

GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING

TUESDAY 16 OCTOBER 2018

AGENDA

Meeting to be held in the Council Chambers, Corner Hawthorn & Glen Eira Roads, Caulfield At 7.30 pm

> "The primary object of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions."

> > - s3c(1) Local Government Act

Councillors: The Mayor, Councillor Tony Athanasopoulos Councillor Clare Davey Councillor Mary Delahunty Councillor Margaret Esakoff Councillor Jamie Hyams Councillor Jim Magee Councillor Joel Silver Councillor Dan Sztrajt Councillor Nina Taylor

Chief Executive Officer: Rebecca McKenzie

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That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayers;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.
- 12.1 Tender 2018.219 Provision of Building Cleaning Services Local Government Act 1989 - Section 89(2) (d)
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13. CLOSURE OF MEETING



AGENDA for the ORDINARY MEETING OF THE GLEN EIRA CITY COUNCIL to be held on TUESDAY 16th OCTOBER 2018

1. ACKNOWLEDGEMENT

In the spirit of respect, Council acknowledges the people and elders of the Boon Wurrung people of the Kulin Nation past and present who have traditional connections and responsibilities for the land on which Council meets.

2. APOLOGIES

3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS

Councillors are reminded that we remain bound by our Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act or any other Act, to the best of our skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Copies of Minutes previously circulated.

Recommendation

That the minutes of the Ordinary Council Meeting held on 26 September 2018 be confirmed.

- 5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS
- 6. DOCUMENTS FOR SEALING
- 7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS

8. **REPORTS FROM COMMITTEES**

8.1 Advisory Committees

- a. Arts and Culture Advisory Committee 17 September 2018
- b. Community Grants Advisory Committee 9 October 2018

Recommendation

That the minutes of the Arts and Culture Advisory Committee meeting held on 17 September 2018 and the Community Grants Advisory Committee held on 9 October 2018 be received and noted and that the recommendations of the Committees be adopted.

8.2 Records of Assembly

- a. 12 September 2018
- b. 17 September 2018
- c. 26 September 2018

Recommendation

That the Records of the Assemblies as shown below be received and noted.

- a. 12 September 2018
- b. 17 September 2018
- c. 26 September 2018



ARTS & CULTURE ADVISORY COMMITTEE MEETING

Minutes

Monday 17 September 2018

Ogaki Room

Purpose:

The role and function of the Advisory Committee is to act as a steering Committee to assist Council by providing recommendations in relation to reviewing and improving arts and culture programs provided by Council to ensure maximum benefit, participation and value to the community.

Assembly of Councillors Record

The meeting commenced at 5.30pm

1. Present and Apologies

Present: Cr Jamie Hyams (Member) Cr Mary Delahunty (Member) Peter Jones – Director Community Wellbeing Deidre Pellizzer – Manager Libraries, Arts & Culture

Apologies: Cr Margaret Esakoff (Chair)

In the absence of Cr Esakoff Cr Hyams agreed to chair the meeting.

2. Declaration of conflict of interest

No declarations of conflict of interest under Section 79 of the Local Government Act were received.

3. Matters considered

- 3.1. Carols in the Park proposed program for this year's event, 15 December 2018
- 3.2. Party in the Park proposed program for 2019 summer season
- 3.3. Gallery Program 2019 Proposal Exhibitions
- 3.4. Signal Box Project Designs
- 4.1 Booran Reserve Art Panels

3.1. Carols in the Park – proposed program for this year's event, 15 December 2018

This year's event will be held on Saturday 15 December 2018, between 5.30 and 8pm at the Hodgson Reserve in Bentleigh with a line-up beginning with the Glen Eira Municipal Band, followed by the main stage concert, children's entertainment, the arrival of Santa, a soloist and choir.

The Committee discussed several options that had been proposed by officers for the entertainment program and chose singer *Silvie Paladino* as stage host (MC), the *Jimmy Giggle Show* as the children's entertainment act, soloist *Bella Paige*, the Decibelles Choir and the *Snow Queens* stilt walkers as the roving act.

Recommendation: The Arts and Culture Advisory Committee recommends that Council proceeds with the 'Carols in the Park' 2018 program as follows:

- Silvie Paladino (Stage Host and singer)
- Jimmy Giggle (Children's entertainment
- Bella Paige (Soloist)
- The Decibelles (Choir)
- Snow Queens (Roving performers on stilts)

Moved: Cr Hyams Seconded: Cr Delahunty Motion passed unanimously

3.2 Party in the Park – proposed program for 2019 summer season

3.2.1 Party in the Park – Under the Stars, Packer Park - Saturday 19 January

This event will incorporate a feature act, a support act and a *Sounds of Glen Eira* finalist. The support act will be chosen to compliment the approved feature act.

Officers proposed several options, with the Committee recommending popular rock band, Killing Heidi as the headline act.

Recommendation: The Arts and Culture Advisory Committee recommends that Council proceeds with the Party in the Park - Under the Stars, Packer Park – Saturday 19 January 2019 with *Killing Heidi* as the headline act.

Moved: Cr Delahunty Seconded Cr Hyams Motion passed unanimously

3.2.2 Party in the Park, Princes Park – Sunday 17 February

For the Princes Park event, the main stage performances and roving acts will have an appeal to younger children and families and will include the 5th Annual Glen Eira Idol. This year's event will have a sustainability theme.

After discussing the proposed options for programming, the Committee recommended the very popular *Justine Clarke* as stage host as well as intermittent performances, *the Dirt Girl Show for 4 – 8 year olds* and the Lady Bugs and *Butterflies* stilt walkers as roving acts.

Recommendation: The Arts and Culture Advisory Committee recommends that Council proceeds with the Party in the Park, Princes Park – Sunday 17 February 2019 as follows:

- Justine Clarke (Stage Host and performer)
- Dirt Girl Show (Children's entertainment)
- Lady Bugs and The Butterflies (Roving performers on stilts)

Moved: Cr Delahunty Seconded: Cr Hyams

Motion passed unanimously

3.2.3 Party in the Park, Allnutt Park – Sunday 17 March

As this event coincides with Council's *Pet Expo*, officers proposed a program selection to suitable for an animal theme, comprising a stage host, stage shows aimed at young children and roving entertainers. The Committee considered the proposed program suitable for the event for this year.

This event falls during Cultural Diversity Week 16-24 March 2019. Members of the Committee requested officers to look at ways to observe the themes of Cultural Diversity Week in the annual programming of the March 'Party in the Park' event beginning in 2019. This could also include programming in the Gallery at the Town Hall.

Action: Officers to prepare a report for the Committee's consideration that will include programming suitable for 'Cultural Diversity Week' for future March Party in the Park events, commencing 2019.

Recommendation: The Arts and Culture Advisory Committee recommends that Council proceeds with the Party in the Park, Allnutt Park – Sunday 17 March 2019 as follows:

- Alex Pappas, Stage Host. (ABC Play School)
- Peter Rabbit (meet & greet, interactive song, dance and problem solving)
- Dinosaur Train
- Roving entertainers (Stilt walkers): Giant Bear, and Mantis.

Moved: Cr Hyams Seconded: Cr Delahunty Motion passed unanimously

3.3 Gallery Program 2019 Proposed Exhibition

Officers presented a draft proposal of exhibitions and programming for the Glen Eira Gallery at the town hall. The Committee discussed the proposed program and raised the following points:

- programming could include a connection for Cultural Diversity Week March 2019,
- discussed whether the Youth Art exhibition dates were best available for the exhibition and its visitors, and
- 3.3.1 Proposed Gallery Program

21 January – 10 February 2019

Exploring nature: Works from Council's art collection.

An exhibition curated by Council's staff which will feature major works by established Australian artists drawn from the Council's art collection and will include works from other Council collections. A series of public programs including curator's and artists floor talks, and interactive creative workshops for children will be scheduled.

14 February – 3 March 2019 (3 week hire – full gallery)

International Baccalaureate Visual Arts Exhibition

Works by secondary students from the International Baccalaureate Diploma Programme Visual Arts Course (Victoria and Tasmania).

7 – 24 March 2019 (3 week hire- half gallery

Paper Walls group exhibition)

This group exhibition will focus on the practice of drawing, as homage to leading Australian artist Pam Hallandal who will be turning ninety in 2019.

7 – 24 March 2019 (3 week hire –half gallery)

Modernist architecture in Glen Eira.

Presented by the Melbourne School of Design, Faculty of Architecture, Building and Planning, the University of Melbourne.

28 March – 17 April 2019 (4 week hire- half gallery)

Glen Eira Artists Society

This annual community exhibition will celebrate the diversity of techniques and subject matter in the artworks created by members of the GEAS.

28 March – 17 April 2019 (4 week hire- half gallery)

Glen Eira Cheltenham Art Group

This annual community exhibition will encompass a diverse range of media and styles, reflecting the community spirit and long history of the GECAG.

2 May – 28 July 2019 (12 weeks-full gallery)

Story Telling Festival including Indigenous arts. Council curated exhibition.

An exhibition of contemporary art celebrating indigenous arts and culture, along with a program of performances, children's workshops, theatre, lectures, and music which will seek to connect Reconciliation Week, the Glen Eira Storytelling Festival and NAIDOC Week as well as other themes.

July 31 to August 18th 2019 (3 weeks- full gallery)

24th annual B'nai B'rith Jewish Youth Art Exhibition

The Jewish Youth Art Competition and exhibition.

August 22 – September 8, 2019 (3 weeks- full gallery)

Twenty Melbourne Painters Society

The 101th exhibition of this group of traditional realist painters.

12 September – 29 September 2019 (3 weeks-half gallery)

Local artist Phil Kreveld

12 September – 29 September 2019 (3 weeks-half gallery)

Robyn Cottew. Icons of Japan

Emerging local artist Robyn Cottew.

3-13 October 2019 (2 weeks-full gallery)

Youth Art Exhibition. Glen Eira City Council Youth Services

This annual exhibition hosted by Glen Eira Youth Services.

18 October – 15 December 2019 (8 weeks-full gallery)

AMB Pottery, Murrumbeena. Council curated exhibition.

This will be Council's feature curated exhibition for 2019. A series of public programs including floor talks, lectures, pottery workshops and children's activities will be programmed in association with the exhibition.

Action: Officers to report back to the Committee on programming that includes connection to *Cultural Diversity Week* and on the planning and reasons for the calendar placement for the Youth Art Exhibition.

3.4 Signal Box Project Designs

Following a second round of expressions of interest for designs for the Glen Eira Signal Box project, officers reported that 36 new submissions were received, 11 of which were completed by artists under eighteen years of age. A further 11 submissions have been carried over from round one of project.

Officers presented 20 designs for the Committee's consideration. It was noted that VicRoads may not approve all designs when they assessed them for safety using colour and shape criteria.

Painting of the 10 new designs will commence within the months of October and November 2018, along with remaining seven signal boxes which are yet to be completed from round one.

The Committee discussed the design options presented, noting the high quality of the designs. The committee recommended 15 signal box designs to be forwarded to VicRoads for final approval.

Recommendation: The Arts and Culture Advisory Committee recommends that Council refers a further 15 designs to VicRoads for assessment.

Moved: Cr Hyams Seconded: Cr Delahunty

Motion passed unanimously

4. Other Matters

4.1 Booran Reserve Art Panels

The Committee discussed the art panels installed at Booran Reserve and sought further information about the current use and process for changing the panels.

Action: Officers to report back to the Committee on the art panels installed at Booran Reserve; the report will include information on the following:

- how are the art panels controlled?
- can the panels be changed or themed, and can this be done under the consideration of the Arts and Culture Committee?
- are the art panels curated?

Next Meeting - Monday 19 November 2018, 5.30 - 6pm

Meeting closed at 6:15pm



COMMUNITY GRANTS ADVISORY COMMITTEE MEETING Minutes Tuesday 9 October 2018

Purpose:

To support and assist not-for-profit community-based groups to meet identified community priorities and strengthen the Glen Eira community.

Aims:

- Support community initiatives committed to community strengthening.
- Develop an accessible and inclusive community.
- Encourage community initiatives that promote self-sufficiency and innovation.
- Help strengthen local participation in the planning and implementation of services and programs

Assembly of Councillors Record

Meeting opened at **5.26pm**

1. Present

Cr Jamie Hyams(Chair) Cr Mary Delahunty (present by phone) Peter Jones – Director Community Wellbeing Gaye Stewart – Manager Community Development and Care Sharon Sykes – Coordinator Community Planning and Engagement

2. Apologies

Cr Margaret Esakoff

3. Declaration of conflict of interest

No declarations of conflict of interest under Section 79 of the Local Government Act were received in relation to grants discussed

4. Matters considered

- I. 2018-2019 Facility Hire Only Grant Applications
 - Yesodei HaTorah Yeshiva
 - Glen Eira Chinese Senior Citizens Club
 - Bentleigh Chinese Community Association
 - Murrumbeena House Occasional Care Group Inc
 - Glen Eira Youth Orchestra
 - Cricket Southern Bayside
 - Moorabbin Cricket Club
 - International Fellowship of Cricketing Rotarians Australia
 - Rotary Club of Caulfield
 - Carnegie Mainstreet
- II. 2018-2019 request to amend application
 - Access Inc
- III. Senior Citizens Grants
- IV. Grants Review Process / Grants Program Audit 2018/19
- V. General Business Item Moongala Women's Community House Request for funding.

I. 2018-2019 Facility Hire Only Grant Applications

Yesodei HaTorah College

Yesodei HaTorah College submitted a Facility Hire Grant application to hire the Auditorium at a total cost of \$1,608 on Tuesday 30 and Wednesday 31 October 2018 for a school performance.

The performance will include students in Years 4, 5, and 6. Families, other students and the wider community will be invited to attend.

Yesodei HaTorah College is located in Elwood but has 70% of its students living in Glen Eira. This meets the schools' eligibility critieria for Facility Hire Only grants.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$1,608 for Yesodei HaTorah College to hire the Auditorium on 30 and 31 October 2018 for a student performance.

Moved: Cr Hyams

Seconded: **Cr Delahunty** Motion passed unanimously

Glen Eira Chinese Senior Citizens Club

Glen Eira Chinese Senior Citizens Club submitted a Facility Hire Grant application to hire the Auditorium at a total cost of \$1,882 on Sunday 30 September 2018 to celebrate Chinese National Day and a seasonal festival.

This event will include a concert with singing and dancing where members of the Chinese Glen Eira community can join together.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$1,882 for Glen Eira Chinese Senior Citizens Club to hire the Auditorium on 30 September 2018 for a concert.

Moved: Cr Delahunty

Seconded: **Cr Hyams** Motion passed unanimously

Bentleigh Chinese Community Association

Bentleigh Chinese Community Association submitted a Facility Hire Grant application to hire the Auditorium at a total cost of \$980 on Friday 18 January 2019 for a festival to celebrate Australia Day and Chinese New Year.

The festival will include presentations and entertainers, and provide the opportunity for people in the community to show their talents and celebrate together.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$980 for Bentleigh Chinese Community Association to hire the Auditorium on 18 January 2019 for a concert.

Moved: Cr Hyams

Seconded: **Cr Delahunty** Motion passed unanimously

Murrumbeena House Occasional Care Group Inc

Murrumbeena House Occasional Care Group Inc submitted a Facility Hire Grant application to subsidise its rent in Term 3 and Term 4 2018 at a total cost of \$8,152. The maximum amount a community group can apply and receive through the Community Services and Facility Hire Grant programs combined in one financial year is \$7,500.

The group was successful in applying for a Community Services Grant 2018-19 of \$5,000 that was endorsed by Council on 14 August to contribute towards the purchase of outdoor play equipment and toys.

Murrumbeena House has requested to withdrawn its Community Services Grant of \$5,000 so that it can be considered for a Facility Hire Grant of \$7,500. The grant will support a recovery from the negative impact the State Government's rail project has had on the Centre's enrolments over the past financial year.

Murrumbeena House provides short term child care for children of preschool age. The centre is a non-profit, parent run cooperative. It aims to provide opportunities for children to develop and enhance their skills in all areas of development in a safe, secure and caring environment that sustains children's confidence, interests and individuality.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$7,500 to contribute towards Term 3 and Term 4 rental costs incurred by Murrumbeena House Occasional Care Group Inc and notes the group's withdrawal of its Community Services Grant of \$5,000.

Moved: Cr Delahunty

Seconded: **Cr Hyams** Motion passed unanimously

Glen Eira Youth Orchestra

Glen Eira Youth Orchestra submitted a Facility Hire Grant application to hire the Auditorium at a total cost of \$980 on Sunday 5 August 2018 to present its 'Winter Showcase'.

This major concert for the year will be performed with McKinnon Secondary College Stage Band. The orchestra will perform for parents and the public.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$980 for Glen Eira Youth Orchestra to hire the Auditorium on 5 August 2018 for a concert.

Moved: Cr Hyams

Seconded: **Cr Delahunty** Motion passed unanimously

Cricket Southern Bayside

Cricket Southern Bayside submitted a Facility Hire Grant application to hire the Caulfield Park Pavilion change rooms and a combination of ovals 4,5,6 and 7 at a total cost of \$6,427, across 13 Sundays between 21 October 2018 and 3 March 2019.

The bookings are to run a second season of a Women's Cricket initiative across municipalities of Monash, Kingston and Glen Eira.

A contribution of 50% towards the casual hire would provide assistance for the association to encourage womens participation and continue to build a viable competition. Council will work with the association to operate without reliance on facility hire grants in future seasons.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$3,214 to Cricket Southern Bayside to contribute to the hire of the Caulfield Park Pavilion change rooms and combinations of ovals 4,5,6 and 7 (as per their booking) across 13 Sundays between 21 October 2018 to 3 March 2019 to run a women's Cricket competition.

Moved: Cr Delahunty

Seconded: **Cr Hyams** Motion passed unanimously

Moorabbin Cricket Club

Moorabbin Cricket Club submitted a Facility Hire Grant application to hire the Auditorium at a cost of \$1,882 on Saturday 1 September 2018 to hold a function to bring the club together before opening the 2018-19 season.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$1,882 for Moorabbin Cricket Club to hire the Auditorium on 1 September to hold a season opening function.

Moved: Cr Hyams	Seconded: Cr Delahunty
	Motion passed unanimously

International Fellowship of Cricketing Rotarians Australia

The Melbourne 2019 Festival Organising Committee has submitted a Facility Hire Grant application of \$5,882 to support the 10th World Rotary Cricket Festival on Monday 21 January 2019 and the following Tuesday, Thursday and Friday at five synthetic fields at Caulfield Park and two synthetic fields at East Caulfield Reserve.

Rotarians from India, Pakistan, Bangladesh, Sri Lanka, Nepal, Britain, New Zealand, South Africa and Australia (260) will come together for a week of cricket games, cultural events and mass gatherings.

Rotary has chosen Glen Eira to hold the games component of the festival this year to benefit the local community, which will include purchases from local business and traders, and partnerships with local groups.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$5,882 for International Fellowship of Cricketing Rotarians Australia to hire Caulfield Park Pavilion and fields and East Caulfield Reserve Pavilion and fields on 21, 22, 24 and 25 January 2019 to hold the 10th World Rotary Cricket Festival.

Moved: Cr Delahunty

Seconded: **Cr Hyams** Motion passed unanimously

Rotary Club of Caulfield

The Rotary Club of Caulfield submitted a Facility Hire Grant application to hire the Bentleigh Rotunda at a total cost of \$274 on Sunday 11 November 2018 to conduct a Remembrance Day event in collaboration with Glen Eira Artists' Society.

This event is an outdoor art activity titled 'Cityscape', in which artists will set up their easels in and around the rotundas and the general public will be invited to observe and interact

with the artists as they create depictions of their surrounds. Poppies and memorabilia will be on display and the event will pause at 11am for one minute's silence. The Bentleigh RSL will be invited to participate as well.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$274 for Rotary Club of Caulfield to hire the Bentleigh Rotunda on 11 November for a Remembrance Day event.

Moved: Cr Hyams

Seconded: **Cr Delahunty** Motion passed unanimously

Carnegie Mainstreet

Carnegie Mainstreet submitted a Facility Hire Grant application to hire the Carnegie Library Forecourt at a total cost of \$1,729 on Saturday 1 December 2018 to hold an annual Christmas/festive season event.

Carnegie Rockin' Christmas, a rock n' roll themed event, will include free rides, music, a visit from Santa and various performances.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: provides a Facility Hire Grant of \$1,729 for Carnegie Mainstreet to hire the Carnegie Library Forecourt on 1 December for a Christmas/festive season event.

Moved: Cr Delahunty

Seconded: **Cr Hyams** Motion passed unanimously

II. 2018-2019 Request to amend application

Access Inc

Access Inc applied for a Community Services Grant to deliver a Pop-up café to provide people with a disability work experience and to promote inclusion. Access Inc was successful in receiving a grant of \$7,486 to implement this project.

Since submitting its application Access Inc has received funding of \$60,000 from Adult, Community and Further Education (ACFE) to implement a more comprehensive program that provides the opportunity to run a weekly training café which will have improved outcomes for participants and the Glen Eira community.

Access Inc has requested that its grant of \$7,486 be used for the weekly café program instead of the original Pop-up café project. There is concern that a location has not yet been confirmed for the weekly café program and grant funds should be spent to benefit the Glen Eira community.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: approves the request from Access Inc to amend its Community Services Grant project from delivering a Pop-up café to a weekly café program, subject to the program being run within Glen Eira.

Moved: Cr Hyams

Seconded: **Cr Delahunty** Motion passed unanimously

III. Senior Citizens Centre Allocation and Grants

In December 2017, Council approved the introduction of Senior Tenancy Grants for Senior Citizens Clubs that use Council's Senior Citizens Centres. These grants have replaced the Community Services Grants process for seniors groups.

Council has 31 Senior Citizens Groups operating out of five Senior Citizens Centres and Carnegie Library Boyd Rooms. Seniors groups have now submitted their Centre Allocations and Grants forms for 2019. Allocation for use of the rooms is provided for a calendar year in advance.

The following considerations have informed Senior Tenancy Grant recommendations for each of the Senior Citizen Clubs:

- Number of Glen Eira members \$4 for each member who resides in Glen Eira.
- Number of hours of activities in Senior Citizens Centres \$4 for each hour of activity, calculated across the year.
- A maximum of \$7,500 is applied, consistent with the maximum Community Services Grant amount.
- In the 2018-19 financial year, no club will receive less than the amount granted in 2017-18.

The recommended grants total \$90,720 and comprise:

- Three seniors (3) groups with a grant of \$7,500.
- Twenty four (24) seniors groups with a grant higher than in 2017/18.
- Seven (7) seniors groups who receive the same amount as in 2017/18.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: approves the Senior Tenancy Grants for Senior Citizens Clubs as outlined in the Attachment, except with no club receiving less than they did in 2017-18 and that the grant formula be explained to all the clubs for future allocations.

Moved: Cr Delahunty

Seconded: **Cr Hyams** Motion passed unanimously

IV. Grants Review Process / Grants Program Audit 2018/19

Council has recently appointed a consultant to review the Community Grants Program. This review will examine: the link between grants and Council's strategic priorities and directions and the extent to which the program achieves its aims of community strengthening and participation. When completed, a revised Grants Program will be proposed to the Grants Committee for approval and implementation in 2019. The Committee will be engaged in this review process at the November meeting.

Council's Audit Committee has identified the Community Grants Program as one of the services to be audited in 2018/19 and it is expected that the audit will commence in early 2019. The audit will examine processes and procedures and compliance with policies and legal requirements.

Action: Schedule a Community Grants Advisory Committee meeting in November for the Committee to provide guidance for the review.

V. General Business Item – Moongala Women's Community House – Request for funding.

Funds to support Moongala Women's Community House

Moongala Women's Community House (Moongala) is relocating to the site of the former Loganville Aged Care Facility in Bignell Road, Bentleigh East. Their current site owned by the Catholic Archdiocese of Melbourne and managed through St Peter's community of Holy Trinity Parish will be demolished towards the end of 2018/early 2019 along with neighbouring property to make way for an expanded playground area for the School.

St Peter's Parish has committed to developing the Bignell Road site as a community hub with Moongala acting as the lead organisation. The relocation will provide an opportunity for Moongala to expand its community programs.

In order to support the relocation, the service is seeking a grant of \$25,000 to assist with expenses associated with refurbishing the communal areas to create a community centre.

Recommendation:

That the Community Grants Advisory Committee recommends that Council: requests Officers to prepare a variation to the Moongala Women's Community House Service Level Agreement to assist with relocation and refurbishing of their proposed new Bignell Road site. That the proposed agreement variation be tabled at the November Community Grants meeting for discussion.

Moved: Cr Hyams

Seconded: **Cr Delahunty** Motion passed unanimously

VI. Next Meeting: Date in November to be confirmed

Meeting closed at **5.56pm**.

ATTACHMENT

2018/19 Senior Tenancy Grant Recommendations

Club	Centre	Recommended Grant 2018/19
Bentleigh Chinese Senior Support Group	Bentleigh SCC, Caulfield SCC	\$4,008
Bentleigh Chinese Community Association	Bentleigh SCC	\$3,340
Circolo Pensionati Italiani di Bentleigh	Bentleigh SCC	\$4,660
Greek Cyprian Senior Citizens Community of Glen Eira	Bentleigh SCC	\$2,500
K.G.Putt Bentleigh Senior Citizens Club	Bentleigh SCC	\$7,500
Greek Senior Citizens Club of Carnegie/Murrumbeena	Carnegie Library	\$3,000
Glen Eira Chinese Senior Citizens Club	Caulfield SCC, Ormond SCC	\$3,136
Caulfield Greek Senior Citizens Club	Caulfield SCC	\$1,816
Gladys E Machin Senior Citizens Club	Caulfield SCC	\$3,352
Italian Senior Citizens Recreation Club of Caulfield	Caulfield SCC	\$2,824
Nadezhda Russian Senior Citizens Club	Caulfield SCC	\$2,000
Polish Senior Citizens Club of Caulfield	Caulfield SCC	\$676
Refocus Club Melbourne Inc	Caulfield SCC	\$1,048
Shalom Association	Caulfield SCC	\$1,064
Yachad Senior Citizens Club	Caulfield SCC	\$2,000
D.J. Coakley East Bentleigh Senior Citizens Club	Bentleigh East	\$7,500
Let's Connect	Bentleigh East	\$3,568
Greek Senior Citizens Association of Moorabbin	Moorleigh SCC	\$2,352
Greek Senior Citizens of Southern Eastern Districts & Regions	Moorleigh SCC	\$2,000
Greek Women's Senior Citizens Club of McKinnon 'Rhea' Inc.	Moorleigh SCC	\$2,000
Italian Senior Citizens Group of Moorabbin Inc.	Moorleigh SCC	\$2,532
Kondia Limnos Senior Citizens Club	Moorleigh SCC	\$2,000
Maltese La Vallette Association	Moorleigh SCC	\$1,240
Oakleigh Coptic Senior Social Club Inc.	Moorleigh SCC	\$2,600
Sinhala Cultural & Community Services Foundation Inc.	Moorleigh SCC	\$1,772
The Argos & District Australian Greek Senior Citizens Club of Kastoria Inc.	Moorleigh SCC	\$1,620
The Club of Bards Song "The Southern Cross" -Eugene Mogilevski	Moorleigh SCC	\$1,312
The Italian Pension Club of Kingston Inc.	Moorleigh SCC	\$3,412
Glen Eira Italian Pensioners & Senior Citizens Club	Ormond SCC	\$4,328
Literary Creative Association Lukomorie	Ormond SCC	\$2,060
Ormond Senior Citizens Club	Ormond SCC	\$7,500
	TOTAL:	\$90,720

Assembly of Councillors

12 September 2018

Record under S 80 A (2)

Meeting commenced at 6.48PM.

A. Present

Cr Tony Athanasopoulos Cr Clare Davey Cr Jamie Hyams Cr Joel Silver Cr Dan Sztrajt

Council Officers

Rebecca McKenzie, CEO Peter Swabey Peter Jones Ron Torres Alexandra Fry Paul Wood

B. <u>Matters considered</u>.

- (i) Apologies Cr Delahunty, Cr Esakoff, Cr Taylor
- (ii) General Business

Cr Silver

- Orrong Grove traffic island
- Cr Hyams
 - Dumped rubbish

CEO

- Citizen of the year
- Security arrangements at a local school
- Planning matter
- Open space opportunity
- Cr Davey
 - Council Chambers

Director Planning and Place

- Acting arrangements in Planning and Place
- Interim Height Controls
- (iii) Municipal Public Health and Wellbeing Action Plan 2018-2020

Cr Davey left the Assembly at 6.56pm and returned at 6.57pm

- (iv) Glen Eira Draft Reconciliation Action Plan 2018-2020 Community Engagement
- (v) Citizen of the Year Advisory Committee Membership
- (vi) Interest Charged on Outstanding Rates
- (vii) Caulfield Park Masterplan Review / Update
- (viii) Aileen Avenue, Caulfield South New Open Space Community Consultation

7.46pm Cr Magee entered the Assembly

- (ix) Open Space Opportunity
- (x) General Business

CEO

- Security arrangements at a local school
- Planning matter

Cr Silver

• Orrong Grove traffic island

Cr Hyams

• Dumped rubbish

Cr Davey

Council Chambers

Director Planning and Place

- Interim Height Controls
- Acting arrangements in Planning and Place

Cr Magee

- EE Gunn
- Skate Park
- GESAC over 70s access

Cr Silver

Bus stop installation

Assembly finished at 8.45pm

Assembly of Councillors

17 September 2018

Record under S 80 A (2)

Meeting commenced at 6.45PM.

A. Present

Cr Tony Athanasopoulos (Mayor) Cr Clare Davey Cr Mary Delahunty Cr Jamie Hyams Cr Jim Magee Cr Joel Silver Cr Dan Sztrajt

Council Officers

Ron Torres (A/CEO) Peter Jones Peter Swabey Sam Krull Andrew Barden Mary-Anne Palatsides Paul Wood Kristian Cook Janice Pouw

B. <u>Matters considered</u>.

- 1. Apologies Cr Margaret Esakoff and Cr Nina Taylor
- Draft Council Meeting Agenda Item 26 September 2018
 12.1 Confidential Item Employment Matter
- 3. Concept Development for Murrumbeena Community Hub
- 4. Draft Council Meeting Agenda Item 26 September 2018
 - 9.4 Carnegie Caulfield Cycling Club at Packer Park
 - 9.8 Tennis Strategy for adoption

7.50pm Cr Sztrajt left assembly at 7.50pm and re-entered at 7.56pm

- 5. State and Federal Elections (Councillor Candidature) Policy
- 6. General Business

Cr Silver – Use of Council logo on sign

Co-ordinator Councillor Business – Planning Conference 14 Emily Street, Carnegie

Acting Director Planning & Place

- Planning applications - Extensions of time

Director Infrastructure, Environment & Leisure

- Tender King George Pavilion Refurbishment Works
- Annual Leave

Cr Athanasopoulos – Caulfield Park video Acting Chief Executive Officer – ABC campaign

9.05pm Assembly adjourned

9.17pm Assembly resumed

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Present

Cr Tony Athanasopoulos (Mayor) Cr Clare Davey Cr Mary Delahunty Cr Jamie Hyams Cr Jim Magee Cr Joel Silver Cr Dan Sztrajt

- 7. Draft Council Meeting Agenda 26 September 2018
 - 8.2 Assembly of Councillors 21 August 2018
 - 9.1 300 Glen Eira Road Elsternwick

9.26pm Cr Delahunty left the Assembly and re-entered at 9.28pm

- 9.2 2 Wattle Grove, McKinnon
 - 9.3 VCAT Watch
- 1207 Glen Huntly Road Glen Huntly
- 9.6 Community Feedback on the Implementation of a Classified Tree Register

10.29pm Cr Delahunty left the Assembly and did not return.

- 9.3 VCAT Watch
- 9.5 Bird Feeding
- 9.7 Integrated Transport Strategy 2018-19 Pilot Projects
- 9.9 Environmental Sustainability Action Plan 2017-18 and 2018-19
- 11.1 Call for reports Cr Magee Cycling Club

Assembly finished at 10.39pm

Council Pre-Meeting

26 September 2018

Record under S 80 A (2)

Meeting Commenced at 6.46pm

A. <u>Present</u>

Cr Tony Athanasopoulos, Mayor Cr Clare Davey Cr Jamie Hyams Cr Jim Magee Cr Joel Silver Cr Dan Sztrajt Cr Nina Taylor

Apologies

Cr Margaret Esakoff

Officers

Ron Torres, Acting CEO Peter Jones Peter Swabey Amarita Kinnoo Paul Wood Janice Pouw

B. <u>Matters considered</u>

- 1. Item 9.1 300 Glen Eira Road, Elsternwick
- 2. Item 9.2 2 Wattle Grove, McKinnon

7.05pm Cr Davey left the Assembly and re-entered at 7.06pm

- 3. Item 9.3 1207 Glen Huntly Road, Glen Huntly
- 4. Item 9.5 Carnegie Caulfield Cycling Club at Packer Park
- 5. Urgent Business ABC site
- 6. General Business

Cr Hyams - Meeting with Matthew Guy re Bentleigh Reservoir

Cr Davey – Queen's portrait

Cr Sztrajt – Sound bite options

Cr Magee - Item 9.9 Tennis Strategy for adoption

Pre-meeting finished at 7.28pm

9. PRESENTATION OF OFFICERS REPORTS

9.1	14 Emily Street, Carnegie	
9.2	VCAT Watch	
9.3	Glen Eira Reconciliation Action Plan 2018-2020 Innovate	
9.4	Glen Eira Planning Scheme Review 2018	
9.5	Road Management Plan (RMP) Amendment	
9.6	Municipal Public Health and Wellbeing Action Plan 2018-2020	
9.7	Citizen of the Year Awards Advisory Committee Membership	
9.8	Annual Report 2017-18	
9.9	Financial Management Report for the Period Ending 31 August 2018	
9.10	Audit Committee Member's Remuneration	
9.11	Council Meeting Cycle 2019	

9.1 14 EMILY STREET, CARNEGIE

Author:Julian Berzins, Senior Urban PlannerTrim No:18/1240985Attachments:1. 14 Emily Street GE/DP-31998/2018 Advertised Plans
2. 14 Emily Street Rescode Table

PURPOSE AND SUMMARY

The purpose of this report is to provide an assessment and recommendation for a planning permit application for the construction of 4 dwellings at 14 Emily Street, Carnegie.

The application was advertised and 9 objections were received, with concerns relating to the overdevelopment of the site, impacts of the proposed development on neighbourhood character, traffic and car parking, and amenity impacts causing overshadowing and overlooking.

The following plan shows the location of the subject site and the context of the surrounding area:



RECOMMENDATION

That Council issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-31998/2018 at 14 Emily Street in accordance with the following conditions/grounds:

Amended plans required

- 1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as Plans TP04-TP10, Rev A, prepared by R.S Architecture and dated 17 July 2018) but modified to show:
 - a) The building setback a minimum of 1.0m from the existing Council drain located along the eastern boundary, with these changes absorbed within the remainder of the approved building envelope to the satisfaction of the Responsible Authority.
 - b) A landscape plan in accordance with Condition 2;
 - c) Deletion of boundary fencing and trellis notations, air conditioners, water tanks and any other domestic services normal to a dwelling;
 - d) A doorway provided for Bedrooms 1 and 2, of Unit 2;
 - e) All upper-floor windows and balconies to comply with Standard B22 of the Glen Eira Planning Scheme;
 - f) The doorways providing access to the garages for Unit 2, Unit 3 and Unit 4 opening into the courtyards rather than the garages; and
 - g) An updated elevation plan indicating the garage headroom clearance with a minimum 2.1m.

When approved, the plans will be endorsed and will then form part of this Permit.

Landscaping and tree protection

- 2. A detailed Landscape Plan must be submitted to Council, to the satisfaction of the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate the following:
 - a) A survey, including botanical names, of all existing vegetation to be retained.
 - b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
 - c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
 - d) Landscaping and planting within all open space areas of the site.
 - e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
 - (i) 2 x trees within the front setback;
 - (ii) 1 x tree within the rear private open spaces (Units 2, 3 and 4);

or 5 trees in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

- 3. The landscaping as shown on the endorsed Landscape Plan must be carried out, completed and maintained to the satisfaction of the Responsible Authority.
- 4. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
- 5. All retained vegetation as shown on the endorsed plans must be protected in line with the requirements of the Australian Standard AS 4970-2009 'Protection of trees on development sites' and in particular sections 4.0 (4.1-4.6).
- 6. The proposed works must not cause any damage to the canopy, roots or the Tree Protection Zone of the existing street tree.
- 7. Before the commencement of the development (including demolition), a tree protection fence must be erected around the street tree at a radius of 3.7 metres from the base of the trunk to define a 'tree protection zone'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is completed. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.
- 8. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.
- 9. No works, structures or machinery shall come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.
- 10. Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.
- 11. Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.
- 12. Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3

Infrastructure

- 13. Vehicular crossings must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any disused or redundant vehicle crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
- 14. All disused or redundant vehicle crossings must be removed and the area re-instated with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.

<u>General</u>

15. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the

Responsible Authority. Note: This does not obviate the need for a permit where one is required.

- 16. No plant, equipment, services or architectural features other than those shown on the endorsed plans are permitted above the roof level of the building/s without the prior written consent of the Responsible Authority.
- 17. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.

Construction management

- 18. Before any works start, including demolition and excavation, a Construction Management Plan to the satisfaction of the Responsible Authority must be submitted to the Responsible Authority for approval. No works including demolition and excavation must start until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must include:
 - (a) Delivery and unloading points and expected frequency;
 - (b) A liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
 - (c) An outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
 - (d) Any requirements outlined within this permit as required by the relevant referral authorities;
 - (e) Hours for construction activity in accordance with any other condition of this permit;
 - (f) Measures to control noise, dust, water and sediment laden runoff;
 - (g) Measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan; and
 - (h) Any construction lighting to be baffled to minimise intrusion on adjoining lots.

Permit expiry

- 19. This Permit will expire if:
 - The development does not start within two (2) years from the date of this Permit; or
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced. If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

Permit Notes: (The following notes are for information only and do not constitute part of this permit conditions)

A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or

consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. The approval for building on a "title boundary" enables the building to be sited precisely on the boundary (as determined by a licensed land surveyor) or within 200mm of the title boundary as per the definition in Clause 55.04-2 of the Glen Eira Planning Scheme. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968, i.e. Council will not deliberate on which option prevails but rather the permit holder and adjoining owners will need to cooperatively resolve which of the above outcomes is mutually acceptable.
- D. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- E. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- F. The existing Telstra pit/s at the frontage of the site are to be relocated and/or modified to the satisfaction of the relevant Authority. Please call Telstra on ph: 1800 810 443. The written permission from the relevant Authority regarding the relocation and/or modification of the Telstra pit/s must be provided to Council.
- G. Consideration is required when installing domestic services (i.e air conditioning units, heaters, pool pumps, water tanks and the like). The owner/occupier/permit holder/developer must take all reasonable and practicable measures in locating domestic services in position that reduce any amenity impact on adjoining properties. This includes selecting an appropriate installation position and enclosing the domestic service. Further information regarding noise from domestic services can be found in the Environmental Protection Act 1970.
- H. Asset Engineering requirements:
 - Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council's Engineering Services Department.
 - No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations prepared by a registered consulting Civil Engineer should be submitted to Council for approval prior any construction works. When approved

these plans will be endorsed and form part of plans submitted with town planning permit application.

- Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- All stormwater runoff must be connected to Council underground drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.

GLEN EIRA CITY COUNCIL

16 OCTOBER 2018

ORDINARY COUNCIL MEETING

Address	14 Emily Street Carnegie
Title details	Lot 1 on TP 512816H
Restrictions on title	None
Proposal	Construction of four, three storey dwellings
Zoning and Overlay	General Residential Zone – Schedule 1 (GRZ1)
Controls	Parking Overlay (PO2-2)
Permit requirements	A permit is required to construct two or more dwellings on a lot
	pursuant to Clause 32.08-6
Relevant Planning	Murrumbeena Neighbourhood Centre (Housing Diversity Area
Scheme provisions	Policy)
Seriously	None
entertained	
amendments	
Notification	Notice undertaken in accordance with Section 52 of the <i>Planning</i>
	and Environment Act 1987, including 1 notice on site and a notice
	mailed to 16 surrounding properties.
Submissions	9 objections were received and are detailed in the report
Cultural Heritage	None required
Management Plan	
required	

DESCRIPTION OF PROPOSAL

The proposal before Council involves:

- Demolition of the existing dwelling
- Vehicular access via a new crossover onto Emily Street
- Construction of a four, three storey dwellings
- All dwellings consist of three bedrooms
- All dwellings will have double car garages within the ground floor
- All dwellings will have a balcony and a courtyard
- Site coverage would be 41%
- Permeability would be 36%
- Garden area would be 35%

LAND DESCRIPTION AND SURROUNDING AREA

The immediate neighbourhood character consists of a variety of housing types and styles including single detached dwellings, attached dwellings and multi-unit developments.

- To the North there are 2 single storey detached dwellings on a lot.
- To the South there are 4 single storey attached dwellings on a lot.
- To the East there are 17 single and double storey attached dwellings on a lot.
- To the West there is 1 single storey dwelling on a lot.

CONSULTATION AND ENGAGEMENT

There were 9 objections received as part of the notification process and included the following concerns:

- The overdevelopment of the site
- Impact on neighbourhood character
- Traffic and car parking
- Overshadowing and loss of natural light
- Overlooking

ORDINARY COUNCIL MEETING

A planning conference was chaired by Cr Athanasopoulos and attended by the applicant and 5 objectors. The following concerns were reiterated at the planning conference:

- Parking and congestion
- Overall building height (3rd storey)
- The number of dwellings proposed
- Overlooking
- Overshadowing
- The impact on amenity

REFERRALS

The following is a summary of comments and requirements from relevant referral areas:

Non-statutory referrals				
Asset Engineering	Asset engineering has advised that the proposed unit four would be located over a Council drain, being an implied easement and has required a condition that the building be setback a minimum of 1.0m from the existing Council drain located along the eastern boundary.			
Traffic	No objection to the proposal subject to conditions. Future residents will be ineligible for parking permits.			
Landscape Officer	Tree protection zone conditions are to be implemented			
Parks Services	Street tree protection measures are to be implemented			

ISSUES AND DISCUSSION

The assessment of the proposal has regard to the following:

- Zoning and policy context
- Neighbourhood character
- Height, scale and massing
- Amenity impacts including internal amenity
- Landscaping
- Car parking and traffic
- Management plan requirements
- Objectors concerns

Zoning and policy context

The Planning Policy Framework broadly supports development in this location, which encourages an increase of housing supply in existing urban areas with good access to public transport and services. The proposal is considered to be consistent with the relevant policies as it will contribute to the mix of housing types and density within the area.

The subject site is located within the General Residential Zone - Schedule 1 (GRZ1) of the Glen Eira Planning Scheme (Scheme) and is within the Murrumbeena Neighbourhood Centre, as set out in Clause 21.04 (Housing and Residential Development) of the Planning Scheme.

Sites within Neighbourhood Centres are subject to the Housing Diversity Area Policy located within Clause 22.07 of the Planning Scheme. Key objectives of the policy are to:

• Ensure that the density, mass and scale of residential development is appropriate to that of the neighbourhood centre.

- Ensure that residential development is sited and designed so that it does not dominate the streetscape.
- Encourage a decrease in the density of residential development as the proximity to the commercial area of the neighbourhood centre decreases.

The relevant purposes of the General Residential Zone are:

- To encourage development that respects the neighbourhood character of the area.
- To encourage a diversity of housing types and housing growth particular in locations offering good access to services and transport.

It is considered that the proposal accords with the Housing Diversity Area Policy and the purpose of the General Residential Zone. The density, scale and massing of the proposal is considered appropriate for this location having regard to existing developments within close proximity to the site.

The sensitive interface to the south has been managed through the proposed vehicle accessway being located along the southern boundary, and the subsequent offsetting of the proposed dwellings by 6 metres from the southern boundary.

The proposal is considered to be well-designed with a high level of visual interest and architectural merit. The proposed dwelling layouts allow for reverse living, which improves solar access to the living areas of the dwellings. The proposed ground level private open space and first floor balconies combine to satisfy the service and recreational needs for future residents.

Neighbourhood character

The character of Emily Street comprises largely of older single dwellings, attached multi-unit developments and two storey apartment buildings.

More recently, there have been three and five storey buildings constructed within the immediate area (located along Emily Street and Neerim Road).

The existing neighbourhood character of the street will continue to evolve over time given, the sites location within the Murrumbeena Neighbourhood Centre. The proposal is representative of the anticipated change in terms of the density, height and massing, which is a response to the allowable height limit within the General Residential Zone.

The design is consistent with emerging character and provides an architectural form that is reflective of more recent approvals. Overall, the proposal is considered to respond appropriately to the neighbourhood character.

Height, scale and massing

The zone allows for a maximum building height of 10.5 metres up to 3 storeys. Concerns have been raised with the overall height, particularly the third storey element. However, the overall building height of the proposal is compliant with the zone and will not result in unreasonable amenity impacts on the adjoining properties.

The second floor is setback an additional 2 metres from the required street setback line, which will reduce the visual impact of the building within the Emily Street streetscape.

The proposal complies with the objective for the side and rear setbacks from the respective boundaries.

There is a minor non-compliance with Standard B17 (Side and Rear Setbacks) along the northern elevation on the second floor, where a small portion of the study/lounge of Unit 4 marginally encroaches within this setback line (refer to Section D on submitted plans). This is considered to be a minor non-compliance that will not unreasonably impact on the amenity of the adjoining properties, due to this section of the development being adjacent the built form and narrow service yard of 12B Emily Street. The development otherwise complies with the requirements of Standard B17.

Due to the subject site's orientation and the nature of the buildings to the north of the dwelling (being the adjoining lots southern orientation), it is considered that the proposal is respectful of the neighbouring development.

Amenity impacts (including internal amenity)

Concern has been raised with the appearance of the proposed building and the proposed construction materials, as they are considered to be out of character with the neighbourhood.

As previously mentioned, the proposal is considered to be well-designed with a high level of visual interest and architectural merit. The sites location provides a transition in scale and design from the Neerim Road intersection, where 3-5 storey apartments have been recently constructed. It is anticipated that the neighbourhood character of the street will continue to evolve along Emily Street.

Concern has been raised regarding overlooking from the proposed development. However, subject to recommended conditions, appropriate screening will be provided to achieve compliance with Standard B22 (Overlooking) of the Planning Scheme.

Each dwelling is designed to maximise natural light to habitable areas in response to the north-south orientation of the site. The layout and design of the development will result in functional, well-proportioned dwellings with good access to daylight, sunlight and accessible private open space.

Overshadowing of adjoining properties is generally limited in accordance with Standard B21 of the Glen Eira Planning Scheme. This is with the exception of a small (5.5m2) amount of additional overshadowing that will occur to the secluded private open space (SPOS) area of 10/95 Murrumbeena Road at 3.00pm. Although the standard has not been met, it is considered that as this area of SPOS will still receive the required amount of sunlight for five hours between the hours of 9am and 2pm, the amenity of this area will not be unreasonably impacted.

Concerns has also been raised relating to the proposed overshadow to the south. However, due to the sighting of the building, it has been shown that the majority of shadow will be cast onto the proposed vehicle accessway of these dwellings.

Landscaping

There is adequate space within the front and rear setback for landscaping, including canopy tree planting as per Council's Landscape Officer's recommendations. This application requires tree protection provisions to be provided, which are addressed by recommended conditions.

Car parking and traffic

The required number of car parking spaces is provided in accordance with Clause 52.06 of the Planning Scheme.

Concerns have been raised regarding the proposed increase of traffic within the immediate area. The applicant has submitted a Traffic Impact Assessment demonstrating that the anticipated traffic volumes generated by the development, will not have a negative impact on the operation of Emily Street and surrounding road network.

Management plan requirements

A Construction Management Plan (CMP) is required. Conditions have been included outlining the requirements of the CMP.

Objector concerns

Concerns raised by objectors are covered in this report and are acknowledged.

With regard to a loss of outlook and reduction in property value, these are not relevant planning considerations that can be taken into account during the consideration of the application.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

POLICY AND LEGISLATIVE IMPLICATIONS

All matter required at Section 60 of the *Planning and Environment Act* 1987 have been taken into consideration as part of the assessment of this application.

LINK TO COUNCIL AND COMMUNITY PLAN

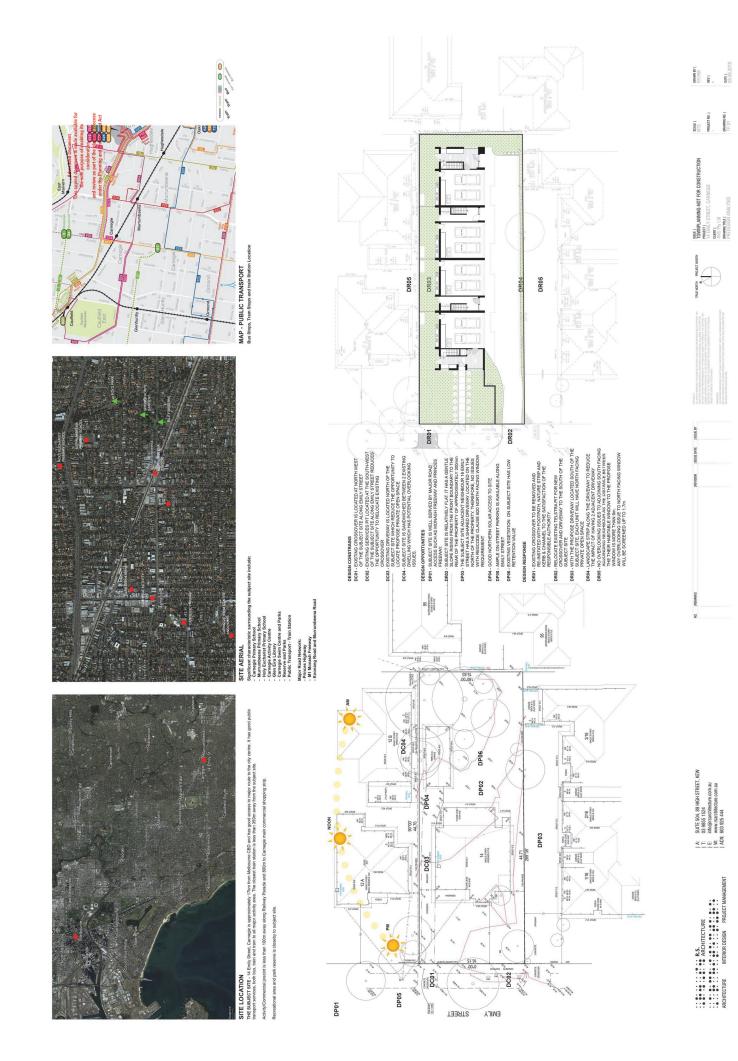
Theme One: Liveable and Well Designed A well planned City that is a great place to live.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That a Notice of Decision to Grant a Planning Permit be issued.





10 EMILY STREET, CARNEGIE Recent mix development along the corner of Emily Stree 4 storey apartment style building



10 EMILY STREET, CARNEGIE Recent mix development along the ocnner of Emily Steel 2 Storey sourhouse development with basement on part



12 EMILY STREET, CARNEGIE 2 unit single storey brick & Ide roof townhouse unit.



16 EMILY STREET, CARNEGIE 4 unt sindle storev brick & ile roof townhouse unt.



18 EMILY STREET, CARNEGIE 2 unt sindle storev brick & Bile roof tramhouse unit.





19 EMILY STREET, CARNEGIE 12 unt double storey brick and ble roof flat

20 EMILY STREET, CARNEGIE 8 unit double storev brick and file roof flat

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11 EMILY STREET, CARNEGIE Single storey weatherboard dwelling



13 EMILY STREET, CARNEGIE 8 units double storey flat - render finish

C

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ARCHITECTURE ARCHITECTURE

A: SUITE 504, 89 HIGH STREET, KEW
 T: 03 9655 1524
 E: hindosachrähteture.com.au
 W: www.rsarchiteture.com.au
 ACN: 603 925 444

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REVIEW RY/HW REVI . 08.06.2018

SCALE I NTS PROJECT NO. 1 --TP. 02

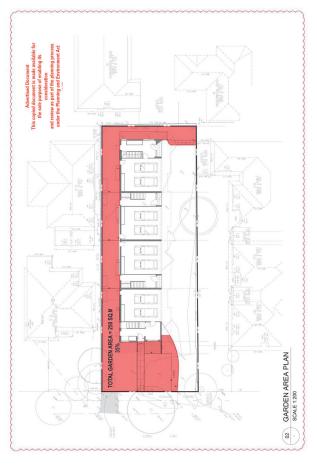
TOWELANNING-NOT FOR CONSTRUCTION PROMET - I 14 failur's STREET, CANNEGIE AUD Pry Lot AUD Pry Lot STEF ANALYSIS

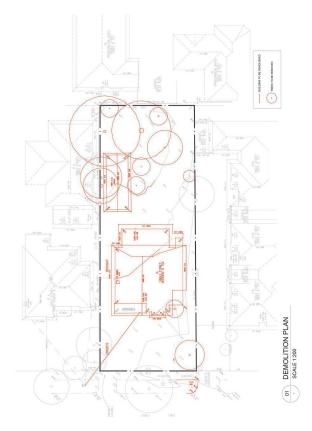
NDRTH

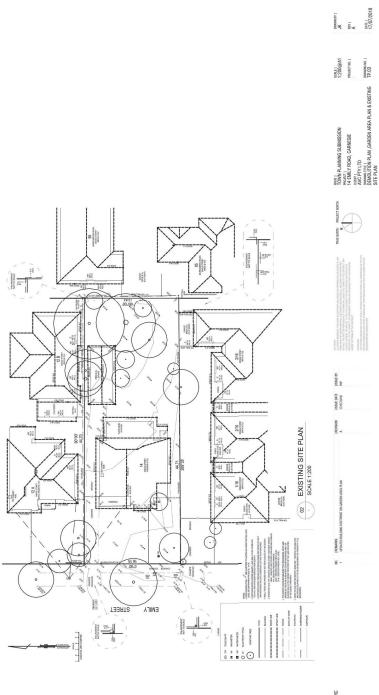
387 NEERIM ROAD, CARNEGIE Dame Mary Herring Centre

5 EMILY STREET, CARNEGIE Single storey 3 units bick townhouse

-1



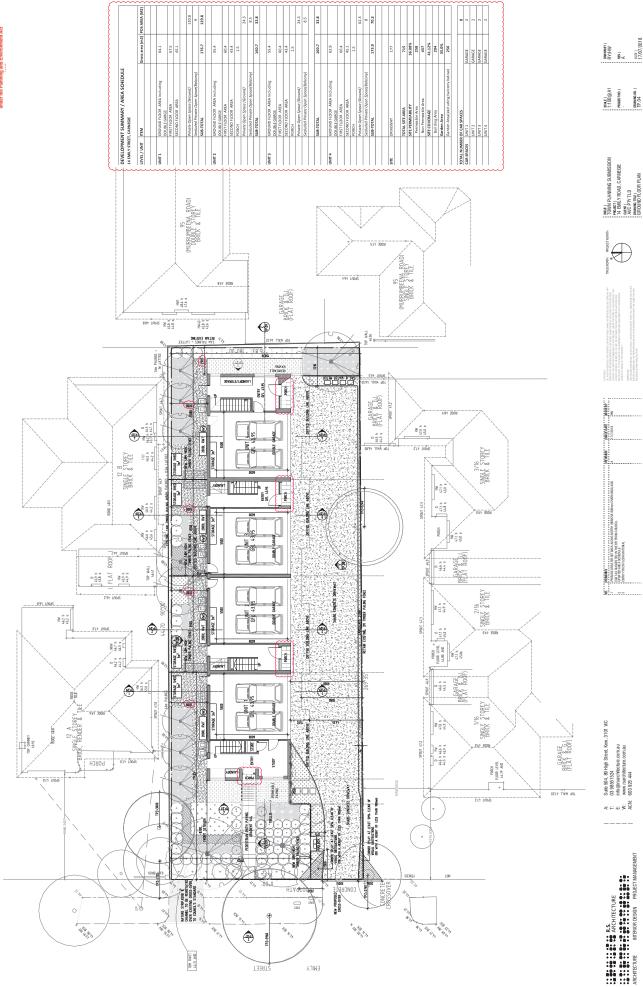




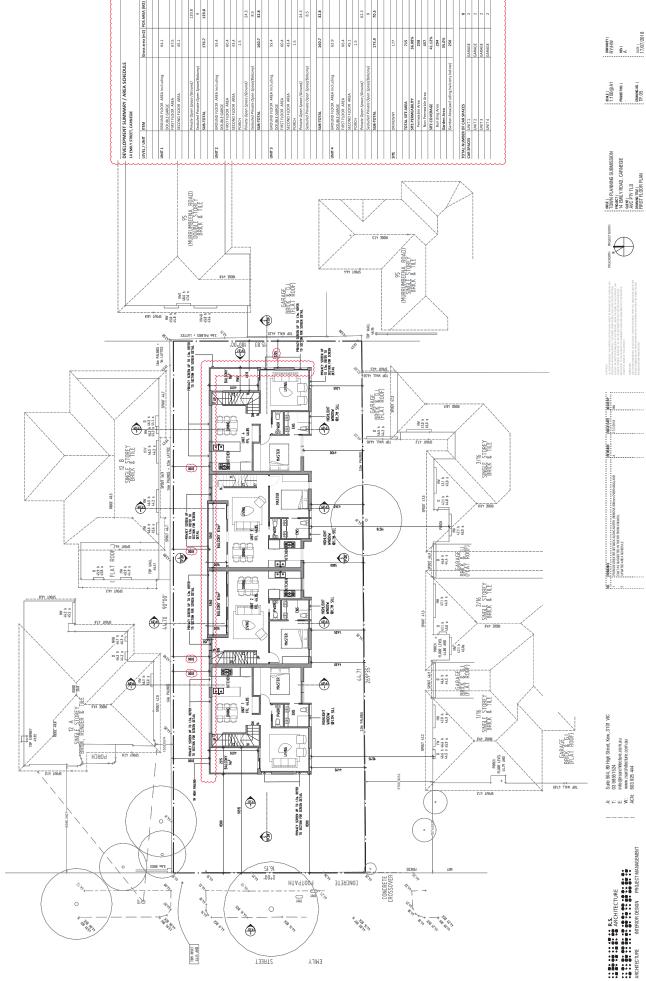
A: Suife Sol, 89 High Street, Kew, 3101 VIC
 T: 03 99551524
 E: info@starbitecture.com.au
 W: www.starbitecture.com.au
 AON: 600 355 444

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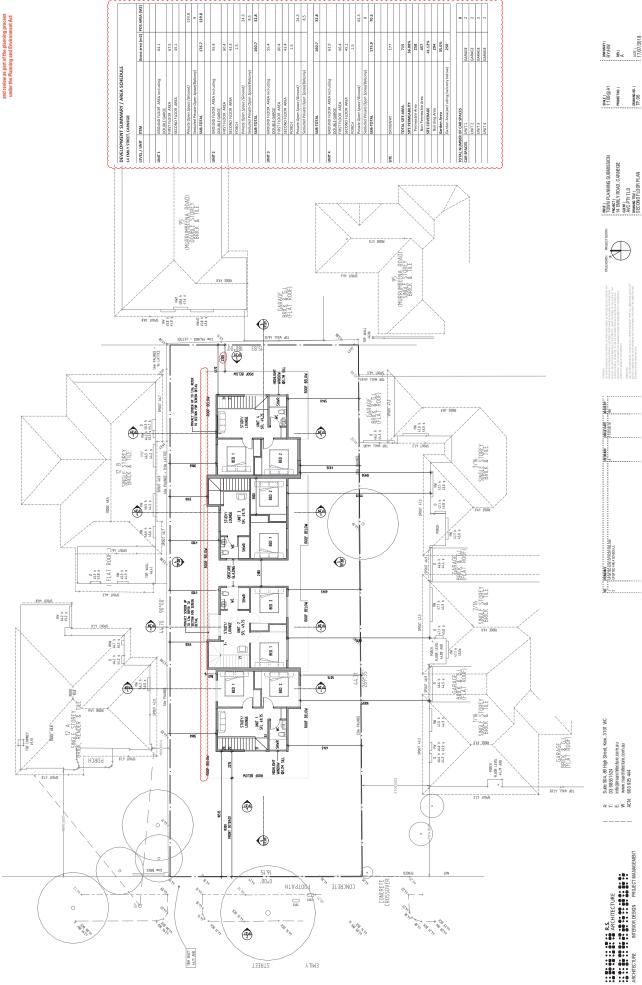
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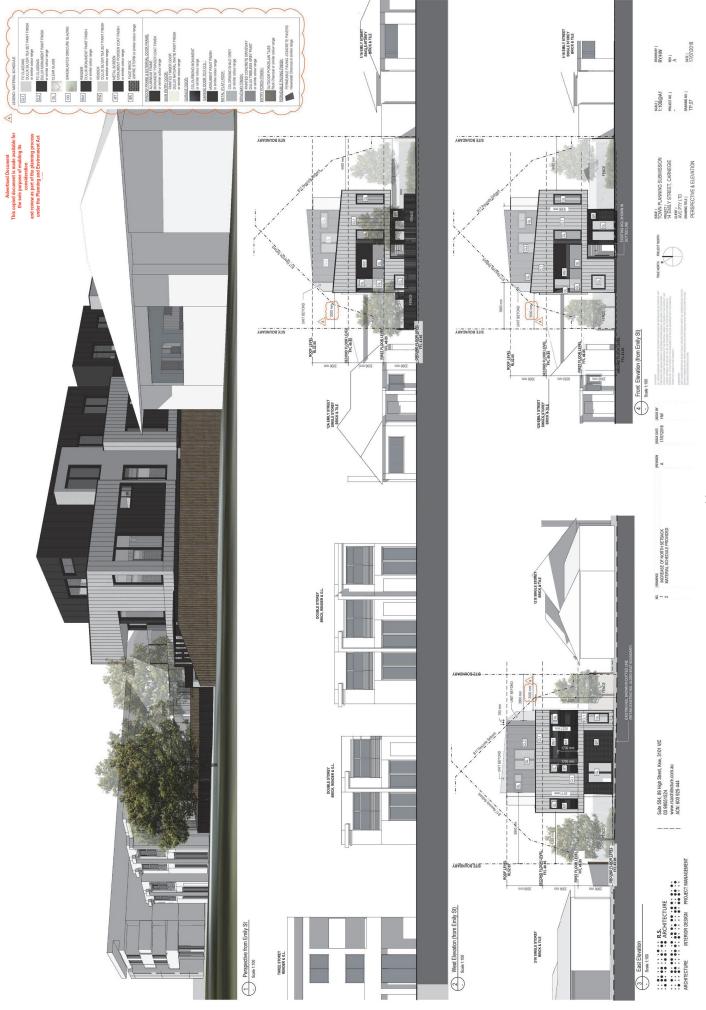


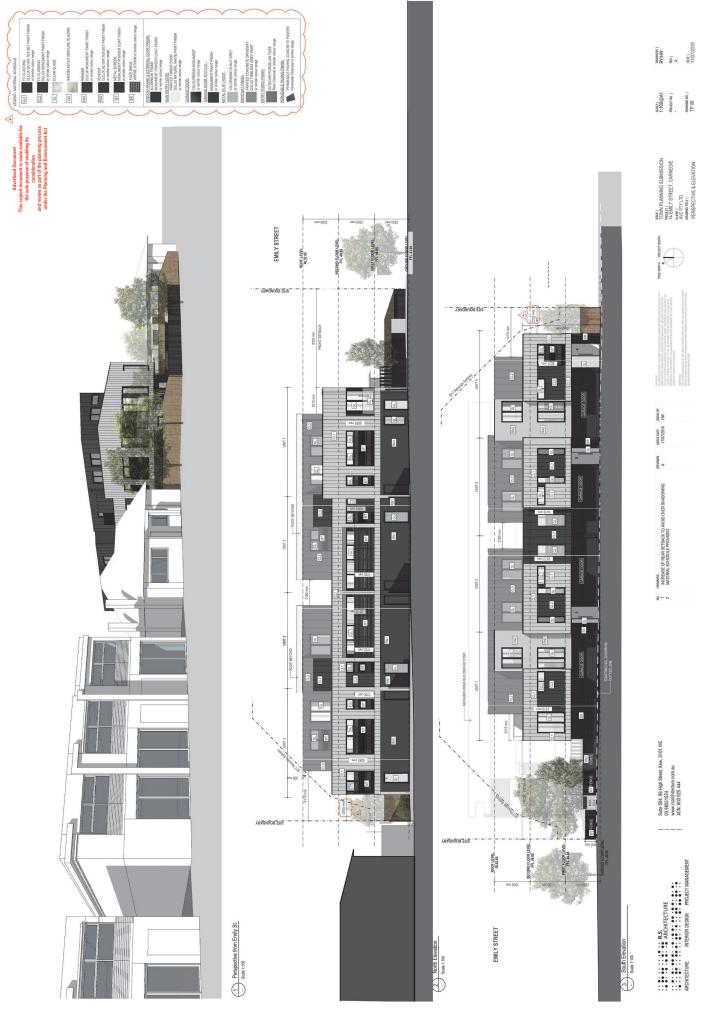
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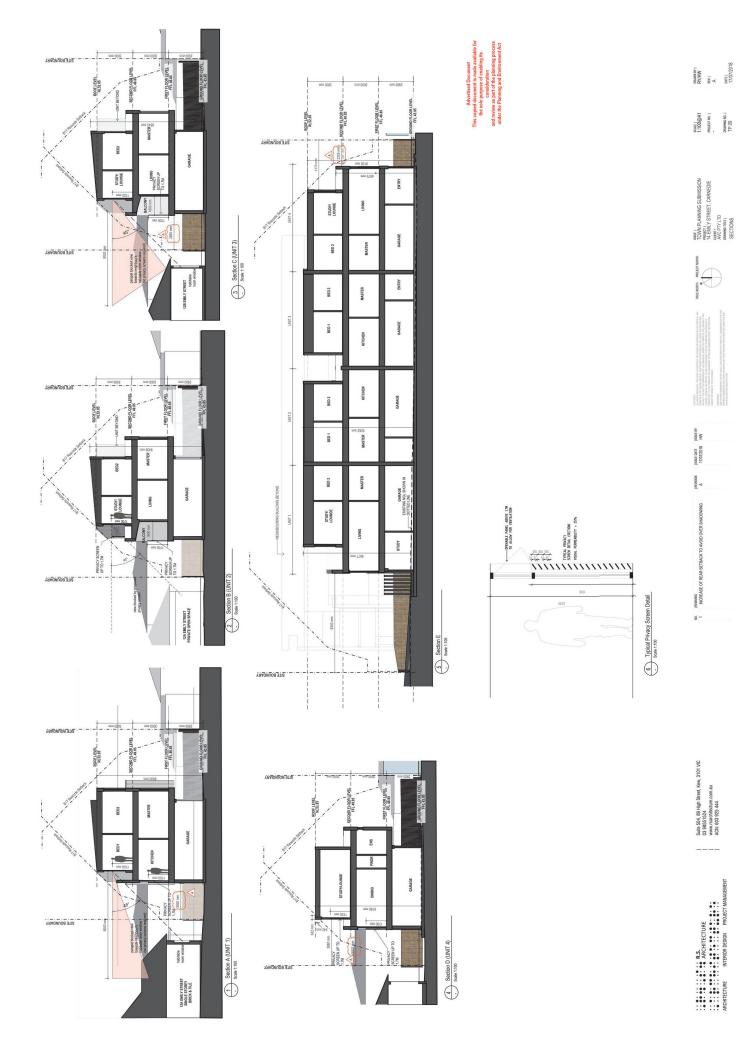


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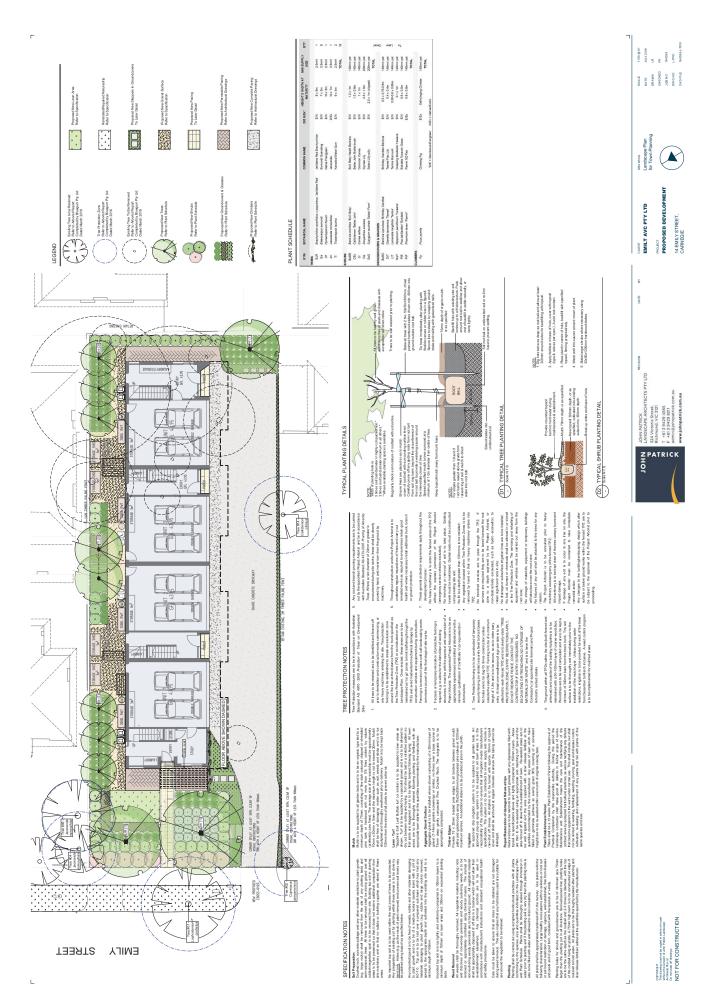












CLAUSE 55.02: NE	IGHBOURHO	OD CHARACT	TER AND INFRASTRUCTURE
ResCode Assessment	Standard Met?	Objective Met?	Discussion
B1: Neighbourhood character	YES	YES	Given the sites location within the Murumbeena Neighbourhood Centre, the overall design and presentation to the street is considered to be a reasonable response to the emerging and future neighbourhood character of the area. A number of 3+ storey apartment developments exist within the precinct. The contemporary design of the proposal is considered as a positive design outcome that is responsive to the existing and the preferred character of the area.
B2: Residential policy	YES	YES	The proposal is considered to be consistent with the intent and objectives of the Housing Diversity Area Policy and the General Residential Zone. The density, scale and massing of the proposal is considered appropriate for this location having regard to existing large buildings in the area. The proposed building height of 9.3m complies with the mandatory maximum height allowed in this zone. The sensitive interface to the South has been managed through the proposed accessway along the southern boundary, which will provide for greater access to sunlight. The proposal is considered to be well- designed with a good level of visual interest and architectural merit. The site is well positioned to take advantage of the available public transport and existing community infrastructure.
B3: Dwelling diversity	NA	NA	Less than 10 dwellings are proposed.
B4: Infrastructure	YES	YES	The proposal has access to all mandatory services. A Telstra pit is required to be relocated, due to the proposed crossover. The applicant has engaged with Telstra for a quotation to relocate this infrastructure. This will be addressed in notations on the permit.
B5: Integration with the street	YES	YES	The proposal is oriented to Emily Street with clear pedestrian and vehicular

		access points. No high fencing is proposed.
--	--	---

Recommended Conditions:

• CLAUSE	55.03: SITE L4	YOUT AND F	BUILDING MASSING
ResCode Assessment	Standard Met?	Objective Met?	Discussion
B6: Street setback	YES	YES	 8.3m setback proposed (G floor) 8.3m setback proposed (1st floor) 10.5m setback proposed (2nd floor) 8.27m required.
B7: Building height	YES	YES	A maximum of 9.3m is proposed which complies with the height requirements of the zone (under 11m)
B8: Site coverage	YES	YES	41% proposed. Maximum of 60% site coverage is permitted.
B9: Permeability	YES	YES	36.08% proposed. Minimum 20% is required.
B10: Energy efficiency	YES	YES	All have north facing balconies and living rooms.
B11: Open space	NA	NA	NA
B12: Safety	YES	YES	Passive surveillance onto the street and the accessway exists from the first floor plan and through the permeable front fence design.
B13: Landscaping	YES	YES	No impact to Council street tree, as per Parks Services referral comments. Tree protection zones required for trees on neighbouring property, which will be addressed by recommended conditions.
B14: Access	YES	YES	The existing crossover is proposed to be relocated to the southern side of the site. A 3.0m crossover is proposed. This equates to 18% of the site frontage.
B15: Parking location	YES	YES	Convenient parking for residents is provided at ground level.

Recommended Conditions:

- Landscape Plans Required.
- Street Tree Protection
- TPZ (Neighbours trees)
- New Crossover Permit
- Remove old crossover

	CLAUSE 55.0	4: AMENITY	MPACTS
ResCode Assessment	Standard Met?	Objective Met?	Discussion
			Ground Floor – Complies with ResCode.
			First Floor – Complies with ResCode.
			Second Floor – North Elevation of Unit 4 Bedroom 1- Study / Lounge proposed setback 3.8m proposed / 4.3m required.
B17: Side and rear setbacks	NO	YES	There is a minor non-compliance with Standard B17 (Side and Rear Setbacks) along the northern elevation on the second floor, where a small portion of the study/lounge of Unit 4 marginally encroaches within this setback line (refer to Section D on submitted plans). This is considered to be a minor non-compliance that will not unreasonably impact on the amenity of the adjoining properties, due to this section of the development being adjacent the built form and narrow service yard of 12B Emily Street. The development otherwise complies with the requirements of Standard B17. Due to the subject site's orientation and the nature of the buildings to the north of the dwelling (being the adjoining lots
			southern orientation), it is considered that the proposal is respectful of the
B18: Walls on boundaries	NA	NA	neighbouring development. There are no boundary walls proposed.
B19: Daylight to existing windows	YES	YES	The proposal is setback in accordance with the standard.
B20: North-facing windows	YES	YES	There are no northern facing habitable room windows within 3m of the subject sites southern boundary.
B21: Overshadowing open space	NO	YES	Overshadowing of adjoining properties is generally limited in accordance with Standard B21 of the Glen Eira Planning Scheme. This is with the exception of a small (5.5m2) amount of additional overshadowing that will occur to the secluded private open space (SPOS) area of 10/95 Murrumbeena Road at 3.00pm.

			Although the standard has not been met, it is considered that as this area of SPOS will still receive the required amount of sunlight for five hours between the hours of 9am and 2pm, the amenity of this area will not be unreasonably impacted. Concerns has also been raised relating to the proposed overshadow to the south. However, due to the sighting of the building, it has been shown that the majority of shadow will be cast onto the proposed vehicle accessway of these dwellings. Subject to recommendation conditions, all
B22: Overlooking	YES	YES	habitable room windows and balconies that have the potential for overlooking into properties have been screened in accordance with the Standard.
B23: Internal views	NA	NA	NA
B24: Noise impacts	NA	NA	NA

Recommended Conditions:

• All first floor habitable room windows on the northern, southern and eastern elevations are to have fixed obscure glazing, fixed external screens or fixed sills to a height of 1.7 metres above finished floor level.

CLAUS	E 55.05: ON-S	ITE AMENITY	AND FACILITIES
ResCode Assessment	Standard Met?	Objective Met?	Discussion
B25: Accessibility	NO	YES	The design of the building will have all living area located on the upper levels. People with limited mobility can have easy access to the staircase. Should further assistance required, more equipment can be installed (i.e. stair lift etc.)
B26: Dwelling entry	YES	YES	Identifiable through the entrance facing the internal pedestrian path.
B27: Daylight to new windows	YES	YES	All new windows have an outdoor space clear to sky, or a minimum area of 3 square metres, with a minimum dimension of 1 metre clear to the sky.
B28: Private open space	YES	YES	Balconies proposed minimum 8m ² . Each dwelling has access to ground level courtyards that are large enough for landscaping and the service needs of the future residents.
B29: Solar access to open space	YES	YES	North facing balconies and courtyards.
B30: Storage	YES	YES	3m ³ per dwelling provided in the SPOS and 3m ³ per dwelling in the garage.

Recommended Conditions:

	CLAUSE 55.0	06: DETAILED	DESIGN
ResCode Assessment	Standard Met?	Objective Met?	Discussion
B31: Design detail	YES	YES	Materials, colours, finishes and roof form, respect the prevailing character and integrate well.
B32: Front fences	YES	YES	Height of fence – 1.2m proposed. Materials/finishes respectful.
B33: Common property	YES	YES	
B34: Site services	YES	YES	

	CLAUSE 52.06: CAR PA	RKING
Rate/Measure	Rate met?	Measure met?
	YES	YES
Design guidelines	YES	YES, subject to recommended conditions.

Recommended Conditions:

- Exit the site in a forward direction
- Provided pedestrian sight triangles on both side of crossover within the site.

Garden Areas:

Pursuant to Clause 32.09-4 of the Glen Eira Planning Scheme, a lot must provide the minimum garden area at ground level as set out in the following table:

Lot Size	Minimum percentage of a lot set aside as garden area
Above 650 square metres	35%

A garden area is defined as:

An uncovered outdoor area of a dwelling or residential building normally associated with a garden. It includes open entertaining areas, decks, lawns, garden beds, swimming pools, tennis courts and the like. It does not include a driveway, any area set aside for car parking, any building or roofed area and any area that has a dimension of less than 1 metre.

The development complies as its lot size is 722sqm and a garden area that complies with the above definition has been set aside. There is 35 % (252sqm) of garden area.

9.2 VCAT WATCH

Author: Kristian Cook, VCAT Coordinator

Trim No: 18/1242232

Attachments: 1. VCAT Watch - 16 October 2018 - Attachment

PURPOSE AND SUMMARY

To report to Council applications currently before, and recent decisions of the Victorian Civil and Administrative Tribunal (VCAT).

RECOMMENDATION

That Council notes:

1. the recent decisions and applications currently before the Victorian Civil and Administrative Tribunal (VCAT), including the recent applications that have been lodged with VCAT.

BACKGROUND

The VCAT process is an integral part of the planning permit process and provides opportunity for independent review of planning decisions. VCAT is required to take into consideration any relevant planning policy.

ISSUES AND DISCUSSION

This report includes an attachment that provides an overview of all applications currently before, or that have recently been decided by the VCAT. The attachment table is broken down into 'New appeals lodged with the VCAT', 'Current matters before the VCAT' (including upcoming hearings or where Council is waiting for a decision after the hearing has taken place), and 'Recent decisions of the VCAT'.

There were three decisions since the previous report, which were each resolved by the consent of all parties.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource or asset management implications.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications for this report.

COMMUNICATION AND ENGAGEMENT

There has been no communication or engagement for this report.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme One: Liveable and Well Designed

GLEN EIRA CITY COUNCIL

A well planned City that is a great place to live.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

This report provides an update of the applications before and recent decisions of the VCAT.

APPLIC,	ATIONS BE	APPLICATIONS BEFORE AND RECENT DECISION OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL	DF THE VICT	FORIAN C	SIVIL AND AI	DMINISTRA	TIVE TRIBUNAL	
	NEW APPEAL	NEW APPEALS LODGED WITH THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (26 SEPTEMBER 2018 to 16 OCTOBER 2018)	ADMINISTRATI		AL (26 SEPTEMB	ER 2018 to 16 C	DCTOBER 2018)	
Address	VCAT Reference	Description of proposal	Type of Appeal	Zone	Council Decision	Council Delegate for Decision	Next Hearing Type	Next VCAT date
42 Hill Street BENTLEIGH P1616/2018	P1616/2018	Construction of three double storey dwellings.	s87 (Cancellation)	GRZ1	Permit	DPF	Practice Day Hearing	19-Oct-2018

	MATTERS E	MATTERS BEFORE THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (*INCLUDING APPEALS AWAITING A DECISION)	STRATIVE TRIBUN	AL (* INCLUDI	NG APPEALS	AWAITING A	DECISION)	
Address	VCAT Reference		Type of Appeal	Zone	Council Decision	Council Delegate for Decision	Hearing Type	Hearing Date
6-8 Bevis Street BENTLEIGH EAST VIC 3165	P558/2018	Construction of fifteen (15) dwellings and reduction in car parking	s77 (Refusal)	GRZ1	Refusal	Council	Merits Hearing	*
39 Lilac Street BENTLEIGH EAST VIC 3165	P473/2018	Construction of four (4) attached three storey dwellings	s77 (Refusal)	GRZ1	Refusal	Manager	Merits Hearing	*
2 Shanahan Crescent MCKINNON VIC 3204	P134/2018	Construction of three (3) double storey attached dwellings on land affected by the Special Building Overlay	s77 (Refusal)	NRZ1	Refusal	Manager	Merits Hearing	*
319-321 Hawthorn Road CAULFIELD VIC 3162	P686/2018	Use of the land for the purpose of shared housing	s77 (refusal)	GRZ2	Refusal	Council	Merits Hearing	*
11 Caleb Street BENTLEIGH EAST VIC 3165	P704/2018	Construction of four (4) triple storey dwellings	s77 (refusal)	GRZ1	Refusal	DPF	Merits Hearing	*
42 Hill Street BENTLEIGH	P1616/2018	Construction of three double storey dwellings.	s87 (Cancellation)	GRZ1	Permit	DPF	Practice Day Hearing	19-Oct-2018
304-306 Koomang Road CARNEGIE VIC 3163	P888/2018	Construction of six (6) attached dwellings and a reduction of the car parking requirement	s77 (refusal)	NRZ1	Refusal	Manager	Merits Hearing	19-Oct-2018
13-15 Hamilton Street BENTLEIGH VIC 3204	P1044/2018	Construction of a four storey building comprising up to 27 dwellings on land affected by a Special Building Overlay and a reduction in the Standard Car Parking requirement	s80 (Conditions)	RGZ1	Planning Permit	Council	Merits Hearing	19-Oct-2018
5 Arthur Street CAULFIELD NORTH VIC 3161	P864/2018	Partial demolition and double storey extension of existing dwelling on land affected by a Heritage Overlay and on a lot less than 300 square metres	s77 (Refusal)	NRZ1	Refusal	DPF	Merits Hearing	23-Oct-2018
14 Edward Street ELSTERNWICK VIC 3185	P827/2018	Partial demolition, alterations and additions to a dwelling on a lot less than 300 square metres and in a Heritage Overlay	s82 (Objector)	NRZ1	DON	DPF	Merits Hearing	23-Oct-2018
3 Ripon Grove ELSTERNWICK VIC 3185	P1017/2018	Aterations and additions to the existing dwelling on a lot less than 300 square metres	s82 (Objector)	GRZ1	DON	DPF	Merits Hearing	16-Nov-2018
204-206 Balaclava Road CAULFIELD NORTH VIC 3161	P1110/2018	Construction of a five (5) storey meditation centre (place of assembly) above basement car park, and a reduction in the car parking requirement on land affected by the Special Building Overlay	s82 (Objector)	C1Z	Planning Permit	Council	Merits Hearing	29-Nov-2018

15 Dudley Street CAULFIELD EAST VIC 3145	P1370/2018	Develop and use land for the purpose of an B storey building comprising Group 8 storemodation (Student Housing) and a Convenience Shop and to reduce the Convenience Shop and to reduce the to zero	s77 (Refusal)	NRZ1	Refusal	Manager	Merits Hearing	29-Nov-2018
44 McLean Avenue BENTLEIGH VIC 3204	P1329/2018	Construction of two (2) double storey attached dwellings	s77 (Refusal)	NRZ1	Refusal	Manager	Merits Hearing	10-Dec-2018
21 Ames Avenue CARNEGIE VIC 3163	P1527/2018	Construction of 4 x three storey dwellings and 1 x double storey (total 5 dwellings)	s77 (Refusal)	GRZ2	Refusal	DPF	Merits Hearing	20-Dec-2018
18 Moira Avenue CARNEGIE VIC 3163	P1238/2018	Construction of two (2) double storey dwellings on land affected by the Special Building Overlay and the Heritage Overlay	s80 (Conditions)	NRZ1	Planning Permit	DPF	Merits Hearing	08-Jan-2019
1210-1212 Dandenong Road MURRUMBEENA VIC 3163	P1372/2018	Development and use of land for the purpose of a Child Care Centre, alteration of access to a road in a Road Zone, Category 1 and the display of a business identification sign	s80 (Conditions)	GRZ1	Planning Permit	DPF	Merits Hearing	14-Jan-2019
43-45 Kokaribb Road CARNEGIE VIC 3163	P775/2018	Construct a 3 storey building comprising 15 dwellings and a basement carpark	s79 (Failure)	GRZ2	No Decision	N/A	Merits Hearing	14-Jan-2019
2 Marriott Street CAULFIELD VIC 3162	P1338/2018	Construction of 2 double storey attached dwellings	s82 (Objector)	NRZ1	NOD	DPF	Merits Hearing	16-Jan-2019
245 Grange Road ORMOND VIC 3204	P1342/2018	The construction of seven dwellings and waiver of the visitor car parking requirement on land adjacent to a road in a Road Zone Category 1	s82 (Objector)	GRZ1	DON	DPF	Merits Hearing	18-Jan-2019
277-279 Centre Road BENTLEIGH VIC 3204	P1609/2018	Modification including a consolidation of design as and modification to the building design as an amendment to an existing planning permit for the "construction of a seven storey building comprising ground floor retail and no more than 52 dwellings above basement car parking, use of the land for accommodation (dwellings) and reduction of associated car parking reduction of associated car parking	s87 (Cancel or Amend)	C1Z	Not yet determined	NA	Merits Hearing	21-Jan-2019
697 South Road BENTLEIGH EAST	P1548/2018	Construction of two double storey attached dwellings and alteration of access to a Road Zone Category 1.	s82 (Objector)	NRZ1	DON	DPF	Merits Hearing	25-Jan-2019

	RECEN	RECENT DECISIONS OF THE VICTORIA	IN CIVIL AND A	DMINISTRAT	IIVE TRIBUNAL	/ICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (26 SEPTEMBER 2018 to 16 OCTOBER 2018)	18 to 16 OCTOBE	R 2018)	
Address	VCAT Reference	Description of Proposal	Type of Appeal	Zone	Council Decision	Council Delegate for Decision	Appeal Outcome	Date of VCAT Decision	VCAT Decision (effect on Council Decision)
74 Beddoe Avenue BENTLEIGH EAST VIC 3165	P1202/2018	Double storey dwelling to the rear of a property	s80 (Conditions)	NRZ1	Planning Permit	DPF	Permit amended	31-Aug-2018	Varied – by consent
32 Leckie Street BENTLEIGH VIC 3204	P1195/2018	Construction of two double storey attached dwellings	s80 (Conditions)	NRZ1	Planning Permit	DPF	Permit amended	6-Sep-2018	Varied – by consent
11 Valkstone Street BENTLEIGH EAST	P475/2018	Construction of two (2) double storey attached dwellings	s82 (Objector)	NRZ1	DON	DPF	Permit issued	Permit issued 10-Sep-2018	Varied – by consent

9.3 GLEN EIRA RECONCILIATION ACTION PLAN 2018-2020 INNOVATE

Author: Peter Jones, Director Community Wellbeing

Trim No: 18/1224498

Attachments: 1. Glen Eira Reconciliation Action Plan October 2018-2020 Innovate

PURPOSE AND SUMMARY

Final endorsement has been received from Reconciliation Australia for Glen Eira's first Reconciliation Action Plan. This plan is now ready for Council endorsement.

RECOMMENDATION

That Council adopt the *Glen Eira Reconciliation Action Plan October 2018 – October 2020 Innovate.*

BACKGROUND

Council developed a draft Reconciliation Action Plan in accordance with Reconciliation Australia's framework that builds commitment to reconciliation through four types of Reconciliation Action Plan: *Reflect*, *Innovate*, *Stretch* and *Elevate*. The framework incorporates mandatory elements focused on; relationships, respect and opportunity that shape the themes, actions and commitments within a Reconciliation Action Plan.

Council submitted its first draft Reflect Reconciliation Action Plan to Reconciliation Australia in March 2018. Feedback received from Reconciliation Australia identified that Council had already met the requirements of a Reflect Reconciliation Action Plan, and that Council should develop an Innovate Reconciliation Action Plan which incorporates a two year action plan.

Council developed a new Innovate Reconciliation Action Plan in collaboration with a Reconciliation Action Plan Advisory Group which included Traditional Owner representatives and community leaders, as well as a Reconciliation Action Plan Working Group.

The draft Innovate Reconciliation Action Plan was submitted to Reconciliation Australia in September 2018 and received final endorsement on 24 September 2018 (Attachment 1).

ISSUES AND DISCUSSION

The development of Council's first Reconciliation Action Plan has been a journey of understanding and strengthening of relationships, involving many external and internal stakeholders. The Reconciliation Action Plan Advisory Group, our local Aboriginal and Torres Strait Islander representatives and community members have guided Council through the process of developing our reconciliation actions with wisdom and integrity.

An Innovate Reconciliation Action Plan focuses on developing and strengthening relationships with Aboriginal and Torres Strait Islander peoples, and engaging staff, stakeholders and the community in reconciliation.

Council is proposing to celebrate the endorsement of its first Reconciliation Action Plan with a community launch and will engage with the community to implement the actions contained within the Reconciliation Action Plan. This will include seeking the community's ideas on how we can strengthen relationships for reconciliation, and grow participation of current Aboriginal and Torres Strait Islander residents and community members in working on reconciliation together.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

Additional resources will be required to implement a range of measures outlined in the draft Reconciliation Action Plan including delivery of training programs, expansion of Aboriginal and Torres Strait Islander cultural events, installation of new flag poles, project planning for an Aboriginal history of the municipality and a cultural audit of the Town Hall building. Estimated costs for these activities have been included in operating budgets for 2018-19.

POLICY AND LEGISLATIVE IMPLICATIONS

Council's draft Reconciliation Action Plan has been developed in accordance with Reconciliation Australia's framework and templates.

COMMUNICATION AND ENGAGEMENT

In accordance with Reconciliation Australia's requirements, the Reconciliation Action Plan has been developed collaboratively through a Reconciliation Action Plan Advisory Group that has included the Boon Wurrung Foundation representatives, local Aboriginal and Torres Strait Islander residents and workers, Community leaders who champion reconciliation, as well as an internal Reconciliation Action Plan Working Group. Council's Have Your Say webpage has invited community input on reconciliation throughout the development of the Reconciliation Action Plan.

The nature of an Innovate Reconciliation Action Plan is to build on that engagement as we implement the plan. Following endorsement by Council, the Reconciliation Action Plan will be officially launched through a community celebration and a community awareness-raising and engagement process will commence.

The community engagement will focus on key stakeholder groups, build interest, harness potential ideas to maximise success in the implementation and engage the broader community in future reconciliation activities.

Community engagement methods will be online, phone and face to face consultation with specific key stakeholders including the Reconciliation Action Plan Advisory Group members and their networks.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Three: Safe, Healthy and Inclusive A strong and safe community that connects people and enhances health and wellbeing.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The development of Council's first Reconciliation Action Plan has been achieved as the result of authentic, respectful and enthusiastic collaboration between Council, Traditional Owner representatives, local Aboriginal and Torres Strait Islander residents and workers, community leaders and champions of reconciliation in our community. As we implement our Innovate Reconciliation Action Plan we will continue to strengthen these partnerships and relationships, and in doing so, progress our reconciliation aspirations.

It is recommended that Council adopt the draft *Glen Eira Reconciliation Action Plan October* 2018 – October 2020 Innovate.

