

# **MUNICIPAL EMERGENCY MANAGEMENT PLANNING ARRANGEMENTS**

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## INTRODUCTION

### 1. MUNICIPAL AND EMERGENCY MANAGEMENT AGENCY ENDORSEMENT

This plan has been produced by and with the authority of Glen Eira City Council pursuant to Section 20(1) of the Emergency Management Act 1986.

The Glen Eira City Council understands and accepts its roles and responsibilities as described in Part 4 of the Emergency Management Act 1986.

This plan is a result of the co-operative efforts of the planning committee after consultation with those agencies and organisations identified therein.

This plan has been considered by the Glen Eira City Council and endorsed by the Municipal Emergency Management Planning Committee, representing all organisations with a role in it.

Minor and administrative amendments will be made to this plan from time to time without re-presenting the plan to these groups. Any major structural or policy changes will be considered before adoption.



.....  
Acting Director Environment and Infrastructure.  
Chair of the Municipal Emergency Management Planning Committee.  
Authorised Delegate for Emergency Management.

## 2. AUDIT

This Plan was last audited on 31 August 2020, at which time it was assessed as 'Complying with the Guidelines'.



## 3. AIM

The aim of this plan is to detail the agreed arrangements for the prevention of, the response to, and the recovery from, emergencies that could occur in the City of Glen Eira as identified in Part 4 of the Emergency Management Act, 1986.

## 4. OBJECTIVES

The broad objectives of this Plan are to: -

- Implement measures to prevent or reduce the causes or effects of emergencies
- Manage arrangements for the utilisation and implementation of municipal resources in response to emergencies.
- Manage support that may be provided to or from adjoining municipalities.
- Assist the affected community to recover following an emergency.
- Complement other local, regional and state planning arrangements.

## **5. RISK MANAGEMENT PROCESS**

The process of addressing the first objective above requires the clear identification of the:

- Risks to the community of the City of Glen Eira;
- Treatments, existing or new, for those risks; and
- Community demographics, profile and vulnerabilities.

The outcome of this process serves to inform the Municipal Emergency Management Planning Committee (MEMPC) on areas of emergency management planning priority.

The Glen Eira City Council conducted the first thorough community emergency risk assessment for in the late 1990's. Since then it has been reviewed annually to note any changes to existing risks as part of the process of the MEMPC. The process of risk identification and assessment has been fully revised approximately every 3 years in line with changing trends in the risks and risk management processes. Most recently, the community emergency risks were completely reviewed and updated in May 2017 and then subsequently considered annually by the MEMPC since then. The results of this process, including community profile, risks, ratings and treatments are documented in part C17 of this plan.

## **6. MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE (MEMPC)**

This Committee is formed pursuant to Section 21(3) & (4) of the Emergency Management Act, to formulate a plan for the Councils' consideration in relation to the prevention of, response to and the recovery from emergencies within the City of Glen Eira.

Terms of Reference

The MEMPC has determined that, as a full committee, it will meet at least three times per year on:

- The third Wednesday in March;
- The third Wednesday in July; and
- The first Wednesday in November.

In addition, the MEMPC will meet following any of the following occurrences:

- Major emergency in Glen Eira;
- Significant new risk emerging;
- Exercise with major outcomes, or
- Major organisational change.

The purpose of the MEMPC is to draft an emergency plan that:

1. Identifies the risks to the community of Glen Eira;
2. Identifies the resources available to the community in the event of an emergency; and
3. Plans for the best use of those resources in an emergency impacting on the community of Glen Eira.

Should a Community Recovery Committee (CRC) be established post an emergency; the MEMPC will consider any recommendations from the CRC.

Minutes of all meetings must be taken, and a copy sent to the Regional Emergency Response Coordinator. Functional Sub Groups may be formed from time to time to undertake specific projects, including developing or reviewing any sub plans. These groups shall meet as frequently as necessary for the purposes of the project they are undertaking.

Endorsement of the plan will be consensus based. Where there is not consensus, a majority view will prevail. MEMPC members can provide instruction by proxy or via offline agreement e.g. email.

### **Membership**

The MEMPC membership includes Council employees (MEMO, MRM, etc.), local response, relief and recovery agency representatives and people representing the local community (e.g. major employers or economic contributors [Monash University, Caulfield Racecourse], volunteer groups and the CSG representing the Jewish community). Individual names and contact details are noted in the Contact Directory (Part A1) by '**MEMPC**' next to their name.

