



**GLEN EIRA CITY COUNCIL**  
**ORDINARY COUNCIL MEETING**

**TUESDAY 20<sup>TH</sup> MARCH 2018**

**AGENDA**

**Meeting to be held in the Council Chambers,  
Corner Hawthorn & Glen Eira Roads, Caulfield  
At 7.30 pm**

*"The primary object of a Council  
is to endeavour to achieve  
the best outcomes for the local community  
having regard to the  
long term and cumulative effects of decisions."*

- s3c(1) Local Government Act

**Councillors:** The Mayor, Councillor Tony Athanasopoulos  
Councillor Clare Davey  
Councillor Mary Delahunty  
Councillor Margaret Esakoff  
Councillor Jamie Hyams  
Councillor Jim Magee  
Councillor Joel Silver  
Councillor Dan Sztrajt  
Councillor Nina Taylor

**Chief Executive Officer:** Rebecca McKenzie



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**9. PRESENTATION OF OFFICER REPORTS**

9.1	279-281 Jasper Road, McKinnon
9.2	VCAT Watch
9.3	Rooming Houses
9.4	Lease to Glen Eira McKinnon Bowls Club
9.5	Lease Scout Association of Australia (Victoria)
9.6	Draft Community Safety Plan 2018-2022
9.7	Anzac Day 2018
9.8	Foundation For Youth Excellence Committee Grant Applications
9.9	2018 National General Assembly of Local Government

**10. URGENT BUSINESS****11. ORDINARY BUSINESS**

- 11.1 Requests for reports from Officers
- 11.2 Right of reply
- 11.3 Councillor questions
- 11.4 Public questions to Council

**12. CONSIDERATION OF IN CAMERA ITEMS**

There were no confidential items submitted to this meeting.

**13. CLOSURE OF MEETING**





**AGENDA for the ORDINARY MEETING OF THE  
GLEN EIRA CITY COUNCIL to be held on TUESDAY 20<sup>th</sup> MARCH 2018**

**1. ACKNOWLEDGEMENT**

In the spirit of respect, Council acknowledges the people and elders of the Boon Wurrung people of the Kulin Nation past and present who have traditional connections and responsibilities for the land on which Council meets.

**2. APOLOGIES**

**3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS**

Councillors are reminded that we remain bound by our Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act or any other Act, to the best of our skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

**4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Copies of Minutes previously circulated.

**Recommendation**

That the minutes of the Council Meetings as shown below be confirmed.

- a. 27 February 2018 - Ordinary Council Meeting (adjourned to 6 March 2018)
- b. 28 February 2018 - Special Council Meeting



**5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

A joint letter containing 40 signatures was submitted to the meeting.

The joint letter read as follows:

“Mitchell Street (between Brewer and Centre Roads Bentleigh) is inundated with parked cars and traffic. The street is impossible to drive along without the need to pull over numerous times for oncoming traffic. Council’s approval to build 3 new multi story apartment blocks resulting in over 70 apartments means the street will soon have up to 200 new residents. Mitchell Street simply CANNOT sustain the extra traffic and parked cars these developments will create particularly if one side of the street is made unrestricted parking.

- We strongly appose all day unrestricted parking to the western side of Mitchell Street.
- We strongly appose council’s proposal to convert the no parking zone outside 86-90 Mitchell Street to 2 hour restricted parking.
- We unanimously agree that 2 hour parking restrictions need to be imposed to both sides of Mitchell Street.

We the undersigned are concerned residents of Mitchell Street, Bentleigh who are NOT in favor of the parking suggestions made by council.”

**Recommendation**

That Council receives and notes the joint letter.

**6. DOCUMENTS FOR SEALING****7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**



**8. REPORTS FROM COMMITTEES****8.1 Advisory Committees**

- a. Recreation and Leisure Advisory Committee – 13 December 2017
- b. Arts and Culture Advisory Committee – 12 February 2018
- c. Audit Committee – 16 February 2018

**Recommendation**

That the minutes of the committees below be received and noted and that the recommendations of the Committees be adopted.

- a. Recreation and Leisure Advisory Committee – 13 December 2017
- b. Arts and Culture Advisory Committee – 12 February 2018
- c. Audit Committee – 16 February 2018

**8.2 Records of Assembly**

- a. 13 February 2018
- b. 20 February 2018
- c. 27 February 2018 (pre-meeting)

**Recommendation**

That the Records of the Assemblies as shown below be received and noted.

- a. 13 February 2018
- b. 20 February 2018
- c. 27 February 2018 (pre-meeting)



## RECREATION & LEISURE ADVISORY COMMITTEE

### Minutes

Wednesday 13 December 2017

Yarra Yarra Room, Glen Eira Town Hall



<b>Invitees</b>	<p><b>Councillors</b> Cr Joel Silver (JS) Cr Tony Athanasopoulos (TA)</p> <p><b>Council Officers</b> Mark Collins, Group Manager, Recreation &amp; Leisure (GMRL) Andrew Barden, Manager, Recreation &amp; Open Space (MRO) Matthew Barbetta, Open Space Co-ordinator (OSC)</p> <p><b>External Consultants</b> Joanna Thompson, Director, Thompson Berrill Landscape Design Pty Ltd Esther Kay, Managing Director, Environment &amp; Land Management Pty Ltd</p> <p><b>Apologies</b> Cr Nina Taylor Samantha Krull, Director Infrastructure, Environment and Leisure</p>
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#### 1. Welcome

- Declaration of Conflict of Interests - None declared.
- Election of Chairperson – Deferred to next meeting

#### 2. External Presentation

Joanna Thompson and Esther Kay delivered a presentation on Open Space and outlined the background and process for the Glen Eira Open Space Strategy Refresh.

The update will address the following key changes that have occurred since the Strategy's preparation in 2012/13, and final adoption in 2014:

- Increased rate of population growth and change.
- The Level Crossing Removal Project and the change to accessibility and quality of open space.
- The preparation of Structure Plans for the Activity Centres.

The scope of the update will be to:

- Identify the precincts and locations where there has been a change to the forecast growth, and reassess the open space needs based on the updated forecasts and changes since the analysis work was undertaken for the Strategy in 2012/13.
- Develop a revised set of recommendations for each precinct.
- Update the Strategy Costing in accordance with the revised set of recommendations and land valuations.
- Update the open space contribution rate calculation spreadsheets including the updated land valuations, land area to be redeveloped and the revised Strategy Costing.
- Prepare an updated Strategy and revised open space contribution rate.

The timeframe for the updated Strategy is anticipated to be April/May 2018, with the timing for the final version to be dependent on the extent of consultation required.



### 3. Club/Sportsground/Court Requests

MRO advised that all summer sports club requests had been allocated.

### 4. Advocacy on Strategic Objectives

JS enquired about the Water Reservoir located on Warrigal Road, East Bentleigh. OSC advised that the site was still active, however further enquiries could be made as to the longer term status of the site.

### 5. Community Partnerships

At the Ordinary Council meeting of 28 November 2017 Council endorsed a report to authorise officers to enter into a three year trial with the National Trust of Australia (Victoria) to provide free access for Glen Eira residents to the Rippon Lea Estate. GMRL advised that the final terms and conditions are still being worked through with the Trust. It is expected that the agreement will be implemented in early 2018.

**ACTION: Officers to keep Councillors informed on progress of the final arrangements.**

### 6. Regular Reports

Discussion included quarterly update reports for the following:

#### **Recreation & Open Space related capital works**

Detailed design works are currently well underway for the following projects:

- Duncan Mackinnon Reserve landscape enhancement works
- Moorleigh Community Village Reserve multi-purpose sports training facility
- McKinnon Reserve oval 1 sportsground lighting upgrade
- EE Gunn Reserve multi-purpose sports training facility
- King George Reserve pavilion redevelopment
- Joyce Park new open space development
- Rosanna Street Reserve landscape enhancement upgrade
- Spring Road Reserve landscape enhancement upgrade
- Harleston Park Playground Redevelopment

Contractors have been appointed for the following projects with works commencing early 2018:

- Duncan Mackinnon Reserve athletics track redevelopment
- Duncan Mackinnon Reserve new netball courts & flood lighting
- Bailey Reserve oval 1 sports ground oval redevelopment

Contracts currently out to Public Tender:

- Bailey Reserve skate park & lighting redevelopment - Tender closes Fri 15<sup>th</sup> Dec 2017

Works completed for the following projects:

- King George Reserve automated public toilets



- East Caulfield Reserve perimeter fencing upgrade
- Caulfield Park new pathway lighting (western end)
- Marara Road Reserve landscape enhancement upgrade
- Marara Road Reserve outdoor fitness station
- EE Gunn Reserve northern baseball fencing facility
- Pell Street Reserve landscape and playground upgrade

### **Pavilion Strategy**

Officers are currently preparing capital bids for the 2018/19 program which will include:

- Carnegie Swim Centre, Lord Reserve Pavilion and a number of forward pavilion designs.
- Detailed design and construction of female friendly change rooms at McKinnon Reserve and Victory Park.

### **Leisure Facility Needs Assessment**

Assessment Report was recently presented to Council and community consultation is currently in progress for Carnegie Swim Centre Redevelopment. GMRL advised that consultants have been appointed and concepts for the Carnegie Swim Centre redevelopment and Lord Reserve & Koornang Park masterplan will be presented to Council late January 2018. These concepts will be presented to the community via the normal consultation process in early 2018.

### **Tennis Strategy**

GMRL advised that club surveys, Tennis Victoria Health checks and an independent assessment of courts and associated infrastructure have been completed. A Tennis club forum will be held on 18th December 2017 as well as commencement of the Tennis Strategy community consultation which will close on 28 February 2018.

### **Masterplans**

MRO advised that Caulfield Park Masterplan refresh process is well underway with the landscape architect having met with Friends of Caulfield Park, Reserve Advisory Committee and key internal stakeholders. The feedback received will be incorporated into a draft masterplan that will be presented to Council and used for broader community consultation in 2018.

## **7. Other Business**

MRO advised that community feedback so far is very positive on the concept plan for a new dog park for Crown Allotment 2031 (The Wedge). The consultation period closes on 20 December and a report will be prepared for the 6 February 2018 Council meeting.

MRO also advised that a draft policy had been prepared for Council consideration following a presentation to Councils Executive team on the Provision of Sports Ground Lighting. The objective of the policy is to:

- provide for the installation, maintenance and upgrade of sports ground lighting infrastructure;
- provide a consistent and transparent approach to requests for increased lux levels for the purpose of night competition;
- maximise the use of sports grounds with consideration of ground conditions and impact on surrounding amenity; and,
- meet relevant Australian Standards in sports ground lighting provision.

This matter will be discussed in further detail at the next meeting.



## **8. Next Meeting**

- Wednesday 14 March 2018

ACTION: Officers to contact Committee Chair one week prior to next meeting to discuss proposed Agenda items



## **Assembly of Councillors**



### **ARTS AND CULTURE ADVISORY COMMITTEE MEETING Minutes**

**5.30pm – 6.30pm  
12 February 2018  
Ogaki Room**

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#### **Purpose:**

The role and function of the Advisory Committee is to act as a steering Committee to assist Council by providing recommendations in relation to reviewing and improving arts and culture programs provided by Council to ensure maximum benefit, participation and value to the community.

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#### **Assembly of Councillors Record**

#### **Present**

Cr Margaret Esakoff (Chair)  
Cr Jamie Hyams (member)  
Cr Mary Delahunty (member)  
Tori Hayat (Acting Manager Arts and Culture)

#### **Matters considered**

1. Carols in the Park 2017 – post event report
2. Boyd Women Exhibition 2017 – post exhibition report
3. Storytelling Festival 2018 - proposal
4. Community Plan link
5. Signal Boxes
6. Other Business

**The meeting commenced at 5.38pm**



## **1. Carols in the Park post event report**

Officers presented the post-event report for Carols in the Park 2017.

The event was held on Saturday 9 December 2017 from 5.30pm to 8.00pm, at Bentleigh Hodgson Reserve in Bentleigh. An estimated 5,500 people enjoyed main stage entertainment by City of Glen Eira Band, Sam Moran, Australian Girls' Choir, Antoinette Halloran and MC Michael Cormick. Children enjoyed free art and craft activities and face painting although queue wait times for this were long.

Officers proposed that the same format be applied to the 2018 event and that it be held on Saturday 15 December.

### ***Recommendation:***

The Committee recommends that Council:

1. Continue with the same format with artists selected to attract young families, 5:30pm to 8:00pm on Saturday 15 December 2018.
2. Officers introduce a system to better manage face painting queues.

**Moved: Cr Delahunty, Seconded: Cr Hyams**

**The MOTION was put and CARRIED unanimously.**

## **2. Boyd Women Exhibition post exhibition report**

Officers tabled the post event report for Boyd Women held in the Glen Eira City Council Gallery between 6 October and 10 December 2017.

The exhibition was highly successful attracting 2,912 visitors, many of whom had not been to the Gallery before. The exhibition celebrated the creative achievements of three generations of the women artists of the Boyd family, one of Australia's most extraordinary and talented artistic families. Their connection with Open Country and Murrumbidgee and their significant contribution to 20th century Australian art was investigated in the exhibition. Fifteen diverse floor talks, lectures and film screenings were programmed in the Gallery and Theatre during the exhibition.

The Committee commended the beautiful curation of the exhibition and how popular the exhibition theme was with the local community and raised the possibility of creating another resource in order to further display the exhibition content. Suggestions that were tabled included a printed publication or online information.

Cr Delahunty requested that Officers research options and the costs associated with displaying the exhibition content via an alternative format and present these at a future Committee meeting.

**Action:** Officers research options and costs of alternative formats for further displaying the Boyd Women exhibition content at the May Committee meeting.

### ***Recommendation:***

The Committee recommends that Council:



1. Officers explore another aspect of the Boyd family's artistic achievements with a view to programming an exhibition in 2019

**Moved: Cr Hyams Seconded: Cr Delahunty**

**The MOTION was put and CARRIED unanimously.**

### **3. Storytelling Festival proposal**

The 2018 Storytelling Festival program proposal was noted and commended by the Committee.

Cr Delahunty raised the issue of transport from one activity to the next, in particular from activities held at the Town Hall and suggested that Officers should introduce a way of monitoring whether this is an issue for patrons of the 2018 event.

### **4. Community Plan Link**

Committee members were pleased that Arts and Culture programs had strong links to all five themes outlined in the Council and Community Plan.

Cr Delahunty expressed interest in how Arts and Culture programs could be used to expand opportunities for Council to address the themes more strategically and maximise community engagement.

**Action:** Officers to present a report outlining strategies to expand opportunities for Council to address the themes outlined in the Council and Community Plan at the May Committee meeting.

### **5. Signal Boxes**

The Committee tabled a report on the painting of the signal boxes.

Only 14 submissions had been received by the closing date of 31 January 2018 therefore Officers extended the date to 28 February and re-advertised in order to attract further submissions.

Committee members requested that Officers proceed with selecting the preferred designs from the 14 submissions already received and present the designs to the Committee for approval via email. Once approved Committee members requested that Artists commence painting rather than waiting for further submissions and any further submissions can be approved at a later date.

**Recommendation:** The Committee recommends that Council Officers proceed with selecting designs from the 14 submissions already received and present them to the Committee with Artists commencing painting once approved.

**Moved: Cr Delahunty, Seconded: Cr Hyams**

**The MOTION was put and CARRIED unanimously.**



## **6. Other Business**

- a) Cr Hyams raised the issue of unsupervised children running through the Gallery whilst attending functions in the Auditorium and the potential for damage to the artwork. Officers will place signage at the entrances to the Gallery stating that children must be supervised by an adult.
- b) Councillor Delahunty suggested that it would be good to display wall panels for children which have larger font sizes and simplified text at future Council curated exhibitions.

## **7. Next Meeting**

Monday 21 May, 5.30pm

Meeting closed at 6:13pm



## **AUDIT COMMITTEE**

### **Minutes of Meeting held on 16 February 2018**

#### **Committee Attendees:**

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##### ***Committee Members:***

- David Gibbs, Chairperson
- Lisa Woolmer, Independent Member
- Dr Craig Nisbet, Independent Member
- Cr Jim Magee
- The Mayor, Cr Tony Athanasopoulos

##### ***Invited Guest:***

- Craig Geddes

##### ***Council Officers:***

- Rebecca McKenzie, Chief Executive Officer
- Peter Swabey, Director Corporate Services
- John Vastianos, Chief Financial Officer
- Paige Buse, Manager Glen Eira Leisure (Item 4)
- Christine Van Der Ark, Manager Buildings & Properties (Item 4)
- Mary-Anne Palatsides, Manager People & Culture (Item 4)
- Cheryl Farquhar, Human Resource Consultant (Item 4)

##### ***Internal Auditors (Oakton):***

- Lisa Tripodi, Oakton Partner Accounting & Assurance (Item 4)
- Megan McCullagh, Internal Audit Senior Manager (Item 4)
- Linda Lim, Internal Audit Manager (Item 4)
- Stephen Tillman, IT Audit Principal (Item 4)

##### ***External Auditors (Victorian-Auditor General's Office):***

- Tim Loughnan, Financial Audit Sector Director – Local Government, VAGO (Item 5)

##### ***Apologies:***

- Kevin Chan, Assistant Manager, Financial Audit, VAGO

##### ***Minutes:***

- Alon Milstein, Financial Accountant
-



The Committee met at 2pm in-camera in discussion of broad issues facing Council and the risk elements thereof.

## **1. Matters for Agenda**

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At 2:35pm, the Chairman welcomed Mr Geddes as an invited guest to Council's Audit Committee meeting. Mr Geddes will commence with Council as the new independent member effective 28 February 2018.

The Chairman asked whether any person present was aware of any breaches of any Act, or any other irregularity which should be brought before the Committee. No breaches were reported.

## **2. Confirmation of Committee Minutes**

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The minutes of the previous Audit Committee meeting held on 24 November 2017 were confirmed.

## **3. Confirmation of Action Items**

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It was noted the action items arising from the previous meeting had been attended to.

Mr Swabey confirmed that the new Corporate Counsel commenced with Council and would be introduced to Audit Committee at the next meeting in May. Mr Gibbs recommended an update on Risk Management be scheduled for the next meeting.

Ms Woolmer requested that a verbal update on the fraud awareness e-learning training for Councillors be provided at the May Meeting.

Ms McCullagh presented the emerging themes identified in other Victorian Local Councils and across other industries.

Ms Buse and Ms Van Der Ark were welcomed to the meeting at 2:55pm.

## **4. Internal Audit Reviews (Oakton) and Risk Management Rolling Progress Reports**

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### **a) Building Emergency Management Planning – Internal Audit Review**

Ms Tripodi was welcomed to the meeting at 3pm.

Ms McCullagh presented the Building Emergency Management Planning Report. The review was to assess whether Council has established appropriate building emergency management policies, procedures and plans which are consistent with relevant legislation and standards.

Ms McCullagh stated that there were adequate building emergency management plans and procedures at the sampled facilities. The audit however revealed that there were areas for improvement surrounding the overarching governance of emergency management, including a more systematic approach to managing emergency events.



Areas for improvement included establishing Council-wide emergency management governance structure and Terms of Reference for the Emergency Planning Committee; improved processes to track and monitor training provided to Emergency Control Organisation members; better compliance with emergency management requirements at Town Hall and improve evaluation of contract performance, tracking and oversight of the implementation of action items arising from Emergency Evacuation Exercises.

The Audit Committee noted the work that had already been undertaken by Council to address some of the issues.

Mr Nisbet requested that a Crisis Management Plan be considered in conjunction with the Building Management Emergency Plan to ensure consistency.

It was suggested that a night drill be carried out at some point in the future.

Ms Van Der Ark left the meeting at 3:15pm.

***b) Glen Eira Leisure – Risk Report***

Ms Buse presented the Glen Eira Leisure (GEL) risk review including an overview of the Glen Eira Sports and Aquatic Centre (GESAC), Carnegie Swim Centre and Caulfield Recreation Centre.

Ms Buse reviewed the facilities top 10 risks with the Committee including: drowning, patrons severely injured by pool equipment, disruption to business continuity, exposure to biological hazards, staff assaulted by members of the public and significant plant failure.

The Chairman requested that the risk review include an organisational chart in order to consider the associated risks and ensure its consistency with Council's delegation of authority.

The Chairman further requested that Ms Buse review Glen Eira Leisure's public liability insurance in order to ascertain if any age limits apply for volunteers.

Ms Buse left the meeting at 3:45pm.



**c) Dealing with Minors Review – Internal Audit Review**

Ms Palatsides and Ms Farquhar were welcomed to the meeting at 3:45pm.

Ms Tripodi presented the Dealing with Minors Review. The review assessed the adequacy of Council's processes and controls in dealing with minors.

The audit found that Council has established processes and controls, however there were areas for improvement including: clarity around roles and responsibilities for managing and monitoring Working with Children Checks (WWCC); incomplete WWCC information maintained on Payglobal; inadequate processes to verify the currency and validity of WWCC for contractors and vendors; updating the draft *Pre-Employment and Employment Checks Policy*; and there was no council-wide policy on the validity period of parent's permission on the use of images/ videos of children collected across Council. The Audit Committee noted the report and management responses.

The Committee and management discussed ongoing developments in areas related to the safety and well-being of children, youth and vulnerable people, and the need for continuous monitoring of these.

Ms Palatsides and Ms Farquhar left the meeting at 4pm.

**d) Internal Audit Activity Report**

The GECC Transformation Project audit scope was reviewed by the Audit Committee.

In order to account for risk mitigation, the CEO suggested in the audit approach to include an additional point to consider any shift in risk profile of the transactions that have been digitised.

The CFO explained the new approach to the transactional audit which has been broadened to include other areas of Council such as: infringements, asset management and health inspections.

The Financial Compliance Transaction Review audit scope was reviewed and endorsed.

Ms Woolmer recommended that the word "financial" be removed from the title of the audit and the review be referred to as "Transactional Analysis Review" reflecting the change in scope to cover operational transactions.



**e) Phishing Email Test – Internal Audit Review**

Mr Tillman presented the Phishing Email Test Review. The objective of the phishing email simulation test was to assess the effectiveness of Council's email filtering system and employee awareness of phishing emails.

The test concluded that Council's first line of defence against phishing emails, the Email Filtering System, is functioning as intended. However, the test also highlighted a low level of information security awareness by employees who are Council's second line of defence.

The Chairman suggested that Council perform the test on a periodic basis and distribute the results to Council.

Mr Tillman left the meeting at 4:25pm.

**f) Financial Management & Payroll - Risk Report**

The CFO presented the Financial Management and Payroll risk review. Some of the top risks include inadequate or incomplete policies and procedures, breach or non-compliance with legislation or standards, unauthorised release of confidential information, failure to comply with legislative and Council procurement requirements, inadequate financial management, undetected fraudulent payment claims, failure to receive unqualified audit opinion, embezzlement, failure to accurately record financial transactions and failure to review and approve Council budget within legislated timeframe.

Ms Woolmer suggested that the current review of the Local Government Act should consider if any further risks be included in the Financial Management risk profile.

**5. 2017-18 External Audit**

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Mr Loughnan presented the Victorian Auditor-General's audit strategy for the year ending 30 June 2018. The strategy included the following main areas:

- Purpose of the audit strategy memorandum
- Scope and purpose of the audit
- Key changes to the model financial report
- Planned audit approach
- Key audit matters
- Key risks and areas of audit focus
- Materiality and misstatements
- Audit administration

Mr Loughnan confirmed that the Interim Management Letter will be presented at the May Audit Committee meeting.

Ms Woolmer requested the 2017-18 shell accounts be presented to the next Audit Committee incorporating the streamlined base reporting for the sector.



In addition, Ms Woolmer suggested the impact of the 2017-18 valuation of Council's land, buildings and infrastructure assets be presented to the next Audit Committee meeting.

## **6. Action and Information Items**

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The Committee noted the action and information items including reports on: KPMG assessment of transformation initiatives, claims management update, appointment of Audit Committee Independent Member, quarterly service performance report as at 30 September 2017, Councillor expenses, rate capping and vested benefits index update.

The CEO raised an issue of potential risk around Council's recycling service due to changes in the market place as a result of China restricting the import of contaminated recyclables.

Discussions are currently taking place and further information will be provided to the Audit Committee in due course.

## **7. Acknowledgement of David Gibbs**

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The Audit Committee noted the retirement of Mr Gibbs and recorded its thanks and appreciation to Mr Gibbs for his years of service. Mr Gibbs was congratulated for his hard work and commitment in building a strong risk ethic throughout the organisation, and the significant contribution that he made through the Audit Committee over the last 20 years.

It was noted that Mr Gibbs brought innovative ideas, strategic thinking and, most valuably, a concerted effort to strengthen Council's governance and the identification and management of risk.

Council officers also extended their gratitude and thanks to Mr Gibbs for his wisdom and learnings over the years.

## **8. Closure of Meeting**

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The meeting concluded at 5:15pm.

## **9. Next Meeting**

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The next Audit Committee meeting is scheduled for Friday, 25 May 2018.



## 10. Audit Committee Action Items

Item No.	Meeting Date Requested	Item	Responsible Officer	Proposed Completion Date
1	16 February 2018	Corporate Counsel and Coordinator Risk Management to provide an update on Council's Risk Management approach.	Director Corporate Services	25 May 2018
2	16 February 2018	Verbal update on the fraud awareness e-learning training for Councillors.	Director Corporate Services	25 May 2018
3	16 February 2018	Crisis management plan be considered in conjunction with the Building Management Emergency Plan.	Manager, Buildings & Properties	25 May 2018
4	16 February 2018	The Glen Eira Leisure risk review to include an organisational chart in order to consider the associated risks.	Manager, Glen Eira Leisure	25 May 2018
5	16 February 2018	Amend the Transformation Program Internal Audit scope to include risk mitigation.	Chief Financial Officer & Oakton	25 May 2018
6	16 February 2018	Perform phishing email testing periodically.	Chief Information Officer	Ongoing
7	16 February 2018	Review of Glen Eira Leisure's public liability insurance in order to ascertain if any age limits apply for volunteers.	Manager, Glen Eira Leisure	25 May 2018
8	16 February 2018	Review of 2017-18 year-end accounts template.	Chief Financial Officer	25 May 2018
9	16 February 2018	Review of the financial impact of Council's revaluation of land, buildings and infrastructure assets.	Chief Financial Officer	25 May 2018
10	16 February 2018	Update on recycling discussions.	Coordinator Waste Services	25 May 2018
11	24 November 2017	Review the purchase order approval process/workflow as part of the Transformation Program, particularly regarding purchase orders raised after invoice date.	Chief Financial Officer	17 August 2018



## **11. Schedule of Meeting Dates**

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The Audit Committee is scheduled to meet on the following dates during 2018:

- 25 May 2018
- 17 August 2018
- 23 November 2018



**Assembly of Councillors**

**13 February 2018**

**Record under S 80 A (2)**

**Meeting commenced at 6.46PM.**

**A. Present**

Cr Tony Athanasopoulos  
Cr Clare Davey  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Jim Magee  
Cr Joel Silver  
Cr Dan Sztrajt  
Cr Nina Taylor

**Council Officers**

Rebecca McKenzie, CEO  
Samantha Krull  
Peter Swabey  
Ron Torres  
Mark Saunders  
Alexandra Fry  
Andrew Barden  
Aidan Mullen  
Rachel Ollivier  
James Roscoe

**B. Matters considered.**

- (i) Apologies – Nil
- (ii) Bentleigh Hodgson Reserve – Multipurpose Area Proposal Consultation Outcomes
- (iii) The State of the Recycling Industry

6.49pm Cr Delahunty entered the Assembly

- (iv) East Village Update

7.34pm Cr Silver left the Assembly

7.36pm Cr Silver returned to the Assembly

- (v) Presentation of final Bentleigh Structure Plan, Carnegie Structure Plan, Elsternwick Structure Plan and Quality Design Guidelines

7.58pm Cr Delahunty left the Assembly

8.01pm Cr Delahunty returned to the Assembly

9.12pm Assembly was adjourned



9.21pm Assembly was resumed

**Present**

Cr Tony Athanasopoulos  
Cr Clare Davey  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Jim Magee  
Cr Joel Silver  
Cr Dan Sztrajt

(vi) Innovation and Continuous Improvement

9.49pm Cr Sztrajt left the assembly

9.49pm Cr Sztrajt returned to the assembly

(vii) Advance items for the 27 February 2018 Council Meeting

- Quarterly Service Performance Report
- Draft Community Engagement Strategy 2018-2021
- Draft Submission Local Government Bill

(viii) General Business

Cr Silver

- Memorial Structure for Holocaust Survivors

Cr Magee

- Citizen of the Year

Cr Davey

- Structure planning

Cr Delahunty

- Prentice street trees.

Cr Esakoff

- GE News distribution.

Cr Hyams

- Australia Day honours

Cr Sztrajt

- Temporary student crossings

Cr Magee

- Community Directory listings

Cr Esakoff

- Ormond Senior Citizens centre.

10.30pm Cr Magee and Cr Sztrajt left the Assembly

10.31pm Cr Magee returned to the Assembly

10.32pm Cr Sztrajt returned to the Assembly

(ix) CEO KPIs

**Assembly finished at 11.08pm**



**Assembly of Councillors**

**20 February 2018**

**Record under S 80 A (2)**

**Meeting commenced at 6.45PM**

**A. Present**

Cr Tony Athanasopoulos (Mayor)  
Cr Clare Davey  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Joel Silver  
Cr Nina Taylor

**Council Officers**

Rebecca McKenzie, CEO  
Ron Torres  
Peter Swabey  
Samantha Krull  
Mark Saunders  
Paul Wood  
Sharon Sykes  
Janice Pouw

**B. Matters considered.**

- (i) Apologies – Nil
- (ii) Community Safety Committee Meeting January 2018
- (iii) Draft Glen Eira Community Safety Plan 2018-22
- (iv) CAPEX Quarterly Update October – December 2017 (Q2)  
7.17pm Cr Magee entered the Assembly room  
7.22pm Cr Sztrajt entered the Assembly room  
7.28pm Cr Davey left Assembly room and re-entered at 7.29pm
- (v) Anzac Day 2018
- (vi) General Business
  - Fees and Charges 20 March prior to Council meeting



8.29pm Assembly was adjourned

8.42pm Assembly was resumed

**Present**

Cr Tony Athanasopoulos (Mayor)  
Cr Clare Davey  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Jim Magee  
Cr Joel Silver  
Cr Dan Sztrajt  
Cr Nina Taylor

(vii) Council papers for the 27 February 2018 Council Meeting comprising 15 officer reports together with standing items on the agenda.

