



**GLEN EIRA CITY COUNCIL**  
**ORDINARY COUNCIL MEETING**

**TUESDAY 1<sup>ST</sup> MAY 2018**

**AGENDA**

**Meeting to be held in the Council Chambers,  
Corner Hawthorn & Glen Eira Roads, Caulfield  
At 7.30 pm**

*"The primary object of a Council  
is to endeavour to achieve  
the best outcomes for the local community  
having regard to the  
long term and cumulative effects of decisions."*

- s3c(1) Local Government Act

**Councillors:** The Mayor, Councillor Tony Athanasopoulos  
Councillor Clare Davey  
Councillor Mary Delahunty  
Councillor Margaret Esakoff  
Councillor Jamie Hyams  
Councillor Jim Magee  
Councillor Joel Silver  
Councillor Dan Sztrajt  
Councillor Nina Taylor

**Chief Executive Officer:** Rebecca McKenzie

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  - 8.2 Records of Assembly**
    - a. 27 March 2018
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    - c. 10 April 2018 (pre-meeting)

**9. PRESENTATION OF OFFICER REPORTS**

9.1	345-347 Alma Road and 13 Kooyong Road, Caulfield North
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9.5	Caulfield Village – Planning Scheme Amendment C151: Social And Affordable Housing
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9.7	Draft Youth Engagement Strategy 2018-2021
9.8	Public Notice of the Draft Council and Community Plan 2017-2021
9.9	2018-19 Draft Annual Budget (Advertising For Public Comment)
9.10	Submission – Proposed Planning Scheme Amendment GC96 – Metro Rail Network Upgrade
9.11	Financial Management Report for the Period Ending 31 March 2018
9.12	Instruments of Appointment and Authorisation under the Planning and Environment Act 1987
9.13	External Membership to Sustainability Advisory Committee

**10. URGENT BUSINESS****11. ORDINARY BUSINESS**

- 11.1 Requests for reports from Officers**
- 11.2 Right of reply**
- 11.3 Councillor questions**
- 11.4 Public questions to Council**

**12. CONSIDERATION OF IN CAMERA ITEMS**

That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayers;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments
- (f) Legal advice
- (g) Matters affecting the security of Council property'
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

**12.1 Banking Services – Extension of State Purchase Contract**

**Local Government Act 1989** Section 89(2)(d) given it relates to contractual matters.

**12.2 Tender number 2018.214 EE Gunn Reserve Cricket and Baseball Practice Net Facility**

**Local Government Act 1989** Section 89(2)(d) given it relates to contractual matters.

Number of tenders received	One (1)
Number of evaluation criteria tenders assessed against	Three (3)
Estimated contract value	More than \$606,000.00

**13. CLOSURE OF MEETING**





**AGENDA for the ORDINARY MEETING OF THE  
GLEN EIRA CITY COUNCIL to be held on TUESDAY 1<sup>st</sup> May 2018**

**1. ACKNOWLEDGEMENT**

In the spirit of respect, Council acknowledges the people and elders of the Boon Wurrung people of the Kulin Nation past and present who have traditional connections and responsibilities for the land on which Council meets.

**2. APOLOGIES**

**3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS**

Councillors are reminded that we remain bound by our Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act or any other Act, to the best of our skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

**4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Copies of Minutes previously circulated.

**Recommendation**

That the minutes of the Ordinary Council Meeting held on 10<sup>th</sup> April 2018 be confirmed.

5.      **RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**
6.      **DOCUMENTS FOR SEALING**
7.      **REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

**8. REPORTS FROM COMMITTEES****8.1 Advisory Committees**

- a. Recreation & Leisure Advisory Committee – 13 March 2018
- b. Community Grants Advisory Committee – 3 April 2018
- c. Community Grants Advisory Committee – 17 April 2018

**Recommendation**

That the minutes of the Recreation & Leisure Advisory Committee meeting of 13 March 2018, the Community Grants Advisory Committee of 3 April 2018 and the Community Grants Advisory Committee of 17 April 2018 be received and noted and that the recommendations of the Committees be adopted.

**8.2 Records of Assembly**

- a. 27 March 2018
- b. 3 April 2018
- c. 10 April 2018 (pre-meeting)

**Recommendation**

That the Records of the Assemblies as shown below be received and noted.

- a. 27 March 2018
- b. 3 April 2018
- c. 10 April 2018 (pre-meeting)

## RECREATION & LEISURE ADVISORY COMMITTEE



### Minutes

Tuesday 13 March 2017

Rippon Lea Room, Glen Eira Town Hall

<b>Invitees</b>	<b>Councillors</b> Cr Nina Taylor (NT) Cr Tony Athanasopoulos (TA)  <b>Council Officers</b> Sam Krull, Director Infrastructure, Environment & Leisure (DIEL) Mark Collins, Group Manager, Recreation & Leisure (GMRL) Mark Judge, Group Manager Projects & Infrastructure (GMPI) Andrew Barden, Manager, Recreation & Open Space (MRO) Matthew Barbetta, Open Space Co-ordinator (OSC)  <b>Apologies</b> Cr Joel Silver (JS)*
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### 1. Welcome

Declaration of Conflict of Interests

- None declared.

Election of Chairperson

- NT was nominated as interim chair for the duration of this meeting.

**RECOMMENDATION:** That Cr Taylor be appointed Committee Chair for the next 12 months (moved TA, seconded JS).

*\*JS phoned in for the formal election of chairperson which was undertaken towards the end of the meeting.*

### 2. Presentation

#### Carnegie Sports Precinct

##### *Landscape Master Plan Development*

OSC provided context and overview of the landscape master plan development for Lord Reserve and Koornang Park which included:

- Outlining features which are valued, unique and provide character.
- Key opportunities – creating a green edge around the park, Moira Avenue closure to provide additional open space, connecting both spaces, strengthening green edge and providing park entrance to swim centre.
- Opportunity to re-think car parking – utilising indented car parking, similar to nth/west area, to spread load across whole space. Car parking nodes at other locations to accommodate the range of users.
- Glen Huntly Primary School site – outlined the discussions with the school to date and opportunity to incorporate shared car parking, community garden and synthetic sports area/playground.
- An additional soccer field is possible with a relocated turf wick to be placed in front of a combined Lord Reserve pavilion.
- Retain and upgrade play space to highlight unique character and history of the two parks. Opportunity to use materials and design cues from both outdoor pool and natural/native feel of southern boundary.

### *Carnegie Swim Centre Redevelopment*

GMRL outlined:

- two concepts had been developed for the swim centre buildings and facilities (single level and multi-level), including the size of wet and dry areas and brief description on how they interact.
- the additional cost of multi-level is offset by additional open space.
- the roof height would be similar due to the height requirement of the pool hall in both concepts.

DIEL outlined:

- that some of the likely costings for the project including the 5% Environmental Sustainable Design elements.
- that a presentation was being made to Council Assembly on 13 March, with a full report to be prepared for Council Assembly on 27 March. The intention is to undertake community consultation in late May/early June 2018.

### **3. Regular reports**

#### Tennis Strategy

MRO provided an update on the development of a Glen Eira Tennis Strategy and provided a summary of feedback received from the clubs.

- Accessibility
  - Online booking systems
  - Council to assist in promoting
  - Signage
- Sustainability
  - Flexible multi-sport spaces including hit up walls in close proximity to tennis clubs
  - Remove or reduce costs for planning permits
- Community Benefit
  - Council/Tennis Victoria to host dedicated tennis forums
  - Close link to Rec & Open Space department 'club liaison officer'
- Accountability
  - Most clubs were keen to explore other options regarding the leasing arrangements
  - Streamline reporting requirements
  - Maintenance assistance from Council
  - Annual health checks
  - Club Governance.

### **4. Other Business**

None

### **5. Next Meeting (Chair - Cr Taylor)**

- Thursday 7 June 2018

**ACTION:** Officers to contact Committee Chair one week prior to next meeting to discuss proposed Agenda items.



## COMMUNITY GRANTS ADVISORY COMMITTEE MEETING

### Minutes

Tuesday 3 April 2018

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#### Purpose:

To support and assist not-for-profit community-based groups to meet identified community priorities and strengthen the Glen Eira community.

#### Aims:

- Support community initiatives committed to community strengthening.
  - Develop an accessible and inclusive community.
  - Encourage community initiatives that promote self-sufficiency and innovation.
  - Help strengthen local participation in the planning and implementation of services and programs
- 

### Assembly of Council Record

Meeting opened at 5.32pm

#### 1. Present and Apologies

##### Present

Cr Margaret Esakoff

Cr Jamie Hyams (Chair)

Cr Mary Delahunty

Peter Jones – Director Community Wellbeing

Gaye Stewart – Manager Community Development and Care

Sharon Sykes – Coordinator Community Planning and Engagement

#### 2. Declaration of conflict of interest

No declarations of conflict of interest under Section 79 of the Local Government Act were received in relation to grants discussed

#### 3. Matters considered

##### I. 2017-2018 Festivals and Events Grant

- Women's Health in the South East (WHISE)

##### II. 2017-2018 Facility Hire Only Grant Applications

- Neighbourhood Watch Glen Eira
- Victorian Association of WW2 Veterans from the Former Soviet Union
- National Jockeys Trust
- Carnegie Rostrum Club 68
- "The Southern Cross" Club of Bards Song

##### III. 2017-2018 Community Grants Program Evaluation

##### IV. 2018-2019 Senior Citizen Centres Tenancy and Grant Guidelines

##### V. Glen Eira Kindergarten Association (GEKA) Service Level Agreement - Update

##### VI. Proposed options for 2018-2019 Community Grants Program annual application assessment meeting

**I. 2017-2018 Festivals and Events Grant**

*Women's Health in the South East (WHISE)*

WHISE has advised Council that it will be unable to meet grant conditions for a grant of \$2,640 (incl GST) awarded to the organisation to contribute towards an International Women's Day lunch and award ceremony.

In accordance with Council's Festival and Events guidelines, Officers will request the return of funds and continue to work closely with WHISE to provide advice and support for future grant applications.

**II. 2017-2018 Facility Hire Only Grant Applications**

*Neighbourhood Watch Glen Eira*

Neighbourhood Watch (NHW) Glen Eira submitted a Facility Hire grant application for \$130 to hire the Yarra Yarra Room on 3 May 2018 for a committee meeting.

NHW Glen Eira was established in May 2017 with the aim of raising awareness of safety and security information and driving engagement between the community and police.

The purpose of this meeting is to ratify a new committee for NHW Glen Eira. At least 18 Glen Eira residents will directly benefit, however many more residents will benefit in the longer term from the expected outcomes of the meeting.

**Recommendation: That Council fund a Facility Hire Grant of \$130 for Neighbourhood Watch Glen Eira to hire the Yarra Yarra Room on 3 May 2018 for a committee meeting.**

**Moved: Cr Esakoff**

**Seconded: Cr Delahunty  
Motion passed unanimously**

*Victorian Association of WW2 Veterans from the Former Soviet Union*

The Victorian Association of WW2 Veterans from the Former Soviet Union have submitted an application for a grant of \$788 to hire the Auditorium on 7 May 2018 from 7pm to 11pm for a rehearsal of their Victory Day event, scheduled to be held on 9 May 2018.

The group has previously received a grant for facility hire to hold their Victory Day event on 9 May. This current grant request is an additional one for the rehearsal.

**Recommendation: That Council fund a Facility Hire Grant of \$788 for Victorian Association of WW2 Veterans from the Former Soviet Union to hire the Auditorium on 7 May for a rehearsal of their Victory Day event.**

**Moved: Cr Hyams**

**Seconded: Cr Esakoff  
Motion passed unanimously**

### *National Jockeys Trust*

The National Jockeys Trust applied for a grant of \$7,382.90 to cover facility hire fees and other costs to use Caulfield Park for a fund-raising event in January 2018. After being notified about a grant of \$558 to cover facility hire only, which was approved by Council in December 2017, the National Jockeys Trust requested that Council re-consider its decision.

Council's decision in December 2017 was based on an assessment that the event had limited benefits to the Glen Eira Community and applied more broadly to greater Melbourne.

After seeking further information about the actual costs incurred by the Trust for their event on 22 January 2018, the Committee agreed that original decision should stand.

### *Carnegie Rostrum Club 68*

Carnegie Rostrum Club 68 has submitted a Facility Hire Grant application for a grant of \$294 to hire the Carnegie Boyd Room on 16 July 2018 to run its annual public speaking competition.

The competition will be the 20<sup>th</sup> annual competition, will attract entrants from across the region and it is proposed that 40-50 people will attend, many from Glen Eira.

**Recommendation:** That Council fund a Facility Hire Grant of \$294 for Carnegie Rostrum Club 68 to hire the Boyd Room on 16 July for the Public Speaking Competition.

**Moved: Cr Delahunty**

**Seconded: Cr Esakoff**  
**Motion passed unanimously**

### *"The Southern Cross" Club of Bards Song*

"The Southern Cross" Club of Bards Song submitted a Facility Hire Grant application for a grant of \$1,888 to hire the Theatre on four occasions: 29 April, 6 May, 15 July and 13 October 2018.

The Club will present four Russian language concerts open to the public, to promote communication and reduce isolation. Across the four events the club expects approximately 300 people to attend.

**Recommendation:** That Council fund a Facility Hire Grant of \$1,888 for "The Southern Cross" Club of Bards Song to hire the Theatre on four occasions in 2018.

**Moved: Cr Esakoff**

**Seconded: Cr Delahunty**  
**Motion passed unanimously**

## **III. 2017-2018 Community Grants Program Evaluation**

Each year Council conducts a survey of community grants applicants to seek feedback about the grants program and the process of seeking and receiving grants.

Feedback from the 2017-2018 survey was generally positive with respondents commenting that their experience with the program covering the information sessions, online process, timelines, communication, application form and interactions with staff were of a high standard.



All feedback from 2017-18 and previous years will be incorporated into a review of the Grants program which is planned for later in 2018.

#### **IV. Senior Citizen Centres Tenancy and Grant Guidelines**

In December 2017, Council approved the introduction of Senior Tenancy Grants for senior citizen clubs that use Council's senior citizen centres. These grants will replace Community Services Grants for seniors groups that use Council's senior citizen centres.

Seniors groups have been advised that they do not need to apply for Community Services Grants and that the proposed tenancy grants will provide a simple way for them to receive annual grants.

Core elements of the Senior Citizen Centres Tenancy Grants are:

- Grants will be allocated as part of the annual centre allocation process in September;
- Seniors groups will provide the number of total members and the number of members who live in Glen Eira and these will be verified periodically;
- A grant limit of \$3,000 will be applied – this is the same as the maximum grant approved for seniors clubs over the past five years; and
- The proposed total for all grants is estimated to be approximately \$70,000.

A new Guidelines document covering the allocation and grant processes has been prepared for seniors groups that use Council's senior citizen centres.

**Recommendation: The Committee recommends that Council approves the Senior Citizen Centres Tenancy and Grant Guidelines (attached) which will allocate funds based on number of Glen Eira members and hours of activities provided in Senior Citizen Centres.**

**Moved: Cr Delahunty**

**Seconded: Cr Esakoff  
Motion passed unanimously**

**Action: That Officers provide recommendations for Senior Citizen Tenancy Grants to the Community Grants Committee in October 2018.**

#### **V. Glen Eira Kindergarten Association (GEKA) Service Level Agreement**

The process of preparing a Service Level Agreement with GEKA has commenced with initial discussions with GEKA regarding a draft agreement underway. A proposed Service Level Agreement will be presented to the Committee at its next meeting.

#### **VI. Proposed 2018-2019 Community Grants Program assessment meeting**

The assessment of annual grants in the Community Grants program requires the Community Grants Advisory Committee to meet for four hours in June.

**Action: Place holders will be set for the following meeting times:**

- **Tuesday 12 June 2018, 1-5pm**
- **Friday 15 June 2018, 9am-1pm**

#### **VII. Next Meeting - TBA**

# Senior Citizen Centres

## Tenancy and Grant Allocation Guidelines

### Introduction

The Senior Citizen Centres -Tenancy and Grant Allocation Guidelines outline the criteria and eligibility for a Senior Citizen Club (*Club*) to access:

1. Regular tenancy (use) in Council Senior Citizen Centres
2. The opportunity to apply for a grant up to \$3,000.

### Aims

The Senior Citizen Centres -Tenancy and Grant Allocation aims to promote social connection, positive ageing, and health and wellbeing outcomes for Glen Eira's older adult community by supporting Senior Citizen *Clubs* to deliver activities in Council Senior Citizen Centres.

It achieves this by:

- Providing local *Clubs* with the opportunity to regularly meet at a venue free of charge.
- Allocating grant funding to contribute towards operational and governance costs to assist *Clubs* to deliver core activities.

### Location of Council Senior Citizen Centres

Council provides five dedicated facilities that are designated for use by Senior Citizens Clubs. These are located at:

- Bentleigh Senior Citizens Centre at 2 Arthur Street, Bentleigh;
- Bentleigh East Senior Citizens Centre at 1 Derry Street, Bentleigh East;
- Caulfield Senior Citizens Centre at 8-10 Cedar Street, Caulfield South;
- Moorleigh Senior Citizens Centre at 90-92 Bignell Road, Bentleigh East;
- Ormond Senior Citizens Centre at 2 Newham Grove, Ormond;

The Carnegie Library and Community Centre at 7 Shepparson Avenue Carnegie is also available but has limited access.

### Eligibility

Senior Citizens Clubs apply for use of Senior Citizen Centres on an annual basis.

**To be eligible for *Senior Citizen Centres - Tenancy and Grant Allocation* your *Club* must:**

- Be made up of members aged 60 and above who are wholly or significantly residents of Glen Eira;
- Hold current public liability insurance of at least \$ 20 million;
- Have an ABN;
- Be incorporated; and
- Have completed the acquittal form from any previous grants received from Council.

## How do I apply?

- Complete and submit the Senior Citizen Centres – Tenancy and Grant Application Form that includes the Senior Citizen Centres Tenancy Booking Form;
- Identify that your Club agrees to apply for a grant by ticking the relevant box in the Senior Citizen Centres – Tenancy and Grant Application form;
- Sign and submit the Senior Citizen Centres – Tenancy and Grant Conditions Agreement;
- Sign and submit the Working Together Policy Agreement; and
- Return all above documentation by the nominated date.

## Help with applications

*Need Help with your Application?*

Contact Council's Healthy Ageing Officer on 9524 3333.

## Assessment of application

### ***Senior Citizen Centres – Tenancy:***

- An assessment for tenancy is made using an allocation score card.
- *Club* Tenancy Booking Form preferences are compared and assessed with previous year's allocations and the utilisation of tenancy throughout the year.
- Tenancy allocations receive final approval from the Manager of Community Development and Care and/or the Director Community Wellbeing.

### ***Senior Citizen Centres – Grant:***

- Funding for grants is assessed with consideration to the number of members who are Glen Eira residents and the hours of core activities provided by each *Club*.
- Grants allocations receive final approval by the Community Grants Advisory Committee, which consists of Councillors that make recommendations to Council.

## Notification to Applicants

Applicants are informed of the decision regarding their tenancy and grant application once it is approved. Notification is sent to the contact person on the application form.

Acceptance and signing of the Senior Citizen Centre Tenancy and Grant Conditions Agreement is required prior to access to the centre and the release of funds.

## General Conditions Senior Citizen Tenancy and Grant Allocation

For information on the conditions of allocation of tenancy and grants for Senior Citizen Clubs please refer to Senior Citizen Centres – Tenancy and Grant Conditions Agreement, Sections 2 and 3.



## COMMUNITY GRANTS ADVISORY COMMITTEE MEETING

### Minutes

Tuesday 17 April 2018

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#### Purpose:

To support and assist not-for-profit community-based groups to meet identified community priorities and strengthen the Glen Eira community.

#### Aims:

- Support community initiatives committed to community strengthening.
  - Develop an accessible and inclusive community.
  - Encourage community initiatives that promote self-sufficiency and innovation.
  - Help strengthen local participation in the planning and implementation of services and programs
- 

### Assembly of Council Record

#### 1. Present

The meeting and decisions were conducted by email on 17 & 18 April 2018

Cr Margaret Esakoff

Cr Jamie Hyams (Chair)

Cr Mary Delahunty

Peter Jones – Director Community Wellbeing

#### 2. Declaration of conflict of interest

No declarations of conflict of interest under Section 79 of the Local Government Act were received in relation to grants discussed

#### 3. Matters considered

##### I. 2017-2018 Facility Hire Only Grant Applications

- Caulfield Junior College
- Victorian Association of Jewish Ex & Servicemen and Women Australia Inc (VAJEX Australia)

**I. 2017-2018 Facility Hire Only Grant Applications**

*Caulfield Junior College*

Caulfield Junior College has submitted a Facility Hire grant application to hire the Open Space area in Caulfield Park, including the War memorial on Tuesday 24 April 2018 for an ANZAC Day service. Council's charge for the booking will be \$424.

The purpose is to hold an ANZAC service for local school children, parents and community members. This will include a formal service, address, wreath laying, ode and hymns.

April 24 - 25 will mark 100 years since the Second Battle of Villers-Bretoneux. Caulfield Junior College runs a French elective program providing an integrated French-Australian curriculum from prep to year six.

**Recommendation:** That Council funds a Facility Hire Grant of \$424 for Caulfield Junior College to hire the Open Space area in Caulfield Park, including the War memorial on 24 April 2018 to conduct an ANZAC service.

**Moved: Cr Delahunty**

**Seconded: Cr Esakoff**  
**Motion passed unanimously**

*Victorian Association of Jewish Ex & Servicemen and Women Australia Inc (VAJEX Australia)*

VAJEX Australia has submitted a Facility Hire grant application to hire the Auditorium on Sunday 29 April 2018. Council's charge for the booking will be \$961.

The purpose is to hold a commemorative ANZAC memorial service for Jewish residents and the wider community. This will include the presentation of the Private Greg Sher Memorial Award. This award recognises a year 11 boy and girl based on their community service efforts. The event will also include a speech by the President of Carry On Victoria - Simon Bloomer, memorial prayers, wreath laying and lighting of candles.

VAJEX have held similar services in the Auditorium for at least five years and expect approximately 300 people to attend, with 280 being Glen Eira residents.

**Recommendation:** That Council funds a Facility Hire Grant of \$961 for VAJEX Australia to hire Auditorium on 29 April 2018 to conduct an ANZAC service.

**Moved: Cr Hyams**

**Seconded: Cr Esakoff**  
**Motion passed unanimously**

**II. Next Meeting - TBA**

**Assembly of Councillors**

**27 March 2018**

**Record under S 80 A (2)**

**Meeting commenced at 6.51PM.**

**A. Present**

Cr Tony Athanasopoulos  
Cr Clare Davey  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Joel Silver  
Cr Nina Taylor

**Council Officers**

Rebecca McKenzie, CEO  
Samantha Krull  
Peter Swabey  
Ron Torres  
Peter Jones  
Alexandra Fry  
Mark Judge  
James Kearney

**B. Matters considered.**

- (i) Apologies – Cr Magee

6.51pm Cr Davey declared a conflict of interest in item 2 296-298 Neerim Road, Carnegie and left the Assembly

- (ii) Future Planning For 296- 298 Neerim Road, Carnegie

6.52pm Cr Sztrajt entered the Assembly

7.09pm Cr Davey returned to the Assembly

- (iii) Future Planning for the Carnegie Sports Precinct

Cr Delahunty left the Assembly at 7.53pm and returned at 7.54pm

- (iv) Biodiversity in Glen Eira

8.38pm Assembly was adjourned

8.49pm Assembly was resumed

**Present**

Cr Tony Athanasopoulos  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Jim Magee  
Cr Joel Silver  
Cr Dan Sztrajt  
Cr Nina Taylor

(v) General Business

CEO

- Jewish Cultural precinct advocacy
- Flammable cladding inspections
- Recycling
- Structure Plans and Interim Height Controls
- 2018-19 Budget

Cr Silver – Daily Planet media enquiry

(vi) Community Wellbeing service provision

**Assembly finished at 10.01pm**

**Assembly of Councillors**

**3 April 2018**

**Record under S 80 A (2)**

**Meeting commenced at 6.43PM.**

**A. Present**

Cr Tony Athanasopoulos  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Dan Sztrajt  
Cr Nina Taylor

**Council Officers**

Rebecca McKenzie, CEO  
Samantha Krull  
Peter Swabey  
Peter Jones  
Aidan Mullen  
James Kearney  
Janice Pouw

**B. Matters considered.**

- (i) Apology – Cr Clare Davey
  - (ii) “Every Bit Counts” – Community Advocacy Strategy
- 6.45pm Cr Silver entered the Assembly
- (iii) Caulfield Station Precinct Structure Plan
  - (iv) Draft Integrated Transport Strategy Update
  - (v) General Business

**Cr Joel Silver**

- Scout visit
- Toilets at McKinnon Station
- Public art request – level crossings

**Cr Jamie Hyams**

- Planning applications and structure plans

**Chief Executive Officer**

- Ormond Station update
- Caulfield Village

**Cr Mary Delahunty**

- Rippon Lea studios



- (vi) Draft Council papers for the 10 April 2018 Council Meeting comprising 11 officer reports together with standing items on the agenda.
- Item 8.1 – Advisory Committees
    - Strategic Transport Advisory Committee – 22 February 2018
    - Community Consultation Advisory Committee – 21 March 2018
  - Item 8.2 - Records of Assembly
    - 6 March 2018
    - 13 March 2018
    - 20 March 2018
    - 20 March 2018 pre meeting
    - 25 March 2018
  - Item 9.1 – A New Heritage Policy for Glen Eira
  - Item 9.2 – 364 McKinnon Road, Bentleigh East

8.29pm Assembly was adjourned

8.43pm Assembly was resumed

**Present**

Cr Tony Athanasopoulos  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Joel Silver  
Cr Dan Sztrajt  
Cr Nina Taylor

- Item 9.3 – 7-11 Belsize Avenue, Carnegie
- Item 9.4 – 13-15 Hamilton Street, Bentleigh
- Item 9.5 – 495-501 Glen Huntly Road, Elsternwick
- Item 9.6 – 368B Hawthorn Road, Caulfield South
- Item 9.7 – VCAT Watch
- Item 9.8 – Greater Cost Recovery for Town Planning Services
- Item 9.9 – Feasibility of Additional Tramlines in Glen Eira
- Item 9.10 – Rear of Unit 2, 52 Murrumbeena Crescent, Murrumbeena
- Item 9.11 – Financial Management Report for the Period Ending 20 February 2018
- Item 11.1 Requests for reports from officers
  - Cr Sztrajt – parking issues around Hawthorn Road and Caulfield South
- Item 12.1 Aged Care
- Item 12.2 Internal Audit – Community Information and Support Victoria (Glen Eira Branch)

10.08pm Cr Esakoff declared a conflict of interest in item 12.2 and left the Assembly

10.10pm Cr Esakoff entered the Assembly

- Item 12.3 Kerbside Collection Services Contract – Variation and Extension

**Assembly finished at 10.12pm**

**Council Pre-Meeting**

**10 April 2018**

**Record under S 80 A (2)**

**Meeting Commenced at 6.45pm**

**A. Present**

Cr Tony Athanasopoulos, Mayor  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Jim Magee  
Cr Joel Silver  
Cr Dan Sztrajt

**Apologies**

Cr Clare Davey  
Cr Mary Delahunty  
Cr Nina Taylor

**Officers**

Rebecca McKenzie, CEO  
Peter Swabey  
Peter Jones  
Aidan Mullen  
Mark Judge  
Janice Pouw

**B. Matters considered**

1. Item 9.1 – A New Heritage Policy for Glen Eira – Planning Scheme Amendment C149
2. Item 9.2– 364 McKinnon Road, Bentleigh East
3. Item 9.3 – 7-11 Belsize Avenue, Carnegie
4. Item 9.4 – 13-15 Hamilton Street, Bentleigh
5. Item 9.5 – 495-501 Glen Huntly Road, Elsternwick
6. Item 9.6 – 368B Hawthorn Road, Caulfield South
7. Item 11.1 – Requests for Reports from Officers  
Cr Sztrajt
8. Item 11.4 – Public Questions

**Pre-meeting finished at 7.30pm**

**9. PRESENTATION OF OFFICERS REPORTS**

9.1	345-347 Alma Road and 13 Kooyong Road, Caulfield North
9.2	204-206 Balaclava Road, Caulfield North
9.3	331-333 Neerim Road, Carnegie
9.4	VCAT Watch
9.5	Caulfield Village – Planning Scheme Amendment C151: Social And Affordable Housing
9.6	Caulfield Station Precinct Partnership With VPA
9.7	Draft Youth Engagement Strategy 2018-2021
9.8	Public Notice of the Draft Council and Community Plan 2017-2021
9.9	2018-19 Draft Annual Budget (Advertising For Public Comment)
9.10	Submission – Proposed Planning Scheme Amendment GC96 – Metro Rail Network Upgrade
9.11	Financial Management Report for the Period Ending 31 March 2018
9.12	Instruments of Appointment and Authorisation under the Planning and Environment Act 1987
9.13	External Membership to Sustainability Advisory Committee

**ITEM 9.1            345-347 ALMA ROAD AND 13 KOOYONG ROAD, CAULFIELD NORTH****Author:**            *Paul Wood, Manager Town Planning***File No:**            *GE/PP-30971/2017***Attachments:**    *Advertised plans***PURPOSE AND SUMMARY**

To consider a Planning Permit application.



<b>PROPOSAL</b>	Use of land for the purpose of a Child Care Centre associated with the existing Synagogue, buildings and works to the existing buildings and the reduction of car parking requirement
<b>MUNICIPAL STRATEGIC STATEMENT</b>	<ul style="list-style-type: none"> <li>• Clause 21.08 Institutional and Non Residential Uses in Residential Areas Policy</li> <li>• Clause 22.11 Child Care Centres Policy</li> </ul>
<b>APPLICANT</b>	Fredman Malina Planning Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	Neighbourhood Residential Zone Schedule 1
<b>OBJECTIONS</b>	52 objections and 1 group objection received

**RECOMMENDATION**

That Council issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-30971/2017 at 345-347 Alma Road and 13 Kooyong Road Caulfield North for use of land for the purpose of a Child Care Centre associated with the existing Synagogue, buildings and works to the existing buildings and the reduction of car parking requirement in accordance with the following grounds:

1. The proposal fails to satisfy the objectives, strategies and policy guidelines of Clauses 21.08 (Institutional and Non Residential Uses in Residential Areas) and 22.11 (Child Care Centres Policy) of the Glen Eira Planning Scheme and presents an inappropriate design response in relation to car parking and car park layout, vehicle access, and amenity impacts on adjoining residential properties.
2. Traffic and parking generated by the proposed use will increase traffic movements and parking demand, particularly at peak drop off and pick up times, which will unreasonably impact the amenity of the area.
3. The layout of the car park and the number of car parking spaces fails to respond to the requirements of Clause 52.06 (Car Parking) of the Glen Eira Planning Scheme and would result in impact the safe operation of the use and the availability of car parking spaces within the surrounding area.
4. The proposal fails to represent a proper and orderly planning outcome and would have a detrimental impact on surrounding amenity.

## BACKGROUND

A planning permit (GE/PP-23737/2011) was issued by Council on the 2<sup>nd</sup> of November 2011, for use of the land as a Place of Worship (Synagogue) and for the reduction of car parking requirements at 347 Alma Road, Caulfield North.

The decision reduced the required the number of car parking spaces required under the statutory rate by 9 and therefore required two spaces be provided for the Synagogue. The permit conditions require that no more than 20 adults be in attendance at the Synagogue at any one time.

## ISSUES AND DISCUSSION

### Proposal

The application for a planning permit proposes the following:

- Use of the land for a Child Care Centre at No.345 Alma Road associated with the existing Synagogue at 347 Alma Road.
- Alteration and addition to the front and rear of the existing single storey dwelling at No. 345 Alma Road.
- Provision of six new on site car parking spaces located at the rear of 345 Alma Road, accessed from the rear right of way.
- Reduction of two car parking spaces.
- Retention of the existing Synagogue at 347 Alma Road, including minor internal alterations.
- Retention of the existing dwelling at 13 Kooyong Road. Demolition the existing double garage and replace with a single garage with tandem car parking (to enable improved access to the rear lane).

### Objectors' concerns

52 objections and one group objection have been received as part of the advertising process. The key concerns are summarised as follows:

- The proposal does not meet the requirements listed in Child Care Centre policy.
- The proposal does not represent a suitable non-residential development within a residential area.
- Lack of justification regarding the need for a child care centre in the vicinity.
- Increase traffic and congestion to the laneway, which can only accommodate single lane traffic.
- Significant burden and additional traffic to Kooyong Road and Alma Road intersection.
- Traffic safety and lack of street parking in close proximity.
- No traffic plans for safe drop off and pick up of children.
- Inadequate onsite parking and difficult to access via the laneway.
- Amenity impact and traffic noise.
- Pedestrian safety due increase of traffic and narrowness of the laneway.
- Inadequate waste management arrangements.
- Misleading information and discrepancies between reports.
- Insufficient data collected in the traffic survey.

### Referrals

There are no statutory referrals required under Clause 66 of the Glen Eira Planning Scheme, however the proposal was referred to Councils Transport Planning Department who provided the following comments:

- The traffic report submitted indicated a total of 6 on-site car spaces are proposed at the rear of the site, and there will be an additional two spaces in the Synagogue. However the permit for the Synagogue requires 2 spaces and the proposed disabled space appears to straddle the title boundary. It cannot be assumed the (tandem) disabled space will only be used by staff and there are safety concerns with people reversing back into Alma Road.
- The demolition of the existing double garage at 13 Kooyong Road and its replacement with a single garage and tandem space in order to widen the adjacent ROW is considered undesirable. This will involve increased reversing into busy Kooyong Road (i.e. the double garage currently provides independent access whereas the proposal requires a vehicle parked in front of the garage to reverse out first to allow the vehicle in the garage to exit).
- The car spaces on the Synagogue site are not considered bona fide car spaces. The strong likelihood is that most of the car spaces at the rear of the site would be used by staff and parents would be left with little real option but to park (potentially illegally) on what are busy roads unsuitable for that purpose – which is why Clause 22.11 of the Planning Scheme recommends that the pick up and drop off parking is located towards the front of the site.
- It is unclear whether vehicles can pass inside the site - noting that an entering car cannot see an exiting car.
- The traffic generation rate recommended in Clause 22.11 of the Planning Scheme has not been adopted by the applicant. The traffic generation submitted by the applicant has therefore been underestimated by 5 vehicle trips in each of the peak hours (32 trips as opposed to 37 trips).
- The interconnection of the Synagogue and proposed child care means there is the potential for the rear car park to also be used by the Synagogue hence generating more traffic.
- The bluestone surface is a potential noise issue for adjacent existing residential premises.
- There is no provision for passing between the site and Tennis Grove.
- The pedestrian sight triangles at each end of the ROW are likely sub-standard.

## **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

There are no financial, resource and asset management implications.

## **POLICY AND LEGISLATIVE IMPLICATIONS**

The key issues for consideration in the application include:

- Zoning and policy context
- Access, Car parking and traffic
- Amenity impacts
- Neighbourhood character
- Height, scale and massing

### Zoning and policy context

The purpose of the Neighbourhood Residential Zone is amongst other things to “to allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations”.

The acceptability of non-residential uses in this zone is led by Council’s local policy base.

### *Clause 21.08 Institutional and non-residential uses in residential areas*

Clause 21.08 of the Municipal Strategic Statement identifies the objectives and strategies Council wishes to employ with regards to institutional and non-residential uses in residential areas. A key objective is to ensure that medical centres, churches, childcare and kindergartens are well sited and integrated into residential areas with a minimal impact or loss of residential amenity.

Objectives include;

- *To ensure that non-residential uses are successfully integrated into residential zones with minimum impact and minimum loss of residential amenity*
- *To ensure community awareness and input into the long term expansion plans of large institutions in residential areas.*

Relevant strategies include;

- *Encourage uses that retain housing stock.*
- *Encourage new buildings and works that are compatible with the residential character of the streetscape and neighbourhood.*
- *Encourage uses that have a minimal effect on residential amenity.*

Overall, it is considered that the proposal does not meet the intent, objectives and strategies of Council's Municipal Strategic Statement at Clause 21.08 as the proposal is not compatible with residential character of the neighbourhood and will result in a loss of residential amenity for surrounding properties. This use would increase the collection of non-residential uses in a cluster and it is considered that the impact to residential amenity would be unacceptable. In particular the layout of the use and its traffic generation is considered inappropriate for its location on a busy intersection and will have an unreasonable impact on parking and traffic within the existing street network.

#### *Clause 21.11 Child Care Centres Policy*

A key policy requirement of the Child Care Centre Policy (Clause 22.11) is to ensure the integration of the child care centres into residential areas with minimal impact to the amenity of the surrounding residential properties.

The proposal meets the requirements for Preferred Location as defined by Clause 22.11 as the proposed child care centre:

- is located on a corner site of two secondary roads
- is situated reasonably close to a number of schools and pre-schools including Melbourne Grammar School, Caulfield Junior College and Ripponlea Primary School; and
- No record of any legal brothels (obtaining a planning permit) is identified within 200 metres of the subject site.

However, the proposal does not comply with this policy in relation to the layout of the use, particularly its access, traffic and car parking arrangements.

#### Access, Car Parking and Traffic

The Child Care Centre Policy has a set of design criteria for access, parking and traffic. This includes (amongst other things):

- *Avoid the need for vehicles to reverse across pedestrian areas.*
- *Avoid awkwardly skewed and modified T and cross intersections within the site.*
- *Avoid the use of accessways for pick up and drop off.*
- *Provide separate pedestrian access between the street and the facility. Pedestrian paths should be 1.2m in width and clear of parked cars.*
- *Ensure that the traffic generated by a child care centre has minimal impact on the street.*
- *Ensure that parking used for pick up and drop off is located towards the front of the site. Any parking to the sides, rear of the site or in a basement should be limited to staff parking unless on a corner site.*



The proposal is not considered to respond to these criteria as the proposal relies on vehicular access from a narrow bluestone lane at the rear of the site that is restricted in width and is not considered suitable for a commercial use of this nature.

Furthermore, it's considered that the proposal does not suitably meet State and Local planning provisions in relation to vehicle movement, access and car parking and does not suitably address Clause 52.06 in relation to car parking numbers for the following reasons:

- The Planning Scheme requires the provision of car parking at the rate of 0.22 car spaces to each child. For the proposed 40 children, this equates to 8 car spaces. The plans show 6 car spaces located at the rear of the site, access via an existing laneway, which results in a shortfall of 2 car spaces.
- Council's Transport Planning Department's assessment of the Transport Impact Assessment report submitted with the application outlines the deficiency of 2 car spaces would have an impact on parking in the area. It relies on the interconnection of the Synagogue and this would mean there is the potential for the car park at rear to also be used by the Synagogue and hence generate more traffic.
- The local street network has limited capacity to absorb the additional parking demand and traffic movements that would be generated by the proposal, as there would be an appreciable increase in on-street parking and traffic volumes during the morning and afternoon periods.
- It is considered that the additional demand for on-street parking and vehicle movements would have an unreasonable effect on the current level of amenity of this neighbourhood.
- Council's Transport Planning Department have reviewed the car park layout and vehicle access and consider that, in addition to the deficiency of 2 car spaces, the car park layout and vehicle access would be sub-standard.

#### Amenity impacts

- The Child Care Centre is proposed to operate from Monday to Friday during the hours of 7:00am to 6:30pm which is considered to be reasonable.
- However, given the large number of adjoining and nearby dwellings and the site's location within a generally quiet residential neighbourhood, the proposed use and its associated traffic and parking would have a significant adverse impact on the residential amenity of the area.
- It is noted that an Acoustic Report has been included in the application that indicates that acoustically treated western and northern boundary fences would be provided to contain noise.

#### Neighbourhood character

A mixture of housing types and styles can be found in the area, including single and double storey detached dwellings and double storey multi-unit developments. The abutting properties are all zoned Neighbourhood Residential Zone and have no neighbourhood character or heritage based overlay controls.

It is considered that the works proposed as part of this application would complement the streetscape which comprises mainly single dwellings located within landscaped front gardens.

#### Height, scale and massing

- The front, side and rear setbacks are considered to be satisfactory and accord with Policy requirements.
- As the proposed addition to the front and rear of the existing building at 345 Alma Road appears to be single storey and would appear reasonable in the context of the development in the surrounding area.

**COMMUNICATION AND ENGAGEMENT**1. Public Notice (Statutory)

- 7 properties notified
- 37 notices sent (owners and occupiers)
- 4 signs erected on site
- 52 objections and 1 petition received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Silver, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Inappropriate location of a Childcare Centre. It should be located within a higher density residential zone or commercial zone
- Isolated site, not in proximity to education centre
- Lack of pick up and drop off traffic plans
- One direction, narrow laneway use as main access– dangerous and not a feasible proposal
- Overdevelopment of the site
- Increasing volume and frequency of the laneway use resulted in accidents to the local residents from nearby streets
- Traffic noise from the bluestone laneway
- Support Childcare Centre, but not in this location
- Inadequate staff parking
- Childcare Centre require sign in and sign out procedure for attendance, therefore the issue is not limited to drop offs and pickups. Street parking will be required.
- Pedestrian sightline concerns due to high fences on both ends of the laneway
- Pedestrian safety, in particular children and elderly
- Proposal will change the traffic conditions in the area, unfair for the local residents

Undertakings by the Applicant

No undertaking from the applicant were offered at the Planning Conference.

**LINK TO COUNCIL PLAN**

Liveable and Well Designed:

A well planned City that is a great place to live.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

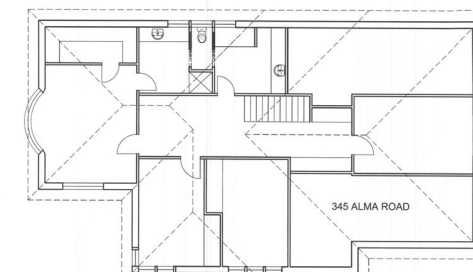
**CONCLUSION**

The proposal is considered on balance to not represent a proper and orderly planning outcome in that its location would create a cluster of non-residential uses and this incremental change would impact on residential amenity.

The amenity concerns are most notable in relation to the location of the car park, and detriment that would be caused through noise and disturbance from using the laneway to access the site.

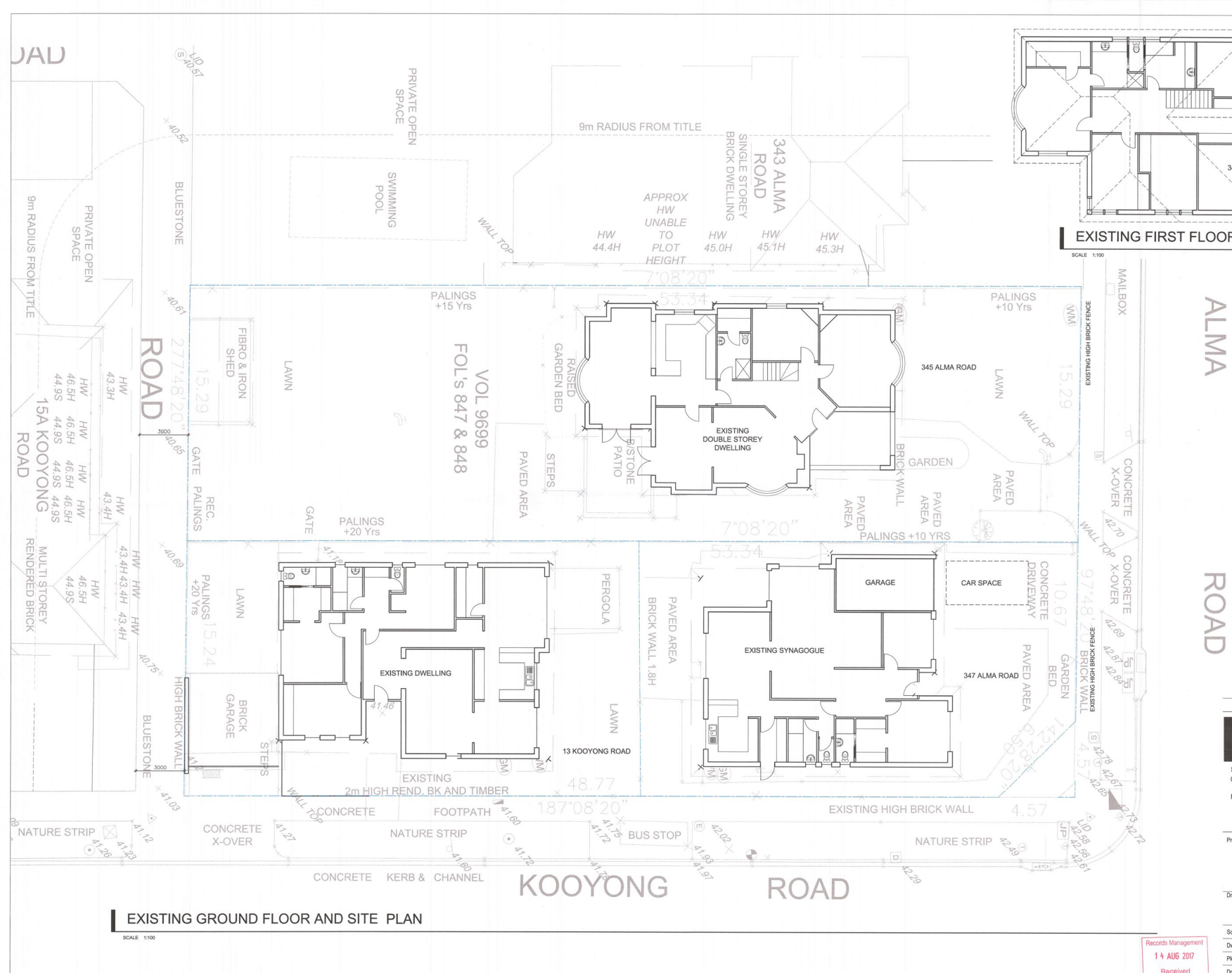
Furthermore the proposal is not considered to provide safe and accessible movement for vehicles and would present a road safety issue and the limited number of car parking spaces and the limited on street parking in the immediate area would not provide for the reasonable parking needs associated with this use.

It is therefore considered that a Notice of Refusal to Grant a Planning Permit be issued.



EXISTING FIRST FLOOR PLAN

SCALE 1:100



EXISTING GROUND FLOOR AND SITE PLAN

SCALE 1:100

ALMA ROAD

KOORYONG ROAD

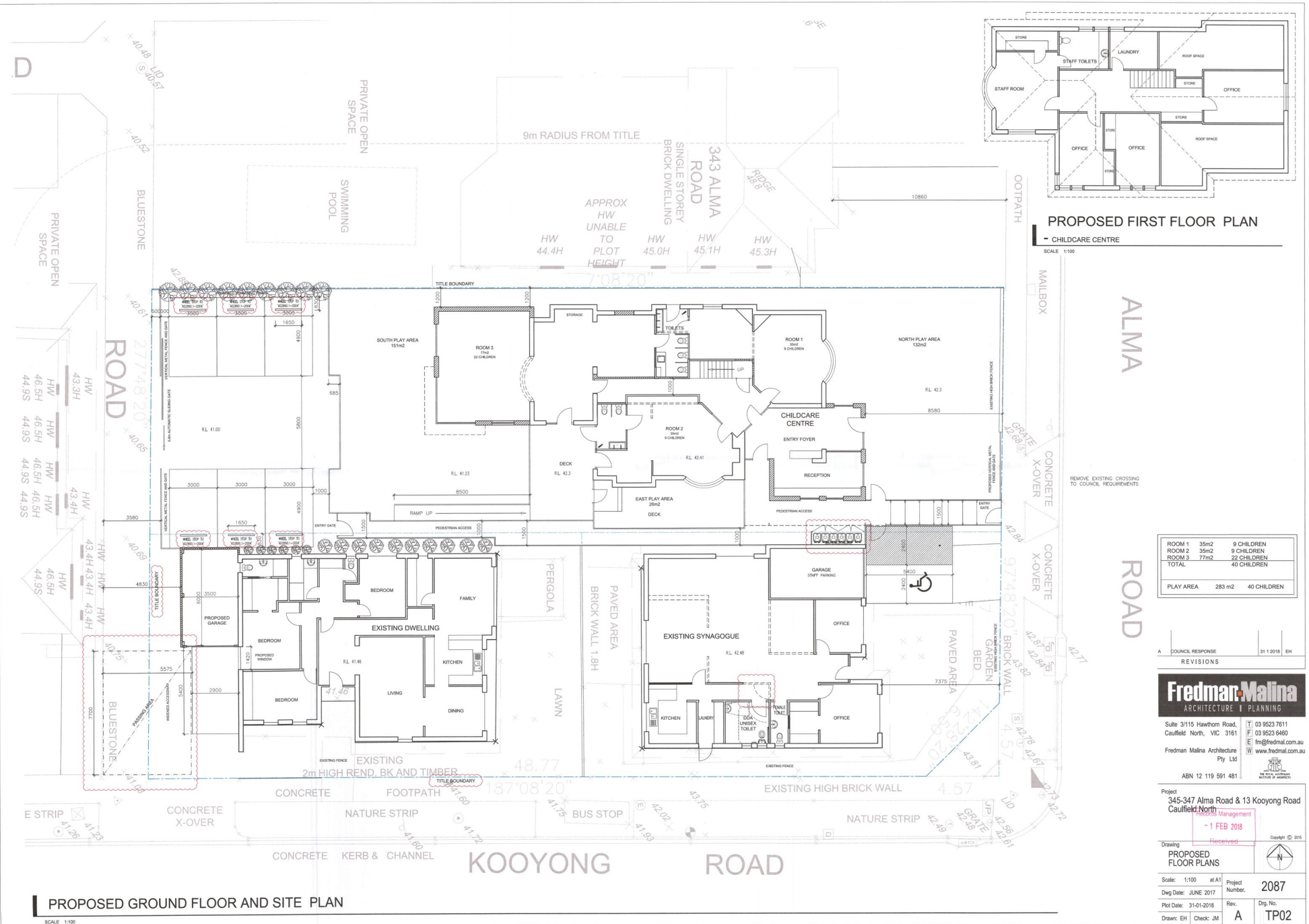


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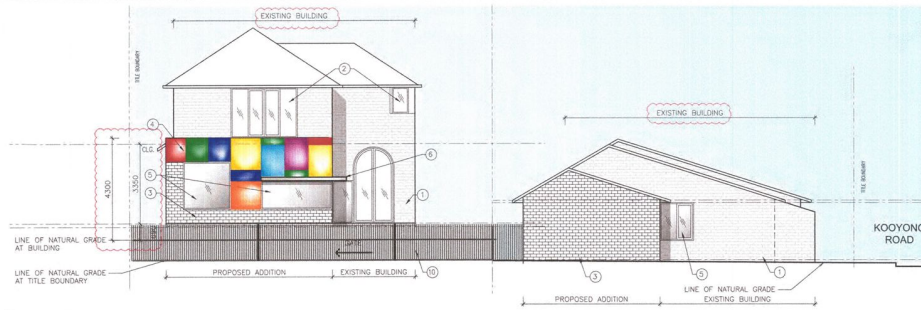
Project  
345-347 Alma Road & 13 Kooyong Road  
Caulfield North

Drawing  
EXISTING  
FLOOR PLANS

Scale: 1:100 at A1	Project Number: 2087
Dwg Date: JUNE 2017	Rev.
Plot Date: 03-08-2017	Drawn: EH Check: JM
Records Management 14 AUG 2017 Received	Dwg. No. TP01

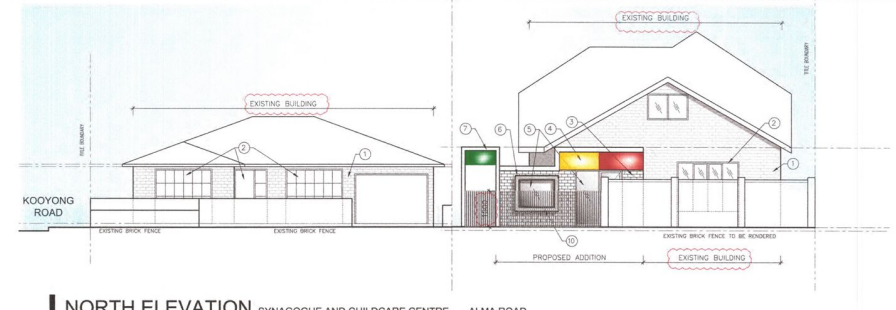






**SOUTH ELEVATION** CHILDCARE CENTRE AND DWELLING

SCALE 1:100



**NORTH ELEVATION** SYNAGOGUE AND CHILDCARE CENTRE - ALMA ROAD

SCALE 1:100

**SCHEDULE OF EXTERNAL FINISHES**

- ① EXISTING BRICK WALL
- ② EXISTING TIMBER WINDOW
- ③ NEW BRICK WALL TO MATCH EXISTING
- ④ NEW LIGHTWEIGHT COLOURED PANEL
- ⑤ BLACK POWDERCOATED ALUMINUM WINDOW
- ⑥ METAL POWDERCOATED SHADE DEVICE
- ⑦ METAL PERGOLA WITH COLOURED PANELS
- ⑧ METAL ROOF
- ⑨ TERRA COTTA TILE ROOF
- ⑩ METAL BLADE FENCE

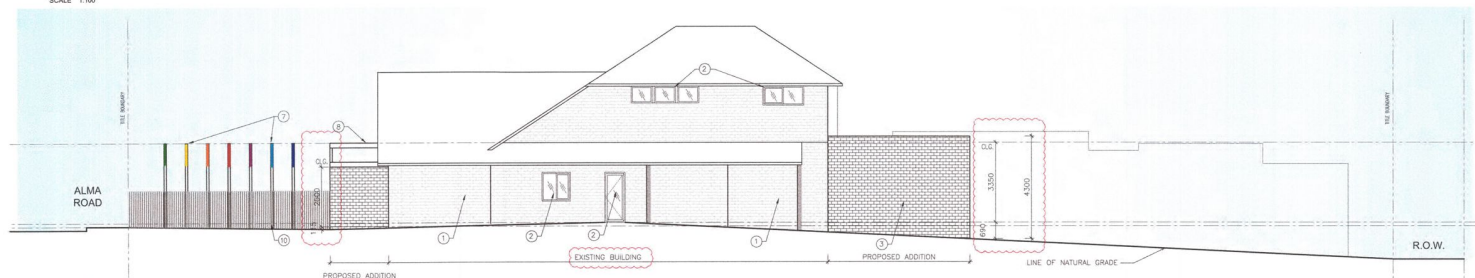
**SCHEDULE OF PAINT COLOUR**

- a - DULUX 'HOT LIPS' P09H9
- b - DULUX 'FULL OF LIFE' P09H8
- c - DULUX 'SULPHUR' P16H9
- d - DULUX 'BILLIARD BALL' P25E9
- e - DULUX 'TRUE BLUE' P40H9
- f - DULUX 'BLUE MERCURY' P31B3
- g - DULUX 'DENDIANA' P45E8
- h - COLOURBOND 'WOODLAND GREY'



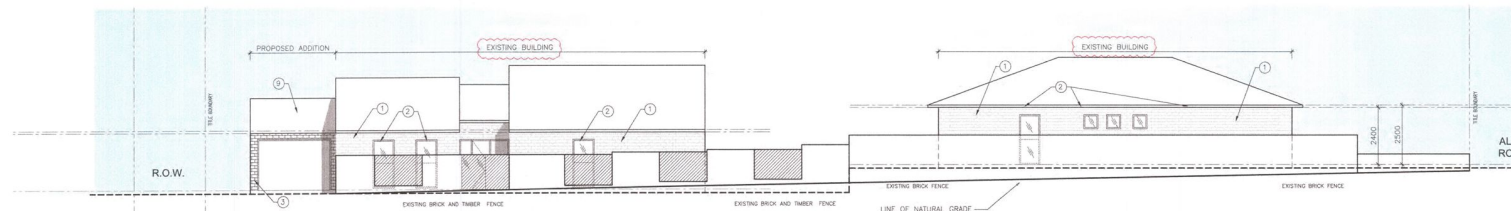
**EAST ELEVATION** CHILDCARE CENTRE - INTERNAL

SCALE 1:100



**WEST ELEVATION** CHILDCARE CENTRE

SCALE 1:100



**EAST ELEVATION** DWELLING AND SYNAGOGUE - KOOYONG ROAD

SCALE 1:100

A	COUNCIL RESPONSE	31/1/2018	EH
REVISIONS			

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Pty Ltd  
ABN 12 119 591 481

Project  
345-347 Alma Road & 13 Kooyong Road  
Caulfield North

Drawing <b>PROPOSED ELEVATIONS</b>	Scale: 1:100 at A1 Dwg Date: JUNE 2017 Plot Date: 31-01-2018 Drawn: EH Check: JM	Project Number: Rev. A	2087 Dwg. No. TP03
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**ITEM 9.2          204-206 BALACLAVA ROAD, CAULFIELD NORTH****Author:** Catherine Zhou, Principal Town Planner**File No:** GE/PP-31331/17**Attachments:** Advertised plans**PURPOSE AND SUMMARY**

To consider a Planning Permit application.



<b>PROPOSAL</b>	Use and development of a place of assembly (meditation centre and wellness centre), including the construction of a five storey building above basement car park, a reduction in the car parking requirements and buildings and works on land affected by the Special Building Overlay.
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Clause 21.06 Business (Caulfield Park Neighbourhood Centre)
<b>APPLICANT</b>	Spiritgrow Centre Association Incorporated
<b>PLANNING SCHEME CONTROLS</b>	Commercial 1 Zone (C1Z) Parking Overlay (PO2-2) Special Building Overlay (SBO)
<b>OBJECTIONS</b>	4

## RECOMMENDATION

That Council issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-31331/17 at 204-206 Balaclava Road, Caulfield North for use and development of a place of assembly (meditation centre and wellness centre), including the construction of a five storey building above basement car park, a reduction in the car parking requirements and buildings and works on land affected by the Special Building Overlay in accordance with the following conditions/grounds:

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (prepared by Jackson Clements Burrows Architects and dated 09/11/2017) but modified to show:
  - (a) Lower the finished floor level for ground floor from AHD39.55 to AHD 38.85;
  - (b) Modifications to the basement level to enable the reduced floor level for the ground floor. The access to the basement and car parking layout are to be revised with clear dimensions to comply with the requirements specified in Clause 52.06 to the satisfaction of the Responsible Authority;
  - (c) The maximum building height to be no higher than AHD58.40;
  - (d) A total of 13 bicycle parking spaces to be provided for the development with at least 2 bicycle parking spaces be provided as horizontal spaces on the ground floor near the front entry of the building;
  - (e) The cantilevered verandah across the entire frontage to be extended to 750mm from the face of the kerb of Balaclava Road;
  - (f) Fixed obscure glazing to be used for all west-facing windows;
  - (g) Height of the balustrade for the north-facing roof terrace on level 3 to be 1.7m higher above the finished floor level of the terrace;
  - (h) A variation in building materials for the blank wall on the eastern boundary, to provide visual interest to the satisfaction of the Responsible Authority.

When approved, the plans will be endorsed and will then form part of this Permit.

2. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
3. The layout and description of the use(s) as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
4. The use must operate only between the following hours:
  - Monday to Friday: 9:00am to 10:00pm;
  - Saturday: 9:30am to 3:00pm and
  - Sunday: 9:00am to 9:00pm.
5. Not more than 100 patrons may be present on the site at any one time.
6. Not more than eight staff members/employees may be present on the site at any one time.



7. The amenity of the area must not be adversely affected by the use or development as a result of the:
- (a) transport of materials, goods or commodities to or from the land; and/or
  - (b) appearance of any building, works, stored goods or materials; and/or
  - (c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; and/or
  - (d) in any other way,
- to the satisfaction of the Responsible Authority.
8. Noise levels must not exceed the permissible noise levels stipulated in State and Environment Protection Policy N-1 (Control of Noise from Industrial Commercial and Trade Premises within the Melbourne Metropolitan Area) and State Environment Protection Policy N-2 (Control of Music Noise from Public Premises).
9. All outdoor lighting must be baffled and/or located to prevent light from the site causing detriment to the locality to the satisfaction of the Responsible Authority.
10. All pipes, fixtures, fittings and vents servicing any building on the site must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.
11. No plant, equipment, services or architectural features other than those shown on the endorsed plans are permitted above the roof level of the building/s without the prior written consent of the Responsible Authority.
12. Before the use starts, the walls on or facing a boundary to an adjoining property must be cleaned and finished in a manner to the satisfaction of the Responsible Authority. Painted or bagged walls must be finished to a uniform standard and unpainted or unrendered walls must have all excess mortar removed.
13. Waste management must be undertaken in accordance with the approved Waste Management Plan prepared by Ratio Consultants and dated 3 November 2017, unless otherwise agreed in writing by the Responsible Authority.
14. No amplified music is to be audible external to the premises to the satisfaction of the Responsible Authority.

15. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
- (a) delivery and unloading points and expected frequency;
  - (b) Truck haulage routes, circulation spaces and queuing lanes;
  - (c) Details how traffic and safe pedestrian access will be managed. These must be in the form of a Traffic Management Plan designed by a suitably qualified traffic practitioner;
  - (d) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
  - (e) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (f) any requirements outlined within this permit as required by the relevant referral authorities;
  - (g) hours for construction activity in accordance with any other condition of this permit;
  - (h) measures to control noise, dust, water and sediment laden runoff;
  - (i) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (j) any construction lighting to be baffled to minimise intrusion on adjoining lots.
16. During the construction of the buildings and works allowed by this permit, the laneway(s) adjacent to the subject land must be kept free of parked or standing vehicles or any other obstruction, including building materials, equipment etc. so as to maintain free vehicular passage to abutting benefiting properties at all times, unless otherwise agreed in writing by the Responsible Authority.
17. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all weather sealcoat;
  - (d) drained;
  - (e) line-marked to indicate each car space and all access lanes;
  - (f) clearly marked to show the direction of traffic along the access lanes and driveways;
- to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.
18. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.

19. All disused or redundant vehicle crossings must be removed and the area re-instated with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
20. A minimum of one (1) car space must be provided for the exclusive use of disabled persons. The car space must be provided as close as practicable to the front entrance of the building and must be clearly marked with a sign to indicate that it must only be utilised by disabled persons. The minimum dimensions of the car space must be 2.4 metres wide with a 2.4m shared space at the side and rear.
21. External lighting of the areas set aside for car parking, access lanes and driveways must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
22. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker.
23. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed generally in accordance with the endorsed plans (prior to the construction of the levels above being commenced.)
24. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed generally in accordance with the endorsed plans.

**Transport for Victoria Conditions**

25. The permit holder must take all reasonable steps to ensure that disruption to tram & bus operation along Balaclava Road is kept to a minimum during the construction of the development. Foreseen disruptions to tram or bus operations and mitigation measures must be communicated to Public Transport Victoria eight (8) weeks prior by telephoning 1800 800 007 or emailing [customerservice@ptv.vic.gov.au](mailto:customerservice@ptv.vic.gov.au).
26. The permit holder must ensure that all track, tram and overhead infrastructure is not damaged. Any damage to public transport infrastructure must be rectified to the satisfaction of Public Transport Victoria at the full cost of the permit holder.

**Permit Expiry**

27. This Permit will expire if:
  - The development and use does not start within two (2) years from the date of this Permit; or
  - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the times referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date.

28. Within one month of the use commencing under this permit, the permit holder must ensure that Planning Permit No. GE/PP-18496/2006/A is cancelled.

NOTES: *(The following notes are for information only and do not constitute part of this permit or conditions of this permit)*

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. This Planning Permit represents the Planning approval for the development of the land within a Special Building Overlay. Assessment of the application has been undertaken only in respect to flood plan management issues under Clause 44.05 of Glen Eira Planning Scheme.
- D. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- E. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- F. Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council's Engineering Services Department.
- G. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.
- H. The use of the laneway for vehicular access needs to comply with Council Policy 8.13 “Use of Rights of Way”.

## BACKGROUND

No planning history is recorded for the subject site. However, it is worth noting that the proposed meditation and wellness centre is relocating from an existing premises at 226 Balaclava Road which is four properties to the east of the subject site. The current meditation centre operates only between the hours of Monday to Friday 9:00am to 10:00pm, from 9:30am to 3:00pm on Saturday and Sunday from 9:00am to 9:00pm. The maximum number of patrons allowed is fifty (50) with no more than four (4) staff members/employees may be present on the site at any one time.

It is proposed to close this business and relocate to the new purpose built facility.

## ISSUES AND DISCUSSION

### Proposal

The application for a planning permit proposes the following:

- Demolition of the existing two storey office building (no permit required for demolition).
- Use and development of a five storey building with a semi-basement car park for a place of assembly (meditation and wellness centre).
- A total of 9 car parking spaces are provided in the basement including 8 mechanical parking spaces. A reduction of 21 spaces is sought in accordance with Clause 52.06.
- The proposed centre will operate between 9am and 10pm on weekdays; 9:30am and 3pm on Saturday and 9am and 9pm on Sunday with the maximum number of patrons of 100 and a total of eight staff.
- Vehicular access would be via the laneway to the north of the site.
- The ground level Ground would be elevated up to 1.83m above the nature ground level (at the street frontage) with a lift providing access for people with limited mobility.
- The proposed building will be built on all boundaries with a light court provided in the middle of the western boundary.
- Maximum overall building height of 25.25metres.

### Objectors' concerns

Four objections have been received as part of the advertising process. The key concerns are summarised as follows:

- The proposal does not accord with planning policy.
- The proposal would have traffic and car parking implications.
- Neighbourhood character and built form (height, setbacks, massing and bulk)
- Amenity impact including overshadowing, loss of natural daylight, overlooking and noise.
- Concerns regarding the accuracy of plans.
- Waste collection on Stanley Parade would be unacceptable.
- The proposal represents an overdevelopment of the site.

### Referrals

The application was required to be referred to Transport for Victoria and Melbourne Water as required under Clause 66 of the Glen Eira Planning Scheme. They provided the following comments:

*Transport for Victoria*

The department does not object to the development subject to conditions.

*Melbourne Water*

Melbourne Water indicates that the subject site is not subject to flooding from Melbourne Water's drainage system. Therefore, no objection to the proposal as it is submitted.

The application was also referred to Councils' Transport Planning Department, Asset Engineering Department, Building Department, Waste Management Department and Urban Designer who provided the following comments:

*Transport Planning*

The Traffic Engineering Department suggests that a maximum of 77 patrons should be permitted based on the car parking availability in the surrounding area. On this basis they would not object to the proposed car parking reduction. This figure was calculated on the basis that the existing meditation centre operating at 226 Balaclava Road would ease once the use in the proposed centre commenced.

This department also sought that any revisions factored in the safe and efficient operation of the basement car park.

*Asset Engineering*

The Asset Engineering Department does not object to the development. The use of the laneway for vehicular access needs to comply with Council Policy 8.13 "Use of Rights of Way". These matters will be included in the permit notes.

*Building Department*

The Building Department requires building approval for protection works, fire rating, distance of travel and light and ventilation. In addition, the following requirements can be addressed via permit conditions:

- Construction management plan
- Balustrades to be a minimum of 1 metre from finished floor level

*Urban Designer*

Council's urban designer assessed the application and provided the following suggestions:

1. *Provide a full basement rather than a semi-basement and lower the finished floor level of the ground floor to match the public footpath as closely as possible (bearing in mind the need to comply with any Special Building Overlay requirements if any). This is to provide visual continuity and interaction with the street and enable the building to be used for the widest possible range of uses in the longer term.*
2. *Ensure Disability Discrimination Act compliant access.*
3. *Set back the "youth space" five (5) metres from the frontage, so that the podium would read more clearly.*
4. *Set back the "office" space five (5) metres from the frontage, so that the podium would read more clearly.*

5. *Provide a cantilevered verandah across the entire frontage extending to 750mm. from the face of the kerb to provide visual continuity, weather protection and mediate the scale of the building.*
6. *Set back the uppermost three levels three (3) metres from the Eastern and Western boundaries and provide glazing to provide an appropriate interface with the street and skyline. This will create a more equitable use of airspace and create space between buildings enabling more light to penetrate between them through to Balaclava Road.*
7. *Ensure that the proposed building would not significantly overshadow the footpath on the southern side of the road, to protect the amenity of this public space.*

#### *Waste Management*

Council's Waste Management service has reviewed the submitted Waste Management Plan and considered it to be acceptable.

### **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

There are no financial, resource and asset management implications.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

The key issues for consideration in the application include:

- Zoning and policy context
- Neighbourhood character
- Height, scale and massing
- Amenity impacts
- Landscaping
- Internal amenity
- Car parking and traffic
- Objectors concerns

#### Zoning and policy context

The subject site is located within the Commercial 1 Zone. The subject site is located with the commercial area at the western end of Balaclava Road shopping street. The site is surrounded by commercial / mixed use properties to the west, south and east. Properties to the north beyond the rear laneway are located in the General Residential Zone which allows buildings up to 10.5 metres or 3 storeys.

Commercial areas are strategic locations for more intensive development due to their proximity to services, infrastructure and public transport. The proposed use and development of the site for a meditation and wellness centre complies with the purpose of the Commercial 1 Zone by facilitating a commercial use in the commercial area. It should be noted, the use is an existing use within the activity centre and the proposal will provide a purposely built meditation and wellness centre to better suit the needs of the business.

The use also includes community use spaces that are available to the public. The offering of spaces within the building and its role that it plays in facilitating health and wellbeing activities for the community provide strong support for this use. As such the principle of the use is considered acceptable.

Streetscape, height, scale and massing

The proposed building will be five storeys, which is in line with the recent approved development within the activity centre, notably along Hawthorn Road. However, as the proposed ground floor level is approximately 1.8m higher above the nature ground level and the proposed ceiling height is higher than normal residential development, the overall building height will be 22.5m which is 6.3m higher than the five-storey mixed use building adjacent to the west of the site. Council's urban designer and one of the objectors have raised the concerns regarding the overall height.

As Melbourne Water has confirmed that the subject site is not subject flooding, there is no flooding based reason to justify raising the floor levels, however it is noted that there is a fall in the land between the front and rear of the site and to engineer the basement carpark requires that the floor level be raised at the front of the site given the modest footprint of the site.

It is noted that the existing building is elevated approximately 1m above street level and this is considered to be a reasonable interface at the footpath. The existing condition is considered a reasonable base for this proposal and therefore a condition of permit will reduce the finished floor level of the ground level by 0.7m. In addition, it is considered that there is an opportunity to further reduce the building height by reducing the gaps between the ceiling and the floor above. A permit condition will be included to require the overall building height to be further lowered by 1.2m. As the result, the total building height will be reduced by 1.9m.

The building form incorporates a three level podium and then three further levels setback 3.5m from the frontage. This is considered acceptable, provides for an equitable development opportunity to the adjoining site and is consistent with other developments in this neighbourhood activity centre.

The site to the east is currently a lower form and the building will appear exposed until this adjoining site is developed. It is therefore considered that greater variation in materials or textures be used on this wall to provide visual interest and reduce any perceptions of bulk until such time that the adjoining site is redeveloped.

While the height, scale and massing and the presentation to the street is considered to be acceptable and worthy of support, it is important to note that the quality of the architecture is very high and would also set a benchmark for future development in this area. The design detailing, materials and form are all well considered and represent design excellence.

Amenity impacts

There are three habitable room windows on the adjacent building to the west that are facing the proposed development. One of these windows is located on level four and two are the fifth floor. It is noted that the habitable room window located on the fifth floor is not the sole window for the room and another glazed door provides natural light to the room. As such access to light to this room will not be impacted by the proposed development.



A light court has been provided as part of the proposal with a setback of 1.2m to the western boundary to provide light to the other two habitable room windows, and this aligns with the existing light courts to the neighbouring development. The proposed building will have a minimum of 2.325m setback to these existing habitable room windows. Given the existing light courts only provide a setback to the common boundary of 1.1m and a limited number of habitable room windows will be impacted, the proposed setback of 1.2m is considered reasonable within the context of a commercial zone. In addition, with the requirement of reduce the overall building height by 1.9m, access to light to these adjoining habitable room windows will be improved.

Noise concerns have also been raised regarding activities on the terrace areas and conditions of permit would limit noise spill consistent with the expectation within a commercial setting.

It is noted that the proposed balustrade for upper level terraces will be 1.5m above the finished floor level. A condition will be included to ensure the balustrade to be 1.7m higher above the finished floor level. It is noted that the youth space on level two will be able to look through a clear glazing wall towards the north. However, the youth space has provided a setback to the nearest secluded private open space greater than 9m. As per the requirement of ResCode, no treatment for overlooking is required for the youth space.

#### Internal amenity

It is considered that the proposal has allowed adequate solar and nature light access to the building, which will offer good amenity to the future users of the building.

#### Car Parking and Traffic

Councils Traffic Engineers have considered the provision of car parking spaces based on a number of factors including what is required under the statutory rate, what is credited from the existing use and have had some consideration to the car parking associated with the existing site. They have reached a conclusion that there are sufficient parking spaces for 77 patrons and 8 staff.

There has been a limited consideration however of the sites proximity to public transport, the provision of alternative modes of transport (including bikes) and reflecting that a higher proportion of people using the centre are within a reasonable walking catchment. As such there are more factors that need to be considered when determining the acceptability of the car parking.

The application seeks a total of 100 patrons and 8 staff. This represents an additional 23 people beyond what the traffic engineers consider can be catered for based on the car parking availability.

If all factors that are required to be considered are taken into account, as is detailed above, then it is considered that there is sufficient car parking available for the proposed 100 patrons and 8 staff.

Council's traffic engineer is satisfied with the traffic generation, and would require updated plans to demonstrate how the lowered basement level would comply with design standards.

Waste Management Plan Requirements

Council's Waste Management team has reviewed the plan and is satisfied that it represents a suitable waste management outcome.

Management Plan Requirements

A construction management plan will be required via a permit condition.

Quality Design Guidelines

Council recently adopted Quality Design Guidelines that provide a design framework for built form outcomes throughout the Municipality. The Guidelines have been adopted by Council however have not yet been implemented into the planning scheme by way of an amendment.

The proposal was submitted before the guidelines were adopted and as such consideration has not been given to them in the decision.

**COMMUNICATION AND ENGAGEMENT**1. Public Notice (Statutory)

- 28 properties notified
- 45 notices sent (owners and occupiers)
- 1 sign erected on site
- 4 objections received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Silver provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- The proposal does not accord with planning policy
- Traffic and car parking
- Neighbourhood character and built form (height, setbacks, massing and bulk)
- Amenity impact including overshadowing, loss of natural daylight, overlooking and noise
- Accuracy of plans
- Waste collection
- Overdevelopment

Undertakings by the Applicant

- The applicant indicated they would accept to have a condition for acoustic measure to ensure reasonable impact the neighbouring property to the west.
- Applicants accept there is scope to drop the entire building height by 1.4m

**LINK TO COUNCIL PLAN**

Liveable and Well Designed: A well planned City that is a great place to live.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

The proposal is considered to provide a high quality built form and use that supports the role and function of the activity centre. The use will support the local community and provide a purpose built facility for a successful use that is currently operating in the area.

Overall the proposal represents a good outcome and it is recommended that a Notice of Decision to Grant a Planning Permit be issued.

# SPIRITGROW

204-206 BALACLAVA RD, CAULFIELD NORTH

FOR TOWN PLANNING

OCTOBER 2017

## ARCHITECTURAL DRAWING SCHEDULE

DWG NO.	DRAWING TITLE	SCALE
AS-001	EXISTING CONDITIONS SERIES	
AS-002	COVER SHEET - PROPOSED SCHEDULE	1:200 @ A1
AS-003	EXISTING CONDITIONS - Aerial PHOTOGRAPHY	1:200 @ A1
AS-004	EXISTING CONDITIONS - Feature & Level Survey	1:200 @ A1
AS-005	EXISTING CONDITIONS - EXISTING CONDITIONS DEMOLITION PLAN	1:200 @ A1
AS-006	EXISTING CONDITIONS - ELEVATION NORTH & SOUTH	1:200 @ A1
AS-007	PROPOSED PLAN SERIES	
AS-008	PROPOSED SITE PLAN	1:200 @ A1
AS-009	PROPOSED LEVEL 1F PLAN	1:200 @ A1
AS-010	PROPOSED LEVEL 2F PLAN	1:200 @ A1
AS-011	PROPOSED LEVEL 3F PLAN	1:200 @ A1
AS-012	PROPOSED LEVEL 4F PLAN	1:200 @ A1
AS-013	PROPOSED LEVEL 5F PLAN	1:200 @ A1
AS-014	PROPOSED ROOF PLAN	1:200 @ A1
AS-015	PROPOSED ELEVATION SERIES	
AS-016	PROPOSED NORTH ELEVATION	1:200 @ A1
AS-017	PROPOSED SOUTH ELEVATION	1:200 @ A1
AS-018	PROPOSED EAST ELEVATION	1:200 @ A1
AS-019	PROPOSED WEST ELEVATION	1:200 @ A1
AS-020	PROPOSED SECTION SERIES	
AS-021	PROPOSED SECTION AA	1:200 @ A1
AS-022	PROPOSED SECTION BB	1:200 @ A1
AS-023	PROPOSED SECTION CC	1:200 @ A1
AS-024	PROPOSED SECTION DD	1:200 @ A1
AS-025	PROPOSED SECTION EE	1:200 @ A1
AS-026	PROPOSED SECTION FF	1:200 @ A1
AS-027	PROPOSED SECTION GG	1:200 @ A1
AS-028	PROPOSED SECTION HH	1:200 @ A1
AS-029	PROPOSED SECTION II	1:200 @ A1
AS-030	PROPOSED SECTION JJ	1:200 @ A1
AS-031	PROPOSED SECTION KK	1:200 @ A1
AS-032	PROPOSED SECTION LL	1:200 @ A1
AS-033	PROPOSED SECTION MM	1:200 @ A1
AS-034	PROPOSED SECTION NN	1:200 @ A1
AS-035	PROPOSED SECTION OO	1:200 @ A1
AS-036	PROPOSED SECTION PP	1:200 @ A1
AS-037	PROPOSED SECTION QQ	1:200 @ A1
AS-038	PROPOSED SECTION RR	1:200 @ A1
AS-039	PROPOSED SECTION SS	1:200 @ A1
AS-040	PROPOSED SECTION TT	1:200 @ A1
AS-041	PROPOSED SECTION UU	1:200 @ A1
AS-042	PROPOSED SECTION VV	1:200 @ A1
AS-043	PROPOSED SECTION WW	1:200 @ A1
AS-044	PROPOSED SECTION XX	1:200 @ A1
AS-045	PROPOSED SECTION YY	1:200 @ A1
AS-046	PROPOSED SECTION ZZ	1:200 @ A1
AS-047	PROPOSED SECTION AA	1:200 @ A1
AS-048	PROPOSED SECTION BB	1:200 @ A1
AS-049	PROPOSED SECTION CC	1:200 @ A1
AS-050	PROPOSED SECTION DD	1:200 @ A1
AS-051	PROPOSED SECTION EE	1:200 @ A1
AS-052	PROPOSED SECTION FF	1:200 @ A1
AS-053	PROPOSED SECTION GG	1:200 @ A1
AS-054	PROPOSED SECTION HH	1:200 @ A1
AS-055	PROPOSED SECTION II	1:200 @ A1
AS-056	PROPOSED SECTION JJ	1:200 @ A1
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AS-062	PROPOSED SECTION PP	1:200 @ A1
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AS-084	PROPOSED SECTION LL	1:200 @ A1
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AS-086	PROPOSED SECTION NN	1:200 @ A1
AS-087	PROPOSED SECTION OO	1:200 @ A1
AS-088	PROPOSED SECTION PP	1:200 @ A1
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AS-093	PROPOSED SECTION UU	1:200 @ A1
AS-094	PROPOSED SECTION VV	1:200 @ A1
AS-095	PROPOSED SECTION WW	1:200 @ A1
AS-096	PROPOSED SECTION XX	1:200 @ A1
AS-097	PROPOSED SECTION YY	1:200 @ A1
AS-098	PROPOSED SECTION ZZ	1:200 @ A1
AS-099	PROPOSED SECTION AA	1:200 @ A1
AS-100	PROPOSED SECTION BB	1:200 @ A1

## SYSTEM CODES & TAGS

# ROOM TAG

8-11 8-12 8-13 8-14 8-15 8-16 8-17 8-18 8-19 8-20 8-21 8-22 8-23 8-24 8-25 8-26 8-27 8-28 8-29 8-30 8-31 8-32 8-33 8-34 8-35 8-36 8-37 8-38 8-39 8-40 8-41 8-42 8-43 8-44 8-45 8-46 8-47 8-48 8-49 8-50 8-51 8-52 8-53 8-54 8-55 8-56 8-57 8-58 8-59 8-60 8-61 8-62 8-63 8-64 8-65 8-66 8-67 8-68 8-69 8-70 8-71 8-72 8-73 8-74 8-75 8-76 8-77 8-78 8-79 8-80 8-81 8-82 8-83 8-84 8-85 8-86 8-87 8-88 8-89 8-90 8-91 8-92 8-93 8-94 8-95 8-96 8-97 8-98 8-99 8-100 8-101 8-102 8-103 8-104 8-105 8-106 8-107 8-108 8-109 8-110 8-111 8-112 8-113 8-114 8-115 8-116 8-117 8-118 8-119 8-120 8-121 8-122 8-123 8-124 8-125 8-126 8-127 8-128 8-129 8-130 8-131 8-132 8-133 8-134 8-135 8-136 8-137 8-138 8-139 8-140 8-141 8-142 8-143 8-144 8-145 8-146 8-147 8-148 8-149 8-150 8-151 8-152 8-153 8-154 8-155 8-156 8-157 8-158 8-159 8-160 8-161 8-162 8-163 8-164 8-165 8-166 8-167 8-168 8-169 8-170 8-171 8-172 8-173 8-174 8-175 8-176 8-177 8-178 8-179 8-180 8-181 8-182 8-183 8-184 8-185 8-186 8-187 8-188 8-189 8-190 8-191 8-192 8-193 8-194 8-195 8-196 8-197 8-198 8-199 8-200 8-201 8-202 8-203 8-204 8-205 8-206 8-207 8-208 8-209 8-210 8-211 8-212 8-213 8-214 8-215 8-216 8-217 8-218 8-219 8-220 8-221 8-222 8-223 8-224 8-225 8-226 8-227 8-228 8-229 8-230 8-231 8-232 8-233 8-234 8-235 8-236 8-237 8-238 8-239 8-240 8-241 8-242 8-243 8-244 8-245 8-246 8-247 8-248 8-249 8-250 8-251 8-252 8-253 8-254 8-255 8-256 8-257 8-258 8-259 8-260 8-261 8-262 8-263 8-264 8-265 8-266 8-267 8-268 8-269 8-270 8-271 8-272 8-273 8-274 8-275 8-276 8-277 8-278 8-279 8-280 8-281 8-282 8-283 8-284 8-285 8-286 8-287 8-288 8-289 8-290 8-291 8-292 8-293 8-294 8-295 8-296 8-297 8-298 8-299 8-300 8-301 8-302 8-303 8-304 8-305 8-306 8-307 8-308 8-309 8-310 8-311 8-312 8-313 8-314 8-315 8-316 8-317 8-318 8-319 8-320 8-321 8-322 8-323 8-324 8-325 8-326 8-327 8-328 8-329 8-330 8-331 8-332 8-333 8-334 8-335 8-336 8-337 8-338 8-339 8-340 8-341 8-342 8-343 8-344 8-345 8-346 8-347 8-348 8-349 8-350 8-351 8-352 8-353 8-354 8-355 8-356 8-357 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**GENERAL NOTES**

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**ADVERTISED PLAN**

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204 - 206 BALACLAVA RD, CAULFIELD VIC

**PROJECT**

204 - 206 BALACLAVA RD, CAULFIELD VIC

**AERIAL PHOTOGRAPH**

**DATE** 09.11.2017  
**SCALE** 1:250  
**PROJECT** SK0-101  
**CLIENT** TOWN PLANNING  
**DESIGNER** JACKSON CLARENCE BUZZENS ARCHITECTS

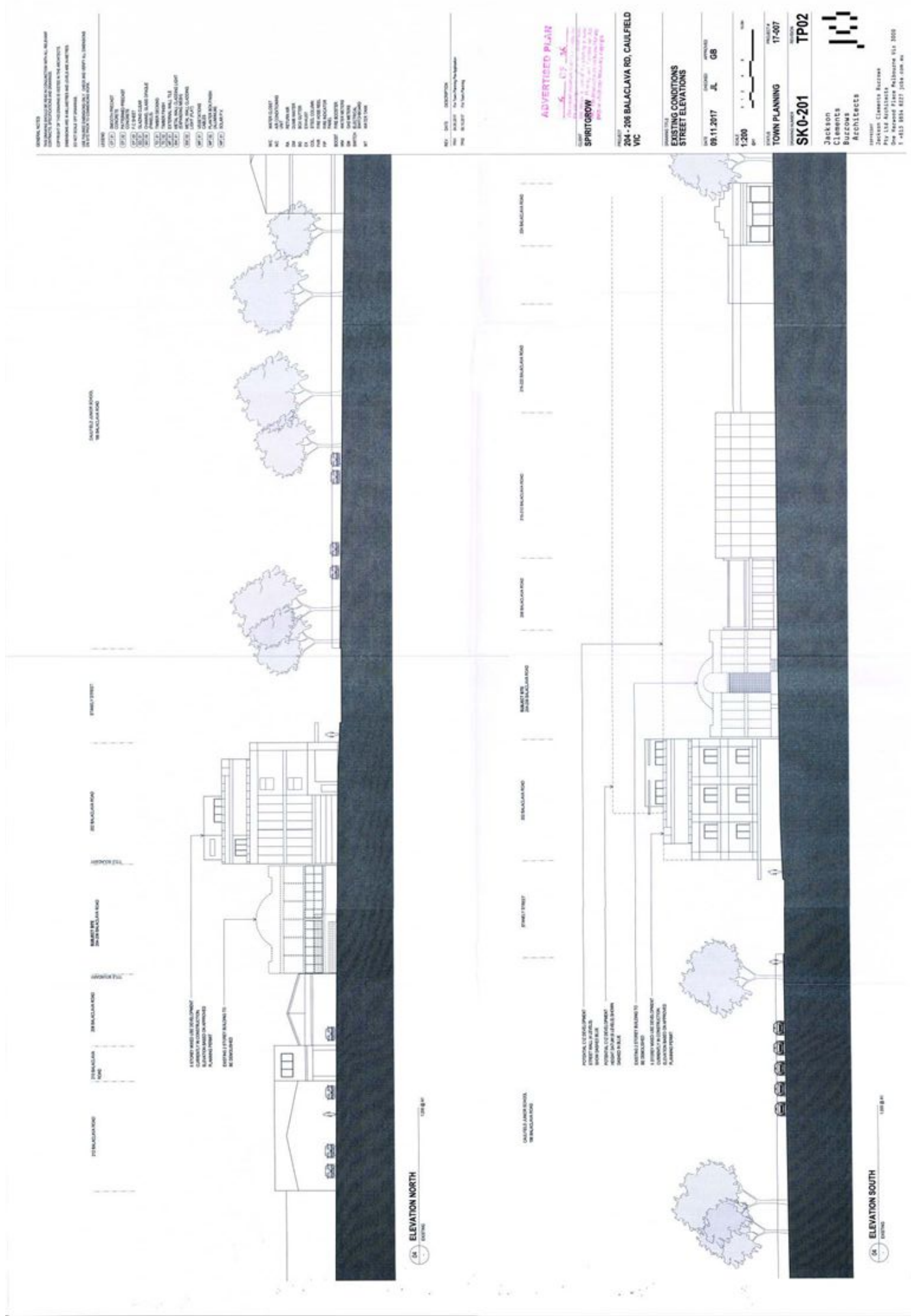
**PROJECT** SK0-101  
**CLIENT** TOWN PLANNING  
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**CLIENT** TOWN PLANNING  
**DESIGNER** JACKSON CLARENCE BUZZENS ARCHITECTS













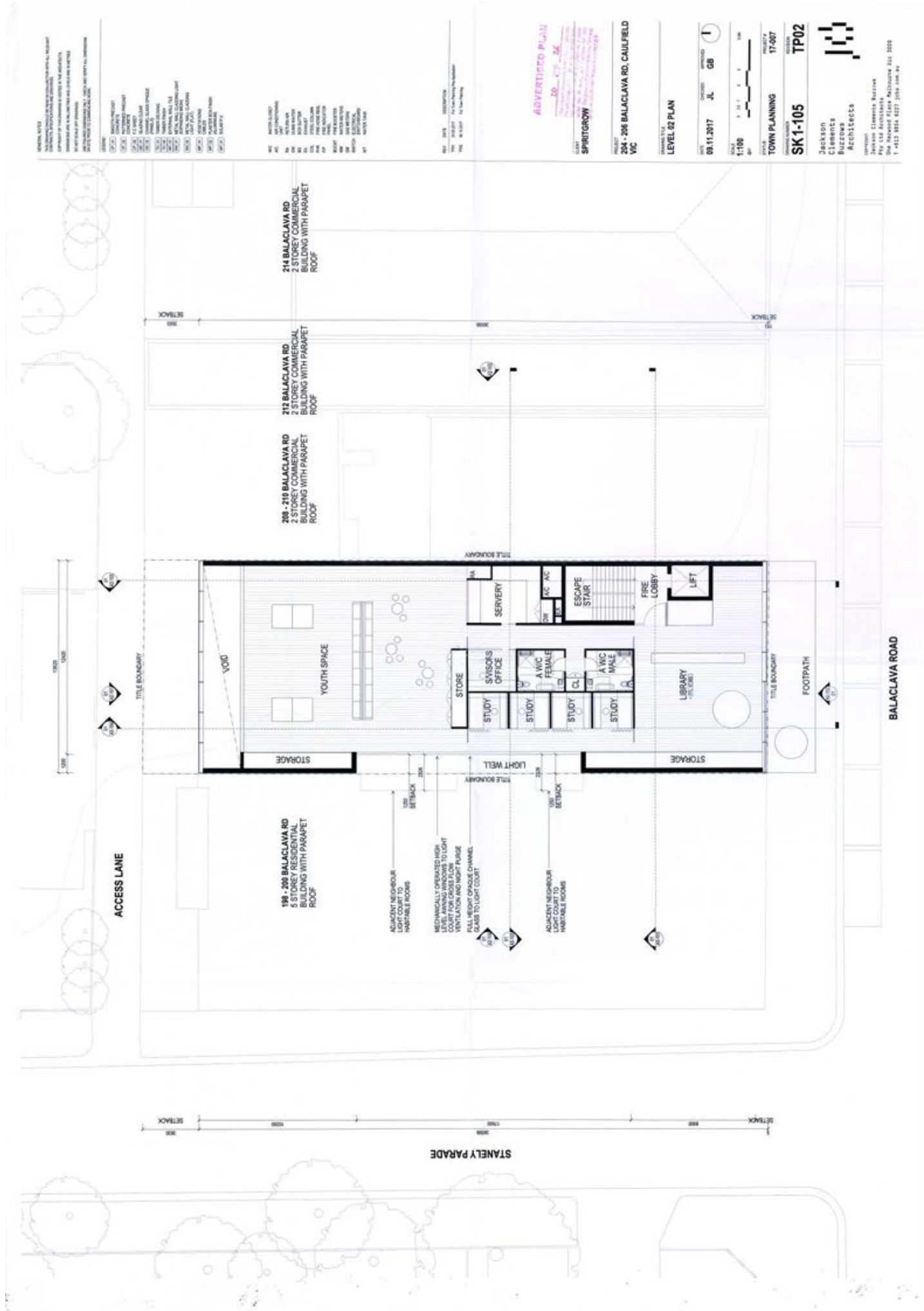


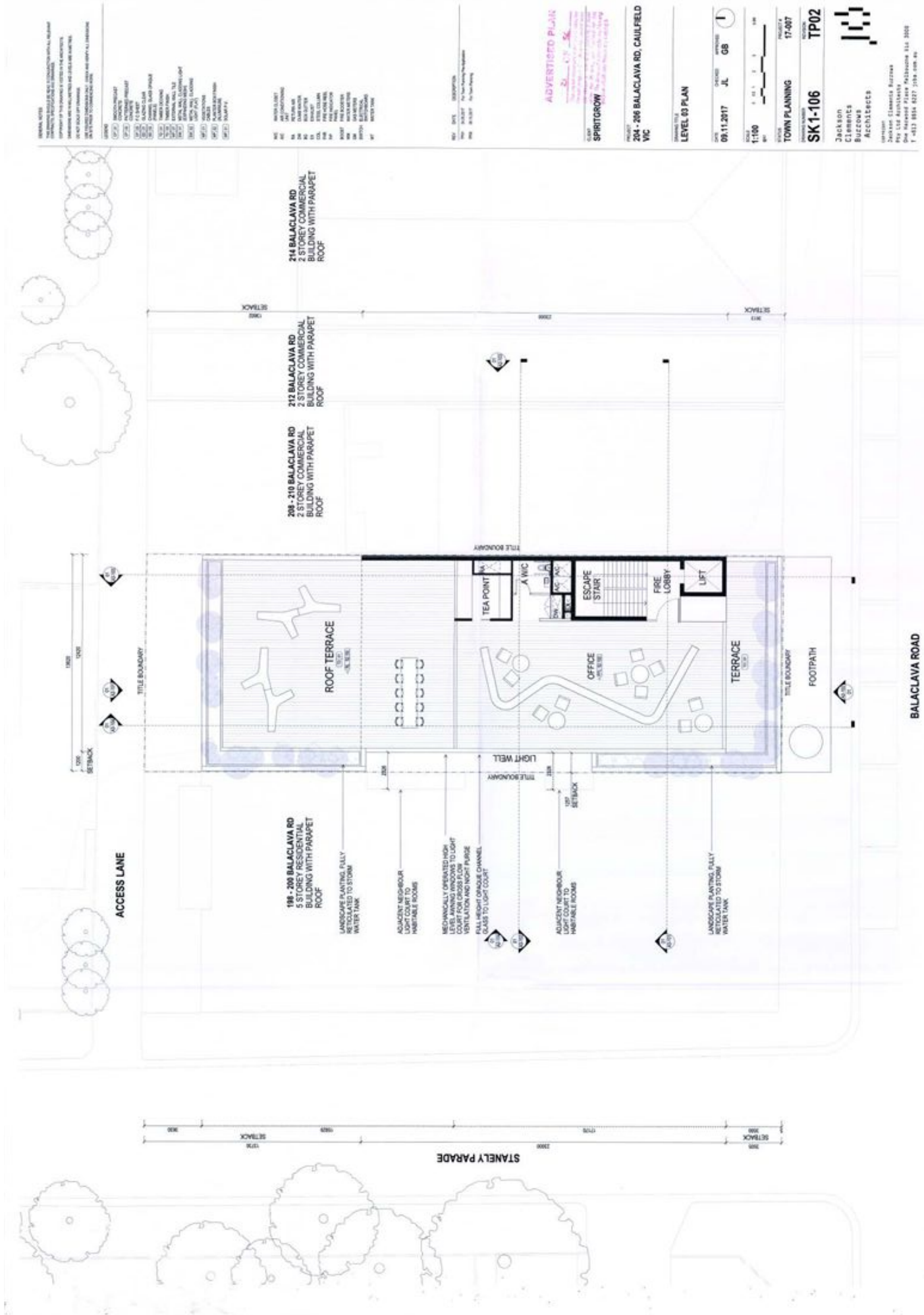
































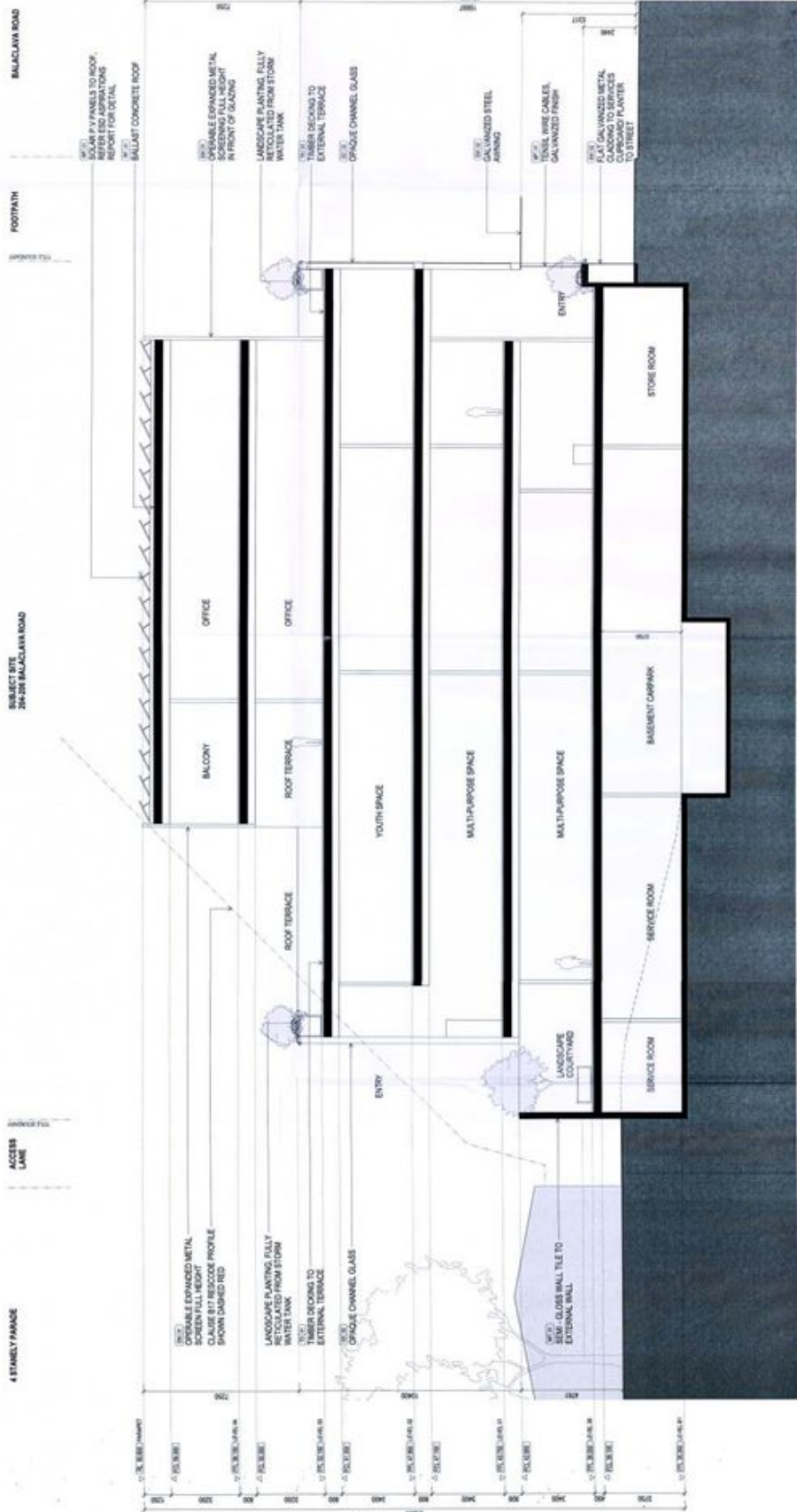






GENERAL NOTES:  
 1. ALL WORK TO BE DONE IN ACCORDANCE WITH THE CURRENT BUILDING REGULATIONS AND ALL APPLICABLE STANDARDS.  
 2. THE DESIGNER HAS CONSIDERED THE EFFECTS OF CLIMATE CHANGE ON THE DESIGN OF THE BUILDING AND HAS TAKEN APPROPRIATE MEASURES TO MITIGATE THE RISK OF CLIMATE CHANGE.  
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 08.11.2017 JL 08

SECTION DO  
 08.11.2017 JL 08

TOWN PLANNING  
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 TP02

Jackson Clements Burrows  
 Architects  
 17-08-17

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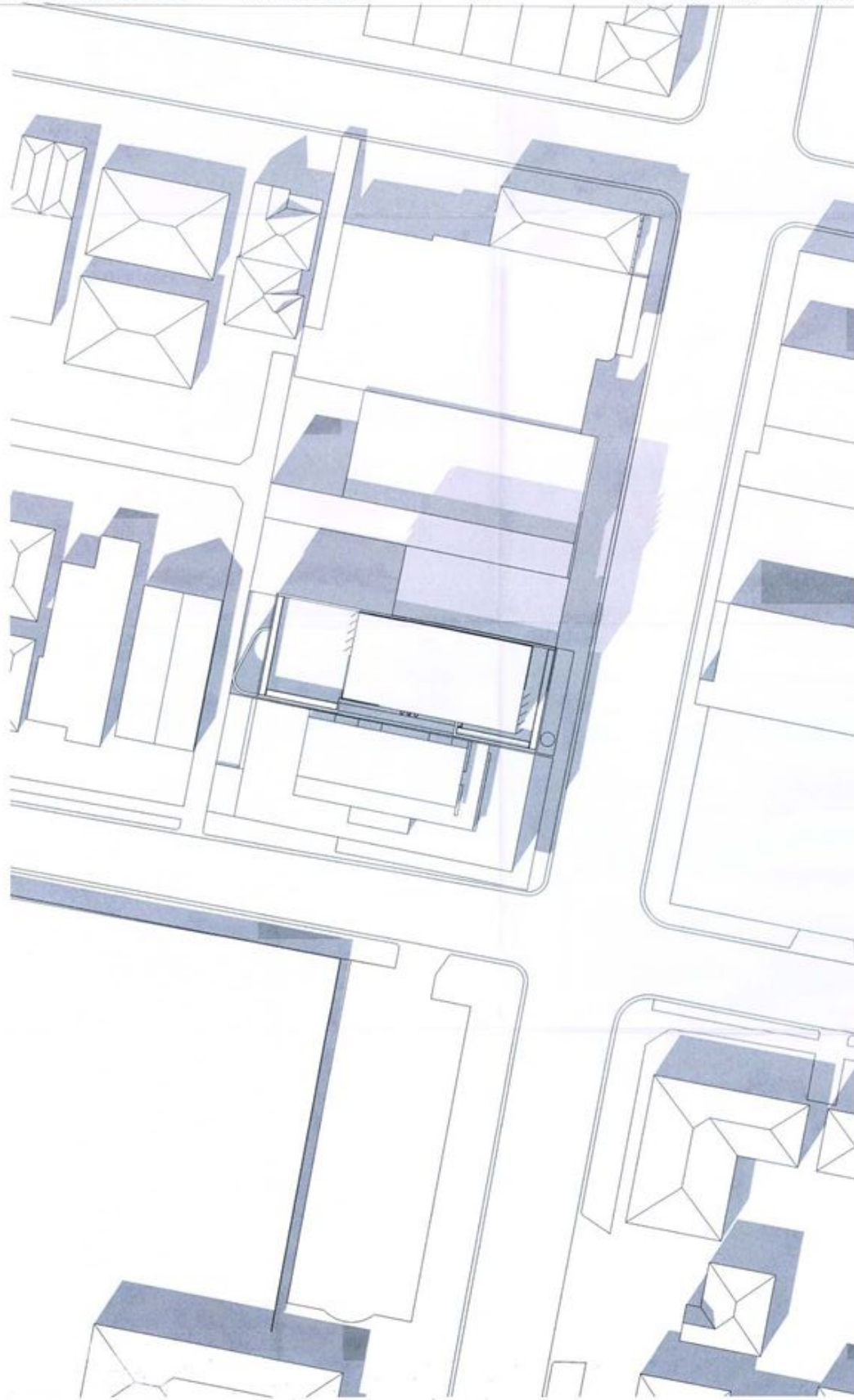




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**GENERAL NOTES**  
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.  
2. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.  
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.  
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**SPIRITGROW**

04 • 206 BALACLAVA RD, CAULFIELD  
VIC

SHADOWS 3PM

19.11.2017 JL CB I

Concentration of inhibitor	Rate of polymerization
0	1.0
0.2	0.8
0.4	0.65
0.6	0.55
0.8	0.5
1.0	0.5

TOWN PLANNING  
PROJECT #  
17-007

SK 10-104 TP02

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**Senior**  
**Senior Client Services Manager**  
**NY Ltd Architects**  
 One Maxwell Place Melbourne VIC 3000  
 +613 9884 8227 john@ny.ny.au

**ITEM 9.3        331-333 NEERIM ROAD, CARNEGIE****Author:**            *Madeleine Snell, Coordinator Town Planning***File No:**            *GE/PP-31368/2017***Attachments:**    *Advertised plans***PURPOSE AND SUMMARY**

To form a position for VCAT on a Planning Permit application.