GLEN EIRA CITY COUNCIL

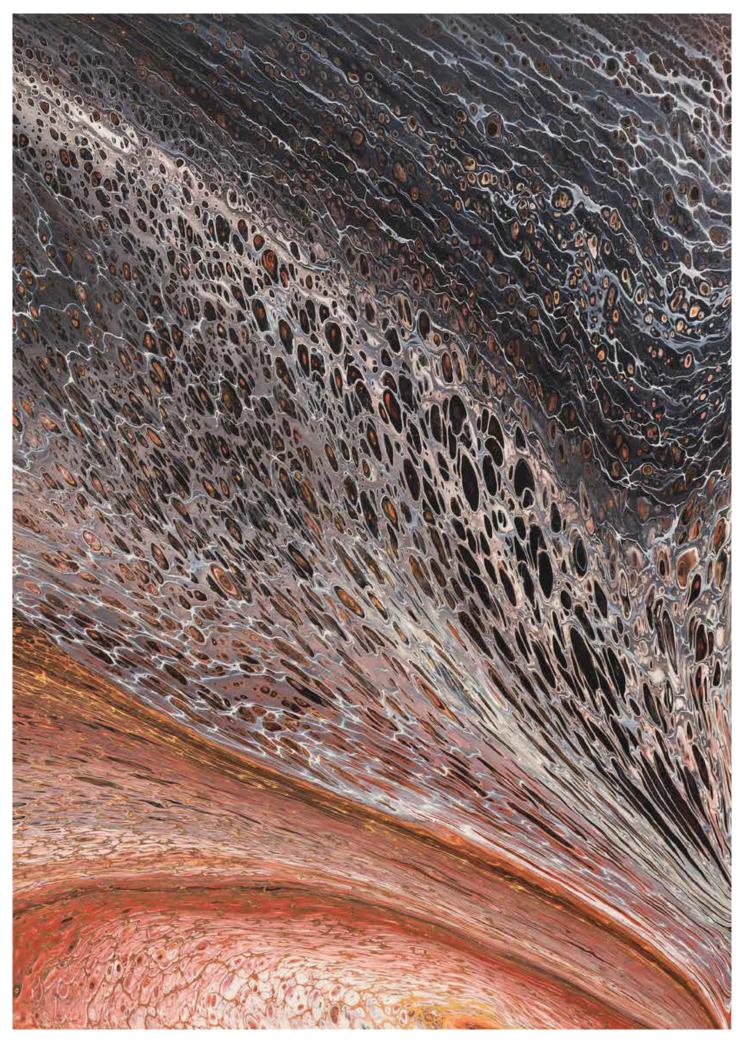
City of GLEN EIRA

GLEN EIRA

BENTLEIGH BENTLEIGH EAST BRIGHTON EAST CARNEGIE CAULFIELD ELSTERNWICK GARDENVALE GLEN HUNTLY MCKINNON MURRUMBEENA ORMOND ST KILDA EAST



GLENEIRA RECONCILIATION ACTION PLAN OCTOBER 2018-OCTOBER 2020 INNOVATE



THE ARTWORK

ARTIST: JARRA STEEL

ARTWORK: PARPMINATA – 'THE GOOD MOTHER

This artwork (displayed on the front cover and throughout the document) is in honour of my great great grandmother, Louisa Briggs, who was born on the coast of Boon Wurrung country in the 1830s.

Louisa lived until 1926, and her legacy has ensured that her descendants have been able to maintain and celebrate their heritage.

This City is located on the Estate of the Yaluk-ut Weelam — a clan of the Boon Wurrung. The Boon Wurrung were one of the five groups within the greater Kulin confederation.

This work reflects on the richness of Country and its relationship to the waterways and bay — known as Nairm (now called Port Phillip Bay).

Traditional life of the Yaluk-ut Weelam centred around the six seasons of the year. Their year began with the rise of the Pleiades — known as the Seven Sisters — which occurred during their true Spring, known as Bareep. The Yaluk-ut Weelam celebrated the rise of each full moon through a celebration known as the Ngargee. The Ngargee was a spectacular celebration and was described by an early European in 1840 as a performance to *"haunt the soul for years afterwards"*.

Each season celebrated the richness and diversity of nature. For some it was the arrival of the iilk (eels), which travelled from the bay into the creeks — or the birth of the emu chicks (barraeemal) during Parip.

L

ACKNOWLEDGEMENTS

Boon Wurrung Foundation Reconciliation Australia Glen Eira Reconciliation Action Plan Advisory Group Our Aboriginal and Torres Strait Islander community

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RECONCILIATION ACTION PLAN OCTOBER 2018-OCTOBER 2020 INNOVATE

I. MESSAGES OF RECONCILIATION

I.I MESSAGE FROM THE MAYOR

It is with great pride that I present Glen Eira City Council's first Reconciliation Action Plan (RAP). As a strong advocate of reconciliation, I believe this RAP demonstrates Council's commitment to building a unified community that acknowledges Aboriginal and Torres Strait Islander peoples. The RAP incorporates our workforce and extends to our whole community and defines the way we will invest in strengthening relationships with our Traditional Owners, our local Aboriginal and Torres Strait Islander residents and our wider community. By improving our organisation's and community's understanding of Aboriginal and Torres Strait Islander peoples' histories and cultures, we will support the healing of past mistreatment and injustice and we will lead in building opportunities for the future prosperity of Aboriginal and Torres Strait Islander peoples.

Please take some time to look through Council's *Reconciliation Action Plan* and join with us on this important reconciliation journey.

Cr Tony Athanasopoulos Mayor of Glen Eira City Council

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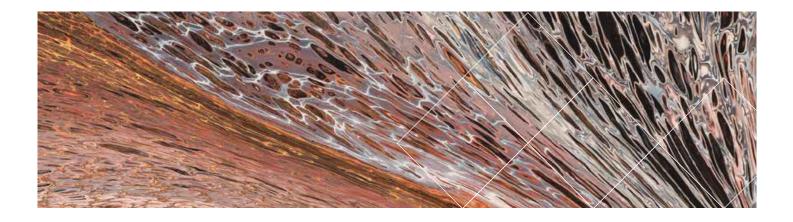
I.2 MESSAGE FROM THE CEO

Council's first Reconciliation Action Plan is a notable achievement. I have been honoured to witness the collaboration and the building of relationships that has taken place. For us as a Council and for us as a community, the heart of reconciliation will be built on the partnerships and the learnings we will share as we work together.

I would like to acknowledge the work of the Advisory Group, our Aboriginal and Torres Strait Islander representatives and community, who led this process and guided us through the development of our actions with enthusiasm, wisdom and integrity. Thank you to the many community leaders who have joined alongside us on this important reconciliation journey. Finally, I commend the employees who have championed and who will continue to champion reconciliation across Glen Eira.

Council's reconciliation aspirations will come to life through the actions we have committed to. This work belongs to everyone in Council — it involves all our staff internally as well as all our community. By working on reconciliation together, we will create a strong and respectful community in Glen Eira.

Rebecca McKenzie Chief Executive Officer



1.3 MESSAGE FROM RECONCILIATION AUSTRALIA

Reconciliation Australia is delighted to welcome Glen Eira City Council to the *Reconciliation Action Plan (RAP)* program by formally endorsing its inaugural Innovate *RAP*.

As a member of the RAP community, Glen Eira City Council joins more than 1,000 dedicated corporate, government, and not-for-profit organisations that have formally committed to reconciliation through the RAP program since its inception in 2006. RAP organisations across Australia are turning good intentions into positive actions, helping to build higher trust, lower prejudice, and increase pride in Aboriginal and Torres Strait Islander cultures.

Reconciliation is no one single issue or agenda. Based on international research and benchmarking, Reconciliation Australia defines and measures reconciliation through five critical dimensions: race relations; equality and equity, institutional integrity; unity; and historical acceptance. All sections of the community — governments, civil society, the private sector, and Aboriginal and Torres Strait Islander communities — have a role to play to progress these dimensions.

The *RAP* program provides a framework for organisations to advance reconciliation within their spheres of influence. This Innovate *RAP* provides Glen Eira City Council with the key steps to establish its own unique approach to reconciliation. Through implementing an Innovate *RAP*, Glen Eira City Council will develop its approach to driving reconciliation through its business activities, services and programs, and develop mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders.

We wish Glen Eira City Council well as it explores and establishes its own unique approach to reconciliation. We encourage Glen Eira City Council to embrace this journey with open hearts and minds, to grow from the challenges, and to build on its successes. As the Council for Aboriginal Reconciliation reminded the nation in its final report:

"Reconciliation is hard work — it's a long, winding and corrugated road, not a broad, paved highway. Determination and effort at all levels of government and in all sections of the community will be essential to make reconciliation a reality."

On behalf of Reconciliation Australia, I commend Glen Eira City Council on its first *RAP*, and look forward to following its ongoing reconciliation journey.

Karen Mundine Chief Executive Officer

RECONCILIATION ACTION PLAN OCTOBER 2018-OCTOBER 2020 INNOVATE

I.4 MESSAGE FROM THE BOON WURRUNG FOUNDATION

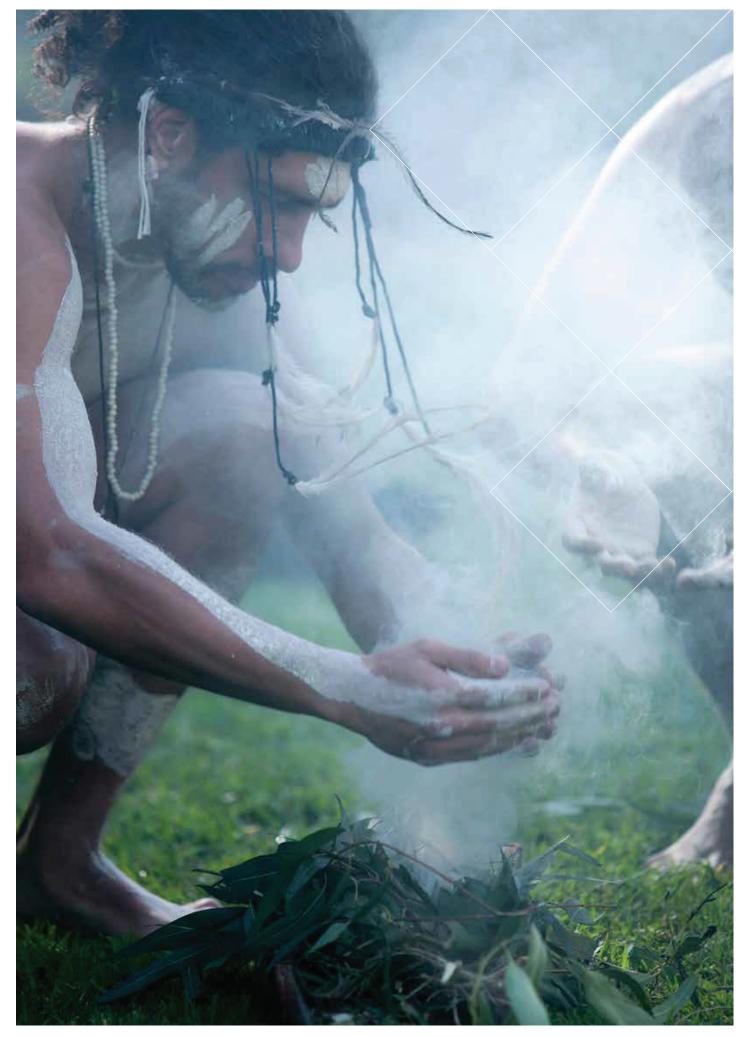
Reconciliation is about moving forward as a community acknowledging the past and looking forward to a future where we can share our stories, our history and our culture. It is important that reconciliation builds upon our strengths and acknowledges the past.

The opportunity to work with the City of Glen Eira in developing their *Reconciliation Action Plan*, has been a rewarding experience. I have been keen to show how such a *Plan* can move away from the general rhetoric and produce a meaningful process of engagement, building upon strengths and planning for the future.

The City of Glen Eira is located on the traditional estate of the Yaluk-ut Weelam clan of the Boon Wurrung. I believe that it is critical that, in order to work towards reconciliation, and develop a shared sense of our history, we have to first understand the soul of our country on which we live.

The development of this *Plan* has drawn upon the relationship between the City of Glen Eira and the Traditional Owners of this country, and I am confident that this will result in the building of a stronger relationship between the community and this Council.

Womin Djeka Gheran Steel Chief Executive Officer Boon Wurrung Foundation



RECONCILIATION ACTION PLAN OCTOBER 2018-OCTOBER 2020 INNOVATE

2. OUR VISION FOR RECONCILIATION

Glen Eira City Council's vision for reconciliation is for a unified, respectful and thriving community that embraces Australia's First Peoples for their experiences of the past, their resilience in the present and their aspirations for the future.

Council will achieve this vision by:

8

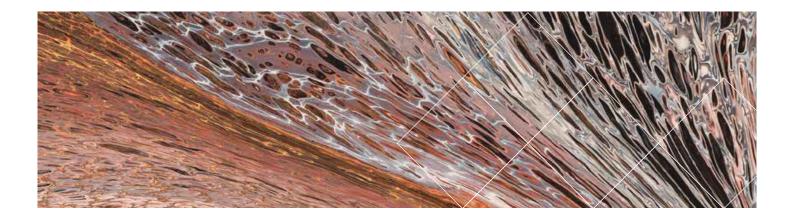
- acknowledging the special relationship Aboriginal and Torres Strait Islander peoples have as the Traditional Owners of this land;
- creating an inclusive and engaged community where Aboriginal and Torres Strait Islander peoples feel culturally safe;
- increasing understanding of past injustices and their current impact on Aboriginal and Torres Strait Islander peoples to facilitate healing to move closer to a unified community with a shared future; and
- > appreciating and celebrating Aboriginal and Torres Strait Islander peoples cultures, histories and heritage, and the unique contribution it offers to the diversity of Glen Eira.

3. OUR BUSINESS

Glen Eira City Council is a metropolitan area-based, representative local government located in the south east region of Melbourne. As a Council, we deliver many different services to people who live, work and visit our municipality. This includes the delivery of a range of community and health services, and the management of local community infrastructure and assets.

A snapshot of the services we deliver includes:

- planning and building services such as land use regulation, economic development, place-making and urban design;
- transport and infrastructure services such as footpaths, traffic, roads management and parking;
- > municipal health planning, monitoring of food safety and public health, delivery of immunisation and maternal and child health services;
- community services including family, children and youth services, disability services, community planning and engagement, and home and community care;
- waste management services, environmental sustainability programs including greenhouse gas emissions and natural resource management;
- recreation, sport and leisure services including parks, open spaces, community spaces and places;
- > arts, culture, library services, history and heritage; and
- > domestic animal management, local laws and emergency management services.



Council employs 1,491 people inclusive of full time, part time and casual employees that total 771 full time equivalent positions. (January 2018). Council is aware that there are Aboriginal and Torres Strait Islander employees, however currently there is no formal way to identify them.

Council is committed to increasing, supporting and celebrating the diversity of its staff. During 2018, Council will run a diversity census across the organisation to capture a range of staff demographic characteristics, which will include a question on Aboriginal and Torres Strait Islander identity. The organisation wants to ensure that the diverse abilities, skills, languages, cultures and backgrounds of our employees are recognised, respected and valued.

4. OUR COMMUNITY

Glen Eira covers an area of 39 square kilometres in the inner south east region of metropolitan Melbourne and is estimated to be home to 149,012 people as of 2016. The municipality includes the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Elsternwick, Gardenvale, Glen Huntly, McKinnon, Murrumbeena, Ormond and parts of Brighton East and St Kilda East.

The municipal office of Glen Eira City Council is located on the corner of Hawthorn and Glen Eira Roads, Caulfield. Council also operates various service sites across the City, including four libraries; seven maternal and child health services; five senior citizen centres; three early childhood centres; three residential aged care facilities; 68 independent living units; two sport and recreational facilities; two aquatic facilities; a works depot; a social support service; a parks service; and numerous sports pavilions, parks and community spaces.

The suburbs of Glen Eira have defined identities, neighbourhoods and 'villages' that are connected with leafy, tree lined streets and spacious streetscapes. People who live in Glen Eira tell us it is a great place to live and to raise a family.

The residents of Glen Eira are diverse and span a wide range of cultures, household types and ages. There are 59,745 households with the most common type being couples with children. The most common countries of birth outside Australia are China, India, England, South Africa, Israel, New Zealand, Greece and Russia. More than 16 per cent of Glen Eira's population identifies with Judaism.

VICTORIA		GLEN EIRA	VI	CTORIA	GLEN EI	RA
47,787	Population	257				
49.4 : 50.6	Male : Female %	44.3 : 55.7				
23	Median age	27				₹
23,783	Private dwellings	157	-1-57			
3	Average people per household	2.6		ΥΫ́		
			47,787	Рори	lation	257
Peop Peop	People	<u> 200</u>	49.4 : 50.6	Male : F	Male : Female %	
			23	Medi	an age	27
	l aval of highest	+-	9.2	Bachelor Degree	e level and above	26.1
	Level of highest educational attainment, top		13.4	Yea	ır 12	19.6
			14.4	Certifica	te level III	9.2
	responses People aged		7.6	Advanced Diploma and Diploma level		8.2
	15 years and over		13.4	Yea	r 10	7.1
			50.0	Worked	full time	50.7
	Employment		29.6	Worked	part time	28.3
	People who reported being in the labour force, aged 15 years and over	JOBS	6.3	Away fro	om work	11.6
			14.0	Unem	ployed	9.4



VICTORIA	GLEN EIRA		VICTORIA	GLEN EIRA	
		15.6	Profe	ssionals	33.6
Occupation,	top 7	12.6	Clerical and administration		16.8
responses		14.1	Technicians and Trades		13.4
Employed people age years and over		16.0	Community and	Personal Service	11.8
		9.4	Sales	workers	7.6
	2	63.0	Did unpaid domes	tic work (last week)	76.1
Unpaid wor	rk A	29.5	Cared for child/ch	ildren (last 2 weeks)	28.6
	People aged 15 years	14.3		ssistance to a person ty (last 2 weeks)	10.3
		18.4	Did voluntary wo	ork (last 12 months)	24.3
		ou	VNED VNED WITH AORTGAGE	Victoria Glen Eira Victoria Glen Eira	14.2% 19.1% 29.1% 22.2%
\$1,200 Median weekly househ	old income \$1,787			Victoria	51.7%
\$1,517 Median monthly mo	ortgage \$2,334	REI	NTED	Glen Eira	51.7 <i>%</i> 51.9%
\$261 Median weekly	rent \$385				

5. OUR RECONCILIATION JOURNEY

Glen Eira City Council has been building momentum on its commitment and focus on reconciliation steadily since 2015.

Council recognises the important role it plays as an employer and as a community leader to promote and strengthen relationships between Aboriginal and Torres Strait Islander peoples and the broader Australian community.

In March 2016, Council developed a *Reconciliation Policy* as the first step toward demonstrating Council's commitment to formally recognising the importance of Australia's First Peoples. This *Policy* included an implementation plan, which led to a number of achievements that included the establishment of a committed working relationship with N'arweet Carolyn Briggs and the Boon Wurrung Traditional Owners, and Council participating in the Urban South Local Aboriginal Network to improve links with a range of local Aboriginal and Torres Strait Islander workers.

Following these achievements, Council agreed that it was now in a good place to work towards developing a *Reconciliation Action Plan (RAP)* that would focus on Council continuing to build stronger foundations for relationships and respect while also developing opportunities. On 12 April 2017, Council endorsed the development of a *Reconciliation Action Plan* that would be registered and approved by Reconciliation Australia.

Since this time, we have continued to strengthen and build relationships with local Aboriginal and Torres Strait Islander peoples. We have been motivated to raise awareness and educate our employees about the rich cultures, histories and heritage of Australia's First Peoples and to extend this knowledge across the Glen Eira community.

Council's RAP receives unanimous support from Councillors and the executive management team. The RAP is internally championed by Director Community Wellbeing who oversees and promotes Council's reconciliation efforts across the organisation. In addition, the development of the RAP has been led by the commitment and work of two key reconciliation groups: a RAP Working Group and a RAP Advisory Group.

The RAP Working Group is an internal group comprised of key staff from business units across Council whose purpose is to champion and oversee the practical development of the *Reconciliation Action Plan* and influence reconciliation across the organisation and community. This Group is led by Director Community Wellbeing.



WORKING GROUP MEMBERS

POSITION	DEPARTMENT
Director Community Wellbeing — RAP Champion	Community Wellbeing Division
Human Resources Consultant	People and Culture
Manager Procurement and Contracts	Finance
Manager City Futures	City Futures
Manager Libraries, Arts and Culture	Libraries, Arts and Culture
Co-ordinator Youth Services	Family, Children and Youth Services
Co-ordinator Maternal and Child Health	Family, Children and Youth Services
Co-ordinator Recreation Development	Recreation and Open Space
Team Leader Community Development	Community Development and Care

The RAP Advisory Group is a community led group comprised of Aboriginal and Torres Strait Islander Traditional Owners, local Aboriginal and Torres Strait Islander residents and workers and community leaders whose purpose is to:

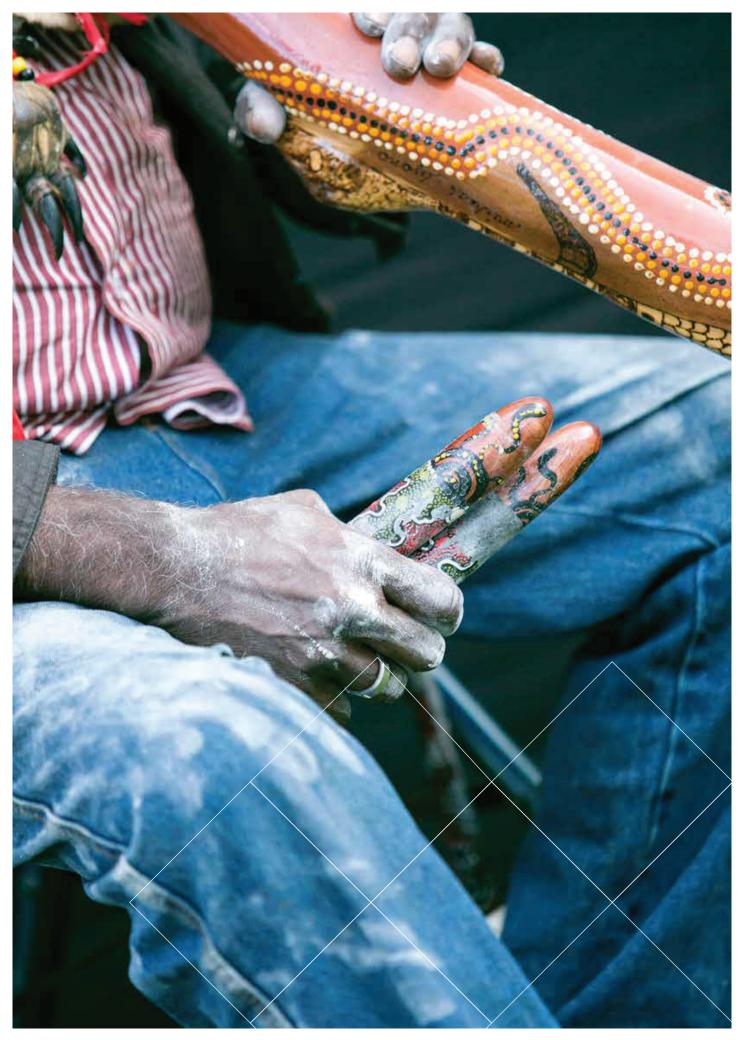
- provide advice, guidance and recommendations to the internal RAP Working Group;
- > provide links with key community sectors; and
- > approve the RAP at key stages of development.

There are six Aboriginal and Torres Strait Islander people who are active participants in the *RAP* Advisory Group including an honorary member whom we consult with at key stages.

RECONCILIATION ACTION PLAN ADVISORY GROUP MEMBERS

NAME	ROLE IN GROUP	PROFESSION	
Gheran Steel*	Traditional Owner	CEO Boon Wurrung Foundation*	
Melissa Bickford* (Rose) Gunditjmara	Local resident / Chair	Strategic Communications Department of Health and Human Services [*]	
Greg Muir*	Local resident	Artist and Performer*	
Belinda Duarte*	Local resident	CEO of Culture is Life and Co-chair Reconciliation Victoria*	
John Murray*	Community leader (Education)	Koorie Education Support Officer, Department of Education and Training — Southern Metro Region*	
Shannon Smith	Community leader	Priest in Charge, St Christopher's Anglican Church	
Louise Carey	Local resident (member October 2017–March 2018)	Director Policy, Victorian Aboriginal Community Controlled Health Organisation	
Samantha Kolasa	Community leader (Early childhood)	Chief Eexecutive Officer Glen Eira Kindergarten Association	
Rabbi Ralph Genende	Community leader (Jewish Community)	Senior Rabbi Caulfield Hebrew Congregation	
Rev Philip Liebelt	Community leader (Social Justice Group and Uniting Church)	Reverend Elsternwick Uniting Church and member of The Side Door Social Justice Hub	
Wayne Davis	Community leader (Youth/Education)	Wellbeing Co-ordinator, Bentleigh Secondary College	
Chris Hill	Community leader (Community Health)	General Manager Primary Health, Connect Health	
Gaye Stewart	Council officer Manager	Manager Community Development and Care, Glen Eira City Council	
Nharon Nykes (Ouncil Officer		Co-ordinator Community Planning and Engagement	
Ana Tsaganos	Council officer	Team Leader Community Development, Glen Eira City Council	

*Denotes Aboriginal and Torres Strait Islander Representative.



The two reconciliation groups interlinked to develop the RAP jointly. The RAP Advisory Group developed the RAP recommendations while the RAP Working Group considered resourcing and capacity to deliver on the recommendations in the context of the requirements set out by Reconciliation Australia.

The establishment of the two reconciliation groups provides Council with a solid and sustainable *RAP* governance model that will meet future commitments to cultural learning, cultural protocols and lead more proactively toward Aboriginal and Torres Strait Islander employment.

Council has worked collaboratively with the Boon Wurrung Traditional Owners from the outset of the reconciliation planning process and has a developed a formal Memorandum of Agreement, which will continue to inform and guide reconciliation planning. Council will also continue to work and consult broadly with other Aboriginal and Torres Strait Islander stakeholders and networks. Throughout the development of Council's Reconciliation Action Plan, the Glen Eira community was kept informed online through Council's community engagement portal — Have Your Say — and through articles in the Glen Eira News.

In addition to online engagement, we consulted with a range of community members, employees and agencies through face-to-face discussions and considered their views and feedback on the best ways to work together for reconciliation in Glen Eira.

"Fantastic initiative. It's so important as Boon Wurrung are traditional custodians of this land in Glen Eira and it is crucial that they have a voice in how we use the land, care for it as current custodians, and ensure it is healthy for future generations. I would like to see more ways in which community can engage with Boon Wurrung traditional owners, such as through land care, plant use, and care for our water ways".

(Local resident February 2018)



Glen Eira steps towards reconciliation

Council's first Reconciliation Action Plan (RAP) will be developed in partnership with the local Aboriginal community, cultural leaders, service providers, residents and stakeholders and will seek to build respect, recognition and

Glen Eirz City Council has commerced journey of reconciliation to build a future that is inclusive, respectful and aware of the contribution of our first Australians to the community that we are today.

The RAP will be formally registered with Reconciliation Australia, and will provide the opportunity to promote the importance of reconciliation, improve the general understanding of Aboriginal and Torres Strait Islander community issues,

and foster recognition of Aboriginal history, heritage, culture and customs. Council welcomes all residents and community members who would like to get involved — we need your voice To register your interest and be kept informed, contact Council's Community Development and Engagement Team on 9524 3333 or visit www.haveyoursaygle provide us with your idea

Council signs Memorandum of Agreement

Council recently signed a Memorandum of Agreement with the Boon Warrung The Boom Warrung people of the Kullin Values are the traditional costodauss of the area that more makes gifthe exciden-red assoch earerer scharbs of Melboom-vleich includes the City of Gien Eina.

of the agreement is to Boon Warrung Pound

Gien Ers Mayor Cr Tony Atheneroposite taid as part of this (pictured below), which comprises of to local Traditional overers, Abortgenal and on Ltd will prov ort to Council + a Actus Per ing respectful partnership with local owners of this land." he s 2 ecostin," for table The largy message in this RAP is respect to any present Autoralian first people of other Autoralians, and for all of or stranged cultural Council's druft RAP will be a

For farther isle Parenting and English 9524 3333 or visit "Great to see Glen Eira

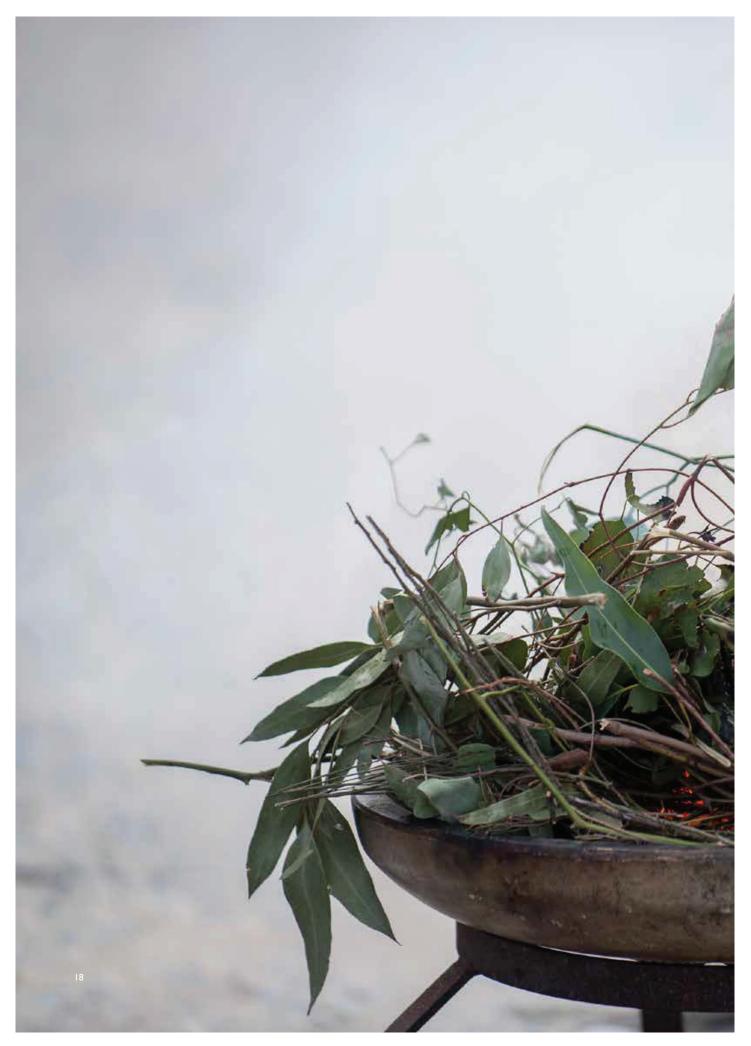
'It is wonderful that (Glen Eira City Council) is establishing a RAP".

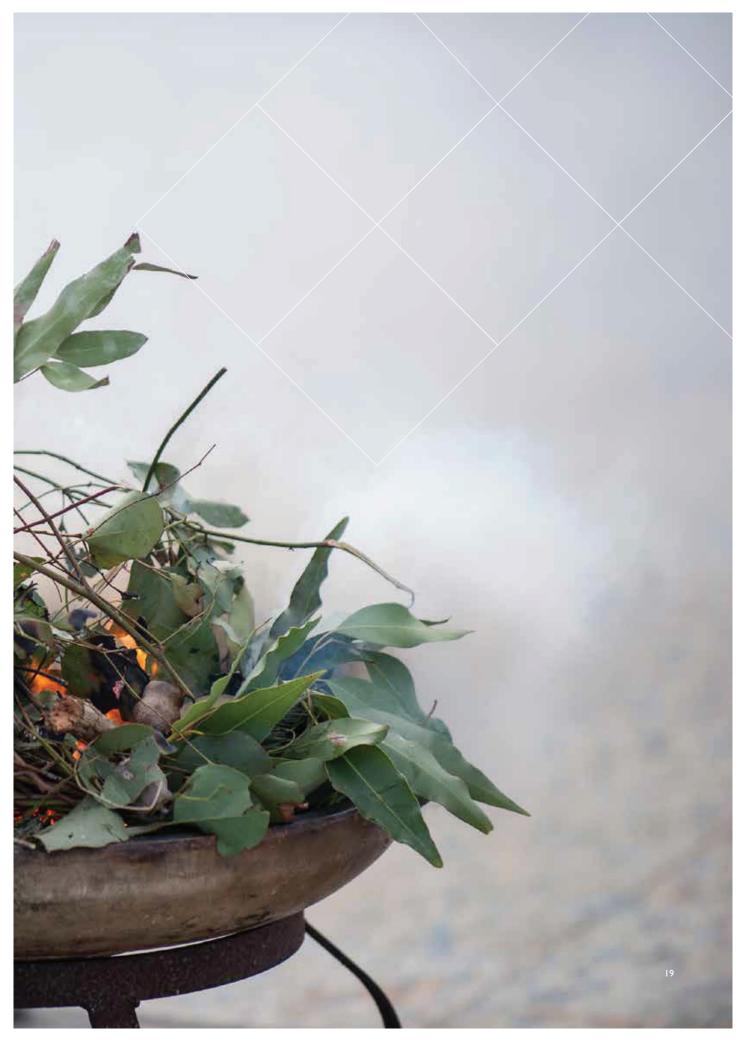
moving from recognition and celebratory events (eg. Mallanbool Reserve) to a RAP". (Local resident October 2017)



"It is important to have positive, active and really practical actions. I would like to see these initiatives reported. It is time to have full visibility of our diverse, multicultural society and not hide and ignore the treatment of indigenous Australians".

(Local resident February 2018)





5.I OUR ACHIEVEMENTS TO DATE

Glen Eira City Council has been successfully building its partnership and reconciliation activities over time, including:

- Acknowledgement of Country delivered at small civic events, functions and meetings (including Council Meetings) since 2009.
- > Expansion of interpretive signage and storyboards in our parks and open spaces; eg. Booran Reserve (commenced 2010 and was expanded 2016).
- > Aboriginal and Torres Strait Islander flags flown at the front of Town Hall during NAIDOC Week and Reconciliation Week since 2013.
- > Delivering a community wide reconciliation event during National Reconciliation Week since 2013.
- > Improved promotion of our Kulin Interpretive Trail at Mallanbool Reserve since 2013.
- > A Welcome to Country delivered at National Reconciliation Week event and other major cultural events since 2013.
- > Improved profiling of our Aboriginal and Torres Strait Islander community through utilisation of Australian Bureau of Statistic Census demographic data since 2016.
- > Indigenous StoryTime now being held at Glen Eira Libraries on Indigenous Literacy Day and at other programmed times since 2016.
- A Welcome to Country delivered at each Citizenship Ceremony since January 2017;
- > The introduction of a NAIDOC Week staff activity held in 2017 to raise awareness and support donations for the Victorian Aboriginal Corporation for Languages and Indigenous Literacy Foundation.

- > A signed Memorandum of Agreement between Glen Eira City Council and Boon Wurrung Foundation in January 2018.
- > A redefined approach to the Australia Day Citizenship Ceremony in 2018 to raise awareness and celebrate Aboriginal and Torres Strait Islander people's cultures and heritage.
- The Glen Eira Council Storytelling Festival 2018 delivered several events incorporating significant Aboriginal personalities and cultural leaders and yarning and art workshops for children
- > A NAIDOC Week art installation was delivered in Council's gallery in July 2018 by Gunditjmara artist and master weaver Bronwyn Razem displaying different and colourful tidda baskets. This project included two weaving workshops for young women, their mothers, grandmothers, sisters or aunties and involved an exhibition were all visitors male and female were invited to create a special blessing to honour and acknowledge Aboriginal and Torres Strait Islander women in times past, in the present and in the future.

Council will continue to consolidate its reconciliation efforts. We will actively work with the Boon Wurrung Traditional Owners, local Aboriginal and Torres Strait Islander peoples and workers, and the community to develop a *RAP* of integrity that will over time embed and achieve significant cultural, organisational and community outcomes.



6. The Reconciliation Action Plan (RAP)

Glen Eira City Council's *RAP* is based on Reconciliation Australia's framework and Program Guide. According to Reconciliation Australia's vision, a reconciled Australia is based on progressing five key dimensions: race relations; equality and equity; institutional integrity; unity; and historical acceptance.¹

The development of a RAP provides Council with a structured approach to advance reconciliation both internally and with the Glen Eira community; through building respectful relationships and meaningful opportunities with Aboriginal and Torres Strait Islander peoples.

Reconciliation Australia provides four types of *RAPs* that each build the organisation's level of activity and progress on reconciliation. The *RAPs* include: Reflect; Innovate; Stretch; and Elevate, which provide a set of minimum elements covering the themes:

- > Relationships;
- > Respect;
- > Opportunities; and
- > Tracking our progress.

We present Glen Eira City Council's INNOVATE RAP.

¹ https://www.reconciliation.org.au/what-is-reconciliation/





6.I RELATIONSHIPS

Building respectful relationships is a critical part of Council's reconciliation approach. By building and developing relationships with the Boon Wurrung Traditional Owners, Aboriginal and Torres Strait Islander peoples and our local diverse community we will together explore, learn and build reconciliation as a united community.



Action	Deliverable	Timeline	Responsibility
I. RAP Advisory and RAP Working Groups to actively monitor RAP development	RAP Advisory and RAP Working Groups oversee the development, endorsement and launch of the RAP.	November 2018	RAP Advisory and Working Group
and implementation of actions, tracking progress and reporting.	Ensure Aboriginal and Torres Strait Islander peoples are represented on the RAP Advisory and RAP Working Group throughout the life of the RAP.	October; December; February; April, June, August 2019 and 2020	Team Leader Community Development
	Meet bi-monthly to monitor and report on RAP implementation.	October, December, February, April, June, August 2018, 2019 and 2020	RAP Advisory and Working Groups
	Review and update the RAP Advisory and RAP Working Groups Terms of Reference.	October 2018	Team Leader Community Development
2. Celebrate and participate in National Reconciliation	Organise at least one internal event for NRW each year.	27 May–3 June 2019 and 2020	Team Leader Arts and Culture
Week (NRW) by providing opportunities to build and maintain relationships between Aboriginal and Torres Strait Islander peoples and other Australians.	Organise a community-wide NRW event with the Boon Wurrung Traditional Owners and other local Aboriginal and Torres Strait Islander artists.	27 May–3 June 2019 and 2020	Team Leader Community Development Manager Libraries, Arts and Culture
	Register Council's NRW event on both Council and Reconciliation Victoria and Reconciliation Australia websites.	May 2019 and 2020	Team Leader Arts and Culture
	Support an external NRW event.	May 2019 and 2020	Team Leader Community Development
	Encourage the RAP Advisory and RAP Working Groups to participate in an external	May 2019 and 2020	Director Community Wellbeing

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Action	Deliverable	Timeline	Responsibility
3. Develop and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander	Develop and implement an engagement plan to work with our Aboriginal and Torres Strait Islander stakeholders.	October 2019	Team Leader Community Development
peoples, communities and organisations to support positive outcomes.	Meet with local Aboriginal and Torres Strait Islander organisations to develop guiding principles for future engagement.	November 2018 and 2019	Co-ordinator Community Planning and Engagement
	Develop a resource database of Aboriginal and Torres Strait Islander individuals and organisations for engagement across Council departments and update annually.	October 2019 and 2020	History and Heritage Officer
	Deliver Council's Memorandum of Agreement with the Boon Wurrung Traditional Owners and review every two years.	January 2020	Team Leader Community Development
	Explore options of possible locations to establish a Learning Stone site. (A Learning Stone site provides a living local resource to assist and provide a better cultural understanding and a place for Aboriginal and Torres Strait Islander content. www.learningstones.com.au/)	January–April 2019	Manager Recreation and Open Space
4. Raise internal and external awareness of our RAP to	Develop and implement a strategy to communicate our RAP to all internal and	October 2019	Team Leader Community Development
promote reconciliation across Council and the community.	external stakeholders.		Manager Media and Communications
	Promote reconciliation through ongoing active engagement with all stakeholders.	May, July and August 2019 and 2020	Co-ordinator Community Engagement and Planning
	Review and expand Council's web page	March 2019	History and Heritage Officer
	on Aboriginal heritage and reconciliation.		Team Leader Community Development



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And Treaty'.



Action	Deliverable	Timeline	Responsibility
5. Engage in campaigns and projects that further enhance relationships with Aboriginal and Torres Strait Islander peoples.	Support a local initiative to <i>Close the Gap.</i>	March 2019 and 2020	Health and Wellbeing Officer
	Ensure our lesbian, gay, bisexual transgender, and intersex Aboriginal and Torres Strait Islander community is acknowledged through our organisational diversity initiatives.	June 2019	Manager People and Culture
	Participate in a wider range of culturally specific Aboriginal and Torres Strait Islander events to demonstrate commitment; eg.The Long Walk.	June 2019 and 2020	Manager People and Culture
	Promote resources that provide employees with an understanding of current political initiatives that seek to advance Aboriginal and Torres Strait Islander peoples rights and self-determination such as the 'The Uluru Statement from the Heart:Voice,Truth	June 2019	Team Leader Community Development

6.2 RESPECT

Respect is a core value of our Council and remains at the forefront of our reconciliation journey. We want to honour and acknowledge our Aboriginal and Torres Strait Islander peoples, cultures, histories and heritage. We want to learn and in the process build trusting relationships and most of all we want our staff and our community to understand and feel pride in reconciliation.



Action	Deliverable	Timeline	Responsibility
6. Engage employees in continuous cultural learning opportunities to increase understanding and appreciation of Aboriginal	Implement Traditional Owner cultural training for Council's leadership group, including Councillors, Chief Executive Officer and the executive management group	July 2019	Director Community Wellbeing
and Torres Strait Islander cultures, histories and achievements.	Provide opportunities for RAP Advisory and Working Group members, RAP champion,	October 2019	Manager People and Culture
	HR consultants and other key leadership staff to participate in cultural training.		Team Leader Community Development
	Develop and implement annual training plan on cultural awareness and cultural safety for employees across the organisation that defines cultural learning needs of employees across business units and considers various ways cultural learning can be provided (online, face- to-face workshops or cultural immersion).	June 2020	Manager People and Culture
	Develop an Aboriginal and Torres Strait Islander fact sheet/resource in collaboration with Aboriginal and Torres Strait Islander peoples that includes a myth bust resource and distribute to staff / community.	September 2019	Co-ordinator Community Planning and Engagement
	Investigate opportunities to work with local Traditional Owners and/or Aboriginal and	March 2019	Manager People and Culture
	Torres Strait Islander consultants to deliver cultural awareness training.		Team Leader Community Development
	Explore trialing Reconciliation Australia's Share Our Pride online tool across three Community Wellbeing departments.	November 2019	Co-ordinator Community Planning and Engagement

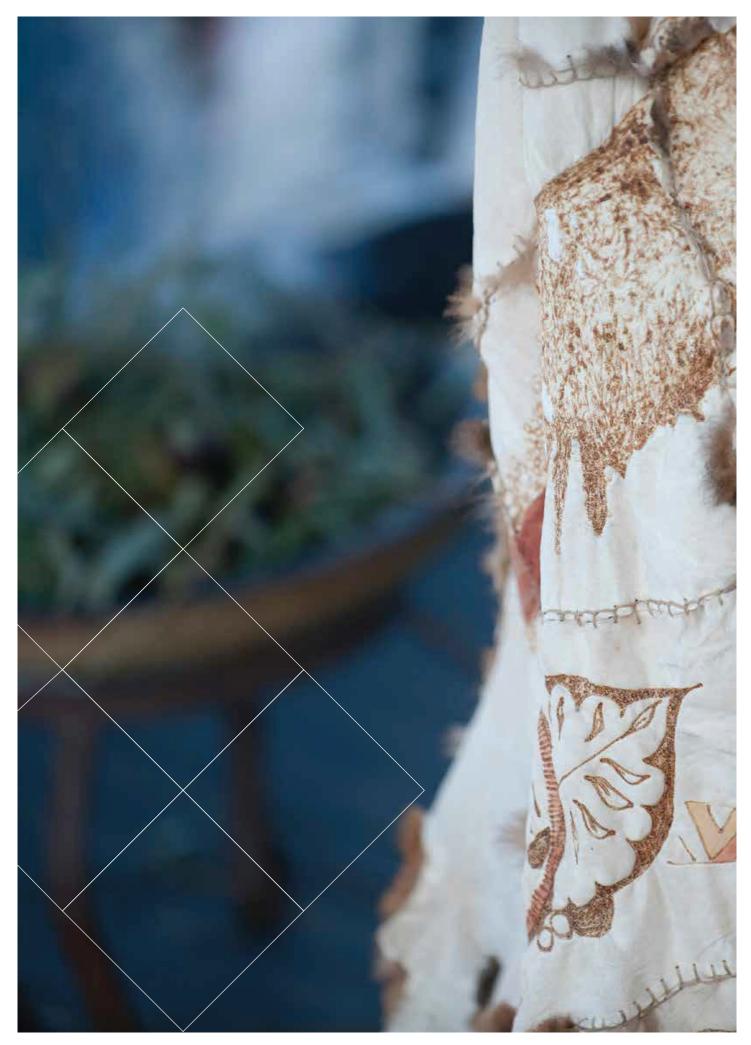


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Action	Deliverable	Timeline	Responsibility
7. Engage employees in understanding the significance of Aboriginal and Torres Strait Islander cultural protocols, such as Welcome to Country and Acknowledgement of Country, to ensure there	Develop, implement and communicate a cultural protocol document for Welcome to Country and Acknowledgement of Country.	April 2019	Team Leader Community Development
	Develop a list of key contacts for organising a Welcome to Country and maintaining respectful partnerships.	November 2018	Team Leader Community Development
is a shared meaning.	Invite a Boon Wurrung Traditional Owner to provide a Welcome to Country at significant	February, May, July and November 2019 and	Manager Libraries, Arts and Culture
	events, including National Reconciliation Week, and Australian Citizenship Ceremonies.	2020	Co-ordinator Councillor Business
	Include an Acknowledgement of Country at the commencement of all important internal and external meetings.	June 2019	Co-ordinator Councillor Business
	Encourage staff to include an Acknowledgement of Country at the commencement at meetings.	June 2019	Director Community Wellbeing
	Organise and display an Acknowledgment of Country plaque in our Town Hall building.	October 2019	Co-ordinator Community Planning and Engagement
	Develop a 'signature block' that staff can use during significant dates in Aboriginal and Torres	March, May July, August 2018, 2019 and 2020	History and Heritage Officer
	Strait Islander histories.		Manager Customer and Communications





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Development

Manager Family, Children and Youth Services

Action	Deliverable	Timeline	Responsibility
8. Provide opportunities for Aboriginal and Torres Strait Islander staff to engage with their culture and communities by celebrating NAIDOC Week.	Review HR policies and procedures to ensure there are no barriers to staff participating in NAIDOC Week.	February 2019	Manager People and Culture
	Provide opportunities for all Aboriginal and Torres Strait Islander staff to participate with their cultures and communities during NAIDOC Week.	July 2019 and July 2020	Team Leader Community Development
	Raise awareness and distribute information to staff of the meaning of NAIDOC Week.	July 2019 and 2020	Manager People and Culture
	Provide opportunities for all staff to participate in NAIDOC Week activities.	July 2019 and 2020	Manager Libraries, Arts and Culture
	Deliver a NAIDOC Week event and engage children and young people.	July 2019 and 2020	Team Leader Community Development
			Manager Libraries, Arts and Culture
			Team Leader Community



6.2 RESPECT

Respect is a core value of our Council and remains at the forefront of our reconciliation journey. We want to honour and acknowledge our Aboriginal and Torres Strait Islander peoples, cultures, histories and heritage. We want to learn and in the process build trusting relationships and most of all we want our staff and our community to understand and feel pride in reconciliation.



Action	Deliverable	Timeline	Responsibility
9. Expand Council's and the community's knowledge of Aboriginal and Torres Strait Islander cultures	Develop an Aboriginal cultures and histories publication of Glen Eira and make available to key stakeholders.	June 2020	Manager Libraries, Arts and Culture
and histories.	Explore options to expand and/or review Aboriginal markers and storyboards around Glen Eira's parks and open space.	March 2020	Manager Recreation and Open Space
	Implement additional flags at Town Hall, including:	November 2018	Co-ordinator Community Planning and Engagement
	 The Australian, Aboriginal and Torres Strait Islander flags to be displayed on flags poles in the garden area on the corner of Glen Eira and Hawthorn Roads, Caulfield. 		Manager, Buildings and Property
	 The Australian, Aboriginal and Torres Strait Islander flags to be displayed on flags poles at the Service Centre entry garden area. 		
	• The Australian, Aboriginal and Torres Strait Islander flags to be displayed on a wooden based foyer display in Council Chambers.		
9a). Expand opportunities to acknowledge and recognise Australia's First Peoples.	Encourage and support Council's Early Learning Centres to develop a <i>Reconciliation</i> <i>Action Plan</i> for Council Early Learning Centres using the Narragunnawali platform.	June 2020	Manager Family, Youth and Children Service
	Explore nominating a special day for a Glen Eira Ngargee (an Aboriginal and Torres Strait Islander celebration day).	April 2020	Councillor Group Executive management team Reconciliation Action Plan Working Group

6.2 RESPECT

Respect is a core value of our Council and remains at the forefront of our reconciliation journey. We want to honour and acknowledge our Aboriginal and Torres Strait Islander peoples, cultures, histories and heritage. We want to learn and in the process build trusting relationships and most of all we want our staff and our community to understand and feel pride in reconciliation.



Action	Deliverable	Timeline	Responsibility
9b). Celebrate and recognise Aboriginal and Torres Strait Islander dates of significance.	Develop and promote a calendar of significant Aboriginal and Torres Strait Islander dates.	March 2019	Manager Customer and Communications Team Leader Community Development
9c). Create a culturally safe workplace.	Employ a suitably qualified consultant to undertake an audit of Council's Town Hall building to assess and recommend ways to make Council's facilities and service areas culturally inclusive and safe for Aboriginal and Torres Strait Islander peoples. (Audit to include Service Centre, Library and Art Gallery).	March 2019	Co-ordinator Community Planning and Engagement Manager Buildings and Properties



6.3 **OPPORTUNITIES**

Council understands how important it is to develop employment, procurement and partnership opportunities with local Aboriginal and Torres Strait Islander peoples that share their knowledge, skills and talents, reinforce their important contributions to our community and support their aspirations.



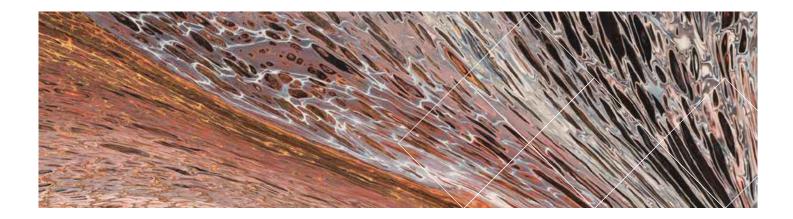
Action	Deliverable	Timeline	Responsibility
 Investigate opportunities to improve and increase Aboriginal and Torres Strait Islander employment outcomes within our workplace. 	Collect information on our current Aboriginal and Torres Strait Islander staff to inform future employment opportunities.	April 2019	Manager People and Culture
	Develop and implement an Aboriginal and Torres Strait Islander employment and retention strategy.	June 2020	Manager People and Culture
	Engage with existing Aboriginal and Torres Strait Islander staff to consult on employment strategies, including professional development.	June 2019	Manager People and Culture
	Review human resources and recruitment procedures and policies to ensure there are no barriers to Aboriginal and Torres Strait Islander employees and future applicants participating in our workplace.	June 2019	Manager People and Culture
	Position descriptions to include a commitment to working with Aboriginal and Torres Strait Islander peoples and towards reconciliation.	February 2019	Manager People and Culture
	Advertise all vacancies in Aboriginal and Torres Strait Islander media.	September 2018	Manager People and Culture
 Investigate opportunities to incorporate Aboriginal and Torres Strait Islander supplier diversity within Council. 	Review and update procurement policies and procedures to ensure there are no barriers for procuring goods and services from Aboriginal and Torres Strait Islander businesses.	June 2019	Co-ordinator Procurement and Contracts
	Develop and communicate to staff a list of Aboriginal and Torres Strait Islander businesses that can be used to procure goods and services.	May 2019	Co-ordinator Procurement and Contracts
	Develop at least one commercial relationship with an Aboriginal and/or Torres Strait Islander owned business.	July 2020	Co-ordinator Procurement and Contracts
	Investigate Supply Nation membership.	May 2019	Co-ordinator Procurement and Contracts

6.3 OPPORTUNITIES

Council understands how important it is to develop employment, procurement and partnership opportunities with local Aboriginal and Torres Strait Islander peoples that share their knowledge, skills and talents, reinforce their important contributions to our community and support their aspirations.



Action	Deliverable	Timeline	Responsibility
12. Deliver other training, employment and networking opportunities between Council and Aboriginal and Torres Strait Islander organisations and workers.	Undertake a pilot project to second a Council staff member to work for a period of time at an Aboriginal and Torres Strait Islander organisation and vice versa as part of a learning program.	November 2019	Manager People and Culture
	Present findings of the pilot project across Council and explore presenting at a Conference (e.g. SNAICC Conference).	July 2020	Co-ordinator Community Planning and Engagement
	Conduct at least one network opportunity for cross sector learning amongst Aboriginal	March 2020	RAP Advisory and Working Groups
	and Torres Strait Islander professionals.	Team Leader Comm Development	Team Leader Community Development



6.4 GOVERNANCE, TRACKING PROGRESS AND REPORTING



Action	Deliverable	Timeline	Responsibility
 Report RAP achievements, challenges and learnings to Reconciliation Australia. 	Complete and submit the RAP Impact Measurement Questionnaire to Reconciliation Australia annually.	August 2019 and 2020	Team Leader Community Development
	Investigate participating in the RAP Barometer.	May 2020	Co-ordinator Community Planning and Engagement
I 4. Report <i>RAP</i> achievements, challenges and learnings internally and externally.	Provide the executive management team with an annual progress report on our RAP performance.	August 2019 and August 2020	Co-ordinator Community Planning and Engagement
	Publicly report our <i>RAP</i> achievements, challenges and learnings in Council's <i>Annual Report</i> .	October 2019 and 2020	Team Leader Community Development Co-ordinator Media and Communications
15. Review and refresh RAP.	Liaise with Reconciliation Australia to develop a new RAP based on learnings, challenges and achievements.	February 2020	Team leader Community Development
	Send draft RAP to Reconciliation Australia for review and feedback.	May 2020	Team Leader Community Development
	Submit draft RAP to Reconciliation Australia for formal endorsement.	October 2020	Director Community Wellbeing

RECONCILIATION ACTION PLAN CONTACT DETAILS

Ana Tsaganos

Position: Team Leader Community Development Phone: 9524 3485 / 0430 554 460 Email: atsaganos@gleneira.vic.gov.au

Peter Jones

Position: Director Community Wellbeing Phone: 9524 3416 Email: pjones@gleneira.vic.gov.au

Glen Eira City Council Corner Glen Eira and Hawthorn Roads, Caulfield Mail address: PO Box 42 Caulfield South, 3162 Phone: (03) 9524 3333 Fax: (03) 9523 0339 mail@gleneira.vic.gov.au

National Relay Service

www.gleneira.vic.gov.au

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: https://internet-relay.nrscall.gov.au Teletypewriter (TTY): 13 36 77 Speak and Listen: 1300 555 727

Social media

What's on in Glen Eira: www.facebook.com/GlenEiraCityCouncil

@cityofgleneira: www.instagram.com/cityofgleneira

Glen Eira arts, gallery and events: www.facebook.com/gleneiraarts

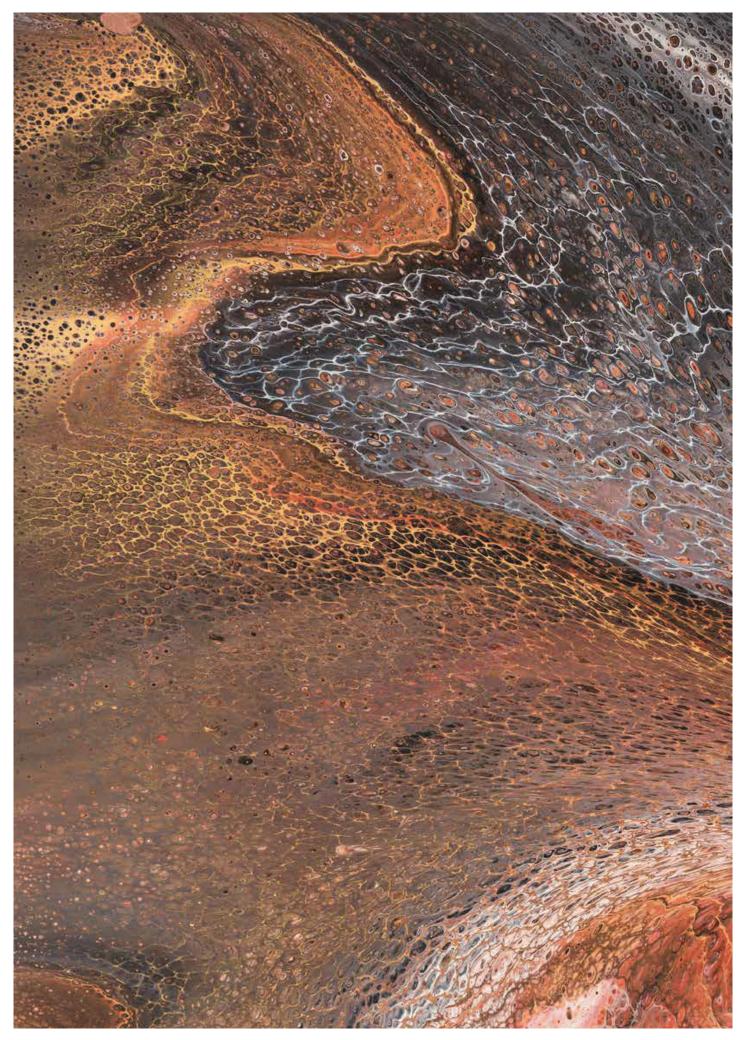
Glen Eira Libraries and Learning Centres: www.facebook.com/GlenEiraLibraries

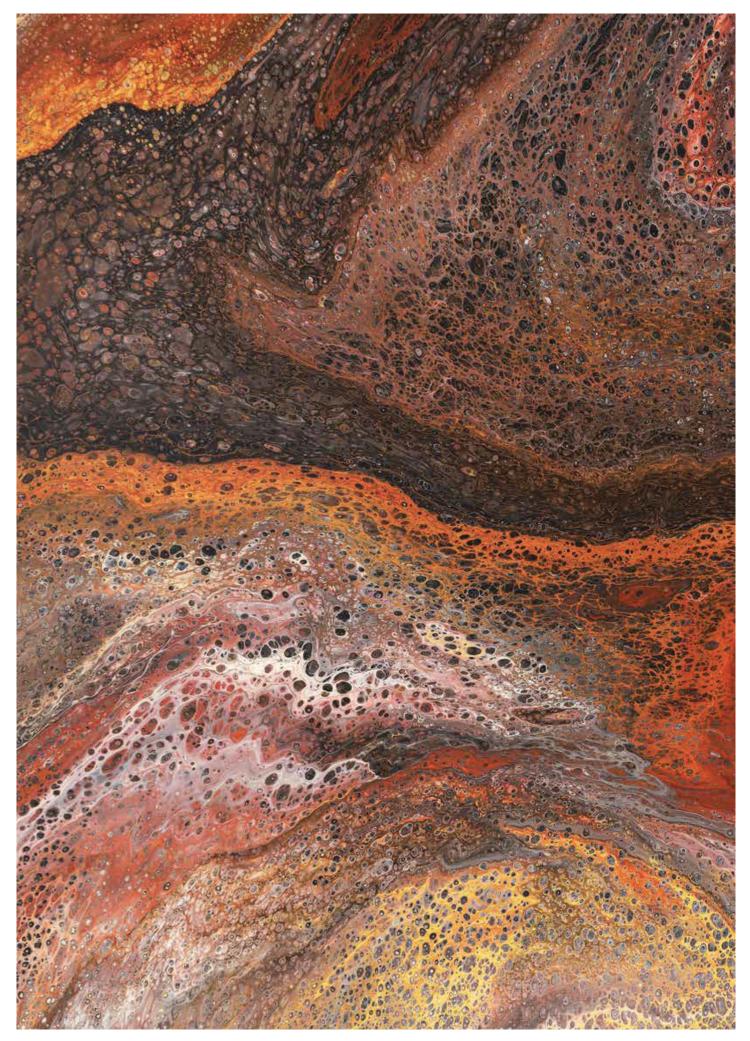
Glen Eira Maternal and Child Health: www.facebook.com/GlenEiraMaternalandChildHealth

Glen Eira Sports and Aquatic Centre: www.facebook.com/GESAConline www.twitter.com/GESAConline

Glen Eira Youth Services: www.facebook.com/GlenEiraYouthServices www.instagram.com/gleneirayouthservices

Glen Eira sustainable living: www.facebook.com/sustainablelivinggleneira





9.4 GLEN EIRA PLANNING SCHEME REVIEW 2018

Author:	Kirsty Edwards, Principal Strategic Planner		
Trim No:	18/1232875		
Attachments:	 Glen Eira Planning Scheme Review Report 201 2018-19 Commitments 	8	

PURPOSE AND SUMMARY

The purpose of this report is for the Council to consider the Glen Eira *Planning Scheme Review 2018* and its corresponding work plan for future strategic planning projects.

State Government legislation requires that following the adoption of the four year Council Plan in 2017, all Councils are to undertake a subsequent review of their Planning Scheme and have been given a deadline of 31 December 2018 for the review to be submitted.

Council undertook an extensive and consultative *Planning Scheme Review* in 2016 and is well progressed in delivering the adopted findings of that Review. The *2018 Work Plan* incorporates the outstanding 2016 commitments, as well as a number of new projects that Council or State Government has identified since 2016.

RECOMMENDATION

That Council:

- 1. adopts the Glen Eira *Planning Scheme Review 2018* (attachment 1);
- 2. adopts the 2018 Work Plan outlined in the Glen Eira Planning Scheme Review 2018; and
- 3. forwards the adopted Glen Eira *Planning Scheme Review 2018* incorporating the 2018 *Work Plan* to the Minister for Planning in accordance with Section 12B(5) of the *Planning and Environment Act 1987*.
- 4. notes the implications of the 2018 Work Plan in the *Glen Eira Planning Scheme Review 2018* on the Council and Community Plan 2018/19 Commitments.

BACKGROUND

The *Glen Eira Planning Scheme* (the Scheme) is a statutory document which sets out objectives, policies and provisions for the use, development and protection of land within the Glen Eira municipal boundary.

The *Planning and Environment Act 1987* under Section 12B requires the Council to review the Scheme no later than one year following the adoption of a Council Plan.

Glen Eira, like most other councils, adopted a new Council Plan in July 2017, which means that the Planning Scheme Review would normally have been due in July this year. However, given the recent significant state-wide changes to the Victorian Planning Provisions through Amendment VC148, which came into effect in July this year, the Minister has extended the deadline for councils to submit Planning Scheme Reviews to 31 December 2018.

The purpose of reviewing the *Scheme* is to enhance its effectiveness and efficiently in achieving the:

• objectives of planning in Victoria; and

• objectives and strategies of the Planning Scheme, including the Planning Framework established by the *Planning and Environment Act 1987*.

Council only recently undertook a significant and consultative Planning Scheme Review in 2016. The concerns raised by the community and the solutions committed to by Council are still relevant and remain a priority for this Council.

However, the 2018 Review provides an opportunity to reflect on the significant progress made over the last two years and to include the projects that Council has committed to address.

Some of the significant achievements Council has made since the 2016 Planning Scheme Review include:

- Council and Community Plan 2017-2021
- Activity Centre, Housing and Local Economy Strategy
- Quality Design Guidelines Residential and Commercial
- Elsternwick Structure Plan
- Carnegie Structure Plan
- Bentleigh Structure Plan
- Integrated Transport Strategy
- New Heritage Policy and Guidelines
- State and local heritage protection for Lind House
- Affordable Housing Statement of Commitment
- Interim Planning Scheme Controls for Bentleigh, Carnegie and Elsternwick

The above projects have been informed through an ongoing conversation with the community, to ensure that all feedback received is integrated across these significant strategic projects, rather than the historically project specific consultation. The success of Council's new approach has resulted in the community providing more than 4,400 submissions over the past two years.

Council has also responded to issues and opportunities as they have arisen since the 2016 Work Plan and have committed to undertake the following additional work:

- East Village Structure Plan
- Caulfield Station Structure Plan
- Elsternwick Urban Renewal South Masterplan
- Social and Affordable Housing Strategy
- Elster Creek Catchment Action Plan
- ABC Gordon Street Heritage protection

Since the 2016 Planning Scheme Review, the Victorian Government has undertaken a number of updates to the Scheme which Council is required to respond to. This has influenced the delivery of the work plan, including:

- Plan Melbourne 2017-2050 and Plan Melbourne Implementation Plan
- Home for Victorians
- Planning and Building Legislation Amendment Housing Affordability and other matters Bill
- Better Apartment Design Standards
- Apartment Design Guidelines for Victoria
- Urban Design Guidelines for Victoria
- *Heritage Act* update
- Reformed Residential Zones
- Smart Planning Program
- Reforming the Victorian Planning Provisions

- Ministerial Direction: Form and Content of Planning Schemes (updated April 2017) issued under section 7(5) of the Planning and Environment Act 1987
- VicSmart Update
- Commercial 3 Zone

The reform to the Victorian Planning Provisions is significant, as it completely restructures the Planning Scheme with the aim of streamlining the Scheme and providing a greater link between State, Regional and Local policies.

This requires Council to rewrite the Glen Eira provisions in the Scheme to align with this new structure, which represents a significant task not allowed for in the 2016 Work Plan. However, this work also presents Council with a timely opportunity to modernise our Scheme, in line with the exciting new policy direction Council has committed to, such as the:

- Council and Community Plan 2017-2021;
- Activity Centre, Housing and Local Economy Strategy;
- Integrated Transport Strategy; and
- Quality Design Guidelines Residential and Commercial.

The full implications of the State Government changes to the *Glen Eira Planning Scheme* are outlined in the *Glen Eira Planning Scheme Review 2018 (Attachment 1).*

ISSUES AND DISCUSSION

The 2018 Review finds that many of the issues and opportunities identified in the 2016 *Planning Scheme Review* remain relevant; however, the 2018 Work Plan updates the 2016 Plan for the following reasons:

- Individual projects identified in 2016 have been reviewed in light of the new integrated approach to project delivery.
- Significant changes to the Victorian Planning Provisions and the resulting work needed to be undertaken to align the Scheme.
- Council has committed to additional projects following the 2016 Review.

Although there has been significant progress made over the last two years, the result is that the 2018 Work Plan is even more ambitious than the one committed to in 2016.

As Council has recognised with the 2016 Work Plan, the level of work required to deliver it is unprecedented and represents a critical period for Council's future planning. As the 2018 Work Plan is even more ambitious, the successful delivery of it will require a continued level of Council focus and resourcing.

To address the expanded demands of the 2018 Work Plan, timelines have been adjusted where necessary. A review of resources required to deliver this new Work Plan has not yet been undertaken, however any additional resourcing required will be submitted as part of the annual budgetary processes or otherwise identified when required in order to fulfil these commitments.

The 2018 Work Plan will inform the annual Council and Community Plan commitments and will provide an opportunity to regularly review the priorities for each year within this four year plan.

2018 Planning Scheme Review Work Plan

ltem	Project	Description	2016 or New	Year of Commencement and Duration
Place P	Planning and Structure Plar	IS		

16 OCTOBER 2018

ltem	Project	Description	2016 or New	Year of Commencement and Duration
1	Bentleigh Activity Centre Planning Scheme Amendment	Implements <i>Structure Plan,</i> <i>Activity Centre, Housing and</i> <i>Local Economy Strategy,</i> <i>Quality Design Guidelines,</i> Heritage Overlay etc. Preparation, authorisation,	New	2018/19 (2 years)
		exhibition, consideration of submissions, Panel and submit to Minister.		
2	Carnegie Activity Centre Planning Scheme Amendment	Implements Structure Plan, Activity Centre, Housing and Local Economy Strategy, Quality Design Guidelines, Heritage Overlay etc.	New	2018/19 (2 years)
		Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.		
3	East Village Planning Scheme Amendment	Implements <i>Structure Plan,</i> Comprehensive Development Zone, Development Contributions Plan etc. Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2018/19 (2 years)
4	Elsternwick Urban Renewal South Masterplan development		New	2018/19 (1 year)
5	Elsternwick Activity Centre including the Elsternwick South Urban Renewal Site Planning Scheme Amendment	Implements Structure Plan, Activity Centre, Housing and Local Economy Strategy, Quality Design Guidelines, Heritage Overlay etc. Preparation, authorisation,	New	2019/20 (2 years)
		exhibition, consideration of submissions, Panel and submit to Minister.		
6	Caulfield Station Precinct Structure Plan development (VPA lead)	Led by Victorian Planning Authority (VPA), preparation of <i>Structure Plan</i> for the Caulfield Station precinct.	New	2018/19 (2 years)
7	Caulfield Station Precinct Planning Scheme Amendment	Implements <i>Structure Plan</i> , Development Contribution Plan, Heritage Overlay etc.	New	2019/20 (2 years)

16 OCTOBER 2018

ltem	Project	Description	2016 or New	Year of Commencement and Duration
		Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.		
8	Structure Plan development for Glen Huntly Activity Centre	Preparation of <i>Structure Plan</i> to guide the future development of Glen Huntly Activity Centre.	New	2020/21 (2 years)
9	Neighborhood Activity Centres Urban Design Framework Development	Commence work on one or more centres.	New	2021/22 (ongoing)
Rewrit	e of Local Content of P	lanning Scheme		
10	Planning Scheme Migration on the Amendment Tracking system into new Planning Scheme format	Led by Department of Environment Land, Water and Planning (DELWP) and in line with the requirements of Planning Scheme Amendment VC148.	New	2018/19 (1 year)
11	Municipal Strategic Statement (MSS) rewrite	Review, update and restructure the MSS and transition into the MPS as required by Planning Scheme Amendment VC148.	2016 (re- scoped)	2018/19 (1 year)
12	Planning Scheme Restructure	Restructure local content in the Scheme in accordance with the new Planning Policy Framework following Planning Scheme Amendment VC148.	New	2018/19 (1 year)
13	Planning Scheme Rewrite – review of local planning policy, zones, overlays, schedules and other local content	Review of local planning policy content to ensure it is current and reflects approved land use and development strategies and plans. To include the Activity Centre, Housing and Local Economy Strategy and Quality Design Guidelines outside of Bentleigh, Carnegie and Elsternwick.	2016 (re- scoped)	2018/19 (1 year)
		Review to ensure the Scheme supports Glen Eira's land use and development directions, removes duplications and/or simplifies content, reduces red tape and reflects VC148 Smart Planning Requirements.		

16 OCTOBER 2018

Item	Project	Description	2016 or New	Year of Commencement and Duration
14	Planning Scheme	Preparation, authorisation,	New	2019/20
	Rewrite Planning Scheme Amendment	exhibition, consideration of submissions, Panel and submit to Minister.		(2 years)
15	Parking Policy	Adoption of a municipal parking policy.	2016	2018/19 (9 months)
16	Parking Provisions	Review provisions and potential	2016	2019/20
	and Overlay	need for overlays following adoption of parking policy.		(2 years)
17	Developer Contribution Provisions	Provide for developer contribution requirements (or similar) within the Scheme.	2016	ongoing
18	Social and Affordable	Prepare and adopt strategy	New	2018/19
	Housing Strategy Development	informed by Affordable Housing Statement of Commitment.		(2 years)
19	Social and Affordable	Preparation, authorisation,	New	2019/20
	Housing Planning Scheme Amendment	exhibition, consideration of submissions, Panel and submit to Minister.		(2 years)
20	Glen Eira Open	Update and adopt Strategy.	2016	2018/19
	Space Strategy Refresh			(1 year)
21	Open Space	Preparation, authorisation,	New	2019/20
	Planning Scheme Amendment	exhibition, consideration of submissions, Panel and submit to Minister.		(2 years)
22	Planning Scheme	As per the requirements of the	New	2022/23
	Review 2022	Planning and Environment Act 1987.		(1 year)
Herita	ge		1	
23	Heritage Review –	Complete heritage assessment	2016 (re-	2018/19
	Bentleigh and Carnegie Activity Centre	for the Bentleigh and Carnegie study areas.	scoped)	(1 year)
24	Heritage Review –	Undertake assessment of	2016 (re-	2018/19
	Elsternwick Activity Centre	identified potential heritage sites and review the existing Heritage Overlay wording.	scoped)	(1 year)
25	Heritage Review –	Undertake assessment of	2016 (re-	2018/19
	Hidden gems and Caulfield Station Precinct	identified potential heritage sites.	scoped)	(2 years)
26	Heritage Review –	Preparation, authorisation,	New	2019/2020

GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING

16 OCTOBER 2018

ltem	Project	Description	2016 or New	Year of Commencement and Duration	
	Bentleigh and Carnegie Activity Centre residential areas, hidden gems and Caulfield Station Precinct Planning Scheme Amendment	exhibition, consideration of submissions, Panel and submit to Minister.		(2 years)	
27	Heritage Review – Suburb by Suburb	Commence assessment of identified potential heritage sites suburb by suburb.	2016 (re- scoped)	2022/2023 (ongoing)	
28	ABC Gordon Street Heritage Planning Scheme Amendment	Panel, consideration of submission and submit to Minister.	New	2018/19 (2 years)	
Sustai	nability and Environme	nt			
29	Special Building Overlay (SBO)	Completion of mapping to land affected by potential flooding events. Mapping undertaken by Melbourne Water.	2016	2018/19 (2 years)	
30	SBO Planning Scheme Amendment	Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)	
31	Development of Tree Protection Measures	Development of policy and implementation measures.	2016	2018/19 (2 years)	
32	Sustainability Policy	Pending <i>Plan Melbourne</i> Action 80 – which will deliver State- wide planning and buildings systems to support environmentally sustainable development outcomes for new buildings to consider their energy, water and waste management performance.	2016	Unknown - Pending the Plan Melbourne Action 80	
33	Water Sensitive Urban Design (WSUD)	Continue participation in Elster Creek Catchment group to develop an <i>Elster Creek Action</i> <i>Plan.</i> The findings of the <i>Action</i> <i>Plan</i> will be considered.	2016	Ongoing	
Workir	Working Groups				
34	Inner South East Metro Regional Group	Continue participation in group and provide input into the regional Land Use Framework Plan. Opportunity to collaborate at a regional level.	New	Ongoing	

GLEN EIRA CITY COUNCIL

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ORDINARY COUNCIL MEETING

16 OCTOBER 2018

ltem	Project	Description	2016 or New	Year of Commencement and Duration
35	Elster Creek Catchment Group	Continue participation in group and provide input into achieving catchment improvements.	New	Ongoing

2018 Work Plan and Council and Community Plan Commitments

A review against the 2018 Work Plan and the 2018/19 Council and Community Plan commitments has been provided in Attachment 2.

It is important to note that the following Council and Community Plan commitments cannot be met in full by the end of the 2018/19 financial year:

- Municipal Strategic Statement rewrite (has been impacted by the update to the Victorian Planning Provisions and the new proposed timeframes for transition for Glen Eira).
- Statutory implementation of the *Elsternwick Structure Plan* (timelines have been extended in order to develop the Elsternwick Urban Renewal South Masterplan).
- Implementation of the *Quality Design Guidelines* (implemented in part through the Bentleigh and Carnegie Activity Centre Planning Scheme Amendments).
- Major heritage review amendment endorsed by Council (this large project was rescoped as it is a large project to be carried out over several stages).

These commitments will be advanced as far as possible by the end of this financial year and Council will be kept informed on progress. The progress expected for 2018/19 for these four items is:

- Drafting underway of refreshed Municipal Strategic Statement and other local content (which will include the *Activity Centre, Housing & Local Economy Strategy* and *Quality Design Guidelines* for the rest of the municipality)
- Drafting underway of the planning scheme amendment for Elsternwick Activity Centre
- Bentleigh and Carnegie Activity Centre Planning Scheme Amendments underway which includes implementation of the *Activity Centre, Housing & Local Economy Strategy* and *Quality Design Guidelines.*
- ABC Gordon St heritage planning scheme amendments finalised; Bentleigh and Carnegie heritage amendment underway as part of the Bentleigh and Carnegie Activity Centre Planning Scheme Amendment; Elsternwick Activity Centre heritage review complete; "hidden gems" and Caulfield Station Precinct heritage review underway.

It is noted that implementation (planning scheme amendment) of the refreshed Municipal Strategic Statement and other local content (which will include the *Activity Centre, Housing & Local Economy Strategy* and *Quality Design Guidelines* for the rest of the municipality) will commence 2019/20.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The preparation of the 2018 Work Plan has not had regard to resourcing; it is merely a breakdown of the necessary strategic planning work that should be completed over the next four years. It is anticipated that the majority of the recommended work on the 2018 Work Plan will be completed by in-house staff; however, some projects such as the Heritage Review or the Elsternwick Urban Renewal South Masterplan will require extensive input from external specialists. If any additional resources are identified to be required beyond the

GLEN EIRA CITY COUNCIL

current Council allocation, a submission will be made as part of the annual budgetary processes or otherwise identified when required to fulfil these commitments.

POLICY AND LEGISLATIVE IMPLICATIONS

The attached 2018 Planning Scheme Review fulfils Council's requirements under Section 12B of the Planning and Environment Act 1987 to regularly review the provisions of the Scheme so to enhance the effectiveness and efficiency of the Scheme in achieving the objectives of planning in Victoria and the objectives and strategies of the Scheme including the Planning Policy Framework.

The Planning Scheme Review has been undertaken in accordance with Planning Practice Note – Review of Planning Schemes.

Each proposed Planning Scheme Amendment item within the proposed Work Plan is required to go through the Planning Scheme Amendment process as set out in the *Planning and Environment Act 1987* which requires that all projects will need to be authorised and adopted by Council and undergo further community consultation.

COMMUNICATION AND ENGAGEMENT

In 2016 Council commenced a different way of engaging with the community. Traditionally, Council has engaged with the community on individual projects however it is now clear that better engagement occurs when the conversation is ongoing rather than project specific.

During 2016/17 financial year Council sought feedback to inform the preparation of seven strategies including the 2016 Planning Scheme Review, *Council and Community Plan*, an *Integrated Transport Strategy* as well as seeking commentary on the Municipality's 17 activity centres and shopping strips to inform the preparation of the *Activity Centre, Housing and Local Economy Strategy* and *Structure Plans* for Bentleigh, Carnegie and Elsternwick. Community engagement on the preparation of *Structure Plans* and *Quality Design Guidelines* continued into the 17/18 financial year and continues to inform the Council's strategic work.

During this wide-ranging program of consultation, a number of issues and opportunities were raised which have been grouped into themes below. These issues and opportunities are generally the same as those identified in the 2016 Planning Scheme Review. Council's ongoing engagement with the community has strongly reinforced priority issues such as:

- Need for affordable housing.
- Importance of local employment opportunities, including retail and small business.
- Extracting community benefit from development.
- The importance of quality housing.
- The right buildings in the right locations.
- Need for infrastructure to support population growth.

The concerns raised by the community in 2016, as well as the additional subsequent themes are outlined in more detail in Section 10 and 11 of the *Glen Eira Planning Scheme Review 2018* (Attachment 1).

The topics raised by the community have fed into the development of the 2018 Work Plan.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme One: Liveable and Well Designed A well planned City that is a great place to live.

GLEN EIRA CITY COUNCIL

A list of 2018-19 Council and Community Plan commitments relating to strategic planning is provided in Attachment 2. The link to how the 2018 Planning Scheme Review Work Plan will achieve these is also shown.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The main focus of the 2018 Planning Scheme Review has been to recognise and understand the legislative changes at a State and local level that have occurred since the previous review and to acknowledge the progress made against the 2016 Work Plan.

Whilst significant progress has been made against the 2016 Work Plan with the adoption of the *Structure Plans* for Bentleigh, Carnegie and Elsternwick and the *Quality Design Guidelines*, further work is required to address the outstanding commitments from 2016 such as heritage, parking and open space.

The 2018 Work Plan includes projects that will address the outstanding commitments with Planning Scheme Amendments to implement the adopted *Structure Plans* and *Quality Design Guidelines* and also includes a number of new projects either committed to by Council or as a result of the State Government restructure of the Scheme. The key aspects of this include a Planning Scheme local content re-write.



Glen Eira Planning Scheme Review 2018

Glen Eira City Council

Bentleigh Bentleigh East Brighton East Carnegie Caulfield

Elsternwick St Kilda East

Gardenvale Glen Huntly McKinnon Murrumbeena Ormond

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1. Introduction

The *Glen Eira Planning Scheme* (Scheme) is a statutory document which sets out objectives, policies and provisions for the use development and protection of land within the municipality of Glen Eira.

The provisions of the Scheme are required to be reviewed regularly under Section 12B of the *Planning and Environment Act 1987* to ensure its continued effectiveness and efficiency.

Planning Scheme Reviews are usually required to be submitted to the Department of Environment, Land, Water and Planning prior to the end of the financial year (i.e. 30 June), however, due to a state-wide Planning Scheme Amendment, VC148, which made changes to the Planning Policy Framework for all Planning Schemes in Victoria being gazetted in July 2018, the deadline for Planning Scheme Reviews for this year has been extended to 31 December 2018.

2. Background

Planning scheme review requirements

The *Planning and Environment Act 1987* requires each municipal council to review its Planning Scheme approximately every four years (within a year of the Council Plan approval) and provide a copy of the review report to the Department of Land, Water and Planning (DELWP).

The review must evaluate the Planning Scheme to ensure that it:

- (a) Is consistent in form and content with the directions of guidelines issued by the Minister under Section 7 of the Act;
- (b) Sets out effectively the policy objectives for use and development of land in the area to which the Planning Scheme applies; and
- (c) Makes effective use of State provisions and Local provisions to give effect to State and Local planning policy objectives.

This is an opportunity for Council to review the future vision for land use and development in its municipality and, in doing so, identify any gaps and set out a work plan for future strategic planning initiatives.

The Municipal Strategic Statement (MSS) and local content of the Scheme must be consistent with State Government planning policy and the *Glen Eira Council and Community Plan*.

Context of previous review

Council undertook a comprehensive review of the Scheme in 2016 (2016 Review) which included the development of a four-year work plan (2016 Work Plan).

Since the 2016 Review, significant progress has been made against the 2016 Work Plan with the adoption of *Structure Plans* for Bentleigh, Carnegie and Elsternwick and the *Quality Design Guidelines*.

Progress against the 2016 Review is discussed in Section 12 of this Report.

Reasons for current review

It is a requirement of the *Planning and Environment Act 1987* that a Planning Scheme is reviewed within a year of Council Plan approval. The *Glen Eira Council and Community Plan* was adopted in 2017 therefore it is necessary to undertake a planning scheme review this year. The timing of this review also provides an opportunity to recognise the progress made against the 2016 Work Plan and to set a new work plan for the next four years.

3. The Glen Eira Planning Scheme

What is a planning Scheme?

The Scheme is a legal instrument that guides decisions about land use and development. It includes a range of tools including State and Local policies, zones, overlays and particular provisions that contain directions and controls for all land within the municipality.

It should be noted that approximately 75 per cent of each Victorian Planning Scheme contains content determined by the State Government. This content cannot be altered by Local Government.

Planning Scheme Amendment VC148 (Amendment VC148), gazetted on 31 July 2018, is part of the State Government's Smart Planning Program to simplify and modernise Victoria's planning framework to make Planning Schemes more efficient, accessible and transparent. Amendment VC148 implements changes to Planning Schemes to clarify, simplify and improve their structure, function and operation. The changes implemented by Amendment VC148 have been considered as part of this Planning Scheme Review.

Figure 1 provides a list of various components of a Planning Scheme as well as illustrating the changes brought about by Amendment VC148.

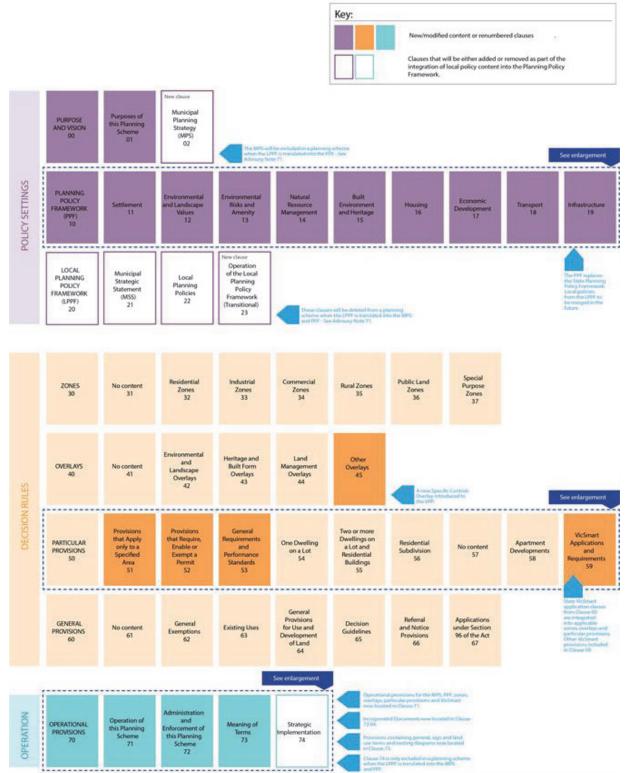


Figure 1 – Components of the Planning Scheme following Amendment VC148

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Planning Policy Framework (PPF)

Prior to Amendment VC148, Planning Schemes comprised the State Planning Policy Framework (SPPF) followed by the Local Planning Policy Framework (LPPF) however following the amendment, the State Planning Policy Framework has been replaced by a Planning Policy Framework (PPF) which provides for three tiers of integrated planning policy: statewide, regional and local (see Figure 2).

Figure 2: Planning Policy Framework (PPF)



The PPF is structured around the following themes:

- Settlement
- Environmental and Landscape Values
- Environmental Risks and Amenity
- Natural Resource Management
- Built Environment and Heritage
- Housing
- Economic Development
- Transport
- Infrastructure

At this stage local content has not been introduced into the PPF and remains in the LPPF section until translated over into the PPF format.

Local Content as it currently exists

Local Planning Policy Framework (LPPF) The LPPF currently comprises the Municipal Strategic Statement (MSS) (clause 21) and Local Planning Policies (clause 22). The purpose of the LPPF is to

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demonstrate how broader State planning policies will be achieved or implemented in a local context.

The MSS provides a statement of the key strategic planning, land use and development objectives for the municipality and set out strategies and actions for achieving these objectives. The current MSS is structured around the following policy areas:

- Housing and Residential Development
- Business
- Industry
- Institutional and Non-Residential Uses in Residential Areas
- Public Uses/Community Facilities
- Heritage
- Infrastructure
- Transport
- Open Space

Local Planning Policies are policy statements of intent or expectation about specific types of land uses or development. Current local policies in the Scheme are as follows:

- Heritage Policy
- Non-Residential Uses in Residential Zones Policy
- Urban Villages Policy
- Phoenix Precinct Policy
- Housing Diversity Area Policy
- Minimal Change Area Policy
- Student Housing Policy
- Aged Persons Housing Policy
- Child Care Centres Policy
- Public Open Space Contribution Policy

Zones and Overlays

Council selects zones and relevant overlays for various areas of the municipality. Zones reflect the primary character of land such as residential, commercial or industrial whilst overlays form an additional 'layer' over zones to ensure important aspects of the land are managed. There are overlays for heritage, neighbourhood character, flooding and developer contributions, just to name a few. The selection of zones and overlays are made to give effect to the vision and policy direction of the MSS. Some zones and most overlays contain schedules where more specific objectives and local requirements can be set out.

Particular and General Provisions

Particular and General Provisions are standardised for every Planning Scheme and relate to particular uses of development including car parking, signage, petrol stations, subdivision and multi-dwelling development. In some circumstances, Council may include Glen Eira specific information through schedules to various provisions. An example of this is the schedule to the Public Open Space Contribution at clause 53.01 which contains a contribution rate of 5.7 per cent for certain types of subdivisions throughout Glen Eira.

Reference and Incorporated Documents

Reference documents are included in the Scheme to provide background information and context regarding a policy or provision. Glen Eira has a number of reference documents. One example is the *Glen Eira Open Space Strategy 2014* which provides background information that led to the development of the Public Open Space Contribution Policy at clause 22.12 of the Scheme and the schedule to Clause 53.01 which sets a public open space developer contribution rate of 5.7 per cent for applicable subdivisions throughout Glen Eira.

Incorporated documents contain information that affect the operation of the Scheme and directly informs decision making. An example of this is the *North Road Ormond Comprehensive Development Plan (March 2018).*

4. Methodology

This 2018 Planning Scheme Review (2018 Review) has been undertaken in accordance with the principles of Planning Practice Note 32: Review of Planning Schemes – Planning and Environment Act 1987 and Continuous Improvement Review Toolkit for Planning and Responsible Authorities (2006). The 2018 Review comprises the following:

- <u>Section 5</u>: A summary of State Government Planning legislation, strategies and reforms since 2016
- <u>Section 6</u>: A summary of Glen Eira strategic planning work undertaken since 2016
- <u>Section 7</u>: Overview of Planning Scheme amendments since 2016
- Section 8: Overview of VCAT decisions
- <u>Section 9</u>: Significant Panel reports
- Section 10: Overview of community engagement
- Section 11: Issues and opportunities
- Section 12: Progress against the 2016 Work Plan
- Section 13: 2018 Work Plan

5. Summary of State Government Planning legislation, strategies and reforms since 2016

This section of the 2018 Review identifies key strategic directions, initiatives and actions that have occurred at the State and Regional level since the 2016 Review, which include:

- 5.1 Plan Melbourne 2017-2050 and Plan Melbourne Implementation Plan
- 5.2 Homes for Victorians (2017)
- 5.3 Planning and Building Legislation Amendment (Housing Affordability and other matters Bill (2017)
- 5.4 Better Apartment Design Standards (2016)
- 5.5 Apartment Design Guidelines for Victoria (2017)
- 5.6 Urban Design Guidelines for Victoria (2017)
- 5.7 Heritage Act 2017
- 5.8 Reformed Residential Zones (2017)
- 5.9 Smart Planning program
- 5.10 Reforming the Victorian Planning Provisions (VPP)
- 5.11 Ministerial Direction: Form and Content of Planning Schemes (updated April 2017) issued under section 7(5) of the *Planning and Environment Act* 1987
- 5.12 VicSmart additions and updates
- 5.13 Commercial 3 Zone

5.1 Plan Melbourne 2017-2050 and Plan Melbourne Implementation Plan

Plan Melbourne is the primary metropolitan and transport strategy that defines the future shape of the city and state until 2050. Integrating long-term land use, infrastructure and transport planning, *Plan Melbourne* sets out the strategy for supporting jobs and growth whilst building on Melbourne's legacy of distinctiveness, liveability and sustainability. The vision is '*Melbourne will continue to be a global city of opportunity and choice*.'

Plan Melbourne was first implemented in 2014 by the previous State Government. This updated version published in 2017 has been termed a 'refresh' rather than a full review. This refreshed *Plan Melbourne* is largely consistent with the objectives of the 2014 version. The main changes include:

- Removal of the east-west link from the strategy.
- Inclusion of level crossing removal and metro train link.
- Increase from 70 per cent to 75 per cent target for new dwellings in established areas.

- A new outcome (outcome 4) which focusses on preserving our sense of place and identity so Melbourne remains a distinctive and liveable city with quality design and amenity.
- Greater detail and emphasis on implementation of the strategy with a separate *Plan Melbourne 2017-2050 Implementation Plan*.

The metropolitan strategy has been introduced into Planning Schemes through Amendment VC134 (gazetted March 2017) which updates State policies to reflect the strategies from *Plan Melbourne 2017.*

Implications for Glen Eira

It is required that Planning Scheme local content must align with Plan Melbourne's principles and policies. Further Planning Scheme Amendments would not be supported by the Minister and therefore not approved if they do not align with State policy.

More specific implications for Glen Eira under the Plan Melbourne five-year Implementation plan include:

- Action 1: Development of a land-use framework plan for each of the metro regions. Glen Eira, Stonnington, Boroondara and Bayside as part of the Inner South East Region with the DELWP as the lead agency are to prepare a plan that includes strategies for population growth, jobs, housing, infrastructure, major transport improvements, open space and urban forests. It is expected that this plan be included in the relevant Planning Schemes in 2019.
- Action 6: Review of planning provisions for health and education precincts. Monash University (Caulfield) - Caulfield Station Precinct is classified as a health and education precinct.
- Action 9: Review of opportunities and constraints of activity centres in implementing Plan Melbourne. This involves identifying priority activity centres for future planning and structure plan development. Major Activity Centres listed include Bentleigh, Carnegie, Caulfield, Elsternwick and Glen Huntly.
- Action 16: Identify and plan a pipeline of transit-oriented development and urban renewal opportunities.
- Action 39: Undertake integrated transport planning.
- Action 69: Ensure heritage assets and distinctive historic precincts are protected, enhanced and celebrated.