- Item 9.1 – Structure Plan and Quality Design Guidelines
- Item 9.2 – Bentleigh Structure Plan
- Item 9.3 – Elsternwick Structure Plan
- Item 9.4 – Carnegie Structure Plan
- Item 9.5 – Quality Design Guidelines
- Item 9.6 – 82-84 Mitchell Street, Bentleigh
- Item 9.7 – 11 Perth Street, Murrumbeena
- Item 9.8 – 6-8 Bevis Street, Bentleigh East

10.17pm Cr Delahunty left the Assembly room and re-entered at 10.19pm

- Item 9.9 – VCAT Watch
- Item 9.11 – Energy Procurement Contracts
- Item 9.13 – Amendments to Privacy Policy and Health Records Policy
- Item 9.14 – Submission on Local Government Bill Exposure Draft
- Item 9.15 – Financial Management Report for the period ending 31 January 2018
- Item 12.1 – Confidential report – Information Technology Consultancy Services
- Item 12.2 – Confidential report – Bailey Reserve Skate Park Redevelopment
- Item 8.1 – Advisory Committees
  - Community Consultation Committee
- Item 8.2 – Records of Assembly
  - 30 January 2018

**Assembly finished at 10.33 pm**



**Council Pre-Meeting**

**27 February 2018**

**Record under S 80 A (2)**

**Meeting Commenced at 6.45pm**

**A. Present**

Cr Tony Athanasopoulos, Mayor  
Cr Clare Davey  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Jim Magee  
Cr Joel Silver  
Cr Dan Sztrajt  
Cr Nina Taylor

**Apologies**

Nil

**Officers**

Rebecca McKenzie, CEO  
Peter Swabey  
Peter Jones  
Ron Torres  
Samantha Krull  
Janice Pouw  
Alexandra Fry

**B. Matters considered**

1. Item 5 - Petitions and Joint Letters
2. Item 9.2– Bentleigh Structure Plan
3. Item 9.3 – Elsternwick Structure Plan
4. Item 9.4 – Carnegie Structure Plan
5. Item 9.6 – 82-84 Mitchell Street, Bentleigh
6. Item 9.7 – 11 Perth Street, Murrumbeena
7. Item 9.8 – 6-8 Bevis Street, Bentleigh East
8. Item 11.4 – Public Questions to Council

**Pre-meeting finished at 7.07pm**



**9. PRESENTATION OF OFFICERS REPORTS**

9.1	279-281 Jasper Road, McKinnon
9.2	VCAT Watch
9.3	Rooming Houses
9.4	Lease to Glen Eira McKinnon Bowls Club
9.5	Lease Scout Association of Australia (Victoria)
9.6	Draft Community Safety Plan 2018-2022
9.7	Anzac Day 2018
9.8	Foundation For Youth Excellence Committee Grant Applications
9.9	2018 National General Assembly of Local Government



**ITEM 9.1        279-281 JASPER ROAD MCKINNON****Author:**            Catherine Zhou – Principal Planner**File No:**            GE/PP-31255/2017**Attachments:**    Advertised plans**PURPOSE AND SUMMARY**

To consider a Planning Permit application.



<b>PROPOSAL</b>	Child Care Centre
<b>MUNICIPAL STRATEGIC STATEMENT</b>	<ul style="list-style-type: none"> <li>• Clause 21.08 Institutional and Non Residential Uses in Residential Areas Policy</li> <li>• Clause 22.11 Child Care Centres Policy</li> </ul>
<b>APPLICANT</b>	Edenwick Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	General Residential Zone, Schedule 1 (GRZ1) Road Zone, Category 1 (Jasper Road)
<b>OBJECTIONS</b>	22 objections



## RECOMMENDATION

That Council issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-31255/2017 at 279-281 Jasper Road, McKinnon for use and development of land for the purpose of a child care centre and alteration of access to a road in a Road Zone, Category 1, in accordance with the following conditions:

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (prepared by Perkins Architects and dated 2 Oct 2017) but modified to show:
  - (a) Deletion of the second floor component and associated internal reconfiguration of first floor;
  - (b) Increase the minimum building setback to the south boundary from 3760mm to 4500mm;
  - (c) Reconfigure the first floor layout within the proposed building envelope to locate the staff court yard, staff room and associated services in the south-west corner; and Playroom 4 (Baby room) with associated outdoor play area in the north-west corner. Any consequential changes must be to the satisfaction of the Responsible Authority;
  - (d) A detailed schedule of materials, finishes and colours (including paint samples) for all external surfaces;
  - (e) Provision of an acoustic fence along the western boundary of the site to a minimum height of 2.5 metres above natural ground level;
  - (f) Provision of an acoustic fence along the southern boundary of the site to a minimum height of 2.2 metres above natural ground level;
  - (g) Details of the design and acoustic qualities of the fence including the solid balustrading to stair and screen around first floor outdoor play area to be noted on the plans in accordance with the submitted Acoustic Report (prepared by Acoustic Control P/L dated 11 September 2017);
  - (h) The delineation of separate Tree Protection Zone (TPZ) & Tree Protection Fencing (TPF) for the following trees at the prescribed radial distance from the base of tree trunk to define a tree protection zone (TPZ):
    - Tree 16 (neighbouring Bay Laurel to the west) – 2.0m
    - Tree 17 (neighbouring Sweet Pittosporum to the west) – 2.0m
    - Tree 18 (neighbouring Flowering Cherry to the west) – 2.0m
  - (i) The delineation of root sensitive permeable paving where any part comes within comes within the following TPZ's:
    - Tree 16 (neighbouring Bay Laurel to the west) – 2.0m
    - Tree 17 (neighbouring Sweet Pittosporum to the west) – 2.0m
    - Tree 18 (neighbouring Flowering Cherry to the west) – 2.0m
  - (j) The apex of the basement access ramp must provide at least 100mm freeboard above the back of the footpath/street building line to avoid flooding of the basement;
  - (k) A notation on the plan that the vehicle crossing must be constructed as a commercial type of vehicle crossing with splays to Council standards;



- (l) All accessways, ramp grades, kerbs and car spaces designed and dimensioned in accordance with Clause 52.06 of the Glen Eira Planning Scheme;
- (m) Provision of pedestrian sight triangles measuring 2.5 metres along the accessway and 2.0 metres along the property frontage on both sides of the vehicle accessway. No objects greater than 600 millimetres in height can be located in these areas;
- (n) Provision of pedestrian sight triangles measuring 1.5 metres x 1.5 metres to be provided along the fence in the corner of Malacca Street and Jasper Road (north-east corner of the subject site);
- (o) Allocation of car spaces 1 to 8 for staff parking and clearly marked; and
- (p) A Landscape Plan in accordance with Conditions 7.

When approved, the plans will be endorsed and will then form part of this Permit.

- 2. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
- 3. The use allowed under this permit must only operate between 7:00am and 6:30pm Monday to Friday.
- 4. Not more than 104 children may be on the premises at any one time. This excludes children not enrolled at the centre.
- 5. Not more than 24 staff members / employees may be present on the site at any one time.
- 6. The west-facing and south-facing play areas both on the ground level and first floor must not be used between the hours of 4:00pm to 9:00am.
- 7. Before the commencement of buildings and works, an amended Landscape Plan to the satisfaction of the Responsible Authority must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must be generally in accordance with the plans submitted with the application (prepared by John Patrick Landscape Architects P/L and dated August 2017) and incorporate the following:
  - (a) All existing retained vegetation to be identified.
  - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
  - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
  - (d) Landscaping and planting within all open space areas of the site.
  - (e) Advanced canopy trees (minimum 3.0 metres tall when planted) in the following areas:



- (i) 8 trees along the southern boundary;
- (ii) 1 larger tree species within the front northeast and southeast site corners;
- (iii) 4 trees along the front eastern boundary;
- (iv) 4 trees along the front northern boundary;
- (v) 5 small trees within the 1st floor outdoor play area;

Or 23 trees as above in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

8. Before the use starts, a Car Parking Management Plan must be submitted to and approved by the Responsible Authority. The Car Parking Management Plan must include:
  - (a) How the allocation of car spaces will be managed, including the provision of staff parking during the operating hours and the provision of parent car spaces during the morning and afternoon peak periods;
  - (b) Which car spaces will be occupied by staff first;
  - (c) Availability of parent parking during the middle of the day;
  - (d) Arrangements for delivery vehicles;
  - (e) Encouraging use of bicycles and shared transport arrangements;
  - (f) Intended education of parents and staff about the Parking Management Plan such as through an orientation session or the like.
9. All security alarms or similar devices installed on the land must be of a silent type and be connected to a registered security service to the satisfaction of the Responsible Authority.
10. No external sound amplification equipment or loudspeakers are to be used for the purpose of announcements, broadcasts, playing of music or similar purpose.
11. All outdoor lighting must be baffled and/or located to prevent light from the site causing detriment to the locality to the satisfaction of the Responsible Authority.
12. No plant, equipment, services or architectural features other than those shown on the endorsed plans are permitted above the roof level of the buildings without the prior written consent of the Responsible Authority.
13. Before the development starts, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
  - (a) delivery and unloading points and expected frequency;
  - (b) Truck haulage routes, circulation spaces and queuing lanes;



- 
- (c) Details how traffic and safe pedestrian access will be managed. These must be in the form of a Traffic Management Plan designed by a suitably qualified traffic practitioner;
  - (d) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
  - (e) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (f) any requirements outlined within this permit as required by the relevant referral authorities;
  - (g) hours for construction activity in accordance with any other condition of this permit;
  - (h) measures to control noise, dust, water and sediment laden runoff;
  - (i) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (j) any construction lighting to be baffled to minimise intrusion on adjoining lots.
14. Before the development starts (including demolition), a tree protection fence must be erected around the following tree/s at the prescribed radial distance from the base of the trunk to define a TPZ:
- Tree 16 (neighbouring Bay Laurel to the west) – 2.0m
  - Tree 17 (neighbouring Sweet Pittosporum to the west) – 2.0m
  - Tree 18 (neighbouring Flowering Cherry to the west) – 2.0m
- This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority.
- The tree protection fence must remain in place until the construction within the TPZ is required. The TPZ for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone.
- No storage or dumping of tools, equipment or waste is to occur within the TPZ.
- The ground surface of the TPZ must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.
15. Any required pruning to retained site trees and the overhanging canopy of any neighbouring trees is to be done by a qualified Arborist to Australian Standard – Pruning of Amenity Trees AS4373 – 2007 Standards Australia.
16. Any pruning of the root system of any retained site tree or neighbouring tree is to be done by hand by a qualified Arborist.



Root sensitive permeable paving such as 'on-ground' or no-dig' paving (or similar) is to be used where any part of the proposed paving comes within the following TPZ's:

- Tree 16 (neighbouring Bay Laurel to the west) – 2.0m
  - Tree 17 (neighbouring Sweet Pittosporum to the west) – 2.0m
  - Tree 18 (neighbouring Flowering Cherry to the west) – 2.0m
17. The landscaping as shown the endorsed Landscape Plan must be carried out, completed and maintained, including that any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
18. The proposed works must not cause any damage to the canopy, roots or the TPZ of the existing street tree.
19. Before the development starts (including demolition), tree protection fencing must be erected around the street trees at the following radial distances;
- Street Trees 1 & 2 (the *Pyrus calleryana* to the east of the site on Jasper Road) – 2 metres
  - Street Trees 3 & 4 (the *Pyrus calleryana* to the north of the site on Malacca Street) – 2 metres
  - Street Tree 5 (the *Melaleuca quinquenervia* to the west of the proposed crossover site on Jasper Road) – 4.8 metres

from the base of the trunk to define a TPZ. Temporary fencing is to be used as per AS 4870-2009 section 4.3. These fences must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fences must remain in place until the construction within the TPZ is completed. The TPZ for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the TPZ. No storage or dumping of tools, equipment or waste is to occur within the TPZ.

20. The ground surface of the TPZ must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

TPZ fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the TPZ. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ. Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

21. No excavation is to come within



- Street Tree 1 (the *Pyrus calleryana* to the east of 279 Jasper Road on Jasper Road) – 1.4 metres
- Street Tree 2 (the *Pyrus calleryana* to the east of 281 Jasper Road on Jasper Road) – 1.5 metres
- Street Trees 3 & 4 (the *Pyrus calleryana* to the north of the site on Malacca Street) – 1.4 metres
- Street Tree 5 (the *Melaleuca quinquenervia* to the west of the proposed crossover site on Jasper Road) – 3.3 metres

without the prior consent of the Responsible Authority. Any excavation within 1.5m of the TPZ must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ. Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

22. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all weather sealcoat;
  - (d) drained;
  - (e) line-marked to indicate each car space and all access lanes;
  - (f) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

23. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, nature strip and kerb and channel to the satisfaction of the Responsible Authority.
24. The redundant vehicle crossing must be removed and footpath, nature strip and kerb and channel of the road reinstated matching the conditions of those abutting.
25. Before the development is occupied, the permit holder must prepare and have approved in writing by the Responsible Authority an updated Waste Management Plan (WMP) generally in accordance with the WMP prepared by Ratio (Dated: 22 September 2017) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:



- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

#### **VicRoads Condition**

26. Prior to the commencement of the use or occupation of the development, all disused or redundant vehicle crossings must be removed and the area reinstated to the satisfaction of the Responsible Authority (RA) and at no cost to VicRoads or the RA.

#### **Permit expiry**

27. This Permit will expire if:
- The demolition, development and use does not start within two (2) years from the date of this Permit; or
  - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

#### **Notes**

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning



and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- D. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- E. The use of the land may require approval and/or registration under the Children's Services Regulations 1998.
- F. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.
- G. Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council's Engineering Services Department.
- H. Any firefighting equipment for the building must be wholly contained within the subject site.
- I. No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.
- J. Connect storm water runoff from the development via an outfall drain to Council storm water pit/pipe located in front of 10 Malacca Street. The design and construction of the outfall drain must be approved by Engineering Assets and all costs associated with the outfall drain design and construction must be borne by the developer.
- K. Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- L. Drainage associated with basement construction (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.



- M. All stormwater runoff must be connected to Council underground drainage network.  
No uncontrolled stormwater discharge to adjoining properties and footpaths.



**BACKGROUND**

A planning application (GE/PP-27668/2015) was lodged on 9 February 2015 for modifications to the existing dwellings at the subject land and use the land as a child care centre catering for 50 children and 10 staff. The proposal also sought a reduction of four car parking spaces and creation of an access to a road in a Road Zone, Category 1.

This application was refused by Council on 13 August 2015 based on the following grounds:

1. *The proposal does not meet the intent, objectives and strategies of Council's Municipal Strategic Statement at Clause 21.08 as the proposed use is considered poorly located, is not compatible with the residential character of the streetscape and neighbourhood and will result in a loss of residential amenity for surrounding properties.*
2. *The proposal fails to satisfy the intent and objectives of Clause 22.11 (Child Care Centres Policy) of the Glen Eira Planning Scheme with respect to:*
  - *Car parking, vehicle access, car park layout and traffic;*
  - *Landscaping.*
3. *The proposed use will have a detrimental impact on the amenity of the neighbourhood in terms of an unreasonable increase in the level of activity, traffic generation and noise generated from the site.*
4. *The proposal does not satisfy Clause 52.06 (Car Parking) of the Glen Eira Planning Scheme as it:*
  - *Fails to provide adequate on site car parking and will have a detrimental impact on the amenity of the area due to an unreasonable reliance on on-street car parking;*
  - *Does not satisfy the requirements of Clause 52.06-8 in relation to accessways and car parking spaces; &*
  - *The proposed use and development fails to ensure that vehicles can safely egress to and from the site.*

**VicRoads**

5. *The proposed access via Jasper Road may have detrimental impact on the operational efficiency of the arterial road (Jasper Road) network and on public safety."*

**ISSUES AND DISCUSSION****Proposal**

The proposal comprises:

- Use of the land for a child care centre (Maximum of 112 children and 26 staff);
- Demolition of the existing dwellings and construct a three storey building with basement car parking (no permit required for demolition);
- The proposed child care centre comprises of 7 play rooms with the outdoor play areas both on the ground and the first floor levels;
- Provision of 24 car spaces including 1 disabled car space in the basement;
- A double crossover is proposed for the access to the basement, which is located at the west end of the Malacca Street frontage;



- Pedestrian access is to via the frontage to Jasper Road.

#### Objectors' concerns

22 objections were received as part of the advertising process. The key concerns are summarised as follows:

- Built form is not compatible with the existing neighbourhood character and streetscape;
- The size of the child care centre is too large to be situated in a residential zone;
- Traffic and car parking issues;
- Inconsistent plans and documentation (elevations differ from ground floor plan for landscaping);
- Greater impacts expected comparing with the previous refused application for a smaller child care centre;
- Amenity impacts including noise from children and equipment, overlooking, overshadowing and flooding;
- Location of basement and impacts on foundations of adjoining dwelling;
- Visual bulk impacts to surrounding residential properties;
- Public notification occurred during the school holiday period;
- Removal of trees and lack of landscaping;
- Building height greater than the maximum height allowed for residential development;
- Insufficient car parks provided for staff;
- No need for a large scale childcare centre as there are childcare centres in the nearby area;
- Will result in a devaluation of property in the surrounding area;
- Unsafe traffic conditions for locals and future users of the childcare centre.

#### Referrals

##### ***Statutory referrals***

The application was referred to VicRoads in their capacity as a determining referral authority as required under Clause 66 of the Glen Eira Planning Scheme.

VicRoads does not object to the proposal subject to conditions.

##### ***Referral to other Council departments***

The application was referred to the following Council Departments or services:

- Transport Planning
- Landscape Officer
- Asset Engineering
- Park Services

##### ***Transport Planning***

- No objection to the proposal;
- Require Car Parking Management Plan to demonstrate exactly how the parking between staff and parents will occur (i.e. how many staff will arrive before and after the parents due to the 8 allocated staff spaces provided in tandem form);
- The anticipated 102 vehicles trips during each of the peak periods would not have a major impact on the operation and function of the car park, Malacca Street and surrounding road network.



***Landscape Officer***

- No high value site trees on the subject site so tree removal proposed can be supported;
- Tree protection measures are required to ensure protection of the neighbouring trees (Trees 16 – 18) located within 10 Malacca Street;
- Advanced canopy trees planting is required.

***Asset Engineering***

- Asset Engineering department has no objections to the proposal;
- Minimum 1m clearance from an existing power pole shall be maintained, otherwise consent/conditions from United Energy are to be sought;
- The design and construction of the outfall drain must be approved by Engineering Assets and all costs associated with the outfall drain design and construction must be borne by the developer;
- No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.

***Parks Services***

- The proposed cross-over and development as marked on plans should not have direct impact on the street trees. Tree protection measures to be installed as per Park Services conditions.

**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

There are no financial, resource and asset management implications.

**POLICY AND LEGISLATIVE IMPLICATIONS**

The key issues for consideration in the application include:

- Zoning and policy context
- Neighbourhood character
- Height, scale and massing
- Amenity impacts
- Landscaping
- Internal amenity
- Car parking and traffic
- Objectors concerns

**Zoning and policy context**

The subject site is located within a General Residential Zone which has a purpose to support the establishment of a range of non-residential uses serving local community needs in appropriate locations.

A key policy requirement of the Child Care Centre Policy (Clause 22.11) is to ensure the integration of the child care centres into residential areas with minimal impact to the amenity of the surrounding residential properties.



The proposal meets all requirements for Preferred Location as defined by Clause 22.11 as the proposed child care centre:

- is located on a corner site on a main road (Road Zone, Category 1);
- is within a Housing Diversity Area (McKinnon Neighbourhood Centre);
- is situated reasonably close to a number of schools and pre-schools including McKinnon Kindergarten, Primary School and Secondary College; and
- No record of any legal brothels (obtaining a planning permit) is identified within 200 metres of the subject site.

The subject site is located at the boarder of the General Residential Zone and is in close proximity to a Minimal Change Area (eastern side of Jasper Road) where the location of child care centres was discouraged. It should be noted that Council's Child Care Centre Policy was updated through Planning Scheme Amendment C123 on 14 January 2016 and the reference to discourage the location of a child care centre in a Minimal Change Area was deleted.

Given the purpose of the zoning and location characteristics as set out above, it is considered that the location of the site is appropriate for a child care centre and complies with the Policy.

#### Neighbourhood character and streetscape

A mixture of housing types and styles can be found in the area, including single and double storey detached dwellings and double storey multi-unit developments. The abutting properties are all zoned General Residential Zone and have no neighbourhood character or heritage based overlay controls.

Whilst a three storey built form is not prohibited in a General Residential Zone especially in a Housing Diversity Area, the zoning controls require that consideration be given to whether the design, height, setback and appearance of the proposed building and works are consistent with the neighbourhood character. It is noted the three storey or higher built form component is concentrated towards the McKinnon / Ormond commercial areas and train station.

The proposed charcoal colour third storey built form extends approx. 18m along Jasper Road with an approximate 7.5m long elevated lift overrun and light well. This component presents a sheer wall presentation aligning with the first floor both along Jasper Road and Malacca Street frontages as well as the south elevation. While it is acknowledged a projecting canopy and stair case have been added as an effort to break up the visual bulk, it is considered the third level built form is visually dominant to the streetscapes especially to Jasper Road. It is also noted that the third level playroom is a compromised playroom which does not incorporate any outdoor play area.

As such, it is considered that the second floor be deleted to better respond to the low scale residential developments immediately adjoining the site and within the wider area. The deletion of this level is also not considered to compromise the functionality of the use. Permit conditions will require this second level be deleted in its entirety to address the concerns raised above.

#### Height, scale and massing

It is acknowledged that the proposed development is a non-residential building, the maximum building height allowed for residential building in the General Residential Zone and ResCode requirements are technically not applicable to the proposal. However, the proposed



built form needs to be respectful to the surrounding residential environment and Council's Child Care Centres Policy (Clause 22.11) requires buildings to be no greater than the mandatory maximum height for the zone.

The proposed development has a maximum height of 12m. As discussed above, the two-storey sheer wall presentation to both street frontages and the three-storey sheer wall on the southern elevation are not considered as a respectful built form for the area. The deletion of the top level will reduce the height and mass of the building. With the articulations provided for the first floor, variations in building materials and roof form, as well as the landscaping buffer provided, it is considered that the two storey built form is acceptable for its location.

It is noted that both street frontages will be fenced off for the purpose of outdoor play area. However, given the permeable picket fence has been provided for the street frontage with appropriate landscaping treatment, it is considered that the front fence proposed is acceptable.

#### Amenity impacts

Further to the concerns regarding the three storey building height as discussed above, it is noted that the built form on the southern boundary does not comply with the ResCode setback requirement of Standard B17 and the setback required to the existing north-facing window of Standard B20 to 1/277 Jasper Road.

The proposal will have an approximate 8.5m high sheer wall along the south elevation with the lift overrun up to 12m directly located to the north of the north-facing habitable room windows of Unit 1/277 Jasper Road. With the non-compliance of the ResCode setback requirements at this location, these habitable room windows will be under the shadow of the proposed development at the equinox for a considerable period (from 10am until later in the afternoon). As such, the deletion of the top level will improve the solar access for these windows. A permit condition will be added to require the setback to the southern boundary to be increased from 3.75m to 4.5m to ensure acceptable shadow impact to the neighbouring properties.

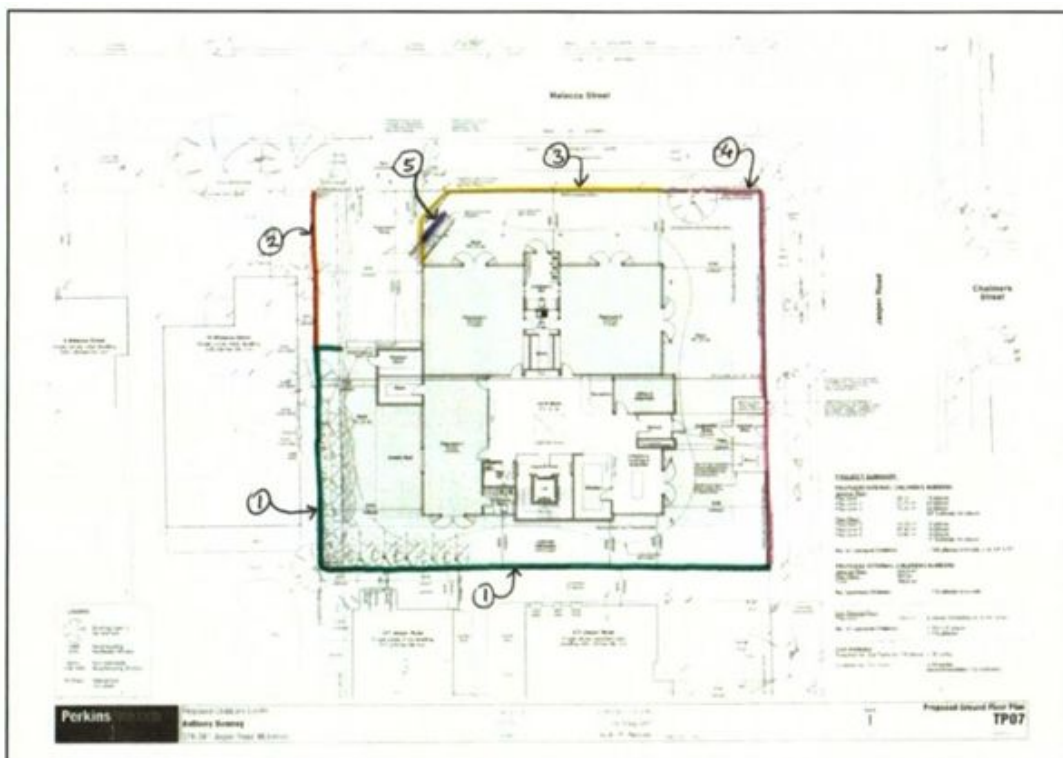
In addition, there are a number of existing habitable room windows located close to the common boundaries of the residential interfaces of the subject site both to the west (No. 10 Malacca Street) and to the south (Unit 1 & 2 / 277 Jasper Road). The amenity of the adjoining sensitive residential abuttal should be further protected by the requirement of acoustic fences along the side boundaries and outdoor play balcony on the first floor.

The applicant has provided an Acoustic Report prepared by Acoustic Control P/L (dated 11 Sep 2017). Measurements were taken at two locations adjacent to the northern and eastern title boundaries. The report adopts the approach used by a previous VCAT decision for similar development by controlling the noise impacts within 10 dB above background noise. The development proposes the following noise attenuation measures as follows:

- 1: 2.2m high acoustic fencing at the ground level;
- 2: 2.0m high standard paling fence at the ground level;
- 3 & 4: front fences do not have special acoustic requirement;
- 5: solid balustrading to stair; and
- 6: 1.8 high glass or polycarbonate screening with decorative timber battens over.

(as shown on the below diagram)





The objectors to the west (No. 10 Malacca Street) have requested a 2.5m high acoustic fence along the entire common boundary. Whilst no information has been provided with the objection to evidence why the proposed 2.2m high acoustic fence is not sufficient, the applicant had confirmed to accept a condition to accommodate such a requirement at the planning conference. As such, a permit condition will be included to deal with this matter.

Further to the acoustic measures recommended by the acoustic engineer, it is recommended as a condition of permit along with limiting the use of the west-facing and south-facing play areas both on the ground floor and first floor between the hours of 9:00am to 4:00pm. It is also recommended to limit the outdoor play area at the sensitive interfaces by locating the staff courtyard, service rooms and babyroom to the west on the first floor.

With the acoustic measures and restriction of outdoor play time and area, the noise impact generated from children in the playgrounds is considered reasonable and unlikely to cause disruption to the amenity of the area particularly given the main road location of the subject site.

Concerns have also been raised by the neighbour at 10 Malacca Street in relation to the traffic noise from the ramp. It is noted that the acoustic engineer recommends a 2m high standard paling fence to be constructed along the boundary next to the proposed ramp. As there is an easement located within the site along the western boundary, Council's landscape architect has confirmed that canopy tree planting within easement is discouraged. As such, a landscaping buffer is unlikely for this location. A condition is included to require a 2.5m high acoustic fence to be constructed along the entire western boundary other than to provide appropriate site lines when exiting the driveway.

The proposed setbacks to north, east and west boundaries are considered generally appropriate to allow for reasonable area for landscaping and outdoor play for the children. The proposed outdoor play areas are considered acceptable and would provide a safe, open



environment with good solar access that is beneficial to the children. The acoustic fence both on the ground floor and first floor levels will provide necessary screen to prevent unreasonable overlooking to adjoining properties.

#### Landscaping

Sufficient area has been provided on the ground floor and screen planting is provided along all boundaries to provide a necessary buffer between the proposed building and adjacent residential properties. A condition is recommended by Council's landscape architect to require a total of 23 advance canopy trees along various boundaries as well as within the first floor outdoor play area.

Additionally, potential impacts to neighbouring trees located at 10 Malacca Street have been identified. The tree protection measures will be included in the permit conditions.

