

GLEN EIRA CITY COUNCIL ORDINARY COUNCIL MEETING

TUESDAY 2 MAY 2017

Minutes for Meeting held in the Council Chambers, Corner Hawthorn & Glen Eira Roads, Caulfield At 7.30 pm

"The primary object of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions."

- s3c(1) Local Government Act

Councillors: The Mayor, Councillor Mary Delahunty

Councillor Tony Athanasopoulos

Councillor Clare Davey Councillor Margaret Esakoff Councillor Jamie Hyams Councillor Jim Magee Councillor Joel Silver Councillor Dan Sztrajt

Chief Executive Officer: Rebecca McKenzie

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10. URGENT BUSINESS

11. ORDINARY BUSINESS

- 11.1 Requests for reports from Officers
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12. CONSIDERATION OF IN CAMERA ITEMS

Recommendation

That the meeting be now closed to members of the public under Section 89(2)(d) of the *Local Government Act 1989* in order to consider:

12.1 which relates to the awarding of the contract for **Tender number 2017.036 Glen Eira Town Hall HVAC Plant Renewal**

Number of tenders received Five
Number of evaluation criteria tenders assessed against
Estimated contract value \$997,729 (excl. GST)

12.2 which relates to the awarding of the contract for **Tender number 2017.015 Marara Road Reserve Landscape Enhancement Works**

Number of tenders received
Number of evaluation criteria tenders assessed against
Estimated contract value

Three
Three (3)
\$539,283 (excl. GST)

13. CLOSURE OF MEETING



MINUTES for the ORDINARY MEETING OF THE GLEN EIRA CITY COUNCIL to be held on TUESDAY, 2 MAY 2017

1. ACKNOWLEDGEMENT

In the spirit of respect Council acknowledges the people and elders of the Kulin Nation who have traditional connections and responsibilities for the land on which Council meets.

2. APOLOGIES

Moved: Cr Delahunty Seconded: Cr Magee

That the apology from Cr Taylor be received and noted.

CARRIED UNANIMOUSLY

3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS

The Mayor read the Oath of Office and advised Councillors of the requirements for disclosure of conflicts of interest.

Councillors are reminded that we remain bound by our Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act or any other Act, to the best of our skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Copies of Minutes previously circulated.

Recommendation

That the minutes of the Ordinary Council Meeting held on 12 April 2017 be confirmed.

Moved: Cr Hyams Seconded: Cr Magee

That the minutes of the Ordinary Meeting of Glen Eira City Council held on Wednesday 12 April 2017 be confirmed.

CARRIED UNANIMOUSLY

5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

There were no petitions submitted to the meeting.

6. DOCUMENTS FOR SEALING

There were no documents for sealing submitted to the meeting.

7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS

Cr Esakoff tabled the MAV State Council Motions as Council's delegate to the MAV. Cr Esakoff advised that the document is indicative of Council's intentions on these matters and will report to Council on the outcomes after the 12 May MAV meeting.

8. REPORTS FROM COMMITTEES

a. Advisory Committees

- i. Community Grants Committee 27 February 2017
- ii. Community Grants Committee 18 April 2017
- iii. Arts & Culture Advisory Committee 3 April 2017

Recommendation

That the minutes of the Community Grants Committee meeting held on 27 February 2017, the minutes of the Community Grants Committee meeting held on 18 April 2017 and the minutes of the Arts & Culture Advisory Committee held on 3 April 2017 be received and noted and that the recommendations of the Committee be adopted.

Moved: Cr Sztrajt

That the minutes from the following Advisory Committee meetings be received and noted and the recommendations be adopted.

- Community Grants Committee 27 February 2017
- Community Grants Committee 18 April 2017
- Arts & Culture Advisory Committee 3 April 2017

CARRIED UNANIMOUSLY

Seconded: Cr Esakoff

b. Records of Assembly

- i. 28 March 2017
- ii. 2 April 2017
- iii. 4 April 2017
- iv. 12 April 2017

Recommendation

That the Records of the Assemblies as shown below be received and noted.

- 28 March 2017
- 2 April 2017
- 4 April 2017
- 12 April 2017

Moved: Cr Hyams Seconded: Cr Magee

That the Record of the Assemblies as shown below be received and noted.

- 28 March 2017
- 2 April 2017
- 4 April 2017
- 12 April 2017

CARRIED UNANIMOUSLY



COMMUNITY GRANTS COMMITTEE MEETING Minutes 27 February 2017

Purpose:

To support and assist not-for-profit community-based groups to meet identified community priorities and strengthen the Glen Eira community.

Aims:

- Support community initiatives committed to community strengthening.
- Develop an accessible and inclusive community.
- Encourage community initiatives that promote self-sufficiency and innovation.
- Help strengthen local participation in the planning and implementation of services and programs

Assembly of Council Record

Meeting opened at: 7:05pm

1. Present and Apologies

Present

Cr Dan Sztrajt (Chair)
Cr Nina Taylor
Cr Tony Athanasopoulos
Peter Jones – Director Community Wellbeing
Gaye Stewart – Manager Community Development and Care

Apologies

n/a

2. Matters considered

- 2016-17 Community Services Grants Facility Hire Only Grant application
 - Jewish Care Victoria Inc.
- Overview of other Council grants programs
- Report reviewing last year's grants
- Review of survey results for 2016-17 Grant process and application form
- Proposed meeting for 2017-2018 Community grant assessment

3. Matters considered

3.1 2016-17 Community Services Grants - Facility Hire Only Grant application

Jewish Care Victoria Inc

Jewish Care Victoria Inc submitted an application for a Facility Hire grant for the amount of \$2,548.00 to utilise DC Bricker Social Room and Caulfield Park Pavilion Community Room to conduct their Home and Community Care program from February to June 2017.

The Jewish Care Commonwealth Home Support Outreach Program (CHSP) is a Commonwealth funded program and as such should not be subsidised further by Council. The funding received should cover accommodation costs.

Recommendation: That Officers advice Jewish Care that the community rate is

available for them to rent a Council facility to run their
Commonwealth funded Home Support Outreach program. The
Committee do not recommend funding this Facilities Hire Grant
application because Jewish care receive funding from the
Commonwealth with the expectation that they have the capability to

deliver the service.

Moved: Cr Athanasopoulos Seconded: Cr Taylor Motion passed unanimously

3.2 Overview of other Council grants programs

A report showing comparisons of Council grants programs in the surrounding Municipalities of Bayside, Kingston, Monash, Port Phillip and Stonnington highlighted that community grants programs offered by Councils are diverse and direct comparisons were hard to make.

Common to grants programs was the conduct of Information sessions and use of assessment criteria. In addition all Councils:

- open applications for six to eight weeks,
- utilise online application processes (Smartygrants) only
- · provide part funding of applications,
- · conduct initial reviews of applications by Council Officers; and
- · require grant recipients to acquit the grants

The difference in each Council relates to the details of what grants are available for, structure, internal processes, policies, and funds provided.

Focussing on general Community Grants programs, it was noted that various Council's commitments to grants ranged between \$560,000 and \$134,000 annually. Glen Eira Council allocates \$350,000 to its annual community grants program.

Action: Officers to provide advice on the per capita funding by population

and % of total Council budgets spent on grants based on their core

community grants program.

3.3 Report reviewing last year's grants

The committee undertook a short review of last year's grants including discussion on successful and unsuccessful applications to understand some of the principles and assessment considerations that helped guide the funding outcomes for the program in 2016 – 17. These included:

- Grant priorities and aims of the program
- General support for facility hire requests
- Financial information from applicants, particularly those with significant bank balances
- Capacity to obtain funds from elsewhere
- Whether a project is viable if it only receives part funding
- Historical commitments to groups; such as the Caulfield Over 50s Dance Group Inc which receives facility hire of the auditorium once a week.
- Standardising the amounts allocated to all Senior Citizen Clubs and some other groups to create a level of equity
- Balancing distribution of funds to groups with wide community reach or impact.

3.4 Review of survey results for 2016-17 Grant process and application form

The Committee discussed how the process and application approach for Council grants could be improved and reviewed the findings of a satisfaction survey that was conducted in December 2016 for the 2016 – 17 Grants round.

The survey focussed on questions related to the conduct of the grant round: communication, grant guidelines, assistance received and advice. The survey was sent to 190 organisations and 74 responses were received (64 of these had been successful in their grant application). Key finding included:

- Information sessions were successful in providing applicants with an understanding of the grant guidelines, SmartyGrants and exploration of potential grant projects.
- The grants website needs a higher profile especially in relation to information sessions
- Increase use of social media to promote grants
- Improve assistance in different languages by translated material and promotion of assistance from New Hope at Moorleigh, and one-on-one council officer assisted sessions
- A number of groups find application forms to be complex and these should be reviewed

Officers will use the findings to make improvements for future funding rounds.

3.5 Proposed meeting for 2017-2018 Community grant assessment

The assessment of annual grants in the Community Grants program requires the Community Grants Committee to meet for 4-5 hours to assess applications.

The Committee agreed that the meeting will be held on Monday the 3 July from 9:00am to 2:00pm

Next Meeting – 3 July 2017 (unless otherwise advised)

Meeting closed at 8:42pm



COMMUNITY GRANTS COMMITTEE MEETING Minutes 18 April 2017

Purpose:

To support and assist not-for-profit community-based groups to meet identified community priorities and strengthen the Glen Eira community.

Aims:

- Support community initiatives committed to community strengthening.
- Develop an accessible and inclusive community.
- Encourage community initiatives that promote self-sufficiency and innovation.
- Help strengthen local participation in the planning and implementation of services and programs

Assembly of Council Record

Meeting opened at: 5.40pm

1. Present and Apologies

Present

Cr Dan Sztrajt (Chair)
Cr Nina Taylor
Peter Jones – Director Community Wellbeing
Alexandra Fry – Executive Assistant to Director Community Wellbeing

Apologies

Cr Tony Athanasopoulos

2. Matters Considered

2.1 2016-17 Community Services Grants - Facility Hire Only Grant application

- Glenhuntly Athletic Club
- South Eastern Multiple Birth Association
- o Russian Ethnic Representative Council.

2.2 2016-17 Festival and Events Grants

Ormond McKinnon Business Association – update

2.3 General Business

- o Support Recruiting Volunteers
- o Grant Eligibility for Schools

2. Matters Considered

2.1 2016-17 Community Services Grants - Facility Hire Only Grant application

o Glenhuntly Athletic Club

Glenhuntly Athletics Club submitted an application for a facility hire grant for the amount of \$405 to utilise the perimeter jogging track, pavilion toilets, grass oval and caretaker to stage the clubs annual Cross Country Carnival for students from special schools. The Carnival will take place on 19 May 2017.

Recommendation: The Committee recommend funding a Facilities Hire

Grant of \$405 for Glenhuntly Athletics Club to support

their Cross Country Carnival on 19 May 2017

Moved: Cr Sztrajt Seconded: Cr Taylor

Motion passed unanimously

o South Eastern Multiple Birth Association

South Eastern Multiple Birth Association submitted an application for a facility hire grant to hire Joyce Park for the amount of \$415.50 to hold a family fun day to celebrate Multiple Birth Awareness Week. This included a picnic and an animal farm. The event was held on 25 March 2017, however the application was received prior to the event.

Recommendation: The Committee recommend funding a Facilities Hire

Grant of \$415.50 for South Eastern Multiple Birth Association to support their celebration of Multiple

Birth Awareness Week on 25 March 2017.

Moved: Cr Taylor

Seconded: Cr Sztrajt

Motion passed unanimously

o Russian Ethnic Representative Council.

Russian Ethnic Representative Council submitted an application for a facility hire grant to hire Caulfield Park Rotunda for the amount of \$415.50 to hold a commemorative event for fallen relatives and soldiers from WWII. The event will be held on 6 May 2017.

Recommendation: The Committee recommend funding a Facilities Hire

Grant of \$415.50 for Russian Ethnic Representative Council to support their commemorative celebration

of Victory Day on 6 May 2017.

Moved: Cr Sztrajt

Seconded: Cr Taylor

Motion passed unanimously

2.2 2016-17 Festival and Events Grants

Ormond McKinnon Business Association – update

The Committee noted that on 7 February 2017 Ormond McKinnon Business Association was awarded a grant of \$8,000 to assist with their Celebrate Ormond and McKinnon festival. The Association has now informed Officers that they will not be able to provide the Celebrate Ormond and McKinnon festival and have decided not to take up the offer of the grant.

2.3 General Business

- Support Recruiting Volunteers Cr Sztrajt requested information on the support available for community organisations seeking to recruit new volunteers. Information on the Volunteer Resource Centre run by Community Information Glen Eira (CIGE) was provided to the Committee.
- Grant Eligibility for Schools Cr Sztrajt requested information on the eligibility of schools to apply for Community Grants. The current eligibility requirements were outlined for the Committee. School eligibility will be tabled for discussion when developing the 2018/19 Community Grant guidelines.

Meeting closed at 5.56pm



ARTS AND CULTURE ADVISORY COMMITTEE MEETING Minutes

6.30pm – 7.30pm 3 April 2017 Ogaki Room

Purpose:

The role and function of the Advisory Committee is to act as a steering Committee to assist Council by providing recommendations in relation to reviewing and improving arts and culture programs provided by Council to ensure maximum benefit, participation and value to the community.

Assembly of Councillors Record

Present

Cr Margaret Esakoff (Chair) Cr Mary Delahunty (member) Cr Jamie Hyams (member) Peter Jones – Director Community Wellbeing Lauren Bialkower – Manager, Libraries, Arts & Culture

Matters considered

- 1. Election of the Chair
- 2. Springtime Music 2017 proposal
- 3. Carols in the Park 2017 proposal
- 4. Party in the Park 2017 post event report
- 5. 2017 Glen Eira Storytelling Festival

The meeting commenced at 6.30pm

1. Election of the Chair

Cr Hyams nominated Cr Esakoff as the Chair of the Committee and as there were no other nominations Cr Esakoff was elected unopposed.

2. Springtime Music 2017 - proposal

The Committee considered the proposed program for 2017's Springtime Music:

- The Twoks, Hopetoun Gardens, Elsternwick
- Gee Whiz Kids, Murrumbeena Park
- Imogen Brough, Halley Park, Bentleigh
- All Day Fritz, Carnegie Library Forecourt
- Zeon, King George Reserve, Bentleigh East
- Duo Agogo, Greenmeadows Garden, St Kilda East

All concerts will take place on Sunday afternoons with All Day Fritz forming part of the entertainment for Children's Week at the Carnegie Library Forecourt.

Officers will inform food vendors, such as ice cream and coffee vans, of these events in case they wish to be present.

Recommendation: The Committee recommends to Council that the following performers and locations be included in the Spring Time Music Program for 2017.

- The Twoks, Hopetoun Gardens, Elsternwick
- Gee Whiz Kids, Murrumbeena Park
- Imogen Brough, Halley Park, Bentleigh
- All Day Fritz, Carnegie Library Forecourt
- · Zeon, King George Reserve, Bentleigh East
- Duo Agogo, Greenmeadows Garden, St Kilda East

Moved: Cr Esakoff, Seconded: Cr Hyams
The MOTION was put and CARRIED unanimously.

3. Carols in the Park 2017 - event proposal

Officers presented the proposed entertainment for Carols in the Park 2017.

The format proposed is similar to last year's successful event which focused on a traditional Carol's format with an emphasis on high quality popular children's entertainment.

The date proposed is Saturday 2 December due to James Rees' (Jimmy Giggle's) current availability. Should this availability alter, 9 and 16 December will also be considered.

As per previous years, the event will take place at Bentleigh Hodgson Reserve.

2

Cr Delanhunty suggested providing a Sensory Friendly space to ensure all children from the community are able to enjoy this experience.

Actions: Officers will investigate how to provide an appropriate Sensory Friendly space at the 2017 Carols

Recommendation: The Committee recommends to Council that the following performers be endorsed for Carols in the Park 2017:

Spencer McLaren, MC Jimmy Giggle Christmas Show Tiffany Speight The Australian Girls' Choir Ice King and Queen, roving performers

Moved: Cr Hyams, Seconded: Cr Delahunty The MOTION was put and CARRIED unanimously.

4. Party in the Park 2017 - Post Event Report

The Party in the Park series held in January, February and March was extremely successful with an estimated 16,000 people in attendance across the three events.

Princes Park's event was unfortunately impacted by inclement weather, however still managed to attract a reasonable number of participants.

Action: Officers to provide website statistics and social media analytics as part of future post-event reports

Recommendation: The Committee recommends to Council that the Party in the Park series continues in the same format in 2018 – 2 Sunday family days and 1 Saturday evening concert spread across January, February and March.

Moved: Cr Esakoff, Seconded: Cr Delahunty The MOTION was put and CARRIED unanimously.

5. Glen Eira Storytelling Festival 2017

The confirmed program for the 2017 Storytelling Festival was noted and praised by the Committee.

6. Other Business

a) Cr Hyams sought further information regarding how the recently completed Groove and Graze series was received by the Community.

Officers will provide a full post event report at the next meeting.

b) Cr Hyams raised whether there was a lack of programs available for older members of the Community since the discontinuation of the Winter Music

3

Series. This age group is now targeted as part of the expanding Storytelling Festival program.

c) Councillor Delahunty requested that providing opportunities for Indigenous artists to perform at Council events be considered under the current Reconciliation Action Plan.

Action: Officers will develop an appropriate item regarding encouraging Indigenous Artists for the Reconciliation Action Plan

7. Next Meeting

Monday 7 August, 6.30pm

Meeting closed at 7.12pm

Assembly of Councillors

28 March 2017

Record under S 80 A (2)

Meeting commenced at 6.45PM.

A. Present

Cr Mary Delahunty (Mayor)

Cr Tony Athanasopoulos

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Jim Magee

Cr Joel Silver

Cr Dan Sztrajt

Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO Peter Jones Samantha Krull Peter Swabey Ron Torres John Vastianos Keith Franklyn Mark Judge

B. Matters considered.

- (i) Apologies Cr Clare Davey
- (ii) Elsternwick Activity Centre Council Owned Sites (paper & presentation by Navire)

7.30pm Officers Simon Smith, Andrew Barden and Mark Collins entered the briefing room

- (iii) Presentation Introduction to Strategic Resource Plan
- 7.37pm Cr Silver left the briefing room 7.40pm Cr Silver entered the briefing room
- (iv) 2017-18 Draft Budget Capital works Program

8.58pm Cr Magee left the briefing room

9.00pm Cr Magee entered the briefing room

9.11pm Cr Esakoff left the briefing room

9.15pm Cr Esakoff entered the briefing room

9.54pm Officers Mark Judge and Simon Smith left the briefing room

9.54pm Briefing was adjourned 10.05pm Briefing was resumed

Present:

Cr Mary Delahunty (Mayor)

Cr Tony Athanasopoulos

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Jim Magee

Cr Joel Silver

Cr Dan Sztrajt

Cr Nina Taylor

- 2017-18 Draft Budget Fees & Charges (v)
- 11.05pm Officers Keith Franklyn and Andrew Barden left the briefing room 11.20pm Officer Mark Collins left the briefing room
- (vi) **General Business**
 - CEO Interim controls announcement for Bentleigh and Carnegie
 - Booran Reserve opening
 - Cr Hyams Jewish community familiarisation day
 - Parking around Patterson stationCouncillor conduct matters
 - Cr Taylor Men's health forum
 - Cr Athanasopoulos MAV innovation forum
 - Cr Sztrajt Tel Aviv foundation meeting Cr Esakoff MAV Metro forum

Assembly finished at 11.32PM

Assembly of Councillors

Councillor Workshop

Boyd Room at Carnegie Library

2 April 2017

Record under S 80 A (2)

Meeting commenced at 9.02AM.

A. Present

Cr Mary Delahunty (Mayor)

Cr Tony Athanasopoulos

Cr Clare Davey

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Jim Magee

Cr Joel Silver

Cr Dan Sztrajt

Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO Peter Jones Samantha Krull Peter Swabey Ron Torres John Vastianos

B. Matters considered.

- (i) Apologies Nil
- (ii) Introduction; follow-up items from previous discussions; overview by CEO
- (iii) Council and Community Plan
- 10.53am Briefing was adjourned
- 11.08am Briefing was resumed
- (iv) Link between Strategic Resource Plan and Council and Community Plan Priorities; 2017-18 Budget clarification and issues
- 11.20am Cr Davey left the briefing room
- 11.25am Cr Davey entered the briefing room
- 11.45am Cr Silver left the briefing room
- 11.48am Cr Silver entered the briefing room
- 12.47pm Cr Magee left the briefing room
- 12.50pm Cr Magee entered the briefing room
- 12.54pm Cr Silver left the briefing room

Cr Delahunty declared a conflict of interest in the item - Early Education Fees and left the briefing at 12.55pm

12.56pm Cr Silver entered the briefing room 12.58pm Cr Taylor left the briefing room

12.59pm Cr Taylor entered the briefing room

Cr Delahunty entered the briefing at 1.00pm

1.04pm Cr Silver left the briefing room and did not return

(v) **General Business** National Trust – Rippon Lea Gardens

Assembly finished at 1.15PM

Assembly of Councillors

4 April 2017

Record under S 80 A (2)

Meeting commenced at 6.45PM.

A. Present

Cr Mary Delahunty (Mayor)

Cr Tony Athanasopoulos

Cr Clare Davey

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Jim Magee

Cr Dan Sztrajt

Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO Peter Jones Samantha Krull Peter Swabey Ron Torres

B. <u>Matters considered</u>.

- (i) Apologies Cr Joel Silver
- (ii) Conflict of Interest
- (iii) Council & Community Plan and 2017-18 Budget (including Early Learning Centres)

7.02pm Cr Delahunty declared a conflict of interest in discussion on Early Learning Centres and left the briefing

7.16pm Cr Delahunty entered the briefing

- (iv) 2017-18 Capital Works Budget
- (v) Council Strategic Planning and Leadership in Disability Support
- (vi) Carnegie Open Space at Woorayl Street Options for Advocacy
- (vii) General Business
 - Cr Delahunty Discussions with the Minister
 - Caulfield Station Melbourne Metro precinct work
 - McKinnon Station retail fitouts
 - Murrumbeena Station legacy projects
 - Cr Magee Murrumbeena police station
 - Godfrey St and Horsley St traffic measures

- Samantha Krull
 - Scouts Victoria EE Gunn Reserve building
 - Orrong Rd laneway special rates
- 8.36pm Cr Esakoff declared a conflict of interest in discussion on the Orrong Rd laneway and left the briefing
- 8.38pm Briefing adjourned 8.49pm Briefing resumed

Present:

- Cr Mary Delahunty
- Cr Tony Athanasopoulos
- Cr Clare Davey
- Cr Margaret Esakoff
- Cr Jamie Hyams
- Cr Jim Magee
- Cr Dan Sztrajt
- Cr Nina Taylor
 - Cr Hyams
- East Village consultation community reference group
- Patterson Station parking
- Tucker Rd shopping strip 15 min parking
- Cat curfews
- Neighbourhood and General residential zones
- 323 Neerim Rd, Carnegie
- Cr Davey
- Lewis timber woodyard
- Murrumbeena community consultation
- CEO Caulfield Hospital parking
- Cr Athanasopoulos
 - Shepparson Ave car park
 - Metropolitan Transport Forum
- Cr Taylor Tucker Rd shopping strip bicycle hoops
 - EE Gunn Nature Play
 - Disposal of waste items
- 9.24pm Cr Magee left the briefing room
- 9.26pm Cr Magee entered the briefing room
- (viii) Council Papers for the 12 April 2017 Council Meeting comprising nine officer reports together with standing items on the agenda.
 - 4 Confirmation of the Minutes of the previous meeting
 - 5 Petitions
 - 8(a) Advisory Committees NIL
 - 8(b) Records of Assembly
 - 9.1 532 North Road, Ormond
 - 9.2 248 Jasper Road, McKinnon

- 9.3 VCAT Watch
- 9.4 Montgomery House Heritage Protection
- 9.5 Street Trees in Narrow Road Reserves Trial
- 9.6 GESAC Access for Residents Over 70 Years of Age
- 9.7 Development of a Reconciliation Action Plan
- 9.8 Car Parking Waivers in Statutory Planning Application Decision Making
- 9.9 Review of Mayoral and Councillor Allowances
- 11 Ordinary Business
 - 11.1 Requests for Reports
 - Cr Magee Bentleigh Shopping Centre public toilet
 - Cr Hyams Patterson Station parking
- 12.1 Confidential Tender Recommendation for Consideration by Council Tender 2017.042 Printing of Glen Eira News
- 12.2 Tender Recommendation for Consideration by Council Tender 2016.050 Provision of Mechanical Maintenance Services

Assembly finished at 10.37 PM

Council Pre-Meeting

12 April 2017

Record under S 80 A (2)

Meeting Commenced at 6.50pm

A. Present

Cr Mary Delahunty, Mayor

Cr Tony Athanasopoulos

Cr Clare Davey

Cr Margaret Esakoff

Cr Jamie Hyams

Cr Jim Magee

Cr Joel Silver

Cr Dan Sztrajt

Cr Nina Taylor

Apologies - NIL

Officers

Rebecca McKenzie, CEO Ron Torres Peter Swabey Peter Jones Mark Judge Janice Pouw

B. Matters considered

- (i) Agenda item 5.1 Petition Carnegie Pool
- (ii) Item 5.2 Petition to be tabled Murrumbeena Concept Proposal
- (iii) Item 5.3 Petition to be tabled Parking in Sylverly Grove
- (iv) Agenda item 9.1 532 North Road, Ormond
- (v) Agenda item 9.2 248 Jasper Road, McKinnon
- (vi) Agenda item 10 Urgent Business
- (vii) Agenda item 11.1(a) Request for report Cr Silver Sporting Associations
- (viii) Agenda item 11.1(b) Request for report Cr Athanasopoulos Shopping centre transport statistics
- (ix) Agenda item 11.1(c) Request for report Cr Taylor Public Toilet East Bentleigh Shopping Centre
- (x) Agenda item 11.1(d) Request for report Cr Delahunty Public Art
- (xi) Agenda item 11.4 Public Questions

Pre-meeting finished at 7.16pm

Moved: Cr Delahunty Seconded: Cr Athanasopoulos

That Council standing orders be suspended for a period of 15 minutes at 7.39pm.

CARRIED UNANIMOUSLY

Moved: Cr Delahunty Seconded: Cr Silver

That Council standing orders be resumed at 7.57pm.

CARRIED UNANIMOUSLY

Moved: Cr Delahunty Seconded: Cr Magee

That Council change the order of business to consider item 11.4 – Public Questions to Council at this stage of the meeting.

CARRIED UNANIMOUSLY

11. ORDINARY BUSINESS

11.4 Public questions to Council

There were 10 questions received for the 2 May 2017 Council Meeting.

Mr Bugeja's question was not read at the meeting as he was not present in the Chamber. A letters will be sent to Mr Bugeja including his question and the response in accordance with the Local Law.

2. Emma Mason - Murrumbeena

Why would council not defend the locals in the fight to protect a character overlay area from a residential modern block style development which is in no way in keeping with the neighbourhood character. There is no way the development can reflect future neighbourhood character if the character overlay ensures the other houses are in keeping with the 1930s era.

Response:

Council remains opposed to the proposed development at 31 Weeroona Road, Murrumbeena. A key reason for Council's opposition includes the impact on neighbourhood character from the proposed development. Council will be represented by a Senior Planning consultant at the upcoming VCAT hearing scheduled on the 8th May 2017

3 and 4 Daniel Ferstl - Murrumbeena

Q3 Why will the city of Glen Eira not appose the development proposed for 31 Weeroona Road, Murrumbeena, GE/PP2976/2016, at the VCAT hearing scheduled for May the 8th 2017, when it so obviously ignores the city requirements of neighborhood character?

Q4 Why wont the GlenEira city Council oppose the proposed development at 31 Weeroona road, Murrumbeena GE/PP29676/2016, when it fails to meet the Objectives of Council set out in the local government act 1989 - sect 3C (1) and (2) (c).

Response:

Council remains opposed to the proposed development at 31 Weeroona Road, Murrumbeena. A key reason for Council's opposition includes the impact on neighbourhood character from the proposed development. Council will be represented by a Senior Planning consultant at the upcoming VCAT hearing scheduled on the 8th May 2017

5 James Walker - Caulfield North

Can council please provide me with a plantings list (by species and numbers) for the new Booran Reservoir Park, including the new urban forest strip on the eastern side.

Response:

In the urban forest, 41 Red Ironbark trees and 13 Luscious Water Gums were planted.

In the park itself, over 9,800 exotic and native trees, shrubs, grasses, ground covers and climbers were planted. A full planting list will be sent to Mr Walker after the meeting.

6 James Walker - Caulfield North

Why has the strip of urban forest been fenced off and excluded from public use and is this a permanent arrangement?

Response:

The aim of planting native trees along the corridor behind the eastern reservoir wall is to establish an urban forest that references the existing remnant vegetation. This is done through creating an area that more closely resembles the natural environment, thus providing a habitat for native birds.

The area is also fenced off to reduce potential risks due to the height of the reservoir wall and to discourage negative behaviours in a secluded area with little passive surveillance.

Given the narrow strip between the reservoir wall and adjoining properties, the plantings in this area will help mitigate heat effects, provide a visual barrier and help with noise attenuation between residential properties and the park.

This urban forest will be fenced off to the public for the foreseeable future.

7 Evan Perry - Murrumbeena

Can Council please advise if they approve the plans for development of 31 Weeroona Road Murrumbeena?

VCAT hearing is scheduled for May 8. At the compulsory conference the council planner and the VCAT coordinator stated that this would set a precedent for that side of the entire street - up to the school. Approval was not granted by Council to the original plans – and whilst the plans have changed in terms of minor setback, dwelling reductions and car parks – the primary reasons stated in Council's refusal remain. These include that the "dwelling would dominate the streetscape", "proposal is an overdevelopment that is not appropriate in this location" and "siting and design of the development does not respond positively to its interface with the minimal change area opposite the site".

Response

I can assure you that Council remains opposed to the proposed development at 31 Weeroona Road, Murrumbeena. The amended plans lodged by the developer do not address Council's key concerns with the proposed development. One of the key reasons for Council's opposition is the impacts on neighbourhood character (including the street) from the proposed development. Council will be represented by a Senior Planning consultant at the upcoming VCAT hearing scheduled on the 8th May 2017.

8 Evan Perry - Murrumbeena

Could Council also comment on future development requests given the complexity provided by different zoning on opposite sides of the street.

Response

It is difficult to speculate on what development proposals may come to Council in the future but as with all development applications, an assessment must be made against the existing town planning controls which affect the particular parcel of land at the time of assessment.

Planning provisions in the form of zones or overlay controls have boundaries. It is common to have a boundary of a planning control down the middle of a street, or along the rear fences of properties. A judgement must be made on how a development responds to that interface.

Also, Council is currently undertaking a comprehensive Structure Planning program which will set a shared vision for each of its activity centres. Extensive feedback was received from the Murrumbeena community, particularly around the proposed elevated railway and what that could mean for the Murrumbeena shopping strip. Further consultation is scheduled in the near future and I encourage your involvement in helping to shape the vision for Murrumbeena.

9 Rosetta Manaszewicz – McKinnon

Since the introduction of the zones in August 2013, what is the number of net new dwellings granted a permit for each individual suburb and for each of the following zones in the respective suburb - C1Z, MUZ, RGZ and GRZ?

Response

I would like to inform you that the statistics are not broken down into suburbs, but by zones. Figure 1 is a graph of the total net increase in dwellings for each year in Glen Eira, since the year 2000. It provides a comparison in the net increase in dwellings between the Neighbourhood Residential Zone, and the group of zones containing the General Residential Zone, Residential Growth Zone, Commercial Zone, Mixed Use Zone, and Priority Development Zone.

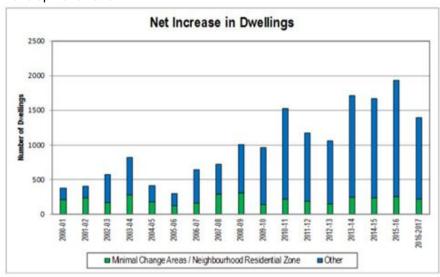
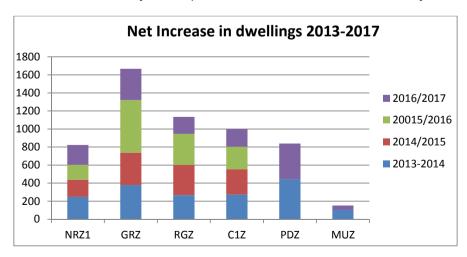


Figure 2 is a graph of the total net increase in dwellings from July 2013 till March 2017. This graph is broken down in zones. Please note the data available for Mixed Use Zone, and Priority Development Zone is from 2013 and 2017 only.



10 Steven Knowles - Murrumbeena

In regards to the proposed development for 31 Weeroona Rd Murrumbeena. It was stated by the Council Town Planner during VCAT mediation that the council would not be objecting on any grounds to the revised plans. 3 Story 15 Apartment complex. It was also stated that it would set precedence for all the other properties on the same side of Weeroona Rd. Possible 6 additional properties. I would like to know has the Council taken into any consideration or done any research into the additional traffic and parking issues that will arise from such developments. This road is a suburban road which is used heavily by parents for drop off and pickups. Weeroona Rd is already extremely busy and hazardous during School pickups and drop offs. Does the Council take the safety and the available amenities into account before approving such developments.

Response

I can assure you that Council remains opposed to the proposed development at 31 Weeroona Road, Murrumbeena. Whilst the amended plans lodged by the developer are an improvement they do not address Council's key concerns with the proposed development.

At the hearing, Council's representative expressed a view that officers would support the proposal subject to all parties at the mediation also supporting it. Furthermore, should this have occurred, the position would need to be ratified by the elected Council and formally conveyed to VCAT. It is understood that a mediated outcome was not achieved and Council will continue to oppose the proposal.

With respect to car parking, Council will be arguing at the upcoming VCAT hearing that the full on-site car parking requirements set by the State Government guidelines must be met. Council will be represented by a Senior Planning consultant at the VCAT hearing scheduled on the 8th May 2017. VCAT will be making the final decision on this application.

9. PRESENTATION OF OFFICERS REPORTS

9.1	12 - 14 Howe Street Murrumbeena	
9.2	257 Neerim Road Carnegie	
9.3	1032 & 1032A North Road Bentleigh East	
9.4	9-13 Derby Road, Caulfield East	
9.5	VCAT Watch	
9.10	Parking Restriction Options For Streets Around Hawthorn Road, Glen Eira	
	Road and Kooyong Road, Caulfield	
9.6	Lease 965 Glen Huntly Road, Caulfield, for use by the Historical Society	
9.7	Clayton Landfill Budget 2017-2018	
9.8	Foundation for Youth Excellence Committee Grant Applications	
9.9	Newstead Street Parking Conditions	
9.11	2017-18 Draft Annual Budget (Advertising For Public Comment)	
9.12	Public Notice of the Draft Council And Community Plan 2017-2021	
9.13	Changes to Delegations from Council to Members of Staff	
9.14	MAV State Council Motions	
9.15	March Financial Management Report	

ITEM 9.1 12-14 HOWE STREET, MURRUMBEENA

Author: Rocky Camera, Manager Town Planning

File No: GE/PP-29951/2016

Attachments: Advertised plans

PURPOSE AND SUMMARY

To consider a Planning Permit application



PROPOSAL	Two three-storey buildings comprising of eleven dwellings	
MUNICIPAL STRATEGIC STATEMENT	Housing Diversity Area Policy	
APPLICANT	SSS Trading and Investments Group Pty Ltd.	
PLANNING SCHEME CONTROLS	General Residential Zone Special Building Overlay	
OBJECTIONS	61 objections	

GLEN EIRA CITY COUNCIL

RECOMMENDATION

That Council issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-29951/2016 for the construction of two, three storey buildings comprising 11 dwellings at 12-14 Howe Street, Murrumbeena accordance with the following grounds:

- 1. The proposal does not meet the objectives of Clause 21.04 Housing and Residential Development or the policy basis of Clause 22.07 Housing Diversity Area Policy in that development should be of a high design quality.
- 2. The proposal fails to meet the purpose of Clause 32.08 (General Residential Zone) and the decision guidelines of Schedule 2 to Clause 32.08 as the proposal does not:
 - Provide an acceptable level of amenity and transition to the adjoining residential properties to the east within the Neighbourhood Residential Zone.
 - Provide an acceptable layout for areas set aside for access and car parking.
 - Provide an acceptable design to avoid being visually obtrusive.
- 3. The proposed development fails to meet the following objectives of Clause 55 (ResCode) of the Glen Eira Planning Scheme:
 - Clause 55.02-1 Neighbourhood Character
 - Clause 55.02-2 Residential Policy
 - Clause 55.03-1 Street Setbacks
 - Clause 55.03-8 Landscaping
 - Clause 55.03-10 Parking Location
 - Clause 55.04-1 Side and rear setbacks
 - Clause 55.05-4 Private open space (Units 7, 8 and 11)
 - Clause 55.05-5 Solar Access to open space (Unit 11)
 - Clause 55.06-1 Design Detail
- 4. The design of the accessway does not comply with the requirements of the Design Standards of Clause 52.06.

ISSUES AND DISCUSSION

- Zoning and policy context
- Neighbourhood character
- Height, scale and massing
- Amenity impacts
- Landscaping
- Internal amenity
- Car parking and traffic

Proposal

GLEN EIRA CITY COUNCIL

- Demolition of the existing dwellings
- Construction of two three storey buildings comprising eleven dwellings (in attached townhouse formation)
- Three dwellings to be double storey and the remaining eight dwellings to be three storeys.
- Vehicular access via an existing crossover and a new crossover onto Howe Street
- Nine dwellings to contain two bedrooms, two dwellings to contain three bedrooms
- All dwellings with a single garage at ground floor (two with additional tandem car parking)
- Two visitor car spaces provided
- Maximum overall building height of 10.3 metres

Objectors' concerns

- Neighbourhood character
- Compliance with Policy and Zoning
- Overall design
- Traffic and car parking
- Safety
- Height, massing and bulk
- Overlooking
- Overshadowing and loss of natural daylight

Referrals

Transport Planning

- Number of car spaces complies with the State Government guidelines
- Concerns raised with access to and from the garages accessed via the common driveway. Accessways require widening to at least 6.4m.
- Proposal would generate 5 vehicle trips during peak periods which is reasonable.

Landscape Officer

- Tree planting opportunities limited, exacerbated by easement along rear boundary (east) and small front/rear setbacks.
- Tree protection zones required to protect adjoining vegetation.

Asset Engineering

 Proposed and existing vehicle crossings to be constructed/reconstructed as a splayed crossing to Council Standards.

Parks Services

• The proposed crossovers and development will not impact on the street trees

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

Zoning and policy context

State and Local planning policy broadly supports development in this location, which increases housing supply in an existing urban area with good access to employment, services and public transport.

The site is located within the Hughesdale Neighbourhood Centre (Housing Diversity Area). Whilst redevelopment for increased housing is broadly supported by local policy, the overall design and layout of the proposal results in a poor outcome to the streetscape and surrounding neighbourhood.

Neighbourhood character

Howe Street contains a mixture of single dwellings, dual occupancies and unit developments. To the north a planning permit has been issued for four double storey dwellings. Properties to the east, along Lydson Street, are within the Neighbourhood Residential Zone and a Neighbourhood Character Overlay.

Increased densities and changes in residential character in this location are generally supported by the relevant State and Local Planning Policies and by the General Residential Zone. However it is considered that the height, massing and appearance of the proposed building would not be sympathetic to the existing dwellings on Howe Street and Lydson Street which mostly comprise single and double storey dwellings set within generous areas of landscaping in front and rear yards.

Height, scale and massing

The central driveway creates a void into the site and pushes the building envelope towards the side boundaries, which results in unreasonable visual bulk to the adjoining properties. This is considered a poor design outcome.

The front setbacks to Howe Street comply with the State Government guidelines. However setbacks at first and second floor are limited and fail to provide sufficient articulation to the street.

Amenity impacts

Policy seeks to ensure development respects the amenity of the surrounding area and provides a transition to surrounding residential uses in terms of height, scale and setbacks. The subject land has a sensitive interface to the east with habitable room windows and secluded private open space abutting the subject site.

The proposed rear setbacks of 4 metres at ground floor and 5.5 metres at first floor comply with Council's variation to State Government guidelines for properties adjacent to a Neighbourhood Residential Zone.

The proposed location of visitor car parking adjacent to the adjoining property to the east (which contains habitable room windows) is considered unreasonable and does not allow for a landscaped buffer to soften the appearance of the proposal.

GLEN EIRA CITY COUNCIL

Landscaping

Landscaping opportunities would be limited due to the common driveway between the buildings, the location of an easement and visitor car parking at the rear and limited setbacks from Lydson Street and Howe Street.

Internal amenity

Internal amenity of the dwellings is considered to be poor given that seven of the dwellings have small, narrow living rooms at ground floor, with the remaining floor space at ground floor taken up by the garage, entrance and utilities.

The bedroom and kitchen of Unit 11 has windows which face onto the common driveway and the balcony at first floor is accessed via a bedroom, with the remaining private open space located within the front setback of Lydson Street which is south facing. This is considered a poor outcome.

Other concerns are raised with the location of entrances to Dwellings 5-7 as they will have limited visibility from the street and the location and provision of private open space provided to Dwellings 7, 8 and 11. For private open space at ground floor, the State Government Guidelines requires a total area of 40 square metres with 25 square metres to the side or rear with a minimum dimension of 3 metres (and convenient access from a living room). The private open space to Dwelling 8 has a total area exceeding 40 square metres. However the secluded area is less than 25 square metres. Private open space to Dwellings 7 and 11 do not comply with the total areas required by the State Government guidelines.

Car Parking and Traffic

The proposal complies with the State Government car parking requirements for both residents and visitors which requires 13 spaces for the dwellings and two car spaces for visitors. However, there are design issues with access and width of the accessways which do not comply with the State Government car parking guidelines.

COMMUNICATION AND ENGAGEMENT

1. Public Notice (Statutory)

- 14 properties notified
- 17 notices sent (owners and occupiers)
- 2 signs erected on site
- 61 objections received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Taylor provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Neighbourhood character
- Design
- Car parking and traffic in the surrounding area
- Impact on nearby streets within the Neighbourhood Character Overlay

GLEN EIRA CITY COUNCIL

Page 5

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

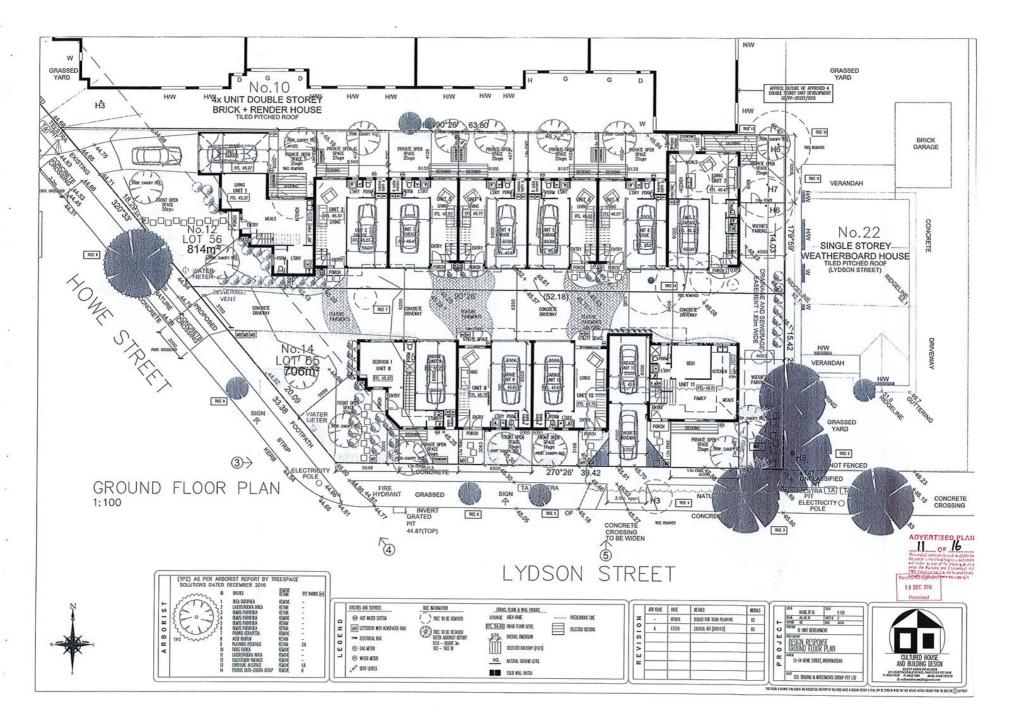
That Council issue a Notice of Refusal to Grant a Planning Permit.

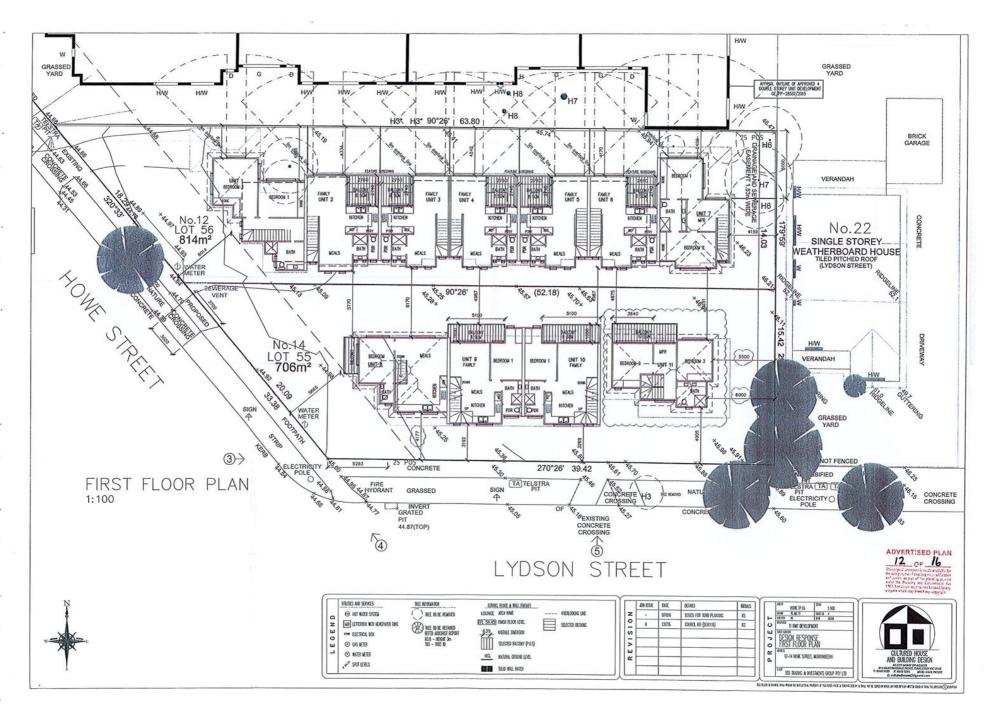
Moved: Cr Esakoff Seconded: Cr Athanasopoulos

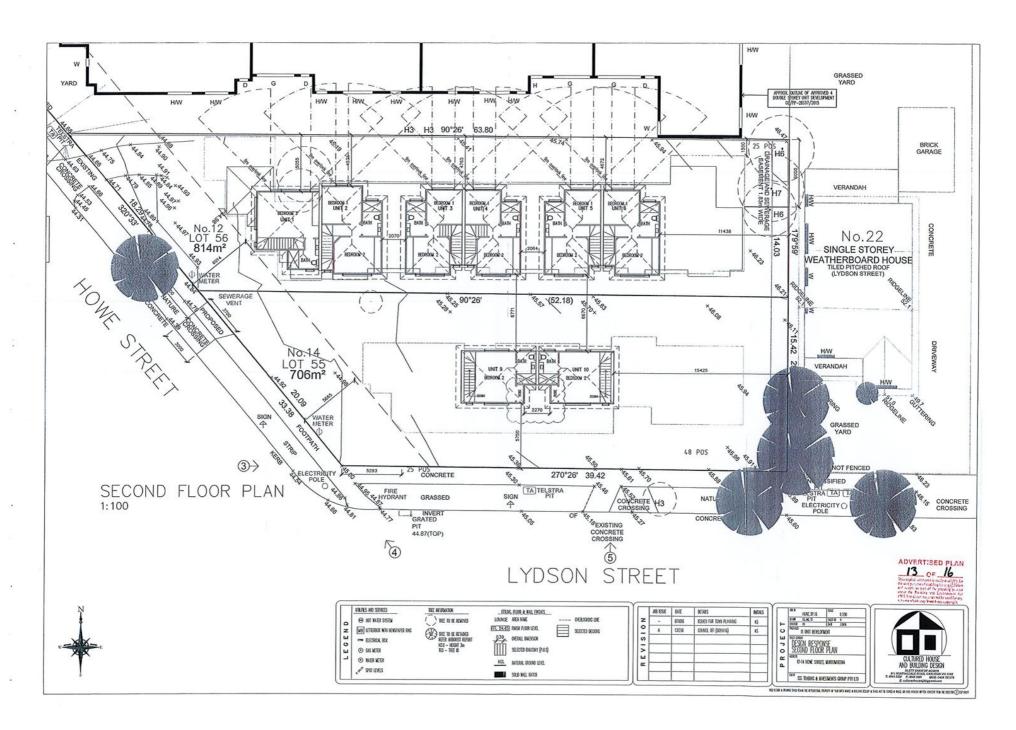
That Council issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-29951/2016 for the construction of two, three storey buildings comprising 11 dwellings at 12-14 Howe Street, Murrumbeena accordance with the following grounds:

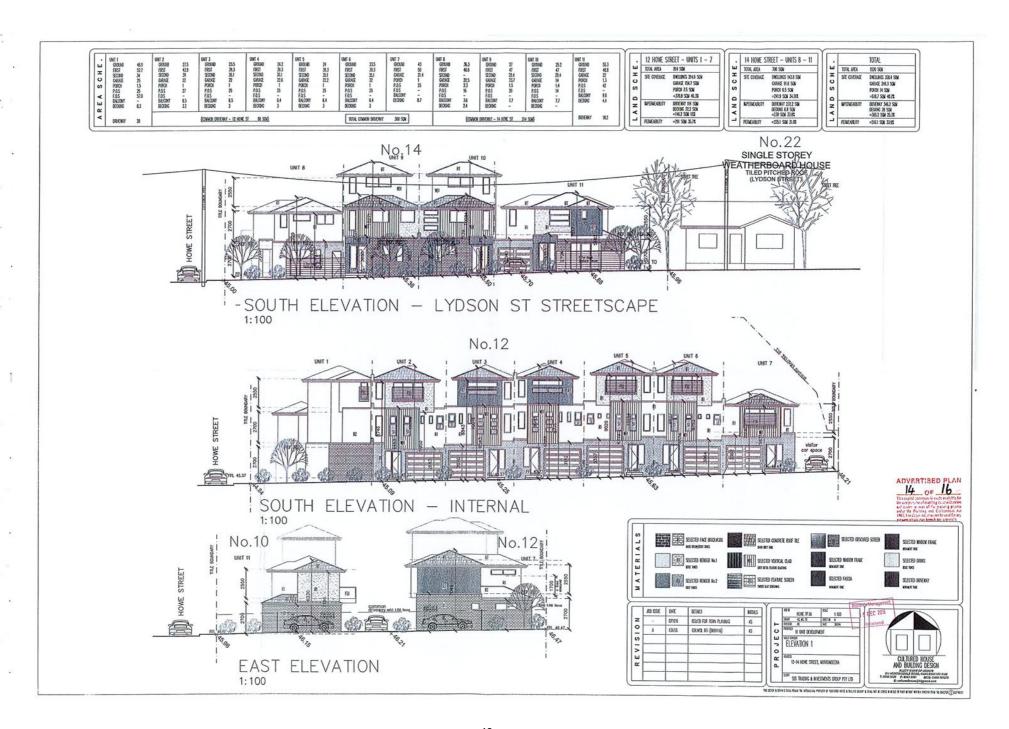
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- 2. The proposal fails to meet the purpose of Clause 32.08 (General Residential Zone) and the decision guidelines of Schedule 2 to Clause 32.08 as the proposal does not:
 - Provide an acceptable level of amenity and transition to the adjoining residential properties to the east within the Neighbourhood Residential Zone.
 - Provide an acceptable layout for areas set aside for access and car parking.
 - Provide an acceptable design to avoid being visually obtrusive.
- 3. The proposed development fails to meet the following objectives of Clause 55 (ResCode) of the Glen Eira Planning Scheme:
 - Clause 55.02-1 Neighbourhood Character
 - Clause 55.02-2 Residential Policy
 - Clause 55.03-1 Street Setbacks
 - Clause 55.03-8 Landscaping
 - Clause 55.03-10 Parking Location
 - Clause 55.04-1 Side and rear setbacks
 - Clause 55.05-4 Private open space (Units 7, 8 and 11)
 - Clause 55.05-5 Solar Access to open space (Unit 11)
 - Clause 55.06-1 Design Detail
- The design of the accessway does not comply with the requirements of the Design Standards of Clause 52.06.

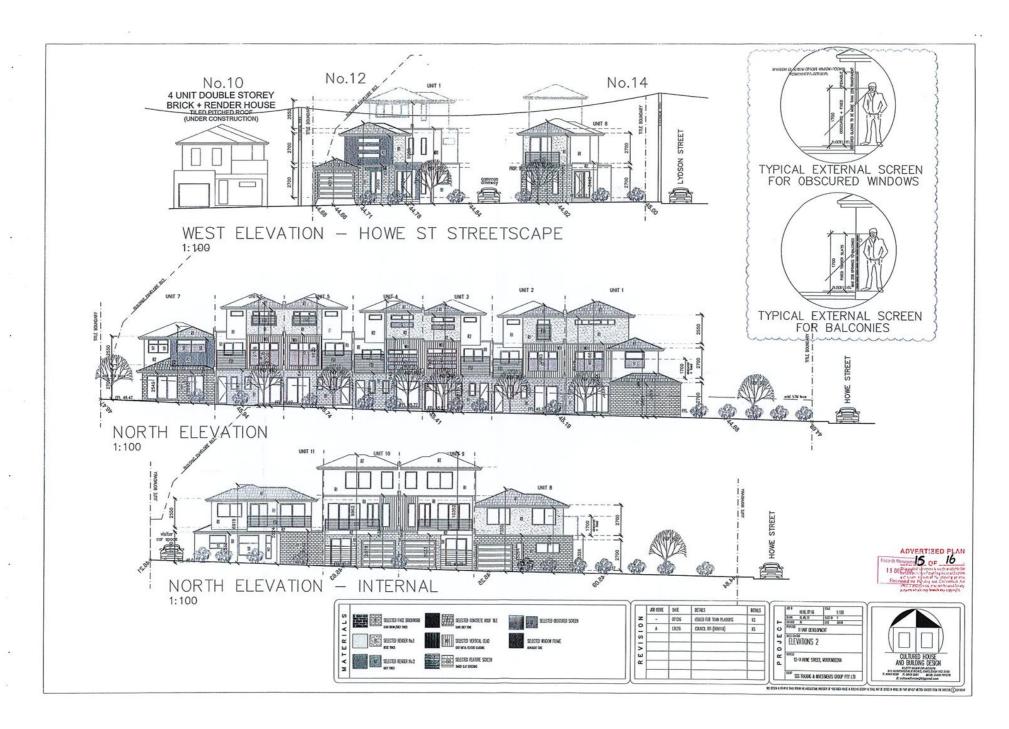
CARRIED UNANIMOUSLY











ITEM 9.2 257 NEERIM ROAD CARNEGIE

Author: Effie Tangalakis, Acting Manager Town Planning

File No: GE/PP-27582/2015/A

Attachments: Advertised plans

PURPOSE AND SUMMARY

To consider an Amended Planning Permit Application.



PROPOSAL	Construction of a four storey building comprising 9 dwellings
MUNICIPAL STRATEGIC STATEMENT	Urban Villages Policy
APPLICANT	ARG Planning
PLANNING SCHEME CONTROLS	Residential Growth Zone Special Building Overlay
OBJECTIONS	1

RECOMMENDATION

That Council issues a *Notice of Decision to Grant an Amended Planning Permit* for Application No. GE/PP-27582/2015/A at 257 Neerim Road Carnegie which allows for construction of a **four (4) storey building comprising nine (9) dwellings** and alteration of access to a road in a Road Zone Category 1 on land affected by the Special Building Overlay.

Condition 1 of the original permit is recommended to be amended. Conditions 26 and 27 are additional conditions. All other conditions remain unchanged.

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as TP01 (Rev. 8, dated 7.02.2017), TP02 (Rev. 6, dated 31.03.2016), TP03-TP05 (Rev. 7, dated various) prepared by Point Architects) but modified to show:

Car park and access

- (a) The 1:8 graded access ramp shown to be a have 300mm kerbs on each side for the entirety of its length (3.6 metres in total for the entirety of its length). The width of the accessway ramp, including the kerbs must be clearly indicated on the ground floor plan.
- (b) The solid wall along the ramp, adjacent car space 10 cutback or the wall (minus any structural columns if required) to be no greater than 900mm in height for the first 2.5 metres from the southern of the space with this clearly indicated on the ground floor plan.
- (c) Car space 10 widened to 2.9 metres or a 300mm clearance be provided adjacent to the wall on the western side of the space.
- (d) The model of the Wohr Parklift 440 Standard Type car stacker clearly provided on the plan (i.e. 200/195). The dimensions of the car stacker and car stacker spaces must be clearly indicated on the car park layout plan, including the section plan/s showing the space widths and lengths, clear platform widths and lengths, space heights, pit depths, height clearances, etc). A cross-section plan must be provided to illustrate the car stacker pits and dimensions of each space.

General

- (e) The screened windows/balconies (whether fixed obscure glazing or external screening) noted as no greater than 25% transparent.
- (f) Provision of a roof plan accurately detailing the built form of lower storeys.

- (g) A schedule of construction materials, external finishes and colours incorporating paint samples.
- (h) Deletion of indicative lines and notes referring to title boundary fencing on all elevations.
- (i) A landscape plan in accordance with Condition 2.
- A detailed Landscape Plan must be submitted to Council, to the satisfaction of the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate the following:
 - (a) A survey, including botanical names, of all existing vegetation to be retained.
 - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
 - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
 - (d) Landscaping and planting within all open space areas of the site.
 - (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
 - (i) Front setback; x 2 trees;
 - (ii) Rear setback; x 1 tree and x 1 small tree

or 4 trees in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

- No buildings or works are to be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.
- 4. Adequate provision must be made for the storage and collection of garbage, bottles and other solid wastes in bins or receptacles, to the satisfaction of the Responsible Authority.

All bins and receptacles used for the storage and collection of garbage, bottles and other solid wastes must be kept in a storage area screened from view, to the satisfaction of the Responsible Authority.

All bins and receptacles must be maintained in a clean and tidy condition and free from offensive odour, to the satisfaction of the Responsible Authority.

- 5. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.
- 6. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste

Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:

- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

- 7. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
 - (a) delivery and unloading points and expected frequency;
 - (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
 - (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
 - (d) any requirements outlined within this permit as required by the relevant referral authorities;
 - (e) hours for construction activity in accordance with any other condition of this permit;
 - (f) measures to control noise, dust, water and sediment laden runoff;
 - (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
 - (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.

- 8. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority.
- 9. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.
- 10. The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing.
- 11. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
- 12. The proposed works must not cause any damage to the existing street tree. Root pruning of this tree must be carried out to the satisfaction of the Responsible Authority prior to the construction of the crossover/works.
- 13. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree at a radius of 2.4 metres from the base of the trunk to define a 'tree protection zone'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.
- 14. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

15. No excavation is to come within 2.4m of the existing street tree without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

- 16. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
 - (a) constructed;
 - (b) properly formed to such levels that they can be used in accordance with the plans;
 - (c) surfaced with an all weather sealcoat;
 - (d) drained;
 - (e) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

- 17. The surface of the car park area must be treated to the satisfaction of the Responsible Authority to prevent dust causing a loss of amenity to the neighbourhood.
- 18. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
- 19. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note D.
- 20. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.
- 21. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme. Note: This does not obviate the need for a permit where one is required.
- 22. This Permit will expire if:
 - The development does not start within two (2) years from the date of this Permit; or
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the

use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

Melbourne Water Conditions

- 23. Pollution and sediment laden runoff shall not be discharged directly or indirectly into Melbourne Water's drains or waterways.
- 24. Prior to the commencement of works, a separate application direct to Melbourne Water must be made for approval of any new or modified storm water connection to Melbourne water's drains or watercourses.

VicRoads Condition

25. The crossover is to be constructed to the satisfaction of the Responsible Authority and at no cost to the Responsible Authority or the Roads Corporation prior to the commencement of the use hereby approved.

Transport Planning

- 26. Prior to completion of the car park floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority, verifying that the car park floor has been constructed in accordance with the endorsed plans (prior to the construction of the storeys above being commenced).
- 27. Prior to the completion of ramp to the car park, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the accessway ramp has been constructed in accordance with the endorsed plans (prior to the construction of the storeys above being commenced).

Conditions End

NOTES: (The following notes are for information only and do not constitute part of this permit or conditions of this permit)

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.
 - If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.
- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such

- approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. The approval for building on a "title boundary" enables the building to be sited precisely on the boundary (as determined by a licensed land surveyor) or within 200mm of the title boundary as per the definition in Clause 55.04-2 of the Glen Eira Planning Scheme. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968, i.e. Council will not deliberate on which option prevails but rather the permit holder and adjoining owners will need to cooperatively resolve which of the above outcomes is mutually acceptable.
- D. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- E. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- F. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- G. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.

BACKGROUND

A Planning Permit was issued on 21 July 2015 which allowed for the construction of a three (3) storey building comprising up to seven (7) dwellings.

This planning permit was issued by Council (Delegated Planning Forum). One objection was received to the application. The objector raised concerns with car parking and neighbourhood character. The objector to the original application did not object to the proposal currently before Council.

The previously issued planning permit conditions largely required compliance with the State Government guidelines for site coverage and overlooking.

ISSUES AND DISCUSSION

- Zoning and policy context
- Neighbourhood character
- · Height, scale and massing
- Amenity impacts
- Internal amenity
- · Car parking and traffic
- · Objector concerns

Proposal

The current application proposes to add an additional level containing two dwellings (the building would contain a total of nine dwellings).

The car park to the rear of the site is proposed to be modified to accommodate two additional car parking spaces for these dwellings (one each). This is achieved by the inclusion of a car stacker.

The accessway at the front of the site is proposed to be modified to allow for a passing bay. This requires the crossover at the front of the site to be modified from 3 metres to 5 metres.

Objector concerns

- Inappropriate setback from the western boundary
- Overshadowing
- Visual bulk
- Lack of privacy

Referrals

Transport Planning

- The proposal complies with the State Government car parking guidelines for residents (9 spaces in total, 1 for each dwelling) and 1 for visitors).
- The car park ramp and width of car space 10 are required to be altered in accordance with the relevant standards.
- A surveyor to confirm the levels of the car park ramp and floor levels before the levels above are constructed.

Parks Services

 No objection to the amended proposal subject to the street tree protection measures being adopted during construction as per previous planning permit conditions.

GLEN EIRA CITY COUNCIL

Landscape Officer

 No objection to the amended proposal subject to the condition requiring a landscape plan to remain as per previous planning permit conditions.

Melbourne Water

 Melbourne Water does not object to the amended proposal and does not require any new conditions to be added to the permit.

Vic Roads

 VicRoads does not object to the amended proposal subject to the condition on the original permit remaining.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

Zoning and policy context

Local planning policy broadly supports development in this location, which increases housing supply in an existing urban area with good access to employment, services and public transport.

The Urban Villages Policy encourages redevelopment to support increased development densities. A 4 storey development of this nature is considered an acceptable response in this location.

Neighbourhood character

Neerim Road contains a mixture of single dwellings, unit development and apartment buildings. There is a four storey building to the south of the subject site, and vacant land to the immediate east and west of the subject site. The parcels of land to the immediate east and west of the subject site have approvals for four storey apartment buildings.

Height, scale and massing

The Residential Growth Zone allows for the consideration of a building up to a height of 13.5 metres. The proposed height at 12.9 metres (including lift shaft) complies with the mandatory maximum height limit.

The street setbacks at ground floor, first floor and second floor remain the same as previously approved. The new top floor balcony is proposed to be setback approximately 6 metres from the street. It is considered that this setback is appropriate having regard to the approved setback of the fourth storey of the building to the east (253 Neerim Road) at approximately 6 metres.

The rear setback of the uppermost level at 7.6 metres is in compliance with the State Government guidelines.

Side setbacks are not in compliance with the State Government requirements. The proposed top floor would need to be setback over 7 metres from both the east and west boundaries in order to achieve compliance. If these setbacks were to be applied, then a fourth storey would not be possible given the width of the site is 14.9 metres. The proposal seeks side setbacks of between 3.8m to 4.23 metres from the western boundary and 3.48 metres from the eastern boundary (excluding lift core).

It is considered the design response is acceptable in this context as the proposed setbacks provide adequate spacing between 253 Neerim Road and 259 Neerim Road.

Amenity impacts

Windows on the eastern and western sides of the top level are largely shown to be screened in accordance with the State Government guidelines. A note on plans stipulating that they are no more than 25% transparent is recommended to ensure compliance.

The south-facing portion of the balcony to apartment 9 at the proposed top level is not shown as screened. It is noted that windows/balconies on the northern side of the four storey building to the south (at 25 Truganini Road) are screened. As such, it is not considered necessary for this section of balcony to be screened in this instance.

Landscaping

Landscaping is to be provided as per the previous approval.

Internal amenity

Minor changes have occurred internally to the existing dwellings. They continue to be functional. The proposed top level is provided with the required balcony sizes and appropriate access to daylight.

Car Parking and Traffic

Each dwelling is provided with one car space as per the State Government guidelines. One visitor car space remains as per the previous approval which meets the State Government guidelines.

Minor changes are required to meet the dimension/layout requirements of Council's Transport Planning Department. These form recommended conditions of approval.

Management Plan Requirements

Both a Waste Management Plan and a Construction Management Plan are required as per the previous approval.

COMMUNICATION AND ENGAGEMENT

1. Public Notice (Statutory)

- 11 properties notified
- 83 notices sent (owners and occupiers)
- 1 sign erected on site
- 1 objection received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Sztrajt, provided a forum where all interested parties could elaborate on their respective views. The objector did not attend. The applicant did attend.

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That a Notice of Decision to Grant an Amended Planning Permit should be issued.

Moved: Cr Sztrajt Seconded: Cr Davey

That Council issues a *Notice of Decision to Grant an Amended Planning Permit* for Application No. GE/PP-27582/2015/A at 257 Neerim Road Carnegie which allows for construction of a **four (4) storey building comprising nine (9) dwellings** and alteration of access to a road in a Road Zone Category 1 on land affected by the Special Building Overlay.

Condition 1 of the original permit is recommended to be amended. Conditions 26 and 27 are additional conditions. All other conditions remain unchanged.

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as TP01 (Rev. 8, dated 7.02.2017), TP02 (Rev. 6, dated 31.03.2016), TP03-TP05 (Rev. 7, dated various) prepared by Point Architects) but modified to show:

Car park and access

- (a) The 1:8 graded access ramp shown to be a have 300mm kerbs on each side for the entirety of its length (3.6 metres in total for the entirety of its length). The width of the accessway ramp, including the kerbs must be clearly indicated on the ground floor plan.
- (b) The solid wall along the ramp, adjacent car space 10 cutback or the wall (minus any structural columns if required) to be no greater than 900mm in height for the first 2.5 metres from the southern of the space with this clearly indicated on the ground floor plan.
- (c) Car space 10 widened to 2.9 metres or a 300mm clearance be provided adjacent to the wall on the western side of the space.
- (d) The model of the Wohr Parklift 440 Standard Type car stacker clearly provided on the plan (i.e. 200/195). The dimensions of the car stacker and car stacker spaces must be clearly indicated on the car park layout plan, including the section plan/s showing the space widths and lengths, clear platform widths and lengths, space heights, pit depths, height clearances, etc). A cross-section plan must be provided to illustrate the car stacker pits and dimensions of each space.

General

- (e) The screened windows/balconies (whether fixed obscure glazing or external screening) noted as no greater than 25% transparent.
- (f) Provision of a roof plan accurately detailing the built form of lower storeys.
- (g) A schedule of construction materials, external finishes and colours incorporating paint samples.

- (h) Deletion of indicative lines and notes referring to title boundary fencing on all elevations.
- (i) A landscape plan in accordance with Condition 2.
- 2. A detailed Landscape Plan must be submitted to Council, to the satisfaction of the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate the following:
 - (a) A survey, including botanical names, of all existing vegetation to be retained.
 - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
 - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
 - (d) Landscaping and planting within all open space areas of the site.
 - (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
 - (i) Front setback; x 2 trees;
 - (ii) Rear setback; x 1 tree and x 1 small tree

or 4 trees in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

- 3. No buildings or works are to be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.
- 4. Adequate provision must be made for the storage and collection of garbage, bottles and other solid wastes in bins or receptacles, to the satisfaction of the Responsible Authority.
 - All bins and receptacles used for the storage and collection of garbage, bottles and other solid wastes must be kept in a storage area screened from view, to the satisfaction of the Responsible Authority.
 - All bins and receptacles must be maintained in a clean and tidy condition and free from offensive odour, to the satisfaction of the Responsible Authority.
- 5. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.
- 6. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
 - (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.

- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

- 7. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
 - (a) delivery and unloading points and expected frequency;
 - (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
 - (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
 - (d) any requirements outlined within this permit as required by the relevant referral authorities;
 - (e) hours for construction activity in accordance with any other condition of this permit;
 - (f) measures to control noise, dust, water and sediment laden runoff;
 - (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
 - (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.
- 8. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority.
- 9. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.
- 10. The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing.
- 11. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
- 12. The proposed works must not cause any damage to the existing street tree. Root pruning of this tree must be carried out to the satisfaction of the Responsible Authority prior to the construction of the crossover/works.
- 13. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree at a radius of 2.4 metres from the base of the trunk to define a 'tree protection zone'. Temporary fencing is to be

used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.

14. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

15. No excavation is to come within 2.4m of the existing street tree without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

- 16. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
 - (a) constructed;
 - (b) properly formed to such levels that they can be used in accordance with the plans;
 - (c) surfaced with an all weather sealcoat;
 - (d) drained:
 - (e) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

- 17. The surface of the car park area must be treated to the satisfaction of the Responsible Authority to prevent dust causing a loss of amenity to the neighbourhood.
- 18. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
- 19. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note D.

- 20. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.
- 21. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme. Note: This does not obviate the need for a permit where one is required.
- 22. This Permit will expire if:
 - The development does not start within two (2) years from the date of this Permit; or
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

Melbourne Water Conditions

- 23. Pollution and sediment laden runoff shall not be discharged directly or indirectly into Melbourne Water's drains or waterways.
- 24. Prior to the commencement of works, a separate application direct to Melbourne Water must be made for approval of any new or modified storm water connection to Melbourne water's drains or watercourses.

VicRoads Condition

25. The crossover is to be constructed to the satisfaction of the Responsible Authority and at no cost to the Responsible Authority or the Roads Corporation prior to the commencement of the use hereby approved.

Transport Planning

- 26. Prior to completion of the car park floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority, verifying that the car park floor has been constructed in accordance with the endorsed plans (prior to the construction of the storeys above being commenced).
- 27. Prior to the completion of ramp to the car park, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the accessway ramp has been constructed in accordance with the endorsed plans (prior to the construction of the storeys above being commenced).

28. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker.

Conditions End

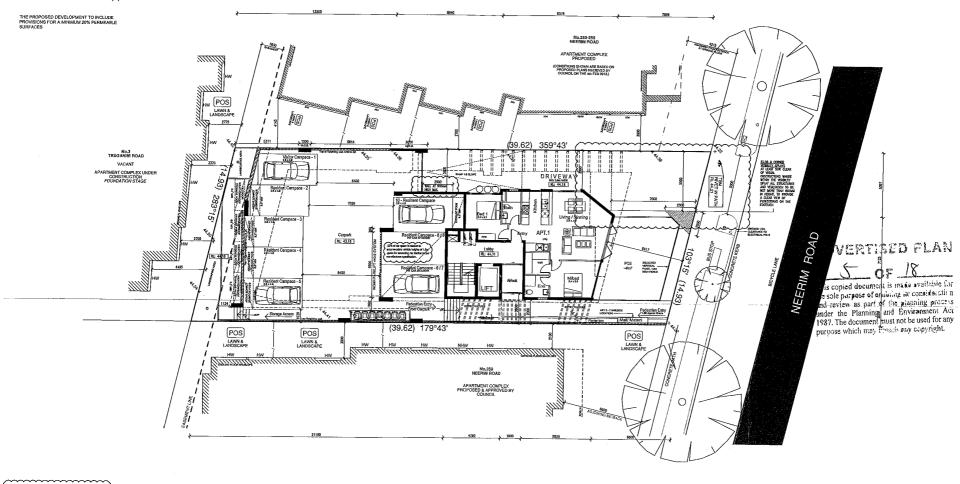
<u>NOTES</u>: (The following notes are for information only and do not constitute part of this permit or conditions of this permit)

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.
 - If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.
- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. The approval for building on a "title boundary" enables the building to be sited precisely on the boundary (as determined by a licensed land surveyor) or within 200mm of the title boundary as per the definition in Clause 55.04-2 of the Glen Eira Planning Scheme. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968, i.e. Council will not deliberate on which option prevails but rather the permit holder and adjoining owners will need to cooperatively resolve which of the above outcomes is mutually acceptable.
- D. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- E. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- F. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- G. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.

CARRIED

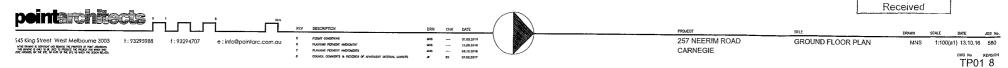
Feature Survey Note: Refer to the Feature Survey plan provided by Anthony Ford + Associates Job No: 2727.

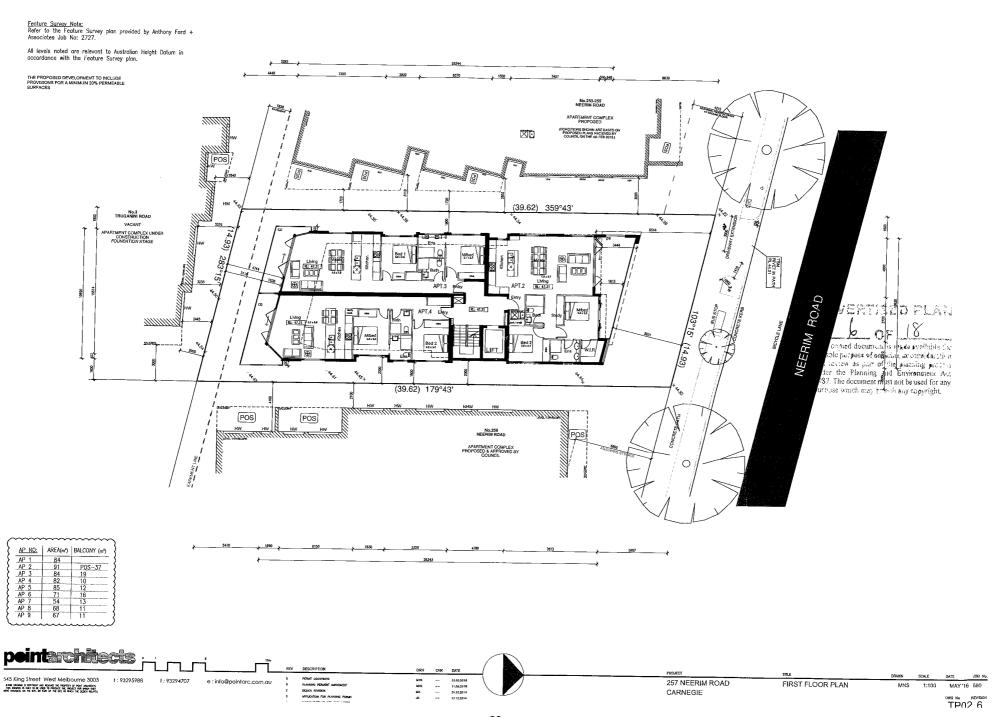
All levels noted are relevant to Australian Height Datum in accordance with the Feature Survey plan.

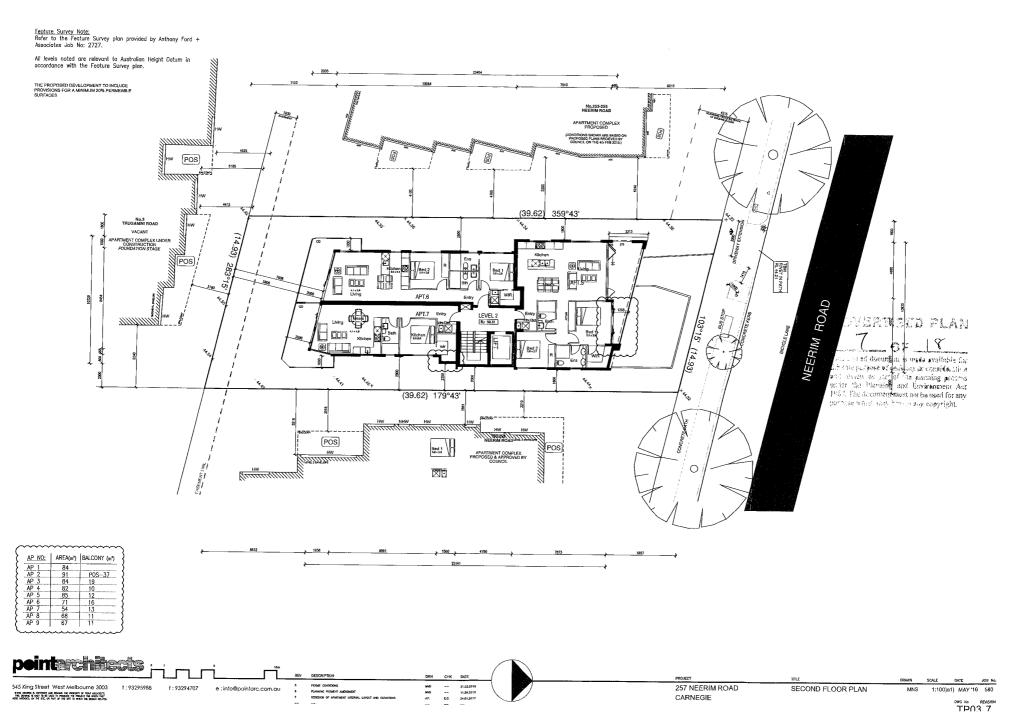


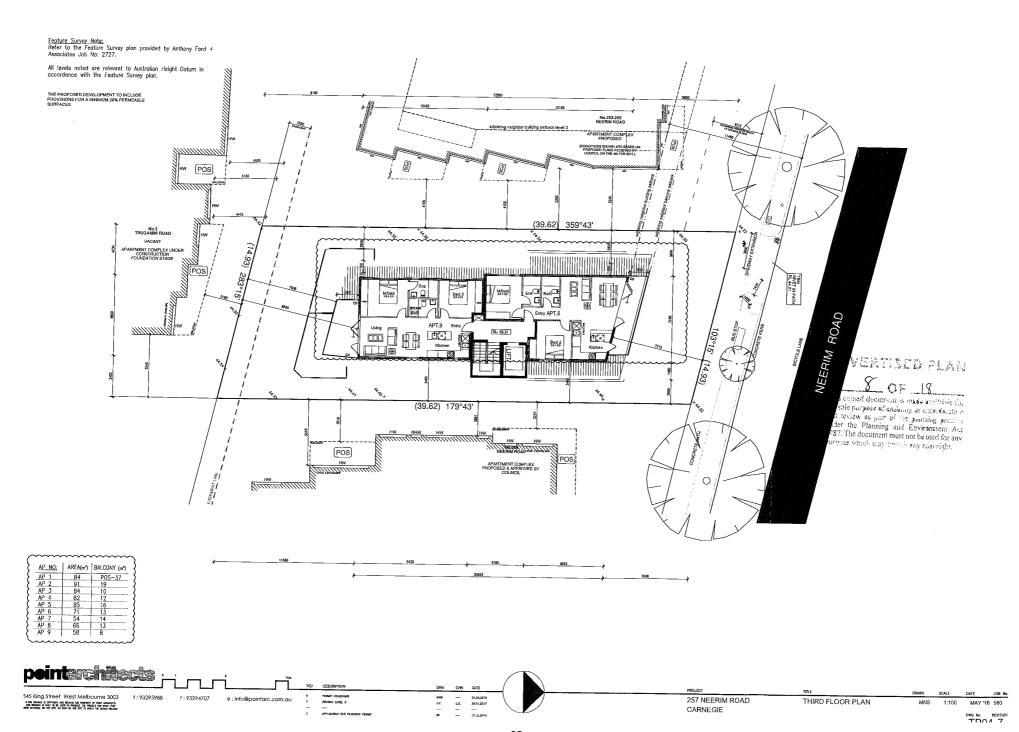
AP. NO:	AREA(m²)	BALCONY (m²)
AP 1	84	
AP 2	91	P0S-37
AP 3	84	19
AP 4	82	10
AP 5	85	12
AP 6	71	16
AP 7	54	13
AP 8	68	11
AP 9	67	11
نسب		

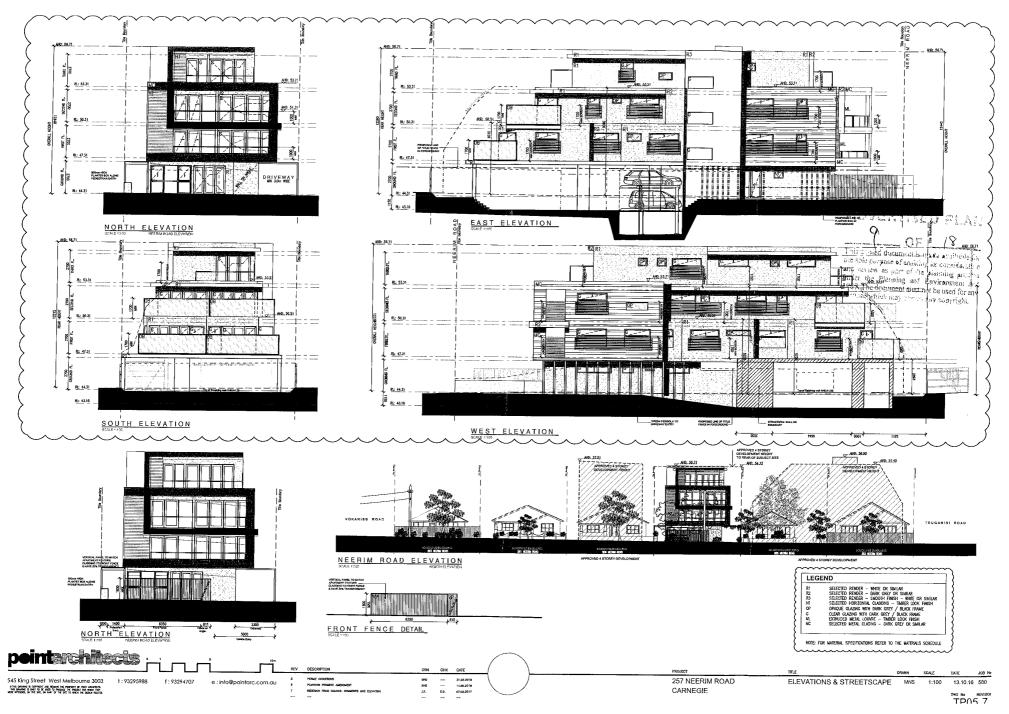
Records Management
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ITEM 9.3 1032 & 1032A NORTH ROAD, BENTLEIGH EAST

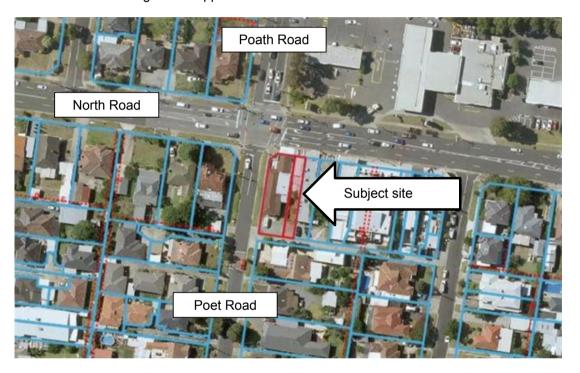
Author: Rocky Camera, Manager Town Planning

File No: GE/PP-30244/2016

Attachments: Advertised plans

PURPOSE AND SUMMARY

To consider a Planning Permit application.



PROPOSAL	The construction of a three storey building comprising two shops and nine dwellings		
MUNICIPAL STRATEGIC STATEMENT	Housing Diversity Area Policy (Local Centre)		
APPLICANT	Hjt Finance Group Pty Ltd		
PLANNING SCHEME CONTROLS	Commercial 1 Zone Public Acquisition Overlay (VicRoads)		
OBJECTIONS	44		

RECOMMENDATION

That Council issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-30244/2016 at 1032 & 1032A North Road for the construction of a three storey building comprising two shops and nine dwellings, in accordance with the following conditions:

- Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as: 1689, sheets TP100, TP101, TP102, TP400 and TP401, revision C, dated 08/02/2017, prepared by Ewert Leaf) but modified to show:
 - a) The canopy at the corner of North Road and Poet Road setback to a maximum of one metre off the corner of the proposed building (*VicRoads condition*).
 - b) The exact make and model of the car stacker specified on the ground floor plan.
- The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. <u>Note</u>: This does not obviate the need for a permit where one is required
- 3. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
 - a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
 - b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
 - c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
 - d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

4. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved,

the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:

- (a) delivery and unloading points and expected frequency;
- (b) Truck haulage routes, circulation spaces and queuing lanes;
- (c) Details how traffic and safe pedestrian access will be managed. These must be in the form of a Traffic Management Plan designed by a suitably qualified traffic practitioner;
- (d) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
- (e) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
- (f) any requirements outlined within this permit as required by the relevant referral authorities;
- (g) hours for construction activity in accordance with any other condition of this permit;
- (h) measures to control noise, dust, water and sediment laden runoff;
- (i) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
- (j) any construction lighting to be baffled to minimise intrusion on adjoining lots.
- 5. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority
- 6. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
 - a) constructed;
 - b) properly formed to such levels that they can be used in accordance with the plans;
 - c) surfaced with an all weather sealcoat;
 - d) drained;
 - e) line-marked to indicate each car space and all access lanes;
 - clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

- 7. External lighting of the areas set aside for car parking, access lanes and driveways must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
- 8. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker
- 9. Car parking for the development must be provided at the following rate:
 - a) One car space for each of the two-bedroom dwellings;
 - b) One residential visitor car space; and
 - c) Four car spaces for the retail shops (2 for each shop).
- 10. During the construction of the buildings and works allowed by this permit, the laneway(s) adjacent to the subject land must be kept free of parked or standing vehicles or any other obstruction, including building materials, equipment etc. so as to maintain free vehicular passage to abutting benefiting properties at all times, unless with the written consent of the Responsible Authority
- 11. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note C.
- 12. This Permit will expire if:
 - The development does not start within two (2) years from the date of this Permit;
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

VicRoads Conditions:

- 13. No compensation is payable under part 5 of the Planning and Environment Act 1987 in respect of anything done under this permit.
- 14. Before the commencement of the development, amended plans to the satisfaction of Responsible Authority must be submitted to and approved the Responsible Authority. The amended plan must show:
 - a) The canopy at the corner of North Road and poet road setback to a maximum of one metre off the corner of the proposed building.

NOTES:

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.
 - If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.
- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit
- C. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- D. No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.
- E. All stormwater runoff must be connected to Council drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.
- F. Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- G. Drainage associated with basement (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.
- H. Asset Protection Permit must be obtained from Council Engineering Services Department prior commencement of any building works.
- I. All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.
- J. Any firefighting equipment for the building shall be accommodated within title boundary. Submitted plans are not showing location of any hydrant / booster. Council will not allow private fire equipment in the Road Reserve.

BACKGROUND

N/A

ISSUES AND DISCUSSION

- Zoning and policy context
- · Neighbourhood character
- Height, scale and massing
- Amenity impacts

- Landscaping
- Internal amenity
- · Car parking and traffic

Proposal

The application proposes a three storey building comprising two shops and a car park at ground floor, with nine two-bedroom dwellings above.

Car parking is provided in a car stacker at the rear of the site and is accessed from the rear laneway. Each dwelling is provided with one space in the stacker and each shop provided with two spaces in the stacker. One at grade visitor space is also provided.

The front three metres of the site is covered by the Public Acquisition Overlay. This overlay allows VicRoads to acquire this section of the lot for the future widening of North Road. The application does not propose any building on this land.

Objectors' concerns

- · Neighbourhood character
- Overlooking.
- Visual bulk.
- · Traffic and car parking.
- The waiver of the loading bay requirement.

Referrals

Waste Management:

- The application proposes private waste collection from the rear laneway.
- The submitted Waste Management Plan has been reviewed and approved by Council's Waste Management Coordinator.

Transport Planning

Transport planning has provided the following table demonstrating the car parking requirement of the Planning Scheme and the Application's proposed provision of car parking:

Car Parking	Residential	Visitor	Shops	<u>Total</u>
Number of car spaces provided	9	1	4	14
Number of car spaces required by State Government Guidlines	9	1	9	19
Shortfall	0	0	5	5

Transport Planning has provided the following comments:

The car parking requirement for the dwellings and their visitor has been met however the above results in a total shortfall of 5 retail shops spaces.

Customers associated with the retail shops would not be expected to park within the rear car park and are likely to park within the public parking areas i.e. along North Road outside of the peak times and adjacent to the site in Poet Street.

As for staff parking, given the size of the proposed retail shops, Transport Planning is satisfied with 2 parking spaces being provided for each shop.

Council's Transport Planning Department supports the five car space reduction for the shop in this instance. Staff associated with the shops can park on site, while customer parking generated by the shops can use existing on-street parking in North Road, Poet Road and the surrounding street network where there is ample parking supply. It is noted that the majority of customer parking demand for the shops will be outside of peak traffic times (North Road is a clearway 6-9am and 4-6pm) and that Poet road does not have parking restrictions.

Transport Planning have advised that they support the wavier of the loading bay for the shops. As the shops are relatively small the delivery vehicles servicing them are also likely to be small and able to be accommodated on-street or at the rear of the site.

Transport Planning did not raise any concerns about the capacity of the local street network to accommodate vehicle trips generated by the proposal.

Asset Engineering

No objection.

Waste Management:

- The application proposes private waste collection from the rear laneway.
- The submitted Waste Management Plan has been reviewed and approved by Council's Waste Management Coordinator.

Vic Roads

No objection subject to conditions.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

Zoning and policy context

State and Local Planning Policy broadly supports development in this location, which increases housing supply in an existing urban area with good access to employment, services and public transport.

The subject site is located within the Commercial 1 Zone of the Bentleigh East Local Centre. The property across Poet Road to the west and those to the south sit outside the Local Centre and are covered by the Neighbourhood Residential Zone. Land to the north across North Road is outside the municipal boundary of Glen Eira and is located in the City of Monash.

The Housing Diversity Area Policy applies to the site and seeks to:

- Ensure that the density, mass and scale of residential development is appropriate to that
 of the neighbourhood centre.
- Ensure that residential development is sited and designed so that it does not dominate the streetscape.
- Encourage a decrease in the density of residential development as the proximity to the commercial area of the neighbourhood centre decreases

It is considered that the proposed development complies with Council's Housing Diversity Area Policy. The three storey height, density, mass and scale of the development is considered appropriate for this location.

Neighbourhood character

The site is located on the western end of the small local strip shopping centre between Poet Road and Melva Street. This local centre is currently characterised by single storey retail shops. One notable exception is the three storey mixed use development at 1036A-1038A North Road, four properties to the east. This three storey building consists of an office and ten dwellings and was constructed in 2007. The current proposal is consistent with the height and scale of this more recent development at 1036A-1038A North Road.

Height, scale and massing

The height and scale of the proposal is in keeping with the built form expectations of the area encouraged by State and Local Policy. These policies seek to encourage mixed use developments in commercial areas that provide not only for vibrant commercial centres, but also provide residential accommodation opportunities in the form of 'shop-top' housing.

The proposal has a maximum height of 12.1 metres and is built to the side and rear boundaries. The proposal is not built on the front three metres of the site facing north road as this land is covered by the Public Acquisition Overlay and may be acquired by VicRoads in the future for the purpose of widening North Road.

The architectural style of the proposal is generally considered acceptable, with the facade incorporating a reasonable level of visual interest, articulation, various construction materials and a contemporary form which is characteristic of recent development within the local centre. The proposal seeks to activate both the North road and Poet Road frontages with shop windows at ground level.

Amenity impacts

The proposal will not have any unreasonable overshadowing or overlooking impacts and complies with the State Government guidelines.

The rear balcony of apartment 1.03 is appropriately screened to 1.7 metres above floor level to ensure no unreasonable views into the habitable room windows of 28 Poet Road.

The southern elevation of the balcony of apartment 2.04 utilises a planter box to ensure no unreasonable downward views are possible to 28 Poet Road. This achieves the objective of the relevant State Government Standard to limit views to adjoining land and windows.

Internal amenity

The proposal achieves a satisfactory level of internal amenity for future residents. Although the floor plan relies on a number of windows with corridors to bedrooms, these have wide light corridors to large windows that will provide adequate daylight to these spaces. Living areas are provided with large windows that will also ensure these spaces have adequate access to daylight.

Car Parking and Traffic

The proposal complies with State Government requirements for residential and visitor car parking provision.

However, the proposal is seeking to reduce the parking requirement for the shops from nine spaces to four spaces; and to waive the requirement for a loading bay.

As Council's traffic engineers have advised they are supportive of the reduction in car parking spaces and the waiver of the loading bay, these are recommended for approval.

Management Plan Requirements

It is recommended that any permit issued for the proposal contain the requirement for a Construction Management Plan and a Waste Management Plan.

COMMUNICATION AND ENGAGEMENT

Public Notice (Statutory)

- 9 properties notified
- 17 notices sent (owners and occupiers)
- 3 signs erected on site
- 17 objections received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Sztrajt, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Traffic and car parking congestion in local street network and along North Road
- On-site car parking and access
- The waiver of the loading bay requirement
- Waste management
- · Neighbourhood character and built form
- Overlooking

Undertakings by the Applicant

N/A

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That a Notice of Decision to Grant a Planning Permit be issued.

Moved: Cr Hyams Seconded: Cr Davey

PART A

That Council issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-30244/2016 at 1032 & 1032A North Road for the construction of a three storey building comprising two shops and nine dwellings, in accordance with the following conditions:

- Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as: 1689, sheets TP100, TP101, TP102, TP400 and TP401, revision C, dated 08/02/2017, prepared by Ewert Leaf) but modified to show:
 - a) The canopy at the corner of North Road and Poet Road setback to a maximum of one metre off the corner of the proposed building (*VicRoads condition*).
 - b) The exact make and model of the car stacker specified on the ground floor plan.
 - c) The rear setbacks of the development to comply with Clause 55.04-1 of the Glen Eira Planning Scheme. This change is to be absorbed within the remainder of the building envelope.
- 2. Not more than 2 staff members/employees must be present in each shop at any one time.
- The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. <u>Note</u>: This does not obviate the need for a permit where one is required
- 4. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
 - a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
 - b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.

- c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

- 5. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
 - a) delivery and unloading points and expected frequency;
 - b) Truck haulage routes, circulation spaces and gueuing lanes;
 - c) Details how traffic and safe pedestrian access will be managed. These must be in the form of a Traffic Management Plan designed by a suitably qualified traffic practitioner:
 - d) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced:
 - e) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
 - f) any requirements outlined within this permit as required by the relevant referral authorities;
 - g) hours for construction activity in accordance with any other condition of this permit;
 - h) measures to control noise, dust, water and sediment laden runoff;
 - i) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
 - j) any construction lighting to be baffled to minimise intrusion on adjoining lots.
- 6. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority
- 7. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
 - a) constructed;
 - b) properly formed to such levels that they can be used in accordance with the plans;
 - c) surfaced with an all weather sealcoat;
 - d) drained;
 - e) line-marked to indicate each car space and all access lanes;
 - clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

- 8. External lighting of the areas set aside for car parking, access lanes and driveways must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
- 9. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker
- 10. Car parking for the development must be provided at the following rate:
 - a) One car space for each of the two-bedroom dwellings;
 - b) One residential visitor car space; and
 - c) Four car spaces for the retail shops (2 for each shop).
- 11. During the construction of the buildings and works allowed by this permit, the laneway(s) adjacent to the subject land must be kept free of parked or standing vehicles or any other obstruction, including building materials, equipment etc. so as to maintain free vehicular passage to abutting benefiting properties at all times, unless with the written consent of the Responsible Authority
- 12. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note C.
- 13. This Permit will expire if:
 - The development does not start within two (2) years from the date of this Permit: or
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

14. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.

