



Glen Eira City Council

Residential parking permit scheme

Clause 501, Local Law 2009

Application for a residential parking permit

Surname: _____

Given name/s: _____

Address: _____

Suburb: _____ Postcode: _____

Phone: (h) _____ (w) _____ (m) _____

Make of vehicle/s: 1. _____ 2. _____

Registration number/s: 1. _____ 2. _____

Do you require a visitor's permit? Yes No

Preferred street: _____

I undertake to comply with the conditions of the resident and visitor parking permit scheme as outlined in Council's Local Law and Council Policy 13.6. A copy is attached to this form or alternatively it can be found at Council's website www.gleneira.vic.gov.au

Signature: _____

Date: _____

To lodge this application, please return completed form with proof of residency (eg. copy of driver's licence or residential lease) to the Manager Traffic and Parking, Glen Eira City Council, PO Box 42, Caulfield South Vic 3162.

Office use only

Parking permit number: _____

Permitted to park in: _____

Officer and date of issue: _____

Privacy information

The personal information on this form is required to enable you to acquire a residential parking permit. The information is required under the provisions of the Road Safety Act 1986 and the Road Rules Victoria. Failure to provide the information may result in Council not granting your application. You may access any personal information by contacting Council's information privacy officer on 95243333.

POLICY NUMBER: Council Policy 13.6

ADOPTED BY: Glen Eira City Council

DATE ADOPTED: 14 April 2003

DATE AMENDED: 24 November 2009

REFERENCE IN LOCAL LAW 2009: Clauses 501 and 502

1. Objective

1.1 To provide a transparent, equitable and merit based system that allows:

- residents and their visitors access to on-street public car parking in the immediate vicinity of their home; and
- tradespersons in nominated streets in the municipality access to on-street public car parking in the immediate vicinity of a location at which they are working.

2. Policy

2.1 Eligibility and conditions of the parking permit system shall be in accordance with attachment A.

2.2 Inclusion of streets in the parking permit system is at the Council's discretion. Prior to exercising its discretion in respect of a street proposed for inclusion, Council must consult the residents of the street. In deciding whether to include a street, Council must consider:

- merit and strategic objectives; and
 - the extent to which a proposed nomination would maintain equitable access to parking for all users.
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Relevant Legislation:

- *Local Government Act 1989.*
- *Glen Eira City Council Local Law 2009.*
- *Road Safety Act 1986.*
- Road Rules Victoria.
- Relevant Community Plan Goal: Enhance the quality of life in Glen Eira.
- Cross References to other Policies / Documents: Attachment A (see following pages).
- Responsible Officer(s): Director City Development.

ATTACHMENT A — TO PARKING PERMIT SYSTEM

COUNCIL POLICY 13.6

1. RESIDENT AND VISITOR PARKING PERMIT SCHEME ELIGIBILITY AND CONDITIONS

- Any person who applies for a permit under clause 501 of the Glen Eira City Council Local Law must be a resident of the City of Glen Eira.
- A maximum of three permits per property (any combination of Residential Permits and Visitor Permit) will be issued. Additional permits may be issued to the resident at Councils discretion and will include a fee fixed by the Council. Except that no fee will apply to additional visitor permits issued for “carers” of residents.
- Where an applicant is the resident of a premises situated in a recognised commercial area and restrictions are applied in that commercial area, any permit issued will be for the nearest adjacent street only.
- No permits will be issued enabling parking on the major streets or within off-street carparks of commercial areas within the municipality.
- The applicant must produce proof of occupancy of a dwelling.
- Permits are renewable in the month of December each year.
- A Residential Permit issued to a specific vehicle may not be transferred to another vehicle or to any person not named on the application form.
- Only the person whose name appears on the application form and who continues to reside at the dwelling named on the application for the permit is approved.
- If a person holding the permit moves from the dwelling, the Council’s Traffic and Parking Department must be advised.
- Residential Parking Permits shall only be issued to residents who have parking restrictions outside their residence.
- Visitor permits may only be used by bona fide visitors to the residence and misuse of this privilege by permit holders may result in the cancellation of permits.
- Council reserves the right to exclude specific developments from access to the scheme in particular locations.
- This permit scheme is limited to eligible residential properties/occupants only (not commercial properties/occupants).

2. TRADESPERSON PARKING SCHEME ELIGIBILITY AND CONDITIONS

- A maximum of four (4) permits per Building Site in residential areas can be issued for up to a maximum period of 90 days.
- A maximum of two (2) permits per Building Site for emergency repairs or maintenance in commercial areas can be issued for up to a maximum of three days.
- The applicant for the permit needs to demonstrate in their application that the permits are required for bona fide building activity and justify the time period required.
- The permits are only to be used for vehicles associated with building activity on the site to which they have been granted.
- The permit may be transferable between vehicles engaged in the building activity.

3. GENERAL ELIGIBILITY AND CONDITIONS

- Every permit and renewal of a permit must be applied for in writing on the application form, which is available from the Council's Traffic and Parking Department.
- The loss of a permit must be reported to the Council's Traffic and Parking Department.
- The permit must be firmly affixed to the front windscreen above or beside the registration label in such manner that it is clearly visible from the outside of the vehicle. Visitor's permits must be placed in a clearly visible location on vehicle's front dashboard.
- The issue of a permit does not guarantee the availability of parking space to the holder.
- The issue of a permit allows the respective vehicle to be left standing for unlimited periods excluding restrictions of one hour or less in the street named. It does not allow any vehicle to be left standing in statutory prohibited areas.
- The use of parking spaces may be suspended by members of the Victoria Police Force and/or by authorised Authorised Officers.
- Council reserves the right to withdraw Permits at any time subject to the giving of reasonable notice.
- Permit holders who act contrary to the stated conditions may have their permits cancelled by Council.
- Council reserves the right to introduce a permit fee for all parking permits.
- If a permit fee is applicable it must accompany the permit application.
- Council reserves the right to vary permit scheme entitlements between different locations.
- The applicant for the permit is responsible for alerting users of the permit to the conditions of use.