#### Car Parking and Traffic

Clause 52.06 (Car Parking) requires the provision of 24 on-site car parking spaces based on 112 places proposed. The proposal provides 24 on-site car parking spaces, which complies with the statutory requirement. Based on the acoustic report submitted, the Playroom 7 on the top level will have 8 children aged between 2 and 3. As such two teachers will be needed for this room. With the deletion of the Playroom 7, the number of children in the centre will be reduced to 104 and staff number will be reduced to 24, which will further ease the parking demand for the child care centre. There are eight car parking spaces provided in tandem designated for staff parking. A Car Parking Management Plan (CPMP) is also considered appropriate to ensure the detailed operation of the car parking has been considered including the allocation of staff parking, drop off areas and will require education of parents and staff of the centre.

A double crossover located approximately 2.5m from the western boundary will provide vehicular access to the basement parking via Malacca Street. Pedestrian access to the centre will be via Jasper Road frontage. Council's Traffic Engineering Department is generally supportive of the proposed access design but requires a 1.5mx1.5 corner splay along the site corner of Malacca Street and Jasper Road to improve pedestrian visibility and safety.

Council's Transport Planning Department's review of the Traffic Engineering Assessment report submitted with the application is that the proposal would satisfy relevant criteria for parking demand and increased traffic volumes. Whilst there would be an appreciable increase in traffic volumes during the morning and afternoon periods, it is considered that these additional vehicle movements would not have a major impact on the operation and function of the car park, Malacca Street and surrounding road network.

VicRoads does not object to the proposal.

#### Management Plan Requirements

A Construction Management Plan (CMP) and Waste Management Plan (WMP) and Parking Management Plan (PMP) will be required as conditions to protect the amenity of the surrounding residential properties.

### **COMMUNICATION AND ENGAGEMENT**

#### **1. Public Notice (Statutory)**



- 12 properties notified
- 15 notices sent (owners and occupiers)
- 3 signs erected on site
- 22 objections and 1 support received

## 2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Athanasopoulos, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Traffic and car parking issues;
- Built form is not compatible with the existing neighbourhood character and streetscape;
- The scale of the child care centre is too large to be situated in this location;
- Inconsistent plans and documentation (elevations differ from ground floor plan for landscaping);
- Greater impacts expected comparing with the previous refused application for a smaller child care centre;
- Amenity impacts including noise from children and equipment, overlooking, overshadowing and flooding;
- Visual bulk impacts to surrounding residential properties;
- Building height greater than the maximum height allowed in the Schedule of GRZ for residential development;
- Unsafe traffic conditions for locals and future users of the childcare centre.

### Undertakings by the Applicant

- A 2.5m high acoustic fencing for the entire western boundary.

### **LINK TO COUNCIL PLAN**

Liveable and Well Designed: A well planned City that is a great place to live.

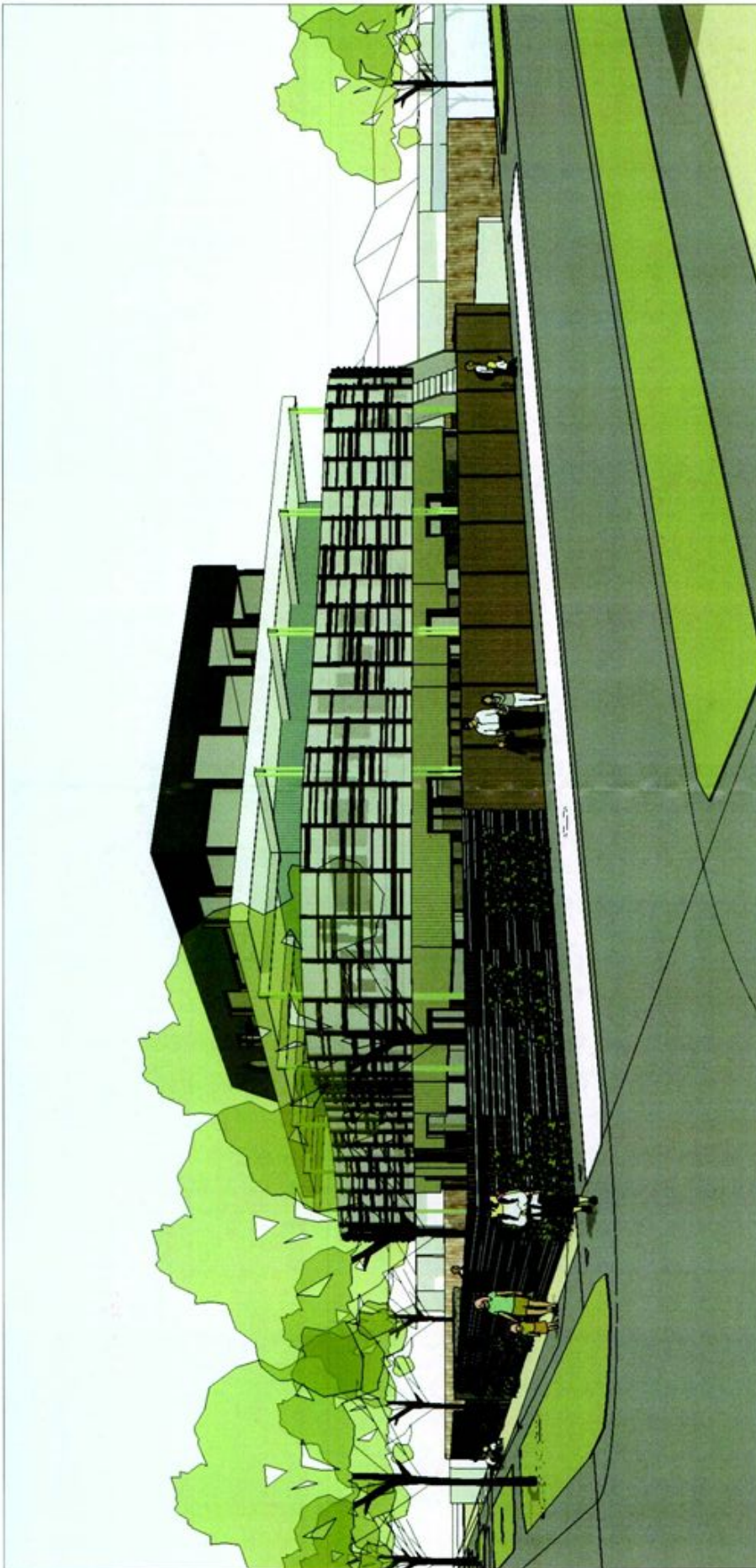
### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

### **CONCLUSION**

That a Notice of Decision to Grant a Planning





## PROPOSED CHILDCARE CENTRE

279 - 281 Jasper Road, McKinnon

Cover Page  
 TP001  
 TP002  
 TP003  
 TP004  
 TP005  
 TP006  
 TP007  
 TP008  
 TP009  
 TP010  
 TP011  
 TP012  
 TP013  
 TP014

## ADVERTISED PLAN

S O S A

This copy of the plan is made available for the sole purpose of public consultation. It is not to be used for any other purpose. The plan is subject to the provisions of the Planning and Environment Act 1987. The document may not be used for any other purpose, which may breach any copyright.

Received

**Perkins**  
 Proposed Childcare Centre  
 Anthony Downey  
 279-281 Jasper Road, McKinnon

Drawing Scale: 1:100 - A1 to S10, at A3  
 Print Date: Mon 2 Oct 2017  
 File Name: Du JB - TP - Cover Page v01  
 Date: 2 Oct 2017

Cover Page  
 TP01  
 Appendix A

North



## EXISTING SITE PHOTOS

### Streetscape Conditions



View looking east towards the intersection of Jasper Road and Matilda Street.



View from within Matilda Street, looking south-east towards the northern boundary of the subject site 281 Jasper Road.



View from the intersection of Jasper Road and Matilda Street, looking west along the northern boundary of subject site 281 Jasper Road.



View from within Matilda Street of the existing streetscape conditions of 10 neighbouring property 10 Matilda Street.



View from within Matilda Street of the existing streetscape conditions of 10 neighbouring property 10 Matilda Street.



View of the streetscape conditions along Matilda Street, looking west.



View from the driveway of subject site 281 Jasper Road, looking west along Matilda Street.



View from the driveway of subject site 281 Jasper Road, looking west along Matilda Street.



View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.



View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.



View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.



View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.

### Neighbouring Properties & Boundary Conditions



View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.



View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.



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View of the subject site 281 Jasper Road, looking north-east towards the intersection of Jasper Road and Matilda Street.





The subject site is 279 - 281 Jasper Road, McKinnon

Source: *Author's calculations*.

1. **Introduction**

- McKinnon
- McKinnon
- McKinnon
- Diamond
- Cautledge
- Bending

**1. Given For**

- 10 - St Paul's  
11 - McKinnon  
12 - Neildon

Heart rate

- subject site

## 13 - Clarendon Terrace

- McGinnis Hill Mall
- Moorabbin Hospital

Fig. 1. Map of the study area.

- North
- West

## 14 - Route 606

- *Protein 620*
- *Protein 630*
- *Protein 700*

**Perkins** Architects  
Proposed Childcare Centre  
Anthony Downey

Neighbourhood & Site Description  
TP02

L100 at A1 or 50% at A3

Mon, 2 Oct, 2017



## Site Analysis

\*The subject site is 279 - 281 Jasper Road, McKinnon

### SUBJECT SITE:

- 279 Jasper Road, McKinnon - a single storey weatherboard house with a single driveway from Jasper Road into the north east corner of the site. Two galvanneal iron sheds are located along the Malacca Street frontage.
- 281 Jasper Road - a single storey weatherboard house with a single driveway from Malacca Street into the north west corner of the site. A single galvanneal iron shed is located in the south west corner of the subject site.

### OVERLAYS:

The site is subject to a Planning Overlay - Precinct 2-3 Schedule (PO2-3).

### ZONE:

The site is subject to Schedule 1 of the General Residential Zone (GRZ1).

### EASEMENTS:

There is a 1.83m wide Council stormwater drainage easement along the eastern boundary of both sites. There is a 1.83m wide Council stormwater drainage easement along the western boundary of both sites. There is a 1.83m wide Council stormwater drainage easement along the southern boundary of both sites.

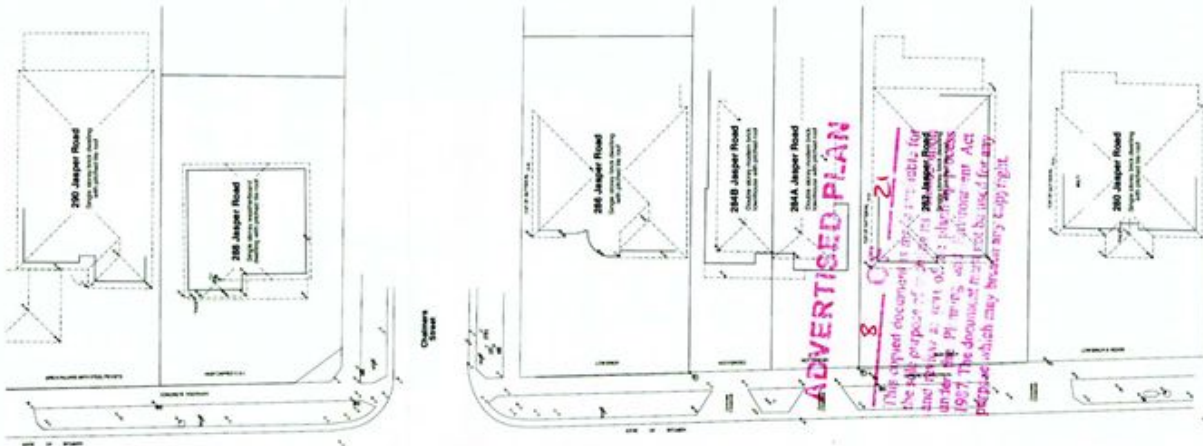
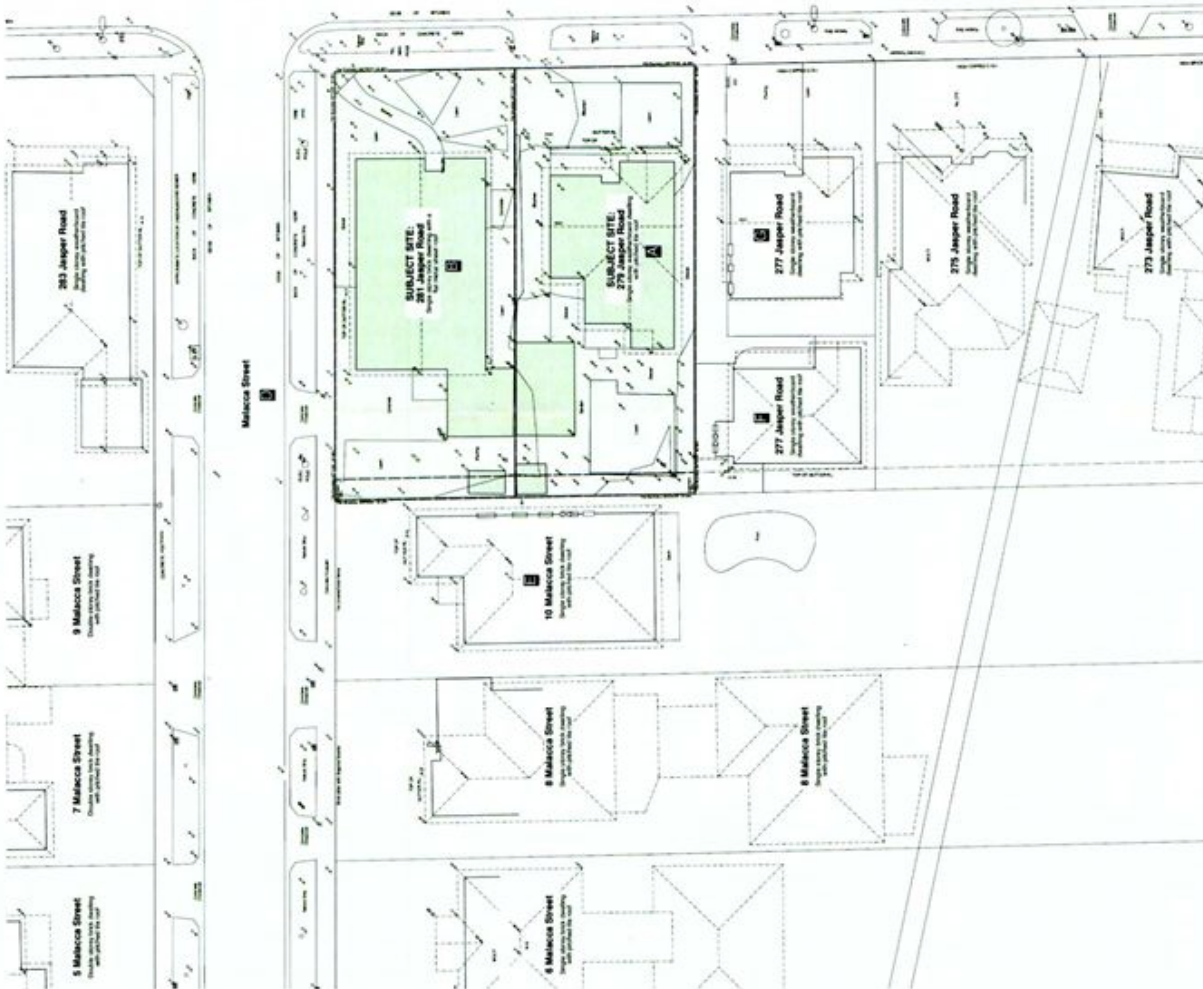
279 Jasper Road - a category 1 Road (R021) with a single lane of traffic in either direction and parallel parking on either side of the street.

281 Jasper Road - a category 1 Road (R021) with a single lane of traffic in either direction and parallel parking on either side of the street.

277 Jasper Road - a single storey weatherboard house with a single driveway from Jasper Road into the north east corner of the site. Two galvanneal iron sheds are located along the Malacca Street frontage.

279 Jasper Road - a single storey weatherboard house with a single driveway from Jasper Road into the north east corner of the site. Two galvanneal iron sheds are located along the Malacca Street frontage.

281 Jasper Road - a single storey weatherboard house with a single driveway from Jasper Road into the north east corner of the site. Two galvanneal iron sheds are located along the Malacca Street frontage.



**ADVERTISED PLAN**

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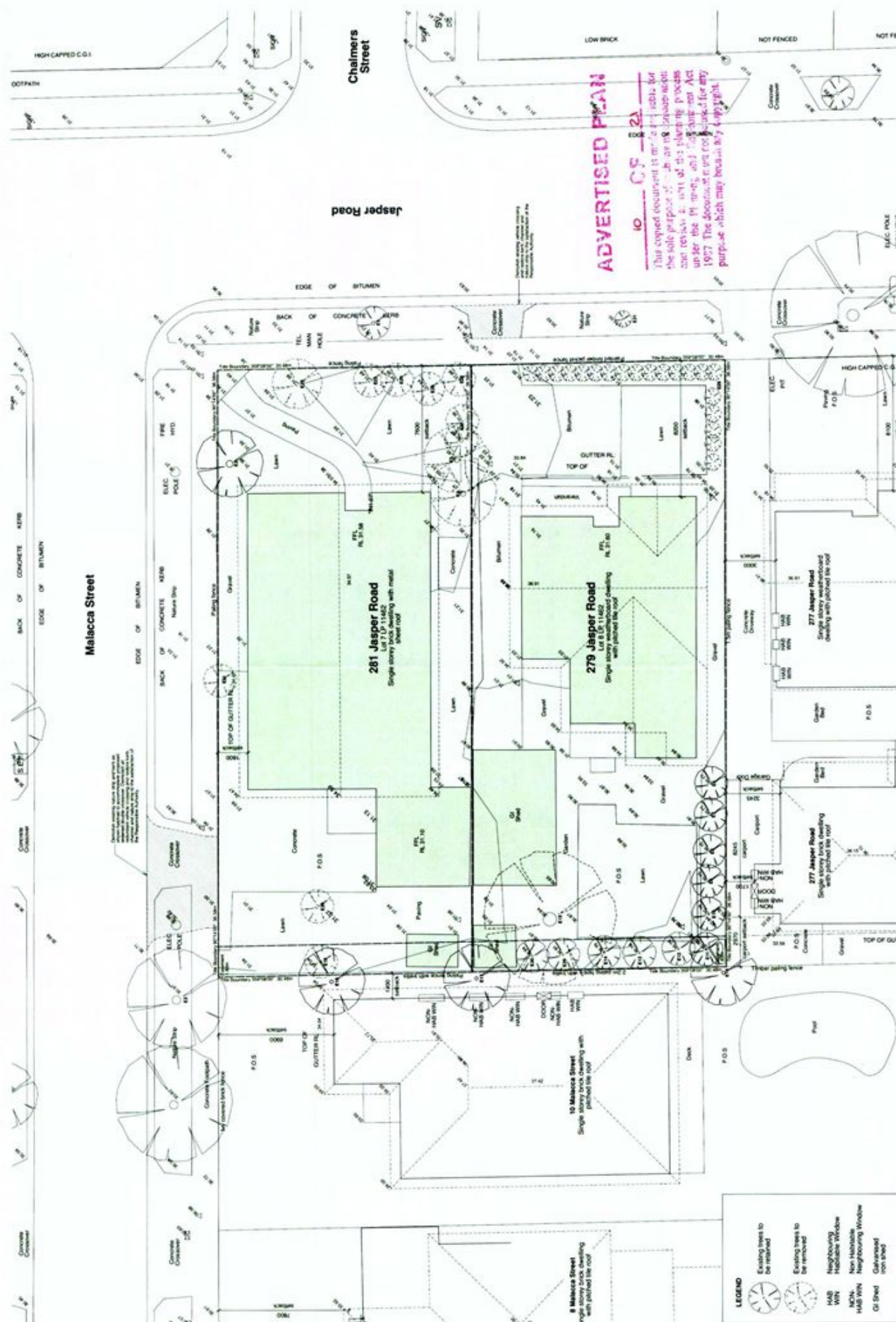
<b>SITE AREA</b>	1114.7 sq'
<b>SITE COVERAGE</b>	
Proposed	632 sq' (56.7%)
<b>SITE PERMEABILITY</b>	
Proposed	317.3 sq' (28.5%)
<b>PROPOSED NO. LICENSED CHILDREN</b>	112
<b>PROPOSED NO. LICENSED STAFF</b>	26
<b>PROPOSED HOURS OF OPERATION:</b> 7:00AM - 6:30PM WEEK DAYS	
<b>PARKING</b>	
No. of required parking spaces	112 ± 22% = 24 spaces
No. of available parking spaces	24 spaces

Proposed Internal Area	
Ground Floor (G.F.)	
Playroom 1	56 m <sup>2</sup>
Playroom 2	72 m <sup>2</sup>
Playroom 3	72 m <sup>2</sup>
Playroom 4	72 m <sup>2</sup>
Playroom 5	72 m <sup>2</sup>
Playroom 6	72 m <sup>2</sup>
Subtotal	420 places
First Floor (F.F.)	
Playroom 4	44 m <sup>2</sup>
Playroom 5	55 m <sup>2</sup>
Playroom 6	53 m <sup>2</sup>
Subtotal	152 places

Ground Floor: 504 sq ft 1st Floor: 783 sq ft 2nd Floor: 799 sq ft	No. Licensed Children: = 119 places externally
<hr/>	
Incl. Second Floor Playroom	1,394 sq ft 8 places (including int. & ext.)  Total No. of Licensed Children: = 104 places (GF & B) + 6 places (1st F) = 112 places

Perkins Investment ManagementPerkins Investment ManagementPerkins Investment ManagementPerkins Investment Management





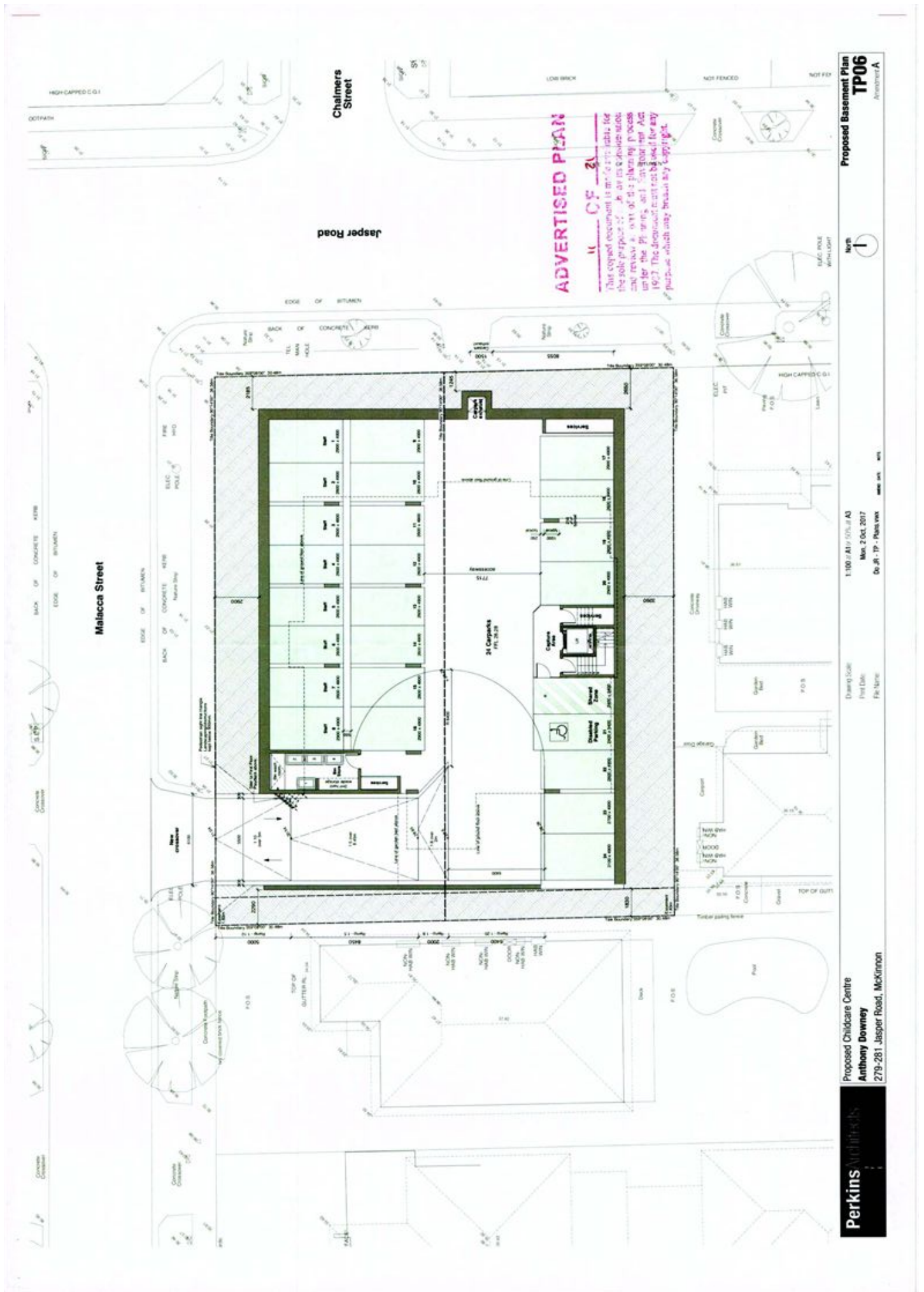
Proposed Childcare Centre  
**Anthony Downey**  
279-281 Jasper Road, McKinnon

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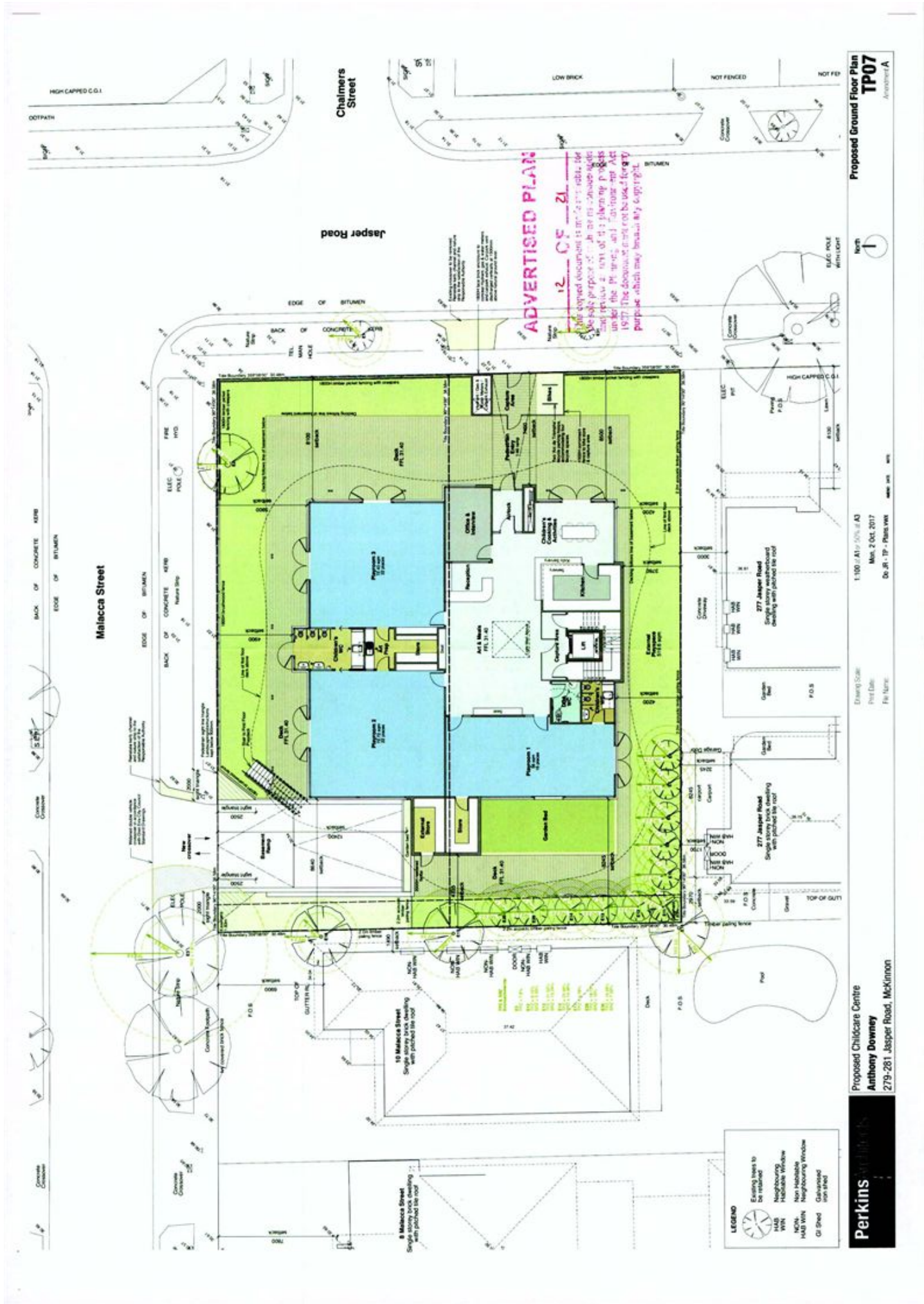
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Mon, 2 Oct, 2017  
Go JA - TP - Plans view