5.2 Homes for Victorians (2017)

Homes for Victorians provides a co-ordinated approach across government to housing affordability, access and choice. It builds on work that has been done, including *Plan Melbourne 2017-2050*, reform of the *Residential Tenancies Act 1997*, *Better Apartment Design Standards* and the Family Violence Housing Blitz, and

seeks to support vulnerable Victorians while creating thousands of extra jobs in the construction industry. It also builds on our efforts to better connect Victorians with services and infrastructure.

Homes for Victorians seeks to facilitate more than 50,000 extra new homes being built each year by promoting development in growth areas as well as in the inner and middle suburbs. The document also proposes measures to speed up planning to further boost housing supply (and affordable housing supply).

Implications for Glen Eira

Homes for Victorians promotes development in the inner and middle suburbs as well as growth areas which is likely to increase development pressure in Glen Eira. The document provides useful context for current and future work, in particular the proposed *Social and Affordable Housing Strategy*.

5.3 Planning and Building Legislation Amendment (Housing Affordability and Other Matters) Bill (2017)

The purpose of the Bill is to facilitate affordable housing supply (part 2 of the Bill). Division 2 of this bill relates to: *'applications to amend referred wind energy facility planning permits'*; and is not relevant to this 2018 Review.

The Bill defines affordable housing as *"housing, including social housing that is appropriate for the housing needs of any of the following: –*

- (a) Very low income households;
- (b) Low income households;
- (c) Moderate income households"

This amendment ensures that the definition above (which is the definition used in *Plan Melbourne 2017* and *Homes for Victorians 2017*) forms part of the *Planning and Environment Act 1987.*

The Bill also enables local governments to negotiate affordable housing through Section 173 Agreements. Further guidance on this will be published at a later date.

The amendment came into effect on 1 June 2018.

Implications for Glen Eira

Provides useful State Government context for preparation of the *Social and Affordable Housing Strategy* and *Affordable Housing Statement* as well as Section 173 negotiations for East Village and other strategic sites.

5.4 Better Apartment Design Standards (2016)

Better Apartments Design Standards have been introduced to improve the liveability and sustainability of apartments across Victoria and are intended to improve apartment design. The standards have been introduced to the Victoria Planning Provisions and all Planning Schemes through Amendment VC136 in:

- a new clause in Clause 55 (two or more dwellings on a lot and residential buildings) at Clause 55.07; and
- a new Particular Provision at Clause 58 (apartments).

Apartment development of four storeys or less (excluding a basement) in a residential zone will continue to be assessed against most of the standards under Clause 55. Apartment development of five or more storeys (excluding a basement) in a residential zone and all apartment developments in other zones will be assessed against Clause 58.

The apartment provisions contain objectives, standards and decision guidelines. An apartment development must meet the objectives of clause 55 or clause 58 and should meet the standards of clause 55 or clause 58.

5.5 Apartment Design Guidelines for Victoria (2017)

The Apartment Design Guidelines for Victoria provides additional explanation of the *Better Apartment Design Standards* in the 'Interpreting the standards' section and guidance on matters to consider to meet the objectives of the apartment standards in the 'Design Guidance' section. These guidelines are also intended to support greater consistency in the planning permit assessment phase of an apartment development.

Implications for Glen Eira

Provide useful context for the Quality Design Guidelines and their implementation.

5.6 Urban Design Guidelines for Victoria (2017)

The State Government developed the *Urban Design Guidelines for Victoria* to support state agencies, Local Government and the urban development sector to deliver functional and enjoyable places for people to live, work, and spend leisure time. These guidelines aim to create neighbourhoods that foster community interaction and make it easy for people of all ages and abilities to live healthy lifestyles and engage in regular physical activity. These places may be urban areas in metropolitan Melbourne and in regional cities and towns.

The *Urban Design Guidelines for Victoria* are policy guidelines within the PPF of the VPPS. These guidelines must be considered when assessing the design and built form of new development where relevant.

Specific guidelines of particular relevance to Glen Eira include tree planting, public spaces and public transport environs.

Implications for Glen Eira

Provide useful context for the Quality Design Guidelines and their implementation.

5.7 Heritage Act 2017

The *Heritage Act 2017* identifies and protects heritage places and objects that are of State-level heritage significance to Victoria and establishes the Victorian Heritage Register, the Heritage Inventory and the Heritage Council of Victoria. The Heritage *Act 2017* replaces the *Heritage Act 1995*.

This Act simplifies key statutory processes to reduce regulatory burden and provides clarity and certainty for all users whilst also providing a greater role for Local Government in the permit process. It also improves compliance and enforcement to ensure higher level protection for State significant heritage which includes a stop order tool to prevent illegal demolition. An appropriate fee structure for heritage approvals, appeals and penalties including increasing penalties for unauthorised works to heritage places is also provided for.

Implication's for Glen Eira

Provides useful context for the heritage review and heritage controls for the Scheme.

5.8 Reformed residential zones (2017)

The government completed a review of the residential zones that were introduced into Victorian Planning Schemes in 2014 - the Neighbourhood Residential Zone, the General Residential Zone, and the Residential Growth Zone. Based upon this review, reformed residential zones were introduced to the VPPs and all Planning Schemes by Amendment VC110 on 27 March 2017.

The changes will provide a fairer approach to managing residential development, and will deliver consistent outcomes across Victoria's suburbs, towns and cities. They will deliver certainty in residential areas, regardless of where you live. The changes are the first step towards ensuring a consistent state-wide approach to residential development. The intent of the revised zones is to improve housing diversity and choice across all council areas while protecting the open and garden character of more sensitive residential areas.

The key reforms:

- Allow councils to define neighbourhood character and design objectives to be achieved.
- Strengthen building height controls in the Neighbourhood Residential Zone and the General Residential Zone.
- Introduce a new mandatory requirement for a minimum garden area to be provided in residential developments in the Neighbourhood Residential Zone and General Residential Zone.
- Remove the limit on the number of dwellings that can be built on land in the Neighourhood Residential Zone.

Implications for Glen Eira

This amendment has implications for the Minimal Change Areas and development outcomes in the Neighourhood Residential Zone. Provides important context for the *Quality Design Guidelines* and their implementation as well future Planning Scheme Amendments relevant to residentially zoned land.

5.9 Smart Planning Program

Smart Planning is a two year reform program with the principle objectives of making the Victorian planning system more efficient, accessible, open and collaborative through simpler rules and policy and modern digital planning resources.

The program includes improvements to the PPF to allow Local and State policy to be better integrated as well as simplifying the VPPs to make regulation more consistent and easier to understand.

Amendment VC148 implements some of the changes proposed as part of the Smart Planning Program, providing a new PPF for State and Regional policy. Local policy and planning content is required to be translated into the new framework over the next couple of years.

Implications for Glen Eira

The outcomes of the Smart Planning Program will benefit Glen Eira in the following ways:

- Planning Scheme management, particularly amendments will be much simpler.
- Local Planning content of the Scheme should be more responsive to the dynamic nature of land use and development.
- Improved public access to planning information and digital systems.

The changes afforded by Amendment VC148 have been incorporated into the *2018 Work Plan* set out in Section 13 in relation to the rewrite of local content of the

Planning Scheme. All the new and amended controls required to implement the *Structure Plans* for Bentleigh, Carnegie, Elsternwick and East Village will be required to be presented in the new policy format.

5.10 Reforming the Victorian Planning Provisions (VPP)

As part of the *Smart Planning Program* changes were made to the VPPs. VPPs are the planning policies and controls upon which all land use planning decisions are made.

Cumulative amendments to the VPPs and local Planning Schemes over the past 20 years have led to increasingly long and complex Planning Schemes which results in complexity, duplication, delays and uncertainty. Changes are being undertaken to address these issues.

Amendment VC148 introduced changes to the VPPs and all Planning Schemes arising from the *Smart Planning Program*. The Amendment made the following changes:

Integrated Planning Policy Framework

• Replaces the SPPF with a new integrated PPF in Clauses 10 to 19.

Simpler VPP structure with VicSmart included. This includes:

- Operational provisions for the LPPF to new clauses 23.02 and 23.03 and inserts a new clause to explain relationship between the LPPF and the PPF as an interim until they are migrated into the PPF.
- Relocates VicSmart provisions into applicable zones, overlays and particular provisions.
- Relocates local VicSmart applications and State and local VicSmart information requirements and decision guidelines to a new Clause 59 and the operational provisions to a new Clause 71.06.

Improvements to the structure and operation of specific clauses. This includes:

- Amending various clauses to enable their schedules to specify additional matters including purposes, objectives, application requirements or decision guidelines
- Amending the Heritage Overlay clause to require the schedule to specify a Statement of Significance for each heritage place included in schedule.
- Amending the Development Plan Overlay clause to clarify when an application is exempt from the notice and review requirements.
- Amending the advertising signs provisions.

Changes that support business by removing unnecessary regulation. This includes:

- Amending the car parking clause to provide that a planning permit is not required to reduce the car parking requirement for a new use in an existing building in the Commercial 1 and 2 Zone and the Activity Centre Zone for up to 10 car parking spaces subject to meeting specified conditions.
- Applying the car parking rates in Column B of table 1 in Clause 52.06 to land identified as within the Principal Public Transport Network Area, as mapped.

Implications for Glen Eira

The revision to the VPPs will have significant impact upon the Scheme with a changed structure and new rules and guidance around writing local planning policy and simplifying the MSS. While a local planning policy review was identified in the *2016 Work Plan*, the requirements of the changes from the Smart Planning process, and in particular Amendment VC148 are additional to this. At this stage guidance on how to draft local content has not been issued.

The changes made to the Scheme through Amendment VC148 also have impacts on permit triggers and permit considerations.

5.11 Ministerial Direction: Form and Content of Planning Schemes (updated April 2017) issued under section 7(5) of the P&E Act

The latest Ministerial Direction on the requirements for form and content of Planning Schemes was issued in 2017.

It is expected that a new Direction will be issued in response to Amendment VC148 in the coming months.

Implications for Glen Eira

To be referenced for future Planning Scheme Amendments, including the Scheme rewrite.

5.12 VicSmart

VicSmart is a streamlined assessment process for straightforward planning permit applications. Classes of application are identified in the Scheme as being VicSmart and have specified requirements for information, assessment processes and decision guidelines.

The VicSmart planning provisions were introduced into the VPPs and all Planning Schemes on 19 September 2014 by Amendment VC114, and were then extended in March 2017 by Amendment VC135, and again in July 2017 by Amendment VC137. Amendment VC142 made further minor modifications in January 2018. Amendment VC135 introduces additional classes of application into the VicSmart provisions and increases the 'cost of development' threshold of some existing VicSmart buildings and work classes of applications.

Amendment VC137 introduces further additional classes of application into the VicSmart provisions for residential zones.

Amendment VC142 creates a buildings and works permit exemption for structural changes to a dwelling (with conditions) in clause 92 (State VicSmart Applications) and ensures that within the same clause applications under a Heritage Overlay include:

- construct or install an electric vehicle charging station
- construct and install services normal to a building other than a dwelling including chimneys, flues, skylights, heating and cooling systems, hot water systems, security systems and cameras, downpipes, window shading devices, or similar.

Amendment VC148 integrated VicSmart into applicable zones, overlays and particular provisions, and relocated operational and related provisions.

Implications for Glen Eira

With the rewrite of the local content of the Scheme consideration needs to be given to whether there should be any classes of local VicSmart application under zone and/or overlay provisions.

5.13 Commercial 3 Zone

Introduced in September 2018 and due to be gazette in October 2018 the Commercial 3 Zone is a new planning tool which can be applied to help facilitate business growth and innovation in select parts of Victoria. It is a mixed use zone which is intended to facilitate the establishment or growth of creative industries, small manufacturers and start-up businesses. The zone promotes the creation of dense economically diverse, affordable, accessible and amenity-rich precincts which are attractive to new and emerging businesses.

The purpose of the zone is to implement state and local planning policy by:

- Providing for a range of industrial, commercial, office and other employment generating uses which support the mixed-use employment function of the area.
- Promoting collaborative and high quality working environment which support the area through good urban design and high amenity, accessible and wellconnected places.

- Providing opportunities for limited retail uses which are complementary to the role and scale of the area.
- Providing the option for limited residential uses that do not undermine the primary employment and economic development focus of the zone.
- Facilitating the use, development and redevelopment of the land in accordance with the objectives specified in a schedule to the zone.

Notable features of the new zone include:

- Repeated reference to the primary purpose of the zone being for 'employment and economic development' with a 'mixed-use employment' focus.
- Including 'Dwelling' and 'Residential building' (other than 'Residential aged care facility') as discretionary (permit required) uses.
- The combined gross floor area of all dwellings and residential buildings (as a percentage of the combined gross floor area of all buildings on the lot) does not exceed the maximum allowable gross floor area percentage specified in the schedule to this zone (with the default being 35 per cent, and the maximum allowable being 50 per cent presumably at the host council's discretion).
- Any frontage for dwellings at ground floor level should not exceed 4 metres.
- Having 'Industry' (subject to conditions) and 'Office' as as-of-right uses.
- Allowing 'Shop' use up to 200 square metres.

Implications for Glen Eira

Provides important context for the preparation and implementation of *Structure Plans* as well as future Planning Scheme Amendments relevant to commercially zoned land. Particularly relevant to supporting office, commercial and other employment generating uses in appropriate locations to allow more Glen Eira residents to work locally as expressed in the adopted *Activity Centre, Housing and Local Economy Strategy.*

6. Summary of Glen Eira strategic planning work adopted by Council since 2016

This section identifies key strategic directions, initiatives and actions that are relevant to Strategic Planning at the local level that have been adopted since the last 2016 Review, which include:

- 6.1 Council and Community Plan 2017-2021
- 6.2 Activity Centre, Housing and Local Economy Strategy (2017)
- 6.3 Structure Plans for Bentleigh, Carnegie and Elsternwick (2018)
- 6.4 Quality Design Guidelines (2018)

- 6.5 Integrated Transport Strategy (2018)
- 6.6 Heritage Internal (Minor) Review
- 6.7 Affordable Housing Statement of Commitment

6.1 Council and Community Plan 2017-2021

The *Glen Eira Council and Community Plan 2017-2021* sets a vision for Glen Eira and identifies goals for the next four years. It is the strategic framework for all of Council's plans and activities. The *Glen Eira Council and Community Plan 2017-2021* is structured around the five key priority areas of liveable and well designed, accessible and well connected, safe, healthy and inclusive, clean and sustainable, informed and engaged.

Under theme one: Liveable and well designed the *Glen Eira Council and Community Plan 2017-2021* states:

"We are committed to Glen Eira being a well-designed city that is safe, attractive and vibrant for our residents and businesses. We will provide for social activities, employment and a range of residential opportunities.

Our town planning decision-making process will be fair, transparent, timely and inclusive. We will give residents the opportunity to contribute towards policies that affect their quality of life and their neighbourhood. Our approach will prioritise the uniqueness of each place and be informed by the views and perspectives of our diverse communities.

Our community infrastructure is essential to supporting liveability and we will design and manage our roads, buildings and community spaces to ensure that Glen Eira remains a great place to live."

The *Glen Eira Council and Community Plan 2017-2021* includes a number of strategic planning commitments over the four year period. These include:

- 1. Create prosperous, accessible and vibrant urban places
 - Develop and implement structure plans and a shared vision to guide future development, open space, business and transport improvements.
 - Influence future development across Glen Eira's station, retail and dining precincts by revising our *Activity Centre, Housing and Local Economy Strategy.*
 - Ensure future development respects and celebrates our heritage and character by establishing new building and development guidelines.
- 2. Encourage development that benefits the community

- Review our heritage places and provide stronger development guidelines to preserve and enhance Glen Eira's heritage buildings and precincts.
- In areas going through significant change, ensure developments take into account the wider local impacts such as the cost of infrastructure, open space and parking.
- Introduce planning policies that moderate developments and protect the character and amenity of our residential areas.
- Facilitate development that positively contributes to the local community socially, environmentally and economically.
- We will proactively seek opportunities to incorporate social and/or affordable housing outcomes in urban renewal sites.
- We will commence preparation of policies and an updated Municipal Strategic Statement (MSS) which strengthens the conservation of trees on development sites.
- 3. Proactively plan for and manage change within our urban places
 - Update the Glen Eira Planning Scheme by implementing the adopted actions of the 2016 Planning Scheme Review.
 - Aim to balance our community aspirations on managing development, with State policies such as *Plan Melbourne*, which seeks to direct more housing and infrastructure in municipalities such as Glen Eira.
- 4. Invest sustainably in our infrastructure and community assets
 - Ensure new infrastructure assets meet the needs of our community.

The *Glen Eira Council and Community Plan 2017-2021* sets out a number of commitments for the 2018/19 financial year, those relevant to strategic planning are:

- We will work with the Victorian Planning Authority (VPA) to manage growth in our municipality in a way that involves the community and stakeholders, and addresses development, open space, business and transport.
- We will commence the statutory implementation of our structure plans for Bentleigh, Carnegie and Elsternwick.
- We will update, refresh a minimum of two key council community infrastructure strategies relating to recreation, open space and facilities.
- We will develop, consult and implement policies and controls that project heritage and the character of our residential areas.
- We will refresh Glen Eira City Council's MSS to reflect recent strategic planning work, including the *Activity Centre, Housing and Local Economy Strategy (July 2017)*.
- We will guide better buildings in Glen Eira thorough the implementation of our *Quality Design Guidelines*.
- We will take steps to increase the future availability of social and affordable housing in the municipality.

- We will develop and implement a new car parking policy based on the principles of the *Integrated Transport Strategy*.
- We will protect our valued trees within our City and consult on the establishment of a new tree protection policy and Significant Tree Register (may change subject to Council resolution following consultation).

6.2 Activity Centre, Housing and Local Economy Strategy (2017)

In July 2017, Council adopted the *Activity Centre, Housing and Local Economy Strategy* which sets a new vision for the future of the municipality.

This Strategy outlines how Glen Eira will proactively manage and accommodate population growth by considering the future needs of the community, including housing and social infrastructure needs and the economic viability and accessibility of each centre. By establishing a long-term strategic framework which caters for the community's needs, the Strategy ensures the valued amenity and local character is maintained and respected.

This Strategy, which is underpinned by extensive economic research and consultation with local trader groups, promotes place-making in Glen Eira's shopping strips as a way of addressing the future impacts of digitalisation and online retailing. This can be achieved through facilitating a shift from pure retail experiences to a broader focus on facilitating greater community interaction and human experiences in our activity centres. This Strategy informs the development of Structure Plans, by outlining the strategic context, vision and objectives for each activity centre across Glen Eira.

6.3 Structure plans for Bentleigh, Carnegie and Elsternwick (2018)

Structure Plans are critical to the future planning of Glen Eira's activity centres to ensure clear objectives are set for the community, businesses, landowners, Government and developers alike. A Structure Plan achieves this by setting a longterm shared vision for the local area which guides future economic investment, population growth, development, land use, public realm upgrades, transport improvements and heritage protection.

The Bentleigh, Carnegie and Elsternwick Structure Plans, adopted in February 2018, have been developed based on themes that have emerged through early engagement with the community, with initiatives and projects undergoing further testing and refinement with each additional stage of consultation. The process undertaken has provided Council with an opportunity to work with local communities and stakeholders to discuss and carefully plan for the future.

Each Structure Plan is detailed below:

Bentleigh Structure Plan 2018-2031

The vision for Bentleigh 2031 is: "*Bentleigh will be an accessible local shopping destination with a vibrant cafe and restaurant culture.*

It will maintain its community feel with open space, places for people to meet and gather and a broad range of local businesses, all of which will meet the needs of a diverse community."

While the *Bentleigh Structure Plan* seeks to achieve many important objectives, at its core it achieves the following critical milestones for the current and future community:

- Reducing development pressure in residential streets.
- Creating a new 'eat street' to create a grid of public spaces instead of a strip.
- Addressing the future parking needs.

Elsternwick Structure Plan 2018-2031

The vision is for Elsternwick 2031 is: "*Elsternwick will be a safe, accessible and liveable centre that embraces its historic character and strong cultural and village feel.*

The centre will be a destination for its longstanding cultural and entertainment offerings, business and employment opportunities, and a range of quality local retail outlets and community spaces."

The structure plans seeks to ensure:

- Stronger protection of Elsternwick's heritage character
- New public spaces to harness Elsternwick's culture and street life
- Ensure larger developments provide significant community benefit

Carnegie Structure Plan 2018-2031

The vision for Carnegie 2031 is: "Carnegie will be a safe, connected and welcoming centre that embraces its authentic urban character and cultural identity. The centre will be a destination for entertainment, shopping and employment supporting a range of businesses and interconnected community spaces that meet the needs of the local community."

While the *Carnegie Structure Plan* seeks to achieve many important objectives, at its core it achieves the following critical milestones for the current and future community:

- Curating the right retail and employment mix.
- Creating new community spaces that cater to the needs of a growing population.
- Ensure larger developments provide significant community benefit.

6.4 Quality Design Guidelines (2018)

The *Quality Design Guidelines Residential Areas* and *Quality Design Guidelines Commercial and Mixed Use Areas,* adopted in February 2018, provide direction for future residential and commercial development for the whole of Glen Eira. They were prepared in response to community concerns about development in Glen Eira, as well as achieving the community's aspirations for reinvigorated activity centres.

Guidelines have been produced for both residential and commercial areas and seek to:

- Respond to the aspirations of the Glen Eira community regarding neighbourhood character and to deliver on the vision for our neighbourhoods.
- Encourage a high level of architectural design in new developments.
- Provide clarity and certainty about Council's expectations for new developments.
- Support and supplement existing design guidance provided by the Scheme and relevant State Government initiatives.

6.5 Integrated Transport Strategy (2018)

The *Integrated Transport Strategy*, adopted in June 2018, is a high level strategic document that sets the Council's future transport priorities, aligned with the 15 year vision for Glen Eira:

"Glen Eira will be a City of child friendly neighbourhoods that are connected to a network of vibrant and well-designed walkable activity centres. The community will have a range of travel options to service their daily needs, with a reduction to 50 per cent of trips made by car."

Traffic and parking congestion associated with the growth of Glen Eira is widely recognised as a major and growing problem for our residents. Glen Eira has limited opportunity to increase road capacity, which means that continuing along the trend of increasing car numbers will ultimately lead to a critical tipping point where car travel is no longer an attractive travel choice.

Where congestion cannot be improved, the key will be to improve the speed and safety of other modes such as trams, trains, buses, bikes and walking. Acknowledging that the continued growth in car trips is unsustainable, Council will work towards increasing the share of active and sustainable modes such as walking, cycling and public transport users.

This Strategy seeks to strive for a 50:50 mode share of car and non-car trips by 2031.

6.6 Heritage Internal (Minor) Review

The minor review involved updating Council heritage policies and a review of existing heritage precincts. Amendment C149 which was adopted by Council in 2018 and approved by the Minister at the end of September 2018 (yet to be gazette at the time of this report) seeks to amend Clause 21.10 Heritage of the MSS, replace the local heritage policy at Clause 22.01, rectify minor anomalies within the Heritage Overlay Schedule and insert a new reference document known as the *Glen Eira review of existing heritage precinct 2017* into the Scheme.

Other heritage work underway or recently completed is to secure heritage protection for the following properties:

- Lind House at 450 Dandenong Road (Amendment C153 approved)
- ABC TV Studios at 8 Gordon Street (Amendments C182 and C183 active)

6.7 Statement of Commitment on Affordable Housing (2018)

Council's *Statement of Commitment on Affordable Housing* (the Statement), endorsed in September 2018, best encapsulates Glen Eira's commitment to improving the availability of affordable housing, and the similar, shared goals of Glen Eira's valued regional partners.

Council commits to:

- 1. Developing a *Social and Affordable Housing Strategy* to outline Glen Eira's housing and service need of our most at-need groups in Glen Eira.
- 2. Taking a whole-of-Council approach to supporting Glen Eira residents experiencing housing stress and homelessness.
- 3. Advocating to the State Government to provide affordable housing on government-owned sites in Glen Eira.
- 4. Collaborating with other councils to seek a consistent minimum level of affordable housing on larger development sites.
- 5. Negotiating for on-site affordable housing opportunities through the rezoning process for strategic sites.
- 6. Partnering with housing associations and providers to increase the overall supply of affordable housing on Council's existing housing sites, where appropriate.
- 7. Actively explore the inclusion of affordable housing in the redevelopment of Council owned sites.
- 8. Advocating to the State Government for planning controls that facilitate affordable housing.

The *Statement of Commitment on Affordable Housing* provides the direction for the organisation for advocacy and action while it develops the *Social and Affordable Housing Strategy*. This Statement will also inform the actions in the *Social and*

Affordable Housing Strategy and guide Council's future work on affordable housing. The Social and Affordable Housing Strategy and associated actions will be informed by best practice research and consultation with relevant stakeholders. Council, guided by its Statement, will also continue to participate in its regional partnerships and working groups.

7. Overview of Planning Scheme Amendments Since 2016 Planning Scheme Review

Table 1: Changes to the Glen Eira Planning Scheme since adoption of the2016 Planning Scheme Review

Amendment Status		Brief description	Implications for Glen Eira – preliminary notes
C143	Gazetted Jan 2018	Rezones the land at 88 – 100 McKinnon Road, McKinnon from Industrial 3 Zone to General Residential Zone Schedule 4; inserts Schedule 4 to the General Residential Zone; applies an Environmental Audit Overlay to the land.	Site specific rezoning – no strategic implications
C145	Gazetted Dec 2016	Rezoning of land at 1051 Glen Huntly Road from Public Use Zone 6 (Local Government) to Public Park and Recreation Zone and amending of Planning cheme Zone maps 1 and 2.	Site specific rezoning – no strategic implications
C147	Gazetted Apr 2017	Applies Schedule 8 of the Design and Development Overlay to the Bentleigh Activity Centre on an interim basis.	Superseded by C157
C148	Gazetted Apr 2017	Applies Schedule 9 of the Design and Development Overlay to the Carnegie Activity Centre on an interim basis.	Superseded by C157
C149	Approved by Minister, to be gazetted shortly Sept 2018	Amend the MSS, replace Clause 22.01 (Heritage Policy) and insert a new Reference Document titled 'Glen Eira Review of Existing Heritage precincts 2017'	This Amendment will update Glen Eira's heritage policy. Panel Report provides recommendations for heritage review
C150	Gazetted Oct 2017	Alters the Planning Scheme maps and the Schedule to the Heritage Overlay so that the Glen Eira Planning Scheme is consistent with the Victorian Heritage Register.	Site specific Amendment – no strategic implications (Montgomery House).
C152	Gazetted Sept 2017	Introduces the heritage overlay on an interim basis to 450 Dandenong Road, Caulfield North until 31 July 2018.	Superseded by C153
C153	Gazetted Apr 2018	Applies a permanent heritage overlay to the property at 450 Dandenong Road Caulfield North	Site specific Amendment however, has implications for major heritage review
C154	Gazetted Dec 2017	Extends interim Schedules 8 and 9 to Clause 43.02 – Design and Development Overlay (DDO8 & DDO9), applying to the Bentleigh and Carnegie Activity Centres until 31 December 2018 and corrects wording at Clause 22.08 and the Schedule to Clause 45.01.	Superseded by C157

Amendment	Status	Brief description	Implications for Glen Eira – preliminary notes
C157	Gazetted Aug 2018	Applies a schedule to the Design and Development overlay to selected areas within the Bentleigh, Carnegie and Elsternwick Activity Centres on an interim basis. The amendment seeks to apply interim controls to reflect the adopted Structure Plans for each centre and the relevant parts of the adopted Quality Design Guidelines, while permanent controls are being implemented. The amendment includes the Structure Plans and Guidelines as reference documents to the overlay schedules.	Provides interim controls for Bentleigh, Carnegie and Elsternwick Activity Centres whilst permanent controls are being prepared.
C170	Gazetted Sept 2017	Facilitates an integrated development opportunity at the Ormond Railway Station by rezoning the land to Comprehensive Development Zone - Schedule 1, inserts the North Road, Ormond, Comprehensive Development Plan (June 2017) into the scheme as an incorporated document, introduces the new Parking Overlay - Schedule 10 and deletes the existing Parking Overlay – Schedule 2 from the site, makes the Minister for Planning the responsible authority for the administration and enforcement of the scheme in respect of the areas specified in the schedule to Clause 61.01, and amends Clauses 21.04 (Housing and Residential Development), 21.06 (Business), and 22.07 (Housing Diversity Area Policy).	This Amendment was revoked by the Parliament of Victoria on 14 November 2017 and its provisions removed from the Scheme. See amendment C180 below.
C180	Gazetted Mar 2018	 Facilitates an integrated development opportunity at the land on and adjacent to the Ormond Railway Station, specifically: Inserts the Comprehensive Development Zone in the scheme, rezones the site to Comprehensive Development Zone - Schedule 1, and inserts the North Road, Ormond, Comprehensive Development Plan (March 2018) into the scheme as an incorporated document, Introduces the new Parking Overlay - Schedule 10 and deletes the existing Parking Overlay – Schedule 2 from the site. Makes the Minister for Planning the responsible authority for the 	Facilitates development opportunity adjacent to the Ormond Railway station and makes the Minister for Planning and responsible authority for enforcement of the scheme in respect of the areas specified in the scheduled to clause 61.01

Amendment Status		Brief description	Implications for Glen Eira – preliminary notes
		 administration and enforcement of the scheme in respect of the areas specified in the schedule to Clause 61.01, and Amends Clauses 21.04 (Housing and Residential Development), 21.06 (Business), and 22.07 (Housing Diversity Area Policy). 	
GC83	Gazetted May 2018	Inserts the Balcombe Road, Mentone Level Crossing Removal Project.	Includes provisions to undertake works to a section of rail corridor at Caulfield Junction.

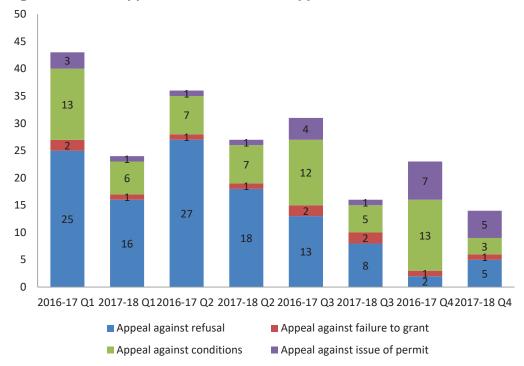
8. Overview of VCAT decisions

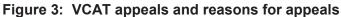
In 2016 a review of VCAT decisions showed that the majority of VCAT appeals were disputing issues relating to scale, bulk, height, overdevelopment, transition between zones and neighbourhood character. Parking was also identified as an issue These issues were particularly relevant in Urban Villages and in housing diversity areas and highlighted a need for further policy guidance giving greater clarity on neighbourhood character (including scale, bulk, height and overdevelopment) and outcomes for areas of increased density.

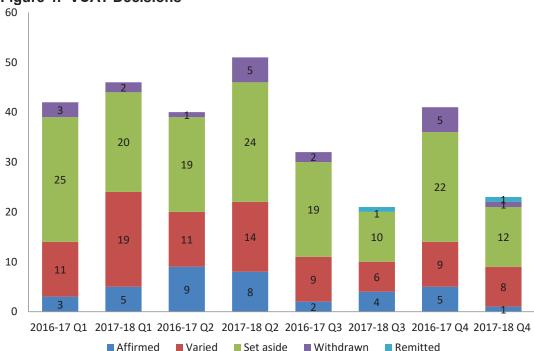
As part of this 2018 Review an assessment of 'notable' VCAT decisions between mid-2016 to September 2018 has taken place. The assessment considers 22 VCAT decisions where VCAT overturned Councils refusal of a permit application. This assessment (provided as Attachment 1) shows that the same issues as identified in 2016 are relevant. This is not surprising; until the interim controls for Carnegie, Bentleigh and Elsternwick were approved via Amendment C157 in August 2018 there have been no policy changes to address these issues since the previous Planning Scheme Review.

It is anticipated that the Planning Scheme Amendments scheduled in the 2018 Work Plan, including those to implement the Structure Plans for Bentleigh, Carnegie and Elsternwick, the *Quality Design Guidelines* and the Local Planning Policy rewrite will begin to address the policy gaps highlighted in VCAT decisions. It should be noted that any transition to new planning controls can be tricky and a period of some uncertainly may occur whereby referrals to VCAT may increase over the short-term.

Figures 3 and 4 below (taken from Council's Quarterly Service Performance Report September 2018) show how both the number of VCAT appeal and the number of decisions that have been set aside (overturned) by the tribunal have reduced over the 2017/18 financial year in comparison with the previous year. This demonstrates that Council's decision-making is finding a balance between various stakeholder expectations; previously decision making did not always reflect the realised application of policy. It is also reflective of a change in planning processes with more engagement with applicants to achieve better outcomes and better decision making taking into consideration trends and precedents in VCAT decisions.









9. Significant panel reports

Planning Panels are appointed by the Minister for Planning to consider Planning Scheme Amendments where they have been submissions.

An analysis of reports found that, overall, Council's Amendments are supported by Panel Members as they were considered providing adequate strategic justification and are consistent with State and Local Planning Policy, Ministerial guidelines and Planning Practice Notes.

There has only been one significant Panel Reports since 2016 which is detailed below:

9.1 Heritage Policy - Amendment C149

The Amendment sought to amend the MSS, replace Clause 22.01 (Heritage Policy) and insert a new Reference Document titled '*Glen Eira Review of Existing Heritage precincts 2017*'.

The Panel concluded:

- The amendment should be adopted by Council subject to some changes principally relating to wording of the Heritage Policy and the assessment of levels of significance of submitter properties.
- A number of matters require attention in the forthcoming 2018 Stage 2 Heritage Review.

In relation to the future 2018 Stage 2 Heritage Review (referred to as the Major Heritage Review in the 2016 Work Plan) the Panel recommended:

- Investigate the development of more detailed guidelines for extensions and alterations to Inter-war dwellings, possibly responding to varying precinct character.
- Develop a clear statement about what is meant by 'significant alterations' to Contributory buildings in Heritage Overlay precincts.
- Review the wording of the Statements of Significance in Clause 22.01 against the recommendations of Planning Practice Note 1: Applying the Heritage Overlay; and reassess the boundaries of those precincts which contain a diversity of development eras and land uses to more precisely define bases of significance for precincts against which development applications can be assessed.
- Review the citation for Heritage Overlay 14 Caulfield North and Environs Heritage Area.
- Consider whether Inter-war dwellings should be listed as Contributory to the Elsternwick precinct.

- Consider modifying the Elsternwick Estate and Environs Heritage Overlay boundary in and around the Coles supermarket site as part of the 2018 Stage 2 Heritage Review.
- Review the operation of 'works' exemptions in the Scheme that already apply to rail and tramway activities and building works on the tramway depot land, and provide complementary exemptions from the usual Heritage Overlay works requirements for routine works where they would not affect heritage values.

Implications for Glen Eira

The panel recommendations have been incorporated into the scope of the Heritage Review as identified in the 2018 Work Plan.

10. Glen Eira Community Engagement

In 2016 Council commenced a different way of engaging with the community. Traditionally, Council has engaged with the community on individual projects however it is now clear that better engagement occurs when the conversation is ongoing rather than project specific.

During 2016/17 financial year Council sought feedback to inform the preparation of seven strategies including the 2016 Review, *Council and Community Plan*, an *Integrated Transport Strategy* as well as seeking commentary on the Municipality's 17 activity centres and shopping strips to inform the preparation of the *Activity Centre Housing and Local Economy Strategy* and Structure Plans for Bentleigh, Carnegie and Elsternwick. Feedback was sought with the following principles in mind:

- Foster an ongoing two-way conversation with the local community.
- Communicate in a way that makes sense to the community.
- Co-ordinate community feedback across all projects.
- Inform long-term thinking, not just immediate project needs.

In total, more than 4,400 community submissions were received.

Community engagement on the preparation of *Structure Plans* and *Quality Design Guidelines* continued into the 2017/18 financial year and continues to inform the Council's strategic work.

During this wide ranging program of consultation a number of issues and opportunities were raised which have been grouped into themes below. These issues and opportunities are generally the same as those identified in the 2016 Review. Council's ongoing engagement with the community has merely reinforced initial community feedback rather than revealed anything new. In light of this, it was not considered necessary to consult the community again for the specific purpose of this 2018 Review. The key themes are:

- Loss of neighbourhood character, more specifically:
 - The need for additional design guidelines within zones
 - More landscaping opportunities and vegetation
 - Better transition between developments
 - Curb the rate of growth
 - Reduce basement encroachments
 - Improve garden character
 - Protect backyards
 - Reduce hard surfaces in private open space areas
 - Front fencing

- Streetscape integration
- Better quality architecture
- Greater front setbacks
- Reduce building heights
- Overdevelopment in Activity Centres
- Development transition between zones
- Protection of heritage
- Traffic and parking
- Lack of open space
- Developer contribution to infrastructure
- MSS and Local Policy framework
- Loss of trees
- Environmentally Sustainable Design

Implications for Glen Eira

Work is ongoing to address the issues raised through community engagement. Huge progress has been made over the past two years with the adoption of the three Structure Plans and *Quality Design Guidelines*, however, there is significant further work required to implement the Structure Plans and *Quality Design Guidelines* as well as to address the outstanding community concerns. The revised 2018 Work Plan is discussed in Section 13.

11. Issues and opportunities

Ongoing community engagement, panel reports and VCAT decisions demonstrate that many of the issues and opportunities raised during the 2016 Review remain current. The issues, opportunities and subsequent recommendations from 2016 are set in table 2 below.

Issue	Recommendations
Neighbourhood Character	A neighbourhood character policy will provide more clarity on existing character and its protection as well as better defining the preferred character for areas of change. It can also address concerns relating to landscaping areas, providing better transition between different zones, improving the garden character, a reduction in hard surfacing, increased front setbacks in appropriate areas, managing boundary to boundary developments and impacts of upper storey development on neighbouring back yards. The Work Plan also recommends that the residential zones support the neighbourhood character policy by including additional neighbourhood character objectives and increased schedule standards to protect and enhance character.
Heritage	The recommended Work Plan will provide two heritage project updates, an internal project that can be undertaken relatively quickly and a major review which will take more time. The internal project would include a refresh and update of existing heritage policies/documents and to update heritage guidelines so that they are incorporated into the Planning Scheme. The major update will aim to identify and protect individually significant heritage properties not currently identified for protection.
MSS and Local policy Review	These projects would identify gaps in the MSS and local policies, refresh existing policies and prepare the housing policies to better support Glen Eira's residential framework, particularly with neighbourhood character. New census data will also be incorporated.
Development Contribution Scheme	The project aims to provide for developer contributions on infrastructure projects such as drainage works. This may include council-wide projects or additionally be utilised where structure planning is being undertaken.
Parking	It is recommended that various provisions/controls be

Table 2: Issues and Opportunities	identified in 2016
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Issue	Recommendations
Provision	implemented in activity centres such as:
	 Parking precinct plans. These can stipulate higher parking rates in some instances, or clarify the parking rates for various uses where the scheme provides little or no guidance. Car parking cash-in-lieu provisions. Look at other options to utilise existing parking spaces eg. shared parking. Advocate to the Minister for more stringent car parking controls eg. mandatory visitor parking provisions.
	These are also able to be investigated alongside the structure planning process.
Open Space	Lack of open space in the municipality and minimal private open space provided in new developments was a significant issue raised by the public. The project aims to review developer contributions after new census data is released to potentially provide for a greater contribution from new developments, and potentially identifying more land closer to activity centres. Investigations will also explore ways to better protect existing open space areas from nearby obtrusive development. The Work Plan also will investigate increasing the private open space requirement for multi-unit developments.
Sustainability	The project would explore requiring a higher level of ESD requirements for significant developments, incentives for highly ESD compliant developments, increased landscaping, open space and tree planting. The Work Plan also provides for the continued advocacy for a State-wide approach to ESD.
Water sensitive urban design (WSUD)	WSUD would introduce measures that decrease stormwater runoff in peak events, increase permeability standards, and reduce basement footprints.
Transition between zones	The Work Plan looks to further refine guidelines in relation to transitioning of scale and bulk between zones this is to be addressed through a combination of a Neighbourhood Character Policy, the implementation of a Design and Development Overlay, and changes to the schedules and objectives of the residential zones.
Special Building Overlay	To provide for accurate mapping to land affected by potential flooding events to minimise risks of damage to properties.
Tree protection	The Work Plan incorporates a range of approaches to address this issue. These include:

Issue	Recommendations
	 Develop a tree conservation/protection policy and include objectives regarding tree protection in the MSS. Investigate provisions which impose a design or layout penalty on developments which 'moonscape' a site prior to obtaining a planning permit. Introduce basement setbacks which enable the planting of canopy trees tailored to the objectives of each residential zone.

In addition to the concerns which carry over from the 2016 Review there are several new items have arisen since 2016 that should be reflected in the 2018 Work Plan going forward. As addressed in Section 10, the concerns raised during the 2016 Review are still the priority issues for our community; the following additional concerns have been raised since 2016:

- Need for affordable housing.
- Importance of local employment opportunities, including retail and small business.
- Extracting community benefit from development.
- The importance of quality housing.
- The right buildings in the right locations.
- Need for infrastructure to support population growth.

12. Strategic Projects: Progress against the 2016 Work Plan

The 2016 Review included the 2016 Work Plan to address the issues raised through the review process and community feedback.

Over the past two years significant progress has been made against the 2016 Work Plan with the adoption of the Structure Plans for Bentleigh, Carnegie and Elsternwick. Table 3 provides an overview of progress made against the 2016 Work Plan.

Table 3: Progress against 2016 Work Plan

Green	Substantially Underway/Complete
Orange	Commenced
Blue	On Hold/Waiting
Red	Not yet started

Project	Purpose	Time frame 2016	June 2018 Update
1. Structure Plans	 To provide structure plans for activity centres. To provide for building heights and detailed design guidelines within activity centres. To investigate developer contribution opportunities for infrastructure within activity centres. To investigate opportunities for more effective movement of pedestrians and traffic, and management of parking 	Complete first 3 structure plans within 4 years	Completed Structure Plans for Bentleigh, Carnegie and Elsternwick have been adopted. Further work is underway to prepare a Planning Scheme Amendment(s) to implement the Structure Plans. Structure Plans for Caulfield Station and East Village, in partnership with the VPA are proceeding alongside the Structure Plan implementation work.
2. Neighbourhood Character policy	 To provide clarity on the existing character and its protection To provide clarity on neighbourhood character objectives for change areas and how change will be managed 	3-5 years	Completed Addressed through the adoption of the <i>Quality Design Guidelines</i> in March 2018. Requires Planning Scheme Amendments for implementation.
3. Heritage Internal Review	To update and refresh existing heritage policies/ documents	3-12 months	Completed

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Project	Purpose	Time frame 2016	June 2018 Update
	To update heritage guidelines		Amendment C149 which implements the revised heritage policy has been adopted by Council and approved by the Minister.
4. Heritage Major Review	 To identify and protect individually significant heritage properties currently not identified within Planning Scheme Update heritage guidelines 	2-3 years	A substantial piece of work to be divided into four stages, the first of which will inform the implementation of the Structure Plans. Subsequent stages of review across the municipality are forecast to progress over a number of years.
5. Municipal Strategic Statement update	 To incorporate up-to-date census data To respond to current planning issues and provide broad strategic guidance To reinforce existing policies and provisions 	1-2 years	Scheduled to commence first half of 2019 following the changes to the Victoria Planning Provisions and Planning Policy Framework. To be done in conjunction with other local content review/Planning Scheme Rewrite.
6. Local Planning Policy Review	 To identify any policy gaps To refresh existing policies To better support Glen Eira's residential zone framework particularly with regard to neighbourhood character 	2- 3 years	Scheduled to commence in first half of 2019 following the changes to the Victoria Planning Provisions and Planning Policy Framework. To be done in conjunction with other local content review/Planning Scheme Rewrite.
7. Development Contribution Scheme	To provide for developer contribution requirements within the Planning Scheme for drainage upgrade works and other infrastructure	2 years	Development contributions are being sought through the East Village Planning Scheme Amendment process. The Elsternwick Urban Renewal South Masterplan will also further investigate development contributions in this location. A Community Benefit Policy is also currently being developed to seek contributions in Urban Renewal areas and on Strategic Sites.
8. Parking Provision	To investigate various provisions in activity centre areas and implement into the Planning Scheme	3-4 years	Council recently adopted an Integrated Transport Strategy. A Parking Policy is currently being prepared for adoption by end of 2018/19 financial year. In undertaking this Policy, consideration has to be given to the revised VPP parking rates along the Principal Public Transport Network applied through

Project	Purpose	Time frame 2016	June 2018 Update
			Amendment VC148. Exploration of parking overlays in Activity Centres to contribute to future public parking will be explored following development of the Parking Policy.
9. Open Space	 To review developer contribution levy after new census data released To provide greater protection to public spaces from adjoining development To impose greater amounts of open space for residential developments 	2-3 years	The Glen Eira Open Space Strategy refresh is currently underway which will consider revised contribution rates to increase the provision of open space across the municipality. Open Space contribution rates are also being considered through the Planning Scheme Amendment process for the approved structure plan areas.
10 Sustainability policy	 To investigate possible incentives for ESD for significant developments To increase opportunities for landscape opportunities, open space and tree planting 		This action is on hold – pending the <i>Plan Melbourne</i> Action 80 which will deliver state-wide 'planning and building systems to support environmentally sustainable development outcomes for new buildings to consider the energy, water and waste management performance.' A Sustainability Policy will also be considered as part of the Local content review/Scheme Rewrite to take place in 2019.
11. Water Sensitive Urban Design (WSUD)	 To introduce measures that decrease stormwater run-off in peak events To increase permeability standards To reduce basement footprints 	2-3 years	Council has joined neighbouring councils and Melbourne Water to develop an <i>Elster Creek Action</i> <i>Plan</i> , which looks at drainage management across the full catchment. The findings of the Action Plan will be considered as part of the other local content review and opportunities to pursue a joint amendment with other municipalities will be explored. WSUD will also be considered as
12. Transition between zones	To provide for adequate provision of transition between zones	2-3 years	part of the scheduled local content rewrite. Complete - <i>Quality Design</i> <i>Guidelines</i> adopted in February 2018. To be implemented via Planning

Project	Purpose	Time frame 2016	June 2018 Update
			Scheme Amendments
13. Special Building Overlay (SBO)	To provide accurate mapping to land affected by potential flooding events	2-3 years	Melbourne Water has recently commenced the mapping process in consultation with Council. Once complete a Planning Scheme Amendment will be required.
14. Tree Protection Policy for development sites	To strengthen the conservation of significant trees on development sites through increased open space standards and setbacks for basements	2-3 years	This has been partially addressed by recent State Government reform on garden area and apartment building basement requirements and also by the <i>Quality Design Guidelines</i> (once implemented). Protection for significant trees is currently under consideration.

13. 2018 Work Plan

Adopting the three Structure Plans for Bentleigh, Elsternwick and Carnegie has been a significant step for strategic planning at Glen Eira and a major milestone in setting the strategic direction for future growth in the municipality. Adoption of the Structure Plans has had a substantial impact upon the 2016 Work Plan with additional work identified in order to implement the Structure Plans as well as shifting priorities for other identified work. Legislative changes, including the changes to the VPPs implemented by Amendment VC148, have also necessitated a review of current work priorities.

In light of these changes, it has been required to revise the 2016 Work Plan.

Progress against the 2016 Work Plan is detailed in Section 12. The current and future workload that was not identified in the 2016 Work Plan and that has arisen from the issues and opportunities discussed in this review (set out below) is reflected in the 2018 Work Plan in addition to the work on the 2016 Work Plan that is not yet complete (see section 12).

The 2018 Work Plan is based upon work that needs to be completed and is not reflective of current resources. The 2018 Work Plan provides estimated timeframes for the forecast work however these may be subject to change over time as other priorities arise.

ltem	Project	Description	2016 or New	Year of Commencement and Duration
Place F	Planning and Structure	Plans		
1	Bentleigh Activity Centre Planning Scheme Amendment	Implements Structure Plan, Activity Centre, Housing and Local Economy Strategy, Quality Design Guidelines, Heritage Overlay etc. Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2018/19 (2 years)
2	Carnegie Activity Centre Planning Scheme Amendment	Implements Structure Plan, Activity Centre, Housing and Local Economy Strategy, Quality Design Guidelines, Heritage Overlay etc. Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2018/19 (2 years)
3	East Village Planning Scheme Amendment	Implements Structure Plan, Comprehensive Development	New	2018/19 (2 years)

2018 Planning Scheme Review Work Plan

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ltem	Project	Description	2016 or New	Year of Commencement and Duration
		Zone, Development Contributions Plan etc. Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.		
4	Elsternwick Urban Renewal South Masterplan development	To consider planning controls, shadowing, access and movement studies. The final scope of the masterplan is currently being developed and will include input from the community.	New	2018/19 (1 year)
5	Elsternwick Activity Centre including the Elsternwick South Urban Renewal Site Planning Scheme Amendment	Implements <i>Structure Plan</i> , <i>Activity Centre, Housing and</i> <i>Local Economy Strategy</i> , <i>Quality Design Guidelines</i> , Heritage Overlay etc. Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)
6	Caulfield Station Precinct Structure Plan development (VPA lead)	Led by Victorian Planning Authority, Preparation of <i>Structure Plan</i> for the Caulfield Station precinct.	New	2018/19 (2 years)
7	Caulfield Station Precinct Planning Scheme Amendment	Implements <i>Structure Plan</i> , Development Contribution Plan, Heritage Overlay etc. Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)
8	Structure Plan development for Glen Huntly Activity Centre	Preparation of <i>Structure Plan</i> to guide the future development of Glen Huntly Activity Centre.	New	2020/21 (2 years)
9	Neighborhood Activity Centres Urban Design Framework Development	Commence work on one or more centres.	New	2021/22 (ongoing)
	of Local Content of P			0040/40
10	Planning Scheme Migration on the Amendment Tracking system into new Planning Scheme format	Led by the Department of Environment, Land, Water and Planning (DELWP) and in line with the requirements of Planning Scheme amendment VC148.	New	2018/19 (1 year)
11	Municipal Strategic Statement (MSS) rewrite	Review, update and restructure the MSS and transition into the MPS as required by Planning	2016 (re- scoped)	2018/19 (1 year)

ltem	Project	Description	2016 or New	Year of Commencement and Duration
		Scheme amendment VC148.		
12	Planning Scheme Restructure	Restructure local content in the Scheme in accordance with the new Planning Policy Framework following Planning Scheme Amendment VC148.	New	2018/19 (1 year)
13	Planning Scheme Rewrite – review of local planning policy, zones, overlays, schedules and other local content	Review of local planning policy content to ensure it is current and reflects approved land use and development strategies and plans. To include the Activity Centre, Housing and Local Economy Strategy and Quality Design Guidelines outside of Bentleigh, Carnegie and Elsternwick. Review to ensure the Scheme supports Glen Eira's land use and development directions, removes duplications and/or simplifies content, reduces red tape and reflects VC148 Smart Planning Requirements	2016 (re- scoped)	2018/19 (1 year)
14	Planning Scheme Rewrite Planning Scheme Amendment	Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)
15	Parking Policy	Adoption of a municipal parking policy.	2016	2018/19 (9 months)
16	Parking Provisions and Overlay	Review provisions and potential need for overlays following adoption of parking policy.	2016	2019/20 (2 years)
17	Developer Contribution Provisions	Provide for developer contribution requirements (or similar) within the Planning Scheme.	2016	ongoing
18	Social and Affordable Housing Strategy Development	Prepare and adopt strategy informed by Affordable Housing Statement of Commitment.	New	2018/19 (2 years)
19	Social and Affordable Housing Planning Scheme Amendment	Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)
20	Glen Eira Open Space Strategy Refresh	Update and adopt Strategy.	2016	2018/19 (1 year)
21	Open Space Planning Scheme Amendment	Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)
22	Planning Scheme	As per the requirements of the	New	2022/23

ltem	Project	Description	2016 or	Year of
			New	Commencement and Duration
	Review 2022	Planning and Environment Act 1987.		(1 year)
Heritag	ge			
23	Heritage Review – Bentleigh and Carnegie Activity Centre	Complete heritage assessment for the Bentleigh and Carnegie study areas.	2016 (re- scoped)	2018/19 (1 year)
24	Heritage Review – Elsternwick Activity Centre	Undertake assessment of identified potential heritage sites and review the existing Heritage Overlay wording.	2016 (re- scoped)	2018/19 (1 year)
25	Heritage Review – Hidden gems and Caulfield Station Precinct	Undertake assessment of identified potential heritage sites.	2016 (re- scoped)	2018/19 (2 years)
26	Heritage Review – Bentleigh and Carnegie Activity Centre residential areas, hidden gems and Caulfield Station Precinct Planning Scheme amendment	Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/2020 (2 years)
27	Heritage Review –	Commence assessment of	2016 (re-	2022/2023
	Suburb by Suburb	identified potential heritage sites suburb by suburb.	scoped)	(ongoing)
28	ABC Gordon Street Heritage Planning Scheme Amendment	Panel, consideration of submission and submit to Minister.	New	2018/19 (2 years)
Sustai	nability and Environme	nt		
29	Special Building Overlay (SBO)	Completion of mapping to land affected by potential flooding events. Mapping undertaken by Melbourne Water.	2016	2018/19 (2 years)
30	SBO Planning Scheme Amendment	Preparation, authorisation, exhibition, consideration of submissions, Panel and submit to Minister.	New	2019/20 (2 years)
31	Development of Tree Protection Measures	Development of policy and implementation measures.	2016	2018/19 (2 years)
32	Sustainability Policy	Pending <i>Plan Melbourne</i> Action 80 – which will deliver State- wide planning and buildings systems to support environmentally sustainable development outcomes for new buildings to consider their energy, water and waste management performance.	2016	Unknown - Pending the Plan Melbourne Action 80
33	Water Sensitive Urban Design	Continue participation in Elster Creek Catchment group to	2016	Ongoing

ltem	Project	Description	2016 or New	Year of Commencement and Duration
	(WSUD)	develop an <i>Elster Creek Action</i> <i>Plan</i> . The findings of <i>the Action</i> <i>Plan</i> will be considered.		
Workir	ng Groups			
34	Inner South East Metro Regional Group	Continue participation in group and provide input into the regional Land Use Framework Plan. Opportunity to collaborate at a regional level.	New	Ongoing
35	Elster Creek Catchment Group	Continue participation in group and provide input into achieving catchment improvements.	New	Ongoing

2018 Work Plan:

Place Planning and Structure Plans

- Bentleigh Activity Centre Planning Scheme Amendment
 The Planning Scheme Amendment documentation for Bentleigh is currently
 being prepared and will be presented to Council by the end of 2018. The
 Amendment process will include authorisation, exhibition, consideration of
 submissions, panel and final decision.
- Carnegie Activity Centre Planning Scheme Amendment
 The Planning Scheme amendment documentation for Carnegie is currently
 being prepared and will be presented to Council by the end of 2018. The
 Amendment process will include authorisation, exhibition, consideration of
 submissions, panel and final decision.
- 3. East Village Planning Scheme Amendment

Led by the VPA, the *East Village Structure Plan* seeks to renew the East Village precinct and allow it to become an environmentally sustainable and innovative mixed use area with a focus on employment education and diversity of housing that responds to community needs.

Council officers are currently working closely with the VPA to finalise the necessary technical work before presenting to Council in the coming months to seek authorisation to prepare and exhibit the Planning Scheme Amendment.

4. Elsternwick Urban Renewal South Masterplan development Council is progressing with masterplanning for the Urban Renewal South area of Elsternwick. The project will consider planning controls for the area as well as shadowing and access and movement studies. The Masterplan will inform the Planning Scheme Amendment to implement the *Elsternwick Structure Plan.*

- 5. Elsternwick Activity Centre including the Elsternwick Urban Renewal South Masterplan Planning Scheme Amendment The Planning Scheme Amendment for Elsternwick will be prepared during the first half of 2019 and will include content associated with the Elsternwick Urban Renewal South Masterplan currently under development. The Amendment process will include authorisation, exhibition, consideration of submissions, panel and final decision.
- 6. Caulfield Station Precinct Structure Plan development The VPS is leading the preparation of a Structure Plan for the Caulfield Station Precinct, in close collaboration with Glen Eira City Council, Stonnington City Council, the DELWP and Transport for Victoria (TfV).

The *Caulfield Station Precinct Structure Plan* is currently in the early stages of preparation.

- 7. Caulfield Station Planning Scheme Amendment Once adopted, the Caulfield Station Precinct Structure Plan will require a Planning Scheme Amendment for implementation. The Amendment process will include authorisation, exhibition, consideration of submissions, panel and final decision.
- 8. Structure Plan development for Glen Huntly Activity Centre It is planned that work on the *Glen Huntly Structure Plan* to guide the future development of Glen Huntly Activity Centre will commence in 2020/21.
- 9. Neighbourhood Activity Centres Urban Design Framework Development It is anticipated that initial work on one or more centres (priority centres to be determined at a later date) would commence in in 2021/22.

Rewrite of Local Content of Planning Scheme

The MSS update and local policy review is carried over from the 2016 Work Plan. This work was on hold pending the outcome of the Smart Planning Program. Following Amendment VC148, this work can now proceed and has been re-scoped as follows:

10. Planning Scheme migration on the Amendment Tracking System into new Planning Scheme format

In accordance with the outcomes of Amendment VC148, the Scheme needs to be reformatted for migration into the Amendment Tracking System. This

work will be led by DELWP and the timeframes for this work will be set by them. Further guidance is expected from DELWP shortly.

11. Municipal Strategic Statement rewrite

The MSS needs to be updated to incorporate up to date Census information and to reflect the adopted *Activity Centre, Housing and Local Economy Strategy* and the *Integrated Transport Strategy* which set out new policy positions not currently reflected within the MSS.

The MSS rewrite will also incorporate changes afforded by Amendment VC148 including translation of the MSS into the Municipal Planning Strategy (MPS). It will require a review, update and restructure of the MSS.

12. Scheme Restructure

Implementation of Amendment VC148 includes the translation of Glen Eira's existing Local Planning Policies into the new format required as part of the new PPF.

13. Scheme Rewrite – Review of Local Planning Policy, zones , overlay, schedules and other local content

The local planning policy review is discussed in Section 12; however since 2016 the scope of this work has expanded to include the following items:

- Implementation of the adopted *Quality Design Guidelines* residential municipal wide.
- Implementation of the adopted *Quality Design Guidelines* commercial municipal wide.
- Implementation of the Activity Centre, Housing and Local Economy Strategy
- Implications from the municipal-wide Economic Study currently being prepared.

Further to reviewing and rewriting local policy there is a need to also review and rewrite local content in light of Amendment VC148 to reflect the new format and to ensure zones, overlays, schedules are being used effectively and appropriately. This review and rewrite will also remove superfluous content, reduce duplication and make clearer intent.

The Scheme rewrite has not yet commenced and is scheduled to start in 2019. This is a large project and a priority for council and will form part of the local content Scheme rewrite.

14. Scheme Rewrite – Planning Scheme Amendment

A Planning scheme Amendment(s) to implement the changes to the MSS/MPS, local planning policies and other local content will include the following:

- New and revised Policy Planning
- MSS/MPS
- Open Space Strategy Refresh
- Social and Affordable Housing Strategy
- Other local content

The Amendment process will include authorisation, exhibition, consideration of submissions, panel and final decision.

15. Parking Policy

Following the adoption of the *Integrated Transport Strategy* in June 2018, a Parking Policy is currently being prepared.

16. Parking Provisions and Overlay

Review provision and any potential need for overlays following the adoption of the parking policy.

- 17. Development Contributions Plan Carried over from the 2016 Work Plan (see Section 12).
- 18. Social and Affordable Housing Strategy Development

The development of a *Social and Affordable Housing Strategy* is planned to guide Council's future work and to progress the commitment Council have made to improve affordable housing. The project will be led by Council's Community Development Team with strategic planning input. It is anticipated that planning tools and controls to encourage the provision of social and affordable housing would be developed as part of this work.

This project is currently in the planning phase and is scheduled to have the strategy completed in 2019, with the Planning Scheme Amendment commencing in 2020.

19. Social and Affordable Housing Planning Scheme Amendment A Planning Scheme Amendment to implement the tools and controls is identified as part of the Strategy development to encourage the provision of Social and affordable housing. The Amendment process will include authorisation, exhibition, consideration of submissions, panel and final decision.

20. Glen Eira Open Space Strategy Refresh

Carried over from the 2016 Work Plan (see Section 12).

21. Open Space Planning Scheme Amendment

Changes to the Planning Scheme as a result of the *Open Space Strategy* refresh would be implemented through a Planning Scheme Amendment. The Amendment process will include authorisation, exhibition, consideration of submissions, panel and final decision.

22. Planning Scheme Review 2022

The next Planning Scheme Review is scheduled to take place in 2022, following the adoption of a new *Council and Community Plan* as per the requirements of the *Planning and Environment Act 1987*.

<u>Heritage</u>

The Heritage review is carried over from the 2016 Work Plan but has been rescoped as it is a large project to be carried out over several stages:

- 23. Heritage Review Bentleigh and Carnegie Activity Centre This is currently underway with consultants carrying out a review of heritage within the structure plan areas of Bentleigh and Carnegie.
- 24. Heritage Review Elsternwick Activity Centre Due to commence shortly, Consultants will carry out a review of heritage within the Elsternwick Activity Centre and a review of the existing Heritage Overlay wording.
- 25. Heritage Review Hidden gems and Caulfield Station precinct This stage has not yet been commenced. It will include a desktop review of post-War architecture and a review of sites/precincts nominated by Council staff, Glen Eira Historical Society and members of the public (via online nominations). The review of Caulfield Station precinct will inform structure plan preparation and will include a review of the citation for Derby Road Heritage Area and a review of the Caulfield Racecourse for heritage significance.
- 26. Heritage Review Bentleigh and Carnegie Activity Centre residential area, hidden gems and Caulfield Station Precinct Planning Scheme Amendment A Planning Scheme Amendment will be required to implement the actions from the Heritage Review into the Bentleigh and Carnegie Activity Centre residential area, hidden gems and Caulfield Station Precinct. The Amendment process will include authorisation, exhibition, consideration of submissions, panel and final decision.

27. Heritage Review – Suburb by Suburb

This stage would involve municipality wide review of heritage by suburb (except those already assessed in Stages 1-3) and would most likely be carried out 1-2 suburbs at a time. This stage is anticipated to happen over the course of a number of years.

28. ABC Gordon Street Heritage Planning Scheme Amendment Council is seeking both interim and permanent heritage protection for the ABC studios in Gordon Street, Elsternwick. The proposed Amendments are C182 and C183.

Sustainability and Environment

- 29. Special Building Overlay (SBO) Carried over from 2016 Work Plan (see Section 12).
- *30.* SBO Planning Scheme Amendment Once mapping is complete, a Planning Scheme Amendment will be required to update the SBO in the Planning Scheme.
- *31. Development of Tree Protection Measures* Carried over from 2016 Work Plan (see Section 12).
- 32. Sustainability Policy Carried over from 2016 Work Plan (See Section 12).
- *33. Water Sensitive Urban Design (WSUD)* Carried over from 2016 Work Plan (See Section 12).

Working Groups

34. Inner South East Metro Regional Group

Action 1 of the *Plan Melbourne Implementation Plan* is the development of a land-use framework plan for each of the metropolitan regions. Glen Eira is an active member of the Inner South East Working Group, with DELWP the lead agency. It is anticipated that the regional plan will be on public exhibition in 2019.

35. Elster Creek Catchment Group

Continued involvement in the Elster Creek Working Group. The purpose of the group is to investigate mechanisms to manage flooding in the Elster Creek Catchment area and comprises Glen Eira, City of Port Philip, Bayside City Council, City of Kingston and Melbourne Water. Attachment 1: Assessment of Notable VCAT decisions

GLEN EIRA CITY COUNCIL GLEN EIRA PLANNING SCHEME REVIEW REPORT PAGE 55

Date decision reported to	Address	Proposal	Council decision	VCAT Decision	Comment	Relevant zones
29 November 16	90-94 Mimosa Road, Carnegie	a four storey building comprising 49 dwellings and a reduction in the visitor car parking requirement	Refusal	Permit	 The subject site is located within the Residential Growth Zone at the fringe of the Carnegie Urban Village. To the south of the site at number 88 Mimosa Road, land is zoned General Residential Zone and across Mimosa Road, land is zoned General Residential Zone and across Mimosa Road, land is zoned General Residential Zone and across Mimosa Road, land is zoned Neighbourhood Residential Zone. The application was refused on grounds relating to neighbourhood Residential Zone. The proposal did not respect the low scale character of the Neighbourhood Residential Zone. The proposal did not respect the low scale character of the Neighbourhood Residential Zone to the west, land is zoned an approvide an appropriate transition to this area. The application also failed to meet a number of the State Government Guidelines for residential development such as front, side and rear setbacks and did not provide and entanting the application, the Tribunal held that the Carnegie Urban Village is rapidly changing in accordance with State and Local Policy expectations. The Tribunal held that transition between zones should not be achieved within a zone. Instead, the entire Residential Growth Zone is intended for the Same level of increased density, and transition is provided athrough the Planning Scheme by stepping down from the 13.5 metre height limit of the General Residential Growth Zone to the 10.5 metre height limit of the General Residential Corvet Residential Growth Zone to the Urban Village storey during the unstronged by the Urban Village storey during some and that the future character expectation of the Urban Village storey during storey during the substore of the residential Growth Zone in existing single storey during storey during the the future character expectation of the Urban Village storey during that the future character expectation of the Urban Village storey during that the future character respectation of the Urban Village storey during that the future character resp	RGZ Carnegie Urban Village
					the advice provided by the expert traffic engineer for the developer.	

Relevant zones	GRZ Glen Huntly neighbourhoo d Centre	NRZ
<u>к</u>	••	•
CommentCommentOn the above basis, the Tribunal directed a Permit be issued	The subject site is located within the General Residential Zone and the Glen Huntly Neighbourhood Centre . The General Residential Zone specifies a mandatory maximum height of three storeys. The application was refused on grounds relating to neighbourhood character impacts . Specifically that the scale and mass of the building would dominate the street and surrounding land. The application also failed to meet a number of the State Government Guidelines for residential development such as street setbacks, permeability and walls on boundaries. The Tribunal held that State and Local Policy strongly encourage development of the site that will provide additional housing. This development will result in a level of change to the existing neighbourhood character. The Tribunal disagreed with Council and held that the proposal represented a suitable transition development to the Neighbourhood Residential Zone across the road. The Tribunal held that the two storey built form of the proposal doining properties. On the above basis, the Tribunal directed a Planning Permit be issued	The subject site is located within the Neighbourhood Residential Zone in Elsternwick. The application was refused on grounds relating to neighbourhood character, the double storey element at the rear of the site, unreasonable visual bulk impacts and non- compliance with the State Government car paring guidelines. The Tribunal held that that the retention of the existing Victorian dwelling at the front of the site enables the retention of the current built form in the Seymour Road streetscape. The Tribunal was satisfied that the proposed unroofed carport structure (which extended forward of the existing dwelling) would not unreasonably detract from the neighbourhood character. The Tribunal held that the two storey element of the rear dwelling was acceptable, due to the side and rear setbacks being sufficient to ensure no unreasonable visual bulk
VCAT C Decision	Permit	Permit
Council decision	Refusal	Refusal
Proposal	five double storey dwellings	alterations and additions to the existing dwelling and the construction of a new double storey dwelling to the rear
Address	31 Rothschild Street, Glen Huntly	44 Seymour road, Elsternwick
Date decision reported to Council	29 November 16	20 December 16

10/10/2018

Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment	Relevant zones
					 Impacts onto adjoining private open space areas. The Tribunal was satisfied with the proposed car parking and access, subject to some conditional requirements. It is noted that the existing dwelling was not required to provide for one under cover car space as required by the State Government car parking guidelines. 	
28 February 2017	315-317 Neerim Road, Carnegie	construction of a seven storey building comprising 26 dwellings	Refusal	Permit	 The subject site is located within the Commercial 1 Zone and the Carnegie Urban Village. The site is located within the area included within Council's current Planning Scheme Amendment which seeks a mandatory maximum 4 storey building height. The application was refused on grounds relating to its excessive scale and bulk, poor presentation to the street and poor internal amenity. The application was also refused on grounds relating to the inadequate provision of residential visitor car spaces. In determining the application, the Tribunal held that due to the current absence in planning policy to guide building height and design and the prevalence of both five and six storey building on the subject site was appropriate. The Tribunal held that the internal amenity afforded to future residents was acceptable. Further, the Tribunal held that the reduction to the residential visitor car building on the subject site was appropriate. 	• C1Z • Carnegie Urban Village
2 March 17	60-64 Rosstown Road, carnegie	to use the land for a retirement village and the associated development of an 8 storey building comprising 40 retired living apartments and a place of assembly (dutch club)	Refusal	Permit	 Terring The subject site is located within the Mixed Use Zone and Carnegie Urban Village. The application was refused on grounds relating to the building's excessive scale and bulk, poor presentation to the street and poor internal amenity. Other refusal grounds related to overshadowing and inadequate provision of residential visitor car spaces. The Tribunal held that there was significant policy support within the Planning Scheme for the development of an eight storey building on the site. The Tribunal held that the emerging character of the area (in terms of building height) was not yet established. The Tribunal held the tallest building to the south of the railway line to 	MUZ Carnegie urban Village

10/10/2018

					 date (at six storeys) did not set a benchmark for future development. The Tribunal accepted Council's argument that the proposal would be highly visible from surrounding land, but stated that this is a reasonable expectation for a higher density 	
					 The Introduct net that attrough the neight was appropriate, the architectural outcome of the building should be of high quality. To this end the Tribunal imposed a condition that requires a 	
					num 2 metre setback from the western boundary above the first four levels of the building.	
					 The Tribunal held that the proposal would create overshadowing to the private open spaces at 58 Rosstown Road The Tribunal considered overshadowing diagrams that 	
					showed that a reduction in height from eight storeys to six storeys would not substantially improve this overshadowing.	
					Rather, the Tribunal held that an increased boundary setback to 58 Rosstown Road would create a substantial improvement	
					 The Tribunal held that the internal amenity afforded to future 	
					residents was acceptable. Further, the Tribunal held that the reduction to the loading hav requirement was acceptable	
					 On that basis, the Tribunal directed Council to issue a Planning Permit 	
2 May 17 9	92 Kooyong Dood	construction of a four storev building above	Refusal	Permit	 The subject site is located within the Commercial 1 Zone and is located in a Local Centre. 	C1Z Local Centre
	Caulfield	a basement car park comprising an office			 The application was refused on grounds relating to the failure of the monosal's design to respond to the policy for 	
<u>ح</u>	north	and dwellings			development in local centres, to respect the character of the neichbourhood and to achieve suitable transition to the	
)			site's residential neighbours. The grounds of refusal also refer to a lack of car parking.	
					 The Tribunal held that the proposed building adopts a number of design features which make this building suitable in this 	
					 Iocation. These include: The setbacks of the top level from Kooyong Road and Sebastopol 	

10/10/2018

Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment	Relevant zones
					 The building being setback from the Sebastopol Street side boundary at all levels. The building provides for a commercial use at ground floor to Kooyong Road. Building interface with the residential area to the east is acceptable (due to sufficient setbacks being provided). On that basis, the Tribunal directed Council to issue a planning 	
23 May 17	37-39 Nicholson Street, Bentleigh	construction of a four storey building comprising twenty six dwellings above basement	Refusal	Permit	 Perint. The subject site is located within the Residential Growth Zone The subject site is located within the Residential Growth Zone and Bentleigh Urban Village. The application was refused on grounds relating to the development's inadequate transition in building height to the north, excessive building width, setbacks from all boundaries, lack of building articulation, poor on-site amenity and visitor parking shortfall. The Tribunal held that there was significant policy support within the Planning Scheme for the development of a four storey building on this site. The Tribunal held that this area is experiencing change and that this is the emerging character that should be assessed, not the existing character. The Tribunal accepted that a waiver of the 3 required visitor parking. On that basis, the Tribunal directed Council to issue a Planning Permit 	RGZ Bentleigh Urban Village
13 June	3 Heather Street, Bentleigh East	three-storey building comprising six dwellings and reduction of car parking	Refusal	Permit	 The subject site is located within the General Residential Zone and Bentleigh East Neighbourhood Activity Centre. The application was refused on grounds relating to the development's visitor parking shortfall (1 space) and the overshadowing impacts on the adjoining property (given a planning permit had been issued but had not been built). The Tribunal held that a waiver of the one (1) required visitor parking, peak time for visitor demands would be in the evening and on weekends which could be catered for by the availability of 	GRZ Bentleigh East Neighbourho od Centre

10/10/2018

Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment	Relevant zones
					 on-street parking. The Tribunal held that the overshadowing impacts on the adjoining site should be based on the existing conditions, and not the proposed development given a planning permit had been issued for the adjoining site. On that basis, the Tribunal directed Council to issue a Planning Permit 	
13 June 2017	146 & 148 East Boundary Bentleigh East East	four storey building comprising 36 dwellings above a basement car park.	Refusal	Permit	 The subject site is located within the Mixed Use Zone and Bentleigh East Neighbourhood Activity Centre. The application was refused on grounds relating to the development's inadequate response to its context - the existing neighbourhood character in particular the Omeo Court streetscape, the excessive and unreasonable visual bulk impacts within the existing streetscape, potential for overlooking, inadequate setbacks from all boundaries, poor on-site amenity, visitor parking shortfall (one space) and the development's impacts on the trees on the adjoining property. The Tribunal held that there was significant policy support within the Planning Scheme for the development of a four storey building on this site. The Tribunal held that the amended plans resolved off-site amenity impacts such as overlooking. The Tribunal considered that proposed setbacks from all boundaries to be acceptable as they met the objectives of the State Government Guidelines. The Tribunal considered that internal amenity was acceptable. A majority of the apartments would receive adequate daylight and ventilation. The Tribunal considered that internal amenity was acceptable. A majority of the apartments would receive adequate daylight and ventilation. The Tribunal considered that internal amenity was acceptable. A majority of the apartments would receive adequate daylight and ventilation. The Tribunal considered that internal amenity was acceptable. A majority of the apartments would receive adequate daylight and ventilation. 	MUZ Bentleigh East Neighbourho od Centre
25 July 17	669-673 Centre Road, Bentleigh East	Amendment to the existing permit for the construction of a six storey building comprising retail at	Refusal	Permit	 The original Planning Permit was issued at the direction of VCAT in December 2014 and allowed the construction of a four storey building comprising shops at the ground level and up to 30 dwellings above a basement car park, and a reduction in car parking and waiver of the loading bay requirement. 	 C1Z Bentleigh East Neighbourho od Centre

10/10/2018

Date decision reported to	Address	Proposal	Council decision	VCAT Decision	Comment	Relevant zones
Connect		ground level and up to thirty dwellings above a basement carpark, alteration of access to a road zone category 1, a reduction in parking and waiver of loading bay requirements the Amendment included: • two additional levels on the approved four storey building to increase the number of dwellings from 32 to 39. • amend the permit preamble to increase the number of storeys from four to six. • reduction of the visitor car parking requirement.			 The changes to the original permit were for the construction of a six storey building (an increase of 7 dwellings). The subject site is located within the Commercial 1 Zone, within the Bentleigh East Weighbourhood Activity Centre. Beighbourhood Activity Centre. Council held that the proposed additional levels did not satisfy the intend of the Housing Diversity Area Policy in terms of excess mass, bulk, scale and height. In addition, Council held that the proposed additional levels did not satisfy the intend of the Housing Diversity Area Policy in terms of excess mass, bulk, scale and height. In addition, Council held that the proposed additional levels did not satisfy the intended plans provided an increase in the number of visitor parking spaces, there was still a shortfall of one. The reduction in visitor car parking as proposed was not supported due to the busy location of the site and the increased intensity of the development. The Tribunal considered the changes proposed was not supported due to the busy location of the site and the increased intensity of the subject site. The Tribunal held that due to the development to the west of the subject site, the visibility of the six storey proposal will be obscured. In addition, expert evidence presented by the permit applicant's Urban Designer indicated that as the upper addition was recessed. In addition, expert evidence presented by the permit applicant's Urban Designer indicated that a storey proposal will be conculted that the adjoining sites (particularly to the north). In terms of the adjoining sites (particularly to the north). In terms of the early as the indrace is to a driveway. The Tribunal concluded that atthough the development would cause detriment to the residential areas to the rear, as the interface is to a driveway. The Tribunal concluded that atthough the development would cause detriment to the residential areas to the rear, as the interface is to a driveway. The Tribunal conclude	
8 November 17	277-279 Centre Road,	the construction of a nine storey building	Refusal	Permit	Council's submission was that the Tribunal should give effect to and not undermine the DDO8 which seeks to prevent	C1ZBentleigh

10/10/2018

Relevant zones	urban Vilage	• RGZ
Comment	Inappropriate development until a structure plan is formalised. VCAT however identified in its Order that there was a "lack of strategic work explaining the planning reasons why the heights and mandatory and preferred controls were applied to what sites", and acknowledged that they did have to have regard to the DD08 in their decision making. The key question the Tribunal asked itself was whether the proposed height was acceptable for the site. The following is relevant commentary on how it reached its decision on height. The following is relevant commentary on how it reached its decision on height. There is is conting in the Planning Scheme to require a uniform height in this location. The decision guidelines of DD08 question whether the proposal is compatible with and respect the character of an adjoining guideline. How can a building when the preferred maximum height is five storeys? Is it to be interpreted that the DD08 control determines that (in this cases) a five storey building when the preferred maximum height is five storey building adjoining a single storey built form is respectful? It would be considered that the DD08 control determines that (in this cases) a five storey would provide for background as to what a neighbouring building is respectful of the Subject Site of where strategic work would provide for background as to what it form even a guideline such as this is to be interpreted, it fremained in the overlay. We consider that it has to be the way the proposed built form within the street. This guideline is balanced divers including policies calling for more intense development in activity centres and urban villages. Having regard to the scale and form of the proposed building, there is no question that the unding may initially appear as a prominent just as other building within the centre. We consider this to be a diversion the relate and form of the proposed building with it as a other building within the centre. We consider this to be a diversion to refuse a permit. It is to be expected	Council's submission was that Belsize Avenue is generally consistent in character with its one and two storey built form and that the Tribunal should give heightened consideration to
VCAT Decision		Permit issued
Council decision		Refusal
Proposal	comprising retail at ground level and 72 dwellings and a reduction in the car parking requirement	Construction of a 4 storey building comprising 29
Address	Bentleigh	33-35 Belsize Avenue, Carnegie
Date decision reported to Council		8 November 17

10/10/2018

Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment R	Relevant zones
		dwellings and a basement car park and a reduction of car parking provision for visitors			maintaining this form. The Tribunal however identified in its Order that: As set out above, the planning policy framework and zone controls do direct increased built form to the urban village and this street. The fact that it is the first development does not make it inappropriate. As set out by the Tribunal in Cecily Denny Pty Ltd v Glen Eira CC [2016] VCAT 1401 development in areas of change is not expected to imitate or reflect the style and form of single dwellings that currently exist in this and other streets. The character for the urban village is one where more intense built form is anticipated. It provided further comment in relation to the height, particularly in with regard to the scale transition from the proposed apartment building to the deteched and townhouse Gevelopments and other storey building to the deteched and townhouse developments, the proposed apartment building to the deteched and townhouse developments, the proposed apartment development will clearly be different from the surrounding 1-2 storey detached and townhouse developments, the proposed apartment do the south morth to south providing transition from four storey from north to south providing transition from the sourounding transition from land to the south and east within the GRZ and NRZ. I find this is an acceptable design response to the strategic context. [Specifically, I find that the three storey form is an acceptable design response to the strategic context. [Specifically, I find that the south and east within the GRZ and NRZ. I find this is an acceptable design response to the strategic context. The south and east within the GRZ and NRZ. I find this is an acceptable design response to the strategic context. The south and east within the GRZ and NRZ. I find that the three storey form is an acceptable design response to the soure of the south and east within the GRZ and NRZ. I find that the three storey form is an acceptable design response to the soure of the south and east within the GRZ and	
19 December 17	10 Princes Street, Caulfield North	The proposal included construction of a three storey residential building comprising sixteen dwellings above basement level car parking. The proposal was amended at	Refusal (DPF)	Permit	The subject site is located within the General Residential Zone 2 and is not affected any overlays. The VCAT decision accepts that the proposal is consistent with all relevant policy and that it represents the type of outcome envisaged in a Housing Diversity area under the Glen Eira Planning Scheme. On this, the Tribunal acknowledged that the site is located in one of the Council's designated diversity areas in which a range of housing types including multi dwelling developments are encouraged and recognised that the site is located in a set with a the experised to the site is located in a set with a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the site is located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very mixed of the located in a street that exhibits a very	GRZ2

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Date decision reported to	Address	Proposal	Council decision	VCAT Decision	Comment R	Relevant zones
Council		VCAT to reduce the number of dwellings to fifteen. Council maintained its grounds of refusal at VCAT including that the development did not respond to local policy, results in a building that dominates the streetscape, creates adverse amenity impacts on neighbouring dwellings and fails to meet relevant objectives of Clause 55 (Rescode).			character. The decision reinforced the analysis of a number of other VCAT decisions in relation to Council's approach to planning its residential areas: 1 The Council has adopted a targeted and hierarchical approach to the planning of its residential areas. The review site is located in a housing diversity area (Alma Village) in which multi-unit development is encouraged. 2 The majority of the municipality's residential areas are located in "minimal change" areas pursuant to Clause 21.04 of the Local Planning Policy Framework (LPPF). The objective for minimal changes areas is to maintain predominantly low density detached housing in areas not identified for housing diversity. 3 In order to make provision for projected population growth and demand for increasing housing diversity, housing diversity areas have been selected as suitable for multi-unit development. An assessment of factors including access to services, facilities and fixed route transport, housing necess to services, facilities and fixed route transport, nousing access to services, facilities and fixed route transport, nousing need and capacity of residential areas to support new development, residential character and constraints (environmental, infrastructure, heritage) determines a locality's qualification as a diversity area.	
					17 The dispute in this case focusses on what form and scale of development is acceptable in this neighbourhood village diversity area. 18 The Council and the respondent objectors submit that the proposal is excessive in its scale and density, will dominate the streetscape and will adversely affect the amenity of neighbouring properties. 19 I agree with the Council and the objectors that issues of neighbourhood character and site context are relevant to my consideration of the proposal. However, the Council's diversity area policies are also relevant and because of the review site's inclusion in a diversity area sites progressively redevelop in accordance with the objectives of that policy. This is not a case therefore, in which respect for the existing character of the neighbourhood ought to assume undue weight. 21 Not all sites in the diversity area will be suitable for three storey development of the type and scale proposed here. However, where	

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Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment Re	Relevant zones
					larger, consolidated, regularly configured sites such as the review site become available for development, the development opportunities presented by such sites should not be soundered	
					The Tribunal held that it was satisfied that the proposal represented the right outcome and set aside the decision of the Responsible Authority and directed that a planning permit be issued.	
6 Feb 18	25-27 Horne Street, Elsternwick	construction of a seven storey building containing shops at ground level and 25 dwellings above. The proposal was amended at VCAT to	Refusal	Permit issued	The subject site is located within the Commercial 1 Zone and is affected by the Environmental Audit Overlay . The decision by Council largely accepted the form of the building, however refused a permit on grounds of poor internal amenity Through the course of the hearing, the Member provided an opportunity for the applicant to submit amended plans that improved the quality of the internal amenity. This was done by Introducing	C1Z
		improve the internal amenity of the dwellings.			lightwells and improving the configuration of the living areas. While Council agreed that this was an improvement, it maintained its objection to the proposal. The Member however considered that the changes represented an acceptable improvement and provided acceptable amenity for future occupiers. The Member was largely silent on the quantum of commercial floorspace and ultimately issued a planning permit for this development	
	12 Kambea Grove, Caulfield North	Demolition and construction of a dwelling in a neighbourhood character overlay and special building overlay	Refusal	Permit issued	This is an application for the demolition and construction of a dwelling in the Neighbourhood Character Overlay. Council refused the application on grounds that the replacement dwelling did not adequately respond to the significance of this area . While Council's decision itself was set aside and is not of significance in the context of planning at Glen Eira, the VCAT Order considered a question of law that has a direct consequence to the way an application is assessed under the Neighbourhood Character Overlay. The following is the relevant passage from the decision: [5] <i>During the course of the hearing a question of law arose as to</i> <i>whether all of the objectives and standards from Clause 54 of the</i> Bayside Planning Scheme [sic]applied, or whether only those <i>objectives and standards had been varied by the</i> <i>Schedule to the Neighbourhood Character Overlay applied. This</i> <i>question arose in the context of this proceeding where the only plant</i> .	NRZ V

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Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment Re	Kelevant zones
					The Council in following an earlier decision of the Tribunal considered that only the Clause 54 objectives which had a varied	
					standard in NCO3 applied. Both the Applicant and myself were concerned as to the correctness of that approach.	
					[21] My first finding here is that Council erred in concluding that	
					the underlined text above from Clause 54 enable it to assessed a development proposal on land affected by a NCO against all of	
					the Clause 54 Standards. /	
					These provisions apply to an application to construct a building or	
					construct or carry out works associated with one dwelling on a lot under the provisions of	
					A Neighbourhood Residential Zone, General Residential Zone,	
					Residential Growth Zone, Mixed Use Zone or Township Zone.	
					 A Neighbourhood Character Overlay if the land is in a Neichbourhood Residential Zone General Residential Zone 	
					Residential Growth Zone, Mixed Use Zone or Township Zone.	
					[8] The words under the heading 'Requirements' do not seek to	
					limit or restrict the application of Clause 54. Instead, those words firstly clarify that all of the standards and objectives apply and	
					then provide for an ability under either the Schedule to a zone, or	
					a Schedule to the Neighbourhood Character Overlay, to vary one	
					or more particular standards. I note that it is the standard Tribunal anaroach to analy all of the Clause 54/55 standards to	
					inburial approach to apply an of the Clause 34/33 standards to applications under a zone, where the schedule to the zone varies	
					some of the standards. I do not understand the words in the	
					Victorian Planning Provisions as achieving a different outcome in	
					terms of the residential zones and the relationship between varied and non-varied standards, as compared with the Neighbourhood Character	
					Overlay.	
					Tribunal identified the starting point as being whether the words under	
					the heading 'Requirements' activated consideration of all Clause 54	
					standards and objectives. In contrast, I consider that it is the words under the heading 'Annication' which activate consideration of	
					all of the standards where a permit is required under the	
					Neignbournood Character Ovenay.	
					Modification to Clause 54 and Clause 55 standards	

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Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment Reik	Relevant zones
					I find that all of the Clause 54 standards apply when a planning permit is required under the Neighbourhood Character Overlay, comprising those that have been varied by NCO3, and those that have not been varied. On the basis of this decision, officers will now undertake the broader BesCode assessment that has been established under this decision	
22 may 18	17-19 Loranne Street, Bentleigh	Construction of part three storey and part four storey building to contain 21 dwellings over a basement car park. Plans were amended as part of the VCAT process and included increased side and rear setbacks and additional visitor car parking spaces. Council maintained its objection to the proposal	Refusal	Permit	 In determining to refuse the application, Council relied on the following grounds: Overdevelopment of the site resulting in excessive mass and bulk impacts when viewed from adjoining properties and within the streetscape and associated non-compliances with policy, the purpose of the zones and a number of ResCode standards. The Tribunal considered that the scale of the development and its density appropriate for the area. It had regard to the location in both the Residential Growth Zone and the General Residential Zone and considered that the proposal was a good response to this context. Furthermore it also identified that the proposal also abutted the Neighbourhood Residential Zone and found this to be well managed given the recessive upper level setbacks and the stepping of the development down to two-storeys at its interface with the Neighbourhood Residential Zone. The Tribunal determined that the internal amenity of the development down to two-storeys at its interface with the Neighbourhood Residential Zone. The Tribunal determined that the internal amenity of the development down to two-storeys at its interface with the Neighbourhood Residential Zone. The Tribunal determined that the internal amenity of the development down to two-storeys at its interface with the Neighbourhood Residential Zone. The Tribunal determined that the internal amenity of the development down to two-storeys at its interface with the Neighbourhood Residential Zone. 	GRZ and
12 June 18	476-482 Kooyong Road & 11 Saturn Street	Construction of buildings and works (up to 11 storeys), use of the land as a hospital, retirement village,	Refusal	Permit	on the following • overly be sensitive nd	NRZ

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Date decision	Address	Proposal	Council decision	VCAT Decision	Comment Rele	Relevant zones
reported to Council		residential aged care facility, child care			 Insufficient on-site car parking; and Insufficient public open space. 	
		centre and tood and drink premises and a reduction of the car parking requirements.			 Height and scale The tallest building form in particular is prominent, opens to the street corner, and associated with a high point in the topography. 	
		rains were antended as part of the VCAT process that primarily sought to reduce the height of the development from 19			It will be a landmark, or nign architectural quarry and part of a property that serves as an existing hospital. It is a significant change. But the visual setting can absorb this building. Car parking We reach the view that, in its strategic context and having regard to the integrated nature of the hospital, aged persons housing and 	
		down to 11 storeys. Council maintained its objection to the proposal			 other uses, the outcome is acceptable. Intensification of the use of the land We are persuaded by the applicant's evidence that the proposed redevelopment of the hospital infrastructure is needed and will have a positive impact locally and broadly. A vertical retirement village in a suburban setting is no longer an 'alien' form where (by way of example) a single storey retirement village is increasingly unlikely given the lack of large sites and the competing development pressures for well-located large sites in strategic terms. The proposed medical centres are located on Kooyong Road, a competing development with an endaged on the located on strategic terms. 	
					22.02. We accept that the subject and is not identified by the scheme as an existing activity centre or the location for a new activity centre. We accept that the uses would draw custom beyond direct users and occupants of the subject land. However, in the context that the new non-residential uses are aligned with the other uses on the land, and in absence of any evidence to demonstrate a broader impact on the activity centres. Small food and drink premises, such as the facility proposed adjacent to open space and close to the medical centres, are an acceptable inclusion to service users of the site, including staff, visitors to the land and residents.	