VicRoads Conditions:

- 15. No compensation is payable under part 5 of the Planning and Environment Act 1987 in respect of anything done under this permit.
- 16. Before the commencement of the development, amended plans to the satisfaction of Responsible Authority must be submitted to and approved the Responsible Authority. The amended plan must show:
 - a) The canopy at the corner of North Road and poet road setback to a maximum of one metre off the corner of the proposed building.

NOTES:

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.
 - If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.
- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit
- C. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- D. No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.
- E. All stormwater runoff must be connected to Council drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.
- F. Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- G. Drainage associated with basement (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.
- H. Asset Protection Permit must be obtained from Council Engineering Services Department prior commencement of any building works.
- I. All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.
- J. Any firefighting equipment for the building shall be accommodated within title boundary. Submitted plans are not showing location of any hydrant / booster. Council will not allow private fire equipment in the Road Reserve.

PART B

That officers investigate the traffic and parking conditions around the site to determine whether parking restrictions should be altered including potentially amending current restrictions and imposing new restrictions.

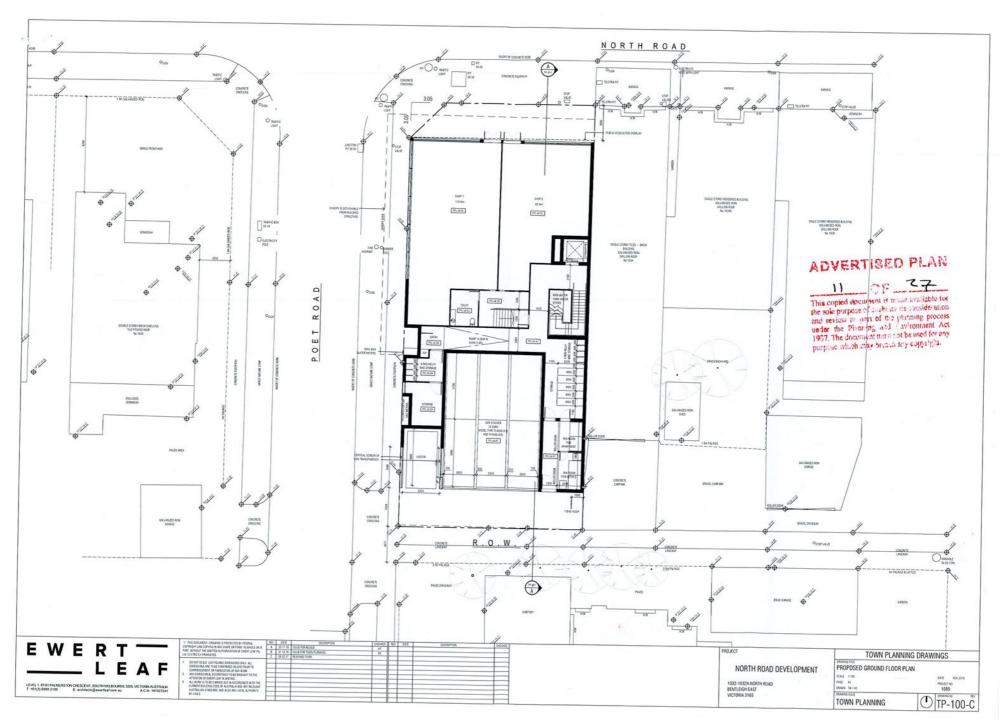
Procedural Motion

Moved: Cr Delahunty Seconded: Cr Athanasopoulos

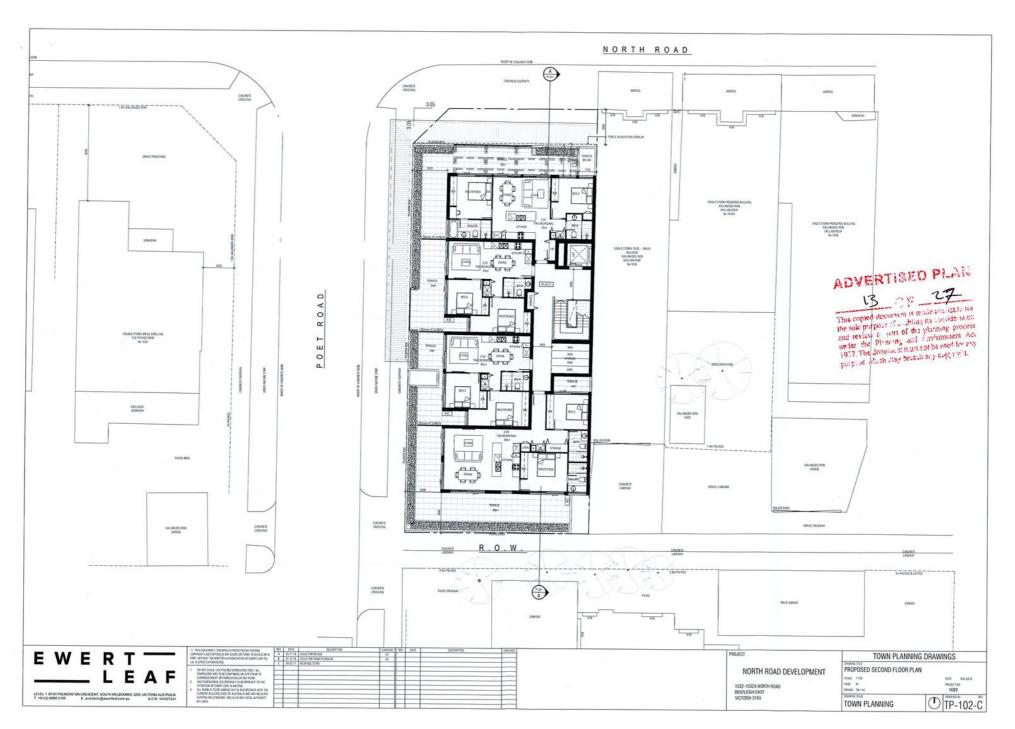
That Council grants Cr Magee a two minute extension of speaking time.

CARRIED UNANIMOUSLY

The Motion moved by Cr Hyams and Seconded by Cr Davey was PUT and **CARRIED**





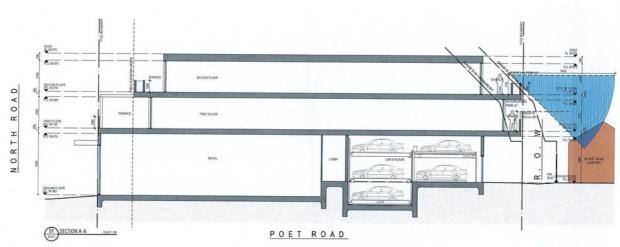






ADVERTISED PLAN

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PROJECT	TOWN PLANNIN	G DRAWINGS
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1032-1032A NORTH ROAD BENTLEIGH EAST	SCALE 1100 PROE AT DAMM: TB/HC	PROJECTINO 1689
VICTORIA 3165	TOWN PLANNING	TP-021-0

It is recorded that Cr Magee and Cr Esakoff vacated the Chamber at 8.53pm.

ITEM 9.4 9-13 DERBY ROAD, CAULFIELD EAST

Author: Rocky Camera, Manager Town Planning

File No: GE/PP-30226/2016

Attachments: Advertised plans

PURPOSE AND SUMMARY

To consider a Planning Permit application.



PROPOSAL	Construction of an 18 storey building to be used for student accommodation (158 units)
MUNICIPAL STRATEGIC STATEMENT	Phoenix Precinct
APPLICANT	Derby Road Developments Pty. Ltd.
PLANNING SCHEME CONTROLS	Commercial 1 Zone Heritage Overlay
OBJECTIONS	6 (received at time of print)

RECOMMENDATION

That Council issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-30226/2016 at 9-13 Derby Road, Caulfield East for the construction of an 18 storey building comprising 158 units, use of the land for student accommodation, part demolition and construction of a building in the Heritage Overlay, reduction of car parking spaces required under the Parking Overlay and waiver of loading bay requirements in accordance with the following grounds:

- The development fails to positively contribute to or respect the built form characteristics of the area and is excessive for the site and its location.
- 2. The design and built form of the development does not accord with the Design Guidelines for Higher Density Residential Development having regard to:
 - Element 2 Building Envelope;
 - Element 3 Street pattern and street-edge quality
 - Element 4 Circulation and Services;
 - Element 5 Building Layout and Design
- The development does not satisfy the intent and objectives of the Phoenix Precinct Policy (Clause 22.06 of the Glen Eira Planning Scheme) as the development would be overbearing and dominate the existing one and two storey heritage buildings within Derby Road.
- 4. The development fails to achieve high quality urban design due to the sheer nature of the tower at the rear of the site and lack of activation which, given its high exposure and visibility in the wider context, would result in a poor presentation to Sir John Monash Drive.
- 5. The development is inconsistent with the purpose of the Commercial 1 Zone (Clause 34.01 of the Glen Eira Planning Scheme) by failing to contribute to a vibrant mixed use activity centre or strike an appropriate balance between residential density and commercial uses.
- The use and development are inconsistent with the Student Housing Policy (Clause 22.09 of the Glen Eira Planning Scheme) by failing to provide adequate facilities for student interaction, inadequate areas of communal open space, poor outlook and daylight access to individual units.
- 7. The development fails to respond to the fine grain rhythm and heritage character along Derby Road as the scale and form of the podium and tower are inconsistent with the scale and form of existing buildings in the Derby Road Heritage Overlay Area.
- 8. The development fails to provide for equitable development opportunities on neighbouring properties.
- 9. The development fails to provide adequate on-site car parking in accordance with Clause 45.09 (Parking Overlay) of the Glen Eira Planning Scheme.
- 10. The proposed car park design and layout does not meet the Design Standards of Clause 52.06 of the Glen Eira Planning Scheme or Australian Standard AS2890.1: 2004.

BACKGROUND

N/A

ISSUES AND DISCUSSION

- Zoning and policy context
- Use of the land for Student Housing
- Height, scale and massing
- · Visual amenity and design detail
- Internal amenity
- Heritage
- Development Equity
- · Car parking and traffic
- Objectors concerns

Proposal

- Demolition of the existing building at 13 Derby Road
- Part demolition of the existing buildings at 9 & 11 Derby Road (existing facades to be retained).
- Construction of an 18 storey building comprising 158 student housing units (varying layouts)
- A basement level and lower ground level comprising 15 car parking spaces and 51 bicycle parking spaces. Waste storage, laundry and service facilities also provided within the basement.
- Vehicle access to the basement car park via the rear laneway
- A retail premises/shop at ground floor of 150m² in area
- A communal lounge and outdoor terrace at ground level, Level 01 and Level 05
- The tower component comprises 18 storeys and is setback 19 metres from Derby Road (front boundary)

Objectors' concerns

- 18 storeys is an overdevelopment of the small site
- · The development does not appropriately respond to existing or prevailing character
- The proposal fails to achieve high quality urban design
- Failure to increase activation and pedestrian zones
- Height and scale is excessive for this location
- Setback are inadequate and fail to achieve 'equitable development'
- The reduction of car parking does not consider future increased car parking demand
- Poor internal amenity due to lack of balconies, small size of units and reduced natural light
- Materials are not of high quality
- The application material overstates the development potential of neighbouring sites
- · Lack of on-street car parking
- Increased noise
- Poor sense of address created by tight entry to the building
- Loss of view and outlook
- Amenity and visual impact of tower
- Excessive mass and bulk
- Overlooking and overshadowing
- Noise, traffic and dust management during construction
- Loss of revenue for existing businesses

- Rainwater runoff
- Environmentally sustainable initiatives have not been incorporated
- · Infrastructure could not cope with additional storm water
- Loss of natural light

Referrals

Transport Planning

- A total of 15 car parking spaces are proposed on-site for the 158 student accommodation units and retail shop with an area of 150m².
- The car parking requirement of 53 spaces for the development has not been met, resulting in a total shortfall of 38 spaces (5 shop spaces and 33 student accommodation spaces).
- Transport Planning Department does not support further reducing the parking rate which applies to the Parking Overlay.
- In terms of staff parking, given the size of the proposed retail shop, a further one car parking space should be provided (2 spaces in total).
- The development fails to comply with the Design Standards under Clause 52.06 and the relevant requirements under AS2890.1:2004.of the Planning Scheme.
- The building should be setback from the rear laneway (up to 4 metres height) to allow for sufficient sightlines between motorists and allow for passing opportunities within the laneway.
- The location of the proposed accessway is not supported due to poor sight lines.
- The provision of a loading bay for the small retail areas can be waived as delivery vehicles are likely to be smaller and can be accommodated on-street or at the rear.
- The provision for bicycle parking exceeds the requirement under the Planning Scheme though there is no indication regarding the allocation parking between residents and visitors.

Asset Engineering

- All storm water runoff must be connected to Council underground drainage network.
- All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.

Building

- Access for disabled person's to be provided in accordance with AS1428 by the relevant Building Surveyor.
- Construction Management Plan (CMP) required.
- All other relevant matters to be assessed by relevant Building Surveyor.

Heritage

- The building proposed to be partially demolished is identified as a Contributory building in this heritage area. Council discourages the demolition of Contributory buildings in heritage areas.
- The 18-storey tower will be highly visible from the Derby Rd frontage. It is not considered that there is a "gradual increase of scale towards the rear of the site".
- The 5-storey podium structure is likely to be visible from the Derby Rd frontage.
- The development is built boundary-to-boundary, and the walls on the north and south sides will be largely blank, poorly articulated walls.

- Sir John Monash Drive frontage is also in the heritage area. The applicant's submission that the development in its current form will enhance the character of the precinct is not supported.
- The tower element will have virtually no setback and the south elevation has limited articulation resulting in an unacceptably bulky street interface.
- This is a poor site response in this context and accordingly the application should be refused.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

Policy and Zoning Context

The subject site is located in the area known as "The Phoenix Precinct" under Planning Scheme. The Phoenix Precinct is identified as a major activity centre containing a mix of regionally significant commercial, educational, recreational and transport services and a preferred location to develop land more intensively for a variety of mutually compatible and supportive land-uses.

The subject site is located within the policy area described as "Area 5 - Derby Road and Caulfield Plaza".

The general objectives of the policy seek to:

- Create a high quality, vibrant urban environment with a strong sense of place and community, high standards in architecture and urban design, safety and permeability and a strong pedestrian and public transport focus; and
- Ensure that all use and development of land and infrastructure provision is coordinated and undertaken to achieve a balanced planning outcome for the community.

The key objective for "Phoenix Precinct Area 5 – Derby Road and Caulfield Plaza" is

 To retain and enhance valued built form, enhance the vitality of the precinct, enhance safety and amenity and improve permeability and links to the Monash University and transport interchange.

The Commercial 1 Zone seeks to create vibrant mixed use commercial centres and employment generation whilst providing for residential uses at densities complementary to the role and scale of the commercial centre. Uses such as shops, shop top residences & offices and food and drink premises are encouraged for Derby Road.

It is considered that the development is inconsistent with the purpose of the Commercial 1 zone by failing to strike an appropriate balance between residential density and commercial uses. There is a significant disparity between the scale and intensity of the residential (student accommodation use) relative to the commercial and community uses. Accordingly, it is not considered that the development would contribute to a vibrant mixed use activity centre as encouraged by the zone.

New development within the commercial zone and Phoenix Precinct should ensure that the retail function and active frontage of buildings is retained on the ground floor to provide visual

interest, safety and activity. The development incorporates units at ground floor which is contrary to the purpose of the zone. This layout reduces the area available for commercial space and is considered a lost opportunity in that an additional retail tenancy would provide an improved public realm benefit in terms of activation and a sense of address.

The Phoenix Precinct Policy seeks to improve permeability and links within the activity centre. It is considered that the development fails to provide a net community benefit (e.g. public laneway through the site) and pedestrian links to facilitate redevelopment and access through to neighbouring sites.

Height, scale and massing

The Phoenix Precinct Policy provides guidance in the form of "Design Techniques" which include distance from the front boundary (setback) and preferred maximum building height. For premises fronting Derby Road (as relevant to the subject site):

- Zero metres from Derby Road to reinforce the street alignment.
- No higher than the predominant existing building height in Derby Road to retain the scale and form of places in the Derby Road Heritage Overlay Area.

This reinforces that the podium height / street wall should be no higher than existing shops to the north and south fronting Derby Road with a zero metre setback to reinforce the street alignment. The 18 storey tower would be significantly higher than the prevailing building heights in Derby Road (consistently no more than two storeys).

Council's Student Housing Policy also seeks to ensure that the density, mass, scale and character is appropriate to the location and that the design and siting of the development is respectful to the amenity of adjoining properties. In this regard it is considered that the 18 storey tower would be overbearing and dominate the streetscape which is currently characterised by one and two storey heritage buildings within Derby Road.

Whilst the current design concept steps the building away from Derby Road as the height increases above the podium, this focuses the larger tower towards the rear laneway and Sir John Monash Drive. Due to the relatively low scale buildings which exist to the south and car park associated with the hotel to the west the tower form will remain highly visible and prominent in both its immediate context and at a wider distance.

The 18 storey tower is considered disproportionate to the relatively small size of the site. The proposed development is significantly greater in height and scale than any existing buildings within the commercial centre of Caulfield. The large buildings located on the Monash University campus are not considered comparable to the site in terms of locational attributes and interfaces.

The sheer nature of the tower component, coupled with its siting hard against the north, south and west boundaries would result in a development that does not sit comfortably within its context, particularly bearing in mind the heritage fabric of the Derby Road shopping strip. It is considered that the tower should step back from the laneway above the podium to provide an appropriate presentation to Sir John Monash Drive and provide for equitable development opportunities.

Visual amenity and design detail

The general objectives of the Phoenix Precinct Policy seek to ensure the highest possible standards of built form and architecture and to encourage buildings to respect the existing streetscape and use high quality design and building material.

GLEN EIRA CITY COUNCIL

The development seeks to retain the existing heritage façade and street wall height at 9-11 Derby Road which will provide continuity in the street pattern and street facades. The Tower component, whilst well setback from the primary frontage to Derby Road would not maintain the traditional and characteristic vertical rhythm of the streetscape within the activity centre (as encouraged by policy).

It is considered that the development has failed to satisfactorily address the Policy as the sheer nature of the tower at the rear of the site coupled with the lack of activation (due to the small windows and lack of balconies) results in a poor presentation to Sir John Monash Drive.

Internal amenity

Glen Eira's 'Student Housing Policy' includes objectives to ensure a high standard of internal amenity and communal facilities are provided where student accommodation is proposed.

The development offers one type of housing being student accommodation albeit with varying layouts and sizes. The layout ensures that each student resident enjoys a private personal space in a habitable room to sleep and study. Each student has access to centrally located communal open space at ground and first floor, though insufficient detail has been provided regarding lighting, safety, accessibility, useability and maintenance.

The Policy outlines a requirement for communal open space within a development (where no private open space is provided) at a ratio of 2.5m² per bedroom. This would equate to a communal open space requirement of 395m² for the proposed 158 units. The proposed indoor / outdoor areas at ground and first floor equate to 234m² which is significantly below the recommended area. As the first floor communal area is orientated towards Derby Road (on the east side of the tower and is clear to the sky), it is considered that the solar access is broadly acceptable. However the overall provision of open space is inadequate to support the proposed number of units.

The internal design is considered poor with respect to daylight access, noting the proposed windows are unnecessarily small (ventilation is provided by the windows being openable). It is considered a poor design response that the size of the windows is not maximised to ensure adequate daylight access given the east and westerly outlooks of the units (towards Derby Road and Sir John Monash Drive).

For larger developments such as this, it is encouraged that facilities be provided to promote student interaction (e.g. a shared kitchen or dining area). The development does not provide for any of these activities, which is inconsistent with policy.

Heritage

The development incorporates the demolition of a modest modern-style building at 13 Derby Road. While this building is of a later period than many of the buildings in Derby Road it is identified as a "contributory" building in this heritage area. Council discourages the demolition of contributory buildings in heritage areas.

The 18-storey tower (including 5 storey podium) will be highly visible from the Derby Rd frontage. It is not considered that the development achieves a gradual increase of scale towards the rear of the site.

The development is built boundary-to-boundary, with largely blank and poorly articulated walls on the north and south boundaries. It cannot not be assumed that other future towers along this side of Derby Rd would be approved to moderate views to these walls.

The Sir John Monash Drive frontage is also in the heritage area. While this frontage is characterised by the rear of buildings fronting Derby Rd, it is not considered that the proposed development will enhance the character of the precinct. At its south-west corner, the tower element will have virtually no setback or articulation and as such will present an unacceptably bulky street interface.

Development Equity

The development abuts the northern boundary on the basis of an assumed consolidated development to the north which would similarly abut and "turn its back" on the subject site. The land to the south is constrained by the lot configuration (irregular shape) and therefore is less likely to achieve development near the density proposed on the subject site.

The development makes certain assumptions about the potential of the adjoining properties to the north and south to be consolidated to achieve a building of comparable height. It is considered that this is unrealistic for the properties to the south which will be limited by the lot configuration.

The setbacks of the tower from the west boundary to the laneway are minimal varying from 0.76 metres at first floor to zero metre setbacks at second floor and above. It is considered reasonable to expect that a future development on the property to the west may seek to orientate some apartments to face east towards the laneway (as opposed to a less favourable south orientation towards Sir John Monash Drive. Given the proposed units rely on the west aspect for daylight any future building would have direct views into these bedrooms and would likely need to adopt much greater setbacks to minimise overlooking.

It is considered that the development would unreasonably prejudice the future development on adjoining properties, particularly to the south and west.

Car parking and Traffic

The Phoenix Precinct Policy recognises that the road network around Derby Road has a limited capacity to absorb traffic and car parking generated by new development. Notwithstanding the location of the site at a major transport interchange with train, tram and bus options, the development will still generate some demand for car parking, particular given the proposed intensity.

The subject site is located within the Parking Overlay which specifically relates to use of land for student housing in designated areas around the Monash University education hub.

Whilst policy provides clear direction that student housing is encouraged in this location, the application seeks a substantial reduction of the car parking rate under the Parking Overlay (53 car spaces required, 15 proposed). The development relies on a stacker system to achieve the car parking.

Notwithstanding the locational attributes of the site for the proposed use, the reduction of car parking suggests an overdevelopment and is not supported by Council's Transport Planning Department. The car parking rate of 0.3 spaces per unit has already been reduced from the standard one car space for a conventional dwelling. Council's Transport Planning Department does not support further reducing the car parking rate (irrespective of the proposed use).

GLEN EIRA CITY COUNCIL

In terms of car parking for the retail shop, Council's Transport Planning Department would require a further 1 parking space to be provided (2 spaces in total).

The proposed retail shop generates a requirement for a loading facility. Whilst the student accommodation component of the development is likely to require loading facilities (especially considering the potential for higher turnover of residents), the provision of a loading bay for the small retail areas can be waived on this occasion as delivery vehicles are likely to be smaller in size and can be accommodated on-street or at the rear of the site.

The development has a State Government requirement of 33 bicycle parking spaces (16 resident spaces, 16 visitor spaces and 1 employee space). The development provides a total of 51 on-site bicycle parking spaces within the lower ground car park in the form of 31 vertical hanging racks and 20 horizontal rails. The bicycle parking provision significantly exceeds the State Government requirement.

Council's Transport Planning Department has recommended a number of changes to the car parking design and layout to ensure safe and practical vehicle access for future residents. The proposed accessway along the southern property boundary is not supported as sufficient sightlines would not be provided for motorists exiting out onto the laneway onto the Sir Jon Monash Drive footpath.

To address the shortfall of car parking, the development would need to be significantly reduced in height and scale.

COMMUNICATION AND ENGAGEMENT

1. Public Notice (Statutory)

- 23 properties notified
- 49 notices sent (owners and occupiers)
- 3 signs erected on site
- 6 objections received at time of print (including a petition with 5 signatories)

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Delahunty, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Overdevelopment
- Height is excessive
- Lack of car parking
- Amenity impacts
- Impacts during the construction phase
- Poor internal amenity
- Inadequate setbacks

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That a Notice of Refusal to Grant a Planning Permit be issued.

Moved Cr Silver

Seconded Cr Athanasopoulos

It is recorded that Cr Esakoff entered the Chamber at 8.55pm.

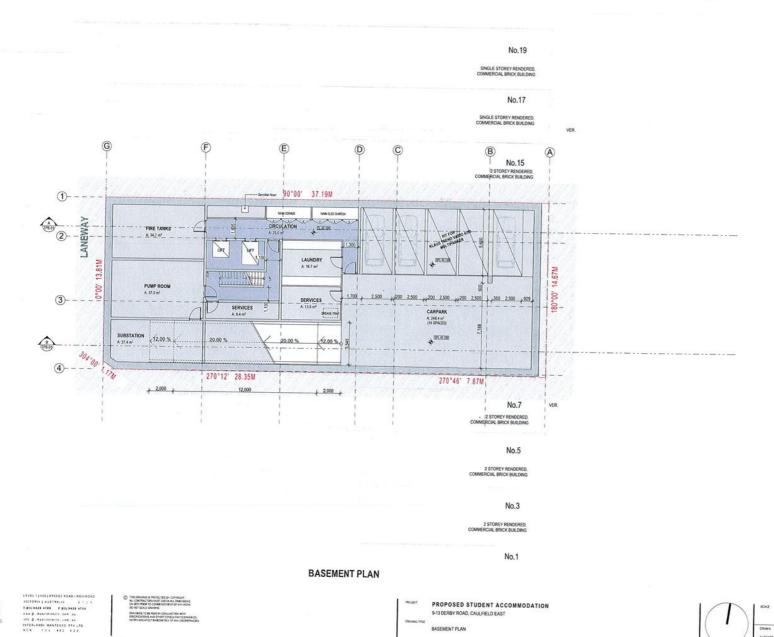
That Council issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-30226/2016 at 9-13 Derby Road, Caulfield East for the construction of an 18 storey building comprising 158 units, use of the land for student accommodation, part demolition and construction of a building in the Heritage Overlay, reduction of car parking spaces required under the Parking Overlay and waiver of loading bay requirements in accordance with the following grounds:

- 1. The development fails to positively contribute to or respect the built form characteristics of the area and is excessive for the site and its location.
- 2. The design and built form of the development does not accord with the Design Guidelines for Higher Density Residential Development having regard to:
 - Element 2 Building Envelope;
 - Element 3 Street pattern and street-edge quality
 - Element 4 Circulation and Services:
 - Element 5 Building Layout and Design
- The development does not satisfy the intent and objectives of the Phoenix Precinct Policy (Clause 22.06 of the Glen Eira Planning Scheme) as the development would be overbearing and dominate the existing one and two storey heritage buildings within Derby Road.
- 4. The development fails to achieve high quality urban design due to the sheer nature of the tower at the rear of the site and lack of activation which, given its high exposure and visibility in the wider context, would result in a poor presentation to Sir John Monash Drive.
- 5. The development is inconsistent with the purpose of the Commercial 1 Zone (Clause 34.01 of the Glen Eira Planning Scheme) by failing to contribute to a vibrant mixed use activity centre or strike an appropriate balance between residential density and commercial uses.
- 6. The use and development are inconsistent with the Student Housing Policy (Clause 22.09 of the Glen Eira Planning Scheme) by failing to provide adequate facilities for student interaction, inadequate areas of communal open space, poor outlook and daylight access to individual units.

- 7. The development fails to respond to the fine grain rhythm and heritage character along Derby Road as the scale and form of the podium and tower are inconsistent with the scale and form of existing buildings in the Derby Road Heritage Overlay Area.
- 8. The development fails to provide for equitable development opportunities on neighbouring properties.
- 9. The development fails to provide adequate on-site car parking in accordance with Clause 45.09 (Parking Overlay) of the Glen Eira Planning Scheme.
- 10. The proposed car park design and layout does not meet the Design Standards of Clause 52.06 of the Glen Eira Planning Scheme or Australian Standard AS2890.1: 2004.
- 11. The proposed development does not comply with Clause 43.01 (Heritage Overlay) of the Glen Eira Planning Scheme as the height and scale of the building will adversely affect the heritage significance of the area.

It is recorded that Cr Magee entered the Chamber at 9.01pm.

CARRIED UNANIMOUSLY



0VGN0. TP4.01 PEr. - (149/2017)

FLOOR PLAN & SECTION

UNIT TYPE 4 (DOA UNIT) EXISTING RETAIL

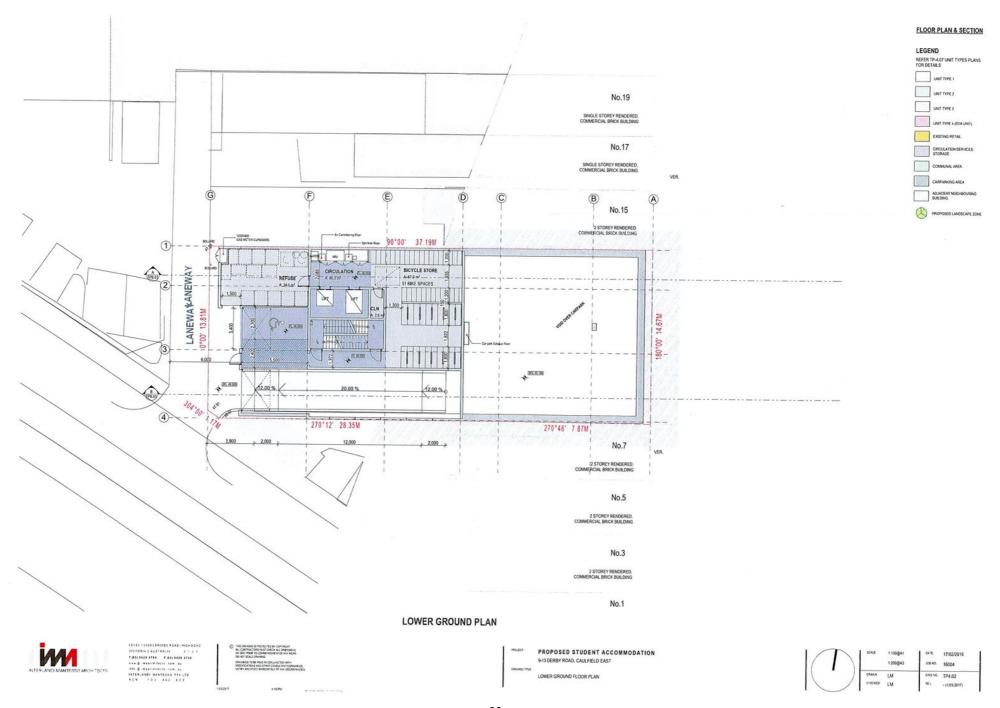
CIRCULATION/SERVICES-STORAGE

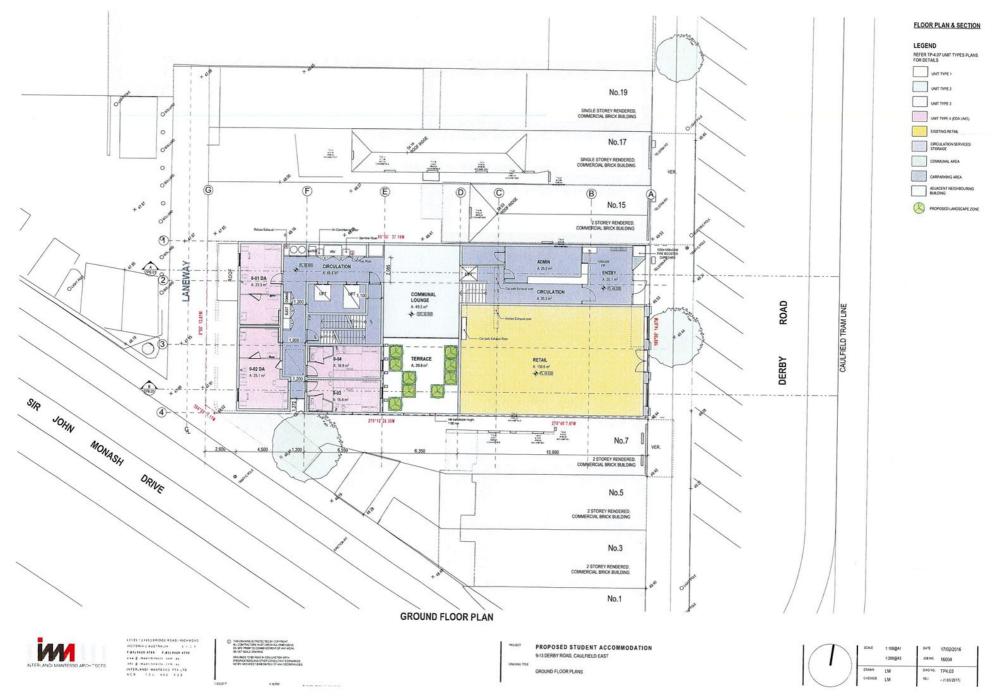
ADJACENT NEIGHBOURING BUILDING

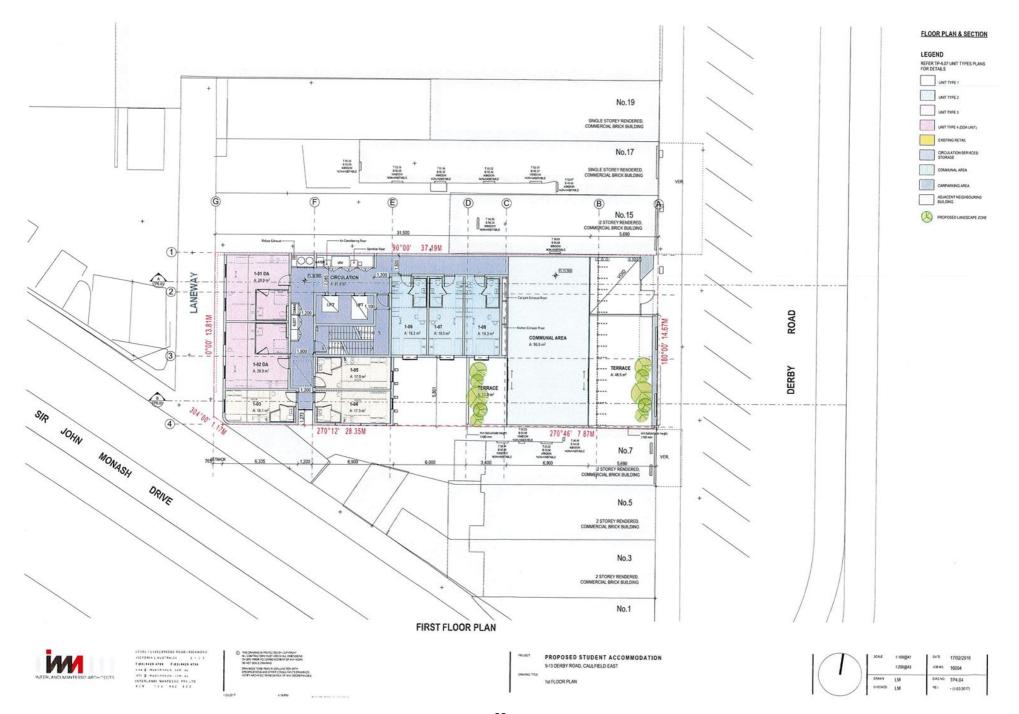
PROPOSED LANGSCAPE ZONE

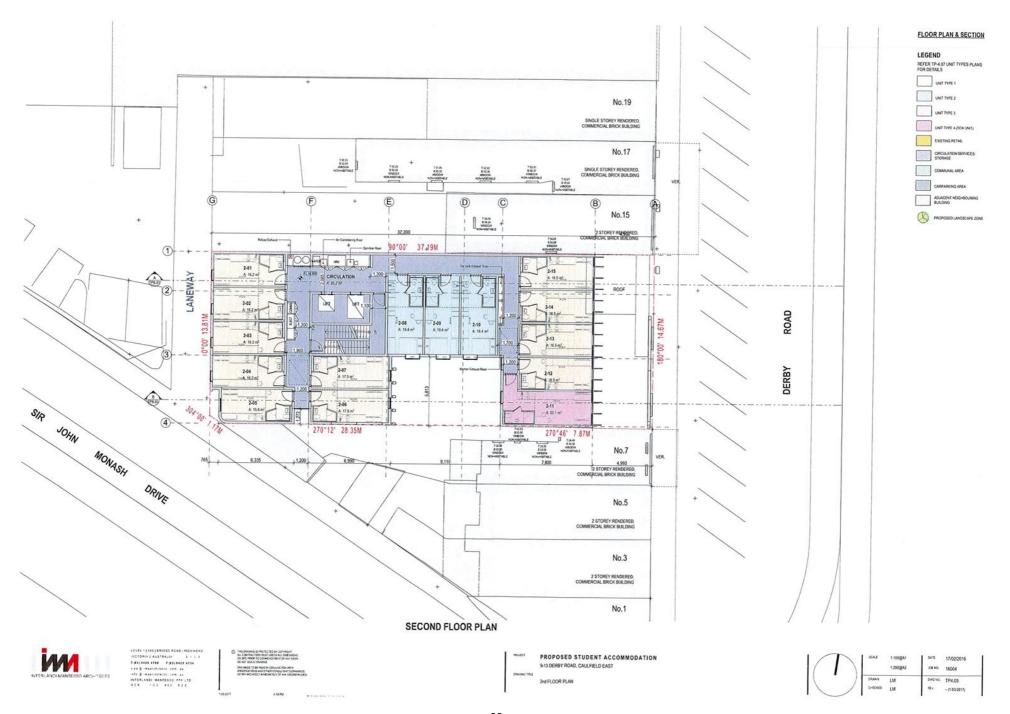
LEGEND REFER TP-4.07 UNIT TYPES PLANS FOR DETAILS UNIT TYPE I UNIT TYPE 2

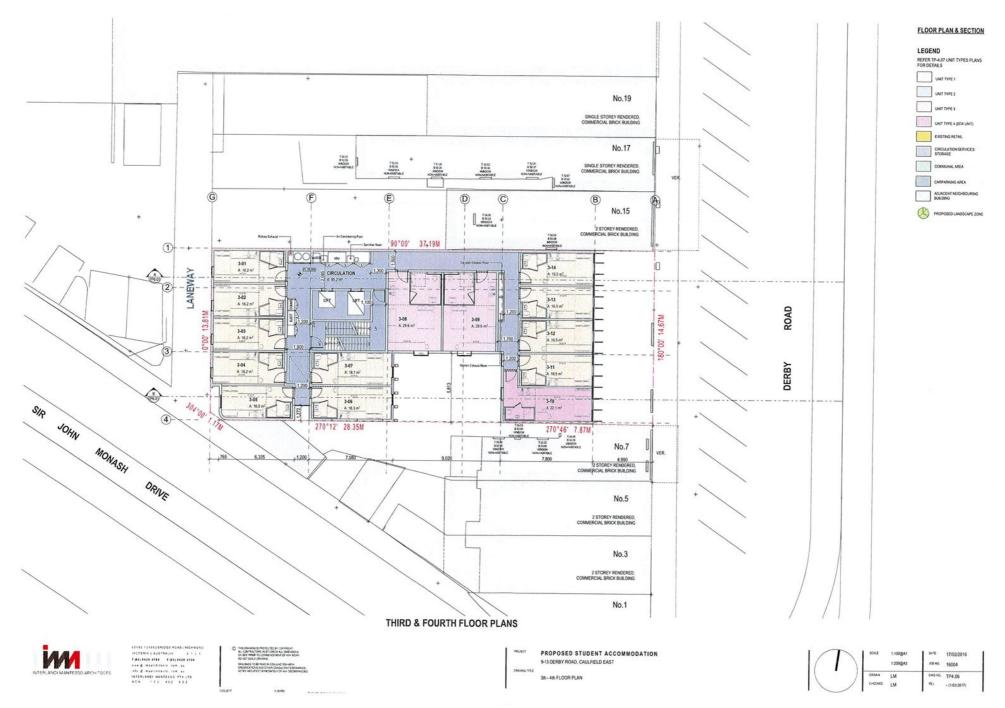
PROPOSED STUDENT ACCOMMODATION 9-13 DERBY ROAD, CAULFIELD EAST

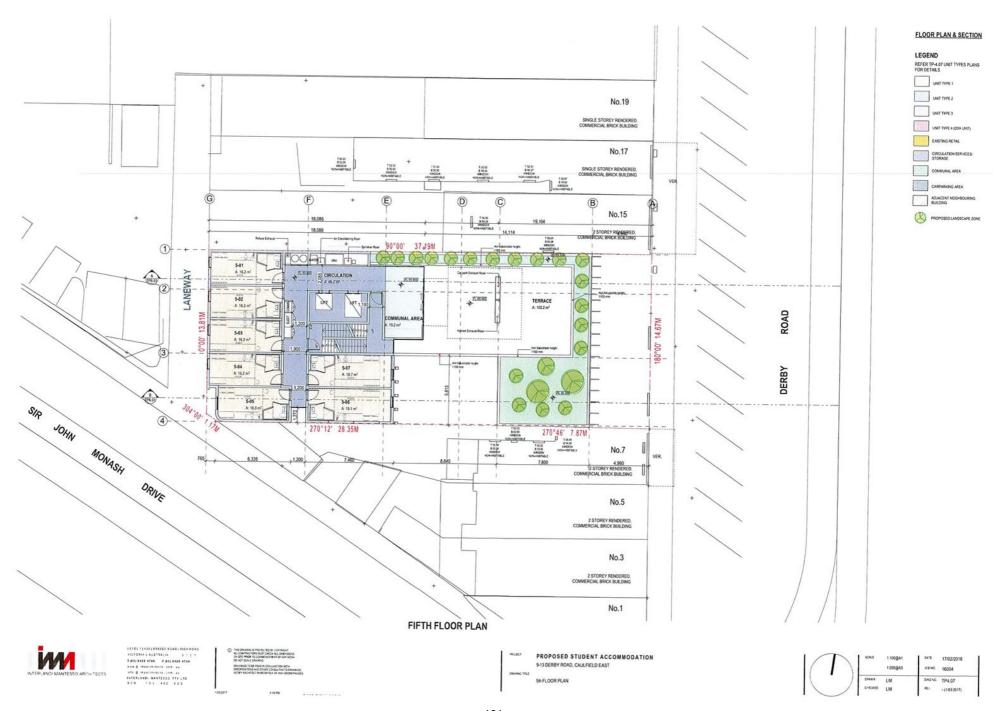


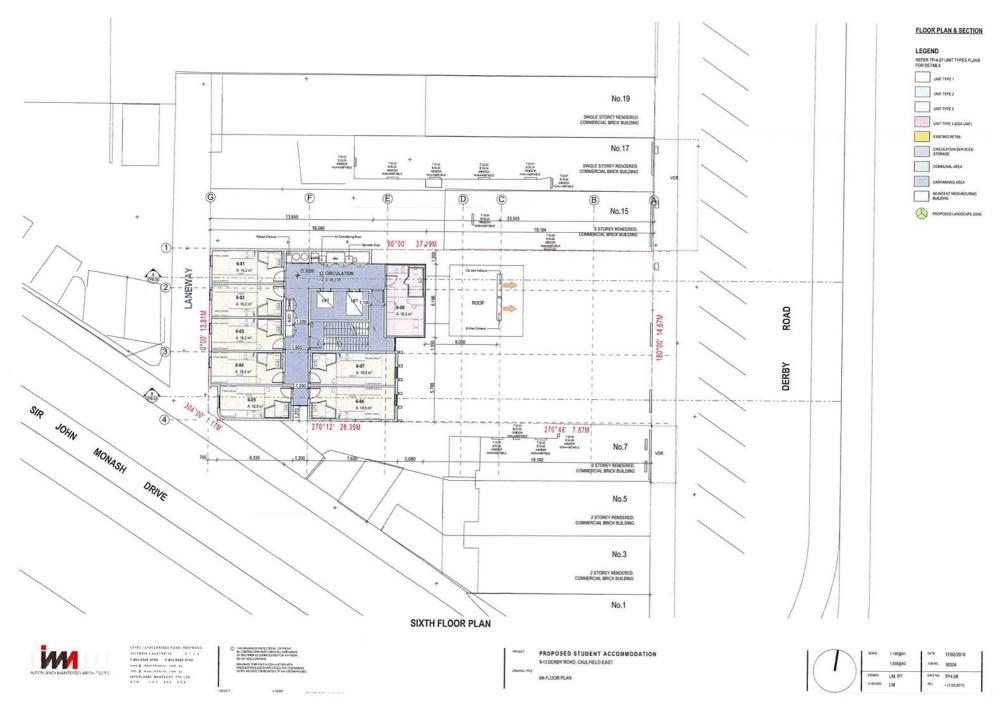


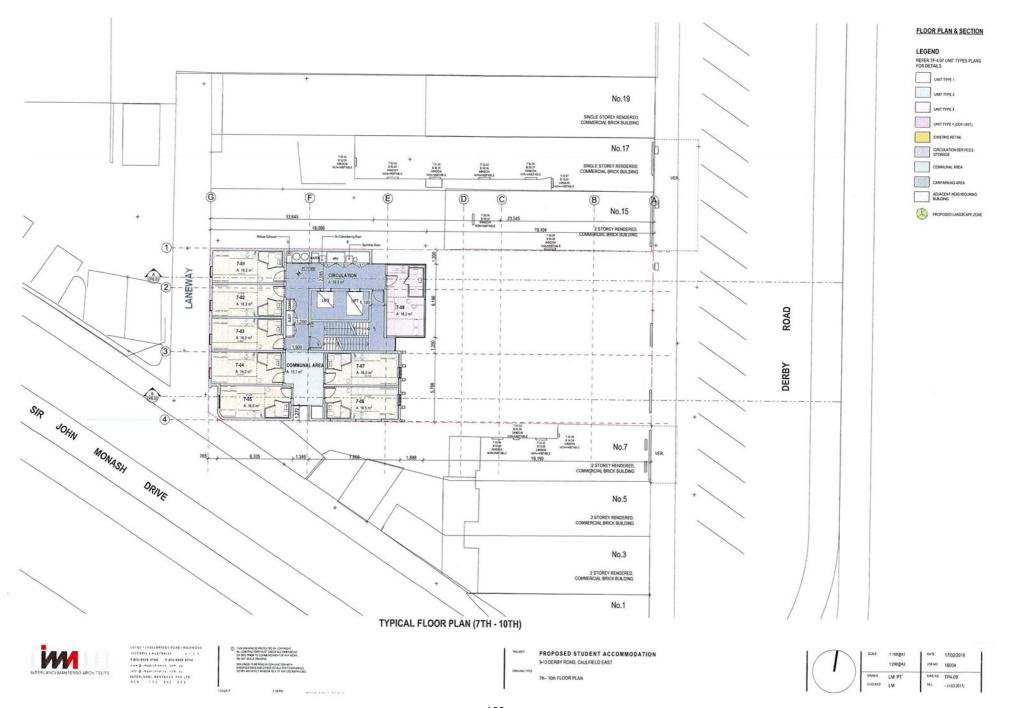


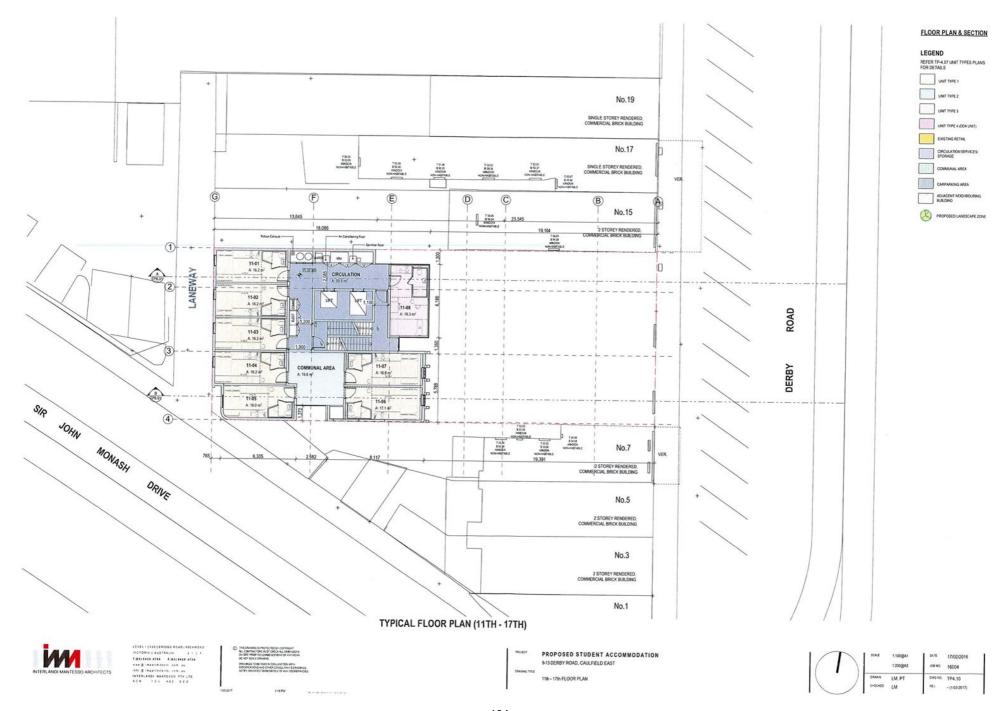


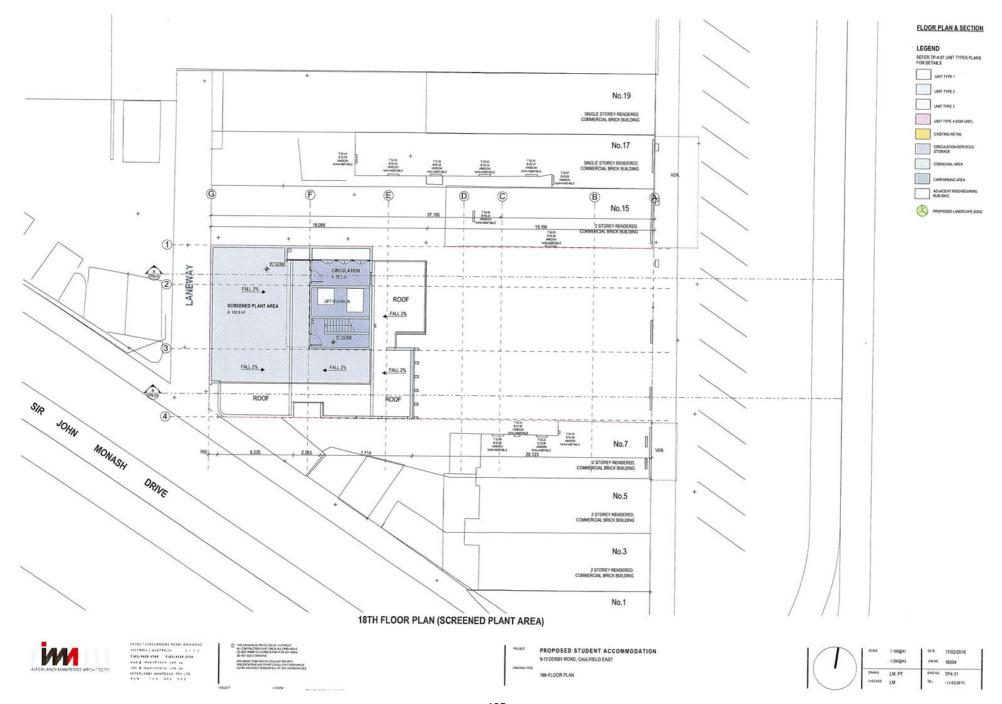


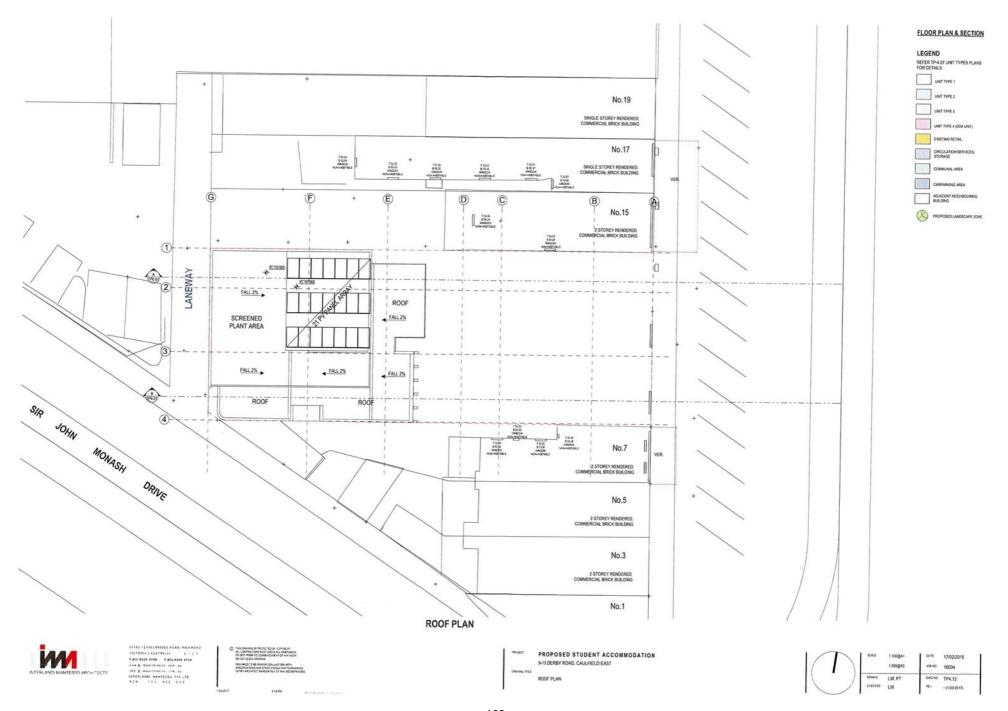














EAST ELEVATION

SOUTH ELEVATION



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PROPOSED STUDENT ACCOMMODATION 9-13 DERBY ROAD, CAULFIELD EAST COLOURED ELEVATIONS

DATE 17/02/2016 X18 NO. 16004 1:400 gA3 D#SNO. TP5.03 LM. PT C-ECKED LM REV. + (1.03/2017)

EXTERNAL FINISHES LEGEND

CN2 DARK PATTERN CONCRETE FINISH

CN3 WHITE PATTERN CONCRETE FINISH

CNS SMOOTH WHITE CONCRETE FINISH

AL3 ALUCOBOND BLACK CLADDING AL4 METAL FRAME WITH CLEAR GLAZING

RE3 RENDER FINISH, DULUX CHARCOAL

RET RENDER FINISH, DULUX

(RE2) RENDER FINISH, DULUX

GLT GREEN GLASS

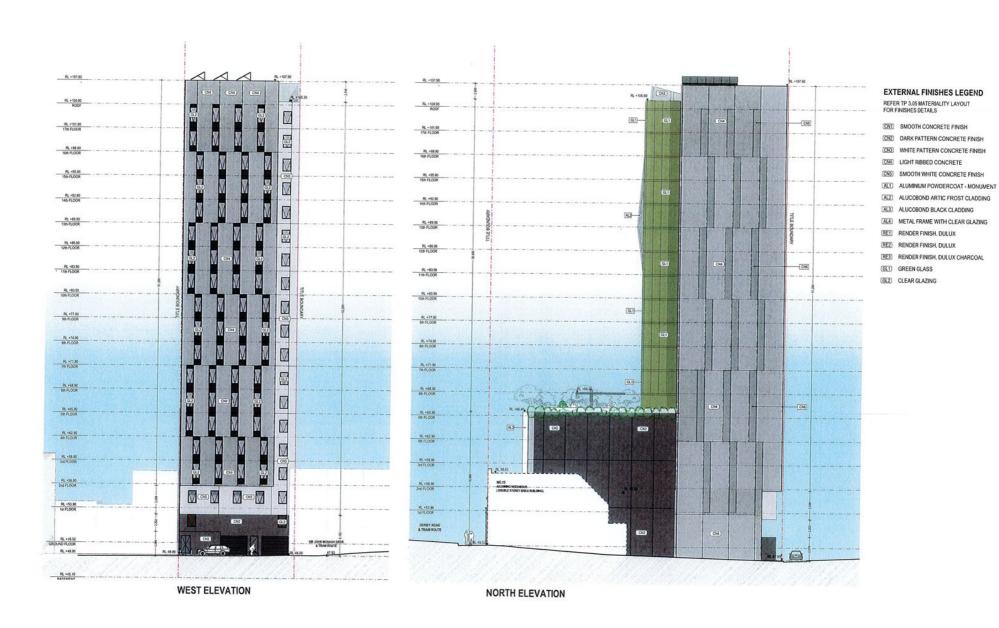
GL2 CLEAR GLAZING

ALT ALUMINIUM POWDERCOAT - MONUMENT ALZ ALUCOBOND ARTIC FROST CLADDING

REFER TP 3.05 MATERIALITY LAYOUT

CNT SMOOTH CONCRETE FINISH

CN4 LIGHT RIBBED CONCRETE



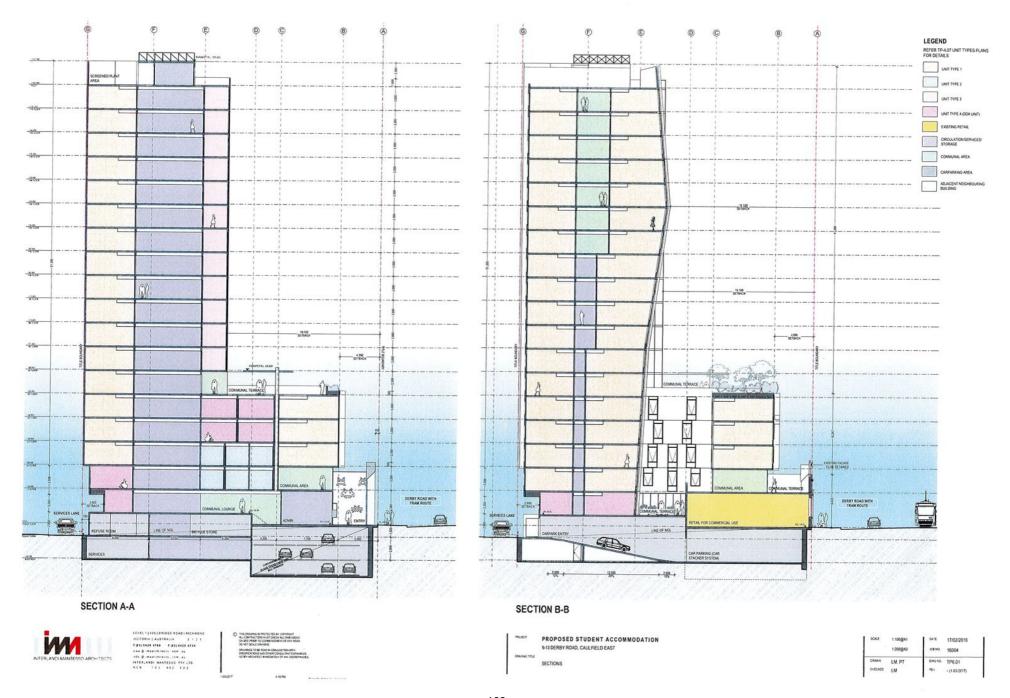


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PROPOSED STUDENT ACCOMMODATION
9-13 DERBY ROAD, CAULFIELD EAST
COLOURED ELEVATIONS

1:200@A1	DATE	17/02/2016	
1:400@A3	JC8 NO.	16004	
LM, PT	DAG NO.	TP5.04	
LM	101	- (1.03/2017)	
	1400gA3 LM, PT	1400@A3 .ce no. LM, PT 6NG No.	



ITEM 9.5 VCAT WATCH

Author: Effie Tangalakis – Acting Manager Town Planning

File No: N/A

Attachments: Table of new appeals lodged

PURPOSE AND SUMMARY

To report to Council recent VCAT decisions.

RECOMMENDATION

That Council notes:

- 1. The reported planning decisions of the Victorian Civil and Administrative Tribunal (VCAT).
- VCAT and officer comments.

BACKGROUND

The VCAT process allows appellants to amend their proposal between the time that Council makes a decision and the time VCAT considers the matter. Section 84B of the *Planning and Environment Act 1987* requires VCAT to "take into account" any relevant Planning Policy, not necessarily apply it.

ISSUES AND DISCUSSION

ADDRESS	45 MORTIMORE STREET, BENTLEIGH
PROPOSAL	CONSTRUCTION OF TWO DOUBLE STOREY
	DWELLINGS, IN A SIDE-BY-SIDE ARRANGEMENT, OVER
	A BASEMENT CAR PARK
COUNCIL DECISION	REFUSAL (MANAGER)
PROPOSAL	THE PROPOSAL WAS NOT AMENDED PRIOR TO THE
CONSIDERED BY	VCAT HEARING
VCAT	
VCAT DECISION	REFUSAL
APPELLANT	MARK AND JO-ANNE RUSSO



"In that regard, I agree with Mr Nevin that it is the combined departure from a number of significant character elements that leads to the proposal being unacceptable. There is now diversity in the street, but the proposal is at odds with key characteristics of the neighbourhood. It represents a new building typology, especially in its inclusion of a basement. It would be a major departure from the existing character. Such a degree of change is not supported by the zone provisions or the policy in the planning scheme."

- VCAT Member: Vicki Davies.
- The subject site is located within the Neighbourhood Residential Zone.
- The application was refused on grounds relating to the development's inadequate response to the intent and objectives of the Minimal Change Area Policy, non-compliance with Rescode with respect to neighbourhood character and the failure to satisfy the State Government car parking guidelines.
- The Tribunal stated that the development should try to 'fit in' with the neighbourhood character and identified two broad approaches. The first is respecting the scale and form of the development. The second is respecting the architectural style of surrounding development.

- The Tribunal held that the proposal was unacceptable as it was a combined departure from a number of significant character elements. The Tribunal stated that whilst there is now diversity in the street, the proposal is at odds with key characteristics of the neighbourhood. It represented a new building typology, especially in its inclusion of a basement.
- On that basis, the Tribunal affirmed Council's decision to refuse to grant a Permit.

ADDRESS	92 KOOYONG ROAD, CAULFIELD NORTH
PROPOSAL	CONSTRUCTION OF A FOUR STOREY BUILDING ABOVE
	A BASEMENT CAR PARK COMPRISING AN OFFICE AND
	DWELLINGS
COUNCIL DECISION	REFUSAL (MANAGER)
PROPOSAL	THE PROPOSAL WAS AMENDED BY THE APPLICANT
CONSIDERED BY	PRIOR TO THE VCAT HEARING BY THE SUBSTITUTION
VCAT	OF DIFFERENT PLANS TO THAT ORIGINALLY
	CONSIDERED BY COUNCIL.
	THE KEY CHANGES TO THE PROPOSAL WERE AS
	FOLLOWS:
	CONSOLIDATION OF COMMERCIAL TENANCIES
	PROVISION OF THREE ADDITIONAL CAR
	SPACES
	INCREASE LANDSCAPE BUFFER
	INCREASE SETBACKS
	INCREASED BASEMENT AREA
	THE CHANGES WERE CONSIDERED AN IMPROVEMENT
	HOWEVER DID NOT ADDRESS THE OFFICER'S
	ORIGINAL CONCERNS WITH THE PROPOSAL
VCAT DECISION	PERMIT
APPELLANT	STENNSON PTY LTD



"The proposal to construct a four-storey building comprising a mix of residential and commercial uses is an outcome consistent with the Commercial 1 zoning of the land and the location of the site within a diversity area under the Council's local policy. I am also satisfied that the proposal is acceptable having regard to the Council's policy expectations for local centres. The proposal has been designed to contain its impacts on the amenity of dwellings located in the abutting Neighbourhood Residential zone to acceptable levels. The proposal will have a significant impact on the amenity of the dwelling abutting to the north, but that dwelling is also located in a Commercial 1 zone and forms part of the Council's diversity area. The proposal's impacts on that dwelling must be considered in that context and I have concluded that those impacts are acceptable.

The visual bulk impacts of the proposal will be significant, but this is a largely unavoidable consequence given the commercial zoning of the land and the planning scheme's encouragement for this form of development within activity centres. An attempt to reduce the proposal's visual bulk impacts could be prejudicial to the development potential of the review site. This would be an unfortunate outcome having regard to the likelihood of the redevelopment of the northern neighbour in a manner encouraged by the planning scheme." - VCAT Member: Laurie Hewet.

- The subject site is located within the Commercial 1 Zone and is located in a Local Centre.
- The application was refused on grounds relating to the failure of the proposal's design to respond to the policy for development in local centres, to respect the character of the neighbourhood and to achieve suitable transition to the site's residential neighbours. The grounds of refusal also refer to a lack of car parking.
- The Tribunal held that the proposed building adopts a number of design features which make this building suitable in this location. These include:
 - o The setbacks of the top level from Kooyong Road and Sebastopol Street.
 - The building being setback from the Sebastopol Street side boundary at all levels.
 - o The building provides for a commercial use at ground floor to Kooyong Road.
 - Building interface with the residential area to the east is acceptable (due to sufficient setbacks being provided).
- On that basis, the Tribunal directed Council to issue a planning permit.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

N/A

COMMUNICATION AND ENGAGEMENT

N/A

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

N/A

Moved: Cr Hyams

That Council notes:

- 1. the reported planning decisions of the Victorian Civil and Administrative Tribunal (VCAT); and
- 2. VCAT and officer comments.

CARRIED UNANIMOUSLY

Seconded: Cr Athanasopoulos

GLEN EIRA CITY COUNCIL

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ATTACHMENT 1: TABLE OF NEW APPEALS LODGED

COMPULSORY CONFERENCE (MEDIATION)	FULL HEARING	PROPERTY	PROPOSAL	ZONE	COUNCIL DECISION	APPEAL AGAINST
	16 August 2017	79-83 Mitchell Street, Bentleigh	Amended application to allow for a substation to an already approved 4 storey building comprising 41 dwellings above a basement car park	Residential Growth Zone	Amended Application lodged directly with VCAT (Position to be	Amendment of Permit (Applicant)
26 June 2017	21 August 2017	224 Balaclava Road, Caulfield North	Construction of a five storey building comprising 1 shop and 11 dwellings on land within a Special Building Overlay, a waiver of the loading bay requirement and a reduction of the car parking requirements	Commercial 1 Zone	formed) Refusal (Manager)	Refusal (Applicant)
	17 August 2017	5 Larman Street, Bentleigh East	Construction of a part two storey and part three storey building comprising 2 dwellings to the rear of the existing dwelling (3 dwellings on the lot)	General Residential Zone Schedule 1	Refusal (Manager)	Refusal (Applicant)
	21 August 2017	16 Foster Avenue, Glen Huntly	Construction of two (2) double storey attached dwellings	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
	31 August 2017	153 Poath Road, Murrumbeena	Construction of a four storey building comprising ground floor shop, eight (8) dwellings	Mixed Use Zone	Notice of Decision to Grant a Permit (Resolution)	Conditions (Applicant)

2 MAY 2017

			and a two level basement car park, reduction of car parking requirements for the shop and waiver of loading bay requirements			
	21 August 2017	248 Neerim Road, Carnegie	Construction of two (2) double storey attached dwellings and alter access to a road in a Road Zone, Category 1	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
	9 June 2017	29 Anne Street, McKinnon	Construction of two double storey attached dwellings	Neighbourhood Residential Zone	Notice of Decision to Grant a Permit (Delegated Planning Forum)	Conditions (Applicant)
29 June 2017	25 August 2017	76 Truganini Road, Carnegie	Construction of 5 dwellings (2 double storey and 3 three storey) on land affected by the Special Building Overlay	General Residential Zone Schedule 2	Refusal (Delegate Planning Forum)	Refusal (Applicant)
	26 June 2017	192 Hotham Street, Elsternwick	Construction of buildings and works including car parking associated with use of the land as a food and drink premises (cafe) and waiver of associated loading bay requirement	Neighbourhood Residential Zone	Notice of Decision to Grant a Permit (Resolution)	Conditions (Applicant)
	29 August 2017	617 Warrigal Road, Bentleigh East	Construction of two (2) double storey attached dwellings on land adjacent to a road in a Road Zone Category 1	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
	31 August 2017	2 Cardiff Street, Bentleigh East	Construction of two (2) double storey attached dwellings	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
	3 July 2017	20 Dromana Avenue,	Construction of two (2) double storey dwellings on land	Neighbourhood Residential Zone	Permit (Manager)	Conditions (Applicant)

ORDINARY COUNCIL MEETING MINUTES

2 MAY 2017

		Bentleigh East	affected by Special Building Overlay			
7 June 2017 2	26 July 2017	83 London Street, Bentleigh	Construction of two double storey attached dwellings with basement garages on land affected by the Special Building Overlay	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)

Procedural Motion

Moved: Cr Silver Seconded: Cr Athanasopoulos

That Council considers Item 9.10 – Parking Restriction Options for Streets around Hawthorn Road, Glen Eira Road and Kooyong Road, Caulfield at this stage of the meeting.

CARRIED UNANIMOUSLY

It is recorded that Cr Davey left the Chamber at 9.11pm and re-entered at 9.13pm.

ITEM 9.10 PARKING RESTRICTION OPTIONS FOR STREETS AROUND

HAWTHORN ROAD, GLEN EIRA ROAD AND KOOYONG ROAD,

CAULFIELD

Author: Ron Torres, Director Planning and Place

File No: N/A

Attachments: N/A

PURPOSE AND SUMMARY

This report responds to a resolution of Council seeking a further report on the options available to reinstating appropriate parking restrictions in the streets near the Caulfield Hospital.

RECOMMENDATION

That Council:

- 1. Notes this report; and
- 2. Chooses one of the Options presented in the report.

BACKGROUND

In early 2016, Council's Transport Planning team reviewed the parking restrictions in a number of residential streets in Caulfield. The review found some inconsistencies in the application of restrictions and the underutilisation of some parking areas. In addition, the parking restrictions were inconsistent with other similar streets across Glen Eira.

Accordingly, the restrictions were altered in the following streets: Glen Eira Road, Hillside Avenue, Harcourt Avenue, Gerard Street, Hartley Avenue, Sylverly Grove, Alfred Street.

The changes were made in June/July 2016. The letter advising residents of the changes to the restrictions also committed to reviewing the parking conditions in these streets in February 2017 to ensure that the changes are operating effectively.

At the 28 February 2017 Ordinary Council Meeting, officers presented a report on a review of parking restrictions. The report concluded that:

The parking observations made in the streets in the vicinity of the Caulfield Hospital and Glen Eira Town Hall indicates that there is adequate parking available for residents, their visitors and others. Therefore, it is considered that the current parking restrictions are adequate and no further changes are required. However to reduce the on-street parking demands by hospital staff, the hospital could give consideration to closing the pedestrian gate near the western end of Sylverly Grove. There is also a continuing role for Council's Parking Safety Officers to patrol the area.

On this report, Council resolved that it:

- 1. notes this repot
- 2. acknowledges that whilst parking conditions have changed since the adjustment of the parking restrictions, there is now a reasonable on-street parking supply that balances the diverse parking needs of the community.
- 3. writes to the Caulfield Hospital seeking an urgent meeting to discuss closing the pedestrian gate near Sylverly Grove (as it has done so at the laneway off Pretoria Street) and other options to enhance their contribution to parking amenity in the surrounding precinct.
- continues to patrol the area and respond to resident concerns about parking restriction breaches and blocked driveways
- 5. consults with residents in affected streets to identify properties with driveway access difficulties and assess them against the eligibility criteria contained in Council's Policy "Painting of Roadside Parking Lines"
- 6. That if no agreement is reached with the Caulfield Hospital by 13 April 2017, then a further report is presented to the next available Ordinary Council Meeting outlining options for reinstating appropriate parking restrictions in the precinct (including consideration of restrictions in Sylverly Grove, Harcourt Avenue, Hillside Avenue, Gerard Street, Hartley Avenue and Alfred Street).
- 7. commits, as a Community Plan priority, to conduct a strategic, municipal wide review of car parking and traffic which might result in future changes in this and other precincts.

At the 12 April 2017 Ordinary Council Meeting, a petition with 50 signatures was tabled:

We, the residents of and regular visitors to family and friends living in Sylverly Grove Caulfield and surrounding streets:

 Face significant and ongoing difficulties being able to park near to our houses or to the location of our friends. One side of Sylverly Grove is restricted two hour parking and the other, unrestricted parking. Visitors to and the employees of Caulfield Hospital and Glen Eira Town hall are using our streets to park in each and every day;

- Note the difficulty we experience on a daily basis when entering and leaving our driveways due to the positioning of parked cars and the speed of cars using our street:
- We request Glen Eira Council to re-institute two hour parking in the areas that are currently unrestricted and introduce measures, such as designated parking bay markings (via road markings) to ensure cars are parked in legally and safely (ie: not too close to the end of our driveways).

It was resolved that Council:

- 1. receives and notes the petition;
- 2. continues to patrol the area and respond to resident concerns about parking restriction breaches and blocked driveways; and
- 3. receives a further report at the 2 May 2017 Ordinary Meeting of Council outlining options for reinstating appropriate parking restrictions in the precinct (including consideration of restrictions in Sylverly Grove, Harcourt Avenue, Hillside Avenue, Gerard Street, Hartley Avenue and Alfred Street).

ISSUES AND DISCUSSION

Meeting With The Caulfield Hospital

Council officers met with the Caulfield Hospital in accordance with the February 28 Council resolution, seeking the closure of the pedestrian gate off Sylverly Grove. Whilst there was a willingness from the Hospital to consider the potential closure of the pedestrian gate, the Hospital wanted to consult with staff and various community groups that used the gate. Furthermore, the Hospital expressed a preference that its staff and visitors park on the hospital site, and advised that there was ample parking to do so.

Council officers also wrote to the chief executive of Alfred Health with the same request. At this stage, no final decision on the gate has been made by the hospital and it remains open to pedestrians.

Parking Enforcement

In accordance with the February 28 Council resolution, Council's parking safety officers have continued to proactively patrol the area and respond to resident requests.

To date, twenty-three parking infringements have been issued:

Location	Infringement Type
Alfred Street (1)	No stopping
Harcourt Avenue (5)	All for parking longer than indicated
Hartley Avenue (3)	All for parking longer than indicated
Hillside Avenue (9)	Parking longer (8) and not facing direction of travel (1)
Sylverly Grove (5)	Blocking driveway (1), parking longer (3) and nature strip (1)
Gerard Street – (none)	None

Roadside Linemarking



Figure 1

In accordance with the February 28 Council resolution, Council wrote to residents inviting them to share any concerns about driveway access difficulties due to parked cars, with the possibility of having their driveways more clearly defined with roadside linemarking. Figure 1 shows an example of driveway linemarking in a local Caulfield South street.

Council received 19 requests, and these were then assessed against Council's roadside linemarking policy. The highest number of requests were received from residents of Hartley Avenue, Sylverly Grove, and Hillside Avenue. Seven locations satisfied policy criteria and linemarking will be conducted in the coming weeks.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

n/a

POLICY AND LEGISLATIVE IMPLICATIONS

n/a

COMMUNICATION AND ENGAGEMENT

n/a

LINK TO COUNCIL PLAN

Transport Planning – To promote the safe movement of pedestrian, bicycle and vehicle traffic in a way that minimises the impact of traffic and parking on the local amenity and physical environment.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Car parking restrictions primarily serve two purposes. They are used for road user safety, such as No Stopping zones near intersections and school crossings. Secondly, they are a tool for managing the availability and access to public parking; namely time limited parking restrictions.

On-street car parking on public roads is a finite public resource that often needs to be managed through timed parking restrictions. In areas throughout the municipality experiencing high parking demands, there are often several user groups competing for this

finite public resource. These can include shopkeepers, their patrons, employees, commuters, residents, their visitors, those with disabilities, couriers, tradespeople, and parents dropping off school children. Accordingly, parking needs are just as diverse, ranging from a matter of minutes to all day. In terms of our public roads, it could be argued that all user groups (motorists) have a legitimate parking need (whether it is short-term or long-term).

Parking restrictions attempt to manage this resource and achieve a reasonable balance between these competing interests, by not necessarily favouring any particular user group. The intent of the current parking restrictions in the local streets around Hawthorn Road, Glen Eira Road, and Kooyong Road was to achieve a balance between the different parking needs of the different user groups in the area. Short-term, time restricted parking has been provided on one side, and long-term unrestricted parking has been provided on the other side of each street.

The following options are presented for consideration:

Options

1. Continue With The Current Restrictions

Officers consider that there remains sufficient on-street parking throughout the week to meet the needs of residents and non-residents alike. The parking analysis conducted as part of the review, and subsequent observations/inspections, demonstrate this.

Furthermore, Council has committed, as a Community Plan priority, to conduct a strategic, municipal wide review of car parking and traffic which might result in future changes in this and other precincts. By taking a strategic, precinct wide approach to car parking and traffic management, a more balanced and consistent framework can be achieved.

2. Reinstate The Previous Restrictions (pre-June 2016)

Reinstating short-term, timed parking restrictions on both sides of each street can be implemented relatively quickly.

Doing so, however, could have the effect of displacing car parking demands further afield where parking restrictions are less stringent. Nearby streets where there is unrestricted parking on one or both sides include (refer to Figure 2): Glencoe Street (one side unrestricted), Garrell Street (both sides unrestricted), and Dunbar Avenue (both sides of western end unrestricted). These streets are within a 400m radius (reasonable walking distance) of the hospital pedestrian gate.



Figure 2

Community criticism over the lack of consultation in the recent parking restriction changes is acknowledged. Given the potential for increased parking demands on Glencoe Street, Garrell Street, and Dunbar Avenue, it is recommended that the residents of these streets be consulted prior to any decision to remove unrestricted parking from: Hillside Avenue, Harcourt Avenue, Gerard Street, Hartley Avenue, Sylverly Grove, and Alfred Street.

3. Investigate and consult on a new parking restriction framework.

A possible arrangement that could strike a balance between different user needs is to have timed parking restrictions on both sides of the street but with small sections (four spaces for example) of unrestricted parking in each street.

Such an arrangement would need to be properly designed and would require community consultation, prior to any final decision.

Moved: Cr Silver Seconded: Cr Sztrajt

That Council:

- 1. notes this report:
- 2. reinstates the parking restrictions that existed prior to June 2016 in Hillside Avenue, Harcourt Avenue, Gerard Street, Hartley Avenue, Sylverly Grove, and Alfred Street, which comprised of timed parking restriction on both sides of each street.
- 3. continues to monitor parking behaviour in these streets and, should circumstances change, prepares a design and consults with the community on a possible new parking restriction framework. Before implementation of any new framework, it should be presented to a future Ordinary Meeting of the Council for consideration.

CARRIED UNANIMOUSLY

GLEN EIRA CITY COUNCIL

Page 6

ITEM 9.6 LEASE 965 GLEN HUNTLY ROAD, CAULFIELD, FOR USE

BY THE HISTORICAL SOCIETY

Author: Rachel Ollivier, Group Manager Property, Environment and

Sustainability

File No: SUB11/329

Attachments: 1. Location plan

2. Request for a new licence by Glen Eira Historical Society

3. Offer of a new lease from Mingos Properties Pty Ltd

PURPOSE AND SUMMARY

To recommend that Council enters a new lease with Mingos Properties Pty Ltd. of 965 Glen Huntly Road, Caulfield (see Attachment 1) to continue to house the Glen Eira Historical Society (Historical Society) under a sub-licence.

Council has leased part of 965 Glen Huntly Road since May 2009 to allow it to house the Historical Society after it was relocated from Bailey Reserve to enable the development of GESAC.

In the long-term there may be other options Council may consider to support the Historical Society, however, it is likely it will be some time before this can be done. In the meantime, officers recommend continuing the existing lease and sub-licence arrangements, with flexibility to review this in future.

To provide future flexibility, the proposed new lease with Mingos Properties Pty Ltd is for a 2 year lease term. A further 1 year Option will be included in the new lease at the mutual agreement of all parties. A sub-licence between Council and the Society will run parallel to this.

RECOMMENDATION

THAT Council:

- Authorises officers to finalise the terms of a new 2 year lease with Mingos Properties Pty Ltd and a further 1 year Option at the mutual agreement of all parties;
- ii) Authorises officers to finalise a new 2 year community licence between Council and the Glen Eira Historical Society and a further 1 year Option at the mutual agreement of all parties; and
- iii) Executes the above lease in an appropriate manner by affixing the Council Seal.

BACKGROUND

The Glen Eira Historical Society was formed in 1973 and has received support from Council through grants and the use of Council premises since then. Whilst the Society is not a Council service, we have recognised the value of the Society's

collection, preservation and promotion of the history of the municipality and the links with our community.

At the time of the GESAC redevelopment we had no alternative Council owned properties to offer the Historical Society. As such Council leased rooms at 965 Glen Huntly Road, Caulfield and entered in to 2 year lease with Mingos Properties. Three further 2 year lease options were also taken up.

The current lease arrangement expires on 19 May 2017. The Society has asked Council to renew our lease for the property and in turn its own licence with Council (Attachment 2).

ISSUES AND DISCUSSION

Together with the City of Moorabbin Historical Society (Box Cottage) the Society plays a role in the preservation of local history. Both groups remain custodians for many documents and artifacts of historical significance to the City of Glen Eira. The Historical Society in particular has a vast collection of papers and documents.

Ideally, the Historical Society should be paired with a similar service such as a local museum or heritage site. Co-location at an easily accessible, single premise offering a similar service or theme makes sense in the long term.

Whilst this is a shared vision with the Historical Society, it is recommended that all parties continue with the existing arrangements in the medium-term.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The cost to Council will be \$72,481.20 plus GST over the 2 year term. A further year would cost \$38,429.25 plus GST. Council will also be responsible for its proportion of applicable Rates, Taxes, Building Insurances and general maintenance and repair costs for the leased premises.

In turn Council will receive a community rental fee of \$104.00 per annum plus GST from its sub licence with the Society.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications.

COMMUNICATION AND ENGAGEMENT

Officers have spoken with the Glen Eira Historical Society and advised a short-term lease will be recommended to Council.

No wider community engagement or public notice is required nor proposed.

LINK TO COUNCIL PLAN

This lease and sub-licence contribute to delivering two themes in the community plan:

- Theme 1 Services that support the community: to maintain high service standards and deliver universal community services that support the needs of families, youth and the aged.
- Theme 7 Sustainability community assets and infrastructure: enhance and develop sustainable community assets and infrastructure to meet the needs of the current and future generations.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Taking up a new, short-term lease with Mingos Properties gives both Council and the Historical Society time to consider their long term options for service delivery and optimum location.

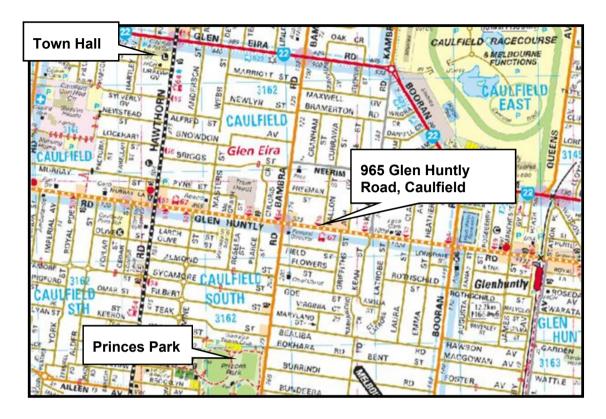
Moved: Cr Silver Seconded: Cr Esakoff

That Council:

- i) authorises officers to finalise the terms of a new 2 year lease with Mingos Properties Pty Ltd and a further 1 year Option at the mutual agreement of all parties;
- ii) authorises officers to finalise a new 2 year community licence between Council and the Glen Eira Historical Society and a further 1 year Option at the mutual agreement of all parties; and
- iii) executes the above lease in an appropriate manner by affixing the Council Seal.

CARRIED UNANIMOUSLY

Location plan



Request for a new licence from Glen Eira Historical Society

From: Glen Eira Historical Society

Sent: Thursday, 16 February 2017 7:57 PM

To: Amanda Mills

Cc: Marie Johnson; Rachel Ollivier; 'Glen Eira Historical Society Inc' **Subject:** RE: Licence of property at 965 Glen Huntly Road - GEHS

Good evening Amanda

Our Committee considered the question of renewal of the lease and licence for this property at our monthly meeting on Tuesday 14/2/17.

We confirm that the Glen Eira Historical Society does want to continue on at 965 Glen Huntly Road. We would prefer a 2 year lease with option for a third and also ask for you to consider negotiating for additional space in these premises – there is one back room which the landlord may consider. We are pressed for storage and work spaces for the Collection and volunteer workforce respectively.

Additionally, we would be interested in the future to consider relocation if any Council property (or prospective purchase) with similar street frontage and / or historic connections were to become available. Given the large scale exercise of a move, we would benefit from a long lead time. (Our ideal would be co-location in a suitable space within/alongside a designated Boyd Museum.)

Many thanks for seeking our input.

Regards

XXXX

Glen Eira Historical Society Inc

XXXX

Open 9am-12pm Tuesday & Friday (or by appointment)

Collecting, preserving and promoting local history.

Offer letter from Mingos Properties Pty Ltd

Amanda Mills

09/03/17

RE: 965 Glenhuntly Rd Caulfield South

Dear Amanda

Responding to your email on 17th of February 2017

Yes a new lease arrangement is possible with a two year term plus 1 year option as you requested

The rental currently is \$34,163 +GST a year with 4% annual increases which will be \$35,530+GST from 20th of May 2017 with 4% increase yearly

Kind Regards

Chris Mingos

Mingos Properties Pty Ltd

It is recorded that Cr Clare Davey declared an indirect conflict of interest because of conflicting duties in Item 9.7 – Clayton Landfill Budget 2017-2018

Cr Davey vacated the Chamber at 9.28pm prior to any discussion on this matter.

ITEM 9.7 CLAYTON LANDFILL BUDGET 2017-2018

Author: Rachel Ollivier, Group Manager, Property, Environment and

Sustainability

File No: n/a

Attachments: Business Plan, Proposed 2017-18 budget for the landfill; Business

Plan (2015-18)

PURPOSE AND SUMMARY

To recommend to Council the 2017-2018 budget and business plan for the Clayton South Regional Landfill.

RECOMMENDATION

That Council:

 Endorses the proposed 2017-18 budget for the Clayton Regional Landfill (Attachments 1 and 2).

BACKGROUND

The Glen Eira City Council is one of five member councils that own the Clayton South Regional Landfill as a joint venture (JV). The landfill is now closed.

Each Council has appointed a representative to a Management Committee, which manages the facility. The Committee operates the facility under the powers delegated to it by the JV.

The Management Committee has prepared a business plan and budget for the 2017-18 financial year, for each member Council to consider. A copy of the business plan, budget and background notes is attached (Attachments 1, 2, and 3). The Committee will consider changes that individual member councils suggest, however the Committee will adopt the final budget by majority vote.

The JV manages payments and accounts separately to Council. Council records its share in the JV in its general ledger as both a liability and an asset, and updates its records each year.

ISSUES AND DISCUSSION

The Business Plan is reviewed annually, but it covers a three year period (2015-2018) during which time there are three significant activities:

ORDINARY COUNCIL MEETING MINUTES

- 1. Closure of the landfilling and transfer station operations (closed to customers Feb 2016)
- 2. Rehabilitation involving the construction of final landfill caps on the southern cell and balance of the northern cell and installation of final gas capture infrastructure.
- 3. Ongoing post closure aftercare maintenance, monitoring and long term management of the property.

In the 2017-18 financial year, significant rehabilitation works will be undertaken and should be substantially completed. These works will take 12 to 18 months to complete. Work to review governance and management arrangements for the next phase of the landfill (post closure) will also be done in 2017-18. Options for raising revenue by leasing the land will be further developed.

The budget has been drafted to deliver the business plan, complete the majority of the remaining rehabilitation work and undertake a large part of the review of governance and management arrangements.

Explanation of changes and large budget items is detailed below, with further detail in the attachment.

<u>Income</u>

There is little income expected as the landfill has now closed.

\$1.5 million is expected to be paid to the landfill which is a disbursement from a trust that has been held by the Metropolitan Waste Resource Recovery Group as required by EPA Victoria. This was previously expected to come in 2016-17, but has been delayed.

Trade waste discharge to sewer – income and expense

Trade waste discharge to sewer is needed after the landfill closes as it is part of the water and gas management system within the landfill itself. The neighbouring landfill disposes of their trade waste to sewer at Clayton Regional Landfill; however the cost associated with their use is recovered and recorded as income (around \$200,000).

Expenses

This year there are still costs for management of rehabilitation works and also for setting up the arrangements or ongoing post closure aftercare maintenance, monitoring and long term management of the property.

Capital expenditure

Substantial capital works are in progress to rehabilitate the site. The largest works are capping of the cells and installing gas capture and management infrastructure.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The major financial risk associated with the landfill budget is ensuring adequate long term provisions after it has closed, when there is little revenue, but costs are ongoing.

To assist in addressing this risk, one of the activities currently underway is exploring options to raise revenue by leasing the land in future.

The JV's cash reserves are expected to cover costs for just over 10 years without any offsetting revenue. This estimate including the underlying technical assumptions is reviewed every two to three years.

POLICY AND LEGISLATIVE IMPLICATIONS

This site is managed to meet high environmental and safety management standards. The business plan and budget are both developed to meet these standards.

COMMUNICATION AND ENGAGEMENT

The outcome of this report will be communicated to the JV Committee of Management. No other engagement or communication is proposed.

LINK TO COUNCIL PLAN

This landfill has played an important role in delivering waste services for the Glen Eira Community for many years. As the landfill is now closed, Council's role is now in managing the site in a responsible way and the relevant theme in Council's community plan is:

"Sustainable community assets and infrastructure: to enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations."

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Officers recommend this budget as sufficient to deliver the activities in the business plan and to meet Council's responsibilities for safety and environmental protection at this site.

Moved: Cr Hyams Seconded: Cr Delahunty

That Council endorses the proposed 2017-18 budget for the Clayton Regional Landfill as attached to the report.

- Attachment Budget 2017-2018 Background Notes
- Attachment Budget 2017-2018

CARRIED UNANIMOUSLY

It is recorded Cr Davey entered the Chamber at 9.32pm and was not present for the discussion on this matter.

BUDGET 2017-2018 BACKGROUND NOTES

INCOME:

Interest Received

Interest calculated on funds available

\$ 125,000

\$1,500,000

Cleanaway Trade Waste Users Agreement:

Income received from Cleanaway for use of Trade Waste Discharge to sewer, ie. Actual Melbourne Water charges estimated at \$300,000 CWAY to pay their share estimated at: \$200,000

SERGASCO Royalties

Estimated share of royalties flowing from Gas to Electricity Project run by Energy Developments. \$13,000

Metro Group Financial Assurance Payment

TOTAL Income \$1,838,000

EXPENDITURE:

Site	Survey.
------	---------

\$ 5,000 Land Survey to monitor final contours

Environmental Monitoring

Covers all Ground Water/gas Monitoring and General Site Audits \$150,000

and includes provision for consultants to manage compliance issues.

Site Maintenance

General maintenance of Buildings, Pumps, fencing etc and Provision for general landscaping works and site clean up. \$ 40.000

Legal Fees

Provision for Legal advice. \$ 10,000

Bank Charges Account keeping fees Bank charges. \$ 1,000

Business Development Plans

Business Development &special Projects requirements. \$ 50,000

JV Secretariat and Consultancy Support.

\$ 60,000

Accounting & Management Fees

Management Contract \$200,000 External accounting and Account Audit Fees \$ 20,000

Water Treatment.

Trade Waste discharge of leachate &mine waters from Clayton site &CWAY

Payment to Melbourne Water. \$300,000

Leachate Treatment Aerator maintenance, chemicals, power charges \$70,000

> CASH **EXPENDITURE:** \$ 906,000

Capital Expenditure

Cell Cap Finalization

Allowance to complete final capping of Southern cell, Clay&Plastic

Includes an allowance of \$500,000 for retention dams.

\$2,000,000

Gas Collection

Allowance for Gas control measures to control odour etc

And extension of gas collection dual leachate/gas wells in south cell.

150,000

Total Capital

\$ 2,150,000

Cash Expenditure & Capital

\$3,056,000

Total Expenditure Total Income Nett Deficit \$3,056,000 \$1,838,000 (\$1,218,000) ORDINARY COUNCIL MEETING MINUTES

REGIONAL LANDFILL, CLAYTON SOUTH

Budget 2017-2018

INCOME

2016-2017	2016-2017	2016-2017	INCOME	2017-2018	2018-2019
Budget	YTD Jan 2014	Projected Result	Description	Proposed	Projected
\$150,000	\$98,852	\$170,000	Bank Interest	\$125,000	\$125,000
\$100,000	\$156,898	\$200,000	Cleanaway contribution sewer discharge	\$200,000	\$200,000
\$18,000	\$12,817	\$12,817	Sergasco Dividend Metro Group Financial Assurance	\$13,000 \$1,500,000	\$13,000
\$268,000	\$268,567	\$382,817		\$1,838,000	\$338,000
\$ 268,000	\$268,567	\$ 382,817	Total Cash Income	\$ 1,838,000	\$ 338,000

ORDINARY COUNCIL MEETING MINUTES 2 MAY 2017

REGIONAL LANDFILL, CLAYTON SOUTH

Budget 2017-2018

EXPENDITURE

2016-2017	2016-2017	2016-2017	EXPENDITURE	2017-2018	2018-2019
Budget	YTD Jan 14	Projected Result	Description	Proposed	Projected
			Site Survey		
\$15,000	\$6,481	\$10,000	Provision for land survey	\$5,000	\$0
\$15,000	\$6,481	\$10,000		\$5,000	\$0
			Environmental Monitoring		
			Provision for External Auditors and EPA compliance		
215,000	80,000	150,000	reporting	150,000	150,000
\$104,500	\$114,000	\$114,000	Pollution Liability Insurance	\$0	\$120,000
\$15,000	\$9,255	\$9,255	EPA Licence	\$0	\$0
\$334,500	\$203,255	\$273,255		\$150,000	\$270,000
			Site Maintenance		
75,000	18,924	40,000	Buildings and General Site Maintenance	40,000	40,000
\$75,000	\$18,924	\$40,000		\$40,000	\$40,000
			Legal Fees		
10,000	0	0	- General	10,000	0
\$10,000	\$0	\$0		\$10,000	\$0

1,000	190	400	Bank Charges	1,000	1,000
\$1,000	\$190	\$400	_	\$1,000	\$1,000
			Business & Development Plans		
50,000	4,173	10,000	Business development&special projects	50,000	0
100,000	24,587	50,000	External Consultancy, Audit and JV Secretariat	60,000	60,000
\$150,000	\$28,760	\$60,000		\$110,000	\$60,000
170,000	120,332	210,000	Accounting & Management Fees - Management contract includes CPI, performance & other services	200,000	150,000
25,000	15,900	20,000	Audit and Accounting fees	20,000	20,000
\$195,000	\$136,232	\$230,000		\$220,000	\$170,000
			Water Treatment and Disposal to Sewer Discharge to sewer includes Cleanaway Agreement		
350,000	220,000	300,000	- Trade Waste Charge	300,000	300,000
100,000	32,836	70,000	Leachate Plant operations	70,000	50,000
\$450,000	\$252,836	\$370,000		\$370,000	\$350,000
\$1,230,500	\$646,678	\$983,655	Total Expenditure excl Capital	\$906,000	\$891,000
\$2,500,000 \$500,000	\$785,301 \$161,310	\$2,000,000 \$350,000	Capital Expenditure Cell Cap finalistion Gas control measures	\$2,000,000 \$150,000	\$0 \$50,000
\$3,000,000	\$946,611	\$2,350,000		\$2,150,000	\$50,000
\$4,230,500	\$1,593,289	\$3,333,655	Total Cash Expenditure	\$3,056,000	\$941,000
-\$3,962,500		-\$2,950,838	Surplus/Deficit	-\$1,218,000	-\$603,000

ITEM 9.8 FOUNDATION FOR YOUTH EXCELLENCE COMMITTEE GRANT

APPLICATIONS

Author: Toby Laverick, Youth Services Coordinator

File No: 17/1103567

Attachments: Not applicable

PURPOSE AND SUMMARY

To seek endorsement of the Foundation for Youth Excellence Awards for the 1st quarter 1 November 2016 – 31 January 2017.

RECOMMENDATION

That Council approves the Foundation for Youth Excellence grants as outlined in this report.

BACKGROUND

The Foundation for Youth Excellence ('Foundation') is a Council initiative that aims to recognise young people who have achieved excellence in the fields of creative and performing arts; education; leadership or sport.

Young people aged between 10 and 25 who live in Glen Eira and are competing or performing at a state, national or international level are eligible to apply for an award. High priority will be given to applicants who demonstrate a proven history of achieving excellence within their chosen field and an association with a recognised official affiliated body.