The membership of the MEMPC is reviewed once every three years to ensure it is representative of the community of the City of Glen Eira, the significant employers/contributors or entities that draw people to the area, as well as the identified community emergency risks.

## **7. MUNICIPAL EMERGENCY MANAGEMENT GROUP (MEMG)**

Glen Eira City Council accepts responsibility for management of municipal resources and the co-ordination of community support to counter the effects of an emergency during both the response to and recovery from emergencies.

This includes the management of:

- (a) The provision of emergency relief to response personnel and affected persons;
- (b) The provision of supplementary supply (resources) to response and relief agencies during response and recovery;
- (c) Municipal assistance to agencies during the response to and recovery from emergencies;
- (d) The assessment of the impact of the emergency; and
- (e) Recovery activities within the municipality, in consultation with Department of Human Services.

In order to carry out these management functions, the Glen Eira City Council will form a Municipal Emergency Management Group (MEMG). This group will consist of:

- Chief Executive (or delegate)
- Municipal Emergency Management Officer (MEMO)
- Municipal Recovery Manager (MRM)
- Municipal Communications Officer

Where appropriate, the Emergency Management Group or part thereof will convene when the scale of the emergency dictates the requirement for the provision of any of the functions outlined above. Members of the emergency management group will liaise to determine what level of activation is required.

The functions of the emergency management group will be carried out in consultation with:

- The Municipal Emergency Response Co-ordinator, with respect to the co-ordination and provision of resources.
- The control agency.

The specific responsibilities of the MEMO and the MRM are detailed below.

## **8. MUNICIPAL EMERGENCY MANAGEMENT OFFICER (MEMO)**

The Glen Eira City Council has appointed the Manager Projects and Infrastructure to fulfil the function of Municipal Emergency Management Officer pursuant to Section 21(1) of the Emergency Management Act. The Director Assets and Facilities is the Deputy MEMO.

### **Responsibilities**

- To be responsible for the co-ordination of municipal resources in responding to emergencies.
- To provide council resources when requested by emergency services or police during response activities.
- To establish and maintain an effective infrastructure of personnel whereby municipal resources can be accessed on a 24-hour basis.
- To establish and maintain effective liaison with agencies within or servicing the municipal district and the MRM.
- To maintain the Municipal Emergency Co-ordination Centre(s) at a level of preparedness to ensure prompt activation when necessary.
- To facilitate the arrangement of a post emergency, debrief as requested by the Control Agency.
- To ensure procedures and systems are in place to monitor and record all expenditure by the Municipality in relation to emergencies.
- To provide assistance to the MRM in the procurement, placement maintenance and withdrawal of community facilities used on a temporary or fixed term basis, during recovery operations.

### **Municipal Authority**

The Municipal Emergency Management Officer is responsible for the co-ordination of municipal resources in responding to emergencies and has full delegated powers to deploy and manage council's resources during emergencies.

## **9. MUNICIPAL RECOVERY MANAGER (MRM)**

The Glen Eira City Council has appointed the Manager Family and Children Services to fulfil the function of Municipal Recovery Manager pursuant to Section 20(1) of the Emergency Management Act. Council has appointed an Environmental Health Officer as the deputy MRM.

### **Responsibilities**

- Co-ordinate municipal and community resources within the municipality during recovery.
- Immediately following an emergency, assist with:
  - The collation and evaluation of information gathered in the post impact assessment.
  - The establishment of priorities for the restoration of community services and needs

- The MRM is to liaise with the appointed MEMO for the best use of municipal resources to enable the recovery by individuals or the community from the effects of an emergency.
- Establish Emergency Relief/Recovery Centre(s) (Section A5) to be located at the Municipal Offices or location(s) appropriate to the emergency that has occurred.
- Liaise, consult and negotiate on behalf of the affected area with recovery agencies and the municipality.
- Liaise with the Regional Recovery Management Committee, and Department of Human Services.
- Undertake specific recovery activities as determined by the municipality.

The MRM may delegate duties to provide for effective management of the recovery functions.

#### **10. MUNICIPAL FIRE PREVENTION OFFICER (MFPO)**

The Glen Eira City Council has appointed the Manager Community Safety & Compliance to fulfil the role of Municipal Fire Prevention Officer in accordance with the Metropolitan Fire Brigades Act 1958.