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Date decision reported to Council	Address	Proposal	Council decision	VCAT Decision	Comment	Relevant zones
					 Public open space Σ The further information provided during the course of the hearing satisfies us that the open space provides a range of opportunities for pedestrian movement and seating in shade and sunshine. Cuestions of law Legal questions were raised during the hearing in respect to the characterisation of the independent living units (ILU)/retirement village units. The purpose of this question so in relation to the implications of the mandrory building heights controls contained within the Neighbourhood Residential Zone (NRZ) that applies to the subject sites. In summary, the Tribunal provided the following legal ruling: The ILU component constitutes a retirement village for the purposes of the planning scheme. It is neither a dwelling nor a residential building. It is not bound by mandatory height limits for dwellings in the NRZ. Afurther question of law was raised during the hearing in respect to the mandatory maximum building heights: There is no maximum building or residential building the statis subject to the ransitional provisions in Clause 55 of still apply). 	
					directed Council to issue	
12 June 18	10 St Georges Road, Elsternwick	Demolish the existing buildings on the land. Construct a three storey apartment building with 10 dwellings and two roof top terraces. Basement parking is provided for 25 vehicles including one for visitor parking.	Refusal	Decision set aside	 In determining to refuse the application, Council relied on the following grounds: The proposed building dominating the heritage precinct due to its height, bulk and design; Insufficient on-site car parking; and Unreasonable overshadowing impacts on adjoining properties. summary, the Tribunal made the following observations in respect to the key issues We agree that the overall form of the building and some of its 	• RGZ Heritage Overlay

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Comment featur
features are appreciated as being from the Victorian era, a period of relevance in the statement of significance. However, the building is significantly altered as set out in Mr Raworth's evidence before us and as found through the Panel's assessment. The building's integrity is compromised by unsympathetic alterations.
2 this part of the southern end of the St Georges Koad streetscape is not of very high heritage integrity given the presence of non- contributory buildings. The nearest contributory buildings are to the south of the subject land because No. 10A St Georges Road is non- contributory (and approved for demolition). The contributory buildings and the subject land because No. 10A St Georges Road is non- contributory (and approved for demolition). The contributory buildings
the south of the subject land are of generous proportions. Modern two to three storey elements are apparent along the driveway to No. 8 St Georges Road, including sheer wall forms. Σ In its context, a three storey building form is acceptable. It
responds to the near by contributory buildings while achieving a higher density form Overshadowing • Noting the eastern-most open space has some parking use
and the small incursions that will not significantly affect the use of the spaces in question, we find the outcome meets the objective of Clause 55.04-5. We note trees also overhang the spaces.
On this basis, the Tribunal determined to approve the proposal and directed Council to issue a permit, subject to conditions.
Council refused to grant a planning permit due to non-compliance with the Minimal Change Area Policy (Clause 22.08) as follows: Boundary to boundary development and visual dominance within the Areadocons and
Visual mass and bulk impacts to adjoining secluded private open space areas.
"I find that the proposed attached form of development is appropriate in this context and will sit comfortably having regard
to the character of the area. The proposal is a form that is emerging within the broader area. On this basis, the Tribunal determined to overtum Council's decision

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Relevant zones	GRZ
Comment and direct that a permit be issued, subject to the inclusion of a condition that set the garage of Dwelling 2 back 1.0m from the northern boundary.	 An application against Council's failure to determine this application was lodged with VCAT. Between the appeal being lodged and Council receiving notice of the appeal. Council resolved that it would have issued a Notice of Refusal on the following grounds: Unreasonable amenity impacts on adjoining properties due Unreasonable amenity impacts on adjoining properties due Unreasonable amenity impacts on adjoining properties due daylight and excessive mass and bulk impacts. Wy findings regarding the design response are influenced by the site's proximity to the commercial area of this neighbourhood centre, and by the extent to which the amended plans address the council's concerns. My findings on the amenity impactsare influenced by the layout and orientation of the adjoining dwellings, and by the extent to which the amended plans reduce these amenity impacts. In this context is more than this The council contends that the council has placed too much explanation in the first-filoon valle along each stand will result in unreasonable visual impacts when viewed from the secluded private open space and obj the fact that the control the avelopies of non-compliance with result in unreasonable visual impacts and controls to the south. Further to this. If that the council contends that the council solar of the adjoining to the south. Further to this. If the table of the broader community. I find that these impacts are acceptable. I am influenced by the fact that these impacts are acceptable. I am influenced by the fact that the side setback standard de standard starting point given that policy encourages increased denting and point given that policy encourages increased denting the layed starting and point given that policy encourages increased denting the south.
VCAT Decision	Decision set aside granted
Council decision	Refusal
Proposal	Construction of a three (3) storey building comprising 12 apartments above basement car parking, and reduction in the statutory visitor car parking requirement.
Address	7 Manchester Grove, Glen Huntly
Date decision reported to Council	24 July 18

10/10/2018

ATTACHMENT 2 – 2018/19 COUNCIL AND COMMUNITY PLAN COMMITMENTS

COMMITMENTS MEASURE REVIEW WORK PLAN We will work with the Uctorian Planning Authority to manage growth in our municipality in a way that involves the community and stakeholders, and adressed. development, open space, business and transport. Deliver a structure plan for Easteknoiders, and adressed. Review WORK PLAN We will commence the statutory implementation of our structure plan for entreigh, Carnegie and Elsternwick. Panel process concluded to the Minister for Planning for approval. Item 1 - Bentleigh Activity Centre Planning Scheme Amendment We will update and refresh a minimum of two key Council community infrastructure strategies relating to recreation, open space and facilities. Naturestrip Planting Guidelines endorsed by Council. Item 20 - Glen Eira Open Space Strategy Refresh We will update and refresh a minimum of two key Council community infrastructure strategies relating to recreation, open space and facilities. Maturestrip Planting Guidelines endorsed by Council. Item 23 - Heritage Review – Bentleigh and Carnegie Activity Centre* We will develop, consult and inplement policies and controis that protect heritage, and the character of our residential areas. Major Heritage Review amendment is endorsed by Council and submitted to the Minister for planning for authorisation. Item 23 - Heritage Review – Bentleigh and Carnegie Activity Centre* Item 26 - Heritage Review – Bentleigh and Carnegie Activity Centre Item 26 - Heritage Review – Bentleigh and Carnegie Activity Centre We will develop, consult and implement policies and controis that protect	OUR 2018–19	PERFORMANCE	2018 PLANNING SCHEME
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Council's Municipal Strategic Statement to reflect recent strategic planning work, including the Activity Centre, Housing and Local Economy Strategy (July 2017).	scheme amendment and submission to Minister for Planning for approval.	
We will guide better buildings in Glen Eira through the implementation of our Quality Design Guidelines.	Public exhibition of permanent planning controls which seek to implement the Quality Design Guidelines.	Item 1 - Bentleigh Activity Centre Planning Scheme Amendment Item 2 - Carnegie Activity Centre Planning Scheme Amendment Item 5 - Elsternwick Activity Centre including the Elsternwick South Urban Renewal Site Planning Scheme Amendment* Item 14 - Planning Scheme Rewrite Planning Scheme Amendment*
We will take steps to increase the future availability of social and affordable housing in the municipality.	Social and Affordable Housing Strategy endorsed by Council for community consultation by December 2018. Ensure that the Section 173 Agreement for East Village contains provisions for delivery of affordable housing outcomes.	Item 3 - East Village Planning Scheme Amendment Item 18 - Social and Affordable Housing Strategy Development
We will develop and implement a new car parking policy based on the principles of the Integrated Transport Strategy.	Adopt and implement a car parking policy.	Item 15 - Parking Policy
We will protect our valued trees within our City and consult on the establishment of a new tree protection policy and Significant Tree Register (may change subject to Council resolution following consultation).	Complete the development of the tree protection policy and Significant Tree Register (through a Local Law).	Item 31 - Development of Tree Protection Measures

*These commitments cannot be met in full by the end of the 2018/19 financial year.

9.5 ROAD MANAGEMENT PLAN (RMP) AMENDMENT

Author: Paul Samaratunge, Manager Infrastructure Assets

Trim No: 18/1246349

Attachments: 1. Road Management Plan_October 2018

PURPOSE AND SUMMARY

To consider public submissions (if any) and adopt the amended Road Management Plan.

RECOMMENDATION

That Council adopt the amended Road Management Plan (attached).

BACKGROUND

At its meeting of 22 May 2018, Council resolved that it:

1. Endorses the amended Road Management Plan (RMP) (*Attachment 1*) for public exhibition.

2. Notifies the community of proposed amendments to the RMP in accordance with Road Management (General) Regulations 2016, (Regulation 10) and invite submissions within 28 days of a notice published in the Government Gazette, a daily newspaper, and the Council's web site

3. Considers a further report on this matter after the conclusion of the public *Exhibition*.

Council's Road Management Plan (RMP) sets the minimum standards for inspecting, maintaining and repairing Council managed roads, footpaths and laneways.

Council adopted its first RMP in November 2004. Council subsequently updated the Plan in November 2006 and November 2014. The attached amended Plan reflects current knowledge about what is achievable and Council's changing circumstances.

Provided that Council sets standards and complies with them, the RMP is Council's legal policy defence under the Road Management Act 2004 (the Act). Liability for damage would arise only if Council failed to comply with the standards in the Plan.

ISSUES AND DISCUSSION

1. Public Exhibition

To invite submissions on the amended RMP, Public notices appeared in:

- 16 August 2018 edition of the Victorian Government Gazette;
- 16 August 2018 edition of *The Age* Newspaper;
- Tuesday, 14 and Wednesday 15 August 2018 editions of the *Caulfield and Moorabbin Leader* Newspapers ; and
- On Council's website and at the Town Hall customer service centre.

GLEN EIRA CITY COUNCIL

The public exhibition period closed 14 September 2018.

Council has received no public submissions about the proposed changes.

2. Review of amended RMP

No submissions were received. Officers have undertaken a final review of the document and suggest no further changes.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

No implications for current resources given that the intervention levels and scheduled inspections frequencies for footpath and road defects are considered reasonable and are not being upgraded to a higher standard. Benchmarking of neighbouring Councils suggest no significant variations in standards.

POLICY AND LEGISLATIVE IMPLICATIONS

- Road Management Act 2004.
- The Road Management (General) Regulations 2016 (Vic)
- Road Management Codes of Practices

COMMUNICATION AND ENGAGEMENT

The RMP specifies minimum standards that Council must achieve all of the time (including times of peak workload). On a day to day basis however, Council typically responds much quicker and where appropriate, acts before intervention levels are reached.

Having regard to the above, the proposed changes from the old to the new RMP will not affect the average condition of Council road and footpath infrastructure or affect average response time to request for maintenance. Hence the proposed changes will have low impact on the community.

The statutory requirement for public notification, Government Gazette advertisement, and advertisement in a daily newspaper circulating in the city of the proposed amended RMP for 28 days was met. The notification was also advertised in the local newspapers and the Council web site. No public submissions about the proposed changes were received.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme One: Liveable and Well Designed

A well planned City that is a great place to live.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Council to adopt the amended Road Management Plan.

GLEN EIRA CITY COUNCIL

City of GLEN EIRA

GLEN EIRA CITY COUNCIL

ROAD MANAGEMENT PLAN

October 2018

Version	Date	Comment	Reference
3	25 Nov 2014	Adopted by Council Resolution	
4	16 Oct 2018	Adopted by Council Resolution	

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1 EXECUTIVE SUMMARY

The City of Glen Eira is custodian of an extensive range of assets. This includes the roads for which it has responsibility under the *Road Management Act 2004* (the "Act").

The road network within the City of Glen Eira consists of some:

- 498 kilometres of Council roads and constructed rights of way that include:
 - 832 kms of kerb and channel; and
 - 864 kms of Pathways
- 95 kilometres of arterial road carriageways which are the responsibility of, and managed by, VicRoads but for which Council maintains the Pathways.

The Act provides that Council, as a road authority under the Act, may publish and adopt a Road Management Plan:

- "(a) to establish a management system for the road management functions of a road authority which is based on policy and operational objectives and available resources; and
- (b) to set the relevant standard in relation to the discharge of duties in the performance of those road management functions."¹

This document is Council's Road Management Plan ("the Plan").

The Plan details the decisions Council has made as to how Council manages safety risks associated with the public roads and Pathways for which it is responsible.

In particular, the Plan sets out the times within which, and the standards to which, Council will:

- inspect for defects;
- maintain (appropriate temporary repair); and
- repair (appropriate permanent repair)

the roads and the Road (including Road-Related) Infrastructure for which Council is responsible.

The Plan balances the needs of road users against the limited resources available to Council, taking into account the many other services that Council, as a Local Government Authority, is required to deliver.

The Plan is otherwise based substantially on factors or constraints which are financial, economic, political, social or environmental.

Council uses the available resources to carry out inspections, Repairs and Maintenance under a number of programs. These can be divided into two main categories of Defect and Maintenance.

Details of these programs are set out in this Plan at section 2.7.

¹ Section 50, *Road Management Act 2004*.

1.1 Responsibilities for Road Management Plan Implementation

The Chief Executive Officer has responsibility for assigning the roles and responsibilities of the appropriate Council officers for the purposes of implementing the requirements of the *Road Management Act 2004* and this Plan.

1.2 Availability of the Plan

This Plan and Appendices are available for inspection, free of charge and in hard copy format, during office hours: 8:30 am to 5:00 pm each working day at:

Customer Service Centre Glen Eira City Council Municipal Offices, Corner of Glen Eira and Hawthorn Roads, Caulfield, Victoria.

Phone 9524 3333 or email mail@gleneira.vic.gov.au

This Plan is also available for download from the Council's website: <u>www.gleneira.vic.gov.au</u>.

1.3 Queries and Comments

Any queries or comments in relation to this Road Management Plan should be directed to:

Manager Infrastructure Assets

Glen Eira City Council

PO Box 42

Caulfield South 3162

Further information is also available on the Council's website: www.gleneira.vic.gov.au.

2 GENERAL

2.1 Obligations of Road Users

All road users have a duty of care under the *Road Management Act* 2004 (section 106) and the *Road Safety Act* 1986 (section17A). Section 17A of the *Road Safety Act* 1986 sets out that all road users have certain obligations:

"17A Obligations of road users

- (1) A person who drives a motor vehicle on a highway must drive in a safe manner having regard to all the relevant factors, including (without limiting the generality) the
 - physical characteristics of the road;
 - prevailing weather conditions;
 - level of visibility;
 - condition of the motor vehicle;
 - prevailing traffic conditions;
 - relevant road laws and advisory signs; and
 - physical and mental condition of driver.
- (2) A road user other than a person driving a motor vehicle must use a highway in a safe manner having regard to all the relevant factors.
- (3) A road user must—
 - (a) have regard to the rights of other road users and take reasonable care to avoid any conduct that may endanger the safety or welfare of other road users;
 - (b) have regard to the rights of the community and infrastructure managers in relation to road infrastructure and non-road infrastructure on the road reserve and take reasonable care to avoid any conduct that may damage road infrastructure and non-road infrastructure on the road reserve; and
 - (c) have regard to the rights of the community in relation to the road reserve and take reasonable care to avoid conduct that may harm the environment of the road reserve.

..."

2.2 Purpose of the Plan

In accordance with section 50 of the Act, the purposes of this Plan are to:

- establish a management system for the road management functions of the Council which is based on policy and operational objectives and available resources; and
- set the relevant standard in relation to the discharge of duties in the performance of those road management functions.²

² Section 50, Road Management Act 2004.

2.3 Legislative Basis for the Plan

2.3.1 Provisions of the Act

This Plan is prepared in accordance with Division 5, sections 49-55 of the Act.

This Plan also reflects the purposes and objectives of the Council as specified under sections 3A and 3C of the *Local Government Act 1989*. Other legislation which relates to this Plan includes the *Road Safety Act 1986* and the *Transport Act 1983*, and further, Council's *Local Law 2009*.

2.3.2 Documents Developed Under Other Legislation

This Plan is consistent with other Council documents developed under other legislation (especially the *Local Government Act 1989*) including:

- Glen Eira Council and Community Plan;
- Adopted Annual Budgets;
- Asset Management Policy and Strategy; and
- Asset Management Plans.

2.3.3 Codes of Practice

The following Codes of Practice which exist under the Act will be complied with by Council to the extent they are relevant to Council:

- Operational Responsibility for Public Roads this Code provides guidance in determining the physical limits of operational responsibility between road authorities for the different parts or elements within the Road Reserve of public roads;
- *Management of Infrastructure in Road Reserves* this Code provides guidance for road authorities and utilities in planning and managing their infrastructure in Road Reserves, e.g. gas, water, electricity, telecommunications, etc;
- Worksite Safety Traffic Management this Code provides guidance on how to conduct any works on a road in Victoria and supports the engagement of appropriately trained and qualified persons to carry out the works or direct traffic;
- Code of Practice for Road Management Plans this code provides practical guidance to road authorities in the making of road management plans; and
- Any new Code of Practice established under the Act.

2.4 Content of the Plan

In accordance with section 52 of the Act, this Plan incorporates:

- the relevant standards determined by Council³ in relation to the discharge of Council's duties in the performance of its road management functions; and
- details of the management system that Council has implemented and proposes to implement in the discharge of its duty to:
 - inspect for defects that have reached intervention,
 - maintain to provide temporary repair; and
 - repair to provide permanent repair

³ Section 51 of the Act provides that Council may determine standards by including them in this Plan.

those public roads for which Council is the coordinating or responsible road authority.

2.5 Effect of Road Management Plan

Section 39(4) of the Act sets out that, by including provisions in the Plan relating to the performance of road management functions, Council is to be taken to have made a policy or policy decision in respect of those road management functions.

Section 103 of the Act provides:

"103 Policy defence"

For the purposes of any proceeding to which this Division applies, an act or omission which is in accordance with a policy –

. . .

(b) determined by the relevant road authority under section 39 does not constitute a wrongful exercise or failure unless the policy is so unreasonable that no road authority in that road authority's position acting reasonably could have made that policy."

2.6 Meaning of Terms

This Plan uses within it a number of words and terms the meaning of which needs to be understood. These words and terms are defined below. Where a word or term is defined in the Act, this is indicated by a footnote, and the word or term has the same meaning in this Plan as in the Act:

Ancillary Area⁴ means an area designated as an ancillary area by the coordinating road authority under section 18 of the Act, for example car parks.

Example

Any area which is a "park and ride" carpark, rest stop or scenic lookout could be designated as an ancillary area.

Day means a normal working day (ie Monday to Friday, excluding public holidays).

Defect means a localised failure or imperfection in an asset. Examples are a pothole in a road surface or a crack in the surface of a concrete Pathway. Defects may be below the specified Intervention Level for the type of defect in the particular type of asset or may have reached the Intervention Level⁵. A defect does not include the design of the asset or the construction of an asset in accordance with the design, whether or not such design is of a type currently used or allowed by Council and whether or not such design could be said to be deficient compared to current designs.

Routine Defect Inspection is an inspection undertaken in accordance with a formal inspection schedule (as set out in Appendix 2 - Defect Inspection Frequencies) necessary to determine if an asset has reached an Intervention Level specified in this Plan. The nominated time is not precise. A 10% margin is allowable.

Reactive Defect Inspection is a Defect Inspection in response, for example, to a report by a member of the public or a Council employee or contractor. It is conducted in order to ascertain (a) whether the asset in question is the responsibility of Council (b) whether a Defect exists and (c) if so, whether it has reached an Intervention Level specified in this Plan.

⁴ Sections 3 and 18, *Road Management Act 2004*.

⁵ It is central to this Plan that roads, Pathways and other road infrastructure are not perfect or free of all hazards. Defects will not be rectified unless they have reached the Intervention Level specified in this Plan.

Emergency Defect Inspection is a Defect Inspection, Reactive where a person telephones, notifies on the City Watch App, or attends the Council's Customer Service Centre and reports that a Defect is a safety threat to the public or property. Alternatively, reports that something is blocking traffic on Link or Collector road listed on Council's Register of Public Roads.⁶

Only those reactive defects that are termed as emergency and qualified as emergency defects by the Customer Request Staff shall be deemed to qualify for an Emergency Inspection. All other reactive defects will be treated as non-emergency defects.

Customer Service staff shall consider the following reported events as requiring an emergency response:

- Oil spills
- Flooded road
- Sunken/collapsed road
- Fallen/damaged tree blocking traffic movement
- Object on road interfering the safe movement of public on the road reserve
- Footpath fall event

Emergency Works mean works required in respect of a Defect that presents an immediate threat of personal injury or property damage to members of the public or the blocking of traffic on a link or collector road or other source of immediate danger to the public or a section of the public.

Infrastructure Manager⁷ means:

- (a) in relation to road infrastructure, the responsible road authority under section 37 of the Act; or
- (b) in relation to non-road infrastructure, the person or body that is responsible for the provision, installation, Maintenance or operation of the non-road infrastructure.

Intervention Action means any action to conduct a temporary or permanent repair.

Intervention Level means the level at which the standards set out in this Plan require Intervention Action to be taken.

Maintenance (as that term is used in this Plan) means the process of temporary repair of an asset as distinct from the permanent Repair of a specific Defect.

Month means a calendar month.

Pathway⁷ means a footpath, bicycle path or other area constructed or developed by a responsible road authority for use by members of the public other than with a motor vehicle but does not include any path:

- (a) which has not been constructed by a responsible road authority; or
- (b) which connects to other land.

Examples

A footpath or bicycle path constructed on a road reserve by a responsible road authority for use by the general public would be a pathway.

⁶ A member of the public may contact Customer Service Centre via telephone or in person during business hours. After-hours, the telephone number diverts to relevant after-hours telephone. Council does not constantly monitor other forms of communication (eg email, faxes and internal telephone numbers) so they cannot be relied upon for an emergency response.

⁷ Section 3, Road Management Act 2004.

A foot trodden track over roadside land or a path that connects from a roadway or footpath to privately owned land would not be a pathway.

Register means Council's Register of Public Roads as kept under section 19 of the Act.

Repair⁷ means the taking of any action to remove or reduce a risk arising from a Defect in a Roadway, Pathway or Road-Related Infrastructure, including:

- (a) reinstating a road to its former standard following works to install any infrastructure;
- (b) reinstating a road to its former standard following deterioration or damage;
- (c) providing a warning to road users of a Defect in a Roadway, Pathway or Road-Related Infrastructure,
- (d) providing a barricade

but does not include the upgrading of a Roadway, Pathway or Road-Related Infrastructure.

Example

Filling in a pothole in a roadway, resurfacing the roadway and erecting a warning sign would be actions to repair the road.

Response Time is the time in which the standards set out in this Plan require Intervention Action to be undertaken. A Response Time is measured from the time the Defect is inspected by a nominated Council inspector and the inspector deems the defect to be at or beyond intervention. The nominated time is not precise. A 10% margin is allowable.

Road Infrastructure relevantly means the infrastructure which forms part of a Roadway or Pathway and includes structures forming part of the Roadway or Pathway and materials from which a Roadway or Pathway is made.

Road Pavement means that part of a road which is sealed and intended for the use of motor and other vehicles.

Road-Related Infrastructure⁷ (which is a part of the Road Infrastructure) means infrastructure which is installed or constructed by the relevant road authority (being Council or its predecessors) for road-related purposes to:

- (a) facilitate the operation or use of the Roadway or Pathway; or
- (b) support or protect the Roadway or Pathway.

Examples

A traffic control sign, traffic light, road drain or embankment would be road-related infrastructure.

A noise wall, gate, post or board installed on the road reserve by the relevant road authority for road-related purposes would be road-related infrastructure.

Road Register means the list of public local roads and Ancillary Areas contained in the Register to which this Plan applies. This includes sealed roads, unsealed road surfaces, car parks, sealed rights of way and sealed laneways which are reasonably required for general public use.

Road Reserve⁷ means all of the area of land that is within the boundaries of a road.

Roadside⁷ means any land that is within the boundaries of a road (other than the shoulders of the road) which is not a Roadway or a Pathway and includes the land on

which any Vehicle Crossing or Pathway which connects from a Roadway or Pathway on a road to other land has been constructed.

Roadway⁷ means:

- (a) in the case of a public road, the area of the public road that is open to or used by members of the public and is developed by a road authority for the driving or riding of motor vehicles; and
- (b) in the case of any other road, the area of the road within the meaning of "road" in section 3(1) of the *Road Safety Act 1986*,

but does not include a driveway providing access to the public road or other road from adjoining land.

Vehicle Crossing⁸ means the driveway and Pathway which connects from a Roadway or Pathway on a road to other land.

2.7 Council's Road-Related Programs

Council has a number of different, but concurrent, programs operating or scheduled to operate in relation to roads and Road-Related Infrastructure. Not all of these programs are the subject of this Plan.

The programs operating are detailed in the following sections.

2.8 Defect Inspections – The Inspection Programs

This section of the Plan lists the programmed or scheduled Defect Inspections carried out in respect of Road-Related Infrastructure, which are then actioned within the Response Times allowed for in this Plan.

2.8.1 Defect Inspections – Roads

The first table in Appendix 2 - Defect Inspection Frequencies sets out the inspections which are carried out in relation to roads in order to identify Defects in:

- Road Pavement;
- kerb and channel;
- drainage pits; and
- regulatory signs.

2.8.2 Defect Inspections – Pathways

The second table in Appendix 2 - Defect Inspection Frequencies sets out the inspections which are carried out for Pathways in roads and in some Ancillary Areas.

2.9 The Repair Programs – Defect Intervention Levels

2.9.1 Road Repair Program and Surface Reinstatements

These repair programs are ongoing on a daily basis and cover:

- pothole patching;
- Repairs to bituminous surfacing; and
- Repairs to laneway surfacing,

as described in

⁸ Contained within the definition of "Roadside" in Section 3 of the Road Management Act 2004.

Appendix 3 - Defect Intervention Levels.

2.9.2 Kerb and Channel Repairs Program

This program covers Repairs to kerb and channel as again described in

Appendix 3 - Defect Intervention Levels.

The focus of the kerb and channel program is to reduce the risk to the community to a reasonably acceptable and affordable level. Hence, the emphasis and priority of this program is to Repair Defects that may affect the public interest by causing injury or loss to persons or their property. For this reason, Defects which result in a displacement of one kerb and channel segment relative to another are generally given a higher priority for Repair than sections of kerb and channel that are holding some water. Displacement Defects are considered undesirable as they may result in damage to parking vehicles. Water retention in the kerb and channel is common and is typically caused by underlying soil conditions or nature strip trees. This Plan recognises the importance of street trees and the environment to the community, and hence it is not proposed to rectify kerb and channel or to remove street trees, where it is considered the retention of water does not constitute a health issue or compromise the long term integrity of the Road Pavement.

2.9.3 Ancillary Item Repairs Program

Appendix 3 - Defect Intervention Levels also describes the Repairs carried out to:

- drainage pits, including pit frames and insert lids; and
- regulatory signs
- 2.9.4 Pathway Repair Program

Appendix 3 - Defect Intervention Levels also describes the Repairs carried out to Pathways under this program.

2.10 Maintenance / Reconstruction / Renewal – the Maintenance Programs

Road-related Maintenance, reconstruction and renewal programs are typically carried out under Council's capital works programs. The extent to which Repair, such as pothole patching, has been carried out (along with many other factors) is considered when determining the projects that are to be included in the capital works programs.

The fact that reconstruction is carried out on a multi-year cycle does not mean that any particular road or Pathway will be reconstructed within any particular year. It means that it will be included in Council's prioritising process, but will not be attended to if it achieves a lesser priority rating than other reconstructions upon which Council's budgetary and resource allocation decisions are made each year.

2.11 Plan Does Not Always Require Action on Part of Council

Not all areas or all assets within the Road Reserve are the responsibility of Council. Other areas or assets are not regarded as requiring intervention by Council for the purposes of this Plan. This Plan provides as follows:

2.11.1 "Roadside" – nature strips, parking signs, street trees, street lighting and Vehicle Crossings, excluding the pathway section of vehicle crossings, not subject to inspection or Repair

Section 107 of the Act provides:

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"107 Liability of road authority

A road authority does not have a statutory duty or a common law duty to perform road management functions in respect of a public highway which is not a public road or to maintain, inspect or repair the roadside of any public highway (whether or not a public road)."

Because Council does not have a duty to maintain, inspect or Repair "Roadside" (see definition in section 2.6), "Roadside" generally and nature strips, parking signs, street trees, street lighting, Vehicle Crossings, in particular, and also public highways which are not public roads within the meaning of the Act are not included for inspection or Repair under this Plan.

2.11.2 Council is <u>not</u> responsible for assets of or works by utility authorities or other authorities

Authorities other than Council own and control assets within Road Reserves.

Many openings to the surface of the Road Pavement or Pathway are the result of utility or other authority related works. In many instances, Council does not need to issue consent for the works to commence, and will only receive advice (if it receives advice at all) from the works manager of the authority on completion of the permanent reinstatement. Council will not be aware of most "works in progress" jobs. Council is not responsible for the safety of the work site or the reinstatement of a road-related asset which is owned or controlled by the relevant utility.

Other Infrastructure Managers with assets located within the Road Reserve include:

- Water authorities sewer pits trenches and pipes, water supply valves, hydrants, pipelines and signage;
- Gas authorities pits, pipelines and signage;
- Electricity authorities poles, overhead electric cables, sub stations and pits;
- Road authority (VicRoads) Road Pavements and surfaces, kerb and channel and signage;
- Rail authority (VicTrack) railway tracks, crossings and signage;
- Tramways tracks, overhead wires and tram shelters, hardstand areas and signage;
- Telecommunications authority (Telstra) poles, overhead cables, pits and payphones;
- Telecommunications authority (Optus) poles, overhead cables, and pits; and
- Department of Transport, Planning and Local Infrastructure bus stops / shelters, hardstand areas and signage.

This Plan does not make Council responsible for the assets of other authorities or works of other authorities within Council assets.

If during a scheduled defect inspection or through a reactive defect inspection, Council inspectors identify a defect at or beyond intervention, then Council will do everything reasonable to advise the 'other authorities/utilities' and 'provide temporary repair to a reasonable level'. Permanent repair and reinstatement is responsibility of the other authority.

2.11.3 Council is not responsible for private assets or works

A number of private assets exist within or adjacent to roads in respect of which Council does not have an obligation, and this Plan does not impose any obligation. These assets include:

- private or illegal landscaping works;
- private roads, driveways, laneways and car parks associated with private developments; and
- storm water drains or connections from private properties.

If during a scheduled defect inspection or through a reactive defect inspection, if Council inspectors identify a defect at or above intervention on a private asset adjacent to roads or footpaths then Council will do everything reasonable to advise the '*private entity/resident*' and 'provide temporary repair to a reasonable level'. Permanent repair and reinstatement is responsibility of the other private entity or resident.

2.11.4 Plan does not require asset to be upgraded simply to change existing design

The definition of "Defect" notes that it "does not include the design of the asset or the construction of an asset in accordance with the design whether or not such design is of a type currently used or allowed by Council". Accordingly, this Plan does not require the upgrading of an asset simply to make it comply with a later or current design. Where an asset is upgraded, the upgrade will be in accordance with the then current standard.

2.11.5 Roads and rights of way not listed in Register

Those municipal roads and unconstructed rights of way or those rights of way which Council does not regard as being reasonably required for general public use are not included in the Register in accordance with Council's Policy on *Register of Public Roads* and are therefore discretionary and not subject to this Plan (see section 2.12).

2.12 Roads and Ancillary Areas Subject to the Plan

2.12.1 Council is a road authority

Under the Act, Glen Eira City Council is the "Co-ordinating Road Authority" for municipal roads within the City of Glen Eira as set out in Council's *Register of Public Roads* – see section 2.12.2 of this Plan.

Council is also the "Responsible Road Authority" for some areas and assets on VicRoads' arterial roads.

2.12.2 Roads covered by this Plan

This Plan applies to those public roads listed in the Register⁹. The Register (and the Road Register) are as described in section 3 of this Plan. The Council 'Register of Public Roads' is not an 'incorporated document' in this Plan, and is available on the Council website.

This Plan also applies to parts of arterial roads, where Council is the responsible road authority for some areas and assets (such as Pathways). Highways and arterial roads may also contain some Ancillary Areas that are the responsibility of Council.

⁹ Council's Register of Public Roads forms the "asset register" for the purposes of clause 7.2 of the Code of Practice for Road Management Plans.

2.12.3 Car parks, rights of way, laneways and unsealed road surfaces

Car parks included within the Register are those that the public has access to and for which Council is responsible. The standards are consistent with those applicable to access roads. Council maintained car parks may be Ancillary Areas to arterial roads.

Off-road car parks and access roads generally are not included in the Register and hence this Plan is not applicable to the way Council manages and controls them.

Laneways and unsealed surfaces are not proactively inspected and Council responds to customer requests as per Appendix 3 – Defect Intervention Levels.

3 CLASSIFICATION

3.1 Requirement to List Classification

The Act provides that a Register must include:¹⁰

Matters which must be included in a register of public roads

The register must include:

...

(d) the classification, if any, of the public road.

..."

3.2 Information in Council's Register of Public Roads

3.2.1 Classification of roads

The Register records the name and classification of road assets for which the Council is responsible. The classifications are used in this Plan to differentiate standards for:

- Inspection frequencies,
- Response Times.

(Council may also designate certain areas adjacent to a public road as 'Ancillary Areas' and these areas are recorded in the Register.)

3.2.2 Other road authorities

The Register also records roads in respect of which Council has agreements in place for the management of roads that are the responsibility of other road authorities such as State highways, arterial roads and municipal boundary roads. Details of the agreements between the Council and the other road authorities, made pursuant to section 15 of the Act, are also included in the Register and are referred to in section 3.5 of this Plan.

3.2.3 Changes to Register

Council's Director Infrastructure, Environment & Leisure and Manager Infrastructure Assets are empowered under delegation to make additions, deletions and other amendments to the Register.

¹⁰ Section 1(d) of Schedule 1, *Road Management Act 2004.*

3.3 Road Classifications

Roads listed in the Register for which Council is the coordinating road authority have been classified as follows:

Classification	Description
Link:	Roads of this classification primarily provide a linkage between significant residential, industrial and commercial nodes and / or the declared road network. These roads have an identifiable origin and destination (e.g. suburbs, industrial areas or places of significance).
Collector:	Roads of this classification primarily provide a route between and through residential, industrial and commercial areas and convey traffic to the urban link or arterial road network system.
Access:	A road, street, court or laneway that primarily provides direct access for abutting residential, industrial and commercial properties to their associated collector and link roads.

The Glen Eira Local Road Map, which is included in the Register, shows the location and classification of those local roads listed in the Register.

The Glen Eira Local Road Map also shows the highways and arterial roads within the City for which VicRoads is the coordinating road authority.

3.4 Pathway Classifications

Pathways and Ancillary Areas are also listed in the Register.

Council has developed a Pathway classification as follows:

Classification	Description
High:	Generally areas of high pedestrian use, for example, major activity centres.
Medium:	Generally areas of moderate pedestrian use, for example, neighbourhood activity centres, links, and collectors.
Low:	Generally areas of low pedestrian use, for example, access roads and local shopping centres.

The Pathway Classification Map, which is included in the Register, shows the location and classification of Pathways.

Council is also responsible for the inspection, Repair and Maintenance of Pathways on roads where VicRoads is the coordinating road authority. These Pathways may be classified as high, medium or low depending on use.

3.5 Boundary Roads and Agreements

Boundary roads maintained by Council on behalf of adjoining municipalities are maintained to the standards set out in this Plan. Roads covered by "Agreements and Memorandum of Understandings" are:

Boundary Roads	Adjoining Council
Hotham Street	Port Phillip City
Inkerman Road	Port Phillip City
Orrong Road	Port Phillip City
Poath Road	Monash City
Thomas Street	Bayside City

Council is able to enter into agreements with other road authorities and utilities where the other parties have an interest or have assets that are located in a road for which Council is responsible. "Agreements" made between Council and any other party can be found in Council's *Register of Agreements*.

4 STANDARDS

4.1 Council May Determine Standards

- 4.1.1 Section 41 of the Act provides that Council may determine the standard to which Council will:
 - construct;
 - inspect;
 - maintain; and
 - Repair

the items of infrastructure which are the subject of this Plan, namely:

- Roadways;
- Pathways;
- Road Infrastructure; and
- Road-Related Infrastructure.

The standards can apply to quality, measurement (e.g. size of Defects), time (e.g. of response) or any other act, matter or thing.

4.2 Council Must Consider/Have Regard to Certain Matters

- 4.2.1 In determining these standards, Council is required to have regard to the following factors:¹¹
 - the principal object of road management, which is to ensure that a safe and effective network of roads is provided primarily for travel and transport and that Road Reserves are available for other appropriate uses;¹²
 - the relevant works and infrastructure management principles, being:¹³
 - o the minimisation of road safety hazards;
 - $\circ\;$ the avoidance or minimisation of damage or disruption to infrastructure on roads;
 - the avoidance or minimisation of disruption to plans for the development of road infrastructure and non-road infrastructure;
 - the avoidance or minimisation of disruption to traffic;
 - the avoidance or minimisation of disruption to the effective and efficient delivery of utility services; and
 - the efficient use of resources of road authorities and Infrastructure Managers and the minimisation of cost to the community of infrastructure and services.
 - any relevant direction made by the Minister under section 22 of the Act (at the time of this Plan, there are no relevant directions);
 - any relevant Code of Practice (relevant Codes of Practice are set out in section 2.3.3 of this Plan); and

¹¹ Not all factors apply to all standards but to assist clarity, all factors are considered together in this Plan.

¹² Section 20(1), *Road Management Act 2004*.

¹³ Section 20(2), *Road Management Act 2004.*

- any relevant policy or policy decision under section 39 of the Act (Council's decisions are contained within and supported by this Plan).
- 4.2.2 In respect of inspections, Council is required to consider:¹⁴
 - the type of road infrastructure and the volume and nature of public road usage;
 - the scope of inspection;
 - community expectations;
 - any relevant risk factors; and
 - the resources available and the competing demands for those resources.
- 4.2.3 Additionally, in respect of standards for Repair and Maintenance, Council must consider¹⁴:
 - the use of temporary measures and warning systems to warn road users of hazards;
 - potential impacts on utility infrastructure and utility providers; and
 - environmental and cultural factors.

4.3 Council Has Had Regard to Requirements

In determining the standards defined in this Plan, Council has had regard to all of those considerations listed in clause 4.2.

In particular, in respect of the requirements of 4.2.2, Council has had regard to:

- 4.3.1 The type of road infrastructure and the volume and nature of public road usage:
 - the classification of roads and Pathways adopted by this Plan is based on consideration of the type of infrastructure concerned;
 - the volume of usage determined in some instances by specific data and in others by assumptions based on the type and location of the infrastructure; and
 - the nature of the usage, for example, whether vehicle and pedestrian traffic is concentrated in a major area or exists only in respect of local properties.

4.3.2 The scope of the inspection

Appendix 1 - Asset Inspection Details sets out the scope of inspections for Defects. This scope has been determined having regard to the following:

- virtually all public roads within the City of Glen Eira are sealed;
- the speed limit for the majority of Council's local roads is 50kph;
- all public roads, except rights of way, have street lighting;
- Council does not have a responsibility to inspect non-Council assets; and
- residential properties abut nearly all public roads and Council's customer request system facilitates the reporting of Defects to Council.

In determining the frequency of inspections, Council has regard to:

- road and Pathway asset classification;
- the degree of use of an asset; and

¹⁴ Section 7.4, *The Code of Practice for Road Management Plans 2004.*

• the visibility of the Defect.

4.3.3 The use of temporary measures and warning systems to warn road users of hazards

- Where it is not possible to rectify within the Response Times shown in Appendix 3 (due to the nature of the Repair required, level of resources required or workload), appropriate warning of the Defect is to be provided until the Repair can be completed; and
- Appropriate warning could include, for example, provision of warning signs, traffic control action, diverting traffic around the site, lane closure, road closure, and barricading or asphalt wedging of defective footpaths.
- 4.3.4 Environmental and cultural factors are considered as follows:
 - environmental issues are considered when developing work procedures;
 - heritage protections are provided by Council's Planning Scheme; and
 - other considerations such as Council's Street Tree Strategy have been taken into account.

5 THE STANDARDS DETERMINED BY COUNCIL

Taking all appropriate considerations into account, Council has determined the following standards to apply under this Plan:

5.1 Standards Relating to Construction (and Reconstruction)

5.1.1 Roads

The municipality of Glen Eira is fully developed. There are very limited opportunities for the new construction of roads. Where roads are constructed or reconstructed, they will be fully formed and fully sealed and constructed as far as practicable in accordance with all applicable Council and VicRoads standard designs.

5.1.2 Pathways

Pathways are constructed or reconstructed in accordance with Council's standard designs adopted from time to time and available for inspection at Council's offices.

5.1.3 Other Assets

Other assets within this Plan are constructed or reconstructed in accordance with Council's standard designs which, where applicable, are in accordance with Australian Standards and/or VicRoads standards as specified from time to time.

5.2 Standards Relating to Defects (All Assets under this Plan)

5.2.1 Frequency of Inspection Standards for Defects

Appendix 2 - Defect Inspection Frequencies, sets out the frequency with which Defect Inspections are conducted for different classifications of assets.

5.2.2 Intervention Level Standards for Defects

Appendix 3 - Defect Intervention Levels, sets out the Intervention Levels which will trigger a Repair of Defect for the different classifications of roads and Pathways.

5.2.3 Standards for Repair of Defects

Appendix 3 - Defect Intervention Levels, also sets out in the column titled "Defect Action" particulars of the type of Repair required for the type of Defect and the standard to which this Repair will be carried out based on the objective of the Repair.

It must be noted that, in addition to the specific Repair actions identified in the Appendix, the definition of "Repair" in the Act¹⁵ also includes any temporary action eg barricades, signs and warnings may be used when required. In particular, Council will undertake a discretionary repair called asphalt wedging on footpaths where there is a trip hazard or displacement of the footpath joint. This discretionary decision is experience based and will occur mostly on high pedestrian routes where there is a high likelihood of an event.

¹⁵ See Section 2.6 of this Plan for definition.

5.2.4 Standards for the timeframe for Repair of Defects

Appendix 3 - Defect Intervention Levels, also sets out in the column titled "Response Times" the time within which Repairs will be carried out for particular Defects within particular classifications of assets.

The Response Times assumes that no *Force Majeure* or exceptional demand on Council's resources occurs, whether in relation to road management specifically or any other relevant activity of Council which impacts on the ability to achieve the stipulated Response Times. If such an event occurs, the Response Times will be measured from the resumption of normal levels of demand on the relevant resources.

5.3 Standards for the Inspection of Assets

Appendix 1 on "ASSET Inspection Details" sets out Council's inspection requirements under this Plan.

5.4 Force Majeure

Council will make every endeavour to meet all aspects of this Plan.

However, in the event of natural disasters and other events including, but not limited to, fires, floods, droughts, and the like, together with human factors, such as lack of Council staff or suitably qualified contractors, and noting the principles set out in section 83 of the *Wrongs Act 1958*, as amended, Council reserves the right to suspend compliance with this Plan.

In the event that the Chief Executive Officer (CEO) of Council, pursuant to the principles set out in section 83 of the above Act, has to consider the limited financial resources of Council and its other conflicting priorities, meaning Council's Plan cannot be met, the CEO will write to the Director of Assets and Facilities of its Road Management Plan and inform that person that some, or all, of the timeframes and Response Times are to be suspended.

5.5 Emergency Response Standards

In addition to the scheduled defect Inspections and the works that flow from them as listed in section 5.2 above, Council will also provide an Emergency Response in circumstances where an Emergency Inspection is warranted as follows.

Action	Response Time	Intervention Level (i.e. action required if:)	Intervention Standard
A member of the public telephones, notifies on the City Watch App or attends Council's Customer Service Centre and reports a potential threat to safety of pedestrians, or property or obstructions and substances blocking traffic on a Link or Collector road.	Prompt acknowledgement		
Customer Service Centre or after-hours	Prompt recording		

Action	Response Time	Intervention Level (i.e. action required if:)	Intervention Standard
officer records report			
Assess from any available material whether Council responsibility	Prompt preliminary assessment	If asset is not Council's responsibility, advise works or Infrastructure Manager responsible for asset (if practicable)	
Initial inspection by Council	Inspection carried out within 24 working hours of recording of request and being qualified as an emergency		
Determine if asset involved is responsibility of Council ¹⁶	At time of initial inspection	If asset is not Council's responsibility, advise works or Infrastructure Manager responsible for asset (if practicable)	
Assess whether emergency situation exists	At time of initial inspection	If exceeds Defect Intervention Level for the type of asset involved (or equivalent if Defect not of type listed) and presents an immediate threat to the public property; or something prevents the flow of traffic on a Link or Collector road and (if relevant) it is apparent relevant Infrastructure Manager will not respond ¹⁷	Repair or rectify if feasible by reinstatement or provide appropriate warning with barricades and/or signs
Follow up inspection	At regular intervals consistent with degree of risk	If initial Repair included erection of barricades and/or signs	Ensure ongoing effectiveness of barricades and/or signs
Follow up Repair	Within Response Time for Repair of Defect within asset(s) of type affected -	If not reinstated on initial inspection	Repair to standard specified in this Plan for asset(s) of type affected
	Appendix 3 - Defect Intervention Levels		

¹⁶ Council is not responsible for providing an after-hours or emergency response service for utility companies, their agents, or private contractors.

¹⁷ However, where Council becomes aware of an emergency or dangerous situation on a road, it may take action to mitigate the risk to the community, and then seek reimbursement of costs from the appropriate party.

6 MANAGEMENT SYSTEM

6.1 Legislative Provision

Section 52 of the Act provides:

. . .

"52. Contents of a road management plan

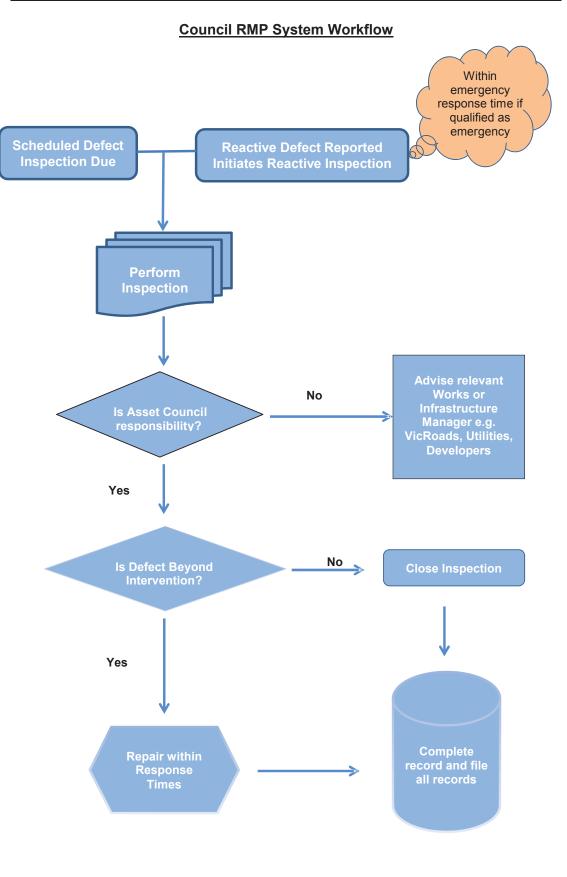
- (1) A road management plan—
 - (b) may include details of the management system that a road authority proposes to implement in the discharge of its duty to inspect, maintain and repair public roads for which the road authority is the coordinating road authority or the responsible road authority."

This section of the Plan summarises the current Council Management System.

6.2 The Management System

Council has established a reliable and robust IT based system for the management, tracking and traceability of the Defect Inspections and rectifications. It includes the receiving of customer complaints and documentation and issue of works orders.

The following flow chart is a schematic representation of the management system process.



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7 SUPPORTING DOCUMENTS

The following supporting documents, whilst complementing the Plan, do not form a part of this Plan.

7.1 Technical Guides

- i. Asset Management Improvement STEP Program Road Asset Management Plan Framework 2003, Municipal Association of Victoria;
- ii. *International Infrastructure Management Manual*, International Edition 2015, Institute of Public Works Engineering Australia;
- iii. *Local Government Records*, General Records Authority, Version 2002, Public Records Office Victoria;
- iv. Road Reserve Risk Management Statement of Principles 2002, Civic Mutual Plus;
- vi. Risk Management Guidelines, VicRoads; and
- v. Risk Management Standard, AS/NZS ISO 31000:2009.

7.2 Council Documents and Procedures

Relevant Council engineering drawings and standards for design and construction are listed in the appropriate Asset Management Plan.

Other relevant Council documents and procedures include:

- (a) Glen Eira Council and Community Plan;
- (b) Glen Eira Adopted Budget;
- (c) Policy No. 8.2 Asset Management;
- (d) Policy No. 8.14 Traffic Management Plans;
- (e) Local Law 2009; and
- (f) Asset Management Strategy.

7.3 Asset Management Plans

Council produces asset management plans for all major categories of infrastructure assets, including road-related assets. These asset management plans are developed and updated in accordance with the guidelines of the *International Infrastructure Management Manual, International Edition (2015)*.

8 APPENDICES

Appendix 1 - Asset Inspection Details Appendix 2 - Defect Inspection Frequencies

Appendix 3 - Defect Intervention Levels

APPENDIX 1 - ASSET INSPECTION DETAILS

Inspection Type ¹⁸		Trigger(s)	Purpose	Recording Requirements Standard
DEFECT	Reactive Defect Inspection – Non Emergency	Customer Request Report from field staff	Conducted in order to ascertain (a) whether the asset in question is the responsibility of Council (b) whether a Defect exists and (c) if so, whether it has reached an Intervention Level specified in this Plan.	Recording to identify specific Defect, time first reported, time inspected and by whom, subsequent action and time of completion.
DEFECT	Reactive Defect Inspection - Emergency	Customer Request	Reactive Defect Inspection where the person reporting the Defect qualifies the defect as emergency based on Council's Pathways customer request system checklist.	Recording to identify specific Defect, time first reported, time inspected and by whom, subsequent action and time of completion.
DEFECT	Scheduled Defect Inspection -	Inspection Schedule	Inspection undertaken in accordance with a formal inspection schedule to identify Defects and determine if they have reached an Intervention Level specified in this Plan.	A record of each street / road is to be completed detailing the name of the inspector, the inspection date, and street / road name and a description of any Defects found that have reached the specified Intervention Levels defined this Plan. In addition, a notation must be recorded of any street/road inspected where no Defect was apparent.

¹⁸ See Definitions at Section 2.6.

APPENDIX 2 - DEFECT INSPECTION FREQUENCIES

<u>Reactive Emergency Inspections</u>: Responded within 24 working hours of recording of request and being qualified as emergency.

Insurance claim inspections: Responded within 24 working hours of receiving request

<u>All other Reactive Non- Emergency Inspections</u>: Responded within 5 working days of receiving request.

	DEFECT INSPECTION FR	REQUENCY – ROADS AN	D RIGHTS OF WAY
ASSET	LINK & COLLECTOR ROAD	ACCESS ROADS	RIGHTS OF WAY
	DEFECT INSPECTION	DEFECT INSPECTION	
Pavement	Annually	6 years	Reactive Inspection
Kerb and Channel	Annually	6 years	Reactive Inspection
Drainage Pits	Annually	6 years	Reactive Inspection
Regulatory Signs	Annually	6 years	Reactive Inspection

Scheduled Defect Inspection Frequency for Roads and Rights of Way

Scheduled Defect Inspection Frequency for Pathways

	DEFECT INSPEC	CTION FREQUENC	CY - PATHWAYS
ASSET	PATH	WAY CLASSIFICA	ATION
	HIGH	MEDIUM	LOW
All Pathways in Road Reserves, shopping and activity centres	6 Months	Annually	6 years

The Pathways Classification Map is generated from the council asset management system CONFIRM and the GIS.

A list of Pathways is also included in the Asset Management Plan for Pathways. This list contains details on the location, type and quantity of Pathways in Road Reserves.

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APPENDIX 3 - DEFECT INTERVENTION LEVELS

Defect Type	Defect Intervention Level	Diagram	Road Classification	Response Times
ROAD PAVEMENT				
SEALED ROAD SURFACE DEFECT	Pothole depth greater than 50 mm and any		Link	Within 5 Days
	than 300 mm	united and a second and a secon	Collector	Within 5 Days
			Access	Within 10 Days
UNSEALED ROAD SURFACE DEFECT	Pothole depth greater than 100 mm.	umot.	Access	Within 20 Days

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Glen Eira City Council			Road Man	Road Management Plan
Defect Type	Defect Intervention Level	Diagram	Road Classification	Response Times
RIGHT OF WAY SURFACE DEFECT	Any abrupt and significant distortion in surface level of a height differential of greater than 150 mm.	umosi.«	Access	Within 30 Days
KERB AND CHANNEL				
KERB AND CHANNEL ALIGNMENT DEFECT	Step or misalignment greater than 100 mm.	under a state of the state of t	Link	Within 10 Days
			Collector	Within 10 Days
			Access	Within 60 Days

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Glen Eira City Council			Road Man	Road Management Plan
Defect Type	Defect Intervention Level	Diagram	Road Classification	Response Times
ANCILLIARY ITEMS				
WATER ON ROAD	Blocked pits causing water to pond on traffic lane greater than		Link	Within 5 Days
	100mm.		Collector	Within 5 Days
			Access	Within 5 Days
DAMAGED DRAINAGE PIT LID OR GRATE	Grate or lid dislodged or failed		All	Within 2 Days
	Pit lid missing		All	As per Emergency Works
REGULATORY SIGN MISSING Includes missing STOP and GIVEWAY signs. It	Sign missing or facing the wrond way		Link	Within 5 Days
does not include non-regulatory signs such parking signs or line marking.	. (BM 610 M 21		Collector	Within 5 Days
			Access	Within 5 Days

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Road Management Plan

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Defect Type	Defect Intervention Level	Diagram	Road Response Classification Times	Response Times
TRAFFIC SIGNAL FAULTY	One or more signals not working or facing the wrong way.		All	Within 1 Day
PATHWAYS			Pathway Classification	
PATHWAY DEFECT	Step or misalignment greater than 25mm.	Mana Mana Mana Mana Mana Mana Mana Mana	High	Within 10 Days
			Medium	Within 20 Days
			Low	Within 60 Days

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9.6	MUNICIPAL PUBLIC HEALTH AND WELLBEING ACTION PLAN 2018- 2020
Author: Trim No:	Katrina Nurse, Health and Wellbeing Officer 18/1244808
Attachments:	 MPHWP Draft Action Plan Council 2018 2020 Snapshot of health indicators update 2018

PURPOSE AND SUMMARY

To adopt the *Municipal Public Health and Wellbeing Action Plan for 2018-2020* and provide updated health indicator data.

RECOMMENDATION

That Council adopts the Municipal Public Health and Wellbeing Action Plan 2018-2020.

BACKGROUND

The Glen Eira Municipal Public Health and Wellbeing Action Plan 2018-2020 (Attachment One) guides Council's efforts over the next two years to enhance the health and wellbeing of our community and reflects the themes and priorities of the Glen Eira Municipal Public Health and Wellbeing Plan 2017-2021. The Plan builds on the achievements of the previous Municipal Public Health and Wellbeing Action Plan 2017-2018 incorporating current needs and trends identified through both research and community engagement.

ISSUES AND DISCUSSION

Implementation of Council's *Municipal Public Health and Wellbeing Action Plan 2017-2018* has been successful with 94% of the performance actions met as at 30 June 2018. Some of the key achievements of this plan are outlined below:

- Successful partnerships which attracted new funding, including an Innovation Grant on "Sugar Sweetened Beverages Project" and for "Challenging the drivers of Family Violence through storypodding" as well as receiving a highly commended Vic Health Project Award for the One Million Stars Project.
- Completed actions under Priority 3 Respond to Family Violence. This included the development and delivery of the family violence/gender equality e-learning module to 1,277 Council employees leading the Southern Melbourne Region in total number of participants who engaged with the module.
- Involving over 3,000 community participants in the Active April campaign along with the successful rollout of the Active Parks Program a free community park exercise program which runs between October and March each year.
- Delivered health promotion and health and wellbeing workshops, including: nutrition and healthy eating; thunderstorm asthma; men's health; falls prevention; sustainable living; free health assessments; responsible serving of alcohol courses which cumulatively reached hundreds of Glen Eira residents.
- Commenced community engagement for the development of a Moorleigh Community Garden engaging over 20 residents at the first meeting.
- Activities to support positive ageing for our older adult population through exercise and social support programs along with 33 seniors citizen clubs attended by over 6400 seniors.

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- Participated in a range of advocacy initiatives and events with Glen Eira Pride youth group including; a short film in support of marriage equality (in partnership with Monash University Student Theatre), design of an LGBTI coloured street piano as part of Play Me, I'm Yours campaign, a joint movie screening of Love Simon with Bayside/Kingston Councils and Headspace Bentleigh and attendance at the 2018 Metropolitan Partnerships Youth Forum.
- Completed actions under Priority 6 Enhance public health protection achieved including 731 food safety risk assessments of registered food businesses undertaken and delivery of 11,534 vaccinations to infants and school children.

The new Action Plan 2018-2020 builds on the previous 2017-2018 Action Plan to reinforce and support community health and wellbeing outcomes by providing increased evaluation of actions. The Plan provides an opportunity to build on and reinforce actions that provide positive benefits, build momentum, and improve awareness in the key priority areas. It also provides some specific deliverables that sit right across Council and foster partnerships to broaden reach and collaborative action for positive outcomes across the Glen Eira community.

The Glen Eira positive and negative health indicator data (pages 7 and 8) of the *Glen Eira Municipal Public Health and Wellbeing Plan 2017-2021* are attached to reflect updated data sources and information. (Attachment Two)

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

Actions that are outlined in the *Municipal Public Health and Wellbeing Action Plan 2018-2020* are incorporated in the budgets of each Department responsible for the delivery of the action as identified within the *Plan*.

POLICY AND LEGISLATIVE IMPLICATIONS

The *Municipal Public Health and Wellbeing Plan 2017-2021* meets the legislative responsibilities of the *Victorian Public Health and Wellbeing Act 2008* and has regard to the *Victorian Health and Wellbeing Plan 2015-2019* and *Climate Change Act 2010*.

COMMUNICATION AND ENGAGEMENT

The *Municipal Public Health and Wellbeing Action Plan 2018*-2020 has been developed in consultation with all departments and teams leading activity within the *Plan*. The *Plan* will build on actions within the previous *Municipal Public Health and Wellbeing Action Plan 2017-2018* whilst incorporating community feedback throughout implementation.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Three: Safe, Healthy and Inclusive A strong and safe community that connects people and enhances health and wellbeing.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The *Municipal Public Health and Wellbeing Action Plan 2018-2020* has been developed to build on previous actions within the *Municipal Public Health and Wellbeing Action Plan 2017-2018*. This *Plan* is now presented to Council for endorsement.

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GLEN EIRA CITY COUNCIL Municipal Public Health and Wellbeing Action Plan 2018-2020 -

Priority 01: Der	Priority 01: Demonstrate leadership, adv	advocacy and collaboration		
Objective: To facilitate partne outcomes for the community	te partnerships, lead key local hea nmunity.	Objective: To facilitate partnerships, lead key local health and wellbeing awareness initiatives and advocate on behalf of the community to improve outcomes for the community.	ate on behalf of the com	munity to improve
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
1.1 Assist in building strong and effective partnerships with local health and wellbeing service providers to deliver quality	Collaborate on aligning and complementing health and wellbeing strategy plans, priorities and processes with Southern Melbourne Primary Care Partnership (PCP) members.	Ongoing involvement in Primary Care Partnership (PCP) meetings and projects, and active participation in evaluation processes with PCP partner plans.	Community Development and Care	Monthly
outcomes, to align priorities and reduce duplication and fragmentation of effort.	Investigate opportunities to partner with local community health services on health and wellbeing initiatives.	Partner on two community health initiatives per year.	Community Development and Care	Oct 2018 - March 2019 Aug 2019 – Feb 2020
1.2 Increase the availability of public health and wellbeing	Ensure current information relating to health status and health services is easily accessible by the community.	Review and update current publication of Glen Eira health data profile on Council's website.	Community Development and Care	Annually
information in the local community.		Distribute current health and wellbeing information and publications to PCP partners, local service providers and the wider community.	Community Development and Care	Annually
 Advocate on behalf of residents to State and Federal Governments for 	Advocate in partnership for harm reduction strategies associated with gambling.	Advocacy proposals developed and submitted through Gambling Alliance partnership	Community Development and Care	Nov 2019 June 2020
affordable, accessible and appropriate public health and wellbeing services.		Ongoing annual membership to the Alliance for Gambling Reform	Community Development and Care	July 2019
	Advocate with health partners to obtain funding for <u>national health</u> <u>priority campaigns</u> of relevance to the community.	Advocate through PCP partnerships on shared health priorities.	Community Development and Care	June 2020 June 2020

Objective: To facilitate partner outcomes for the community.	ite partnerships, lead key local hea mmunity.	Objective: To facilitate partnerships, lead key local health and wellbeing awareness initiatives and advocate on behalf of the community to improve outcomes for the community.	ate on behalf of the com	imunity to improve
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
	Advocate to improve the minimum standards for rooming houses.	Develop strategy for approval around improvement in rooming house standards and once approved commence implementation.	Community Safety and Compliance	Dec 2018 June 2020
1.4 Actively contribute to State and regional health planning networks and forums to assist in planning, promoting and delivering relevant public health and wellbeing initiatives.	Participate in Department of Health and Human Services, Southern Melbourne Health Planners Forum, Social Planning Network and LGPro planning forums.	Representation and active participation at forums.	Community Development and Care	June 2019 June 2020

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Priority 2: Pron	Priority 2: Promote active lifestyles and	and healthy eating		
Objective: To encour	Objective: To encourage regular physical activity and p	and promote the consumption of safe and nutritious food.	.pc	
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
2.1 Promote National, State and regional campaigns and initiatives to raise	Identify and promote campaigns that are relevant for the local community including sustainable transport options to increase physical activity.	Annual health campaigns promoted through Council's website, Facebook page and Glen Eira News. For e.g. Ride to Work, Walk to School, Active April.	Community Development and Care Sustainability	Oct 2018 April 2019 Oct 2019 April 2020
awareness of the importance of healthy eating and physical activity.	Support Victorian Walk to School program.	Review and assess support for the Walk to School program following roll out of the Active Schools pilot program.	Community Safety and Compliance	April 2019
2.2 Continue to enhance the built environment of our City	Promote and engage schools within the local community in active transport and physical activity.	Evaluate effectiveness of Active Schools pilot program and assess ongoing participation.	Community Safety and Compliance	June 2019 Dec 2019
and partnerships with local community and sporting organisations to provide safe,	Offer a variety of facilities, including major reserves and sportsgrounds for use by sporting clubs and the general public.	Facilities promoted as available for use and for hire all-year-round though Council's Recreation and Open Space team.	Recreation and Open Space	Bi -annually
accessible, inclusive environments for physical activity.	Glen Eira Leisure to provide a range of opportunities for involvement in recreation, including indoor and outdoor pools, gymnasium, personal	Glen Eira Leisure facilities available and promoted for use all-year-round (exception of Carnegie Swim Centre).	Glen Eira Leisure	Dec 2018 June 2019 June 2020
	training, group exercise and accessibility programs.	Continue to provide and evaluate the 'Active Parks' exercise initiative in local parks.	Glen Eira Leisure	May 2019 May 2020
		Implement and assess viability of providing additional in- house run virtual programs (yoga and meditation) under the Active Parks brand. Evaluate participation and assess viability annually.	Glen Eira Leisure	Annually
	Commence partnership agreement with Caulifield Community Health to increase older adult's participation in physical activity.	Promote active participation and engagement in physical activity targeting older adults within the community and evaluate effectiveness annually.	Glen Eira Leisure Community Development and Care	Nov 2018 June 2019 June 2020
	Provide a range of physical activity classes for older adults.	Over 60s exercise classes (Activate) held weekly including walking groups, chair-based, calisthenics and strength training.	Community Development and Care	Weekly
			Glen Eira Leisure	

Priority 2: Pron	Priority 2: Promote active lifestyles and	and healthy eating		
Objective: To encour	Objective: To encourage regular physical activity and p	and promote the consumption of safe and nutritious food.	ġ	
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
		Provide over 70's start-up fee free membership and free health assessment. Evaluate and assess ongoing viability annually. Provide and promote free classes for over 65years during Senior's Festival. Evaluate participation annually.	Community Development and Care Glen Eira Leisure	Annually
2.3 Promote the availability of safe, healthy and nutritious	Inspect registered food businesses to assess compliance with <i>National Food</i> <i>Safety Standards</i> .	Conduct 800 food safety assessments for at least 95 per cent of all registered food businesses.	Community Safety and Compliance	Annually
food in the City.	Analyse food samples from registered food businesses.	202 food samples analysed per year.	Community Safety and Compliance	Annually
	Eligible local food businesses assessed on healthy menu criteria to improve nutritional value of food offered.	Minimum of 50 eligible food businesses assessed for Taste for Health status each year. Achievement of status reported each year.	Community Safety and Compliance	June 2019 June 2020
	Provide opportunities at festivals and events for the promotion of healthy	Host Kids Cooking session at Party in the Park family days run by a qualified health professional/nutritionist.	Libraries, Arts and Culture	Feb 2019 Feb 2020
	eating and food choices.	All stallholder/food applications for Council's major festivals assessed for healthy choices using Australian Nutritional Guidelines endorsed framework.	Libraries, Arts and Culture	Annually
	Ensure Council's Delivered Meals program provides nutritious food choices for older persons.	Nutritious food value of Council's Delivered Meals program reviewed regularly by a dietician and monthly meal weight reports provided to Delivered Meals service.	Community Development and Care	Monthly
2.4 Encourage people to consume recommended daily intake of fruit and vegetables and reduce consumption of sweet drinks and unhealthy	Encourage children to increase their consumption of fruit and vegetables and reduce consumption of sugar sweetened beverages.	Support and encourage the participation of early childhood services and schools in the <i>Victorian Prevention and</i> <i>Health Promotion Achievement Program</i> , in partnership with local community health services. Target for accreditation in 2018-2020 - Healthy Eating	Family Youth and Children's Services	June 2019 June 2020
food.		Nutritional information provided to mothers and children at Maternal and Child Health Key Ages and Stages visits and reported on annually.	Family Youth and Children's Services	Annually

Priority 2: Pron	Priority 2: Promote active lifestyles and	and healthy eating		
Objective: To encou	Objective: To encourage regular physical activity and p	and promote the consumption of safe and nutritious food.	7	
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
	Provide nutrition based education in partnership with health services for parents with babies/young children.	Host regular Magic Mealtimes education sessions and support for women after gestational diabetes diagnosis.	Family Youth and Children's Services	Quarterly
	Promote water consumption throughout the municipality.	Promote water as the easiest available choice beverage at all Council-run events.	Libraries, Arts and Culture	Monthly
		Mobile water trailer station provided for public use at all Council-run major outdoor events (Party in the Park, Groove and Graze, Carols in the Park),	Libraries, Arts and Culture	Nov 2018 Dec 2018 Feb 2019 Nov 2019 Dec 2019 Feb 2020
	Deliver nutrition health promotion seminar/event in partnership with local community health services.	One health promotion nutrition seminar/event delivered per annum	Community Development and Care	Oct 2018 – April 2019 Oct 2019 – April 2020
	Maintain partnership with Southern Melbourne Primary Care Partnership (SMPCP) Healthy Eating working group	Active participation & representation in the SMPCP healthy eating working group and regional funded projects.	Community Development and Care	Sept 2019 June 2020
	Continue to promote and encourage residents to grow their own food through <i>Neighbourhood Sustainable</i> Gardening Program (NSGP).	Increase participation in Council's Neighbourhood Sustainable Gardening Program (NSGP) by 50 new participants every year.	Sustainability	June 2019 June 2020
	Nutrition information and dietary guidelines posted on Council's website.	Nutrition guidelines reviewed and updated on Glen Eira's website annually. Provide reference to guidelines in the promotion of annual nutrition health promotion event/seminar.	Community Development and Care	Annually

Priority 03: Re	Priority 03: Respond to family violence			
Objective: To work i	n collaboration with local organisat	Objective: To work in collaboration with local organisations to improve access to information and services to reduce family violence.	s to reduce family violer	ice.
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
 3.1 Provide community leadership to prevent violence against women. 	Maintain internal Family Violence Prevention Champions Group to foster joint action on family violence across Council departments.	Participation in family violence champions group activities and programs, including one new initiative each year.	Community Development and Care	Bi-monthly
	Develop and implement an annual Family Violence Prevention Action Plan.	Plan developed that outlines a range of activities and actions focused on preventing violence against women.	Community Development and Care	August 2018 August 2019
		Implement 90% or more of the actions in the annual Family Violence Prevention Action Plan 2018-2019.	Community Development and Care	Annually
	Support community groups and organisations to apply for community grant funding to address the prevention of family violence, violence against women and gender equity.	Identify family violence and gender equality as a priority area in the Community Grants program guidelines. Prioritise the assessment of applications that deliver family violence initiatives as per the annual Family Violence Prevention Action Plan.	Community Development and Care	June 2019 June 2020
 3.2 Promote and participate in National, State and local initiatives that raise awareness of family violence. 	Initiatives held for the 16 Days of Activism campaign and White Ribbon Day and Elder Abuse Awareness Day.	Three awareness raising initiatives held per year.	Community Development and Care	Nov – Dec 2018 June 2019 Nov – Dec 2019 June 2020
 3.3 Foster joint planning and action with local support organisations to 	Maintain partnership with Southern Melbourne Primary Care Partnership (PCP).	Active participation in Southern Melbourne PCP, family violence working groups and regional funded projects.	Community Development and Care	Monthly
reduce the incidence of family violence.	Work in partnership with Women's Health in the South East (WHISE) to implement 'Preventing Violence Together - A Strategy for the Southern Metropolitan Region'.	Actively participate and contribute to projects and initiatives throughout the year.	Community Development and Care	June 2019 June 2020
	Actively participate in the Municipal Association of Victoria (MAV) Preventing Violence Against Women Network.	Attend MAV PVAW network and provide a voice for Glen Eira City Council in family violence.	Community Development and Care	Quarterly

Priority 03: Re-	Priority 03: Respond to family violence			
Objective: To work i	n collaboration with local organisat	Objective: To work in collaboration with local organisations to improve access to information and services to reduce family violence.	s to reduce family violen	Ice.
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
3.4 Provide community information and referral to support families at risk of	All mothers who attend a Glen Eira Maternal and Child Health Service have the opportunity to respond to a family violence risk assessment.	Mothers attending Key Ages and Stages visits complete a family violence risk assessment.	Family Youth and Children's Services	Annually
family violence.		Peninsula Community Legal Centre available to provide legal advice.	Family Youth and Children's Services	Bi-annually
		All MCH staff to attend bi-annual professional development training run by Peninsula Community Legal Centre.	Family Youth and Children's Services	Annually
		Continue to deliver compulsory e-learning module on family violence to all new staff within 6 months of commencement.	People and Culture	June 2019 June 2020

Priority 4: Redu	Priority 4: Reduce tobacco, alcohol and o	and other drug consumption		
Objective: To reduce		bhol and other drugs on the community.		
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
4.1 Promote awareness of the dangers of smoking.	Deliver initiatives that address the issues of drinking, smoking and other drugs across the community.	Parther with local community groups and service providers to run one health promotion project/campaign targeting tobacco use. drugs and/or alcohol per annum.	Community Development and Care	Oct 2018 Oct 2019
alcohol and drug use.	Work with local partners to deliver safe driving workshops to young people.	Continue annual delivery of <i>Safe Driving Peer</i> <i>Leadership Program</i> in partnership with Taskforce Community Agency for young people within the community.	Family Youth and Children's Services	August 2018 August 2019
	Promote health campaigns such as <i>Quit</i> that aim to reduce tobacco, alcohol and other drugs consumption.	One health campaign per year promoted to the community via <i>Glen Eira News and through Libraries. NB: Health Campaign</i> to correlate with community health promotion project in 4.1 above. For e.g. World No Tobacco Day, Dry July, Feb Fast.	Community Development and Care	Oct 2018-Mar 2019 Oct 2019-Mar 2020
4.2 Encourage a reduction in smoking rates in Glen Eira.	Support local community groups by providing grants relating to smoking cessation and support.	Promote, assess and prioritise community grants programs that promote smoking cessation and support services for the community.	Community Development and Care	April 2019 April 2020
	Provide smoke free spaces at public Council-run outdoor events.	Promote smoke-free space for the community at all major public events through the use of smoke free references in marketing material and event signage.	Libraries, Arts and Culture	June 2019 June 2020
	Improve family health and wellbeing by supporting parents and families to reduce tobacco consumption.	Assess and report on clients referred to Quit smoking programs under the <i>Maternal Child Health Framework</i> .	Family Youth and Children's Services	Biannually
4.3 Implement the Victorian Tobacco Act 1987 and provide education and enforcement in relation to the sale and advertising of tobacco in local premises, and monitoring smoke free dining and smoke free dining and smoke free outdoor areas.	Monitor and enforce standards for the display and sale of cigarettes and smoke free requirements in tobacco retailers, eating and drinking areas and outdoor locations.	Provide education and conduct inspections in line with DHHS Tobacco Education and Enforcement Program funding agreement.	Community Safety and Compliance	Dec 2018 June 2019 June 2020

Priority 4: Red	Priority 4: Reduce tobacco, alcohol and c	and other drug consumption		
Objective: To reduct	Objective: To reduce the impact of smoking, alcohol and other drugs on the community.	l other drugs on the community.		
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
4.4 Continue to work with and support local community and sporting organisations to promote responsible serving of alcohol, serving of alcohol,	Responsible service of alcohol courses provided for sporting clubs and other community groups.	Two 'Responsible Service of Alcohol' courses held and evaluated per annum.	Recreation and Open Space	Nov 2018 June 2019 Nov 2019 June 2020
promote smoke nee environments and a safe drinking culture.	Provide education and support to sporting clubs around the consumption of alcohol and other drugs.	Deliver and evaluate one education workshop per annum to sporting clubs to support a health promoting drinking and drug culture with the support of community health nartnershins	Recreation and Open Space Community Development	July - Oct 2018 July – Oct 2019
		ווכמותו לא תוכוסווולס.	and Care	
		Promote and encourage local sporting clubs to participate in the <i>Good Sports</i> program and report annually on membership and/or accreditation levels.	Recreation and Open Space	Annually

Priority 5: Imp	Priority 5: Improve mental health and community connection	nmunity connection		
Objective: To prom	Objective: To promote social inclusion and improve mental health in the community	ital health in the community		
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
 Work in partnership with local community organisations to deliver information 	Strengthen the current working relationships with community organisations delivering social support services to connect vulnerable families with Council services.	Ongoing partnership with Community Information Glen Eira CISVIC to deliver Volunteer Community Support program from Leila Road location. Provide annual report on client numbers and total hours of support delivered.	Community Development and Care	Annually
and seminars to improve mental health.	Promote partnership with Mind Australia to provide services to educate and improve the mental health of the community.	Provide two free mental health education seminars to the community through Glen Eira Leisure centres and evaluate effectiveness.	Glen Eira Leisure	Annually
	Increase community awareness of importance of sleep hygiene on mental health through evidence based research and partnership with community health/organisations.	Support education initiatives relating to sleep hygiene for young people including an evaluation of Youth Services – Sleep and Tech pilot program – 2019.	Family Youth and Children's Services Community Development and Care	Feb 2019 June 2020
		Provide annual health promotion community activity/event to support and raise mental health awareness which may link to the below recognised days: - World Mental Health Day 10 th Oct - Sleep Awareness month 1-17 th Oct	Family Youth and Children's Services Community Development and Care	Oct 2018 Oct 2019
			Libraries, Arts and Culture	
	Promote preventative mental health community awareness around death literacy/advanced care planning.	Provide annual event in partnership to promote preventative action around death literacy/advanced care planning. For e.g. Dying to Know Day.	Community Development and Care	June 2019 June 2020
	Maintain partnership with Gambler's Help Southern and The Alliance for Gambling Reform to monitor and educate the community on gambling harm within Glen Eira.	Run an annual community education campaign during Gambling Harm Awareness Week (Oct) in partnership with Gambler's Help Southem and/or Alliance for Gambling Reform.	Community Development and Care	Oct 2019 Oct 2020
	Promote responsible pet ownership with an understanding of the benefits to improved pet owner mental health and wellbeing.	Two media articles published annually around responsible pet ownership and the benefits of Pet Ownership.	Community Safety and Compliance	Annually

Priority 5: Imp	Priority 5: Improve mental health and community connection	mmunity connection		
Objective: To prom	Objective: To promote social inclusion and improve mental health in the community	ital health in the community		
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
	Ensure ongoing partnerships with Neighbourhood Houses to provide health and wellbeing information and services to the community.	Review and update service level agreements with Neighbourhood Houses.	Community Development and Care	June 2019
5.2 Provide opportunities for increased social connectedness	Promote volunteerism and recognise the contribution of volunteers in the community.	Volunteer recognition award ceremony held and evaluated annually.	Community Development and Care	May 2019 May 2020
through participation in arts and culture, recreation, sporting and other community		Facilitate a volunteer expo in Glen Eira to build capacity for volunteering in the community.	Community Development and Care	June 2020
activities.	Support and encourage the use of community gardens within Glen Eira.	Promote and support participation in Glen Eira's existing community gardens (where appropriate) through GE News and social media.	Sustainability	Quarterly
		Plan and commence Moorleigh Community Garden with community working group in 2018/2019. Transition over to community run, council supported model in 2019/2020	Community Development and Care	June 2019 June 2020
			Sustainability	
	Provide a range of events, festivals and community celebrations to build social connectedness and promote community	Events as outlined in the Arts and Culture, annual senior's festival and Libraries events calendar.	Libraries, Arts and Culture	June 2019 June 2020
	inclusion.		Community Development and Care	
		Provide and evaluate at least 10 free community education workshops annually to promote sustainable living such as energy, water, biodiversity, waste and recycling and climate change. These are to be provided in line with Council's <i>Neighbourhood Sustainable</i> Gardening Program (NSGP)	Sustainability	Annually
	Support senior citizens clubs to enhance social inclusion of older persons.	Engage at least 3,800 older GECC residents to utilise Council's Senior Citizens Centres each year and report annually	Community Development and Care	Annually
		Provide all clubs using Senior Citizens Centres "tenancy" grants annually to support the operational requirements and report on annually.	Community Development and Care	Jan 2019 Jan 2020

Priority 5: Imp	Priority 5: Improve mental health and community connection	nmunity connection		
Objective: To prom	Objective: To promote social inclusion and improve mental health in the community	tal health in the community		
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
	Provide older adults with opportunities for recreational and social activities.	Offer weekly social recreation activities as part of Council's <i>Explorers</i> program for at least 200 seniors per year and report on annually.	Community Development and Care	June 2019 June 2020
	Provide parents with opportunities to build parenting skills, social support networks and connect with other parents in a supported environment in partnership with	Provide three (3) supported playgroups and five (5) in home support sessions per term under the Small Talk program.	Family Youth and Children's Services	Quarterly
	community organisations	Provide one monthly facilitated playgroup session for new residents with young babies/children	Family Youth and Children's Services	Monthly
 5.3 Support local community 	Provide and promote community grants program to community organisations	Within the community grants program offer an annual festival and events grant program.	Community Development and Care	April 2019 April 2020
organisations to provide local cultural events and festivals.		Support diversity groups through community grants to deliver multicultural events and report on annually.	Community Development and Care	June 2019 June 2020
5.4 Promote inclusion of diverse groups	Council information provided in a range of languages and formats upon request.	Upon request, work with Council's translation service to provide Council information in multiple languages.	Customer and Communications	June 2019 June 2020
disabilities, people with who identify as		Review the digital version of Glen Eira News annually to ensure it remains accessible to all members of the community.	Customer and Communications	Annually
Strait islander people,			Community Development and Care	
linguistically diverse communities and	Provide support and safe inclusive environments for LGBTIQ community members and Council employees	Glen Eira LGBTIQ groups promoted through Council's website and Facebook pages. Host two I CBTIO inclusive community vouth events per	Family Youth and Children's Services	Bi-annually
LGBTIQ community members.		annum as decided by form. The committee for e.g. – Movie Night, Dance party, forum.	Libraries, Arts and Culture	
		Support and promote book dup for LGB It community members through GE Libraries. Support LGBTI events for older community members.	Community Development and Care	
			Customer and Communications	
		Council's commitment demonstrated through the support of LGBTIQ Advisory group to achieve planned outcomes for e.g. celebrating <i>IDAHOBIT Day, Midsumma Festival.</i>	People and Culture	June 2019 June 2020

Priority 5: Imp	Priority 5: Improve mental health and community connection	mmunity connection		
Objective: To prom	Objective: To promote social inclusion and improve mental health in the community	ital health in the community		
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
		Complete "How To" training for Rainbow Tick accreditation and proceed to scope out project deliverables towards achievement of Rainbow Tick accreditation in the future.	People and Culture	June 2019
	Promote inclusive spaces/events to encourage an appreciation of diverse groups in our community.	Assess introduction of LGTBIQ and Aboriginal and Torres Strait Islander cultural activities within the annual Events and Festival program.	Libraries, Arts and Culture	June 2019 June 2020
	Council to establish reconciliation action plan approved by Reconciliation Australia.	Innovate Reconciliation Action Plan 2018-2020 (RAP) developed and approved for implementation.	Community Development and Care	Dec 2018
		Annual review of implementation performance of the Innovate RAP 2018-2020.	Community Development and Care	Dec 2019

In unity from transr (0 Actions of food safety risk assess of food safety risk assess of food businesses sell of safety risks. Termises) to identify an aremises) to identify an d colonic irrigation atom, skin penetration, d colonic irrigation the spread of infection the spread of infection and spa pools to assess and respond to public omplaints. Dublic health complain stor on residential proj e education about safe incidents of infectious breaks and notificatior he sexual and reprodu is of the Glen Eira		stion		
2018-2020 Actions 2018-2020 Actions Undertake food safety risk assessments of registered food businesses selling 'high risk foods' (aged care facilities, childcare facilities, restaurants, cafes, takeaway premises) to identify and mitigate food safety risks. Inspect all, beauty therapists, prescribed accommodation, skin penetration, tattooist and colonic irrigation businesses to assess hygiene standards and prevent the spread of infectious disease. Undertake analysis of all local public swimming and spa pools to assess the nussence complaints. Investigate and respond to public health nuisance complaints. Investigate public health complaints about asbestos on residential properties and provide education about asbestos necesidentia. Investigate incidents of infectious disease outbreaks and notifications. In partnership, monitor and collect data relating to the sexual and reproductive health status of the Glen Eira		nissible disease and assist the community to respond to and recover from natural disasters	and recover from natura	al disasters
Undertake food safety risk assessments of registered food businesses selling 'high risk foods' (aged care facilities, childcare facilities, restaurants, cafes, takeaway premises) to identify and mitigate food safety risks. Inspect all, beauty therapists, prescribed accommodation, skin penetration, tattooist and colonic irrigation businesses to assess hygiene standards and prevent the spread of infectious disease. Undertake analysis of all local public swimming and spa pools to assess the water quality. Investigate and respond to public health nuisance complaints. Investigate public nealth complaints about asbestos on residential properties about asbestos necestions of disease outbreaks and notifications. In partnership, monitor and collect data relating to the sexual and reproductive health status of the Gien Eira	2018-2020 Actions	Measure	Responsible business unit	Timeframe
Inspect all, beauty therapists, prescribed accommodation, skin penetration, tattooist and colonic irrigation businesses to assess hygiene standards and prevent the spread of infectious disease. Undertake analysis of all local public swimming and spa pools to assess the water quality. Investigate and respond to public health nuisance complaints. Investigate public health complaints about asbestos removal for residential properties and provide education about safe and provide education about safe asbestos removal for residents. Investigate incidents of infectious disease outbreaks and notifications. In partnership, monitor and collect data relating to the sexual and reproductive health status of the Glen Eira		Risk assessments conducted at 600 premises per year and reported on annually.	Community Safety and Compliance	Annually
Undertake analysis of all local public swimming and spa pools to assess the water quality. Investigate and respond to public health nuisance complaints. Investigate public health complaints about asbestos on residential properties and provide education about safe asbestos removal for residents. Investigate incidents of infectious disease outbreaks and notifications. In partnership, monitor and collect data relating to the sexual and reproductive health status of the Glen Eira	_	Conduct and report on 220 <i>Public Health and Wellbeing</i> <i>Act 2008</i> inspections for at least 95 per cent of all public health and wellbeing businesses annually.	Community Safety and Compliance	Annually
Investigate and respond to public health nuisance complaints. Investigate public health complaints about asbestos on residential properties and provide education about safe asbestos removal for residents. Investigate incidents of infectious disease outbreaks and notifications. In partnership, monitor and collect data relating to the sexual and reproductive health status of the Glen Eira	Undertake analysis of all local public swimming and spa pools to assess the water quality.	Conduct water sampling four times per year at each public swimming and spa pool and report on.	Community Safety and Compliance	Quarterly
Investigate public health complaints about asbestos on residential properties and provide education about safe asbestos removal for residents. Investigate incidents of infectious disease outbreaks and notifications. In partnership, monitor and collect data relating to the sexual and reproductive health status of the Glen Eira	Investigate and respond to public ns nuisance complaints.	Investigate and report on annually all notified public health nuisance complaints.	Community Safety and Compliance	Annually
incidents of infectious tbreaks and notifications. hip, monitor and collect data he sexual and reproductive is of the Glen Eira		Investigate and report on annually all complaints about unsafe asbestos removal by residents on residential properties.	Community Safety and Compliance	Annually
hip, monitor and collect data he sexual and reproductive is of the Glen Eira		Investigate all notified incidents of infectious disease outbreaks and notifications and report on annually.	Community Safety and Compliance	Annually
community.	In partnership, monitor and collect data relating to the sexual and reproductive health status of the Glen Eira community.	Produce and maintain community wide dataset to inform future action around sexual and reproductive health education/awareness and partner service provision.	Community Development and Care	June 2019 June 2020
Investigate and respond to reports of Regularly maint unsafe footpaths.	Investigate and respond to reports of unsafe footpaths.	Regularly maintain footpaths and respond to defect reports as outlined in Council's Road Management Plan.	Projects and Infrastructure	Annually
6.3 Co-ordinate, Provide vaccinations to infants and 8,000 vaccination promote and deliver school children in accordance with the children. children. immunisation National Immunisation Schedule. Report on total programs to protect National Immunisation Schedule. Report on total		8,000 vaccinations provided to infants and school children. Report on total vaccinations provided annually.	Community Safety and Compliance	Monthly totals reported on annually.

Priority 06: En	Priority 06: Enhance public health protection	ction		
Objective: To prote	ct the community from transmissible	Objective: To protect the community from transmissible disease and assist the community to respond to and recover from natural disasters	and recover from natural	disasters
Strategy	2018-2020 Actions	Measure	Responsible business unit	Timeframe
the community from vaccine preventable disease.				
 6.4 Review Council's Emergency Management Plan, Heatwave Plan, Flood Plan and Pandemic Plan, and provide the community with 	Heatwave information and flood safety posted on Council's website and factsheets delivered to libraries, seniors' centres, maternal and child health centres, neighbourhood houses and swimming pools.	Information reviewed and updated annually.	Community Development and Care	Annually
up-to-date information to better	cy	Plans reviewed annually.		July 2018 July 2019
response to and recover from emergencies and extreme weather events.	Flood Plan and Pandemic Plan and implement the <i>Plans</i> when triggered.		Infrastructure Assets Community Safety and Compliance	

Positive health indicators for Glen Eira residents

ADULT POPULATION

WHO SELF-REPORT THEIR HEALTH STATUS AS EXCELLENT/ VERY GOOD 2014

Source: Victorian Population Health Survey

2014

ADULT POPULATION

ENGAGING IN SUFFICIENT

PHYSICAL ACTIVITY 2014

Source: Victorian Population Health

Survey 2014⁴

Glen Eira

Victoria

Glen Eira

Victoria

43.9%

40.2%

43.2%

41.4%

AVERAGE LIFE	
EXPECTANCY	

81.2(M)	85.6(F)	Glen Eira
80.3(M)	84.4(F)	Victoria
Source: Department of Health and Human Services Statistical Profile 2015		

PREVALENCE OF TYPE 2 DIABETES 2018

3.8%	Glen Eira
5.2%	Victoria
Source: Australia accesse	1

AVERAGE ANNUAL NUMBER OF DEATHS FROM SUICIDE/SELF INJURY PER 100,000 PERSONS 2011-15

7.5	Glen Eira
9.8	Victoria
Source: Social H	lealth Atlas 2018 ⁵

ADULT POPULATION OVERWEIGHT OR OBESE 2014

Glen Eira	44.9%
Victoria	50.0%
Population Health	Source: Victorian

ILLICIT DRUG RELATED AMBULANCE ATTENDANCES PER 100,000 PERSONS 2016-17

101.3		Glen Eira
179.6		Victoria
- ·	00	

Source: Turning Point Drug and Alcohol Service AODstats accessed 20186

REGISTERED MENTAL HEALTH CLIENTS PER 1,000 POPULATION 2014-15

8.2	Glen Eira
11.9	Victoria

Source: Department of Health and Human Services Statistical Profile 20159

PROPORTION OF YOUNG PEOPLE WHOSE OVERALL RESILIENCE IS RATED GOOD/EXCELLENT 2017

51.0%	Glen Eira
47.0%	Australia

Source: Student Resilience Survey 2017²

ADULT POPULATION **REPORTING HIGH BLOOD** PRESSURE 2014

22. 9 %	Glen Eira
25. 9 %	Victoria

Source: Victorian Population Health Survey 2014

POPULATION WHO SELF-REPORT POOR **DENTAL HEALTH 2011**

2.7%	Glen Eira
5.6%	Victoria
. Debartman	t of Hoalth and Humar

Source: Department of Health a Services Statistical Profile 20157

PARTICIPATION IN **CERVICAL SCREENING** 2014-15

62.0%	Glen Eira
57.9%	Victoria

Source: Victorian Cervical Cytology Registry Statistical Report 2015



Survey 2014⁸

Negative health indicators for Glen Eira residents

ADULT POPULATION DEFINITELY ABLE TO GET HELP FROM NEIGHBOURS 2014

-	
48.6%	Glen Eira
51.2%	Victoria

Source: Victorian Population Health Survey 2014 $^{\rm II}$

ESTIMATED NUMBER OF		
PERSONS WITH DEMENTIA		
PER 1,000 PERSONS 2015		
19.2	Glen Eira	
16.8	Victoria	

Source: Department of Health and Human Services Statistical Profile 2015¹²

NOTIFICATIONS OF

INFECTIOUS CONDITIONS

PER 100,000 PERSONS 2017

Source: Department of Health and Human Services Infectious Disease

Surveillance Report accessed 201814

Glen Eira

Victoria

2,095.8

1,871.0

RESIDENTS AT RISK OF SHORT-TERM HARM FROM ALCOHOL 2015

33.7%	Glen Eira
29.4%	Victoria
Source: VicHealth Ind	licator Survey 2015 ¹³

PROPORTION OF CHILDREN FULLY IMMUNISED AT 1 YEAR 2018

II II IOI (IOLD /	
93.5%	Glen Eira
94.2%	Victoria
Immunisation Regis	t of Health Australia ster Coverage Report d 201815

ANNUAL GAMING MACHINE EXPENDITURE PER ADULT 2016-17

\$642.2	Glen Eira
\$541.9	Victoria
C 10	Commission

Source: Victorian Commission for Gambling and Liquor Regulation report on gaming machine expenditure 2016-17

¹¹Reflects the proportion of those surveyed who answered 'yes, definitely' to the question of whether they thought they were able to obtain help from neig ²¹Utiless data gathered in 2015 by the National Centre for Social and Economic Modelling, commissioned by Alzheimer's Australia ²¹Reflects the proportion of those surveyed who report drinking five or more standard drinks in a single ession at least once per month ²¹Reflects the proportion of children who have received all standard immunisations appropriate to their age. Data updated periodically ²⁴Reflects the proportion of children who have received all standard immunisations appropriate to their age. Data updated periodically ²⁴Se per the 2013 Australian Detary Guidelines.

ADULT POPULATION	wнo
CURRENTLY SMOKE	2014

18.2%	Glen Eira
13.1%	Victoria
Source: Victorian Population Health Survey 2014	

ADULT POPULATION NOT MEETING FRUIT AND VEGETABLE CONSUMPTION

GUIDELINES 2014	
54.8%	Glen Eira
48.6%	Victoria
Source: Victorian Population Health Survey 201416	

NUMBER OF HOSPITAL
ADMISSIONS FOR INJURY,
POISONING AND OTHER
EXTERNAL CAUSES PER
100,000 PERSONS 2014-15

2861.8	Glen Eira
2649.4	Victoria

Source: Social Health Atlas 2018¹⁷

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9.7 CITIZEN OF THE YEAR AWARDS ADVISORY COMMITTEE MEMBERSHIP

Author: Peter Jones, Director Community Wellbeing

Trim No: 18/1218675

Attachments: Nil

PURPOSE AND SUMMARY

That Council appoint two community representatives and three Councillor representatives to the Citizen of the Year Awards Advisory Committee 2019.

RECOMMENDATION

That Council:

- 1. Appoints the following representatives to be on the Citizen of the Year Awards Advisory Committee 2019:
 - a) Three Councillor Representatives
 - b) Cherylyn Skewes, Principal Leibler Yavneh College
 - c) Ian Butcher, President Bentleigh RSL (retired) and recipient of the Citizen of the Year Award in 2018

BACKGROUND

The Glen Eira Citizen of the Year Awards recognise the contributions of outstanding Glen Eira residents and community groups who, through hard work and dedication, have significantly contributed to the community.

There are three award categories: Citizen of the Year, Young Citizen of the Year and Community Group of the Year. Awards will be presented at a community event on 3 February 2019.

An advisory committee is established each year to assist Council by considering nominations and providing recommendations for the Glen Eira Citizen of the Year, Young Citizen of the Year and Community Group of the Year.

The Terms of Reference for the committee state that the committee will comprise of:

- three Councillor representatives appointed annually by Council; and
- one secondary school principal and one previous recipient of the Glen Eira Citizen of the year approved by Council.

The previous recipient of the Citizen of the Year award is generally the immediate prior year's awardee.

