Cr Neil Pilling, Mayor

Cr Mary Delahunty

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Michael Lipshutz

Cr Jim Magee

Cr Karina Okotel

Cr Thomas Sounness

Peter Jones, Temporary CEO

Peter Swabey

Ron Torres

Rachel Ollivier

Paul Burke

**B. Matters considered.**

- (i) Council Papers for 2 February 2016 consisting of sixteen Officer reports together with standing items on the Agenda.
  - (a) Agenda Item 9.1 - 15-19 Vickery Street, Bentleigh.
  - (b) Agenda Item 9.2 - 103A Gardenvale Road, Gardenvale.
  - (c) Agenda Item 9.3 - 652-654 Glenhuntly Road, Caulfield South.
  - (d) Agenda Item 9.5 - 572 Inkerman Road and 2-4 Princes Street, North Caulfield.
  - (e) Agenda Item 9.6 - 280A Balaclava Road, Caulfield.
  - (f) Agenda Item 11.1 – Request for Reports – Cr Pilling, racist comments and statements to the media.
  - (g) Agenda Item 11.1 – Request for Reports – Cr Magee, Murrumbeena Police Station.



- (h) Agenda Item 11.1 – Request for Reports – Cr Hyams, Nicholson Street Reserve, Bentleigh.
- (i) Agenda Item 11.1 – Request for Reports – Cr Sounness, Greenhouse gas emissions.
- (ii) General Business.
  - (a) Cr Okotel – a resident of Lyons Road Carnegie would like the power cables in the street undergrounded whilst the road works are underway.
  - (b) Cr Okotel – Caulfield to Dandenong rail corridor grade separation.
  - (c) Cr Delahunty – 2 February 2016 Council Agenda, Item 9.9 – Postal or attendance voting.

**Fin 7.29PM**

**Assembly of Councillors**

**9 February 2016**

**Record under S 80 A (2)**

**Meeting commenced at 6.48PM**

**A. Present**

Cr Neil Pilling, Mayor  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Michael Lipshutz  
Cr Oscar Lobo  
Cr Jim Magee  
Cr Karina Okotel

Rebecca McKenzie, CEO  
Peter Jones  
Peter Swabey  
Ron Torres  
Rachel Ollivier  
Paul Burke

**Apologies**

Cr Thomas Sounness

**B. Matters considered.**

- (i) Welcome to the new Chief Executive Officer, Rebecca McKenzie.
- (ii) Tree Management, review of risk.
- (iii) Myrtle Street, St Kilda East.
- (iv) Public Parks and Private Memorials.
- (v) General Business raised by Councillors.
  - (a) Cr Magee - junction of Margaretta and East Boundary Roads, condition of footpaths.
  - (b) Cr Delahunty – Elsternwick Plaza, update.
  - (c) Cr Delahunty – email regarding a laneway and access to Carnegie Primary School.

- (d) Cr Delahunty – Federal Parliamentary inquiry into Aged Care labour force.
- (e) Cr Lobo – a property in Gardeners Road and tree roots.
- (f) Cr Lobo – met with Ms Jennifer Huppert.
- (g) Cr Lobo – services of a translator in Council Meetings.
- (h) Cr Pilling – advised of his attendance at a forthcoming meeting with the Minister for Planning that will also involve the CEO and Director Planning and Transport.
- (i) Cr Pilling – advised of a site visit to Booran Road Reserve on Friday 12 February 2016.

7.44PM Cr Magee left the briefing room.

- (vi) General Business raised by Officers.
  - (a) CEO – advised of her attendance at a meeting with the Minister for Transport in relation to level crossing removals on the Caulfield/Dandenong rail corridor.

7.45PM Cr Magee returned to the briefing room.

- (vii) General Business raised by Councillors.
  - (a) Cr Lipshutz – complaints about parking problems around Grimwade House (Melbourne Grammar).
  - (b) Cr Lipshutz – the need for traffic light Right Turn arrows at the junctions of Glen Eira Road and Kooyong Road and Glen Eira Road and Orrong Road.
  - (c) Cr Lipshutz – can one set of football goal posts be installed in Caulfield Park during the summer cricket season.
  - (d) Cr Esakoff – resident with a boundary fence issue where the fence is more than 2m in height.

- (e) Cr Hyams – letter from the Minister for Planning in relation to structure planning.
- (f) Cr Hyams – Booran Road Reserve, resident query in relation to the playground.
- (g) Cr Hyams – Mavho Street, parking problems.
- (h) Cr Hyams – Leader Newspaper, coverage of problems facing the women's softball teams when males playing sport will not move off the softball club's allocated playing areas.
- (i) Cr Esakoff – email to Councillors asking for vegetation protection overlays on River Red Gums in the vicinity of railway stations.
- (j) Cr Okotel – 3-9 Elliott Avenue, Carnegie, VCAT Mediation settlement.
- (k) Cr Lipshutz – Sandringham Dragons moving to Linton Street.

8.09PM the meeting adjourned to await the arrival of the Level Crossing Removal Authority (LXRA) to present on the Caulfield/Dandenong level crossing removal project (CD9)

8.42PM the briefing meeting resumed in the presence of:

Cr Pilling, Mayor  
 Cr Delahunty  
 Cr Esakoff  
 Cr Hyams  
 Cr Lipshutz  
 Cr Lobo  
 Cr Magee  
 Cr Okotel

- (viii) Presentation by the CEO of the LXRA on the CD9 project.

10.21PM the presentation concluded.

Councillor discussion on the LXRA presentation.

**Fin 10.32PM**

**PROCEDURAL MOTION****Crs Pilling/Delahunty**

**That Agenda Item 11.4 – Public Questions – be dealt with now and that fifteen of the more than 150 Public Questions received for this meeting – be read out and responded to at this meeting with the remainder receiving a written response in due course. The fifteen questions represent a cross section of the Public Questions submitted.**

**The MOTION was put and CARRIED unanimously.**

**11. ORDINARY BUSINESS****Item 11.4 Public Questions**

**From:** Mr R Leigh  
**Subject:** Grade Separation

“I write to you as a concerned Murrumbidgee resident regarding the construction of the proposed Skyrail. Has the council assessed the potential negative impacts of the skyrail construction on the neighbourhood and consulted with the concerned residents? Speaking to many community members, we are very upset with the lack of consultation from the state government and a overwhelming majority do not believe a skyrail is the most suitable solution to remove the level crossings.”

The Mayor read Council's response. He said:

“The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor. Council will make an informed submission to the LXRA when all available information has been assessed and Council's submission will be made public.”

**From:** Mr A Kallio  
**Subject:** Grade Separation

“If the proposed elevated rail proceeds, will council be raising rates to compensate for the additional maintenance activities that will need to occur? How will council maintain the rail corridor to acceptable visual standards?”

The Mayor read Council's response. He said:

“The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor.

The maintenance of railway infrastructure is the responsibility of VicTrack and the train operating companies.

Responsibility for any other public infrastructure such as open space is yet to be determined.”

**From:** Mr A Kallio  
**Subject:** Grade Separation

“As part of the November LXRA consultation report ([http://levelcrossings.vic.gov.au/data/assets/pdf\\_file/0003/34455/Caulfield-to-Dandenong-consultation-report-November-2015.pdf](http://levelcrossings.vic.gov.au/data/assets/pdf_file/0003/34455/Caulfield-to-Dandenong-consultation-report-November-2015.pdf)) (Page 42) Can council also advise what activities within Glen Eira were arranged for Council event integration?”

The Mayor read Council's response. He said:

“As can be seen on page 43 of the document you refer to, the LXRA utilised the facilities of the Carnegie Library and Community Centre as part of their information and consultation process.”

**From:** Mr P Skopakow  
**Subject:** Grade Separation

“Can Council please confirm that it will reject the Government's proposal to adopt an elevated/skyrail design for removal of four level crossings between Grange Rd & Hughesdale, because it must surely be contrary to the Glen Eira Planning Scheme.

59% of the 2.8km of rail line between Grange Rd & Hughesdale lies completely within or abutting Minimal Change Areas. The proposal to construct a structure of up to 15m height grossly violates the fundamental Minimal Change Area policy basis that “...*existing* low intensity, low-rise *character should be* protected and enhanced”.

Furthermore, more 35% of the line length is also subject to even stronger Neighbourhood Character Overlays controls (NCO2, NCO3 & NCO6). Skyrail surely cannot be permitted within Minimal Change and Neighbourhood Character Overlay Areas, and MUST be strongly rejected by Council. Lowering the railway must surely be the only solution that can meet planning scheme requirements.”

The Mayor read Council's response. He said:

"The State Government's Cranbourne Pakenham Rail Corridor Project covers nine Councils.

In 2014, the Minister for Planning in the previous State Government exempted the Project from needing town planning permission from any of the nine Councils. It exempts the Project from needing to comply with the Glen Eira planning scheme controls and policies you quoted.

The documentation supporting the Ministerial exemption states, amongst others:

"Despite any provision to the contrary or any inconsistent provision in the Melbourne, Yarra, Stonnington, Glen Eira, Greater Dandenong, Monash, Kingston, Casey and Cardinia Planning Schemes, no planning permit is required for, and nothing in the abovementioned planning schemes operates to prohibit or restrict: use or development of land in the Project Area for the purposes of the project etc...."

All supporting documentation is available from the Department of Environment, Land, Water and Planning website."

**From:** Mr D Peck  
**Subject:** Grade Separation

"Does the council condemn inappropriate high rise building development that encroaches on adjacent private property and severely impedes the level of sunlight to neighbouring private property?"

The Mayor read Council's response. He said:

"When planning permission is required from Local Government, the responsible authority must take into account State and Local policies and assess the proposal against State design codes, such as ResCode. These take into account impacts on neighbouring properties.

However, there are instances where planning permission is not required from Local Government. These include buildings for public schools, buildings for public hospitals and level crossing removal projects."

**From:** Mr S Rowan  
**Subject:** Grade Separation

“The 'Skyrail' plan from the State Government. What is the Glen Eira Council doing about the detrimental visual aspects of the plan, likely affecting the property values and safety of residents throughout Carnegie, Murrumbeena and Hughesdale/Oakleigh?”

The Mayor read Council's response. He said:

“The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor. Council will make an informed submission to the LXRA when all available information has been assessed and Council's submission will be made public.”

**From:** Mr N Crofts  
**Subject:** Grade Separation

“When (what date) will the final decision be made for/if the skyrail project goes ahead.”

The Mayor read Council's response. He said:

“The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor.

Your question is better directed to the State Minister for Transport.”

**From:** Ms R Manaszewicz  
**Subject:** Legal Advice

“What is the total cost for the legal advice provided by Justitia?”

The Mayor read Council's response. He said:

“\$3,850.00”



**From:** Mr S Seamer  
**Subject:** Grade Separation

“Can council advise if they have received an Environmental & Social Impact Assessment for the Elevated Rail Proposal Caulfield to Dandenong? If not, can council please request this from the State Government and advise when it would be made available to the public?”

The Mayor read Council’s response. He said:

“No.

The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor.

Your question is better addressed to the LXRA or the State Government.”

**From:** Mr K Butler  
**Subject:** Grade Separation

“Will council take legal action on behalf of ratepayers of Glen Eira against the state government in opposing this sky railway which is being foisted upon us?”

The Mayor read Council’s response. He said:

“The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor. Council will make an informed submission to the LXRA when all available information has been assessed and Council’s submission will be made public.

At this stage Council has no intention of taking legal action.”

**From:** Ms C Pendelich  
**Subject:** Grade Separation

“How can the Government override the Overshadowing Planning Rules that have been well established by the Glen Eira Council. How will Glen Eira Council advocate for the residents on the south side of the railway line who will be in complete darkness for most of the year, if this Skyrail is sanctioned.”

The Mayor read Council’s response. He said:

“In 2014, the Minister for Planning exempted the Level Crossing Removal Project from needing town planning permission from any of the nine councils covered by the proposal. This exempts the Project from needing to comply with the Glen Eira Planning Scheme controls and policies. These policies include ResCode, the State Government design code, which considers the impact of a proposal on neighbouring properties.

The documentation supporting the Ministerial exemption states, amongst others:

“Despite any provision to the contrary or any inconsistent provision in the Melbourne, Yarra, Stonnington, Glen Eira, Greater Dandenong, Monash, Kingston, Casey and Cardinia Planning Schemes, no planning permit is required for, and nothing in the abovementioned planning schemes operates to prohibit or restrict: use or development of land in the Project Area for the purposes of the project...”

All supporting documentation is available from the Department of Environment, Land, Water and Planning website.”

**From:** Ms F Murrie  
**Subject:** Grade Separation

“Is Council aware a petition of over 3000 signatures opposing the “Skyrail” design has been tabled in the Victorian Legislative Council? Is Council aware there is a strong community support for Rail Under Road as a design preference for the removal of level crossings in the Glen Eira community?”

The Mayor read Council’s response. He said:

“Council is aware of reports of a petition lodged with the State Parliament and Council is aware of a range of differing views in the community.

The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor. Council will make an informed submission to the LXRA when all available information has been assessed and Council’s submission will be made public.”

**From:** Ms S Longwood  
**Subject:** Grade Separation

“Building regulations require properties to have a minimum of 5 hours sunlight daily. After a 1:1 meeting with LXRA, one property owner was told that she would only receive 45 minutes of sunlight daily. How can this be considered legal?”  
The Mayor read Council’s response. He said:

“When planning permission is required from Local Government, the responsible authority must take into account State and Local policies and assess the proposal against State design codes, such as ResCode. These take into account impacts on neighbouring properties, including overshadowing.

In 2014, the Minister for Planning in the previous State Government exempted the Level Crossing Removal Project from needing town planning permission from any of the nine councils covered by the Project. This exempts the Project from complying with the Glen Eira Planning Scheme controls and policies, including ResCode.”

**From:** Ms T O’Gorman  
**Subject:** Grade Separation

“I just received a glossy brochure outlining the Level Crossing removal which included pictures of public amenities such as parks and bike paths below Skyrail. Who is paying for these amenities? Is the cost included in the state government funding for Skyrail?

The Mayor read Council’s response. He said:

“The grade separation of the Caulfield to Dandenong rail corridor is a State Government project not a Council project. The Level Crossing Removal Authority (LXRA) is undertaking the work and the LXRA is currently seeking feedback from all members of the community in relation to the proposed design for the Caulfield to Dandenong rail corridor.

Council understand that the LXRA will be funding the amenities on what is now the VicTrack land.”

**From:** Mr N Varvodic  
**Subject:** Guns in public places

“Dear Councillors, I heard a rumor that Councillors had approved the use of guns in parks for Jewish security guards.

- a) Is this true?
- b) Can you please list all the Councillors individually that approved and welcomed the use of guns in parks in the Glen Eira municipality?”

The Mayor read Council’s response. He said:

“I refer you to Council’s Statement of 16 December 2016 which says:

‘At its Special meeting of October 20, Council considered a motion in the confidential part of the meeting that related to the provision of security services on Council property. Council stands by its decision to consider that item confidentially, as we give priority to public safety, and believe it is potentially detrimental to public safety if details of security measures and any limitations on those are revealed to those who may wish to disrupt or attack an event – operational matters related to security are not generally put into the public domain, nor should they be.

However, Council wishes to make clear the following points:

- as stated in a statement dated December 11, there is no authorisation by Glen Eira Council for the carrying of firearms for any current or future event anywhere in Glen Eira;
- Council is aware of no specific threat beyond the heightened alert;
- at recent major events on Council parks where extra private security has been provided, such security has been provided in coordination with the police, and the police have been informed of the security measures to be taken; and
- Council’s role in such events is to decide whether to accept a booking for a Council venue and, if so, on what conditions.”

**9. PRESENTATION OF OFFICERS REPORTS**

9.1	8-12 Elliott Avenue Carnegie
9.2	30 Narrawong Road, Caulfield South
9.3	Coatesville Bowling Club - 62 Mackie Road, Bentleigh East
9.4	VCAT Watch March 2016
9.5	Quarterly Reporting
9.6	Lease to CLOC Musical Theatre McKinnon Hall Storage Shed - 118-122 McKinnon Road, McKinnon
9.7	Nicholson Street Reserve
9.8	Policing and Security of Events on land or in facilities for which the Council is responsible
9.9	Response to a report
9.10	Finance Report for period ending 31 January 2016

## Item 9.1

8-12 ELLIOTT AVENUE CARNEGIE  
APPLICATION NO. GE/PP-28608/2015

File No: GE/PP-28608/2015  
Enquiries: Rocky Camera  
Acting Manager Statutory Planning



## APPLICATION SUMMARY

<b>PROPOSAL</b>	Four (4) storey building comprising 40 dwellings
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Permit with a conditions to improve vehicle access and relocate the substation
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Amenity impacts on adjoining properties</li> <li>• Neighbourhood character</li> <li>• Car parking and traffic</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Urban Villages Policy
<b>APPLICANT</b>	H1land Group Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	Residential Growth Zone
<b>EXISTING LAND USE</b>	Three single-storey dwellings
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 13 properties notified</li> <li>• 15 notices sent (owners and occupiers)</li> <li>• 3 signs erected on site</li> <li>• 8 objections received</li> </ul>
<b>Application fee payable (fee increased by the State Government in 2009)</b>	\$8,315

**Item 9.1 (cont'd)****1. Community Plan**

**Town Planning and Development:** To manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. Recommendation**

That Council:

- Issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-28608/2015 allowing the construction of a 4 storey building comprising 40 dwellings and a basement car park in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**State Government

- Plan Melbourne
- ResCode

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17 May 1999 and approved by the Minister on 5 August 1999.
- Urban Villages Policy – Adopted by Council on 18 October 2003 and approved by the Minister on 28 October 2004.

**4. Reasons for Recommendation**

In recommending that Council determines to approve the proposal, consideration has been given to:

- The written objections and matters raised at the Planning Conference
- Council's MSS
- ResCode
- Other relevant considerations of the planning scheme

The key issues influencing the recommendation are as follows:

Impacts on Adjoining Properties

It is considered that the proposed building will not cause unreasonable visual bulk impacts when viewed from the adjoining properties and the street as it will have appropriate variation in setbacks and articulation of the facades. A condition is included requiring the submission of a schedule of materials and colours that will ensure that the proposed building will have a sufficient level of visual interest.

All first, second and third floor windows and balconies have been screened to maintain privacy for adjoining properties in accordance with ResCode. A recommended condition requires bedroom and study windows to be fitted with external upward angled metal louvres instead of obscure glass to provide suitable amenity for future occupants.

**Item 9.1 (cont'd)**

The overshadowing impacts of the proposal on 14 Elliott Avenue and 10, 12 and 14 Tranmere Avenue comply with the State Government Guidelines. However, the north facing windows of the property to the south will have reduced daylight access. A recommended condition requires increased setbacks from the southern boundary.

Neighbourhood Character

It is considered that the proposed building has been well designed and its height, massing and appearance would be suitable for the Carnegie Urban Village. In this location, increased densities and changes in residential character are supported by the relevant State and Local Planning Policies and by the Residential Growth Zone.

The proposed building's height of 13.5m would be consistent with Glen Eira's mandatory maximum height of 13.5m allowed in the Residential Growth Zone.

The third floor will be recessed compared with the ground, first and second floors to minimise the impacts of the proposed building on the streetscape and adjoining properties.

Landscaping opportunities will be provided which will include the planting of canopy trees within the front, side and rear setbacks.

A substation is shown in the north-western corner of the front of the site and this will be required to be deleted or relocated to the basement or under the basement ramp.

Car Parking and Traffic

The State Government parking guidelines suggest 40 on site resident car spaces are needed based on 1 car space for each 1 or 2 bedroom dwelling. The required 40 car spaces are provided in the basement.

The guidelines also suggest 8 on site visitor car spaces based on 1 car space for every 5 dwellings. A total of 8 visitor car spaces are provided in the basement. A note will be included on the permit making future residents ineligible to obtain resident and visitor parking permits.

The basement ramp and car park layout is generally satisfactory but some changes, as suggested by Council's Transport Planning Department, are required to ensure safe and convenient vehicle movements. The changes are included as conditions in the appendix.

Council's Transport Planning Department has advised that the increase in traffic generated by the proposal is unlikely to have any significant adverse impact on the current operation of Elliott Avenue or the surrounding road network.

Compliance with Prescriptive ResCode Standards

Site coverage of 60% and permeability of 26% satisfies the relevant ResCode standards.

The front setbacks accord with ResCode with varied setbacks for walls and balconies of 7.1m to 10.1m. All ground, first, second and third floor side and rear setbacks satisfy or are greater than the ResCode requirements.



**Item 9.1 (cont'd)**

Access to sunlight for some north-facing windows of the existing dwelling and approved apartment building at 14 Elliott Avenue would be affected by the southern boundary wall and upper floors of the proposed building. A condition is included requiring that setbacks accord with the State Government guidelines.

The overshadowing impact of the proposal satisfies the ResCode guidelines.

Areas of private open space for ground floor dwellings are all larger than 25sqm with widths of 3.0m or wider. The upper floor balconies are shown on the plan as 8sqm or larger. A condition contained within the appendix will require the balcony areas to be not less than 8sqm as currently some of the areas are just below this size. The basement includes 6 cubic metres of storage for each dwelling.

The 1.8m high front fences for 3 courtyards shown on the plans as decorative metal screens would be setback more than 3.0m from the front boundary which would enable landscaping to create a garden buffer to the street. These fences are considered to be acceptable in this instance as they will provide privacy for ground floor dwellings and are of a moderate height. The fence surrounding the substation will be required to be deleted.

**Management Plan Requirements**

A Construction Management Plan (CMP), Waste Management Plan (WMP) and a Car Stacker System Management Plan (CSSMP) will be required as conditions.

**Item 9.1 (cont'd)****APPENDIX**

**ADDRESS: 8-12 ELLIOTT AVENUE, CARNEGIE**  
**APPLICATION NO: GE/PP-28608/2015**

**1. Proposal**

(Refer to attached plans)

Features of the proposal include:

- Demolition of the 3 existing dwellings
- Basement car park comprising 48 car spaces (1 for each dwelling and 8 visitor car spaces)
- Vehicle access from a widened vehicle crossing to Elliott Avenue
- Total of 40 dwellings comprising 12 x 1 bedroom and 28 x 2 bedroom dwellings
- Ground floor comprising 10 dwellings
- First floor comprising 12 dwellings (one of which has its bedrooms on the second floor)
- Second floor comprising 11 dwellings
- Third floor comprising 7 dwellings
- Maximum overall building height of 13.5m (Note: this includes the lift overrun)

**2. Public Notice**

- 13 properties notified
- 15 notices sent (owners and occupiers)
- 3 signs erected on site
- 8 objections received

The objectors' concerns are summarised as follows:

- Adverse impact on the streetscape.
- Not in keeping with existing neighbourhood character.
- Overdevelopment of the site.
- Overshadowing.
- Loss of privacy.
- Inadequate parking.
- Increased traffic congestion.
- Disruption due to construction.
- Inadequate front setback.
- Inadequate side and rear setbacks.
- Excessive site coverage and inadequate permeability.
- Removal of existing trees.
- Inadequate landscaping opportunities.
- Inadequate storage.
- Noise from car stackers.
- Heat sink impact.
- Ban the use of car horns by vehicles exiting the basement.

**Item 9.1 (cont'd)**

- Lack of diversity in dwelling size.
- Southern elevation lacks articulation.
- Setbacks do not accord with ResCode in relation to the north-facing windows of the approved apartments at 14-16 Elliott Avenue.

**3. Referrals**

The application has been referred to various departments and individuals within Council for advice on particular issues. The following is a summary of relevant advice:

*Transport Planning*

- An adequate number of car spaces are proposed.
- Corner splays must be added to the driveway. This will require the vehicle crossing to be relocated 2m closer to the street tree in front of 12 Elliott Avenue.
- Changes are required to the car park layout such as notes to show the dimensions of kerbs, the make and model of the car stackers and 4 additional bicycle parking spaces.

*Park Services*

- The proposal will have no detrimental impacts on 3 of the 4 street trees. Proximity to the street tree in front of 12 Elliott Avenue will be a matter to be managed by the Park Services Department. Tree protection conditions are required.

*Landscape Assessment Officer*

- There is no important vegetation on the site.
- The proposal will not have any impact on the vegetation on any adjoining sites.
- A landscape plan will be required which will include the planting of at least 13 canopy trees.

**4. Planning Conference**

The Conference, chaired by Cr Esakoff, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- The character of the area will remain mixed for many years as many residents do not want to move out.
- The impacts of proposed apartment buildings on existing residents should be carefully managed, including disruption during construction.
- There will be significant increases in parking and traffic in Elliott Avenue and Tranmere Avenue.
- Resident parking permits may be needed.

**Item 9.1 (cont'd)**Undertakings by the Applicant

The applicant's representative offered to:

- Obtain advice about the noise emissions from the substation;
- Reduce the height of the front fences from 1.8m to 1.6m and lower the ground level of the substation area by 300mm;
- Investigate the possibility of increasing the height of window and balcony screens facing 6 Elliott Avenue from 1.7m to 1.8m;
- Accept a permit condition requiring the submission of a Construction Management Plan;
- Increase the second floor setback from the southern boundary to ensure that it complies with ResCode in relation to the north-facing windows of the approved apartments at 14-16 Elliott Avenue.

**5. Conditions**

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application, identified as Drawing No's. TP03B to TP07B and TP08.1B to TP08.3B, drawn by R Architecture, dated 25.11.15 and 30.11.15, but modified to show:

Car Parking and Access

- (a) The provision of corner splays (pedestrian sight triangles) measuring 2.0 metres along the property boundary and 2.5 metres along the driveway. This will require the vehicle crossing and start of the driveway to be relocated 2.0m toward the north. Notes must be included stating that the corner splays will be clear of any objects or vegetation greater than 600mm in height.
- (b) The start of the driveway to have a minimum width of 3.5 metres and align with the proposed vehicle crossing.
- (c) The driveway width at the entry to the basement to be widened to 5.5 metres with 300mm kerbs on each side (ie, a total width of 6.1 metres).
- (d) The 1:8 basement ramp transitions increased to a minimum length of 2.5 metres.
- (e) The provision of 300mm kerbs on each side of the ramp that connects the upper and lower levels of the basement;
- (f) The exact make and model of the car stacker system to be specified and all dimensions noted and shown on the basement plan and a cross-section drawing (ie, car space widths, lengths and heights: clear platform widths and lengths; pit depths; height clearances, etc) in accordance with Design Standard 4 of Clause 52.06 of the Glen Eira Planning Scheme or to the satisfaction of the Responsible Authority.
- (g) Car space 12 widened to 2.9m or a 300mm clearance provided.
- (h) The over-bonnet storage cages above Car Spaces 1-4 to intrude a maximum of 900mm into the car space and be 1.35 metres off the ground with no vertical supports within the car spaces.

**Item 9.1 (cont'd)**

- (i) The provision of pedestrian paths not less than 1.0 metre wide for access to the storage cages.
- (j) The provision of a cross-section drawing to show a minimum height clearance of 2.1 along the proposed basement ramp and within the basement car park. The cross-section drawing must show headroom clearance above the ramp in accordance with Figure 5.3 of AS2890.1:2004.
- (k) The provision of a convex mirror above the outside curve section of the basement ramp to the south of car space 12 to improve visibility between vehicles entering and exiting the basement car park.
- (l) The provision of an intercom, setback a minimum of at least 3 metres from the front boundary, so that visitors can access the basement.
- (m) The provision of 4 additional resident bicycle parking spaces within the basement.

General

- (n) A Landscape Plan in accordance with Condition 2.
- (o) The building to be setback from the southern boundary in accordance with Standard B20 of ResCode with any changes to be absorbed within the remainder of the building envelope.
- (p) The substation to be deleted or relocated and integrated within the building envelope, basement or basement ramp to the satisfaction of the Responsible Authority.
- (q) The deletion of the substation fence.
- (r) The addition of notes to the plans and elevations stating that all first, second and third floor north, south and east facing bedroom and study windows with outlooks to the habitable room windows and secluded private open spaces of the adjoining properties will be fitted with permanently fixed external upward angled metal louvre privacy screens to a height of at least 1.7m above the finished floor level that will not be more than 25% transparent.
- (s) All balconies to have a width of at least 1.6m with an area of at least 8sqm.
- (t) A detailed schedule of colours, materials and finishes (including samples) for all external surfaces (including walls, glazing and pavement treatments). The alucobond cladding for the south elevation must be replaced with either textured concrete or a rendered painted finish.

When approved, the plans will be endorsed and will then form part of this Permit.

2. Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:
  - (a) All existing retained vegetation to be identified.
  - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
  - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
  - (d) Landscaping and planting within all open space areas of the site.
  - (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:

**Item 9.1 (cont'd)**

- (i) Front setback: x 5 trees;
  - (ii) Side/rear setbacks: x 8 trees;
- or 13 trees in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

3. The landscaping as shown on the endorsed Landscape Plan must be carried out, completed and maintained to the satisfaction of the Responsible Authority.
4. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
5. The proposed works must not cause any damage to the canopy, roots or the Tree Protection Zone of the existing street trees.
6. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street trees at radii of 10.0 metres, 2.0 metres and 4.4 metres from the base of the trunks of the Willow Leaf Peppermint, Bottle Brush and Queensland Brush Box trees, respectively, to define a 'tree protection zone'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.
7. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

**Item 9.1 (cont'd)**

8. No excavation is to come within 6.9 metres, 1.4 metres or 3.0 metres of the existing Willow Leaf Peppermint, Bottle Brush or Queensland Brush Box street trees, respectively, (measured from the centre of the trunks) without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

9. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.
10. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker.

Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority, a Car Stacker System Management Plan (CSSMP) including but not limited to the following:

- (a) Allocation of car spaces according to vehicle size and type;
- (b) Ongoing maintenance of the car stacker system;
- (c) Instructions to owners/occupiers about the operation of the car stacker system; and
- (d) Communicating to prospective residents about the availability of car stacker spaces and sizes.

Once approved this document must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

11. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
  - (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all weather sealcoat;
  - (d) drained;
  - (e) line-marked to indicate each car space and all access lanes;
  - (f) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

**Item 9.1 (cont'd)**

12. The car parking allocation for the approved development must be:
  - Not less than one (1) car space for each 1 or 2 bedroom dwelling;
  - Not less than two (2) car spaces for each 3 or more bedroom dwelling; and
  - Not less than one (1) visitor car space for every five (5) dwellings and marked accordingly.
13. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
14. Before the development is occupied, the provision and design of bicycle parking facilities must comply with Clause 52.34 of the Glen Eira Planning Scheme and AS2890.3-1993 (including the type, location, layout, access paths, signage) or otherwise to the satisfaction of the Responsible Authority.
15. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development does not exceed 13.5 metres in height above natural ground level. This must be provided at frame stage inspection and at final inspection.
16. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed in accordance with the endorsed plans (prior to the construction of the levels above being commenced).
17. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed in accordance with the endorsed plans.
18. External lighting of the areas set aside for car parking, access lanes and driveways must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
19. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan (CMP) to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
  - (a) delivery and unloading points and expected frequency;
  - (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
  - (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (d) any requirements outlined within this permit as required by the relevant referral authorities;



**Item 9.1 (cont'd)**

- (e) hours for construction activity in accordance with any other condition of this permit;
  - (f) measures to control noise, dust, water and sediment laden runoff;
  - (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.
20. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
  - (b) Designation of methods of collection including the need to provide for private services. The method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
  - (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
  - (d) Details for best practice waste management once operating.
- Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.
21. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note A.
22. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.
23. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme. Note: This does not obviate the need for a permit where one is required.

**Item 9.1 (cont'd)**

24. This Permit will expire if:

- The development does not start within two (2) years from the date of this Permit; or
- The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

**Notes**

A. Residents of the dwellings allowed under this permit will not be issued residential parking permits (including visitor parking permits).

B. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

C. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.

D. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. The approval for building on a “title boundary” enables the building to be sited precisely on the boundary (as determined by a licensed land surveyor) or within 200mm of the title boundary as per the definition in Clause 55.04-2 of the Glen Eira Planning Scheme. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968, i.e. Council will not deliberate on which option prevails but rather the permit holder and adjoining owners will need to cooperatively resolve which of the above outcomes is mutually acceptable.

**Item 9.1 (cont'd)****E. Asset Engineering Notes:**Vehicle Crossings

- The vehicle crossing should be constructed as a commercial type vehicle crossing with splays to Council standards.
- The redundant vehicle crossings must be removed and footpath, naturestrip, kerb and channel shall be reinstated to Council standards.

Drainage

- No net increase in peak stormwater runoff in Council drainage network. Post development peak stormwater discharge to the Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior to any construction works.
- Engineering Services encourage the use of rainwater tanks for storage and reuse for toilet and irrigation purposes and/or stormwater detention system.
- Drainage associated with basement construction (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain/Pit and not be discharged to the kerb and channel.
- All stormwater runoff must be connected to the Council underground drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.

General

- Any firefighting equipment for the building shall be accommodated within title boundary. Submitted plans do not show the location of any hydrant/booster. Council will not allow private fire equipment in the Road Reserve.
- Asset Protection Permit must be obtained from the Council Engineering Services Department prior to the commencement of any building works.
- All relevant Engineering Permits must be obtained prior to any works within the Road Reserve and/or stormwater connection to the Council drainage network.
- Any modifications, amendments or changes that could impact Council's infrastructure assets are to be discussed with the Engineering Services Department prior to the issuing of a planning permit.

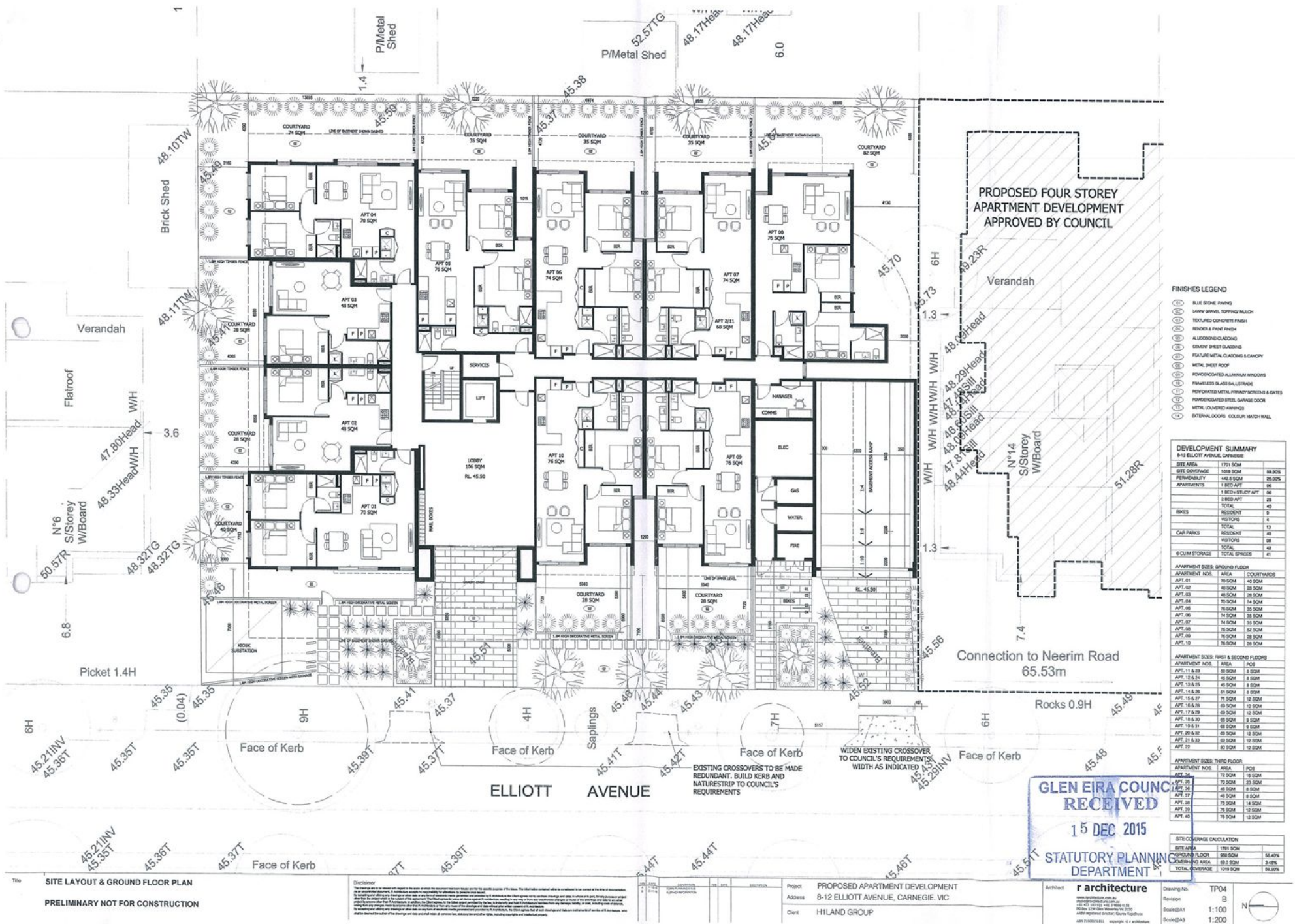
**Crs Esakoff/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

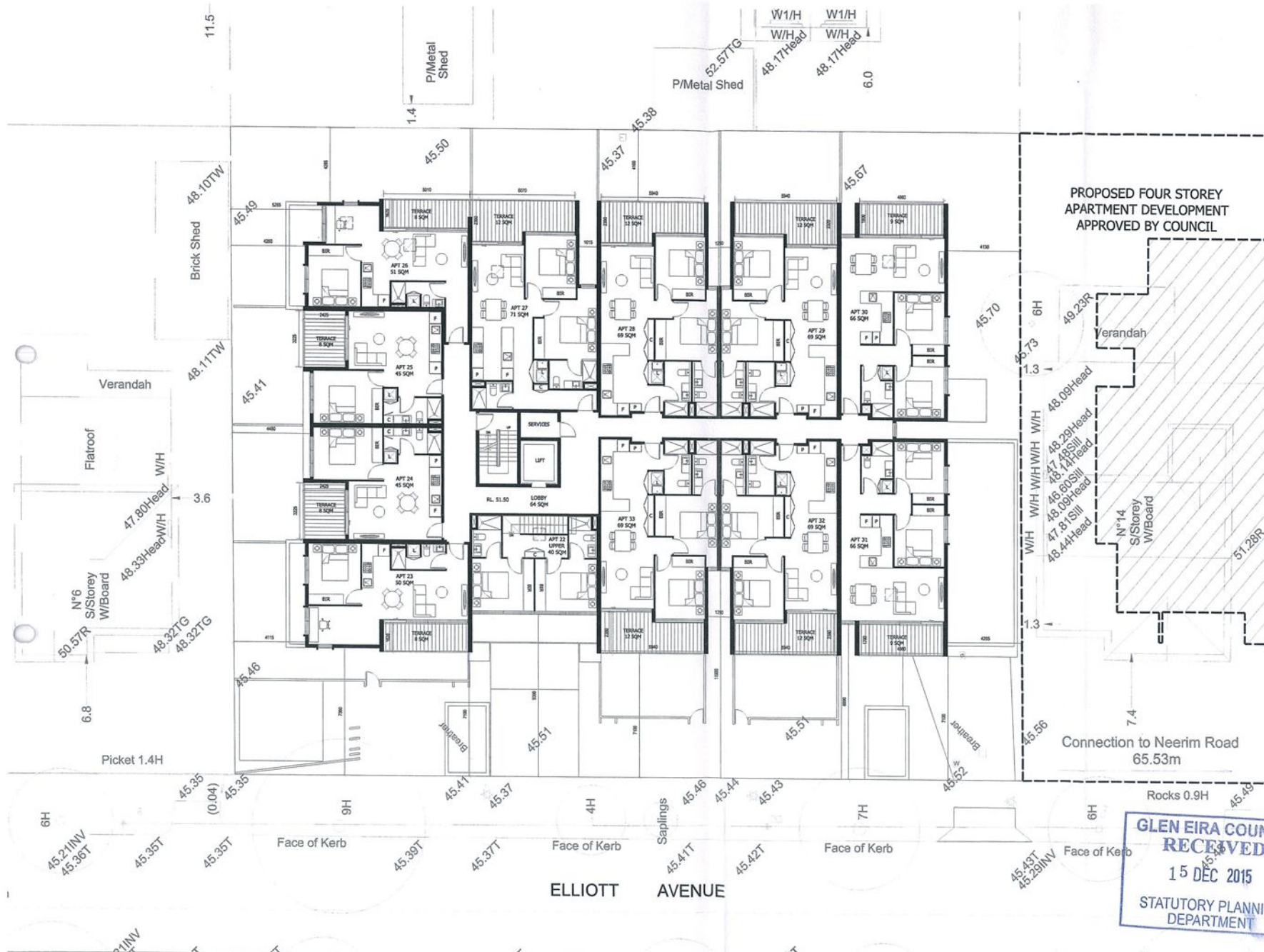












**FINISHES LEGEND**

- (1) BLUE STONE PAVING
- (2) LAMINATE CONCRETE FLOORING
- (3) TEXTURED CONCRETE FINISH
- (4) ROUGH & PAINT FINISH
- (5) ALUMINUM CLADDING
- (6) CONCRETE SHEET CLADDING
- (7) FEATURE METAL CLADDING & CANOPY
- (8) METAL SHEET ROOF
- (9) POWDERCOATED ALUMINUM WINDOWS
- (10) FRAMELESS GLASS SPALLTIDE
- (11) POWDERCOATED METAL, PRIVACY SCREENING & GATES
- (12) POWDERCOATED STEEL GARAGE DOOR
- (13) METAL LOUVERED AWNINGS
- (14) EXTERNAL DOORS COLOUR MATCH WALL

**DEVELOPMENT SUMMARY**  
8-12 ELLIOTT AVENUE, CARNEGIE

SITE AREA	1701 SQM	10.00%
SITE COVERAGE	1018 SQM	59.84%
PERMEABILITY	440.5 SQM	26.47%
APARTMENTS	1 BUILDING	06
	1 BED + STUDY APT	06
	2 BED APT	06
	TOTAL	12
BIKES	RESIDENT	9
	VISITOR	4
	TOTAL	13
CAR PARKS	RESIDENT	40
	VISITOR	08
	TOTAL	48
8 COLUMN STORAGE	TOTAL SPACES	47

**APARTMENT SIZES: GROUND FLOOR**

APARTMENT NOS.	AREA	COURTYARDS
APT. 01	70 SQM	40 SQM
APT. 02	48 SQM	28 SQM
APT. 03	48 SQM	28 SQM
APT. 04	70 SQM	40 SQM
APT. 05	70 SQM	40 SQM
APT. 06	74 SQM	36 SQM
APT. 07	74 SQM	36 SQM
APT. 08	70 SQM	40 SQM
APT. 09	70 SQM	40 SQM
APT. 10	70 SQM	40 SQM

**APARTMENT SIZES: FIRST & SECOND FLOORS**

APARTMENT NOS.	AREA	POS
APT. 11 & 12	48 SQM	8 SQM
APT. 13 & 14	48 SQM	8 SQM
APT. 15 & 16	48 SQM	8 SQM
APT. 17 & 18	48 SQM	8 SQM
APT. 19 & 20	48 SQM	8 SQM
APT. 21 & 22	48 SQM	8 SQM
APT. 23 & 24	48 SQM	8 SQM
APT. 25 & 26	48 SQM	8 SQM
APT. 27 & 28	48 SQM	8 SQM
APT. 29 & 30	48 SQM	8 SQM
APT. 31 & 32	48 SQM	8 SQM
APT. 33 & 34	48 SQM	8 SQM
APT. 35 & 36	48 SQM	8 SQM
APT. 37 & 38	48 SQM	8 SQM
APT. 39 & 40	48 SQM	8 SQM
APT. 41 & 42	48 SQM	8 SQM
APT. 43 & 44	48 SQM	8 SQM
APT. 45 & 46	48 SQM	8 SQM
APT. 47 & 48	48 SQM	8 SQM
APT. 49 & 50	48 SQM	8 SQM
APT. 51 & 52	48 SQM	8 SQM
APT. 53 & 54	48 SQM	8 SQM
APT. 55 & 56	48 SQM	8 SQM
APT. 57 & 58	48 SQM	8 SQM
APT. 59 & 60	48 SQM	8 SQM
APT. 61 & 62	48 SQM	8 SQM
APT. 63 & 64	48 SQM	8 SQM
APT. 65 & 66	48 SQM	8 SQM
APT. 67 & 68	48 SQM	8 SQM
APT. 69 & 70	48 SQM	8 SQM
APT. 71 & 72	48 SQM	8 SQM
APT. 73 & 74	48 SQM	8 SQM
APT. 75 & 76	48 SQM	8 SQM
APT. 77 & 78	48 SQM	8 SQM
APT. 79 & 80	48 SQM	8 SQM
APT. 81 & 82	48 SQM	8 SQM
APT. 83 & 84	48 SQM	8 SQM
APT. 85 & 86	48 SQM	8 SQM
APT. 87 & 88	48 SQM	8 SQM
APT. 89 & 90	48 SQM	8 SQM
APT. 91 & 92	48 SQM	8 SQM
APT. 93 & 94	48 SQM	8 SQM
APT. 95 & 96	48 SQM	8 SQM
APT. 97 & 98	48 SQM	8 SQM
APT. 99 & 100	48 SQM	8 SQM

