

TOWN PLANNING CERTIFICATE OF TITLE

Information sheet

What is a Certificate of Title?

A Certificate of Title is an official record of land ownership which can include information about mortgages, covenants (restrictions), caveats and easements.

For town planning applications, the Certificate of Title must be less than three months old.

How do I obtain a Certificate of Title?

Titles can be obtained in the following ways:

Online www.landata.vic.gov.au

Phone: 8636 2456

In person: Land Information Centre Level 10, 570 Bourke street Melbourne

Please note: you do not need to be the owner to obtain a Certificate of Title online.

What does a Title look like?

A complete Certificate of Title must include:

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Registered search statement

Contains information relating to:

- land description;
- registered owners; and
- covenants or encumbrances.

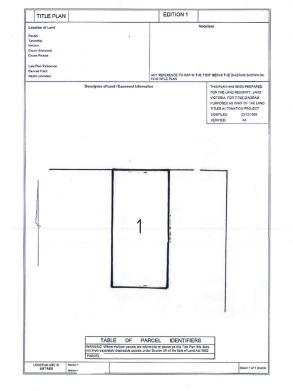


TOWN PLANNING CERTIFICATE OF TITLE

Information sheet

What is a Certificate of Title?

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Title or plan diagram

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Restrictive Covenant

A Restrictive Covenant is a written agreement between the seller and purchaser of a piece of land <u>restricting what the land can be used for</u>. For example, restricting the type of building material the purchaser can use.

If there is a Registered Restrictive Covenant listed on the Registered Search Statement, a copy of the Covenant must be provided.



TOWN PLANNING CERTIFICATE OF TITLE

Information sheet



COVENANT DECLARATION

A RESPONSIBLE AUTHORITY IS PROHIBITED FROM GRANTING OR AMENDING A PERMIT, OR AMENDING PLANS APPROVED UNDER A PERMIT IF ANT'HING AUTHORISED BY THE PERMIT OR AMENDMENT WOLLD RESULT IN A BREACH OF A REGISTERED RESTRICTIVE COVENANT, [SECTIONS 61(4)] OF THE PLANNING AND ENVIRONMENT ACT 1987.

PLEASE NOTE:

- This form is only suitable for applicants who have a covenant on the Cortificate of Title and consider that the grant of a permit will not breach the covenant. This includes an amended permit.
 This form is to be completed if a covenant pertains to the land & submitted when lodging for an application or if requested by Council.
 Refer to Councils information sheat regarding Restrictive Covenants

	for options and more information.
Your details	
Name:	
Address:	
Phone:	

The land	
Address:	
Application number:	
Does the permit you have sought authorise anything that would result in a breach of the covenant?	Yes/No (Please circle) If No - Please explain how the proposal will not breach the restrictive covenant: Note: if Council disagrees you will be contacted. If Yes - Please explain how the proposal will breach the restrictive covenant: Refer to Councils information sheet on Restrictive Covenants for more information and options.

Information Privacy

Signature

The personal information requested is required primarily for the provision of the service referred to on this form and will only be shared with those directly responsible for providing that service. If information is not provided, Council may not be able to deliver the service. For more information about privacy at Glen Eira City Council, including the right to seek access to any information

...Date

Contact

Glen Eira City Council Corner Glen Eira and Hawthorn Roads, Caulfield

Telephone: 9524 3333 Fax: 9523 0339 Website: www.gleneira.vic.gov.au Email: mail@gleneira.vic.gov.au

Office hours

Monday, Wednesday, Thursday and Friday 8.30am-5pm, Tuesday 8.30pm-7.15pm

The material contained in this document is for information purposes only and does not constitute advice by Glen Eira City Council. Readers are responsible for making their own assessment of the information provided and are advised to verify all relevant statements and information and obtain independent advice before acting in connection with it. While all reasonable efforts have been made to ensure that the information is accurate, Council will not accept liability for any loss or damage that may be incurred by any person acting in reliance upon the information or any part of it.

Covenant Declaration

If a Restrictive Covenant applies to a subject site, and the grant of a permit will not breach the Covenant, a Covenant Declaration form will need to be provided with your application.

For further information regarding Restrictive Covenants, refer to the Restrictive Covenant information sheet.