<b>PROPOSAL</b>	Construction of a four storey building comprising 21 dwellings, reduction in visitor car parking and alter (remove) access to a road in a Category 1 Road Zone
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Urban Village Policy (Clause 22.05)
<b>APPLICANT</b>	Pretty Sweet Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	Residential Growth Zone Schedule 1 Parking Overlay (PO2-2) (not applicable) Road Zone Category 1 Car Parking – Clause 52.06 Bicycle Parking – Clause 52.34
<b>OBJECTIONS</b>	2 (received prior to any notification)

## RECOMMENDATION

That Council resolves that had it been in a position to determine the application, that it would have issued a Notice of Decision to Grant a Planning Permit for Application No.GE/PP-31368/2017, 331-333 Neerim Road Carnegie, subject to the following conditions;

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as TP1.01-TP.106, TP2.01-2.06 and TP3.01-3.04, TP3.06 dated 13/9/17 drawn by Rothe Lowman) but modified to show:

### General

- (a) The setback of Dwelling 3.02 to be increased to a minimum of 4.8m (in line with the terrace setbacks) from the eastern boundary and absorbed within the remaining building envelope;
- (b) The provision of updated shadow diagrams which demonstrate that the proposal complies with Standard B21 (Overshadowing of Open Space) of Clause 55.04-5 of the Glen Eira Planning Scheme, in relation to the extent of overshadowing to the properties at Unit 2/337 Neerim Road and 22 Belsize Avenue.
- (c) A plan demonstrating how the upper level east and south facing balconies, and habitable room windows complies with Standard B22 (Overlooking) at Clause 55.04-6 of the Glen Eira Planning Scheme, and the provision of any screening required to ensure compliance with the standard.
- (d) An Accessibility Plan/Table to be provided outlining how the proposal complies with Clause 55.07-7 (Accessibility) of the Glen Eira Planning Scheme;
- (e) An Environmentally Sustainable Design Report outlining how the development complies with Standard B39 and B49 of Clause 55.07 of the Glen Eira Planning Scheme. Any recommendations within this report must be notated on the plans.
- (f) A notation on the plans that the dwellings will not exceed a maximum NatHERS annual cooling load of 21mj/m<sup>2</sup>.
- (g) A schedule of construction materials, external finishes and colours (incorporating paint and render samples).
- (h) Notations stating that all existing crossovers on Neerim Road are to be removed and reinstated with footpath / nature strip to Council's satisfaction.
- (i) Location of any substation/services/metres to be clearly shown on the plans and to be an integral part of the development design.
- (j) A Landscape Plan in accordance with Condition 2.

### Car Parking

- (k) Car parking to be provided in accordance with Condition 8.
- (l) All car parking spaces provided and clearly dimensioned in accordance with the specific design requirements of Clause 52.06 of the Glen Eira Planning Scheme (including grades as applicable);
- (m) A minimum height clearance of 2.1 metres provided at the entrance to the basement car park, and above other accessway ramps within the basement. Clearance is required to be measured as per Fig 5.3 of AS2890.1:2004;



When approved, the plans will be endorsed and will then form part of this Permit.

2. A detailed Landscape Plan must be submitted to Council, to the satisfaction of the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate the following:
  - (a) A survey, including botanical names, of all existing vegetation to be retained.
  - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
  - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
  - (d) Landscaping and planting within all open space areas of the site.
  - (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
    - (i) 9 trees along the northern boundary;
    - (ii) 7 trees along the southern boundary;
    - (iii) 9 trees along the eastern boundary;
    - (iv) 8 trees along the western boundary; and
    - (v) 1 larger tree species within each of the north-west, north-east and south-east site corners.

Or 36 trees as above in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

3. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
4. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
5. This Permit will expire if:
  - The development does not start within two (2) years from the date of this Permit; or
  - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

6. Before the dwellings are occupied, the walls on or facing a boundary to an adjoining property must be cleaned and finished in a manner to the satisfaction of the Responsible Authority. Painted or bagged walls must be finished to a uniform standard and unpainted or unrendered walls must have all excess mortar removed.
7. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.
8. The car parking allocation for the approved development must be:
  - One (1) car space be allocated to each of the one/two-bedroom dwellings;
  - Two (2) car spaces be allocated to each of the three-bedroom dwellings; and
  - A minimum of two (2) residential visitor car spaces.
9. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
  - (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all-weather sealcoat;
  - (d) drained;to the satisfaction of the Responsible Authority.
10. Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.
11. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
12. Before the development starts, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
  - (a) Delivery and unloading points and expected frequency;
  - (b) Truck haulage routes, circulation spaces and queuing lanes;
  - (c) Details how traffic and safe pedestrian access will be managed. These must be in the form of a Traffic Management Plan designed by a suitably qualified traffic practitioner;
  - (d) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
  - (e) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (f) any requirements outlined within this permit as required by the relevant referral authorities;

- (g) hours for construction activity in accordance with any other condition of this permit;
  - (h) measures to control noise, dust, water and sediment laden runoff;
  - (i) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (j) any construction lighting to be baffled to minimise intrusion on adjoining lots.
13. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
  - (b) Designation of methods of collection to be undertaken by private services unless otherwise agreed in writing by the responsible authority. The private collection must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
  - (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
  - (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

**NOTES:**

- A: The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B: This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.

- C: Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- D: Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- E: Consideration is required when installing domestic services (i.e – air conditioning units, heaters, pool pumps, water tanks and the like). The owner/occupier/permit holder/developer must take all reasonable and practicable measures in locating domestic services in position that reduce any amenity impact on adjoining properties. This includes selecting an appropriate installation position and enclosing the domestic service. Further information regarding noise from domestic services can be found in the Environmental Protection Act 1970.
- F: Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).

## **BACKGROUND**

The site was the subject of a previous planning permit application for a four storey building comprising 26 dwellings above basement car park.

Planning Application GE/PP-28000/2015 was refused (under Manager Delegation) on the 11 December 2015. This position was upheld at VCAT, due to unresolved issues relating to the built form and amenity impacts to the east.

This application was lodged on 28 November 2016. The application was advertised from 27 April until 15 May 2017 and 1 objection was received. The applicant lodged an appeal at VCAT on 6 September 2017 against Council's failure to make a decision within 60 statutory days.

The current proposal has met several of the shortfalls of the previous application by increasing setbacks to the east (at all levels), increasing front setbacks and providing additional landscaping.

## **ISSUES AND DISCUSSION**

- Zoning and policy context
- Height, scale and massing
- Amenity impacts
- Landscaping
- Internal amenity
- Car parking and traffic
- Objectors concerns

### Proposal

- Construction of a four storey building with 21 dwellings.
- 12 one bedroom apartments, 8 two bedroom apartments and 1 three bedroom apartment.
- Provision of a basement comprising 22 residential car spaces.

- Reinstating two crossovers along Neerim Road
- 10 bicycle spaces within the basement (8 for residents, 2 for visitors).
- Overall building height of 13.50m.
- Reduction of 4 visitor car parking spaces.
- Apartments vary in size from 50sqm to 138sqm.
- The building would be of contemporary architectural style with a flat roof and variety of materials.

#### Objectors' concerns

The objection received to the application (submitted via 'Planning Alerts' prior to any notification) related to the lack of visitor car parking.

Notification (advertising) was carried out at the direction of VCAT.

There have subsequently been two statements of grounds lodged. The concerns raised in these grounds relate to;

- Development impacts on equitable development rights on adjoining properties
- Lack of visitor car parking

#### Referrals

Council traffic engineers have been consulted regarding the design standards and car parking quantum and conditions will seek to ensure that the design is fully compliant with the design standards of 52.06.

### **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

N/A

### **POLICY AND LEGISLATIVE IMPLICATIONS**

#### Zoning and policy context

The subject site is located within the Residential Growth Zone, although it currently contains a commercial building. The abutting sites are also within the Residential Growth Zone.

As the site is within close proximity to transport, services and infrastructure, the proposal is generally consistent with the intent and objectives of the Urban Village Policy and the Residential Growth Zone.

The surrounding area contains several approved and constructed developments of four or more storeys, including (but not limited to) the following sites along Neerim Road:

- 322, 328-330, 332-334, 339-341, 360 and 401.

The existing neighbourhood character is therefore mixed, and can be considered fairly robust in terms of building heights and massing. Neerim Road has undertaken a substantial degree of change within the last 10 years and there is now a strong presence of four storey apartment buildings. The height and form of the proposal is broadly consistent with the development expectations of the zone.

#### Height, scale and massing

The proposed building height of 13.5 metres meets the mandatory height limit contained in the Schedule to the Residential Growth Zone and is considered acceptable in the context of the emerging neighbourhood character and development expectations for the Carnegie Urban Village.

Concerns are raised with the setbacks of the fourth floor from the eastern boundary. This was an issue with the previous application and it is considered the proposal has not gone far enough to mitigate visual bulk impacts to the adjoining property. It is recommended that setbacks to Dwelling 3.02 be increased to 4.8 metres (thereby bringing it in line with the edge of the terraces to the dwellings beyond). This forms part of the recommended conditions.

#### Amenity impacts

Visual bulk impacts are minimised through the stepping of the built form at the sensitive interfaces of the lower scale existing dwellings to the north and south. ResCode side and rear setbacks are satisfied and the design intent of the Quality Design Guidelines is also achieved.

The development has been designed so that it does not unreasonably overlook neighbouring properties. Upper level balconies and habitable room windows are provided with fixed privacy screens (opaque glass or sill height) to 1.7m above finished floor level where required.

Concerns are raised that the proposal will result in additional overshadowing to the backyards of 337 Neerim Road (which contains a double storey dwelling). It is recommended that additional information be provided which ensures that any overshadowing that occurs to this area is within the permissible limits of ResCode.

#### Landscaping

The basement has been partially setback from the northern and eastern boundaries to provide for a total of 34sqm of deep planting. There are also planter boxes provided within other locations (including upper level balconies) to provide additional landscaping opportunities. Given the complete lack of any landscaping on the site at present, and the robust built form of Neerim Road, it is considered that there is adequate space for future landscaping to soften the proposal when viewed from the street and surrounding properties.

#### Internal amenity

The proposed development is considered to be well proportioned in terms of dwelling size and style, with all properties afforded balconies which exceed standard requirements. The dwellings will retain a high level of accessibility, and will feature a suitable aspect to achieve daylight and solar access.

#### Car Parking and Traffic

Car parking is proposed from the laneway at the rear, which is connected to Belsize Avenue. This is preferable to having a crossover onto Neerim Road (which contains a high flow of vehicle traffic).

The provision of residential car parking complies with Clause 52.06; however a waiver of visitor car parking has been sought. This is not supported. It is recommended that a minimum of two visitor car spaces be provided within the basement. This may result in the need for design changes to the basement (or a reduction in number of dwellings).

The increase in traffic generated by the proposal is unlikely to have any significant adverse impact on the current operation of Belsize Avenue or the surrounding road network and overall the car parking and traffic matters are considered acceptable.

#### Management Plan Requirements

To support the delivery of the required Environmentally Sustainable Design outcomes as part of Clause 55.07 of the Planning Scheme, a Sustainability report will be required as conditions of permit.

A Waste Management Plan and Construction Management Plan will be required as a condition of permit.

Adopted Structure Plan and Quality Design Guidelines

Council has recently adopted the Carnegie Structure Plan and the Quality Design Guidelines, which sets a revised vision for development outcomes in Glen Eira.

No consideration has been given to the structure plan or guidelines due to the advanced stage of the application when the structure plan and guidelines were adopted by Council. Importantly in this respect, the height of the development is in line with the future expectation for this area.

**COMMUNICATION AND ENGAGEMENT**

Public Notice (Statutory)

The applicant lodged a failure appeal prior to any public notification occurring. Notification was carried out at the direction of VCAT. Two statements of grounds have been received from residents.

Planning Conference (Non Statutory)

No Planning Conference was held in relation to this application.

**LINK TO COUNCIL PLAN**

Liveable and Well Designed:

A well planned City that is a great place to live.

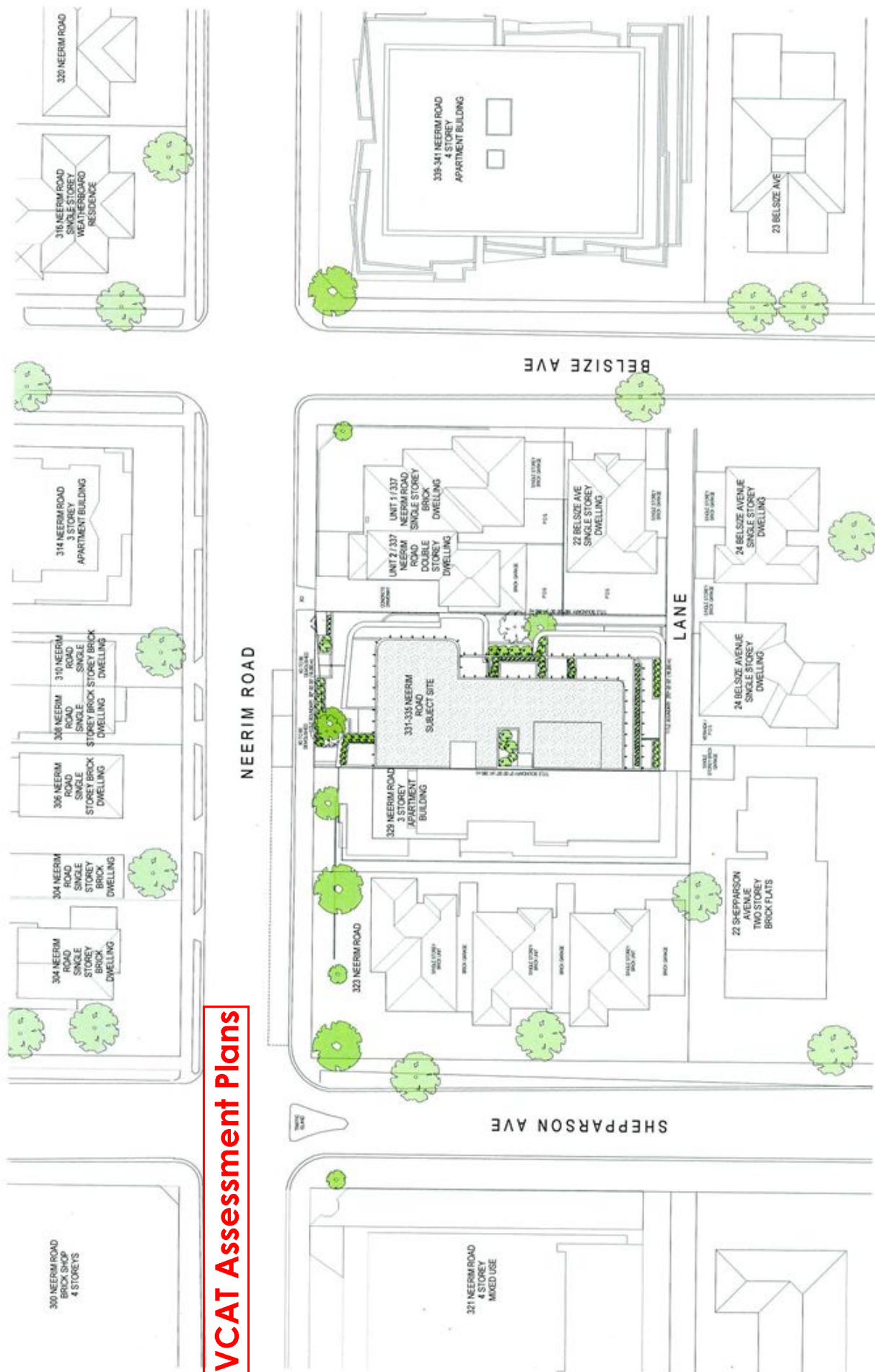
**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

That Council form a position for VCAT that had it been in a position to determine the application, it would have issued a Notice of Decision to Grant a Planning Permit (subject to conditions).

## VCAT Assessment Plans



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Page / **LETTER TO CANDIDATE**

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rothelowman

Brachana, Melbourne, Sydney



## DEVELOPMENT STATISTICS

Level	GFA	GFA Paving	NSA Retention	Consultant & Services	Temporal POS	No of 1 Bed	No of 2 Bed	No of 3 Bed
BASEMENT	503.7 m <sup>2</sup>	561.8 m <sup>2</sup>	0.0 m <sup>2</sup>	0.0 m <sup>2</sup>	0.0 m <sup>2</sup>	0	0	0
GROUND	499.6 m <sup>2</sup>	0.0 m <sup>2</sup>	372.0 m <sup>2</sup>	122.3 m <sup>2</sup>	83.7 m <sup>2</sup>	2	3	0
LEVEL 1	499.3 m <sup>2</sup>	0.0 m <sup>2</sup>	443.2 m <sup>2</sup>	56.3 m <sup>2</sup>	61.7 m <sup>2</sup>	0	2	0
LEVEL 2	397.0 m <sup>2</sup>	0.0 m <sup>2</sup>	332.6 m <sup>2</sup>	37.6 m <sup>2</sup>	79.8 m <sup>2</sup>	3	2	0
LEVEL 3	325.9 m <sup>2</sup>	0.0 m <sup>2</sup>	282.9 m <sup>2</sup>	46.1 m <sup>2</sup>	55.9 m <sup>2</sup>	2	1	1
	2275.6 m <sup>2</sup>	561.8 m <sup>2</sup>	1430.8 m <sup>2</sup>	339.0 m <sup>2</sup>	281.1 m <sup>2</sup>	12	8	1

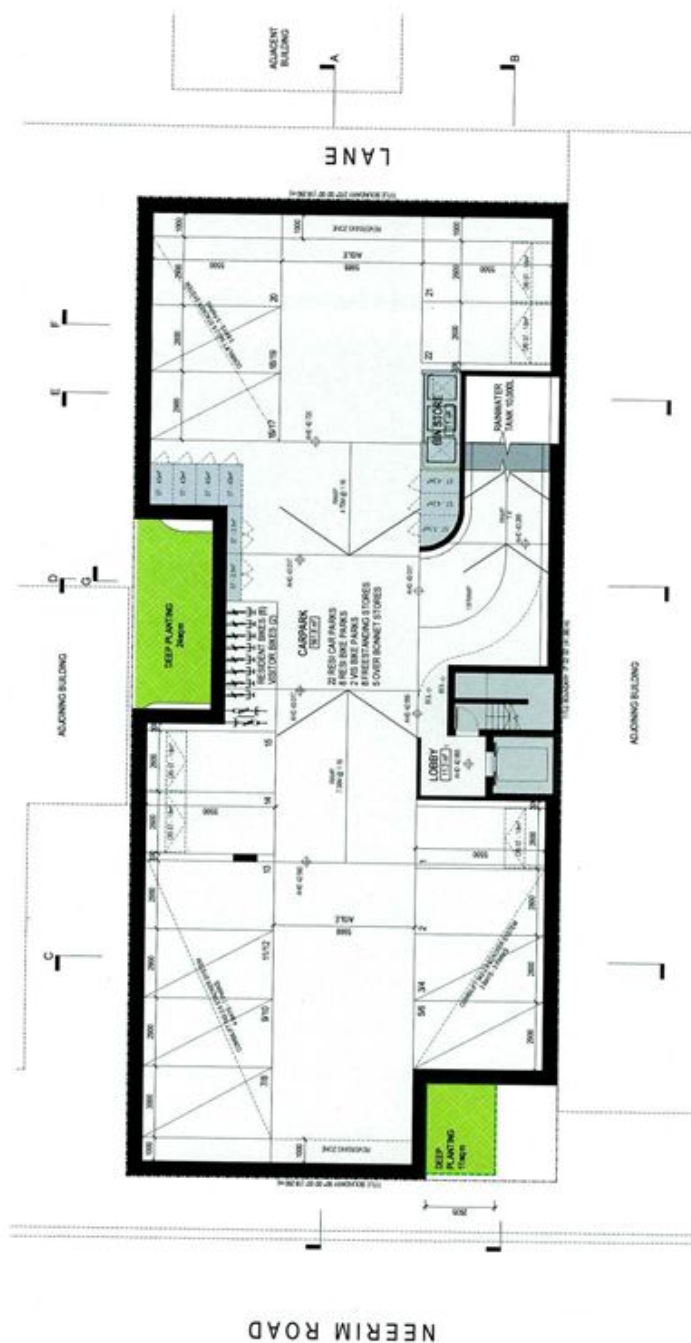
[illegible]

CASHING SCHEDULE			DEVELOPMENT SUMMARY			
LEVEL	CARS PER DAY	BICYCLES PER DAY	EXISTING	PROPOSED		
BASEMENT 1	22	8	10%	40%		
TOTAL	22 CARS	8 BIKES	10%	40%		
			10%	40%	10%	100%

SITE AREA  
197 sq EXISTING

BUILDING HEIGHT:  
1 STOREYS

KEEP PLANTING  
REQUIRED - 37 Slopes  
PROVIDED - 20 sqm



The preliminary feasibility purposes. These are not to be used for purposes of loans or sale agreements. Landlords may not comply with building regulations or other regulatory requirements. The information contained in this brochure is intended to be taken as part of the offer of listing. Agents are generally mandated to act in accordance with the Property Council of Australia Method of Measurement (MOM) - COMPARATIVE PROPERTY LIST. All units are carried on common law, statutory law or other rights including copyright and intellectual property rights in respect of this document.

PERMIT ISSUE

[illegible]

NEERIM RD, CARNEGIE

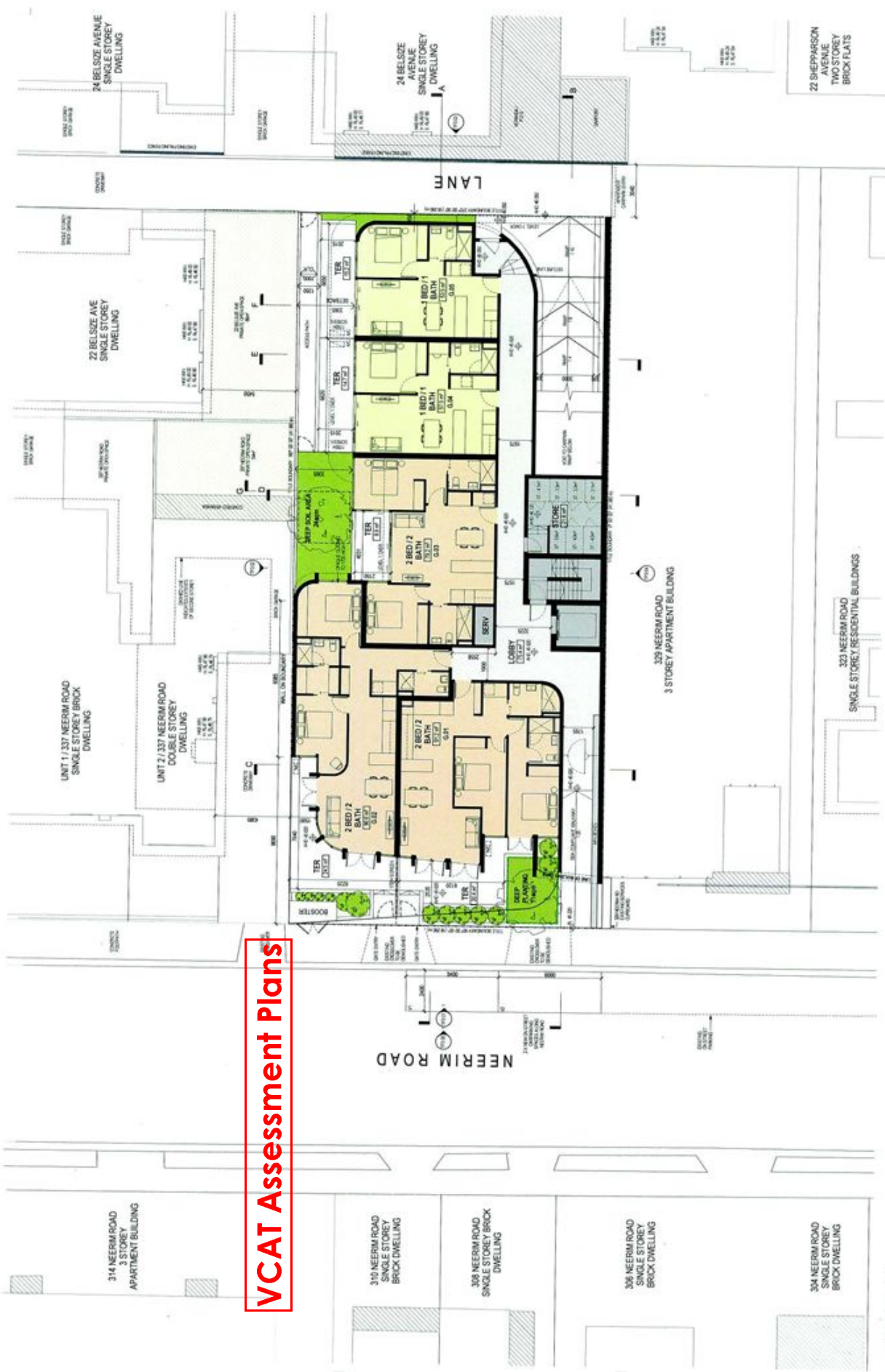
Project No. / 214050 Date / 26.07.17 Author / LH

TP1.01

**Brothelowman**  
Brisbane, Melbourne, Sydney  
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## VCAT Assessment Plans

# VCAT Assessment Plans



**PERMIT ISSUE**  
 18/07/17 10:04 AM

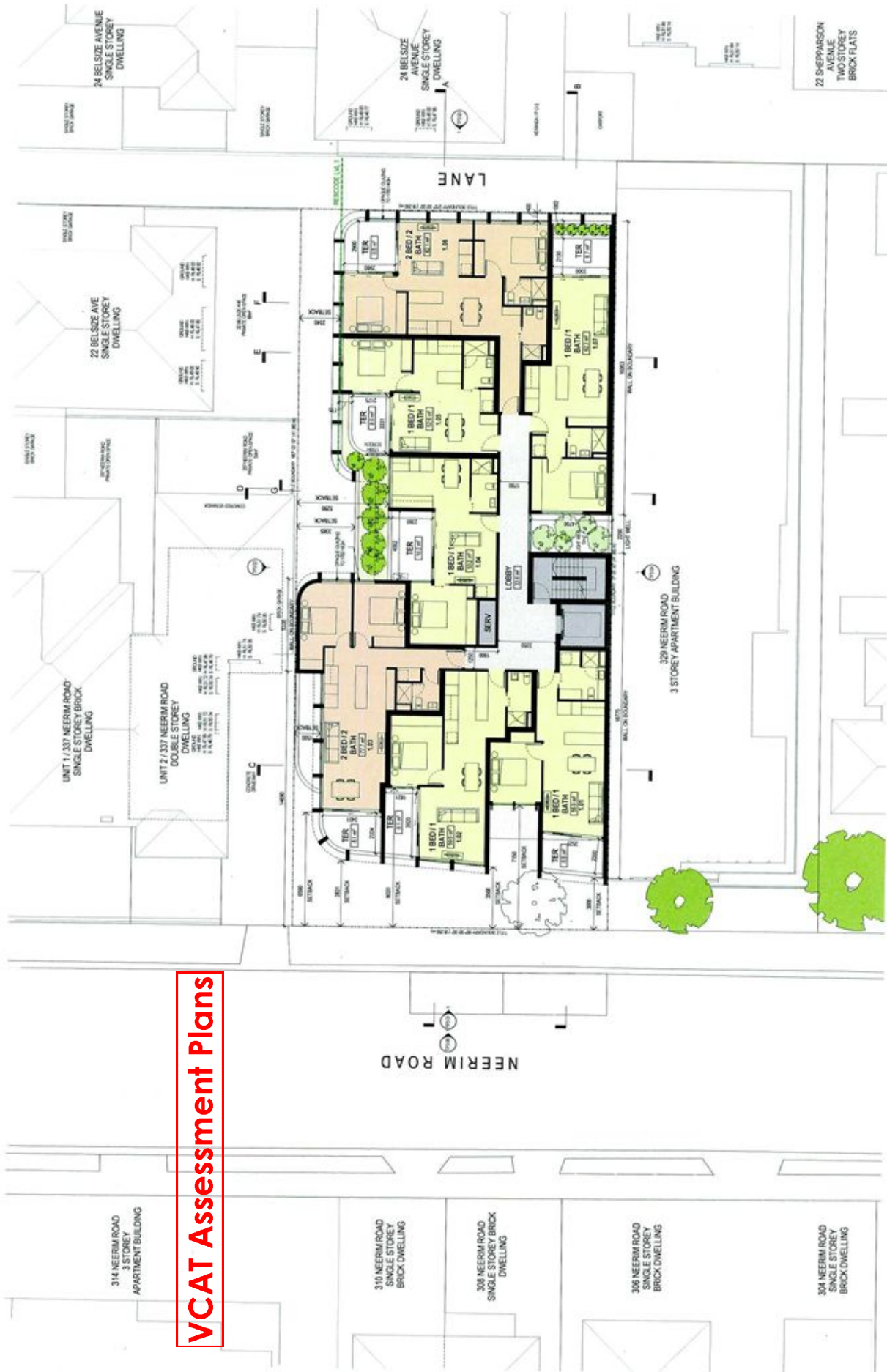
**KEY**  
 18/07/17 10:04 AM

**NEERM RD, CARNEGIE**  
 Drawing / GROUND  
 Project No. 214050 Date 28.07.17 Scale 1:100

**TP1.02**  
 Drawing No.

**rothelowman**  
 Richard Rothelowman, Surveyor  
 18/07/2017 10:04 AM

## VCAT Assessment Plans

[illegible]



The image displays a detailed architectural site plan for a proposed 3-storey apartment building at 329 Neerim Road. The plan includes the following elements:

- Site Location and Context:** The site is bounded by Neerim Road to the north, a lane to the east, and residential dwellings to the south and west. Surrounding properties include 314 Neerim Road (3-storey apartment), 310 Neerim Road (single storey brick dwelling), 308 Neerim Road (single storey brick dwelling), 306 Neerim Road (single storey brick dwelling), 304 Neerim Road (single storey brick dwelling), 22 Belsize Ave (single storey dwelling), 24 Belsize Ave (single storey dwelling), and 22 Shepparton Ave (two storey brick flats).
- Proposed Building Footprint:** A 3-storey apartment building with a total area of 7,220 sq m. The footprint is divided into several units, including 1 BED/1 BATH, 2 BED/2 BATH, and 1 BED/1 BATH units, as well as a central lobby and service area.
- Setbacks and Dimensions:** The plan shows setbacks of 3.0m, 4.0m, and 5.0m from the boundaries. The building is oriented with its long side facing Neerim Road.
- Site Features:** The site includes a paved area, a landscaped area with trees and shrubs, and a parking area with 10 spaces. A north arrow is located in the top right corner.
- VCAT Assessment Plans:** The plan is labeled "VCAT Assessment Plans" in a red box, indicating it is a submission for a planning assessment.

[illegible]

## NEERIM ROAD



KEY

PRIVACY SCREEN

Page 1 / NEERIM RD, CARNEGIE / LEVEL 3

Project No / 214050 Date / 28.07.17

LH 1 : 100

TP1.05

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**rothelowman**

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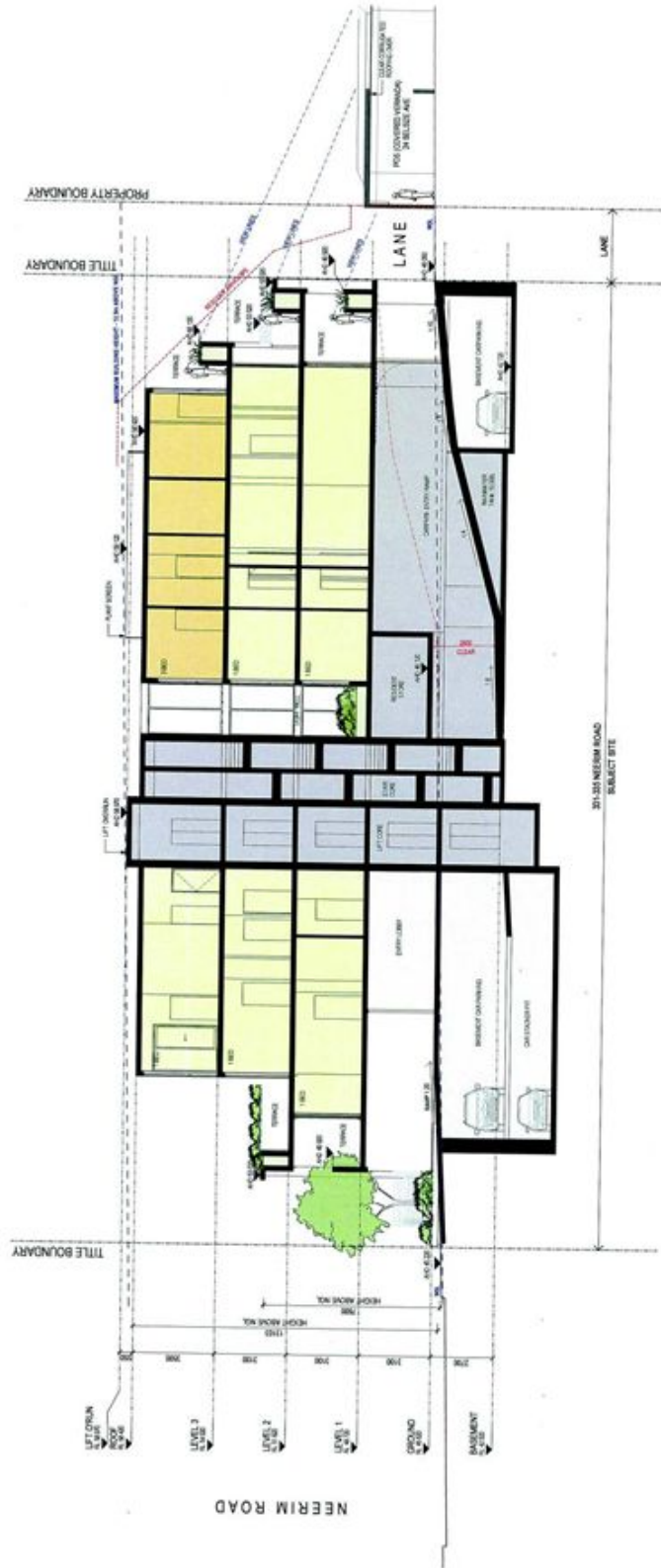
Project / NEERIM RD, CARNEGIE / SECTION A

Drawing title / **TP2.01**

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# VCAT Assessment Plans



PERMIT ISSUE

18.07.17 10:00 AM

NEERIM RD, CARNEGIE  
SECTION B

Project No: 214050

Date: 28.07.17

Scale: 1:100

TP2.02

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Building, Melbourne, Sydney  
0800 123 456 789

# VCAT Assessment Plans



PERMIT ISSUE  
14/08/2017 9:03:11 AM

14/08/2017 9:03:11 AM

Project: NEERIM RD, CARNEGIE  
Drawing: SECTION C

Project No: 214050 Date: 10.08.17

Author: LH Scale: 1:100

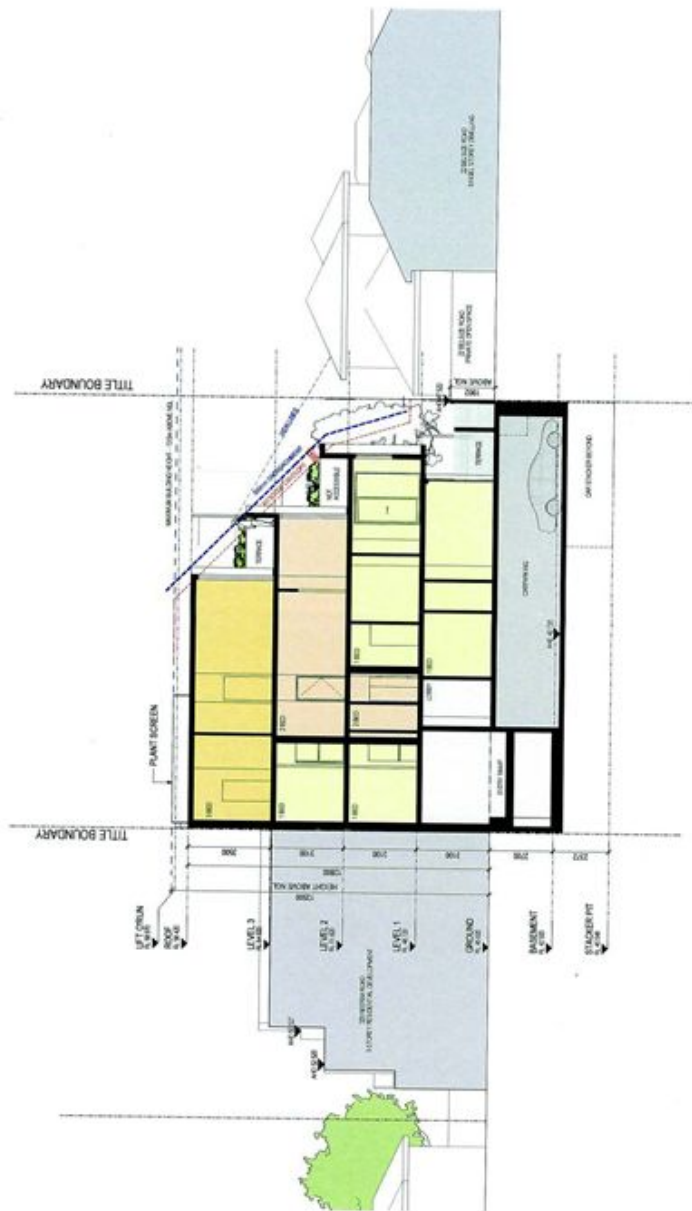
Sheet No: TP2.03

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Sydney NSW 2000



# VCAT Assessment Plans



PERMIT ISSUE  
14/08/17 10:00 AM

14

Project: NEERIM RD, CARNEGIE  
Drawing: SECTION E

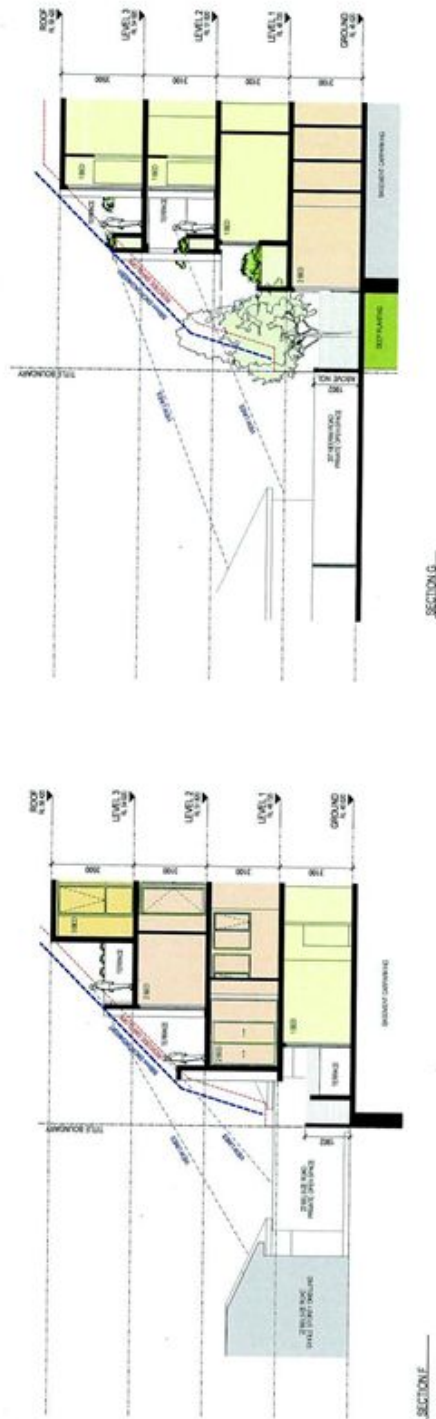
Project No: 214050 Date: 10.08.17

Author: LH Scale: 1:100

Drawing No: TP2.05

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# VCAT Assessment Plans



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 Drawn by: 18.10.17 PERMIT ISSUE

LH

Project: / NEERIM RD, CARNEGIE

Drawn by: / SECTIONS F & G

Project No: / 214050

Date: / 28.07.17

Author: / LH

Scale: 0+ / 1:100

Drawing No: / TP2.06

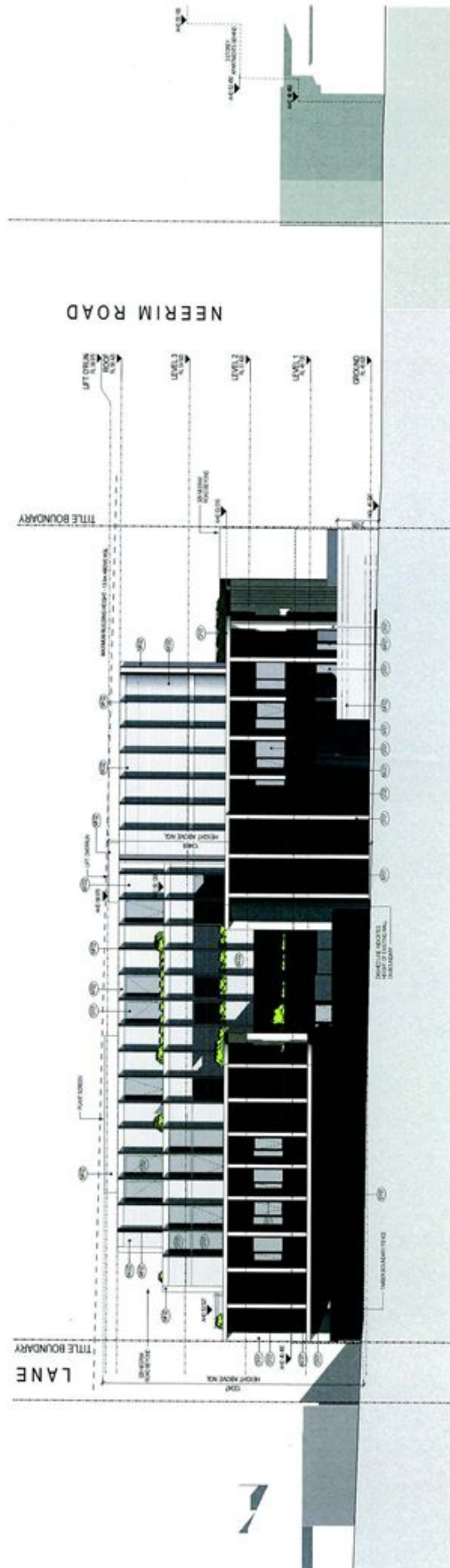
100% FOR NEERIM ROAD LANEWAY  
 1:100  
 Drawn by: 18.10.17 PERMIT ISSUE  
 Project: 214050  
 Date: 28.07.17  
 Author: LH  
 Scale: 0+ / 1:100  
 Drawing No: TP2.06

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## VCAT Assessment Plans



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IP3.02

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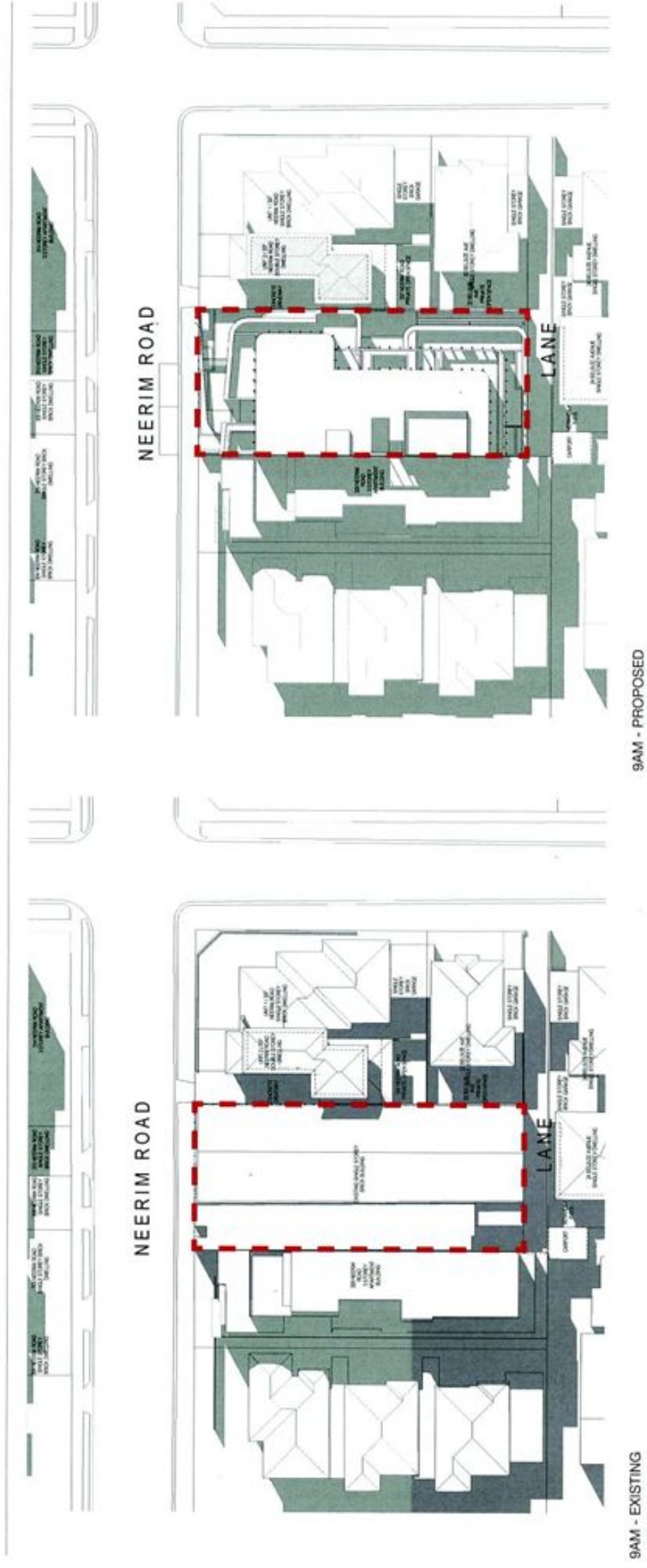
## 331-335 NEERIM ROAD, CARNEGIE

### 5.0 SHADOW ANALYSIS

#### 5.01 9AM ANALYSIS

The following shadow diagrams represent times as noted for the equinox on the 22nd September.

DISCLAIMER: Sunlight isography, building heights and fence heights used to produce these shadow diagrams have been produced by others. Shadow diagrams have been calculated and drawn to the best of our ability with all our care taken to ensure their accuracy.





## 331-335 NEERIM ROAD, CARNEGIE

### 5.0 SHADOW ANALYSIS

#### 5.02 10AM ANALYSIS

The following shadow diagrams represent times as noted for the equinox on the 22nd September.

DISCLAIMER: Survey topography, building heights and fence heights used to produce these shadow diagrams have been produced by others. Shadow diagrams have been calculated and drawn to the best of our ability with all our care taken to ensure their accuracy.



## VCAT Assessment Plans

331-335 NEERIM ROAD, CARNEGIE

## 5.0 SHADOW ANALYSIS

### 5.03 11AM ANALYSIS

The following shadow diagrams represent times as noted for the equinox on the 22nd September.

**rothelwman**





## 331-335 NEERIM ROAD, CARNEGIE

### 5.0 SHADOW ANALYSIS

#### 5.04 12NOON ANALYSIS

The following shadow diagrams represent times as noted for the equinox on the 22nd September.

DISCLAIMER: Survey topography, building heights and fence heights used to produce these shadow diagrams have been produced by others. Shadow diagrams have been calculated and drawn to the best of our ability with all due care taken to ensure their accuracy.



# VCAT Assessment Plans

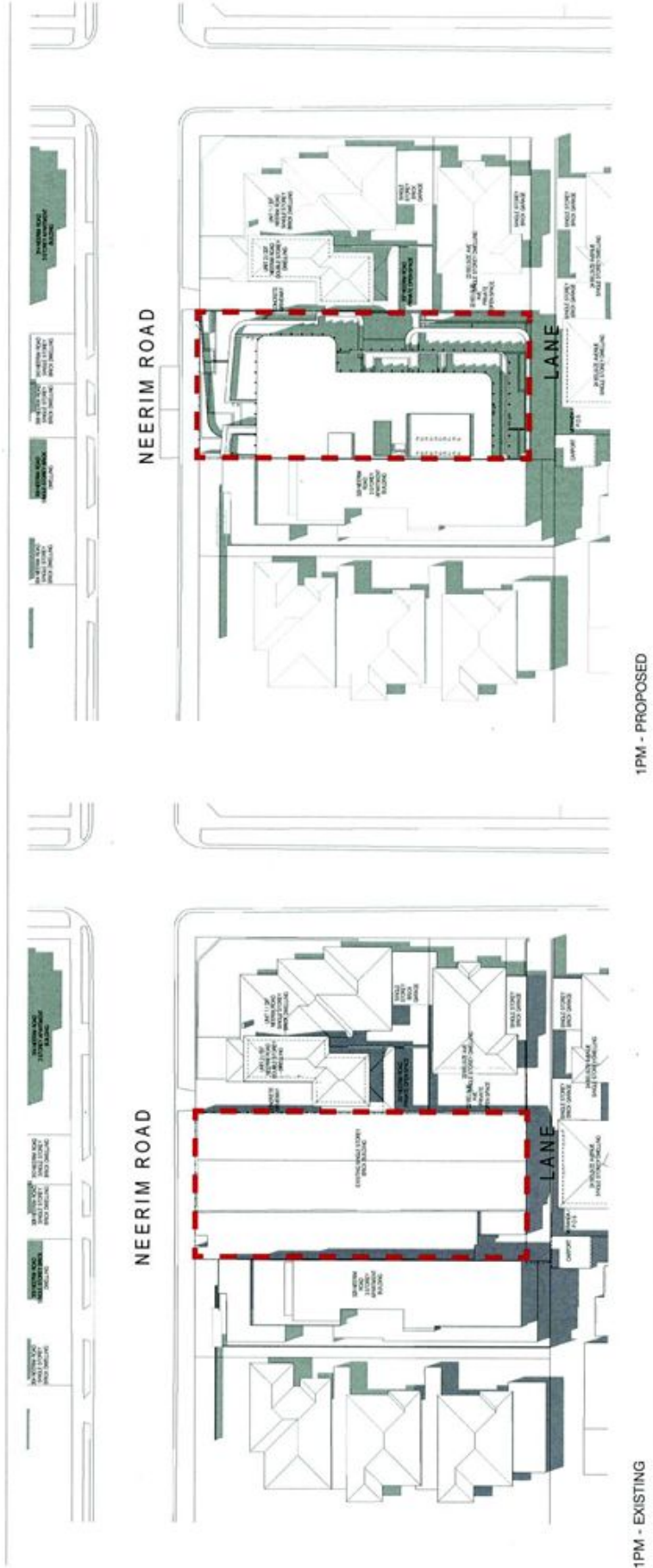
## 331-335 NEERIM ROAD, CARNEGIE

### 5.0 SHADOW ANALYSIS

#### 5.05 1PM ANALYSIS

The following shadow diagrams represent times as noted for the equinox on the 22nd September.

DISCLAIMER: Survey topography, building heights and fence heights used to produce these shadow diagrams have been produced by others. Shadow diagrams have been calculated and drawn to the best of our ability with all due care taken to ensure their accuracy.



# VCAT Assessment Plans

## 331-335 NEERIM ROAD, CARNEGIE

### 5.0 SHADOW ANALYSIS

#### 5.06 2PM ANALYSIS

The following shadow diagrams represent times as noted for the equinox on the 22nd September.

DISCLAIMER: Survey topography, building heights and lot heights used to produce these shadow diagrams have been produced by others. Shadow diagrams have been calculated and drawn to the best of our ability with all due care taken to ensure their accuracy.



2PM - EXISTING



2PM - PROPOSED

**ITEM 9.4 VCAT WATCH****Author:** Paul Wood – Manager Town Planning**File No:** N/A**Attachments:** Applications before and recent decisions of the Victorian Civil and Administrative Tribunal**PURPOSE AND SUMMARY**

To report to Council applications currently before, and recent decisions of, the Victorian Civil and Administrative Tribunal (VCAT).

**RECOMMENDATION**

That Council notes:

1. The applications currently before the Victorian Civil and Administrative Tribunal (VCAT), including the recent applications that have been lodged with VCAT.
2. The recent decisions of VCAT, including the commentary provided in relation to matters of notable interest.

**BACKGROUND**

The VCAT process is an integral part of the planning permit process and provides opportunity for independent review of planning decisions. VCAT is required to take into consideration any relevant planning policy.

**ISSUES AND DISCUSSION**

This report includes an attachment that provides an overview of all applications currently before, or that have recently been decided by the VCAT. The attachment table is broken down into 'New appeals lodged with the VCAT', 'Current matters before the VCAT' (including upcoming hearings or where Council is waiting for a decision after the hearing has taken place), and 'Recent decisions of the VCAT'.

There were seven decisions since the previous report and the following are of notable interest for Council in the context of policy application.

<b>Address</b>	<b>388 – 394 Hawthorn Road, Caulfield South</b>
<b>Proposal</b>	Construction of a seven storey building comprising 40 dwellings and two ground floor retail premises.  The building includes three levels of basement. It has an excess of resident parking but relies on reduced resident visitor parking and reduced on-site parking for the retail tenancies. The proposal also includes a new access from Hawthorn Road to the basement.
<b>Council decision</b>	Permit refused
<b>VCAT decision</b>	Decision of Council affirmed – no permit granted
<b>Appellant</b>	Bewhite Properties Pty Ltd



Council refused to grant a planning permit for the proposed development of a seven storey mixed use building at 388 – 394 Hawthorn Road, Caulfield South. A total of 25 objections were received to the proposal.

VCAT identified the following key issues:

- The principal issue being whether the building is out of scale in its context. This matter examined the setting on which the development was proposed and then against the sites physical and strategic context.
- The other issues examined where those identified by the Council and objectors principally being:
  - o Internal amenity issues
  - o Excessive traffic and parking issues

Scale:

The VCAT Member found that principally Council's submission related to the height of the building being unacceptable and the location should support no more than four or five storeys, acknowledging Policy Clause 22.07.3

Recognise neighbourhood centres as locations which provide significant opportunities for housing diversity, but at a lesser scale and density than developments in urban villages and the Phoenix Precinct.

The Member had regard to the structure plans for urban villages and the applicant contended that the structure plans give context to Council's desire to diminish heights from higher to lower order centres.

The Tribunal found that it was inevitable that more intense development would occur within this centre, some of the adjoining sites have a probability of being developed in similar ways which would absorb the scale of the proposal. However, the Tribunal found that the building mass and form as it presents to Hawthorn Road (both direct and oblique views) not compatible with the site context and those directly opposite. If a new proposal was sought it should have greater recession for all levels above a clearly defined street wall, have an overall mass that takes more into account the scale of the three storey form possible, directly east of Hawthorn Road.



With regards to internal amenity the Tribunal found that the ground floor arrangement was poorly orientated with highly enclosed secluded open spaces with the further possibly future development on either side.

With regards to other issues relating to reduced visitor parking and a parking waiver where not concerns raised by Council, the member did not consider these issues further as the proposal already was found to fail on other reasons.

The member found in favour of the Responsible Authority and no permit was issued.

<b>Address</b>	<b>329 Jasper Road, Ormond</b>
<b>Proposal</b>	Construction of a four storey mixed use building, comprising a shop and car parking on the ground floor, and twelve apartments on the floors above
<b>Council decision</b>	Permit Refused
<b>VCAT decision</b>	Decision of Council set aside – Permit Granted
<b>Appellant</b>	Hannan Price Pty Ltd



Council refused to grant a planning permit for the construction of a four storey building comprising a shop and fifteen (15) dwellings, reduction in car parking requirement (for visitors and shops), wavier of loading bay requirements and altering access to a road zone. A total of 4 objections were received at the time of decision.



The application was listed for Council meeting 25 July 2017 and refusal maintained.

At the VCAT hearing the plans substituted by the applicant were considered. The member found in favour of the applicant and directed a permit to be issued. The decision was given orally and subject to conditions. The member also noted that they did not consider that a permit was required for the alteration of access to a road zone.

#### **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

There are no financial, resource or asset management implications.

#### **POLICY AND LEGISLATIVE IMPLICATIONS**

The decisions of notable interest in this report are relevant to the strategic planning work being undertaken by Council's City Futures Department.

#### **COMMUNICATION AND ENGAGEMENT**

There has been no communication or engagement for this report.

#### **LINK TO COUNCIL PLAN**

Liveable and Well Designed:

*A well planned City that is a great place to live.*

#### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

#### **CONCLUSION**

This report provides details of the applications before and recent decisions of the VCAT.

**ATTACHMENT 1: APPLICATIONS BEFORE AND RECENT DECISION OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL**

<b>NEW APPEALS LODGED WITH THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (21 MARCH 2018 to 10 APRIL 2018)</b>									
<b>Address</b>	<b>Suburb</b>	<b>Next VCAT date</b>	<b>VCAT reference</b>	<b>Description of proposal</b>	<b>Zone</b>	<b>Council decision</b>	<b>Council delegate for decision</b>	<b>Appeal lodgment date</b>	<b>Type of appeal</b>
11 Moylan Street	Bentleigh East	25/6/18	P394/2018	Construction of two (2) double storey attached dwellings	NRZ1	Planning Permit	Delegate	22/3/18	s80 (Conditions)
19 Vunabere Avenue	Bentleigh	25/6/18	P477/2018	Construction of two (2) double storey attached dwellings	NRZ1	Planning Permit	DPF	22/3/18	s80 (Conditions)
11 Valkstone Street	Bentleigh East	10/9/18	P475/2018	Construction of two (2) double storey attached dwellings	NRZ1	Notice of Decision	DPF	26/3/18	s82 (Objector)
18 Hopkins Street	McKinnon	26/6/18	P522/2018	Construction of three dwellings (one single storey and two double storey)	NRZ1	Planning Permit	DPF	26/3/18	s80 (Conditions)
6-8 Bevis Street	Bentleigh East	4/5/18	P558/2018	Construction of fifteen (15) dwellings and reduction in car parking	GRZ1	Refusal	Council	29/3/18	s77 (Refusal)

MATTERS BEFORE THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL ( * INCLUDING APPEALS AWAITING A DECISION)									
Address	Suburb	Next VCAT date	VCAT reference	Description of proposal	Zone	Council decision	Council delegate for decision	Appeal lodgment date	Type of appeal
472 & 476-482 Kooyong Road & 11 Saturn Street	Caulfield South	*	P973/2017	Construction of buildings and works (ranging from 3 to 19 storeys) and use of the land as a hospital, retirement village, residential aged care facility and child care centre with associated carparking and reduction of the bicycle parking requirement	NRZ1	Refusal	Council	12/05/17	s77 (Refusal)
17-19 Loranne Street	Bentleigh	*	P2165/2017	Construction of a part three (3), part four (4) storey building consisting of 21 dwellings above basement car park; reduction of visitor car parking requirements	GRZ1, RGZ	Refusal	Council	28/09/17	s77 (Refusal)
65 Hall Street	Ormond	*	P2407/2017	Construction of two (2) attached double storey dwellings	NRZ1	Refusal	DFP	26/10/17	s77 (Refusal)
233-247 Glen Huntly Road & 14 Ripon Grove	Elsternwick	*	P2932/2017	Construction of a multi-level mixed use development including 117 dwellings, up to 13 storeys plus basement, reduction in visitor car parking and waiver of loading bay requirements	C1Z	Refusal	Council	2/1/18	s77 (Refusal)
15-23 Mayfield Street	St Kilda East	*	P2366/2017	An amendment to a hours of operation and the uses that could be undertaken on the land was approved as an amendment to planning permit that allows buildings and works for the construction of a two storey building (to the rear of the site, behind Gandel Besen House primary school), refurbishment to the existing building and grounds (Gandel Besen House) including the synagogue and the construction of a carpark for 18 carspaces to the west of the site	NRZ1	Notice of Decision	DFP	6/11/17	s80 (Conditions)
15-23 Mayfield Street	St Kilda East	*	P2367/2017	An amendment to the permit to allow the hall and synagogue to be used independent of the school was refused	NRZ1	Refusal	DPF	6/11/17	s77 (Refusal)
15-23 Mayfield Street	St Kilda East	*	P2368/2017	Alterations and additions to the existing education centre involving the construction of a new lobby and multi-purpose room at the front of the kindergarten	NRZ1	Notice of Decision	DPF	6/11/17	s80 (Conditions)
1 Sinclair Street	Elsternwick	*	P2455/2017	Use of the land as an education centre (limited to recess and lunch activities, daytime assemblies, physical education classes and after school care), reduction in the car parking requirements and buildings and works on land located in a Heritage Overlay	NRZ1	Planning Permit	Council	6/11/17	s82 (Objector)
331-333 Neerim Road	Carnegie	8/5/18	P180/2018	Construction of a four storey building and reduction in visitor car parking and alter access to a road in a Category 1 Road Zone	RGZ1	No decision		5/2/18	s79 (Failure)
14 Service Street	Caulfield North	11/5/18	P2504/2017	Alterations and additions to the existing dwelling and the construction of an additional, single storey dwelling at the rear	NRZ1	Refusal	Manager	17/11/17	s149 (declaration)
10 St Georges Road	Elsternwick	14/5/18	P2695/2017	Buildings and works including demolition of the existing buildings and construction of a four storey building above basement car park containing 12 dwellings and a reduction of the visitor car parking requirements	RGZ	Refusal	Council	29/11/17	s77 (Refusal)
32 Kokaribb Road & 259-263 Neerim Road	Carnegie	15/5/18	P427/2018	Construct a four (4) storey residential building above basement car park, a reduction in the car parking requirement and alteration of access to a road in a Road Zone, Category 1	RGZ1	Refusal	Manager	13/3/18	s77 (Refusal)
40 Snowdon Avenue	Caulfield	21/5/18	P119/2018	Partial demolition and alterations and additions to an existing dwelling on land affected by the Heritage Overlay	NRZ1	Planning Permit	Manager	25/1/18	s80 (Conditions)
669-673	Bentleigh	25/5/18	P2948/2017	Construction of a six storey building comprising up to 39 dwellings	C1Z	App direct		29/12/17	s87A

## ORDINARY COUNCIL MEETING

1 MAY 2018

Centre Road	East			above a basement car park, alteration of access to a road in a Road Zone Category 1, a reduction in parking and waiver of loading bay requirements		to VCAT			(amendment)
7 Manchester Grove	Glen Huntly	28/5/18	P2634/2017	Construction of a three (3) storey building comprising 12 apartments above basement car parking, and reduction in the statutory visitor car parking requirement.	GRZ1	No decision		29/11/17	s79 (Failure)
3 Rigby Avenue	Carnegie	30/5/18	P237/2018	Construction of five (5) dwellings	NRZ1			13/2/18	s80 (Conditions)
9 Royal Avenue	Glen Huntly	31/5/18	P2738/2017	The construction of a four storey building comprising up to 16 dwellings and a reduction in the visitor car parking requirement and waiver of loading bay requirement	C1Z	Planning Permit	Council	6/12/17	s80 (Conditions)
2 Lancaster Street	Bentleigh East	1/6/18	P2678/2017	Construction of two (2) double storey attached dwellings	NRZ1	Refusal	DPF	30/11/17	s77 (Refusal)
2/1 Cecil Street	Bentleigh East	5/6/18	P258/2018	Construction of single storey dwelling to the rear of the existing dwelling	NRZ1	Refusal	Manager	20/2/18	s77 (Refusal)
16 South Avenue	Bentleigh	6/6/18	P2240/2017	Construction of eight (8) three storey townhouses with basement car parking	GRZ1	Refusal	DPF	5/10/17	s77 (Refusal)
20 McKinnon Road	McKinnon	22/6/18	P2848/2017	Construction of two (2) double storey attached dwellings with basement carparking	NRZ1	Refusal	Manager	20/12/17	s77 (Refusal)
25 Stone Street	Caulfield South	26/6/18	P2998/2017	Construction of two (2) double storey attached dwellings	NRZ1	No decision		2/1/18	s79 (Failure)
43 Whitmuir Road	McKinnon	17/7/18	P88/2018	Construction of two (2) double storey dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	19/1/18	s77 (Refusal)
2 Shanahan Crescent	McKinnon	31/7/18	P134/2018	Construction of three (3) double storey attached dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	25/01/18	s77 (Refusal)
711 Warrigal Road	Bentleigh East	14/8/18	P262/2018	Construction of two double storey dwellings and the creation of access onto a road in a Road Zone Category 1	NRZ1	Refusal	Manager	14/02/18	s77 (Refusal)
94 Clarence Street	Caulfield South	23/8/18	P3330/2018	Construction of two (2) storey building containing two dwellings and basement car parking	NRZ1	Planning Permit	DPF	21/02/18	s80 (Conditions)
92 Kooyong Road	Caulfield North	23/8/18	P250/2018	Use of the land for accommodation (dwellings) in a Commercial 1 Zone, construction of a building or construction or carrying out of works in a Commercial 1 zone, construction of a building or construction or carrying out of works in a Special Building Overlay	C1Z	Notice of Decision	DPF	27/02/18	s82 (Objector)
39 Lilac Street	Bentleigh East	10/9/18	P473/2018	Construction of four (4) attached three storey dwellings	GRZ1	Refusal	Manager	01/03/18	s77 (Refusal)

RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (21 MARCH 2018 to 10 APRIL 2018)										
Address	Suburb	VCAT reference	Description of proposal	Zone	Council decision	Council delegate for decision	Type of appeal	Appeal outcome	Date of VCAT decision	VCAT decision (effect on Council decision)
2 Marylin Court	Bentleigh East	P1582/2017	Construction of a double storey dwelling to the rear of an existing dwelling	NRZ1	Refusal	Manager	s77 (Refusal)	Permit issued	21/3/18	Set aside
769 Nepean Hwy	Bentleigh	P2141/2017	Construction of a double storey building for use as a commercial display area and reduction of associated car parking requirements	RDZ1	Refusal	DPF	s77 (Refusal)	Permit issued (consent)	23/3/18	Set aside
388-394 Hawthorn Road	Caulfield South	P2293/2017	Construction of a 7 storey building comprising 46 dwellings, a retail premises and a basement car park, reduction of the car parking requirements, waiving of the loading bay requirement and creation and alteration of access to a road in a Road Zone, Category 1	C1Z	Refusal	Manager	s77 (Refusal)	Refusal	23/3/18	Upheld
7 Wicklow Street	Ormond	P2124/2017	Construction of two double storey dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	s77 (Refusal)	Permit issued	27/3/18	Set aside
83 Truganini Road	Carnegie	P2774/2017	Construction of five (5) dwellings (4 three storey and 1 double storey) and reduction in visitor car parking requirement on land affected by Special Building Overlay	GRZ1	Refusal	DPF	s77 (Refusal)	Permit issued (consent)	28/3/18	Set aside
329 Jasper Road	Ormond	P2191/2017	Construction of a four storey building comprising of a shop and fifteen (15) dwellings; use of the land for dwellings; reduction in car parking requirements (for visitors and shops); waiver of loading bay requirements; to alter access to a road zone category 1	C1Z	Refusal	Council	s77 (Refusal)	Permit issued	3/4/18	Set aside
20 Leonie Avenue	Bentleigh East	P2229/2017	Construction of two (2) double storey dwellings	NRZ1	Refusal	Manager	s77 (Refusal)	Permit issued	4/4/18	Set aside

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**ITEM 9.5 CAULFIELD VILLAGE – PLANNING SCHEME AMENDMENT  
C151: SOCIAL AND AFFORDABLE HOUSING**

**Author:** Tracey Mihalos – Principal Strategic Planner

**File No:** 18/186999

**Attachment:** Amendment C151 Panel Directions Letter

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**PURPOSE AND SUMMARY**

The Amendment applies to the development site known as 'Caulfield Village', generally bounded by Caulfield Racecourse, Kambrook Road, Balaclava Road, and Normanby Road and more particularly described in the *Caulfield Mixed Use Area Incorporated Plan* dated February 2014 (the Incorporated Plan).



The amendment seeks to amend Schedule 2 to Clause 37.06 (Priority Development Zone) (PDZ2) and the Incorporated Plan to:

- Strengthen the existing planning controls in relation to social and affordable housing requirements for future stages of the 'Caulfield Village' development by introducing a new objective, definitions and application requirements ensuring the delivery of either or both social or affordable housing representing at least five per cent of the total amount of dwellings to be developed in the Caulfield Mixed Use Area Precinct.
- Ensure that the boundaries of precincts shown on the 'Caulfield Mixed Use Area Precinct Plan' cannot be altered in future development plan submissions.



**RECOMMENDATION**

That Council:

1. Reaffirms its commitment to exploring all possible mechanisms to achieve the delivery of affordable housing as part of the Caulfield Village development.
2. Having given consideration to the issues explored in this report, resolves to not proceed with Amendment C151 and support a position to the Panel appointed to consider Amendment C151 that it intends to abandon the amendment.
3. Advises the Panel and submitters to Amendment C151 of Council's resolution.
4. Writes to the owner of the Caulfield Village development to seek their commitment to enter into genuine discussions on an appropriate affordable housing commitment as part of the upcoming stages of the development.
5. Undertakes further strategic work to consider the most appropriate means of securing the delivery of affordable housing across the City.
6. Continues to work with neighbouring councils to develop a regional commitment to affordable housing.

**BACKGROUND**

The PDZ2 and Incorporated Plan were introduced into the Glen Eira Planning Scheme by Amendment C60 on 7 July 2011.

The panel appointed to consider Amendment C60 considered the issue of affordable housing. The panel acknowledged the importance of the provision of affordable housing but declined to provide guidance on a specific program or to quantify the amount of affordable housing to be provided.

Instead the panel recommended that a "Decision Guideline" be incorporated into the PDZ2. The decision guideline requires the provision of affordable housing in the form of social housing as defined in Melbourne 2030 Metropolitan Strategy. The Incorporated Plan also includes an objective to 'provide affordable housing in the form of a social housing program'.

To date, these existing provisions for social and affordable housing in Caulfield Village have not been successful. Precincts 1 and 2 have been approved and constructed (in the case of Precinct 1) and have failed to incorporate any affordable or social housing.

Council sought social housing as part of the approval of the Precinct 2 development plan, however this was rejected by VCAT in its decision of October 2016.

Since the PDZ2 and the Incorporated Plan were approved in 2011, a concern has also surfaced that there is an ability with the existing controls for the developer to alter the precinct boundaries. The concern with this is that it could lead to outcomes within each precinct which were not anticipated when the Incorporated Plan was prepared and approved.

The Amendment sought to strengthen the existing provisions relating to these matters, including through the inclusion of mandatory requirements.

On 19 December 2017 Council resolved to refer submissions to the Amendment to an independent Panel.

A Panel has now been appointed.

**ISSUES AND DISCUSSION**

A number of issues have arisen since Council considered the submissions in December 2017. In particular, recent projects in relation to the delivery of affordable housing have been considered (or are currently being considered) by Planning Panels Victoria. This includes projects in Hobsons Bay (Amendment C88) and the Fishermans Bend Urban Renewal Area (draft Amendment GC81). These projects consider recent policy and legislative changes in relation to affordable housing.

**Directions Hearing – 9 April 2018**

On the 9<sup>th</sup> of April a Directions Hearing was held at Council offices which was convened by the Panel and attended by Council Officers and submitters, including legal representatives for the Melbourne Racing Club and the developer of Caulfield Village (BPG Caulfield Village Pty Ltd).

The submitters raised a number of procedural and legal issues. One of the main issues raised was that the proposed amendment is “ultra vires” meaning beyond legal power or authority. The Panel also considered and granted a request by BPG for the start date of the Panel Hearing (originally scheduled for the week of 4 June 2018) to be deferred.

The Panel also raised a number of issues which would need to be addressed in Council’s submissions, including (but not limited to):

- The strategic justification for the mandatory 5% social or affordable housing requirement.
- How the 5% requirement would be applied across the whole of the Caulfield Village development site.
- The split between the social and affordable housing provision that Council is seeking.
- The relationship between the Amendment and recent changes to legislation in relation to the delivery of affordable housing.

Given the complexity of the Amendment and the legal issues raised, the Panel requested that Council respond to the legal issues and the other matters raised by the Panel by the 4<sup>th</sup> June 2018.

The submitters will then have an opportunity to respond to Council’s submission by 2<sup>nd</sup> July. A further Directions Hearing will be scheduled to be held between 18-20<sup>th</sup> July to further consider the legal matters raised. A Preliminary Issues Hearing will be held on Friday 10<sup>th</sup> August to address threshold legal and procedural issues. Dates for the Main Hearing are yet to be scheduled.

**Options of how to proceed**

There are two options for Council to proceed from this point.

**1. Proceed with Amendment C151**

The first option is to continue to proceed with the Amendment C151.

If Council is to proceed with this amendment, it will need to supply the required information as outlined in the Directions Letter (attached) by Monday 4 June 2018; significantly this includes the following key information:

- The legal basis for the Amendment, including:
  - *'the basis on which Council asserts that the Amendment is consistent with the provisions of the Planning and Building Legislation Amendment (Housing Affordability and Other Matters) Act 2017 (the Housing Affordability Act)*
  - *how Council considers a mandatory, as opposed to voluntary, requirement for affordable or social housing is lawful and consistent with the Housing Affordability Act.'*
- Strategic context and assessment, including:
  - *'an explanation of the definitions and terms used in the Amendment, and how they relate to the definitions of social and affordable housing in Plan Melbourne and Homes for Victorians.*
  - *the strategic basis for the amount of the contribution (5% of the total number of dwellings to be developed in the Caulfield Mixed Use Area)*
  - *an explanation of what the 5% applies to, including: • whether the contribution is intended to apply retrospectively (to all dwellings constructed since the introduction of Amendment C60), or prospectively (to only dwellings constructed in future stages after the Amendment takes effect)*
  - *the intended composition of the 5% contribution, for example the proportions of very low, low and moderate income households and whether social housing is envisaged (and in what proportion)'*
- An explanation of how Council envisages that the affordable or social housing requirements will be implemented, including:
  - *'the extent to which implementation relies on the framework supporting the Housing Affordability Act*
  - *if implementation does rely on the framework supporting the Housing Affordability Act, whether (and if so how) the Amendment might be strengthened to overcome potential gaps in advance of that framework being put in place*
  - *Identification of the issues raised in submissions*
  - *Changes to the Amendment documentation proposed as a result of the issues raised in submissions. '*

It is unknown how successful this process will be in achieving the desired outcome of built affordable housing as part of the Caulfield Village development.

2. Not to proceed with Amendment C151

The second option is not to proceed with Amendment C151.

It is appropriate for Council to take further strategic advice regarding these matters, and to further consider the best ways of achieving the delivery of affordable housing in the City of Glen Eira. This work would include considering the most appropriate means of securing the delivery of affordable housing across the City, including as part of strategic redevelopment sites and other significant development opportunities.

This further work would also consider the recent State Government initiatives which have moved towards strengthening the role of planning schemes in delivering a community benefit in the form of affordable housing.

There are now references in *Plan Melbourne* to strengthening planning to facilitate and deliver the supply of social and affordable housing. This will be coupled with changes to the *Planning and Environment Act 1987* (via the *Planning and Building Legislation Amendment (Housing Affordability and Other Matters) Bill 2017*) which will be introduced in June 2018.

The changes will introduce definitions of 'affordable housing' and 'social housing' into the Act and also provide that Council can enter into an agreement under section 173 of the Act for the development or provision of land in relation to affordable housing.

Having given consideration to the positives and negatives of each option, the officer recommendation is to not proceed with this current amendment and instead undertake further work to consider the most appropriate means of securing the delivery of affordable housing across the City.

## **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

If the Amendment proceeds a considerable amount of funding and resources will be required in the preparation of a panel hearing.

## **POLICY AND LEGISLATIVE IMPLICATIONS**

### Planning Scheme Amendment Process

A planning scheme amendment must go through the following fixed statutory steps:

1. The Minister for Planning must firstly authorise preparation of the amendment before exhibition can occur. Following this, notice (exhibition) of the amendment will commence, inviting public submissions. This step occurred from August to November 2017.
2. If there are no submissions Council can 'adopt' the amendment and forward it to the Minister for approval. It only becomes law if it is formally approved and gazetted. This could not occur in this case, as Council received several submissions objecting to the Amendment.

3. If there are submissions opposed to the amendment, the Council has three options – abandon the amendment, change the amendment in accordance with the submitters' requests, or request the Minister to appoint an Independent Panel to hear the submissions. On 19 December 2017 Council resolved to request the appointment of an Independent Panel.
4. Now that a Panel has been appointed, submissions are to be considered by the Panel and the Panel is then required to report its findings to Council in the form of a recommendation.

The Panel may make a recommendation to:

- adopt the amendment
- abandon the amendment
- modify the amendment

5. Council is then required to consider the panel report and makes a decision in relation to the Amendment.
6. If Council adopts the Amendment, it is then referred to the Minister for Planning for approval. If Council resolves to abandon the Amendment it must advise the Minister for Planning in writing of that decision.

The process required to amend the Glen Eira Planning Scheme is lengthy and provides opportunities for input from interested parties. With regard to the current proposal, Council is at **Step 4**.

## COMMUNICATION AND ENGAGEMENT

The amendment was exhibited from 19 October - 20 November 2017.

- 1,461 notices notifying owners and occupiers posted
- Notices posted to referral authorities and prescribed ministers
- 1 notice in both local newspapers (Moorabbin and Glen Eira Caulfield Leader)
- 1 notice in the Government Gazette
- Amendment documentation available on Council's website.

A total of eleven submissions were received.

A Planning Conference was held on 30 November 2017 and was chaired by the Mayor. Seven submitters attended the conference.

## LINK TO COUNCIL PLAN

Theme One: Liveable and Well Designed

Long-term community goal: A well planned City is a great place to live.

The strategic objectives of this long-term community goal are:

- Create prosperous, accessible and vibrant urban places
- Encourage development that benefits the community

“We will proactively seek opportunities to incorporate social and/or affordable housing outcomes in urban renewal sites”

- Proactively plan for and manage change within our urban places

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

As the Panel has been appointed, the Amendment does not 'return' to Council for formal consideration until after the Panel has considered the submissions. Council could, however, advise the Panel and the parties that it no longer wishes to continue with Amendment C151 and seek the Panel's recommendation to abandon the Amendment.

This would allow Council to further consider a number of issues which have arisen since Council considered the submissions in December 2017. This includes the outcomes of recent projects in relation to the delivery of affordable housing, and policy and legislation changes led by the State Government. The further work should also consider the most appropriate means of securing the delivery of affordable housing across the City, including as part of strategic redevelopment sites and other significant development opportunities.





12 April 2018

As addressed

Dear Submitter,

**Glen Eira Planning Scheme Amendment C151: Social and affordable housing requirements for 'Caulfield Village'**

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A Directions Hearing was held on 9 April 2018 at Glen Eira Council Offices in relation to the above Amendment.

At the Directions Hearing, BPG Caulfield Village Pty Ltd (**BPG**), the developer of the land, submitted that the main Panel Hearing should be deferred. In summary, BPG submitted that procedural fairness requires that the parties (BPG in particular) be in a position to respond to relevant issues raised by the Amendment (including the issues referred to in correspondence from FLA Partners dated 9 March 2018 and Planning and Property Partners dated 15 March 2018, copies of which were circulated prior to the Directions Hearing). BPG submitted that the Amendment documentation did not provide adequate information to enable BPG to properly respond to the issues. The Melbourne Racing Club, the owner of the land, supported BPG's submission.

The Panel agrees that further information is required from Council that more clearly articulates the justification for the affordable housing requirements proposed by the Amendment, the legal basis for the requirements, and the statutory mechanisms required to implement the proposed requirements. This information is necessary to enable effective participation by the parties in the Panel Hearing process.

BPG, the Melbourne Racing Club and Council did not oppose a process involving:

- Circulation of Council's Part A submission, with additional information specified in the Panel's Directions
- Circulation of parties' written responses to the Part A submission
- A further Directions Hearing
- A "Preliminary Issues Hearing" to address threshold legal and procedural issues.

A copy of the Panel's Directions are attached. The following key dates are relevant:

- Council's Part A submission must be circulated by **2.00pm on Monday 4 June 2018**
- Parties' responses to Council's Part A submission must be circulated by **2.00pm on Monday 2 July 2018**
- A further Directions Hearing will commence at **10.00am on Wednesday 18 July 2018**
- The Preliminary Issues Hearing will commence at **10.00am on Friday 10 August 2018**
- The dates of the main Hearing are to be determined. Parties should anticipate that the Main Hearing will occur in the second half of September 2018.

The Panel indicated at the Directions Hearing that it would invite the Department of Environment, Land, Water and Planning (**DELWP**) to address the Panel at the Hearings on the progress of the

**Privacy Statement**

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



*Planning and Building Legislation Amendment (Housing Affordability and Other Matters) Act 2017*, the framework supporting that Act, the issues raised in Council's Part A submission and the parties' responses to the Part A submission. A copy of the Panel's letter to DELWP is enclosed.

The following information is enclosed for your information:

- Panel Directions
- Distribution List

If you have any queries, please contact Planning Panels Victoria on [REDACTED] or [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au).

Yours sincerely,



**Sarah Carlisle**

Panel Chair

## Panel Directions

Glen Eira Planning Scheme Amendment C151: Social and affordable housing requirements for 'Caulfield Village'

### Written Submissions at the Hearings

1. All parties should bring to the Hearings at least six (6) hard copies of additional written submissions and accompanying documents (i.e. photographs, plans). Copies of original submissions are not needed.
2. Written material presented at the Hearings should be two-hole punched and stapled (not bound).
3. Submissions (preferably in MS Word) presented at the Hearings should be emailed to the Panel before the Hearings at [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au).
4. Submissions and material presented at the Hearing including PowerPoint presentations are public documents and may be made available to other parties.

### Information to be supplied

5. Council must circulate to all parties on the distribution list its 'Part A Submission' by **2.00pm on Monday 4 June 2018**. This should include:
  - a. Background to the Amendment
  - b. Chronology of events, including:
    - i. the introduction of the Caulfield Village controls into the scheme via the Priority Development Panel and Amendment C60 processes
    - ii. details of the permits and Development Plans that have issued since the introduction of Amendment C60
    - iii. details of any current permit applications relating to the site
    - iv. a brief outline of the issues and evidence in the VCAT proceeding relating to the Stage 2 permit that are relevant to this Amendment
  - c. The legal basis for the Amendment, including:
    - i. the basis on which Council asserts that the Amendment is consistent with the provisions of the *Planning and Building Legislation Amendment (Housing Affordability and Other Matters) Act 2017* (the **Housing Affordability Act**)
    - ii. how Council considers a mandatory, as opposed to voluntary, requirement for affordable or social housing is lawful and consistent with the Housing Affordability Act
  - d. Strategic context and assessment, including:
    - i. an explanation of the definitions and terms used in the Amendment, and how they relate to the definitions of social and affordable housing in *Plan Melbourne* and *Homes for Victorians*. In this regard, the Panel notes that:
      - Clause 11.0 of the revised PDZ2 suggests that all social or affordable housing must be transferred to a Registered Housing Association, Registered Housing Provider or Participating Registered Agency (implying that the affordable housing is intended to be public or community housing as those terms are defined in *Homes for Victorians*)
      - Item 9.6 in the Council minutes dated 19 December 2017 (p228) state that social or affordable housing can be either managed by community housing providers, or more like a private rental property (implying that

not all of the affordable housing is necessarily intended to be public or community housing)

- ii. the strategic basis for the Amendment both generally and specific to this site
  - iii. the strategic basis for the amount of the contribution (5% of the total number of dwellings to be developed in the Caulfield Mixed Use Area)
  - iv. an explanation of what the 5% applies to, including:
    - whether the contribution is intended to apply retrospectively (to all dwellings constructed since the introduction of Amendment C60), or prospectively (to only dwellings constructed in future stages after the Amendment takes effect)
    - the intended composition of the 5% contribution, for example the proportions of very low, low and moderate income households and whether social housing is envisaged (and in what proportion)
  - v. the basis for the assertion in the Amendment Explanatory Report that the Amendment will have no social or economic effects
  - e. An explanation of how Council envisages that the affordable or social housing requirements will be implemented, including:
    - i. the extent to which implementation relies on the framework supporting the Housing Affordability Act
    - ii. if implementation does rely on the framework supporting the Housing Affordability Act, whether (and if so how) the Amendment might be strengthened to overcome potential gaps in advance of that framework being put in place
  - f. Identification of the issues raised in submissions
  - g. Changes to the Amendment documentation proposed as a result of the issues raised in submissions.
6. By **2.00pm on Monday 2 July 2018**, BPG Caulfield Village Pty Ltd must, and any other party (including Melbourne Racing Club) may, circulate its response to Council's 'Part A Submission' to all parties on the distribution list.

#### **Further Directions Hearing**

7. A further Directions Hearing will be held on **Wednesday 18 July 2018 at 10.00am**, at Planning Panels Victoria, Hearing Room 1, Ground Floor, 1 Spring Street, Melbourne. The purpose of the further Directions Hearing is to make further directions about the conduct of the proceeding, including:
- a. confirming dates for the Preliminary Issues Hearing
  - b. setting dates for the Main Hearing
  - c. parties to advise the Panel whether (and if so what) expert evidence the parties intend to call at the Main Hearing
  - d. make further directions about the circulation of expert evidence before the Main Hearing (if required).

#### **Preliminary Issues Hearing**

8. A Preliminary Issues Hearing will be held on **Friday 10 August 2018 at 10.00am**, at Council's offices, Cnr Hawthorn and Glen Eira Roads, Caulfield. The purpose of the Preliminary Issues Hearing is to consider the issues raised in Council's Part A submission and the parties' responses to the Part A submission, including DELWP's response (if applicable).

### **Main Hearing**

9. Dates for the Main Hearing will be set following the Further Directions Hearing. Parties should anticipate that the Main Hearing will occur in the second half of September 2018.
10. At the Main Hearing, Council must address the following issues through its 'Part B Submission':
  - a. A summary of the key issues raised in submissions, and its response to those issues
  - b. Response to evidence tabled (if any)
  - c. Its final position on the Amendment.
11. At the Main Hearing, Council should arrange for:
  - a. A map showing the location of submitters by submitter number. This map:
    - i. must not show submitter names
    - ii. does not need to show the location of pro-forma submitters
    - iii. must not be placed on the internet or replicated in any report.
  - b. Appropriate aerals and plans at large scale
  - c. Access to Council's GIS maps/system.
12. The Panel may make further directions in relation to the conduct of the proceeding.



# Distribution List

Glen Eira Planning Scheme C151: Social and affordable housing requirements for 'Caulfield Village'

This list is to be used to circulate information as directed by the Panel. Council's Part A submission Parties' responses to Council's Part A submission must be circulated **by 2.00pm on Monday 2 July 2018**

## Electronic documents

Party	email address
Planning Panels Victoria	[REDACTED]
Glen Eira City Council	[REDACTED]
Melbourne Racing Club	[REDACTED]
Bridget Cramphorn	[REDACTED]
P and J Finkelstein	[REDACTED]
BPG Caulfield Village Pty Ltd	[REDACTED]

## Hard copies

Party	No of Copies
<b>Planning Panels Victoria</b> Attn: The Panel Coordinator GPO Box 2392 Melbourne, Victoria 3001 (By courier to Level 5, 1 Spring Street, Melbourne 3000 and mark as 'Urgent')	3 copies

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**ITEM 9.6 CAULFIELD STATION PRECINCT PARTNERSHIP WITH VPA**

**Author:** Aidan Mullen, Manager City Futures

**File No:** 18/181783

**Attachments:** Attachment 1 – Sub Precinct Plan

Attachment 2 – Caulfield Station Precinct - Indicative Timeline

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**PURPOSE AND SUMMARY**

The purpose of this report is to seek Council's endorsement to begin a partnership with the Victorian Planning Authority (VPA) to work with Council to undertake the structure planning and preliminary planning for the Caulfield Station Precinct.