**APARTMENT SIZES: THIRD FLOOR**

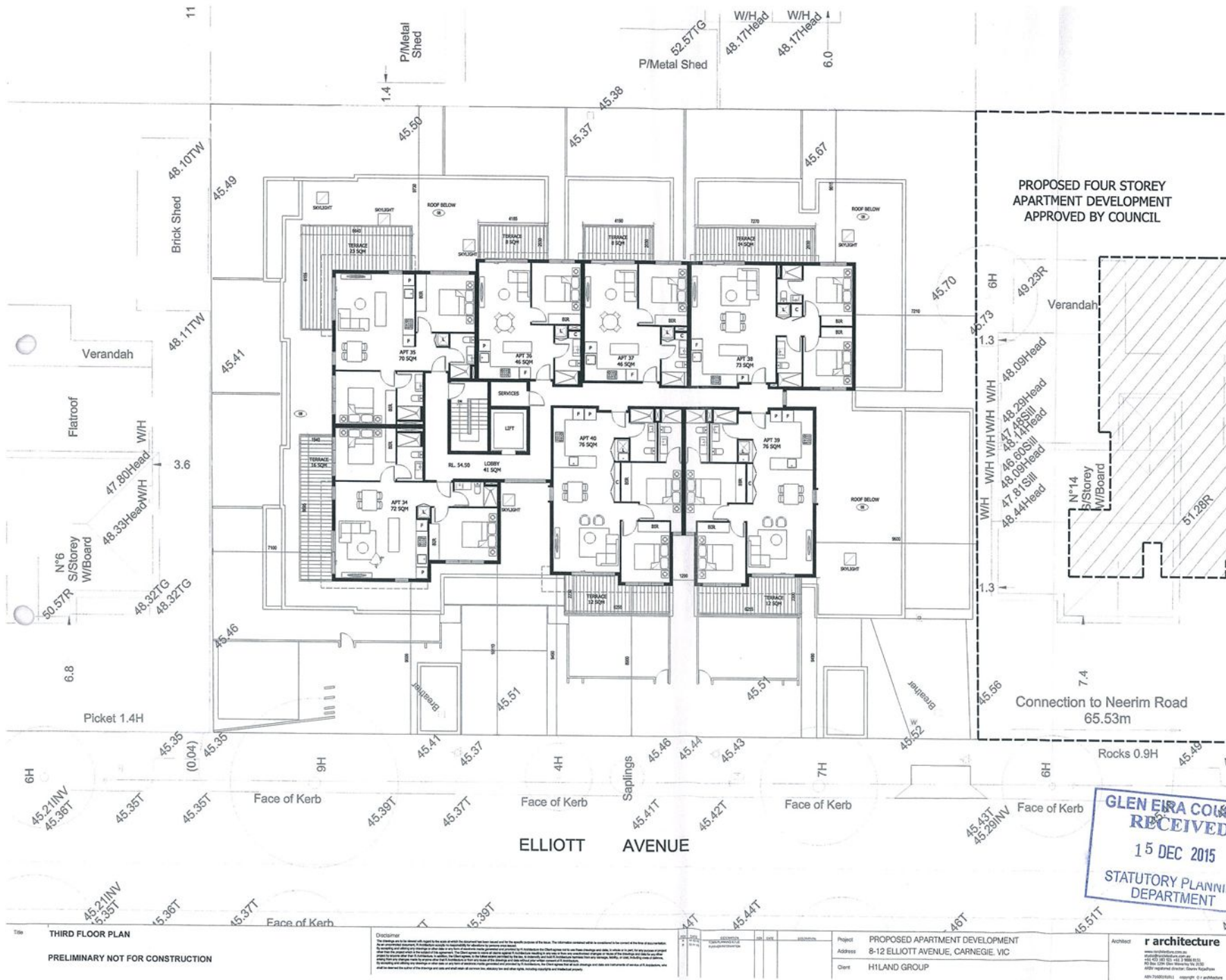
APARTMENT NOS.	AREA	POS
APT. 91	70 SQM	40 SQM
APT. 92	48 SQM	28 SQM
APT. 93	48 SQM	28 SQM
APT. 94	70 SQM	40 SQM
APT. 95	70 SQM	40 SQM
APT. 96	74 SQM	36 SQM
APT. 97	74 SQM	36 SQM
APT. 98	70 SQM	40 SQM
APT. 99	70 SQM	40 SQM
APT. 100	70 SQM	40 SQM

**SITE COVERAGE CALCULATION**

SITE AREA	1701 SQM
GROUND FLOOR	1018 SQM
OVERHANG AREA	88.0 SQM
TOTAL COVERAGE	1018 SQM

**GLEN EIRA COUNCIL**  
**RECEIVED**  
15 DEC 2015  
**STATUTORY PLANNING DEPARTMENT**





PROPOSED FOUR STOREY  
APARTMENT DEVELOPMENT  
APPROVED BY COUNCIL

- FINISHES LEGEND**
- (1) BLUE STONE PAVING
  - (2) LAMINATE TOPPING VALU
  - (3) TEXTURED CONCRETE FINISH
  - (4) ROOFING & PAINT FINISH
  - (5) ALL COLOUR CLADDING
  - (6) CEMENT SHEET CLADDING
  - (7) FEATURE METAL CLADDING & CANOPY
  - (8) METAL SHEET ROOF
  - (9) POWDERCOATED ALUMINUM WINDOWS
  - (10) FRAMELESS GLASS SLIDING
  - (11) POWDERCOATED METAL PRIVACY SCREENS & GATES
  - (12) POWDERCOATED STEEL GARAGE DOOR
  - (13) METAL LOUVERED AWNINGS
  - (14) EXTERNAL DOORS COLOUR MATCH WALL

**DEVELOPMENT SUMMARY**  
8-12 ELLIOTT AVENUE, CARNEGIE

SITE AREA	1701 SQM	39.90%
PERMEABILITY	1018 SQM	28.00%
APARTMENTS	1 BED APT	26
	2 BED APT	28
	3 BED APT	2
	4 BED APT	1
	5 BED APT	1
	6 BED APT	1
	7 BED APT	1
	8 BED APT	1
	9 BED APT	1
	10 BED APT	1
	11 BED APT	1
	12 BED APT	1
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	95 BED APT	1
	96 BED APT	1
	97 BED APT	1
	98 BED APT	1
	99 BED APT	1
	100 BED APT	1

**APARTMENT SIZES: GROUND FLOOR**

APARTMENT NOS.	AREA	COURTYARDS
APT. 01	70 SQM	40 SQM
APT. 02	40 SQM	20 SQM
APT. 03	40 SQM	20 SQM
APT. 04	70 SQM	40 SQM
APT. 05	70 SQM	40 SQM
APT. 06	70 SQM	40 SQM
APT. 07	70 SQM	40 SQM
APT. 08	70 SQM	40 SQM
APT. 09	70 SQM	40 SQM
APT. 10	70 SQM	40 SQM

**APARTMENT SIZES: FIRST & SECOND FLOORS**

APARTMENT NOS.	AREA	POS
APT. 11 & 12	80 SQM	8 SQM
APT. 13 & 14	40 SQM	8 SQM
APT. 15 & 16	40 SQM	8 SQM
APT. 17 & 18	40 SQM	8 SQM
APT. 19 & 20	40 SQM	8 SQM
APT. 21 & 22	40 SQM	8 SQM
APT. 23 & 24	40 SQM	8 SQM
APT. 25 & 26	40 SQM	8 SQM
APT. 27 & 28	40 SQM	8 SQM
APT. 29 & 30	40 SQM	8 SQM
APT. 31 & 32	40 SQM	8 SQM
APT. 33 & 34	40 SQM	8 SQM
APT. 35 & 36	40 SQM	8 SQM
APT. 37 & 38	40 SQM	8 SQM
APT. 39 & 40	40 SQM	8 SQM
APT. 41 & 42	40 SQM	8 SQM
APT. 43 & 44	40 SQM	8 SQM
APT. 45 & 46	40 SQM	8 SQM
APT. 47 & 48	40 SQM	8 SQM
APT. 49 & 50	40 SQM	8 SQM
APT. 51 & 52	40 SQM	8 SQM
APT. 53 & 54	40 SQM	8 SQM
APT. 55 & 56	40 SQM	8 SQM
APT. 57 & 58	40 SQM	8 SQM
APT. 59 & 60	40 SQM	8 SQM
APT. 61 & 62	40 SQM	8 SQM
APT. 63 & 64	40 SQM	8 SQM
APT. 65 & 66	40 SQM	8 SQM
APT. 67 & 68	40 SQM	8 SQM
APT. 69 & 70	40 SQM	8 SQM
APT. 71 & 72	40 SQM	8 SQM
APT. 73 & 74	40 SQM	8 SQM
APT. 75 & 76	40 SQM	8 SQM
APT. 77 & 78	40 SQM	8 SQM
APT. 79 & 80	40 SQM	8 SQM
APT. 81 & 82	40 SQM	8 SQM
APT. 83 & 84	40 SQM	8 SQM
APT. 85 & 86	40 SQM	8 SQM
APT. 87 & 88	40 SQM	8 SQM
APT. 89 & 90	40 SQM	8 SQM
APT. 91 & 92	40 SQM	8 SQM
APT. 93 & 94	40 SQM	8 SQM
APT. 95 & 96	40 SQM	8 SQM
APT. 97 & 98	40 SQM	8 SQM
APT. 99 & 100	40 SQM	8 SQM

**APARTMENT SIZES: THIRD FLOOR**

APARTMENT NOS.	AREA	POS
APT. 101	70 SQM	40 SQM
APT. 102	40 SQM	20 SQM
APT. 103	40 SQM	20 SQM
APT. 104	70 SQM	40 SQM
APT. 105	70 SQM	40 SQM
APT. 106	70 SQM	40 SQM
APT. 107	70 SQM	40 SQM
APT. 108	70 SQM	40 SQM
APT. 109	70 SQM	40 SQM
APT. 110	70 SQM	40 SQM

**APARTMENT SIZES: FOURTH FLOOR**

APARTMENT NOS.	AREA	POS
APT. 111	70 SQM	40 SQM
APT. 112	40 SQM	20 SQM
APT. 113	40 SQM	20 SQM
APT. 114	70 SQM	40 SQM
APT. 115	70 SQM	40 SQM
APT. 116	70 SQM	40 SQM
APT. 117	70 SQM	40 SQM
APT. 118	70 SQM	40 SQM
APT. 119	70 SQM	40 SQM
APT. 120	70 SQM	40 SQM

**SITE COVERAGE CALCULATION**

SITE AREA	1701 SQM	39.90%
GROUND FLOOR	960 SQM	56.40%
OVERHANG AREA	88.0 SQM	5.10%
TOTAL COVERAGE	1048 SQM	61.50%

**GLEN EIRA COUNCIL**  
**RECEIVED**  
**15 DEC 2015**  
**STATUTORY PLANNING**  
**DEPARTMENT**

Title: **THIRD FLOOR PLAN**

Client: **PRELIMINARY NOT FOR CONSTRUCTION**

Project: **PROPOSED APARTMENT DEVELOPMENT**

Address: **8-12 ELLIOTT AVENUE, CARNEGIE, VIC**

Client: **HILAND GROUP**

Architect: **r architecture**

Drawing No: **TP07**

Revision: **B**

Scale: **1:100**

Scale: **1:200**







## Item 9.2

30 NARRAWONG ROAD,  
CAULFIELD SOUTH  
APPLICATION NO. GE/PP-28543/2015

File No: GE/PP-28543/2015  
Enquiries: Rocky Camera  
Acting Manager Statutory Planning



APPLICATION SUMMARY	
<b>PROPOSAL</b>	Two double storey dwellings
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Planning Permit
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Neighbourhood character</li> <li>• Impact to adjoining properties</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Minimal Change Area Policy
<b>APPLICANT</b>	Ask Planning Service Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	<ul style="list-style-type: none"> <li>• Neighbourhood Residential Zone</li> </ul>
<b>EXISTING LAND USE</b>	Single dwelling
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 7 properties notified</li> <li>• 8 notices sent (owners and occupiers)</li> <li>• 1 sign erected on site</li> <li>• 3 objections received</li> </ul>
<b>Application fee payable</b> (fee increased by the State Government in 2009)	\$815.00

**Item 9.2 (cont'd)****1. Community Plan**

**Town Planning and Development:** To manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. Recommendation**

That Council:

- Issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-28543/2015 for the construction of two double storey dwellings in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**State Government

- Plan Melbourne
- Rescode

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17<sup>th</sup> May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.
- Minimal Change Area Policy – Adopted by Council on 18th October 2003, approved by the Minister on 28th October 2004

**4. Reasons For Recommendation**

In recommending that Council determines to approve the proposal, consideration has been given to:

- All written objections and matters raised at the planning conference
- Council's MSS
- ResCode
- Other relevant considerations of the planning scheme

The key issues influencing the recommendation are as follows:

Neighbourhood Character and Streetscape

Narrawong Road contains a mixture of single dwellings and unit developments. A good level of articulation has been provided for the development. The first floor sits behind the ground floor wall and setbacks have been staggered for further articulation. Single garages are proposed ensuring that garages are not a dominant feature of the development.

On-site Amenity

The dwellings have been provided with ground floor, east facing private open space of 60 square metres each in accordance with the requirements of the zone.



**Item 9.2 (cont'd)**

There are adequate landscaping opportunities at the front and the rear of the site. Council's Landscape Assessment Officer has recommended that 2 canopy trees be planted in the front and rear yards of each dwelling (4 trees in total).

Site coverage is at 50% which complies with the zone requirements.

Impact on Adjoining Properties

All proposed setbacks are in compliance with the State Government guidelines. The first floor does not extend beyond the rear of the dwellings on the adjoining properties ensuring that bulk and mass impacts do not adversely impact on neighbouring rear yards.

In order to ensure there is no unreasonable overlooking of adjoining properties to the north, south and east, conditions form part of the appendix requiring screening in accordance with ResCode guidelines.

Undertakings by Applicant

At the Planning Conference the permit applicant made the following undertakings in order to respond to objectors:

- Increase the side setback to the Unit 2 garage to 1 metre;
- The Unit 2 garage wall to not exceed 3m in height;
- The Unit 2 garage wall to be painted in a muted, earthy tone different to the south elevation of Unit 2; and
- Removal of the paving in the front setback of each Unit with pedestrian access to be provided direct from each associated driveway to improve canopy tree planting opportunities.

These undertakings are considered to be appropriate in helping to minimise impacts onto adjoining property owners as well as improving landscaping opportunities. The above changes form part of the recommended conditions within the appendix.

The applicant also offered to provide a splitter island to the south of the Unit 2 vehicle crossing. This change is not supported as it would impact onto the health of the street tree.

**Item 9.2 (cont'd)****APPENDIX**

**ADDRESS: 30 NARRAWONG ROAD**  
**APPLICATION NO: GE/PP-28543/2015**

**1. Proposal**

(Refer to attached plans)

Features of the proposal include:

- The construction of two double storey dwellings containing 4 bedrooms each
- Two single car garages with tandem spaces accessed via one existing and one proposed crossover on Narrawong Road
- 60 square metres of private open space for each dwelling
- Site coverage of 50%.

**2. Public Notice**

- 7 properties notified
- 8 notices sent (owners and occupiers)
- 1 sign erected on site
- 3 objections received

The objectors' concerns are summarised as follows:

- Neighbourhood character
- Boundary to boundary construction
- Wall on boundary
- Damage to neighbouring property during construction
- Overshadowing and loss of natural daylight
- Height, massing and bulk
- Poor solar access to Dwelling 2
- Traffic and car parking
- Materials and finishes (yellow wall)
- Overlooking / loss of privacy

**3. Referrals**

The application has been referred to various departments and individuals within Council for advice on particular issues. The following is a summary of relevant advice:

*Parks Services*

- The street tree is displaying good health, form and structure and should be retained. A 3 metre setback from the proposed crossover to the street tree is required.

**Item 9.2 (cont'd)***Landscape Assessment Officer*

- 2 mature trees required in the front yards and 2 mature trees in the rear yards of each dwelling (4 trees in total).

**4. Planning Conference**

The Conference, chaired by Cr Magee, provided a forum where all interested parties could elaborate on their respective views. One objector attended and emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Boundary to boundary development
- Neighbourhood character
- Overshadowing

**Undertakings by the Applicant**

- An increased side setback to the Unit 2 garage to 1 metre.
- The Unit 2 garage wall to not exceed 3m in height.
- The Unit 2 garage wall to be painted in a muted, earthy tone different to the south elevation of Unit 2.
- Removal of the paving in the front setback of each Unit with pedestrian access to be provided direct from each associated driveway to improve canopy tree planting opportunities.
- Provision of a splitter island to the south of the Unit 2 crossing.

**5. Conditions**

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as Job Number 3207, sheets TP3, TP4 and TP7, all revision A, dated 22/10/2015 and drawn by Michael Factor Architect) but modified to show:
  - (a) A Landscape Plan in accordance with Condition 6.
  - (b) All north, south and east facing habitable room windows to be either highlight windows 1.7m above the finished floor level or to have fixed, obscure glazing 1.7m above finished floor level with notations to this effect shown on the plans.
  - (c) The proposed southern vehicle crossing for Unit 2 is to be constructed as a splayed combined crossing with 32 Narrawong Road to a maximum width of 6.5 metres.
  - (d) The garage of Unit 2 setback 1 metre from the southern boundary. The garage must maintain a minimum internal dimension of 6.0 metres x 3.5 metres.
  - (e) The southern garage wall of Unit 2 to have a maximum height of 3 metres above height above natural ground level.
  - (f) The Unit 2 garage wall to be painted in a muted, earthy tone different to the south elevation of Unit 2 to the satisfaction of the Responsible Authority.

**Item 9.2 (cont'd)**

- (g) Removal of the paving in the front setback of each unit with pedestrian access to be provided direct from each associated driveway.

When approved, the plans will be endorsed and will then form part of this Permit.

2. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
3. This Permit will expire if:
  - The development does not start within two (2) years from the date of this Permit; or
  - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

4. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development does not exceed 8 metres in height above natural ground level. This must be provided at frame stage inspection and at final inspection.
5. Prior to the occupation of the development, the walls on the boundary of adjoining properties must be cleaned and finished in a manner to the satisfaction of the Responsible Authority. Painted or bagged walls must be finished to a uniform standard and unpainted or unrendered walls must have all excess mortar removed.
6. Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:
  - (a) All existing retained vegetation to be identified.
  - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
  - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
  - (d) Landscaping and planting within all open space areas of the site.



**Item 9.2 (cont'd)**

- (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:

- (i) 2 in the front setback of each dwelling
- (ii) 2 in the rear setback of each dwelling

or 4 trees in locations to the satisfaction of the Responsible Authority. Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

- 7. The landscaping as shown on the endorsed Landscape Plan must be carried out, completed and maintained to the satisfaction of the Responsible Authority. Any dead, diseased or damaged plant must be replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
- 8. The proposed works must not cause any damage to the canopy, roots or the Tree Protection Zone of the existing street tree.
- 9. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree at a radius of 8 metres from the base of the trunk to define a 'tree protection zone'. Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces such as footpaths, roadways and driveways etc).

Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.

- 10. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

**Item 9.2 (cont'd)**

11. No excavation is to come within 3m of the existing street tree (measured from the centre of the trunk) without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.
12. Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.
13. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
  - a. constructed;
  - b. properly formed to such levels that they can be used in accordance with the plans;
  - c. surfaced with an all weather sealcoat;
  - d. drained;to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.
14. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.

**Notes:**

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit

**Item 9.2 (cont'd)**

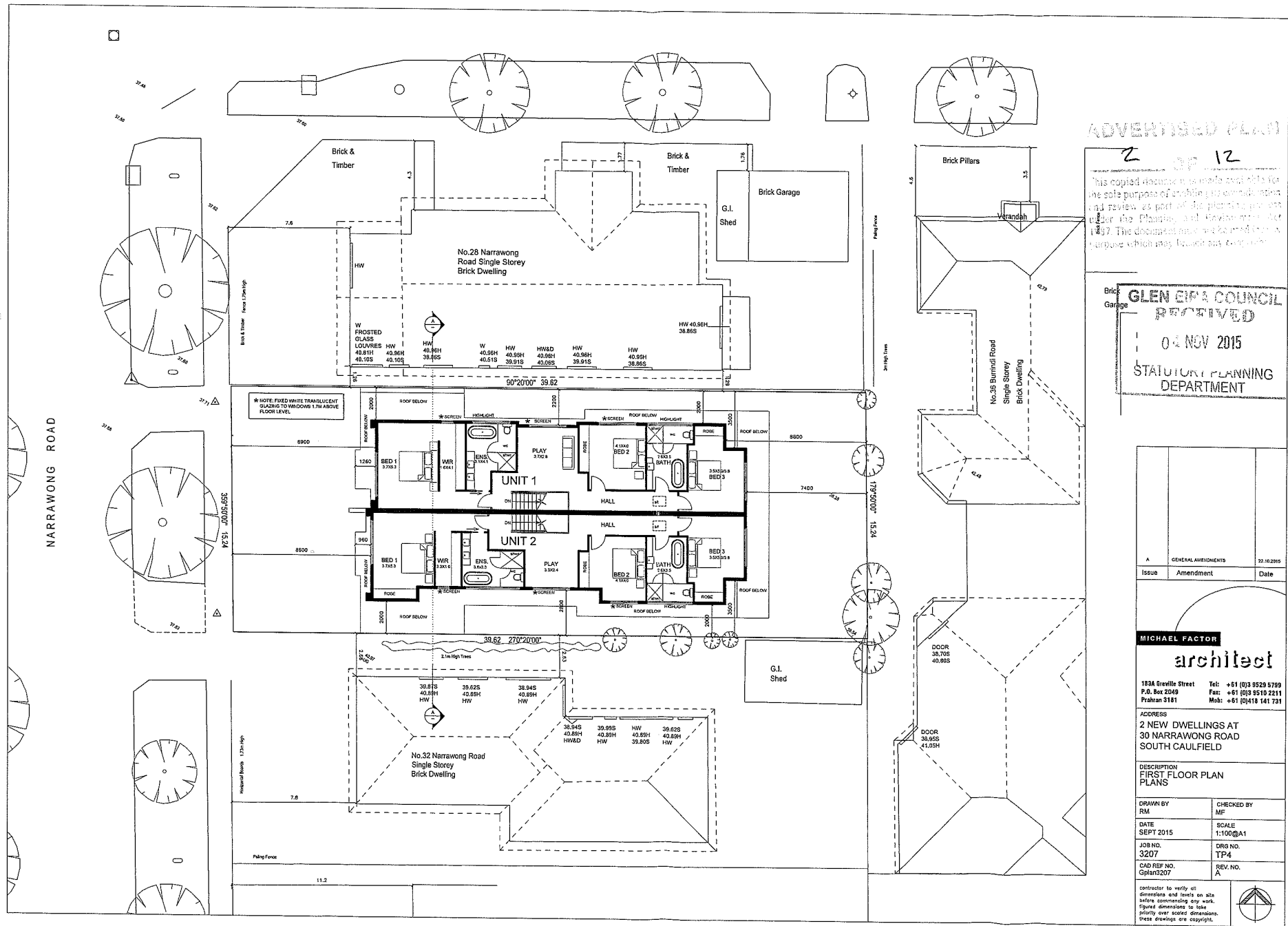
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968.
- D. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- E. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- F. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.

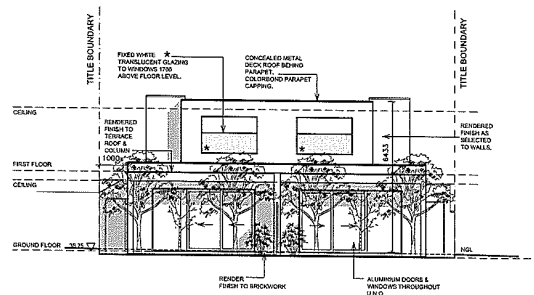
**Crs Esakoff/Delahunty**

**That the recommendation in the report be adopted.**

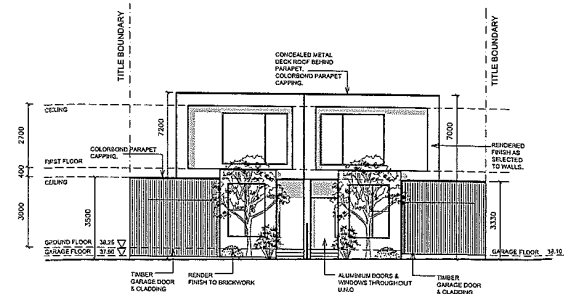
**The MOTION was put and CARRIED unanimously.**



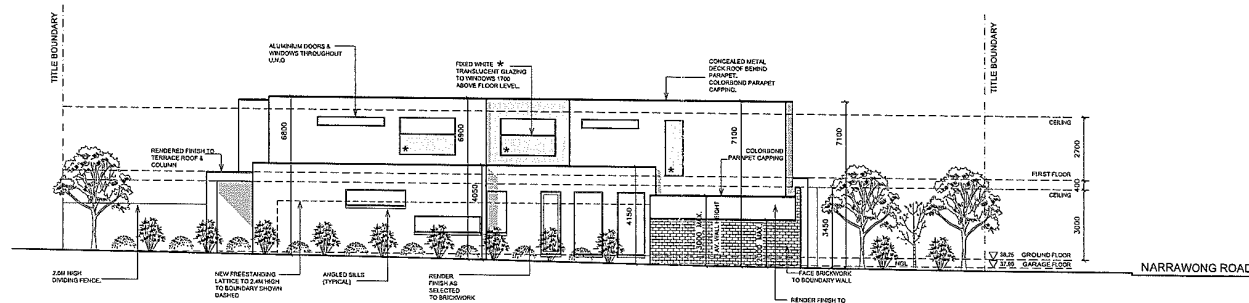




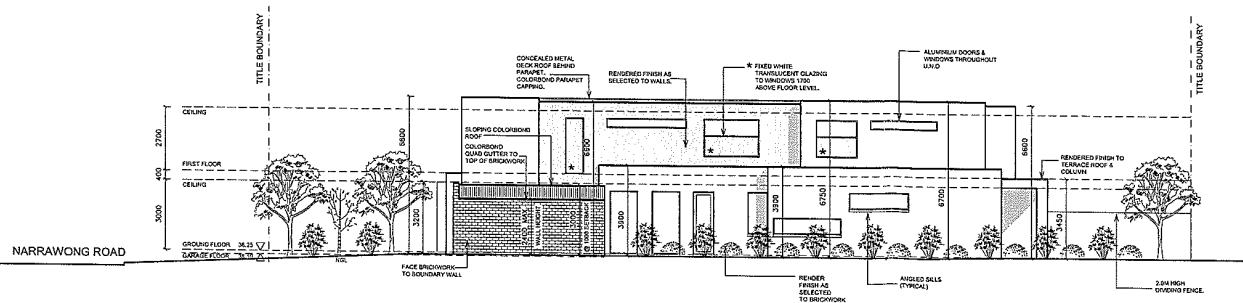
**EAST ELEVATION**  
SCALE 1:100



**WEST ELEVATION**  
SCALE 1:100



**NORTH ELEVATION**  
SCALE 1:100



**SOUTH ELEVATION**  
SCALE 1:100

ADVERTISED PLAN

3 12

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**GLEN GIRA COUNCIL**  
**RECEIVED**  
04 NOV 2015  
STATUTORY PLANNING  
DEPARTMENT

A	GENERAL AMENDMENTS	22.12.2015								
Issue	Amendment	Date								
<p><b>MICHAEL FACTOR</b> <b>architect</b></p> <p>183A Grenville Street P.O. Box 2049 Pahran 3181</p> <p>Tel: +61 (0)8 8528 5789 Fax: +61 (0)8 8510 2215 Mob: +61 (0)418 141 731</p> <p>ADDRESS 2 NEW DWELLINGS AT 30 NARRAWONG ROAD SOUTH CAULFIELD</p> <p>DESCRIPTION ELEVATIONS</p> <table border="1"> <tr> <td>DRAWN BY RM</td> <td>CHECKED BY MF</td> </tr> <tr> <td>DATE SEPT 2015</td> <td>SCALE 1:100@A1</td> </tr> <tr> <td>JOB NO. 3207</td> <td>DRG NO. TP5</td> </tr> <tr> <td>CAD REF NO. Elevations3207</td> <td>REV. NO. A</td> </tr> </table> <p>contractor to verify all dimensions and levels on site before commencing any work. figures dimensions to take priority over scaled dimensions. these drawings are copyright.</p>			DRAWN BY RM	CHECKED BY MF	DATE SEPT 2015	SCALE 1:100@A1	JOB NO. 3207	DRG NO. TP5	CAD REF NO. Elevations3207	REV. NO. A
DRAWN BY RM	CHECKED BY MF									
DATE SEPT 2015	SCALE 1:100@A1									
JOB NO. 3207	DRG NO. TP5									
CAD REF NO. Elevations3207	REV. NO. A									

## Item 9.3

**COATESVILLE BOWLING CLUB**  
**62 MACKIE ROAD, BENTLEIGH EAST**  
**APPLICATION NO. GE/PP-28465/2015**

**File No: GE/PP-28465/2015**  
**Enquiries: Rocky Camera**  
**Acting Manager Statutory Planning**



<b>APPLICATION SUMMARY</b>
----------------------------

<b>PROPOSAL</b>	Upgrade the playing surface (for Green No 1)
<b>RECOMMENDATION</b>	Planning Permit
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Open Space Strategy
<b>APPLICANT</b>	East Bentleigh Sport & Recreation Club Inc
<b>PLANNING SCHEME CONTROLS</b>	Public Park and Recreation Zone
<b>EXISTING LAND USE</b>	Sports ground / public open space
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 60 properties notified</li> <li>• 91 notices sent (owners and occupiers)</li> <li>• No objections received</li> </ul>
<b>Application fee payable</b> (fee increased by the State Government in 2009)	\$102

**Item 9.3 (cont'd)****1. Community Plan**

- **Town Planning**
- **Recreation and open space:** to enhance recreation facilities and open space to meet current and future needs of the local community.

**2. Recommendation**

That Council:

- Issues a Planning Permit for Application No. GE/PP-28210/2015 for the carrying out of works to Green No. 1 in association with the existing bowls club in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**

State Government

- Plan Melbourne

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17<sup>th</sup> May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.
- Dealing With Planning Applications and Planning Scheme Amendments Which Affect Council Owned Properties – Adopted 3<sup>rd</sup> March 2003

**4. Reasons For Recommendation**

Planning Permit applications involving Council land are decided by resolution to ensure separation between Council as a Responsible Authority and Council as a land owner.

The proposed resurfacing upgrades the existing bowling green, and will improve the quality of the existing facility.

It is considered that the proposed works will not result in any unreasonable impacts on nearby residential properties.



**Item 9.3 (cont'd)****APPENDIX**

**ADDRESS: 62 MACKIE ROAD, BENTLEIGH EAST**  
**APPLICATION NO: GE/PP-28465/2015**

**1. Proposal**

- Upgrade of the existing surface of Green No. 1

**2. Public Notice**

- 60 properties notified
- 91 notices sent (owners and occupiers)
- No objections received

**3. Referrals**

*Buildings and Properties Department*

- No objection.

**4. Conditions**

1. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.
2. This Permit will expire if:
  - \* The development does not start within two (2) years from the date of this Permit; and
  - \* The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the times referred to if a request is made in writing before this Permit expires or within six months after the expiry date, if the development has not commenced. If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve months of the expiry date.

**Notes:**

- A. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- B. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.

**Item 9.3 (cont'd)**

- C. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.

**DECLARATIONS OF INTEREST**

**Cr Magee declared a Conflict of Interest in this item under s78B of the Local Government Act, an indirect interest, conflicting duties as he is a board member of the governing body holding the lease.**

**8.56PM Cr Magee left the Chamber.**

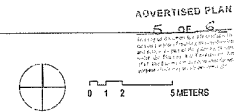
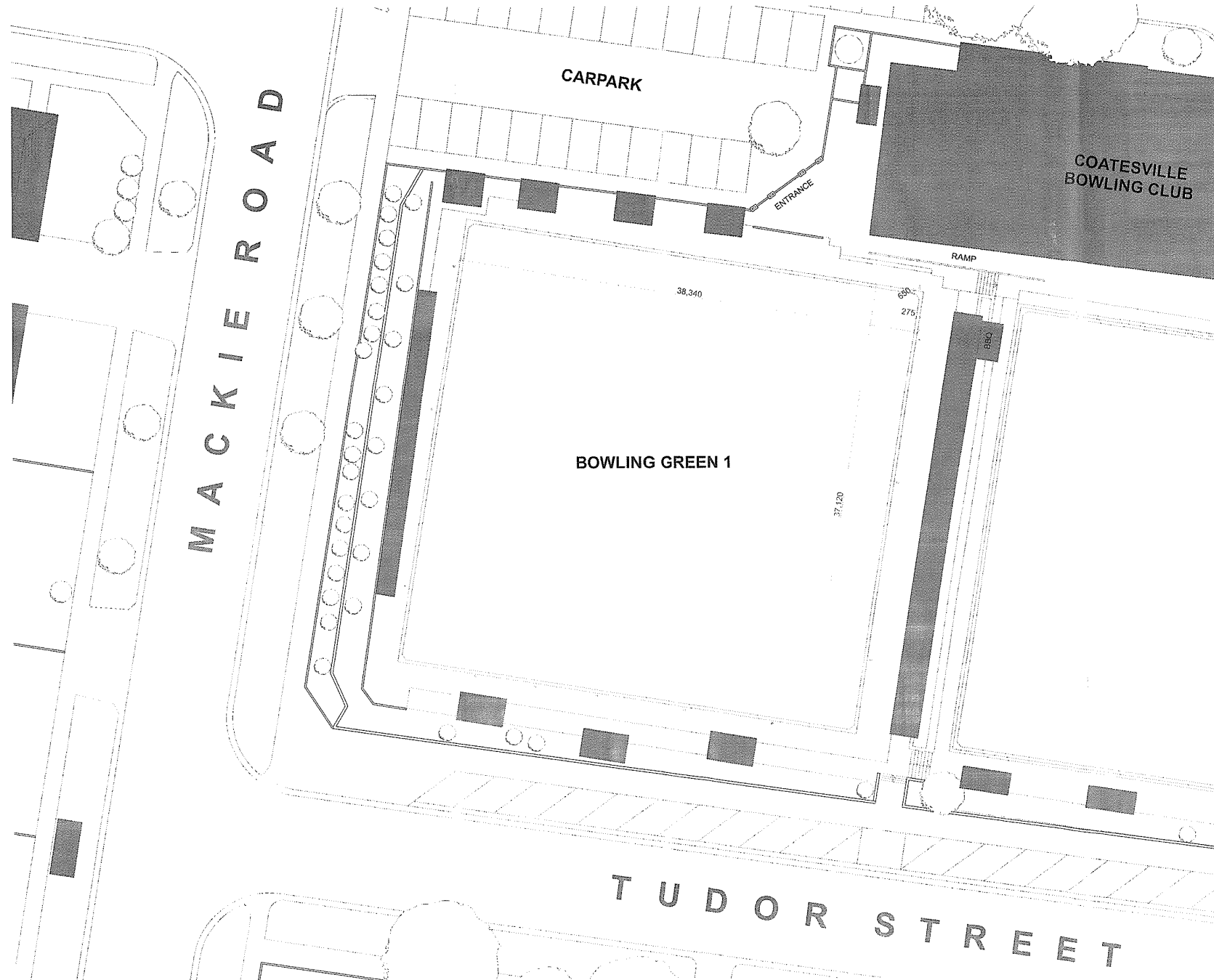
**Crs Hyams/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**8.59PM Cr Magee returned to the Chamber.**





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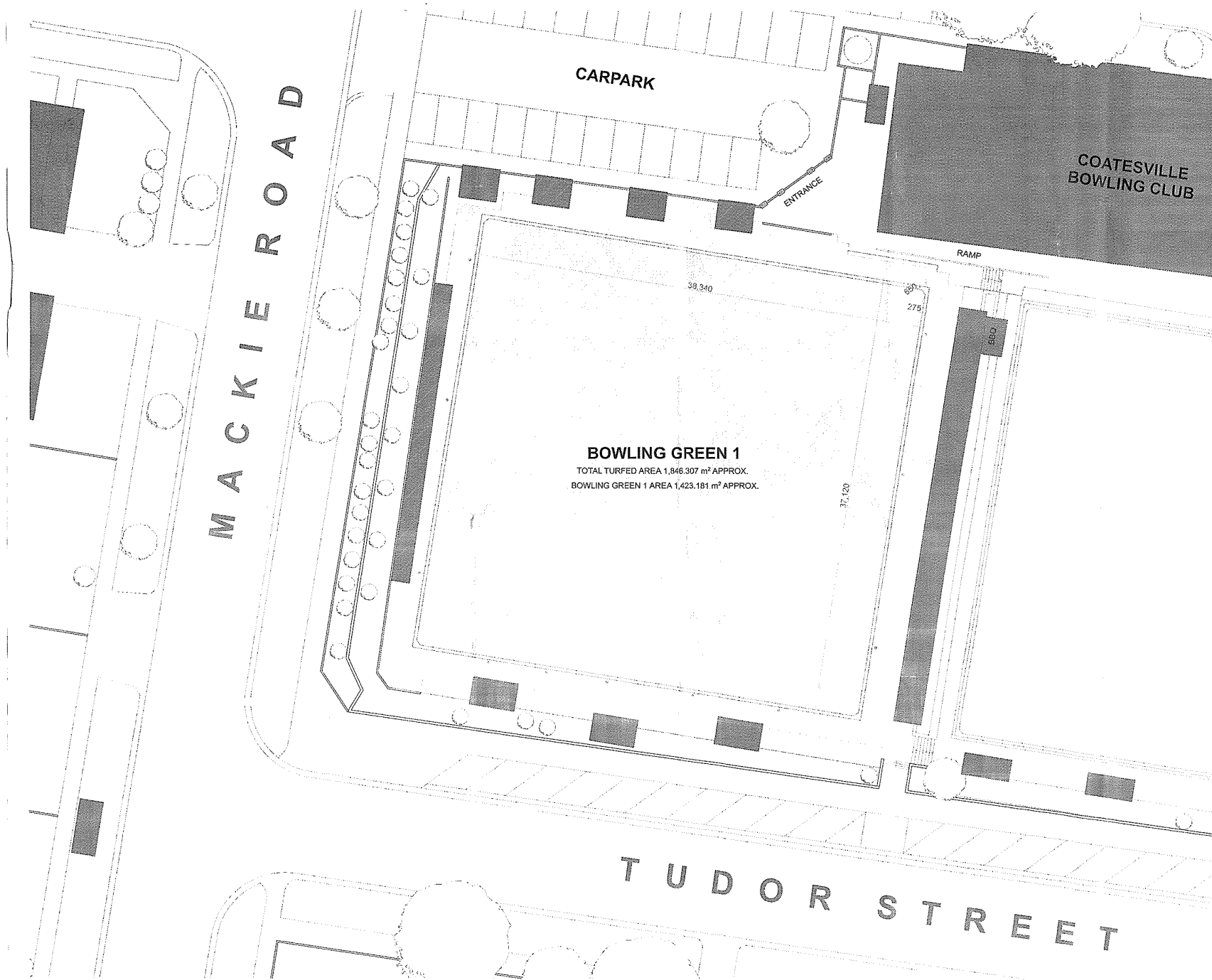


0	20/11/18	CLOSED FOR PLANNING PERMIT	BA
1	20/11/18	PROGRESS	BA
REV	DATE	DESCRIPTION	BY



PROJECT  
COATESVILLE BOWLING CLUB  
62 MACKIE ROAD  
BENTLEIGH EAST VIC 3165  
TITLE

SITE PLAN		PROJECT CODE
SCALE	1:100 (A3)	1512
DATE	20/11/2018	APPROVED
SHEET NO	A.02	26 NOV 18
DRAWN/DESIGNED		STAMP/STAMPING
PLANNING PERMIT		



CARPARK

ENTRANCE

RAMP

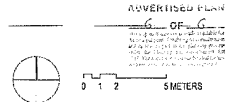
COATESVILLE  
BOWLING CLUB

**BOWLING GREEN 1**

TOTAL TURFED AREA 1,846,307 m<sup>2</sup> APPROX.  
BOWLING GREEN 1 AREA 1,423,181 m<sup>2</sup> APPROX.

TUDOR STREET

MACKIE ROAD



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ALL LEVELS ARE RELATIVE TO AUSTRALIAN HEIGHT DATUM.



REV	DATE	DESCRIPTION	BY
0	25/11/15	ISSUED FOR PLANNING PERMIT	BK
1	20/10/15	PRELIMINARY	SK



**PROJECT**  
COATESVILLE BOWLING CLUB  
82 MACKIE ROAD  
BENTLEIGH EAST VIC 3165

**TITLE**

**SITE PLAN**

SCALE	1:100 @ A0	DRAWN	BK	PROJECT CODE
DATE	20/10/2015	DATE OF REV	16/12	
DRAWN	16/12	DATE OF REV	16/12	
A.03		DATE OF REV	16/12	

PLANNING PERMIT

**Item 9.4**

**VCAT WATCH**  
**March 2016**

**Enquiries: Michael Henderson**  
**Supervising Planner (VCAT)**

**1. Purpose**

To report to Council recent VCAT decisions.

The VCAT process allows appellants to amend their proposal between the time that Council makes a decision and the time VCAT considers the matter. Section 84B of the Planning and Environment Act requires VCAT to “take into account” any relevant Planning Policy, not necessarily apply it.

**2. Decisions**

ADDRESS	<b>21-25 NICHOLSON STREET, BENTLEIGH</b>
PROPOSAL	A FOUR-STOREY BUILDING COMPRISING 45 DWELLINGS
COUNCIL DECISION	REFUSAL (MANAGER)
PROPOSAL CONSIDERED BY VCAT	THE PROPOSAL WAS AMENDED BY THE APPLICANT PRIOR TO THE VCAT HEARING BY THE SUBSTITUTION OF DIFFERENT PLANS TO THAT ORIGINALLY CONSIDERED BY COUNCIL. THE KEY CHANGES TO THE PROPOSAL WERE AS FOLLOWS: <ul style="list-style-type: none"> <li>• REDUCTION IN THE NUMBER OF DWELLINGS BY ONE (FROM 45 TO 44)</li> <li>• INCREASE IN THE NUMBER OF VISITOR CAR SPACES BY TWO (FROM 2 TO 4)</li> <li>• INCREASED SIDE AND REAR SETBACKS</li> </ul>
VCAT DECISION	PERMIT
APPELLANT	PITARD KNOWLES PTY LTD

***“Nicholson Street is to change significantly as it is one of the limited opportunities in Glen Eira for higher density development. It is encouraged by policy to transition to a more robust, urban form that I think would include built form closer to the street than is presently seen in the area. There is little point requiring a front setback based on an existing dwelling that will become an anomaly in the street. Rather the building to the north is a better guide of an appropriate setback to the street as it will form part of the emerging streetscape.”*** VCAT Member – Geoff Rundell

- The subject site is located within the Residential Growth Zone and the Bentleigh Urban Village.
- The application was refused on grounds relating to its non-compliance with the Urban Villages Policy and decision guidelines of the Residential Growth Zone. The application also failed to satisfy a number of ResCode Standards and had provided an inadequate number of visitor car spaces.

**Item 9.4 (cont'd)**

- In determining the application, the Tribunal held a four-storey building was capable of being accommodated on the site in accordance with the provisions of the Urban Villages Policy.
- The Tribunal held that appropriate regard must be given to policy direction and recent development approvals in the area of similar scale when assessing neighbourhood character.
- The Tribunal held that the provision of four visitor car spaces within the basement level was acceptable having regard to the proximity of the site to Bentleigh Railway Station and the additional area created for on-street parking due to the reinstatement of existing vehicle crossovers.
- On that basis, the Tribunal set aside Council's refusal and directed a permit be granted subject to conditions.

**3. Recommendation**

That Council note:

1. The reported planning decision of the Victorian Civil and Administrative Tribunal (VCAT).
2. VCAT and officer comments.