Foundation for Youth Excellence applications are assessed quarterly each year. Closing dates are:

1st Quarter – 31 January 2nd Quarter – 30 April 3rd Quarter – 31 July 4th Quarter – 31 October

Award Categories

(1) Creative and Performing Arts

Awards in the areas of dance, music, drama, film and media for applicants who are preparing for prestigious exhibitions, events, presentations, productions and competitions. Assistance may be given to help pay for expenses in accessing or attending one of the above. For example, master classes or special enrichment programs in which the applicant is participating.

(2) Education

Awards for applicants who are pursuing intellectual endeavours or increasing their educational qualifications or skills. Assistance may be given to help applicants pay for expenses in accessing or participating in intellectual enrichment activities, such as forums, conferences, workshops or mentor programs.

(3) Leadership

Awards for applicants seeking personal growth or development through participation in leadership development programs. It is preferable that these programs enhance an applicant's capacity to initiate, contribute to and lead activities within the community.

(4) Sport

Awards for applicants competing, representing or participating in a sport at state, national or international level. The applicant's chosen sport must:

have a defined set of rules and an applicable code;
be competitive in nature; and

be an officially recognised event by the relevant applicable code.

Award Levels

The level of awards are:

State level up to \$360. National level up to \$600. International level up to \$1,200.

General Conditions

Applicants must demonstrate that they have achieved excellence within their chosen field.

No more than two awards will be made to any one applicant.

Awards will not be made for international accommodation or travel.

Sporting applicants must be representing Victoria or Australia in a recognised state/national/international competition. A state or Australian team must be one affiliated with a national sporting organisation registered with the Australian Sports Commission.

Successful applicants must provide the Foundation with a report on the funded activity, a statement of expenditure after attendance at the relevant event and a photo taken at the event.

Any promotions must acknowledge the contribution of the Foundation.

ISSUES AND DISCUSSION

Foundation For Youth Excellence Applications

AYZELMAN, Benjamin Category: Sport Level: National

Benjamin has been selected by Judo Victoria, a recognised State Sporting Association, to compete in the Men's -60kg category at the Judo Federation of Australia's ACT International Open event held at Southern Cross Basketball Stadium in ACT, Australia. Benjamin has previously represented Victoria in Judo and won 8 medals at the 2016 National Championships.

Benjamin is seeking \$600 to contribute towards the competition entry fee, uniform, travel and accommodation costs associated with Judo Victoria's Nationals tour of \$3730.

Recommendation: \$600

That Council approve a National level payment of \$600 to Benjamin Ayzelman to contribute towards the costs of participating in 2017 ACT International Open.

BUCHNER, Madeleine

Category: Leadership Level: International

Madeleine is the founder and CEO of the national charity, *Little Dreamers Australia*, which she started when she was just 16 years old. Madeleine has been invited to speak at the 2017 International Young Carers Conference, hosted by the Swedish Family Care Competence Centre in Malmo Sweden. Madeleine is also a recipient of a 2017 Queens Young Leaders Award.

Madeleine is seeking \$1200 to contribute towards her travel insurance, presentation attire, printing of promotional materials and living expense associated with the estimated costs of \$3039 for her to attend the conference in May 2017.

Recommendation: \$1200

That Council approve an International level payment of \$1200 to Madeleine Buchner to contribute towards the costs of presenting at the 2017 International Young Carers Conference in Malmo, Sweden.

BART, Victoria

Category: Leadership Level: International

Victoria has been selected to participate in the Diller International Teen Fellows Leadership Program during 2017. Victoria is passionate about giving back to her community and has participated in the Lord Mayor's Charitable Foundation and was a member of Glen Eira City Council's own Youth Leadership Team in 2015. Victoria was awarded Glen Eira Rotary's Youth of the Year Award in 2016 and is looking to continue to be a positive role model for young people in Glen Eira.

Victoria is seeking \$1200 to support her attending the Diller Teen Fellows Summer Seminar in Israel as part of the 2017 Leadership Program. The \$1200 will contribute to her living expenses, travel insurance, local transport and entry fees associated with the estimated total cost of \$4500.

Recommendation: \$1200

That Council approve an International level payment of \$1200 to Victoria Bart to contribute towards the costs of attending the Diller Teen Fellows Summer Seminar in Israel.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Total recommended grants amount: \$3000

POLICY AND LEGISLATIVE IMPLICATIONS

Not applicable

COMMUNICATION AND ENGAGEMENT

The Foundation for Youth Excellence is advertised through the Council website, Glen Eira News, Glen Eira Youth Services newsletter and Council facebook pages.

LINK TO COUNCIL PLAN

Theme 1:

To maintain high quality service standards and deliver universal services that support the community, particularly the needs of families, youth, senior citizens and people with a disability.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Each of the applicants outlined in this report has successfully met the Foundation for Youth Excellence selection criteria and demonstrated how the award will allow them to achieve excellence within their chosen field.

By awarding the recommended Foundation grants, Council can continue to support these young people to achieve further success in the fields of creative and performing arts; education; leadership or sport.

Moved: Cr Hyams Seconded: Cr Esakoff

That Council approves the Foundation for Youth Excellence grants as outlined in this report.

CARRIED UNANIMOUSLY

ITEM 9.9 NEWSTEAD STREET PARKING CONDITIONS

Author: Terry Alexandrou, Traffic Engineering Team Leader

Attachments: Attachment 1 – Parking Survey Area

Attachment 2 - Parking Survey Results and Graphs

PURPOSE AND SUMMARY

This report responds to a petition containing 35 signatories which was submitted to the Ordinary Council Meeting of 28 February 2017. It was resolved that the petition be received and noted, and that a report be prepared for Council, following a review:

"This petition of certain residents of the City of Glen Eira draws to the attention of the council that Newstead Street, Caulfield, is a narrow local street that is designated a "No Through Road". The street is at full capacity for parking. The parking problem has greatly increased due to higher density housing, construction of a block of flats at one end of the street and a new "AGI" ward at Caulfield General medical Centre (CGMU). This problem is greatly exacerbated by traffic and parking from staff and visitors of CGMU at all times of the day and night, seven days a week

Your petitioners therefore pray that the City of Glen Eira amend the parking restrictions by introducing PERMIT ONLY parking for all other times beyond the current 2-hour restrictions now in force. Designating the whole street as a "2-hour PARKING AREA". Make ALL restrictions enforceable on Public Holidays. Any your petitioners will ever pray."

RECOMMENDATION

That Council:

- · notes this report;
- continues to enforce parking restrictions in Newstead Street as part of its parking safety program throughout the municipality.

BACKGROUND



Newstead Street is a local, no-through road managed by Council. All properties in the street are residential, except for the property at the western end of the street; the Caulfield Hospital.

There are two-hour parking restrictions on both sides of the street. These apply from 8am-6pm Monday to Friday and 8am-12noon Saturday.

Newstead Street has a roadway width of 7.8 metres wide. A street needs to be at least 7 metres wide to accommodate parking on both sides and a lane of traffic. The 7.8 metre width is ample for the passage of delivery vehicles for the Caulfield Hospital.

There is a history of resident concerns about parking and heavy vehicle use of the street by the Caulfield Hospital since at least 2006.

A report on the use of Newstead Street by heavy vehicles to access the hospital was prepared in July 2016 in response to a petition to install a 3 ton load limit for the street. Council resolved to investigate VicRoads' position on heavy vehicle restrictions for Newstead Street and its preparedness to authorise the restrictions. VicRoads later advised that it did not support such restrictions.

The hospital was officially opened in 1916. The hospital has vehicular and pedestrian access onto Newstead Street, which is both longstanding (at least thirty years) and lawful.

In addition to visitor vehicles, the hospital uses Newstead Street for heavy vehicle access. It has its primary loading bays and delivery points at the Newstead Street end of the site. The recent major redevelopment of the hospital was predicated on the continuation of access to Newstead Street.

The gate off Newstead Street is only open to heavy vehicles and cars on weekdays from 7.45am to 6pm. It is closed on public holidays and weekends. There are no statutory requirements compelling the hospital to restrict the gate's usage. However, it has reduced the opening times of the gate in an attempt to balance its needs and the feedback received from its Newstead Street neighbours.



Figure 1 Hospital Gate at Newstead Street

ISSUES AND DISCUSSION

(refer to attachments)

Parking surveys of the Newstead Street were carried out on the following occasions:

- between 6am and 11pm on Thursday 23 March 2017
- between 6am and 11pm on Friday 24 March 2017
- between 6am and 11pm on Saturday 25 March 2017

The survey area comprised of approximately 54 on-street spaces.

Parking Survey Results:

- On Thursday 23 March 2017 the peak parking demand occurred at 7 pm when 25 of the 54 car spaces were occupied.
- On Friday 24 March 2017 the peak parking demand occurred at 8 pm when 22 of the 54 car spaces were occupied.
- On Saturday 25 March 2017 the peak parking demand occurred at 4 pm when 29 of the 54 car spaces were occupied.
- During the surveys, no more than 53 percent of the on-street parking in the street was occupied. At any one time there was a minimum of 25 car spaces available along street for residents and their visitors to use.

The parking surveys indicate that there is ample parking available within the street at all times of the days surveyed.

The survey results also indicate that the parking demand is evenly distributed along the street with only marginally higher demands at the western end closest the hospital. Of the 18 car spaces at the western end of the street there was a minimum of 7 on-street spaces available for parking at any one time during the surveys.

Based on the observations made the current parking restrictions are appropriate and no changes are warranted.

3

Parking Enforcement

Council Parking Safety officers regularly inspect Newstead Street to ensure that vehicles are parked safely and in a manner that does not detriment the amenity of the street.

Since October 2016, 77 parking infringements were issued:

- 64 parking for longer than indicated
- 6 facing the wrong direction
- 2 stopped on a footpath
- 4 stopped contrary to a No Stopping sign
- 1 stopped on or across a driveway

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

LINK TO COUNCIL PLAN

<u>Transport Planning</u> – To promote the safe movement of pedestrian, bicycle and vehicle traffic in a way that minimises the impact of traffic and parking on the local amenity and physical environment.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The parking surveys undertaken in the street over a three day period indicate that there is ample parking available along the street at all times of the day. It is considered that any changes to the existing parking restrictions are not warranted.

Furthermore, the existing parking restrictions continue to be enforced to ensure safety and amenity of the street.

Moved: Cr Esakoff Seconded: Cr Silver

That Council:

- 1. notes this report; and
- continues to enforce parking restrictions in Newstead Street as part of its parking safety program throughout the municipality.

CARRIED UNANIMOUSLY

Attachment 1 – Parking Survey Area



FIGURE 1.1 - SURVEY AREA

Attachment 2 - Parking Survey Results and Graphs

Date:	Thursda	ay 23 Marci	h 2017																				
Time:	6am - 1	1pm																					
Weather:	Sunny	ľ	** Please indicate weather on the day of survey**																				
Location	Мар	Side of	Parking Restriction	Supply	Supply									r of pa									
20041011	Ref	Street	T until g reconstitution	oupp.j	oupp.y	6:00	6:30	7:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30
Newstead Street																							
Caulfield Hospital entrance to p.b 22/20	Α	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	9	8	2	2	2	2	3	3	2	1	1	1	2	2	2	2	2	2	2	3
P.b 22/20 to p.b 8/6	В	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	11	10	3	2	4	4	3	3	3	3	4	3	3	2	3	1	1	2	2	2
P.b 8/6 to Hawthorn Road	С	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	11	9	4	4	1	1	1	1	0	0	2	2	2	1	2	2	2	1	1	1
Caulfield Hospital entrance to p.b 21/19	D	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	10	2	3	1	1	3	3	2	3	3	3	3	3	3	4	3	2	4	3
P.b 21/19 to p.b 5/3	E	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	11	5	5	6	4	3	3	3	3	3	3	2	2	2	2	1	3	3	3
P.b 5/3 to Hawthorn Road	F	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	7	6	3	2	0	0	0	0	0	0	1	2	1	2	2	1	2	1	1	2
RESULTS SUMMARY																							
			Parking supply (Survey area)			54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54
SURVEY AREA			Number of occupied spaces			19	18	14	12	13	13	10	10	14	14	13	12	14	12	11	11	13	14
			Number of vacant spaces			35	36	40	42	41	41	44	44	40	40	41	42	40	42	43	43	41	40
			Parking supply (East section)			15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
EAST SECTION (HAWTHORN ROAD	D) Map F	Ref C, F	Number of occupied spaces			7	6	1	1	1	1	0	0	3	4	3	3	4	3	4	2	2	3
			Number of vacant spaces			8	9	14	14	14	14	15	15	12	11	12	12	11	12	11	13	13	12
			Parking supply (Middle section)			21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21
MIDDLE SECTION Map Re	fB, E		Number of occupied spaces			8	7	10	8	6	6	6	6	7	6	5	4	5	3	2	5	5	5
			Number of vacant spaces			13	14	11	13	15	15	15	15	14	15	16	17	16	18	19	16	16	16
			Parking supply (West section)			18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18
WEST SECTION (HOSPITAL ENTRY	Y) Map R	Ref A, D	Number of occupied spaces			4	5	3	3	6	6	4	4	4	4	5	5	5	6	5	4	6	6
			Number of vacant spaces			14	13	15	15	12	12	14	14	14	14	13	13	13	12	13	14	12	12

TABLE 2.1A: PARKING SURVEY RESULTS THURSDAY 23 MARCH 2017 (6AM TO 2:30PM)

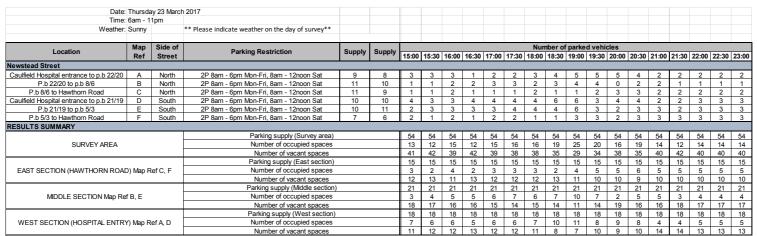


TABLE 2.1B: PARKING SURVEY RESULTS THURSDAY 23 MARCH 2017 (3PM TO 11PM)

6

		4 March 2	017																			
Time: Weather:	6am - 1 Sunny	1pm	** Please indicate weather on the day of survey**																			
Location	Мар	Side of	Parking Restriction	Cummbe								Numb	er of pa	rked ve	hicles							
Location	Ref	Street	Parking Restriction	Supply	6:00	6:30	7:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30
Newstead Street																						
Caulfield Hospital entrance to p.b 22/20	Α	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	8	1	1	0	0	0	2	2	4	4	4	4	1	4	4	5	4	4	4
P.b 22/20 to p.b 8/6	В	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	3	3	3	2	3	3	1	1	2	2	2	2	2	3	2	2	2	2
P.b 8/6 to Hawthorn Road	С	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	9	1	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	0	0
Caulfield Hospital entrance to p.b 21/19	D	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	2	2	1	1	3	3	4	5	6	5	5	3	5	5	4	2	1	1
P.b 21/19 to p.b 5/3	Е	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	11	5	5	5	2	2	2	2	2	3	2	3	1	1	1	1	2	1	2
P.b 5/3 to Hawthorn Road	F	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	6	4	4	4	4	4	2	2	3	3	3	2	1	0	0	0	0	1	2
RESULTS SUMMARY																						
			Parking supply (Survey area)		54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54
SURVEY AREA			Number of occupied spaces		16	16	14	10	13	13	12	15	18	16	16	8	12	13	12	10	9	11
			Number of vacant spaces		38	38	40	44	41	41	42	39	36	38	38	46	42	41	42	44	45	43
			Parking supply (East section)		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
EAST SECTION (HAWTHORN ROAD) Map R	ef C, F	Number of occupied spaces		5	5	5	5	5	3	3	3	3	3	2	1	0	0	0	0	1	2
			Number of vacant spaces		10	10	10	10	10	12	12	12	12	12	13	14	15	15	15	15	14	13
			Parking supply (Middle section)		21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21
MIDDLE SECTION Map Ref	B, E		Number of occupied spaces		8	8	8	4	5	5	3	3	5	4	5	3	3	4	3	4	3	4
			Number of vacant spaces		13	13	13	17	16	16	18	18	16	17	16	18	18	17	18	17	18	17
			Parking supply (West section)		18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18
WEST SECTION (HOSPITAL ENTRY) Map Ref A, D Number of occupied spaces			3	3	1	1	3	5	6	9	10	9	9	4	9	9	9	6	5	5		
			Number of vacant spaces		15	15	17	17	15	13	12	9	8	9	9	14	9	9	9	12	13	13

TABLE 2.2A: PARKING SURVEY RESULTS FRIDAY 24 MARCH 2017 (6AM TO 2:30PM)

Date:	Friday 2	4 March 20	017																		
Time:	6am - 1	1pm																			
Weather:	Sunny		** Please indicate weather on the day of survey**																		
Location	Мар	Side of	Double of Double of	0							Nι	ımber o	f parke	d vehicl	es						
Location	Ref	Street	Parking Restriction	Supply	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30	21:00	21:30	22:00	22:30	23:00
Newstead Street																					
Caulfield Hospital entrance to p.b 22/20	Α	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	8	3	2	3	3	3	3	3	3	3	4	3	3	1	2	0	0	0
P.b 22/20 to p.b 8/6	В	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	2	2	2	2	2	2	2	3	4	3	4	4	3	3	3	3	4
P.b 8/6 to Hawthorn Road	С	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	9	0	0	1	2	3	2	2	2	3	3	3	3	3	4	5	5	4
Caulfield Hospital entrance to p.b 21/19	D	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	3	5	4	5	2	4	7	3	2	2	2	1	1	1	1	1	1
P.b 21/19 to p.b 5/3	Е	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	11	2	1	1	1	1	1	1	1	3	3	6	6	6	5	5	5	5
P.b 5/3 to Hawthorn Road	F	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	6	2	1	2	2	3	2	3	4	4	4	4	4	4	4	4		3
RESULTS SUMMARY																					
			Parking supply (Survey area)		54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54
SURVEY AREA			Number of occupied spaces		12	11	13	15	14	14	18	16	19	19	22	21	18	19	18	14	17
			Number of vacant spaces		42	43	41	39	40	40	36	38	35	35	32	33	36	35	36	40	37
			Parking supply (East section)		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
EAST SECTION (HAWTHORN ROAD) Map R	ef C, F	Number of occupied spaces		2	1	3	4	6	4	5	6	7	7	7	7	7	8	9	5	7
			Number of vacant spaces		13	14	12	11	9	11	10	0	8	8	8	8	8	7	6	10	8
			Parking supply (Middle section)		21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21
MIDDLE SECTION Map Ref	B, E		Number of occupied spaces		4	3	3	3	3	3	3	4	7	6	10	10	9	8	8	8	9
			Number of vacant spaces		17	18	18	18	18	18	18	17	14	15	11	11	12	13	13	13	12
			Parking supply (West section)		18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18
WEST SECTION (HOSPITAL ENTRY) Map Ref A, D		Number of occupied spaces		6	7	7	8	5	7	10	6	5	6	5	4	2	3	1	1	1	
	, ,		Number of vacant spaces		12	11	11	10	13	11	8	12	13	12	13	14	16	15	17	17	17

TABLE 2.2B: PARKING SURVEY RESULTS FRIDAY 24 MARCH 2017 (3PM TO 11PM)

Date	Saturda	y 25 March	2017																			
Time:	6am - 1	1pm																				
Weather	Sunny		** Please indicate weather on the day of su	rvey**																		
Location	Map Ref	Side of Street	Parking Restriction	Supply	6:00	6:30	7:00	7:30	8.00	8.30	9.00	9.30		umber of 10:30	parked v	rehicles 11:30	12:00	12:30	13:00	13:30	14:00	14:30
Newstead Street	, itel	Olicci			0.00	0.00	7.00	1.00	0.00	0.00	5.00	5.00	10.00	10.00	11.00	11.00	12.00	12.00	10.00	10.00	14.00	14.00
Caulfield Hospital entrance to p.b 22/20	Α	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	8	1	1	1	1	1	1	1	2	3	3	3	2	3	3	4	5	- 5	2
P.b 22/20 to p.b 8/6	В	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	3	3	3	3	3	3	3	2	3	1	2	2	2	2	3	3	5	5
P.b 8/6 to Hawthorn Road	C	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	9	2	2	2	2	2	2	2	2	2	3	4	4	4	4	4	3	2	2
Caulfield Hospital entrance to p.b 21/19	D	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	1	1	1	1	1	1	1	3	3	3	2	3	1	1	3	5	5	5
P.b 21/19 to p.b 5/3	E	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	11	4	4	4	4	4	4	4	4	3	3	3	3	3	3	3	3	3	4
P.b 5/3 to Hawthorn Road	F	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	6	3	3	3	3	3	1	1	2	1	1	1	1	2	1	1	2	1	4
RESULTS SUMMARY			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,																			
			Parking supply (Survey area)		54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54
SURVEY AREA			Number of occupied spaces		14	14	14	14	14	12	12	15	15	14	15	15	15	14	18	21	21	22
			Number of vacant spaces		40	40	40	40	40	42	42	39	39	40	39	39	39	40	36	33	33	32
			Parking supply (East section)		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
EAST SECTION (HAWTHORN ROAL) Map R	ef C, F	Number of occupied spaces		5	5	5	5	5	3	3	4	3	4	5	5	6	5	5	5	3	6
			Number of vacant spaces		10	10	10	10	10	12	12	11	12	11	10	10	9	10	10	10	12	9
			Parking supply (Middle section)		21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21
MIDDLE SECTION Map Re	fB, E		Number of occupied spaces		7	7	7	7	7	7	7	6	6	4	5	5	5	5	6	6	8	9
			Number of vacant spaces		14	14	14	14	14	14	14	15	15	17	16	16	16	16	15	15	13	12
			Parking supply (West section)		18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18
WEST SECTION (HOSPITAL ENTRY	r) Map R	ef A, D	Number of occupied spaces		2	2	2	2	2	2	2	5	6	6	5	5	4	4	7	10	10	7
			Number of vacant spaces		16	16	16	16	16	16	16	13	12	12	13	13	14	14	11	8	8	11

TABLE 2.3A: PARKING SURVEY RESULTS SATURDAY 25 MARCH 2017 (6AM TO 2:30PM)

		y 25 March	h 2017																		
	6am - 1	1pm																			
Weather:	Sunny		** Please indicate weather on the day of si	urvey**																	
Location	Мар	Side of	Parking Restriction	Supply								Number	of parked	vehicles							
Location	Ref	Street	Faiking Restriction	Supply	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30	21:00	21:30	22:00	22:30	23:00
Newstead Street																					
Caulfield Hospital entrance to p.b 22/20	Α	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	8	2	2	5	4	5	5	5	5	5	5	2	2	1	2	2	2	2
P.b 22/20 to p.b 8/6	В	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	5	5	5	2	3	3	3	3	4	4	4	4	3	3	3	3	3
P.b 8/6 to Hawthorn Road	С	North	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	9	2	2	3	3	4	3	1	1	1	1	1	3	3	1	1	1	1
Caulfield Hospital entrance to p.b 21/19	D	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	10	6	5	6	6	6	5	4	5	5	4	4	2	2	1	1	2	2
P.b 21/19 to p.b 5/3	Е	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	11	5	5	6	3	5	4	5	6	6	6	6	5	4	4	4	3	3
P.b 5/3 to Hawthorn Road	F	South	2P 8am - 6pm Mon-Fri, 8am - 12noon Sat	6	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
RESULTS SUMMARY																					
			Parking supply (Survey area)		54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54	54
SURVEY AREA			Number of occupied spaces		23	22	29	22	27	24	22	24	25	24	21	20	17	15	15	15	15
			Number of vacant spaces		31	32	25	32	27	30	32	30	29	30	33	34	37	39	39	39	39
			Parking supply (East section)		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
EAST SECTION (HAWTHORN ROAD) Map R	ef C, F	Number of occupied spaces		5	5	7	7	8	7	5	5	5	5	5	7	7	5	5	5	5
			Number of vacant spaces		10	10	8	8	7	8	10	10	10	10	10	8	8	10	10	10	10
			Parking supply (Middle section)		21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21
MIDDLE SECTION Map Ref	B, E		Number of occupied spaces		10	10	11	5	8	7	8	9	10	10	10	9	7	7	7	6	6
			Number of vacant spaces		11	11	10	16	13	14	13	12	11	11	11	12	14	14	14	15	15
			Parking supply (West section)		18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18
WEST SECTION (HOSPITAL ENTRY) Map R	ef A, D	Number of occupied spaces		8	7	11	10	11	10	9	10	10	9	6	4	3	3	3	4	4
			Number of vacant spaces		10	11	7	8	7	8	9	8	8	9	12	14	15	15	15	14	14

TABLE 2.3B: PARKING SURVEY RESULTS SATURDAY 25 MARCH 2017 (3PM TO 11PM)



FIGURE 2.1: SURVEY RESULTS (SURVEY AREA) - THURSDAY 23 MARCH 2017



FIGURE 2.2: SURVEY RESULTS (EAST SECTION) - THURSDAY 23 MARCH 2017

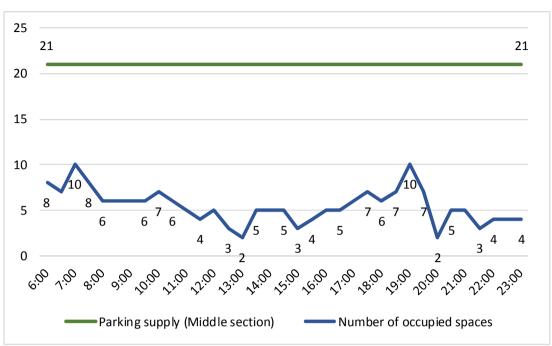


FIGURE 2.3: SURVEY RESULTS (MIDDLE SECTION) - THURSDAY 23 MARCH 2017

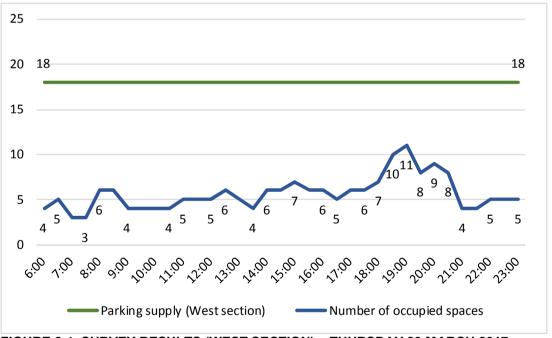


FIGURE 2.4: SURVEY RESULTS (WEST SECTION) - THURSDAY 23 MARCH 2017

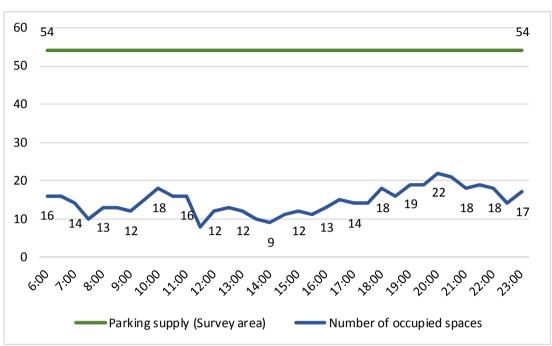


FIGURE 2.5: SURVEY RESULTS (SURVEY AREA) - FRIDAY 24 MARCH 2017

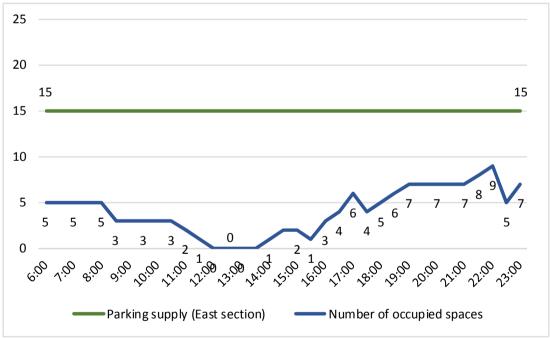


FIGURE 2.6: SURVEY RESULTS (EAST SECTION) - FRIDAY 24 MARCH 2017

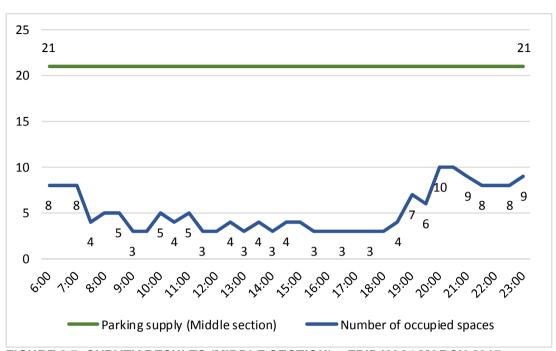


FIGURE 2.7: SURVEY RESULTS (MIDDLE SECTION) - FRIDAY 24 MARCH 2017

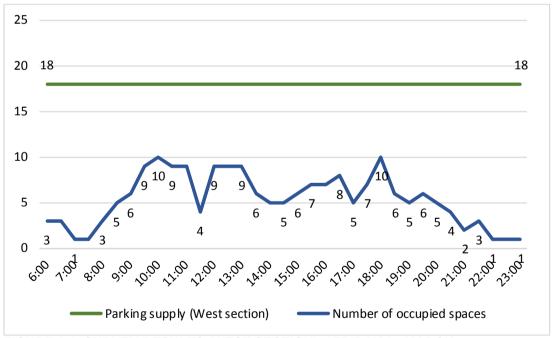


FIGURE 2.8: SURVEY RESULTS (WEST SECTION) - FRIDAY 24 MARCH

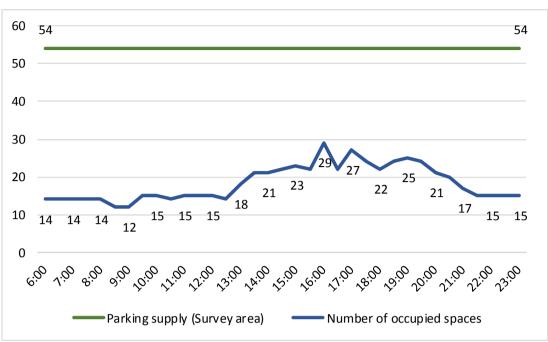


FIGURE 2.9: SURVEY RESULTS (SURVEY AREA) - SATURDAY 25 MARCH 2017

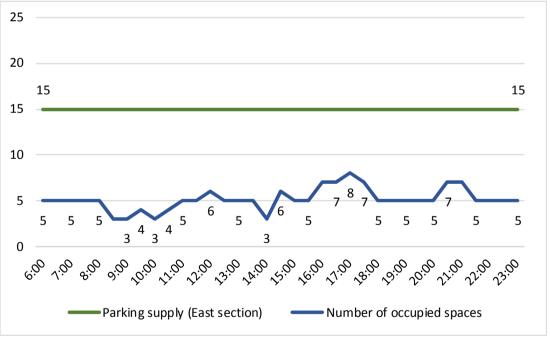


FIGURE 2.10: SURVEY RESULTS (EAST SECTION) - SATURDAY 25 MARCH 2017

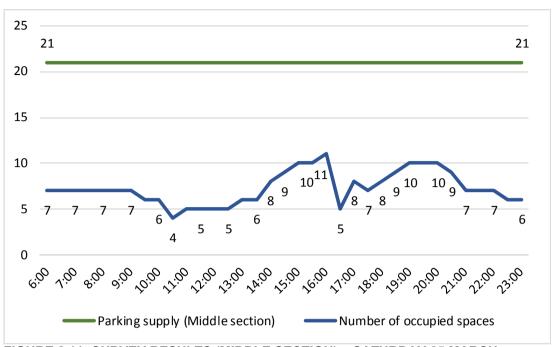


FIGURE 2.11: SURVEY RESULTS (MIDDLE SECTION) - SATURDAY 25 MARCH

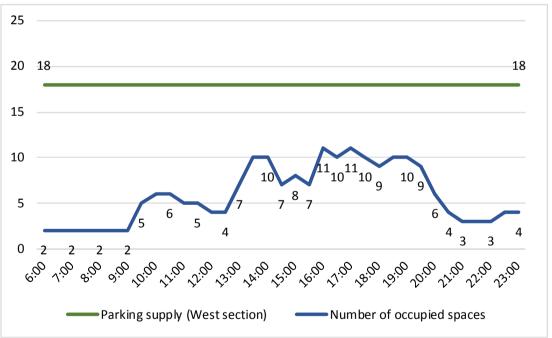


FIGURE 2.12: SURVEY RESULTS (WEST SECTION) - SATURDAY 25 MARCH 2017

Item 9.10 Parking Restriction Options for Streets around Hawthorn Road, Glen Eira Road and Kooyong Road, Caulfield

This item was dealt with at an earlier stage of the meeting.

ITEM 9.11 2017-18 DRAFT ANNUAL BUDGET (ADVERTISING FOR PUBLIC COMMENT)

Author: John Vastianos (Chief Financial Officer)

File No: 17/157492

Attachments: Yes (Attachment 1 - 2017-18 Draft Annual Budget)

PURPOSE AND SUMMARY

To advertise the attached 2017-18 Draft Annual Budget for public comment in accordance with the Local Government Act 1989 (the 'Act').

RECOMMENDATION

That Council seeks public consultation on:

- 1. The attached 2017-18 Draft Annual Budget by:
 - giving Public Notice, as required by Sections 129 of the Local Government Act 1989, in the Age Newspaper;
 - b) further advertising the submission process in the Caulfield and Moorabbin Leader;
 - c) placing the 2017-18 Draft Annual Budget on Council's website; and
 - d) inviting submissions to be heard at the Council Meeting on 13 June 2017.

BACKGROUND

The 2017-18 Draft Annual Budget (refer to Attachment 1), is for the year 1 July 2017 to 30 June 2018 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works.

These statements have been prepared for the year ending 30 June 2018 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards and the Local Government Model Accounts.

The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

With the introduction of the State Governments Rate Capping legislation in 2015 Councils are now unable to determine the level of rate increase and instead must use a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption.

Key elements of the budget are set out in the Executive Summary commencing on page 7 and the Summary of Financial Position commencing on page 26.

ISSUES AND DISCUSSION

1. The Rate Rise

The proposed budget is based on a rate increase of 2 per cent. This is in line with the new *Fair Go Rates System* (FGRS) which has capped rates increases by Victorian councils to the forecast movement of 2 per cent in line with the forecasted Consumer Price Index (CPI) for the financial year 2017-18.

The cap for 2016-17 was also set at forecast CPI last year (at 2.5 per cent), the first year Victorian Councils operated under a rate cap.

Council must manage the budget and long-term plan appropriately within the constraints set by the State Government's Rate Capping regime.

Council has elected not to apply to the Essential Services Commission (ESC) for a rate cap variation in 2017-18.

The average rates per assessment for 2017-18 is estimated at \$1,361.

2. Infrastructure and Capital Works for the Community

In the 2017-18 Budget Council has allocated funding of \$34.08 million for asset renewals, upgrades and expansions. Highlights of the capital works program include:

- Priority items this includes the renewal and upgrade of Council's major infrastructure assets, such as: road reconstruction (\$5.19 million); drainage improvement program (\$3.57 million); footpaths (\$2.01 million); and local road resurfacing (\$1.5 million).
- Building works comprising buildings and building improvements, upgrade and renewal of community facilities; Municipal offices; sports facilities; and pavilions (\$5.53 million).
- *Open space* this includes open space initiatives; parks; playing surfaces; and playground equipment (\$8.85 million).
- Environmental initiatives this includes warm season grasses; Council's Bicycle Strategy (continuation of off-road paths, extensions to the on-road network and works to improve existing conditions); installation of LED lights; park lighting energy efficiency upgrade; and photovoltaic systems on council assets to generate renewable energy (\$1.92 million).

- Transport and planning this includes safety projects at cross intersections, pedestrian and safer speed limits; school safety; shopping centres; sustainable transport; and disabled parking upgrades (\$1.2 million).
- Plant and equipment this includes plant, machinery and equipment; information technology and telecommunications; and library collections (\$5.51 million).

3. Budget Advertising and Budget Information Session

The Act requires that Council prepare and then advertise the proposed Budget i.e. make it publicly available for information and comment.

A budget information session will be held for the public on Monday, 22 May 2017 to provide an overview of the 2017-18 Draft Annual Budget.

The public have until 1 June 2017 to lodge Budget submissions.

Budget submissions received from the public will be reported to Council at the Ordinary Council Meeting of 13 June 2017.

The Budget timetable would see the Budget submitted for adoption at the Special Council Meeting of 27 June 2017.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The proposed budget details the resources required over the next year to fund the large range of services we provide to the community. It also includes details of proposed capital expenditure allocations to improve and renew our City's physical infrastructure, buildings and operational assets as well as funding proposals for a range of operating projects.

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Generate funds to provide additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set rates and fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

POLICY AND LEGISLATIVE IMPLICATIONS

- Budget under section 127 of the Act, Council is required to prepare and adopt an annual budget each financial year.
- Public Notice under section 129 of the Act, as soon as practicable after a Council
 has prepared a proposed budget or revised budget, the Council must give public
 notice.

COMMUNICATION AND ENGAGEMENT

Council officers in preparing the 2017-18 Draft Annual Budget, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

LINK TO COUNCIL PLAN

Theme 4: Governance – To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That Council advertises the attached 2017-18 Draft Annual Budget for public comment.

Moved: Cr Delahunty Seconded: Cr Magee

That Council seeks public consultation on:

- 1. The attached 2017-18 Draft Annual Budget by:
 - a) giving Public Notice, as required by Sections 129 of the *Local Government Act* 1989, in the Age Newspaper;
 - b) further advertising the submission process in the Caulfield and Moorabbin Leader:
 - c) placing the 2017-18 Draft Annual Budget on Council's website; and
 - d) inviting submissions to be heard at the Council Meeting on 13 June 2017.

Procedural Motion

Moved: Cr Hyams Seconded: Cr Delahunty

That Council extends the meeting to finish by 11pm.

CARRIED UNANIMOUSLY

Procedural Motion

Moved: Cr Delahunty Seconded: Cr Athanasopoulos

That Council grants Cr Hyams a one minute extension of speaking time.

CARRIED UNANIMOUSLY

That the Motion Moved by Cr Delahunty and Seconded by Cr Magee be PUT and **CARRIED UNANIMOUSLY**

GLEN EIRA CITY COUNCIL



GLEN EIRA CITY COUNCIL

BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

GLEN EIRA CITY COUNCIL

DRAFT ANNUAL BUDGET

2017-18

For the year ended 30 June 2018

Council Meeting Tuesday, 2 May 2017





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Fees.	



Mayor's Introduction

The Councillors and I are pleased to release the draft 2017-18 Budget for consultation. The draft Budget will enable the delivery of our Council and Community Plan 2017-2021 and focuses on the following 5 themes:

- Theme 1: Liveable and well-designed
- Theme 2: Accessible and well-connected
- Theme 3: Safe, healthy and inclusive
- Theme 4: Clean and sustainable
- Theme 5: Informed and engaged

The Council and Community Plan 2017-2021 sets out our strategic plan to deliver our shared vision over the full term of the Council. As this is the first year of the current Council's term, much of the next year will be on planning and design activities and on delivering current commitments.

The *Budget* details the resources required to fund the large range of services we provide to the community. It also includes details of proposed capital expenditure allocations to improve and renew our City's physical infrastructure, buildings and operational assets.

As Councillors, it is our job to listen to community sentiment and understand your priorities. During and following the Council elections in 2016, we have consistently heard that Council's services are valued by the community, that you want us to have good plans in place to shape the City's future, and that we should continue to keep rates as low as possible. Over the coming years we will invest more in technology and other improvements so that we can continue to deliver high quality, responsive and accessible services to the community at a reasonable cost.

The budget is based on a rate increase of 2 per cent. This is in line with the new *Fair Go Rates System* (FGRS) which has capped rates increases by Victorian councils to the forecast movement of 2 per cent in the Consumer Price Index (CPI). We anticipate that Glen Eira will remain among lowest rating municipalities in metropolitan Melbourne.

Property Valuations

As this is a non-revaluation year, a large majority of property valuations will remain unchanged.

In a revaluation year (every 2nd year), all properties are revalued and rates are redistributed according to the shift in property values that have occurred in different parts of the municipality. Council does not receive any extra money when property values rise.

Rate Capping

For the financial year 2017-18, the Minister for Local Government has set the 'cap' on Victorian Council rates at 2 per cent.

This 'cap' applies to the average, per property increase, for all rates in the municipality. It does not apply to individual rate notices.

The 2017-18 Draft Budget also assumes an additional 1,000 supplementary assessments which reflect additional development/growth. These assessments increase Council's general rate income as this is required to ensure that the additional properties participate in funding the services, facilities and community assets that will be utilised by all residents.



In this proposed budget we have allocated funding of \$29.84m for asset renewals, upgrades and expansions. The proposed budget also funds \$4.3m for new assets.

Council has also allocated funding to deliver tangible progress on other key priorities and initiatives including;

- Continuous Improvement projects to make it easier for you to do business with us, reduce bureaucracy, increase efficiency, and make sure that we are financially sustainable for the long-term.
- Strategic planning work to address gaps in the key areas of land-use, transport, economic development and urban design.

Of course we will also continue to deliver the high quality services and projects that you already enjoy, and that together, make our City a great place to live.

The year will not be without challenges. Specifically, this budget responds to our need to:

- Manage our finances within the constraints set by the State Government's rate capping regime.
- Provide top-up funding for services that we provide on behalf of the State and Federal Government to the local community (such as School Crossing Supervision and Home and Community Care). (Over time the funds received by local governments have not increased in line with real cost increases – leaving a gap).
- Increase investment in the maintenance of our ageing community and infrastructure assets.
- Respond to growth and increasing diversity in the population within the municipality.

The *Budget* was developed through a rigorous process of consultation and review and Council endorses it as financially responsible. It should be read in conjunction with our *Council and Community Plan 2017-2021*.

Cr Mary Delahunty Mayor



Chief Executive Officer's Overview

This 2017-18 Budget seeks to balance demand for services and infrastructure with revenue. This is always challenging, as inevitably compromises need to be made. Despite this I am confident that this budget not only continues the effort that we have commenced in recent years but also provides the necessary investment to set us on a strong path for the future.

As CEO I am committed to leading a high performing organisation and supporting the Council by delivering good value for money to you, our community.

It is my second year with Glen Eira and I am proud of the many projects underway. Some of the main areas include:

Capital Works Program Highlights

In the 2017–18 Budget, Council has allocated funding of \$34.08m for asset renewals, upgrades and expansions. The capital works program includes:

- Priority items this includes the renewal and upgrade of Council's major infrastructure assets, such as: road reconstruction (\$5.19m); drainage improvement program (\$3.57 m); footpaths (\$2.01m); and local road resurfacing (\$1.5m).
- Building works comprising buildings and building improvements, upgrade and renewal of community facilities; Municipal offices; sports facilities; and pavilions (\$5.53m).
- Open space this includes open space initiatives; parks; playing surfaces; and playground equipment (\$8.85m).
- Environmental initiatives this includes warm season grasses; Council's Bicycle Strategy (continuation of off-road paths, extensions to the on-road network and works to improve existing conditions); installation of LED lights; park lighting energy efficiency upgrade; and photovoltaic systems on council assets to generate renewable energy (\$1.92m).
- Transport and planning this includes safety projects: cross intersection, pedestrian and safer speed limits; school safety; shopping centres; sustainable transport; and disabled parking upgrades (\$1.2m).
- Plant and equipment this includes plant, machinery and equipment; information technology and telecommunications; and library collections (\$5.51m).

Continuous Improvement and Innovation

We are committed to continuously improving our services and improving efficiency, and have built it into our everyday activities. Our Glen Eira Transforming Together program of internal transformation has been developed to ensure that we focus our efforts on becoming an organisation that is known for excellence, through leadership, innovation and partnership.

We are working towards success and sustainability for the long term. This means improving services and assets, eliminating bureaucracy and wasted effort, and increasing our use of technology and contemporary ways of working to make it easier for you to do business with us.

Our transformation program will deliver meaningful medium term efficiencies that Council will be able to re-invest into other areas of the business such as front line services and city infrastructure.

Addressing the four themes of Digital by Default, Customer First, Our People and Assets and Places, the program touches all areas of our business and importantly creates a link between culture and service performance.



City Futures and Structure Planning

Council has committed to undertaking a significant strategic work plan over the coming 4 years to complete a comprehensive update of the Glen Eira Planning Scheme, and our approach to place based planning and integrated transport. This important work will set the future 10-20 year strategic direction in the key areas of land-use, transport, economic development and urban design.

I look forward to hearing from the community and working with you to achieve our strategic objectives.

Key budget information is provided below about Council's rate cap rise, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives.

For more information about Council's Budget 2017-18 visit www.gleneira.vic.gov.au

Rebecca McKenzie Chief Executive Officer



Executive Summary

Council has prepared a *Budget* for 2017-18 which is aligned to the vision in the *Council and Community Plan 2017-2021*. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the rate increase mandated by the State Government. The *Strategy* adopted in this *Budget* is to:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Generate funds to provide additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

a) Integrated Planning

Council's strategic direction is set out in the Council and Community Plan 2017-2021.

The Council and Community Plan is underpinned by a ten year Strategic Resource Plan (SRP).

This *Budget* for 2017-18 represents one year's instalment on the implementation of the *Council and Community Plan* and *SRP*. Further information on the Council's planning framework commences in the 'Budget Processes' section on page 33.

b) The Rate Rise

a. The average rate per property will rise by 2 per cent in line with the order by the Minister for Local Government on 16 December 2016 under the *Fair Go Rates System*. The budget assumes an additional 1,000 assessments (properties). The average Rates per Assessment for 2017-18 is estimated at \$1,361.

Total rates would be \$89.21m, including \$800k generated from supplementary rates. Total rates and charges revenue (including waste) is \$104.27m. This is expected to continue to be the second-lowest average rates and charges in metropolitan Melbourne.

b. Key drivers:

- i. To fund ongoing service delivery business as usual (balanced with greater service demands from residents)
- ii. To fund renewal of infrastructure and community assets
- iii. To cope with growth in the population within the municipality.
- iv. To cope with cost shifting from the State Government.
- c. This is not a revaluation year. Valuations will be as per the General Revaluation dated 1 January 2016 (as amended by supplementary valuations).
- d. Note that for every \$100 in taxes paid by Victorian residents, rates make up approximately \$3.50. The other \$96.50 goes to the State and Federal Governments. (http://www.abs.gov.au/ausstats/abs@.nsf/mf/5506.0)
- e. Refer Appendix C for further Rates and Charges details.



c) Public Open Space

Council receives open space levies pursuant to clause 52.01 of the *Glen Eira Planning Scheme*. Council has achieved the new uniform levy rate of 5.7 per cent (Amendment C120).

Council provides open space for recreation, nature conservation and passive outdoor enjoyment. This includes parks, reserves, gardens, larger urban and civic spaces and forecourts as shown by completed projects within the *Open Space Strategy*:







Open Space Strategy initiatives for 2017-18 of \$1.53m are funded in the Budget for:

- Joyce Park, Ormond \$400k
- EE Gunn Reserve, Ormond \$500k.
- Rosanna Street Reserve, Carnegie \$250k
- Spring Road Reserve, Caulfield South \$250k
- Precinct Plan Lord Reserve, Carnegie Pool, Koornang Park \$100k
- Aileen Avenue, Caulfield South \$25k (concept design).

The table below shows contributions received and forecast capital spend for open space.

Open Space Reserve			
Description	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18
	\$'000	\$'000	\$'000
Income			
Open Space Contributions (including C120 additional OS Contributions)	5,500	6,738	7,500
Capital Spend			
Booran Reserve (former Glen Huntly Reservoir)	4,059	4,059	-
Land Purchase - 6 Aileen Avenue, Caulfield South	-	2,106	25
Land Purchase - 53 Magnolia Road, Gardenvale	-	1,392	-
Total movement	1,441	(819)	7,475

Open Space Projects funded from rates			
Description	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18
	\$'000	\$'000	\$'000
Capital Spend			
Marara Road Reserve Stage 2, Caulfield South	400	400	-
Pell Street, Bentleigh East	100	400	-
Hopetoun Gardens Stage 2, Elsternwick	400	100	-
Joyce Park, Ormond	-	-	400
EE Gunn Reserve, Ormond	-	-	500
Rosanna Street Reserve	-	-	250
Spring Road Reserve, Caulfield South	-	-	250
Precinct Plan - Lord Reserve, Carnegie Pool, Koornang Park	-	-	100
Open Space Projects funded from rates	900	900	1,500



d) Sustainability

Environmental initiatives \$1.92m including:

- The Budget continues the Warm Season Grasses Program \$710k for upgrading Bailey Reserve Oval 1, Bentleigh East.
- Bicycle Strategy Implementation continuation of off road paths, extensions to the on road network and works to improve existing conditions - \$250k.
- Park lighting energy efficiency upgrades \$250k.
- Sustainability initiatives LED lights; insulation; solar film \$507k.

Waste and recycling charges are levied on the basis of cost recovery and have increased by approximately 2 per cent.

Residential Garbage Charges for 2017-18 are set at:

- Large 240L Waste Charge \$366 (including an estimated \$50 State Levy) (\$359 in 2016-17)
- Small 120L Waste Charge \$177 (including an estimated \$24 State Levy) (\$174 in 2016-17)
- Residential Flat Shared Bins (240L) Waste Charge \$177 per assessment (including an estimated \$24 State Levy) (\$174 in 2016-17)
- 240L Family Bin \$256 (including an estimated \$50 State Levy) (\$251 in 2016-17)
- Medical 240L Waste Charge \$177 (including an estimated \$50 State Levy) (\$174 in 2016-17)
- Litter Management Charge \$54 (\$55 in 2016-17).

e) Recreational Services

The capital works program provides funds for:

- Duncan Mackinnon Athletics Track Upgrade \$1m (includes grant funding of \$250k)
- Duncan Mackinnon Reserve netball court development \$474k
- Playground upgrades at McKinnon Reserve \$350k and Harleston Park \$650k
- Moorleigh Village Multi-purpose Sports Training Facility \$275k. Funding includes the conversion of the current facility, a 4 bay cricket facility, into a multi-purpose sports training facility. This will extend use to other sports and community groups.



f) Aquatic Facilities

Council's aquatic facilities are budgeted in 2017-18 to generate direct income of \$13.73m and incur direct costs of \$11.54m, making an estimated surplus before depreciation and interest of \$2.19m.

In an accounting sense, the Sports and Aquatic Facilities will cover all operating costs, depreciation and interest costs on borrowings.

The table below shows the financial performance of the Aquatic Facilities:

SPORTS & AQUATIC FACILITIES (Accounting base		
Description	2017-18 Annual Budget	Sub-total
	\$'000	\$'000
Operations		
Revenue	13,734	
Expenses	11,543	
Surplus		2,190
Internal Overheads		
Depreciation on Buildings, Furniture & Equipment	1,504	
Total Overheads		1,504
Surplus after Depreciation		686
Loan		
Interest on Loan	638	
Total Interest	030	638
Surplus after Depreciation and Interest		48

For User Fees and Charges, refer to Appendix E – Schedule of GESAC User Fees and Charges.





g) Early Learning Centres

The number of Early Learning Centre places in the municipality currently exceeds the demand for places. A large proportion of Early Learning Centres in Glen Eira, including Council Centres do not have 100 per cent utilisation rates.

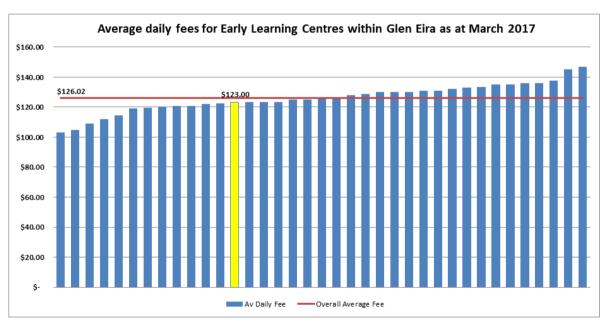
Fees at Council's Early Learning Centres are below average when compared against the other 45 private and not-for-profit Centres operating in Glen Eira.

2017-18 fees are proposed as follows:

- For 0–3 year olds \$130 per day (\$127 in 2016-17)
- For 3-5 year olds \$122 per day (\$119 in 2016-17).

Council's services do not include: nappies, food and additional curricula activities provided by larger private centres. The number of Early Learning Centres in Glen Eira is increasing and is becoming more competitive to fill places.

From 1 January 2016 the State Government changed child/staff ratios for children 3 years of age up to preschool age from 1 staff member for every 15 children to 1 staff member for every 11 children. This ratio increase effectively increased staffing requirements. In addition, in order to receive kindergarten funding from the Victorian Government, all Early Learning Centres are now required to have a qualified early childhood teacher to plan and deliver the funded program.



(Note: some centres will be revising fees during the financial year)



h) Superannuation Defined Benefits

The *Defined Benefit Scheme* provides quarterly reviews of the "Vested Benefits Index" (VBI) to Councils (this is reported in the monthly Financial Report to Council). In simple terms, this index measures whether there are enough assets to meet the liabilities of the *Defined Benefit Scheme*.

For the plan to be in a satisfactory financial position requires a VBI of 100 per cent or more. The VBI has remained greater than 100 per cent since June 2013.

The Defined Benefit *Superannuation Scheme* (for pre-1993 employees) continues to meet prudential requirements.

i) Liquidity

Council needs to ensure working capital is maintained and that sufficient cash reserves are available to meet normal cash flow requirements. Council invests in accordance with section 143 of the *Local Government Act 1989*.

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves.

Council should hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.

j) Borrowings

Council drew down \$25m in the early part of 2011-12 for GESAC. On 17 May 2016, Council approved to restructure the existing loan facilities with a revised term of 7 years and a fixed interest rate. Loan repayments of approximately \$4m per annum have been included in the SRP. Borrowings outstanding as at 30 June 2018 are projected to be \$18.3m.

k) Sector Benchmarking

Glen Eira is a low-cost, high investing organisation which charges low municipal Rates (refer to Sector Benchmarking section commencing on page 18).

Council continues to have the second-lowest average rates and charges in metro Melbourne.

I) Auditor-General's Classification

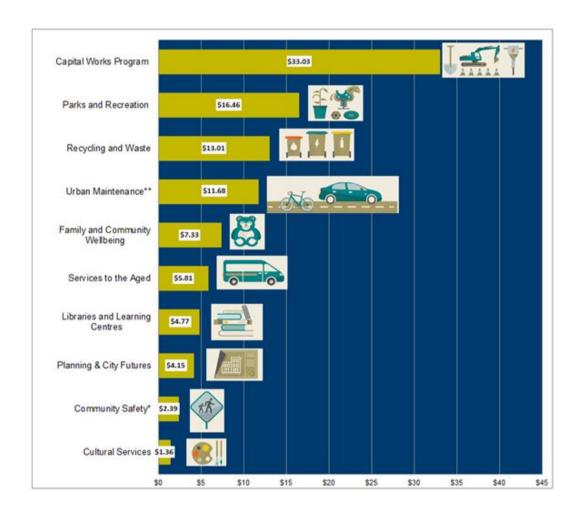
The Auditor-General rates Council as 'low risk' (the best possible rating) for 2015-16. That rating is expected to be maintained.

m) Infrastructure and Capital Works Projects

Much of our infrastructure and many of our community facilities need considerable investment to ensure they last their full lifecycle and for the community to get the best use out of them. Fixing assets earlier is more economical than having them fail and having to be replaced.



Services that Council delivers for every \$100 of Rate Revenue



^{*} Community safety: street lighting, school crossing, environmental health, building control, local laws.

Please note that figures include internal revenue and expense allocations and are calculated net of direct income items such as grants and fees and charges (excluding waste management).

^{**}Urban maintenance: footpaths, roads, drains and building maintenance.



New capital works expenditure is projected at \$34.08m. The emphasis is on renewing and upgrading facilities that we already have rather than creating additional ones. The capital budget of \$34.08m (excluding carry forwards) includes:

Priority items including the renewal and upgrade of Council's major infrastructure assets such as:

- Roads Reconstruction \$5.19m.
- Drainage Renewal and Upgrade Program \$3.57m.
- Footpaths Replacement Program \$2.01m.
- Local Road Resurfacing \$1.50m.
- Replacement of Fleet and Plant \$1.67m.
- Ongoing Renewal of IT Infrastructure \$1.22m.

Rolling Annual Programs include:

- Environmental Initiatives \$1.47m includes: Bicycle Strategy Implementation \$250k,
 Warm Season Grass Program \$710k and installation of LED lights \$507k.
- Libraries and Learning Centres \$873k (purchase of collections including: books, DVDs, magazines, games, cds, eBooks and eMagazines).
- Traffic Management \$1.18m (street safety, pedestrian operated signals, crossing works, roundabouts and safer speed limits).
- Public Open Space and Recreational Facilities \$2.97m (irrigation works, park improvements and furniture, pathway lighting, shade sails, sportsground lighting and playground equipment).
- Building Works \$1.76m (roof renewals/safety, floor coverings, painting and renewal works on Council buildings).
- Shopping Streetscape \$350k (street beautification of Council's streets and shopping precincts).

Major Projects include:

Duncan Mackinnon Athletics Track Upgrade - \$1m

Open Space Strategy Implementation includes:

- Landscape enhancement works at:
 - Joyce Park, Ormond \$400k
 - EE Gunn Reserve, Ormond \$500k
 - Rosanna Street Reserve, Carnegie \$250k
 - Spring Road Reserve, Caulfield South \$250k
 - Aileen Avenue, Caulfield South \$25k (concept design).



Short-term Projects include:

- Environmental Initiatives \$454k includes: sustainability initiatives \$153k and lighting energy efficiency \$301k.
- Aged Care Facilities \$220k (replacement of furniture and minor equipment, lifting machines, wheel chairs, portable hoists and rail systems).
- Public Open Space & Recreational Facilities \$2.19m (includes netball and running path at Duncan Mackinnon Reserve - \$1.04m and community improvements at Harleston Park, Elsternwick - \$350k).
- Building Works \$3.53m (renewal of heating ventilation and air-conditioning, refurbishments at various Council buildings).
- Other short-term projects \$286k (includes replacement of furniture, plant and equipment).

n) Key Statistics

 ■ Total Revenue:
 \$173.75m
 (2016-17 forecast = \$169.54m)

 ■ Total Expenditure:
 \$154.96m
 (2016-17 forecast = \$145.2m)

 ■ Operating Surplus:
 \$18.79m
 (2016-17 forecast = \$24.35m)

(Refer to Analysis of Operating Budget - Section 4)

Underlying Operating Result: \$18.62m (2016-17 forecast = \$22.74m)

(Refer to Analysis of Operating Budget in Section 4)

(Note: Underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses)

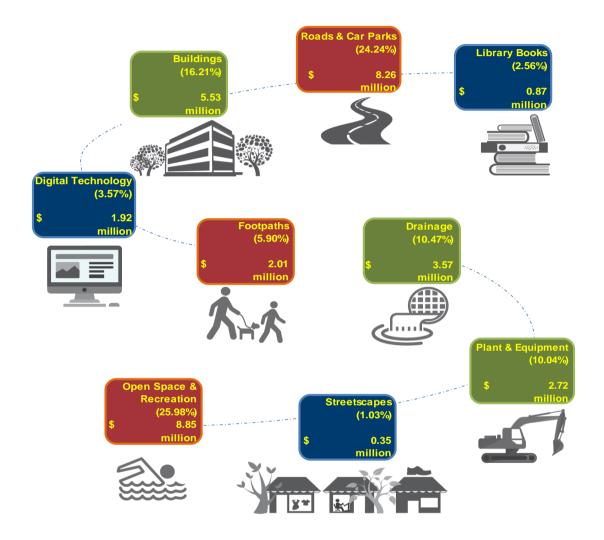
Cash Result: \$57.39m (2016-17 forecast = \$54.26m)

(Refer to Statement of Cash Flows in Section 5)

This is the net funding result after considering the funding requirements to meet loan principal repayments and the *Capital Works Program*.



Capital Works Program - \$34.08 million





Sector Benchmarks

Each year an independent firm (Strategy Plus), analyses all 79 Victorian Councils' financial statements (after they have been signed off by the Auditor-General).

The most recent analysis is at 30 June 2016 and extracts are shown in the following graphs.

The development of financial strategies for Council is often a difficult process. What is an acceptable level of debt? Are we achieving a sufficient amount of revenue to provide services to our community? What should our target be in respect of resourcing expenditure on new assets (capital expenditure)? These are just a few of the multitude of questions that Council must face in establishing its financial strategic direction.

Some of the answers may come from prudential guidelines established by industry bodies such as Local Government Victoria. A great deal however is left for each Council as an individual entity to determine. How does Council gather appropriate data on which to base decisions about its financial future?

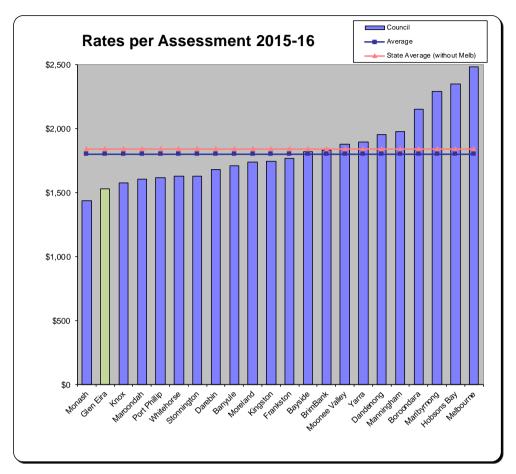
The use of financial indicators that assess the comparative financial position of each Council in the State of Victoria and then aggregates them into State averages and further into averages for groups of like Councils provides an extremely valuable source of information in establishing financial strategies. It highlights the relative financial strengths of Council and more importantly uncovers the opportunities that Council must grasp for improvement.

The benchmarking program that has been undertaken by Strategy Plus differs to other approaches in that it is derived almost solely from financial data contained in Council's *Annual Reports*. This ensures that data is as comparable as possible under the current accounting regulations. The financial indicators cover all 79 Victorian Councils. In terms of the categorisation of Councils, the five categories below are those used by the Victorian Auditor-General (VAGO). The 2015-16 KPIs have been completed from the Annual Reports of every Victorian Council.

Category Description	Councils within Category
Inner Melbourne	22
Outer Melbourne	9
Regional Cities	10
Large Shires	19
Small Shires	19
Total	79

The graphs show Glen Eira's financial performance compared to other Councils for the 2015-16 financial year. Please note, whilst Melbourne is shown in the graph, the averages exclude Melbourne's result.

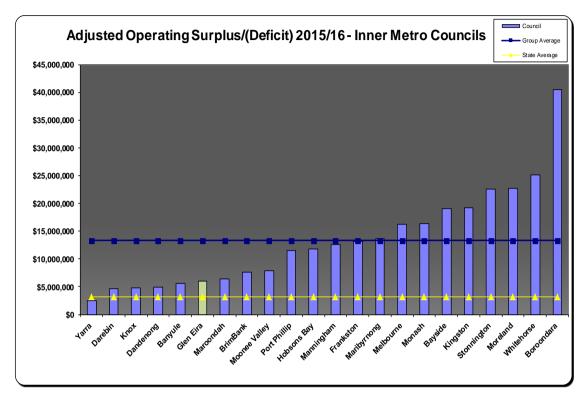




Rates per assessment is probably the more accurate guide to rating levels as it cancels out the impact of various population densities and levels of commercial ratepayers. In terms of Rates per assessment, Glen Eira is the second lowest of the 21 Inner Melbourne Councils (2014-15: also second lowest) and is \$269 per assessment (\$17.02m) below the average outcome.

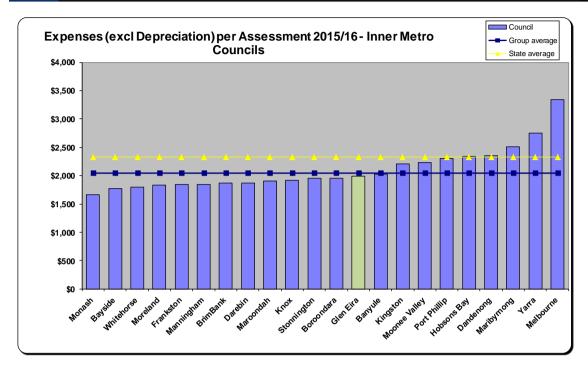
The rates per assessment outcomes demonstrate Glen Eira is rating at lower levels than like Councils – although residential rates are almost in line with the group and State averages. On the proviso that Council is delivering operational services that meet the needs of the community, this is a positive result.





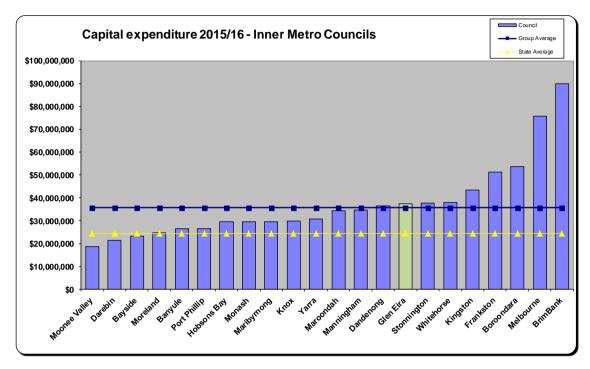
Council continues with an underlying operational surplus of \$6.0m, which is slightly above the state average.





In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$48 less per assessment (\$3.04m) than the average for the Inner Melbourne Councils grouping. This outcome however, needs to be read in conjunction with the revenue per assessment ratio and therefore net operational outcome.

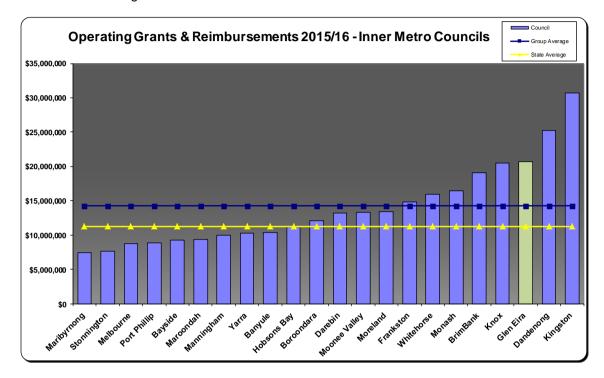




Council's capital spending has been consistent with a demonstrated commitment to renewing and upgrading existing assets. Capital expenditure in excess of \$36m, for each of the years 2014-15 and 2015-16, and also in the 2016-17 forecast, are positive outcomes. The longer-term result, over the last ten years, is the achievement of asset renewal and upgrade as a percentage of depreciation of 159.19 per cent which is an excellent result by Council.

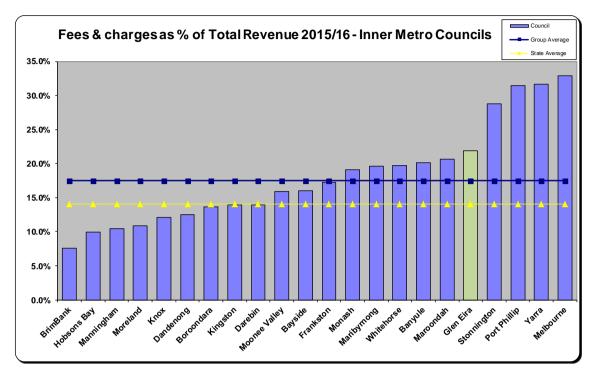


The two graphs below highlight Glen Eira's comparative performance in attracting Recurrent Grant and Fees and Charges Revenue.



Operating grant revenues continue to be solid and Council ranks third highest of the 21 councils in straight dollar terms (2014-15: sixth highest).



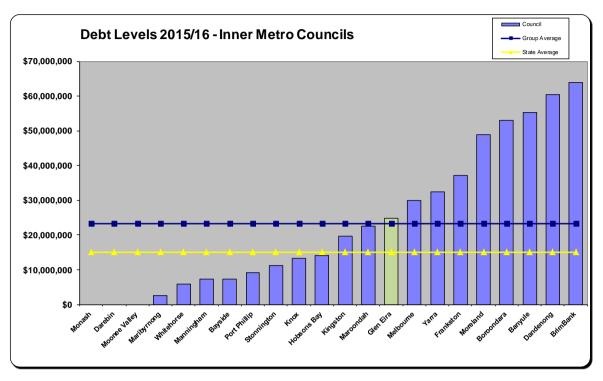


Income from Fees & Charges increased by \$3.297m (10.89 per cent) in 2015-16 (2014-15: 5.1 per cent). Council's percentage against Total Revenue is an improvement on the previous year, with the outcome for this ratio at 21.9 per cent. Glen Eira is fourth highest of the 21 Councils in terms of its ability to attract Fees and Charges Revenue (2014-15: also fourth highest).

It is noteworthy the average result for the Inner Melbourne Councils grouping is driven up by particularly strong results for the three Councils in the group with large parking revenues (Yarra, Port Phillip and Stonnington) who have ratios in excess of 28 per cent.

Maintaining a broader revenue base from Fees reduces the reliance on property based rating and Glen Eira has achieved a good result for this ratio over each year of the trend period.





With no new borrowings undertaken in 2015-16, nor any new borrowings forecast for the 2016-17 year, Council's debt ratio outcomes are all within prudential limits and Council therefore continues to have flexibility in funding future capital works via loans.

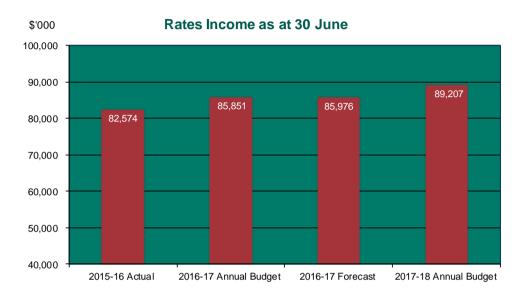
Note however that Glen Eira's debt servicing ratio outcome spiked in 2015-16 due to penalty interest associated with restructuring of loan borrowings. The 2016-17 forecast sees a return to a much lower level in line with the current group and State-wide averages.



Summary of Financial Position

This section provides key information about rates, operating result, cash and investments, the capital works program, financial position and financial sustainability.

1. Rates



The average rate will rise by 2 per cent in line with the order by the Minister for Local Government in December 2016 under the *Fair Go Rates System*. The budget assumes an additional 1,000 property assessments. The average Rates per Assessment for 2017-18 is estimated at \$1,361.

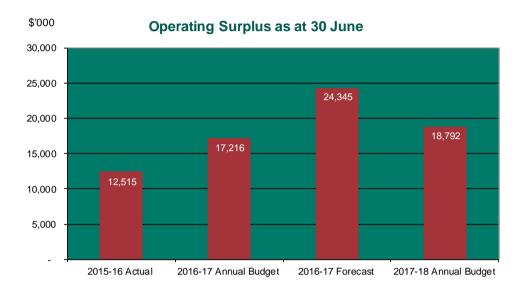
Council is expected to continue to have the second-lowest average rates and charges in metropolitan Melbourne.

Total rates budgeted is \$89.21m, including \$800k generated from supplementary rates. Total rates and charges revenue (including waste) budgeted is \$104.27m.

Refer to Appendix C 'Rates and Charges' for details.



2. Operating Result



The expected operating result for the 2017-18 year is a surplus of \$18.79m which is a decrease of \$5.55m from the 2016-17 annual forecast. The forecast operating result for the 2016-17 year is a surplus of \$24.35m and includes higher than budgeted levels of statutory fees and grants income.

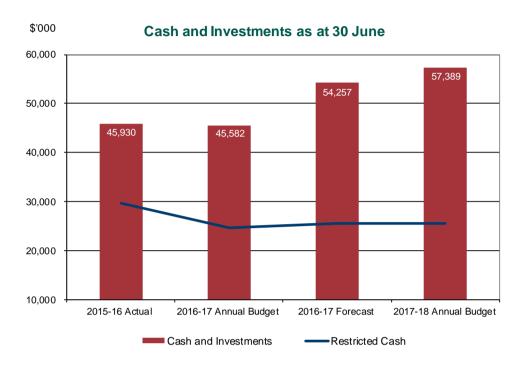
The adjusted underlying result, which excludes items such as non-recurrent capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments, is expected to be \$18.62m.

The Surplus from Operations funds a higher Capital Investment Program.

Refer to section 6 of this section for further information.



3. Cash and Investments



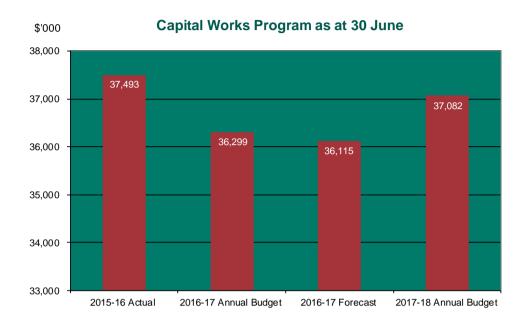
Total cash and investments are expected to increase by \$3.13m during the year to \$57.39m as at 30 June 2018. This is due to a higher than anticipated closing cash balance as at 30 June 2017. (Cash and investments are forecast to be \$54.26m as at 30 June 2017).

Council should hold sufficient cash to cover 'Restricted Assets' such as:

- Residential Accommodation Deposits (\$22m) relate to resident accommodation deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These deposits are to be refunded (less retention income) when residents leave the facility. These funds are to be invested in cash and term deposit accounts in accordance with the Aged Care Act 1997. Council is liable to repay deposits as and when required; and
- Refundable Deposits (\$3m) are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.



4. Capital Works



The Capital Works Program for the 2017-18 year is expected to be \$37.08m of which \$3m relates to projects which will be carried forward from the 2016-17 year. The carried forward component is fully funded from the 2016-17 budget. (Capital works is forecast to be \$36.12m for the 2016-17 year).

The Capital Works Program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

Capital expenditure levels have been set to address the infrastructure renewal gap and *Open Space Strategy* Initiatives.

Refer to Appendices A and B on Capital Works for details.



5. Financial Position

2015-16 Actual



Financial Position - Working Capital as at 30 June

The financial position is expected to improve with net assets (net worth) to increase by \$18.29m to \$2,067m. Working Capital will increase from 113.28 per cent forecasted in 2016-17 to 117.43 per cent in 2017-18 as at 30 June 2018.

2016-17 Forecast

2017-18 Annual Budget

2016-17 Annual Budget

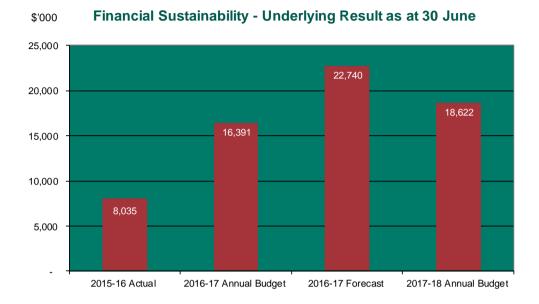
Council will be using cash reserves to fund the *Capital Works Program*. The positive variance between the 2016-17 forecast and 2017-18 budget is due to a higher than expected level of cash at the end of June 2017, as the operating result for 2016-17 is expected to be higher than budget.

The Working Capital expresses the level of current assets Council has available to meet its current liabilities which are likely to fall due in the next 12 months.

One of the items which has placed additional pressure on Council's Liquidity Ratio is classification of leave entitlements. Notwithstanding a majority of leave entitlements are not expected to be settled within 12 months, almost all leave entitlements are classified as current liability provisions in Council's balance sheet, placing greater pressure on the liquidity ratio.



6. Financial Sustainability



The adjusted underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments.

It is a measure of financial sustainability as it is not impacted by non-recurring or one-off items of income and expenses which can often mask the operating result.

The adjusted underlying result for the 2017-18 year is a surplus of \$18.62m which is a decrease of \$4.12m from the 2016-17 forecast.

The forecasted underlying result for 2016-17 (\$22.74m) is higher than the annual budget for 2016-17 (\$16.39m) due to the following:

- Statutory Fees and Fines increase due to higher than anticipated parking infringements income. This growth in parking infringements is due to the emphasis on safety around schools and balancing trader and patron parking due to increased building activity and the grade separation works.
- Monetary Contributions higher than budgeted Open Space Contributions. These
 amounts are variable in nature and it is difficult to determine the exact timing of
 anticipated contributions.
- Employee Costs positive variance against the 2016-17 Budget due to the timing of staff recruitment.



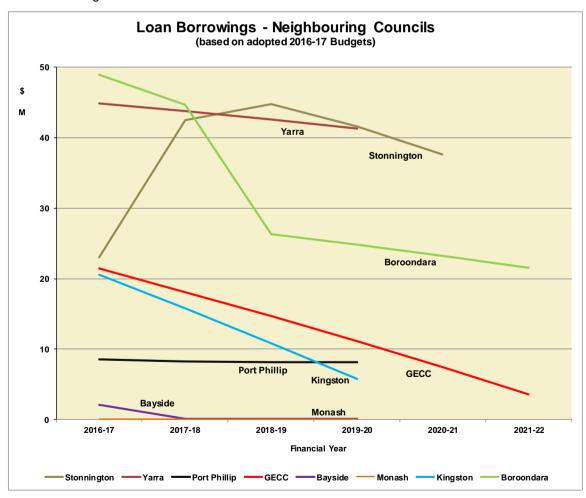
7. Borrowings

On 17 May 2016, Council approved to restructure the existing loan facilities with a revised term of 7 years and a fixed interest rate. Loan repayments of approximately \$4m per annum have been included in the SRP. Borrowings outstanding as at 30 June 2018 are projected to be \$18.3m.

The table below shows the amounts of repayments for borrowings and interest as at 30 June for the 2016-17 and 2017-18 financial years. This information is specifically required by the Regulations.

Borrowings				
Year	New Borrowings	Repayment of Borrowings	Interest Paid for Borrowings	Balance 30 June
	\$'000	\$'000	\$'000	\$'000
2016-17 Forecast	-	3,238	765	21,645
2017-18 Annual Budget	-	3,343	660	18,303

The official projections for borrowings by our benchmark Councils based on their adopted 2016-17 annual budgets:





Budget Processes

This section lists the budget processes to be undertaken in order to adopt the *Budget* in accordance with the *Local Government Act 1989* (the *Act*) and Local Government (Planning and Reporting) Regulations 2014 (the Regulations).

Under the *Act*, Council is required to prepare and adopt an *Annual Budget* for each financial year. The *Budget* is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the *Act*.

The 2017-18 *Budget*, which is included in this report, is for the year 1 July 2017 to 30 June 2018 and is prepared in accordance with the *Act* and Regulations. The *Budget* includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works.

These Statements have been prepared for the year ending 30 June 2018 in accordance with the *Act* and Regulations and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards and the Local Government Model Accounts. The *Budget* also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the *Budget*.

A proposed *Budget* is prepared in accordance with the *Act* and submitted to Council in May for approval in principle. Council is then required to give public notice that it intends to adopt the *Budget*. It must give 28 days' notice of its intention to adopt the proposed budget and make the *Budget* available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the *Budget* and any submission must be considered before adoption of the *Budget* by Council.

With the introduction of the State Government's Rate Capping legislation in 2015 Councils are capped to a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

If a Council wishes to seek a rate increase above the maximum allowable it must submit a rate variation submission to the Essential Services Commission (ESC). Glen Eira City Council has determined not to submit an application for a variation in 2017-18.



The final step is for Council to adopt the *Budget* after receiving and considering any submissions from interested parties. The *Budget* is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. The key dates for the budget process are summarised below:

Budget Process	Timing
Minister of Local Government announces maximum rate increase	Dec
2. Council to advise ESC if it intends to make a rate variation submission	Jan/Feb
3. Council submits formal rate variation submission to ESC	Mar
4. Proposed budget(s) submitted to Council for approval	Apr/May
5. ESC advises whether rate variation submission is successful	May
6. Public notice advising intention to adopt budget	May
7. Budget available for public inspection and comment	May
8. Public submission process undertaken	May/Jun
9. Submissions period closes (28 days)	Jun
10. Submissions considered by Council	Jun
11. Budget and submissions presented to Council for adoption	Jun
12. Copy of adopted budget submitted to the Minister	Jun



This section includes information on the following:

Section	Nature of information
1	Linkage to the Community Plan
2	Services, Initiatives and Service Performance Indicators
3	Budget Influences



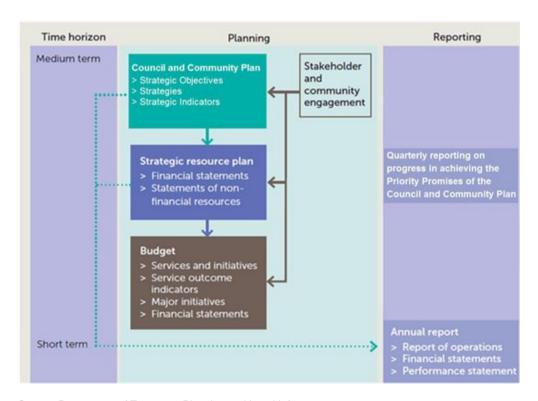
1. Linkage to the Council and Community Plan

This section describes how the *Annual Budget* links to the achievement of the *Council and Community Plan* within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (*SRP*), medium term (*Council and Community Plan*) and short term (*Annual Budget*) and then holding itself accountable (*Annual Report*).

1.1 Planning and Accountability Framework

The Strategic Resource Plan, included in the Council and Community Plan, is a rolling ten year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council and Community Plan.

The *Annual Budget* is then framed within the *Strategic Resource Plan*, taking into account the services and initiatives included in the *Annual Budget* which contribute to achieving the strategic objectives specified in the *Council and Community Plan*. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Transport, Planning and Local Infrastructure

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The *Council and Community Plan*, including the *Strategic Resource Plan*, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the *Annual Budget* process.



1.2 Our Purpose

Our Functions

The functions of Council include:

- Advocating and promoting proposals which are in the best interest of the local community;
- Planning for and providing services and facilities for the local community;
- Providing and maintaining community infrastructure in the municipal district;
- Undertaking strategic and land use planning for the municipal district;
- Raising revenues to enable Council to perform its functions;
- Making and enforcing local laws;
- Exercising, performing and discharging the duties, functions and powers of councils under the Local Government Act 1989 and other Acts; and
- Providing any other function relating to the peace, order and good government of the municipal district.

Our Vision

Our vision is:

- an active and involved community with a strong sense of belonging and connection;
- a green and treed City with quality parks and recreational facilities;
- accessible quality services that support young people, families and the aged;
- a safe, clean and attractive City;
- valued neighbourhood character and preservation of local heritage;
- quality transport, traffic and parking infrastructure that enables safe traffic flow and provides a range of transport options for people moving around and through our City; and
- sustainable community assets that meet the needs of future generations.

Our Mission

We will:

- be responsive to the needs of our residents and ratepayers and deliver quality services which provide value for money;
- consult and engage with our community to understand community needs, aspirations and challenges;
- protect and enhance the environment for future generations;
- foster a strong sense of community and inclusiveness for people of all ages, abilities, cultures and backgrounds;
- be transparent, accessible and fair in our decision making; and
- be an advocate for the City and its people in dealing with other levels of government.



Our Guiding Values

a) Community focused, responsive and inclusive

Council works to develop an inclusive and caring community, where everyone can feel they belong and participate in the decision-making that leads to achieving the best possible health, safety and lifestyle options within the City.

b) Accountable and relevant leadership

Council consults, listens and takes note of community views to determine its priorities and needs, and then acts through open, transparent processes that are financially and environmentally responsible and sustainable. Council constantly works to find innovative ways of providing services measured against recognised benchmarks to improve services and set better standards that will meet tomorrow's increasing demands.

c) Community wellbeing

Council, with an increasingly diverse community, treats all people with respect and dignity, providing equal access for all to services and resources. Council operates to identify gaps and lift standards not currently being met by other community providers or levels of government, within the constraints of its limited resources.

1.3 Strategic Objectives

This section provides a description of the activities and initiatives to be funded in the *Budget* for the 2017-18 year and how these will contribute to achieving the strategic objectives specified in the *Council and Community Plan*.

In response to a comprehensive community consultation process, the *Council and Community Plan* was developed and incorporated the key issues raised in the research, community meetings and response process.

These key issues are best summarised by the five themes which form the structure of the *Council and Community Plan*.

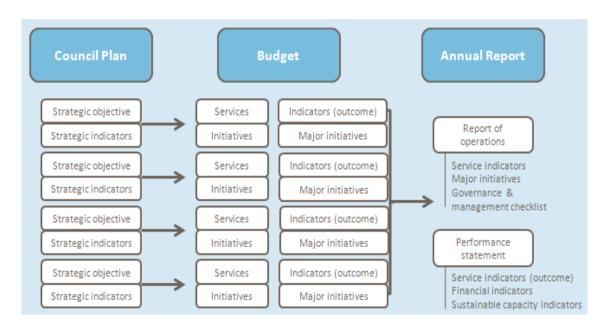
Theme	Theme Name	Theme Description
Theme 1:	Liveable and well-designed	A well planned City that is a great place to live.
Theme 2:	Accessible and well-connected	A City that is easy to move around, full of safe travel options and walkable neighbourhoods.
Theme 3:	Safe, healthy and inclusive	A strong and safe community that brings people together and enhances health and wellbeing.
Theme 4:	Clean and sustainable	An attractive and sustainable environment for future generations.
Theme 5:	Informed and engaged	A well governed Council that is committed to transparency and engages residents in decision-making.



2. Services, Initiatives and Service Performance Indicators

This section provides a description of the services and initiatives to be funded in the *Budget* for the 2017-18 year and how these will contribute to achieving the strategic objectives ('Themes') outlined in the *Council and Community Plan* as set out in Section 1.3.

It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the *Budget* and report against them in their *Annual Report* to support transparency and accountability. The relationship between these accountability requirements in the *Council and Community Plan*, the *Budget* and the *Annual Report* is shown below.



Source: Department of Environment, Land, Water and Planning (formerly Transport, Planning and Local Infrastructure)

2.1 Theme 1: Liveable and well-designed

A well planned City that is a great place to live.

The strategic objectives of this long-term community goal are:

- Create prosperous, accessible and vibrant urban places
- Encourage development that benefits the community
- Proactively plan for and manage change within our urban places
- Invest sustainably in our infrastructure and community assets.

Our 2017-18 Commitments/Major Initiatives:

- We will deliver detailed structure plans for Bentleigh, Carnegie and Elsternwick, which address development, open space, business and transport, and an Activity Centre Strategy for all our centres.
- We will invest a minimum of \$30m annually through Council's capital works program.



2.2 Theme 2: Accessible and well-connected

A City that is easy to move around, full of safe travel options and walkable neighbourhoods.

The strategic objectives of this long-term community goal are:

- Develop a holistic approach to transport and parking, which involves planning and accommodating for residents and visitors, the individual's journey and the City as a whole.
- Address the community's parking needs to minimise impacts on community wellbeing, and improve the connections and the vibrancy of the City.
- Reduce car congestion by encouraging greater local employment, health, education and shopping opportunities close to home and public transport networks.
- Enhance road user safety with particular focus around schools and activity centres.

Our 2017-18 Commitments/Major Initiatives:

- We will develop a new integrated transport strategy, which identifies and sets the City's goals for various transport modes, with a focus on creating safer and walkable neighbourhoods.
- We will complete a municipal-wide car parking strategy.

2.3 Theme 3: Safe, healthy and inclusive

A strong and safe community that brings people together and enhances health and wellbeing.

The strategic objectives of this long-term community goal are:

- Work in partnership to make our City a safe and inclusive place for all.
- Support access to a range of quality and valued services that meet the community's needs.
- Deliver programs and activities to promote a healthy and resilient community.

Our 2017-18 Commitments/Major Initiatives:

- We will develop a comprehensive community safety plan in collaboration with the community that includes a range of crime prevention strategies.
- We will develop a transparent and prioritised program towards all-abilities access in all Council managed community facilities, aligned with Council's Disability Access Plan.

2.4 Theme 4: Clean and sustainable

An attractive and sustainable environment for future generations.

The strategic objectives of this long-term community goal are:

- Keep our City clean and attractive.
- Preserve and develop our open space to meet current and future needs.
- Increase environmental sustainability and prepare for the effects of climate change.



Our 2017-18 Commitments/Major Initiatives:

- We will continue to implement our *Open Space Strategy* priority actions, including improvements to Spring Road Reserve in Caulfield South; a new sensory garden at Rosanna Street Reserve in Carnegie; and commencing the implementation of the EE Gunn Reserve Masterplan in Ormond.
- We will increase the amount of community open space in Joyce Park.
- We will develop masterplans for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.

2.5 Theme 5: Informed and engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

The strategic objectives of this long-term community goal are:

- Develop clear and open communication channels with the community.
- Achieve a reputation for organisational and service excellence.
- Invest in technology and process improvements that enhance the customer's experience of doing business with us and improve efficiency and transparency.

Our 2017-18 Commitments/Major Initiatives:

- We will review and enhance our Community Engagement Strategy and develop a new youth consultation strategy.
- We will receive an unqualified audit opinion in relation to the completed 2016–17 Financial Report and Performance Statement and year on year thereafter.
- We will develop an advocacy strategy which informs the community of our advocacy program and outlines our advocacy goals.



2.6 Service Performance Outcome Indicators

As prescribed by section 127 of the *Local Government Act 1989*, Council is required to prepare a budget which includes prescribed indicators of service performance. These indicators are listed in the following table:

Service	Indicator	Performance Measure	Computation
1.Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
2. Maternal and Child Health	Participation	Participation in MCH key ages and stages visits (Percentage of children attending the MCH key ages and stages visits)	[Number of actual MCH visits / Number of expected MCH visits] x100
		Participation in MCH key ages and stages visits by Aboriginal children (Percentage of Aboriginal children attending the MCH key ages and stages visits)	[Number of actual MCH visits for Aboriginal children / Number of expected MCH visits for Aboriginal children] x100
3. Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
4. Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (The number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
5. Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were upheld in favour of the Council)	[Number of VCAT decisions that upheld Council's decision in relation to a planning application / Number of decisions in relation to planning applications subject to review by VCAT] x100



Service	Indicator	Performance Measure	Computation
6. Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
7. Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
8. Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
9. Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100



2.7 Performance Statement

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the *Act* and included in the *2017-18 Annual Report*. The Performance Statement will also include reporting on prescribed indicators of financial performance and sustainable capacity, which are not included in this *Budget*.

The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor-General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the *Annual Report* in the form of a statement of progress in the Report of Operations.

2.8 Reconciliation with Budgeted Operating Result

Council produces a reconciliation of the key functions and activities of Council against the budgeted operating result shown below. The financial results and definitions of what's included in the key functions/activities areas are shown in the following pages:



Reconciliation with budgeted operating re				Annual Dudwat	Variance 204C 4
Function/Activity	Ref	Annual Budget	Forecast 2016-17	Annual Budget 2017-18	Variance 2016-1
		2016-17 \$'000	\$'000	\$'000	18 Budget \$'000
Capital Grants		\$ 000	\$ 000	\$ 000	\$ 000
Income		1,876	2,113	1,200	(91
City Futures	2.11.1				
Income		62	53	62	
Expenses Net Result		1,271 (1,209)	1,350 (1,297)	2,835 (2,773)	(1,48) (1,47)
Community Care	2.11.2	(1,209)	(1,297)	(2,113)	(1,47)
Income		7,241	7,448	7,001	(44
Expenses		7,760	7,065		
Net Result Corporate Counsel	2.11.3	(519)	383	(448)	(83
Income	2.11.3	201	206	-	(20
Expenses		2,257	2,140	1,743	
Net Result		(2,056)	(1,933)	(1,743)	19
Cultural Services	2.11.4	40	41	25	,
Income Expenses		49 1,202	1,178	35 1,390	
Net Result		(1,153)	(1,137)	(1,355)	(21
Customer Service and Council Governance	2.11.5	, , 3/	,	(1,230)	,
Income		-	7		(4.50
Expenses Net Result		7,123 (7,123)	6,621 (6,614)	8,153 (8,153)	(1,53 (1,53
Environmental Strategy and Services	2,11.6	(7,123)	(0,014)	(0,155)	(1,55
Income		14,825	14,746	- /	
Expenses		14,126	13,876	14,889	
Net Result	2.11.7	699	870	172	(69
Family and Community Wellbeing Income	2.11.7	6,774	6,677	7.013	33
Expenses		12,199	11,654	,	
Net Result		(5,425)	(4,977)	(5,965)	(98
Financial Services	2.11.8	4.744	F 007	4.700	(00
Income Expenses		4,711 10,676	5,087 11,315	4,796 10,849	\ -
Net Result		(5,965)	(6,227)	(6,054)	17
Libraries and Learning Centres	2.11.9	, , ,		, , ,	
Income		974	1,045	1,049	
Expenses Net Result		4,013 (3,039)	3,887 (2,842)	4,220 (3,171)	(33
Media & Communications	2.11.10	(3,039)	(2,042)	(3,171)	(33
Income		-	-	-	
Expenses		1,583	1,545	1,330	
Net Result Open Space Contributions		(1,583)	(1,545)	(1,330)	21
Income		5,500	6,471	7,500	1,02
Park Services	2.11.11	.,		,,,,,,,	,-
Income		50	80	65	
Expenses		11,570	11,440	,	
Net Result Planning and Community Safety	2.11.12	(11,520)	(11,360)	(11,587)	(22
Income	22	8,165	10,895	10,495	(40
Expenses		11,005	11,298	11,826	(52
Net Result		(2,840)	(402)	(1,331)	(92
Proceeds, Depreciation/Amortisation & WDV		481	692	501	(19
Income Expenses		24,045	23,334		(1,43
Net Result		(23,564)	(22,642)	(24,264)	(1,62
Rates		05.05:	25.25	22.55=	
Income Recreation	2.11.13	85,851	85,976	89,207	3,23
Income	2.11.13	697	830	797	(3
Expenses		1,847	1,711	1,951	(24
Net Result		(1,150)	(881)	(1,154)	(27
Residential Aged Care Facilities	2.11.14	40 504	40.504	40 774	_
Income Expenses		12,521 13,707	12,524 14,234	12,771 13,973	24
Net Result		(1,186)	(1,710)	(1,202)	50
Roads, Drains and Building Maintenance	2.11.15		,		
Income		2,277	2,544	2,965	
Expenses		13,125	12,798	13,913	
Net Result Sports & Aquatic Facilities	244 46	(10,848)	(10,255)	(10,949)	(69
Income	2.11.16	13,173	12,797	13,734	9:
Expenses		10,701	10,442		
Net Result		2,471	2,355	2,191	(16
Surplus		17,216	24,345	18,792	



Functional activities of Council

The functional activities of the City are categorised into the following areas:

2.11.1 City Futures

Undertake the implementation of Council's recently adopted Planning Scheme and review work plan, including the development of an Activity Centre Strategy and Structure Plans across the City's major activity centres.

In addition, the area will embark on a strategic 'whole of place' view to transport and urban design that achieves integrated land use planning and sustainable transport outcomes.

This business area will foster a dynamic and vibrant local economy through proactive place making across our shopping strips and business programs which foster stronger local collaborative networks.

2.11.2 Community Care

Provides home and community-based services for elderly residents and residents with disabilities that aim to help them live as independently as possible. These services include personal care, home maintenance, disability and respite care, meal delivery and an adult day activity centre. The service also coordinates social and recreational programs for older residents and those with a disability. The function includes the following areas - older adults program, independent living units, in-home support, home care, property maintenance, community transport, personal and respite care, senior citizens, social support and delivered meals.

2.11.3 Corporate Counsel

Ensure probity in the conduct of tendering, protect Council in legal relations with other entities, provide contract documentation, provide internal advice on contracts and other legal matters. Contribute to protection of Council by ensuring sound risk management policy and practices are in place, maintain risk register, ensure relevant insurance policies are in place, handle liability claims, provide internal risk management, insurance advice and election management.

2.11.4 Cultural Services

Provides a comprehensive program of art and cultural activities including exhibitions, events, concerts and festivals to entertain, educate and culturally enrich residents.

2.11.5 Customer Service and Council Governance

Provides the facilities to allow Council to collectively govern the City of Glen Eira, and to provide facilities and services to allow Councillors to discharge their governance and constituency responsibilities. The function includes the following areas - mayor and councillors, service centre, councillor support, internal audit, corporate policy and planning and people and culture.

2.11.6 Environmental Strategy and Services

Looks after household waste, green waste and hard rubbish collections throughout the City and coordinates Council's environmental sustainability initiatives. Provides recycling services for paper, plastic, glass and cans. Also carries out street cleaning activities including rubbish bin emptying, street sweeping and weed control. The function includes the following areas - hard rubbish and green waste collection, bundled branch collection, street cleaning, refuse collection, litter bin collection, mixed recyclables collection and waste management education and enforcement.



2.11.7 Family and Community Wellbeing

Provides a diverse range of high quality family and children's services to meet the needs of families with children from birth to six years. Also developed an integrated three year Municipal Early Years Plan (MEYP), in partnership with the community, to improve all programs and services provided for children from birth to six years and ensure the health and wellbeing of children and their families. The function includes the following areas - maternal and child health, kindergartens central enrolment service, family day care, early learning services, occasional care, children's support services and immunisation and public health.