**RECOMMENDATION**

That Council:

1. Endorses the partnership of the Victorian Planning Authority to prepare a *Structure Plan* for the Caulfield Station Precinct.
2. Endorses the commencement of community engagement to inform the future direction of the Caulfield Station Precinct.
3. Will remain the Responsible Authority and that officers will provide further reports to Council at key decision points of the Structure Plan process.

**BACKGROUND**

The Caulfield Station Precinct is situated in a prime location anchored by Caulfield Train Station, Monash University and Caulfield Racecourse Reserve. This is a precinct which serves a regional role as a destination for education, events and recreation, attracting a large number of daily and event based visitors. In fact, up to 13,000 train commuters use Caulfield Station every day, making it the second busiest station outside the city loop and much busier than Glen Eira's next busiest station of Glenhuntly (3,600) and Elsternwick (3,350).

Several key activities attract workers, residents and visitors to the area including Monash University's Caulfield campus, Caulfield Racecourse, Glen Eira College, retail opportunities within Derby Road as well as parks and recreational areas (Glen Huntly Park and East Caulfield Recreation Reserve). There are also several residential precincts which range from lower to higher densities, including the Caulfield Village development north of the race course.

*Plan Melbourne 2017-2050* – the State Government's metropolitan strategy – identifies the station and its surrounds as an Education Precinct focused around Caulfield Station.

The precinct will experience significant changes to public transport due to current and potential public transport projects including:

- The Melbourne Metro Tunnel project which is currently under construction will increase capacity and raise the profile of Caulfield Station as a key interchange for the Frankston line (15% capacity increase), and Pakenham and Cranbourne Lines (45% peak capacity increase). Caulfield Station will provide interchange facilities between the new Melbourne Metro stations and existing city loop lines introducing increased activity at the station.

- A commitment announced by the Victorian Government on 10 April 2018 to provide funding for planning and design investigations to create a new tram route linking Caulfield Station Precinct to Rowville. The new route would increase public transport connectivity to key centres of activity in Melbourne's South East, to be delivered in two stages with links via Chadstone Shopping Centre, Monash University's Clayton campus and Waverley Park.

## ISSUES AND DISCUSSION

### Partnerships & Project Timing

The VPA is working in partnership with Council in the preparation of a structure plan for the Caulfield Station Precinct. Council will remain the Responsible Authority throughout this process.

The project will involve close collaboration between the VPA, Glen Eira City Council, Stonnington City Council, the Department of Environment, Land, Water and Planning (DELWP) and Transport for Victoria (TfV). Community consultation and working groups involving authorities and relevant stakeholders will be established as an integral part of the process.

An indicative timeline has been prepared for the project (attached to this report item), identifying a three year process from 2018 to 2020. Broadly, the initial structure plan phase would occur between early 2018 and the middle of 2019, with a planning scheme amendment process to follow from the middle of 2019 to late 2020. The process includes background studies and preparation of a structure plan, four phases of community consultation and ultimately a planning scheme amendment to facilitate the plan recommendations.

### Opportunities

Council's shared community vision for the Precinct, as identified in the *Activity Centre, Housing and Local Economy Strategy 2017* is that:

*'Caulfield Station Precinct will be a regional destination for education, employment, and events. Anchored by the university, it will be a vibrant, accessible and integrated centre that supports a diverse local residential population that values the active night-life, public transport options and pedestrian friendly streetscapes.'*

The Structure Plan will provide a strong opportunity to develop an integrated approach that aligns key outcomes with this vision across areas such as:

- The commercial strip around Derby Street & Dandenong Road,
- Key attractions such as Monash University and Caulfield Racecourse Reserve,
- Public Transport (Caulfield Station upgrades and a potential new Tram) & other movement and access routes,
- New public realm and open spaces opportunities,
- New community and civic facilities,
- Protection of the areas heritage and character,
- Planning for housing needs across the precinct including student accommodation,
- Planning for innovation and employment opportunities, including links with the university,
- Key developments sites such as Caulfield Village,

### Upcoming community consultation

Substantial community consultation will be held in the initial phases of developing the plan to ensure that relevant stakeholders including the local and wider community have a chance to influence the plan.

The VPA and Council will undertake a community consultation and engagement process to identify the issues and opportunities for growth and connectivity within the broader precinct. The VPA and DELWP will also partner to seek community views on the future use of the Caulfield Racecourse Reserve as a public park, recreation and racing. This joint process is anticipated to commence in May/April 2018.

## **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

A partnership with the VPA presents significant resource and financial assistance to Council to successfully create a shared future vision for the site and manage the subsequent Planning Scheme Amendment.

The financial and resource implications for the structure planning and preliminary planning for Caulfield Station Precinct is within normal operation of Council's City Futures Department.

## **POLICY AND LEGISLATIVE IMPLICATIONS**

Council's *Activity Centre, Housing and Local Economy Strategy* identifies Caulfield Station Precinct as a Health, Education and Innovation Precinct with urban renewal opportunities.

## **COMMUNICATION AND ENGAGEMENT**

Council has recently completed over 12 months of community engagement to develop Structure Plans for Bentleigh, Carnegie and Elsternwick. In the earlier stages of engagement, Council consulted with the wider community as part of the *Tell us what you love about your shopping strip* consultation. The community engagement process will build on the early conversations with the community in Caulfield and surrounds.

## **LINK TO COUNCIL PLAN**

Theme one: *Liveable and well designed*













- Create prosperous, accessible and vibrant urban places.
- Encourage development that benefits the community.
- Proactively plan for and manage change within our urban places.
- Invest sustainably in our infrastructure and community assets.

## **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

## **CONCLUSION**

The Caulfield Station Precinct is situated in a prime location anchored by Caulfield train station, Monash University and Caulfield Racecourse Reserve. This proposed *Structure Plan* and planning scheme amendment process represents a unique opportunity to help shape the future prosperity of Glen Eira's community.

-  Precinct boundary
  -  Level crossing removal
  -  Railway crossing
  -  Caulfield Station
- Sub-precincts
-  1. Caulfield Village Development
  -  2. MRC Freehold Land
  -  3. Monash University Caulfield
  -  4. Caulfield Racecourse Reserve
  -  5. Caulfield Transport Interchange
  -  6. Derby Road Commercial
  -  7. Council Open Space
  -  8. Glen Eira College
  -  9. Existing Industrial - Potential Change

Ancillary Horse  
Training &  
Stabling Area

Caulfield  
Village

Caulfield  
Station

Monash  
University

East  
Caulfield  
Reserve

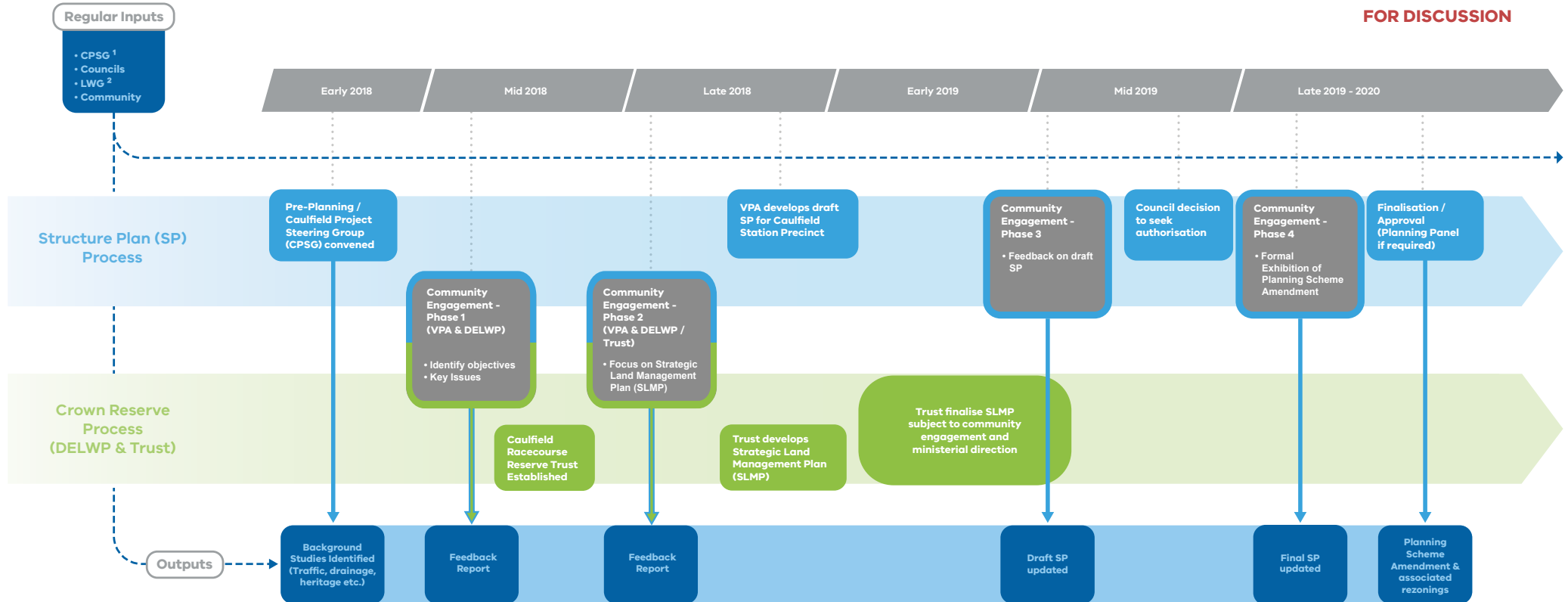
Caulfield  
Racecourse  
Reserve

Glen Eira  
College

Glen Huntly  
Park

## Caulfield Station Precinct - Indicative Timeline

**DRAFT**  
FOR DISCUSSION



<sup>1</sup> Caulfield Project Steering Group (Glen Eira City Council, Stonnington City Council, TTV, VPA, DELWP)

<sup>2</sup> Landowner Working Group (Monash University, Melbourne Racing Club (MRC), VicTrack, Glen Eira, VPA)

**Note:** Process and timelines subject to review and change



**ITEM 9.7 DRAFT CONNECTING WITH YOUNG PEOPLE STRATEGY 2018-2021**

**Author:** Peter Jones, Director Community Wellbeing

**Trim No:** 18/166215

**Attachments:** 1. DRAFT Connecting with Young People

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**PURPOSE AND SUMMARY**

This report seeks approval from Council to release the draft *Connecting with Young People* for public exhibition

**RECOMMENDATION**

That Council endorses the release of the draft *Connecting with Young People* for public exhibition for a period of 21 days commencing 1 May 2018.

**BACKGROUND**

The development of a new *Connecting with Young People Strategy* is a key deliverable of the *Council and Community Plan 2017-2021*. The aim of this *Strategy* is to empower young people and for Council to better connect with young people.

The draft *Connecting with Young People* builds upon the community engagement framework outlined in Council's draft *Community Engagement Strategy 2018-2021* and the principles of the International Association of Public Participation (IAP2).

**ISSUES AND DISCUSSION**

The draft *Connecting with Young People* provides guidance to the organisation about how to connect with young people and sets out the youth engagement initiatives that will be undertaken by the Council Youth Services team:

The *Strategy* outlines six key principles for effective youth engagement which were developed based on feedback from young people on how Council can better connect with youth:

1. Make the process an authentic partnership;
2. Empower young people to participate by eliminating barriers;
3. Make the experience clear, quick and relevant;
4. Provide safe, accessible youth-friendly spaces;
5. Secure the necessary consents/permissions and go to them;
6. Show young people how their input will be valued and used.

**FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**

There were no financial, resources, risk or asset management implications associated with this report

**POLICY AND LEGISLATIVE IMPLICATIONS**

The draft *Connecting with Young People* is a sister document to the draft *Community Engagement Strategy 2018-2021* and aligns with Council's relevant policies and plans.

**COMMUNICATION AND ENGAGEMENT**

The Community Consultation Advisory Committee reviewed the draft *Connecting with Young People* in January and March 2018. Council's Youth Services Team ran three workshops with 28 young people to receive feedback on the proposed strategy and explore the best methods of consulting with young people. The feedback received during the workshops has informed the development of the strategy.

It is proposed that the draft *Connecting with Young People* be released for public exhibition over a period of 21 days commencing 1 May 2018. The community, with a particular focus on young people, will be invited to provide comments and feedback through a variety of channels:

- Social media pages including Council, Youth Services and #YouthVoice Instagram, Facebook and YouTube profiles;
- Have Your Say website;
- Youth Services E-newsletter to young people, parents and schools;
- Bayside Glen Eira Kingston Youth Network publication;
- Draft *Strategy* to be displayed at the Youth Information Centre service desk;
- Draft *Strategy* to be presented to young people during all Youth Services programs.

**LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Young people are valuable members of our community and Council has a responsibility to ensure that they have an active role in the decisions, strategies and projects that influence their lives.

The draft *Connecting with Young People* provides guidance on how Council can connect with young people to improve youth engagement in Council's consultation activities.

The comments received from young people and the community through public exhibition will further improve this document and ensure the proposed *Strategy* meets community expectations.



GLEN EIRA  
CITY COUNCIL

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ST KILDA EAST

# CONNECTING WITH YOUNG PEOPLE





Glen Eira City Council acknowledges the Boon Wurrung people of the Kulin Nation as the traditional landowners and the historical and contemporary custodians of the land on which the City of Glen Eira and surrounding municipalities are located.

We acknowledge and pay tribute to their living culture and their unique role in the life of this region.

# **DRAFT** CONNECTING WITH YOUNG PEOPLE STRATEGY 2018–2021

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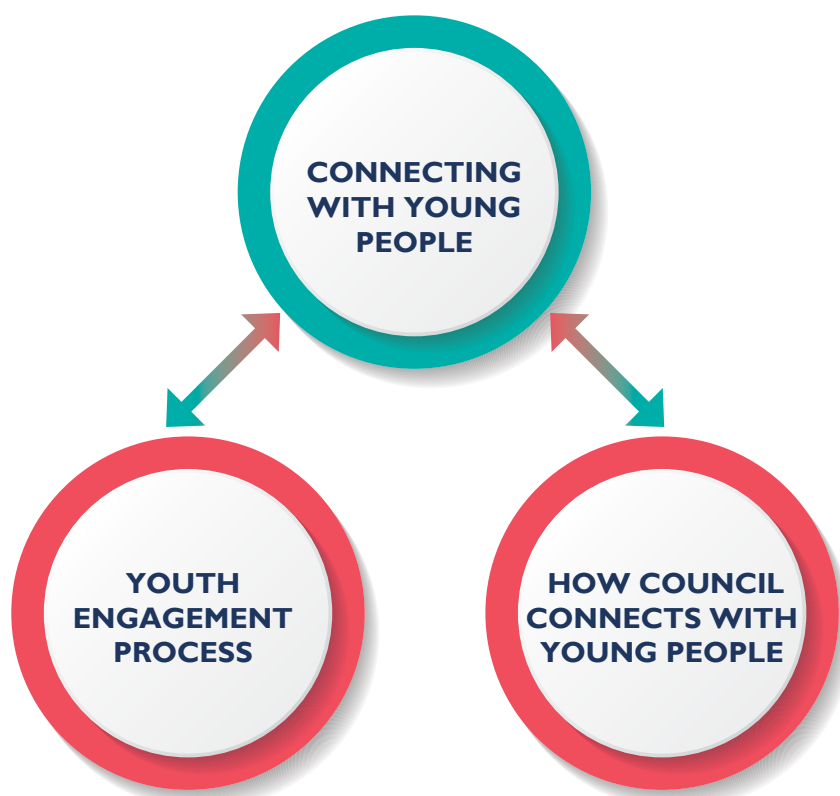
## INTRODUCTION

Glen Eira City Council's commitment to improved community engagement is reflected in the *Council and Community Plan 2017–2021* that aims for a transparent and accountable Council that engages its residents in decision-making. Establishing a *Connecting With Young People Strategy* is also a key action of the *Glen Eira Council and Community Plan 2017–21*.

Data from the *2016 ABS Census* shows that young people aged 10 to 25 years make up a significant part (around 19 per cent) of the total resident population of Glen Eira. Young people are valuable members of our community and Council believes it has a responsibility to ensure that they have an active role in the decisions, strategies and projects that influence their lives.

The aim of this *Strategy* is to empower young people and Council to work together to improve how Council connects with young people, so that young people can actively shape their community and their future.

This *Strategy* is structured into two parts. Firstly, it provides guidance to the organisation about how to improve Council's youth engagement processes and secondly sets out initiatives undertaken by the Council Youth Services team to connect with young people.







## **PURPOSE**

The purpose of this strategy is to:

- strengthen relationships between Council and young people aged 10 to 25 by creating open and honest lines of communication;
- increase the engagement of young people in Council activities and encourage a greater sense of ownership over Council projects, strategies and decisions;
- empower young people to guide Council on what tools, techniques and technology best enable effective consultation; and
- establish new ways for young people to communicate their needs, issues and ideas for the City of Glen Eira.

## **WHY CONNECTING WITH YOUNG PEOPLE IS IMPORTANT**

It is important to consult and engage with young people for the following reasons:

- Young people deserve the right to represent their own interests. Effective youth consultation empowers young people to actively shape the future of their City.
- Young people possess unique ideas and live experiences that may differ greatly to adults.
- Youth engagement creates important partnerships between Council and young people where both parties can better understand and learn from each other.
- It ensures that services, opportunities, and supports are targeted to the specific needs identified by the young people themselves.

## IMPROVING HOW COUNCIL CONNECTS WITH YOUNG PEOPLE

Council's Youth Services ran three workshops with 28 young people from their youth representative committees to get their input on how Council could better connect with young people.

Don't just 'post' on social media — you need to engage with young people to get buy in.

Keep it simple. Use 'quick polls' to get votes on new ideas.

Consider running some youth specific information sessions first so we can better understand what's involved.

Make sure it's actually relevant to young people. If it's not, then we won't be interested.

Create youth friendly spaces to promote consultations.

We often don't understand how Council decisions affect us or that we even get a say in what's going on.

Talk with us face-to-face and don't just tell us what's happening.

Offer opportunities to develop skills by working together, especially for young adults.

Based on their feedback Council has developed six key principles for effective youth engagement.



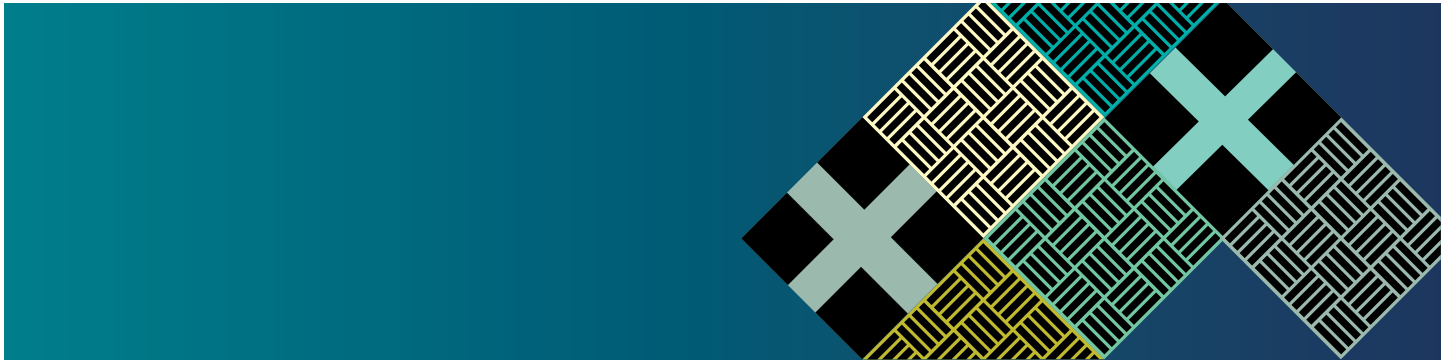
## SIX KEY PRINCIPLES FOR EFFECTIVE YOUTH ENGAGEMENT

1	<b>MAKE THE PROCESS AN AUTHENTIC PARTNERSHIP.</b>	Young people are the experts and can provide valuable input and assistance with the design, administration, and analysis of youth consultation.
2	<b>EMPOWER YOUNG PEOPLE TO PARTICIPATE BY ELIMINATING BARRIERS.</b>	Work with young people to identify and eliminate potential barriers to participation such as the time, location, language and appropriateness of consultation activities.
3	<b>MAKE THE EXPERIENCE CLEAR, QUICK AND RELEVANT.</b>	Use friendly, accessible and simple language. Make sure the content is clear, concise and relevant to the young people involved.
4	<b>PROVIDE SAFE, ACCESSIBLE YOUTH-FRIENDLY SPACES.</b>	Use familiar, inclusive and welcoming spaces so that all young people feel comfortable and confident to contribute.
5	<b>SECURE THE NECESSARY CONSENTS/ PERMISSIONS AND GO TO THEM.</b>	Ensure you have obtained the necessary consent and parental permissions and where possible, talk to young people where they are — at schools, sporting clubs, railway stations, shops, parks and events.
6	<b>SHOW YOUNG PEOPLE HOW THEIR INPUT WILL BE VALUED AND USED.</b>	There are eight levels of youth participation* which vary from participation to non-participation. Show young people how their input will influence the decision and allocate time to involve young people in co-designing the engagement process. <small>*See the Ladder of Youth Voice based on Hart, 1992.</small>

## LADDER OF YOUTH VOICE



Adapted by Adam Fletcher (2011) from work by Roger Hart et al. (1994)



## **BARRIERS TO CONNECTING WITH YOUNG PEOPLE**

**There are many reasons as to why young people may not be able to equally participate in the same consultation activities as adults. Through careful planning and by providing young people with additional information, resources and support, Council can reduce many of the barriers young people face to fully engage in consultation activities:**

- Young people can be anyone aged 10 to 25, and a range of different methods and techniques are required to effectively engage the different age groups.
- Young people are busy and have limited time due to study, work, and family responsibilities.
- Young people can have limited transport options and may not be able to attend public workshops or forums held away from public transport.
- Council communications and consultation topics may use overly complicated language.
- Young people under the age of 18 may require parental/adult permission before participating in interviews, surveys or workshops.
- Young people who are disadvantaged as well as those with disabilities, or from Aboriginal and Torres Strait Islander and culturally and linguistically diverse backgrounds, may need additional resources and support to participate.
- Young people may be more comfortable communicating on social media platforms that are typically not used by Council.
- Young people may not believe that their voice will be valued and may be reluctant to participate or may disengage from participation.
- Schools can be challenging to engage with to access young people as they have busy timetables and are already required to conduct a lot of surveys with their students.
- Incentives and prizes often require collecting personal information which needs to be carefully and securely handled for young people under the age of 18.

## UNDERTAKING A YOUTH ENGAGEMENT PROCESS

All Council engagement activities involving young people must be undertaken in accordance with Council's adopted approach to community engagement that is outlined in the *Glen Eira Community Engagement Strategy 2018–2021*. The approach is summarised in the diagram below and shows four interconnected elements: Design, Plan, Do and Review.

## OUR APPROACH TO COMMUNITY ENGAGEMENT



Adapted from the International Association of Public Participation: Design, Plan, Manage Model, [www.iap2.org.au](http://www.iap2.org.au)





## IMPORTANT CONSIDERATIONS FOR CONNECTING WITH YOUNG PEOPLE

### STAGE ONE — DESIGN

- Partner with young people to design an engagement process that will be relevant, appropriate and engaging to young people.
- Understand how the consultation relates to young people and determine which age groups between 10 to 25 need to be engaged. If you are unsure, consider asking an existing youth committee such as #YouthVoice or the Youth Leadership Team. See page 17 for an overview of Council's youth committees.
- Community engagement involving young people under the age of 18 years may require consent or parental permission to participate.
- All Council staff, volunteers and consultants require a current Working with Children Check, if engaging with young people under the age of 18 years. This includes any engagement associated with face-to-face, telephone or any electronic interactions with young people under 18 years.
- Young people can be over-consulted and get 'survey fatigue'. Check Council's Community Engagement Calendar to determine what youth engagement activities have been undertaken in the past.
- Students are required to take part in many different surveys throughout the year and schools need a lot of notice before they can be included in engagement activities.

### STAGE TWO — PLAN

- Engagement activities should be tailored to the differing levels of interest, needs and abilities of a wide range of young people aged between 10 and 25.
- Be guided by young people on what ideas, activities and language will work best to connect with young people. Consider forming a small working group or use existing youth committees such as #YouthVoice or a student representative council. See page 17 for an overview of Council's youth committees.
- Consider offering age-appropriate incentives (such as food, freebies, vouchers or a prize draw) to help encourage young people to give up their time to participate.
- Plan to meet young people in youth-friendly locations such as schools, train stations, youth centres and shopping centres.
- It is important to remember that young adults aged 18 to 25 may still face many of the same challenges, barriers and issues experienced by those aged under 18.
- Consider running some youth-specific information sessions first, so young people can better understand the background and what's involved.
- Most young people aged between 10 and 18 have limited time before and after school and may not be able to get to venues that are too far away from home.
- Be respectful of the different cultural or religious practices of young people to ensure that all young people have an equal opportunity to contribute.

## IMPORTANT CONSIDERATIONS FOR CONNECTING WITH YOUNG PEOPLE

### STAGE THREE — DO

- Make sure all the necessary permission forms have been obtained and that ALL staff involved have valid Working With Children Checks.
- Select the right staff to connect with young people. They should enjoy working with young people, treat them with respect, communicate effectively and see their participation as valuable.
- Council staff undertaking face-to-face youth consultations should always display an official means of identification. Remember as adults, Council staff are in a position of power and young people may be reluctant to participate if they feel intimidated.
- Make the process an authentic partnership with young people. Show them how their input will be respected, valued and used. Authentic engagement is vital to instill a sense of feeling listened to and develop trust in current and future engagement processes.
- Make it exciting and fun. Be creative in your activities such as using graffiti boards, voting jars or music competitions.
- For face-to-face engagement activities, provide a welcoming and youth-friendly or youth-familiar environment. Be friendly, relaxed, try not to be too formal and do not use a lot of jargon.
- Explain the level of impact that their input could make for them and others. Outline why the topic is relevant for them and their needs and check their level of understanding or interest.
- Consider how to ensure the young person's views will be accurately recorded and collected.
- Participation, incentives and prizes often require collecting personal information which needs to be carefully and securely handled for young people under 18 years of age.
- Not all young people are the same. Monitor the number of participants, demographic profile (age/ suburb) and quality of input being captured to ensure you have engaged with your target audience.

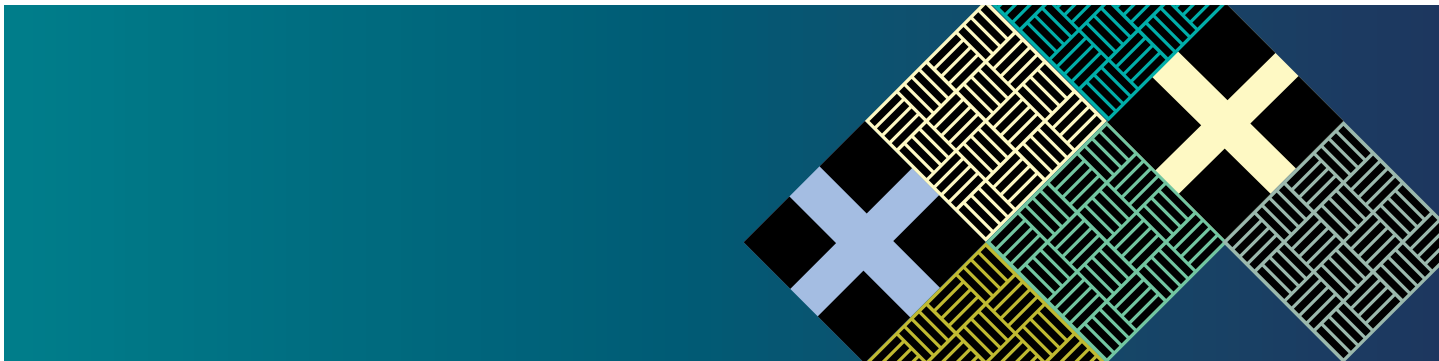
### STAGE FOUR — REVIEW

- Acknowledge the contribution of young people, through regular updates for longer term projects or show them the outcomes by reporting back.
- Review the process and outcomes, test results and findings with young people.
- Announce results and make a user-friendly version of the outcome or findings report available to young people. Use clear messages or visual images to communicate vital information.
- Consider inviting young people to share the results with other young people.
- Always ensure that any records and permission forms are stored in accordance with Council's *Privacy Policy and the Privacy and Data Protection Act 2014*.

### UTILISE COUNCIL'S YOUTH SERVICES TEAM

**Council's Youth Services team is a valuable resource for Council staff designing and implementing youth engagement activities. Council's youth support workers can provide advice and assistance in co-designing effective youth engagement processes. They can also provide information about:**

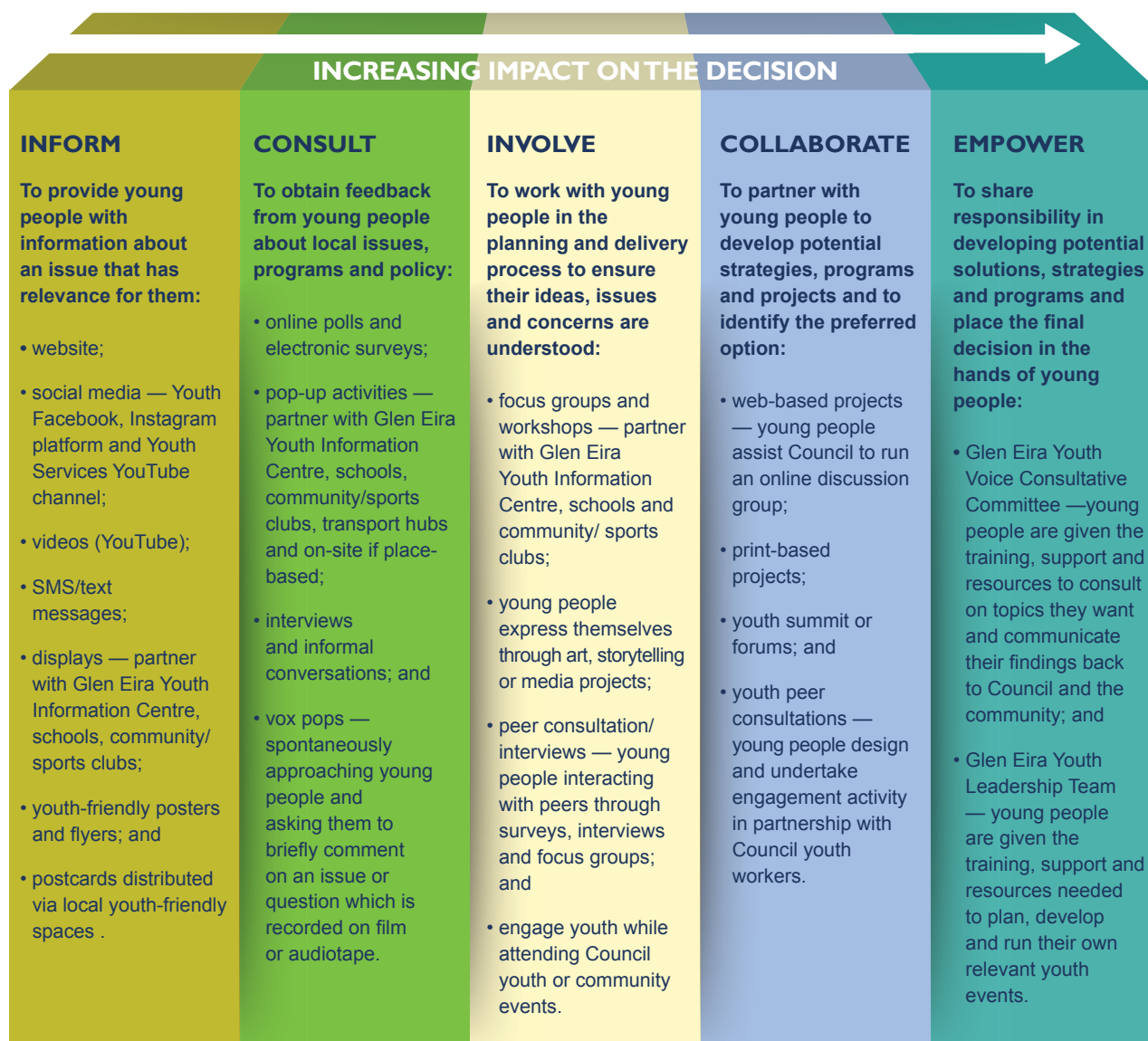
- appropriate youth-friendly venues and upcoming youth events;
- outcomes of previous youth consultations;
- youth demographic profiles;
- Youth Leadership Team and #YouthVoice committees;
- school engagement and support programs; and
- Council's youth social media platforms.



## SELECTING THE LEVEL AND METHOD OF YOUTH ENGAGEMENT

























































Council's *Connecting With Young People Strategy 2018–2021* sets out the requirement to carefully consider the level of engagement that is required to be undertaken depending on the project or issue, during the design phase of the engagement process. See page eight, *Undertaking a youth engagement process*.

The diagrams below describe the five possible levels of engagement (from very little impact in Inform, to the most impact in Empower) and what consultation methods are best suited to the different young people, primary school-aged to young adults.



Adapted from the International Association of Public Participation, Public Participation Spectrum, [www.iap2.org](http://www.iap2.org)

## AGE APPROPRIATE YOUTH CONSULTATION METHODS

METHODS	10–12 YEAR OLDS (PRIMARY SCHOOL)	12–15 YEAR OLDS (LOWER SECONDARY SCHOOL)	16–18 YEAR OLDS (UPPER SECONDARY SCHOOL)	19–25 YEARS OLD (YOUNG ADULTS)	CONSIDERATIONS
SURVEY AND QUESTIONNAIRES					Questions must be tailored to differing levels of interest, needs and abilities.
SOCIAL MEDIA DISCUSSION GROUPS					Choose the right platform for the target age group. The minimum age for joining many social media platforms is 13.
SMS TEXT CONSULTATION					Younger age groups may not have access to a mobile phone.
POP-UP ACTIVITIES					Activities and games may engage younger age groups but be unappealing to young adults.
PUBLIC FORUMS/ WORKING GROUPS					Young people may need extra support and resources to participate alongside adults.
YOUTH CONSULTATION OR REFERENCE GROUP					Different reference groups may be needed for different age groups.
PEER-LED CONSULTATION					Young people will still need appropriate support and resources to lead consultations.
FACE-TO-FACE CONVERSATIONS					Parental permission is needed for minors. Consider a youth-friendly space and facilitator.
FORMAL INTERVIEWS					Parental permission is needed for minors. May be intimidating and confronting to some younger people.
COMMENT WALL, GRAFFITI WALL					Consider youth-friendly locations. May be unappealing and hard to access for older age groups.
VOX POP					Will need parental permissions and photo consent forms for minors. May need background information before being questioned.
SOCIAL MEDIA OPINION POLLS					Choose the right platform for the target age group. The minimum age for joining many social media platforms is 13.
SUBMISSIONS					May be too complex and time consuming for some younger age groups.
COMMENTS OR SUGGESTION BOX					Locations of comments box should be carefully selected to ensure all target age groups are represented.

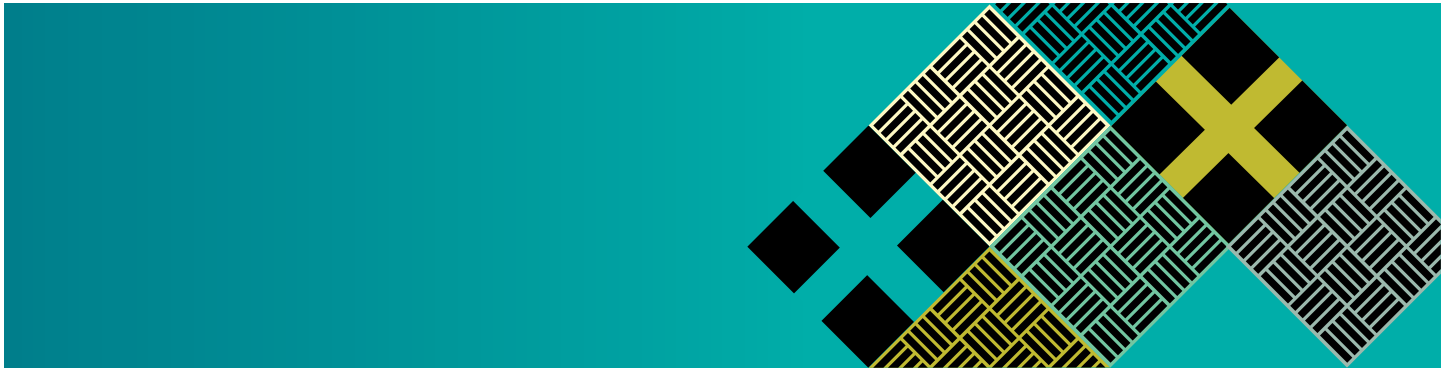


HOW COUNCIL CONNECTS WITH YOUNG PEOPLE

Council’s Youth Services team delivers a range of activities to regularly connect and consult with young people and to ensure their voices are heard within the community and Council. The following table provides an outline of the activities that will be undertaken by the Youth Services team to connect with local young people.







<b>CIVIC LEADERSHIP AND YOUTH-LED ENGAGEMENT</b>	Both the Youth Leadership Team and #YouthVoice Committee report to Councillors on an annual basis to share the outcomes of their work and to advocate for young people in Glen Eira.
<b>PEER CONSULTATION</b>	Young people will help develop and deliver face-to-face surveys that target at least 250 young people out in the community at local schools, shopping centres and train stations, to obtain information about relevant issues affecting young people.
<b>VOX POPS AND POP-UP ENGAGEMENT</b>	Young people will help develop and deliver face-to-face surveys that target at least 250 young people out in the community at local schools, shopping centres and train stations, to obtain information about relevant issues affecting young people.
<b>SOCIAL MEDIA</b>	Council's Youth Services team and #YouthVoice Committee will promote youth activities, events and engagement opportunities through Council's Youth Facebook, Youth Instagram platform and Youth Services YouTube Channel.
<b>YOUTH PROGRAMS</b>	Youth workers connect with young people and collect feedback at each Council-run youth program or event. Feedback will be collected about the events and issues that matter to young people at events such as <i>Sounds of Glen Eira</i> (Battle of the Bands), <i>Plugged In</i> (music program) and school holiday programs. These results will be used to inform the enhancement and development of the <i>Youth Service Program</i> .

## EMPOWERING YOUNG PEOPLE TO HAVE THEIR SAY

**Youth engagement occurs when young people are involved in responsible, challenging actions to create positive social change and where the process is structured as a partnership so all parties contribute, teach, and learn from each other (Youth Affairs Council of Victoria, 2004).**

Empowering young leaders within the local community to advocate on behalf of young people is a powerful approach to improving youth engagement and the reach of Council-youth consultation activities. The following youth-led initiatives provide a voice and a platform for young people in Glen Eira to connect and express their ideas and create positive change in their community.

### GLEN EIRA #YOUTHVOICE COMMITTEE

The #YouthVoice Committee is a group of up to 15 participants aged between 10 and 25 who connect with young people in our City to capture and project youth issues, opinions and achievements. Young people register their interest to join the #YouthVoice Committee through Council's website and meet weekly during school terms to plan and develop their projects.

Participants actively connect with young people through social media and also capture the issues that are important to young people out in the community at schools, shopping centres and train stations through face-to-face interviews. The Committee reports to Councillors annually and their work is published on the Council website.

### GLEN EIRA YOUTH LEADERSHIP TEAM

The Youth Leadership Team is a committee of 10 young people aged 15 to 25 that is aimed at developing youth leadership skills. Young people nominate to be a part of the Youth Leadership Team through Council's website and volunteer for a 12-month position. The group advocate on behalf of young people and organise youth events that are held across the City including youth concerts, functions and arts and cultural programs. Participants receive training in leadership, advocacy and event management and are encouraged to use their skills to be leaders in their local communities.

The Youth Leadership Team meets fortnightly and is supported by a Council youth support officer. The Youth Leadership group reports to Councillors on an annual basis to provide feedback about their activities and to advocate on behalf of young people in Glen Eira.

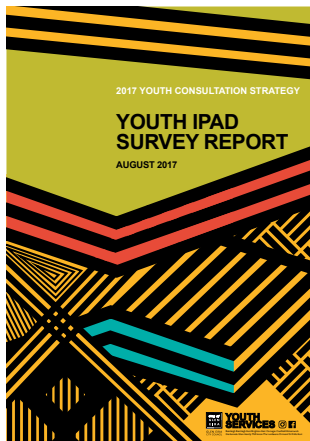
### YOUTH SURVEYS

Young people are also empowered to have their say through Council-run surveys such as the *2017 Youth iPad Survey* (304 participants) and the *2017 Student Resilience Survey* (4,350 participants). These anonymous surveys allow a large number of young people to express their open and honest opinions on important youth issues, such as the health and wellbeing of young people and their visions for the future of the City of Glen Eira.

Council's youth committees help with the design and delivery of survey questions and assist Council in analysing and sharing the results among their peers.



## YOUTH PUBLICATIONS AND RESOURCES



This report presents the key findings from a youth-led community engagement program conducted in 2017 that involved face-to-face interviews with young people at schools, the train station and local shopping centres.

A total of 304 young people aged 10 to 25 participated in the consultations and gave their opinions on youth issues, support, social connection and aspirations.

The report can be found on Council's website:

[www.gleneira.vic.gov.au/Community-services/Youth/Youth-consultation](http://www.gleneira.vic.gov.au/Community-services/Youth/Youth-consultation)

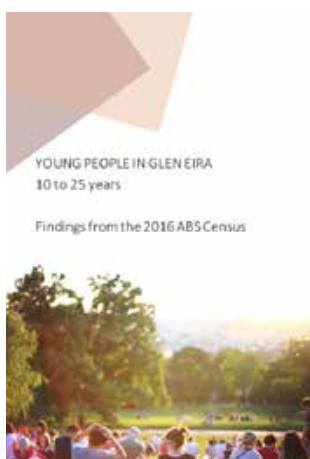


This report presents the results of the *Glen Eira Student Resilience Survey* conducted in 2017. A total of 4,350 students from Years 3 to 12 from 21 primary and secondary schools across Glen Eira participated in the survey.

The *Student Resilience Survey* is a 99-question online survey that analyses the wellbeing and resilience of young people attending school in Glen Eira.

The report can be found on Council's website:

[www.gleneira.vic.gov.au/Community-services/Youth/Youth-consultation](http://www.gleneira.vic.gov.au/Community-services/Youth/Youth-consultation)



This report provides a snapshot of young people living in Glen Eira using statistics obtained from the Australian Bureau of Statistics.

The report uses tables, charts and commentary across a range of youth demographic indicators, including population, population by suburb, population forecasts, housing, education and cultural statistics.

The report can be found on Council's website:

[www.gleneira.vic.gov.au/Community-services/Youth/Youth-consultation](http://www.gleneira.vic.gov.au/Community-services/Youth/Youth-consultation)



GLEN EIRA  
CITY COUNCIL

## Glen Eira City Council

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### National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: <https://internet-relay.nrscall.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

### Social media

#### What's on in Glen Eira:

[www.facebook.com/GlenEiraCityCouncil](http://www.facebook.com/GlenEiraCityCouncil)

#### @cityofgleneira:

[www.instagram.com/cityofgleneira](http://www.instagram.com/cityofgleneira)

#### Glen Eira arts, gallery and events:

[www.facebook.com/gleneiraarts](http://www.facebook.com/gleneiraarts)

#### Glen Eira Libraries and Learning Centres:

[www.facebook.com/GlenEiraLibraries](http://www.facebook.com/GlenEiraLibraries)

#### Glen Eira Maternal and Child Health:

[www.facebook.com/GlenEiraMaternalandChildHealth](http://www.facebook.com/GlenEiraMaternalandChildHealth)

#### Glen Eira Sports and Aquatic Centre:

[www.facebook.com/GESAConline](http://www.facebook.com/GESAConline)

[www.twitter.com/GESAConline](http://www.twitter.com/GESAConline)

#### Glen Eira Youth Services:

[www.facebook.com/GlenEiraYouthServices](http://www.facebook.com/GlenEiraYouthServices)

[www.instagram.com/gleneirayouthservices](http://www.instagram.com/gleneirayouthservices)

#### Glen Eira sustainable living:

[www.facebook.com/sustainablelivinggleneira](http://www.facebook.com/sustainablelivinggleneira)

**ITEM 9.8 PUBLIC NOTICE OF THE DRAFT COUNCIL AND COMMUNITY PLAN 2017-2021****Author:** *Peter Jones***File No:****Attachments:** *Attachment 1 – Our 2018-2019 Commitments**Attachment 1a - Draft Council and Community Plan 2017-2021**Attachment 2 - Draft Strategic Resource Plan 2017-18 to 2026-27*

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**PURPOSE AND SUMMARY**

To seek Council approval to give public notice of the Draft Council and Community Plan 2017-2021 (Attachment 1a) and Draft Strategic Resource Plan 2017-18 to 2026-27 (Attachment 2) and call for submissions to be heard at the Council Meeting on 12 June 2018. The Council and Community Plan constitutes “the Council Plan” pursuant to s125 of the *Local Government Act 1989* (the Act).

**RECOMMENDATION**

That Council seeks public consultation on the attached Draft Council and Community Plan 2017-2021 including the Draft Strategic Resource Plan 2017-18 to 2026-27 by:

- a) giving Public Notice, as required by Sections 125 (3) and 223 of the *Local Government Act 1989*, in the Age Newspaper;
- b) further advertising the submission process in the Caulfield and Moorabbin Leader;
- c) placing the Draft Council and Community Plan 2017-2021 on Council’s website; and
- d) inviting submissions to be heard at the Council Meeting on 12 June 2018.

**BACKGROUND**

In 2016 a comprehensive community consultation process was undertaken to determine the issues and themes to be addressed in the Council and Community Plan. Community consultations throughout 2016, demographic data and key government and social policies have informed the development of the Council and Community Plan 2017-2021.

The specific engagement undertaken for the Council and Community Plan 2017-2021 is outlined in the Plan.

**ISSUES AND DISCUSSION**

The Draft Council and Community Plan 2017-2021 is structured around the following five themes that are representative of the issues and aspirations that were raised during the community consultation process:

- Liveable and well-designed
- Accessible and well connected

- Safe, healthy and inclusive
- Clean and sustainable
- Informed and engaged

Each theme sets out Council's advocacy efforts on behalf of the community, strategies and measures for success.

In 2018/19 Council has amended the Council and Community Plan by changing the Commitments section of the original document to reflect the proposed 2018-19 Commitments. This revision to the Plan is set out in the attached 2018-19 Commitments document (Attachment 1). In addition each commitment has a performance measure for each commitment. This provides a greater level of accountability and in many cases helps specify the task to be completed.

Commitments and performance measures in 2018-19 include:

- \$35M spent on capital works program for 2018-19
- A Youth Strategy developed and endorsed by Council
- A community garden at Moorleigh Village established
- 1,000 street lights replaced with energy efficient lighting
- A new Council website implemented

### **Strategic Resource Plan**

Section 126 of the *Local Government Act* requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the *Council and Community Plan*. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

The SRP gives effect to the *Council and Community Plan*. "The primary object of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions" – section 3c (1) of the *Local Government Act*.

Council has prepared a *Strategic Resource Plan* (SRP) for the ten years 2018-19 to 2027-28 as part of its ongoing financial planning to assist in adopting a budget within a longer term strategic framework. The SRP takes the strategic objectives and strategies as specified in the *Council and Community Plan* and gives effect to them in financial terms for the next ten years (The Act requires a 4 year plan. Council chooses to produce a 10 year plan).

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the *Council and Community Plan*. The key financial objectives, which underpin the SRP, are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.



- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

### **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

The Strategic Resource Plan (SRP) addresses the financial and non-financial resources required to achieve the strategic objectives in the Council and Community Plan.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

Public Notice of the Council and Community Plan (which constitutes “the Council Plan” pursuant to s125 of the *Local Government Act 1989*) is required by Sections 125 (3) and 223 of the *Local Government Act 1989*.

### **COMMUNICATION AND ENGAGEMENT**

The Draft Council and Community Plan 2017-2021 and Strategic Resource Plan will be open for public consultation from 3 May 2018 until 1 June 2018.

The consultation will be advertised in The Age, the Caulfield Leader, the Moorabbin Leader and on Council's website and Facebook page.

Copies of the Draft Glen Eira Council and Community Plan 2017–2021 and feedback forms will be available from Thursday 3 May at Council's Service Centre, Glen Eira libraries, Senior Citizen Centres, Maternal and Child Health Centres, Youth Services and Glen Eira Sports and Aquatic Centre.

An electronic copy of the Draft Council and Community Plan 2017-2021 will also be available online at [www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au) and [haveyoursaygleneira.com.au](http://haveyoursaygleneira.com.au).

Comments and submissions can be made on the [haveyoursaygleneira.com.au](http://haveyoursaygleneira.com.au) website, sent via email to [mail@gleneira.vic.gov.au](mailto:mail@gleneira.vic.gov.au) or sent via the post to Glen Eira City Council, PO Box 42 Caulfield South, 3162.

Any person intending to make a submission under section 223 of the Act must do so within 28 days of the publication of this Notice. This is the statutory period for submissions.

At the Council meeting on 12 June 2018 those who have prepared a submission will also be provided with the opportunity to speak to their submission.

It is proposed that the final Council and Community Plan be endorsed by Council at the Special Council Meeting on Tuesday 26 June 2018.

In addition to the statutory consultation requirements Council will also hold three Pop-up Listening Posts throughout the municipality (one per ward) during May to promote the Draft Council and Community Plan 2017-2021 and seek community feedback.

Also, all respondents to Council's original consultation on the Council and Community Plan will be contacted and advised that the draft is available for viewing and further feedback. Council's Community Development team will also email 400 diverse community groups from across Glen Eira to advise them of the consultation.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Council approval is sought for public consultation on the attached Draft Council and Community Plan 2017-2021 including the Draft Strategic Resource Plan 2017-18 to 2026-27.



GLEN EIRA  
CITY COUNCIL

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

# **GLEN EIRA** **COUNCIL AND** **COMMUNITY** **PLAN 2017–2021**

## **OUR 2018–2019** **COMMITMENTS**

### **DRAFT**

# OUR ASPIRATIONS FOR THE FUTURE

The aspirations of Councillors and community are for a City that is liveable, accessible, safe, sustainable and engaged.





THEME

4

CLEAN AND  
SUSTAINABLE

AN ATTRACTIVE  
AND SUSTAINABLE  
ENVIRONMENT FOR  
FUTURE GENERATIONS.

THEME

5

INFORMED  
AND ENGAGED

A WELL GOVERNED  
COUNCIL THAT IS  
COMMITTED TO  
TRANSPARENCY AND  
ENGAGES RESIDENTS  
IN DECISION-MAKING.

The following five themes of  
the *Council and Community  
Plan* identify our strategic  
direction for long-term  
community goals from  
2017 to 2021.

Each of the following themes  
also sets out our 2018–19  
commitments and how we will  
deliver them.

# THEME ONE

## LIVEABLE AND WELL DESIGNED

### **A well planned City that is a great place to live.**

We are committed to Glen Eira being a well designed City that is safe, attractive and vibrant for our residents and businesses. We will provide for social activities, employment and a range of residential opportunities.

Our town planning decision-making process will be fair, transparent, timely and inclusive. We will give residents the opportunity to contribute towards policies that affect their quality of life and their neighbourhood. Our approach will prioritise the uniqueness of each place and be informed by the views and perspectives of our diverse communities.

Our community infrastructure is essential to supporting liveability and we will design and manage our roads, buildings and community spaces to ensure Glen Eira remains a great place to live.





OUR 2018–19 COMMITMENTS	PERFORMANCE MEASURE
We will work with the Victorian Planning Authority to manage growth in our municipality in a way that involves the community and stakeholders, and addresses development, open space, business and transport.	Deliver a structure plan for East Village, Bentleigh East and substantially progress the structure plan for the Caulfield Station Precinct in partnership with the Victorian Planning Authority.
We will progress the development of a new vibrant community hub in Elsternwick.	Community consultation undertaken on feasibility and proposed components of the new community hub by June 2019.
We will commence the statutory implementation of our structure plans for Bentleigh, Carnegie and Elsternwick.	Panel process concluded and amendments submitted to the Minister for Planning for approval.
We will update and refresh a minimum of two key Council community infrastructure strategies relating to recreation, open space and facilities.	<i>Naturestrip Planting Guidelines</i> endorsed by Council.
	Recreation Needs Analysis updated and endorsed by Council.
We will develop, consult and implement policies and controls that protect heritage, and the character of our residential areas.	Major Heritage Review amendment is endorsed by Council and submitted to the Minister for planning for authorisation.
We will invest a minimum of \$30M through Council's <i>Capital Works Program</i> .	\$35M spent on <i>Capital Works Program</i> for 2018–19.
We will further progress the development of a community focussed multi-use recreation precinct for Lord Reserve, Carnegie Swim Centre, and Koomang Park, Carnegie.	Community consultation on concept plans for Carnegie Swim Centre and endorsement by Council.
	Community consultation on concept master plan for Lord Reserve/Koomang Park and endorsement by Council.
We will commence the implementation of a new 'Eat Street' in Bentleigh.	Community consultation completed.
We will start planning for the development of a new food market in Carnegie.	A feasibility report on a future market as part of a development in the Carnegie Library car park presented to Council by June 2019.
We will refresh Glen Eira City Council's Municipal Strategic Statement to reflect recent strategic planning work, including the <i>Activity Centre, Housing and Local Economy Strategy (July 2017)</i> .	Council adoption of planning scheme amendment and submission to Minister for Planning for approval.
We will guide better buildings in Glen Eira through the implementation of our <i>Quality Design Guidelines</i> .	Public exhibition of permanent planning controls which seek to implement the <i>Quality Design Guidelines</i> .
We will take steps to increase the future availability of social and affordable housing in the municipality.	<i>Social and Affordable Housing Strategy</i> endorsed by Council for community consultation by December 2018. Ensure that the Section 173 Agreement for East Village contains provisions for delivery of affordable housing outcomes.

## THEME TWO

### ACCESSIBLE AND WELL CONNECTED

#### **A City that is easy to move around, full of safe travel options and walkable neighbourhoods.**

We are committed to maintaining a safe footpath network, upgrading bicycle routes and coming up with new solutions to address parking demands. We will encourage various modes of transport, including walking. Our aspiration is to create neighbourhoods where people can access the goods and services they need, within 20 minutes of where they live, travelling by foot, bicycle or public transport.

Our transport network will be safe for pedestrians, cyclists and motorists. It will address the demands of today and cater for Glen Eira's future.



OUR 2018–19 COMMITMENTS	PERFORMANCE MEASURE
We will develop pilot projects in line with our new <i>Integrated Transport Strategy</i> , with a focus on creating safer and walkable neighbourhoods.	Pilot one pedestrian safe neighbourhood project.
	Pilot one corridor improvement for safe cycling project.
	Pilot with one school for the Active Schools project (safe travel to school) initiative.
We will develop and implement a new car parking policy based on the principles of the <i>Integrated Transport Strategy</i> .	Adopt and implement a car parking policy.
We will update our action plans for walking and cycling based on the principles of the <i>Integrated Transport Strategy</i> .	Update and endorse a revised <i>Walking Action Plan</i> and <i>Cycling Action Plan</i> .
We will work with the Level Crossing Removal Authority to implement upgrade works to Neerim Road, Murrumbena in line with community feedback and Council endorsed designs.	Commence the upgrade of Neerim Road, Murrumbena streetscape works.
We will undertake a gap analysis on public transport availability and accessibility across the municipality.	A gap analysis prepared with community consultation, and reported to Council. Gap analysis informs Council's advocacy efforts with State Government.
We will construct a number of new footpaths throughout the municipality, creating connections where there are missing footpaths.	Construct one kilometre of new footpaths in prioritised locations across the municipality.

## THEME THREE

### SAFE, HEALTHY AND INCLUSIVE

#### **A strong and safe community that connects people and enhances health and wellbeing.**

We are committed to being a community that is safe, healthy and inclusive. Our aim is to help people feel socially included, with access to quality support services. We will build a social environment that encourages participation, where people are safe in their homes and around our streets.

Our residents will have access to the services, activities and infrastructure that make it easy for them to stay healthy and get involved in community life. We will encourage and provide opportunities for our residents to lead active and healthy lives. We will support local community groups, organisations and networks that play an important role in providing opportunities and settings for people to connect.

Our libraries, pavilions, and community centres will be vibrant hubs that bring people together for recreation, learning and social interaction. Our events, festivals and cultural activities will promote community inclusion and celebrate our rich diversity.



OUR 2018–19 COMMITMENTS	PERFORMANCE MEASURE
We will develop a youth strategy which addresses the needs outlined in the <i>Glen Eira Student Resilience Survey 2017 Report</i> .	Strategy developed and endorsed by Council.
We will support crime prevention in the municipality through the delivery of key activities under our <i>Community Safety Plan 2018–2022</i> and Community Safety Committee.	Implement and evaluate a pilot program of at least four neighbourhood and street activities which will build connections. Partner with Victoria Police and key stakeholders to conduct quarterly community safety engagement activities.
We will continue to implement all-abilities access in Council managed community facilities, aligned with Council's <i>Disability Action Plan 2017–2021</i> .	Implement upgrades in a number of Council facilities, including: Caulfield Park Pavilion; Caulfield Recreation Centre; Glen Huntly Park Pavilion; and Council depot buildings to ensure all-abilities access.
We will provide and continue to maintain an online collaboration tool for small business.	Minimum of 50 per cent of small business owners who attend Council's <i>Connection Economy</i> events register for the online platform.
We will invest in increased compliance activity around building sites in order to improve safety and amenity during major construction works.	Decrease in the number of complaints received.
We will develop a <i>Family Violence Action Plan 2018–19</i> .	Conduct a campaign to raise awareness of Council's actions. A minimum of 90 per cent of 2018–19 actions are delivered.
We will review our <i>Community Grants Program</i> to ensure it is aligned to the achievement of the <i>Glen Eira Council and Community Plan 2017–2021</i> outcomes.	A new look <i>Community Grants Program</i> is launched by March 2019.
We will enhance volunteering opportunities within Council to increase community participation.	Development of a framework for volunteering within Council.
We will complete a 'Reflect' <i>Reconciliation Action Plan</i> and implement key activities associated with the <i>Plan</i> .	A minimum of 90 per cent of 2018–19 actions implemented.
We will deliver a community garden at Moorleigh Village.	Community garden established by June 2019.
We will consult the community on the design for a Community Shed at Moorleigh Village.	Concept designs completed and project 'shovel ready' by June 2019.
We will consult with the community on plans for improvements to Bentleigh Library and Youth Hub.	Community consultation and design completed for improvements to Bentleigh Library and Youth Hub.

## THEME FOUR

### CLEAN AND SUSTAINABLE

#### **An attractive and sustainable environment for future generations.**

Our City will be attractive and environmentally sustainable. We will protect the diversity of plants and animals, and provide for a healthy environment that supports our community to live healthy and happy lives. We will improve our own environmental sustainability and partner with our community to reduce our ecological footprint.

We will be a leader in providing access to high quality parks, open space and active recreation facilities, which are vibrant, and accessible. Our streets and built environment will be clean and inviting and we will continue to demonstrate leadership in our contemporary approaches to sustainability, waste management and recycling.





OUR 2018–19 COMMITMENTS	PERFORMANCE MEASURE
We will continue to implement our <i>Open Space Strategy 2013–2026</i> priority actions, including design and construction of open space projects.	Landscape design completed for Spring Road Reserve — stage two, Caulfield South; Lirrewa Grove, Caulfield; and Hopetoun Gardens, Elsternwick.
	Construction of the sports court at Harleston Park, Elsternwick. Landscape enhancements at Moorleigh Community Village, Bentleigh East; and the dog agility park at The Wedge, Caulfield East.
	Commence implementation of master plan at EE Gunn Reserve.
	Boyd Park, Murrumbeena masterplan refreshed and endorsed by Council.
We will replace street lighting on major Council roads with energy efficient lighting.	Replace 1,000 street lights with energy efficient lighting.
Five per cent of the capital budget for all new and large refurbishment building projects will be allocated to sustainability measures, over and above the minimum required standards.	Five per cent of Carnegie Swim Centre redevelopment budget allocated to sustainable initiatives and separately reflected in cost plans.
We will protect our valued trees within our City and consult on the establishment of a new tree protection policy and <i>Significant Tree Register</i> (may change subject to Council resolution following consultation).	Complete the development of the tree protection policy and <i>Significant Tree Register</i> (through a Local Law).
We will expand on recent trials of place-based teams to improve amenity in our activity centres.	High level of satisfaction of traders and/or community with the presentation of our activity centres, measured through a survey.
We will invest in solar energy generation on Council's larger buildings and support the community to implement initiatives that contribute to our sustainability objectives.	Additional solar generation installed at Glen Eira Sports and Aquatic Centre, Bentleigh East and Carnegie Library, Carnegie.
	Two community programs delivered.

## THEME FIVE

### INFORMED AND ENGAGED

#### **A well governed Council that is committed to transparency and engages residents in decision-making.**

Our community will be well informed and engaged. We will provide access to timely and relevant information about issues which affect them and establish a range of opportunities for them to share their views, comment on our performance and actively participate in decision-making.

We will remain contemporary and connected to our residents. Decisions made will be evidence-based, transparent and in the best interests of the whole community. We will work to build a community that is well informed and actively participates in Council decision-making.

We will retain our reputation for good governance, ensure that Council continues to comply with the principles of sound financial management and provide full, accurate and timely disclosure of financial information relating to Council.



OUR 2018–19 COMMITMENTS	PERFORMANCE MEASURE
We will implement our <i>Community Engagement Strategy 2018–2021</i> .	Develop an online live chat platform that will enhance community opportunities to ask questions and engage with Council.
	Establish a 'We asked —You said — We did' online platform to report back to the community following all community engagement activities.
	Consult with Glen Eira Community Voice on at least six occasions.
We will continue to provide greater online options for residents by ensuring that our top 20 transactions are available via Council's website.	New Council website implemented by June 2019.
	Top 20 most accessed community transactions will be available via Council's website.
We will streamline and simplify processes for the community to engage with Council during key life events.	New residents will have access to a seamless online workflow that automatically connects them to Council services relevant to their needs by June 2019.
	New businesses will have access to a seamless on-line workflow that automatically connects them to council services relevant to their needs by June 2019
	New parents will have access to a seamless on-line workflow that automatically connects them to council services relevant to their needs by June 2019
We will advocate with State and Federal Governments in line with our endorsed <i>Advocacy Strategy 2018–2020</i> .	Election period advocacy campaign deployed for each State electorate.
We will demonstrate our commitment to transparency by increasing the amount of information that is available to the public via various communication modes.	Increased social media presence by posting a minimum of five messages per week that informs the community on a range of Council services and events via Council's <i>What's on in Glen Eira</i> Facebook and Instagram pages and an increase in the use of video.
	Improvement in the Community Satisfaction Rating with how Council has performed in making decisions in the interest of the community.
We will commence a review of our Local Law in consultation with the community.	Complete consultation with internal stakeholders and community stakeholders. Prepare draft Local Law for comment by 30 June, 2019
We will ensure that Council's governance processes and frameworks remain consistent with contemporary practice and <i>Local Government Act</i> requirements.	All requirements of the new <i>Local Government Act</i> will be complied with in accordance with implementation timelines set by the Minister for Local Government.
We will report quarterly to the community on our progress against all of our promises outlined in this <i>Plan</i> .	Quarterly reporting considered by Council in August, November February and May annually.



**GLEN EIRA**  
**CITY COUNCIL**

## Glen Eira City Council

Corner Glen Eira and Hawthorn Roads, Caulfield

Mail address: PO Box 42

Caulfield South, 3162

Phone: (03) 9524 3333

Fax: (03) 9523 0339

[mail@gleneira.vic.gov.au](mailto:mail@gleneira.vic.gov.au)

[www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

### National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: <https://internet-relay.nrscall.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

### Social media

#### What's on in Glen Eira:

[www.facebook.com/GlenEiraCityCouncil](https://www.facebook.com/GlenEiraCityCouncil)

#### @cityofgleneira:

[www.instagram.com/cityofgleneira](https://www.instagram.com/cityofgleneira)

#### Glen Eira arts, gallery and events:

[www.facebook.com/gleneiraarts](https://www.facebook.com/gleneiraarts)

#### Glen Eira Libraries and Learning Centres:

[www.facebook.com/GlenEiraLibraries](https://www.facebook.com/GlenEiraLibraries)

#### Glen Eira Maternal and Child Health:

[www.facebook.com/GlenEiraMaternalandChildHealth](https://www.facebook.com/GlenEiraMaternalandChildHealth)

#### Glen Eira Sports and Aquatic Centre:

[www.facebook.com/GESACOnline](https://www.facebook.com/GESACOnline)

[www.twitter.com/GESACOnline](https://www.twitter.com/GESACOnline)

#### Glen Eira Youth Services:

[www.facebook.com/GlenEiraYouthServices](https://www.facebook.com/GlenEiraYouthServices)

[www.instagram.com/gleneirayouthservices](https://www.instagram.com/gleneirayouthservices)

#### Glen Eira sustainable living:

[www.facebook.com/sustainablelivinggleneira](https://www.facebook.com/sustainablelivinggleneira)



BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

# GLEN EIRA COUNCIL AND COMMUNITY PLAN 2017-2021





Glen Eira City Council acknowledges the Boon Wurrung people of the Kulin Nation as the traditional landowners and the historical and contemporary custodians of the land on which the City of Glen Eira and surrounding municipalities are located.

We acknowledge and pay tribute to their living culture and their unique role in the life of this region.



# GLEN EIRA COUNCIL AND COMMUNITY PLAN 2017–2021

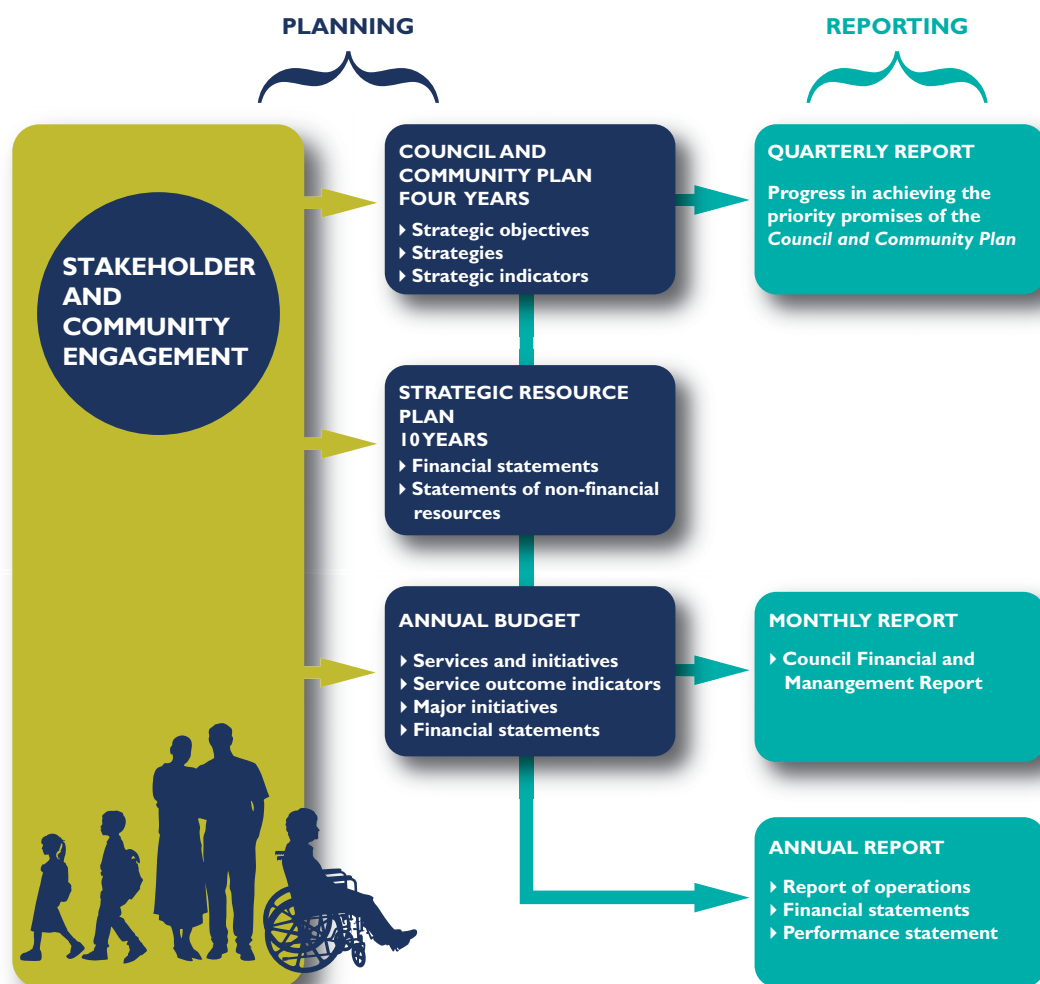
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## INTRODUCTION

The *Glen Eira Council and Community Plan 2017–2021 (the Plan)* sets a vision for the City of Glen Eira and identifies our goals and aspiration for the next four years.

This *Plan* has been formulated in partnership with our community. It provides a guide for individuals, businesses, local groups and other levels of government on strategic priorities for the City. These priorities have been developed from information gathered through a consultative process, supported by an analysis of demographic data, and with reference to key government and social policies.

Our *Council and Community Plan* is the strategic framework for all Council plans and activities. The *Strategic Resource Plan*, which forms part of this *Plan*, is a rolling 10 year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the *Council and Community Plan*. The diagram below outlines our planning and accountability framework.



The *Plan* is structured around five key priority areas that will drive Council activities over the next four years.



## ABOUT THE CITY OF GLEN EIRA

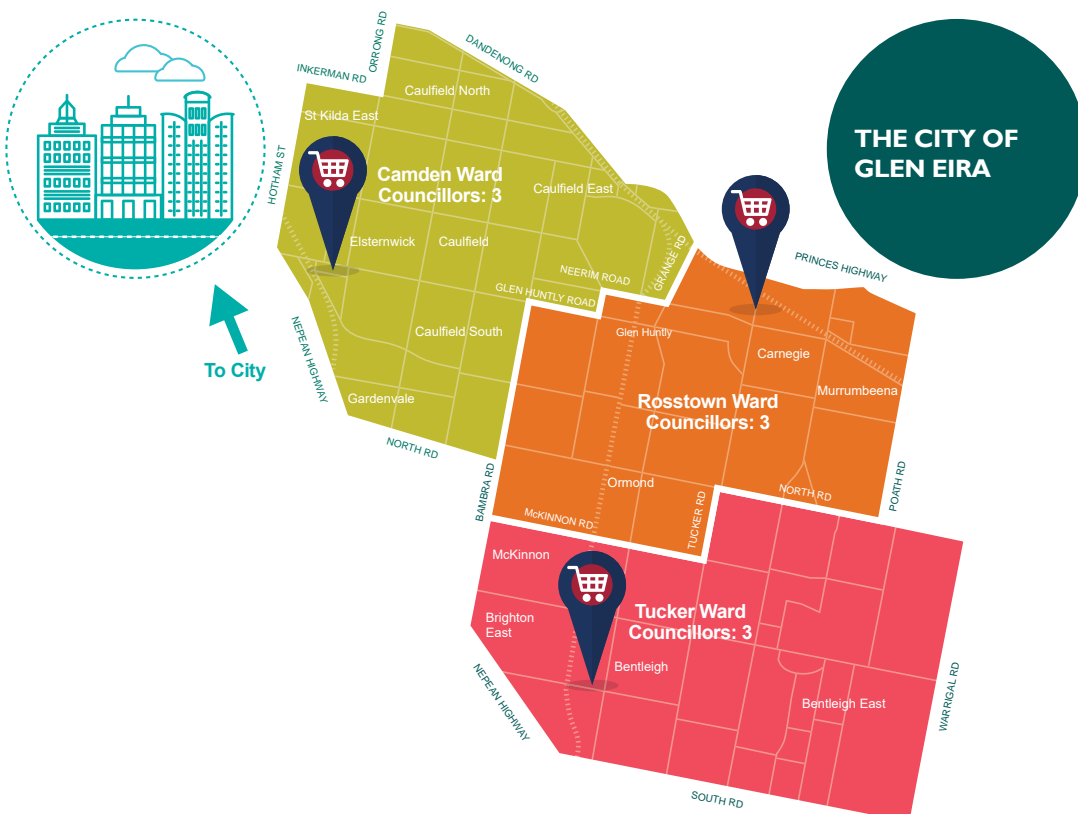
The area that makes up the City of Glen Eira rests on the traditional lands of the Boon Wurrung people of the Eastern Kulin Nation. The Boon Wurrung have lived on and been connected to the land to the south and east of Melbourne, from the Werribee River to Wilson's Promontory, for thousands of years.

The City of Glen Eira covers an area of 39 km<sup>2</sup> and includes the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Elsternwick, Gardenvale, Glen Huntly, McKinnon, Murrumbeena, Ormond and parts of Brighton East and St Kilda East.

The area of Glen Eira is approximately 10 kilometres from Melbourne's central business district. With close proximity to Melbourne, Glen Eira is well served by public transport; local infrastructure; parks and recreation reserves; and shopping precincts.

The suburbs of Glen Eira have defined identities and neighbourhoods that many consider villages. These are connected with leafy, tree lined streets and spacious streetscapes, which are valued by our community. People who live in our community tell us that Glen Eira is a great place to live and raise families.

The major precincts of Koornang Road (Carnegie), Glenhuntly Road (Elsternwick) and Centre Road (Bentleigh) provide a variety of retail, leisure and entertainment opportunities, each with their own culture and history.



IN TOTAL, COUNCIL IS THE STEWARD FOR MORE THAN \$2B IN COMMUNITY ASSETS AND INFRASTRUCTURE. WE ARE COMMITTED TO MANAGING THESE ASSETS RESPONSIBLY ON BEHALF OF THE COMMUNITY.

OUR CITY CONSISTS OF:



## WHO WE ARE

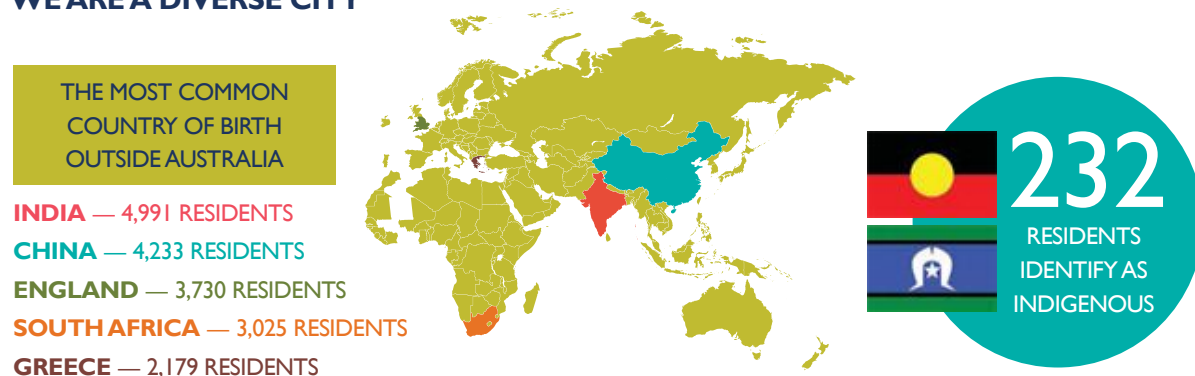
The residents of Glen Eira are diverse and span a wide range of cultures, household types and ages. There are 51,899 households in the City, the most common type being couples with children. Our population will continue to grow and our demographics will change — it's important that we work with the community to consider the best way to meet these changing needs.

## WE ARE A GROWING CITY

### POPULATION FORECAST



## WE ARE A DIVERSE CITY



[1] <http://profile.id.com.au/glen-eira>



4.3 PER CENT OF RESIDENTS REQUIRE ASSISTANCE WITH THEIR DAY-TO-DAY LIVES DUE TO DISABILITY. THE MAJORITY OF THESE RESIDENTS ARE AGED OVER 80.



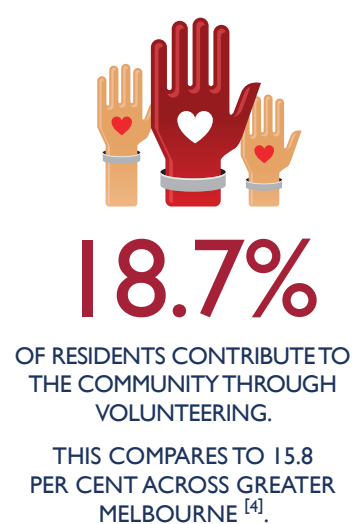
## WE ARE A PROSPEROUS CITY

Glen Eira has a significantly lower percentage of residents receiving forms of income support and residents in our municipality also have higher median incomes than Greater Melbourne.

### EMPLOYED RESIDENTS



## WE ARE A COMMUNITY ORIENTATED CITY



[1] [2] [4] <http://profile.id.com.au/glen-eira>

[3] <https://www.vichealth.vic.gov.au/~media/indicators>

## RESPONDING TO NEW CHALLENGES

**The *Glen Eira Council and Community Plan* aims to ensure that the City of Glen Eira remains amongst the most liveable, accessible, healthy and safest municipalities in the state.**

Glen Eira is a popular place to live and as a middle ring municipality, there is pressure on Glen Eira to grow. Our *Council and Community Plan* provides the opportunity to let our community know that we will advocate to protect local zoning rights and be a voice for community concerns on planning issues.

Council will need to respond to:

- A review of the *Local Government Act*, which is signalling reforms that seek to enhance local democracy, improve corporate efficiency, increase transparency of decision-making and facilitate collaboration. The changes will impact on Council processes and establish a clearer and more accessible reporting regime and improve commitments to community engagement.
- The State Government's *Fair Go Rates System*, which imposes a cap on Council rates reflecting Consumer Price Index. These limitations impact significantly on Council income, which will compound each year over the life of this *Council and Community Plan*. While we are currently in a good financial position, Council will need to consider and reflect these limitations in our annual budget and priorities.

All of these challenges require us to be future focused and innovative. Our efforts will enhance quality of life and amenity, not only for current residents, but also for our resident population of the future. The themes encapsulated in this *Plan* reflect these challenges.

## HOW THIS PLAN WAS DEVELOPED

In 2016, Council commenced a different way of engaging with the community. Traditionally, Council has engaged with the community on individual projects, however we know that better engagement occurs when we build a positive and ongoing conversation with our residents. We have focused on more accessible and visible two-way communication and engagement opportunities across all key activity centres to enable Council to understand and establish a stronger sense of Glen Eira's strategic vision.

Council's community engagement activity for the development of this *Plan*, illustrates that we are committed to understanding our community's needs and aspirations. More specifically, Council has actively interacted with members of the community more than 10, 000 times through community consultation activities.

Our engagement approach has been diverse and co-ordinated through a range of interactions, including face-to-face, online, hard copy, email and telephone. For example, Council sought feedback for seven Council strategies, including this *Council and Community Plan* in the 2016–17 financial year. We have asked the community about the review of our *Planning Scheme*, a new *Disability Action Plan*, an *Environmental Sustainability Strategy*, your vision for Glen Eira's Libraries, a new open space proposal, a new *Sustainable Transport Strategy* as well as seeking feedback on 17 activity centres and shopping strips.

**IN 2016, COMMUNITY ENGAGEMENT SAW COMMUNITY MEMBERS INTERACT WITH COUNCIL IN THE FOLLOWING WAYS ...**



**4,189**

PAPER BASED  
SURVEYS AND  
FEEDBACK FORMS  
WERE RETURNED



**3,251**

ELECTRONIC/ONLINE  
SURVEYS WERE  
COMPLETED



**1,039**

RESIDENTS  
PARTICIPATED IN  
PHONE SURVEYS



**575**

IPAD SURVEYS WERE  
COMPLETED AT  
EVENTS WITH  
ROVING STAFF



**199**

HARD COPY  
SUBMISSIONS WERE  
MADE



**369**

TOOK PART IN  
TARGETED FOCUS  
GROUPS



**316**

ACTIVELY  
COMMENTED ON  
OUR ONLINE HAVE  
YOUR SAY FORUMS



**391**

ATTENDING PUBLIC  
MEETINGS



**77**

RESIDENTS  
PARTICIPATED IN  
FORMAL INTERVIEWS

THIS PLAN WAS DEVELOPED BASED ON  
THE RESULTS OF THE ABOVE COMMUNITY  
ENGAGEMENT ACTIVITIES AS WELL AS  
SPECIFIC ENGAGEMENT UNDERTAKEN FOR  
THE COUNCIL AND COMMUNITY PLAN.

THE CONSULTATION INCLUDED:



**6**

SIX COMMUNITY  
MEETINGS WERE  
HELD



**500**

RESIDENTS WERE  
ENGAGED IN  
COMMISSIONED  
TELEPHONE RESEARCH

## WHAT YOU TOLD US

650

**PEOPLE ENGAGED IN CONSULTATIONS AROUND OUR COUNCIL AND COMMUNITY PLAN DURING JULY AND AUGUST 2016. THIS IS WHAT THEY SAID WERE THEIR MAIN PRIORITIES:**  
(IN NO ORDER)



### **OVER-DEVELOPMENT AND LOSS OF NEIGHBOURHOOD CHARACTER:**

- ▶ impact of development on heritage, neighbourhood character and community connection;
- ▶ impact on residents during development;
- ▶ communication by Council regarding the planning process;
- ▶ infrastructure to support development; and
- ▶ advocacy around quality, affordable and environmentally sustainable housing.



### **TRAFFIC CONGESTION, PARKING AND TRANSPORT:**

- ▶ initiatives to manage traffic flow and parking;
- ▶ safety for pedestrians, cyclists and motorists;
- ▶ pathways, linkages and amenities to promote alternative modes of transport;
- ▶ enforcement of parking restrictions; and
- ▶ transport routes and services to key local places, including community transport.



### **SERVICES AND FACILITIES:**

- ▶ services across all demographics with a focus on ageing, youth, young families and disability;
- ▶ facilities and activities to reduce social isolation and promote health and wellbeing;
- ▶ continue to develop libraries and senior citizen centres;
- ▶ advocacy for accessible and affordable services to support those in need; and
- ▶ services spread across the municipality.



#### **PARKS, OPEN SPACE, WASTE AND SUSTAINABILITY:**

- ▶ appropriate planting and innovative use of streetscapes;
- ▶ more varied open space to meet diverse needs, including informal recreation opportunities;
- ▶ provision and maintenance of sporting/recreation facilities and parks;
- ▶ amenities and areas of interest in parks — walking paths, seats, shade, shelters, toilets; and
- ▶ shared commitment from Council, business and the community to address environmental issues.



#### **COMMUNITY SAFETY:**

- ▶ crime prevention and advocacy around increased local police presence and security;
- ▶ advocacy to improve cleanliness of railway stations and railway lines;
- ▶ street lighting, quality of footpaths and safe walking routes;
- ▶ consistent approach to graffiti and waste management; and
- ▶ response to social issues in the community eg. homelessness, mental health, family violence.



#### **COMMUNITY CONNECTION:**

- ▶ events and activities to bring people together;
- ▶ reduce barriers to social inclusion (accessible, affordable, information in different languages);
- ▶ build a sense of community by helping create active neighbourhoods/street parties;
- ▶ create opportunities for people to connect locally and volunteer; and
- ▶ support local community groups, sporting clubs and organisations.



#### **GOOD GOVERNANCE AND ENGAGEMENT:**

- ▶ transparent and accountable to the community;
- ▶ involving and informing the community about the decision-making process;
- ▶ formal and informal engagement with the community across all ages and demographics;
- ▶ keep rates low and deliver value-for-money services; and
- ▶ advocacy to higher levels of government on local issues.

OUR ASPIRATIONS FOR THE FUTURE

The aspirations of Councillors and community are for a City that is liveable, accessible, safe, sustainable and engaged.





THEME

4

CLEAN AND  
SUSTAINABLE

AN ATTRACTIVE  
AND SUSTAINABLE  
ENVIRONMENT FOR  
FUTURE GENERATIONS.



THEME

5

INFORMED  
AND ENGAGED

A WELL GOVERNED  
COUNCIL THAT IS  
COMMITTED TO  
TRANSPARENCY AND  
ENGAGES RESIDENTS  
IN DECISION-MAKING.



The following five themes of the *Council and Community Plan* identify our strategic direction and objectives for long-term community goals over the next four years.

Each of the following themes also sets out our advocacy efforts on behalf of the community; measures for our success; and our 2017–18 commitments.





## WHAT THE COMMUNITY SAID

“Make Glen Eira liveable, resilient and inclusive for all ages and abilities.”

“Council should take a strong advocacy role to prevent inappropriate development.”

“Developments should be made to provide enough parking.”

“Council should provide better communication regarding the planning process.”

“Minimise the impact on the community during development.”

“There should be stricter rules for new developments and building regulations should be enforced.”

“Restrict the impact of developments on neighbourhood character.”

“I’d like to have more diversity of shops and restaurants in the area.”

# THEME ONE

## LIVEABLE AND WELL DESIGNED

### **A well planned City that is a great place to live.**

We are committed to Glen Eira being a well designed City that is safe, attractive and vibrant for our residents and businesses. We will provide for social activities, employment and a range of residential opportunities.

Our town planning decision-making process will be fair, transparent, timely and inclusive. We will give residents the opportunity to contribute towards policies that affect their quality of life and their neighbourhood. Our approach will prioritise the uniqueness of each place and be informed by the views and perspectives of our diverse communities.

Our community infrastructure is essential to supporting liveability and we will design and manage our roads, buildings and community spaces to ensure Glen Eira remains a great place to live.

# THEME ONE

## LIVEABLE AND WELL DESIGNED

### LONG-TERM COMMUNITY GOAL:

**A well planned City is a great place to live.**

### THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

#### 1. CREATE PROSPEROUS, ACCESSIBLE AND VIBRANT URBAN PLACES

##### WE WILL:

- Develop and implement structure plans and a shared vision to guide future development, open space, business and transport improvements.
- Influence future development across Glen Eira's station, retail and dining precincts by revising our *Activity Centre, Housing and Local Economy Strategy*.
- Ensure future development respects and celebrates our heritage and character by establishing new building and development guidelines.
- Work with the community and stakeholders to create places that are diverse, vibrant, and prosperous.
- Deliver improvements to buildings, open spaces, parks and roads, as well as progress planning for future improvements to key Council facilities.

#### 2. ENCOURAGE DEVELOPMENT THAT BENEFITS THE COMMUNITY

##### WE WILL:

- Review our heritage places and provide stronger development guidelines to preserve and enhance Glen Eira's heritage buildings and precincts.
- In areas going through significant change, ensure developments take account of the wider local impacts such as the cost of infrastructure, open space and parking.
- Introduce planning policies that moderate developments and protect the character and amenity of our residential areas.
- Facilitate development that positively contributes to the local community socially, environmentally, and economically.
- We will proactively seek opportunities to incorporate social and/or affordable housing outcomes in urban renewal sites.
- We will commence preparation of policies and an updated Municipal Strategic Statement which strengthen the conservation of trees on developments sites.



### **3. PROACTIVELY PLAN FOR AND MANAGE CHANGE WITHIN OUR URBAN PLACES**

#### **WE WILL:**

- Update the *Glen Eira Planning Scheme* by implementing the adopted actions of the 2016 *Planning Scheme Review*.
- Attempt to minimise the impact on the community's quality of life during major building construction through stricter guidelines and local laws for developers, and their enforcement.
- Aim to balance our community's aspirations on managing development, with State policies such as *Plan Melbourne*, which seeks to direct more housing and infrastructure in municipalities such as Glen Eira.

### **4. INVEST SUSTAINABLY IN OUR INFRASTRUCTURE AND COMMUNITY ASSETS**

#### **WE WILL:**

- Ensure new infrastructure assets meet the needs of our community.
- Review service needs to ensure strategic service planning informs investment.
- Maintain and renew our assets to ensure they meet the required standards.

# THEME ONE

## LIVEABLE AND WELL DESIGNED

### ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Stronger partnerships with State Government and adjoining councils in planning for and funding key regional infrastructure.
- Victorian Civil and Administrative Tribunal (VCAT) reform to implement local policy and restrict the substitution of amended proposals.
- State Government leadership in facilitating and enabling the provision of social and affordable housing by supporting 'Outcome 2' policies in *Plan Melbourne* that seek to increase the supply of social and affordable housing.
- An assurance that 'value capture' development above locations subject to level crossing removals, will be appropriate to the local context and sensitive to community concerns.
- State Government inclusion of social and/or affordable housing outcomes in development sites over which they have decision-making influence, including but not limited to level crossing removals value capture sites.
- Increased State Government responsiveness to legitimate community concerns around the operation of rooming houses.

### HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- Our community will report increased satisfaction with Council's communication with the planning process and with the opportunities to have a say in planning decisions and planning policy formulation.
- Our community will report increased satisfaction with Council's planning for population growth.
- A minimum 70 per cent of residents will report that their quality of life is good or very good.
- There will be a reduction in commercial vacancy rates within Bentleigh, Carnegie and Elsternwick shopping centres.
- We will see an increase in planning decisions upheld at VCAT following the implementation of new policies in our *Planning Scheme*.
- There will be an increase from 2017 figures on the level of diversity within available housing stock.
- In 2017, we will adopt structure plans for Carnegie, Bentleigh and Elsternwick.



## OUR 2017–18 COMMITMENTS

- We will deliver detailed structure plans for Bentleigh, Carnegie and Elsternwick, which address development, open space, business and transport, and an *Activity Centre, Housing and Local Economy Strategy* or all our centres.
- We will commence community consultation and a feasibility study to develop a new vibrant community hub in Elsternwick.
- We will update and refresh a minimum of three key Council community infrastructure strategies relating to recreation, open space and facilities.
- We will develop and implement policies and controls that protect heritage, and the character of our residential areas.
- We will invest a minimum of \$30M annually through Council's capital works program.
- We will develop concepts for Lord Reserve; Carnegie Swim Centre; and Koorng Park to create a community focused, multi-use recreation precinct.
- We will develop a statement of commitment on housing affordability and work with neighbouring councils to develop a regional perspective.





**WHAT THE  
COMMUNITY SAID**

“There is an over reliance on  
motor vehicles.”

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“I would like more community  
bus routes.”

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“There needs to be better  
enforcement of parking restrictions —  
especially near stations.”

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“Improve pathways and linkages to  
enable active transport.”

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“Our community needs better  
connection between different forms  
of public transport.”

---

“Encourage and support alternate  
forms of transport — walking, cycling  
and public transport.”

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“We need to fix traffic issues like  
speed, congestion and street parking.”

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“There should be better planning  
of transport routes and services to  
key local places, such as Glen Eira  
Sports and Aquatic Centre.”



## THEME TWO

### ACCESSIBLE AND WELL CONNECTED

#### **A City that is easy to move around, full of safe travel options and walkable neighbourhoods.**

We are committed to maintaining a safe footpath network, upgrading bicycle routes and coming up with new solutions to address parking demands. We will encourage various modes of transport, including walking. Our aspiration is to create neighbourhoods where people can access the goods and services they need, within 20 minutes of where they live, travelling by foot, bicycle or public transport.

Our transport network will be safe for pedestrians, cyclists and motorists. It will address the demands of today and cater for Glen Eira's future.

# THEME TWO

## ACCESSIBLE AND WELL CONNECTED

### LONG-TERM COMMUNITY GOAL:

**A City that is easy to move around: full of safe travel options and walkable neighbourhoods.**

### THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

- 1. DEVELOP A HOLISTIC APPROACH TO TRANSPORT AND PARKING, WHICH INVOLVES PLANNING AND ACCOMMODATING FOR RESIDENTS AND VISITORS, THE INDIVIDUAL'S JOURNEY AND THE CITY AS A WHOLE.**

#### **WE WILL:**

- Develop an integrated approach on the many different ways we can move around the City; with a focus on safer, greener and walkable neighbourhoods.
- Improve our local streets and shared paths through the implementation of a revised cycling strategy, walking strategy and street design guidelines.

- 2. ADDRESS THE COMMUNITY'S PARKING NEEDS TO MINIMISE IMPACTS ON COMMUNITY WELLBEING, AND IMPROVE THE CONNECTIONS AND THE VIBRANCY OF THE CITY.**

#### **WE WILL:**

- Manage public parking within built up areas and shopping precincts through targeted improvements.
- Address the impact of new developments by reviewing the parking requirements within our *Planning Scheme* to ensure that developments provide their fair share of on-site parking and minimise the impacts on the amenity of local streets.
- Prepare a strategic, municipal-wide review of car parking and traffic to help inform future decision-making regarding parking provision.



**3. REDUCE CAR CONGESTION BY ENCOURAGING GREATER LOCAL EMPLOYMENT, HEALTH, EDUCATION AND SHOPPING OPPORTUNITIES CLOSE TO HOME AND PUBLIC TRANSPORT NETWORKS.**

**WE WILL:**

- Explore local planning policy, to ensure that it encourages local employment opportunities.
- Undertake place-based planning that encourages greater employment, residential and business opportunities within our urban places.

**4. ENHANCE ROAD USER SAFETY WITH PARTICULAR FOCUS AROUND SCHOOLS AND ACTIVITY CENTRES.**

**WE WILL:**

- Update our *Road Safety Strategy* with the latest VicRoads data (Road Crash Information Systems) and publish an update of the action plan.
- Continue and monitor our program of safety audits around schools.
- Through our parking enforcement framework, ensure our drivers park in a safe and fair manner.

# THEME TWO

## ACCESSIBLE AND WELL CONNECTED

### ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- State Government and adjoining councils to take a collaborative approach to transport planning.
- High quality design and integration of committed railway grade separation projects and a commitment to remove Glenhuntly Road and Neerim Road level crossings.
- Improved access to public transport, particularly more direct bus services linking existing rail and tram services to our shopping precincts and community places.
- Reduced speed limits and other road safety initiatives around school crossings and shopping centre precincts.
- The State Government to prioritise through-traffic on the roads that it is responsible for.

### HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- We will increase bicycle usage by 10 per cent from 2017 figures.
- A greater percentage of people (compared to 2017 numbers) will live within walking distance of a major transport node.
- We will construct five per cent of our missing link footpaths.
- We will achieve a five per cent improvement in the 'Walk Score' across the municipality.
- We will achieve a five per cent improvement rating of traffic management and parking facilities from the previous year's *Community Satisfaction Survey*.



## OUR 2017–18 COMMITMENTS

- We will develop a new integrated transport strategy, which identifies and sets the City's goals for various transport modes, with a focus on creating safer and walkable neighbourhoods.
- We will complete a municipal-wide car parking strategy.
- We will update our *Walking Strategy* with particular focus on improving pedestrian safety around schools, and creating incentives for our community to use sustainable forms of transport.
- We will revise our approach to implementing or amending parking restrictions to ensure that affected residents are consulted in all circumstances in advance of any changes being implemented.
- We will enhance our footpath renewal and upgrade programs to deliver more small area footpath improvement projects and also construct a number of missing link footpaths throughout the municipality.





## WHAT THE COMMUNITY SAID

“It is important that services are inclusive and represent the needs of the community.”

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“Glen Eira has excellent services for senior citizens.”

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“Support local community groups — they are vital for our community.”

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“I want to feel safe going out during the day and night.”

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“What is important to me is a community where people feel connected.”

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“I feel proud of my community and I want it to stay friendly and welcoming.”

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“It’s important that we care for people in our community who need support.”

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“Facilities like libraries, sport and recreation places and community centres help locals stay active and feel part of the community.”

## THEME THREE

### SAFE, HEALTHY AND INCLUSIVE

#### **A strong and safe community that connects people and enhances health and wellbeing.**

We are committed to being a community that is safe, healthy and inclusive. Our aim is to help people feel socially included, with access to quality support services. We will build a social environment that encourages participation, where people are safe in their homes and around our streets.

Our residents will have access to the services, activities and infrastructure that make it easy for them to stay healthy and get involved in community life. We will encourage and provide opportunities for our residents to lead active and healthy lives. We will support local community groups, organisations and networks that play an important role in providing opportunities and settings for people to connect.

Our libraries, pavilions, and community centres will be vibrant hubs that bring people together for recreation, learning and social interaction. Our events, festivals and cultural activities will promote community inclusion and celebrate our rich diversity.