**Crs Lipshutz/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**VCAT WATCH****NEW APPEALS LODGED*****MAJOR CASES***

<b>COMPULSORY CONFERENCE</b>	<b>FULL HEARING</b>	<b>APPEAL NO.</b>	<b>PROPERTY</b>	<b>PROPOSAL</b>	<b>ZONE</b>	<b>COUNCIL DECISION</b>	<b>APPEAL AGAINST</b>
24 February 2016	8 April 2016	P2645/2015	28 Riddell Parade, Elsternwick	Modification to an existing permit allowing the construction of an eight- storey building. The proposed change seeks to: <ul style="list-style-type: none"> <li>Alter the materials of the northern elevation</li> </ul>	C1Z	Refusal (Manager)	Refusal (Applicant)
15 March 2016	16 May 2016	P2686/2015	45 Orrong Road, Elsternwick	Construction of a four-storey building comprising 23 dwellings	RGZ	Refusal (Manager)	Refusal (Applicant)
23 March 2016	4 May 2016	P63/2016	134-138 McKinnon Road, McKinnon	Construction of a three-storey building comprising 22 dwellings	GRZ	Refusal (Manager)	Refusal (Applicant)
30 March 2016	9 May 2016	P94/2016	1 Wahgoo Road, Carnegie	Construction of a two-storey residential aged care facility	NRZ	Refusal (Resolution)	Refusal (Applicant)



**PLANNING AND ENVIRONMENT LIST**

HEARING DATE	APPEAL NO.	PROPERTY	PROPOSAL	ZONE	COUNCIL DECISION	APPEAL AGAINST
1 February 2016	P2289/2015	52 North Ave, Bentleigh	Construction of two double-storey attached dwellings	NRZ	Permit (Manager)	Conditions (Applicant)
21 March 2016	P2625/2015	25 Coates Street, Bentleigh	Construction of two double-storey attached dwellings	NRZ	Permit (Manager)	Conditions (Applicant)
11 April 2016	P37/2016	1 Melby Avenue, St Kilda East	Construction of two double-storey attached dwellings	NRZ	Permit (DPC)	Conditions (Applicant)
2 May 2016	P2234/2015	52 Hill Street, Bentleigh	Construction of a three-storey building comprising 12 dwellings	GRZ	Refusal (Manager)	Refusal (Applicant)
6 May 2016	P2365/2015	24-26 Cadby Ave, Ormond	Construction of a three-storey building comprising 12 dwellings	GRZ	Permit (DPC)	Conditions (Applicant)
20 May 2016	P2439/2015	5 Bendigo Avenue, Bentleigh	Construction of two double-storey attached dwellings	NRZ	Permit (Manager)	Conditions (Applicant)
25 May 2016	P2522/2015	7 Toward Street, Murrumbeena	Construction of a three-storey building comprising 17 dwellings	GRZ	Refusal (DPC)	Refusal (Applicant)
1 June 2016	P2412/2015	455 South Road, Bentleigh	Construction of a seven-storey building comprising a shop and nine dwellings	C1Z	Refusal (Manager)	Refusal (Applicant)
2 June 2016	P2607/2015	1 Jane Street, Bentleigh East	Construction of two double-storey attached dwellings	NRZ	Refusal (Manager)	Refusal (Applicant)
6 June 2016	P2623/2015	331-333 Neerim Road, Carnegie	Construction of a four -storey building comprising 26 dwellings	RGZ	Refusal (Manager)	Refusal (Applicant)
6 June 2016	P2619/2015	12 Oak Crescent, Caulfield North	Construction of two double-storey attached dwellings	NRZ	Permit (DPC)	Conditions (Applicant)
7 June 2016	P2612/2015	766 Glen Huntly Road, Caulfield South	Extension to the existing music school	C1Z	Permit (DPC)	Conditions (Applicant)
8 June 2016	P2739/2015	68 Kangaroo Road, Murrumbeena	Development and use of the land for a medical centre	NRZ	Refusal (Resolution)	Refusal (Applicant)
14 June 2016	P2721/2015	2 Melva Street, Bentleigh East	Construction of two double-storey attached dwellings	NRZ	Permit (Manager)	Conditions (Applicant)

**Item 9.5****QUARTERLY REPORTING**

**Enquiries: Peter Swabey**  
**Chief Financial Officer**

**1. Proposal**

To report to Council on the Services Report, Community Plan, Public Questions, Independent External Reporting, and Action Items from Council Meetings.

**Services Report**

The level of activity undertaken by Council is not always apparent from financial information. Statistical information complements monthly financial reporting and provides more detailed information on the diverse range of activities undertaken by Council. Regular reporting can provide an indication of where productivity or efficiency gains have been made along with identifying trends that will assist in decision making and resource allocation.

The attached Services Report provides statistical information on services provided to the Glen Eira community for the quarter ending 31 December 2015. Of particular note in this report is:

- Maternal and Child Health key age and stage visits are well above target.
- Storytime and Babytime attendance at Libraries continues to receive large numbers of attendees.
- Total In-Home Support hours are exceeding target by 12,759 hours.
- The building boom is seeing higher levels of planning applications lodged. Notwithstanding the high application numbers, the statutory days per determination remains at a consistent level.
- 427 additional Green Waste services have been provided since the start of the financial year.
- The number of reports of graffiti from residents remains low because Council officers proactively identify and remove most graffiti before it is reported.

**Community Plan**

The attached Community Plan report is the updated report for the year ending 30 June 2016 against the Glen Eira Community Plan that was updated by Council in June 2015 and provides a benchmark against which to measure the Council's 2015/16 performance. This report lists the Key Strategic Activities outlined in Council's Community Plan and the progress towards achieving the 2015/16 performance measures.

**External Assessment**

Glen Eira City Council has received the following ratings, recognition and awards from external parties in the last two years.

**Item 9.5 (cont'd)****Governance**

- The Auditor General classified Council's finances as 'low risk' (February 2015)
- Has the second lowest average Rates per assessment for the Inner Metropolitan Councils - approx. \$16m pa below the average
- Australasian Reporting Awards June 2015 – Gold Award; Special Award for Public Sector *Governance Reporting*; Special Award for Public Sector *Sustainability Reporting*; Runner-Up in Public Sector *Communication Reporting*.
- Australasian Reporting Awards June 2015 – One of six finalists for the overall *Report of the Year* (Public Sector).

**Organisational Culture**

- Highest reported result for Customer Service (Victorian Community Satisfaction Survey, June 2014)
- National Finalist – Workplace Relations, Australian Human Resources Institute, November 2014
- Australian HR Awards – National Finalist – Best HR Strategic Plan (open category) 2015
- Australian Business Awards – Employer of Choice 2015
- Staff turnover 9.7% (2015)

**Sustainability**

- One of three metro Councils which have converted their street lights to low energy, low emission technology at their own expense
- One of the lowest emissions per capita of any metropolitan council

**Services**

- Approval/Disapproval 72/4 in the Community Satisfaction Survey 2015 (up from 68/2 in 2014).
- The only inner-metro council with no waiting lists for kindergarten and child care and home care

**Sports and Aquatic Facilities**

- 1.091 million visits to GESAC in 2014-15
- GESAC received a pool safety score of 99.61% from Life Saving Victoria, October 2015
- GESAC visited by 60 councils and organisations from Victoria, Inter-State or Overseas (some more than once)
- GESAC received the Customer Service Team and Personal Trainer awards at the 2015 Aquatics and Recreation Victoria Awards
- The Manager GESAC was invited to make a presentation to the New Zealand Recreation Association annual aquatics conference. The theme of the conference was innovation and our New Zealand colleagues were keen to hear about GESAC.
- Carnegie Swim Centre won the Seasonal Facility Management Award – 2015 Aquatics and Recreation Victoria Awards

**Item 9.5 (cont'd)****Public Questions**

Public questions for the period 13 October 2015 to the Ordinary Council meeting of 15 December 2015 were as follows:

Number asked	16
Number ruled inadmissible	1
Number answered at the Meetings	16
Number taken on notice	0
Time taken to reply to questions taken on notice (average)	0 days

**Items for action from Council meetings**

Refer Attachment

**2. Community Plan Theme**

Theme 4: Governance

**3. Recommendation**

That Council notes the attached Services Report, Community Plan Report, reporting on Public Questions and external assessment for information only.

**Crs Delahunty/Lipshutz**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**Glen Eira City Council**

**SERVICES REPORT**



**Quarter ended December 2015**

## CONTENTS

### Community Relations

Service Centre	1.1 – 1.5
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### Community Services

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------	------

### Planning and Transport

Civic Compliance	13.1 – 13.11
Statutory Planning	14.1 – 14.6
Strategic Planning	15.1 – 15.2
Traffic and Parking	16.1

### Assets and Facilities

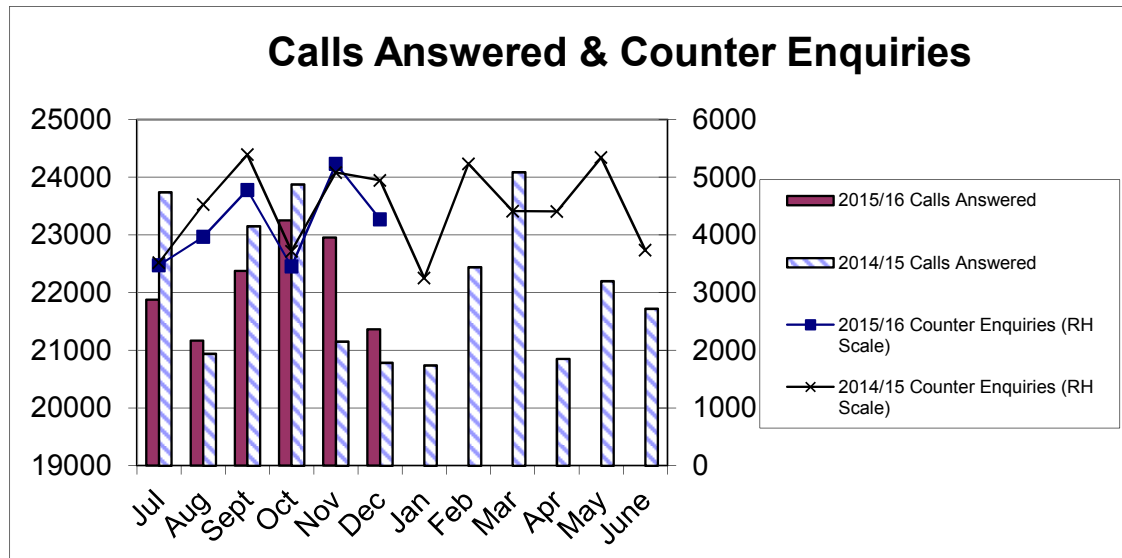
Waste Management	17.1 – 17.5
Glen Works	17.6 – 17.9
Parks and Gardens	17.10 – 17.11

*Please note that the figures disclosed in the Services Report were correct at time of printing, however may be subject to amendment following review by the external auditors and/or use in the Annual Report.*

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## Service Centre

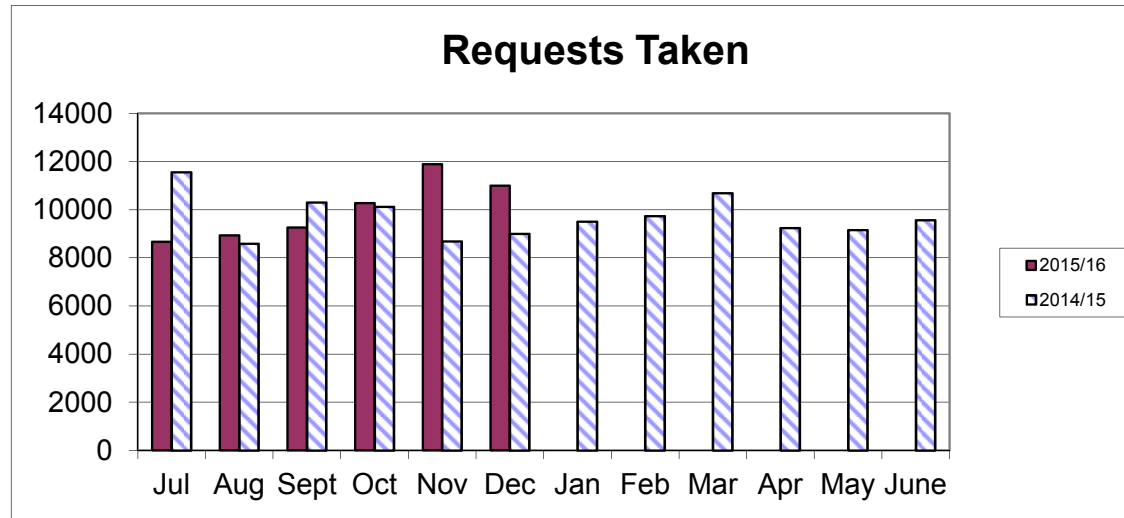
### Number of Telephone Calls Answered and Counter Enquiries



#### Comments:

The monthly volume of telephone calls and counter enquiries can vary due to the timing of certain Council business activities such as rate installment and dog registration deadlines. The daily average of calls answered is 1,100 and counter enquiries is 250.

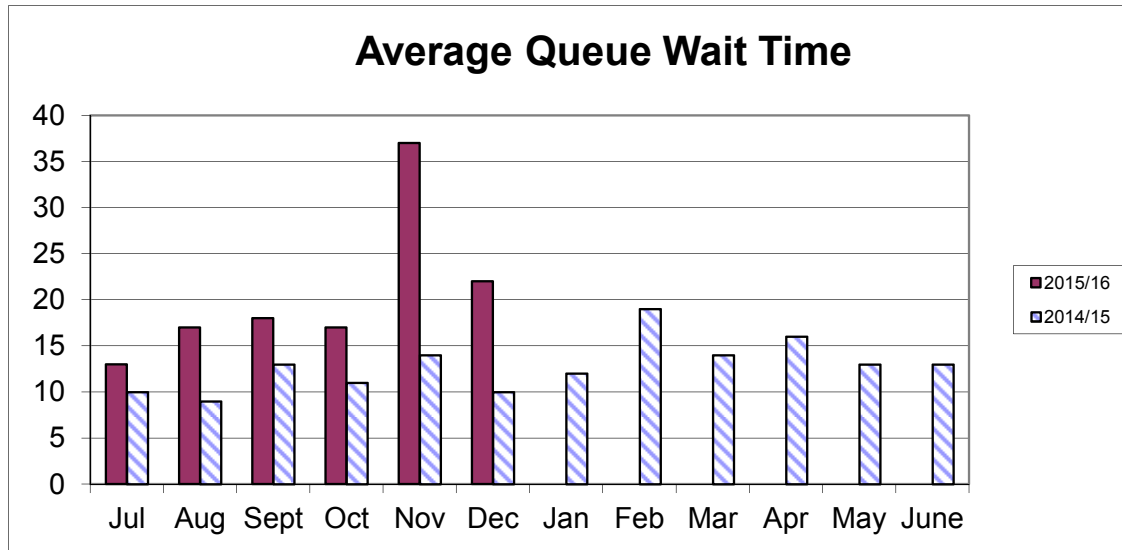
## Number of Requests Taken

**Comments:**

Requests taken are phone calls which require further action, thus necessitating referral to other officers through Council's automated tracking system. At least 8,000 such requests on average per month were taken during 2014-2015. In the last three months we have exceeded over 10,000 requests per month. This is a combination of customers requesting more services together with a noticeable increase on planning requests, particularly in the month of November.

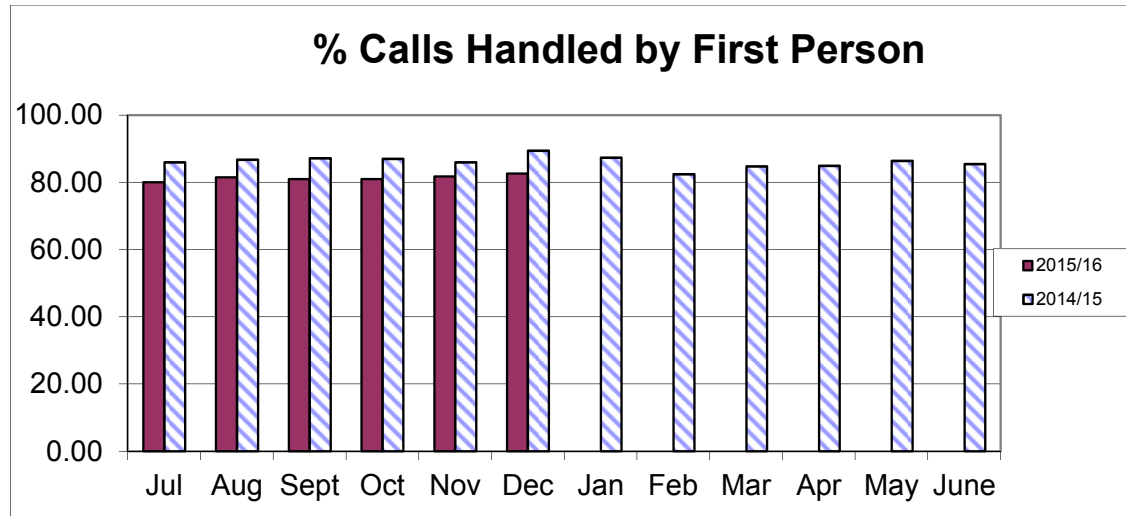


## Average Queue Wait Time by Seconds

**Comments:**

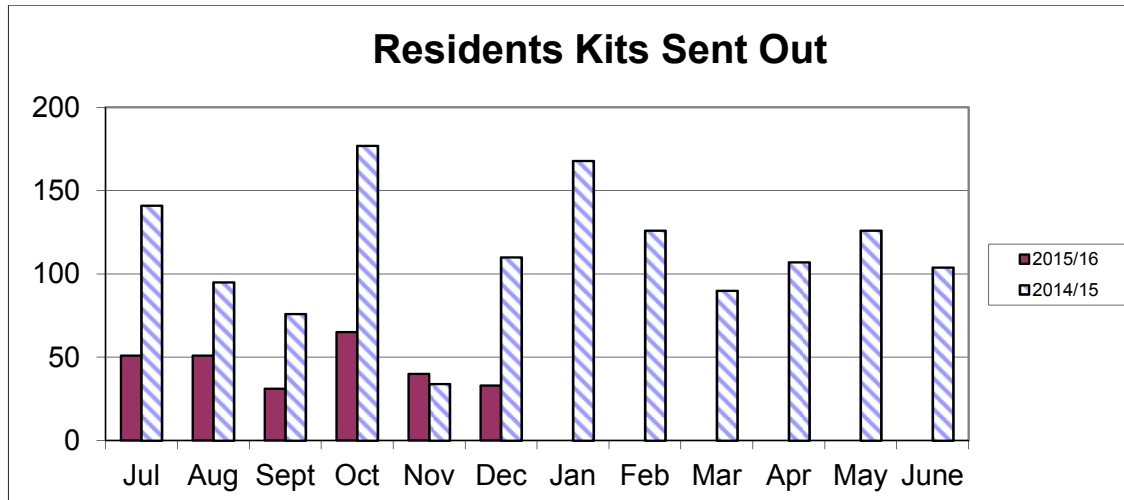
Telephone response times are dependent on the monthly level of customer activity which can be affected by business seasonality factors and staffing levels. In the last 3 months and in particular, the November and December months, the queue wait time has been much higher than usual. This is mainly due to:

- Transition to our new phone system.
- Lengthy enquiries and multiple enquiries per phone call.

**% Completed by First Person to Handle Call****Comments:**

This graph demonstrates the percentage of telephone calls which are handled by the customer service officer, and do not require transfer to other officers or departments.

## Number of New Resident Kits Sent Out

**Comments:**

The level of New Resident Kits distributed is totally dependent on the number of new residents identified from Council's property database in any given month. The kit gives new residents information on Glen Eira services as soon as they move in.

## Recreation

### Winter Season 1 April – 30 September and Summer Season 1 October – 31 March

Sports Ground Usage	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Average YTD 15/16	Average YTD 14/15
Clubs 15/16	32	32	32	32	32	32							32	
Clubs 14/15	32	32	32	32	32	32	32	32	32	32	32	32		32
Teams 15/16	299	299	299	197	197	197							248	
Teams 14/15	269	269	269	186	186	186	186	186	186	299	299	299		228
Total Grounds 15/16	44	44	44	44	44	44							44	
Total Grounds 14/15	42	42	42	45	45	45	45	45	45	44	44	44		44

#### Note:

(OCT'15 – DEC'15)

- Decrease in total grounds due to oval redevelopment works at Princes Park Oval 4

Increased cricket team numbers in 2015/16 summer season

### Public Hall Usage Rates

Public Hall Usage	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Average YTD 15/16	Average YTD 14/15
Bookings 2015/2016	739	799	726	738	719	598							720	
Bookings 2014/2015	713	690	676	716	675	605	539	691	718	707	803	779		679

#### Comments:

These figures represent the monthly bookings for Council's eleven Community and Multipurpose Rooms, includes Caulfield Park Community Room, Julie Cooper Pavilion, Duncan Mackinnon Reserve Community Room and the Moorleigh Community Centre.

**Youth Services****Program activity and participation [Each person counted by number of contacts]**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 15/16	YTD 14/15
Number of Program Sessions 2015/2016	18	31*	35*	57*	50*	6							197	
Number of program sessions 2014/2015	14	37	25	41	59	13	12	25	30	27	31	21		189
Number of young people participating in overall sessions 2015/2016	165	770*	585*	1100*	744*	62							3426	
Number of young people participating in overall sessions 2014/2015	116	868 <sup>^^</sup>	548 <sup>^^</sup>	775 <sup>#</sup>	1029 <sup>#</sup>	178 <sup>#</sup>	12	226	514*	403*	362	206		3514
Special Events (i.e. talks, street festivals) 2015/2016	42	0	309 <sup>^</sup>	0	24	90 <sup>&amp;</sup>							465	
Special Events [i.e. talks, street festivals] 2014/2015	26	0	420 <sup>**</sup>	67	0	25	0	0	151	121	35	0		538
Client support (individual young people) 2015/2016	4	0	2	1	3	2							12	
Client support (individual young people) 2014/2015	0	2	1	0	1	1	1	0	5	1	3	7		5

**Comments: 2014/2015**

\*\* Sounds of Glen Eira 2014 (formerly Battle of the Bands) & Parent information session 'Raising Girls' held at the Town Hall.

<sup>^^</sup> SenseAbility program was piloted in 2013/2014. Evaluation of this program concluded a more targeted cohort and specific age range of young people would benefit from this program. This is reflected in the reduction in number of programs/participants over 2014 Aug/Sep period as the recommendations have been implemented.

<sup>#</sup> Increase in number of participants due to greater uptake of Moving Up and the delivery to multiple classes per session, as well as the additional school based program, KidsMatter piloted in term 4 2014

\* Additional school based program, SenseAbility, also run during term 1

**Comments: 2015/2016**

\* Moving Up & KidsMatter school based programs continue to be highly requested programs in Primary schools.

<sup>^</sup> Sounds Of Glen Eira (SOG E) 2015 and Parent Information Night 'Tricky conversations with boys'. The attendance for SOGE was down compared to 2014 due to 2 bands pulling out last minute before the event.

<sup>&</sup> One off program, Sound Session; run for young people with additional needs who created and presented their song at the Disability Awareness Day held at GESAC by MetroAccess.

**Arts and Culture**

<b>Exhibition Attendance</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>YTD 15/16</b>	<b>YTD 14/15</b>
Visitors – 15/16	2,166	551	1,295	1,816	1,669	1,260							8,757	
Visitors – 14/15	2,118	1,354	1,012	414	692	528	0	837	834	500	632	808		6,118

<b>Cabaret Lumiere</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>YTD 15/16</b>	<b>YTD 14/15</b>
Attendance 15/16	N/A	563	N/A	N/A	N/A	N/A							563	
Attendance 14/15	36	618	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		654

<b>Literary Awards</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>YTD 15/16</b>	<b>YTD 14/15</b>
Entries 15/16	N/A	N/A	N/A	N/A	N/A	N/A							0	
Entries 14/15	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	439	N/A	N/A		0

<b>Carols</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>YTD 15/16</b>	<b>YTD 14/15</b>
Attendance 15/16	N/A	N/A	N/A	N/A	N/A	6,000							6000	
Attendance 14/15	N/A	N/A	N/A	N/A	N/A	6,500	N/A	N/A	N/A	N/A	N/A	N/A		6,500

<b>Outdoor Events</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>YTD 15/16</b>	<b>YTD 14/15</b>
Attendance 15/16	N/A	N/A	N/A	431	6,425	N/A							6,856	
Attendance 14/15	N/A	N/A	N/A	608	658	NA	8,500	6,000	7,500	NA	250	NA		1,266

**Comment:**

- Outdoor events include Springtime Music(Oct-Nov) and A Cultural Bazaar(Nov)

## Childcare

Utilisation Rate

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 15/16	YTD AV 14/15
Carnegie 15/16	82.53	80.63	86.51	88.44	87.11	80.80							84	
Carnegie 14/15	93.55	90.78	89.75	88.13	88.49	87.85								90
Caulfield 15/16	93.24	93.16	94.62	94.78	94.72	92.70							94	
Caulfield 14/15	89.07	93.00	96.98	97.78	97.08	94.69								95
Murrumbeena 15/16	89.17	90.49	93.22	93.44	93.06	91.11							92	
Murrumbeena 14/15	79.91	78.67	81.42	85	84.44	76.67								81

**Comments:** Budgeted Utilisation is 90%

Number of Children using the service

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 15/16	YTD AV 14/15
Carnegie 15/16	59	60	64	65	64	59							62	
Carnegie 14/15	64	63	62	61	63	61								62
Caulfield 15/16	88	90	86	91	87	95							89	
Caulfield 14/15	81	82	88	89	87	79								84
Murrumbeena 15/16	76	77	78	80	78	75							77	
Murrumbeena 14/15	61	60	62	64	61	51								60

**Comments:**

**Number of families using the service**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 15/16	YTD AV 14/15
Carnegie 15/16	55	53	57	61	61	55							57	
Carnegie 14/15	58	54	53	53	55	55								55
Caulfield 15/16	73	76	74	76	72	75							74	
Caulfield 14/15	71	74	78	80	78	69								75
Murrumbeena 15/16	74	79	83	80	75	72							77	
Murrumbeena 14/15	59	56	59	61	59	53								58

Comments:

**Number of agency hours used by the service**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 15/16	YTD AV 14/15
Carnegie 15/16	0	0	0	0	0	0							0	
Carnegie 14/15	0	0	0	0	0	0								0
Caulfield 15/16	0	0	0	0	0	0							0	
Caulfield 14/15	0	0	0	0	0	0								0
Murrumbeena 15/6	0	0	0	0	0	0							0	
Murrumbeena 14/15	0	0	0	0	0	0								0

Comments:



## Family Day Care

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 15/16	YTD AV 14/15
Numbers of hours care provided: 15/16	14215	13902	17697	15534	15272	13758							15063	
Numbers of hours care provided: 14/15	19858	16409	16264	19979	15376	13309								16866
Number of children cared for: 15/16	175	175	224	192	186	93							174	
Number of children cared for: 14/15	256	216	218	259	207	171								221
Average hours of care per child: 15/16	81	79	79	81	82	148							92	
Average hours of care per child: 14/15	77	76	74	77	74	78								76
Effective full time places (target 140): 15/16	101	99	126	110	109	98							107	
Effective full time places (target 140): 14/15	141	117	116	142	109	95								120
*Number of home visits by field workers 15/16	75	63	53	67	53	51							60	
*Number of home visits by field workers 14/15	85	73	61	57	53	36								61

## Comments:

\*Fieldwork staff visit educators in their homes to monitor the childcare, support and resource the educators. Target 53

## Maternal and Child Health

% of key visits for children at each significant milestone

GECC Key Age and Stage Visits	GECC Targets %	Average % Year to Date 2015/2016 (Financial Year)	Average % 2014/2015 (Financial Year)
Home Visit	98	103**	102**
2 weeks	98	101**	100
4 weeks	98	99	100
8 weeks	95	96	98
4 months	95	95	97
8 months	90	98	95
12 months	90	97	93
18 months	85	89	91
2 years	81	98	91
3.5years	77	103**	90

Enhanced Maternal & Child Health Families	GECC Target	Year to Date 2014/2015 (Financial Year)	2014/2015 (Financial Year)
Number of Closed Cases	72	43	75

**8213 Key Ages and Stages visits year to date (Yearly Target 15,000)**

\*\* Targets are aligned with the specific ages of children in each month. Percentages over 100% can occur when children seen in a month exceed those due a visit.

### Public Health Food Safety

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 15/16	YTD 14/15
Total Inspections 15/16	195	162	167	154	158	99							935	
Total Inspections 14/15	231	132	220	159	218	95	100	144	155	162	191	172		1055

**Comments:** Food businesses receive at least one statutory inspection each year to assess compliance with relevant food safety standards and to determine the risk they pose to the public. As part of this inspection all food safety risks are examined and businesses are assessed against 5 star criteria. In addition to these statutory assessments, a number of other inspections are completed including inspections to obtain food samples, to investigate complaints or to follow up food safety concerns identified during previous assessments.

### Food Sampling

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 15/16	YTD 14/15
Food samples taken 15/16	65	31	24	31	32	49							232	
Food samples taken 14/15	22	24	56	36	13	28	32	14	21	29	40	36		179
Compliant % – 15/16	97%	90%	92%	100%	96%	98%							96%	
Compliant % - 14/15	100%	100%	86%	83%	92%	93%	88%	100%	95%	95%	91%	93%		92%

**Comments:** The *Victorian Food Act* requires Council to take 189 food samples each year from childcare centres, aged care facilities, hospitals, restaurants, cafes and takeaway businesses. Food samples are analysed for levels of bacteria and non-conformances are followed up by Environmental Health Officers.

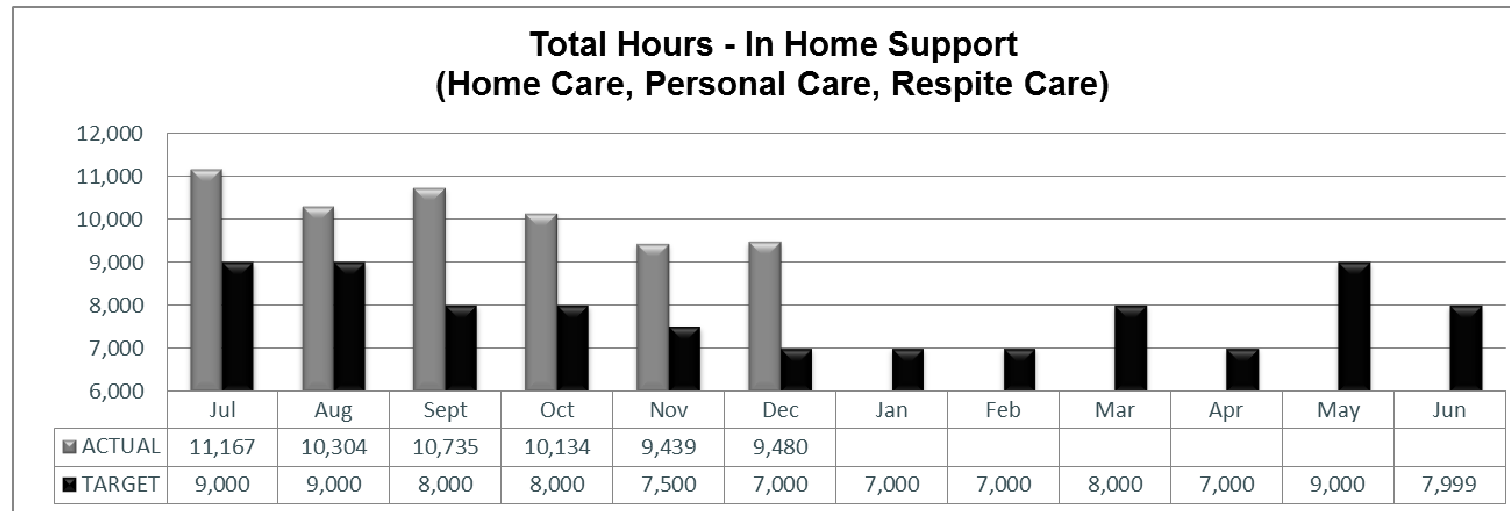
**Library Services**

Services	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD 15/16	YTD 14/15
Loans*	124,454	116,670	115,925	109,248	106,291	112,802							685,390	645,602
Visits	64,240	57,282	59,350	57,327	55,945	53,358							347,502	368,814
Home Visits	184	186	187	189	190	189							1,125	997
Storytime & Babytime attendance**	5,882	5,406	5,320	5,351	4,967	4,331							31,257	32,444

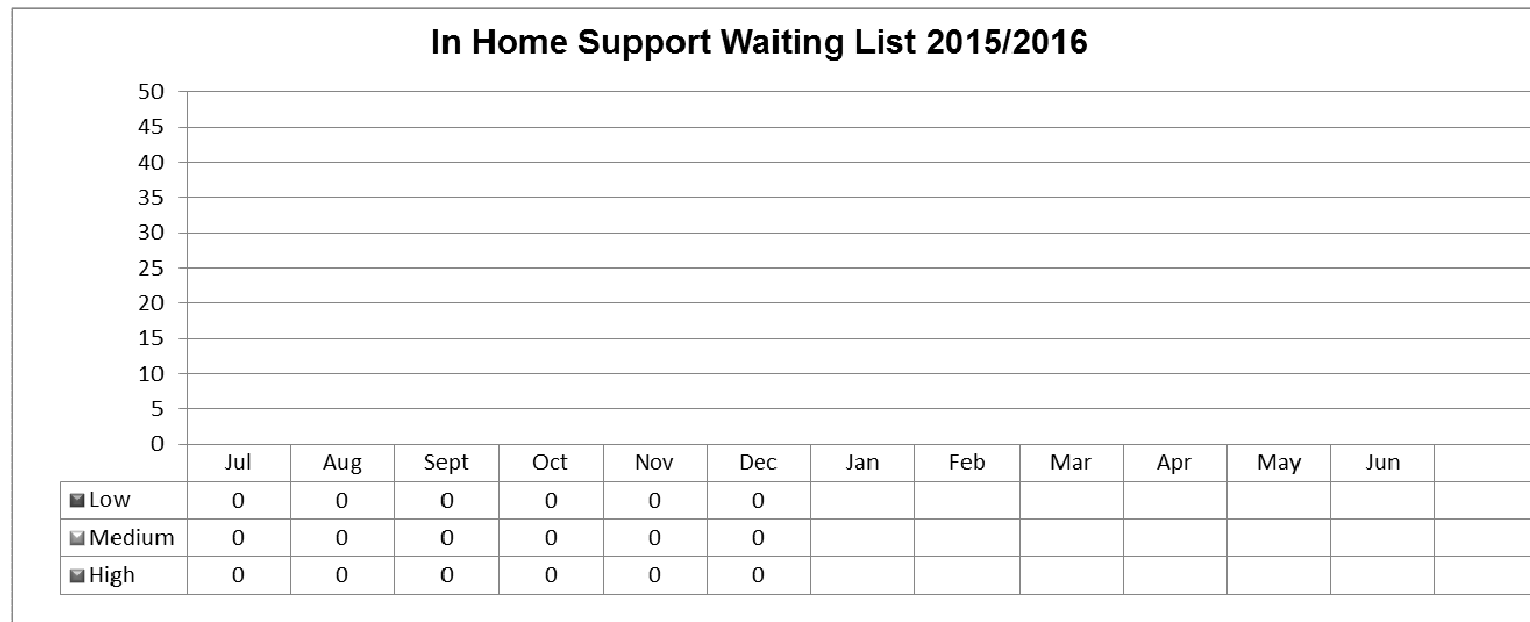
\* Includes loans from library branches, web page, and e-collections (eBooks, eAudio books, music downloads and eMagazines)

\*\* Storytime and Babytime attendance includes children and adults.

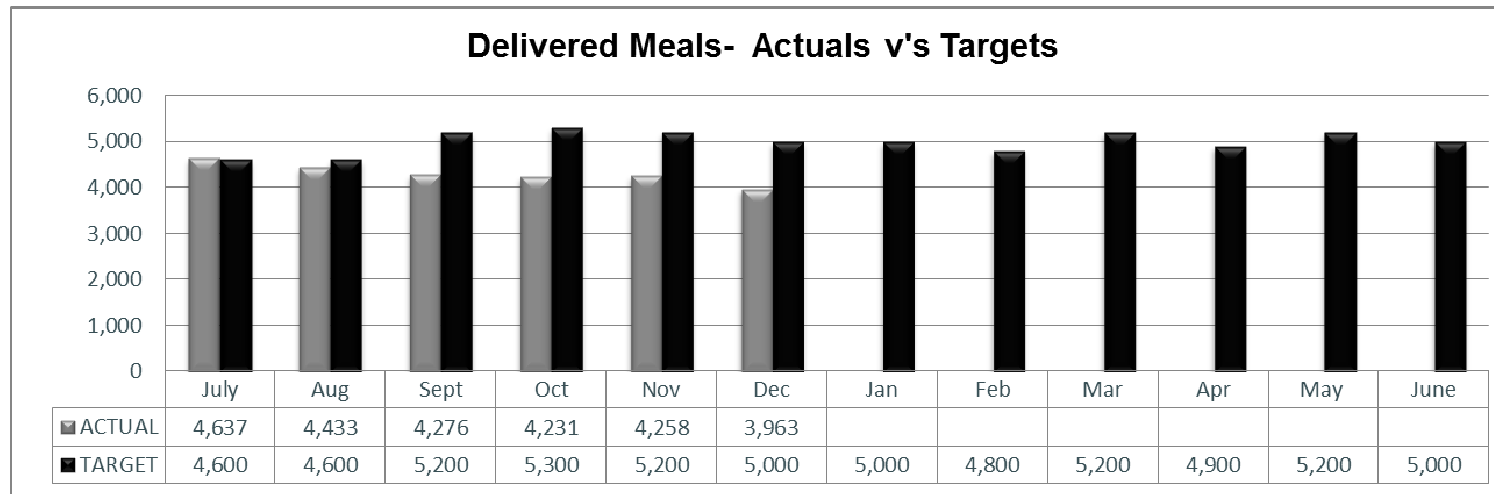
## Hours of service delivery for Home Care, Personal Care, and Respite Care.



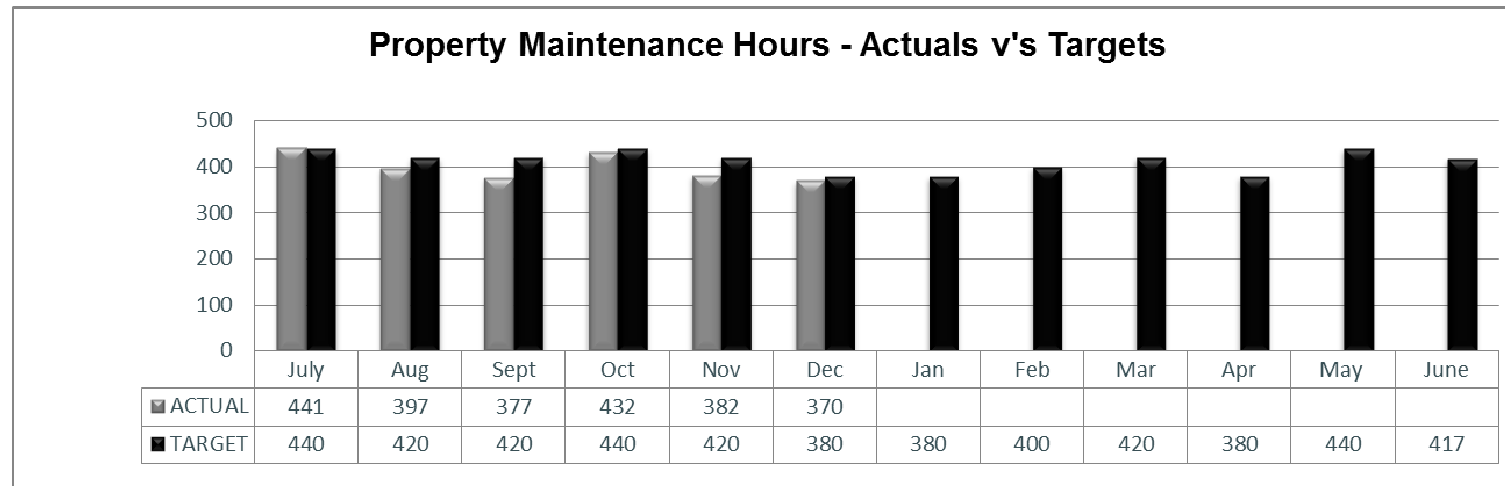
**Comments:** For the December quarter, In Home Support hours were over target (+6,553).



**Comments:** *There were no residents on the In Home Support waiting list in the December quarter.*



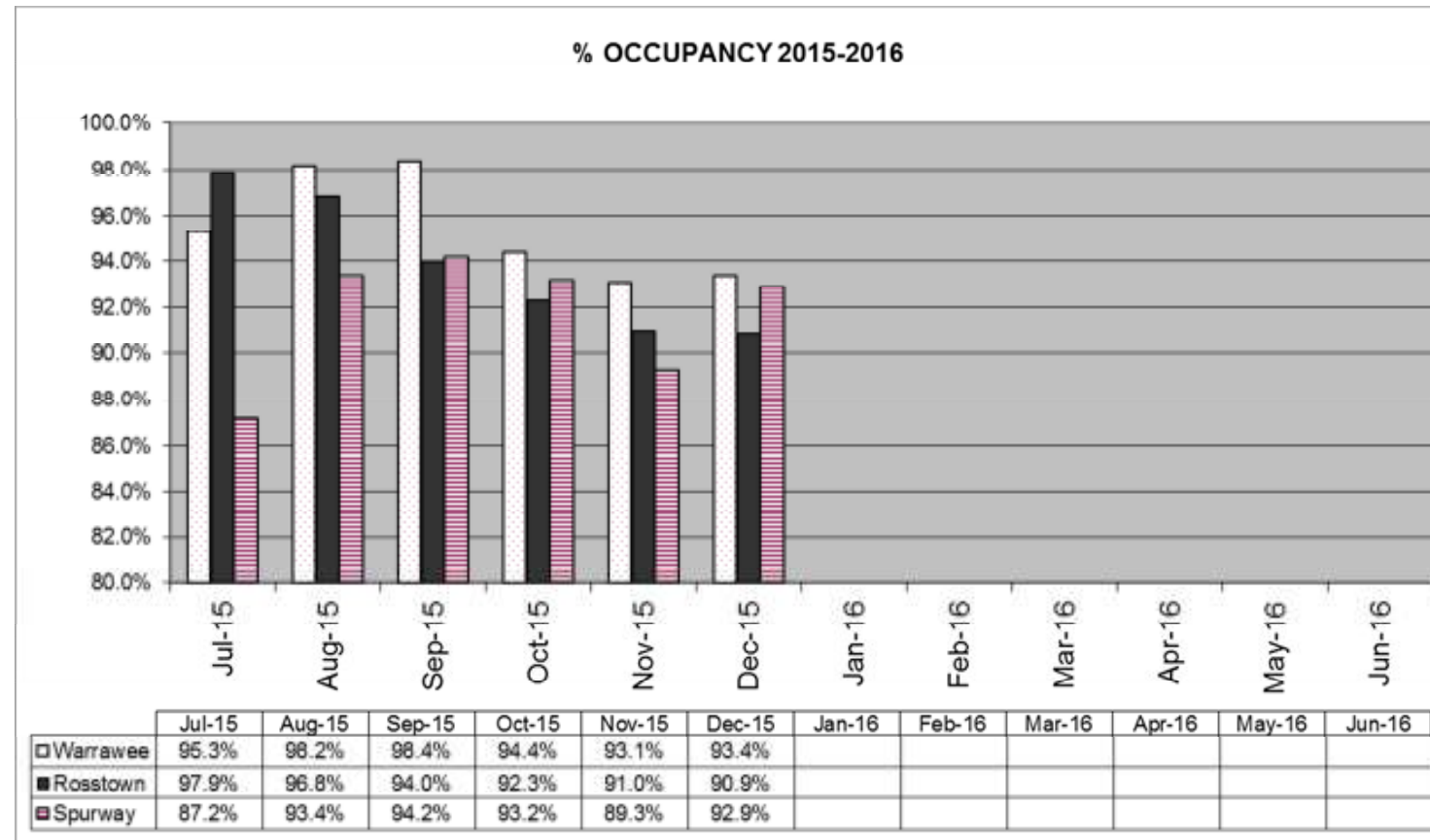
**Comments:** For the December quarter, Delivered Meals were under target (-3048 meals). All request for meals are being met.