ISSUES AND DISCUSSION

The schedule below will ensure timely decision making for the Citizen of the Year program for this year, and notification of successful winners in time to receive awards in early 2019:

GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING

- Scheduling the Citizen of the Year Awards Advisory Committee to meet between 23 and 30 October.
- Approval of committee recommendations at the Council meeting on 27 November 2018.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

None

POLICY AND LEGISLATIVE IMPLICATIONS

None

COMMUNICATION AND ENGAGEMENT

None required

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Three: Safe, Healthy and Inclusive A strong and safe community that connects people and enhances health and wellbeing.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Appointment of three Councillor representatives and endorsement of two community representatives to the Citizen of the Year Awards Advisory Committee 2019:

- Cherylyn Skewes Principal Leibler Yavneh College
- Ian Butcher, President Bentleigh RSL (retired) and recipient of the Citizen of the Year Award in 2018

9.8 ANNUAL REPORT 2017-18

Author: Amarita Kinnoo, Manager Customer and Communications

Trim No: 18/1251199

Attachments: 1. 2017-18 Annual Report

PURPOSE AND SUMMARY

To consider the 2017-18 Annual Report.

RECOMMENDATION

That the 2017-18 Annual Report be adopted by Council and be published as an online version accessible via Council's website.

BACKGROUND

The *Local Government Act 1989* (S134) requires that a Council must hold a meeting to consider the annual report within one month after submitting the annual report to the Minister. Council's *2017-2018 Annual Report* was submitted to the Minister for Local Government on 27 September 2018 (refer attached) as required by S133 of the *Local Government Act 1989*. The Annual Report was circulated in draft to all Councillors for comment in August 2018.

The Annual Report will be published on Council's website.

ISSUES AND DISCUSSION

In-line with the Digital by Default pillar of the *Glen Eira Transforming Together* (*GETT*) program, it was decided that the *Annual Report* would be an online format. This will enable the *Annual Report* to be accessible to more people as it will be able to be viewed on multiple platforms. Interested parties will be able to view or download the whole *Report* or parts thereof eg. the *Community Plan* results, the *Local Government Performance Reporting Framework*, etc. It features a video of the Mayor and CEO highlighting Council's major achievements throughout the year.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

Not applicable.

POLICY AND LEGISLATIVE IMPLICATIONS

• Legislation – Sections 133 and 134 of the Local Government Act 1989

COMMUNICATION AND ENGAGEMENT

Public Notice has been given of this Meeting and the 2017-18 Annual Report is available for inspection.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Five: Informed and Engaged A well governed Council that is committed to transparency and engages residents in decision–making.

GLEN EIRA CITY COUNCIL

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

As part of the legislative requirements under the *Local Government Act*, Council must consider the *Annual Report* each year. This year's *Annual Report* will be published in an interactive, online format.

GLEN EIRA CITY COUNCIL ANNUAL REPORT 2017–2018

BENTLEIGH • BENTLEIGH EAST • BRIGHTON EAST • CARNEGIE • CAULFIELD • ELSTERNWICK GARDENVALE • GLEN HUNTLY • MCKINNON • MURRUMBEENA • ORMOND • ST KILDA EAST



GLEN EIRA

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The City of Glen Eira

Acknowledgement of country

On behalf of Council, we respectfully acknowledge the Boon Wurrung people of the Kulin Nation, who have traditional connections to the land now known as Glen Eira. We would like to pay our respects to their Elders past, present and emerging, and acknowledge and uphold their continuing relationship to this land.

Statement of purpose

GLEN EIRA CITY COUNCIL WORKS WITH AND FOR THE COMMUNITY:

- to provide quality facilities, services, safeguards and supports;
- towards goals that are beyond the capacity of individuals, but achievable when working together;
- according to overall community values, needs and priorities;
- in a caring, accountable and professional manner; and
- to provide value-for-money for present and future generations.

COUNCIL FUNCTIONS

The functions of Council include:

- Advocating and promoting proposals which are in the best interest of the local community.
- Planning for and providing services and facilities for the local community.
- Providing and maintaining community infrastructure in the municipal district
- Undertaking strategic and land use planning for the municipal district <u>See Council's key priorities page 52.</u>
- Raising revenue to enable Council to perform its functions.
- Making and enforcing local laws. <u>See Compliance page 120.</u>
- Exercising, performing and discharging the duties, functions and powers of councils under the Local Government Act 1989 and other Acts. See <u>Role of Council page 119</u>.
- Providing any other function relating to the peace, order and good government of the municipal district.
 See pages <u>11–14</u>, <u>119</u>.

Guiding values

Community-focused, responsive and inclusive

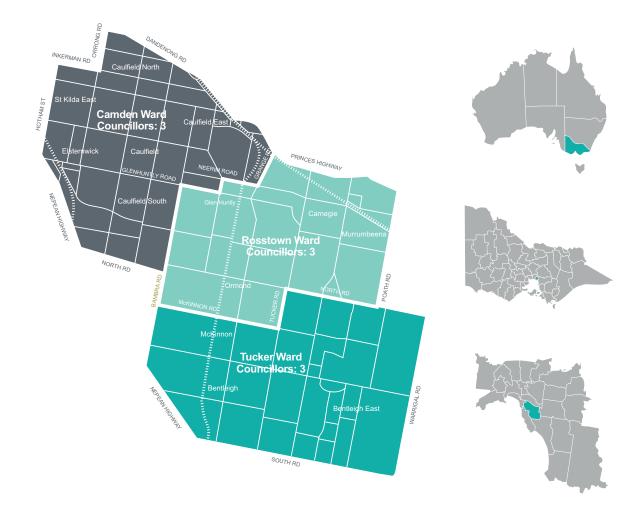
Council works to develop an inclusive and caring community where everyone can feel they belong. Everyone is encouraged to participate in the decision-making, which leads to achieving the best possible health, safety and lifestyle options within the City.

Accountable and relevant leadership

Council consults, listens and takes note of community views to determine its priorities and needs, and then acts through open, transparent processes that are financially and environmentally responsible and sustainable. Council constantly works to find innovative ways of providing services measured against recognised benchmarks to improve services and set better standards that will meet tomorrow's increasing demands.

Community wellbeing

Council, with an increasingly diverse community, treats all people with respect and dignity, providing equal access for all to services and resources. Council operates to identify gaps and lift standards not currently being met by other community providers or levels of government, within the constraints of its limited resources.



A City and its people

The City of Glen Eira is located in Melbourne's south-east suburbs, approximately 10 kilometres from Melbourne's central business district.

It was created in 1994 following the merger of the former City of Caulfield and the nearby suburbs of Bentleigh, Bentleigh East, McKinnon and parts of Ormond, which were in the former City of Moorabbin.

The City of Glen Eira is 39 square kilometres in area and includes the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Caulfield East, Caulfield North, Caulfield South, Elsternwick, Gardenvale, Glen Huntly, McKinnon, Murrumbeena, Ormond and part of the suburbs of Brighton East and St Kilda East.

History and heritage

The City of Glen Eira is located on the traditional estate of the Yaluk-ut Weelam clan of the Boon Wurrung.

Following European colonisation, this area became two municipal areas called Caulfield and Moorabbin. The origin of the name of the City of Caulfield is not known for certain. It may be linked with Baron Caulfield of Ireland, perhaps through John Caulfield, a pioneer of the colony. The name Caulfield has been in use since 1853 to identify the area around the racecourse. In 1862 the Moorabbin Road District was established. The boundaries extended from the outskirts of Brighton south-east along both sides of the Nepean Road as far as Mordialloc Creek. The name Moorabbin derives from an Aboriginal word which means 'a resting place'.

Glen Eira is named from two local landmarks — Glen Eira Road and Glen Eira Mansion. Glen Eira Road is one of the City's main thoroughfares, dating back to the mid-1800s when the then colonial government surveyed the area and made all Crown allotments available for sale. Pioneer pastoralist Henry Ricketson bought the Glen Eira townhouse on Kooyong Road in 1865 and remodelled it into an 18-room mansion. The house subsequently became the site of the Caulfield Military Hospital before being demolished in 1964. A number of other mansions built during this era have been preserved by the National Trust and are open to the public, like Rippon Lea and Labassa.



NEW ELECTRIC (TRAM) CARS. GLENHUNTLY ROAD, ELSTERNWICK. NOVEMBER 1913. IMAGE COURTESY STATE LIBRARY OF VICTORIA.

Glen Eira's people

Glen Eira is home to 151,746* people across 54,731** households — representing more than 160 different cultural backgrounds — and is the centre of Melbourne's Jewish community.

* Source: Australian Bureau of Statistics, Estimated Resident Population, 30 June 2017.

**Source: Australian Bureau of Statistics, Census of Population and Housing 2016.

Glen Eira's diverse population*

- 36 per cent of residents were born overseas; more than one quarter of residents (28 per cent) were born in a non-English speaking country.

- Other than English, the most common languages spoken at home are Mandarin (5.5 per cent), Greek (3.9 per cent), Russian (3.4 per cent), Hebrew (2.2 per cent) and Hindi (1.3 per cent).
- 35.2 per cent of residents identify as Christian, with the most practised Christian religions being Catholicism, Anglicanism and Greek Orthodoxy.
- 31.6 per cent of residents nominated no religion in the 2016 Census.
- 24.2 per cent of residents are non-Christian with the Melbourne average being 13.2 per cent.
- I 6.8 per cent of residents identify their religion as Judaism.
- 6,204 residents (4.4 per cent of residents) have a disability requiring daily assistance with life tasks.
- 13,369 (11.6 per cent) residents are carers of the elderly and people with disabilities.
- -20.1 per cent of the population are aged 60 years and over.

*Source: Australian Bureau of Statistics, Census of Population and Housing 2016.

GLEN EIRA'S POPULATION*	CITY OF GL	.EN EIRA	GREATER MELBOURNE		
	Number	%	%		
Males	68,140	48.4	49		
Females	72,735	51.6	51		
Aboriginal and Torres Strait Islander peoples	252	0.2	0.5		
Australian citizens	112,175	79.6	79.6		
Eligible voters (citizens aged 18+)	85,542	60.7	60.8		

*Source: Australian Bureau of Statistics, Census of Population and Housing 2016.

GLEN EIRA'S AGE GROUPS*	CITY OF G	LEN EIRA	GREATER MELBOURNE		
	Number	%	%		
Babies and preschoolers (0 to 4)	8,601	6.1	6.4		
Primary schoolers (5 to 11)	12,387	8.8	8.5		
Secondary schoolers (12 to 17)	9,428	6.7	6.7		
Tertiary education and independence (18 to 24)	12,989	9.2	10		
Young workforce (25 to 34)	22,029	15.6	16.3		
Parents and homebuilders (35 to 49)	30,334	21.5	21.1		
Older workers and pre-retirees (50 to 59)	16,861	12	11.9		
Empty-nesters and retirees (60 to 69)	13,326	9.5	9.3		
Seniors (70 to 84)	10,689	7.6	7.7		
Elderly (85 and over)	4,240	3	2		

*Source: Australian Bureau of Statistics, Census of Population and Housing 2016.

The Glen Eira workforce

More than 69,000 people living in the City of Glen Eira are employed, of whom 58 per cent are working full-time and 34.8 per cent part-time; with 1.4 per cent not stating their hours of work. 4,275 residents or 5.8 per cent of the labour force are unemployed and looking for work.

The three most common occupational groups among Glen Eira residents are:

- professionals (24,063 people or 34.6 per cent);
- clerical and administrative workers (9,379 people or 13.5 per cent); and
- managers (11,477 people or 16.5 per cent).

In combination, these three occupations account for 44,919 people in total or 64.5 per cent of the employed resident population.

In comparison, Greater Melbourne has 25 per cent of its population working as professionals; 13.9 per cent as clerical and administrative workers; and 13.2 per cent as managers.

*Source: Australian Bureau of Statistics, Census of Population and Housing 2016.

Glen Eira's households

Due to high housing diversity, Glen Eira houses a range of age groups and life stages. Compared to Melbourne, Glen Eira has a higher proportion of lone-person households, totalling 25 per cent (Melbourne average 22 per cent) and has fewer families with children (both couples and one parent families), totalling 40.9 per cent compared to Melbourne's 43.6 per cent.

The average household size in Glen Eira is 2.49 people*.

*Source: Australian Bureau of Statistics, Census of Population and Housing 2016.



GLEN EIRA CITY COUNCIL'S CHIEF EXECUTIVE OFFICER REBECCA MCKENZIE AND MAYOR TONY ATHA<u>NASOPOULOS.</u>

"In May 2018 we were the first council in Victoria's south-east to introduce food waste recycling. We hope to divert as much as possible of the 15,000 tonnes of food waste currently sent to landfill each year in Glen Eira."

Our organisation

Mayor and CEO overview

Welcome to Council's online Annual Report 2017–2018 in which we account for our performance, our achievements and setbacks. We also report on how we have addressed emerging challenges and provided stewardship over how public monies and resources have been utilised in the community's interests.

Achievement against our Community Plan

In 2017–18 Council achieved 23 out of the 36 commitments in the 2017–18 Action Plan of the Glen Eira Council and Community Plan 2017–2021 and a further 13 commitments are underway.

See Council's key priorities page 52.

Engagement

We consulted with the community on 153 projects which included advisory groups and committees; community surveys; questionnaires; focus groups; feedback, submissions; public forums; and individual consultations. Community consultation is a vital part of our planning and decision-making processes. It helps us to understand community priorities and issues and ensures community involvement. We are committed to engaging with our community through best practice consultation methods to achieve the best outcomes.

<u>See Engaging with our community — consultation and planning page 45.</u>

Online services

Providing greater online options for our community continues to be a priority for Council. We digitised 14 of our top transactions, including online enquiries, building permit applications and illegally parked vehicle notifications. In addition to this, we moved 60 paper-based forms and processes online. Some of the key benefits realised from this work include: a reduction in wait time to speak to a customer service officer; an ability to complete transactions at your convenience 24/7; a reduction in the time taken to resolve an issue. The improvements also mean that we can close the loop when a request is completed, and the community can give immediate feedback on our performance. We will continue to engage and work with the Glen Eira community to ensure our service delivery is timely, convenient and meets future expectations.

See Moving forward with more services available online page 37.

Development and managing growth

Well located, better designed development across Glen Eira is now more certain since the adoption of our *Quality Design Guidelines*. These *Guidelines*, which were adopted at a Council Meeting on Tuesday 27 February 2018, are now in place for all new commercial and residential development across our City. They outline appropriate building types

for each location and set architectural design standards to protect what is unique about our suburbs. We continued a comprehensive engagement process with the community to set the long-term vision for our activity centres, as well as detailed *Structure Plans* for Bentleigh, Carnegie and Elsternwick. These *Structure Plans* were adopted at a Council Meeting on Tuesday 27 February 2018. We also commenced work on *Structure Plans* for East Village and the area around Caulfield train station. We adopted an *Integrated Transport Strategy* which identifies ways to increase walking, cycling and public transport trips and strives for a 50:50 mode share of car and non-car trips by 2031.

See Designing the future of Glen Eira page 48.

See Planning for the future of Bentleigh, Carnegie and Elsternwick page 46.

Governance

At a Special Council Meeting on Friday 17 November 2017, Rosstown Ward Councillor Tony Athanasopoulos was elected Mayor of Glen Eira for the 2017–18 Council year. Cr Jamie Hyams, who is serving his fourth term on Council, was elected Deputy Mayor. In February 2018, we introduced live streaming of Ordinary and Special Meetings of Council to provide the community with greater access to Council debate and the decision-making process. Recorded meetings can now be accessed via our website.

See Councillors page | 6.

Advocacy

An important part of our role is advocating in the interests of our community. To guide this work we adopted the *Glen Eira Advocacy Strategy* 2018–2020 on Tuesday 19 December 2017. The *Strategy*, which has been developed in response to feedback received from the community, summarises the priority lobbying activities that are both critical and imperative to secure the vision for, and meet the future needs of our growing City.

On Thursday 21 September 2017, the State Government passed legislation to establish a new, independent governing body for Caulfield Racecourse Reserve. The passing of this legislation enables the 54 hectare parcel of Crown land to be managed more effectively and for the purposes that it was reserved for — recreation and a public park — a change we have been advocating for over many years.

We secured one-off State and Federal Government project funding. Projects funded include:

- Booran Road Community Reserve The Wedge \$355,000
- Duncan Mackinnon Reserve athletics track construction \$125,000
- EE Gunn Reserve Community Projects \$100,000
- Koornang Park Pavilion female facilities redevelopment \$100,000
- McKinnon Reserve Pavilion female facilities redevelopment \$100,000
- Moorleigh Village Reserve cricket nets and multi-purpose facility redevelopment \$100,000

In addition to this, the State Government also announced \$2 million of funding for a community hub at Murrumbeena Park.

See Major advocacy efforts page 49.

Sustainability

In May 2018 we were the first council in Victoria's south-east to introduce food waste recycling. From 1 May Glen Eira residents were able to put all food scraps, including leftovers, meat, dairy, fruit and vegetable scraps into their green waste bins. Introducing food waste recycling is one of the single biggest opportunities for reducing carbon emissions from services that Council manages. We hope to divert as much as possible of the 15,000 tonnes of food waste currently sent

to landfill each year in Glen Eira. Our carbon footprint decreased by 8 per cent to 9,961 tonnes CO² equivalent compared to 10,837 tonnes the previous financial year. This decrease was due primarily to a 396 per cent increase in solar power generation and an overall decrease in energy use at Council sites. We planted 2,038 street trees (913 replacement and 1,125 additional).

See Major environmental initiatives page 42.

Community wellbeing

As part of our *Community Grants Program*, Council provided \$358,931 to 140 local not-for-profit community groups and organisations to encourage community strengthening and inclusion. We accommodated 561 teams playing community sport and delivered 129,905 hours of in-home support to more than 3,400 elderly, frail or disabled residents. *StoryTime* and *BabyTime* sessions held at Glen Eira Libraries were attended by 57,297 children and parents. Glen Eira Leisure, which includes GESAC, Caulfield Recreation Centre and Carnegie Swim Centre, hosted more than 1.5 million visitors.

Community facilities and assets

We invested \$35.23 million in community infrastructure and community facilities. We expended 92 per cent of the capital budget. The program comprised 75 per cent renewal and upgrade of existing assets, 5 per cent expansion and 20 per cent new. We removed 4,113 square metres of graffiti from private property.

Support to local business

We held a series of face-to-face forums for local businesses, including two women's peer mentoring events (August 2017 and May 2018); a pop-up co-working week at Glen Eira Town Hall (November 2017); and a connection economy event (November 2017). To enable emerging groups and connections to continue to communicate and collaborate between meetings, we launched an online collaboration platform — <u>GlenEiraBusiness.slack.com</u> — which allows businesses to connect, share their stories and learn from one another.

Finance and risk management

Our operating result was a surplus of \$31.76 million. This was favourable to budget by \$14.55 million mainly due to:

- higher than anticipated revenue from parking infringements income \$2.58 million;
- higher than budgeted open space fee income \$2.85 million;
- higher than anticipated operating grants due to the early receipt of the 2017–18 payment from the Victorian Grants Commission \$1.94 million;
- non-monetary contribution of a parcel of land valued at \$5.23 million; and
- savings in employee costs \$760,000 and lower depreciation and amortisation \$1.23 million.

Any surpluses from operating activities are invested in areas such as capital works, technology and other service improvements so we can continue to deliver high quality, responsive and accessible services to the community at a reasonable cost. We continue to be a low-cost, high investing organisation which charges low municipal rates. Council continues to have the second-lowest average rates and charges in metropolitan Melbourne.

See Financial sustainability page 86.

Our staff members

As well as being a service provider, we are also one of Glen Eira's largest employers. We continue to invest in development, leadership and wellbeing programs for our staff. We conducted a comprehensive *Employee Engagement Survey* in September 2017 with all staff, showing an overall employee engagement rate of 60 per cent, which is 31 per cent above the Local Government benchmark.

Our internal transformation program — Glen Eira Transforming Together — delivered 12 major projects and initiatives and 16 are on target for completion. Some high impact projects include digitising paper based forms, applications and permits and introducing the *CityWatch* app to make it easier for the community to report issues.

Sixty three staff members were recognised for the work they have contributed to the organisation above and beyond the normal expectations of their role. Staff turnover was 11.4 per cent. We would like to thank all managers and staff members for continuing to achieve Council's objectives and for serving the Glen Eira community.

See Moving forward with more services available online page 37.

See Best Value and continuous improvement page 123.

Key challenges

Changes in global recycling markets, triggered by China's new standards for recyclable material, mean the cost of processing kerbside recyclables has significantly increased. Although we have avoided sending recycling to landfill, the changes in global recycling markets have resulted in unforeseen cost increases for Council and ratepayers.

Major infrastructure development by State and Federal Governments (rail, road and buildings) has affected the availability of contractors that would typically undertake works for Council. The magnitude and pace of these larger scale projects are consuming resources and inflating construction prices. Smaller contractors who would usually tender for Council works are being engaged as sub-contractors for larger scale companies, at higher rates. This is resulting in fewer tender submissions and in some instances significantly delaying the ability to commence works.

Future outlook

Elsternwick Urban Renewal Masterplan

When Council adopted the *Elsternwick Structure Plan*, a commitment was made to undertake further traffic and shadowing analysis for the Elsternwick Urban Renewal South area (and surrounds) prior to proceeding with the development of the *Planning Scheme Amendment*. We understand there is community concern regarding the level of impact that the proposed urban renewal area may generate and we will be forming an Elsternwick Urban Renewal South Community Reference Group to receive further community feedback.

Integrated Transport Strategy

Our Integrated Transport Strategy establishes a goal to strive for a 50:50 mode share of car and non-car trips by 2031. To help us achieve this goal, we will be undertaking two pilot projects which include 'safe school zones' and a 'safe cycling corridor'. A pilot project is a way for Council to test new and innovative transport ideas by undertaking detailed data collection and analysis, involving the community and applying key learnings.

Community engagement — journey mapping

A key focus for 2018–19 will be to gain a thorough understanding of the journey our customers go on when transacting with us. To do this we have engaged members of the community to participate in a series of customer journey mapping workshops. This process will provide us with insights to build a better future with our customers to ensure they remain at the centre of what we do.

CR TONY ATHANASOPOULOS

MAYOR

REBECCA MCKENZIE CHIEF EXECUTIVE OFFICER

"Major infrastructure development by State and Federal Governments (rail, road and buildings) has affected the availability of contractors that would typically undertake works for Council."

ELEVATED RAIL WORKS AT THE CORNER OF NEERIM AND MURRUMBEENA ROADS, MURRUMBEENA.

RANES

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Councillors

The City of Glen Eira is made up of three wards with three Councillors elected to represent each ward. The following Councillors were elected for a four-year term on Saturday 22 October 2016 and took their Oath of Office at a Special Council Meeting held on Tuesday 8 November 2016. The Councillors elect a Mayor and Deputy Mayor annually. The elected Councillors are listed below.

CAMDEN WARD



Cr Mary Delahunty Mayor 2017

Cr Delahunty was first elected to Glen Eira City Council in 2012. She is serving her second term as a Councillor and was Mayor of Glen Eira for 2017.

Cr Delahunty lives with her young family in Elsternwick and is an active member of many local sporting and community groups. She likes to keep fit at the gym and plays and umpires netball. Cr Delahunty is the Head of Impact of an industry super fund, an authority member of the Emergency Services Telecommunication Authority and Chair of the Ministerial Council on Women's Equality. She is a 2015 Churchill Fellow, awarded for the study of equity provisions in international pension systems.

Cr Delahunty believes the City of Glen Eira has a rich cultural history and a bright future, and is passionate about open space and community participation in government decisions.

She wants to ensure people feel connected and that Local Government is a strong, effective service provider.

Cr Delahunty has a Diploma Financial Services (Financial Planning), Masters of Applied Finance (Corporate Advisory) (Kaplan University) Mobile: 0427 970 879 Email: mdelahunty@gleneira.vic.gov.au



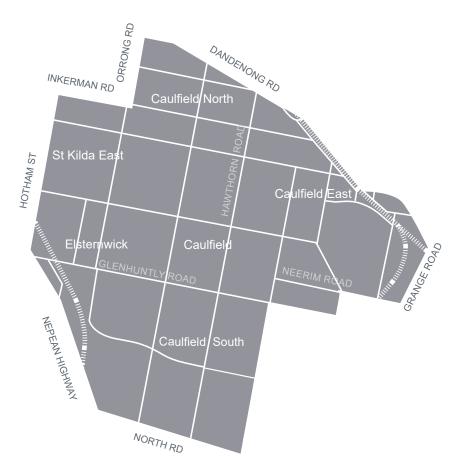
Cr Joel Silver

Cr Silver lives at Alma Village in Caulfield North, having been a lifelong resident of Glen Eira. For most of that time, his family have been traders on Glen Eira Road. Cr Silver was called to the Victorian Bar in May 2014 and practices predominately in commercial law (focusing on building and construction disputes). He has used these skills in several community organisations including Peninsula Community Legal Centre in Bentleigh where he worked as a volunteer lawyer, and the Law Institute of Victoria where he served as Young Lawyers President. Outside his work, Cr Silver enjoys reading up on Australian history, walking his dog Gilly, and spending most (if not all) of his Council allowance on finding Glen Eira's best coffee shop.

Engaging with the community is Cr Silver's priority and he encourages residents to be in touch with him on any matter. Cr Silver has a Bachelor of Laws (Honours) (The University of Melbourne), Graduate Diploma in Legal Practice (Leo Cussen Centre for Law)

Mobile: 0499 357 262

Email: jsilver@gleneira.vic.gov.au





Cr Dan Sztrajt

Cr Sztrajt and his young family live in Caulfield where he has been a resident for more than 30 years.

Since the age of 16, Cr Sztrajt has been volunteering in Glen Eira across a wide range of roles. These include five years with a locally-based youth movement, seven years with the Jewish Community Council of Victoria and continuous involvement with countless charities and educational initiatives.

Cr Sztrajt is an Assistant Principal of one of Melbourne's top performing K–12 schools and is passionate about education and youth empowerment. In addition to his leadership role, he teaches the VCE subject Global Politics.

Cr Sztrajt believes Glen Eira City Council has a pivotal role to play in the development and support of our grassroots community organisations, youth movements and sporting clubs. He takes pride in supporting those in our community who are committed to enacting positive change through their volunteerism.

Mobile: 0466 372 822

Email: dsztrajt@gleneira.vic.gov.au

COUNCILLORS CONTINUED

ROSSTOWN WARD



Cr Margaret Esakoff

Cr Esakoff is a long-time resident of Glen Eira. She was educated in Rosstown Ward and has lived there almost all of her adult life. She is married with two children and three grandchildren.

Cr Esakoff has experience in business administration having run a small business with her husband — as well as working in the publishing, advertising and radio/television industries.

She is serving her fifth term on Council, and served as Mayor in 2005, 2007 and 2011, and Deputy Mayor in 2008 and 2010. She now devotes her time to Council, apart from voluntary work in the community including membership on the Ethics Committee for Calvary Health Care Bethlehem.

Cr Esakoff is committed to improving residents' quality of life, believes in strong community involvement and takes a keen interest in all community issues.

Mobile: 0407 831 893.

Email: mesakoff@gleneira.vic.gov.au



Cr Clare Davey

A desire to play a larger role in her local community was one of the reasons Glen Huntly resident Clare Davey decided to run for Council.

One of five new faces on the elected Council, Cr Davey has worked in Local Government as a traffic and transport engineer for more than five years.

Cr Davey grew up just across the border in Bayside and has spent seven of the past nine years living in the City of Glen Eira.

When Cr Davey is not working as a traffic and transport engineer, she can be seen pounding the pavement — she loves running on the Rosstown Rail Trail or at Princes or Caulfield parks and hopes to complete both her third and fourth half marathon this year.

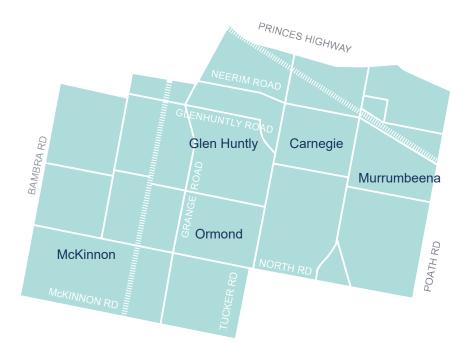
Cr Davey also enjoys visiting her local cafes and taking her three nieces to local parks, galleries and hiking.

Ensuring people can live the 20 minute city lifestyle is one of the issues Cr Davey is most passionate about.

During her first term on Council, Cr Davey has aimed to improve local shopping centres and make them easier for residents to access.

She has a Bachelor of Environmental Engineering (Honours) (Monash University), Master of Traffic (Monash University)

Mobile: 0466 469 776. Email: cdavey@gleneira.vic.gov.au





Cr Tony Athanasopoulos Mayor 2018

Cr Tony Athanasopoulos joined Glen Eira City Council in 2016 and is Mayor of Glen Eira in 2018. Cr Athanasopoulos was born of two migrant parents from Greece and Italy. They both worked hard to give their three boys the life they envied, and always taught the importance of service. Cr Athanasopoulos resides and runs a family business in Carnegie with the drive instilled by his parents. The family business is operated together with his fiancé Katherine and they both share a position on the Chrisalis Foundation board, a not-for-profit foundation supporting young people with disabilities.

Cr Athanasopoulos imagines a world where people inspire and nurture one another to achieve excellence. He wishes to use his vision of the world to further enhance our amazing municipality and ensure Glen Eira continues to provide the best facilities and services for our residents.

Cr Athanasopoulos has attended Head Masters Academy (Certificate III in Hairdressing) and TMG College (The Malka Group) (Certificate IV Hairdressing and Training and Assessment).

Mobile: 0466 372 816

Email: tathanasopoulos@gleneira.vic.gov.au

COUNCILLORS CONTINUED

TUCKER WARD



Cr Jamie Hyams Deputy Mayor 2018

A long-time resident of Glen Eira with a keen interest in sport and recreation, Cr Hyams is serving his fourth term on Council and was Mayor in 2012 and 2013 and Deputy Mayor in 2011 and 2018. Formerly a solicitor and executive director of a community sporting body, he is now a senior policy analyst at a not-for-profit public affairs organisation. Until 2011, Cr Hyams was President of the City of Moorabbin Historical Society, having served an eight-year term. He is on the Committee of Management of the Glen Eira Adult Learning Centre and has been a cricket club president, Bendigo Bank committee member, Neighbourhood Watch Area Secretary and Residents' Association Vice-President. Cr Hyams believes it is vital to remember that Council is there to serve the community.

Cr Hyams has a Bachelor of Arts, LLB, (Monash University)

Mobile: 0427 319 018

Email: jhyams@gleneira.vic.gov.au



Cr Jim Magee Deputy Mayor 2017

Cr Magee emigrated from Belfast, Northern Ireland in 1970. He is married with two sons and has lived in Bentleigh East since 1988. Cr Magee's weekdays involve work and Council commitments and on weekends he is a keen bowler with the Coatesville Bowls Club. Cr Magee served as Mayor in 2015 and Deputy Mayor in 2017. Over the next two years on Council, Cr Magee will be focusing on better public transportation in Bentleigh East (trams and buses) along with establishing a Men's Shed in Bentleigh East.

Mobile: 0427 338 327

Email: jmagee@gleneira.vic.gov.au





Cr Nina Taylor

Cr Taylor is trilingual, a lawyer and works for a not-forprofit organisation as part of a long-term commitment to meaningful community engagement.

Cr Taylor's charitable activities have included providing phone-line legal advice at the Women's Legal Service to members of the community experiencing domestic violence.

She also has extensive private industry experience involving the promotion of treatment options for chronic disease (diabetes) to medical and allied healthcare professionals working in rural and urban hospitals/clinics and community healthcare centres.

Cr Taylor is passionate about supporting healthy lifestyles in the community, including a broad range of sporting activities for people of all ages. In addition, Cr Taylor has management experience in the promotion of disability services and advocates for an inclusive and supportive community. As a qualified teacher, other priorities for Cr Taylor are equitable access to high quality education, preschool and child care. Her own commitments are to minimise carbon output involving a focus on public transport usage, energy efficiency and sustainable gardening practices. Cr Taylor has a Bachelor of Arts, LLB (The University of Melbourne), Postgraduate Diploma of Education (The University of Queensland)

Mobile: 0466 372 809

Email: ntaylor@gleneira.vic.gov.au

Council Meetings

Council conducts its business in open and publicly advertised meetings. Ordinary Council Meetings are generally held on Tuesday evenings on a three-weekly basis. Occasionally, Special Council Meetings are called to consider specific matters. Ordinary and Special Meetings of Council are live streamed on the internet to provide the community with greater access to Council debate and the decision-making process. Visit webcast.gleneira.vic.gov.au

Meetings are conducted in accordance with the Meetings Procedure provisions of Council's Local Law 2009. Reports on the meeting agenda for consideration are prepared independently by staff and include recommended actions.

Councillors are required to disclose any direct or indirect conflict of interest in any item to be discussed at Council Meetings and are precluded from being present for the discussion of or voting on an item if a conflict of interest exists. Time is made available during ordinary meetings for the public to address Council under clause 230 of the Local Law Public Participation or for the public to submit questions under clause 232 Public Question to Council.

Councillor	attendance	at	Council	Meetings	

COUNCILLOR	ORDINARY MEETINGS	SPECIAL MEETINGS	TERM OF OFFICE
Number of meetings attended by each Councillor and number of meetings held (shown in brackets)			
Cr Tony Athanasopoulos	4 (6)	5 (5)	22 October 2016–30 June 2018
Cr Clare Davey	13 (16)	3 (5)	22 October 2016–30 June 2018
Cr Mary Delahunty	15 (16)	4 (5)	22 October 2016–30 June 2018
Cr Margaret Esakoff	15 (16)	3 (5)	22 October 2016–30 June 2018
Cr Jamie Hyams	15 (16)	5 (5)	22 October 2016–30 June 2018
Cr Joel Silver	4 (6)	4 (5)	22 October 2016–30 June 2018
Cr Dan Sztrajt	15 (16)	3 (5)	22 October 2016–30 June 2018
Cr Jim Magee	16 (16)	5 (5)	22 October 2016–30 June 2018
Cr Nina Taylor	16 (16)	2 (5)	22 October 2016–30 June 2018

Election of Mayor and Deputy Mayor

Glen Eira's Mayor and Deputy Mayor are elected for a one year term. Councillor Tony Athanasopoulos was elected Mayor, and Councillor Jamie Hyams was elected Deputy Mayor on 17 November 2017.

Although the Mayor has no more authority than other Councillors, the position is a significant one as a community leader and Council spokesperson. The Mayor also performs an important leadership, social and ceremonial function and is Chair of all Council Meetings.

Councillors' Code of Conduct

On 14 February 2017, Council adopted a revised Code of Conduct.

The purpose of the *Code* is to assist Councillors in meeting their responsibilities by setting standards of conduct to ensure the conduct of Councillors is legal, ethical and appropriate at all times.

The *Code* specifies that as the performance of Council and the wellbeing of the Glen Eira community are directly affected by the conduct of the City's elected representatives, the community is entitled to expect:

- The business of the Council is conducted with efficiency, impartiality and integrity.
- Councillors obey the spirit and letter of the law, in particular the provisions of relevant statutes, regulations, local laws
 and instruments.
- Responsibility to the community is always to be given absolute priority over the private interests of Councillors.

All Councillors sign a written agreement to abide by the *Code of Conduct* when they take the Oath of Office at the start of their term and each time a review of the *Code of Conduct* is undertaken.

Councillors' remuneration and support

Councils may set annual allowances for their Mayor and Councillors according to their predetermined category, based on criteria such as each council's individual size and revenue base.

Following a review by the Minister, Glen Eira became a 'Category 3' council in November 2008. Councillor allowances have been reviewed in accordance with the *Act* and the current allowances are \$30,223 plus 9.5 per cent superannuation contribution for Councillors and \$96,534 plus 9.5 per cent superannuation contribution for the Mayor. Allowances are fully taxable.

The Mayor and Councillors are supported by a secretariat, which processes requests and correspondence from members of the community, co-ordinates Council Meetings and supports Mayoral and other civic functions.

All Councillors are provided with a printer, tablet and/or iPad and a mobile phone. They can also make use of the Councillors' office facilities at Glen Eira Town Hall, which contains office equipment and a basic library holding a range of Council and related publications. The Mayor also receives use of an office, computer and telephone at Town Hall. Use of facilities is governed by Council's *Civic Support and Expenses Policy*.

Councillor expenses

In accordance with Section 75 of the *Local Government Act 1989*, Council is required to reimburse a Councillor for expenses incurred while performing their duties as a Councillor. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The policy is to provide guidance for the types of reasonable expenses that must be reimbursed, in addition to the provision of resources and support available to the Mayor and Councillors to enable them to fulfil their duties.

Council also publishes the details of the expenses in its *Annual Report*, including reimbursement of expenses for each Councillor and member of a Council committee, paid by the Council.

The details of the expenses, including reimbursement of expenses for each Councillor and member of a Council committee, paid by the Council for the 2017–18 year are set out in the following table:

Schedule of Councillor allowances and expenses, I July 2017–30 June 2018

COUNCILLOR	COUNCILLOR ALLOWANCES	CONFERENCES, FUNCTIONS AND TRAINING	TRAVEL *	COMMUNICATION	CHILD CARE AND CARER EXPENSES	TOTAL EXPENSES
Cr Tony Athanasopoulos Mayor 2018	77,750	\$6,449	-	\$766	-	\$84,965
Cr Clare Davey	32,823	-	-	\$464	-	\$33,287
Cr Mary Delahunty Mayor 2017	59,914	\$418	-	\$993	\$3,152	\$64,477
Cr Margaret Esakoff	32,823	\$80	\$124	\$727	-	\$33,754
Cr Jamie Hyams Deputy Mayor 2018	32,823	-	-	\$1,111	-	\$33,934
Cr Joel Silver	32,823	-	-	\$497	-	\$33,320
Cr Dan Sztrajt	32,823	-	-	\$431	-	\$33,254
Cr Jim Magee Deputy Mayor 2018	32,823	\$1,745	-	\$1,446	-	\$36,014
Cr Nina Taylor	32,823	\$1,941	-	\$1,434	-	\$36,198
Category total	\$367,425	\$10,633	\$124	\$7,869	\$3,152	\$389,203

*No claims for car mileage were received.

Expenses definitions

I. Conferences, functions, seminars, training and development

Councillors are encouraged to attend conferences and seminars in order to enhance their personal skills and knowledge to better perform their role. This category covers registration fees associated with attendance by Councillors at local conferences, functions, seminars and one-off or short-term training courses. These are normally held by Local Government related organisations and other professional bodies and institutions, on areas and events which impact on the role of Councillors and the City of Glen Eira in general. Any conference, seminar, function or training event where the cost is likely to exceed \$750 requires approval by Council resolution.

2. Travel

This category covers costs associated with assisting Councillors in meeting the transport costs incurred in attending meetings, functions and other commitments within and outside the municipality. This comprises use of taxi services, reimbursement for use of a private vehicle while conducting Council business, car parking fees, and the provision of car parking permits, as described in the *Councillor Civic Support and Expense Policy*.

3. Communication

This category covers communication costs associated with ensuring that Councillors are accessible and are able to communicate with constituents, stakeholders, other Councillors and Council officers while conducting Council business. This category comprises costs associated with use of mobile phones, tablets or iPads.

4. Child care and carers

The Council will reimburse reasonable expenses for child care and carers necessary for Councillors to carry out their duties, including attendance at Council Meetings, briefing sessions, meetings with community groups, organisations and inspection of properties.

Councillor membership of committees

COUNCIL COMMITTEES

Council operates several committees that either make decisions under delegation from Council (Special Committees) or provide advice and make recommendations to Council on specific issues (Advisory Committees). Council is also represented on numerous external bodies that serve the Glen Eira community. Councillor membership on committees is reviewed regularly. Currently, Council has no Special Committees and the following Advisory Committees and representations are in place.

ADVISORY COMMITTEES

Arts and Culture Advisory Committee

(new membership as of 1 November 2017) Role: to provide recommendations to Council for Arts and Culture programs. Current composition: Cr Margaret Esakoff, Cr Mary Delahunty and Cr Jamie Hyams Number of meetings held during 2017–18: 4

Audit Committee

(new membership as of 1 November 2017) Role: to report to Council and provide appropriate advice and recommendations on matters relevant to its *Charter* in order to facilitate decision-making by Council in relation to the discharge of its responsibilities. Current composition: Cr Jim Magee and Cr Tony Athanasopoulos

Independent representatives: Lisa Woolmer (Chair), Dr Craig Nisbet and Craig Geddes.

Number of meetings held during 2017–18:4.

CEO Employment Matters Committee

(no members appointed)

Role: to make recommendations to Glen Eira City Council on contractual matters, appointment, remuneration, conditions or extension of appointment relating to the Chief Executive Officer or person to act as the CEO. The committee will also conduct performance reviews of the CEO.

Current composition: No members appointed Number of meetings held during 2017–18: 0

Citizen of the Year Advisory Committee

(new membership as of 1 November 2017) Role: to make recommendations to Council for recipients of the Glen Eira *Citizen of the Year*, *Young Citizen of the Year* and *Community Group of the Year*. Current Composition: Cr Clare Davey, Cr Dan Sztrajt and Cr Jim Magee Independent representatives (appointed by Council on 17 October 2017): Jon Charlton and Gwen Brown

Number of meetings held during 2017–18: 1

Community Consultation Advisory Committee

(new membership as of 1 November 2017) Role: to make recommendations in relation to the way Council consults with residents, ratepayers and other stakeholders in the community, to ensure maximum participation, communication and value to the community.

Current composition: Cr Tony Athanasopoulos, Cr Mary Delahunty and Cr Jamie Hyams Independent representatives: Iris Levin, Elizabeth Orlov, Megan Dunkley and Ann Van Leerdam Number of meetings held during 2017–18: 6

Community Grants Advisory Committee

(new membership as of 1 November 2017) Role: to support and assist not-for-profit communitybased groups to meet identified community priorities and to strengthen the Glen Eira community. The committee also makes recommendations to Council in relation to the suitability and distribution of community grant funding with respect to the applications and agreements.

Current composition: Cr Jamie Hyams, Cr Margaret Esakoff and Cr Mary Delahunty

Number of meetings held during 2017–18: 10

Local Laws Advisory Committee

(new membership as of 1 November 2017) Role: to provide a forum for investigation and recommendations to Council concerning current and potential local laws and associated issues. Current composition: Cr Joel Silver, Cr Jim Magee and Cr Mary Delahunty

Number of meetings held during 2017–18:0

Memorial Structure for Holocaust Survivors Project Working Group

Role: to establish a project working group to develop a brief, detailing what the memorial structure/public artwork should entail and invite a range of suitably qualified artists |to respond to the brief.

Current composition: Cr Joel Silver, Cr Dan Sztrajt and Cr Tony Athanasopoulos

Number of meetings held during 2017–18: I

Recreation and Leisure Advisory Committee

(new membership as of 1 November 2017)

Role: to provide advice and make recommendations to Council in relation to open space, recreation and leisure activities including review and consideration of current and future community needs for recreation and leisure facilities, open space and unstructured recreation. The committee will provide responses to strategic opportunities and review the policy and strategy.

Current composition: Cr Joel Silver, Cr Nina Taylor and Cr Tony Athanasopoulos

Number of meetings held during 2017–18:4

Strategic Transport Advisory Committee

(new membership as of 1 November 2017)

Role: to provide advice and make recommendations to Council in relation to strategic transport planning, including the development of an *Integrated Transport Strategy*, understanding of emerging transport initiatives, consideration of urban design initiatives, advice on significant State Government projects, advice on Council's advocacy, and recommendations on policy issues where appropriate.

Current composition: Cr Tony Athanasopoulos, Cr Clare Davey and Cr Jim Magee

Independent representatives: Marcus Burke, Cathy McNaughton, Jenna Fivelman and Joshua Stewart Number of meetings held during 2017–18: 3

Sustainability Advisory Committee

(new membership as of 1 November 2017— Councillors and 1 May 2018 — Independent representatives) Role: to make recommendations to Council in relation to environmental sustainability including advocacy on behalf of the community on sustainability issues, response to strategic Council and/or sector issues and opportunities, and policy development.

Current composition: Cr Nina Taylor, Cr Clare Davey and Cr Dan Sztrajt

Independent representatives: Kim Sullivan, Malcolm Dow, Thirumagal Arunachalam-Elanthendral and Dr Susie Moloney

Number of meetings held during 2017–18:3

OTHER COMMITTEES WITH COUNCILLOR REPRESENTATIVES

Municipal Association of Victoria

Delegate: Cr Nina Taylor Substitute: Cr Margaret Esakoff

Metropolitan Transport Forum

Representative: Cr Tony Athanasopoulos

Metropolitan Local Government Waste Forum

Delegate: Cr Nina Taylor

The Executive

The CEO leads an Executive team which includes four Directors. The team plans, co-ordinates and monitors the progress of Council's goals and strategic direction and manages day-to-day business activities.

The Directors are accountable to the CEO for effective and efficient management of their portfolios and the collective delivery of Council's internal transformation program and the *Glen Eira Council* and *Community Plan*.



CHIEF EXECUTIVE OFFICER

Rebecca McKenzie

Commenced position in February 2016

Rebecca is an accomplished leader with a successful career at executive level across three countries and three sectors. Before joining Glen Eira City Council, Rebecca's roles included CEO at Mitchell Shire Council in Melbourne's north and Director of Corporate Services for Yarra Ranges Council. During an eight-year stint abroad, Rebecca held director level roles in human resource management at Swindon Borough Council in the United Kingdom (UK) and at the National University of Ireland in Dublin. Her early career was spent in various roles with the Queensland State Government. Rebecca is also President of Local Government Professionals Victoria.

Rebecca has a Bachelor of Arts (Griffith University), Graduate Certificate in Business Administration (Griffith University), Master of Science (Sheffield Hallam University UK), Graduate (Australian Institute of Company Directors)



DIRECTOR COMMUNITY WELLBEING

Peter Jones

Commenced position in 2003

Peter joined Council in July 2001 as Human Resources Manager. His career has spanned human resources, education and community services. He has extensive experience in community services, in both the not-for-profit and public sector, and has held a range of human services management roles in the areas of children's services, youth services and community development.

Peter has a Bachelor of Social Work (Hons), Master of Business Administration (Monash University)



DIRECTOR CORPORATE SERVICES

Peter Swabey

Commenced position in July 2016

Peter has more than 20 years' experience in senior finance and company secretarial roles across a range of industries including Local Government, banking and finance and legal services. Peter has extensive experience in financial management, treasury, payroll, accounting system implementations and external financial reporting requirements. Peter was Chief Financial Officer from 2004– 2016.

Peter has a Bachelor of Business (Accounting) (Monash University), CPA



DIRECTOR INFRASTRUCTURE, ENVIRONMENT AND LEISURE

Samantha Krull

Commenced position in May 2016

Samantha commenced working in the Local Government sector in 2007 and has worked in both metropolitan and growth councils. She also has 15 years' experience in the private sector as a professional consulting structural engineer and project manager, in Australia, South Africa and Hong Kong.

Samantha has experience in leading multi-disciplinary teams to sustainably plan and deliver community infrastructure projects and programs in Local Government.

Samantha has a Bachelor of Science (Engineering) (Hons) and a Graduate Diploma in Engineering



DIRECTOR PLANNING AND PLACE

Ron Torres

Commenced position in 2015

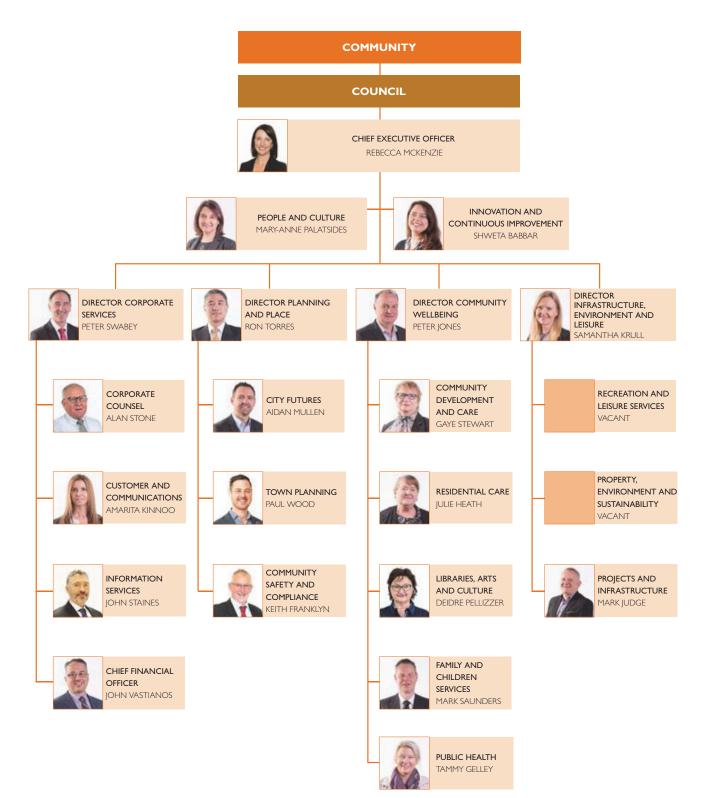
Ron joined Council in 1996. He has more than 20 years' experience in town planning in both inner-city and middle-ring municipalities.

He has held a range of management roles and has extensive experience in statutory and strategic urban planning, VCAT and planning panels. He has also successfully delivered a range of strategic transport, sustainable development, animal management, activity centre and structure plan programs, each with a goal of safeguarding and developing community amenity and wellbeing.

Ron has a Bachelor of Planning and Design (The University of Melbourne)

Organisational structure

As at 30 June 2018



	CAS FEM		PART	ANENT TIME IALE	FULL	ANENT -TIME IALE	CAS MA		PART	ANENT TIME ALE	FULL	ANENT -TIME ALE	то	TAL
Division	Count	E.F.T.	Count	E.F.T.	Count	E.F.T.	Count	E.F.T.	Count	E.F.T.	Count	E.F.T.	Count	E.F.T.
Community Wellbeing	130	21.05	328	189.41	94	94.00	24	4.93	49	25.58	16	16.00	641	350.97
Corporate Services	13	7.20	9	5.70	29	29.00	9	6.12	2	1.60	27	27.00	89	76.62
Executive					2	2.00							2	2.00
Infrastructure, Environment and Leisure	216	36.47	4	8.85	40	40.00	135	28.12	3	2.41	131	131.00	539	246.85
Innovation and Continuous improvement					6	6.00					3	3.00	9	9.00
People and Culture	I	.28	5	2.97	3	3.00			I	.80	2	2.00	12	9.05
Planning and Place	22	2.52	28	11.68	24	24.00	33	3.48	22	4.41	38	38.00	167	84.09
Total	382	67.52	384	218.61	198	198.00	201	42.65	77	34.80	217	217.00	1459	778.58

E.F.T. WORKFORCE BY CONTRACT, GENDER AND DIVISION 2017-18

WORKFORCE BY AGE, GENDER AND CONTRACT 2017-18*

	PERMANEN	IT FULL-TIME	PERMANEN	IT PART-TIME	CA	TOTAL	
Age	Female	Male	Female	Male	Female	Male	
< 30	19	14	17	5	157	96	308
30–50	88	90	133	21	128	50	510
>50	91	106	219	58	92	49	615
Total	198	210	369	84	377	195	1,433

*Data on temporary staff unavailable.

Discrimination and Equal Employment Opportunity Program

Council values diversity and therefore does not tolerate any form of discrimination in the workplace. There are a number of equal opportunity policies and procedures in place, including anti-discrimination, which are widely communicated to all employees.

Council has a well-established Equal Employment Opportunity Program, which includes online and face-to-face training and a contact network. As part of the Program, Council delivers extensive training and resources with the aim that existing and prospective staff are not subjected to discrimination in the workplace. The Program ensures Council decisions and policies promote equal employment opportunities in the workplace and that Council complies with federal and state legislation in relation to equal opportunity employment, in particular the:

- Equal Opportunity Act 2010 (Vic);
- Racial and Religious Tolerance Act 2001 (Vic); and
- Victorian Charter of Human Rights and Responsibilities Act 2006.

We further ensure that employees receive information and either online or face-to-face training relating to equal opportunity expectations at induction and throughout their employment with Council. Specifically, these relate to harassment, discrimination, vilification, bullying, and occupational violence.

As part of our commitment to equal opportunity, Council appoints and trains designated equal employment opportunity officers to provide confidential assistance and support to staff members who believe they may be affected by discrimination or harassment in the workplace. In the event a complaint arises, we ensure that such matters are dealt with promptly and confidentially through internal investigation processes.

In 2017–18, no discrimination matters were raised by Council staff with any external bodies.

Workplace Diversity Strategy

In September 2017, Council launched a *Workplace Diversity Strategy* to promote awareness of diversity issues, address employment gaps and create a safe and inclusive work environment for staff members. The *Strategy* aims to ensure that in working to achieve our organisational goals the diverse abilities, skills, languages, cultures and backgrounds of our employees are recognised, encouraged and valued. By taking a proactive approach to increasing, supporting and celebrating our diversity, Council is working to make Glen Eira stand out as a leading employer and create an environment that is motivating and aligned with our five organisational values: Collaboration; Respect; Service Excellence; Integrity; and Innovation.



THE YEAR AT A GLANCE

Council statistics



54,475* PEOPLE CAME TO COUNCIL'S COMMUNITY EVENTS

*Up from 45,354 in the 2016–17 financial year due to increased ability to accurately count outdoor event audiences and an increase in patronage at the *Glen Eira Storytelling Festival*.



I,3I3,394 LIBRARY LOANS



35,862 MEALS DELIVERED* *Additionally 4,766 meals provided to residents attending the Social Support Group.



1,315 NEW DWELLINGS APPROVED

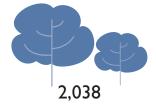


9,630 PARTICIPANTS IN YOUTH SERVICES PROGRAMS AND EVENTS



GLEN EIRA LEISURE VISITS* GESAC (1,541,980); Carnegie Swim Centre (40.074)

(90,674); Caulfield Recreation Centre (49,061). *Glen Eira City Council took over management of the Caulfield Recreation Centre and Carnegie Swim Centre and combined with GESAC to form Glen Eira Leisure in October 2017.



STREET TREES PLANTED



15,100 MATERNAL AND CHILD HEALTH KEY AGES AND STAGES VISITS



11,534 IMMUNISATIONS



44.3% (24,044 TONNES) TOTAL WASTE RECYCLED

Service delivery

Services that Council delivers for every \$100 of rates and charges revenue (2017–2018):

CAPITAL WORKS PROGRAM \$33.45

parks and recreation \$16.67

RECYCLING AND WASTE \$12.32

URBAN MAINTENANCE \$13.63

services for families and the community \$7.46

SERVICES FOR THE AGED \$5.33

LIBRARIES **\$4.42**

PLANNING FOR GROWTH AND THE FUTURE \$4.36

COMMUNITY SAFETY \$1.00

CULTURAL SERVICES \$1.36

Please note: figures include internal revenue and expense allocations and are calculated net of direct income items such as grants and fees and charges (excluding waste management).



Glen Eira City Council is moving many paper-based processes and top transaction forms online to provide greater options for customers.

Major projects and activities

MAJOR PROJECTS

Moving forward with more services available online

Glen Eira City Council is moving many paper-based processes and top transaction forms online to provide greater options for customers.

Customers can now do the following via <u>www.gleneira.vic.gov.au</u>:

- Submit a request for an animal tag replacement or book a hard rubbish, bundled branch or bulk cardboard collection.
- Report: dumped rubbish; damage to household bins or missed collection of bins; illegally parked vehicles; missing pets; unsightly building sites; derelict vehicles; overhanging vegetation on private property; or unsightly private property.
- Request land information certificates, building certificates or property information.

- Apply for planning permits, asset and infrastructure permits and reports or building permits and report and consents.
- Enquire about advertised planning applications and view the planning register.
- Lodge a submission for advertised planning applications.

There are also helpful solutions to frequently asked questions, clear guidelines, detailed search functions, and step-by-step assistance to guide residents through each process.

Council will continue to expand its online services, making it easier to request, report, apply, enquire and respond to a range of services and permits.

<u>CLICK HERE to visit Council's online service request portal.</u>

MAJOR PROJECTS



Glen Eira Leisure — a new beginning

On I October 2017, Glen Eira City Council took over the management of Caulfield Recreation Centre and Carnegie Swim Centre to implement a combined facility management structure with Glen Eira Sports and Aquatic Centre (GESAC).

For the past 13 years YMCA Victoria has been engaged to provide management services to Council for Caulfield Recreation Centre and Carnegie Swim Centre. When the contract ended in September 2017, Council saw an opportunity to take over the management of these sites and extend its offering to the Glen Eira community, increasing value for customers with multiple site memberships, as well as balancing capacity usage across all three sites. The new, in-house management structure — Glen Eira Leisure — not only provides greater customer value but has unified the leisure facilities within the municipality. Council will continue to evolve these facilities, ensuring they are sustainable for the long-term and continue to meet the needs and expectations of the Glen Eira community.

In addition to this, Glen Eira Leisure also opened Transcend Spa and Wellness — a wellness centre — at GESAC. Transcend Spa and Wellness provides a variety of treatments, including body therapy, traditional Swedish and tension release massages, waxing, spray tans, facials and more.

CLICK HERE to visit Glen Eira Leisure.

CLICK HERE to visit Transcend Wellness and Spa.



Glen Eira Youth Services — leading the way in engagement

Glen Eira Youth Services provides programs, information and support to young people and their families, who live, work and socialise in the City of Glen Eira.

To ensure Council is able to provide targeted services that are responsive to the ever-changing needs of young people, Youth Services has embarked on one of the largest youth consultation projects conducted by Council. This has included:

- Connecting with Young People Strategy 2018-2021

The Connecting with Young People Strategy aims to empower young people and Council to work together to improve how Council connects with young people, so that young people can actively shape their community and their future.

- Glen Eira Resilience Survey 2017 Report

A total of 4,350 students took part in the 2017 Student Resilience Survey that explores the self-reported strengths of young people across 10 key resilience domains.

- 2017 Youth iPad Survey

A total of 304 young people aged between 10 to 25 years participated in the *iPad Survey* and gave their opinions on youth issues, support, social connection and aspirations.

The above consultations will inform an over-arching Youth Services Strategy, which address the identified needs outlined in each of the above engagement projects. It is anticipated that the Youth Services Strategy will be completed in early 2019.

For a full list of Youth Services programs, <u>CLICK HERE</u>.



Our continued commitment to open space

Council's Open Space Strategy 2013–2026 guides the planning, provision, design and management of public open space in Glen Eira. This includes understanding and addressing the open space needs of the existing community and planning ahead to anticipate and meet the open space needs of our growing municipality.

During 2017–2018, we continued our commitment to open space and consulted with the community on a number of redevelopment opportunities, outlined below. This feedback translated into concept plans for seven projects, upon which we have worked with design specialists to prepare final construction designs.

Design projects finalised in 2017–2018 included:

Harleston Park, Elsternwick — the playground will be redeveloped to reflect a new contemporary space for the community. This includes reconfiguring the playground and incorporating nature-based play such as: timber cubby houses; scrambling rocks; challenging logger steps; a sensory maze; and a giant sandpit. Native plantings will also be included throughout the play space and an acorn cubby house will pay tribute to the Pin Oaks that grace the site. A new ball sport area with a basketball ring will also be installed as well as a secondary shelter and barbecue area with seating. A new public toilet will also be constructed.

Bentleigh Hodgson Reserve, Bentleigh — the existing senior play space at Bentleigh Hodgson Reserve will be redeveloped to maximise the use of limited open space within Glen Eira. The space will feature a multi-play court area, with soccer goals, a basketball ring, netball ring and tennis hit-up wall, a ping-pong table, bouldering wall and climbing structure.

Rosanna Street Reserve, Carnegie — a sensory garden experience will be created at the eastern end of the Reserve. A central shelter, tables and a range of seating will provide opportunities for social gatherings, contemplation or relaxation. Additional canopy trees will expand on the existing avenue of maple trees, increase habitat for birdlife and provide a buffer to neighbouring properties. <u>See picture page 79.</u>

McKinnon Reserve, McKinnon — the play space at McKinnon Reserve will be redeveloped in two stages. Stage one will include an upgrade of the play space to include a tree house cubby, five-way swing, village shop, monkey bars, double flying fox and other play elements. Concurrently, a new public toilet will be installed near to the existing shelter. Stage two will see the construction of a large multipurpose ball sport area, with basketball rings and a netball ring, as well as installation of a custom designed bouldering wall.

Joyce Park, Ormond — an informal active sports area will be created by the inclusion of the eastern bowling green — previously part of the Glen Eira McKinnon Bowls Club. The new open space will feature a double-sided tennis hit up wall; basketball rings; soccer goal posts; seating, shelter and drink fountain; pathways and garden beds; and surrounding car park lighting.

Spring Road Reserve, Caulfield South -

enhancements to the North Road frontage will create an inviting and attractive space — and one that is identifiable as open space. This will see the existing bluestone paving modified to provide an easily accessible space, with new bench seating and garden beds. Trees will be pruned to improve safety and visibility.

The Wedge, Caulfield East — see Dog agility park — the first in Glen Eira page 47.

Construction for these projects will commence in 2018–19.

<u>CLICK HERE</u> for information on past open space community consultations.

MAJOR ENVIRONMENTAL INITIATIVES



Improving our environment — recycling food waste

Committed to reducing greenhouse gas emissions, Glen Eira City Council is proud to be one of the first councils in Victoria's south-east to introduce food waste recycling.

With food leftovers making up almost half of household garbage bin waste in Glen Eira, this new initiative continues to work hard in reducing the 15,000 tonnes of landfill collected by Council each year.

Left in landfill, rotting food waste creates methane, a greenhouse gas 25 times stronger than carbon dioxide. This initiative, which complements home composting, is one of the biggest opportunities for Glen Eira to reduce emissions whilst continuing to work towards our 2030 target of zero net emissions. Free kitchen caddies have also been provided to support the change, assisting residents to recycle all leftover food scraps such as meat, dairy, fruit and vegetables, in addition to garden pruning, tissues and paper towels.

Food scraps collected go to make compost, which is used on farms to improve soil.

<u>CLICK HERE</u> for more information and to order your kitchen caddy.



Large carbon emissions reduction in 2017–18

Glen Eira City Council's Environmental Sustainability Strategy 2016–2021 set strong carbon emissions reduction targets, with a further 25 per cent reduction in emissions by 2021 and a long-term goal of 'zero net emissions from Council operations by 2030'.

In-line with this, Council's 2017–18 carbon footprint decreased by 8 per cent to 9,961 tonnes CO2 equivalent compared to 10,837 tonnes the previous financial year. This decrease was due primarily to a 396 per cent increase in solar power generation and an overall decrease in electricity use at Council sites.

The biggest decreases in electricity use were achieved at Glen Eira Sports and Aquatic Centre (9 per cent), Town Hall (6 per cent), and Spurway Community (3 per cent).

Significant reductions in emissions were also achieved from all large buildings (31 per cent), gas (9 per cent), and small buildings (6.5 per cent).

MAJOR ENVIRONMENTAL INITIATIVES



Building a sustainable environment

We are passionate about environment, sustainability, community and connection.

In late 2017, Council engaged with the community on a fantastic new initiative to develop a community garden in Glen Eira.

Community gardening received high levels of support from across the community, from a broad range of age groups and suburbs. Based on this feedback, we held a community workshop in June, which explored what a community garden initiative would look like at Moorleigh Community Village in Bentleigh East.

The workshop:

- explored models for how a community garden could look;
- looked at the options for locating a garden at Moorleigh
 Village, where and how it could be run; and
- collected expressions of interest from members of the community who may be interested in participating in a working group to develop the project, including the design and management arrangements.

We are committed to fostering the health and wellbeing of Glen Eira residents and funding has been set aside for the establishment of a community garden as part of the 2018–19 Draft Budget.

In addition to this, we currently run a range of free sustainability programs for our community, including the *Neighbourhood Sustainable Gardening Program*; which offers residents, schools, community groups and businesses regular gardening tips and information, as well as regular invitations to Council's free gardening events, tours and workshops.

<u>CLICK HERE</u> to view further information about community gardening in Glen Eira.

<u>CLICK HERE</u> to view further information about Council's Neighbourhood Sustainable Gardening Program.

MAJOR CONSULTATION INITIATIVES



Engaging with our community — consultation and planning

Council undertook 153 consultations during the 2017–18 financial year.

Community consultation is a vital part of Council's planning and decision-making process. It helps Council understand community priorities and issues and ensures community involvement.

Community consultation operates through advisory groups and committees; community surveys; questionnaires; focus groups; feedback; submissions; public forums; and individual consultations.

Opportunities for community consultation are promoted regularly in Council's monthly newspaper (*Glen Eira News*); on Council's website; via a community consultation e-newsletter; via the local *Leader* newspaper; and by direct contact from Council.

The Council and Community Plan is the framework upon which we base our activities to address the priorities articulated by the people of Glen Eira.

Significant consultations undertaken in 2017–18 included:

- Community Engagement Strategy 2018-2021;
- Quality Design Principles;
- Advocacy Strategy 2018–2020;
- Integrated Transport Strategy 2018–2023;
- Community Safety Plan 2018–2022;
- Customer experience at Glen Eira; and
- 2017 Youth iPad Survey.

In addition to this, we established an online community panel — Glen Eira Community Voice — an initiative designed to strengthen our engagement with a crosssection of everyday people from our community. More than 500 people expressed interest to regularly inform Council projects, services and decisions. The panel of 455 males and females aged 18 to 85 participated in its first survey in April 2018.

<u>CLICK HERE</u> to see further information about *Glen Eira Community Voice*.

MAJOR CONSULTATION INITIATIVES



Planning for the future of Bentleigh, Carnegie and Elsternwick

Like most of Melbourne municipalities, Glen Eira City Council has a challenging task of accommodating growth and new development, while creating vibrant and successful centres which enhance and protect the character of the local area.

The State Government has directed population growth to busy centres that are close to shops, services and public transport. In response to this, Council developed a set of robust, long-term plans for our community, referred to as *Structure Plans*.

These *Structure Plans* set out the shared long-term vision for the busy central areas of Bentleigh, Carnegie and Elsternwick. Development and future land use; transport and parking; types and heights of buildings; employment; open spaces; infrastructure; and the preservation and protection of neighbourhood character are included in the *Plans*.

Bentleigh, Carnegie and Elsternwick are classed by the State Government as major activity centres that can

accommodate these changes. This essentially means these areas will continue to grow and change into the future. Council's future plan however, means this growth is better located in places that reduce the impact on our existing residential character.

Community consultation included six stages over 12 months, which attracted more than 4,400 submissions and 980 appearances at drop-in sessions and community forums.

You can view the three *Structure Plans*, which were approved at a Council Meeting on Tuesday 27 February at the links below.

CLICK HERE for Bentleigh Structure Plan

CLICK HERE for Carnegie Structure Plan

CLICK HERE for Elsternwick Structure Plan

<u>CLICK HERE</u> for Elsternwick Urban Renewal South Masterplan information



Dog agility park the first in Glen Eira

Following extensive community consultation from October to December 2017, Council approved a concept plan for a new dog agility park to be developed in Caulfield East.

The park, which is an action in the *Glen Eira Council and Community Plan 2017–2021*, will be developed at The Wedge, located at the eastern end of Glen Eira Road.

The Wedge, which is Crown land, is now managed by Council and funding for the development of the site has been provided by the Department of Environment, Land, Water and Planning.

The eight week consultation revealed strong support for this type of park in Glen Eira.

Community engagement included an online discussion forum via *Have your Say*, which included 3D images and concept plans; social media posts via Council's What's on Facebook page; the distribution of information flyers; information posted via Council's website and in Council's monthly newspaper; onsite signage; and e-newsletters. This will be the first dog specific area in Glen Eira and will provide owners with the opportunity to train their pets in a fully-fenced and structured environment.

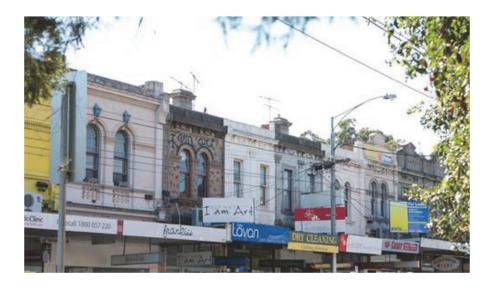
Key elements of the design include:

- a dog agility training area;
- a small dog area;
- an off-leash run and play area;
- an off-leash rock scramble area (a sensory zone with garden beds, a dry creek bed, rocks and logs); and
- a passive open space.

This new passive area will be for broader community use and will include drink fountains, bins and a range of seating, as well as shade provided by existing trees.

<u>CLICK HERE</u> to see further information about the new dog agility park

MAJOR CONSULTATION INITIATIVES



Designing the future of Glen Eira

Well located, better designed development across Glen Eira is now more certain with the Council adoption of *Quality Design Guidelines*.

In 2017 Glen Eira City Council undertook two stages of community consultation to develop *Quality Design Guidelines* to address concerns over neighbourhood character being lost due to inappropriately located, poorly designed development. These consultations built upon the feedback previously received in the 2016 Planning Scheme Review and considered feedback received throughout the structure planning process.

The *Guidelines*, which were adopted at a Council Meeting on Tuesday 6 March, are now in place for all new commercial and residential development across our City, and outline appropriate building types for each location and set architectural design standards to protect what is unique about our suburbs.

Some examples include:

 Focusing apartment buildings on main roads and encouraging medium density garden townhouses in local residential streets.

- Protecting heritage facades on local shopping streets and limiting building heights.
- Reducing the visual presence of driveways, garages and parking on streetscapes.
- Using hard-wearing, natural and familiar materials to provide continuity with existing buildings.
- Retaining and planting canopy trees and large areas of landscaping.

The *Guidelines* will provide greater direction for developers and will be used to assess the suitability of future planning permit applications.

<u>CLICK HERE</u> to find out more about *Quality Design Guidelines*

<u>See page 46</u> to find out more about how we are planning for the future of Bentleigh, Carnegie and Elsternwick activity centres.

<u>CLICK HERE</u> to find out more about our planning for Glen Eira's future.

MAJOR ADVOCACY EFFORTS



Council's advocacy pays off for local sports clubs

Glen Eira City Council successfully secured funding through Sport and Recreation Victoria's 2017–18 Community Sports Infrastructure Fund for the following projects:

- \$100,000 for the Moorleigh Village cricket nets/ multipurpose facility — this project will see a conversion of the cricket nets at Moorleigh Community Village Reserve into a multipurpose sporting facility providing cricket nets and a range of other sporting activities.
- \$49,500 for the cricket net upgrade facility extensions this project will upgrade existing cricket training facilities at Victory Park, Centenary Park and East Caulfield Reserve. Each location will have an extra training bay constructed.
- \$100,000 for the McKinnon Reserve Pavilion femalefriendly facilities upgrade (pictured). This project redevelops the existing change and bathroom facilities at McKinnon Reserve Pavilion to provide modern female accessible change areas and bathrooms.

— \$100,000 for the Koornang Park Pavilion female-friendly facilities upgrade — this project seeks to redevelop the existing change and bathroom facilities at Koornang Park Pavilion to provide modern female accessible change areas and bathrooms.

Works for these projects are expected to begin in the 2018–19 financial year.

In addition to this, the State Government also announced \$2 million of funding for a community hub at Murrumbeena Park. While a final design is yet to be developed, the project will deliver a multipurpose community hub and sporting pavilion, together with facilities for community groups, events and functions, landscaping and footpath improvements. Council will undertake further community consultation and design of the new hub in 2018–19, with construction anticipated to commence in the 2019–20 financial year.

MAJOR ADVOCACY EFFORTS



New management of Caulfield Racecourse Reserve

On Thursday 21 September 2017, the State Government passed legislation to establish a new, independent governing body for Caulfield Racecourse Reserve.

The passing of this legislation enables the 54 hectare parcel of Crown land to be managed more effectively and for the purposes that is was reserved for — recreation and a public park.

Glen Eira City Council has been advocating for a number of years to provide more opportunities for public recreation to cater for the needs of a growing population and is pleased with the long-awaited announcement.

We look forward to working with the trust, the State Government, Melbourne Racing Club and the local community to make the Reserve more accessible for everyone.



Council welcomes extension of interim height controls

A 12 month extension to interim height controls in Bentleigh and Carnegie was approved on 21 December 2017 under delegation from Minister of Planning The Hon. Richard Wynne.

The height controls, which apply to Commercial and Mixed Use zoned land within Bentleigh and Carnegie Activity Centres, were due to expire on 31 December 2017. The new expiry date for the interim controls is 31 December 2018.

This extension allows Glen Eira City Council adequate time to carry out further detailed structure planning work which includes the investigation of changes to current planning controls into the *Planning Scheme*. This will positively influence the implementation of our *Structure Plans* for the Bentleigh, Carnegie and Elsternwick activity centres. Following the adoption of *Structure Plans* for Bentleigh, Carnegie and Elsternwick in February 2018, Council requested more detailed interim controls from the Minister for Planning. These reflected the approved *Structure Plans*. It is expected that a decision from the Minister would be made in the near future.

You can view Council's *Structure Plans* for Bentleigh, Carnegie and Elsternwick activity centres, which have been developed with the community.

CLICK HERE for Bentleigh Structure Plan

CLICK HERE for Carnegie Structure Plan

CLICK HERE for Elsternwick Structure Plan

Council's key priorities

Our online Annual Report is a key reporting tool used to monitor Council's performance during 2017–18 against our Council and Community Plan 2017–2021. Our Council and Community Plan is the strategic framework for all of Council's plans and activities. The Strategic Resource Plan, which forms part of this Plan, is a rolling 10 year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council and Community Plan 2017–2021. The Plan is structured around five key priority areas that will drive Council activities over the next three years.

Council's current performance reporting is completed both monthly for financial reporting and quarterly against commitment actions as outlined in our Council and Community Plan 2017–2021.

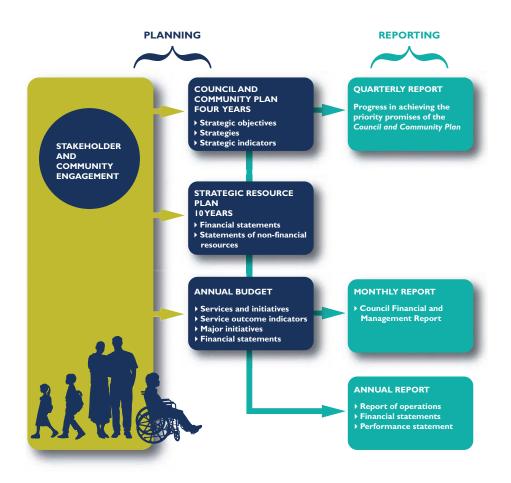
The annual commitments are set each year to ensure that the longer-term strategic indicators of success are achieved across the life of the *Council and Community Plan* 2017–2021.

Glen Eira Council and Community Plan results 2017–2018

The Glen Eira *Council and Community Plan 2017–2021* (the *Plan*) sets a vision for the City of Glen Eira and identifies our goals and aspirations for the next three years.

The *Plan* has been formulated in partnership with our community. It provides a guide for individuals, businesses, local groups and other levels of government on strategic priorities for the City. These priorities have been developed from information gathered through a consultative process, supported by an analysis of demographic data, and with reference to key government and social policies.

The *Plan's* five themes are presented in the following pages along with their long-term community goal, the strategic objectives of those goals, their accompanying commitments and performance tables.



The following diagram outlines our planning and accountability framework.



THEME ONE Liveable and well designed

Long-term community goal:

A well planned City that is a great place to live.

We are committed to Glen Eira being a well designed City that is safe, attractive and vibrant for our residents and businesses. We will provide for social activities, employment and a range of residential opportunities.

Our town planning decision-making process will be fair, transparent, timely and inclusive. We will give residents the opportunity to contribute towards policies that affect their quality of life and their neighbourhood. Our approach will prioritise the uniqueness of each place and be informed by the views and perspectives of our diverse communities.

Our community infrastructure is essential to supporting liveability and we will design and manage our roads, buildings and community spaces to ensure Glen Eira remains a great place to live.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

1. CREATE PROSPEROUS, ACCESSIBLE AND VIBRANT URBAN PLACES.

WE WILL:

- Develop and implement *Structure Plans* and a shared vision to guide future development, open space, business and transport improvements.
- Influence future development across Glen Eira's station, retail and dining precincts by revising our Activity Centre, Housing and Local Economy Strategy.
- Ensure future development respects and celebrates our heritage and character by establishing new building and development guidelines.
- Work with the community and stakeholders to create places that are diverse, vibrant, and prosperous.
- We will deliver improvements to buildings, open spaces, parks and roads, as well as progress planning for future improvements to key Council facilities.

2. ENCOURAGE DEVELOPMENT THAT BENEFITS THE COMMUNITY.

WE WILL:

- Review our heritage places and provide stronger development guidelines to preserve and enhance Glen Eira's heritage buildings and precincts.
- In areas going through significant change, ensure developments take account of the wider local impacts such as the cost of infrastructure, open space and parking.
- Introduce planning policies that moderate developments and protect the character and amenity of our residential areas.
- Facilitate development that positively contributes to the local community socially, environmentally, and economically.
- We will proactively seek opportunities to incorporate social and or affordable housing outcomes in urban renewal sites.
- We will commence preparation of policies and an updated Municipal Strategic Statement which strengthen the conservation of trees on developments sites.

3. PROACTIVELY PLAN FOR AND MANAGE CHANGE WITHIN OUR URBAN PLACES.

WE WILL:

- Update the Glen Eira Planning Scheme by implementing the adopted actions of the 2016 Planning Scheme Review.
- Attempt to minimise the impact on the community's quality of life during major building construction through stricter guidelines and local laws for developers, and their enforcement.
- Aim to balance our community's aspirations on managing development, with State policies such as *Plan Melbourne*, which seeks to direct more housing and infrastructure in municipalities such as Glen Eira.

4. INVEST SUSTAINABLY IN OUR INFRASTRUCTURE AND COMMUNITY ASSETS.

WE WILL:

- Ensure new infrastructure assets meet the needs of our community.
- Review service needs to ensure strategic service planning informs investment.
- Maintain and renew our assets to ensure they meet the required standards.

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Stronger partnerships with State Government and adjoining councils in planning for and funding key regional infrastructure.
- Victorian Civil and Administrative Tribunal (VCAT) reform to implement local policy and restrict the substitution of amended proposals.
- State Government leadership in facilitating and enabling the provision of social and affordable housing by supporting 'Outcome 2' policies in *Plan Melbourne* that seek to increase the supply of social and affordable housing.
- An assurance that 'value capture' development above locations subject to level crossing removals, will be appropriate to the local context and sensitive to community concerns.
- State Government inclusion of social and/or affordable housing outcomes in development sites over which they have decision-making influence, including but not limited to level crossing removals value capture sites.
- Increased State Government responsiveness to legitimate community concerns around the operation of rooming houses.

STRATEGIC INDICATOR	RESULT
Our community will report increased satisfaction with Council's communication with the planning process and with	Council's Urban Planning and City Futures Departments have received positive feedback about communication with the planning process and their opportunity to participate in planning decisions and policy formation.
the opportunities to have a say in planning decisions and planning policy formulation.	The Local Government Community Satisfaction Survey indicates an increase in satisfaction with our performance on planning and building permits from an index score of 46 in 2017 to 48 in 2018. The state-wide average performance on planning and building permits is an index score of 54.
	While Council recognises that there is still work to be done in this area, we are committed to delivering transparent and customer-focused processes.
Our community will report increased satisfaction with Council's planning for population	Council has an index score of 48 for planning for population growth. This index score remained the same in the 2017 and 2018 <i>Local</i> <i>Government Community Satisfaction Survey</i> results.
growth.	The state-wide average planning for population growth index score is 50.
A minimum 70 per cent of residents will report that their quality of life is good or very good.	A community survey question will capture this information in 2019.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?	
STRATEGIC INDICATOR	RESULT
There will be a reduction in commercial vacancy rates within Bentleigh, Carnegie and Elsternwick shopping centres.	There has been a reduction in commercial vacancy rates in Elsternwick shopping centre. The vacancy rate has dropped from seven per cent (18 of 257 shops) in 2016 to 5.1 per cent (13 of 254 shops) in 2018.
	There has been an increase in commercial vacancy rates in Bentleigh shopping centre. The vacancy rate has risen from 3.1 per cent (nine of 292 shops) in 2016 to 6.2 per cent (18 of 292 shops) in 2018.
	There has been an increase in commercial vacancy rates in Carnegie shopping centre. The vacancy rate has risen from 2.1per cent (four of 193 shops) in 2016 to 4.7per cent (nine of 193 shops) in 2018.
	Council is currently developing a <i>Housing and Local Economy Plan</i> which will further inform strategies to reduce commercial vacancy rates within our major shopping centres. This, together with the implementation of <i>Structure Plan</i> projects will likely see a reduction in vacancy rates.
We will see an increase in planning decisions upheld at VCAT following the implementation of new policies in our <i>Planning Scheme</i> .	There has been an increase in planning decisions upheld at VCAT over the past 12 months from 41.8 per cent in 2016–17 to 57.3 per cent in 2017–18. This is attributed to negotiating better outcomes and a more consistent approach to policy interpretation.
There will be an increase from 2017 figures on the level of diversity within available housing stock.	There has been an increase in the number of dwellings available in Glen Eira from 2016–2017 (60,257) to 2017–2018 (61,632). The level of diversity within the housing stock sees increases in apartments, townhouses, and attached single dwellings. There has been a marginal decrease in the number of detached single dwellings.
In 2017, we will adopt <i>Structure</i> <i>Plans</i> for Carnegie, Bentleigh and Elsternwick.	In February 2018, Council adopted <i>Structure Plans</i> for Bentleigh, Carnegie and Elsternwick.

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESULT
We will deliver detailed Structure Plans for Bentleigh, Carnegie and Elsternwick, which address development, open space, business and transport, and an Activity Centre, Housing and Local Economy Strategy for all our centres.	Adopt Structure Plans for Bentleigh, Carnegie and Elsternwick.	~
Comment: <i>Structure Plans</i> which address and Elsternwick were adopted by Coun-	ss development, open space, business and transport for Bentleigh cil on 27 February 2018.	n, Carnegie
	Adopt Activity Centre, Housing and Local Economy Strategy for all our centres.	\checkmark
Comment: The revised Activity Centre, July 2017.	Housing and Local Economy Strategy was adopted by Council o	n 25
We will commence community consultation and a feasibility study to develop a new vibrant community hub in Elsternwick.	Commence community consultation for the Elsternwick community hub.	~
	rtaken as part of the Elsternwick <i>Structure Plan</i> community enga he next stage of detailed consultation will be undertaken in 2018	
	Undertake feasibility study for the Elsternwick community hub.	×
and delivery timeframes revised. The br	sternwick <i>Structure Plan</i> , staging of different projects has been re ief for the scope of works for the feasibility was completed in 20 dertaken in 2018–19 as captured in the <i>Council and Community</i>	7– 8.
We will update and refresh a minimum of three key Council community infrastructure strategies relating to recreation, open space and facilities.	Open Space Strategy refreshed.	×
	ell underway for the refresh of the Open Space Strategy but was de and updated id forecasts of population per dwelling.	layed
	Council endorses Tennis Strategy.	×
	Tennis Strategy were completed. The Strategy is currently under ibs before proceeding to Council for endorsement.	going a
	Council endorses Pavilion Strategy.	\checkmark
Comment: Council endorsed a new Pav	ilion Strategy on 25 July 2017.	l

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESULT
We will develop and implement policies and controls that protect heritage, and the character of our residential areas.	Adopt Heritage Policy.	\checkmark
Comment: Heritage Policy adopted by C review will be undertaken in the second	Council on 10 April following a minor heritage review. A major h half of 2018.	eritage
We will invest a minimum of \$30M annually through Council's capital works program.	\$30M spent on capital works program for 2017–18.	\checkmark
Comment: Actual spend as at 30 June 2	018 is \$35.23 million.	
We will develop concepts for Lord Reserve; Carnegie Swim Centre; and Koornang Park to create a community focused, multi-use recreation precinct.	Concept plan developed for Carnegie Swim Centre.	~
was provided to Council in June 2018. C	repared based on initial community consultation. Further inform Council has requested additional work in relation to Carnegie Swi c Centre, prior to the next phase of community consultation in	
	Masterplan developed for Lord Reserve and Koornang Park.	×
Comment: Masterplan concept options on 27 March and 26 June 2018.	for Lord Reserve and Koornang Park were considered by Counc	lillors
We will develop a statement of commitment on housing affordability and work with neighbouring councils to develop a regional perspective.	Development of policy statement (of commitment) endorsed by Council.	×
in September 2018. We are currently w	ity Statement is under development and will be considered by C orking with Bayside, Boroondara and Stonnington councils on a v Nan that will consider the facilitation of affordable housing across	/ision





THEME TWO Accessible and well connected

Long-term community goal:

A City that is easy to move around, full of safe travel options and walkable neighbourhoods.

We are committed to maintaining a safe footpath network, upgrading bicycle routes and coming up with new solutions to address parking demands.

We will encourage various modes of transport, including walking. Our aspiration is to create neighbourhoods where people can access the goods and services they need, within 20 minutes of where they live, travelling by foot, bicycle or public transport.

Our transport network will be safe for pedestrians, cyclists and motorists. It will address the demands of today and cater for Glen Eira's future.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

1. DEVELOP A HOLISTIC APPROACH TO TRANSPORT AND PARKING, WHICH INVOLVES PLANNING AND ACCOMMODATING FOR RESIDENTS AND VISITORS, THE INDIVIDUAL'S JOURNEY AND THE CITY AS A WHOLE.

WE WILL:

- Develop an integrated approach on the many different ways we can move around the City; with a focus on safer, greener and walkable neighbourhoods.
- Improve our local streets and shared paths through the implementation of a revised cycling strategy, walking strategy and street design guidelines.

2. ADDRESS THE COMMUNITY'S PARKING NEEDS TO MINIMISE IMPACTS ON COMMUNITY WELLBEING, AND IMPROVE THE CONNECTIONS AND THE VIBRANCY OF THE CITY.

WE WILL:

- Manage public parking within built up areas and shopping precincts through targeted improvements.
- Address the impact of new developments by reviewing the parking requirements within our *Planning Scheme* to ensure that developments provide their fair share of on-site parking and minimise the impacts on the amenity of local streets.
- Prepare a strategic, municipal-wide review of car parking and traffic to help inform future decision-making regarding parking provision.

3. REDUCE CAR CONGESTION BY ENCOURAGING GREATER LOCAL EMPLOYMENT, HEALTH, EDUCATION AND SHOPPING OPPORTUNITIES CLOSE TO HOME AND PUBLIC TRANSPORT NETWORKS.

WE WILL:

- Explore local planning policy, to ensure that it encourages local employment opportunities.
- Undertake place-based planning that encourages greater employment, residential and business opportunities within our urban places.

4. ENHANCE ROAD USER SAFETY WITH PARTICULAR FOCUS AROUND SCHOOLS AND ACTIVITY CENTRES.

WE WILL:

- Update our *Road Safety Strategy* with the latest VicRoads data (Road Crash Information Systems) and publish an update of the action plan.
- Continue and monitor our program of safety audits around schools.
- Through our parking enforcement framework, ensure our drivers park in a safe and fair manner.

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

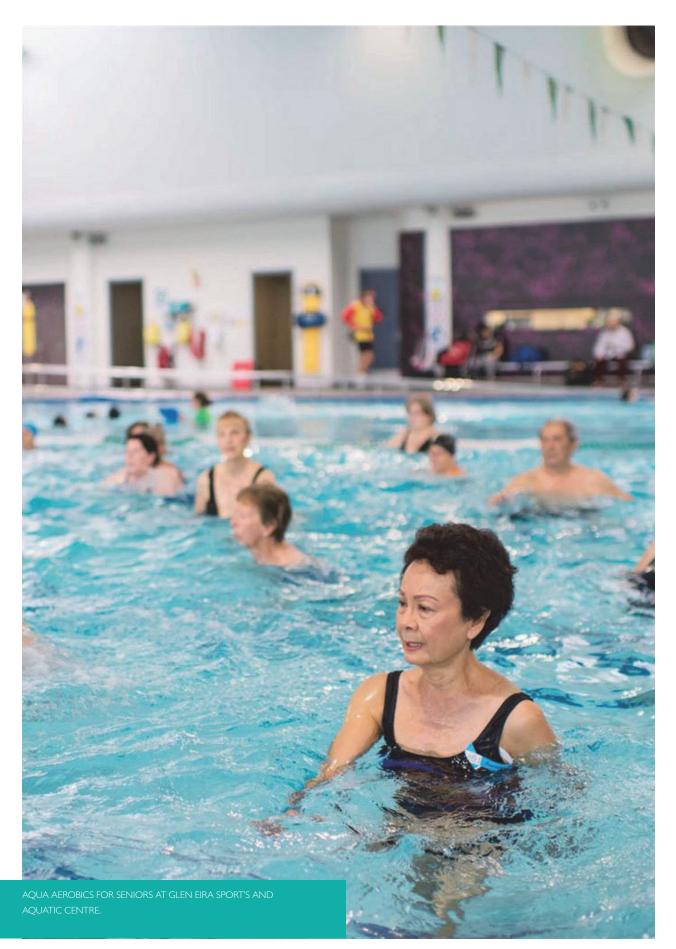
- State Government and adjoining councils to take a collaborative approach to transport planning.
- High quality design and integration of committed railway grade separation projects and a commitment to remove Glenhuntly Road and Neerim Road level crossings.
- Improved access to public transport, particularly more direct bus services linking existing rail and tram services to our shopping precincts and community places.
- Reduced speed limits and other road safety initiatives around school crossings and shopping centre precincts.
- The State Government to prioritise through-traffic on the roads that it is responsible for.

STRATEGIC INDICATOR	RESULT
We will increase bicycle usage by 10 per cent from 2017 figures.	Bicycle usage has decreased marginally by one per cent compared to 2016*. The collected data indicates that there were 2,025 movements** in 2018 compared to 2,051 movements in 2016. Council's Integrated Transport Strategy identifies ways to reduce car use
	by transitioning 980 private vehicle commuters onto other modes every year for the next 15 years. A plan to implement a pilot cycle corridor to encourage an increase in cycling will take place in 2019–20.
	* Source: 2018 Super Tuesday Commuter Bike Count. ** Movements — a bicycle moving through the survey area in the time period of the count.
A greater percentage of people (compared to 2017 numbers) will live within walking distance of a major transport node.	The total percentage of people living within walkable distance of a major transport node (ie. a train station) has increased by 0.4 per cent from 42.6 per cent in 2016–17 to 43 per cent in 2017–18. Data shows that approximately 75 per cent of new dwellings completed in 2017–18 are located close to train stations.
We will construct five per cent of our missing link footpaths.	We constructed 3.7 per cent (1km) of new footpaths in 2017–18. This is the first year of a four year program to install missing link footpaths.
We will achieve a five per cent improvement in the 'Walk Score' across the municipality.	The 2018 Walk Score for the Glen Eira municipality is 73*, which is unchanged from 2017. A score between 70–89 deems Glen Eira very walkable, where the community can accomplish most errands on foot. It is anticipated that this score will improve once various projects incorporated in Council's <i>Integrated Transport Strategy</i> are implemented. * Source: www.walkscore.com
We will achieve a five per cent improvement rating of traffic management and parking facilities	Glen Eira's traffic management index score continues to be higher than the state-wide average of 57 with an index score of 60 in 2018 and 59 in 2017.
from the previous year's Community Satisfaction Survey.	Glen Eira's parking facilities also score higher than the state-wide average of 71 with an index score of 73 in 2018 and 74 in 2017.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESULT
We will develop a new Integrated Transport Strategy, which identifies and sets the City's goals for various transport modes, with a focus on creating safer and walkable neighbourhoods.	Council endorses Integrated Transport Strategy.	~
Comment: The Integrated Transport St	rategy 2018–2023 was adopted by Council on 12 June 2018.	
We will complete a municipal-wide Car Parking Strategy.	Develop and adopt Car Parking Strategy.	×
Comment: The Car Parking Strategy co was adopted. This is now expected to b	uld not be completed until the <i>Integrated Transport Strategy</i> 20 e finalised in November 2018.	18–2023
We will update our <i>Walking Strategy</i> with particular focus on improving pedestrian safety around schools, and creating incentives for our community to use sustainable forms of transport.	Update and endorse Walking Strategy.	~
Comment: The Walking Strategy was in adopted by Council on 12 June 2018.	corporated within the Integrated Transport Strategy 2018–2023	which was
We will revise our approach to implementing or amending parking restrictions to ensure that affected residents are consulted in all circumstances in advance of any changes being implemented.	A Car Parking Policy to be developed as part of Council's Integrated Transport Strategy.	×
	rking Policy could not be completed until the <i>Integrated Transpo</i> Policy is expected to be finalised in November 2018.	rt
We will enhance our footpath renewal and upgrade programs to deliver more small area footpath improvement projects and also construct a number of missing link footpaths throughout the municipality.	Construct five per cent of our missing link footpaths.	~
II streets and one park in 2017–18 at th Caulfield North; Khartoum Street, Caul Toolambool Road, Carnegie; Forster Co	mately 1km of missing footpaths has been successfully complete ne following locations: Hood Crescent, Caulfield North; Aroona field North; Lawrance Street, Murrumbeena; Lyons Street, Carn purt, Bentleigh East; Faulkner Street, Bentleigh; Lockwood Street zier Court, McKinnon; and Koornang Park, Carnegie.	Road, egie;

Council's *Walking Strategy* was adopted by Council on 12 June 2018.