# THEME THREE

## SAFE, HEALTHY AND INCLUSIVE

### LONG-TERM COMMUNITY GOAL:

**A strong and safe community that connects people and enhances health and wellbeing.**

### THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

#### 1. WORK IN PARTNERSHIP TO MAKE OUR CITY A SAFE AND INCLUSIVE PLACE FOR ALL.

##### WE WILL:

- Partner with key stakeholders such as Victoria Police to promote and enhance community safety throughout the City.
- Develop strategies to increase the safety of common walking routes eg. options for enhanced lighting where required, enhanced business activity along transport routes, etc.
- Develop an evidence-based approach to implementing localised crime prevention strategies.
- Work collaboratively with community stakeholders to reduce the incidence of family violence in our community.
- Support and run events, programs and activities, that help people to connect with each other, and create a sense of community.

#### 2. SUPPORT ACCESS TO A RANGE OF QUALITY AND VALUED SERVICES THAT MEET THE COMMUNITY'S NEEDS.

##### WE WILL:

- Provide services for children, youth and the aged that enhance the health and wellbeing outcomes of residents.
- Encourage volunteering by improving access to grants, delivering training and enhancing promotion of volunteering.
- Increase the access to and use of Council's community buildings and facilities.



### 3. DELIVER PROGRAMS AND ACTIVITIES TO PROMOTE A HEALTHY AND RESILIENT COMMUNITY.

#### WE WILL:

- Deliver programs and initiatives that support young people that are responsive to the feedback received through Council youth engagement activities, eg. *Resilience Youth Survey* of primary and secondary school students.
- Provide the community with support and information to build resilience and recover from local emergencies.
- Promote the health and development of young children through the delivery of quality Maternal and Child Health Services, parent education programs and family health and wellbeing initiatives.
- Deliver health promotion initiatives which educate and encourage an active and healthy lifestyle.
- Provide a greater range of library, sporting and recreation services to bring people together and encourage healthy lifestyles.
- Develop a *Municipal Public Health and Wellbeing Plan* that addresses mental health, obesity and drug related harms.
- Provide opportunities to communities who may be discriminated against, such as the Aboriginal and Torres Strait Islander community, disability community, culturally and linguistically diverse community and LGBTIQ community, to access programs, gain supports and engage in community life.
- Explore opportunities to create a dog agility park within the municipality.

# THEME THREE

## SAFE, HEALTHY AND INCLUSIVE

### ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Increased security and local police presence.
- The timely removal of graffiti from state and federal government owned assets.
- Access to affordable, safe, accessible and diverse housing.
- State and federal government initiatives that address social issues in the community.
- Funding for children's services, including child care and kindergarten services.
- Better funding for aged support services that meet community needs and enable residents to age in place.
- State and federal government funding for community infrastructure.

### HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- There will be an increase in the percentage of residents who agree this is a close-knit community.
- The level of satisfaction with the 'family support service' in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- There will be an increase in the percentage of residents that report that they feel safe to walk alone at night time.
- There will be an increase in the percentage of residents who participate in volunteering.



## OUR 2017–18 COMMITMENTS

- We will establish a Community Safety Committee with representation from Victoria Police, key stakeholder organisations, and community members.
- We will develop a comprehensive community safety plan in collaboration with the community that includes a range of crime prevention strategies.
- We will develop a transparent and prioritised program towards all-abilities access in all Council managed community facilities, aligned with Council's *Disability Action Plan*.
- We will incorporate the needs and feedback from our community consultation into the feasibility study for a vibrant, multi-functional hub in Elsternwick.





## WHAT THE COMMUNITY SAID

“We need a shared approach and commitment from Council, business and the community to address environmental issues.”

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“I would like to see our Council lead the way on climate change.”

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“I really appreciate the effort Council puts into maintaining its parks and gardens.”

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“Glen Eira will become an inner city area — we need to protect our parks and open space.”

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“Due to increasing development, more efforts need to be made to source additional land for sporting facilities.”

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“Council provides great rubbish, recycling and hard waste collections.”

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“Our tree-lined streets are great but Council should plant more natives.”

## THEME FOUR

### CLEAN AND SUSTAINABLE

#### **An attractive and sustainable environment for future generations.**

Our City will be attractive and environmentally sustainable.

We will protect the diversity of plants and animals, and provide for a healthy environment that supports our community to live healthy and happy lives. We will improve our own environmental sustainability and partner with our community to reduce our ecological footprint.

We will be a leader in providing access to high quality parks, open space and active recreation facilities, which are vibrant, and accessible. Our streets and built environment will be clean and inviting and we will continue to demonstrate leadership in our contemporary approaches to sustainability, waste management and recycling.

# THEME FOUR

## CLEAN AND SUSTAINABLE

### LONG-TERM COMMUNITY GOAL:

**An attractive and sustainable environment for future generations.**

### THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

#### 1. KEEP OUR CITY CLEAN AND ATTRACTIVE.

##### WE WILL:

- Continually improve our maintenance activities to keep the City clean, including looking for ways to incorporate new technologies such as mobile reporting and solar litter bin compaction.
- Progressively renew and revitalise our streetscapes.

#### 2. PRESERVE AND DEVELOP OUR OPEN SPACE TO MEET CURRENT AND FUTURE NEEDS.

##### WE WILL:

- Improve and upgrade our open spaces for passive and active recreation through our capital works program.
- Continue to explore opportunities to increase the amount of open space for recreation purposes, including access to schools, as well as state and federal government owned land.
- Protect and enhance biodiversity on Council land.

#### 3. INCREASE ENVIRONMENTAL SUSTAINABILITY AND PREPARE FOR THE EFFECTS OF CLIMATE CHANGE.

##### WE WILL:

- Help our community members to reduce their impact on the environment through education and support programs.
- Show leadership in sustainability in our waste, water and energy usage practices.
- Demonstrate a clear focus on energy sustainability in our capital projects, in design, construction and operations.
- Work towards zero net carbon emissions from Council operations by 2030 by reducing greenhouse gas emissions by a further 25 per cent from Council buildings, waste and outdoor lighting by 2021.
- Work towards zero net carbon emissions from the community by 2050 by supporting the Glen Eira community to reduce greenhouse gas emissions.
- We will consult the community on the implementation of a Classified Tree Register.





## ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- New generation waste disposal and recycling facilities for the future.
- The protection of vegetation in major development projects in the City, including level crossing removals and on state and federal government owned land.
- Better immediate community access to Caulfield Racecourse Reserve for sporting and recreation purposes and full implementation of the recommendations of the ministerially appointed Bi-Partisan Working Group within five years.
- Improved state and federal government policy on environmental sustainability initiatives.

## HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- We will see a five per cent increase in the recycling rate at Council buildings.
- Greenhouse gas emissions will be a further 25 per cent lower from Council buildings, waste and outdoor lighting by 2021.
- There will be an increase in open space in areas of the City identified in our *Open Space Strategy* as lacking green space.
- The level of satisfaction with open space in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- Traders' associations will report an increased level of satisfaction with the cleanliness and amenity of our activity centres.
- New generation garbage disposal facilities will be well progressed toward opening
- New buildings and facilities will be recognised as leading examples of highly efficient and sustainable design.

## OUR 2017–18 COMMITMENTS

- We will continue to implement our *Open Space Strategy* priority actions, including improvements to Spring Road Reserve in Caulfield South; a new sensory garden at Rosanna Street Reserve in Carnegie; and commencing the implementation of the EE Gunn Reserve Masterplan in Ormond.
- We will increase the amount of community open space in Joyce Park.
- Five per cent of the capital budget for all new and large refurbishment building projects, will be allocated to sustainability measures, over and above the minimum required standards.
- We will develop masterplans for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.



**WHAT THE  
COMMUNITY SAID**

“What we want to know — what has been achieved in the previous period and what Council plan to achieve in the coming period.”

“Improve consultation and engagement with the community, including follow-up.”

“There should be more regular opportunities for communication between Council and the community.”

“There needs to be consistency for why decisions have been made.”

“Council should lead by innovative ideas, consult and listen to community needs.”

“It would be good to have some more engagement before decisions are made — find out what the community thinks before Council acts.”

“I feel that a lack of communication affects Council’s relationship with the community.”

## THEME FIVE

### INFORMED AND ENGAGED

#### **A well governed Council that is committed to transparency and engages residents in decision-making.**

Our community will be well informed and engaged. We will provide access to timely and relevant information about issues which affect them and establish a range of opportunities for them to share their views, comment on our performance and actively participate in decision-making.

We will remain contemporary and connected to our residents. Decisions made will be evidence-based, transparent and in the best interests of the whole community. We will work to build a community that is well informed and actively participates in Council decision-making.

We will retain our reputation for good governance, ensure that Council continues to comply with the principles of sound financial management and provide full, accurate and timely disclosure of financial information relating to Council.

# THEME FIVE

## INFORMED AND ENGAGED

### LONG-TERM COMMUNITY GOAL:

**A transparent and accountable Council that engages its residents in decision-making.**

### THE STRATEGIC OBJECTIVES OF THIS LONG-TERM COMMUNITY GOAL ARE:

#### 1. DEVELOP CLEAR AND OPEN COMMUNICATION CHANNELS WITH THE COMMUNITY.

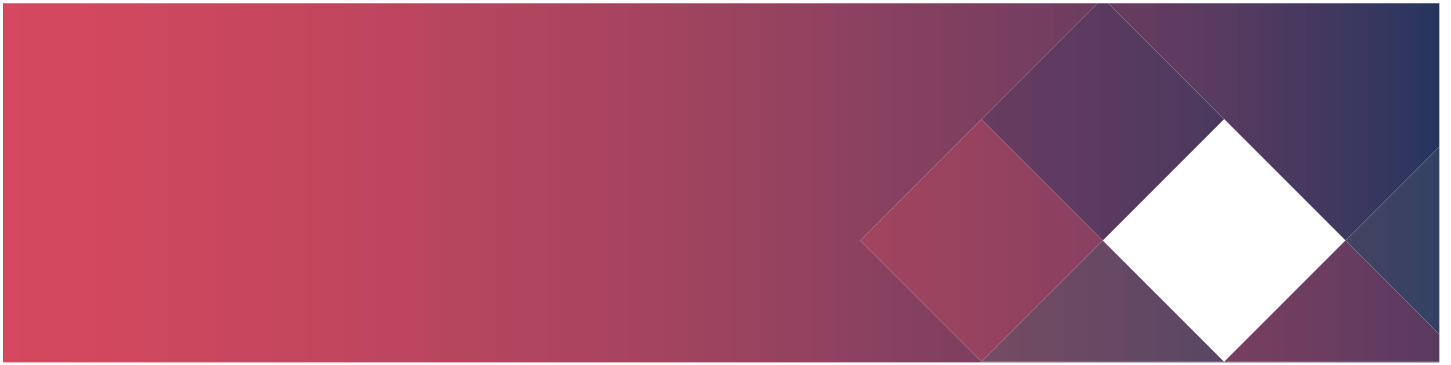
##### WE WILL:

- Keep you better informed by improving our regular newsletters, use of social media, direct mailouts and responses to your service requests.
- Enable you to provide your views more easily by increasing the range of ways that we engage and consult with you, including enhanced participation in our public meeting processes.
- Make sure that key Council information and publications are available in a range of formats that are accessible to those with a disability or who are from culturally and linguistically diverse communities.
- Take proactive steps to ensure that we are going out of our way to seek views and input from those who are hard to reach through traditional consultation methods.
- Encourage you to participate in our decision-making processes.
- Provide you with regular and transparent reports on key outcomes and on our performance.

#### 2. ACHIEVE A REPUTATION FOR ORGANISATIONAL AND SERVICE EXCELLENCE.

##### WE WILL:

- Take a strategic approach to reviewing and improving Council operations.
- Build an organisational culture that is committed to customer service and continuous improvement.
- Deliver good value-for-money services to residents and continue to have the second lowest average rates charge in Metropolitan Melbourne.
- Be a role model employer, recognising that skilled and motivated staff deliver better customer service and community outcomes.
- Build strong partnerships and good working relationships with our neighbouring councils, government peak bodies and other key stakeholders.
- Ensure our Local Law supports appropriate levels of transparency and good governance.



### **3. INVEST IN TECHNOLOGY AND PROCESS IMPROVEMENTS THAT ENHANCE THE CUSTOMER'S EXPERIENCE OF DOING BUSINESS WITH US AND IMPROVE EFFICIENCY AND TRANSPARENCY.**

#### **WE WILL:**

- Introduce new online methods and practices that enable residents to transact with us to register and track requests, update their information, and make payments at a time that suits them.
- Review customer transaction processes and digitise those processes wherever it is efficient to do so.
- Reduce unnecessary bureaucracy and streamline processes to improve turnaround timelines and responsiveness.
- Improve awareness of Council's services to ensure people can access what they need, when they need it.
- Increase the amount of information that is available and accessible to the community on Council's website.

# THEME FIVE

## INFORMED AND ENGAGED

### ON BEHALF OF THE COMMUNITY, COUNCIL WILL ADVOCATE FOR:

- Community consultation on key community projects, including state and federal government projects, such as the level crossing removals.
- Additional state and federal government funding for key community projects.

### HOW WILL WE KNOW IF WE HAVE BEEN SUCCESSFUL?

- Rates per assessment will remain at the second lowest level of all metropolitan municipalities.
- The level of satisfaction with the 'advocacy' score in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- Every major project will have a comprehensive community engagement process.
- The community will receive regular reporting on our performance.
- The level of satisfaction with the 'community engagement' score in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- The level of satisfaction with the 'customer service' score in the *Community Satisfaction Survey*, will be consistent with, or better than, industry benchmarks.
- Staff engagement levels will be consistent with, or better than, industry benchmarks.



## OUR 2017-18 COMMITMENTS

- We will review and enhance our *Community Engagement Strategy* and develop a new youth consultation strategy.
- We will establish an online consultation group of approximately 400 residents who are willing to be involved and provide opinions and feedback on Council's programs and strategies.
- We will provide greater online options for residents by ensuring that half of our requests and payment services are available via Council's website.
- We will receive an unqualified audit opinion in relation to the completed *2016-17 Financial Report and Performance Statement* and year on year thereafter.
- We will develop an advocacy strategy which informs the community of our advocacy program and outlines our advocacy goals.
- We will demonstrate our commitment to transparency by increasing the amount of information that is available to the public via our website.
- We will report quarterly to the community on our progress against all of our promises outlined in this *Plan*.





## GLOSSARY

**Activity centre** — an area that provides a focus for services, employment, housing, transport and social interaction. They range in size and intensity of use from smaller neighbourhood centres to major suburban centres and larger metropolitan centres.

**Activity Centre, Housing and Local Economy Strategy** — a high-level strategic document that identifies the vision, objectives and role of activity centres in Glen Eira. The document emphasises the link between Council's *Council and Community Plan*, *Municipal Strategic Statement (MSS)* and the State Government's *Metropolitan Planning Strategy*, *Plan Melbourne*.

**Capital Works Program** — a program outlining work to be undertaken to establish, renew, expand, upgrade or dispose of Council's assets.

**Community hub** — community facilities which provide a central location for residents to access a range of local services, activities, learning options and social opportunities.

**Community Satisfaction Survey** — a State Government requirement whereby councils conduct a survey once a year to obtain community feedback in order to gauge satisfaction levels with council services.

**Glen Eira Planning Scheme** — a statutory document that sets out our objectives, policies and provisions relating to the use, development, protection and conservation of land.

**LGBTIQ** — Lesbian, Gay, Bisexual, Transgender, Intersex and Queer.

**Place-based planning (or place-making)** — is an integrated approach to planning public places at a local level. It is a community-driven process for designing accessible public spaces (streets, sidewalks, plazas, squares, campuses, parks, and so on) that often accommodate a mix of uses.

**Plan Melbourne** — a State Government policy which seeks to direct more housing and infrastructure in municipalities such as Glen Eira.

**Structure plan** — sets a long term shared vision for land use and development within a particular area with the aim to provide clarity and certainty to residents and developers alike. They are a tool to help manage change and can consider a variety of elements such as, but not limited to, urban design, building scale, height, neighbourhood character, social and economic needs, community infrastructure and transport.

**Urban places** — an inner-city area with an increased population density accompanied by housing, commercial buildings and infrastructure.

**Value capture project** — a value capture project (when used in regards to level crossing removal works) is the development that is built in order to retain some percentage of expenditure used to carry out the works.

**VCAT** — Victorian Civil and Administrative Tribunal.

**Walk Score** — measures the walkability of any address using a patented system. For each address, a walk score analyses hundreds of walking routes to nearby amenities. Points are awarded based on the distance to amenities in each category.

## APPENDIX I: SUPPORTING STRATEGIES

# Glen Eira Council and Community Plan 2017–2021

## Glen Eira Strategic Resource Plan 2017–2018 to 2026–2027

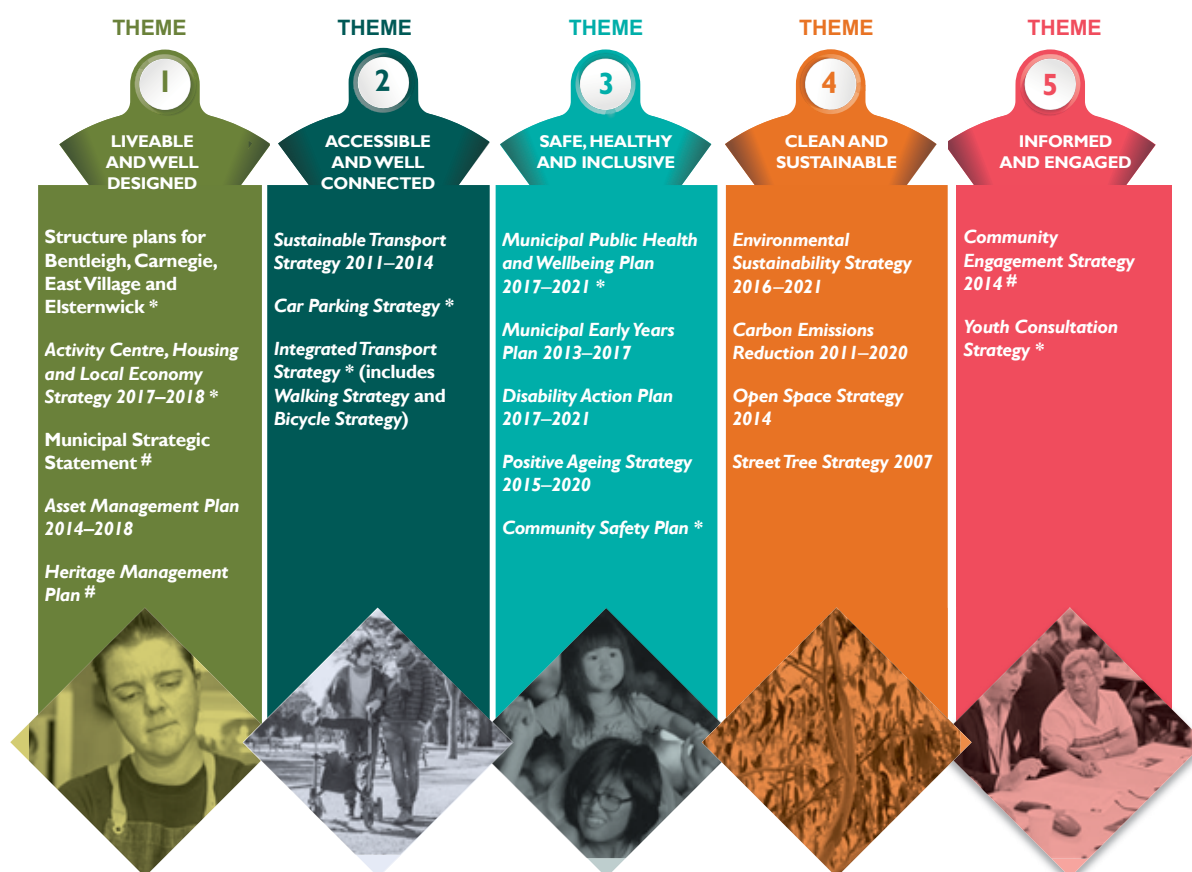
### Annual Report

Outlines financial statements for the previous 12 months and a performance statement on progress in achieving goals and results.

### Annual budget

Outlines how the funded activities or initiatives contribute to achieving the Plan's strategic objectives.

### Strategies and Plans that support the Glen Eira Council and Community Plan



\* A new Plan or Strategy currently in development or committed for development.

# A Plan or Strategy currently being reviewed or pending review.

All Plans and Strategies are available on Glen Eira City Council's website [www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)









**GLEN EIRA**  
CITY COUNCIL

**GLEN EIRA CITY COUNCIL**

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[www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

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If you are deaf, hearing-impaired, or speech-impaired,  
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**Glen Eira Maternal and Child Health:**

[www.facebook.com/GlenEiraMaternalandChildHealth](http://www.facebook.com/GlenEiraMaternalandChildHealth)

**Glen Eira Sports and Aquatic Centre (GESAC):**

[www.facebook.com/GESAConline](http://www.facebook.com/GESAConline)

**Glen Eira Youth Services:**

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GLEN EIRA  
CITY COUNCIL

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

**GLEN EIRA CITY COUNCIL**

# **STRATEGIC RESOURCE PLAN 2018–19 to 2027–28**

For the year ending 30 June 2019

Ordinary Council Meeting  
Tuesday 1 May 2018



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## **1 Purpose**

Section 126 of the *Local Government Act* requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the *Council and Community Plan*. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

The SRP gives effect to the *Council and Community Plan*. “The primary object of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions” – section 3c (1) of the *Local Government Act*.

## **2 Plan Development**

Council has prepared a *Strategic Resource Plan* (SRP) for the ten years 2018-19 to 2027-28 as part of its ongoing financial planning to assist in adopting a budget within a longer term strategic framework. The SRP takes the strategic objectives and strategies as specified in the *Council and Community Plan* and gives effect to them in financial terms for the next ten years (The Act requires a 4 year plan. Council chooses to produce a 10 year plan).

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council’s strategic objectives as specified in the *Council and Community Plan*. The key financial objectives, which underpin the SRP, are:

- Manage finances appropriately within the constraints set by the State Government’s Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in section 136 of the Act:

- Prudently manage financial risks relating to debt, assets and liabilities.
- Provide reasonable stability in the level of rate burden.
- Consider the financial effects of Council decisions on future generations.
- Provide full, accurate and timely disclosure of financial information.

### **3 Background**

The SRP is updated annually through a process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives. Please note that the SRP is subject to change on an annual basis as its preparation is undertaken using the best assumptions available to Council at that time.

Glen Eira warrants its position as one of the most financially sustainable Councils in Victoria. The long-term SRP from 2018-19 to 2027-28 aims to maintain and build on this position by sustaining solid operational surpluses, increasing Council's renewal, upgrade and new investment in community assets, and ensuring that Council's liquidity position is healthy.

In recent years, Council has made a concerted effort to contain costs and direct necessary funding to capital expenditure. This approach has ensured the City's infrastructure and community facilities are improving and that Council provides the facilities and services that the community needs at a price that the community is prepared to pay. To achieve this, Council must continue to carefully manage finances and use innovation and continuous improvement measures to ensure services are the most efficient and cost-effective that can be provided.

It is the decision of Council to determine the priority for spending on the operational services that Council provides as well as the investment in the capital works program.

The SRP for 2018-19 to 2027-28 shows very steady operational surpluses ranging from \$20m to \$30m per annum over the next 10 years. These are necessary to ensure cash reserves are contributing to fund the long-term capital works program.

The SRP has a challenging capital works program. Council has committed to undertaking a significant strategic work plan over the coming 4 years to complete a comprehensive update of the *Glen Eira Planning Scheme*, and our approach to place based planning and integrated transport.

This important work will set the future 10-20 year strategic direction in the key areas of land-use, transport, economic development and urban design. The average spend across the 10 year period is approximately \$55m, an increase of around 20 per cent compared with last year's SRP.

Council also needs to ensure that working capital is maintained such that sufficient cash reserves are available to meet normal cash flow requirements and meet potential emergencies. The SRP for 2018-19 to 2027-28 shows a liquidity ratio maintained above 100 per cent for the 10 years.

The long-term financial position within the SRP is based on Council funding the entire Capital Works Program (including Council borrowings). Consideration of alternative funding options (besides borrowings), may be explored and this is likely to depend on specific site options available with different partners.

## 4 Assumptions/Deliverables

The SRP assumes a rate increase of 2.25 per cent in 2018-19 and 2.0 per cent in future years. This is the third year of Victorian Councils operating under a rate cap. Previous year caps were also based on forecast CPI and set at 2.0 per cent for 2017-18 and 2.5 per cent for 2016-17.

Council must manage the budget and long-term plan appropriately within the constraints set by the State Government's Rate Capping regime.

The SRP is based on the assumptions set out below:

### 4.1 Operational

#### ***Income***

- Council's SRP is based on average rates per assessment increase of 2 per cent. The budget assumes an additional 800 to 1,000 property assessments per annum. The average Rates per Assessment for 2018-19 is estimated at \$1,388. The 10 year outlook is based on 2 per cent increase each year.

- Waste management charges are levied on a basis of cost recovery.

All Councils are being affected by the major changes to the recycling industry as a result of policy changes in China. With there no longer being a viable market for the recyclable materials, Council will not receive income from the recyclables contractor and instead, will need to pay for the collection of this waste.

Glen Eira's policy is to levy waste and recycling charges on the basis of cost recovery. This is consistent with the position of the majority of Councils given that waste charges are outside the Minister's Rate Cap. The budget reflects both an increase in Waste and Recycling Charges as well as increased contractor expenses.

- Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines. Increases are set at 2 per cent per annum.
- User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities and the provision of human services such as Family Day Care and Community Care Services. Increases are set at 3 per cent per annum.
- Grant funding received from State and Federal sources is set at 2 per cent per annum and includes funding for the Carnegie Pool Redevelopment (subject to the Sports and Recreation Victoria *Better Pools Program* of \$3.5m over 2021-22 and 2022-23).

#### ***Expenses***

- Contractor payments – increase by 2.5 per cent per annum which covers items such as: waste management, tipping fees, parks and grounds maintenance, traffic management, IT support, agency staff etc.
- Election costs of \$600k every 4 years.
- Defined Benefits Call – no allowance.

#### **4.2 Capital Works Program**

Council's base capital program is approximately \$34m (excluding Strategic and Major Projects).

Projects in the 10 year Capital Works Program per annum include:

##### **Major Projects**

- Lord Reserve/Koornang Park Masterplan Precinct Implementation - \$3.15m between 2019-20 and 2024-25.
- Pavilion Design and Construction Program - \$3.2m on average.
- Open Space Strategy \$3m - 2023-24 onwards. Unallocated funding (i.e. non-project specific) of \$3m has been allowed in the SRP from 2023-24.
- Recreation and Leisure Infrastructure Upgrades - \$58m.

##### **City Futures (Activity Centres)**

Council has committed to undertaking a significant strategic work plan over the coming 4 years to complete a comprehensive update of the Planning Scheme, place based planning and integrated transport. This important work will set the future 10-20 year strategic direction in the key areas of land-use, transport, economic development and urban design.

Funding of \$83m has been allocated in the SRP to fund structure plan works in Elsternwick, Carnegie and Bentleigh over the next 10 years (estimate \$142m of works over 15 years). Funding for this is to implement major projects identified in the Structure Plans, including new buildings, new public plazas, etc. and includes the following:

##### **Elsternwick Structure Plan**



- Elsternwick Community Hub & Park - \$32.45m (majority of spend in 2024-25 to 2026-27).
- Stanley Street East Multi-deck Car Park - \$18m (majority of spend in 2023-24 to 2024-25).
- Selwyn Street Cultural Precinct - \$1.2m (to be completed in 2023-24).
- Carre Street Pedestrianisation - \$650k.

### **Carnegie Structure Plan**



- Koornang Road Streetscape Upgrade & Pedestrianisation - \$6.45m (majority of spend in 2023-24 to 2025-26).
- Shepparson Avenue Market Development - \$2.95m for design, concept plans and initial consultation.
- Kokarib Road Park - \$50k for design works.

### **Bentleigh Structure Plan**



- Eat Street (Rotunda) - \$2.55m (to be completed in 2020-21).
- Bentleigh Library Upgrade - \$2.9m (to be completed in 2023-24).
- Horsley Street Multi-deck Car Park - \$14.05m (majority of spend in 2027-28).
- Godfrey Street Park - \$50k for design work.
- Godfrey Street Plaza - \$100k for design work.

### **Level Crossing Removal Authority (LXRA) & Related Works**

- Activity Centre Minor Improvements Program - \$100k per annum to explore opportunities to improve amenity, safety and vibrancy across the activity centres.
- Poath Road Street Scape Upgrade (Collaboration with Monash City Council) - \$1.85m (to be completed in 2020-21).
- LXRA General Reinstatement/Complimentary Works - \$50k.

### **Integrated Transport Strategy**



- To implement the new Integrated Transport Strategy with projects including new bicycle paths, new pedestrian improvements, wayfinding signage, parking improvements, etc. - \$6.2m.

### **Open Space & Recreational Projects**

- Parks & Gardens Upgrades - \$800k (park shelters, coaches boxes, irrigation upgrades, replacement of park furniture, cricket nets, shade sails, fencing and granular paths).
- Major and Minor Playground Upgrades - \$1.25m per annum.
- Warm Season Grasses - \$1m per annum.
- Public Toilet Upgrades - \$460k per annum.
- Sport ground Lighting - \$600k per annum.
- Car Parks (upgrades/renewals at sports grounds/reserves) - \$1.1m per annum.
- Open Space Masterplan construction and landscape enhancement works - \$2.8m per annum.
- Other Open Space Renewals - \$2m per annum.

### **Infrastructure Renewals**

- Rates revenue has been applied to ensure that capital expenditure is increased to address the infrastructure renewal gap and complete additional capital works projects. Included in the capital program is renewal and upgrade of Council's major infrastructure assets such as Roads \$5m, Drainage Improvement Program \$3.9m, Footpaths \$2.5m, Local Road Resurfacing \$1.5m and Car Park Renewals \$650k.

***Other Projects***

- Transport and Planning projects – \$1.3m per annum includes safety projects at cross intersections, pedestrian, safer speed limits, school safety, shopping centres, sustainable transport and disabled parking upgrades.
- Building Renewal works – \$3.5m per annum includes cyclical renewal works for public toilet upgrades, floor coverings, plant and equipment, signage and replacement of plant and equipment. This includes Town Hall accommodation works – \$2m in 2019-20 and construction of Community Shed \$600k in 2019-20.
- Energy efficiency lighting – \$780k in 2019-20; anticipate funding from VicRoads of \$1m.
- Replacement of Fleet and Plant – \$1.7m per annum - includes plant and equipment at Parks, Depot and Town Hall.
- Library Book Collections – approximately \$950k per annum, includes: purchase of books, DVDs, magazines, games, eBooks and eMagazines.
- Information Technology - \$1.5m – includes:
  - Renewing base infrastructure such as storage, servers, networking and end-user tools (desktops; laptops; tablets; monitors).
  - Defining and building the technology foundations to support Council's Transformation Program including service design, reviewing the current state architecture and business applications.



### 4.3 Cash Position/Liquidity Ratio

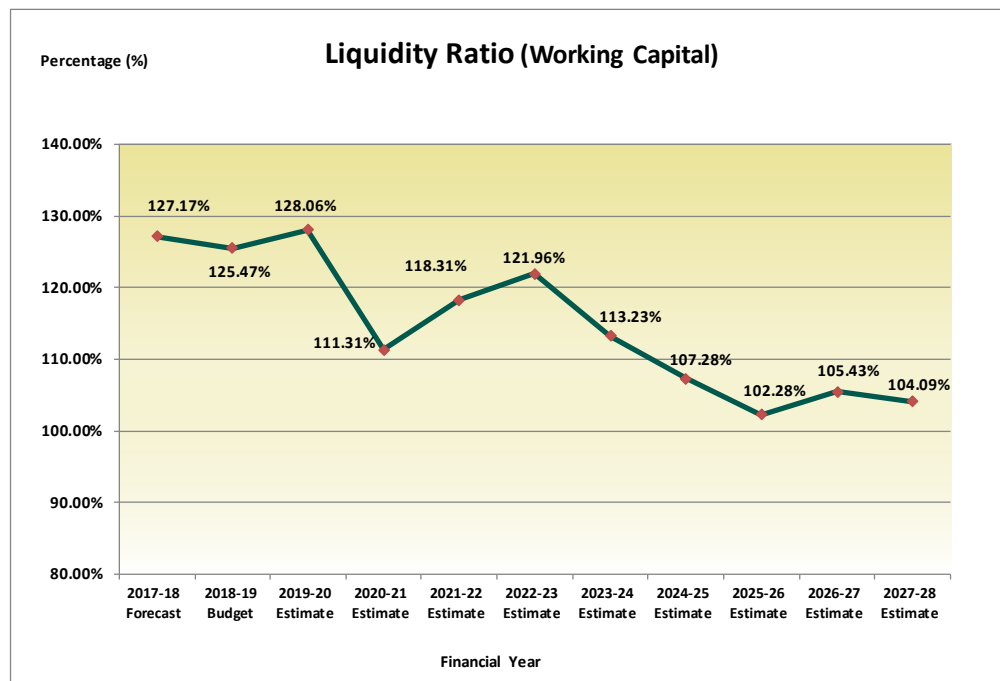
Our forecast cash balance has improved but is still expected to remain at relatively low levels for the next few years but sufficient to cover current liabilities.

Council should hold sufficient cash to cover 'Restricted Assets' such as:

- **Residential Accommodation Deposits (\$25m)** – relates to resident accommodation deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These deposits are to be refunded (less retention income) when residents leave the facility. These funds are to be invested in cash and term deposit accounts in accordance with the *Aged Care Act 1997*. Council is liable to repay deposits as and when required; and
- **Refundable Deposits (\$5m)** – are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

An item placing additional pressure on Council's Liquidity Ratio is the classification of leave entitlements. Although a majority of leave entitlements are not expected to be settled within 12 months, almost all leave entitlements are classified as current liability provisions in Council's balance sheet, placing greater pressure on the liquidity ratio.

The trend for working capital is forecast to remain at a level of greater than 100 per cent from 2018-19.



#### 4.4 Open Space

Council receives open space levies pursuant to clause 52.01 of the *Glen Eira Planning Scheme*.

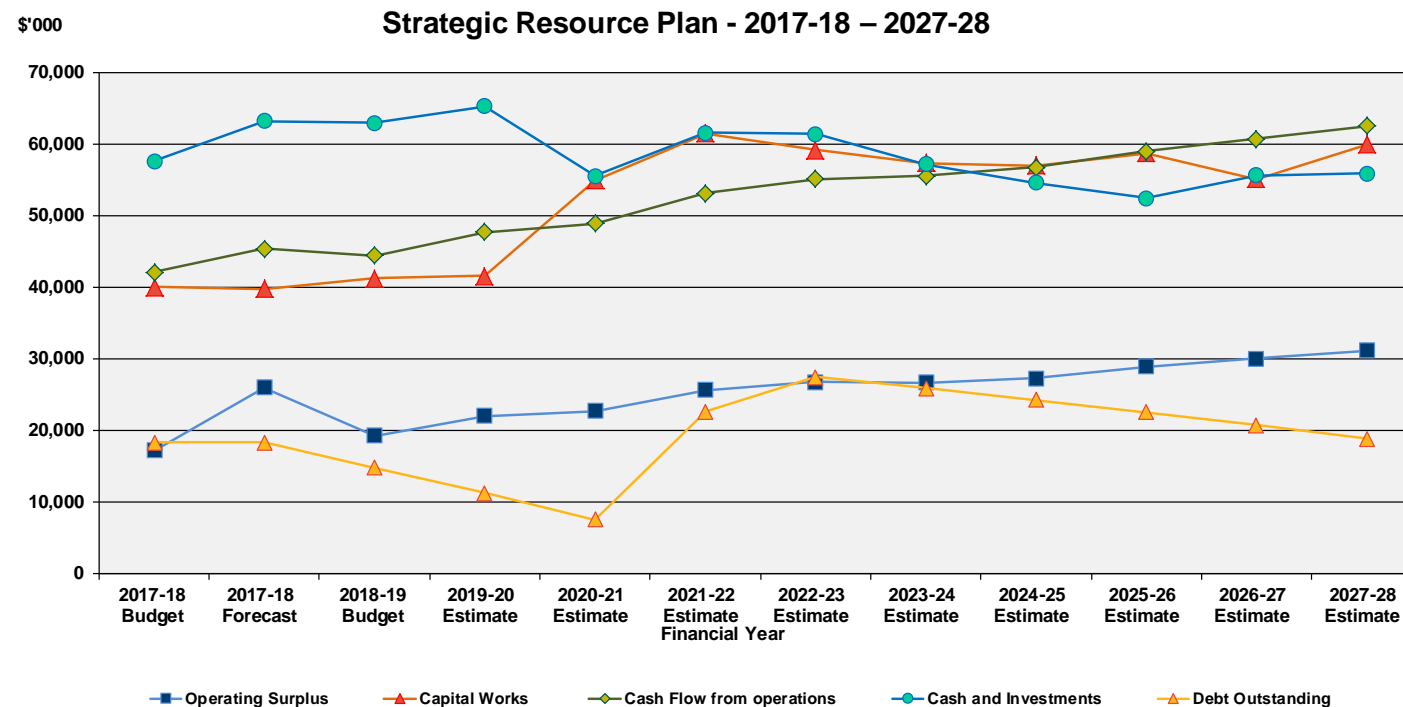
Council will continue to spend far more on additional and improved public open space than Council receives in levies. Open space projects will include:

- Open Space initiatives included in this SRP:
  - Recreation and Leisure Infrastructure Upgrades – \$58m.
  - Pavilion design – construction program – average \$3.2m per annum.
  - Lord Reserve/Koornang Park masterplan precinct – \$3.15m.
  - Open Space Strategy – \$3m per annum from 2023-24 onwards.
  - Detailed landscape design for various reserves – \$263k.
  - Landscape enhancements – Moorleigh Village – \$230k.
  - EE Gunn Reserve – Masterplan Outcomes – \$1.2m.
  - Landscape enhancements – Dog Agility Park, Caulfield – \$355k.
  - East Caulfield Reserve Masterplan – \$92k.
  - Boyd Park Masterplan – \$115k.
  - Design works for new Open Space – \$173k.



## 5 Financial Resources

The following graph summarises the key financial results for the years 2017-18 to 2027-28. The graph below shows that: the operating result remains positive, capital works averages over \$55m and loans will be used to partially fund major projects during 2021-2023 with repayments over fifteen years. The level of projected cash incorporates capital expenditure and current rates projections. The financial statements include a more detailed analysis of the financial resources to be used over the ten year period (refer to Section 11).



The following table summarises the key financial results for the years 2017-18 to 2027-28. Section 11 includes a more detailed analysis of the financial resources to be used over the ten year period.

<b>Key Financial Results</b>													
	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate	Trend +/-
Operating Surplus	17,219	25,976	19,263	22,045	22,778	25,677	26,781	26,738	27,326	28,949	30,059	31,204	+
Capital Works	40,082	39,790	41,230	41,629	54,952	61,512	59,209	57,414	56,999	58,742	55,176	59,923	+
Cash Flow from operations	42,143	45,374	44,469	47,702	48,924	53,132	55,110	55,596	56,784	59,021	60,759	62,546	+
Cash and Investments	57,644	63,204	62,935	65,321	55,606	61,554	61,409	57,198	54,591	52,478	55,669	55,900	o
Debt Outstanding	18,303	18,303	14,848	11,277	7,592	22,612	27,496	25,914	24,266	22,548	20,759	18,895	-

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

## 6 Financial Performance Indicators

### 6.1 Local Government Performance Reporting Framework Indicators (LGPRF)

The Local Government Performance Reporting Framework is a mandatory system of performance reporting for all Councils. The regulations include a set of 12 financial performance indicators, which aim to provide information on the effectiveness of financial management.

The following tables highlight Council's current and projected performance across a range of these key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Financial Performance Indicators for the years ending 30 June 2017-28															
Indicator	Measure	Notes	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate	Trend +/-
<b>Operating Position</b>															
Adjusted Underlying Result	Adjusted Underlying Surplus	1	9.73%	11.58%	10.47%	11.15%	11.77%	12.28%	12.49%	12.75%	12.69%	13.10%	13.26%	13.41%	+
	Adjusted Underlying Revenue														
<b>Liquidity</b>															
Working Capital	Current Assets/ Current Liabilities	2	117.86%	127.17%	125.47%	128.06%	111.31%	118.31%	121.96%	113.23%	107.28%	102.28%	105.43%	104.09%	o
Unrestricted Cash	Unrestricted Cash/ Current Liabilities		26.16%	33.49%	45.62%	57.06%	41.01%	49.45%	50.85%	43.31%	38.53%	34.65%	38.90%	38.62%	o

#### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

## 2018-19 to 2027-28 Strategic Resource Plan

Financial Performance Indicators for the years ending 30 June 2017-28																
Indicator	Measure	Notes	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate	Trend +/-	
<b>Obligations</b>																
Loans and Borrowings	Interest-bearing Loans and Borrowings	3	17.55%	17.60%	13.62%	10.05%	6.55%	18.89%	22.25%	20.36%	18.52%	16.71%	14.94%	13.21%	o	
	Rate Revenue															
Loans and Borrowings	Interest and Principal Repayments		3.84%	3.85%	3.68%	3.55%	3.44%	4.99%	5.14%	2.12%	2.05%	2.00%	1.94%	1.88%	+	
	Rate Revenue															
Indebtedness	Non-current Liabilities		13.17%	12.59%	10.16%	7.48%	4.84%	13.43%	17.75%	16.30%	14.87%	13.48%	12.11%	10.76%	o	
	Own Source Revenue															
Asset Renewal	Asset Renewal	4	79.03%	67.78%	85.96%	79.53%	65.40%	68.71%	65.85%	72.42%	69.52%	69.27%	71.65%	77.41%	o	
	Asset Depreciation															
<b>Stability</b>																
Rates Concentration	Rate Revenue	5	61.15%	60.09%	60.15%	60.42%	60.69%	60.96%	61.21%	61.41%	61.60%	61.78%	61.96%	62.14%	o	
	Adjusted Underlying Revenue															
Rates Effort	Rate Revenue		0.16%	0.16%	0.16%	0.16%	0.15%	0.15%	0.15%	0.15%	0.14%	0.14%	0.14%	0.14%	o	
	Property Values (CIV)															
<b>Efficiency</b>																
Expenditure Level	Total Expenditure		\$ 2,341	\$ 2,330	\$ 2,433	\$ 2,439	\$ 2,454	\$ 2,472	\$ 2,507	\$ 2,537	\$ 2,577	\$ 2,604	\$ 2,639	\$ 2,675	+	
	No. of Assessments															
Revenue Level	Residential Rates Revenue		\$ 1,573	\$ 1,557	\$ 1,597	\$ 1,620	\$ 1,649	\$ 1,678	\$ 1,713	\$ 1,744	\$ 1,776	\$ 1,808	\$ 1,842	\$ 1,875	+	
	No. of Residential Assessments															
Workforce Turnover	No. of Resignations & Terminations		10.69%	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%	o	
	Average Number of Staff															

### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**Notes to Financial Performance Indicators (LGPRF)**

**1. Adjusted Underlying Result**

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Council continues to retain a positive result over the next 10 years.

**2. Working Capital**

The proportion of current liabilities represented by current assets. This measures the ability to pay existing liabilities in the next 12 months. A ratio of more than 100 per cent means there are more short term assets than short-term liabilities.

Council needs to ensure working capital is maintained such that sufficient cash reserves are available to meet normal cash flow requirements. Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves.

Council should hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Contract Deposits and *Fire Services Property Levy*.

The trend of working capital is forecast to remain at a level of greater than 100 per cent from 2018-19.

**3. Debt Compared to Rates**

Trend indicates Council's reliance on debt against its annual rate revenue.

**4. Asset Renewal**

This percentage indicates the extent of Council's renewal expenditure on new capital works projects against its depreciation charge.

**5. Rates Concentration**

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will still be consistently reliant on rate revenue compared to all other revenue sources.



## 7 Non-financial Resources

### 7.1 Human Resources

In addition to the financial resources to be consumed over the planning period, Council also utilises non-financial resources, in particular human resources. Glen Eira has capable and diverse staff required to provide a range of quality services to the community. Recruitment, development and retention of our staff are critical for the organisation to be able to provide services to our community.

The 2018-19 Budget provides for 829.1 full-time equivalent (FTE) staff in a range of positions across the organisation. The status of these FTE's comprises of: 430.09 full-time, 280.48 permanent part-time and 118.53 casuals.

The ages of staff vary, with Glen Eira Sports and Aquatic Centre (GESAC) attracting a younger age group of employees in the fitness and aquatic areas.

A detailed Statement of Human Resources is included in Section 11.

The following table summarises the non-financial resources for the next ten years.

Statement of Human Resources for the years ending 30 June 2018 - 2028												
Staff Expenditure	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Employee Costs - Operating	75,578	74,892	79,310	81,449	83,485	85,139	87,304	89,523	91,799	94,133	96,486	98,898
Employee Costs - Capital	(2,411)	(2,411)	(2,246)	(2,302)	(2,360)	(2,420)	(2,481)	(2,545)	(2,609)	(2,676)	(2,742)	(2,811)
<b>Total Staff Expenditure</b>	<b>73,167</b>	<b>72,481</b>	<b>77,063</b>	<b>79,147</b>	<b>81,125</b>	<b>82,719</b>	<b>84,822</b>	<b>86,979</b>	<b>89,190</b>	<b>91,457</b>	<b>93,744</b>	<b>96,087</b>
Staff Numbers	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate
	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number
<b>Employees (Full-time Equivalent)</b>	<b>810.70</b>	<b>810.70</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>

## 7.2 Risk Management

Glen Eira City Council is committed to ensuring strategic and operational risks are appropriately managed to protect Council and the community.

Council is committed to protecting its revenue, expenditure and assets from any attempt by members of the public, contractors, agents, intermediaries, volunteers, or its own staff to gain financial or other benefits by deceit, bias or dishonest conduct.

Council has a well-developed and mature risk management framework that complies with the *ISO 31000:2009 Risk Management — Principles and Guidelines*. Through a strategic risk review process, coupled with the incorporation of the top 10 risks in every Council business plan, Council has a thorough understanding of the risks and opportunities it needs to manage.

The challenge ahead is to create true business success by being able to demonstrate that all risks are considered in every decision made. The Risk Management Unit, in collaboration with Council's business unit managers, ensures existing and emerging risk issues are identified, discussed and mitigated. Assistance is offered through advice, support and training to all staff.

Council's Audit Committee considers a number of risk management reports prepared by management. The Committee reviews specific risk areas across Council and in some instances across specific projects, and examines the controls in place to mitigate those risks.

The risk management function works in collaboration with Council's business unit managers to ensure risk is well understood and managed. Assistance is offered through advice, support and training to all staff. Management of risk at the business unit level was reported by the auditors to be excellent. Risk management has been embraced by staff and this responsibility has been included in position descriptions.

Every manager has a risk register to monitor the operational risks within their business units. Managers are provided with refresher training on how to review identified risks, add new risks and assess the effectiveness of the controls while providing detailed information about the way the risk is managed.

Council's key assurance activities have been mapped to its strategic risks. The assurance map considers the key risks to Council in achieving its objectives and performance expectations, the assurance activities that have been conducted and the operation of controls that apply to those risks.

## **8 Glen Eira Rating Strategy**

### **8.1 Rating context**

The whole community pays taxes and rates. Of the total tax revenue collected by all levels of government, currently councils across Australia collect 3.5 per cent. The other 96.5 per cent goes to federal and state governments. The more tax revenue that federal and state governments return to local projects, the less pressure there will be on rates.

Glen Eira City Council's ("Council's") reliance on rates is influenced by policy and legislative factors that preclude or limit Council's ability to charge. Council does not have discretion to set user fees and charges for a range of services where this is set out in State legislation or regulation, such as prescribed fees for planning permits, or in funding agreements with other levels of Government such as those applying to aged services and maternal and child health.

From 2016-17 onwards, Council's ability to raise revenue from rate income has been impacted by the State Government's introduction of the *Fair Go Rates System* (FGRS).

### **8.2 State Taxation of Glen Eira Property**

#### ***Fire Services Property Levy (FSPL)***

From 1 July 2013, the State Government commenced using Local Governments' rate systems as a collection agent for the *Fire Services Property Levy*. The Levy is listed on Council rate notices, collected by Councils and paid to the State Government. The amount of the State Levy collected in Glen Eira is estimated at approximately \$12.33m for 2017-18.

#### ***State Landfill Levy***

The *State Government Landfill Levy* is the amount that Council pays to the State Government for every tonne of waste delivered to landfill. The government uses the levy to promote recycling and related programs and the levy reflects the government's policy to reduce waste going to landfill.

The landfill levy is beyond Council's control.

Since 2009, the State Government's Landfill Levy has increased from \$9 to \$63 per tonne (a 600 per cent increase). It is estimated that Council will pay approximately \$1.88m in 2018-19 for the State Government Landfill Levy which is 25 per cent of Glen Eira's total waste collection and disposal costs.

### **8.3 The Rating System**

The rates system is set down in State Government legislation. One of the easiest ways to explain this system is that if you own one per cent of the value of property in a municipality, you pay one per cent of the total rates.

Rates are set according to how much your property is worth compared to the rest of the municipality. For example, a \$700,000 property in a wealthy municipality may be below the average house value so the owner would pay below the average rates, while a \$700,000 property in a less affluent municipality might be well above the average house value so the owner would pay above average rates.

#### 8.4 The Rating Framework at Glen Eira Council

Glen Eira City Council has adopted the Net Annual Value (NAV) system for rating purposes. NAV for non-residential properties is the assessed rental value. In accordance with legislation this must be at least 5 per cent of the Capital Improved Value (CIV) for any property. For residential properties it is fixed at 5 per cent of the CIV, but for commercial or industrial properties there is no set amount and will generally be higher.

##### ***Recreational Land***

Council provides rate relief to recreational land as provided under the Cultural and *Recreational Lands Act 1963*. This Act effectively provides Council with the power to apply a discount to Cultural and Recreational properties.

##### ***Rebates***

Under the *Pensioner Rate Assistance Scheme*, anyone who has been issued with a pensioner concession card by Centrelink or Veterans' Affairs, or a Veterans' Affairs Gold Card specifying War Widow or TPI, is entitled to a State Government rebate on their rates bill. The available State Government concession is 50 per cent of rates to a maximum of approximately \$228 (2018-19).

Glen Eira City Council is one of the few Councils to provide an additional rebate to further assist all who are eligible for the State Government rebate. The maximum total Council and State Government rebate granted is \$270 (Council's portion is approximately \$42 in 2018-19).

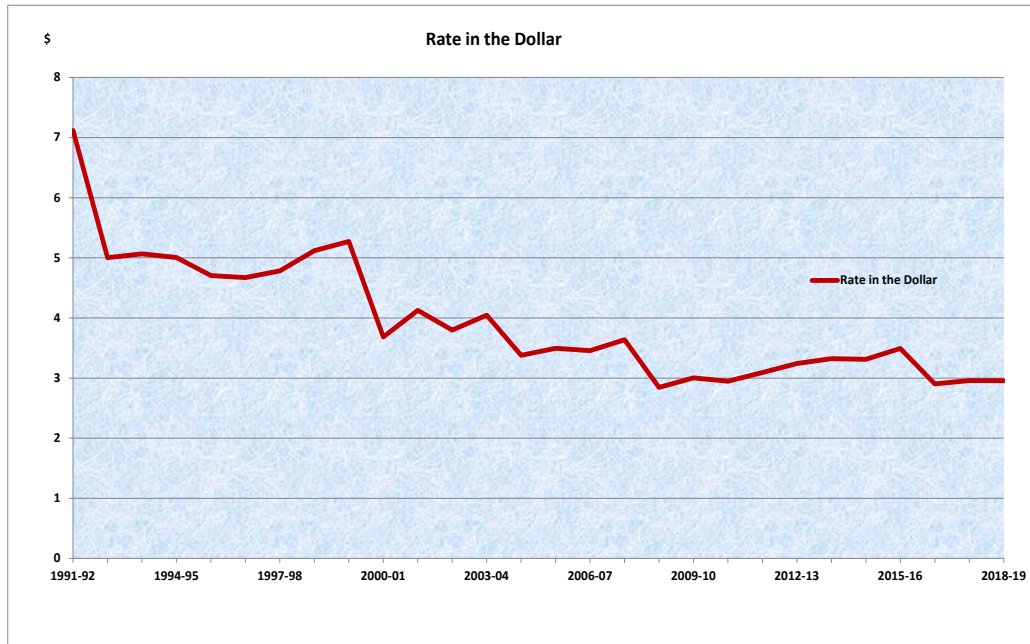
#### 8.5 General Revaluation of Properties

Legislation requires that all rateable property in the municipality is revalued every two years. The current revaluation is effective as at 1 January 2018. The current capital improved value of all rateable property is approximately \$72.5 billion.

The property values are used:

- by State Government to levy land tax and the *Fire Services Property Levy* (effective 1 July 2013); and
- by Council to levy rates.

A revaluation has no effect on Council's total rate income. Rising property values do not impact on Council's total revenue collection. They usually result in the adjustment, by Council, of a lower rate in the dollar to offset the overall increase in property values. For example, the rate in the dollar in 1991-92 (City of Caulfield) was 7.1178 of net annual value. The rate in the dollar in 2018-19 is 2.5235.



A revaluation can affect the rates on an individual property. Rates are redistributed according to the shift in property values that have occurred in different parts of the municipality. In a revaluation year some ratepayers may experience a change in their rates depending on the type of property they own, where it is located and how its value has moved relative to the average.

## **8.6 Strategic Resource Plan**

In developing the SRP, rate revenue was identified as an important source of revenue, accounting for approximately 51 per cent of the total revenue received by Council annually.

Planning for future rate increases has been an important component of the Strategic Resource Planning process. The State Government has introduced the *Fair Go Rates System* which sets out the maximum amount councils may increase rates in a year. The SRP assumes an average rate increase of 2 per cent per annum.

Glen Eira continues to have the second-lowest average rates and charges in metropolitan Melbourne.

## **8.7 Current and Future year Rate Increases**

It is predicted that the 2018-19 operating position will be impacted by wages growth and reductions in government funding. It will therefore be necessary to achieve future revenue growth while containing costs in order to achieve operating surpluses and capital investment as set out in the SRP.

Council's SRP is based on the Rate Cap announcement by the Minister of 2.25 per cent for 2018-19. The SRP assumes an additional 800 to 1,000 property assessments per annum. The average Rates per Assessment for 2018-19 is estimated at \$1,388.

Council is expected to continue to have the second-lowest average rates and charges in metropolitan Melbourne.

The table below shows the average rates per assessment forecasted for the 10 year outlook.

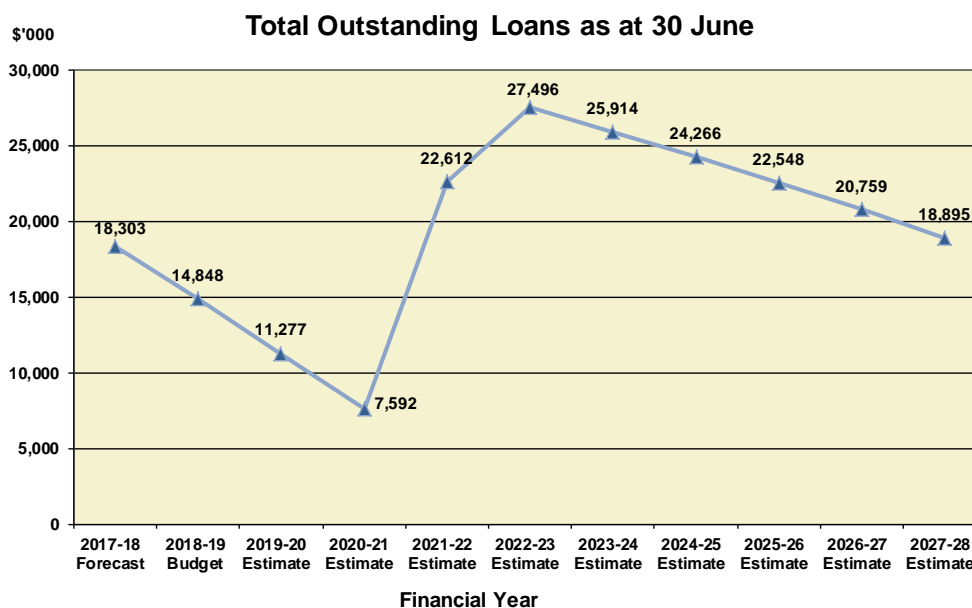
<b>Rate Increases</b>		
<b>Year</b>	<b>Increase in Average Rates per Assessment (capped)</b>	<b>Average Rates per Assessment</b>
	<b>(%)</b>	<b>(\$)</b>
2018-19 Estimate	2.25%	1,388
2019-20 Estimate	2.00%	1,416
2020-21 Estimate	2.00%	1,444
2021-22 Estimate	2.00%	1,473
2022-23 Estimate	2.00%	1,502
2023-24 Estimate	2.00%	1,532
2024-25 Estimate	2.00%	1,563
2025-26 Estimate	2.00%	1,594
2026-27 Estimate	2.00%	1,626
2027-28 Estimate	2.00%	1,659

## 9 Borrowings Strategy / Funding Options

Council drew down \$25m in the early part of 2011-12 for GESAC. Borrowing repayments of principal and interest costs of \$4m will be made during the 2018-19 financial year. Borrowings outstanding as at 30 June 2018 are projected to be \$14.8m.

New borrowings of \$30m have been assumed in the Strategic Resource Plan to fund major and strategic projects from 2021-22. This is considered an appropriate funding source for long term community assets.

The long-term financial position within the SRP is based on Council funding the entire Capital Works Program (including Council borrowings). Consideration of alternative funding options (besides borrowings), may be explored and this is likely to depend on specific site options available with different partners.



As can be seen from the graph above, Council intends to borrow funds in 2021-22 and 2022-23 and to repay this over 15 years.



## 2018-19 to 2027-28 Strategic Resource Plan

The following table sets out the schedule of borrowings and repayments, based on the forecast financial position of Council out to 2027-28.

<b>Borrowings</b>				
<b>Year</b>	<b>New Borrowings</b>	<b>Repayment of Borrowings</b>	<b>Interest Paid for Borrowings</b>	<b>Balance 30 June</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
2017-18 Forecast	-	3,343	662	18,303
2018-19 Budget	-	3,455	554	14,848
2019-20 Estimate	-	3,571	416	11,277
2020-21 Estimate	-	3,685	301	7,592
2021-22 Estimate	20,000	4,980	992	22,612
2022-23 Estimate	10,000	5,115	1,232	27,496
2023-24 Estimate	-	1,582	1,110	25,914
2024-25 Estimate	-	1,648	1,044	24,266
2025-26 Estimate	-	1,717	975	22,548
2026-27 Estimate	-	1,789	903	20,759
2027-28 Estimate	-	1,864	828	18,895

## 10 Infrastructure Strategy

Council is committed to the long term sustainability of its major community assets. To this end, over the years, Council has developed and implemented the following Asset Management Plans:

- Stormwater Drainage
- Roads and Right of Ways
- Pathways
- Buildings and Structures
- Recreation

The plans provide the framework for meeting the desired levels of service from our community assets, in the most cost effective manner for the present and the future. The plans incorporate the main elements of planning, creating, operating, maintaining, replacing and renewing Council assets.

Using the basis of the various Asset Management Plans, capital expenditure requirements of Council have been estimated for the next 10 years (which is a key input to the SRP). The key processes to determine Council's long-term infrastructure funding requirements are as follows:

- Long term capital planning process which integrates with the *Council and Community Plan*, *Strategic Resource Plan* and *Annual Budget* processes.
- Identification of capital projects through the preparation of asset management plans.
- Prioritisation of capital projects within classes on the basis of evaluation criteria.
- Business Case template for officers to document capital project submissions.

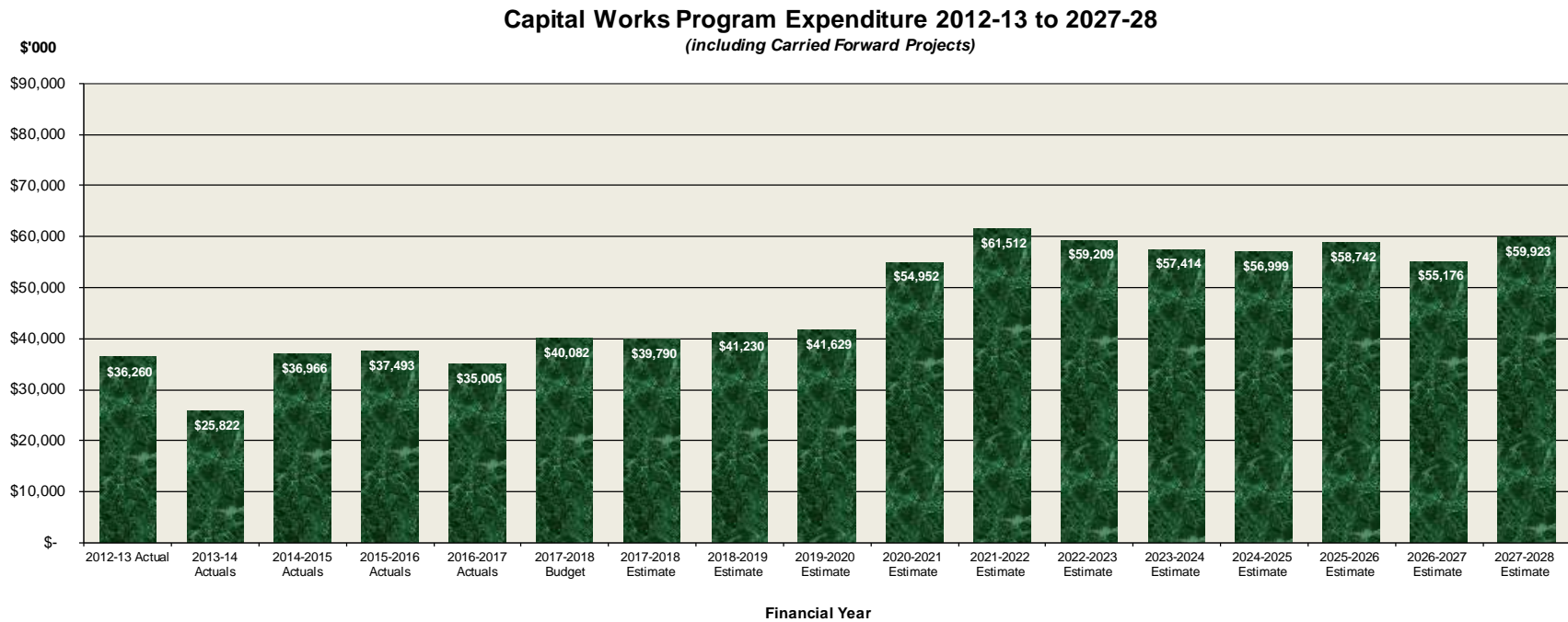
The plans provide the framework for meeting the desired levels of service from our community assets, in the most cost effective manner for the present and the future.

A key objective of the *Infrastructure Strategy* is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

Most of the condition data Council has about its community assets is now reliable and up to date. It shows that Council's assets, on average, are in very good condition. Further, over 90 per cent of the assets are in good to excellent condition.

With a robust financial strategy in place, Council is in a good position to continue to maintain its existing community assets to the standard the community expects. This is a substantial turnaround from 1999 when Council became increasingly aware that many of its assets were run down and not financially sustainable.

The graph below highlights the growth in Capital expenditure since 2012-13 and Council's forward outlook on capital expenditure to 2027-28.



## 11 **Financial Statements**

The following eight Financial Statements for the *Strategic Resource Plan* form a special purpose financial report prepared specifically to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources - Staff Expenditure
- Statement of Human Resources - Staff Numbers

## 2018-19 to 2027-28 Strategic Resource Plan

### Comprehensive Income Statement for the years ending 30 June 2018 - 2028

	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>												
Rates Revenue	88,407	88,463	91,856	94,767	98,106	101,541	105,075	108,402	111,821	115,332	118,940	122,646
Supplementary Rates	800	852	800	800	800	800	800	800	800	800	800	800
Waste and Recycling Charges	15,060	14,700	16,367	16,695	17,028	17,369	17,716	18,071	18,432	18,801	19,177	19,560
Statutory Fees and Fines	6,630	8,365	8,116	8,278	8,443	8,612	8,785	8,960	9,139	9,322	9,509	9,699
User Fees	27,185	27,603	29,431	30,314	31,223	32,160	33,125	34,118	35,142	36,196	37,282	38,401
Other Income	2,951	3,068	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942
Interest Received	1,200	1,468	1,500	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
Contributions - Monetary	7,500	7,786	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Contributions - Non-monetary	-	5,230	-	-	-	-	-	-	-	-	-	-
Grants - Operating	21,800	21,988	23,332	23,799	24,275	24,760	25,255	25,760	26,276	26,801	27,337	27,884
Grants - Capital	623	698	285	1,329	297	1,553	1,559	315	321	328	334	341
<b>Total Income</b>	<b>172,157</b>	<b>180,221</b>	<b>182,629</b>	<b>188,223</b>	<b>192,415</b>	<b>199,038</b>	<b>204,557</b>	<b>208,669</b>	<b>214,173</b>	<b>219,823</b>	<b>225,621</b>	<b>231,573</b>
<b>Expenses</b>												
Employee Costs	73,167	72,481	77,063	79,147	81,125	82,719	84,822	86,979	89,190	91,457	93,744	96,087
Materials and Consumables	5,997	5,619	5,962	6,081	6,203	6,327	6,454	6,583	6,714	6,849	6,986	7,125
Contractor Payments	33,007	33,372	34,383	34,127	34,573	34,837	35,708	36,601	38,116	38,659	39,819	41,014
Maintenance	6,648	6,614	7,512	7,662	7,816	7,972	8,131	8,294	8,460	8,629	8,802	8,978
Utilities	4,528	4,257	5,168	5,272	5,377	5,485	5,595	5,706	5,821	5,937	6,056	6,177
Insurance	1,034	907	1,053	1,074	1,095	1,117	1,139	1,162	1,185	1,209	1,233	1,258
Grants and Subsidies	926	1,091	1,312	1,338	1,365	1,392	1,420	1,449	1,478	1,507	1,537	1,568
Other Expenses	4,707	5,277	5,706	5,821	5,937	6,056	6,177	6,300	6,426	6,555	6,686	6,820
Borrowing Costs	660	662	554	416	301	992	1,232	1,110	1,044	975	903	828
Depreciation and Amortisation	23,234	22,775	23,557	24,146	24,750	25,368	26,003	26,653	27,319	28,002	28,702	29,419
Net Loss on Sale/Disposal of Property, Infrastructure, Plant and Equipment	1,030	1,191	1,095	1,095	1,095	1,095	1,095	1,095	1,095	1,095	1,095	1,095
<b>Total Expenses</b>	<b>154,938</b>	<b>154,245</b>	<b>163,366</b>	<b>166,178</b>	<b>169,637</b>	<b>173,361</b>	<b>177,776</b>	<b>181,931</b>	<b>186,848</b>	<b>190,874</b>	<b>195,562</b>	<b>200,369</b>
<b>Surplus for the year</b>	<b>17,219</b>	<b>25,976</b>	<b>19,263</b>	<b>22,045</b>	<b>22,778</b>	<b>25,677</b>	<b>26,781</b>	<b>26,738</b>	<b>27,326</b>	<b>28,949</b>	<b>30,059</b>	<b>31,204</b>

**Balance Sheet for the years ending 30 June 2018 - 2028**

	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Assets</b>												
<b>Current Assets</b>												
Cash and Cash Equivalents	57,644	63,204	62,935	65,321	55,606	61,555	61,410	57,199	54,592	52,478	55,670	55,901
Trade and Other Receivables	10,408	12,739	12,739	12,739	12,739	12,739	12,739	12,739	12,739	12,739	12,739	12,739
Other Financial Assets	1,297	1,497	1,497	1,497	1,497	1,497	1,497	1,497	1,497	1,497	1,497	1,497
<b>Total Current Assets</b>	<b>69,349</b>	<b>77,440</b>	<b>77,171</b>	<b>79,557</b>	<b>69,842</b>	<b>75,791</b>	<b>75,646</b>	<b>71,435</b>	<b>68,828</b>	<b>66,714</b>	<b>69,906</b>	<b>70,137</b>
<b>Non-Current Assets</b>												
Investments in Joint Operations	2,125	1,592	1,592	1,592	1,592	1,592	1,592	1,592	1,592	1,592	1,592	1,592
Financial Assets	5	5	5	5	5	5	5	5	5	5	5	5
Intangible Assets	1,042	764	764	764	764	764	764	764	764	764	764	764
Property, Infrastructure, Plant & Equipment	2,072,236	2,203,875	2,219,952	2,236,040	2,264,848	2,299,596	2,331,407	2,360,774	2,389,059	2,418,404	2,443,483	2,472,592
<b>Total Non-Current Assets</b>	<b>2,075,408</b>	<b>2,206,236</b>	<b>2,222,313</b>	<b>2,238,401</b>	<b>2,267,209</b>	<b>2,301,958</b>	<b>2,333,768</b>	<b>2,363,135</b>	<b>2,391,420</b>	<b>2,420,764</b>	<b>2,445,843</b>	<b>2,474,952</b>
<b>Total Assets</b>	<b>2,144,756</b>	<b>2,283,676</b>	<b>2,299,484</b>	<b>2,317,958</b>	<b>2,337,051</b>	<b>2,377,748</b>	<b>2,409,414</b>	<b>2,434,570</b>	<b>2,460,248</b>	<b>2,487,479</b>	<b>2,515,749</b>	<b>2,545,089</b>
<b>Liabilities</b>												
<b>Current Liabilities</b>												
Trade and Other Payables	16,494	14,717	14,717	14,717	14,717	14,717	14,717	14,717	14,717	14,717	14,717	14,717
Trust Funds and Deposits	25,501	29,874	29,874	29,874	29,874	29,874	29,874	29,874	29,874	29,874	29,874	29,874
Provisions	13,391	12,850	13,350	13,850	14,350	14,850	15,850	16,850	17,850	18,850	19,850	20,850
Interest-Bearing Liabilities	3,455	3,455	3,571	3,685	3,805	4,623	1,582	1,648	1,717	1,789	1,864	1,943
<b>Total Current Liabilities</b>	<b>58,841</b>	<b>60,895</b>	<b>61,512</b>	<b>62,126</b>	<b>62,746</b>	<b>64,064</b>	<b>62,023</b>	<b>63,089</b>	<b>64,158</b>	<b>65,230</b>	<b>66,305</b>	<b>67,384</b>
<b>Non-Current Liabilities</b>												
Provisions	1,186	1,431	1,431	1,431	1,431	1,431	1,431	1,431	1,431	1,431	1,431	1,431
Interest-Bearing Liabilities	14,848	14,848	11,277	7,592	3,786	17,989	25,914	24,266	22,549	20,759	18,895	16,952
Other Liabilities	2,568	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420	2,420
<b>Total Non-Current Liabilities</b>	<b>18,602</b>	<b>18,699</b>	<b>15,128</b>	<b>11,443</b>	<b>7,637</b>	<b>21,840</b>	<b>29,765</b>	<b>28,117</b>	<b>26,400</b>	<b>24,610</b>	<b>22,746</b>	<b>20,804</b>
<b>Total Liabilities</b>	<b>77,443</b>	<b>79,594</b>	<b>76,640</b>	<b>73,568</b>	<b>70,383</b>	<b>85,904</b>	<b>91,788</b>	<b>91,206</b>	<b>90,558</b>	<b>89,840</b>	<b>89,051</b>	<b>88,188</b>
<b>Net Assets</b>	<b>2,067,314</b>	<b>2,204,082</b>	<b>2,222,845</b>	<b>2,244,390</b>	<b>2,266,668</b>	<b>2,291,845</b>	<b>2,317,626</b>	<b>2,343,364</b>	<b>2,369,690</b>	<b>2,397,638</b>	<b>2,426,698</b>	<b>2,456,901</b>
<b>Equity</b>												
Accumulated Surplus	926,386	941,830	968,407	989,952	1,012,230	1,037,407	1,063,188	1,088,926	1,115,252	1,143,200	1,172,259	1,202,463
Reserves	1,140,928	1,262,252	1,254,438	1,254,438	1,254,438	1,254,438	1,254,438	1,254,438	1,254,438	1,254,438	1,254,438	1,254,438
<b>TOTAL EQUITY</b>	<b>2,067,314</b>	<b>2,204,082</b>	<b>2,222,845</b>	<b>2,244,390</b>	<b>2,266,668</b>	<b>2,291,845</b>	<b>2,317,626</b>	<b>2,343,364</b>	<b>2,369,690</b>	<b>2,397,638</b>	<b>2,426,698</b>	<b>2,456,901</b>

**Statement of Changes in Equity for the years ending 30 June 2018-22**

	Total	Accumulated Surplus	Reserves
	\$'000	\$'000	\$'000
<b>2017-18 Budget</b>			
Balance at beginning of the financial year	2,050,595	917,142	1,133,453
Comprehensive result	17,219	17,219	-
Movement in assets and liabilities	(500)	(500)	-
Movement in Reserves	-	(7,475)	7,475
<b>Balance at end of financial year</b>	<b>2,067,314</b>	<b>926,386</b>	<b>1,140,928</b>
<b>2017-18 Forecast</b>			
Balance at beginning of the financial year	2,178,106	919,972	1,258,134
Comprehensive result	25,976	25,976	-
Movement in assets and liabilities	-	-	-
Movement in Reserves	-	(4,118)	4,118
<b>Balance at end of financial year</b>	<b>2,204,082</b>	<b>941,830</b>	<b>1,262,252</b>
<b>2018-19 Budget</b>			
Balance at beginning of the financial year	2,204,082	941,830	1,262,252
Comprehensive result	19,263	19,263	-
Movement in assets and liabilities	(500)	(500)	-
Movement in Reserves	-	7,814	(7,814)
<b>Balance at end of financial year</b>	<b>2,222,845</b>	<b>968,407</b>	<b>1,254,438</b>
<b>2019-20 Estimate</b>			
Balance at beginning of the financial year	2,222,845	968,407	1,254,438
Comprehensive result	22,045	22,045	-
Movement in assets and liabilities	(500)	(500)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,244,390</b>	<b>989,952</b>	<b>1,254,438</b>
<b>2020-21 Estimate</b>			
Balance at beginning of the financial year	2,244,390	989,952	1,254,438
Comprehensive result	22,778	22,778	-
Movement in assets and liabilities	(500)	(500)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,266,668</b>	<b>1,012,230</b>	<b>1,254,438</b>
<b>2021-22 Estimate</b>			
Balance at beginning of the financial year	2,266,668	1,012,230	1,254,438
Comprehensive result	25,677	25,677	-
Movement in assets and liabilities	(500)	(500)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,291,845</b>	<b>1,037,407</b>	<b>1,254,438</b>



## 2018-19 to 2027-28 Strategic Resource Plan

<b>Statement of Changes in Equity for the years ending 30 June 2022-28</b>			
	<b>Total</b>	<b>Accumulated</b>	<b>Public Open Space</b>
		<b>Surplus</b>	<b>Reserve</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>2022-23 Estimate</b>			
Balance at beginning of the financial year	2,291,845	1,037,407	1,254,438
Comprehensive result	26,781	26,781	-
Movement in assets and liabilities	(1,000)	(1,000)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,317,626</b>	<b>1,063,188</b>	<b>1,254,438</b>
<b>2023-24 Estimate</b>			
Balance at beginning of the financial year	2,317,626	1,063,188	1,254,438
Comprehensive result	26,738	26,738	-
Movement in provisions	(1,000)	(1,000)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,343,364</b>	<b>1,088,926</b>	<b>1,254,438</b>
<b>2024-25 Estimate</b>			
Balance at beginning of the financial year	2,343,364	1,088,926	1,254,438
Comprehensive result	27,326	27,326	-
Movement in assets and liabilities	(1,000)	(1,000)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,369,690</b>	<b>1,115,252</b>	<b>1,254,438</b>
<b>2025-26 Estimate</b>			
Balance at beginning of the financial year	2,369,690	1,115,252	1,254,438
Comprehensive result	28,949	28,949	-
Movement in assets and liabilities	(1,000)	(1,000)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,397,638</b>	<b>1,143,200</b>	<b>1,254,438</b>
<b>2026-27 Estimate</b>			
Balance at beginning of the financial year	2,397,638	1,143,200	1,254,438
Comprehensive result	30,059	30,059	-
Movement in assets and liabilities	(1,000)	(1,000)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,426,698</b>	<b>1,172,259</b>	<b>1,254,438</b>
<b>2027-28 Estimate</b>			
Balance at beginning of the financial year	2,426,698	1,172,259	1,254,438
Comprehensive result	31,204	31,204	-
Movement in assets and liabilities	(1,000)	(1,000)	-
Movement in Reserves	-	-	-
<b>Balance at end of financial year</b>	<b>2,456,901</b>	<b>1,202,463</b>	<b>1,254,438</b>

## 2018-19 to 2027-28 Strategic Resource Plan

### Statement of Cash Flows for the ending 30 June 2018 - 2028

	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate
	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)	Inflow/ (Outflow)
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Cash Flow from Operating Activities</b>												
Rates Revenue	89,207	89,315	92,656	95,567	98,906	102,341	105,875	109,202	112,621	116,132	119,740	123,446
Waste and Recycling Charges	15,060	14,700	16,367	16,695	17,028	17,369	17,716	18,071	18,432	18,801	19,177	19,560
Statutory Fees and Fines	6,630	8,365	8,116	8,278	8,443	8,612	8,785	8,960	9,139	9,322	9,509	9,699
User Fees	27,185	27,603	29,431	30,314	31,223	32,160	33,125	34,118	35,142	36,196	37,282	38,401
Other Receipts	2,951	3,068	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942
Interest Received	1,200	1,468	1,500	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
Contributions - Monetary	7,500	7,786	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Grants - Operating	21,800	21,988	23,332	23,799	24,275	24,760	25,255	25,760	26,276	26,801	27,337	27,884
Grants - Capital	623	698	285	1,329	297	1,553	1,559	315	321	328	334	341
Employee Costs	(73,167)	(72,481)	(77,063)	(79,147)	(81,125)	(82,719)	(84,822)	(86,979)	(89,190)	(91,457)	(93,744)	(96,087)
Materials and Services	(52,140)	(51,859)	(55,390)	(55,554)	(56,429)	(57,130)	(58,447)	(59,795)	(61,774)	(62,790)	(64,433)	(66,119)
Other Payments	(4,707)	(5,277)	(5,706)	(5,821)	(5,937)	(6,056)	(6,177)	(6,300)	(6,426)	(6,555)	(6,686)	(6,820)
<b>Net Cash provided by/(used in) Operating Activities</b>	<b>42,143</b>	<b>45,374</b>	<b>44,469</b>	<b>47,702</b>	<b>48,924</b>	<b>53,132</b>	<b>55,110</b>	<b>55,596</b>	<b>56,784</b>	<b>59,021</b>	<b>60,759</b>	<b>62,546</b>
<b>Cash Flow from Investing Activities</b>												
Proceeds from Sale of Property, Infrastructure, Plant & Equipment	501	513	501	300	300	300	300	300	300	300	300	300
Payments for Property, Infrastructure, Plant & Equipment	(40,082)	(39,790)	(41,230)	(41,629)	(54,952)	(61,512)	(59,209)	(57,414)	(56,999)	(58,742)	(55,176)	(59,923)
<b>Net Cash provided by/(used in) Investing Activities</b>	<b>(39,581)</b>	<b>(39,277)</b>	<b>(40,729)</b>	<b>(41,329)</b>	<b>(54,652)</b>	<b>(61,212)</b>	<b>(58,909)</b>	<b>(57,114)</b>	<b>(56,699)</b>	<b>(58,442)</b>	<b>(54,876)</b>	<b>(59,623)</b>
<b>Cash Flow from Financing Activities</b>												
Proceeds from Borrowings	-	-	-	-	-	20,000	10,000	-	-	-	-	-
Repayment of Borrowings	(3,343)	(3,343)	(3,455)	(3,571)	(3,685)	(4,980)	(5,115)	(1,582)	(1,648)	(1,717)	(1,789)	(1,864)
Finance Costs	(660)	(662)	(554)	(416)	(301)	(992)	(1,232)	(1,110)	(1,044)	(975)	(903)	(828)
<b>Net Cash provided by/(used in) Financing Activities</b>	<b>(4,003)</b>	<b>(4,005)</b>	<b>(4,009)</b>	<b>(3,987)</b>	<b>(3,987)</b>	<b>14,028</b>	<b>3,653</b>	<b>(2,692)</b>	<b>(2,692)</b>	<b>(2,692)</b>	<b>(2,692)</b>	<b>(2,692)</b>
Net Increase/(Decrease) in Cash held	(1,441)	2,092	(269)	2,386	(9,715)	5,948	(145)	(4,211)	(2,607)	(2,113)	3,191	231
Cash and Cash Equivalents at the Beginning of the Financial Year	59,085	61,112	63,204	62,935	65,321	55,606	61,555	61,410	57,199	54,592	52,478	55,670
<b>Cash and Cash Equivalents at End of Year</b>	<b>57,644</b>	<b>63,204</b>	<b>62,935</b>	<b>65,321</b>	<b>55,606</b>	<b>61,555</b>	<b>61,410</b>	<b>57,199</b>	<b>54,592</b>	<b>52,478</b>	<b>55,670</b>	<b>55,901</b>

**Statement of Capital Works for the years ending 30 June 2018- 2028**

Capital Works Area	2017-18 Budget \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000	2019-20 Estimate \$'000	2020-21 Estimate \$'000	2021-22 Estimate \$'000	2022-23 Estimate \$'000	2023-24 Estimate \$'000	2024-25 Estimate \$'000	2025-26 Estimate \$'000	2026-27 Estimate \$'000	2027-28 Estimate \$'000
Carried forward expenditure from previous financial year	6,000	5,124	5,000	-	-	-	-	-	-	-	-	-
<b>New Works</b>												
<b>Property</b>												
Land	-	3,661	-	-	-	-	-	-	-	-	-	-
Buildings	5,525	5,882	6,918	6,930	7,019	9,087	7,543	9,317	7,247	6,370	7,449	6,237
<b>Total Property</b>	<b>5,525</b>	<b>9,543</b>	<b>6,918</b>	<b>6,930</b>	<b>7,019</b>	<b>9,087</b>	<b>7,543</b>	<b>9,317</b>	<b>7,247</b>	<b>6,370</b>	<b>7,449</b>	<b>6,237</b>
<b>Plant and Equipment</b>												
Plant, Machinery and Equipment	1,672	1,821	2,102	1,941	1,333	1,892	1,188	1,678	1,796	1,766	2,013	1,878
Computers and Telecommunications	1,918	1,975	831	1,345	1,372	1,399	1,427	1,456	1,485	1,515	1,545	1,576
Library Books and Materials	873	873	889	889	906	925	943	962	981	1,001	1,021	1,041
Other	1,049	1,049	1,517	1,081	307	313	320	326	333	339	341	342
<b>Total Plant and Equipment</b>	<b>5,511</b>	<b>5,717</b>	<b>5,339</b>	<b>5,256</b>	<b>3,918</b>	<b>4,529</b>	<b>3,878</b>	<b>4,422</b>	<b>4,595</b>	<b>4,621</b>	<b>4,919</b>	<b>4,837</b>
<b>Infrastructure</b>												
Roads	7,843	7,843	8,655	8,043	7,408	7,671	8,052	8,231	8,392	8,506	8,642	8,679
Footpaths	2,010	2,010	2,270	2,315	2,362	2,409	2,457	2,506	2,556	2,608	2,660	2,713
Drainage	3,570	3,190	3,641	3,714	3,789	3,864	3,942	4,020	4,101	4,183	4,266	4,352
Open Space and Recreation	8,853	10,594	6,437	11,420	22,156	30,501	30,487	12,667	12,108	12,704	12,989	16,006
Car Parks	420	420	400	1,800	1,950	2,550	2,350	10,350	9,900	2,350	2,850	14,350
Streetscape Works	350	350	2,570	2,150	6,350	900	500	5,900	8,100	17,400	11,400	2,750
<b>Total Infrastructure</b>	<b>23,046</b>	<b>24,407</b>	<b>23,973</b>	<b>29,443</b>	<b>44,014</b>	<b>47,895</b>	<b>47,788</b>	<b>43,675</b>	<b>45,157</b>	<b>47,751</b>	<b>42,808</b>	<b>48,850</b>
<b>Total New Works</b>	<b>34,082</b>	<b>39,667</b>	<b>36,230</b>	<b>41,629</b>	<b>54,952</b>	<b>61,512</b>	<b>59,209</b>	<b>57,414</b>	<b>56,999</b>	<b>58,742</b>	<b>55,176</b>	<b>59,923</b>
Carried forward projects to the next financial year	-	(5,000)	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure</b>	<b>40,082</b>	<b>39,790</b>	<b>41,230</b>	<b>41,629</b>	<b>54,952</b>	<b>61,512</b>	<b>59,209</b>	<b>57,414</b>	<b>56,999</b>	<b>58,742</b>	<b>55,176</b>	<b>59,923</b>

**Statement of Capital Works for the years ending 30 June 2018- 2028**

Capital Works Area	2017-18 Budget \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000	2019-20 Estimate \$'000	2020-21 Estimate \$'000	2021-22 Estimate \$'000	2022-23 Estimate \$'000	2023-24 Estimate \$'000	2024-25 Estimate \$'000	2025-26 Estimate \$'000	2026-27 Estimate \$'000	2027-28 Estimate \$'000
<b>Total Capital Expenditure</b>	<b>40,082</b>	<b>39,790</b>	<b>41,230</b>	<b>41,629</b>	<b>54,952</b>	<b>61,512</b>	<b>59,209</b>	<b>57,414</b>	<b>56,999</b>	<b>58,742</b>	<b>55,176</b>	<b>59,923</b>
<b>Represented by:</b>												
Asset Renewal Expenditure	18,045	15,165	19,905	18,884	15,924	17,155	16,859	19,011	18,715	19,121	20,279	22,465
Asset Upgrade Expenditure	11,921	10,848	14,670	15,466	30,974	37,725	35,960	23,594	24,380	24,755	22,932	23,651
Asset Expansion Expenditure	5,775	5,775	776	3,469	4,959	3,281	3,224	11,319	10,639	11,296	8,568	10,116
Asset New Expenditure	4,341	8,002	5,879	3,810	3,095	3,351	3,165	3,490	3,264	3,569	3,397	3,691
<b>Total Capital Expenditure</b>	<b>40,082</b>	<b>39,790</b>	<b>41,230</b>	<b>41,629</b>	<b>54,952</b>	<b>61,512</b>	<b>59,209</b>	<b>57,414</b>	<b>56,999</b>	<b>58,742</b>	<b>55,176</b>	<b>59,923</b>
<b>Funding sources represented by:</b>												
Grants	623	698	285	1,329	297	1,553	1,559	315	321	328	334	341
Council Cash	39,459	39,092	40,945	40,299	54,655	39,959	47,650	57,099	56,678	58,414	54,841	59,582
Borrowings	-	-	-	-	-	20,000	10,000	-	-	-	-	-
<b>Total Capital Funding</b>	<b>40,082</b>	<b>39,790</b>	<b>41,230</b>	<b>41,629</b>	<b>54,952</b>	<b>61,512</b>	<b>59,209</b>	<b>57,414</b>	<b>56,999</b>	<b>58,742</b>	<b>55,176</b>	<b>59,923</b>

**Statement of Human Resources - Staff Expenditure for the years ending 30 June 2018 - 2028**

Description	2017-18 Budget	2017-18 Forecast	2018-19 Budget	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate	2024-25 Estimate	2025-26 Estimate	2026-27 Estimate	2027-28 Estimate
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff Expenditure</b>												
<b>Community Wellbeing</b>												
Permanent Full-time	9,205	9,205	9,289	9,521	9,759	10,007	10,262	10,522	10,790	11,064	11,341	11,624
Permanent Part-time	21,551	21,551	21,436	21,972	22,521	23,093	23,680	24,282	24,900	25,532	26,171	26,825
<b>Total Community Wellbeing</b>	<b>30,756</b>	<b>30,756</b>	<b>30,724</b>	<b>31,493</b>	<b>32,280</b>	<b>33,100</b>	<b>33,942</b>	<b>34,805</b>	<b>35,689</b>	<b>36,597</b>	<b>37,512</b>	<b>38,449</b>
<b>Infrastructure, Environment and Leisure</b>												
Permanent Full-time	15,956	15,956	16,977	17,681	18,123	18,115	18,576	19,048	19,532	20,029	20,529	21,043
Permanent Part-time	1,030	1,030	836	857	879	901	924	948	972	996	1,021	1,047
<b>Total Infrastructure, Environment and Leisure</b>	<b>16,986</b>	<b>16,986</b>	<b>17,813</b>	<b>18,539</b>	<b>19,002</b>	<b>19,016</b>	<b>19,500</b>	<b>19,995</b>	<b>20,504</b>	<b>21,025</b>	<b>21,551</b>	<b>22,089</b>
<b>Planning and Place</b>												
Permanent Full-time	6,835	6,835	6,961	7,135	7,314	7,500	7,690	7,886	8,086	8,292	8,499	8,712
Permanent Part-time	1,000	1,000	1,157	1,186	1,216	1,247	1,279	1,311	1,344	1,379	1,413	1,448
<b>Total Planning and Place</b>	<b>7,835</b>	<b>7,835</b>	<b>8,119</b>	<b>8,322</b>	<b>8,530</b>	<b>8,747</b>	<b>8,969</b>	<b>9,197</b>	<b>9,431</b>	<b>9,671</b>	<b>9,912</b>	<b>10,160</b>
<b>Corporate Services</b>												
Permanent Full-time	6,493	6,493	6,158	6,312	6,469	6,634	6,802	6,975	7,153	7,334	7,518	7,706
Permanent Part-time	683	683	890	912	935	959	983	1,008	1,034	1,060	1,087	1,114
<b>Total Corporate Services</b>	<b>7,176</b>	<b>7,176</b>	<b>7,048</b>	<b>7,224</b>	<b>7,404</b>	<b>7,593</b>	<b>7,786</b>	<b>7,984</b>	<b>8,187</b>	<b>8,395</b>	<b>8,604</b>	<b>8,820</b>
<b>City Management</b>												
Permanent Full-time	2,259	2,259	2,585	2,527	2,590	2,656	2,723	2,792	2,863	2,936	3,009	3,085
Permanent Part-time	315	315	448	459	471	483	495	507	520	534	547	561
<b>Total City Management</b>	<b>2,574</b>	<b>2,574</b>	<b>3,033</b>	<b>2,986</b>	<b>3,060</b>	<b>3,138</b>	<b>3,218</b>	<b>3,300</b>	<b>3,384</b>	<b>3,470</b>	<b>3,556</b>	<b>3,645</b>
<b>Total Permanent Staff Expenditure</b>	<b>65,327</b>	<b>65,327</b>	<b>66,737</b>	<b>68,562</b>	<b>70,276</b>	<b>71,594</b>	<b>73,414</b>	<b>75,280</b>	<b>77,194</b>	<b>79,156</b>	<b>81,135</b>	<b>83,164</b>
Casuals and Other Expenditure	10,251	9,565	12,572	12,887	13,209	13,545	13,889	14,243	14,605	14,976	15,351	15,735
Capitalised Labour Costs	(2,411)	(2,411)	(2,246)	(2,302)	(2,360)	(2,420)	(2,481)	(2,545)	(2,609)	(2,676)	(2,742)	(2,811)
<b>Total Expenditure</b>	<b>73,167</b>	<b>72,481</b>	<b>77,063</b>	<b>79,147</b>	<b>81,125</b>	<b>82,719</b>	<b>84,822</b>	<b>86,979</b>	<b>89,190</b>	<b>91,457</b>	<b>93,744</b>	<b>96,087</b>

**Statement of Human Resources - Staff Numbers for the years ending 30 June 2018 - 2028**

Description	2017-18 Budget EFT Number	2017-18 Forecast EFT Number	2018-19 Budget EFT Number	2019-20 Estimate EFT Number	2020-21 Estimate EFT Number	2021-22 Estimate EFT Number	2022-23 Estimate EFT Number	2023-24 Estimate EFT Number	2024-25 Estimate EFT Number	2025-26 Estimate EFT Number	2026-27 Estimate EFT Number	2027-28 Estimate EFT Number
<b>Staff Expenditure</b>												
<b>Community Wellbeing</b>												
Permanent Full-time	98.51	98.51	98.29	98.29	98.29	98.29	98.29	98.29	98.29	98.29	98.29	98.29
Permanent Part-time	253.02	253.02	241.79	241.79	241.79	241.79	241.79	241.79	241.79	241.79	241.79	241.79
<b>Total Community Wellbeing</b>	<b>351.53</b>	<b>351.53</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>	<b>340.08</b>
<b>Infrastructure, Environment and Leisure</b>												
Permanent Full-time	149.09	149.09	158.80	158.80	158.80	158.80	158.80	158.80	158.80	158.80	158.80	158.80
Permanent Part-time	8.87	8.87	10.49	10.49	10.49	10.49	10.49	10.49	10.49	10.49	10.49	10.49
<b>Total Infrastructure, Environment and Leisure</b>	<b>157.96</b>	<b>157.96</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>	<b>169.29</b>
<b>Planning and Place</b>												
Permanent Full-time	67.82	67.82	68.00	68.00	68.00	68.00	68.00	68.00	68.00	68.00	68.00	68.00
Permanent Part-time	12.67	12.67	14.84	14.84	14.84	14.84	14.84	14.84	14.84	14.84	14.84	14.84
<b>Total Planning and Place</b>	<b>80.49</b>	<b>80.49</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>	<b>82.84</b>
<b>Corporate Services</b>												
Permanent Full-time	64.79	64.79	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00	56.00
Permanent Part-time	5.48	5.48	9.30	9.30	9.30	9.30	9.30	9.30	9.30	9.30	9.30	9.30
<b>Total Corporate Services</b>	<b>70.27</b>	<b>70.27</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>	<b>65.30</b>
<b>City Management</b>												
Permanent Full-time	17.00	17.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00
Permanent Part-time	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06	4.06
<b>Total City Management</b>	<b>21.06</b>	<b>21.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>	<b>25.06</b>
<b>Total Permanent Staff</b>	<b>681.31</b>	<b>681.31</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>	<b>682.57</b>
Casuals and Other	99.39	99.39	118.53	118.53	118.53	118.53	118.53	118.53	118.53	118.53	118.53	118.53
Capitalised Labour	30.00	30.00	28.00	28.00	28.00	28.00	28.00	28.00	28.00	28.00	28.00	28.00
<b>Total Staff</b>	<b>810.70</b>	<b>810.70</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>	<b>829.10</b>

**ITEM 9.9      2018-19 DRAFT ANNUAL BUDGET (ADVERTISING FOR PUBLIC COMMENT)**

**Author:**            *John Vastianos (Chief Financial Officer)*

**File No:**           *18/178784*

**Attachments:**    *1: 2018-19 Draft Annual Budget*

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**PURPOSE AND SUMMARY**

To advertise the attached *2018-19 Draft Annual Budget* for public comment in accordance with the *Local Government Act 1989* (the 'Act').

**RECOMMENDATION**

That Council seeks public consultation on:

1. The attached *2018-19 Draft Annual Budget* by:

- a) giving Public Notice, as required by Section 129 of the *Local Government Act 1989*, in the Age Newspaper;
- b) further advertising the submission process in the Caulfield and Moorabbin Leader;
- c) placing the 2018-19 Draft Annual Budget on Council's website; and
- d) inviting submissions to be heard at the Council Meeting on 12 June 2018.

**BACKGROUND**

The *2018-19 Draft Annual Budget* (refer to Attachment 1), is for the year 1 July 2018 to 30 June 2019 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works.

These statements have been prepared for the year ending 30 June 2019 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards and the Local Government Model Accounts.

The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days' notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.



With the introduction of the State Governments Rate Capping legislation in 2015 Councils are now unable to determine the level of rate increase and instead must use a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption.