2.11.8 Financial Services

Provides a range of strategic and operational financial services to business units and to Council as a whole. The directorate has the responsibility for the day to day management of Council's financial assets. The function includes the following areas - accounting services, information technology and systems, records, rating and property, procurement and fleet management.

2.11.9 Libraries and Learning Centres

Enables residents to access reference material, information, books, DVDs, magazines, games, cds, eBooks and eMagazines at Caulfield, Elsternwick, Carnegie and Bentleigh. Also provides school holiday programs, book reading sessions and access to computers.

2.11.10 Media & Communications

This business unit informs the community about Council's activities and services by developing publications, liaising with the media, co-coordinating events, promotions, advertising, marketing activities including publication of the Glen Eira News.

2.11.11 Park Services

Promote, manage, maintain and improve the City's open recreational space such as sporting ovals, playgrounds, barbecues, garden beds, park lighting, public toilets, general lawn areas and irrigation systems. Also maintains all trees in streets, parks, reserves and nature strips. The function includes the following areas - parks and gardens maintenance and street tree maintenance.

2.11.12 Planning and Community Safety

Services of strategic town planning and regulatory control of town planning, buildings, traffic engineering and local laws. The function includes the following areas – town planning, local laws, traffic and parking, school crossing safety, building control and animal control services.

2.11.13 Recreation

Strategic planning for the City's recreation activities, facilities and reserves; maintains and allocates sports grounds; manages and schedules Council's public halls, sports grounds and Moorleigh Community Village; co-ordinates capital works in the City's parks and reserves; and manages contracts for recreational facilities. The function includes the following areas - sports administration, pavilions and youth services.



2.11.14 Residential Aged Care Facilities

To provide low and high level care to eligible residents and older people with strong ties to the City. Eligibility is assessed by the Commonwealth Aged Care Assessment Service. Council's residential facilities are Warrawee, Spurway and Rosstown.

2.11.15 Roads, Drains and Building Maintenance

Responsible for maintaining, developing and renewing the City's infrastructure including roads, footpaths, drains, kerbs, gutters and buildings. The function includes the following areas - building maintenance, properties and facilities management, project and asset management, street lighting, street furniture, engineering design and construction, line marking, emergency services, road maintenance rehabilitation, footpath and drainage maintenance.

2.11.16 Sports & Aquatic Facilities

The Glen Eira Sports and Aquatic Centre (GESAC) provides leisure, sport, recreation and health and well-being opportunities for the whole community. The centre offers a number of different activity areas and programs that focus on building and promoting health and wellness of the community. These include hydrotherapy, learn to swim, swim training, gentle exercise, basketball, netball, gym and fitness classes.

The Carnegie Swim Centre is Council's outdoor swimming facility which has four heated outdoor pools, kiosk, electric barbeques, learn-to-swim classes and a beach volleyball court.

The Caulfield Recreation Centre has a variety of activities and fitness programs to suit all types and ages, from toddlers to older adults.



3. Budget Influences

In preparation of the 2017-18 Annual Budget it is necessary to understand the internal and external environment within which Council operates.

3.1 Snapshot of Glen Eira City Council

- 173 hectares of parks and reserves enough parkland to fill 80 MCGs
- Enough footpaths to reach Sydney (848km)
- Enough drains to reach Mildura (573km)
- Enough roads to reach South Australia (465km)
- \$1.38 billion of town planning projects
- 1,987 food safety inspections
- 4,000 off-street car spaces
- 1,357,495 library loans
- 49,801 meals delivered to frail and disabled residents
- 16,438 Key Ages and Stages visits conducted
- 10,368 immunisations
- 68 school crossings
- 48,302 street trees
- 56 shopping centres
- 45 sportsgrounds
- 47 playgrounds

The City of Glen Eira is located in Melbourne's south-east suburbs, approximately 10 kilometres from Melbourne's central business district. It was created in 1994 following the merger of the former City of Caulfield and the nearby suburbs of Bentleigh, Bentleigh East, McKinnon and parts of Ormond, which were all in the former City of Moorabbin.

The City of Glen Eira includes the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Caulfield East, Caulfield North, Caulfield South, Elsternwick, Glen Huntly, McKinnon, Murrumbeena, Ormond and part of the suburbs of Brighton East, Gardenvale and St Kilda East.

History and Heritage

Glen Eira is named from two local landmarks — Glen Eira Road and Glen Eira Mansion. Glen Eira Road is one of the City's main thoroughfares, dating back to the mid-1800s when the then Colonial Government surveyed the area and made all Crown allotments available for sale. Pioneer pastoralist Henry Ricketson bought the Glen Eira town house in Kooyong Road in 1865 and remodelled it into an 18 room mansion. The house subsequently became the site of a hospital before being demolished in 1964. A number of other mansions built during this era have been preserved by the National Trust and are open to the public.



A City and its people

Glen Eira is home to more than 145,000* people across more than 60,000 households — representing more than 160 different cultural backgrounds and is the centre of Melbourne's Jewish community.

*Source: forecast.id (the population experts), prepared November 2015

Glen Eira's diverse population

- 34.6 per cent of residents were born overseas more than one quarter of residents (26 per cent) were born in a non-English speaking country.
- Other than English, the most common languages spoken at home are Greek (4.5 per cent), Chinese languages including Mandarin and Cantonese (4.5 per cent), Russian (3.8 per cent), and Hebrew (2.3 per cent).
- 42.8 per cent of residents identify as Christian, with the most practised Christian religions being Catholicism, Anglican and Greek Orthodox.
- 18.9 per cent to residents identify their religion as Judaism.
- 22.9 per cent of residents have no religion, close to the Melbourne average.
- 5,574 residents (4.3 per cent of residents) have a disability requiring daily assistance with life tasks, and 12,401 residents (11.5 per cent) are carers of the elderly and people with disabilities

The Glen Eira Workforce

More than 66,000 people living in the City of Glen Eira are employed, of whom 59.4 per cent are working full-time; 34.1 per cent part-time and 6.5 per cent did not indicate their work hours**.

The three most popular occupations among Glen Eira residents are:

- professionals (21,973 people or 33.3 per cent);
- clerical and administrative workers (10,023 people or 15.2 per cent); and
- managers (9,923 people or 15 per cent).

In combination, these three occupations account for 41,919 people in total or 63.5 per cent of the employed resident population.

In comparison, Greater Melbourne employs 24.1 per cent in professionals; 15.3 per cent in clerical and administrative workers; and 12.5 per cent in managers.



Housing

Due to high housing diversity, Glen Eira houses a range of age groups and life stages. Compared to Melbourne, Glen Eira has a higher proportion of lone person households totalling 26.7 per cent (Melbourne average 22.3 per cent) and has fewer families with children (both couples and one parent families), totalling 39.9 per cent compared to Melbourne's 44 per cent.

The dominance of smaller households is reducing. With many families attracted to live in the area. The average household size in Glen Eira is 2.47 people**.

^{**}Australian Bureau of Statistics, Census of Population and Housing 2011.

GENDER	CITY OF G	CITY OF GLEN EIRA	
	NUMBER	%	%
Males	70,652	49.04	49.4
Females	73,407	50.96	50.60
Total	144,059	100	100

Source: Australian Bureau of Statistics, 3235.0, Population by Age and Sex, Regions of Australia, 2014.

AGE GROUP	CITY OF GLEN EIRA		GREATER MELBOURNE
	NUMBER	%	%
Babies and preschoolers (0 to 4)	8,499	6.5	6.5
Primary schoolers (5 to 11)	10,777	8.2	8.4
Secondary schoolers (12 to 17)	8,628	6.6	7.3
Tertiary education and independence (18 to 24)	11,983	9.1	10.1
Young workforce (25 to 34)	19,889	15.2	15.4
Parents and homebuilders (35 to 49)	29,347	22.4	22.0
Older workers and pre-retirees (50 to 59)	15,880	12.1	12.1
Empty nesters and retirees (60 to 69)	11,220	8.6	9.0
Seniors (70 to 84)	10,700	8.2	7.4
Elderly aged (85 and over)	4,092	3.1	1.8

Source: Australian Bureau of Statistics, Census of Population and Housing 2011.



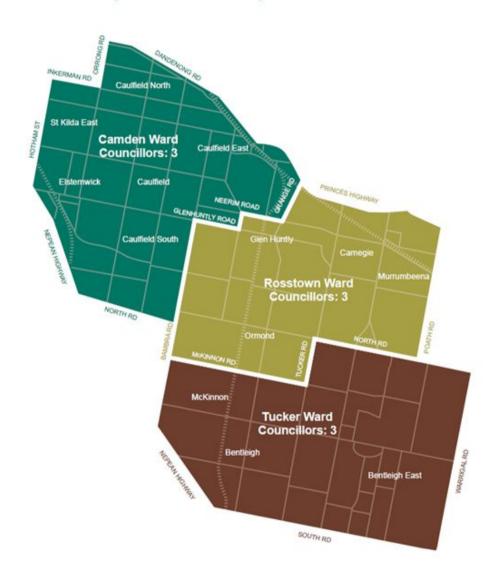
Council Wards

Council is divided into three wards with three Councillors elected to represent each ward.

The three wards are:

- Camden Ward
- Rosstown Ward
- Tucker Ward.

Glen Eira City Council - ward map





Budget Implications

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- Approximately 14 per cent of ratepayers are entitled to a total pensioner rebate of \$270 which includes Council's contribution of approximately \$48. As pensioners are often asset rich but income poor, the adoption of rate increases has a real impact on the disposable income of a significant proportion of our community. Council has hardship provisions in place but these can impact on cash balances when large volumes of ratepayers are involved.
- The City is substantially developed and while it is experiencing a small increase in property numbers, these mainly arise from higher density developments. The budget implications arise in Council having to cope with replacement of infrastructure such as drains which cannot cope with the higher density. These costs cannot be passed on to the developer and are paid for from rates. The rates received from new dwellings do not offset the significant infrastructure costs.

3.2 External Influences

- The Victorian State Government has introduced a cap on rate increases from 2016-17. The cap for 2017-18 has been set at 2 per cent (2016-17: 2.5 per cent).
- CPI for Victoria is forecast to be 2 per cent for the 2017-18 year (Victorian Department of Treasury & Finance, 2016-17 Budget Update).
- The current Enterprise Bargaining Agreement (EBA) commenced on 1 July 2016 and prescribes a 2.25 per cent increase in salaries for the 2017-18 year.
- Cost escalations associated with construction works.
- Anticipated increases of 2 per cent (or \$1.24 per tonne) in the levy payable to the State Government upon disposal of waste into landfill, resulting in additional waste tipping costs. The levy has increased from \$9 per tonne in 2008-09 to a forecast \$63 per tonne in 2017-18 (600 per cent increase in 9 years).
- Receipt of government funding of \$623k for the following Capital Works Projects: Community Project – Improvements at EE Gunn Reserve \$173k, Duncan Mackinnon Netball Court Redevelopment \$100k, Duncan Mackinnon Athletics Track \$250k and King George Pavilion upgrade \$100k.
- Ongoing cost shifting. This occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases. More information and examples are shown in the section below. Examples of services that are subject to Cost Shifting include school crossing supervision, Library services and Home and Community Care for aged residents. In all these services the level of payment received by Council from the State Government does not reflect the real cost of providing the service to the community.
- Due to the Federal and State Governments continuing to withdraw funding from programs and transfer responsibility for some functions to Local Government, members of the community need to contribute more towards some of the services that they use.



- Councils across Australia raise approximately 3.5 per cent of the total taxation collected by all levels of Government in Australia. In addition Councils are entrusted with the maintenance of more than 30 per cent of the all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- Grade separation projects will bring changes to how activity centres, open space networks and transport networks function in Glen Eira. There are 9 level crossings located within the City of Glen Eira of which 7 will be grade separated (the level crossing will be removed) by the end of 2018. These are being delivered in two separate packages:
 - Frankston Line: 'North-McKinnon-Centre' level crossing removal project
 - Pakenham/Cranbourne Line: 'Caulfield to Dandenong 9 level crossing removal project'.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012. The money collected on behalf of the State Government is excluded from Council's financial position.
- A freeze on indexation of the federal financial assistance grants. The Commonwealth announced in its 2014-15 Budget that it would pause indexation of the total national pool of financial assistance grants to local government for three years (2014-15, 2015-16, 2016-17). Although the freeze has now been removed this is a permanent loss of revenue.
- The Defined Benefit Superannuation Scheme (for pre-1993 employees) continues to meet prudential requirements. This means for the plan to be in a satisfactory financial position, the Vested Benefits Index (VBI) needs to be 100 per cent or more. The VBI has remained greater than 100 per cent since June 2013.
- Prevailing economic conditions, which are expected to remain tight during the budget period, could have or are having the following impacts:
 - Low interest rate environment
 - Financial viability of suppliers may need to undertake due diligence on suppliers who rely on the private sector for sustainability.
 - Cost of services the current economic conditions may have an effect on the cost for service delivery from a positive and a negative point of view.



Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2017-18 Budget. These matters have arisen from events occurring in the 2016-17 year resulting in variances between the forecast actual and budgeted results for that year and matters expected to arise in the 2017-18 year. These matters and their financial impact are set out below:

- Council's aquatic facilities are budgeted in 2017-18 to generate direct income of \$13.73m and incur direct costs of \$11.54m, making an estimated surplus of \$2.19m.
- Waste Management contract costs, overall increase of \$806k due to increases in hard rubbish collection, litter bins, refuse collection, refuse tip charges, green waste disposal and landfill levy. This increase is in line with contractual arrangements and CPI increases and is recovered from waste management fee income.
- Transformation Program \$571k increase to provide technical and management support while delivering key projects and service reviews.
- City Futures increased consultancy costs of \$791k (largely one-off) to undertake the city planning and place making program. This includes assistance with:
 - Developing and representing Council at panel as part of the planning scheme update and structure planning;
 - Development of built form design guidelines;
 - Development of the Integrated Transport Strategy and new Street Design Guidelines:
 - Development of a new Economic Development Strategy and the delivery of new place making opportunities; and
 - Ongoing communication material and community engagement.
- Costs associated with maintaining Council's infrastructure assets.



3.3 Budget Principles

In response to these significant influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased in line with CPI or market levels.
- Grants to be based on confirmed funding levels.
- New revenue sources to be identified where possible.
- Service levels to be maintained at 2016-17 levels with an aim to use less resources with an emphasis on innovation and efficiency.
- Salaries and wages to be increased in line with Council's Enterprise Bargaining Agreement (EBA).
- Use of contract labour to be minimised wherever possible but utilised as necessary when demand requires.
- New initiatives or projects which are not cost neutral to be justified through a business case.
- Real savings in expenditure and increases in income identified in 2016-17 to be preserved.
- Operating revenues and expenses arising from completed 2016-17 capital projects to be included.
- Waste Management Charges are levied on a cost recovery basis.
- Achievement and maintenance of Income Statement surpluses.
- Cash reserves to remain sufficient to cover Council's residential aged care deposits.
- Increasing ability to fund asset renewal requirements.
- All capital works projects to go through a comprehensive business case analysis including alignment to the Council and Community Plan.
- Climate change requirements by reducing greenhouse gas emissions.

3.4 Long Term Strategies

The *Budget* includes consideration of a number of long term strategies and contextual information to assist Council to prepare the *Budget* in a proper financial management context. These include a *Strategic Resource Plan* for 2017-18 to 2026-27, *Rating Strategy* and other long term strategies including Borrowings and Infrastructure. Please refer to the *Strategic Resource Plan* in Council's *Council and Community Plan* for details.



Budget Analysis

The following reports provide detailed analysis to support and explain the budget reports in the previous section.

This section includes the following financial statements in accordance with the *Local Government Act 1989* and the Local Government Model Financial Report:

Section	Nature of information
4	Analysis of Operating Budget
5	Analysis of Budgeted Cash Position
6	Analysis of Capital Budget
7	Analysis of Budgeted Financial Position



Budget Summary

The Budgeted Summary Statement reflects the income and expenditure distribution for Glen Eira for the 2017-18 budget year. A comparison is included with the 2016-17 budget year, along with the forecast result for the 2016-17 financial year. Please note, for comparative purposes, the 2016-17 forecast numbers included within this document have been derived from the financial statements as at end January 2017.

2017-18 Budget Summary					
Glen Eira Presentation	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18		
	\$'000	\$'000	\$'000		
INCOME					
HOOME					
Income from Ordinary Activities					
Rates					
General Rates	51,645	47,047	54,051		
Rates for Capital Projects	33,405	38,137	34,356		
Garbage Charges	14,821	14,745	15,060		
Total Rates & Charges Income	99,872	99,928	103,468		
Interest Received	900	1,135	1,200		
Supplementary Rates	800	792	800		
Grants - Operating	22,568	23,001	22,818		
Statutory Fees and Fines	5,610	7,473	6,630		
User Fees	25,500	25,769	27,185		
Other Income	2,321	2,592	2,951		
Total Income from Ordinary Activities	157,572	160,690	165,052		
EXPENSES					
Expenses from Ordinary Activities					
Employee Costs	68,692	68,029	72,206		
Other Operating Expenses	55,474	54,524	58,489		
Total Expenses from Ordinary Activities	124,166	122,553	130,696		
Non Operational Activities					
Grants - Capital	1,875	2,113	1,200		
Open Space Contributions	5,500	6,738	7,500		
Proceeds from Assets Sales	481	692	501		
Written Down Value of Assets Sold/Disposed	1,531	1,199	1,531		
Depreciation and Amortisation	22,514	22,135	23,234		
Surplus	17,216	24,345	18,792		
Cash Generated for Capital Works Projects					
Rates for Capital Projects	33,405	38,137	34,356		
Grants - Capital	1,875	2,113	1,200		
Public Open Space Levies	5,500	6,738	7,500		
Proceeds from Assets Sales	481	692	501		
Total Cash Available for Capital Works Projects					
and other Financing Activities	41,262	47,679	43,556		



4. Analysis of Operating Budget

The Budgeted Comprehensive Income Statement shows what is expected to happen during the year in terms of income, expenses and other adjustments from all activities. The 'Surplus for the Year' or 'bottom line' shows the total difference between the financial position at the beginning and the end of each reporting year.

The Budgeted Comprehensive Income Statement requires income to be separately disclosed where the item is such a size, nature or incidence that its disclosure is relevant in explaining the performance of the Council.

Comprehensive Income Statement for the year ended 30 June						
	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18	Variance 2016-17 Forecast to 2017-18 Budget		
	\$'000	\$'000	\$'000	\$'000	%	
4.1.1	85,051	85,184	88,407	3,224	3.8%	
4.1.1	800	792	800	8	1.0%	
4.1.2	14,821	14,745	15,060	316	2.1%	
4.1.3	5,610	7,473	6,630	(843)	(11.3%)	
4.1.4	25,500	25,769	27,185	1,415	5.5%	
4.1.5	2,321	2,592	2,951	359	13.9%	
4.1.6	900	1,135	1,200	65	5.7%	
4.1.7	5,500	6,738	7,500	762	11.3%	
4.1.8	22,568	23,001	22,818	(183)	(0.8%)	
4.1.9	1,875	2,113	1,200	(913)	(43.2%)	
	164,946	169,541	173,751	4,211	2.5%	
4.2.1	68,692	68,029	72,206	(4,177)	(6.1%)	
4.2.2	793	718	960	(243)	(33.8%)	
4.2.3	6,040	5,745	5,997	(252)	(4.4%)	
4.2.4	30,903	30,632	33,007	(2,375)	(7.8%)	
4.2.5	6,323	6,077	6,648	(572)	(9.4%)	
4.2.6	4,218	4,205	4,528	(323)	(7.7%)	
	1,075	1,036	1,034	1	0.1%	
	922	812	947	(134)	(16.5%)	
	4,438	4,533	4,707	(174)	(3.8%)	
4.2.7	762	765	660	105	13.7%	
4.2.8	22,514	22,135	23,234	(1,099)	(5.0%)	
4.2.9	1,050	508	1,030	(522)	(102.9%)	
	147,730	145,195	154,960	(9,764)	(6.7%)	
	17,216	24,345	18,792	(5,553)	(22.8%)	
	4.1.1 4.1.1 4.1.2 4.1.3 4.1.4 4.1.5 4.1.6 4.1.7 4.1.8 4.1.9	Annual Budget 2016-17 \$'000 4.1.1 85,051 4.1.1 800 4.1.2 14,821 4.1.3 5,610 4.1.5 2,321 4.1.6 900 4.1.7 5,500 4.1.8 22,568 4.1.9 1,875 164,946 4.2.1 68,692 4.2.2 793 4.2.3 6,040 4.2.4 30,903 4.2.5 6,323 4.2.6 4,218 1,075 922 4,438 4.2.7 762 4.2.8 22,514 4.2.9 1,050	Annual Budget 2016-17 \$'000 \$'000 4.1.1 85,051 85,184 4.1.1 800 792 4.1.2 14,821 14,745 4.1.3 5,610 7,473 4.1.4 25,500 25,769 4.1.5 2,321 2,592 4.1.6 900 1,135 4.1.7 5,500 6,738 4.1.8 22,568 23,001 4.1.9 1,875 2,113 164,946 169,541 4.2.1 68,692 68,029 4.2.2 793 718 4.2.3 6,040 5,745 4.2.4 30,903 30,632 4.2.5 6,323 6,077 4.2.6 4,218 4,205 1,075 1,036 922 812 4,438 4,533 4.2.7 762 765 4,218 22,514 22,135 4.2.9 1,050 508	Annual Budget 2016-17 S'000 \$'	Annual Budget 2016-17 Budget 2017-18 Budget 2016-17 S'000 S'000 S'000 S'000 S'000	

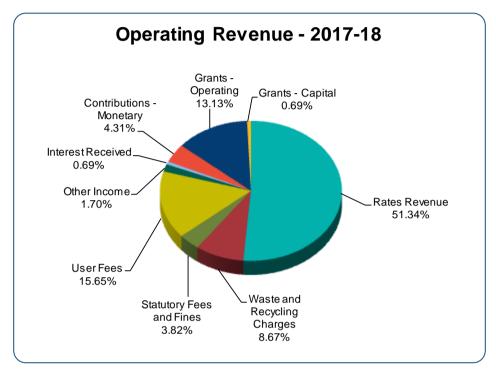
^{*}Note: assumes a rate increase of 2 per cent based on the average rates per assessment and allows for an additional 1,000 property assessments. The average Rates per assessment for 2017-18 is \$1,361.

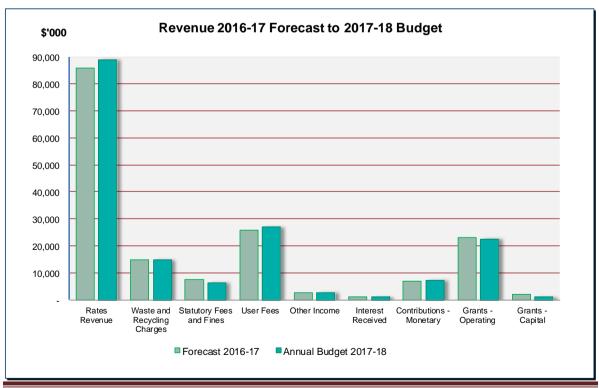
Capital Grants for 2017-18 include the following:	\$'000
Duncan Mackinnon Athletics Track Upgrade	250
Duncan Mackinnon Reserve Netball Court Redevelopment	100
EE Gunn Reserve Cricket Nets	173
King George Pavilion Upgrade	100
Roads to Recovery	576
Total Capital Grants	1,200



Income Graphs

The graph below shows the percentage of income break-up for the 2017-18 annual budget.





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Budgeted Income Statement

4.1 Income - Material Variance Analysis

4.1.1 Rates Revenue (\$3.22m increase)

Council's 2017-18 Annual Budget is based on the Rate Cap announcement by the Minister of 2 per cent. The budget assumes an additional 1,000 assessments (properties). The average Rates per Assessment for 2017-18 is estimated at \$1,361.

Total rates budgeted is \$89.21m, including \$800k generated from supplementary rates. Total rates and charges revenue budgeted is \$104.27m.

4.1.2 Waste and Recycling Charges (\$316k increase)

Waste and recycling charges are levied on the basis of cost recovery and the fees have increased by approximately 2 per cent.

4.1.3 Statutory Fees and Fines (\$843k decrease)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines.

Comparing the 2017-18 Budget against the 2016-17 Budget, fines have increased by \$1.2m. This growth in parking infringements is due to the emphasis on safety around schools and balancing trader and patron parking due to increased building activity and the grade separation works.

The 2016-17 forecast also provides for \$200k income relating to voting infringements which are not applicable in 2017-18.

A detailed listing of statutory fees and fines are disclosed as part of the user charges and other fees schedule in Appendix D 'Schedule of User Charges and Other Fees'.

4.1.4 User Fees (\$1.42m increase)

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities and the provision of human services such as Family Day Care and Community Care Services.

Increases in user fees include:

- Town Planning permit fees The State Government have recently increased the fees for Strategic and Statutory Planning applications, with Council's income from planning fees increasing from a budget of \$800k in 2016-17 to \$1.6m in 2017-18. The forecast for 2016-17 is expected to be \$1.26m, which results in a variance to next year's budget of \$469k.
- GESAC fees have been benchmarked against similar facilities and have increased where appropriate. The Wellness Centre is expected to generate income of \$434k and incur costs of \$405k for 2017-18.
- The increase in Early Learning Centre fees of \$308k is based on a \$3 increase for all age groups.

User fees income has reduced as the valuation services recoupment from the State Revenue Office is only received every second year (\$310k) - this is offset by lower valuation costs.

A detailed listing of user fees are disclosed as part of the user charges and other fees schedule in Appendix D 'Schedule of User Charges and Other Fees' and Appendix E 'Schedule of GESAC User Charges and Other Fees'.



4.1.5 Other Income (\$359k increase)

Favourable variance of \$359k relating to income expected to be received for licences, permits fees and reimbursements relating to the works being undertaken for grade separation works \$617k.

The increase in grade separation income is offset by reduced income from bus shelters \$294k, due to completion of the Adshell contract and Council taking on the maintenance of these shelters in-house.

4.1.6 Interest Received (\$65k increase)

Assumes a slightly higher average cash holdings across 2017-18 compared with 2016-17 and 2.5 per cent return on funds.

4.1.7 Contributions – Monetary (\$762k increase)

Council receives open space levies pursuant to clause 52.01 of the Glen Eira Planning Scheme. Council has achieved the new uniform levy rate of 5.7 per cent (Amendment C120).

These contributions are levied on multi-unit property developments in order to fund open space. These contributions are volatile and depend on decisions made by developers, not Council. Open space contributions are expected to increase in 2017-18 (total of \$7.5m).

4.1.8 Grants - Operating (\$183k decrease)

The level of operating grants decrease is explained by:

- Reduced early learning centre subsidy \$209k which is offset by increased fees;
- Reduced government grants in delivered meals \$196k due to lower demand for delivered meals (partly offset by reduction in contract costs).

These decreases are partly offset by additional grant income expected in residential aged care facilities for Aged Care Funding Instrument (ACFI) \$257k.

A list of operating grants by type and source is included below:



Operating Grants			
Grant Funding Types and Source (Operating)	Forecast 2016-17	Annual Budget 2017-18	Variance 2016-17 Forecast to 2017-18 Budget
	\$'000	\$'000	\$'000
Recurrent - Commonwealth Government			
Aged Care	8,821	9,078	257
Early Learning	1,083	874	(209)
Family Day Care	429	497	68
Recurrent - State Government			
Delivered meals	384	194	(190)
Family and Children's Services	1	-	(1)
General Home Care	50	40	(10)
Healthy Ageing	103	76	(27)
Home Care	3,415	3,435	20
Home Maintenance	279	240	(39)
Immunisation	55	86	31
Inhome Assesment	1,076	957	(119)
Libraries	928	920	(8)
Maternal and Child Health	957	1,024	67
Metro Access	130	131	1
Public Health	8	8	(0)
Respite Care	1,072	1,050	(22)
Social Support	386	387	1
State Emergency Services	7	16	9
Supervision of School Crossings	229	229	0
Victorian Grants Commission	3,547	3,546	(1)
Youth Services	43	30	(13)
Total Recurrent Grants	23,001	22,818	(183)

4.1.9 Grants - Capital (\$913k decrease)

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program. The level of grants for 2017-18 represents funding of \$1.2m for the following capital works projects:

- Duncan Mackinnon Pavilion (Athletics Track Upgrade \$250k and Netball Court Redevelopment \$100k)
- King George Pavilion Upgrade \$100k
- EE Gunn Reserve cricket nets \$173k (VicRoads contribution)
- Roads to Recovery funding \$576k.

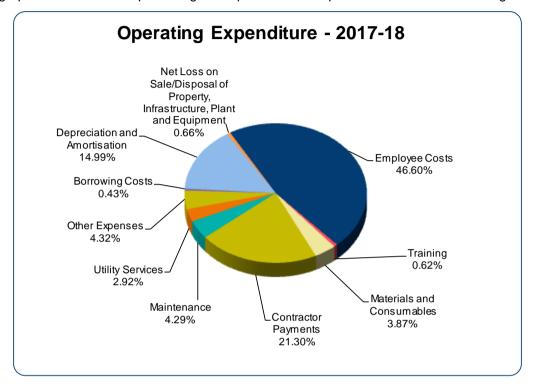
Movements in non-recurrent grant funding are summarised below:

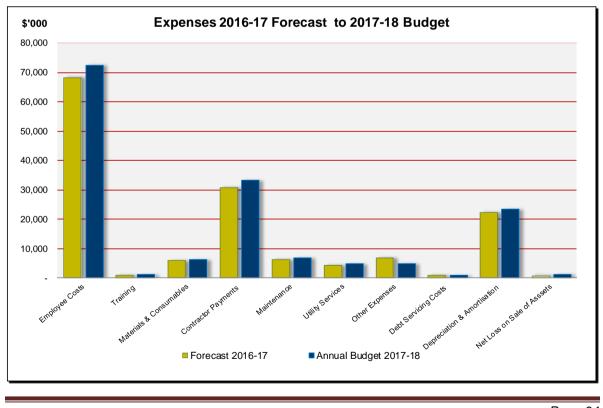
Capital Grants			
Grant Funding Types and Source (Non-Recurrent)	Forecast	Annual Budget	Variance 2016-17
	2016-17	2017-18	Forecast to 2017-18
			Budget
	\$'000	\$'000	\$'000
Non-Recurrent - State Government			
Open Space	87	-	(87)
Recreational Services	1,359	623	(736)
Roads to Recovery	666	576	(90)
Total Non-Recurrent Grants	2,113	1,200	(913)



Expenses Graph

The graph below shows the percentage of expenses break-up for the 2017-18 annual budget.





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4.2 Expenses from Ordinary Activities - Material Variance Analysis

4.2.1 Employee Costs (\$4.18m increase)

Employee costs include all labour related expenditure and on-costs such as allowances, leave entitlements and employer superannuation. Salaries and wages are expected to increase by \$4.18m compared to 2016-17 forecast. This increase relates to: Council's Enterprise Bargaining Agreement (EBA) and Award increases and increases in hours and allowances.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Human Resources Statement				
Directorate	Anr Bud	7-18 nual lget 100	Permanent Full Time \$'000	Permanent Part Time \$'000
City Management		2,574	2,259	315
Corporate Services		7,176	6,493	683
Community Wellbeing		30,756	10,556	20,200
Infrastructure, Environment and Leisure		16,986	15,956	1,030
Planning and Place		7,835	6,835	1,000
Total Permanent Staff		65,327	42,099	23,228
Casuals and other		9,290		
Capitalised labour		(2,411)		
Total Staff		72,206		



A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Human Resources Statement							
		Budget	Permanent	Permanent			
Directorate		Full Time					
		Equivalent	Full Time	Part Time			
City Management		21.06	17	4.06			
Corporate Services		70.27	64.79	5.48			
Community Wellbeing		351.53	84.45	267.08			
Infrastructure, Environment and Leisure		157.96	149.09	8.87			
Planning and Place		80.49	67.82	12.67			
Total Permanent Staff		681.30	383.15	298.15			
Casuals and other		99.39					
Capitalised labour		30.00					
Total Full Time Equivalent Staff		810.69					
Total Headcount	·	1,382					

Movements in employee costs by directorate are summarised below:

Human Resources Statement						
Directorate	2016-17 Forecast \$'000	2017-18 Budget \$'000	Variance \$'000			
City Management	1,873	2,574	(701)			
Corporate Services	8,492	8,150	342			
Community Wellbeing	31,338	32,486	(1,148)			
Infrastructure, Environment and Leisure	20,207	21,771	(1,564)			
Planning and Place	7,111	8,193	(1,082)			
Total Staff (including casuals)	69,021	73,174	(4,153)			
Other expenditure	1,269	1,443	(174)			
Capitalised labour	(2,261)	(2,411)	150			
Total Staff	68,029	72,206	(4,177)			



4.2.2 Training (\$243k increase)

Training costs are an integral part of professional development for our staff.

Whilst there is an anticipated positive variance in 2016-17, the movement between the 2016-17 and 2017-18 budgets is \$167k and allows for initiatives such as: leadership & staff learning programs; employee engagement surveys; workforce planning project.

4.2.3 Materials and Consumables - (\$252k increase)

Increases include the following: off-site scanning \$108k, minor furniture and equipment \$62k. The actual movement between the 2016-17 and 2017-18 budget is a decrease of \$43k.

4.2.4 Contractors (\$2.38m increase)

Contractor costs relate mainly to the provision of Council services by external providers. External contractors are expected to increase by \$2.4m mainly due to:

- Waste Management contract costs, overall increase of \$806k due to increases in hard rubbish collection, litter bins, refuse collection, refuse tip charges, green waste disposal and landfill levy. This increase is in line with contractual arrangements and CPI increases and is recovered from waste management fee income.
- Transformation Program \$571k increase to provide technical and management support while delivering key projects and service reviews.
- City Futures increased consultancy costs of \$791k (largely one-off) to undertake the city planning and place making program. This includes assistance with:
 - Developing and representing Council at panel as part of the planning scheme update and structure planning;
 - Development of built form design guidelines;
 - Development of the Integrated Transport Strategy and new Street Design Guidelines:
 - Development of a new Economic Development Strategy and the delivery of new place making opportunities; and
 - Ongoing communication material and community engagement.

4.2.5 Maintenance - (\$572k increase)

General maintenance costs are expected to increase at GESAC (\$223k), Parks Services (\$134k) and Buildings (\$110k).

4.2.6 Utilities - (\$323k increase)

Utility charges relate to utilities such as water, gas, electricity, as well as telecommunication costs. Increases are due to: electricity \$205k, gas \$41k and street lighting \$45k.

4.2.7 Borrowing Costs (\$105k decrease)

Borrowing costs relate to the interest component of Council's borrowing costs for GESAC.

Council restructured borrowings during 2015-16. Borrowing repayments of principal and interest costs of \$4m will be made during the 2017-18 financial year. Borrowings outstanding as at 30 June 2018 are projected to be \$18.3m.

The decrease in borrowing costs reflects Council paying off this loan according to schedule.



4.2.8 Depreciation and Amortisation (\$1.1m increase) - non cash item

Depreciation and amortisation are accounting measures which allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. This increase is due to the impact of the revaluations of Council's infrastructure assets as at 30 June 2016 and capitalisation of the 2016-17 Capital Works projects.

4.2.9 Net Loss on Sale/Disposal of Property, Infrastructure, Plant and Equipment - (\$522k increase)

The net loss on disposal of assets has increased in 2017-18. These amounts are difficult to predict when the budget is set. Items include disposal of: buildings, road surfaces, pavements, kerb and channels, footpaths, drains, right of ways and local area traffic management.

4.3 Adjusted Underlying Result (\$4.12m decrease)

Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18	Variance 2016-17 Forecast to 2017-18 Budget
\$,000	\$,000	\$,000	\$,000
164,946	169,541	173,751	4,211
147,730	145,195	154,960	(9,764)
17,216	24,345	18,792	(5,553)
1,050	508	1,030	522
(1,875)	(2,113)	(1,200)	913
16,391	22,740	18,622	(4,118)
	\$,000 164,946 147,730 17,216 1,050 (1,875)	Budget 2016-17 2016-17 \$,000 \$,000 164,946 169,541 147,730 145,195 17,216 24,345 1,050 508 (1,875) (2,113)	Budget 2016-17 2016-17 Budget 2017-18 \$,000 \$,000 \$,000 164,946 169,541 173,751 147,730 145,195 154,960 17,216 24,345 18,792 1,050 508 1,030 (1,875) (2,113) (1,200)

The adjusted underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments.

It is a measure of financial sustainability as it is not impacted by non-recurring or one-off items of income and expenses which can often mask the operating result. The adjusted underlying result for the 2017-18 year is a surplus of \$18.62m which is a decrease of \$4.12m from the 2016-17 year's forecast.



5. Analysis of Budgeted Cash Position

The Budgeted Statement of Cash Flows shows what is expected to happen during the year in terms of cash. It explains what cash movements are expected and the difference in the cash balance at the beginning and the end of the year. The net cash flows from operating activities, shows how much are expected to remain after providing day to day services to the community. Any surpluses from operating activities are invested in areas such as capital works.

The information in the Budgeted Statement of Cash Flows assists in the assessment of the ability of Council to generate cash flows, meet financial commitments as they fall due, including the servicing of borrowings, fund changes in the scope or nature of activities and obtain external finance. The Budgeted Statement of Cash Flows analyses the expected cash flows for the 2017-18 financial year.

The cash flow is based on three main categories. In summary these are:

Operating Activities

Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

Investing Activities

Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

Financing Activities

Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

The significance of budgeting cash flows for Council is that it is a key factor in setting the level of rates each year and providing a guide to the level of capital works expenditure that Council can sustain using existing cash reserves.

The Budgeted Statement of Cash Flows shows an increase in the overall cash position as compared to the 2016-17 annual forecast and an increase from the 2016-17 Annual Budget.

Funds held are mainly to cover current liabilities, as Council pays its creditors at the end of the month following the receipt of an invoice.

The low working capital held in the Balance Sheet reflects the progression of our capital works projects, and this is also reflected in the movements within the Statement of Cash Flows. The payments for investing activities reflect Council's commitment to ensuring capital projects are a major priority.



Statement of Cash Flows for the year ended	30 June				
Statement of Cash Flows for the year ended	Ref	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18	Variance 2016-17 Forecast to 2017-18 Budget
		Inflow/	Inflow/	Inflow/	Inflow/
		(Outflow)	(Outflow)	(Outflow)	(Outflow)
Oach Flour from Ourseling Asthetics	F 4 4	\$'000	\$'000	\$'000	\$'000
Cash Flows from Operating Activities	5.1.1	05.054	05.070	00.007	3,232
Rates Revenue		85,851	85,976	89,207	3,232
Waste and Recycling Charges Statutory Fees and Fines		14,821	14,745 7,473	15,060 6,630	(843)
User Fees		5,610 25,500	25,769	27,185	1,415
Other Receipts		25,300	25,769	27,165	359
Interest Received		900	1,135	1,200	65
Contributions - Monetary		5,500	6,738	7,500	762
Grants - Operating		22,568	23,001	22,818	(183)
Grants - Operating Grants - Capital		1,875	2,113	1,200	(913)
Employee Costs		(68,692)	(68,029)	(72,206)	(4,177)
Materials and Services		(50,274)	(49,225)	(53,122)	(3,896)
Other Payments		(4,438)	(4,533)	(4,707)	(174)
Net Cash provided by/(used in) Operating Activities		41,542	47,753	43,716	(4,037)
Cash Flows from Investing Activities	5.1.2				
Proceeds from Sale of Property, Plant and Equipment		481	692	501	(191)
Payments for Property, Infrastructure, Plant and Equipment		(36,299)	(36,115)	(37,082)	(967)
Net Cash provided by/(used in) Investing Activities		(35,818)	(35,423)	(36,581)	(1,158)
Cash Flows from Financing Activities	5.1.3				
Repayment of Borrowings		(3,243)	(3,238)	(3,343)	(105)
Finance Costs		(762)	(765)	(660)	105
Net Cash provided by/(used in) Financing Activities		(4,005)	(4,003)	(4,003)	(0)
Net Increase/(Decrease) in Cash and Cash Equivalents		1,719	8,327	3,132	(5,195)
Cash and Cash Equivalents at Beginning of Year		43,863	45,930	54,257	8,327
Cash and Cash Equivalents at the end of the financial year	5.1.4	45,582	54,257	57,389	3,132



5.1 Budgeted Statement of Cash Flows

5.1.1 Operating Activities (\$4.04m decrease)

Operating activities refer to the cash generated or used in the normal service delivery functions of Council. The decrease in inflows from operating activities is mainly due to increased outflows for Employee Costs \$4.18m and Materials and Services \$3.9m.

Partly offsetting these are increases in cash inflows from operating activities which are mainly due to increases in Rate Revenue \$3.23m, User Fees \$1.42m and Contributions – Monetary \$762k.

The net cash flows from operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Statement of Cash Flows. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

Reconciliation of operating result and net cash from operating activities 30 June									
	Annual Budget Forecast An 2016-17 2016-17								Annual Budget 2017-18
	\$'000	\$'000	\$'000						
Surplus	17,216	24,345	18,792						
Debt Servicing Costs	762	765	660						
Loss on Disposal of Property, Infrastructure, Plant and Equipment	1,050	508	1,030						
Depreciation and Amortisation	22,514	22,135	23,234						
Cash Flows Available from Operating Activities	41,542	47,753	43,716						

5.1.2 Investing Activities (\$1.16m decrease)

Investing activities refer to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment, etc.

The decrease in payments for investing activities of \$1.16m represents a decrease in capital works program expenditure for the 2016-17 budget year.

5.1.3 Financing Activities (no change)

Financing activities refer to cash generated or used in the financing of Council functions. The outflows in financing activities represents principal payments of \$3.34m and interest payments on the loan of \$660k.

5.1.4 Cash and Cash Equivalents at end of the year (\$3.13m increase)

Overall, total cash and investments are forecast to increase from \$54.26m to \$57.39m as at 30 June 2018.



5.2 Restricted and Unrestricted Cash and Investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted Statement of Cash Flows above indicates that Council is estimating at 30 June 2018 it will have cash and investments of \$57.39m, which has been restricted as shown in the following table. Unrestricted cash and investments for the period ending June 2018 are estimated to be \$21.14m.

Restricted and Unrestricted Cash and Investments							
	Ref	Annual Budget	Forecast	Annual Budget	Variance 2016-17		
		2016-17	2016-17	2017-18	Forecast to 2017- 18 Budget		
		Inflow/(Outflow)	Inflow/(Outflow)	Inflow/(Outflow)	Inflow/(Outflow)		
		\$'000	\$'000	\$'000	\$'000		
Total Cash and Investments		45,582	54,257	57,389	3,132		
Restricted Cash and Investments							
Trust Funds and Deposits	5.2.1	(24,670)	(25,501)	(25,501)	-		
Unrestricted Cash and Investments	5.2.2	20,912	28,756	31,888	3,132		
Discretionary Reserves (Open Space)	5.2.3	(4,273)	(3,274)	(10,749)	(7,475)		
Unrestricted Cash adjusted for Discretionary Reserves	5.2.4	16,639	25,482	21,139	(4,343)		

5.2.1 Trust funds and deposits (\$25.5m)

Included in trust funds and deposits are:

Residential Aged Care Deposits - relate to resident accommodation deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These deposits are to be refunded (less retention income) when residents leave the facility. These funds are to be invested in cash and term deposit accounts in accordance with the *Aged Care Act 1997*. Council is liable to repay deposits as and when required; and

Refundable deposits - are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

5.2.2 Unrestricted cash and investments (\$31.89m)

These funds are free of statutory reserve funds and cash to be used to fund capital works expenditure from the previous financial year.



5.2.3 Discretionary reserves (\$10.75m)

These funds are shown as discretionary reserves as, although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's *Strategic Resource Plan* and any changes in future use of the funds will be made in the context of the future funding requirements set out in the *Plan*.

Council approved its *Open Space Strategy* on 8 April 2014 following widespread community consultation. Pursuant to Clause 52.01 of the *Glen Eira Planning Scheme* a person who proposes to subdivide land into 3 or more lots must make a contribution to Council for public open space.

Council has achieved the new uniform levy rate of 5.7 per cent (Amendment C120).

Transfers from the public open space reserve during the financial year reflect the funding of eligible open space capital works projects.

5.2.4 Unrestricted cash adjusted for discretionary reserves (\$21.14m)

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants and contributions. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

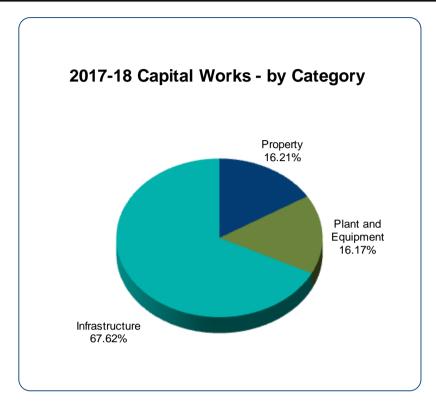


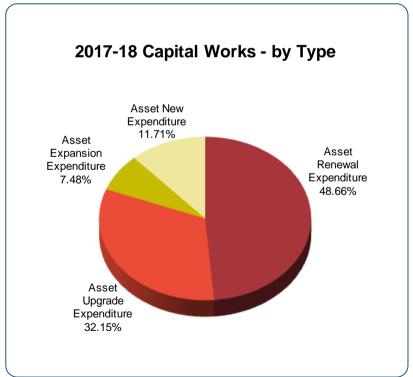
6. Analysis of Capital Budget

The Budgeted Statement of Capital Works sets out all the expected capital expenditure in relation to non-current assets for the year. It also shows the amount of capital works expenditure which is expected to be expanding, renewing or upgrading Council's asset base. This is important because each of these categories has a different impact on Council's future costs. The total expenditure on capital works projects for the 2017-18 financial year is \$37.08m. The following tables show the total capital works from various views.

Statement of Capital Works for the year ended 30	lune			
Capital Works Program	Ref	Annual Budget 2016- 17 (includes carry overs from 2015-16)	Forecast 2016-17 (includes carry overs from the 2015-16 financial year)	Annual Budget 2017-18 (includes carry overs - not yet identified)
		\$'000	\$'000	\$'000
Carried forward projects from previous financial year	6.1.1	3,000	2,055	3,000
New Works				
Property	6.1.2			
Land		-	3,590	-
Buildings		3,727	3,727	5,525
Total Property		3,727	7,317	5,525
Plant and Equipment	6.1.3			
Plant, Machinery and Equipment	0.1.0	1,706	1,706	1,672
Computers and Telecommunications		838	838	1,918
Library Books and Materials		1,106	1,106	873
Other		943	943	1,049
Total Plant and Equipment		4,593	4,593	5,511
Infrastructure	6.1.4			
Roads		8,145	8,146	7,843
Footpaths		1,725	1,725	2,010
Drainage		3,510	3,510	3,570
Open Space and Recreation		6,198	6,368	8,828
Open Space Strategy Implementation		4,059	4,059	25
Car Parks		775	775	420
Streetscape Works		567	567	350
Total Infrastructure		24,979	25,150	23,046
Total New Works		33,299	37,060	34,082
Carried forward projects to the next financial year (estimated)		-	(3,000)	
Total Capital Works Expenditure (including carry forwards)		36,299	36,115	37,082
Represented by:				
Asset Renewal Expenditure	6.1.5	17,495	16,721	18,045
Asset Upgrade Expenditure	6.1.5	9,984	9,984	11,921
Asset Expansion Expenditure	6.1.5	6,642	6,642	2,775
Asset New Expenditure	6.1.5	2,178	2,768	4,341
Total Capital Works Expenditure		36,299	36,115	37,082







Refer to Appendices A and B for a detailed listing of projects.



6.1 Budgeted Capital Works Statement

Capital Works Projects are classified as Property, Plant and Equipment and Infrastructure.

6.1.1 Carried Forward Works (\$3m)

At the end of each financial year there are projects which are either incomplete or not commenced due to factors including planning issues, weather delays and extended consultation. For the 2016-17 year it is forecast that \$3m of capital works will be incomplete and be carried forward into the 2017-18 year.

6.1.2 Property (\$5.53m)

The property class comprises buildings and building improvements including community facilities, Municipal offices, sports facilities and pavilions.

6.1.3 Plant and Equipment (\$5.51m)

Plant and equipment includes plant, machinery and equipment, computers and telecommunications, and library collections.

6.1.4 Infrastructure (\$23.05m)

Infrastructure includes roads, footpaths, drainage works (in road reserves, sportsgrounds and irrigation) open space (includes open space initiatives, parks, playing surfaces and playground equipment), car parks and streetscape works (street beautification of Council's streets and shopping precincts).

6.1.5 Asset Renewal (\$18.05m), Upgrade (\$11.92m), Expansion (\$2.78m) and New (\$4.34m)

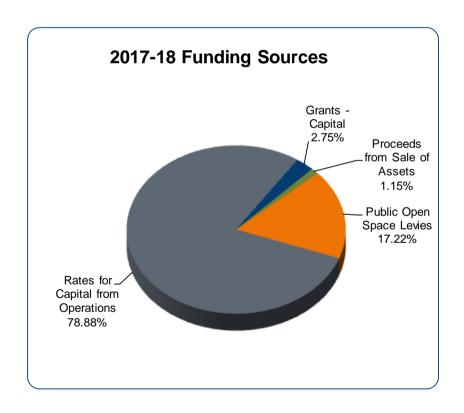
A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

Refer to Appendix A 'new capital works program' for a detailed listing of projects.



6.2 Summary of Funding Sources in relation to Capital Works Expenditure

Funding Sources					
Sources of Funding	Ref	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18	Variance 2016- 17 Forecast to 2017-18 Budget
		\$'000	\$'000	\$'000	\$'000
External					
Grants - Capital	6.2.1	1,875	2,113	1,200	(913)
Proceeds from Sale of Assets	6.2.2	481	692	501	(191)
Internal					
Public Open Space Levies	6.2.3	5,500	6,738	7,500	762
Rates for Capital from Operations	6.2.4	33,405	38,137	34,356	(3,781)
Transfer to/(from) Cash Reserves	6.2.5	(4,962)	(11,564)	(6,475)	5,089
Total Funding Sources		36,299	36,115	37,082	967





6.2.1 Grants - Non-Recurrent (\$1.2m)

Non-recurrent grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program. The level of grants for 2017-18 represents funding of \$1.20m for the following capital works projects:

- Duncan Mackinnon Pavilion (Athletics Track Upgrade \$250k and Netball Court Redevelopment \$100k)
- King George Pavilion Upgrade \$100k
- EE Gunn Reserve cricket nets \$173k (VicRoads contribution)
- Roads to Recovery funding \$576k.

6.2.2 Proceeds from Sale of Assets (\$501k)

Proceeds from the sale of Council assets of \$501k for 2017-18 relate to: Sales proceeds from the cyclical replacement of Council's plant and fleet \$326k, laneway sales \$140k and sale of IT equipment \$35k.

6.2.3 Public Open Space Levies (\$7.50m)

Pursuant to clause 52.01 of the *Glen Eira Planning Scheme* a person who proposes to subdivide land into three or more lots must make a contribution to Council for public open space. The amount budgeted in the 2017-18 financial year is \$7.5m.

6.2.4 Rates for Capital from Operations (\$34.36m)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$34.36m will be generated from operations to fund the 2017-18 capital works program.

6.2.5 Transfer to and from Cash Reserves (\$6.48m)

The Council is utilising cash reserves to fund its annual capital works program.

Refer to Appendix A 'New Capital Works Program' for a detailed listing of projects.

7. Analysis of Budgeted Financial Position

7.1 Budgeted Balance Sheet

The Budgeted Balance Sheet shows the expected financial position at the end of the reporting year. This section of the *Budget* analyses the movements in assets (what is owned), liabilities (what is owed) and equity between the 2017-18 budget year and 2016-17 annual forecast. The 'bottom line' of this Statement is net assets which is the net worth of Council.

The change in net assets between two year's Budgeted Balance Sheet shows how the financial position has changed over that period which is described in more detail in the Budgeted Balance Sheet. The assets and liabilities are separated into current and non-current. Current means those assets or liabilities which fall due in the next twelve months.



	Ref	Annual	Forecast	Annual	Variance
		Budget	2016-17	Budget	2016-17
		2016-17		2017-18	Forecast to
					2017-18
					Budget
		\$'000	\$'000	\$'000	\$'000
ASSETS					
Current Assets					
Cash and Cash Equivalents		45,582	54,257	57,389	3,13
Trade and Other Receivables		8,984	10,408	10,408	
Prepayments		1,309	1,297	1,297	
Total Current Assets	7.1.1	55,875	65,962	69,094	3,13
Non Current Access					
Non-Current Assets		0.505	0.405	0.405	
Investments in Associates Financial Assets		2,595 5	2,125 5	2,125 5	
			-		
Intangible Assets		750	1,042	1,042	40.04
Property, Infrastructure, Plant & Equipment		1,727,370	2,059,919	2,072,236	12,31
Total Non-Current Assets		1,730,720	2,063,091	2,075,408	12,31
TOTAL ASSETS	7.1.1	1,786,595	2,129,052	2,144,502	15,44
LIABILITIES					
Current Liabilities					
Trade and Other Payables		11,832	16,494	16,494	
Trust Funds and Deposits		24,670	25,501	25,501	
Provisions		13,692	12,891	13,391	(500
Interest-Bearing Liabilities		3,349	3,343	3,455	(112
Total Current Liabilities	7.1.2	53,543	58,229	58,841	(612
Non-Current Liabilities					
Provisions		1,187	1,186	1,186	
Interest-Bearing Liabilities		18,113	18,303	14,848	3,45
Other Liabilities		3,352	2,568	2,568	
Total Non-Current Liabilities	7.1.2	22,652	22,057	18,602	3,45
TOTAL LIABILITIES		76,195	80,285	77,443	2,84
NET ASSETS		1,710,400	2,048,767	2,067,059	18,29
Represented by:					
EQUITY					
Accumulated Surplus		908,144	915,314	926,131	10,81
Asset Revaluation Reserve		797,983	1,130,179	1,130,179	. 5,5 1
Public Open Space Reserve	1	4,273	3,274	10,749	7,47
			·		
TOTAL EQUITY	7.1.4	1,710,400	2,048,767	2,067,059	18,29



7.1.1 Current Assets (\$3.13m increase) and Non-Current Assets (\$12.32m increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits. These balances are projected to increase by \$3.13m mainly to fund the capital works program during the year.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the *Budget* and other debtor balances are at acceptable levels.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years. The increase in this balance is attributable to the net result of the capital works program (\$37.08m of new assets), depreciation of assets (\$23.23m) and the loss on sale of property, plant and equipment (\$1.03m).

7.1.2 Current Liabilities (\$612k increase) and Non-Current Liabilities (\$3.46m decrease)

Trade and other payables are those to whom Council owes money as at 30 June.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Enterprise Agreement outcomes.

Interest-bearing loans and borrowings are borrowings of Council. Council is budgeting to repay loan principal payments of \$3.34m over the 2017-18 year.



7.1.3 Working Capital (\$2.52m increase)

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council has also committed further current assets to specific and restricted purposes, represented by reserves, which may not yet be represented as current liabilities at 30 June.

One of the items which has placed additional pressure on Council's Liquidity Ratio is classification of leave entitlements. Notwithstanding a majority of leave entitlements are not expected to be settled within 12 months, almost all leave entitlements are classified as current liability provisions in Council's balance sheet, placing greater pressure on the liquidity ratio.

Liquidity Ratio (Working Capital)							
Ref	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18	Variance 2016- 17 Forecast to 2017-18 Budget			
	\$'000	\$'000	\$'000	\$'000			
	45 582	54 257	57 389	3,132			
	<i>'</i>	,	,	-			
	1,309	1,297	1,297	-			
	55,875	65,962	69,094	3,132			
	11,832	16,494	16,494	-			
	24,670	25,501	25,501	-			
	13,692	12,891	13,391	(500)			
	3,349	3,343	3,455	(112)			
	53,543	58,229	58,841	(612)			
	2,332	7,733	10,253	2,520			
7.1.3	104.36%	113.28%	117.43%	4.14%			
	Ref	\$'000 45,582 8,984 1,309 55,875 11,832 24,670 13,692 3,349 53,543 2,332	Ref Annual Budget 2016-17 Forecast 2016-17 \$'000 \$'000 45,582 54,257 8,984 10,408 1,309 1,297 55,875 65,962 11,832 16,494 24,670 25,501 13,692 12,891 3,349 3,343 53,543 58,229 2,332 7,733	Ref Annual Budget 2016-17 Forecast 2017-18 Annual Budget 2017-18 \$'000 \$'000 \$'000 45,582 54,257 57,389 8,984 10,408 10,408 1,309 1,297 1,297 55,875 65,962 69,094 11,832 16,494 16,494 24,670 25,501 25,501 13,692 12,891 13,391 3,349 3,343 3,455 53,543 58,229 58,841 2,332 7,733 10,253			



7.1.4 Equity (\$18.29m increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside
 to meet a specific purpose in the future and to which there is no existing liability. These
 amounts are transferred from the Accumulated Surplus of the Council to be separately
 disclosed.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

Statement of Changes in Equity as at 30 June							
	Total \$'000	Accumulated Surplus \$'000	Public Open Space Reserve \$'000				
2017-18 Estimate							
Balance at beginning of the financial year	2,048,767	915,314	3,274	1,130,179			
Comprehensive result	18,792	18,792	-	-			
Movement in assets and liabilities	(500)	(500)	-	-			
Transfer to public open space reserve	-	(7,500)	7,500	-			
Transfer from public open space reserve	-	25	(25)	-			
Balance at end of financial year	2,067,059	926,131	10,749	1,130,179			

A total of \$7.5m is budgeted to be transferred to the Open Space Reserve during the 2017-18 financial year and expenditure from the reserve of \$25k relating to the development of 6 Aileen Avenue, Caulfield. This reflects the usage of investment cash reserves to partly fund the Open Space Program.

Open Space Reserve					
Description	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18		
	\$'000	\$'000	\$'000		
Income					
Open Space Contributions (including C120 additional OS Contributions)	5,500	6,738	7,500		
Capital Spend					
Booran Reserve (former Glen Huntly Reservoir)	4,059	4,059	-		
Land Purchase - 6 Aileen Avenue, Caulfield South	-	2,106	25		
Land Purchase - 53 Magnolia Road, Gardenvale	-	1,392	-		
Total movement	1,441	(819)	7,475		



Balance Sheet Key Assumptions

In preparing the Budgeted Balance Sheet for the year ended 30 June 2018 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- The total of rates and charges raised will be collected in the 2017-18 year.
- Trade creditors to be based on total capital and operating expenditure less written down value of assets sold, depreciation and amortisation and employee costs. Payment cycle is 30 days.
- Other debtors and creditors to remain consistent with 2016-17 levels.
- Proceeds from the sale of property, infrastructure, plant and equipment will be received in full in the 2017-18 year.
- Employee entitlements to be increased by 2.25 per cent as per the EBA.
- Principal repayments are estimated to be \$3.34m and interest payments \$660k.
- Total capital expenditure to be \$37.08m (including estimated carry overs of \$3m from the 2016-17 financial year).
- Defined Benefit Superannuation Scheme (for pre-1993 employees) continues to meet prudential requirements.



Overview to Appendices

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in this report. Statutory disclosures are in accordance with the *Local Government Act 1989* and Local Government Model Financial Report.

This information has not been included in the main body of the *Budget* in the interests of clarity and conciseness. Council has decided that whilst the budget needs to focus on the important elements of the *Budget* and provide appropriate analysis, the detail upon which the *Annual Budget* is based should be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

Appendix	Nature of information
Α	New Capital Works Program
В	Capital Works Program (as required by the Local Government Regulations)
С	Rates and Charges
D	Schedule of User Charges and Other Fees
E	Schedule of GESAC User Charges and Other Fees



Appendix A - New Capital Works Program

This appendix presents a listing of the capital works projects that will be undertaken for the 2017-18 year.

Limited availability of Capital funding has necessitated a disciplined approach to capital budgeting. Identified projects are classified as 'Priority Items', 'Rolling Annual', 'Major Projects', 'Open Space Strategy Implementation' and 'Short Term'.

'Priority Items' and 'Rolling Annual' projects are given priority. The other projects are assessed and ranked.

Project Title	Amount (\$)	External Funding (\$)	Cost to Council (\$)
(1) PRIORITY ITEMS			
Road Reconstruction Program	4,088,000	576,074	3,511,926
Drainage Renewal and Upgrade Program	3,570,000	-	3,570,000
Footpath Program - New	250,000	-	250,000
Footpath Program - Renewal & Upgrade	1,760,000	-	1,760,000
Local Road Resurfacing Program	1,500,000	-	1,500,000
Right-Of-Way Renewal Program	336,600	-	336,600
Local Area Traffic Management Renewal Program	600,000	-	600,000
Kerb and Channel Replacement Program	163,000	-	163,000
Car Park Renewal Program	400,000	-	400,000
Fleet and Plant	1,672,041	-	1,672,041
Ongoing Renewal of IT Infrastructure	1,218,000	-	1,218,000
Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality, online forms and payments.	700,000	-	700,000
TOTAL PRIORITY ITEMS	16,257,641	576,074	15,681,567
(2) ROLLING ANNUAL			
Environmental Initiatives			
Warm season grass Program at Bailey Reserve Oval 1, Bentleigh East	710,000	-	710,000
Bicycle Strategy Implementation - Continuation of off road paths, extensions to the on road network and works to improve existing conditions	250,000	-	250,000



Project Title	Amount (\$)	External Funding (\$)	Cost to Council (\$)
Sustainability Initiatives-Supply and install LED lights in various sites; replacing insulation at various sites; Apply solar film to windows; Install double glazing; Install Passive Infrared Sensors to regulate lighting within buildings	507,080	-	507,080
Total Environmental Initiatives	1,467,080	-	1,467,080
Libraries and Learning Centres			
Purchase of Library Collections	872,515	63,179	809,336
Total Libraries and Learning Centres	872,515	63,179	809,336
Traffic Management			
Cross Intersection Safety-Installation of Road Humps	80,000	-	80,000
Shopping Centre Safety-Improve access to existing bus stops and parking layout	45,000	-	45,000
School Safety-Removal of hard standard areas at location of removed children's crossing; kerb ramps, Pedestrian Fencing and Garden Beds; installation of Splitter Island and extend footpath	50,000	-	50,000
Safer Speed Limits-Reduce Speed Limit reduction	5,000	-	5,000
Safe Access to Public Transport-Redesign to improve pedestrian connectivity at Caulfield Railway Station	40,000	-	40,000
Safe Access to Public Transport-Improve pedestrian safety and amenity to and from Elsternwick Railway Station	300,000	-	300,000
Safer Access to Open Space-Redesign and reconstruction of splitter island at Murrumbeena Road/Leila Road intersection	25,000	-	25,000
Residential Street Safety-Construction of Road Humps and Splitter Island	310,000	-	310,000
Pedestrian Safety-Pedestrian Refuge Island works	300,000	-	300,000
Accessibility Parking Bays in Off Street car parks.	20,000	-	20,000
Total Traffic Management	1,175,000	-	1,175,000
Public Open Space and Recreational Facilities			
Public Hall Furniture, Moorleigh Village	10,000	-	10,000
Playground Minor Equipment/Art Rolling Program	310,000	-	310,000
Cricket Net Facilities Upgrade	95,000	-	95,000
Major Playground Upgrade-McKinnon Reserve, McKinnon	350,000	_	350,000
Major Playground Upgrade-Harleston Park, Elsternwick	650,000	-	650,000



Project Title	Amount (\$)	External Funding (\$)	Cost to Council (\$)
Sports Ground Lighting - McKinnon Reserve Oval 1, McKinnon	180,000	-	180,000
Plinth Curbing	285,000	-	285,000
Shade Shelter Construction, Elsternwick Plaza	75,000	-	75,000
Sports Facility Lighting Program - Bailey Reserve Skate Park, Bentleigh East	100,000	-	100,000
Park Furniture and Infrastructure Upgrade Program	150,000	-	150,000
Replacement & Installation of Synthetic Cricket Wicket Surfaces	23,000	-	23,000
Irrigation Upgrade Works - King George Reserve, Bentleigh East	100,000	-	100,000
Pathways Granitic Surface Upgrade, Murrumbeena Park	50,000	-	50,000
Concrete Path Edging-Caulfield Park Heritage Area	90,000	-	90,000
Replacement & Installation of Synthetic Cricket Wicket covers	16,000	-	16,000
Replacement of Park Shelters - Clapperton Street Reserve, Bentleigh	55,000	-	55,000
Minor Park Improvements-Replacing garden bed edging and refurbishing existing garden beds; upgrading irrigation; garden fencing.	93,000	-	93,000
Installation of Rubber soft fall within playgrounds	50,000	-	50,000
Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc.	40,000	-	40,000
Open Space Lighting Program - Caulfield Park	75,000	-	75,000
Carnegie Swim Centre Capital Maintenance	50,000	-	50,000
Replacement of Infrastructure Furniture within Parks	125,000	-	125,000
Total Public Open Space and Recreational Facilities	2,972,000	-	2,972,000
Building Works			
Switchboard Renewal	100,000	-	100,000
Roof Renewal	122,000	-	122,000
Kitchen Joinery Renewal	61,000	-	61,000
Painting Program	121,000	-	121,000
Floor Covering Replacement Program	187,000	-	187,000
Roof Safety	43,000	-	43,000
Public Toilet Upgrade Rolling Program	285,000	-	285,000



Project Title	Amount (\$)	External Funding (\$)	Cost to Council (\$)
Forward Design Program	640,000	-	640,000
Capital Asset Management Plan for GESAC (Planned Renewal Program)	110,000	-	110,000
Bathroom Renewal	88,500	-	88,500
Total Building Works	1,757,500	-	1,757,500
Shopping / Activity Centre Upgrades			
Bentleigh Plaza (Rotunda Site) Improvement Project-Recontouring, footpath paving and drainage, landscaping, street furniture and lighting-Design and consultation.	250,000	-	250,000
Annual Activity Centre Minor Improvements Program-To explore opportunities to improve amenity, safety and vibrancy across activity centres	100,000	-	100,000
Shopping / Activity Centre Upgrades	350,000	-	350,000
TOTAL ROLLING ANNUAL	8,594,095	63,179	8,530,916
(3) MAJOR PROJECTS			
Duncan Mackinnon Athletics Track Upgrade	1,000,000	250,000	750,000
TOTAL MAJOR PROJECTS	1,000,000	250,000	750,000
(4) OPEN SPACE STRATEGY IMPLEMENTATION			
Open Space Strategy Initiatives-Better Open		-	
Spaces - Rosanna Street Reserve, Carnegie	250,000		250,000
Open Space Strategy Initiatives-Better Open Spaces - EE Gunn Reserve, Ormond	500,000	173,483	326,517
Open Space Strategy Initiatives-Better Open Spaces - Spring Rd Reserve, Caulfield South	250,000	-	250,000
Open Space Strategy Initiatives-Better Open Spaces - Joyce Park, Ormond	400,000	-	400.000
Open Space Strategy -Design and Development	400,000		400,000
- Precinct Plan for Lord Reserve, Carnegie Pool, Koornang Park	100,000	-	100,000
Open Space Strategy -Design and Development - Aileen Ave, Caulfield South	25,000	-	25,000
TOTAL OPEN SPACE STRATEGY IMPLEMENTATION	1,525,000	173,483	1,351,517
(5) SHORT TERM			
Environmental Initiatives			
Energy Efficient Street Lighting - Planning and project development	51,500	-	51,500
Photovoltaic systems on council assets to generate renewable energy	152,700	-	152,700



Project Title	Amount (\$)	External Funding (\$)	Cost to Council (\$)
Park Lighting Energy Efficiency Upgrade - replace existing public lighting assets in parks with suitable energy efficient (LED) upgrades.	250,000	-	250,000
Total Environmental Initiatives	454,200	-	454,200
Aged Care			
Residential Services - Replacement of Minor equipment	40,000	-	40,000
Residential Services - Replacement of Furniture	90,000	-	90,000
Residential Services OHS/No Lift to minimise risk to staff from manual handling-Replacement of beds, lifting machines, mobile chairs, wheel chairs	90,000	-	90,000
Total Aged Care	220,000	-	220,000
Family & Children's Services			
Family Day Care Equipment Upgrade-Glen Huntly Family Day Care	5,000	-	5,000
Personal Duress Alarms for MCH nurses	11,800	-	11,800
Total Family & Children's Services	16,800	-	16,800
Public Open Space and Recreational Facilities			
Duncan Mackinnon Reserve - Landscape Enhancement Works-Stage 2- Walking/Running Circuit	565,000	-	565,000
Duncan Mackinnon Reserve - Netball Court Development	474,441	100,000	374,441
Duncan Mackinnon Athletics Track- Replacement of High Jump Facility	60,000	-	60,000
Duncan Mackinnon Reserve - Sports Ground Lighting	150,000	-	150,000
Public Toilet Upgrade - Harleston Park, Elsternwick	350,000	-	350,000
Perimeter Fencing Upgrade - East Caulfield Reserve	85,000	-	85,000
Bin Enclosures - McKinnon Reserve, McKinnon	30,000	-	30,000
Moorleigh Village Multi-purpose Sports Training facility	275,000	-	275,000
Half Share Fencing	100,000	-	100,000
Shade Sails Rolling Program	70,000	-	70,000
Sustainable Recycling Bin Enclosures - Murrumbeena Park, Murrumbeena	35,000	-	35,000
Total Public Open Space and Recreational Facilities	2,194,441	100,000	2,094,441
Building Works	, - , -	,	, - ,
Youth Information Centre Upgrade and Refurbishment -Robert Street, Bentleigh	25,000	-	25,000



Project Title	Amount (\$)	External Funding (\$)	Cost to Council (\$)
Landscaping of Early Learning Centres	15,000	-	15,000
Orrong Road Kinder Upgrade	67,400	-	67,400
Renewal of Heating Ventilation Air Conditioning system - Replacing Air conditioning units	219,000	-	219,000
Removal of Hazardous Material	85,000	-	85,000
Disability Discrimination Act (DDA) Building Compliance Works-Accessible works on grandstands & visual indicators, stair nosing, handrails	112,000	-	112,000
Furniture and Equipment for offices and function rooms	100,000	-	100,000
ILU Refurbishment-Upgrade of carpets, bathrooms, kitchens etc.	150,000	-	150,000
GESAC - Addition of fans/chiller to the stadium, outside gym area on the first floor outside the group fitness area and replacement of pool equipment	210,000	-	210,000
Installation of swipe cards and CCTV	111,000	-	111,000
Disability Discrimination Act (DDA) Compliant front access by changing ramp (kinders)	60,000	-	60,000
Redevelopment of change, bathroom facilities and frontage - King George Reserve Pavilion, Bentleigh East	804,000	100,000	704,000
IP Based high resolution video surveillance CCTV security system - Elsternwick Plaza	85,000	-	85,000
Redevelopment of change and bathroom facilities - Koornang Park Pavilion, Carnegie	300,000	-	300,000
Signage Upgrade	100,000	-	100,000
Accommodation Works	1,070,000	-	1,070,000
Art Gallery Sound System	20,000	-	20,000
Total Building Works	3,533,400	100,000	3,433,400
Other Short-Term Projects			
Public Address System - Julie Cooper Pavilion, Centenary Park	10,000	-	10,000
GESAC Plant and Equipment Replacement	276,000	-	276,000
Total Other Short-Term Projects	286,000	-	286,000
TOTAL SHORT TERM	6,704,841	200,000	6,504,841
TOTAL CAPITAL WORKS 2017-18	34,081,577	1,262,736	32,818,841



Appendix B - Capital Works Program (as required by the Local Government Regulations)

The table in the following pages represents a listing of the capital works projects that will be undertaken for the 2017-18 year. The capital works projects are grouped in relation to non-current asset classes and set out asset expenditure type (i.e. renewal, upgrade, expansion and new). This disclosure is required by the Regulations.

Project Title	2017-18 Amount (\$)	2017-18 Renewal (\$)	2017-18 Upgrade (\$)	2017-18 Expansion (\$)	2017-18 New (\$)
New Works					
PROPERTY					
BUILDINGS					
Sustainability Initiatives-Supply and install LED lights in various sites; replacing insulation at various sites; Apply solar film to windows; Install double glazing; Install Passive Infrared Sensors to regulate lighting within buildings	507,080	507,080	_	_	_
Dandingo	007,000	007,000			
Switchboard Renewal	100,000	90,000	10,000	-	-
Roof Renewal	122,000	122,000	_	-	-
Kitchen Joinery Renewal	61,000	61,000	_	_	-
Painting Program	121,000	121,000	_	_	_
Floor Covering Replacement Program	187,000	187,000	_	_	_
Roof Safety	43,000	_	43,000	_	_
Public Toilet Upgrade Rolling Program	285,000	_	285,000	_	_
Forward Design Program	640,000	-	640,000	-	-
Capital Asset Management Plan for GESAC (Planned Renewal Program)	150,000	110,000	-	-	40,000
Bathroom Renewal	88,500	88,500	-	_	_
Photovoltaic systems on council assets to generate renewable energy	152,700	-	152,700	-	-
Half Share Fencing	100,000	100,000	_	_	_
Orrong Road Kinder Upgrade	67,400	-	67,400	-	-
Renewal of Heating Ventilation Air Conditioning system - Replacing Air conditioning units	219,000	175,200	43,800	_	_
Removal of Hazardous Material	85,000	85,000	_	_	-



Project Title	2017-18 Amount (\$)	2017-18 Renewal (\$)	2017-18 Upgrade (\$)	2017-18 Expansion (\$)	2017-18 New (\$)
Disability Discrimination Act (DDA)					
Building Compliance Works-Accessible					
works on grandstands & visual	440.000	440.000			
indicators, stair nosing, handrails ILU Refurbishment-Upgrade of carpets,	112,000	112,000	-	-	-
bathrooms, kitchens etc.	150,000	90,000	60,000	_	_
Disability Discrimination Act (DDA)	130,000	90,000	00,000		
Compliant front access by changing					
ramp (kinders)	60,000	_	60,000	_	_
Redevelopment of change, bathroom			00,000		
facilities and frontage - King George					
Reserve Pavilion, Bentleigh East	804,000	-	-	804,000	-
Redevelopment of change and					
bathroom facilities - Koornang Park					
Pavilion, Carnegie	300,000	_	300,000	_	_
	400.000		400.000		
Signage Upgrade	100,000	-	100,000	-	-
Accommodation Works	1,070,000	-	550,000	500,000	20,000
TOTAL BUILDINGS	5,524,680	1,848,780	2,311,900	1,304,000	60,000
TOTAL PROPERTY	5,524,680	1,848,780	2,311,900	1,304,000	60,000
	5,524,680	1,848,780	2,311,900	1,304,000	60,000
PLANT AND EQUIPMENT	5,524,680	1,848,780	2,311,900	1,304,000	60,000
	5,524,680	1,848,780	2,311,900	1,304,000	60,000
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT			2,311,900	1,304,000	60,000
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND	1,672,041	1,672,041	2,311,900	1,304,000	60,000
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant			2,311,900	1,304,000	
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND	1,672,041	1,672,041	2,311,900	1,304,000	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS	1,672,041 1,672,041	1,672,041 1,672,041	-	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure	1,672,041	1,672,041	2,311,900	1,304,000 - - 243,600	- 243,600
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to	1,672,041 1,672,041	1,672,041 1,672,041	-	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience,	1,672,041 1,672,041	1,672,041 1,672,041	-	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved	1,672,041 1,672,041	1,672,041 1,672,041	-	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and	1,672,041 1,672,041 1,218,000	1,672,041 1,672,041	243,600	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and payments	1,672,041 1,672,041	1,672,041 1,672,041	-	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and payments TOTAL COMPUTERS AND	1,672,041 1,672,041 1,218,000	1,672,041 1,672,041 487,200	- 243,600 700,000	243,600	243,600
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and payments	1,672,041 1,672,041 1,218,000	1,672,041 1,672,041	243,600	-	-
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and payments TOTAL COMPUTERS AND TELECOMMUNICATIONS LIBRARY BOOKS AND MATERIALS	1,672,041 1,672,041 1,218,000 700,000 1,918,000	1,672,041 1,672,041 487,200	- 243,600 700,000	243,600	243,600
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and payments TOTAL COMPUTERS AND TELECOMMUNICATIONS LIBRARY BOOKS AND MATERIALS Purchase of Library Collections	1,672,041 1,672,041 1,218,000	1,672,041 1,672,041 487,200	- 243,600 700,000	243,600	243,600
PLANT AND EQUIPMENT PLANT, MACHINERY AND EQUIPMENT Fleet and Plant TOTAL PLANT, MACHINERY AND EQUIPMENT COMPUTERS AND TELECOMMUNICATIONS Ongoing Renewal of IT Infrastructure Web-site Upgrade and Replacement to support the Digital Environment e.g. improved customer experience, increase on-line transactions, improved search functionality; online forms and payments TOTAL COMPUTERS AND TELECOMMUNICATIONS LIBRARY BOOKS AND MATERIALS	1,672,041 1,672,041 1,218,000 700,000 1,918,000	1,672,041 1,672,041 487,200	- 243,600 700,000	243,600	243,600



Project Title	2017-18 Amount (\$)	2017-18 Renewal (\$)	2017-18 Upgrade (\$)	2017-18 Expansion (\$)	2017-18 New (\$)
OTHER PLANT AND EQUIPMENT					
Residential Services - Replacement of					
Minor equipment	40,000	40,000	_	_	_
Residential Services - Replacement of					
Furniture	90,000	90,000	-	-	-
Residential Services OHS/No Lift to minimise risk to staff from manual handling-Replacement of beds, lifting machines, mobile chairs, wheel chairs	90,000	90,000	_	-	-
Family Day Care Equipment Upgrade- Glen Huntly Family Day Care	5,000	_	5,000	_	_
Personal Duress Alarms for MCH	0,000		0,000		
nurses	11,800	-	-	-	11,800
Furniture and Equipment for offices and					
function rooms	100,000	100,000	-	-	-
GESAC - Addition of fans/chiller to the stadium, outside gym area on the first floor outside the group fitness area and replacement of pool equipment	170,000	_	170,000	_	
Installation of swipe cards and CCTV	111,000	_	111,000	_	
IP Based high resolution video surveillance CCTV security system - Elsternwick Plaza	85,000	-	-	_	85,000
Art Gallery Sound System	20,000	-	20,000	-	-
Public Address System-Julie Cooper Pavilion, Centenary Park Youth Information Centre Upgrade and	10,000	_	-	_	10,000
Refurbishment-Robert St, Bentleigh	25,000	-	25,000	-	-
Landscaping of Early Learning Centres	15,000	-	15,000	-	-
GESAC Annual Plant and Equipment					
Replacement	276,000	248,400	27,600	_	_
TOTAL OTHER PLANT AND EQUIPMENT	1,048,800	568,400	373,600	_	106,800
TOTAL PLANT AND EQUIPMENT	5,511,356	3,600,156	1,317,200	243,600	350,400
INFRASTRUCTURE	3,5.1,000	5,555,155	.,5.1,200	0,000	223,400
ROADS					
Road Reconstruction Program	4,088,000	3,270,400	817,600	-	-
Local Road Resurfacing Program	1,500,000	1,500,000	-	-	_
Right Of Way Renewal Program Local Area Traffic Management Renewal Program	336,600 600,000	286,110 480,000	50,490 120,000		
INGIIGWAI FIUYIAIII	000,000	400,000	120,000	-	-



Project Title	2017-18 Amount (\$)	2017-18 Renewal (\$)	2017-18 Upgrade (\$)	2017-18 Expansion (\$)	2017-18 New (\$)
Kerb and Channel Replacement					
Program	163,000	154,850	8,150	_	_
Cross Intersection Safety-Installation of	90,000				90,000
Road Humps Shopping Centre Safety-Improve	80,000	-	-	-	80,000
access to existing bus stops and					
parking layout	45,000	-	-	-	45,000
School Safety-Removal of hard					
standard areas at location of removed					
children's crossing; kerb ramps,					
pedestrian fencing and garden beds;					
installation of splitter island and extend	50,000				50,000
footpath Safer Speed Limits-Speed Limit	50,000	-	-	-	50,000
reduction	5,000	_	_	_	5,000
Safe Access to Public Transport-	3,000				3,000
Redesign to improve pedestrian					
connectivity at Caulfield Railway Station	40,000	-	20,000	-	20,000
Safe Access to Public Transport-					
Improve pedestrian safety and amenity					
to and from Elsternwick Railway Station	300,000	-	45,000	-	255,000
Safer Access to Open Space-Redesign					
and reconstruction of splitter island at Murrumbeena Road/Leila Road					
intersection	25,000	_	25,000	_	_
Residential Street Safety-Construction	20,000		20,000		
of Road Humps and Splitter Island	310,000	-	-	-	310,000
Pedestrian Safety-Pedestrian Refuge					
Island works	300,000	-	10,000	-	290,000
TOTAL ROADS	7,842,600	5,691,360	1,096,240	-	1,055,000
FOOTPATHS					
Footpath New/Replacement Program	2 040 000	4 700 500			204 500
	2,010,000	1,708,500	_	_	301,500
TOTAL FOOTPATHS	2,010,000	1,708,500	-	-	301,500
DRAINAGE					
Drainage Renewal and Upgrade					
Program	3,570,000	892,500	2,677,500	-	-
TOTAL DRAINAGE	3,570,000	892,500	2,677,500	-	-
OPEN SPACE AND RECREATION					
Warm season grass Program at Bailey					
Reserve Oval 1, Bentleigh East	710,000	-	-	710,000	-
Bicycle Strategy Implementation -					
Continuation of off road paths,					
extensions to the on road network and					
works to improve existing conditions	250,000	_	100,000	150,000	_
Dublic Holl Curpiture Manufairle Villens	10.000	10.000			
Public Hall Furniture, Moorleigh Village	10,000	10,000	-	-	-

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Project Title						
Program		Amount	Renewal	Upgrade	Expansion	New
Cricket Net Facilities Upgrade		0.4.0.000		0.4.0.000		
Major Playground Upgrade-McKinnon 350,000 52,500 17,500 262,500 Major Playground Upgrade-Harleston Park, Elsternwick 650,000 130,000 97,500 97,500 325,000 Sports Ground Lighting-McKinnon Reserve Oval 1, McKinnon 180,000 - - 180,000 Plinth Curbing 285,000 - - - 285,000 Shade Shelter Construction-Elstermwick Plaza 75,000 - - - 75,000 Sports Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East 100,000 - - - 100,000 Park Furniture and Infrastructure Upgrade Program 150,000 - - - 100,000 Park Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East 100,000 - - - 100,000 Park Furniture and Infrastructure Upgrade Program 150,000 -	Program	310,000	-	310,000	-	-
Major Playground Upgrade-McKinnon 350,000 52,500 17,500 262,500 Major Playground Upgrade-Harleston Park, Elsternwick 650,000 130,000 97,500 97,500 325,000 Sports Ground Lighting-McKinnon Reserve Oval 1, McKinnon 180,000 - - 180,000 Plinth Curbing 285,000 - - - 285,000 Shade Shelter Construction-Elstermwick Plaza 75,000 - - - 75,000 Sports Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East 100,000 - - - 100,000 Park Furniture and Infrastructure Upgrade Program 150,000 - - - 100,000 Park Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East 100,000 - - - 100,000 Park Furniture and Infrastructure Upgrade Program 150,000 -	Cricket Net Facilities Upgrade	95,000	-	-	95,000	-
Major Playground Upgrade-Harleston Park, Elstermvick Sports Ground Lighting-McKinnon Reserve Oval 1, McKinnon 650,000 130,000 97,500 97,500 325,000 Plinth Curbing Shade Shelter Construction-Elstermvick Plaza 285,000 - - - 285,000 Sports Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East Park Furniture and Infrastructure Upgrade Program 100,000 - - - 100,000 Park Furniture and Infrastructure Upgrade Program Replacement & Installation of Synthetic Cricket Wicket Surfaces 23,000 - - - - - - - - - 100,000 - - - - - - - - 100,000 - - - - - 100,000 -	Major Playground Upgrade-McKinnon					
Park Elstermwick 650,000 130,000 97,500 97,500 325,000 Sports Ground Lighting-McKinnon 180,000 - - 180,000		350,000	52,500	17,500	17,500	262,500
Sports Ground Lighting-McKinnon Reserve Oval 1, McKinnon		650 000	130 000	97 500	97 500	325 000
Reserve Oval 1, McKinnon		030,000	130,000	37,300	37,500	323,000
Shade Shelter Construction-Elsternwick Plaza 75,000 - - - 75,000 5 5 5 5 5 5 5 5 5		180,000	-	-	-	180,000
Shade Shelter Construction-Elsternwick Plaza 75,000 - - - 75,000 5 5 5 5 5 5 5 5 5	DI: 41 O 1 :	005.000				00= 000
Plaza 75,000 - - - 75,000 Sports Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East 100,000 - - - 100,000 100,000 - - 100,000 - 100,000 - 100,000 - 100,000 - 100,000 - 100,000 - 100,000 - 100,000 - 100,000 -		285,000	-	-	-	285,000
Sports Facility Lighting Program-Bailey Reserve Skate Park, Bentleigh East		75.000	_	-	-	75.000
Park Furniture and Infrastructure Upgrade Program 150,000 - 75,000 75,000 -	Sports Facility Lighting Program-Bailey	,				,
Upgrade Program		100,000	-	-	-	100,000
Replacement & Installation of Synthetic Cricket Wicket Surfaces 23,000 23,000 - - - - -		450,000		75.000	75.000	
Cricket Wicket Surfaces 23,000 23,000 - - - Irrigation Upgrade Works-King George Reserve, Bentleigh East 100,000 100,000 - - - - Pathways Granitic Surface Upgrade-Murrumbeena Park 50,000 50,000 - - - - Murrumbeena Park 50,000 50,000 - - - - Concrete Path Edging-Caulfield Park Heritage Area 90,000 90,000 - - - - Replacement & Installation of Synthetic Cricket Wicket covers 16,000 16,000 - - - - - Replacement of Park Shelters 55,000 55,000 - - - - Replacement of Park Shelters 55,000 55,000 - - - - Replacement of Park Shelters 55,000 55,000 - - - - Replacement of Replacing garden beds; upgrading irrigation; garden fencing. 93,000 46,500 - - - <	Replacement & Installation of Synthetic	150,000	-	75,000	75,000	-
Irrigation Upgrade Works-King George Reserve, Bentleigh East		23.000	23.000	-	_	_
Pathways Granitic Surface Upgrade-Murrumbeena Park 50,000 50,000 - - - Concrete Path Edging-Caulfield Park 90,000 90,000 - - - Heritage Area 90,000 90,000 - - - Replacement & Installation of Synthetic 16,000 16,000 - - - - Cricket Wicket covers 16,000 16,000 - - - - - Replacement of Park Shelters 55,000 55,000 - - - - Minor Park Improvements-Replacing garden bed edging and refurbishing existing garden beds; upgrading irrigation; garden fencing. 93,000 46,500 - - - Installation of Rubber soft fall within playgrounds 50,000 50,000 - - - - Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. 40,000 40,000 - - - - Open Space Lighting Program-Caulfield Park 75,000 75,000 - - - - </td <td>Irrigation Upgrade Works-King George</td> <td></td> <td></td> <td></td> <td></td> <td></td>	Irrigation Upgrade Works-King George					
Murrumbeena Park 50,000 - - - Concrete Path Edging-Caulfield Park Heritage Area 90,000 90,000 - - - Replacement & Installation of Synthetic Cricket Wicket covers 16,000 16,000 - - - Replacement of Park Shelters 55,000 55,000 - - - - Minor Park Improvements-Replacing garden bed edging and refurbishing existing garden beds: upgrading irrigation; garden fencing. 93,000 46,500 - - - Installation of Rubber soft fall within playgrounds 50,000 50,000 - - - - Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. 40,000 40,000 - - - - Open Space Lighting Program-Caulfield Park 75,000 75,000 - - - - Maintenance 50,000 - 25,000 25,000 - - Replacement of Infrastructure Furniture within Parks 125,000 125,000 - - - -		100,000	100,000	-	-	-
Concrete Path Edging-Caulfield Park Heritage Area 90,000 90,000 Replacement & Installation of Synthetic Cricket Wicket covers 16,000 16,000 Replacement of Park Shelters 55,000 55,000 Minor Park Improvements-Replacing garden bed edging and refurbishing existing garden beds; upgrading irrigation; garden fencing. 93,000 46,500 Installation of Rubber soft fall within playgrounds 50,000 50,000 Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. 40,000 40,000 Open Space Lighting Program-Caulfield Park 75,000 75,000 Carnegie Swim Centre Capital Maintenance 50,000 125,000 Replacement of Infrastructure Furniture within Parks 125,000 125,000		F0 000	50,000			
Heritage Area 90,000 90,000 - - - -		50,000	50,000	-	-	-
Replacement & Installation of Synthetic Cricket Wicket covers 16,000 16,000		90.000	90.000	-	_	_
Replacement of Park Shelters 55,000 55,000	Replacement & Installation of Synthetic					
Minor Park Improvements-Replacing garden bed edging and refurbishing existing garden beds; upgrading irrigation; garden fencing. Installation of Rubber soft fall within playgrounds Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. Open Space Lighting Program-Caulfield Park Carnegie Swim Centre Capital Maintenance Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. Open Space Lighting Program-Caulfield Park 75,000 75,000 - 25,000 - Replacement of Infrastructure Furniture within Parks 125,000 125,000	Cricket Wicket covers	16,000	16,000	-	-	-
Minor Park Improvements-Replacing garden bed edging and refurbishing existing garden beds; upgrading irrigation; garden fencing. Installation of Rubber soft fall within playgrounds Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. Open Space Lighting Program-Caulfield Park Carnegie Swim Centre Capital Maintenance Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. Open Space Lighting Program-Caulfield Park 75,000 75,000 - 25,000 - Replacement of Infrastructure Furniture within Parks 125,000 125,000	Panlagament of Bark Shalters	55 000	55 ,000			
garden bed edging and refurbishing existing garden beds; upgrading irrigation; garden fencing. Installation of Rubber soft fall within playgrounds Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. Open Space Lighting Program-Caulfield Park 75,000 75,000 75,000 Carnegie Swim Centre Capital Maintenance Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. 40,000 75,000 75,000 25,000 25,000 Replacement of Infrastructure Furniture within Parks 125,000 125,000 -		55,000	55,000	-	-	-
Installation of Rubber soft fall within playgrounds 50,000 50,000 - - -						
Installation of Rubber soft fall within playgrounds 50,000 50,000	existing garden beds; upgrading					
Description		93,000	46,500	46,500	-	_
Soil Stabilisation Works within Parks and Reserves - soil required beside paths, park benches etc. 40,000 40,000 Open Space Lighting Program-Caulfield Park 75,000 75,000		50,000	50,000	_	_	_
and Reserves - soil required beside paths, park benches etc. Open Space Lighting Program-Caulfield Park Carnegie Swim Centre Capital Maintenance So,000 Replacement of Infrastructure Furniture within Parks Au,000 40,000 75,000 75,000 25,000 25,000 125,000	1 1 2	50,000	30,000			_
paths, park benches etc. 40,000 40,000 -						
Park 75,000 75,000 -	paths, park benches etc.	40,000	40,000	-	-	_
Carnegie Swim Centre Capital Maintenance 50,000 - 25,000 - Replacement of Infrastructure Furniture within Parks 125,000 125,000		75.000	75.000			
Maintenance 50,000 - 25,000 25,000 - Replacement of Infrastructure Furniture within Parks 125,000 125,000 - - - - -		75,000	75,000	-	-	-
Replacement of Infrastructure Furniture within Parks 125,000 125,000		50.000	_	25.000	25.000	_
within Parks 125,000 125,000		20,000				
Duncan Mackinnon Athletics Track	within Parks	125,000	125,000	-	-	-
	Duncan Mackinnon Athletics Track	4 000 005		000 000		000 000
Upgrade 1,000,000 - 800,000 - 200,000 Open Space Strategy Initiatives-Better - </td <td></td> <td>1,000,000</td> <td>-</td> <td>800,000</td> <td>-</td> <td>200,000</td>		1,000,000	-	800,000	-	200,000
Open Space Strategy Initiatives-Better Open Spaces - Rosanna Street						
Reserve, Carnegie 250,000 - 250,000		250,000	-	250,000	-	-



Project Title	2017-18 Amount (\$)	2017-18 Renewal (\$)	2017-18 Upgrade (\$)	2017-18 Expansion (\$)	2017-18 New (\$)
Open Space Strategy Initiatives-Better					
Open Spaces - EE Gunn Reserve,					
Ormond	500,000	-	500,000	-	-
Open Space Strategy Initiatives-Better					
Open Spaces - Spring Rd Reserve,	250,000		250,000		
Caulfield South Open Space Strategy Initiatives-Better	250,000	-	250,000	-	-
Open Spaces - Joyce Park, Ormond	400,000	_	400,000	_	_
Open Space Strategy -Design and	400,000	_	400,000		_
Development - Precinct Plan for Lord					
Reserve, Carnegie Pool, Koornang Park	100,000	_	100,000	_	_
Energy Efficient Street Lighting -					
Planning and project development	51,500	-	51,500	-	-
Park Lighting Energy Efficiency					
Upgrade - replace existing public					
lighting assets in parks with suitable					
energy efficient (LED) upgrades.	250,000	-	250,000	-	-
Duncan Mackinnon Reserve -					
Landscape Enhancement Works-Stage	505.000		500 500	50 500	
2- Walking/ Running Circuit	565,000	-	508,500	56,500	-
Duncan Mackinnon Reserve - Netball	474 444				474 444
Court Development Duncan Mackinnon Athletics Track-	474,441	_	-	_	474,441
Replacement of High Jump Facility	60,000				60,000
Duncan Mackinnon Reserve - Sports	00,000	-	-		60,000
Ground Lighting	150,000	_	150,000	_	_
Public Toilet Upgrade - Harleston Park,	100,000		100,000		
Elsternwick	350,000	-	350,000	-	_
Perimeter Fencing Upgrade-East					
Caulfield Reserve	85,000	85,000	-	-	-
Bin Enclosures-McKinnon Reserve,					
McKinnon	30,000	30,000	-	-	-
Moorleigh Village Multi-purpose Sports					
Training facility	275,000	-	-	-	275,000
Shade Sails Rolling Program	70,000	-	-	-	70,000
Sustainable Recycling Bin Enclosures- Murrumbeena Park	25 000				25.000
Wurtumbeena Park	35,000	-	-	-	35,000
TOTAL OPEN SPACE AND					
RECREATION	8,827,941	978,000	4,281,500	1,201,500	2,366,941
OPEN SPACE STRATEGY IMPLEMENTATION	-,,-		,,	,,,	
Open Space Strategy - Design and		-			
Development - Aileen Ave, Caulfield	_				
South	25,000	_	_	_	25,000
TOTAL OPEN SPACE STRATEGY IMPLEMENTATION	25,000			_	25,000



Project Title	2017-18 Amount (\$)	2017-18 Renewal (\$)	2017-18 Upgrade (\$)	2017-18 Expansion (\$)	2017-18 New (\$)
CAR PARKS					
Car Park Renewal Program	400,000	320,000	80,000	-	-
Accessibility Parking Bays in Off Street car parks.	20,000	6,000	12,000	-	2,000
TOTAL CAR PARKS	420,000	326,000	92,000	-	2,000
STREETSCAPE WORKS					
Bentleigh Plaza (Rotunda Site) Improvement Project-Recontouring, footpath paving and drainage, landscaping, street furniture and lighting-design and consultation.	250,000	-	125,000	-	125,000
Annual Activity Centre Minor Improvements Program-To explore opportunities to improve amenity, safety and vibrancy across activity centres	100,000	-	20,000	-	80,000
TOTAL STREETSCAPE WORKS	350,000	-	145,000	-	205,000
TOTAL INFRASTRUCTURE	23,045,541	9,596,360	8,292,240	1,226,500	3,930,441
TOTAL CAPITAL WORKS 2017-18	34,081,577	15,045,296	11,921,340	2,774,100	4,340,841



Appendix C - Rates and Charges

This appendix presents information about rates and charges which the *Act* and the Regulations require to be disclosed in the Council's *Annual Budget*.

In developing the *Strategic Resource Plan* (refer to *Council and Community Plan*), rates and charges were identified as an important source of revenue, accounting for 60 per cent of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The State Government have introduced the *Fair Go Rates System (FGRS)* which sets out the maximum amount councils may increase rates in a year. The cap applies to general rates and is calculated on the basis of council's average rates.

