

GUIDELINES AND ELIGIBILITY CRITERIA

What is the Foundation for Youth Excellence?

The Foundation for Youth Excellence ('Foundation') is a Council initiative that aims to recognise young people who have achieved excellence in the fields of creative and performing arts; education; leadership or sport.

What is the primary objective of the Foundation?

To provide awards to young residents of Glen Eira in recognition of their excellence in the fields of creative and performing arts; education; leadership; or sport.

What is excellence?

Excellence is about striving to achieve or achieving a high level of excellence in your chosen field.

What are the award categories?

There are four award categories, which will be judged on three different levels. Award categories are detailed below:

Creative and Performing Arts

Awards in the areas of dance, music, drama, film and media for applicants who are preparing for prestigious exhibitions, events, presentations, productions and competitions. Assistance may be given to help pay for expenses in accessing or attending one of the above. For example, master classes or special enrichment programs in which the applicant is participating.

Education

Awards for applicants who are pursuing intellectual endeavours or increasing their educational qualifications or skills. Assistance may be given to help applicants pay for expenses in accessing or participating in intellectual enrichment activities, such as forums, conferences, workshops or mentor programs.

Leadership

Awards for applicants seeking personal growth or development through participation in leadership development programs. It is preferable that these programs enhance an applicant's capacity to initiate, contribute to and lead activities within the community.

Sport

Awards for applicants competing, representing or participating in a sport at state, national or international level.

The applicant's chosen sport must:

- have a defined set of rules and an applicable code;
- be competitive in nature; and
- be an officially recognised event by the relevant applicable code.

Applicants must be representing Victoria or Australia in a recognised state/national/international competition. A state or Australian team must be one affiliated with a national sporting organisation registered with the Australian Sports Commission.

Level of awards

Allocations of awards will differ based on the level at which the applicant is applying. The level of awards include:

- State level up to \$360.
- National level up to \$600.
- International level up to \$1,200.

Who can apply for an award?

Young people aged between 10 and 25 who live in Glen Eira and are competing or performing at a state, national or international level in creative and performing arts; education; leadership and sporting activities, are eligible to apply for an award. High priority will be given to applicants who demonstrate a proven history of achieving excellence within their chosen field and an association with a recognised official affiliated body.

How to apply?

Application forms can be downloaded from Council's website: www.gleneira.vic.gov.au/youth or obtained by contacting Council's Youth Services on 9524 3676. Applicants should contact Youth Services if they require further information on the application process.

Applicants must complete and submit an application form and include a letter of selection from the applicant's club, society, organising body or educational institution. Any other supporting evidence, such as references and letters of support should also be included.

Conditions of entry

Applicants must demonstrate that they have achieved excellence within their chosen field.

If an application is processed after a Council decision has been made about the allocation of awards, Council may decide to make a retrospective award provided that the application was submitted prior to the closing date.

No more than two awards will be made to any one applicant. Awards will not be made for international accommodation or travel.

Council will take into consideration applications who meet the criteria and any financial disadvantages that may limit an applicant's ability to realise their full potential.

Closing dates

Applications are assessed by the Foundation quarterly each year. The Foundation's recommendations to Council are made in the fourth week of February, May, August and November in each year.

Closing dates for applications in each year	
First quarter	31 January
Second quarter	30 April
Third quarter	31 July
Fourth quarter	31 October

Successful applicants

Successful applicants will receive a letter of confirmation once a decision about their application has been made by Council. Council decisions are final and no correspondence will be entered into with unsuccessful applicants. Awards will be allocated and paid within approximately two weeks of the date of notification.



GLEN EIRA
CITY COUNCIL

Foundation for Youth Excellence Awards

PO Box 42,
Caulfield South 3162

Additional conditions for successful applicants

Awards must be used in accordance with the purpose stated in the application form.

Successful applicants must provide the Foundation with a report on the funded activity, a statement of expenditure after attendance at the relevant event and a photo taken at the event.

Any promotions must acknowledge the contribution of the Foundation.

Successful applicants may be asked to assist the Foundation in its future promotional and fundraising activities by attending functions or meetings to discuss, advise, display, perform or demonstrate individual ability and expertise.

Award recipients who fail to attend the funded activity or event in respect of which the award was made, will be required to refund the full amount of the award to Council on demand.