THEME THREE Safe, healthy and inclusive

Long-term community goal:

A strong and safe community that connects people and enhances health and wellbeing.

We are committed to being a community that is safe, healthy and inclusive. Our aim is to help people feel socially included, with access to quality support services. We will build a social environment that encourages participation, where people are safe in their homes and around our streets.

Our residents will have access to the services, activities and infrastructure that make it easy for them to stay healthy and get involved in community life. We will encourage and provide opportunities for our residents to lead active and healthy lives. We will support local community groups, organisations and networks that play an important role in providing opportunities and settings for people to connect.

Our libraries, pavilions, and community centres will be vibrant hubs that bring people together for recreation, learning and social interaction. Our events, festivals and cultural activities will promote community inclusion and celebrate our rich diversity.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

1. WORK IN PARTNERSHIP TO MAKE OUR CITY A SAFE AND INCLUSIVE PLACE FOR ALL.

WE WILL:

- Partner with key stakeholders such as Victoria Police to promote and enhance community safety throughout the City.
- Develop strategies to increase the safety of common walking routes eg. options for enhanced lighting where required, enhanced business activity along transport routes, etc.
- Develop an evidence-based approach to implementing localised crime prevention strategies.
- Work collaboratively with community stakeholders to reduce the incidence of family violence in our community.
- Support and run events, programs and activities, that help people to connect with each other, and create a sense of community.

2. SUPPORT ACCESS TO A RANGE OF QUALITY AND VALUED SERVICES THAT MEET THE COMMUNITY'S NEEDS.

WE WILL:

- Provide services for children, youth and the aged that enhance the health and wellbeing outcomes of residents.
- Encourage volunteering by improving access to grants, delivering training and enhancing promotion of volunteering.
- Increase the access to and use of Council's community buildings and facilities.

3. DELIVER PROGRAMS AND ACTIVITIES TO PROMOTE A HEALTHY AND RESILIENT COMMUNITY.

WE WILL:

- Deliver programs and initiatives that support young people that are responsive to the feedback received through Council youth engagement activities, eg. *Resilience Youth Survey* of primary and secondary school students.
- Provide the community with support and information to build resilience and recover from local emergencies.
- Promote the health and development of young children through the delivery of quality Maternal and Child Health Services, parent education programs and family health and wellbeing initiatives.
- Deliver health promotion initiatives which educate and encourage an active and healthy life style.
- Provide a greater range of library, sporting and recreation services to bring people together and encourage healthy lifestyles.
- Develop a *Municipal Public Health and Wellbeing Plan* that addresses mental health, obesity and drug related harms.
- Provide opportunities to communities who may be discriminated against, such as the Aboriginal and Torres Strait Islander community, disability community, culturally and linguistically diverse community and LGBTIQ community, to access programs, gain supports and engage in community life.
- Explore opportunities to create a dog agility park within the municipality.

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Increased security and local police presence.
- The timely removal of graffiti from state and federal government owned assets.
- Access to affordable, safe, accessible and diverse housing.
- State and federal initiatives that address social issues in the community.
- Funding for children's services, including child care and kindergarten services.
- Better funding for aged support services that meet community needs and enable residents to age in place.
- State and federal government funding for community infrastructure.

STRATEGIC INDICATOR	RESULT
There will be an increase in the percentage of residents who agree this is a close-knit community.	The 2015 VicHealth Indicator Survey indicated that 59.8 per cent of Glen Eira residents agree that this is a close-knit community. A further survey will be conducted in 2019.
The level of satisfaction with the 'family support service' in the <i>Community Satisfaction Survey</i> , will be consistent with, or better than, industry benchmarks.	Glen Eira residents' satisfaction with family support services increased from an index score of 65 in 2017 to 67 in 2018. The 2018 state-wide average index score for family support performance is 66.
There will be an increase in the percentage of residents that report that they feel safe to walk alone at night time.	The 2015 VicHealth Indicator Survey indicated that 62.1 per cent of Glen Eira residents feel safe to walk at home alone at night. A further survey will be conducted in 2019.
There will be an increase in the percentage of residents who participate in volunteering.	In 2011, 14.4 per cent* of Glen Eira residents participated as a volunteer. This number increased by five per cent in 2016 with 17.4 per cent* of residents participating as volunteers. * Source: Australian Bureau of Statistics <i>Census 2011</i> and 2016.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESULT
We will establish a Community Safety Committee with representation from Victoria Police, key stakeholder organisations, and community members.	Establish a Community Safety Committee with key stakeholders.	~
	Community Safety Committee were endorsed in November 201 nmittee were held in December 2017 and January 2018.	7.
We will develop a comprehensive Community Safety Plan in collaboration with the community that includes a range of crime prevention strategies.	Develop a comprehensive <i>Community Safety Plan</i> and have it endorsed by Council.	~
Comment: The Community Safety Plan	was endorsed by Council on 12 June 2018.	·
We will develop a transparent and prioritised program towards all-abilities access in all Council managed community facilities, aligned with Council's <i>Disability</i> <i>Access Plan</i> .	Develop a prioritised program towards all-abilities access in Council facilities.	×
Comment: All-abilities access improvem been appointed to prepare a five year al	ent works have commenced at six Council pavilions. Consultant I-abilities access program.	s have
We will incorporate the needs and feedback from our community consultation into the feasibility study for a vibrant, multi-functional hub in Elsternwick.	Community consultation feedback incorporated into feasibility study.	×
Plan 2018–19 commitments. Initial const community engagement. Following adop	ed to be undertaken in 2018–19 as captured in the <i>Council and C</i> ultation was undertaken as part of the Elsternwick <i>Structure Plar</i> otion of the <i>Structure Plan</i> , staging of different projects has been ief for the scope of works for the feasibility study was completed	n reviewed

A Community Safety Committee was established in 2017 with key stakeholders including Victoria Police, Glen Eira City Council, Department of Justice and Regulations, Department of Health and Human Services, Women's Health in the South East, Neighbourhood Watch, Monash University, Community Security Group and Taskforce.



COMMUNITY SAFETY COMMITTEE REPRESENTATIVES L–R: WOMEN'S HEALTH IN THE SOUTH EAST HEALTH PROMOTION CO-ORDINATOR MEGAN BUGDEN; SOUTHERN METRO REGION INSPECTOR DREW MORGAN; GLEN EIRA MAYOR CR TONY ATHANASOPOULOS; AND NEIGHBOURHOOD WATCH GLEN EIRA CHAIRMAN MICHAEL HAIN.



THEME FOUR Clean and sustainable

Long-term community goal: An attractive and sustainable environment for <u>future generations.</u>

Our City will be attractive and environmentally sustainable. We will protect the diversity of plants and animals, and provide for a healthy environment that supports our community to live healthy and happy lives. We will improve our own environmental sustainability and partner with our community to reduce our ecological footprint.

We will be a leader in providing access to high quality parks, open space and active recreation facilities, which are vibrant, and accessible. Our streets and built environment will be clean and inviting and we will continue to demonstrate leadership in our contemporary approaches to sustainability, waste management and recycling.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

1. KEEP OUR CITY CLEAN AND ATTRACTIVE.

WE WILL:

- Continually improve our maintenance activities to keep the City clean, including looking for ways to incorporate new technologies such as mobile reporting and solar litter bin compaction.
- Progressively renew and revitalise our streetscapes.

2. PRESERVE AND DEVELOP OUR OPEN SPACE TO MEET CURRENT AND FUTURE NEEDS.

WE WILL:

- Improve and upgrade our open spaces for passive and active recreation through our capital works program.
- Continue to explore opportunities to increase the amount of open space for recreation purposes, including access to schools, as well as state and federal government owned land.
- Protect and enhance biodiversity on Council land.

3. INCREASE ENVIRONMENTAL SUSTAINABILITY AND PREPARE FOR THE EFFECTS OF CLIMATE CHANGE.

WE WILL:

- Help our community members to reduce their impact on the environment through education and support programs.
- Show leadership in sustainability in our waste, water and energy usage practices.
- Demonstrate a clear focus on energy sustainability in our capital projects, in design, construction and operations.
- Work towards zero net carbon emissions from Council operations by 2030 by reducing greenhouse gas emissions by a further 25 per cent from Council buildings, waste and outdoor lighting by 2021.
- Work towards zero net carbon emissions from the community by 2050 by supporting the Glen Eira community to reduce greenhouse gas emissions.
- We will consult the community on the implementation of a Classified Tree Register.

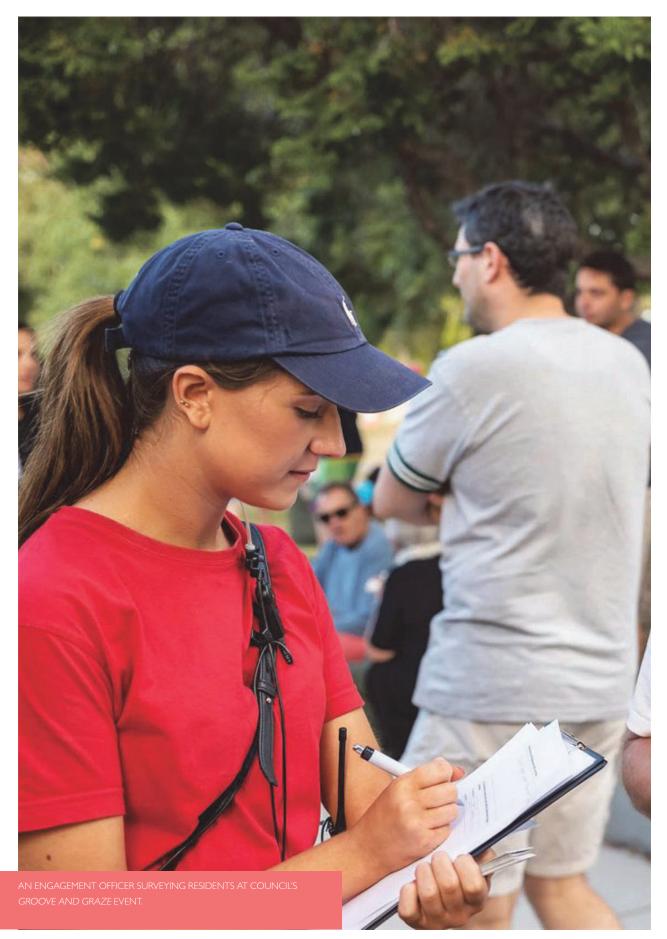
ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- New generation waste disposal and recycling facilities for the future.
- The protection of vegetation in major development projects in the City, including level crossing removals and on state and federal government owned land.
- Better immediate community access to Caulfield Racecourse Reserve for sporting and recreation purposes and full implementation of the recommendations of the ministerially appointed Bi-Partisan Working Group within five years.
- Improved state and federal government policy on environmental sustainability initiatives.

HOW WILL WE KNOW IF WE HA	VE BEEN SUCCESSFUL?
STRATEGIC INDICATOR	RESULT
We will see a five per cent increase in the recycling rate at Council buildings.	Improvements in recycling have been made at all Council buildings, including the provision of recycling bins at all sporting facilities, early learning centres, libraries and leisure facilities. A recycling audit will be undertaken in October 2018 at Council's two largest buildings — Town Hall and Glen Eira Sports and Aquatic Centre.
Greenhouse gas emissions will be a further 25 per cent lower from Council buildings, waste and outdoor lighting by 2021.	Council's 2017–18 carbon footprint decreased by eight per cent to 9,961 tonnes CO ² equivalent compared to 10,837 tonnes in 2016–17. The biggest decreases in electricity use were achieved at Glen Eira Sports and Aquatic Centre (nine per cent), Glen Eira Town Hall (six per cent), and Council's nursing home — Spurway Community (three per cent). The decrease in electricity use is due to solar installations, energy efficiency upgrades and lighting upgrades at a range of Council sites. A project to replace street lights on major Council roads with energy efficient lighting will begin in 2018–19.
There will be an increase in open space in areas of the City identified in our Open Space Strategy as lacking green space.	Opportunities for the provision of new open space have been pursued, including the protection of Woorayl Street Reserve in Carnegie. Open space requirements formed part of the <i>Structure Plans</i> development for Council's major activity centres in Carnegie, Bentleigh and Elsternwick. The <i>Open Space Strategy</i> refresh has commenced.
The level of satisfaction with open space in the <i>Community Satisfaction</i> <i>Survey</i> , will be consistent with, or better than, industry benchmarks.	 In the 2018 Local Government Community Satisfaction Survey, Glen Eira residents identified the best aspects about Council as: parks and gardens — 28 per cent; and recreational/sporting facilities — 16 per cent. In 2017, the best aspects were also: parks and gardens — 25 per cent; and recreational/sporting facilities — 16 per cent. These are the top two responses to the question 'what is the one best thing about Glen Eira City Council?'
Traders' associations will report an increased level of satisfaction with the cleanliness and amenity of our activity centres.	Council receives positive updates on the cleanliness and amenity of activity centres from traders' associations through regular consultation with Council's City Futures; Recycling and Waste; and Works Depot officers.
New generation garbage disposal facilities will be well progressed toward opening.	In 2017–18 Council participated with a number of metropolitan councils to commence the development of a business case and procurement strategy for a proposed alternative waste resource recovery facility.
	This is a long term collaborative project. The development of the business case is led and managed by the Metropolitan Waste and Resource Recovery Group with the assistance of the participating councils.
New buildings and facilities will be recognised as leading examples of highly efficient and sustainable design.	Five per cent of the project capital works budgets is allocated to sustainability measures for significant projects.

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESUL
We will continue to implement our Open Space Strategy priority actions, including improvements to Spring Road Reserve in Caulfield South; a new sensory garden at Rosanna Street Reserve in Carnegie; and commencing the implementation of the EE Gunn Reserve Masterplan in Ormond.	Delivery of improvements to Spring Road Reserve in Caulfield South	×
	tailed design and documentation were completed. The construct a neighbourhood underground drain upgrade in close proximit	
	Delivery of new sensory garden at Rosanna Street Reserve in Carnegie.	×
	tailed design and documentation for delivery was completed. The Nay, however due to contractor availability construction will r	
	Commencement of the implementation of the EE Gunn Reserve Masterplan in Ormond.	\checkmark
	sterplan for EE Gunn Reserve, detailed design was completed ar cricket and baseball practise training net facility.	nd tender
We will increase the amount of community open space in Joyce Park.	Construction of new open space area in Joyce Park.	×
Comment: Community consultation has construction planned in early 2018–19.	been completed. This project is currently in the detailed design	stage, wit
Five per cent of the capital budget for all new and large refurbishment building projects, will be allocated to sustainability measures, over and above the minimum required standards.	Five per cent allocation of capital works budgets to sustainability measures for new and large refurbishment building projects.	~
Comment: This has been incorporated in tracking and monitoring.	to major projects design and has been included as a separate cost in	tem for
We will develop masterplans for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.	Masterplan developed for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.	×
Councillors in July 2018. Concept Maste	ve been developed for Caulfield Park and will be presented to rplan options were presented to Councillors on 27 March and Masterplan in conjunction with Carnegie Swim Centre redevelop	





THEME FIVE Informed and engaged

Long-term community goal:

A well governed Council that is committed to transparency and engages residents in decision-making.

Our community will be well informed and engaged. We will provide access to timely and relevant information about issues which affect them and establish a range of opportunities for them to share their views, comment on our performance and actively participate in decision-making.

We will remain contemporary and connected to our residents. Decisions made will be evidence-based, transparent and in the best interests of the whole community. We will work to build a community that is well-informed and actively participates in Council decision-making.

We will retain our reputation for good governance, ensure that Council continues to comply with the principles of sound financial management and provide full, accurate and timely disclosure of financial information relating to Council.

THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

1. DEVELOP CLEAR AND OPEN COMMUNICATION CHANNELS WITH THE COMMUNITY.

WE WILL:

- Keep you better informed by improving our regular newsletters, use of social media, direct mailouts and responses to your service requests.
- Enable you to provide your views more easily by increasing the range of ways that we engage and consult with you, including enhanced participation in our public meeting processes.
- Make sure that key Council information and publications are available in a range of formats that are accessible to those with a disability or who are from culturally and linguistically diverse communities.
- Take proactive steps to ensure that we are going out of our way to seek views and input from those who are hard to reach through traditional consultation methods.
- Encourage you to participate in our decision-making processes.
- Provide you with regular and transparent reports on key outcomes and on our performance.

2. ACHIEVE A REPUTATION FOR ORGANISATIONAL AND SERVICE EXCELLENCE.

WE WILL:

- Take a strategic approach to reviewing and improving Council operations.
- Build an organisational culture that is committed to customer service and continuous improvement.
- Deliver good value-for-money services to residents and continue to have the second lowest average rates charge in Metropolitan Melbourne.
- Be a role model employer, recognising that skilled and motivated staff deliver better customer service and community outcomes.
- Build strong partnerships and good working relationships with our neighbouring councils, government peak bodies and other key stakeholders.
- Ensure our Local Law supports appropriate levels of transparency and good governance.

3. INVEST IN TECHNOLOGY AND PROCESS IMPROVEMENTS THAT ENHANCE THE CUSTOMER'S EXPERIENCE OF DOING BUSINESS WITH US AND IMPROVE EFFICIENCY AND TRANSPARENCY.

WE WILL:

- Introduce new online methods and practices that enable residents to transact with us to register and track requests, update their information, and make payments at a time that suits them.
- Review customer transaction processes and digitise those processes wherever it is efficient to do so.
- Reduce unnecessary bureaucracy and streamline processes to improve turnaround timelines and responsiveness.
- Improve awareness of Council's services to ensure people can access what they need, when they need it.
- Increase the amount of information that is available and accessible to the community on Council's website.

ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Community consultation on key community projects, including state and federal government projects, such as the level crossing removals.
- Additional state and federal government funding for key community projects.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

STRATEGIC INDICATOR	RESULT
Rates per assessment will remain at the second lowest level of all metropolitan municipalities.	In 2017 the average rates per assessment was \$1,361. Glen Eira City Council remains the second lowest of 21 inner metropolitan Councils.
The level of satisfaction with the 'advocacy' score in the <i>Community</i> <i>Satisfaction Survey</i> , will be consistent with, or better than, industry benchmarks.	Council increased its advocacy (lobbying on behalf of community) index score from 52 in 2017 to 54 in 2018. The state-wide average advocacy index score is 54.
Every major project will have a comprehensive community engagement process.	The Community Engagement Strategy 2018–2021 endorsed by Council on 22 May 2018 requires all major projects to have an engagement plan. Commencing 2018–19 all major projects will have a comprehensive engagement plan.
The community will receive regular reporting on our performance.	Council reports to the community quarterly via the Quarterly Service Performance Report (endorsed by Council and published on Council's website quarterly). Quarterly Service Performance Reports have been introduced to provide ongoing accountability and transparency to the community on our progress.
	Quarterly Service Performance Reports were tabled at the following Ordinary Meetings of Council:
	5 September 2017 — period year ending June 2017
	28 November 2017 — period July to September 2017
	27 February 2018 — October to December 2017
	22 May 2018 — January 2018 to March 2018
The level of satisfaction with the 'community engagement' score in the Community Satisfaction Survey, will be consistent with, or better than, industry benchmarks.	Council's performance in community consultation and engagement increased one point from 54 in 2017 to 55 in 2018. The state-wide average community consultation index score is 55.

HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

STRATEGIC INDICATOR	RESULT
The level of satisfaction with the 'customer service' score in the <i>Community Satisfaction Survey</i> , will be consistent with, or better than, industry benchmarks.	Glen Eira residents continue to rate customer service levels higher than the state average with an index score of 73 in 2017 and 73 in 2018. The state-wide average customer service index score is 70.
Staff engagement levels will be consistent with, or better than, industry benchmarks.	An independent staff engagement survey conducted in 2017 indicated that staff engagement at Glen Eira City Council is 31 per cent above relevant industry benchmarks with 60 per cent overall engagement. Across Australia, the Local Government staff engagement average is 29 per cent.

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESULT	
We will review and enhance our Community Engagement Strategy and develop a new Youth Consultation Strategy.	Complete/update Community Engagement Strategy.		
Comment: A Draft Community Engagement Strategy was released for public exhibition on 6 March 2018 and endorsed by Council on 22 May 2018.			
Complete/update Youth Consultation Strategy.			
Comment: The Connecting with Young	People Strategy was endorsed by Council on 12 June 2018.		
We will establish an online consultation group of approximately 400 residents who are willing to be involved and provide opinions and feedback on Council's programs and strategies.	Create a community panel of approximately 400 residents.	~	
Comment: A Community Voice online panel of 400 registered residents has now been established and is providing feedback on key Council initiatives.			
We will provide greater online options for residents by ensuring that half of our requests and payment services are available via Council's website.	Implement ePlanning online lodgement and payment module.	~	
Comment: The majority of planning app online. Council is actively promoting this	plications, requests and payment options are available to be lodge s service.	ed	

2017–18 COMMITMENT	PERFORMANCE MEASURE	RESULT	
	Fifty per cent of requests and payment services to be available via Council's website.	\checkmark	
	quests and payment services are now available online for the commer cent of payments and about 60 per cent of applications online. C Actions onto Council's website.		
We will receive an unqualified audit opinion in relation to the completed 2016–17 <i>Financial</i> <i>Report</i> and Performance Statement and year on year thereafter.	Completion on 2016–17 annual accounts with unqualified audit opinion.	√	
Comment: The 2016–17 <i>Financial Report</i> and Performance Statement was completed by 30 September 2017 with an unqualified audit opinion.			
We will develop an Advocacy Strategy which informs the community of our advocacy program and outlines our advocacy goals.	Develop and endorse an Advocacy Strategy.	~	
Comment: An Advocacy Strategy 2018 2017.	-2020 has been developed and endorsed by Council 19 Decem	ber	
We will demonstrate our commitment to transparency by increasing the amount of information that is available to the public via our website.	Quarterly service performance report for the community; online Council Meetings (webcast).	~	
Comment: Webcasting was implemented on 19 December 2017 and quarterly performance reports are now posted on Council's website for the community to access.			
We will report quarterly to the community on our progress against all of our promises outlined in this <i>Plan</i> .	Quarterly reporting to Council on progress against Glen Eira Council and Community Plan commitments 2017–18.	~	
	munity Plan 2017–2021 progress reports provided to Council ir e year-end report will be tabled at the August 2018 Council Me		

Financial sustainability

FINANCIAL OVERVIEW

Council's financial position continues to remain sound. A summary of our performance is outlined below. Detailed information relating to Council's financial performance is included within the Financial Statements and Performance Statement section of the *Financial Report*.

The value of rateable property at 1 January 2018 was \$72 billion. Council is focused on generating funds to fix ageing community infrastructure and facilities, while maintaining essential services at existing levels, and where possible, making improvements, especially in access and equity of services and the environmental sustainability of operations. Council's long-term financial strategy confirms this approach.

FAST FACTS 2017-18

- \$35.23 million of capital works completed
- \$31.76 million operating surplus
- \$186.31 million revenue with 55.95 per cent coming from rates and charges

OPERATING POSITION

- Council's operating position for 2017–18 was a surplus of \$31.76 million. The operating result is higher than Council's 2017–18 budget by \$14.55 million. Factors contributing to this include:
- A non-monetary contribution valued at \$5.23m being a land parcel now under Council's control.
- Higher than anticipated revenue from parking infringements income \$2.58 million.
- --- Higher than budgeted open space fee income \$2.85 million.

- Early receipt of the 2018–19 payment from the Victorian Grants Commission. The amount of \$1.94 million (50 per cent of the 2018–19 grants) was received for financial assistance and local roads funding during the 2017–18 financial year.
- Lower depreciation and amortisation \$1.23 million.

For more information see note 1.1 starting on page 10 of <u>Appendix A: Financial Report</u>.

INCOME

Council's total revenue for the 2017–18 financial year was \$186.31 million, \$14.15 million favourable to budget (8.22 per cent). The main factors contributing to the favourable variance included:

- statutory fees and fines \$2.57 million;
- grants operating \$2.13 million;
- contributions monetary \$2.85 million;
- contributions non monetary \$5.23 million; and
- user fees \$723,000.

Rates and charges revenue was in-line with budget in 2017–18. Glen Eira City Council rates and charges continue to be much lower than the average of all inner metropolitan councils (second lowest rates and charges revenue).

Statutory fees and fines were favourable to budget by \$2.57 million mainly due to higher than anticipated revenue from parking infringements income, \$2.58 million, to emphasise safety around schools and balancing trader and patron parking in activity centres.

Grants — operating were favourable to budget by \$2.13 million due to the Commonwealth Government announcement that 50 per cent of Council's Victorian Grants Commission funding would be prepaid in 2017–18. The amount of \$1.94 million (50 per cent of the 2018–19 grants) was received for financial assistance and local roads funding during the 2017–18 financial year.

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Monetary contributions were higher due to better than anticipated open space fees exceeding the budget by \$2.85 million.

User fees were favourable to budget by \$723,000. This was mainly due to an increased quantity of fees received for issue of permits.

Refer to Figure 1.

EXPENSES

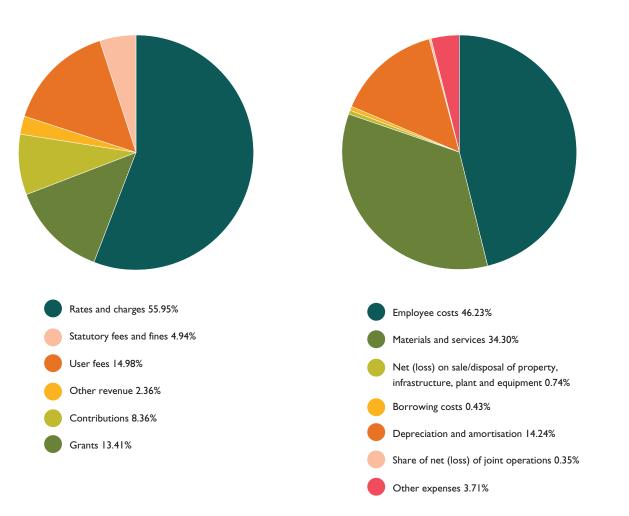
Council's total expenditure for 2017–18 was \$154.54 million (0.26 per cent favourable to budget).

Contributing to this favourable variance was: employee costs \$760,000; depreciation and amortisation expense \$1.23 million; and partly offset by unfavourable variances in other expenses \$1.03 million; and share of net loss of joint operations \$535,000.

Refer to Figure 2.

FIGURE I. 2017–18 SOURCES OF INCOME (%)

FIGURE 2. 2017–18 CATEGORIES OF EXPENDITURE (%)



CAPITAL INVESTMENT

During 2017–18, \$35.23 million was expended on capital. Variance to budget for new capital works was \$2.68 million including the following major activities:

Buildings — underspent by \$3.19 million due to works at Town Hall; King George Pavilion, Bentleigh East; Koornang Park Pavilion, Carnegie; and public toilet projects continuing in 2018–19.

Open Space — was under budget by \$2.41 million due to works not completed by year end that will be carried forward into 2018–19. These include works at Spring Road Reserve, Caulfield South; Princes Park, Caulfield South; Rosanna Street Reserve, Carnegie; EE Gunn Reserve, Ormond; and Duncan Mackinnon Reserve, Murrumbeena.

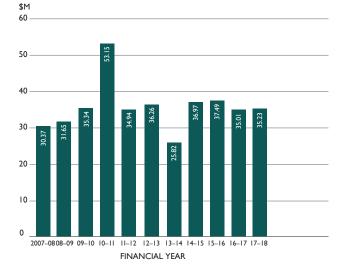
Computers and telecommunications — under budget by \$1.15m due to the Corporate Performance Reporting System, Project Management System, online forms enhancements and website redevelopments which were unable to be completed during the current year and will be carried forward to 2018–19 (\$966,000). Also contributing are savings relating to the Human Resources Information System as the project did not proceed during 2017–18 (\$200,000).

These underspends are offset by:

Land — unbudgeted spend of \$3.64 million due to the acquisition of land at 296–298 Neerim Road, Carnegie.

Refer to Figure 3.

FIGURE 3. CAPITAL WORKS EXPENDITURE 2007–08 TO 2017–18



ASSET EXPENDITURE CATEGORIES

The major asset expenditure categories of capital works were:

- land \$3.64 million;
- buildings \$2.65 million;
- plant and equipment \$3.92 million;
- roads \$7.53 million;
- footpaths \$2.6 million;
- drainage \$3.95 million;
- open space and recreation \$6.44 million;
- car parks \$483,000;
- streetscape works \$198,000; and
- carried forward projects from 2016–17 \$3.82 million.

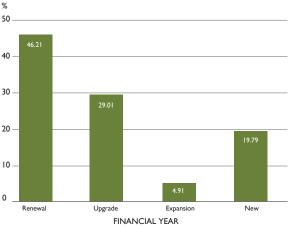
For more information see note 1.2 starting on page 13 of <u>Appendix A: Financial Report.</u>

The \$35.23 million comprised: renewal 46.21 per cent (\$16.28 million); upgrade 29.09 per cent (\$10.25 million); expansion 4.91 per cent (\$1.73 million) and 19.79 per cent (\$6.97 million) new expenditure.

Refer to Figure 4.

FIGURE 4. 2017–18 CAPITAL WORKS EXPENDITURE — BY TYPE (%)

ASSET RENEWAL

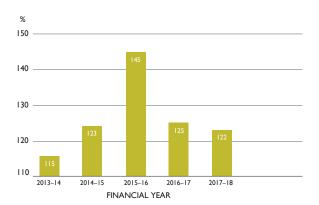


To bridge the infrastructure gap, Council invested \$35.23 million in renewing, upgrading and expanding assets during the 2017–18 year. This was funded from operations.

Council's asset renewal ratio, which is measured by comparing asset renewal and upgrade expenditure to depreciation, was 122 per cent. Renewal expenditure was \$16.28 million and upgrade expenditure \$10.25 million.

Refer to Figure 5.

FIGURE 5. ASSET RENEWAL RATIO (INCLUDING UPGRADE) 2013–14 TO 2017–18 (%)



LIQUIDITY

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

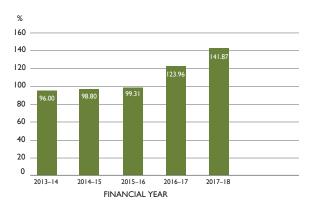
Cash and cash equivalents (including financial assets) was \$74.21 million as at 30 June 2018. This cash balance is sufficient to cover Council's short-term restricted assets including: trust funds and aged care deposits \$32.35 million; and funding for the Public Open Space Reserve \$13.79 million.

Council needs to ensure working capital is maintained and that sufficient cash reserves are available to meet normal cash flow requirements. Council will continue to have a large investment in capital works projects. The liquidity ratio expresses the level of current assets Council has available to meet current liabilities.

Council should hold sufficient cash to cover 'restricted assets' such as: Residential Aged Care deposits; Public Open Space Reserve; contract deposits; and Fire Services Property Levy.

Refer to Figure 6.

FIGURE 6. LIQUIDITY RATIO (WORKING CAPITAL) 2013–14 TO 2017–18 (%)



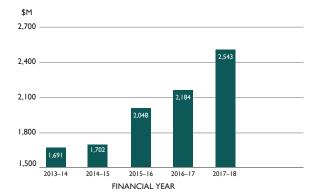
ASSETS

Council's asset base increased from \$2,261 million to \$2,634 million, mostly due to the increased value of Council's fixed assets — up from \$2,184 million to \$2,543 million.

Consistent with the historical trend, property, infrastructure, plant and equipment has increased due to the impact of Council's revaluation of assets, the net result of the capital works program, depreciation of assets and the sale of property, plant and equipment.

Refer to Figure 7.

FIGURE 7. PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT AND INTANGIBLES 2013–14 TO 2017–18 (\$M)



Public Open Space Strategy

Contributions to the Public Open Space Reserve during the financial year relate to contributions received as public open space levies pursuant to the provisions of Section 18 of the *Subdivision Act 1988*.

Expenditure on Open Space projects for 2017–18 totalled \$251,000 and related to the completion of Booran Reserve, corner Booran and Glenhuntly Roads, Glen Huntly and provisional works for 6 Aileen Avenue, Caulfield South.

MAJOR INITIATIVES

Council has a requirement to report on major initiatives pursuant to section 127 of the *Local Government Act 1989.* The progress of the major initiatives for 2017–18 as at 30 June 2018 were:

THEME I: LIVEABLE AND WELL DESIGNED

A well planned City that is a great place to live.

We will deliver detailed *Structure Plans* for Bentleigh, Carnegie and Elsternwick, which address development, open space, business and transport, and an Activity Centre Strategy for all our centres.

OUTCOME: *Structure Plans* which address development, open space, business and transport for Bentleigh, Carnegie and Elsternwick were adopted by Council 27 February 2018.

OUTCOME: The revised Activity Centre, Housing and Local Economy Strategy was adopted by Council on 25 July 2017

We will invest a minimum of \$30 million annually through Council's capital works program.

OUTCOME: Actual spend as at 30 June 2018 is \$35.23 million.

THEME 2: ACCESSIBLE AND WELL CONNECTED

A City that is easy to move around, full of safe travel options and walkable neighbourhoods.

We will develop a new Integrated Transport Strategy, which identifies and sets the City's goals for various transport modes, with a focus on creating safer and walkable neighbourhoods.

OUTCOME: The Integrated Transport Strategy 2018–2023 was adopted by Council on 12 June 2018.

We will complete a municipal-wide Car Parking Strategy.

OUTCOME: The Car Parking Strategy could not be completed until the Integrated Transport Strategy was adopted. This is now expected to be finalised in November 2018.

THEME 3: SAFE, HEALTHY AND INCLUSIVE

A strong and safe community that brings people together and enhances health and wellbeing.

We will develop a comprehensive *Community Safety Plan* in collaboration with the community that includes a range of crime prevention strategies.

OUTCOME: Community Safety Plan endorsed by Council on 12 June 2018.

We will develop a transparent and prioritised program towards all-abilities access in all Council managed community facilities, aligned with Council's *Disability Access Plan*.

OUTCOME: All-abilities access improvement works have commenced at six Council pavilions. Consultants have been appointed to prepare a five-year *All-abilities Access Program*.

THEME 4: CLEAN AND SUSTAINABLE

An attractive and sustainable environment for future generations.

We will continue to implement our *Open Space Strategy* priority actions, including improvements to Spring Road Reserve in Caulfield South; a new sensory garden at Rosanna Street Reserve in Carnegie; and commence the implementation of the EE Gunn Reserve Masterplan in Ormond.

OUTCOME: Spring Road Reserve community consultation, detailed design and documentation were completed. The construction program has been put on hold to first enable the upgrade of a neighbourhood underground drain upgrade in close proximity to this Reserve.

OUTCOME: Rosanna Street Reserve community consultation, detailed design and documentation for delivery has been completed. The contract for construction was awarded in May, however due to contractor availability, construction could not commence until July 2018.

OUTCOME: As part of the endorsed Masterplan for EE Gunn Reserve, detailed design was completed and tender

awarded for the construction of a new cricket and baseball practise training net facility.

We will increase the amount of community open space in Joyce Park.

Outcome: Community consultation has been completed. This project is currently in the detailed design stage, with construction planned in early 2018–19.

We will develop masterplans for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.

OUTCOME: Draft Masterplan options have been developed for Caulfield Park and will be presented to Councillors in July 2018. Concept Masterplan options were presented to Councillors on 27 March and 12 June 2018 for Lord Reserve/Koornang Park Masterplan in conjunction with Carnegie Swim Centre redevelopment options.

THEME 5: INFORMED AND ENGAGED

A well governed Council that is committed to transparency and engages residents in decision-making.

We will review and enhance our *Community Engagement Strategy* and develop a new Connecting with Young People Strategy.

OUTCOME: Draft Community Engagement Strategy was released for public exhibition on 6 March and the Connecting with Young People Strategy was endorsed by Council on 12 June 2018.

We will receive an unqualified audit opinion in relation to the completed 2016–17 Financial Report and Performance Statement and year on year thereafter.

OUTCOME: The 2016–17 Financial Report and Performance Statement were completed by 30 September 2017 with an unqualified audit opinion.

We will develop an Advocacy Strategy which informs the community of our advocacy program and outlines our advocacy goals.

OUTCOME: Advocacy Strategy 2018–2020 has been developed and endorsed by Council 19 December 2017.

LOOKING AHEAD

Council has prepared a 2018–19 Annual Budget which is aligned to the vision in the Council and Community Plan 2017–2021. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and to do this within the rate increase mandated by the State Government. The strategy adopted in the 2018–19 Budget is to:

- manage finances appropriately within the constraints set by the State Government's rate capping regime;
- maintain essential services at not less than current levels;
- set fee increases that are manageable and sustainable;
- invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes; and
- keep day-to-day costs and rates below our peers.

The 2018–19 Budget is based on a rate increase of 2.25 per cent. This is in-line with the *Fair Go Rates System* (FGRS) which has capped rate increases by Victorian councils to the forecast movement in the Consumer Price Index (CPI) and Wage Price Index.

Our focus for the 2018–19 year is to continue to deliver on the projects and services that make our City a great place to live and to respond to the challenges we are currently facing. These challenges include:

- Providing top-up funding for services we provide on behalf of the State and Federal Government to the local community (such as school crossing supervision and Home and Community Care). Over time the funds received by Local Governments have not increased in-line with real cost increases, leaving a gap.
- Increasing investment in the maintenance of our ageing community and infrastructure assets.
- Responding to growth and increasing diversity in the population within the municipality.

To support Council's \$2.54 billion of community assets, new capital expenditure is projected at \$39 million for asset renewals, upgrades and expansions. Highlights of the capital works program include:

- Major projects this includes; design works for Lord Reserve, Carnegie Swim Centre and Koornang Park precinct; pavilion forward design work for Murrumbeena Park, Murrumbeena (\$2.76 million); and pavilion construction at King George VI Reserve, Bentleigh East.
- Strategic projects Activity Centre streetscape works, Structure Plan designs at Elsternwick, Bentleigh and Carnegie and Integrated Transport Strategy implementation design (\$2.87 million).
- Community facilities comprises buildings and building improvements, upgrade and renewal of community facilities; Council offices; sports facilities; and pavilions (\$2.68 million).
- Community safety this includes safety projects: cross intersection, pedestrian and safer speed limits; school safety; shopping centres; sustainable transport; disabled parking upgrades; and new footpaths (\$965,000).
- Recreation and open space this includes open space initiatives; parks; playing surfaces; and playground equipment (\$6.02 million).
- Sustainability street lighting upgrade, installation of LED lights; park lighting energy efficiency upgrade; and photovoltaic systems on Council assets to generate renewable energy (\$2.56 million).
- Renewal projects this includes the renewal and upgrade of Council's major infrastructure assets, such as: road reconstruction; drainage improvement; footpaths; local road resurfacing and carparks. Other renewals include: plant and machinery; furniture and equipment; information technology and telecommunications; and library collections (\$21.15 million).

The *Budget* was developed through a rigorous process of consultation and review and Council endorses it as financially responsible. A projected \$21.15 million is allocated in the 2018–19 Annual Budget to renew and upgrade Council's major infrastructure assets, such as: roads; drainage; footpaths; local road resurfacing and carparks. Other renewals include: plant and machinery; furniture and equipment; information technology and telecommunications; and library collections.

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WATCH YOUR

STEP

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Reading our Financial Report

The Financial Statements are prepared by Glen Eira City Council staff to meet requirements of the *Local Government Act 1989* and Australian Accounting Standards. In addition, the Department of Environment, Land, Water and Planning's model accounts are used to assist with standardised financial reporting for Local Government organisations in Victoria.

Council's *Financial Report* contains two statements — the Financial Statements and the Performance Statement. The Financial Statements and Performance Statement are audited by the Victorian Auditor-General's Office (VAGO) and are reviewed by Council's Audit Committee, which recommends adoption by Council in principle.

The reports are then forwarded to the Auditor-General's office for provision of independent opinions on the *Financial Report* and Performance Statement. Once approval has been obtained from the Auditor-General's office, the annual reports are made available to the public. Glen Eira City Council is committed to accountability. This section has been developed to assist readers to understand and analyse the *Financial Report*.

Financial Statements

Council's *Financial Report* has two main sections — the Financial Statements and the accompanying explanatory notes. The Financial Statements comprise the five main statements, namely:

- I. Comprehensive Income Statement
- 2. Balance Sheet
- 3. Statement of Changes in Equity
- 4. Statement of Cash Flows
- 5. Statement of Capital Works

Each statement assists in the overall understanding of Council's financial position.

Comprehensive Income Statement

This Statement outlines all sources of Council's income for the financial year under various headings such as general rates and garbage charges; and all expenses incurred in the day-to-day running of Council over the financial year. These expenses relate to the daily operation and do not include capital expenditure, however the depreciation and amortisation of assets are included. Expenses include items such as labour costs, materials and supplies, utility and insurance costs.

The Statement is prepared on an 'accrual' basis. This means that all income and expenses for the financial year are recognised even though the income may not have yet been received (eg. interest on investments) or that expenditure has not yet been paid (invoices received, but not yet paid for materials and services that have already been used).

The key figure in this Statement is the result for the reporting period, which is the best measure of Council's financial performance. This figure is determined by deducting total expenses from total income. The figure indicates whether Council operated at a surplus or a deficit (a figure inside brackets reflects a deficit).

Other comprehensive income comprises items of income and expense (including reclassification adjustments) that are not recognised in the surplus or deficit as required or permitted by other Australian Accounting Standards. The components of other comprehensive income include changes in revaluation reserve.

Balance Sheet

The Balance Sheet is a snapshot of Council's financial position as at 30 June. It outlines what Council owns (assets) and what it owes (liabilities). Council's net worth (net assets or equity) is determined by deducting total liabilities from total assets — the larger the net equity, the stronger the financial position. Council's financial position at 30 June 2018 is sound, reflecting our commitment to financial and infrastructure sustainability.

The elements of the Balance Sheet are listed below:

Current and non-current assets

A current asset is expected to be used within a financial year, or can be easily converted to cash within 12 months. This includes items such as cash held, investments and money owed to Council by debtors. Net current assets are more commonly known as working capital. The figure is calculated by deducting current liabilities from current assets to ascertain whether Council can meet its short-term commitments. A non-current asset is not expected to be used or turned into cash within an operating cycle. Non-current assets include items such as roads, drains, buildings, artwork, furniture, fixtures and fittings, vehicles and equipment.

Current and non-current liabilities

- I. Trade and other payables are those to whom Council owes money.
- 2. Provisions are made for employee benefits and include annual leave, long service leave and sick leave. Provision has also been made for environmental rehabilitation of the Clayton Regional Landfill.
- 3. Trust monies are those funds that Council holds in trust.
- 4. Interest-bearing liabilities which include borrowings and leases.

Net assets

This term describes the difference between the value of total assets and the value of total liabilities.

Total equity

The value of total equity is equivalent to the value of net assets and comprises the following:

- I. Asset revaluation reserve, which is the difference between the previously recorded value of Council's assets and their latest valuations.
- 2. Transfers from the asset replacement reserve during the financial year reflecting the funding of eligible open space capital works projects.
- 3. Accumulated surplus is the value of surpluses/profits accumulated over time.

Statement of Changes in Equity

The Statement of Changes in Equity summarises the change in Council's real worth throughout the financial year. It shows the changes that have happened during the year for each of the amounts shown under the net assets section of the Balance Sheet. Council's net worth can change as a result of a surplus or deficit as recorded in the Comprehensive Income Statement; or an increase in the net value of non-current assets resulting from a revaluation of those assets.

Statement of Cash Flows

The Statement of Cash Flows shows all the cash received and paid during the financial year. Figures without brackets are inflows (receipts) and figures inside brackets are outflows (payments). This Statement shows how much cash Council had at the beginning of the financial year, the inflows and outflows during the financial year and the cash balance at the end of the financial year.

Cash is generated or used in three main areas of activity of Council:

(i) Cash flows from operating activities

These activities refer to the cash generated or used in the normal service delivery functions of Council. They also include receipts of monies held in trust.

(ii) Cash flows from investing activities

These activities refer to the cash used or generated in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment etc.

(iii) Cash flows from financing activities

These activities refer to cash used or generated in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of borrowings and leases.

Statement of Capital Works

The Statement of Capital Works sets out all the capital expenditure in relation to non-current assets for the year. It also shows the amount of capital works expenditure that was spent on expanding, renewing or upgrading Council's asset base. This is important because each of these categories has a different impact on Council's future costs. A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion as follows:

(a) Asset renewal expenditure — expenditure on an existing asset that returns the service potential or the life of the asset up to which it had originally. It is periodically required expenditure, relatively large (material) in value compared with the value of the components or sub-components of the asset being renewed. As it reinstates existing service potential it has no impact on revenue, but may reduce future operating and maintenance expenditure if completed at the optimum time.

(b) Asset upgrade expenditure — expenditure that enhances an existing asset to provide a higher level of service or expenditure that will increase the life of the asset beyond that which it had originally. Upgrade expenditure is discretional and often does not result in additional revenue unless direct user charges apply. It will increase operating and maintenance expenditure in the future because of the increase in Council's asset base.

(c) Asset expansion expenditure — expenditure that extends an existing asset at the same standard as is currently enjoyed by residents, to a new group of users. It is discretionary expenditure which increases future operating and maintenance costs because it increases Council's asset base, but may be associated with additional revenue from the new user group.

(d) Asset new expenditure — this results in the creation/acquisition of a new asset.

Notes to the Financial Report

The notes to the *Financial Report* give greater meaning to the figures used in the four main statements. They should be read in conjunction with the statements to get a clearer picture of Council's finances. The notes give the details behind the summary line items contained in the statements, showing exactly what each of the accumulated amounts are made up of. The notes also provide information on the rules and assumptions used to prepare the Financial Statements, advise the reader about any changes to the Australian Accounting Standards, policy or legislation that may affect the way the statements are prepared and disclose other information which cannot be incorporated into the statements. Notes are particularly useful where there has been a significant change from the previous year's comparative figure.

Other notes include:

- the breakdown of expenses, revenues, reserves and other assets;
- contingent assets and liabilities; and
- transactions with persons related to Council.

Performance Statement

Council is required to prepare and include a Performance Statement within its *Annual Report*. The Performance Statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This Statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Certifications

Each of the statements are certified by two Councillors, with the *Financial Report* and Performance Statement also being certified by Council's Chief Executive Officer and Principal Accounting Officer — or in Glen Eira City Council's case, the Chief Financial Officer. Two Councillors and the Chief Executive Officer must make certifications stating that in their opinion the relevant statements are fair, correct and not misleading. The Principal Accounting Officer, being the person responsible for the financial management of Council, must make a separate certification stating whether, in their opinion, the statements have met all the statutory and professional reporting requirements.

Auditor-General's reports

The Auditor-General's audit reports provide an external and independent opinion on the *Financial Report* and Performance Statement. They cover both the statutory and professional requirements and also the fairness aspects of the statements. They will also advise separately if there are any issues of concern. In this *Annual Report*, the Auditor-General has prepared an audit report for the *Financial Report* and a separate audit report for the Performance Statement.

2017–18 Financial Report Financial Statements and Performance Statement for the year ended 30 June 2018

See Appendix one, page 142.

Corporate governance

GLEN EIRA TOWN HALL, CAULFIELD

LIBRARY

Local Government Performance Reporting Framework

FOR THE YEAR ENDED 30 JUNE 2018

The Local Government Performance Reporting Framework is a mandatory system of performance reporting for all councils. The regulations set out our reporting requirements for Local Government in four broad areas.

 A governance and management checklist of 24 items.
 A set of service performance indicators, which

aim to measure efficiency and effectiveness of a range of Local Government services.

- A set of four sustainability capacity indicators, which aim to assess councils ability to meet agreed service and infrastructure needs.
 - A set of 11 financial performance indicators, which aim to provide information on the effectiveness of financial management.

Governance and management items	Assessment	Outcome
Community engagement policy (Policy cutifications) commutities to ensaging with the community on matters of public intersect)	Policy	>
	Date of operation of current policy	22/05/2018
Community engagement guidelines (Guidelines to assist staff to determine when and how to engage with the community)	Guidelines	>
	Date of operation of current guidelines	22/05/2018
Strategic Resource Plan (Plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next four financial years)	Adopted in accordance with section 126 of the Act	>
	Date of adoption	26/06/2018
Annual Budget (Plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and	Adopted in accordance with section 130 of the Act	>
the funding and other resources required)	Date of adoption	26/06/2018
99		

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O GOVERNANCE AND MANAGEMENT CHECKLIST (CONTINUED)		
Governance and management items	Assessment	Outcome
Asset management plans (Plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Plans	>
	Date of operation of current plans	Includes the:
		 — Asset Management Strategy (25/11/2014);
		 — State of Community Assets Report (17/3/2015);
		 Roads and Laneways Asset Management Plan (December 2015);
		Footpaths Plan (November 2014);
		 Building Services Management Plan (March 2014);
		 Stomwater Drainage Asset Management Plan (November 2015); and
		 Recreation Asset Management Plan (May 2013).
Rating Strategy (Streatery setting out the reting structure of Council to levy rates and charges)	Strategy	>
	Date of operation of current Strategy	26/06/2018
Risk policy (Policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Policy	>
	Date of operation of current policy	19/07/2016
Fraud policy (Policy outlining Council's commitment and approach to minimising the risk of fraud)	Policy	>
	Date of operation of current policy	28/09/2017
Municipal Emergency Management Plan (Plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986	>
	Date of preparation	4/12/2015

GOVERNANCE AND MANAGEMENT CHECKLIST (CONTINUED)		
Governance and management items	Assessment	Outcome
Procurement policy (Policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all	Prepared and approved in accordance with section 186A of the Local Government Act	>
purchases of goods, services and works)	Date of approval	12/06/2018
Business Continuity Plan (Plan setting out the actions that will be taken to ensure key services continue to operate in the event of a disaster)	Plan	*
	Date of operation of current Plan	30/04/2014
Disaster Recovery Plan (Plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Plan	>
	Date of operation of current Plan	5/06/2018
Risk Management Framework (Framework outlining Council's approach to managing risks to the Council's operations)	Framework	>
	Date of operation of current Framework	1/03/2008
Audit Committee (Advisory Committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting,	Established in accordance with section 139 of the Act	>
processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Date of establishment	1/03/2018
Internal audit (Independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's	Engaged	>
governance, risk and management controls)	Date of engagement of current provider	21/09/2015
Performance Reporting Framework (A set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131	Framework	>
of the Act)	Date of operation of current Framework	30/06/2018

COVERNANCE AND MANAGEMENT CHECKLIST (CONTINUED)			
Governance and management items		Assessment	Outcome
Council Plan reporting Bacont reviewing the performance of the Council ansist the Council Dual includion the reactive to the strategic indicators for	ctrostanic indicators for	Report	>
(report terewing the periormance of the Control against the <i>Control Front</i> , including the results in relation to the structure structure first six months of the financial year)	או מרכטר וו טורמנט א וט	Date of operation of current report	To Council every quarter. 17/10/2017; 28/11/2017; 27/02/2018 and 22/05/2018.
Financial reporting (Quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and	ith actual revenue and	Statements presented to Council in accordance with section 138(1) of the Act	>
expenditure)		Dates statements presented	Financial reporting to Council is performed monthly until year-end; Dates statements presented to Council: 05/09/2017; 26/09/2017; 08/11/2017; 28/11/2017; 19/12/2017; 06/02/2018; 27/02/2018; 10/04/2018; 10/05/2018 and 12/06/2018.
Risk reporting (Six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation	d risk minimisation	Reports	>
strategies)		Date of reports	To Audit Committee every quarter: 17/08/2017; 24/11/2017; 16/02/2018 and 25/5/2018.
Performance reporting (Six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance	performance	Reports	>
indicators referred to in section 131 of the Act)		Date of report	Financial Reporting to Council on a monthly basis and non-financial reporting provided to Council on a quarterly basis. Dates statements/reports presented: 05/09/2017; 26/09/2017; 06/01/2018; 27/02/2018; 19/12/2017; 06/02/2018; 27/02/2018; 10/04/2018; 10/05/2018; 27/02/2018. Local Government Performance Reporting Framework Indicators to Council on: 17/10/2017 and 10/04/2018. Audit Committee received reports covering the Local Government Performance Reporting Framework on 24/11/2017 and 25/05/2018.
	-		

GOVERNANCE AND MANAGEMENT CHECKLIST (CONTINUED)		
Governance and management items	Assessment	Outcome
Annual Report (Annual Report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial	Considered at a Council Meeting in accordance with section 134 of the Act	>
performance statements)	Date of consideration	17/10/2017
Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by	Reviewed in accordance with section 76C of the Act	>
Councillors)	Date reviewed	14/02/2017
Delegations (A document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to	Reviewed in accordance with section 98(6) of the Act	>
members of staff)	Dates reviewed	05/09/2017; 1 6/01/2018; 12/06/2018 and 15/06/2018.
Meeting procedures (A local law governing the conduct of meetings of Council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act	>
	Date local law made	24/11/2009

I certify that this information presents fairly the status of Council's governance and management arrangements.

SQ.

Rebecca McKenzie CHIEF EXECUTIVE OFFICER

Dated: 13 September 2018

Councillor Tony Athanasopoulos MAYOR Dated: 14 September 2018

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SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
AQUATIC FACILITIES					
Satisfaction					
User satisfaction with aquatic facilities (optional)	0.00	0.00	00.00	0.00	This is an optional measure as there is currently no standard survey instrument for measuring user satisfaction that allows for accurate comparisons.
[User satisfaction with how council has performed on provision of aquatic facilities]					
Service standard					
Health inspections of aquatic facilities	4.00	4.00	5.50	5.50	No material variations.
[Number of authorised officer inspections of Council aquatic facilities/number of Council aquatic facilities]					
HEALTH AND SAFETY					
Reportable safety incidents at aquatic facilities	8.00	12.00	9.00	12.00	There was an increase in the overall aquatic facilities attendance of over 85,000 people which would have contributed to this increase
[Number of WorkSafe reportable aquatic facility safety incidents]					
Service cost					
Cost of indoor aquatic facilities	-\$2.27	-\$2.61	-\$1.93	-\$1.72	No material variations.
[Direct cost of indoor aquatic facilities less income received/number of visits to indoor aquatic facilities]					
Cost of outdoor aquatic facilities	\$3.98	\$4.97	\$4.42	\$5.26	Previous year's costs were incorrect as these were based on an allocation of total service provider (YMCA) costs between two facilities. The contract was renegotiated for 2017–18 and Council has taken over the operations from September 2017.
[Direct cost of outdoor aquatic facilities less income received/number of visits to outdoor aquatic facilities]					-
Utilisation					
Utilisation of aquatic facilities	7.97	8.16	10.39	10.76	No material variations.

[Number of visits to aquatic facilities /municipal population]

	INDICATORS	
STATE GOVERNMENT	SERVICE PERFORMANCE I	FOR THE YEAR ENDED 30 JUNE 2018

SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
ANIMAL MANAGEMENT					
Timeliness					
Time taken to action animal management requests	00.0	1.42	1.31	1.45	The number of requests does fluctuate from year to year and has generally seen an increasing trend with a corresponding increase in time taken to action requests.
[Number of days between receipt and first response action for all animal management requests/number of animal management requests]					
Service standard					
Animals reclaimed	70.00%	67.19%	63.33%	61.31%	No material variations.
[Number of animals reclaimed/number of animals collected] ×100					
Service cost					
Cost of animal management service	\$39.45	\$43.71	\$38.63	\$42.89	The number of registered animals has fluctuated from year to year while costs have been relatively steady.
[Direct cost of the animal management service/number of registered animals]					
Health and safety					
Animal management prosecutions	16.00	13.00	4.00	00.11	Successful education and regular patrols has seen a decline from 2014-15. The increase from 2016–17 to 2017–18 is because several of the cases were from incidents that occurred in 2016–17 but were not bokeed for court until 2017–18.
[Number of successful animal management prosecutions]					0

STATE GOVERNMENT	() 山
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FOR THE TEAK ENDED 30 JUNE 2018					
SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
FOOD SAFETY			•		
Timeliness					
Time taken to action food complaints	0.00	1.64	2.00	1.49	Council has been very responsive with food complaints over the two years, taking between 1.5 and 2.0 days to respond to a complaint.
[Number of days between receipt and first response action for all food complaints/number of food complaints]					
Service standard					
Food safety assessments	105.00%	102.86%	103.21%	104.03%	No material variations.
[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the <i>Food Act</i> 1984/					
number of registered dass I food premises and dass 2 food premises that require an annual food safety assessment in accordance with the <i>Food Act</i> 1984] x100					
Service cost					
Cost of food safety service	\$657.95	\$638.83	\$606.38	\$640.40	No material variations.
[Direct cost of the food safety service/number of food premises registered or notified in accordance with the Food Act 1984]					
Health and safety					
Critical and major non-compliance outcome notifications	%00.001	1 00.00%	98.52%	1 00.00%	No material variations.

[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up/number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100

FOR THE YEAR ENDED 30 JUNE 2018					
SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
GOVERNANCE					
Transparency					
Council decisions made at meetings closed to the public	14.00%	15.53%	5.86%	9.35%	There was an increase in tenders submitted to Council that contained commercial-in-confidence documentation.
[Number of Council resolutions made at Ordinary or Special Meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public/number of Council resolutions made at Ordinary or Special Meetings of Council or at meetings of a special committee consisting only of Councillors] × 100					
Consultation and engagement					
Satisfaction with community consultation and engagement	56.00	51.00	54.00	55.00	No material variations.
[Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]					
Attendance					
Councillor attendance at Council Meetings	95.00%	91.79%	93.89%	88.36%	No material variations.
[The sum of the number of Councillors who attended each Ordinary and Special Council Meeting / (number of Ordinary and Special Council meetings) × (number of Councillors elected at the last Council general election)] × 100					
Service cost					
Cost of governance	\$43,767.44	\$43,075.00	\$40,379.33	\$43,244.78	No material variations.
[Direct cost of the governance service/number of Councillors elected at the last Council general election]					
Satisfaction					
Satisfaction with Council decisions	60.00	54.00	55.00	55.00	No material variations.
[Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community]					

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STATE GOVERNMENT SERVICE PERFORMANCE INDICATORS

108	" STATE GOVERNMENT	SERVICE PERFORMANCE INDICATORS	FOR THE YEAR ENDED 30 JUNE 2018
108	3		

FOR THE YEAR ENDED 30 JUNE 2018					
SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
HOME AND COMMUNITY CARE (HACC)					
Timeliness					
Time taken to commence the HACC service	0.00	13.00	Reporting ceased	Reporting ceased	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Number of days between the referral of a new client and the commencement of HACC service / Number of new clients who have received a HACC service]			1 July 2016	1 July 2016	
Service standard					
Compliance with Community Care Common Standards	83.00%	83.33%	Reporting	Reporting	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP
[Number of Community Care Common Standards expected outcomes met / Number of expected outcomes under the Community Care Common Standards] x100			1 July 2016	1 July 2016	25 50 5
Service cost					
Cost of domestic care service	\$0.00	\$43.24	Reporting ceased	Reporting ceased	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Cost of the domestic care service/ hours of domestic care service provided]			1 July 2016	1 July 2016	
Cost of personal care service	\$0.00	\$42.98	Reporting ceased	Reporting ceased	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Cost of the personal care service/ hours of personal care service provided]			1 July 2016	1 July 2016	
Cost of respite care service	\$0.00	\$53.37	Reporting ceased	Reporting ceased	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Cost of the respite care service/ hours of respite care service provided]			1 July 2016	1 July 2016	
Participation					
Participation in HACC service	26.00%	24.49%	Reporting ceased	Reporting ceased	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Number of people that received a HACC service / municipal target population for HACC services] x100			1 July 2016	1 July 2016	

FOR THE YEAR ENDED 30 JUNE 2018	SERVICE PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2018	rors			
SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
HOME AND COMMUNITY CARE (HACC) (CONTINUED)	ONTINUED				
Participation in HACC service by culturally and linguistically diverse (CALD) people	22.00%	20.00%	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Number of CALD people who receive a HACC service/municipal target population in relation to CALD people for HACC services] ×100					
LIBRARIES					
Utilisation					
Library collection usage	7.87	8.31	8.21	8.01	No material variations.
[Number of library collection item loans/number of library collection items]					
Resource standard					
Standard of library collection	71.00%	70.75%	73.17%	72.21%	No material variations.
[Number of library collection items purchased in the last five years/number of library collection items]×100					
Service cost					
Cost of library service	\$5.78	\$5.83	\$5.54	\$6.39	Lower visitations affecting the cost per visit due to a temporary drop in visits to Carnegie library during level crossing removal, and elevated rail construction works in the surrounding area.
[Direct cost to Council of the library service/number of visits]					2
Participation					
Active library members	17.00%	17.18%	16.88%	I 6.50%	No material variations.
[Number of active library members/municipal population] x100					

FOR THE YEAR ENDED 30 JUNE 2018					
SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
MATERNAL AND CHILD HEALTH (MCH)					
Satisfaction					
Participation in first MCH home visit	105.00%	103.57%	104.13%	102.30%	No material variations.
[Number of first MCH home visits/number of birth notifications received] ×100					
Service standard					
Infant enrolments in the MCH Service	100.00%	99.I <i>9</i> %	1 00:00%	97.27%	No material variations.
[Number of infants enrolled in the MCH Service (from birth notifications received) / number of birth notifications received] ×100					
Service cost					
Cost of MCH Service	\$0.00	\$81.68	\$75.16	\$77.47	No material variations.
[Cost to Council of the MCH Service hours worked by MCH nurses]					
Participation					
Participation in the MCH Service	87.00%	87.51%	87.37%	87.11%	No material variations.
[Number of children who attend the MCH Service at least once (in the year) /number of children enrolled in the MCH Service] $\times 100$					
Participation in the MCH Service by Aboriginal children	88.00%	92.86%	87.50%	92.86%	Please note that the 2016–17 'Participation in the MCH Service by Aboriginal children' figure has been restated to reflect the connect result of 87.5%. Last varies are an used by transmission the or measure and decominator. The 2016, L17 resorted
[Number of Aboriginal children who attend the MCH Service at least once (in the year) / number of Aboriginal children enrolled in the MCH Service] x100					contect teautor of 2010 the zero was caused by a appoint of the industria action minator. The zono-trip reported figure in the Know Your Council website is incorrect and is showing 109.09%.
ROADS					
Satisfaction of use					
Sealed local road requests	41.25	56.74	66.20	69.62	No material variations.
[Number of sealed local road requests/kilometres of sealed local roads] ×1.00					

STATE GOVERNMENT SERVICE PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2018

	ATORS		
	NDIC/		
STATE GOVERNMENT	SERVICE PERFORMANCE INDICATORS	FOR THE YEAR ENDED 30 JUNE 2018	

FOR THE YEAR ENDED 30 JUNE 2018					
SERVICE / Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
ROADS (CONTINUED)					
Condition					
Sealed local roads maintained to condition standards	97.00%	95.37%	96.58%	94.16%	After benchmarking with other Councils, the Pavement Condition Index (PCI) used for reporting has been set at a higher
[Number of kilometres of sealed local roads below the renewal intervention level set by Council/kilometres of sealed local roads] x100					startion of the renewal intervention nevel. By security the level righer than the previous year, it has resulted in an increase in the percentage of pavements requiring renewals.
Service cost					
Cost of sealed local road reconstruction	\$91.45	\$125.56	\$126.16	\$135.11	This is a fully contracted service. These rates are therefore set by the market, and availability of contractors.
[Direct cost of sealed local road reconstruction/square metres of sealed local roads reconstructed]					
Cost of sealed local road resealing	\$19.38	\$17.65	\$17.61	\$19.39	There is an increase of 10 per cent from the previous year. This is a fully contracted service and the costs are based on
[Direct cost of sealed local road resealing/square metres of sealed local roads resealed]					amual supply contract rates supject to amual increase. Acquionary, there were significant costs associated with one large project, which was the resurfacing of a tram route, requiring night work and traffic and tram management .
Satisfaction					
Satisfaction with sealed local roads	74.00	69.00	67.00	70.00	No material variations.
[Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]					
STATUTORY PLANNING					
Timeliness					
Time taken to decide planning applications	72.00	90.06	103.00	89.00	Councils Urban Planning Department has implemented a number of actions from a service review that included
[The median number of days between receipt of a planning application]					recommendations to improve unreliness of decision making, there has been a greater focus on resolving applications early in the process to speed up the average time taken to determine an application.
Service standard					
Planning applications decided within required time frames	77.00%	61.98%	57.81%	57.48%	No material variations.
[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days)/number of planning application decisions made] ×100					

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STATE GOVERNMENT SERVICE PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2018	
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FOR THE YEAR ENDED 30 JUNE 2018					
Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
STATUTORY PLANNING (CONTINUED)					
Service cost					
Cost of statutory planning service	\$2,341.87	\$2,211.86	\$2,287.66	\$2376.77	No material variations.
[Direct cost of the statutory planning service/number of planning applications received]					
Decision-making					
Council planning decisions upheld at VCAT	59.00%	56.86%	41.80%	57.33%	During 2016–17 there was an increase in the number of appeals for applications refused by Council. This resulted in a decrease in the number of Council's decisions upheld at VCAT.
[Number of VCAT decisions that did not set aside Councils decision in relation to a planning application/number of VCAT decisions in relation to planning applications] x100					During 2017–18, the Urban Planning Department implemented a number of actions resulting from a Service Review that included recommendations to decrease the number of VCAT appeals and to improve decision making success. This has included greater in-house resolutions of application by negotiating with applicants and reflecting on key themes in the Tribunals decision making that has led to improved alignment in the way Council interpret policy.
					Please note that VCAT is legally required to take account of Councils planning scheme policies but is not legally required to apply them. Further, applicants can drange their plans significantly before they get to VCAT so VCAT may be considering a quite different proposal to the one decided by Council. It follows that VCAT is often not making the same decision as Council. The measure does not capture mediated outcomes.
WASTE COLLECTION					
Satisfaction					
Kerbside bin collection requests	161.80	122.64	116.90	96.12	Council has been closely managing the kerbside waste collection contract to ensure a higher level of serivce is provided to the community. A direct outcome of this is a sharp reduction in the number of requests.
[Number of kerbside garbage and recycling bin collection requests/number of kerbside bin collection households] ×1000					
Service standard					
Kerbside collection bins missed	3.33	1.20	I.18	1.21	No material variations.
[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] × 10,000					

STATE GOVERNMENT	'ICE PERFORMANCE INDICATORS	FOR THE YEAR ENDED 30 JUNE 2018
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Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
WASTE COLLECTION (CONTINUED)			-	-	
Service cost					
Cost of kerbside garbage bin collection service	\$114.93	\$114.61	\$115.29	\$109.60	\$109.60 No material variations.
[Direct cost of the kerbside garbage bin collection service/number of kerbside garbage collection bins]					
Cost of kerbside recyclables collection service	\$9.19	\$10.08	\$10.80	\$19.25	A change in the global recycling market means that a contractual reset was required. Until January 2018, Council received income for recycling processing, As of March 2018, Council was required to pay for recycling processing, meaning it is a far
[Direct cost of the kerbside recyclables bin collection service/number of kerbside recyclables collection bins]					more expensive service to provide to the community.
Waste diversion					
Kerbside collection waste diverted from landfill	43.00%	44.18%	45.28%	44.51%	No material variations.
[Weight of recyclables and green organics collected from kerbside bins/weight of garbage, recyclables and green organics collected from kerbside bins] ×100					

Indicator / Measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations
Population					
Expenses per head of municipal population	\$928.91	\$1,023.01	\$970.70	\$1,018.43	No material variations.
[Total expenses/municipal population]					
Infrastructure per head of municipal population	\$3,207.12	\$3,218.36	\$3,209.91	\$3,402.84	No material variations.
[Value of infrastructure/municipal population]					
Population density per length of road	289.86	294.37	299.49	305.32	No material variations.
[Municipal population/kilometres of local roads]					
Own-source revenue					
Own-source revenue per head of municipal population	\$834.01	\$910.61	\$935.63	\$960.40	2017–18 rate income incurred in-line with Council's Strategic Resource Plan and includes higher than budgeted revenue from parking infringements and open space contributions.
[Own-source revenue/municipal population]					
Recurrent grants					
Recurrent grants per head of municipal population	\$164.92	\$147.13	\$170.20	\$157.73	Recurrent grants impacted by the timing of receipt of the Commonwealth Government's grant commission funding
[Recurrent grants/municipal population]					
Disadvantage					
Relative Socio-Economic Disadvantage	10:00	00.01	1 0.00	1 0.00	No material variations.
[Index of Relative Socio-Economic Disadvantage by decile]					

SUSTAINABLE CAPACITY INDICATORS FOR THE YEAR ENDED 30 JUNE 2018

ANCE INDICATORS	
FINANCIAL PERFORM	FOR THE YEAR ENDED 30 JUNE 2018

DIMENSIONS / Indicator / Measure		Res	Results			Forecasts	asts		Material variations
	2015	2016	2017	2018	2019	2020	2021	2022	
EFFICIENCY									
Revenue level									
Average residential rate per residential property assessment	\$1,415.61	\$1,485.03	\$1,521.45	\$1,541.86	\$1,602.13	\$1,625.38	\$1,654.12	\$1,683.49	Movements in-line with Council's Strategic Resource Plan.
[Residential rate revenue/number of residential property assessments]									
Expenditure level									
Expenses per property assessment	\$2,149.69	\$2,332.85	\$2,230.99	\$2,341.87	\$2,455.58	\$2,460.91 \$2,475.51		\$2,493.53	No material variations.
[Total expenses/number of property assessments]									
Workforce turnover									
Resignations and terminations compared to average staff	9.82%	11.48%	9.23%	11.74%	10.50%	10.50%	10.50%	10.50%	Staff turnover has increased slightly due to National Disability Insurance Scheme (NDIS) related redundancies.
[Number of permanent staff resignations and termination/average number of permanent staff for the financial year] ×100									
LIQUIDITY									
Working capital									
Current assets compared to current liabilities	98.80%	99.31%	123.96%	141.87%	122.96%	124.65%	106.36%	115.52%	Increase in 2017–18 relates to: higher than anticipated income from parking infringements,
[Current assets/current liabilities] ×100									open a pare contributors and of organization ward income for voce remains, to exact movement, in-line with Council's Strategic Resource Plan.
Unrestricted cash									
Unrestricted cash compared to current liabilities	25.21%	28.15%	45.31%	44.41%	43.12%	53.65%	36.06%	46.66%	Increases from 2016–17 relate to: higher than anticipated income from parking infringements and brought forward income for VGC funding. Forecast movements in-line with
[Unrestricted cash/current liabilities] × 100									Councils our despire i van

ORS	
DICATORS	
ACE INI	
MAN	118
- PERFORI	O 30 JUNE 2018
NCIAL	YEAR ENDED 3
FINAL	FOR THE Y

DIMENSIONS / Indicator / Measure		Results	ılts			Forecasts	asts		Material variations
	2015	2016	2017	2018	2019	2020	2021	2022	
OBLIGATIONS									
Asset renewal									
Asset renewal compared to depreciation	78.26%	82.14%	69.79%	74.85%	86.13%	79.52%	65.40%	68.71%	Forecast movements in-line with Council's Strategic Resource Plan.
[Asset renewal expenses/asset depreciation] ×100									
Loans and borrowings									
Loans and borrowings compared to rates	23.35%	25.68%	21.38%	17.56%	13.58%	10.02%	6.53%	18.84%	Borrowings restructured in June 2016, which resulted in a net financial benefit to Council. Reflects recomment of from homeonique according to check la. The minimum loom was to build the Clan Fina
[Interest bearing loans and borrowings/rate revenue] ×100									הקאמו הגורט האם הטרו שאוונים מבטי הווים נט שבו השטוני. דו בי היו והקאו ואם ו אשו איש גם טעווע גורב שוביו בו מ Sports and Aquatic Centre.
Loans and borrowings repayments compared to rates	3.21%	3.11%	3.94%	3.83%	3.67%	3.54%	3.43%	4.97%	No material variations.
[Interest and principal repayments on interest bearing loans and borrowings/rate revenue] x100									
Indebtedness									
Non-current liabilities compared to own source revenue	20.45%	19.44%	15.91%	13.06%	10.06%	7.41%	4.80%	13.31%	Reflects Council's reduction in debt according to scheduled loan repayments.
[Non-current liabilities/own source revenue] ×100									
OPERATING POSITION									
Adjusted underlying result									
Adjusted underlying surplus (or deficit)	9.32%	6.90%	16.20%	14.15%	9.58%	%11.11	11.73%	12.74%	Adjusted underlying result increase in 2016–17 relates to higher than anticipated income from marking infringements, open space contributions and brought forward income for VGC
[Adjusted underlying surplus (deficit)/ adjusted underlying revenue] ×100									funding as well as some larger one-off expenses which affected the 2015–16 result.

FINANCIAL PERFORMANCE INDICATORS FOR THE YEAR ENDED 30 JUNE 2018	14NCE INDICATORS		
DIMENSIONS / Indicator / Measure	Results	Forecasts	Material var

DIMENSIONS / Indicator / Measure		Results	ılts			Forecasts	asts		Material variations
	2015	2016	2017	2018	2019	2020	2021	2022	
STABILITY						-	-	-	
Rates concentration									
Rates compared to adjusted underlying revenue	61.72%	61.12%	58.73%	57.90%	60.39%	60.10%	60.38%	60.65%	No material variations.
[Rate revenue/adjusted underlying revenue] ×100									
Rates effort									
Rates compared to property values	0.19%	0.20%	0.17%	0.17%	0.16%	0.16%	0.16%	0.15%	0.15% No material variations.
[Rate revenue/capital improved value of rateable properties in the municipality] ×100									
Definitions "adjusted underlying revenue" means total income other than — (a) non-recurrent grants used to fund capital expenditure; and (b) non-monetary asset contributions; and (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b) "adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure "asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability "current assets" in a the same meaning as in the AAS "current assets" in a the same meaning as in the AAS	than — e; and es other than t Lunderlying rev xisting asset or	nose referred to enue less total (on replacing ar	o in paragraphs expenditure existing asset	(a) and (b) that returns th	e service capat	ility of the asse	t to its origina	l capability	
Current liabilities has the same meaning as in the AAS "hon-current assets" means all assets other than current assets	assets								
"non-current liabilities" means all liabilities other than current liabilities "non-reurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's	rrent liabilities indition that it b	e expended in	a specified mai	nner and is not	expected to b	e received agai	n during the p	eriod covered	by a councils

Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of Council (including government grants)
"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of Council (including government grants)
"population "means the resident population estimated by Council
"rate revenue" means agant other than a non-recurrent grant
"restoredential rates" means revenue from general rates, municipal charges, service rates and service charges
"restoredential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties
"restoreded cash" means cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used
"unrestricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means are cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash and cash equivalents other than restricted cash" means all cash equivalents other than restricted cash" means all cash equivalents other than r

... the primary objective of a council is to endeavour to achieve the best outcomes for the local community having regard to the long-term and cumulative effects of decisions. — Local Government Act

Role of Council

Glen Eira City Council traces its Local Government origins and service to the community back to 1857. It is a duly constituted Victorian municipal council which exercises powers under, and is subject to the obligations prescribed in the *Local Government Act 1989* (the *Act*).

Local Government is a distinct and essential tier of government consisting of democratically elected councils having the functions and powers that Parliament considers are necessary to ensure the peace, order and good government of each municipal district (Section 74A(1) of the *Constitution Act 1975*).

Council governs for and on behalf of the Glen Eira community.

The Act provides that the primary objective of a council is to endeavour to achieve the best outcomes for the local community having regard to the long-term and cumulative effects of decisions. The role of Council includes:

- acting as a representative government by taking into account the diverse needs of the local community in decision-making;
- providing leadership by establishing strategic objectives and monitoring their achievement;
- maintaining the viability of Council by ensuring resources are managed in a responsible and accountable manner;
- advocating the interests of the local community to other communities and governments;
- acting as a responsible partner in government by taking into account the needs of other communities; and
- fostering community cohesion and encouraging active participation in civic life.

Council is responsible for setting the strategic direction of the municipality, establishing and guiding policies, setting service delivery standards and monitoring the performance of the organisation.

Glen Eira's nine Councillors are elected as representatives of all residents and ratepayers within the municipality.

Their broad roles and functions include:

- strategic planning for the whole of the municipality and a sustainable future;
- representation of the local community in Council's decision-making;
- advocacy on a broad range of issues;
- co-ordination with other spheres of government, the private sector and non-government and community sectors;
- stewardship of the community's assets; and
- facilitation of community participation.

Delegations

Not all decisions are made at Council Meetings. Most decisions of an operational nature are delegated to the Chief Executive Officer (CEO) who, in turn, may delegate responsibility to other Council staff, ensuring Council's activities are carried out effectively and efficiently. This system recognises the CEO's statutory responsibility in managing the day-to-day operations of the organisation. Decisions under delegation may only be exercised in accordance with Council policies.

Democratic governance

Electoral representation

Glen Eira is divided into three wards — Camden, Rosstown and Tucker — each with three Councillor representatives. Each ward currently contains more than 34,000 voters.

The Victorian Electoral Commission is required to conduct an electoral representation review at least every 12 years. The last review was in 2011 and resulted in minor boundary changes between Camden and Rosstown Wards. The new boundary took effect for the 2012 Council elections.

The last general election was held on 22 October 2016. Councils across Victoria held a general election on that date for a four year term.

The Glen Eira election was conducted by postal voting in accordance with Council's resolution of 2 February 2016. The Victorian Electoral Commission conducted the election.

Compliance

Local Law

On 24 November 2009, following extensive consultation and review, Council resolved to adopt a new single Local Law, the Glen Eira City Council Local Law 2009. The Local Law commenced on 25 November 2009. The Local Law prohibits, regulates and controls certain activities, practices and behaviours to ensure neighbourhood amenity is maintained, Council and public assets are protected, residents are not annoyed and a person's property is not detrimentally affected.

The Local Law is divided into a number of sections including:

Use of Council Seal and Council Meeting procedures — regulates the operation of Council Meetings including the election of Mayor, rules of debate, adjournment of meetings and time limits, public participation and standards of behaviour.

Permits required — prescribes which activities require a permit from Council such as lighting fires; erection of temporary dwellings; placing industrial waste bins on public land; advertising signs; goods displays and proposed works on roads; and keeping of certain animals.

Prohibited — lists activities that are prohibited outright. These include overhanging trees and shrubs; inappropriate behaviour on public land; animal litter; dangerous and unsightly land; fire hazards; incinerators on residential property; and failure to number properties.

Parking schemes — regulates residential parking schemes and permits and ticketed parking areas. The Local Law also sets out how permits may be applied for and prescribes enforcement action against breaches.

On 26 April 2016, Council resolved to give notice of its intention to amend several clauses of the Local Law. In accordance with section 119(2) of the *Act*, a notice was given of the proposed amendments inviting submissions to Council by 1 July 2016. Council considered the submissions received and resolved to amend the local law on 19 July 2016.

The Local Law 2009 is available to download from Council's website <u>CLICK HERE</u>. It can also be inspected and copies are available from Council's Service Centre. **120**

The current Local Law will expire on 24 November 2019 and Council has commenced the process to review and remake the Local Law prior to the expiry date.

Documents and other information available for public inspection

A wide range of documents and publications are available to the public on Council's website at <u>www.gleneira.vic.gov.au</u> including the *Council and Community Plan*, annual reports, annual budgets, the Local Law and Council-adopted policies and strategies.

In addition, certain documents and information are available for inspection by the public in accordance with the *Local Government Act 1989* (the *Act*) and Local Government (General) Regulations 2015 as listed below.

Documents available for public inspection include:

- Details of overseas or interstate travel (with the exception of interstate travel by land for less than three days) undertaken in an official capacity by Councillors or any member of Council staff in the previous 12 months, including the names of the Councillors or members of Council staff and the date, destination, purpose and total cost of the overseas or interstate travel.
- A register of the interests of Councillors, members of special committees and nominated officers consisting of the last three returns that those Councillors, members and officers were required to submit under this Section.
- Agendas for and minutes of Ordinary and Special Meetings held in the previous 12 months kept under Section 93 of the Act except if the minutes relate to parts of meetings which have been closed to members of the public under Section 89 of the Act.
- A register of delegations kept under Sections 87(1) and 98(4) of the Act, including the date on which the last review under Section 86(6) and 98(6) of the Act took place.

- Details of all leases involving land which were entered

into by Council as lessor, including the lessee and the terms and the value of the lease.

- A register of authorised officers appointed under Section 224(1A) of the Act.
- A list of donations and grants made by Council in the previous 12 months, including the names of persons or bodies which have received a donation or grant and the amount of each donation or grant.
- Copies of election campaign donation returns.

Council maintains a statement setting out the types of documents held by Council, what Council does, and how members of the public may access information about Council, which is available on Council's website.

Freedom of Information

Where documents are not available for public inspection or available on Council's website, then access to them may be sought in accordance with the Freedom of Information Act 1982 (FOI Act). The FOI Act grants the public the right to seek access to all Council documents.

This general right of access is limited by a number of exceptions and exemptions, which have been prescribed to protect public interests and the private and business affairs of members of the community about which Council holds information. Documents held by Council may be available outside the Freedom of Information process. Enquiries about access to documents should be directed to Council's Freedom of Information officer in the first instance.

Freedom of Information requests

Requests for documents under the FOI Act may be made online. Alternatively, a written request may be sent via email to foi@gleneira.vic.gov.au marked for the attention of Council's Freedom of Information officer, or mailed to:

Freedom of Information Officer Glen Eira City Council PO Box 42 Caulfield South Vic 3162

The request must specify the document required or, if unable to do so, give sufficient detail to enable the relevant document to be located. The request should indicate the form of access required (eg. view original document under supervision or obtain copies) and include details of the applicant's name, address and telephone number for contact.

Applications must be accompanied by the prescribed fee. Other charges may also apply as prescribed by the Freedom of Information (Access Charges) Regulations 2014. Information about making an application is available on Council's website.

DETAILS	2013-14	2014-15	2015-16	2016-17	2018-19
Total number of new requests	28	41	28	27	51*
Requests determined not to be Freedom	0			2	9
of Information Act requests					
Access granted in full	0	0	0	5	
Access granted in part	19	25	16	8	12
Other	5	5		I	7
Access denied in full		0	3	7	4
Requests still under consideration	3	7	5	2	4
Requests withdrawn	0	3	2	3	4
Number of decisions referred to the FOI	0	2	2	4	6
Commission					
Appeals lodged with VCAT	0	0	0	0	

FREEDOM OF INFORMATION REQUESTS RECEIVED 2013-14 TO 2017-18

*The increase may be attributable to increased awareness of the right to seek access to documents through the Freedom of Information process.

Protected Disclosure

The Protected Disclosure Act 2012 (the PDA) replaced the Whistleblowers Protection Act 2001 on 10 February 2013. As required by the PDA, Council adopted a policy and a set of procedures relating to protected disclosures in August 2013. A full copy of the policy and procedures can be downloaded from Council's website at www.gleneira.vic.gov.au or obtained from Council's Service Centre.

The PDA is designed to encourage and facilitate the disclosure of information about improper conduct by public officers, including Council officers or Councillors. The PDA protects those people who disclose information and provides a framework for investigation and rectifying action.

The procedures adopted by Council establish a system for reporting disclosures of improper conduct or detrimental action by Council, its employees or Councillors. Disclosures relating to Council or its employees may be made to either Council's Protected Disclosure co-ordinator or directly to the Independent Broad-based Anti-corruption Commission (IBAC), the Ombudsman, the Victorian Inspectorate or the Chief Commissioner of Police. A disclosure about a Councillor must be made to IBAC or the Ombudsman. Disclosures may be made by Council employees, Councillors, councils or the public.

Council is committed to the *PDA's* aims and objectives. Accordingly, Council:

- does not tolerate improper or corrupt conduct by its employees, officers or Councillors;
- supports disclosures being made that reveal corrupt conduct, conduct involving a substantial mismanagement of public resources, and conduct involving a substantial risk to public health and safety or the environment; and
- will protect people who make disclosures from reprisals and give natural justice to the person who is the subject of the disclosure.

During 2017-18, no disclosures were made to Council that were required to be reported, pursuant to the provisions of the *PDA*, to IBAC.

Statutory reporting

Best Value and continuous improvement

The Local Government (Best Value Principles) Act 1999 requires the six Best Value principles be applied to all Council services since 31 December 2005. Best Value Victoria aims to ensure Local Government services are the best available and that they meet the needs of the community.

Continuous improvement

Glen Eira City Council has developed an organisation-wide approach to the Best Value Principles to ensure they are embedded in the culture and evident in all services. The Best Value Principles are applied universally in strategic and service planning and service reviews. The principles are:

- I. Best quality and value-for-money.
- 2. Responsiveness to community needs.
- 3. Accessibility of services to those who need them.
- 4. Continuous improvement of all services.
- 5. Community consultation on all services and activities.
- 6. Regular community reporting on Council achievements.

A schedule of strategic service reviews is Council's ongoing commitment to continuous improvement and providing best value for the community. The purpose of each review is to take into account the Best Value Principles in section 208C of the *Local Government Act* and ensure services:

- remain relevant and aligned with community needs and wants, now and in the future;
- are effective in achieving planned outcomes that meet the community's needs and wants;
- operate efficiently and are delivered at an affordable cost to the community. The service reviews aim to optimise the use of Council's human resources, systems, materials, plant and equipment, infrastructure and facilities; and
- deliver long-term sustainable financial viability.

In 2017–18 some of the benefits achieved include:

- Planning applications digitised to improve customer experience and workflow efficiencies with a 14 day reduction for decisions and a direct cost saving by eliminating paper costs.
- Improved engagement with permit applicants to resolve issues raised in planning applications resulted in improved outcomes for all parties, with 104 fewer VCAT appeals.
- Land information certificates fully digitised and the digital transition helped reduce waiting time by approximately 50 per cent.
- The option to lodge the hard rubbish requests online increasing online bookings from 37 per cent in June 2017 to 45 per cent in June 2018. The estimated cost saving for this transaction is \$82,608.
- Change of address, general enquiries, reporting dumped rubbish and derelict vehicles can be undertaken online 24/7 resulting in greater access to Council services.
- A new approach to the Council's building and property works contract to improve efficiency, response times, quality of work and customer satisfaction.
- A second care crew team introduced to keep activity centres and shopping strips clean and in order seven days a week.
- A street art program for local artists to decorate
 20 traffic signal boxes with two already complete in
 Bentleigh and Carnegie.

Significant achievements for this year include:

- The new Community Engagement Framework published in May 2018 to ensure a consistent approach to engaging the community.
- Design for a new customer focused website will improve accessibility and provide better opportunities for community engagement.

- 13,844 requests received on *CityWatch* Council's new mobile app that encourages residents to access Council services. The average overall experience rating from customers using the app is 7.8 out of 10.
- 42,000 digital transactions that were previously completed face-to-face, over the phone, via email or on paper.
- A project to map the customer's journey with Council including timeframes, pain points and emotions. This information will be used to redesign processes for a better customer experience.
- Customer Service Operating Framework developed to deliver accessible, timely, and consistent customer experiences.
- 2,600 call backs were requested between April and June 2018 following the introduction of automated call backs resulting in reduction in customer wait time during busy periods.
- Livestreaming of Council Meetings through Council's website.
- Received the Infor Public Sector User Forum 2018 Award for Innovation Excellence for our project that automatically emails customers to provide information on the progress of their requests.

New initiatives for next year include:

- The launch of a new customer centric Glen Eira City Council website.
- Continuation of the digitisation of high use paper transactions.
- A tool to monitor Urban Planning activity so residents have online, up-to-date planning information.
- Community consultation on concept plans for the redevelopment of Carnegie Swim Centre and improvements to Bentleigh Library and Youth Hub.

- Development of an online chat platform We asked
 You said We did to strengthen community engagement.
- Seamless online processes that automatically connect new residents, businesses and parents to Council services.
- Improvements to Glen Eira Leisure and Home Care customer experiences through updates to customer systems.
- Replacement of street lights on major Council roads with energy efficient lighting.

Reporting to the Community

Further information on Council's service improvements is available in Council's <u>Best Value Report</u>. Regular, transparent reporting on Council's performance can be found in the <u>Quarterly Service Performance Report</u> and further performance and benchmarking information is available on Local Government Victoria's website <u>Know</u> <u>Your Council</u>.

New initiatives for next year include Community consultation on concept plans for the redevelopment of Carnegie Swim Centre.