*Comments: For the December quarter, Property Maintenance hours were under target (-56hrs).*



## Residential Aged Care Services – Occupancy



## Risk Management

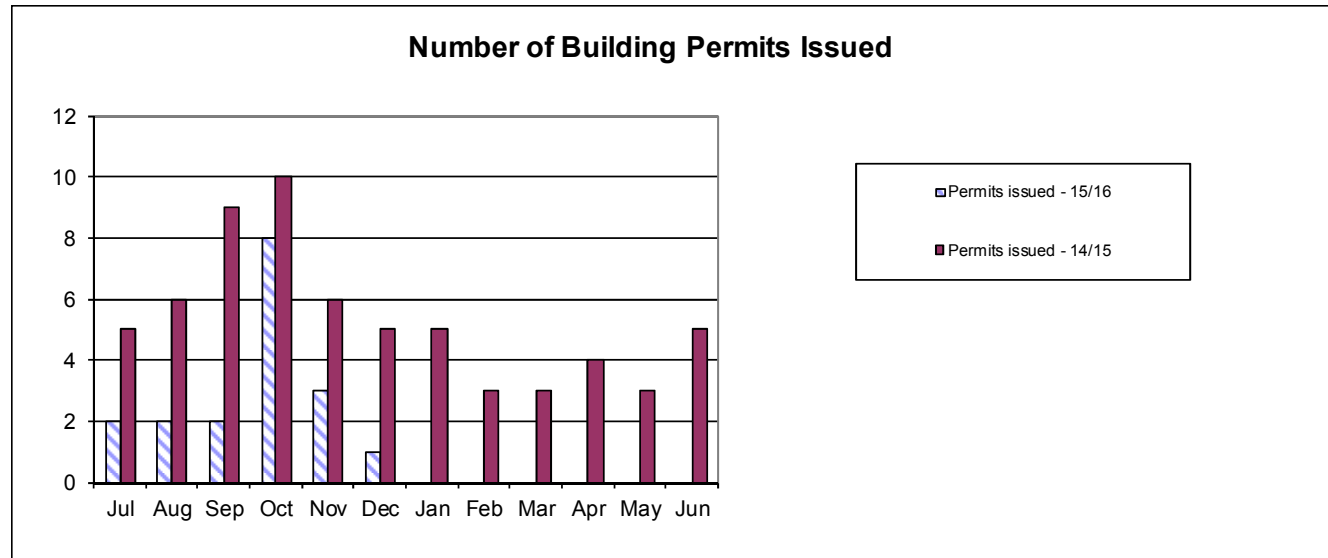
Insurance Claims	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD 15/16	YTD 14/15
Liability Received – 15/16	31	29	33	31	29	30							183	
Liability Received – 14/15	17	21	18	32	18	13	15	18	35	27	28	29		119
Liability Closed – 15/16	20	33	1	43	25	29							151	
Liability Closed – 14/15	3	2	0	54	4	30	36	0	2	4	94	3		93
Motor Vehicle Received – 15/16	1	7	5	1	1	0							15	
Motor Vehicle Received – 14/15	2	1	6	1	2	1	1	2	2	7	0	4		13
Motor Vehicle Closed – 15/16	7	3	3	4	7	0							24	
Motor Vehicle Closed – 14/15	0	0	0	4	2	8	0	0	1	5	1	2		14
Other Received – 15/16	0	1*	0	0	0	0							1	
Other Received – 14/15	0	0	0	0	0	0	0	0	0	0	0	0		0
Other Closed – 15/16	0	0	0	0	0	0							0	
Other Closed – 14/15	0	0	0	0	0	0	0	0	0	0	0	0		0

## Comments

\*25 August 2015 burst water pipe resulting in a water damage claim at Rosstown Community 6 Ames Avenue Carnegie

## Civic Compliance

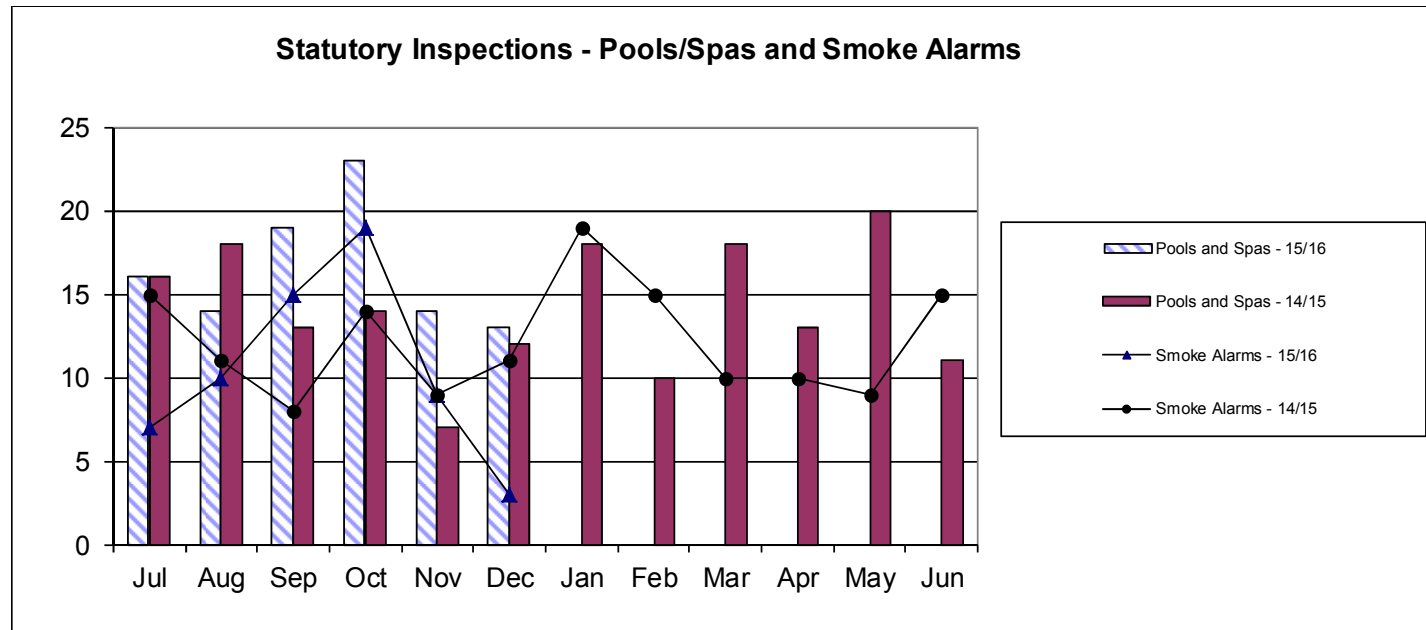
## Building



Permits	YTD 2015-16	YTD 2014-15
Permits issued	18	41

**Comments:**

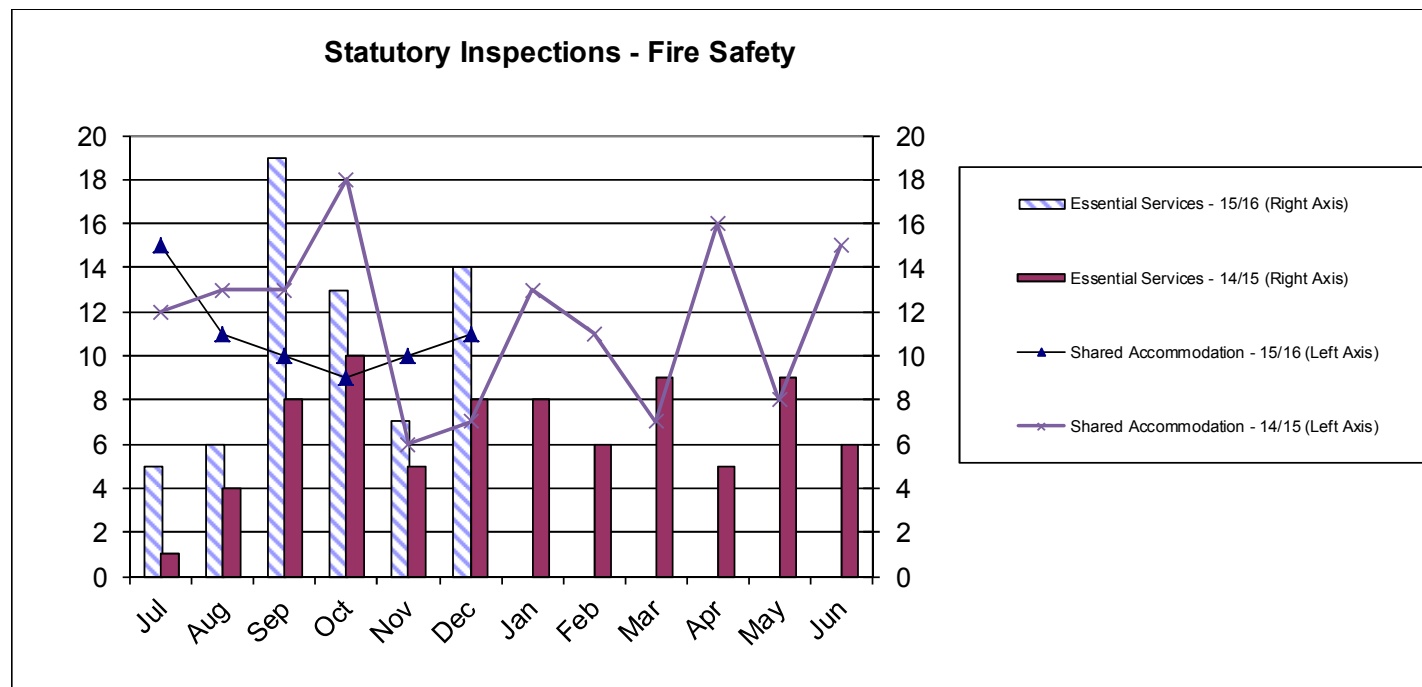
The majority of building permits issued in Victoria are by Private Building Surveyors. Council only issues a small number each month, mainly to Glen Eira owner-builders for minor works. For the last quarter the permits were for small scale domestic construction such as fences, carports and verandas.



Statutory inspections - Pools/Spas & Smoke Alarms	YTD 2015-16	YTD 2014-15
Pools and Spas	99	80
Smoke Alarms	63	68

**Comments:**

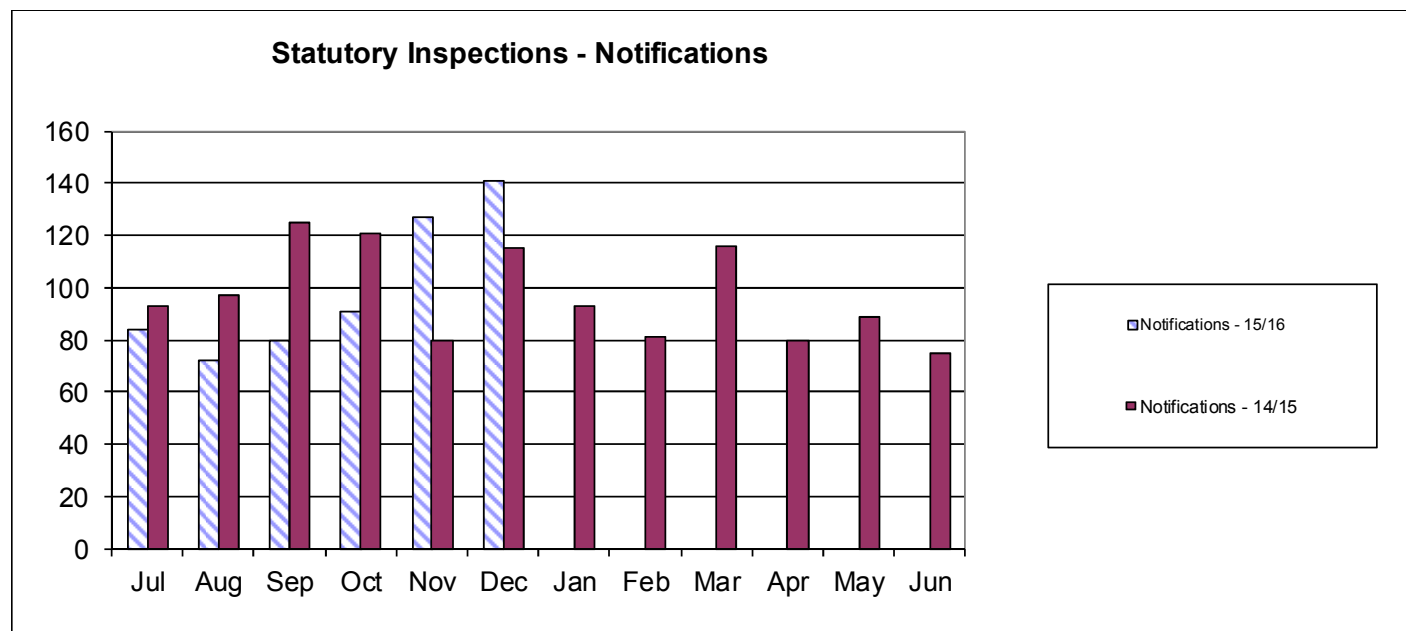
The pools/spa and smoke alarm program ensures community safety. Inspection levels over the last quarter are within expected range. Increased pool inspections in October were partly due to re-inspections carried out within the same calendar month rather than the usual 30 day follow up period.



Statutory inspections - Fire Safety	YTD 2015-16	YTD 2014-15
Essential Services	64	36
Shared Accommodation	66	69

**Comments:**

The number of shared accommodation inspections is dependent upon information from the community and Consumer Affairs Victoria. Over the last quarter, the number of essential service inspections carried out remains high. This was made up of the regular inspections and follow up inspections pre booked 12 months prior.



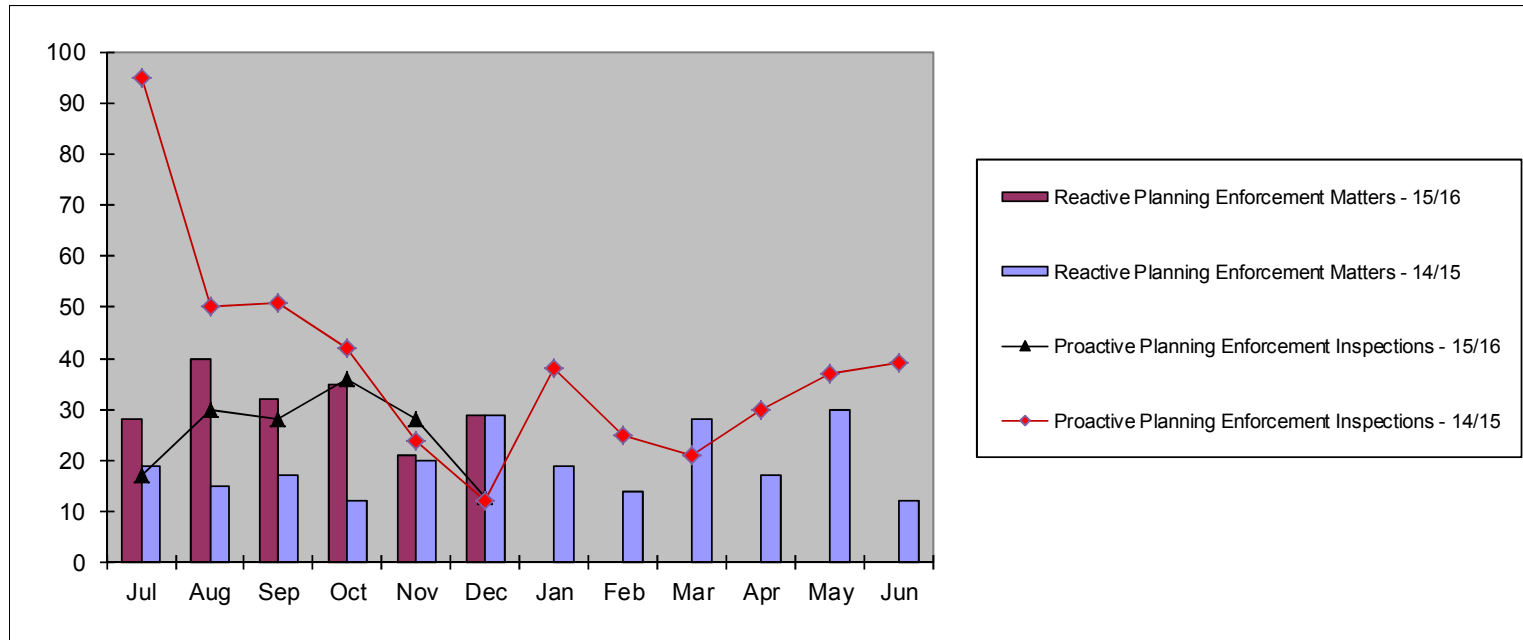
	YTD 2015-16	YTD 2014-15
<b>Statutory inspections - Notifications</b>		
Notifications	595	631

**Comments:**

Notifications from the community in the last quarter have increased compared with the same period last year. Potentially dangerous buildings and fences remain a community concern. Council's strong stance on public safety raises public awareness on these matters.

## Planning Enforcement

### Number of Planning Enforcement Matters – inquiries, follow ups and investigations

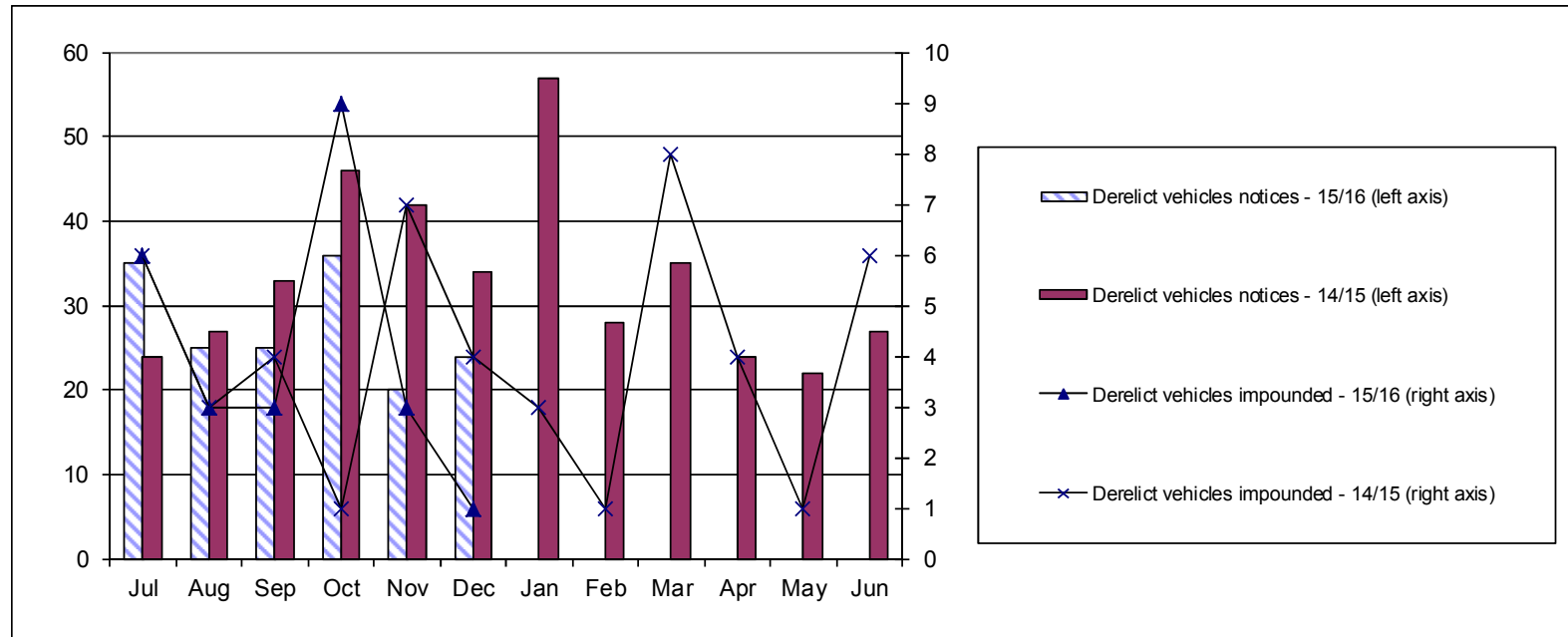


Planning Enforcement Matters	YTD 2015-16	YTD 2014-15
Reactive Planning Enforcement Matters	185	112
Proactive Planning Enforcement Inspections	152	274

#### Comments:

The number of proactive planning enforcement inspections will always fluctuate because the ability to carry out these inspections is largely dependent upon factors such as the number of reactive planning enforcement matters and the nature and complexity of the associated investigations.

## Number of Derelict vehicle notices issued –v- Derelict vehicles impounded

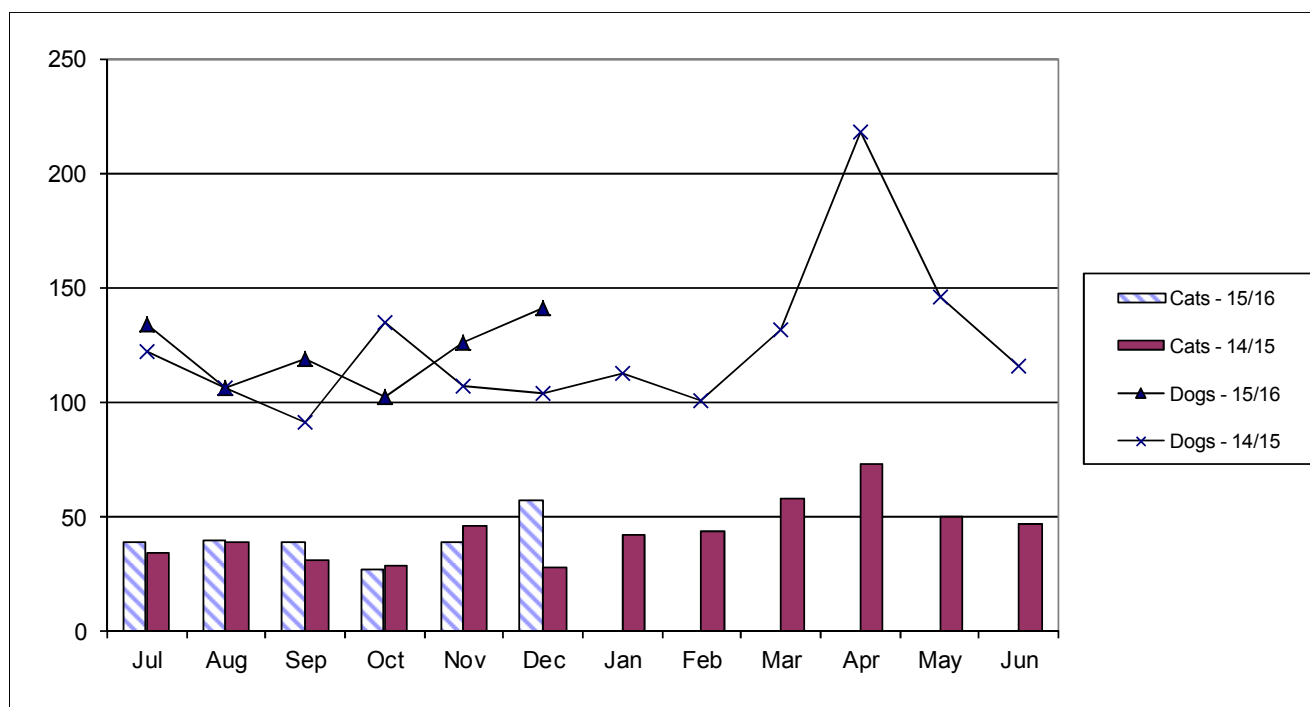


Derelict Vehicles	YTD 2015-16	YTD 2014-15
Derelict vehicles notices	165	206
Derelict vehicles impounded	25	25

**Comments:**

This is a reactive service in response to notifications received from the community. Generally owners respond promptly to notices to remove their cars.



**Animal Management - new dog and cat registrations received (first time registrations)**

Animal Registration	YTD 2015-16	YTD 2014-15
Cats	241	207
Dogs	728	665

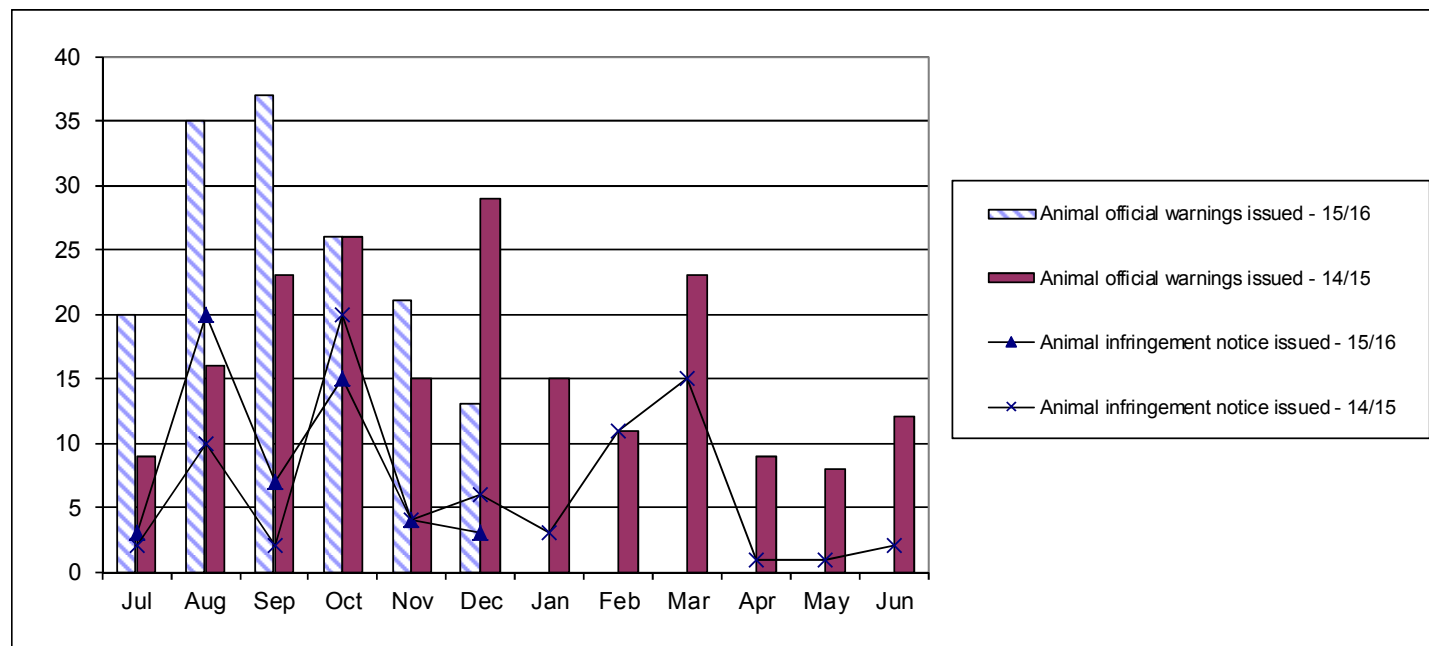
**Total Registration Figures – all dogs/cats currently registered with Council**

Registrations	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Dog	11167	11265	11489	11441	11600	11375	12053	12342	11924	11945	11996
Cat	6779	6157	5950	5742	5581	5164	5305	5349	5100	5124	5097

**Comments:**

Registration levels remain in the expected range.

Number of Animal Official Warnings V's Infringement Notices issued



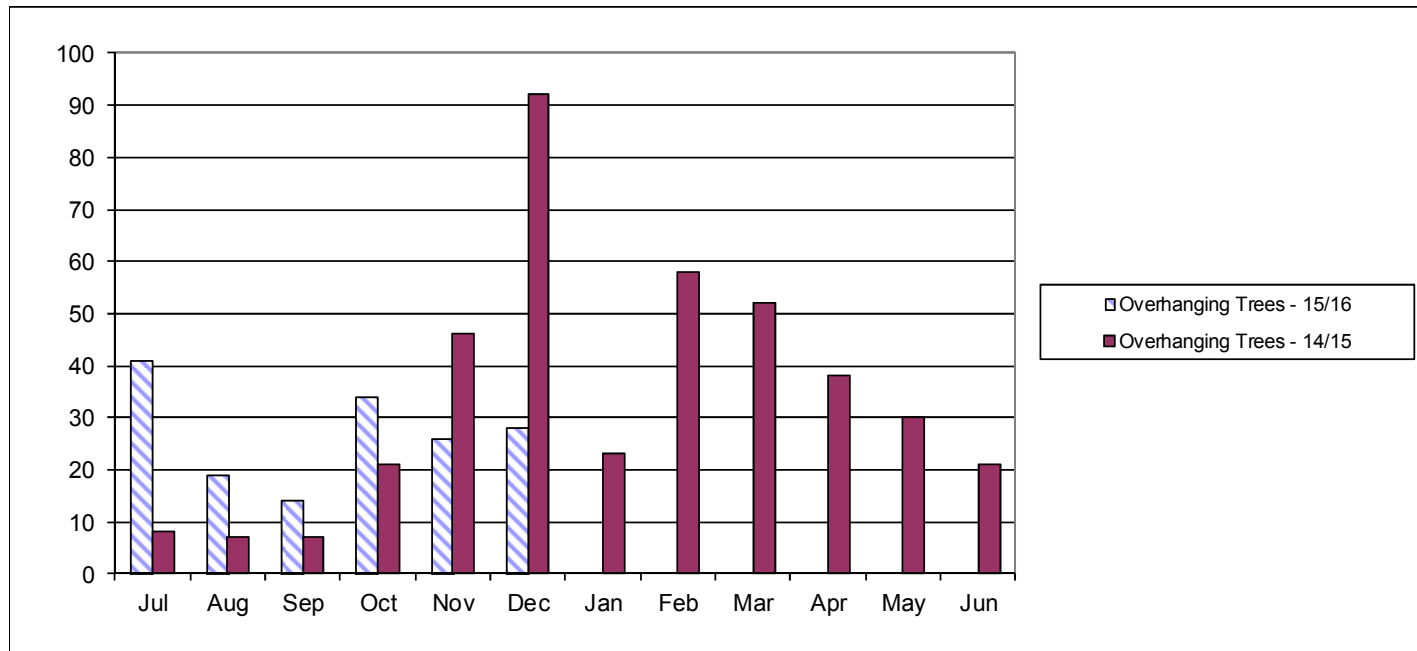
Animal Infringements	YTD 2015-16	YTD 2014-15
Animal official warnings issued	152	118
Animal infringement notice issued	52	52

**Comments:**

Activity levels in both official warning and infringement notices are within expected ranges. It is pleasing to note that in December fewer cautions and infringements were issued, indicating a higher level of compliance.

## Local Laws

## Number of overhanging tree notices issued

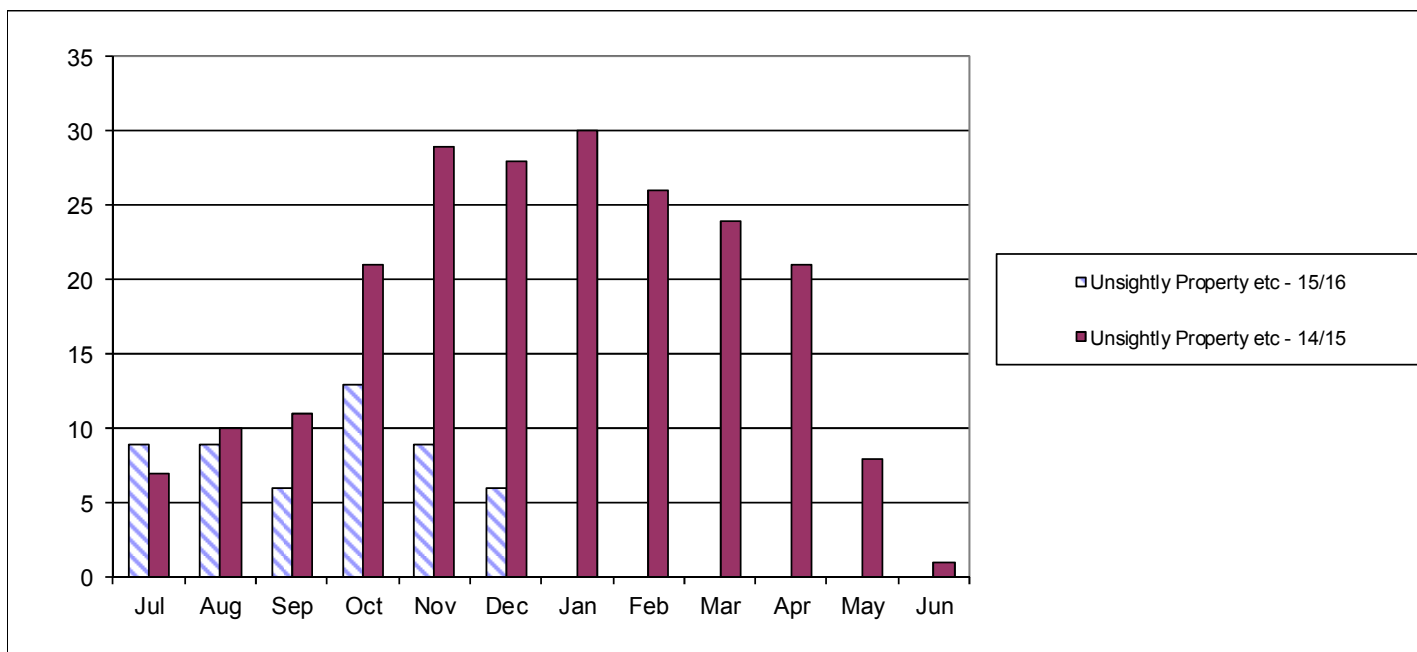


Notices Issued - Overhanging Trees	YTD 2015-16	YTD 2014-15
Overhanging trees	162	181

**Comments:**

The trend usually represents seasonal factors such as rainfall and other weather conditions.

## Number of Unsightly Property, Dangerous Land and Fire Hazard notices issued

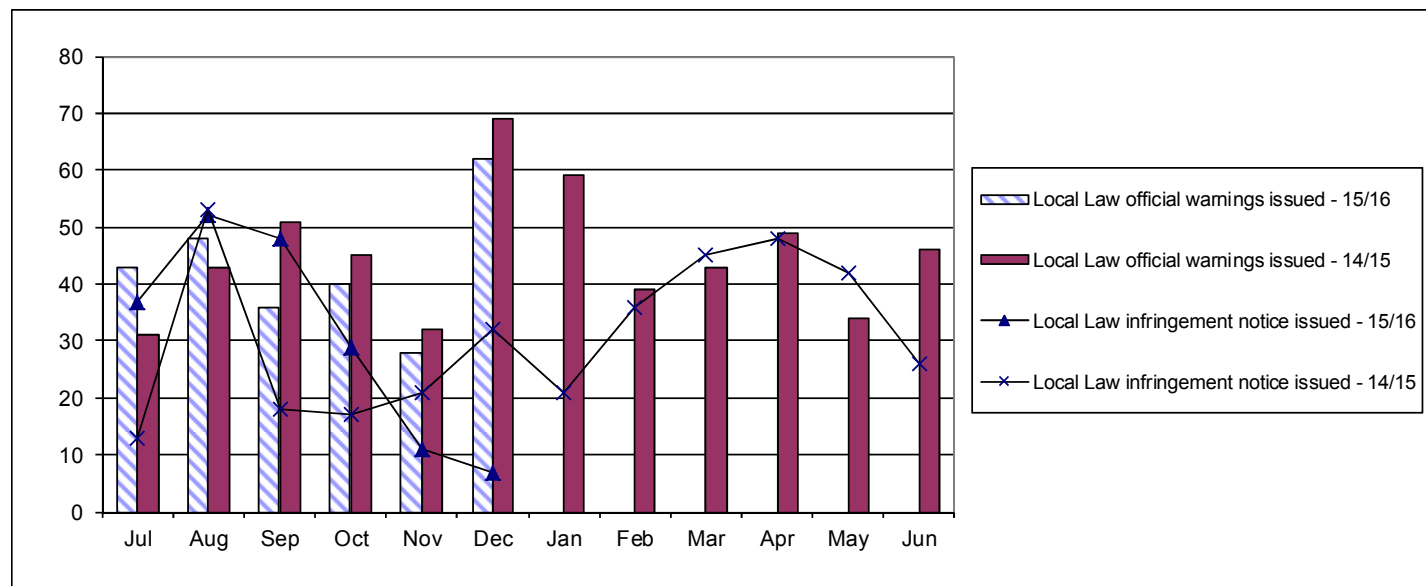


Unsightly Property Notices	YTD 2015-16	YTD 2014-15
Unsightly property notices issued	52	106

**Comments:**

The last quarter is showing a markedly lower number of notices issued than in the same period last year. This indicates that property owners are maintaining the high amenity of the area in keeping their properties tidy.

## Number of Local Law Official Warnings versus Infringement Notices issued

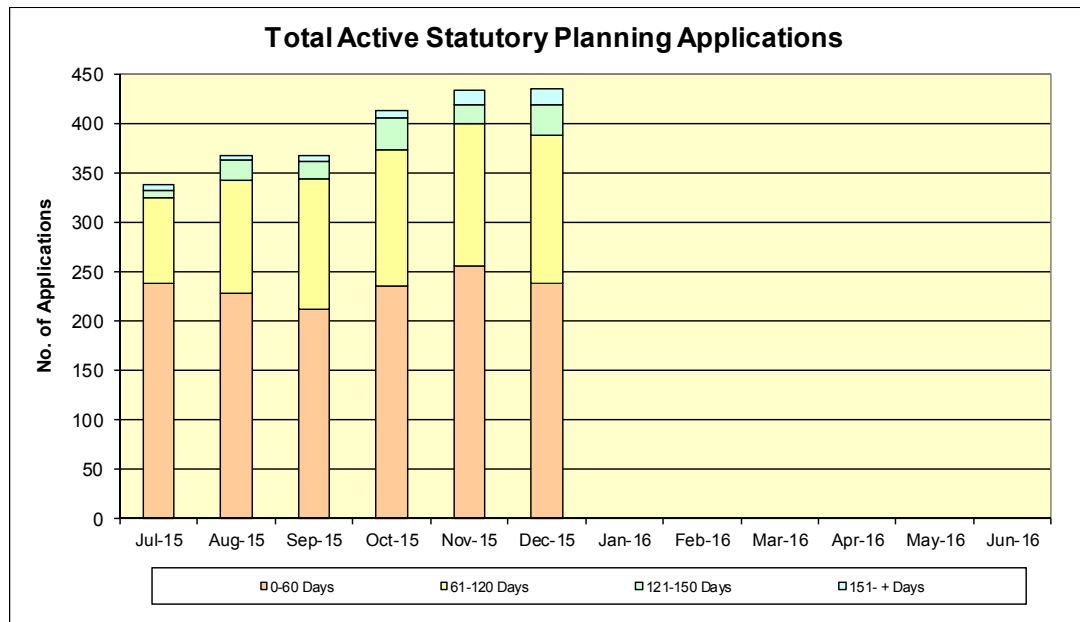


Local Law Notices	YTD 2015-16	YTD 2014-15
Local Law official warnings issued	257	271
Local Law infringement notice issued	184	154

**Comments:**

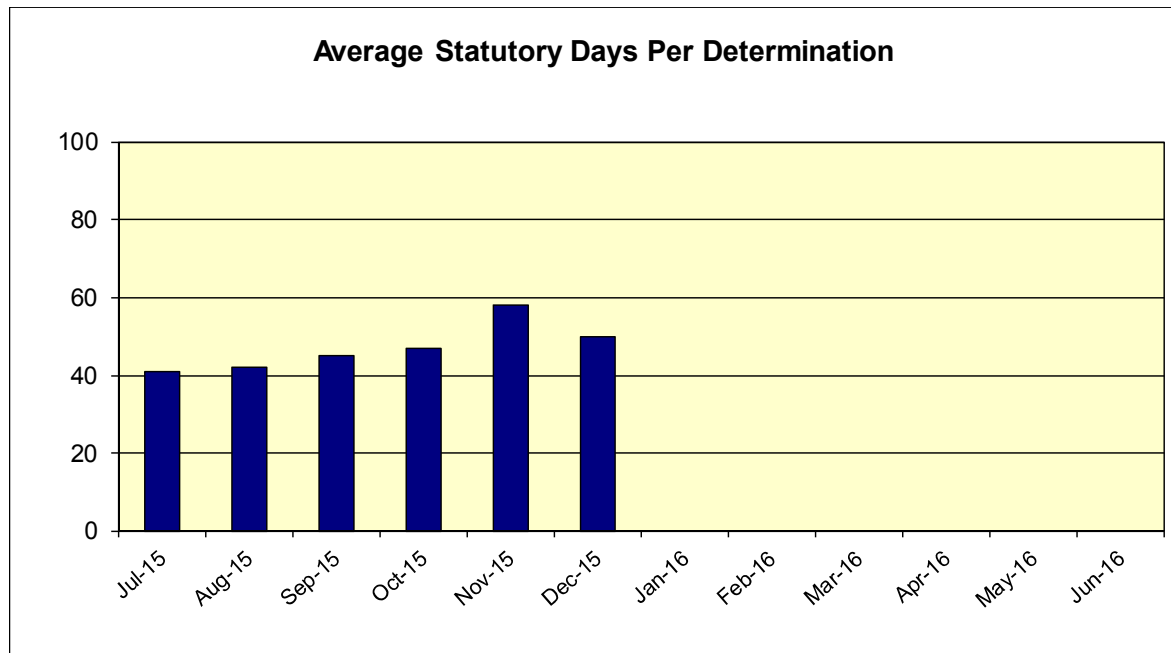
Fewer infringement and cautions were issued over the last quarter compared to the same period last year, possibly showing the start of a trend reversal after a deliberate low tolerance approach to breaches of the local law, especially around building sites.

Total Active Statutory Planning Applications



Comments:

The high number of active applications results from Metropolitan Melbourne's ongoing development boom.

**Average Statutory Days Per Determination****Comments**

Despite high application numbers the statutory days per determination remain at a consistent level, within the statutory timeframes.

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**PLANNING DECISIONS BY DECISION MAKER – RESIDENTIAL DEVELOPMENT ONLY – for quarter ending 30 December 2015**


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Decision Maker	Total Number of Residential Applications Decided	Average Number of Objections per Decision	Number of decisions made by application type			
			Dwellings		Storeys	
			4 dwellings or more	3 dwellings or less	4 storeys or more	3 storeys or less
Council Resolution	9	28	9	0	7	2
D.P.C.	51	3	6	45	0	51

**Comments:**

This Table covers applications for residential development which have received objections. Other matters such as Planning Scheme Amendments, applications for non-residential development and applications which have not attracted objections are not included.

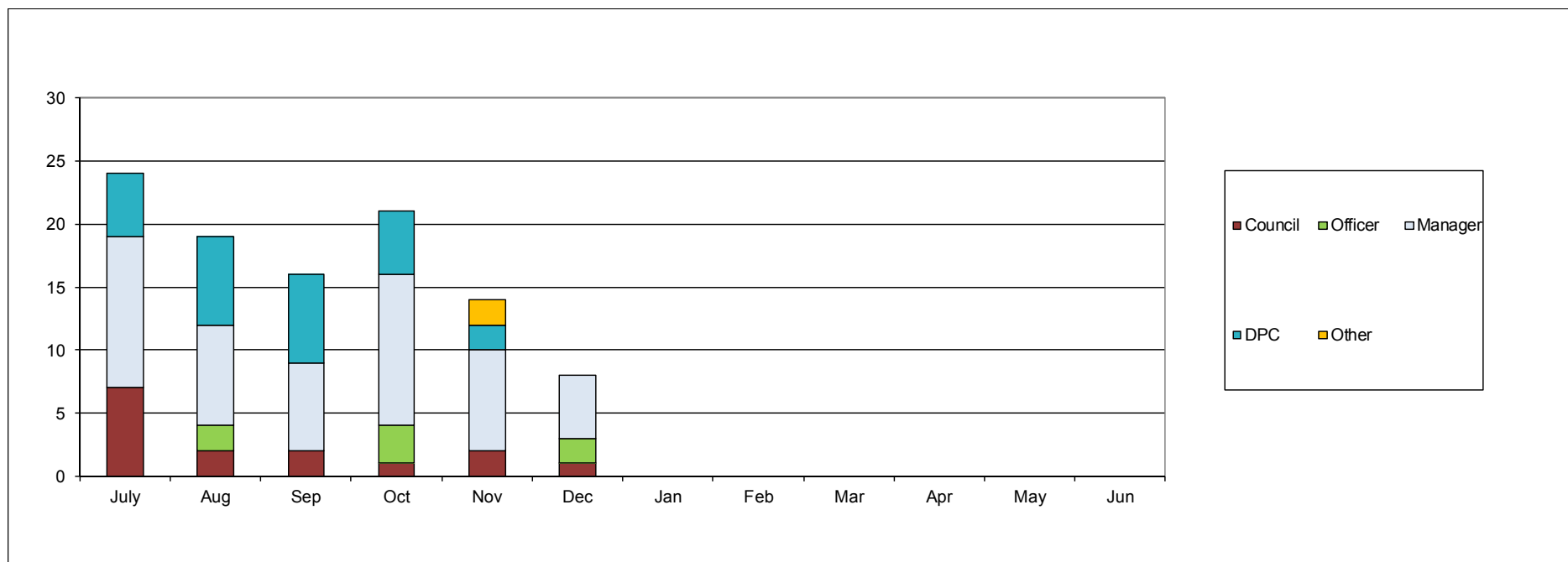
The Act requires Council to consider all written objections.

At Glen Eira, all objectors have the opportunity to speak to their objection either at a Planning Conference or at a Delegated Planning Committee meeting.

All of the above decisions are subject to appeal at VCAT.



Planning Appeals Lodged – 2015 / 2016



Comments:

Non-compliant applications continue to be refused by the Statutory Planning Manager. As a result, the majority of appeals lodged are against Manager decisions.