##### **Responsibilities**

- Undertake and regularly review Council's fire prevention planning and plans.
- Liaise with fire service, other authorities and, where relevant, neighbouring Councils regarding fire prevention planning and implementation.
- Advise and assist the MEMPC on fire prevention and related matters.
- Ensure the MEMP contains reference to the Municipal Fire Risk Management strategies and plans.
- Report to Council on fire prevention and related matters.
- Carry out statutory tasks related to fire prevention notices and infringement notices.
- Investigate and act on complaints regarding potential fire hazards.
- Advise, assist and make recommendations to the general public on fire prevention and related matters.
- Facilitate community fire safety education programs and support fire services in the delivery of community fire safety education programs.

## 11. MEMPC EXECUTIVE OFFICER

The Glen Eira City Council has appointed an external contractor to fulfil the role of Executive Officer to the MEMPC.

### Responsibilities (in accordance with contractual specifications)

- Provide professional emergency management advice to Council.
- Maintain the MEMP.
- Facilitate a risk management process.
- Review and update sub plans.
- Design, facilitate, debrief and report on exercises.
- Prepare agendas, call meetings, prepare and distribute minutes.
- Lead the MEMP audit process.
- Design and conduct emergency management training for Council as required.

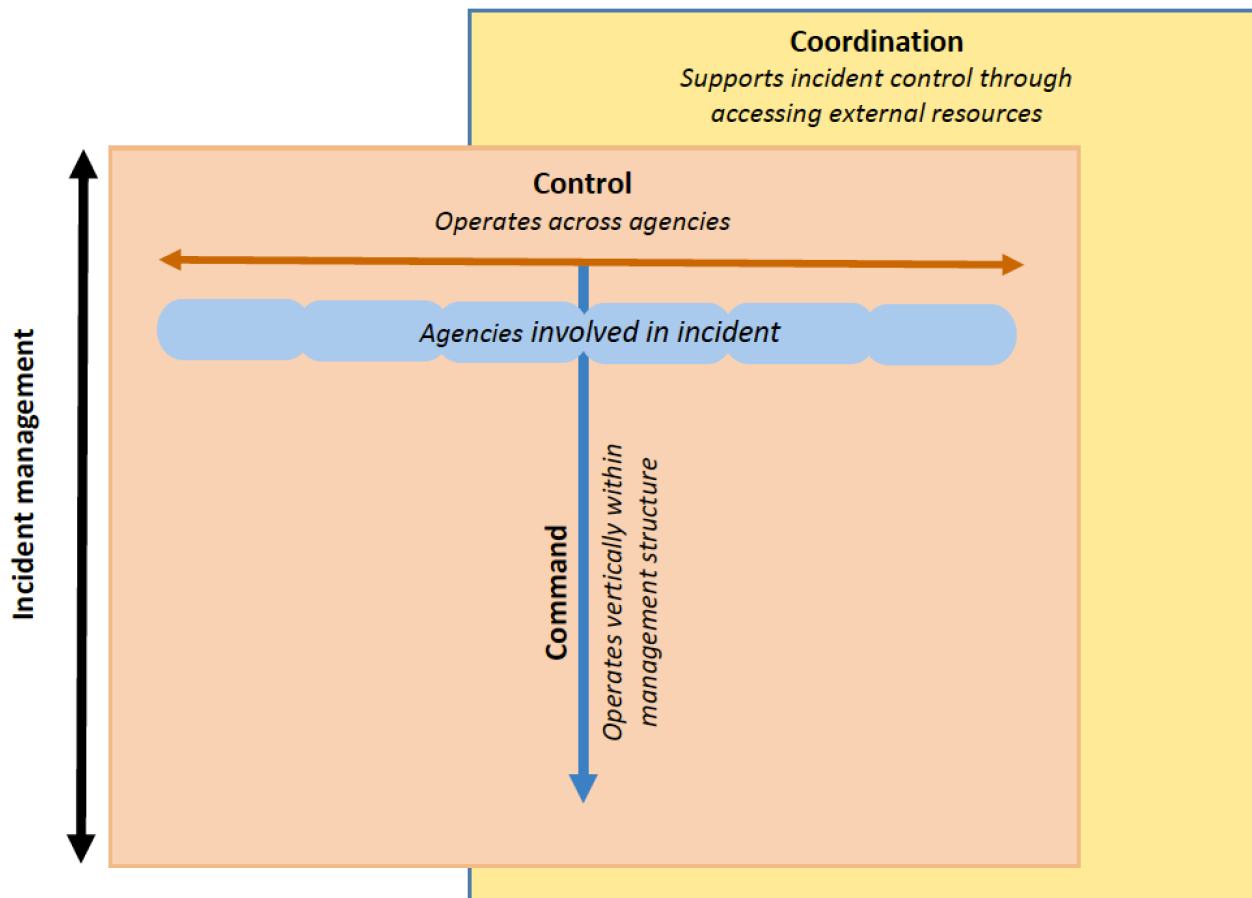
## 12. COMMAND, CONTROL AND COORDINATION