**Existing Conditions Plan**  
**TP05**  
Attachment A





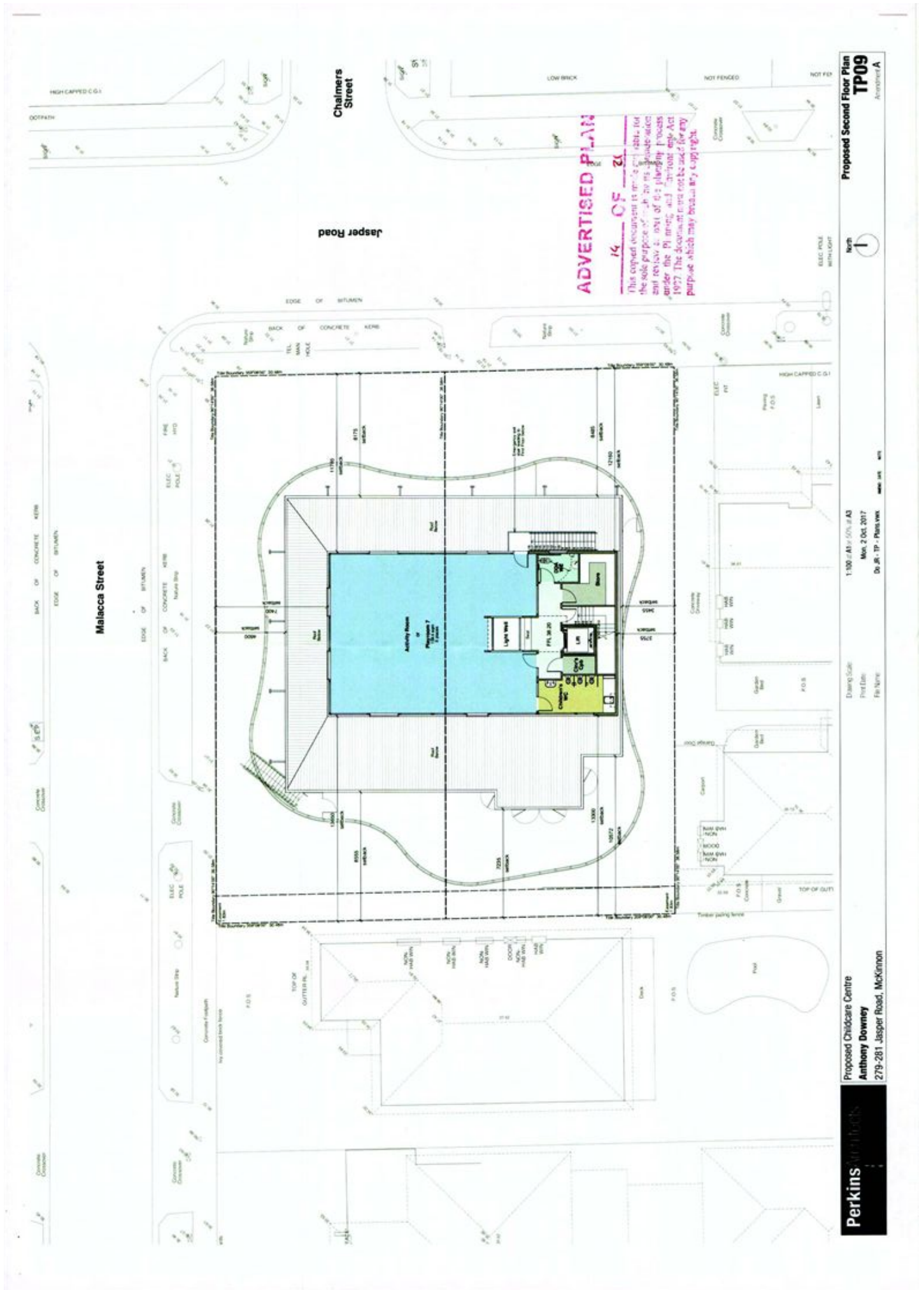








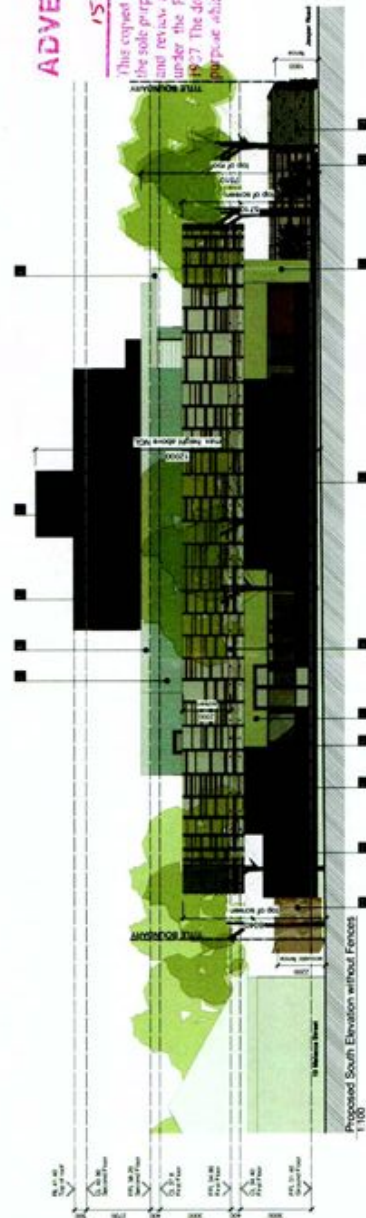






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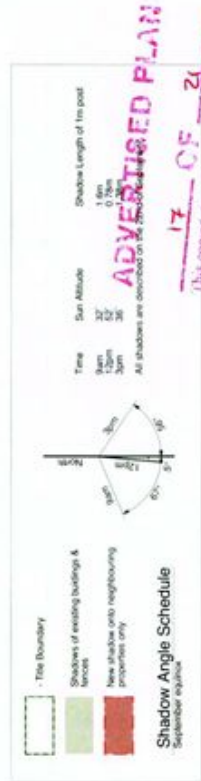




September 22 Equinox - 9am  
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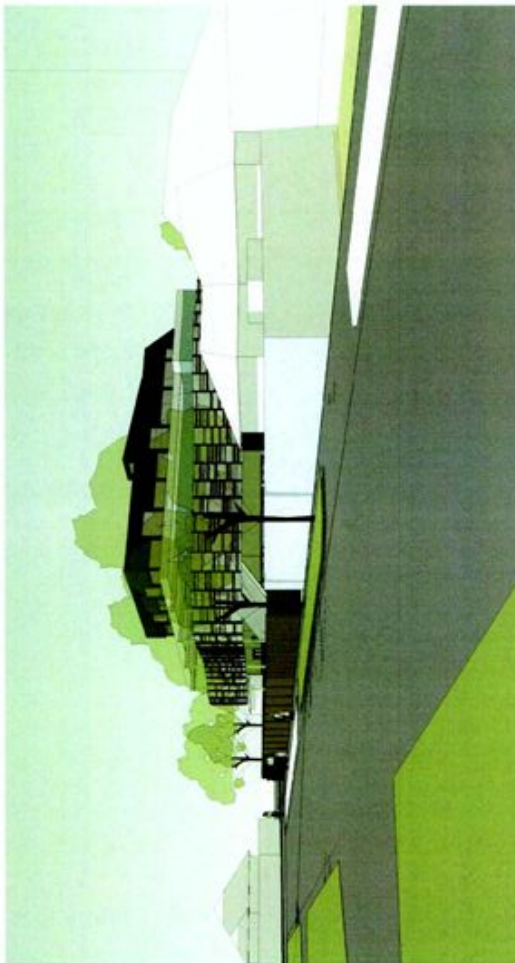
September 22 Equinox - 12 midday  
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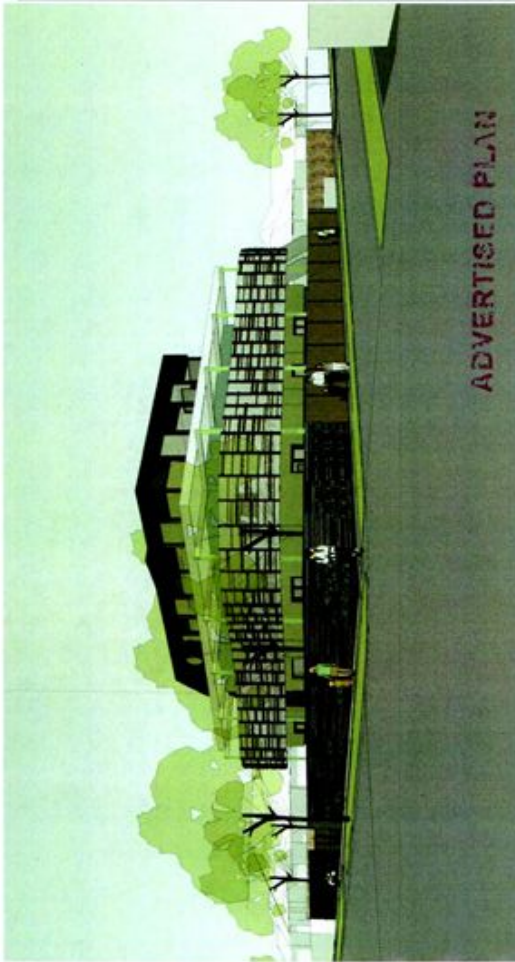
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17 OF 24  
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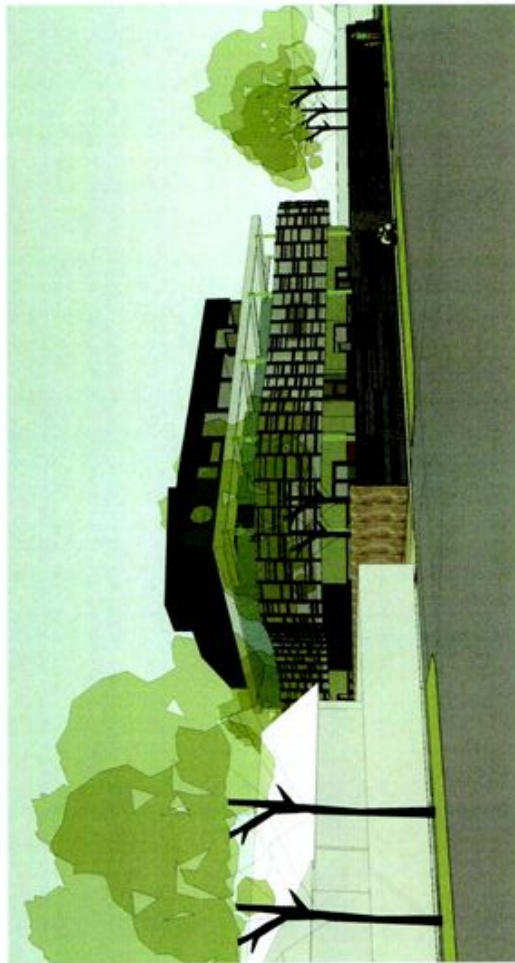
View from Northwest of subject site  
NTS



View from Northeast of subject site  
NTS

## ADVERTISED PLAN

18 OF 21  
This proposed occupancy is not a pre-condition for the sole purpose of the 2015 Planning Process and review of the Planning Process under the Planning and Development Act 1997. The document is not to be used for any purpose which may lead to a breach of the Act.



View from Southwest of subject site  
NTS



View from Southeast of subject site  
NTS

Proposed Childcare Centre  
**Anthony Downey**  
279-281 Jasper Road, McKinnon

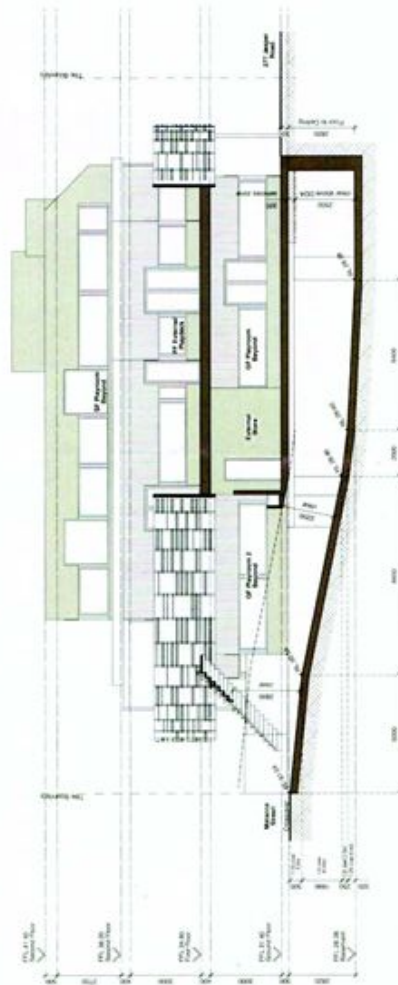
**Perkins** Architects

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30 Images  
**TP12**  
Amendment A

North





## ADVERTISED PLAN

14 OF 21

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Proposed Childcare Centre  
**Anthony Downey**  
 279-281 Jasper Road, McKinnon

**Perkins Architects**

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 Mon 2 Oct 2017  
 Drawn: TP - Sections.mxd

Drawn: Scale  
 Print: Date  
 The Name

North

Proposed Site Section  
**TP14**  
 Architect: A











**ITEM 9.2 VCAT WATCH****Author:** Paul Wood – Manager Town Planning**File No:** N/A**Attachments:** Applications before and recent decisions of the Victorian Civil and Administrative Tribunal**PURPOSE AND SUMMARY**

To report to Council applications currently before, and recent decisions of, the Victorian Civil and Administrative Tribunal (VCAT).

**RECOMMENDATION**

That Council notes:

1. The applications currently before the Victorian Civil and Administrative Tribunal (VCAT), including the recent applications that have been lodged with VCAT.
2. The recent decisions of VCAT, including the commentary provided in relation to matters of notable interest.

**BACKGROUND**

The VCAT process is an integral part of the planning permit process and provides opportunity for independent review of planning decisions. VCAT is required to take into consideration any relevant planning policy.

**ISSUES AND DISCUSSION**

This report includes an attachment that provides an overview of all applications currently before, or that have recently been decided by the VCAT. The attachment table is broken down into 'New appeals lodged with the VCAT', 'Current matters before the VCAT' (including upcoming hearings or where Council is waiting for a decision after the hearing has taken place), and 'Recent decisions of the VCAT'.

There were five decisions since the previous report and the following is of notable interest for Council in the context of policy application.

<b>Address</b>	<b>1-3 Horne Street, Elsternwick</b>
<b>Proposal</b>	Construction of a nine storey building to accommodate a ground floor retail premises and 24 dwellings in levels above. The proposal relies on ground and basement parking through the use of car stackers.
<b>Council decision</b>	Refusal
<b>VCAT decision</b>	Refusal
<b>Appellant</b>	The Lenner Group Pty Ltd





Figure 1 - Nearmap image from 25 November 2017. Site marked in red.

The subject site is located within the Commercial 1 Zone and is affected by the Environmental Audit Overlay. Council refused the application broadly on grounds that the built form does not adequately respond to its site both in relationship to Glen Huntly Road, Horne Street and Ross Street, that the proposal provides insufficient commercial floor space given its primary frontage in the Elsternwick Activity Centre and that it provides insufficient car and bicycle parking.

The VCAT decision accepts that the location is capable of accommodating significant change in activity and intensification of built form given its strategic location, however the decision considers that this proposal is not the right outcome in that it fails to provide an appropriate transition to adjoining properties and in particular that the height of the building would unreasonably impact on the amenity of the residential properties to the rear on Ross Street.

In terms of the retail floor space the Tribunal did not consider that the size of the space was too small, however considered that the detailed design of the façade facing the street did not present a good design outcome and therefore limited its activation of the street.

In relation to the grounds that the proposal fails to provide adequate car and bicycle parking, the Tribunal notes that the reduction of visitor car parking spaces in this activity centre is acceptable given its location to other transport options. The Tribunal however noted that if it were minded to issue a permit then it would have required some additional bicycle parking at grade so that it was convenient and accessible for users of the building.

#### **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

There are no financial, resource or asset management implications.

#### **POLICY AND LEGISLATIVE IMPLICATIONS**

The decisions of notable interest in this report are relevant to the strategic planning work being undertaken by Council's City Futures Department.



## **COMMUNICATION AND ENGAGEMENT**

There has been no communication or engagement for this report.

## **LINK TO COUNCIL PLAN**

Liveable and Well Designed:

*A well planned City that is a great place to live.*

## **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

## **CONCLUSION**

This report provides details of the applications before and recent decisions of the VCAT.



**ATTACHMENT 1: APPLICATIONS BEFORE AND RECENT DECISION OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL**

<b>NEW APPEALS LODGED WITH THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (7 FEBRUARY 2018 to 26 FEBRUARY 2018)</b>							
Address	Suburb	Appeal date	VCAT reference	Description of proposal	Zone	Appeal lodgment date	Type of appeal
3 Rigby Avenue	Carnegie	30/5/18	P237/2018	Construction of five (5) dwellings	NRZ1	13/2/18	s80 (Conditions)
711 Warrigal Road	Bentleigh East	14/8/18	P262/2018	Construction of two double storey dwellings and the creation of access onto a road in a Road Zone Category 1	NRZ1	14/2/18	s77 (Refusal)
2/1 Cecil Street	Bentleigh East	5/6/18	P258/2018	Construction of single storey dwelling to the rear of the existing dwelling	NRZ1	20/2/18	s77 (Refusal)
94 Clarence Street	Caulfield South	23/8/18	P3330/2018	Construction of two (2) storey building containing two dwellings and basement car parking	NRZ1	21/2/18	s80 (Conditions)



MATTERS BEFORE THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (INCLUDING APPEALS AWAITING A HEARING OR DECISION)									
Address	Suburb	Appeal date	VCAT reference	Description of proposal	Zone	Council decision	Council delegate for decision	Appeal lodgment date	Type of appeal
472 & 476-482 Kooyong Road & 11 Saturn Street	Caulfield South	19/03/18	P973/2017	Construction of buildings and works (ranging from 3 to 19 storeys) and use of the land as a hospital, retirement village, residential aged care facility and child care centre with associated carparking and reduction of the bicycle parking requirement	NRZ1	Refusal	Council	12/5/17	s77 (Refusal)
664-670 North Road	Ormond	27/11/17	P1718/2017	Construction of part two, part three storey buildings comprising twenty one (21) dwellings above basement car park and a reduction in the statutory visitor car parking requirements, on land affected by the Special Building Overlay.	GRZ2	Refusal	Manager	28/7/17	s77 (Refusal)
2 Marilyn Court	Bentleigh East	16/1/18	P1582/2017	Construction of a double storey dwelling to the rear of an existing dwelling	NRZ1	Refusal	Manager	19/7/17	s77 (Refusal)
3 Banksia Road	Caulfield South	2/2/18	P2058/2017	Removal of the registered restrictive covenant contained in Instrument of Transfer 776487 from Lot 26 on LP5916 (Volume 3892 Folio 238)	NRZ1	Refusal	Manager	18/9/17	s77 (Refusal)
12 Kambea Grove	Caulfield North	22/2/18	P1859/2017	Demolition and construction of a dwelling in a neighbourhood character overlay and special building overlay	NRZ1	Refusal	Manager	23/8/17	s77 (Refusal)
17-19 Loranne Street	Bentleigh	22/2/18	P2165/2017	Construction of a part three (3), part four (4) storey building consisting of 21 dwellings above basement car park; reduction of visitor car parking requirements	GRZ1, RGZ	Refusal	Council	28/9/17	s77 (Refusal)
240-250 McKinnon Road	McKinnon	22/2/18	P2269/2017	A four storey building comprising six shops and twenty six dwellings above basement car park and a reduction in car parking requirements (for shops) and waiver of the loading bay requirement	C1Z	Permit	Council	9/10/17	s80 (Conditions)
111-113 Jasper Road	Bentleigh	27/2/18	P2049/2017	Replacement and installation of internally illuminated and non-illuminated business identification signage	NRZ1	Planning Permit	Officer	8/9/17	s80 (Conditions)
24 Marara Road	Caulfield South	27/2/18	P2371/2017	Construction of two (2) double storey attached dwellings	NRZ1	Planning Permit	DPF	26/10/17	s149 (declaration)
20 Leonie Avenue	Bentleigh East	8/3/18	P2229/2017	Construction of two (2) double storey dwellings	NRZ1	Refusal	Manager	3/10/17	s77 (Refusal)
388-394 Hawthorn Road	Caulfield South	13/3/18	P2293/2017	Construction of a 7 storey building comprising 46 dwellings, a retail premises and a basement car park, reduction of the car parking requirements, waiving of the loading bay requirement and creation and alteration of access to a road in a Road Zone, Category 1	C1Z	Refusal	Manager	11/10/17	s77 (Refusal)
50 Blamey Street	Bentleigh East	16/3/18	P2258/2017	Construction of a single storey dwelling to the rear of the existing dwelling.	NRZ1	Refusal	Manager	6/10/17	s77 (Refusal)
329 Jasper Road	Ormond	3/4/18	P2191/2017	Construction of a four storey building comprising of a shop and fifteen (15) dwellings; use of the land for dwellings; reduction in car parking requirements (for visitors and shops); waiver of loading bay requirements; to alter access to a road zone category 1	C1Z	Refusal	Council	5/10/17	s77 (Refusal)
16 South Avenue	Bentleigh	3/4/18	P2240/2017	Construction of eight (8) three storey townhouses with basement car parking	GRZ1	Refusal	DPF	5/10/17	s77 (Refusal)
65 Hall Street	Ormond	16/4/18	P2407/2017	Construction of two (2) attached double storey dwellings	NRZ1	Refusal	DPF	26/10/17	s77 (Refusal)
15-23 Mayfield Street	St Kilda East	18/4/18	P2366/2017	An amendment to a hours of operation and the uses that could be undertaken on the land was approved as an amendment to planning permit that allows buildings and works for the	NRZ1	Planning Permit	DPF	6/11/17	s80 (Conditions)



## ORDINARY COUNCIL MEETING

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				construction of a two storey building (to the rear of the site, behind Gandel Besen House primary school), refurbishment to the existing building and grounds (Gandel Besen House) including the synagogue and the construction of a carpark for 18 carspaces to the west of the site.					
15-23 Mayfield Street	St Kilda East	18/4/18	P2367/2017	An amendment to the permit to allow the hall and synagogue to be used independent of the school was refused.	NRZ1	Refusal	DPF	6/11/17	s77 (Refusal)
15-23 Mayfield Street	St Kilda East	18/4/18	P2368/2017	Alterations and additions to the existing education centre involving the construction of a new lobby and multi-purpose room at the front of the kindergarten	NRZ1	Planning Permit	DPF	6/11/17	s80 (Conditions)
1 Sinclair Street	Elsternwick	30/4/18	P2455/2017	Use of the land as an education centre (limited to recess and lunch activities, daytime assemblies, physical education classes and after school care), reduction in the car parking requirements and buildings and works on land located in a Heritage Overlay	NRZ1	Planning Permit	Council	6/11/17	s82 (Objector)
9 Royal Avenue	Glen Huntly	30/4/18	P2738/2017	The construction of a four storey building comprising up to 16 dwellings and a reduction in the visitor car parking requirement and waiver of loading bay requirement	C1Z	Planning Permit	Council	6/12/17	s80 (Conditions)
10 St Georges Road	Elsternwick	2/5/18	P2695/2017	Buildings and works including demolition of the existing buildings and construction of a four storey building above basement car park containing 12 dwellings and a reduction of the visitor car parking requirements	RGZ	Refusal	Council	29/11/17	s77 (Refusal)
83 Truganini Road	Carnegie	9/5/18	P2774/2017	Construction of five (5) dwellings (4 three storey and 1 double storey) and reduction in visitor car parking requirement on land affected by Special Building Overlay	GRZ1	Refusal	DPF	12/12/17	s77 (Refusal)
441 Glen Eira Road	Caulfield North	10/5/18	P2520/2017	Demolition of the existing dwelling and construction of 2 double storey attached dwellings with a basement on land in a Heritage Overlay and alteration and creation of access to a road in a Road Zone, Category 1	NRZ1	Refusal	Manager	20/11/17	s77 (Refusal)
14 Service Street	Caulfield North	11/5/18	P2504/2017	Review of a decision to refuse to endorse an amended landscape plan.	NRZ1	Planning Permit	Manager	17/11/17	s149 (declaration)
669-673 Centre Road	Bentleigh East	25/5/18	P2948/2017	Request for Extension of Time for a permit allowing construction of a six storey building comprising up to 39 dwellings above a basement car park, alteration of access to a road in a Road Zone Category 1, a reduction in parking and waiver of loading bay requirements	C1Z	Refusal	Manager	29/12/17	s87A (amendment)
7 Manchester Grove	Glen Huntly	28/5/18	P2634/2017	Construction of a three (3) storey building comprising 12 apartments above basement car parking, and reduction in the statutory visitor car parking requirement.	GRZ1	Refusal	Manager	29/11/17	s79 (Failure)
2 Lancaster	Bentleigh east	1/6/18	P2678/2017	Construction of two (2) double storey attached dwellings	NRZ1	Refusal	DPF	30/11/17	s77 (Refusal)
233-247 Glen Huntly Road & 14 Ripon Grove	Elsternwick	4/6/18	P2932/2017	Construction of a multi-level mixed use development including 117 dwellings, up to 13 storeys plus basement, reduction in visitor car parking and waiver of loading bay requirements	C1Z	Refusal	Council	2/1/18	s77 (Refusal)
20 McKinnon Road	McKinnon	20/6/18	P2848/2017	Construction of two (2) double storey attached dwellings with basement carparking	NRZ1	Refusal	Manager	20/12/17	s77 (Refusal)



**ORDINARY COUNCIL MEETING**

**20 MARCH 2018**

25 Stone Street	Caulfield South	26/6/18	P2998/2017	Construction of two (2) double storey attached dwellings	NRZ1	Undetermined	Officer	2/1/18	s79 (Failure)
7 Wicklow Street	Ormond	25/9/18	P2124/2017	Construction of two double storey dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	25/9/17	s77 (Refusal)
43 Whitmuir Road	McKinnon	P88/2018	17/07/2018	Construction of two (2) double storey dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	19/1/18	s77 (Refusal)
40 Snowdon Avenue	Caulfield	P119/2018	21/05/2018	Partial demolition and alterations and additions to an existing dwelling on land affected by the Heritage Overlay	NRZ1	Planning Permit	Manager	25/1/18	s80 (Conditions)
2 Shanahan Crescent	McKinnon	P134/2018	31/07/2018	Construction of three (3) double storey attached dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	25/1/18	s77 (Refusal)
331-333 Neerim Road	Carnegie	P180/2018	16/03/2018	Construction of a four storey building and reduction in visitor car parking and alter access to a road in a Category 1 Road Zone	RGZ1	No decision	No decision	5/2/18	s79 (Failure)



RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (5 FEBRUARY 2018 to 26 FEBRUARY 2018)											
Address	Suburb	Appeal date	VCAT reference	Description of proposal	Zone	Council decision	Date of Council decision	Type of appeal	Appeal outcome	Date of VCAT decision	VCAT decision (effect on Council decision)
1-3 Horne Street	Elsternwick	15/1/17	P1668/2017	The construction of a nine storey building and basement, use of the land for 25 dwellings, a retail premise, reduction of the car parking requirement and waiver of the loading bay requirement	C1Z	Refusal	23/6/17	s77 (Refusal)	Refusal	5/2/18	Upheld
889 Centre Road	Bentleigh East	3/4/18	P2777/2017	Construction of two double storey attached dwellings	NRZ1	Planning Permit	24/8/17	s80 (Conditions)	Permit issued (consent)	6/2/18	Varied
31 Nepean Highway	Elsternwick	13/3/18	P2320/2017	Partial demolition, alterations and additions and use of land for the purpose of a Child Care Centre and the reduction of the car parking requirement	RGZ1	Planning Permit	29/8/17	s80 (Conditions)	Permit issued (consent)	12/2/18	Varied
78 Lyons Street	Carnegie	21/3/18	P2247/2017	Construction of two (2) double storey attached dwellings on land affected by Special Building Overlay	NRZ1	Refusal	21/8/17	s77 (Refusal)	Permit issued (consent)	15/2/18	Set aside
312 Orrong Road	Caulfield	9/4/18	P2287/2017	Construction of a three (3) storey building containing five (5) apartments above basement car park, and a waiver of the statutory visitor car parking requirement	GRZ	Refusal	5/9/17	s77 (Refusal)	Permit issued (consent)	19/2/18	Set aside
2 Smith Street	Bentleigh	24/5/18	P2729/2017	Construction of two (2) double storey attached dwellings	NRZ1	Refusal	30/10/17	s77 (Refusal)	Permit issued (consent)	19/2/18	Set aside



**ITEM 9.3 ROOMING HOUSES**

**Author:** Peter Jones, Director Community Wellbeing

**File No:** 17/25118

**Attachments:** Nil

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**PURPOSE AND SUMMARY**

At the Council meeting on 6 February 2018 Council resolved that:

*“Officers prepare a report on rooming houses that:*

- 1. Provides background information on rooming houses in Glen Eira including:
  - The number of registered rooming houses in Glen Eira and their location
  - The number of registered rooming houses in Port Phillip (for comparison)
  - The operating models of rooming houses in Glen Eira (for profit or not-for-profit)
  - The number of people able to be housed by these accommodation’s
  - The typical cost to occupants;*
- 2. Informs Council on the current legislative instruments that govern the provision and use of rooming houses in Victoria and any guidelines for their operation including an explanation of the roles and responsibilities of all agencies involved;*
- 3. Recommends communication strategies so that residents may better understand the role of agencies involved in rooming houses; and*
- 4. Details any perceived gaps in the legislative instruments and examines strategies to encourage local rooming house landlords to provide better quality rooming houses and better management of their facilities.”*

**RECOMMENDATION**

That Council:

1. Notes the Report
2. Improves communication to residents in relation to rooming houses by:
  - Developing a brochure for rooming house residents and the general public that provides information on understanding rooming houses, key agency responsibilities, resident’s rights, and dispute management.
  - Updating Council’s website to provide information on roles and responsibilities in relation to rooming houses as well as providing better links to Consumer Affairs website.
3. Prepares a Glen Eira Rooming House Strategy which includes an advocacy approach to improve minimum standards and agency coordination.



**BACKGROUND INFORMATION ON ROOMING HOUSES IN GLEN EIRA**

The number of rooming houses in Glen Eira has more than doubled over the past five years. In 2013, Council registered 21 rooming houses. Today, Council registers 53 rooming houses. These 53 registered rooming houses can accommodate approximately 500 people.