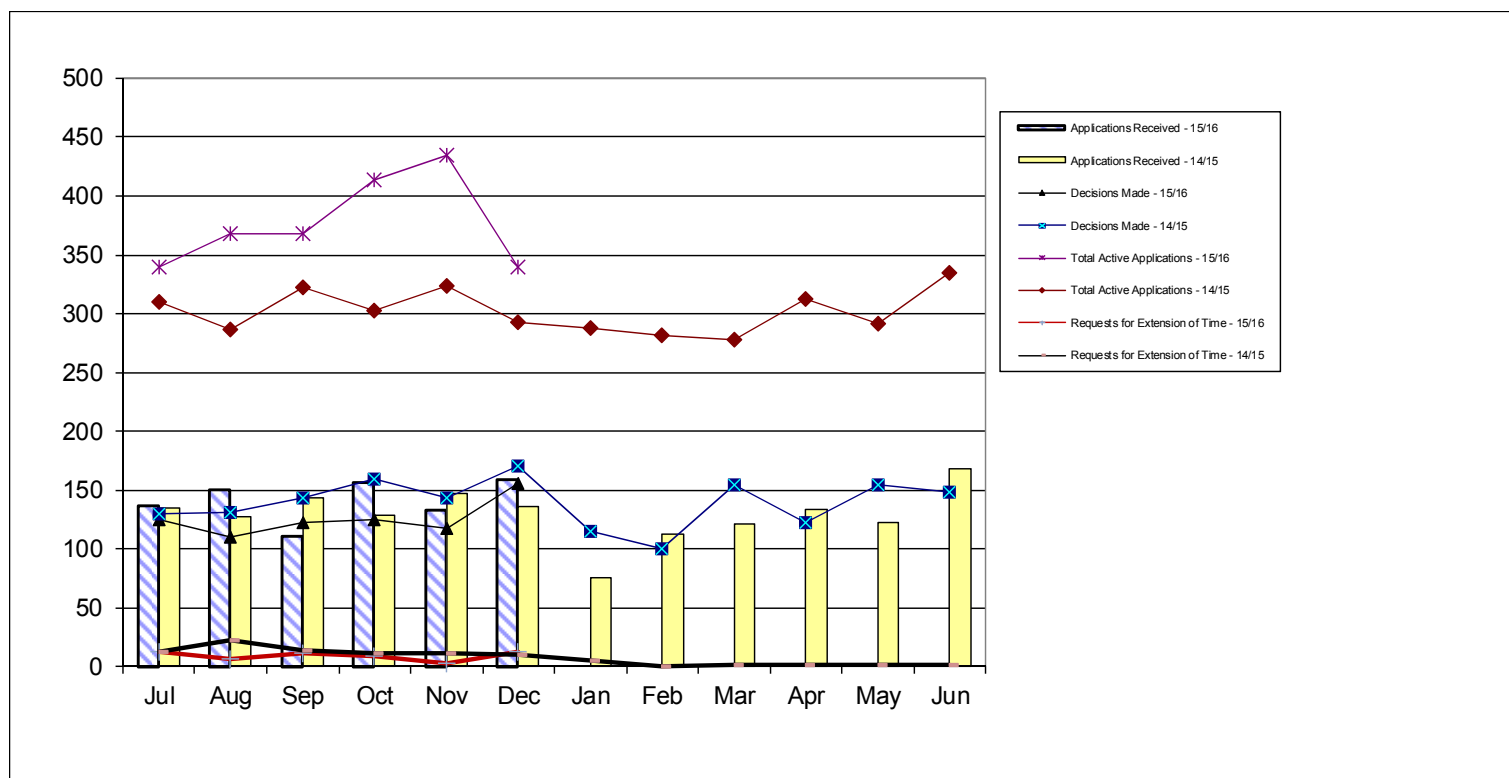
## Planning Appeals Lodged – 2014/2015 and 2015/2016 comparison

Authority	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Council - 2015/2016</b>	7	2	2	1	2	1						
Council - 2014/2015	3	1	1	5	1	3	4	5	1	0	5	1
<b>Officer - 2015/2016</b>	0	2	0	3	0	2						
Officer - 2014/2015	1	0	0	3	0	0	1	0	1	0	0	0
<b>Manager - 2015/2016</b>	12	8	7	12	8	5						
Manager - 2014/2015	5	5	5	7	5	8	5	5	3	4	14	7
<b>DPC - 2015/2016</b>	5	7	7	5	2	0						
DPC - 2014/2015	1	3	11	2	3	3	4	3	2	4	6	3
<b>Other - 2015/2016</b>	0	0	0	0	2	0						
Other - 2014/2015	0	0	0	0	0	0	0	1	0	0	0	0

## Comments:

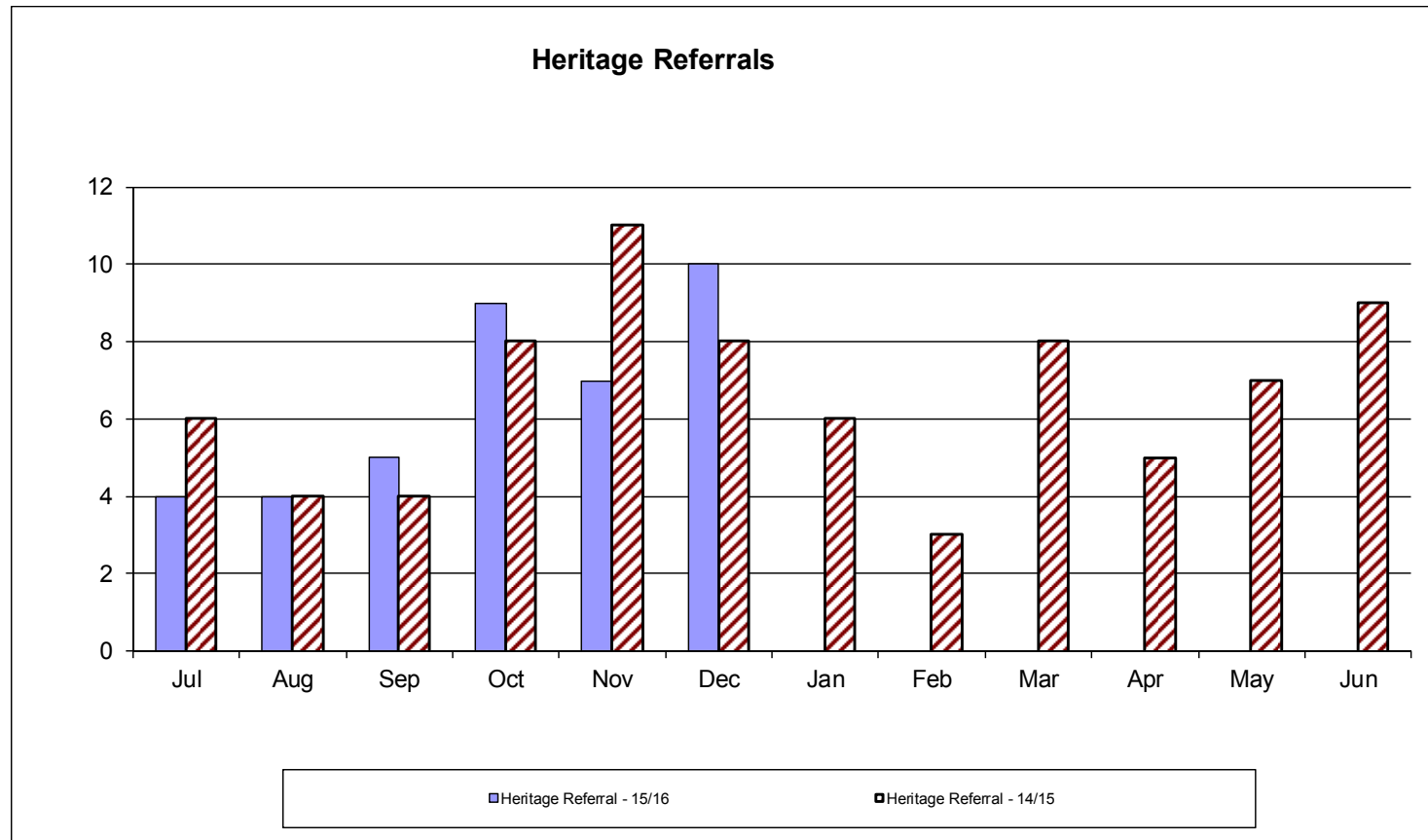
Appeal numbers as a result of refusal decisions made by the Manager remain high.

## Planning Applications Received and Decisions Made



Planning Applications Received & Decisions Made	YTD 2015-16	YTD 2014-15
Applications Received	842	817
Decisions Made	756	876
Total Active Applications	2261	1837
Requests for Extension of Time	56	83

**Comments:** There has been a consistently high number of planning applications received.

**Strategic Planning****Heritage Referrals****Comments:**

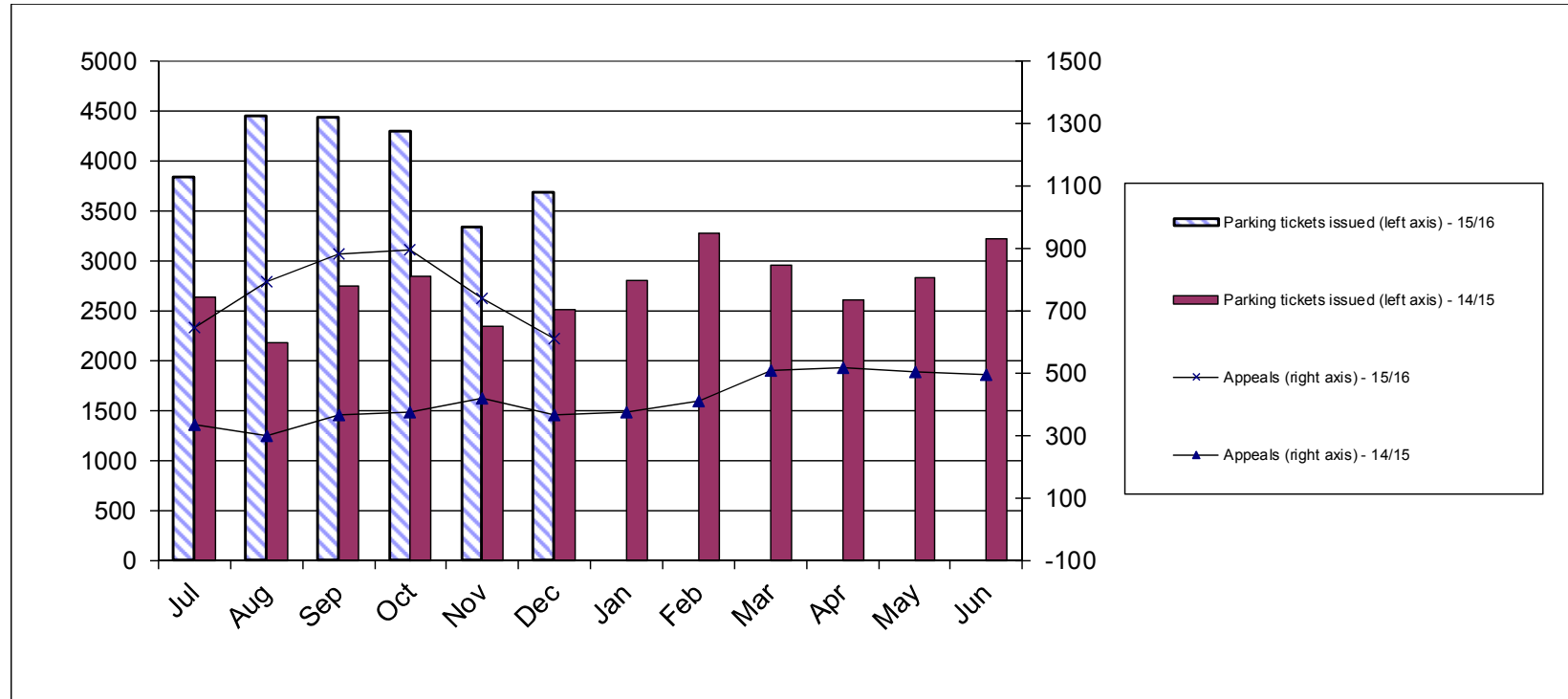
The heritage referral service continues to benefit the community.

## STATUS OF PLANNING SCHEME AMENDMENTS

Amendment	Prepared	Exhibited	Panel	Council Decision	Minister
Amendment C70 Special Building Overlay Additions and overlay boundary alterations	On hold due to Melbourne Water.				
Amendment C71 Special Building Overlay Subtractions	Lodged on 2 Feb 2015 (On hold)				
Amendment C121 641, 647, 647A, 659, 663, 669 & 681 North Road Rezone the land from a Commercial 2 Zone to Mixed Use	Authorisation 10 November 2014.	15 January to 16 February 2015	Panel hearing dealt with on the papers.	Council resolved to adopt this amendment on 11 August 2015.	
Amendment C123 Update Child Care Centres Policy	Authorisation received 22 October 2014	22 January to 23 February 2015	Panel hearing held on 1 <sup>st</sup> June 2015	Council resolved to adopt this amendment on 11 August 2015.	Approved by the Minister on 14 January 2016.
Amendment C135 53 Magnolia Road, Gardendale Apply a Public Acquisition Overlay (PAO) over property	Authorisation received 26 February 2015	19 April to 25 May 2015	N/A	Council resolved to adopt this amendment on 9 June 2015.	Approved by the Minister on 5 August 2015.
Amendment C139 136- 138 & 140- 146 Glen Eira Road, Elsternwick	Authorisation received 8 July 2015	Public exhibition period to commence on 30 July 2015	N/A	Council resolved to adopt this amendment on 13 October 2015.	
Amendment C140 93 Mimosa Road and 11 Mile End Road, Carnegie	Authorisation received 12 June 2015	Public exhibition period from 9 July to 10 August 2015.	Panel hearing dealt with on the papers.	Council resolved to adopt this amendment on 8 December 2015.	

## Parking and Prosecutions

### Parking tickets issued versus Appeals received

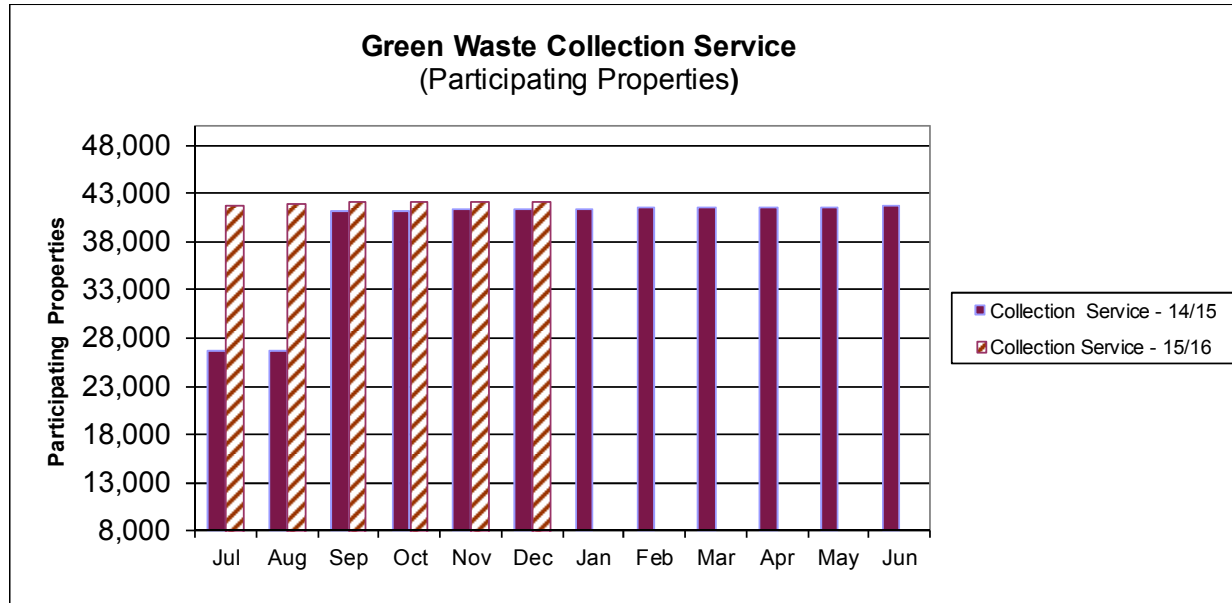


#### Comments:

Enforcement continues to emphasise safety around schools and building sites.

## Waste Management

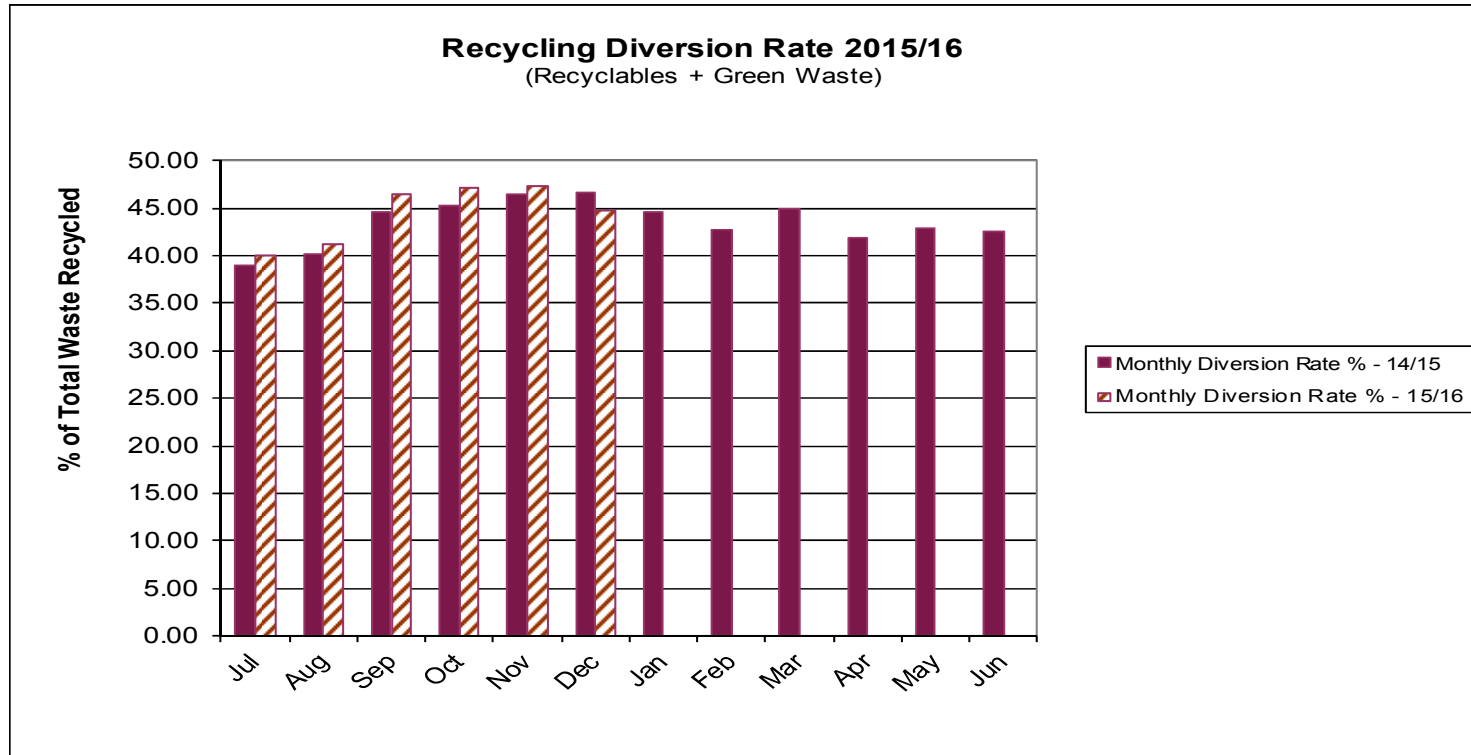
### Green Waste



### Comments:

Council rolled out green waste bins to all remaining households that could make use on one in September 2014 resulting in a 55 percent increase in green waste bins in use. There are 427 more green waste bins in use since the start of the financial year.

## Recycling



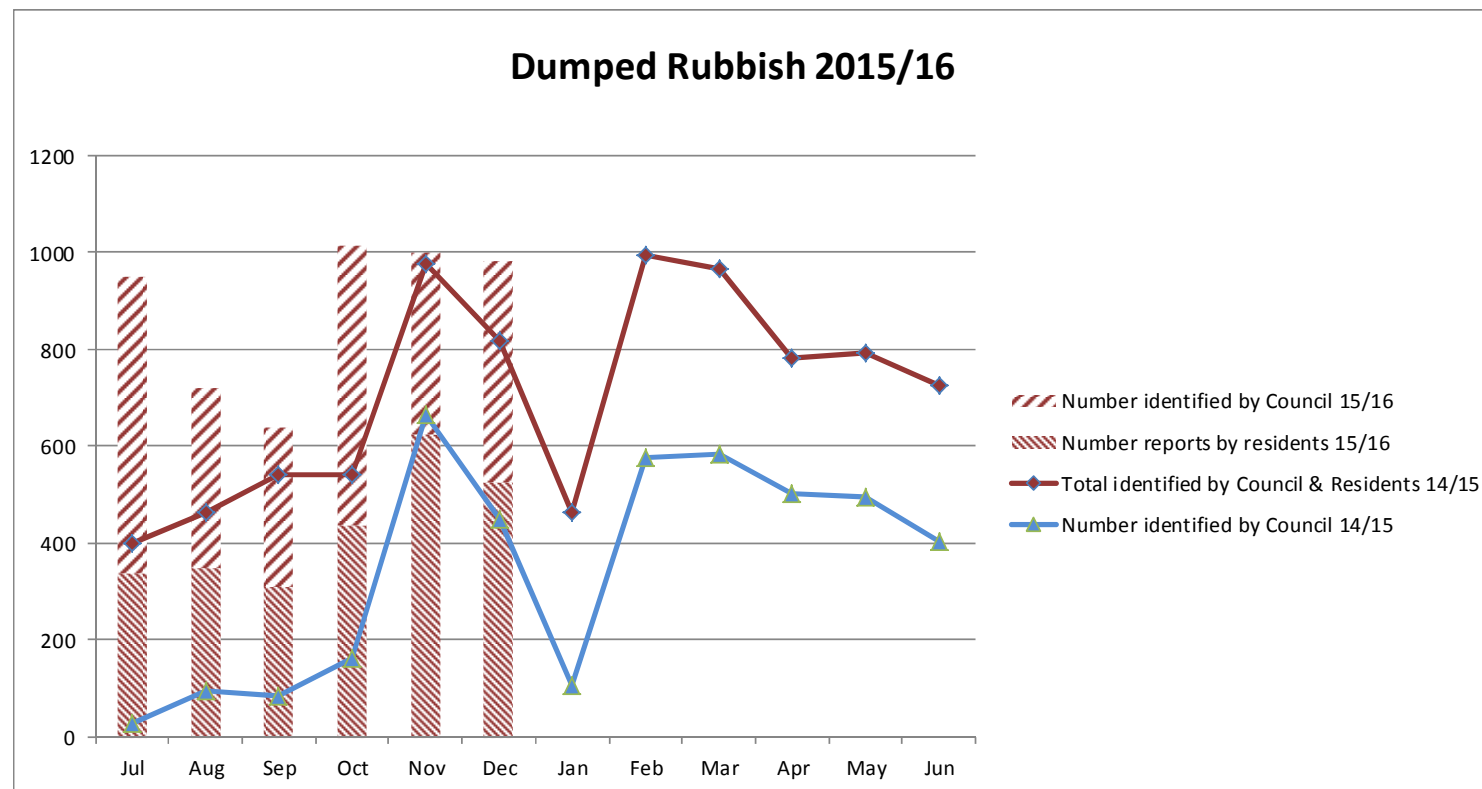
## Comments:

For the spring quarter, the recycling rate increased compared to the same period last year. The amount of both green waste and mixed recyclables increased slightly compared to second quarter 2014-15.

The recycling rate was slightly lower in the month of December which is thought to be due to a drier month than the year before.



## Dumped Rubbish Reports Received

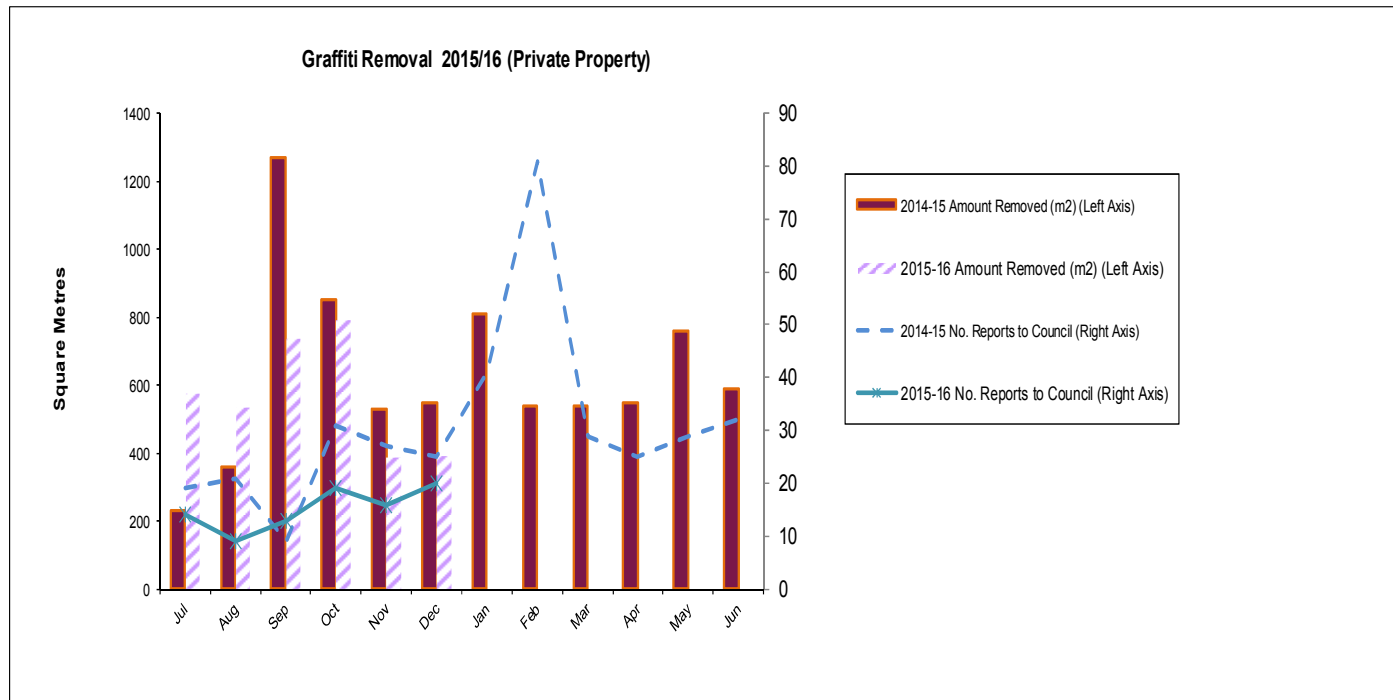


## Comments:

Second quarter of 2015-16 saw an increase of almost 30% in collections of dumped rubbish compared to same period last year. There were increased reports from residents and reports from Council staff and contractors.

It is not clear why this has increased or if it is likely to continue. There are a number of measures in place that aim to reduce dumping over time.

### Graffiti Removal from Private Property

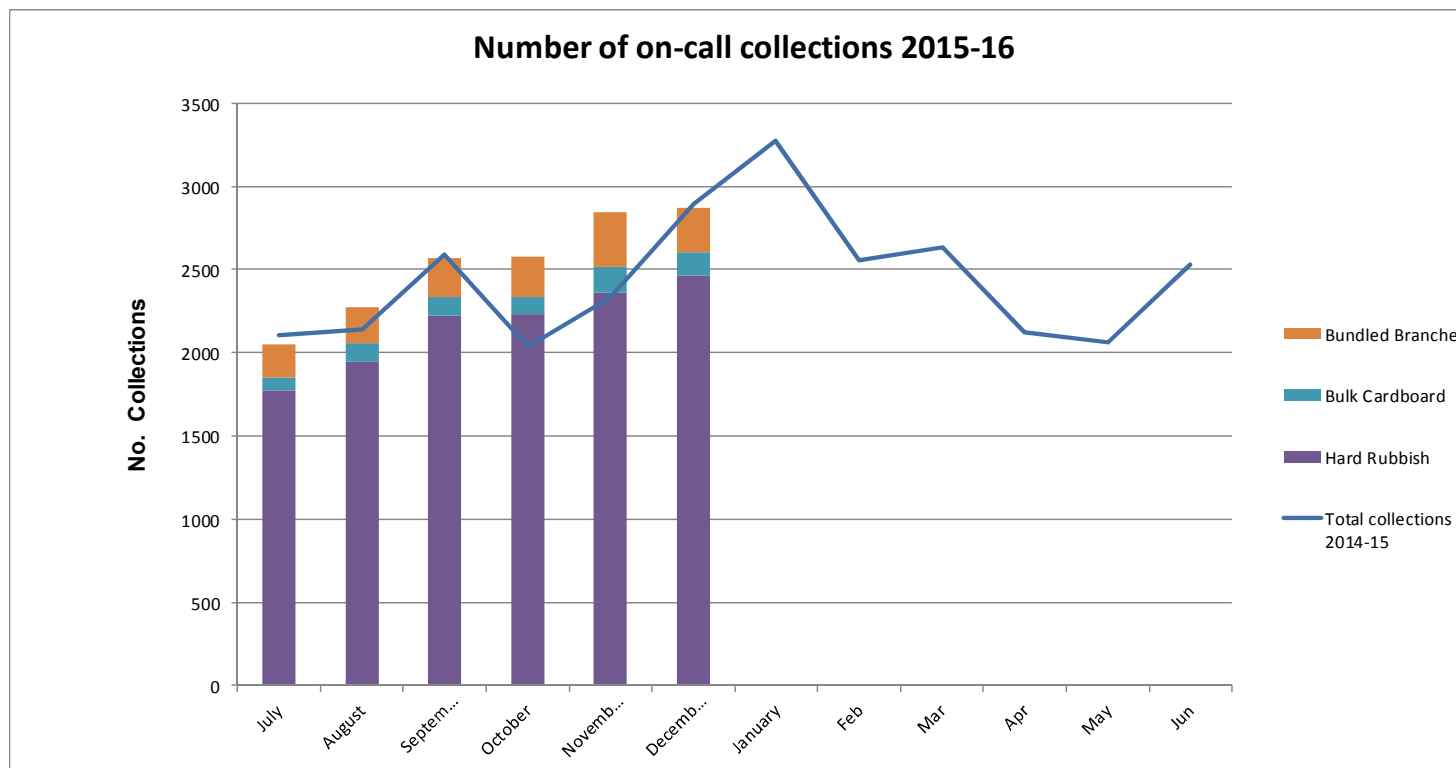


The number of reports of graffiti from residents remains low and is lower than the previous year. The significant majority of graffiti Council removes is identified by Council officers through monitoring and then removed promptly.

The amount of graffiti removed by Council has decreased by 10% compared to the previous year, which is thought to be because there is less graffiti in the City than there previously was.

17 graffiti removal kits have been provided to residents or traders between 1 July 2015 and 31 December 2015.

## On-call Collections

**Comments:**

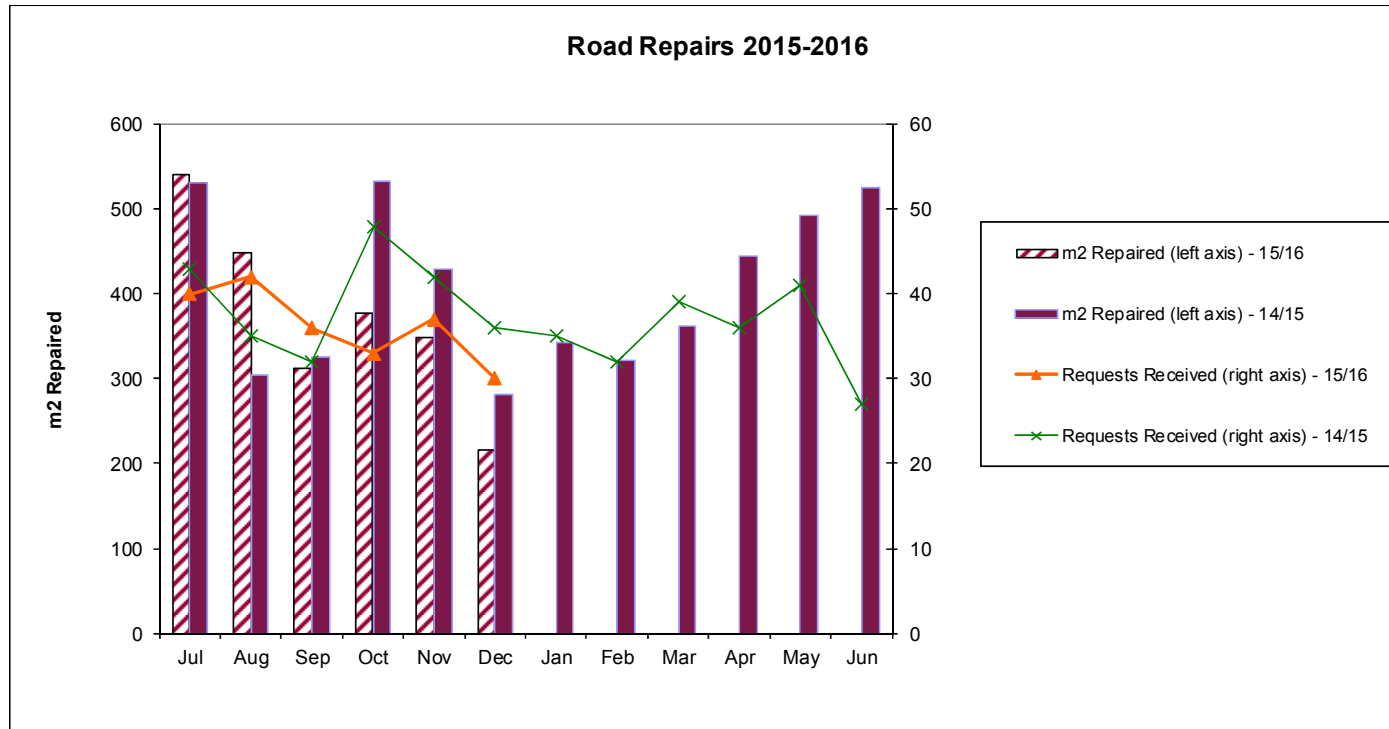
Council offers residents free on-call collections for hard rubbish, bulk cardboard and bundled branches. Overall the total number of on call collections has increased by 14 per cent compared to same period last year. It is not clear why the demand for collections has increased or if the trend will continue.

Collection numbers usually peak over summer and decrease again through winter.

Bundled branches and bulk cardboard is recycled. Hard rubbish is sorted for recycling.

## Glen Works

## Road Repairs

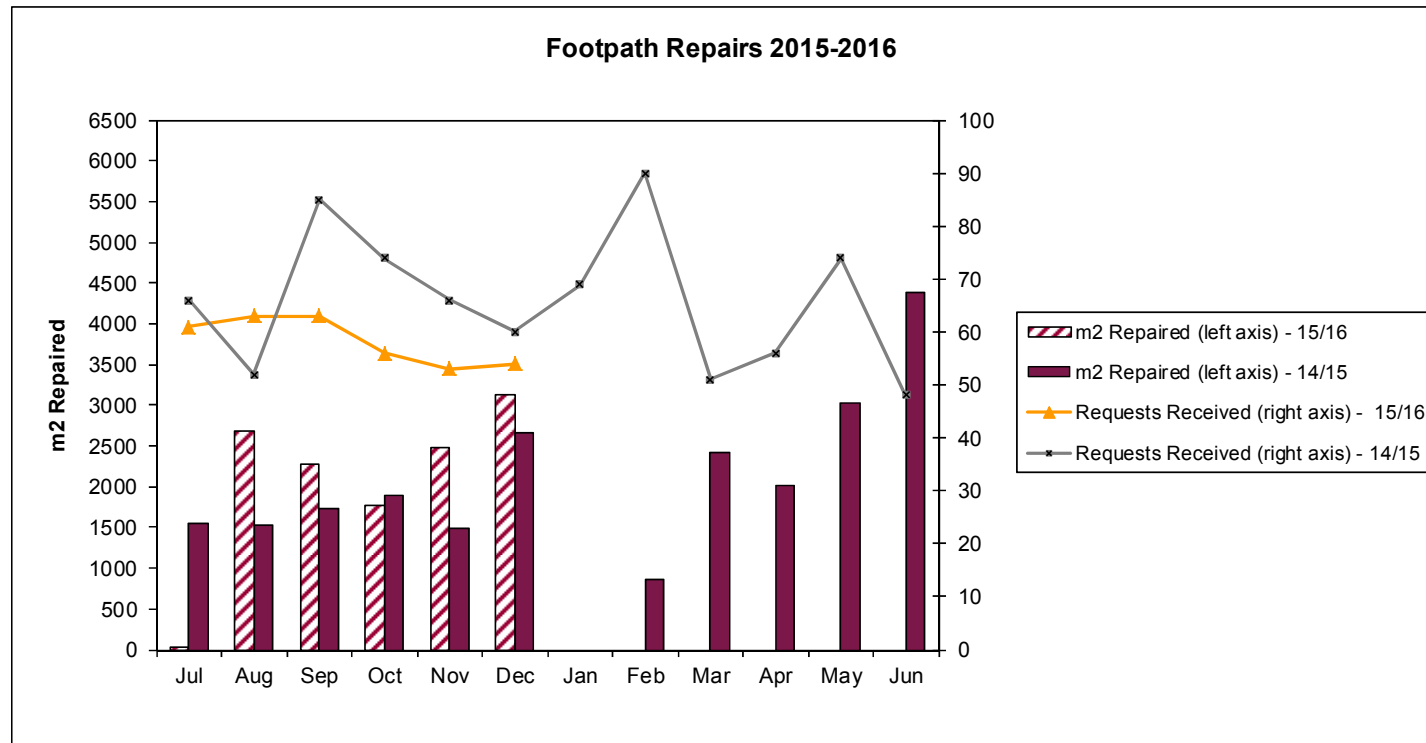


Road Repairs	YTD 2015-16	YTD 2014-15
m2 Repaired	2,239	2402
Requests Received	218	236

## Comments:

Less works were done in October due to wet weather. About the same number of repair requests were received in November and December, but there were smaller in size than the year before.

## Footpath Repairs



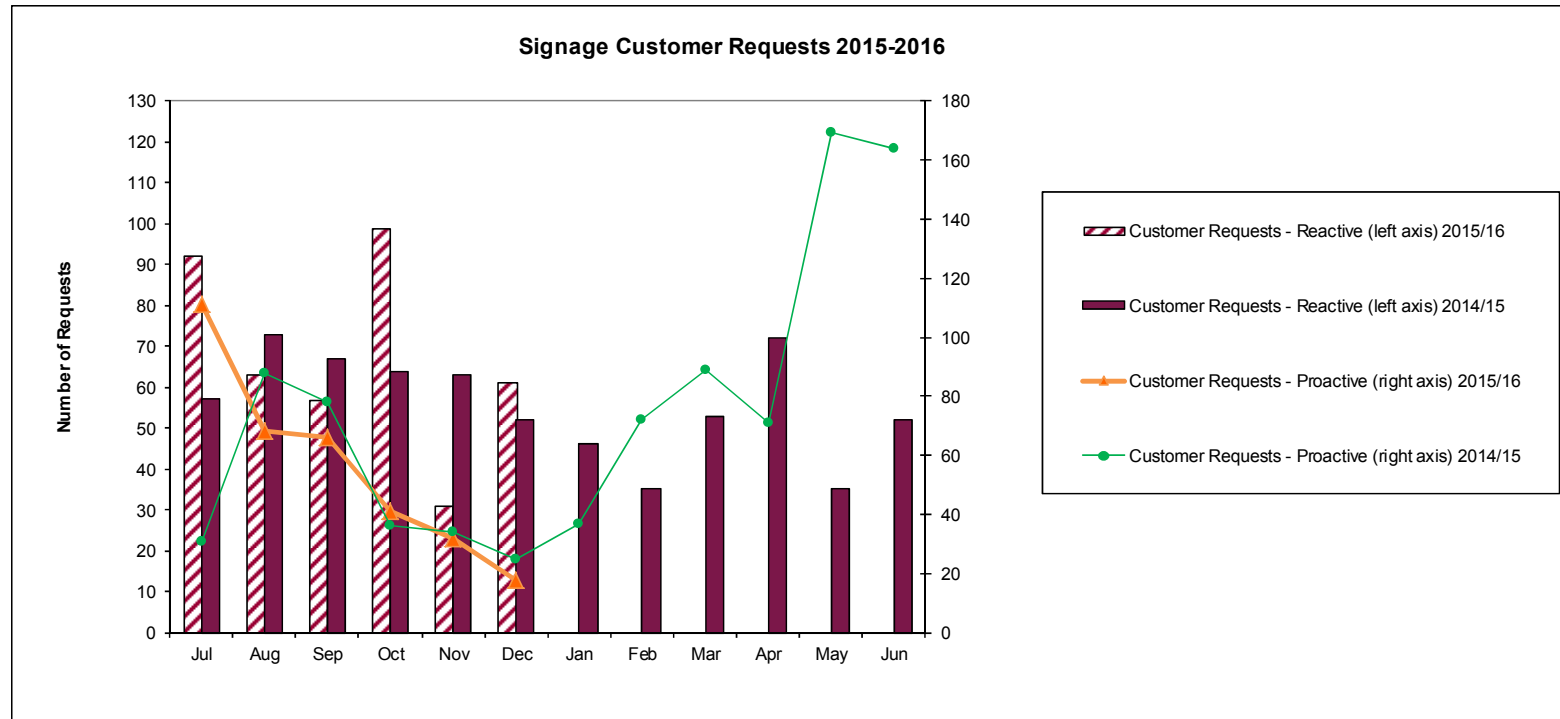
Footpath Repairs	YTD 2015-16	YTD 2014-15
m2 Repaired	12351	10844
Requests Received	350	403

**Comments:**

Due to good weather this year, footpath repairs were increased in November and December. Budget is currently on track.

Repair requests were slightly lower for this quarter and down on same period last year.

## Signage



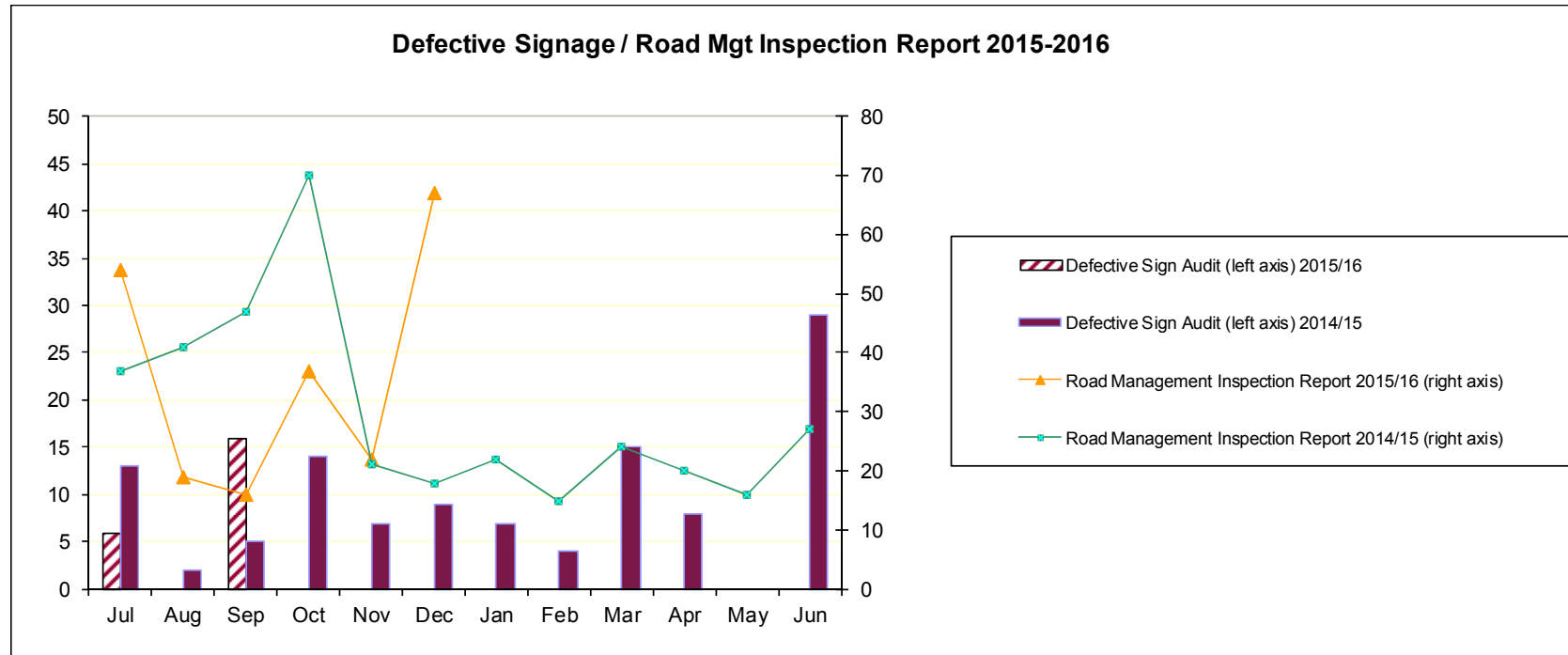
Signage	YTD 2015-16	YTD 2014-15
Customer Requests - Reactive	403	376
Customer Requests - Proactive	336	292

## Comments:

Reactive requests are governed by the Traffic engineers and reporting by ratepayers.

Proactive requests were consistent with same time last year.