It is important to distinguish between the functions and responsibilities, in general, of Control, Command and Coordination terminology and Emergency Response Coordination Roles, as outlined in the table below.

In recent years, the traditional emergency and incident management mechanisms of Command, Control and Coordination have been supplemented by the addition of Consequences, Communication and Community Connection. The combination of the 'six Cs' is an inclusive and community focused approach led by Emergency Management Victoria with the aim of building safer and more resilient communities.

Six C's of Emergency Management	Description
Control	The overall direction of response activities in an emergency, operating horizontally across agencies. <i>Control of an emergency situation will at all times remain the responsibility of the designated agency or authority for that type of emergency. The control agency is required to appoint an Incident Controller, who will control operations.</i> (A list of the control agencies can be found in Part C10 of this plan)
Command	Command involves the direction of personnel and resources of an agency (e.g. Council) in the performance of that organisation's role and tasks and operates vertically within it.
Coordination	Coordination is the bringing together of agencies and resources to support the response to and recovery from emergencies.
Consequences	The management of the effect of emergencies on individuals, the community, infrastructure and the environment.
Communication	The engagement and provision of information across agencies and proactively with the community to prepare for, respond to and recover from emergencies.
Community Connection	The understanding of and connecting with trusted networks, trusted leaders and all communities to support resilience and decision making.

The following diagram conceptually depicts the relationship between the control, command and coordination functions during an emergency response at the incident tier. The concepts apply equally to the regional and state tiers.



### 13. INCIDENT EMERGENCY RESPONSE CO-ORDINATOR (IERC)

The Incident Emergency Response Coordinator (IERC) is usually the senior member of Victoria Police at the initial scene of an emergency or at the place where control is being exercised at incident level. This role usually relates to the first response to an emergency, and the person fulfilling the role may change in seniority as the emergency escalates or de-escalates.

#### Responsibilities

- Maintain a presence at the place where control is being exercised and represent the MERC in their absence.
- Ensure effective control is established and maintained.
- Ensure that the appropriate control and support agencies are in attendance – or have been notified by the controller and are responding to an emergency.
- In the event of uncertainty, determine which agency is to perform its statutory response role, where more than one agency is empowered to perform that role.
- Ensure the Incident Controller has formed and is chairing an Incident Emergency Management Team (IEMT) ensuring effective information sharing.
- Arrange for the provision and allocation of resources requested by control and support agencies and escalate unfulfilled requests to the MERC or RERC.

- Ensure timely warnings and information are provided to the community and support agencies by the control agency.
- Ensure the Incident Controller has developed and issued an incident action plan (including objectives and strategies for managing the incident).
- Consider the need for declaration of an emergency area.
- Provide the MERC or RERC with information or advice on issues relating to control, command and coordination of the emergency response, including issues relating to consequence management, the provision of relief and the transition to recovery.

#### **14. MUNICIPAL EMERGENCY RESPONSE CO-ORDINATOR (MERC)**

The Office in Charge of the Caulfield Police Station has been appointed as the Municipal Emergency Response Coordinator (MERC) for the City of Glen Eira. The MERC sits on the Municipal Emergency Management Planning Committee.

The MERC will communicate with the EMC through the RERC (and subsequently the Senior Police Liaison Officer).