The *Public Health and Wellbeing Act 2008* is the governing piece of legislation that requires rooming houses to be registered with Council. Currently 18 rooming houses are registered in Caulfield North, six in Caulfield South, six in St Kilda East, six in Caulfield, five in Caulfield East, five in Carnegie, three in Bentleigh, two in Ormond, one in Glen Huntly and one in Murrumbeena.

By comparison, the City of Port Phillip has 56 registered rooming houses and the City of Stonington has 73.

Fifty two rooming houses in Glen Eira operate based on a for-profit business model and only one operates as a not-for-profit. The majority of rooming houses in Glen Eira are not purpose built and have been established by converting suburban houses to accommodate larger numbers of people.

A number of rooming houses in the northern area of the municipality target backpackers for cheap accommodation. Glen Eira location is very popular with overseas travellers due to the close proximity to major entertainment precincts.

Rooming house operators determine occupant accommodation costs and on average a single occupant is charged approximately \$130-\$200 per week.

The demand for local rooming house accommodation continues to increase. The demand is driven by a range of influences including a shortage of affordable housing, a shortage of emergency accommodation, an increasing cost of rental accommodation and Glen Eira's proximity to major entertainment precincts.

There has also been a decline in housing affordability in Glen Eira, adding further pressure on people to find alternative forms of accommodation, particularly those with low or single incomes. Median weekly rental rates in Glen Eira have increased from \$190 in 2000 to \$420 in 2016, an increase of 121 per cent.

In 2016, 12.2 per cent of all rental households in Glen Eira made rental payments equating to 30 percent or more of total housing income. The portion of households in Glen Eira experiencing this type of housing stress is higher than all neighbouring municipalities. This household stress is pushing many low income households out of the private rental market and into other forms of accommodation.

**ROOMING HOUSE LEGISLATIVE INSTRUMENTS, GUIDELINES & AGENCIES**

Legislation relating to rooming houses includes the *Residential Tenancies Act 1997*, *Rooming House Operators Act 2016*, *Planning and Environment Act 1987*, *Public Health and Wellbeing Act 2008* and the *Building Act 1993*.

The responsibility for the enforcement of these Acts falls to a number of different agencies. The complexity of the legislation framework makes it very difficult for rooming house operators to navigate their way through the various Acts and results in operators not having a clear understanding for their legislative responsibilities. It is also very



difficult for both tenants and members of the public to understand which agency can effectively deal with their concerns.

Many of these issues could be addressed if there was a single set of rooming house regulations that set out a reasonable minimum standard.

There are three main agencies involved in the regulation of rooming houses across Victoria; Consumer Affairs Victoria, Council and Victoria Police. The roles of each of these agencies and their legislative responsibilities are set out below.

### **1. Consumer Affairs Victoria**

Rooming house operators must comply with minimum standards set out in the *Residential Tenancies Act 1997* and *Residential Tenancies (Rooming House Standards) Regulations 2012*. These standards relate to privacy, security, safety and amenity in rooming houses. The minimum standards apply to a rooming house and its rooms, irrespective of whether the resident is on a rooming house agreement or individual tenancy agreement.

In addition, the *Rooming House Operators Act 2016* makes it mandatory for all rooming house operators to be licensed with the Business Licensing Authority to legally operate a rooming house. The scheme is administered by the Business Licensing Authority. The compliance and monitoring of the scheme is facilitated by Consumer Affairs Victoria.

### **2. Council**

Local Government is primarily responsible for enforcing the public health, building and town planning legislative requirements for rooming houses under various Acts of Parliament.

#### **a) Town Planning**

Under the Planning and Environment Act 1987 and through the implementation of the Glen Eira Planning Scheme, a planning permit may be required for a rooming house (defined under planning as “shared housing”) if it has more than 10 habitable rooms.

#### **b) Public Health**

Under the provisions of the *Public Health and Wellbeing Act 2008*, a rooming house must be registered with Council where there are four or more occupants.

Rooming houses can often be confused with share house accommodation by local residents. Rooming houses can be distinguished from a share house by the leasing arrangement of the rented premises. Residents of a share house have exclusive possession of the rented premises and do not require registration. Whereas, residents of a rooming house only have exclusive possession to their room with shared access to communal facilities, such as kitchens, bathrooms, laundries and living areas.

The *Public Health and Wellbeing Regulations 2009* outline the requirements that rooming houses must meet including bedroom size, toilet and bathing facilities, maintenance, cleanliness, water supply, discharge of sewerage and refuse receptacles and disposal. These regulations are exclusively designed to protect the health and wellbeing of the occupants.

The *Public Health and Wellbeing Regulations 2009* state that the number of people that can be accommodated in a rooming house is determined by the floor area of the rooms where people are sleeping and also takes into consideration the number of toilets and bathing facilities. The number of people accommodated also varies depending on the length of stay. Under these regulations each bedroom must have a minimum floor space of 7.5 square metres to prevent overcrowding.



Council Environmental Health Officers monitor registered rooming houses by an annual inspection and enforce these regulations to prevent overcrowding, ensure a reasonable standard of hygiene and sanitation and to minimise the risk of communicable diseases.

c) Building

The *Building Act 1993*, *Building Interim Regulations 2017* and *Building Code of Australia* have provisions that apply to rooming houses. This legislation contains technical provisions for the design and construction of rooming houses.

These Acts and codes also include requirements for fire safety including smoke alarms and sprinklers, building structure, access and egress, services and equipment and amenity. These requirements are designed to protect the residents of the rooming houses in the event of an emergency.

Rooming houses with a floor area of no more than 300 square meters, and no more than 12 residents are classified as a Class 1b building as per the *Building Code of Australia*. When an owner/occupier changes the use of a dwelling from a Class 1a (a single dwelling) to Class 1b (rooming house), they must obtain a building permit for the new use and ensure that essential safety measures are installed and maintained.

### 3. Victoria Police

Rooming houses are often associated with anti-social behavior, excessive noise, the consumption of alcohol and drug use which can affect neighbouring residents and the wider community.

The Victoria Police are primarily responsible for responding to these matters and ensuring community safety.

The profile of people living in rooming houses indicates a high level of vulnerability including residents with alcohol and drug related issues, mental health issues, criminal records, the elderly and people in housing crisis. These residents strongly rely on health, welfare and community services and there are limited alternative accommodation options.

### COMMUNICATION STRATEGIES FOR ROOMING HOUSE OPERATORS, TENANTS AND THE COMMUNITY

The legislative framework for rooming houses is complex. The broader community is confused about the roles of key stakeholders and can become frustrated when their complaints are not addressed or referred to another agency. It is difficult for rooming house operators to navigate the multiple pieces of legislation and rooming house tenants are often unaware of their rights and responsibilities and seek information reactively.

To reduce the confusion for the community, it is proposed a brochure be created for Glen Eira residents and tenants that provides information about rooming houses, key agency responsibilities, resident's rights, and dispute management.

Council's website can be updated to include links to the Consumer Affairs Victoria website to provide further information for tenants and operators.



**LEGISLATIVE GAPS AND BETTER MANAGEMENT OF ROOMING HOUSES**

There are two broad legislative issues.

Firstly as outlined above, the regulatory framework for rooming houses is complex and involves numerous agencies.

Secondly the legislation does not have reasonable minimum standards for the operation of rooming houses. For example:

- the current standards do not require operators to provide common living areas;
- only one toilet and one bathroom is required for every ten residents;
- there is no requirement for strategies for on site management or a requirement to provide management contacts for neighbors so that issues can be resolved promptly;
- issues such as security and outdoor space have no reasonable minimum standard.

Currently when rooming houses meet the threshold for a planning permit (10 habitable rooms) Council is able to impose conditions on the operation of the rooming house, however for smaller rooming houses Council has no legislative method to impose conditions.

The current minimum standards create a number of issues. For example the lack of provision for common living areas results in residents congregating in the front and back yards of properties where they sometimes engage in antisocial behavior which causes neighbouring residents to feel unsafe within their own homes.

Poorly managed and maintained rooming houses results in a decrease of the local amenity and potentially devalues surrounding properties which concerns local residents.

State Government legislation which requires a higher minimum standard could improve the health and safety of tenants and protect the amenity of surrounding residents and the community.

**Rooming House Strategy**

Officers consider that a Rooming House Strategy would assist in addressing many of the issues raised in this report. The strategy could usefully address advocacy issues including; an approach to a single set of regulatory requirements for rooming houses, as well as outlining a more detailed advocacy approach to increase minimum standards for rooming houses. This strategy would also provide information on the legislative and policy context in relation to rooming houses and set out background information on the Glen Eira housing market and rooming house issues.

**CONCLUSION**

Given the complexity of the legislation there is an opportunity to provide information to residents, tenants and operators on the current legislative responsibilities of the various agencies involved. This would improve the understanding of rooming house issues and Council's role in enforcement.

The development of a Glen Eira Rooming House Strategy would provide a useful advocacy tool that can be used by Council to outline the issues with rooming house regulation and set out actions to improve Council's response to the issue.



**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

*Not applicable*

**POLICY AND LEGISLATIVE IMPLICATIONS**

Legislation relating to rooming houses includes the *Residential Tenancies Act 1997*, *Rooming House Operators Act 2016*, *Planning and Environment Act 1987*, *Public Health and Wellbeing Act 2008* and the *Building Act 1993*.

**COMMUNICATION AND ENGAGEMENT**

*Not applicable*

**LINK TO COUNCIL AND COMMUNITY PLAN**

Glen Eira Council and Community Plan 2017-2021 - Theme one: Liveable and well designed

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.



**ITEM 9.4****LEASE TO GLEN EIRA MCKINNON BOWLS CLUB**

**Author:** *Christine Van Der Ark, Manager Buildings and Properties*

**File No:** *TRIM L1752*

**Attachments:** *1. Existing Leased Area  
2. Proposed New Leased Area Plan*

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**PURPOSE AND SUMMARY**

The Glen Eira McKinnon Bowls Club (GEMB) has three bowling greens comprising a western turf green, a synthetic middle green and an eastern turf green which all form part of an existing lease with Council. These are identified on the plan in Attachment 1, Existing Leased Area.

GEMB has secured funding from Sports and Recreation Victoria (through the State Government) to install a synthetic surface on their western green and these works will commence shortly. During the funding application process, GEMB advised that two synthetic greens will meet their needs going forward and as such, if they were successful in receiving funding they would return the eastern turf green to Council.

In receipt of the eastern green, Council is preparing to commence work to formally convert this to open space within the abutting Joyce Park.

**Lease with GEMB**

The existing lease with GEMB expired in May 2015. Since that time the lease has been in overholding whilst discussions progressed on returning the eastern turf green to Council to combine it with Joyce Park.

With both parties about to commence their respective works, this report seeks Council's approval to execute a new lease agreement with GEMB. The proposed new leased area is shown in Attachment 2.

**RECOMMENDATION**

That Council:

1. authorises officers to finalise the terms of a new lease with Glen Eira McKinnon Bowls Club Inc, A0044002H; and
2. executes the lease in an appropriate manner by affixing the Council Seal.

**BACKGROUND**

The area of Joyce Park used as a bowling club has been occupied by Glen Eira McKinnon Bowls Club for over 65 years with the original clubhouse opening its doors in 1956. The Club has three bowling greens – one synthetic and two turf greens.



In 2014, GEMB approached Council seeking landlord consent to alter its permitted use (community bowling club) by entering into a commercial agreement with a small sided soccer operator. This application also sought landlord consent to carry out associated capital works to convert one of the turf greens to a small sided synthetic soccer surface. At the time, GEMB was struggling financially and they believed this approach would provide them with much needed income. Council refused their proposal on the grounds that this commercial venture was in direct contrast to the community intent (and rental) of their community bowling club lease.

In 2015 both parties reached agreement whereby GEMB would seek grant funding from Sport and Recreation Victoria to replace their western turf green with a synthetic one. With two synthetic greens being sufficient for their needs, GEMB agreed it would then return the eastern grass green to Council for incorporation into the abutting Joyce Park.

GEMB successfully obtained funding as part of the 2016/17 grant round. Under the grant arrangements, these funds are for works to be completed by December 2018. GEMB has advised that they plan to commence these works in late March this year.

Extensive community consultation (which included GEMB) was undertaken by our Recreation & Open Space team to determine the future use of the returned eastern green. Design works are currently being refined in preparation of our own works for new open space to commence prior to June 2018.

## ISSUES AND DISCUSSION

During their lease term, GEMB has fulfilled all obligations under the terms and conditions of its lease and has generally improved the facilities at the site.

Now that both parties are about to commence their respective works, the only outstanding item is to offer GEMB a new lease for their continued occupation of Council land at Joyce Park, albeit with the smaller leased area. It is therefore proposed that Council offer GEMB a new lease as follows:

Item	Condition
Commencement date:	1 May 2018
Permitted use:	Community bowling club
Rental term:	5 years
Option:	4 years – at the mutual agreement of both parties
Rental fee:	\$1
Insurances:	\$20m public liability insurance and applicable building and contents insurances
Leased area:	As per Attachment 2

## FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There is no financial cost to Council during the term of the new lease other than minor legal costs for the lease preparation.



GEMB is responsible for all outgoings including applicable rates, taxes and utility charges associated with their tenancy. In addition, GEMB are also responsible for all repairs, maintenance and capital costs for the leased area.

The rental payment is set at the community level of \$1.00 per annum plus GST (if demanded).

### **POLICY AND LEGISLATIVE IMPLICATIONS**

The new lease complies with Section 190 of the Local Government Act 1989.

The new lease is in line with Council's Community Leasing Policy 2006.

### **COMMUNICATION AND ENGAGEMENT**

No wider community engagement or public notice is required.

### **LINK TO COUNCIL PLAN**

This lease contributes to delivering to the following theme in the community plan:

- Theme 7 – Sustainability. Community Assets and Infrastructure: Enhance and develop sustainable community assets and infrastructure to meet the needs of the current and future generations.

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

Nil.

### **CONCLUSION**

GEMB are a compliant tenant having fulfilled all their obligations during the terms of the existing lease. Officers are supportive of progressing a new lease to GEMB to ensure the continued use of an important community space.



ATTACHMENT 1

Existing Leased Area – including close up of bowling club land





ATTACHMENT 2

Proposed New Leased Area Plan (within red line)





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**ITEM 9.5 LEASE SCOUT ASSOCIATION OF AUSTRALIA (VICTORIA)****Author:** *Christine Van Der Ark, Manager Buildings and Properties***File No:** *TRIM L1796***Attachments:** *1. Location plan  
2. Current leased area and proposed (revised) leased area*

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**PURPOSE AND SUMMARY**

The Scout Association of Australia, Victorian Branch Council (the Scouts) occupies land at 11 sites throughout the municipality through either a community lease or licence with Council.

One of these sites is the scout hall at 1 Station Avenue, McKinnon. The Scouts have asked to increase their existing leased footprint to include a small grassed area in front of the hall on which their flagpole stands. The existing and proposed leased areas are shown in Attachment 2.

This report seeks Council's approval to execute a Deed of Variation of Lease with the Scouts to reflect this additional area.

**RECOMMENDATION**

That Council:

1. authorises officers to finalise the terms of a Deed of Variation of Lease with the Scout Association of Australia, Victorian Branch Council to formalise their occupation of the increased area that includes the front grass area as shown in Attachment 2; and
2. executes the Deed of Variation of Lease in an appropriate manner by affixing the Council Seal.

**BACKGROUND**

The existing lease between Council and the Scouts for the Station Avenue scout hall was executed in October 2015 for a term of 5 years with a 4 year option.

The grassed area in front of the hall was not included in the current lease. Consequently, the responsibility for its maintenance is not clear and this has contributed to poor maintenance.

There is also an existing flagpole in this area which the Scouts installed and have been using for ceremonial purposes. It is unclear when the flagpole was erected.

**ISSUES AND DISCUSSION**

Leasing this front grass area to the Scouts will clarify the maintenance responsibilities and liability, including responsibility for the flagpole.

It is proposed that Council enters in to a Deed of Variation of Lease to include this area. There will be no other changes to the terms and conditions of the lease.



**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

The community lease fee of \$104 per annum will remain the same. There will be no changes due to the increase in leased area.

There will be minor legal costs associated with the preparation of the Deed of Variation of Lease which will be borne by Council.

**POLICY AND LEGISLATIVE IMPLICATIONS**

There are no policy or legislative implications.

**COMMUNICATION AND ENGAGEMENT**

No wider community engagement or public notice is required.

**LINK TO COUNCIL PLAN**

This lease contributes to delivering to the following theme in the community plan:

- Theme 7 – Sustainability. Community Assets and Infrastructure: Enhance and develop sustainable community assets and infrastructure to meet the needs of the current and future generations.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

Nil.

**CONCLUSION**

During their existing tenure the Scouts continue to fulfil all obligations under the terms of their current lease including community use and access. Officers support proceeding with preparation of a Deed of Variation of Lease to clarify maintenance and liability responsibilities.



ATTACHMENT 1

Location plan





ATTACHMENT 2

Existing leased area outlined in red



Proposed leased area outlined in red, including grassed area





**ITEM 9.6            DRAFT COMMUNITY SAFETY PLAN 2018-2022****Author:** Sharon Sykes**File No:** 18/141910**Attachments:** **1. Draft Glen Eira Community Safety Plan 2018-2022**  
**2. Draft Glen Eira Community Safety Action Plan 2018-2020**  
**3. Draft Glen Eira Community Safety Snapshot 2018**

---

**PURPOSE AND SUMMARY**

To seek approval for the draft *Community Safety Plan 2018-2022*, *Community Safety Action Plan 2018-2020* and the *Community Safety Snapshot 2018* to be released for public exhibition.

**RECOMMENDATION**

That Council endorses the release of the draft *Community Safety Plan, 2018-2022*, *Community Safety Action Plan 2018-2020* and the *Community Safety Snapshot 2018* for public exhibition for a period of 28 days commencing 22 March 2018.

**BACKGROUND**

During engagement with the community on the development of the *Council and Community Plan 2017-2021*, 78% of respondents identified safety and security as a high priority for Council's future action.

A commitment was subsequently made by Council in the *Council and Community Plan 2017-2021* to establish a Glen Eira Community Safety Committee with representation from Victoria Police and other stakeholders and to develop a comprehensive Community Safety Plan in collaboration with the community.

A Glen Eira Community Safety Committee was established in December 2017 with broad representation of Council, Government, service providers and community organisations.

The draft *Community Safety Plan 2018-2022* has now been prepared together with two supporting documents: the draft *Community Safety Action Plan 2018-2020* and the draft *Community Safety Snapshot 2018*.

**ISSUES AND DISCUSSION**

Community safety is a whole-of-community and whole-of-government responsibility and achieving a safe community requires collaboration and working together in strong partnerships.

The Glen Eira community enjoys a relatively high quality of life with a crime rate generally lower than neighbouring municipalities. The community safety issues that are important to our community are reflected in the themes of the draft *Community Safety Plan 2018-2022*.



The themes are:

1. **A strong, resilient and connected community:** Promote connection within the community and neighbourhoods to reduce isolation, create support linkages, and foster a sense of belonging and safety.
2. **Living safely:** Support a safe and secure society and minimise crime and anti-social behaviour.
3. **Safe public places:** Provide safe and activated public places to deter crime and anti-social behaviour and ensure people feel safe when using public spaces.
4. **Safe travel and transport:** Council will work with the community and partners to improve travel and transport safety for residents, workers and visitors.

Each theme brings together actions to be undertaken by Council and other stakeholders including Victoria Police, Taskforce, Community Security Group, Women's Health in the South East, State Government Departments and Neighbourhood Watch. Each action identifies measures, responsibilities and timeframe for completion.

#### **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

Oversight and partnership activity will occur within existing resources and operating budgets of the responsible departments.

The development of a neighbourhood connection program, at an estimated cost of \$50,000 has been included in the draft budget for 2018-2019.

Funding will be sought from external sources to implement other community safety initiatives is an action contained in the draft *Community Safety Action Plan 2018-2020*.

#### **POLICY AND LEGISLATIVE IMPLICATIONS**

The draft *Community Safety Plan 2018-2022* aligns with relevant policies and plans of Council and State and Commonwealth Governments.

#### **COMMUNICATION AND ENGAGEMENT**

The Community Safety Committee was instrumental in developing the draft *Community Safety Plan 2018-2022* and supporting documents as a key priority of the first two meetings of the committee in December 2017 and January 2018. Each of the key stakeholder organisations and a range of Council business units were engaged to inform the draft plan.

To facilitate community discussion and engagement a Discussion Paper and Community Safety Survey were developed. Community consultation was conducted through a range of channels, 'Have Your Say' online forum, surveys in key locations, communication to community groups, public meetings and street intercept surveys throughout November 2017.

It is now proposed that the draft *Community Safety Plan* documents be released for public exhibition over a period of 28 days. During this time the community and stakeholders will have the opportunity to review and provide feedback to Council through the following channels:



- Have Your Say discussion forum to invite comments on the draft plan, action plan and snapshot;
- Draft *Community Safety Plan* documents to be displayed at key Council facilities including customer service centre and libraries;
- Email to community groups seeking feedback and comments on the draft plan;
- Discussion with key stakeholders about their commitment to community safety and key actions in the Plan;
- Promotion in Council's Community Engagement eNewsletter; and
- Promotion in Glen Eira News and local media to invite feedback from the community.

#### **LINK TO COUNCIL AND COMMUNITY PLAN**

Glen Eira Council and Community Plan 2017-2021

#### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

#### **CONCLUSION**

The draft *Community Safety Plan, 2018-2022* sets out a framework to continue to build on the current safety in Glen Eira. In conjunction with the *Community Safety Snapshot 2018* and the *Community Safety Action Plan 2018-2020* the plan will guide Council, partners and stakeholders to enhanced safety outcomes.

Community feedback provided through public exhibition will add value to the preparation of the final plan and supporting documents and ensure a plan that meets community needs.





GLEN EIRA  
CITY COUNCIL

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

# DRAFT GLEN EIRA COMMUNITY SAFETY PLAN 2018-2022







Glen Eira City Council acknowledges the Boon Wurrung people of the Kulin Nation as the traditional landowners and the historical and contemporary custodians of the land on which the City of Glen Eira and surrounding municipalities are located.

We acknowledge and pay tribute to their living culture and their unique role in the life of this region.



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# INTRODUCTION

## WHY A COMMUNITY SAFETY PLAN?

Feeling safe and secure in homes, workplaces, recreation spaces, streets and public places is recognised as an important human right. Safety in all these settings creates the conditions for a strong community with high levels of wellbeing and active participation in civic life.

The United Nations defines a ‘safe community’ as one in which people are able to go about their daily lives without fear for themselves or for others. This understanding recognises that relevant issues will reflect the characteristics of each community and will be unique to place.

A local *Community Safety Plan* is an important way of identifying those issues that matter to Glen Eira. It brings together the work of Council and key partners in co-ordinating and implementing actions and initiatives that will maintain and progress safety in the community.

For Glen Eira, this *Community Safety Plan* also reflects that during engagement with community on the development of the *Glen Eira Council and Community Plan 2017–2021*, 78 per cent of participants identified safety and security as a high priority for Council’s future action.

A commitment was subsequently made by Council to:

- work with Victoria Police and other key stakeholders to promote and enhance safety throughout the City;
- establish a Glen Eira Community Safety Committee with representation from Victoria Police and other stakeholders; and
- develop a comprehensive *Community Safety Plan* in collaboration with the community.

As a community, the people of Glen Eira are passionate about their neighbourhoods, active in groups and not-for-profits, involved with sports clubs and local businesses and engaged with Council in the changing shape of their suburbs.

Importantly, a *Community Safety Plan* complements and promotes this vibrant community life, and sets a vision for a future, safe Glen Eira.

## WHAT COMMUNITY SAFETY MEANS TO GLEN EIRA

Conversations with community members, groups and partners together with research, tells us that community safety in Glen Eira is about:

- listening to the community and engaging in ongoing conversations about how Glen Eira is developing and changing;
- building on the strengths in the Glen Eira community and creating opportunities for people to connect more with others in positive ways;
- building individual and community-wide resilience and self-efficacy including through sharing information, raising awareness and promoting preventative action on safety issues;
- supporting a realistic and balanced view of safety in Glen Eira to enhance feelings of safety and reduce fear of crime;
- working with a diverse range of partners to share knowledge and pool resources and respond effectively to current and emerging safety issues and challenges;
- promoting healthy and respectful attitudes in the community and leading by example, including around issues of gender, culture, faith, sexuality and other forms of diversity;



- understanding the nature and extent of crime in the City and taking steps in partnership to address it;
- understanding the factors that underlie engagement in anti-social behaviours (including crime and harmful substance abuse) and taking steps in partnership to address them;
- the shape of the environment, including the design of public places and the ways people travel to and from, taking steps to progress the *Glen Eira Council and Community Plan 2017–2021* goal of accessible and liveable neighbourhoods; and
- building a community safety focus into the design, development and implementation of Council programs, services and facilities.

Definitions of the key terms to describe community safety are provided in appendix one.

Council's priority is to ensure that the City of Glen Eira remains amongst the most liveable, accessible, healthy and safest municipalities in the state of Victoria.

## OUR VISION FOR A SAFE GLEN EIRA IS





# ABOUT THE CITY OF GLEN EIRA

## COMMUNITY SNAPSHOT — WHO ARE WE?

The City of Glen Eira is located in the inner south-eastern region of Melbourne, on the traditional lands of the Boon Wurrung people of the Eastern Kulin Nation. It comprises the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Caulfield East, Caulfield South, Caulfield North, Elsternwick, Gardenvale, Glen Huntly, McKinnon, Murrumbeena, Ormond and parts of Brighton East and St Kilda East, over an area of approximately 39 km<sup>2</sup>.

The 2016 Australian Bureau of Statistics Census tells us that:

<b>We are growing</b>	Between 2011 and 2016, the population increased by 8.5 per cent to an estimated 149,012 people.
<b>Our community is home to a high and growing number of families</b>	Couple households with children are the most common household type in Glen Eira. They are also the type of household that is growing most strongly, although 'group' households are also increasing.
<b>We have a higher proportion of people in younger age groups</b>	People aged in their late 20s and 30s are the most populous age groups in the City. However, Glen Eira also has a relatively high proportion of people aged over 85 years compared to other communities.
<b>We are developing</b>	Between 2011 and 2016, the number of dwellings in Glen Eira grew six per cent. Most of these new dwellings were medium to high density housing, however separate housing remains the dominant housing type being 50.6 per cent of total dwellings.
<b>More of us are renting than ever before</b>	The number of homeowners in Glen Eira, while slightly higher than the Victorian average, has been falling and the number of people renting has risen, to just under a third of the population in 2016.
<b>We are becoming much more diverse</b>	The proportion of the community born overseas rose in Glen Eira to 42 per cent in 2016. The number of community members identifying as Aboriginal and/or Torres Strait Islander is small, but growing, reaching 250 in 2016. The 2016 Census captured an increased number of people identifying as co-habiting in a same-sex relationship.
<b>The nature of our diversity is unique and changing</b>	The country of background of those born outside of Australia in Glen Eira is distinctly different from the Victorian overseas-born community, with the top five places of birth other than Australia being China, India, England, South Africa and Israel. The Chinese and Indian-born communities in Glen Eira are new growth communities for the City, with other groups that have been more traditionally dominant becoming less so over time.



<b>We are a community of many faiths</b>	The composition of those identifying with different faiths in Glen Eira is quite different to the wider Victorian population. In particular, the City has a smaller proportion of people identifying with Christianity, and a much larger proportion that identify with Judaism. Over half of all Victorians who identify with Judaism reside in Glen Eira.
<b>But more of us are identifying as having no religious affiliation</b>	Reflecting Victoria generally, the proportion of Glen Eira residents identifying as having no religious affiliation has been growing over time, reaching just under a third of the population in 2016.
<b>We have a need for, and engage in, caring for people with disability</b>	In 2016, more than 6,200 Glen Eira residents identified a need for assistance with core activities (4.4 per cent of the community). More than 11 per cent of the community identified as having cared for a person with a disability.
<b>We are a highly educated community</b>	Just under a third of Glen Eira residents were attending an educational institution in 2016. While this is comparable to the Victorian average, Glen Eira had a much higher proportion of the student population (24.7 per cent compared to 17.8 per cent) attending a university/tertiary institution. Glen Eira residents were also more likely than Victorians generally to identify a Bachelor degree or above as their highest educational attainment (40.6 per cent compared to 24.3 per cent).
<b>Many of us are working and working long hours</b>	More than 90 per cent of the Glen Eira population over 15 years were working full or part time in 2016. A significant proportion (45.4 per cent) of the working community was working long hours, more than 40 hours a week.
<b>We have a high proportion of professionals and managers in our workforce</b>	Just over half the 15 years and over population (51.1 per cent) were employed as professionals or managers compared with 36.8 per cent across Victoria. In Glen Eira, a much smaller proportion of the population was engaged in other professions, such as trades or labouring.
<b>Our overall income profile is high</b>	Compared with Victoria, the Glen Eira working community earned high median personal (\$780/week compared with \$644) and household (\$1741 per week compared with \$1,419 per week) incomes. The proportion of those earning \$3,000 a week or more in personal income was 6.1 per cent in Glen Eira, more than twice that of the Victorian community.
<b>But key components of our cost of living are much higher</b>	Glen Eira residents pay, on average \$65/week extra in rent and \$415/extra in mortgage repayments, illustrative of the high costs of housing in the City.



## WHAT DO WE KNOW ABOUT SAFETY IN GLEN EIRA?

Council's review of data relevant to Glen Eira shows that there is a range of safety-related issues that can be improved.