## Defective Signage / Road Management Inspection Report

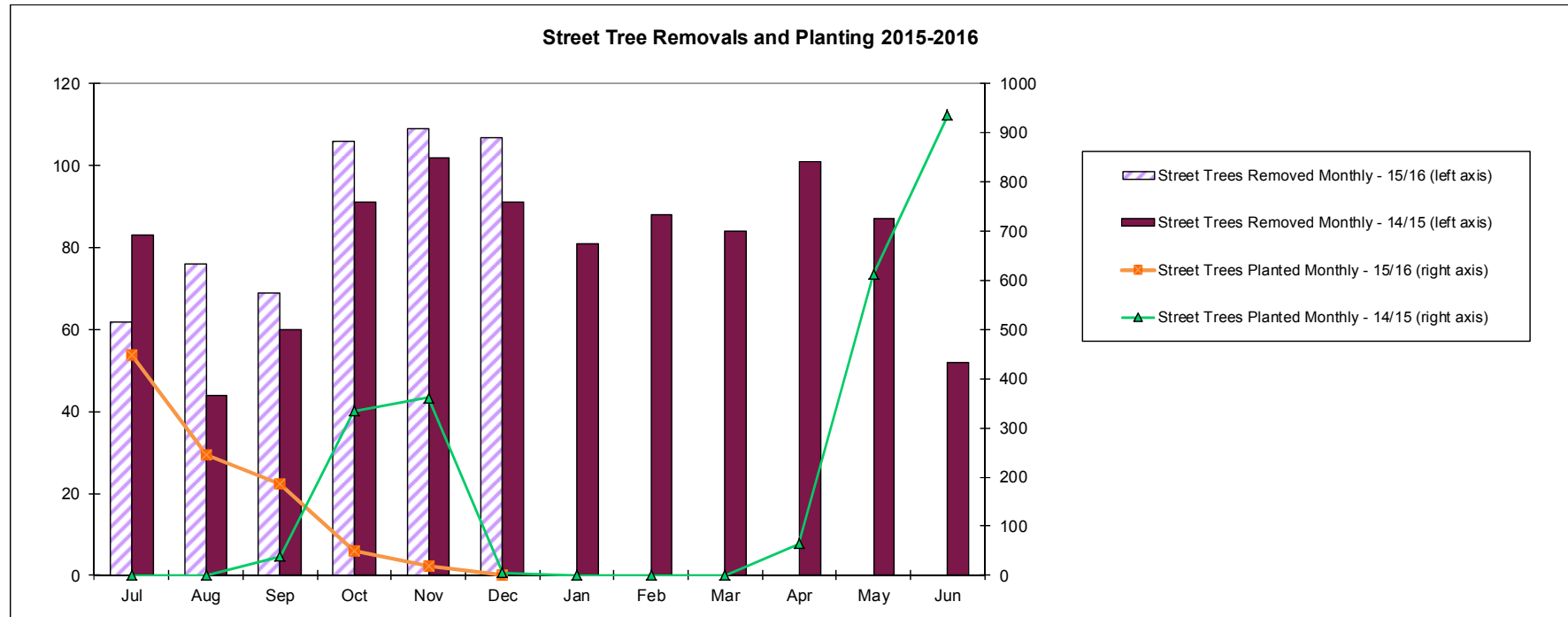


Defective Signage / Road Management Inspection Report	YTD 2015-16	YTD 2014-15
Defective Sign Audit	22	50
Road Management Inspection Report	215	234

**Comments:**

Council fixes signs and other damage on roads based on reports from traffic officers as well as scheduled inspections by the Road Management Inspector.

## Parks and Gardens



Tree Removals and Planting	YTD 2015-16	YTD 2014-15
Street Trees Removed	529	471
Street Trees Planted	947	741

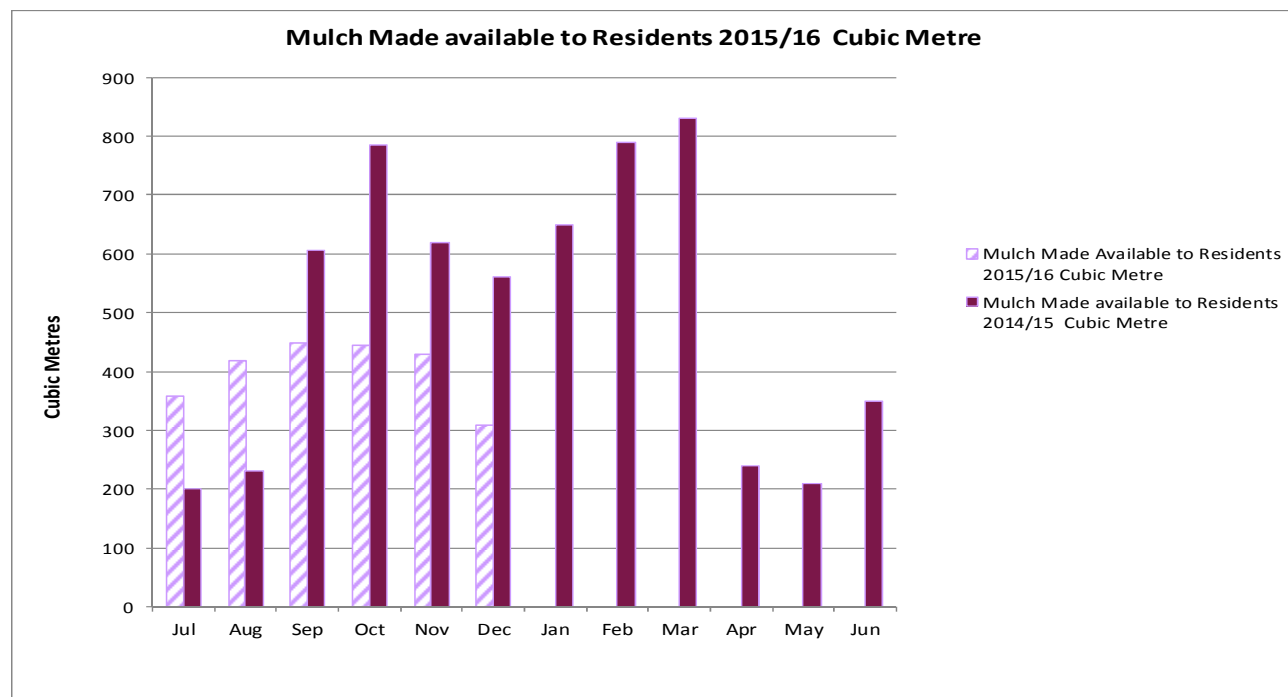
**Comments:**

An increase in the number of tree removals this quarter to accommodate electric line compliance through the removal of trees with structural branches in contact with wires

Council committed to planting 2500 trees this planting season. Planting will recommence in April 2016 which is the start of the next planting season.



## Mulch Made Available to Residents



Mulch Made Available	YTD 2015-16	YTD 2014-15
Mulch Made Available to Residents	2415	3001

### Comments:

The woodchip mulch material stored at the Glen Huntly Park Mulch facility is generated from Council's in-house tree pruning work, approved tree contractors, and street tree powerline clearance works. The free mulch material is very popular with the community, and at times strong demand has left the facility empty of material.

Mulch production for this quarter reflects that of the last quarter as both Cyclic pruning crews have been working steadily during the first half of the year. Last year the pruning work was not spread out so evenly and the mulch supply was also not as even (less at some times and more at others).

## Community Plan Action 2015 / 2016

OT = On Track to achieve the action as at 30 June 2016

NOT = Not On Track to achieve the action as at 30 June 2016

ID = In Doubt, uncertain as to achieving the action as at 30 June 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 1: Services to support the community</b>			
<b>To maintain high quality service standards and deliver universal services that support the community, particularly the needs of families, youth, senior citizens and people with</b>			
Continue to provide a comprehensive range of community services that are responsive to the needs of the community.	Provide community services which minimise social isolation and build community identification.	Deliver social outings and exercise classes to at least 200 socially isolated residents each year.	177 socially isolated older residents accessing social outing and exercise classes.
		Deliver Home Library Service to at least 200 socially isolated clients.	213 Home Library Service clients.
		Provide 23,433 hours of social support.	12,643.5 hours of social support provided.
		Provide 500 hours Maternal and Child Health specifically targeted at vulnerable clients.	A total of 282 hours have been provided year to date.
	Implement the Municipal Public Health and Wellbeing Plan.	90% of 2015-16 actions complete.	Approximately 55% of actions complete.
Encourage residents to raise issues through letters, emails and calls to the Service Centre and provide timely and informative responses.	Inspect registered food businesses to assess compliance with National Food Safety Standards.	Conduct 850 food safety assessments.	409 food safety assessments conducted.
	Customer Service Centre to resolve calls at first point of contact.	82% of calls resolved at first point of contact.	81.31% of calls resolved at first point of contact
Deliver children's services that provide support, education and improve health and wellbeing outcomes for young children and their families subject to State Government policies and funding arrangements.	Ensure telephone calls are answered promptly.	Average call waiting time of 15 seconds or less.	21 sec Average call waiting time
	Deliver maternal and child health services that meet state government targets.	15,000 Key Age and Stage visits delivered.	8,213 Key Ages and Stages visits delivered year to date .
	Implement the Municipal Early Years Plan.	90% of 2015-16 actions complete.	Approximately 48% of actions complete.
	Provide vaccinations to infants and school children in accordance with the National Immunisation Schedule.	8,000 vaccinations provided to infants and school children.	3,694 vaccinations provided to infants and school children to date.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
Assist older people and people with a disability to maintain healthy, active and independent lifestyles in their own home and within the community.	Provide a range of services which support frail older people and people with disabilities to live independently at home.	Deliver all funded hours of Home Care, Personal Care and Respite Care to eligible residents currently set by DHHS at 94,499 hours.	61,259 hours of In Home Support provided. Council has provided 12,759 hours over DHHS funding.
		Deliver all funded hours of Property Maintenance to eligible residents currently set by DHHS at 4,957 hours.	2,399 hours of Property Maintenance provided.
	Support senior citizens clubs to enhance social inclusion of older persons.	Council to provide 14,000 hours per annum of free facility use to local senior citizens clubs.	9,370.25 hours provided.
	Provide quality accredited residential aged care services that achieve a high level of resident satisfaction.	Achieve 90% resident satisfaction as measured by Annual Quality Performance Systems survey.	In 2015 results were Rosstown 95%, Spurway 92% & Warrawee 98%. The next resident satisfaction survey will be conducted in January 2016.
	Implement actions contained in the Glen Eira Ageing Strategy.	90% of 2015-16 actions complete.	48% of actions completed.
Deliver a range of disability services that promotes community inclusiveness and access for all abilities.	Implement actions in the Disability Action Plan.	90% of 2015-16 actions complete.	Approximately 55% of actions complete.
Ensure Council libraries provide a broad range of books, e-books, learning materials, access to technology, activities and programs that entertain, enrich and develop the community.	Offer a range of library services and programs which encourage family and community involvement.	600,000 visits to Council libraries annually.	347,502 visits to Council libraries .
		Provide Story-time and Baby-time sessions for 50,000 attendees at the libraries in Bentleigh, Carnegie, Caulfield and Elsternwick.	31,257 attendees at Storytime and Babytime sessions at Council libraries.
	Offer a range of library programs for adults that promote reading and encourage social connectedness.	Deliver at least 150 library programs aimed at information technology, community connections or enjoyment of reading.	231 programs delivered. Target achieved.
Implement a range of centre and school-based programs to engage young people aged 10 – 25 years and encourage active participation.	Offer a range of centre and school based programs.	Provide more than 200 programs.	Year to date, 197 programs delivered.
Provide Youth Work support to young people and families to assist in positive development.	Assist and deliver support advocacy and referral to young people who are disadvantaged, isolated or at risk.	5,000 young people and their families supported through school and centre based programs, information and referral, service collaboration and special events.	Year to date, 4551 young people supported.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 2: Traffic, parking and transport</b>			
<b>To promote the safe movement of pedestrian, bicycle and vehicle traffic in a way that minimises the impact of traffic and parking on the local amenity and physical</b>			
Improve safety and movement of road users and provide a fair and equitable balance of parking.	Investigate community requests about traffic and parking.	95% of reactive investigations responded to within 5 days, 40 community consultations undertaken, and the placing of the "Not So Fast" speed trailer at problem locations.	95% of reactive investigations responded to within 5 days. 60 consultations undertaken to date and the speed trailer placed at 1 location.
Continue to promote walking, cycling and public transport options in Glen Eira as alternatives to motor vehicle use.	Implement actions outlined in the Walking Strategy Action Plan.	Complete implementation of budgeted actions.	In progress. None completed to date.
	Implement actions in the Bicycle Strategy Action Plan.	Complete implementation of budgeted actions.	Sourcing quotes for end of trip bike facilities at various locations across the municipality.
Inform the community about local active transport options such as pedestrian, bicycle and public transport options including those arising from consultations.	Articles through Glen Eira News and Council's website.	Four active transport related articles in Glen Eira News and on Council's website.	Five articles to date
Improve safety around shopping centres, and schools by maintaining safe school crossings and installing traffic management treatments to protect vulnerable road users such as children and older residents.	Audit two schools and identify improvements to safety and the movement of people.	Two audits completed and business cases prepared for supported recommendations.	Three audits undertaken (St Aloysius, Bentleigh Secondary College and Southern Autistic School)
	Audit one shopping centre and identify improvements to safety and the movement of people.	One audit completed and business cases prepared for supported recommendations.	One audit undertaken. (Clarence Street, Bentleigh East)
Improve road safety and manage congestion on the local road network.	Implement capital program including traffic calming measures in local streets informed by the Transport Strategy, Road Safety Strategy and the Local Area Traffic Management Priority System.	All traffic capital works projects (identified in the Budget) completed.	In progress. None completed to date.
	Undertake traffic counts within the City and add to Council's Local Area Traffic Management Priority System to inform future capital works projects.	At least 105 traffic counts completed.	52 traffic counts undertaken to date

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 3: Town Planning and Development</b>			
<b>To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as</b>			
Plan for a mixture of housing types that allows residents to meet their housing needs in different stages of their life-cycle within the City.	Actively plan for a mix of dwelling types underpinned by the three residential zones (Neighbourhood Residential Zone, General Residential Zone and Residential Growth Zone) and also by encouraging a mix of one, two and three bedroom dwellings in larger medium density proposals.	At least 50% of new dwellings to be located within the General Residential, Residential Growth and Commercial Zones.	88% of new dwellings are located within the General Residential, Residential Growth and Commercial Zones.
Enforce the provisions of the Glen Eira Planning Scheme and building control requirements across the City as well as compliance with any planning permits.	Conduct proactive and reactive site inspections for compliance with planning permit conditions and Local Law requirements.	300 proactive inspections completed and respond to 95% of reactive planning enforcement matters within 5 days.	152 proactive inspections undertaken to date. 100% within 5 days.
	Enforce building control requirements and investigate building enforcement matters.	200 building enforcement matters investigated and respond to 95% of reactive building enforcement matters within 5 days.	133 building enforcement matters investigated to date. 100% within 5 days.
Ensure new multi-dwelling residential development is sympathetic to the existing neighbourhood character in Glen Eira's Neighbourhood Residential Zone.	Make decisions in accordance with Council's Neighbourhood Residential Zone with an emphasis on Neighbourhood Character.	Refuse under manager delegation all applications which do not satisfy the purpose of Council's Neighbourhood Residential Zone.	43 applications refused to date.
Encourage and support community involvement in the planning permit application process.	Promote Council's suite of fast track permit application processes.	Report to Council, year on year, the percentage of applications using fast track process.	4% of applications were lodged using a fast track process to end of December 2015/2016 compared to 32% of applications at the same time last year.
Provide an opportunity for all residents to be informed and to participate in town planning applications where they (and others) object.	Maintain both the non-statutory planning Conference (Council decision by resolution) and Delegated Planning Committee as forums for resident involvement in the town planning process.	Except for a Managerial Refusal of an application, ensure all objectors are provided with an opportunity to participate in a Consultation Meeting, Delegated Planning Committee Meeting or Planning Conference.	123 Delegated Planning meetings have been held to date. 17 planning conferences have been held to date.
Provide a fair, transparent and inclusive town planning decision making process.	Improve the Delegated Planning Committee (DPC) efficiency by reducing the number of planning applications needing to be referred for a decision by undertaking mediation.	Undertake ten (10) mediation meetings.	8 mediation meetings undertaken to date.
Undertake community consultation and engagement to ensure the Glen Eira Municipal Strategic Statement, Glen Eira Planning Scheme and town planning process meets the needs of local residents and ratepayers.	Survey participants in the Delegated Planning Committee process to ascertain satisfaction rates.	80% satisfaction rating of participants in the DPC process.	97% of participants were happy with the DPC process to date.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 4: Governance</b>			
<b>To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.</b>			
Inform the community about Council's roles and activities through a broad range of media.	Ensure all Council endorsed strategies, plans and policies are available on the Council website.	All Council endorsed strategies, plans and policies published in a user friendly format on the Council website.	All Council endorsed strategies, plans and policies have been published on the Council website.
Maximise capital investment while continuing to keep operating costs and rates below the average of neighbouring Councils.	Continue to keep operating costs and rates per assessment low.	Average operating cost 5% below the average of our seven benchmark Councils.	Glen Eira's operating cost per property is approximately 13% below the average of all neighbouring Councils.
Ensure that Council complies with financial and performance reporting requirements.	The preparation and completion of Council's 2014-15 annual accounts.	Completion of 2014-15 Financial Report and Performance Statement by 30 September 2015 with an unqualified audit opinion.	Achieved. The 2014-15 Financial Report and Performance Statement were completed by 30 September 2015 with an unqualified audit.
	Delivery of the 2015-2016 Annual Budget in line with approved budget timelines.	Completion of the 2015-16 Budget - to be adopted by Council by 30 June 2015 and submitted to the Minister before 31 July 2015.	Achieved. The 2015-16 Budget was adopted by Council on 23 June 2015 and submitted to the Minister by 30 June 2015.
Ensure that Council adheres to the Charter of Human Rights.	Ensure all staff receive information about the Charter of Human Rights and comply with the Charter.	No breaches of the Charter.	No breaches of the Charter.
Establish an effective monitoring and review process for the Glen Eira Community Plan to check and report progress towards community needs.	Regular reporting on progress against action items in the Community Plan.	Report progress to Council quarterly.	In progress
	All agendas and minutes of Council meetings are posted on Council website and are easy to locate and search.	Agendas and minutes on website.	In progress
Implement the Council Risk Management Strategy to ensure that risk is effectively managed throughout the organisation.	Implement Council's Risk Management Strategy.	Rolling program of Business Unit risks to Audit Committee Meetings.	First round of program completed in November 2015. Rolling program of Business Unit risks to Audit Committee.
Continue to implement Occupational Health and Safety strategies to provide a safe workplace and protect staff from injuries.	Ensure compliance with Councils externally audited safety accreditation system (SafetyMAP).	Council complies with SafetyMAP criteria and maintains accreditation status.	Our ongoing accreditation was confirmed at an audit conducted 3rd and 4th of August 2015.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 5: Recreation and open space.</b>			
<b>To enhance recreation facilities and open space to meet current and future needs of the local community.</b>			
Upgrade or renew Council sporting pavilions in line with Council's Priorities for Pavilion Upgrades Report to provide clubs and groups with access to relevant and appropriate facilities and amenities.	Develop the new Duncan Mackinnon pavilion.	Pavilion completed.	Certificate of occupancy issued, official opening complete and Pavilion in service
	Develop the new Centenary Park pavilion.	Pavilion completed.	Pavilion completed and handed over.
Implement an annual capital works program in relation to the open space and sporting facility upgrade.	Upgrade sportsground lighting at Duncan Mackinnon Reserve.	Lighting installed.	Building permit approved. Footings installed. New poles & fittings ordered.
	Thomas Street Reserve Landscape Enhancement Works.	Complete landscape works.	Landscape works completed.
	Resurface Duncan Mackinnon Reserve regional athletics track, subject to Sport and Recreation Victoria major facility funding.	Complete resurfacing.	Detailed design plans completed. Awaiting SRV Grant Funding Announcement.
	Commence construction of Glen Huntly reservoir.	All major construction contracts let.	Works in progress and currently on track for completion in Sept 2016.
	Eskdale / Fitzgibbon new local park development.	Complete new local park.	Park completed and open to public
	Nina Court Landscape Enhancement Works.	Complete landscape works.	Park completed and open to public
	Construct pathway lighting at Caulfield Park and Allnutt Park.	Lighting installed.	Design and layout completed. Scheduling works
	Plant drought tolerant grasses at Princes Park oval 4.	Drought tolerant grasses planted.	Oval works completed and turf in establishment phase. Perimeter fencing and some landscape works still to be undertaken.
Provide access to Council facilities (including sporting grounds and pavilions) for community activities and sport.	Accommodate at least 400 sporting teams on sporting fields in the municipality.	Teams allocated to grounds.	All Summer sporting teams allocated.
	Provide local community rooms and encourage community use.	Provide use of Town Hall and Carnegie Community Centre for Council, community organisations and members of the community. More than 2,000 bookings.	External 714, Internal 560; Total : 1274
Ensure the availability of a diverse range of passive recreational opportunities in local parks that meet the needs of the community.	Redevelopment of Leckie Street Reserve.	Complete Leckie Street Reserve Redevelopment.	Works completed.
Provide a range of leisure and aquatic programs at GESAC that meet the needs of the community.	Provide a range of programs and events for the community at GESAC.	Maintain membership at not less than 14,000.	GESAC membership was 14,880 on 31 December 2015
Provide a range of leisure and aquatic programs at the Carnegie Swim Centre that meet the needs of the community.	Provide a range of programs and events for the community at Carnegie Swim Centre.	Six community events and programs held over the season.	Carnegie Swim Centre has run one event since opening on the 1 November 2015.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
Work with key stakeholders to reduce water and energy consumption required to maintain parks and sporting facilities.	Use water effectively and efficiently by continuing to help combat the effects of prolonged reduced rainfall in Council's parks and reserves.	Convert Princes Park Oval to warm season grasses.	Oval works completed and turf in establishment phase. Some landscape and surrounding works still to be undertaken.
Continue a program of upgrading or redeveloping playgrounds to ensure that a diverse array of play opportunities for children of all abilities is provided.	Implement Council's budgeted program to upgrade playgrounds.	Council program implemented.	Leckie Street playground completed and Elsternwick Plaza playground installed. Scope of works prepared, procurement process currently underway for other four sites.
Continue to provide a balance of both on and off leash areas for dogs across the City and educate pet owners on responsible pet ownership.	Complete 1,200 patrols of parks to educate the community about responsible pet ownership.	1,200 park patrols conducted to encourage responsible pet ownership.	1289 park patrols undertaken to date.
Continue to maintain and improve facilities in parks.	Renew Multi Purpose Hit Up Walls at Packer Park and King George Reserve.	Completion of new hit up walls.	Contractor appointed, works to commence early 2016.
	Install outdoor fitness pod at Packer Park.	Completion of fitness pod.	Works completed
	Install shade sails in Council parks and reserves.	Shade sails installed at Allnutt Park, Caulfield Park, Glen Huntly Park, Koornang Park and King George.	Reviewing specified sites and scope of works following recent shade sail audit. Works scheduled to commence in February 2016
	Improve park infrastructure.	Continue the implementation of the rolling program for improved park infrastructure by expending \$100k on lights, rubbish bins, seating, shading, drinking fountain etc.	New 1100L rubbish bin enclosure installed at Mackie Reserve. New park bench seats installed at Thomas St Reserve (3), Eskdale Park (2). New drink fountain with dog bowl installed at Hodgson Reserve. New protective 2400mm fencing installed at King George Reserve.
Continue to plant and maintain trees and other vegetation in our parks.	Replace trees that have reached the end of their useful life.	70 trees replaced.	Tree replacement works will follow from the results of the park tree audit program scheduled to commence in December 2015.



## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 6: Waste, graffiti and cleanliness</b> <b>To maintain a safe, clean and attractive City.</b>			
Provide a comprehensive waste management program to ensure the safe and responsible removal and treatment of local waste.	Continue to deliver kerbside waste collection, street sweeping, litter bin collection and hard rubbish collection services across the municipality.	Services delivered.	Waste services delivered, generally to a good standard.
Develop and implement programs to reduce waste and increase rates of recycling within the community.	Investigate implementation options for introduction of food waste collection as part of organics recycling services for the community.	Investigation complete.	Investigation in progress.
Deliver graffiti services that rapidly removes graffiti from Council owned assets and assists local residents and businesses to remove and prevent graffiti.	Prompt removal of graffiti from Council owned buildings.	90% of graffiti reported removed within five working days.	In progress - Being delivered on time.
	Assist with the removal of graffiti from private property where resources allow.	90% of requests responded to within ten working days.	100% of requests responded to within timeframe.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 7: Sustainable community assets and infrastructure</b>			
<b>To enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations.</b>			
Deliver a strategic and informed program to renew, upgrade and build community assets to meet the current and future needs of the community.	Implement Council's Road Reconstruction Sub-program in accordance with Council's Asset Management Strategy.	Expend 90% of the budgeted capital works program for road reconstruction.	Approx. 38% completed.
	Deliver capital works program to renew, upgrade or build Council assets, community facilities and infrastructure.	\$27M spent on capital works projects.	\$ 13.799 million spent YTD.
	Implement the Public Toilet Strategy.	2015 -16 items from the action plan completed.	Refurbishment works to commence April 2016
	Implement \$1.7M footpath upgrade capital program at various locations around the City in accordance with Council's Road Management Plan.	Expend 90% of the budgeted capital works program for footpath installation.	\$870,953 spent ( 51% ) just over YTD budget.
Maintain, renew and upgrade Council's drainage system to reduce the risk of flood damage.	Implement Council's Drainage Improvement and Flood Mitigation Sub Programs.	Expend 90% on Council's Drainage Improvement and Flood Mitigation Sub Programs.	Approx. 81% completed.
	Inspect Council drainage pits.	10,000 pits inspected.	5058 pits cleaned to end of December.
Improve the quality and cleanliness of Glen Eira's major activity and retail precincts to meet the needs of business, visitors and the community.	Implement Council's Shopping Strip Centre Streetscapes.	Complete Council's budgeted Shopping Centre Streetscape works.	Preparation and design work for the 2015-16 program has commenced and is on track. Bamba Road under construction, Hawthorn Road construction to commence early 2016. Patterson Road design underway.
Continue to promote and support strategies to increase environmental biodiversity.	As part of the implementation of the Street Tree Strategy, plant additional street trees.	Plant 2,000 street trees (estimated to be 1,000 replacement trees and 1,000 additional trees).	Approximately 900 trees planted in the first part of the annual planting program. The planting program will resume around April 2016 when cooler weather returns.
Implement strategies to reduce the use of potable water, energy and natural resources of Council assets and operations.	Continue to support Council's commitment to purchasing 'green' products.	Purchasing of green products in 2015-16 to meet or better the green expenditure of 2014-15 under the ECO-Buy Local Government Program.	ECO-buy expenditure on track.
	Deliver actions identified in Council's Environmental Sustainability Strategy and Carbon Emissions Reduction Plan.	90% of actions adopted for 2015-16 complete.	All of the environmental sustainability strategy action items in the Community Plan are in progress and on target to be completed by June 2016
	Investigate further energy efficiency options and review energy efficiency opportunities.	Investigations complete; preparation for replacement of HPNa type street lights complete.	Investigations in progress.
Support the community to reduce their impact on the environment.	Run regular ongoing recycling education activities targeted to address key barriers. These to include regular articles and promotional ads, community presentations, direct mail and promotion in languages other than English.	Total of 10 articles in GE news and Leader Newspaper, 3 activities at community events; promotions in languages other than English.	Total of 27 articles printed; 12 in the GE News (including 1 in languages other than English) and 15 in the Leader; and 1 community event activity.
	Facilitate sustainability education activities with school and community networks, including hosting a Glen Eira Teachers Environment network	Complete year two review and host 4 teachers environment network meetings.	The program was reviewed and report adopted by Council at its 11 August 2015 meeting; 3 teachers environment network meetings have been held, the fourth meeting is scheduled for February 2016.
	Continue to roll out the Neighbourhood sustainable Gardening Program and seek to extend the Glen Eira Energy Saving Program.	Increase participation for each program by 200.	72 new participants in the Neighbourhood Sustainable Gardening Program and 89 new participants in the Glen Eira Energy Saving Program since 1 July 2015
	Run a regular series of free workshops on sustainability issues and supporting communications program on sustainability issues.	10 workshops held; 20 articles published in GE News.	Eight free workshops held; 35 articles in GE News.

## Community Plan Action 2015 / 2016

Key Strategic Activity	Actions for 2015-2016	Measures for 2015-16	Progress as at 31 December 2015
<b>Theme 8: Community building and engagement</b>			
<b>To build a strong connected community that actively participates and engages with Council to improve outcomes for the community.</b>			
Provide a range of events, festivals and community celebrations to build social connectedness and promote community inclusion.	Provide at least ten community celebrations, exhibitions and arts events including three Party in the Park celebrations, exhibitions of local artists work, a story telling festival, a multicultural event, a carols event, two music programs, and at least two group or thematic exhibitions , one "feature exhibition" in the Glen Eira Gallery.	Ten community celebrations, exhibitions and events delivered with 75% of participants satisfied based on exit surveys.	4,745 visits to the Gallery for the Murrumbeena Boyd exhibition and 94% customer satisfaction rating was received. 881 people attended eight Springtime Music events and a 83% customer satisfaction rating was received. 6,000 people attended A Cultural Bazaar and a 83% customer satisfaction rating was received. 6,000 people attended Carols in the Park and a 80% customer satisfaction rating was received.
	Foster business, employment and marketing opportunities to enhance the social and economic wellbeing of residents and traders.	Provide a minimum of seven Glen Eira Women's Business networking events and encourage business leadership through the May Business Month educational program.	Five Glen Eira Women's Business networking events have been delivered. Five other business workshops have been delivered including Visual Merchandise to assist business pre-festive season.
Provide a range of initiatives and programs to build strong connected community groups.	Provide four newsletters to community groups to provide information about local community connectedness initiatives and grant opportunities.	Four newsletters produced and disseminated to community groups.	Two newsletters delivered in August & November 2015
	Deliver an annual community conference for community groups to promote effective community organisations.	Conference for community groups delivered.	Conference held on 11 August 2015. Target achieved.
	Implement Arts and Cultural Strategy.	90% of 2015-16 actions complete.	Approximately 55% of actions complete.
	Fund Community Information Glen Eira to provide community information and referral services to support the community.	\$139,000 delivered to Community Information Glen Eira for community information and referral services.	\$51,135 delivered to Community Information Glen Eira.
Support local community groups through the provision of community grants to assist groups to meet identified community needs.	Continue to implement Council's community grants program with a funding priority encouraging community strengthening and inclusion.	Deliver at least \$350,000 in community grants to community groups to encourage community strengthening and inclusion activities.	\$361,747 delivered to community groups to encourage strengthening and inclusion activities. Target achieved.
Actively encourage and promote volunteering opportunities within the local community and recognise the achievements of local volunteers.	Conduct Volunteer Recognition Ceremony.	Volunteer Recognition Ceremony conducted.	Volunteer Recognition Ceremony to be held in May 2016 during Volunteer Recognition week.
	Provide funding for Community Information Glen Eira for the operation of Glen Eira Volunteer Resource Centre.	\$24,839 in funding provided to Community Information Glen Eira.	\$12,895.24 has been provided to Community Information Glen Eira.
Deliver a comprehensive range of community consultation processes that provide all members of the community with the opportunity to participate.	Deliver a range of consultations process to maximise community participation.	Use e-newsletter, "bang the table", questionnaires, surveys, public meetings and focus groups as part of consultation processes and ensure consultations comply with Community Engagement Strategy.	Consultation methods utilised include bang the table, focus groups, workshops, public meetings, submissions and surveys.
	Council e-newsletters distributed to provide information about community consultations and outcomes.	Four e-newsletters distributed annually and a 10% increase in the number of subscribers.	Two e-newsletter's sent out in August 2015 and January 2016. Next edition due February. 296 subscribers.
	Update community signage to provide information about community consultations and outcomes.	Community signage updated at least four times each year.	Two editions distributed in August and November 2015.
Communicate and engage with the local community by providing accurate and up to date information about local issues and how they will be addressed by Council.	Distribute Glen Eira News to all households in Glen Eira.	11 editions of Glen Eira News published annually.	6 editions of Glen Eira news published and distributed.
	Publish corporate advertisements providing information on local issues and activities.	22 Council corporate advertisements published annually.	11 corporate advertisements published by December 2015

COUNCIL MEETINGS - ITEMS FOR ACTION

Date	Item	Item for Action - Council Meetings	Status as at 30/6/2015	Officer
03-Sep-13	9.5	Public Questions and Right to make a Statement: That the following be referred to the Local Laws Advisory Committee for the purpose of amending the Local Law with respect to meeting procedure.	Committee completed 9 April 2014. Awaiting other sections of the Local Law	CEO
16-Dec-14	9.11	That Council (f) Review the 2006 Recreation Needs Strategy with a view to developing an appendix outlining changes in sporting demand and opportunities for Council to support such demand without conflicting with existing passive and active open space uses.		Director Community Relations
05-Feb-15	9.7	That Council write to the Minister for Water requesting: (a) That the Special Building Overlay in the Glen Eira Planning Scheme be amended by Melbourne Water to more accurately map where new buildings should build above maximum flood levels; (b) that flood mitigation measures be commenced by Melbourne Water in flood areas in Glen Eira; and (c) That a response be provided to Council as soon as possible.	Letter sent.	Director of Assets and Facilities
19-May-15	9.13	That Council: 2. requests a report in 12 months time reviewing the effectiveness of other adjoining Councils' use of neighbourhood character provisions and other relevant planning tools to manage the development of urban character. 3 reports in 12 months time reviewing and recommending on public and private car parking matters within Glen Eira's Residential Growth Zone and General Residential (Schedule 1) zones	Due mid 2016	Director Planning and Transport
09-Jun-15	9.15	That Council refers the matter of control of Indian Myna birds to the Environment Advisory Committee for investigation and recommendation.		Director Assets and Facilities
30-Jun-15	9.9	That the recommendation in the report be adopted and that officers continue to consult with the Ombudsman on the incorporation into the Complaints Handling Policy of reporting on performance, and report back to Council with their recommendations in relation to this.	The Ombudsman's Office is not undertaking further work on this matter.	Director Community Relations
01-Sep-15	9.3	Public Parks and Private Memorials - That Council defer this matter.		Director Community Relations
21-Sep-15	11.1(b)	That a report be prepared on the suitability, and if suitable, the implementation of an upgraded flower selling station at the western end of the park for the leaseholder currently selling flowers. Options to include root protection to the tree, paving improvements, providing access to electricity, a small permanent booth and/or safety lighting.		Director of Assets and Facilities

COUNCIL MEETINGS - ITEMS FOR ACTION

Date	Item	Item for Action - Council Meetings	Status as at 30/6/2015	Officer
15-Oct-15	11.1(b)	A report to be supplied on the first available meeting date detailing: 1. itemised estimates of removing the depot currently in Caulfield Park, including rehabilitation/decontamination of the ground, removal of unnecessary services & closures of the heavy vehicle crossover. 2 Itemised estimates of relocating the depot & construction of appropriate buildings to a location near or on Caulfield Park Racecourse, such as the triangle piece of land abutting Glen Eira Road.		Director of Assets and Facilities
04-Nov-15	9.7	That Council develop a Reconciliation policy that sets out actions for 1 year towards the aims of a Reconciliation Action Plan.		Director Community Services
24-Nov-15	9.8	(b)That officers prepare a report to come to the first council meeting of 2016 setting out incidences of VCAT making contradictory, inconsistent decisions of similar applications and © That officers ascertain from the Minister for Planning the nature of undertakings he gave regarding structure plans for activity centres in Glen Eira at a recent meeting with residents also attended by Nick Staikos MP		Director of Planning and Transport
15-Dec-15	11.1(a)	That a report be prepared to inform council as to the best way to engage the community and Victoria Police (at Superintendent level or above) in a meaningful open and public forum to discuss the policing and security of events on land or in facilities for which the council is responsible. This report should explain Council's role in managing risks to the community in relation to events on land or in facilities for which the council is responsible and suggest what involvement if any the Minister for Police could have in convening or participating in the forum.		Director Community Relations
15-Dec-15	11.1(b)	That a report be prepared into the development of a policy or procedure to inform the public of the imminent removal of a street or open space tree considered significant or visually prominent.		Director Assets and Facilities

**Item 9.6****LEASE TO CLOC MUSICAL THEATRE  
MCKINNON HALL STORAGE SHED  
118-122 MCKINNON ROAD, MCKINNON**

**File No:**  
**Enquiries: Noel Kiernan**  
**Manager Buildings and Properties**

**1. Purpose**

To seek Council's approval to execute a new lease with CLOC Musical Theatre Inc. for their continued occupation of the storage shed abutting McKinnon Hall.

**2. Community Plan**

To enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations.

**3. Background**

Council owns the storage shed beside McKinnon Hall (refer to locality plan in Attachment 1).

In October 2006 a lease was executed with CLOC Musical Theatre Inc (CLOC) for their occupation of the hall for use as a storage facility for theatrical props.

The lease expired in the second half of 2015 and CLOC has sought to enter in to a new lease with Council.

**4. Proposal**

It is proposed that a new lease is offered in accordance with Council's *Community Leasing Policy*, as follows:

- an initial term of 5 years with one further term of 4 years
- an annual rental of \$104.00 pa plus GST<sup>1</sup> in line with Council's normal community lease rates
- the lessee to hold public liability insurance for the amount of \$20 million; and
- similar terms and conditions as the previous lease agreement, but reflecting updated legislative or landlord requirements.

**5. Recommendation**

That Council

- i. Finalise a new lease agreement with CLOC Musical Theatre Inc (A0006072Y); and
- ii. Execute the above agreement in an appropriate manner by affixing the Council Seal.

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<sup>1</sup> Officers have confirmed with Consumer Affairs Victoria that CLOC Musical Theatre remains registered as a not-for-profit incorporated association – Organisation Number A0006072Y

**Item 9.6 (cont'd)**

**Crs Esakoff/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

ATTACHMENT 1

**McKinnon Hall 118-122 McKinnon Road**





**Item 9.7****LOT 8, NICHOLSON STREET  
RESERVE BENTLEIGH****Paul Burke  
Director Community Relations****1. Purpose**

At the 2 February Ordinary Council Meeting at Council resolved:

*“That a report be prepared setting out the brief history and characteristics of the Nicholson Street Reserve in Bentleigh prior to the grade separation works, any recent communication Council has received from state government authorities in relation to the status of the Reserve, any information Council has about proposals for the usage of the area by state government authorities and how this reconciles with Council’s Open Space Strategy. This report is to come to the February 23 Ordinary meeting of Council.”*

**2. Community Plan**

Theme 5: *To enhance recreation facilities and open space to meet current and future needs of the local community*

**3. Background**

On 15 January 2016 Council received communication from Metro Trains notifying of their intent to cease the leasing arrangement for Lot 8 Bentleigh, commonly known as Nicholson Street Reserve, by 18 January 2016. (Attachment A) An aerial of the site can be seen in (Attachment B.) Councillors had been advised of this potential loss in December 2015.

Records show that Council has been the land manager of this site since 2 November 1939 (Attachment C.) Since 2010, Council has planted in excess of 1200 plants along Nicholson Street Reserve south of the substation.

**4. 2014 Open Space Strategy**

Glen Eira has the least amount of public open space of any Victorian Municipality based on both the proportion of land area in each municipality and hectares per thousand people. Nicholson Street sits within the Bentleigh Urban Village zone and straddles Open Space Gap Area A.

**5. Discussion**

Nicholson Street Reserve currently provides passive open space for residents and rail commuters; and provides a shared path which is a key North South connection for cyclists.

The total loss of open space is approximately .31Ha (3100m<sup>2</sup>) which is equivalent to Memorial Park, Caulfield. Any loss of open space is significant and is in direct opposition to the key recommendations of Council’s Open Space Strategy with its core aim being to provide more and better open space in the City of Glen Eira

All information provided to Council to date shows the proposed use of Lot 8 (Nicholson Street Reserve) as a commuter car park. To date Council is yet to receive any official correspondence regarding any other potential uses for this site.

**Item 9.7 (cont'd)****6. Communication**

Council wrote to the Minister for Public Transport on 11 September 2015 and 17 December 2015.

Council received a response from the Minister for Public Transport on 20 November 2015 responding to Council's first communication but is yet to receive a response from the Minister to communication dated 17 December 2015. (Attachments D, E and F)

**7. Recommendation**

That Council note this report.

**Crs Hyams/Magee**

**That Council writes to the Minister for Public Transport, copied to all members of both houses of state parliament whose electorates cover Nicholson Street, Bentleigh and to the Leader newspaper, noting our letter of December 15 2015 and the notice to quit of January 15 2016 and requesting that the decision be reconsidered and that occupation of the Nicholson Street Reserve be restored to Council. Points made in the letter should include the importance of public open space, the relative lack of public open space in Glen Eira and the increased difficulty Council will have in providing replacement open space due to rate capping.**

**The MOTION was put and CARRIED unanimously.**

Attachment A.

**James Kearney**

---

**From:** [REDACTED]  
**Sent:** Friday, 15 January 2016 10:16 AM  
**To:** James Kearney  
**Subject:** Bentleigh Station - Lot 8 - Notice to Quit  
**Attachments:** image001.jpg  
  
**Importance:** High  
  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

METRO TRAINS MELBOURNE PTY LTD (SUB-LESSOR)

NOTICE TO QUIT

WITHOUT PREJUDICE

Dear James

LOT 8 – BENTLEIGH STATION

We hereby advise the following:-

TAKE NOTICE that you are required by Metro Trains Melbourne Pty Ltd, the Sub-Lessor, to vacate the above premises on Monday the 18th day of January 2016.

Yours sincerely

Georgina Malseed  
Senior Property Manager

---

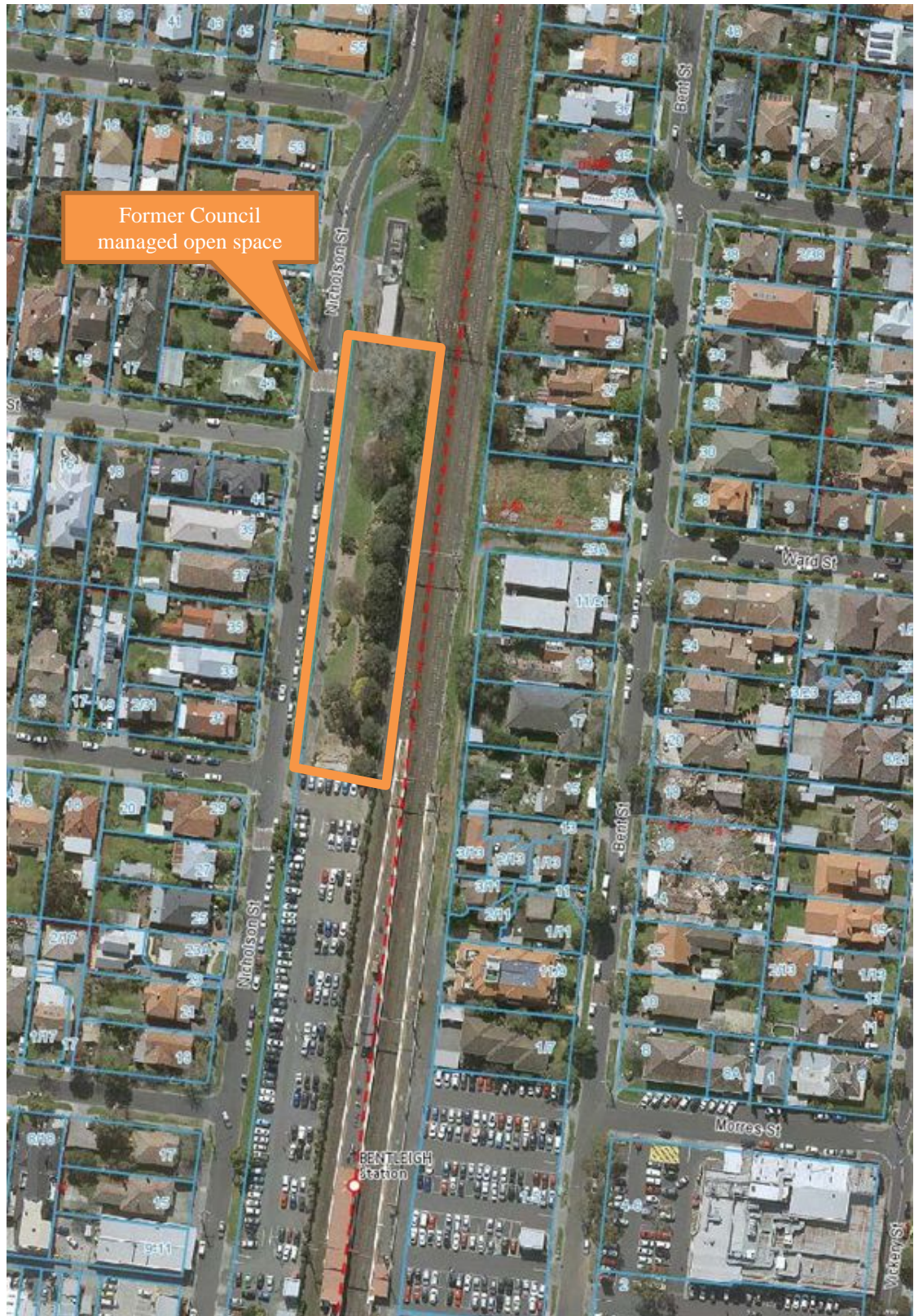
Georgina Malseed  
Senior Property Manager  
Asset Management - VIC  
Savills Australia

Level 25, 140 William Street, Melbourne, VIC 3000 Mobile No:

[REDACTED]

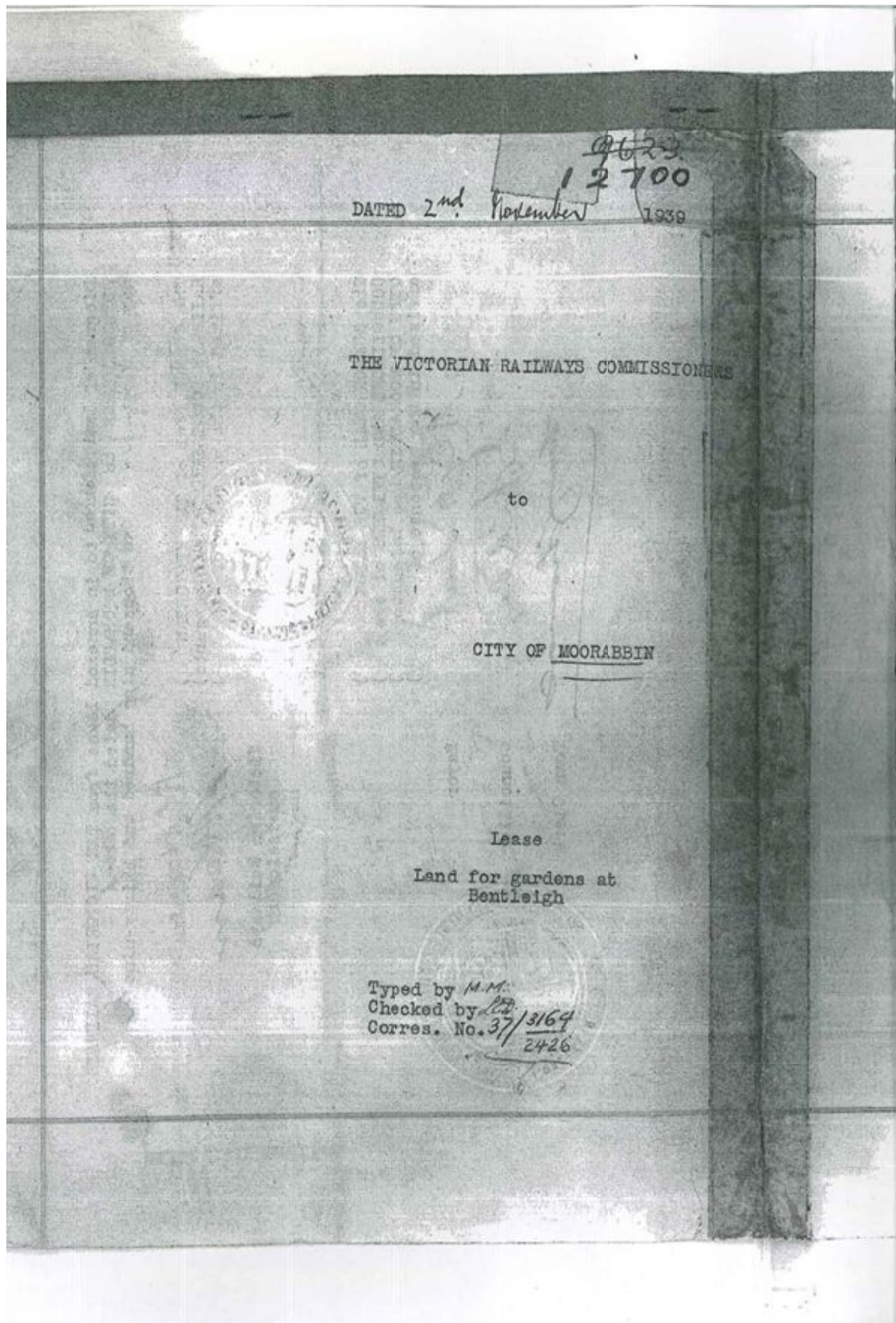
Direct Ph:

Attachment B.





