Application for Internal Review (Infringements Only)

- Please complete all sections below to have your infringement reviewed. Please complete the
 white sections, print clearly in ink using BLOCK letters, cross where applicable and then sign
 below.
- 2. Only one Internal Review may be submitted per Infringement Notice, unless applying when an internal review has been granted on the ground of Person Unaware of Fine.
- Internal reviews are not permitted for an alleged drink-driving, driving under the influence of drugs, or excessive speed infringements that result in a loss of licence.

Applicant details				
Who is applying (confirm who is making the appl	ication):			
Person named on the Other person with consent		A	uthorised company	
X infringement notice X	(You must also complete the 'Consent for Internal Review' on reverse side of this page)			
Your personal details				
Surname / Company Name				
First name / Company ACN				
Address of person / Company				
	State	Postco	de	
Email				
Infringement details				
Your obligation number	Infringement r	otice number		
Grounds for application	_			
Descriptions are located on the reverse side of this page.				
Exceptional Circumstances	Y .	pecial Circumstances	Mistaken Identity	
See description 1	See description 2	ee description 3	See description 4	
X Person Unaware of Fine See description 5	Penalty Reminder Notice/ Fee Waiver Request See description 5			
I have attached an explanation of my circ	cumstances and ground(s) in sup	port of my application	Х	
Declaration details				
I understand that this is the only Internal Review Infringement that I am able to submit pursuant to the Infringements Act 2006.		t		
I declare that the information that I have supplie form, and any attachments to this form, are true correct to the best of my knowledge.				
I understand that by making a false or misleading		M M / Y	YYY	



Description of relevant grounds for internal review appeal

1 Exceptional Circumstances

Please provide details of the exceptional circumstances (where you have committed the offence due to unforeseen or unpreventable circumstances, e.g. medical emergencies).

2 Contrary to Law

Please provide the reasons why you consider the decision to issue you with an Infringement was unlawful (e.g. the Infringement was not valid).

Special Circumstances

Special circumstances includes:

- · a mental or intellectual disability, disorder, disease or illness
- a serious addiction to drugs, alcohol or volatile substance
- · homelessness, or
- family violence within the meaning of the Family Violence Protection Act 2008.

You must provide evidence (e.g. letter, report, statement) from one of the following parties to support you application.

- a case worker, case manager or social worker
- a general practitioner, psychiatrist or psychologist, or
- an accredited drug treatment agency.

Evidence (e.g. letter, statement or a report) from practitioner or case work should include the following information:

- the practitioner/case worker's qualification and relationship with you, including the period of engagement
- the nature, severity and duration of your condition or your circumstances:
 - a) whether you were suffering from the relevant condition or circumstances at the time the offence was committed, and
 - b) whether, in the opinion of the practitioner/case worker, it is more likely than not that your condition/circumstances resulted in your inability to understand or control the conduct constituting the offence.

The practitioner or agency report must show that because of your condition/situation you could not understand or control constituting the offence.

∠ Mistaken Identity

Please provide an explanation of why you rely on the ground of mistake of identity (including evidence e.g. copy of your driver's licence, in support).

Person Unaware of Fine

An application made on the ground of 'person unaware' must:

- be made within 14 days of you becoming aware of the infringement notice (You may evidence the date that you became aware of the infringement notice by executing a statutory declaration)
- · state the grounds on which the decision should be reviewed, and
- provide your current address for service.

6 Penalty Reminder Notice Fee Waiver Request

Please provide the reason(s) why you believe the Penalty Reminder Notice Fee should be waived.

Note: The original penalty amount is still applicable under this request.

Applicants please note:

If you do not provide sufficient information, the enforcement agency may request further information. If you do not provide this further information within 28 days of the date of request, the enforcement agency may determine the application without further information. Internal reviews are not permitted for an alleged drink-driving, driving under the influence of drugs, or excessive speed infringements that result in a loss of licence.

Explanation of circumstances in support of my application for internal review (Must be attached to the completed Application for Internal Review Form)			