<b>The Glen Eira community ranks relatively well on measures of social cohesion and community strength, but there is an opportunity to improve</b>	73.5 per cent agree that people in their neighbourhood are willing to help each other; 59.8 per cent agree that their neighbourhood is close knit, which is lower than the Victorian average. 76.7 per cent agree that people in their neighbourhood can be trusted, higher than the Victorian average.
<b>Community attitudes towards cultural diversity are generally positive</b>	A relatively high proportion of the community (66.2 per cent) agree that multiculturalism makes life better (compared to 50.6 per cent across Victoria).
<b>Feelings of overall safety in the community are relatively high although some sections of the community feel less safe at particular times</b>	96.2 per cent agree that they feel safe walking alone during the day, 62.1 per cent agree that they feel safe walking alone after dark. However, females are much less likely to feel safe at this time (only 45.6 per cent).
<b>Compared to elsewhere, crime in Glen Eira is relatively low</b>	Glen Eira has the second lowest crime rate of all neighbouring councils and the rate of incidents (number per 100,000 persons) is much lower than the Victorian figure (3,696 compared with 6,352).
<b>However, there are particular areas in Glen Eira that are of concern</b>	<p>Incidents of crime were highest, and increased the most in the suburbs of Bentleigh East, Bentleigh and Carnegie.</p> <p>While a relatively small number overall (209), the number of recorded criminal incidents in 2016–17 across the City's nine railway stations increased between 2015–16 and 2016–17. Caulfield Station recorded the highest number of incidents in 2016–17.</p>
<b>Safety on the road is a concern to the community, however the number of road crashes involving injury in Glen Eira has not increased markedly</b>	The number of road crashes involving injury in the City has remained steady at an average of 222 road crashes per year, fewer than most neighbouring local governments.
<b>The most significant type of crime (in terms of number of incidents) in Glen Eira in recent years is non-violent theft</b>	<p>In the year ending September 2017 (per 100,000 persons) there were:</p> <ul style="list-style-type: none"> <li>694 incidents of theft from a motor vehicle;</li> <li>427 incidents of residential non-aggravated burglary;</li> <li>304 incidents of criminal damage to property;</li> <li>243 incidents of benefit obtained by deception; and</li> <li>263 incidents of 'other' types of theft.</li> </ul>



<b>Family violence is a significant safety risk to the Glen Eira community</b>	<p>While the rate and number of police recorded family violence incidents in Glen Eira is relatively low, the rate has been growing over time to 669.4 per 100,000 persons in 2016–17.</p> <p>The complexity of family violence as an issue means that incidents demand significant local police resources — approximately 50 per cent of local policing hours are responding to reports of family violence.</p>
<b>Alcohol is involved in harming the safety of community members</b>	<p>There is a significantly high proportion of people in Glen Eira at risk of short term harm from alcohol — 33.7 per cent.</p>
<b>Drug use is involved in harming the safety of community members</b>	<p>Compared with neighbouring councils, the number of drug crimes (possession, trafficking, use, cultivation and the possession of manufacturing equipment) in Glen Eira is relatively low — 113 in Glen Eira compared to 250 in Victoria (per 100,000 persons). Hospitalisation from illicit drug use in Glen Eira is increasing. While lower than elsewhere in metropolitan Melbourne, in 2014–15, hospitalisation for illicit drug use in Glen Eira reached a rate of 34.6 presentations per 10,000 persons.</p>
<b>Self-harm and other types of injury are safety concerns, particularly for some sections of the community</b>	<p>Amongst neighbouring local governments, Glen Eira has a relatively high number of hospital admissions and presentations, including 132 incidents involving intentional self-harm in 2015–16 and 3,041 emergency department presentations from injury in 2015–16. Particular groups in the community were more likely to experience hospitalisation for injury, including those aged 20 to 29 years and those over 80 years.</p>
<b>There are indications that gambling is a significant risk to safety (including financial safety)</b>	<p>In 2016–17, in Glen Eira more than \$76 million was spent in gambling via Electronic Gaming Machines (EGMs). As EGM gambling is just one type of gambling, overall losses can be expected to be much higher.</p>
<b>There are indications that housing stress is a risk to some sections of the community</b>	<p>Housing costs (including both purchase price and rent) in Glen Eira are very high and increasing. The number of social housing dwellings available to members of the community in need has fallen in Glen Eira over time.</p>







## COMMUNITY SAFETY IN CONTEXT

Creating and maintaining a safe community involves engaging the different levels of government, organisations and groups who have a role in the Glen Eira community. Achieving a safe community requires collaboration and working together in strong partnerships.

The roles and responsibilities of these actors vary. Both the Australian Commonwealth Government and the Victorian State Government have obligations and are involved in many areas that impact on the safety of the Glen Eira community. Local Government responsibilities are undertaken by the City of Glen Eira through the Council organisation and elected representatives. Community organisations and members have a role in engaging with safety initiatives and taking responsibility for their own and others safety.



## THE ROLE OF COMMONWEALTH GOVERNMENT

The Australian Commonwealth Government creates and maintains legislation that provides an overall system and framework for laws that govern appropriate conduct and behaviour for a well-regulated and fair society. The Commonwealth oversees and is responsible for:

- funding the legal system which upholds the law;
- national security, including through espionage and counter-terrorism activities;
- national crimes that include money laundering, human trafficking, cyber-crime and drug trafficking;
- co-ordinating and funding national emergency management programs;
- the Australian Federal Police;
- the Council of Australian Government's Law, Crime and Community Safety Council, a key vehicle for the co-ordination of law enforcement and crime reduction; and
- supporting community safety at the local level by funding local crime prevention and security infrastructure programs such as the *Safer Communities Fund* and the *Safer Streets Program*.

## THE ROLE OF STATE GOVERNMENT

The Victorian State Government develops State laws and supporting guidelines and engages in a range of other activities and functions that impact on safety and security, including:

- funding and supporting the Victorian legal system including prisons, youth justice and rehabilitation centres;
- responsibility for Victoria Police who respond to crime such as traffic offences, theft, assault, property damage, family violence and antisocial behaviour;
- supporting communities through delivering a wide range of health, wellbeing and safety programs and funding emergency and social housing;
- leading on issues that affect safety such as family violence and overseeing the control of alcohol and gambling; and
- co-ordinating the Victorian *Emergency Management Framework*.



## THE ROLE OF LOCAL GOVERNMENT/COUNCIL

Council, as the local level of government, has a critical role in ensuring safety, peace and order in its municipal district, through many functions, services and activities including:

- creating and enforcing local laws including those that regulate the consumption of liquor, animal management, parking, and planning for new developments. Council also has responsibility to enforce some Victorian Government legislation, such as food safety inspections and building controls.
- providing and maintaining public places for community that are safe and support community development, sporting, leisure, social and business activities.
- supporting safe travel and transport through planning, road and footpath design and maintenance; bicycle paths and walking tracks; contributing to local road safety programs; working with public transport providers; and ensuring adequate levels of street lighting.
- delivering a range of community services for family, children and youth services, older people and people with a disability and working to build social cohesion and harmony.
- supporting programs and community approaches to crime prevention.
- providing safety information and raising awareness on safety issues including through libraries, online, community groups and community programs.
- forming partnerships with strategic stakeholders and/or community to improve safety, such as the Glen Eira Community Safety Committee.

There are a range of strategies, policies, guidelines and plans that support or govern community safety across the three levels of government. A list of key strategies and policies developed and implemented by the Commonwealth, State and Local Governments can be found in appendix two.



## THE ROLE OF THE COMMUNITY

Everyone in the Glen Eira community has an important role to play in contributing to personal and neighbourhood safety. Individuals, families and neighbours must share a level of responsibility for community safety to be achieved.

There are many groups and organisations that willingly take on volunteer or elective roles that directly contribute to and improve the sense of safety and security across the community.

Groups and organisations such as sporting clubs, youth groups, schools, charity and service groups, Neighbourhood Watch and Community Security Group play an important role in maintaining connections, building resilience and creating an awareness of crime prevention activities.

Responsibilities of each individual, family unit or group that counts themselves as a member of the Glen Eira community, include:

- watching out for, supporting and assisting vulnerable community members in the neighbourhood;
- looking out for neighbours and helping each other when needed;
- demonstrating and promoting respectful behaviour to others;
- being aware of and taking an interest in safety and security issues, being involved in solutions or ensuring matters are reported to the appropriate authorities;
- contributing to the cleanliness and upkeep of properties and the neighbourhood; and
- ensuring the reasonable safety and security of houses, vehicles and other assets











## DEVELOPING THE GLEN EIRA COMMUNITY SAFETY PLAN 2018–2022

The development of the *Glen Eira Community Safety Plan 2018–2022* has been a collaborative effort. Together we aimed to build an understanding of the context and issues relevant to Glen Eira, our shared priorities and to provide a co-ordinated and integrated response.

A strong partnership with key stakeholders ensures the actions we take complement and support those of others and are informed by shared knowledge.

The primary objective of this plan is to achieve the best safety outcomes for the community having regard to the long-term and cumulative effects of our decisions and promoting the social, economic and environmental viability and sustainability of the City.



## ENGAGING COMMUNITY AND STAKEHOLDERS

The Glen Eira Community Safety Plan has been developed by:

1. Reviewing what the community told us in recent community consultations, including:
  - surveys and community forums held in the development of the *Glen Eira Council and Community Plan 2017–2021*;
  - a survey of young people in Glen Eira;
  - a survey of recipients of Council's community care services; and
  - surveys, forums and discussions with the community on the topic of the future of Council's activity centres and shopping strips.
2. Reviewing data (including demographic), that has been incorporated into a community safety snapshot.
3. Reviewing Council's suite of strategies and plans (which cover health and wellbeing, transport, place design/housing, animal management, libraries, family violence, disability access and inclusion and healthy ageing).
4. Holding discussions and sharing knowledge with partner organisations and key stakeholders, including members of the Glen Eira Community Safety Committee.
5. Consulting with relevant departments within Glen Eira City Council.
6. Formulating key safety questions for the community:
  - What does community safety mean to you?
  - What do you think the key community safety issues are in Glen Eira?
  - What actions can we take to keep Glen Eira safe?
  - How should Council work together with others to support community safety?
7. Reviewing community responses to the key safety questions asked via:
  - our online *Have Your Say* web page;
  - emails and telephone conversations with interested community members;
  - community discussion forums on the topic of community safety; and
  - one-on-one pop-up surveys in public spaces in the community.
8. Bringing together the information in a draft *Glen Eira Community Safety Plan 2018–2022*, *Glen Eira Community Safety Plan Action Plan 2018–2020* and *Community Safety Snapshot 2018* and presenting these to the Glen Eira Community Safety Committee for review and to Council for approval to proceed to public exhibition.
9. Presenting the draft documents to the community for comment through public exhibition, reviewing and incorporating comments and feedback received and formulating a final *Plan* for endorsement by Council.



## WHAT THE COMMUNITY TOLD US

Council's consultation with the community identified a diverse range of issues that people considered to be important to community safety.

Many people we talked to told us that Glen Eira is a very safe place to live, work, bring up a family, attend a sports club, participate in community groups and travel through. The safety of Glen Eira was the overwhelming message that Council heard through our discussions in the community.

However, people also told us that they can see the neighbourhoods of Glen Eira changing, with new people, dwellings and developments reshaping their neighbourhoods. Some expressed concern that the 'quality of life' and the 'liveability' that they love about Glen Eira might be threatened by safety and security issues now or at some time in the future.

We heard from the community that:



### COMMUNITY CONNECTIONS ARE CRITICAL.

People spoke about the importance of knowing their neighbours to feeling safe.

Some people told us that they don't know who the other residents in their street are and wouldn't know who to turn to if they needed help.

---



### GROWTH AND DEVELOPMENT HAVE CONTRIBUTED TO CONGESTION ON LOCAL ROADS.

People spoke about the increased number of cars in local streets, the problems with parking and concerns about the safety of pedestrians.

Traffic speed and the potential for conflict around schools and strip shopping centres were identified as priority issues.

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### GROWTH AND DEVELOPMENT IS FAST PACED.

Some people in the community are unsettled by the changes which include new apartment blocks and other multi-level dwellings.

There is a sense that more might be done to control development and to preserve a sense of identity within neighbourhoods as they go through a period of significant renewal.

---



**PROTECTION OF  
PROPERTY IS A  
CONCERN FOR SOME.**

People mentioned thefts and a perceived increase in home and vehicle break-ins.

---

**PARKS AND PUBLIC  
PLACES ARE  
GENERALLY SAFE.**

People in and around the community did not see their parks and other public spaces as unsafe. Safe public spaces (both green and urban) are very valued and well used by many members of the community.

---

**THERE  
IS AN  
INCREASING NUMBER  
OF VULNERABLE  
PEOPLE PRESENT IN  
AND AROUND THE  
COMMUNITY.**

People mentioned seeing and feeling concern for, more community members in Glen Eira who appeared to be experiencing homelessness.

---

**PEOPLE HAVE  
NOTICED AN  
INCREASED AMOUNT  
OF GRAFFITI AROUND  
THE MUNICIPALITY.**

While some community members thought public places in Glen Eira were very clean and well maintained, others mentioned that they had been seeing more damage, including through 'tagging' and other forms of graffiti.

---



## **COMMUNITY SAFETY PRINCIPLES**

The principles we will use to govern and moderate the delivery of the *Glen Eira Community Safety Plan 2018–2022* include:

### **COMMUNITY STRENGTHENING**

- A commitment to building strong, connected and supported communities that can participate in building a safe City.
- Use growth, development and change in our community as an opportunity to develop quality urban environments that support active participation and connections.

### **COLLABORATION AND PARTNERSHIPS**

- Proactively working with the community and partners to promote a shared responsibility and collaborative approach to address and improve community safety.
- Know that local communities are best placed to develop and deliver solutions to improve safety in their own community.
- Council and partners will actively engage and consult with the community to understand emerging priorities and identify local safety solutions.
- A focus on information and resource sharing and achieving a collaborative impact through partnerships.

### **PREVENTION AND AN EARLY INTERVENTION APPROACH**

- Focus on early identification of emerging issues and prevention and mitigation of associated risks.
- Work to understand and address the drivers of community safety and the underlying social and economic conditions that contribute to crime, anti-social behaviour and other community safety issues.
- Adopt an early intervention approach that targets those most vulnerable to and susceptible to engaging in unsafe behaviour.
- Work with Victoria Police and other partners on strategic and innovative crime prevention activities.

### **ACCESS AND EQUITY**

- Council and partners will identify opportunities to strengthen all members of the community to more fully participate in community life, regardless of gender, race, religion, culture, language or life circumstances.
- Ensure that programs, services and facilities are designed to facilitate equitable access by all members of the community.

### **AN EVIDENCE BASED APPROACH**

- Ensure that programs, projects and activities are underpinned by sound analysis of available safety data, follow best practice and are aligned with established state and regional priorities and plans.
- Council through the Community Safety Committee will ensure accountability by developing, implementing and reporting on a biennial action plan.
- Council and partners will ensure that all activities and investments are subject to rigorous evaluation to deliver greatest public value.



Theme one



Theme two



Theme three



Theme four





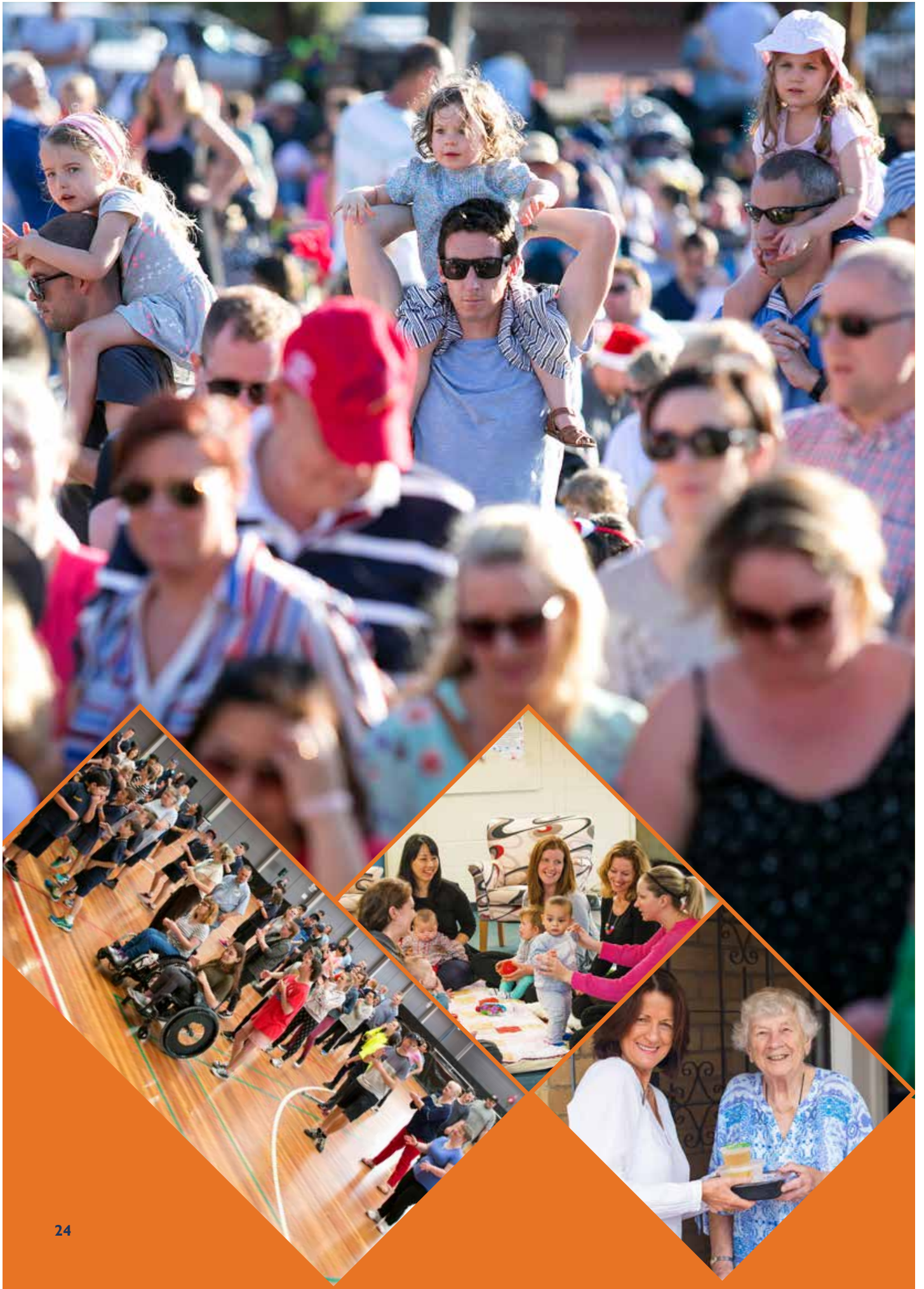
## COMMUNITY SAFETY THEMES

Four key themes have been identified to be a focus for the *Glen Eira Community Safety Plan 2018–2022* and will guide our planning and activities. As Glen Eira values and enjoys a relatively high quality of life and safety, these themes aim to continue to keep Glen Eira safe and to minimise issues that have been identified and may arise in the future.

In determining these themes, there was extensive discussion and careful consideration of responses received from community through the engagement process, input from key stakeholders and partners, and consultation across internal Council departments. The available data, statistics and information on safety issues in Glen Eira was sought and analysed.

Under each theme there is a high-level objective, a description of why it is important for the improved safety of the Glen Eira community, and strategies to achieve these objectives. The strategies listed under each theme are expanded upon in a biennial action plan that will drive the implementation of the *Plan*.







# THEME ONE —

## A STRONG, RESILIENT AND CONNECTED COMMUNITY

### OBJECTIVE:

Promote connection within the community and neighbourhoods to reduce isolation, create support linkages, and foster a sense of belonging and safety.

### WHY IS IT IMPORTANT FOR SAFETY IN GLEN EIRA?

A strong community has the capacity to cope with change or challenges. It fosters connections between people which helps to prevent crime and anti-social behaviour. A sense of belonging, social cohesion and purpose in life are the foundations that support a safe community.

Individuals and families connected to others and to the broader community, young people involved in activities and education, neighbours knowing and supporting one another, and people having meaningful activities and purpose in life are all factors that help to create a safer community and help people to feel safe within their community.

These factors contribute to personal attitudes and social capital essential for safety: respectful relationships, pride of place, caring for others, tolerance, inclusiveness and understanding, and a lack of discrimination.

Glen Eira overall enjoys a good level of social cohesion and community strength with more than 70 per cent of people feeling that people in their neighbourhood are helpful and can be trusted. There is room for improvement however with only 59.8 per cent feeling their neighbourhood is close knit. Feelings of safety have a great impact on people's behaviour and their willingness to participate in community. Increasing people's feeling of safety in Glen Eira can also be improved with 62.1 per cent overall but only 45 per cent of women feeling safe to walk alone after dark.

In Glen Eira, the pace and rate of urban development and renewal is challenging the sense of community. It is important to support and continue to work towards strengthening and connecting community to preserve and build on foundations we do have, to prevent and provide alternatives to and minimise the impacts of community safety issues.

### STRATEGIES

- 1.1 Encourage and support connections in community and neighbourhoods to reduce isolation, create support linkages and foster a sense of belonging and safety.
- 1.2 Develop, maintain and participate in partnerships and networks that promote cohesion in the community.
- 1.3 Improve community confidence and feelings of safety and develop effective responses.
- 1.4 Improve understanding of factors that may have a community safety impact and/or drive crime and anti-social behaviour to inform future strategies and planning and develop effective solutions.







## THEME TWO — LIVING SAFELY

### OBJECTIVE:

Support a safe and secure society and minimise crime and anti-social behaviour.

### WHY IS IT IMPORTANT FOR SAFETY IN GLEN EIRA?

Crime and anti-social behaviour has a negative impact on all sectors of a community; to individuals, families, neighbourhoods, and businesses. The impact extends beyond those that live in Glen Eira to those that visit, travel through, shop, or work in the area. The consequences of crime include property and financial loss, harm and injury to people and disruption to normal life. Exposure to anti-social behaviour and witnessing drunkenness and drug use has a significant effect on how safe people feel.

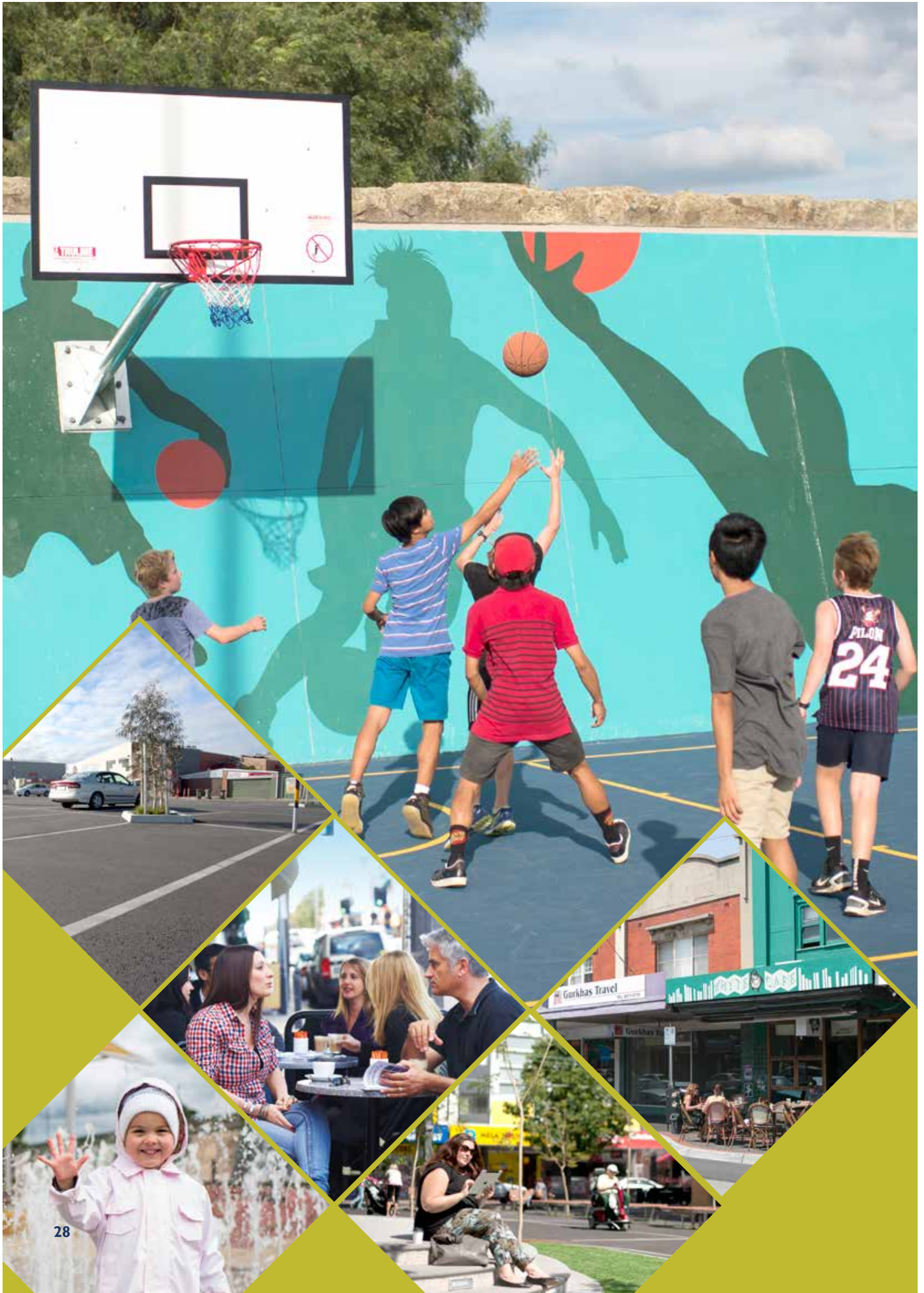
The overall number of criminal incidents in Glen Eira is comparatively low however there is crime and there are areas of concern. Theft is the most prevalent type of crime in Glen Eira. Family violence is a significant risk to the Glen Eira community with the number of reported incidences and presentations to hospital rising. The amount of local police resources that are currently being dedicated to dealing with family violence cases is significant at approximately 50 per cent of local policing hours.

In Glen Eira, it is important to work collaboratively to support initiatives that minimise the incidences of and associated harms from crime and anti-social behaviour in our community.

### STRATEGIES

- 2.1 Develop and work in partnerships with regional and state networks, peak bodies, other agencies and departments to foster joint planning and action to address key community safety issues.
- 2.2 Engage with and support with young people to minimise harms and reduce the risk of adopting criminal and anti-social behaviour.
- 2.3 Support initiatives that seek to support gender equality, prevent and reduce family violence.
- 2.4 Actively work within a framework that supports a harm minimisation approach to drugs and alcohol in the community.
- 2.5 Support initiatives that seek to proactively address and reduce incidences of theft.







## **THEME THREE — SAFE PUBLIC PLACES**

### **OBJECTIVE:**

Provide safe and activated public places to deter crime and anti-social behaviour and ensure people feel safe when using public spaces.

### **WHY IS IT IMPORTANT FOR SAFETY IN GLEN EIRA?**

Public places that are safe, meet the needs of community and provide appropriate facilities are critical in supporting community safety. Public places include parks, shopping strips, carparks or anywhere that is commonly shared and created for community use. Public places provide space for people to informally meet and pursue recreational, social and economic activities, where community bonds are strengthened and a sense of belonging is fostered.

Physical elements such as adequate lighting and clear visibility, and open places that prevent hiding and entrapment are important in deterring crime and anti-social behaviour. Places that are vibrant and well used with a high level of activity further increase safety by increasing passive surveillance and observation from people going about normal activities.

In Glen Eira, developing and revitalising public spaces around the specific needs and desires of the community is important to foster greater community safety and create local identity.

### **STRATEGIES**

- 3.1 Design public places to create safer environments, encourage community use and deter and reduce crime and other incidents.
- 3.2 Maintain public places to provide safe environments and deter and reduce crime.
- 3.3 Activate public places to create vibrant and accessible environments that encourage public usage and enhance safety and security.







## THEME FOUR — SAFE TRAVEL AND TRANSPORT

### OBJECTIVE:

Work with the community and partners to improve travel and transport safety for residents, workers and visitors.

### WHY IS IT IMPORTANT FOR SAFETY IN GLEN EIRA?

Being able to move around safely in your neighbourhood is a fundamental right that should be available to all members of the community. Accessible and safe paths of travel are important to allow full participation in life and to reduce risk and cause of injury. Providing the infrastructure and conditions necessary to support walking and cycling safely in Glen Eira will reduce the likelihood and impact of injury.

Pedestrian, cycling and road safety are areas of great importance to Glen Eira. In addition, improving public transport access and safety has been identified as a priority.

Council also has statutory responsibility for footpaths, local roads and the effective management of the impact of development. Safety for users of public transport is important to Glen Eira and although the number of criminal offences at railway stations is relatively small, these have almost doubled in the past year with Caulfield Station having the highest number of offences.

### STRATEGIES

- 4.1 Improve the safety of pedestrians and cyclists.
- 4.2 Enhance safety around railway stations and other public transport nodes.
- 4.3 Improve road safety for drivers to reduce crash statistics and road injuries in Glen Eira.







## HOW DO WE GET THERE?

The *Glen Eira Community Safety Plan 2018–2022* provides a four-year strategic framework to guide the work of Council and strategic partners. The *Plan* is informed by the *Community Safety Snapshot* and supported by a biennial *Glen Eira Community Safety Plan Action Plan*.

Council will consider the resourcing of initiatives through its annual Council budget process.

In addition to the *Glen Eira Community Safety Plan 2018–2022* there are a number of other Council plans, strategies, policies and action plans that complement this *Plan* by incorporating themes or actions that support community safety. Notable among these are Council's *Family Violence Prevention Action Plan 2017–18*, *CCTV Policy*, *Municipal Health and Wellbeing Plan 2017–21*, *Integrated Transport Strategy*, and the *Open Space Strategy 2013–2026*. Together with this *Community Safety Plan* and in partnership with other stakeholders, community safety in Glen Eira will be enhanced.



## THE GLEN EIRA COMMUNITY SAFETY COMMITTEE

The Glen Eira Community Safety Committee has responsibility for driving and overseeing a collaborative approach to achieving community safety priorities through implementation of strategies and actions contained in the annual *Action Plan*.