## ISSUES AND DISCUSSION

### 1. *The Rate Rise*

The proposed budget is based on a rate increase of 2.25 per cent. This is in line with the new *Fair Go Rates System* (FGRS) which has capped rates increases by Victorian councils to the forecast movement of 2.25 per cent in line with the forecasted Consumer Price Index (CPI) for the financial year 2018-19.

This is the third year of Victorian Councils operating under a rate cap. Previous year caps were also based on forecast CPI and set at 2.0 per cent for 2017-18 and 2.5 per cent for 2016-17.

Council must manage the budget and long-term plan appropriately within the constraints set by the State Government's Rate Capping regime.

Council has elected not to apply to the Essential Services Commission (ESC) for a rate cap variation in 2018-19.

The average rates per assessment for 2018-19 is estimated at \$1,388.

### 2. *Infrastructure and Capital Works for the Community*

In the 2018-19 Budget, Council has allocated funding of \$36.23m for asset renewals, upgrades and expansions. The capital works program includes, but is not limited to:

- **Renewal Projects** — this includes the renewal and upgrade of Council's major infrastructure assets, such as: road reconstruction; drainage improvement; footpaths; local road resurfacing and carparks. Other renewals include: plant and machinery; furniture and equipment; information technology and telecommunications; and library collections (\$21.46m).
- **Major Projects** — this includes design works for Carnegie Sports Precinct, pavilion forward design works and construction (\$1.56m).
- **Strategic Projects** — Activity Centre Streetscape Works, Structure Plan designs at Elsternwick, Bentleigh and Carnegie and Integrated Transport Strategy Implementation design (\$2.87m).
- **Community Facilities** — comprises buildings and building improvements, upgrade and renewal of community facilities; Municipal offices; sports facilities; and pavilions (\$2.72m).

- **Community Safety** — this includes safety projects: cross intersection, pedestrian and safer speed limits; school safety; shopping centres; sustainable transport; disabled parking upgrades and new footpaths (\$965k).
- **Recreation & Open Space** — this includes open space initiatives; parks; playing surfaces; and playground equipment (\$4.1m).
- **Sustainability** — street lighting upgrade, installation of LED lights; park lighting energy efficiency upgrade; and photovoltaic systems on council assets to generate renewable energy (\$2.56m).

### 3. **Budget Advertising and Budget Information Session**

The Act requires that Council prepare and then advertise the proposed Budget i.e. make it publicly available for information and comment.

A budget information session will be held for the public on Monday, 21 May 2018 to provide an overview of the 2018-19 Draft Annual Budget.

The public have until 31 May 2018 to lodge Budget submissions.

Budget submissions received from the public will be reported to Council at the Ordinary Council Meeting of 12 June 2018.

The Budget timetable would see the Budget submitted for adoption at the Special Council Meeting of 26 June 2018.

## **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

The proposed budget details the resources required over the next year to fund the large range of services we provide to the community. It also includes details of proposed capital expenditure allocations to improve and renew our City's physical infrastructure, buildings and operational assets as well as funding proposals for a range of operating projects.

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

## **POLICY AND LEGISLATIVE IMPLICATIONS**

- **Budget** - under section 127 of the Act, Council is required to prepare and adopt an annual budget each financial year.
- **Public Notice** - under section 129 of the Act, as soon as practicable after a Council has prepared a proposed budget or revised budget, the Council must give public notice.

**COMMUNICATION AND ENGAGEMENT**

Council officers in preparing the *2018-19 Draft Annual Budget*, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

**LINK TO COUNCIL AND COMMUNITY PLAN**Theme 5: Informed and engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

That Council advertises the attached *2018-19 Draft Annual Budget* for public comment.



GLEN EIRA  
CITY COUNCIL

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

GLEN EIRA CITY COUNCIL

# DRAFT ANNUAL BUDGET 2018–19

For the year ending 30 June 2019

Ordinary Council Meeting  
Tuesday 1 May 2018



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## Mayor's and CEO's Introduction

We are pleased to release the *2018-19 Budget*. The Budget will enable the delivery of our *Council and Community Plan 2017-2021* and focuses on the following five themes:

- Theme 1: Liveable and well-designed
- Theme 2: Accessible and well-connected
- Theme 3: Safe, healthy and inclusive
- Theme 4: Clean and sustainable
- Theme 5: Informed and engaged

The *Council and Community Plan 2017-2021* sets out our strategic plan to deliver our shared vision over the full term of the Council.

The *Budget* details the resources required to fund the large range of services we provide to the community. It also includes details of capital expenditure allocations to improve and renew our City's physical infrastructure, buildings and operational assets.

It is our job to listen to community sentiment and understand your priorities. During and following the Council elections in 2016, we have consistently heard that Council's services are valued by the community, that you want us to have good plans in place to shape the City's future, and that we should continue to keep rates as low as possible. Over the coming years we will invest more in technology and other improvements so that we can continue to deliver high quality, responsive and accessible services to the community at a reasonable cost.

Our focus for the next year is to continue to deliver on the projects and services that make our City a great place to live in and respond to the challenges we are currently facing.

### **Rate Capping**

The budget is based on a rate increase of 2.25 per cent. This is in line with the *Fair Go Rates System* (FGRS) which has capped rate increases by Victorian councils to the forecast movement in the Consumer Price Index (CPI) and Wage Price Index.

This 'cap' applies to the average, per property increase, for all rates in the municipality. It does not apply to individual rate notices. We anticipate that Glen Eira will remain the second lowest rating Council in metropolitan Melbourne.

### **Funding**

Council's Annual Budget always seeks to balance demand for services and infrastructure within revenue constraints. This is challenging, as inevitably compromises and/or choices need to be made about what to do when, and to what standard.

We are confident that this budget not only continues the effort that has commenced in recent years but also provides the necessary investment for a successful future.

As Mayor and CEO we are committed to supporting the Council by delivering good value for money to you, our community. We will continue to deliver the high quality services and projects that you already enjoy, and that together, make our City a great place to live.

The year will not be without challenges. Specifically, this budget responds to our need to:

- Manage our finances within the constraints set by the State Government's rate capping regime.
- Provide top-up funding for services that we provide on behalf of the State and Federal Government to the local community (such as School Crossing Supervision and Home and Community Care). Over time the funds received by local governments have not increased in line with real cost increases – leaving a gap.
- Increase investment in the maintenance of our ageing community and infrastructure assets.
- Respond to growth and increasing diversity in the population within the municipality.

Some of the main project areas include:

***(a) Structure Planning***

Last year Council committed to a significant strategic work plan including a comprehensive update of the Glen Eira Planning Scheme, and a refreshed approach to place based planning and integrated transport. This important work will set the future 10-20 year strategic direction in the key areas of land-use, transport, economic development and urban design.

In line with State Government policy, Bentleigh, Carnegie and Elsternwick will experience higher levels of growth over the next 15 years. Understandably, the community has expressed concerns about how this will impact the liveability of these centres, such as overdevelopment, traffic and parking. In response, individual Structure Plans have been established outlining the future vision for these centres and identifying what changes are required to work towards that vision. These Structure Plans include things like development and future land use, transport and parking, types and heights of buildings, employment, open spaces, infrastructure, and the preservation and protection of neighbourhood character.

Now that the Structure Plans have been approved, Council needs to apply to the State Government to have these formally included in the Glen Eira Planning Scheme to make them enforceable. We will also start planning and implementing improvements to public spaces and planning for major projects identified in the plans. Council will work with a range of stakeholders such as local community, local traders, landowners, VicRoads and Public Transport Victoria, either through advocacy or partnership, to fund and deliver key projects in an orderly and staged manner.

***(b) Integrated Transport Strategy***

The community has been clear that traffic and parking congestion associated with the growth of Glen Eira is a major and growing concern. Glen Eira has limited opportunity to increase road capacity, which means that increasing car numbers will ultimately lead to a critical tipping point where car travel is no longer an attractive travel choice.

Where congestion cannot be improved, the key will be to improve the speed and safety of other modes such as trams, trains, buses, bikes and walking. Acknowledging that the continued growth in car trips is unsustainable, Council will work towards increasing the share of active and sustainable modes such as walking, cycling and public transport.



In order to transition Glen Eira as a City that is easy to move around with a range of safe travel options and walkable neighbourhoods, we have developed an Integrated Transport Strategy. The Strategy sets a high-level strategic vision that establishes Council's transport priorities, aligned with the 15-year vision for Glen Eira. Council will continue to consult with the community and work with stakeholders to implement a range of policies, pilot programs and projects that will enhance liveability for all residents, and ensure that we move towards a better transport system that will reduce traffic congestion and parking issues.

**(c) Capital Works Program**

In the 2018–19 Budget, Council has allocated funding of \$36.23m for asset renewals, upgrades and expansions. The capital works program includes, but is not limited to:

- Major Projects — this includes design works for Carnegie Sports Precinct, pavilion forward design works and construction (\$1.56m).
- Strategic Projects — Activity Centre Streetscape Works, Structure Plan designs at Elsternwick, Bentleigh and Carnegie and Integrated Transport Strategy Implementation design (\$2.87m).
- Community Facilities — comprises buildings and building improvements, upgrade and renewal of community facilities; Municipal offices; sports facilities; and pavilions (\$2.72m).
- Community Safety — this includes safety projects: cross intersection, pedestrian and safer speed limits; school safety; shopping centres; sustainable transport; disabled parking upgrades and new footpaths (\$965k).
- Recreation & Open Space — this includes open space initiatives; parks; playing surfaces; and playground equipment (\$4.1m).
- Sustainability — street lighting upgrade, installation of LED lights; park lighting energy efficiency upgrade; and photovoltaic systems on council assets to generate renewable energy (\$2.56m).
- Renewal Projects — this includes the renewal and upgrade of Council's major infrastructure assets, such as: road reconstruction; drainage improvement; footpaths; local road resurfacing and carparks. Other renewals include: plant and machinery; furniture and equipment; information technology and telecommunications; and library collections (\$21.45m).

**(d) Continuous Improvement and Innovation**

We are committed to continuously improving our services and improving efficiency, and have built it into our everyday activities. Our Glen Eira Transforming Together program of internal transformation has been developed to ensure that we focus our efforts on becoming an organisation that is known for excellence through leadership, innovation and partnership.

We are working towards success and sustainability for the long term. This means improving services and assets, eliminating bureaucracy and wasted effort, and increasing our use of technology and contemporary ways of working to make it easier for you to do business with us.

Our transformation program will deliver meaningful medium term efficiencies that Council will be able to re-invest into other areas of the business such as front line services and city infrastructure. The program touches all areas of our business and importantly creates a link between culture and service performance.

The *Budget* was developed through a rigorous process of consultation and review and Council endorses it as financially responsible. It should be read in conjunction with our *Council and Community Plan 2017-2021*.

We look forward to hearing your views on the Draft 2018-19 Budget and working with you to achieve the commitments that we have made.

Key budget information is provided below about Council's rate cap rise, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives.

For more information about Council's Budget 2018-19 visit [www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)



**Cr Tony Athanasopoulos**  
**Mayor**



**Rebecca McKenzie**  
**Chief Executive Officer**

## Executive Summary

Council has prepared a *Budget* for 2018-19 which is aligned to the vision in the *Council and Community Plan 2017-2021*. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the rate increase mandated by the State Government. The strategy adopted in this *Budget* is to:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

### a) Integrated Planning

Council's strategic direction is set out in the *Council and Community Plan 2017-2021*.

The *Council and Community Plan* is underpinned by a ten year *Strategic Resource Plan (SRP)*.

This *Budget* for 2018-19 represents one year's instalment on the implementation of the *Council and Community Plan* and *SRP*. Further information on the Council's planning framework commences in the 'Budget Processes' – refer to Appendix A.

### b) The Rate Rise

The Minister for Local Government has set the cap on Victorian council rate rises at 2.25 per cent, in line with the forecasted Consumer Price Index (CPI) for the financial year 2018-19. The budget assumes an additional 1,000 property assessments. The average Rates per Assessment for 2018-19 is estimated at \$1,388.

This is the third year of Victorian councils operating under a rate cap. Previous year caps were also based on forecast CPI and set at 2017-18 (2.0 per cent) and 2016-17 (2.5 per cent).

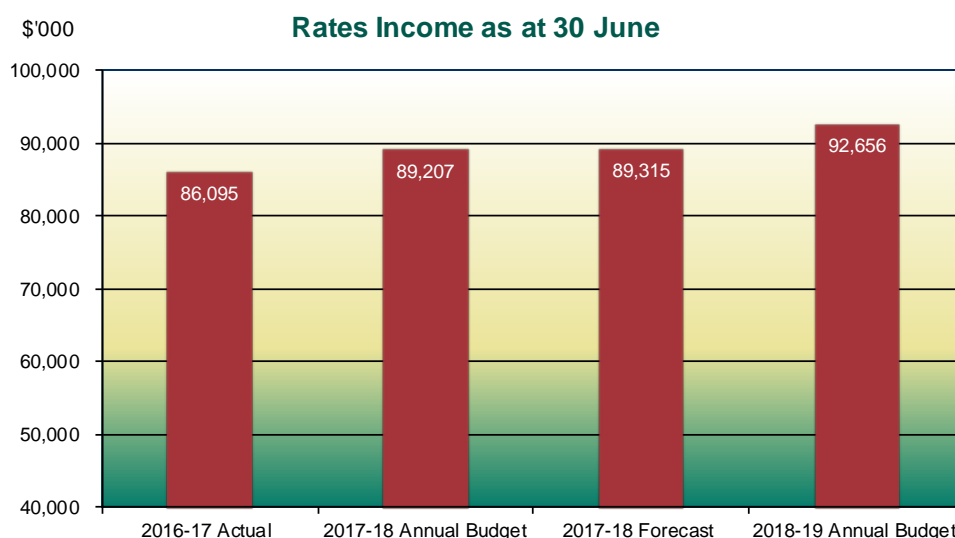
Council must manage the budget and long-term plan appropriately within the constraints set by the State Government's Rate Capping regime.

Total rates would be \$92.66m, including \$800k generated from supplementary rates. Total rates and charges revenue (including waste) is \$109.02m. This is expected to continue to be the second-lowest average rates and charges in metropolitan Melbourne.

#### a. Key drivers:

- i. To fund ongoing service delivery – business as usual (balanced with greater service demands from residents).
- ii. To fund renewal of infrastructure and community assets.
- iii. To cope with growth in the population within the municipality.
- iv. To cope with cost shifting from the State Government.

#### b. Valuations will be as per the General Revaluation dated 1 January 2018 (as amended by supplementary valuations).



Refer to section 5.1.1 Rates and Charges for details.

### c) Property Valuation

In a revaluation year, rate increases are impacted by both the average rate increase (2.25 per cent) and the relative change of an individual property's value when compared to others across the municipality.

As 2018-19 is a revaluation year, the actual rate increase applicable to a property may therefore be either less or more than the rate cap of 2.25 per cent based on whether the value of the property has changed at the same or lesser rate than the average across Glen Eira.

Rates are redistributed according to the shift in property values that have occurred in different parts of the municipality. Some ratepayers may experience a change in their rates depending on the type of property they own, where it is located and how its value has moved relative to the average. Therefore, if your property increases by more in value than the average within the municipality, your rates will increase by more than 2.25 per cent while if your property value increased by less than the average, your rates will increase by less than 2.25 per cent and may in fact reduce from the previous year.

### d) Public Open Space

Council receives open space levies pursuant to clause 52.01 of the *Glen Eira Planning Scheme*. Council has achieved the uniform levy rate of 5.7 per cent (Amendment C120).

Council provides open space for recreation, nature conservation and passive outdoor enjoyment. This includes parks, reserves, gardens, larger urban and civic spaces and forecourts as shown by completed projects within the *Open Space Strategy*.

### e) Waste and Recycling

China's recent ban on receiving certain types of recycling material will see Glen Eira residents facing larger than normal waste charge increases in 2018-19. This ban has severely disrupted recycling markets worldwide with significant impacts being felt in Victoria.

China's decision impacts kerbside recycling services, as recyclables from households are usually on-sold in a mixed form. While most of Victoria's kerbside recyclable material is processed in Victoria or Australia, significant quantities are exported to China for processing, meaning the new restrictions are having impacts on recycling processors.

Glen Eira's policy is to levy waste and recycling charges on the basis of cost recovery. This is consistent with the position of the majority of councils given that waste charges are outside the Minister's Rate Cap. The budget reflects both an increase in Waste and Recycling Charges as well as increased contractor expenses.

Council is in the midst of contractual negotiations with the recycling contractor. This budget assumes an amount that may be charged by Council's recycling contractor for collection and disposal of recyclables and is reflected in the charges below.

Council had primarily received income for the collection of recyclables. With the impact of China's policy change, Council will now pay for the collection and disposal of recyclable materials, with an adverse effect to Council, in this draft budget, of \$130 per tonne.

This amount may change over the next few weeks following further discussion with Council's recycling contractor and any variation would be reflected in the final budget to be approved by Council on 26 June 2018.

Residential Garbage Charges for 2018-19 are set at:

- Large 240L Waste Charge \$416 (including an estimated \$49 State Levy) (\$366 in 2017-18)
- Small 120L Waste Charge \$207 (including an estimated \$24 State Levy) (\$177 in 2017-18)
- Residential Flat Shared Bins (240L) Waste Charge \$207 per assessment (including an estimated \$24 State Levy) (\$177 in 2017-18)
- 240L Family Bin \$279 (including an estimated \$49 State Levy) (\$256 in 2017-18)
- Medical 240L Waste Charge \$207 (including an estimated \$49 State Levy) (\$177 in 2017-18)
- Litter Management Charge \$56 (\$54 in 2017-18).

### f) Sustainability

Environmental initiatives \$2.6m including:

- Street lighting upgrades \$1.37m
- Sustainability initiatives – LED lights; insulation; solar film - \$762k
- Park lighting energy efficiency upgrades - \$270k
- Water management feasibility study - \$92k
- Installing fixed recycling bins in public parks - \$69k.

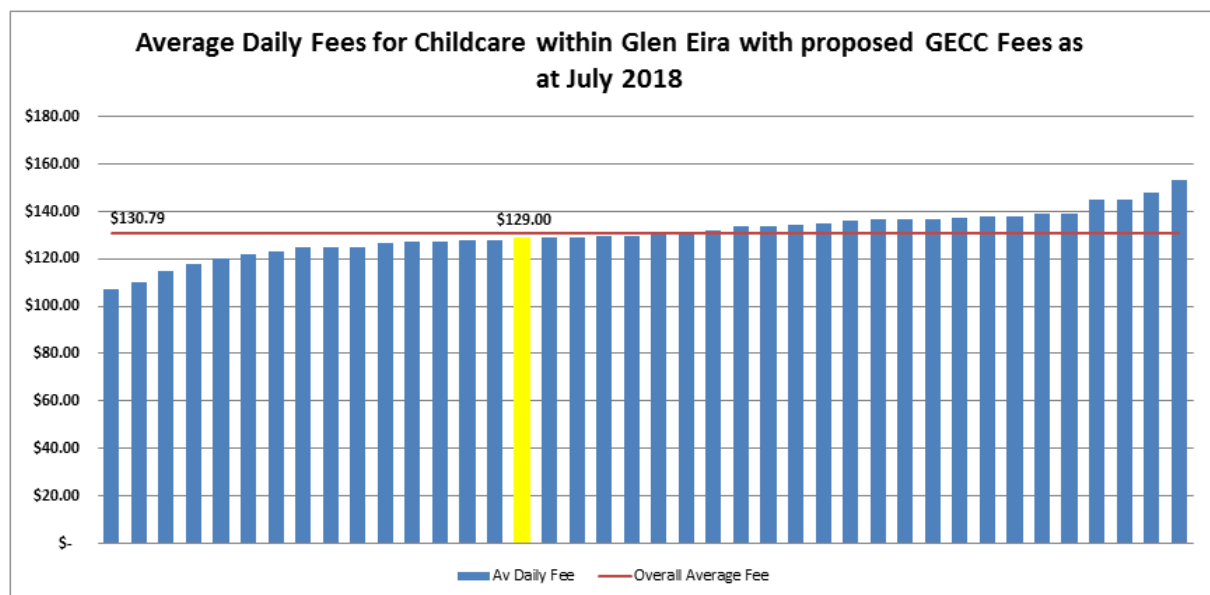
### g) Early Learning Centres

2018-19 fees proposed are as follows:

- For 0 - 3 year olds \$133 per day (\$130 in 2017-18)
- For 3 - 5 year olds \$125 per day (\$122 in 2017-18)

The number of Early Learning Centre places in the municipality currently exceeds the demand for places. A large proportion of Early Learning Centres in Glen Eira, including Council Centres, do not have 100 per cent utilisation rates.

With a \$3 increase as proposed, this will bring fees at Council's Early Learning Centres up to just below average when compared against the other 48 private and not-for-profit Centres operating in Glen Eira, refer to the graph below:



*Note: some centres will be revising fees during the financial year*

### h) Superannuation Defined Benefits

The *Defined Benefit Scheme* provides quarterly reviews of the "Vested Benefits Index" (VBI) to Councils (this is reported in the monthly Financial Report to Council). In simple terms, this index measures whether there are enough assets to meet the liabilities of the *Defined Benefit Scheme*.

For the plan to be in a satisfactory financial position requires a VBI of 100 per cent or more. The VBI has remained greater than 100 per cent since June 2013.

The *Defined Benefit Superannuation Scheme* (for pre-1993 employees) continues to meet prudential requirements.

**i) Auditor-General's Classification**

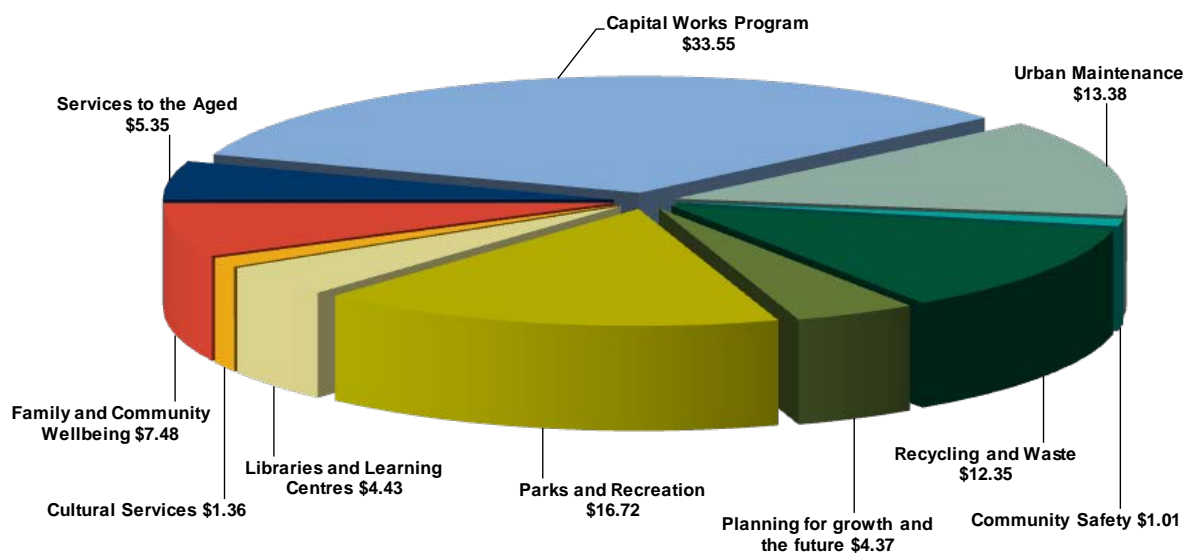
The Auditor-General rates Council as 'low risk' (the best possible rating) for 2016-17. That rating is expected to be maintained in the 2018-19 year.

**j) Sector Benchmarking**

Glen Eira is a low-cost, high investing organisation which charges low municipal Rates (refer to Sector Benchmarking section). Council continues to have the second-lowest average rates and charges in metro Melbourne.

**k) Council Services**

Services that Council delivers for every \$100 of Rate Revenue



*Note: figures include internal revenue and expense allocations and are calculated net of direct income items such as grants and fees and charges (excluding waste management).*



## **Guide to Services**

### **Capital Works Program:**

Provision of new assets, renewal, upgrade and expansions for existing infrastructure, plant and equipment and property assets.

### **Parks and Recreation:**

Promote, manage, maintain and improve the City's open recreational space and strategic planning for the City's recreation activities, facilities and reserves. Maintains trees and sports grounds and manages recreational facilities, pavilions and youth services.

### **Recycling and Waste:**

Collection and disposal of general waste, green waste and hard rubbish and provision of recycling services. Also includes street sweeping activities, waste management education and enforcement.

### **Urban Maintenance:**

Maintaining, developing and renewing the City's infrastructure including footpaths, roads, drains and buildings. This also includes facilities management, project and asset management, and emergency services.

### **Services for Families and the Community:**

The function includes the following areas - maternal and child health, kindergartens central enrolment service, family day care, early learning services, occasional care, children's support services and immunisation and public health.

### **Services to the Aged:**

Home and community based services for elderly residents. Includes personal care, home maintenance, disability and respite care, meal delivery, social programs and independent living units. Also includes low and high level care in three residential facilities.

### **Libraries:**

Provides access to reference material, information, books, DVDs, magazines, games, e-Books and e-Magazines at Caulfield, Elsternwick, Carnegie and Bentleigh.

### **Planning for Growth and the Future:**

Implementation of Councils Planning Scheme, development of an activity centre strategy and structure plans and strategic urban planning services.

### **Community Safety:**

Includes street lighting, school crossing, environmental health, building control and local laws.

### **Cultural Services:**

Provides a comprehensive program of art and cultural activities including exhibitions, events, concerts and festivals.

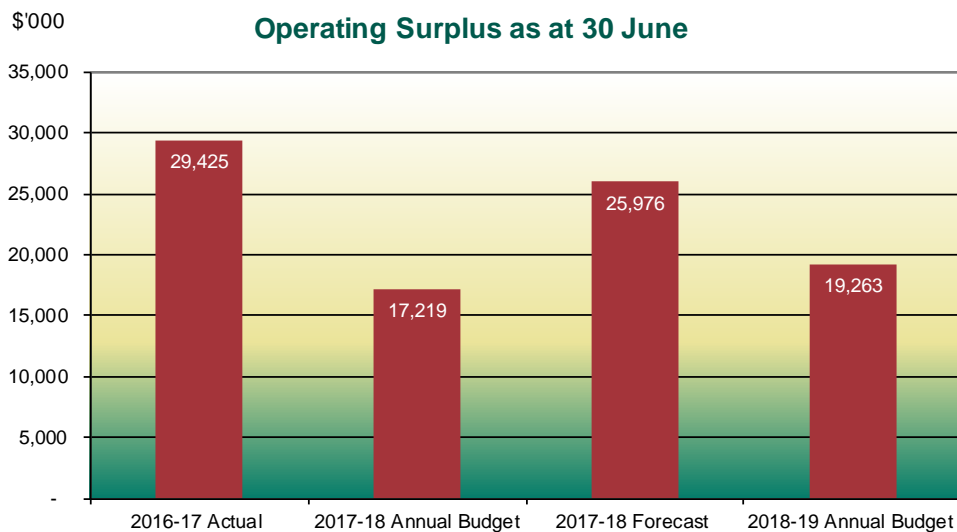
## I) Summary of Financial Position

This section provides key information about rates, operating result, cash and investments, the capital works program, financial position and financial sustainability.

▪ <u>Total Revenue:</u>	\$182.63m	(2017-18 forecast = \$180.22m)
▪ <u>Total Expenditure:</u>	\$163.37m	(2017-18 forecast = \$154.25m)
▪ <u>Operating Surplus:</u>	\$19.26m	(2017-18 forecast = \$25.98m)
▪ <u>Capital Expenditure :</u>	\$41.23m	(2017-18 forecast = \$39.79m)

Refer to Financial Statements - Section 4.

### Operating Result

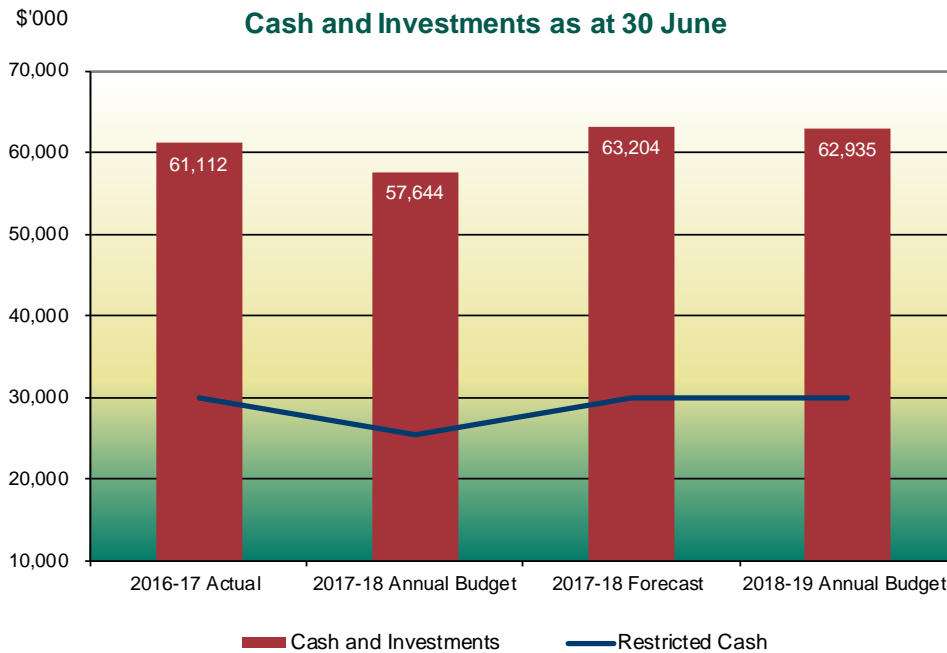


The expected operating result for the 2018-19 year is a surplus of \$19.26m which is a decrease of \$6.71m from the 2017-18 annual forecast. The forecast operating result for the 2017-18 year is higher than budgeted mainly due to statutory fees and a one off non-monetary contribution during the year.

### Underlying Result

The adjusted underlying result, which excludes items such as non-recurrent capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments, is expected to be \$20.07m. Underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital from being allocated to cover operating expenses).

## Cash Result



Total cash and investments are expected to decrease by \$270k during the year to \$62.94m as at 30 June 2019.

Council should hold sufficient cash to cover 'Restricted Assets' such as:

- **Residential Accommodation Deposits (\$25m)** - relate to resident accommodation deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These deposits are to be refunded (less retention income) when residents leave the facility. These funds are to be invested in cash and term deposit accounts in accordance with the *Aged Care Act 1997*. Council is liable to repay deposits as and when required; and
- **Refundable Deposits (\$5m)** - These deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

## Liquidity

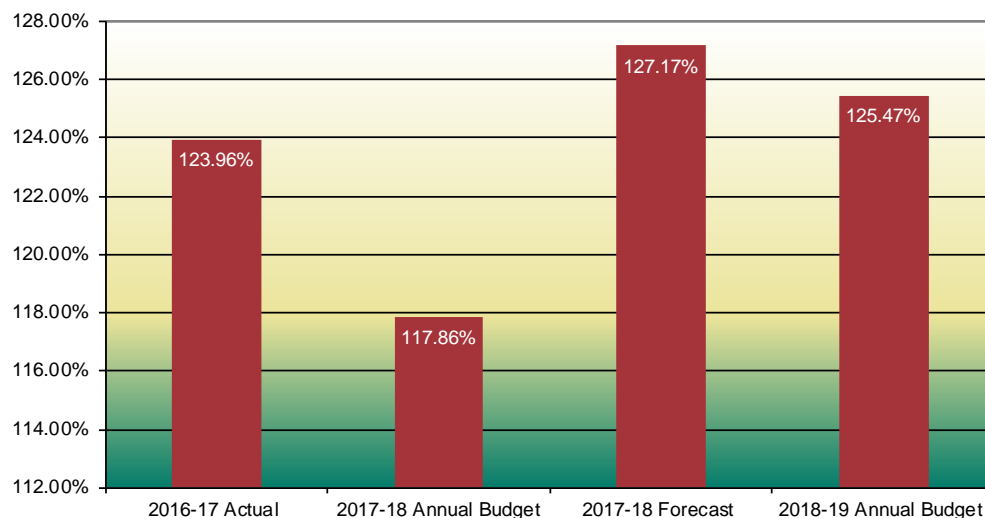
Council needs to ensure working capital is maintained and that sufficient cash reserves are available to meet normal cash flow requirements. Council invests in accordance with section 143 of the *Local Government Act 1989*.

The Working Capital expresses the level of current assets Council has available to meet its current liabilities which are likely to fall due in the next 12 months. Working Capital will decrease from 127.17 per cent forecasted in 2017-18 to 125.47 per cent as at 30 June 2019.

Council will be using cash reserves to fund the *Capital Works Program*. The positive variance between the 2017-18 forecast and 2017-18 budget is due to a higher than expected level of cash at the end of June 2017, as the operating result for 2017-18 was higher than anticipated.

Council should hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.

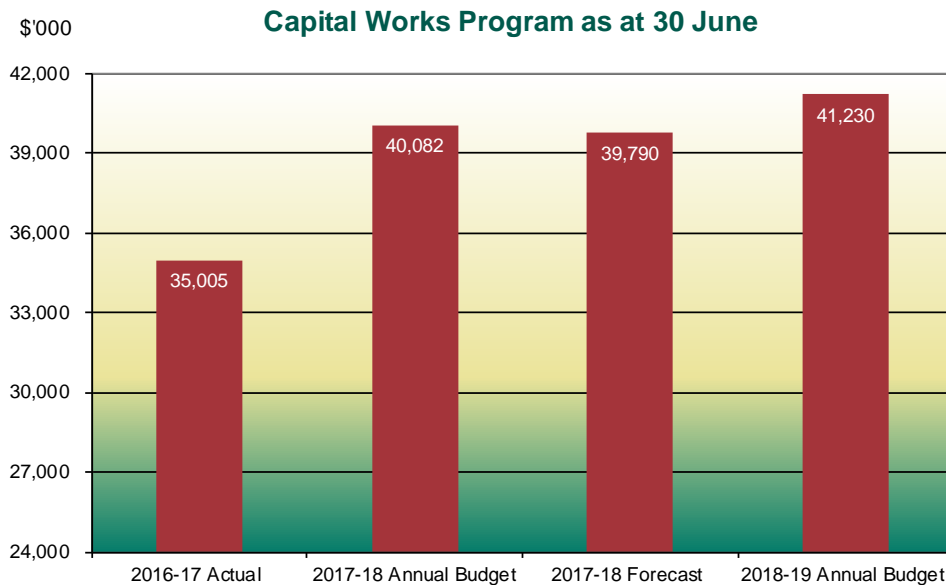
### Financial Position - Working Capital as at 30 June



## Borrowings

Council drew down \$25m in the early part of 2011-12 for GESAC. On 17 May 2016, Council approved to restructure the existing loan facilities with a revised term of 7 years and a fixed interest rate. Loan repayments of approximately \$4m per annum have been included in the SRP. Borrowings outstanding as at 30 June 2018 are projected to be \$14.85m.

## Infrastructure and Capital Works Projects



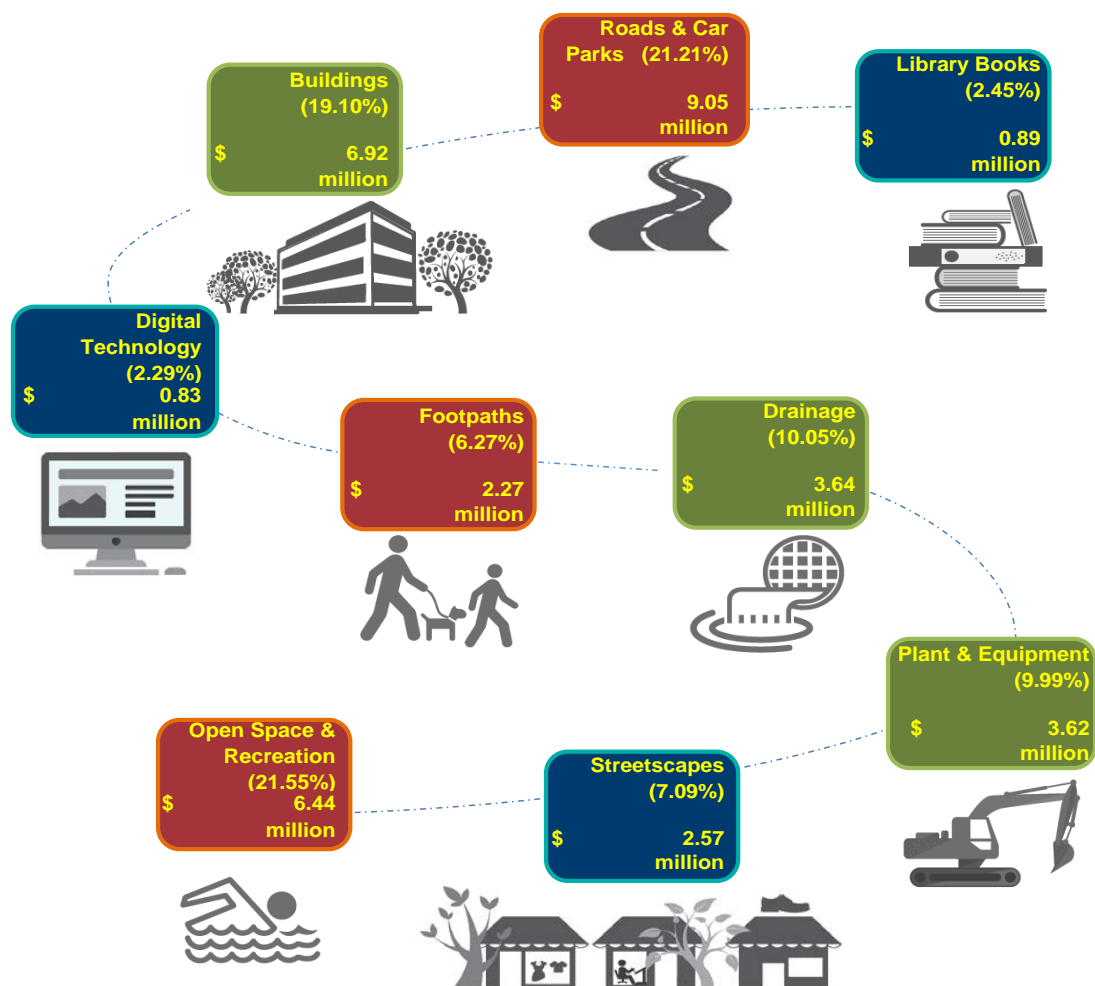
The *Capital Works Program* for the 2018-19 year is expected to be \$41.23m of which \$5m relates to projects which will be carried forward from the 2017-18 year. The carried forward component is fully funded from the 2016-17 Budget.

The *Capital Works Program* has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

Capital expenditure levels have been set to address the infrastructure renewal gap and *Open Space Strategy* Initiatives. Much of our infrastructure and many of our community facilities need considerable investment to ensure they last their full lifecycle and for the community to get the best use out of them. Fixing assets earlier is more economical than having them fail and having to be replaced.

Refer to Section 5.5 on Capital Works for details.

## Capital Works Program - \$36.23 million



## Sector Benchmarks

Each year an independent firm (Strategy Plus), analyses all 79 Victorian Councils' financial statements (after they have been signed off by the Auditor-General).

The most recent analysis is at 30 June 2017 and extracts are shown in the following graphs.

The development of financial strategies for Council is often a difficult process. What is an acceptable level of debt? Are we achieving a sufficient amount of revenue to provide services to our community? What should our target be in respect of resourcing expenditure on new assets (capital expenditure)? These are just a few of the multitude of questions that Council must face in establishing its financial strategic direction.

Some of the answers may come from prudential guidelines established by industry bodies such as Local Government Victoria. A great deal however is left for each Council as an individual entity to determine. How does Council gather appropriate data on which to base decisions about its financial future?

The use of financial indicators that assess the comparative financial position of each Council in the State of Victoria and then aggregates them into State averages and further into averages for groups of like Councils provides an extremely valuable source of information in establishing financial strategies. It highlights the relative financial strengths of Council and more importantly uncovers the opportunities that Council must grasp for improvement.

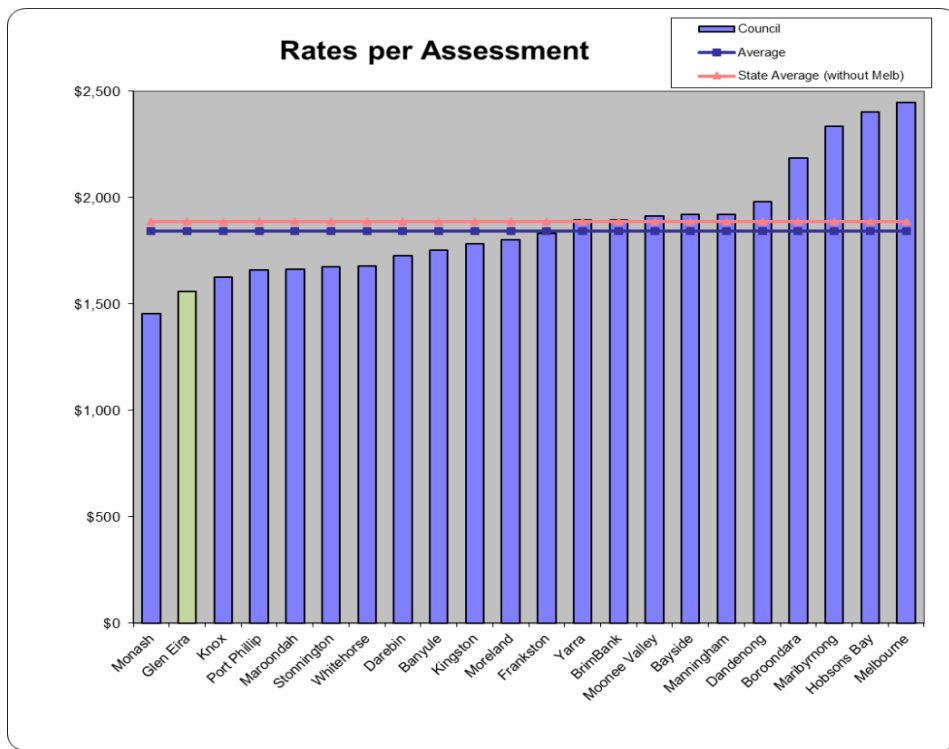
The benchmarking program that has been undertaken by Strategy Plus differs to other approaches in that it is derived almost solely from financial data contained in Council's Annual Reports. This ensures that data is as comparable as possible under the current accounting regulations.

The financial indicators cover all 79 Victorian Councils. In terms of the categorisation of Councils, the five categories below are those used by the Victorian Auditor General (VAGO). The 2016-17 KPIs have been completed from the Annual Reports of every Victorian Council.

<b>Category Description</b>	<b>Councils within Category</b>
Inner Melbourne	22
Outer Melbourne	9
Regional Cities	10
Large Shires	19
Small Shires	19
<b>Total</b>	<b>79</b>

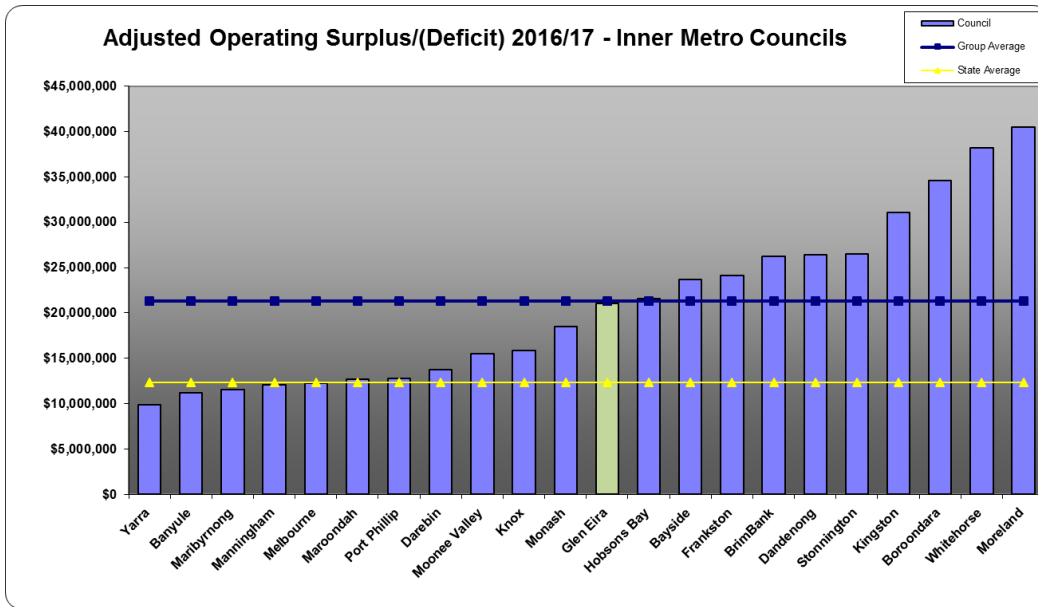
The graphs show Glen Eira's financial performance compared to other Councils for the 2016-17 financial year. Please note, whilst Melbourne is shown in the graphs, the averages exclude Melbourne's result.



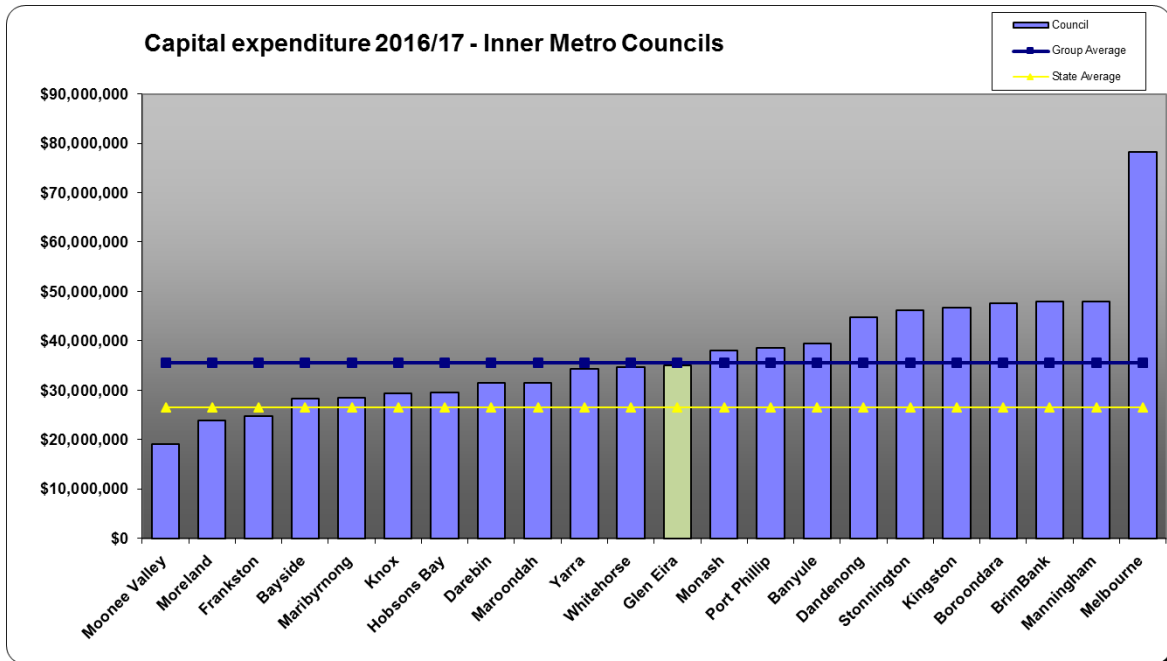


Rates per assessment is probably the more accurate guide to rating levels as it cancels out the impact of various population densities and levels of commercial ratepayers. In terms of Rates per assessment, Glen Eira is again the second lowest of the 21 Inner Melbourne Councils (2015-16: also second lowest) and is \$283 per assessment (\$18.3m) below the average outcome.

The rates per assessment outcome demonstrates that Glen Eira is rating at lower levels than like Councils – although residential rates are only slightly below the group and State averages. On the proviso that Council is delivering operational services that meet the needs of the community, this is a positive result.



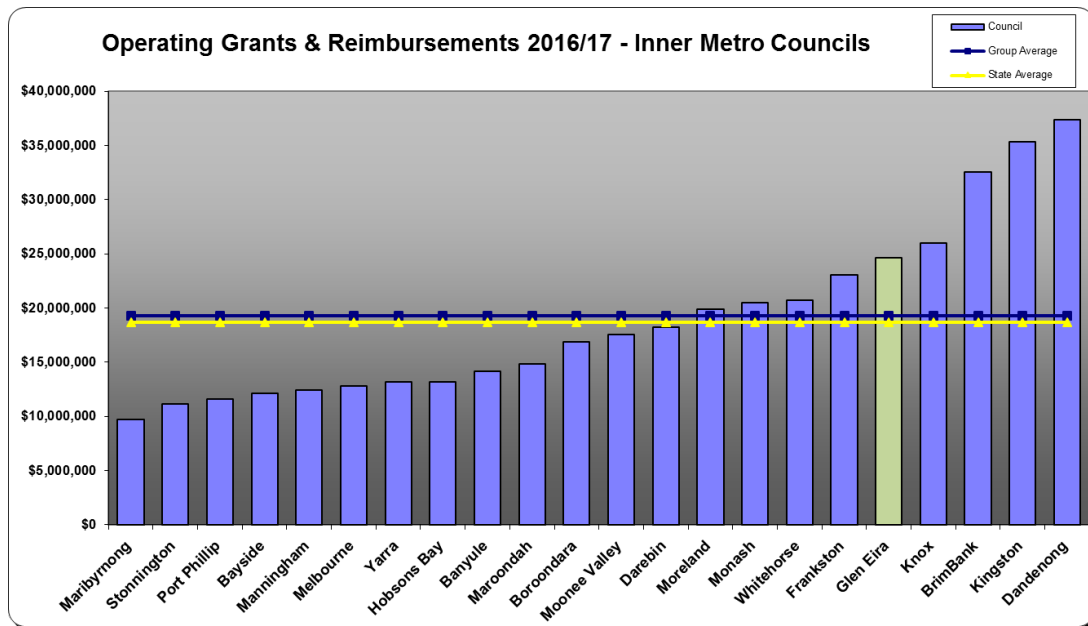
The graph highlights in straight dollar terms the various underlying operating results recorded by the Inner Melbourne Council grouping in 2016-17. Glen Eira continues to achieve an underlying operational surplus in 2018-19.



Glen Eira's capital spending has been reasonably consistent over the trend period, with a demonstrated commitment to renewing and upgrading existing assets. Capital expenditure in excess of \$35m, for each of the three years, and also in the 2017-18 forecast, are positive outcomes.

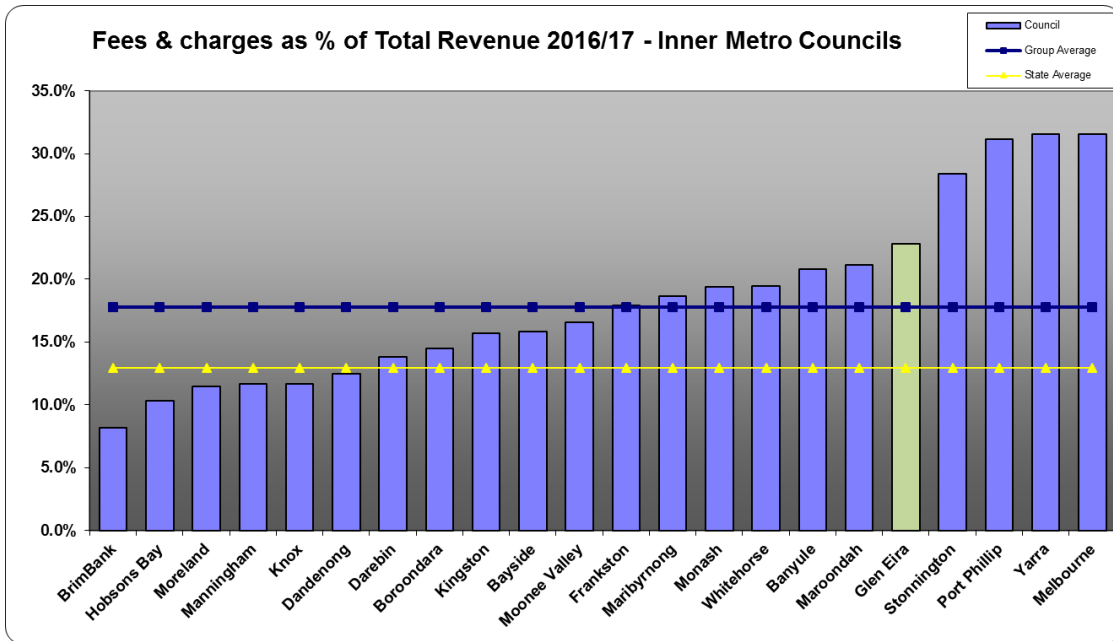
The longer-term result, over the last ten years, is the achievement of asset renewal and upgrade as a percentage of depreciation of 155.3 per cent which is an excellent result by Council.

The two graphs below highlight Glen Eira's comparative performance in attracting Recurrent Grant and Fees and Charges Revenue.



Glen Eira's grant income as a percentage of Total Revenue continues to be above the group average, indicating both a positive result and a higher than average reliance on this source of revenue. One of the main reasons for this is the large grant funding received for Aged Care Services.

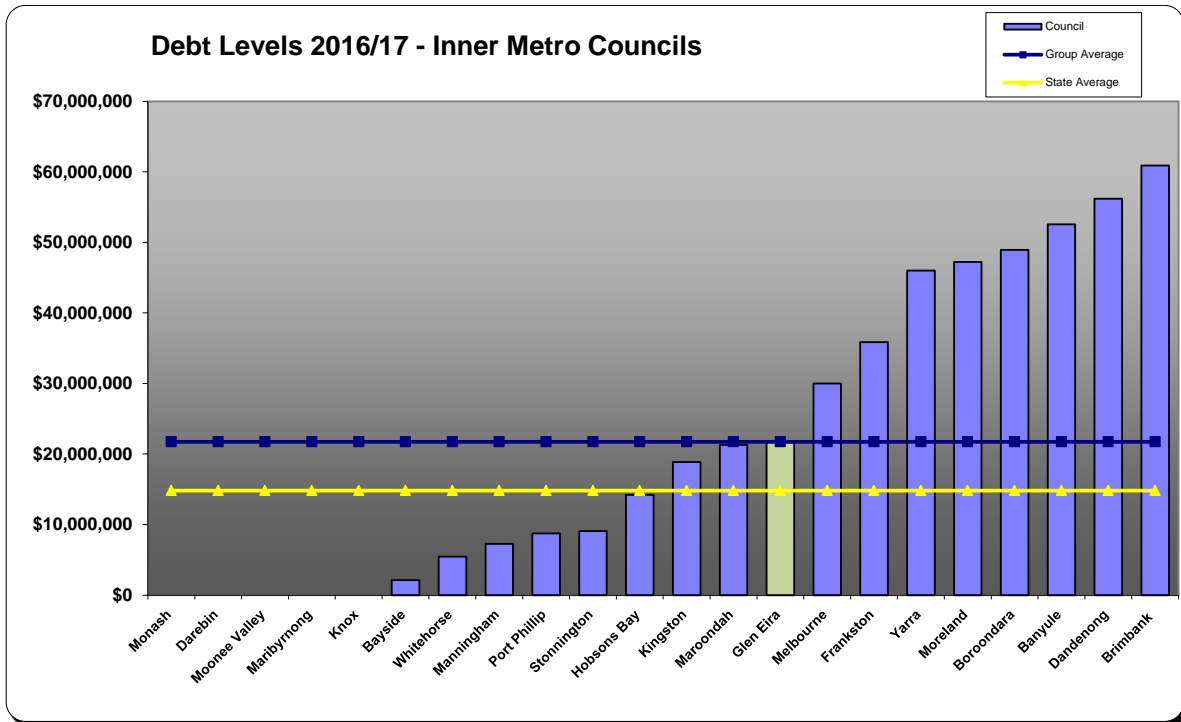
Operating grant revenues continue to be solid and Council is ranked fifth highest of the group (2015-16: fourth highest), with respect to grants as a percentage of total revenue, and ranks fifth highest of the 21 councils in straight dollar terms (2015-16: third highest).



Income from Fees & Charges increased by \$4.31m (12.9 per cent) in 2016-17 (2015-16: 10.9 per cent). Council's percentage against Total Revenue is an improvement on the previous year, with the outcome for this ratio at 22.85 per cent. Glen Eira is fourth highest of the 21 Councils in terms of its ability to attract Fees and Charges Revenue (2015-16: also fourth highest).

It is noteworthy the average result for the Inner Melbourne Councils grouping is driven up by particularly strong results for the three Councils in the group with large parking revenues (Yarra, Port Phillip and Stonnington) who have ratios in excess of 28 per cent.

Maintaining a broader revenue base from fees reduces the reliance on property based rating and Glen Eira has achieved a good result for this ratio over each year of the trend period.



With no new borrowings undertaken in the three years to 2016-17, nor any new borrowings forecast for the 2017-18 year, Council's debt ratio outcomes are all within prudential limits and Council therefore continues to have flexibility in funding future capital works via loans.

Note however that Glen Eira's debt servicing ratio outcome spiked in 2015-16 due to penalty interest associated with restructuring of loan borrowings. The debt servicing and debt commitment ratios therefore fall to lower levels on an ongoing basis.

## Budget Reports

### 1. Budget Influences

In preparation of the *2018-19 Annual Budget* it is necessary to understand the internal and external environment within which Council operates.

#### 1.1 External Influences

- The Victorian State Government has introduced a cap on rate increases from 2016-17. The cap for 2018-19 has been set at 2.25 per cent (2017-18: 2.0 per cent).
- CPI for Victoria is forecast to be 2.25 per cent for the 2018-19 year (Victorian Department of Treasury & Finance, 2017-18 Budget Update).
- The current Enterprise Bargaining Agreement (EBA), currently under negotiation ends on 30 June 2018 and an estimated increase in salaries for the 2018-19 has been provided.
- Cost escalations associated with construction works.
- Ongoing cost shifting. This occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases. Examples of services that are subject to Cost Shifting include school crossing supervision, Library services and Home and Community Care for aged residents. In all these services the level of payment received by Council from the State Government does not reflect the real cost of providing the service to the community.
- Due to the Federal and State Governments continuing to withdraw funding from programs and transfer responsibility for some functions to Local Government, members of the community need to contribute more towards some of the services that they use.
- Councils are entrusted with the maintenance of more than 30 per cent of the all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- The *Fire Services Property Levy* will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*. The money collected on behalf of the State Government is excluded from Council's financial position.
- The Defined Benefit Superannuation Scheme (for pre-1993 employees) continues to meet prudential requirements. This means for the plan to be in a satisfactory financial position, the Vested Benefits Index (VBI) needs to be 100 per cent or more. The VBI has remained greater than 100 per cent since June 2013.



- Prevailing economic conditions, which are expected to remain tight during the budget period, could have or are having the following impacts:
  - Low interest rate environment.
  - Financial viability of suppliers – may need to undertake due diligence on suppliers who rely on the private sector for sustainability.
  - Cost of services – the current economic conditions may have an effect on the cost for service delivery from a positive and a negative point of view.
  - Uncertain future of the recycling industry.
- Approximately 11 per cent of ratepayers are entitled to a total pensioner rebate of \$270 which includes Council's contribution of approximately \$42. As pensioners are often asset rich but income poor, the adoption of rate increases has a real impact on the disposable income of a significant proportion of our community. Council has hardship provisions in place but these can impact on cash balances when large volumes of ratepayers are involved.
- The City is substantially developed and while it is experiencing an increase in property numbers, these mainly arise from higher density developments. The budget implications arise in Council having to cope with replacement of infrastructure such as drains which cannot cope with the higher density. These costs cannot be passed on to the developer and are paid for from rates. The rates received from new dwellings do not offset the significant infrastructure costs.

## **1.2 Internal influences**

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the *2018-19 Budget*. These matters have arisen from events occurring in the 2017-18 year resulting in variances between the forecast actual and budgeted results for that year and matters expected to arise in the 2018-19 year. These matters and their financial impact are set out below:

- Increase in Open Space Contributions from 2017-18 forecast.
- Increase in City Future contractor costs to continue works on strategy and place planning.
- Waste management charges are levied on the basis of cost recovery.
- Costs associated with maintaining Council's infrastructure assets.
- Depreciation is expected to increase due to the impact of the revaluations of Council's infrastructure assets and capitalisation of capital works projects.
- Review of future year budget parameters was undertaken to minimise planned expenditure growth.
- Continue investment of resources in the Council's Transformation Program which will enable to efficiency and embrace customer outcomes.
- Costs associated with maintaining Council's infrastructure assets.

### **1.3 Budget Principles**

In response to these significant influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be increased in line with CPI or market levels.
- Grants to be based on confirmed funding levels.
- New revenue sources to be identified where possible.
- Service levels to be maintained at 2017-18 levels with an aim to use less resources with an emphasis on innovation and efficiency.
- Salaries and wages to be increased in line with Council's Enterprise Bargaining Agreement (EBA).
- Use of contract labour to be minimised wherever possible but utilised as necessary when demand requires.
- New initiatives or projects which are not cost neutral to be justified through a business case.
- Real savings in expenditure and increases in income identified in 2017-18 to be preserved.
- Operating revenues and expenses arising from completed 2017-18 capital projects to be included.
- Waste Management Charges are levied on a cost recovery basis.
- Achievement and maintenance of Income Statement surpluses.
- Cash reserves to remain sufficient to cover Council's residential aged care deposits.
- Increasing ability to fund asset renewal requirements.
- All capital works projects to go through a comprehensive business case analysis including alignment to the *Council and Community Plan*.
- Climate change requirements by reducing greenhouse gas emissions.

### **1.4 Long Term Strategies**

The *Budget* includes consideration of a number of long term strategies and contextual information to assist Council to prepare the *Budget* in a proper financial management context. These include a *Strategic Resource Plan* for 2018-19 to 2027-28, *Rating Strategy* and other long term strategies including Borrowings and Infrastructure. Please refer to the *Strategic Resource Plan* in Council's *Council and Community Plan* for details.

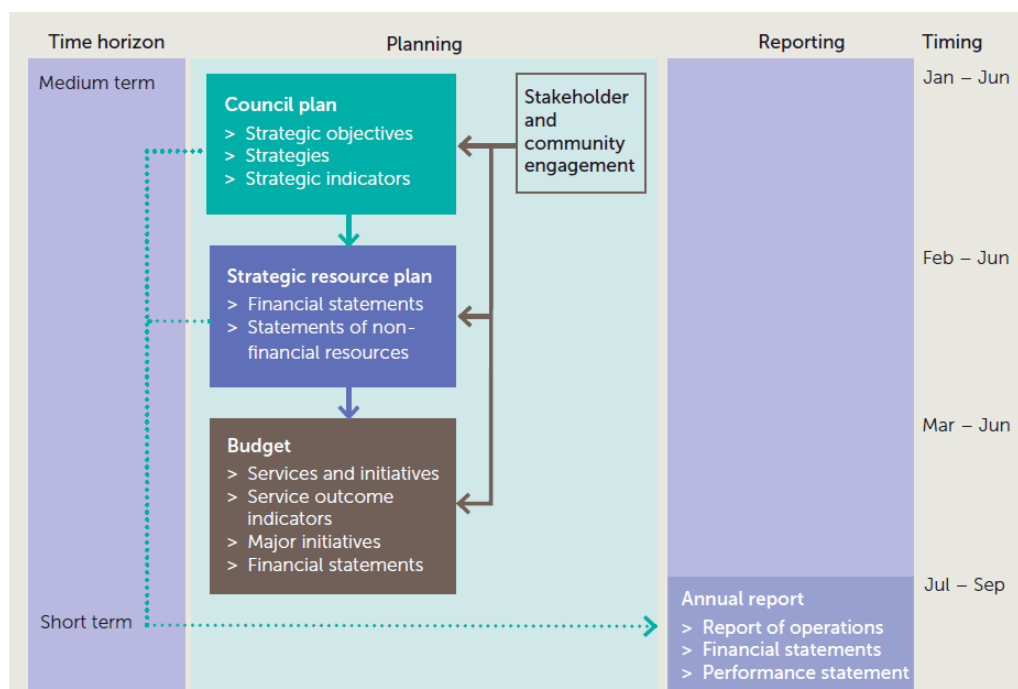
## 2. Linkage to the *Council and Community Plan*

This section describes how the *Annual Budget* links to the achievement of the *Council and Community Plan* within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term *Strategic Resource Plan (SRP)*, medium term (*Council and Community Plan*) and short term (*Annual Budget*) and then holding itself accountable (*Annual Report*).

### 2.1 Planning and Accountability Framework

The *SRP*, included in the *Council and Community Plan*, is a rolling ten year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the *Council and Community Plan*.

The *Annual Budget* is then framed within the *SRP*, considering the services and initiatives which contribute to achieving the strategic objectives specified in the *Council and Community Plan*. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The *Council and Community Plan*, including the *Strategic Resource Plan*, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the *Annual Budget* process.

## 2.2 Our Purpose – ‘Glen Eira City Council works with and for the community’:

- to provide quality facilities, services, safeguards and supports;
- towards goals that are beyond the capacity of individuals, but achievable when working together;
- according to overall community values, needs and priorities;
- in a caring, accountable and professional manner; and
- to provide value-for-money for present and future generations.

### Our Functions:

The functions of Council include:

- Advocating and promoting proposals which are in the best interest of the local community.
- Planning for and providing services and facilities for the local community.
- Providing and maintaining community infrastructure in the municipal district.
- Undertaking strategic and land use planning for the municipal district.
- Raising revenue to enable Council to perform its functions.
- Making and enforcing local laws.
- Exercising, performing and discharging the duties, functions and powers of councils under the *Local Government Act 1989* and other Acts.
- Providing any other function relating to the peace, order and good government of the municipal.

### Our Guiding Values:

#### **a) Community focused, responsive and inclusive**

Council works to develop an inclusive and caring community, where everyone can feel they belong and participate in the decision-making that leads to achieving the best possible health, safety and lifestyle options within the City.

#### **b) Accountable and relevant leadership**

Council consults, listens and takes note of community views to determine its priorities and needs, and then acts through open, transparent processes that are financially and environmentally responsible and sustainable. Council constantly works to find innovative ways of providing services measured against recognised benchmarks to improve services and set better standards that will meet tomorrow's increasing demands.

#### **c) Community wellbeing**

Council, with an increasingly diverse community, treats all people with respect and dignity, providing equal access for all to services and resources. Council operates to identify gaps and lift standards not currently being met by other community providers or levels of government, within the constraints of its limited resources.

### 2.3 Strategic Objectives

This section provides a description of the activities and initiatives to be funded in the *Budget* and how these will contribute to achieving the strategic objectives specified in the *Council and Community Plan*.

In response to a comprehensive community consultation process, the *Council and Community Plan* was developed and incorporated the key issues raised in the research, community meetings and response process.

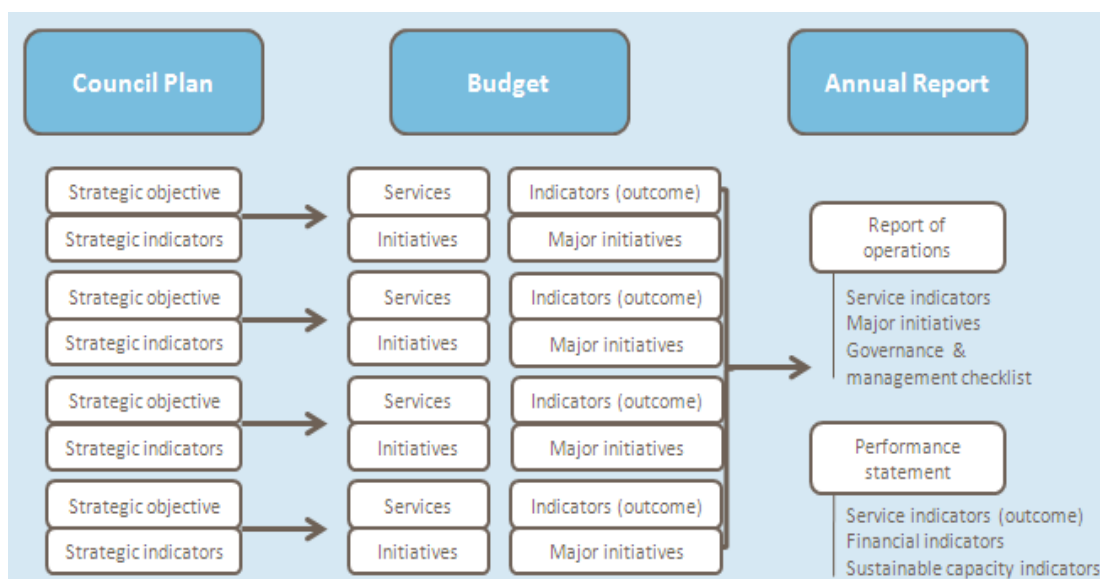
These key issues are best summarised by the five themes which form the structure of the *Council and Community Plan*.

Theme	Theme Name	Theme Description
<b>Theme 1:</b>	Liveable and well-designed	A well planned City that is a great place to live.
<b>Theme 2:</b>	Accessible and well-connected	A City that is easy to move around, full of safe travel options and walkable neighbourhoods.
<b>Theme 3:</b>	Safe, healthy and inclusive	A strong and safe community that brings people together and enhances health and wellbeing.
<b>Theme 4:</b>	Clean and sustainable	An attractive and sustainable environment for future generations.
<b>Theme 5:</b>	Informed and engaged	A well governed Council that is committed to transparency and engages residents in decision-making.

### 3. Services, Initiatives and Service Performance Indicators

This section provides a description of the services and initiatives to be funded in the *Budget* for the 2018-19 year and how these will contribute to achieving the strategic objectives ('Themes') outlined in the *Council and Community Plan*.

It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the *Budget* and report against them in their *Annual Report* to support transparency and accountability. The relationship between these accountability requirements in the *Council and Community Plan*, the *Budget* and the *Annual Report* is shown below.



Source: Department of Environment, Land, Water and Planning (formerly Transport, Planning and Local Infrastructure)

#### 3.1 Theme 1: Liveable and well-designed

**A well planned City that is a great place to live.**

The strategic objectives of this long-term community goal are:

- Create prosperous, accessible and vibrant urban places
- Encourage development that benefits the community
- Proactively plan for and manage change within our urban places
- Invest sustainably in our infrastructure and community assets.

Our 2018-19 Commitments/Major Initiatives:

- Deliver a structure plan for East Village and substantially progress structure plan for Caulfield Station Precinct in partnership with the Victorian Planning Authority.
- Major Heritage Review amendment is endorsed by Council and submitted to the Minister for authorisation.

### 3.2 Theme 2: Accessible and well-connected.

**A City that is easy to move around, full of safe travel options and walkable neighbourhoods.**

The strategic objectives of this long-term community goal are:

- Develop a holistic approach to transport and parking, which involves planning and accommodating for residents and visitors, the individual's journey and the City as a whole.
- Address the community's parking needs to minimise impacts on community wellbeing, and improve the connections and the vibrancy of the City.
- Reduce car congestion by encouraging greater local employment, health, education and shopping opportunities close to home and public transport networks.
- Enhance road user safety with particular focus around schools and activity centres.

Our 2018-19 Commitments/Major Initiatives:

- Commence the upgrade of Neerim Road, Murrumbeena streetscape works.
- Update and endorse a revised Walking Action Plan, Cycling Action Plan and adopt and implement a Car Parking Policy.

### 3.3 Theme 3: Safe, healthy and inclusive

**A strong and safe community that brings people together and enhances health and wellbeing.**

The strategic objectives of this long-term community goal are:

- Work in partnership to make our City a safe and inclusive place for all.
- Support access to a range of quality and valued services that meet the community's needs.
- Deliver programs and activities to promote a healthy and resilient community.

Our 2018-19 Commitments/Major Initiatives:

- We will establish a community garden at Moorleigh Village by June 2019.
- We will have concept designs for a Community Shed at Moorleigh Village completed and the project 'shovel ready' by June 2019.



### **3.4 Theme 4: Clean and sustainable**

**An attractive and sustainable environment for future generations.**

The strategic objectives of this long-term community goal are:

- Keep our City clean and attractive.
- Preserve and develop our open space to meet current and future needs.
- Increase environmental sustainability and prepare for the effects of climate change.

Our 2018-19 Commitments/Major Initiatives:

- We will construct a sports court at Harleston Park, Elsternwick, complete landscape enhancements at Moorleigh Village, Bentleigh East and establish a dog agility park at the Caulfield Wedge, Caulfield.
- We will replace 1,000 street lights on major Council roads with energy efficient lighting.

### **3.5 Theme 5: Informed and engaged**

**A well governed Council that is committed to transparency and engages residents in decision-making.**

The strategic objectives of this long-term community goal are:

- Develop clear and open communication channels with the community.
- Achieve a reputation for organisational and service excellence.
- Invest in technology and process improvements that enhance the customer's experience of doing business with us and improve efficiency and transparency.

Our 2018-19 Commitments/Major Initiatives:

- We will implement our Community Engagement Strategy by developing an online live chat platform that will enhance community opportunities to ask questions and engage with Council.
- We will implement a new website by June 2019.

### 3.6 Service Performance Outcome Indicators

As prescribed by section 127 of the *Local Government Act 1989*, Council is required to prepare a budget which includes prescribed indicators of service performance. These indicators are listed in the following table:

Service	Indicator	Performance Measure	Computation
<b>1. Governance</b>	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
<b>2. Statutory planning</b>	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
<b>3. Roads</b>	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
<b>4. Libraries</b>	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
<b>5. Waste collection</b>	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
<b>6. Aquatic Facilities</b>	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
<b>7. Animal Management</b>	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions)	Number of successful animal management prosecutions

Service	Indicator	Performance Measure	Computation
<b>8. Food safety</b>	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
<b>9. Maternal and Child Health</b>	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

### 3.7 Performance Statement

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the *Act* and included in the *2018-19 Annual Report*. The Performance Statement will also include reporting on prescribed indicators of financial performance and sustainable capacity, which are not included in this *Budget*.

The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor-General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the *Annual Report* in the form of a statement of progress in the Report of Operations.

### 3.8 Reconciliation with Budgeted Operating Result

Council produces a reconciliation of the key functions and activities of Council against the budgeted operating result shown below. The financial results and definitions of what's included in the key functions/activities areas are shown in the following pages:

Reconciliation with budgeted operating result for the year ending 30 June				
Function/Activity	Ref	Annual Budget 2017-18	Forecast 2017-18	Variance 2017-18 Forecast to 2018-19 Budget
		\$'000	\$'000	\$'000
<b>Capital Grants</b>				
Income		1,200	1,275	285
<b>City Futures</b>	<b>3.7.1</b>			
Income		62	38	37
Expenses		2,835	2,673	3,562
<b>Net Result</b>		(2,773)	(2,635)	(3,525)
<b>Community Care</b>	<b>3.7.2</b>			
Income		7,001	7,210	7,092
Expenses		7,450	7,173	7,282
<b>Net Result</b>		(448)	37	(190)
<b>Corporate Counsel</b>	<b>3.7.3</b>			
Income		-	193	-
Expenses		1,743	1,654	1,858
<b>Net Result</b>		(1,743)	(1,461)	(1,858)
<b>Cultural Services</b>	<b>3.7.4</b>			
Income		35	38	27
Expenses		1,390	1,357	1,482
<b>Net Result</b>		(1,355)	(1,319)	(1,455)
<b>Customer Service &amp; Council Governance</b>	<b>3.7.5</b>			
Income		-	1	-
Expenses		7,919	7,798	8,425
<b>Net Result</b>		(7,919)	(7,797)	(8,425)
<b>Environmental Strategy &amp; Services</b>	<b>3.7.6</b>			
Income		15,060	14,702	16,367
Expenses		14,889	15,176	16,414
<b>Net Result</b>		172	(473)	(47)
<b>Family and Community Wellbeing</b>	<b>3.7.7</b>			
Income		7,013	6,927	6,346
Expenses		13,002	12,618	12,703
<b>Net Result</b>		(5,989)	(5,691)	(6,357)
<b>Financial Services</b>	<b>3.7.8</b>			
Income		3,376	3,850	5,435
Expenses		11,059	11,054	11,331
<b>Net Result</b>		(7,684)	(7,205)	(5,896)
<b>Glen Eira Leisure (GEL)</b>	<b>3.7.9</b>			
Income		13,734	13,393	14,400
Expenses		11,542	11,884	13,357
<b>Net Result</b>		2,191	1,509	1,042
<b>Libraries &amp; Learning Centres</b>	<b>3.7.10</b>			
Income		1,049	1,079	1,065
Expenses		4,220	4,091	4,168
<b>Net Result</b>		(3,171)	(3,012)	(3,103)
<b>Media &amp; Communications</b>	<b>3.7.11</b>			
Income		-	-	-
Expenses		1,330	1,244	1,130
<b>Net Result</b>		(1,330)	(1,244)	(1,130)
<b>Open Space Contributions</b>				
Income		7,500	7,786	9,000
<b>Park Services</b>	<b>3.7.12</b>			
Income		65	77	90
Expenses		11,652	11,350	11,799
<b>Net Result</b>		(11,587)	(11,273)	(11,709)
<b>Planning &amp; Community Safety</b>	<b>3.7.13</b>			
Income		10,635	12,930	13,375
Expenses		11,826	11,962	12,567
<b>Net Result</b>		(1,191)	968	809
<b>Proceeds, Depreciation/Amortisation &amp; WDV</b>				
Income		501	513	501
Expenses		24,765	24,479	25,153
<b>Net Result</b>		(24,264)	(23,966)	(24,652)
<b>Rates</b>				
Income		89,207	89,315	92,306
<b>Recreation</b>	<b>3.7.14</b>			
Income		797	893	1,074
Expenses		1,951	2,169	2,457
<b>Net Result</b>		(1,154)	(1,275)	(1,383)
<b>Residential Aged Care</b>	<b>3.7.15</b>			
Income		12,771	12,610	13,802
Expenses		13,973	14,340	14,680
<b>Net Result</b>		(1,202)	(1,730)	(879)
<b>Roads, Drains &amp; Building Maintenance</b>	<b>3.7.16</b>			
Income		2,651	7,904	1,927
Expenses		13,892	13,737	15,499
<b>Net Result</b>		(11,241)	(5,833)	(13,572)
<b>Surplus</b>		<b>17,219</b>	<b>25,976</b>	<b>19,263</b>

### **Functional activities of Council**

The functional activities of the City are categorised into the following areas:

#### **3.7.1 City Futures**

Undertake the implementation of Council's recently adopted Planning Scheme and review work plan, including the development of an Activity Centre Strategy and Structure Plans across the City's major activity centres. In addition, the area will embark on a strategic 'whole of place' view to transport and urban design that achieves integrated land use planning and sustainable transport outcomes. This business area will foster a dynamic and vibrant local economy through proactive place making across our shopping strips and business programs which foster stronger local collaborative networks.

#### **3.7.2 Community Care**

Provides home and community-based services for elderly residents and residents with disabilities that aim to help them live as independently as possible. These services include personal care, home maintenance, disability and respite care, meal delivery and an adult day activity centre. The service also coordinates social and recreational programs for older residents and those with a disability. The function includes the following areas - older adults program, independent living units, in-home support, home care, property maintenance, community transport, personal and respite care, senior citizens, social support and delivered meals.

#### **3.7.3 Corporate Counsel**

Ensure probity in the conduct of tendering, protect Council in legal relations with other entities, provide contract documentation, provide internal advice on contracts and other legal matters. Contribute to protection of Council by ensuring sound risk management policy and practices are in place, maintain risk register, ensure relevant insurance policies are in place, handle liability claims, provide internal risk management, insurance advice and election management.

#### **3.7.4 Cultural Services**

Provides a comprehensive program of art and cultural activities including exhibitions, events, concerts and festivals to entertain, educate and culturally enrich residents.

#### **3.7.5 Customer Service and Council Governance**

Provides the facilities to allow Council to collectively govern the City of Glen Eira, and to provide facilities and services to allow Councillors to discharge their governance and constituency responsibilities. The function includes the following areas - mayor and councillors, service centre, councillor support, corporate policy and planning and people and culture.

#### **3.7.6 Environmental Strategy and Services**

Looks after household waste, green waste and hard rubbish collections throughout the City and coordinates Council's environmental sustainability initiatives. Provides recycling services for paper, plastic, glass and cans. Also carries out street cleaning activities including rubbish bin emptying, street sweeping and weed control. The function includes the following areas - hard rubbish and green waste collection, bundled branch collection, street cleaning, refuse collection, litter bin collection, mixed recyclables collection and waste management education and enforcement.

### **3.7.7 Family and Community Wellbeing**

Provides a diverse range of high quality family and children's services to meet the needs of families with children from birth to six years. Also developed an integrated three year Municipal Early Years Plan (MEYP), in partnership with the community, to improve all programs and services provided for children from birth to six years and ensure the health and wellbeing of children and their families. The function includes the following areas - maternal and child health, kindergartens central enrolment service, family day care, early learning services, occasional care, children's support services, youth services and immunisation and public health.

### **3.7.8 Financial Services**

Provides a range of strategic and operational financial services to business units and to Council as a whole. The directorate has the responsibility for the day to day management of Council's financial assets. The function includes the following areas - accounting services, information technology and systems, records, internal/external audit, rating and property, procurement and fleet management.

### **3.7.9 Glen Eira Leisure (GEL)**

The Glen Eira Sports and Aquatic Centre (GESAC) provides leisure, sport, recreation and health and well-being opportunities for the whole community. The centre offers a number of different activity areas and programs that focus on building and promoting health and wellness of the community. These include hydrotherapy, learn to swim, swim training, gentle exercise, basketball, netball, gym and fitness classes.

The Carnegie Swim Centre is Council's outdoor swimming facility which has four heated outdoor pools, kiosk, electric barbecues, learn-to-swim classes and a beach volleyball court.

The Caulfield Recreation Centre has a variety of activities and fitness programs to suit all types and ages, from toddlers to older adults.

### **3.7.10 Libraries and Learning Centres**

Enables residents to access reference material, information, books, DVDs, magazines, games, CDs, e-Books and e-Magazines at Caulfield, Elsternwick, Carnegie and Bentleigh. Also provides school holiday programs, book reading sessions and access to computers.

### **3.7.11 Media & Communications**

This business unit informs the community about Council's activities and services by developing publications, liaising with the media, co-coordinating events, promotions, advertising, marketing activities including publication of the Glen Eira News.

### **3.7.12 Park Services**

Promote, manage, maintain and improve the City's open recreational space such as sporting ovals, playgrounds, barbecues, garden beds, park lighting, public toilets, general lawn areas and irrigation systems. Also maintains all trees in streets, parks, reserves and nature strips. The function includes the following areas - parks and gardens maintenance and street tree maintenance.

### **3.7.13 Planning and Community Safety**

Services of strategic urban planning and regulatory control of urban planning, buildings, traffic engineering and local laws. The function includes the following areas – urban planning, local laws, traffic and parking, school crossing safety, building control and animal control services.

### **3.7.14 Recreation**

Strategic planning for the City's recreation activities, facilities and reserves; maintains and allocates sports grounds; manages and schedules Council's public halls, sports grounds and Moorleigh Community Village; co-ordinates capital works in the City's parks and reserves; and manages contracts for recreational facilities. The function includes sports administration and pavilions.

### **3.7.15 Residential Aged Care Facilities**

To provide low and high level care to eligible residents and older people with strong ties to the City. Eligibility is assessed by the Commonwealth Aged Care Assessment Service. Council's residential facilities are Warrawee, Spurway and Rosstown.

### **3.7.16 Roads, Drains and Building Maintenance**

Responsible for maintaining, developing and renewing the City's infrastructure including roads, footpaths, drains, kerbs, gutters and buildings. The function includes the following areas - building maintenance, properties and facilities management, project and asset management, street lighting, street furniture, engineering design and construction, line marking, emergency services, road maintenance rehabilitation, footpath and drainage maintenance.



## **4. Financial Statements**

This section presents information in regard to the Financial Statements and Statement of Human Resources.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Comprehensive Income Statement  
Balance Sheet  
Statement of Changes in Equity  
Statement of Cash Flows  
Statement of Capital Works  
Statement of Human Resources

<b>Comprehensive Income Statement for the year ended 30 June</b>						
		<b>Annual Budget 2017-18</b>	<b>Forecast 2017-18</b>	<b>Annual Budget 2018-19</b>	<b>Variance 2017-18 Forecast to 2018- 19 Budget</b>	
		<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>
<b>Income</b>						
Rates Revenue	4.1.1	88,407	88,463	91,856	3,393	3.8%
Supplementary Rates	4.1.1	800	852	800	(52)	(6.1%)
Waste and Recycling Charges	4.1.1	15,060	14,700	16,367	1,667	11.3%
Statutory Fees and Fines	4.1.2	6,630	8,365	8,116	(250)	(3.0%)
User Fees	4.1.3	27,185	27,603	29,431	1,828	6.6%
Other Income	4.1.4	2,951	3,068	1,942	(1,126)	(36.7%)
Interest Received	4.1.5	1,200	1,468	1,500	32	2.2%
Contributions - Monetary	4.1.6	7,500	7,786	9,000	1,214	15.6%
Contributions - Non Monetary	4.1.6	-	5,230	-	(5,230)	(100.0%)
Grants - Operating	4.1.7	21,224	21,411	23,332	1,921	9.0%
Grants - Capital	4.1.7	1,200	1,275	285	(989)	(77.6%)
<b>Total Income</b>		<b>172,157</b>	<b>180,221</b>	<b>182,629</b>	<b>2,408</b>	<b>1.3%</b>
<b>Expenses</b>						
Employee Costs	4.1.8	73,167	72,481	77,063	(4,582)	(6.3%)
Materials and Consumables	4.1.9	5,997	5,619	5,962	(343)	(6.1%)
Contractor Payments	4.1.10	33,007	33,372	34,383	(1,011)	(3.0%)
Maintenance	4.1.11	6,648	6,614	7,512	(898)	(13.6%)
Utilities	4.1.12	4,528	4,257	5,168	(911)	(21.4%)
Insurance		1,034	907	1,053	(146)	(16.1%)
Grants and Subsidies	4.1.13	926	1,091	1,312	(222)	(20.3%)
Other Expenses	4.1.14	4,707	5,277	5,706	(430)	(8.1%)
Borrowing Costs	4.1.15	660	662	554	108	16.3%
Depreciation and Amortisation	4.1.16	23,234	22,775	23,557	(782)	(3.4%)
Net Loss on Sale/Disposal of Property, Infrastructure, Plant and Equipment	4.1.17	1,030	1,191	1,095	96	8.1%
<b>Total Expenses</b>		<b>154,938</b>	<b>154,245</b>	<b>163,366</b>	<b>(9,121)</b>	<b>(5.9%)</b>
<b>Surplus for the year</b>		<b>17,219</b>	<b>25,976</b>	<b>19,263</b>	<b>(6,713)</b>	<b>(25.8%)</b>

Balance Sheet for the year ended 30 June					
	Ref	Annual Budget 2017-18	Forecast 2017-18	Annual Budget 2018-19	Variance 2017-18 Forecast to 2018-19 Budget
		\$'000	\$'000	\$'000	\$'000
ASSETS					
Current Assets					
Cash and Cash Equivalents		57,644	63,204	62,935	(269)
Trade and Other Receivables		10,408	12,739	12,739	-
Prepayments		1,297	1,497	1,497	-
Total Current Assets	4.2.1	69,349	77,440	77,171	(269)
Non-Current Assets					
Investments in Associates		2,125	1,592	1,592	-
Financial Assets		5	5	5	-
Intangible Assets		1,042	764	764	-
Property, Infrastructure, Plant & Equipment		2,072,236	2,203,875	2,219,952	16,077
Total Non-Current Assets	4.2.1	2,075,408	2,206,236	2,222,313	16,077
TOTAL ASSETS		2,144,756	2,283,676	2,299,484	15,808
LIABILITIES					
Current Liabilities					
Trade and Other Payables		16,494	14,717	14,717	-
Trust Funds and Deposits		25,501	29,874	29,874	-
Provisions		13,391	12,850	13,350	(500)
Interest-Bearing Liabilities	4.2.3	3,455	3,455	3,571	(116)
Total Current Liabilities	4.2.2	58,841	60,895	61,512	(616)
Non-Current Liabilities					
Provisions		1,186	1,431	1,431	-
Interest-Bearing Liabilities		14,848	14,848	11,277	3,571
Other Liabilities	4.2.3	2,568	2,420	2,420	-
Total Non-Current Liabilities	4.2.2	18,602	18,699	15,128	3,571
TOTAL LIABILITIES		77,443	79,594	76,640	2,955
NET ASSETS		2,067,314	2,204,082	2,222,845	18,763
Represented by:					
EQUITY					
Accumulated Surplus		926,386	941,830	968,407	26,577
Reserves		1,140,928	1,262,252	1,254,438	(7,814)
TOTAL EQUITY		2,067,314	2,204,082	2,222,845	18,763

Statement of Changes in Equity as at 30 June				
	Ref	Total	Accumulated Surplus	Reserves
		\$'000	\$'000	\$'000
<b>2017-18 Forecast Actual</b>				
Balance at beginning of the financial year		2,178,106	919,972	1,258,134
Comprehensive result		25,976	25,976	-
Movement in assets and liabilities		-	-	-
Movement in reserves		-	(4,118)	4,118
<b>Balance at end of financial year</b>		<b>2,204,082</b>	<b>941,830</b>	<b>1,262,252</b>
<b>2018-19 Budget</b>				
Balance at beginning of the financial year		2,204,082	941,830	1,262,252
Comprehensive result		19,263	19,263	-
Movement in assets and liabilities		(500)	(500)	-
Movement in reserves	4.3.1	-	7,814	(7,814)
<b>Balance at end of financial year</b>	<b>4.3.2</b>	<b>2,222,845</b>	<b>968,407</b>	<b>1,254,438</b>

<b>Statement of Cash Flows for the year ended 30 June</b>					
	<b>Ref</b>	<b>Annual Budget 2017-18</b>	<b>Forecast 2017-18</b>	<b>Annual Budget 2018-19</b>	<b>Variance 2017-18 Forecast to 2018-19 Budget</b>
		<b>Inflow/ (Outflow) \$'000</b>	<b>Inflow/ (Outflow) \$'000</b>	<b>Inflow/ (Outflow) \$'000</b>	<b>Inflow/ (Outflow) \$'000</b>
<b>Cash Flows from Operating Activities</b>	<b>4.4.1</b>				
Rates Revenue		89,207	89,315	92,656	3,341
Waste and Recycling Charges		15,060	14,700	16,367	1,667
Statutory Fees and Fines		6,630	8,365	8,116	(250)
User Fees		27,185	27,603	29,431	1,828
Other Receipts		2,951	3,068	1,942	(1,126)
Interest Received		1,200	1,468	1,500	32
Contributions - Monetary		7,500	7,786	9,000	1,214
Grants - Operating		21,224	21,411	23,332	1,921
Grants - Capital		1,200	1,275	285	(989)
Employee Costs		(72,206)	(72,481)	(77,063)	(4,582)
Materials and Services		(53,101)	(51,859)	(55,390)	(3,531)
Other Payments		(4,707)	(5,277)	(5,706)	(430)
<b>Net Cash provided by/(used in) Operating Activities</b>		<b>42,143</b>	<b>45,374</b>	<b>44,469</b>	<b>(905)</b>
<b>Cash Flows from Investing Activities</b>	<b>4.4.2</b>				
Proceeds from Sale of Property, Plant and Equipment		501	513	501	(13)
Payments for Property, Infrastructure, Plant and Equipment		(40,082)	(39,790)	(41,230)	(1,440)
<b>Net Cash provided by/(used in) Investing Activities</b>		<b>(39,581)</b>	<b>(39,277)</b>	<b>(40,729)</b>	<b>(1,453)</b>
<b>Cash Flows from Financing Activities</b>	<b>4.4.3</b>				
Repayment of Borrowings		(3,343)	(3,343)	(3,455)	(112)
Finance Costs		(660)	(662)	(554)	108
<b>Net Cash provided by/(used in) Financing Activities</b>		<b>(4,003)</b>	<b>(4,005)</b>	<b>(4,009)</b>	<b>(4)</b>
Net Increase/(Decrease) in Cash and Cash Equivalents		(1,441)	2,092	(269)	(2,362)
Cash and Cash Equivalents at Beginning of Year		59,085	61,112	63,204	2,092
<b>Cash and Cash Equivalents at the end of the financial year</b>	<b>4.4.4</b>	<b>57,644</b>	<b>63,204</b>	<b>62,935</b>	<b>(269)</b>

Statement of Capital Works for the year ended 30 June				
Capital Works Program	Ref	Annual Budget 2017-18	Forecast 2017-18	Annual Budget 2018-19
		\$'000	\$'000	\$'000
Carried forward projects from previous financial year	4.5.6	6,000	5,124	5,000
<b>New Works</b>				
<b>Property</b>				
Land		-	3,661	-
Buildings		5,525	5,882	6,918
<b>Total Property</b>	4.5.2	<b>5,525</b>	<b>9,543</b>	<b>6,918</b>
<b>Plant and Equipment</b>				
Plant, Machinery and Equipment		1,672	1,821	2,102
Computers and Telecommunications		1,918	1,975	831
Library Books and Materials		873	873	889
Other		1,049	1,049	1,517
<b>Total Plant and Equipment</b>	4.5.3	<b>5,511</b>	<b>5,717</b>	<b>5,339</b>
<b>Infrastructure</b>				
Roads		7,843	7,843	8,655
Footpaths		2,010	2,010	2,270
Drainage		3,570	3,190	3,641
Open Space and Recreation		8,853	10,594	6,437
Car Parks		420	420	400
Streetscape Works		350	350	2,570
<b>Total Infrastructure</b>	4.5.4	<b>23,046</b>	<b>24,407</b>	<b>23,973</b>
<b>Total New Works</b>		<b>34,082</b>	<b>39,667</b>	<b>36,230</b>
Carried forward projects to the next financial year (estimated)		-	(5,000)	-
<b>Total Capital Works Expenditure (including carry forwards)</b>		<b>40,082</b>	<b>39,790</b>	<b>41,230</b>
<b>Represented by:</b>	4.5.5			
Asset Renewal Expenditure		18,045	15,165	19,905
Asset Upgrade Expenditure		11,921	10,848	14,670
Asset Expansion Expenditure		5,775	5,775	776
Asset New Expenditure		4,341	8,002	5,879
<b>Total Capital Works Expenditure</b>		<b>40,082</b>	<b>39,790</b>	<b>41,230</b>
<b>Funding Sources Represented By:</b>	4.5.7			
Grants		1,200	1,275	285
Council Cash		38,882	38,515	40,945
Borrowings		-	-	-
<b>Total Capital Works Expenditure</b>		<b>40,082</b>	<b>39,790</b>	<b>41,230</b>

Statement of Human Resources			
Staff Expenditure	2017-18 Budget \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
Employee Costs - Operating	75,578	74,892	79,310
Employee Costs - Capital	(2,411)	(2,411)	(2,246)
<b>Total Staff Expenditure</b>	<b>73,167</b>	<b>72,481</b>	<b>77,063</b>
Staff Numbers	2017-18 Budget FTE	2017-18 Forecast FTE	2018-19 Budget FTE
<b>Employees (Full-time Equivalent)</b>	<b>810.70</b>	<b>810.70</b>	<b>829.10</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Description	Budget 2018-19 \$'000	Permanent		Casual
		Full Time \$'000	Part Time \$'000	\$'000
City Management	3,033	2,585	448	-
Corporate Services	7,048	6,158	890	1,385
Community Wellbeing	30,724	9,289	21,436	1,477
Infrastructure, Environment and Leisure	17,813	16,977	836	5,956
Planning and Place	8,119	6,961	1,157	499
Total Permanent Staff expenditure	66,737	41,970	24,767	9,317
Casuals, temporary and other expenditure	12,572			
Capitalised labour costs	(2,246)			
<b>Total Staff Expenditure</b>	<b>77,063</b>			

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Description	Budget 2018-19 FTE	Permanent		Casual
		Full Time FTE	Part Time FTE	FTE
City Management	25.06	21.00	4.06	-
Corporate Services	65.30	56.00	9.30	16.28
Community Wellbeing	340.08	98.29	241.79	16.19
Infrastructure, Environment and Leisure	169.29	158.80	10.49	79.73
Planning and Place	82.84	68.00	14.84	6.33
Total Permanent Staff expenditure	682.57	402.09	280.48	118.53
Casuals, temporary and other expenditure	118.53			
Capitalised labour costs	28.00			
<b>Total Staff</b>	<b>829.10</b>			

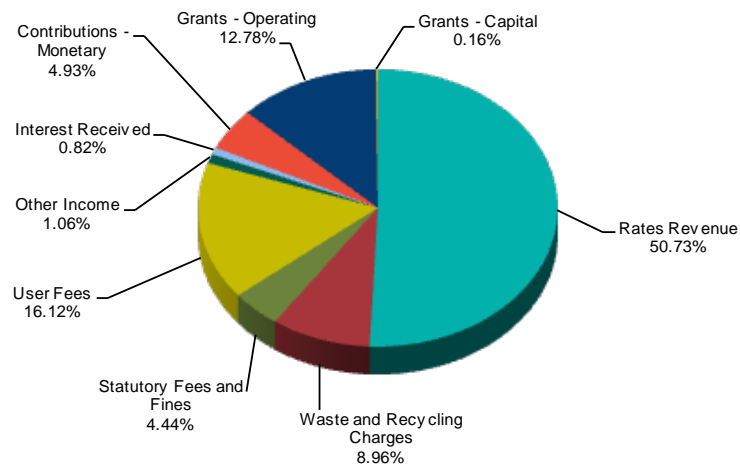


## Notes to the Financial Statements

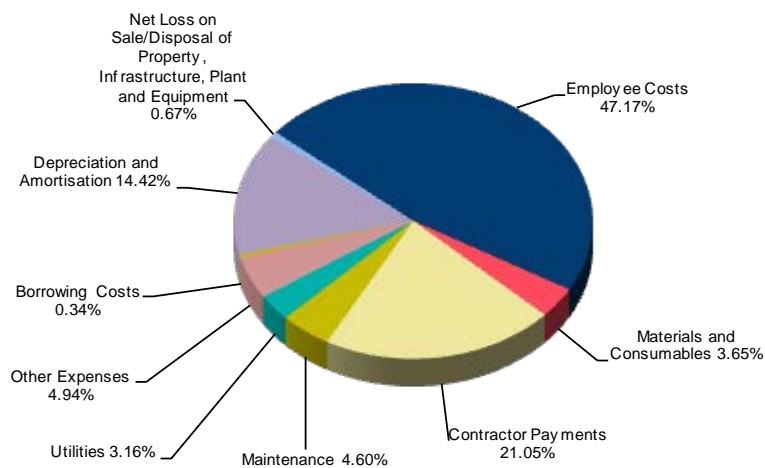
### 4.1 Comprehensive Income Statement

The graphs below show the allocation of income and expenditure for the 2018-19 annual budget:

#### Operating Revenue - 2018-19



#### Operating Expenditure - 2018-19



#### 4.1.1 Rates Revenue

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the *SRP* (refer to *Council and Community Plan*), rates and charges were identified as an important source of revenue, accounting for 51 per cent of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The *Fair Go Rates System* (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018-19 the FGRS cap has been set at 2.25 per cent. The cap applies to general rates and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.25 per cent in line with the rate cap.