Attachment C.



Attachment D



## Office of the Mayor Cr Jim Magee

11 September 2015

The Hon Jacinta Allan MP  
Minister for Public Transport  
Level 20, 1 Spring Street  
Melbourne VIC 3000

Dear Minister

### PUBLIC OPEN SPACE - GLEN EIRA LEVEL CROSSING REMOVAL PROJECTS

I write to you to ask that the Government's *Level Crossing Removal* projects not result in a net loss of public open space in the City of Glen Eira. The City already lacks public open space with the least amount of public open space per household in Melbourne.

Open space contributes to the liveability and character of Glen Eira. It is a place to relax, play and participate in other forms of recreation, contributing to the health and well-being of the community. Consultation with the community consistently shows that as the Glen Eira population grows it will need more public open space, not less.

Seven grade separations are scheduled in this municipality in the next three years. Council manages public open space on VicTrack land adjacent to proposed level crossing removal works. The Level Crossing Removal Authority planning to-date suggests there is a risk that some of this open space may be put to another use. Possibilities include commuter car parking or private residential or commercial development.

While the level crossing removal projects will provide many benefits to the Glen Eira community, it should not be at the expense of public open space. Accordingly, Council would appreciate your assurance that the *Level Crossing Removal* projects will not result in any net loss of public open space in Glen Eira.

Yours sincerely

CR JIM MAGEE  
MAYOR

cc: Hon Philip Dalidakis MP  
Mr Nick Staikos MP  
Mr Stephen Dimopoulos MP  
Mr Kevin Devlin, CEO, Level Crossing Removal Authority

#### Glen Eira City Council

80 MCGs of parklands  
enough footpaths to reach Sydney  
enough drains to reach Mildura  
enough roads to reach South Australia  
\$500m of town planning projects  
2,000 food safety inspections  
4,000 off-street car spaces  
23,000 tonnes of recycling  
32,000 tonnes of waste  
one million library loans  
cars for 4,500 elderly  
services for 8,000 children  
9,000 immunisations  
67 school crossings  
46,000 street trees  
8,500 street lights  
45 sportsgrounds  
47 playgrounds  
and much more

#### Glen Eira City Council

Corner Glen Eira and Hawthorn Roads,  
Caulfield, Victoria  
PO Box 42 Caulfield South 3162  
ABN 65 952 882 314

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www.iprelay.com.au then enter 03 9524 3333  
Facsimile 03 9523 0339  
Email [mail@gleneira.vic.gov.au](mailto:mail@gleneira.vic.gov.au)  
Website [www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

Bentleigh • Bentleigh East • Brighton East • Carnegie  
Caulfield • Bayswater • Gardenvale • Glen Hundy  
McKinnon • Murrumbidgee • Ormond • St Kilda East



## Attachment E



Hon Jacinta Allan MP

Minister for Public Transport  
Minister for Employment

20 NOV 2015

1 Spring Street  
Melbourne, Victoria 3000 Australia  
Telephone: +61 3 8392 6100  
DX 210292

CMIN156320

Cr Jim Magee  
Mayor  
Glen Eira City Council  
PO Box 42  
CAULFIELD VIC 3162

Dear Cr Magee

Thank you for your letter of 11 September 2015 regarding public open space in the City of Glen Eira. I apologise for the delay in responding.

The Andrews Government Level Crossing Removal Project will improve safety and urban amenity and reduce congestion across Melbourne. During the planning, design and delivery of the project, the Level Crossing Removal Authority (LXRA) engages with councils and the community to ensure feedback can be considered and addressed. I understand that the LXRA is currently consulting with the City of Glen Eira regarding the level crossings being removed at North Road, Ormond, McKinnon Road, McKinnon and Centre Road, Bentleigh.

Level crossing removals are complex and challenging projects that typically take place within constrained urban areas. The restrictions on delivering these projects in tight locations means that rail reservations often need to be fully utilised for their stated purpose.

I recognise that a balance must be achieved by considering a range of factors when delivering these projects. Integrating the project designs with the surrounding areas is a key priority, as is maintaining public open space; however, I am unable to provide guarantees that rail reservation land will remain available for this use, nor that a policy will be adopted that stipulates no net loss of public open space as mandatory.

Outcomes of the current level crossing removal projects in Glen Eira include upgrading shared pedestrian and cycling pathways, providing enhanced connectivity, and minimising impacts on vegetation. There may be other opportunities to offset and even increase areas of public open space through project design solutions, such as creating public areas under elevated rail structures. The LXRA will continue to work closely with council and the community to deliver projects that benefit the community.



Thank you for raising this matter with me. If you require further information, please contact Adam Maguire, LXRA Project Director on telephone [REDACTED]

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Jacinta Allan', with a large loop at the end.

**Hon Jacinta Allan MP**  
Member for Bendigo East  
Minister for Public Transport



Attachment F



## Office of the Mayor Cr Neil Pilling

17 December 2015

The Hon Jacinta Allan MP  
Minister for Public Transport  
Level 20, 1 Spring Street  
MELBOURNE VIC 3000

Dear Minister

### PUBLIC OPEN SPACE - GLEN EIRA LEVEL CROSSING REMOVAL PROJECTS

Thank you for your response of 20 November 2015 in relation to public open space in the City of Glen Eira.

Council appreciates the complex and challenging nature involved in delivering level crossing removal projects and that balance must be achieved considering all factors.

In the case of open space in Nicholson Street, Bentleigh however, we don't believe this balance is likely to be achieved.

Council currently leases the open space between the Metro Trains substation and the Bentleigh Station carpark in Nicholson Street. It is about 3,000m<sup>2</sup> (the size of about five typical house blocks in Bentleigh).

To offset commuter parking that will be lost to the project in Ormond and McKinnon, the public-private alliance is exploring options to construct around 60 car spaces elsewhere along the railway corridor. The alliance has narrowed its search to the Glen Huntly and Bentleigh Station precincts.

The Glen Huntly Station solution involves the use of underutilised VicTrack land; the Bentleigh Station involves the use of the Council managed public open space.

Using the Glen Huntly Station land would likely have little negative impact on the community. Further, Metro Trains already plans to install pedestrian crossings and make minor improvements to car park at Glen Huntly Station. It would appear the Government could therefore expand the station car parking as part of this project to accommodate lost parking elsewhere.

By contrast, the use of open space at Bentleigh will require:

- The removal of mature trees (some of which are native).
- A reduction in much needed open space.
- A reduction in amenity in this residential area (houses will face a car park rather than open space).

#### Glen Eira City Council

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enough footpaths to reach Sydney  
enough drains to reach Mildura  
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\$500m of town planning projects  
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Caulfield • Elsternwick • Gardenvale • Glen Huntly  
McKinnon • Murrumbidgee • Ormond • St Kilda East

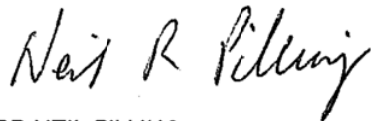
As identified in Council's open space strategy, City of Glen Eira has the lowest amount of open space as a proportion of land area available and per person. Trees are the most highly valued feature of open space as identified by the community in the open space survey.

Council understands the Glen Huntly Station option is more expensive and the government would prefer additional parking at its premium stations (Bentleigh is a *premium* station but Glen Huntly Station is a *host* station). While this may be the case, in Council's view it is better to make use of underutilised land than public open space that the community values.

If for whatever reason the Glen Huntly Station site is not suitable, Council would like to see other options explored including the possible use of multi-deck parking at one or more of railway stations that are to be redeveloped.

Council would appreciate if you could review this matter so that much needed open space is retained.

Yours sincerely



CR NEIL PILLING  
**MAYOR**

cc: Kevin Devlin, CEO, Level Crossing Removal Authority  
Adam Maguire, Project Director, Level Crossing Removal Authority  
Hon Phil Dalkakis, Member for Southern Metropolitan  
Nick Staikos, Member for Bentleigh  
Stephen Dimopoulos, Member for Oakleigh

**Item 9.8****THE POLICING AND SECURITY OF EVENTS  
ON LAND OR IN FACILITIES FOR WHICH  
THE COUNCIL IS RESPONSIBLE****Paul Burke  
DCR****1. Background**

At the 15 December 2015 Ordinary Council Meeting, Council unanimously resolved:

*“That a report be prepared to inform council as to the best way to engage the community and Victoria Police (at Superintendent level or above) in a meaningful open and public forum to discuss the policing and security of events on land or in facilities for which the council is responsible. This report should explain Council's role in managing risks to the community in relation to events on land or in facilities for which the council is responsible and suggest what involvement if any the Minister for Police could have in convening or participating in the forum.”*

**2. Discussion/Context/Council's role**

If an individual or organisation applies to use a public park or public street for an event it is Council's role to decide whether to accept a booking and to set Conditions of Use which do not compromise the primary purposes of these public spaces, which respect the interests of all Glen Eira residents and ratepayers and comply with all road, planning, building or other applicable laws and regulations and Council's risk management processes. Council's Conditions of Use do not allow events to involve firearms. This Condition does not apply to Police or other government bodies authorised to carry firearms.

Council's relationship is with the event organiser, not with those who supply services to the event (whether security, seating, tents, audio equipment etc).

Assessing general security threats is the function of;

1. ASIO
2. the Australian Federal Police and
3. Victoria Police.

In light of recent events and media coverage the matters listed at Appendix A have been raised by the public. An example of the media coverage, Caulfield Glen Eira Leader 8 December 2015 is at Appendix B.

Following the media coverage, Council issued a Media Release on 11 December 2015 – Appendix C and a further statement by Council on 16 December 2015.

**3. Recommendation**

- (a) That Council write to the Minister for Police enclosing a copy of this report and attachments to ask him to request of the Chief Commissioner of Victoria Police that an officer of Superintendent rank or above be made available to participate in a public forum to be hosted by Glen Eira City Council concerning the policing of events and addressing the matters at Appendix A.

7 fg'8 YU i bhm#AU YY

Hhat the recommendation in the report be adopted.

**DIVISION**

Cr Sounness called for a **DIVISION** on the voting of the **MOTION**.

<b>FOR</b>	<b>AGAINST</b>
Cr Delahunty	Cr Hyams
Cr Magee	Cr Lipshutz
Cr Sounness	Cr Esakoff
	Cr Okotel
	Cr Pilling

On the basis of the **DIVISION** the Chairperson declared the Motion **LOST**.

**Crs Hyams/Lipshutz**

That officers prepare a report and recommendation that accord with the scope of the original request and that this report and recommendation be placed on the agenda of a future council meeting.

The **MOTION** was put and **CARRIED** unanimously.

**APPENDIX A**

Issues raised by the public.

1. The Firearms Act. Who can carry a firearm in a public place and under what circumstances?
2. The Firearms Act. Who can carry a concealed firearm in a public place and under what circumstances?
3. The Firearms Act. Does Victoria Police believe that the public has a right to know when non-Police personnel are carrying concealed firearms at events on public land so that the public are able to make an informed decision as to whether it is safe for them and their family to attend an event where it is felt necessary for non-Police personnel to carry concealed firearms?
4. Are Victoria Police sufficiently and adequately resourced and trained to provide the required level of security to meet the Commonwealth Government's current National Terrorism Threat Level for all events held in public parks and public places, including roads in Glen Eira?
5. Are Victoria Police sufficiently and adequately resourced and trained to provide the required level of security if the Commonwealth Government elevates its current National Terrorism Threat Level from 'Probable' to 'Expected' or 'Certain'?
6. How can Victoria Police reassure the public that they are capable of protecting all members of the community?
7. If members of the community have concerns about their safety or the safety of the wider community, who should they contact and how?

# Caulfield Glen Eira Leader

Tuesday, December 8, 2015 | [caulfieldleader.com.au](http://caulfieldleader.com.au)

**19**  
YOUR GUIDE  
TO LOCAL  
REAL ESTATE



Picture: KYRUE ELSE



## Arresting answer

St Kilda senior constables Emily Stewart and Tim Drummond love the inspirational new street art on their station wall, part of a fightback plan against graffiti vandalism rife in the area.

REPORT  
PAGE 3



# Secrecy around gun vote

## COUNCIL APPROVES ARMED GUARDS

Cheryl Balfour

GLEN Eira Council has secretly voted to allow private security guards from the Jewish community to carry guns in its public parks.

While the council will not officially confirm or deny the vote, it was confirmed to Leader off the record that councillors voted to allow the guards on council property, including parks.

Minutes taken from an October 20 council meeting reveal a matter "affecting the security of council property" was discussed behind closed doors.

The minutes don't provide details of the motion, but show only Cr Mary Delahunty voted against it being discussed privately.

It was moved and seconded by Crs Jamie Hyams and Michael Lipshutz.

Cr Delahunty said she was prohibited from discussing details of the confidential vote but believed the issue should have been discussed in public.

"I think the public has the right to know what's going on. That's why I voted against it," she said.

"Residents are entitled to know what, if any, threat there is in attending events in public places.

"This is something we should not accept as normal."

Jewish Community Council of Victoria executive director David Marlow said having armed guards in public places was "really no big deal" given the heightened security awareness in the Jewish community. "All Jewish events have had security guards for donkey's years," Mr Marlow said.

"This area had the first Melbourne school to get armed security guards this year. Once one or two do it, it's accepted as normal. Initially there might be concerns, but you see armed guards at a lot of places (and) most people don't notice."

The Community Security Group provides security at Jewish community events in Glen Eira. Chief executive Ricky Pearl said the group did not comment on operational matters.

Mayor Neil Pilling refused to confirm or deny that private security guards were now allowed to carry weapons in public places, particularly during large public events.



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# Secrecy around gun vote

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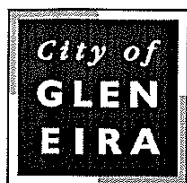
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The Community Security Group provides security at Jewish community events in Glen Eira. Chief executive Ricky Pearl said the group did not comment on operational matters.

Mayor Neil Pilling refused to confirm or deny that private security guards were now allowed to carry weapons in public places, particularly during large public events.



GLEN EIRA CITY COUNCIL

# MEDIA RELEASE

---

Friday 11 December 2015

## Firearms

There is no authorisation by Glen Eira City Council for the carrying of firearms for any current or future event anywhere in the City of Glen Eira.

The use of firearms is regulated by the *Victorian Firearms Act* of 1996. The *Firearms Act* is administered by state agencies, not by Local Government.

Media enquiries: **Paul Burke**  
**Phone: (03) 9524 3429**

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Glen Eira City Council

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(<http://www.gleneira.vic.gov.au/Council/News-and-media/Latest-news>) / **Council statement on  
the Special Council Meeting held 20 October 2015**

## Council statement on the Special Council Meeting held 20 October 2015

 Published on 16 December 2015



At its Special meeting of October 20, Council considered a motion in the confidential part of the meeting that related to the provision of security services on Council property. Council stands by its decision to consider that item confidentially, as we give priority to public safety, and believe it is potentially detrimental to public safety if details of security measures and any limitations on those are revealed to those who may wish to disrupt or attack an event – operational matters related to security are not

generally put into the public domain, nor should they be.

However, Council wishes to make clear the following points:

- as stated in a statement dated December 11, there is no authorisation by Glen Eira Council for the carrying of firearms for any current or future event anywhere in Glen Eira;
- Council is aware of no specific threat beyond the heightened alert;
- at recent major events on Council parks where extra private security has been provided, such security has been provided in coordination with the police, and the police have been informed of the security measures to be taken; and
- Council's role in such events is to decide whether to accept a booking for a Council venue and, if so, on what conditions.

Tagged as:



**PROCEDURAL MOTION**

**Crs Lipshutz/Magee**

**That an extension of time be granted for tonight's Council Meeting to conclude at 11.00PM.**

**The PROCEDURAL MOTION was put and CARRIED unanimously.**

**Item 9.9****RESPONSE TO A REQUEST FOR A REPORT**

**Paul Burke**  
**Director Community Relations**

**1. Purpose**

At the 2 February Ordinary Council Meeting at Council resolved:

“That a report be provided that provides options for a response from Council  
whereas;

- A/ a Councillor has made remarks against a section of the community in the Council chamber that are widely viewed as racist,
- B/ a Councillor has made statements to the media that are widely viewed as false and damaging to the reputation of Council,
- C/ this report to be presented at the February 23rd meeting.”

**2. Discussion**

External independent advice has been sought on the options available to Council.  
The advice is attached

**3. Recommendation**

That Council provide direction on the next step.

**(a) Crs Pilling/Okotel**

**This Council censures Cr Oscar Lobo for his racist and anti-Semitic comments made by him at the Council meeting held on the 15th December 2015 which as reported online in the local Leader newspaper of the 16th December 2015 were that “*Maybe people on the [Jewish] community wouldn’t have to be worried about being attacked if they didn’t draw attention to themselves*”. The Council recognises and acknowledges that Australia is a worldwide leader in multi-culturalism and all communities whether religious, national, ethnic or of whatever nature ought to be able to participate in society without fear or recrimination. The Council unreservedly condemns Cr Oscar Lobo’s comments and disassociates itself from him them as reported in the local Leader newspaper on 16 December 2015. Cr Lobo has been given the opportunity since then by the Councillor group on a number of occasions to apologise and withdraw these remarks. He has chosen not to do so.**

**Council encourages Cr Lobo to undertake counselling and the Council is prepared to facilitate same.**

**This Motion is to be prominently placed on Council's website, published in the next Glen Eira News and disseminated to**

- **The Leader Newspaper;**
- **The Australian Jewish News**
- **The Herald-Sun**
- **The Age**
- **The Australian**

**The MOTION was put and CARRIED unanimously.**

**(b) Crs Pilling/Okotel**

**The Council censures Cr Oscar Lobo for the remarks made by him that he has been the subject of racism in the Council Chamber. Cr Lobo has been given the opportunity by Councillors on a number of occasions to substantiate his remarks and he has chosen not to respond. Council categorically rejects such allegations as having no truth and deplores that Cr Lobo has sought to divert attention from him by making such unsubstantiated allegations. Council is colour blind and has never discriminated against any Councillors by reason of colour, religion, race, gender or background. Racism and anti-Semitic remarks will not be tolerated.**

**Council encourages Cr Lobo to undertake counselling and the Council is prepared to facilitate same.**

**This Motion is to be prominently placed on Council's website, published in the next Glen Eira News and disseminated to**

- **The Leader Newspaper;**
- **The Australian Jewish News**
- **The Herald-Sun**
- **The Age**
- **The Australian**

**The MOTION was put and CARRIED unanimously.**

12 February 2016



**Privileged and Confidential**

Ms Robyn Taft  
Glen Eira City Council  
Corner Glen Eira and Hawthorn Roads, Caulfield  
PO Box 42 Caulfield South 3162

By email: [rtaft@gleneira.vic.gov.au](mailto:rtaft@gleneira.vic.gov.au)

Dear Robyn

**Advice on Request for a Report in relation to item 11(d) of the Minutes of Ordinary Council meeting of the Glen Eira City Council on 2 February 2016**

We refer to your telephone conversation with Sarah Rey, Partner, on 4 February 2016 and to your related email correspondence.

You have requested that Justitia provide advice to Glen Eira City Council (**Council**) in accordance with a motion that was carried at an Ordinary Council Meeting on 2 February 2016. Item 11.1(d) of the Ordinary Council Meeting Minutes records the relevant motion as follows:

Crs Pilling/Okotel

That a report be provided that provides options for a response from Council whereas;

A/ a Councillor has made remarks against a section of the community in the Council chamber that are widely viewed as racist,

B/ a Councillor has made statements to the media that are widely viewed as Alleged False and damaging to the reputation of Council,

C/ this report to be presented at the February 23rd meeting.

The minutes record that there was a division on the voting of the motion and that on the basis of the division the Chairperson declared the motion carried.

Specifically, the motion requests a report on Council's options for a response to a Councillor's conduct described in A and B above. We note that the conduct in A

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and B has been described in general terms only. Our advice is therefore provided in general terms. If we are provided with further particulars regarding the conduct alleged, our advice may change.

For ease of identification, throughout this advice we refer to the conduct described in A as '**the Alleged Racist Remarks**' and the conduct described in B as '**the Alleged False and Damaging Remarks**'.

### **Executive Summary**

The Alleged Racist Remarks and the Alleged False and Damaging Remarks may constitute a breach of the Councillor Code of Conduct.

At first instance, Council should engage the dispute resolution clause in the Councillor Code of Conduct and attempt to facilitate the resolution of the dispute between Councillors regarding the relevant Councillor's conduct. This is an important first step in the resolution of the issue. If the matter proceeds to a Councillor Conduct Panel (**CCP**) or is agitated in another forum (e.g. in a Tribunal for breach of anti-discrimination legislation), Council will in the case of a CCP process be required, and in any event be best placed if it is able, to demonstrate that an attempt was made to resolve the matter via internal dispute resolution processes or provide an explanation as to why not.

The Alleged Racist Remarks and the Alleged False and Damaging Remarks may be capable of meeting the definition of either misconduct, serious misconduct or gross misconduct. Council can make an application to the Councillor Conduct Panel to make a finding of misconduct or serious misconduct against the relevant Councillor for breach of the Councillor Code of Conduct. If it makes a finding of misconduct or serious misconduct, the CCP may make directions for remedial action to be taken against the Councillor. Any allegations of gross misconduct would need to be made directly to VCAT by the Secretary of the Department of Planning and Community Development.

Alternatively, the Alleged Racist Remarks may form the basis for a complaint against the Councillor under the *Racial Discrimination Act 1975* (Cth) or the *Racial and Religious Tolerance Act 2011* (Vic).

### **Councillor Code of Conduct**

The *Local Government Act 1989* (Vic) (**the LGA**) sets out a primary principle of Councillor conduct and general Councillor conduct principles (together referred to as the **Councillor Conduct Principles**). It is a requirement of the LGA that the Councillor Conduct Principles are included in a Council's Councillor Code of Conduct.

We have been provided with a copy of the City of Glen Eira Councillors' Code of Conduct Revised Edition September 2013 (the **Councillor Code of Conduct**). We are instructed that this is the current version. The Councillor Code of

Conduct sets out Principles for Councillor Conduct as well as General Conduct Obligations with which Councillors must comply.

There are a number of principles in the Councillor Code of Conduct that may have been breached by the Alleged Racist Remarks and the Alleged False and Misleading Remarks. As explained above, without particular details regarding the conduct (i.e. specifically, what was said and whether the statements relate to the decisions of Council) we cannot provide a thorough analysis of whether these principles have been breached. Instead, we have identified the principles and obligations in the Councillor Code of Conduct that are *relevant* to the conduct described (*see*: Appendix 1).

We note that it is not only the Councillor who is alleged to have made the remarks that may ultimately be in breach of these principles and obligations. In this respect we refer, for example, to the principle of 'Community Engagement' and its significance with respect to the Alleged False and Damaging Remarks. The principle of Community Engagement restricts Councillors (unless they are the designated person) from speaking to the media and others on behalf of Council unless otherwise agreed.

The Councillor Code of Conduct does not expressly set out the consequences for a breach of its provisions. Importantly, however, the Councillor Code of Conduct includes a dispute resolution clause. The clause relevantly provides that:

In the event that Councillors are unable to resolve an interpersonal conflict between them that unduly affects the operation of the Council, the parties to the dispute agree to work together in good faith to resolve the dispute.

In our view, any disagreement between Councillors with respect to the conduct of a Councillor satisfies the definition of 'interpersonal conflict'. At first instance, if a constructive relationship has broken down between two or more Councillors, activating this clause is the most appropriate response from Council with respect to the Remarks. It is also a necessary first step if Council seeks to invoke the disciplinary processes under the LGA, as we explain below (*see*: Application to the CCP).

The dispute resolution clause sets out a process to be followed to resolve a dispute between Councillors. The parties to the dispute are to meet and discuss the matter and, if possible, resolve the matter within 14 days. The Mayor is obliged to facilitate the resolution of the dispute and may recommend the engagement of a mediator if appropriate.

### **Application to the Councillor Conduct Panel (CCP) or the Victorian Civil and Administrative Tribunal (VCAT) regarding Councillor Conduct**

The seriousness of a Councillor's alleged conduct will determine the appropriate forum in which a determination can be made and who can make the application to that forum.

We have considered the definitions of misconduct, serious misconduct and gross misconduct in the LGA (see: s 81B of the LGA). We note that these definitions will change when the remainder of the provisions in the *Local Government Amendment (Improved Governance) Act 2015* (Vic) come into operation. The definitions are extracted in the table below:

Type of conduct	Definition (s 81A of the LGA)
Misconduct	<ul style="list-style-type: none"> <li>(a) conduct by a Councillor that is in breach of the Councillor Code of Conduct; or</li> <li>(b) the failure of a Councillor to comply with a direction of a Councillor Conduct Panel where the Panel has not made a finding of misconduct against the Councillor</li> </ul>
Serious misconduct	<ul style="list-style-type: none"> <li>(a) the failure of a Councillor to comply with a direction of a Councillor Conduct Panel following a finding of misconduct made by the Councillor Conduct Panel in respect of the Councillor;</li> <li>(b) the failure of a Councillor to cease conduct that contravenes the Councillor Code of Conduct after a Councillor Code of Conduct Panel or VCAT has made a finding of misconduct or serious misconduct against the Councillor in respect of that behaviour; or</li> <li>(c) conduct by a Councillor that contravenes the Councillor conduct principles after the Councillor has had a previous finding of misconduct, serious misconduct or gross misconduct made against them by a Councillor Conduct Panel or VCAT in the last 4 years; or</li> <li>(d) conduct by a Councillor that contravenes- <ul style="list-style-type: none"> <li>a. the Councillor conduct principles; and</li> <li>b. section 76E* or 77**.</li> </ul> </li> </ul> <p><i>*Section 76E refers to a Councillor's improper direction or improper influence of Council staff.</i></p> <p><i>**Section 77 refers to the release of confidential information.</i></p>
Gross misconduct	<p>Behaviour that-</p> <ul style="list-style-type: none"> <li>(a) contravenes- <ul style="list-style-type: none"> <li>i) the Councillor conduct principles; and</li> <li>ii) a section of this Act, the contravention of which has a penalty of at least 60 penalty units; or</li> <li>iii) demonstrates that a Councillor is not of good character or is otherwise not a fit and proper person to hold the office of Councillor.</li> </ul> </li> </ul>

Whether the Alleged Remarks meet any of the above definitions will depend on the nature of the Alleged Remarks, the application of the Code of Conduct, any breach of the Local Government Act and any prior misconduct history of the Councillor as set out in the above definitions.



### *Applications regarding misconduct and serious misconduct*

The Council (following a resolution to make such an application), a Councillor or a group of Councillors can make an application for a CCP to make a finding in respect of a Councillor's misconduct or to authorise an application to VCAT for a finding of serious misconduct. The application must specify the grounds for the application and set out the conduct that is alleged to constitute misconduct or serious misconduct.

As Council has a dispute resolution process in its Councillor Code of Conduct, the application for a CCP must explain why the matter was not resolved by that process or, if the process was not used, why the matter cannot be resolved by the process. For this reason, we strongly recommend that Council undertake the dispute resolution process first.

The CCP can make a finding of misconduct against a Councillor. If the CCP makes a finding of misconduct, it can also make a finding that remedial action is required. That action may be to reprimand the Councillor, direct the Councillor to make an apology or direct the Councillor to take a leave of absence for a period not exceeding two months.

The CCP cannot make a finding of serious misconduct, its role in this respect is to authorise an application to VCAT. If the CCP considers that there are reasonable grounds on which VCAT may make a finding of serious misconduct, it will authorise an applicant to make an application to VCAT.

If VCAT makes a finding of serious misconduct, it can order that the Councillor be suspended from office for a period not exceeding six months. In addition to or as well as this order, VCAT can order that the Councillor be ineligible to hold the office of Mayor or chair a special committee of Council for a period not exceeding four years.

### *Applications alleging gross misconduct*

Applications alleging gross misconduct by a Councillor must be made directly to VCAT and can only be made by the Secretary to the Department of Planning and Community Development.

If VCAT makes a finding of gross misconduct, it can order that the Councillor is disqualified for a period not exceeding four years and his or her office is vacated. In addition to or as well as this order, VCAT can order that the Councillor is suspended from office or is ineligible to hold the office of Mayor for a period not exceeding six months.

### **Discrimination complaint**

The Alleged Racist Remarks may also form the basis of a complaint against the Councillor under Federal or State race discrimination legislation.

As we have not been provided with specific detail regarding the Alleged Racist Remarks, our advice is limited to providing a brief outline of the relevant law. We have provided an explanation with respect to the federal legislation because it has broader application.

Section 18C of the *Racial Discrimination Act 1975* (Cth) provides that it is unlawful for a person to do an act, otherwise than in private, if:

- (a) The act is reasonably likely, in all the circumstances, to offend, insult, humiliate or intimidate another person or a group of people; and
- (b) The act is done because of the race, colour or national or ethnic origin of the other person or of some or all of the people in the group.

We note that there are two relevant exemptions that may be relevant in this context. If the Alleged Racist Remarks were said reasonably and in good faith in the course of a discussion or debate held for a genuine purpose in the public interest, they will not be rendered unlawful by section 18C. Similarly, if the Alleged Racist Remarks were said reasonably and in good faith in making a fair comment on ‘any event or matter of public interest’ and were an ‘expression of a genuine belief’ held by the Councillor, they will not be rendered unlawful by section 18C.

As the Alleged Racist Remarks were made in the Council Chamber, we query whether these exemptions may be applicable. Again, we note that we are unable to provide more definitive advice in this respect because we do not have specific detail in relation to what was said.

For completeness we note that the person(s) who can complain about the Alleged Racist Remarks has to be someone who is ‘aggrieved by the alleged unlawful discrimination’ and that this may include more than one person complaining about the same set of facts. A person or persons (or a trade union) can also complain on behalf of a broader group of persons who are also aggrieved by the alleged unlawful discrimination.

As the Council is not a person, it could not make a complaint about the alleged unlawful discrimination. A person who is a class member for a representative complaint is not entitled to lodge a separate complaint in respect of the same subject matter. Under the *Racial and Religious Tolerance Act 2001* (Vic) (**RRTA**) a representative body may bring a complaint on behalf of persons who allege unlawful discrimination if it can demonstrate “sufficient interest” in the dispute. ‘Representative body’ is not defined in the RRTA.

The remedies which they may seek include 1) findings of a declaratory nature that the unlawful discrimination has occurred; 2) compensatory damages; and 3) injunctive—style orders which compel or prohibit conduct by the respondent. In some jurisdictions there is a further miscellaneous category with some of the additional remedies being apologies and retractions, awards of damages which are not compensatory in nature and orders setting aside or varying contracts. In the case of the Alleged Racist Remarks a complainant could be a fellow

councillor, or it might be a member of the public. For a case to succeed there would need to be some direct link between the statements made and the harm alleged. Unless harm could be shown, it is unlikely that any order for damages would be made.

If you have any questions regarding our advice, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Sarah Rey'.

Sarah Rey  
Partner

## **APPENDIX 1: Relevant sections of Council's Councillor Code of Conduct**

We have identified the following principles and obligations in Council's Councillor Code of Conduct as relevant to the Alleged Racist Remarks:

### **4. PRINCIPLES FOR COUNCILLOR CONDUCT**

#### **4.1 HONESTY**

Councillors have a duty to act honestly. This involves:-

...

4.1.4 acting lawfully and in accordance with the trust placed in them as elected representatives.

...

#### **4.5 RESPECT**

4.5.1 Councillors must treat each other and all persons with respect and have due regard to the opinions, beliefs, rights and responsibilities of other Councillors, Council officers and other persons.

...

#### **4.9 LEADERSHIP**

Councillors have a duty to promote and support these Councillor Conduct Principles by leadership and example and to act in a way that secures and preserves public confidence in the office of Councillor.

...

### **5 GENERAL CONDUCT OBLIGATIONS**

...

#### **5.2 HARASSMENT AND DISCRIMINATION**

Councillors must not harass, bully, vilify, or discriminate against colleagues, staff members or members of the public. They must discourage others if they do so. This includes harassment and discrimination on the grounds of...race (including their...descent, ethnic or religious background)...

...

#### **5.12 OBLIGATIONS DURING MEETINGS**

...

During all Council-related meeting and assemblies (whether statutory or informal) Councillors must conduct themselves constructively in order to assist the Meeting to deal with its agenda and transact its business in an orderly way and behave consistently with the principles set out herein...

We have identified the following principles and obligations in Council's Councillor Code of Conduct as relevant to the Alleged False and Misleading Remarks:

#### **4. PRINCIPLES FOR COUNCILLOR CONDUCT**

##### **4.1 HONESTY**

Councillors have a duty to act honestly. This involves:-

...

4.1.3 avoiding statements (whether oral or in writing) or actions that will or are likely to mislead or deceive; and

4.1.4 acting lawfully and in accordance with the trust placed in them as elected representatives.

##### **4.2 INTEGRITY**

Councillors must:-

4.2.1 act with integrity;

...

##### **4.4 DILIGENCE**

Councillors must:-

4.4.1 exercise reasonable care and diligence...

...

##### **4.6 COMMUNITY ENGAGEMENT**

...Although Councillors are entitled to present their own views, in doing so, each Councillor should nevertheless acknowledge that:

...

4.6.2 an overriding concern ought to be to achieve a balance in the matters that are communicated and to strive to achieve an outcome that presents the Council as effective and cohesive;

...

##### **4.8 TEAMWORK**

...

4.8.2 Councillors' decisions are made in Statutory Council Meetings. In discussions leading up to such decisions, in Assembly of Councillor Meetings not open to the public, Councillors may explore a range of positions and express a range of views. Those views must not be reported outside those meetings...

...

#### 4.9 *LEADERSHIP*

Councillors have a duty to promote and support these Councillor Conduct Principles by leadership and example and to act in a way that secures and preserves public confidence in the office of Councillor.

...

### 5 **GENERAL CONDUCT OBLIGATIONS**

...

#### 5.8 *MISUSE OF POSITION OF INFORMATION*

Councillors must not misuse their position:

...

5.8.2 to cause, or attempt to cause detriment to the Council or another person;

5.8.3 by making improper use of information acquired as a Councillor;

...

**Item 9.10**

**GLEN EIRA CITY COUNCIL  
FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2016**

**File No:  
Enquiries: Peter Swabey  
Chief Financial Officer**

- 1. Proposal**  
To receive the Financial Report for the period ending 31 January 2016.
- 2. Corporate Goal**  
***Theme 4: Governance***  
*To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.*
- 3. Key Points**  
The positive operating result year to date is higher than was anticipated when the annual budget was set. The balance sheet position and the cash position are sound.
- 4. Contents**

Executive Summary .....	1
Financial Strategy .....	5
Assurance Map .....	8
Income Statement .....	10
Balance Sheet.....	11
Performance Graphs .....	12
Capital Works Program Expenditure .....	16
Debtors .....	18
- 5. Recommendation**  
That the report be received and noted.

**Crs Delahunty/Lipshutz**

**That the recommendation in the report be adopted.**

**10.33PM Cr Magee left the Chamber.**

**10.35PM Cr Esakoff left the Chamber.**

**10.37PM Cr Magee returned to the Chamber.**

**The MOTION was put and CARRIED unanimously.**

## **Executive Summary**

*for the period ending 31 January 2016*

### **a) Current Month Budget Result**

At the end of January 2016, the performance against budget from ordinary activities showed a positive variance of \$5.7M due to higher than anticipated revenue of \$1.84M and savings in operating expenditure of \$3.86M (refer to page 12 for details of the variances).

### **b) Current Month Forecast Result**

The forecast result expected for the financial year is an operating surplus of \$18.98M compared with the original adopted 2015-16 Annual Budget of \$13.28M.

Any surplus from day-to-day operations is used to accelerate capital works projects. Annual budget to forecast movements to date show an increase in operating revenue of \$1.29M; decrease in operating expenditure of \$4.45M and a net unfavourable variance in non-operational activities \$41K.

### **c) Liquidity**

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council needs to ensure working capital is maintained such that sufficient cash reserves are available to meet normal cash flow requirements. Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves. Council has fully borrowed \$25m to fund the construction of the Glen Eira Sports and Aquatic Centre (GESAC).

Council will continue to have a large investment in capital works projects. The liquidity ratio expresses the level of current assets the Council has available to meet its current liabilities. Council should hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and Fire Services Property Levy.



## ***Executive Summary (continued)***

### **d) Open Space Contributions**

#### ***Contributions***

All multi-unit developers now need to pay a uniform 5.7% of the value of the land (or give Council 5.7% of the area of the land). All money raised by the levy will go into more and better open space.

The uniform rate of 5.7% is the highest rate ever achieved across a whole municipality by any suburban council.

Council formulated the new levy in 2014, based on the analysis in the Open Space Strategy. The 5.7% levy was supported by an independent panel in October 2014 and was approved by the State Planning Department. The higher rate took effect from 12 March 2015.

#### ***Open Space Reserve***

The balance of the Open Space Reserve as at 31 January 2016 is as follows:

<b>Description</b>	<b>2015-16 Current Month Actual</b>	<b>2015-16 Year-to-Date</b>
Open Space Contributions Received	\$418,216	\$2,881,576
Open Space Capital Expenditure	(\$478,353)	(\$1,825,684)
<b>Net Movement</b>	<b>(\$60,137)</b>	<b>\$1,055,892</b>
<b>Opening Balance as at 1 July 2015</b>		<b>\$3,541,640</b>
<b>Closing Balance – Open Space Reserve</b>		<b>\$4,597,532</b>

*Note: the majority of the Open Space Reserve funds are earmarked to be spent on the development of Booran Reserve (formerly Glen Huntly Reservoir).*

## ***Executive Summary (continued)***

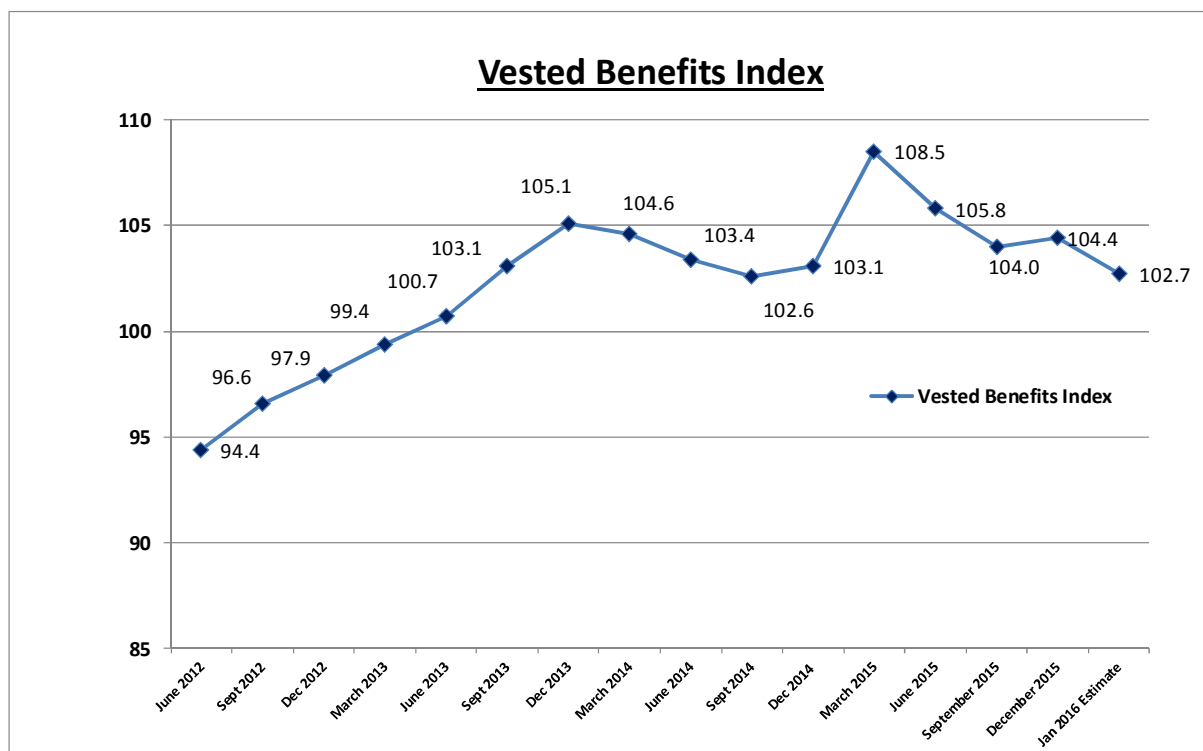
### **e) Superannuation – Defined Benefits Scheme**

#### ***Forward Planning***

Council has made provision in the Strategic Resource Plan of a total of \$2.5m over two years, 2016-17 and 2017-18, in the event of a future call from the Defined Benefits Scheme.

#### ***Vested Benefits Index (VBI)***

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day. For the Plan to be in a satisfactory financial position requires a VBI of 100% or more. Below is the estimated VBI since 30 June 2012:



## ***Executive Summary (continued)***

### **f) Forecast adjustments for January 2016**

#### ***Income from ordinary activities decrease of \$170K***

The unfavourable income forecast movement is mainly due to:

- User Fees – decrease of \$662K due to lower than anticipated GESAC fees \$325K and Subdivision Certification Fees \$119K.
- Statutory Fees and Fines – increase of \$139K based on higher than anticipated parking infringements income \$87K.
- Other income – increase of \$192K due to the timing of rental income received \$198K.

#### ***Expenditure from ordinary activities decrease of \$1.41M***

The favourable expenditure forecast movement is mainly due to:

- Employee costs decrease of \$963K due to the timing of staff recruitment and agency costs in a number of business units.

### **g) Capital Works Program**

As at the end of January 2016, total capital works expenditure in 2015-16 is expected to be \$36.74M, represented by:

- New capital works projects as per the 2015-16 Annual Budget \$30.15M
- Capital works funding \$1.9M
- Carry forward expenditure from the 2014-15 financial year \$3.87M
- Forecast increase year to date \$824K.

Forecast adjustments for the month of January are as follows;

- Forecast increase of \$374K for the Carnegie Library Forecourt Redevelopment.

As indicated in the tender report (Item 12.1 – 9/6/2015), a capital works forecast adjustment was required for the Carnegie Library Forecourt redevelopment, as the tender specification included provision for full pavement replacement, bluestone banding, raised seating, soft landscaping and new lighting.

## Financial Strategy

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In previous years the Auditor-General published the results for individual Councils. In 2014-15 the Auditor-General assessed the financial sustainability risk at a sector level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 7 provides indicators for Glen Eira City Council.