Council established the Glen Eira Safety Committee in late 2017 to bring together key agencies and organisations whose work has a significant impact on community safety.

Membership of the Committee includes Glen Eira elected Councillors, senior Council officers, government stakeholder representatives (including members of the Department of Justice and Regulation, and Department of Health and Human Services), community organisations and Victoria Police.

Appointed by Council, members of the Committee have a strong understanding of safety in Glen Eira, strong networks and links to the community and a keen interest in driving good outcomes in the municipality. The Committee plays a key ongoing role in reviewing available data, identifying trends and prioritising initiatives.

## THE ROLE OF PARTNERS

Partnerships are key to achieving community safety. A number of other key agencies and stakeholders that work towards community safety and/or with mandated responsibilities include:

- Victoria Police is the key agency for law enforcement however also has a strong focus on preventative programs and on engagement with the community.
- The Department of Education plays a strong role in maintaining connections to school and providing support services for young people who may be at risk.
- The Department of Justice and Regulation provides crime prevention programs and grants through the Community Crime Prevention Unit, protects children and youth that may be vulnerable, supports road safety cameras, and delivers emergency services.
- The Department of Health and Human Services provide health, housing, mental health and disability support and services.
- Community health and other support agencies such as TaskForce and Women's Health in the South East, funded by the Victorian Government, provide important assistance and advice to families and individuals when at risk.
- Vic Roads plays an important role in maintaining major roads and footpaths within our community. Council generally has responsibility for local roads and footpaths.
- Safety on public transport (trains, trams and buses) is the responsibility of the contracted public transport providers, Victoria Police and Protective Service Officers, Public Transport Victoria and Vic Track.
- The State Emergency Service plays an important role in restoring and maintaining safety following significant natural weather or emergency events, and also assists in community preparedness.



## **DELIVERING THE PLAN**

### **WE WILL KNOW WE HAVE BEEN SUCCESSFUL WHEN:**

- we meet the requirements of our *Glen Eira Council and Community Plan 2017–2021*;
- there will be an increase in the percentage of residents that report that they feel safe to walk alone at night time (page 32); and
- we deliver on the actions in the biennial *Community Safety Plan 2018–2022 Action Plan*.

We will monitor and evaluate measures for resilience, connectedness and positive feelings of safety across our community.

We will monitor rates of crime and effectiveness of crime prevention strategies in partnership with Victoria Police and report these outcomes to Council and our community.



## APPENDIX ONE — DEFINITIONS

**ACTIVATION OF PUBLIC PLACES:**

increasing the number of people using public places.

**ANTI-SOCIAL BEHAVIOUR:**

actions that harm or lack consideration for the wellbeing of others. This may include drunkenness, graffiti, destruction and damaging property.

**COUNCIL:**

Glen Eira City Council.

**CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED):**

the design elements applied to physical environments to improve safety, (such as visibility through lighting, clear sightlines, passive surveillance, maximising activity, providing safe movement and access). CPTED is applied in two ways. Firstly it is a recognised set of guidelines and principles that describe elements of the physical environment to consider and incorporate in planning, design and upgrades of public places. Secondly it is using those principles to assess safety and to produce a CPTED assessment on existing environments to inform improvements to safety.

**EARLY INTERVENTION:**

taking action as soon as possible to tackle problems for individuals and families before they become more difficult to reverse.

**EVIDENCE BASED:**

actions that are undertaken are based on evidence which may include evidence from statistics, anecdotal evidence, research, or best practice.

**HARM MINIMISATION:**

harm minimisation is based on a public health model that aims to reduce harmful effects and considers the health, social and economic consequences on individuals and society. It is most commonly used in a drug and alcohol context but may include reducing harms from activities such as gambling.

**RESILIENCE:**

the capacity to recover quickly from difficulties; toughness, challenges and to adapt to change and new ways.

**STAKEHOLDERS:**

are any parties who have an interest in, who work in, or who may be impacted by community safety. This includes community, government departments at all levels, community organisations, and support and service organisations.

**SOCIAL COHESION:**

a cohesive society that works towards the wellbeing of all its members.

**STATUTORY RESPONSIBILITY:**

an obligation that is imposed by law/legislation.



## APPENDIX TWO — KEY PLANS, STRATEGIES AND POLICIES OF GOVERNMENT

### **KEY COMMONWEALTH PLANS, STRATEGIES AND POLICIES INCLUDE:**

*National Crime Prevention Framework*

*National Drug Strategy 2017–26*

### **KEY STATE GOVERNMENT PLANS, STRATEGIES AND POLICIES INCLUDE:**

*Victorian Government Community Safety Statement 2017*

*Victoria Police Capability Plan 2016–2025*

*Victorian Public Health and Wellbeing Plan 2015–2019*

*Absolutely Everyone: The Victorian State Disability Plan 2017–2020*

*Towards Zero 2016–2020*

*Safe and Strong: A Victorian Gender Equality Strategy 2016*

*Ending Family Violence: Victoria's Plan for Change 2017*

*Family Violence Primary Prevention Strategy 2017*

*Preventing Violence Against Women: A Framework for Action 2015*

*Reducing the Alcohol and Drug Toll Plan 2013–2017*

*Community Crime Prevention Program*

*The Department of Environment, Land, Water and Planning Safer Design Guidelines for Victoria 2005*

### **KEY RELATED COUNCIL PLANS, STRATEGIES AND POLICIES INCLUDE:**

*Glen Eira Council and Community Plan 2017–2021*

*Glen Eira City Council Municipal Health and Wellbeing Plan 2017–2021 and Action Plan*

*Glen Eira Municipal Emergency Management Plan*

*Glen Eira City Council Municipal Early Years Plan and Action Plan 2013–2017*

*Glen Eira Domestic Animal Management Plan 2013–2016*

*Glen Eira Activity Centre, Housing and Local Economy Strategy 2017*

*Glen Eira Draft Integrated Transport Strategy and Action Plan*

*Public Toilets Strategy 2015*

*City of Glen Eira Open Space Strategy 2013–2026*

*Positive Ageing in Glen Eira Strategy 2015–2020*

*Family Violence Prevention Action Plan 2017–2018*

*Disability Action Plan 2017–2021*

*CCTV Policy*

*Graffiti Management Policy*

*Street Lighting Policy*





**GLEN EIRA**  
CITY COUNCIL

## Glen Eira City Council

Corner Glen Eira and Hawthorn Roads, Caulfield

Mail address: PO Box 42

Caulfield South, 3162

Phone: (03) 9524 3333

Fax: (03) 9523 0339

[mail@gleneira.vic.gov.au](mailto:mail@gleneira.vic.gov.au)

[www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

### National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: <https://internet-relay.nrscall.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

### Social media

#### What's on in Glen Eira:

[www.facebook.com/GlenEiraCityCouncil](https://www.facebook.com/GlenEiraCityCouncil)

#### @cityofgleneira:

[www.instagram.com/cityofgleneira](https://www.instagram.com/cityofgleneira)

#### Glen Eira arts, gallery and events:

[www.facebook.com/gleneiraarts](https://www.facebook.com/gleneiraarts)

#### Glen Eira Libraries and Learning Centres:

[www.facebook.com/GlenEiraLibraries](https://www.facebook.com/GlenEiraLibraries)

#### Glen Eira Maternal and Child Health:

[www.facebook.com/GlenEiraMaternalandChildHealth](https://www.facebook.com/GlenEiraMaternalandChildHealth)

#### Glen Eira Sports and Aquatic Centre:

[www.facebook.com/GESACOnline](https://www.facebook.com/GESACOnline)

[www.twitter.com/GESACOnline](https://www.twitter.com/GESACOnline)

#### Glen Eira Youth Services:

[www.facebook.com/GlenEiraYouthServices](https://www.facebook.com/GlenEiraYouthServices)

[www.instagram.com/gleneirayouthservices](https://www.instagram.com/gleneirayouthservices)

#### Glen Eira sustainable living:

[www.facebook.com/sustainablelivinggleneira](https://www.facebook.com/sustainablelivinggleneira)







GLEN EIRA  
CITY COUNCIL

BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

# DRAFT GLEN EIRA COMMUNITY SAFETY PLAN

ACTION PLAN  
JULY 2018–JUNE 2020





# INTRODUCTION

## WHY A COMMUNITY SAFETY PLAN?

Safety for people residing, visiting or working in Glen Eira is recognised as important to the health and wellbeing of individuals, families and community. Safety allows people to go about their daily lives without fear for themselves or others and enables a strong community that has high levels of active participation. The City of Glen Eira values and enjoys a relatively high quality of life and safety. These themes aim to continue to keep Glen Eira safe and to minimise issues that have been identified.

The *Glen Eira Community Safety Plan 2018–2022* has been developed in consultation with key stakeholders and community. The Plan provides a strategic framework for co-ordinating and implementing actions and initiatives that will maintain and progress safety in the community. Four key themes and objectives have been identified to be a focus for the *Glen Eira Community Safety Plan 2018–2022*.

The *Glen Eira Community Safety Plan* is supported by a biennial *Community Safety Action Plan*. The *Action Plan* sets out the suite of actions to be undertaken to achieve identified objectives and strategies.

Each of the four themes is detailed as:

- Theme
- Objective
- Strategies
- Actions

This *Community Safety Action Plan* is for the term of 2018–2020. The Glen Eira Community Safety Committee, which has broad representation from government, key stakeholders and community organisations, will oversee the implementation of this *Action Plan*.

Theme one



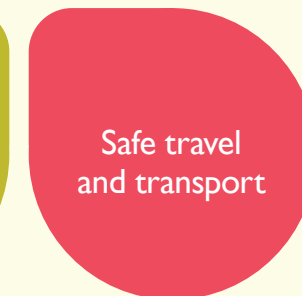
Theme two



Theme three



Theme four





## KEY MECHANISMS

THE *COMMUNITY SAFETY ACTION PLAN 2018–2020* INCLUDES A RANGE OF METHODS AND MECHANISMS TO ACHIEVE THE OBJECTIVES.

THE KEY MECHANISMS ARE:



POLICY AND PLANNING



PARTNERSHIPS



KNOWLEDGE/EVIDENCE



COMMUNICATION



ENGAGEMENT



ADVOCACY









SERVICE AND INFRASTRUCTURE DELIVERY








## THEME ONE — A STRONG, RESILIENT AND CONNECTED COMMUNITY







**OBJECTIVE: PROMOTE CONNECTION WITHIN THE COMMUNITY AND NEIGHBOURHOODS TO REDUCE ISOLATION, CREATE SUPPORT LINKAGES, AND FOSTER A SENSE OF BELONGING AND SAFETY.**

STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>1.1</b> <b>Encourage and support connections in community and neighbourhoods to reduce isolation; create support linkages; and foster a sense of belonging and safety.</b>	<b>1.1.1</b> Promote, support and co-ordinate events, activities, projects and programs that bring community together, foster connections, and increase understanding of culture and faith.	At least five events, projects or programs conducted per annum.  At least three community grants addressing community cohesion granted through Councils <i>Community Grants Program</i> .  Community events, projects and programs are promoted through Council publications and online.	  	June 2020	<b>Glen Eira City Council</b> <b>Neighbourhood Watch</b> <b>Victoria Police</b>
	<b>1.1.2</b> Continue to take a place-based approach to develop an ongoing street level program to connect neighbours, build capacity and encourage community responsibility for safety.	Best practice neighbourhood programs investigated and recommendations for appropriate program development are provided for consideration and approval. Pilot program is implemented and evaluated.	 	June 2019	<b>Glen Eira City Council</b>
	<b>1.1.3</b> Support greater networking and linkages between community groups.	Update community group contact listings. Conduct at least two networking events per annum.		June 2019	<b>Glen Eira City Council</b>








STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>1.1</b> Encourage and support connections in community and neighbourhoods to reduce isolation; create support linkages; and foster a sense of belonging and safety.	<b>1.1.4</b> Support and encourage connections and engagement of young people across a range of interests including sport, art, music and dance.	250 of youth programs and activities delivered.  More than 7,000 young people and their families supported through programs, information, referrals and events.  Promotion of activities for youth on Council's social media platforms.	 	Ongoing	<b>Glen Eira City Council</b> <b>Monash University</b>
<b>1.2</b> Develop, maintain and participate in partnerships and networks that promote cohesion in the community.	<b>1.2.1</b> Join and participate in regional and state partnerships and networks that work towards social cohesion, promote diversity and address discrimination including:  Victorian Local Government Multicultural Issues Network.  Municipal Association Victoria Local Government Indigenous Network.  Social Cohesion in Practice Portal.	City of Glen Eira safety issues are on the agenda of network/partner organisations	 	September 2018–ongoing	<b>Glen Eira City Council</b>
<b>1.3</b> Improve community confidence and feelings of safety and develop effective responses.	<b>1.3.1</b> Develop and regularly update the Glen Eira <i>Community Safety Snapshot</i> ensuring accurate, effective and current data to enhance understanding of community safety issues.	Glen Eira <i>Community Safety Snapshot</i> is completed and subsequently updated on an annual basis.  Data from the Crime Statistics Agency is sourced.		September 2018–ongoing	<b>Glen Eira City Council</b>



STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>1.3</b> Improve community confidence and feelings of safety and develop effective responses.	<b>1.3.2</b> Enhance understanding of the factors that influence people's perceptions of safety with specific reference to how this is applicable to Glen Eira.	Perceptions of safety presentation to Community Safety Committee. Complete a study on the latest research and community perceptions of safety in Glen Eira.		December 2018  June 2020	<b>Glen Eira City Council</b> <b>Community Safety Committee</b>
	<b>1.3.3</b> Develop a co-ordinated multi-agency community safety communication plan that promotes Glen Eira as a safe place to live, and provides consistent and balanced information on crime and anti-social behaviour in Glen Eira.	Communications plan is developed and implementation is commenced.	 	December 2018	<b>Glen Eira City Council</b> <b>Victoria Police</b> <b>Community Safety Committee</b>
	<b>1.3.4</b> Review the community safety information on Council's website.	Community safety information is reviewed and updated as part of Council's website review.		September 2018	<b>Glen Eira City Council</b>
	<b>1.3.5</b> Reassure community in the event of crime or emergency.	Protocols and actions as per the <i>Emergency Management Plan</i> are actioned.	 	Ongoing	<b>Glen Eira City Council</b> <b>Victoria Police</b> <b>Department of Health and Human Services</b> <b>Community Security Group</b>







STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>I.4</b> Improve understanding of factors that may have a community safety impact and/or drive crime and anti-social behaviour to inform future strategies and planning and develop effective solutions.	<b>I.4.1</b> Research and report on gambling harms, cohorts affected and most vulnerable in Glen Eira.	Research report completed, presented and discussed at Community Safety Committee.		June 2019	Glen Eira City Council Community Safety Committee
	<b>I.4.2</b> Research and report on financial hardship factors that may link to crime and anti-social behaviour.	Research report completed, presented and discussed at Community Safety Committee.		June 2020	Glen Eira City Council Community Safety Committee
	<b>I.4.3</b> Research and report on housing affordability, sleeping rough, and housing insecurity in Glen Eira.	Research report completed, presented and discussed at Community Safety Committee.		June 2020	Glen Eira City Council Community Safety Committee
	<b>I.4.4</b> Research, share knowledge and information on self-harm and suicide in our community to inform and develop effective preventative actions.	Report completed, presented and discussed at Community Safety Committee.  Membership and participation of The Youth Mental Health Suicide Prevention Communication Protocol and response group.	 	June 2019	Glen Eira City Council Community Safety Committee






## THEME TWO — LIVING SAFELY






**OBJECTIVE: SUPPORT A SAFE AND SECURE SOCIETY AND MINIMISE CRIME AND ANTI-SOCIAL BEHAVIOUR.**

STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>2.1</b> <b>Develop and work in partnerships with regional and state networks, peak bodies, other agencies and departments to foster joint planning and action to address key community safety issues.</b>	<b>2.1.1</b> Liaise, support, link and participate in networks that work towards building gender equality and advocate for the prevention of family violence.	Membership and participation of: Municipal Association of Victoria Preventing Violence against Women Network. Municipal Association of Victoria Promising Practice Portal. Southern Melbourne Primary Care Partnership. Southern Metro Integrated Family Violence Network. Jewish Care Network. Bayside Integrated Family Violence Partnership.	 	September 2018	<b>Glen Eira City Council</b> <b>Women's Health in the South East (WHISE) TaskForce</b>
	<b>2.1.2</b> Liaise, support, link and participate in networks that work towards community safety and advocate for the prevention and reduction of harms in community.	Membership and participation of: Municipal Association of Victoria Local Government Gambling, Alcohol and other Drugs Issues forum. Bayside, Glen Eira, Kingston Youth Network. Health and Wellbeing Special Interest Group (Local Government Professionals). Alliance for Gambling Reform (Local Government Professionals). Community Safety Special Interest Group. Youth Mental Health Suicide Prevention Communication Protocol and Response Group.	 	September 2018	<b>Glen Eira City Council TaskForce</b>








STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>2.1</b> Develop and work in partnerships with regional and state networks, peak bodies, other agencies and departments to foster joint planning and action to address key community safety issues.	<b>2.1.3</b> Partner with Victoria Police and other stakeholders to conduct quarterly community engagement activities across the municipality.	Quarterly activities conducted.		Ongoing	<b>Glen Eira City Council</b> <b>Victoria Police</b> <b>Department of Justice and Regulation</b>
<b>2.2</b> Engage and support young people to minimise harms and reduce the risk of adopting criminal and anti-social behaviour.	<b>2.2.1</b> Investigate current youth engagement programs that have an early intervention approach and target at risk groups for potential implementation in Glen Eira.	Information provided to Community Safety Committee.  Provide information on Bayside Bluff Road program, lessons learnt and assess relevance and potential application to Glen Eira.		December 2018	<b>Victoria Police</b> <b>Glen Eira City Council</b> <b>TaskForce</b> <b>Community Safety Committee</b>
	<b>2.2.2</b> Establish a Youth Hub to support disengaged youth, youth experiencing substance abuse and other issues.	Youth Hub established.		June 2019	<b>TaskForce</b>
<b>2.3</b> Support initiatives that seek to support gender equality and prevent and reduce family violence.	<b>2.3.1</b> Monitor and check on the outcomes of relevant actions in Council strategies and plans	<i>Family Violence Action Plan 2017–2018.</i> 90 per cent of action implemented.  Community safety actions implemented in the <i>Municipal Public Health and Wellbeing Plan 2017–2021</i> according to <i>Plan</i> deliverables.  <i>Advocacy Strategy 2018–2020.</i>		Ongoing	<b>Glen Eira City Council</b>






STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>2.3</b> Support initiatives that seek to support gender equality and prevent and reduce family violence.	<b>2.3.2</b> Review and analyse Council's progress on the recommendations from the Royal Commission into Family Violence.	All Royal Commission actions for Glen Eira are completed.		December 2018	<b>Glen Eira City Council</b>
	<b>2.3.3</b> Research to build knowledge and understanding of the contributors and prevalence of family violence in Glen Eira.	Revise and update family violence statistics.		June 2019	<b>Glen Eira City Council Community Safety Committee</b>
	<b>2.3.4</b> Engage with Victoria Police Family Violence prevention projects (currently Alexis Project).	Arrange a meet and greet with public and Victoria Police.  Attend a minimum of one meeting per annum.		Ongoing	<b>Glen Eira City Council Victoria Police</b>
	<b>2.3.5</b> Seek funding to complement current diversionary programs that target known cohorts of offenders.	Potential funding streams investigated and reported to Community Safety Committee.		December 2018	<b>Community Safety Committee Glen Eira City Council TaskForce</b>
	<b>2.3.6</b> Advocate for a referral service for youth family violence offenders.	Investigate current referral services available and develop an advocacy plan.		June 2019	<b>Victoria Police. Glen Eira City Council Community Safety Committee TaskForce</b>



STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>2.3</b> Support initiatives that seek to support gender equality and prevent and reduce family violence.	<b>2.3.7</b> Review the status of Safety Hubs and advocate for Safety Hubs in each region.	Information on Safety Hubs shared across partners and to Community Safety Committee.		June 2020	<b>Community Safety Committee</b>
<b>2.4</b> Actively work within a framework that supports a harm-minimisation approach to drugs, alcohol and other harms in the community.	<b>2.4.1</b> Support education and other programs in the community to reduce drug and alcohol harms	Review the current engagement of clubs with the <i>Good Sports</i> program. Delivery of programs to at-risk youth.	 	Ongoing	<b>Glen Eira City Council TaskForce</b>
	<b>2.4.2</b> Monitor and check on outcomes of relevant Council strategies and plans.	<i>Community Safety Plan</i> actions are implemented in the: <i>Municipal Public Health and Wellbeing Plan 2017–2021</i> ; <i>Council and Community Plan 2017–2021</i> ; and <i>Advocacy Strategy 2018–2022</i> . Measurements according to <i>Plans</i> is achieved.		Ongoing	<b>Glen Eira City Council</b>
<b>2.5</b> Support initiatives that seek to proactively address and reduce incidences of theft.	<b>2.5.1</b> Identify hotspot areas where crime and anti-social behaviour are occurring and task police accordingly.	Regular reports to Community Safety Committee on hotspots.		Ongoing	<b>Victoria Police</b>








STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>2.5</b> <b>Support initiatives that seek to proactively address and reduce incidences of theft.</b>	<b>2.5.2</b> Develop a project and source funding from the National Motor Vehicle Theft Reduction Council to address high levels of car theft in Glen Eira.	Funding grant applied for.		June 2019	<b>Community Safety Committee</b> <b>Neighbourhood Watch.</b> <b>Victoria Police</b> <b>Glen Eira City Council</b>
	<b>2.5.3</b> Implement operations to target crime, burglary and motor vehicle theft	Operation outcomes and updates to Community Safety Committee. Reduction in crime statistics.		Ongoing	<b>Victoria Police</b>
	<b>2.5.4</b> Work with owners and residents of high density living apartments to reduce theft in car parking and storage areas.	Educational campaign and information developed and distributed		June 2020	<b>Victoria Police</b> <b>Neighbourhood Watch</b> <b>Glen Eira City Council</b>







## THEME THREE — SAFE PUBLIC PLACES


**OBJECTIVE: PROVIDE SAFE AND ACTIVATED PUBLIC PLACES TO DETER CRIME AND ANTI-SOCIAL BEHAVIOUR AND ENSURE PEOPLE FEEL SAFE WHEN USING PUBLIC SPACES.**

STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>3.1</b> <b>Design public places to create safer environments, encourage community use and deter and reduce crime and other incidents.</b>	<b>3.1.1</b> Consistently apply Crime Prevention Through Environmental Design (CPTED) principles, such as lighting in all new Council developments, master and activity centre planning and renovations.	Apply CPTED as per OSS Victoria Police Assessments on all new projects including design phase and post construction.		Ongoing	<b>Glen Eira City Council</b> <b>Victoria Police</b>
	<b>3.1.2</b> Identify training requirements to ensure Council staff are appropriately trained to apply CPTED principles.	Documentation on training requirements prepared and approved.		June 2019	<b>Glen Eira City Council</b>
	<b>3.1.3</b> Identify public places that are hotspots and conduct CPTED audits to inform planning.	Reports completed and provided to Council from Victoria Police.		June 2019	<b>Victoria Police</b> Proactive Policing Unit
	<b>3.1.4</b> Identify public places that are used for community activities and events and investigate options to enhance the physical environment to improve safety at events.	Audit completed for public places and recommendations made for enhancing safety for public events.		June 2019	<b>Glen Eira City Council</b>
	<b>3.1.5</b> All new and redeveloped carparks will include signage highlighting security and safety.	Audit car park signage and signage is installed.		Ongoing	<b>Glen Eira City Council</b>



STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>3.2</b> <b>Maintain public places to provide safe environments and deter and reduce crime.</b>	<b>3.2.1</b> Ensure public places are maintained according to relevant policies and plans.	Implementation of: <i>Graffiti Management Policy;</i> <i>Street Lighting Policy 2002;</i> and <i>Open Space Strategy 2013–2026.</i>		Ongoing	<b>Glen Eira City Council</b>
	<b>3.2.2</b> Ensure Council's Domestic Animal Management Plan is implemented and local regulations on dogs and other animals in public places are enforced.	Ensure adequate signage in parks for designated on/off leash areas.  Publish three articles annually on dogs and responsibilities.		Ongoing	<b>Glen Eira City Council</b>
	<b>3.2.3</b> Regular checks and audits on public places are conducted to identify safety issues.	A documented maintenance plan and inspection regime is developed for each site.  Independent audit completed.		June 2019—ongoing	<b>Glen Eira City Council</b>
	<b>3.2.4</b> Reduce tagging and graffiti by developing community art/mural project/s that engage offenders in areas identified as priority.	Areas of high graffiti hits identified and prioritised.  Recommendations of art/mural projects approved and funding sought.  Reduction in graffiti in project areas.		June 2019—ongoing	<b>Community Safety Committee</b>  <b>Victoria Police</b>  <b>Glen Eira City Council</b>







<p><b>3.3</b>  <b>Activate public places to create vibrant and accessible environments that encourage public usage and enhance safety and security.</b></p>	<p><b>3.3.1</b>  Implement and support placemaking activities and encourage night time activation of local activity centres.</p>	<p>Commence the development of detailed implementation plans for Bentleigh, Elsternwick and Carnegie structure plans.</p> <p>At least 12 public events per annum held in public parks.</p>		<p>Ongoing</p>	<p><b>Glen Eira City Council</b></p>
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## THEME FOUR — SAFE TRAVEL AND TRANSPORT

**OBJECTIVE: WORK WITH THE COMMUNITY AND PARTNERS TO IMPROVE TRAVEL AND TRANSPORT SAFETY FOR RESIDENTS, WORKERS AND VISITORS.**

STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>4.1</b> <b>Improve the safety of pedestrians and cyclists.</b>	<b>4.1.1</b> Monitor the implementation and outcomes of Council strategies and plans related to safe travel and transport with particular focus on safe and walkable neighbourhoods, cycling safety and school zones.	Actions implemented in: <i>Integrated Transport Strategy 2018.</i> <i>Council and Community Plan 2017–2021.</i> <i>Disability Action Plan 2017–2021.</i> <i>Positive Ageing Strategy 2015–2020.</i>		Ongoing	<b>Glen Eira City Council</b>
	<b>4.1.2</b> Encourage and promote safe walking to school in partnership with schools.	A pilot program is undertaken with one school as part of the <i>Active Schools Program</i> .		June 2019	<b>Glen Eira City Council</b>
<b>4.2</b> <b>Enhance safety around railway stations and other public transport nodes.</b>	<b>4.2.1</b> Maintain presence of Public Safety Officers (PSO's) at all railway stations.	PSO's maintained to required levels.		Ongoing	<b>Victoria Police</b> Transit Safety Command
	<b>4.2.2</b> Participate in Metropolitan Transport Forum.	Attend monthly meetings.		Ongoing	<b>Glen Eira City Council</b>



STRATEGY	ACTION	MEASURE	KEY MECHANISM/S	TIMELINE	LEAD RESPONSIBILITY AND SUPPORT PARTNERS
<b>4.2</b> Enhance safety around railway stations and other public transport nodes.	<b>4.2.3</b> Maintain a strong partnership with Public Transport Victoria (PTV) to ensure safety is a priority in future planning, in particular for Caulfield Station as a significant interchange station.	Collaborate with PTV in the planning for transport.		Ongoing	Glen Eira City Council
<b>4.3</b> Improve road safety for drivers to reduce crash statistics and road injuries in Glen Eira.	<b>4.3.1</b> Research and report on crash statistics to inform future planning.	Crash statistics included and updated annually in the <i>Community Safety Snapshot</i> .		September 2018–ongoing	Glen Eira City Council
	<b>4.3.2</b> Monitor the implementation and outcomes of Council strategies related to safe road travel.	Actions implemented in: <i>Integrated Transport Strategy 2018</i> .		Ongoing	Glen Eira City Council
	<b>4.3.3</b> Develop and support driver education programs and communication messages to support safer driving in our community.	Publish at least two articles per annum in <i>Glen Eira News</i> .  Bi-monthly information on Council's social media platforms.  Driver education programs delivered in schools.  Safe driving courses delivered.		Ongoing	Glen Eira City Council TaskForce





GLEN EIRA  
CITY COUNCIL

## Glen Eira City Council

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Fax: (03) 9523 0339

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[www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

### National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: <https://internet-relay.nrs.call.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

### Social media

#### What's on in Glen Eira:

[www.facebook.com/GlenEiraCityCouncil](http://www.facebook.com/GlenEiraCityCouncil)

#### @cityofgleneira:

[www.instagram.com/cityofgleneira](http://www.instagram.com/cityofgleneira)

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#### Glen Eira Youth Services:

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[www.instagram.com/gleneirayouthservices](http://www.instagram.com/gleneirayouthservices)

#### Glen Eira sustainable living:

[www.facebook.com/sustainablelivinggleneira](http://www.facebook.com/sustainablelivinggleneira)





GLEN EIRA  
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BENTLEIGH  
BENTLEIGH EAST  
BRIGHTON EAST  
CARNEGIE  
CAULFIELD  
ELSTERNWICK  
GARDENVALE  
GLEN HUNTLY  
MCKINNON  
MURRUMBEENA  
ORMOND  
ST KILDA EAST

# GLEN EIRA COMMUNITY SAFETY SNAPSHOT 2018

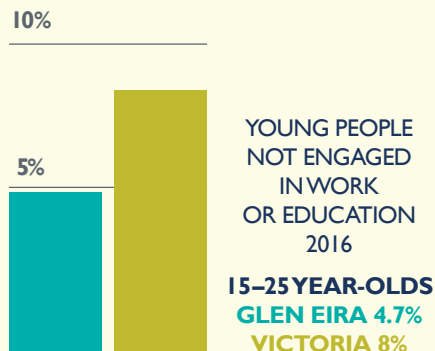
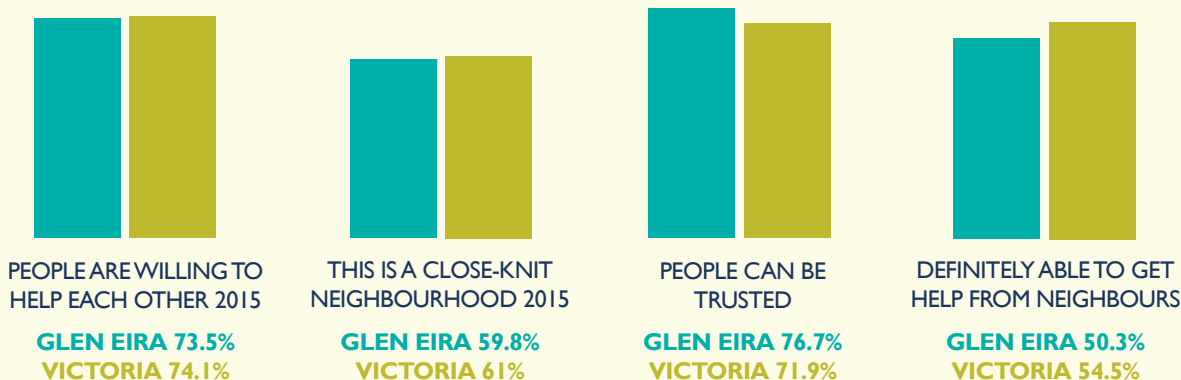
WHAT DO WE KNOW ABOUT  
SAFETY IN GLEN EIRA?