This will raise total rates and charges for 2018-19 to \$109.02m. The budget assumes an additional 1,000 assessments (properties). The average Rates per Assessment for 2017-18 is estimated at \$1,388.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2017-18 Forecast Actual (\$)	2018-19 Budget (\$)	Change (\$)	%
General Rates*	88,107,245	91,170,972	3,063,727	3.48%
Cultural & Recreation Land	300,247	335,129	34,881	11.62%
Waste Management Charges	14,145,504	16,367,203	2,221,699	15.71%
Supplementary Rates and Rate Adjustments	800,000	800,000	-	0.00%
Interest on Rates and Charges	350,000	350,000	-	0.00%
<b>Total Rates and Charges</b>	<b>103,702,997</b>	<b>109,023,304</b>	<b>5,320,307</b>	<b>5.13%</b>

\*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year:

Type or class of land	2017-18 cents/\$CIV*	2018-19 cents/\$CIV*	Change
General Rate	2.9597	2.5235	-0.15
Cultural & Recreation with Liquor	1.7758	1.5141	-0.15
Cultural & Recreation without Liquor	1.4799	1.2617	-0.15
Cultural & Recreation MRC	2.2494	1.9178	-0.15
Yarra Yarra Golf Club*	-	-	n/a

\*Fixed amount as per agreement

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year:

Type or class of land	2017-18 Forecast Actual	2018-19 Budget	Change	
	(\$)	(\$)	(\$)	%
General Rate	88,142,608	<b>91,170,973</b>	3,028,365	3.44%
Cultural & Recreation with Liquor	25,713	<b>26,345</b>	632	2.46%
Cultural & Recreation without Liquor	33,090	<b>33,586</b>	496	1.50%
Cultural & Recreation MRC	180,241	<b>190,571</b>	10,330	5.73%
Yarra Yarra Golf Club	81,765	<b>84,627</b>	2,862	3.50%
<b>Total amount to be raised by general rates</b>	<b>88,463,417</b>	<b>91,506,102</b>	<b>3,042,684</b>	<b>3.44%</b>

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2017-18 Number	2018-19 Number	Change	
				%
General Rate	64,737	<b>65,512</b>	775	1.20%
Cultural & Recreation with Liquor	6	<b>6</b>	-	0.00%
Cultural & Recreation without Liquor	18	<b>18</b>	-	0.00%
Cultural & Recreation MRC	1	<b>1</b>	-	0.00%
Yarra Yarra Golf Club	1	<b>1</b>	-	0.00%
<b>Total number of assessments</b>	<b>64,763</b>	<b>65,538</b>	<b>775</b>	<b>1.20%</b>

4.1.1(e) The basis of valuation to be used is the Net Annual Value.

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change	
			\$'000	%
General Rate	2,988,911,833	<b>3,624,556,683</b>	635,644,850	21.27%
Cultural & Recreation with Liquor	1,448,000	<b>1,740,000</b>	292,000	20.17%
Cultural & Recreation without Liquor	2,236,000	<b>2,662,000</b>	426,000	19.05%
Cultural & Recreation MRC*	8,012,850	<b>9,936,950</b>	1,924,100	24.01%
Yarra Yarra Golf Club	5,447,500	<b>5,803,000</b>	355,500	6.53%
<b>Total value of land</b>	<b>3,006,056,183</b>	<b>3,644,698,633</b>	<b>638,642,450</b>	<b>21.25%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017-18	Per Rateable Property 2018-19	Change	
	\$	\$	\$	%
<b>Municipal</b>	-	-	-	<b>0.00%</b>

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2017-18 \$	2018-19 \$	Change \$	%
<b>Municipal</b>	-	-	-	<b>0.00%</b>

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017-18 \$	Per Rateable Property 2018-19 \$	Change \$	%
240 Litre Bin	366	416	50	13.66%
120 Litre Bin	177	207	30	16.95%
Flats Sharing 240 litre bin	177	207	30	16.95%
Family 240 litre bin	256	279	23	8.98%
Litter Management Charge	54	56	2	3.70%
240 Litre Medical	177	207	30	16.95%
Additional Recycling	30	30	-	0.00%
Additional Green Waste	30	30	-	0.00%
<b>Total</b>	<b>1,267</b>	<b>1,432</b>	<b>165</b>	<b>13.02%</b>

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2017-18 \$	2018-19 \$	Change \$	%
240 Litre Bin	6,189,792	6,992,544	802,752	12.97%
120 Litre Bin	7,268,332	8,521,573	1,253,241	17.24%
Flats Sharing 240 litre bin	368,868	441,945	73,077	19.81%
Family 240 litre bin	101,632	111,879	10,247	10.08%
Litter Management Charge	214,974	256,760	41,786	19.44%
240 Litre Medical	3,540	3,933	393	11.10%
Additional Recycling	43,470	44,790	1,320	3.04%
Additional Green Waste	8,580	10,080	1,500	17.48%
<b>Total</b>	<b>14,199,188</b>	<b>16,383,504</b>	<b>2,184,316</b>	<b>15.38%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2017-18 (\$)	2018-19 (\$)	Change (\$)	%
General Rates	88,463,417	91,506,102	3,042,684	3.44%
Service Charges	14,199,188	16,383,504	2,184,316	15.38%
<b>Total Rates and charges</b>	<b>102,662,605</b>	<b>107,889,606</b>	<b>5,227,000</b>	<b>5.09%</b>

#### 4.1.1(l) Fair Go Rates System Compliance

Glen Eira City Council is fully compliant with the State Government's Fair Go Rates System

	2017-18 Forecast Actual	2018-19 Budget
Total Rates plus Annualised Supplementary Valuations	86,379,652	89,164,765
Number of rateable properties	64,737	65,688
Base Average Rates	1,334	1,357
Maximum Rate Increase (set by the State Government)	2.00%	2.25%
Capped Average Rate	1,361	1,388
Maximum General Rates and Municipal Charges Revenue	88,107,245	91,170,972
<b>Budgeted General Rates and Municipal Charges Revenue</b>	<b>88,107,245</b>	<b>91,170,972</b>

#### 4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2018-19: estimated \$800k and 2017-18: \$852k)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

**\*Note:**

The rates associated with the Melbourne Racing Club involve three parcels of land.

1. The private property along Kambrook and Booran Roads is rated at the General Rate, the same as the vast majority of property in the municipality.
2. The Crown Land comprising the Racecourse Reserve, under the control of the MRC, is rated under the *Cultural and Recreational Land Act* (as are tennis clubs, bowls clubs, golf clubs etc.).
3. The free hold land to the north of Station Street known as 'Caulfield Village' will continue to change significantly over the course of the next 10-15 years.
  - a. Precincts 2 and 3 of Caulfield Village are still currently rated under the *Cultural and Recreational Lands Act* owing to its use in association with racing however, Precinct 2 will change to General rate in 2018-19.
  - b. As Stages of this land move into construction, they will cease to be rated under the *Cultural and Recreational Lands Act* and will be rated under the General Rate. This is likely to take the form of a series of Supplementary Rate assessments. At the same time, back rates will be applied in accordance with *Cultural and Recreational Lands Act 1963* section 4(5), which will also be for increased amounts.
  - c. This process will continue as each Stage moves into development until eventually the whole area is rateable under the General Rate and has been subject to back rates. The timing of these changes will be driven by construction which is not within Council's control. It is likely that these changes will occur over successive Council budgets and during the course of particular financial years.

Rates and changes in rates are assessed by independent valuers under the supervision of the Valuer General for Victoria. Values and rates assessed for Council's purposes may also be used by the State Government to levy the *Fire Services Property Levy* and Land Tax.

#### 4.1.2 Statutory Fees and Fines (\$250k decrease)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines.

The decrease is mainly due to \$190k income provided for in the 2017-18 Forecast relating to voting infringements which will not be applicable in 2018-19.

A detailed listing of statutory fees and fines are disclosed as part of the user charges and other fees schedule in Appendix C 'Schedule of User Charges and Other Fees'.

#### 4.1.3 User Fees (\$1.83m increase)

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities and the provision of human services such as Family Day Care and Community Care Services.

Increases in user fees include:

- GEL fees now include Carnegie Swim Centre and Caulfield Recreation Centre and have increased by \$990k.
- The increase in Early Learning Centre Fees of \$202k is based on a \$3 increase for all age groups.

A detailed listing of user fees are disclosed as part of the user charges and other fees schedule in Appendix C 'Schedule of User Charges and Other Fees' and Appendix D 'Schedule of GEL User Charges and Other Fees'.

#### 4.1.4 Other Income (\$1.13m decrease)

Decrease due to one-off income expected for licences, permits fees and reimbursements relating to the works being undertaken for grade separation works during 2017-18 (\$1.12m).

#### 4.1.5 Interest Received (\$32k increase)

Assumes a slightly higher average cash holdings across 2018-19 compared with 2017-18 and 2.5 per cent return on funds.

#### 4.1.6 Contributions (\$4.02m decrease)

Council receives open space levies pursuant to clause 52.01 of the Glen Eira Planning Scheme. Council has achieved the new uniform levy rate of 5.7 per cent (Amendment C120).

These contributions are levied on multi-unit property developments in order to fund open space.

These contributions are volatile and depend on decisions made by developers, not Council. Open space contributions are expected to increase in 2018-19 to a total of \$9m.

This is offset by a one-off land contribution received during the 2017-18 year (\$5.23m).

#### 4.1.7 Grants (\$932k increase)

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

The level of operating grants increase is explained by:

- At this stage, the 2018-19 Budget includes a 'full year' Victorian Grants Commission allocation (approximately \$3.7m); the 2017-18 Grants Commission revenue was \$1.87m, as half of the 2017-18 allocation was received in advance (June 2017). The Commonwealth has regularly 'brought forward' the VGC funding. This is a timing variance only.
- Increased aged care income for residential facilities of \$901k.

These increases are offset by:

- Reduced grants in disability care due to the changeover to the National Disability Insurance Scheme (NDIS) of (\$571k). This is offset by a reduction in costs as these services will not be provided by Council.
- Reduced Early Learning Centre grants (\$253k), offset by an increase in user fees.

A list of operating grants by type and source is included below:

Operating Grants				
Grant Funding Types and Source (Operating)	Forecast 2017-18	Annual Budget 2018-19	Variance 2017-18 Forecast to 2018-19 Budget	
	\$'000	\$'000	\$'000	%
<b>Recurrent - Commonwealth Government</b>				
Aged Care	8,799	9,700	901	10%
Early Learning	1,138	885	(253)	(22%)
Family Day Care	459	497	39	8%
<b>Recurrent - State Government</b>				
Delivered Meals	218	213	(5)	(3%)
Healthy Ageing	88	93	5	6%
Home Care	3,284	3,239	(45)	(1%)
Home Maintenance	240	244	4	2%
Immunisation	43	86	43	101%
In-home Assessment	1,002	1,061	59	6%
Libraries	948	940	(8)	(1%)
Maternal and Child Health	1,111	1,087	(24)	(2%)
Metro Access	135	-	(135)	(100%)
Public Health	7	8	1	17%
Respite Care	1,065	494	(571)	(54%)
Social Support	574	685	111	19%
Supervision of School Crossings	368	382	14	4%
Sustainability	16	-	(16)	(100%)
Victorian Grants Commission	1,870	3,689	1,819	97%
Youth Services	47	30	(17)	(36%)
<b>Total Recurrent Grants</b>	<b>21,411</b>	<b>23,332</b>	<b>1,921</b>	<b>9%</b>



Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

There are no project related Grants factored into the 2018-19 Budget. Council will continue to advocate for grant funding on a project by project basis. Recent opportunities have been with Sport Recreation Victoria for sporting facilities upgrades from Sustainability Victoria for environmental initiatives. Ongoing Roads to Recovery funding will be \$285k.

Movements in non-recurrent grant funding are summarised below:

<b>Capital Grants</b>				
<b>Grant Funding Types and Source (Non-Recurrent)</b>	<b>Forecast 2017-18</b>	<b>Annual Budget 2018-19</b>	<b>Variance 2017-18 Forecast to 2018-19 Budget</b>	
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>
<b>Non-Recurrent - State Government</b>				
Open Space	173	-	(173)	(100%)
Recreational Services	525	-	(525)	(100%)
Roads to Recovery	577	285	(291)	(51%)
<b>Total Non-Recurrent Grants</b>	<b>1,275</b>	<b>285</b>	<b>(989)</b>	<b>(78%)</b>

## **Expenditure**

### **4.1.8 Employee Costs (\$4.58m increase)**

Employee costs include all labour related expenditure and on-costs such as allowances, leave entitlements and employer superannuation.

Salaries and wages are expected to increase by \$3.9m compared to the 2017-18 adopted budget.

This increase relates to the following:

- Estimation of increase for Council's Enterprise Bargaining Agreement (EBA) currently under negotiation - \$1.62m
- Resources required for Carnegie Swim Centre and Caulfield Recreation Centre - \$1.2m due to transferring the facilities in-house.
- New positions to support growth in Council Services \$1.64m, partially offset by increased income and diversion from consultancy spend.
- Reduced positions due to NDIS rollout \$1.18m.
- Award increases and increases in hours and allowances - \$340k.

Council has budgeted for a staffing level of 828.3 EFT for 2018-19 (an increase of 17.6 on 2017-18).

### **4.1.9 Materials and Consumables (343k increase)**

Materials and consumables costs have increased by \$343k which includes the following: consumables \$95k, postage \$63k and fuel \$38k.

#### **4.1.10 Contractors (\$1.01m increase)**

Contractor costs relate mainly to the provision of Council services by external providers. External contractors are expected to increase by \$1.01m mainly due to:

- Waste Management contract costs, overall increase of \$1.31m mainly due to the anticipated changes to collection of recycling (\$839k) and the introduction of a food waste collection, (\$249k). There are also increases in line with contractual arrangements and CPI increases of (\$224k) across other waste categories. These cost increases are recovered from waste management fee income.
- Building & Properties – \$227k increase due to renewal of maintenance contract.
- City Futures – \$441k increase to continue works on strategy and place planning.
- Information Services – increases in costs to provide internal support and maintenance of software \$218k.

Offsetting this are reductions in:

- Valuation costs to the change in legislation of the Valuer General taking over the annual valuations of municipal properties - \$190k.
- Contractor costs in Innovation and Continuous Improvement due to one-off projects during 2017-18 - \$282k.
- Reduction in management fees for outsourcing Carnegie Swim Centre and Caulfield Recreation Centre, now managed by Council - \$615k.

#### **4.1.11 Maintenance (\$898k increase)**

General maintenance costs are expected to increase by \$898k including Parks Services (\$267k), Buildings & Properties (\$452k) and GEL (\$168k).

#### **4.1.12 Utilities (\$911k increase)**

Utility charges relate to utilities such as water, gas, electricity, as well as telecommunication costs. Electricity pricing is expected to increase substantially during 2018-19 due to the end of the Procurement Australia contract \$810k.

#### **4.1.13 Grants and Subsidies (\$222k increase)**

Increase in funding of the Community Services Grants Program for 2018-19 of \$152k.

#### **4.1.14 Other expenses (\$430k increase)**

The increase against forecast of other expenses is mainly attributed to costs for: Citizenship Ceremony, emergency planning, exhibitions, programs within Community Care, and the planning scheme amendment process resulting from the adoption of structure plans and quality design guidelines.

#### **4.1.15 Borrowing costs (\$108k decrease)**

Borrowing costs relate to the interest component of Council's borrowing costs for GESAC. Borrowing repayments of principal and interest costs of \$4m will be made during the 2018-19 financial year. Borrowings outstanding as at 30 June 2018 are projected to be \$14.5m. The decrease in borrowing costs reflects Council paying off this loan according to schedule.

#### 4.1.16 Depreciation and Amortisation - non cash item (\$782k increase)

Depreciation and amortisation are accounting measures which allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. This increase is due to the impact of the revaluations of Council's infrastructure assets as at 31 December 2017 and capitalisation of the 2017-18 Capital Works projects.

#### 4.1.17 Net Loss on Sale/Disposal of Property, Infrastructure, Plant and Equipment (\$96k decrease)

The net loss on disposal of assets has increased in 2018-19. These amounts are difficult to predict when the budget is set. Items include disposal of: buildings, road surfaces, pavements, kerb and channels, footpaths, drains, right of ways and local area traffic management.

### 4.2 Balance Sheet

The Budgeted Balance Sheet shows the expected financial position at the end of the reporting year. This section of the *Budget* analyses the movements in assets (what is owned), liabilities (what is owed) and equity between the 2018-19 budget year and 2017-18 annual forecast. The 'bottom line' of this Statement is net assets which is the net worth of Council.

The change in net assets between two year's Budgeted Balance Sheet shows how the financial position has changed over that period which is described in more detail in the Budgeted Balance Sheet. The assets and liabilities are separated into current and non-current. Current means those assets or liabilities which fall due in the next twelve months.

#### Balance Sheet Key Assumptions

In preparing the Budgeted Balance Sheet for the year ended 30 June 2019 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- The total of rates and charges raised will be collected in the 2018-19 year.
- Trade creditors to be based on total capital and operating expenditure less written down value of assets sold, depreciation and amortisation and employee costs. Payment cycle is 30 days.
- Other debtors and creditors to remain consistent with 2017-18 levels.
- Proceeds from the sale of property, infrastructure, plant and equipment will be received in full in the 2018-19 year.
- Employee entitlements to be increased in line with the EBA.
- Principal repayments are estimated to be \$3.46m and interest payments \$554k.
- Total capital expenditure to be \$41.23m (including estimated carry overs of \$5m from the 2017-18 financial year).
- *Defined Benefit Superannuation Scheme* (for pre-1993 employees) continues to meet prudential requirements.

#### 4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits. These balances are projected to decrease by \$270k mainly to fund the capital works program during the year.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the *Budget* and other debtor balances are at acceptable levels.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years. The increase in this balance is attributable to the net result of the capital works program (\$41.23m of new assets), depreciation of assets (\$23.56m) and the disposal of property, plant and equipment (\$1.6m).

#### 4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Enterprise Agreement outcomes.

Interest-bearing loans and borrowings are borrowings of Council. Council is budgeting to repay loan principal payments of \$3.46m over the 2018-19 year.

Liquidity Ratio (Working Capital)				
	Annual Budget 2017-18	Forecast 2017-18	Annual Budget 2018-19	Variance 2017-18 Forecast to 2018-19 Budget
	\$'000	\$'000	\$'000	\$'000
<b>Current Assets</b>				
Cash and Cash Equivalents	57,644	63,204	62,935	(269)
Trade and Other Receivables	10,408	12,739	12,739	-
Prepayments	1,297	1,497	1,497	-
<b>Total Current Assets</b>	<b>69,349</b>	<b>77,440</b>	<b>77,171</b>	<b>(269)</b>
<b>Current Liabilities</b>				
Trade and Other Payables	16,494	14,717	14,717	-
Trust Funds and Deposits	25,501	29,874	29,874	-
Provisions	13,391	12,850	13,350	(500)
Interest-Bearing Liabilities	3,455	3,455	3,571	(116)
<b>Total Current Liabilities</b>	<b>58,841</b>	<b>60,895</b>	<b>61,512</b>	<b>(616)</b>
<b>Working Capital</b>	<b>10,508</b>	<b>16,545</b>	<b>15,659</b>	<b>(885)</b>
<b>Working Capital Ratio</b>	<b>117.86%</b>	<b>127.17%</b>	<b>125.47%</b>	<b>(1.70%)</b>

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council has also committed further current assets to specific and restricted purposes, represented by reserves, which may not yet be represented as current liabilities at 30 June.

One of the items which has placed additional pressure on Council's Liquidity Ratio is classification of leave entitlements. Notwithstanding a majority of leave entitlements are not expected to be settled within 12 months, almost all leave entitlements are classified as current liability provisions in Council's balance sheet, placing greater pressure on the liquidity ratio.

#### 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

Borrowings				
Year	New Borrowings	Repayment of Borrowings	Interest Paid for Borrowings	Balance 30 June
	\$'000	\$'000	\$'000	\$'000
2017-18 Forecast	-	3,343	662	18,303
2018-19 Annual Budget	-	3,455	554	14,848

### 4.3 Statement of changes in Equity

#### 4.3.1 Reserves

A total of \$9m is budgeted to be transferred to the Open Space Reserve during the 2018-19 financial year which may be used to fund eligible open space capital works projects.

These funds are shown as discretionary reserves as, although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's SRP and any changes in future use of the funds will be made in the context of the future funding requirements set out in the SRP.

Council approved its *Open Space Strategy* on 8 April 2014 following widespread community consultation. Pursuant to Clause 52.01 of the *Glen Eira Planning Scheme* a person who proposes to subdivide land into 3 or more lots must make a contribution to Council for public open space.

Council has achieved the uniform levy rate of 5.7 per cent (Amendment C120).

#### 4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

#### 4.4 Statement of Cash Flows

The Budgeted Statement of Cash Flows shows the expected cash movements during the budget year and the difference in the cash balance at the beginning and the end of the year. The net cash flows from operating activities, shows how much are expected to remain after providing day to day services to the community. Any surpluses from operating activities are invested in areas such as capital works.

The information in the Budgeted Statement of Cash Flows assists in the assessment of the ability of Council to generate cash flows, meet financial commitments as they fall due, including the servicing of borrowings, fund changes in the scope or nature of activities and obtain external finance. The Budgeted Statement of Cash Flows analyses the expected cash flows for the 2018-19 financial year.

The cash flow is based on three main categories. In summary these are:

##### 4.4.1 Net cash flows provided by/(used in) operating activities

Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

Operating activities refer to the cash generated or used in the normal service delivery functions of Council. The decrease in inflows from operating activities is mainly due to increased outflows for Employee Costs \$4.58m, Materials and Services \$3.53m and decreased inflows of Other Receipts \$1.13m.

Partly offsetting these are increases in cash inflows from operating activities which are mainly due to increases in Rate Revenue \$3.34m, Waste and Recycling Charges \$1.67m and User Fees \$1.82m and Contributions – Monetary \$1.21m.

The net cash flows from operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Statement of Cash Flows. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

Reconciliation of operating result and net cash from operating activities 30 June			
	Annual Budget 2017-18	Forecast 2017-18	Annual Budget 2018-19
	\$'000	\$'000	\$'000
Surplus	17,219	25,976	19,263
Debt Servicing Costs	660	662	554
Loss on Disposal of Property, Infrastructure, Plant and Equipment	1,030	1,191	1,095
Non Monetary Contribution	-	(5,230)	-
Depreciation and Amortisation	23,234	22,775	23,557
<b>Cash Flows Available from Operating Activities</b>	<b>42,143</b>	<b>45,374</b>	<b>44,469</b>

##### 4.4.2 Net cash flows provided by/(used in) investing activities

Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

Investing activities refer to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment, etc.

The increase in payments for investing activities of \$1.45m represents an increase in capital works program expenditure for the 2018-19 budget year.

#### 4.4.3 Net cash flows provided by/(used in) financing activities

Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

Financing activities refer to cash generated or used in the financing of Council functions. The outflow in financing activities represents principal payments of \$3.46m and interest payments on the loan of \$554k.

#### 4.4.4 Cash and Cash Equivalents

The significance of budgeting cash flows for Council is that it is a key factor in setting the level of rates each year (governed by the rate cap) and providing a guide to the level of capital works expenditure that Council can sustain using existing cash reserves.

The Budgeted Statement of Cash Flows shows a slight decrease in the overall cash position as compared to the 2017-18 annual forecast and an increase from the 2017-18 Annual Budget.

Funds held are mainly to cover current liabilities, as Council pays its creditors at the end of the month following the receipt of an invoice.

The low working capital held in the Balance Sheet reflects the progression of our capital works projects, and this is also reflected in the movements within the Statement of Cash Flows. The payments for investing activities reflect Council's commitment to ensuring capital projects are a major priority.

Overall, total cash and investments are forecast to decrease from \$63.20m to \$62.94m as at 30 June 2019.

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations as shown in the following table. Unrestricted cash and investments for the period ending June 2019 are estimated to be \$33.06m.

Restricted and Unrestricted Cash and Investments				
	Annual Budget 2017-18	Forecast 2017-18	Annual Budget 2018-19	Variance 2017-18 Forecast to 2018-19
	Inflow/(Outflow)	Inflow/(Outflow)	Inflow/(Outflow)	Inflow/(Outflow)
	\$'000	\$'000	\$'000	\$'000
<b>Total Cash and Investments</b>	57,644	63,204	62,935	(269)
<b>Restricted Cash and Investments</b>				
Trust Funds and Deposits	(25,501)	(29,874)	(29,874)	-
<b>Unrestricted Cash and Investments</b>	32,143	33,330	33,061	(269)



Included in trust funds and deposits are:

- **Residential Aged Care Deposits** - relate to resident accommodation deposits for Council's nursing homes at Warrawee, Rosstown and Spurway. These deposits are to be refunded (less retention income) when residents leave the facility. These funds are to be invested in cash and term deposit accounts in accordance with the *Aged Care Act 1997*. Council is liable to repay deposits as and when required; and
- **Refundable deposits** - are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

#### Unrestricted cash and investments

These funds are free of statutory reserve funds and cash to be used to fund capital works expenditure from the previous financial year.

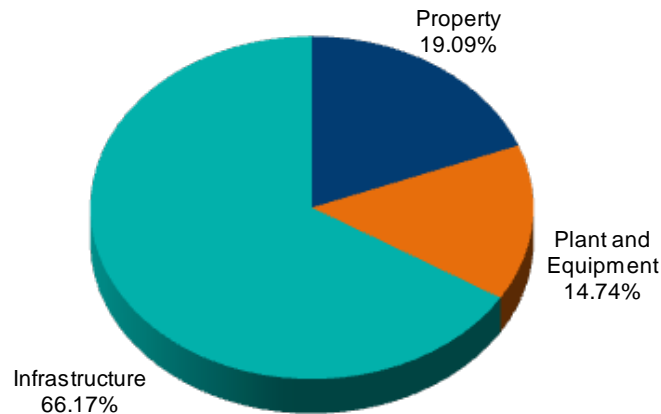
### 4.5 Capital Works Program

The Budgeted Statement of Capital Works sets out all the expected capital expenditure in relation to non-current assets for the year. It also shows the amount of capital works expenditure which is expected to be expanding, renewing or upgrading Council's asset base. This is important because each of these categories has a different impact on Council's future costs. The total expenditure on capital works projects for the 2018-19 financial year is \$41.23m (including carryovers of \$5m). The following tables show the total capital works from various views.

#### 4.5.1 Summary

	Forecast 2017-18	Budget 2018-19	Change	
New Works	\$'000	\$'000	\$'000	%
Property	9,543	6,918	2,625	27.5%
Plant and Equipment	5,717	5,339	379	6.6%
Infrastructure	24,407	23,973	433	1.8%
<b>Total</b>	<b>39,667</b>	<b>36,230</b>	<b>3,437</b>	<b>8.7%</b>

### Proportion of 2018-19 Capital Works Budget by Category



#### 4.5.2 Property (\$6.92m)

The property class comprises buildings and building improvements including community facilities, Municipal offices, sports facilities and pavilions. The decrease against the 2017-18 forecast is due to a one off purchase of property during the 2017-18 year.

#### 4.5.3 Plant and Equipment (\$5.34m)

Plant and equipment includes plant, machinery and equipment, computers and telecommunications, and library collections.

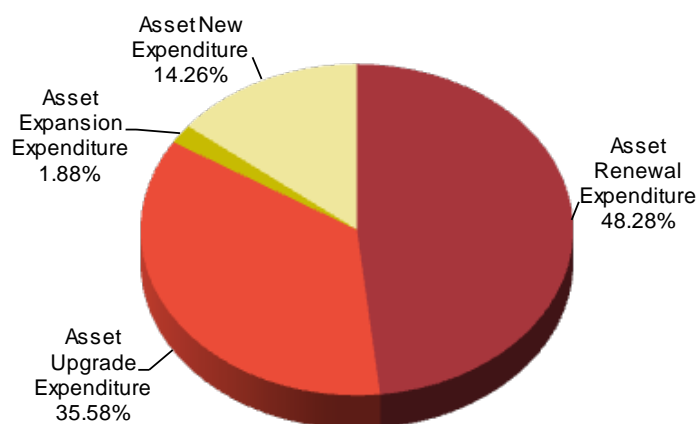
#### 4.5.4 Infrastructure (\$23.97m)

Infrastructure includes roads, footpaths, drainage works (in road reserves, sportsgrounds and irrigation) open space (includes open space initiatives, parks, playing surfaces and playground equipment), car parks and streetscape works (street beautification of Council's streets and shopping precincts).

Refer to Appendix B and C for detailed listings of 2018-19 Capital Works projects.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources	
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Council Cash \$'000
Property	6,918	1,463	2,125	3,223	107	-	6,918
Plant and Equipment	5,339	614	3,435	1,088	202	-	5,339
Infrastructure	23,973	3,801	11,845	7,860	467	285	23,688
<b>Total New Works</b>	<b>36,230</b>	<b>5,879</b>	<b>17,405</b>	<b>12,170</b>	<b>776</b>	<b>285</b>	<b>35,945</b>
Carried forward capital works from 2017-18	5,000	-	2,500	2,500	-	-	5,000
<b>Total Capital Works Expenditure</b>	<b>41,230</b>	<b>5,879</b>	<b>19,905</b>	<b>14,670</b>	<b>776</b>	<b>285</b>	<b>40,945</b>

### 2018-19 Capital Works - by Type



#### 4.5.5 Asset Renewal (\$19.91m), Upgrade (\$14.67m), Expansion (\$776k) and New (\$5.88m)

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

#### 4.5.6 Carried Forward Works (\$5m)

At the end of each financial year there are projects which are either incomplete or not commenced due to factors including planning issues, weather delays and extended consultation. For the 2018-19 year it is forecast that \$5m of capital works will be incomplete and be carried forward into the 2018-19 year.

#### **4.5.7 Funding Sources**

##### **Grants - Non-Recurrent (\$285k)**

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

There are no project related Grants factored into the 2018-19 Budget. Council will continue to advocate for grant funding on a project by project basis. Recent opportunities have been with Sport Recreation Victoria for sporting facilities upgrades from Sustainability Victoria for environmental initiatives. Ongoing Roads to Recovery funding will be \$285k.

##### **Council Cash (\$40.95m)**

Council generates cash from its operating activities, which is used as a funding source for the Capital Works Program. It is forecast that \$40.95m will be generated Council cash to fund the 2018-19 Capital Works program.

Refer to Appendix B and C for detailed listings of Capital Works projects.

## Overview to Appendices

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in this report. Statutory disclosures are in accordance with the *Local Government Act 1989* and Local Government Model Financial Report.

This information has not been included in the main body of the *Budget* in the interests of clarity and conciseness. Council has decided that whilst the budget needs to focus on the important elements of the *Budget* and provide appropriate analysis, the detail upon which the *Annual Budget* is based should be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

Appendix	Nature of information
A	Budget Processes
B	Capital Works Program (as required by the Local Government Regulations)
C	New Capital Works Program
D	Schedule of User Charges and Other Fees
E	Schedule of GEL User Charges and Other Fees

## **Appendix A – Budget Processes**

This section lists the budget processes to be undertaken in order to adopt the *Budget* in accordance with the *Local Government Act 1989* (the *Act*) and Local Government (Planning and Reporting) Regulations 2014 (the *Regulations*).

Under the *Act*, Council is required to prepare and adopt an *Annual Budget* for each financial year. The *Budget* is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the *Regulations* which support the *Act*.

The 2018-19 *Budget*, which is included in this report, is for the year 1 July 2018 to 30 June 2019 and is prepared in accordance with the *Act* and *Regulations*. The *Budget* includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works.

These Statements have been prepared for the year ending 30 June 2019 in accordance with the *Act* and *Regulations* and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards and the Local Government Model Accounts. The *Budget* also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the *Budget*.

A proposed *Budget* is prepared in accordance with the *Act* and submitted to Council in May for approval in principle. Council is then required to give public notice that it intends to adopt the *Budget*. It must give 28 days' notice of its intention to adopt the proposed budget and make the *Budget* available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the *Budget* and any submission must be considered before adoption of the *Budget* by Council.

With the introduction of the State Government's Rate Capping legislation in 2015 Councils are capped to a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

If a Council wishes to seek a rate increase above the maximum allowable it must submit a rate variation submission to the Essential Services Commission (ESC). Glen Eira City Council has determined not to submit an application for a variation in 2018-19.

The final step is for Council to adopt the *Budget* after receiving and considering any submissions from interested parties. The *Budget* is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. The key dates for the budget process are summarised below:

Budget Process	Timing
1. Minister of Local Government announces maximum rate increase	Dec
2. Council to advise ESC if it intends to make a rate variation submission	Jan/Feb
3. Council submits formal rate variation submission to ESC	Mar
4. Proposed budget(s) submitted to Council for approval	Apr/May
5. ESC advises whether rate variation submission is successful	May
6. Public notice advising intention to adopt budget	May
7. Budget available for public inspection and comment	May
8. Public submission process undertaken	May/Jun
9. Submissions period closes (28 days)	Jun
10. Submissions considered by Council	Jun
11. Budget and submissions presented to Council for adoption	Jun
12. Copy of adopted budget submitted to the Minister	Jun



## Appendix B - Capital Works Program (as required by the Local Government Regulations)

The table in the following pages represents a listing of the capital works projects that will be undertaken for the 2018-19 year. The capital works projects are grouped in relation to non-current asset classes and set out asset expenditure type (i.e. renewal, upgrade, expansion and new). This disclosure is required by the Regulations.

2018-19 DRAFT ANNUAL BUDGET - CAPITAL WORKS PROGRAM									
Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
<b>Property</b>									
<b>Buildings</b>									
Carnegie Sports Precinct Redevelopment - Pavilions	Detail design and documentation of pavilions at Lord Reserve (merge Hex and cream brick pavilions).	Lord Reserve Pavilion	192,000	-	-	-	192,000	-	192,000
Carnegie Sports Precinct Redevelopment - Pavilions	Detail design and documentation of Council's adopted master plan concept.	Koornang Park Pavilion	192,000	-	-	-	192,000	-	192,000
Carnegie Sports Precinct Redevelopment - Master Plan	Detail design of landscape and sportsgrounds in master plan.	Lord Reserve/ Koornang Park	345,000	-	345,000	-	-	-	345,000
Pavilion Construction	Continuation of construction of the pavilion upgrade including female friendly change.	King George VI Reserve Pavilion (R.P McHutchinson)	300,000	-	-	-	300,000	-	300,000
Forward Design - Pavilion	Site survey and development of a schematic design/concept and preliminary costing for a new pavilion including car park and landscaping.	Murrumbeena Park Pavilion	182,000	-	-	-	182,000	-	182,000
Community Garden	Develop a pop up community garden with a focus on building connections across the community. The project will focus on collaborating with the community to plan and scope design options, establish a community management arrangement and create a garden.	Moorleigh Village	65,000	-	65,000	-	-	-	65,000
Community Shed - Design	Engage with the community to plan and design a community shed in the City of Glen Eira.	Moorleigh Village	50,000	-	-	-	50,000	-	50,000
GESAC Defect Rectification Program	Completing the 5 year program. 18/19 will be the last year.	GESAC	225,000	-	225,000	-	-	-	225,000
Forward Design - Pavilion	Site survey and development of a schematic design/concept and preliminary costing for a new pavilion which will also service GESAC outdoor change room.	Bailey Reserve Softball Pavilion	56,000	-	-	16,800	39,200	-	56,000
Forward Design - Pavilion	Development of a schematic design/concept and preliminary costing for a standard model for a 4 change room pavilion which can be adapted to a 2 or 6 change room model.	Caulfield Park (Old red Brick) & Mackie Road Reserve	30,000	-	-	-	30,000	-	30,000
Public Toilet New	Provision of public toilets in accordance with the public toilet strategy 2015.	McKinnon Reserve	431,250	-	-	-	431,250	-	431,250
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Parks Depot office	28,000	-	28,000	-	-	-	28,000
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	King George Reserve Pavilion	23,000	-	23,000	-	-	-	23,000

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Glen Works Depot	28,000	-	28,000	-	-	-	28,000
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Victory Park Pavilion	13,000	-	13,000	-	-	-	13,000
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Bailey Reserve Pavilion	13,000	-	13,000	-	-	-	13,000
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Caulfield Park Pavilion	13,000	-	13,000	-	-	-	13,000
Town Hall Internal Areas - Upgrade	Refurbishment of areas on ground floor, Level 1 & 3 and Customer Service areas.	Town Hall	1,144,000	-	1,144,000	-	-	-	1,144,000
GESAC - Outdoor Gym Area Shade Sails	Shade sails for outside gym area on first floor.	GESAC - First Floor out side the group fitness area	47,000	-	-	-	47,000	-	47,000
Library Upgrade	Soundproofing the children's area.	Carnegie Library	47,000	-	47,000	-	-	-	47,000
Female Friendly Pavilion Upgrade Program	\$100k SRV funding approved for McKinnon Reserve Pavilion.	McKinnon Reserve; Victory Park (Design only)	315,000	-	315,000	-	-	-	315,000
Early Learning Centre Upgrade	Update external entrance including relocating the gate to open away from Shepparson Avenue; extend shade sail over sand pit to ensure sun protection throughout the day.	Carnegie Children's Multi-purpose facility	17,250	-	17,250	-	-	-	17,250
Maternal and Child Health Centre Upgrade	To improve storage to house resources and equipment needed to support families experiencing early parenting difficulties.	Glen Huntly MCH	17,250	17,250	-	-	-	-	17,250
Kindergarten Upgrade	Extending windows to the ground to improve supervision, usability and accessibility.	Caulfield South Kinder	34,500	-	34,500	-	-	-	34,500
Leila Road outdoor Landscaping Space Upgrade	To complete the refurbishment of the outdoor space to create an improved accessible area .	Leila Rd	112,500	-	112,500	-	-	-	112,500
Sustainability Initiatives - Buildings - Upgrade	Retrofit council buildings as per energy audits including PV panels installation and insulation. To reduce greenhouse gas emissions in line with the carbon emissions reduction plan.	GESAC, Bentleigh East; Glen Works Depot, Moorabbin; Bentleigh & Carnegie Library, Bentleigh & Carnegie; Packer Park Pavilion, Carnegie; Caulfield Park Pavilion, Caulfield North; King George Reserve, Bentleigh East; Moorleigh Village, Bentleigh East; Carnegie Early Learning Centre, Carnegie	762,000	762,000	-	-	-	-	762,000
Residential Services - Minor Improvement	Refurbishment of the kitchenettes in house 6 at Warrawee; Refurbishment of house tea & coffee making facilities at Rosstown; Implement café area at Spurway for residents and relatives out of hours usage.	Rosstown Community; Warrawee Community; Spurway Community	90,000	90,000	-	-	-	-	90,000
Roof Renewal	The renewal of various council buildings roofs identified through lifecycle audits.	Glen Eira Town Hall; Bentleigh Hodgson Reserve, Bentleigh; Depot, Caulfield North; EE Gunn Reserve, Ormond; Moorleigh Village, Bentleigh East	133,500	133,500	-	-	-	-	133,500
Kitchen and Joinery Renewal	The renewal of various council buildings kitchen/Joinery identified through lifecycle audits.	Town Hall, Caulfield; McKinnon Hall, McKinnon; Moorleigh Village, Bentleigh East; Murrumbeena Family Centre, Murrumbeena; Moorleigh Village, Bentleigh East; Peninsula Community Legal Centre, Bentleigh East	74,000	74,000	-	-	-	-	74,000

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
Painting Renewal Program	Programmed painting works identified from building condition audits.	CRC, Caulfield; Princes Park, Caulfield South; Godfrey Street Community House, Bentleigh; Linkway, 12-16, Belsize Avenue, Carnegie; Glenworks, Moorabbin; Parks depot, Caulfield North; Gardenvale Park, Gardenvale; Caulfield Park, Caulfield North; Public Toilet, 15, Kokaribb Road, Carnegie; Murrumbena Park, Murrumbena	135,900	135,900	-	-	-	-	135,900
Minor HVAC Renewal	Strategic renewal program for replacing air-conditioning units at council buildings. Includes HVAC works and ongoing plant renewal.	Bentleigh Library, Bentleigh; Rosstown, Warrawee Nursing Homes, Carnegie; Carnegie Early Learning Centre, Carnegie; McKinnon Kinder, McKinnon; Bentleigh Pre-School, Bentleigh	178,000	142,400	35,600	-	-	-	178,000
Floor Covering Replacement Renewal	Ongoing renewal of floor coverings identified through lifecycle audits.	East Bentleigh Early Learning Centre, Bentleigh East; Bentleigh Pre-School, Bentleigh; Caulfield Park Pavilion, Caulfield North; CRC, Caulfield; Murrumbena Early Learning Centre, Murrumbena; Parks Depot, Caulfield North	211,400	211,400	-	-	-	-	211,400
Roof Safety New	Installation of roof safety access systems for maintenance purposes.	EE Gunn Pavilion, Ormond; Koomang Park Pavilion, Carnegie; Glenhuntly Pavilion, Glen Huntly	47,200	47,200	-	-	-	-	47,200
Disability Discrimination Act Compliance Upgrade	Ongoing program of works to ensure that council buildings meet DDA compliance requirements.	Caulfield Park Pavilion; Victory Park Pavilion; Glen Huntly Reserve Pavilion; Carnegie Pool; Glen Eira Depot; CRC; Parks Depot	124,000	-	124,000	-	-	-	124,000
Independent Living Units Renewal	To provide refurbished accommodation for tenants.	Jasper Road, Bentleigh; Belsize Avenue, Carnegie	162,000	97,200	64,800	-	-	-	162,000
Signage Upgrade Buildings	Replace old and redundant signage on buildings across various sites.	Town Hall, Moorleigh Village, Caulfield Pavilion	125,000	-	125,000	-	-	-	125,000
Bathroom Renewal	Rolling program for renewal of bathrooms within council buildings based on lifecycle audits.	Bentleigh McKinnon Youth Club Hall, Bentleigh; Carnegie Early Learning Centre, Carnegie; Caulfield Maternal Child Health, Caulfield; Caulfield Senior Citizens Centre, Caulfield; East Bentleigh Early Learning Centre, Bentleigh East; Glen Huntly Reserve, Glen Huntly; Glover Street Kinder, Bentleigh East; Godfrey Community House, Bentleigh; Caulfield Park, Caulfield North; Ormond Senior Citizens Centre, Ormond; Parks Depot office, Caulfield North	112,800	112,800	-	-	-	-	112,800
GESAC - Leisure Pool Equipment Renewal	Replace equipment in leisure pool that has reached the end of its useful life.	GESAC	59,000	59,000	-	-	-	-	59,000
GESAC - Planned Renewal Program	Renewal and replacement of assets including pool and building plant and equipment in accordance with the GESAC Asset management plan.	GESAC	181,000	181,000	-	-	-	-	181,000
GESAC Pool Tile Rectification Works	Removal of all pool tiles and resurfacing of pool walls and floors in the leisure and 25m pool.	GESAC	450,000	-	450,000	-	-	-	450,000
GESAC Building Renewal	Paintings to doors, walls, render, cladding and line marking to stadium timber floor.	GESAC	61,000	61,000	-	-	-	-	61,000
Kindergarten Upgrade	Refurbish centre to increase play space. This will increase licensed area to 33 children.	Ormond Kinder	90,000	-	-	90,000	-	-	90,000
<b>Total Buildings</b>			<b>6,917,550</b>	<b>2,124,650</b>	<b>3,222,650</b>	<b>106,800</b>	<b>1,463,450</b>	<b>-</b>	<b>6,917,550</b>

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
			Renewal	Upgrade	Expansion	New	Grants	Council Cash	
			\$	\$	\$	\$	\$	\$	
Total Property			6,917,550	2,124,650	3,222,650	106,800	1,463,450	-	6,917,550
Plant and Equipment									
Plant, Machinery and Equipment									
Fleet Management	Renewal of council's fleet including motor vehicles, small plant, trucks, mowers, rollers etc.	Including Plant and Equipment at Parks, Depot & Town Hall	2,101,605	2,101,605	-	-	-	-	2,101,605
Total Plant, Machinery and Equipment			2,101,605	2,101,605	-	-	-	-	2,101,605
Computers and Telecommunications									
Corporate Information Management	Includes the following: - Renewing base infrastructure such as storage, servers, networking and end-user tools (desktops; laptops; tablets; monitors); - Application Integration – allows the inter-connectivity of current applications/systems; and - Defining and building the technology foundations to support the GETT program including service design reviewing the current state architecture and business applications.	All Council Offices	831,000	332,400	166,200	166,200	166,200	-	831,000
Total Computers and Telecommunications			831,000	332,400	166,200	166,200	166,200	-	831,000
Library Books and Materials									
Purchase of Library Collections	Purchase of books, magazines, dvds, games, ebooks, emagazines and online subscription for the development and maintenance of the library collections.	Council library locations - Bentleigh, Carnegie, Caulfield, Elsternwick	889,330	-	889,330	-	-	-	889,330
Total Library Books and Materials			889,330	-	889,330	-	-	-	889,330
Other Plant and Equipment									
Residential Services - Replacement of Furniture	Replacement of window furnishings – Resident rooms Rosstown; Replacement of outdoor furniture house 6 - Warrawee; Replacement of bedroom furniture - excluding beds Spurway.	Rosstown Community; Warrawee Community; Spurway Community	90,000	90,000	-	-	-	-	90,000
Residential Services - OHS upgrades	Residential Services OHS/No Lift to minimise risk to staff from manual handling- Replacement of beds, lifting machines, mobile chairs, wheelchairs.	Rosstown Community; Warrawee Community; Spurway Community	90,000	90,000	-	-	-	-	90,000
Plant and Equipment Upgrade	Improvements to the water play filtration plant to maintain water quality and comply with best practices.	Booran Reserve	65,100	-	-	35,805	29,295	-	65,100

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
Online Enhancements	Improve online enhancement to enable seamless transactions by community; Procure additional modules for corporate performance reporting system; Review payment channel consolidation; Website enhancements in order to improve council's online presence.	Town Hall	300,000	-	-	-	300,000	-	300,000
Maintenance Storage - New	Installation of a new shed to house plant and equipment for maintenance operations.	Booran Reserve	70,000	-	-	-	70,000	-	70,000
Glen Eira Leisure -Upgrade 24 hour access (feasibility review)	To enable 24 hour access in future to GESAC gym and Caulfield Recreation Centre. This included new scanners, CCTV system upgrades, tail gate system and panic buttons.	GESAC & CRC	65,000	-	32,500	-	32,500	-	65,000
GESAC - Furniture & Equipment Renewal	Equipment that needs replacing over time due to use and general wear and tear. Replacing this furniture & equipment ensures that the level of service delivery remains high and maintenance cost are reduced.	GESAC	583,688	583,688	-	-	-	-	583,688
Furniture and Equipment Renewal	Replacement of safety equipment used by children i.e. car restraints, high chairs and strollers which need to be compliant with Australian Safety Standards .	Across Municipality	12,000	12,000	-	-	-	-	12,000
Furniture and Equipment Renewal	Replacement of children's educational toys and resources at MCH Centres.	Across Municipality	10,000	10,000	-	-	-	-	10,000
Furniture and Equipment New	Smart TV's to enhance information sharing and educational opportunities for families accessing MCH services.	Seven Centres across Municipality	16,000	-	-	-	16,000	-	16,000
Furniture & Fittings	Upgrade and purchase of new furniture and fittings as required.	Various at Town Hall	105,000	105,000	-	-	-	-	105,000
Furniture & Equipment Upgrade	Replace old furniture and equipment to be modern and lightweight to promote safety and independence of residents using the centre.	Across Senior Citizen's centres	60,000	60,000	-	-	-	-	60,000
Carnegie Swim Centre Maintenance	Reactive renewal and maintenance of pool equipment.	Carnegie Swim Centre	50,000	50,000	-	-	-	-	50,000
<b>Total Other Plant &amp; Equipment</b>			<b>1,516,788</b>	<b>1,000,688</b>	<b>32,500</b>	<b>35,805</b>	<b>447,795</b>	<b>-</b>	<b>1,516,788</b>
<b>Total Plant &amp; Equipment</b>			<b>5,338,723</b>	<b>3,434,693</b>	<b>1,088,030</b>	<b>202,005</b>	<b>613,995</b>	<b>-</b>	<b>5,338,723</b>
<b>Infrastructure</b>									
<b>Roads</b>									
Shopping Centre Safety Upgrade	Speed hump / traffic calming treatments.	Various laneways and car parks in shopping centres	10,000	-	-	-	10,000	-	10,000
Shopping Centre Safety Upgrade	Pedestrian refuge islands	McKinnon Shopping Centre	30,000	-	-	-	30,000	-	30,000
School Safety Upgrade	Pedestrian refuge / splitter island	Garden Avenue, Glen Huntly	25,000	-	-	-	25,000	-	25,000

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
			Renewal	Upgrade	Expansion	New	Grants	Council Cash	
			\$	\$	\$	\$	\$	\$	
Safer Access to Open Space Upgrade	Redesign & reconstruction of roundabouts to improve safety	Sussex and Dover Street	160,000	-	-	-	160,000	-	160,000
Road Reconstruction Program		Selected locations across the municipality	4,085,408	3,268,326	817,082	-	-	285,408	3,800,000
Right of Way Renewal Program		Selected locations across the municipality	343,332	291,832	51,500	-	-	-	343,332
Residential Street Safety Upgrade	Speed humps, Splitter islands	Hobart Road, Murrumbeena	80,000	-	-	-	80,000	-	80,000
Residential Street Safety Upgrade	Raised pavement intersection threshold treatments	Intersections of Murrumbeena Road at Brisbane, Perth, Adelaide, Sydney and Melbourne Streets	150,000	-	-	-	150,000	-	150,000
Residential Street Safety Upgrade	Raised pavement intersection threshold treatments	Intersections of Neerim Road at Tuckett and Short Streets	60,000	-	-	-	60,000	-	60,000
Pedestrian Safety Upgrade	Pedestrian refuge island design and construction.	Tucker Road (between North Road and McKinnon Road) near McKinnon Primary	80,000	-	-	-	80,000	-	80,000
Pedestrian Safety Upgrade	Reduced speed limits to 40km/hr - design, consultation & approvals.	Tucker Road (between North road and McKinnon Road) near McKinnon Primary	20,000	-	-	-	20,000	-	20,000
Pedestrian Safety Upgrade	Pedestrian operated signals	Kooyong Road, Elsternwick (In the vicinity of Carlingford Street)	15,000	-	-	-	15,000	-	15,000
Local Road Resurfacing Program		Selected locations across the municipality	1,500,000	1,500,000	-	-	-	-	1,500,000
Local Area Traffic Management Renewal	Rubber cushions, Speed humps, Splitter islands.	Various locations across the municipality	420,000	336,000	84,000	-	-	-	420,000
Local Area Traffic Management Renewal	Roundabout renewal.	Orrong Rd and Riddell Parade	80,000	64,000	16,000	-	-	-	80,000
Kerb and Channel Renewal Program		Various locations across the municipality	166,464	158,141	8,323	-	-	-	166,464
Cross Intersection Safety Upgrade	Speed humps on 2 approaches.	Intersection of Leslie and Meaney Street	20,000	-	-	-	20,000	-	20,000
Blackspot Program Upgrade	Redesign and construct roundabout to improve safety.	Koornang Road & Oakleigh Road Roundabout; Koornang Road & Leila Road Roundabout - Carnegie	40,000	-	-	-	40,000	-	40,000
Street Lighting Upgrade	Stage 2: Replacement of major road lights that are managed and fully funded by council. To maximise energy efficiency and reduce greenhouse gas emissions.	Various Locations around the Municipality	1,370,000	1,370,000	-	-	-	-	1,370,000
Total Roads			8,655,204	6,988,299	976,905	-	690,000	285,408	8,369,796
Footpaths									

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
New Footpath Program	Construct a number of new footpaths creating connections where there are currently no footpaths. The locations will be prioritised across the city based on: • Significance • Number of properties • Current Usage • Footpath continuation • Missing footpaths on one side • Traffic volume Other: • Resident requests • Walking strategy action plan	Various Locations across the Municipality	250,000	-	-	-	250,000	-	250,000
Footpath Program		Selected locations across the municipality	2,020,000	1,717,000	-	-	303,000	-	2,020,000
<b>Total Footpaths</b>			<b>2,270,000</b>	<b>1,717,000</b>	<b>-</b>	<b>-</b>	<b>553,000</b>	<b>-</b>	<b>2,270,000</b>
<b>Drainage</b>									
Drainage Renewal and Upgrade Program		Selected locations across the municipality	3,641,400	910,350	2,731,050	-	-	-	3,641,400
<b>Total Drainage</b>			<b>3,641,400</b>	<b>910,350</b>	<b>2,731,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,641,400</b>
<b>Open Space and Recreation</b>									
Synthetic Cricket Wicket Surface Renewal	Replace various synthetic wickets that have reached the end of service life.	Koornang Park	50,000	50,000	-	-	-	-	50,000
Synthetic Cricket Wicket Renewal	Replace 2 under sized wickets to meet standard dimensions to ensure safe playing surfaces.	McKinnon Reserve	65,000	-	65,000	-	-	-	65,000
Synthetic Cricket Wicket Covers Renewal	Provide safe synthetic cricket net wickets and sporting facilities within the municipality.	King George Reserve, Lord Reserve, East Caulfield Reserve	50,000	50,000	-	-	-	-	50,000
Street Tree Planting Program in Narrow Nature strips	Program to plant vacant sites in various nominated streets	Various	480,000	240,000	240,000	-	-	-	480,000
Sportsground Lighting Upgrade	Upgrade of sportsground lighting	Bailey Reserve (subject to 2018-2019 The World Game Facilities funding)	350,000	-	350,000	-	-	-	350,000
Sportsground Lighting Renewal	To address defects, dilapidation and maintenance issues associated with sportsground lighting across parks & reserves based on the lighting pole inspection report undertaken in Feb 17	Bentleigh Hodgson Reserve, Bentleigh; Caulfield Park, Caulfield North; Duncan Mackinnon Reserve, Murrumbeena; East Caulfield Reserve, Caulfield East; EE Gunn Reserve, Ormond; Glen Huntly Reserve, Caulfield East; Lord Reserve, Carnegie; Mackie Road Reserve, Bentleigh East; McKinnon Reserve, McKinnon; Moorleigh Reserve, Bentleigh East; Packer Park, Carnegie	230,000	184,000	46,000	-	-	-	230,000



Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
Plinth Kerbing	Install plinth kerbing to the western end of Marara Road Reserve. This will complete and complement the plinth kerbing installed along the eastern end of Marara Road Reserve in 2017-18.	Marara Road Reserve	86,250	-	-	-	86,250	-	86,250
Playground Renewal- Rubber Surface	Renewal of safety surface under play equipment.	Gardenvale, Victory, Centenary Parks	50,000	50,000	-	-	-	-	50,000
Park Soil Stabilisation Upgrade	Levelling surfaces in parks and reserves around paths and park assets to reduce trip hazards.	Various Locations around the Municipality	40,000	40,000	-	-	-	-	40,000
Park Shelter Renewal	Replacement of shelter.	East Caulfield Park	55,000	55,000	-	-	-	-	55,000
Park Perimeter Fence Renewal	Along East Boundary road, south of new skate park.	Bailey Reserve	50,000	50,000	-	-	-	-	50,000
Park Lighting Upgrade	Install park lights with energy efficient lighting.	Caulfield Park; EE Gunn Reserve	270,000	-	-	-	270,000	-	270,000
Park Furniture Renewal	Replacement of aged, unsafe and damaged park furniture.	Various Locations around the Municipality	125,000	125,000	-	-	-	-	125,000
Park Furniture - New	To upgrade and/or provide new park furniture located within Glen Eira parks and reserves. This program replaces aged park furniture and also responds to changes in community needs to ensure furniture is functional, modern and meets the requirements of the park/reserve. This may include installation of new seating, drink fountains, lighting etc.	Across Municipality	150,000	-	75,000	-	75,000	-	150,000
Park Footpath Renewal	Renewal of granular paths in parks and reserves.	East Caulfield; Caulfield; Joyce Park, Ormond	50,000	50,000	-	-	-	-	50,000
Park Bin Enclosures Upgrade	Replacing single unit bins with 3 double enclosures to include a recycling bin. Bin surround and foundation slabs.	Allnut Park	31,000	-	-	-	31,000	-	31,000
Park Bin Enclosures Upgrade	Replacing single unit bins with 6 double enclosures to include a recycling bin. Bin surround only.	Princes Park	38,000	-	-	-	38,000	-	38,000
Open Space Strategy Implementation - New Open Space	Design works for new Open Space Implementation Projects		172,500	-	-	-	172,500	-	172,500
Open Space Strategy Implementation - Master plan Design	Review /update of the existing master plan. This includes detail design for the future installation of synthetic sportsgrounds as an innovative progression to improve use.	East Caulfield Reserve	92,000	-	92,000	-	-	-	92,000
Open Space Strategy Implementation - Master plan Design	Refresh of Boyd Park master plan following LXRA works and Melbourne Water, water main upgrade project.	Boyd Park	115,000	-	115,000	-	-	-	115,000
Open Space Strategy Implementation - Master Plan Construction	Design and construction of car parking in line with council's endorsed master plan at EE Gunn Reserve.	Foch Street, EE Gunn Reserve	1,155,400	-	1,155,400	-	-	-	1,155,400
Open Space Strategy Implementation - Landscape - Design	Continue the implementation of OSS actions for the detail design of landscape enhancements at various reserves.	Spring Road Reserve, Caulfield South; Hopetoun Gardens, Elsternwick; Lirewva Grove, Caulfield	263,380	-	263,380	-	-	-	263,380

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
Open Space Strategy Implementation - Landscape - Construction	Continue the implementation of OSS actions for the construction of landscape enhancements at various reserves.	Moorleigh Village	230,000	-	230,000	-	-	-	230,000
Open Space Strategy Implementation - Landscape - Construction	Continue the implementation of OSS actions for the construction of landscape enhancements at various reserves. This project is for the construction of the dog agility park.	Caulfield Racecourse (The Wedge)	354,500	-	354,500	-	-	-	354,500
Minor Playground Upgrade and Renewal	Replacement of play equipment.	Dega Avenue, Bentleigh East; Wattle Grove Reserve, McKinnon; Gardenvale Park, Gardenvale	350,000	-	350,000	-	-	-	350,000
Memorial for Holocaust Survivors	At the Council meeting of 4 July 2017 it was resolved to prepare a report to establish and fund a permanent memorial structure in the Caulfield-Elsternwick area for victims and survivors of the Holocaust. An initiative to celebrate the lives of those who survived and their contribution to Australia.	Caulfield / Elsternwick Area	100,000	-	-	-	100,000	-	100,000
Major Playground Redevelopment - Design	Design of new multi use sports area at Bentleigh Hodgson Reserve including basketball/netball facilities, tennis hit up walls; table tennis, climbing frame, bouldering wall in line with the master plan.	Bentleigh Hodgson Reserve	103,500	-	103,500	-	-	-	103,500
Major Playground Redevelopment - Construction	Multipurpose sports court development - stage 2 works in endorsed master plan.	Harleston Park	155,000	-	-	-	155,000	-	155,000
Major Playground Redevelopment - Construction	This project further enhances the play space at McKinnon Reserve with the installation of informal recreation activities.	McKinnon Reserve	181,186	-	-	-	181,186	-	181,186
Irrigation Upgrade	Replace drip irrigation with above ground sprinklers.	Centenary Park Oval 1	100,000	100,000	-	-	-	-	100,000
Integrated Water Management Feasibility Study	To undertake a feasibility study at Caulfield Park Oval 1 to identify the most efficient and cost effective way to improve the quality and integrity of the sports field surface and explore opportunities for storm water harvesting, address flood risk mitigation and investigate options on how water can be captured on site and then repurposed in the western end and through the lake.	Caulfield Park	92,000	-	92,000	-	-	-	92,000
Goal Posts Renewal	Replacement of senior AFL football goal posts to conform to new rule changes	EE Gunn Reserve, Caulfield South; McKinnon Reserve, McKinnon; Princes Park, Caulfield South	125,000	-	-	-	125,000	-	125,000
Garden Bed Renewal	Replace garden bed edging; refurbish existing garden beds; replacement of plants.	Across Municipality	95,000	95,000	-	-	-	-	95,000
Cricket Wicket Upgrade - Turf	Upgrading turf cricket wickets.	Bentleigh Reserve	161,000	-	161,000	-	-	-	161,000
Cricket Nets - New	This project is to install a third cricket net on the existing net facility at Mackie Road Reserve. The existing cricket facility has only two nets and does not meet the need and growth of tenant sports clubs.	Mackie Road Reserve	51,750	-	-	51,750	-	-	51,750
Carnegie Sports Precinct Redevelopment - Swim Centre	Detail design and documentation of Council's adopted concept.	Carnegie Swim Centre	345,000	-	-	345,000	-	-	345,000

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
				\$	\$	\$	\$	\$	\$
Bicycle Strategy Implementation	Installation of additional bicycle repair stands at various locations	Various locations	25,000	-	-	-	25,000	-	25,000
Total Open Space and Recreation			6,437,466	1,089,000	3,692,780	396,750	1,258,936	-	6,437,466
Car Parks									
Car Park Renewal Program		Corner of Orrong Road & Stanley Street, Elsternwick; Carnegie Library & Community Centre Car Park, Carnegie; 2-8 Heather Street, Bentleigh.	400,000	320,000	80,000	-	-	-	400,000
Total Car Parks			400,000	320,000	80,000	-	-	-	400,000
Streetscape Works									
Elsternwick Structure Plan	Design of public spaces as endorsed in the Elsternwick structure plans.	Selwyn Street & Gordon Street	50,000	25,000	5,000	-	20,000	-	50,000
Elsternwick Structure Plan	Feasibility and concept for a new community hub.	Staniland Grove	50,000	-	-	-	50,000	-	50,000
Elsternwick Structure Plan	Delivery of council capital works for public spaces as endorsed in the Elsternwick structure plans - Design.	Carre Street	50,000	7,500	7,500	-	35,000	-	50,000
Elsternwick Structure Plan	Delivery of council capital works for public spaces as endorsed in the Elsternwick structure plans - Design.	Stanley Street (east)	50,000	-	-	-	50,000	-	50,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh council managed areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone.	Lorne St & Girdwood Avenue	10,000	-	10,000	-	-	-	10,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh public areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone. This project is to design the pedestrian and cyclist shared user path.	Caulfield East Reserve	100,000	-	-	-	100,000	-	100,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh public areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone. This project is to protect and improve native vegetation areas.	Boyd Park	10,000	4,000	4,000	-	2,000	-	10,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh public areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone. This project is for minor streetscape reinstatements along the corridor.	Various Locations around the Municipality	80,000	80,000	-	-	-	-	80,000
Carnegie Structure Plan	Design & Activation of public spaces as endorsed in the Carnegie structure plans.	Neerim Road (including some of Shepparson Avenue Car Park & Laneway)	300,000	-	-	-	300,000	-	300,000

Capital Works Project Listing									
Project Title	Project Description	Location	2018-19 Budget Amount	Asset expenditure types				Funding Sources	
				Renewal	Upgrade	Expansion	New	Grants	Council Cash
			\$	\$	\$	\$	\$	\$	\$
Carnegie Structure Plan	Feasibility and design of public spaces as endorsed in the Carnegie structure plans.	Carnegie Library Car Park (Shepparson Avenue Market Development)	50,000	-	10,000	-	40,000	-	50,000
Carnegie Structure Plan	Concept and detailed design of public spaces as endorsed in the Carnegie structure plans.	Koornang Road including Morton Avenue & Egan Street	150,000	75,000	37,500	-	37,500	-	150,000
Carnegie Structure Plan	Concept design of public spaces as endorsed in the Carnegie structure plans.	Kokaribb Road Park	20,000	-	-	-	20,000	-	20,000
Bentleigh Structure Plan	Implementation of public spaces as endorsed in the Bentleigh structure plans.	Eat Street (Rotunda)	250,000	-	75,000	50,000	125,000	-	250,000
Bentleigh Structure Plan	Design of public spaces as endorsed in the Bentleigh structure plans.	Bentleigh Library- Jasper Avenue	100,000	-	80,000	20,000	-	-	100,000
Activity Centre Streetscape Upgrades & Minor Renewal Works	Renewal and upgrade in medium and small shopping centres including street furniture, paving, landscaping and signage upgrades - Design.	Poath Road	150,000	105,000	15,000	-	30,000	-	150,000
Activity Centre Streetscape Upgrades & Minor Renewal Works	Renewal and upgrade of gateway signage in medium and small shopping centres - Implementation.	Various Locations around the Municipality	100,000	-	-	-	100,000	-	100,000
Activity Centre Streetscape Minor Upgrades	Renewal and upgrade of streetscape in Murrumbeena Activity Centre in Neerim road including street furniture, paving, landscaping and signage upgrades.	Neerim Road	750,000	525,000	75,000	-	150,000	-	750,000
Integrated Transport Strategy Implementation	Design of neighbourhood pilot.	Various Locations around the Municipality	200,000	-	40,000	-	160,000	-	200,000
Integrated Transport Strategy Implementation	Design of corridor pilot.	Various Locations around the Municipality	100,000	-	20,000	-	80,000	-	100,000
Total Streetscape Works			2,570,000	821,500	379,000	70,000	1,299,500	-	2,570,000
Total Infrastructure			23,974,070	11,846,149	7,859,735	466,750	3,801,436	285,408	23,688,662
TOTAL NEW CAPITAL WORKS			36,230,343	17,405,492	12,170,415	775,555	5,878,881	285,408	35,944,935

## Appendix C – New Capital Works Program

This appendix presents a listing of the capital works projects that will be undertaken for the 2018-19 year.

The Capital Works Program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

# 2018-19 DRAFT ANNUAL BUDGET - CAPITAL WORKS PROGRAM

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
<b>Major Projects</b>								
Carnegie Sports Precinct Redevelopment - Swim Centre	Detail design and documentation of Council's adopted concept.	Carnegie Swim Centre	Carnegie	345,000	-	-	345,000	-
Carnegie Sports Precinct Redevelopment - Pavilions	Detail design and documentation of pavilions at Lord Reserve (merge Hex and cream brick pavilions).	Lord Reserve Pavilion	Carnegie	192,000	-	-	-	192,000
Carnegie Sports Precinct Redevelopment - Pavilions	Detail design and documentation of Council's adopted master plan concept.	Koomang Park Pavilion	Carnegie	192,000	-	-	-	192,000
Carnegie Sports Precinct Redevelopment - Master Plan	Detail design of landscape and sportsgrounds in master plan.	Lord Reserve/ Koomang Park	Carnegie	345,000	-	345,000	-	-
Pavilion Construction	Continuation of construction of the pavilion upgrade including female friendly change.	King George VI Reserve Pavilion (R.P McHutchinson)	Bentleigh East	300,000	-	-	-	300,000
Forward Design - Pavilion	Site survey and development of a schematic design/concept and preliminary costing for a new pavilion including car park and landscaping.	Murrumbeena Park Pavilion	Murrumbeena	182,000	-	-	-	182,000
<b>Total Major Projects</b>				<b>1,556,000</b>	<b>-</b>	<b>345,000</b>	<b>345,000</b>	<b>866,000</b>
<b>Strategic Projects</b>								
Activity Centre Streetscape Minor Upgrades	Renewal and upgrade of streetscape in Murrumbeena Activity Centre in Neerim road including street furniture, paving, landscaping and signage upgrades.	Neerim Road	Murrumbeena	750,000	525,000	75,000	-	150,000
Activity Centre Streetscape Upgrades & Minor Renewal Works	Renewal and upgrade in medium and small shopping centres including street furniture, paving, landscaping and signage upgrades - Design.	Poath Road	Hughesdale	150,000	105,000	15,000	-	30,000
Activity Centre Streetscape Upgrades & Minor Renewal Works	Renewal and upgrade of gateway signage in medium and small shopping centres - Implementation.	Various Locations around the Municipality		100,000	-	-	-	100,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh council managed areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone.	Lorne St & Girdwood Avenue	Caulfield East	10,000	-	10,000	-	-

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh public areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone. This project is to design the pedestrian and cyclist shared user path.	Caulfield East Reserve	Caulfield East	100,000	-	-	-	100,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh public areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone. This project is to protect and improve native vegetation areas.	Boyd Park	Murrumbidgee	10,000	4,000	4,000	-	2,000
Caulfield to Dandenong Rail Corridor Open Space Upgrade	Reconstruct, renew and refresh public areas or council assets that have been impacted by the LXRA project. These areas were not included in the State Government project zone. This project is for minor streetscape reinstatements along the corridor.	Various Locations around the Municipality		80,000	80,000	-	-	-
Elsternwick Structure Plan	Design of public spaces as endorsed in the Elsternwick structure plans.	Selwyn Street & Gordon Street	Elsternwick	50,000	25,000	5,000	-	20,000
Elsternwick Structure Plan	Feasibility and concept for a new community hub.	Staniland Grove	Elsternwick	50,000	-	-	-	50,000
Elsternwick Structure Plan	Delivery of council capital works for public spaces as endorsed in the Elsternwick structure plans - Design.	Carre Street	Elsternwick	50,000	7,500	7,500	-	35,000
Elsternwick Structure Plan	Delivery of council capital works for public spaces as endorsed in the Elsternwick structure plans - Design.	Stanley Street (east)	Elsternwick	50,000	-	-	-	50,000
Carnegie Structure Plan	Design & Activation of public spaces as endorsed in the Carnegie structure plans.	Neerim Road (including some of Shepparson Avenue Car Park & Laneway)	Carnegie	300,000	-	-	-	300,000
Carnegie Structure Plan	Feasibility and design of public spaces as endorsed in the Carnegie structure plans.	Carnegie Library Car Park (Shepparson Avenue Market Development)	Carnegie	50,000	-	10,000	-	40,000
Carnegie Structure Plan	Concept and detailed design of public spaces as endorsed in the Carnegie structure plans.	Koonang Road including Morton Avenue & Egan Street	Carnegie	150,000	75,000	37,500	-	37,500
Carnegie Structure Plan	Concept design of public spaces as endorsed in the Carnegie structure plans.	Kokaribb Road Park	Carnegie	20,000	-	-	-	20,000
Bentleigh Structure Plan	Implementation of public spaces as endorsed in the Bentleigh structure plans.	Eat Street (Rotunda)	Bentleigh	250,000	-	75,000	50,000	125,000
Bentleigh Structure Plan	Design of public spaces as endorsed in the Bentleigh structure plans.	Bentleigh Library- Jasper Avenue	Bentleigh	100,000	-	80,000	20,000	-
Integrated Transport Strategy Implementation	Design of neighbourhood pilot.	Various Locations around the Municipality		200,000	-	40,000	-	160,000

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Integrated Transport Strategy Implementation	Design of corridor pilot.	Various Locations around the Municipality		100,000	-	20,000	-	80,000
Online Enhancements	Improve online enhancement to enable seamless transactions by community; Procure additional modules for corporate performance reporting system; Review payment channel consolidation; Website enhancements in order to improve council's online presence.	Town Hall	Caulfield	300,000	-	-	-	300,000
<b>Total Strategic Projects</b>				<b>2,870,000</b>	<b>821,500</b>	<b>379,000</b>	<b>70,000</b>	<b>1,599,500</b>
<b>Portfolios- Community Facilities</b>								
Community Garden	Develop a pop up community garden with a focus on building connections across the community. The project will focus on collaborating with the community to plan and scope design options, establish a community management arrangement and create a garden.	Moorleigh Village	Bentleigh East	65,000	-	65,000	-	-
Community Shed - Design	Engage with the community to plan and design a community shed in the City of Glen Eira.	Moorleigh Village	Bentleigh East	50,000	-	-	-	50,000
Furniture & Equipment Upgrade	Replace old furniture and equipment to be modern and lightweight to promote safety and independence of residents using the centre.	Across Senior Citizen's centres		60,000	60,000	-	-	-
GESAC Defect Rectification Program	Completing the 5 year program. 18/19 will be the last year.	GESAC	Bentleigh East	225,000	-	225,000	-	-
Forward Design - Pavilion	Site survey and development of a schematic design/concept and preliminary costing for a new pavilion which will also service GESAC outdoor change room.	Bailey Reserve Softball Pavilion	Bentleigh East	56,000	-	-	16,800	39,200
Forward Design - Pavilion	Development of a schematic design/concept and preliminary costing for a standard model for a 4 change room pavilion which can be adapted to a 2 or 6 change room model.	Caulfield Park (Old red Brick) & Mackie Road Reserve	Caulfield North & Bentleigh East	30,000	-	-	-	30,000
Public Toilet New	Provision of public toilets in accordance with the public toilet strategy 2015.	McKinnon Reserve	McKinnon	431,250	-	-	-	431,250
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Parks Depot office	Caulfield North	28,000	-	28,000	-	-
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	King George Reserve Pavilion	Bentleigh East	23,000	-	23,000	-	-
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Glen Works Depot	Moorabbin	28,000	-	28,000	-	-



## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Victory Park Pavilion	Bentleigh	13,000	-	13,000	-	-
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Bailey Reserve Pavilion	Bentleigh East	13,000	-	13,000	-	-
Security - Buildings - Upgrade	To update security access including swipe cards, alarms and CCTV in some locations.	Caulfield Park Pavilion	Caulfield North	13,000	-	13,000	-	-
Town Hall Internal Areas - Upgrade	Refurbishment of areas on ground floor, Level 1 & 3 and Customer Service areas.	Town Hall	Caulfield	1,144,000	-	1,144,000	-	-
GESAC - Outdoor Gym Area Shade Sails	Shade sails for outside gym area on first floor.	GESAC - First Floor out side the group fitness area	Bentleigh East	47,000	-	-	-	47,000
Library Upgrade	Soundproofing the children's area.	Carnegie Library	Carnegie	47,000	-	47,000	-	-
Glen Eira Leisure -Upgrade 24 hour access (feasibility review)	To enable 24 hour access in future to GESAC gym and Caulfield Recreation Centre. This included new scanners, CCTV system upgrades, tail gate system and panic buttons.	GESAC & CRC	Bentleigh East & Caulfield South	65,000	-	32,500	-	32,500
Female Friendly Pavilion Upgrade Program	\$100k SRV funding approved for McKinnon Reserve Pavilion.	McKinnon Reserve; Victory Park (Design only)	McKinnon/Bentleigh	315,000	-	315,000	-	-
Early Learning Centre Upgrade	Update external entrance including relocating the gate to open away from Shepparson Avenue; extend shade sail over sand pit to ensure sun protection throughout the day.	Carnegie Children's Multi-purpose facility	Carnegie	17,250	-	17,250	-	-
Maternal and Child Health Centre Upgrade	To improve storage to house resources and equipment needed to support families experiencing early parenting difficulties.	Glen Huntly MCH	Glenhuntly	17,250	17,250	-	-	-
Kindergarten Upgrade	Extending windows to the ground to improve supervision, usability and accessibility.	Caulfield South Kinder	Caulfield South	34,500	-	34,500	-	-
<b>Total Portfolios- Community Facilities</b>				<b>2,722,250</b>	<b>77,250</b>	<b>1,998,250</b>	<b>16,800</b>	<b>629,950</b>

## Portfolios- Community Safety

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
New Footpath Program	Construct a number of new footpaths creating connections where there are currently no footpaths. The locations will be prioritised across the city based on: <ul style="list-style-type: none"> <li>• Significance</li> <li>• Number of properties</li> <li>• Current Usage</li> <li>• Footpath continuation</li> <li>• Missing footpaths on one side</li> <li>• Traffic volume</li> </ul> Other: <ul style="list-style-type: none"> <li>• Resident requests</li> <li>• Walking strategy action plan</li> </ul>	Various Locations across the Municipality		250,000	-	-	-	250,000
Cross Intersection Safety Upgrade	Speed humps on 2 approaches.	Intersection of Leslie and Meaney Street	Elsternwick	20,000	-	-	-	20,000
Pedestrian Safety Upgrade	Pedestrian refuge island design and construction.	Tucker Road (between North Road and McKinnon Road) near McKinnon Primary	McKinnon	80,000	-	-	-	80,000
Pedestrian Safety Upgrade	Reduced speed limits to 40km/hr - design, consultation & approvals.	Tucker Road (between North road and McKinnon Road) near McKinnon Primary	McKinnon	20,000	-	-	-	20,000
Pedestrian Safety Upgrade	Pedestrian operated signals	Kooyong Road, Elsternwick (In the vicinity of Carlingford Street)	Elsternwick	15,000	-	-	-	15,000
Residential Street Safety Upgrade	Speed humps, Splitter islands	Hobart Road, Murrumbeena	Murrumbeena	80,000	-	-	-	80,000
Residential Street Safety Upgrade	Raised pavement intersection threshold treatments	Intersections of Murrumbeena Road at Brisbane, Perth, Adelaide, Sydney and Melbourne Streets	Murrumbeena	150,000	-	-	-	150,000
Residential Street Safety Upgrade	Raised pavement intersection threshold treatments	Intersections of Neerim Road at Tuckett and Short Streets	Murrumbeena	60,000	-	-	-	60,000
Safer Access to Open Space Upgrade	Redesign & reconstruction of roundabouts to improve safety	Sussex and Dover Street	Caulfield South	160,000	-	-	-	160,000
Shopping Centre Safety Upgrade	Speed hump / traffic calming treatments.	Various laneways and car parks in shopping centres		10,000	-	-	-	10,000
Shopping Centre Safety Upgrade	Pedestrian refuge islands	McKinnon Shopping Centre	McKinnon	30,000	-	-	-	30,000
School Safety Upgrade	Pedestrian refuge / splitter island	Garden Avenue, Glen Huntly	Glenhuntly	25,000	-	-	-	25,000

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Blackspot Program Upgrade	Redesign and construct roundabout to improve safety.	Koornang Road & Oakleigh Road Roundabout; Koornang Road & Leila Road Roundabout - Carnegie	Carnegie	40,000	-	-	-	40,000
Bicycle Strategy Implementation	Installation of additional bicycle repair stands at various locations	Various locations		25,000	-	-	-	25,000
<b>Total Portfolios- Community Safety</b>				<b>965,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>965,000</b>
<b>Portfolios- Recreation &amp; Open Space</b>								
Street Tree Planting Program in Narrow Nature strips	Program to plant vacant sites in various nominated streets	Various	Various	480,000	240,000	240,000	-	-
Major Playground Redevelopment - Construction	Multipurpose sports court development - stage 2 works in endorsed master plan.	Harleston Park	Elsternwick	155,000	-	-	-	155,000
Open Space Strategy Implementation - Landscape - Design	Continue the implementation of OSS actions for the detail design of landscape enhancements at various reserves.	Spring Road Reserve, Caulfield South; Hopetoun Gardens, Elsternwick; Lirewwa Grove, Caulfield		263,380	-	263,380	-	-
Open Space Strategy Implementation - Landscape - Construction	Continue the implementation of OSS actions for the construction of landscape enhancements at various reserves.	Moorleigh Village	Bentleigh East	230,000	-	230,000	-	-
Open Space Strategy Implementation - Landscape - Construction	Continue the implementation of OSS actions for the construction of landscape enhancements at various reserves. This project is for the construction of the dog agility park.	Caulfield Racecourse (The Wedge)	Caulfield East	354,500	-	354,500	-	-
Open Space Strategy Implementation - Master plan Design	Review /update of the existing master plan. This includes detail design for the future installation of synthetic sportsgrounds as an innovative progression to improve use.	East Caulfield Reserve	East Caulfield	92,000	-	92,000	-	-
Open Space Strategy Implementation - Master plan Design	Refresh of Boyd Park master plan following LXRA works and Melbourne Water, water main upgrade project.	Boyd Park	Murrumbeena	115,000	-	115,000	-	-
Major Playground Redevelopment - Design	Design of new multi use sports area at Bentleigh Hodgson Reserve including basketball/netball facilities, tennis hit up walls; table tennis, climbing frame, bouldering wall in line with the master plan.	Bentleigh Hodgson Reserve	Bentleigh	103,500	-	103,500	-	-
Open Space Strategy Implementation - New Open Space	Design works for new Open Space Implementation Projects			172,500	-	-	-	172,500
Plinth Kerbing	Install plinth kerbing to the western end of Marara Road Reserve. This will complete and complement the plinth kerbing installed along the eastern end of Marara Road Reserve in 2017-18.	Marara Road Reserve	Caulfield South	86,250	-	-	-	86,250
Cricket Nets - New	This project is to install a third cricket net on the existing net facility at Mackie Road Reserve. The existing cricket facility has only two nets and does not meet the need and growth of tenant sports clubs.	Mackie Road Reserve	Bentleigh East	51,750	-	-	51,750	-

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Cricket Wicket Upgrade - Turf	Upgrading turf cricket wickets.	Bentleigh Reserve	Bentleigh	161,000	-	161,000	-	-
Park Furniture - New	To upgrade and/or provide new park furniture located within Glen Eira parks and reserves. This program replaces aged park furniture and also responds to changes in community needs to ensure furniture is functional, modern and meets the requirements of the park/reserve. This may include installation of new seating, drink fountains, lighting etc.	Across Municipality		150,000	-	75,000	-	75,000
Major Playground Redevelopment - Construction	This project further enhances the play space at McKinnon Reserve with the installation of informal recreation activities.	McKinnon Reserve	McKinnon	181,186	-	-	-	181,186
Open Space Strategy Implementation - Master Plan Construction	Design and construction of car parking in line with council's endorsed master plan at EE Gunn Reserve.	Foch Street, EE Gunn Reserve	Ormond	1,155,400	-	1,155,400	-	-
Leila Road outdoor Landscaping Space Upgrade	To complete the refurbishment of the outdoor space to create an improved accessible area .	Leila Rd	Carnegie	112,500	-	112,500	-	-
Plant and Equipment Upgrade	Improvements to the water play filtration plant to maintain water quality and comply with best practices.	Booran Reserve	Glen Huntly	65,100	-	-	35,805	29,295
Maintenance Storage - New	Installation of a new shed to house plant and equipment for maintenance operations.	Booran Reserve	Glen Huntly	70,000	-	-	-	70,000
Memorial for Holocaust Survivors	At the Council meeting of 4 July 2017 it was resolved to prepare a report to establish and fund a permanent memorial structure in the Caulfield-Elsternwick area for victims and survivors of the Holocaust. An initiative to celebrate the lives of those who survived and their contribution to Australia.	Caulfield / Elsternwick Area	Caulfield/ Elsternwick	100,000	-	-	-	100,000
<b>Total Portfolios- Recreation &amp; Open Space</b>				<b>4,099,066</b>	<b>240,000</b>	<b>2,902,280</b>	<b>87,555</b>	<b>869,231</b>
<b>Portfolios- Sustainability</b>								
Street Lighting Upgrade	Stage 2: Replacement of major road lights that are managed and fully funded by council. To maximise energy efficiency and reduce greenhouse gas emissions.	Various Locations around the Municipality		1,370,000	1,370,000	-	-	-
Park Lighting Upgrade	Install park lights with energy efficient lighting.	Caulfield Park; EE Gunn Reserve	Caulfield/ Ormond	270,000	-	-	-	270,000

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Integrated Water Management Feasibility Study	To undertake a feasibility study at Caulfield Park Oval 1 to identify the most efficient and cost effective way to improve the quality and integrity of the sports field surface and explore opportunities for storm water harvesting, address flood risk mitigation and investigate options on how water can be captured on site and then repurposed in the western end and through the lake.	Caulfield Park	Caulfield	92,000	-	92,000	-	-
Park Bin Enclosures Upgrade	Replacing single unit bins with 3 double enclosures to include a recycling bin. Bin surround and foundation slabs.	Alnut Park	McKinnon	31,000	-	-	-	31,000
Park Bin Enclosures Upgrade	Replacing single unit bins with 6 double enclosures to include a recycling bin. Bin surround only.	Princes Park	Caulfield South	38,000	-	-	-	38,000
Sustainability Initiatives - Buildings - Upgrade	Retrofit council buildings as per energy audits including PV panels installation and insulation. To reduce greenhouse gas emissions in line with the carbon emissions reduction plan.	GESAC, Bentleigh East; Glen Works Depot, Moorabbin; Bentleigh & Carnegie Library, Bentleigh & Carnegie; Packer Park Pavilion, Carnegie; Caulfield Park Pavilion, Caulfield North; King George Reserve, Bentleigh East; Moorleigh Village, Bentleigh East; Carnegie Early Learning Centre, Carnegie		762,000	762,000	-	-	-
<b>Total Portfolios- Sustainability</b>				<b>2,563,000</b>	<b>2,132,000</b>	<b>92,000</b>	<b>-</b>	<b>339,000</b>
<b>Renewal</b>								
Furniture & Fittings	Upgrade and purchase of new furniture and fittings as required.	Various at Town Hall	Caulfield South	105,000	105,000	-	-	-
Fleet Management	Renewal of council's fleet including motor vehicles, small plant, trucks, mowers, rollers etc.	Including Plant and Equipment at Parks, Depot & Town Hall	Caulfield South	2,101,605	2,101,605	-	-	-
Corporate Information Management	Includes the following: - Renewing base infrastructure such as storage, servers, networking and end-user tools (desktops; laptops; tablets; monitors); - Application Integration – allows the inter-connectivity of current applications/systems; and - Defining and building the technology foundations to support the GETT program including service design reviewing the current state architecture and business applications.	All Council Offices		831,000	332,400	166,200	166,200	166,200

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Residential Services - Minor Improvement	Refurbishment of the kitchenettes in house 6 at Warrawee; Refurbishment of house tea & coffee making facilities at Rosstown; Implement café area at Spurway for residents and relatives out of hours usage.	Rosstown Community; Warrawee Community; Spurway Community		90,000	90,000	-	-	-
Residential Services - Replacement of Furniture	Replacement of window furnishings – Resident rooms Rosstown; Replacement of outdoor furniture house 6 - Warrawee; Replacement of bedroom furniture - excluding beds Spurway.	Rosstown Community; Warrawee Community; Spurway Community		90,000	90,000	-	-	-
Residential Services - OHS upgrades	Residential Services OHS/No Lift to minimise risk to staff from manual handling- Replacement of beds, lifting machines, mobile chairs, wheelchairs.	Rosstown Community; Warrawee Community; Spurway Community		90,000	90,000	-	-	-
Purchase of Library Collections	Purchase of books, magazines, dvds, games, ebooks, emagazines and online subscription for the development and maintenance of the library collections.	Council library locations - Bentleigh, Carnegie, Caulfield, Elsternwick		889,330	-	889,330	-	-
Road Reconstruction Program		Selected locations across the municipality		4,085,408	3,268,326	817,082	-	-
Drainage Renewal and Upgrade Program		Selected locations across the municipality		3,641,400	910,350	2,731,050	-	-
Footpath Program		Selected locations across the municipality		2,020,000	1,717,000	-	-	303,000
Local Road Resurfacing Program		Selected locations across the municipality		1,500,000	1,500,000	-	-	-
Right of Way Renewal Program		Selected locations across the municipality		343,332	291,832	51,500	-	-
Kerb and Channel Renewal Program		Various locations across the municipality		166,464	158,141	8,323	-	-
Local Area Traffic Management Renewal	Rubber cushions, Speed humps, Splitter islands.	Various locations across the municipality		420,000	336,000	84,000	-	-
Local Area Traffic Management Renewal	Roundabout renewal.	Orrong Rd and Riddell Parade	Elsternwick	80,000	64,000	16,000	-	-
Car Park Renewal Program		Corner of Orrong Road & Stanley Street, Elsternwick; Carnegie Library & Community Centre Car Park, Carnegie; 2-8 Heather Street, Bentleigh.		400,000	320,000	80,000	-	-
Garden Bed Renewal	Replace garden bed edging; refurbish existing garden beds; replacement of plants.	Across Municipality		95,000	95,000	-	-	-

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Synthetic Cricket Wicket Renewal	Replace 2 under sized wickets to meet standard dimensions to ensure safe playing surfaces.	McKinnon Reserve	McKinnon	65,000	-	65,000	-	-
Irrigation Upgrade	Replace drip irrigation with above ground sprinklers.	Centenary Park Oval 1	Bentleigh East	100,000	100,000	-	-	-
Park Footpath Renewal	Renewal of granular paths in parks and reserves.	East Caulfield; Caulfield; Joyce Park, Ormond		50,000	50,000	-	-	-
Playground Renewal- Rubber Surface	Renewal of safety surface under play equipment.	Gardenvale, Victory, Centenary Parks		50,000	50,000	-	-	-
Park Soil Stabilisation Upgrade	Levelling surfaces in parks and reserves around paths and park assets to reduce trip hazards.	Various Locations around the Municipality		40,000	40,000	-	-	-
Park Shelter Renewal	Replacement of shelter.	East Caulfield Park	Caulfield East	55,000	55,000	-	-	-
Park Furniture Renewal	Replacement of aged, unsafe and damaged park furniture.	Various Locations around the Municipality		125,000	125,000	-	-	-
Park Perimeter Fence Renewal	Along East Boundary road, south of new skate park.	Bailey Reserve	Bentleigh East	50,000	50,000	-	-	-
Synthetic Cricket Wicket Surface Renewal	Replace various synthetic wickets that have reached the end of service life.	Koonang Park	Carnegie	50,000	50,000	-	-	-
Goal Posts Renewal	Replacement of senior AFL football goal posts to conform to new rule changes	EE Gunn Reserve, Caulfield South; McKinnon Reserve, McKinnon; Princes Park, Caulfield South		125,000	-	-	-	125,000
Synthetic Cricket Wicket Covers Renewal	Provide safe synthetic cricket net wickets and sporting facilities within the municipality.	King George Reserve, Lord Reserve, East Caulfield Reserve		50,000	50,000	-	-	-
Minor Playground Upgrade and Renewal	Replacement of play equipment.	Dega Avenue, Bentleigh East; Wattle Grove Reserve, McKinnon; Gardenvale Park, Gardenvale		350,000	-	350,000	-	-



## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Sportsground Lighting Renewal	To address defects, dilapidation and maintenance issues associated with sportsground lighting across parks & reserves based on the lighting pole inspection report undertaken in Feb 17	Bentleigh Hodgson Reserve, Bentleigh; Caulfield Park, Caulfield North; Duncan Mackinnon Reserve, Murrumbeena; East Caulfield Reserve, Caulfield East; EE Gunn Reserve, Ormond; Glen Huntly Reserve, Caulfield East; Lord Reserve, Carnegie; Mackie Road Reserve, Bentleigh East; McKinnon Reserve, McKinnon; Moorleigh Reserve, Bentleigh East; Packer Park, Carnegie		230,000	184,000	46,000	-	-
Sportsground Lighting Upgrade	Upgrade of sportsground lighting	Bailey Reserve (subject to 2018-2019 The World Game Facilities funding)	Bentleigh East	350,000	-	350,000	-	-
Furniture and Equipment Renewal	Replacement of safety equipment used by children i.e. car restraints, high chairs and strollers which need to be compliant with Australian Safety Standards .	Across Municipality		12,000	12,000	-	-	-
Furniture and Equipment Renewal	Replacement of children's educational toys and resources at MCH Centres.	Across Municipality		10,000	10,000	-	-	-
Furniture and Equipment New	Smart TV's to enhance information sharing and educational opportunities for families accessing MCH services.	Seven Centres across Municipality		16,000	-	-	-	16,000
Roof Renewal	The renewal of various council buildings roofs identified through lifecycle audits.	Glen Eira Town Hall; Bentleigh Hodgson Reserve, Bentleigh; Depot, Caulfield North; EE Gunn Reserve, Ormond; Moorleigh Village, Bentleigh East		133,500	133,500	-	-	-
Kitchen and Joinery Renewal	The renewal of various council buildings kitchen/Joinery identified through lifecycle audits.	Town Hall, Caulfield; McKinnon Hall, McKinnon; Moorleigh Village, Bentleigh East; Murrumbeena Family Centre, Murrumbeena; Moorleigh Village, Bentleigh East; Peninsula Community Legal Centre, Bentleigh East		74,000	74,000	-	-	-

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Painting Renewal Program	Programmed painting works identified from building condition audits.	CRC, Caulfield; Princes Park, Caulfield South; Godfrey Street Community House, Bentleigh; Linkway, 12-16, Belsize Avenue, Carnegie; Glenworks, Moorabbin; Parks depot, Caulfield North; Gardenvale Park, Gardenvale; Caulfield Park, Caulfield North; Public Toilet, 15, Kokaribb Road, Carnegie; Murrumbeena Park, Murrumbeena		135,900	135,900	-	-	-
Minor HVAC Renewal	Strategic renewal program for replacing air-conditioning units at council buildings. Includes HVAC works and ongoing plant renewal.	Bentleigh Library, Bentleigh; Rosstown, Warrawee Nursing Homes, Carnegie; Carnegie Early Learning Centre, Carnegie; McKinnon Kinder, McKinnon; Bentleigh Pre-School, Bentleigh		178,000	142,400	35,600	-	-
Floor Covering Replacement Renewal	Ongoing renewal of floor coverings identified through lifecycle audits.	East Bentleigh Early Learning Centre, Bentleigh East; Bentleigh Pre-School, Bentleigh; Caulfield Park Pavilion, Caulfield North; CRC, Caulfield; Murrumbeena Early Learning Centre, Murrumbeena; Parks Depot, Caulfield North		211,400	211,400	-	-	-
Roof Safety New	Installation of roof safety access systems for maintenance purposes.	EE Gunn Pavilion, Ormond; Koornang Park Pavilion, Carnegie; Glenhuntly Pavilion, Glen Huntly		47,200	47,200	-	-	-
Disability Discrimination Act Compliance Upgrade	Ongoing program of works to ensure that council buildings meet DDA compliance requirements.	Caulfield Park Pavilion; Victory Park Pavilion; Glen Huntly Reserve Pavilion; Carnegie Pool; Glen Eira Depot; CRC; Parks Depot		124,000	-	124,000	-	-
Independent Living Units Renewal	To provide refurbished accommodation for tenants.	Jasper Road, Bentleigh; Belsize Avenue, Carnegie	Bentleigh	162,000	97,200	64,800	-	-
Signage Upgrade Buildings	Replace old and redundant signage on buildings across various sites.	Town Hall, Moorleigh Village, Caulfield Pavilion		125,000	-	125,000	-	-

## Capital Works Project Listing

Project Title	Project Description	Location	Suburb	2018-19 Budget Amount (\$)	Renewal (\$)	Upgrade (\$)	Expansion (\$)	New (\$)
Bathroom Renewal	Rolling program for renewal of bathrooms within council buildings based on lifecycle audits.	Bentleigh McKinnon Youth Club Hall, Bentleigh; Carnegie Early Learning Centre, Carnegie; Caulfield Maternal Child Health, Caulfield, Caulfield Senior Citizens Centre, Caulfield; East Bentleigh Early Learning Centre, Bentleigh East; Glen Huntly Reserve, Glen Huntly; Glover Street Kinder, Bentleigh East; Godfrey Community House, Bentleigh; Caulfield Park, Caulfield North; Ormond Senior Citizens Centre, Ormond; Parks Depot office, Caulfield North		112,800	112,800	-	-	-
GESAC - Leisure Pool Equipment Renewal	Replace equipment in leisure pool that has reached the end of its useful life.	GESAC	Bentleigh East	59,000	59,000	-	-	-
GESAC - Planned Renewal Program	Renewal and replacement of assets including pool and building plant and equipment in accordance with the GESAC Asset management plan.	GESAC	Bentleigh East	181,000	181,000	-	-	-
GESAC Pool Tile Rectification Works	Removal of all pool tiles and resurfacing of pool walls and floors in the leisure and 25m pool.	GESAC	Bentleigh East	450,000	-	450,000	-	-
GESAC - Furniture & Equipment Renewal	Equipment that needs replacing over time due to use and general wear and tear. Replacing this furniture & equipment ensures that the level of service delivery remains high and maintenance cost are reduced.	GESAC	Bentleigh East	583,688	583,688	-	-	-
GESAC Building Renewal	Paintings to doors, walls, render, cladding and line marking to stadium timber floor.	GESAC	Bentleigh East	61,000	61,000	-	-	-
Kindergarten Upgrade	Refurbish centre to increase play space. This will increase licensed area to 33 children.	Ormond Kinder	Ormond	90,000	-	-	90,000	-
Carnegie Swim Centre Maintenance	Reactive renewal and maintenance of pool equipment.	Carnegie Swim Centre	Carnegie	50,000	50,000	-	-	-
<b>Total Renewal</b>				<b>21,455,027</b>	<b>14,134,742</b>	<b>6,453,885</b>	<b>256,200</b>	<b>610,200</b>
<b>TOTAL NEW CAPITAL WORKS</b>				<b>36,230,343</b>	<b>17,405,492</b>	<b>12,170,415</b>	<b>775,555</b>	<b>5,878,881</b>
<b>PERCENTAGE (%) OF CAPITAL WORKS BY TYPE</b>					<b>48.04%</b>	<b>33.59%</b>	<b>2.14%</b>	<b>16.23%</b>

## Appendix D – Schedule of User Charges and Other Fees

This listing presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2018-2019 year.

### DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>COMMUNITY WELLBEING</b>					
<b>Library and Information Services</b>					
<b>3620 - Library and Information Operations</b>					
Interlibrary Loans	Charge per item + any costs charged by the lending library	Non Statutory	Taxable	\$5.00 + any costs charged by the lending library	\$5.00 + any costs charged by the lending library
Holiday Programs/Special Events	Charge varies according to program/event	Non Statutory	Taxable	Charge varies according to program/event; \$6.00 - \$20.00	Charge varies according to program/event; \$6.00 - \$20.00
Library bags	Per bag	Non Statutory	Taxable	1.50	2.00
Books, CD ROMs, DVDs, Talking Book Sets, Kits - Lost/Damaged	Various items	Non Statutory	Taxable	List price + \$12 processing charge	List price + \$12 processing charge
Magazines - Lost/Damaged	Various items	Non Statutory	Free	List price + \$3.50 processing charge	List price + \$3.50 processing charge
Jacketing - Damaged	Per item	Non Statutory	Free	3.50	3.00
CD ROM, and DVD Cases - Lost/Damaged	Per case	Non Statutory	Free	1.20	2.00
Kit Cases, Talking Book CD and Talking Book Playaway Cases - Lost/Damaged	Per case	Non Statutory	Free	6.00	6.00
Barcodes - Lost/Damaged	Per item	Non Statutory	Free	1.20	1.00
Talking Book Compact Discs - Lost/Damaged	Per compact disc	Non Statutory	Free	12.00	12.00
<b>3621 - Caulfield Library</b>					
Replacement Membership Card		Non Statutory	Free	4.00	4.00
PCs - Printing	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Sale of Memory Sticks		Non Statutory	Taxable	10.00	10.00
Charges on Overdue Material	Per item per day - maximum \$10	Non Statutory	Free	0.25	0.25
Photocopying	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Reservations and Requests for Purchase	Excludes children's and young adult items	Non Statutory	Free	2.00	2.00
<b>3622 - Elsternwick Library</b>					
Replacement Membership Card		Non Statutory	Free	4.00	4.00
PC's - Printing	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Sale of Memory Sticks		Non Statutory	Taxable	10.00	10.00
Charges on Overdue Material	Per Item Per Day - Maximum \$10	Non Statutory	Free	0.25	0.25
Photocopying	Black and white	Non Statutory	Taxable	0.22	0.20

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	Colour	Non Statutory	Taxable	1.10	1.00
Reservations and Requests for Purchase	Excludes children's and young adult items	Non Statutory	Free	2.00	2.00
<b>3623 - Carnegie Library</b>					
Replacement Membership Card		Non Statutory	Free	4.00	4.00
PC's - Printing	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Sale of Memory Sticks		Non Statutory	Taxable	10.00	10.00
Charges on Overdue Material	Per item per day - max \$10	Non Statutory	Free	0.25	0.25
Photocopying	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Reservations and Requests for Purchase	Excludes children's and young adult items	Non Statutory	Free	2.00	2.00
<b>3624 - Bentleigh Library</b>					
Replacement Membership Card		Non Statutory	Free	4.00	4.00
PC's - Printing	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Sale of Memory Sticks		Non Statutory	Taxable	10.00	10.00
Charges on Overdue Material	Per item per day - max \$10	Non Statutory	Free	0.25	0.25
Photocopying	Black and white	Non Statutory	Taxable	0.22	0.20
	Colour	Non Statutory	Taxable	1.10	1.00
Reservations and Requests for Purchase	Excludes children's and young adult items	Non Statutory	Free	2.00	2.00
<b>Arts and Cultural Services</b>					
<b>3560 - Music Program</b>					
<b>3510 - Gallery</b>					
Arts Unit Gallery Hire for Exhibitions - Per Week	Full - General	Non Statutory	Taxable	Various rates apply according to size, duration and season	Various rates apply according to size/duration
Gallery Management Fees	International Baccalaureate Competition held every two years.	Non Statutory	Taxable	Not Applicable for 2017-18	7,000.00
Public programs	Children's programs	Non Statutory	Taxable	5.00	5.00
<b>3520 - Storytelling Festival</b>					
Miscellaneous Income		Non Statutory	Taxable	Between \$10-\$35	Between \$10-\$35
<b>3551 - Carols</b>					
	Food vendor site fees	Non Statutory	Taxable	Two site fees - \$150 and \$300	Two site fees - \$150 and \$300
<b>3580 - Party in the Park</b>					
	Food vendor site fees	Non Statutory	Taxable	Two site fees - \$150 and \$300	Two site fees - \$150 and \$300

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b><u>Residential Aged Care Facilities</u></b>					
Resident Fees are set by the Commonwealth Government and are subject to change.					
<b><u>Warrawee Facility</u></b>					
<b>5436 - Warrawee Aged Care Facility - Administration</b>					
Maximum Refundable Accommodation Deposits (RAD) - House 1 & 2		Non Statutory	Free	475,000	475,000
Maximum Refundable Accommodation Deposits (RAD) - House 4 & 5		Non Statutory	Free	525,000	525,000
Maximum Refundable Accommodation Deposits (RAD) Extra Service - House 6		Statutory	Free	550,000	550,000
Maximum Refundable Accommodation Deposit (RAD) - House 7		Non Statutory	Free	375,000	375,000
Monthly Bond Draw Downs		Statutory	Free	\$323.00 for existing bonds, not applicable for new RAD	\$323.00 for existing bonds, not applicable for new RAD
Basic Daily Care Fee		Statutory	Free	48.44	49.22
Extra Service Fees - House 6		Statutory	Free	37.50	37.50
Meals Staff/Guests		Non Statutory	Taxable	6.00	6.00
Respite Care		Statutory	Free	48.44	49.22
<b><u>Rosstown Aged Care Facility</u></b>					
<b>5441 - Rosstown Aged Care Facility - Administration</b>					
Maximum Refundable Accommodation Deposit (RAD) - Downstairs		Non Statutory	Free	475,000	475,000
Maximum Refundable Accommodation Deposit (RAD) - Upstairs		Non Statutory	Free	425,000	425,000
Monthly Bond Draw Downs		Statutory	Free	\$323.00 for existing bonds, not applicable for new RAD	\$323.00 for existing bonds, not applicable for new RAD
Basic Daily Care Fee		Statutory	Free	48.44	49.22
Meals Staff/Guests		Non Statutory	Taxable	6.00	6.00
Respite Care		Statutory	Free	48.44	49.22
<b><u>Spurway Aged Care Facility</u></b>					
<b>5451 - Spurway Aged Care Facility - Administration</b>					
Maximum Refundable Accommodation Deposit (RAD) - House 1 & 3		Non Statutory	Free	475,000	475,000
Maximum Refundable Accommodation Deposit (RAD) - House 2		Non Statutory	Free	425,000	425,000
Monthly Bond Draw Downs		Statutory	Free	\$323.00 for existing bonds, not applicable for new RAD	\$323.00 for existing bonds, not applicable for new RAD
Basic Daily Care Fee		Statutory	Free	48.44	49.22

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b><u>Independent Living Units</u></b>					
<b>5461 - Independent Living Units</b>					
	One bedroom per fortnight	Non Statutory	Input	Rent Assistance Entitlement plus 25% of Total Income	Rent Assistance Entitlement plus 25% of Total Income
<b><u>Family and Children Services</u></b>					
<b><u>Children Services Administration</u></b>					
<b>5301 - Children Services Administration</b>					
FCS Ticketing Sales		Non Statutory	Taxable	10.00	10.00
Educator Session		Non Statutory	Free	33.00	34.00
<b><u>Occasional Care</u></b>					
<b>5346 - Occasional Care</b>					
Occasional Care Fees per session		Non Statutory	Free	30.00	31.00
	Health Care Card Holder Fee	Non Statutory	Free	25.00	26.00
	Second Child Discount	Non Statutory	Free	28.00	29.00
<b><u>Kindergartens</u></b>					
<b>5212 - Kindergartens</b>					
Kindergarten Central Enrolment/Administration Fee	Full Fee	Non Statutory	Free	22.00	25.00
<b><u>Family Day Care</u></b>					
<b>5306 - Family Day Care</b>					
Family Day Care Administration Fee		Non Statutory	Free	1.95	1.95
Family Day Care Hourly Fee	per hour	Non Statutory	Free	\$9.00 - \$15.00	\$9.00-\$15.00
<b><u>Carnegie Early Learning Centre</u></b>					
<b>5316 - Carnegie Early Learning Centre</b>					
Daily Fee	0-3 Year Old Room	Non Statutory	Free	130.00	133.00
Daily Fee	3-5 Year Old Room	Non Statutory	Free	122.00	125.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b><u>Caulfield Early Learning Centre</u></b>					
<b>5321 - Caulfield Early Learning Centre</b>					
Daily Fee	0-3 Year Old Room	Non Statutory	Free	130.00	133.00
Daily Fee	3-5 Year Old Room	Non Statutory	Free	122.00	125.00
<b><u>Murrumbeena Early Learning Centre</u></b>					
<b>5341 - Murrumbeena Early Learning Centre</b>					
Daily Fee	0-3 Year Old Room	Non Statutory	Free	130.00	133.00
Daily Fee	3-5 Year Old Room	Non Statutory	Free	122.00	125.00
<b><u>Resource and Development</u></b>					
<b>5286 - Resource and Development</b>					
Hire General - Caulfield MCH - Community Room		Non Statutory	Taxable	13.00	14.00
Hire General - Murrumbeena Multi Purpose Children's Room		Non Statutory	Taxable	19.00	20.00
Hire General - Glen Huntly MCH - Community Room		Non Statutory	Taxable	13.00	14.00
Hire General - Carnegie Multi-purpose Children's Room		Non Statutory	Taxable	22.50	20.00
<b><u>Youth Services</u></b>					
<b>5386 - Youth Services</b>					
School Holiday Program Tickets	Excursion fee	Non Statutory	Free	10.00	10.00
	Incursion fee	Non Statutory	Free	5.00	5.00
<b><u>Public Health</u></b>					
<b>3320 - Environmental Health</b>					
Registration Fees - Public Health and Wellbeing Act	Annual Registration Fee	Statutory	Free	138.00	140.00
	Ongoing Registration Fee (Low Risk)	Statutory	Free	138.00	140.00
	Late Registration Fee Surcharge	Non Statutory	Free	Dependent on Volumes	Dependent on Volumes
Transfer Administration Fees	Food Act	Non Statutory	Free	79.00	80.00
Transfer Administration Fees	Public Health and Wellbeing Act	Non Statutory	Free	79.00	80.00
<b>Registration Fees - Food Act</b>					
Food Act Registration Fees	Late Registration Fee Surcharge	Non Statutory	Free	Dependent on Volumes	Dependent on Volumes
	Class 1A - (5 star award)	Statutory	Free	392.00	400.00
	Class 1A - (No award)	Statutory	Free	513.00	525.00
	Class 1B - (5 star award)	Statutory	Free	332.00	340.00
	Class 1B - Medium Risk (No award)	Statutory	Free	455.00	465.00
	Class 2A - (5 star award)	Statutory	Free	613.00	625.00



**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	Class 2A - (No award)	Statutory	Free	734.00	750.00
	Class 2B - (5 star award)	Statutory	Free	339.00	345.00
	Class 2B - (No award)	Statutory	Free	461.00	470.00
	Class 2C - Community groups and temporary and mobile food premises (no award)	Statutory	Free	190.00	195.00
	Class 2C - Community groups and temporary and mobile food premises (5 star award)	Statutory	Free	163.00	165.00
	3A - Low risk premises	Statutory	Free	263.00	270.00
	3B - Low risk large manufacturers	Statutory	Free	316.00	325.00
	Class 3C - Low risk Community groups and temporary and mobile food premises	Statutory	Free	139.00	140.00
Additional Follow Up Inspection Fees	Classes 1 and 2	Statutory	Free	133.00	135.00
	Class 3	Statutory	Free	92.00	95.00
<b>Registration Fees - Streatrader</b>					
Annual Registration Fee	Class 2M, 2T & 2V	Statutory	Free	190.00	195.00
	Class 3M, 3T & 3V	Statutory	Free	139.00	140.00
<b>Public Health Legal Fee Income</b>	Legal Fees Income	Non Statutory	Free	Dependent on Volumes	Dependent on Volumes
<b>Transfer inspection fees</b>	Public Health and Wellbeing Act Transfer Inspection Fee	Statutory	Free	131.00	135.00
Domestic Waste Water Management System Approval	Domestic Waste Water Management System Approval	Non Statutory	Free	303.00	310.00
<b><u>Community Care And Disability Support</u></b>					
<b><u>Personal Care - Domestic Assistance</u></b>					
<b><u>5484 Personal Care - Domestic Assistance</u></b>					
Domestic Assistance (Renamed from Home Care)	Low Fee	Non Statutory	Free	6.60	7.00
	Medium Fee	Non Statutory	Free	16.60	17.00
	High Fee	Non Statutory	Free	34.70	35.00
Personal Care	Low Fee	Non Statutory	Free	6.10	7.00
	Medium Fee	Non Statutory	Free	10.10	12.00
	High Fee	Non Statutory	Free	38.50	39.00
<b><u>Home Maintenance</u></b>					
<b>5482 - Home Maintenance</b>					
Home Maintenance	Low Fee	Non Statutory	Free	13.20	15.00
	Medium Fee	Non Statutory	Free	19.20	20.00
	High Fee	Non Statutory	Free	50.00	52.00
	Full Cost Recovery - (Packages, Linkages)	Non Statutory	Taxable	56.50	57.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b><u>Delivered Meals</u></b>					
<b>5500 - Delivered Meals</b>					
Delivered Meals	Low Fee & Medium Fee	Non Statutory	Free	8.30	8.50
	High Fee	Non Statutory	Free	13.60	14.00
	Full Cost Income - Delivered Meals Taxable	Non Statutory	Taxable	17.60	18.00
<b><u>Social Options</u></b>					
<b>5271 - Community Transport</b>					
Community Bus Hire (per half day)	Community - Non Profit	Non Statutory	Taxable	40.60	41.00
Community Bus Hire (per full day)	Community - Non Profit	Non Statutory	Taxable	55.80	56.00
Community Bus Hire (per half day)	Schools, Sporting Groups	Non Statutory	Taxable	60.90	61.00
Community Bus Hire (per full day)	Schools, Sporting Groups	Non Statutory	Taxable	106.50	107.00
Community Bus Shopping Trip	Shopping Bus Fee	Non Statutory	Taxable	3.50	4.00
<b><u>Social Support</u></b>					
<b>5496 - Social Support</b>					
Social Support	Low Fee	Non Statutory	Free	19.80	20.00
	Medium Fee	Non Statutory	Free	19.80	20.00
	High Fee	Non Statutory	Free	32.20	35.00
Full Cost Income	Packages & Linkages	Non Statutory	Taxable	21.50	35.00
<b>5411 - Older Adults Programs</b>					
Exercise Program	Exercise Program Fee	Non Statutory	Taxable	4.20	4.50
Exercise Program Transport	Per Round Trip	Non Statutory	Taxable	3.20	3.50
Explorers Program Transport	Per Round Trip	Non Statutory	Taxable	6.70	7.00
<b><u>Respite Care</u></b>					
<b>5205 - Respite care</b>					
Respite Care	Low Fee	Non Statutory	Free	4.40	4.60
	Medium Fee	Non Statutory	Free	6.10	6.50
	High Fee	Non Statutory	Free	35.60	36.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>INFRASTRUCTURE, ENVIRONMENT AND LEISURE</b>					
<u><b>Asset Management</b></u>					
<b>4100 - Project and Asset Management</b>					
Asset Consent Permits		Non Statutory	Free	178.00	182.00
Vehicle Crossing Permits		Non Statutory	Free	240.00	245.00
Building Over Easements Permits		Non Statutory	Free	297.00	303.00
User Fees - General	Cost recovered depending on complexity of S173 agreement + 10% administration fee	Non Statutory	Taxable	Rates will vary depending on complexity of document preparation	at cost plus 10% admin fee
Point of Discharge Income	Permit referred under regulation 610(2)	Statutory	GST Exempt	64.00	65.40
Asset Protection Permits		Non Statutory	GST Exempt	232.00	237.00
Flood Information Reports	A fee for providing flood information for land susceptible to flooding from a major stormwater overflow in the council drainage system.	Statutory	Free	51.00	52.20
<u><b>Works Depot</b></u>					
<b>4422 - Asphalt Road and Footpath Reinstatement</b>	Asphalt reinstatement works. Additional Traffic Management Costs may be charged where applicable. (Taxable charges apply to non-utility and non-public authorities).				
Asphalt Footpath 30mm thick	per Sq.m.	Non Statutory	Taxable	174.00	178.00
Asphalt Road Pavement 50mm thick	per Sq.m.	Non Statutory	Taxable	216.00	221.00
<b>4441 Concrete Maintenance - Concrete Openings</b>	Works to Reinstall Concrete openings. Additional Traffic Management Costs may be charged where applicable. (Taxable charges apply to non-utility and non-public authorities).				
<b>a) Footpath and Vehicle Crossing Reinstallments</b>					
Concrete Footpath - 75mm thick	per Sq.m.	Non Statutory	Taxable	94.00	99.00
Footpath Combination with 300mm spoon drain	per Sq.m.	Non Statutory	Taxable	153.00	161.00
Vehicle Crossing - 100mm thick	per Sq.m.	Non Statutory	Taxable	153.00	161.00
Residential Vehicle Crossings - 125mm thick	per Sq.m.	Non Statutory	Taxable	174.00	183.00
Commercial Vehicle Crossings - 150mm thick	per Sq.m.	Non Statutory	Taxable	174.00	183.00
Industrial Vehicle Crossings - 200mm thick	per Sq.m.	Non Statutory	Taxable	227.00	238.00
<b>b) Kerb and Channel Reinstallments</b>	(Taxable charges apply to non-utility and non-public authorities).				
Concrete Kerb & Channel - 450mm wide	per Lin.m.	Non Statutory	Taxable	153.00	161.00
Concrete Kerb & Channel - 600mm wide	per Lin.m.	Non Statutory	Taxable	116.00	122.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Concrete Kerb & Channel - Extra Wide Channel - 900mm wide	per Lin.m.	Non Statutory	Taxable	195.00	205.00
<b>c) Miscellaneous Reinstatements</b>	(Taxable charges apply to non-utility and non-public authorities).				
Brick Paving	per Sq.m.	Non Statutory	Taxable	126.00	129.00
Pram Crossing - Unit	per number	Non Statutory	Taxable	958.00	977.00
Bluestone - Kerb	per Lin.m.	Non Statutory	Taxable	153.00	161.00
Bluestone - Kerb & Channel	per Lin.m.	Non Statutory	Taxable	174.00	183.00
Bluestone - Paving	per Sq.m.	Non Statutory	Taxable	195.00	205.00
Storm Water Kerb Adaptors	per number	Non Statutory	Taxable	106.00	108.00
Storm Water Pipe - 100mm diameter	per Lin.m.	Non Statutory	Taxable	84.00	86.00
Nature Strip (which includes level off, top dressing & seeding)	per Sq.m.	Non Statutory	Taxable	32.00	34.00
Nature Strip (which includes excavation Maximum Depth 200mm, top soiling & seeding)	per Sq.m.	Non Statutory	Taxable	64.00	65.00
Saw Cutting	per Lin.m.	Non Statutory	Taxable	15.00	16.00
<b><u>Property and Facilities</u></b>					
<b>2245 - Facilities Management</b>	Town hall Function Rooms Concessional Rates (i.e. Community Groups) - please note, a session = 3 hours				
<b>Auditorium</b>					
Auditorium - Theatre Style Setup (Fri -Sun)	Per Session	Non Statutory	Taxable	961.00	980.00
Kitchen Use (Fri - Sun)	Per Session	Non Statutory	Taxable	296.00	302.00
Auditorium - Theatre Style Setup (Mon - Thu)	Per Session	Non Statutory	Taxable	788.00	804.00
Kitchen Use (Mon - Thu)	Per Session	Non Statutory	Taxable	182.50	186.00
Auditorium - Banquet Style Setup (Fri - Sun)	Per Session	Non Statutory	Taxable	1845.00	1882.00
Auditorium - Banquet Style Setup (Mon - Thu)	Per Session	Non Statutory	Taxable	1415.00	1443.00
Public Holiday Surcharge	Per Session	Non Statutory	Taxable	347.00	354.00
Theatrette (Fri - Sun)	Per Session	Non Statutory	Taxable	472.00	481.00
Ground Floor Kitchen Use (Fri - Sun)	Per Session	Non Statutory	Taxable	102.50	105.00
Theatrette (Mon - Thu)	Per Session	Non Statutory	Taxable	329.00	336.00
Ground Floor Kitchen Use (Mon-Thu)	Per Session	Non Statutory	Taxable	79.00	81.00
<b>Function Rooms</b>					
Rippon Lea Room (evenings and weekends)	Per Session	Non Statutory	Taxable	131.50	134.00
	Each Extra Hour After 3 Hours	Non Statutory	Taxable	40.00	41.00
Rippon Lea Room (business hours)	Per Session	Non Statutory	Taxable	156.00	159.00
	Each Extra Hour After 3 Hours	Non Statutory	Taxable	45.00	46.00
Labassa Room (evenings & weekends)	Per Session	Non Statutory	Taxable	117.00	119.00
	Each Extra Hour After 3 Hours	Non Statutory	Taxable	40.00	41.00
Labassa Room (business hours)	Per Session	Non Statutory	Taxable	144.00	147.00
	Each Extra Hour After 3 Hours	Non Statutory	Taxable	45.00	46.00
Ogaki Room (evenings and weekends)	Per Session	Non Statutory	Taxable	117.00	119.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	Each Extra Hour After 3 Hours	Non Statutory	Taxable	40.00	41.00
Ogaki Room (business hours)	Per Session	Non Statutory	Taxable	144.00	147.00
	Each Extra Hour After 3 Hours	Non Statutory	Taxable	45.00	46.00
Caulfield Cup Room (evenings and weekends)	Per Session	Non Statutory	Taxable	170.00	173.00
	Per Day	Non Statutory	Taxable	267.00	272.00
Caulfield Cup Room (business hours)	Per Session	Non Statutory	Taxable	225.00	230.00
	Per Day	Non Statutory	Taxable	336.50	343.00
Yarra Yarra Room (evenings and weekends)	Per Session	Non Statutory	Taxable	128.50	131.00
	Per Day	Non Statutory	Taxable	201.00	205.00
Yarra Yarra Room (business hours)	Per Session	Non Statutory	Taxable	169.00	172.00
	Per Day	Non Statutory	Taxable	254.50	260.00
Upstairs Meeting Rooms - Kitchen (evenings and weekends)	Per Session	Non Statutory	Taxable	53.00	54.00
	Per Day	Non Statutory	Taxable	104.50	107.00
Upstairs Meeting Rooms - Kitchen (business hours)	Per Session	Non Statutory	Taxable	83.50	85.00
	Per Day	Non Statutory	Taxable	123.00	125.00
<b>Town hall Function Rooms - Commercial Rates</b>					
<b>Auditorium</b>					
Auditorium - Theatre Style Setup (Fri - Sun)	Per Session	Non Statutory	Taxable	1339.00	1366.00
Kitchen Use (Fri - Sun)	Per Session	Non Statutory	Taxable	427.00	435.00
Auditorium - Theatre Style Setup (Mon - Thu)	Per Session	Non Statutory	Taxable	1044.00	1064.00
Kitchen Use (Mon - Thu)	Per Session	Non Statutory	Taxable	235.00	240.00
Auditorium - Banquet Style Setup (kitchen use included) (Fri -Sun)	Per Session	Non Statutory	Taxable	2466.00	2515.00
Auditorium - Banquet Style Setup (kitchen use included) (Mon -Thu)	Per Session	Non Statutory	Taxable	1857.00	1894.00
Public Holiday Surcharge		Non Statutory	Taxable	349.00	356.00
Theatrette (Fri - Sun)	Per Session	Non Statutory	Taxable	607.00	619.00
Ground Floor Kitchen Use (Fri - Sun)	Per Session	Non Statutory	Taxable	117.00	120.00
Theatrette (Mon - Thu)	Per Session	Non Statutory	Taxable	407.50	416.00
Ground Floor Kitchen Use (Fri - Sun)	Per Session	Non Statutory	Taxable	93.00	95.00
<b>Function Rooms</b>					
Rippon Lea Room (evenings and weekends)	Per Session	Non Statutory	Taxable	185.50	189.00
	For Each Extra Hour After 3 Hours	Non Statutory	Taxable	56.00	57.00
Rippon Lea Room (business hours)	Per Session	Non Statutory	Taxable	199.00	203.00
	For Each Extra Hour After 3 Hours	Non Statutory	Taxable	61.50	63.00
Labassa Room (evenings and weekends)	Per Session	Non Statutory	Taxable	157.00	160.00
	For Each Extra Hour After 3 Hours	Non Statutory	Taxable	45.00	46.00
Labassa Room (business hours)	Per Session	Non Statutory	Taxable	172.00	175.00
	For Each Extra Hour After 3 Hours	Non Statutory	Taxable	56.00	57.00
Ogaki Room (evenings and weekends)	Per Session	Non Statutory	Taxable	157.00	160.00
	For Each Extra Hour After 3 Hours	Non Statutory	Taxable	45.00	46.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Ogaki Room (business hours)	Per Session	Non Statutory	Taxable	172.50	175.00
	For Each Extra Hour After 3 Hours	Non Statutory	Taxable	56.00	57.00
Caulfield Cup Room (evenings and weekends)	Per Session	Non Statutory	Taxable	309.00	315.00
	Per Day	Non Statutory	Taxable	465.00	474.00
Caulfield Cup Room (business hours)	Per Session	Non Statutory	Taxable	468.00	477.00
	Per Day	Non Statutory	Taxable	710.00	724.00
Yarra Yarra Room (evenings and weekends)	Per Session	Non Statutory	Taxable	233.00	238.00
	Per Day	Non Statutory	Taxable	351.00	358.00
Yarra Yarra Room (business hours)	Per Session	Non Statutory	Taxable	353.00	360.00
	Per Day	Non Statutory	Taxable	518.00	528.00
Kitchen (evenings and weekends)	Per Session	Non Statutory	Taxable	91.00	93.00
	Per Day	Non Statutory	Taxable	91.00	93.00
Kitchen (business hours)	Per Session	Non Statutory	Taxable	104.50	107.00
	Per Day	Non Statutory	Taxable	104.50	107.00
<b>Carnegie Library and Community Centre</b>					
<b>Concessional Rates</b>					
Boyd Room 1	Community Per Hour	Non Statutory	Taxable	30.50	31.00
Boyd Room 2	Community Per Hour	Non Statutory	Taxable	30.50	31.00
Boyd Room 3	Community Per Hour	Non Statutory	Taxable	30.50	31.00
Boyd Rooms Combined	Community Per Hour	Non Statutory	Taxable	86.50	88.00
Main Kitchen	Community Per Hour	Non Statutory	Taxable	17.00	18.00
Children's/Multipurpose Room	Community Per Hour	Non Statutory	Taxable	22.50	23.00
<b>Commercial Rates</b>					
Boyd Room 1	Community Per Hour	Non Statutory	Taxable	64.50	66.00
Boyd Room 2	Community Per Hour	Non Statutory	Taxable	64.50	66.00
Boyd Room 3	Community Per Hour	Non Statutory	Taxable	64.50	66.00
Boyd Rooms Combined	Community Per Hour	Non Statutory	Taxable	195.00	199.00
Main Kitchen	Community Per Hour	Non Statutory	Taxable	16.50	17.00
Children's/Multipurpose room	Community Per Hour	Non Statutory	Taxable	31.50	32.00
Boyd Room 1	Community Per Day (> 3 Hours)	Non Statutory	Taxable	\$30.50 per hour for the first 3 hours, \$12.00 per hour for each hour thereafter	\$31.00 per hour for the first 3 hours, \$12.50 per hour for each hour thereafter
Boyd Room 2	Community Per Day (> 3 Hours)	Non Statutory	Taxable	\$30.50 per hour for the first 3 hours, \$12.00 per hour for each hour thereafter	\$31.00 per hour for the first 3 hours, \$12.50 per hour for each hour thereafter
Boyd Room 3	Community Per Day (> 3 Hours)	Non Statutory	Taxable	\$30.50 per hour for the first 3 hours, \$12.00 per hour for each hour thereafter	\$31.00 per hour for the first 3 hours, \$12.50 per hour for each hour thereafter

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Boyd Rooms Combined	Community Per Day (> 3 Hours)	Non Statutory	Taxable	\$86.50 per hour for the first 3 hours, \$34.50 per hour for each hour thereafter	\$88.00 per hour for the first 3 hours, \$35.00 per hour for each hour thereafter
<b><u>Waste and Recycling</u></b>					
<b>4300 - Waste and Recycling Charges</b>					
	Large 240L Waste Charge (including an estimated \$49 State Levy)	Non Statutory	Free	366.00	416.00
	Small 120L Waste Charge (including an estimated \$24 State Levy)	Non Statutory	Free	177.00	207.00
	Residential Flat Shared Bins (240L) Waste Charge per assessment (including an estimated \$24 State Levy)	Non Statutory	Free	177.00	207.00
	240L Family Bin (including an estimated \$49 State Levy)	Non Statutory	Free	256.00	279.00
	Medical 240L Waste Charge (including an estimated \$49 State Levy)	Non Statutory	Free	177.00	207.00
	Litter Management Charge	Non Statutory	Free	54.00	56.00
	Additional Recycling Bin	Non Statutory	Free	30.00	30.00
	Additional Green Waste Bin	Non Statutory	Free	30.00	30.00
<b><u>Parks</u></b>					
<b>4650 - Contract Tree Gang</b>					
Sundry Income	Tree Removal for Cross-Overs	Non Statutory	Taxable	Variable	Variable
<b><u>Recreation And Open Space</u></b>					
<b>4803 - Pavilions</b>			Taxable		
<b>Hire of Sports Pavilions/Hall/Social Rooms:</b>					
Hire charges listed below relate to the following recreation facilities and include venues hired for community use, school use, casual sports hire and by tenant sports clubs: Bailey Reserve Pavilion, Bentleigh McKinnon Youth Centre, Bentleigh Recreation Reserve Pavilion, Caulfield Park Pavilion and Community Room, Caulfield Park Main Pavilion, Centenary Park 'Julie Cooper' Pavilion, DC Bricker Pavilion, Duncan MacKinnon Reserve Pavilion, East Caulfield Reserve Pavilion, EE Gunn Reserve Pavilion, Glen Huntly Park Pavilion, King George VI Reserve Pavilion, Koornang Park Pavilion, Lord Reserve Pavilion, Mackie Road Reserve Pavilion, Marlborough Street Reserve Pavilion, McKinnon Public Hall, McKinnon Reserve Pavilion, Moorleigh Community Village Pavilion, Murrumbeena Park Pavilion, Packer Park Pavilion, Princes Park Multipurpose Pavilion, Victory Park Pavilion.					
Bond: Minimum \$1,000 - Maximum \$5,000					
Hire of AV / PA equipment	General Hire	Non Statutory	Taxable	New Fee	200.00
Hall Caretaker Fee	Weekday	Non Statutory	Taxable	36.00	37.00
Hall Caretaker Fee	Weekend	Non Statutory	Taxable	72.00	73.00
Hall Caretaker Fee	Public Holiday rate	Non Statutory	Taxable	90.00	92.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Hire of Hall, social room, function room, meeting room, community room	<b>Full Hourly Rate Casual</b> - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	28.60	29.50
Bond: Minimum \$1,000 - Maximum \$5,000	<b>Full Hourly Rate Casual</b> - Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	52.00	53.00
	<b>Full Hourly Rate Casual</b> - Sunday 5pm - 10pm	Non Statutory	Taxable	81.60	83.50
	<b>Full Flat Rate Evening Casual</b> - Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	427.00	435.50
	<b>Full Hourly Rate Casual (Public Holiday)</b> - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	52.00	53.00
	<b>Full Hourly Rate Casual (Public Holiday)</b> - Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	52.00	53.00
	<b>Full Hourly Rate Casual (Public Holiday)</b> - Sunday 5pm - 10pm	Non Statutory	Taxable	81.60	83.50
	<b>Full Flat Rate Evening Casual (Public Holiday)</b> - Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	427.00	435.50
	<b>Sporting Clubs &amp; Schools (non profit) Hourly Rate Casual</b> Sunday - Thursday 6am - 10pm & Friday/Saturday 6am - 6pm	Non Statutory	Taxable	25.00	25.50
	<b>Sporting Clubs &amp; Schools (non profit) - Flat Rate Evening Casual</b> - Friday - Saturday Night 6pm - Midnight	Non Statutory	Taxable	376.00	384.00
	<b>Non Profit Hourly Rate Casual</b> - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	25.00	26.00
	<b>Non Profit Hourly Rate Casual</b> - Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	37.20	38.00
	<b>Non Profit Hourly Rate Casual</b> - Sunday 5pm - 10pm	Non Statutory	Taxable	53.00	54.00
	<b>Non Profit Flat Rate Evening Casual</b> Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	382.00	390.00
	<b>Non Profit Hourly Rate Casual (Public Holiday)</b> Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	37.20	38.00
	<b>Non Profit Hourly Rate Casual (Public Holiday)</b> Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	37.20	38.00
	<b>Non Profit Hourly Rate Casual (Public Holiday)</b> Sunday 5pm - 10pm	Non Statutory	Taxable	53.00	54.00
	<b>Non Profit Flat Rate Evening Casual (Public Holiday)</b> - Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	382.00	390.00
	<b>Commercial Hourly Rate</b> Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	76.00	78.00
	<b>Commercial Hourly Rate Casual</b> Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	140.00	143.00
	<b>Commercial Hourly Rate Casual</b> Saturday & Sunday 5pm - 10pm	Non Statutory	Taxable	156.00	159.00



**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	<b>Commercial Flat Rate Evening Casual</b> Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	777.00	793.00
	<b>Commercial Hourly Rate (Public Holiday)</b> Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	140.00	143.00
	<b>Commercial Hourly Rate Casual (Public Holiday)</b> Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	140.00	143.00
	<b>Commercial Hourly Rate Casual (Public Holiday)</b> Saturday & Sunday 5pm - 10pm	Non Statutory	Taxable	156.00	159.00
	<b>Commercial Flat Rate Evening Casual</b> Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	777.00	793.00
Combined Hire - Community Room and Meeting Room at same venue	<b>Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual</b> - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	55.10	44.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual</b> - Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	104.00	79.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual</b> - Sunday 5pm - 10pm	Non Statutory	Taxable	163.00	130.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Flat Rate Evening Casual</b> - Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	706.00	653.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual (Public Holiday)</b> - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	104.00	79.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual (Public Holiday)</b> - Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	104.00	79.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Hourly Rate Casual (Public Holiday)</b> - Sunday 5pm - 10pm	Non Statutory	Taxable	163.00	130.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Full Flat Rate Evening Casual (Public Holiday)</b> - Friday & Saturday Night 6pm - Midnight	Non Statutory	Taxable	706.00	653.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual</b> - Monday to Thursday 6am - 10pm & Friday 6am - 6pm	Non Statutory	Taxable	50.00	38.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual</b> - Saturday & Sunday 8am - 5pm	Non Statutory	Taxable	74.50	57.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual - Sunday 5pm - 10pm</b>	Non Statutory	Taxable	106.00	81.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Flat Rate Evening Casual - Friday &amp; Saturday Night 6pm - Midnight</b>	Non Statutory	Taxable	566.00	585.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual (Public Holiday) Monday to Thursday 6am - 10pm &amp; Friday 6am - 6pm</b>	Non Statutory	Taxable	74.50	57.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual (Public Holiday) Saturday &amp; Sunday 8am - 5pm</b>	Non Statutory	Taxable	74.50	57.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Hourly Rate Casual (Public Holiday) Sunday 5pm - 10pm</b>	Non Statutory	Taxable	106.00	81.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Non Profit Flat Rate Evening Casual (Public Holiday) - Friday &amp; Saturday Night 6pm - Midnight</b>	Non Statutory	Taxable	566.00	585.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Monday to Thursday 6am - 10pm &amp; Friday 6am - 6pm</b>	Non Statutory	Taxable	153.00	117.00
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual Saturday &amp; Sunday 8am - 5pm</b>	Non Statutory	Taxable	281.00	214.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual Sunday 5pm - 10pm</b>	Non Statutory	Taxable	311.00	238.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Flat Rate Evening Casual Friday &amp; Saturday Night 6pm - Midnight</b>	Non Statutory	Taxable	1,167.00	1,108.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate (Public Holiday) Monday to Thursday 6am - 10pm &amp; Friday 6am - 6pm</b>	Non Statutory	Taxable	281.00	214.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual (Public Holiday) Saturday &amp; Sunday 8am - 5pm</b>	Non Statutory	Taxable	281.00	214.50
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Hourly Rate Casual (Public Holiday) Sunday 5pm - 10pm</b>	Non Statutory	Taxable	311.00	238.50

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	<b>Combined Hire - Community Room and Meeting Room at same venue Commercial Flat Rate Evening Casual (Public Holiday) Friday &amp; Saturday Night 6pm - Midnight</b>	Non Statutory	Taxable	1,167.00	1,108.50
	Store Room - Per month	Non Statutory	Taxable	41.90	40.00
<b>4805 - Moorleigh Community Village</b>			Taxable		
	Rental	Non Statutory	Taxable	Rates vary dependent on size of room	Rates vary dependent on size of room
	Utility Reimbursement	Non Statutory	Taxable	Rates vary dependent on number of rooms used	Rates vary dependent on number of rooms used
	Casual Hire/Not for Profit	Non Statutory	Taxable	25.00	25.50
<b>4804 - Duncan Mackinnon Reserve - Bond - Casual hire track/court bookings: Minimum \$1,000 - Maximum \$5,000</b>					
Athletics Track Schools, Clubs & Residents within Glen Eira	Casual Per Day	Non Statutory	Taxable	391.00	400.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Casual Per Day	Non Statutory	Taxable	498.00	510.00
Athletics Track commercial hire	Casual Per Day	Non Statutory	Taxable	520.00	530.00
Caretaker Fee	Weekday (2 hours)	Non Statutory	Taxable	72.00	73.00
Caretaker call out fee	Weekday (Per hour)	Non Statutory	Taxable	36.00	37.00
Caretaker Fee	Weekend (2 hours)	Non Statutory	Taxable	144.00	147.00
Caretaker call out fee	Weekend (Per hour)	Non Statutory	Taxable	72.00	73.00
Caretaker Fee	Public holiday rate (2 hours)	Non Statutory	Taxable	180.00	184.00
Caretaker call out fee	Public holiday rate (Per hour)	Non Statutory	Taxable	90.00	92.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Casual Per Hour	Non Statutory	Taxable	85.20	87.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Casual Per Hour	Non Statutory	Taxable	102.00	104.00
Athletics Track commercial hire	Casual Per Hour	Non Statutory	Taxable	112.00	114.00
Athletics Track Schools, Clubs & Residents within Glen Eira	Casual Other (Half Day)	Non Statutory	Taxable	233.00	238.00
Athletics Track Schools, Clubs & Residents outside Glen Eira	Casual Other (Half Day)	Non Statutory	Taxable	282.00	288.00
Athletics Track commercial hire	Casual Other (Half Day)	Non Statutory	Taxable	306.00	312.00
Athletics Track	Equipment Hire (Half Day)	Non Statutory	Taxable	80.10	82.00
Athletics Track	Equipment Hire (Full Day)	Non Statutory	Taxable	159.00	162.00
Athletics Track	Starting Blocks (Half Day)	Non Statutory	Taxable	32.10	33.00
Athletics Track	Starting Blocks (Full Day)	Non Statutory	Taxable	64.30	66.00
Athletics Track	Timing Gates	Non Statutory	Taxable	265.00	270.00
Athletics Track	Timing Gates Operator (Full Day)	Non Statutory	Taxable	214.00	218.00
Athletics Track	Timing Gates Operator (Weekend/Public Holiday) (Full Day)	Non Statutory	Taxable	287.00	293.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Athletics Track	Lighting (per hour)	Non Statutory	Taxable	32.10	33.00
Netball Courts	Lighting (per hour minimum 2 courts)	Non Statutory	Taxable	New Fee	10.00
Netball Courts - Schools, Clubs & Residents within Glen Eira	per court per hour	Non Statutory	Taxable	18.40	19.00
Netball Courts - Schools, Clubs & Residents outside Glen Eira	per court per hour	Non Statutory	Taxable	32.10	33.00
Netball Courts commercial hire	per court per hour	Non Statutory	Taxable	33.70	41.00
Netball Courts - Schools, Clubs & Residents within Glen Eira	per court full day (5+ hours)	Non Statutory	Taxable	Not Applicable for 2017-18	76.00
Netball Courts - Schools, Clubs & Residents outside Glen Eira	per court full day (5+ hours)	Non Statutory	Taxable	Not Applicable for 2017-18	132.00
Netball Courts commercial hire	per court full day (5+ hours)	Non Statutory	Taxable	Not Applicable for 2017-18	164.00
Netball courts - Full Day hire of all 10 courts will receive a 40% discount					
Netball Courts	Netball padding hire (full day)	Non Statutory	Taxable	80.10	Not applicable for 2018-19
Netball Courts	Netball padding hire (half day)	Non Statutory	Taxable	40.80	Not applicable for 2018-19
<b>4816 - Open Space</b>					
Bond - Special Events: Minimum \$500 - Maximum \$15,000 (Day Rate)					
Hire of Rotundas	Day Rate	Non Statutory	Taxable	134.00	137.00
Hire of Picnic Shelters at Booran Reserve	9:00am to 1:00pm or 2:00pm to 6:00pm	Non Statutory	Taxable	New Fee	137.00
Hire of Rotundas with power	Bentleigh Centre Road & Caulfield Park Band Stand	Non Statutory	Taxable	155.00	158.00
Open Space Hire - Community rate	Day Rate	Non Statutory	Taxable	134.00	137.00
Open Space Hire - Commercial rate	Day Rate	Non Statutory	Taxable	201.00	205.00
Open Space Hire - Community rate (bringing on 1-2 items)	Minor event <500 people (includes bringing 1-2 items into the park)	Non Statutory	Taxable	424.00	432.50
Open Space Hire - Schools within Glen Eira During School Hours	Open Space hire for - School Within Glen Eira During Schools Hours	Non Statutory	Taxable	42.80	44.00
Open Space Hire - Schools outside of Glen Eira During School Hours	Open Space hire for - School Outside Glen Eira During School Hours	Non Statutory	Taxable	87.20	89.00
Hire fee for an event - (where any items are brought onto the reserve additional item fees listed below will apply).	Special Events - 500 - 2,000 people	Non Statutory	Taxable	842.00	859.00
	Special Events - 2,000 - 5,000 people	Non Statutory	Taxable	1,262.00	1,287.00
	Special Events - 5,000 - 10,000 people	Non Statutory	Taxable	1,893.00	1,931.00
	Special Events - 10,000 > people	Non Statutory	Taxable	2,840.00	2,897.00
	This fee is in addition to the hire fees - Organisations Which Include Functions that Attract at Least One Activity to the Park (Day Rate)	Non Statutory	Taxable	424.00	432.00
Flower Stall at Caulfield Park	Per Day	Non Statutory	Taxable	33.70	34.50

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Filming Permit	Student/Low Impact Filming (per day)	Non Statutory	Free	33.70	34.50
	Commercial (per day)	Non Statutory	Free	517.00	527.50
	Commercial (per half day)	Non Statutory	Free	259.00	264.00
	Still Photography (per day)	Non Statutory	Free	322.00	328.50
	Still Photography (half day)	Non Statutory	Free	161.00	164.00
Balloon Landing	Per Landing - Caulfield Park	Non Statutory	Taxable	170.00	173.50
Balloon Landing	Per Landing - Caulfield Park (no notification)	Non Statutory	Taxable	346.00	353.00
Site Inspection for events		Non Statutory	Taxable	47.90	50.00
Personal Training	Annual Fee - standard one year licence (GST Inc.)	Non Statutory	Taxable	335.00	342.00
Personal Training	Fee per participant per day (GST Inc.)	Non Statutory	Taxable	2.70	2.70
Personal Training	Fee per student participant per day (GST Inc.)	Non Statutory	Taxable	1.80	1.80
Hire of Car Park in Open Space, Reserve, Park	Per car park fee	Non Statutory	Taxable	52.00	53.00
Advertising Board Bond	Bond for Advertising Board per board	Non Statutory	Free	50.00	50.00
Hire of Sports Reserves - Casual Rates	Casual rate (per day)	Non Statutory	Taxable	134.00	137.00
Hire of Sports Reserve (turf wicket) - Casual Rates	Casual rate (per day)	Non Statutory	Taxable	New Fee	342.50
Hire of Sports Reserves - Commercial Rates	Commercial rate (per day)	Non Statutory	Taxable	201.00	205.00
Hire of Sports Reserve (turf wicket) - Casual Rates	Commercial rate (per day)	Non Statutory	Taxable	New Fee	512.50
Hire of Cricket Net, Batting cage - Casual Hire Rate, GECC resident, GECC club & GECC school	Inside GECC Rate (per hour, per bay)	Non Statutory	Free	No charge	No charge
Hire of Cricket Net, Batting cage - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Outside GECC Rate (per hour, per bay)	Non Statutory	Taxable	20.00	20.50
Hire of Cricket Net, Batting cage - Commercial Rate	Commercial Rate (per hour, per bay)	Non Statutory	Taxable	30.00	31.00
Velodrome Casual hire - Casual Hire Rate, GECC resident, GECC club & GECC school	Inside GECC Rate (per hour)	Non Statutory	Taxable	50.00	51.00
Velodrome Casual hire - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Outside GECC Rate (per hour)	Non Statutory	Taxable	75.00	75.00
Velodrome Casual hire - Commercial Rate	Commercial Rate (per hour)	Non Statutory	Taxable	100.00	100.00
Velodrome Casual hire - Casual Hire Rate, GECC resident, GECC club & GECC school	Inside GECC Rate (Full Day - 6hrs +)	Non Statutory	Taxable	270.00	275.50
Velodrome Casual hire - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Outside GECC Rate (Full Day - 6hrs +)	Non Statutory	Taxable	405.00	413.00
Velodrome Casual hire -Commercial Rate	Commercial Rate (Full Day - 6hrs +)	Non Statutory	Taxable	540.00	551.00
Bailey Reserve Skate Park - Casual Hire for events	Casual rate (per day)	Non Statutory	Taxable	New Fee	300.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>Hire of Sports Reserves</b>					
One Oval Per Term	School Rate	Non Statutory	Taxable	42.80	50.00
Two Ovals Per Term	School Rate	Non Statutory	Taxable	85.70	100.00
Three Ovals Per Term	School Rate	Non Statutory	Taxable	129.00	150.00
Four Ovals Per Term	School Rate	Non Statutory	Taxable	171.00	200.00
Five Ovals Per Term	School Rate	Non Statutory	Taxable	214.00	250.00
	School Outside Glen Eira During School Hours	Non Statutory	Taxable	87.20	89.00
	School bookings outside school hours	Non Statutory	Taxable	134.00	137.00
<b>4754 - East Caulfield Reserve Multi Sport Facility</b>					
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Small Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Non Statutory	Taxable	20.00	21.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Small Court - Per Hour Peak (6pm-9pm) {closes 10pm} Mon - Sun	Non Statutory	Taxable	30.00	31.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Large Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Non Statutory	Taxable	30.00	31.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, GECC resident, GECC club & GECC school	Single Large Court - Per Hour Peak (6pm-10pm Mon - Sun)	Non Statutory	Taxable	40.00	41.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Small Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Non Statutory	Taxable	30.00	31.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Small Court - Per Hour Peak (6pm-10pm Mon - Sun)	Non Statutory	Taxable	40.00	41.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Large Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Non Statutory	Taxable	40.00	41.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, non GECC resident, non GECC club & non GECC school	Single Large Court - Per Hour Peak (6pm-10pm Mon - Sun)	Non Statutory	Taxable	50.00	50.00
East Caulfield Reserve Multi Sport Facility - Casual Hire Rate, Commercial Rate	Single Small Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Non Statutory	Taxable	40.00	41.00
East Caulfield Reserve Multi Sport Facility - Commercial Rate	Single Small Court - Per Hour Peak (6pm-10pm Mon - Sun)	Non Statutory	Taxable	50.00	50.00
East Caulfield Reserve Multi Sport Facility - Commercial Rate	Single Large Court - Per Hour Off Peak (7am-5pm Mon - Sun)	Non Statutory	Taxable	50.00	50.00
East Caulfield Reserve Multi Sport Facility - Commercial Rate	Single Large Court - Per Hour Peak (6pm-10pm Mon - Sun)	Non Statutory	Taxable	60.00	61.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>PLANNING AND PLACE</b>					
<u>Urban Planning</u>					
<b>3121 - Urban Planning - Statutory Fees</b>					
Fees for applications under Section 47 of the Planning and Environment Act 1987 (regulation 9) - Table 2 in the Planning and Environment (Fees) Regulations 2016	Class 1 Use only	Statutory	Free	Statutory Charges	Statutory Charges
	Class 2 To develop single dwelling <\$10,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 3 To develop single dwelling \$10,000-\$100,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 4 To develop single dwelling \$100,000-\$500,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 5 To develop single dwelling \$500,000-\$1,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 6 To develop single dwelling \$1,000,000-\$2,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 7 VicSmart <\$10,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 8 VicSmart >\$10,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 9 VicSmart subdivision	Statutory	Free	Statutory Charges	Statutory Charges
	Class 10 Other development <\$100,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 11 Other development \$100,000-\$1,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 12 Other development \$1,000,000-\$5,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 13 Other development \$5,000,000-\$15,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 14 Other development \$15,000,000-\$50,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 15 Other development >\$50,000,000	Statutory	Free	Statutory Charges	Statutory Charges
	Class 16 Subdivide existing building	Statutory	Free	Statutory Charges	Statutory Charges
	Class 17 Subdivide land into two lots (other than VicSmart)	Statutory	Free	Statutory Charges	Statutory Charges
	Class 18 Realignment or consolidation	Statutory	Free	Statutory Charges	Statutory Charges
	Class 19 Subdivide land (3 or more lots)	Statutory	Free	Statutory Charges	Statutory Charges
	Class 20 (Remove or vary a restriction)	Statutory	Free	Statutory Charges	Statutory Charges

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	Class 21 Permit not otherwise provided for in the regulations (i.e. Sale or consumption of liquor, reduction or waiver of car parking)	Statutory	Free	Statutory Charges	Statutory Charges
Fees for applications under Section 72 of the Planning and Environment Act 1987 (regulation 11) - Table 3 in the Planning and Environment (Fees) Regulations 2016	Class 1 Use only	Statutory	Free	Statutory Charges	Statutory Charges
	Class 2 Amendment to a permit (other than to use and/or development of a single dwelling), to change a statement of what the permit allows, or to change any or all of the conditions of a permit	Statutory	Free	Statutory Charges	Statutory Charges
	Class 3 Amendment to a class 2 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 4 Amendment to a class 3 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 5 Amendment to a class 4 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 6 Amendment to a class 5 or 6 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 7 Amendment to a class 7 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 8 Amendment to a class 8 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 9 Amendment to a class 9 permit *	Statutory	Free	Statutory Charges	Statutory Charges
	Class 10 Amendment to a class 10 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 11 Amendment to a class 11 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 12 Amendment to a class 12, 13, 14 or 15 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 13 Amendment to a class 16 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 14 Amendment to a class 17 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 15 Amendment to a class 18 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 16 Amendment to a class 19 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 17 Amendment to a class 20 permit*	Statutory	Free	Statutory Charges	Statutory Charges
	Class 18 Amendment to a class 21 permit*	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 10 of the Planning and Environment (Fees) Regulations 2016	For combined permit applications	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 12 of the Planning and Environment (Fees) Regulations 2016	To amend an application under Section 57A(3)(a)	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 13 of the Planning and Environment (Fees) Regulations 2016	For a combined application to amend a permit	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 14 of the Planning and Environment (Fees) Regulations 2016	For a combined permit and planning scheme amendment	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 15 of the Planning and Environment (Fees) Regulations 2016	For a certificate of compliance	Statutory	Free	Statutory Charges	Statutory Charges



**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Fee under Regulation 16 of the Planning and Environment (Fees) Regulations 2016	For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Statutory	Free	Statutory Charge	Statutory Charges
Fee under Regulation 17 of the Planning and Environment (Fees) Regulations 2016	For a planning certificate	Statutory	Free	Statutory Charge	Statutory Charges
Fee under Regulation 18 of the Planning and Environment (Fees) Regulations 2016	Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 6 of the Subdivision (Fees) Regulations 2016	For certification of a plan of subdivision	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 7 of the Subdivision (Fees) Regulations 2016	Alteration of a plan under Section 10(2) of the Subdivision Act 1988	Statutory	Free	Statutory Charges	Statutory Charges
Fee under Regulation 8 of the Subdivision (Fees) Regulations 2016	Amendment of a certified plan under Section 11(1) of the Subdivision Act 1988	Statutory	Free	Statutory Charges	Statutory Charges
<b>3121 - Urban Planning - Non-statutory fees</b>					
Procedural requests	To amend plans under Secondary Consent (minor)	Non Statutory	Free	400.00	400.00
Procedural requests	To amend plans under Secondary Consent (major)	Non Statutory		Not applicable for 2017-18	600.00
Procedural requests	Request to extend the expiry date of a planning permit (first request)	Non Statutory	Free	300.00	315.00
Procedural requests	Request to extend the expiry date of a planning permit (second and subsequent request)	Non Statutory	Free	Not applicable for 2017-18	415.00
Procedural requests	Request to endorse plans or documents under a condition or a planning permit (second and subsequent request)	Non Statutory	Taxable	120.00	125.00
Public notification	Per public notice to be displayed on site	Non Statutory	Free	65.00	65.00
Public notification	Fixed fee (for up to 10 public notices sent by post)	Non Statutory	Free	125.00	125.00
Public notification	For each additional public notice sent by post	Non Statutory	Free	12.00	12.00
Planning information and pre-application advice	Request for specific planning information	Non Statutory	Free	135.00	140.00
Planning information and pre-application advice	Pre-application advice (written advice) (minor applications)	Non Statutory	Free	Not applicable for 2017-18	125.00
Planning information and pre-application advice	Pre-application advice (written advice) (major applications)	Non Statutory	Free	Not applicable for 2017-18	250.00
Planning information and pre-application advice	Pre-application meeting (in addition to written advice)	Non Statutory	Free	Not applicable for 2017-18	125.00
Planning information and pre-application advice	Subsequent pre-application advice following initial response (written advice)	Non Statutory	Free	Not applicable for 2017-18	125.00
Administrative fees	Search and copy fees	Non Statutory	Free	80.00	85.00
Administrative fees	Search and copy fees (post 2016 - provided electronically)	Non Statutory	Free	Not applicable for 2017-18	50.00
Administrative fees	Plan folding fee (for each plan larger than A3 size)	Non Statutory	Free	Not applicable for 2017-18	3.50
Administrative fees	Plan folding fee (for up to 10 pages at A3 size)	Non Statutory	Free	Not applicable for 2017-18	3.50

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Administrative fees	Digitisation fee (any submission that includes paper size larger than A3 size)	Non Statutory	Free	Not applicable for 2017-18	100.00
Administrative fees	Digitisation fee (any submission that includes A3 and/or A4 size only)	Non Statutory	Free	Not applicable for 2017-18	50.00
Photocopies of Plans	Size A0: 1 - 3 Copies - Per Copy	Non Statutory	Free	7.80	7.80
	Size A1: 4 or More - Per Copy	Non Statutory	Free	7.80	7.80
	Size A2: 4 or More - Per Copy	Non Statutory	Free	7.80	7.80
	Size A4 - Per Copy	Non Statutory	Free	2.40	2.40
	Size A3 - Per Copy	Non Statutory	Free	2.80	2.80
	Copy of Objections - Per Objection	Non Statutory	Free	2.50	2.50
<b>City Futures</b>					
Fee under Regulation 6 of the Planning and Environment (Fees) Regulations 2016					
<b>Stage 1</b>	For: a) considering a request to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Act; and c) considering any submissions which do not seek a change to the amendment; and d) if applicable, abandoning the amendment	Statutory	Free	Statutory Charges	2,929.30
<b>Stage 2</b>	For: a) considering				
	(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Statutory	Free	Statutory Charges	14,518.60
	(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Statutory	Free	Statutory Charges	29,008.80
	(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and	Statutory	Free	Statutory Charges	38,778.00
	b) providing assistance to a panel in accordance with section 158 of the Act; and c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; and e) after considering submissions and the panel's report, abandoning the amendment.				

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>Stage 3</b>	For: a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	Statutory	Free	Statutory Charges	462.20
<b><u>Community Safety And Compliance</u></b>					
<b>3400 - Building Control</b>					
Permits	Fences Permit Fee	Non Statutory	Taxable	530.00	540.00
	Reblocks, Garages, Carports, Verandas Permit Fee	Non Statutory	Taxable	725.00	739.00
	Other Garages and Swimming Pools	Non Statutory	Taxable	725.00	739.00
	Pool Fences only	Non Statutory	Taxable	410.00	418.00
Dwelling Additions (including 4 inspections) cost/80	Minimum Fee - Owner Builder	Non Statutory	Taxable	2,030.00	2,070.00
Dwelling Additions (including 4 inspections) cost/100	Minimum Fee- Registered Builder	Non Statutory	Taxable	1,670.00	1,703.00
Dwellings (including 4 inspections) cost/100	Minimum Fee - Owner Builder	Non Statutory	Taxable	2,730.00	2,784.00
Dwellings (including 4 inspections) cost/120	Minimum Fee - Registered Builder	Non Statutory	Taxable	2,290.00	2,335.00
Commercial Cost/100	(Up to \$20k - including 2 inspects)	Non Statutory	Taxable	850.00	867.00
	(\$20k and over)	Non Statutory	Taxable	Cost/100	Cost/100
Demolition Fees	Domestic - within Municipality	Non Statutory	Taxable	640.00	652.00
	Commercial	Non Statutory	Taxable	Price on Application	Price on application
Special Assessments	Domestic - per hour (minimum 1 hour)	Non Statutory	Taxable	165.00	168.00
	Commercial - per hour (minimum 1 hour)	Non Statutory	Taxable	440.00	448.00
Application fee to retain works constructed without a building permit	Fee for the assessment of documentation submitted to Council to justify if a building or works are to remain that has been constructed or carried out without a building permit. Additional fee may be applicable according to the complexity of the illegal works and documentation submitted for assessment. Total fee to be determined by the Manager.	Non Statutory	Taxable	Min \$560.00	Min \$571.00
Inspection Rates	Within Municipality	Non Statutory	Taxable	153.00	156.00
	Lapsed Permits	Non Statutory	Taxable	405.00	413.00
	Additional Inspections	Non Statutory	Taxable	155.00	158.00
External Inspections		Non Statutory	Taxable	360.00	367.00
Occupancy Permits	Prescribed Temporary Structures	Non Statutory	Free	570.00	581.00
	Place for Public Entertainment	Non Statutory	Free	2,820.00	2,876.00
	Amendment to above CO Certificates	Non Statutory	Free	360.00	367.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Siting approval- Prescribed Temporary Structures	Siting approval of prescribed temporary structures - Building Act s 57(1)(a)	Non Statutory	Free	280.00	285.00
Council Dispensation Applications (Building Regulations 2006)	Council Consent (Part 4 siting, Building Regulations 2006) per Regulation Applicable. Maximum fee set by Legislation, charges are currently estimated.	Non Statutory	Free	261.00	266.00
	Corner fences combined application	Non Statutory	Free	390.00	397.00
	Domestic buildings- Dispensation or performance determination Reg. 608, 503, 1011	Non Statutory	Free	330.00	336.00
	Commercial buildings- Dispensation or performance determination Reg. 608, 503, 1011	Non Statutory	Free	655.00	668.00
Hoarding Permits	Hoarding Permits - Fee Per Month	Non Statutory	Free	\$165 + (value) * (value) * \$3.00	\$168 + (value) * (value) * \$4.00
	Renewal	Non Statutory	Free	\$84 + (value) * (value) * \$3.00	\$85 + (value) * (value) * \$4.00
Statutory Inspections	Pool Certificate	Non Statutory	Taxable	410.00	418.00
	Subdivisions	Non Statutory	Taxable	410.00	418.00
Modifications for Existing Building Redevelopment	Domestic - Per Modification	Non Statutory	Taxable	340.00	346.00
Extensions	Domestic	Non Statutory	Taxable	180.00	183.00
Cancellations of Permits	Domestic	Non Statutory	Free	180.00	183.00
Construction Management Plan Variation Fee	Assessment of variations to construction management plans	Non Statutory	Free	110.00	112.00
Building Appeals Commission/Melbourne Water Fees Re Modifications	Various Fees Depending on Modifications	Non Statutory	Free	Various	Various
Plan Copies	Fee Includes \$30 Search Fee	Non Statutory	Free	Fee Includes \$30 Search Fee	Fee Includes \$31 Search Fee
	Usually \$28 First 4 Copies, Discount for Further Copies	Non Statutory	Free	Various	Various
Copies of building permit documentation		Non Statutory	Free	40.00	41.00
Building Permit Levy (State Government)	Statutory Fee - works >10,000	Statutory	Free	Set by State Government	Set by State Government
Computation Checking	Recovery of Charges to GECC	Non Statutory	Taxable	Various	Various
Property Information Fee - GECC	Statutory (Set by Legislation - Charges are currently estimated)	Statutory	Free	52.00	53.00
Permit Lodgement Fees	Statutory Fee - Domestic (Set by Legislation Charges are currently estimated)	Statutory	Free	38.80	39.60
	Statutory Fee - Commercial (Set by Legislation Charges are currently estimated)	Statutory	Free	38.80	39.60
<b>3224 - Animal Control Services</b>					
Cat Registration	Cat registration fees				
	Sterilised and Microchipped (including \$2 State Levy)	Non Statutory	Free	34.60	35.60
	Non Sterilised (Max fee) (including \$2 State Levy)	Non Statutory	Free	100.85	102.90

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	Over 10 years (including \$2 State Levy)	Non Statutory	Free	34.60	35.30
	FCC/Reg (including \$2 State Levy)	Non Statutory	Free	34.60	35.30
	Microchipped Non Sterilised (existing registrations only) (including \$2 State Levy)	Non Statutory	Free	34.60	35.30
	Pensioner Rate - Cat Sterilised and Micro chipped (including \$2 State Levy)	Non Statutory	Free	18.30	19.00
	Pensioner Rate - Cat Non Sterilised (including \$2 State Levy)	Non Statutory	Free	51.40	52.40
Dog Registration	Dog registration fees				
	Sterilised and Microchipped (including \$3.50 State Levy)	Non Statutory	Free	52.80	53.90
	Non Sterilised (Max fee) (including \$3.50 State Levy)	Non Statutory	Free	153.00	156.00
	Over 10 years (including \$3.50 State Levy)	Non Statutory	Free	52.80	53.90
	FCC/Reg (including \$3.50 State Levy)	Non Statutory	Free	52.80	53.90
	Microchipped Non Sterilised (existing registrations only) (including \$3.50 State Levy)	Non Statutory	Free	52.80	53.90
	Pensioner Rate - Dog Sterilised and Microchipped (including \$3.50 State Levy)	Non Statutory	Free	28.15	28.70
	Pensioner Rate - Dog Non Sterilised (including \$3.50 State Levy)	Non Statutory	Free	78.20	79.80
	Obedience Trained (including \$3.50 State Levy)	Non Statutory	Free	28.15	28.70
	Obedience Trained - Pensioner Rate (including \$3.50 State Levy)	Non Statutory	Free	15.85	16.20
	Restricted Breed and Declared Dangerous Dog (including \$3.50 State Levy)	Non Statutory	Free	310.35	316.55
	Dangerous Dog which is a Guard Dog or Protection Trained (including \$3.50 State Levy)	Non Statutory	Free	153.00	156.00
Domestic Animal Business	Pet Shop Registration (Includes \$10.00 State Levy)	Non Statutory	Free	325.00	331.50
Animal Registration Register	Copy of Pet Registration Information	Statutory	Free	47.20	48.15
Impoundment Fees	Fee Prior to Delivery to Pound	Non Statutory	Free	92.00	94.00
	Pound Release Fee within 8 days (if animal is unregistered at time of impoundment)	Non Statutory	Free	\$99.00 plus pound contractor variable costs including vaccination and holding costs	\$350.00 plus pound contractor variable costs including vaccination and holding costs
	Seized animals - charge per day after 8 days - pound contractor cost.	Non Statutory	Free	25.70	26.20
	Permit for more than 2 cats/dogs	Non Statutory	Free	60.00	61.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>3210 - Local Laws</b>					
Waste Bin Permits (Road Occupancy Permits)		Non Statutory	Free	77.00	78.50
Materials on Nature Strips	Flat Rate Per Week	Non Statutory	Free	77.00	78.50
Footpath Trading Permits	Area 1 per sq/m	Non Statutory	Free	47.50	48.50
	Area 2 per sq/m	Non Statutory	Free	38.50	39.50
	Area 3 per sq/m	Non Statutory	Free	30.20	31.00
	A' Frame Signs	Non Statutory	Free	111.00	113.00
	Coffee Shop Windbreaks	Non Statutory	Free	185.00	189.00
	Gas Heaters	Non Statutory	Free	53.50	54.50
	Magazine Racks	Non Statutory	Free	111.00	113.00
Footpath/road occupancy permit	Footpath/road Occupancy Permits - Fee Per Month	Non Statutory	Free	\$165+(value)* (value)*\$3.00	\$168 + (value) * (value) * \$4.00
Mobile Crane Permits	Flat Fee + Value of Footpath Rental/Car Spaces Taken	Non Statutory	Free	166.00	169.00
Works Zone Permits	Three months or less per zone	Non Statutory	Free	935.00	954.00
	Six months	Non Statutory	Free	1,665.00	1,698.00
	Nine months	Non Statutory	Free	2,165.00	2,208.00
	12 Months	Non Statutory	Free	2,700.00	2,754.00
	Extension per month	Non Statutory	Free	445.00	454.00
	Additional bays per month	Non Statutory	Free	173.00	176.50
Property Clean Up		Non Statutory	Free	Variable according to tendered schedule of fees under contract.	Variable according to tendered schedule of fees under contract.
Removal of Rubbish	Per Site	Non Statutory	Taxable	Variable according to tendered schedule of fees under contract.	Variable according to tendered schedule of fees under contract.
Removal of Overhanging Shrubs	Contractor Fees	Non Statutory	Taxable	Variable according to tendered schedule of fees under contract.	Variable according to tendered schedule of fees under contract.
Street Closure Permit (Street Parties)	Permit Fee	Non Statutory	Free	158.00	161.00
Reserved Parking- Film sites etc.	Unrestricted Time Zones Per Car Space	Non Statutory	Free	49.60	51.00
	Time Restricted Zones Per Car Space	Non Statutory	Free	92.30	94.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b><u>Traffic, Parking And Safety</u></b>					
<b>3200 - Traffic and Parking Management</b>					
Magistrate Court Fees		Statutory	Free	Various	Various
<b>3220 - Parking Management</b>					
Parking Infringements	Non Compliance of Road Rules	Statutory	Free	Various	Various
Fines Victoria Parking Infringements		Statutory	Free	Various	Various
Residential Parking Permits	Additional permit charge (first 3 are free)	Non Statutory	Free	112.00	114.00
Tradespersons Permit	Per week charge for residential parking spaces	Non Statutory	Free	41.00	42.00
Parking Fees Caulfield Racecourse		Non Statutory	Taxable	Various	Various
	First Two Hours (all areas)	Non Statutory	Taxable	2.10	2.20
	All Day Areas Nos. 1 & 2	Non Statutory	Taxable	5.80	5.90
Traffic Photos	Traffic Photos (printed and posted)	Non Statutory	Free	15.50	16.00
User Fees General		Non Statutory	Free	Various	Various
Miscellaneous Income		Non Statutory	Taxable	Various	Various
Car Share Parking Bay	Establishment Fee	Non Statutory	Taxable	New Fee	1,000.00
	Annual Renewal Fee		Taxable	New Fee	500.00

**DRAFT ANNUAL BUDGET 2018-2019**  
**Schedule of User Charges and Other Fees**

User Charges and Other Fees	Description	Fee Type	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>CORPORATE SERVICES</b>					
<u>Corporate Counsel</u>					
<b>2400 - Statutory &amp; Local Government Act</b>					
Freedom of Information Fees	Set Statutory Fees = per Application	Statutory	Free	Statutory Fees Set By State Government	Statutory Fees Set By State Government



## Appendix E – Schedule of Glen Eira Leisure (GEL) User Charges and Other Fees

This appendix presents the fees and charges which will be charged in respect to various goods and services provided during the 2018-19 year.

In order to allow for promotional and marketing programs, the GEL Manager will have limited delegated authority to vary a fee:

- by not more than 5 per cent; and
- for not more than two months.

All the fees below are of a non-statutory nature.

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b><u>Glen Eira Sports &amp; Aquatic Centre - (GESAC)</u></b>				
<b>4759 - Administration &amp; Human Resource - Creche</b>				
Creche Members	10 x Creche Members Casual Rate	GST free	67.50	67.50
Creche Members	Creche Members Casual Rate	GST free	7.50	7.50
Creche Members	10 x Creche Platinum Members Rate	GST free	57.35	57.35
Creche Non Members	Creche Non Members Casual Rate	GST free	11.60	11.60
<b>4761 - Administration &amp; Human Resource - Consumables</b>				
Sundry Income	Member Wrist Band	Taxable	18.00	18.00
Sundry Income	Member Wrist Band - Upgrade	Taxable	14.00	14.00
Sundry Income	Replacement Card	Taxable	8.70	8.70
Uniform Purchase	Uniform	Taxable	50.00	75.00
<b>4762 - Gesac Aquatics - Learn To Swim</b>				
Learn To Swim	Gold Swim School Membership	GST free	Not Applicable for 2017-18	23.00
Learn To Swim	Foundation Swim School Membership	GST free	18.50	18.50
Learn To Swim	Swim School membership	GST Free	19.25	19.25
Learn To Swim	Swim School Membership Flexi	GST free	21.00	21.00
Learn To Swim	Swim School 3 month Term	GST free	273.00	280.00
Learn To Swim	Private Lesson	GST free	63.50	64.50
Holiday Program	Swim School Fastlane - Member	GST Free	54.00	55.00
Holiday Program	Swim School Fastlane - Non Member	GST Free	105.00	108.00
Joining Fees	Administration Fee	Taxable	30.00	30.00
Junior Swim Squad	Junior Swim Squad	Taxable	21.00	21.50
Junior Swim Squad	Junior Swim Squad Flexi	Taxable	23.00	23.50
Junior Swim Squad	Junior Swim Squad 3 month Term	Taxable	299.00	307.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>4763- Gesac Aquatics - Schools</b>	<b>July 2017 - December 2017 Prices (Prices to be reset in January 2018)</b>			
School Swimming Program	Max 6 per class	GST Free	10.40	10.80
School Swimming Program	Max 8 per class	GST Free	9.70	10.10
School Swimming Program	Max 10 per class	GST Free	9.10	9.50
	<b>January 2018 - June 2018 Prices</b>			
School Swimming Program	Max 6 per class	GST Free	10.80	11.20
School Swimming Program	Max 8 per class	GST Free	10.10	10.50
School Swimming Program	Max 10 per class	GST Free	9.50	9.90
<b>4765- Gesac Aquatics - Birthday Parties</b>				
Birthday Party Program	Birthday Party Program - Snack Menu	Taxable	32.00	34.00
Birthday Party Program	Birthday Party Program - Meal Menu	Taxable	34.30	36.30
Birthday Party Program	Birthday Party Program - Feast Menu	Taxable	36.50	38.50
Birthday Party Program	Birthday Party Deposit	Taxable	100.00	100.00
<b>4766- Gesac Aquatics - Casual Entry</b>				
Adult Swims	10x Adult Swim General Admission	Taxable	79.50	79.50
Adult Swims	Adult Swim General Admission	Taxable	9.95	9.95
Adult Swims	Adult Swim Off Peak	Taxable	7.95	7.95
Over 70's with concession Swim	Adult Swim General Admission	Taxable	2.00	2.00
Over 70's Swim	Adult Swim General Admission	Taxable	6.95	6.95
Concession Swims	10 x Concession General Admission	Taxable	65.00	67.00
Concession Swims	Concession Swim General Admission	Taxable	7.70	7.90
Concession Swims	Concession Swim Off Peak	Taxable	6.50	6.70
Child Swims	10 x Child General Admission	Taxable	65.00	67.00
Child Swims	Child Swim General Admission	Taxable	7.70	7.90
Child Swims	Child Swim Off Peak	Taxable	6.50	6.70
Group Swims	10 x Group Swim General Admission	Taxable	260.00	265.00
Group Swims	Group Swim General Admission	Taxable	32.00	33.00
Group Swims	Group Swim Off Peak	Taxable	26.00	26.50
Aquatic Wellness	10 x Aquatic Wellness General Admission	Taxable	131.40	135.00
Aquatic Wellness	Aquatic Wellness General Admission	Taxable	14.60	14.80

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Aquatic Wellness	10 x Aquatic Wellness Concession	Taxable	104.40	107.00
Aquatic Wellness	Aquatic Wellness Concession	Taxable	11.60	11.70
Aquatic Wellness	Aquatic Wellness Upgrade	Taxable	4.65	4.85
Aquatic Wellness	Aquatic Wellness Upgrade - General Concession	Taxable	3.60	3.80
Aquatic Wellness	Aquatic Wellness Upgrade - Off Peak Concession	Taxable	4.90	5.00
Aquatic Wellness	Aquatic Wellness Upgrade - Off Peak	Taxable	6.65	6.85
Bulk Visit Passes	GESAC Club Card Fee	Taxable	50.00	50.00
Spectator Fees	Spectator Fees	Taxable	3.90	3.90
<b>4769 - Gesac Aquatics - Pool Hire</b>	<b>July 2018 - December 2018 Prices (Prices to be reset in January 2019)</b>			
Pool Hire	25m Pool - Lane	Taxable	62.00	65.00
Pool Hire	25m Pool - Lane (School/Term)	Taxable	56.00	58.00
Pool Hire	25m Pool - Lane (Contract)	Taxable	49.00	51.50
Pool Hire	25m Pool - Lane (Contract - High Usage)	Taxable	47.50	50.00
Pool Hire	25m Pool - Whole Pool	Taxable	350.00	370.00
Pool Hire	50m Pool - Lane	Taxable	62.00	65.00
Pool Hire	50m Pool - Lane (School/Term)	Taxable	56.00	59.00
Pool Hire	50m Pool - Lane (Contract)	Taxable	49.00	51.50
Pool Hire	50m Pool - Lane (Contract - High Usage)	Taxable	47.50	50.00
Pool Hire	50m Pool - Whole Pool	Taxable	350.00	370.00
Pool Hire	50m Pool - Whole Pool (Contract - High Usage)	Taxable	180.00	190.00
Pool Hire	Wellness Program Pool - 2m Lane	Taxable	49.00	51.50
Pool Hire	Wellness Program Pool - Additional Metre	Taxable	24.50	25.50
Pool Hire	Wellness Program Pool - Whole Pool	Taxable	190.00	200.00
Pool Hire	LTS Pool - Lane	Taxable	30.50	32.00
Pool Hire	LTS Pool - Lane (School/Term)	Taxable	27.00	28.50
Pool Hire	LTS Pool - Lane (Contract)	Taxable	22.00	23.00
Pool Hire	LTS Pool - Lane (Contract - High Usage)	Taxable	20.00	21.00
Pool Hire	LTS Pool - Whole Pool	Taxable	125.00	130.00
Pool Hire	Leisure Pool	Taxable	180.00	190.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Pool Hire	Water Slides	Taxable	180.00	190.00
Pool Hire	Ultimate Package	Taxable	850.00	900.00
Pool Hire	Ultimate Package - After 9pm	Taxable	1,050.00	1,100.00
Pool Hire	Fun Package	Taxable	660.00	690.00
Pool Hire	Fun Package - After 9pm	Taxable	825.00	865.00
Pool Hire	Child Care Room	Taxable	95.00	100.00
Pool Hire	Child Care Room (School/Term/Industry)	Taxable	55.00	40.00
Pool Hire	Instructor	Taxable	61.00	62.50
Pool Hire	Lifeguard	Taxable	56.00	57.50
Pool Hire	Out of Hours Staff Surcharge	Taxable	61.00	62.50
Pool Hire	Inflatable	Taxable	180.00	190.00
Pool Hire	Carnival Equipment	Taxable	61.00	62.50
	<b>January 2019 - June 2019 Prices</b>			
Pool Hire	25m Pool - Lane	Taxable	65.00	68.00
Pool Hire	25m Pool - Lane (School/Term)	Taxable	58.00	61.00
Pool Hire	25m Pool - Lane (Contract)	Taxable	51.50	54.00
Pool Hire	25m Pool - Lane (Contract - High Usage)	Taxable	50.00	52.50
Pool Hire	25m Pool - Whole Pool	Taxable	370.00	390.00
Pool Hire	50m Pool - Lane	Taxable	65.00	68.00
Pool Hire	50m Pool - Lane (School/Term)	Taxable	59.00	62.00
Pool Hire	50m Pool - Lane (Contract)	Taxable	51.50	54.00
Pool Hire	50m Pool - Lane (Contract - High Usage)	Taxable	50.00	52.50
Pool Hire	50m Pool - Whole Pool	Taxable	370.00	390.00
Pool Hire	50m Pool - Whole Pool (Contract - High Usage)	Taxable	190.00	200.00
Pool Hire	Wellness Program Pool - 2m Lane	Taxable	51.50	54.00
Pool Hire	Wellness Program Pool - Additional Metre	Taxable	25.50	27.00
Pool Hire	Wellness Program Pool - Half Pool	Taxable	200.00	210.00
Pool Hire	LTS Pool - Lane	Taxable	32.00	33.50
Pool Hire	LTS Pool - Lane (School/Term)	Taxable	28.50	30.00
Pool Hire	LTS Pool - Lane (Contract)	Taxable	23.00	24.00
Pool Hire	LTS Pool - Lane (Contract - High Usage)	Taxable	21.00	22.00
Pool Hire	LTS Pool - Whole Pool	Taxable	130.00	140.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Pool Hire	Leisure Pool	Taxable	190.00	200.00
Pool Hire	Water Slides	Taxable	190.00	200.00
Pool Hire	Ultimate Package	Taxable	900.00	950.00
Pool Hire	Ultimate Package - After 9pm	Taxable	1,100.00	1,150.00
Pool Hire	Fun Package	Taxable	690.00	720.00
Pool Hire	Fun Package - After 9pm	Taxable	865.00	905.00
Pool Hire	Child Care Room	Taxable	100.00	100.00
Pool Hire	Child Care Room (School/Term/Industry)	Taxable	57.00	40.00
Pool Hire	Instructor	Taxable	62.50	65.00
Pool Hire	Lifeguard	Taxable	57.50	60.00
Pool Hire	Out of Hours Staff Surcharge	Taxable	62.50	65.00
Pool Hire	Inflatable	Taxable	190.00	200.00
Pool Hire	Carnival Equipment	Taxable	62.50	64.00
<b>4774 - Gesac Operations - Administration</b>				
Lockers	Small Locker	Taxable	2.50	2.50
Lockers	Medium Locker	Taxable	3.50	3.50
Lockers	Large Locker	Taxable	4.50	4.50
<b>4775 - Gesac Sales &amp; Marketing - Foundation</b>				
Foundation Membership	Foundation Membership Stage 1	Taxable	18.95	18.95
Foundation Membership	Foundation Membership Stage 2	Taxable	19.95	19.95
Foundation Membership	Foundation Membership Stage 3	Taxable	21.95	21.95
<b>4777 - Gesac Sales &amp; Marketing</b>				
Full Membership	GOLD Membership Direct Debit - 12 month minimum - weekly fee	Taxable	22.95	22.95
Full Membership	GOLD Membership Direct Debit - 1 month minimum - weekly fee	Taxable	26.95	26.95
Full Membership	GOLD Membership 3 month Term	Taxable	400.00	400.00
Full Membership	GOLD Membership 6 month Term	Taxable	750.00	750.00
Full Membership	GOLD Membership 12 month Term	Taxable	1,243.00	1,243.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Concession Membership	GOLD Concession Membership Direct Debit - 12 month minimum	Taxable	19.95	19.95
Concession Membership	GOLD Concession Membership Direct Debit - 1 month minimum	Taxable	23.95	23.95
Concession Membership	GOLD Concession Membership 3 month Term	Taxable	361.00	361.00
Concession Membership	GOLD Concession Membership 6 month Term	Taxable	672.00	672.00
Concession Membership	GOLD Concession Membership 12 month Term	Taxable	1,087.00	1,087.00
Aquatic Membership	Aquatic Membership Direct Debit - 12 month	Taxable	14.95	15.50
Aquatic Membership	Aquatic Membership Direct Debit - 1 month	Taxable	17.95	18.50
Aquatic Membership	Aquatic Membership 3 month Term	Taxable	283.00	290.00
Aquatic Membership	Aquatic Membership 6 month Term	Taxable	516.00	530.00
Aquatic Membership	Aquatic Membership 12 month Term	Taxable	827.00	850.00
Aquatic Concession Membership	Aquatic Concession Membership Direct Debit - 12 month	Taxable	12.95	13.50
Aquatic Concession Membership	Aquatic Concession Membership Direct Debit - 1 month	Taxable	15.95	16.50
Aquatic Concession Membership	Aquatic Concession Membership 3 month Term	Taxable	257.00	265.00
Aquatic Concession Membership	Aquatic Concession Membership 6 month Term	Taxable	464.00	475.00
Aquatic Concession Membership	Aquatic Concession Membership 12 month Term	Taxable	723.00	740.00
Aquatic Junior Membership	Aquatic Junior Membership Direct Debit - 12 month	Taxable	11.95	12.50
Aquatic Junior Membership	Aquatic Junior Membership Direct Debit - 1 month	Taxable	14.95	15.50
Aquatic Junior Membership	Aquatic Junior Membership 3 month Term	Taxable	244.00	250.00
Aquatic Junior Membership	Aquatic Junior Membership 6 month Term	Taxable	438.00	450.00
Aquatic Junior Membership	Aquatic Junior Membership 12 month Term	Taxable	671.00	690.00
Corporate Membership	Corporate Membership Direct Debit - 12 month minimum	Taxable	20.95	20.95
Corporate Membership	Corporate Membership Direct Debit - 1 month minimum	Taxable	24.95	24.95
Corporate Membership	Corporate Membership 3 month Term	Taxable	374.00	374.00
Corporate Membership	Corporate Membership 6 month Term	Taxable	698.00	698.00
Corporate Membership	Corporate Membership 12 month Term	Taxable	1,139.00	1,139.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Activate Membership	Activate Membership Direct Debit	Taxable	17.95	17.95
Activate Membership	Activate Membership 3 month Term	Taxable	283.00	283.00
Activate Membership	Activate Membership 6 month Term	Taxable	516.00	516.00
Activate Membership	Activate Membership 12 month Term	Taxable	983.00	983.00
Junior Membership	Junior Membership Direct Debit	Taxable	17.95	17.95
Junior Membership	Junior Membership 3 month Term	Taxable	283.00	283.00
Junior Membership	Junior Membership 6 month Term	Taxable	525.00	525.00
Junior Membership	Junior Membership 12 month Term	Taxable	983.00	983.00
<b>4779 - Gesac Sales &amp; Marketing - Joining Fees</b>				
Joining Fees	Joining Fee 1	Taxable	99.00	99.00
Joining Fees	Joining Fee 2	Taxable	49.00	49.00
Admin Fees	Admin Fees	Taxable	49.95	49.95
<b>4782 - Gesac - Sport, Health &amp; Wellbeing - Bulk Visit</b>				
Bulk Visit Passes	10 x Group Fitness Pass	Taxable	166.50	170.00
Bulk Visit Passes	10 x Concession Group Fitness Pass	Taxable	148.50	152.00
<b>4784 - Gesac - Sport, Health &amp; Wellbeing - Gym</b>				
Casual Gym	Centre Visit Pass	Taxable	26.95	26.95
Casual Gym	Concession Centre Visit Pass	Taxable	23.95	23.95
Casual Gym	Health Assessment	Taxable	35.00	35.00
Casual Gym	Living Longer Living Stronger	Taxable	7.50	7.70
Casual Gym	Living Longer Living Stronger Consultation	Taxable	34.00	35.00
<b>4785 - Gesac - Sport, Health &amp; Wellbeing - Facilities Hire</b>				
Wet Program	Aqua Aerobics Group Class	Taxable	195.00	205.00
Dry Program	Group Fitness Class	Taxable	195.00	205.00
Dry Program	Group Cycle Class	Taxable	175.00	190.00
Dry Program	Group Fitness Studio Hire	Taxable	125.00	135.00
Dry Program	Group Fitness Studio Hire (High Use)	Taxable	85.00	90.00
Dry Program	Mind and Body Studio Hire	Taxable	105.00	110.00
Dry Program	Mind and Body Studio Hire (High Use)	Taxable	66.00	70.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
<b>4786 - Gesac - Sport, Health &amp; Wellbeing - Stadium</b>				
Competition Fees	Competition Team Fees Senior	Taxable	76.00	79.00
Competition Fees	Junior Futsal Development Program	Taxable	12.80	12.80
Competition Fees	Junior Netball Development Program	Taxable	12.80	12.80
Stadium Hire	Court Hire - Peak	Taxable	63.50	63.50
Stadium Hire	Court Hire - Schools	Taxable	51.50	53.00
Stadium Hire	Court Hire - Off Peak	Taxable	39.50	41.50
Casual Use	Casual Use	Taxable	6.30	6.30
Registration	Netball Registration	Taxable	295.00	295.00
Registration	Futsal Registration	Taxable	195.00	199.00
Competition Fees	Junior Futsal Competition	Taxable	12.80	12.80
Competition Fees	Junior Netball Competition	Taxable	12.80	12.80
<b>4788 - Gesac - Sport, Health &amp; Wellbeing - Group Exercise</b>				
Casual Group Exercise	Casual Group Exercise	Taxable	18.50	18.95
Casual Group Exercise	Casual Concession Group Exercise	Taxable	16.50	16.95
Casual Group Exercise	Casual Activate Group Exercise Classes	Taxable	12.50	12.95
Casual Group Exercise	Casual over 70's with Concession for Seniors classes	Taxable	Not Applicable for 2017-18	2.00
Casual Group Exercise	Casual over 70's for Seniors classes	Taxable	Not Applicable for 2017-18	6.95
Casual Virtual Fitness	Casual Group Exercise	Taxable	Not Applicable for 2017-18	5.00
<b>4789 - Gesac - Sport, Health &amp; Wellbeing - Personal Training</b>				
Personal Training	PT Plus One	Taxable	41.95	43.95
Personal Training	PT Plus Two	Taxable	41.95	43.95
Personal Training	PT Plus Three	Taxable	41.95	43.95
Personal Training	PT 5 pack	Taxable	249.75	259.75
Personal Training	PT 10 pack	Taxable	459.50	479.50
Personal Training	PT 20 pack	Taxable	879.00	879.00
Starter Packs	PT Kickstart	Taxable	99.00	99.00
Platinum Option (WOD BOX)	WOD BOX - Direct Debit	Taxable	19.95	19.95
Platinum Option (WOD BOX)	WOD BOX - 3 month Term	Taxable	309.00	309.00
Platinum Option (WOD BOX)	WOD BOX - 6 month Term	Taxable	569.00	569.00
Platinum Option (WOD BOX)	WOD BOX - 12 month Term	Taxable	1,089.00	1,089.00



DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Platinum Option (WOD BOX)	Group Training Casual - Member	Taxable	17.95	18.95
WOD BOX non member	WOD Box only membership	Taxable	29.95	29.95
Ultimate Kickstart	3 PT's plus one month in WOD Box	Taxable	149.00	149.00
2:1 PT 1 P/W	2 Clients with one trainer 30 minutes 1 per week	Taxable	62.50	65.00
2:1 PT 2 P/W	2 Clients with one trainer 30 minutes 2 per week	Taxable	59.50	61.50
2:1 PT 3 P/W	2 Clients with one trainer 30 minutes 3 per week	Taxable	56.50	58.50
2:1 PT 1 P/W upfront	2 Clients with one trainer 30 minutes 1 per week upfront	Taxable	62.50	62.50
2:1 PT 5 sessions	2 Clients with one trainer 30 minutes 10 sessions	Taxable	302.50	302.50
2:1 PT 10 sessions	3 Clients with one trainer 30 minutes 5 sessions	Taxable	585.00	585.00
<b>4791 - Gesac - Sport, Health &amp; Wellbeing - Wellness Centre</b>				
Massage	Massage 30 min Introductory	Taxable	40.00	30.00
Massage	Massage 30 mins	Taxable	60.00	60.00
Massage	Massage 45 mins	Taxable	80.00	80.00
Massage	Massage 60 mins	Taxable	90.00	90.00
Massage	Massage 90 mins	Taxable	130.00	130.00
Beauty Therapy	Upper Lip Waxing	Taxable	10.00	10.00
Beauty Therapy	Chin Waxing	Taxable	10.00	10.00
Beauty Therapy	Stomach Waxing	Taxable	20.00	20.00
Beauty Therapy	Half Leg Waxing	Taxable	25.00	25.00
Beauty Therapy	Three Quarter Leg Waxing	Taxable	35.00	35.00
Beauty Therapy	Full Leg Waxing	Taxable	45.00	45.00
Beauty Therapy	Under Arm Waxing	Taxable	16.00	16.00
Beauty Therapy	Full Arm Waxing	Taxable	30.00	30.00
Beauty Therapy	Half Arm Waxing	Taxable	24.00	24.00
Beauty Therapy	Eyebrow Tint	Taxable	22.00	22.00
Beauty Therapy	Standard Bikini Wax	Taxable	25.00	25.00
Beauty Therapy	G String Wax	Taxable	35.00	35.00
Beauty Therapy	Brazilian Wax	Taxable	45.00	45.00
Beauty Therapy	Upper Back Wax	Taxable	30.00	30.00
Beauty Therapy	Full Back Wax	Taxable	40.00	40.00

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Beauty Therapy	Chest Wax	Taxable	40.00	40.00
Beauty Therapy	Shoulders Wax	Taxable	18.00	18.00
Beauty Therapy	Full Spray Tan	Taxable	40.00	40.00
Beauty Therapy	Half Spray Tan	Taxable	25.00	25.00
Beauty Therapy	Facial 30 mins	Taxable	60.00	60.00
Beauty Therapy	Facial 45 mins	Taxable	80.00	80.00
Beauty Therapy	Facial 60 mins	Taxable	90.00	90.00
Hire	Daily Room Hire	Taxable	100.00	100.00
<b><u>4751 - Carnegie Swimming Pool</u></b>				
	General Admission - Adult	Taxable	6.30	6.50
	General Admission - Child	Taxable	3.50	3.60
	Concession/Student	Taxable	4.70	4.80
	Over 70's with Concession swim	Taxable	Not Applicable for 2017-18	2.00
	Spectators	Taxable	2.00	2.00
	Family Pass* (Medicare card)	Taxable	17.00	17.50
	Season Tickets - Adults x 20	Taxable	101.00	105.00
	Season Tickets - Adults x 10	Taxable	56.70	58.50
	Season Tickets - Children x 20	Taxable	56.00	56.00
	Season Tickets - Children x 10	Taxable	31.50	32.40
	Season Tickets - Concession x 20	Taxable	75.20	78.20
	Season Tickets - Concession x 10	Taxable	42.30	43.20
	Family Pass* (Medicare card)	Taxable	425.00	440.00
	Season Pass - Adult	Taxable	260.00	270.00
	Season Pass - Concession	Taxable	215.00	220.00
	Season Pass - Children	Taxable	155.00	160.00
	Lane Hire	Taxable	30.00	33.00
	Half Dive Pool	Taxable	30.00	33.00
	Dive Pool	Taxable	60.00	66.00
Aquatic Education	Per Lesson	Taxable	14.50	15.00
Swim Carnivals	Full Day (Per Hour)	Taxable	190.00	200.00
	Half Day (Per Hour)	Taxable	200.00	210.00
	Entry Fee (Carnivals)	Taxable	3.60	3.60
Casual Hall Hire	During Centre Hours (Per Hour)	Taxable	35.00	Not Applicable for 2018-19

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
Birthday Parties	Supervised & Non-catered 6-15years (Per Child)	Taxable	16.00	Not Applicable for 2018-19
Birthday Parties	Flat fee up to 50 guests		Not Applicable for 2017-18	200.00
<b><u>4752 - Caulfield Recreation Centre</u></b>				
Direct Debit Membership	Full Price / Per Fortnight	Taxable	38.40	38.40
	Concession / Per Fortnight	Taxable	30.80	30.80
	New Member / Per Fortnight	Taxable	38.40	29.90
	New Member Concession / Per Fortnight	Taxable	30.80	23.90
Start Up Fee	New Member	Taxable	84.00	84.00
Memberships - Gym and Aerobics	12 Month	Taxable	700.00	735.00
	6 Month	Taxable	493.00	474.00
	3 Month	Taxable	289.00	289.00
	12 Month Concession	Taxable	622.00	650.00
	6 Month Concession	Taxable	437.50	437.50
	3 Month Concession	Taxable	254.00	254.00
Memberships - Gym	12 Month	Taxable	616.00	640.00
	6 Month	Taxable	412.50	412.50
	3 Month	Taxable	238.00	238.00
	12 Month Concession	Taxable	549.00	570.00
	6 Month Concession	Taxable	345.50	345.50
	3 Month Concession	Taxable	233.50	233.50
Membership - Aerobics	12 Month	Taxable	513.00	535.00
	6 Month	Taxable	358.50	358.50
	3 Month	Taxable	210.00	210.00
	12 Month Concession	Taxable	405.00	425.00
	6 Month Concession	Taxable	342.00	342.00
	3 Month Concession	Taxable	164.00	164.00
Teen Gym	Membership	Taxable	21.00	21.00
	Start Up Fee	Taxable	39.00	39.00
	Multi Pass	Taxable	77.50	77.50
Health Club	Casual Health Club	Taxable	20.50	16.50
	Multi Visit Card Concession (10)	Taxable	184.50	160.00
	Challenge Fitness Camp	Taxable	16.50	Not Applicable for 2018-19

<b>DRAFT ANNUAL BUDGET 2018-2019</b> <b>Schedule of User Charges and Other Fees - Glen Eira Leisure</b>				
<b>User Charges and Other Fees</b>	<b>Description</b>	<b>GST Status</b>	<b>Charges per unit 2017-2018 (\$)</b>	<b>Charges per unit 2018-2019 (\$)</b>
Personal Training (45 mins)	Member 1 on 1 session single	Taxable	59.00	59.00
	Member 1 on 1 session - 10 Pack	Taxable	531.00	531.00
	Member Group Single Session (Each)	Taxable	46.50	46.50
	Member Group 10 Pack (Each)	Taxable	418.50	418.50
	Casual 1 On 1 Session Single	Taxable	69.00	69.00
	Casual 10 Pack	Taxable	621.00	621.00
	Casual Group Single Session (Each)	Taxable	50.50	50.50
	Casual Group 10 Pack (Each)	Taxable	454.50	454.50
Personal Training (30 mins)	Member 1 on 1 session single	Taxable	Not Applicable for 2017-18	54.95
	Member 1 on 1 session - 10 Pack	Taxable	Not Applicable for 2017-18	479.50
	Casual 1 On 1 Session Single	Taxable	Not Applicable for 2017-18	64.95
	Casual 10 Pack	Taxable	Not Applicable for 2017-18	509.50
	Member 2 on 1 Session Single	Taxable	Not Applicable for 2017-18	62.50
	Member 2 on 1 session - 5 pack	Taxable	Not Applicable for 2017-18	302.50
	Member 2:1 Session - 10 pack	Taxable	Not Applicable for 2017-18	585.00
	Member Kick Start - 3 Session	Taxable	Not Applicable for 2017-18	99.00
	Member Ultimate Kick Start 3 session & G45	Taxable	Not Applicable for 2017-18	149.00
	Casual Kick Start	Taxable	Not Applicable for 2017-18	114.00
	Casual Ultimate Kick Start 3 session & G45	Taxable	Not Applicable for 2017-18	164.00
Group Fitness	Group Fitness Casual	Taxable	16.50	16.50
	Group Fitness Concession	Taxable	13.50	13.50
	Multi Card Visit (10)	Taxable	148.50	148.50
	Multi Visit Card Concession (10)	Taxable	121.50	121.50
	Premium Direct Debit Membership	Taxable	58.00	58.00
	Premium Casual Member	Taxable	13.00	13.00
	Premium Casual Non Member	Taxable	19.00	19.00
Older Adults	Stay Active casual	Taxable	6.50	6.50
	Stay Active Multi Visit Card Concession (10)	Taxable	58.50	58.50
	Stay Active Direct Debit Membership	Taxable	26.00	26.00
	Casual over 70's with Concession for Seniors classes	Taxable	Not Applicable for 2017-18	2.00
Children's Programs	Childcare - Casuals	Taxable	10.00	10.20
	Childcare - Casuals (Family)	Taxable	14.00	14.30

DRAFT ANNUAL BUDGET 2018-2019 Schedule of User Charges and Other Fees - Glen Eira Leisure				
User Charges and Other Fees	Description	GST Status	Charges per unit 2017-2018 (\$)	Charges per unit 2018-2019 (\$)
	Childcare - Members	Taxable	6.50	6.50
	Childcare - Members (Family)	Taxable	9.50	9.50
	Childcare - Casuals x 10	Taxable	Not Applicable for 2017-18	94.50
	Childcare - Casuals (Family) x 10	Taxable	Not Applicable for 2017-18	132.30
	Childcare - Members x 10	Taxable	Not Applicable for 2017-18	58.50
	Childcare - Members (Family) x 10	Taxable	Not Applicable for 2017-18	85.50
	Vacation Care - daily child rate	Taxable	71.00	78.00
Casual Hall Hire	During Centre Hours	Taxable	36.00	22.00
	Outside Centre Hours	Taxable	92.00	92.00
	Creche Room	Taxable	16.30	16.30
Tennis Court Hire	Per Hour During the Day	Taxable	23.00	23.00
	Per Hour - Term/industry/contract	Taxable	Not Applicable for 2017-18	20.80
	Per Hour - Evenings and Weekends	Taxable	27.00	27.00

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**ITEM 9.10 SUBMISSION – PROPOSED PLANNING SCHEME AMENDMENT  
GC96 – METRO RAIL NETWORK UPGRADE**

**Author:** Aidan Mullen, Manager City Futures

**File No:** 18/120888

**Attachments:** 1. Glen Eira City Council's submission on the Proposed Planning Scheme Amendment GC96 – Metro Rail Network upgrade  
*Proposed Rail Infrastructure and Rail Systems Planning Scheme Amendment (GC96)*  
(available at: <http://metrotunnel.vic.gov.au/planning/planning-scheme-amendments/ria-and-rsa-gc96>)

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**PURPOSE AND SUMMARY**

The Melbourne Metro Rail Authority (MMRA) seeks to amend the Glen Eira Planning Scheme to enable rail infrastructure and rail systems upgrades along the Sunbury, Cranbourne and Pakenham Lines (amendment ref: GC96). The project will affect the railway corridor crossing Caulfield, Carnegie, Murrumbeena and Hughesdale stations in Glen Eira and would primarily allow for the use and development of *Railway* and *Railway Stations* as well as a number of ancillary activities.