HU

Net cost of services we delivered 2017-2018

SERVICES WE DELIVER	ED AND WHAT THEY COST	
SERVICES	DESCRIPTION OF SERVICES	Net cost \$'000 Actual Budget Variance
Roads, drains and building maintenance	Responsible for maintaining, developing and renewing the City's infrastructure including roads, footpaths, drains, kerbs,	6,186
Surding mantenance	gutters and buildings. The function includes the following areas: building maintenance; properties and facilities management;	,24
	project and asset management; street lighting; street furniture; engineering design and construction; line marking; emergency services; road maintenance rehabilitation; footpath maintenance; and drainage maintenance.	5,055
Environmental strategy and services	Looks after household waste, green waste and hard rubbish collections throughout the City and co-ordinates Council's	814
	environmental sustainability initiatives. Provides recycling services for paper, plastic, glass and cans. Also carries out	(172)
	street cleaning activities including rubbish bin emptying, street sweeping and weed control. The function includes the following areas: hard rubbish and green waste collection; bundled branch collection; street cleaning; refuse collection; litter bin collection; mixed recyclables collection; and waste management education and enforcement.	(986)
Planning and		
community safetyurban planning, buildings, traffic engineering and local laws. Tfunction includes the following areas: urban planning; local lawtraffic and parking; school crossing safety; building control and		1,191
	traffic and parking; school crossing safety; building control and animal control services.	
Park services	Promotes, manages, maintains and improves the City's open recreational space such as: sporting ovals; playgrounds;	10,818
	barbecues; garden beds; park lighting; public toilets; general lawn areas; and irrigation systems. Also maintains all trees in	11,587
	streets, parks, reserves and nature strips. The function includes the following areas: parks and gardens maintenance and street tree maintenance.	768

SERVICES	DESCRIPTION OF SERVICES	Net cost \$'000 Actual Budget Variance
Recreation	Strategic planning for the City's recreation activities, facilities and reserves; maintains and allocates sportsgrounds; manages	I,366
	and schedules Council's public halls, sportsgrounds and Moorleigh Community Village; co-ordinates capital works	1,154
	in the City's parks and reserves; and manages contracts for recreational facilities. The function includes sports administration and pavilions.	(212)
Glen Eira Libraries	Enables residents to access reference material, information, books, DVDs, magazines, games, e-books and e-magazines at	3,085
	Caulfield, Elsternwick, Carnegie and Bentleigh. Also provides school holiday programs, book reading sessions and access to	3,171
	computers and community rooms.	87
Community care	Provides home and community-based services for elderly residents and residents with disabilities, which aim to help	(526)
	them live as independently as possible. These services include: personal care; home maintenance; disability and respite care;	448
	meal delivery; and an adult day activity centre. The service also co-ordinates social and recreational programs for older residents and those with a disability. The function includes the following areas: older adults' program; independent living units; in-home support; home care; property maintenance; community transport; personal and respite care; senior citizens; social support; and delivered meals.	974
Family and community wellbeingProvides a diverse range of high quality family and children's services to meet the needs of families with children from birth to six years. Also developed an integrated three year Municipal Early Years Plan (MEYP) in partnership with the community,		5,928
		5,989
	to improve all programs and services provided for children from birth to six years and ensure the health and wellbeing of children and their families. The function includes the following areas: maternal and child health; kindergartens' central enrolment service; family day care; early learning services; occasional care; children's support services; youth services; immunisation; and public health.	60

SERVICES WE DELIVER	ED AND WHAT THEY COST (continued)	
SERVICES	DESCRIPTION OF SERVICES	Net cost \$'000 Actual Budget Variance
Cultural services	Provides a comprehensive program of art and cultural activities including exhibitions, events, concerts and festivals to entertain,	1,239
	educate and culturally enrich residents.	١,355
		116
Residential aged care facilities	Provides low and high level care to eligible residents and older people with strong ties to the City. Eligibility is assessed by the	2,258
lacincies	Commonwealth Aged Care Assessment Service. Council's residential facilities are Warrawee, Spurway and Rosstown.	١,202
		(1,056)
Customer service and Council governance	Provides facilities to allow Council to collectively govern the City of Glen Eira and to provide facilities and services to allow	7,512
Council governance	Councillors to discharge their governance and constituency responsibilities. The function includes the following areas:	7,919
	Mayor and Councillors; Service Centre; Councillor support; corporate policy and planning; and People and Culture.	407
Media and communications	This business unit informs the community about Council's	1,001
	munications activities and services by developing publications, liaising with the media, co-ordinating events, promotions, advertising, and marketing activities including the publication of Glen Eira News.	
Corporate Counsel	Ensures probity in the conduct of: tendering; protects Council in legal relations with other entities; provides contract	١,326
	documentation; provides internal advice on contracts and other legal matters. Contributes to protection of Council	١,743
	by: ensuring sound risk management policy and practices are in place; maintains risk register; ensures relevant insurance policies are in place; handles liability claims; provides internal risk management, insurance advice, and election management.	418

SERVICES	DESCRIPTION OF SERVICES	Net cost \$'000 Actual Budget Variance
City Futures	Undertakes the implementation of Council's recently adopted <i>Planning Scheme Review</i> work plan, including the development	2,211
	of an Activity Centre Strategy and Structure Plans across the City's major activity centres. In addition, the area will embark	2,773
	on a strategic 'whole of place' view to transport and urban design to achieve integrated land use planning and sustainable transport outcomes. This business area will foster a dynamic and vibrant local economy through proactive place making across our shopping strips and business programs which foster stronger local collaborative networks.	562
Financial services	Provides a range of strategic and operational financial services to business units and to Council as a whole. The business	5,153
	area has the responsibility for the day-to-day management of Council's financial assets. The function includes the following	7,684
	areas: accounting services; information technology and systems; records; internal/external audit; rating and property; procurement; and fleet management.	2,531
Glen Eira Leisure	Glen Eira Leisure manages Council's three recreational facilities: Glen Eira Sports and Aquatic Centre (GESAC); Carnegie Swim	(2,640)
	Centre; and Caulfield Recreation Centre.	(2,846)
	 GESAC provides leisure, sport, recreation and health and well-being opportunities for the whole community. The Centre offers a number of different activity areas and programs that focus on building and promoting health and wellness of the community. These include: hydrotherapy; learn-to-swim classes; swim training; gentle exercise; basketball; netball; gym; fitness classes; body therapy; massage and beauty therapy. The Carnegie Swim Centre is Council's outdoor swimming facility which has four heated outdoor pools, a kiosk, electric barbecues, learn-to-swim classes and a beach volleyball court. 	(206)
	The Caulfield Recreation Centre has a variety of activities and programs to suit all fitness levels and ages, from toddlers to older adults.	

Requirements under Carers Recognition Act 2012

Council has taken measures to comply with its responsibilities outlined in the *Carers Recognition* Act 2012 (Act). The principles of the Act have been promoted to:

- People in care relationships who receive Council services; to people in care relationships; and to the wider community by:
- distributing printed material through relevant Council services;
- displaying posters on the Act at Council community venues; and
- providing a link to the Commonwealth Government My Aged Care website from the Glen Eira Council.
- 2. Council staff, Council agents and volunteers working for Council, who are informed about the principles and obligations of the Act by information on the care relationship included in:
- Council induction and training programs for staff working in Home and Community Care; and
- induction and training programs for volunteers working directly with the community.

Council has reviewed and modified policies, procedures and supports to include recognition of carers and has provided additional activities and resources to recognise the importance of the care relationship.

Disability Act 2006

Council adopted a new *Disability Action Plan* in February 2017. A total of 87 per cent of the 148 actions outlined in the *Disability Action Plan* were achieved in 2017–18.

Over 2017–18, Council delivered:

- partnerships with local organisations to deliver inclusive programs and social enterprises for people with a disability;
- promotion of an accessible events checklist for Council staff and the community;
- an easy English version of the Disability Action Plan;
- National Disability Insurance Scheme (NDIS) information session and support to residents of Glen Eira;
- monitoring and review of access to Council facilities and services;
- monthly Auslan StoryTime sessions at Bentleigh Library;
- consultation with Council's Disability Reference Committee;
- social support to more than 130 clients, and disability respite services to more than 110 clients throughout the Glen Eira community;
- disability awareness in school sessions to 10 local primary schools;
- 20 sessions of the Chat n Chuckle discussion group which connects community members who have acquired brain injuries;
- five sensory-friendly movie sessions attended by more than 250 people;
- a program of events in support of Social Inclusion Week;
- a Come and Try inclusive sports day at Glen Eira Sports and Aquatic Centre (GESAC) for International Day of People with a Disability;
- the development of an online disability awareness training program, YouMeUs, in collaboration with neighbouring councils; and
- a program of specialised disability awareness training sessions for Council staff and communications training for GESAC staff.

<u>CLICK HERE</u> to see further information on Council's disability services.

Domestic Animals Act 1994

The Domestic Animals Act 1994 requires Council to prepare a Domestic Animal Management (DAM) Plan at four yearly intervals and evaluate its implementation in the Annual Report.

Performance indicators

Council continued the implementation of its four-year Domestic Animal Management (DAM) Plan. The DAM Plan addresses issues such as dogs at large; cat overpopulation; nuisance pets; and registration and identification.

Council has met or exceeded its targets in all but two of the nine performance indicators in 2017–18.

The cat registration target was not met, however cat registration numbers have been relatively stable over the past 12 months with an increase of 410 cats registered in 2017–18. The use of SMS messaging when registrations are due, has allowed Council to develop a more accurate depiction of registered animals.

The ratio of infringement to official warning target was not met for a second consecutive year and rose slightly on the previous period. We note this was not unexpected as Council conducted operations targeting dogs wandering at large.

The cat reclaim/return rate continues to be well above the target set, is industry leading and continues to increase. This has been a strong focus for Council's animal management team over the past few years and is a positive outcome following the adoption of Council's new *Domestic Animal Management Plan 2017–2021*. However, it should be noted these figures include cats that have been sold or adopted. Council acknowledges the exceptional work that our current pound provider (RSPCA) does in reducing the euthanasia rates by selling or adopting such a large number of cats.

<u>CLICK HERE</u> to read Council's Domestic Animal Management Plan 2017–2021.

The following table provides an assessment of the year ending 30 June 2018:

	INDICATOR	TARGET (%)	2013–14 (%)	2014–15 (%)	2015–16 (%)	2016–17 (%)	2017–18 (%)	2017–18 FIGURES
I	Dog registration rate: (per cent dogs registered/ estimated dog population)	85	88.4	88	88.1	92	89	12,072/13,558
2	Cat registration rate: (per cent cats registered/ estimated cat population)	85	83.7	83	83.8	86	80	4,866/6,102
3	Enforcement success rate: (percent successful prosecutions/total prosecutions)	100	100	100	100	100	100	11711
4	Dog return/reclaim rate: (per cent total dogs reclaimed-returned/total dogs impounded) (includes adopted/sold dogs)	90	96.5	96	95.1	93	94.1	272/289
5	Cat reclaim/return rate: (per cent total cats reclaimed/ total cats impounded) (includes adopted/sold cats)	20	61.3	75	65.41	71	73.9	119/161
6	Domestic animal business compliance rates: (registered/compliant)	93	100	100	100	100	100	7/7
7	Dog desexing rate (per cent dogs desexed/actual registered)	70	75.7	77	78.2	79	80	9,670/12,072
8	Cat desexing rate (per cent cats desexed/actual registered)	80	91	92	92.7	93	94	4,582/4,866
9	Infringements versus official warnings rates (per cent of infringements/warnings)	<40	20.8	39	38.1	43.5	43	115/266

Food Act 1984

During the 2017–2018 financial year, Glen Eira City Council did not receive any ministerial directions under the provisions of Section 7e of the *Food Act 1984*.

Road Management Act 2004

During the 2017–2018 financial year, Glen Eira City Council did not receive any ministerial directions under the provisions of the *Road Management Act* 2004.

Contracts

During 2016–2017, Glen Eira City Council did not enter into any contracts because of an emergency valued at \$150,000 or more, specified in Section 186(5)(a) of the Local Government Act 1989.

Council did enter into a contract valued at \$150,000 or more without engaging in a competitive process:

Contractor name: SprayIT Solutions (VIC) Pty Ltd \$ value: \$211,861.97

Goods or services: Vapour Barrier Defects Rectification Works

Date of contract: 17/2/2017-25/1/2018

Contact us

Glen Eira City Council

Corner Glen Eira and Hawthorn Roads, Caulfield Mail address: PO Box 42 Caulfield South, 3 | 62 Phone: (03) 9524 3333 Fax: (03) 9523 0339 mail@gleneira.vic.gov.au www.gleneira.vic.gov.au

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service.

National Relay Service <u>https://relayservice.gov.au</u> then enter 03 9524 3333

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

Social media

What's on in Glen Eira: www.facebook.com/GlenEiraCityCouncil

@cityofgleneira: www.instagram.com/cityofgleneira

Glen Eira arts, gallery and events: www.facebook.com/gleneiraarts_

Glen Eira Libraries: www.facebook.com/GlenEiraLibraries

Glen Eira Maternal and Child Health: www.facebook.com/GlenEiraMaternalandChildHealth

Glen Eira Sports and Aquatic Centre (GESAC): www.facebook.com/GESAConline twitter.com/GESAConline

Glen Eira sustainable living: www.facebook.com/sustainablelivinggleneira

Glen Eira Youth Services: www.facebook.com/GlenEiraYouthServices www.instagram.com/gleneirayouthservices

Privacy

Council values individuals' rights to privacy and is strongly committed to protecting those rights.

Council complies with its obligations pursuant to the *Privacy* and Data Protection Act 2014 (Act) and the Information Privacy Principles (IPPs) in relation to all personal information it collects.

Council's obligations under the Act and IPPS

Council:

- will only collect personal information that is necessary for its functions and activities and generally with an individual's knowledge (there are circumstances where a third party provides information to Council, eg. a Maternal and Child Health centre may receive information from one parent about another parent or family member, or Council may receive a complaint about activities of a neighbour);
- will only use personal information provided for the primary purpose for which it was collected and related secondary purposes that could be reasonably expected or as otherwise permitted by law;
- will ensure personal information is protected from unauthorised access, improper use, disclosure or alteration, and unlawful or accidental destruction or loss (Council maintains secure systems for storing personal information and has security procedures in place to ensure the protection of personal information collected by Council);
- will only disclose personal information to a third party (including its contractors, government organisations and authorities) in accordance with its Privacy Policy, legislation requiring it to do so or with prior consent; and
- will not keep personal information on its systems for longer than is necessary (subject to the requirements of the *Public Records Act 1973* or any other legal requirement).

Council's website

Council does not:

- have access to credit card details used to make online payments (all online payments are handled by Council's banking provider whose website is not managed or maintained by Council and the agreement with Council's banking provider, in common with other Council contractors, imposes obligations in relation to confidentiality and privacy); or
- take responsibility for protecting users' privacy rights in relation to external websites accessed via links on Council's website (note: where Council outsources one of its functions to a contractor, it imposes an obligation on that contractor to comply with privacy law and Council's Privacy Policy).

Council collects certain automatically-recorded information from users of Council's website. This includes a user's: server address; domain name; date and time of visit; pages accessed; documents downloaded; previous site visited (where users have visited Council's website via an external link); and type of browser used.

Council uses cookies (small blocks of data that can be used to identify a user) to typically remember you and your preferences from last time you visited our website. We don't store any personal information in cookies.

Further information

For further information about privacy at Glen Eira City Council, including the right to seek access to, or to amend your personal information, see Council's Privacy Policy available at www.gleneira.vic.gov.au or contact Council's privacy officer at privacy@gleneira.vic.gov.au or on 9524 3333.

Disclaimer

While care has been taken in the preparation of this Annual Report Glen Eira City Council takes no responsibility for the accuracy of the information provided.

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Glossary

AAS — Australian Accounting Standards.

AASB — Australian Accounting Standards Board.

ABS — Australian Bureau of Statistics.

Activity centre — an area that includes both the commercial heart and the nearby surrounding residential area. An activity centre provides a focus for services, employment, housing, transport and social interaction. They range in size and intensity of use from smaller neighbourhood centres to major activity centres and larger metropolitan centres.

Advisory Committee — a committee that provides advice and recommendations for decisions by Council.

Amendment CI20 — a planning scheme amendment that sets a contribution rate on applicable developments to pay for additional open space within the City.

ATO — Australian Taxation Office.

Auditor-General — independent parliamentary officer appointed by legislation to examine and report to State Parliament and the community on the management of public sector resources and provide assurance on the financial integrity of Victoria's system of government. **BabyTime** — a sensory and language program, which incorporates songs, rhymes, puppets and mini-stories for babies and toddlers under three years.

Benchmarking — the qualitative and quantitative comparisons with a similar service or service organisation that provide a benchmark for service standards, and therefore ensure Council is providing services to the municipality at or above quality standards.

Best Value — the *Best Value* model is a key component of Council's continuous improvement program. *Best Value* principles allow councils to benchmark services, assess their efficiency and gauge the extent to which they meet community needs.

Biodiversity — the totality of genes, species and ecosystems of a region.

Black Spot Program — a road safety program to identify and raise awareness of hazardous spots on Victoria's roads initiated by the State and Federal Governments.

Budget — Council's planned allocation of monetary resources for a financial year.

Capital works — any work undertaken to establish, renew, expand and upgrade Council's assets.

Carbon emissions — carbon dioxide and carbon monoxide in the atmosphere, produced by vehicles and industrial processes.

Caulfield Racecourse Reserve

— a 54 hectare parcel of Crown land in the centre of Caulfield Racecourse, East Caulfield. The Crown land is reserved for three purposes — a racecourse, public recreation ground and a public park.

CEO — Chief Executive Officer.

Charter of Human Rights — the *Charter* contains 20 rights that reflect the four basic principles of freedom, respect, equality and dignity. The *Charter* introduces standards to ensure human rights are considered when making laws and decisions, and when providing services.

City of Moorabbin — was first incorporated as a road district on 16 May 1862 and was proclaimed a City on 10 October 1934. On 15 December 1994, the City of Moorabbin was abolished and split three ways. Bentleigh, Bentleigh East, McKinnon and part of Ormond were transferred into the newly created City of Glen Eira, along with the City of Caulfield.

CityWatch app — A smartphone application for residents to request a service or report an issue to Council.

CIV — Capital Improved Value. The market value of the property at the date of valuation, including the value of the land and all improvements built on the land.

Clayton Regional Landfill — a now closed landfill and waste and recycling transfer station located at Ryans Road, Clayton South owned and jointly managed by five councils — Glen Eira, Boroondara, Stonnington, Whitehorse and Monash.

Community grants — Council funding to assist local not-for-profit community groups to implement projects and activities that meet identified community priorities and which benefit Glen Eira residents.

Council and Community Plan — a document outlining Council's strategic direction for five years.

Continuous improvement the process that ensures review and improvement practices are built into operational activities.

Corporate governance — the systems established by Council to ensure compliance with legislative and other obligations in the management of the municipality.

Councillors — the elected representatives of Council.

Council asset — an asset is a facility or part of a facility that has value, enables a service to be provided and has an economic life greater than 12 months.

CPA — Certified Practising Accountant.

Crown land — land owned by the Commonwealth of Australia or State Government.

DAM Plan — Council's Domestic Animal Management Plan provides strategic direction for the management of animals within the City of Glen Eira.

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Defined Benefit Plan — a type of superannuation plan where the benefits that a member will receive are defined in advance using a set formula. For the Vision Super Defined Benefit Plan, a member's retirement benefit is based on their years of membership of the fund multiplied by a benefit multiple, multiplied by their final salary.

Expense — an outgoing payment made by Council.

Family Day Care — a Council sponsored scheme that offers care and education for children from birth to 12 years in the safe home environment of registered educators.

Fire Services Property Levy the Fire Services Property Levy Act 2012 (the Act) imposes a Fire Services Property Levy (levy) on all real property in Victoria, unless specifically exempt, to fund the Metropolitan Fire and Emergency Services Board (MFB) and the Country Fire Authority (CFA). The levy is collected by councils through rate notices, or in the case of a non-rateable property, through a separate notice. The Act provides that the owner of the land is liable to pay the levy.

FOI — Freedom of Information.

GESAC — Glen Eira Sports and Aquatic Centre.

Glen Eira Leisure — a combined facility management structure incorporating Caulfield Recreation Centre, Carnegie Swim Centre and Glen Eira Sports and Aquatic Centre (GESAC). **Glen Eira News** — Council's monthly newspaper, which provides residents with information about Council activities. It is delivered to all residents within Glen Eira.

GST — Goods and services tax.

Have your Say — a resident engagement platform where Council asks residents to contribute ideas, provide feedback and exchange views with others on key decisions and priorities in Glen Eira. Each project page contains key dates, questions, discussion, downloads, photos and relevant project information.

HESTA — a superannuation fund for Council employees.

Home Care — a Council service that assists frail older and disabled residents with essential house cleaning, shopping and errands.

IBAC — Independent Broad-based Anti-corruption Commission. IBAC is Victoria's anti-corruption body with responsibility for identifying and preventing serious corrupt conduct across the whole public sector, including members of Parliament, the judiciary and State and Local Governments.

Index score — a score calculated in the *Local Government Community Satisfaction Survey* and represented as a score out of 100 (on a 0 to 100 scale). Points are tallied based on the respondents' answers to a series of questions. Respondents can choose from a set range of responses ie: Very good; Good; Average; Poor; Very poor; and Can't say. In this instance 'Can't say' is discarded and weighted points are given to each response to tally an index score. The following index score levels display councils' performance.

75–100: Council is performing very well in this service area.

60–75: Council is performing well in this service area, but there is room for improvement.

50–60: Council is performing satisfactorily in this service area but needs to improve.

40–50: Council is performing poorly in this service area.

0–40: Council is performing very poorly in this service area.

Infrastructure — the basic facilities required for the functioning of the community such as parks, roads and drainage and waste systems.

In Home Support Program — a program of services provided when frailty, disability or illness prevent a person from undertaking the tasks of daily living for themselves. The program consists of Home Care, Personal Care and Respite Care services.

Joint operation — disposal of waste in landfill by the cities of Glen Eira, Boroondara, Stonnington, Whitehorse and Monash located at the Clayton Regional Landfill, Clayton South.

Kulin Nation — the Kulin Nation was an alliance of five Indigenous Australian nations in Central Victoria, before European settlement, that spoke related languages. The Eastern Kulin group includes four of these languages from the Woi Wurrung, Boon Wurrung Taungurong, Nguraiillam Wurrung nations. The City of Glen Eira is located on the traditional estate of the Yaluk-ut Weelam clan of the Boon Wurrung. Labassa — is an outstanding nineteenth century mansion with opulent architectural features. Built in 1862, the building was redeveloped in the 1880s in the French Second Empire style as a 35 room mansion.

Living Rivers Program — a Melbourne Water program to improve stormwater quality and reduce stormwater quantity, enhancing waterway and bay health.

Local Authorities Superannuation Fund — a superannuation fund for Council employees.

Local Government Community Satisfaction Survey — Council elects to participate in the Local Government Community Satisfaction Survey co-ordinated annually by the Department of Transport, Planning and Local Infrastructure on behalf of Victorian councils. In 2012, the Department of Planning and Community Development (the name of the department at the time), appointed independent research company JWS Research to conduct the Survey.

Local Government Performance Reporting Framework (LGPRF)

— a mandatory system of performance reporting to ensure all councils are measuring and reporting on their performance in a consistent way. The *Framework* is made up of 67 measures and a governance and management checklist of 24 items, which together build a comprehensive picture of council performance. **Local Law** — the laws adopted by Council that prohibit, regulate and control activities, events, practices and behaviours within Glen Eira.

Level Crossing Removal — the act of removing railway crossings from intersecting with the road network. This is usually achieved by placing the railway crossing either under the road (underpass) or over the road (overpass). The Level Crossing Removal Authority (LXRA) is a statutory authority in Victoria that oversees the removal of level crossings. The authority is responsible for all aspects of the removals, including planning and development, stakeholder engagement, procurement, through to construction and delivery.

Municipal Association of

Victoria — the Local Government peak body for Victoria's 79 councils.

Maternal and Child Health (MCH) Key Ages and Stages consultations — a schedule of 10 Key Ages and Stages visits provided by

Council's Maternal and Child Health nurses for families and children from birth to three-and-a-half years.

Middle-ring municipality — areas that were urbanised early in a city's expansion after the inner suburbs had become established.

Moorleigh Community Village

— is a multipurpose facility in Bentleigh East that caters for a wide range of community activities.

Municipal rates — a property tax based on property valuations, which are determined by Council.

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National Disability Insurance

Scheme — a scheme to support a better life for Australians with a significant and permanent disability, their families and carers. The scheme will be implemented by an independent statutory authority the National Disability Insurance Agency.

NAV — Net Annual Value — this is the assessed annual rental value and is used to determine the amount of rates property owners will pay.

Neighbourhood character -

the collective term used to describe the physical components of the built environment, architectural style, street width and layout vegetation and fence height and style.

Open Space Strategy — a

Council approved *Strategy* that will guide the future provision, design and management of public open space in Glen Eira until 2026.

Personal Care — a Council service that assists frail older and disabled residents with personal tasks such as showering, dressing, eating and drinking.

Planning scheme — legal documents prepared by a council or the Minister for Planning, and approved by the Minister that determine the use, development and protection of land within that specific municipality.

Property Maintenance — a Council service that assists frail older and disabled residents with minor repairs and modifications in the home.

Quality Design Guidelines

— provide guidance for all new commercial and residential development across Glen Eira, outlining appropriate building types for each location and setting architectural design standards to protect what is unique about our suburbs.

Quality Design Principles — residential

A set of nine principles that underpin the *Quality Design Guidelines*: Well designed buildings; Quality materials; Residential garden setting; Canopy trees and greenery; Access and parking; Residential roof forms; Managing overlooking; Universal design; and Environmental sustainability.

Quality Design Principles — commercial

A set of eight principles that underpin the *Quality Design Guidelines*: Street character; Well designed buildings; Quality materials; Commercial priority; Public spaces; Access and parking; Community benefit; and Environmentally sustainable design.

Rate cap — an annual cap set by the Victorian Minister for Local Government, which controls general rate increases for all councils during that financial year.

Rate cap variation — Councils have the option to seek a variation above the annual rate cap, through the Essential Services Commission (ESC).

Respite Care — a Council service that provides support to carers of a frail older person or person with a disability by providing them with a break from their role. **Revenue** — the amount of money Council receives from its activities, mostly from rates and services, provided to customers and ratepayers.

Rippon Lea House and Gardens

 — Rippon Lea is a large nineteenth century mansion surrounded by seven hectares of Victorian gardens.
 It is listed on the National Heritage Register and is one of the finest examples of an original suburban estate in Australia. Glen Eira residents have free access to the estate.

Risk management — the

procedures adopted by Council to manage, minimise or eliminate the risk of adverse effects resulting from future events and activities.

Rosstown Community -

Council's low care, aged care facility in Carnegie.

Service Centre — Council's customer service centre that handles requests, enquiries and payments from the general public.

Social Support Group — a Glen Eira City Council program that provides frail older people and people with disabilities with opportunities for friendship and social activities in a supportive environment.

Solar litter bin compaction — a system where public litter bins self-compact and notify contractors when they are full and need their contents collected.

Solar photovoltaic (PV) systems

— a system that uses solar panels to generate electricity from sunlight.

Spurway Community — Council's aged care facility for high care residents.

StoryTime — a program of reading development for preschoolers that includes stories, music, songs and rhymes.

Strategic Resource Plan — a plan covering long-term financial resources, which includes key financial indicators to support Council's *Council and Community Plan*.

Structure Plan — a long-term plan that guides important aspects of an area including development, land use, transport and car parking, community facilities, public realm, open spaces and strategic opportunities.

Super Tuesday Commuter Bike Count — Australia's biggest annual commuter bike count. The count records the number and movement of people who ride bikes through municipalities on behalf of local councils.

Sustainability — providing for the needs of the present community without compromising the ability of future generations to meet their own needs.

VCAT — Victorian Civil and Administrative Tribunal.

VicHealth Indicators Survey —

is a Victorian community wellbeing survey which focuses on the social determinants of health. The *Survey* is based on core questions related to individual and community health and wellbeing, critical to inform decisions about public health priorities. **VicRoads** — a Victorian statutory authority that plans, develops and manages the arterial road network and delivers registration and licensing services.

Victorian Grants Commission

— allocates financial assistance grants from the Federal Government to local councils in Victoria.

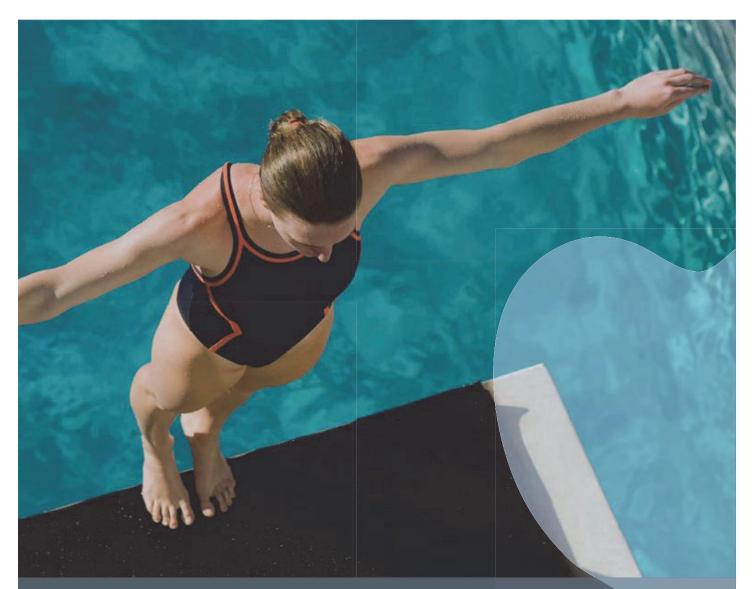
Victorian WorkCover Authority

— the manager of Victoria's workplace safety system. Broadly its responsibilities include: helping avoid workplace injuries occurring; enforcing Victoria's occupational health and safety laws; helping injured workers back into the workforce; and managing the workers' compensation scheme.

Ward — an area that provides a fair and equitable division of a municipal district. The City of Glen Eira is divided into three wards each with three elected Council representatives.

Warrawee Community -

Council's low and high care residential aged care facility.



APPENDIX A FINANCIAL REPORT

FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

GLEN EIRA CITY COUNCIL ANNUAL REPORT 2017–2018

BENTLEIGH • BENTLEIGH EAST • BRIGHTON EAST • CARNEGIE • CAULFIELD • ELSTERNWICH GARDENVALE • GLEN HUNTLY • MCKINNON • MURRUMBEENA • ORMOND • ST KILDA EAST 142



GLEN EIRA CITY COUNCIL

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Certification of the Financial Report

In my opinion the accompanying financial statements have been prepared in accordance with the Local Government Act 1989, the Local Government (Planning and Reporting) Regulations 2014, Australian Accounting Standards and other mandatory professional reporting requirements.

AVaori2mol

John Vastianos (B.Com., FCPA, GAICD)Principal Accounting OfficerDated:4 September 2018Location:Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

In our opinion the accompanying Financial Statements present fairly the financial transactions of Glen Eira City Council for the year ended 30 June 2018 and the financial position of Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the Financial Statements to be misleading or inaccurate.

We have been authorised by Council and by the Local Government (Planning and Reporting) Regulations 2014 to certify the Financial Statements in their final form.

y

Councillor Tony AthanasopoulosMayorDated:4 September 2018Location:Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

annie Degem

 Councillor Jamie Hyams

 Deputy Mayor

 Dated:
 4 September 2018

 Location:
 Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

 Rebecca McKenzie

 Chief Executive Officer

 Dated:
 4 September 2018

 Location:
 Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

Page I

Auditor-General's Report on the Financial Report



Page 2

Independent Auditor's Report

To the Councillors of Glen Eira City Council

Opinion	I have audited the financial report of Glen Eira City Council (the council) which comprises						
	the:						
	 balance sheet as at 30 June 2018 						
	 comprehensive income statement for the year then ended 						
	 statement of changes in equity for the year then ended 						
	 statement of cash flows for the year then ended notes to the financial statements, including significant accounting policies 						
	 certification of the financial report. 						
	In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2018 and their financial performance and cash flows for						
	the year then ended in accordance with the financial reporting requirements of Part 6 of the						
	Local Government Act 1989 and applicable Australian Accounting Standards.						
Basis for	I have conducted my audit in accordance with the Audit Act 1994 which incorporates the						
Opinion	Australian Auditing Standards. I further describe my responsibilities under that Act and						
	those standards in the Auditor's Responsibilities for the Audit of the Financial Report section						
	of my report.						
	My independence is established by the Constitution Act 1975. My staff and I are						
	independent of the council in accordance with the ethical requirements of the Accounting						
	Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional						
	Accountants (the Code) that are relevant to my audit of the financial report in Victoria. My						
	staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.						
	I believe that the audit evidence I have obtained is sufficient and appropriate to provide a						
	basis for my opinion.						
Councillors'	The Councillors of the council are responsible for the preparation and fair presentation of						
responsibilities	the financial report in accordance with Australian Accounting Standards and the Local						
for the	Government Act 1989, and for such internal control as the Councillors determine is						
financial	necessary to enable the preparation and fair presentation of a financial report that is free						
report	from material misstatement, whether due to fraud or error.						
	In preparing the financial report, the Councillors are responsible for assessing the council's						
	ability to continue as a going concern, disclosing, as applicable, matters related to going						
	concern and using the going concern basis of accounting unless it is inappropriate to do so.						

Level 31 / 35 Collins Street, Melbourne Vic 3000

T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

Auditor-General's Report on the Financial Report

Auditor's for the audit report

As required by the Audit Act 1994, my responsibility is to express an opinion on the financial responsibilities report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether of the financial due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

> As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE 8 September 2018

Tim Loughnan as delegate for the Auditor-General of Victoria

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2

Comprehensive Income Statement for the year ended 30 June 2018			Page 4
for the year ended 30 June 2018	Notes	2018 \$ '000	2017 \$ '000
		· ·	
Income			
Rates and charges	2.1	10 4 ,227	101,254
Statutory fees and fines	2.2	9,202	8,634
User fees	2.3	27,908	26,840
Grants — operating	2.4	23,359	24,668
Grants — capital	2.4	1,632	2,166
Other income	2.5	4,400	4,170
Contributions — monetary	2.6	10,348	7,811
Contributions — non monetary	2.6	5,230	-
Total income		186,306	175,543
Expenses			
Employee costs	3.1	71,446	67,008
Materials and services	3.2	53,009	50,256
Depreciation and amortisation	3.3	22,002	21,503
Net loss on sale/disposal of property, infrastructure, plant and equipment	3.4	1,153	I,248
Borrowing costs	3.5	661	768
Other expenses	3.6	5,737	4,950
Share of net loss of joint operations	5.I	535	385
Total expenses		154,543	46, 8
Surplus for the year		31,763	29,425
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future period	ds		
Net asset revaluation increment	8.I (a)	341,558	124,259
Total comprehensive result		373,321	153,684

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

Balance Sheet			Page 5
as at 30 June 2018	Notes	2018	2017
		\$ '000	\$ '000
Assets			
Current assets			
Cash and cash equivalents	4.1 (a)	28,864	22,409
Other financial assets	4.1 (b)	45,343	38,703
Trade and other receivables	4.1 (d)	13,815	12,739
Other assets	4.2 (a)	1,625	I,497
Total current assets		89,647	75,348
Non-current assets			
Other financial assets	4.1 (b)	5	5
Investments in joint operations	5.1	1,457	1,592
Property, infrastructure, plant and equipment	5.2	2,541,984	2,183,334
Intangible assets	4.2 (b)	563	764
Total non-current assets		2,544,009	2,185,695
Total assets		2,633,656	2,261,043
Liabilities			
Current liabilities			
Trade and other payables	4.3 (a)	13,926	14,717
Trust funds and deposits	4.3 (b)	32,353	29,874
Provisions	4.5	13,468	12,850
Interest-bearing loans and borrowings	4.4	3,444	3,343
Total current liabilities		63,191	60,784
Non-current liabilities			
Provisions	4.5	1,360	1,431
Interest-bearing loans and borrowings	4.4	14,858	18,302
Other liabilities	5.1	2,820	2,420
Total non-current liabilities		19,038	22,153
Total liabilities		82,229	82,937
Net assets		2,551,427	2,178,106
Equity			
Accumulated surplus		941,638	919,972
Reserves	8.1	1,609,789	1,258,134
Total equity	_ · · -	2,551,427	2,178,106
		_,,	_,,

The above Balance Sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity for the year ended 30 June 2018

2018	Notes	Total	Accumulated surplus	Public open space reserve	Asset revaluation reserve
		\$ '000	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year		2,178,106	919,972	3,696	1,254,438
Surplus for the year		31,763	31,763	-	-
Net asset revaluation increment	8.1(a)	341,558	-	-	341,558
Transfers to public open space reserve	8.1(b)	-	(10,348)	10,348	-
Transfers from public open space reserve	8.1(b)	-	251	(251)	-
Balance at the end of the financial year		2,551,427	941,638	13,793	1,595,996

2017	Notes	Total	Accumulated surplus	Public open space reserve	Asset revaluation reserve
		\$ '000	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year		2,024,422	890,150	4,093	1,130,179
Surplus for the year		29,425	29,425	-	-
Net asset revaluation increment	8.1(a)	124,259	-	-	124,259
Transfers to public open space reserve	8.1(b)	-	(7,811)	7,811	-
Transfers from public open space reserve	8.I(b)	-	8,208	(8,208)	-
Balance at the end of the financial year		2,178,106	919,972	3,696	1,254,438

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows for the year ended 30 June 2018			Page
	Notes	2018 inflows/ (outflows) \$ '000	20 I inflow (outflows \$ '00
Cash flows from operating activities			
Rates and charges		103,526	100,498
Statutory fees and fines		9,794	9,229
User fees		28,310	26,255
Other receipts		3,003	3,553
Grants — operating		23,358	24,668
Grants — capital		1,633	2,166
Contributions — monetary		10,352	7,807
Interest received		1,750	1,088
Trust funds and deposits taken		19,240	17,710
Net GST refund		7,114	6,406
Employee costs		(72,923)	(68,54
Materials and services		(63,071)	(59,999
Trust funds and deposits repaid		(16,761)	(13,338
Other payments		(5,737)	(4,950
Net cash provided by operating activities	8.2	49,588	52,552
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(32,817)	(33,895
Proceeds from sale of property, infrastructure, plant and equipment		311	512
Proceeds from other financial assets		38,703	28,922
Payments for other financial assets		(45,343)	(38,703
Net cash used in investing activities		(39,146)	(43,164
Cash flows from financing activities			
Finance costs		(644)	(749
Repayment of borrowings		(3,343)	(3,238
Net cash provided used in financing activities		(3,987)	(3,987
			-
Net increase in cash and cash equivalents		6,455	5,40
Cash and cash equivalents at the beginning of the financial year		22,409	17,008
Cash and cash equivalents at the end of the financial year		28,864	22,409
	4.l(c)		
Restrictions on cash assets	4.I(C)		

Statement of Capital Works for the year ended 30 June 2018		Page 8
	2018 \$ '000	2017 \$ '000
Property		
Land	3,643	3,501
Buildings	4,234	3,795
Total property	7,877	7,296
Plant and equipment		
Plant, machinery and equipment	1,477	۱,693
Computers and telecommunications	946	510
Library books, materials and equipment	872	1,112
Other plant and equipment	913	596
Total plant and equipment	4,208	3,911
Infrastructure		
Roads	8,230	7,747
Footpaths	2,597	1,763
Drainage	3,978	3,861
Open space and recreation	7,579	9,311
Car parks	561	698
Streetscape works	198	418
Total infrastructure	23,143	23,798
Total new capital works expenditure	35,228	35,005
Permanented by		
Represented by:	1/ 270	14 700
Asset renewal expenditure Asset upgrade expenditure	16,279 10,250	4,798 ,806
Asset upgrade expenditure Asset expansion expenditure	I,728	6,719
Asset new expenditure	6,971	I,682
Total capital works expenditure	35,228	35,005

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

Overview

Introduction

Glen Eira City Council was established by an Order of the Governor in Council on 15 December 1994 and is a Body Corporate. Council's main office is located at the corner Glen Eira and Hawthorn Roads, Caulfield, Victoria.

Statement of compliance

These Financial Statements are a general purpose *Financial Report* that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these Financial Statements. The general purpose *Financial Report* complies with Australian Accounting Standards (AASs), other authoritative pronouncements of the Australian Accounting Standards Board (AASB), the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these Financial Statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AASs that have significant effects on the Financial Statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 5.2);

- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 5.2);

- the determination of employee provisions (refer to note 4.5); and

- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation and disclosure has been made of any material changes to comparatives.

Notes to the Financial Report for the year ended 30 June 2018

Note | Performance against budget

The performance against *budget* notes compare Council's financial plan, expressed through its *Annual Budget*, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has generally adopted a materiality threshold of the lower of 10 per cent or \$1m where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The *Budget* figures detailed below are those adopted by Council on 27 June 2017. The *Budget* was based on assumptions that were relevant at the time of adoption of the *Budget*. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The *Budget* did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

I.I Income and expenditure	Budget 2018 \$ '000	Actuals 2018 \$ '000	Variance 2018 \$ '000	Ref
Income				
Rates and charges	104,267	104,227	(40)	
Statutory fees and fines	6,630	9,202	2,572	(a)
User fees	27,185	27,908	723	
Grants — operating	21,224	23,359	2,135	(b)
Grants — capital	1,200	1,632	432	(c)
Other income	4,151	4,400	249	
Contributions — monetary	7,500	10,348	2,848	(d)
Contributions — non monetary	-	5,230	5,230	(e)
Total income	172,157	186,307	14,150	
Expenses				
Employee costs	72,206	71,446	760	
Materials and services	53,101	53,009	92	
Depreciation and amortisation	23,234	22,002	1,232	(f)
Net loss on sale/disposal of property, infrastructure, plant and equipment	1,030	1,153	(123)	(g)
Borrowing costs	660	661	(1)	
Other expenses	4,707	5,737	(1,029)	(h)
Share of net loss of joint operations	-	535	(535)	(i)
Total expenses	154,938	154,543	396	
Surplus for the year	17,219	31,763	14,545	

Note | Performance against budget (continued)

for this parcel of land.

	Explanation of material variations — income statement		
Variance reference	Explanation — income items		
(a)	Statutory fees and fines — Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines. The favourable variance of \$2.57m is due to higher than anticipated revenue from parking infringements across the municipality (\$2.58m) and the receipt of unbudgeted voting infringement income (\$197k).		
(b)	Grants — operating — Is favourable by \$2.13m due to: i. The Commonwealth Government announcement that part of Council's Victorian Grants Commission funding would be prepaid in 2017–18. 50 per cent of the 2018–19 grants was received for financial assistance and local roads funding during the 2017–18 financial year (\$1.94m);		
	ii. Higher than budgeted Child Care Subsidy Grant has been received for Early Learning Centres (\$362k) which is offset by reduced fee income; and		
	iii. Offset by the return of unspent grant funding to Commonwealth Home Support Services (\$222k). This is as a result of lower than anticipated demand for services relating to Delivered Meals and Flexible Respite hours.		
(c)	Grants — capital — Includes all monies received from State, Federal and community sources for the purposes of funding the capital works program and were favourable to budget by \$433k due to receipt of income for the development of Caulfield Wedge land (\$355k).		
(d)	Contributions — monetary — Higher than anticipated open space fees exceeding the budget by \$2.85m. These contributions are levied on multi-unit property developments in order to fund open space and depend on decisions made by developers, not Council. Refer to note 8.1(b) for further details.		
(e)	Contributions — non monetary — On 30th October 2017, The Department of Environment, Land, Water and Planning (DELWP) provided confirmation of Council's appointment as Committee of Management (COM) for Booran Road Community Reserve, located on the corner of Kambrook, Glen Eira and Booran Roads. Council's valuers, Patel Dore, returned a formal valuation of \$5.23m		

	Explanation of material variations — income statement		
Variance reference	Explanation — expense items		
(h)	Depreciation and Amortisation — Depreciation and amortisation are accounting measures which attempt to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The favourable variance of \$1.23m is due to the impact of annual revaluations of Council's infrastructure assets being unknown at the time of setting the 2017–18 Budget.		
(i)	Net loss on sale/disposal of property, infrastructure, plant and equipment — Unfavourable variance of \$123k was due mainly to higher than anticipated disposals of Council's infrastructure assets. Such items included in these assets are disposals for road surfaces, pavements, kerb and channels, footpaths, drains, right of ways and local area traffic management. These amounts are difficult to predict when the budget is set.		
(j)	Other expenses — Is unfavourable to budget by \$1.03m relating mainly to provision for parking infringement debtors (\$430k) and court lodgement fees (\$554k), both due to a higher level of parking infringements during 2017-18 and offset by additional parking infringements income, (refer to statutory fees and fines above).		
(k)	Share of net loss of joint operations — Is unfavourable to budget by \$535k. This is as a result of no profit or loss being budgeted due to the difficulty in estimating the result from the landfill site each financial year.		
	The result of the Clayton Regional Landfill site reflects the completion of the waste filling and is now undergoing for a program of rehabilitation works that include the construction of a landfill cap over the whole of the landfill. Refer to notes 5.1 and $7.1(c)$ for further details.		

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Notes to the Financial Report for the year ended 30 June 2018

Note | Performance against budget (continued)

I.2 Capital works	Budget 2018 \$ '000	Actuals 2018 \$ '000	Variance 2018 \$ '000	Ref
New works				
Property				
Land	-	3,643	(3,643)	(j)
Buildings	5,836	2,648	3,188	(k)
Total property	5,836	6,291	(454)	
Plant and equipment				
Plant, machinery and equipment	1,672	I,477	195	
Computers and telecommunications	1,918	771	1,147	(I)
Library books, materials and equipment	872	872	-	
Other plant and equipment	738	798	(60)	
Total plant and equipment	5,200	3,918	I,282	
Infrastructure				
Roads	7,843	7,525	318	
Footpaths	2,010	2,597	(587)	(m)
Drainage	3,570	3,950	(380)	(n)
Open space	8,853	6,442	2,411	(0)
Car parks	420	483	(63)	
Streetscape works	350	198	152	
Total infrastructure	23,046	21,195	I,85 I	
Total new capital works expenditure	34,082	31,404	2,678	
Carried forward projects from previous year	6,000	3,824	2,176	(p)
Total capital works expenditure (including carry forwards)	40,082	35,228	4,854	
		,	-,	
Represented by:				
Asset renewal expenditure	18,045	16,279	I,766	
Asset upgrade expenditure	11,921	10,250	1,671	
Asset expansion expenditure	5,775	1,728	4,047	
Asset new expenditure	4,341	6,971	(2,630)	
Total capital works expenditure	40,082	35,228	4,854	

Note | Performance against budget (continued)

Explanation of material variations - capital works statement

	Explanation of material variations — capital works statement
Variance reference	Explanation — capital items
(j)	Land — unbudgeted spend of \$3.64m due to the acquisition of property at 296-298 Neerim Road, Carnegie during the 2017–18 year. Council resolved to acquire this property at its Special Council Meeting on 2 August 2017.
(k)	Buildings — comprising buildings and building improvements, upgrade and renewal of community facilities; Municipal offices; sports facilities; and pavilions. Buildings were underspent by \$3.19m relating to the following projects which will be carried forward to the 2018-19 financial year:
	i. Town Hall accommodation works delayed due to the prioritisation of completing the heating, ventilation, and air conditioning unit (\$702k).
	ii. Delays in tendering for sustainability projects such as LED lighting works across Council facilities (\$476k);
	iii. Public toilet installations not completed by 30 June (\$605k); and
	iv. Construction of change and bathroom facilities at King George Reserve Pavilion delayed due to scope modifications as a result of the consultation process and negotiation of new State Government funding (\$701k). Change and bathroom facilities at Koornang Park Pavilion in design stage with construction due to begin in September 2018 (\$358k).
(I)	Computers and telecommunications — were under budget by \$1.15m. This was mainly due to projects such as: the Corporate Performance Reporting System, Project Management System, Online Forms enhancements and Website redevelopments which were unable to be completed during the current year (\$966k). These projects will be carried forward to the 2018-19 financial year. Contributing to the favourable variance are savings relating to the Human Resources Information System as the project did not proceed during 2017-18 (\$200k).
(m)	Footpaths — additional works required from the 2018-19 renewal program being brought forward to utilise availability of contractors (\$587k).
(n)	Drainage — includes drains in road reserves and sports grounds drainage and irrigation. Additional spending on drainage was required for a number of small high risk flood related projects such as Dunoon Street, Murrumbeena, Narrawong Street, Caulfield South and Clarence Street Elsternwick (\$180k) and for emergency drainage works due to a collapsed drain in Aileen Avenue (\$150k).
(0)	Open space — includes open space initiatives; parks; playing surfaces; and playground equipment. Open space is underspent by \$2.41m due to projects in progress at the end of June 2018 :
	i. Playground projects unable to be delivered within current scope (\$902k); ii. Projects deferred to 2018-19 (\$643k) including passive open space works at Spring Road Reserve and Princes Park and shared use paths across multiple locations; and
	iii. Delays in appointing contractors for Rosanna Street Reserve (\$223k), EE Gunn Reserve (\$369k) and Duncan Mackinnon walking track (\$565k).
(p)	These works will be carried forward to the 2018–19 budget year. Carried forward expenditure from 2016–17 — related to projects that were either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. Amounts spent on carried forward projects from the 2016–17 financial year were lower than anticipated in the 2017–18 Budget.
	Council approved carried forward projects of \$5.12m in July 2017 of which \$3.8m was spent as at 30 June 2018. It is expected that the remaining \$1.32m will be spent during the 2018-19 financial year.
	At the time of adopting the 2017–18 Budget, \$6m was estimated for carried forward amounts for projects.

Notes to the Financial Report for the year ended 30 June 2018		Page 15
	2018	2017
	\$ '000	\$ '000

Note 2 Funding for the delivery of our services

2.1 Rates and charges

Council uses Net Annual Value (NAV) as the basis of rating of all properties within the municipal district. For residential properties, NAV is fixed at five per cent of the Capital Improved Value (CIV). For all other properties, the NAV is the current value of a property's net annual rent ie. gross annual rental less all outgoings — such as land tax, building insurance and maintenance costs etc., (but excluding Council rates) and is a minimum of five per cent.

The valuation base used to calculate general rates for 2017–18 was \$3,006m (2016–17 \$2,950m). The 2017–18 rate in the dollar was 2.9597 cents (2016–17 2.9033 cents).

es and charges 104,227	101,254
rates and charges 452	390
tary rates and rate adjustments 618	749
recycling charges 14,719	14,769
ates 88,438	85,346

The date of the latest general revaluation of land for rating purposes within the municipality was I January 2018 and the valuation was applied to the rating period commencing I July 2018.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

2.2 Statutory fees and fines

Total statutory fees and fines	9,202	8,634
Other statutory fees and fines	32	20
Magistrate court fees	93	75
Land information certificates	153	167
Voting infringement fees ^{**}	197	283
Building fees	253	187
Property information	254	240
Registration fees — food premises/Health Act	388	409
Parking infringements*	7,832	7,253

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever occurs first.

* The increase in parking infringements is due to the emphasis on safety around schools and balancing trader and patron parking due to increased building activity and the grade separation works.

**Voting infringements relates to compulsory penalties imposed by the Victorian Electoral Commission (VEC) for failing to vote in the 2016 Local Government elections. The VEC had a legislative mandate to manage voting and the compulsory enforcement process for the elections. These funds were collected by the VEC and remitted to Council.

otes to the Financial Report the year ended 30 June 2018		Page
	2018 \$ '000	201 \$ '00
te 2 Funding for the delivery of our services (continued)		
2.3 User fees		
Glen Eira Leisure*	13,360	12,578
Aged and health services	3,893	3,672
Building and planning services	2,876	2,914
Family and early learning centres	2,315	2,38I
Animal registrations and local laws	I,882	1,410
Community care	969	I,000
Council facilities hire	609	534
Other fees and charges	522	626
Parking meter fees	461	479
Road openings and reinstatements	255	336
Footpath rentals	193	165
Waste and sustainability	162	146
State Revenue Office — valuation recoupment	145	361
Library and learning centres	136	130
Maintenance	130	108
Total user fees	27,908	26,840

* Leisure fees increased due to the in-house management of the Caulfield Recreation Centre and Carnegie Swim Centre during September 2017, previously outsourced.

es to the Financial Report e year ended 30 June 2018		Page
	2018	201
	\$ '000	\$ '0
4 Funding from other levels of government		
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	14,560	16,172
State funded grants	10,431	10,662
Total grants received	24,991	26,834
Operating grants		
Recurrent — Commonwealth Government		
Aged care	8,47 I	8,56
Family and early learning centres	1,245	1,174
Family day care	405	367
Victorian Grants Commission — general purpose*	3,213	4,45
Victorian Grants Commission — local roads*	641	929
Recurrent — State Government		
Community care	5,785	6,182
Immunisation	157	16
Libraries and learning centres	940	92
Maternal and child health	1,172	۱,02
MetroAccess	139	13
Other	48	3
School crossing supervisors	368	22
Senior citizens	84	9
Social support	691	41
Total recurrent operating grants	23,359	24,668

* During the year, the Commonwealth Government announced prepayments of Council's Victorian Grants Commission funding for 2018–19. The amount of \$1.94m (50 per cent of the grant) was received for financial assistance and local roads funding in the 2017–18 financial year.

to the Financial Report year ended 30 June 2018		Page
	2018 \$ '000	20 \$ '0(
ding from other levels of government (continued)		
Capital grants		
Recurrent — Commonwealth Government		
Roads to Recovery Program	576	665
Total recurrent capital grants	576	665
Non-recurrent — Commonwealth Government Stronger Community Program — EE Gunn Reserve playspace redevelopment	-	20
Non-recurrent — State Government		
Black Spot Programme	-	109
Booran Reserve redevelopment	-	6.
Booran Road Community Reserve — The Caulfield Racecourse Wedge	354	
The Children's Facilities Capital Program — Brady Road Kindergarten and Bentleigh West Kindergarten early learning facility upgrades	-	22
Cricket net facilities upgrade at various locations	40	
Duncan Mackinnon Reserve athletic track reconstruction	125	10
Duncan Mackinnon Reserve netball courts	-	9
EE Gunn Reserve rehabilitation — warm season grasses	-	65
EE Gunn Reserve pavilion feasibility project	9	
EE Gunn Reserve community projects	100	9
King George Reserve Pavilion female facilities redevelopment	-	9
Koornang Park Pavilion female facilities redevelopment	90	
Living Rivers Program	-	2
McKinnon Reserve Pavilion female facilities redevelopment	90	
Moorleigh Community Village Reserve cricket nets and multi-purpose facility		
redevelopment	90	
Murrumbeena Park Community Hub Vision	9	
Storm Water Community Education Program	9	
Tobacco inspection	8	2
VicRoads Community Road Safety	I	
Victorian recycling market temporary relief	131	
Total non-recurrent capital grants	1,056	I,50
Total capital grants	1,632	2,160

Notes to the Financial Report for the year ended 30 June 2018		Page 19
	2018	2017
	\$ '000	\$ '000

2.4 Funding from other levels of government (continued)

Conditions on grants

Grants recognised as revenue during the year that were obtained on condition that they be expended in a specified manner that had not occurred at balance date were:

Victorian Grants Commission - financial assistance and local roads funding

Open balance brought forward	I,837	-
Grants received during the financial year	3,854	5,386
Amounts expended during the financial year	(3,749)	(3,549)
Balance remaining to be spent	I,942	l,837

During the year, the Commonwealth Government announced prepayments of 50 per cent of Council's Victorian Grants Commission funding. The amount of \$1.94m was received, comprising financial assistance and local roads funding.

Duncan Mackinnon Reserve athletic track reconstruction		
Open balance brought forward	100	-
Grants received during the financial year	125	100
Amounts expended during the financial year	(225)	-
Balance remaining to be spent	-	100

The Department of Health and Human Services will contribute a further \$25k in 2018-19 towards the installation of a new sandwich polyurethane synthetic surface and base for the regional athletics track at Duncan Mackinnon Reserve. The project is expected to be completed during the 2018–19 financial year.

Duncan Mackinnon Reserve netball courts

Open balance brought forward	90	-
Grants received during the financial year	-	90
Amounts expended during the financial year	(90)	-
Balance remaining to be spent	-	90

The Department of Health and Human Services will contribute a further \$10k in 2018-19 towards the construction of two new netball courts with 200 lux lighting at Duncan Mackinnon Reserve. The project is expected to be completed during the 2018–19 financial year.

King George Reserve Pavilion female facilities redevelopment

Balance remaining to be spent	-	90
Amounts expended during the financial year	(90)	-
Grants received during the financial year	-	90
Open balance brought forward	90	-

The Department of Health and Human Services will contribute a further \$10k in 2018-19 towards the redevelopment of the existing change rooms and amenities at King George Reserve. The project is expected to be completed during the 2018–19 financial year.

Notes to the Financial Report or the year ended 30 June 2018		Page 20
	2018 \$ '000	2017 \$ '000
.4 Funding from other levels of government (continued)		
McKinnon Reserve Pavilion female facilities redevelopment		
Open balance brought forward	-	-
Grants received during the financial year	90	-
Amounts expended during the financial year	-	-
Balance remaining to be spent	90	

The Department of Health and Human Services will contribute \$100k in total towards the redevelopment of the existing change rooms and amenities at McKinnon Reserve Pavilion. The project is expected to be completed during the 2019–20 financial year.

Koornang Park Pavilion female facilities redevelopment

Balance remaining to be spent	90	-
Amounts expended during the financial year	-	-
Grants received during the financial year	90	-
Open balance brought forward	-	-

The Department of Health and Human Services will contribute \$100k in total towards the redevelopment of the existing change rooms and amenities at Koornang Park Pavilion. The project is expected to be completed during the 2019–20 financial year.

Moorleigh Community Village Reserve cricket nets and multi-purpose facility redevelopment

Open balance brought forward	-	-
Grants received during the financial year	90	-
Amounts expended during the financial year	-	-
Balance remaining to be spent	90	-

The Department of Health and Human Services will contribute \$100k in total towards the redevelopment of the existing cricket nets at Moorleigh Community Village Reserve. The project is expected to be completed during the 2019–20 financial year.

Grants that were recognised as revenue in prior years and were expended during the current year in the manner specified by the grantor were:

Net increase/(decrease) in restricted assets resulting from grant revenues for the year:

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal) or upon earlier notification that the grant has been secured.

-

otes to the Financial Report		Page 2
the year ended 30 June 2018		
	2018	2017
	\$ '000	\$ '000
2.5 Other income		
Rentals and leases	1,208	I,494
Interest	I,677	I,404
Licences and permits* (grade separation works)	1,155	856
Other	360	416
Total other income	4,400	4,170
Interest is recognised as it is earned.		

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

* The licences and permits income associated with the Level Crossing Removal Authority (LXRA) project relates to commercial licencing fees derived from the State Government's temporary occupation of Council's car parks within the municipality.

Total contributions — monetary and non-monetary	15,578	7,81
Land**	5,230	
Public open space*	10,348	7,81
Contributions — monetary and non-monetary		

Monetary and non-monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

* Public open space fees received during the year are transferred to other reserves pursuant to section 18 of the Subdivision Act 1988 (public open space reserve). Refer to note 8.1(b).

** On 30th October 2017, The Department of Environment, Land, Water and Planning (DELWP) provided confirmation of Council's appointment as Committee of Management (COM) for Booran Road Community Reserve, located on the corner of Kambrook, Glen Eira and Booran Roads.

r th <u>e vea</u> r	the Financial Report • ended 30 June 2018			Page 2
r the year		Notes	2018 \$ '000	201 \$ '00
ote 3 The	cost of delivering services		•	
3.	l Employee costs			
	Wages and salaries		59,171	55,166
	Superannuation (refer to note 3.1(b))		5,973	5,827
	Annual leave		4,956	4,644
	Long service leave		1,512	1,580
	WorkSafe		715	666
	Other employee costs		1,127	1,075
	Fringe benefits tax		163	206
	Total gross employee costs		73,617	69,164
	Capitalised salaries	8.2(a)	(2,171)	(2,156
	Total net employee costs		71,446	67,008
	Council made contributions to the following funds:			
	Defined benefit plans			
	Defined benefit plans Employer contributions to Local Authorities Superannuation		304	375
	Defined benefit plans		304 304	
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation		304	375
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super)		304 4,346	375 4,494
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA		304 4,346 702	375 4,494 705
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super)		304 4,346 702 621	375 4,494 705 253
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA Employer contributions to other funds		304 4,346 702	375 4,494 705 253
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA Employer contributions to other funds Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date		304 4,346 702 621 5,669	375 4,494 705 253 5,452
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA Employer contributions to other funds Employer contributions payable to Local Authorities		304 4,346 702 621 5,669 549	375 4,494 705 253 5,452 545
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA Employer contributions to other funds Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date		304 4,346 702 621 5,669	375 4,494 705 253 5,452 545
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA Employer contributions to other funds Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date (accumulation fund)		304 4,346 702 621 5,669 549 549	375 4,494 705 253 5,452 545 545 545
	Defined benefit plans Employer contributions to Local Authorities Superannuation Fund (Vision Super) Accumulation funds Employer contributions to Local Authorities Superannuation Fund (Vision Super) Employer contributions to HESTA Employer contributions to other funds Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date (accumulation fund)		304 4,346 702 621 5,669 549	4,494 705 253

Refer to note 8.3 for further information relating to Council's superannuation obligations.

to the Financial Report ear ended 30 June 2018		Page 2
	2018 \$ '000	201 \$ '00
3.2 Materials and services		
Contract payments	33,996	31,999
Maintenance	6,778	6,671
Materials and consumables	5,427	5,535
Utilities	4,084	3,694
Grants and subsidies	1,066	703
Insurance	901	780
Training	757	874
Total materials and services	53,009	50,256
Plant and equipment Property	4,579 5,038	4,636 4,850
Property Total depreciation	21,771	4,850 21,204
	21,771	21,204
Intangible assets	231	299
Total depreciation and amortisation	22,002	21,503
Refer to note 4.2(b) and 5.2 for a more detailed breakdown of depreciat and accounting policy.	ion and amortisatio	on charges
3.4 Net loss on sale/disposal of property, infrastructure, plant and e	equipment	
Proceeds of sale	511	821
Written down value (WDV) of assets disposed (refer to note 5.2)	(1,568)	(1,844
Disposal costs for laneway sales	(75)	(146)
Discontinued capital works projects*	(21)	(79

Total net loss on sale/disposal of property,infrastructure, plant and equipment(1,153)(1,248)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer. The residual value of an asset is the estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life. The carrying amount of an asset is derecognised on the disposal of the asset.

* Relates to the write-off of design costs on projects that did not proceed.

otes to the Financial Report • the year ended 30 June 2018		Page 2
	2018 \$ '000	2017 \$ '000
3.5 Borrowing costs		
Interest — borrowings	644	749
Interest — equipment lease	17	19
Total borrowing costs	661	768

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

Total other expenses	5,737	4,950
Other auditors remuneration costs	37	26
Statements, Performance Statement and grant acquittals	64	63
External auditors — VAGO — audit of the Financial		
Internal auditors	156	186
Auditors remuneration		
Business development seminars	8	60
Party in the parks	32	32
Interest payable on aged care deposits	83	96
Animal registrations and levies	84	71
Laundry fees	132	129
Document storage	139	136
Licences and registrations	168	89
VicRoads extracts	199	139
Leasing	264	224
Advertising	287	327
Memberships and subscriptions	319	230
Councillors' allowances	367	344
Program costs	393	285
Rentals (refer to note 4.7)	496	451
Court lodgement fees	753	45 I
Other expenses	778	657
Bad and doubtful debts	978	954

otes to the Financ the year ended 30 Ju	-		Page
		2018 \$ '000	201 \$ '00
te 4 Our financial po	sition		
Financial Assets			
(a) Cash and cas	h equivalents		
Cash at bank ar	nd on hand	6,018	9,960
Term deposits		22,846	12,449
Total cash an	d cash equivalents	28,864	22,409
	equivalents include cash on hand, deposits at ca th original maturities of 90 days or less, net of	- · ·	
(b) Other financi	al assets		
Current			
Term deposits	(maturity greater than three months)	45,343	38,703
Non-current			
MAPS sharehol	ding — at cost*	5	5
* 5,020 shares as Strategic Pur	were issued on 17 May 1995. These shares are chasing.	held with MAPS Grou	o Ltd Tradin
Total financia	ll assets	74,213	61,117
are measured a	assets are valued at fair value, being market va t original cost. Any unrealised gains and losses ither a revenue or expense.		-
(c) Restricted fu	nds		
	and cash equivalents are subject to a number o		restrictions
	nts available for discretionary or future use. Th	liese iliciude.	
that limit amou	nts available for discretionary or future use. Th deposits (note 4.3(b))	(32,353)	(29,874
that limit amou Trust funds and			
that limit amou Trust funds and	d deposits (note 4.3(b)) ace reserve (note 8.1(b))	(32,353)	(3,696
that limit amou Trust funds and <u>Public open spa</u> Total restrict	d deposits (note 4.3(b)) ace reserve (note 8.1(b))	(32,353) (13,793)	(3,696 (33,570
that limit amou Trust funds and <u>Public open spa</u> Total restrict Total unrestr	d deposits (note 4.3(b)) ace reserve (note 8.1(b)) aced funds ricted cash and cash equivalents	(32,353) (13,793) (46,146)	(3,696 (33,570
that limit amou Trust funds and <u>Public open spa</u> Total restrict Total unrestr Intended allo	d deposits (note 4.3(b)) ace reserve (note 8.1(b)) red funds ricted cash and cash equivalents cations xternally restricted the following amounts have	(32,353) (13,793) (46,146) 28,062	(3,696 (33,570 27,542
that limit amou Trust funds and <u>Public open spa</u> Total restrict Total unrestr Intended allo Although not e purposes by Co	d deposits (note 4.3(b)) ace reserve (note 8.1(b)) red funds ricted cash and cash equivalents cations xternally restricted the following amounts have	(32,353) (13,793) (46,146) 28,062	(29,874) (3,696) (33,570) 27,542 ecific future 6,000

lotes to the Financial Report or the year ended 30 June 2018		Page 2
	2018 \$ '000	2017 \$ '000
ote 4 Our financial position (continued)		
(d) Trade and other receivables		
Statutory receivables		
Rates debtors	6,444	5,791
Parking infringement debtors — Council	1,972	1,801
Parking infringement debtors — Fines Victoria	2,919	2,329
Provision for doubtful debts — parking infringements	(2,824)	(2,276)
Net GST Receivable	I,437	I,307
Fire services property levy	690	642
Non-statutory receivables		
Other trade receivables	3,244	3,168
Provision for doubtful debts — other trade receivables	(67)	(23)
Total trade and other receivables	13,815	12,739

Short-term receivables are carried at invoice amount as amortised cost using the effective interest rate method would not impact the carrying value. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred.

(a) Ageing of trade and other receivables

At balance date other debtors representing financial assets were past due but not impaired. The ageing of Council's other trade receivables (excluding statutory receivables) was:

Current (not yet overdue)	2,861	2,844
Past due by up to 30 days	76	120
Past due between 31 and 180 days	307	204
Total trade and other receivables	3,244	3,168
(b) Movements in provisions for doubtful debts		
Balance at the beginning of the year	(2,299)	(1,705)
Increase in provisions recognised during the year	(592)	(594)
Balance at end of year	(2,891)	(2,299)
1.2 Non-financial assets		
(a) Other assets		
Accrued income	518	671
Prepayments*	1,107	826
Total other assets	I,625	I,497

* Prepayments are expenses that Council has paid in advance of service delivery as at 30 June. The increase in prepayments relates to the timing of Council receiving invoices from suppliers.

	e Financial Report nded 30 June 2018		Page 27
for the year er		2018 \$'000	2017 \$'000
Note 4 Our fir	nancial position (continued)		
4.2 (b)	Intangible assets		
	Computer software and licences — at cost	4,964	4,934
_	Accumulated amortisation	(4,401)	(4,170)
	Total intangible assets	563	764
	Movements for the year		
	Computer software and licences — as at I July	764	1,042
	Additions	30	37
	Disposals (note 3.4)	-	(14)
_	Amortisation expense	(231)	(301)
	Net book value at 30 June	563	764

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amoritsation method are reviewed at least annually, and adjustments made where appropriate.

4.3 Payables

(a) Trade and other payables

Trade payables	9,039	8,310
Accrued expenses	4,887	6,407
Total trade and other payables	13,926	4,7 7

7,420

4,231

910

(b) Trust funds and deposits

Current - expected to be refundable within 12 months Residential aged care bonds and deposits 8,043 Refundable deposits 4,554 989 Fire services property levy 13,586 12,561

Current - expected to be refundable after 12 months

Residential aged care bonds and deposits	18,767	17,313
	18,767	17,313
Total trust funds and deposits	32,353	29,874

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of the forfeit.

Purpose and nature of items:

Residential aged care bonds and deposits — relate to resident accommodation bonds and deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These amounts are to be refunded (less retention income) when residents leave the facility. Council forecasts that 30 per cent (2016-17 30 per cent) of residential aged care bonds and deposits will fall due within 12 months after the end of the period.

Refundable deposits — are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire services property levy — Council is the collection agent for the fire services property levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

to the Financial Report year ended 30 June 2018		Page 2
	2018 \$'000	20 \$'00
4.4 Interest-bearing liabilities		
Current		
Borrowings — secured	3,444	3,343
	3,444	3,343
Non-current		
Borrowings — secured	14,858	18,302
	I 4,858	18,302
Total	18,302	21,645
Borrowings are secured over the General Rates of Cour Government Act 1989.	ncil as per section 141 of the	e Local
(a) The maturity profile for Council's borrowings is:		
Not later than one year	3,444	3,343
Later than one year and not later than five years	14,858	18,302
	18,302	21,645

Borrowings are initially measured at fair value, being the cost of the interest-bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost.

Any difference between the initial recognised amount and the redemption value is recognised in the net result over the period of the borrowing using the effective interest method. The classification depends on the nature and purpose of the interest-bearing liabilities. Council determines the classification of its interest-bearing liabilities at initial recognition.

Notes to the Financial Report for the year ended 30 June 2018

Provisions				
2018	Annual leave	Long service leave	Sick leave	Total
	\$ '000	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year	4,008	10,263	10	14,281
Additional provisions	4,953	I,565	-	6,518
Amounts used	(4,736)	(1,217)	-	(5,953)
Decrease in the discounted amount arising				
because of time and the effect of any change				
in the discount rate	-	(18)	-	(18)
Balance at the end of the financial year	4,224	10,594	10	14,828
2017				
Balance at beginning of the financial year	4,035	10,033	9	14,077
Additional provisions	4,615	1,630	I	6,246
Amounts used	(4,642)	(1,376)	-	(6,018)
Increase in the discounted amount arising				
because of time and the effect of any change				
in the discount rate	-	(24)	-	(24)
Balance at the end of the financial year	4,008	10,263	10	4,28
			2018 \$ '000	2017 \$ '00
			-	
Employee provisions				
Employee provisions	sottlad wit	hin 12 mont	-hs	
Employee provisions Current provisions expected to be wholly Annual leave	v settled wit	hin 12 mont		3 425
Current provisions expected to be wholly Annual leave	v settled wit	hin 12 mont	3,600	3,425 746
Current provisions expected to be wholly Annual leave Long service leave	v settled wit	hin 12 mont	3,600 793	746
Current provisions expected to be wholly Annual leave	v settled wit	hin 12 mont	3,600 793 10	746 10
Current provisions expected to be wholly Annual leave Long service leave Sick leave			3,600 793 10 4,403	746
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly			3,600 793 10 4,403 s	746 10 4,181
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave			3,600 793 10 4,403 s 624	746 10 4,181 583
Current provisions expected to be wholly Annual leave Long service leave Sick leave			3,600 793 10 4,403 s	746 10 4,181
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave			3,600 793 10 4,403 s 624 8,441	746 10 4,181 583 8,086
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave Long service leave			3,600 793 10 4,403 ss 624 8,441 9,065	746 10 4,181 583 8,086 8,669
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave Long service leave Total current provisions Non-current			3,600 793 10 4,403 s 624 8,441 9,065 13,468	746 10 4,181 583 8,086 8,669 12,850
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave Long service leave Total current provisions Non-current			3,600 793 10 4,403 s 624 8,441 9,065 13,468	746 10 4,181 583 8,086 8,669 12,850
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave Long service leave Total current provisions Non-current Long service leave	v settled afte		3,600 793 10 4,403 s 624 8,441 9,065 13,468	746 10 4,181 583 8,086 8,669 12,850
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave Long service leave Total current provisions Non-current Long service leave Aggregate carrying amount of employee	v settled afte		3,600 793 10 4,403 ss 624 8,441 9,065 13,468 1,360 1,360	746 10 4,181 583 8,086 8,669 12,850 1,431 1,431
Current provisions expected to be wholly Annual leave Long service leave Sick leave Current provisions expected to be wholly Annual leave Long service leave Total current provisions Non-current Long service leave	v settled afte		3,600 793 10 4,403 s 624 8,441 9,065 13,468	746 10 4,181 583 8,086 8,669 12,850

14,281

14,828

Total aggregate carrying amount of employee provisions

Notes to the Financial Report for the year ended 30 June 2018		Page 30
4.5 Provisions (continued)	2018	2017
The following assumptions were adopted in measuring the present	t value of employee ber	nefits:
Weighted average increase in employee costs	2.25%	2.50%
Weighted average discount rates	2.65%	2.61%
Weighted average settlement period	15.52 years	15.48 years

The calculation of employee costs includes all relevant on-costs and are calculated as follows at reporting date.

Wages, salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date, are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current liability — unconditional LSL representing seven years' service is disclosed as a current liability even when Council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at :

- present value component that is not expected to be settled within 12 months.
- nominal value component that is expected to be settled within 12 months.

Non-current liability — conditional LSL representing less than seven years' service is disclosed as a non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

Non-current LSL liability is measured at present value.

Sick leave

It was the former City of Caulfield's policy to make payments equivalent to 50 per cent of unused sick leave to some sections of its workforce on their retirement due to age or disability. This became payable after completing five years of service. There are no new entrants into the scheme since award restructuring in 1991. Provision for the estimated amount of this benefit for eligible employees is shown in note 4.5 as a current provision. Liability is measured at nominal value.

4.6 Commitments

Council has entered into the following commitments:

Operating expenditure commitments — includes provision for the following: banking facilities; street cleaning; parking services; archival storage; cleaning services; audit services; agency staff; publications; telecommunications; delivered meals; litter bin collection; cleaning of public toilets; garbage collection; recyclables collection; green waste collection; building maintenance services; traffic management; and engineering services.

Receivables — are contractual commitments for operating and capital related period costs for future services. There were no receivable contracts during 2017-18 as a result of the recycling policy changes in China. Council will now pay for the collection and disposal of recyclable materials.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

2018	Not later than I year	Later than 1 year but less than 2 years	Later than 2 years but less than 5	Later than 5 years	Total
	\$ '000	\$ '000	years \$ '000	\$ '000	\$ '000
Operating					
Cleaning	939	42	-	-	98 I
Community care	600	-	-	-	600
Consultancies	1,916	1,213	I,554	-	4,683
Licences and support	679	221	67	-	967
Maintenance	5,133	4,438	3,382	-	12,953
Parks and gardens	174	-	-	-	174
Traffic and parking	2,124	I,850	-	-	3,974
Waste and sustainability	9,345	9,345	12,859	7,920	39,469
Other contractual obligations	778	194	93	-	1,065
Total operating commitments	21,688	17,303	17,955	7,920	64,866

Notes to the Financial Report for the year ended 30 June 2018

4.6 Commitments (continued)

2017	Not later than I year	Later than I year but less than 2 years	Later than 2 years but less than 5 years	Later than 5 years	Total
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
Operating					
Cleaning	602	286	-	-	888
Consultancies	2,121	I,376	2,723	-	6,220
Licences and support	637	528	238	-	I,403
Maintenance	4,005	3,278	4,289	-	11,572
Parks and gardens	8	-	-	-	8
Traffic and parking	2,448	231	-	-	2,679
Waste and sustainability	8,713	8,539	19,105	8,800	45,157
Other contractual obligations	878	276	7	-	1,161
Total operating commitments	19,412	4,5 4	26,362	8,800	69,088
Receivables					
Other	I,0 4 0	I,040	2,079		4,159
Total contract receivables	I,040	I,040	2,079	-	4,159

Notes to the Financial Report		Page 33
for the year ended 30 June 2018		
	2018	2017
	\$ '000	\$ '000

4.7 Leases

(a) Novated leases

At the reporting date, the municipality had the following obligations under novated finance leases for the use of motor vehicles:

Total finance leases	105	8
Later than one year and not later than five years	65	2
Not later than one year	40	6

(b) Operating lease commitments

At the reporting date, Council had the following obligations under non-cancellable operating leases for the lease of land and buildings for use within Council's activities (these obligations are not recognised as liabilities):

Not later than one year	477	448
Later than one year and not later than five years	1,473	I,440
Later than five years	1,502	l,843
Total operating lease commitments	3,452	3,731

Operating leases

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

(c) Operating lease receivables

Council has entered into leases on its properties. These properties held under operating leases have remaining non-cancellable lease terms of between one and 20 years.

At the reporting date, Council had the following future minimum lease payments receivable under non-cancellable operating leases (these receivables are not recognised as assets):

Total operating lease receivables	954	1.102
Later than one year and not later than five years	630	831
Not later than one year	324	271

No contingent rental payments will arise from the above leases.

Some of the leases are presently subject to month-to-month tenancy.

In relation to the independent living unit leases, both parties must comply with the Residential Tenancies Act 1997.

Some of the leases are subject to periodic rent reviews.

Rental payments made during period	496	45 I
		-

Notes to the Financial Report for the year ended 30 June 2018		Page 34
	2018	2017
	\$ '000	\$ '000

Note 5 Assets we manage

5.1 Investments in joint operations

Glen Eira City Council has entered into a joint operation in connection with the Regional Landfill Clayton South Joint Venture. The main activity was the provision of a refuse disposal site for councils. The Clayton Regional Landfill site is now closed and has completed the waste filling and is now undergoing for a program of rehabilitation works. The registered office and principal place of business of the Joint Venture is Clayton Road, Clayton South, Victoria 3169.

The landfill site is jointly owned by five councils including Glen Eira City Council and the equity is distributed accordingly: Boroondara 35.22 per cent, Glen Eira 21.10 per cent, Monash 16.80 per cent, Stonnington 12.76 per cent and Whitehorse 14.12 per cent.

Council has received the unaudited accounts of the joint operation and Council's 21.1 per cent share of the net liabilities employed in the joint operations is included in the Financial Statements as follows:

5.1 (a) Summarised Statement of Comprehensive Income

for the year ended 30 June 2018		
Total income	402	104
Total expenses	937	489
Share of net loss of joint operations	(535)	(385)
Summarised Balance Sheet		
as at 30 June 2018		
Assets		
Current assets	1,462	l,687
Total assets	I,462	l,687
Liabilities		
Current liabilities	1,058	745
Non-current liabilities	1,767	١,770
Total liabilities	2,825	2,515
Net liabilities	(1,363)	(828)
Equity/(deficit)		
Accumulated deficit	(1,363)	(828)
Total equity/(deficit)	(1,363)	(828)
Adjusted for rehabilitation costs (refer to note 5.1(b))	2,820	2,420
Total investment in joint operations (excluding		
rehabilitation costs)	1,457	I,592

2018	2017
\$ '000	\$ '000

5.1 (b) Other liabilities

Provision for environmental rehabilitation	2,820	2,420
Total other liabilities	2,820	2,420

At the reporting date the Joint Venture recognised a provision for rehabilitation works which is measured at the present value of the Joint Venturers' best estimate of the costs associated with remediation of the site over a period of 28 years. Remediation is expected to be completed by 2045.

The calculation of the provision is based on a review of the Annual and Event aftercare costs of the site. These costs have been inflated at an assumed inflation rate of 2.5 per cent annually for 27 years. The present value calculation uses the Milliman Group of 100 discount rate forecasts for 27 years.

The provision also takes into account a forecast 4.35m of capping and gas infrastructure works that are required to be completed primarily in 2018-19 in order to decommission the land fill.

The provision is assessed at the end of each reporting period in order to ensure it accurately reflects the cost of closing and restoring the site.

Council's share of the joint operation is also disclosed as a contingent liability in note 7.1. The environmental rehabilitation represents Council's future share of rehabilitation costs payable by Clayton Regional Landfill (not Council) but will translate into a cash injection by Council in the future.

Summarised statement of cash flows

Net cash provided used in operating activities	(215)	(548)
Net decrease in cash and cash equivalents	(215)	(548)
Summary of joint operations		
Movements for the year		
Share of joint operations as at I July	(828)	(443)
Share of net loss of joint operations	(535)	(385)
Share of total equity of joint operations as at 30 June	(1,363)	(828)

The Joint Venturers are obligated to restore the landfill site to a particular standard. The site ceased operation at the end of January 2016 and restoration work has commenced. The Joint Venture Councils are required to progressively rehabilitate the site post closure and provide for future monitoring and after care of the site as well as a number of other obligations (refer to note 7.1).

Accounting for investments in associates and joint operations

Council's interest in joint operations are accounted for using the equity method. Under this method, the interest is initially recognised in the Balance Sheet at cost and adjusted thereafter to recognise Council's share of the net assets of the entities. Council's share of the financial result of the entity is recognised in the Comprehensive Income Statement.

Notes to the Financial Report	Page 36
for the year ended 30 June 2018	

5.2 Property, infrastructure plant and equipment

Summary of property, infrastructure plant and equipment

	At fair value 30 June 2017	Acquisitions	Acquisitions Contributions	Revaluation	Revaluation Depreciation	Disposal	Transfers	At fair value 30 June 2018
	000, \$	000, \$	000.\$	000, \$	000, \$	\$ '000	\$ 1000	000, \$
Land	1,706,315	4,621	5,230	310,015	I	I		2,026,181
Buildings	173,553	5,371		6,289	(5,038)	(416)		179,759
Plant and equipment	13,158	3,862			(4,579)	(187)		12,254
Infrastructure	278,625	23,369	ı	25,254	(12,154)	(958)	ı	314,136
Art collection and municipal								
regalia	1,910	·		·		ı	·	1,910
Work in progress	9,773						(2,029)	7,744
	2,183,334	37,223	5,230	341,558	(21,771)	(1,561)	(2,029)	2,541,984

Summary of work in progress (WIP)

	Opening WIP	Additions	Transfers to completed	Closing WIP
	000, \$	000, \$	<pre>classes</pre>	000. \$
Land and buildings	1,551	6,682	(7,877)	356
Plant and equipment	9	5,088	(4,208)	886
Infrastructure	8,216	21,429	(23,143)	6,502
	9,773	33,199	(35,228)	7,744

Notes to the Financial Report for the year ended 30 June 2018

5.2 Property, infrastructure plant and equipment (continued)

Depreciation and amortisation periods used are listed below and are consistent with the prior year unless otherwise stated.

Asset recognition depreciation periods	Depreciation/ amortisation period	Threshold limit
Property		
Buildings	(12-120 years)	\$10,000
Land	(indefinite)	-
Land under roads	(indefinite)	-
Leasehold improvements	(20 years)	\$500
Plant and equipment		
Computer equipment	(3–5 years)	\$500
Furniture and equipment	(5-10 years)	\$2,000
Motor vehicles and trucks	(5-8 years)	\$500
Plant and equipment	(3-15 years)	\$500
Sports equipment (leased)	(4 years)	-
Art collection and municipal regalia		
Art collection	(indefinite)	-
Municipal regalia	(indefinite)	-
Infrastructure		
Car parks	(27–29 years)	\$15,000
Drains	(100 years)	\$1,500
Footpaths	(47–69 years)	
Kerbs and channels	(82-109 years)	\$1,000
Local area traffic management devices	(25–52 years)	\$1,000-\$50,000
Right of ways	(38-108 years)	\$3,000
Roads substructure	(150-173 years)	\$2,000
Roads surfaces	(26–32 years)	\$2,000
Street furniture and signs	(13-25 years)	\$100-\$2,000
Parks and gardens improvements	(5-60 years)	\$1,500
Recreational facilities	(5–60 years)	\$1,500
Intangibles		
Software and software licences	(5 years)	\$10,000

Notes to the Financial Report for the year ended 30 June 2018									Page 38
5.2 Property, infrastructure plant and equipme	nd equipm	ent (continued)	ed)						
(a) Property	Notes	Land - specialised	Land under roads	Total land	Buildings - non specialised	Buildings - specialised	Leasehold improvements	Total buildings	Total property
		000, \$	000, \$	000, \$	000, \$	000, \$	000, \$	000.\$	000.\$
At fair value I July 2017		1,127,758	578,557	1,706,315	222,169	42,713	382	265,264	1,971,579
Accumulated depreciation		·			(83,823)	(7,712)	(177)	(91,712)	(91,712)
Work in progress		ı			1,311	240		1,551	1,551
		1,127,758	578,557	1,706,315	139,657	35,241	205	175,103	1,881,418
Movements in fair value									
Acquisition of assets at fair value		4,621		4,621	3,583	1,788		5,371	9,992
Contributed assets		5,230					ı	•	
Revaluation increments	8. I (a)	150,190	159,825	310,015	6,042	246		6,289	316,303
Fair value of assets disposed	3.4		·		(1,089)	ı		(1,089)	(1,089)
Work in progress					(1,010)	(185)		(1,195)	(1,195)
		I 60,040	159,825	314,635	7,526	I,850		9,376	324,011
Movements in accumulated depreciation	ation								
Depreciation	3.3	ı			(4,051)	(696)	(18)	(5,038)	(5,038)
Accumulated depreciation of disposals	3.4				673			673	673
			•		(3,378)	(696)	(18)	(4,365)	(4,365)
		007 700 1	100 002	001 700 6		072 77	LOC	77E 07E	
Accumulated depreciation at 30 lune 2018	œ				(87.201)	(8.681)	(195)	(770,272)	(10,202,2)
Work in progress		ı			300	56		356	356
		1,287,798	738,381	2,026,180	I 43,805	36,122	187	180,114	2,206,294

Notes to the Financial Report for the year ended 30 June 2018				Page 39
5.2 Property, infrastructure plant and equipment (continued)	ment (continued)			
(b) Plant and equipment	Notes	Plant and equipment	Furniture and equipment	Total plant and equipment
		\$ 000	000, \$	000. \$

		\$ '000	000, \$	000, \$
At cost luly 2017		9.381	35.150	44.531
Accumulated depreciation		(5,483)	(25,891)	(31,374)
Work in progress			6	6
		3,898	9,265	13,163
Movements in cost				
Acquisition of assets at cost		I,256	2,606	3,862
Contributed assets				
Cost of assets disposed	3.4	(926)	(723)	(1,679)
Work in progress		221	659	880
		521	2,542	3,063
Movements in accumulated depreciation				
Depreciation	3.3	(1,089)	(3,490)	(4,579)
Accumulated depreciation of disposals	3.4	865	627	1,492
		(224)	(2,863)	(3,087)
At cost 30 June 2018		9,681	37,033	46,714
Accumulated depreciation at 30 June 2018		(5,707)	(28,754)	(34,461)
Work in progress		221	665	886
		4,195	8,944	13,139

Signe Footparts Drains Parks and furniture and furniture and furniture and furniture and signs Signe Footparts Drains Parks and signes Signe Footparts Drains Parks and signes Signe Signes Signes Parks and signes At fair value 1 July 2017 247540 III.587 T75.114 938000 At fair value Signe Signe Signe At fair value Signe Signe At fair value Signe Signe Signe Signe Signe Signe	Notes to the Financial Report for the year ended 30 June 2018						Page 40
e Notes Roads Foorpaths, brains Pa furmiture and signs 2017 $$,000$ $$,000$ $$,000$ $$,000$ 2017 $$,123$ $$,000$ $$,000$ $$,000$ 2017 $$,123$ $$,000$ $$,000$ $$,000$ 2017 $$,123$ $$,000$ $$,000$ $$,000$ 2017 $$,123$ $3,38$ $$,2,736$ $$,514$ 2018 $$,114$ $$,7,928$ $77,356$ $$,553$ air value $$,14,14$ $3,7,928$ $77,356$ $$,5351$ $$,123$ $$,1446$ $$,1814$ $$,5851$ $$,4,589$ $$,1446$ $$,1814$ $$,5851$ $$,4,589$ $$,123$ $$,146$ $$,1814$ $$,5831$ $$,138$ $$,1146$ $$,1814$ $$,383$ $$,1,139$ $$,1446$ $$,1814$ $$,383$ $$,138$ $$,1230$ $$,1446$ $$,1826$ $$,138$ $$,1249$ $$,383$ $$,17,38$ $$,1249$ $$,383$ $$,17,38$ $$,1249$ $$,311$ $$,320043$ $$,1200$ $$,2026$ $$,17,38$ $$,1249$ $$,383$ $$,17,38$	5.2 Property, infrastructure plant and equip	ment (contin	(pən				
\$ '000 \$ '000 \$ '000 \$ '000 \$ '000 2017 $247,540$ $111,587$ $175,114$ (00,494) () $eciation$ $(136,948)$ $(73,977)$ $(100,494)$ () $air value$ $4,123$ 333 $2,735$ $5,735$ $5,735$ $air value$ $9,514$ $37,928$ $77,356$ 5 $air value$ $8.1(a)$ $14,814$ $5,851$ $4,589$ $air value$ 3.4 $(1,825)$ (133) (211) $air value$ 3.4 $(1,825)$ (158) (211) $air value$ 3.4 $(1,825)$ (158) (211) $air value$ 3.4 $(1,825)$ (158) (211) $air value$ 3.4 $(1,825)$ $(1,23)$ (211) $air value$ 3.3 $(1,250)$ $(2,226)$ $(1,738)$ $air value$ 3.3 $(1,250)$ $(2,226)$ $(1,738)$ $arction of disposals$ 3.4 $1,249$ 38 131 $arction of disposals$	(c) Infrastructure	Notes	Roads	Footpaths, furniture and signs	Drains	Parks and gardens	Total infrastructure
$\begin{array}{c cccc} 247,540 & 111,587 & 175,114 \\ eciation & (136,948) & (73,997) & (100,494) & (\\ \hline 4,123 & 338 & 2,736 & 5 \\ \hline \mathbf{air value} & 9,514 & 3,7928 & 77,356 & 5 \\ es at fair value & 9,514 & 2,755 & 6,029 \\ \mathbf{s} at fair value & 3,4 & (1,825) & (338) & (211) \\ & & & & & & & & & & & & \\ nents at fair value & 3,4 & (1,825) & (338) & (211) \\ & & & & & & & & & & & \\ nents at fair value & 3,4 & (1,825) & (338) & (211) \\ & & & & & & & & & & \\ nents at fair value & 3,3 & (1,249) & (158) & (524) \\ & & & & & & & & & & \\ ectation of disposals & 3,3 & (1,249) & (2,188) & (1,738) \\ & & & & & & & & & & \\ nectation of disposals & 3,3 & (1,249) & (2,188) & (1,607) & (0) \\ & & & & & & & & & & & \\ nectation at 30 June 2018 & 270,043 & 119,855 & 185,521 & \\ & & & & & & & & & & \\ ectation at 30 June 2018 & 270,043 & 119,855 & 185,521 & \\ & & & & & & & & & & \\ 132,771 & 43,850 & 8,632 & 5,532 & 5 \\ \end{array}$			000, \$	\$ '000	000, \$	000, \$	000, \$
4,123 338 $2,736$ 5 air value $9,514$ $37,928$ $77,356$ 5 air value $9,514$ $2,755$ $6,029$ 5 s at fair value $9,514$ $2,755$ $6,029$ 5 s at fair value 3.4 $1,4814$ $5,851$ $4,589$ nents at fair value 3.4 $(1,825)$ (338) (211) s disposed 3.4 $(1,825)$ (338) (211) s disposed 3.4 $(1,825)$ (338) (211) c disposed 3.4 $(1,825)$ (338) (21) s disposed 3.4 $(1,825)$ (338) (21) s disposed 3.4 $(1,825)$ (324) $(1,738)$ s disposed 3.3 $(4,250)$ $(2,226)$ $(1,738)$ $(1,738)$ 3.3 $(4,250)$ $(2,226)$ $(1,738)$ $(1,607)$ $(1,607)$ $(2,010)$ $(2,188)$ $(1,607)$ $(2,010)$ $(2,6185)$ $(1,02,101)$ <	At fair value I July 2017 Accumulated depreciation		247,540 (136,948)	111,587 (73,997)	175,114 (100,494)	93,825 (38.000)	628,066 (349.439)
II4,714 $37,928$ $77,356$ 5 air value $9,514$ 2.755 $6,029$ 5 est fair value $9,514$ 2.755 $6,029$ 5 s $ -$ nents at fair value $8.1(a)$ $14,814$ $5,851$ $4,589$ in nets at fair value $8.1(a)$ $14,814$ $5,833$ $2,110$ in nets at fair value $8.1(a)$ $14,814$ $5,831$ $4,589$ i of sposed 3.4 $(1,825)$ (338) $(2,11)$ i control 3.3 $(1,446)$ (158) $(2,10)$ i control 3.3 $(4,250)$ $(1,738)$ $(1,738)$ ectation of disposals 3.4 $1,249$ 38 131 i control 3.3 $(4,250)$ $(2,18)$ $(1,607)$ $(1,607)$ ecitation of disposals 3.4 $1,249$ 38 131 131 3.6010 $(2$	Work in progress		4,123	338	2,736	1,019	8,216
air value $9,514$ $2,755$ $6,029$ st at fair value $ -$ s $ -$ s $ -$ s at fair value $8.1(\mathbf{a})$ $14,814$ $5,851$ $4,589$ anents at fair value $8.1(\mathbf{a})$ $14,814$ $5,851$ $4,589$ s disposed 3.4 $(1,825)$ (338) (211) s disposed 3.4 $(1,825)$ (338) (211) counulated depreciation 3.3 $(4,250)$ $(2,226)$ $(1,738)$ accumulated depreciation 3.3 $(4,250)$ $(2,226)$ $(1,738)$ accumulated depreciation 3.4 $1,249$ 38 131 accumulated depreciation 3.4 $1,249$ 38 131 accumulated depreciation 3.4 $1,249$ 38 131 accumulated depreciation 3.201 $\mathbf{(76,189)}$ $(1607$ $\mathbf{(7601)}$ $(7$			114,714	37,928	77,356	56,843	286,842
tes at fair value $9,514$ $2,755$ $6,029$ s	Movements in fair value						
s -	Acquisition of assets at fair value		9,514	2,755	6,029	5,071	23,369
nents at fair value $8.1(a)$ $14,814$ $5,851$ $4,589$ s disposed 3.4 $(1,825)$ (338) (211) s disposed 3.4 $(1,825)$ (338) (211) curve $21,057$ $8,110$ $9,883$ curve 3.3 $(4,250)$ $(2,226)$ $(1,738)$ curve 3.3 $(4,250)$ $(2,226)$ $(1,738)$ eciation of disposals 3.4 $1,249$ 38 131 action of disposals 3.4 $1,249$ 38 131 ne 2018 $2.70,043$ $119,855$ $185,521$ a reciation at 30 June 2018 $2,676$ $(102,101)$ $(102,101)$ $(122,101)$ $2,676$ 180 $7,6185$ $(102,101)$ $(122,101)$ $2,676$ $83,632$ $5,632$ $5,632$ $5,632$ $5,632$	Contributed assets		ı	ı	I	ı	
s disposed 3.4 (1,825) (338) (211) (1,446) (158) (524) 21,057 $8,110$ $9,883ccumulated depreciation3.3$ $(4,250)$ $(2,226)$ $(1,738)eciation of disposals 3.4 1,249 38 1313.4$ $1,249$ 38 $131(3,001)$ $(2,188)$ $(1,607)$ $(2,108)1,2,018$ $2,00,043$ $119,855$ $185,521$ $(1,607)$ $($	Revaluation increments at fair value	8. I (a)	14,814	5,851	4,589		25,254
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	Fair value of assets disposed	3.4	(1,825)	(338)	(211)	(4)	(2,378)
21,057 8,110 9,883 ccumulated depreciation 3.3 (4,250) (2,226) (1,738) eciation of disposals 3.4 1,249 38 131 eciation of disposals 3.4 1,249 38 131 ne 2018 (3,001) (2,188) (1,607) (ne 2018 270,043 119,855 185,521 1 ne 2018 2,576 (102,101) (2,676 180 2,212 (132,771 43,850 85,632 5	Work in progress		(1,446)	(158)	(524)	414	(1,714)
3.3 (4,250) (2,226) (1,738) 3.4 1,249 38 131 3.4 1,249 38 131 270,043 119,855 185,521 1 2.676 180 (102,101) (2.676 180 2.212 1			21,057	8,110	9,883	5,482	44,531
3.3 (4,250) (2,226) (1,738) eciation of disposals 3.4 1,249 38 131 3.4 1,249 38 131 (1,607) (ne 2018 270,043 119,855 185,521 (ne 2018 270,043 119,855 185,521 (reciation at 30 June 2018 2,676 180 2,212 (132,771 43,850 85,632 5 5 5	Movements in accumulated depreciation						
eciation of disposals 3.4 1,249 38 131 eciation of disposals 3.4 1,249 38 131 (3,001) (2,188) (1,607) ne 2018 270,043 119,855 185,521 ne 2018 270,043 119,855 185,521 ne 2018 2,676 180 2,212 139,499 (76,185) (102,101) 2,676 180 2,212 132,771 43,850 85,632	Depreciation	3.3	(4,250)	(2,226)	(1,738)	(3,940)	(12,154)
(3,001) (2,188) (1,607) ne 2018 270,043 119,855 185,521 eciation at 30 June 2018 (139,949) (76,185) (102,101) 2,676 180 2,212 132,771 43,850 85,632 1	Accumulated depreciation of disposals	3.4	1,249	38	131	2	I,420
ne 2018 cciation at 30 June 2018 2,676 132,771 132,771 132,771 132,771 135,632 185,521 102,101 2,212 132,771 132,771 133,650 105,521 102,101 2,212 100 102,101 102,102,101 102,100 102,100 102,100 102,100 102,100 1			(3,001)	(2,188)	(1,607)	(3,939)	(10,735)
eciation at 30 June 2018 (139,949) (76,185) (102,101) 2,676 180 2,212 132,771 43,850 85,632 !	At fair value 30 June 2018		270,043	119,855	185,521	98,893	674,311
132,771 43,850 85,632 5	eciation at 30 June		(139,949) 2.676	(76,185) 180	(102,101)	(41,939) 1,434	(360,174) 6.502
			132,771	43,850	85,632	58,388	320,640

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for the year ended 30 June 2018	
5.3 Deconants infesteructure clant and equipment (continued)	

5.2 Property, intrastructure plant and equipment (continued)	nt (continued)		
(d) Art collection and municipal regalia	Notes	Art collection and municipal regalia	Total art collection and municipal regalia
		000, \$	000, \$
At fair value 1 July 2017		1,910	1,910
		1,910	1,910
Movements in tair value			
Acquisition of assets at fair value		ı	
Acquisition of assets at cost			•
Revaluation increments	8.I(a)		•
Fair value of assets disposed	3.4		•
			•
At fair value 30 June 2018		1,910	1,910

1,910

1,910

5.2 Property, infrastructure plant and equipment (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 5.2 have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles

Buildings, land improvements, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to Council in a manner that reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Land, land under roads, art collection and municipal regalia are not depreciated.