##### **Responsibilities**

- Ensure that the appropriate control and support agencies are in attendance - or have been notified by the controller and are responding to an emergency.
- In the event of uncertainty, determine which agency is to perform its statutory response role, where more than one agency is empowered to perform that role.
- Ensure the Incident Controller has formed and is chairing an Incident Emergency Management Team (IEMT) or, if the Incident Controller is unable to attend or there are several disparate emergencies within the municipality, form and chair an IEMT.
- Arrange for the provision of resources requested by control and support agencies and escalate unfulfilled requests to the RERC.
- Advise the RERC of emergencies that have the potential to require supplementary resources from outside the municipal district.
- Ensure timely warnings and information are provided to the community and support agencies by the control agency.
- Ensure the Incident Controller has developed and issued an incident action plan (including objectives and strategies for managing the incident).
- Ensure the Municipal Emergency Management Officer is advised of the emergency, is available to provide access to municipal resources if required and is receiving information as appropriate.
- Attend, or arrange delegate to attend the Municipal Emergency Coordination Centre, if activated.
- Consider registration of persons evacuated or otherwise affected across the municipality.
- Consider the provision of relief to evacuees and agency personnel where necessary and advise the Municipal Recovery Manager of requirements.
- Consider the need for declaration of an emergency area.

- Ensure the municipal recovery manager has been notified by the incident controller of the emergency.
- Provide the RERC with information or advice on issues relating the control, command and coordination of the emergency response, including issues relating to consequence management, the provision of relief and the transition to recovery.

## **15. REGIONAL EMERGENCY RESPONSE CO-ORDINATOR (RERC)**

When all relevant resources have been fully committed and there is further requirement for additional resources, all requests must be forwarded to the Municipal Emergency Response Coordinator who will in turn pass on same to the Regional Emergency Response Coordinator for action. In the absence of the Regional Emergency Response Coordinator, his/her deputy will be contacted.

## **16. MUNICIPAL EMERGENCY CO-ORDINATION CENTRE (MECC)**

Although no longer formally required under the State's emergency management arrangements as a multi-agency coordination facility the City of Glen Eira has determined to maintain the MECC in a state of readiness should it be required. In a large-scale emergency, it is likely that Council will have to coordinate a range of its internal services and this may be a suitable facility from which to operate.

The MECC can be used to coordinate the provision of human and material resources within the municipality, during emergencies. It will also maintain an overall view of the operational activities within this Plan's area of responsibility, for record, planning and debrief purposes. The MECC may also become operational during support activities to a neighbouring municipality. Administrative staff for the MECC will be drawn from municipal employees.

Provision of municipal emergency coordination functions may, in the first instance, be conducted by telephone and other electronic means, until such time as key stakeholders can meet at a suitable location.

A **primary** MECC has been identified. Should this be unserviceable for any reason, an **alternative** MECC has also been identified. Details of their locations, Standard Operating Procedures for use in the MECC and available resources at each location are all detailed in Part A3 of this plan.

## **17. MUNICIPAL OPERATIONS CENTRE (MOC)**

The Glen Eira City Council may establish an operations centre, if necessary, to control its own resources in an emergency.

A **primary** MOC has been identified. Should this be unserviceable for any reason, an **alternative** MOC has also been identified. Details of their locations, Standard Operating Procedures for use in the MOC and available resources at each location are all detailed in Part A4 of this plan.

## **18. EMERGENCY MANAGEMENT LIAISON OFFICER (EMLO)**

In some emergencies, the Control Agency may request a representative from the City of Glen Eira attend at the scene of the emergency or the Incident Control Centre (ICC) as the Emergency Management Liaison Officer (EMLO). The role of the EMLO will be to act as a conduit for information about the emergency back to the MEMO and / or MRM and to facilitate requests for resources, where Council has them, for the Incident Controller.

## **19. FINANCIAL CONSIDERATIONS**

Financial accounting for municipal resources utilised in emergencies must be authorised by the MEMO or the MRM and shall be in accordance with the normal financial arrangements of the Glen Eira City Council.

Control agencies are responsible for all costs involved in that agency responding to an emergency. Government agencies supporting the control agency are expected to defray all costs from their normal budgets.

Municipal councils are expected to use their resources for emergency operations within the municipal district. Municipal resources are those used to perform municipal functions, even if the resources are privately owned (contracted to council). Generally, councils are expected to provide municipal resources without charge, however some resources may be subject to limits and/or constraints, (e.g. the use of some equipment may be limited to a timeframe due to the expense of operation). Such limits and/or constraints should be reasonable, commensurate with each council's capacity to provide such resources, and details included in municipal emergency management plans.