MMRA is now seeking feedback on the proposed draft Incorporated Document and Explanatory Report. After considering the feedback, the MMRA seeks to facilitate this amendment by requesting the Minister for Planning to use his powers to approve the amendment under section 20(4) of the *Planning Environment Act 1987* without further public notice.

This report provides a draft submission to the MMRA for Council to endorse.

**RECOMMENDATION**

That Council:

1. Endorses the attached submission in relation to the Melbourne Metro Rail Authority's proposed planning controls for the Metro Rail Network Upgrade.
2. Forwards the attached submission to the Melbourne Metro Rail Authority.

**BACKGROUND**

The Minister for Planning has prepared amendment GC 96 at the request of Melbourne Metro Rail Authority to facilitate the timely, coordinated and consistent delivery of Upgrade Works along the Sunbury, Cranbourne and Pakenham line to support the Metro Tunnel Project. The upgrade works will affect the railway corridor crossing Caulfield, Carnegie, Murrumbeena and Hughesdale stations in Glen Eira.

The Metro Tunnel Project (MTP) is an \$11b investment delivering twin nine-kilometre rail tunnels from the west of the city to the south-east as part of a new Sunbury to Cranbourne/Pakenham line. The MTP will create additional capacity in the inner core of the metropolitan rail network, allowing more trains from the broader network to access inner Melbourne.

Further network enhancements are required to capitalise on the additional capacity afforded by the MTP and are considered essential for day one operations of the MTP. These network enhancements are generally located along the Sunbury – Dandenong line and parts of the Sandringham and South Morang lines and will be delivered under the following categories of works:

- Rail infrastructure: general track, civil, combined services route, signalling and overhead wiring works along the corridor, to support the uplift in service levels enabled by the MTP; platform extension and stabling works on the Sunbury line to accommodate the operation of the new HCMTs, which are longer than the trains currently operating across the network; and traction power upgrades. These works will be located along the Sunbury – Dandenong line and part of the Sandringham line.
- Rail systems:
  - design and installation of new HCS signalling infrastructure along the Sunbury – Dandenong line, including the provision of a new Control Centre at Sunshine
  - design and installation of temporary signalling infrastructure along the South Morang line, from Epping to South Morang to enable initial testing of the HCS

The amendment is necessary to facilitate the Upgrade Works, which will provide a significant benefit to Melbourne's transport system, by bringing all the approval requirements related to the Upgrade Works into one framework under the various planning schemes. The amendment will allow the use and development of land for the purposes of the Upgrade Works in accordance with the Metro Rail Network Upgrade Incorporated Document, May 2018, obviating the need for individual permits from 14 councils.

## ISSUES AND DISCUSSION

The proposed amendment would change the Brimbank, Casey, Cardinia, Glen Eira, Greater Dandenong, Hume, Kingston, Maribyrnong, Melbourne, Melton, Monash, Stonnington, Whittlesea and Yarra planning schemes.

MMRA are seeking feedback on the proposed draft Incorporated Document and Explanatory Report. The attached submission outlines the main points for consideration, these relate to:

- The need for transparency in the State Government's process to deliver change.
- Process and community engagement.
- The extensive scope of the permissible 'Upgrade Works'.
- Local issues and the requirement for thorough consideration of the potential implications of the proposals, accounting for matters including:
  - Local strategies, policies and plans
  - Activity Centre Structure Planning for each affected centre
  - Transport and urban design
  - Neighbourhood Character including heritage and vegetation
  - Residential Amenity
  - Local Economy
- The opportunity to improve Caulfield Station as part of the project.

## FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Nil

**POLICY AND LEGISLATIVE IMPLICATIONS**

The proposed amendment makes changes to the Glen Eira Planning Scheme to:

- Amend the Schedule to Clause 52.03 – Specific Sites and Exclusions to facilitate planning approval for the Metro Rail Network Upgrade in accordance with the specific control in the Metro Rail Network Upgrade Incorporated Document, May 2018.
- Amend the Schedule to Clause 61.01 – Administration and Enforcement of this Scheme to make the Minister for Planning the responsible authority for the provisions which apply to the use and development of land for the purposes of the Upgrade Works.
- Amend the Schedule to Clause 81.01 – Documents Incorporated in the Scheme to insert an incorporated document Metro Rail Network Upgrade Incorporated Document, May 2018.

**COMMUNICATION AND ENGAGEMENT**

There is no direct communication or engagement required as part of this report.

**LINK TO COUNCIL AND COMMUNITY PLAN**

Theme One: Liveable and Well Designed:

A well planned City is a great place to live

Theme Two: Accessible and Well Connected:

A City that is easy to move around, full of safe travel options and walkable neighbourhoods

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

The proposed Planning Scheme Amendment GC96 – Metro Rail Network Upgrade seeks to facilitate rail systems upgrades along the Sunbury, Cranbourne and Pakenham Lines. The MMRA are seeking feedback on the draft Incorporated Document and Explanatory Report.

In our view upgrades to rail infrastructure should be supported. However, the State Government's process to deliver change must demonstrate transparency to the Glen Eira community that all proposals are forthright and potential implications have been given due consideration

It is recommended that the attached submission be endorsed and submitted to Melbourne Metro Rail Authority for consideration.





GLEN EIRA CITY COUNCIL

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**Submission in response to the proposed Rail Infrastructure and Rail  
Systems Upgrade Planning Scheme Amendment (GC96)**

MAY 2018

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

# Submission in Response to Proposed Rail Infrastructure and Rail Systems Upgrade Planning Scheme Amendment (GC96)

INTRODUCTION .....3

PROCESS & COMMUNITY ENGAGEMENT .....4

SCOPE OF PERMISSIBLE ‘UPGRADE WORKS’ .....4

KEY LOCAL ISSUES ALONG THE RAILWAY CORRIDOR .....5

AN OPPORTUNITY TO IMPROVE CAULFIELD STATION.....6

NEXT STEPS .....7

## INTRODUCTION

Glen Eira City Council thanks the Melbourne Metro Rail Authority for the opportunity to provide feedback on a proposal to amend the Glen Eira Planning Scheme to enable rail infrastructure and rail systems upgrades along the Sunbury, Cranbourne and Pakenham Lines (ref: GC96).

The project will affect the railway corridor across Caulfield, Carnegie, Murrumbeena and Hughesdale stations in the City of Glen Eira and would allow for the use and development of *Railway* and *Railway Stations* as well as a number of ancillary activities.

In principle, Glen Eira City Council is supportive of the Metro Rail Upgrade project and commends the Victorian Government's significant undertaking to improve transport and movement across Metropolitan Melbourne. Council strongly supports upgrades to rail infrastructure in our municipality.

However, State Government's process to deliver change must demonstrate transparency to the Glen Eira community that all proposals are forthright and potential implications have been given due consideration. The *Draft Incorporated Document* is being delivered before many aspects of project proposals are publicly known. This results in a lack of certainty for Council and our community.

Council seeks to place on record the following issues and expectations regarding process and outcomes. It is noted that these are initial views only, and that Council seeks to make further submissions as more project details are made available.

**A key part of this submission is to advocate for a significant upgrade to the Caulfield Station and its wider precinct, following a thorough and transparent planning, design and engagement process.**

## PROCESS & COMMUNITY ENGAGEMENT

The MMRA seeks to facilitate this amendment by requesting the Minister for Planning to use his powers to approve the amendment under section 20(4) of the *Planning Environment Act 1987*. This process diminishes community input and reduces community views to being taken as general feedback rather than formal submissions in accordance with the Act. The project should be subject to normal planning scheme amendment processes requiring formal public exhibition, review of all relevant background materials, and an independent planning panel review process.

The necessity for public exhibition as part of this planning scheme amendment is amplified by the proposal's purpose, which is to exempt all future works from requiring a planning permit and remove all third party review and appeal rights under the planning scheme. This amendment therefore represents the only opportunity for consideration of community submissions and should be dealt with accordingly through the normal process.

## SCOPE OF PERMISSIBLE 'UPGRADE WORKS'

Council opposes the broad scope of work facilitated by this amendment without allowing for further community consultation on key projects. The permitted *Upgrade Works* would include any use and development for the purposes of a *Railway, Railway Station* and a number of ancillary activities. A catch-all clause has also been included at Clause 4.3(c), which allows '*Any use or development that the responsible authority confirms in writing is for the purposes of the project.*'

Concern is raised about whether this amendment will support future 'integrated development opportunities' or 'value capture' projects as recently approved at the Ormond Station through amendments C170 (revoked) and C180 to the Glen Eira Planning Scheme. Council is strongly opposed to major redevelopment proposals that circumvent normal community consultation processes.

The Document also includes a number of exemptions for '*preparatory works*' and '*removal, destruction or lopping of native vegetation to the minimum extent necessary to enable preparatory works*'. Council submits that no works requiring approval should be allowed to commence prior to issue of the relevant permit. Particular concern is raised in relation to demolition (or partial demolition) of heritage buildings and removal of vegetation that is important to our local community prior to any rigorous planning assessment being completed.

In order to improve certainty, the Incorporated Document should be drafted to provide detailed requirements that inform the Responsible Authority (i.e. the Minister) and the community at large about what constitutes an acceptable outcome for any proposed Upgrade Works. This might include additional Clauses detailing assessment criteria, performance measures or decision-guidelines (whichever form is most suitable) that can be reviewed and tested through consultation.

The controls should also provide opportunities for Council and other relevant authorities to peer review and provide recommendations on outcomes to the Minister where further reporting is required for approval of *Upgrade Works*. This is particularly relevant to the listed requirements for an Environmental Management Framework, Native Vegetation, and Heritage Management Plans.

## KEY LOCAL ISSUES ALONG THE RAILWAY CORRIDOR

While the Metro Rail Upgrade project is of State and Metropolitan significance, this should not preclude the project from thorough consideration of local contexts and issues.

Council insists that the State Government's process to deliver change must demonstrate transparency to the Glen Eira community that all proposals are forthright and potential implications have been given due consideration, accounting for local matters including:

- Local strategies, policies and plans.
- Activity Centre Structure Planning for each affected centre.
- Transport and urban design.
- Heritage and Environmental issues.
- Neighbourhood Character.
- Residential Amenity.
- Local economy.

Council notes that there is vegetation within in the railway corridor that contributes significantly to neighbourhood character and local amenity that should be protected. A number of important heritage sites are also located within or near the corridor for consideration as part of future works. One major example is the Caulfield Railway Station, which is both a heritage listed site and a central component of the Caulfield Station Precinct.

Some key Council projects and advocacy items that should be considered as part of the railway corridor include:

- Current structure planning for the Caulfield Station Precinct (see below)

- On 27 February 2018 Council adopted the Carnegie Structure Plan. Works associated with the area should consider the recommendations of the Plan.
- Existing Council advocacy positions for the Gateway at East Caulfield and open space opportunities including Woorayl Street Reserve and Murrumbeena Village Green.

## AN OPPORTUNITY TO IMPROVE CAULFIELD STATION

The *Upgrade Land* incorporates the Caulfield Station site, which presents a strong opportunity to deliver upgrades to the station and facilitate the broader revitalisation of the Caulfield Station Precinct.

Council will be working in partnership with the *Victorian Planning Authority* to prepare a Structure Plan for the proposed Caulfield Station Precinct. Any Upgrade Works to the station should have regard for the structure planning project as it progresses.

The Caulfield Railway Station and railway line form a central part of the precinct and present an opportunity to unite the area from a land use, transport and urban design perspective.

### State and local context

*Plan Melbourne 2017-2050* identifies the area as an Education Precinct focused around Caulfield Station. Council's adopted *Activity Centre, Housing and Local Economy Strategy 2017* identifies the area as a *Health, Education and Innovation precinct with urban renewal opportunities*, with a major focus for housing and employment.

The Caulfield Station Precinct is situated in a prime location anchored by Caulfield Train Station, Monash University and Caulfield Racecourse Reserve. This is a precinct that serves a regional role as a destination for education, events and recreation, attracting a large number of daily and event based visitors.

Several key activities attract workers, residents and visitors to the area including Monash University's Caulfield campus, Caulfield Racecourse, Glen Eira College, retail opportunities within Derby Road as well as parks and recreational areas (Glen Huntly Park and East Caulfield Recreation Reserve). There are also several residential precincts which range from lower to higher densities, including the Caulfield Village development north of the race course.

The Station is also a heritage listed site with strong ties to the history of the area.

### Station Upgrade

Council understands that up to 13,000 train commuters use Caulfield Station every day, making it the second busiest station outside the city loop and much busier than Glen Eira's next busiest station of Glenhuntly (3,600) and Elsternwick (3,350).

The Metro Tunnel project which is currently under construction will increase capacity and raise the profile of Caulfield Station as a key interchange for the Frankston line (15% capacity increase), and Pakenham and Cranbourne Lines (45% peak capacity increase). Caulfield Station will provide interchange facilities between the new Melbourne Metro stations and existing city loop lines introducing increased activity at the station.

A commitment announced by the Victorian Government on 10 April 2018 to provide funding for planning and design investigations to create a new tram route linking Caulfield Station Precinct to Rowville. The new route would increase public transport connectivity to the centre, raising its profile as a transport interchange.

Any Upgrade Works should be considered in a broader strategic context and should have regard for the Caulfield Station Precinct Structure Plan project as it progresses. Any works at the Station this should be approached following a thorough and transparent planning, design and engagement process.

The Glen Eira Advocacy Strategy 2018-2020 identifies this as a key advocacy position, stating the following:

**Significant upgrade to Caulfield Station and its wider precinct.\***

*Seeking State Government investment to significantly upgrade the Caulfield Station to improve pedestrian access to the Monash and Caulfield Racecourse precincts, improve local traffic management and increase parking for those who travel to the station.*

### **NEXT STEPS**

It is reiterated that these are initial views only, and that Council seeks to make further submissions as more detail is made available. On behalf of the community, Council urges for the State Government to take no further action in this process until full and genuine consultation is conducted with the community about all aspects of the project. Council would welcome the opportunity to meet with State Government representatives and other relevant stakeholders to discuss our concerns in more detail before any progress or decision is made on this amendment.

**ITEM 9.11      FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDING  
31 MARCH 2018**

**Author:**            *John Vastianos (Chief Financial Officer)*

**File No:**            *18/166138*

**Attachments:**    *1: Financial Management Report for the period ending 31 March  
2018*

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**PURPOSE AND SUMMARY**

To report Council's finances in the Financial Management Report for the period ending 31 March 2018.

**RECOMMENDATION**

That Council notes the Financial Management Report for the period ending 31 March 2018.

**BACKGROUND**

The report includes a comparison of year-to-date (YTD) actual income and expenditure with budgeted (YTD and forecast end-of-year) and other information for the current financial year.

This report also provides a review of the 2017-18 Capital Works Program, cash flow reports and investment reports.

**ISSUES AND DISCUSSION*****(a) Forecast***

Council's forecast operating surplus is projected to be \$27.48m, which is \$10.27m ahead of the adopted Annual Budget.

Please note that this positive variance includes \$5.23m for the recognition of the land located on the corner of Kambrook, Glen Eira and Booran Roads. Council was appointed as Committee of Management by the State Government for this land. Please note this is a non-cash item.

***(b) Recycling Matters***

China's recent ban on receiving certain types of recycling materials has severely disrupted recycling markets worldwide with significant impacts being felt in Victoria.

For the 2017-18 financial year, Council was receiving income for the collection of recyclables. With the impact of China's policy change, Council will now pay for the collection and disposal of recyclable materials, with the overall change being a net increase of \$130 per tonne. As a result, some income and expenditure adjustments have been made in the 2017-18 forecast.



**(c) Financial Position**

Council's financial position is sound. The Balance Sheet indicates a satisfactory financial position with forecast total current assets of \$77.89m and total current liabilities of \$64.93m.

Cash and investment holdings at 31 March are \$70.56m. This is higher than originally budgeted due to the opening cash position being better than expected and results in a forecast liquidity ratio of 1.20 as at 30 June 2018.

**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and embrace customer outcomes.
- Keep day-to-day costs manageable and rates below our peers.

**POLICY AND LEGISLATIVE IMPLICATIONS**

Section 138 of the *Local Government Act* 1989 (the Act).

**COMMUNICATION AND ENGAGEMENT**

Council officers in preparing the Financial Management Report, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

**LINK TO COUNCIL AND COMMUNITY PLAN**Theme 5: Informed and engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

The positive operating result year to date is higher than was anticipated when the annual budget was set. The Balance Sheet position and the cash position are sound.

**ATTACHMENT 1:****Financial Management Report for the period ending 31 March 2018****1. Contents**

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Capital Works Expenditure Program .....	15
Financial Strategy .....	21
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**Executive Summary*****for the period ending 31 March 2018*****a) Current Month Budget Result**

At the end of March 2018, the performance against budget from ordinary activities showed a positive variance of \$7.44m due to higher than anticipated income of \$4.02m and favourable variance in operating expenditure of \$3.42m (refer to page 10 for details of the variances).

**b) Current Month Forecast Result**

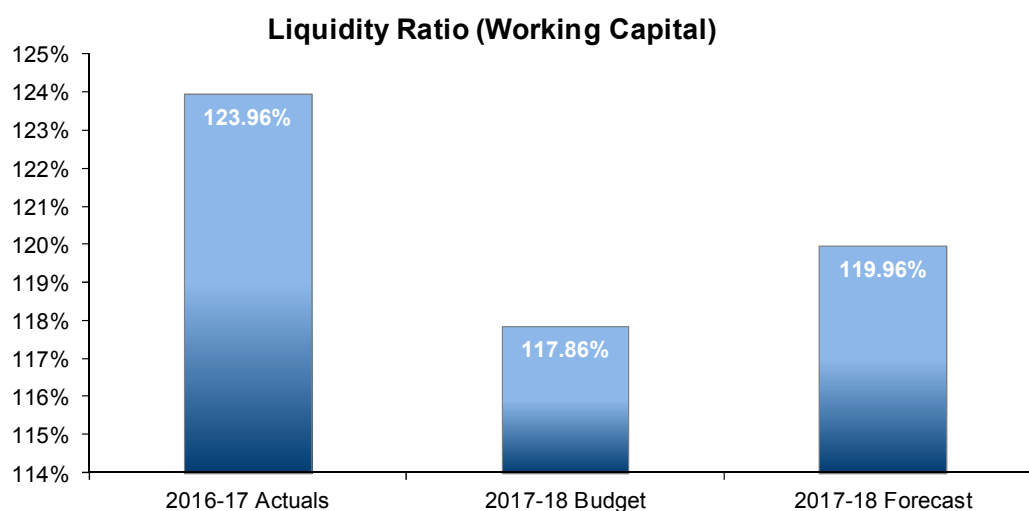
The forecast result expected for the financial year is an operating surplus of \$27.48m compared with the original adopted *2017-18 Annual Budget* of \$17.22m. This operating surplus includes the recognition of a non-monetary item (\$5.23m) being the land located on the corner of Kambrook, Glen Eira and Booran Roads.

The current monthly forecast movement from ordinary activities shows an increase in operating revenue of \$528k and an increase in operating expenditure of \$14k.

**c) Liquidity**

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council will continue to have a large investment in capital works projects. Council is required to hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.



**d) Open Space****Contributions**

All multi-unit developers pay a uniform 5.7 per cent of the value of the land (or give Council 5.7 per cent of the area of the land). All money raised by the levy will go into more and better open space.

**Open Space Reserve**

The balance of the Open Space Reserve as at 31 March 2018 is as follows:

Description	2017-18 Current Month Actual	2017-18 Year to Date
Open Space Contributions Received	\$805,510	\$6,528,082
Open Space Capital Expenditure *	(\$1,943)	(\$104,796)
<b>Net Movement</b>	<b>\$803,567</b>	<b>\$6,423,286</b>
<b>Opening Balance as at 1 July 2017</b>		<b>\$3,696,235</b>
<b>Closing Balance – Open Space Reserve**</b>		<b>\$10,119,521</b>

*\*Includes Booran Reserve.*

*\*\*Please note: the table above excludes expenditure on improving existing public open space, which is expenditure allowable under Section 20(2) of the Subdivision Act.*

## Superannuation – Defined Benefits Scheme

### *Vested Benefits Index (VBI)*

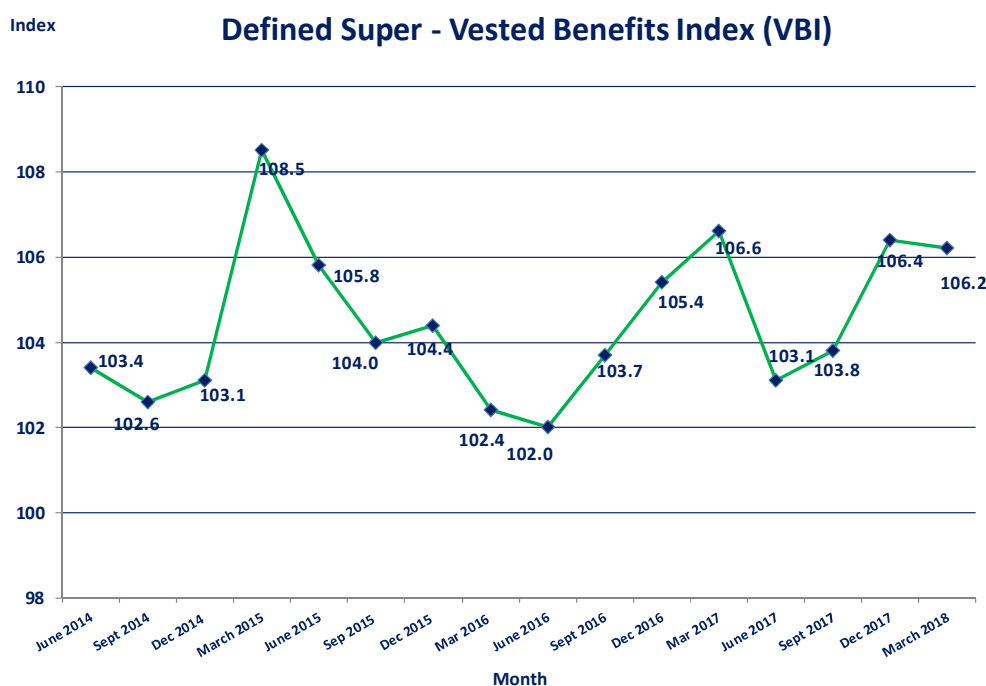
Defined benefit plans are required by law to have an actuarial investigation at least once every three years. Vision Super monitors the vested benefit position of the defined benefits plan on a quarterly basis.

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day.

Under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall threshold, currently 97%. The higher the index the less chance of a future call.

For the Plan to be in a satisfactory financial position requires a VBI of 100% or more.

Below is the estimated VBI updated to 31 March 2018.



**Forecast adjustments for March 2018*****Income from ordinary activities increase of \$528k***

The favourable income forecast movement is mainly due to:

- **Contributions (Monetary)** – relates to open space contributions received during the year. These contributions are transferred to the Open Space Reserve pursuant to section 18 of the Subdivision Act 1988.

The increase of \$386k is based on the timing of Council receiving open space contributions. These amounts are variable in nature and it is difficult to determine the exact timing of anticipated contributions

***Expenditure from ordinary activities increase of \$14k***

The expenditure forecast movement is mainly due to:

- **Employee Costs** – increase of \$73k.  
This includes all labour related expenditure and on-costs such as allowances, leave entitlements, employer superannuation and WorkSafe.
- **Maintenance** – increase of \$155k.  
The increase relates mainly due to the timing of services for cleaning \$113k, plumbing \$19k and general services \$19k.
- **Contractor Payments** – decrease of \$147k.  
The decrease relates mainly due to the timing of general contractor services \$211k.

## Income Statement

for the period ending 31 March 2018

	2017-18 Year to Date Actual	2017-18 Year to Date Budget	2017-18 Year to Date Variance	2017-18 Year to Date Variance	2017-18 Last Month Forecast	2017-18 Current Month Forecast	2017-18 Current Month Forecast Movement \$ 000's	2017-18 Annual Budget	2017-18 Budget Forecast Variance	2017-18 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's		\$ 000's	\$ 000's	(%)
<b>Income</b>										
<b>Income from Ordinary Activities</b>										
General Rates	88,823	88,642	181	0.2%	88,489	88,868	379	88,757	111	0.1%
Supplementary Rates	519	600	(81)	(13.6%)	798	719	(80)	800	(81)	(10.2%)
Waste and Recycling Charges	14,720	14,842	(123)	(0.8%)	14,716	14,720	3	15,060	(341)	(2.3%)
Grants (Operating and Capital)	18,254	17,560	694	4.0%	22,634	22,610	(24)	22,423	187	0.8%
Interest Received	1,212	900	312	34.7%	1,459	1,512	53	1,200	312	26.0%
User Fees	20,745	20,147	598	3.0%	27,711	27,781	70	27,185	597	2.2%
Statutory Fees and Fines	6,819	4,806	2,013	41.9%	8,530	8,293	(237)	6,280	2,013	32.1%
Contributions (Monetary)	6,528	6,250	278	4.4%	7,713	8,098	386	7,500	598	8.0%
Other Income	1,571	1,422	150	10.5%	3,080	3,057	(22)	2,951	106	3.6%
<b>Total Income from Ordinary Activities</b>	<b>159,190</b>	<b>155,169</b>	<b>4,021</b>	<b>2.59%</b>	<b>175,130</b>	<b>175,658</b>	<b>528</b>	<b>172,157</b>	<b>3,501</b>	<b>2.0%</b>
<b>Expenses</b>										
<b>Expenses from Ordinary Activities</b>										
Employee Costs	55,995	56,988	993	1.7%	73,212	73,285	(73)	74,335	1,050	1.4%
Materials and Consumables	3,731	4,475	744	16.6%	5,519	5,491	28	5,997	506	8.4%
Contractor Payments	22,375	24,025	1,650	6.9%	32,000	31,853	147	31,839	(15)	(0.0%)
Maintenance	4,955	4,988	34	0.7%	6,900	7,055	(155)	6,648	(407)	(6.1%)
Utility Services	2,858	3,382	524	15.5%	4,193	4,060	133	4,528	467	10.3%
Insurances	760	938	178	19.0%	966	961	5	1,034	73	7.1%
Other Expenses	4,063	3,518	(545)	(15.5%)	5,295	5,412	(117)	4,707	(705)	(15.0%)
Grants and Subsidies	895	743	(151)	(20.4%)	1,083	1,062	21	926	(137)	(14.8%)
Borrowing Costs	506	500	(6)	(1.2%)	664	666	(2)	660	(6)	(0.9%)
<b>Total Expenses from Ordinary Activities</b>	<b>96,138</b>	<b>99,558</b>	<b>3,420</b>	<b>3.4%</b>	<b>129,833</b>	<b>129,847</b>	<b>(14)</b>	<b>130,674</b>	<b>827</b>	<b>0.6%</b>
<b>Surplus before non operational activities</b>	<b>63,052</b>	<b>55,610</b>	<b>7,441</b>	<b>13.4%</b>	<b>45,297</b>	<b>45,811</b>	<b>514</b>	<b>41,483</b>	<b>4,329</b>	<b>10.4%</b>
<b>Non-operational Activities</b>										
Contributions - Non Monetary	5,230	(0)	5,230	100.0%	5,230	5,230	-	(0)	5,230	100.0%
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	343	379	(35)	(9.3%)	476	474	(2)	501	(26)	(5.3%)
Written Down Value of Assets Sold/Disposed	1,220	1,148	(72)	(6.3%)	2,054	1,744	310	1,531	(214)	(14.0%)
Depreciation and Amortisation	16,480	17,425	946	5.4%	22,359	22,287	72	23,234	947	4.1%
<b>Surplus for the period</b>	<b>50,926</b>	<b>37,416</b>	<b>11,762</b>	<b>31.4%</b>	<b>26,590</b>	<b>27,484</b>	<b>894</b>	<b>17,219</b>	<b>10,266</b>	<b>59.6%</b>
<i>Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in revenue and increase in expenditure.</i>										

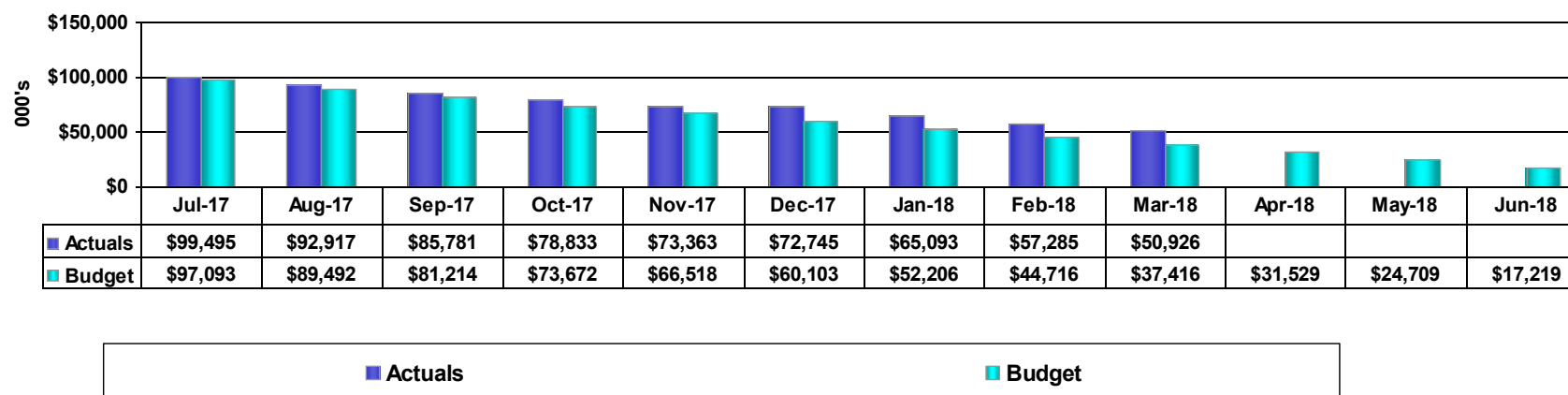
**Balance Sheet***for the period ending 31 March 2018*

	Actuals 2016-17	Annual Budget 2017-18	Annual Forecast 2017-18	Year to Date Actual 2017-18	Previous Month's Actuals
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	61,111	57,644	62,073	70,557	73,914
Trade and Other Receivables	12,739	10,408	14,322	38,003	46,601
Other Assets	1,497	1,297	1,497	50	138
<b>Total Current Assets</b>	<b>75,348</b>	<b>69,349</b>	<b>77,892</b>	<b>108,610</b>	<b>120,653</b>
<b>Non-Current Assets</b>					
Property, Infrastructure, Plant and Equipment	2,183,334	2,072,236	2,209,969	2,510,495	2,509,585
Intangible Assets	764	1,042	764	592	612
Investments in Joint Operations	1,592	2,125	1,592	1,592	1,592
Other Financial Assets	5	5	5	5	5
<b>Total Non-Current Assets</b>	<b>2,185,695</b>	<b>2,075,408</b>	<b>2,212,330</b>	<b>2,512,684</b>	<b>2,511,794</b>
<b>TOTAL ASSETS</b>	<b>2,261,043</b>	<b>2,144,756</b>	<b>2,290,222</b>	<b>2,621,294</b>	<b>2,632,447</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Trade and Other Payables	14,717	16,494	18,753	7,157	7,694
Trust Funds and Deposits	29,874	25,501	29,874	32,580	36,585
Provisions	12,850	13,391	12,850	12,819	12,785
Interest-Bearing Liabilities	3,343	3,455	3,455	3,482	3,471
<b>Total Current Liabilities</b>	<b>60,784</b>	<b>58,841</b>	<b>64,933</b>	<b>56,038</b>	<b>60,534</b>
<b>Non-Current Liabilities</b>					
Provisions	1,431	1,186	1,431	1,499	1,499
Interest-Bearing Liabilities	18,302	14,848	14,848	15,777	16,067
Other Liabilities - Joint Operations	2,420	2,568	2,420	2,420	2,420
<b>Total Non-Current Liabilities</b>	<b>22,152</b>	<b>18,602</b>	<b>18,698</b>	<b>19,696</b>	<b>19,986</b>
<b>Total Liabilities</b>	<b>82,937</b>	<b>77,443</b>	<b>83,631</b>	<b>75,734</b>	<b>80,521</b>
<b>Net Assets</b>	<b>2,178,106</b>	<b>2,067,314</b>	<b>2,206,591</b>	<b>2,545,561</b>	<b>2,551,927</b>
<b>Equity</b>					
Accumulated Surplus	919,972	926,386	947,457	964,475	971,637
Asset Revaluation Reserve	1,254,438	1,130,179	1,254,438	1,570,966	1,570,973
Public Open Space Reserve	3,696	10,749	4,696	10,120	9,316
<b>Total Equity</b>	<b>2,178,106</b>	<b>2,067,314</b>	<b>2,206,591</b>	<b>2,545,561</b>	<b>2,551,927</b>



## Performance Graphs

**Financial Performance**  
*for the period ending 31 March 2018*

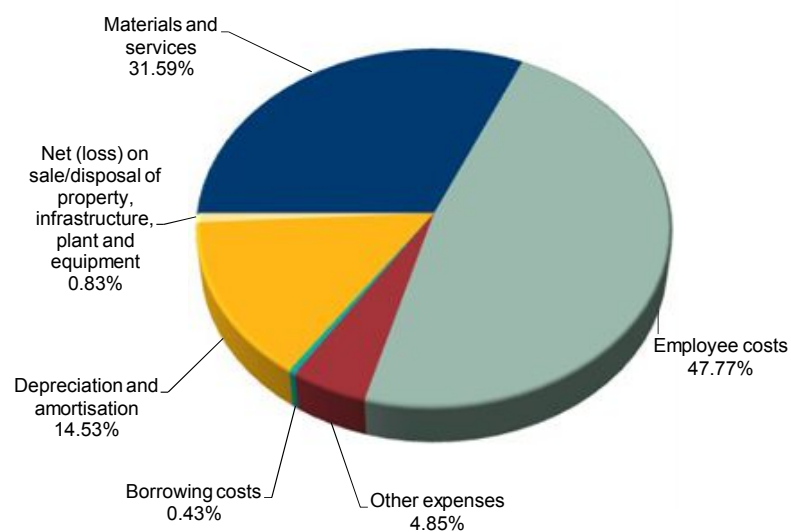


The March 2018 year to date financial performance was \$11.76m better than the year to date budget mainly due to:

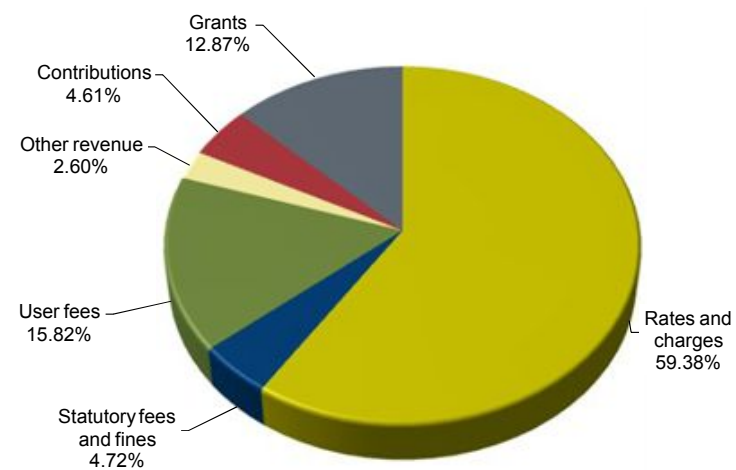
- Better than anticipated income received for Statutory Fees and Fines \$2.01m, Grants \$694k, User Fees \$598k, Interest Received \$312k, Contributions (Monetary) \$278k and Other Income \$150k.
- Favourable variances in expenditure items including: Contractor Payments \$1.65m, Employee Costs \$993k, Materials and Consumables \$744k, Utility Services \$524k and Insurances \$178k. Unfavourable variances include: Other Expenses \$545k and Grants and Subsidies \$151k.
- Contributions (Non-Monetary) - Council's appointment as Committee of Management (COM) for Booran Road Community Reserve, located on the corner of Kambrook, Glen Eira and Booran Roads \$5.23m. This is a non-cash item.

**Financial Performance**  
**for the period ending 31 March 2018**

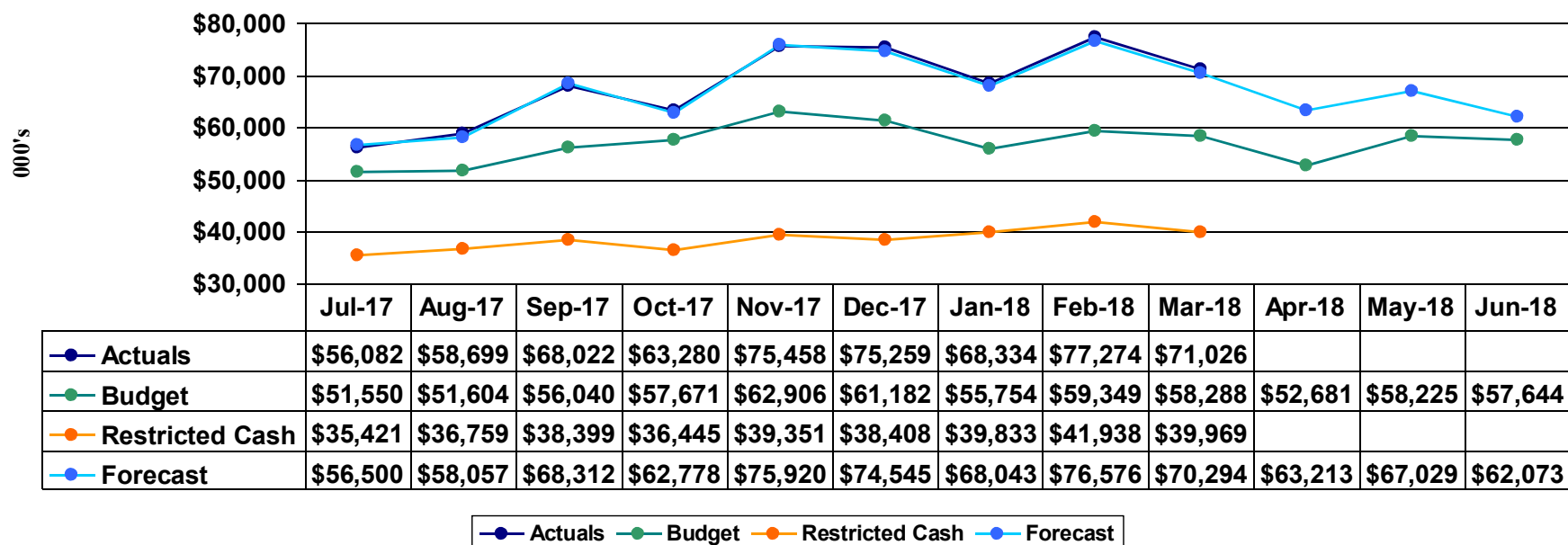
**2017-18 Forecast categories of expenditure**



**2017-18 Forecast sources of income**



**Cash and Investments**  
*for the period ending 31 March 2018*



- Council's year to date cash balance of \$71.03m is higher than budget for the current month. Council's forecast position to June 2018 of \$62.07m has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.
- Council has cash assets that are subject to restrictions. Restricted funds as at 31 March 2018 include: residential aged care deposits of \$24.41m, trust funds and deposits \$4.87m (including asset protection permits), open space reserve \$10.12m and fire services property levy \$563k.

**Rates Income and Debtors**  
**for the period ending 31 March 2018**

**Rate and Charges Income** – is an important source of revenue, accounting for approximately 61 per cent of the total revenue received by Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.

**Rate Capping** - The Victorian Government's *Fair Go Rates System* (FGRS) limits the maximum increase in Councils' average rates. The amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality.

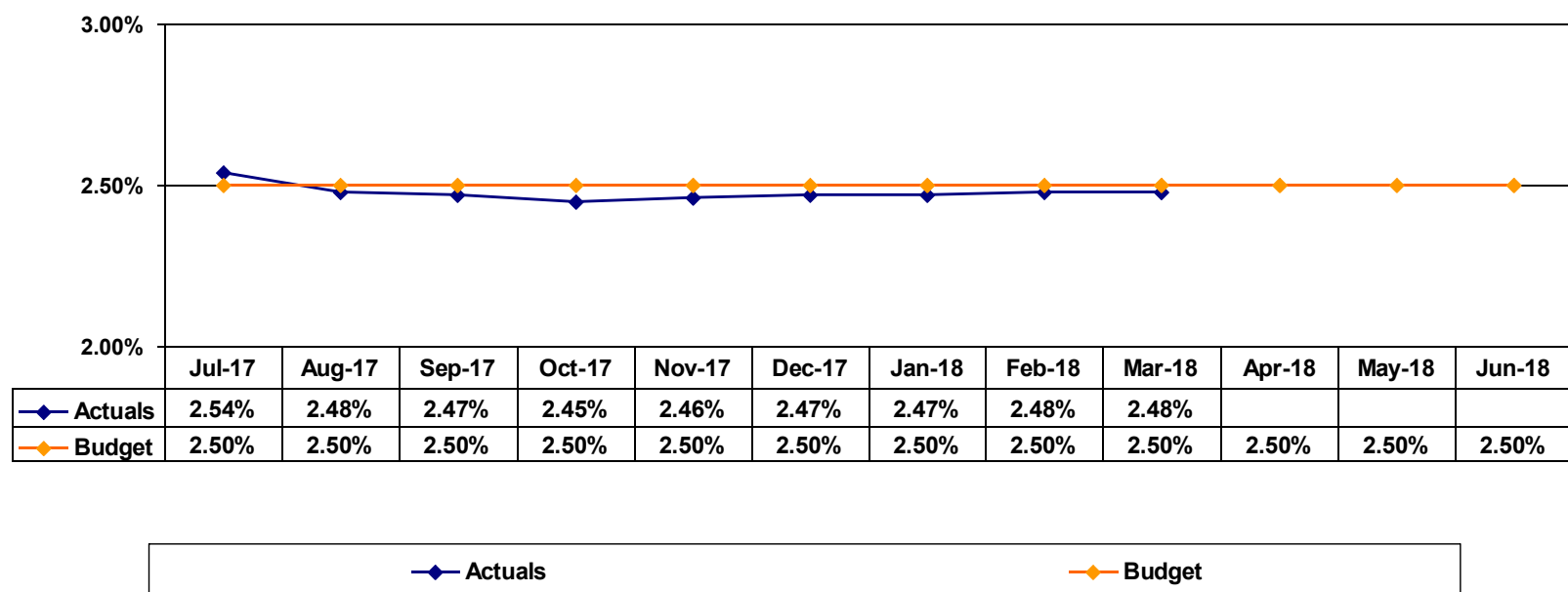
Each year the Minister for Local Government sets the average rate cap increase for Councils.

The cap for 2017-18 was set at forecast CPI of 2.0% (2.5% for 2016-17).

**Rate Payments** - Rates are paid in four instalments during the year: February, May, September and November. Council's cash flow is impacted by the timing of rate payments. The following table reflects the rate debtors balance as at 31 March 2018.

<b>Rate Debtors</b>	<b>2017-2018 Year to date</b>
	<b>\$'000</b>
Arrears Brought Forward	5,824
2017-18 Rates & Garbage Generated	102,981
2017-18 Fire Services Property Levy	12,327
<b>Total Rates &amp; Charges</b>	<b>121,132</b>
<b>Payments/Adjustments:</b>	
Glen Eira Pension Rebate	(341)
State Government Rebate	(1,649)
Fire Services Property Levy Rebate	(369)
Receipts	(88,088)
Interest	342
Supplementary Valuations	706
Adjustments	25
<b>Total Payments/Adjustments</b>	<b>(89,374)</b>
<b>Rates &amp; Charges Balance at Month End</b>	<b>31,758</b>

**Investment Interest Rates**  
*for the period ending 31 March 2018*



Council achieved a lower return of 2.48% against the budget of 2.50%.

## Capital Works Expenditure Program

As at the end of March 2018, total capital works expenditure forecast for 2017-18 is expected to be \$44.96m, represented by:

- New capital works projects as per the 2017-18 Annual Budget \$32.82m
- Capital works funding \$1.26m
- Carry forward expenditure from the 2016-17 financial year \$5.12m
- Forecast increase year to date \$5.76m.

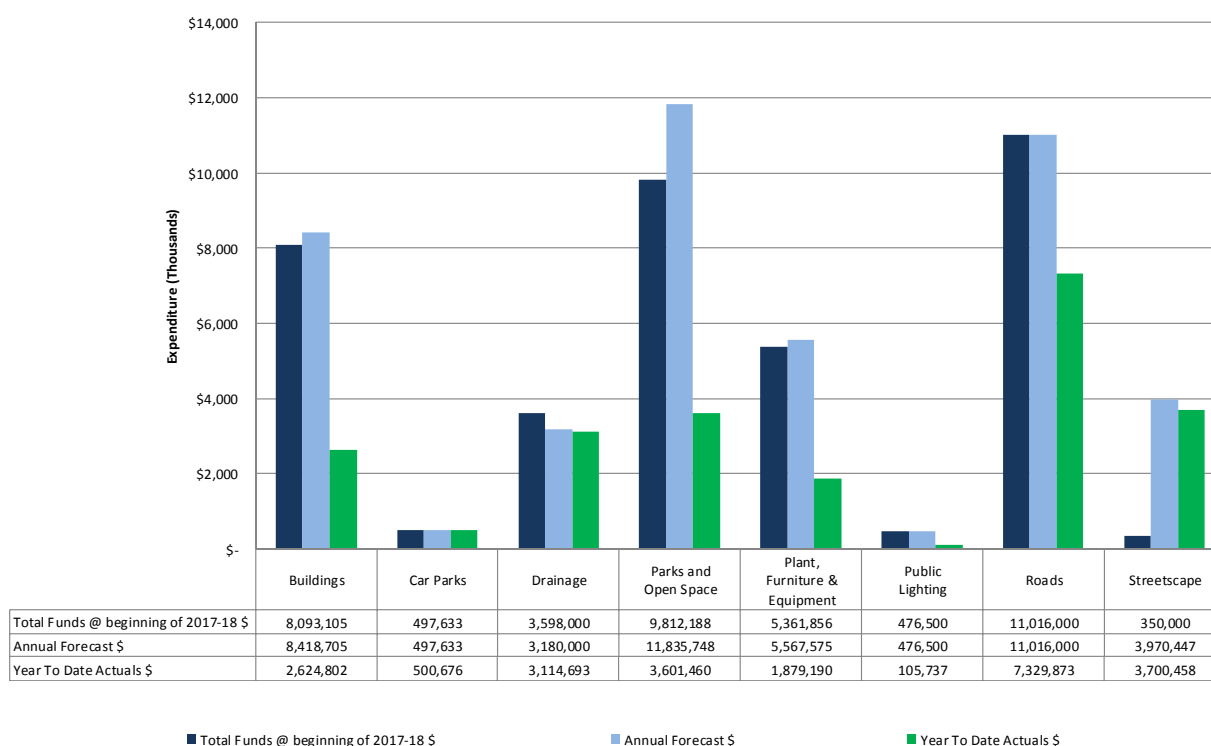
### (a) Capital Works Forecast Adjustments for March 2018:

No capital forecast adjustments for the month of March 2018.

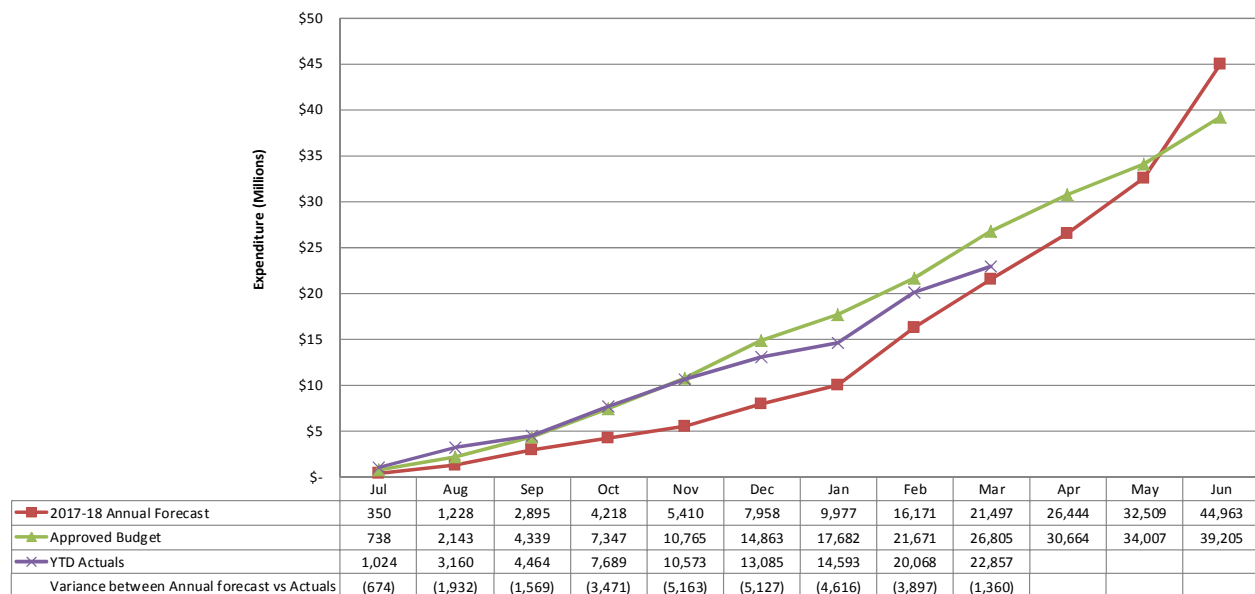
### (b) Capital Works Performance Graphs

The below graphs reflect the 2017-18 budget allocations for the main asset category and performance against budget and forecast.

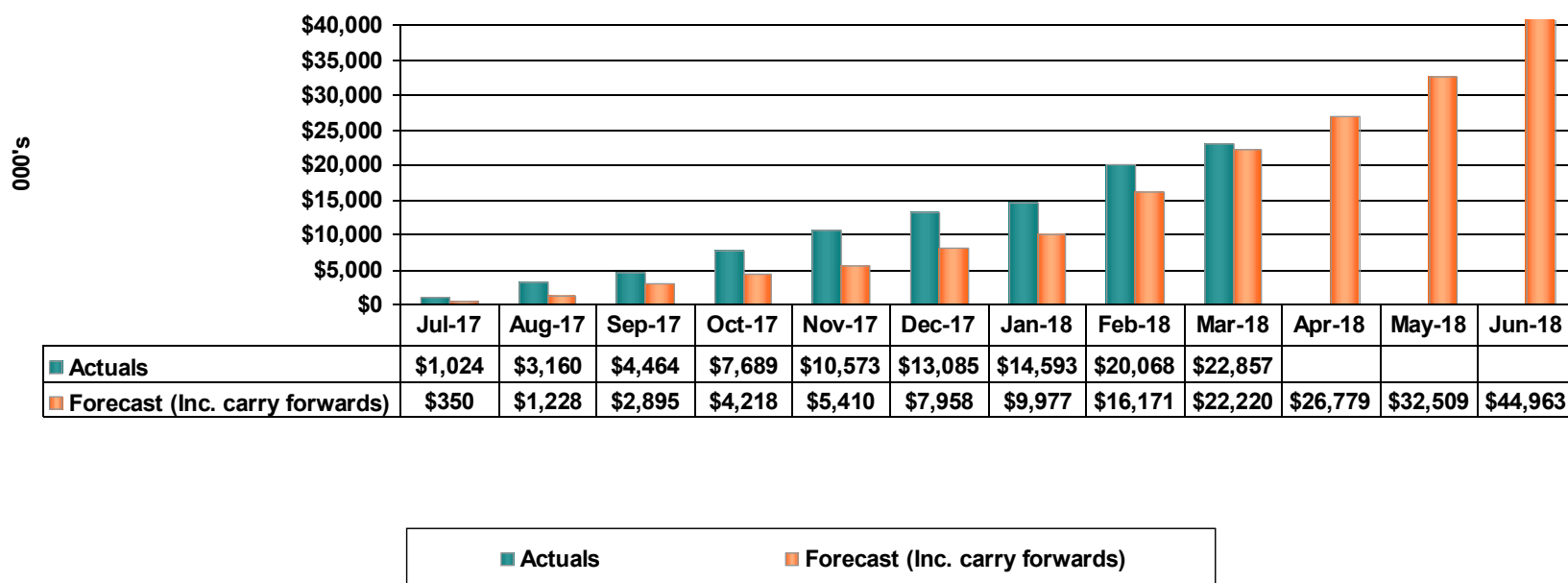
**Main Asset Category**



## Monthly Performance against Budget and Forecast



**Capital Works Program Expenditure  
for the period ending 31 March 2018**



Council's capital expenditure is ahead of forecast by \$637k mainly due to Road Rehabilitation \$1.7m. Offsetting this is Building Renewals \$966k and Park Lighting Energy Efficiency Upgrade \$103k which is behind forecast.



## Capital Works Program Expenditure

for period ending 31 March 2018

Description	2017-18 Carry Forwards from 2016-17	2017-18 Adopted Annual Capital Budget	2017-18 Capital Grant Funding	2017-18 Budget Plus 2016- 17 Carry Forward	2017-18 YTD Work In Progress	2017-18 YTD Forecast	2017-18 YTD Variance	2017-18 Annual Forecast Projected end of June 2018 expenditure	2017-18 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b><u>CAPITAL WORKS: PRIORITY ITEMS</u></b>									
Continuous Improvement & Innovation	50,000	900,000	-	950,000	26,065	370,000	343,935	950,000	-
Information Systems	160,000	1,018,000	-	1,178,000	232,518	874,500	641,982	1,234,500	56,500
Vehicle Replacements	-	1,672,041	-	1,672,041	631,813	330,000	(301,813)	1,672,041	-
Footpath Replacement	-	2,010,000	-	2,010,000	1,661,103	1,357,000	(304,103)	2,010,000	-
Kerb and Channel Replacement	-	163,000	-	163,000	50,933	114,100	63,167	163,000	-
Road Rehabilitation	248,918	3,188,000	-	3,436,918	3,003,184	1,818,918	(1,184,266)	3,436,918	-
Drainage Improvement	28,000	3,570,000	-	3,598,000	3,114,693	1,370,000	(1,744,693)	3,180,000	(418,000)
Local Road Resurfacing	-	1,500,000	-	1,500,000	1,387,584	950,000	(437,584)	1,500,000	-
Right of Way Renewal	-	336,600	-	336,600	138,629	181,600	42,971	336,600	-
Local Area Traffic Management (LATM) Replacement	274,159	600,000	-	874,159	367,077	589,159	222,082	874,159	-
Car Park Rehabilitation	77,633	400,000	-	477,633	500,676	127,633	(373,043)	477,633	-
Roads to Recovery	-	323,926	576,074	900,000	309,898	520,000	210,102	900,000	-
Traffic Signal Upgrade	53,377	-	-	53,377	10,724	53,377	42,653	53,377	-
<b>TOTAL PRIORITY ITEMS</b>	<b>892,087</b>	<b>15,681,567</b>	<b>576,074</b>	<b>17,149,728</b>	<b>11,434,897</b>	<b>8,656,287</b>	<b>(2,778,610)</b>	<b>16,788,228</b>	<b>(361,500)</b>
<b><u>CAPITAL WORKS: ROLLING ANNUAL- ENVIRONMENTAL INITIATIVES</u></b>									
Bicycle Strategy Implementation	136,204	250,000	-	386,204	58,237	-	(58,237)	305,204	(81,000)
Warm season grass Program	182,334	710,000	-	892,334	621,771	1,310,334	688,563	1,620,334	728,000
Sustainable Initiatives	-	507,080	-	507,080	1,771	-	(1,771)	507,080	-
<b>TOTAL CAPITAL WORKS: ROLLING ANNUAL- ENVIRONMENTAL INITIATIVES</b>	<b>318,538</b>	<b>1,467,080</b>	<b>-</b>	<b>1,785,618</b>	<b>681,779</b>	<b>1,310,334</b>	<b>628,555</b>	<b>2,432,618</b>	<b>647,000</b>
<b><u>CAPITAL WORKS: ROLLING ANNUAL-LIBRARIES &amp; LEARNING CENTRES</u></b>									
Library and Information Services	-	809,336	63,179	872,515	630,608	651,943	21,335	872,734	219
<b>TOTAL CAPITAL WORKS: ROLLING ANNUAL- LIBRARIES</b>	<b>-</b>	<b>809,336</b>	<b>63,179</b>	<b>872,515</b>	<b>630,608</b>	<b>651,943</b>	<b>21,335</b>	<b>872,734</b>	<b>219</b>
<b><u>CAPITAL WORKS: ROLLING ANNUAL-TRAFFIC MANAGEMENT</u></b>									
Traffic Engineering	586,946	1,175,000	-	1,761,946	400,741	343,597	(57,144)	1,761,946	-
<b>TOTAL CAPITAL WORKS: ROLLING ANNUAL- TRAFFIC MANAGEMENT</b>	<b>586,946</b>	<b>1,175,000</b>	<b>-</b>	<b>1,761,946</b>	<b>400,741</b>	<b>343,597</b>	<b>(57,144)</b>	<b>1,761,946</b>	<b>-</b>
<b><u>CAPITAL WORKS: ROLLING ANNUAL-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES</u></b>									
Major Playground Upgrade	-	1,000,000	-	1,000,000	23,031	-	(23,031)	1,000,000	-
Playground Minor Equipment/Art Rolling Program	7,546	535,000	-	542,546	305,088	318,796	13,708	389,546	(153,000)
Carnegie Swim Centre Maintenance	50,000	50,000	-	100,000	2,397	-	(2,397)	100,000	-
Minor Park Improvements	-	642,000	-	642,000	254,691	424,000	169,309	562,000	(80,000)
Sports Ground Lighting	-	180,000	-	180,000	18,940	-	(18,940)	180,000	-
Cricket Net Facilities Upgrade	-	95,000	-	95,000	22,328	-	(22,328)	95,000	-
Public Hall Furniture	-	10,000	-	10,000	-	-	-	10,000	-
Plinth Curbing	-	115,000	-	115,000	96,330	115,000	18,670	115,000	-
Open Space Lighting Program	-	75,000	-	75,000	-	75,000	75,000	75,000	-
Sports facility lighting Program	-	100,000	-	100,000	-	50,000	50,000	100,000	-
<b>TOTAL CAPITAL WORKS: ROLLING ANNUAL- PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES</b>	<b>57,546</b>	<b>2,802,000</b>	<b>-</b>	<b>2,859,546</b>	<b>722,805</b>	<b>982,796</b>	<b>259,991</b>	<b>2,626,546</b>	<b>(233,000)</b>

## Capital Works Program Expenditure

for period ending 31 March 2018 (continued)

Description	2017-18 Carry Forwards from 2016-17	2017-18 Adopted Annual Capital Budget	2017-18 Capital Grant Funding	2017-18 Budget Plus 2016- 17 Carry Forward	2017-18 YTD Work In Progress	2017-18 YTD Forecast	2017-18 YTD Variance	2017-18 Annual Forecast Projected end of June 2018 expenditure	2017-18 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>CAPITAL WORKS: ROLLING ANNUAL-BUILDING WORKS</b>									
Building Improvements	228,381	110,000	-	338,381	65,493	202,951	137,458	338,381	-
Kitchen/ Joinery Renewal	-	61,000	-	61,000	54,404	14,700	(39,704)	61,000	-
Roof Renewal	39,874	165,000	-	204,874	75,007	43,000	(32,007)	204,874	-
Painting Program	-	121,000	-	121,000	7,520	5,200	(2,320)	121,000	-
Switchboard Renewal	-	100,000	-	100,000	35,795	40,000	4,205	100,000	-
Floor Covering Replacement Renewal	-	187,100	-	187,100	23,651	14,000	(9,651)	187,000	(100)
Public Toilet Upgrade Rolling Program	-	285,000	-	285,000	9,026	-	(9,026)	480,000	195,000
Forward design Program	-	640,000	-	640,000	-	48,000	48,000	80,000	(560,000)
Bathroom Renewal	-	88,500	-	88,500	-	79,100	79,100	88,500	-
<b>TOTAL CAPITAL WORKS: ROLLING ANNUAL-BUILDING WORKS</b>	<b>268,255</b>	<b>1,757,600</b>	<b>-</b>	<b>2,025,855</b>	<b>270,896</b>	<b>446,951</b>	<b>176,055</b>	<b>1,660,755</b>	<b>(365,100)</b>
<b>CAPITAL WORKS: ROLLING ANNUAL-SHOPPING CENTRES</b>									
Annual Shopping Streetscape Program	-	100,000	-	100,000	32,547	60,000	27,453	100,000	-
<b>TOTAL CAPITAL WORKS: ROLLING ANNUAL-SHOPPING CENTRES</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>32,547</b>	<b>60,000</b>	<b>27,453</b>	<b>100,000</b>	<b>-</b>
<b>TOTAL ROLLING ANNUAL</b>	<b>1,231,285</b>	<b>8,111,016</b>	<b>63,179</b>	<b>9,405,480</b>	<b>2,739,376</b>	<b>3,795,621</b>	<b>1,056,245</b>	<b>9,454,599</b>	<b>49,119</b>
<b>CAPITAL WORKS: MAJOR PROJECTS</b>									
Bentleigh Rotunda	-	250,000	-	250,000	25,000	100,000	75,000	250,000	-
Duncan Mackinnon Netball Court Redevelopment	-	374,441	100,000	474,441	103,991	474,441	370,450	637,441	163,000
Precinct Plan- Lord Reserve, Carnegie Pool, Koornang Park	-	100,000	-	100,000	80,802	100,000	19,198	100,000	-
Bailey Skate Park Redevelopment	484,651	-	-	484,651	31,341	193,860	162,519	1,036,651	552,000
Carnegie Swim Centre Redevelopment	75,000	-	-	75,000	73,224	-	(73,224)	75,000	-
Duncan Mackinnon Reserve Netball Courts lighting	-	150,000	-	150,000	15,956	-	(15,956)	150,000	-
Duncan Mackinnon Athletics Track Upgrade	-	750,000	250,000	1,000,000	627,464	750,000	122,536	1,800,000	800,000
Lord Hex Pavilion Upgrade	75,000	-	-	75,000	-	-	-	75,000	-
<b>TOTAL MAJOR PROJECTS</b>	<b>634,651</b>	<b>1,624,441</b>	<b>350,000</b>	<b>2,609,092</b>	<b>957,778</b>	<b>1,618,301</b>	<b>660,523</b>	<b>4,124,092</b>	<b>1,515,000</b>
<b>CAPITAL WORKS: OPEN SPACE STRATEGY IMPLEMENTATION</b>									
Open Space Strategy Initiatives	237,823	1,421,517	173,483	1,832,823	625,544	482,823	(142,721)	1,882,823	50,000
Booran Reserve	-	-	-	-	104,796	-	(104,796)	-	-
<b>TOTAL OPEN SPACE STRATEGY IMPLEMENTATION</b>	<b>237,823</b>	<b>1,421,517</b>	<b>173,483</b>	<b>1,832,823</b>	<b>730,340</b>	<b>482,823</b>	<b>(247,517)</b>	<b>1,882,823</b>	<b>50,000</b>
<b>SHORT TERM PROJECTS</b>									
<b>CAPITAL WORKS: SHORT TERM- ENVIRONMENTAL INITIATIVES</b>									
Energy Efficient St Lighting-Planning / project development	-	51,500	-	51,500	9,315	-	(9,315)	51,500	-
Park Lighting Energy Efficiency Upgrade	-	250,000	-	250,000	96,422	200,000	103,578	250,000	-
Photovoltaic systems on council assets to generate renewable energy	-	152,700	-	152,700	25,574	84,150	58,576	166,300	13,600
<b>TOTAL CAPITAL WORKS: SHORT TERM- ENVIRONMENTAL INITIATIVES</b>	<b>-</b>	<b>454,200</b>	<b>-</b>	<b>454,200</b>	<b>131,311</b>	<b>284,150</b>	<b>152,839</b>	<b>467,800</b>	<b>13,600</b>
<b>CAPITAL WORKS: SHORT TERM-AGED CARE</b>									
Residential Services Minor Improvements	-	220,000	-	220,000	41,353	100,000	58,647	220,000	-
<b>TOTAL CAPITAL WORKS: SHORT TERM-AGED CARE</b>	<b>-</b>	<b>220,000</b>	<b>-</b>	<b>220,000</b>	<b>41,353</b>	<b>100,000</b>	<b>58,647</b>	<b>220,000</b>	<b>-</b>
<b>CAPITAL WORKS: SHORT TERM-FAMILY &amp; CHILDREN'S SERVICES</b>									
Family Youth and Children's Centre upgrades	-	11,800	-	11,800	10,537	11,800	1,263	11,800	-
Replacement of FDC Equipment	-	5,000	-	5,000	4,545	5,000	455	5,000	-
<b>TOTAL CAPITAL WORKS: SHORT TERM-FAMILY &amp; CHILDREN'S SERVICES</b>	<b>-</b>	<b>16,800</b>	<b>-</b>	<b>16,800</b>	<b>15,082</b>	<b>16,800</b>	<b>1,718</b>	<b>16,800</b>	<b>-</b>

## Capital Works Program Expenditure

for period ending 31 March 2018 (continued)

Description	2017-18 Carry Forwards from 2016-17	2017-18 Adopted Annual Capital Budget	2017-18 Capital Grant Funding	2017-18 Budget Plus 2016- 17 Carry Forward	2017-18 YTD Work In Progress	2017-18 YTD Forecast	2017-18 YTD Variance	2017-18 Annual Forecast Projected end of June 2018 expenditure	2017-18 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>CAPITAL WORKS: SHORT TERM-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES</b>									
Half Share Fencing	-	100,000	-	100,000	7,785	-	(7,785)	100,000	-
Perimeter Fencing Upgrade	-	85,000	-	85,000	78,866	85,000	6,134	85,000	-
Recreation	2,437	60,000	-	62,437	105,336	2,437	(102,899)	62,437	-
Moorleigh Village Multi-purpose Sports Training facility	-	275,000	-	275,000	14,300	-	(14,300)	275,000	-
Replacing and Reinforcing Retaining wall and Bridge	83,500	-	-	83,500	2,406	55,666	53,260	83,500	-
Public Toilet Upgrade Rolling Program	-	350,000	-	350,000	-	-	-	350,000	-
Sports Ground Lighting	-	70,000	-	70,000	28,301	35,000	6,699	70,000	-
Shade Sails Rolling Program	-	65,000	-	65,000	54,768	65,000	10,232	65,000	-
Landscape Enhancement Works-Stage 2: Walking/Running Circuit	298,491	565,000	-	863,491	41,344	-	(41,344)	863,491	-
Outdoor Fitness Stations and Instructional Signage	26,322	-	-	26,322	39,209	26,322	(12,887)	26,322	-
Elsternwick MCHC	-	-	-	-	114,302	137,000	22,698	137,000	137,000
<b>TOTAL CAPITAL WORKS: SHORT TERM-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES</b>	<b>410,750</b>	<b>1,570,000</b>	<b>-</b>	<b>1,980,750</b>	<b>486,617</b>	<b>406,425</b>	<b>(80,192)</b>	<b>2,117,750</b>	<b>137,000</b>
<b>CAPITAL WORKS: SHORT TERM-TRAFFIC MANAGEMENT</b>									
Parking Ticket Machines	114,000	-	-	114,000	-	-	-	114,000	-
<b>TOTAL CAPITAL WORKS: SHORT TERM-TRAFFIC MANAGEMENT</b>	<b>114,000</b>	<b>-</b>	<b>-</b>	<b>114,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>114,000</b>	<b>-</b>
<b>CAPITAL WORKS: SHORT TERM-BUILDING WORKS</b>									
Furniture & Fittings- emergency replacement	-	50,000	-	50,000	-	-	-	50,000	-
Renewal of Heating Ventilation Air Conditioning	739,911	219,000	-	958,911	1,350,365	829,911	(520,454)	958,911	-
Building Renewal works	193,413	2,286,000	100,000	2,579,413	225,680	1,191,413	965,733	3,079,413	500,000
DDA Compliant front access by Changing Ramp	-	60,000	-	60,000	-	-	-	60,000	-
ILU Refurbishment-Upgrade of carpets, bathrooms, kitchens etc.	65,195	150,000	-	215,195	-	60,195	60,195	150,195	(65,000)
IP Based high resolution video surveillance CCTV security system	-	85,000	-	85,000	-	40,000	40,000	85,000	-
Ormond Kinder Upgrade	-	67,400	-	67,400	18,473	-	(18,473)	77,400	10,000
New Sound System	-	20,000	-	20,000	-	20,000	20,000	20,000	-
GESAC	475,651	160,000	-	635,651	537,426	423,125	(114,301)	660,651	25,000
Public Toilet Exeloo	126,439	-	-	126,439	170,999	170,999	-	170,999	44,560
Landscaping of Early Learning Centres	-	40,000	-	40,000	21,635	25,000	3,365	40,000	-
Removal of Hazardous Material	-	85,000	-	85,000	13,435	38,000	24,565	85,000	-
Installation of swipe cards and CCTV	-	111,000	-	111,000	17,018	39,400	22,382	111,000	-
Signage Upgrade	-	100,000	-	100,000	1,058	-	(1,058)	100,000	-
Park gates	2,500	-	-	2,500	-	2,500	2,500	2,500	-
Property Acquisition- Neerim Road, Carnegie	-	-	-	-	3,642,911	3,620,447	(22,464)	3,620,447	3,620,447
Halley Park Scout Hall Demolishen	-	-	-	-	15,826	70,000	54,174	70,000	70,000
<b>TOTAL CAPITAL WORKS: SHORT TERM-BUILDING WORKS</b>	<b>1,603,109</b>	<b>3,433,400</b>	<b>100,000</b>	<b>5,136,509</b>	<b>6,014,826</b>	<b>6,530,990</b>	<b>516,164</b>	<b>9,341,516</b>	<b>4,205,007</b>
<b>CAPITAL WORKS: SHORT TERM-OTHER</b>									
Furniture & Fittings	-	10,000	-	10,000	-	10,000	10,000	10,000	-
Library Furniture & Fittings	-	-	-	-	6,600	-	(6,600)	-	-
Annual GESAC Plant and Equipment Replacement	-	276,000	-	276,000	298,709	318,283	19,574	425,000	149,000
<b>TOTAL CAPITAL WORKS: SHORT TERM-OTHER</b>	<b>-</b>	<b>286,000</b>	<b>-</b>	<b>286,000</b>	<b>305,309</b>	<b>328,283</b>	<b>22,974</b>	<b>435,000</b>	<b>149,000</b>
<b>TOTAL SHORT TERM PROJECTS</b>	<b>2,127,859</b>	<b>5,980,400</b>	<b>100,000</b>	<b>8,208,259</b>	<b>6,994,498</b>	<b>7,666,648</b>	<b>672,150</b>	<b>12,712,866</b>	<b>4,504,607</b>
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	<b>5,123,705</b>	<b>32,818,941</b>	<b>1,262,736</b>	<b>39,205,382</b>	<b>22,856,889</b>	<b>22,219,680</b>	<b>(637,209)</b>	<b>44,962,608</b>	<b>5,757,226</b>

## Financial Strategy

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In 2016-17 the Auditor-General assessed the financial sustainability risk at an individual Council level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 11 provides indicators for Glen Eira City Council.

### (a) Financial sustainability risk indicators

Indicator	Formula	Description
Net result (%)	Net result / Total revenue	<p>A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term.</p> <p>The net result and total revenue are obtained from the comprehensive operating statement.</p>
Adjusted underlying result	Adjusted underlying surplus (or deficit) / Adjusted underlying revenue	Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position.
Liquidity (ratio)	Current assets / Current liabilities	<p>This measures the ability to pay existing liabilities in the next 12 months.</p> <p>A ratio of one or more means there are more cash and liquid assets than short-term liabilities.</p>
Internal financing (%)	Net operating cash flow / Net capital expenditure	<p>This measures the ability of an entity to finance capital works from generated cash flow.</p> <p>The higher the percentage, the greater the ability for the entity to finance capital works from their own funds.</p> <p>Net operating cash flow and net capital expenditure are obtained from the cash flow statement.</p>
Indebtedness (%)	Non-current liabilities / own-sourced revenue	<p>Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less the entity is able to cover non-current liabilities from the revenues the entity generates itself.</p> <p>Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.</p>
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciation rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.
Renewal gap (ratio)	Renewal and upgrade expenditure / depreciation	<p>Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciation rate.</p> <p>Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.</p>

**Financial Strategy (continued)****(b) Financial sustainability risk assessment criteria**

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Adjusted underlying result	Liquidity	Internal financing	Indebtedness	Capital replacement	Renewal gap
<b>High</b>	Less than negative 10%	Less than 0%	Less than 0.75	Less than 75%	More than 60%	Less than 1.0	Less than 0.5
	Insufficient revenue is being generated to fund operations and asset renewal.	Insufficient surplus being generated to fund operations	Immediate sustainability issues with insufficient current assets to cover liabilities.	Limited cash generated from operations to fund new assets and asset renewal.	Potentially long-term concern over ability to repay debt levels from own-source revenue.	Spending on capital works has not kept pace with consumption of assets.	Spending on existing assets has not kept pace with consumption of these assets.
<b>Medium</b>	Negative 10%–0%	0%–5%	0.75–1.0	75–100%	40–60%	1.0–1.5	0.5–1.0
	A risk of long-term run down to cash reserves and inability to fund asset renewals.	Surplus being generated to fund operations	Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	May not be generating sufficient cash from operations to fund new assets.	Some concern over the ability to repay debt from own-source revenue.	May indicate spending on asset renewal is insufficient.	May indicate insufficient spending on renewal of existing assets.
<b>Low</b>	More than 0%	More than 5%	More than 1.0	More than 100%	40% or less	More than 1.5	More than 1.0
	Generating surpluses consistently.	Generating strong surpluses to fund operations	No immediate issues with repaying short-term liabilities as they fall due.	Generating enough cash from operations to fund new assets.	No concern over the ability to repay debt from own-source revenue.	Low risk of insufficient spending on asset renewal.	Low risk of insufficient spending on asset base.

Source: VAGO.

Financial Strategy (continued)Monthly Report Relative to Financial Strategy

Financial Sustainability Risk Indicators	Objective	2016-2017 Actuals	2017-2018 Annual Budget as at 30 June 2018	2017-2018 Annual Forecast as at 30 June 2018	2017-2018 Risk based on Annual Forecast as at 30 June 2018	Comment
(1) Net Result	Generating surpluses consistently of greater than 0%.	16.76%	10.00%	15.19%	Low	Council is generating positive surpluses.
(2) Underlying Result (%)	Generating surpluses consistently of greater than 0%.	16.00%	9.00%	12.63%	Low	Council is generating positive surpluses.
(3) Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. The indicator is to be greater than 1.0.	1.24	1.18	1.20	Low	Council's forecast to 30 June 2018 indicates a Liquidity Ratio of greater than 1.0.
(4) Indebtedness	Lower than 40% relates to the ability to repay debt from own-source revenue.	15.72%	13.08%	12.87%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
(5) Internal Financing	Generating enough cash from operations to fund new assets. The indicator is to be greater than 100%.	157.42%	111.07%	102.97%	Low	Council is generating enough cash from operations to fund new assets.
(6) Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. The indicator is to be more than 1.5.	1.58	1.73	2.02	Low	Council operates at a low level of risk with respect to capital replacement.
(7) Renewal Gap	To ensure there is sufficient spending on Council's asset base. The indicator is to be greater than 1.0.	1.24	1.29	1.29	Low	Council spends sufficient funds on its asset base.
Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate.	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal rebate.	\$1,557	\$1,591	\$1,587	In terms of Rates per assessment, Glen Eira is again the second lowest of the 21 Inner Melbourne Councils (2015/16: also second lowest) and is \$283 per assessment (\$18.3M) below the average outcome.	
<ul style="list-style-type: none"> <li>Average Rates and Charges</li> <li>Pensioner Rate Rebate</li> </ul>		\$270	\$270	\$270		
Operating costs per property should be kept as low as possible in order to generate <u>both</u> operating surpluses <u>and</u> lower Rates.	Council should aim to keep average operating costs below the average benchmark Councils.	\$1,899	\$2,357	\$2,334	In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$161 less per assessment (\$10.4M) than the average for the Inner Melbourne Councils grouping.	



## Assurance Map

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

Council's Strategic Risks	Risk Rating	Type of Assurance							Previous and proposed IA activity 2016/17-2017/18, and/or other independent reviews/checks
		Management	External Parties					Internal Audit	
		Management Review/self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review		Internal Audit	
1. State Government decisions impacting our community	E								Food Safety (2011/12) Statutory Planning (2013/14)
2. Terrorist Attack – Lone Wolf	H								Security Protocol Review (2014) Building Emergency Management Planning (2017/18) Implementation of Federal Government's Strategy for Protecting Crowded Places from Terrorism 2017 – use of the Crowded Places Security Audit, Self-Assessment Tool and guidelines.
3. Vulnerability to cyber attack	H								Cyber Security Review including mobile devices website management and penetration testing (2016/17)
4. Contracts – contracting process by Council	H								Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (annual) Contract Management Review (2016/17) Major Project Management (2017/18)
5. Vulnerability to litigious action	H								Risk Management Framework (2015/16) Fraud & Corruption Control (2016/17) Claims Management Review (2016/17)
6. Failure to keep pace with emerging technologies and digital environment	H								IT Strategy (management) (2013/14) Regular penetration testing on the internal and external network infrastructure and external websites IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) Performance Audit – GECC Transformation Project (2017/18)
7. Vulnerability to significant fraud	H								Fraud Review (2013/14) Financial Controls (2014/15) Risk Management Framework (2015/16) Fraud & Corruption Control (2016/17) Financial Compliance transaction analysis (annual) Payroll (2017/18) Open Space Contributions (2017/18)
8. Not sufficiently agile to respond to change	H								Change Management Framework Promapp Performance Audit – GECC Transformation Project (2017/18)
9. Failure to effectively plan for the changing demographic of our workforce	M								SafetyMAP recertification (2013/14) OH&S Review (2015/16) Performance Audit – GECC Transformation Project (2017/18)
10. Transformation program fails to deliver anticipated benefits for the organisation and community	M								Performance Audit – GECC Transformation Project (2017/18)

\* Reviews performed are ad-hoc and Council may or may not be included in selected sampling  
Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.

Level of coverage: Exhaustive Partial None

Please note that the External Audit process is designed to enable the AG to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems & processes.

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**ITEM 9.12 INSTRUMENTS OF APPOINTMENT AND AUTHORISATION  
UNDER THE PLANNING AND ENVIRONMENT ACT 1987**

**Author:** Tienyi Long, Legal and Governance Officer)

**File No:** N/A

**Attachments:** A Instrument of Appointment and Authorisation

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**PURPOSE AND SUMMARY**

To appoint a Council Officer by resolution as an authorised officer for the purpose of enforcing the *Planning and Environment Act 1987*.

**RECOMMENDATION**

That Council in the exercise of the powers conferred by section 147(4) of the *Planning and Environment Act 1987* resolves that:

- (1) the staff member referred to in the attached Instrument be appointed and authorised as set out in the Instrument;
- (2) the Instrument comes into force immediately the common seal of Council is affixed to the Instruments, and remains in force until Council determines to vary or revoke them;
- (3) that any existing Instruments of Appointment and Authorisation (under the *Planning and Environment Act 1987*) to the staff member referred to in the attached Instrument be revoked effective immediately upon the Instrument referred to in paragraph numbered 1 above coming into effect; and
- (4) the Instrument be signed and sealed.

**BACKGROUND**

Council may, by resolution, appoint a staff member as an authorised officer for the purposes of enforcing the *Planning and Environment Act 1987* and relevant regulations. The attached Instrument provides for the appointment and authorisation of a new staff member within the Civic Compliance team.

**ISSUES AND DISCUSSION**

*Not applicable*

**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

*Not applicable*



**POLICY AND LEGISLATIVE IMPLICATIONS**

The attached Instrument is made pursuant to s147(4) of the *Planning and Environment Act 1987*.

**COMMUNICATION AND ENGAGEMENT**

*Not applicable*

**LINK TO COUNCIL PLAN**

Theme 5 Informed and Engaged - a well governed Council that is committed to transparency and engages residents in decision-making.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Councilors are asked to approve the appointment of the staff member referred to in the attached Instrument as an authorised officer in accordance with the Instrument.

**S11A Instrument of Appointment and Authorisation*****(Planning and Environment Act 1987)***

In this Instrument "**officer**" means -

**Steven McGillivray, Civic Compliance Officer**

**By this Instrument of Appointment and Authorisation Glen Eira City Council –**

under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and

**It is declared that** this Instrument -

- (a) comes into force immediately upon its execution; and
- (b) remains in force until varied or revoked, or the officer ceases to be an employee of Glen Eira City Council.

This Instrument is authorised by a resolution of Glen Eira City Council on 1 May 2018.

The seal of Glen Eira City Council was hereto affixed in the presence of:

..... Councillor

..... Chief Executive Officer

Date:

**ITEM 9.13      EXTERNAL MEMBERSHIP TO SUSTAINABILITY ADVISORY COMMITTEE**

**Author:** *Michelle Van Gerrevink, Sustainability Coordinator*

**File No:** *18/193114*

**Attachments:** *1. Community Representative role description  
2. Environmental Specialist role description*

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**PURPOSE AND SUMMARY**

The term of all external members on the Sustainability Advisory Committee has expired and 21 Glen Eira residents have applied to be appointed to be members. The purpose is for Council to consider applications for the Community Representative and Environmental Specialist roles on the Sustainability Advisory Committee. Councillors on the committee have recommended candidates for the roles.

**RECOMMENDATION**

That Council:

1. appoints the following as Community Representatives to Council's Sustainability Advisory Committee for a two year period
  - a) Kim Sullivan;
  - b) Malcolm Dow; and
  - c) Thirumagal Arunachalam-Elanthendral
2. appoints Dr Susie Moloney as the Environmental Specialist to Council's Sustainability Advisory Committee for a two year period; and
3. writes to the successful applicants congratulating them on their appointment, and to the unsuccessful applicants thanking them for their applications and encouraging them to join the newly established Sustainability Champions Network.

**BACKGROUND**

Councillor members of the Sustainability Advisory Committee (SAC) are appointed annually by Council. External representatives have two year terms.

The terms of three general Community Representatives and the Environmental Specialist has expired.

The vacancies were advertised in the Glen Eira News, Caulfield and Moorabbin Leader newspapers, in Council e-newsletters and on Council's website. A copy of each role description is included in Attachment 1 and 2.

In response to the advertisements, Council received 25 strong applications, 4 candidates were ruled out as they were not residents of Glen Eira.

Councillor members of the SAC (Cr Sztrajt and Cr Taylor) have considered the applications and have recommended three applications for the three Community Representative roles and one application for the Environmental Specialist role.

### **ISSUES AND DISCUSSION**

This application process saw a large number of interested and qualified residents express interest in volunteering as members of the Sustainability Advisory Committee. The applications were of an exceptional quality and all residents would have contributed positively to the SAC. Whilst only 4 applications will be accepted, Council officers want to harness the enthusiasm, passion for sustainability and positive community outcomes the unsuccessful applicants expressed. These applicants will be offered to participate in the newly established Sustainability Champions Network.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Not applicable.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

Not applicable.

### **COMMUNICATION AND ENGAGEMENT**

Not applicable.

### **LINK TO COUNCIL PLAN**

Theme Four – Clean and sustainable

Theme Five – Informed and engaged

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

### **CONCLUSION**

Council's Sustainability Advisory Committee acts as a steering committee to assist Council in relation to environmental matters. The SAC includes three Councillors, three general community representatives and one environmental specialist. The presence of external membership adds value to the Committee and demonstrates the commitment of Council to meaningfully engage with its community.

**ATTACHMENT 1**

<b>Position Title:</b>	Community Representative (x3)
<b>Business Unit:</b>	Sustainability Advisory Committee
<b>Status:</b>	Volunteer
<b>Approved by:</b>	Sustainability Coordinator
<b>Reviewed:</b>	January 2018

**1. About the City of Glen Eira**

Glen Eira City Council serves a vibrant and diverse community of more than 141,000 people, approximately 60,000 households, 160 different ethnic groups and over 14,000 registered businesses. Council provides a range of services to the community, from planning, designing, building and maintaining the City's roads, drains, footpaths, parks and facilities, to catering for children, families, young people and the elderly, collecting waste, providing animal management, traffic and local law services, working with local businesses, providing libraries and staging cultural events for the community.

**2. Position Purpose and Background**

Council has established the Sustainability Advisory Committee to act as a steering committee to assist Council in relation to environmental matters. The Committee operates within the Terms of Reference that Council sets (refer to attachment).

Membership of the SAC includes three Councillors, three general community representatives and one environmental specialist.

**3. Key Responsibilities**

This role is as a non-voting member of Council's Sustainability Advisory Committee.

The role and function of the advisory committee is to act as a steering committee to assist Council by providing recommendations in relation to policy development and strategic planning of policies and programs relating to the areas of:

- Climate Change
- Recycling and Waste
- Biodiversity
- Water

This role does not act or speak on behalf of the advisory committee or Council.

**4. Selection Criteria****Community**

- Must be a resident of the City of Glen Eira
- Demonstrated commitment to community action and/or involvement is desirable

**Knowledge & Skills**

- Knowledge of and commitment to environmental sustainability, particularly issues relevant to local government and the Glen Eira community desirable.
- Knowledge of Council's broader role in serving the Glen Eira Community desirable.
- Knowledge of the legal and financial limitations of Council desirable.
- Awareness of Council's stance on financial management, rates, cost shifting and risk management desirable.
- An understanding of local government's role in relation to other levels of Australian government desirable.

**Interpersonal skills**

- Ability to effectively participate and contribute in meetings.
- Well-developed written and oral communication skills.

**Experience**

- Experience in a similar role would be an advantage.

**5. Other Information**

The role is voluntary and attracts no remuneration. In accepting the role, the incumbent commits to:

- Attending at least four Environment Advisory Committee meetings annually.
- Abiding by Council's policies and procedures.
- Requesting leave of absences and notifying Chair of apologies prior to meetings.

Council will appoint members to the Sustainability Advisory Committee on a biennial basis. Existing members may reapply.

**ATTACHMENT 2**

<b>Position Title:</b>	Environmental Specialist
<b>Business Unit:</b>	Sustainability Advisory Committee
<b>Status:</b>	Volunteer
<b>Approved by:</b>	Sustainability Coordinator
<b>Reviewed:</b>	January 2018

**1. About the City of Glen Eira**

Glen Eira City Council serves a vibrant and diverse community of more than 141,000 people, approximately 60,000 households, 160 different ethnic groups and over 14,000 registered businesses. Council provides a range of services to the community, from planning, designing, building and maintaining the City's roads, drains, footpaths, parks and facilities, to catering for children, families, young people and the elderly, collecting waste, providing animal management, traffic and local law services, working with local businesses, providing libraries and staging cultural events for the community.

**2. Position Purpose and Background**

Council has established the Sustainability Advisory Committee to act as a steering committee to assist Council in relation to environmental matters. The Committee operates within the Terms of Reference that Council sets (refer to attachment).

Membership of the SAC includes three Councillors, three general community representatives and one environmental specialist.

**3. Key Responsibilities**

This role is as a non-voting member of Council's Sustainability Advisory Committee.

The role and function of the advisory committee is to act as a steering committee to assist Council by providing recommendations in relation to policy development and strategic planning of policies and programs relating to the areas of:

- Climate Change
- Recycling and Waste
- Biodiversity
- Water

This role does not act or speak on behalf of the advisory committee or Council.

**4. Selection Criteria****Knowledge & Skills**

- Knowledge of and commitment to environmental sustainability, particularly issues relevant to local government and the Glen Eira community.
- Knowledge of Council's broader role in serving the Glen Eira Community.
- Knowledge of the legal and financial limitations of Council.
- Awareness of Council's stance on financial management, rates, cost shifting and risk management.
- An understanding of local government's role in relation to other levels of Australian government.

**Interpersonal skills**

- Ability to effectively participate and contribute in meetings.
- Well-developed written and oral communication skills.

**Qualifications**

- Qualifications in the field of environmental management or related field.

**Experience**

- Substantial involvement in the area of environmental sustainability relevant to local government.
- Experience in a similar role would be an advantage.

**5. Other Information**

The role is voluntary and attracts no remuneration. In accepting the role, the incumbent commits to:

- Attending at least four Environment Advisory Committee meetings annually.
- Abiding by Council's policies and procedures.
- Requesting leave of absences and notifying Chair of apologies prior to meetings.

Council will appoint members to the Sustainability Advisory Committee on a biennial basis. Existing members may reapply.



**10. URGENT BUSINESS**

**11. ORDINARY BUSINESS**

**11.1 Requests for reports from Officers**

**11.2 Right of reply**

**11.3 Councillor questions**

**11.4 Public questions to Council**

**12. CONSIDERATION OF ITEMS IN CAMERA**

That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayers;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments
- (f) Legal advice
- (g) Matters affecting the security of Council property'
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

**12.1 Banking Services – Extension of State Purchase Contract**

**Local Government Act 1989 Section 89(2)(d)** given it relates to contractual matters.

**12.2 Tender number 2018.214 EE Gunn Reserve Cricket and Baseball Practice Net Facility**

**Local Government Act 1989 Section 89(2)(d)** given it relates to contractual matters.

Number of tenders received	One (1)
Number of evaluation criteria tenders assessed against	Three (3)
Estimated contract value	More than \$606,000.00

**13. CLOSURE OF MEETING**