The average general rate will increase by 2 per cent in line with the rate cap. This will raise total rates for 2017-18 of \$89.21m, including \$800k generated from supplementary rates. Council's waste and recycling charges are levied on the basis of cost recovery and have increased by approximately 2 per cent.

a) the rate in the dollar for each type of rate or charge to be levied;

General Rate	2.9597 of each dollar Net Annual Value
Cultural & Recreation with Liquor	60 per cent of the General Rate
Cultural & Recreation without Liquor	50 per cent of the General Rate
Cultural & Recreation MRC	76 per cent of the General Rate
Yarra Yarra Golf Club	Fixed amount as per agreement

b) the estimated amount to be raised by each type or rate to be levied;

	Before Rebate	After Rebate
General Rate	\$88,442,501	\$88,087,001
Cultural & Recreation with Liquor	\$25,680	\$25,680
Cultural & Recreation without Liquor	\$33,046	\$33,046
Cultural & Recreation MRC*	\$180,001	\$180,001
Yarra Yarra Golf Club	\$81,765	\$81,765

c) the estimated total amount to be raised;

2016-17	2017-18
Before Rebate	Before Rebate
\$85,608,334	\$88,762,993
After Rebate	After Rebate
\$85 212 674	\$88 407 493

d) the percentage change in the rate in the dollar for each type of rate to be levied compared to that of the previous financial year;

General Rate	1.94 per cent increase
Cultural & Recreation with Liquor	1.95 per cent increase
Cultural & Recreation without Liquor	1.95 per cent increase
Cultural & Recreation MRC	1.94 per cent increase
Yarra Yarra Golf Club	n/a



e) the number of assessments for each type of rate to be levied compared with the previous year;

	2016-17	2017-18
General Rate	63,236	64,737
Cultural & Recreation with Liquor	6	6
Cultural & Recreation without Liquor	18	18
Cultural & Recreation MRC	1	1
Yarra Yarra Golf Club	1	1

f) the total number of assessments;

2016-17	2017-18
63,262	64,763

g) the percentage change in the number of assessments for each type of rate to be levied compared to that of the previous financial year;

General Rate	2.37 per cent Increase
Cultural & Recreation with Liquor	0.00 per cent
Cultural & Recreation without Liquor	0.00 per cent
Cultural & Recreation MRC	0.00 per cent
Yarra Yarra Golf Club	0.00 per cent

h) the percentage change in the total number of assessments compared to that of the previous financial year;

2.37 per cent

i) the basis of valuation to be used;

Net Annual Value

j) the estimated total value of property in respect of which each type of rate is to be levied (Net Annual Value);

	2016-17	2017-18
General Rate	\$2,932,608,433	2,988,223,683
Cultural & Recreation with Liquor	\$1,448,000	1,448,000
Cultural & Recreation without Liquor	\$2,236,000	2,236,000
Cultural & Recreation MRC*	\$8,012,850	8,012,850
Yarra Yarra Golf Club	\$5,447,500	5,447,500

k) the estimated total value of property in respect of which rates are to be levied;

2016-17	2017-18
\$2.949.752.783	\$3.005.368.033



I) the estimated percentage change in the total value of property in respect of which each type of rate is to be levied compared to that of the previous financial year;

General Rate	1.71 per cent
Cultural & Recreation with Liquor	0.00 per cent
Cultural & Recreation without Liquor	0.00 per cent
Cultural & Recreation MRC	0.00 per cent
Yarra Yarra Golf Club	0.00 per cent

- m) the estimated percentage change in the total value of property in respect of which a rate is to be levied compared to that of the previous financial year;
- 1.71 per cent increase
- n) the unit amount for each type of charge to be levied;

	2016-17	2017-18
240 Litre Bin	\$359.00	\$366.00
120 Litre Bin	\$174.00	\$177.00
Flats Sharing 240 litre bin	\$174.00	\$177.00
Family 240 litre bin	\$251.00	\$256.00
Litter Management Charge	\$55.00	\$54.00
240 Litre Medical	\$174.00	\$177.00
Additional Recycling	\$30.00	\$30.00
Additional Green Waste	\$30.00	\$30.00

o) the estimated amount to be raised by each type of charge to be levied (as at 1 July) compared with the previous year;

	2016-17	2017-18
240 Litre Bin	\$6,079,306	\$6,183,204
120 Litre Bin	\$7,129,824	\$7,274,523
Flats Sharing 240 litre bin	\$345,738	\$367,629
Family 240 litre bin	\$96,384	\$101,376
Litter Management Charge	\$148,830	\$205,956
240 Litre Medical	\$3,306	\$3,540
Additional Recycling	\$41,160	\$42,900
Additional Green Waste	\$6,240	\$7,980
Total	\$13,850,788	\$14,187,108

p) the estimated total amount to be raised by rates and charges after rebate;

2016-17	2017-18
\$99.063.462	\$102.594.601



q) the percentage change in unit charge for each type of charge to be levied compared to that of the previous financial year;

240 Litre Bin1.95 per cent Increase120 Litre Bin (Res/Comm)1.72 per cent IncreaseFlats Sharing 240 litre bin1.72 per cent IncreaseFamily 240 litre bin1.99 per cent IncreaseLitter Management Charge1.82 per cent decrease240 Litre Medical1.72 per cent Increase

Additional Recycling Nil Additional Green Waste Nil

r) the estimated percentage increase in the total amount to be raised by rates and charges after the rebate compared to that of the previous financial year on a comparable basis;

Description	Annual Budget 2016-17	Forecast 2016-17	Annual Budget 2017-18	Variance 2016-17 Forecast to 2017-18 Budget
	\$'000	\$'000	\$'000	\$'000
Rates Revenue	85,030	85,213	88,407	3,195
Waste and Recycling Charges	13,852	13,851	14,187	336
Total Rates and Charges	98,882	99,063	102,595	3,531

s) Council Rebates

Council Pension Rebate

A Council pension rebate will continue to be granted in this financial year for those ratepayers who receive a State Government Pension Rebate concession. Each ratepayer who is an "eligible recipient" within the meaning of the *State Concessions Act 2004* will be granted a combined rebate up to 50 per cent off Council Rates to a maximum of \$270 (being an amount contributed by State Government & Council) in respect of that land.

t) Municipal Charge if any;

Nil

u) any significant changes that may affect the estimated amounts to be raised

- Processing of Supplementary Valuations,
- Changes to use of land such that rateable land becomes non-rateable land and vice versa,
- Increase/decrease in the number of ratepayers opting to change their bin size,
- Decrease in the number of rebates through pensioner verification.



*Note:

The rates associated with the Melbourne Racing Club involve three parcels of land.

- 1. The private property along Kambrook and Booran Roads is rated at the General Rate, the same as the vast majority of property in the municipality.
- 2. The Crown Land comprising the Racecourse Reserve, under the control of the MRC, is rated under the *Cultural and Recreational Land Act* (as are tennis clubs, bowls clubs, golf clubs etc.).
- 3. The private property north of Station Street will change significantly over the course of the next 10 -15 years.
 - a. The land is currently rated under the *Cultural and Recreational Lands Act* owing to its use in association with racing.
 - b. The land is the site for the proposed development known as 'Caulfield Village'. Planning for that development has placed the land under financial obligations for infrastructure works. This includes the Deed with the Council to ensure that public infrastructure works that would otherwise be the responsibility of the Council will instead be funded by the owner of the land. These infrastructure obligations have the temporary effect of reducing the rateable value of the land.
 - c. As Stages of this land move into construction, they will cease to be rated under the Cultural and Recreational Lands Act and will be rated under the General Rate. This is likely to take the form of a series of Supplementary Rate assessments for increased amounts. At the same time, back rates will be applied in accordance with Cultural and Recreational Lands Act 1963 section 4(5), which will also be for increased amounts.
 - d. This process will continue as each Stage moves into development until eventually the whole area is rateable under the General rate and has been subject to back rates. The timing of these changes will be driven by construction which is not within Council's control. It is likely that these changes will occur over successive Council budgets and during the course of particular financial years.

Rates and changes in rates are assessed by independent valuers under the supervision of the Valuer General for Victoria. Values and rates assessed for Council's purposes may also be used by the State Government to levy the *Fire Services Property Levy* and Land Tax.



Appendix D - Schedule of User Charges and Other Fees

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2017-18 year.

User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
COMMUNITY WELLBEING			· · ·	()
COMMONITY WEELBEING				
Library and Information Services				
3620 - Library and Information Operations				
Interlibrary Loans	Charge per item + any costs charged by the lending library	Taxable	\$5.00 + any costs charged by the lending library	\$5.00 + any costs charged by the lending library
Holiday Programs/Special Events	Charge varies according to program/event	Taxable	Charge varies according to program/event; \$6.00 - \$20.00	Charge varies according to program/event; \$6.00 - \$20.00
Library bags	Per bag	Taxable	1.50	1.50
Books, CD ROMs, Compact Discs, DVDs, Talking Book Sets, Kits - Lost/Damaged	Various items	Taxable	List price + \$12 processing charge	List price + \$12 processing charge
Magazines - Lost/Damaged	Various items	Free	List price + \$3.50 processing charge	List price + \$3.50 processing charge
Jacketing - Damaged	Per item	Free	3.50	3.50
CD, CD ROM, and DVD Cases - Lost/Damaged	Per case	Free	1.20	1.20
Kit Cases, Talking Book CD and Talking Book Playaway Cases - Lost/Damaged	Per case	Free	6.00	6.00
Barcodes - Lost/Damaged	Per item	Free	1.20	1.20
Talking Book Compact Discs - Lost/Damaged	Per compact disc	Free	12.00	12.00
KOBO (e-reader) lost or damaged	KOBO device, case and USB cable	Free	130.00	Not Applicable for 2017-18
3621 - Caulfield Library				
Replacement Membership Card		Free	4.00	4.00
PCs – Printing	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Sale of Memory Sticks		Taxable	10.00	10.00
Charges on Overdue Material	Per item per day - maximum \$10	Free	0.25	0.25
Charges Overdue KOBO	\$2 per day - maximum \$50	Free	2.00	Not Applicable for 2017-18
Photocopying	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Reservations and Requests for Purchase	Excludes children's and young adult items	Free	2.00	2.00
3622 - Elsternwick Library				
Replacement Membership Card		Free	4.00	4.00
PC's - Printing	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Sale of Memory Sticks	Per Item Per Day - Maximum	Taxable	10.00	10.00
Charges on Overdue Material	\$10	Free	0.25	0.25
Photocopying	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Reservations and Requests for Purchase	Excludes children's and young adult items	Free	2.00	2.00
3623 - Carnegie Library				
Replacement Membership Card		Free	4.00	4.00
PC's - Printing	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Sale of Memory Sticks		Taxable	10.00	10.00
Charges on Overdue Material	Per item per day - max \$10	Free	0.25	0.25
Photocopying	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Reservations and Requests for Purchase	Excludes children's and young adult items	Free	2.00	2.00
3624 - Bentleigh Library				
Replacement Membership Card		Free	4.00	4.00
PC's – Printing	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Sale of Memory Sticks		Taxable	10.00	10.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Charges on Overdue Material	Per item per day - max \$10	Free	0.25	0.25
Photocopying	Black and white	Taxable	0.22	0.22
	Colour	Taxable	1.10	1.10
Reservations and Requests for Purchase	Excludes children's and young adult items	Free	2.00	2.00
Arts and Cultural Services				
3560 - Music Program				
Arts Unit - Special Events	Ticket Sales and Programs (Per Ticket)	Taxable	Between \$20.00 - \$25.00	Not Applicable for 2017-18
3510 - Gallery				
Arts Unit Gallery Hire for Exhibitions - Per Week	Full - General	Taxable	Various rates apply according to size, duration and season	Various rates apply according to size, duration and season
Gallery Management Fees		Taxable	Rates vary as they are negotiated on an individual basis	Not Applicable for 2017-18
Public program admission	Children's programs	Taxable	Not Applicable for 2016-17	5.00
3520 - Arts and Literature Festival Miscellaneous Income		Taxable	Between \$10- \$35	Between \$10- \$35
3551 - Arts & Culture Projects				
	Food vendor site fees	Taxable	Two site fees - \$150 and \$300	Two site fees - \$150 and \$300
3580 - Community Celebrations				
	Food vendor site fees	Taxable	Two site fees - \$150 and \$300	Two site fees - \$150 and \$300
Residential Aged Care Facilities				
Resident Fees are set by the Commo subject to change.	nwealth Government and are			



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Warrawee Facility				
5436 - Warrawee Aged Care Facility – Administration				
Maximum Refundable Accommodation Deposits (RAD) - House 1 & 2		Free	475,000	475,000
Maximum Refundable Accommodation Deposits (RAD) - House 4 & 5		Free	525,000	525,000
Maximum Refundable Accommodation Deposits (RAD) Extra Service - House 6		Free	550,000	550,000
Maximum Refundable Accommodation Deposit (RAD) - House 7		Free	375,000	375,000
Monthly Bond Draw Downs		Free	\$323.00 for existing bonds, not applicable for new RAD	\$323.00 for existing bonds, not applicable for new RAD
Basic Daily Care Fee		Free	47.86	48.44
Extra Service Fees - House 6		Free	37.50	37.50
Meals Staff/Guests		Taxable	6.00	6.00
Respite Care		Free	47.86	48.44
Rosstown Aged Care Facility				
5441 - Rosstown Aged Care Facility - Administration				
Maximum Refundable Accommodation Deposit (RAD) – Downstairs		Free	475,000	475,000
Maximum Refundable Accommodation Deposit (RAD) – Upstairs		Free	425,000	425,000
Monthly Bond Draw Downs		Free	\$323.00 for existing bonds, not applicable for new RAD	\$323.00 for existing bonds, not applicable for new RAD
Basic Daily Care Fee		Free	47.86	48.44
Meals Staff/Guests		Taxable	6.00	6.00
Respite Care		Free	47.86	48.44



		GST	Charges per	Charges per
User Charges and Other Fees	Description	Status	unit 2016-17	unit 2017-18
			(\$)	(\$)
Spurway Aged Care Facility				
5451 - Spurway Aged Care Facility - Administration				
Maximum Refundable Accommodation Deposit (RAD) - House 1 & 3 Maximum Refundable		Free	475,000	475,000
Accommodation Deposit (RAD) - House 2		Free	425,000	425,000
Monthly Bond Draw Downs		Free	\$323.00 for existing bonds, not applicable for new RAD	\$323.00 for existing bonds, not applicable for new RAD
Basic Daily Care Fee		Free	47.86	48.44
Independent Living Units 5461 - Independent Living Units				
3401 - independent Living Omts	One bedroom per fortnight	Input	Rent Assistance Entitlement plus 25% of Total Income	Rent Assistance Entitlement plus 25% of Total Income
Family and Children Services				
Children Services Administration				
5301 - Children Services Administration				
FCS Ticketing Sales		Taxable	10.00	10.00
Educator Session		Free	33.00	33.00
Occasional Care				
5346 - Occasional Care				
Occasional Care Fees per session		Free	29.00	30.00
	Health Care Card Holder Fee	Free	25.00	25.00
	Second Child Discount	Free	27.00	28.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
<u>Kindergartens</u>				
5212 - Kindergartens				
Kindergarten Central Enrolment/Administration Fee	Full Fee	Free	22.00	22.00
Family Day Care				
5306 - Family Day Care				
Family Day Care Administration Fee		Free	1.95	1.95
Family Day Care Hourly Fee	per hour	Free	\$9.00 - \$15.00	\$9.00 - \$15.00
Carnegie Early Learning Centre				
5316 - Carnegie Early Learning Centre				
Daily Fee	0-3 Year Old Room	Free	127.00	130.00
Daily Fee	3-5 Year Old Room	Free	119.00	122.00
Caulfield Early Learning Centre				
5321 - Caulfield Early Learning Centre				
Daily Fee	0-3 Year Old Room	Free	127.00	130.00
Daily Fee	3-5 Year Old Room	Free	119.00	122.00
Murrumbeena Early Learning Centre				
5341 - Murrumbeena Early Learning Centre				
Daily Fee	0-3 Year Old Room	Free	127.00	130.00
Daily Fee	3-5 Year Old Room	Free	119.00	122.00
Resource and Development				
5286 - Resource and Development				
Hire General - Caulfield MCH Room		Taxable	12.50	13.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Hire General - Murrumbeena MCH Room		Taxable	18.50	19.00
Hire General - Glen Huntly MCH Room		Taxable	12.50	13.00
Public Health				
3320 - Environmental Health				
Registration Fees - Public Health and Wellbeing Act	Annual Registration Fee	Free	136.00	138.00
	Ongoing Registration Fee (Low Risk)	Free	Not Applicable for 2016-17	138.00
	Late Registration Fee Surcharge	Free	Dependent on Volumes	Dependent on Volumes
Transfer Administration Fees	Food Act Public Health and Wellbeing	Free	78.00	79.00
Transfer Administration Fees	Act	Free	78.00	79.00
Registration Fees - Food Act				D
Food Act Registration Fees	Late Registration Fee Surcharge	Free	Dependent on Volumes	Dependent on Volumes
	Class 1A - (5 star award)	Free	385.00	392.00
	Class 1A - (No award)	Free	503.00	513.00
	Class 1B - (5 star award) Class 1B - Medium Risk (No award)	Free Free	326.00 447.00	332.00 455.00
	Class 2A - (5 star award)	Free	601.00	613.00
	Class 2A - (No award)	Free	720.00	734.00
	Class 2B - (5 star award)	Free	333.00	339.00
	Class 2B - (No award)	Free	452.00	461.00
	Class 2C - Community groups and temporary and mobile food premises (no award)	Free	187.00	190.00
	Class 2C - Community groups and temporary and mobile food premises (5 star award)	Free	Not Applicable for 2016-17	163.00
	3A - Low risk premises 3B - Low risk large	Free	258.00	263.00
	manufacturers Class 3C - Low risk Community groups and temporary and mobile food	Free	310.00	316.00
	premises	Free	137.00	139.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Additional Follow Up Inspection Fees	Classes 1 and 2	Free	131.00	133.00
	Class 3	Free	90.00	92.00
Registration Fees - Streatrader				
Annual Registration Fee	Class 2M, 2T & 2V	Free	187.00	190.00
	Class 3M, 3T & 3V	Free	137.00	139.00
Public Health Legal Fee Income	Legal Fees Income	Free	Dependent on Volumes	Dependent on Volumes
Transfer inspection fees	Public Health and Wellbeing Act Transfer Inspection Fee	Free	129.00	131.00
Domestic Waste Water Management System Approval	Domestic Waste Water Management System Approval	Free	298.00	303.00
Community Care And Disability Support				
Personal Care - Domestic Assistance				
5484 Personal Care - Domestic Assistance				
Domestic Assistance (Renamed from Home Care)	Low Fee	Free	6.50	6.60
Tront Tronte Galey	Medium Fee	Free	16.30	16.60
	High Fee	Free	34.20	34.70
Personal Care	Low Fee	Free	6.00	6.10
	Medium Fee	Free	9.90	10.10
	High Fee	Free	38.00	38.50
Home Maintenance				
5482 - Home Maintenance				
Home Maintenance	Low Fee	Free	13.00	13.20
	Medium Fee	Free	18.90	19.20
	High Fee	Free	48.90	50.00
	Full Cost Recovery - (Packages, Linkages)	Taxable	55.70	56.50



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Delivered Meals				
5500 - Delivered Meals				
Delivered Meals	Low Fee & Medium Fee	Free	8.30	8.30
	High Fee	Free	13.60	13.60
	Full Cost Income - Delivered Meals Taxable	Taxable	17.60	17.60
Social Options				
5271 - Community Transport				
Community Bus Hire (per half day)	Community - Non Profit	Taxable	40.00	40.60
Community Bus Hire (per full day)	Community - Non Profit	Taxable	55.00	55.80
Community Bus Hire (per half day)	Schools, Sporting Groups	Taxable	60.00	60.90
Community Bus Hire (per full day)	Schools, Sporting Groups	Taxable	105.00	106.50
Community Bus Shopping Trip	Shopping Bus Fee	Taxable	3.40	3.50
Social Support				
5496 - Social Support				
Social Support	Low Fee	Free	19.50	19.80
	Medium Fee	Free	19.50	19.80
	High Fee	Free	31.70	32.20
Full Cost Income	Packages & Linkages	Taxable	21.50	21.50
5411 - Older Adults Programs				
Exercise Program	Exercise Program Fee	Taxable	4.10	4.20
Exercise Program Transport	Per Round Trip	Taxable	3.10	3.20
Explorers Program Transport	Per Round Trip	Taxable	6.60	6.70
Respite Care				
5205 - Respite care				
Respite Care	Low Fee	Free	4.30	4.40
	Medium Fee	Free	6.00	6.10
	High Fee	Free	35.10	35.60



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
INFRASTRUCTURE, ENVIRONM	IENT AND LEISURE			
Asset Management				
4100 - Project and Asset Management				
Asset Consent Permits		Free	174.00	178.00
Vehicle Crossing Permits		Free	235.00	240.00
Building Over Easements Permits		Free	290.00	297.00
User Fees - General	Cost recovered depending on complexity of S173 agreement + 10% administration fee	Taxable	Rates will vary depending on complexity of document preparation	Rates will vary depending on complexity of document preparation
Point of Discharge Income	Permit referred under regulation 610(2)	GST Exempt	62.50	64.00
Asset Protection Permits	regulation oro(2)	GST Exempt	226.00	232.00
Flood Information Reports	A fee for providing flood information for land susceptible to flooding from a major stormwater overflow in the council drainage system.	Free	Not Applicable for 2016-17	51.00
Works Depot				
4422 - Asphalt Road and Footpath Reinstatement	Asphalt reinstatement works. Additional Traffic Management Costs may be charged where applicable. (Taxable charges apply to non-utility and non- public authorities).			
Asphalt Footpath 30mm thick	per Sq.m.	Taxable	170.00	174.00
Asphalt Road Pavement 50mm thick	per Sq.m.	Taxable	211.00	216.00
4441 Concrete Maintenance - Concrete Openings	Works to Reinstate Concrete openings. Additional Traffic Management Costs may be charged where applicable. (Taxable charges apply to non-utility and non-public authorities).			
a) Footpath and Vehicle Crossing Reinstatements	•			
Concrete Footpath - 75mm thick	per Sq.m.	Taxable	92.00	94.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Footpath Combination with 300mm spoon drain	per Sq.m.	Taxable	149.00	153.00
Vehicle Crossing - 100mm thick	per Sq.m.	Taxable	149.00	153.00
Residential Vehicle Crossings - 125mm thick	per Sq.m.	Taxable	170.00	174.00
Commercial Vehicle Crossings - 150mm thick	per Sq.m.	Taxable	170.00	174.00
Industrial Vehicle Crossings - 200mm thick	per Sq.m.	Taxable	221.00	227.00
b) Kerb and Channel Reinstatements	(Taxable charges apply to non-utility and non-public authorities).			
Concrete Kerb & Channel - 450mm wide	per Lin.m.	Taxable	149.00	153.00
Concrete Kerb & Channel - 600mm wide	per Lin.m.	Taxable	113.00	116.00
Concrete Kerb & Channel - Extra Wide Channel - 900mm wide	per Lin.m.	Taxable	190.00	195.00
c) Miscellaneous Reinstatements	(Taxable charges apply to non-utility and non-public authorities).			
Brick Paving	per Sq.m.	Taxable	123.00	126.00
Pram Crossing - Unit	per number	Taxable	935.00	958.00
Bluestone - Kerb	per Lin.m.	Taxable	149.00	153.00
Bluestone - Kerb & Channel	per Lin.m.	Taxable	170.00	174.00
Bluestone - Paving	per Sq.m.	Taxable	190.00	195.00
Storm Water Kerb Adaptors	per number	Taxable	103.00	106.00
Storm Water Pipe - 100mm diameter	per Lin.m.	Taxable	82.00	84.00
Nature Strip (which includes level off, top dressing & seeding)	per Sq.m.	Taxable	31.00	32.00
Nature Strip (which includes excavation Maximum Depth 200mm, top soiling & seeding)	per Sq.m.	Taxable	62.00	64.00
Saw Cutting	per Lin.m.	Taxable	15.00	15.00
Property and Facilities 2245 - Facilities Management	Town hall Function Rooms Concessional Rates (i.e. Community Groups) - please note, a session = 3 hours			
Auditorium				
Auditorium - Theatre Style Setup (Fri -Sun)	Per Session	Taxable	942.00	961.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Kitchen Use (Fri - Sun)	Per Session	Taxable	290.50	296.00
Auditorium - Theatre Style Setup (Mon - Thu)	Per Session	Taxable	772.50	788.00
Kitchen Use (Mon - Thu)	Per Session	Taxable	179.00	182.50
Auditorium - Banquet Style Setup (Fri - Sun)	Per Session	Taxable	1,809.00	1845.00
Auditorium - Banquet Style Setup (Mon -Thu)	Per Session	Taxable	1,387.00	1415.00
Public Holiday Surcharge	Per Session	Taxable	340.50	347.00
Theatrette (Fri - Sun)	Per Session	Taxable	463.00	472.00
Ground Floor Kitchen Use (Fri - Sun)	Per Session	Taxable	100.50	102.50
Theatrette (Mon - Thu)	Per Session	Taxable	322.50	329.00
Ground Floor Kitchen Use (Mon- Thu)	Per Session	Taxable	77.50	79.00
Function Rooms				
Rippon Lea Room (evenings and weekends)	Per Session	Taxable	129.00	131.50
	Each Extra Hour After 3 Hours	Taxable	39.00	40.00
Rippon Lea Room (business hours)	Per Session	Taxable	153.00	156.00
	Each Extra Hour After 3 Hours	Taxable	44.00	45.00
Labassa Room (evenings & weekends)	Per Session	Taxable	114.00	117.00
	Each Extra Hour After 3 Hours	Taxable	39.00	40.00
Labassa Room (business hours)	Per Session	Taxable	141.50	144.00
Ogaki Room (evenings and	Each Extra Hour After 3 Hours	Taxable	44.00	45.00
weekends)	Per Session	Taxable	115.00	117.00
	Each Extra Hour After 3 Hours	Taxable	39.00	40.00
Ogaki Room (business hours)	Per Session	Taxable	141.50	144.00
	Each Extra Hour After 3 Hours	Taxable	44.00	45.00
Caulfield Cup Room (evenings and weekends)	Per Session	Taxable	167.00	170.00
	Per Day	Taxable	262.00	267.00
Caulfield Cup Room (business hours)	Per Session	Taxable	220.50	225.00
	Per Day	Taxable	330.00	336.50
Yarra Yarra Room (evenings and weekends)	Per Session	Taxable	126.00	128.50
	Per Day	Taxable	197.00	201.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Yarra Yarra Room (business hours)	Per Session	Taxable	166.00	169.00
	Per Day	Taxable	249.50	254.50
Upstairs Meeting Rooms - Kitchen (evenings and weekends)	Dor Cossion	Tayabla	F2.00	F2 00
(everilings and weekends)	Per Session	Taxable	52.00 102.50	53.00
Unataire Mantine Danne Kitaban	Per Day	Taxable	102.50	104.50
Upstairs Meeting Rooms - Kitchen (business hours)	Per Session	Taxable	82.00	83.50
	Per Day	Taxable	120.50	123.00
Town hall Function Rooms - Commercial Rates				
Auditorium				
Auditorium - Theatre Style Setup (Fri - Sun)	Per Session	Taxable	1,313.00	1339.00
Kitchen Use (Fri - Sun)	Per Session	Taxable	419.00	427.00
Auditorium - Theatre Style Setup (Mon - Thu)	Per Session	Taxable	1,023.00	1044.00
Kitchen Use (Mon - Thu)	Per Session	Taxable	230.50	235.00
Auditorium - Banquet Style Setup (kitchen use included) (Fri -Sun)	Per Session	Taxable	2,417.50	2466.00
Auditorium - Banquet Style Setup (kitchen use included) (Mon -Thu)	Per Session	Taxable	1,820.50	1857.00
Public Holiday Surcharge		Taxable	342.00	349.00
Theatrette (Fri - Sun)	Per Session	Taxable	595.00	607.00
Ground Floor Kitchen Use (Fri - Sun)	Per Session	Taxable	115.00	117.00
Theatrette (Mon - Thu) Ground Floor Kitchen Use (Fri -	Per Session	Taxable	399.50	407.50
Sun)	Per Session	Taxable	91.00	93.00
Function Rooms				
Rippon Lea Room (evenings and weekends)	Per Session For Each Extra Hour After 3	Taxable	182.00	185.50
	Hours	Taxable	55.00	56.00
Rippon Lea Room (business hours)	Per Session	Taxable	195.00	199.00
	For Each Extra Hour After 3 Hours	Taxable	60.50	61.50
Labassa Room (evenings and weekends)	Per Session	Taxable	154.00	157.00
	For Each Extra Hour After 3 Hours	Taxable	44.00	45.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
·			(\$)	(\$)
Labassa Room (business hours)	Per Session	Taxable	168.50	172.00
	For Each Extra Hour After 3 Hours	Taxable	55.00	56.00
Ogaki Room (evenings and weekends)	Per Session For Each Extra Hour After 3	Taxable	154.00	157.00
	Hours	Taxable	44.00	45.00
Ogaki Room (business hours)	Per Session	Taxable	168.50	172.50
	For Each Extra Hour After 3 Hours	Taxable	55.00	56.00
Caulfield Cup Room (evenings and weekends)	Per Session	Taxable	303.00	309.00
	Per Day	Taxable	456.00	465.00
Caulfield Cup Room (business hours)	Per Session	Taxable	459.00	468.00
	Per Day	Taxable	696.00	710.00
Yarra Yarra Room (evenings and weekends)	Per Session	Taxable	228.50	233.00
	Per Day	Taxable	344.00	351.00
Yarra Yarra Room (business hours)	Per Session	Taxable	346.00	353.00
	Per Day	Taxable	507.50	518.00
Kitchen (evenings and weekends)	Per Session	Taxable	89.00	91.00
	Per Day	Taxable	89.00	91.00
Kitchen (business hours)	Per Session	Taxable	102.50	104.50
	Per Day	Taxable	102.50	104.50
Carnegie Library and Community Centre				
Concessional Rates				
Boyd Room 1	Community Per Hour	Taxable	30.00	30.50
Boyd Room 2	Community Per Hour	Taxable	30.00	30.50
Boyd Room 3	Community Per Hour	Taxable	30.00	30.50
Boyd Rooms Combined	Community Per Hour	Taxable	85.00	86.50
Main Kitchen	Community Per Hour	Taxable	16.50	17.00
Children's/Multipurpose Room	Community Per Hour	Taxable	22.00	22.50
Commercial Rates				
Boyd Room 1	Community Per Hour	Taxable	63.50	64.50

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Boyd Room 2	Community Per Hour	Taxable	63.50	64.50
Boyd Room 3	Community Per Hour	Taxable	63.50	64.50
Boyd Rooms Combined	Community Per Hour	Taxable	191.00	195.00
Main Kitchen	Community Per Hour	Taxable	16.00	16.50
Children's/Multipurpose room	Community Per Hour	Taxable	31.00	31.50
Boyd Room 1	Community Per Day (> 3 Hours)	Taxable	\$30.00 per hour for the first 3 hours, \$11.50 per hour for each hour thereafter \$30.00 per hour for the first 3	\$30.50 per hour for the first 3 hours, \$12.00 per hour for each hour thereafter \$30.50 per hour for the first 3
Boyd Room 2	Community Per Day (> 3 Hours)	Taxable	hours, \$11.50 per hour for each hour thereafter	hours, \$12.00 per hour for each hour thereafter
Boyd Room 3	Community Per Day (> 3 Hours)	Taxable	\$30.00 per hour for the first 3 hours, \$11.50 per hour for each hour thereafter	\$30.50 per hour for the first 3 hours, \$12.00 per hour for each hour thereafter
Boyd Rooms Combined	Community Per Day (> 3 Hours)	Taxable	\$85.00 per hour for the first 3 hours, \$34.00 per hour for each hour thereafter	\$86.50 per hour for the first 3 hours, \$34.50 per hour for each hour thereafter
Waste and Recycling				
4300 - Waste and Recycling Charges				
Residential	Large 240L Waste Charge (including an estimated \$50 State Levy)	Free	359.00	366.00
	Small 120L Waste Charge (including an estimated \$24 State Levy)	Free	174.00	177.00
	Residential Flat Shared Bins (240L) Waste Charge per assessment (including an estimated \$24 State Levy)	Free	174.00	177.00
	240L Family Bin (including an estimated \$50 State Levy)	Free	251.00	256.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
	Medical 240L Waste Charge (including an estimated \$50 State Levy)	Free	174.00	177.00
	Litter Management Charge	Free	55.00	54.00
General	Additional Recycling Bin	Free	30.00	30.00
	Additional Green Waste Bin	Free	30.00	30.00
Commercial	Large 240L Waste Charge (including an estimated \$51 State Levy)	Free	359.00	366.00
	Small 120L Waste Charge (including an estimated \$24 State Levy)	Free	174.00	177.00
<u>Parks</u>				
4650 - Contract Tree Gang				
Sundry Income	Tree Removal for Cross-Overs	Taxable	Variable	Variable
Recreation And Open Space				
4803 - Pavilions		Taxable		
Hire of Sports Pavilions/Hall/Social Rooms:				

Hire charges listed below relate to the following recreation facilities and include venues hired for community use, school use, casual sports hire and by tenant sports clubs:

Bailey Reserve Pavilion, Bentleigh McKinnon Youth Centre, Bentleigh Recreation Reserve Pavilion, Caulfield Park
Pavilion and Community Room, Caulfield Park Main Pavilion, Centenary Park 'Julie Cooper' Pavilion, DC Bricker Pavilion,
Duncan MacKinnon Reserve Pavilion, East Caulfield Reserve Pavilion, EE Gunn Reserve Pavilion, Glen Huntly Park
Pavilion, King George VI Reserve Pavilion, Koornang Park Pavilion, Lord Reserve Pavilion, Mackie Road Reserve
Pavilion, Marlborough Street Reserve Pavilion, McKinnon Public Hall, McKinnon Reserve Pavilion, Moorleigh Community
Village Pavilion, Murrumbeena Park Pavilion, Packer Park Pavilion, Princes Park Multipurpose Pavilion, Victory Park
Pavilion.

Bond: Minimum \$1,000 - Maximum \$5,000				
Hall Caretaker Fee	Weekday		36.00	36.00
Hall Caretaker Fee	Weekend		64.00	72.00
Hall Caretaker Fee	Public Holiday rate		96.00	90.00
Hire of Hall, social room, function room, meeting room, community room	Full Hourly Rate Casual - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	28.00	28.60

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Bond: Minimum \$1,000 - Maximum \$5,000	Full Hourly Rate Casual - Saturday & Sunday 8am - 5pm	Taxable	51.00	52.00
	Full Hourly Rate Casual - Sunday 5pm - 10pm	Taxable	80.00	81.60
	Full Flat Rate Evening Casual - Friday & Saturday Night 6pm - Midnight	Taxable	419.00	427.00
	Full Hourly Rate Casual (Public Holiday) - Monday to Thursday 6am - 10pm &	Taxable	413.00	427.00
	Friday 6am - 6pm Full Hourly Rate Casual (Public Holiday) - Saturday &	Taxable	39.00	52.00
	Sunday 8am - 5pm Full Hourly Rate Casual (Public Holiday) - Sunday	Taxable	57.50	52.00
	5pm - 10pm	Taxable	88.00	81.60
	Full Flat Rate Evening Casual (Public Holiday) - Friday & Saturday Night 6pm - Midnight	Taxable	619.00	427.00
	Sporting Clubs (non profit) Hourly Rate Casual Sunday - Thursday 6am - 10pm & Friday/Saturday 6am - 6pm	Taxable	24.50	25.00
	Sporting Clubs (non profit) - Flat Rate Evening Casual - Friday - Saturday Night 6pm - Midnight	Taxable	369.00	376.00
	Non Profit Hourly Rate Casual - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	24.50	25.00
	Non Profit Hourly Rate Casual - Saturday & Sunday 8am - 5pm	Taxable	36.50	37.20
	Non Profit Hourly Rate Casual - Sunday 5pm - 10pm	Taxable	52.00	53.00
	Non Profit Flat Rate Evening Casual Friday & Saturday Night 6pm - Midnight	Taxable	374.50	382.00
	Non Profit Hourly Rate Casual (Public Holiday) Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	38.00	37.20

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
User Griarges and Other rees	Description	Status	(\$)	(\$)
	Non Profit Hourly Rate Casual (Public Holiday) Saturday & Sunday 8am - 5pm	Taxable	51.00	37.20
	Non Profit Hourly Rate Casual (Public Holiday) Sunday 5pm - 10pm	Taxable	70.00	53.00
	Non Profit Flat Rate Evening Casual (Public Holiday) - Friday & Saturday Night 6pm - Midnight	Taxable	555.00	382.00
	Commercial Hourly Rate Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	74.50	76.00
	Commercial Hourly Rate Casual Saturday & Sunday 8am - 5pm	Taxable	137.00	140.00
	Commercial Hourly Rate Casual Saturday & Sunday 5pm - 10pm	Taxable	152.50	156.00
	Commercial Flat Rate Evening Casual Friday & Saturday Night 6pm - Midnight	Taxable	762.00	777.00
	Commercial Hourly Rate (Public Holiday) Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	149.00	140.00
	Commercial Hourly Rate Casual (Public Holiday) Saturday & Sunday 8am - 5pm	Taxable	272.00	140.00
	Commercial Hourly Rate Casual (Public Holiday) Saturday & Sunday 5pm - 10pm	Taxable	305.00	156.00
	Commercial Flat Rate Evening Casual Friday & Saturday Night 6pm - Midnight	Taxable	1,143.00	777.00
Combined Hire - Community Room and Meeting Room at same venue	Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	54.00	55.10
The state of the s	Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual - Saturday & Sunday 8am - 5pm	Taxable	102.00	104.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual - Sunday 5pm - 10pm	Taxable	160.00	163.00
	Combined Hire - Community Room and Meeting Room at same venue Full Flat Rate Evening Casual - Friday & Saturday Night 6pm - Midnight	Taxable	692.50	706.00
	Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual (Public Holiday) - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	78.00	104.00
	Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual (Public Holiday) - Saturday & Sunday 8am - 5pm	Taxable	115.00	104.00
	Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual (Public Holiday) - Sunday 5pm - 10pm	Taxable	176.00	163.00
	Combined Hire - Community Room and Meeting Room at same venue Full Flat Rate Evening Casual (Public Holiday) - Friday & Saturday Night 6pm - Midnight	Taxable	914.50	706.00
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	49.00	50.00
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual - Saturday & Sunday 8am - 5pm	Taxable	73.00	74.50
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual - Sunday 5pm - 10pm	Taxable	104.00	106.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
	Combined Hire Community		(\$)	(\$)
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Flat Rate Evening Casual - Friday & Saturday Night 6pm - Midnight	Taxable	555.00	566.00
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual (Public Holiday) Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	75.50	74.50
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual (Public Holiday) Saturday & Sunday 8am - 5pm	Taxable	93.50	74.50
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual (Public Holiday) Sunday 5pm - 10pm	Taxable	135.50	106.00
	Combined Hire - Community Room and Meeting Room at same venue Non Profit Flat Rate Evening Casual (Public Holiday) - Friday & Saturday Night 6pm - Midnight	Taxable	831.00	566.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	150.00	153.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual Saturday & Sunday 8am - 5pm	Taxable	275.00	281.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual Sunday 5pm - 10pm	Taxable	305.00	311.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Flat Rate Evening Casual Friday & Saturday Night 6pm - Midnight	Taxable	1,144.00	1,167.00



		COT	Chausaa mar	Charman
User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate (Public Holiday) Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Taxable	275.00	281.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual (Public Holiday) Saturday & Sunday 8am - 5pm	Taxable	290.00	281.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual (Public Holiday) Sunday 5pm - 10pm	Taxable	305.00	311.00
	Combined Hire - Community Room and Meeting Room at same venue Commercial Flat Rate Evening Casual (Public Holiday) Friday & Saturday Night 6pm - Midnight	Taxable	1,116.00	1,167.00
	Store Room	Taxable	\$41.50 per month	\$41.9 per month
4805 - Moorleigh Community Village		Taxable		
	Rental	Taxable	Rates vary dependent on size of room	Rates vary dependent on size of room
	Utility Reimbursement	Taxable	Rates vary dependent on number of rooms used	Rates vary dependent on number of rooms used
	Casual Hire/Not for Profit	Taxable	24.50	25.00
4804 - Duncan Mackinnon Reserve - Bond - School track bookings: Minimum \$1,000 - Maximum \$5,000	Saddi i iio/iiot loi i loiit	Taxable	24.30	23.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Casual Per Day	Taxable	383.50	391.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Casual Per Day	Taxable	488.50	498.00
Athletics Track commercial hire	Casual Per Day	Taxable	510.00 \$59.00 w/d	520.00
Caretaker Fee	Weekday (2 hours)	Taxable	\$146.00 w/e and Public Holiday	72.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Caretaker call out fee	Weekday (Per hour)	Taxable	Not Applicable for 2016-17	36.00
Caretaker Fee	Weekend (2 hours)	Taxable	Not Applicable for 2016-17	144.00
Caretaker call out fee	Weekend (Per hour)	Taxable	Not Applicable for 2016-17	72.00
Caretaker Fee	Public holiday rate (2 hours)	Taxable	Not Applicable for 2016-17	180.00
Caretaker call out fee	Public holiday rate (Per hour)	Taxable	Not Applicable for 2016-17	90.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Casual Per Hour	Taxable	83.50	85.20
Athletics Track Schools, Clubs & Residents outside Glen Eira	Casual Per Hour	Taxable	100.00	102.00
Athletics Track commercial hire	Casual Per Hour	Taxable	110.00	112.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Public Holiday Casual Per Hour	Taxable	124.50	85.20
Athletics Track Schools, Clubs & Residents outside Glen Eira	Public Holiday Casual Per Hour	Taxable	144.00	102.00
Athletics Track commercial casual hire	Public Holiday Casual Per Hour	Taxable	155.00	112.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Casual Other (Half Day)	Taxable	228.50	233.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Casual Other (Half Day)	Taxable	276.50	282.00
Athletics Track commercial hire	Casual Other (Half Day)	Taxable	300.00	306.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Public Holiday (Full Day)	Taxable	632.50	391.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Public Holiday (Full Day)	Taxable	757.00	498.00
Athletics Track commercial casual hire	Public Holiday (Full Day)	Taxable	775.00	520.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Public Holiday (Half Day)	Taxable	356.00	233.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Public Holiday (Half Day)	Taxable	430.00	282.00
Athletics Track commercial casual hire	Public Holiday (Half Day)	Taxable	450.00	306.00
Athletics Track	Equipment Hire (Half Day)	Taxable	78.50	80.10



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Athletics Track	Equipment Hire (Full Day)	Taxable	156.00	159.00
Athletics Track	Starting Blocks (Half Day)	Taxable	31.50	32.10
Athletics Track	Starting Blocks (Full Day)	Taxable	63.00	64.30
Athletics Track	Timing Gates	Taxable	260.00	265.00
Athletics Track	Timing Gates (Weekend/Public Holiday)	Taxable	357.00	265.00
Athletics Track	Timing Gates Operator	Taxable	209.00	214.00
Athletics Track	Timing Gates Operator (Weekend/Public Holiday)	Taxable	280.00	287.00
Athletics Track	Lighting (early morning per hour)	Taxable	31.50	32.10
Netball Courts Schools, Clubs & Residents within Glen Eira	Full day (6 hours & 10 courts)	Taxable	Not Applicable for 2016-17	368.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Full day (6 hours & 8 courts)	Taxable	320.00	326.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Full day (6 hours & 8 courts) Public Holiday	Taxable	516.00	326.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Full day (6 hours & 4 courts)	Taxable	161.00	164.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Full day (6 hours & 4 courts) Public Holiday	Taxable	259.00	164.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Half day (3 hours & 10 courts)	Taxable	Not Applicable for 2016-17	185.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Half day (3 hours & 8 courts)	Taxable	161.00	164.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Half day (3 hours & 8 courts) Public Holiday	Taxable	259.00	164.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Half day (3 hours & 4 courts)	Taxable	81.50	83.10
Netball Courts Schools, Clubs & Residents within Glen Eira	Half day (3 hours & 4 courts) Public Holiday	Taxable	130.50	83.10



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Netball Courts Schools, Clubs & Residents outside Glen Eira	Full day (6 hours & 10 courts)	Taxable	Not Applicable for 2016-17	508.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Full day (6 hours & 8 courts)	Taxable	443.00	452.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Full day (6 hours & 8 courts) Public Holiday	Taxable	710.00	452.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Full day (6 hours & 4 courts)	Taxable	220.00	224.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Full day (6 hours & 4 courts) Public Holiday	Taxable	355.00	224.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Half day (3 hours & 10 courts)	Taxable	Not Applicable for 2016-17	256.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Half day (3 hours & 8 courts)	Taxable	222.50	227.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Half day (3 hours & 8 courts) Public Holiday	Taxable	356.00	227.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Half day (3 hours & 4 courts)	Taxable	111.00	113.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Half day (3 hours & 4 courts) Public Holiday	Taxable	178.50	113.00
Netball Courts commercial	Full day (6 hours & 10 courts)	Taxable	Not Applicable for 2016-17	526.00
Netball Courts commercial	Full day (6 hours & 8 courts)	Taxable	458.00	467.00
Netball Courts commercial casual	Full day (6 hours & 8 courts) Public Holiday	Taxable	732.00	467.00
Netball Courts commercial	Full day (6 hours & 4 courts)	Taxable	230.00	235.00
Netball Courts commercial casual	Full day (6 hours & 4 courts) Public Holiday	Taxable	367.00	235.00
Netball Courts commercial	Half day (3 hours & 10 courts)	Taxable	Not Applicable for 2016-17	264.00
Netball Courts commercial	Half day (3 hours & 8 courts)	Taxable	230.00	235.00
Netball Courts commercial casual	Half day (3 hours & 8 courts) Public Holiday	Taxable	367.00	235.00



User Charges and Other Fees	Description		Charges per unit 2017-18	
			(\$)	(\$)
Netball Courts commercial	Half day (3 hours & 4 courts)	Taxable	116.00	118.00
Netball Courts commercial casual	Half day (3 hours & 4 courts) Public Holiday	Taxable	186.00	118.00
Netball Courts commercial	Per Hour (1 hours & 10 courts)	Taxable	Not Applicable for 2016-17	99.00
Netball Courts commercial	Per Hour (1 hours & 8 courts)	Taxable	86.00	87.70
Netball Courts commercial casual	Per Hour (1 hours & 8 courts) Public Holiday	Taxable	133.00	87.70
Netball Courts commercial	Per Hour (1 hours & 4 courts)	Taxable	48.50	49.50
Netball Courts commercial casual	Per Hour (1 hours & 4 courts) Public Holiday	Taxable	75.00	49.50
Netball Courts Schools, Clubs & Residents within Glen Eira	Per Hour (1 hours & 10 courts)	Taxable	Not Applicable for 2016-17	70.00
Netball Courts Schools, Clubs & Residents within Glen Eira	Per Hour (1 hours & 8 courts)	Taxable	61.00	62.20
Netball Courts Schools, Clubs & Residents within Glen Eira	Per Hour (1 hours & 8 courts) Public Holiday	Taxable	97.00	62.20
Netball Courts Schools, Clubs & Residents outside Glen Eira	Per Hour (1 hours & 10 courts)	Taxable	Not Applicable for 2016-17	93.00
Netball Courts Schools, Clubs & Residents outside Glen Eira	Per Hour (1 hours & 8 courts)	Taxable	81.50	83.10
Netball Courts Schools, Clubs & Residents outside Glen Eira	Per Hour (1 hours & 8 courts) Public Holiday	Taxable	127.50	83.10
Netball Courts Schools, Clubs & Residents within Glen Eira	Per Hour (1 hours & 4 courts)	Taxable	35.50	36.20
Netball Courts Schools, Clubs & Residents within Glen Eira	Per Hour (1 hours & 4 courts) Public Holiday	Taxable	51.00	36.20
Netball Courts Schools, Clubs & Residents outside Glen Eira	Per Hour (1 hours & 4 courts)	Taxable	46.00	46.90
Netball Courts Schools, Clubs & Residents outside Glen Eira	Per Hour (1 hours & 4 courts) Public Holiday	Taxable	71.50	46.90
Netball Courts Schools, Clubs & Residents within Glen Eira	Casual Per Hour Per Court	Taxable	18.00	18.40



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Netball Courts Schools, Clubs &				
Residents outside Glen Eira	Casual Per Hour Per Court	Taxable	31.50	32.10
Netball Courts commercial	Casual Per Hour Per Court	Taxable	33.00	33.70
Netball Courts Schools, Clubs & Residents within Glen Eira	Casual Per Hour Per Court - Public Holiday	Taxable	25.50	18.40
Netball Courts Schools, Clubs & Residents outside Glen Eira	Casual Per Hour Per Court - Public Holiday	Taxable	42.00	32.10
Netball Courts commercial casual	Casual Per Hour Per Court - Public Holiday	Taxable	44.00	33.70
Netball Courts	Netball padding hire (full day)	Taxable	78.50	80.10
Netball Courts	Netball padding hire (half day)	Taxable	40.00	40.80
4816 - Open Space				
Bond - Special Events: Minimum \$500 - Maximum \$15,000 (Day Rate)				
Hire of Rotundas	Day Rate	Taxable	131.00	134.00
Hire of Rotundas with power	Bentleigh Centre Road & Caulfield Park Band Stand	Taxable	152.00	155.00
Open Space Hire - Community rate	Day Rate	Taxable	131.00	134.00
Open Space Hire - Commercial rate	Day Rate	Taxable	197.00	201.00
Open Space Hire - Community rate (bringing on 1-2 items)	Minor event <500 people (includes bringing 1-2 items into the park)	Taxable	415.50	424.00
Open Space Hire - Schools within Glen Eira During School Hours	Open Space hire for - School Within Glen Eira During Schools Hours	Taxable	42.00	42.80
Open Space Hire - Schools outside of Glen Eira During School Hours	Open Space hire for - School Outside Glen Eira During School Hours	Taxable	85.50	87.20
Hire fee for an event - (where any items are brought onto				
the reserve additional item fees listed below will apply).	Special Events - 500 - 2,000 people	Taxable	825.00	842.00
	Special Events - 2,000 - 5,000 people	Taxable	1,237.00	1,262.00
	Special Events - 5,000 - 10,000 people	Taxable	1,856.00	1,893.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	Special Events - 10,000 > people	Taxable	2,784.00	2,840.00
This fee is in addition to the hire fees - Organisations Which Include Functions that Attract at Least One Activity to the Park (Day Rate)	1 Item/equipment brought onto the park (based on 9m²)	Taxable	415.50	424.00
	2 Item/equipment brought onto the park (based on 18m²)	Taxable	831.00	848.00
	3 Item/equipment brought onto the park (based on 27m²)	Taxable	1,246.50	1,271.00
	4 Item/equipment brought onto the park (based on 36m²)	Taxable	1,662.00	1,695.00
	5 Item/equipment brought onto the park (based on 45m² - 81m²) (\$415.15 per additional item up to nine items) 10 - above Item/equipment brought onto the park (based on 90m² >) (\$415.15 per	Taxable	2,077.50	2,119.00
	additional item over ten)	Taxable	4,155.00	4,238.00
Hire of Chess Set (Harleston Park) Bond for Chess Set (Harleston Park)	Hire of Chess Set Bond for Chess Set	Taxable Free	70.50 1,000.00	71.90 1,000.00
Flower Stall at Caulfield Park	Per Day	Taxable	33.00	33.70
Filming Permit	Student/Low Impact Filming (per day)	Free	33.00	33.70
	Commercial (per day)	Free	507.00	517.00
	Commercial (per half day)	Free	253.50	259.00
	Still Photography (per day)	Free	316.00	322.00
	Still Photography (half day)	Free	158.00	161.00
Balloon Landing	Per Landing - Caulfield Park	Taxable	167.00	170.00
Balloon Landing	Per Landing - Caulfield Park (no notification)	Taxable	339.00	346.00
Site Inspection for events		Taxable	47.00	47.90
Personal Training	Annual Fee - standard one year licence (GST Inc)	Taxable	335.00	335.00
Personal Training	Fee per participant per day (GST Inc)	Taxable	2.70	2.70
Personal Training	Fee per student participant per day (GST Inc)	Taxable	1.80	1.80
Hire of Car Park in Open Space, Reserve, Park	Per car park fee	Taxable	51.00	52.00



		GST	Charges per	Charges per
User Charges and Other Fees	Description	Status	unit 2016-17	unit 2017-18
			(\$)	(\$)
Advertising Board Bond	Bond for Advertising Board per board	Free	50.00	50.00
Hire of Sports Reserves - Casual Rates	Casual rate	Taxable	131.00	134.00
Hire of Sports Reserves - Commercial Rates	Commercial rate	Taxable	197.00	201.00
Hire of Cricket Net, Batting cage - Casual Hire Rate, GECC resident, GECC club & GECC school	Inside GECC Rate (per hour, per bay)	Free	Not Applicable for 2016-17	No charge
Hire of Cricket Net, Batting cage - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Outside GECC Rate (per hour, per bay)	Taxable	Not Applicable for 2016-17	20.00
Hire of Cricket Net, Batting cage - Commercial Rate	Commercial Rate (per hour, per bay)	Taxable	Not Applicable for 2016-17	30.00
Velodrome Casual hire - Casual Hire Rate, GECC resident, GECC club & GECC school	Inside GECC Rate (per hour)	Taxable	Not Applicable for 2016-17	50.00
Velodrome Casual hire - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Outside GECC Rate (per hour)	Taxable	Not Applicable for 2016-17	75.00
Velodrome Casual hire - Commercial Rate	Commercial Rate (per hour)	Taxable	Not Applicable for 2016-17	100.00
Velodrome Casual hire - Casual Hire Rate, GECC resident, GECC club & GECC school	Inside GECC Rate (Full Day - 6hrs +)	Taxable	Not Applicable for 2016-17	270.00
Velodrome Casual hire - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Outside GECC Rate (Full Day - 6hrs +)	Taxable	Not Applicable for 2016-17	405.00
Velodrome Casual hire -Commercial Rate	Commercial Rate (Full Day - 6hrs +)	Taxable	Not Applicable for 2016-17	540.00
Hire of Sports Reserves				
One Oval Per Term	School Rate	Taxable	42.00	42.80
Two Ovals Per Term	School Rate	Taxable	84.00	85.70
Three Ovals Per Term	School Rate	Taxable	126.00	129.00
Four Ovals Per Term	School Rate	Taxable	168.00	171.00
Five Ovals Per Term	School Rate	Taxable	210.00	214.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	School Outside Glen Eira During School Hours	Taxable	85.50	87.20
	School bookings outside school hours	Taxable	131.00	134.00
4754 - East Caulfield Reserve Tennis Facility				
Court Hire	Per Hour During the Day	Taxable	22.00	Not Applicable for 2017-18
	Per Hour - Evenings and Weekends	Taxable	25.50	Not Applicable for 2017-18
4754 - East Caulfield Reserve Multi Sport Facility				
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Small Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Taxable	30.00	20.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Small Court - Per Hour Peak (6pm-9pm) {closes 10pm} Mon - Sun)	Taxable	45.00	30.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Large Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Taxable	45.00	30.00
East Caulfield Reserve-Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Large Court - Per Hour Peak (6pm-10pm Mon - Sun)	Taxable	60.00	40.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Small Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Taxable	30.00	30.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Small Court - Per Hour Peak (6pm-10pm Mon - Sun)	Taxable	45.00	40.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Large Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Taxable	45.00	40.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Large Court - Per Hour Peak (6pm-10pm Mon - Sun)	Taxable	60.00	50.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, Commercial Rate	Single Small Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Taxable	30.00	40.00
East Caulfield Reserve Multi Sport Facility - Commercial Rate	Single Small Court - Per Hour Peak (6pm-10pm Mon - Sun)	Taxable	45.00	50.00
East Caulfield Reserve Multi Sport Facility - Commercial Rate	Single Large Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Taxable	45.00	50.00
East Caulfield Reserve Multi Sport Facility - Commercial Rate 4751 - Carnegie Swimming Pool	Single Large Court - Per Hour Peak (6pm-10pm Mon - Sun)	Taxable	60.00	60.00
4701 - Carnegie Cwillining i Col	General Admission - Adult	Taxable	6.00	6.30
	General Admission - Child	Taxable	3.40	3.50
	Concession/Student	Taxable	4.50	4.70
	Spectators	Taxable	2.00	2.00
	Family Pass* (Medicare card)	Taxable	16.50	17.00
	Season Tickets - Adults x 20	Taxable	96.00	101.00
	Season Tickets - Adults x 10	Taxable	54.00	56.70
	Season Tickets - Children x 20	Taxable	54.40	56.00
	Season Tickets - Children x 10 Season Tickets - Concession x	Taxable	30.60	31.50
	20 Season Tickets - Concession x	Taxable	72.00	75.20
	10	Taxable	40.50	42.30
	Family Pass* (Medicare card)	Taxable	410.00	425.00
	Season Pass - Adult	Taxable	250.00	260.00
	Season Pass - Concession	Taxable	205.00	215.00
	Season Pass - Children	Taxable	150.00	155.00
	Lane Hire	Taxable	28.50	30.00
	Half Dive Pool	Taxable	28.50	30.00
	Dive Pool	Taxable	57.00	60.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Aquatic Education	Per Lesson	Taxable	14.00	14.50
Tennis Court Hire	Per Hour During the Day	Taxable	22.00	Not Applicable for 2017-18
Tellins Coult Tille	Per Hour - Evenings and	Taxable	22.00	Not Applicable
	Weekends	Taxable	26.00	for 2017-18
	Coaching Annual Fee	Taxable	290.00	Not Applicable for 2017-18
Swim Carnivals	Full Day (Per Hour)	Taxable	180.00	190.00
	Half Day (Per Hour)	Taxable	190.00	200.00
	Entry Fee (Carnivals)	Taxable	3.50	3.60
Casual Hall Hire	During Centre Hours (Per Hour)	Taxable	34.00	35.00
Birthday Parties	Supervised & Non-catered 6- 15years (Per Child)	Taxable	15.50	16.00
4752 - Caulfield Recreation Centre				
Direct Debit Membership	Full Price / Per Fortnight	Taxable	37.20	38.40
	Concession / Per Fortnight	Taxable	29.70	30.80
	New Member / Per Fortnight	Taxable	37.20	38.40
	New Member Concession / Per Fortnight	Taxable	29.70	30.80
Start Up Fee	New Member	Taxable	81.00	84.00
Memberships - Gym and Aerobics	12 Month	Taxable	680.00	700.00
	6 Month	Taxable	478.00	493.00
	3 Month	Taxable	280.00	289.00
	12 Month Concession	Taxable	604.00	622.00
	6 Month Concession	Taxable	424.00	437.50
	3 Month Concession	Taxable	245.50	254.00
Memberships - Gym	12 Month	Taxable	598.00	616.00
	6 Month	Taxable	400.00	412.50
	3 Month	Taxable	230.50	238.00
	12 Month Concession	Taxable	533.00	549.00
	6 Month Concession	Taxable	335.00	345.50
	3 Month Concession	Taxable	233.50	233.50
Membership - Aerobics	12 Month	Taxable	497.00	513.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
·			(\$)	(\$)
	6 Month	Taxable	347.00	358.50
	3 Month	Taxable	203.00	210.00
	12 Month Concession	Taxable	393.00	405.00
	6 Month Concession	Taxable	331.00	342.00
	3 Month Concession	Taxable	158.00	164.00
Teen Gym	Membership	Taxable	20.00	21.00
	Start Up Fee	Taxable	37.50	39.00
	Multi Pass	Taxable	70.00	77.50
Health Club	Casual Health Club	Taxable	20.00	20.50
	Multi Visit Card Concession (10)	Taxable	160.00	184.50
	Challenge Fitness Camp	Taxable	16.50	16.50
Personal Training (45 mins)	Member 1 on 1 session single	Taxable	58.00	59.00
	Member 1 on 1 session - 10 Pack	Taxable	522.00	531.00
	Member Group Single Session (Each)	Taxable	45.00	46.50
	Member Group 10 Pack (Each)	Taxable	405.00	418.50
	Casual 1 On 1 Session Single	Taxable	67.00	69.00
	Casual 10 Pack	Taxable	603.00	621.00
-	Casual Group Single Session (Each)	Taxable	49.00	50.50
	Casual Group 10 Pack (Each)	Taxable	441.00	454.50
Group Fitness	Group Fitness Casual	Taxable	16.00	16.50
	Group Fitness Concession	Taxable	13.00	13.50
	Multi Card Visit (10)	Taxable	144.00	148.50
	Multi Visit Card Concession (10)	Taxable	117.00	121.50
	Premium Direct Debit Membership	Taxable	56.00	58.00
	Premium Casual Member	Taxable	12.50	13.00
	Premium Casual Non Member	Taxable	18.50	19.00
Older Adults	Stay Active casual	Taxable	6.00	6.50
	Stay Active Multi Visit Card Concession (10)	Taxable	54.00	58.50
	Stay Active Direct Debit Membership	Taxable	Not Applicable for 2016-17	26.00
Children's Programs	Childcare - Casuals	Taxable	9.00	10.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	Childcare - Casuals (Family)	Taxable	12.00	14.00
	Childcare - Members	Taxable	6.00	6.50
	Childcare - Members (Family)	Taxable	8.50	9.50
School Holiday Program	-		68.00	71.00
Casual Hall Hire	During Centre Hours	Taxable	34.00	36.00
	Outside Centre Hours	Taxable	88.00	92.00
	Creche Room	Taxable	15.70	16.30
Tanada Ossal Illia				
Tennis Court Hire	Per Hour During the Day Per Hour - Evenings and Weekends	Taxable Taxable	22.00 26.00	23.00
	Coaching Annual Fee	Taxable	290.00	Not Applicable for 2017-18
Note: The income for the recreation centre and pools are collected by external contractors.				
Statutory Planning				
3121 - Statutory Planning				
Amended Plans Fees (Secondary Consent Procedure)	Part Cost Recovery	Free	350.00	400.00
Condition of Permit Plans (Administrative Fee for Unsatisfactory Plans)		Taxable	118.00	120.00
	Class 2h : \$400 004		Statutory	Statutory
Planning Application Fees	Class 3b >\$100,001	Free	Charges Statutory	Charges Statutory
	Class 5d > \$10,000 - \$250,000	Free	Charges	Charges
	Class 6e >\$250,000 - \$500,000	Free	Statutory Charges	Statutory Charges
	Class 7e >\$500,000 -		Statutory	Statutory
	\$1,000,000 Class 8e >\$1,000,000 -	Free	Charges Statutory	Charges
	\$7,000,000	Free	Charges	Statutory
	Class 9e >\$7,000,000 -		Ctatutami	Statutory Charges
		Froc	Statutory	Charges Statutory
	\$10,000,000 Class 10e >\$10,000,000 -	Free	Charges	Charges Statutory Charges
	\$10,000,000 Class 10e >\$10,000,000 - \$50,000,000	Free Free		Charges Statutory
	Class 10e >\$10,000,000 - \$50,000,000	Free	Charges Statutory Charges Statutory	Charges Statutory Charges Statutory Charges Statutory Charges Statutory
	Class 10e >\$10,000,000 -		Charges Statutory Charges	Charges Statutory Charges Statutory Charges



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	Class 13f to Subdivide Land into Two Lots	Free	Statutory Charges	Statutory Charges
	Class 15g To Subdivide Land	Free	Statutory Charges	Statutory Charges
Sale of Public Notices	On Site' Large Notices - Additional to Statutory Fee	Free	61.00	65.00
Public Notice Service (posted to affected parties)	First 10 notices	Free	123.00	125.00
	Each Additional Notice	Free	12.00	12.00
Planning Information Fees	Information Fees - GST Free	Free	110.00	135.00
	Extension of Time Request	Free	180.00	300.00
	Search and Copy Fees (from 1 January 2016 onwards)	Free	80.00	80.00
	Search and Copy Fees (before 1 January 2016)	Free	120.00	Not Applicable for 2017-18
Subdivision Certification Application	Variable Statutory Fee + \$20 per lot + \$100 Consolidation Fee	Free	Statutory Charges	Statutory Charges
Photocopies of Plans	Size A0: 1 - 3 Copies - Per Copy	Free	7.80	7.80
	Size A1: 4 or More - Per Copy	Free	7.80	7.80
	Size A2: 4 or More - Per Copy	Free	7.80	7.80
	Size A4 - Per Copy	Free	2.40	2.40
	Size A3 - Per Copy Copy of Objections - Per	Free	2.80	2.80
	Objection	Free	2.40	2.50
Planning Scheme Amendment Fees		Free	Statutory Charges	Statutory Charges
Community Safety And Compliance				
3400 - Building Control				
Permits	Fences Permit Fee	Taxable	520.00	530.00
	Reblocks, Garages, Carports, Verandas Permit Fee	Taxable	708.00	725.00
	Other Garages and Swimming Pools	Taxable	708.00	725.00
	Pool Fences only	Taxable	400.00	410.00
Dwelling Additions (including 4 inspections) cost/80	Minimum Fee - Owner Builder	Taxable	1,990.00	2,030.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
Dwelling Additions (including 4 inspections) cost/100	Minimum Fee- Registered Builder	Taxable	1,623.00	1,670.00
Dwellings (including 4 inspections) cost/100	Minimum Fee - Owner Builder	Taxable	2,680.00	2,730.00
Dwellings (including 4 inspections) cost/120	Minimum Fee - Registered Builder	Taxable	2,243.00	2,290.00
Commercial Cost/100	(Up to \$20k - including 2 inspects)	Taxable	833.00	850.00
	(\$20k and over)	Taxable	Cost/100	Cost/100
Demolition Fees	Domestic - within Municipality	Taxable	630.00	640.00
	Commercial	Taxable	Price on	Price on
	Domestic - per hour (minimum	Taxable	Application	Application
Special Assessments	1 hour)	Taxable	160.00	165.00
	Commercial - per hour (minimum 1 hour)	Taxable	430.00	440.00
Application fee to retain works constructed without a building permit	Fee for the assessment of documentation submitted to Council to justify if a building or works are to remain that has been constructed or carried out without a building permit. Minimum fee of \$546.70 additional fee may be applicable according to the complexity of the illegal works and documentation submitted for assessment. Total fee to be determined by the Manager.	Taxable	Min. \$546.70	Min \$560.00
Inspection Rates	Within Municipality	Taxable	150.00	153.00
	Lapsed Permits	Taxable	398.00	405.00
	Additional Inspections	Taxable	150.00	155.00
External Inspections		Taxable	350.00	360.00
Occupancy Permits	Prescribed Temporary Structures	Free	560.00	570.00
	Place for Public Entertainment	Free	2,765.00	2,820.00
	Amendment to above CO Certificates	Free	346.00	360.00
Siting approval- Prescribed Temporary Structures	Siting approval of prescribed temporary structures - Building Act s 57(1)(a)	Free	275.00	280.00
Council Dispensation Applications (Building Regulations 2006)	Council Consent (Part 4 siting, Building Regulations 2006) per Regulation Applicable. Maximum fee set by Legislation, charges are currently estimated.	Free	257.00	261.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
· 			(\$)	(\$)
	Corner fences combined application	Free	385.00	390.00
	Domestic buildings- Dispensation or performance determination Reg. 608, 503, 1011	Free	320.00	330.00
	Commercial buildings- Dispensation or performance determination Reg. 608, 503, 1011	Free	640.00	655.00
Hoarding Permits	Hoarding Permits - Fee Per Month	Free	\$162 + (value) * (value) * \$2.50	\$165 + (value) * (value) * \$3.00
	Renewal (new administration fee of \$77 effective in 2014- 15)	Free	\$82 + (value) * (value) * \$2.50	\$84 + (value) * (value) * \$3.00
Statutory Inspections	Pool Certificate	Taxable	400.00	410.00
	Subdivisions	Taxable	400.00	410.00
Modifications for Existing Building Redevelopment	Domestic - Per Modification	Taxable	330.00	340.00
Extensions	Domestic	Taxable	178.00	180.00
Cancellations of Permits	Domestic	Free	178.00	180.00
Construction Management Plan Variation Fee	New fee for the assessment of variations to construction management plans	Free	108.00	110.00
Building Appeals Commission/Melbourne Water Fees Re Modifications	Various Fees Depending on Modifications	Free	Various	Various
No Wooding and The Control of the Co	Wiodinodiono	1100	Fee Includes	Fee Includes
Plan Copies	Fee Includes \$30 Search Fee	Free	\$28 Search Fee	\$30 Search Fee
	Usually \$28 First 4 Copies, Discount for Further Copies	Free	Various	Various
Copies of building permit documentation		Free	39.00	40.00
Building Permit Levy (State Government)	Statutory Fee - works >10,000	Free	Set by State Government	Set by State Government
Computation Checking	Recovery of Charges to GECC Statutory (Set by Legislation -	Taxable	Various	Various
Property Information Fee - GECC	Charges are currently estimated)	Free	51.00	52.00
Permit Lodgement Fees	Statutory Fee - Domestic (Set by Legislation Charges are currently estimated)	Free	38.10	38.80
	Statutory Fee - Commercial (Set by Legislation Charges are currently estimated)	Free	38.10	38.80
3224 - Animal Control Services				
Cat Registration	Cat registration fees			



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
ober emargee and earler rees	Dodding.ioii	Otatao	(\$)	(\$)
	Sterilised and Microchipped			
	(including \$2 State Levy)	Free	33.95	34.60
	Non Sterilised (Max fee) (including \$2 State Levy)	Free	98.90	100.85
	Over 10 years (including \$2 State Levy)	Free	33.95	34.60
	FCC/Reg (including \$2 State Levy)	Free	33.95	34.60
	Microchipped Non Sterilised (existing registrations only) (including \$2 State Levy)	Free	33.95	34.60
	Pensioner Rate - Cat Sterilised and Micro chipped (including \$2 State Levy)	Free	18.00	18.30
	Pensioner Rate - Cat Non Sterilised (including \$2 State Levy)	Free	50.45	51.40
Dog Registration	Dog registration fees			
	Sterilised and Microchipped (including \$3.50 State Levy)	Free	51.85	52.80
	Non Sterilised (Max fee) (including \$3.50 State Levy)	Free	150.05	153.00
	Over 10 years (including \$3.50 State Levy)	Free	51.85	52.80
	FCC/Reg (including \$3.50 State Levy)	Free	51.85	52.80
	Microchipped Non Sterilised (existing registrations only) (including \$3.50 State Levy)	Free	51.85	52.80
	Pensioner Rate - Dog Sterilised and Microchipped (including \$3.50 State Levy)	Free	27.65	28.15
	Pensioner Rate - Dog Non Sterilised (including \$3.50 State Levy)	Free	76.75	78.20
	Obedience Trained (including \$3.50 State Levy)	Free	27.65	28.15



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
			(\$)	(\$)
	Obedience Trained - Pensioner Rate (including \$3.50 State Levy)	Free	15.60	15.85
	Restricted Breed and Declared Dangerous Dog (including \$3.50 State Levy)	Free	304.35	310.35
	Dangerous Dog which is a Guard Dog or Protection Trained (including \$3.50 State Levy)	Free	150.05	153.00
Domestic Animal Business	Pet Shop Registration (Includes \$10.00 State Levy) Copy of Pet Registration	Free	315.00	325.00
Animal Registration Register	Information	Free	46.20	47.20
Impoundment Fees - Statutory	Fee Prior to Delivery to Pound	Free	\$99.00 plus pound contractor variable costs	92.00 \$99.00 plus pound contractor variable costs
	Pound Release Fee within 8 days (if animal is unregistered at time of impoundment) Seized animals - charge per	Free	including vaccination and holding costs	including vaccination and holding costs
	day after 8 days - pound contractor cost.	Free	25.20	25.70
	Permit for more than 2 cats/dogs	Free	58.00	60.00
3210 - Local Laws				
Waste Bin Permits (Road Occupancy Permits)		Free	75.50	77.00
Materials on Nature Strips	Flat Rate Per Week	Free	75.50	77.00
Footpath Trading Permits	Area 1 per sq/m	Free	45.60	47.50
	Area 2 per sq/m	Free	37.90	38.50
	Area 3 per sq/m	Free	29.60	30.20
	A' Frame Signs	Free	108.50	111.00
	Coffee Shop Windbreaks	Free	180.50	185.00
	Gas Heaters	Free	52.50	53.50
	Magazine Racks	Free	108.50	111.00
Footpath/road occupancy permit	Footpath/road Occupancy Permits - Fee Per Month	Free	\$162+(value)*(v alue)*\$2.50	\$165+(value)*(v alue)*\$3.00
Mobile Crane Permits	Flat Fee + Value of Footpath Rental/Car Spaces Taken	Free	162.00	166.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17	Charges per unit 2017-18
·			(\$)	(\$)
Works Zone Permits	Three months or less per zone	Free	915.00	935.00
	Six months	Free	1,630.00	1,665.00
	Nine months	Free	2,120.00	2,165.00
	12 Months	Free	2,650.00	2,700.00
	Extension per month	Free	434.00	445.00
	Additional bays per month	Free	170.00	173.00
Property Clean Up		Free	Variable according to tendered schedule of fees under contract.	Variable according to tendered schedule of fees under contract.
Removal of Rubbish	Per Site	Taxable	Variable according to tendered schedule of fees under contract.	Variable according to tendered schedule of fees under contract.
Removal of Overhanging Shrubs	Contractor Fees	Taxable	Variable according to tendered schedule of fees under contract.	Variable according to tendered schedule of fees under contract.
Street Closure Permit (Street Parties)	Permit Fee	Free	155.00	158.00
Reserved Parking- Film sites etc.	Unrestricted Time Zones Per Car Space	Free	48.60	49.60
	Time Restricted Zones Per Car Space	Free	90.50	92.30
Traffic, Parking And Safety				
3200 - Traffic and Parking Management				
Magistrate Court Fees		Free	Various	Various
3220 - Parking Management Parking Infringements	Non Compliance of Road Rules	Free	Various	Various
PERIN Parking Infringements		Free	Various	Various
Residential Parking Permits	Per week charge for	Free	110.00	112.00
Tradespersons Permit	residential parking spaces (charge effective from January 2015)	Free	40.00	41.00
Parking Infringements PERIN Parking Infringements Residential Parking Permits	Per week charge for residential parking spaces (charge effective from January	Free Free	Various 110.00	Vario



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
			(Φ)	(Φ)
Parking Fees Caulfield Racecourse		Taxable	Various	Various
	First Two Hours (all areas)	Taxable	2.00	2.10
	All Day Areas Nos. 1 & 2	Taxable	5.70	5.80
Traffic Photos	Traffic Photos (printed and posted)	Free	15.00	15.50
User Fees General		Free	Various	Various
Miscellaneous Income		Taxable	Various	Various
CORPORATE SERVICES Corporate Counsel				
2400 - Statutory & Local Government Act				
	Set Statutory Fees = per		Estimated statutory fee \$27.90 (this fee will increase on	Statutory Fees Set By State
Freedom of Information Fees	Application	Free	1 July 2016)	Government



<u>Appendix E – Schedule of Glen Eira Sports & Aquatic Centre (GESAC) User Charges and Other Fees</u>

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2017-18 year.

In order to allow for promotional and marketing programs, the GESAC Manager will have limited delegated authority to vary a fee:

- by not more than 5 per cent; and
- for not more than two months.

User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Glen Eira Sports & Aquatic Centre - (GESAC)				
4759 - Administration & Human Resource - Creche				
Creche Members	10 x Creche Members Casual Rate	GST free	65.70	67.50
Creche Members	Creche Members Casual Rate	GST free	7.30	7.50
Creche Members	10 x Creche Platinum Members Rate	GST free	55.85	57.35
Creche Non Members	Creche Non Members Casual Rate	GST free	11.30	11.60
4761 - Administration & Human Resource - Consumables				
Sundry Income	Member Wrist Band	Taxable	18.00	18.00
Sundry Income	Member Wrist Band - Upgrade	Taxable	13.50	14.00
Sundry Income	Replacement Card	Taxable	8.50	8.70
Uniform Purchase	Uniform	Taxable	50.00	50.00
4762 - Gesac Aquatics - Learn To Swim				
Learn To Swim	Foundation Swim School Membership	GST free	18.00	18.50
Learn To Swim	Swim School membership	GST Free	18.75	19.25
Learn To Swim	Swim School Membership Flexi	GST free	20.50	21.00
Learn To Swim	Swim School 3 month Term	GST free	266.00	273.00
Learn To Swim	Private Lesson	GST free	62.00	63.50



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Holiday Program	Swim School Fastlane - Member	GST Free	52.50	54.00
Holiday Program	Swim School Fastlane - Non Member	GST Free	100.00	105.00
Joining Fees	Administration Fee	Taxable	30.00	30.00
Junior Swim Squad	Junior Swim Squad	Taxable	20.50	21.00
Junior Swim Squad	Junior Swim Squad Flexi	Taxable	22.40	23.00
Junior Swim Squad	Junior Swim Squad 3 month Term	Taxable	291.00	299.00
4763- Gesac Aquatics - Schools	July 2017 - December 2017 Prices (Prices to be reset in January 2018)			
School Swimming Program	Max 6 per class	GST Free	10.40	10.40
School Swimming Program	Max 8 per class	GST Free	9.70	9.70
School Swimming Program	Max 10 per class	GST Free	9.10	9.10
	January 2018 - June 2018 Prices			
School Swimming Program	Max 6 per class	GST Free	10.40	10.80
School Swimming Program	Max 8 per class	GST Free	9.70	10.10
School Swimming Program	Max 10 per class	GST Free	9.10	9.50
4765- Gesac Aquatics - Birthday Parties				
Birthday Party Program	Birthday Party Program - Snack Menu	Taxable	30.00	32.00
Birthday Party Program	Birthday Party Program - Meal Menu	Taxable	32.30	34.30
Birthday Party Program	Birthday Party Program - Feast Menu	Taxable	34.50	36.50
Birthday Party Program	Birthday Party Deposit	Taxable	100.00	100.00
4766- Gesac Aquatics - Casual Entry				
Adult Swims	10x Adult Swim General Admission	Taxable	79.50	79.50
Adult Swims	Adult Swim General Admission	Taxable	9.95	9.95



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Adult Swims	Adult Swim Off Peak	Taxable	7.95	7.95
Concession Swims	10 x Concession General Admission	Taxable	63.00	65.00
	Concession Swim General		00.00	
Concession Swims	Admission	Taxable	7.50	7.70
Concession Swims	Concession Swim Off Peak	Taxable	6.30	6.50
Child Swims	10 x Child General Admission	Taxable	63.00	65.00
Child Swims	Child Swim General Admission	Taxable	7.50	7.70
Child Swims	Child Swim Off Peak	Taxable	6.30	6.50
Group Swims	10 x Group Swim General Admission	Taxable	255.00	260.00
Group Swims	Group Swim General Admission	Taxable	31.20	32.00
Group Swims	Group Swim Off Peak	Taxable	25.50	26.00
Aquatic Wellness	10 x Aquatic Wellness General Admission	Taxable	127.80	131.40
Aquatic Wellness	Aquatic Wellness General Admission	Taxable	14.20	14.60
Aquatic Wellness	10 x Aquatic Wellness Concession	Taxable	101.70	104.40
Aquatic Wellness	Aquatic Wellness Concession	Taxable	11.30	11.60
Aquatic Wellness	Aquatic Wellness Upgrade	Taxable	4.25	4.65
Aquatic Wellness	Aquatic Wellness Upgrade - General Concession	Taxable	3.40	3.60
Aquatic Wellness	Aquatic Wellness Upgrade - Off Peak Concession	Taxable	4.70	4.90
Aquatic Wellness	Aquatic Wellness Upgrade - Off Peak	Taxable	6.25	6.65
Bulk Visit Passes	GESAC Club Card Fee	Taxable	50.00	50.00
Spectator Fees	Spectator Fees	Taxable	3.80	3.90
4769 - Gesac Aquatics - Pool Hire	July 2017 - December 2017 Prices (Prices to be reset in January 2018)			
Pool Hire	25m Pool - Lane	Taxable	62.00	62.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Pool Hire	25m Pool - Lane (School/Term)	Taxable	56.00	56.00
Pool Hire	25m Pool - Lane (Contract)	Taxable	49.00	49.00
Pool Hire	25m Pool - Lane (Contract - High Usage)	Taxable	47.50	47.50
Pool Hire	25m Pool - Whole Pool	Taxable	350.00	350.00
Pool Hire	50m Pool - Lane	Taxable	62.00	62.00
Pool Hire	50m Pool - Lane (School/Term)	Taxable	56.00	56.00
Pool Hire	50m Pool - Lane (Contract)	Taxable	49.00	49.00
Pool Hire	50m Pool - Lane (Contract - High Usage)	Taxable	47.50	47.50
Pool Hire	50m Pool - Whole Pool	Taxable	350.00	350.00
Pool Hire	50m Pool - Whole Pool (Contract - High Usage)	Taxable	180.00	180.00
Pool Hire	Wellness Program Pool - 2m Lane	Taxable	49.00	49.00
Pool Hire	Wellness Program Pool - Additional Metre	Taxable	24.50	24.50
Pool Hire	Wellness Program Pool - Whole Pool	Taxable	190.00	190.00
Pool Hire	LTS Pool - Lane	Taxable	30.50	30.50
Pool Hire	LTS Pool - Lane (School/Term)	Taxable	27.00	27.00
Pool Hire	LTS Pool - Lane (Contract)	Taxable	22.00	22.00
Pool Hire	LTS Pool - Lane (Contract - High Usage)	Taxable	20.00	20.00
Pool Hire	LTS Pool - Whole Pool	Taxable	125.00	125.00
Pool Hire	Leisure Pool	Taxable	180.00	180.00
Pool Hire	Water Slides	Taxable	180.00	180.00
Pool Hire	Ultimate Package	Taxable	850.00	850.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Pool Hire	Ultimate Package - After 9pm	Taxable	1,050.00	1,050.00
Pool Hire	Fun Package	Taxable	660.00	660.00
Pool Hire	Fun Package - After 9pm	Taxable	825.00	825.00
Pool Hire	Child Care Room	Taxable	95.00	95.00
Pool Hire	Child Care Room (School/Term/Industry)	Taxable	55.00	55.00
Pool Hire	Instructor	Taxable	61.00	61.00
Pool Hire	Lifeguard	Taxable	56.00	56.00
Pool Hire	Out of Hours Staff Surcharge	Taxable	61.00	61.00
Pool Hire	Inflatable	Taxable	180.00	180.00
Pool Hire	Carnival Equipment	Taxable	61.00	61.00
	January - June 2018 Prices			
Pool Hire	25m Pool - Lane	Taxable	62.00	65.00
Pool Hire	25m Pool - Lane (School/Term)	Taxable	56.00	58.00
Pool Hire	25m Pool - Lane (Contract)	Taxable	49.00	51.50
Pool Hire	25m Pool - Lane (Contract - High Usage)	Taxable	47.50	50.00
Pool Hire	25m Pool - Whole Pool	Taxable	350.00	370.00
Pool Hire	50m Pool - Lane	Taxable	62.00	65.00
Pool Hire	50m Pool - Lane (School/Term)	Taxable	56.00	59.00
Pool Hire	50m Pool - Lane (Contract)	Taxable	49.00	51.50
Pool Hire	50m Pool - Lane (Contract - High Usage)	Taxable	47.50	50.00
Pool Hire	50m Pool - Whole Pool	Taxable	350.00	370.00
Pool Hire	50m Pool - Whole Pool (Contract - High Usage)	Taxable	180.00	190.00
Pool Hire	Wellness Program Pool - 2m Lane	Taxable	49.00	51.50



User Charges and Other Fee	es Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Pool Hire	Wellness Program Pool - Additional Metre	Taxable	24.50	25.50
Pool Hire	Wellness Program Pool - Half Pool	Taxable	190.00	200.00
Pool Hire	LTS Pool - Lane	Taxable	30.50	32.00
Pool Hire	LTS Pool - Lane (School/Term)	Taxable	27.00	28.50
Pool Hire	LTS Pool - Lane (Contract)	Taxable	22.00	23.00
Pool Hire	LTS Pool - Lane (Contract - High Usage)	Taxable	20.00	21.00
Pool Hire	LTS Pool - Whole Pool	Taxable	125.00	130.00
Pool Hire	Leisure Pool	Taxable	180.00	190.00
Pool Hire	Water Slides	Taxable	180.00	190.00
Pool Hire	Ultimate Package	Taxable	850.00	900.00
Pool Hire	Ultimate Package - After 9pm	Taxable	1,050.00	1,100.00
Pool Hire	Fun Package	Taxable	660.00	690.00
Pool Hire	Fun Package - After 9pm	Taxable	825.00	865.00
Pool Hire	Child Care Room	Taxable	95.00	100.00
Pool Hire	Child Care Room (School/Term/Industry)	Taxable	55.00	57.00
Pool Hire	Instructor	Taxable	61.00	62.50
Pool Hire	Lifeguard	Taxable	56.00	57.50
Pool Hire	Out of Hours Staff Surcharge	Taxable	61.00	62.50
Pool Hire	Inflatable	Taxable	180.00	190.00
Pool Hire	Carnival Equipment	Taxable	61.00	62.50
4774 - Gesac Operations - Administration				
Lockers	Small Locker	Taxable	2.50	2.50
Lockers	Medium Locker	Taxable	3.50	3.50



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Lockers	Large Locker	Taxable	4.50	4.50
4775 - Gesac Sales & Marketing - Foundation				
Foundation Membership	Foundation Membership Stage 1	Taxable	18.95	18.95
Foundation Membership	Foundation Membership Stage 2	Taxable	19.95	19.95
Foundation Membership	Foundation Membership Stage 3	Taxable	21.95	21.95
4777 - Gesac Sales & Marketing				
Full Membership	GOLD Membership Direct Debit - 12 month minimum - weekly fee	Taxable	22.95	22.95
Full Membership	GOLD Membership Direct Debit - 1 month minimum - weekly fee	Taxable	26.95	26.95
Full Membership	GOLD Membership 3 month Term	Taxable	400.00	400.00
Full Membership	GOLD Membership 6 month Term	Taxable	750.00	750.00
Full Membership	GOLD Membership 12 month Term	Taxable	1,243.00	1,243.00
Concession Membership	GOLD Concession Membership Direct Debit - 12 month minimum	Taxable	19.95	19.95
Concession Membership	GOLD Concession Membership Direct Debit - 1 month minimum	Taxable	23.95	23.95
Concession Membership	GOLD Concession Membership 3 month Term	Taxable	361.00	361.00
Concession Membership	GOLD Concession Membership 6 month Term	Taxable	672.00	672.00
Concession Membership	GOLD Concession Membership 12 month Term	Taxable	1,087.00	1,087.00
Aquatic Membership	Aquatic Membership Direct Debit - 12 month	Taxable	14.95	14.95
Aquatic Membership	Aquatic Membership Direct Debit - 1 month	Taxable	17.95	17.95
Aquatic Membership	Aquatic Membership 3 month Term	Taxable	283.00	283.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Aquatic Membership	Aquatic Membership 6 month Term	Taxable	516.00	516.00
Aquatic Membership	Aquatic Membership 12 month Term	Taxable	827.00	827.00
Aquatic Concession Membership	Aquatic Concession Membership Direct Debit - 12 month Aquatic Concession Membership Direct Debit - 1	Taxable	12.95	12.95
Aquatic Concession Membership Aquatic Concession Membership	Membership 3 month Term	Taxable Taxable	15.95 257.00	15.95
Aquatic Concession Membership	Aquatic Concession Membership 6 month Term	Taxable	464.00	464.00
Aquatic Concession Membership	Aquatic Concession Membership 12 month Term	Taxable	723.00	723.00
Aquatic Junior Membership	Aquatic Junior Membership Direct Debit - 12 month	Taxable	11.95	11.95
Aquatic Junior Membership	Aquatic Junior Membership Direct Debit - 1 month	Taxable	14.95	14.95
Aquatic Junior Membership	Aquatic Junior Membership 3 month Term	Taxable	244.00	244.00
Aquatic Junior Membership	Aquatic Junior Membership 6 month Term	Taxable	438.00	438.00
Aquatic Junior Membership	Aquatic Junior Membership 12 month Term	Taxable	671.00	671.00
Corporate Membership	Corporate Membership Direct Debit - 12 month minimum	Taxable	20.95	20.95
Corporate Membership	Corporate Membership Direct Debit - 1 month minimum	Taxable	24.95	24.95
Corporate Membership	Corporate Membership 3 month Term	Taxable	374.00	374.00
Corporate Membership	Corporate Membership 6 month Term	Taxable	698.00	698.00
Corporate Membership	Corporate Membership 12 month Term	Taxable	1,139.00	1,139.00
Activate Membership	Activate Membership Direct Debit	Taxable	17.95	17.95
Activate Membership	Activate Membership 3 month Term	Taxable	283.00	283.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Activate Membership	Activate Membership 6 month Term	Taxable	516.00	516.00
Activate Membership	Activate Membership 12 month Term	Taxable	983.00	983.00
Junior Membership	Junior Membership Direct Debit	Taxable	17.95	17.95
Junior Membership	Junior Membership 3 month Term	Taxable	283.00	283.00
Junior Membership	Junior Membership 6 month Term	Taxable	525.00	525.00
Junior Membership	Junior Membership 12 month Term	Taxable	983.00	983.00
4779 - Gesac Sales & Marketing - Joining Fees				
Joining Fees	Joining Fee 1	Taxable	99.00	99.00
Joining Fees	Joining Fee 2	Taxable	49.00	49.00
Admin Fees	Admin Fees	Taxable	49.95	49.95
4782 - Gesac - Sport, Health & Wellbeing - Bulk Visit				
Bulk Visit Passes	10 x Group Fitness Pass	Taxable	161.55	166.50
Bulk Visit Passes	10 x Concession Group Fitness Pass	Taxable	143.55	148.50
4784 - Gesac - Sport, Health & Wellbeing - Gym				
Casual Gym	Centre Visit Pass	Taxable	26.95	26.95
Casual Gym	Concession Centre Visit Pass	Taxable	23.95	23.95
Casual Gym	Health Assessment	Taxable	35.00	35.00
Casual Gym	Living Longer Living Stronger	Taxable	7.30	7.50
Casual Gym	Living Longer Living Stronger Consultation	Taxable	33.00	34.00
4785 - Gesac - Sport, Health & Wellbeing - Facilities Hire				
Wet Program	Aqua Aerobics Group Class	Taxable	190.00	195.00

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User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Dry Program	Group Fitness Class	Taxable	190.00	195.00
Dry Program	Group Cycle Class	Taxable	170.00	175.00
Dry Program	Group Fitness Studio Hire	Taxable	120.00	125.00
Dry Program	Group Fitness Studio Hire (High Use)	Taxable	82.00	85.00
Dry Program	Mind and Body Studio Hire	Taxable	100.00	105.00
Dry Program	Mind and Body Studio Hire (High Use)	Taxable	64.00	66.00
4786 - Gesac - Sport, Health & Wellbeing - Stadium				
Competition Fees	Competition Team Fees Senior	Taxable	74.00	76.00
Competition Fees	Junior Futsal Development Program	Taxable	12.30	12.80
Competition Fees	Junior Netball Development Program	Taxable	12.30	12.80
Stadium Hire	Court Hire - Peak	Taxable	62.00	63.50
Stadium Hire	Court Hire - Schools	Taxable	50.00	51.50
Stadium Hire	Court Hire - Off Peak	Taxable	38.00	39.50
Casual Use	Casual Use	Taxable	6.30	6.30
Registration	Netball Registration	Taxable	295.00	295.00
Registration	Futsal Registration	Taxable	190.00	195.00
Competition Fees	Junior Futsal Competition	Taxable	Applicable for 2016-17	12.80
Competition Fees	Junior Netball Competition	Taxable	Not Applicable for 2016-17	12.80
4788 - Gesac - Sport, Health & Wellbeing - Group Exercise				
Casual Group Exercise	Casual Group Exercise	Taxable	17.95	18.50
Casual Group Exercise	Casual Concession Group Exercise	Taxable	15.95	16.50
Casual Group Exercise	Casual Activate Group Exercise Classes	Taxable	11.95	12.50



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
4789 - Gesac - Sport, Health & Wellbeing - Personal Training				
Personal Training	PT Plus One	Taxable	49.95	41.95
Personal Training	PT Plus Two	Taxable	46.95	41.95
Personal Training	PT Plus Three	Taxable	43.95	41.95
Personal Training	PT 5 pack	Taxable	249.75	249.75
Personal Training	PT 10 pack	Taxable	469.50	459.50 No
Personal Training	PT 5 week Pack - 3 a week	Taxable	659.25 Not	Applicable for 2017-18
Personal Training	PT 20 pack	Taxable	Applicable for 2016-17	879.00 Not
Starter Packs	Metabolic Jumpstart Set Up	Taxable	49.95	Applicable for 2017-18
Starter Packs	Metabolic Jumpstart Ongoing Fee	Taxable	2.00	No Applicable for 2017-18
Starter Packs	PT Kickstart	Taxable	99.00	99.00
Results Membership	Results Option - Direct Debit	Taxable	13.50	No Applicable for 2017-18
Results Membership	Results Option - 3 month Term	Taxable	225.00	No Applicable fo 2017-18
Results Membership	Results Option - 6 month Term	Taxable	400.00	No Applicable fo 2017-18
Results Membership	Results Option - 12 month Term	Taxable	750.00	No Applicable fo 2017-18
Platinum Option (WOD BOX)	WOD BOX - Direct Debit	Taxable	19.95	19.95
Platinum Option (WOD BOX)	WOD BOX - 3 month Term	Taxable	309.00	309.00
Platinum Option (WOD BOX)	WOD BOX - 6 month Term	Taxable	569.00	569.00
Platinum Option (WOD BOX)	WOD BOX - 12 month Term	Taxable	1,089.00	1,089.00
Platinum Option (WOD BOX)	Group Training Casual - Member	Taxable	17.95	17.95
WOD BOX non member	WOD Box only membership	Taxable	Not Applicable for 2016-17	29.95



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
Ultimate Kickstart	3 PT's plus one month in WOD Box	Taxable	Not Applicable for 2016-17	149.00
2:1 PT 1 P/W	2 Clients with one trainer 30 minutes 1 per week	Taxable	Not Applicable for 2016-17	62.50
2:1 PT 3 P/W	2 Clients with one trainer 30 minutes 2 per week	Taxable	Not Applicable for 2016-17	56.50
2:1 PT 2 P/W	3 Clients with one trainer 30 minutes 3 per week	Taxable	Not Applicable for 2016-17	59.50
2:1 PT 1 P/W upfront	2 Clients with one trainer 30 minutes 1 per week upfront	Taxable	Not Applicable for 2016-17	62.50
2:1 PT 5 sessions	2 Clients with one trainer 30 minutes 10 sessions	Taxable	Not Applicable for 2016-17	302.50
2:1 PT 10 sessions	3 Clients with one trainer 30 minutes 5 sessions	Taxable	Not Applicable for 2016-17	585.00
4791 - Gesac - Sport, Health & Wellbeing - Wellness Centre				
Massage	Massage 30 min Introductory	Taxable	Not Applicable for 2016-17	40.00
Massage	Massage 30 mins	Taxable	Not Applicable for 2016-17	60.00
Massage	Massage 45 mins	Taxable	Not Applicable for 2016-17	80.00
Massage	Massage 60 mins	Taxable	Not Applicable for 2016-17 Not	90.00
Massage	Massage 90 mins	Taxable	Applicable for 2016-17	130.00
Beauty Therapy	Upper Lip Waxing	Taxable	Applicable for 2016-17	10.00
Beauty Therapy	Chin Waxing	Taxable	Applicable for 2016-17	10.00
Beauty Therapy	Stomach Waxing	Taxable	Applicable for 2016-17 Not	20.00
Beauty Therapy	Half Leg Waxing	Taxable	Applicable for 2016-17 Not	25.00
Beauty Therapy	Three Quarter Leg Waxing	Taxable	Applicable for 2016-17	35.00



User Charges and Other Fees	Description	GST Status	Charges per unit 2016-17 (\$)	Charges per unit 2017-18 (\$)
			Not	
			Applicable for	
Beauty Therapy	Full Leg Waxing	Taxable	2016-17 Not	45.00
			Applicable for	
Beauty Therapy	Under Arm Waxing	Taxable	2016-17	16.00
Beauty Therapy	Full Arm Waxing	Taxable	Not Applicable for 2016-17	30.00
			Not	
Beauty Therapy	Half Arm Waxing	Taxable	Applicable for 2016-17	24.00
Deauty Merapy	Trail Arm Waxing	Taxable	Not	24.00
			Applicable for	
Beauty Therapy	Eyebrow Tint	Taxable	2016-17	22.00
Beauty Therapy	Standard Bikini Wax	Taxable	Not Applicable for 2016-17	25.00
			Not	
December Theorem	O Otalia a Mana	T	Applicable for	05.00
Beauty Therapy	G String Wax	Taxable	2016-17 Not	35.00
			Applicable for	
Beauty Therapy	Brazilian Wax	Taxable	2016-17	45.00
Beauty Therapy	Upper Back Wax	Taxable	Not Applicable for 2016-17	30.00
Deauty Merapy	Opper Back Wax	Ιαλαρίο	Not	30.00
			Applicable for	
Beauty Therapy	Full Back Wax	Taxable	2016-17	40.00
			Not Applicable for	
Beauty Therapy	Chest Wax	Taxable	2016-17	40.00
			Not	
Decuty Thereny	Shoulders Wax	Tavabla	Applicable for	40.00
Beauty Therapy	Shoulders wax	Taxable	2016-17 Not	18.00
			Applicable for	
Beauty Therapy	Full Spray Tan	Taxable	2016-17	40.00
			Not	
Poputy Thorony	Holf Sproy Top	Tayabla	Applicable for 2016-17	25.00
Beauty Therapy	Half Spray Tan	Taxable	2016-17 Not	25.00
			Applicable for	
Beauty Therapy	Facial 30 mins	Taxable	2016-17	60.00
			Not	
Beauty Therapy	Facial 45 mins	Taxable	Applicable for 2016-17	80.00
Doddy Indiapy	i adiai to mino	i axable	Not	30.00
			Applicable for	
Beauty Therapy	Facial 60 mins	Taxable	2016-17	90.00
Hire	Daily Room Hire	Taxable	90.00	100.00

ITEM 9.12 PUBLIC NOTICE OF THE DRAFT COUNCIL AND COMMUNITY

PLAN 2017-2021

Author:Peter JonesFile No:17/1109890

Attachments: Attachment 1 - Draft Council and Community Plan 2017-2021

Attachment 2 - Draft Strategic Resource Plan 2017-18 to 2026-27

PURPOSE AND SUMMARY

To seek Council approval to give public notice of the Draft Council and Community Plan 2017-2021 (Attachment 1) and Draft Strategic Resource Plan 2017-18 to 2026-27 (Attachment 2) and call for submissions to be heard at the Council Meeting on 13 June 2017. The Council and Community Plan constitutes "the Council Plan" pursuant to s125 of the Local Government Act 1989 (the Act).