Privacy collection notice

The personal information requested is required for the provision of the service referred to on this form and will only be shared with those responsible for providing that service. If you do not provide the required information, Council may not be able to deliver the service. If you would like to know more about privacy at Glen Eira City Council, including your right to seek access to any information collected on this form, please contact Council's privacy officer on 9524 3333. Council's Privacy Policy is available at www.gleneira.vic.gov.au or by contacting Council's privacy officer.



GLEN EIRA
CITY COUNCIL

Foundation for Youth Excellence Awards

PO Box 42,
Caulfield South 3162

Application form

Date: / /

Title: Ms Mr Mrs Other

Surname: _____

Given names: _____

Date of birth: _____

Street address: _____

Suburb: _____ Postcode: _____

Phone number: _____ Work phone number: _____

Mobile number: _____ Email: _____

School/employer: _____

Field of excellence

Creative and Performing Arts Education Sport Leadership

The supporting state, national or international society, club, organising body or academic institution you are associated with:

Contact person from organisation:

Position held:

Contact phone number:



GLEN EIRA
CITY COUNCIL

Foundation for Youth Excellence Awards

PO Box 42,
Caulfield South 3162

What are your personal achievements to date? (Please attach documents in support.)

What are your personal goals and objectives?

Is assistance required to attend a specific event? (Please tick).

Yes

No

If yes, please answer the following:

Details of the event: _____

Date: _____

Type of event: _____

Venue: _____

Organising body: _____

Have you applied elsewhere for assistance? If yes, please provide details:



GLEN EIRA
CITY COUNCIL

Foundation for Youth Excellence Awards

PO Box 42,
Caulfield South 3162

Have you previously applied to the Foundation for an award? If yes, please provide details:

Do you have any existing sponsors? If yes, please provide details:

Do you have any further information to assist you in your application? If yes, please provide details:

References

At least one letter of reference/or acceptance must be included with your application. Please fill out references below.

Referee one

Name: _____ Position held: _____

Address: _____ Phone: _____

Referee two

Name: _____ Position held: _____

Address: _____ Phone: _____

Referee three

Name: _____ Position held: _____

Address: _____ Phone: _____



GLEN EIRA
CITY COUNCIL

Foundation for Youth Excellence Awards

PO Box 42,
Caulfield South 3162

Budget

Applications will be considered for items of specific funding within the following ranges:

State event: up to \$360

National event: up to \$600

International event: up to \$1,200

Please provide evidence and a detailed breakdown of your anticipated expenditure and income, indicating the item of expenditure and what the award will be used for.

Anticipated expenses

Travel	\$
Accommodation	\$
Living expenses	\$
Other (please list)	\$
Total expenditure	\$

Anticipated income

Funding from third parties	\$
Personal financial contribution	\$
Other (please list)	\$
Total income	\$

Foundation for Youth Excellence: \$ _____

What will the award be used for?



GLEN EIRA
CITY COUNCIL

Foundation for Youth Excellence Awards

PO Box 42,
Caulfield South 3162

Further information on how to complete the Foundation for Youth Excellence Awards application form

Receiving an award is an honour and is only available to suitable applicants. Please take the time to read the information below as it will help in completing your application.

Supporting state, national and international society, organising body or academic institution

Include the full title of the relevant body. For example, Table Tennis Victoria Inc. or National Music Camp Association.

Reason/s for the application

The Foundation wants to get to know you through your application, so please write clearly and purposefully.

Personal achievements to date

List your achievements in an appropriate form. For example, a transcript of your results that are publically associated with your achievements.

Personal goals and objectives

Be specific and present yourself through positive statements.

Have you applied elsewhere for assistance?

If you have applied elsewhere for assistance, please include details of where you have applied and the outcome of your application.

Have you applied to the Foundation before?

Ensure you include dates, reason for previous application and whether it was successful or not.

Other sponsors

If you are already sponsored, please include their details and what they provide you.

Budget

Ensure you include details on your total expenses, total income and any supporting evidence.

Checklist:

	Yes	No
Have you completed the application form and submitted it prior to the closing date?	<input type="checkbox"/>	<input type="checkbox"/>
Have you attached an official letter of confirmation noting selection or nomination to attend an event?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have supporting references, letters and documents of your progress to reach your current level of excellence?	<input type="checkbox"/>	<input type="checkbox"/>
Have you included details of the event, location and date?	<input type="checkbox"/>	<input type="checkbox"/>
Have you included a list of anticipated expenses?	<input type="checkbox"/>	<input type="checkbox"/>