Straight line depreciation is charged based on the residual useful life as determined each year.

Repairs and maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 20-year period.

Committees of management

Where Council has been appointed as Committee of management, the value of the asset has been included in Council's Financial Statements.

5.2 Property, infrastructure plant and equipment (continued)

(a) Valuations of land and buildings

Valuations of land and buildings were undertaken by a qualified independent valuer, Belinda Macfarlane (A.A.P.I) Certified Practising Valuer from Patel Dore Valuers. The valuations of land and buildings are at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Details of Council's land and buildings and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level \$ '000	Level 2 \$ '000	Level 3 \$ '000	Date of Valuation
Land — specialised	-	-	I,287,798	01/18
Land under roads	-	-	738,381	01/18
Buildings — specialised	-	-	36,066	01/18
Buildings — non specialised	-	143,505	-	01/18
Total land and buildings	-	143,505	2,062,246	

(b) Valuations of infrastructure

Valuations of infrastructure assets, except for Parks and gardens assets, have been assessed by Glen Eira City Council's Director Infrastructure, Environment and Leisure Samantha Krull B.Science Engineering (Civil), GradD Engineering (Civil) as at 30 June 2018.

Parks and gardens assets were assessed by Greg McNally, Director of Corengal Pty Ltd, as at 30 April 2017. The next scheduled full revaluation for this purpose will be conducted in 2021–22.

The valuation of infrastructure assets is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level \$ '000	Level 2 \$ '000	Level 3 \$ '000	Date of Valuation
Roads	-	-	130,094	06/18
Footpaths, furniture and signs	-	-	43,669	06/18
Drains	-	-	83,420	06/18
Parks and gardens	-	-	56,953	04/17
Total infrastructure	-	-	314,136	

5.2 Property, infrastructure plant and equipment (continued)

(c) Valuation of art collection and municipal regalia

Art collection assets were assessed by Lauraine Diggins, Director Fine Art Pty Ltd as at 30 June 2015. The basis of valuation was market value.

Details of Council's art collection and municipal regalia and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level I	Level 2	Level 3	Date of
	\$ '000	\$ '000	\$ '000 '	Valuation
Art collection and municipal				
regalia	-	1,910	-	06/15
Total art collection and				
municipal regalia	-	1,910	-	

(d) Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between five per cent and 95 per cent. The market value of land varies significantly depending on the location of the land and the current market conditions. 2017–18 land values range between approximately \$298 and \$4,587 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of the buildings. Current replacement cost is calculated on a square metre basis ranging from \$193 to \$3,872 per square metre. The remaining useful lives of the buildings are determined on the basis of the current condition of buildings and vary from 22 years to 107 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from five years to 173 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2018	2017
	\$'000	\$'000
Reconciliation of specialised land		
Land	I,287,798	1,127,758
Land under roads	738,381	578,557
Total specialised land	2,026,180	1,706,315

Note 6 People and relationships

- 6.1 Council and key management remuneration
- (a) Related parties
 - **Parent entity**

Glen Eira City Council

Subsidiaries, associates and joint operations

Interests in joint operations are detailed in note 5.1

(b) Key management personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors		
Tony Athanasopoulos	Councillor	I July 2017—16 November 2017
	Mayor	17 November 2017—30 June 2018
Clare Davey	Councillor	I July 2017—30 June 2018
Mary Delahunty	Mayor	I July 2017—16 November 2017
	Councillor	17 November 2017—30 June 2018
Margaret Esakoff	Councillor	I July 2017—30 June 2018
Jamie Hyams	Councillor	I July 2017—16 November 2017
	Deputy Mayor	17 November 2017—30 June 2018
Jim Magee	Deputy Mayor	I July 2017—16 November 2017
	Councillor	17 November 2017—30 June 2018
Joel Silver	Councillor	I July 2017—30 June 2018
Dan Sztrajt	Councillor	I July 2017—30 June 2018
Nina Taylor	Councillor	I July 2017—30 June 2018

Chief Executive Officer and other key management personnel

Total number of Councillo	^{rs} I other key management personnel	9	14
Summary		0	14
		No.	No.
		2018	2017
Ron Torres	Director Planning & Place	July 2017—30 June 2018	
Peter Swabey	Director Corporate Services	I July 2017—30 June 2018	
Peter Jones	Director Community Wellbeing	1 July 2017—30 June 2018	
Samantha Krull	Director Infrastructure, Environment & Leisure	I July 2017—30 June 2018	
Rebecca McKenzie	Chief Executive Officer	I July 2017—30 June 2018	

Total key management personnel

14

19

Notes to the Financial Report for the year ended 30 June 2018

6.1 Council and key management remuneration (continued)

(c) Remuneration of key management personnel

	2018 \$ '000	2017 \$ '000
Total remuneration of key management personnel was as follows:		
Short-term benefits (salary and annual leave)	I,568	1,469
Post-employment benefits (superannuation)	151	174
Long-term benefits (long service leave)	34	33
Total	1,753	1,676
	• •	

Key management personnel includes Councillors, CEO and Directors of Glen Eira Council.

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

Income range:	2018 No.	2017 No.
\$0-\$9,999		4
	-	-
\$20,000-\$29,999	-	5
\$30,000–\$39,999	7	4
\$60,000–\$69,999	1	-
\$70,000–\$79,999	1	-
\$80,000–\$89,999	-	I.
\$230,000-\$239,999	-	I
\$240,000-\$249,999	-	I
\$250,000-\$259,999	2	2
\$260,000-\$269,999	2	-
\$320,000-\$329,999	-	I
\$350,000-\$359,999	1	-
Total key management personnel	14	19

Key management personnel includes Councillors, CEO and Directors of Glen Eira Council.

(d) Transactions with related parties

There were no transactions with related parties which required disclosure during the 2017–18 or 2016–17 reporting years.

(e) Outstanding balances with related parties

There were no outstanding balances with related parties which required disclosure during the 2017–18 or 2016–17 reporting years.

(f) Loans to/from related parties

No loans have been made, guaranteed, or secured by Council to related parties which required disclosure during the 2017–18 or 2016–17 reporting years.

(g) Commitments to/from related parties

No commitments have been made, guaranteed, or secured by Council to related parties which required disclosure during the 2017–18 or 2016–17 reporting years.

6.2 Senior officer remuneration

A Senior Officer is an officer of Council, other than key management personnel, who:

- has management responsibilities and reports directly to the Chief Executive; or
- whose total annual remuneration exceeds \$145,000 (\$142,000 in 2016-17).

The above numbers include staff holding senior officer positions where two or more staff members have occupied a senior role in a given year.

The number of senior officers other than the key management personnel, are shown below in their relevant income bands:

Income range:	2018 No.	2017 No.
<\$145,000	11	3
\$145,001-\$149,999	I	2
\$150,000-\$159,999	5	-
\$160,000-\$169,999	4	8
\$170,000-\$179,999	3	6
\$180,000-\$189,999	I	I
\$190,000-\$199,999	2	I
\$200,000-\$209,999	-	2
\$210,000-\$219,999	-	2
\$220,000-\$229,999	I	-
\$460,000-\$469,999	-	I
Total senior officers	28	26
	2018	2017
	\$ '000	\$ '000
Total remuneration for the reporting year for senior officers included above amounted to:	3,777	4,622

Note 7 Managing uncertainties

7.1 Contingent assets and liabilities

Contingent assets and liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Contingent assets

As at 30 June 2018, there are no potential contingent assets.

Contingent liabilities

(a) Arising from legal matters

Council is presently involved in several confidential legal matters, which are being conducted through Council's solicitors.

As these matters are yet to be finalised and the financial outcomes are unable to be reliably estimated, no allowance for these contingencies has been made in the *Financial Report*.

(b) Arising from insurable claims

As a major enterprise, Council is subject to claims that may arise in areas such as: public liability for injury and/or property damage; professional indemnity for wrongful advice; Councillors' and officers' liability; employment practices liability; and discrimination.

Council maintains a comprehensive insurance portfolio in respect of all identified areas of potential liability. Council presently has no outstanding claims in these areas except in respect of public liability. Council has insurance coverage that exceeds the requirements of legislation and that is more than adequate to cover any outstanding claims that fall within the terms of the insurance coverage.

Council has no claims that fall outside the insurance coverage except for those which are not covered because they are 'under excess' in respect of the applicable coverage.

Council's liability therefore, is limited to minor 'under excess' claims and the 'under excess' component of claims that fall within the insurance coverage. Council makes allowance for these 'under excess' contingent liabilities in its *Annual Budget*.

(c) Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

7.1 Contingent assets and liabilities (continued)

(d) Regional Landfill Clayton South Joint Operation

(i) Rehabilitation works

Five councils have entered into a joint operation in connection with the Clayton Regional Landfill Joint Operation. The main activity is the provision of a refuse disposal site for councils.

The Clayton Regional Landfill site is now closed and has completed the waste filling and is undergoing for a program of rehabilitation works that include the construction of a landfill cap over the whole of the landfill.

The Joint Venturers are obligated to restore the landfill site to a particular standard. The site ceased operation at the end of January 2016 and restoration work has commenced.

The Joint Venture councils are required to progressively rehabilitate the site post closure and provide for future monitoring and after care of the site as well as a number of other obligations. The Joint Venturers have received a report into the post closure after care management cost assessment at the landfill. This report looked at the components of the after care assessment at the landfill.

At the reporting date the Joint Venture recognised a provision for rehabilitation works which is measured at the present value of the Joint Venturers' best estimate of the costs associated with remediation of the site over a period of 28 years. Remediation is expected to be completed by 2045. The provision is assessed at the end of each reporting period in order to ensure that it accurately reflects the cost of closing and restoring the site. Further costs may arise for the future after care of the landfill site, however, at this stage, these costs are too uncertain to reliably determine.

(ii) Contamination (Mulch)

The Environment Protection Authority (EPA) has issued a draft Clean Up Notice relating to the Clayton Regional Landfill. The draft Clean Up Notice relates to contaminated mulch placed on the landfill area as part of the capping process. Mulch was sourced for capping of both the northern and southern landfill cells.

The cost of clean-up is significant due to the volume of mulch spread across the northern and southern cells. The Joint Venture has provided an amount in the 2018-19 budget to clean up the contaminated areas. The Joint Venture Councils are considering options to pursue recovery of the clean-up costs.

7.1 Contingent assets and liabilities (continued)

7.2 Change in accounting standards

The following new AASs have been issued that are not mandatory for the 30 June 2018 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Financial Instruments - Disclosures (AASB 7) (applies 2018-19)

This Standard requires entities to provide disclosures in their financial statements that enable users to evaluate: (a) the significance of financial instruments for the entity's financial position and performance; and (b) the nature and extent of risks arising from financial instruments to which the entity is exposed.

Financial Instruments (AASB 9) (applies 2018-19)

The key changes include the simplified requirements for the classification and measurement of financial assets, a new hedging accounting model and a revised impairment loss model to recognise impairment losses earlier, as opposed to the current approach that recognises impairment only when incurred.

Revenue from contracts with customers (AASB 15) (applies 2019-20)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019-20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019-20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-ofuse' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Income of Not-for-Profit Entities (AASB 1058) (applies 2019-20)

This standard replaces AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable to not-for-profit entity to further its objectives.

7.3 Financial instruments

(a) Objectives and policies

Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in notes of the Financial Statements. Risk management is carried out by senior management under policies approved by Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

(c) Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Our interest rate liability risk arises primarily from long-term loans and borrowings at fixed rates. Council does not hold any interest-bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(d) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in our Balance Sheet. To help manage this risk we only invest surplus funds with financial institutions that have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets that are individually determined to be impaired.

We may also be subject to credit risk for transactions which are not included in the Balance Sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 7.1.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the Balance Sheet and notes to the Financial Statements. Council does not hold any collateral.

7.3 Financial instruments (continued)

(e) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or not having sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has readily accessible standby facilities and other funding arrangements in place;

- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;

- monitors budget to actual performance on a regular basis; and

- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet and the amounts related to financial guarantees disclosed in note 7.1(d), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 4.4.

(f) Financial instruments — sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of plus one and minus one per cent in market interest rates (AUD) from yearend rates of 2.5 per cent (assuming cash remains steady throughout the year).

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

7.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair Value Measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the Financial Statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

7.4 Fair value measurement (continued)

Level I — Quoted (unadjusted) market prices in active markets for identical assets or liabilities.

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable.

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at note 5.1, Property, infrastructure, plant and equipment.

In addition, Council undertakes a formal revaluation at the following intervals:

- Art collection every five years
- Infrastructure assets every four years and replacement costs adjusted annually
- Land and buildings every two years
- Land under roads every two years
- Municipal regalia every five years
- Parks and gardens every five years

The valuation is performed either by experienced Council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

7.5 Events occurring after balance date

Council has not received any information after the reporting date about conditions that existed at the reporting date which requires disclosure. In addition, there are no material non-adjusting events after the reporting date which have not been disclosed.

Note 8 Other matters

8.1 Reserves

(a) Asset revaluation reserve

assets over time.

2018	Balance at beginning of reporting period	Increment/ (decrement)	Balance at end of reporting period
	\$ '000	\$ '000	\$ '000
Property			
Land	805,566	150,190	955,756
Land under roads	216,578	159,825	376,403
Buildings	81,266	6,289	87,555
Infrastructure			
Road assets	93,490	14,814	108,304
Footpaths	18,385	5,85 l	24,236
Drainage	13,767	4,589	18,356
Parks and gardens	24,298	-	24,298
Art collection and municipal	regalia		
Art collection	I,088	-	I,088
	1,254,439	341,558	I,595,997
2017	Balance at beginning of reporting period	Increment/ (decrement)	Balance at end of reporting period
2017	beginning of reporting		of reporting
2017 Property	beginning of reporting period	(decrement)	of reporting period
	beginning of reporting period	(decrement)	of reporting period
Property	beginning of reporting period \$ '000	(decrement) \$ '000	of reporting period \$ '000
Property Land	beginning of reporting period \$ '000 686,900	(decrement) \$ '000	of reporting period \$ '000 805,566
Property Land Land under roads	beginning of reporting period \$ '000 686,900 216,578	(decrement) \$ '000	of reporting period \$ '000 805,566 216,578
Property Land Land under roads Buildings	beginning of reporting period \$ '000 686,900 216,578	(decrement) \$ '000	of reporting period \$ '000 805,566 216,578
Property Land Land under roads Buildings Infrastructure	beginning of reporting period \$ '000 686,900 216,578 81,266	(decrement) \$ '000 8,666 - -	of reporting period \$ '000 805,566 216,578 81,266
Property Land Land under roads Buildings Infrastructure Road assets	beginning of reporting period \$ '000 686,900 216,578 81,266 98,930	(decrement) \$ '000 8,666 - - (5,440)	of reporting period \$ '000 805,566 216,578 81,266 93,490
Property Land Land under roads Buildings Infrastructure Road assets Footpaths	beginning of reporting period \$ '000 216,578 81,266 98,930 20,594	(decrement) \$ '000 18,666 - - (5,440) (2,209)	of reporting period \$ '000 805,566 216,578 81,266 93,490 18,385
Property Land Land under roads Buildings Infrastructure Road assets Footpaths Drainage	beginning of reporting period \$ '000 216,578 81,266 98,930 20,594 17,898 6,925	(decrement) \$ '000 18,666 - - (5,440) (2,209) (4,131)	of reporting period \$ '000 805,566 216,578 81,266 93,490 18,385 13,767
Property Land Land under roads Buildings Infrastructure Road assets Footpaths Drainage Parks and gardens	beginning of reporting period \$ '000 216,578 81,266 98,930 20,594 17,898 6,925	(decrement) \$ '000 18,666 - - (5,440) (2,209) (4,131)	of reporting period \$ '000 805,566 216,578 81,266 93,490 18,385 13,767
Property Land Land under roads Buildings Infrastructure Road assets Footpaths Drainage Parks and gardens Art collection and municipal	beginning of reporting period \$ '000 216,578 81,266 98,930 20,594 17,898 6,925 regalia	(decrement) \$ '000 18,666 - - (5,440) (2,209) (4,131)	of reporting period \$ '000 805,566 216,578 81,266 93,490 18,385 13,767 24,298

8.1 Reserves (continued)

(b) Public open space reserve

	Balance at beginning of reporting period	Transfers from accumulated surplus	Transfers to accumulated surplus	from accumulated accumulated surplus	Balance at end of reporting period
	\$ '000	\$ '000	\$ '000	\$ '000	
2018					
Public open space reserve	3,696	10,348	(251)	13,793	
	3,696	10,348	(251)	13,793	
2017					
Public open space reserve	4,093	7,811	(8,208)	3,696	
	4,093	7,811	(8,208)	3,696	

Expenditure on *Open Space* projects for 2017–18 totalled \$251k and related to the completion of Booran Reserve, corner Booran and Glenhuntly Roads, Glen Huntly and provisional works for 6 Aileen Avenue, Caulfield South.

Council approved its Open Space Strategy on 8 April 2014 following community consultation.

Contributions to the public open space reserve during the financial year relate to contributions received as public open space levies pursuant to the provisions of Section 18 of the Subdivision Act 1988. Council has achieved the new uniform levy rate of 5.7 per cent (Amendment C120).

Transfers from the public open space reserve during the financial year reflect the funding of eligible open space capital works projects.

Summary of reserves	Balance at beginning of reporting period	Increment/ (decrement) and transfers	Balance at end of reporting period
	\$ '000	\$ '000	\$ '000
2018			
Asset revaluation reserve	1,254,438	341,558	1,595,996
Public open space reserve	3,696	10,097	13,793
	1,258,134	351,655	1,609,789
2017			
Asset revaluation reserve	1,130,179	124,259	1,254,438
Public open space reserve	4,093	(397)	3,696
	1,134,272	123,862	1,258,134

es to the Financial Report he year ended 30 June 2018			Page !
	Notes	2018 \$ '000	20 \$ '00
3.2 Reconciliation of cash flows from operating activities to surplu	S		
Surplus for the year		31,763	29,425
Share of net loss of joint operations	5.1	535	385
Contributions — non-monetary	2.6	(5,230)	-
Capitalised salaries	3.1(a)	(2,171)	(2,156
Depreciation and amortisation	3.3	22,002	21,503
Loss on sale/disposal of property, infrastructure, plant and equipment	3.4	1,278	1,410
Borrowing costs	3.5	644	748
Change in assets and liabilities:			
Increase in trade and other receivables	4.l(c)	(923)	(2,169
Increase in other assets	4.2	(280)	(360
Decrease in trade and other payables	4.3(a)	(1,059)	(808)
Increase in provisions	4.5	549	202
Increase in trust funds and other deposits	4.3(b)	2,480	4,372
Net cash provided by operating activities		49,588	52,552

8.3 Superannuation

Glen Eira City Council makes employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund), the HESTA Superannuation Fund (HESTA) and other employee nominated funds in accordance with employment arrangements.

The HESTA Fund and other employee nominated funds are defined contribution plans and no further liability accrues to the employer as the benefits accruing to the employees are represented by their share of the net assets of their nominated superannuation funds.

The Fund has two categories of membership, Accumulation and Defined Benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised in the Comprehensive Income Statement as an expense when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2018, this was 9.5 per cent as required under Superannuation Guarantee (SG) legislation).

Defined Benefit

Glen Eira City Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Glen Eira City Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Glen Eira City Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2017, a full triennial actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 103.1 per cent as at 30 June 2017. To determine the VBI, the Fund Actuary used the following long-term assumptions:

- Net investment returns 6.5 per cent per annum
- Salary information 3.5 per cent per annum
- Price inflation (CPI) 2.5 per cent per annum

Vision Super has advised that the estimated VBI at June 2018 was 106.0%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2017 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Notes to the Financial Report for the year ended 30 June 2018

8.3 Superannuation (continued)

Employer contributions

Regular contributions

On the basis of the results of the 2017 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2018, this rate was 9.5 per cent of members' salaries (9.5 per cent in 2016–17). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of Superannuation Prudential Standard 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall loccurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97 per cent.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Glen Eira City Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-I July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound-up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

8.3 Superannuation (continued)

2017 triennial actuarial investigation surplus amounts

The Fund's triennial investigation as at 30 June 2017 identified the following in the Defined Benefit category of which Glen Eira City Council is a contributing employer:

- A VBI surplus of \$69.8 million;
- A total service liability surplus of \$193.5m; and
- A discounted accrued benefits surplus of \$228.8m.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017. Council was notified of the 30 June 2017 VBI during August 2017.

The total service liability surplus means that the current value of the assets in the Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses.

2018 interim actuarial investigation

An interim actuarial investigation will be conducted for the Fund's position as at 30 June 2018. It is anticipated that this actuarial investigation will be completed in December 2018.

Future superannuation contributions

Contributions by Glen Eira City Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2018 are detailed below:

Scheme	Type of Rate		2018	2017
Scheme	scheme		\$'000	\$'000
Vision Super	Defined Benefits	9.50%	\$304	\$375
Vision Super	Accumulation	9.50%	\$4,346	\$4,494
Hesta	Accumulation	9.50%	\$702	\$705
Other	Accumulation	9.50%	\$621	\$253
Total			\$5,973	\$5,827

In addition to the above contributions, Glen Eira City Council has paid unfunded liability payments to Vision Super totalling \$nil during the 2017-18 year (\$nil paid during the 2016–17 year).

There were no contributions outstanding and loans issued from or to the above schemes as at 30 June 2018.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ended 30 June 2018 is \$nil.

8.4 Residential aged care facilities

Council is an approved provider of three residential aged care facilities — 173 total beds located at Warrawee (90), Spurway (30) and Rosstown (53) under the Aged Care Act 1997.

Council is required to disclose a segment note including residential aged care operations as defined under the Aged Care Act 1997. The reporting requirements include a detailed Income Statement and Balance Sheet.

The operations of the facilities have been included in the Comprehensive Income Statement, Balance Sheet, Statement of Cash Flows and Statement of Changes in Equity of Council. Terminology in the following Income Statement and Balance Sheet has been used in accordance with the Department of Social Services' disclosure requirements.

Income Statement for residential aged care facilities for the year ended 30 June 2018	2018 \$ '000	2017 \$ '000
Income		
Resident charges	3,894	3,672
Government grants	8,47 I	8,56 l
Interest on unpaid bonds	23	36
Investment income	614	644
Other income	2	2
Total income	13,004	12,915
Expenses		
Wages and superannuation — care	7,141	7,106
Wages and superannuation — administration	335	288
Wages and superannuation — other	3,139	3,070
Staff on-costs	I,337	1,281
Training	22	33
Agency costs	155	131
Materials and consumables	1,004	1,043
Contractor payments	442	390
Maintenance	98	109
Utility services	329	325
Other expenses	266	248
Management fees	382	443
Direct and indirect overheads	1,087	I,088
Depreciation on property, plant and equipment	758	814
Total expenses	l 6,495	16,369
Deficit	(3,491)	(3,454)

o the Financial Report ar ended 30 June 2018		Page
Residential aged care facilities (continued)		
Balance Sheet for residential aged care facilities	2018	20
as at 30 June 2018	\$ '000	\$ '0
Current assets		
Cash and financial assets	26,809	24,73
Trade and other receivables	104	11
Total current assets	26,913	24,84
Non-current assets		
Property, plant and equipment	17,614	17,66
Total non-current assets	17,614	17,66
Total assets	44,527	42,51
Current liabilities		
Trade and other payables	139	11
Residential aged care bonds and deposits	26,809	24,73
Employee provisions	2,690	2,32
Total current liabilities	29,638	27,17
Non-current liabilities		
Employee provisions	258	24
Total non-current liabilities	258	24
Total liabilities	29,896	27,41

The information provided above in connection with the Residential Aged Care Balance Sheet is derived from selected disclosure of key asset and liability accounts included in Glen Eira City Council's core Balance Sheet.

8.5 Special committees and other activities

There are no material special committees or other activities to disclose at reporting date.

Certification of the Performance Statement

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In my opinion, the accompanying Performance Statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

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John Vastianos (B.Com., FCPA, GAICD) Principal Accounting Officer

Dated:4 September 2018Location:Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

In our opinion, the accompanying Performance Statement of Glen Eira City Council for the year ended 30 June 2018 presents fairly the results of Council's performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The Performance Statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the Performance Statement to be misleading or inaccurate.

We have been authorised by Council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this Performance Statement in its final form.

Councillor Tony AthanasopoulosMayorDated:4 September 2018Location:Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

Berguns

Councillor Jamie Hyams Deputy Mayor Dated: 4 September 2018 Location: Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

 Rebecca McKenzie

 Chief Executive Officer

 Dated:
 4 September 2018

 Location:
 Glen Eira Town Hall, corner Glen Eira and Hawthorn Roads, Caulfield

Auditor-General's Report on the Performance Statement

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Independent Auditor's Report

To the Councillors of Glen Eira City Council

Opinion	I have audited the accompanying performance statement of Glen Eira City Council (the council) which comprises the:
	description of municipality for the year ended 30 June 2018
	 sustainable capacity indicators for the year ended 30 June 2018
	 service performance indicators for the year ended 30 June 2018
	 financial performance indicators for the year ended 30 June 2018
	other information and
	 the certification of the performance statement.
	In my opinion, the performance statement of Glen Eira City Council in respect
	of the year ended 30 June 2018 presents fairly, in all material respects, in
	accordance with the performance reporting requirements of Part 6 of the
	Local Government Act 1989.
Basis for Opinion	I have conducted my audit in accordance with the Audit Act 1994 which
interne periore in a secondation	incorporates the Australian Standards on Assurance Engagements. I further
	describe my responsibilities under that Act and those standards in the
	Auditor's Responsibilities for the Audit of the performance statement section
	of my report.
	My independence is established by the Constitution Act 1975. I and my staff
	are independent of the council in accordance with the ethical requirements o
	the Accounting Professional and Ethical Standards Board's APES 110 Code of
	Ethics for Professional Accountants (the Code) that are relevant to my audit of
	the performance statement in Victoria and have also fulfilled our other ethica
	responsibilities in accordance with the Code.
	I believe that the audit evidence I have obtained is sufficient and appropriate
	to provide a basis for my opinion.
Councillors'	The Councillors are responsible for the preparation and fair presentation of
responsibilities for the	the performance statement in accordance with the performance reporting
performance	requirements of the Local Government Act 1989 and for such internal control
statement	as the Councillors determines is necessary to enable the preparation and fair
	presentation of the statement of performance that is free from material
	misstatement, whether due to fraud or error.
Auditor's	As required by the Audit Act 1994, my responsibility is to express an opinion
responsibilities for the	on the performance statement based on the audit. My objectives for the audi
audit of the	are to obtain reasonable assurance about whether the performance
performance	statement as a whole is free from material misstatement, whether due to
statement	fraud or error, and to issue an auditor's report that includes my opinion.
	Reasonable assurance is a high level of assurance, but is not a guarantee that
	an audit conducted in accordance with the Australian Standards on Assurance
	Engagements will always detect a material misstatement when it exists.

Level 31 / 35 Collins Street, Melbourne Vic 3000

T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

M.G. Long han

MELBOURNE 8 September 2018

Tim Loughnan as delegate for the Auditor-General of Victoria

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Description of municipality

The City of Glen Eira is located in Melbourne's south-east suburbs, approximately 10 kilometres from Melbourne's central business district. It was created in 1994 following the merger of the former City of Caulfield and the nearby suburbs of Bentleigh, Bentleigh East, McKinnon and parts of Ormond, which were all in the former City of Moorabbin.

The City of Glen Eira includes the suburbs of Bentleigh; Bentleigh East; Carnegie; Caulfield; Caulfield East; Caulfield North; Caulfield South; Elsternwick; Gardenvale; Glen Huntly; McKinnon; Murrumbeena; Ormond; and part of the suburbs of Brighton East and St Kilda East.

Glen Eira is home to more than 149,012 people across more than 54,731 households — representing more than 160 different cultural backgrounds.

Sustainable capacity indicators for the year ended 30 June 2018									
Indicator/Measure				Re	Results				Material variations
		2018		2017		2016		2015	1
Population Expenses per head of municipal population	Ś	1,018	Ś	971	÷	1,023	Ś	929	
[Total expenses/Municipal population]									
Infrastructure per head of municipal population [Value of infrastructure/Municipal population]	\$	3,403	Ś	3,210	Ś	3,218	φ	3,207	
Population density per length of road [Municipal population/Kilometres of local roads]		305		299		294		290	
Own-source revenue Own-source revenue per head of municipal population	Ś	096	\$	936	\$	116	Ś	834	2017–18 rate income incurred in line with Council's <i>Strategic Resource Plan</i> and includes higher than budgeted revenue from parking infringements and open space contributions.
[Own-source revenue/Municipal population] Recurrent grants									
Recurrent grants per head of municipal population	Ś	I 58	Ś	170	Ś	147	Ś	165	Recurrent grants impacted by the timing of receipt of the Commonwealth Government's grant commission funding.

Indicator/Measure		Results			Material variations
I	2018	2017	2016	2015	
Disadvantage Relative socio-economic disadvantage	0	0	0	0]	
[Index of relative socio-economic disadvantage by decile]					
 "adjusted underlying revenue" means total income other than: (a) non-recurrent grants used to fund capital expenditure; and (b) non-monetary asset contributions; and (c) contributions to fund capital expenditure from sources other than those referred to above "infrastructure" means non-current property, plant and equipment excluding land "ocal road" means a sealed or unsealed road for which Council is the responsible road authority under the <i>Road Management Act 2004</i> "own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of Council (including government grants) "relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA. 	 other than: inditure; and sources other than the sources other than the tand equipment excl which Council is the re ated by Council revenue other than re to a municipality, me ding to the Index of R eas published from ti 	nose referred to ab uding land esponsible road aut evenue that is not t ans the relative soc elative Socio-Econd me to time by the , ricted cash.	oove thority under the <i>I</i> under the control cio-economic disac omic Disadvantage Australian Bureau	than: s: and s: other than those referred to above equipment excluding land Council is the responsible road authority under the <i>Road Management Act 2004</i> . Council is the responsible road authority under the <i>Road Management Act 2004</i> . Council the responsible road authority under the <i>Road Management Act 2004</i> . Council the other than revenue that is not under the control of Council (including government grants) nunicipality, means the relative socio-economic disadvantage, expressed as a decile for the rel the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of St blished from time to time by the Australian Bureau of Statistics on its internet website ther than restricted cash.	than: s: and s: other than those referred to above equipment excluding land Council is the responsible road authority under the <i>Road Management Act 2004</i> Council is the responsible road authority under the <i>Road Management Act 2004</i> or council is other than revenue that is not under the control of Council (including government grants) nunicipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, o the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA blished from time to time by the Australian Bureau of Statistics on its internet website

for the year ended 30 June 2018 Service/Indicator/Measure		Results	lts		Material variations
	2018	2017	2016	2015	
Aquatic facilities					
Utilisation Utilisation of aquatic facilities	=	0	ω	ω	
[Number of visits to aquatic facilities/Municipal population]					
Animal management					
Health and safety					
Animal management prosecutions	Ξ	4	13	16	Successful education and regular patrols has seen a decline
[Number of successful animal management prosecutions]					because several of the cases were from incidents that occurred in 2016-17 but were not lodged for court until 2017- 18.
Food safety					
Health and safety Critical and major non-compliance notifications	%001	%66	%00 I	%00I	
[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up /Number of critical non- compliance notifications and major non-compliance					

Performance Statement Service performance indicators for the year ended 30 June 2018					Page 69
Service/Indicator/Measure		Res	Results		Material variations
	2018	2017	2016	2015	
Governance					
Satisfaction Satisfaction with Council decisions	55	55	54	60	
[Community satisfaction rating out of					
100 with how Council has performed					
in making decisions in the interest of					
the community]					

Service/Indicator/Measure		Results	ults		Material variations
1	2018	2017	2016	2015	
Libraries					
Participation					
Active library members	17%	17%	17%	17%	
[Number of active library members/ Municipal population] ×100					
Maternal and child health					
Participation					
Participation in the MCH service	87%	87%	88%	87%	
[Number of children who attend the MCH service at least once (in the year) /Number of children enrolled in the					

Service/Indicator/Measure		Res	Results		Material variations
	2018	2017	2016	2015	
Maternal and child health					
Participation					
Participation in the MCH service by Aboriginal children	93%	88%	93%	88%	The 2016-17 MC5 figure has been restated to reflect the correct result of 87.5%. Last years error was caused by transposing the numerator and denominator. The 2016-17
[Number of aboriginal children who attend the MCH service at least once (in the year)/Number of aboriginal children enrolled in the MCH service] x100					and is showing 109.09%.
Roads					
Satisfaction Satisfaction with sealed local roads	70	67	69	74	
[Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]					

			Doculto		Mattainen lainete
	2018	2017	2016	2015	
Statutory Planning					
Decision making					
Council planning decisions upheld at VCAT	57%	42%	57%	59%	During 2016-17 there was an increase in the number of appeals for applications refused by Council. This resulted in a decrease in the number of Council's decisions upheld at VCAT.
[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application/Number of VCAT decisions in relation to planning applications] x100					During 2017-18, the Urban Planning Department implemented a number of actions resulting from a Service Review that included recommendations to decrease the number of VCAT appeals and to improve decision making success. This has included greater in-house resolutions of application by negotiating with applicants and reflecting on key themes in the Tribunals decision making that has led to improved alignment in the way Council interpret policy. VCAT is legally required to take account of Council's planning scheme policies but is not legally required to apply them. Further, applicants can change their plans significantly before they get to VCAT so VCAT may be considering a quite different proposal to the one decided by Council. It follows that VCAT is often not making the same decision as Council. The measure does not capture mediated outcomes.
Waste Collection					
Waste diversion Kerbside collection waste diverted from landfill	45%	45%	44%	43%	
[Weight of recyclables and green organics collected from kerbside bins/Weight of garbage, recyclables and green organics collected from kerbside bins] ×100					

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act "active library member" means a member of a library who has borrowed a book from the library

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act "class | food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class | food premises under section 19C of that Act "Community Care Common Standards "means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the Food Act 1984

"local road" means a sealed or unsealed road for which Council is the responsible road authority under the Road Management Act 2004

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by "MCH" means the Maternal and Child Health Service provided by a Council to support the health and development of children within the municipality from birth until an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken school age

"population" means the resident population estimated by council

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover 'target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth Authority under Part 5 of the Occupational Health and Safety Act 2004

Performance Statement Financial performance indicators for the year ended 30 June 2018	tors										Page 74
			Results	S			Fo	Forecasts	S		
Dimension/Indicator/Measure	2015	2016		2017	2(2018	2019	50	2020	2021	Material variations
Efficiency											
Revenue level Average residential rate per residential \$ property assessment	\$ 1,416	\$	I,485 \$		\$	I,542	\$ 1,60	5	I,625	\$ I,65	1,521 \$ 1,542 \$ 1,602 \$ 1,625 \$ 1,654 Movements in line with Council's Strategic Resource Plan .
[Residential rate revenue/Number of residential property assessments]											
Expenditure level											
Expenses per property assessment	\$ 2,150	⇔	2,333 \$		⇔	2,342	2,231 \$ 2,342 \$ 2,439 \$		2,445 \$	\$ 2,460	0
[Total expenses/Number of property assessments]											
Workforce turnover											
Resignations and terminations compared to average staff	%01	%II		%6	-	12%	%II	-	%	%II	Staff turnover has increased slightly due to National Disability Insurance Scheme
[Number of permanent staff resignations and terminations/Average number of permanent staff for the financial year] ×100											(NDIS) related redundancies.
Liquidity											
Working capital Current assets compared to current liabilities	%66	%66		124%	<u>×</u>	142%	123%	12	125%	8901	Increase in 2017–18 relates to: higher than anticipated income from parking
[Current assets/Current liabilities] ×100											infringements, open space contributions and brought forward income for VGC funding. Errectet movements in line with Council's
											Strategic Resource Plan.

Feriormance Statement Financial performance indicators (continued) for the year ended 30 June 2018	rrs (conti	nued)						
		Results	lts		Fore	Forecasts		
Dimension/Indicator/Measure	2015	2016	2017	2018	2019	2020	2021	Material variations
Unrestricted cash								
Unrestricted cash compared to current liabilities	25%	28%	45%	44%	43%	54%	36%	Increases from 2016-17 relate to: higher than anticipated income from parking
[Unrestricted cash/Current liabilities] x100								infringements and brought forward income for VGC funding. Forecast movements in line with Council's <i>Strategic Resource Plan</i> .
Obligations								
Asset renewal								
Asset renewal compared to depreciation	78%	82%	70%	75%	86%	80%	65%	Forecast movements in line with Council's Strategic Resource Plan .
[Asset renewal expenses/Asset depreciation] x100								
-								
Loans and borrowings								
Loans and borrowings compared to rates	23%	26%	21%	18%	14%	%01	7%	Borrowings restructured in June 2016 which resulted in a net financial benefit to
[Interest-bearing loans and								Council. Reflects repayment of loan borrowings according to schedule. The
borrowings/Rate revenue] x100								principal loan was to build GESAC.
Loans and borrowings								
Loans and borrowings repayments	3%	3%	4%	4%	4%	4%	3%	
[Interest and principal repayments on								
interest-bearing loans and borrowings/Rate revenue] ×100								

Financial performance indicators (continued) for the year ended 30 June 2018	nued)	Res	Results		Forecasts	asts		
Dimension/Indicator/Measure	2015	2016	2017	2018	2019	2020	2021	Material variations
Indebtedness Non-current liabilities compared to own source [Non-current liabilities/Own source revenue] x100	20%	×61	16%	13%	%01	1%	5%	Reflects Council's reduction in debt according to scheduled Ioan repayments.
Operating position Adiusted underlying result								
Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit)/Adjusted underlying revenue] x100	% 6	4%		14%	10%	% 	12%	Adjusted underlying result increase in 2016-17 relates to higher than anticipated income from parking infringements, open space contributions and brought forward income for VGC funding as well as some larger one-off expenses which affected the 2015-16 result.
Stability <i>Rates concentration</i> Rates compared to adjusted underlying revenue [Rate revenue/Adjusted underlying revenue] ×100	62%	61%	59%	58%	6	60%	6 1%	
Rates effort Rates compared to property values [Rate revenue/Capital improved value of rateable properties in the municipality] x100	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	

Financial performance indicators (continued) for the year ended 30 June 2018
Definitions
"adjusted underlying revenue" means total income other than:
(a) non-recurrent grants used to fund capital expenditure; and
(b) non-monetary asset contributions; and
(c) contributions to fund capital expenditure from sources other than those referred to above
addusted underlying surplus (or dencity) means addusted underlying revenue ress total expenditure "asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original
capability
"current assets" has the same meaning as in the AAS
"current liabilities" has the same meaning as in the AAS
"non-current assets" means all assets other than current assets
"non-current liabilities" means all liabilities other than current liabilities
"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period
covered by a council's Strategic Resource Plan
"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of Council (including government grants)
"population "means the resident population estimated by Council
"rate revenue" means revenue from general rates, municipal charges, service rates and service charges
"recurrent grant "means a grant other than a non-recurrent grant
"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties
"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted,
and includes cash to be used to fund capital works expenditure from the previous financial year
"unrestricted cash" means all cash and cash equivalents other than restricted cash

I. Basis of preparation

Council is required to prepare and include a Performance Statement within its Annual Report. The Performance Statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This Statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the Performance Statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (eg. Australian Bureau of Statistics).

The Performance Statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by Council's *Strategic Resource Plan*. *The Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variations in the results contained in the Performance Statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the Performance Statement are those adopted by Council in its *Strategic Resource Plan* on 26 June 2018 and which forms part of the *Council and Community Plan*. The *Strategic Resource Plan* includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long-term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The *Strategic Resource Plan* can be obtained by contacting Council.



9.9 FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDING 31 AUGUST 2018

Author: Alon Milstein, Financial Accountant

Trim No: 18/1240587

Attachments: 1. August 2018 Financial Mgt Report - Attachment 1

PURPOSE AND SUMMARY

To report Council's finances in the Financial Management Report for the period ending 31 August 2018.

RECOMMENDATION

That Council notes the Financial Management Report for the period ending 31 August 2018.

BACKGROUND

The report includes a comparison of year-to-date (YTD) actual income and expenditure with budgeted (YTD and forecast end-of-year) and other information for the current financial year.

This report also provides a review of the 2018-19 Capital Works Program, cash flow reports and investment reports.

ISSUES AND DISCUSSION

(a) Forecast

Council's forecast operating surplus is projected to be \$20.56m, which is \$1.91m ahead of the adopted Annual Budget.

(b) Financial Position

Council's financial position is sound. The Balance Sheet indicates a satisfactory financial position with forecast total current assets of \$81.25m and total current liabilities of \$61.43m.

Cash and investment holdings at 31 August are \$71.53m. This is higher than originally budgeted due to the opening cash position being better than expected and results in a forecast liquidity ratio of 1.32 as at 30 June 2019.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

GLEN EIRA CITY COUNCIL

POLICY AND LEGISLATIVE IMPLICATIONS

Section 138 of the Local Government Act 1989 (the Act).

COMMUNICATION AND ENGAGEMENT

Council officers in preparing the Financial Management Report, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Five: Informed and Engaged A well governed Council that is committed to transparency and engages residents in decision–making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The positive operating result year to date is higher than was anticipated when the annual budget was set. The Balance Sheet position and the cash position are sound.

ATTACHMENT 1:

Financial Management Report for the period ending 31 August 2018

1. Contents

Executive Summary	2
Income Statement	6
Balance Sheet	7
Performance Graphs	8
Capital Works Expenditure Program	13
Financial Strategy	19
Assurance Map	22

Executive Summary

for the period ending 31 August 2018

a) Current Month Budget Result

At the end of August 2018, the performance against budget from ordinary activities showed a positive variance of \$1.83m due to higher than anticipated income of \$969k and favourable variance in operating expenditure of \$864k (refer to page 8 for details of the variances).

Please note that a large amount of the current variances is due to timing differences (i.e. between the scheduling of budgets and timing of actual results).

The next few months should reflect whether these variances (particularly the expenditure variances) become more permanent for the 2018-19 financial year.

Current Month Forecast Result

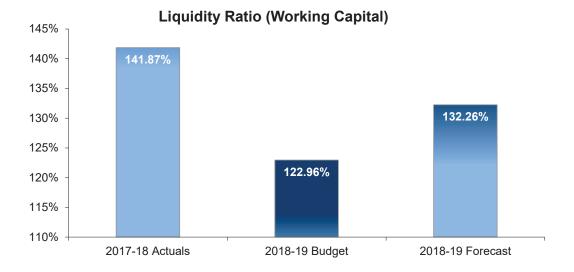
The forecast result expected for the financial year is a surplus of \$20.56m compared with the original adopted *2018-19 Annual Budget* of \$18.66m.

The current monthly forecast movement from ordinary activities shows an increase in operating revenue of \$501k and an increase in operating expenditure of \$44k.

b) Liquidity

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council will continue to have a large investment in capital works projects. Council is required to hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.



GLEN EIRA CITY COUNCIL

c) Open Space

Contributions

All multi-unit developers pay a uniform 5.7 per cent of the value of the land (or give Council 5.7 per cent of the area of the land). All money raised by the levy will go into more and better open space.

Open Space Reserve

The balance of the Open Space Reserve as at 31 August 2018 is as follows:

Description	2018-19 Current Month Actual	2018-19 Year to Date
Open Space Contributions Received	\$1,120,620	\$2,094,750
Open Space Capital Expenditure	(\$39,821)	(\$39,939)
Net Movement	\$1,080,799	\$2,054,811
Opening Balance as at 1 July 2018		\$13,793,497
Closing Balance – Open Space Reserve*		\$15,848,308

*<u>Please note:</u> the table above excludes expenditure on improving existing public open space, which is expenditure allowable under Section 20(2) of the Subdivision Act.

Superannuation – Defined Benefits Scheme

Vested Benefits Index (VBI)

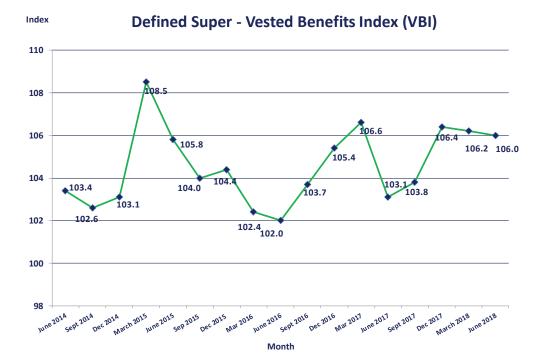
Defined benefit plans are required by law to have an actuarial investigation at least once every three years. Vision Super monitors the vested benefit position of the defined benefits plan on a quarterly basis.

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day.

Under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall threshold, currently 97%. The higher the index the less chance of a future call.

For the Plan to be in a satisfactory financial position requires a VBI of 100% or more.

Below is the estimated VBI updated to 30 June 2018.



Forecast adjustments for August 2018

Income from ordinary activities increase of \$501k

The favourable income forecast movement is mainly due to:

 Contributions (Monetary) – relates to open space contributions received during the year. These contributions are transferred to the Open Space Reserve pursuant to section 18 of the Subdivision Act 1988.

The increase of \$321k is based on the timing of Council receiving open space contributions. These amounts are variable in nature and it is difficult to determine the exact timing of anticipated contributions

 Statutory Fees and Fines – relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines. The increase of \$141k is mainly due to higher than forecast parking infringements income across the municipality.

Expenditure from ordinary activities increase of \$44k

The expenditure forecast movement is mainly due to:

• **Insurances** – the increase reflects the worldwide tightening of the general insurance and reinsurance markets. This market has seen the withdrawal of a number of general insurers willing to provide Public Liability and Professional Indemnity cover to the Local Government Sector.

Insurers generally are taking a more conservative approach to their pricing models in the face of global market place losses. The increase in premium in the 2018-19 financial year amount is due to this current volatile market, coupled with an increase in outstanding unresolved claims currently being dealt with by the insurers. This tightening market trend is expected to continue in at least the medium term.

ORDINARY COUNCIL MEETING

16 OCTOBER 2018

Income Statement

2018	
August	
ending 31	
period e	
for the	

			00000	2018-10	01010		010100	00000		
	2018-19 Year to Date Actual	2018-19 Year to Date Budget	2018-19 Year to Date Variance	Year to Date Variance	Last Month Forecast	2018-19 Current Month Forecast	Current Month Forecast	2018-19 Annual Budget	2018-19 Budget Forecast Variance	zure-re Budger Forecast Variance
	s,000 \$	s,000 \$	\$ 000's	(%)	\$ 000's	\$,000 \$	\$ 000's	\$,000 \$	\$ 000's	(%)
Income										
Income from Ordinary Activities										
General Rates	91,447	91,400	47	0.1%	92,145	92,142	(2)	92,145	(2)	(%0.0)
Supplementary Rates	364	390	(26)	(6.6%)	814	774	(40)	800	(26)	(3.2%)
Waste and Recycling Charges	16,354	16,358	(4)	(%0.0%)	16,391	16,363	(28)	16,367	(4)	(%0.0)
Grants (Operating and Capital)	4,498	4,447	52	1.2%	23,052	23,107	55	22,934	173	0.8%
Interest Received	309	250	59	23.5%	1,527		32	1,500	59	3.9%
User Fees	4,451	4,486	(32)	(0.8%)	29,407	29,479	72	29,514	(32)	(0.1%)
Statutory Fees and Fines	1,597	1,292	305	23.6%	8,279	8,420	141	8,116	305	3.8%
Contributions (Monetary)	2,095	1,500	595	39.7%	9,224	9,545	321	9,000	545	6.1%
Other Income	229	251	(22)	(8.8%)	1,970	1,920	(20)	1,942	(22)	(1.1%)
Total Income from Ordinary Activities	121,344	120,374	696	0.81%	182,809	183,310	501	182,318	992	0.5%
Expenses										
Expenses from Ordinary Activities										
Employee Costs	12,850	12,963	113	0.9%	78,177	78,204	(27)	78,231	27	0.0%
Materials and Consumables	681	923	242	26.2%	5,820	5,721	66	5,962	242	4.1%
Contractor Payments	5,467	5,709	241	4.2%	33,528	33,606	(78)	33,551	(22)	(0.2%)
Maintenance	793	886	93	10.5%	7,471	7,436	36	7,472	36	0.5%
Utility Services	796	890	94	10.6%	5,120	5,025	95	5,168	144	2.8%
Insurances	605	571	(34)	(2.9%)	1,044	1,301	(258)	1,053	(249)	(23.6%)
Other Expenses	897	944	48	5.0%	5,700	5,610	06	5,706	96	1.7%
Grants and Subsidies	180	257	77	29.8%	1,242	1,236	7	1,312	77	5.8%
Borrowing Costs	102	92	(6)	(10.2%)	555	564	(8)	554	(6)	(1.7%)
Total Expenses from Ordinary Activities	22,371	23,236	864	3.7%	138,657	138,701	(44)	139,010	309	0.2%
Surplus before non operational activities	98,973	97,138	1,833	1.9%	44,152	44,608	456	43,308	1,301	3.0%
Non-operational Activities										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	91	77	15	19.0%	468	515	47	501	15	2.9%
Written Down Value of Assets Sold/Disposed	15	215	200	93.3%	1,564	1,470	94	1,596	125	7.9%
Depreciation and Amortisation	3,771	3,926	156	4.0%	23,145	23,092	52	23,557	465	2.0%
Surplus for the period	95,279	93,074	2,204	2.4%	19,911	20,561	650	18,656	1,905	10.2%
	×	ev to Variance - Pos	sitive figures relate	to an increase in	revenue and a	Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in	ure. Negative figu	ires relate to a de	ecrease in	

GLEN EIRA CITY COUNCIL

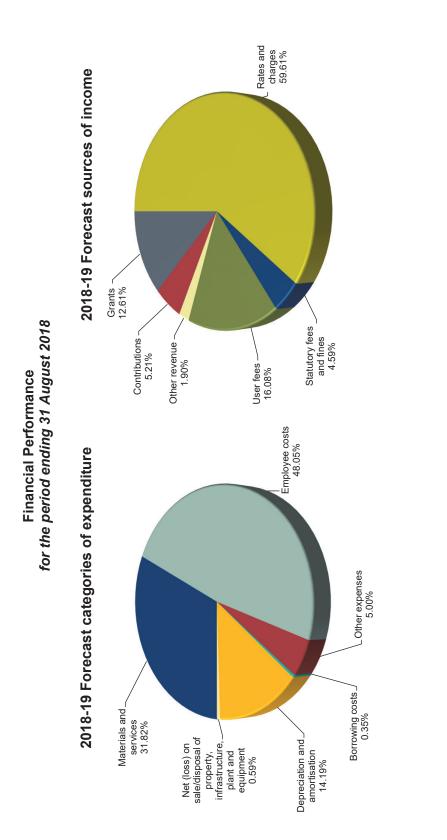
Balance Sheet

for the period ending 31 August 2018

for the period ending 31 August 2018	Actuals 2017-18	Annual Budget 2018-19	Annual Forecast 2018-19	Year to Date Actual 2018-19	Previous Month's Actuals
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Assets					
Current Assets					
Cash and Cash Equivalents	74,207	61,398	64,222	71,527	69,919
Trade and Other Receivables	13,815	12,739	15,398	119,009	130,582
Other Assets	1,625	1,497	1,625	260	0
Total Current Assets	89,647	75,634	81,245	190,795	200,501
Non-Current Assets					
Property, Infrastructure, Plant and Equipment	2,541,984	2,222,727	2,565,605	2,540,562	2,540,830
Intangible Assets	563	764	563	526	545
Investments in Joint Operations	1,457	1.592	1,457	1,457	1,457
Other Financial Assets	5	5	5	5	5
Total Non-Current Assets	2,544,009	2,225,088	2,567,630	2,542,551	2,542,837
TOTAL ASSETS	2,633,656	2,300,722	2,648,875	2,733,346	2,743,338
TOTAL ASSETS	2,033,050	2,300,722	2,040,075	2,755,540	2,743,330
Liabilities					
Current Liabilities					
Trade and Other Payables	13,926	14,717	12,038	6,819	7,999
Trust Funds and Deposits	32,353	29,874	32,353	44,626	45,110
Provisions	13,468	13,350	13,468	13,287	13,277
Interest-Bearing Liabilities	3,444	3,571	3,571	3,470	3,446
Total Current Liabilities	63,191	61,512	61,430	68,202	69,831
Non-Current Liabilities					
Provisions	1,360	1,431	1,360	1,360	1,360
Interest-Bearing Liabilities	14,858	11,277	11,277	14,259	14,635
Other Liabilities - Joint Operations	2,820	2,420	2,820	2,820	2,820
Total Non-Current Liabilities	19,038	15,128	15,457	18,438	18,814
Total Liabilities	82,229	76,640	76,887	86,641	88,646
Net Assets	2,551,427	2,224,082	2,571,988	2,646,706	2,654,693
Fauity					
Equity Accumulated Surplus	0/1 629	060 644	062 100	1 024 962	1,043,931
1	941,638	969,644	962,199	1,034,863	, ,
Asset Revaluation Reserve	1,595,996	1,254,438	1,595,996	1,595,994	1,595,994
Public Open Space Reserve	13,793	-	13,793	15,848	14,768
Total Equity	2,551,427	2,224,082	2,571,988	2,646,706	2,654,693

ORE	JINARY CC	ORDINARY COUNCIL MEETING	TING				16 O(16 OCTOBER 2018	18				
Per	formanc	Performance Graphs			for the	Financial period en	Financial Performance period ending 31 Augu	Financial Performance for the period ending 31 August 2018	8				
	\$150,000												
s,(\$100,000												
000	\$50,000												
	\$0	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
	 Actuals 	s \$103,221	\$95,279										
	 Budget 	t \$101,296	\$93,074	\$86,118	\$78,995	\$71,918	\$64,500	\$56,815	\$48,963	\$41,633	\$34,203	\$27,284	\$18,656
			-	 Actuals 					 Budget 				
The	August 20	The August 2018 year to date financial performance was \$2.2m better than the year to date budget mainly due to:	late financi	al performs	ance was \$	2.2m bette	sr than the y	/ear to date	budget ma	iinly due to		1	
_	 Better \$59k a 	Better than anticipated income received for Contributions (Monetary) of \$595k, Statutory Fees and Fines of \$305k, Interest Received \$59k and Grants of \$52k, offset by lower than estimated User Fees of \$35k.	ated incom f \$52k, offs	ie received et by lower	for Contri than estim	butions (M ìated User	lonetary) of Fees of \$3	\$595k, Sta 5k.	atutory Fee	s and Fine	s of \$305k	<, Interest F	Received
-	 Favour Costs § 	Favourable variances in expenditure items including: Materials and Consumables of \$242k, Contractor Payments of \$241k, Employee Costs \$113k, Utility Services \$94k, Maintenance of \$93k, Grants and Subsidies of \$77k and Other Expenses of \$48k.	ses in expe / Services (enditure iteı \$94k, Maini	ms includir tenance of	ng: Materia \$93k, Grai	als and Con nts and Sul	isumables c ssidies of \$	of \$242k, C 77k and Otl	contractor F her Expens	^D ayments o ses of \$48k	of \$241k, E <.	mployee
GLE	IN EIRA CI	GLEN EIRA CITY COUNCIL						Page 8	80				



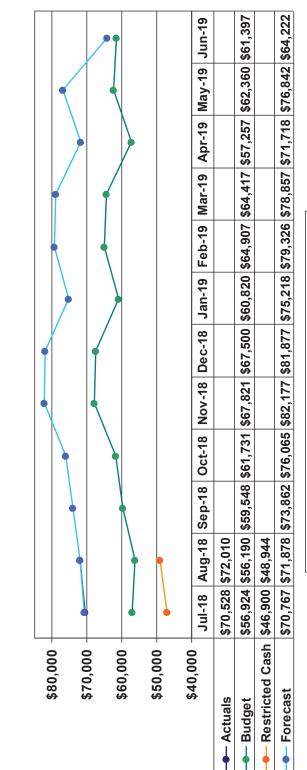


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Cash and Investments for the period ending 31 August 2018 ---- Actuals ---- Budget ---- Restricted Cash ---- Forecast

- Council's year to date cash balance of \$72.01m is higher than budget for the current month. Council's forecast position to June 2019 of \$64.22m has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.
- Council has cash assets that are subject to restrictions. Restricted funds as at 31 August 2018 include: residential aged care deposits of \$26.26m, trust funds and deposits of \$4.96m (including asset protection permits), open space reserve of \$15.85m and fire services property levy of \$1.87m. •

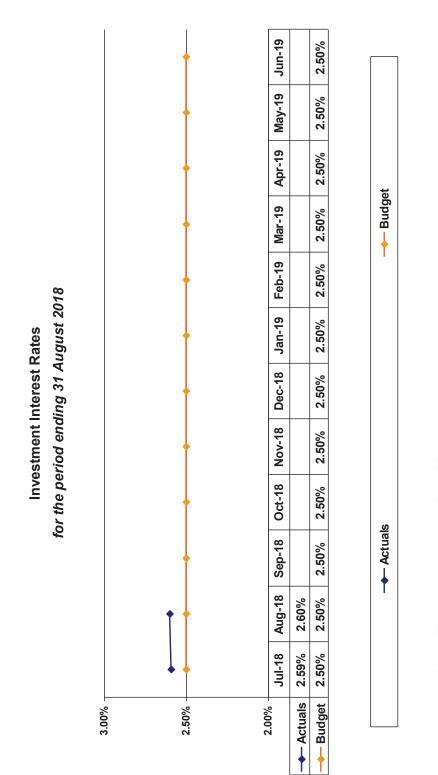
GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING		16 OCTOBER 2018
Rate: for the per	s Income riod endin	Rates Income and Debtors for the period ending 31 August 2018
Rate and Charges Income – is an important source of revenue, accounting for approximately 61 per cent of Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.	enue, accou est average	Rate and Charges Income – is an important source of revenue, accounting for approximately 61 per cent of the total revenue received by Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.
Rate Capping - The Victorian Government's <i>Fair Go Rates System</i> (FGRS) limits the maximum increase in Councils' av amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality. Each year the Minister for Local Government sets the average rate cap increase for Councils. The cap for 2018-19 was set at forecast CPI of 2.25% (2.0% for 2017-18).	System (Files by the to the tabe the table to a rate cap in or 2017-18)	Rate Capping - The Victorian Government's <i>Fair Go Rates System</i> (FGRS) limits the maximum increase in Councils' average rates. The amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality. Each year the Minister for Local Government sets the average rate cap increase for Councils. The The cap for 2018-19 was set at forecast CPI of 2.25% (2.0% for 2017-18).
Rate Payments - Rates are paid in four instalments during impacted by the timing of rate payments. The following table re	g the year. eflects the r	Rate Payments - Rates are paid in four instalments during the year: February, May, September and November. Council's cash flow is impacted by the timing of rate payments. The following table reflects the rate debtors balance as at 31 August 2018.
Rate Debtors	2018-2019 Year to date	
	\$,000	
Arrears Brought Forward 2018-10 Partee & Garbrare Generated	6,493 108 168	
2010-19 Nates & Galaage Generated 2018-19 Fire Services Property Levy	12,688	
Total Rates & Charges	127,349	
Payments/Adjustments: Clan Eine Develo	(180)	
State Government Rebate	(1,602)	
Fire Services Property Lew Rebate	(349)	
Receipts Interest	(13,394) 1	
Suppressions	336	
reguestines Total Payments/Adjustments	(15,308)	
Rates & Charges Balance at Month End	112,041	

GLEN EIRA CITY COUNCIL

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Council achieved a return of 2.60% against the budget of 2.50%.

GLEN EIRA CITY COUNCIL

Capital Works Expenditure Program

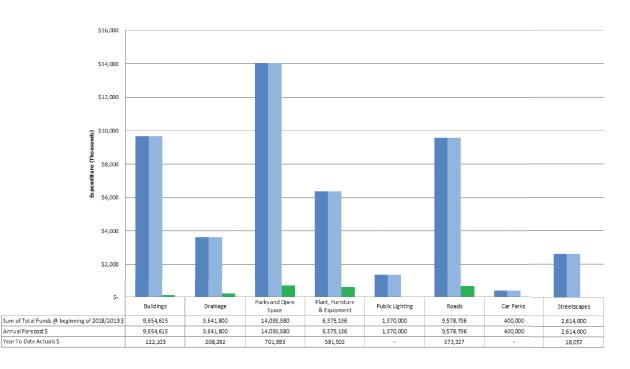
As at the end of August 2018, total capital works expenditure forecast for 2018-19 is expected to be \$47.67m, represented by:

- New capital works projects as per the 2018-19 Annual Budget \$37.62m
- Capital works funding \$1.38m
- Carry forward expenditure from the 2017-18 financial year \$8.66m.

There are no forecast adjustments for the month of August.

(b) Capital Works Performance Graphs

The below graphs reflect the 2018-19 budget allocations for the main asset category and performance against budget and forecast.

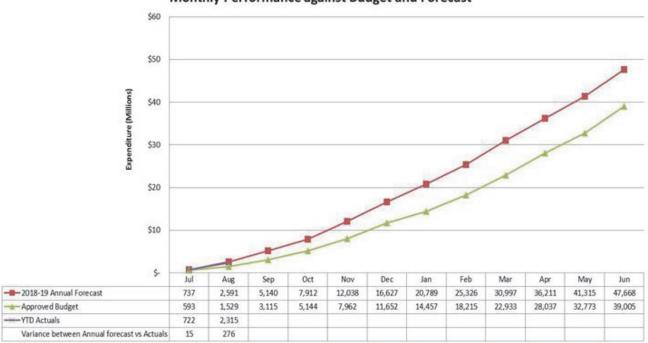


Main Asset Category

Sum of Total Funds @ beginning of 2018/2019 \$ Annual Forecast \$ Year To Date Actuals \$

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Monthly Performance against Budget and Forecast

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Capital Works Program Expenditure

for the period ending 31 August 2018

	Jul-18 Aug-18 Sep-18 Oct-18 Nov-18 Dec-18 Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19		\$5,140 \$7,912 \$12,038 \$16,627 \$20,789 \$25,326 \$30,997 \$36,211 \$41,315 \$47,668
	r-19 Apr-1		997 \$36,2
	eb-19 Mai		25,326 \$30,
	Jan-19 F		\$20,789 \$:
	Dec-18		\$16,627
	Nov-18		\$12,038
	3 Oct-18		\$7,912
	3 Sep-18		\$5,140
	Aug-18	\$2,315	\$2,591
	Jul-18	\$722	\$737
\$50,000 \$40,000 \$30,000 \$20,000 \$10,000	D¢	 Actuals 	Forecast (Inc. carry forwards) \$737

s'000

carry forwards)	
Forecast (Inc. carry forwards)	
 Actuals 	

Council's capital expenditure is behind forecast by \$276k mainly due to Bailey Reserve Skate Park Redevelopment \$238k, Sportsground Lighting McKinnon Reserve \$200k and Public Toilet at McKinnon Reserve \$50k. Offsetting this is capital expenditure ahead of forecast for Footpath Replacement Program \$236k.

GLEN EIRA CITY COUNCIL

Capital Works Program Expenditure

for period ending 31 August 2018 Description	2018-19 Carry Forwards from 2017-18	2018-19 Adopted Annual Capital Budget	2018-19 Capital Grant Funding	2018-19 Budget Plus 2016-17 Carry Forward	2018-19 9 YTD Work In Progress	2018-19 YTD Forecast	2018-19 YTD Variance	2018-19 Annual Forecast Projected end of June 2019 expenditure	
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
CAPITAL WORKS: STRATEGIC PROJECTS									
Continuous Improvement & Innovation Activity Centre Streetscape upgrades & Minor renewal works	939,075	300,000		1,239,075	16,969 628		· (16,969) · (628)		
Bentleigh Structure Plans	152,000			502,000	17.429	22.000	4,571	502,000	
Carnegie Structure Plan	102,000	. 500,000		500,000		22,000		500,000	
Elsternwick Structure Plan		220,000		220,000				220,000	
Integrated Transport Strategy Implementation		300,000		300,000				300,000	
Caulfield to Dandenong rail corridor open space upgrade		200,000		200,000				200,000	
TOTAL STRATEGIC PROJECTS	1,091,075	2,870,000		3,961,075	35,026	22,000	(13,026)	3,961,075	
CAPITAL WORKS: PORTFOLIOS									
CAPITAL WORKS: PORTFOLIOS-COMMUNITY FACILITIES									
Buildings Upgrade		1,440,500	100,000	1.540.500	41,261		(41,261)	1.540.500	
GEL -Upgrade 24 hour access		- 65,000		65,000				65,000	
GESAC Defect rectification and outdoor gym area		272,000		272,000	2,600		(2,600)		
New Public Toilets	345,000	431,250		776,250	9,000	50,000	41,000	776,250	
Child Care Centre Upgrades		17,250		17,250				17,250	
Building Security Upgrades		118,000		118,000				118,000	
Pavilion Upgrades		45,000		45,000				45,000	
MCHC Upgrades		17,250		17,250				17,250	
F&E Senior Citizens Centres		60,000		60,000				60,000	
Community Shed Moorleigh Village		50,000		50,000				50,000	
Community Garden Moorleigh Village		65,000		65,000				65,000	
TOTAL CAPITAL WORKS: PORTFOLIOS-COMMUNITY FACILITIES	345,000	2,581,250	100,000	3,026,250	52,861	50,000	(2,861)	3,026,250	
CAPITAL WORKS: PORTFOLIOS-COMMUNITY SAFETY									
Transport Planning Program	24,000	650,000		674,000	7,853		(7,853)	674,000	
New Footpath Program		250,000		250,000	(0)		. 0	250,000	
Bicycle Strategy	305,000	25,000		330,000	349	250,000	249,651	330,000	
Blackspot program upgrade		40,000		40,000	-			40,000	
TOTAL CAPITAL WORKS: PORTFOLIOS-COMMUNITY SAFETY	329,000	965,000		1,294,000	8,202	250,000	241,798	1,294,000	
CAPITAL WORKS: PORTFOLIOS-RECREATION AND OPENSPACE									
ADASS outdoor Landscaping space Upgrade		112,500		112,500				112,500	
Memorial structure for Holocaust survivors		100,000		100,000	-			100,000	
Major Playground Redevelopment - Construction	901,000	439.500		1,340,500	9,225	18,100	8,875	1,340,500	
Open Space Strategy Initiatives & Implementation	988,000	1.340.380	180,000	2,508,380	108,436	150,750	42.314	2,508,380	
Park Furniture-New		150,000		150,000	177	25,000	,.	150,000	
Plant and Equipment Upgrade- Booran Reserve		65.100		65,100	118		- (118)		
Multi-purpose Sports Training facility- Moorleigh	206,000			206,000	45,907	68,000	22,093	206,000	
Street Tree Planting Program- narrow nature strips		480,000		480,000	-			480,000	
Replacing and Reinforcing Retaining wall and Bridge	213,000			213,000	2,773		. (2,773)		
Sportsground Lighting Renewal		230,000	150.000	380,000	7.100		- (7,100)		
Cricket Net Facilities Upgrade	117,000	51,750	.00,000	168,750	49,074	117,000	67,926	168,750	
Plinth Curbing	. 17,000	. 86,250		86,250		40,000	40,000	86,250	
Sportsground Lighting Upgrade-Bailey Reserve Skate Park	62,000			62,000	36,927	.,	(36,927)		
Sportsground Lighting Upgrade-Bailey Reserve (subject to 2018- 2019 The World Game Facilities funding)		175,000	175,000	350,000	-			350,000	
Open Space Strategy Implementation - Master Plan Construction - Duncan Mackinnon	774,000	497,000		1,271,000	23,789	51,000	27,211	1,271,000	
Maintenance storage- Booran Reserve		70,000		70,000	39,939		(39,939)	70,000	
Cricket Wicket Upgrade – Turf and Sub Surface Drainage		361,000		361,000	15,268	11,000	(4,268)	361,000	
Sportsground Lighting Upgrade-McKinnon Reserve	154,000	50,000	150,000	354,000		200,000		354,000	
Warm Season Grass Bailey Reserve	437,000			437,000	112,817	145,000	32,183	437,000	
Netball Court Development- Duncan Mackinnon Reserve					413		(413)		
•		1,155,400		1,155,400	-			1,155,400	
TOTAL CAPITAL WORKS: PORTFOLIOS-RECREATION AND OPENSPACE	3,852,000	5,363,880	655,000	9,870,880	451,965	825,850	373,885	9,870,880	

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Capital Works Program Expenditure for period ending 31 August 2018 (continued)

for period ending 31 August 2018 (continu	2018-19 Carry Forwards from 2017-18 (\$)	2018-19 Adopted Annual Capital Budget (\$)	2018-19 Capital Grant Funding (\$)	2018-19 Budget Plus 2016-17 Carry Forward (\$)	2018-19 S YTD Work In Progress (\$)	2018-19 YTD Forecast (\$)	2018-19 YTD Variance (\$)	2018-19 Annual Forecast Projected end of June 2019 expenditure (\$)	
CAPITAL WORKS: PORTFOLIOS-SUSTAINABILITY	(ə)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
		4 370 000		4 270 000				1 270 000	
Building Improvements Kitchen/Joinery Renewal		- 1,370,000 - 270,000	-	1,370,000 270,000	-			1,370,000 270,000	
Roof Renewal		. 69,000	-	69,000				69,000	
Painting Program	455,000	762,000		1,217,000	3,120		(3,120)		
Switchboard Renewal		92,000	-	92,000	-			92,000	
TOTAL CAPITAL WORKS: PORTFOLIOS-SUSTAINABILITY	455,000	2,563,000	-	3,018,000	3,120		- (3,120)	3,018,000	
TOTAL PORTFOLIO PROJECTS	4,981,000	11,473,130	755,000	17,209,130	516,148	1,125,850	609,702	17,209,130	
CAPITAL WORKS: MAJOR PROJECTS Redevelopment of change and bathroom facilities - Koornang Park Pavilion	358,000			358,000	1,350		- (1,350)	358,000	
Pavilion Construction - King George Pavilion	756,500	796,000	275,000	1,827,500	715		. (715	1,827,500	
Carnegie Sports Precinct - Redevelopment- Koornang Park		192,000	-	192,000	-			192,000	
Murrumbeena Pavilion Upgrade		616,565	-	616,565	2,900		(2,900)		
Carnegie Sports Precinct - Redevelopment - Pavilions - Lord Reserve		- 192,000	-	192,000	2,000			192,000	
Carnegie Sports Precinct- Redevelopment - Master Plan landscape and sports grounds		345,000	-	345,000	-			345,000	
Bailey Skate Park Redevelopment	698,000		-	698,000	67,531	349,000	281,469	698,000	
Carnegie Sports Precinct Redevelopment -Swim Centre		345,000	-	345,000	10,000		(10,000)	345,000	
Duncan Mackinnon Athletic Track Upgrade			-		130,142		(130,142)		
TOTAL MAJOR PROJECTS	1,812,500	2,486,565	275,000	4,574,065	212,637	349,000	136,363	4,574,065	
RENEWALS									
CAPITAL WORKS: RENEWALS-BUILDING WORKS Minor HVAC Renewal		178,000	-	178,000	19,010		(19,010)	178,000	
Building Upgrades	74,000	360,000		434,000	14,785		. (14,785)		
Kitchen and Joinery Renewal		- 74,000		74,000	18,147		. (18,147)		
Roof Renewal		133,500		133,500				133,500	
ILU Renewal		162,000	-	162,000	(0)		- 0	162,000	
Ormond Kinder Upgrade	35,000	90,000	-	125,000	-			125,000	
Painting Renewal Program			-	135,900	9,020		(9,020)		
Plant Renewal- GESAC		61,000		61,000				61,000	
Improving current system or adding in fans/chiller to the stadium- GESAC	108,000	1,200		108,000	195		(195)		
Bathroom Renewal	35,000	211,400	-	246,400	-			246,400	
Floor Covering Replacement Renewal		112,800	-	112,800	(0)		- 0	112,800	
Signage Upgrade		125,000	-	125,000	-			125,000	
Roof Safety		47,200	-	47,200	-			47,200	
Public Toilet Upgrade	285,000			285,000	-			285,000	
TOTAL CAPITAL WORKS: RENEWALS-BUILDING WORKS	537,000	1,690,800	-	2,227,800	61,157		- (61,157	2,227,800	
CAPITAL WORKS: RENEWAL-AGED CARE									
Residential Services Minor Improvements		270,000	-	270,000	21,704		(21,704	270,000	
TOTAL CAPITAL WORKS: RENEWAL-AGED CARE		270,000	-	270,000	21,704		- (21,704)	270,000	
CAPITAL WORKS: RENEWALS-FAMILY & CHILDREN'S SERVICES		00.077		00.007				00.5	
Family Youth and Children's Centre upgrades Replacement of FDC Equipment		- 22,000 - 16,000	-	22,000 16,000	-			22,000 16,000	
TOTAL CAPITAL WORKS: RENEWALS-FAMILY & CHILDREN'S SERVICES									

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Capital Works Program Expenditure

for period ending 31 August 2018 (continu	2018-19 Carry Forwards from 2017-18	2018-19 Adopted Annual Capital Budget	2018-19 Capital Grant Funding	2018-19 Budget Plus 2016-17 Carry Forward	2018-19 YTD Work In Progress	2018-19 YTD Forecast	2018-19 YTD Variance	2018-19 Annual Forecast Projected end of June 2019 expenditure	
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
CAPITAL WORKS: RENEWAL-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES									
Park Perimeter Fence Renewal		50,000		50,000		-		50,000	
Minor Playground Upgrade and Renewal		350,000		350,000		-		350,000	
Leisure Pool Equipment -GESAC& Carnegie Swim Centres	30,000	692,688		722,688	30,989	58,000	27,011	722,688	
GESAC Pool Tile Rectification Works		450,000		450,000		-		450,000	
Minor Park Improvements		680,000		680,000	35,968	-	(35,968)	680,000	
Sportsground Lighting Renewal		230,000		230,000	6,040	-	(6,040)	230,000	
Goal Posts Renewal		125,000		125,000		-	· -	125,000	
TOTAL CAPITAL WORKS: RENEWAL-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES	30,000	2,577,688		- 2,607,688	72,996	58,000	(14,996)	2,607,688	
CAPITAL WORKS: RENEWAL-INFRASTRUCTURE									
Footpath Program		2,020,000		2,020,000	572,419	336,666	(235,753)	2,020,000	
Kerb and Channel Renewal Program		166,464		166,464	33,352	27,744	(5,608)	166,464	
Road Reconstruction Program		3,549,000		3,549,000	40,217	-	(40,217)	3,549,000	
Drainage Renewal and Upgrade Program		3,641,800		3,641,800	208,292	350,000	141,708	3,641,800	
Local Road Resurfacing Program		1,500,000		1,500,000	(0)	-	. 0	1,500,000	
Right of Way Renewal Program		343,332		343,332	10,694	-	(10,694)	343,332	
Local Area Traffic Management renewal		500,000		500,000	8,793	-	(8,793)	500,000	
Car Park Renewal Program		400,000		400,000				400,000	
Roads to Recovery Program		250,592	285,408	536,000				536,000	
TOTAL CAPITAL WORKS: RENEWAL-INFRASTRUCTURE		12,371,188	285,408	12,656,596	873,766	714,410	(159,356)	12,656,596	
CAPITAL WORKS: RENEWAL-OTHER									
Furniture & Fittings	32,000	50,000		82,000	5,412		(5,412)	82,000	
Information Technology	99,438	831,000		930,438	208,512	11,000	(197,512)	930,438	
Fleet and Plant	80,000	2,141,605		2,221,605	52,417	37,938	(14,479)	2,221,605	
Library and Learning Centres Books		823,904	65,426	889,330	255,499	273,216	17,717	889,330	
TOTAL CAPITAL WORKS: RENEWAL-OTHER	211,438	3,846,509	65,426	4,123,373	521,840	322,154	(199,686)	4,123,373	
TOTAL RENEWAL PROJECTS	778,438	20,794,185	350,834	21,923,457	1,551,463	1,094,564	(456,899)	21,923,457	
TOTAL CAPITAL WORKS EXPENDITURE	8,663,013	37,623,880	1,380,834	47,667,727	2,315,274	2,591,414	276,140	47,667,727	

Financial Strategy

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In 2016-17 the Auditor-General assessed the financial sustainability risk at an individual Council level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 22 provides indicators for Glen Eira City Council.

(a) Financial sustainability risk indicators

Indicator	Formula	Description				
Net result (%)	Net result / Total revenue	A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term.				
		The net result and total revenue are obtained from the comprehensive operating statement.				
Adjusted underlying result	Adjusted underlying surplus (or deficit) / Adjusted underlying revenue	Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position.				
Liquidity (ratio)	Current assets / Current liabilities	This measures the ability to pay existing liabilities in the next 12 months.				
		A ratio of one or more means there are more cash and liquid assets than short-term liabilities.				
Internal financing (%)	Net operating cash flow / Net capital	This measures the ability of an entity to finance capital works from generated cash flow.				
	expenditure	The higher the percentage, the greater the ability for the entity to finance capital works from their own funds.				
		Net operating cash flow and net capital expenditure are obtained from the cash flow statement.				
Indebtedness (%)	Non-current liabilities / own-sourced revenue	Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less the entity is able to cover non-curren liabilities from the revenues the entity generates itself.				
		Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.				
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciation rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.				
Renewal gap (ratio)	Renewal and upgrade expenditure / depreciation	Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciation rate.				
		Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.				

Financial Strategy (continued)

(b) Financial sustainability risk assessment criteria

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Adjusted underlying result	Liquidity	Internal financing	Indebtedness	Capital replacement	Renewal gap
	Less than negative 10%	Less than 0%	Less than 0.75	Less than 75%	More than 60%	Less than 1.0	Less than 0.5
High	Insufficient revenue is being generated to fund operations and asset renewal.	Insufficient surplus being generated to fund operations	Immediate sustainability issues with insufficient current assets to cover liabilities.	Limited cash generated from operations to fund new assets and asset renewal.	Potentially long-term concern over ability to repay debt levels from own-source revenue.	Spending on capital works has not kept pace with consumption of assets.	Spending on existing assets has not kept pace with consumption of these assets.
	Negative 10%–0%	0%-5%	0.75-1.0	75-100%	40-60%	1.0-1.5	0.5-1.0
Medium	A risk of long-term run down to cash reserves and inability to fund asset renewals.	Surplus being generated to fund operations	Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	May not be generating sufficient cash from operations to fund new assets.	Some concern over the ability to repay debt from own- source revenue.	May indicate spending on asset renewal is insufficient.	May indicate insufficient spending on renewal of existing assets.
	More than 0%	More than 5%	More than 1.0	More than 100%	40% or less	More than 1.5	More than 1.0
Low	Generating surpluses consistently.	Generating strong surpluses to fund operations	No immediate issues with repaying short-term liabilities as they fall due.	Generating enough cash from operations to fund new assets.	No concern over the ability to repay debt from own- source revenue.	Low risk of insufficient spending on asset renewal.	Low risk of insufficient spending on asset base.

Source: VAGO.

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Financial Strategy (continued)

Monthly Report Relative to Financial Strategy

MORTHIN REPORT RELATIVE TO FINANCIAL STRATEGY						
Financial Sustainability Risk Indicators	Objective	2016-2017 Actuals based on VAGO Parliamentary Report	2018-2019 Annual Budget as at 30 June 2019	2018-2019 Annual Forecast as at 30 June 2019	2018-2019 Risk based on Annual Forecast as at 30 June 2019	Comment
(1) Net Result	Generating surpluses consistently of greater than 0%.	16.76%	10.23%	11.22%	Low	Council is generating positive surpluses.
(2) Underlying Result (%)	Generating surpluses consistently of greater than 0%.	16.00%	9.52%	11.19%	Low	Council is generating positive surpluses.
(3) Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. The indicator is to be greater than 1.0.	1.42	1.23	1.32	Low	Council's forecast to 30 June 2019 indicates a Liquidity Ratio of greater than 1.0.
(4) Indebtedness	Lower than 40% relates to the ability to repay debt from own- source revenue.	13.51%	10.06%	10.26%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
(5) Internal Financing	Generating enough cash from operations to fund new assets. The indicator is to be greater than 100%.	157.42%	112.45%	94.60%	Low	Council is generating enough cash from operations to fund new assets.
(6) Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. The indicator is to be more than 1.5.	1.58	1.87	2.06	Low	Council operates at a low level of risk with respect to capital replacement.
(7) Renewal Gap	To ensure there is sufficient spending on Council's asset base. The indicator is to be greater than 1.0.	1.24	1.48	1.48	Low	Council spends sufficient funds on its asset base.
Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate.	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal	\$1,557	\$1,640	\$1,640	In terms of Rates p the 21 Inner Melbo per assessment (\$	In terms of Rates per assessment, Glen Eira is again the second lowest of the 21 Inner Melbourne Councils (2015/16: also second lowest) and is \$283 per assessment (\$18.3M) below the average outcome.
 Average Rates and Charges Pensioner Rate Rebate 		\$270	\$270	\$270		

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In terms of operational expenditure (excluding depreciation). Glen Eira ranks as spending \$161 less per assessment (\$10.4M) than the average for the Inner Melbourne Councils grouping.

\$2,442

\$2,456

\$1,899

Council should aim to keep average operating costs below the average benchmark Councils.

Operating costs per property should be kept as low as possible in order to generate <u>both</u> operating surpluses <u>and</u> lower Rates.

Assurance Map

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

			<u> </u>	ту	pe of As	surance			
			Management		External	Parties		Internal Audit	
1.	Council's Strategic Risks	Risk Rating	Management Review /self-assessment	Insurance Coverage	LG Investigations / Compliance inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	Previous and proposed IA activity 2016/17-2017/18, and/or other independent reviews/checks Food Safety (2011/12)
1.	State Government decisions impacting our community	E							Statutory Planning (2013/14) Infringement Management Audit (2018/1
2.	Terrorist Attack – Lone Wolf	H		•					Security Protocol Review (2014) Building Emergency Management Plann (2017/18) Implementation of Federal Government' Strategy for Protecting Crowded Places from Terrorism 2017 – use of the Crowd Places Security Audit, Self-Assessment Tool and guidelines.
3.	Vulnerability to cyber attack	н						•	Cyber Security Review including mobile devices website management and penetration testing (2016/17) IT General Controls Audit (2018/19)
4.	Contracts – contracting process by Council	н							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analys (annual) Contract Management Review (2016/17 Major Project Management (2017/18) Immunisation Audit (2018/19)
5.	Vulnerability to litigious action	н							Risk Management Framework (2015/16) Fraud & Corruption Control (2016/17) Claims Management Review (2016/17) Statutory Planning Legislative Complian Audit (2018/19)
6.	Failure to keep pace with emerging technologies and digital environment	н					•		IT Strategy (management) (2013/14) Regular penetration testing on the intern and external network infrastructure and external websites IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) Performance Audit – GECC Transformation Project (2017/18)
7.	Vulnerability to significant fraud	н							Fraud Review (2013/14) Financial Controls (2014/15) Risk Management Framework (2015/16) Fraud & Corruption Control (2016/17) Financial Compliance transaction analys (annual – 2018/19) Payroll (2017/18) Open Space Contributions (2017/18) Community Grant Management Audit (2018/19)
8.	Not sufficiently agile to respond to change	н							Change Management Framework Promapp Performance Audit – GECC Transformation Project (2017/18)
9.	Failure to effectively plan for the changing demographic of our workforce	М							SafetyMAP recertification (2013/14) OH&S Review (2015/16) Performance Audit – GECC Transformation Project (2017/18)
10.	Transformation programfails to deliver anticipated benefits for the organisation and community	М							Performance Audit – GECC Transformation Project (2017/18) Performance Audit (2018/19)

Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.

Please note that the External Audit process is designed to enable the AG to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems & processes.

GLEN EIRA CITY COUNCIL

9.10 AUDIT COMMITTEE MEMBER'S REMUNERATION

Author: John Vastianos, Chief Financial Officer

Trim No: 18/1238121

Attachments: Nil

PURPOSE AND SUMMARY

To adopt rates of payment for Independent Members of Council's Audit Committee.

RECOMMENDATION

That Council:

- 1. Effective from 1 November 2018, adopt the following rates for the Glen Eira's Audit Committee Members:
 - a) Chairperson \$7,950 p.a. (exc. GST); and
 - b) Independent Member \$6,800 p.a. (exc. GST).

BACKGROUND

The Audit Committee is a formally appointed Advisory Committee of the Council. The Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and is therefore independent of management.

The Audit Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

ISSUES AND DISCUSSION

It is important that Council's fee to external members reflect a level that will attract and retain suitably qualified candidates. Glen Eira Council has engaged the services of three pre-eminently qualified independent members:

- Lisa Woolmer (Chairperson);
- Dr Craig Nisbet (Independent Member); and
- Craig Geddes (Independent Member).

The fees paid to external members was last reviewed in March 2016 and it is recommended these are increased to reflect the Rate Cap increases (forecast CPI) of 2.5 per cent (2016-17) and 2 per cent (2017-18).

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

Remuneration

External members of Glen Eira Council's Audit Committee receive a fee for participating as Independent Audit Committee members. The current fees are set at:

- Chairperson \$7,600 p.a. (exc. GST); and
- Independent Member \$6,500 p.a. (exc. GST).

GLEN EIRA CITY COUNCIL

Committee Meetings

The Committee meets for approximately three to four hours on a quarterly basis.

POLICY AND LEGISLATIVE IMPLICATIONS

- Legislation Section 139 of the Local Government Act 1989 Audit Committees
- Council Policy Glen Eira's Audit Committee Charter.

COMMUNICATION AND ENGAGEMENT

Not applicable

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Five: Informed and Engaged A well governed Council that is committed to transparency and engages residents in decision–making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That Council:

- 1. Effective from 1 November 2018, adopt the following rates for the Glen Eira Audit Committee Members:
 - a) Chairperson \$7,950 p.a. (exc. GST); and
 - b) Independent Member \$6,800 p.a. (exc. GST).

9.11 COUNCIL MEETING CYCLE 2019

Author: Janice Pouw, Coordinator Councillor Business

Trim No: 18/1219474

Attachments: Nil

PURPOSE AND SUMMARY

To provide Councillors with the proposed 2019 Council meeting dates for consideration.

RECOMMENDATION

- 1. That Council adopts the 2019 Ordinary Meeting of Council dates for Glen Eira City Council as shown below:
 - Tuesday 5 February 2019
 - Tuesday 26 February 2019
 - Tuesday 19 March 2019
 - Tuesday 9 April 2019
 - Tuesday 30 April 2019
 - Tuesday 21 May 2019
 - Tuesday 11 June 2019
 - Tuesday 2 July 2019
 - Tuesday 23 July 2019
 - Tuesday 13 August 2019
 - Tuesday 3 September 2019
 - Tuesday 24 September 2019
 - Wednesday 16 October 2019
 - Wednesday 6 November 2019
 - Tuesday 26 November 2019
 - Tuesday 17 December 2019

BACKGROUND

At an Ordinary Meeting of Council, Council considers the proposed Council meeting dates for the next calendar year.

The dates are selected continuing a long standing practice of conducting Council meetings on a three weekly cycle, enabling Council business to be transacted in an efficient and timely manner.

ISSUES AND DISCUSSION

The scheduled Council meeting dates for the next calendar year are provided to better inform the community and officers for the purposes of planning and attendance at meetings.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource, risk and asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

In accordance with section 89(4) of the Local Government Act 1989, the meeting schedule adopted by Council will be advertised providing public notice of the 2019 meetings. The dates will also be placed on Council's website.

COMMUNICATION AND ENGAGEMENT

Once adopted by Council, the meeting dates for 2019 will be published on Council's website and advertised in a local paper.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Five: Informed and Engaged A well governed Council that is committed to transparency and engages residents in decision–making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The Ordinary Meeting of Council dates for 2019 are provided for Councillors consideration.

10. URGENT BUSINESS

11. ORDINARY BUSINESS

- **11.1 Requests for reports from Officers**
- 11.2 Right of reply
- 11.3 Councillor questions
- 11.4 Public questions to Council

12. CONSIDERATION OF ITEMS IN CAMERA

That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayers;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.
- 12.1 Tender 2018.219 Provision of Building Cleaning Services Local Government Act 1989 - Section 89(2) (d)
- 12.2 Tender No 2018.217 Supply and Deliver of a Combination Drain Jetting and Vacuuming Vehicle Local Government Act 1989 - Section 89(2) (d)
- 12.3 Tender 2019.13 Provision of Arboricultural Services Local Government Act 1989 - Section 89(2) (d)

13. CLOSURE OF MEETING