RECOMMENDATION

That Council seeks public consultation on the attached Draft Council and Community Plan 2017-2021 including the Draft Strategic Resource Plan 2017-18 to 2026-27 by:

- a) giving Public Notice, as required by Sections 125 (3) and 223 of the Local Government Act 1989, in the Age Newspaper;
- b) further advertising the submission process in the Caulfield and Moorabbin Leader;
- c) placing the Draft Council and Community Plan 2017-2021 on Council's website; and
- d) inviting submissions to be heard at the Council Meeting on 13 June 2017.

BACKGROUND

In 2016 a comprehensive community consultation process was undertaken to determine the issues and themes to be addressed in the Council and Community Plan. Community consultations throughout 2016, demographic data and key government and social policies have informed the development of the Draft Council and Community Plan 2017-2021.

The specific engagement undertaken for the Council and Community Plan 2017-2021 included:

- 6 community meetings;
- 6 focus groups;
- Specifically commissioned telephone research to 500 residents; and
- Opportunities for residents to provide feedback online

In addition Council used the information gained from a variety of consultations held throughout 2016 these included major consultations on the Disability Action Plan, the Environmental Sustainability Strategy, the review of the Planning Scheme, a new sustainable Transport Strategy as well as feedback on 17 activity centres and shopping strips.

ISSUES AND DISCUSSION

The Draft Council and Community Plan 2017-2021 is structured around the following five themes that are representative of the issues and aspirations that were raised during the community consultation process:

- · Liveable and well-designed
- Accessible and well connected
- · Safe, healthy and inclusive
- Clean and sustainable
- Informed and engaged

Each theme sets outs Council's advocacy efforts on behalf of the community; measures for success; and Council's 2017/18 commitments.

Strategic Resource Plan

Council is required by the Act to prepare a Strategic Resource Plan (SRP) describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council and Community Plan.

The Strategic Resource Plan gives effect to the Council and Community Plan.

Council has prepared a Strategic Resource Plan (SRP) for the ten years 2017-18 to 2026-27 as part of its ongoing financial planning to assist in adopting a budget within a longer term strategic framework. The SRP takes the strategic objectives and strategies as specified in the Council and Community Plan and gives effect to them in financial terms for the next ten years (the Act requires a 4 year plan. Council chooses to produce a 10 year plan). The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council and Community Plan. The key financial objectives, which underpin the SRP, are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Funds to provide for additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The Strategic Resource Plan (SRP) addresses the financial and non-financial resources required to achieve the strategic objectives in the Council and Community Plan.

POLICY AND LEGISLATIVE IMPLICATIONS

Public Notice of the Council and Community Plan (which constitutes "the Council Plan" pursuant to s125 of the *Local Government Act 1989*) is required by Sections 125 (3) and 223 of the *Local Government Act 1989*.

GLEN EIRA CITY COUNCIL

COMMUNICATION AND ENGAGEMENT

The Draft Council and Community Plan 2017-2021 and Strategic Resource Plan will be open for public consultation from the 3 May 2017 until 1 June 2017.

The consultation will be advertised in The Age, the Caulfield Leader, the Moorabbin Leader and on Council's website and Facebook page.

Copies of the Draft Glen Eira Council and Community Plan 2017–2021 and feedback forms will be available from Wednesday 3 May at Council's Service Centre, Glen Eira libraries, Senior Citizen Centres, Maternal and Child Health Centres, Youth Services and Glen Eira Sports and Aquatic Centre.

An electronic copy of the Draft Council and Community Plan 2017-2021 will also be available online at www.gleneira.vic.gov.au and haveyoursaygleneira.com.au.

Comments and submissions can be made on the haveyoursaygleneira.com.au website, sent via email to mail@gleneira.vic.gov.au or sent via the post to Glen Eira City Council, PO Box 42 Caulfield South, 3162.

Any person intending to make a submission under section 223 of the Act must do so within 28 days of the publication of this Notice. This is the statutory period for submissions.

At the Council meeting on 13 June 2017 those who have prepared a submission will also be provided with the opportunity to speak to their submission.

It is proposed that the final Council and Community Plan be endorsed by Council at the Special Council Meeting on Tuesday 27 June 2017.

In addition to the statutory consultation requirements Council will also hold three Pop-up Listening Posts throughout the municipality (one per ward) during May to promote the Draft Council and Community Plan 2017-2021 and seek community feedback.

Also, all respondents to Council's original consultation on the Council and Community Plan will be contacted and advised that the draft is available for viewing and further feedback. Council's Community Development team will also email 400 diverse community groups from across Glen Eira to advise them of the consultation.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Council approval is sought for public consultation on the attached Draft Council and Community Plan 2017-2021 including the Draft Strategic Resource Plan 2017-18 to 2026-27.

Moved: Cr Delahunty Seconded: Cr Magee

That Council seeks public consultation on the attached Draft Council and Community Plan 2017-2021 including the Draft Strategic Resource Plan 2017-18 to 2026-27 by:

- a) giving Public Notice, as required by Sections 125 (3) and 223 of the *Local Government Act 1989*, in the Age Newspaper;
- b) further advertising the submission process in the Caulfield and Moorabbin Leader;
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- d) inviting submissions to be heard at the Council Meeting on 13 June 2017.

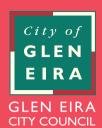
Procedural Motion

Moved: Cr Delahunty Seconded: Cr Athanasopoulos

That Cr Hyams be granted a one minute extension of speaking time.

CARRIED UNANIMOUSLY

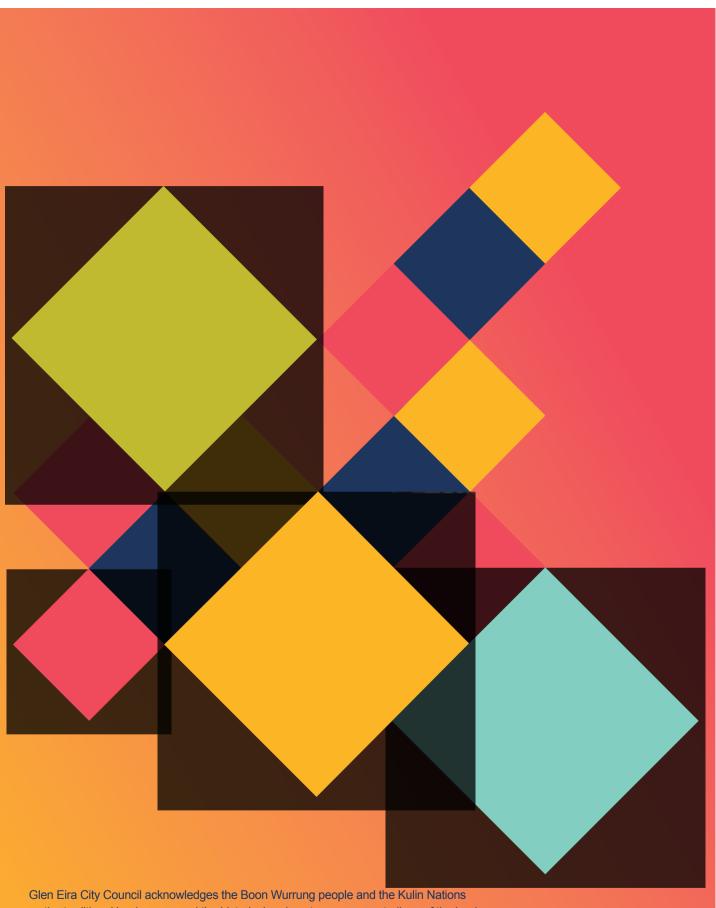
That the motion Moved by Cr Delahunty and Seconded by Cr Magee be PUT and CARRIED UNANIMOUSLY



BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

GLEN EIRA DRAFT COUNCIL AND COMMUNITY PLAN 2017–2022





Glen Eira City Council acknowledges the Boon Wurrung people and the Kulin Nations as the traditional landowners and the historical and contemporary custodians of the land on which the City of Glen Eira and surrounding municipalities are located.

We acknowledge and pay tribute their living culture and their unique role in the life of this region.

GLEN EIRA DRAFT COUNCIL AND COMMUNITY PLAN 2017–2022

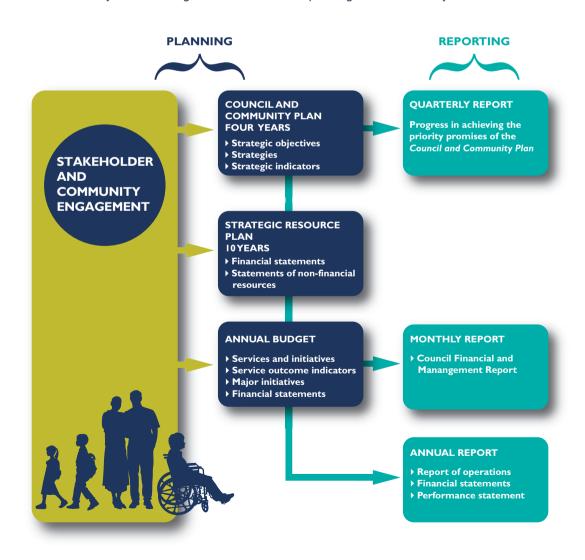
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INTRODUCTION

The *Glen Eira Council and Community Plan 2017–2021* (the *Plan*) sets a vision for the City of Glen Eira and identifies our goals and aspiration for the next four years.

This *Plan* has been formulated in partnership with our community. It provides a guide for individuals, businesses, local groups and other levels of government on strategic priorities for the City. These priorities have been developed from information gathered through a consultative process, supported by an analysis of demographic data, and with reference to key government and social policies.

Our *Council and Community Plan* is the strategic framework for all Council plans and activities. The *Strategic Resource Plan*, which forms part of this *Plan*, is a rolling 10 year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the *Council and Community Plan*. The diagram below outlines our planning and accountability framework.





The *Plan* is structured around five key priority areas that will drive Council activities over the next four years.



ABOUT THE CITY OF GLEN EIRA

The area that makes up the City of Glen Eira rests on the traditional lands of the Boon Wurrung people of the Eastern Kulin Nation. The Boon Wurrung have lived on and been connected to the land to the south and east of Melbourne, from the Werribee River to Wilson's Promontory, for thousands of years.

The City of Glen Eira covers an area of 39 km² and includes the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Elsternwick, Gardenvale, Glen Huntly, McKinnon, Murrumbeena, Ormond and parts of Brighton East and St Kilda East.

The area of Glen Eira is approximately 10 kilometres from Melbourne's central business district. With close proximity to Melbourne, Glen Eira is well served by public transport; local infrastructure; parks and recreation reserves; and shopping precincts.

The suburbs of Glen Eira have defined identities and neighbourhoods that many consider villages. These are connected with leafy, tree lined streets and spacious streetscapes, which are valued by our community. People who live in our community tell us that Glen Eira is a great place to live and raise families.

The major precincts of Koornang Road (Carnegie), Glenhuntly Road (Elsternwick) and Centre Road (Bentleigh) provide a variety of retail, leisure and entertainment opportunities, each with their own culture and history.





INTOTAL, COUNCIL IS THE STEWARD FOR MORETHAN \$2B IN COMMUNITY ASSETS AND INFRASTRUCTURE. WE ARE COMMITTED TO MANAGING THESE ASSETS RESPONSIBLY ON BEHALF OF THE COMMUNITY.



WHOWEARE

The residents of Glen Eira are diverse and span a wide range of cultures, household types and ages. There are 51,899 households in the City, the most common type being couples with children. Our population will continue to grow and our demographics will change — it's important that we work with the community to consider the best way to meet these changing needs.

WEAREA GROWING CITY

POPULATION FORECAST

2011—137,566

2021—156,714^[1]

2031—170,000

WEAREA DIVERSE CITY

THE MOST COMMON COUNTRY OF BIRTH OUTSIDE AUSTRALIA

INDIA — 4,991 RESIDENTS

CHINA — 4,233 RESIDENTS

ENGLAND — 3,730 RESIDENTS

SOUTH AFRICA — 3,025 RESIDENTS

GREECE — 2,179 RESIDENTS







20.5%

OF THE GLEN EIRA POPULATION IDENTIFY AS JEWISH, WHICH IS THE LARGEST IN AUSTRALIA.

[1] http://profile.id.com.au/glen-eira



4.3 PER CENT OF RESIDENTS
REQUIRE ASSISTANCE WITH THEIR
DAY-TO-DAY LIVES DUE TO DISABILITY.
THE MAJORITY OF THESE RESIDENTS
ARE AGED OVER 80.



WEAREA PROSPEROUS CITY

Glen Eira has a significantly lower percentage of residents receiving forms of income support and residents in our municipality also have higher median incomes than Greater Melbourne.

EMPLOYED RESIDENTS

2006

WEEKLY

HOUSEHOLD

INCOME [2]

UNEMPLOYMENT 3,218 PERSONS

> **EARNING LESS THAN \$600**

EARNING \$600-\$1,250

HIGHER LEVELS OF **TERTIARY QUALIFICATION ATTAINMENT**

48,974 PERSONS OVER THE AGE OF 15^[1].

PER WEEK

18.7%

PER WEEK

21%

EARNING \$1,250-\$2,500 PER WEEK

25.1%

EARNING MORE THAN \$2,500 PER WEEK

25.2%

WE ARE A COMMUNITY ORIENTATED CITY



GLEN EIRA RESIDENTS FELT SAFEWALKING ALONE DURING THE DAY [3].

[1] [2] [4] http://profile.id.com.au/glen-eira [3] https://www.vichealth.vic.gov.au/~/media/indicators



OF OUR COMMUNITY MEMBERS SAY THAT PEOPLE IN THEIR NEIGHBOURHOOD AREWILLING TO HELP EACH OTHER.



OF RESIDENTS CONTRIBUTE TO THE COMMUNITY THROUGH VOLUNTEERING.

THIS COMPARES TO 15.8 PER CENT ACROSS GREATER MELBOURNE [4].

RESPONDING TO NEW CHALLENGES

The *Glen Eira Council and Community Plan* aims to ensure that the City of Glen Eira remains amongst the most liveable, accessible, healthy and safest municipalities in the state.

Glen Eira is a popular place to live and as a middle ring municipality, there is pressure on Glen Eira to grow. Our *Council and Community Plan* provides the opportunity to let our community know that we will advocate to protect local zoning rights and be a voice for community concerns on planning issues.

Council will need to respond to:

- A review of the Local Government Act, which is signalling reforms that seek to enhance local democracy, improve corporate efficiency, increase transparency of decision-making and facilitate collaboration. The changes will impact on Council processes and establish a clearer and more accessible reporting regime and improve commitments to community engagement.
- The State Government's Fair Go Rate System, which imposes a cap on Council rates reflecting Consumer Price Index. These limitations impact significantly on Council income, which will compound each year over the life of this Council and Community Plan. While we are currently in a good financial position, Council will need to consider and reflect these limitations in our annual budget and priorities.

All of these challenges require us to be future focused and innovative. Our efforts will enhance quality of life and amenity, not only for current residents, but also for our resident population of the future. The themes encapsulated in this *Plan* reflect these challenges.

HOW THIS PLAN WAS DEVELOPED

In 2016, Council commenced a different way of engaging with the community. Traditionally, Council has engaged with the community on individual projects, however we know that better engagement occurs when we build a positive and ongoing conversation with our residents. We have focused on more accessible and visible two-way communication and engagement opportunities across all key activity centres to enable Council to understand and establish a stronger sense of Glen Eira's strategic vision.

Council's community engagement activity for the development of this *Plan*, illustrates that we are committed to understanding our community's needs and aspirations. More specifically, Council has actively interacted with members of the community more than 10, 000 times through community consultation activities.

Our engagement approach has been diverse and co-ordinated through a range of interactions, including face-to-face, online, hard copy, email and telephone. For example, Council sought feedback for seven Council strategies, including this *Council and Community Plan* in the 2016–17 financial year. We have asked the community about the review of our *Planning Scheme*, a new *Disability Action Plan*, an *Environmental Sustainability Strategy*, your vision for Glen Eira's Libraries, a new open space proposal, a new *Sustainable Transport Strategy* as well as seeking feedback on 17 activity centres and shopping strips.



IN 2016, COMMUNITY ENGAGEMENT SAW COMMUNITY MEMBERS INTERACT WITH COUNCIL IN THE FOLLOWING WAYS ...





5,25

ELECTRONIC/ONLINE
SURVEYS WERE
COMPLETED





IPAD SURVEYS WERE
COMPLETED AT
EVENTS WITH
ROVING STAFF





WERE RETURNED

369
TOOK PART IN
TARGETED FOCUS

GROUPS



ACTIVELY
COMMENTED ON
OUR ONLINE HAVE
YOUR SAY FORUMS



39 ATTENDING PUBLIC MEETINGS

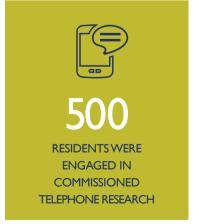


RESIDENTS
PARTICIPATED IN
FORMAL INTERVIEWS

THIS PLAN WAS DEVELOPED BASED ON
THE RESULTS OF THE ABOVE COMMUNITY
ENGAGEMENT ACTIVITIES AS WELL AS
SPECIFIC ENGAGEMENT UNDERTAKEN FOR
THE COUNCIL AND COMMUNITY PLAN.

THE CONSULTATION INCLUDED:





П

WHATYOUTOLD US



PEOPLE ENGAGED IN
CONSULTATIONS AROUND
OUR COUNCIL AND
COMMUNITY PLAN DURING
JULY AND AUGUST 2016. THIS
IS WHAT THEY SAID WERE
THEIR MAIN PRIORITIES:
(IN NO ORDER)



OVER-DEVELOPMENT AND LOSS OF NEIGHBOURHOOD CHARACTER:

- ▶ impact of development on heritage, neighbourhood character and community connection;
- ▶ impact on residents during development;
- communication by Council regarding the planning process;
- ▶ infrastructure to support development; and
- ► advocacy around quality, affordable and environmentally sustainable housing.



TRAFFIC CONGESTION, PARKING AND TRANSPORT:

- ▶ initiatives to manage traffic flow and parking;
- safety for pedestrians, cyclists and motorists;
- pathways, linkages and amenities to promote alternative modes of transport;
- enforcement of parking restrictions; and
- ► transport routes and services to key local places, including community transport.



SERVICES AND FACILITIES:

- services across all demographics with a focus on ageing, youth, young families and disability;
- ► facilities and activities to reduce social isolation and promote health and wellbeing;
- ➤ continue to develop libraries and senior citizen centres:
- advocacy for accessible and affordable services to support those in need; and
- > services spread across the municipality.





PARKS, OPEN SPACE, WASTE AND SUSTAINABILITY:

- appropriate planting and innovative use of streetscapes;
- ➤ more varied open space to meet diverse needs, including informal recreation opportunities;
- provision and maintenance of sporting/recreation facilities and parks;
- ▶ amenities and areas of interest in parks walking paths, seats, shade, shelters, toilets; and
- shared commitment from Council, business and the community to address environmental issues.



COMMUNITY SAFETY:

- crime prevention and advocacy around increased local police presence and security;
- advocacy to improve cleanliness of railway stations and railway lines;
- street lighting, quality of footpaths and safe walking routes;
- consistent approach to graffiti and waste management; and
- ➤ response to social issues in the community eg. homelessness, mental health, family violence.



COMMUNITY CONNECTION:

- events and activities to bring people together;
- ➤ reduce barriers to social inclusion (accessible, affordable, information in different languages);
- ▶ build a sense of community by helping create active neighbourhoods/street parties;
- create opportunities for people to connect locally and volunteer; and
- ► support local community groups, sporting clubs and organisations.



GOOD GOVERNANCE AND ENGAGEMENT:

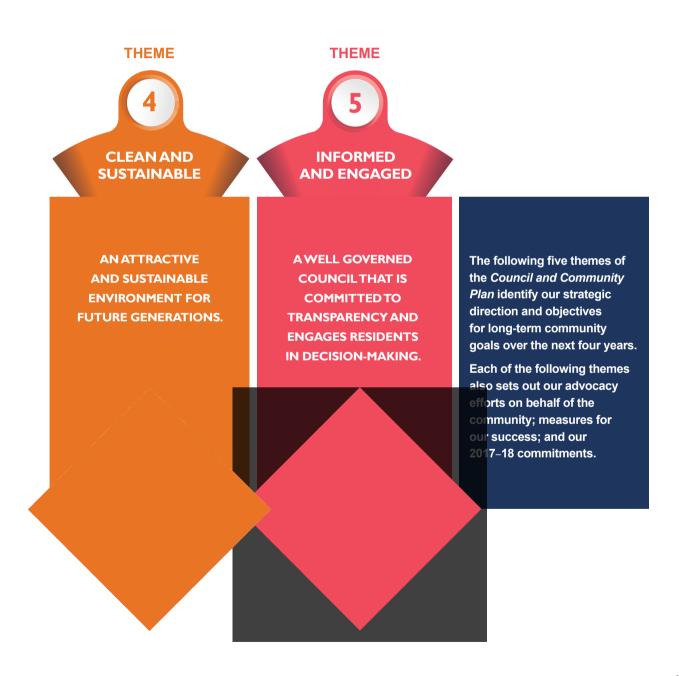
- ► transparent and accountable to the community;
- ▶ involving and informing the community about the decision-making process;
- ► formal and informal engagement with the community across all ages and demographics;
- ► keep rates low and deliver value-for-money services; and
- ► advocacy to higher levels of government on local issues.

OUR ASPIRATIONS FOR THE FUTURE

The aspirations of Councillors and community are for a City that is liveable, accessible, safe, sustainable and engaged.









THEME ONE LIVEABLE AND WELL-DESIGNED

A well planned City that is a great place to live.

We are committed to Glen Eira being a well-designed City that is safe, attractive and vibrant for our residents and businesses. We will provide for social activities, employment and a range of residential opportunities.

Our town planning decision-making process will be fair, transparent, timely and inclusive. We will give residents the opportunity to contribute towards policies that affect their quality of life and their neighbourhood. Our approach will prioritise the uniqueness of each place and be informed by the views and perspectives of our communities.

Our community infrastructure is essential to supporting liveability and we will design and manage our roads, buildings and community spaces to ensure Glen Eira remains a great place to live.

THEME ONE LIVEABLE AND WELL-DESIGNED

LONG-TERM COMMUNITY GOAL:

A well planned City is a great place to live.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

I. CREATE PROSPEROUS, ACCESSIBLE AND VIBRANT URBAN PLACES

WE WILL:

- Develop and implement structure plans and a shared vision to guide future development, open space, business and transport improvements.
- Influence future development across Glen Eira's station, retail and dining precincts by revising our Activity Centre Strategy.
- Ensure future development respects and celebrates our heritage and character by establishing new building and development guidelines.
- Work with the community and stakeholders to create places that are diverse, vibrant, and prosperous.
- We will deliver improvements to buildings, open spaces, parks and roads, as well as progress planning for future improvements to key Council facilities.

2. ENCOURAGE DEVELOPMENT THAT BENEFITS THE COMMUNITY

- Review our heritage places and provide stronger development guidelines to preserve and enhance
 Glen Eira's heritage buildings and precincts.
- In areas going through significant change, ensure developments take account of the wider local impacts such as the cost of infrastructure, open space and parking.
- Introduce planning policies that moderate developments and protect the character and amenity of our residential areas.
- Facilitate development that positively contributes to the local community socially, environmentally, and economically.
- We will proactively seek opportunities to incorporate social and/or affordable housing outcomes in urban renewal sites.
- We will commence preparation of policies and an updated Municipal Strategic Statement which strengthen the conservation of trees on developments sites.



3. PROACTIVELY PLAN FOR AND MANAGE CHANGE WITHIN OUR URBAN PLACES

WE WILL:

- Update the Glen Eira Planning Scheme by implementing the adopted actions of the 2016 Planning Scheme Review.
- Attempt to minimise the impact on the community's quality of life during major building construction through stricter guidelines and local laws for developers, and their enforcement.
- Aim to balance our community's aspirations on managing development, with State policies such as Plan Melbourne, which seeks to direct more housing and infrastructure in municipalities such as Glen Eira.

4. INVEST SUSTAINABLY IN OUR INFRASTRUCTURE AND COMMUNITY ASSETS

- · Ensure new infrastructure assets meet the needs of our community.
- Review service needs to ensure strategic service planning informs investment.
- Maintain and renew our assets to ensure they meet the required standards.

THEME ONE LIVEABLE AND WELL-DESIGNED

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Stronger partnerships with State Government and adjoining councils in planning for and funding key regional infrastructure.
- Victorian Civil and Administrative Tribunal (VCAT) reform to implement local policy and restrict the substitution of amended proposals.
- State Government leadership in facilitating and enabling the provision of social and affordable housing by supporting 'Outcome 2' policies in *Plan Melbourne* that seek to increase the supply of social and affordable housing.
- An assurance that 'value capture' development above locations subject to level crossing removals, will be appropriate to the local context and sensitive to community concerns.
- State Government inclusion of social and/or affordable housing outcomes in development sites over which they have decision-making influence, including but not limited to level crossing removals value capture sites.
- Increased State Government responsiveness to legitimate community concerns around the operation of rooming houses.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- Our community will report increased satisfaction with Council's communication with the planning process and with the opportunities to have a say in planning decisions and planning policy formulation.
- Our community will report increased satisfaction with Council's planning for population growth.
- A minimum 70 per cent of residents will report that their quality of life is good or very good.
- There will be a reduction in commercial vacancy rates within Bentleigh, Carnegie and Elsternwick shopping centres.
- We will see an increase in planning decisions upheld at VCAT following the implementation of new policies in our *Planning Scheme*.
- There will be an increase from 2017 figures on the level of diversity within available housing stock.
- In 2017, we will adopt structure plans for Carnegie, Bentleigh and Elsternwick.



OUR 2017-18 COMMITMENTS

- We will deliver detailed structure plans for Bentleigh, Carnegie and Elsternwick, which address development, open space, business and transport, and an *Activity Centre Strategy* for all our centres.
- We will commence community consultation and a feasability study to develop a new vibrant community hub in Elsternwick.
- We will update and refresh a minimum of three key Council community infrastructure strategies relating to recreation, open space and facilities.
- We will develop and implement policies and controls that protect heritage, and the character of our residential areas.
- We will invest a minimum of \$30M annually through Council's capital works program.
- We will develop concepts for Lord Reserve; Carnegie Swim Centre; and Koornang Park to create a community focused, multi-use recreation precinct.
- We will develop a statement of commitment on housing affordability and work with neighbouring councils to develop a regional perspective.





THEME TWO ACCESSIBLE AND WELL CONNECTED

A City that is easy to move around, full of safe travel options and walkable neighbourhoods.

We are committed to maintaining a safe footpath network, upgrading bicycle routes and coming up with new solutions to address parking demands. We will encourage various modes of transport, including walking. Our aspiration is to create neighbourhoods where people can access the goods and services they need, within 20 minutes of where they live, travelling by foot, bicycle or public transport.

Our transport network will be safe for pedestrians, cyclists and motorists. It will address the demands of today and cater for Glen Eira's future.

THEME TWO ACCESSIBLE AND CONNECTED

LONG-TERM COMMUNITY GOAL:

A City that is easy to move around: full of safe travel options and walkable neighbourhoods.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

I. DEVELOP A HOLISTIC APPROACH TO TRANSPORT AND PARKING,
WHICH INVOLVES PLANNING AND ACCOMMODATING FOR RESIDENTS
AND VISITORS, THE INDIVIDUAL'S JOURNEY AND THE CITY AS A WHOLE.

WE WILL:

- Develop an integrated approach on the many different ways we can move around the City; with a
 focus on safer, greener and walkable neighbourhoods.
- Improve our local streets and shared paths through the implementation of a revised cycling strategy, walking strategy and street design guidelines.
- 2. ADDRESS THE COMMUNITY'S PARKING NEEDS TO MINIMISE IMPACTS ON COMMUNITY WELLBEING, AND IMPROVE THE CONNECTIONS AND THE VIBRANCY OF THE CITY.

- Manage public parking within built up areas and shopping precincts through targeted improvements.
- Address the impact of new developments by reviewing the parking requirements within our *Planning Scheme* to ensure that developments provide their fair share of on-site parking and minimise the impacts on the amenity of local streets.
- Prepare a strategic, municipal-wide review of car parking and traffic to help inform future decision-making regarding parking provision.



3. REDUCE CAR CONGESTION BY ENCOURAGING GREATER LOCAL EMPLOYMENT, HEALTH, EDUCATION AND SHOPPING OPPORTUNITIES CLOSE TO HOME AND PUBLIC TRANSPORT NETWORKS.

WE WILL:

- Explore local planning policy, to ensure that it encourages local employment opportunities.
- Undertake place-based planning that encourages greater employment, residential and business opportunities within our urban places.
- 4. ENHANCE ROAD USER SAFETY WITH PARTICULAR FOCUS AROUND SCHOOLS AND ACTIVITY CENTRES.

- Update our *Road Safety Strategy* with the latest VicRoads data (Road Crash Information Systems) and publish an update of the action plan.
- Continue and monitor our program of safety audits around schools.
- Through our parking enforcement framework, ensure our drivers park in a safe and fair manner.

THEME TWO ACCESSIBLE AND CONNECTED

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- State Government and adjoining councils to take a collaborative approach to transport planning.
- High quality design and integration of committed railway grade separation projects and a commitment to remove Glenhuntly Road and Neerim Road level crossings.
- Improved access to public transport, particularly more direct bus services linking existing rail and tram services to our shopping precincts and community places.
- Reduced speed limits and other road safety initiatives around school crossings and shopping centre
 precincts.
- The State Government to prioritise through-traffic on the roads that it is responsible for.

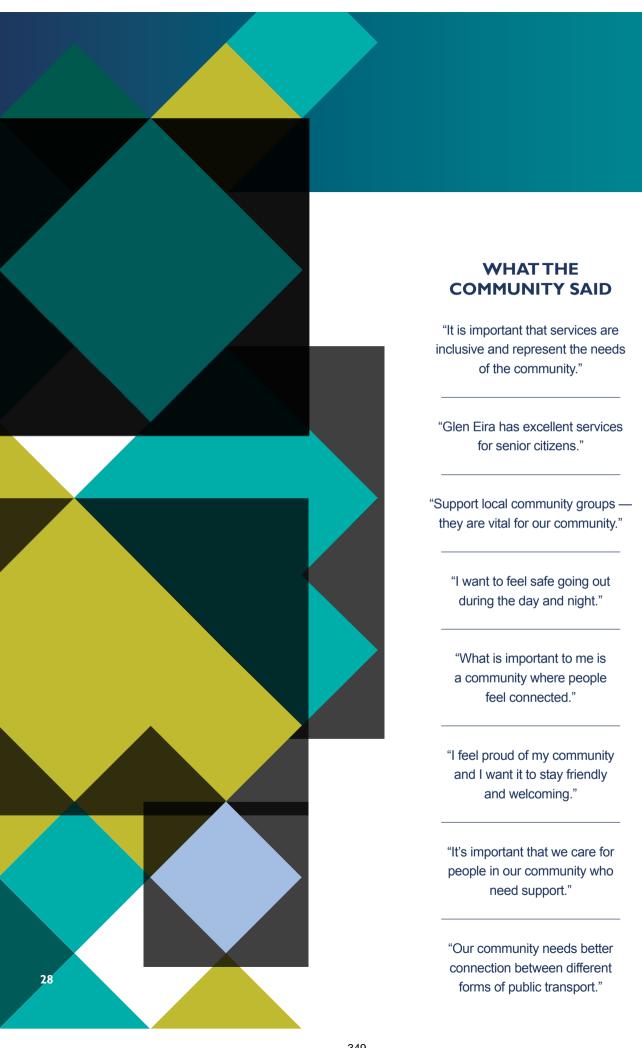
HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- We will increase bicycle usage by 10 per cent from 2017 figures.
- A greater percentage of people (compared to 2017 numbers) will live within walking distance of a major transport node.
- We will construct five per cent of our missing link footpaths.
- We will achieve a five per cent improvement in the 'Walk Score' across the municipality.
- We will achieve a five per cent improvement rating of traffic management and parking facilities from the previous year's *Community Satisfaction Survey*.

OUR 2017-18 COMMITMENTS

- We will develop a new integrated transport strategy, which identifies and sets the City's goals for various transport modes, with a focus on creating safer and walkable neighbourhoods.
- · We will complete a municipal-wide car parking strategy.
- We will update our *Walking Strategy* with particular focus on improving pedestrian safety around schools, and creating incentives for our community to use sustainable forms of transport.
- We will revise our approach to implementing or amending parking restrictions to ensure that affected residents are consulted in all circumstances in advance of any changes being implemented.
- We will enhance our footpath renewal and upgrade programs to deliver more small area footpath improvement projects and also construct a number of missing link footpaths throughout the municipality.





THEME THREE SAFE, HEALTHY AND INCLUSIVE

A strong and safe community that connects people and enhances health and wellbeing.

We are committed to being a community that is safe, healthy and inclusive. Our aim is to help people feel socially included, with access to quality support services. We will build a social environment that encourages participation, where people are safe in their homes and around our streets.

Our residents will have access to the services, activities and infrastructure that make it easy for them to stay healthy and get involved in community life. We will encourage and provide opportunities for our residents to lead active and healthy lives. We will support local community groups, organisations and networks that play an important role in providing opportunities and settings for people to connect.

Our libraries, pavilions, and community centres will be vibrant hubs that bring people together for recreation, learning and social interaction. Our events, festivals and cultural activities will promote community inclusion and celebrate our rich diversity.

THEME THREE SAFE, HEALTHY AND CONNECTED

LONG-TERM COMMUNITY GOAL:

A strong and safe community that connects people and enhances health and wellbeing.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

I. WORK IN PARTNERSHIP TO MAKE OUR CITY A SAFE AND INCLUSIVE PLACE FOR ALL.

WE WILL:

- Partner with key stakeholders such as Victoria Police to promote and enhance community safety throughout the City.
- Develop strategies to increase the safety of common walking routes eg. options for enhanced lighting where required, enhanced business activity along transport routes, etc.
- · Develop an evidence-based approach to implementing localised crime prevention strategies.
- Work collaboratively with community stakeholders to reduce the incidence of family violence in our community.
- Support and run events, programs and activities, that help people to connect with each other, and create a sense of community.

2. SUPPORT ACCESS TO A RANGE OF QUALITY AND VALUED SERVICES THAT MEET THE COMMUNITY'S NEEDS.

- Provide services for children, youth and the aged that enhance the health and wellbeing outcomes of residents.
- Encourage volunteering by improving access to grants, delivering training and enhancing promotion of volunteering.
- Increase the access to and use of Council's community buildings and facilities.



3. DELIVER PROGRAMS AND ACTIVITIES TO PROMOTE A HEALTHY AND RESILIENT COMMUNITY.

- Deliver programs and initiatives that support young people that are responsive to the feedback received through Council youth engagement activities, eg. Resilience Youth Survey of primary and secondary school students.
- Provide the community with support and information to build resilience and recover from local emergencies.
- Promote the health and development of young children through the delivery of quality Maternal and Child Health Services, parent education programs and family health and wellbeing initiatives.
- Deliver health promotion initiatives which educate and encourage an active and healthy life style.
- Provide a greater range of library, sporting and recreation services to bring people together and encourage healthy lifestyles.
- Develop a community wellbeing plan that addresses mental health, obesity and drug related harms.

THEME THREE SAFE, HEALTHY AND CONNECTED

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- · Increased security and local police presence.
- The timely removal of graffiti from state and federal government owned assets.
- · Access to affordable, safe, accessible and diverse housing.
- State and federal initiatives that address social issues in the community.
- · Funding for children's services, including child care and kindergarten services.
- · Better funding for aged support services that meet community needs and enable residents to age in place.
- State and federal government funding for community infrastructure.

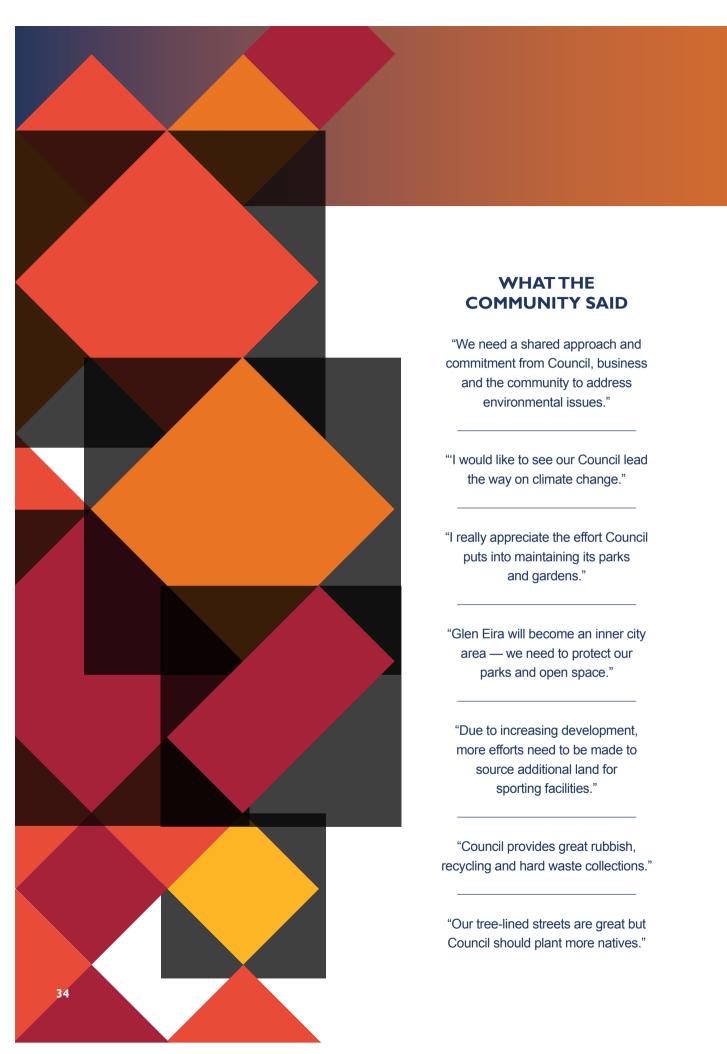
HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- · There will be an increase in the percentage of residents who agree this is a close-knit community.
- The level of satisfaction with the 'family support service' in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- · There will be an increase in the percentage of residents that report that they feel safe to walk alone at night time.
- There will be an increase in the percentage of residents who participate in volunteering.

OUR 2017-18 COMMITMENTS

- We will establish a Community Safety Committee with representation from Victoria Police, key stakeholder organisations, and community members.
- We will develop a comprehensive community safety plan in collaboration with the community that includes a range of crime prevention strategies.
- We will develop a transparent and prioritised program towards all-abilities access in all Council managed community facilities, aligned with Council's *Disability Access Plan*.
- We will incorporate the needs and feedback from our community consultation into the feasibility study for a vibrant, multi-functional hub in Elsternwick.





THEME FOUR CLEAN AND SUSTAINABLE

An attractive and sustainable environment for future generations.

Our City will be attractive and environmentally sustainable. We will protect the diversity of plants and animals, and provide for a healthy environment that supports our community to live healthy and happy lives. We will improve our own environmental sustainability and partner with our community to reduce our ecological footprint.

We will be a leader in providing access to high quality parks, open space and active recreation facilities, which are vibrant, and accessible. Our streets and built environment will be clean and inviting and we will continue to demonstrate leadership in our contemporary approaches to sustainability, waste management and recycling.

THEME FOUR CLEAN AND SUSTAINABLE

LONG-TERM COMMUNITY GOAL:

An attractive and sustainable environment for future generations.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

I. KEEP OUR CITY CLEAN AND ATTRACTIVE.

WE WILL:

- Continually improve our maintenance activities to keep the City clean, including looking for ways to incorporate new technologies such as mobile reporting and solar litter bin compaction.
- Progressively renew and revitalise our streetscapes.

2. PRESERVE AND DEVELOP OUR OPEN SPACE TO MEET CURRENT AND FUTURE NEEDS.

WE WILL:

- Improve and upgrade our open spaces for passive and active recreation through our capital works program.
- Continue to explore opportunities to increase the amount of open space for recreation purposes, including access to schools, as well as state and federal government owned land.
- Protect and enhance biodiversity on Council land.

3. INCREASE ENVIRONMENTAL SUSTAINABILITY AND PREPARE FOR THE EFFECTS OF CLIMATE CHANGE.

- Help our community members to reduce their impact on the environment through education and support programs, such as our *Energy Saving Program* activities.
- Show leadership in sustainability in our waste, water and energy usage practices.
- Demonstrate a clear focus on energy sustainability in our capital projects, in design, construction and operations.

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- New generation waste disposal and recycling facilities for the future.
- The protection of vegetation in major development projects in the City, including level crossing removals and on state and federal government owned land.
- Better immediate community access to Caulfield Racecourse Reserve for sporting and recreation purposes and full implementation of the recommendations of the ministerially appointed Bi-Partisan Working Group within five years.
- Improved state and federal government policy on environmental sustainability initiatives.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- We will see a five per cent increase in the recycling rate at Council buildings.
- There will be a reduction in greenhouse gas emissions from Council buildings and lighting through energy efficient retrofit works.
- There will be an increase in open space in areas of the City identified in our *Open Space Strategy* as lacking green space.
- The level of satisfaction with open space in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- Traders' associations will report an increased level of satisfaction with the cleanliness and amenity of our activity centres.

OUR 2017-18 COMMITMENTS

- We will continue to implement our Open Space Strategy priority actions, including improvements to Spring Road Reserve in Caulfield South; a new sensory garden at Rosanna Street Reserve in Carnegie; and commencing the implementation of the EE Gunn Reserve Masterplan in Ormond.
- We will increase the amount of community open space in Joyce Park.
- Five per cent of the capital budget for all new and large refurbishment building projects, will be allocated to sustainability measures, over and above the minimum required standards.
- We will develop masterplans for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.



THEME FIVE INFORMED AND ENGAGED

A well governed Council that is committed to transparency and engages residents in decision-making.

Our community will be well informed and engaged. We will provide access to timely and relevant information about issues which affect them and establish a range of opportunities for them to share their views, comment on our performance and actively participate in decision-making.

We will remain contemporary and connected to our residents. Decisions made will be evidence-based, transparent and in the best interests of the whole community. We will work to build a community that is well-informed and actively participates in Council decision-making.

We will retain our reputation for good governance, ensure that Council continues to comply with the principles of sound financial management and provide full, accurate and timely disclosure of financial information relating to Council.

THEME FIVE INFORMED AND ENGAGED

LONG-TERM COMMUNITY GOAL:

A transparent and accountable Council that engages its residents in decision-making.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

I. DEVELOP CLEAR AND OPEN COMMUNICATION CHANNELS WITH THE COMMUNITY.

WE WILL:

- Keep you better informed by improving our regular newsletters, use of social media, direct mailouts and responses to your service requests.
- Enable you to provide your views more easily by increasing the range of ways that we engage and consult with you, including enhanced participation in our public meeting processes.
- Take proactive steps to ensure that we are going out of our way to seek views and input from those
 who are hard to reach through traditional consultation methods.
- · Encourage you to participate in our decision-making processes.
- · Provide you with regular and transparent reports on key outcomes and on our performance.

2. ACHIEVE A REPUTATION FOR ORGANISATIONAL AND SERVICE EXCELLENCE.

WE WILL:

- Take a strategic approach to reviewing and improving Council operations.
- Build an organisational culture that is committed to customer service and continuous improvement.
- Deliver good value-for-money services to residents and continue to have the second lowest average rates charge in Metropolitan Melbourne.
- Be a role model employer, recognising that skilled and motivated staff deliver better customer service and community outcomes.
- Build strong partnerships and good working relationships with our neighbouring councils, government peak bodies and other key stakeholders.
- Ensure our Local Law supports appropriate levels of transparency and good governance.



3. INVEST IN TECHNOLOGY AND PROCESS IMPROVEMENTS THAT ENHANCE THE CUSTOMER'S EXPERIENCE OF DOING BUSINESS WITH US AND IMPROVE EFFICIENCY AND TRANSPARENCY.

WE WILL:

- Introduce new online methods and practices that enable residents to transact with us to register and track requests, update their information, and make payments at a time that suits them.
- Review customer transaction processes and digitise those processes wherever it is efficient to do so.
- Reduce unnecessary bureaucracy and streamline processes to improve turnaround timelines and responsiveness.
- Improve awareness of Council's services to ensure people can access what they need, when they
 need it
- Increase the amount of information that is available and accessible to the community on Council's website.

THEME FIVE INFORMED AND ENGAGED

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Community consultation on key community projects, including state and federal government projects, such as the level crossing removals.
- · Additional state and federal government funding for key community projects.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- · Rates per assessment will remain at the second lowest level of all metropolitan municipalities.
- The level of satisfaction with the 'advocacy' score in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- Every major project will have a comprehensive community engagement process.
- The community will receive regular reporting on our performance.
- The level of satisfaction with the 'community engagement' score in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- The level of satisfaction with the 'customer service' score in the Community Satisfaction Survey, will be consistent with, or better than, industry benchmarks.
- Staff engagement levels will be consistent with, or better than, industry benchmarks.

OUR 2017-18 COMMITMENTS

- We will review and enhance our *Community Engagement Strategy* and develop a new youth consultation strategy.
- We will establish an online consultation group of approximately 400 residents who are willing to be involved and provide opinions and feedback on Council's programs and strategies.
- We will provide greater online options for residents by ensuring that half of our requests and payment services are available via Council's website.
- We will receive an unqualified audit opinion in relation to the completed 2016–17 Financial Report and Performance Statement and year on year thereafter.
- We will develop an advocacy strategy which informs the community of our advocacy program and outlines our advocacy goals.
- We will demonstrate our commitment to transparency by increasing the amount of information that is available to the public via our website.
- We will report quarterly to the community on our progress against all of our promises outlined in this Plan.



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GLOSSARY

Activity centre — an area that provides a focus for services, employment, housing, transport and social interaction. They range in size and intensity of use from smaller neighbourhood centres to major suburban centres and larger metropolitan centres.

Activity Centres Strategy — a high-level strategic document that identifies the vision, objectives and role of activity centres in Glen Eira. The document emphasises the link between Council's *Council and Community Plan, Municipal Strategic Statement (MSS)* and the State Government's *Metropolitan Planning Strategy, Plan Melbourne*.

Capital Works Program — a program outlining work to be undertaken to establish, renew, expand, upgrade or dispose of Council's assets.

Community hub — community facilities which provide a central location for residents to access a range of local services, activities, learning options and social opportunities.

Community Satisfaction Survey — a State Government requirement whereby councils conduct a survey once a year to obtain community feedback in order to gauge satisfaction levels with council services.

Glen Eira Planning Scheme — a statutory document that sets out our objectives, policies and provisions relating to the use, development, protection and conservation of land.

Place-based planning (or place-making) — is an integrated approach to planning public places at a local level. It is a community-driven process for designing accessible public spaces (streets, sidewalks, plazas, squares, campuses, parks, and so on) that often accommodate a mix of uses.

Plan Melbourne — a State Government policy which seeks to direct more housing and infrastructure in municipalities such as Glen Eira.

Structure plan — sets a long term shared vision for land use and development within a particular area with the aim to provide clarity and certainty to residents and developers alike. They are a tool to help manage change and can consider a variety of elements such as, but not limited to, urban design, building scale, height, neighbourhood character, social and economic needs, community infrastructure and transport.

Urban places — an inner-city area with an increased population density accompanied by housing, commercial buildings and infrastructure.

Value capture project — a value capture project (when used in regards to level crossing removal works) is the development that is built in order to retain some percentage of expenditure used to carry out the works.

VCAT — Victorian Civil and Administrative Tribunal.

Walk Score — measures the walkability of any address using a patented system. For each address, a walk score analyses hundreds of walking routes to nearby amenities. Points are awarded based on the distance to amenities in each category.

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APPENDIX I: SUPPORTING STRATEGIES

The Strategic Resource Plan

Supporting the Council and Community Plan is the Strategic Resource Plan 2017–18 to 2026–27, which outlines both the financial and non-financial resources to deliver this Plan.

The planning scheme

The planning scheme is a statutory document that sets out our objectives, policies and provisions relating to the use, development, protection and conservation of land.

The Glen Eira Municipal Public Health and Wellbeing Plan

The development of a *Municipal Public Health Plan* is a requirement of the *Health and Wellbeing Act 2008*. It is the tool to ensure that Council, local health providers and relevant groups and organisations are working towards the same priorities for the community.

Service plans, business management plans, key performance indicators [KPIs] and performance management plans

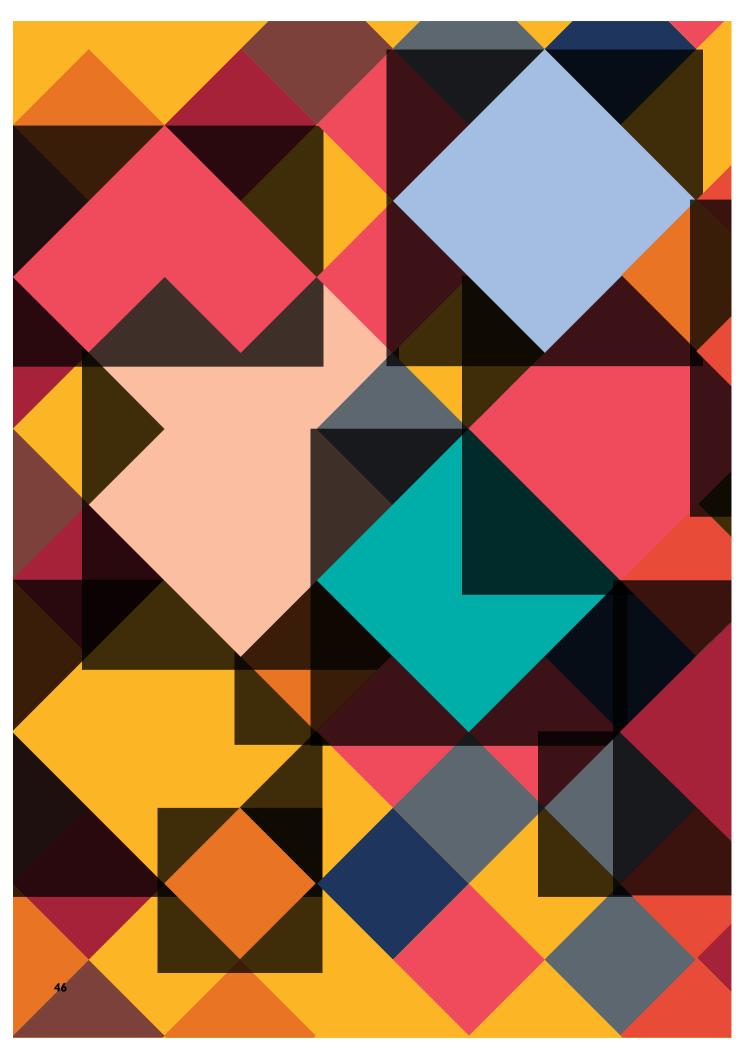
These describe the services and initiatives departments will carry out during the year and the KPIs and performance management plans used to manage the process.

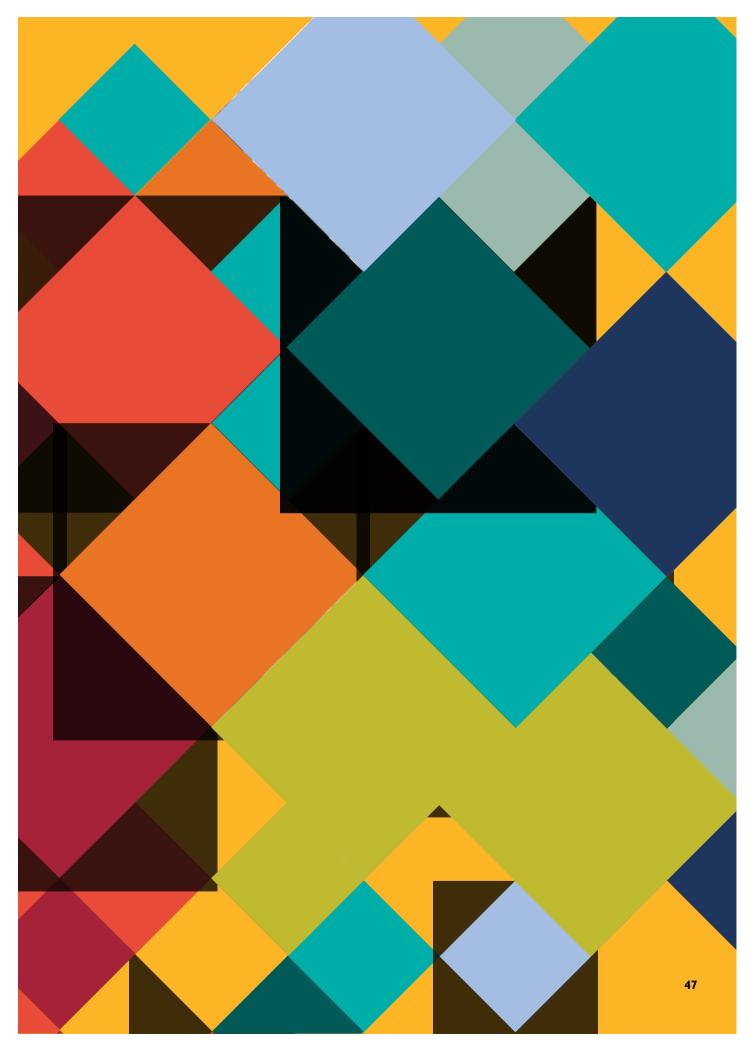
The Annual Report

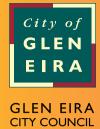
Council reports on both the *Council and Community Plan* and the *Budget* in its *Annual Report* in order to be both accountable and transparent to its community. The *Annual Report* outlines the operations of the previous 12 months, financial statements and a *Performance Statement*, which includes achievements in relation to the key strategic activities. Describes progress in achieving goals and reports the results at the end of each financial year.

Annual budget

The annual budget is aligned to the vision in the *Council and Community Plan* and outlines how the funded activities or initiatives contribute to achieving the strategic objectives.







GLEN EIRA CITY COUNCIL

Corner Glen Eira and Hawthorn Roads, Caulfield

Mail address: PO Box 42 Caulfield South, 3162 Phone: (03) 9524 3333 Fax: (03) 9523 0339 mail@gleneira.vic.gov.au www.gleneira.vic.gov.au

National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: https://internet-relay.nrscall.gov.au

Teletypewriter (TTY): 13 36 77 Speak and Listen: 1300 555 727

Follow us on Facebook

What's on in Glen Eira:

www.facebook.com/GlenEiraCityCouncil

Glen Eira arts, gallery and events:

www.facebook.com/GlenEiraArts

Glen Eira Libraries:

www.facebook.com/GlenEiraLibraries

Glen Eira Maternal and Child Health:

www.facebook.com/GlenEiraMaternalandChildHealth

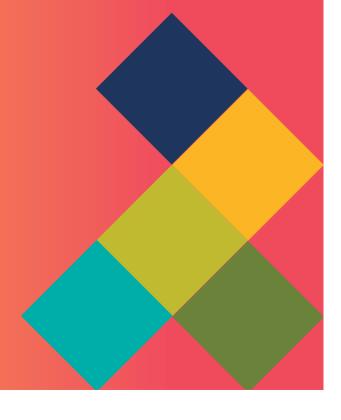
Glen Eira Sports and Aquatic Centre (GESAC):

www.facebook.com/GESAConline

Glen Eira Youth Services:

www.facebook.com/GlenEiraYouthServices

DRAFT DATE 27.4.17





GLEN EIRA CITY COUNCIL

BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

GLEN EIRA CITY COUNCIL

DRAFT STRATEGIC RESOURCE PLAN 2017-18 to 2026-27

For the year ended 30 June 2018

Council Meeting Tuesday, 2 May 2017





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Purpose

Section 126 of the *Local Government Act* requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the *Council and Community Plan*. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

The Strategic Resource Plan gives effect to the Council and Community Plan. "The primary object of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions" – section 3c (1) of the Local Government Act.

1 Plan Development

Council has prepared a *Strategic Resource Plan* (SRP) for the ten years 2017-18 to 2026-27 as part of its ongoing financial planning to assist in adopting a budget within a longer term strategic framework. The SRP takes the strategic objectives and strategies as specified in the *Council and Community Plan* and gives effect to them in financial terms for the next ten years (The Act requires a 4 year plan. Council chooses to produce a 10 year plan).

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the *Council and Community Plan*. The key financial objectives, which underpin the SRP, are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Funds to provide for additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in section 136 of the Act:

- Prudently manage financial risks relating to debt, assets and liabilities.
- Provide reasonable stability in the level of rate burden.
- Consider the financial effects of Council decisions on future generations.
- Provide full, accurate and timely disclosure of financial information.

The SRP is updated annually through a process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives. Please note that the SRP is subject to change on an annual basis as its preparation is undertaken using the best assumptions available to Council at that time.



2 <u>Assumptions/Deliverables</u>

The SRP assumes a rate increase of 2 per cent. This is in line with the new *Fair Go Rates System (FGRS)* which has capped rates increases by Victorian councils to the forecast movement of 2 per cent in line with the forecasted Consumer Price Index (CPI) for the financial year 2017-18.

The cap for 2016-17 was also set at forecast CPI last year (at 2.5 per cent), the first year Victorian Councils operated under a rate cap.

Council must manage the budget and long-term plan appropriately within the constraints set by the State Government's Rate Capping regime.

Council has elected not to apply to the Essential Services Commission (ESC) for a rate cap variation in 2017-18.

The SRP is based on the assumptions set out below:

2.1 Operational

Income

- Council's SRP is based on average rates per assessment increase of 2 per cent. The budget assumes an additional 800 to 1,000 property assessments per annum. The average Rates per Assessment for 2017-18 is estimated at \$1,361. The 10 year outlook is based on 2 per cent each year.
- Waste management charges are levied on a basis of cost recovery.
- Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines. Increases are set at 2 per cent per annum.
- User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities and the provision of human services such as Family Day Care and Community Care Services. Increases are set at 3 per cent per annum.
- Grant funding received from State and Federal sources is set at 2 per cent per annum and includes funding for the Carnegie Pool Redevelopment (subject to the Sports and Recreation Victoria Better Pools Program of \$2.5m).
- State Revenue Office Valuation Recoupment \$300k every 2 years.

Expenses

- Open Space Maintenance \$370k per annum to allow for additional maintenance covering the growth of the Open Space Strategy Program.
- Contractor payments increase by 2.5 per cent per annum which covers items such as: waste management, tipping fees, parks and grounds maintenance, traffic management, IT support, agency staff etc.
- Election costs of \$600k every 4 years.
- Defined Benefits Call no allowance.



2.2 Capital Works Program

Council's base capital program is approximately \$30m (excluding Open Space Strategy initiatives, pavilions and major projects). This funding is sufficient to close the renewal gap.

Infrastructure

- Rates revenue has been applied to ensure that capital expenditure is increased to address the infrastructure renewal gap and complete additional capital works projects. Included in the capital program is renewal and upgrade of Council's major infrastructure assets such as Roads \$5m, Drainage Improvement Program \$3.9m, Footpaths \$2m, Local Road Resurfacing \$1.56m and Car Park Renewals \$700k.
- Transport and Planning projects \$1m per annum includes safety projects at cross intersections, pedestrian, safer speed limits, school safety, shopping centres, sustainable transport and disabled parking upgrades.

Open Space

- Open Space Strategy Implementation includes the following projects for 2017-18:
 - Joyce Park Open Space Conversion \$400k
 - Spring Road Reserve upgrade \$250k
 - EE Gunn Reserve Masterplan Outcomes \$500k
 - Rosanna Street Reserve Stage 1 \$250k
 - Lord Reserve and Koornang Park Masterplan Development \$100k
 - Aileen Avenue New Open Space \$25k (concept plan).
- 2018 onwards Open Space Strategy implementation commencing at \$6m pa increasing to at least \$10m from 2022-23 onwards.

Recreational

- Duncan Mackinnon Works in 2017-18 including :
 - Athletics Track Upgrade \$1m (includes funding of \$250k).
 - Landscape works \$565k and netball court development \$474k (includes funding of \$100k).
- Carnegie Pool Redevelopment, capital costs of \$15m (subject to the Sports and Recreation Victoria Better Pools funding of \$2.5m). Construction costs in 2018-19 to 2020-21.
- Lord Reserve/Koornang Park Masterplan Precinct Implementation \$2m over 2018-19 and 2019-20.
- Pavilion Program from 2018-19 onwards \$2.5m per annum.
- Bicycle Strategy \$250k continuation of off-road paths, extensions to the on road network and works to improve existing conditions.



City Futures (Activity Centres)

Council has committed to undertaking a significant strategic work plan over the coming 4 years to complete a comprehensive update of the Planning Scheme, place based planning and integrated transport. This important work will set the future 10-20 year strategic direction in the key areas of land-use, transport, economic development and urban design. Funding for structural planning include:

- Structure Plan Implementation Major Projects Program \$1m from 2019-20 onwards, increasing to \$3m from 2024-25. Funding for this is to implement major projects identified in the Structure Plans, including new buildings, new public plazas, etc.
- Bentleigh Plaza Project \$2.25m in 2018-19 to rebuild Bentleigh plaza to create a vibrant public space and is a catalyst for renewal across Bentleigh.
- Activity Centre Minor Improvements Program \$100k per annum to explore opportunities to improve amenity, safety and vibrancy across the activity centres.
- Major Centres Streetscape Renewal & Enhancement Program \$1m per annum from 2019-20 onwards. Funding for this is to improve the public places within the major activity centres – with new street, furniture, planting, lighting, signage, pedestrian crossings and pavement.
- Integrated Transport Strategy Implementation \$1m from 2019-20 onwards, increasing to \$3m from 2024-25, to implement the new *Integrated Transport Strategy* with projects including new bicycle paths, new pedestrian improvements, wayfinding signage, parking improvements, etc.

Other Projects

- Energy efficiency lighting \$2.15m (2018-19 and 2019-20) offset by funding of \$1m.
- Sustainability initiatives (including warm season grass program) approximately \$1.25m per annum.
- Glen Eira Sports and Aquatic Centre (GESAC) annual allowance for cyclical renewal works and replacement of plant and equipment over 10 years.
- Town Hall accommodation works \$2.5m from 2018-19 to 2019-20.
- Library Book Collections approximately \$950k per annum, includes: purchase of books, DVDs, magazines, games, cds, eBooks and eMagazines.



2.3 Cash Position/Liquidity Ratio

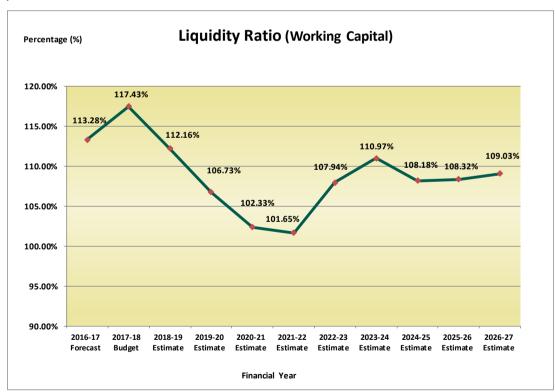
Our forecast cash balance has improved but is still expected to remain at relatively low levels for the next few years, sufficient to cover current liabilities.

Council should hold sufficient cash to cover 'Restricted Assets' such as:

- Residential Accommodation Deposits (\$22m) relate to resident accommodation deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These deposits are to be refunded (less retention income) when residents leave the facility. These funds are to be invested in cash and term deposit accounts in accordance with the Aged Care Act 1997. Council is liable to repay deposits as and when required; and
- Refundable Deposits (\$3m) are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

One of the items which has placed additional pressure on Council's Liquidity Ratio is classification of leave entitlements. Notwithstanding a majority of leave entitlements are <u>not</u> expected to be settled within 12 months, almost all leave entitlements are classified as current liability provisions in Council's balance sheet, placing greater pressure on the liquidity ratio.

The trend for working capital is forecast to remain at a level of greater than 100 per cent from 2017-18.





2.4 Open Space Contributions

Council receives open space levies pursuant to clause 52.01 of the *Glen Eira Planning Scheme*. Council has achieved the new uniform levy rate of 5.7 per cent (Amendment C120).

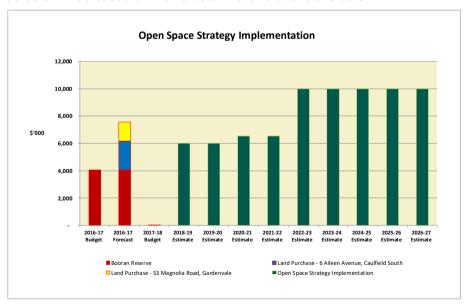
Council will continue to spend far more on additional and improved public open space than Council receives in levies. Open space projects will include:

- Open Space Strategy initiatives in 2017-18 of \$1.53m including:
 - Joyce Park Open Space Conversion \$400k
 - Spring Road Reserve upgrade \$250k
 - EE Gunn Reserve Masterplan Outcomes \$500k
 - Rosanna Street Reserve Stage 1 \$250k
 - Lord Reserve and Koornang Park Masterplan Development \$100k
 - Aileen Avenue New Open Space \$25k (concept plan).

The table below shows anticipated contributions to be received and forecast capital spend for open space.

Open Space Contributions													
Description	2015-16 Actuals	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate		2020-21 Estimate	2021-22 Estimate	2022-23 Estimate			2025-26 Estimate	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income Open Space Contributions Caulfield Village Development Contributions	5,865 -	5,500	6,738	7,500 -	7,500 5% of site value mixed use precinct	7,500	7,500 -	7,500	7,500	7,500 5% of site value Smith St precinct	7,500	7,500 -	7,500 -
Capital Spend on Open Space Booran Reserve	5.313	4.059	4.059			_			_		-	_	
Land Purchase - 6 Aileen Avenue, Caulfield South		-	2,106	25	-	-	-	-	-	-	-	-	-
Land Purchase - 53 Magnolia Road, Gardenvale Open Space Strategy Implementation	-	-	1,392	-	6,000	6,000	6,500	6,500	10,000	10,000	10,000	10,000	10,000

Please note development contribution for Caulfield Village is difficult to estimate as it will be determined based on the value of the land at a future date.

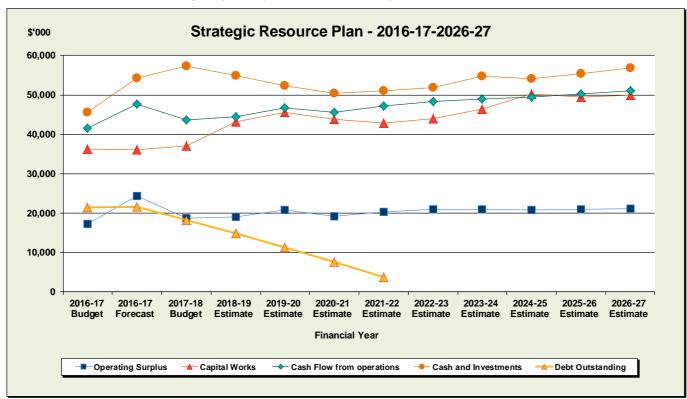


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3 Financial Resources

The following graph summarises the key financial results for the years 2016-17 to 2026-27. The graph below shows that: the operating result remains positive, capital works continue at \$30m plus and debt is paid down. The higher levels of projected cash down the track assume the current levels of capital expenditure and rates projections. The financial statements include a more detailed analysis of the financial resources to be used over the ten year period (refer to Attachment B).





The following table summarises the key financial results for the years 2016-17 to 2026-27. Attachment B includes a more detailed analysis of the financial resources to be used over the ten year period.

Key Financial Results													
	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Trend +/o/-
Operating Surplus	17,216	24,345	18,792	19,029	20,891	19,228	20,300	20,996	21,004	20,748	20,940	21,068	0
Capital Works	36,299	36,115	37,082	43,125	45,633	43,904	42,882	43,958	46,386	50,287	49,405	49,886	+
Cash Flow from operations	41,542	47,753	43,716	44,407	46,747	45,579	47,158	48,372	48,979	49,396	50,278	51,114	0
Cash and Investments	45,582	54,257	57,389	54,984	52,410	50,399	50,988	51,857	54,750	54,159	55,332	56,860	0
Debt Outstanding	21,462	21,645	18,303	14,848	11,277	7,592	3,786	-	-	-	-	-	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator



The key outcomes of the SRP are as follows:

Financial Sustainability

Cash and investments are forecast to increase from 2017-18 onwards (refer to Statement of Cash Flows in Attachment B).

Cash holdings maintained at a level to cover all residential accommodation deposits.

Glen Eira Rating Strategy (refer section 7)

Average rates per assessment increase by approximately 2 per cent in 2017-18, in line with the Rate Cap announced by the Minister in December 2016. Thereafter, the increases in rates per assessment are set at 2 per cent per annum.

The SRP assumes an additional 800 to 1,000 property assessments per annum.

Sustainability

Waste and recycling charges are levied on the basis of cost recovery and the fees have increased by approximately 2 per cent in 2017-18 onwards.

Borrowing Strategy (refer section 8)

Council drew down \$25m in the early part of 2011-12 for GESAC. On 17 May 2016, Council approved to restructure the existing loan facilities with a revised term of 7 years and a fixed interest rate. Loan repayments of approximately \$4m per annum have been included in the SRP. Borrowings outstanding as at 30 June 2018 are projected to be \$18.3m.

Infrastructure Strategy (refer section 9)

Capital expenditure is increased to address the infrastructure renewal gap and complete some major projects. The average value for the capital works program is approximately \$46m over the ten year plan.



4 Financial Performance Indicators

4.1 Local Government Performance Reporting Framework Indicators (LGPRF)

The Local Government Performance Reporting Framework is a mandatory system of performance reporting for all Councils. The regulations include a set of 12 financial performance indicators, which aim to provide information on the effectiveness of financial management.

The following tables highlight Council's current and projected performance across a range of these key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Financial Performance Indicators for the years ending 30 June 2017-27															
Indicator	Measure	Notes	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Trend +/o/-
Operating Position Adjusted Underlying Result	Adjusted Underlying Surplus Adjusted Underlying Revenue	1	9.47%	13.32%	10.26%	9.99%	10.19%	10.22%	10.52%	10.58%	10.32%	9.91%	9.75%	9.54%	0
Liquidity Working Capital Unrestricted Cash	Current Assets/ Current Liabilities Unrestricted Cash/	2	104.36% 25.47%	113.28% 40.23%	117.43% 30.83%	112.16% 28.99%	106.73% 21.91%	102.33% 16.72%	101.65% 15.79%	107.94% 22.26%	110.97% 30.89%	108.18% 33.52%	108.32% 38.91%	109.03% 44.70%	
	Current Liabilities														

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator



2017-18 to 2026-27 Strategic Resource Plan

Interest bearing Loans and Borrowings Interest bearing Loans and Borrowings Rate Revenue Satismate Satis	Financial Performance	Indicators for the years ending 30 June	2017-27													
Interest-bearing Loans and Borrowings Rate Revenue	Indicator	Measure	Notes												2026-27 Estimate	Trend
Interest-bearing Loans and Borrowings Rate Revenue																+/0/-
Borrowings Rate Revenue Borrowings Rate Revenue Rate Rate Revenue Rate Rate Rate Rate Rate Rate Rate Rate																
Rate Revenue Rate Revenue Repayments Revenue Residential Rates Revenue Rate Revenue Reven	oans and Borrowings	j –														
Loans and Borrowings			3	21.32%	21.49%	17.55%	13.83%	10.16%	6.62%	3.20%	-	-	-	-	-	+
Repayments Rate Revenue Rate Rate Revenue Rate Rate Revenue Rate Rate Rate Rate Rate Rate Rate Rate		Rate Revenue														
Repayments Repayments Repayments Repayments Repayments Revenue Repayments Repayments Repayments Repayments Revenue Residential Rates Revenue	oans and Borrowings	Interest and Principal														
Indebtedness	3.	Repayments		3.98%	3.97%	3.84%	3.71%	3.59%	3.48%	3.37%	3.15%	-	-	-	-	+
Asset Renewal Asset Renewa																
Asset Renewal Asset Renewa	ndehtedness	Non-current Liabilities		16 01%	16.08%	13 17%	10.42%	7 64%	/ 01%	2 38%	2 31%	2 2/1%	2 18%	2 12%	2.06%	. +
Asset Depreciation Stability Rate Revenue Adjusted Underlying Revenue Adjusted Underlying Revenue Property Values (CIV) Efficiency Expenditure Level Residential Rates Revenue No. of Residential Assessments No.	nacoteaness			10.0170	10.0070	10.1770	10.4270	7.0470	4.5170	2.0070	2.0170	2.2470	2.1070	2.1270	2.00%	1
Asset Depreciation Stability Rate Revenue Adjusted Underlying Revenue Adjusted Underlying Revenue Property Values (CIV) Efficiency Expenditure Level Residential Rates Revenue No. of Residential Assessments No.	Negat Danawal	Accet Deneural	١,	70.440/	70.000/	70.000/	05.000/	0.4.400/	74.450/	74 440/	00.200/	04.240/	00.000/	05.200/	85.52%	
Stability Rates Concentration Rate Revenue Adjusted Underlying Revenue Adjusted Underlying Revenue D.16%	Asset Renewal		4	79.11%	76.93%	79.03%	95.89%	84.49%	74.45%	74.44%	80.38%	81.31%	89.62%	85.39%	85.52%	+
Rates Concentration Rate Revenue Adjusted Underlying Revenue Adjusted Underlying Revenue Adjusted Underlying Revenue D.16%	Stability	Asset Depreciation														1
Adjusted Underlying Revenue Rate Revenue 0.16% 0.16% 0.16% 0.16% 0.16% 0.16% 0.15% 0.15% 0.15% 0.15% 0.14% 0.14% 0.14%		Roto Royonyo	_	62 1 49/	60 249/	60.70%	61 260/	61 720/	61 900/	62.250/	62 240/	62 620/	62 710/	62.000/	63.06%	
Rates Effort Rate Revenue 0.16% 0.16% 0.16% 0.16% 0.16% 0.16% 0.15% 0.15% 0.15% 0.14	Rates Concentration		l °	02.14%	00.34%	60.79%	01.30%	01.73%	01.09%	02.23%	02.34%	02.02%	02.71%	02.90%	03.00%	9
Property Values (CIV)		Adjusted Oridenying Revenue														
Efficiency Total Expenditure \$ 2,282 \$ 2,235 \$ 2,342 \$ 2,361 \$ 2,383 \$ 2,418 \$ 2,486 \$ 2,527 \$ 2,582 \$ 2,623 \$ 8 Revenue Level Residential Rates Revenue No. of Residential Assessments \$ 1,530 \$ 1,535 \$ 1,549 \$ 1,572 \$ 1,600 \$ 1,629 \$ 1,662 \$ 1,693 \$ 1,724 \$ 1,786 \$ 1,788 \$ 1,788	Rates Effort	Rate Revenue		0.16%	0.16%	0.16%	0.16%	0.16%	0.15%	0.15%	0.15%	0.14%	0.14%	0.14%	0.14%	. 0
Expenditure Level Total Expenditure No. of Assessments Revenue Level Residential Rates Revenue No. of Residential Assessments \$ 2,282 \$ 2,235 \$ 2,342 \$ 2,361 \$ 2,383 \$ 2,418 \$ 2,446 \$ 2,486 \$ 2,527 \$ 2,582 \$ 2,623 \$ 1,724 \$ 1,756 \$ 1,788 \$ 1,530 \$ 1,535 \$ 1,535 \$ 1,549 \$ 1,572 \$ 1,600 \$ 1,629 \$ 1,662 \$ 1,693 \$ 1,724 \$ 1,756 \$ 1,788 \$ 1,78		Property Values (CIV)	i													
No. of Assessments Revenue Level Residential Rates Revenue	Efficiency															
Revenue Level Residential Rates Revenue No. of Residential Assessments \$ 1,530 \$ 1,535 \$ 1,549 \$ 1,572 \$ 1,600 \$ 1,629 \$ 1,662 \$ 1,693 \$ 1,724 \$ 1,756 \$ 1,788 \$	Expenditure Level	Total Expenditure		\$ 2,282	\$ 2,235	\$ 2,342	\$ 2,361	\$ 2,383	\$ 2,418	\$ 2,446	\$ 2,486	\$ 2,527	\$ 2,582	\$ 2,623	\$ 2,674	0
No. of Residential Assessments		No. of Assessments														
No. of Residential Assessments	Revenue Level	Residential Rates Revenue		\$ 1,530	\$ 1,535	\$ 1,549	\$ 1,572	\$ 1,600	\$ 1,629	\$ 1,662	\$ 1,693	\$ 1,724	\$ 1,756	\$ 1,788	\$ 1,821	+
	-	No. of Residential Assessments	1		. , , ,						. , ,	,	. , , , , , , , , , , , , , , , , , , ,			
Workforce Turnover I No of Resignations & Terminations I I 10.33% 10.60%	Norkforce Turnover	No. of Resignations & Terminations		10.33%	10.62%	10.69%	10.69%	10.69%	10.69%	10.69%	10.69%	10.69%	10.69%	10.69%	10.69%	
Average Number of Staff	TOTALOGO TATTOVE		1	10.5570	10.0270	10.0370	10.0370	10.0370	10.0370	10.0370	10.0370	10.0070	10.0370	10.0370	10.03 /	1

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator



Notes to Financial Performance Indicators (LGPRF)

1. Adjusted Underlying Result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Council continues to retain a positive result over the next 10 years.

2. Working Capital

The proportion of current liabilities represented by current assets. This measures the ability to pay existing liabilities in the next 12 months. A ratio of more than 100 per cent means there is more cash and liquid assets than short-term liabilities.

Council needs to ensure working capital is maintained such that sufficient cash reserves are available to meet normal cash flow requirements. Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves.

Council should hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.

The trend of working capital is forecast to remain at a level of greater than 100 per cent from 2017-18.

3. Debt Compared to Rates

Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

4. Asset Renewal

This percentage indicates the extent of Council's renewal expenditure on new capital works projects against its depreciation charge.

5. Rates Concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will still be consistently reliant on rate revenue compared to all other revenue sources.



4.2 Victorian Auditor-General Financial Sustainability Risk Indicators

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. Below is an explanation of the criteria that is used to assess the indicators.

Financial sustainability risk indicators—risk assessment criteria

Risk	Net result	Liquidity	Internal financing	Indebtedness	Capital replacement	Renewal gap
High	Less than negative 10%	Less than 0.75	Less than 75%	More than 60%	Less than 1.0	Less than 0.5
	Insufficient revenue is being generated to fund operations and asset renewal.	Immediate sustainability issues with insufficient current assets to cover liabilities.	Limited cash generated from operations to fund new assets and asset renewal.	Potentially long-term concern over ability to repay debt levels from own-source revenue.	Spending on capital works has not kept pace with consumption of assets.	Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10%–0%	0.75–1.0	75–100%	40-60%	1.0-1.5	0.5–1.0
	A risk of long-term run down to cash reserves and inability to fund asset renewals.	Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	May not be generating sufficient cash from operations to fund new assets.	Some concern over the ability to repay debt from own-source revenue.	May indicate spending on asset renewal is insufficient.	May indicate insufficient spending on renewal of existing assets.
Low	More than 0%	More than 1.0	More than 100%	40% or less	More than 1.5	More than 1.0
	Generating surpluses consistently.	No immediate issues with repaying short-term liabilities as they fall due.	Generating enough cash from operations to fund new assets.	No concern over the ability to repay debt from own-source revenue.	Low risk of insufficient spending on asset renewal.	Low risk of insufficient spending on asset base.

Source: VAGO.



The table below details Council's forecast performance from 2016-17 to 2026-27 based on the Victorian Auditor-General Financial Sustainability Risk Indicators.

	Vict	orian A	uditor-G	eneral's	Financ	ial Susta	ainability	y Risk Ir	ndicator	S				
Indicator	Objective	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	Overall Risk Rating
Net Result (%)	To generate surpluses consistently greater than 0%.	10.44%	14.36%	10.82%	10.72%	11.40%	10.31%	10.60%	10.66%	10.41%	10.00%	9.84%	9.63%	Low
Liquidity (ratio)	To measure Council's ability to repay short-term liabilities as they fall due. Low risk - indicator is to be greater than 1.0.	1.04	1.13	1.17	1.12	1.07	1.02	1.02	1.08	1.11	1.08	1.08	1.09	Low
Internal Financing (%)	Generating enough cash from operations to fund new assets. Low risk - the indicator is to be greater than 100%.	124.75%	128.85%	128.27%	102.97%	102.44%	103.82%	109.97%	110.04%	105.59%	98.23%	101.77%	102.46%	Low
Indebtedness (%)	Lower than 40% relates to the ability to repay debt from own-source revenue.	16.91%	16.08%	13.17%	10.42%	7.64%	4.91%	2.38%	2.31%	2.24%	2.18%	2.12%	2.06%	Low
Capital Replacement (ratio)	To ascertain the level of risk of insufficient spending on asset renewal. Low risk - the indicator is to be more than 1.5.	1.61	1.63	1.60	1.81	1.87	1.75	1.67	1.67	1.72	1.82	1.75	1.72	Low
Renewal Gap (ratio)	To ensure there is sufficient spending on Council's asset base. Low risk - the indicator is to be greater than 1.0.	1.22	1.21	1.29	1.68	1.70	1.61	1.52	1.49	1.52	1.64	1.57	1.55	Low



5 Non-financial Resources

5.1 Human Resources

In addition to the financial resources to be consumed over the planning period, Council also utilises non-financial resources, in particular human resources. Significant numbers of Council employees undertake programs on behalf of governments and are funded by government grants. Glen Eira has capable and diverse staff required to provide a range of quality services to the community. Recruitment, development and retention of our staff are critical for the organisation to be able to provide services to our community.

The 2017-18 Budget provides for 810.7 full-time equivalent (FTE) staff in a range of positions across the organisation. The status of these FTE's comprises of: 383.15 full-time, 328.16 permanent part-time and 99.39 casuals.

The ages of staff vary, with Glen Eira Sports and Aquatic Centre (GESAC) attracting a younger age group of employees in the fitness and aquatic areas.

The Glen Eira Transforming Together program of internal transformation is expected to deliver efficiencies from 2019-20 onwards. This is likely to have a flow on impact on FTE numbers however it is too early to tell. These figures will be reviewed annually and where reductions are possible these will be delivered through natural attrition.

A Statement of Human Resources is included in Attachment B.

The following table summarises the non-financial resources for the next ten years.

Statement of Human Resources for the years ending 30 June 2017 - 2027														
Staff Expenditure	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000		
Employee Costs - Operating Employee Costs - Capital	70,953 (2,261)	70,290 (2,261)	74,617 (2,411)	76,483 (2,471)	78,395 (2,533)	80,355 (2,596)	82,398 (2,661)	84,492 (2,728)	86,640 (2,796)	88,842 (2,866)	91,101 (2,938)	93,378 (3,011)		
Total Staff Expenditure	68,692	68,029	72,206	74,012	75,862	77,758	79,736	81,764	83,844	85,976	88,163	90,367		
		•		·				-			•			
Staff Numbers	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	Estimate		
	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number		
Employees (Full-time Equivalent)	791.30	791.30	810.70	812.70	814.70	816.70	818.70	820.70	822.70	824.70	826.70	828.70		

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5.2 Risk Management

Glen Eira City Council is committed to ensuring strategic and operational risks are appropriately managed to protect Council and the community.

Council is committed to protecting its revenue, expenditure and assets from any attempt by members of the public, contractors, agents, intermediaries, volunteers, or its own staff to gain financial or other benefits by deceit, bias or dishonest conduct.

Council has a well-developed and mature risk management framework that complies with the *ISO 31000:2009 Risk Management — Principles and Guidelines*. Through a strategic risk review process, coupled with the incorporation of the top 10 risks in every Council business plan, Council has a thorough understanding of the risks and opportunities it needs to manage.

The challenge ahead is to create true business success by being able to demonstrate that all risks are considered in every decision made. The Risk Management Unit, in collaboration with Council's business unit managers, ensures existing and emerging risk issues are identified, discussed and mitigated. Assistance is offered through advice, support and training to all staff.

The risk management function works in collaboration with Council's business unit managers to ensure risk is well understood and managed. Assistance is offered through advice, support and training to all staff. Management of risk at the business unit level was reported by the auditors to be excellent. Risk management has been embraced by staff and this responsibility has been included in positon descriptions.

Every manager has a risk register to monitor the operational risks within their business units. Managers are provided with refresher training on how to review identified risks, add new risks and assess the effectiveness of the controls while providing detailed information about the way the risk is managed.

Council's key assurance activities have been mapped to its strategic risks. The assurance map considers the key risks to Council in achieving its objectives and performance expectations, the assurance activities that have been conducted and the operation of controls that apply to those risks.



6 Glen Eira Rating Strategy

6.1 Rating context

The whole community pays taxes and rates. Of the total tax revenue collected by all levels of government, currently councils across Australia collect 3.5 per cent. The other 96.5 per cent goes to federal and state governments. The more tax revenue that federal and state governments return to local projects, the less pressure there will be on rates.

Glen Eira City Council's ("Council's") reliance on rates is influenced by policy and legislative factors that preclude or limit Council's ability to charge. Council does not have discretion to set user fees and charges for a range of services where this is set out in State legislation or regulation, such as prescribed fees for planning permits, or in funding agreements with other levels of Government such as those applying to aged services and maternal and child health.

From 2016-17 onwards, Council's ability to raise revenue from rate income has been impacted by the State Government's introduction of the *Fair Go Rates System* (FGRS).

6.2 State Taxation of Glen Eira Property

Fire Services Property Levy (FSPL)

From 1 July 2013, the State Government commenced using Local Governments' rate systems as a collection agent for the *Fire Services Property Levy*. The Levy is listed on Council rate notices, collected by Councils and paid to the State Government. The amount of the State Levy collected in Glen Eira is estimated at approximately \$11.5m for 2016-17.

State Landfill Levy

The State Government Landfill Levy is the amount that Council pays to the State Government for every tonne of waste delivered to landfill. The government uses the levy to promote recycling and related programs and the levy reflects the government's policy to reduce waste going to landfill.

The landfill levy is beyond Council's control.

Since 2009, the State Government's Landfill Levy has increased from \$9 to \$63 per tonne (a 600 per cent increase). It is estimated that Council will pay approximately \$1.9m in 2017-18 for the State Government Landfill Levy which is approximately 29 per cent of Glen Eira's total waste collection and disposal costs.

6.3 The Rating System

The rates system is set down in State Government legislation. One of the easiest ways to explain this system is that if you own one per cent of the value of property in a municipality, you pay one per cent of the total rates.

Rates are set according to how much your property is worth compared to the rest of the municipality. For example, a \$700,000 property in a wealthy municipality may be below the average house value so the owner would pay below the average rates, while a \$700,000 property in a less affluent municipality might be well above the average house value so the owner would pay above average rates.



6.4 The Rating Framework at Glen Eira Council

Glen Eira City Council has adopted the Net Annual Value (NAV) system for rating purposes. NAV for non-residential properties is the assessed rental value. In accordance with legislation this must be at least 5 per cent of the Capital Improved Value (CIV) for any property. For residential properties it is fixed at 5 per cent of the CIV, but for commercial or industrial properties there is no set amount and will generally be higher.

Recreational Land

Council provides rate relief to recreational land as provided under the Cultural and *Recreational Lands Act 1963*. This Act effectively provides Council with the power to apply a discount to Cultural and Recreational properties.

Rebates

Under the *Pensioner Rate Assistance Scheme*, anyone who has been issued with a pensioner concession card by Centrelink or Veterans' Affairs, or a Veterans' Affairs Gold Card specifying War Widow or TPI, is entitled to a State Government rebate on their rates bill. The available State Government concession is 50 per cent of rates to a maximum of approximately \$222 (2017-18).

Glen Eira City Council is one of the few Councils to provide an additional rebate to further assist all who are eligible for the State Government rebate. The maximum total Council and State Government rebate granted is \$270 (Council's portion is approximately \$48 in 2017-18).

6.5 General Revaluation of Properties

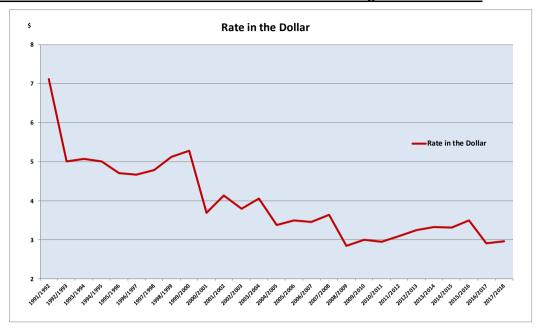
Legislation requires that all rateable property in the municipality is revalued every two years. The current revaluation is effective as at 1 January 2016. The current capital improved value of all rateable property is approximately \$58.6 billion.

The property values are used:

- By State Government to levy land tax and the Fire Services Property Levy (effective 1 July 2013); and
- by Council to levy rates.

A revaluation has no effect on Council's total rate income. Rising property values do not impact on Council's total revenue collection. They usually result in the adjustment, by Council, of a lower rate in the dollar to offset the overall increase in property values. For example, the rate in the dollar in 1991–92 (City of Caulfield) was 7.1178 of net annual value. The rate in the dollar in 2017-18 is 2.9597.

2017-18 to 2026-27 Strategic Resource Plan



If Council had held the rate in the dollar constant at 1995-96 (amalgamation) levels, then Council would have raised more than \$320m extra in rate revenue since then.

A revaluation can affect the rates on an individual property. Rates are redistributed according to the shift in property values that have occurred in different parts of the municipality. In a revaluation year some ratepayers may experience a change in their rates depending on the type of property they own, where it is located and how its value has moved relative to the average. The 2017-18 Budget does not fall in a revaluation year.



6.6 Strategic Resource Plan

In developing the SRP, rate revenue was identified as an important source of revenue, accounting for approximately 51 per cent of the total revenue received by Council annually.

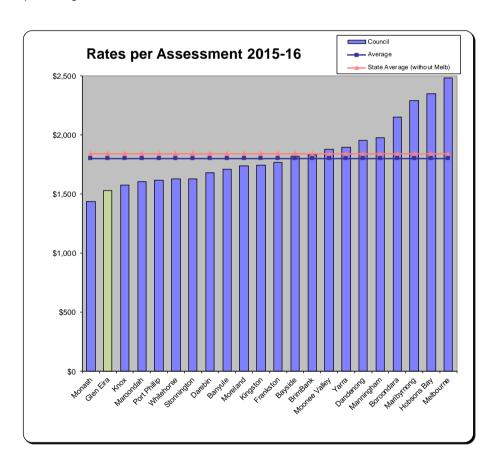
Planning for future rate increases has been an important component of the Strategic Resource Planning process. The State Government has introduced the Fair Go Rates System which sets out the maximum amount councils may increase rates in a year. The SRP assumes a rate increase of 2 per cent per annum.

Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.

6.7 How does the City of Glen Eira compare with other Municipalities?

Amongst our neighbours, Glen Eira is the second lowest of the 21 Inner Melbourne Councils (2014-15: also second lowest) and is \$269 per assessment (\$17.02m) below the average outcome.

This means that Council charges \$17.02m per annum less than inner metropolitan municipalities and has \$17.02m per annum less for upgrading or providing facilities and services.





6.8 Current and Future year Rate Increases

It is predicted that the 2017-18 operating position will be impacted by wages growth, reductions in government funding and the favourable operational impact of the Glen Eira Sports and Aquatic Centre (GESAC). It will therefore be necessary to achieve future revenue growth while containing costs in order to achieve operating surpluses and capital investment as set out in the SRP.

Council's SRP is based on the Rate Cap announcement by the Minister of 2 per cent. The SRP assumes an additional 800 to 1,000 property assessments per annum. The average Rates per Assessment for 2016-17 is estimated at \$1,361.

Council is expected to continue to have the second-lowest average rates and charges in metropolitan Melbourne.

The table below shows the average rates per assessment forecasted for the 10 year outlook.

Rate Increases		
Year	Increase in Average Rates per Assessment (capped)	Average Rates per Assessment
	(%)	(\$)
2017-18 Estimate	2.00%	1,361
2018-19 Estimate	2.00%	1,388
2019-20 Estimate	2.00%	1,416
2020-21 Estimate	2.00%	1,444
2021-22 Estimate	2.00%	1,473
2022-23 Estimate	2.00%	1,502
2023-24 Estimate	2.00%	1,532
2024-25 Estimate	2.00%	1,563
2025-26 Estimate	2.00%	1,594
2026-27 Estimate	2.00%	1,626



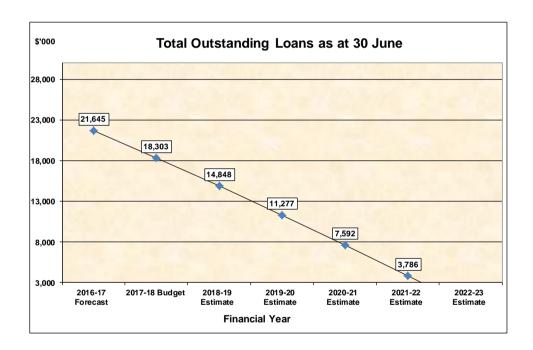
7 Borrowings Strategy

In developing the SRP, borrowings were identified as an important funding source to fund the construction of the Glen Eira Sports and Aquatic Centre (GESAC). Following advice from Treasury Corporation Victoria, Council drew down \$25m in the early part of 2011-2012 for a fixed term at a fixed rate of interest.

In early 2016, Council considered a number of options to determine if cost savings were available from restructuring the existing borrowings. The options involved refixing the loan for a shorter term of 7 years at a fixed rate of interest.

On 17 May 2016, Council approved to restructure the existing loan facilities into a 7 year principal plus interest loan (with an early repayment cost of \$4.93m to be absorbed into the existing loan). Despite the early repayment penalty, restructuring the old loan facility resulted in a net financial benefit of approximately \$1.7m to Council.

Loan repayments of approximately \$4m per annum have been included in the SRP. Borrowings outstanding as at 30 June 2018 are projected to be \$18.3m.



As can be seen from the graph above, Council borrowings will reduce over the term of the loan.

Borrowings are to be substantially repaid from GESAC cash, in accordance with the current schedule. On a cash basis GESAC will pay for all its direct costs.

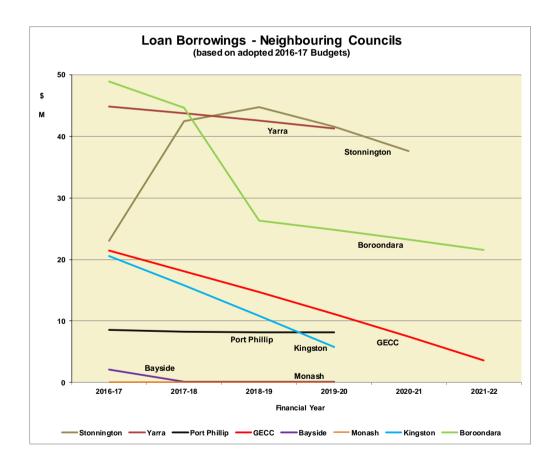


2017-18 to 2026-27 Strategic Resource Plan

The following table sets out the schedule of borrowings and repayments, based on the forecast financial position of Council out to 2022-23.