### (a) Financial sustainability risk indicators

Indicator	Formula	Description
Net result (%)	Net result / Total revenue	A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. Net result and total revenue is obtained from the comprehensive operating statement.
Liquidity (ratio)	Current assets / Current liabilities	This measures the ability to pay existing liabilities in the next 12 months. A ratio of one or more means there are more cash and liquid assets than short-term liabilities.
Internal financing (%)	Net operating cash flow / Net capital expenditure	This measures the ability of an entity to finance capital works from generated cash flow. The higher the percentage, the greater the ability for the entity to finance capital works from their own funds. Net operating cash flows and net capital expenditure are obtained from the cash flow statement.
Indebtedness (%)	Non-current liabilities / Own-sourced revenue	Comparison of non-current liabilities (mainly comprised of borrowings) to own-sourced revenue. The higher the percentage, the less able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used—rather than total revenue—because it does not include capital grants, which are usually tied to specific projects.
Capital replacement (ratio)	Cash outflows for property, infrastructure, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciating rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.
Renewal gap (ratio)	Renewal and upgrade expenditure / Depreciation	Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciating rate. Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.

## Financial Strategy (continued)

### (b) Financial sustainability risk assessment criteria

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Liquidity	Indebtedness	Internal financing	Capital replacement	Renewal gap
<b>High</b>	<b>Negative 10% or less</b> Insufficient revenue is being generated to fund operations and asset renewal.	<b>Less than 0.75</b> Immediate sustainability issues with insufficient current assets to cover liabilities.	<b>More than 60%</b> Potentially long-term concern over ability to repay debt levels from own-source revenue.	<b>Less than 75%</b> Limited cash generated from operations to fund new assets and asset renewal.	<b>Less than 1.0</b> Spending on capital works has not kept pace with consumption of assets.	<b>Less than 0.5</b> Spending on existing assets has not kept pace with consumption of these assets.
<b>Medium</b>	<b>Negative 10%–0%</b> A risk of long-term run down to cash reserves and inability to fund asset renewals.	<b>0.75–1.0</b> Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	<b>40–60%</b> Some concern over the ability to repay debt from own-source revenue.	<b>75–100%</b> May not be generating sufficient cash from operations to fund new assets.	<b>1.0–1.5</b> May indicate spending on asset renewal is insufficient.	<b>0.5–1.0</b> May indicate insufficient spending on renewal of existing assets.
<b>Low</b>	<b>More than 0%</b> Generating surpluses consistently.	<b>More than 1.0</b> No immediate issues with repaying short-term liabilities as they fall due.	<b>40% or less</b> No concern over the ability to repay debt from own-source revenue.	<b>More than 100%</b> Generating enough cash from operations to fund new assets.	<b>More than 1.5</b> Low risk of insufficient spending on asset renewal.	<b>More than 1.0</b> Low risk of insufficient spending on asset base.

Source: Victorian Auditor-General's Office.

**Financial Strategy (continued)**

**Monthly Report Relative to Financial Strategy**

Financial Sustainability Risk Indicators	Objective	2014-2015 Actuals	2015-2016 Annual Budget as at 30 June 2016	2015-2016 Annual Forecast as at 30 June 2016	2015-2016 Risk based on Annual Forecast as at 30 June 2016	Comment
<b>(1) Net Result</b>	Generating surpluses consistently of greater than 0%.	9.11%	8.43%	11.95%	Low	Council is generating positive surpluses.
<b>(2) Liquidity</b>	To measure Council's ability to repay short-term liabilities as they fall due. The indicator is to be greater than 1.0.	0.99	0.86	1.08	Low	Council's forecast to 30 June 2016 indicates a Liquidity Ratio of greater than 1.0.
<b>(3) Indebtedness</b>	Lower than 40% relates to the ability to repay debt from own-source revenue.	19.41%	14.70%	17.30%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
<b>(4) Internal Financing</b>	Generating enough cash from operations to fund new assets. The indicator is to be greater than 100%.	116.94%	101.42%	115.27%	Low	Council is generating enough cash from operations to fund new assets.
<b>(5) Capital Replacement</b>	To ascertain the level of risk of insufficient spending on asset renewal. The indicator is to be more than 1.5.	1.62	1.66	1.71	Low	Council operates at a low level of risk with respect to capital replacement.
<b>(6) Renewal Gap</b>	To ensure there is sufficient spending on Council's asset base. The indicator is to be greater than 1.0.	1.21	1.45	1.45	Low	Council spends sufficient funds on its asset base.
Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate.	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal rebate.	\$1,463	\$1,538	\$1,543	Average rates and charges are well below the average of inner metropolitan Councils. In 2014-15 Glen Eira is the second lowest of the 21 Inner Melbourne Councils (2013-14: also second lowest) and is \$266 per assessment (\$16.6m) below the average outcome. This means that Council charges \$16.6m p.a. less than inner metropolitan municipalities and has \$16.6m p.a. less for upgrading or providing facilities and services. In addition the Council provides one of the highest pensioner rebates in Victoria.	
<ul style="list-style-type: none"> <li>Average Rates and Charges</li> <li>Pensioner Rate Rebate</li> </ul>		\$270	\$270	\$270		
Operating costs per property should be kept as low as possible in order to generate both operating surpluses and lower Rates.	Council should aim to keep average operating costs below the average benchmark Councils.	\$2,150	\$2,292	\$2,222	In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$176 less per assessment (\$11m) than the average for the Inner Melbourne Councils grouping.	



## Assurance Map

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

Council's Strategic Risks	Risk Rating	Type of Assurance						Previous (2011-2014) and proposed IA activity 2014/15-2016/17, and/or other independent reviews/checks
		Management	External Parties				Internal Audit	
		Management Review / self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits <sup>a</sup>	Independent Consultants / External party review	Internal Audit	
1. Legislation or Standards – Changes generally	E							Food Safety (2011/12) Statutory Planning (2013/14)
2. Legislation or Standards – Cost shifting	E							
3. Funding – Shortfalls	H							
4. Contracts – consultant errors	H							Tendering (2013/14) Contract Management (2013/14)
5. Insurance – failure to comply with policy	H							
6. Contracts – indemnities beyond insurance coverage	H							Contract Management (2013/14)
7. Contractors - Insurances	H							Contract Management (2013/14)
8. Contractors – Council liability for the actions of contractors	H							Contract Management (2013/14) Parks & Open Space Maintenance (2014/15)
9. Terrorist Attack – Lone Wolf	H							Security Protocol Review (2014)
10. IT – security compromised	H							IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) IT Strategy (management) (2013/14) Regular penetration testing on the internal and external network infrastructure and external websites
11. Advice – incorrect advice provided	H							Statutory Planning (2013/14)

Council's Strategic Risks	Risk Rating	Type of Assurance						Previous (2011-2014) and proposed IA activity 2014/15-2016/17, and/or other independent reviews/checks
		Management	External Parties				Internal Audit	
		Management Review / self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	
11. Infrastructure – serious deficiency	H							Asset Management (2013/14) Parks & Open Space Maintenance (2014/15) Land and Building Revaluation biennial (ongoing)
12. Contracts – wrong authority / process	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
13. Road Management Act / Plan – failure to comply	H							
14. Clayton Landfill – tightening of requirements and fines	H							Clayton Landfill Review (2014/15)
15. Contract Agreements /Partnerships inappropriate relationships entered into	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
16. Clayton Landfill – permanent site closure	H							Clayton Landfill Review (2014/15)
17. Health & Safety – safe & healthy workplace not maintained	H							SafetyMAP recertification (2013/14) OH&S Review (2015/16)
18. Embezzlement	H							Fraud Review (2013/14) Financial Controls (2014/15) Financial Compliance transaction analysis (ongoing) Risk Management Framework (2015-16)
19. Public Liability General	M							Risk Management Framework (2015-16)

\* Reviews performed are ad-hoc and Council may or may not be included in selected sampling  
Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.

Level of coverage: Extensive Partial None

Please note that the External Audit process is designed to enable the AG to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems & processes.



# Income Statement

for the period ending 31 January 2016

	2015-16 Year to Date Actual	2015-16 Year to Date Budget	2015-16 Year to Date Variance	2015-16 Year to Date Variance	2015-16 Last Month Forecast	2015-16 Current Month Forecast	2015-16 Current Month Forecast Movement	2015-16 Annual Budget	2015-16 Budget Forecast Variance	2015-16 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's	(%)
<b>Income</b>										
<b>Income from Ordinary Activities</b>										
General Rates	81,760	81,624	136	0.2%	81,737	81,760	23	81,624	136	0.2%
Supplementary Rates	697	550	148	26.8%	647	697	50	550	148	26.8%
Waste and Recycling Charges	13,920	13,853	67	0.5%	14,296	14,297	1	14,232	65	0.5%
Grants (Operating and Capital)	12,760	13,218	(458)	(3.5%)	22,551	22,614	63	23,702	(1,087)	(4.6%)
Interest Received	768	525	243	46.3%	1,097	1,143	46	900	243	27.0%
User Fees	14,336	14,810	(473)	(3.2%)	25,317	24,656	(662)	25,129	(473)	(1.9%)
Statutory Fees and Fines	4,028	2,525	1,503	59.5%	5,646	5,785	139	4,282	1,503	35.1%
Contributions - Monetary	2,882	2,802	79	2.8%	5,101	5,079	(21)	5,000	79	1.6%
Other Income	1,521	929	592	63.7%	2,089	2,281	192	1,605	676	42.1%
<b>Total Income from Ordinary Activities</b>	<b>132,672</b>	<b>130,836</b>	<b>1,835</b>	<b>1.40%</b>	<b>158,483</b>	<b>158,313</b>	<b>(170)</b>	<b>157,024</b>	<b>1,290</b>	<b>0.8%</b>
<b>Expenses</b>										
<b>Expenses from Ordinary Activities</b>										
Employee Costs	39,067	41,099	2,032	4.9%	67,749	66,787	963	69,287	2,500	3.6%
Materials and Consumables	2,870	3,443	573	16.6%	5,660	5,450	211	6,023	573	9.5%
Contractor Payments	15,421	16,007	586	3.7%	26,760	26,744	16	27,292	548	2.0%
Maintenance	3,394	3,802	408	10.7%	6,534	6,432	102	6,986	554	7.9%
Utility Services	2,417	2,463	45	1.8%	3,885	3,797	88	3,843	45	1.2%
Insurances	623	776	154	19.8%	884	878	6	1,032	154	14.9%
Other Expenses	2,225	2,149	(77)	(3.6%)	4,095	4,063	32	3,986	(77)	(1.9%)
Grants and Subsidies	598	745	147	19.7%	747	756	(9)	916	160	17.5%
Borrowing Costs	1,000	992	(8)	(0.8%)	1,680	1,682	(2)	1,674	(8)	(0.5%)
<b>Total Expenses from Ordinary Activities</b>	<b>67,615</b>	<b>71,475</b>	<b>3,860</b>	<b>5.4%</b>	<b>117,996</b>	<b>116,590</b>	<b>1,406</b>	<b>121,039</b>	<b>4,449</b>	<b>3.7%</b>
<b>Surplus before non operational activities</b>	<b>65,057</b>	<b>59,361</b>	<b>5,696</b>	<b>9.6%</b>	<b>40,487</b>	<b>41,723</b>	<b>1,236</b>	<b>35,985</b>	<b>5,739</b>	<b>15.9%</b>
<b>Non-operational Activities</b>										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	410	300	110	36.5%	648	590	(58)	481	110	22.8%
Written Down Value of Assets Sold/Disposed	1,240	893	(347)	(38.9%)	1,640	1,878	(237)	1,531	(347)	(22.7%)
Depreciation and Amortisation	12,433	12,629	196	1.6%	21,457	21,454	3	21,650	196	0.9%
<b>Surplus for the period</b>	<b>51,794</b>	<b>46,140</b>	<b>5,654</b>	<b>12.3%</b>	<b>18,038</b>	<b>18,982</b>	<b>944</b>	<b>13,284</b>	<b>5,697</b>	<b>42.9%</b>
Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in revenue and increase in expenditure.										

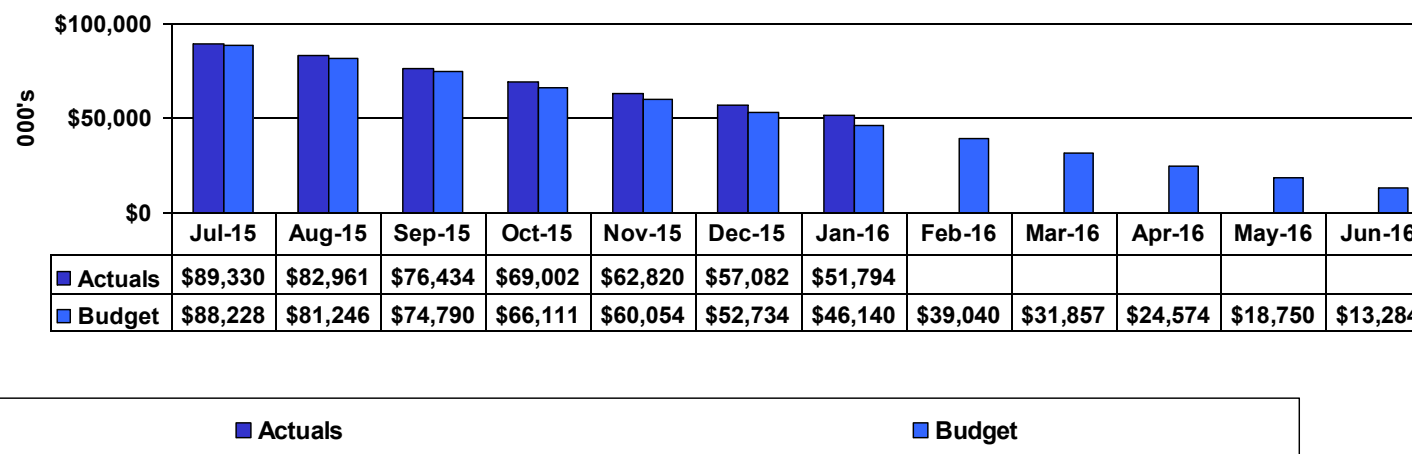
## Balance Sheet

for the period ending 31 January 2016

	Actuals 2014-15 \$ 000's	Annual Budget 2015-16 \$ 000's	Annual Forecast 2015-16 \$ 000's	Year to Date Actual 2015-16 \$ 000's	Previous Month's Actuals \$ 000's
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	41,404	33,093	46,109	45,623	51,154
Trade and Other Receivables	8,984	8,707	8,984	55,763	58,615
Other Assets	1,309	472	1,309	461	534
<b>Total Current Assets</b>	<b>51,697</b>	<b>42,272</b>	<b>56,402</b>	<b>101,847</b>	<b>110,303</b>
<b>Non-Current Assets</b>					
Property, Infrastructure, Plant and Equipment	1,701,565	1,718,355	1,715,611	1,847,079	1,704,005
Intangible Assets	750	794	750	637	678
Investments in Joint Operations	2,595	2,040	2,595	2,595	2,595
Other Financial Assets	5	5	5	5	5
<b>Total Non-Current Assets</b>	<b>1,704,915</b>	<b>1,721,194</b>	<b>1,718,961</b>	<b>1,850,316</b>	<b>1,707,283</b>
<b>TOTAL ASSETS</b>	<b>1,756,612</b>	<b>1,763,466</b>	<b>1,775,363</b>	<b>1,952,163</b>	<b>1,817,586</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Trade and Other Payables	13,732	11,466	13,732	6,875	9,386
Trust Funds and Deposits	24,670	23,909	24,670	33,443	33,610
Provisions	12,692	12,641	12,692	12,007	12,587
Interest-Bearing Liabilities	1,231	1,263	1,231	938	1,041
<b>Total Current Liabilities</b>	<b>52,325</b>	<b>49,279</b>	<b>52,325</b>	<b>53,264</b>	<b>56,624</b>
<b>Non-Current Liabilities</b>					
Provisions	1,187	708	1,187	1,260	1,260
Interest-Bearing Liabilities	20,037	18,955	19,037	19,613	19,613
Other Liabilities - Joint Operations	3,352	-	3,352	3,352	3,352
<b>Total Non-Current Liabilities</b>	<b>24,576</b>	<b>19,663</b>	<b>23,576</b>	<b>24,225</b>	<b>24,225</b>
<b>Total Liabilities</b>	<b>76,901</b>	<b>68,942</b>	<b>75,901</b>	<b>77,488</b>	<b>80,849</b>
<b>Net Assets</b>	<b>1,679,711</b>	<b>1,694,524</b>	<b>1,699,462</b>	<b>1,874,675</b>	<b>1,736,737</b>
<b>Equity</b>					
Accumulated Surplus	878,187	891,216	897,938	928,924	934,148
Asset Revaluation Reserve	797,983	801,213	797,983	941,154	797,932
Public Open Space Reserve	3,541	2,095	3,541	4,598	4,657
<b>Total Equity</b>	<b>1,679,711</b>	<b>1,694,524</b>	<b>1,699,462</b>	<b>1,874,675</b>	<b>1,736,737</b>

## Performance Graphs

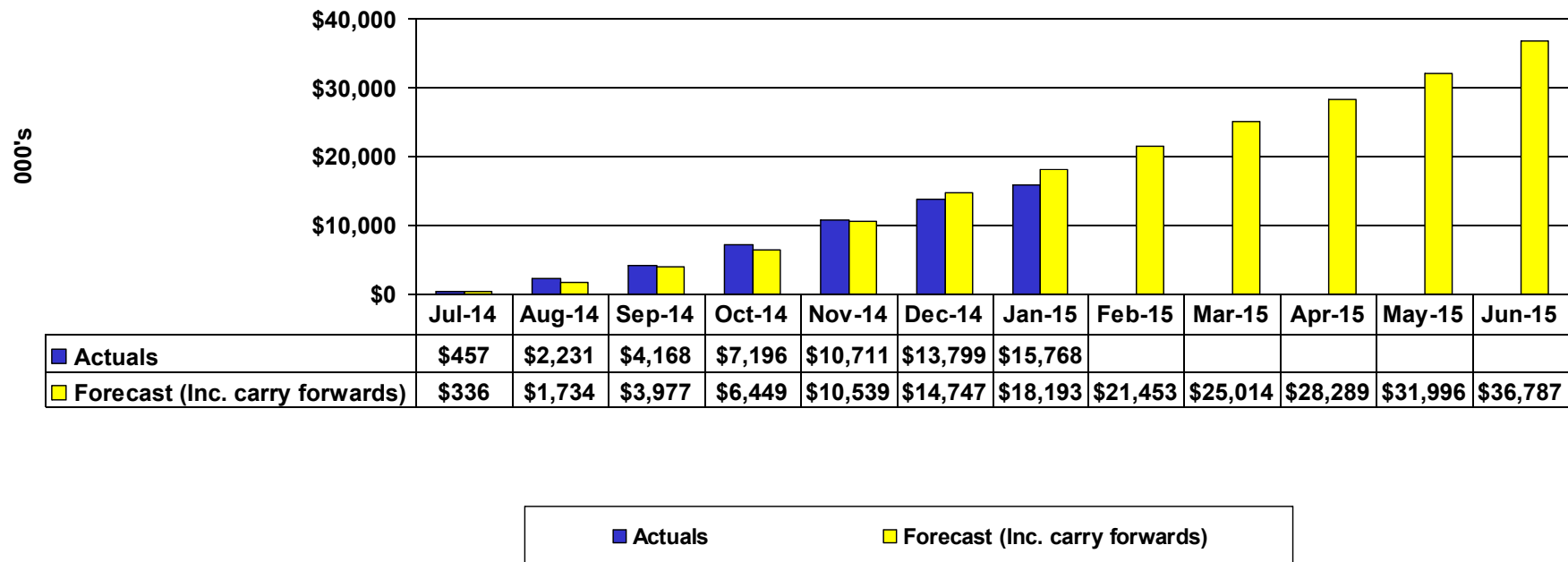
### Financial Performance for the period ending 31 January 2016



The January 2016 year to date financial performance was \$5.65M better than the year to date budget mainly due to:

- Better than anticipated income received for Statutory Fees and Fines \$1.5M (Parking Infringements \$1.3M), Other Income \$592K (\$487K Liquidated Bank Guarantees), Supplementary and General Rates \$284K, Interest Received \$243K, Contributions-Monetary (Open Space) \$79K and Waste and Recycling Charges \$67K.
- Favourable variances in expenditure items including: Employee Costs \$2.03M, Contractor Payments \$586K, Materials and Consumables \$573K, Maintenance \$408K, Insurances \$154K and Grants and Subsidies \$147K.
- Unfavourable variances in User Fees \$473K, Grants (Operating and Capital) \$458K and Other Expenses \$77K.

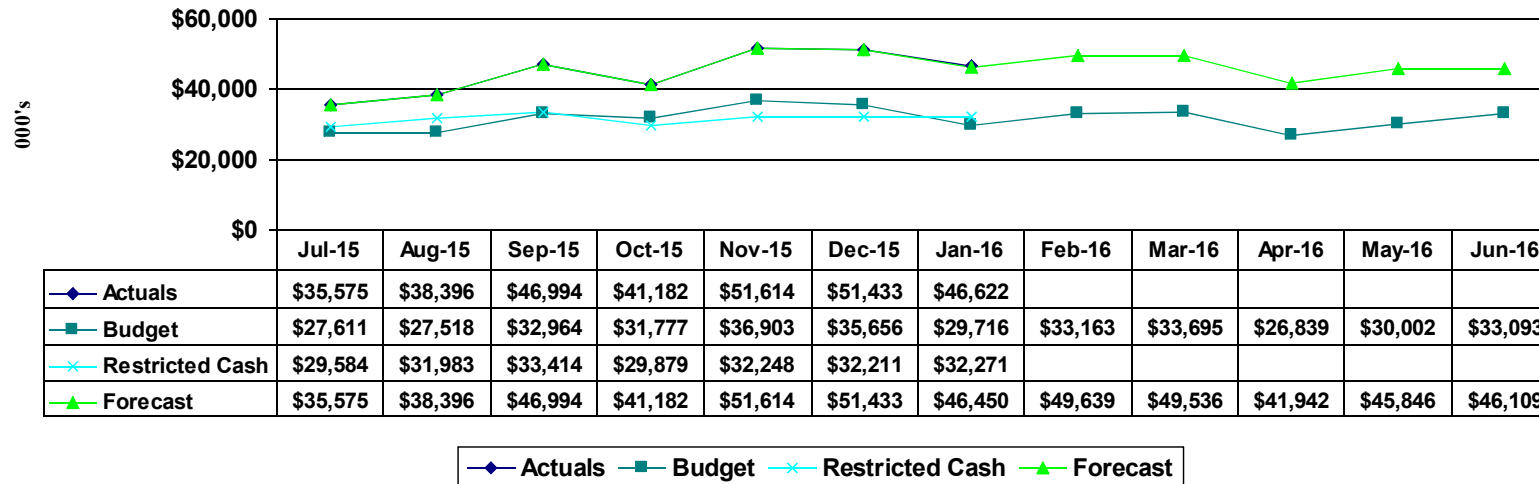
### Capital Works Expenditure for the period ending 31 January 2016



Council's capital expenditure is behind forecast by \$2.43M mainly due to Local Road Resurfacing \$827K, Glen Eira Sports & Aquatic Centre \$508K, Building Improvements \$462K, Drainage Improvement \$436K, Upgrade and Replace Aged Park Furniture \$358K, Public Toilet Rolling Program \$300K, Road Rehabilitation \$215K, Traffic Engineering \$205K and Vehicle Replacements \$137K.

Offsetting this is higher than anticipated expenditure on Duncan Mackinnon Pavilion Upgrade \$738K (offset by liquidated bank guarantees) and Open Space Strategy Initiatives \$323K.

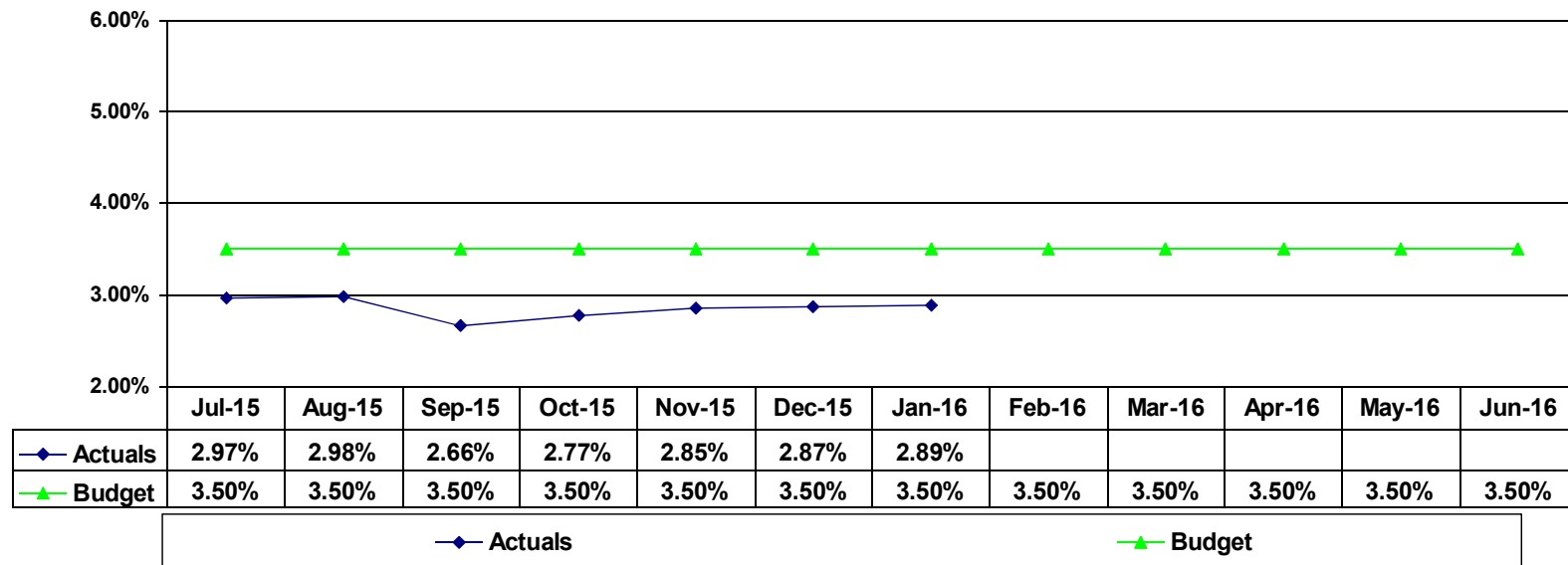
### Cash and Investments Balances for the period ending 31 January 2016



Council's year to date cash balance of \$46.62M is higher than budget for the current month. Council's forecast position to June 2016 of \$46.11M has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.

Council has cash assets that are subject to restrictions. Restricted funds as at 31 January 2016 include: Residential Aged Care Deposits of \$22.75M, Trust Funds and Deposits \$4.14M (including asset protection permits), Open Space Reserve \$4.6M and Fire Services Property Levy \$781K.

### Actual Interest Rate vs Budget Interest Rate for the period ending 31 January 2016



Council achieved a lower return of 2.89% against the budget of 3.50%.

## Capital Works Program Expenditure

for period ending 31 January 2016

Description	2015-16 Carry Forwards from 2014-15	2015-16 Adopted Annual Capital Budget	2015-16 Capital Grant Funding	2015-16 Budget Plus 2014-15 Carry Forward	2015-16 YTD Work In Progress	2015-16 YTD Forecast	2015-16 YTD Variance	2015-16 Annual Forecast Projected end of June 2016 expenditure	2015-16 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b><u>CAPITAL WORKS: MUST DO</u></b>									
Information Systems	82,271	748,000	-	830,271	211,498	170,000	(41,498)	830,271	-
Vehicle Replacements	-	1,021,091	-	1,021,091	340,603	478,078	137,475	1,021,091	-
Footpath Replacement	-	1,725,000	-	1,725,000	927,195	1,006,250	79,055	1,725,000	-
Kerb and Channel Replacement	-	160,000	-	160,000	26,470	91,000	64,530	160,000	-
Road Rehabilitation	-	3,512,000	-	3,512,000	1,385,956	1,601,500	215,544	3,512,000	-
Drainage Improvement	-	3,500,000	-	3,500,000	2,084,740	2,520,738	435,998	3,554,238	54,238
Local Road Resurfacing	-	1,500,000	-	1,500,000	73,185	900,000	826,815	1,500,000	-
Right of Way Renewal	-	255,000	-	255,000	112,678	110,000	(2,678)	255,000	-
Traffic Signal Renewal	-	100,000	-	100,000	-	-	-	100,000	-
Local Area Traffic Management (LATM) Replacement	-	251,000	-	251,000	23,388	85,000	61,612	251,000	-
Car Park Rehabilitation	-	560,000	-	560,000	170,051	300,000	129,949	560,000	-
Roads to Recovery	-	-	576,000	576,000	185	-	(185)	822,920	246,920
<b>TOTAL MUST DO</b>	<b>82,271</b>	<b>13,332,091</b>	<b>576,000</b>	<b>13,990,362</b>	<b>5,355,949</b>	<b>7,262,566</b>	<b>1,906,617</b>	<b>14,291,520</b>	<b>301,158</b>
<b><u>CAPITAL WORKS: ROLLING ANNUAL</u></b>									
Building Improvements	123,000	650,000	-	773,000	76,615	539,000	462,385	773,000	-
Kitchen Upgrades	-	46,000	-	46,000	31,149	20,000	(11,149)	46,000	-
Plant Renewal	-	260,100	-	260,100	7,930	-	(7,930)	260,100	-
Roof Replacement	28,500	135,500	-	164,000	224,013	20,000	(204,013)	164,000	-
Shopping Centre Car Park Improvements	333,042	550,000	-	883,042	632,778	333,042	(299,736)	883,042	-
Traffic Engineering	-	1,081,000	-	1,081,000	87,252	292,100	204,848	1,081,000	-
Library Materials	-	743,467	61,123	804,590	494,182	485,102	(9,080)	804,590	-
Building Painting Program	-	128,000	-	128,000	81,339	76,800	(4,539)	128,000	-
Recreation	41,000	700,000	-	741,000	481,216	427,000	(54,216)	741,000	-
Pool Refurbishment	-	50,000	-	50,000	-	30,000	30,000	50,000	-
Bicycle Strategy	97,000	150,000	-	247,000	57,951	172,000	114,049	247,000	-
Upgrade and Replace Aged Park Furniture	-	881,000	-	881,000	167,041	525,000	357,959	926,000	45,000
Sports Ground Lighting	-	90,000	-	90,000	22,167	56,000	33,833	90,000	-
Drought Tolerant Grass	-	30,000	-	30,000	9,800	30,000	20,200	30,000	-
Park Pathway Lighting	28,000	-	-	28,000	33,850	28,000	(5,850)	28,000	-
<b>TOTAL ROLLING ANNUAL</b>	<b>650,542</b>	<b>5,495,067</b>	<b>61,123</b>	<b>6,206,732</b>	<b>2,407,283</b>	<b>3,034,044</b>	<b>626,761</b>	<b>6,251,732</b>	<b>45,000</b>
Contd. next page									

**Capital Works Program Expenditure  
for period ending 31 January 2016 (continued)**

Description	2015-16 Carry Forwards from 2014-15	2015-16 Adopted Annual Capital Budget	2015-16 Capital Grant Funding	2015-16 Budget Plus 2014-15 Carry Forward	2015-16 YTD Work In Progress	2015-16 YTD Forecast	2015-16 YTD Variance	2015-16 Annual Forecast Projected end of June 2016 expenditure	2015-16 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b><u>CAPITAL WORKS: MAJOR PROJECTS</u></b>									
Centenary Park Pavilion Upgrade	128,482	-	-	128,482	68,979	128,482	59,503	128,482	-
Duncan Mackinnon Pavilion Upgrade	91,281	1,363,000	-	1,454,281	2,191,996	1,454,281	(737,715)	1,454,281	-
Centenary Park Pavilion Car Park Construction	311,414	-	-	311,414	584,998	311,414	(273,584)	311,414	-
<b>TOTAL MAJOR PROJECTS</b>	<b>531,177</b>	<b>1,363,000</b>	<b>-</b>	<b>1,894,177</b>	<b>2,845,973</b>	<b>1,894,177</b>	<b>(951,796)</b>	<b>1,894,177</b>	<b>-</b>
<b><u>CAPITAL WORKS: OPEN SPACE STRATEGY IMPLEMENTATION</u></b>									
Public Toilet Rolling Program	-	550,000	-	550,000	99,608	400,000	300,392	550,000	-
Open Space Strategy Initiatives	35,678	940,000	75,000	1,050,678	1,193,494	870,678	(322,816)	1,424,678	374,000
Elsternwick Plaza Improvements	508,513	215,000	-	723,513	704,812	723,513	18,701	723,513	-
Shade Sails Rolling Program	-	270,000	-	270,000	-	-	-	270,000	-
Bin Enclosures	-	18,000	-	18,000	7,508	3,000	(4,508)	18,000	-
Booran Reserve	343,539	3,415,000	585,000	4,343,539	1,555,939	1,400,000	(155,939)	4,343,539	-
<b>TOTAL OPEN SPACE STRATEGY IMPLEMENTATION</b>	<b>887,730</b>	<b>5,408,000</b>	<b>660,000</b>	<b>6,955,730</b>	<b>3,561,361</b>	<b>3,397,191</b>	<b>(164,170)</b>	<b>7,329,730</b>	<b>374,000</b>
<b><u>SHORT TERM PROJECTS</u></b>									
Furniture & Fittings	22,344	50,000	-	72,344	35,171	52,344	17,173	72,344	-
Information Systems	77,760	-	-	77,760	5,250	77,760	72,510	77,760	-
Electronic Variable Message Trailer Sign	-	19,250	-	19,250	17,802	19,250	1,448	19,250	-
Heating, Ventilation and Cooling Systems Renewal	150,000	-	-	150,000	142,384	150,000	7,616	150,000	-
Building Improvements	104,000	2,346,060	-	2,450,060	859,316	1,124,256	264,940	2,464,305	14,245
Upgrade Audio & Visual Equipment	-	15,000	-	15,000	6,837	15,000	8,163	15,000	-
Refurbishment of ILUs	-	100,000	-	100,000	57,229	80,000	22,771	100,000	-
Murrumbeena Youth Play Area	-	-	-	-	(86,730)	-	86,730	-	-
Multi-Purpose Sports Court Redevelopment	-	395,000	-	395,000	43,015	-	(43,015)	395,000	-
Library Electronic and Cash Payment Hardware	-	74,480	-	74,480	12,015	12,000	(15)	74,480	-
Dial Before You Dig (DBYD) automated response process	-	13,000	-	13,000	3,350	-	(3,350)	13,000	-
Recreation	71,000	630,000	650,000	1,351,000	152,958	71,000	(81,958)	1,351,000	-
Glen Eira Sports & Aquatic Centre (GESAC)	1,280,373	412,000	-	1,692,373	44,450	552,352	507,902	1,692,373	-
Parks Minor Capital Works	-	200,000	-	200,000	139,400	270,000	130,600	290,000	90,000
Outdoor Fitness Stations	-	55,000	-	55,000	60,776	55,000	(5,776)	55,000	-
Glen Works Depot	8,933	-	-	8,933	-	-	-	8,933	-
Residential Aged Care	-	220,000	-	220,000	104,181	126,000	21,819	220,000	-
Upgrade Vaccination Storage Equipment	-	21,748	-	21,748	-	-	-	21,748	-
<b>TOTAL SHORT TERM PROJECTS</b>	<b>1,714,410</b>	<b>4,551,538</b>	<b>650,000</b>	<b>6,915,948</b>	<b>1,597,404</b>	<b>2,604,962</b>	<b>1,007,558</b>	<b>7,020,193</b>	<b>104,245</b>
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	<b>3,866,130</b>	<b>30,149,696</b>	<b>1,947,123</b>	<b>35,962,949</b>	<b>15,767,970</b>	<b>18,192,940</b>	<b>2,424,970</b>	<b>36,787,352</b>	<b>824,403</b>



## Debtors

for period ending 31 January 2016

for period ending 31 January 2016

Description	Current 0-30 days	31-60 days	61-90 days	90 + days	Total Debtors	Provision for Doubtful Debtors	Net Debt Outstanding
(a) General Debtors	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Finance & Valuations	98	196	-	2	296	1	709
Buildings and Facilities	-	-	-	-	-	-	-
Planning & Transport	8	1	-	35	44	9	35
Community Relations	90	32	26	7	155	2	153
Arts & Cultural Services	-	-	-	-	-	-	-
Recreational Services	157	27	4	-	188	-	188
Community Services	51	4	54	-	109	-	109
Child Care Centres	70	3	-	-	73	-	73
Residential Aged Care Facilities	107	15	12	7	141	2	139
Home and Community Care	70	10	3	-	83	-	83
Assets and Facilities	-	8	-	-	8	-	8
General Debtors Total	651	296	99	51	1,097	13	1,498
(b) Parking	Current 0-3 months	4-6 months	7-12 Months	12 Months +	Total Debtors	Provision for Doubtful Debtors	Net Debt Outstanding
Parking Infringements - Council	910	161	21	20	1,112	111	1,001
Parking Infringements - PERIN	75	194	141	947	1,357	1,221	136
Other Debtors Total	986	355	161	967	2,468	1,332	1,136
Total Debtors	1,637	651	260	1,018	3,565	1,345	2,634
Council's Parking Debtors for the current period comprise of :					\$'000		
Collection by Council					1,112		
Collection by PERIN Court					1,357		
Total Parking Debtors					\$ 2,468		
(c) Rate Debtors			2015-2016 Opening Balance	2015-2016 Year to date			
			\$'000	\$'000			
Arrears Brought Forward			5,235	5,235			
2015-16 Rates & Garbage Generated			95,567	95,567			
2015-16 Fire Services Property Levy			12,735	12,735			
Total Rates & Charges			113,537	113,537			
Adjustments:							
Glen Eira Pension Rebate			(447)	(461)			
State Government Rebate			(1,669)	(1,722)			
Fire Services Property Levy Rebate			(392)	(404)			
Receipts			-	(61,186)			
Interest			-	208			
Supplementary Valuations			-	878			
Adjustments			-	21			
Total Adjustments			(2,508)	(62,666)			
Rates & Charges Balance at Month End			111,030	50,871			

**10. URGENT BUSINESS - Nil**

**11. ORDINARY BUSINESS**

**11.1 Requests for reports from Officers**

**(a) Crs Sounness/Lipshutz**

**That a report be prepared on the music/dance event held at the Caulfield Racecourse on 21-22 February 2016, the complaints about noise received by Glen Eira & Stonington Council, any information on the event approval issued, the notice given to Council & residents and advice on what action Council may take to ensure such events protect existing residential amenity.**

**10.40PM Cr Esakoff returned to the Chamber.**

**The MOTION was put and CARRIED unanimously**

**11.2 Right of reply - Nil**

**11.3 Councillor questions - Nil**

**11.4 Public questions to Council – Dealt with earlier in the Meeting after Agenda Item 8(b).**

**12. CONSIDERATION OF CONFIDENTIAL ITEMS****Crs Hyams/Magee**

That the meeting be now closed to members of the public under Section 89(2) of the Local Government Act 1989 in order to consider:

- 12.1 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2016.002 Supply of Gymnasium Equipment to Glen Eira Sports & Aquatic Centre.**

<b>Number of tenders received</b>	<b>Six (6)</b>
<b>Number of evaluation criteria tenders assessed against</b>	<b>Three (3)</b>
<b>Estimated contract value</b>	<b>\$535,635.56</b>

- 12.2 under s89 (2)(d) “contractual” which relates to the supply of Security Services**

- 12.3 under s89 (2) (d) “contractual” which relates to Clayton South Regional Landfill Contract Nos 1-2016, 2-2016, and 3-2016 for Capping of the Southern Cell**

- 12.4 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2016.019 Hire and Installation of Event Infrastructure and Equipment – Various locations throughout the Municipality**

<b>Number of tenders received</b>	<b>Three (3)</b>
<b>Number of evaluation criteria tenders assessed against</b>	<b>Three (3)</b>
<b>Estimated contract value</b>	<b>\$250,000 PA</b>

The MOTION was put and CARRIED unanimously.

**OUTCOME OF CONSIDERATION OF CERTAIN CONFIDENTIAL ITEMS****Item 12.1**

**Crs Delahunty/Magee**

- 1. That Council appoints Technogym Australia Pty Ltd A.C.N. 128 489 449 as a member of a panel of contractors under Tender number 2016.022 in accordance with the Schedule of Rates submitted.**
- 2. That Council appoints Amer Sports Australia Pty Ltd, trading as Precor Australia A.C.N. 063 414 568 as a member of a panel of contractors under Tender number 2016.022 in accordance with the Schedule of Rates submitted.**
- 3. That Council appoints Life Fitness Australia Pty Ltd A.C.N. 079 300 815 as a member of a panel of contractors under Tender number 2016.022 in accordance with the Schedule of Rates submitted.**
- 4. That Council enters into an operating lease(s) with Westpac Banking Corporation Limited for the supply of cardio equipment specified in this report with an estimated cost to Council over 4 years of \$548k.**
- 5. That contracts be prepared in accordance with the Conditions of Contract included in the tender.**
- 6. That the contracts be executed in an appropriate manner by affixing of the Council Seal.**
- 7. That this resolution be incorporated in the public minutes of this Meeting.**

**The MOTION was put and CARRIED unanimously.**

**Item 12.2**

**Crs Hyams/Lipshutz**

**That Council, having appointed Procurement Australia to act as its agent in respect of the tender for the supply of security services:**

- (i) Appoint the selected successful tenderer(s) for the supply of security services as per the Terms and Conditions of the Procurement Australia Contract No. 1804/0834.**
- (ii) That Council authorises the Chief Executive Officer advise Procurement Australia in writing of the selected panel as shown below.**

**Category 1 - Security Monitoring Services**

- Executive Security Solutions Pty Ltd
- Monjon Australia Pty Ltd
- Scope Protective & Data Solutions
- SECUREcorp
- Security Alarm Monitoring Services Pty Ltd
- Telstra SNP Monitoring

**Category 2 - Security Guards**

- Business Risk International
- Executive Security Solutions Pty Ltd
- Monjon Australia Pty Ltd
- MSS Security
- Opal Security
- Scope Protective & Data Solutions
- SECUREcorp
- Telstra SNP Monitoring

**Category 3 - Access Control Systems Supply & Installation**

- Monjon Australia Pty Ltd
- Scope Protective & Data Solutions
- SECUREcorp
- Telstra SNP Monitoring

**Category 4 - CCTV Supply & Installation**

- Scope Protective & Data Solutions
- SECUREcorp
- Telstra SNP Monitoring

**Category 5 - Security Systems Maintenance Services**

- Executive Security Solutions Pty Ltd
- Monjon Australia Pty Ltd
- Scope Protective & Data Solutions
- SECUREcorp
- Telstra SNP Monitoring

**Category 7 - Lone Worker Safety Monitoring**

- Executive Security Solutions Pty Ltd
- Security Alarm Monitoring Service Pty Ltd
- Telstra SNP Monitoring

**Category 8 - Security Consultancy Services**

- ARA Security
- Business Risk International
- Executive Security Solutions Pty Ltd
- Scope Protective & Data Solutions
- Secure Domain
- SECUREcorp

- (iii) That this resolution be incorporated in the public minutes of this meeting.

The MOTION was put and CARRIED unanimously.

**Item 12.3****Crs Lipshutz/Delahunty**

- 1. Council endorse the recommendation of the Clayton South Joint Venture Management Committee.**
- 2. Council award Contract No 1-2016 Construction of a Landfill Cap and Stormwater Management System for Capping of the Southern Cell at the Clayton South Regional Landfill to Landmark Contracting Pty Ltd, ABN 68 097 677 695, in accordance with the schedule of rates submitted.**
- 3. Council award Contract No 2-2016 - Appointment of Level 2 GITA Supervision of the Construction of a Landfill Cap for Capping of the Southern Cell at the Clayton South Regional Landfill to Coffey Geotechnics Pty Ltd, ABN 93 056 929 483, in accordance with the schedule of rates submitted.**
- 4. Council award Contract No 3-2016 - GVC Service - for Capping of the Southern Cell at the Clayton South Regional landfill to Coffey Geotechnics Pty Ltd, ABN 93 056 929 483, in accordance with the schedule of rates submitted.**
- 5. Council agrees to the Clayton South Regional Landfill Joint Venture Management Committee preparing a contract in accordance with the conditions included in the tender.**
- 6. Council execute the contract (together with other member Councils) in an appropriate manner including by affixing of the Council Seal.**
- 7. This resolution be incorporated in the public minutes of this Meeting.**

**The MOTION was put and CARRIED unanimously.**

**Item 12.4****Crs Lipshutz/Sounness**

- 1. That Council appoints Event Equipment Pty Ltd, A.C.N. 167 236 017 as a panel contractor under Tender number 2016.019 in accordance with the Schedule of Rates submitted.**
- 2. That Council appoints Nextgen Rentals Pty Ltd, A.C.N. 148 974 672 as a panel contractor under Tender number 2016.019 in accordance with the Schedule of Rates submitted.**
- 3. That Council appoints Pride Events (Vic) Pty Ltd, A.C.N. 072 658 710 as a panel contractor under Tender number 2016.019 in accordance with the Schedule of Rates submitted.**

4. That the contracts be prepared in accordance with the Conditions of Contract included in the tender.
5. That the contracts be executed in an appropriate manner by affixing of the Council Seal.
6. That this resolution be incorporated in the public minutes of this Meeting.

The MOTION was put and CARRIED unanimously.

Crs Magee/Esakoff

That the meeting be resumed in open Council.

The MOTION was put and CARRIED unanimously.

**13. CLOSURE OF MEETING**

The meeting closed at 10.51PM.

CONFIRMED THIS 15 MARCH 2016

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**CHAIRPERSON**