Some reimbursement is available. Extraordinary expenditure incurred, (e.g. for overtime, or equipment hire used in emergency protection works, restoration of publicly owned assets or relief provided to emergency-affected people) may qualify for reimbursement by the Department of Treasury and Finance according to a sharing formula. For more information refer to Appendix 1 of Part 8 of the EMMV, and Appendix 1 to Part B8 of this plan.

The Glen Eira City Council is accountable for any monies donated as a result of any emergency event and will implement systems to receive and account for all such donations.

## **20. COMPENSATION OF CASUAL EMERGENCY WORKERS**

Compensation for all emergency workers will be as laid down in Part 6 of the Emergency Management Act, 1986. This includes both Registered Emergency Workers and Volunteer Emergency Workers. It is the responsibility of the organisation utilising the Volunteer Emergency Workers to ensure that all of the Volunteer Emergency Workers are registered.

## **21. MAINTENANCE OF PLAN**

### **Plan Caretaker**

The plan caretaker is the person nominated as Executive Officer to the Municipal Emergency Management Planning Committee. See Contact Directory (Part A1.1)

### **Plan Review**

This MEMP will be reviewed regularly based on any of the following criteria:

- An emergency which has utilised the plan;
- An exercise which has identified major outcomes;
- A new or emerging risk to the community;
- A significant change to the community profile.

In addition, the Executive Officer will include in the agenda of each MEMPC meeting the review of a number of sections of the MEMP. The selection of sections will be designed to ensure every section is discussed and reviewed in detail at least once between audits. The MEMPC meeting agendas will also include an annual review of risks to the community and progress on treatment strategies for existing risks, as well as a full review of the Contact Directory at every meeting.

Organisations delegated with responsibilities in this plan are required to notify the MEMO and Executive Officer of any changes of detail (e.g. contact information), as they occur.

### **Plan Amendment and Distribution Procedure**

1. All amendments to the MEMP are to be sent to both the MEMO and Executive Officer.
2. Unless an amendment is urgent, the proposed changes to the MEMP will be collated by the Executive Officer for plan amendment at least once every 6 months (usually following an MEMPC meeting).
3. The Executive Officer will load the amended plan sections electronically on to the Glen Eira Council's file sharing portal (Thru) and send an email to all copy holders on the distribution list (refer to Part C9) inviting them to download the amended sections.
4. The MEMO and Glen Eira support staff will arrange to
  - a. Print hard copies and post to all on the distribution list marked as receiving hard copies;
  - b. Generate redacted copies to be placed in the Glen Eira libraries; and
  - c. Send a copy of the MEMP to the State Library for Legal Deposit.
5. The Executive Officer will receive a copy by post as confirmation that distribution has occurred.

### **Practice and Evaluation**

Upon completion of development of this plan, and thereafter on an annual basis, arrangements pertaining to this plan shall be evaluated through a scenario-based practice. This will be done in a form determined by the MEMPC. Any procedural anomalies or short falls encountered during these exercises, or ensuing operations, must be addressed and rectified at the earliest opportunity.

## APPENDIX 1 – NATURAL DISASTER RELIEF & RECOVERY ARRANGEMENTS



Australian Government  
Attorney-General's Department  
Emergency Management Australia



DISASTER  
RESILIENT  
AUSTRALIA

### Natural Disaster Relief and Recovery Arrangements

The Natural Disaster Relief and Recovery Arrangements (NDRRA) represent a comprehensive national policy and financial framework for disaster relief and recovery. Through the long-standing NDRRA, the Australian Government provides partial reimbursement to States and Territories for eligible expenditure on certain disasters events.

Due to the unforeseen nature of such events, the NDRRA is designed to alleviate the significant financial burden placed on States and Territories and to facilitate the early provision of emergency assistance to disaster affected communities.

The NDRRA is a "self-adjusting" program that is automatically triggered once eligible State/Territory expenditure exceeds the Small Disaster Criterion of \$240,000 per event. No specific disaster declaration is required to activate standard NDRRA assistance (Categories A and B). Activation decisions are a matter for the state or territory, who are then required to notify the Commonwealth.

Description	E.g. Queensland disaster eligible expenditure	Eligible Category	Commonwealth contribution rate
Below small disaster criterion	Below \$240,000	None	Nil
Small disaster criterion to 1st Threshold	\$240,000 to \$103,036,500	A, C	50%
1st Threshold to 2nd Threshold	\$103,036,500 to \$180,313,875	A,B,C	50%
Above 2nd Threshold	Above \$180,313,875	A,B,C	50% between 1st & 2nd thresholds plus 75% in excess of 2nd threshold
Exceptional circumstances	Not applicable	D	Determined by the Commonwealth

**Table 1: NDRRA reimbursement rates for each category of assistance – Queensland 2013-14 thresholds used for reference.**

In accordance with their responsibility for disaster management, State/Territory governments determine the type and level of relief and recovery measures adopted following disasters, and are responsible for administering this assistance.

NDRRA assistance is not to supplant or operate as a disincentive for self-help (e.g. insurance or other appropriate disaster mitigation strategies). The NDRRA is intended to alleviate damage or distress arising as a direct result of a natural disaster and is not meant to restore lifestyles to pre-disaster standards. Most NDRRA assistance to individuals is subject to means testing.

Costs associated with ordinary wages and salaries of state and/or council employees, whether diverted from normal work to perform recovery activities or otherwise, are not eligible for reimbursement under the NDRRA\*\*. The ineligibility of normal salaries and wages is a long standing principle that ensures the NDRRA remains focused on providing assistance to a State/Territory for additional recovery costs that are demonstrably associated with a disaster. As such, additional costs associated with recovery activities, including overtime, contractors and employment of additional temporary staff, may be eligible for assistance.

## NDRRA - suite of eligible measures

TYPE	ELIGIBLE MEASURES	REIMBURSEMENT RATE* AND TRIGGER
<b>CATEGORY A</b> NDRRA Determination Clause 3.2.2 NB: assistance may be provided in-kind (i.e. non-monetary)	Assistance to alleviate personal hardship and distress including: (a) emergency food, clothing & accommodation (b) repair or replacement of essential household items (c) essential repairs to housing to a habitable condition (d) demolition or rebuilding to restore housing to a habitable condition (e) removal of debris from residential properties (f) extraordinary counter disaster operations of direct assistance to an individual (g) personal and financial counselling, and (h) extraordinary costs associated with the delivery of the above forms of assistance (e.g. cost of evacuations and operation of evacuation centres).	<b>RATE:</b> (a) 50% between the small criterion and the 1st threshold*, OR (b) 50% between 1st & 2nd thresholds plus 75% in excess of 2nd threshold (if the thresholds are exceeded) <b>TRIGGER:</b> Automatically activated once eligible State/Territory expenditure on eligible measures exceeds the Small Disaster Criterion of \$240,000
<b>CATEGORY B</b> NDRRA Determination Clause 3.3.1	Assistance includes: (a) restoration or replacement of essential public assets (that are not operating on a commercial basis) such as roads, bridges and schools to their pre-disaster standard (b) concessional loans, subsidies or grants (e.g. economic assistance to industry) to small businesses, primary producers, voluntary non-profit bodies and needy individuals (background notes on concessional loans is at Annex B) (c) counter disaster operations for the protection of the general public	<b>RATE:</b> 50% between 1st & 2nd thresholds plus 75% in excess of 2nd threshold (if the thresholds are exceeded) <b>TRIGGER:</b> Automatically activated once cumulative S/T expenditure exceeds the 1st threshold
<b>CATEGORY C (for severe impact events only)</b> NDRRA Determination Clause 3.4.1	Community recovery package comprising: (a) a community recovery fund (b) clean-up and recovery grants to small businesses (c) clean-up and recovery grants to primary producers	<b>RATE:</b> 50% between the small criterion and the 1st threshold, plus 50% between 1st & 2nd thresholds plus 75% in excess of 2nd threshold (if the thresholds are exceeded) see above <b>TRIGGER:</b> At the request of the State or Territory and subject to approval by the Prime Minister
<b>CATEGORY D (for severe impact events only)</b> NDRRA Determination Clause 3.5	Assistance to alleviate distress or damage in circumstances that are considered exceptional.	<b>RATE:</b> Determined at the time of agreement of measures <b>TRIGGER:</b> Subject to approval by the Prime Minister

\*Subject to each individual event exceeding the NDRRA Small Disaster Criterion of \$240,000

\*\*Under the National Partnership Agreement for Natural Disaster Reconstruction and Recovery, the Queensland Reconstruction Authority is currently trialling a proposed model for the use of day labour in disaster reconstruction