Borrowings							
Year	New Borrowings	Leasing	Repayment of Borrowings	Repayment of Leases	Interest Paid for Borrowings and Leasing	Economic Cost	Balance 30 June
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2016-2017 Forecast	-	-	3,238	-	765	4,927	21,645
2017-2018 Budget	-	-	3,343	-	660	-	18,303
2018-2019 Estimate	-	-	3,455	-	532	-	14,848
2019-2020 Estimate	-	-	3,571	-	416	-	11,277
2020-2021 Estimate	-	-	3,685	-	301	-	7,592
2021-2022 Estimate	-	-	3,805	-	182	-	3,786
2022-2023 Estimate	-	-	3,786	-	58	-	-

The official projections for borrowings by our benchmark Councils based on their adopted 2016-17 Annual Budgets.





8 <u>Infrastructure Strategy</u>

Council is committed to the long term sustainability of its major community assets. To this end, over the years, Council has developed and implemented the following Asset Management Plans:

- Stormwater Drainage
- Roads and Right of Ways
- Pathways
- Buildings and Structures

The plans provide the framework for meeting the desired levels of service from our community assets, in the most cost effective manner for the present and the future. The plans incorporate the main elements of planning, creating, operating, maintaining, replacing and renewing Council assets.

Using the basis of the various Asset Management Plans, capital expenditure requirements of Council have been estimated for the next 10 years (which is a key input to the SRP). The key processes to determine Council's long-term infrastructure funding requirements are as follows:

- Long term capital planning process which integrates with the Council and Community Plan, Strategic Resource Plan and Annual Budget processes.
- Identification of capital projects through the preparation of asset management plans.
- Prioritisation of capital projects within classes on the basis of evaluation criteria.
- Business Case template for officers to document capital project submissions.

The plans provide the framework for meeting the desired levels of service from our community assets, in the most cost effective manner for the present and the future.

A key objective of the *Infrastructure Strategy* is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

Most of the condition data Council has about its community assets is now reliable and up to date. It shows that Council's assets, on average, are in very good condition. Further, over 90 per cent of the assets are in good to excellent condition.

With a robust financial strategy in place, Council is in a good position to continue to maintain its existing community assets to the standard the community expects. This is a substantial turnaround from 1999 when Council became increasingly aware that many of its assets were run down and not financially sustainable.



The following table summarises Council's forward outlook on capital expenditure including funding sources for the next ten years.

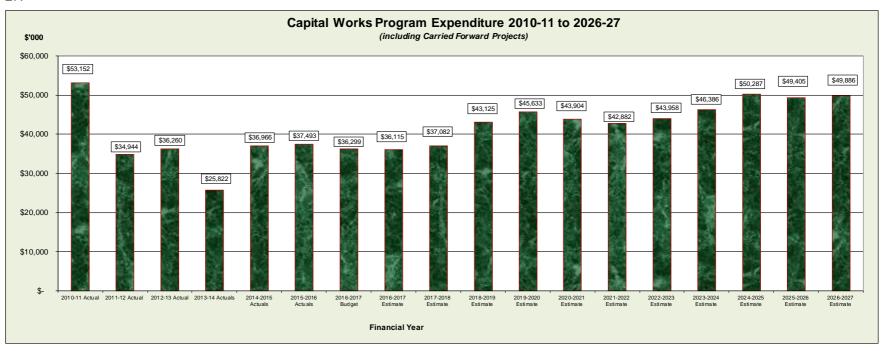
Funding Sources													
Sources of Funding	Notes	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate
		\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
External													
Grants - Non-Recurrent	1	1,876	2,113	1,200	1,538	2,582	300	306	312	318	324	331	337
Proceeds from Sale of Assets	2	481	692	501	300	300	300	300	300	300	300	300	300
Internal													
Public Open Space Levies	3	5,500	6,738	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Rates for Capital from Operations	4	33,404	38,137	34,356	34,836	36,249	37,478	39,171	40,502	41,161	41,571	42,447	43,276
Transfer to/(from) Cash Reserves	5	(4,962)	(11,564)	(6,475)	(1,049)	(998)	(1,674)	(4,395)	(4,655)	(2,892)	591	(1,173)	(1,528)
Total Funding Sources		36,299	36,115	37,081	43,125	45,633	43,904	42,882	43,958	46,386	50,287	49,405	49,886

- (1) Grants Non-Recurrent non-recurrent grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.
- (2) Proceeds from Sale of Assets relate to: sales proceeds from the cyclical replacement of Council's plant and fleet, laneway sales and sale of IT equipment.
- (3) Public Open Space Levies Pursuant to clause 52.01 of the *Glen Eira Planning Scheme* a person who proposes to subdivide land into three or more lots must make a contribution to Council for public open space.
- (4) Rates for Capital from Operations Council generates cash from its operating activities, which is used as a funding source for the capital works program.
- (5) Transfer to and from Cash Reserves Council has sufficient funds for its annual capital works program.

Please note development contribution for Caulfield Village is difficult to estimate as it will be determined based on the value of the land at a future date.



The graph below highlights the growth in Capital expenditure since 2010-11 and Council's forward outlook on capital expenditure to 2026-27.





Attachments

Overview to Appendices

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in this report.

The contents of the appendices are summarised below:

Attachments	Nature of information
Α	Benchmarking
В	Financial Statements



Attachment A

A. Sector Benchmarking

Each year an independent firm (Strategy Plus), analyses all 79 Victorian Councils' financial statements (after they have been signed off by the Auditor General).

The most recent analysis is at 30 June 2016 and extracts are shown in the following graphs.

The development of financial strategies for Council is often a difficult process. What is an acceptable level of debt? Are we achieving a sufficient amount of revenue to provide services to our community? What should our target be in respect of resourcing expenditure on new assets (capital expenditure)? These are just a few of the multitude of questions that Council must face in establishing its financial strategic direction.

Some of the answers may come from prudential guidelines established by industry bodies such as Local Government Victoria. A great deal however is left for each Council as an individual entity to determine. How does Council gather appropriate data on which to base decisions about its financial future?

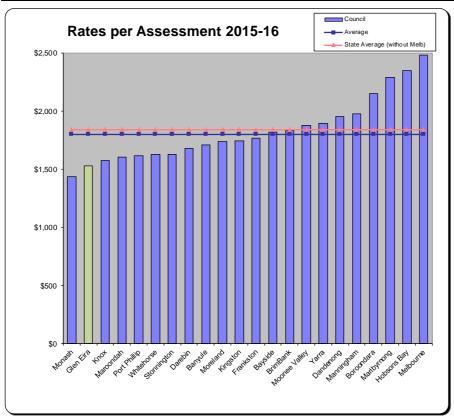
The use of financial indicators that assess the comparative financial position of each Council in the State of Victoria and then aggregates them into State averages and further into averages for groups of like Councils provides an extremely valuable source of information in establishing financial strategies. It highlights the relative financial strengths of Council and more importantly uncovers the opportunities that Council must grasp for improvement.

The benchmarking program that has been undertaken by Strategy Plus differs to other approaches in that it is derived almost solely from financial data contained in Council's *Annual Reports*. This ensures that data is as comparable as possible under the current accounting regulations. The financial indicators cover all 79 Victorian Councils. In terms of the categorisation of Councils, the five categories below are those used by the Victorian Auditor-General (VAGO). The 2015-16 KPIs have been completed from the Annual Reports of every Victorian Council.

Category Description	Councils within Category
Inner Melbourne	22
Outer Melbourne	9
Regional Cities	10
Large Shires	19
Small Shires	19
Total	79

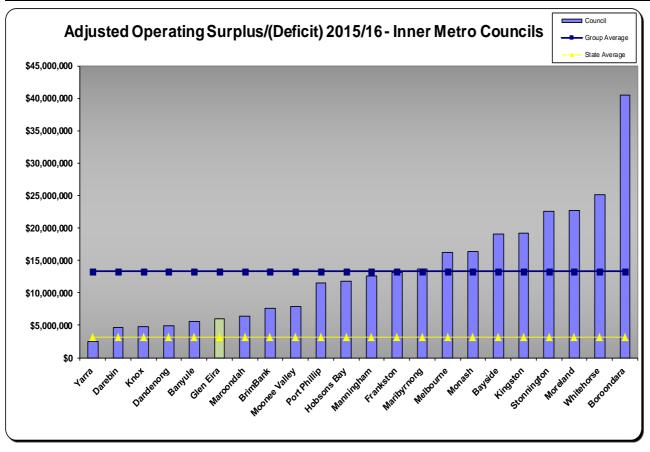
The graphs show Glen Eira's financial performance compared to other Councils for the 2015-16 financial year. Please note, whilst Melbourne is shown in the graph, the averages exclude Melbourne's result.





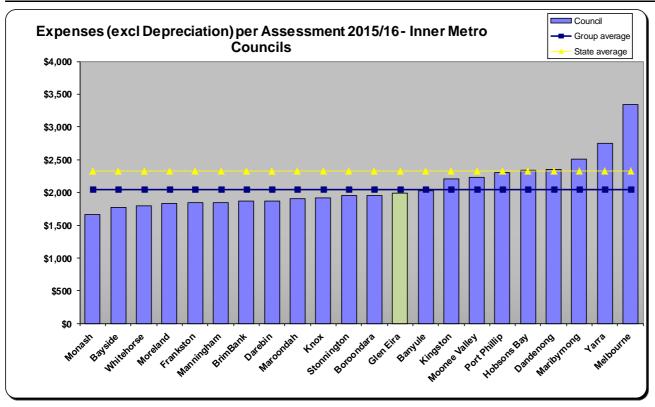
Rates per assessment is probably the more accurate guide to rating levels as it cancels out the impact of various population densities and levels of commercial ratepayers. In terms of Rates per assessment, Glen Eira is the second lowest of the 21 Inner Melbourne Councils (2014-15: also second lowest) and is \$269 per assessment (\$17.02m) below the average outcome. The rates per assessment outcomes demonstrate Glen Eira is rating at lower levels than like Councils – although residential rates are almost in line with the group and State averages. On the proviso that Council is delivering operational services that meet the needs of the community, this is a positive result.





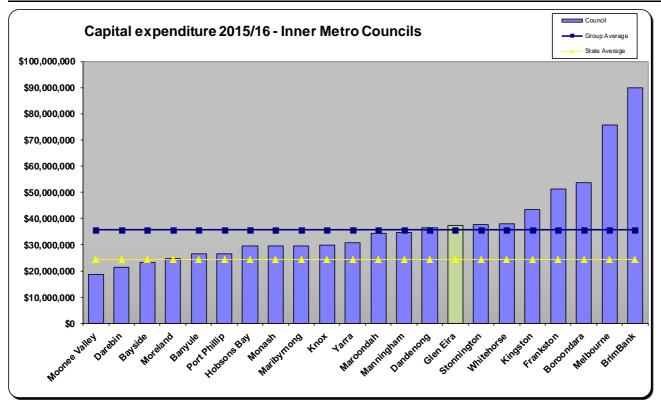
Council continues with an underlying operational surplus of \$6.0m, which is slightly above the state average.





In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$48 less per assessment (\$3.04m) than the average for the Inner Melbourne Councils grouping. This outcome however, needs to be read in conjunction with the revenue per assessment ratio and therefore net operational outcome.

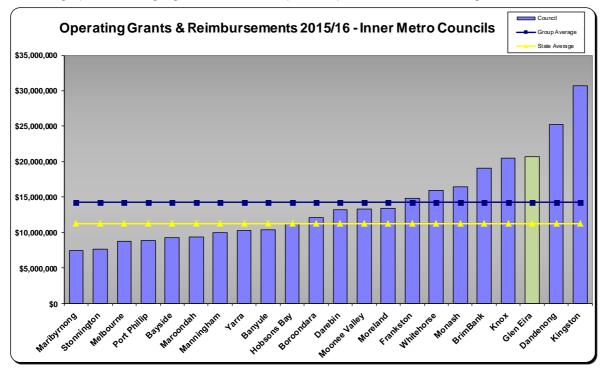




Council's capital spending has been consistent with a demonstrated commitment to renewing and upgrading existing assets. Capital expenditure in excess of \$36m, for each of the years 2014-15 and 2015-16, and also in the 2016-17 forecast, are positive outcomes. The longer-term result, over the last ten years, is the achievement of asset renewal and upgrade as a percentage of depreciation of 159.19 per cent which is an excellent result by Council.

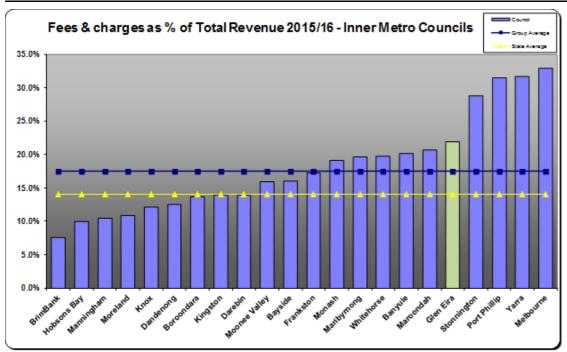


The two graphs below highlight Glen Eira's comparative performance in attracting Recurrent Grant and Fees and Charges Revenue.



Operating grant revenues continue to be solid and Council ranks third highest of the 21 councils in straight dollar terms (2014-15: sixth highest).



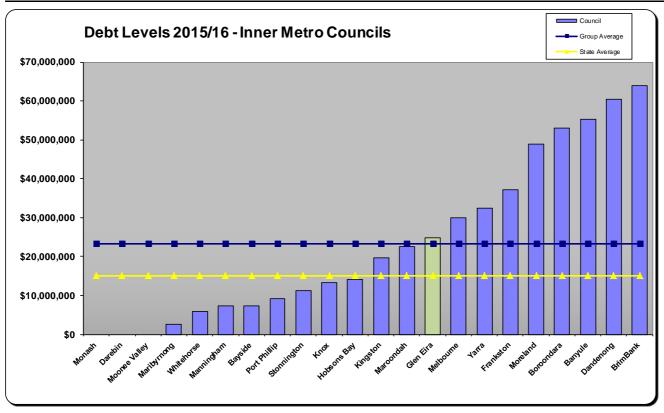


Income from Fees & Charges increased by \$3.297m (10.89 per cent) in 201516 (2014-15: 5.1 per cent). Council's percentage against Total Revenue is an improvement on the previous year, with the outcome for this ratio at 21.9 per cent. Glen Eira is fourth highest of the 21 Councils in terms of its ability to attract Fees and Charges Revenue (2014-15: also fourth highest).

It is noteworthy the average result for the Inner Melbourne Councils grouping is driven up by particularly strong results for the three Councils in the group with large parking revenues (Yarra, Port Phillip and Stonnington) who have ratios in excess of 28 per cent.

Maintaining a broader revenue base from Fees reduces the reliance on property based rating and Glen Eira has achieved a good result for this ratio over each year of the trend period.





With no new borrowings undertaken in 2015-16, nor any new borrowings forecast for the 2016-17 year, Council's debt ratio outcomes are all within prudential limits and Council therefore continues to have flexibility in funding future capital works via loans. Note however that Glen Eira's debt servicing ratio outcome spiked in 2015-16 due to penalty interest associated with restructuring of loan borrowings. The 2016-17 forecast sees a return to a much lower level in line with the current group and State-wide averages.



Attachment B

B. Financial Statements

The following eight Financial Statements for the *Strategic Resource Plan* form a special purpose financial report prepared specifically to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Capital Works (by Asset Expenditure Type)
- Statement of Human Resources Staff Expenditure
- Statement of Human Resources Staff Numbers





Comprehensive Income Staten	nent for	the year	s endin	g <mark>30 J</mark> ur	ne 2017	- 2027						
	2016-17	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	Budget	Forecast	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
ncome												
Rates Revenue	85,051	85,184	88,407	91,237	94,477	97,811	101,240	104,466	107,781	111,188	114,687	118,281
Supplementary Rates	800	792	800	800	800	800	800	800	800	800	800	800
Vaste and Recycling Charges	14,821	14,745	15,060	15,362	15,669	15,982	16,302	16,628	16,961	17,300	17,646	17,999
Statutory Fees and Fines	5,610	7,473	6,630	6,762	6,897	7,035	7,176	7,320	7,466	7,615	7,768	7,923
Jser Fees	25,500	25,769	27,185	28,309	28,850	30,024	30,616	31,843	32,489	33,773	34,477	35,821
Other Income	2,321	2,592	2,951	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511
nterest Received	900	1,135	1,200	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
Contributions - Monetary	5,500	6,738	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Grants - Operating	22,567	23,001	22,818	23,275	23,740	24,215	24,699	25,193	25,697	26,211	26,735	27,270
Grants - Capital	1,876	2,113	1,200	1,538	2,582	300	306	312	318	324	331	337
Total Income	164,946	169,541	173,751	177,594	183,326	186,478	191,449	196,873	201,824	207,522	212,755	218,742
Expenses												
Employee Costs	68,692	68,029	72,206	74,012	75,862	77,758	79,736	81,764	83,844	85,976	88,163	90,367
Fraining	793	718	960	989	1,019	1,049	1,081	1,113	1,147	1,181	1,217	1,253
Materials and Consumables	6,040	5,745	5,997	6,147	6,301	6,458	6,619	6,785	6,955	7,128	7,307	7,489
Contractor Payments	30,903	30,632	33,007	33,332	34,166	35,620	35,910	36,808	37,728	39,460	40,044	41,245
Maintenance	6,323	6,077	6,648	7,155	7,334	7,757	8,321	9,029	9,780	10,586	11,539	12,640
Jtilities	4,218	4,205	4,528	4,664	4,803	4,948	5,096	5,249	5,406	5,569	5,736	5,908
nsurance	1,075	1,036	1,034	1,065	1,097	1,130	1,164	1,199	1,235	1,272	1,310	1,350
Grants and Subsidies	922	812	947	975	1,004	1,035	1,066	1,098	1,131	1,164	1,199	1,235
Other Expenses	4,438	4,533	4,707	4,848	4,994	5,144	5,298	5,457	5,621	5,789	5,963	6,142
Borrowing Costs	762	765	660	532	416	301	182	58	-	-	-	-
Depreciation and Amortisation	22,514	22,135	23,234	23,815	24,410	25,020	25,646	26,287	26,944	27,618	28,308	29,016
Net Loss on Sale/Disposal of Property, Infrastructure	1 ' 1	22,100	20,204	20,010	2-1,-1.0	20,020	20,040	20,201	20,0 14	27,010	20,000	20,010
Plant and Equipment	1,050	508	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030
Total Expenses	147,730	145,195	154,960	158,564	162,435	167,250	171,149	175,877	180,819	186,774	191,815	197,674
Surplus for the year	17,216	24,345	18,792	19,029	20,891	19,228	20,300	20,996	21,004	20,748	20,940	21,068



Balance Sheet for the year	rs endin	g 30 Ju	ne 201	7 - 2027								
	2016-17 Budget		2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate
Assets	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Assets												
Current Assets Cash and Cash Equivalents Trade and Other Receivables Other Financial Assets	45,582 8,984 1,309	54,257 10,408 1,297	57,389 10,408 1,297	54,984 10,408 1,297	52,410 10,408 1,297	50,399 10,408 1,297	50,988 10,408 1,297	51,857 10,408 1,297	54,750 10,408 1,297	54,159 10,408 1,297	55,332 10,408 1,297	56,860 10,408 1,297
Total Current Assets	55,875	65,962	69,094	66,689	64,115	62,104	62,693	63,562	66,455	65,864	67,037	68,565
Non-Current Assets Investments in Joint Operations Financial Assets Intangible Assets Property, Infrastructure, Plant & Equipment	2,595 5 750 1,727,370	2,125 5 1,042 2,059,919	2,125 5 1,042 2,072,236	2,125 5 1,042 2,090,216	2,125 5 1,042 2,110,109	2,125 5 1,042 2,127,662	2,125 5 1,042 2,143,568	2,125 5 1,042 2,159,909	2,125 5 1,042 2,178,020	2,125 5 1,042 2,199,359	2,125 5 1,042 2,219,126	2,125 5 1,042 2,238,666
Total Non-Current Assets	1,730,720	2,063,091	2,075,408	2,093,388	2,113,281	2,130,834	2,146,740	2,163,081	2,181,192	2,202,531	2,222,298	2,241,838
Total Assets	1,786,595	2,129,052	2,144,502	2,160,076	2,177,396	2,192,938	2,209,433	2,226,643	2,247,647	2,268,395	2,289,335	2,310,403
Liabilities												
Current Liabilities Trade and Other Payables Trust Funds and Deposits Provisions Interest-Bearing Liabilities	11,832 24,670 13,692 3,349	16,494 25,501 12,891 3,343	16,494 25,501 13,391 3,455	16,494 25,501 13,891 3,571	16,494 25,501 14,391 3,685	16,494 25,501 14,891 3,805	16,494 25,501 15,891 3,786	16,494 25,501 16,891 -	16,494 25,501 17,891 -	16,494 25,501 18,891 -	16,494 25,501 19,891 -	16,494 25,501 20,891
Total Current Liabilities	53,543	58,229	58,841	59,457	60,071	60,691	61,672	58,886	59,886	60,886	61,886	62,886
Non-Current Liabilities Provisions Interest-Bearing Liabilities Other Liabilities	1,187 18,113 3,352	1,186 18,303 2,568	1,186 14,848 2,568	1,186 11,277 2,568	1,186 7,592 2,568	1,186 3,786 2,568	1,186 0 2,568	1,186 - 2,568	1,186 - 2,568	1,186 - 2,568	1,186 - 2,568	1,186 - 2,568
Total Non-Current Liabilities	22,652	22,057	18,602	15,031	11,346	7,540	3,754	3,754	3,754	3,754	3,754	3,754
Total Liabilities	76,195	80,285	77,443	74,488	71,417	68,232	65,426	62,640	63,640	64,640	65,640	66,640
Net Assets	1,710,400	2,048,767	2,067,059	2,085,588	2,105,979	2,124,706	2,144,007	2,164,003	2,184,007	2,203,755	2,223,695	2,243,763
Equity Accumulated Surplus Asset Revaluation Reserve Public Open Space Reserve	908,144 797,983 4,273	3,274	10,749	943,161 1,130,179 12,249	962,051 1,130,179 13,749	979,779 1,130,179 14,749	998,079 1,130,179 15,749	1,020,576 1,130,179 13,249	1,130,179 10,749	1,130,179 8,249	1,087,767 1,130,179 5,749	1,110,335 1,130,179 3,249
TOTAL EQUITY	1,710,400	2,048,767	2,067,059	2,085,588	2,105,979	2,124,706	2,144,007	2,164,003	2,184,007	2,203,755	2,223,695	2,243,763





	Total	Accumulated	Public Open	Revaluatio
	\$'000	Surplus \$'000	Space Reserve \$'000	Reserv \$'00
2016-17 Budget	\$ 000	\$ 000	\$ 000	\$ 00
Balance at beginning of the financial year	1,693,684	892,869	2,832	797,983
Comprehensive result	17,216	17,216	-	-
Movement in assets and liabilities	(500)	(500)	-	-
Transfer to public open space reserve	-	(5,500)	5,500	-
Transfer from public open space reserve	-	4,059	(4,059)	-
Balance at end of financial year	1,710,400	908,144	4,273	797,98
2016-17 Forecast				
Balance at beginning of the financial year	1,692,226	890,150	4,093	797,98
Comprehensive result	356,541	24,345	-	332,19
Movement in assets and liabilities	-		-	-
Transfer to public open space reserve	-	(6,738)	6,738	-
Transfer from public open space reserve	-	7,557	(7,557)	-
Balance at end of financial year	2,048,767	915,314	3,274	1,130,17
2017-18 Budget				
Balance at beginning of the financial year	2,048,767	915,314	3,274	1,130,17
Comprehensive result	18,792	18,792	-	-
Movement in assets and liabilities	(500)	(500)	-	-
Transfer to public open space reserve	-	(7,500)	7,500	-
Transfer from public open space reserve	-	25	(25)	-
Balance at end of financial year	2,067,059	926,131	10,749	1,130,17
2018-19 Estimate				
Balance at beginning of the financial year	2,067,058	926,131	10,749	1,130,17
Comprehensive result	19,029	19,029	-	-
Movement in assets and liabilities	(500)	(500)	-	-
Transfer to public open space reserve	1	(7,500)	7,500	-
Transfer from public open space reserve	-	6,000	(6,000)	
Balance at end of financial year 2019-20 Estimate	2,085,588	943,161	12,249	1,130,17
Balance at beginning of the financial year	2,085,589	943,161	12,249	1,130,17
Comprehensive result	20,891	20,891	- 1	-
Movement in assets and liabilities	(500)	(500)	-	-
Transfer to public open space reserve	-	(7,500)	7,500	-
Transfer from public open space reserve	-	6,000	(6,000)	-
Balance at end of financial year	2,105,979	962,051	13,749	1,130,17
2020-21 Estimate				, ,
Balance at beginning of the financial year	2,105,979	962,051	13,749	1,130,17
Comprehensive result	19,228	19,228	-	-
Movement in assets and liabilities	(500)	(500)	-	-
Transfer to public open space reserve	-	(7,500)	7,500	-
Transfer from public open space reserve		6,500	(6,500)	-
Balance at end of financial year	2,124,706	979,779	14,749	1,130,17





	Total	Total Accumulated						
		Surplus	Public Open Space Reserve	Revaluation Reserv				
2021-22 Estimate	\$'000	\$'000	\$'000	\$'00				
Balance at beginning of the financial year	2,124,707	979,779	14,749	1,130,17				
Comprehensive result	20,300	20,300	-	_				
Movement in assets and liabilities	(1,000)	(1,000)	-	-				
Transfer to public open space reserve		(7,500)	7,500	_				
Transfer from public open space reserve	_	6,500	(6,500)	-				
Balance at end of financial year	2,144,007	998,079	15,749	1,130,17				
2022-23 Estimate	2,144,001	330,010	10,740	1,100,11				
Balance at beginning of the financial year	2,144,007	998,079	15,749	1,130,17				
Comprehensive result	20,996	20,996	-	-				
Movement in provisions	(1,000)	(1,000)	-	-				
Transfer to public open space reserve	-	(7,500)	7,500	-				
Transfer from public open space reserve	-	10,000	(10,000)	-				
Balance at end of financial year	2,164,003	1,020,576	13,249	1,130,17				
2023-24 Estimate	2,101,000	1,020,010	10,210	.,				
Balance at beginning of the financial year	2,164,003	1,020,576	13,249	1,130,17				
Comprehensive result	21,004	21,004	-	-				
Movement in assets and liabilities	(1,000)	(1,000)	-	-				
Transfer to public open space reserve	-	(7,500)	7,500	-				
Transfer from public open space reserve	-	10,000	(10,000)	-				
Balance at end of financial year	2,184,007	1,043,080	10,749	1,130,17				
2024-25 Estimate		1,010,000	10,110	.,,				
Balance at beginning of the financial year	2,184,007	1,043,080	10,749	1,130,17				
Comprehensive result	20,748	20,748	-	-				
Movement in assets and liabilities	(1,000)	(1,000)	-	-				
Transfer to public open space reserve	-	(7,500)	7,500	-				
Transfer from public open space reserve	-	10,000	(10,000)	-				
Balance at end of financial year	2,203,755	1,065,328	8,249	1,130,17				
2025-26 Estimate								
Balance at beginning of the financial year	2,203,755	1,065,328	8,249	1,130,17				
Comprehensive result	20,940	20,940	-	-				
Movement in assets and liabilities	(1,000)	(1,000)	-	-				
Transfer to public open space reserve	-	(7,500)	7,500	-				
Transfer from public open space reserve	-	10,000	(10,000)	-				
Balance at end of financial year	2,223,695	1,087,767	5,749	1,130,17				
2026-27 Estimate		, ,	ĺ	•				
Balance at beginning of the financial year	2,223,695	1,087,767	5,749	1,130,17				
Comprehensive result	21,068	21,068	-	-				
Movement in assets and liabilities	(1,000)	(1,000)	-	-				
Transfer to public open space reserve	-	(7,500)	7,500	-				
Transfer from public open space reserve	-	10,000	(10,000)	-				
Balance at end of financial year	2,243,763	1,110,336	3,249	1,130,17				



Statement of Cook Flows for the anding	20 June	2017	2027									
Statement of Cash Flows for the ending	2016-17	2017 -	2027	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	Budget	Forecast	Budget	Estimate								
	Inflow/											
	(Outflow)											
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Cash Flow from Operating Activities												
Rates Revenue	85,851	85,976	89,207	92,037	95,277	98,611	102,040	105,266	108,581	111,988	115,487	119,081
Waste and Recycling Charges	14,821	14,745	15,060	15,362	15,669	15,982	16,302	16,628	16,961	17,300	17,646	17,999
Statutory Fees and Fines	5,610	7,473	6,630	6,762	6,897	7,035	7,176	7,320	7,466	7,615	7,768	7,923
User Fees	25,500	25,769	27,185	28,309	28,850	30,024	30,616	31,843	32,489	33,773	34,477	35,821
Other Receipts	2,321	2,592	2,951	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511
Interest Received	900	1,135	1,200	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
Contributions - Monetary	5,500	6,738	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Grants - Operating	22,567	23,001	22,818	23,275	23,740	24,215	24,699	25,193	25,697	26,211	26,735	27,270
Grants - Capital	1,876	2,113	1,200	1,538	2,582	300	306	312	318	324	331	337
Employee Costs	(68,692)	(68,029)	(72,206)	(74,012)	(75,862)	(77,758)	(79,736)	(81,764)	(83,844)	(85,976)	(88,163)	(90,367)
Materials and Services	(50,275)	(49,225)	(53,122)	(54,327)	(55,724)	(57,997)	(59,257)	(61,281)	(63,381)	(66,361)	(68,351)	(71,120)
Other Payments	(4,438)	(4,533)	(4,707)	(4,848)	(4,994)	(5,144)	(5,298)	(5,457)	(5,621)	(5,789)	(5,963)	(6,142)
Net Cash provided by/(used in) Operating Activities	41,542	47,753	43,716	44,407	46,747	45,579	47,158	48,372	48,979	49,396	50,278	51,114
Cash Flow from Investing Activities												
Proceeds from Sale of Property, Infrastructure, Plant & Equipment	481	692	501	300	300	300	300	300	300	300	300	300
Payments for Property, Infrastructure, Plant & Equipment	(36,299)	(36,115)	(37,082)	(43,125)	(45,633)	(43,904)	(42,882)	(43,958)	(46,386)	(50,287)	(49,405)	(49,886)
Net Cash provided by/(used in) Investing Activities	(35,818)	(35,423)	(36,581)	(42,825)	(45,333)	(43,604)	(42,582)	(43,658)	(46,086)	(49,987)	(49,105)	(49,586)
Cash Flow from Financing Activities												
Repayment of Borrowings	(3,243)	(3,238)	(3,343)	(3,455)	(3,571)	(3,685)	(3,805)	(3,786)	-	-	-	-
Finance Costs	(762)	(765)	(660)	(532)	(416)	(301)	(182)	(58)	-	-	-	-
Net Cash provided by/(used in) Financing Activities	(4,005)	(4,003)	(4,003)	(3,987)	(3,987)	(3,987)	(3,987)	(3,845)	-	-	-	
Net Increase/(Decrease) in Cash held	1,719	8,327	3,132	(2,405)	(2,574)	(2,011)	589	869	2,893	(591)	1,173	1,528
Cash and Cash Equivalents at the Beginning of the Financial Year	43,863	45,930	54,257	57,389	54,984	52,410	50,399	50,988	51,857	54,750	54,159	55,332
Cash and Cash Equivalents at End of Year	45,582	54,257	57,389	54,984	52,410	50,399	50,988	51,857	54,750	54,159	55,332	56,860

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Statement of Capital Works for the	years e	nding 30	June 2	017- 2 <u>0</u> 2	27							
Capital Works Area	2016-17 Budget	2016-17 Forecast	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate
Carried forward expenditure from previous financial	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
year	3,000	2,055	3,000	-	-	-	-	-	-	-	-	-
New Works												
Property												
Land	-	3,590	-	-	-	-	-	-	-	-	-	-
Buildings	3,727	3,727	5,525	5,227	4,356	3,383	3,480	4,030	3,494	4,686	4,010	4,010
Total Property	3,727	7,317	5,525	5,227	4,356	3,383	3,480	4,030	3,494	4,686	4,010	4,010
Plant and Equipment												
Plant, Machinery and Equipment	1,706	1,706	1,672	2,076	1,963	1,398	1,759	1,181	1,552	1,969	1,761	1,844
Computers and Telecommunications	838	838	1,918	1,020	1,040	1,061	1,082	1,104	1,126	1,148	1,171	1,171
Library Books and Materials	1,106	1,106	873	871	889	906	925	943	962	981	1,001	1,021
Other	943	943	1,049	1,951	1,174	421	523	1,329	307	681	486	488
Total Plant and Equipment	4,593	4,593	5,511	5,918	5,065	3,787	4,289	4,556	3,947	4,779	4,419	4,523
Infrastructure												
Roads	8,145	8,146	7,843	7,369	7,385	7,625	7,671	8,051	8,230	8,392	8,507	8,642
Footpaths	1,725	1,725	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010	2,010
Drainage	3,510	3,510	3,570	3,641	3,714	3,789	3,864	3,942	4,020	4,101	4,183	4,266
Open Space and Recreation	6,198	6,368	8,828	9,509	13,353	13,060	11,318	7,519	7,833	8,469	8,427	8,584
Open Space Strategy Implementation	4,059	4,059	25	6,000	6,000	6,500	6,500	10,000	10,000	10,000	10,000	10,000
Car Parks	775	775	420	400	650	650	650	750	750	750	750	750
Streetscape Works	567	567	350	3,050	3,100	3,100	3,100	3,100	6,100	7,100	7,100	7,100
Total Infrastructure	24,979	25,150	23,046	31,979	36,212	36,734	35,114	35,372	38,944	40,821	40,977	41,353
Total New Works	33,299	37,060	34,082	43,125	45,633	43,904	42,882	43,958	46,386	50,287	49,405	49,886
Carried forward projects to the next financial year	-	(3,000)						-		-		-
Total Capital Expenditure	36,299	36,115	37,082	43,125	45,633	43,904	42,882	43,958	46,386	50,287	49,405	49,886
Represented by:												
Asset Renewal Expenditure	17,495	16,721	18,045	22,202	20,037	18,081	18,544	20,559	21,333	24,144	23,582	24,223
Asset Upgrade Expenditure	9,984	9,984	11,921	17,628	21,180	21,864	20,121	18,445	19,483	20,794	20,489	20,477
Asset Expansion Expenditure	6,642	6,642	2,775	3,045	4,167	3,709	3,967	4,704	5,320	5,100	5,083	4,936
Asset New Expenditure	2,178	2,768	4,341	250	250	250	250	250	250	250	250	250
Total Capital Expenditure	36,299	36,115	37,082	43,125	45,633	43,904	42,882	43,958	46,386	50,287	49,405	49,886

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Statement of Capital Works for the year er	nding 30	June 20	18		
(by Asset Expenditure Type)					
Capital Works Area	2017-18	2017-18	2017-18	2017-18	2017-18
	Budget	Budget	Budget	Budget	Budget
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works					
Property					
Buildings	5,525	60	1,849	2,312	1,304
Total Property	5,525	60	1,849	2,312	1,304
Plant and Equipment					
Plant, Machinery and Equipment	1,672	_	1.672	-	_
Computers and Telecommunications	1,918	243	487	944	244
Library Books and Materials	873		873	-	
Other	1,048	107	568	374	-
Total Plant and Equipment	5,511	350	3,600	1,317	244
Infrastructure					
Roads	7,844	1,056	5,693	1,096	_
Footpaths	2,010	302	1,708	-	_
Drainage	3,570	-	892	2,678	_
Open Space	8,828	2,367	978	4,282	1,202
Open Space Strategy Implementation	25	-	_	-	25
Car Parks	420	2	326	92	-
Streetscape Works	350	205	-	145	-
Total Infrastructure	23,046	3,931	9,597	8,292	1,227
Total New Works	34,082	4,341	15,045	11,921	2,775
Add Carried forward projects from the previous financial year	3,000		3,000		
rad Carried forward projects from the previous infancial year	3,000		3,000		
Total Capital Expenditure (including carry forwards)	37,082	4,341	18,045	11,921	2,775
Total Capital Expenditure	37,082	4,341	18,045	11,921	2,775



Statement of Capital Works for the year	ending 30	June 20)19		
(by Asset Expenditure Type)					
Capital Works Area	2018-19	2018-19	2018-19	2018-19	2018-19
	Estimate	Estimate	Estimate	Estimate	Estimate
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works		·	·	·	·
Property					
Buildings	5,227	-	4,295	857	75
Total Property	5,227	-	4,295	857	75
Plant and Equipment					
Plant, Machinery and Equipment	2,076	_	2,076	_	_
Computers and Telecommunications	1,020	-	612	306	102
Library Books and Materials	871	-	-	871	-
Other	1,951	-	1,401	166	383
Total Plant and Equipment	5,918	-	4,089	1,344	485
Infrastructure					
Roads	7,369	_	5,390	972	1.007
Footpaths	2,010	250	1,639	-	121
Drainage	3,641		1,639	1.821	182
Open Space	15,259	-	3,484	10,950	825
Open Space Strategy Implementation	250	-	_	250	_
Car Parks	400	-	300	100	-
Streetscape Works	3,050	-	1,365	1,335	350
Total Infrastructure	31,979	250	13,817	15,427	2,485
Total New Works	43,125	250	22,202	17,628	3,045
Add Carried forward projects from the previous financial year		_	_	_	_
	40.4				
Total Capital Expenditure (including carry forwards)	43,125	250	22,202	17,628	3,045
Total Capital Expenditure	43,125	250	22,202	17,628	3,045



Statement of Capital Works for the year of	ending 30	June 20)20		
(by Asset Expenditure Type) Capital Works Area	2019-20	2019-20	2019-20	2019-20	2019-20
	Estimate	Estimate	Estimate	Estimate	Estimate
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works		¥ 222	¥ 555	7 000	7 000
Property					
Buildings	4,356	-	3,365	915	76
Total Property	4,356	-	3,365	915	76
Plant and Equipment					
Plant, Machinery and Equipment	1,963	_	1,963	_	_
Computers and Telecommunications	1,040	_	624	312	104
Library Books and Materials	889	_	-	889	-
Other	1.174	_	812	170	192
Total Plant and Equipment	5,065	-	3,399	1,370	296
Infrastructure	7.005		5 000	074	4 0 4 0
Roads	7,385	-	5,399	974	1,012
Footpaths	2,010	250	1,639	4.057	121
Drainage	3,714	-	1,671	1,857	186
Open Space	19,103	-	3,276	14,850	977
Open Space Strategy Implementation Car Parks	250 650	-	- 488	250 163	-
	3.100	-	488 800	800	4 500
Streetscape Works Total Infrastructure	-,	250			1,500
Total Infrastructure	36,212	250	13,273	18,894	3,795
Total New Works	45,633	250	20,037	21,180	4,167
Add Carried forward projects from the previous financial year	-	-	-	-	-
Total Capital Expenditure (including carry forwards)	45,633	250	20,037	21,180	4,167
Total Capital Expenditure	45,633	250	20,037	21,180	4,167



Statement of Capital Works for the year	ending 30	June 20)21		
(by Asset Expenditure Type)					
Capital Works Area	2020-21	2020-21	2020-21	2020-21	2020-21
	Estimate		Estimate	Estimate	
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works					
Property					
Buildings	3,383	-	2,386	921	77
Total Property	3,383	-	2,386	921	77
Plant and Equipment					
Plant, Machinery and Equipment	1,398	-	1.398	-	_
Computers and Telecommunications	1,061	_	636	318	106
Library Books and Materials	906	_	-	906	-
Other	421	_	32	173	216
Total Plant and Equipment	3,787	-	2,067	1,398	322
Infrastructure					
Roads	7,625	_	5,468	991	1,165
Footpaths	2,010	250	1,639	-	121
Drainage	3,789	-	1,705	1.894	189
Open Space	19,310	_	3,528	15,448	335
Open Space Strategy Implementation	250	_	-	250	-
Car Parks	650	_	488	163	_
Streetscape Works	3,100	_	800	800	1,500
Total Infrastructure	36,734	250	13,628	19,546	3,310
Total New Works	43,904	250	18,081	21,864	3,709
Add Carried forward projects from the previous financial year	-	-	-	-	-
Total Capital Expenditure (including carry forwards)	43,904	250	18,081	21,864	3,709
	40.53	050	40.05	04.05	0.700
Total Capital Expenditure	43,904	250	18,081	21,864	3,709



Statement of Capital Works for the year	ending 30	June 20)22		
(by Asset Expenditure Type)					
Capital Works Area	2021-22	2021-22	2021-22	2021-22	2021-22
	Estimate	Estimate	Estimate	Estimate	Estimate
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works		·	·	·	
Property					
Buildings	3,480	-	2,458	943	78
Total Property	3,480	-	2,458	943	78
Plant and Equipment					
Plant, Machinery and Equipment	1,759	-	1,759	-	-
Computers and Telecommunications	1,082	-	649	325	108
Library Books and Materials	925	-	-	925	-
Other	523	-	33	177	313
Total Plant and Equipment	4,289	-	2,442	1,426	421
Infrastructure					
Roads	7,671	-	5,487	996.05	1,188.37
Footpaths	2,010	250	1,639	-	121
Drainage	3,864	-	1,739	1,932	193
Open Space	17,568	-	3,491	13,611	466
Open Space Strategy Implementation	250	-	-	250	-
Car Parks	650	-	488	163	-
Streetscape Works	3,100	-	800	800	1,500
Total Infrastructure	35,114	250	13,644	17,752	3,468
Total New Works	42,882	250	18,544	20,121	3,967
Add Carried forward projects from the previous financial year	-	-	-	-	-
Total Capital Expenditure (including carry forwards)	42,882	250	18,544	20,121	3,967
	40.555	255	40.54	00.45	
Total Capital Expenditure	42,882	250	18,544	20,121	3,967



Statement of Capital Works for the year ending 30 June 2023											
(by Asset Expenditure Type)											
Capital Works Area	2022-23	2022-23	2022-23	2022-23	2022-23						
	Estimate	Estimate	Estimate	Estimate							
	Total	New	Renewal	Upgrade	Expansion						
	\$'000	\$'000	\$'000	\$'000	\$'000						
New Works											
Property											
Buildings	4,030	-	3,012	939	79						
Total Property	4,030	-	3,012	939	79						
Plant and Equipment											
Plant, Machinery and Equipment	1,181	_	1,181	_	_						
Computers and Telecommunications	1,104	_	662	331	110						
Library Books and Materials	943	_	-	943	-						
Other	1,329	-	34	180	1,115						
Total Plant and Equipment	4,556	-	1,877	1,454	1,225						
Infrastructure											
Roads	8,051	-	5,792	1,047	1,212						
Footpaths	2,010	250	1,639		121						
Drainage	3,942	-	1,774	1,971	197						
Open Space	17,269	-	5,102	11,796	370						
Open Space Strategy Implementation	250	-		250	-						
Car Parks	750	-	563	188	-						
Streetscape Works	3,100	-	800	800	1,500						
Total Infrastructure	35,372	250	15,670	16,052	3,400						
Total New Works	43,958	250	20,559	18,445	4,704						
Add Carried forward projects from the previous financial year	-	-	-	-	-						
Total Capital Expenditure (including carry forwards)	43,958	250	20,559	18,445	4,704						
Total Capital Expenditure	43,958	250	20,559	18,445	4,704						



Statement of Capital Works for the year ending 30 June 2024											
(by Asset Expenditure Type)											
Capital Works Area	2023-24	2023-24	2023-24	2023-24	2023-24						
	Estimate	Estimate	Estimate	Estimate	Estimate						
	Total	New	Renewal	Upgrade	Expansion						
	\$'000	\$'000	\$'000	\$'000	\$'000						
New Works											
Property											
Buildings	3,494	-	2,451	963	80						
Total Property	3,494	-	2,451	963	80						
Plant and Equipment											
Plant, Machinery and Equipment	1,552	-	1,552	-	-						
Computers and Telecommunications	1,126	_	675	338	113						
Library Books and Materials	962	_	-	962	-						
Other	307	_	34	184	89						
Total Plant and Equipment	3,947	-	2,262	1,483	202						
Infrastructure											
Roads	8,230	_	5.926	1,068.23	1,236.38						
Footpaths	2,010	250	1,639	-	121						
Drainage	4,020	-	1,809	2,010	201						
Open Space	17,583	_	5,082	12,021	480						
Open Space Strategy Implementation	250	_	-	250	-						
Car Parks	750	-	563	188	-						
Streetscape Works	6,100	-	1,600	1,500	3,000						
Total Infrastructure	38,944	250	16,619	17,037	5,038						
Total New Works	46,386	250	21,333	19,483	5,320						
	15,300		21,000	, . 30	5,520						
Add Carried forward projects from the previous financial year	-	-	-	-	-						
Total Capital Expenditure (including carry forwards)	46,386	250	21,333	19,483	5,320						
Total Capital Expenditure	46,386	250	21,333	19,483	5,320						



Statement of Capital Works for the year	ending 30	June 20	25		
(by Asset Expenditure Type)					
Capital Works Area	2024-25	2024-25	2024-25	2024-25	2024-25
	Estimate	Estimate	Estimate	Estimate	Estimate
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works					
Property					
Buildings	4,686	-	3,645	957	84
Total Property	4,686	-	3,645	957	84
Plant and Equipment					
Plant, Machinery and Equipment	1,969	-	1.969	-	_
Computers and Telecommunications	1,148	-	689	344	115
Library Books and Materials	981	-	-	981	-
Other	681	-	35	187	459
Total Plant and Equipment	4,779	-	2,693	1,513	574
Infrastructure					
Roads	8,392	_	6,041	1,090	1,261
Footpaths	2,010	250	1,639	-	121
Drainage	4,101	-	1,845	2.050	205
Open Space	18,219	-	5,317	12,546	355
Open Space Strategy Implementation	250	-	-	250	-
Car Parks	750	-	563	188	_
Streetscape Works	7,100	-	2,400	2,200	2,500
Total Infrastructure	40,821	250	17,806	18,324	4,442
Total New Works	50,287	250	24,144	20,794	5,100
Add Carried forward projects from the previous financial year	_	-	-	-	-
Total Capital Expenditure (including carry forwards)	50,287	250	24,144	20,794	5,100
Total Capital Expenditure	50,287	250	24,144	20,794	5,100



Statement of Capital Works for the year	endina 30 J	June 202	26		
(by Asset Expenditure Type)					
Capital Works Area	2025-26	2025-26	2025-26	2025-26	2025-26
	Estimate	Estimate	Estimate	Estimate	Estimate
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works					
Property					
Buildings	4,010	-	2,948	976	86
Total Property	4,010	-	2,948	976	86
Plant and Equipment					
Plant, Machinery and Equipment	1,761	-	1,761	-	-
Computers and Telecommunications	1,171	-	703	351	117
Library Books and Materials	1,001	-	-	1,001	-
Other	486	-	35	191	260
Total Plant and Equipment	4,419	-	2,499	1,543	377
Infrastructure					
Roads	8,507	-	6,130	1,104.36	1,271.80
Footpaths	2,010	250	1,639	· -	121
Drainage	4,183	-	1,882	2,091	209
Open Space	18,177	-	5,522	12,136	519
Open Space Strategy Implementation	250	-	-	250	-
Car Parks	750	-	563	188	-
Streetscape Works	7,100	-	2,400	2,200	2,500
Total Infrastructure	40,977	250	18,136	17,970	4,621
Total New Works	49,405	250	23,582	20,489	5,083
					-
Add Carried forward projects from the previous financial year	-	-	-	-	-
Total Capital Expenditure (including carry forwards)	49,405	250	23,582	20,489	5,083
Total Capital Expenditure	49,405	250	23,582	20,489	5,083



Statement of Capital Works for the year (by Asset Expenditure Type)	ending 30	June 20)27		
Capital Works Area	2026-27	2026-27	2026-27	2026-27	2026-27
	Estimate	Estimate	Estimate	Estimate	Estimate
	Total	New	Renewal	Upgrade	Expansion
	\$'000	\$'000	\$'000	\$'000	\$'000
New Works	,	,	,	,	,
Property					
Buildings	4,010	-	2,948	976	86
Total Property	4,010	-	2,948	976	86
Plant and Equipment					
Plant, Machinery and Equipment	1,844	-	1,844	-	-
Computers and Telecommunications	1,171	-	703	351	117
Library Books and Materials	1,021	-	-	1.021	-
Other	488	-	35	191	261
Total Plant and Equipment	4,523	-	2,582	1,564	378
Infrastructure					
Roads	8,642	-	6,247	1,122.38	1,273
Footpaths	2,010	250	1,639	, -	121
Drainage	4,266	-	1,920	2,133	213
Open Space	18,334	-	5,925	12,044	366
Open Space Strategy Implementation	250	-	· -	250	-
Car Parks	750	-	563	188	-
Streetscape Works	7,100	-	2,400	2,200	2,500
Total Infrastructure	41,353	250	18,693	17,937	4,473
Total New Works	49,886	250	24,223	20,477	4,936
Add Carried forward projects from the previous financial year	-	-	-	-	-
Total Capital Expenditure (including carry forwards)	49,886	250	24,223	20,477	4,936
Total Capital Expenditure	49,886	250	24,223	20,477	4,936



Ctotomont of Human December	Ctoff	F.v.s.c.s.d	litura fai	. 41	ana anali		2047	7 2027				
Statement of Human Resources	s - Starr	Expend	liture for	tne yea	ars enai	ng 30 J	une 2017	- 2027	1			
Benediction	2016-17	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Description	Budget	Forecast	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Staff Expenditure		,	¥ 555	7 000	, , , ,	7 000	, , ,	,	7 333	, , , ,	7 222	7 000
Community Wellbeing												
Permanent Full-time	9,381	9,381	10,556	10,820	11,090	11,368	11,652	11,943	12,242	12,548	12,862	13,184
Permanent Part-time	20,825	20,825	20,200	20,705	21,223	21,753	22,297	22,854	23,426	24,011	24,612	25,227
Total Community Wellbeing	30,206	30,206	30,756	31,525	32,313	33,121	33,949	34,798	35,668	36,560	37,474	38,411
Infrastructure, Environment and Leisure												
Permanent Full-time	14,887	14,887	15,956	16,355	16,764	17,183	17,612	18,053	18,504	18,967	19,441	19,927
Permanent Part-time	813	813	1,030	1,056	1,082	1,109	1,137	1,165	1,194	1,224	1,255	1,286
Total Infrastructure, Environment and Leisure	15,700	15,700	16,986	17,411	17,846	18,292	18,749	19,218	19,699	20,191	20,696	21,213
Planning and Place												
Permanent Full-time	5,789	5,789	6,835	7,006	7,181	7,361	7,545	7,733	7,927	8,125	8,328	8,536
Permanent Part-time	1,039	1,039	1,000	1,025	1,051	1,077	1,104	1,131	1,160	1,189	1,218	1,249
Total Planning and Place	6,828	6,828	7,835	8,031	8,232	8,437	8,648	8,865	9,086	9,313	9,546	9,785
Corporate Services												
Permanent Full-time	6,238	6,238	6,493	6,655	6,822	6,992	7,167	7,346	7,530	7,718	7,911	8,109
Permanent Part-time	650	650	683	700	718	736	754	773	792	812	832	853
Total Corporate Services	6,888	6,888	7,176	7,355	7,539	7,728	7,921	8,119	8,322	8,530	8,743	8,962
City Management												
Permanent Full-time	1,214	1,214	2,259	2,315	2,373	2,433	2,494	2,556	2,620	2,685	2,752	2,821
Permanent Part-time	423	423	315	323	331	339	348	356	365	374	384	393
Total City Management	1,637	1,637	2,574	2,638	2,704	2,772	2,841	2,912	2,985	3,060	3,136	3,215
Total Permanent Staff Expenditure	61,259	61,259	65,327	66,961	68,635	70,350	72,109	73,912	75,760	77,654	79,595.62	81,586
Casuals and Other Expenditure	9.694	9,031	9.290	9,522	9.760	10,005	10.289	10,581	10.880	11.188	11,505	11.793
Capitalised Labour Costs	(2,261)	(2,261)	(2,411)	(2,471)	(2,533)	(2,596)	(2,661)	(2,728)	(2,796)	(2,866)	(2,938)	(3,011)
- Capitalises 200001 00000	(2,201)	(2,201)	(2,711)	(2,-17-1)	(2,000)	(2,000)	(2,001)	(2,720)	(2,730)	(2,000)	(2,000)	(0,011)
Total Expenditure	68,692	68,029	72,206	74,012	75,862	77,758	79,736	81,764	83,844	85,976	88,163	90,367



					-							
Statement of Human Resources	s - Staff	Numbe	rs for the	e years	ending	30 June	2017 - 2	2027				
Description	2016-17	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Description	Budget	Forecast	Budget	Estimate								
	EFT	EFT	EFT	EFT	EFT	EFT	EFT	EFT	EFT	EFT	EFT	EFT
	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number
Staff Expenditure												
Community Wellbeing												
Permanent Full-time	98.64	98.64	84.45	84.45	84.45	84.45	84.45	84.45	84.45	84.45	84.45	84.45
Permanent Part-time	254.20	254.20	267.08	267.08	267.08	267.08	267.08	267.08	267.08	267.08	267.08	267.08
Total Community Wellbeing	352.84	352.84	351.53	351.53	351.53	351.53	351.53	351.53	351.53	351.53	351.53	351.53
Total community Wensering	332.04	332.04	331.33	331.33	331.33	331.33	331.33	331.33	331.33	331.33	331.33	331.33
Infrastructure, Environment and Leisure												
Permanent Full-time	147.43	147.43	149.09	149.09	149.09	149.09	149.09	149.09	149.09	149.09	149.09	149.09
Permanent Part-time	6.85	6.85	8.87	8.87	8.87	8.87	8.87	8.87	8.87	8.87	8.87	8.87
Total Infrastructure, Environment and Leisure	154.28	154.28	157.96	157.96	157.96	157.96	157.96	157.96	157.96	157.96	157.96	157.96
Planning and Place												
Permanent Full-time	59.39	59.39	67.82	67.82	67.82	67.82	67.82	67.82	67.82	67.82	67.82	67.82
Permanent Part-time	13.89	13.89	12.67	12.67	12.67	12.67	12.67	12.67	12.67	12.67	12.67	12.67
Total Planning and Place	73.28	73.28	80.49	80.49	80.49	80.49	80.49	80.49	80.49	80.49	80.49	80.49
Corporate Services												
Permanent Full-time	62.89	62.89	64.79	64.79	64.79	64.79	64.79	64.79	64.79	64.79	64.79	64.79
Permanent Part-time	7.12	7.12	5.48	5.48	5.48	5.48	5.48	5.48	5.48	5.48	5.48	5.48
Total Corporate Services	70.01	70.01	70.27	70.27	70.27	70.27	70.27	70.27	70.27	70.27	70.27	70.27
Total Corporate Corvices	7 0.0 1	70.01	7 0.2.	7 0.27		70.27	7 0.27	7 0.27	70.27		70.2.	
City Management												
Permanent Full-time	10.00	10.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00
Permanent Part-time	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06
Total City Management	14.06	14.06	21.06	21.06	21.06	21.06	21.06	21.06	21.06	21.06	21.06	21.06
Total Permanent Staff	664.47	664.47	681.31	681.31	681.31	681.31	681,31	681.31	681.31	681.31	681.31	681.31
Casuals and Other	100.83	100.83	99.39	101.39	103.39	105.39	107.39	109.39	111.39	113.39	115.39	117.39
Capitalised Labour	26.00	26.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00
•												
Total Staff	791.30	791.30	810.70	812.70	814.70	816.70	818.70	820.70	822.70	824.70	826.70	828.70

ITEM 9.13 CHANGES TO DELEGATIONS FROM COUNCIL TO MEMBERS OF STAFF

Author: Diana Vaynrib, Legal and Governance Officer

Attachments: 'A' Instrument of Delegation to Staff – Planning and Environment Act

1987

'B' Instrument of Delegation to Staff - Road Management Act 2004

'C' Instrument of Delegation to Staff – Food Act 1984 'D' Instrument of Delegation to Staff – Other Legislation

PURPOSE AND SUMMARY

To revoke and replace specified existing delegations and create new delegations of certain powers, duties and functions of Council to Council staff.

RECOMMENDATION

THAT Council:

1.1 Planning and Environment Act 1987

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and under section 188 of the *Planning and Environment Act* 1987, Council resolves:

- that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.1(b) coming into effect;
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'A':
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

1.2 Road Management Act 2004

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and section 118(1) of the *Road Management Act* 2004 Council resolves:

- (a) that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.2(b) coming into effect:
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'B':
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

1.3 Food Act 1984

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and under section 58A of the *Food Act* 1984 Council resolves:-

- (a) that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.3(b) coming into effect;
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'C';
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

1.4 Other Legislation

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and the other legislation referred to in attachment 'D' Council resolves:-

- (a) that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.4(b) coming into effect;
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'D':
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

BACKGROUND

Changes to four of the existing Instruments of Delegations from Council to staff are required as a result of changes to the organisational structure within Council, changes to officers' titles, amendments to legislation, the repeal of legislation and to improve the administration of Council functions.

1. Instrument of Delegation – Council to members of staff - Planning and Environment Act 1987

Amendments are shown in WORD track changes at attachment 'A'.

The Planning and Environment (Fees) Interim Regulations 2015 have been revoked and replaced with the Planning and Environment (Fees) Regulations 2016. Council's powers and duties under these Regulations remain the same.

2. Instrument of Delegation – Council to members of staff – *Road Management Act* 2004

Amendments are shown in WORD track changes at attachment 'B'.

Minor amendments have been made in relation to the provisions of *the Road Management Act* 2004 relating to bus stopping points and infrastructure.

Changes to organisational structure within Council have also resulted in three additional delegates.

3. Instrument of Delegation - Council to members of staff - Food Act 1984

Amendments are shown in WORD track changes at attachment 'C' and reflect changes to organisational structure within Council which have resulted in an additional delegate.

4. Instrument of Delegation – Council to members of staff – other legislation

Amendments are shown in WORD track changes at attachment 'D' and reflect changes to organisational structure within Council which have resulted in the removal of a position that no longer exists and two additional delegates.

ISSUES AND DISCUSSION

N/a

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/a

POLICY AND LEGISLATIVE IMPLICATIONS

N/a

COMMUNICATION AND ENGAGEMENT

N/a

LINK TO COUNCIL PLAN

Governance – to deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That Council approves the changes to the attached Instruments of Delegation from Council to members of staff in accordance with the Recommendation.

Moved: Cr Hyams Seconded: Cr Magee

THAT Council:

1.1 Planning and Environment Act 1987

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and under section 188 of the *Planning and Environment Act* 1987, Council resolves:

- (a) that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.1(b) coming into effect:
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'A';
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

1.2 Road Management Act 2004

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and section 118(1) of the *Road Management Act* 2004 Council resolves:

- (a) that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.2(b) coming into effect:
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'B':
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

1.3 Food Act 1984

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and under section 58A of the *Food Act* 1984 Council resolves:-

- (a) that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.3(b) coming into effect:
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'C';
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

1.4 Other Legislation

In exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 and the other legislation referred to in attachment 'D' Council resolves:-

- that the existing delegation to Council staff be revoked effective immediately upon the Instrument of Delegation referred to in sub-paragraph 1.4(b) coming into effect;
- (b) that there be delegated to specified Council staff the powers, discretions and authorities set out in the attached Instrument of Delegation (as amended) marked 'D';
- (c) that the powers, discretions and authorities conferred on the specified Council staff by the Instrument of Delegation must be exercised in accordance with the delegations, procedures and limitations set out in the Instrument of Delegation and in accordance with any guidelines or policies Council may from time to time adopt;
- (d) that the Instrument of Delegation be sealed;
- (e) that the Instrument of Delegation:
 - (i) comes into force immediately the seal of Council is affixed to it; and
 - (ii) remains in force until Council determines to vary or revoke it.

CARRIED UNANIMOUSLY

"**A**"

Glen Eira City Council

Instrument of Delegation

to

Members of Council Staff – Planning and Environment Act 1987

Glen Eira City Council

INSTRUMENT OF DELEGATION

Members of Council Staff

In exercise of the powers conferred by section 188 of the *Planning and Environment Act* 1987 and section 98(1) of the *Local Government Act* 1989. Glen Eira City Council (Council):

- 1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
- 2. records that references in the Schedule are as follows:

'CTP' means Coordinator Town Planning;

'CStratP' means Coordinator Strategic Planning;

'DIEL' means Director Infrastructure, Environment and Leisure;

'DPP' ' means Director Planning and Place;

'ESC' means Engineering Services Coordinator;

'MIA' means Manager Infrastructure Assets;

'MCSC' means Manager Community Safety and Compliance;

'MCF' means Manager City Futures;

'MTP' means Manager Town Planning

'PBCM' means Planning and Building Compliance Manager;

'PSO' means Planning Support Officer;

'PTO' means Planning Technical Officer;

'PTP' means Principal Town Planner;

'SP' means Subdivision Planner;

'Specific Planning Officers' means DPP, CTP, CStratP, PBCM, MCSC, MTP, MCF, PTO, PTP, SP, STP, SupP and TP;

'STP' means Senior Town Planner;

'StratP' means Strategic Planner;

'SupP' means Supervising Planner; and

'TP' means Town Planner.

3. declares that:

- 3.1 this Instrument of Delegation is authorised by a resolution of Council passed on <u>2 May 2017</u>29 November 2016; and
- 3.2 the delegation:
 - 3.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 3.2.2 remains in force until varied or revoked;
 - 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3 and the Schedule; and
 - 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

- 3.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 3.3.1 if the issue, action act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy adopted by Council; or:
 - 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful decision, whether on account of section 98(1)(a)-(f) (inclusive) of the Act or otherwise; or
 - 3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

The seal of Glen Eira City Council was affixed hereto in the presence of:)))
Cc	ouncillor
Cr	nief Executive Officer

SCHEDULE

	ND ENVIRONMENT ACT 1987	-	
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.4B	Power to prepare an amendment to the Victoria Planning Provisions.	Specific Planning Officers	If authorised by the Minister.
s.4G	Function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister.	Specific Planning Officers	
s.4H	Duty to make amendment to Victoria Planning Provisions available.	Specific Planning Officers	
s.4I	Duty to keep Victoria Planning Provisions and other documents available.	Specific Planning Officers	
s.8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s.8A.	Specific Planning Officers	
s.8A(3)	Power to apply to the Minister to prepare an amendment to the planning scheme.	Not delegated	
s.8A(5)	Function of receiving notice of the Minister's decision.	Specific Planning Officers	
s.8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days.	DPPMTP MCF	
s.8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district.	Not delegated	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons.	Specific Planning Officers	
s.12A(1)	Duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s.19 of the <i>Planning and Environment (Planning Schemes) Act</i> 1996).	Specific Planning Officers	
s.12B(1)	Duty to review planning scheme.	DPP	
		MTP	
		MCF	
s.12B(2)	Duty to review planning scheme at direction of Minister.	DPP	
		MTP	
		MCF	
s.12B(5)	Duty to report findings of review of planning scheme to Minister without delay.	DPP	
		MTP	
		MCF	
s.14	Carry out duties of the Responsible Authority as set out in subsections (a) to (d).	Specific Planning Officers	
s.17(1)	Duty of giving copy amendment to the planning scheme.	Specific Planning Officers	
s.17(2)	Duty of giving copy s.173 agreement.	Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days.	Specific Planning Officers	
s.18	Duty to make amendment etc available.	Specific Planning Officers	
s.19	Power to give notice, to decide not to give notice, to publish	DPP	
	notice of amendment to a planning scheme and to take any other steps necessary to tell anyone who may be affected by	MTP	
	the amendment about its preparation.	MCF	
s.19	Function of receiving notice of preparation of an amendment to a planning scheme.	Specific Planning Officers	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or
			where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s.20(1)	Power to apply to Minister for exemption from the requirements of s.19.	Specific Planning Officers	
s.21(2)	Duty to make submissions available.	Specific Planning Officers	
s.21A(4)	Duty to publish notice in accordance with section.	Specific Planning Officers	
s.22	Duty to consider all submissions.	Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.23(1)	After considering submissions, change amendment, refer to a panel or abandon amendment.	Not delegated	
s.23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel.	Specific Planning Officers	
s.23(2)	Power to refer to a panel submissions which do not require a change to the amendments.	Not delegated	
s.24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s.96D).	Specific Planning Officers	
s.26(1)	Power to make report available for inspection.	Specific Planning Officers	
s.26(2)	Duty to keep report of panel available for inspection.	Specific Planning Officers	
s.27(1)	Duty to consider panel's report.	Not delegated	
s.27(2)	Power to apply for exemption if panel's report not received.	Not delegated	
s.28	Duty to advise the Minister if abandoning an amendment.	Specific Planning Officers	The power to make a decision to abandon an amendment cannot be delegated.
s.29	Power to adopt amendment	Not delegated	
s.30(4)(a)	Duty to say if amendment has lapsed.	Specific Planning Officers	
s.30(4)(b)	Duty to provide information in writing upon request.	Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.32(2)	Duty to give more notice if required.	Specific Planning Officers	
s.33(1)	Duty to give more notice of changes to an amendment.	Specific Planning Officers	
s.36(2)	Duty to give notice of approval of amendment.	Specific Planning Officers	
s.38(5)	Duty to give notice of revocation of an amendment.	Specific Planning Officers	
s.39	Function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT.	Specific Planning Officers	
s.40(1)	Function of lodging copy of approved amendment.	Specific Planning Officers	
s.41	Duty to make approved amendment available.	Specific Planning Officers	
s.42	Duty to make copy of planning scheme available.	Specific Planning Officers	
s.46AS(ac)	Power to request the Growth Areas Authority to provide advice on any matter relating to land in Victoria or an objective of planning in Victoria.	Not delegated	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.46GF	duty to comply with directions issued by the Minister	DPP		
		MTP		
		MCF		
s.46GG	duty to include a condition in a permit relating to matters set	DPP		
	out in s.46GG(c) and (d)	MTP		
		MCF		
s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	DIEL	where council is a collecting agency	
		DPP		
		MIA		
		MTP		
		MCF		
s.46GH(2)	power to accept the provision of land, works, services or	DIEL	where council is a collecting agency	
	facilities in part or full satisfaction of the amount of infrastructure levy payable	DPP		
		MIA		
		MTP		
		MCF		
s.46GH(3)	duty to obtain the agreement of the relevant development	DIEL	where council is a collecting agency	
	agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land,	DPP		
	works, services or facilities by the applicant	MIA		
		MTP		
		MCF		

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.46GI(1)	duty to keep proper accounts of any amount of infrastructure	DIEL	must be done in accordance with Local	
	levy paid to it as a collecting agency or a development agency under Part 2 of the Planning and Environment Act 1987	DPP	Government Act 1989	
		MIA		
		MTP		
		MCF		
s.46GI(2)	duty to forward to a development agency any part of an	DIEL		
	infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	DPP		
		MIA		
		MTP		
		MCF		
s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	DIEL		
		DPP		
		MIA		
		MTP		
		MCF		
s46GI(4)	power to refund any amount of infrastructure levy paid to it as	DIEL		
	a development agency under Part 2 of the Planning and Environment Act 1987 if satisfied that the development is not	DPP		
	to proceed	MIA		
		MTP		
		MCF		

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where	DIEL		
	s.46GI(5)(a) and (b) applies.	DPP		
		MIA		
		MTP		
		MCF		
s.46GL	power to recover any amount of infrastructure levy as a debt	DIEL	where council is a collecting agency	
	due to Council	DPP		
		MIA		
		MTP		
		MCF		
s.46GM	duty to prepare report and give a report to the Minister	DIEL	where council is a collecting agency or	
		DPP	development agency	
		MIA		
		MTP		
		MCF		
s.46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy.	Specific Planning Officers		
s.46N(2)(c)	Function of determining time and manner for receipt of development contributions levy.	Specific Planning Officers		
s.46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy.	Specific Planning Officers	Power to reduce or waive infrastructure levy is limited to DIEL, DPP, MTP,MCF	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid or agreement is in place, prior to issuing building permit.	Specific Planning Officers	
s.46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy.	Specific Planning Officers	
s.46P(1)	Power to require payment of amount of levy under s.46N or s.46O to be satisfactorily secured.	Specific Planning Officers	
s.46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable.	DIEL	
		DPP	
		MIA	
		MTP	
		MCF	
s.46Q(1)	Duty to keep proper accounts of levies paid.	Specific Planning Officers	
s.46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services or facilities on behalf of development agency or plan preparation costs incurred by a development agency.	Specific Planning Officers	
s.46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed.	DIEL DPP MTP MCF	Only applies when levy is paid to Council as a development agency.
s.46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s.46Q(4)(a).	DPP MTP MCF	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister.
s.46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan.	Specific Planning Officers	Must be done in accordance with Part 3.
s.46Q(4)(e)	Duty to expend that amount on other works etc.	DPP	With the consent of, and in the manner approved by, the Minister.
s.46QC	Power to recover any amount of levy payable under Part 3B.	Specific Planning Officers	
s.46QD	duty to prepare report and give a report to the Minister.	DIEL DPP MIA MTP MCF	Where council is a collecting agency or development agency.
s.49(1)	Duty to keep a register of all applications for permits and determinations relating to permits.	PSO Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.49(2)	Duty to make register available for inspection.	PSO	
		Specific Planning Officers	
s.50(4)	Duty to amend application.	Specific Planning Officers	
s.50(5)	Power to refuse to amend application.	Specific Planning Officers	
s.50(6)	Duty to make note of amendment to application in register.	PSO	
		Specific Planning Officers	
s.50A(1)	Power to make amendment to application.	PSO	
		Specific Planning Officers	
s.50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given.	Specific Planning Officers	
s.50A(4)	Duty to note amendment to application in register.	PSO	
		Specific Planning Officers	

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.51	Duty to make copy of application available for inspection.	Specific Planning Officers	
s.52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person.	Specific Planning Officers	
s.52(1)(b)	Duty to give notice of the application to other municipal councils where appropriate.	Specific Planning Officers	
s.52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme.	Specific Planning Officers	
s.52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant.	Specific Planning Officers	
s.52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant.	Specific Planning Officers	
s.52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally affected.	Specific Planning Officers	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant.	Specific Planning Officers	
s.52(3)	Power to give any further notice of an application where appropriate.	Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.53(1)	Power to require the applicant to give notice under section 52(1) to persons specified by it.	Specific Planning Officers	
s.53(1A)	Power to require the applicant to give the notice under section 52(1AA).	Specific Planning Officers	
s.54(1)	Power to require the applicant to provide more information.	Specific Planning Officers	
s.54(1A)	Duty to give notice in writing of information required under s.54(1).	Specific Planning Officers	
s.54(1B)	Duty to specify the lapse date for an application.	Specific Planning Officers	
s.54A(3)	Power to decide to extend time or refuse to extend time to give required information.	Specific Planning Officers	
s.54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s.54A(3).	Specific Planning Officers	
s.55(1)	Duty to give copy application, together with the prescribed information to every referral authority specified in the planning scheme.	Specific Planning Officers	
s.57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector.	DPP MTP	
		MCF	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.57(3)	Function of receiving name and address of persons to who notice of decision is to go.	Specific Planning Officers	
s.57(5)	Duty to make available for inspection copy of all objections.	Specific Planning Officers	
s.57A(4)	Duty to amend application in accordance with applicant's request, subject to s.57A(5).	Specific Planning Officers	
s.57A(5)	Power to refuse to amend application.	Specific Planning Officers	
s.57A(6)	Duty to note amendments to application in register.	PSO	
		Specific Planning Officers	
s.57B(1)	Duty to determine whether and to whom notice should be given.	Specific Planning Officers	
s.57B(2)	Duty to consider certain matters in determining whether notice should be given.	Specific Planning Officers	
s.57C(1)	Duty to give copy of amended application to referral authority.	PSO Specific Planning Officers	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.58	Duty to consider every application for a permit.	Specific Planning Officers	
s.58A	Power to request advice from the Planning Application Committee.	DPP	
		MTP	
		MCF	
s.60	Duty to consider certain matters.	Specific Planning Officers	
s.60(1A)	Power to consider certain matters before deciding an application.	Specific Planning Officers	
s.60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect.	Specific Planning Officers	

Column 1	Column 2 THING DELEGATED	Column 3	Column 4
PROVISION		DELEGATE	CONDITIONS & LIMITATIONS
s.61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Specific Planning Officers	The exercise of this power is limited to the following circumstances: i) there have been no objections lodged; and ii) the application/amending plan is generally in compliance with existing policy or guidelines; and iii) the application has not been referred to the Council or the Delegated Planning Forum for determination. The power cannot be exercised where: i) an application is for use of land for a brothel or a Sexually Explicit Adult Entertainment Venue; or ii) an application is for use of land for gaming machines; or iii) an application is for extension of time for tennis court illumination beyond 10.00pm; or iv) a proposal involves dwellings exceeding one level, except where the delegate is DPP or MTP who may grant a permit allowing a double storey development. The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006.

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
			The power to refuse a permit can only be exercised where the delegate considers that:		
			i)the application is contrary to law; or		
			ii)the application is inconsistent with policy; or		
			iii) a referral or authority has directed refusal; or		
			iv) the applicant has failed to carry out a direction pursuant to the Planning Scheme or Planning and Environment Act.		
s.61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	DPP	Delegation to be exercised at a Delegated		
		MTP	Planning Forum.		
		CTP			
			The power cannot be exercised where: i) an application is for use of land for a brothel or a Sexually Explicit Adult Entertainment Venue; or ii) an application is for use of land for gaming machines. The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006.		

PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
			The power to refuse a permit can only be exercised where the delegate considers that:	
			i)the application is contrary to law; or	
			ii)the application is inconsistent with policy; or	
			iii) a referral or authority has directed refusal; or	
			iv)the applicant has failed to carry out a direction pursuant to the Planning Scheme or Palnning and Environment Act.	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit.	Specific Planning Officers		
s.61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to grant of permit.	Specific Planning Officers		
s.61(3)(b)	Duty to refuse to grant the permit without the Minister's consent.	Specific Planning Officers		
s.61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant.	Specific Planning Officers		
s.62(1)	Duty to include certain conditions in deciding to grant a permit.	Specific Planning Officers		
s.62(2)	Power to include other conditions.	Specific Planning Officers		
s.62(4)	Duty to ensure conditions are consistent with subsections (a), (b) and (c).	Specific Planning Officers		
s.62(5)(a)	Power to include a permit condition to implement an approved development contributions plan.	Specific Planning Officers		
s.62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with section 173 agreement.	Specific Planning Officers		

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant.	Specific Planning Officers		
s.62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N.	Specific Planning Officers		
s.62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a).	Specific Planning Officers		
s.63	Duty to issue the permit where made a decision in favour of the application (if no one has objected).	Specific Planning Officers		
s.64(1)	Duty to give notice of decision to grant a permit to applicant and objectors.	Specific Planning Officers		
s.64(3)	Duty not to issue a permit until after the specified period.	Specific Planning Officers		
s.64(5)	Duty to give copy of decision on an application that is exempt under planning scheme from the requirements of s.64(1), s.64(2) and s.64(3) to objectors.	Specific Planning Officers		
s.64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit.	Specific Planning Officers	This provision applies also to a decision to grant an amendment to a permit – see section 75A.	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s.57.	Specific Planning Officers			
s.66(1)	Duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities.	Specific Planning Officers			
s.66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit.	Specific Planning Officers	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority.		
s.66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit.	Specific Planning Officers	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit.		
s.66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s.64 or s.65.	Specific Planning Officers	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included in the permit.		
s.69(1)	Function of receiving application for extension of time of permit.	Specific Planning Officers			
s.69(1A)	Function of receiving application for extension of time to complete development.	Specific Planning Officers			
s.69(2)	Power to extend time.	Specific Planning Officers			

PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.70	Duty to make copy permit available for inspection.	PSO		
		Specific Planning Officers		
s.71(1)	Power to correct certain mistakes.	Specific Planning Officers		
s.71(2)	Duty to note corrections in register.	PSO Specific Planning Officers		

PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.73	Power to decide to grant amendment subject to conditions.	Specific Planning Officers	The exercise of this power is limited to the following circumstances: i) there have been no objections lodged; and ii) the application/amending plan is generally in compliance with existing policy or guidelines; and iii) the application has not been referred to the Council or theDelegated Planning Forum (DPF) for determination. The power cannot be exercised where: i) an application is for use of land for a brothel or a Sexually Explicit Adult Entertainment Venue; or ii) an application is for use of land for gaming machines; or iii) an application is for extension of time for tennis court illumination beyond 10.00pm; or iv) a proposal involves dwellings exceeding one level, except where the delegate is DPP or MTP or CTP who may grant a permit allowing a double storey development.	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987		
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.73	Power to decide to grant amendment subject to conditions.	DPP MTP	Delegation to be exercised at a Delegated Planning Forum.
		СТР	The power cannot be exercised where: i)an application is for use of land for a brothel or a Sexually Explicit Adult Entertainment Venue; or ii) an application is for use of land for gaming machines.
s.74	Duty to issue amended permit to applicant if no objectors.	Specific Planning Officers	
s.76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit.	Specific Planning Officers	
s.76A(1)	Duty to give relevant determining referral authorities copy of	PSO	
	amended permit and copy of notice.	Specific Planning Officers	
s.76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit.	Specific Planning Officers	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority.

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987		
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit.	Specific Planning Officers	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit.
s.76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s.64 or s.76.	Specific Planning Officers	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit.
s.76D	Duty to comply with direction of Minister to issue amended permit.	Specific Planning Officers	
s.83	Function of being respondent to an appeal.	Specific Planning Officers	
s.83B	Duty to give or publish notice of application for review.	Specific Planning Officers	
s.84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit.	CStratP DPP MTP MCF	The power may only be exercised by the delegate where: i) no objections have been lodged; and ii) the application is generally in compliance with existing policy or guidelines.
s.84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit.	Specific Planning Officers	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit.	Specific Planning Officers		
s.84(6)	Duty to issue permit on receipt of advice within 3 working days.	Specific Planning Officers		
s.86	Duty to issue a permit at order of VCAT within 3 working days.	Specific Planning Officers		
s.87(3)	Power to apply to VCAT for the cancellation or amendment of a permit.	CStratP		
		DPP		
		MCSC		
		MTP		
		MCF		
		PBCM		
		SupP		
s.90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit.	Specific Planning Officers		
s.91(2)	Duty to comply with the directions of the VCAT.	Specific Planning Officers		
s.91(2A)	Duty to issue amended permit to owner if VCAT so directs.	Specific Planning Officers		

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90.	Specific Planning Officers	
s.93(2)	Duty to give notice of VCAT order to stop development.	Specific Planning Officers	
s.95(3)	Function of referring certain applications to the Minister.	Specific Planning Officers	
s.95(4)	Duty to comply with an order or direction.	Specific Planning Officers	
s.96(1)	Duty to obtain a permit from the Minister to use and develop its land.	Specific Planning Officers	
s.96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land.	DPP	
s.96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment.	Specific Planning Officers	
s.96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C.	Specific Planning Officers	
s.96F	Duty to consider panel's report under s.96E.	Not delegated	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s.23 of the <i>Planning and Environment (Planning Schemes) Act</i> 1996).	Specific Planning Officers	
s.96H(3)	Power to give notice in compliance with Minister's direction.	Specific Planning Officers	
s.96J	Power to issue permit as directed by the Minister.	Specific Planning Officers	
s.96K	Duty to comply with direction of the Minister to give notice of refusal.	Specific Planning Officers	
s. 96Z	duty to keep levy certificates given to it under ss. 47 or 96A for no less than 5 years from receipt of the certificate.	Specific Planning Officers	
s.97C	Power to request Minister to decide the application.	Not delegated	
s.97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application.	Specific Planning Officers	
s.97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister.	Specific Planning Officers	
s.97G(6)	Duty to make a copy of permits issued under s.97F available for inspection.	Specific Planning Officers	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.97L	Duty to include Ministerial decisions in a register kept under s.49.	Specific Planning Officers		
s.97MH	Duty to provide information or assistance to the Planning	DPP		
	Application Committee.	MTP		
		MCF		
s.97Ml	Duty to contribute to the costs of the Planning Application	DPP		
	Committee or subcommittee.	MTP		
		MCF		
s.97O	Duty to consider application and issue or refuse to issue certificate of compliance.	Specific Planning Officers		
s.97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate.	Specific Planning Officers		
s.97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate.	Specific Planning Officers		
s.97Q(4)	Duty to comply with directions of VCAT.	Specific Planning Officers		
s.97R	Duty to keep register of all applications for certificate of compliance and related decisions.	Specific Planning Officers		
s.98(1)&(2)	Function of receiving claim for compensation in certain circumstances.	Specific Planning Officers		

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed.	Specific Planning Officers	
s.101	Function of receiving claim for expenses in conjunction with claim.	Specific Planning Officers	
s.103	Power to reject a claim for compensation in certain circumstances.	DPP	
s.107(1)	Function of receiving claim for compensation.	Specific Planning Officers	
s.107(3)	Power to agree to extend time for making a claim.	DPP	
s.114(1)	Power to apply to VCAT for an enforcement order.	DPP	
		MCSC	
		MTP	
		MCF	
		PBCM	
		SupP	
s.117(1)(a)	Function of making a submission to VCAT where objections are received.	Specific Planning Officers	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.120(1)	Power to apply for an interim enforcement order where s.114	DPP		
	application has been made.	MCSC		
		MTP		
		MCF		
		PBCM		
		SupP		
s.123(1)	Power to carry out work required by enforcement order and recover costs.	DPP		
s.123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s.123(1).	DPP	Except Crown land	
s.129	Function of recovering penalties.	DPP		
		MCSC		
		MTP		
		MCF		
		PBCM		
s.130(5)	Power to allow person served with an infringement notice further time.	DPP		
		MTP		
		MCF		
		MCSC		
		PBCM		

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.133	Power to appoint authorised officer to enter land to carry out specific functions.	DPP		
s.149A(1)	Power to refer a matter to VCAT for determination.	CTP		
		DPP		
		MCSC		
		MTP		
		MCF		
		PBCM		
		SupP		
s.149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement.	CStratP		
		DPP		
		MTP		
		MCF		
		PTP		
		SupP		
s.156	Duty to pay fees and allowances (including a payment to the Crown under subsection (2A)), and payment or reimbursement incurred by the panel in carrying out its	DPP		
		MTP		
	function unless the Minister directors otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4).	MCF		
s.171(2)(f)	Power to carry out studies and commission reports.	DPP		
s.171(2)(g)	Power to grant and reserve easements.	DPP		

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.173	Power to enter into agreement covering. matters set out in	DIEL	
	s.174	DPP	
	Power to decide whether something is to the satisfaction of	DIEL	
	Council, where an agreement made under section 173 of the <i>Planning and Environment Act</i> 1987 requires something to be	DPP	
	to the satisfaction of Council or Responsible Authority.	ESC	
		MCSC	
		MIA	
		MTP	
		MCF	
		PBCM	
	Power to give consent on behalf of Council, where an agreement made under section 173 of the <i>Planning and Environment Act</i> 1987 requires that something may not be done without the consent of Council or the Responsible Authority.	DIEL	
		DPP	
		ESC	
		MCSC	
		MIA	
		MTP	
		MCF	
		PBCM	

Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.177(2)	Power to end a s.173 with the agreement of all those bound by	DIEL	
	an covenant in the agreement or otherwise in accordance with Division 2 of Part 9.	MCSC	
		MTP	
		MCF	
		PBCM	
s.178	Power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9.	DIEL	
		DPP	
s.178A(1)	Function of receiving application to amend or end an agreement.	Specific	
		Planning Officers	
s.178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1).	СТР	
()		DPP	
		MTP	
		MCF	
		PTP	
		SupP	

PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.178A(4)	Function of notifying the applicant and the owner as to	СТР		
	whether it agrees in principle to the proposal.	DPP		
		MTP		
		MCF		
		PTP		
		SupP		
s.178A(5)	Power to propose to amend or end an agreement.	DPP		
s.178B(1)	Duty to consider certain matters when considering proposal to amend an agreement.	Specific Planning Officers		
s.178B(2)	Duty to consider certain matters when considering proposal to end an agreement.	Specific Planning Officers		
s.178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end.	Specific Planning Officers		
s.178C(4)	Function of determining how to give notice under s.178C(2).	Specific Planning Officers		
s.178E(1)	Duty not to make decision until after 14 days after notice has been given.	Specific Planning Officers		

PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the	СТР	If no objections are made under s.178D.	
	proposal.	DPP	Must consider matters in s.178B.	
		MTP		
		MCF		
		PTP		
		SupP		
s.178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different to the proposal.	СТР	If no objections are made under s.178D.	
		DPP	Must consider matters in s.178B.	
		MTP		
		MCF		
		PTP		
		SupP		
s.178E(2)(c)	Power to refuse to amend or end the agreement.	СТР	If no objections are made under s.178D.	
		DPP	Must consider matters in s.178B.	
		MTP		
		MCF		
		PTP		
		SupP		

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.178E(3)(a)	Power to amend or end the agreement in accordance with the	СТР	After considering objections, submissions		
	proposal.	DPP	and matters in s.178B.		
		MTP			
		MCF			
		PTP			
		SupP			
s.178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal.	СТР	After considering objections, submissions		
		DPP	and matters in s.178B.		
		MTP			
		MCF			
		PTP			
		SupP			
s.178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal.	СТР	After considering objections, submissions		
		DPP	and matters in s.178B.		
		MTP			
		MCF			
		PTP			
		SupP			

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.178E(3)(d)	Power to refuse to amend or end the agreement.	СТР	After considering objections, submissions		
		DPP	and matters in s.178B.		
		MTP			
		MCF			
		PTP			
		SupP			
s.178F(1)	Duty to give notice of its decision under s.178E(3)(a) or (b).	Specific Planning Officers			
s.178F(2)	Duty to give notice of its decision under s.178E(2)(c) or 3(d.)	Specific Planning Officers			
s.178F(4)	Duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to VCAT has been determined or withdrawn.	Specific Planning Officers			
s.178G	Duty to sign amended agreement and give copy to each party to the agreement.	DPP			
s.178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement.	DPP			
s.178I(3)	Duty to notify, in writing, each party to the agreement of the	DPP			
	ending of the agreement relating to Crown land.	MTP			
		MCF			

PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.179(2)	Duty to make available for inspection copy agreement.	DIEL		
		MIA		
		Specific Planning Officers		
s.181	Duty to apply to the Registrar of Titles to record the agreement	DIEL		
	and to deliver a memorial to Registrar-General.	DPP		
		MTP		
		MCF		
s.181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement.	DPP		
		MTP		
		MCF		
s.181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement.	DPP		
		MTP		
		MCF		
s.182	Power to enforce an agreement.	DIEL		
		DPP		
		MCSC		
		MTP		
		MCF		
		PBCM		

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987				
Column 1	Column 1	Column 1	Column 1		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.183	Duty to tell Registrar of Titles of ending/amendment of	DIEL			
	agreement.	Specific Planning Officers			
s.184F(1)	Power to decide to amend or end an agreement at any time	DPP			
	after an application for review of the failure of Council to make a decision.	MTP			
		MCF			
s.184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application has been made to VCAT for review of a failure to amend or end an agreement.	DPP			
		MTP			
		MCF			
s.184F(3)	Duty to inform the principal registrar if the responsible	DPP			
	authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement.	MTP			
		MCF			
s.184F(5)	Function of receiving advice from the principal registrar that	DPP			
	the agreement may be amended or ended in accordance with Council's decision.	MTP			
		MCF			
s.184G(2)	Duty to comply with a direction of VCAT.	Specific Planning Officers			
s.184G(3)	Duty to give notice as directed by VCAT.	Specific planning Officers			

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.198(1)	Function to receive application for planning certificate.	Specific Planning Officers	
s.199(1)	Duty to give planning certificate to applicant.	Specific Planning Officers	
s.201(1)	Function of receiving application for declaration of underlying zoning.	Specific Planning Officers	
s.201(3)	Duty to make declaration.	Specific Planning Officers	

PLANNING A	PLANNING AND ENVIRONMENT ACT 1987					
Column 1	Column 1	Column 1	Column 1			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS			
	Power to make a decision relating to the conduct of a mediation before VCAT, including a decision to settle the mediation.	Specific Planning Officers	 Where Council is a party to a mediation before VCAT. If the matter has previously been subject to a determination by Council or Delegated Planning Committee or delegate at a Delegated Planning Forum, can only be exercised if, in the opinion of DPP, MTP, MCF or SupP the matter being mediated is of a minor nature and the intent of the decision of the Council or Delegated Planning Committee or delegate at the Delegated Planning Forum is not compromised; or If the matter has previously been subject to a determination by a planning officer under delegation from Council, can only be exercised under direction of DPP, MTP, MCF or SupP if the decision to settle the mediation involves a power, duty or function under the <i>Planning and Environment Act</i> 1987 that has not been delegated to the delegate. 			
-	Determine that a matter be considered at a mediation before VCAT.	CStratP DPP MTP MCF SupP				

Column 1	Column 1	Column 1	Column 1
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to decide, in relation to any planning scheme or permit that a specified thing has or has not been done to the satisfaction of Council.	Specific Planning Officers	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of consent.	Specific Planning Officers	
-	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit.	Specific Planning Officers	
-	Power to give written authorisation in accordance with a provision of a planning scheme.	Specific Planning Officers	
s.201UAB(1)	Function of providing the Growth Areas Authority with information relating to any land within municipal district.	DPP	
		MTP	
		MCF	
		SupP	
s.201UAB(2)	Function to provide the Growth Areas Authority with	DPP	
	information requested under subsection (1) as soon as possible.	MTP	
		MCF	
		SupP	

PLANNING AND ENVIRONMENT REGULATIONS 2015				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
r. 6	Function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme.	Specific Planning Officers	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	
r.21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s.54 of the Act.	Specific Planning Officers		
r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Specific Planning Officers	where Council is the responsible authority	
r.25(b))	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Specific Planning Officers	where Council is not the responsible authority but the relevant land is within Council's municipal district	
r.42	Function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application.	Specific Planning Officers	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	

PLANNING AND ENVIRONMENT (FEES) INTERIM REGULATIONS 20165

(THESE REGULATIONS EXPIRE ON 14 OCTOBER 2016).

Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
 r.16	— Power to waive or rebate a fee other than a fee relating	CTP	
	to an amendment to a planning scheme.	— DPP	
		——MTP	
		——MCF	
r.1 <u>9</u> 7	Power to waive or rebate a fee relating to an amendment of	СТР	
	a planning scheme.	DPP	
		MTP	
		MCF	
<u>r.20</u>	power to waive or rebate a fee other than a fee relating to	CTP	
	an amendment to a planning scheme	<u>DPP</u>	
		MTP	
		MCF	
r. <u>21</u> 18	Duty to record matters taken into account and which formed	СТР	
	the basis of a decision to waive or rebate a fee under r.196 or r.2017.	DPP	
		MTP	
		MCF	

GLEN EIRA PLANNING SCHEME				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
13 - 19.03, 21- 22.04-4, 31 - 37, 41, 42.02, 42.03, 43.01, 45.01, 45.03, 45.06, 51, 52.04, 52.05, 52.06-2 - 52.06-5, 52.07- 52.27, 52.29-52.30, 54-55, 61-64, 67	Exercise Council's powers, discretions and authorities, carry out Council's duties and perform Council's functions.	Specific Planning Officers	Delegate must comply with any conditions or limitations imposed by Council where the action involves exercising a power, duty or function delegated under the <i>Planning and Environment Act</i> 1987 or regulations under that Act.	
43.04-3	 Power to allow a Development Plan to be prepared and implemented in stages. Power to amend a Development Plan. 	DPP MTP CTP	Power can only be exercised by delegate at Delegated Planning Forum or by Council.	
52.01 – 52.02, 56, 65, 66	Exercise Council's powers, discretions and authorities, carry out Council's duties and perform Council's functions.	Specific Planning Officers	Delegate must comply with any conditions or limitations imposed by Council where the action involves exercising a power, duty or function delegated under the <i>Planning and Environment Act</i> 1987 or regulations under that Act.	
52.06-1	 Power to reduce or waive car parking. Power to decide on an adequate number of car spaces to be provided for uses which are not specified in the table at Clause 52.06-5. 	Specific Planning Officers	The power to reduce or waive car parking specified in the table in Clause 52.06-5 is limited to a reduction of up to ten car spaces. An application involving a reduction of more than ten car spaces may only be determined by DPP or MTP	
52.28	Power to grant permit for gaming machines.	Not delegated		

GLEN EIRA PLANNING SCHEME			
Column 1	Column 2 Column 3	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
19.04, 43.04-1, 52.03	Exercise Council's powers, discretions and authorities, carry out Council's duties and perform Council's functions in relation to brothel and Sexually Explicit Adult Entertainment Venue applications, development plan approvals, specific sites and exclusions.	Not delegated	

"B"

Glen Eira City Council

S6 Instrument of Delegation

to

Members of Council Staff – Road Management Act 2004

Glen Eira City Council

INSTRUMENT OF DELEGATION

Members of Council Staff

In exercise of the powers conferred by section 118(1) of the *Road Management Act* 2004 and section 98(1) of the *Local Government Act* 1989, Glen Eira City Council (Council):

- delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
- 2. records that references in the Schedule are as follows:

'CCC' means Coordinator Civic Compliance;

'CPBC' means Coordinator Planning and Building Compliance;

'DIEL' means Director Infrastructure, Environment and Leisure;

'DPP' means Director Planning and Place:

'GMPES' Group Manager Property, Environment and Sustainability;

'GMPI' means Group Manager Projects and Infrastructure;

'GMRL' means Group Manager Recreation and Leisure;

'PBCM' means Planning and Building Compliance Manager;

'MCSC' means Manager Community Safety and Compliance

'MIA' means Manager Infrastructure Assets; and

'MW' means Manager Works; and

'MP' means Manager Parks.

3. declares that:

- 3.1 this Instrument of Delegation is authorised by a resolution of Council passed on 2 May 2017-9 August 2016; and
- 3.2 the delegation:
 - 3.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 3.2.2 remains in force until varied or revoked;
 - 3.2.3 is subject to any conditions and limitations set out in subparagraph 3.3 and the Schedule; and
 - 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
- 3.3 the delegate must not determine the issue, take the action or do the act or thing;
 - 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or

3.3.2	if the determining of the issue, taking of the action or doing of the
	act or thing would or would be likely to involve a decision which is
	inconsistent with a

- (a) policy; or
- (b) strategy adopted by Council; or:
- 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 98(1)(a)-(f) (inclusive) of the Act or otherwise, or
- 3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

The seal of Glen Eira City Council was affixed hereto in the presence of:)))
	Councillor
	Chief Executive Officer

SCHEDULE

ROAD MANAGI	ROAD MANAGEMENT ACT 2004					
Column 1	Column 2	Column 3	Column 4			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS			
s11(1)	Power to declare a road by publishing a notice in the Government Gazette.	Not delegated	Obtain consent in circumstances specified in section 11(2).			
s11(8)	Power to name a road or change the name of a road by publishing a notice in Government Gazette.	Not delegated				
s11(9)(b)	Duty to advise Registrar.	DIEL				
s11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	DIEL	Clause subject to section 11(10A).			
s11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person.	DIEL	Duty of coordinating road authority.			
s12(2)	Power to discontinue road or part of a road.	DIEL	Duty of coordinating road authority.			
s12(4)	Power to publish, and provide copy, notice of proposed discontinuance.	DIEL	Power of coordinating road authority where it is the discontinuing body.			
			Unless subsection (11) applies.			
s12(5)	Duty to consider written submissions received within 28 days of notice.	DIEL	Duty of coordinating road authority Where it is the discontinuing body.			
			Unless subsection (11) applies.			