## SOCIAL COHESION

Social cohesion is the strength and quality of relationships within a community.<sup>[1]</sup> When people feel supported, feel they belong, have good community connections and can get help it contributes to positive behaviours. A good community is a preventative to crime and anti-social behaviour and helps people to feel safe. The data tells us Glen Eira has relatively high levels of cohesion.<sup>[2] [3] [4]</sup>



[1] <http://scanlonfoundation.org.au/research/social-cohesion-index/>

[2] <https://www2.health.vic.gov.au/about/publications/data/southern-metro-region-2015>

[3] <https://www.vichealth.vic.gov.au/search/vichealth-indicators-survey-2015>

[4] [http://www.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/LGA22310?opendocument](http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA22310?opendocument)



## CRIME

Criminal incidents in Glen Eira are comparatively low. Over the past 10 years the number of incidents has remained relatively steady. Between 2008–09 (3,732 incidents) and 2016–17 (3,696 incidents) — a difference of 36 incidents.

In 2016–17 there were 3,696 incidents of crime per 100,000 persons in Glen Eira, lower than the 6,352 incidents per 100,000 persons in Victoria.<sup>[5]</sup>

NUMBER OF INCIDENTS OF CRIME  
PER 100,000 PERSONS IN 2016–17

6,352 VICTORIA

3,696 GLEN EIRA

More than 71 per cent of all incidents in Glen Eira in 2016–17 were property and deception crime, most of them theft. Stealing from a motor vehicle was the most common crime.



### TOP TEN

TYPES OF CRIME IN  
GLEN EIRA IN 2016–17  
BY NUMBER OF INCIDENTS  
PER 100,000 PERSONS

CRIMINAL  
DAMAGE  
**304**

OTHER  
THEFT  
**263**

STEAL FROM A  
MOTOR VEHICLE  
**694**

RESIDENTIAL  
NON-AGGRAVATED  
BURGLARY  
**427**

OBTAIN BENEFIT  
BY DECEPTION  
**243**

STEAL FROM A  
RETAIL STORE  
**156**

BREACH FAMILY  
VIOLENCE ORDER  
**139**

MOTOR VEHICLE  
THEFT  
**138**

THEFT OF A  
BICYCLE  
**98**

NON RESIDENTIAL  
NON-AGGRAVATED  
BURGLARY  
**95**

NUMBER OF INCIDENTS  
RECORDED ON RAILWAY  
STATIONS IN GLEN EIRA

2015–16  
**137**

2016–17  
**209**



[5] <https://www.crimestatistics.vic.gov.au/crime-statistics/latest-crime-data/recorded-criminal-incidents>

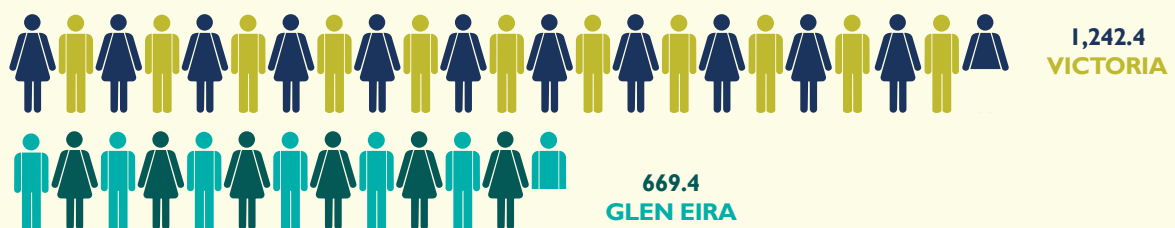


## FAMILY VIOLENCE

Family violence has a profound reach and impact on safety in the community.<sup>[6]</sup> Incidents of family violence overall are increasing — the category of ‘Family violence common assault’ has increased in Glen Eira from 35 incidents in 2007–08 to 135 incidents in 2016–17.<sup>[7]</sup>

Of all violent crimes; family violence common assault is currently the most prevalent in Glen Eira.

Glen Eira however ranked low for the total number of family violence incidents being 70th out of 79 local government areas.



NUMBER OF FAMILY VIOLENCE INCIDENTS PER 100,000 PERSONS IN 2016–17

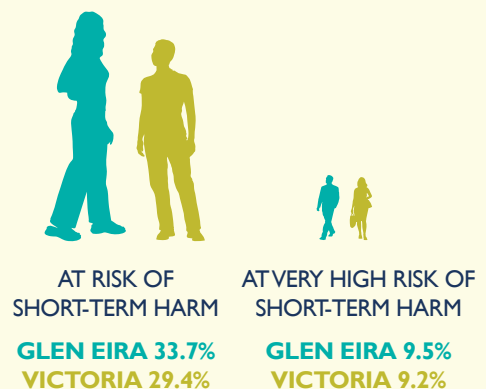
## ALCOHOL AND DRUG USE

Alcohol and drug use can pose risks to individuals, but also to families and the wider community.

Alcohol consumption is relatively high in Glen Eira and poses a significant safety risk.<sup>[7]</sup>

However, alcohol and drug-related crime in Glen Eira is lower.

PERCENTAGE OF POPULATION AT RISK FROM ALCOHOL-RELATED HARM 2015



NUMBER OF DRUNK AND DISORDERLY IN PUBLIC INCIDENTS PER 100,000 PERSONS 2016–17

**GLEN EIRA 85.1**  
**VICTORIA 134.6**



NUMBER OF DRUG-RELATED INCIDENTS (USE, POSSESSION, CULTIVATION, DEALING) PER 100,000 2016–17

**GLEN EIRA 113**  
**VICTORIA 250**

[6] <http://www.rcfv.com.au/>

[7] <https://www.vichealth.vic.gov.au/search/vichealth-indicators-survey-2015>

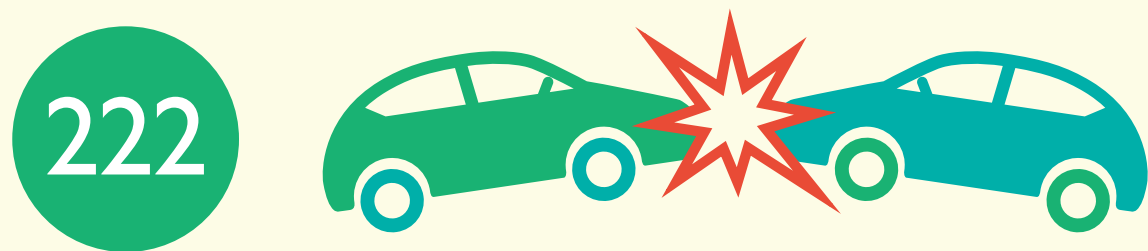


## ROAD SAFETY

The number of road crashes involving injury per year has remained steady over time with an average of 222 per year.

Most crashes involving injury in Glen Eira occurred during the day, in 60km/hour zones and over one third occurred on local roads.

ROAD CRASHES INVOLVING INJURY — AVERAGE PER YEAR IN GLEN EIRA



## GAMBLING HARMS

Gambling can be a significant risk to financial, social, physical and psychological safety for individuals, family and community.

Glen Eira has 11 gaming venues and 777 electronic gaming machines. In 2016–2017, more than \$76 million was spent on these.

In 2016–2017, Glen Eira ranked 18th out of 79 local governments in Victoria for expenditure per adult on Electronic Gaming Machine (EGM) gambling.<sup>[9]</sup>



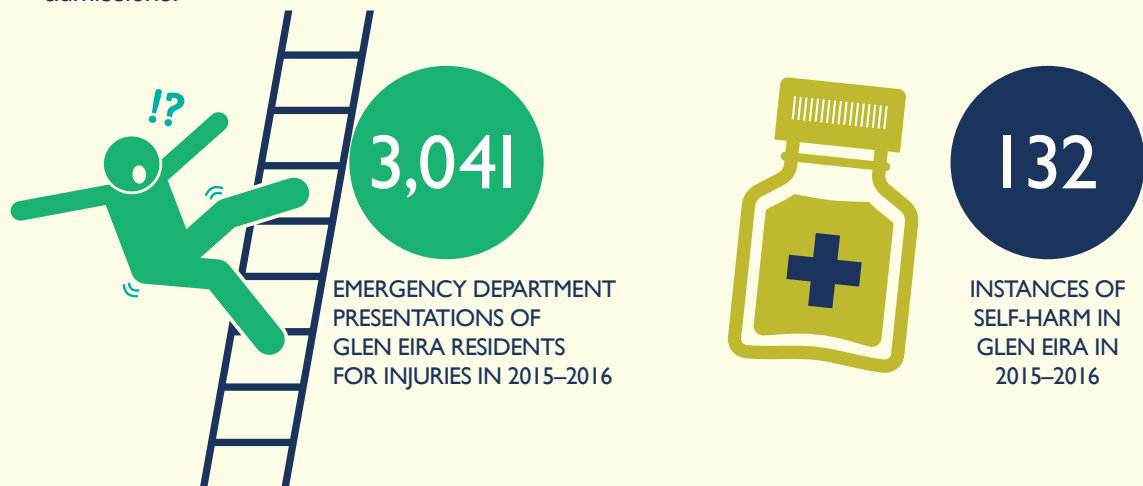
[8] <https://www.data.vic.gov.au/data/dataset/crashes-last-five-years>

[9] [https://www.vcglr.vic.gov.au/sites/default/files/Current\\_population\\_density\\_stats\\_EGM\\_data\\_.xls](https://www.vcglr.vic.gov.au/sites/default/files/Current_population_density_stats_EGM_data_.xls)



## INJURY AND SELF-HARM

Hospitals admissions can result from accidents or intentional injury. Compared with neighbouring local governments, Glen Eira has a high number of both hospital admissions and emergency department admissions.<sup>[10] [11]</sup>



Hospital admissions were highest amongst young people and those over 80 years in 2015–16.

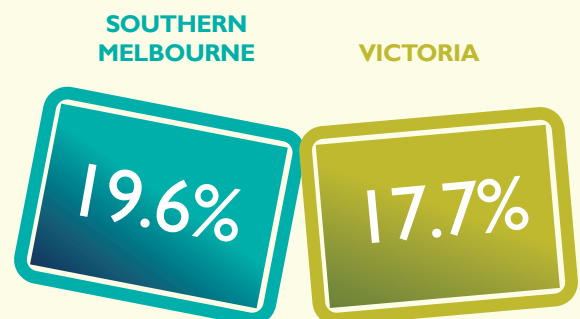
## SAFETY ONLINE

The internet and social media are increasingly a part of life and both are associated with risks to safety, particularly for children and young people.

89.9 per cent of households in Glen Eira had access to the internet in 2016<sup>[12]</sup>, one of the highest levels of internet coverage in Victoria.<sup>[13]</sup>

Council's *Glen Eira Student Resilience Survey 2017* found that 18 per cent of the young people surveyed had experienced online bullying in the last 12 months.

PERCENTAGE OF CHILDREN WHO USE ELECTRONIC MEDIA FOR MORE THAN TWO HOURS PER DAY

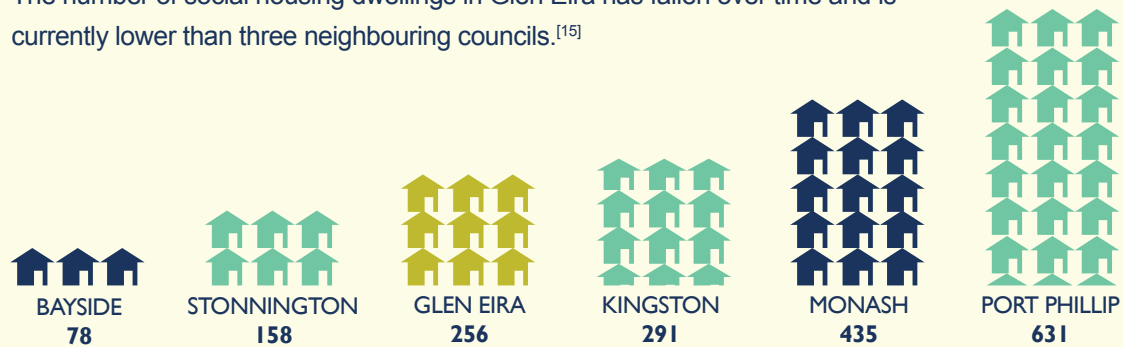




## HOUSING INSECURITY

High housing costs are associated with a range of risks to individuals, families and the community. In 2016, 12.2 per cent of Glen Eira households paid rent of 30 per cent or more of their total household income.<sup>[14]</sup>

Social housing is critical for vulnerable people unable to enter the private market. The number of social housing dwellings in Glen Eira has fallen over time and is currently lower than three neighbouring councils.<sup>[15]</sup>



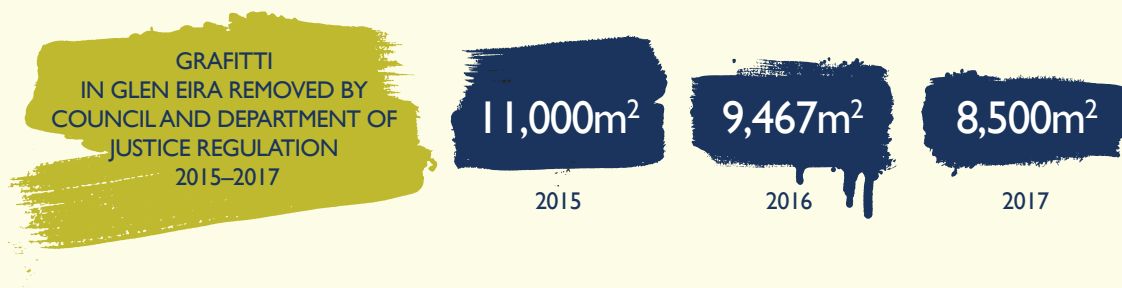
NUMBER OF SOCIAL HOUSING DWELLINGS IN GLEN EIRA'S NEIGHBOURING COUNCILS 2015–16

## PUBLIC REALM AMENITY

Poorly maintained and damaged public places influence how safe people feel. Glen Eira is generally clean and well maintained although there are some issues such as graffiti.

The number of graffiti incidents per 100,000 persons in Glen Eira over the past ten years has fluctuated from a high of 176 in 2009–10 to a low of 52 in 2015–16.

The amount of square metres of graffiti required to be removed has reduced over the past three years. This is in response to Council's strategy of quick removal of graffiti.



[10] <https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems/data-collections/vemd>  
 [11] <https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems/data-collections/vaed>  
 [12] <http://www.greaterdandenong.com/document/30998/social-statistics-use-of-social-media-and-internet>  
 [13] [http://www.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/LGA22310?opendocument](http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA22310?opendocument)  
 [14] [http://www.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/LGA22310?opendocument](http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA22310?opendocument)  
 [15] <https://www.data.vic.gov.au/data/dataset/housing-registrar-registered-housing-agency-property-data-2009-10-to-2014-15>





GLEN EIRA  
CITY COUNCIL

## Glen Eira City Council

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[www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

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Speak and Listen: 1300 555 727

### Social media

#### What's on in Glen Eira:

[www.facebook.com/GlenEiraCityCouncil](https://www.facebook.com/GlenEiraCityCouncil)

#### @cityofgleneira:

[www.instagram.com/cityofgleneira](https://www.instagram.com/cityofgleneira)

#### Glen Eira arts, gallery and events:

[www.facebook.com/gleneiraarts](https://www.facebook.com/gleneiraarts)

#### Glen Eira Libraries and Learning Centres:

[www.facebook.com/GlenEiraLibraries](https://www.facebook.com/GlenEiraLibraries)

#### Glen Eira Maternal and Child Health:

[www.facebook.com/GlenEiraMaternalandChildHealth](https://www.facebook.com/GlenEiraMaternalandChildHealth)

#### Glen Eira Sports and Aquatic Centre:

[www.facebook.com/GESACOnline](https://www.facebook.com/GESACOnline)

[www.twitter.com/GESACOnline](https://www.twitter.com/GESACOnline)

#### Glen Eira Youth Services:

[www.facebook.com/GlenEiraYouthServices](https://www.facebook.com/GlenEiraYouthServices)

[www.instagram.com/gleneirayouthservices](https://www.instagram.com/gleneirayouthservices)

#### Glen Eira sustainable living:

[www.facebook.com/sustainablelivinggleneira](https://www.facebook.com/sustainablelivinggleneira)





**ITEM 9.7 ANZAC DAY 2018**

**Author:** Janice Pouw – Co-ordinator Councillor Business

**File No:** N/A

**Attachments:** Nil

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**PURPOSE AND SUMMARY**

To provide Councillors with the proposed arrangements for Anzac Day 2018.

**RECOMMENDATION**

That Council approves a combined Anzac Day 2018 event with Caulfield RSL on a one off basis.

**BACKGROUND**

The President of the Caulfield RSL met with the Mayor in December 2017 requesting Council's support for a combined Anzac Day service in 2018. Anzac Day 2018 is the centenary marking 100 years since Australia's involvement in the First World War.

**ISSUES AND DISCUSSION**

A recent meeting was held with the President and Secretary of the Caulfield RSL to clarify the details of Caulfield RSL's request for a combined Anzac Day service with Council.

It is proposed that a combined Council and Caulfield RSL on Anzac Day event take place at Caulfield RSL. It was suggested that this combined event replace the Council service held at Caulfield Park on the Sunday afternoon prior to Anzac Day. The holding of the service at the RSL would contribute to the significance of the centenary.

The Caulfield RSL's proposed format for Anzac Day is as follows:

- A march of up to 700 people to take place from the Elsternwick Club on Sandham Street to the Caulfield RSL on St Georges Road on Anzac Day.
- Close St Georges Road from 6.30am to 8.30am
- A Dawn Service to take place in front of the RSL on St Georges Road at approximately 7am
- Gunfire breakfast.
- A fly over at approximately 7.30am
- Wreath laying
- Speeches
- School bands

The Presidents of both the Bentleigh and Oakleigh/Carnegie RSLs were contacted to discuss their arrangements for Anzac Day, to determine if they required Council's support for their services. The only support that was raised was some possible assistance with advertising.

**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

The organising committee have advised that if the proposed combined event proceeds, Councillors will be involved in the official program.



If Council agree to the combined event with the RSL, a financial contribution from Council to the RSL may be offered to assist with a traffic management plan etc. Council officers will also be able to provide additional administrative support to the RSL.

### **POLICY AND LEGISLATIVE IMPLICATIONS**

There are no policy or legislative implications associated with this report.

### **COMMUNICATION AND ENGAGEMENT**

Council officers would work with the Caulfield RSL to ensure the community is informed of any change of plans for this event. Council will advertise the event in the Leader newspapers on Council's website and in the Glen Eira News.

### **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

### **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

### **CONCLUSION**

Councillors to approve a combined Anzac Day event with Caulfield RSL.



**ITEM 9.8            FOUNDATION FOR YOUTH EXCELLENCE COMMITTEE GRANT APPLICATIONS**

**Author:**            *Peter Jones, Director Community Wellbeing*

**File No:**            *18/132259*

**Attachments:**    *Not Applicable*

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**PURPOSE AND SUMMARY**

To seek endorsement of the Foundation for Youth Excellence Awards for the 1<sup>st</sup> quarter 1 November 2017 – 31 January 2018

**RECOMMENDATION**

That Council approves the Foundation for Youth Excellence grants as outlined in this report.

**BACKGROUND**

The *Foundation for Youth Excellence* ('Foundation') is a Council initiative that aims to recognise young people who have achieved excellence in the fields of creative and performing arts; education; leadership or sport.

Young people aged between 10 and 25 who live in Glen Eira and are competing or performing at a state, national or international level are eligible to apply for an award. High priority will be given to applicants who demonstrate a proven history of achieving excellence within their chosen field and an association with a recognised official affiliated body.

Foundation for Youth Excellence applications are assessed quarterly each year. Closing dates are:

1st Quarter – 31 January  
2nd Quarter – 30 April  
3rd Quarter – 31 July  
4th Quarter – 31 October

**Award Categories**

(1)    Creative and Performing Arts

Awards in the areas of dance, music, drama, film and media for applicants who are preparing for prestigious exhibitions, events, presentations, productions and competitions. Assistance may be given to help pay for expenses in accessing or attending one of the above. For example, master classes or special enrichment programs in which the applicant is participating.

(2)    Education

Awards for applicants who are pursuing intellectual endeavours or increasing their educational qualifications or skills. Assistance may be given to help applicants pay for expenses in accessing or participating in intellectual enrichment activities, such as forums, conferences, workshops or mentor programs.



(3) Leadership

Awards for applicants seeking personal growth or development through participation in leadership development programs. It is preferable that these programs enhance an applicant's capacity to initiate, contribute to and lead activities within the community.

(4) Sport

Awards for applicants competing, representing or participating in a sport at state, national or international level. The applicant's chosen sport must:

- ☐ have a defined set of rules and an applicable code;
- ☐ be competitive in nature; and
- ☐ be an officially recognised event by the relevant applicable code.

**Award Levels**

The level of awards is:

State level up to \$360.  
National level up to \$600.  
International level up to \$1,200.

**General Conditions**

Applicants must demonstrate that they have achieved excellence within their chosen field.

No more than two awards will be made to any one applicant.

Awards will not be made for international accommodation or travel.

Sporting applicants must be representing Victoria or Australia in a recognised state/national/international competition. A State or Australian team must be one affiliated with a national sporting organisation registered with the Australian Sports Commission.

Successful applicants must provide the Foundation with a report on the funded activity, a statement of expenditure after attendance at the relevant event and a photo taken at the event.

Any promotions must acknowledge the contribution of the Foundation.

**ISSUES AND DISCUSSION**

**Foundation For Youth Excellence Applications**

**NICKELS, Matthew**

Category: Sport

Level: International

Matthew has been selected by the Australian Cheer Union, a recognised National Sporting Organisation, to represent Australia at the 2018 World Cheerleading Championships in Orlando, Florida, USA. Matthew has previously been a part of teams that have won both State and National Cheerleading Championships.



Matthew is seeking \$1,200 to contribute towards the ACU tour fees of \$4,935 associated with attending the 2018 World Cheerleading Championships.

**Recommendation: \$1,200**

That Council approve an international level payment of \$1200 to Matthew Nickels to contribute towards the cost of participating at the 2018 World Cheerleading Championships.

**PRASETIA, Mangala**

Category: Leadership  
Level: International

Mangala has been selected by the Harvard Project for Asian and International Relations (HPAIR) to act as a Conference Ambassador at the HPAIR 2018 Harvard Conference in Cambridge, Massachusetts, USA. Mangala is currently part of the Chartered Accountants Young Achievers program and represented Victoria and Monash University in 2016 at the 18<sup>th</sup> National Student Leadership Forum on Faith and Values.

Mangala is seeking \$1,200 to contribute towards the conference registration fees, living expenses and transport costs associated with attending the HPAIR 2018 Harvard Conference.

**Recommendation: \$1,200**

That Council approve an International level payment of \$1,200 to Mangala Prasetia to contribute towards the cost associated with attending the HPAIR 2018 Harvard Conference.

**DALY, Christine**

Category: Creative & Performing Arts  
Level: International

Christine is a member of the Invictus Quartet, which has been selected to compete at the 13<sup>th</sup> International Mozart Competition 2018 to be held in Salzburg, Austria. Christine is currently the co-principal Violinist for the University of Melbourne Symphony Orchestra and has been awarded the Corinna D'Hage Mayer String Scholarship in 2015, 2016 and 2017.

Christine is seeking \$1200 to contribute towards the estimated \$2564 cost of entry fees, tuition, sheet music, transfers and living expenses expected to compete at the International Mozart Competition 2018.

**Recommendation: \$1,200**

The Council approve an International level payment of \$1,200 to Christine Daly to contribute towards the costs of competing at the 13<sup>th</sup> International Mozart Competition 2018.

**TEAL, Lachlan**

Category: Sport  
Level: National

Lachlan has been selected by School Sports Victoria, a recognised State Sporting Organisation, to compete as part of the Boys 12 Years & Under Touch Football team at the School Sports Australia Pacific School Games held in Adelaide, South Australia. Lachlan has previously been a state finalist in both Long Jump and the 4 x 100 relay but will be competing for the first time in touch rugby.



Lachlan is seeking \$600 to contribute towards the \$2,600 cost of uniform, flights and accommodation associated with competing at the School Sports Australia Pacific School Games.

**Recommendations: \$600**

The Council approve a National level payment of \$600 to Lachlan Teal to contribute towards the cost of competing at the School Sports Australia Pacific School Games.

**FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

Total recommended grants amount: \$4200

**POLICY AND LEGISLATIVE IMPLICATIONS**

Not applicable

**COMMUNICATION AND ENGAGEMENT**

The Foundation for Youth Excellence is advertised through the Council website, Glen Eira News, Glen Eira Youth Services newsletter and Council facebook pages.

**LINK TO COUNCIL PLAN**

Theme 3: Deliver programs and initiatives that support young people that are responsive to the feedback received through Council youth engagement activities, eg. *Resilience Youth Survey* of primary and secondary school students.

**OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

**CONCLUSION**

Each of the applicants outlined in this report has successfully met the Foundation for Youth Excellence selection criteria and demonstrated how the award will allow them to achieve excellence within their chosen field.

By awarding the recommended Foundation grants, Council can continue to support these young people to achieve further success in the fields of creative and performing arts; education; leadership or sport.



**ITEM 9.9            2018 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT**

**Author:**            *Janice Pouw, Coordinator Councillor Business*

**File No:**            *N/A*

**Attachments:**    *Nil*

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**PURPOSE AND SUMMARY**

To authorise attendance of the Mayor at the Australian Local Government Association 2018 National General Assembly of Local Government to be held 17 to 20 June in Canberra.

**RECOMMENDATION**

That Council authorises the attendance of the Mayor, Cr Tony Athanasopoulos at the Australian Local Government Association – 2018 National General Assembly of Local Government Conference from 17 to 20 June 2018 in Canberra.

**BACKGROUND**

The National General Assembly of Local Government is the peak annual Local Government event where in excess of 800 Mayors and Councillors attend annually.

The conference provides an opportunity for Local Government to engage directly with Federal Government to develop national policy influencing the future direction of councils and their communities. It is an opportunity to make sure the views of local government are represented.

**ISSUES AND DISCUSSION**

The Assembly will be addressed by the Prime Minister, The Hon Malcolm Turnbull MP, Leader of the Opposition The Hon Bill Shorten MP, The Hon Dr John McVeigh MP, The Hon Anthony Albanese MP, in addition to journalists, political editors and a leading Australian economist.

The program includes addresses on the following topics:

- The Australian Political Landscape;
- The Case of Gender Diversity in Local Government;
- Population and the Policy Imperative
- Building Tomorrow's Communities: Livability
- Energy and Climate Change
- Arts and Culture
- Recycling and Waste
- Balancing Innovation and the Public Interest.



Council's Civic Support and Expenses Policy (on Council's website) states:

- 3.1 *Councillors are encouraged to attend conferences and seminars relevant to their work as Councillors in order to enhance their personal skills and knowledge to better perform their role.*
- 3.4 *Attendance by the Mayor or Councillors at a conference, seminar, function or training event where the total cost exceeds, or is likely to exceed, \$750 requires the approval by Council resolution.*

## **FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS**

The approximate cost is \$969 for early bird registrations made before 4 May 2018.

Additional costs total approximately \$1,527 for three night's accommodation, airfares and conference dinners.

The approximate total for attendance at this conference is \$2,496.

## **POLICY AND LEGISLATIVE IMPLICATIONS**

The request for attendance at this event is in accordance with the Council's Civic Support and Expenses Policy. There are no legislative implications associated with this report.

## **COMMUNICATION AND ENGAGEMENT**

There was no communication and engagement associated with this report.

## **LINK TO COUNCIL AND COMMUNITY PLAN**

Theme Five: Informed and Engaged

A well governed Council that is committed to transparency and engages residents in decision-making.

## **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

## **CONCLUSION**

Councillors to authorise the Mayor to attend the Australian Local Government Association – 2018 National General Assembly of Local Government Conference from 17 to 20 June 2018 in Canberra.



**10. URGENT BUSINESS**

**11. ORDINARY BUSINESS**

**11.1 Requests for reports from Officers**

**11.2 Right of reply**

**11.3 Councillor questions**

**11.4 Public questions to Council**



**12. CONSIDERATION OF ITEMS IN CAMERA**

There were no confidential items submitted to this meeting.



**13. CLOSURE OF MEETING**