



GLEN EIRA  
CITY COUNCIL

## Request for property information certificates

### APPLICANT

I, (applicant's name) \_\_\_\_\_

Mailing address \_\_\_\_\_

Contact number \_\_\_\_\_

Email address \_\_\_\_\_

**Preferred method of correspondence**

**Email**

**Mail**

### PROPERTY DETAILS (include title details if applicable)

Property Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Would like to apply for an **information certificate** under the following regulations:

#### **Section 51 (1): Building Information (cost: \$47.20)**

Any person may request the relevant council to provide in respect of any building or land:

- a) details of any permit or certificate of final inspection issued in the preceding 10 years;
- b) details of any current statement issued under regulation 64 or 231 of these Regulations; and
- c) details of any current notice or order issued by the relevant building surveyor under the Act.

#### **Section 51 (2): Property Information (cost: \$47.20)**

Any person may request the relevant council to provide in respect of any building or land detail as to whether the building or land is in an area:

- a) that is liable to flooding within the meaning of regulation 153;
- b) that is within a designated termite prone area within the meaning of regulation 150;
- c) that is subject to significant snowfalls within the meaning of regulation 152;
- d) that is within a designated land or works area within the meaning of regulation 154; and
- e) that has a bushfire attack level specified in the planning scheme within the meaning of regulation 155.

#### **Section 51 (3): Mandatory Inspection Information (cost: \$47.20)**

An owner or mortgagee of a building or land, or a prescribed building practitioner under section 137B of the Act, may request the relevant council to provide inspection approval dates of the mandatory notification stages for building work carried out on that building or land.

**APPLICANT'S SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

#### **Information privacy**

The personal information requested is required primarily for the provision of the services referred to on this form and will only be shared with those directly responsible for providing that service. If you do not provide the information, we may not be able to deliver the service.

If you would like to know more about privacy at Glen Eira City Council, including your right to seek access to any information collected on this form, contact Council's privacy officer on 9524 3333.