ROAD MANAGE	ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.12(6)	Function of hearing a person in support of their written submission.	DIEL	Function of coordinating road authority where it is the discontinuing body. Unless subsection (11) applies.		
s.12(7)	Duty to fix day, time and place of meeting under subsection (6) and to give notice.	DIEL	Duty of coordinating road authority where it is the discontinuing body. Unless subsection (11) applies.		
s.12(10)	Duty to notify of decision made.	DIEL	Duty of coordinating road authority where it is the discontinuing body. Does not apply where an exemption is specified by the regulations or given by the Minister.		
s.13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette.	DIEL	Power of coordinating road authority and obtain consent under s.13(3) and s.13(4) as appropriate.		
s.14(4)	Function of receiving notice from VicRoads.	DIEL			
s.14(7)	Power to appeal against decision of VicRoads.	DIEL			
s.15(1)	Power to enter into arrangement with another road authority or utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport.	DIEL			

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority.	DIEL		
s.15(2)	Duty to include details of arrangement in public roads	DIEL		
	register.	MIA		
s.16(7)	Power to enter into an arrangement under s.15.	DIEL		
s.16(8)	Duty to enter details of determination in public roads register.	DIEL		
s.17(2)	Duty to register public road in public roads register.	DIEL	Duty of coordinating road authority.	
		MIA		
s.17(3)	Power to decide that a road is reasonably required for general public use.	DIEL	Power of coordinating road authority.	
		DPP		
s.17(3)	Duty to register a road reasonably required for general public use in public roads register.	DIEL	Duty of coordinating road authority.	
		MIA		
s.17(4)	Power to decide that a road is no longer reasonably	DIEL	Power of coordinating road authority.	
	required for general public use.	DPP		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.17(4)	Duty to remove road no longer reasonably required for general public use from public roads register.	DIEL	Duty of coordinating road authority.	
s.18(1)	Power to designate ancillary area.	DIEL	Power of coordinating road authority, and	
		MIA	obtain consent in circumstances specified in s.18(2).	
s.18(3)	Duty to record designation in public roads register.	DIEL	Duty of coordinating road authority.	
s.19(1)	Duty to keep register of public roads in respect of which	DIEL		
	Council is the coordinating road authority.	MIA		
s.19(4)	Duty to specify details of discontinuance in public roads register.	DIEL		
s.19(5)	Duty to ensure public roads register is available for	DIEL		
	public inspection.	MIA		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.21	Function of replying to request for information or advice.	DIEL	Obtain consent in circumstances specified in s.11(2).	
s.22(2)	Function of commenting on proposed direction.	DIEL		
s.22(4)	Duty to publish a copy or summary of any direction	DIEL		
	made under section 22 by the Minister in its annual report.	MIA		
s.22(5)	Duty to give effect to a direction under this section.	DIEL		
		MIA		
s.40(1)	Duty to inspect, maintain and repair a public road.	DIEL		
		MW		
s.40(5)	Power to inspect, maintain and repair a road which is	DIEL		
	not a public road.	GMPES		
		<u>GMRL</u>		
		MIA		
		MW		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.41(1)	Power to determine the standard of construction, inspection, maintenance and repair	DIEL		
	inspection, maintenance and repair	GMPI		
		MIA		
		MW		
s.42(1)	Power to declare a public road as a controlled access road.	Not delegated	Power of coordinating road authority and Schedule 2 also applies	
s.42(2)	Power to amend or revoke declaration by notice published in Government Gazette.	DIEL	Power of coordinating road authority and Schedule 2 also applies.	
s.42A(3)	Duty to consult with VicRoads before road is specified.	DIEL	Where Council is coordinating road authority.	
			If road is a municipal road or part thereof.	
s.42A(4)	Power to approve Minister's decision to specify a road as a specified freight road.	DIEL	Where Council is coordinating road authority if road is a municipal road or part thereof and where road is to be specified a freight road.	
s.48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport).	DIEL	Where Council is the responsible road authority, infrastructure manager or works manager.	
s.48M(3)	Function of consulting with the relevant	DIEL		

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	<u>authority</u> Secretary for purposes of developing guidelines under s.48M.		
s.48N	Duty to notify the relevant authority of the location of the bus stopping point and action taken by Council.	DIEL	
	рия вторрину роинт ана астои такей ру Соинси.	MIA	
s.49	Power to develop and publish a road management plan.	DIEL	
s.51	Power to determine standards by incorporating the standards in a road management plan.	DIEL	
s.53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan.	DIEL	
s.54(2)	Duty to give notice of proposal to make a road management plan.	DIEL	
s.54(5)	Duty to conduct a review of road management plan at prescribed intervals in accordance with the regulations.	DIEL	
s.54(6)	Power to amend road management plan in accordance with the regulations.	DIEL	
s.54(7)	Duty to incorporate the amendments into the road	DIEL	
management plan.	ттападеттепт ріап.	MIA	

ROAD MANAGEMENT ACT 2004					
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper.	DIEL			
s.63(1)	Power to consent to conduct of works on road.	CCC	Where Council is the coordinating road		
		<u>CPBC</u>	authority.		
		DIEL			
		DPP			
		MCSC			
		MIA			
		<u>MP</u>			
		PBCM			
s.63(2)(e)	Power to conduct or to authorise the conduct of works	DIEL	Where Council is the infrastructure manager.		
	in, on, under or over a road in an emergency.	DPP			
		MIA			
		MP			
		MW			

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.64(1)	Duty to comply with clause 13 of Schedule 7.	DIEL	Where Council is the infrastructure manager o	
		DPP	works manager.	
		MIA		
		MW		
s.66(1)	Power to consent to structure etc.	CCC	Where Council is the coordinating road authority.	
		<u>CPBC</u>		
		DIEL		
		DPP		
		MCSC		
		MIA		
		MW		
		PBCM		
s.67(2)	Function of receiving the name and address of the	CCC	Where Council is the coordinating road authority.	
	person responsible for distributing the sign or bill.	DIEL		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
		DPP		
		MCSC		
		MIA		
		MW		
		PBCM		
s.67(3)	Power to request information.	ccc	Where Council is the coordinating road	
		<u>CPBC</u>	authority.	
		DIEL		
		DPP		
		MCSC		
		MIA		
		MW		
		PBCM		
s.68(2)	Power to request information.	CCC	Where Council is the coordinating road authority.	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		<u>CPBC</u>	
		DIEL	
		DPP	
		MCSC	
		MIA	
		MW	
		PBCM	
s.71(3)	Power to appoint an authorised officer.	DIEL	
		DPP	
s.72	Duty to issue an identity card to each authorised. officer	DIEL	
		DPP	
s.85	Function of receiving report from authorised officer.	DIEL	
		DPP	
		GMPES	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		MIA	
		MW	
s.86	Duty to keep register re s.85 matters.	DIEL	
		DPP	
		GMPES	
		MW	
s.87(1)	Function of receiving complaints.	DIEL	
		DPP	
		GMPES	
		MW	
		MIA	
s.87(2)	Duty to investigate complaint and provide report.	DIEL	
		DPP	
		GMPES	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		MIA	
		MW	
s.96(1)	Power to authorise institution of legal proceedings.	ccc	
		DIEL	
		DPP	
		MCSC	
		РВСМ	
s.112(2)	Power to recover damages in court.	DIEL	
		DPP	
s.116	Power to cause or carry out inspection.	DIEL	
		DPP	
		GMPES	
		MW	
s.119(2)	Function of consulting with VicRoads.	DIEL	

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
		DPP		
		MIA		
		MW		
s.120(1)	Power to exercise road management functions on	DIEL		
	arterial road (with the consent of VicRoads).	GMPI		
		MIA		
		MW		
s.120(2)	Duty to seek consent of VicRoads to exercise road management functions before exercising power in s.120(1).	DIEL		
		DPP		
		MW		
s.121(1)	Power to enter into an agreement in respect of works.	DIEL		
		DPP		
		MW		
s.122(1)	Power to charge and recover fees.	DIEL		
		DPP		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
		MCSC		
		MIA		
		MW		
		PBCM		
s.123(1)	Power to charge for any service.	DIEL		
		DPP		
		MW		
Schedule 2	Power to make a decision in respect of controlled access roads.	DIEL		
Clause 2(1)		DPP		
Schedule 2 Clause 3(1)	Duty to make policy about controlled access roads.	Not delegated		
Schedule 2 Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads.	Not delegated		
Schedule 2	Function of receiving details of proposal from VicRoads.	DIEL		
Clause 4		DPP		
Schedule 2	Duty to publish notice of declaration.	DIEL		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
Clause 5		DPP		
Schedule 7	Duty to give notice to relevant coordinating road	DIEL	Where Council is the infrastructure manager or	
Clause 7(1)	authority of proposed installation of non-road infrastructure or related works on a road reserve.	DPP	works manager.	
		MW		
Schedule 7	Duty to give notice to any other infrastructure manager	DIEL	Where Council is the infrastructure manager or	
Clause 8(1)	or works manager responsible for any non-road infrastructure in the area, that could be affected by any	DPP	works manager.	
	proposed installation of infrastructure or related works on a road or road reserve of any road.	MW		
Schedule 7	Duty to comply with request for information ferom a coordinating road authority, an infrastructure manager or a works manager responsible for existing or	DIEL	Where Council is the infrastructure manager or	
Clause 9(1)		DPP	works manager responsible for non-road infrastructure.	
	proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works.	MW		
Schedule 7	Duty to give information to another infrastructure	DIEL	Where Council is the infrastructure manager or	
Clause 9(2)	manager or works manager where becomes aware any infrastructure or works are not in the location shown on	DPP	works manager.	
	records, appear to be in an unsafe condition or appear to need maintenance.	MW		
Schedule 7	Where Schedule 7 clause 10(1) applies, duty to, Where	DIEL	Where Council is the infrastructure manager or	
Clause 10(2) possible, conduct appropriate consultation with persons likely to be significantly affected.	works manager.			

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
		MW		
Schedule 7	Power to direct infrastructure manager or works	DIEL	Where Council is the coordinating road	
Clause 12(2)	manager to conduct reinstatement works.	DPP	authority.	
		MIA		
		MW		
Schedule 7	Power to take measures to ensure reinstatement works are completed.	DIEL	Where Council is the coordinating road authority.	
Clause 12(3)		DPP		
		MIA		
		MW		
Schedule 7	Duty to ensure that works are conducted by an	DIEL	Where Council is the coordinating road authority.	
Clause 12(4)	appropriately qualified person.	DPP		
		MIA		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
		MW		
Schedule 7	Power to recover costs.	DIEL	Where Council is the coordinating road	
Clause 12(5)		DPP	authority.	
		MIA		
		MW		
Schedule 7	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7, Clause 13(2).	DIEL	Where Council is the works manager.	
Clause 13(1)		DPP		
		MIA		
		MVV		
Schedule 7	Power to vary notice period.	DIEL	Where Council is the coordinating road	
Clause 13(2)		DPP	authority.	
		MW		
Schedule 7 Clause 13(3)	Duty to ensure works manager has complied with obligation to give notice under Schedule 7, Clause	DIEL	Where Council is the infrastructure manager.	

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
	13(1).	DPP		
		MW		
Schedule 7	Power to consent to proposed works.	DIEL	Where Council is the coordinating road	
Clause 16(1)		DPP	authority.	
		MIA		
		MVV		
Schedule 7	Duty to consult.	DIEL	Where Council is the coordinating road	
Clause 16(4)		DPP	authority, responsible authority or infrastructure manager.	
		MIA		
Schedule 7	Power to consent to proposed works.	DIEL	Where Council is the coordinating road	
Clause 16(5)		DPP	authority.	
		MIA		
		MW		

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
Schedule 7	Power to set reasonable conditions on consent.	DIEL	Where Council is the coordinating road	
Clause 16(6)		DPP	authority.	
Schedule 7	Power to include consents and conditions.	DIEL	Where Council is the coordinating road	
Clause 16(8)		DPP	authority.	
Schedule 7	Power to refuse to give consent and duty to give reasons for refusal.	DIEL	Where Council is the coordinating road	
Clause 17(2)		DPP	authority.	
Schedule 7 Clause 18(1)	Power to enter into an agreement.	DIEL	Where Council is the coordinating road authority.	
Schedule 7	Power to give notice requiring rectification of works.	DIEL	Where Council is the coordinating road	
Clause 19(1)		DPP	authority.	
Schedule 7	Power to conduct the rectification works or engage a	DIEL	Where Council is the coordinating road	
Clause 19(2) and (3)	person to conduct the rectification works and power to recover costs incurred.	DPP	authority.	
Schedule 7	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure.	DIEL	Where Council is the coordinating road	
Clause 20(1)		DPP	authority.	
		MIA		
Schedule 7A	Power to cause street lights to be installed on roads.	DIEL	Power of responsible road authority where it is	

ROAD MANAGEMENT ACT 2004				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
Clause 2		DPP	the coordinating road authority or responsible road authority in respect of the road.	
		MIA		
	Power to pay installation and operation costs of street	DIEL	Where Council is the responsible road	
Clause 3(1)(d)	lighting – where road is not an arterial road.	MIA	authority.	
Schedule 7A	Duty to pay installation and operation costs of street	DIEL	Where Council is the responsible road	
Clause 3(1)(e)	lighting – where road is a service road on an arterial road and adjacent areas.	MIA	authority.	
Schedule 7A	Duty to pay installation and percentage of operation	DIEL	Duty of Council as responsible road authority	
Clause 3(1)(f)	Costs of street lighting – for arterial roads in accordance with clauses 3(2) and 4.	MIA	that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs).	

ROAD MANAGE	ROAD MANAGEMENT (GENERAL) REGULATIONS 2016				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
r.8(1)	Duty to conduct reviews of road management plan.	DIEL			
		MIA			
r.302(1)	Duty to ensure that standards and priorities in road management plan are appropriate.	DIEL			
r.9(2)	Duty to produce a written report on a review and make the report available.	DIEL			
r.9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	DIEL	where council is the coordinating road authority		
r.10	Duty to give notice of an amendment which relates to standard of construction, inspection, maintenance or repair under s.41 of the Act.	DIEL			
r.13(1)	Duty to publish notice of amendments to road management plan	DIEL	where council is the coordinating road authority		
r.13(3)	Duty to record on its road management plan details of	DIEL			
	an amendment.	MIA			
r.16(3)	Power to issue permit.	ccc	Where Council is the coordinating road		
		<u>CPBC</u>	authority.		

Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
		DIEL		
		MCSC		
		MIA		
		DPP		
		PBCM		
r.18(1)	Power to give written consent re damage to road.	DIEL	Where Council is the coordinating road authority.	
r.23(2)	Power to make submissions to Tribunal.	DPP	Where Council is the coordinating road	
		PBCM	authority.	
r.23(4)	power to charge a fee for application under section	ccc	Where council is the coordinating road	
	66(1) Road Management Act	<u>CPBC</u>	authority.	
		DIEL		
		DPP		
		MCSC		
		MIA		
		PBCM		

Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
r.25(1)	Power to remove object, refuse, rubbish or other	CCC	Where Council is the coordinating road authority.	
	material left on road	<u>CPBC</u>		
		DIEL		
		DPP		
		GMPES		
		MCSC		
		MIA		
		MW		
		PBCM		
r.25(2)	Power to sell or dispose of things removed from road or	DIEL	Where Council is the coordinating road	
	part of road (after first complying with r.25(3).	DPP	authority.	
r.25(5)	Power to recover in Magistrates' Court expenses incurred from person responsible.	DIEL		

ROADS MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
r.15	Power to exempt a person from requirement under clause 13(1) of Schedule 7 to the Act to give notice as to the completion of those works.	DIEL	Where Council is the coordinating road authority and consent given under s.63(1) of the Act.	
r.22(2)	Power to waive whole or part of fee in certain circumstances.	DIEL	Where Council is the coordinating road authority.	

"C"

Glen Eira City Council

S6 Instrument of Delegation

to

Members of Council Staff – Food Act 1984

Glen Eira City Council

INSTRUMENT OF DELEGATION

Members of Council Staff

In exercise of the power conferred by section 98(1) of the *Local Government Act* 1989 and the other legislation referred to in the attached Schedule, Glen Eira City Council (Council):

- delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
- 2. records that a reference in the Schedule to:

'CEO' means Chief Executive Officer;

'EHO' means Environmental Health Officer:

'MPH' means Manager Public Health;

and

'SEHO' means Senior Environmental Health Officer;

'TLEH' means Team Leader Environmental Health:

declares that:

- 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 2 May 201721 July 2015; and
- 2.2 the delegation:
 - 2.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in subparagraph 3.3 and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
- 3.3 the delegate must not determine the issue, take the action or do the act or thing;
 - 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 3.3.2 if the determination of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy adopted by Council; or:

- 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful decision, whether on account of section 98(1)(a)-(f) (inclusive) of the Act or otherwise; or
- 3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of exclusive delegation to another member of Council staff.

The seal of Glen Eira City Council was hereto affixed in the presence of:)))
	Councillor
	Chief Executive Officer

SCHEDULE

FOOD ACT 1984				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.19(2)(a)	Power to direct by written order that the	MPH	If s.19(1) applies.	
	food premises be put into a clean and sanitary condition.	SEHO		
		TLEH		
s.19(2)(b)	Power to direct by written order that	MPH	If s.19(1) applies.	
	specified steps be taken to ensure that food prepared, sold or handled is safe and suitable.	SEHO		
		TLEH		
s.19(4)(a)	Power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise.	CEO	If s.19(1) applies.	
		MPH		
		TLEH		
s.19(6)(a)	Duty to revoke any order under s.19 if	CEO	If s.19(1) applies.	
	satisfied that an order has been complied with.	MPH		
s.19(6)(b)	Duty to give written notice of revocation	CEO	If s.19(1) applies	
	order under section 19(6)(a) if satisfied that an order has been complied with.	MPH		

FOOD ACT 1984	FOOD ACT 1984				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.19AA(2)	Power to direct, by written order, that a	CEO	Where Council is the registration authority.		
	person must take any of the actions described in (a)-(c).	MPH			
s.19AA(4)(c)	Power to direct, in an order, made under	CEO	Note: the power to direct the matters under s.19AA(4)(a)		
	s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises.	ure that any food or MPH must be made by a Council resolution.	and (b) not capable of delegation and so such directions must be made by a Council resolution.		
s.19AA(7)	Duty to revoke order issued under s.19AA	CEO	Where Council is the registration authority.		
	and give written notice of revocation, if satisfied that that order has been complied with.	MPH			
s.19CB(4)(b)	Power to request copy of records.	CEO	Where Council is the registration authority.		
		MPH			
		SEHO			
		TLEH			
s.19E(1)(d)	Power to request a copy of the food safety	MPH	Where Council is the registration authority.		
	program.	SEHO			
		TLEH			

FOOD ACT 1984	FOOD ACT 1984				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.19GB	Power to request proprietor to provide	EHO	Where Council is the registration authority.		
	written details of the name, qualification or experience of the current food safety	MPH			
	supervisor.	SEHO			
		TLEH			
a 10M(4)(a) and	Dower to conduct a food agent, audit and	EHO	Where Council is the registration authority		
s.19M(4)(a) and 19M(5)	Power to conduct a food safety audit and take actions where deficiencies are		Where Council is the registration authority.		
	identified.	MPH			
		SEHO			
		TLEH			
s.19NA(1)	Power to request food safety audit reports.	EHO	Where Council is the registration authority.		
		MPH			
		SEHO			
		<u>TLEH</u>			

FOOD ACT 1984	FOOD ACT 1984				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.19U(3)	Power to waive and vary the costs of a	MPH			
	food safety audit if there are special circumstances.	SEHO			
		TLEH			
s.19UA	Power to charge fees for conducting a	MPH	Except for an assessment required by a declaration under		
	food safety assessment or inspection.	SEHO	s.19C or an inspection under sections 38B(1)(c)or 39.		
		<u>TLEH</u>			
s.19W	Power to direct a proprietor of a food	MPH	Where Council is the registration authority.		
	premises to comply with any requirement under Part IIIB.	SEHO			
		<u>TLEH</u>			
s.19W(3)(a)	Power to direct a proprietor of a food	MPH	Where Council is the registration authority.		
	premises to have staff at the premises undertake training or instruction.	SEHO			
		TLEH			

FOOD ACT 1984	FOOD ACT 1984				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.19W(3)(b)	Power to direct a proprietor of a food	MPH	Where Council is the registration authority.		
	premises to have details of any staff training incorporated into the minimum	SEHO			
	records required to be kept or food safety program of the premises.	TLEH			
	Power to register, renew or transfer registration.	MPH	Where Council is the registration authority.		
		SEHO	Refusal to grant/renew/transfer registration must be ratified by Council or CEO (see s.58A(2)).		
		<u>TLEH</u>	by Council of CLO (see 5.30A(2)).		
s.38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises	MPH	Where Council is the registration authority.		
	must be registered if the premises are not	SEHO			
	exempt.	TLEH			
s.38AB(4)	Power to fix a fee for the receipt of a notification under s.38AA in accordance with a declaration under subsection (1).	MPH	Where Council is the registration authority.		
i					

FOOD ACT 1984	FOOD ACT 1984				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.38A(4)	Power to request a copy of a completed	EHO	Where Council is the registration authority.		
	food safety program template.	MPH			
		SEHO			
		<u>TLEH</u>			
s.38B(1)(a)	Duty to assess the application and	EHO	Where Council is the registration authority.		
	determine which class of food premises under s.19C the food premises belongs.	MPH			
		SEHO			
		<u>TLEH</u>			
s.38B(1)(b)	Duty to ensure the proprietor has complied	MPH	Where Council is the registration authority.		
	with requirements of s.38.	SEHO			
		TLEH			

FOOD ACT 1984					
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.38B(2)	Duty to be satisfied of the matters in s.	MPH	Where Council is the registration authority.		
	38B(2)(a)-(b)	SEHO			
		<u>TLEH</u>			
s.38D(1)	Duty to ensure compliance with the applicable provisions of s.38C and inspect the premises if required by s.39.	MPH	Where Council is the registration authority.		
		SEHO			
		<u>TLEH</u>			
s.38D(2)	Duty to be satisfied of the matters in s. 38D(2)(a)-(d).	MPH	Where Council is the registration authority.		
		SEHO			
		<u>TLEH</u>			

FOOD ACT 1984						
Column 1	Column 2	Column 3	Column 4			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS			
s.38D(3)	Power to request copies of any audit	MPH	Where Council is the registration authority.			
	reports.	SEHO				
		<u>TLEH</u>				
s.38E(4)	Duty to register the food premises when conditions are satisfied.	MPH	Where Council is the registration authority.			
		SEHO				
		<u>TLEH</u>				
s.38F(3)(b)	Power to require a proprietor to comply with certain requirements of this Act.	MPH	Where Council is the registration authority			
		SEHO				
		<u>TLEH</u>				

FOOD ACT 1984					
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.39A	Power to register, renew or transfer food	MPH	Where Council is the registration authority.		
	premises despite minor defects.	SEHO	Only if satisfied of matters in subsections (2)(a)-(c).		
		TLEH			
s.40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008.	MPH	Where Council is the registration authority.		
		SEHO			
		TLEH			
s.40C(2)	Power to grant or renew the registration of a food premises for a period of less than one year.	MPH	Where Council is the registration authority.		
		SEHO			
		TLEH			
s.40D(1)	Power to suspend or revoke the registration of food premises.	CEO	Where Council is the registration authority.		

FOOD ACT 1984	•		1		
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS		
s.43F(6)	Duty to be satisfied that registration	MPH	Where Council is the registration authority.		
	requirements under Division 3 have been met prior to registering, transferring or	SEHO			
	renewing registration of a component of a food business.	<u>TLEH</u>			
s.43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements.	MPH	Where Council is the registration authority.		
		SEHO			
		TLEH			
s.46(5)	Power to institute proceedings against	EHO	Where Council is the registration authority.		
	another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without	MPH			
		SEHO			
	proceedings first being instituted against the person first charged.	<u>TLEH</u>			

"D"

Glen Eira City Council

S6 Instrument of Delegation

to

Members of Council Staff –
Domestic Animals Act 1994, Heritage Act 1995, Rail Safety (Local Operations) Act 2006, Residential Tenancies Act 1997, Environment Protection Act 1970 and Residential Tenancies Act 1997, Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards) Regulations 2010

Glen Eira City Council

INSTRUMENT OF DELEGATION

Members of Council Staff

In exercise of the power conferred by section 98(1) of the Local Government Act 1989 and the other legislation referred to in the attached Schedule, Glen Eira City Council (Council):

- 1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
- 2. records that references in the Schedule are as follows:

'CCC' means Coordinator Civic Compliance;

'CCTPD' means Coordinator City Transport and Place Design;

'DIEL' means Director Infrastructure, Environment and Leisure;

'DPP' means Director Planning and Place;

'EHO' means Environmental Health Officer;

'MBP' means Manager Buildings and& Properties;

'MIA' means Manager Infrastructure Assets;

'MCSC' means Manager Community Safety and Compliance;

'MPH' means Manager Public Health;

'MST' means Manager Strategic Transport;

'MTP' means Manager Town Planning;

'PBCM' means Planning and Building Compliance Manager; and

'SEHO' means Senior Environmental Health Officer; and

'TLEH' means Team Leader Environmental Health.

- 3. declares that:
- 3.1 this Instrument of Delegation is authorised by a resolution of Council passed on <u>2 May 20179</u>
 <u>August 2016</u>; and
- 3.2 the delegation:
 - 3.2.1 comes into force immediately the common seal of Council is

affixed to this Instrument of Delegation;

- 3.2.2 remains in force until varied or revoked;
- 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3 and the Schedule; and
- 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
- 3.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 3.3.1 if the issue, action or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or

		·
3.3.2		etermining of the issue, taking of the action or doing of the act or thing would or be likely to involve a decision which is inconsistent with a
	(a)	policy; or
	(b)	strategy adopted by Council; or:
3.3.3	cannot	etermining of the issue, the taking of the action or the doing of the act or thing be the subject of a lawful delegation, whether on account of section 98(1)(a)-(f) ve) of the Act or otherwise; or
3.3.4	the det	ermining of the issue, the taking of the action or the doing of the act or thing is the subject of an exclusive delegation to another member of Council staff.
T		
The seal of G Council was a the presence	iffixed h	
		Councillor
		Chief Executive Officer

SCHEDULE

DOMESTIC ANIMALS ACT 1994				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.41A(1)	Power to declare a dog to be a menacing dog.	CCC MCSC PBCM	Council may delegate this power to an authorised officer.	

ENVIRONME	ENVIRONMENT PROTECTION ACT 1970				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS		
s.53M(3)	Power to require further information.	EHO			
		MPH			
		SEHO			
		TLEH			
s.53M(4)	Duty to advise applicant that application is not to be dealt with.	EHO			
		MPH			
		SEHO			
		TLEH			
s.53M(5)	Duty to approve plans, issue permit or refuse permit.	EHO	Refusal must be ratified by Council or it is of no effect.		
		MPH	no enect.		
		SEHO			
		TLEH			
s.53M(6)	Power to refuse to issue septic tank permit.	EHO	Refusal must be ratified by Council or it is of no effect.		
		MPH	THE GHEEL.		
		SEHO			
		TLEH			

ENVIRONMENT PROTECTION ACT 1970				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS	
s.53M(7)	Duty to refuse to issue a permit in circumstances in (a)-(c).	MPH	Refusal must be ratified by Council or it is of	
		SEHO	no effect.	
		TLEH		

HERITAGE ACT 1995				
Column 1 Column 2 Column 3 Column 4				
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.84(2)	Power to sub-delegate Executive Director's functions.	DPP	Must obtain Executive Director's written consent first.	

RAIL SAFETY (LOCAL OPERATIONS) ACT 2006				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS	
s.33	Duty to comply with a direction of the Safety Director under this section.	DIEL	Duty of Council as a utility under s.3.	
		MIA		
s.33A	Duty to comply with a direction of the Safety Director to give effect to	DIEL	Duty of Council as a road authority under the	
	arrangements under this section.	MIA	Road Management Act 2004.	
s.34	Duty to comply with a direction of the Safety Director to alter, demolish or take away works carried out contrary to a direction under s.33(1).	DIEL	Duty of Council as a utility under s.3.	
		MIA		
s.34C(2)	Function of entering into safety interface agreements with rail infrastructure manager.	DIEL	Where Council is the relevant road authority.	
		MIA		
		MST <u>CCTPD</u>		
		MTP		
s.34D(1)	Function of working in conjunction with rail infrastructure manager in	DIEL	Where Council is the relevant road authority.	
	determining whether risks to safety need to be managed.	MIA		
		MST <u>CCTPD</u>		
		MTP		
s.34D(2)	Function of receiving written notice of opinion.	DIEL	Where Council is the relevant road authority.	
		MIA		

RAIL SAFETY	RAIL SAFETY (LOCAL OPERATIONS) ACT 2006				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS		
s.34D(4)	Function of entering into safety interface agreement with infrastructure	DIEL	Where Council is the relevant road authority.		
	manager.	MIA			
		MSTCCTPD			
		MTP			
s.34E(1)(a)	Duty to identify and assess risks to safety.	DIEL	Where Council is the relevant road authority.		
		MIA			
		MSTCCTPD			
		MTP			
s.34E(1)(b)	Duty to determine measures to manage any risks identified and assessed	DIEL	Where Council is the relevant road authority.		
	having regard to items set out in section.	MIA			
		MSTCCTPD			
		MTP			
s.34E(3)	Duty to seek to enter into a safety interface agreement with rail infrastructure manager.	DIEL	Where Council is the relevant road authority.		
		MIA			
		MST <u>CCTPD</u>			
		MTP			

RAIL SAFETY	RAIL SAFETY (LOCAL OPERATIONS) ACT 2006				
Column 1	Column 2	Column 3	Column 4		
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS		
s.34F(1)(a)	Duty to identify and assess risks to safety, if written notice has been received	DIEL	Where Council is the relevant road authority.		
	under s.34D(2)(a).	MIA			
		MSTCCTPD			
		MTP			
s.34F(1)(b)	Outy to determine measures to manage any risks identified and assessed, if written notice has been received under s.34D(2)(a).	DIEL	Where Council is the relevant road authority.		
		MIA			
		MSTCCTPD			
		MTP			
s.34F(2)	Duty to seek to enter into a safety interface agreement with rail infrastructure	DIEL	Where Council is the relevant road authority.		
	manager.	MIA			
		MSTCCTPD			
		MTP			
s.34H	Power to identify and assess risks to safety as required under s.34B, s.34C, s.34D, s.34E or s.34F in accordance with subsections (a)-(c)	DIEL	Where Council is the relevant road authority.		
		MIA			
		MSTCCTPD			
		MTP			

RAIL SAFETY (LOCAL OPERATIONS) ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s.34I	Function of entering into safety interface agreements.	DIEL	Where Council is the relevant road authority.
		MIA	
		MTP	
s.34J(2)	Function of receiving notice from Safety Director.	DIEL	Where Council is the relevant road authority.
		MIA	
s.34J(7)	Duty to comply with a direction of the Safety Director given under s.34J(5).	DIEL	Where Council is the relevant road authority.
		MIA	
s.34K(2)	Duty to maintain a register of items set out in subsections (a)-(b).	DIEL	Where Council is the relevant road authority.
		MIA	

RESIDENTIAL TENANCIES ACT 1997				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
s.142D	Function of receiving notice regarding an unregistered rooming house.	EHO		
		MCSC		
		MPH		
		PBCM		
		SEHO		
		TLEH		
s.142G(1)	Duty to enter required information in Rooming House Register for each rooming house in municipal district.	EHO		
		MCSC		
		MPH		
		PBCM		
		SEHO		
		TLEH		

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.142G(2)	Power to enter certain information in the Rooming House Register.	EHO	
		MCSC	
		MPH	
		PBCM	
		SEHO	
		<u>TLEH</u>	
s.142GI(2)	Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry.	EHO	
		MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	
s.252	Power to give tenant a notice to vacate rented premises if subsection (1) applies.	MBP	Where Council is the landlord.
s.262(1)	Power to give tenant a notice to vacate rented premises.	MBP	Where Council is the landlord.

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.262(3)	Power to publish its criteria for eligibility for the provision of housing by Council.	MBP	
s.518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements.	MCSC	
		PBCM	
s.522(1)	Power to give a compliance notice to a person.	MCSC	
		PBCM	
s.525(2)	Power to authorise an officer to exercise powers in s.526 (either generally or in a particular case).	MCSC	
		PBCM	
s.525(4)	Duty to issue identity card to authorised officers.	MCSC	
		PBCM	
s.526(5)	Duty to keep record of entry by authorised officer under s.526.	MCSC	
		PBCM	
s.526A(3)	Function of receiving report of inspection.	MCSC	
		PBCM	
s.527	Power to authorise a person to institute proceedings (either generally or in a particular case).	MCSC	
		PBCM	

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
·.7	Function of entering into a written agreement with a caravan park owner.	MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	
11	Function of receiving application for registration.	EHO	
		MCSC	
		MPH	
		РВСМ	
		SEHO	
		<u>TLEH</u>	
13(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations.	EHO	
		MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.13(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations.	MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	
r.13(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	
r.13(4) and	Duty to issue a certificate of registration.	MCSC	
13(5)		MPH	
		PBCM	
		SEHO	
		TLEH	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.15(1)	Function of receiving notice of transfer of ownership.	EHO	
		MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	
r.15(3)	Power to determine where notice of transfer is displayed.	EHO	
		MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	
r.16(1)	Duty to transfer registration to new caravan park owner.	EHO	
		MCSC	
		MPH	
		PBCM	
		SEHO	
		TLEH	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010				
Column 1	Column 2	Column 3	Column 4	
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	
r.16(2)	Duty to issue certificate of transfer of registration.	MCSC		
		MPH		
		PBCM		
		SEHO		
		TLEH		
r.17(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration.	EHO		
		MPH		
		PBCM		
		SEHO		
		TLEH		
r.18	Duty to keep register of caravan parks.	MCSC		
		MPH		
		PBCM		
		SEHO		
		TLEH		

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010									
Column 1	Column 2	Column 3	Column 4						
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS						
r.19(4)	Power to determine where the emergency contact person's details are	EHO							
	displayed.	MCSC							
		MPH							
		PBCM							
		SEHO							
		TLEH							
r.19(6)	Power to determine where certain information is displayed.	EHO							
		MCSC							
		MPH							
		PBCM							
		SEHO							
		TLEH							

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010									
Column 1	Column 2	Column 3	Column 4						
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS						
r.22A(1)	Duty to notify a caravan park owner of the relevant emergency services	MCSC							
	agencies for the caravan park, on the request of the caravan park owner.	PBCM							
r.22A(2)	Duty to consult with relevant emergency services agencies.								
		PBCM							
r.23	Power to determine places in which caravan park owner must display a	EHO							
	copy of emergency procedures.	MCSC							
		MPH							
		PBCM							
		SEHO							
		<u>TLEH</u>							
r.24	Power to determine places in which caravan park owner must display copy	EHO							
	of public emergency warnings.	MCSC							
		MPH							
		PBCM							
		SEHO							
		<u>TLEH</u>							

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.25(3)	Duty to consult with relevant floodplain management authority.	EHO	
0(0)	Davy to concait man clovant neceptain management additionly.	MCSC	
		MPH	
		PBCM	
		SEHO	
		<u>TLEH</u>	
r.26	Duty to have regard to any report of the relevant fire authority.	EHO	
•		MCSC	
		MPH	
		PBCM	
		SEHO	
		<u>TLEH</u>	
r.28(c)	Power to approve system for the collection, removal and disposal of sewage	EHO	
(-)	and waste water from a moveable dwelling.	MPH	
		SEHO	
		TLEH	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010									
Column 1	Column 2	Column 3	Column 4						
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS						
r.39	Function of receiving notice of proposed installation of unregistrable	EHO							
	movable dwelling or rigid annexe.	MCSC							
		MPH							
		PBCM							
		SEHO							
		TLEH							
r.39(b)	Power to require notice of proposal to install unregistrable movable dwelling	EHO							
	or rigid annexe.	MCSC							
		MPH							
		PBCM							
		SEHO							
		TLEH							
r.40(4)	Function of receiving installation certificate.	EHO							
		MCSC							
		MPH							
		PBCM							
		SEHO							
		TLEH							

RESIDENTIAL	RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVEABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010									
Column 1	Column 2	Column 3	Column 4							
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS							
r.42	Power to approve use of a non-habitable structure as a dwelling or part of a	EHO								
	dwelling.	MCSC								
		MPH								
		PBCM								
		SEHO								
		TLEH								
Schedule 3	Power to approve the removal of wheels and axles from unregistrable	EHO								
Clause 4(3)	movable dwelling.	MCSC								
		MPH								
		PBCM								
		SEHO								
		TLEH								

ITEM 9.14 MAV STATE COUNCIL MOTIONS

Author: Janice Pouw – Co-ordinator Councillor Business

File No: N/A
Attachments: NIL

PURPOSE AND SUMMARY

For Council to consider two proposed motions for the MAV State Council meeting.

RECOMMENDATION

That Council notes the following two motions and submits them to the 12 May 2017 State Council meeting:

- That the MAV advocates to the State Government for the increased frequency of public transport where there are identifiable shortfalls, including on weekends, to encourage habitual usage as part of graduation to 20 minute cities, and improving general traffic flow; and
- 2. That the MAV advocates for stronger State mandated building controls, including enforcement and post-build auditing mechanisms, to enhance sustainable building design for the purposes of mediating long-term heating and cooling costs and offsetting the impact of climate change.

BACKGROUND

At the 13 December 2016 Special Council meeting, Council resolved to appoint Cr Margaret Esakoff as Council's Municipal Association of Victoria (MAV) representative with Cr Nina Taylor appointed as the substitute representative. Cr Esakoff and/or Cr Taylor will attend the MAV State Council meetings to advocate and vote on behalf of Council.

At the 26 April 2017 Assembly of Councillors, Cr Taylor proposed two motions for the MAV State Council meeting. Councillors requested the motions be presented to the 2 May 2017 Council meeting for consideration. If Council decides to include both motions, Cr Esakoff will submit these late motions to the MAV State Council meeting scheduled for 12 May 2017.

ISSUES AND DISCUSSION

Council's may submit resolutions of their Council as Motions to be considered at the State Council meeting.

FINANCIAL. RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource or asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications associated with this report.

COMMUNICATION AND ENGAGEMENT

There was no communication and engagement associated with this report.

LINK TO COUNCIL PLAN

Theme 4: Governance

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

It is intended that the proposed motions be submitted to the MAV State Council meeting.

Moved: Cr Esakoff Seconded: Cr Athanasopoulos

That Council notes the following two motions and submits them to the 12 May 2017 State Council meeting:

- 1. That the MAV advocates to the State Government for the increased frequency of public transport where there are identifiable shortfalls, including on weekends, to encourage habitual usage as part of graduation to 20 minute cities, and improving general traffic flow; and
- 2. That the MAV advocates for stronger State mandated building controls, including enforcement and post-build auditing mechanisms, to enhance sustainable building design for the purposes of mediating long-term heating and cooling costs and offsetting the impact of climate change.

CARRIED UNANIMOUSLY

ITEM 9.15 FINANCIAL MANAGEMENT REPORT FOR THE PERIOD

ENDING 31 MARCH 2017

Author: John Vastianos (Chief Financial Officer)

File No: 17/165237

Attachments: Yes

PURPOSE AND SUMMARY

To report Council's finances in the Financial Management Report for the period ending 31 March 2017.

RECOMMENDATION

That Council notes the Financial Management Report for the period ending 31 March 2017.

BACKGROUND

The report includes a comparison of year-to-date (YTD) actual income and expenditure with budgeted (YTD and forecast end-of-year) and other information for the current financial year.

This report also provides a review of the 2016-17 Capital Works Program, cash flow reports and investment reports.

ISSUES AND DISCUSSION

Council's forecast cash balance has improved but is still expected to remain at relatively low levels, sufficient to cover current liabilities.

One of the items which has placed additional pressure on Council's Liquidity Ratio is classification of leave entitlements. Notwithstanding a majority of leave entitlements are not expected to be settled within 12 months, almost all leave entitlements are classified as current liability provisions in Council's balance sheet, placing greater pressure on the liquidity ratio.

FINANCIAL. RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Generate funds to provide additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set rates and fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

POLICY AND LEGISLATIVE IMPLICATIONS

Section 138 of the Local Government Act 1989 (the Act).

COMMUNICATION AND ENGAGEMENT

Council officers in preparing the Financial Management Report, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

LINK TO COUNCIL PLAN

Theme 4: Governance – To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The positive operating result year to date is higher than was anticipated when the annual budget was set. The Balance Sheet position and the cash position are sound.

Moved: Cr Davey Seconded: Cr Silver

That Council notes the Financial Management Report for the period ending 31 March 2017.

CARRIED UNANIMOUSLY

ATTACHMENT:

Financial Management Report for the period ending 31 March 2017

1. Contents

Executive Summary	
Financial Strategy	
Assurance Map	
Income Statement	12
Balance Sheet	13
Performance Graphs	14
Capital Works Program Expenditure	19
Local Government Performance Reporting Framework (LGPRF)	

Executive Summary

for the period ending 31 March 2017

a) Current Month Budget Result

At the end of March 2017, the performance against budget from ordinary activities showed a positive variance of \$10.38m due to higher than anticipated income of \$6.55m and favourable variance in operating expenditure of \$3.83m (refer to page 14 for details of the variances).

b) Current Month Forecast Result

The forecast result expected for the financial year is an operating surplus of \$26.96m compared with the original adopted 2016-17 Annual Budget of \$17.22m.

Any surplus from day-to-day operations is used to accelerate capital works projects. The current monthly forecast movement shows an increase in operating revenue of \$1.05m and an increase in operating expenditure of \$213k.

c) Liquidity

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council needs to ensure working capital is maintained such that sufficient cash reserves are available to meet normal cash flow requirements. Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves.

Council will continue to have a large investment in capital works projects. Council is required to hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.

d) Open Space Contributions

Contributions

All multi-unit developers now need to pay a uniform 5.7 per cent of the value of the land (or give Council 5.7 per cent of the area of the land). All money raised by the levy will go into more and better open space.

The uniform rate of 5.7 per cent is the highest rate ever achieved across a whole municipality by any suburban council.

Council formulated the new levy in 2014, based on the analysis in the Open Space Strategy. The 5.7 per cent levy was supported by an independent panel in October 2014 and was approved by the State Planning Department. The higher rate took effect from 12 March 2015.

Open Space Reserve

The balance of the Open Space Reserve as at 31 March 2017 is as follows:

Description	2016-17 Current	2016-17		
	Month Actual	Year-to-Date		
Open Space Contributions Received	\$714,381	\$6,144,266		
Open Space Capital Expenditure *	(\$534,057)	(\$7,643,460)		
Net Movement	\$180,324	(\$1,499,194)		
Opening Balance as at 1 July 2016		\$4,093,307		
Closing Balance – Open Space Reserve		\$2,594,113		

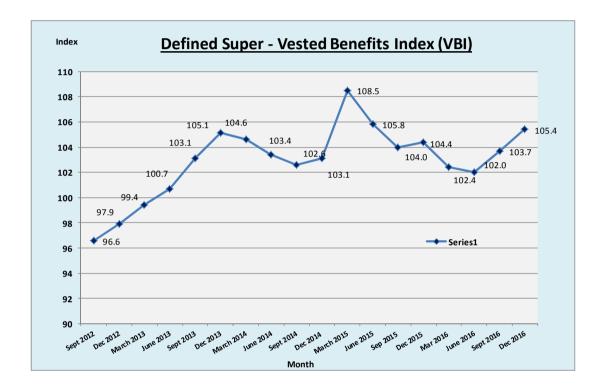
^{*}Includes: Booran Reserve, 6 Aileen Ave, Caulfield South and 53 Magnolia Road, Gardenvale.

Superannuation - Defined Benefits Scheme

Vested Benefits Index (VBI)

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day.

For the Plan to be in a satisfactory financial position requires a VBI of 100% or more. Below is the estimated VBI since 30 September 2012:



Forecast adjustments for March 2017

Income from ordinary activities increase of \$1.05m

The favourable income forecast movement is mainly due to:

User Fees – relate mainly to the recovery of service delivery costs through charging fees to users of Council's services. These include use of leisure, community facilities and the provision of human services such as family day care and home care services.

The increase of \$273k is mainly due to higher than forecast town planning income relating to planning permit fees and subdivision fees.

Statutory Fees and Fines – relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines.

The increase of \$392k is mainly due to higher than forecast parking infringements income across the municipality. This increase is due to the emphasis on safety around schools and balancing trader and patron parking due to increased building activity and the grade separation works.

Contributions (Monetary) – relates to open space contributions received during the year. These contributions are transferred to the Open Space Reserve pursuant to section 18 of the *Subdivision Act 1988*.

The increase of \$310k is based on the timing of Council receiving open space contributions. These amounts are variable in nature and it is difficult to determine the exact timing of anticipated contributions.

Capital Works Expenditure Program

As at the end of March 2017, total capital works expenditure in 2016-17 is expected to be \$39.38m, represented by:

- New capital works projects as per the 2016-17 Annual Budget \$31.36m
- Capital works funding \$1.94m
- Carry forward expenditure from the 2015-16 financial year \$2.05m
- Forecast increase year to date \$4.02m.

There are no forecast adjustments for the month of March.

Financial Strategy

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In 2015-16 the Auditor-General assessed the financial sustainability risk at an individual Council level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 9 provides indicators for Glen Eira City Council.

(a) Financial sustainability risk indicators

Indicator	Formula	Description
Net result (%)	Net result / Total revenue	A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term.
		Net result and total revenue is obtained from the comprehensive operating statement.
Liquidity (ratio)	Current assets / Current liabilities	This measures the ability to pay existing liabilities in the next 12 months.
		A ratio of one or more means there are more cash and liquid assets than short-term liabilities.
Internal financing (%)	Net operating cash flow / Net capital expenditure	This measures the ability of an entity to finance capital works from generated cash flow. The higher the percentage, the greater the ability for the entity to finance capital works from their own funds. Net operating cash flows and net capital expenditure are obtained from the cash flow statement.
Indebtedness (%)	Non-current liabilities/own-sourced revenue	Comparison of non-current liabilities (mainly comprised of borrowings) to own-sourced revenue. The higher the percentage, the less able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used-rather than total revenue-because it does not include grants or contributions.
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciating rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.
Renewal gap (ratio)	Renewal and upgrade expenditure/depreciation	Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciating rate. Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.

Financial Strategy (continued)

(b) Financial sustainability risk assessment criteria

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Liquidity	Indebtedness	Internal financing	Capital replacement	Renewal gap
	Less than negative 10%	Less than 0.75	More than 60%	Less than 75%	Less than 1.0	Less than 0.5
High	Insufficient revenue is being generated to fund operations and asset renewal.	Immediate sustainability issues with insufficient current assets to cover liabilities.	Potentially long- term concern over ability to repay debt levels from own-source revenue.	Limited cash generated from operations to fund new assets and asset renewal.	Spending on capital works has not kept pace with consumption of assets.	Spending on existing assets has not kept pace with consumption of these assets.
	Negative 10%-0%	0.75-1.0	40-60%	75–100%	1.0-1.5	0.5-1.0
Medium	A risk of long-term run down to cash reserves and inability to fund asset renewals.	Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	Some concern over the ability to repay debt from own-source revenue.	May not be generating sufficient cash from operations to fund new assets.	May indicate spending on asset renewal is insufficient.	May indicate insufficient spending on renewal of existing assets.
	More than 0%	More than 1.0	40% or less	More than 100%	More than 1.5	More than 1.0
Low	Generating surpluses consistently.	No immediate issues with repaying short-term liabilities as they fall due.	No concern over the ability to repay debt from own-source revenue.	Generating enough cash from operations to fund new assets.	Low risk of insufficient spending on asset renewal.	Low risk of insufficient spending on asset base.

Source: Victorian Auditor-General's Office.

Financial Strategy (continued)

Monthly Report Relative to Financial Strategy

Financial Sustainability Risk Indicators	Objective	2015-2016 Actuals	2016-2017 Annual Budget as at 30 June 2017	2016-2017 Annual Forecast as at 30 June 2017	2016-2017 Risk based on Annual Forecast as at 30 June 2017	Comment
(1) Net Result	Generating surpluses consistently of greater than 0%.	7.73%	10.41%	15.67%	Low	Council is generating positive surpluses.
(2) Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. The inidcator is to be greater than 1.0.	0.99	1.04	1.15	Low	Council's forecast to 30 June 2017 indicates a Liquidity Ratio of around 1.0.
(3) Indebtedness	Lower than 40% relates to the ability to repay debt from own-source revenue.	19.48%	16.91%	15.83%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
(4) Internal Financing	Generating enough cash from operations to fund new assets. The indicator is to be greater than 100%.	121.00%	116.94%	128.24%	Low	Council is generating enough cash from operations to fund new assets.
(5) Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. The inidcator is to be more than 1.5.	1.72	1.57	1.80	Low	Council operates at a low level of risk with respect to capital replacement.
(6) Renewal Gap	To ensure there is sufficient spending on Council's asset base. The indicator is to be greater than 1.0.	1.42	1.22	1.22	Low	Council spends sufficient funds on its asset base.
<u> </u>						
Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate.	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal rebate.	\$1,532	\$1,594	\$1,598	metropolitan Coun Inner Melbourne C assessment (\$17.0 Council charges \$	charges are well below the average of inner cils. In 2015-16 Glen Eira is the second lowest of the 21 councils (2014-15: also second lowest) and is \$269 per 02m) below the average outcome. This means that 17.02m p.a. less than inner metropolitan municipalities p.a. less for upgrading or providing facilities and services.
Average Rates and ChargesPensioner Rate Rebate		\$270	\$270	\$270		
Operating costs per property should be kept as low as possible in order to generate <u>both</u> operating surpluses <u>and</u> lower Rates.	Council should aim to keep average operating costs below the average benchmark Councils.	\$1,996	\$2,340		ranks as spending	onal expenditure (excluding depreciation), Glen Eira \$48 less per assessment (\$3.04m) than the average for ne Councils grouping.

Assurance Map

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

			1	Type of A	ssuranc	е		
		Manage- ment		Externa	l Parties	1	Internal Audit	
Council's Strategic Risks	Risk Rating	Management Review / serff-assessment	Insurance Coverage	LG Investigations / Compliance inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	Previous and proposed IA activity 2016/17-2017/18-2018/19, and/or oth independent reviews/checks
State Government decisions impacting our community	Е							Food Safety (2011/12) Statutory Planning (2013/14)
Terrorist Attack – Lone Wolf	н							Security Protocol Review (2014) Disaster Recovery Planning and Business Continuity Planning (2017/18)
Vulnerability to cyber attack	н	•	•					Cyber Security Review including mobile devices website management and penetration testing (2016) Development of Information Management Strategy (2017/18)
Contracts – contracting process by Council	н							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
Vulnerability to litigious action	Н							Risk Management Framework(2015-16) Fraud Management Review (2016-17)
Failure to keep pace with emerging technologies and digital environment	н	•				•	•	IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) IT Strategy (management) (2013/14) Regular penetration testing on the internal and external network infrastructure and external websites Development of Information Management Strategy (2017/18)
Vulnerability to significant fraud	н	•	•		•		•	Fraud Review (2013/14) Financial Controls (2014/15) Financial Compliance transaction analysis (ongoing) Risk Management Framework(2015-16) Fraud Management Review (2016-17) Procurement and Contracts (2017/18)
Not sufficiently agile to respond to change	Н							Change Management Framework Promapp
Failure to effectively plan for the changing demographic of our workforce	М						•	SafetyMAP recertification (2013/14) OH&S Review (2015/16) People and Culture Audit (2018/19)
Transformation program fails to deliver anticipated benefits for the organisation and community.	М							

Reviews performed are ad-hoc and Council may or may not be included in selected sampling Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.



Please note that the External Audit process is designed to enable the AG to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems & processes.

Income Statement

for the period ending 31 March 2017

for the period ending 31 warch 2017	2016-17 Year to Date Actual	2016-17 Year to Date Budget	2016-17 Year to Date Variance	2016-17 Year to Date Variance	2016-17 Last Month Forecast	2016-17 Current Month Forecast	2016-17 Current Month Forecast	2016-17 Annual Budget	2016-17 Budget Forecast Variance	2016-17 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's	Movement \$ 000's	\$ 000's	\$ 000's	(%)
Income	7 333 5	7 000 0	7 222 2	(77)	7	¥ 222 2	7 0000	* ****	7 7 7 7 7	(70)
Income from Ordinary Activities										
General Rates	85,247	85,051	196	0.2%	85,235	85,247	12	85,051	196	0.2%
Supplementary Rates	814	800	14	1.7%	845	864	19	800	64	8.0%
Waste and Recycling Charges	14,548	14,592	(44)	(0.3%)	14,758	14,777	19	14,821	(44)	(0.3%)
Grants (Operating and Capital)	18,493	17,859	634	3.6%	25,217	25,216	(1)	24,443	773	3.2%
Interest Received	1,038	675	363	53.8%	1,182	1,263	81	900	363	40.3%
User Fees	19,819	19,017	802	4.2%	25,887	26,160	273	25,500	660	2.6%
Statutory Fees and Fines	6,606	4,127	2,479	60.1%	7,697	8,089	392	5,610	2,479	44.2%
Contributions (Monetary)	6,144	4,286	1,858	43.3%	6,944	7,253	310	5,500	1,753	31.9%
Other Income	1,594	1,342	251	18.7%	2,625	2,572	(53)	2,321	251	10.8%
Total Income from Ordinary Activities	154,303	147,750	6,553	4.43%	170,389	171,442	1,052	164,947	6,494	3.9%
Expenses										
Expenses from Ordinary Activities										
Employee Costs	52,278	53,523	1,245	2.3%	69,257	69,399	(143)	70,660	1,260	1.8%
Materials and Consumables	3,820	4,525	706	15.6%	5,604	5,622	(19)	6,040	418	6.9%
Contractor Payments	21,076	21,867	791	3.6%	29,438	29,482	(44)	29,729	247	0.8%
Maintenance	4,301	4,755	454	9.6%	6,057	6,108	(50)	6,323	215	3.4%
Utility Services	2,819	3,186	367	11.5%	4,183	4,081	102	4,218	137	3.3%
Insurances	721	900	179	19.9%	960	934	26	1,075	140	13.0%
Other Expenses	3,360	3,303	(57)	(1.7%)	4,480	4,569	(89)	4,438	(131)	(2.9%)
Grants and Subsidies	609	754	145	19.2%	782	777	4	922	145	15.7%
Borrowing Costs	586	581	(5)	(0.8%)	766	766	(1)	762	(5)	(0.6%)
Total Expenses from Ordinary Activities	89,570	93,395	3,825	4.1%	121,525	121,739	(213)	124,166	2,428	2.0%
Surplus before non operational activities	64,733	54,354	10,378	19.1%	48,864	49,703	839	40,781	8,922	21.9%
Non-operational Actviities										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	500	390	110	28.2%	651	621	(31)	481	140	29.1%
Written Down Value of Assets Sold/Disposed	1,103	1,148	45	3.9%	1,369	1,485	(116)	1,531	45	2.9%
Depreciation and Amortisation	16,170	16,885	715	4.2%	21,966	21,881	84	22,514	633	2.8%
Surplus for the period	47,961	36,711	11,248				777	17,216	9,740	56.6%
	Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in revenue and increase in expenditure.									

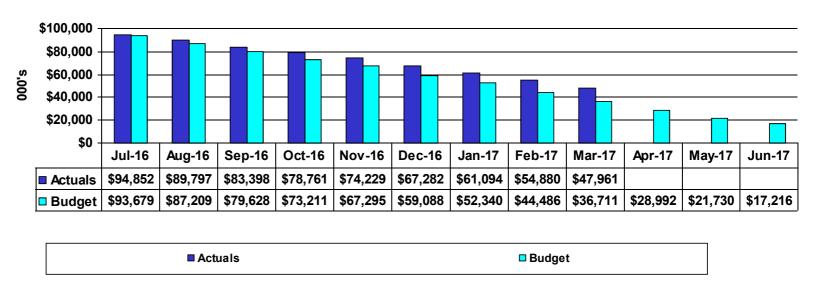
Balance Sheet

for the period ending 31 March 2017

for the period ending 31 March 2017	Actuals 2015-16	Annual Budget 2016-17	Annual Forecast 2016-17	Year to Date Actual 2016-17	Previous Month's Actuals
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Assets					
Current Assets					
Cash and Cash Equivalents	45,930	45,582	53,268	60,858	65,228
Trade and Other Receivables	10,408	8,984	10,408	36,434	45,067
Other Assets	1,297	1,309	1,297	11	97
Total Current Assets	57,635	55,875	64,973	97,303	110,391
Non-Current Assets					
Property, Infrastructure, Plant and Equipment	2,047,138	1,727,370	2,063,771	2,051,673	2,050,747
Intangible Assets	1,042	750	1,042	789	809
Investments in Joint Operations	2,125	2,595	2,125	2,125	2,125
Other Financial Assets	5	2,395 5	5	5	5
Total Non-Current Assets	2,050,310	1,730,720	2,066,943	2,054,592	2,053,686
TOTAL ASSETS	2,107,945	1,786,595	2,131,916	2,151,895	2,164,077
Liabilities					
Current Liabilities					
Trade and Other Payables	16,494	11,832	14,994	7,133	10,103
Trust Funds and Deposits	25,501	24,670	25,501	33,379	35,548
Provisions	12,891	13,692	12,891	12,364	12,329
Interest-Bearing Liabilities	3,149	3,349	3,349	3,316	3,307
Total Current Liabilities	58,035	53,543	56,735	56,193	61,288
Non-Current Liabilities					
Provisions	1,186	1,187	1,186	1,393	1,393
Interest-Bearing Liabilities	21,734	18,113	18,113	19,259	19,538
Other Liabilities - Joint Operations	2,568	3,352	2,568	2,568	2,568
Total Non-Current Liabilities	25,488	22,652	21,867	23,220	23,500
Total Liabilities	83,523	76,195	78,602	79,413	84,787
Net Assets	2,024,422	1,710,400	2,053,314	2,072,482	2,079,290
Equity					
Accumulated Surplus	890,150	908,144	919,042	939,610	946,710
Asset Revaluation Reserve	1,130,179	797,983	1,130,179	1,130,278	1,130,166
Public Open Space Reserve	4,093	4,273	4,093	2,594	2,414
Total Equity	2,024,422	1,710,400	2,053,314	2,072,482	2,079,290
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Performance Graphs

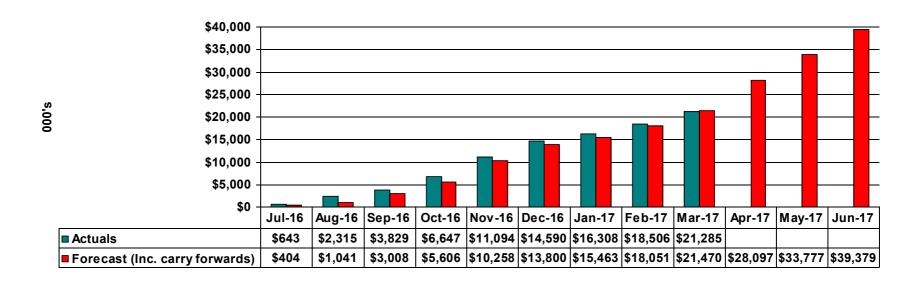
Financial Performance for the period ending 31 March 2017



The March 2017 year to date financial performance was \$10.38m better than the year to date budget mainly due to:

- Better than anticipated income received for statutory fees and fines \$2.48m, open space contributions \$1.86m, user fees \$802k, government grants \$634k, interest received \$363k, other income \$251k and general rates and charges \$196k.
- Favourable variances in expenditure items including: employee costs \$1.25m, contractors \$791k, materials and consumables \$706k, maintenance \$454k, utility services \$367k, insurances \$179k and grants and subsidies \$145k.

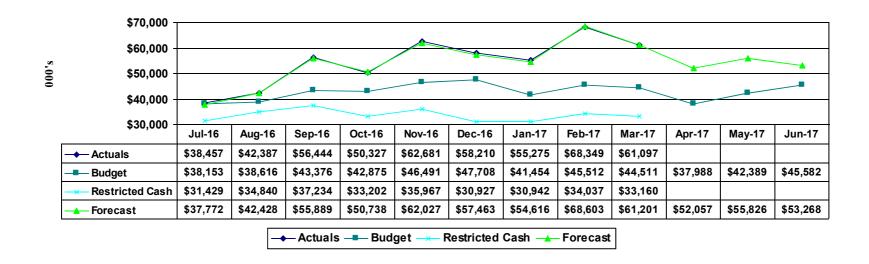
Capital Works Expenditure for the period ending 31 March 2017





Council's capital expenditure is behind forecast by \$185k mainly due to Traffic engineering \$311k. Offsetting this is capital expenditure ahead of forecast for the following: Right of Way Renewal \$95k and Plinth Curbing \$30k.

Cash and Investments Balances for the period ending 31 March 2017



Council's year to date cash balance of \$61.10m is higher than budget for the current month. Council's forecast position to June 2017 of \$53.27m has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.

Council has cash assets that are subject to restrictions. Restricted funds as at 31 March 2017 include: residential aged care deposits of \$25.89m, trust funds and deposits \$4.28m (including asset protection permits), open space reserve \$2.59m and fire services property levy \$397k.

Rates Income and Debtors

for the period ending 31 March 2017

Rate Income – is an important source of revenue, accounting for approximately 61 per cent of the total revenue received by Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.

Rate Capping - The Victorian Government's Fair Go Rates System (FGRS) limits the maximum increase in Councils' average rates. The amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality.

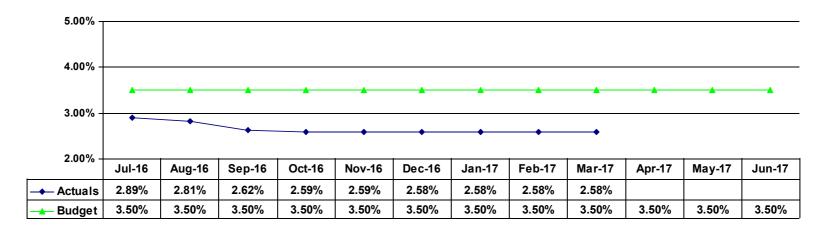
Each year the Minister for Local Government sets the average rate cap increase for Councils.

The cap for 2016-17 was set at forecast CPI last year (at 2.5%) - the first year Victorian Councils operated under a rate cap.

Rate Payments - Rates are paid in four instalments during the year: February, May, September and November. Council's cash flow is impacted by the timing of rate payments. The following table reflects the rate debtors balance as at 31 March 2017.

Rate Debtors	2016-2017 Year
	to date
	\$'000
Arrears Brought Forward	5,104
2016-17 Rates & Garbage Generated	99,459
2016-17 Fire Services Property Levy	12,232
Total Rates & Charges	116,795
Payments/Adjustments:	
Glen Eira Pension Rebate	(411)
State Government Rebate	(1,734)
Fire Services Property Levy Rebate	(398)
Receipts	(85,509)
Interest	290
Supplementary Valuations	1,044
Adjustments	59
Total Payments/Adjustments	(86,658)
Rates & Charges Balance at Month End	30,137

Actual Interest Rate vs Budget Interest Rate for the period ending 31 March 2017





Council achieved a lower return of 2.58% against the budget of 3.50%.

Capital Works Program Expenditure

for period ending 31 March 2017			****						****
Description	2016-17 Carry Forwards from 2015-16	2016-17 Adopted Annual Capital Budget	2016-17 Capital Grant Funding	2016-17 Budget Plus 2015-16 Carry Forward	2016-17 YTD Work In Progress	2016-17 YTD Forecast	2016-17 YTD Variance	2016-17 Annual Forecast Projected end of June 2017 expenditure	2016-17 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
CAPITAL WORKS: PRIORITY ITEMS									
Information Systems	-	837,500		837,500	312,455	142,000	(170,455)	837,500	
Vehicle Replacements	-	1,706,112		1,706,112	1,072,598	1,358,651	286,053	1,706,112	
Footpath Replacement		1,725,000		1,725,000	1,220,737	1,293,750	73,013	1,725,000	
Kerb and Channel Replacement	-	160,000		160,000	44,722	126,000	81,278	160,000	
Road Rehabilitation	-	3,082,409		3,082,409	950,170	974,000	23,830	3,082,409	
Drainage Improvement	-	3,482,000		3,482,000	2,277,294	1,411,000	(866,294)	3,482,000	
Local Road Resurfacing		1,500,000		1,500,000	1,070,266	332,000	(738,266)	1,500,000	
Right of Way Renewal	-	330,000		330,000	407,021	312,000	(95,021)	330,000	
Traffic Signal Renewal		100,000		100,000		50,000	50,000	100,000	
Local Area Traffic Management (LATM) Replacement		500,000		500,000	39,155	145,000	105,845	500,000	
Car Park Rehabilitation		775,000		775.000	263,587	425.000	161,413	775,000	
Roads to Recovery	-	714,999	665,001	1,380,000	528,194	675,000	146,806	1,380,000	
TOTAL PRIORITY ITEMS	-	14,913,020	665,001	15,578,021	8,186,199	7,244,401	(941,798)	15,578,021	
CAPITAL WORKS: ROLLING ANNUAL									
CAPITAL WORKS: ROLLING ANNUAL- ENVIRONMENTAL INITIATIVES									
Bicycle Strategy Implementation	101,000	250,000		351,000	59,071	40,000	(19,071)	351,000	
Warm season grass Program		600,000	700,000	1,300,000	424,088	350,000	(74,088)	1,300,000	
TOTAL CAPITAL WORKS: ROLLING ANNUAL- ENVIRONMENTAL INITIATIVES	101,000	850,000	700,000	1,651,000	483,159	390,000	(93,159)		
CAPITAL WORKS: ROLLING ANNUAL-LIBRARIES									
Library and Information Consises		702 467	62 011	056 270	604 992	712,836	107.054	856,278	
Library and Information Services TOTAL CAPITAL WORKS: ROLLING ANNUAL-		793,467	62,811	856,278	604,882	712,030	107,954		
LIBRARIES	-	793,467	62,811	856,278	604,882	712,836	107,954	856,278	
CAPITAL WORKS: ROLLING ANNUAL-TRAFFIC MANAGEMENT									
Blackspot Treatment		18,000		18,000		7,000	7,000	18,000	
Traffic Engineering	412,955	1,075,000		1,487,955	576,257	886,955	310,698	1,487,955	
TOTAL CAPITAL WORKS: ROLLING ANNUAL-									
TRAFFIC MANAGEMENT	412,955	1,093,000		1,505,955	576,257	893,955	317,698	1,505,955	
CAPITAL WORKS: ROLLING ANNUAL-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES									
Playground Minor Equipment/Art Rolling Program		345,000		345,000	321,847	330,000	8,153	365,000	20,000
Carnegie Swim Centre Capital Maintenance		50,000				40,000	40,000	50,000	.,
Minor Park Improvements		899,050		899,050	426,196	569,050	142,854	899,050	
Sports Ground Lighting		80,000		80,000	72,532	80,000	7,468	80,000	
Public Hall Furniture	-	4,000		4,000	4,900	4,000	(900)	4,000	
Shade Sails Rolling Program	-	105,000		105,000	48,668	70,000	21,332	105,000	
Plinth Curbing		85,000		85,000	75,709	45,000	(30,709)	85,000	
TOTAL CAPITAL WORKS: ROLLING ANNUAL- PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES	-	1,568,050		- 1,568,050	949,852	1,138,050	188,198	1,588,050	20,000

Capital Works Program Expenditure

for period ending 31 March 2017 (c									
Description	2016-17 Carry Forwards from 2015-16	2016-17 Adopted Annual Capital Budget	2016-17 Capital Grant Funding	2016-17 Budget Plus 2015-16 Carry Forward	2016-17 YTD Work In Progress	2016-17 YTD Forecast	2016-17 YTD Variance	2016-17 Annual Forecast Projected end of June 2017 expenditure	2016-17 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
CAPITAL WORKS: ROLLING ANNUAL-BUILDING									
WORKS		FF0 F00		550 500	222 407	400 000	05.000	204 500	74.000
Building Improvements Kitchen/ Joinery Renewal	-	550,500 30,000		550,500	332,497 21,800	428,300 30,000	95,803 8,200	624,500 30,000	74,000
Roof Renewal	_	113,700		113,700	73,884	79,590	5,706	113.700	
Painting Program		111,650		.,	19,922	81,550	61,628	111,650	
TOTAL CAPITAL WORKS: ROLLING ANNUAL- BUILDING WORKS	-	805,850			448,103	619,440	171,337	879,850	74,000
CAPITAL WORKS: ROLLING ANNUAL-SHOPPING									
CENTRES Annual Shopping Streetscape Program	_	567,000		567,000	(27,675)	213,000	240,675	567,000	
TOTAL CAPITAL WORKS: ROLLING ANNUAL-									
SHOPPING CENTRES	-	567,000		567,000	(27,675)	213,000	240,675	567,000	
TOTAL ROLLING ANNUAL	513,955	5,677,367	762,811	6,954,133	3,034,578	3,967,281	932,703	7,048,133	94,000
CAPITAL WORKS: MAJOR PROJECTS									
Lord Hex Pavilion, Carnegie	_	220,000		220,000		88,000	88,000	220,000	
Duncan Mackinnon Pavilion	_				13,828	-	(13,828)		
Marlborough Pavilion, Bentleigh East	_	25,000		25,000	10,020		(10,020)	25,000	
Carnegie Swim Centre	_	280,000		280,000	380	100,000	99,620	280,000	
TOTAL MAJOR PROJECTS		525,000		•	14,208	188,000	173,792	525,000	
CAPITAL WORKS: OPEN SPACE STRATEGY		,					-, -		
IMPLEMENTATION									
Open Space Strategy Initiatives	-	900,000		900,000	308,279	400,000	91,721	900,000	
Booran Reserve	-	3,962,495	97,000	4,059,495	4,144,664	3,159,495	(985,169)	4,059,495	
TOTAL OPEN SPACE STRATEGY IMPLEMENTATION	-	4,862,495	97,000	4,959,495	4,452,943	3,559,495	(893,448)	4,959,495	
SHORT TERM PROJECTS							-		
CAPITAL WORKS: SHORT TERM- ENVIRONMENTAL INITIATIVES									
Building Improvements	_	716,676		716,676	278,814	476,294	197,480	716,676	
Park Lighting Energy Efficiency Upgrade	_	218,337		218,337			-	218,337	
TOTAL CAPITAL WORKS: SHORT TERM- ENVIRONMENTAL INITIATIVES	-	935,013		935,013	278,814	476,294	197,480	935,013	
CAPITAL WORKS: SHORT TERM-AGED CARE									
Building Improvements	_	83,000		83,000	4,399	83,000	78,601	83,000	
ILU Refurbishment	_	120,000			4,509	84,000	79,491	120,000	
Residential Services Minor Improvements	-	220,000			140,665	140,000	(665)		
TOTAL CAPITAL WORKS: SHORT TERM-AGED CARE	-	423,000		423,000	149,573	307,000	157,427	423,000	
CAPITAL WORKS: SHORT TERM-FAMILY & CHILDREN'S SERVICES									
Replacement FDC of Equipment		10,000		10,000	9,658	10,000	342	10,000	
TOTAL CAPITAL WORKS: SHORT TERM-FAMILY &	· .								
CHILDREN'S SERVICES	-	10,000		10,000	9,658	10,000	342	10,000	

Capital Works Program Expenditure

Description	2016-17 Carry Forwards from 2015-16	2016-17 Adopted Annual Capital Budget	2016-17 Capital Grant Funding	2016-17 Budget Plus 2015-16 Carry Forward	2016-17 YTD Work In Progress	2016-17 YTD Forecast	2016-17 YTD Variance	2016-17 Annual Forecast Projected end of June 2017 expenditure	2016-17 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
CAPITAL WORKS: SHORT TERM-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES									
ILU Refurbishment	-	50,000	-	50,000	11,508	35,000	23,492	50,000	
Multi-purpose Sports Court redevelopment	99,880	165,000	-	264,880	93,729	95,000	1,271	264,880	
Recreation	130,000	875,000	195,000	1,200,000	312,540	242,500	(70,040)		
Parks & Gardens	-	158,000	-	158,000	90,719	88,000	(2,719)		150,00
Outdoor Fitness Stations and Instructional Signage	_	70,000		70,000	17,160	70,000	52,840	70,000	
Bin Enclosures	_	37,500		37,500	34,006	37,500	3,494	37,500	
TOTAL CAPITAL WORKS: SHORT TERM-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES	229,880	1,355,500	195,000	1,780,380	559,662	568,000	8,338	1,930,380	150,000
CAPITAL WORKS: SHORT TERM-TRAFFIC MANAGEMENT									
Parking Ticket Machines	-	150,000	-	150,000	-	150,000	150,000	150,000	
TOTAL CAPITAL WORKS: SHORT TERM-TRAFFIC MANAGEMENT	-	150,000	-	150,000	-	150,000	150,000	150,000	
CAPITAL WORKS: SHORT TERM-BUILDING WORKS									
Renewal of Heating Ventilation Air Conditioning	-	972,000		972,000	25,744	-	(25,744)	972,000	
Land Acquisition- 6, Aileen Avenue, Caulfield South	-	-		-	2,106,281	2,100,000	(6,281)	2,100,000	2,100,00
Land Acquisition- 53, Magnolia Road, Gardenvale	-	-	-	-	1,391,715	1,400,000	8,285	1,490,000	1,490,00
Building Improvements	-	538,635	219,000	757,635	410,723	666,000	255,277	947,635	190,00
Disability Access Upgrade	-	65,000		65,000	32,646	65,000	32,354	65,000	
GESAC	1,311,128	250,000		1,561,128	397,557	590,000	192,443	1,561,128	
Public Toilet Exeloo	-	180,000		180,000		-	-	180,000	
TOTAL CAPITAL WORKS: SHORT TERM-BUILDING WORKS	1,311,128	2,005,635	219,000	3,535,763	4,364,666	4,821,000	456,334	7,315,763	3,780,00
CAPITAL WORKS: SHORT TERM-LIBRARIES									
Smart Sorter Machine	-	250,000	-	250,000	182,124	-	(182,124)	250,000	
TOTAL CAPITAL WORKS: SHORT TERM- LIBRARIES	-	250,000	-	250,000	182,124	-	(182,124)	250,000	
CAPITAL WORKS: SHORT TERM-OTHER							·		
Furniture & Fittings	-	50,000		50,000	20,800	50,000	29,200	50,000	
Refurbishment of outdoor play space	-	45,000		45,000	7.408	45,000	37,592	45,000	
Drainage Asset Management Decision tool	_	28,000		28,000	.,	4,000	4,000	28,000	
Annual Plant and Equipment Replacement		131,000	_	131,000	24,121	80,000	55,879	131,000	
TOTAL CAPITAL WORKS: SHORT TERM-OTHER		254.000		254.000	52.329	179.000	126.671	254.000	
TOTAL CAPITAL WORKS: SHORT TERM-OTHER TOTAL SHORT TERM PROJECTS	1,541,008	5,383,148	414,000	7,338,156	5,596,826	6,511,294	914,468	11,268,156	3,930,000
	.,,,,,,,	2,230,140	,000	.,_30,100	2,200,020	-,1,20-1	014,400	,200,100	-,500,000
TOTAL CAPITAL WORKS EXPENDITURE	2.054.963	31.361.030	1.938.812	35,354,805	21.284.754	21.470.471	185.717	39.378.805	4,024,000

Local Government Performance Reporting Framework (LGPRF)

Background

Councils are required to prepare an annual report for each financial year consisting of three parts:

- 1) Report of operations: information about the operations of the Council;
- 2) Performance statement: audited results achieved against the prescribed performance indicators and measures; and
- 3) Financial statements: audited financial statements prepared in accordance with the Accounting Standards.

The LGPRF - mid-year Review of Auditable Indicators

The auditable indicators in the Performance Statement have been reviewed by Council Officers and performance results as at 31 December 2016 are shown below:

Sustainable Capacity Indicators						
Indicator/measure	Results YTD DEC 2016	Results 2015-16	2017 Material Variations and Comments			
Population Expenses per head of municipal population [Total expenses / Municipal population]	\$983.19	\$1,023.01				
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$3,242.27	\$3,218.36				
Population density per length of road [Municipal population / Kilometres of local roads]	294.37	294.37				
Own-source revenue Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$941.78	\$910.61				
Recurrent grants Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$162.53	\$147.13				
Disadvantage Relative Socio-Economic Disadvantage [Index of Relative Socio-Economic Disadvantage by decile]	10.00	10.00				

	Results	Results	2017 Material Variations and Comments
Service/indicator/measure	YTD DEC 2016	2015-16	
Aquatic Facilities			
Utilisation Utilisation of aquatic facilities Number of visits to aquatic facilities / Municipal oopulation]	10.28	8.16	
Animal Management			
Health and safety Animal management prosecutions [Number of successful animal management prosecutions]	6.00	13.00	2015-16 based on different methodology.
Food Safety			
Health and safety Critical and major non-compliance outcome notifications			
Number of critical non-compliance outcome notifications and major non- compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	100.00%	100.00%	
Governance			
Satisfaction Satisfaction with council decisions	54.00	54.00	
Community satisfaction rating out of 100 with how council has performed in making decisions in the nterest of the community]			
Libraries			
Participation Active library members [Number of active library members / Municipal population] x100	12.66%	17.18%	Figures for 2016-17 are based on 6 months ended December 2016. On track to meet this year's target The result for the same period in 2015-16 was a comparable 12.97%.
Maternal and Child Health (MCH)			
Participation Participation in the MCH service	76 720/	07.510/	
Number of children who attend the MCH service at east once (in the year)	76.73%	87.51%	Figures for 2016-17 are based on 6 months ended December 2016. On track to meet target. Result for
Number of children enrolled in the MCH service]			same period 2015-16 was 77%.
x100			Results dependant on when children are due for their M&CH visit during the year, which is based on child's age.
Participation			
Participation in the MCH service by Aboriginal childrer	81.82%	92.86%	Figures for 2016-17 are based on 6 months ended
Number of Aboriginal children who attend the MCH (in the year) / Number of Aboriginal children enrolled in	ו		December 2016. On track to meet target. Result for same period 2015-16 was 83%.
x100			Results dependant on when children are due for their M&CH visit during the year, which is based on child's age.

Service Performance Indicators			
Service/indicator/measure	Results YTD DEC 2016	Results 2015- 16	2017 Material Variations and Comments
Roads Satisfaction Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	69.00	69.00	
Statutory Planning Decision making Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	40.98%	56.86%	The decrease in planning applications upheld at VCAT is due to VCAT not having to consider Council's Local Planning Policies. Applicants can change their plans significantly before they get to VCAT so VCAT may be considering a quite different proposal to the one decided by Council. VCAT is legally required to "take account" of Council's planning scheme policies but is not legally required to apply them. It follows that VCAT is often not making the same decision as Council. The measure does not capture mediated outcomes.
Waste Collection Waste diversion Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	45.57%	44.18%	

Financial Performance Indicators			
Dimension/indicator/measure	Results YTD DEC 2016	Results 2015-16	2017 Material Variations and Comments
Efficiency Revenue level Average residential rate per residential property [Residential rate revenue / Number of residential property assessments]	\$1,534.56	\$1,485.03	
Expenditure level Expenses per property assessment [Total expenses / Number of property assessments]	\$2,233.95	\$2,332.85	
Workforce turnover Resignations and terminations compared to average [Number of permanent staff resignations and number of permanent staff for the financial year] x100	12.13%	11.48%	
Liquidity Working capital Current assets compared to current liabilities [Current assets / Current liabilities] x100	101.93%	99.31%	
Unrestricted cash Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	36.35%	28.15%	
Obligations Asset renewal Asset renewal compared to depreciation [Asset renewal expense / Asset depreciation] x100	80.51%	82.14%	
Loans and borrowings Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate Loans and borrowings repayments compared to	21.28%	25.68% 3.11%	
[Interest and principal repayments on interest / Rate revenue] x100	3.97%	3.11%	
Indebtedness Non-current liabilities compared to own source [Non-current liabilities / Own source revenue] x100	15.93%	19.44%	
Operating position Adjusted underlying result Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	14.45%	6.90%	
Stability Rates concentration Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	60.21%	61.12%	
Rates effort Rates compared to property values [Rate revenue / Capital improved value of rateable municipality] x100	0.17%	0.20%	
	l		

- It is recorded that Cr Athanasopoulos declared a direct conflict of interest in the Urgent Business item Re-introduction of Special Rates for Carnegie and Elsternwick and vacated the Chamber at 10.21pm prior to discussion on this matter.
- It is recorded that Cr Esakoff declared an indirect conflict of interest by close
 association in the Urgent Business item Re-introduction of Special Rates for
 Carnegie and Elsternwick and vacated the Chamber at 10.21pm prior to discussion on
 this matter.

Crs Athanasopoulos and Esakoff vacated the Chamber at 10.21pm prior to any discussion on this matter.

Item 10 URGENT BUSINESS

10.1 Urgent Business – Reintroduction of Special Rates for Carnegie and Elsternwick

Moved: Cr Hyams Seconded: Cr Delahunty

That the item of the reintroduction of Special Rates for Carnegie and Elsternwick be dealt with as an item of urgent business.

CARRIED UNANIMOUSLY

REINTRODUCTION OF SPECIAL RATES FOR CARNEGIE AND ELSTERNWICK

Author: Aidan Mullen – Manager City Futures,

Wendy Mason - Legal and Governance Co-ordinator

File No: 17/2823

Attachments: 1. Declaration of New Special Rate for Carnegie Shopping Centre

2. Declaration of New Special Rate for Elsternwick Shopping Centre 3. Submission and objection - Shop 1 D Staniland Grove, Elsternwick

4. Objection to Special Rate - 365 Glen Huntly Road, Elsternwick

PURPOSE AND SUMMARY

On 21 March 2017, Council formally resolved to give public notice of its intention to declare a new Special Rate for each of the Carnegie and Elsternwick shopping centres (the Centres) and seek any submissions or objections in accordance with the *Local Government Act 1989* (the Act).

Council is to consider any submissions or objections received and to determine whether to declare a new Special Rate for the marketing and promotion of the Centres for a period of seven years from 1 July 2017.

RECOMMENDATION

That Council:

- Having duly considered submissions under Sections 163A and 223 of the Act and
 objections under Section 163B of the Act, Council, acting under Section 163 of the
 Act, declares a Special Rate for Carnegie shopping centre for the encouragement of
 business and commerce in the Centre, as set out in Attachment 1 of this report.
- Having duly considered submissions under Sections 163A and 223 of the Act and
 objections under Section 163B of the Act, Council, acting under Section 163 of the
 Act, declares a Special Rate for Elsternwick shopping centre, for the encouragement
 of business and commerce in the Centre, as set out in Attachment 2 of this report.
- Levy the Special Rates for both Centres by sending notices to the persons liable to pay it.
- Notes agreements between Council and the traders' association for each Centre will be established, with a particular focus on governance of the Special Rate and aligning efforts with the new community visions for Carnegie and Elsternwick, set out in the upcoming Structure Plans.

BACKGROUND

The traders' associations for the Centres, the Carnegie Main Street Incorporated and the Elsternwick Main Street Committee Incorporated, have both requested that Council declare a new Special Rate for each of the Centres, as the current Special Rates for both Centres cease on 30 June 2017.

The purpose of the Special Rates is to defray the costs of advertising, management, decoration, security, promotion and other incidental expenses associated with encouraging commerce in the Centres.

The traders' associations have requested that Council declare the individual Special Rate Schemes for a further period of seven years from 1 July 2017 to 30 June 2024.

On 21 March 2017, Council formally resolved to give public notice of its intention to declare a new Special Rate for each of the Carnegie and Elsternwick shopping centres and seek any submissions or objections in accordance with the Act.

ISSUES AND DISCUSSION

Following the Council resolution in March, Council gave public notice on 28 March 2017 of the proposed declaration of the Special Rates and sent a copy of the public notice to each person liable to pay the Special Rates, as required by the Act.

Owners (and occupiers who would be liable to pay the rate pursuant to their lease) were provided with a 28 day period to make submissions and objections to the proposal following publication of the public notice. As outlined in the public notice, this period formally closed at 5pm on 26 April 2017.

No submissions or objections were received in response to the proposed Carnegie Special Rate.

Two communications were received in response to the proposed Elsternwick Special Rate (copies of these are attached as Attachments 3 and 4):

- an objection from Zackenroller Pty Ltd (via its lawyers Tisher Liner FC Law) of 365 Glen Huntly Road, Elsternwick Vic 3185; and
- a submission from Rox Selladurai of Jewel Testing Lab, Shop No 1 D Staniland Grove, Elsternwick Vic 3185 that sought an exemption from the scheme and stated "I decline the proposal" which may also be deemed an objection.

Neither of these rate payers has requested to be heard at this Meeting.

FINANCIAL. RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The total of the Special Rate to be levied between 1 July 2017 and 30 June 2024 will be \$205,000 per annum increased annually by the Consumer Price Index for the Elsternwick Shopping Centre and \$200,000 per annum increased annually by the Consumer Price Index for the Carnegie Shopping Centre.

POLICY AND LEGISLATIVE IMPLICATIONS

The proposed declarations for these schemes are attached at Attachment 1 and Attachment 2, and have been prepared in accordance with the Act and with Ministerial Guidelines.

The Act stipulates that if objections are received from more than 50% of persons liable, Council is prevented from making the declaration and the scheme cannot proceed. As this is not the case, Council may declare the reintroduction of the Special Rate for the Centres.

COMMUNICATION AND ENGAGEMENT

Following the Council resolution in March, Officers undertook the communications outlined in the report and in accordance with that required in the Act. This included advertising the public notice of the proposed Special Rates by copies being:

- published in the Caulfield-Glen Eira Leader and Moorabbin-Glen Eira Leader newspaper on 28 March and 29 March 2017 respectively;
- published on Council website; and
- posted to the liable property owners and occupiers of all the properties to be included in the schemes.

The public notice stated that those liable to pay the proposed rate were entitled to lodge an objection to the scheme within 28 days of the publication of the public notice. The public notice also stated that anyone was entitled to lodge a submission in relation to the scheme within 28 days after the date of publication of the public notice.

If the Special Rates are declared by Council all persons liable to pay the Special Rates will receive notice accordingly.

Objectors to the proposed Special Rates will also be informed of Council's decision.

LINK TO COUNCIL PLAN

Community building and engagement: to build a strong connected community that actively participates and engages with Council to improve outcomes for the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

It is recommended that Council declare a new Special Rate for both Elsternwick and Carnegie Shopping Centers.

Moved: Cr Silver Seconded: Cr Davey

That Council:

- Having duly considered submissions under Sections 163A and 223 of the Act and objections under Section 163B of the Act, Council, acting under Section 163 of the Act, declares a Special Rate for Carnegie shopping centre for the encouragement of business and commerce in the Centre, as set out in Attachment 1 of this report.
- 2. Having duly considered submissions under Sections 163A and 223 of the Act and objections under Section 163B of the Act, Council, acting under Section 163 of the Act, declares a Special Rate for Elsternwick shopping centre, for the encouragement of business and commerce in the Centre, as set out in Attachment 2 of this report.
- 3. Levy the Special Rates for both Centres by sending notices to the persons liable to pay it.
- 4. Notes agreements between Council and the traders' association for each Centre will be established, with a particular focus on governance of the Special Rate and aligning efforts with the new community visions for Carnegie and Elsternwick, set out in the upcoming Structure Plans.

CARRIED UNANIMOUSLY

It is recorded that Cr Esakoff and Cr Athanasopoulos entered the Chamber at 10.27pm and were not present when this matter was discussed.

It is recorded Cr Magee vacated the Chamber at 10.27pm and re-entered at 10.29pm.

Attachment 1 – PROPOSED DECLARATION OF A SPECIAL RATE – CARNEGIE SHOPPING CENTRE

- 1. The following declaration of a Special Rate be proposed:
 - a. A Special Rate be declared for the period commencing on 1 July 2017 and concluding on 30 June 2024.
 - b. The Special Rate be declared for the purpose of defraying advertising, management, decoration, security, promotion and other incidental expenses associated with the encouragement of commerce in the Carnegie Shopping Centre, which:
 - Council considers is or will be a special benefit to those persons required to pay the Special Rate (and who are described in succeeding parts of this Resolution); and
 - ii. arises out of Council's function of planning for and providing services and facilities for the local community.
 - c. The total of the Special Rate to be levied between 1 July 2017 and 30 June 2024 be recorded as \$200,000 in the first year and in each successive financial year, the total cost in the immediately preceding 12 month period increased by the Consumer Price Index (All Groups, Melbourne Index Number) rate provided by the Australian Bureau of Statistics for the 12 month period as at the March quarter.
 - d. It be recorded that, for the purposes of Section 163(2A) of the Local Government Act 1989, the Special Rate proceeds of \$200,000 or such other amount as is lawfully levied as a consequence of this Resolution will not exceed the amount calculated in accordance with the prescribed formula in section 163(2A) (R x C = S), with the 'benefit ratio' (R) being calculated at 100%, and representing the total benefits of the Special Rate scheme that will accrue as special benefits to all persons liable to pay the Special Rate.
 - e. The following be specified as the area for which the Special Rate is so declared:
 - The area within the municipal district of Council highlighted in the plan attached to this Resolution ("the area").
 - f. The following be specified as the land in relation to which the Special Rate is so declared:
 - All land within the area highlighted in the attached plan primarily used for commercial or industrial purposes or obviously adapted to or designed for being primarily used for commercial or industrial purposes.

- g. The following be specified as the criterion which forms the basis of the Special Rate so declared:
 - Ownership of any land described in part 1(f) of this Resolution.
- h. The following be specified as the manner in which the Special Rate so declared will be assessed and levied in respect of each parcel of rateable land: for the period between 1 July 2017 and 30 June 2018 the applicable rate of cents in the dollar (determined by Council on 1 July 2017 to raise Special Rate proceeds equal to the amount described in part 1(c) of this Resolution) multiplied by the Net Annual Value of each parcel of rateable land, and thereafter a rate in the dollar (multiplied by the Net Annual Value of each parcel of rateable land) determined by Council from time to time designed to raise Special Rate proceeds equal to the amount described in part 1(c) of this Resolution.
- i. For the purposes of part 1(h) of this Resolution the Net Annual Value of each parcel of rateable land is the Net Annual Value of that parcel of land at the time of levying the Special Rate (so that the Net Annual Value may alter during the period in which the Special Rate is in force, reflecting any revaluations and supplementary valuations which take place).
- j. Having regard to the preceding parts of this Resolution but subject to Section 166(1) of the Local Government Act 1989, it be recorded that, subject to any further Resolution of Council, the Special Rate will be due and payable on the dates(s) fixed under Section 167 of the Local Government Act 1989 as the date or dates on or by which Council's general rates are due.
- 2. It is proposed that Council's Chief Executive Officer be authorised to levy the special rate, by sending a notice levying payment on each person liable to pay the special rate.



Attachment 2 - PROPOSED DECLARATION OF A SPECIAL RATE – ELSTERNWICK SHOPPING CENTRE

- 1 The following declaration of a Special Rate be proposed:
 - a. A Special Rate be declared for the period commencing on 1 July 2017 and concluding on 30 June 2024.
 - b. The Special Rate be declared for the purpose of defraying advertising, management, decoration, security, promotion and other incidental expenses associated with the encouragement of commerce in the Elsternwick Shopping Centre, which:
 - Council considers is or will be a special benefit to those persons required to pay the Special Rate (and who are described in succeeding parts of this Resolution); and
 - ii. arises out of Council's function of planning for and providing services and facilities for the local community
 - c. The total of the Special Rate to be levied between 1 July 2017 and 30 June 2024 be recorded as \$205,000 in the first year and in each successive financial year, the total cost in the immediately preceding 12 month period increased by the Consumer Price Index (All Groups, Melbourne Index Number) rate provided by the Australian Bureau of Statistics for the 12 month period as at the March quarter.
 - d. It be recorded that, for the purposes of Section 163(2A) of the Local Government Act 1989, the Special Rate proceeds of \$205,000 or such other amount as is lawfully levied as a consequence of this Resolution will not exceed the amount calculated in accordance with the prescribed formula in section 163(2A) (R x C = S), with the 'benefit ratio' (R) being calculated at 100%, and representing the total benefits of the Special Rate scheme that will accrue as special benefits to all persons liable to pay the Special Rate.
 - e. The following be specified as the area for which the Special Rate is so declared:
 - The area within the municipal district of Council highlighted in the plan attached to this Resolution ("the area").
 - f. The following be specified as the land in relation to which the Special Rate is so declared:
 - All land within the area highlighted in the attached plan primarily used for commercial or industrial purposes or obviously adapted to or designed for being primarily used for commercial or industrial purposes.

g. The following be specified as the criterion which forms the basis of the Special Rate so declared:

Ownership of any land described in part 1(f) of this Resolution.

- h. The following be specified as the manner in which the Special Rate so declared will be assessed and levied in respect of each parcel of rateable land: for the period between 1 July 2017 and 30 June 2018 the applicable rate of cents in the dollar (determined by Council on 1 July 2017 to raise Special Rate proceeds equal to the amount described in part 1(c) of this Resolution) multiplied by the Net Annual Value of each parcel of rateable land, and thereafter a rate in the dollar (multiplied by the Net Annual Value of each parcel of rateable land) determined by Council from time to time designed to raise Special Rate proceeds equal to the amount described in part 1(c) of this Resolution.
- i. For the purposes of part 1(h) of this Resolution the Net Annual Value of each parcel of rateable land is the Net Annual Value of that parcel of land at the time of levying the Special Rate (so that the Net Annual Value may alter during the period in which the Special Rate is in force, reflecting any revaluations and supplementary valuations which take place).
- j. Having regard to the preceding parts of this Resolution but subject to Section 166(1) of the Local Government Act 1989, it be recorded that, subject to any further Resolution of Council, the Special Rate will be due and payable on the dates(s) fixed under Section 167 of the Local Government Act 1989 as the date or dates on or by which Council's general rates are due.
- 2 It is proposed that Council's Chief Executive Officer be authorised to levy the special rate, by sending a notice levying payment on each person liable to pay the special rate.





6 April 2017

PRINCIPAL: DIRECT EMAIL: OUR REF: YOUR REF: Alan Goldstone AG:MH:161723

City of Glen Eira

Email: mail@gleneira.vic.gov.au

Dear Sirs,

Re: 365 Glenhuntly Road Elsternwick and Special Rate proposal

We act for Zackenroller Pty Ltd, the owner of the above mentioned property.

Our client instructs that it does not agree with a new Special Rate being declared.

Yours faithfully
TISHER LINER FC LAW PTY LTD
per:

Alan Goldstone Principal

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Accredited Specialists in Property Law, Commercial Litigation, Business Law, Family Law and Mediation



From:

Rox. Selladurai

Sent:

Thursday, 30 March 2017 5:28 PM

To:

Alex Francis

Subject:

exemptoin of special rate

Jewel Testing Lab

Shop No 1 D Staniland Grove

Elsternwick 3185

Dear Alex Francis,

Regarding exemption of special rate Elsternwick shopping centre - Ref: 7103000065M

According to our recent conversation on "30/03/17" about special rate, I won't be able to support the marketing and promotional programme duo to prevailing uncertainty of business and financial difficulties, here by I decline the proposal. Once you receive the letter please confirm, ph.

Thanking you.

Yours sincerely

Rox Selladurai

11. ORDINARY BUSINESS

11.1 Requests for reports from Officers

11.1(a) - Request for Report - Cr Sztrajt

Moved: Cr Sztrajt Seconded: Cr Esakoff

That Officers prepare a Report outlining a range of possible options for Council to consider that would require new developments in Glen Eira to incorporate positive environmental design. This should include the provision of renewable energy sources for common spaces within the development, such as solar panels to power foyers, car parking areas and stairwell lighting.

CARRIED UNANIMOUSLY

11.1(b) - Request for Report - Cr Silver

Moved: Cr Silver Seconded: Cr Sztrajt

That officers prepare a report including:

- the prospects of installing right-turn signals at the Glen Eira Road intersection with Kooyong Road; and
- 2. The frequency with which right-turning vehicles in that intersection trigger its red-light cameras.

CARRIED

- 11.2 Right of reply NIL
- 11.3 Councillor questions NIL
- 11.4 Public questions to Council

This item was dealt with at an earlier stage of the meeting.

12. CONSIDERATION OF ITEMS IN CAMERA

Recommendation

That the meeting be now closed to members of the public under Section 89(2)(d) of the *Local Government Act 1989* in order to consider:

12.1 which relates to the awarding of the contract for **Tender number 2017.036 Glen Eira Town Hall HVAC Plant Renewal**

Number of tenders received

Number of evaluation criteria tenders assessed against

Estimated contract value

Five

Three (3)

\$997,729 (excl. GST)

12.2 which relates to the awarding of the contract for **Tender number 2017.015 Marara Road Reserve Landscape Enhancement Works**

Number of tenders received

Number of evaluation criteria tenders assessed against
Estimated contract value

Three
Three (3)
\$539,283 (excl. GST)

Moved: Cr Delahunty

That the meeting be now closed to members of the public under Section 89(2)(d) of the Local Government Act 1989 in order to consider the following items:

- Item 12.1 Tender 2017.036 Glen Eira Town Hall HVAC Plant Renewal; and
- Item 12.2 Tender 2017.015 Marara Road Reserve Landscape Enhancement

CARRIED UNANIMOUSLY

Seconded: Cr Magee

13. CLOSURE OF MEETING

The Mayor closed the meeting at 10.45pm.

Confirmed this 23 Day of May 2017

Chairperson: