



GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING

TUESDAY 28TH NOVEMBER 2017

AGENDA

**Meeting to be held in the Council Chambers,
Corner Hawthorn & Glen Eira Roads, Caulfield
At 7.30 pm**

*"The primary object of a Council
is to endeavour to achieve
the best outcomes for the local community
having regard to the
long term and cumulative effects of decisions."*

- s3c(1) Local Government Act

Councillors: The Mayor, Councillor Tony Athanasopoulos
Councillor Clare Davey
Councillor Mary Delahunty
Councillor Margaret Esakoff
Councillor Jamie Hyams
Councillor Jim Magee
Councillor Joel Silver
Councillor Dan Sztrajt
Councillor Nina Taylor

Chief Executive Officer: Rebecca McKenzie

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12. CONSIDERATION OF IN CAMERA ITEMS

That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayers;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments
- (f) Legal advice
- (g) Matters affecting the security of Council property'
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

12.1 Tender number 2018.61 Bailey Reserve Oval 1 Redevelopment

Local Government Act 1989 Section 89(2)(d) given it relates to a contractual matter

Number of tenders received	Two (2)
Number of evaluation criteria tenders assessed against	Three (3)
Estimated contract value	More than \$560,000.00

12.2 Citizen of the Year Awards Advisory Committee

Local Government Act 1989 Section 89(2)(h) any other matter which the Council or Special Committee considers would prejudice the Council or any person

13. CLOSURE OF MEETING



**AGENDA for the ORDINARY MEETING OF THE
GLEN EIRA CITY COUNCIL to be held on TUESDAY 28TH NOVEMBER 2017**

1. ACKNOWLEDGEMENT

In the spirit of respect, Council acknowledges the people and elders of the Boon Wurrung people of the Kulin Nation past and present who have traditional connections and responsibilities for the land on which Council meets.

2. APOLOGIES

3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS

Councillors are reminded that we remain bound by our Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act or any other Act, to the best of our skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Copies of Minutes previously circulated.

Recommendation

That the minutes of the Ordinary Council Meeting held on 8 November 2017 and the Special Council Meeting held on 17 November 2017 be confirmed.

- 5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**
- 6. DOCUMENTS FOR SEALING**
- 7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

8. REPORTS FROM COMMITTEES**8.1 Advisory Committees**

- i. Recreation and Leisure Advisory Committee – 14 September 2017
- ii. Community Consultation Committee – 25 October 2017

Recommendation

That the minutes of the Recreation and Leisure Advisory Committee meeting held on 14 September 2017 and the Community Consultation Committee held on 25 October 2017 be received and noted and that the recommendations of the Committees be adopted.

8.2 Records of Assembly

- i. 24 October 2017
- ii. 31 October 2017
- iii. 8 November 2017 (pre-meeting)

Recommendation

That the Records of the Assemblies as shown below be received and noted.

- i. 24 October 2017
- ii. 31 October 2017
- iii. 8 November 2017 (pre-meeting)

RECREATION & LEISURE ADVISORY COMMITTEE



Minutes

Thursday 14 September 2017

Yarra Yarra Room, Glen Eira Town Hall

Invitees	Councillors Cr Joel Silver (JS) Cr Nina Taylor (NT) Cr Jamie Hyams (JH) Cr Tony Athanasopoulos (TA) Council Staff Samantha Krull, Director Infrastructure, Environment and Leisure (DIEL) Mark Collins, Group Manager, Recreation & Leisure (GMRL) Andrew Barden, Manager, Recreation & Open Space (MRO)
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1. Welcome

- Declaration of Conflict of Interests - None declared.

2. Confirmation of Previous Minutes

- Endorsed by Council at its Ordinary Council Meeting on 5 September 2017 with no amendments

3. Club/Sportsground/Court Requests

GMRL advised after the EOI process for court allocation, McKinnon Basketball Association had been awarded the allocation for the indoor courts at GESAC until 15 April 2018

4. Advocacy on Strategic Objectives

GMRL advised that officers had a very productive meeting with Sport & Recreation Victoria (SRV) on 6th September to discuss a range of issues including:

- Council officers briefed SRV on current and future Council projects SRV offered support for the future masterplan at Caulfield Racecourse Reserve at the appropriate time which will be driven by the new Trust or the Department of Environment, Land, Water and Planning (DELWP).
- SRV advised that there will be a number of special grants made available around local advocacy which will be outside the normal grants process in the lead up to the 2018 State Elections.

5. Community Partnerships

GMRL advised that discussions are still ongoing with National Trust officers on access for the Glen Eira community to Rippon Lea Estate gardens. A tour has been arranged for Councillors on 18 October.

ACTION: Officers to keep Councillors informed on progress of these discussions.

6. Regular Reports

Discussion included quarterly update reports for the following:

- **Recreation & Open Space related capital works**

Detailed design works are currently well underway for the following projects:

- Duncan Mackinnon Reserve athletics track redevelopment
- Duncan Mackinnon Reserve new netball courts & flood lighting
- Duncan Mackinnon Reserve landscape enhancement works
- Moorleigh Community Village Reserve multi-purpose sports training facility
- McKinnon Reserve oval 1 sportsground lighting upgrade
- Bailey Reserve skate park & lighting redevelopment
- Bailey Reserve oval 1 sports ground oval redevelopment
- EE Gunn Reserve multi-purpose sports training facility
- King George Reserve pavilion redevelopment
- Joyce Park new open space development
- Rosanna Street Reserve landscape enhancement upgrade

Works are currently in progress for the following projects:

- King George Reserve automated public toilets
- East Caulfield Reserve perimeter fencing upgrade
- Caulfield Park new pathway lighting (western end)
- Marara Road Reserve landscape enhancement upgrade
- Marara Road Reserve outdoor fitness station
- EE Gunn Reserve baseball fencing facility
- Pell Street Reserve landscape and playground upgrade

- **Open Space Strategy refresh**

Councillors were recently given an overview on the need to refresh the Open Space Strategy and the proposed methodology. Work will commence on this in December 2017 and the Advisory Committee will be engaged as part of the process.

- **Pavilion Strategy**

The Pavilion Strategy was endorsed on 25th July 2017 and has been well received by clubs and reserve advisory committees.

- **Leisure Facility Needs Assessment**

Process is underway with a report to Council and concepts for the Carnegie Swim Centre redevelopment due by the end of 2017. The intention is to take these concepts to community consultation in early 2018.

- **Tennis Strategy**

Is underway with a survey issued to all clubs. Operational health checks are currently being undertaken by Tennis Victoria and a contractor has been engaged to undertake facility audits.

- **Masterplans**

- Caulfield Park Masterplan refresh process is currently underway with a landscape architect appointed. Initial discussions have been held with Friends of Caulfield Park and key stakeholders will be consulted over the next few months to review the existing masterplan and discuss issues and opportunities for consideration in the development of a new masterplan. The feedback received will be incorporated into a draft masterplan that will be used for broader community consultation in 2018.

7. Other Business

- MRO advised that concept drawings are currently being prepared for Crown Allotment 2031 (The Wedge) and will be presented to Council in early October for consideration.
- GMRL provided an update on the re-tiling of the GESAC pools. GE Leisure has taken over the management of the Carnegie Swim Centre which will open from 15 September for two weeks to ensure GESAC user groups are not disadvantaged.

8. Next Meeting

- Thursday 7 December 2017

ACTION: Officers to contact Committee Chair one week prior to next meeting to discuss proposed Agenda items



**Community Consultation Committee Meeting
Minutes
25 October 2017**

Purpose:

To make recommendations to Council in relation to the ways in which Council consults with residents, ratepayers and other stakeholders in the community to ensure maximum participation, communication and value to the community.

Meeting commenced at: 6:36pm

1. Present and apologies

Present

Cr Jamie Hyams	Councillor (chair)
Cr Dan Sztrajt	Councillor
Dr Iris Levin	Community Representative
Megan Dunkley	Community Representative
Ann Van Leerdam	Community Representative
Elizabeth Orlov	Community Representative
Peter Jones	Director Community Services
Gayle Stewart	Manager Community Development and Care

Apologies

Cr Tony Athanasopoulos Councillor

2. Matters considered

- Response to VAGO report best practice measures for consultation in relation to draft Community Engagement Strategy
- Draft Community Engagement Strategy
- Draft Community Engagement Toolkit
- Update on project to convene and online community engagement panel
- Quarterly Community Engagement Report
- Council Community Engagement Policy
- Committee membership

3. Response to VAGO report best practice measures for consultation in relation to draft Community Engagement Strategy

A matrix showing the 12 best practice elements for community engagement which were highlighted in the VAGO report showed how the new draft engagement strategy/framework aligns with the old engagement strategy.

New	Old	Element	Description
		1. Purpose	Sets out a council's commitment to public participation
		2. Scope	Identifies which business units, staff and activities are covered by the policy
		3. Objectives	Sets out the aims of the policy in undertaking effective public participation
		4. Definitions	Outlines definitions of key terms, such as engagement, community, consultation, stakeholder
		5. Responsibilities	Identifies staff responsible for undertaking public participation
		6. IAP2 model	Diagram and description of how the council adapts and applies the IAP2 model
		7. Principles and values	The principles and values guiding public participation, such as transparent, inclusive, fair and responsive
		8. When to engage	Circumstances when councils should engage, such as to help make decisions on current and emerging issues and on policies, and when it is a statutory, legislative or regulatory requirement all major council plans, strategies and policies.
		9. How to engage	Guidance on when to use the various engagement techniques, such as workshops, community meetings, local events, public exhibitions and submissions, website and social media, community and stakeholder reference group, surveys, mail-outs, advertisements
		10. Who to engage	Identifies potential stakeholders, such as residents, business owners, ratepayers, community groups and clubs and those who work or participate in leisure activities in the municipality
		11. Monitoring, evaluation and review	Outlines monitoring and review for all public participation activities, including qualitative and quantitative evaluation
		12. Engagement resources	Lists the resources needed for community engagement, such as staff guides, policies, training, templates, online engagement tools and social media

Table Key: ■ Meets Best Practice ■ Partial Compliance ■ Not Compliant

4. Draft Community Engagement Strategy

It was outlined that the strategic approach being taken to Council's engagement strategy incorporated three elements;



The model used in the strategy was developed to align closely with the International Association of Public Participation (IAP2) which is the accepted best practice model for engagement internationally.

The committee reviewed the work to date and made some suggestions for improvement, including:

- Check alignment with IAP2 to explore alternative to title of Design phase as the Design/Plan dichotomy is a little unclear
- Incorporate examples in assessing the need to engage and in the IAP2 spectrum,
- Enhance the section on how engagement is used to inform decision making by referring back to the purpose of engagement,
- Add something about the community's commitment in roles and responsibilities section

The committee commended the work that had been completed on the engagement strategy.

Action: Internal consultation to occur across business units on engagement strategy to seek feedback for refining the strategy and build commitment to implementing the strategy.

5. Draft Community Engagement Toolkit

The toolkit is designed to be an online tool for Council officers, involved in consultation, to use and support good practice in engagement. The toolkit is designed to be added to, as the skill and sophistication of engagement approaches grows in Council.

There are currently 16 factsheets to support Council's engagement approach. The structure aligns with the Engagement Strategy utilising the Design, Plan, Do, Review approach.

The committee reviewed the work to date and made some suggestions for improvement, including;

- Ensuring language used reflects Council as the organization with responsibility in the instructions
- Additions to the stakeholder list
- How to decide the level of engagement used in a consultation
- Checking language about being inclusive to ensure it is sensitive to different groups and incorporating working with children checks under special considerations for consulting with children
- Refining selection methods and incorporating why you would pick a particular method in the instructions, including developing a matrix to support selection of methods with reasons to engage
- Split writing surveys into three sections - writing surveys; collection methods (highlight survey monkey as a tool); ethics. Review sample size information.
- Add a template and requirement for monitoring
- Enhance the section on body of knowledge to explain the benefits of coordinating consultation information.

The committee commended the work that had been completed on the engagement toolkit.

Use of the toolkit will be encouraged through a training and development program linked to completion of the engagement framework. This training will also include rolling out IAP2 training, engagement HQ training and a universal planning approach to key staff in different business units across Council.

Action: Officers to document the training and development plan for staff

6. **Update on project to convene an online community engagement panel**

Development of an online panel is a commitment in the Council and Community Plan. The potential of this method is to increase community consultation participation particularly for those sections of the community who may not necessarily engage with council in more 'traditional ways'. Generally Online community panels work by providing interested community members the opportunity to sign up and contribute to issues and inform public decision making through electronic and digital methods of engagement at a time and place that suits them.

Preliminary work has commenced with a consultant group to form the terms of reference, operating model, recruitment, identify demographic composition and ongoing management plan.

Discussion on the possible demographic for recruitment was discussed and this will be further explored at the next meeting when the consultant will lead a workshop with the group.

Action: Workshop on online panel development will be held in next committee meeting on 29 November 2017

7. **Quarterly Community Engagement Report**

The committee noted the quarterly engagement report and in the quarter between 1 July and 30 September 2017 there have been 39 consultation/engagement opportunities with the community and 2601 people have been engaged. Council business units leading engagement have been City Futures, Civic Compliance, Recreation and Open Space, Sustainability, Community Development, and Transport Planning.

It was noted that the quarterly reporting template may change once the new engagement strategy is complete.

General Business

8. **Council Community Engagement Policy**

It was brought to the attention of the committee that the Community Engagement Policy was passed at the Council meeting on 17 October 2017.

9. **Membership of committee**

Community members were asked to note that councillor representation on all Council committees is currently being reviewed and will be part of a Council report in the 1 November 2017 Special Council meeting.

Next meeting: 29 November 2017 at 6:30pm in the Ogaki Room

Meeting closed at 8:20pm

Assembly of Councillors

24 October 2017

Record under S 80 A (2)

Meeting commenced at 6.45PM.

A. Present

Cr Mary Delahunty (Mayor)
Cr Tony Athanasopoulos
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Jim Magee
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO
Ron Torres
Peter Jones
Samantha Krull
John Vastianos
Janice Pouw
Alexandra Fry
Rachel Ollivier
James Kearney
James Roscoe

B. Matters considered.

- (i) Apologies – Nil
- (ii) Introduction of Campaign For Food Waste Recycling Service
- (iii) CAPEX Quarterly Update July-September 2017 (Q1)

7.31pm Cr Silver left the assembly and re-entered at 7.32pm

7.39pm Cr Hyams left the assembly

- (iv) General Business

- a) Councillor Taylor
MAV State Council Meeting.
Sustainability Grants
Bentleigh East toilet.

7.49 pm Cr Hyams returned to the assembly

VLGA community consultation
Structure Planning

b) Councillor Silver
Abandoned vehicles

c) Councillor Hyams
Councillor emails
Bentleigh Bowls Club
Town planning application
Dockless Share Bikes
Structure planning.

d) Councillor Sztrajt
Community feedback on safety

e) CEO – Rebecca McKenzie
Council meeting cycle 2018
Budget cycle

(v) Elsternwick Hub presentation – Kate Oliver

(vi) Elsternwick Hub presentation – David Vorchheimer

Cr Davey left the assembly 9.21pm and returned to the assembly 9.23pm

Assembly finished at 9.32PM

Assembly of Councillors

31 October 2017

Record under S 80 A (2)

Meeting commenced at 6.30PM.

A. Present

Cr Mary Delahunty (Mayor)
Cr Tony Athanasopoulos
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Jim Magee
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO
Ron Torres
Peter Jones
Samantha Krull
Peter Swabey
Janice Pouw

B. Matters considered.

- (i) Apologies
- (ii) GE Leisure Facilities Review

7.43pm the Briefing adjourned

7.51pm the Briefing resumed

Present

Cr Mary Delahunty (Mayor)
Cr Tony Athanasopoulos
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Jim Magee
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

8.03pm Cr Taylor left the Assembly and re-entered at 8.05pm

(iii) Management of Construction Activity

8.05pm Cr Delahunty left the Assembly and did not return.

(iv) General Business

- a) Cr Sztrajt – Meeting with residents re Caulfield Shopping area
- b) Cr Silver – Item 11.1 from Draft Council meeting agenda – Requests for reports from Officers - Create wetlands area
- c) Cr Taylor – Petition for Council meeting
- d) Director Infrastructure, Environment and Leisure – update on Bailey Reserve Skate Park
- e) Director Planning and Place – Update on derelict truck in Elsternwick
- f) Chief Executive Officer – Marriage equality

8.38pm Cr Athanasopoulos left the Assembly and re-entered at 8.39pm.

(v) Council Papers for the 8 November 2017 Council Meeting comprising thirteen officer reports together with standing items on the agenda.

- Item 8.2 Records of Assembly
- Item 9.1 VCAT Watch

8.41pm Cr Esakoff left the Assembly and re-entered at 8.42pm.

- Item 9.2 10 St Georges Road, Elsternwick –

8.49pm Cr Davey declared a conflict of interest in item 9.2 of the draft Council meeting agenda and left the Assembly. Cr Davey re-entered at 9.08pm.

- Item 9.3 29 Orange Street, Bentleigh East
- Item 9.4 441-461 Glen Huntly Road, 9 Beavis Street and 75 Orrong Road, Elsternwick

9.08pm Cr Esakoff declared a conflict of interest in item 9.4 of the draft Council meeting agenda and left the Assembly. Cr Esakoff re-entered at 9.13pm.

9.12pm Cr Silver left the Assembly.

- Item 9.5 Management of Construction Activity
- Item 9.6 Domestic Animal Management Plan 2017-21

9.14pm Cr Silver re-entered the Assembly.

- Item 9.7 Signal Box Painting to Combat Graffiti
- Item 9.8 Glen Eira Family Violence Prevention Action Plan 2017-2018
- Item 9.9 Carnegie Swim Centre Feasibility Community Consultation
- Item 9.10 Dockless Bike Share
- Item 9.11 Community Safety Committee Terms of Reference
- Item 9.12 Instruments of Appointment and Authorisation under the Planning and Environment Act 1987

- Item 9.13 Financial Management Report for the Period Ending
30 September 2017
- Item 11.1 – Request for reports from Officers – Cr Silver – raised earlier in
the meeting
- Item 12.1 Tender Number 2017.047 Supply and Delivery of GESAC Retail
Products
- General Business
Special Council Meeting process

Assembly finished at 9.47PM

Council Pre-Meeting

8 November 2017

Record under S 80 A (2)

Meeting Commenced at 6.47pm

A. Present

Cr Mary Delahunty, Mayor
Cr Tony Athanasopoulos
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Jim Magee
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

Apologies - Nil

Officers

Rebecca McKenzie, CEO
Peter Swabey
Peter Jones
Ron Torres
Samantha Krull
Janice Pouw

B. Matters considered

- (i) Item 5.2 – Petition – Objection to Planning Application – 282 Centre Road
Bentleigh

6.52pm Cr Davey left the pre-meeting room.

- (ii) Item 9.2 – 10 St Georges Road, Elsternwick

7.07pm Cr Davey entered the room.

- (iii) Item 11.3 – Councillor question

Cr Silver – Wetlands in Glen Eira

- (iv) Item 9.5 – Management of Construction Activity

- (v) Item 9.10 – Dockless Bike Share

Pre-meeting finished at 7.13pm

9. PRESENTATION OF OFFICERS REPORTS

9.1	VCAT Watch
9.2	Visitor Parking for Residential and Mixed Use Developments
9.3	Carnegie & Elsternwick Special Rate Agreements
9.4	120 Brady Road Bentleigh East
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9.11	Council Meeting Cycle 2018
9.12	Quarterly Service Performance Report
9.13	Appointment of Independent Audit Committee Member
9.14	Financial Management Report For The Period Ending 31 October 2017
9.15	Transport Innovation Study Tour

ITEM 9.1 VCAT WATCH**Author:** *Paul Wood – Manager Town Planning***File No:** *N/A***Attachments:** *Applications before and recent decision of the Victorian Civil and Administrative Tribunal***PURPOSE AND SUMMARY**

To report to Council applications currently before, and recent decisions of, the Victorian Civil and Administrative Tribunal (VCAT).

RECOMMENDATION

That Council notes:

1. The applications currently before the Victorian Civil and Administrative Tribunal (VCAT), including the recent applications that have been lodged with VCAT.
2. The recent decisions of VCAT, including the commentary provided in relation to matters of notable interest.

BACKGROUND

The VCAT process is an integral part of the planning permit process and provides opportunity for independent review of planning decisions. VCAT is required to take into consideration any relevant planning policy.

ISSUES AND DISCUSSION

This report includes an attachment that provides an overview of all applications currently before, or that have recently been decided by the VCAT. The attachment table is broken down into 'New appeals lodged with the VCAT', 'Current matters before the VCAT' (including upcoming hearings or where Council is waiting for a decision after the hearing has taken place), and 'Recent decisions of the VCAT'.

Of the recent decisions, the following are considered of notable interest for Council:

Address	9-13 Derby Road, Caulfield East
Proposal	<p>The proposal included:</p> <ul style="list-style-type: none"> • Demolition of a heritage building at No.13 Derby Road • Demolition of heritage fabric at the rear of No.9-11 Derby Road • Construction a building comprising part single storey, part five storeys and part eighteen storeys • Use as a retail premises on the ground floor and 130 student rooms in the building with associated communal areas • Reduce the provision of car parking by 32 spaces • Waive the provision of a loading bay for the retail premises
Council decision	Refusal (Council resolution)
VCAT decision	No permit issued
Appellant	Derby Road Developments Pty Ltd



The subject site is located within the Commercial 1 Zone and is affected by the Heritage Overlay (HO71). Council refused the proposal due to design, neighbourhood character, heritage, car parking layout design and provision of one site car parking under the parking overlay. In addition, Council had concerns about the design and built form, heritage character, equitable development opportunities, and visibility in the wider context.

The Tribunal accepted that the demolition would have little impact on the significance of the heritage place because it was constructed at the end of the Edwardian period and has been substantially altered. The proposal included the retention of the existing façade at number 9-11 Derby Road, with sheer walls to the side boundaries and a height of 18 storeys.

Although the Tribunal accepted that a taller building could be supported on this large site, it was not persuaded that 18 storeys is the appropriate height, and provided insufficient setbacks contributing to a visual dominance in this location.

The Tribunal was critical of the internal amenity and held that the development would not provide adequate communal open space, and provides a poor outlook and daylight access to individual units. Overall, the Tribunal was not convinced that the amenity provided would meet the expectations in Council's Student Housing Policy at Clause 22.09 of the Glen Eira Planning Scheme as a result of the size of bedrooms and living areas, sharing of rooms, poor outlooks, location of windows, and toilets, and poor daylight to many rooms.

The Tribunal accepted that a reduction of car parking is appropriate but not to the extent proposed.

The Tribunal held that it was not satisfied with the architectural expression of the tower, and that a more active interface could be provided at the mid height and upper levels. On this basis, the decision of the Responsible Authority was upheld and no permit issued.

ORDINARY COUNCIL MEETING

Address	360 Neerim Road, Carnegie
Proposal	Construction of a four storey, mixed use development comprising a shop, 16 apartments and car parking above a partial basement.
Council decision	Permit (Council)
VCAT decision	Permit issued – Council decision varied
Appellant	Bandlas Pty Ltd



The subject site is located within the Commercial 1 Zone. Council issued a planning permit requiring increased setbacks from the northern boundary and a higher quantum of car parking than proposed by the applicant.

The Tribunal considered two appeals, being an appeal by an objector who was concerned about overlooking and an appeal by the applicant against conditions on the permit. These conditions included the increased setbacks from the northern boundary, the location of the shop entrance, the location of fin architectural elements projecting beyond the building line and the increased quantum of car parking.

In relation to the objector appeal, all parties agreed a condition that would address the overlooking concern.

In relation to the review against conditions, the Tribunal disagreed with all of Councils requirements and deleted or modified the conditions. In particular, the Tribunal considered that there was no requirement to increase the building setbacks as these were consistent with recent approvals along Neerim Road, considered that there was no policy basis to remove the architectural fin elements projecting beyond the building line, and in relation to car parking, was persuaded by the expert evidence of the applicant that the provision was acceptable.

In relation to the visitor car parking component of this, the Tribunal noted that residential visitor car parking does not need to be provided on site for this development and reliance on on-street parking is acceptable in this instance. In deciding this, the Tribunal considered that the reduction was low, survey results demonstrated that there is available on-street car parking within the surrounding area and the site is well served by public transport.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

ORDINARY COUNCIL MEETING

There are no financial, resource or asset management implications.

POLICY AND LEGISLATIVE IMPLICATIONS

The decisions of notable interest in this report are relevant to the strategic planning work being undertaken by Council's City Futures Department.

COMMUNICATION AND ENGAGEMENT

There has been no communication or engagement for this report.

LINK TO COUNCIL PLAN

Liveable and Well Designed:

A well planned City that is a great place to live.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

This report provides details of the applications before and recent decisions of the VCAT.

ATTACHMENT 1: APPLICATIONS BEFORE AND RECENT DECISION OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

NEW APPEALS LODGED WITH THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (23 OCTOBER 2017 to 9 NOVEMBER 2017)									
Address	Suburb	Appeal date	VCAT reference	Description of proposal	Zone	Council decision	Council delegate for decision	Appeal lodgment date	Type of appeal
24 Marara Road	Caulfield South	27/2/18	P2371/2017	Construction of two (2) double storey attached dwellings	NRZ1	Planning Permit	DPF	26/10/17	s149 (declaration)
65 Hall Street	Ormond	16/4/18	P2407/2017	Construction of two (2) attached double storey dwellings	NRZ1	Refusal	DPF	26/10/17	s77 (Refusal)

CURRENT MATTERS BEFORE THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (AWAITING APPEAL DECISION OR APPEAL HEARING)									
Address	Suburb	Appeal date	VCAT reference	Description of proposal	Zone	Council decision	Council delegate for decision	Appeal lodgment date	Type of appeal
130 Wheatley Road	Ormond	16/8/17	P695/2017	Demolition of the existing dwelling and construction of three double-storey dwellings on land affected by the Heritage Overlay	GRZ1	Refusal	Manager	18/4/17	s77 (Refusal)
64 Oakleigh Road	Carnegie	15/9/17	P204/2017	Use of the land for the purpose of animal husbandry (mice breeding) and construction of buildings and works associated with a Section 2 use (animal husbandry)	NRZ1	Refusal	Manager	17/3/17	s77 (Refusal)
25-27 Horne Street	Elsternwick	20/9/17	P319/2017	The construction of a seven storey building comprising twenty-five dwellings, two shops and a reduction in car parking	C1Z	Refusal	Manager	17/4/17	s77 (Refusal)
63 Mawby Road	Bentleigh East	20/9/17	P629/2017	Construct a single storey dwelling at the rear of the existing dwelling	NRZ1	Refusal	Manager	28/4/17	s77 (Refusal)
10 Princes Street	Caulfield North	21/9/17	P1055/2017	Construction of a three (3) storey residential building comprising sixteen (16) dwellings above basement level car parking	GRZ2	Refusal	DPF	19/5/17	s77 (Refusal)
13-17 Cecil Street	Bentleigh	13/10/17	P833/2017	Construction of buildings and carrying out of works for a Child Care Centre and Place of Worship and reduction of the car parking requirement for the Place of Worship	NRZ	NOD	Council	25/5/17	s80 (Conditions)
20 Elizabeth Street	Bentleigh East	13/10/17	P904/2017	Construction of two (2) double storey attached dwellings	NRZ1	NOD	DPF	30/5/17	s80 (Conditions)
5 Chloris Crescent	Caulfield	19/10/17	P817/2017	Construction of 2 double storey attached dwellings	NRZ1	Refusal	DPF	26/5/17	s77 (Refusal)
2 Namron Street	Bentleigh East	23/10/17	P1789/2017	Construction of a single storey dwelling to the rear of an existing dwelling (two dwellings)	NRZ1	Planning Permit	Manager	11/8/17	s80 (Condition)
6 Wheeler Street	Ormond	24/10/17	P694/2017	Construction of three three-storey dwellings on land affected by the Special Building Overlay	GRZ1	Refusal	Manager	17/5/17	s77 (Refusal)
7 Brennan Street	McKinnon	31/10/17	P1080/2017	Construction of 2 double storey attached dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Officer	9/6/17	s77 (Refusal)
167 Bambra Road	Caulfield South	1/11/17	P1003/2017	Use of a dwelling for a home occupation exceeding 50 square metres in area	NRZ1	NOD	DPF	24/5/17	s82 (Objector)
167 Bambra Road	Caulfield	1/11/17	P1370/2017	Use of a dwelling for a home occupation exceeding 50 square metres in area	NRZ1	Planning Permit	DPF	26/6/17	s80 (Conditions)
46 Carlton Street	McKinnon	15/11/17	P1100/2017	Construction of two (2) double-storey dwellings and buildings/works on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	15/6/17	s77 (Refusal)
Unit 7 25 Pyne Street	Caulfield	16/11/17	P1225/2017	Construction of seven (7) single storey units and one (1) double storey unit	GRZ1	NOD	DPF	19/6/17	s82 (Objector)
32 Moylan Street	Bentleigh East	16/11/17	P1822/2017	Construction of one double storey dwelling and one single storey dwelling (two dwellings)	NRZ1	Planning Permit (amended)	Manager	22/8/17	s77 (Refusal)
472 & 476-482 Kooyong Road & 11 Saturn Street	Caulfield South	23/11/17	P973/2017	Construction of buildings and works (ranging from 3 to 19 storeys) and use of the land as a hospital, retirement village, residential aged care facility and child care centre with associated carparking and reduction of the bicycle parking requirement	NRZ1	Refusal	Council	12/5/17	s77 (Refusal)
64 Tucker Road	Bentleigh	23/11/17	P1239/2017	Construction of two (2) double-storey dwellings	NRZ1	Refusal	DPF	21/6/17	s77 (Refusal)
7 Daniell Crescent	Caulfield	24/11/17	P1122/2017	Construction of three single storey dwellings.	NRZ1	Refusal	Manager	15/6/17	s77 (Refusal)
2 Brailsford	Bentleigh	27/11/17	P1233/2017	Construction of three storey apartment building comprising of three	GRZ1	Refusal	Manager	21/6/17	s77 (Refusal)

Road				dwellings					
664-670 North Road	Ormond	27/11/17	P1718/2017	Construction of part two, part three storey buildings comprising twenty one (21) dwellings above basement car park and a reduction in the statutory visitor car parking requirements, on land affected by the Special Building Overlay.	GRZ2	Refusal	Manager	28/7/17	s77 (Refusal)
1-3 Horne Street	Elsternwick	4/12/17	P1668/2017	The construction of a nine storey building and basement, use of the land for 25 dwellings, a retail premise, reduction of the car parking requirement and waiver of the loading bay requirement	C1Z	Refusal	Council	24/7/17	s77 (Refusal)
38 tucker Road	Bentleigh	5/12/17	P1985/2017	Construction of two (2) double storey attached dwellings	NRZ1	Planning Permit	DPF	4/9/17	S80 (condition)
102 & 102A Balaclava Road	Caulfield	20/12/17	P1411/2017	The construction of a three storey building comprising up to eight (8) dwellings above a basement; works on common property; and alteration of access to a road in a Road Zone, Category 1	GRZ2	NOD	Officer	29/6/17	s82 (Objector)
313 Jasper Road	Ormond	8/1/18	P1460/2017	Construction of two (2) double storey dwellings on two lots (with each lot less than 300sqm), creation of access to a road in a Road Zone Category 1 and creation of a party wall easement	GRZ1	Refusal	Manager	5/7/17	s77 (Refusal)
1032-1032A North Road	Bentleigh East	11/1/18	P1529/2017	The construction of a three storey building comprising two shops and nine dwellings	C1Z	Planning Permit	Council	18/7/17	s80 (Condition)
2 Marylin Court	Bentleigh East	16/1/18	P1582/2017	Construction of a double storey dwelling to the rear of an existing dwelling	NRZ1	Refusal	Manager	19/7/17	s77 (Refusal)
462-464 Dandenong Road	Caulfield North	18/1/18	P1756/2017	Construction of a three storey residential building comprising 26 dwellings above a basement level car park, reduction of visitor car parking requirements and alteration of access to a Road Zone Category 1	GRZ2	Refusal	DPF	16/8/17	s77 (Refusal)
48 Thomas Street	Brighton East	30/1/18	P2032/2017	Construction of two (2) double storey dwellings	NRZ1	Failure	No Official Decision	6/9/17	s79 (Failure)
1 Grey Street	Caulfield North	31/1/18	P1774/2017	Construction of 2 double storey attached dwellings	NRZ1	NOD	DPF	11/8/17	s82 (Objector)
3 Banksia Road	Caulfield South	2/2/18	P2058/2017	Removal of the registered restrictive covenant contained in Instrument of Transfer 776487 from Lot 26 on LP5916 (Volume 3892 Folio 238)	NRZ1	Refusal	Officer	18/9/17	s77 (Refusal)
2 Moira Avenue	Carnegie	5/2/18	P2092/2017	Partial demolition, alterations and additions (including a first floor addition) to the existing dwelling on land affected by the Heritage Overlay and Special Building Overlay	NRZ1	Refusal	Manager	18/9/17	s77 (Refusal)
730-734 North Road	Ormond	20/2/18	P1983/2017	Request for Extension of Time	NRZ1	Refusal	Manager	4/9/17	s81 (Extension of time)
12 Kambea Grove	Caulfield North	22/2/18	P1859/2017	Demolition and construction of a dwelling in a neighbourhood character overlay and special building overlay	NRZ1	Refusal	Manager	23/8/17	s77 (Refusal)
17-19 Loranne Street	Bentleigh	22/2/18	P2165/2017	Construction of a part three (3), part four (4) storey building consisting of 21 dwellings above basement car park; reduction of visitor car parking requirements	GRZ1, RGZ	Refusal	Council	28/9/17	s77 (Refusal)
240-250 Mckinnon Road	McKinnon	22/2/18	P2269/2017	A four storey building comprising six shops and twenty six dwellings above basement car park and a reduction in car parking requirements (for shops) and waiver of the loading bay requirement	C1Z	Permit	Council	9/10/17	s80 (Condition)
111-113 Jasper Road	Bentleigh	27/2/18	P2049/2017	Replacement and installation of internally illuminated and non-illuminated business identification signage	NRZ1	Planning Permit	Officer	8/9/17	s80 (Conditions)
24 Marara Road	Caulfield South	27/2/18	P2371/2017	Construction of two (2) double storey attached dwellings	NRZ1	Planning Permit	DPF	26/10/17	s149 (declaration)

ORDINARY COUNCIL MEETING

8 NOVEMBER 2017

20 Leonie Avenue	Bentleigh East	8/3/18	P2229/2017	Construction of two (2) double storey dwellings	NRZ1	Refusal	Manager	3/10/17	s77 (Refusal)
388-394 Hawthorn Road	Caulfield South	13/3/18	P2293/2017	Construction of a 7 storey building comprising 46 dwellings, a retail premises and a basement car park, reduction of the car parking requirements, waiving of the loading bay requirement and creation and alteration of access to a road in a Road Zone, Category 1	C1Z	Refusal	Manager	11/10/17	s77 (Refusal)
31 Nepean Hwy	Elsternwick	13/3/18	P2320/2017	Partial demolition, alterations and additions and use of land for the purpose of a Child Care Centre and the reduction of the car parking requirement	RGZ1	Planning Permit	Council	13/10/17	s80 (Conditions)
50 Blamey Street	Bentleigh East	16/3/18	P2258/2017	Construction of a single storey dwelling to the rear of the existing dwelling.	NRZ1	Refusal	Manager	6/10/17	s77 (Refusal)
78 Lyons Street	Carnegie	21/3/18	P2247/2017	Construction of two (2) double storey attached dwellings on land affected by Special Building Overlay	NRZ1	Refusal	Manager	9/10/17	s77 (Refusal)
329 Jasper Road	Ormond	3/4/18	P2191/2017	Construction of a four storey building comprising of a shop and fifteen (15) dwellings; use of the land for dwellings; reduction in car parking requirements (for visitors and shops); waiver of loading bay requirements; to alter access to a road zone category 1	C1Z	Refusal	Council	5/10/17	s77 (Refusal)
16 South Avenue	Bentleigh	3/4/18	P2240/2017	Construction of eight (8) three storey townhouses with basement car parking	GRZ1	Refusal	DPF	5/10/17	s77 (Refusal)
312 Orrong Road	Caulfield	9/4/18	P2287/2017	Construction of a three (3) storey building containing five (5) apartments above basement car park, and a waiver of the statutory visitor car parking requirement	GRZ	Refusal	Manager	10/10/17	s77 (Refusal)
65 Hall Street	Ormond	16/4/18	P2407/2017	Construction of two (2) attached double storey dwellings	NRZ1	Refusal	DPF	26/10/17	s77 (Refusal)
7 Wicklow Street	Ormond	25/9/18	P2124/2017	Construction of two double storey dwellings on land affected by the Special Building Overlay	NRZ1	Refusal	Manager	25/9/17	s77 (Refusal)

RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (23 OCTOBER 2017 to 9 November 2017)												
Address	Suburb	Appeal date	VCAT reference	Description of proposal	Zone	Council decision	Council delegate for decision	Date of Council decision	Type of appeal	Appeal outcome	Date of VCAT decision	VCAT decision (effect on Council decision)
7 The Crossover	Carnegie	6/12/17	P1413/2017	The construction of two double storey dwellings on a lot affected by the Special Building Overlay	NRZ1	Refusal	Manager	30/6/17	s77 (Refusal)	Permit Issued (consent)	20/10/17	Set Aside
2 & 2A Freeman Street	Caulfield	11/12/17	P1763/2017	Construction of a two storey building, use of the land as a Place of Assembly (Active Living Centre incorporating place of worship and medical consulting rooms) and reduction of associated car parking, loading bay and bicycle parking requirements	GRZ1	Refusal	DPF	9/8/17	s77 (Refusal)	Permit Amended (consent)	25/10/17	Set Aside
360 Neerim Road	Carnegie	20/9/17	P559/2017	Construction of a four storey building, comprising ground floor shop and up to 16 dwellings, reduction in car parking requirements for the shop and waiver of loading requirements on land adjacent to a Road Zone Category 1	C1Z	Notice of Decision	Council	7/4/17	s82 (Objector)	Permit issued	30/10/17	Affirmed in part
360 Neerim Road	Carnegie	20/9/17	P947/2017	Construction of a four storey building, comprising ground floor shop and up to 16 dwellings, reduction in car parking requirements for the shop and waiver of loading requirements on land adjacent to a Road Zone Category 1	C1Z	Notice of Decision	Council	7/4/17	s80 (Conditions)	Permit issued	30/10/17	Varied
564 Centre Road	Bentleigh	20/10/17	P918/2017	Construction of two (2) double storey attached dwellings and alter access to a road in a Road Zone, Category 1	NRZ1	Refusal	Manager	1/6/17	s77 (Refusal)	Permit Issued (consent)	31/10/17	Set Aside
9-13 Derby Road	Caulfield East	18/9/17	P1114/2017	Construction of an 18 storey building comprising 158 units, Use of the land for student accommodation, part demolition and construction of a building in the Heritage Overlay, reduction of car spaces required under the Parking Overlay and waiver of loading bay requirements	C1Z	Refusal	Council	25/5/17	s77 (Refusal)	Refusal	2/11/17	Affirmed
124 Mackie Road	Bentleigh East	6/11/17	P1048/2017	Construction of two (2) double storey attached dwellings	NRZ1	Refusal	Manager	7/6/17	s77 (Refusal)	Refusal	6/11/17	Affirmed

ITEM 9.2 Visitor Parking for Residential and Mixed Use Developments**Author:** *Mat Bonomi, Coordinator of City Transport and Place Design***File No:** *N/A***Attachments:** Excerpt from Clause 52.06 Car Parking

PURPOSE AND SUMMARY

At the 04 July 2017 Ordinary Council Meeting, Council resolved:

As part of the development of Council's Integrated Transport Strategy, a report is received giving consideration to the merits of providing visitor car parking for residential or mixed use residential developments. This should include considerations of the planning provisions around visitor car parking, the usage of these spaces in a development, and whether it would be more beneficial for the wider area if additional dwelling car spaces were provided instead.

This report responds to the resolution.

RECOMMENDATION

That Council:

1. acknowledges the report.
2. acknowledges that there are planning tools available to Council to manage car parking provision but the implementation of these tools requires a lengthy planning scheme amendment process underpinned by strong strategic justification.
3. further considers its approach to managing car parking and visitor car parking following adoption of the Integrated Transport Strategy.

BACKGROUND

Council is in the process of developing an Integrated Transport Strategy (ITS) which will act as a high-level strategic document that will set transport priorities which are aligned with the 15-year vision for Glen Eira. The first stage will be to consult on a draft ITS in early 2018. Importantly, the Integrated Transport Strategy will seek to provide a cohesive transport framework which responds to the current and future challenges of congestion and population growth. It will also seek to respond to how car parking is managed throughout the municipality.

Furthermore, the recently adopted Activity Centre, Housing and Local Economy Strategy acknowledges that Glen Eira and its neighbourhoods are not all the same, and it is important to appropriately tailor 'change' for each of our neighbourhoods, instead of a 'one size fits all' approach.

It is important the new ITS takes a similar, tailored approach. For example, the northern half of Glen Eira was built before the car and has relatively greater access to trams and train stations. Whereas the southern half of Glen Eira has a street network that has been built with more emphasis on car travel and so there is relatively greater reliance on the car for these neighbourhoods. This sets the physical context for Council's consideration of its possible future approach to visitor parking for residential or mixed use developments.

ISSUES AND DISCUSSION

Planning Provisions for Car Parking

The consideration of car parking for new developments occurs through the planning permit application process. All Victorian planning schemes contain Clause 52.06-Car Parking. This clause sets out, amongst other things, car parking rates (including visitor parking) for various land uses and considerations for the decision maker in applying these rates. Included in its objectives:

- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality*

Furthermore, the Clause enables an applicant to apply for a reduction in the car parking rate (including visitor parking), and it provides guidance to the decision maker on what to consider. (Refer to Attachment)

Local Government cannot change the contents of Clause 52.06-Car Parking, as it is set by the State Government. However, there is a planning tool available to Local Government, in addition to planning policy, which enables it to tailor its approach to car parking on a precinct or site specific basis. This is known as a *Parking Overlay*. Glen Eira has three Parking Overlays covering student housing, Caulfield Village, and the State Government approved development above Ormond Train Station.

With any planning decision of Council, third party rights exist to challenge the decision at the VCAT. This includes any decision on the car parking attributes of a development. The VCAT will consider the same objectives and guidelines contained in Clause 52.06 (refer to attachment) in reviewing Council's decision on car parking.

However, a Parking Overlay can provide greater clarity to all parties (including the VCAT) on how car parking will be dealt with, and can carry more weight in defending decisions at the VCAT.

Where to from here?

A parking overlay could cover how Council deals with visitor parking in specific circumstances. To introduce a parking overlay into Glen Eira's planning scheme, a planning scheme amendment is required. This process involves the need to prepare significant strategic justification, scrutiny of Council's amendment by an independent panel and ultimately, Planning Minister approval.

Council's future Integrated Transport Strategy and its allied strategies and policies will form an integral part in the strategic justification needed for a planning scheme amendment. This will be intrinsically linked to Council's Structure Plans (anticipated for adoption in February 2018).

At this stage, Council is in the process of preparing the long term shared vision for the municipality and its activity centres. This includes preparation of the necessary strategic foundation for how travel is optimised in the municipality, and how parking is provided and managed. This process is reflected in both Themes 1 and 2 in the *Glen Eira Council and Community Plan 2017-2021*.

Once this strategic foundation is set, it will enable more detailed consideration of the planning provisions (policies, overlays, etc) needed to manage traffic and parking in the municipality.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

N/A

COMMUNICATION AND ENGAGEMENT

N/A

LINK TO COUNCIL AND COMMUNITY PLAN

Theme 2 – Accessible and Well Connected. A City that is easy to move around: full of safe travel options and walkable neighbourhoods.

A strategic objective of this long-term community goal is:

2. ADDRESS THE COMMUNITY'S PARKING NEEDS TO MINIMISE IMPACTS ON COMMUNITY WELLBEING, AND IMPROVE THE CONNECTIONS AND THE VIBRANCY OF THE CITY.

WE WILL:

- Manage public parking within built up areas and shopping precincts through targeted improvements.
- Address the impact of new developments by reviewing the parking requirements within our *Planning Scheme* to ensure that developments provide their fair share of on-site parking and minimise the impacts on the amenity of local streets.
- Prepare a strategic, municipal-wide review of car parking and traffic to help inform future decision-making regarding parking provision.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The planning scheme sets out a basis upon which to assess car parking provision for new developments in Glen Eira. Given the complex pressures the municipality is facing with population growth and the resultant traffic congestion and parking demand, a more sophisticated approach is needed. This will likely involve a move from the current 'one size fits all' approach and one which uses a combination of planning policy and parking overlays.

To do so requires a planning scheme amendment, and the requisite strategic justification. The current structure planning program and the upcoming Integrated Transport Strategy will form an important part in the strategic justification that is required. Once this is completed, more detailed preparation of the necessary planning tools can commence.

ATTACHMENT

Excerpt from Clause 52.06 Car Parking

Before granting a permit to reduce the number of spaces, the responsible authority must consider the following, as appropriate:

- The Car Parking Demand Assessment.
- Any relevant local planning policy or incorporated plan.
- The availability of alternative car parking in the locality of the land, including:
 - Efficiencies gained from the consolidation of shared car parking spaces.
 - Public car parks intended to serve the land.
 - On street parking in non residential zones.
 - Streets in residential zones specifically managed for non-residential parking.
- On street parking in residential zones in the locality of the land that is intended to be for residential use.
- The practicality of providing car parking on the site, particularly for lots of less than 300 square metres.
- Any adverse economic impact a shortfall of parking may have on the economic viability of any nearby activity centre.
- The future growth and development of any nearby activity centre.
- Any car parking deficiency associated with the existing use of the land.

PARTICULAR PROVISIONS - CLAUSE 52.06

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- Any credit that should be allowed for car parking spaces provided on common land or by a Special Charge Scheme or cash-in-lieu payment.
 - Local traffic management in the locality of the land.
 - The impact of fewer car parking spaces on local amenity, including pedestrian amenity and the amenity of nearby residential areas.
 - The need to create safe, functional and attractive parking areas.
 - Access to or provision of alternative transport modes to and from the land.
 - The equity of reducing the car parking requirement having regard to any historic contributions by existing businesses.
 - The character of the surrounding area and whether reducing the car parking provision would result in a quality/positive urban design outcome.
 - Any other matter specified in a schedule to the Parking Overlay.
 - Any other relevant consideration.

ITEM 9.3 CARNEGIE AND ELSTERNWICK SPECIAL RATE AGREEMENTS

Author: Tess Angarane – Coordinator City Economy and Place Making

File No: N/A

Attachments: 1. Draft Carnegie Special Rate Agreement
 2. Draft Elsternwick Special Rate Agreement

PURPOSE AND SUMMARY

To enter into an agreement between Council and Carnegie Main Street Incorporated and between Council and Elsternwick Main Street Committee for the administration of the Carnegie and Elsternwick Shopping Centre Special Rate Schemes.

RECOMMENDATION

That Council:

1. enters into an agreement with Carnegie Main Street Incorporated (ABN 73905096621) and Elsternwick Main Street Committee (ABN 74814986749) to assist it to administer the Special Rate Schemes;
2. notes that the attached agreements have been prepared in accordance with any obligations under the Local Government Act and in line with the declared Special Rate; and
3. seals the agreements in an appropriate manner by affixing of the Council Seal.

BACKGROUND

Special rate and charge schemes are currently implemented in three shopping centres within the municipality (Carnegie, Elsternwick and Bentleigh).

At its meeting on 2 May 2017, Council resolved to declare a new Special Rate for the Carnegie and Elsternwick Shopping Centres. Council has administered a similar special rate for the Carnegie and Elsternwick Shopping Centres since 1994.

An agreement between Council and the Carnegie and Elsternwick Traders Associations is used to outline the responsibilities of the Traders Associations and Council.

ISSUES AND DISCUSSION

The previous arrangements have recently been reviewed and the following areas have been identified as areas where clearer guidelines and stronger links could be incorporated into the new agreements:

- Link to community vision: through Council's strategic and structure planning work, a community vision and objectives have been identified for each of the centres. Use of the special rate proceeds should link to this vision.
- More accountability: more clarity about roles and responsibilities to ensure that special rate proceeds are being spent in the manner in which they are raised and maximise the benefit to the centre.

- More collaborative approach: more support from Council to ensure special rate proceeds are spent appropriately and that local shopping centres are receiving maximum value from the special rate levy.

These key new areas have now been included in the proposed Agreements. The term of the Agreements will cover the same period as the declared Special Rate. The new Special Rate commenced when the previous Special Rate ceased on 30 June 2017, for a period of seven years expiring on 30 June 2024.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The total of the Special Rate to be levied between 1 July 2017 and 30 June 2024 will be \$205,000 per annum for the Elsternwick Shopping Centre and \$200,000 per annum for the Carnegie Shopping Centre, with annual increases in accordance with the Consumer Price Index.

POLICY AND LEGISLATIVE IMPLICATIONS

The Agreements have been prepared in accordance with any obligations under the Local Government Act and in line with the declared Special Rate and approved by Corporate Counsel.

COMMUNICATION AND ENGAGEMENT

- On 21 March 2017, Council formally resolved to give public notice of its intention to declare a new Special Rate for each of the Carnegie and Elsternwick shopping centres.
- On 28 March 2017, Council gave public notice of the proposed Special Rate and sent a copy of the public notice to each person liable to pay the Special Rate. Rate payers were given the opportunity to challenge the Special Rate.
- On 2 May 2017, Council declared the Special Rate for Carnegie and Elsternwick.
- In August 2017, rates notices were sent to liable property owners. Rate payers had a further opportunity to challenge the special rate.
- Between August to November 2017, Council Officers have engaged in discussions with Traders Associations to outline the key changes in the new Agreements, reiterate the scope and intent of the Special Rate and set clear expectations around governance requirements.

LINK TO COUNCIL PLAN

Activity centres play an important economic and social role in the City of Glen Eira. The special rate and charge scheme plays an important role in providing support for Glen Eira's major commercial centres.

The scheme aligns with the strategic direction outlined in the Glen Eira Council and Community Plan:

THEME ONE: LIVEABLE AND WELL DESIGNED

Create prosperous, accessible and vibrant urban places.

THEME TWO: SAFE, HEALTHY AND INCLUSIVE

Work in partnership to make our City a safe and inclusive place for all.

The proposed agreements also support Councils *Activity Centre, Housing and Local Economy Strategy*.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The purpose of the Special Rates is to defray the costs of advertising, management, decoration, security, promotion and other incidental expenses associated with encouraging commerce in the Centres.

Use of the Special Rate can also tie in with Council's strategic and structure planning work in order to achieve the community's vision for the Centre.

This Agreement between Council and the Carnegie and Elsternwick Traders Associations outlines the responsibilities of the Traders Associations and Council to ensure that Special Rate proceeds are spent for the purpose for which they are raised and to maximise the benefit to the Centres.



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Date / /2017

Special Rate Funding Agreement

Glen Eira City Council
and

Carnegie Main Street Inc.

2017-2024

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Agreement

Dated

Parties

Council	Glen Eira City Council
Address	Corner of Glen Eira and Hawthorn Roads, Caulfield, Victoria 3162
Facsimile	03 9523 0339
Email	mail@gleneira.vic.gov.au
Contact	Coordinator City Economy and Place Making
Short name	Council

Traders Association	Carnegie Main Street Inc.
Address	PO Box 487, Carnegie, Victoria 3163
Facsimile	03 9435 1962
Email	info@carnegiemainstreet.com.au
Contact	Graeme Callen
Short name	the Traders Association

Background

- A. On 2 May 2017, Council declared a special rate in the terms detailed in the Resolution annexed to this Agreement (**the Declaration**).
- B. The Declaration was made for the purpose of providing money to pay expenses in relation to advertising, promotion and events, centre marketing, business development and other incidental expenses associated with the encouragement of commerce in the Carnegie Shopping Centre (**the Centre**).
- C. Council has following the declaration of the Special Rate, agreed that the Traders Association will administer the expenditure of the monies raised by the Special Rate in accordance with this Agreement.
- D. The parties have agreed that Council will provide the money from the special rate to the Traders Association for expenditure to further the objectives described in B above, subject to the terms and conditions set out in this agreement.

OPERATIVE PROVISIONS:

1. INTERPRETATION

In this Agreement, unless the context or subject-matter indicates otherwise, the following words and phrases are defined to mean:

Annual Budget means the annual budget described in Clause 5.1.

Annual Business Plan means the annual business plan described in Clause 5.1.

Director Planning and Place means the member of Council staff holding, acting in or performing the duties of Director Planning and Place.

Financial Year has the same meaning as in section 3(1) of the *Local Government Act* 1989.

Special Rate means the special rate described in the Declaration.

Significantly Deviate means, in relation to the Annual Budget, a variation of 10% or more of the total budget.

2. RELATIONSHIP OF COUNCIL AND TRADERS' ASSOCIATION

- 2.1 Nothing in this agreement will be construed or deemed to constitute a partnership, joint venture or employee, employer or representative relationship between Council and the Traders Association.

3. COUNCIL OBLIGATIONS

- 3.1 Subject to the *Local Government Act* 1989, Council will, in each year during which the Special Rate is in force, levy the Special Rate on those persons who are liable to pay it.
- 3.2 If the Director Planning and Place approves the Annual Budget and Annual Business Plan submitted by the Traders Association in accordance with this Agreement, Council will pay to the Traders Association in quarterly instalments the sum which Council is due to collect by levying the Special Rate on the persons who are liable to pay it (**Special Rate Proceeds**).
- 3.3 Council may offer a governance training session in each year that the Special Rate is in operation for the members of the Committee of Management of the Traders Association. The Traders Association must ensure that a minimum of two of its representatives attend any governance training session offered by Council.

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- 4.1 The Traders Association agrees that Special Rate Proceeds will be used to further the vision and objectives for the Centre as outlined in the Carnegie Structure Plan and expended solely in connection with:
- 4.1.1 promotional and marketing events;
 - 4.1.2 promotional advertising, marketing and public relations material;
 - 4.1.3 Centre management, including employment of a Centre co-ordinator;
 - 4.1.4 business training and development; and
 - 4.1.5 Centre décor and displays.
 - 4.1.6 works to enhance the appearance and amenity of the Centre in addition to those provided generally by Council

- 4.2 The Traders Association agrees that in performing (or attempting to perform) the acts described in Clause 4.1:
- 4.2.1 it will act in a manner consistent with its Statement of Purposes and Rules;
 - 4.2.2 it will not Significantly Deviate from the Annual Budget and Annual Business Plan approved by Council unless Council has given its written consent to such deviation;
 - 4.2.3 notwithstanding anything contained in Clause 4.2.1, it will assist only those persons who own or occupy rateable land included in the Declaration;
 - 4.2.4 notwithstanding anything contained in Clause 4.2.1, it will not discriminate between persons who are and are not members of it;
 - 4.2.5 it is not entitled to receive any remuneration for performing (or attempting to perform) such acts, which includes, without limitation, any of its members who perform (or attempt to perform) such acts except where approval in writing has been given by the Director Planning and Place;
 - 4.2.6 it will act in accordance with any other agreement reached between it and Council; and
 - 4.2.7 it will, when purchasing any goods or engaging any services, including the engaging of contracted support, undertake the procurement process in a competitive and transparent manner.
- 4.3 Unless otherwise agreed by Council, the Traders Association will appoint a Centre Marketing Coordinator for the Centre on terms and conditions agreed by Council.
- To this end:
- 4.3.1 a Council Officer must be on the panel for the appointment of the Centre Marketing Coordinator, and the duties of the role and performance of the person appointed will be reviewed annually; and
 - 4.3.2 the Centre Marketing Coordinator:
 - (a) must not hold office or a voting membership of the committee of management of the Traders Association and must not vote at meetings of the Traders Association; and
 - (b) must not undertake any function properly required of or discharged by a committee member in connection with the running of meetings.
- 4.4 In performing its obligations under this Agreement, the Traders Association must at all times be, and maintain its legal status as, an association registered under the *Associations Incorporation Reform Act 2012*.
- 4.5 In each Financial Year during which the Special Rate remains in force, the Traders Association must use reasonable efforts to expend the majority of the Special Rate Proceeds. Spending should be spread appropriately across the year and in accordance with the Annual Budget and Business Plan.
- 4.6 Despite Clause 4.5 Council may, in special circumstances, allow the Traders Association to withhold the expenditure of a part or parts of the Special Rate Proceeds for proposed expenditure in the following Financial Year, in which case the next Traders Association Annual Budget must incorporate such expenditure as an item carried forward.
- 4.7 The Traders Association must hold a minimum of four centre-wide events/celebrations in each year during which the Special Rate is in force unless otherwise agreed by Council.

The Traders Association must use all reasonable efforts to engage and involve the majority of traders in these events.

- 4.8 The Traders Association must identify business training and development needs of the traders it represents and provide one training and development session each year.
- 4.9 The Traders Association must undertake an annual satisfaction survey to assess traders' support of how the Special Rate Proceeds have been spent, and provide the results of that survey to Council within 28 days of the survey completion.

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- 5.1 The Traders Association must submit to Council in a timely manner and using a format provided by or approved by Council, the following:
 - 5.1.1 An approved Annual Budget and Annual Business Plan for the next Financial Year which has been shared with traders for input before being submitted to Council for approval. This must be submitted by 20 June or a date approved by Council and include:
 - (a) current trends and issues facing the centre;
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 - (c) detailed budget including specific details about projects and events and a timeline of when Special Rate Proceeds will be spent; and
 - (d) measures for each of the projects and events detailed in the Business Plan which will be considered Key Performance Indicators (KPI's).
 - 5.1.2 A detailed quarterly report in a format which is consistent with the approved Annual Budget and Annual Business Plan. This should include:
 - (a) details of how the Special Rate Proceeds were expended during or in respect of the period since the last report provided;
 - (b) a breakdown of income and expenditure during or in respect of the period since the last report, as well as the period from the commencement of the relevant Financial Year to the present, including without limitation a comparison of this income and expenditure against the approved Annual Budget;
 - (c) cash flow analysis projecting future income and expenditure for the following quarter;
 - (d) financial figures of the amount of all debtors and creditors, and the balance of any bank account and a balance sheet;
 - (e) copies of all invoices and other documentary evidence in respect of all payments made by the Traders Association; and
 - (f) an update on projects and events and KPI's completed to date.
 - 5.1.3 A Financial Statement which details how the Special Rate Proceeds were expended during the financial Year to which the Financial Statement relates. This

should be submitted as soon as is reasonably practicable after the end of Financial Year and be audited by a person who is:

- (a) registered as a Company Auditor, or
- (b) a holder of a practising certificate issued by the Australian Society of Certified Practising Accountants in Australia.

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- 5.3 The Traders Association agrees that Council may at any time appoint a member of its staff or another person to investigate or audit:
 - 5.3.1 the manner in which the Special Rate Proceeds are being or have been expended;
 - 5.3.2 the activities of the Traders Association; or
 - 5.3.3 the financial state of the Traders Association.
- 5.4 If Council appoints a member of its staff or another person to investigate or audit the matters listed in Clause 5.3, and the member of staff or other person so appointed requests access to any premises, books of account, documents or other material in the possession of the Traders Association (or in the case of books of account, documents or other material in the care, custody or control of the Traders Association) the Traders Association must forthwith provide the access to the member of staff or person so appointed and provide all reasonable co-operation and assistance to the person so appointed, in order that he or she may conduct the investigation or audit.

6. TERMINATION AND SUSPENSION

- 6.1 If the Traders Association is in breach of any of the provisions of this Agreement and that breach is not remedied within 28 days of receipt of a notice from Council:
 - 6.1.1 specifying the breach;
 - 6.1.2 requiring the breach to be remedied; and
 - 6.1.3 advising that unless the breach is remedied within 28 days of receipt of the notice, Council will terminate this Agreement,

Council may, without prejudice to any other rights or remedies available to it, terminate this Agreement, or suspend payment of the special rate until such time as the breach has been remedied to Council's satisfaction.

- 6.2 If any steps are taken to wind up, or cancel or transfer the incorporation of, the Traders Association, or:
- 6.2.1 in the reasonable opinion of Council, the Traders Association becomes insolvent; or
 - 6.2.2 the Traders Association breaches its Rules,
- Council may, without prejudice to any other rights or remedies available to it, terminate this Agreement or suspend payment of the special rate.
- 6.3 If Council terminates this Agreement in accordance with Clause 6.1 or Clause 6.2:
- 6.3.1 no further Special Rate Proceeds must be paid to the Traders Association under Clause 3.2;
 - 6.3.2 the Traders Association must immediately repay to Council the balance then remaining of the Special Rate Proceeds paid to it; and
 - 6.3.3 Council must use any further sum which it collects by levying the Special Rate for the purposes for which the Declaration was made.

7. MUTUAL ASSISTANCE

Council and the Traders Association must, at regular intervals, monitor the operation of this Agreement and the discharge of the parties' obligations under it, and, to this end, shall appoint or nominate persons to liaise and consult, and facilitate implementation of this Agreement.

8. ARBITRATION CLAUSE

Should any dispute regarding the interpretation of any part of this agreement arise either party may exercise its right to refer the matter to an independent arbitrator appointed by Resolution Institute.

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9.1 Service of Notice

A notice or other communication required or permitted, under this Agreement must be in writing and may be served:

- 9.1.1 personally on the person;
- 9.1.2 by leaving it at the person's current address for service;
- 9.1.3 by posting it by prepaid post addressed to that person at the person's current address for service; or
- 9.1.4 by facsimile to the person's current number for service.

9.2 Particulars for Service

- 9.2.1 The particulars for service of Council are:

address: PO Box 42, Caulfield South, 3162

facsimile number: 03 9523 0339

9.2.2 The particulars for service of the Traders Association are:

address: PO Box 487, Carnegie, Victoria 3163

facsimile number: 03 9435 1962

9.2.3 Any party may change the address or facsimile number for service by giving notice to the other parties.

9.2.4 If the person to be served is a company, the notice or other communication may be served on it at the company's registered office.

9.3 Time of Service

A notice or other communication is deemed served:

9.3.1 if served personally or left at the person's address, upon service;

9.3.2 if posted within Australia to an Australian address, two business days after posting;

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10. INTERPRETATION

Unless expressed or implied to the contrary in this Agreement:

10.1 this Agreement is governed by and is to be construed in accordance with the laws of Victoria;

10.2 headings and sub-headings are inserted for ease of reference only and do not affect the interpretation of this Agreement;

10.3 any provision in this Agreement that is held to be illegal, invalid, void, voidable or unenforceable must be read down to the extent necessary to ensure that it is not illegal, invalid, void, voidable or unenforceable and if it is not possible to read down the provision, that provision is severable without affecting the validity or enforceability of the remaining part of that provision or the other provisions in this Agreement;

10.4 this Agreement contains the entire understanding between the parties as to the subject matter contained in it and all previous agreements, representations, warranties, explanations and commitments, expressed or implied, affecting this subject matter are superseded by this Agreement and have no effect;

10.5 if a payment or other act is required to be made or done on a day which is not a business day, the payment or act must be made or done on the next following business day;

10.6 a reference in this Agreement to:

10.6.1 a statute includes regulations under it and consolidations, amendments, re-enactments or replacements of any of them;

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- 10.6.4 a clause, schedule or appendix is a reference to a clause, schedule or appendix in or to this Agreement;
- 10.6.5 this or other document includes the document as varied or replaced regardless of any change in the identity of the parties; and
- 10.6.6 the singular includes the plural and vice versa.

EXECUTED by the parties

The seal of the Glen Eira City Council was)
hereunto affixed in the presence of:)

..... Councillor

..... Chief Executive Officer

THE COMMON SEAL of CARNEGIE MAIN)
STREET INCORPORATED was affixed by)
authority of the Committee in the presence of:)
)

..... Committee Member

..... Committee Member / Public Officer of the
Association



Maddocks

Lawyers
Collins Square, Tower Two
Level 25, 727 Collins Street
Melbourne VIC 3008
Australia

Telephone 61 3 9258 3555
Facsimile 61 3 9258 3666

info@maddocks.com.au
www.maddocks.com.au

DX 259 Melbourne

Date / /2017

Special Rate Funding Agreement

Glen Eira City Council
and

Elsternwick Mainstreet Committee

2017-2024

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Agreement

Dated

Parties

Council	Glen Eira City Council
Address	Corner of Glen Eira and Hawthorn Roads, Caulfield, Victoria 3162
Facsimile	03 9523 0339
Email	mail@gleneira.vic.gov.au
Contact	Coordinator City Economy and Place Making
Short name	Council

Traders Association	Elsternwick Main Street Committee (ABN 74814986749)
Address	TBC
Facsimile	TBC
Email	TBC
Contact	TBC
Short name	the Traders Association

Background

- A. On 2 May 2017, Council declared a special rate in the terms detailed in the Resolution annexed to this Agreement (**the Declaration**).
- B. The Declaration was made for the purpose of providing money to pay expenses in relation to advertising, promotion and events, centre marketing, business development and other incidental expenses associated with the encouragement of commerce in the Elsternwick Shopping Centre (**the Centre**).
- C. Council has following the declaration of the Special Rate, agreed that the Traders Association will administer the expenditure of the monies raised by the Special Rate in accordance with this Agreement.
- D. The parties have agreed that Council will provide the money from the special rate to the Traders Association for expenditure to further the objectives described in B above, subject to the terms and conditions set out in this agreement.

OPERATIVE PROVISIONS:

1. INTERPRETATION

In this Agreement, unless the context or subject-matter indicates otherwise, the following words and phrases are defined to mean:

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- 4.1.1 promotional and marketing events;
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address: PO Box 42, Caulfield South, 3162

facsimile number: 03 9523 0339

9.2.2 The particulars for service of the Traders Association are:

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9.2.3 Any party may change the address or facsimile number for service by giving notice to the other parties.

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EXECUTED by the parties

The seal of the Glen Eira City Council was)
hereunto affixed in the presence of:)

..... Councillor

..... Chief Executive Officer

THE COMMON SEAL of ELSTERNWICK)
MAINSTREET COMMITTEE was affixed by)
authority of the Committee in the presence of:)
)

..... Committee Member

..... Committee Member / Public Officer of the
Association

ITEM 9.4 120 BRADY ROAD BENTLEIGH EAST**Author:** Paul Wood, Manager Town Planning**File No:** GE/PP-30812/2017**Attachments:** Advertised plans**PURPOSE AND SUMMARY**

To consider a Planning Permit application.



PROPOSAL	Buildings and works including the installation of a shade sail
MUNICIPAL STRATEGIC STATEMENT	Open Space
APPLICANT	Centenary Park Tennis Club Inc
PLANNING SCHEME CONTROLS	Public Park and Recreation Zone
OBJECTIONS	No objections

RECOMMENDATION

That Council issues a Planning Permit for Application No. GE/PP-30812/2017, for buildings and works including the installation of a shade sail, at 120 Brady Road Bentleigh East, in accordance with the following conditions/grounds:

1. The layout of the site and size, design and location of works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.
2. The shade sail must be maintained in good order to the satisfaction of the Responsible Authority.
3. This Permit will expire if:
 - The development does not start within two (2) years from the date of this Permit; or
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

NOTES:

- A. This Planning Permit represents the Planning approval for the development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- B. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- C. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.

BACKGROUND

Centenary Park Tennis Club has applied for a planning permit for buildings and works on Council land. There is no relevant background to this application.

ISSUES AND DISCUSSION

- Zoning and policy context
- Amenity impacts

Proposal

- Installation of a shade sail to the eastern side of the club house. The shade sail would be at most 5.53m wide, 4.75m deep and have a maximum height of 3.13m.

Referrals

The application was referred to Council's Buildings and Properties Department who did not object to the proposal.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource or asset management implications.

POLICY AND LEGISLATIVE IMPLICATIONS

Zoning and policy context

A permit is required to construct buildings and works. The shade sail is appropriately located and designed and would complement the use of the site as a tennis club.

Amenity impacts

The proposal does not present any amenity impacts for the following reasons:

- The proposed shade sail is located over 20m to the east of Brady Road within the existing Tennis Club.
- The size and scale of the new structure is not excessive and will be unobtrusive within the park.
- The shade sail is located well away (approximately 35m) from the nearest residential property along Brady Road. Therefore the installation of shade sail is considered appropriate and will not impact the amenity of any nearby residential properties.

COMMUNICATION AND ENGAGEMENT

Public Notice (Statutory)

- 24 properties notified
- 32 notices sent (owners and occupiers)
- No signs erected on site
- No objections received

LINK TO COUNCIL PLAN

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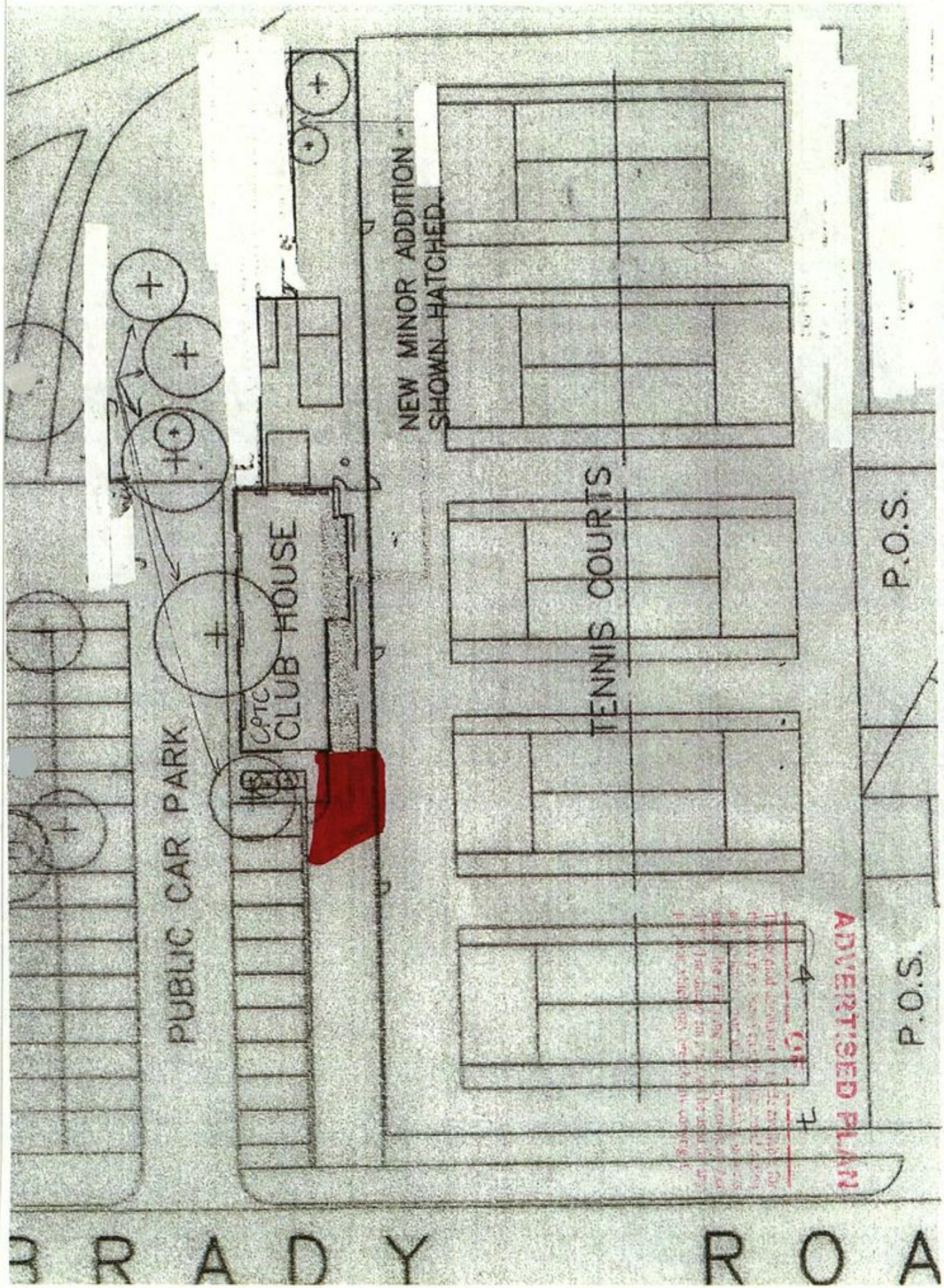
OFFICER DECLARATION OF CONFLICT OF INTEREST

This matter is brought to Council as Council is the landowner.

Planning Permit applications involving Council land are decided by resolution to ensure separation between Council as a Responsible Authority and Council as a land owner.

CONCLUSION

That a Planning Permit be issued.



SUN
SAIL LOCATION

ADVERTISED PLAN

3 OF 7

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24/08/2017

Scale 1:401

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Tennis Courts

South
Elevation
view

5530.00 mm

West
Elevation
View

4750.00 mm



POST

POST

BOUNDARY FENCE LINE

POST

POST

CLUB ROOM

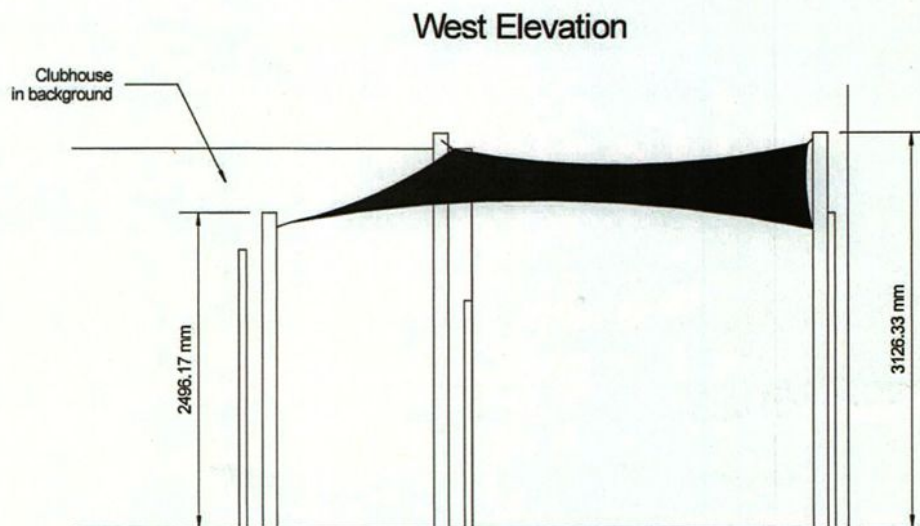
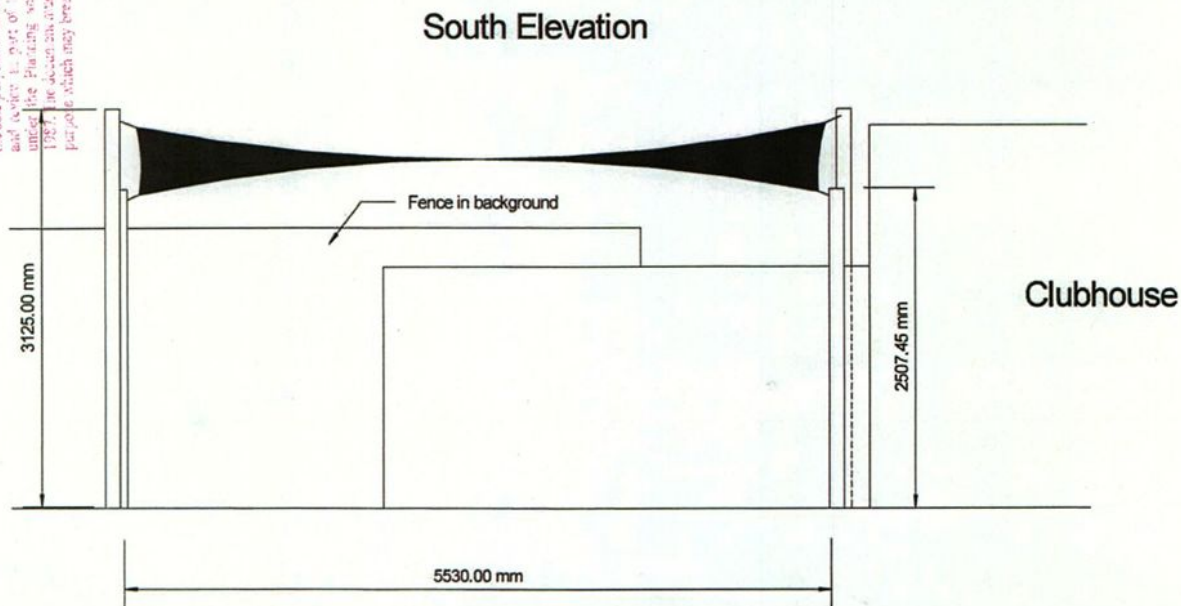
Building

Drawing not to scale

Fabric: Polyfab Comshade

Proposed Shade Sail
Centenary Park Tennis Club
120 Brady Rd
Bentleigh East

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Fabric: Polyfab Comshade

Proposed Shade Sail
Centenary Park Tennis Club
120 Brady Rd
Bentleigh East



ADVERTISED PLAN

7 OF 7

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ITEM 9.5 282 CENTRE ROAD, BENTLEIGH VIC 3204

Author: *Paul Wood, Manager Town Planning*

File No: *GE/PP-29826/2016/A*

Attachments: *No attachments*

PURPOSE AND SUMMARY

To consider a Planning Permit application.



PROPOSAL	Extension of the hours associated with the sale and consumption of liquor in association with an existing food and drink premises (wine bar)
MUNICIPAL STRATEGIC STATEMENT	Business (Clause 21.06)
APPLICANT	Tanya Hanouch
PLANNING SCHEME CONTROLS	Commercial 1 Zone Design and Development Overlay (DD08) Urban Villages Policy (Clause 22.05) Licensed Premises (Clause 52.27)
OBJECTIONS	17

RECOMMENDATION

That Council issues a Notice of Decision to Grant an Amended Permit for Application No. GE/PP-29826/2016/A for the use of the land for the sale and consumption of liquor in association with a food and drink premises and bottle shop and the installation of internally illuminated signs at 282 Centre Road, Bentleigh, in accordance with the following conditions:

1. Before the commencement of the development and use, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as Proposed Floor Plan prepared by Brand Works; and Drawing A100 and A101 dated 12 September 2016 prepared by Brand Works) but modified to show:
 - (a) The outdoor seating and associated red line area to the north of the site to be removed.
 - (b) The indicative outdoor seating to the west of the site to be removed, maintaining the associated red line area.
 - (c) The internally illuminated sign detailed on the proposed floor plan.

When approved, the plans will be endorsed and will then form part of this Permit.
2. The sale and consumption of liquor must only occur between the following hours:

On premises:

 - Closed Monday
 - 11am-10pm Tuesday and Wednesday
 - 11am-1am (the following day) Thursday, Friday and Saturday
 - 11am-11pm Sunday
 - 11am-11pm Good Friday and ANZAC Day
 - No liquor is to be consumed in the outside areas after 11pm.

Off premises:

 - Closed Monday
 - 11am-10pm Tuesday and Wednesday
 - 11am-1am (the following day) Thursday, Friday and Saturday
 - 11am-11pm Sunday
 - 11am-9pm Good Friday and ANZAC Day
3. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
4. The layout and description of the use(s) as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
5. This Permit will expire if:
 - The development and use does not start within two (2) years from the date of this Permit; or
 - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

6. Not more than 44 patrons may be present on the site at any one time.
7. The Permit Operator must require that all employees of the premises engaged in the service of alcohol undertake a "Responsible Serving of Alcohol" course.
8. Signs must be prominently displayed at the exit and on menus advising patrons to respect neighbours and minimise noise when leaving the premises to the satisfaction of the Responsible Authority.
8. The sign(s) must not contain any flashing, intermittent or changing colour light.
9. External sign lighting must be designed, baffled and located to the satisfaction of the Responsible Authority.
10. The sign(s) must be constructed and maintained to the satisfaction of the Responsible Authority.
11. The light source must be designed to illuminate the building and minimize light spillage onto surfaces other than the sign to the satisfaction of the Responsible Authority.

NOTES

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- D. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.

- E. The sale of liquor on the premises for consumption on or off the premises will require permission from the Victorian Commission for Gambling and Liquor Regulation and may require further planning permission from Council.
- F. Consideration is required when installing domestic services (i.e – air conditioning units, heaters, pool pumps, water tanks and the like). The owner/occupier/permit holder/developer must take all reasonable and practicable measures in locating domestic services in position that reduce any amenity impact on adjoining properties. This includes selecting an appropriate installation position and enclosing the domestic service. Further information regarding noise from domestic services can be found in the Environmental Protection Act 1970.

BACKGROUND

There is an existing food and drink premises (wine bar) operating at the subject site. A planning permit was issued by Council in December 2016 for its use. This also included a bottle shop for patrons (alcohol is permitted to be taken away).

There are two outdoor areas where patrons can consume alcohol and a seating area within the building.

This application proposes to extend the hours associated with the sale and consumption of liquor on the premises on Thursday, Friday and Saturday evenings from 11pm to 1am, and on Sunday evenings from 9pm to 11pm.

There are no changes proposed to patron numbers or any additional buildings and works.

ISSUES AND DISCUSSION

- Zoning and policy context
- Amenity impacts
- Car parking and traffic
- Objectors concerns

Proposal

To amend the planning permit conditions to give effect to an extension of hours at the existing food and drinks premises from 11pm to 1am on Thursday, Friday and Saturday, and 9pm to 11pm on Sundays.

Objectors' concerns

- Patron behaviour
- Noise of staff when cleaning
- Car parking
- Safety of residents
- Misuse of alcohol

Referrals

No referrals were required under the provisions of the Glen Eira Planning Scheme.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource or asset management implications.

POLICY AND LEGISLATIVE IMPLICATIONSZoning and policy context

The subject site is located within a Commercial 1 Zone. This application proposes to increase the hours in which liquor can be sold or consumed on the premises. The use as a food and drink premises is as of right under the zone. As such, the assessment is limited to the additional hours.

Amenity impacts

The proposal includes the extension of hours on Thursday, Friday and Saturday evenings from 11pm to 1am and on Sunday evenings from 9pm to 11pm. The objections raised concerns regarding noise and patron behaviour at late hours. It is understood a key area of concern from objectors is from noise in the outdoor area along Gilbert Grove.

To address objectors concerns, and ensure there is no unreasonable noise created to the residential properties along Gilbert Grove, it is recommended to modify Condition 2 of the permit to restrict the usage of the outdoor areas and only provide for the extended hours within the building. This is considered an appropriate balance to protect amenity while allowing additional trading for this business.

It is also proposed to include a new condition that advises patrons to respect the neighbours and minimise noise when leaving the premises.

Subject to these conditions, the impact of the sale and consumption of liquor at these additional hours is considered to be acceptable and would satisfy the decisions guidelines of Clause 52.27 (Licensed Premises) of the Glen Eira Planning Scheme.

COMMUNICATION AND ENGAGEMENT1. Public Notice (Statutory)

- 6 properties notified
- 32 notices sent (owners and occupiers)
- 2 signs erected on site
- 17 objections received
- 1 letter of support

2. Planning Conference (Non Statutory)

The Planning Conference, chaired by Cr Magee, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Car parking
- Noise
- Patron behaviour
- Littering and bins

There were no undertaking offered by the applicant at the Planning Conference.

LINK TO COUNCIL PLAN

Liveable and Well Designed: A well planned City that is a great place to live.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That a Notice of Decision to Grant a Planning Permit be issued.

ITEM 9.6 SUBMISSION IN RESPONSE TO REFORMING THE VICTORIA PLANNING PROVISIONS – A DISCUSSION PAPER

Author: Paul Wood, Manager Town Planning

File No: Not applicable

Attachments: 1. Glen Eira City Council submission in response to Reforming the Victoria Planning Provisions – a discussion paper

Reforming the Victoria Planning Provisions – A discussion paper
(available at: <https://engage.vic.gov.au/reform-victoria-planning-provisions>)

PURPOSE AND SUMMARY

This report provides an overview of the proposed changes to the Victoria Planning Provisions (VPP), being considered as part of the State Government's 'Smart Planning' program and includes the Glen Eira City Council response to the discussion paper.

RECOMMENDATION

That Council notes and endorses the submission made in relation to the State Government's *Reforming the Victoria Planning Provisions – a discussion paper*.

BACKGROUND

The State Government, through its Smart Planning program, is delivering long term, transformative change to the Victorian planning system to make it more responsive to the needs of Victorians and is seeking comment from users of the planning system on proposed changes to the structure and operation of the Victoria Planning Provisions (VPP) as included in Attachment 1, *Reforming the Victoria Planning Provisions – A discussion paper*.

The proposals in the discussion paper focus on the structure and operation of the VPP and seek to both simplify and improve the operation of the VPP. There are five key themes that are being considered and these will be outlined in the Issues and Discussion section below.

ISSUES AND DISCUSSION

The key themes currently being consulted include:

- A simpler Victoria Planning Provision structure with VicSmart assessment built in
- An integrated planning policy framework
- Assessment pathways for simple applications
- Smart planning scheme drafting
- Improve specific provisions

The following table summarises the proposed changes as part of the Smart Planning reform, and outlines Council's position that will form the basis of its submission to the State Government. In broad terms, the proposals are supported as they simplify and enhance the usability of the planning scheme and provide for a more efficient operation of the VPP.

While the themes in the discussion paper are broadly supported, Council encourages the State Government to undertake full consultation prior to the implementation of any reformed planning control or VPP.

	Summary of the changes	Council's position on the approach	Opportunities or constraints
Proposal 1: A simpler VPP structure with VicSmart assessment built in			
Proposal 1.1: Restructure and reform the particular provisions	<p>It is proposed to restructure and reform the particular provisions into a more understandable and consistent format, with an emphasis on providing clearer assessment pathways for specific uses and development. The new structure would also more clearly recognise the functions of the different types of particular provision, under the following categories:</p> <ul style="list-style-type: none"> • General performance standards and requirements — where the provisions set objectives and performance standards for classes of use and development • Specific use and development provisions — where the provisions set out permit exempt requirements and classes of VicSmart application and can operate as a 'one stop shop' for certain simple proposals (such as a small restaurant, or 'pop- up' use) • Interface Provisions — where the provisions set out requirements for planning decisions that may affect other legislative processes and instruments • Specific sites, areas and exclusions. 	Support.	Council supports reforms to the VPPs that improve useability and provide clearer assessment pathways. This is addressed in greater detail below.
Proposal 1.2: Integrate VicSmart into	It is proposed to integrate VicSmart classes into the particular provisions and overlay schedules where appropriate, emphasising simple assessment pathways	Support.	See section 3.1 below.

	Summary of the changes	Council's position on the approach	Opportunities or constraints
appropriate particular provisions and overlay schedules	(permit exempt and VicSmart).		
Proposal 1.3: Consolidate all administrative provisions	The list of incorporated documents and other administrative and operational provisions would be relocated to the General Provisions section. This would consolidate all administrative provisions in one location.	Support.	Council supports reforms to the VPPs that improve useability.
Proposal 2: An integrated planning policy framework			
Proposal 2.1: Integrate state, regional and local planning policy	It is proposed to merge the SPPF and LPPF into a single policy source called the Planning Policy Framework (PPF), with three levels of policy: state, regional and local. The three levels of policy would be grouped by theme, with directly relevant regional and local policies 'nested' under the corresponding state planning policy if policy is in place at those levels.	Support.	This change will provide a clearer link between state and local policies, and will make the policy section of planning schemes easier to navigate. This will also achieve a consistent structure across planning schemes.
Proposal 2.2: Simplify the Municipal Strategic Statement	A reformed PPF would start with a new 'municipal context and vision' that provides a concise description of the municipality and an overview of council's strategic planning direction. This would set the scene for the planning scheme and establish the policy basis. It would contain information specific to the municipality, such as location and regional context, history, assets and	Support.	The form of MSS varies across planning schemes. Providing a clearer role and distinction for 'context and vision' and policy sections will be beneficial. The discussion paper notes that "The Act requires each council to review its LPPF no later than one year after the council plan is approved, which is generally every four years. Despite this requirement, LPPFs are not being regularly updated." Council

	Summary of the changes	Council's position on the approach	Opportunities or constraints
	<p>strengths, key attributes and influences.</p> <p>Appropriate MSS content that is not included in the context and vision statement would be reviewed and integrated into the PPF. The concise format would ensure a more focused and direct message about a council's planning aspirations, strengthening that element of policy.</p> <p>As with the MSS, the municipal context and vision would need to be regularly reviewed.</p>		<p>considers that it would be beneficial for State Government to engage with Councils on the barriers to regularly reviewing planning schemes, including local policy.</p>
Proposal 2.3: Expand policy themes	<p>To ensure the PPF has the capacity to deliver policy intentions at state, regional and local levels, the existing SPPF thematic structure is to be updated.</p> <p>The proposed thematic structure starts with a municipal context and vision and then a settlement policy that includes growth and place-based policy. This is followed by thematic-based policies, which are to be expanded by including additional policy themes to ensure appropriate existing and future local and regional planning policies are able to be included in the PPF.</p>	Support in principle.	<p>While a structured policy framework is welcome, Council has concerns regarding policy themes that are outside of the proposed structure, either because they are locally specific issues or new policy issues that emerge over time. The discussion paper acknowledges that the VPPs have been slow to reflect and respond to changing circumstances. There is a concern that a stringent framework will not assist in providing a more agile and responsive policy environment.</p> <p>Council is seeking an understanding of the process by which existing content will be translated into any new format. It would be of great concern if this were undertaken with a 'top down' approach without consultation with Council, as this may risk losing essential content from the Glen Eira Planning Scheme. Council considers that policy translation must be undertaken in partnership with councils, and must be demonstrably policy-neutral. The discussion paper states that "reformed PPF themes and subsequent LPPF translations to the new framework may involve some policy change". If this is to be</p>

	Summary of the changes	Council's position on the approach	Opportunities or constraints
			<p>the case, allowance should be made in the process for appropriate community engagement to be undertaken.</p> <p>The inclusion of regional policy themes in the planning schemes only to which they apply is considered to be beneficial. Council considers that this approach could extend to removing policy themes such as 'Alpine Areas' from metropolitan planning schemes and other content shown in the proposed Table of Contents that is only applicable to some localities (such as 'Ports' and 'Coastal Areas'). This would assist in streamlining and reducing the size of planning schemes.</p> <p>Council has identified the following possible gaps in the proposed policy framework Table of Contents:</p> <ul style="list-style-type: none"> • Environmentally Sustainable Design • Institutional and non-residential uses in residential areas • Student Housing • Child Care Centres • Universal Design / Access for All
Proposal 2.4: Create a clearer and simpler structure for policy making	<p>A standard format is proposed for the PPF that generally follows the existing SPPF policy construction of objectives, strategies and policy guidelines, but with some key improvements.</p> <p>Each level of policy (state, regional and local) may include</p>	Support in principle.	<p>In principle, consistent headings and structure of policies will improve clarity and useability, and will provide greater guidance for local government.</p> <p>Council seeks an opportunity to provide feedback on proposed policy templates and the process by which these will be</p>

	Summary of the changes	Council's position on the approach	Opportunities or constraints
	<p>an 'objective', 'strategies' and a new 'policy documents' section for each policy matter.</p> <p>Local and regional planning policy need only include objectives where they expand on the corresponding state objective. They do not need to repeat the state planning policy objective.</p> <p>At the local level, two new headings, 'policy application' and 'policy context', are proposed to ensure policy transparency. These local policy elements each have a specific purpose:</p> <p>Policy application explains where a policy is applied (such as policies that may only apply within a mapped area, in certain zones or for certain types of applications).</p> <p>Policy context gives a brief background to the issue that generated the local policy.</p> <p>This format allows policy to achieve a logical expression of:</p> <ul style="list-style-type: none"> • where the policy applies • the local issue • what the policy intends to do to manage the issue and how it will be done. <p>The proposed policy structure provides a logical sequence of policy, that, together with the proposed nesting hierarchy, will ensure easier navigation.</p>		implemented.

	Summary of the changes	Council's position on the approach	Opportunities or constraints
Proposal 2.5 Set new rules and guidelines for writing policy	<p>To ensure the new PPF delivers clearer and more effective planning policy, new policy rules of entry and new drafting rules are proposed.</p> <p>Rules of entry would complement existing ministerial directions (including Ministerial Direction No.11 Strategic Assessment of Amendments) by setting out tests for whether a matter is appropriate for inclusion in the PPF.</p> <p>The rules of entry would ensure, for instance, that a proposed policy has a land use or development focus and directly relates to a discretion in the planning scheme. These rules also seek to ensure that policy achieves the PPF's intended purpose and avoids taking on the role of other VPP provisions. For example, a policy should not:</p> <ul style="list-style-type: none"> • contain a control or prescriptive standards • contain administrative matters such as referral requirements. 	Support.	<p>A clear set of rules and guidelines for policy writing is welcome. To ensure the integrity of Council's existing planning framework, <i>translation</i> guidelines would also be welcome. As noted above, councils should have extensive involvement in the translation of existing content into a new policy framework.</p> <p>New rules and guidelines for policy writing would require a comprehensive training and professional development program that addresses the correct drafting of policy provisions, their use in decision making and how they interact with other provisions. This program should extend to VCAT and Planning Panel members to ensure consistency across the various levels of decision making.</p>
Proposal 3: Assessment pathways for simple applications			
Proposal 3.1: Embed a VicSmart assessment pathway in appropriate particular	It is proposed to integrate VicSmart classes into the particular provisions and overlay schedules where appropriate, emphasising simple assessment pathways (permit exempt and VicSmart).	Support.	Integrating the VicSmart provisions into the applicable control rather than as separate set of assessment criteria would enable greater useability for planning users.

	Summary of the changes	Council's position on the approach	Opportunities or constraints
provisions and overlay schedules			
Proposal 3.2: Introduce new code-based assessment provisions for simple proposals to support small business, industry and homeowners	<p>It is proposed to develop new codified assessment provisions for simple proposals through the introduction of:</p> <ul style="list-style-type: none"> • Small café/restaurant standards • Temporary retail or cultural activity standards • Home occupation or live/work unit standards • Secondary dwelling (granny flat) standards • Small lot standards 	Support.	A codified process for simple applications is supported in principle. These application types are commonly caught up in bureaucracy with layers of controls that can be frustrating to navigate for the planning user. Simplified processes that provide for quick decision making, particularly for small business and less experienced users of the planning system is welcomed.
Proposal 4: Smarter planning scheme drafting			
Proposal 4.1: Create a new VPP user manual	<p>It is proposed to develop a new VPP user manual that includes business rules for the drafting and application of planning scheme provisions, with a focus on ensuring that:</p> <ul style="list-style-type: none"> • permit triggers are clearly and objectively expressed, evidence-based and relevant to the planning outcomes sought • provisions are consistently and appropriately applied 	Support.	A user manual to support the drafting and application of planning provisions would be beneficial. Existing Planning Practice Notes vary significantly in purpose, form and level of detail. For instance, they may address how a provision should be <i>applied</i> , what it may <i>cover</i> , or how it should be <i>used</i> , in an inconsistent manner. In most cases, they do not provide consistent advice on the drafting of provisions.

	Summary of the changes	Council's position on the approach	Opportunities or constraints
	<ul style="list-style-type: none"> local provisions are clearly and consistently structured and drafted, and consistent with the state provisions where a proposed use or development is subject to discretion, performance standards are clearly articulated wherever possible, so that a user can determine when their proposal will be acceptable the structure and drafting of planning scheme provisions are optimised for processing and access via digital platforms, according to user queries. 		
Proposal 4.2: Establish a business unit dedicated to VPP and planning scheme amendment drafting	<p>It is proposed to establish a business unit in DELWP that is a 'centre of excellence', dedicated to protecting the integrity and usability of the VPP and planning schemes through:</p> <ul style="list-style-type: none"> the ongoing development and review of business rules for the drafting and application of VPP and local provisions receiving drafting instructions from councils and others, and preparing proposed planning provisions and amendments in accordance with the VPP business rules ensuring that any proposed planning scheme amendment is prepared in accordance with the VPP user manual and relevant ministerial directions. 	Support.	<p>Any new business unit within DELWP must be empowered within the department and must work with other business units such as statutory planning and policy teams. In the past, it has been evident that DELWP teams tasked with development of new provisions (such as the reformed zones) and the teams tasked with approving local implementation of such provisions were not in clear communication. This left Council's to 'figure out' how to draft zone schedules, Rescode variations, and so on with no clear guidance from State Government. The drafting of zone schedules therefore differs vastly across planning schemes, both in formatting/drafting and in actual content that has been approved.</p> <p>It is unclear at this stage what the exact role of this business unit would be - whether Councils will continue to draft planning scheme provisions in accordance with a user manual, and these will be reviewed by this business unit; or whether this unit would 'do the drafting' at Council's direction. Any new</p>

	Summary of the changes	Council's position on the approach	Opportunities or constraints
			<p>business unit must have sufficient resources to enable appropriate levels of engagement with councils in drafting of policy and controls.</p> <p>It is essential for Councils to have some input into how this process will work including establishing the roles of both Council and State Government. Such a process must also have regard for the role of Planning Panels Victoria (in providing drafting review and advice) and the Minister's office (in providing final approval).</p> <p>Consideration of how this system would accommodate changes throughout the planning scheme amendment process is required. The planning scheme amendment process, as it currently stands, has several 'points of review' where content can be changed. This process can be messy and, in some cases, lacks transparency. The lengthy and cumbersome planning scheme amendment process may warrant review through the Smart Planning program.</p>
Proposal 4.3: Create an online Victorian planning library	<p>A single, comprehensive online repository of all planning documents necessary for the efficient operation of the planning system is proposed. This would provide significant efficiencies to all planning system users as it would provide immediate access to the correct versions of the many documents that affect planning decision making.</p> <p>The library could include:</p> <ul style="list-style-type: none"> incorporated documents 	Support.	<p>It is understood that Councils currently store and make available incorporated and reference document in different ways and to different extents. A centralised online library of planning documents would reduce the administration burden on councils and would improve access to documents for planning scheme users.</p> <p>A process would be required to ensure the currency of information and to establish paths of enquiry for planning scheme users (such as requests for hard copies, etc).</p>

	Summary of the changes	Council's position on the approach	Opportunities or constraints
	<ul style="list-style-type: none"> • approved development plans • background / reference documents • important historic planning documents • heritage citations informing the Heritage Overlay. 		Hyperlinking to reference and incorporated documents directly from online planning scheme documents would also be beneficial.
Proposal 5: Improve specific provisions			
Proposal 5.1: Improvements to specific provisions	It is proposed to undertake a comprehensive review of specific VPP and related provisions that have been identified through the Smart Planning consultation program. This is included in appendix 3 of the attachment. The purpose is to consider limiting the types of buildings, works and uses that require a planning permit, reduce referral requirements, consolidate controls that have similar or same purpose and make corrections to the VPP.	Support in principle.	At this stage there are 50 parts of the VPP that have been identified for further review. In many cases they are broad based statements of intent and give little understanding of what the modified control VPP would look like. In principle, these modifications are supported, however Council would like to be consulted on the specific revisions to better understand any local implications.
Proposal 5.2: Update the Definitions section of the VPP	It is proposed to review and update the VPP land use terms to increase use of everyday terms that community understands (such as replacing 'food and drink premises' with 'café'), identify new and emerging land uses and remove unnecessary terms.	Support.	This proposal is long overdue and should help clarify land use applications.
Proposal 5.3: Regular review and monitor the VPP	Introduce a register to identify VPP updates and each reform suggestion given an approximate timeframe for decision.	Support.	This proposal provides opportunity to reflect on the broader operation of the VPP and makes for a more responsive planning process.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The proposed changes to the VPPs are expected over time to improve the efficiency of planning processes and will have a positive impact particularly on Council resourcing. At this stage however it is unknown what implications there will be to implement any of the proposed changes to the VPP.

POLICY AND LEGISLATIVE IMPLICATIONS

The policy implications are not clear at this stage, however will require some modifications to the existing Municipal Strategic Statement and Local Planning Policies contained in the Glen Eira Planning Scheme.

The submission identifies that Council would like to be properly consulted on any matter that affects its existing policy base.

COMMUNICATION AND ENGAGEMENT

There is no direct communication or engagement required as part of this report.

LINK TO COUNCIL AND COMMUNITY PLAN

A well planned city that is a great place to be:

- Create prosperous, accessible and well planned communities
- Encourage development that benefits the community
- Proactively plan for and manage change within our urban places

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The town planning framework and provisions have significantly increased in complexity over the last twenty years. On the one hand, this has been necessary to respond to the increasing complexity of our environment and greater community expectations on what town planning can deliver.

However, there is great scope to simplify the framework whilst still delivering quality outcomes.

It is encouraging to see the proposed improvements. However, these should undergo extensive Local Government, stakeholder and community engagement.



GLEN EIRA CITY COUNCIL

Submission in response to Reforming the Victorian Planning Provisions – A discussion paper

November 2017

BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

Submission in response to *Reforming the Victorian Planning Provisions – A discussion paper*

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Proposal 2: An integrated planning policy framework.....	3
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Proposal 4: Smarter planning scheme drafting.....	5
Proposal 5: Improve specific provisions.....	7

INTRODUCTION

This submission provides Council's feedback on the five proposals contained in the discussion paper and other matters. In general, Council is supportive of changes to the VPP that provide for improved processing time, greater certainty of requirements and enhanced usability of the planning system.

Council however considers that ongoing consultation is required throughout the drafting of a number of proposals identified in this submission.

PROPOSAL 1: A SIMPLER VPP STRUCTURE WITH VICSMART ASSESSMENT BUILT IN

PROPOSAL 1.1: RESTRUCTURE AND REFORM THE PARTICULAR PROVISIONS

Council supports reforms to the VPPs that improve usability and provide clearer assessment pathways. This is addressed in greater detail below.

PROPOSAL 1.2: INTEGRATE VICSMART INTO APPROPRIATE PARTICULAR PROVISIONS AND OVERLAY SCHEDULES

Integrating the VicSmart provisions into the applicable control rather than as separate set of assessment criteria would enable greater usability for planning users. This is supported by Council.

PROPOSAL 1.3: CONSOLIDATE ALL ADMINISTRATIVE PROVISIONS

Council supports reforms to the VPPs that improve usability.

PROPOSAL 2: AN INTEGRATED PLANNING POLICY FRAMEWORK

PROPOSAL 2.1: INTEGRATE STATE, REGIONAL AND LOCAL PLANNING POLICY

Council is in support of the overarching change to integrate state, regional and local policy. This change will provide a clearer link between state and local policies, and will make the policy section of planning schemes easier to navigate. This will also achieve a consistent structure across planning schemes, which is currently lacking.

PROPOSAL 2.2: SIMPLIFY THE MUNICIPAL STRATEGIC STATEMENT

The form of MSS varies across planning schemes. Providing a clearer role and distinction for 'context and vision' and policy sections will be beneficial and is likely to reduce repetition in planning schemes.

The discussion paper notes that "The Act requires each council to review its LPPF no later than one year after the council plan is approved, which is generally every four years. Despite this requirement, LPPFs are not being regularly updated." Council considers that it would be beneficial

for State Government to engage with Councils on the barriers to regularly reviewing planning schemes, including local policies. Supporting Councils in satisfying this requirement could be a positive outcome of the *Smart Planning* program.

PROPOSAL 2.3: EXPAND POLICY THEMES

While a structured policy framework is welcome, Council has concerns regarding policy themes that are outside of the proposed structure, either because they are locally specific issues or new policy issues that may emerge over time. The discussion paper acknowledges that the VPPs have been slow to reflect and respond to changing circumstances. There is a concern that a stringent framework will not assist in providing a more agile and responsive policy environment. Council queries how 'exceptional' policy circumstances might be accommodated in the more structured policy framework proposed.

Council is seeking an understanding of the process by which existing content will be translated into any new format. It would be of great concern if this were undertaken with a 'top down' approach without consultation with Council, as this may risk losing essential content from the Glen Eira Planning Scheme. Council considers that policy translation must be undertaken in partnership with councils, and must be demonstrably policy-neutral. The discussion paper states that "reformed PPF themes and subsequent LPPF translations to the new framework may involve some policy change". If this is to be the case, allowance should be made in the process for appropriate community engagement to be undertaken where there is a departure from current policy.

The inclusion of regional policy themes in the planning schemes only to which they apply is considered to be beneficial. Council considers that this approach could extend to removing policy themes such as 'Alpine Areas' from metropolitan planning schemes and other content shown in the proposed Table of Contents that is only applicable to some localities (such as 'Ports' and 'Coastal Areas'). This would assist in streamlining and reducing the size of planning schemes.

Council has identified the following potential gaps in the proposed policy framework Table of Contents:

- Environmentally Sustainable Design
- Institutional and non-residential uses in residential areas
- Student Housing
- Child Care Centres
- Universal Design / Access for All

PROPOSAL 2.4: CREATE A CLEARER AND SIMPLER STRUCTURE FOR POLICY MAKING

In principle, consistent headings and structure of policies will improve clarity and usability, and will provide greater guidance for local government. Council seeks an opportunity to provide feedback on proposed policy templates and the process by which these will be implemented.

PROPOSAL 2.5: SET NEW RULES AND GUIDELINES FOR WRITING POLICY

A clear set of rules and guidelines for policy writing is welcome. To ensure the integrity of Council's existing planning framework, *translation* guidelines would also be welcome. As noted above (Proposal 2.3), councils should have extensive involvement in the translation of existing content into a new policy framework.

In a number of instances, the discussion paper acknowledges the need for education and training resulting from the proposed changes. Council supports this view, particularly with regard to new rules and guidelines for policy writing. Council considers that training and professional development program would be necessary to address the correct drafting of policy provisions, their use in decision making and how they interact with other provisions. Such a program should extend to VCAT and Planning Panel members to ensure consistency across the various levels of decision making.

PROPOSAL 3: ASSESSMENT PATHWAYS FOR SIMPLE PROPOSALS

PROPOSAL 3.1: EMBED A VICSMART ASSESSMENT PATHWAY IN APPROPRIATE PARTICULAR PROVISIONS AND OVERLAY SCHEDULES

Integrating the VicSmart provisions into the applicable control rather than as separate set of assessment criteria would enable greater usability for planning users.

PROPOSAL 3.2: INTRODUCE NEW CODE-BASED ASSESSMENT PROVISIONS FOR SIMPLE PROPOSALS TO SUPPORT SMALL BUSINESS, INDUSTRY AND HOMEOWNERS

A codified process for simple applications is supported in principle. These application types are commonly caught up in bureaucracy with layers of controls that can be frustrating to navigate for the planning user. Simplified processes that provide for quick decision making, particularly for small business and less experienced users of the planning system is welcomed.

PROPOSAL 4: SMARTER PLANNING SCHEME DRAFTING

PROPOSAL 4.1: CREATE A NEW VPP USER MANUAL

A user manual to support the drafting and application of planning provisions would be beneficial. Existing Planning Practice Notes vary significantly in purpose, form and level of detail. For instance, they may address how a provision should be *applied*, what it may cover, or how it should be *used*, to different degrees. The extent to which practice notes have been reviewed and updated is also inconsistent and of some concern. The discussion paper specifically notes that *Planning Practice Note*

59 – *The Role of Mandatory Provisions in Planning Schemes* is out of step with Government policy and requires review. Council considers that this matter in particular requires urgent attention.

To add value to the process, any new VPP user manual must remain contemporary and reflect current practice. Sufficient resources are necessary to ensure that this is an up to date and useful tool.

PROPOSAL 4.2: ESTABLISH A BUSINESS UNIT DEDICATED TO VPP AND PLANNING SCHEME AMENDMENT DRAFTING

Council supports the dedication of resources to improving outcomes in drafting and management of planning schemes. This must however be done in a holistic fashion across DELWP. Any new business unit must be empowered within the department and must work with other business units such as statutory systems, and policy teams. In the past, it has been evident that DELWP teams tasked with the development of new provisions (such as the reformed zones) and the teams tasked with approving local implementation of such provisions were not working collaboratively. This left Council's to 'figure out' how to draft zone schedules, Rescode variations, and so on with no clear guidance from State Government. The drafting of zone schedules therefore differs vastly across planning schemes, both in formatting/drafting and in actual content that has been approved.

It is unclear at this stage what the exact role of the proposed business unit would be - whether Councils will continue to draft planning scheme provisions in accordance with a user manual, to be reviewed by this business unit; or whether this unit would 'do the drafting' at Council's direction. Collaboration is essential and any new business unit must have sufficient resources to enable appropriate levels of engagement with councils in drafting of policy and controls. It is essential for Councils to have some input into how this process will work including establishing the roles of both Council and State Government. Such a process must also have regard for the role of Planning Panels Victoria (in providing drafting review and advice) and the Minister's office (in providing final approval).

Consideration of how the business unit would interact with changes made throughout the planning scheme amendment process is also required. The planning scheme amendment process has several 'points of review' where content can be changed, such as in response to submissions or Planning Panel recommendations, or changes made by the Minister on approval. This process can be messy and, in some cases, lacks transparency.

PROPOSAL 4.3: CREATE AN ONLINE VICTORIAN PLANNING LIBRARY

It is understood that Councils currently store and make available incorporated and reference documents in different ways and to different extents. A centralised online library of planning documents would reduce the administrative burden on councils and would improve access to documents for planning scheme users.

A process would be required to ensure the currency of information and to establish paths of enquiry for planning scheme users (such as requests for hard copies, etc). Hyperlinking to reference and incorporated documents directly from online planning scheme documents would also be beneficial.

PROPOSAL 5: IMPROVE SPECIFIC PROVISIONS

PROPOSAL 5.1: IMPROVEMENTS TO SPECIFIC PROVISIONS

At this stage there are 50 parts of the VPP that have been identified for further review. In many cases they are broad based statements of intent and give little understanding of what the modified VPP or related provision would look like. In principle, these modifications are supported, however Council would like to be consulted on the specific revision wording to better understand any local implications.

An example of this is that the discussion paper notes that the use of Section 173 agreements has increased in recent years, representing a 32 per cent increase since 2004, and questions whether they are being overused. It is noted that the *Planning and Building Legislation Amendment (Housing Affordability and Other Matters) Bill 2017* proposes to change the *Planning and Environment Act 1987* to allow Councils to enter into an agreement with landowners for the development or provision of land for affordable housing. This change serves to perpetuate the use of Section 173 agreements, in lieu of other provisions to support this outcome, such as inclusionary zoning. Council recommends a study of the content of Section 173 agreements to understand what they are being used for and whether their use reflects potential gaps in the available planning provisions.

PROPOSAL 5.2: UPDATE THE DEFINITIONS SECTION OF THE VPP

This proposal is long overdue and should help clarify land use applications.

PROPOSAL 5.3: REGULARLY REVIEW AND MONITOR THE VPP

This proposal provides opportunity to reflect on the broader operation of the VPP and makes for a more responsive planning process.

IMPLEMENTATION WORK PROGRAM

The discussion paper notes the significant work program that will be required to implement the proposed changes. It is essential for councils to understand the timing and staging of the work program, so as to maximise opportunities for alignment of strategic work at the local level. Glen Eira City Council is currently engaged in a significant program of strategic work and it is anticipated that an associated planning scheme amendment will commence in mid-2018. The structure of the planning policy framework, in particular, will have significant implications for this work. To a lesser extent, changes to particular provisions, zones and overlays, may also have an impact.

In addition to aligning our strategic work, Glen Eira City Council would welcome the opportunity to be involved in the various review projects that will emerge from the proposed work program. Council anticipates that genuine engagement with local government will occur and suggests a staged program of projects be made available to allow councils to express their interest in a coordinated manner.

FURTHER CONTACT

If you have any questions about this submission, please contact:

- Paul Wood, Manager Town Planning, 9524 3816 or PWood@gleneira.vic.gov.au
- Sarah Lane, Senior Strategic Planner, 9524 3699 or Sarah.Lane@gleneira.vic.gov.au

ITEM 9.7 LEASE OF 1134 GLENHUNTLY ROAD, GLEN HUNTLY**Author:** *Christine Van Der Ark, Manager Buildings and Properties***File No:** *2704000047A***Attachments:** *1. Location plan and photo*

PURPOSE AND SUMMARY

This report seeks Council approval to enter into a new lease for premises at 1134 Glenhuntly Road, Glen Huntly (Attachment 1).

This new lease will enable Council's continued occupation of the premises and the ongoing provision of community support services via our sub-licence to Community Information and Support Victoria (CISVic).

Council has leased these premises since 2008, when the Community Information Glen Eira (CISVic's predecessor) was relocated from Town Hall to this property.

Whilst the location for this service needs to be considered in the long-term, officers recommend continuing the existing arrangement by entering into a new lease for an initial three year period with options for extension, until agreement has been reached on any alternate locations.

RECOMMENDATION

That Council:

1. authorises officers to finalise the terms of a new lease with Rosalind Jane Bird, Claire Dorothy Miller and Noeleen Ann Miller for their property at 1134 Glenhuntly Road, Glen Huntly for an initial term of 3 years plus two further options of 3 years each; and
2. executes the above lease in an appropriate manner by affixing the Council Seal.

BACKGROUND

CISVic is the peak body representing local community information and support services. These services assist people experiencing personal and financial difficulties by providing information, referral and support services including Emergency Relief.

In 2007 Council resolved to relocate this service from the Town Hall precinct to an area of increased need within the municipality. As no Council properties were suitably located or available to house the service, Council resolved to enter in to a ten year commercial lease with the owners of 1134 Glenhuntly Road.

This lease arrangement expires on 28 February 2018.

ISSUES AND DISCUSSION

Whilst there may be future opportunities to relocate this service as we develop our activity centre precincts and consider co-locating Council services, there is still no Council owned property in Glen Huntly or other suburbs to accommodate the service.

The current location continues to provide several benefits in meeting the needs of the service including:

- Fully fitted out and operational premises tailored to this service
- Close proximity to public transport
- Centralised, shopping strip location
- Off street parking for two cars
- Reasonable security with a main road frontage in an active shopping centre – including disability access

It is recommended that Council continues with the existing arrangements until either a new location can be found or Council decides to review the service. As such it is proposed that officers finalise a lease with the landlords as follows:

- Rental term of 3 years, plus two further options of 3 years each (9 years);
- Market rental of \$62,000 plus GST for the first year with annual CPI increases during the first term;
- Market rent reviews at the commencement of each Option followed by annual CPI increases during the terms of the Options;
- Public liability insurance of \$20 million to be maintained by Council; and
- Requirement for Council to be responsible for maintenance of the premises

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The current year's rental is \$59,106 plus GST. The new rental, starting at \$62,000 plus GST, is considered fair and so the total cost of the new lease is shown below:

Year	Cost excl GST	Note
Year 1	\$ 62,000	
Year 2	\$ 63,116	CPI increase applied ¹
Year 3	\$ 64,252	CPI increase applied ¹
Year 4	\$ 65,409	OPTION 1 (estimate) a market rent review may be applied
Year 5	\$ 66,586	CPI increase applied ¹ to estimate
Year 6	\$ 67,785	CPI increase applied ¹ to estimate
Year 7	\$ 69,005	OPTION 2 (estimate) a market rent review may be applied
Year 8	\$ 70,247	CPI increase applied ¹ to estimate
Year 9	\$ 71,511	CPI increase applied ¹ to estimate
Total	\$ 599,910	estimated

¹ calculation based on current CPI Melbourne 1.8%

Council will also be responsible for applicable costs such as Rates, Taxes, Building Insurance and general maintenance and repair costs for the premises as defined within the lease.

Council will receive a community rental fee of \$104.00 per annum plus GST from its sub licence with CISVic.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications where Council is the tenant.

COMMUNICATION AND ENGAGEMENT

No community engagement or public notice requirements are required by entering in to the new lease.

LINK TO COUNCIL PLAN

Theme 3 Safe, Healthy and Inclusive: Support access to a range of quality and valued services that meet the community needs.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Officers recommend entering in to a new lease for continued occupation of 1134 Glenhuntly Road, Glen Huntly. By entering into a 3 year lease, with two further options available, Council has time and flexibility to consider long term options for its ongoing delivery and location for this service.

ATTACHMENT 1

Location plan



ITEM 9.8 HARLESTON PARK SMALL BASKETBALL COURT CONSULTATION

Author: *Mark Collins, Group Manager Recreation and Leisure*

File No: *N/A*

Attachments: *1. Information Flyer including plans and 3D images
2. Feedback – Email comments
3. Feedback – ‘Have Your Say’ Forum comments
4. Feedback – Letter received with signatures*

PURPOSE

To present Council with the outcomes of community consultation on the Harleston Park small basketball court proposal and seek approval to proceed with implementation.

RECOMMENDATION

That Council:

1. notes the feedback received; and
2. endorses the concept plan for a small basketball court as outlined in this report.

BACKGROUND

At the Ordinary Council Meeting of 5 September 2017, a report was presented to Council regarding a proposed upgrade for the Harleston Park play space, including a multi-purpose space. At that meeting, Council resolved :

That Council:

- 1. notes the feedback received and alteration to concept plans;*
- 2. endorses the concept plan for the playground, toilet and picnic shelter upgrade; and*
- 3. endorses a smaller option for the multi-sport area for further community consultation.*

This report presents the outcomes of community consultation on a revised proposal for a small basketball area on the northern side (Seymour Road) of Harleston Park.

Consultation on the proposed basketball area was undertaken between Monday 9 October to Sunday 12 November 2017 and consisted of the following.

Consultation process

- Information flyers (See Attachment 1) delivered to approximately 860 properties between Orrong Rd, Glen Eira Rd, Kooyong Rd and Glen Huntly Rd;
- 2 x A1 sized signs in the park outlining the proposal;
- Information posted on Council's website;
- Posted on Youth Services Facebook and Instagram pages and Council's What's On Facebook pages;
- Youth Services communicated the proposal to the Youth Leadership Team, Youth Voice Committee, Facebook and Instagram.
- November Edition of the Glen Eira News

- Email to Council's Community Consultation E-Newsletter subscribers; and
- Email to all contributors to the previous consultation including those who made comment on the 'Have Your Say' discussion forum.

Feedback

Three attachments provide detail of all feedback received.

- Attachment 2 – Email comments
- Attachment 3 – 'Have Your Say' Forum comments
- Attachment 4 – Letter received with signatures

Engagement Snapshot

- 26 people contributed on the discussion forum
- 5 comments and 5 likes on Council's Facebook
- 44 people viewed a 3D image on the Have Your Say page
- 227 unique visits to the Have Your Say page
- 32 emails were received (see attachment 2)
- 1 letter received (see attachment 4)

ISSUES AND DISCUSSION**1. Feedback and Comment**

The following provides analysis and discussion of themes raised during the consultation and officer comment, explanations or proposed actions.

Proximity to households

There was some concern the placement of the facility in the north of the park, towards Seymour Road, would create a disturbance for nearby households.

Officer Comments

The basketball space is set back 10 metres from the car parking, and 15 metres from Seymour Road (the ring/backboard are approximately 3 metres further). There is at least 40 metres separation to all surrounding households.

A combination of distance and additional separation (vegetation, landscape and roads), provides an adequate buffer.

For comparison, the distance from basketball rings to residential buildings in other parks are: Caulfield Park 42m, Booran Reserve 26m, Princes Park 45m, Allnutt Park 30m, King George VI Reserve 32m and Packer Park 17m.

Park character

A number of commenters believe the proposal is not consistent with the character of the park, and the amenity that they currently enjoy. The park's strength is the green and relaxed nature.

Officer Comments

The previous proposal to position a larger multi-purpose court would have altered the nature of the east section of the park, and there was significant response from residents requesting this area of the park to remain as passive open space.

The proposed location of the smaller basketball area to the north of the play space is in an open kick about area and the aim of the basketball court is to compliment the activity in this space.

The removal of the underutilised chess board and bocce lane will provide opportunity to plant new trees and create additional passive open space.

Proximity to Seymour Road / Vehicles

The proximity of the basketball area to Seymour Road was noted, and with it the potential of balls (and children) going onto the road. In addition, some feedback was received regarding vehicle speed in Seymour Road.

Officer Comments

The basketball area is positioned 10 metres from the northern boundary of the park. This area between the court and road has a pathway and garden beds. There is also 5 metres of 90 degree car parking along Seymour Road.

If further separation is required, additional landscaping could be considered – this could be achieved through denser plantings or a low profile barrier (i.e. mounding garden bed, low screening) while still retaining visibility.

Following the previous consultation, traffic and parking counts are now being undertaken along Seymour Road and will be assessed, with any recommendations prioritised as part of Council's local area traffic management (LATM) projects.

Lighting

The lack of lighting in the park was raised in this consultation. This was also raised during the play space consultation.

Officer Comments

There is no proposal to include lighting around the basketball area as it would encourage use later into the evening.

As noted in the previous consultation, Crime Prevention Through Environmental Design (CPTED) principles do not suggest that lighting improves safety. It has the potential to encourage people into the park or congregate in areas later into the evening – which consequently impacts on the perception of safety and overall amenity impact.

Area takes up too much green space in park

There was feedback that suggested the area is too large and takes away green space.

Officer Comments

Harleston Park is 11,853m². The basketball 3 point arc is 100m² with potentially an extra 15m² for seating.

The area to the east of the public toilets is nearly 3000m². This area was noted in the previous feedback as providing recreational and social amenity and also adding to the natural character of the park.

As part of the play space upgrade the under-utilised chess board and bocce areas (200m²) are being removed and returned to open space.

Young people, noise, vandalism and negative behaviour

There was a suggestion that the area will attract teenagers who will not only play basketball, but will potentially vandalise facilities, bully younger children and make the park unsafe. Some of the feedback raised the likelihood of teenagers congregating in the park and the likelihood of drug taking, swearing, underage drinking, syringes and graffiti.

Officer Comments

Teenagers and children have the same right to access our open space as the rest of the community. As our community grows and changes open space planning needs to move past stereotypes that connect young people and anti-social behaviour.

Officers do not believe these negative behaviours are embedded in young people; nor will they be introduced at Harleston Park.

Research suggests that places that young people have a connection to are often found to be less likely to be vandalised or mistreated as they act as the passive custodians. With nothing for this age group to do in Harleston Park the message is that they are not wanted there - this is when negative behaviour is more likely to occur.

Parental supervision of younger children is still a vital part of their safety in public parks.

Waste of money

Comment suggesting the project is a waste of money and not required. The park already provides a range of spaces for children to play and use their imagination.

Officer Comments

The intent of the basketball area is to provide a space for older children to be active. In combination with the play space and water run, it provides activity all the way up to adulthood and establishes positive connections to the outdoors and physical activity. Having safe and easily accessible spaces for all ages helps combat childhood obesity and increasing screen time amongst young people.

Other suggestions

Can there be another water fountain?

Officer Comments

The new picnic shelter near the play space includes a water fountain.

Can the basketball ring be a different orientation to prevent balls onto roads and separation to shared path?

Officer Comments

A number of orientations were examined and this provided the smallest impact on open space and separation to the nearby grass mound and trees.

The baseline of the court runs parallel with the existing path, the seats could be placed between the baseline and path to provide separation if adequate run off can be maintained.

Potential damage to trees and vegetation.

Officer Comments

The position of the court and seating is clear of Tree Protection Zones (the area around a tree where excavation would impact of the health of a tree).

Support for proposal

There were a number of forum comments and feedback received that supported the proposal based on the following:

- Ideal to have something close for children to safely travel to;
- Add to the amenity of the park;
- Providing amenity for all ages; and
- Great place for the community to interact.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The estimated cost for the small basketball court and seating area is \$155,000 including a 10% contingency.

If there are cost savings or underspends in other capital works projects this project could be undertaken in conjunction with the play space upgrade as part of the 2017/18 Capital Programme.

If this is not the case, a business case will be prepared for Councillor consideration as part of the 2018/19 Council budget process.

POLICY AND LEGISLATIVE IMPLICATIONS

Community Plan 2017-21

- **Liveable and Well Designed.** Create prosperous, accessible and vibrant urban places – We will deliver improvements to buildings, open spaces, parks and roads, as well as progress planning for future improvements to key Council facilities.
- **Clean and Sustainable.** Preserve and develop our open space to meet current and future needs. We will improve and upgrade our open spaces for passive and active recreation through our capital works program.

Open Space Strategy 2014

Action 6.9D-1 Undertake minor upgrades to this open space to ensure it is meeting the local community needs as the population changes.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Council is responsible for shaping the places in which our community lives. It is vitally important to provide open spaces that encourage people to be outdoors, active and connected with others.

Young children in Glen Eira are fortunate to have close access to some of the best play grounds in Melbourne. They provide a positive introduction to the outdoors and assists in their social, physical and cognitive development. Playing and being physically active as a child is a precursor to being physically active as an adult.

For older children that have outgrown the playground, the proposed basketball area will provide a continued connection to physical activity and being outdoors.

The revised location and size of the basketball area protects the existing amenity and character of the park. In combination the new and existing facilities will give people of all ages a reason to visit Harleston Park; and this will consequently promote a healthier community both socially and physically.

Attachment 1 – Small Basketball Court Information Flyer with Plans

SMALL BASKETBALL COURT PROPOSAL — HARLESTON PARK

Glen Eira City Council is seeking your feedback on a revised proposal for a small basketball arc at the northern end of Harleston Park.

Following recent consultation, Council resolved not to proceed with building a multi-purpose court space in the southern end of the Park. The community were concerned that building this would reduce the area of open green space, impact on dog off-leash zones and generally not fit in with the overall character. The play space concepts that were consulted on have been endorsed by Council and will proceed shortly.

Council is now seeking your feedback on a smaller basketball space located closer to the playground area (northern end) of the Park. The proposed small basketball area is intended to provide an area for older and more active children who have outgrown the play space. This is an age group that is not currently catered for at Harleston Park.

Harleston Park has provided countless memories for generations of Glen Eira families. However the facilities are limited to play opportunities for younger children and established gardens for passive enjoyment and relaxation. Encouraging children to be active when they are young establishes routines that could stay with them throughout their life. To support this, our parks need to be places that promote and encourage physical activity and play for a range of ages.

City of GLEN EIRA
GLEN EIRA CITY COUNCIL

OPENSOURCE
MORE AND BETTER

SMALL BASKETBALL COURT PROPOSAL
Harleston Park, Elsternwick

CONTACT

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FURTHER INFORMATION

For further information, contact
Recreation and Open Space on 9524 3333,
email recreation@gleneira.vic.gov.au
or visit Council's Have Your Say forum online at
<http://haveyoursay.gleneira.com.au>

FEEDBACK

There are a number of ways to provide feedback on the small basketball arc, including Council's online forum *Have Your Say* — <http://haveyoursay.gleneira.com.au> — or via email: recreation@gleneira.vic.gov.au

The opportunity to provide feedback is available until
Sunday 12 November 2017.

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Attachment 2 – Feedback Email Comments

*Names and locations removed.

#	Comments
1	<p>Further to our earlier submission below could you please also note our concern over the possible (probable?) damage to the large clean barked eucalypt (and possibly other nearby trees) adjacent to the proposed hard surfacing for the basketball half court.</p> <p>This, or these, trees are assets that should not, we believe, be put at risk by such development.</p>
2	<p>Hello, I was wondering if I could make a suggestion with the redevelopment of Harleston Park. Would it be possible to put a walking track around the park, similar to that of the Tan in South Yarra? So morning and afternoon walks could be done by laps of the park with the beautiful surroundings? Thank you</p>
3	<p>I wanted to let you know of my support for the addition of the basketball court to Harleston Park. I have lived in the area for the last 3 years and our family have often enjoyed using the facilities at Harleston Park. That slide is fantastic. However, my children, now aged 9 & 12 consider themselves too old and big to play on the playground and so we no longer go to the park as often. Only to have a kick of the footy or ride our bikes through the park not really using the facilities apart from the toilet. The addition of the basketball court would be a welcome incentive to bring my kids back as we love basketball. I am sure many others of different ages would love it too as it's considered one of the fastest growing sports in this state.</p>
4	<p>As a nearby resident my feedback on the proposal is negative.</p> <p>My view is that the proposal is incongruous with the atmosphere of the Park and its usage.</p> <p>Ratepayers money should be better spent on greater priorities or better still not be spent and reflected in lower rates</p>
5	<p>Regarding the proposed basketball court in Harleston Park, I am strongly against it. I regard our park as a quiet peaceful area and a basketball court would spoil the whole atmosphere. It just would not belong here. It is essentially a garden not a sports ground.</p> <p>So please, a strong NO.</p>
6	<p>I received the handout in relation to the "Small" Basketball Court Proposal for Harleston Park, Elsternwick.</p> <p>I am a resident of XX Allison Road Elsternwick, which is one street that borders Harleston Park.</p> <p>I wish to make it clear that I strongly object to the proposal for the "small" basketball court or any other proposal you may plan to decrease the green space of this park and replace it with a hard surface, whatever that hard surface is for.</p> <p>Harleston Park is a SMALL neighbourhood park, currently loved and used by families in the vicinity and beyond; this includes the "older and more active children" you refer to in the hand out.</p> <p>As a resident who uses the park and walks past it frequently, I can attest to its current use by "older and more active children." "Older and more active children" enjoy a green space where they can wander, run, kick or toss a ball in or hang out with friends just as much as other age groups.</p>

	<p>I don't think the creation of a basketball court in this park, small or otherwise, is anything that will enhance this green space or the wellbeing of anyone who visits it. Most people I know who visit this park to enjoy the green space. I have not heard anyone yearn for a basketball court to be created, including "older and more active children". Older children love green space and if they don't perhaps enhancing the green space instead of reducing it would assist them to love nature and being outdoors.</p> <p>Why does Council consider that young people in the area want a basketball court there, or indeed would use one if one is there? I suspect this proposal is just as a tick the box exercise, without consideration of what makes a small local park with grass and trees something to treasure.</p> <p>I would have thought that retaining this small park as the quiet, green, oasis that it is would be something to inspire older children. I don't think diminishing the grassed area of this small park is inspiring for anyone, especially when we are now concerned about climate change and the creation of urban forests.</p> <p>I don't think Harleston Park needs to cater for every need of every individual. I think just by being a lovely green space it does this, it caters for and enhances us all.</p> <p>If you are so concerned that a basketball court is required in Glen Eira, perhaps you should consider creating one in the council car park, or other similar area, already covered by a hard surface, instead of further diminishing what green space there is left.</p> <p>I expect this will fall on deaf ears. However, thanks for reading my objection.</p>
7	<p>Hi there,</p> <p>I think this is a great idea. Basketball courts are great fun for teenagers and adults alike.</p>
8	<p>I object to the revised proposal for a small basketball court at Harleston park for the following reasons:</p> <ol style="list-style-type: none"> 1. it would be a detrimental change to the quiet, safe, family-centred character of Harleston Park. 2. it would prioritise older children's activity over elderly residents' fitness. At present the park provides elderly people with a safe place to walk and exercise. The present mix of age-groups is appropriate. 3. it would change the noise quality from a pleasant low hum to an intrusive ball-bouncing reverberation.
9	<p>I appreciate having the chance to comment on the proposal.</p> <p>I live at XX Seymour Road in Elsternwick directly opposite the proposed site of the court. I am apprehensive about noise disturbance and I suggest another site in the park, perhaps east of the present barbecue area or of the toilet block.</p> <p>My apprehension is based on my experience when Principal at Brighton Secondary College. I had to deal with neighbours' complaints about the noise of the balls on the court and against the basket on day-light savings evenings, often until quite late. Our school grounds were locked and the courts were not lit but young people came onto the property on summer evening and used the courts until fairly late so that neighbours were disturbed by the noise. I am concerned at being disturbed by such noise at my home immediately opposite the proposed court. I suggest that people who wished to use the court at night would find the street lighting adequate illumination. I support the benefits of the court but I do not look forward to the possible night noise from a court so close to houses.</p> <p>I love living opposite the park and use my walking frame to walk there often but I do not wish to have nights disturbed by potential basket-ball noise.</p>

10	<p>I liked the proposal as it was and I thought the bigger multi-purpose court was better but if that is not feasible then there definitely should be a basketball court somewhere (as big as possible and ideally with 2 hoops)</p>
11	<p>I wish to object to the proposed construction of a basketball court at the north end of the park beside Seymour Road.</p> <p>First, the basketball court does not fit with the character of Harleston Park. The proposal would replace the open green space at the entrance of the park (on Seymour Road) and adversely impact on the view of the park from Seymour Road.</p> <p>Secondly, the proposed location of the basketball court is too close to Seymour Road (there is a risk of balls travelling onto the road and damage to cars) and the play areas for younger children (such as the slide).</p> <p>Thirdly, as the owner of a property adjacent to the park (at XX Seymour Road) I am concerned that the basketball court will result in noise (notwithstanding the proposed "noise dampening backboard") and will attract teenagers to the park late at night.</p> <p>I ask the Council reconsider this decision. Harleston Park does not require a basketball court.</p> <p>I am otherwise very pleased to hear that the other play concept areas have been endorsed and will proceed.</p>
12	<p>I wish to lodge an objection to the proposed changes to the park, as I believe the implementation of the proposed changes will greatly impact the amenity of the area. I have lived directly opposite the northern end of Harleston park for the past 30 years and I have enjoyed the park and its various amenities for that time. The reason for my objection is based on preserving character and charm of the park for all users whilst protecting the environment for the residents who live the with environs of the park 24/7. The impact and disruption to the area I believe will be greater than the benefits of the planned proposal.</p> <p>Impacts/Disruption/risks</p> <p>I am talking about the noise of basketballs being bounced on court and against backboards the associated banter and behaviour of the players or spectators. The noise goes through the walls of a house and can be incessant. The noise is the same whether it is a big or small basketball court.</p> <p>Glen Eira Council cannot guarantee 24hour control over the following issues</p> <p>Noise level and playing times outside of office hours. These problems have occurred in other areas and council have not been able to address the issues of drunks/ drug usage in Harleston Park, the damage caused by vandals and the fighting over picnic tables and bookings, parking spots that have occurred over the last 20 years.</p> <p>The off-lead dog area is not responsible given the small area and the number of little children who frequent the area would provide an unacceptable risk as well as the increasing the amount of excretion and urine being left behind to make it again a health risk to other users.</p> <p>The damage to the plants caused by both free roaming dogs and the damage caused by errant basketballs will ruin the excellent work being performed by the parks resident gardener Trevor who has cultivated shapes into trees and developed plants from cuttings these plants will be eventually destroyed and the current character of the park destroyed.</p> <p>The current park usage is enjoyed by all areas of the community and the parks character defined by the waterway and playground areas, picnic tables, chess, bocce areas.</p> <p>Road Safety is not guaranteed to both pedestrians walking along the street in Seymour road with errant basketballs going on the footpath and roadway, this will be further complicated by the current parking provisions making it hard for drivers in either direction being aware of the presence of pedestrians chasing basketballs or the basket ball bouncing on to the roadway.</p> <p>Lack of Space The proposed basketball court and the associated changes are not</p>

	<p>supported by the available land space to allow implementation and maintain the current amenity of the area to resident's park users and the community in a safe and secure manner.</p> <p>Policing The inability of Council to guarantee control of the noise and the behaviour of the patrons after hours, who will be using the sports (basketball court) which from reading of the proposal will be an open area poses a big risk towards the ongoing harmony of the area. The reliance upon local police is unrealistic in these times due current priority policing.</p> <p>I ask this question, if 2-3 people turn up for a game of basketball in the middle of the night the noise of the ball and the players, we know the resident's rights but how are they enforced and how is it being stopped from re occurring?</p> <p>Do the residents, just must tolerate it? because an alleged group voice a request.</p> <p>Yes, the park is for the community, but community is 24/7 and the park is 24/7 but common sense needs to prevail, that the space provided for the proposed alteration is not practical. Also moving the problem from Allison to Seymour stills fails to address the same problems.</p> <p>The charm, character and memories of Harleston park need to be retained and improved, but not with this proposal.</p>
13	<p>My son Ethan is 11 y/o and is an avid basketball player. He plays both at school and with a team. He is always wanting to go and shoot some hoops and at present we find that the best location is at MSAC.</p> <p>It would be wonderful if this proposal gets implemented as we're only a very short distance away, so it's an emphatic YES from us.</p>
14	<p>I have grave concerns about the proposal to build a "Small basketball Court" in Harleston Park.</p> <p>Aesthetics - for a park to be successful it must attract a broad section of the community. It must provide not only a place for children to play but also a place for families and friends to gather, and for older members of our community to enjoy the open air in safety and relative peace and quiet. The location of the basketball court at the entrance to the park, not only increases the density of children's play equipment in this area, but it has the potential to adversely impact on the amenity of the northern aspect of the park for all members of our community. It will diminish the aesthetic appeal of the park as an inviting green space.</p> <p>Location - the court abuts the footpath that people use to access and egress the park. The same footpath is also the official footpath for Seymour Rd. I am concerned that the footpath will no longer be safe places for people to walk and will present an EHS issue for Council. Should Council decide to go ahead how will council prevent stray balls from impeding or injuring pedestrians?</p> <p>The size - the preamble to the proposal describes the proposed court as an area for an older and more active children. It is a contradiction in terms that the proposed basketball court is just over half the size of the court originally proposed on Allison Rd., and am somewhat puzzled by this significant diminution of the original proposal.</p> <p>In conclusion Harleston Park is not large enough to accommodate the proposed basketball court. Should this measure go ahead it will have a detrimental impact on the physical and aesthetic amenity of park.</p> <p>In all other aspects I support the redevelopment of Harleston Park, and commend the Council for redeveloping the water feature that has proved to be an amazing attraction for both children and adults. When I enter this park I am greeted by a garden that is at once peaceful, but also a haven for children and this brings me much joy and pleasure.</p>
15	<p>The Small Basketball Court proposal is a good idea. My grand kids will love it.</p>

16	<p>I have spoken with my teenage kids who would use this area a lot and they recommend a ½ size court rather than just the 3 point line size court. This way they could play games one on one rather than just shooting.</p> <p>Also if a net / wire fence could go behind to catch balls that are thrown and land on the road would be great.</p> <p>The other position was set further back from the road and a larger court which they preferred.</p>
17	<p>A think it's an excellent idea to have a small basketball court in harleston park.</p> <p>People of ALL ages can enjoy it.</p> <p>I fully approve of this proposal</p>
18	<p>I think this is good idea, however, can it be a multipurpose court - ie a court with multiple markings for a range of games. At my children's primary school (Caulfield Junior College) space is limited, so they have a basketball court with markings for other games as well. My boys are soccer-mad and would love somewhere local to practice - so markings for soccer would be welcome. Maybe handball and netball as well?</p>
19	<p>That is great news, thank you very much for listening to all the voices. I think the area you have newly selected is far more appropriate and does not appear to get in anyone's way - it is an area of the park that is barely used at all.</p> <p>The only factor with the location in the diagram is the hoop appears to directly face the road - is there risk that missed shots at the basket will end up landing on the road? If yes that is dangerous for both drivers and the children playing. Perhaps the hoop should be at the park end(s) of the basketball square, not the road facing end?</p> <p>The main thing that I hear everyone say in the park is no matter what changes occur please ensure the current (or replacement) monkey bars remain. Monkey bars are a fascination for children and one of the few play items that really work the upper body and increase strength, more than any other item (especially for girls). The children are on it all day every day, and it's probably the healthiest thing they can do there. They really adore it, from 4 years old right up until 12 years old and beyond.</p> <p>Monkey bars absorb only a very small amount of space, a lot of the families I have spoken with have been distressed there is no mention of monkey bars in the description nor artistic renditions of the park.</p>
20	<p>I am a resident of Hopetoun St. and have been enjoying the Harleston Park since my children were babies. I am very concerned with your proposal and oppose the building of the basketball court on the following grounds:</p> <ol style="list-style-type: none"> 1. This park is too small to add on such a development as it will be detrimental to green area 2. Noise pollution to the immediate neighborhood 3. Safety issues for small children as most of the park users are mothers with babies and toddlers 4. Safety issues for older people who enjoy their walking in the park 5. Aesthetic issues. This construction does not favor our neighborhood as most of our area residents prefer tranquility, green areas, trees, peace and quiet. 6. Parking issues of the nearby residents. The area is already very congested with high probability for accidents. <p>You want to " encourage children to be active when they are young..."</p> <p>There are 4 larger parks in the area which could be walking distance or 5 min. drive. There is plenty of space in those parks for sports activities for older children and I am sure that all parents are aware of that and use them. Why cram everything in the small area of Harleston Park? Why do you want to spoil the character of our neighborhood by building something that does not suit the area and environment? You can not adopt the policy of</p>

	<p>"one size fits all" and build a multitude of gadgets to justify "political correctness". I do hope that common sense prevails and the character of neighborhood is preserved to justify the Council high rates that we are already paying.</p>
21	<p>Thank you for the opportunity to provide feedback. To date council has been most willing to listen to the ratepayers, which is much appreciated.</p> <p>The brochure provided about the proposed development makes several references to "the facilities are limited to play opportunities for younger children". This is an accurate statement. This is absolute strength and appeal of Harleston Park.</p> <p>Our community values the "safe" environment where younger children can play freely and without fear. This is why Harleston park is so amazingly popular. What council is proposing will destroy the family setting that is Harleston Park.</p> <p>It is well known that secondary schools where possible will segregate the play areas of different aged children. Children feel safe in their own environment, away from threats.</p> <p>A basketball court will attract a teenager, young adult crowd. This is highly undesirable for a children's play area.</p> <p>If the basketball arc is built in Harleston Park, then how will council deal with</p> <ul style="list-style-type: none"> • Anti social behaviour of teenagers/ young adults • Rough play • Swearing • Drug taking • Underage drinking • Syringe disposal • Graffiti <p>As residents, I think we need to know that council has a plan in place so that residents can continue to enjoy the family setting of Harleston Park.</p> <p>Teenagers/ young adults are mobile and independent. They can seek out existing basketball facilities. If there is a need for more facilities, then they should be built in commercial areas [near railway stations, shops]</p> <p>It is over simplistic to say, "We have a park, let's build something for everyone". I think council can be more innovative with a solution.</p> <p>What is proposed is the worst outcome for our community. We have to live with it on our doorstep. It makes no sense to turn a children's "playground into a social experiment.</p> <p>Basketball courts are great. Our teenagers and young adults need facilities. But common sense suggests these also need to in the right location, not Harleston Park.</p> <p>By shifting the location of the basketball arc has actually achieved nothing. It is still going to take away from our open green space, the problem has just relocated. Harelston Park is already bursting at the seams with facilities; why not place this project in Edinburgh gardens or near the Elsternwick train station where there is more open space?</p> <p>Thank you for listing in advance</p>
22	<p>Harleston Park is a very small and heavily used park in a municipality with very limited open green space. Harleston park already has structures within it - the toilet block, the barbarque area and shelter built on a large area of concrete. Even the seats are placed on cement blocks. Artificial surfaces, including plexipave and concrete absorb the heat and in our climate of rising temperatures, any extra artificial surface only adds to the heat. For this reason every tree and grassy space is precious.</p> <p>Hopetoun Gardens near by is a much larger park again with play equipment, where a court could be easily accommodated without changing the ambience of the park.</p>

	Having said this this, the second plan is better than the first.
23	<p>I am writing to you as a neighbour of Harleston Park and a long time resident of Elsternwick. I was very pleased to hear that the Council had decided against the Multi-Purpose Court proposed for the park. I was then quite disappointed to read that yet another Basketball Court/Hoop was proposed in a different part of the park. Living so close to the park, I am worried about the noise factor and the possibility of increased anti-social behaviour. Over the past 26 years, I have, on occasion, had to ring the Police to report such things as excessive noise and the destruction of property. As an elderly resident, I back on to the Park and I feel particularly vulnerable to such anti-social behaviour.</p> <p>I am also disturbed by the proposed changing of the character of the Park. It is a park where young families, the elderly and local dog walking residents meet and talk as well as a park frequented by small children and their carers. There are parks in Glen Eira that cater for older children, the new park on Booran Road, for instance and Princes Park where there is a lot of space and lots of sport facilities.</p> <p>I feel that Harleston Park is not the place for Teenage activities. Please leave the character of the park and its surrounding residents in peace and quiet and think of putting the Basketball Court in a more suitable place.</p>
24	<p>I wish to object to the proposed construction of a basketball court at the north end of the park beside Seymour Road.</p> <p>First, the basketball court does not fit with the character of Harleston Park. The proposal would replace the open green space at the entrance of the park (on Seymour Road) and adversely impact on the view of the park from Seymour Road.</p> <p>Secondly, the proposed location of the basketball court is too close to Seymour Road (there is a risk of balls travelling onto the road and damage to cars) and the play areas for younger children (such as the slide).</p> <p>Thirdly, as the owner of a property on the same side as the park (at XX Seymour Road) I am concerned that the basketball court will result in noise (notwithstanding the proposed "noise dampening backboard") and will attract teenagers to the park late at night.</p> <p>I ask the Council reconsider this decision. Harleston Park does not require a basketball court.</p> <p>I am otherwise very pleased to hear that the other play concept areas have been endorsed and will proceed.</p>
25	<p>I am a long-time resident of Seymour Road. I am a very frequent user of Harleston Park – I walk through at least twice a day, play there with my two children and dog several times a week and sometimes just go there to hang out and read a book.</p> <p>I applaud your council's development plans and your obvious desire to please the parks users and to try to meet the needs of older children with the basketball court.</p> <p>However, I would like to point out that I believe you are now planning to site the court in the most utilised area of the park. I strongly believe this is not the ideal spot for the proposed court because:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The proposed location is currently (on weekends and afterschool) used by families to set up picnics where they can keep an eye on their children – it is actually the only place in the park where you can relax and get the best view of your children playing on the equipment. <input type="checkbox"/> It is also heavily used by parents to play footy, kick or throw a ball, playing chasings with one child while the other/s are on the equipment.

	<ul style="list-style-type: none"> <input type="checkbox"/> That space in particular is utilised for great games, running, chasing for slightly older children (ie 6-12) <input type="checkbox"/> The hill is utilised as part of many fun games for the kids which involve running up and down, rolling down, kicking balls up and down <input type="checkbox"/> Having the court there would disrupt this type of mixed-age / mix of equipment / no equipment play – which you can't really do anywhere else in the park <p>One of the reasons stated for the change in plans because residents objected to the space beside the toilet block being developed as it would impinge of the open space and off leash dog areas. This is simply not true. The space adjacent to the toilet block is currently the least utilised space in the park. The fact is that the park is only off leash until 9 am anyway so the basketball court will have no impact on dog walkers. Additionally, this space separate to where the very young children play would seem to be perfect for older children to utilise.</p> <p>Before finalising your plans I really encourage you to spend time in Harleston park on a sunny weekend or afterschool to understand how the park users (not just the street's residents) are using it. I think it would be great shame to have the open space on the Seymour Road side of the park – currently the most heavily utilised open space in the park – spoiled for those families who so joyfully embrace it as part of their park play.</p>
26	<p>Thank you for listening to community feedback.</p> <p>I much prefer the new proposed location of the small basketball court.</p> <p>The new plan allows a greater amount of green space to be retained.</p>
27	<p>We are owners and residents of one of the properties overlooking Harleston Park from the north. We are writing to express our concern regarding the proposal to relocate the planned basketball court to a position adjacent to Seymour Road.</p> <p>While we previously supported the Harleston Open Space and Play Space Upgrade (Refer email below), I have been convinced by arguments but forward by residents on the south side of the park, that the creation of a new basketball facility is not appropriate. The key reasons given to me and which I now agree with, is the loss of open space, increased noise and a fundamental change in character that this will bring to the park.</p> <p>Council has taken heed of these concerns and Council Minutes dated 5 September 2017 point 9.7 recorded:</p> <p><i>.... the loss of green space that the proposal to place a basketball court in Harleston Park will inevitably entail. The park is one of the few tranquil places remaining in an increasingly dense living environment.</i></p> <p><i>According to Councillor Joel Silver's Facebook page "Harleston Park is Glen Eira's premier children's venue..." and "one aspect of the proposal is the introduction of a "multi-purpose sports court". This would mean is a fundamental change to the character of what has, for over 30 years, been the perfect park for younger children. A sports court will wreck that atmosphere." I agree and so do many other residents – is this feedback going to be listened to?</i></p> <p><i>In the resolution of item 9.7 Harleston Park earlier tonight, Council resolved to remove the proposed multi-play court area shown on the original concept, and for further community consultation to be undertaken on a proposed smaller half court located away from the eastern side of the park closer to Seymour Street. This was in response to community feedback received on the original concept and to preserve the open green space.</i></p> <p>While this is a positive result for residents on the south side of Harleston Park, it is bad news for residents on the North side. All Council has proposed to do is shift an acknowledged development problem from one side of the park to the other! In fact we assert that the proposed "new" location is even less appropriate than the previous location</p>

	<p>for the following reasons:</p> <ul style="list-style-type: none"> • There is far less open space on the north side of the park adjacent to the slide and proposed new BBQ's • There is less setback to Seymour Road compared to Allison Road • The proposed position on the south side was opposite a street T intersection which further reduced the impact to properties on Allison Road • There is no provision for screening trees to the street front on Seymour Road as per the earlier proposal on Allison Road • There are more residential properties on the north side of the park compared to the south that will be effected by increased activity, noise and use at night • Young people already gather and consume alcohol at night in the park sporadically but this is largely limited in my view due to the low light levels and lack of entertainment. So not really a problem at the present time. However, placing a basketball court adjacent to the Seymour Road parking bays is asking for trouble. For example: Cars lights used to illuminate late night basketball games, balls bouncing onto and damaging parked cars. • The Harlestone Park street frontage onto Seymour Road is considerably smaller than for Allison Road and installation of a basketball court will consume a significant portion of this greatly reducing the visual appeal of the park. • The primary uses of Harlestone Park are parents, grandparents and younger children. A secondary purpose is an off leash dog area at defined times. Adding a basketball court and removing the chess set and botchi lane will change this dynamic. The park is simply not large enough to allow to include a sports facility. <p>In summary, if the location of a basketball court is not suitable for the south side of Harlestone Park then it is certainly not suitable or wanted on the north side. We request that this proposal be rejected in favour of an outdoor table tennis table in place of the lost chess set and bocce lane.</p>
28	<p>I live on Allison Rd, Elsternwick, and am opposed to the construction of a Small Basketball Court in Harlestone Park.</p> <p>It is not appropriate for Harlestone Park for the following reasons:</p> <ol style="list-style-type: none"> 1. Harlestone Park is a quiet and relaxing space for families with small children. It is close to homes. The noise of a basketball court will disturb other park users and nearby residents. 2. Harlestone Park is small, and not suited to ball sports. Basketballs will be very likely to bounce onto the road. This would be very dangerous for passing drivers and pedestrians. 3. Basketball courts require more distance from pedestrians, roads, and residences than is possible at Harlestone Park.
29	<p>The relocation of the basketball court and the reduction in its size is an improvement, although it will undoubtedly continue to be a contentious issue. A facility of this type is far more likely to attract boys than girls. So gender equality is not being addressed for the older age groups. There is also still a need for more seating in the passive enjoyment and relaxation area. Currently there is one seat and the plan does not appear to include any additional seating. The brochure states that 'the play space concepts that were consulted on have been endorsed by Council and will proceed shortly'. It is not clear if this means everything that was originally proposed. However I hope the proposed sand pit is not proceeding as this would constitute a significant health hazard to any child playing in it due to animal faeces and urine and the risk of broken glass.</p>
30	<p>I do not believe the proposed smaller basketball court is appropriate for Harlestone Park. This 'small' park is a very special area, a tranquil haven that will be totally lost with the court described. Such a court should be added to a larger park: perhaps Hopetoun or the very large Carnegie grounds off Lyons Rd and adjacent to the Carnegie pool.</p>

	<p>Older children have plenty of space to play ball or kick a ball around at the existing Harleston Park with its lovely grassed areas. That is sufficient and council really needs to encourage visitation to other areas which either have existing courts or those large enough to accommodate the addition of basketball arc or court, large or small. And how busy does a small park have to get with a frenetic range of activities - the one-stop-shop.</p> <p>Please examine your larger parks for such changes instead of trying to make such a small area, something for everyone.</p> <p>Furthermore, as a ratepayer I am just not happy with the speed at which vehicles can travel either Allison Road or Seymour Road. The humps are useless and these streets must have a compulsory 40k speed limit because there are mothers with small children, schools nearby whose children cross these roads, to the aged who would like to be able to safely cross to use the park or go home. Most annoyingly, it is a rat run for those wishing to make a speedy shortcut to and from Kooyong and Orrong Roads and the time has come to make it a 40k zone just like some other roads and streets.</p>
31	<p>We live at XX Grafton Street, 4 houses from Harleston Park which our children aged 7 to 11 enjoy on a regular basis. We also take our dog to the park daily during the off-leash hours.</p> <p>We think the small basketball court is a great idea but we have the following very serious concerns over the proposed location:</p> <ol style="list-style-type: none"> 1. The proposed court is to be located near Seymour Rd and therefore it is inevitable that balls will bounce onto the road or hit the cars parked on the curb. This will create hazards for passing cars, endanger the children that run onto the road to retrieve the balls and potentially result in damage to parked cars. 2. The proposed placement of the court will cannibalise a major part of one of the largest grassed areas of the park that is currently used for picnics, by dogs during the off-leash hours and generally by people attending the park. <p>We propose as an alternative that the court is located where there is a currently exist a concreted "chess board" and the adjacent bocce court which are never used. This would recycle existing unused concreted areas rather than further reducing open grassed space and would eliminate the problems associated with the court being situated adjacent to the road.</p>
32	<p>I applaud your decision in keeping the basketball court in your plan.</p> <p>A single basketball court provides the option of play for one group at a time.</p> <p>Multiple basketball rings provide the ability for multiple groups to play at the same time much as multiple swings allow multiple children to enjoy the equipment at the same time.</p> <p>We have used the basketball court at the new Booran reserve. Unfortunately when an older group of children came we were unable to both play at the same time will my six-year-old was very intimidated.</p> <p>Please consider adding in at least three basketball rings to the area so more than one group can enjoy the basketball court.</p>

Attachment 3 – 'HAVE YOUR SAY' Forum Comments

Date	Officer Response	Comment
11-Oct-17		I believe that when the basketball court was on the other side of Harleston Park a petition was sent to the Council protesting against the placement of the basketball court. I am now protesting the placement of the basketball court as it is right in front of my house. My bedroom is at the front of the house. I do not want nor does my family and other neighbours, listening to bouncing day and night. Why does there have to be a basketball court at all? We feel Very strongly against this. The council could fix up the sidewalks and not plant trees on nature strips that have never had a tree there before. I pay my rates and yet I am not heard. Please do not go ahead.
	Recreation Services	Hi Thank you for your comments. A clear message from the previous consultation was that the proposed location of a multi-purpose sports area would impact on the character and amenity of the eastern section of the park. There was also a level of support to provide this opportunity for older children and active play. The revised basketball area is smaller and sympathetic to the existing layout of the park. The design would incorporate sound dampening backboards and is set back from Seymour Road to provide separation. Thank you again for your comments. Kind regards The Rec & Open Space Team
12-Oct-17		ah - now i see. i agree that a basketball ring in harleston park would be a good idea for older kids. however, re the placement, in terms of risk management - my concern is that the proposed basketball ring is too close to seymour rd, meaning balls (followed by kids) would routinely fly onto the roadway - WHICH HAS NO SPEEDHUMPS!!! there will also be considerable risk of damaging cars in the adjacent parking area. where else could it go? or how could the risk be managed better? ps - finding this link was no simple matter!! hope that wasn't intentional.
	Recreation Services	Hi Thanks for your comments. We have located the basketball ring 10 metres from the car parking; with the additional barrier of the garden beds. If further separation is required further landscaping would be an option. Kind regards The Rec & Open Space Team
12-Oct-17		and speed humps? you make no mention of adding some to seymour rd at each end of the park as an additional safety measure.
	Recreation Services	Following on from feedback during the initial consultation, Council's Transport Planning Department will be investigating both traffic and parking around Harleston Park.

12-Oct-17		<p>I agree with the revised plan , and agree that the park should provide ammenities for all ages .</p> <p>I hope the total surface including the shooting "key" area also be green as illustrated , (not the brown shown in one photo).</p> <p>Maintaining a green feel for the Park .</p> <p>Thank you for updating Parks within our Shire .</p>
12-Oct-17		<p>"Following consultation, Council resolved not proceed with building a multi-purpose court space in the southern end of the Park. The community were concerned that building this would reduce the area of open green space..."</p> <p>So building it at the other end of the park doesn't reduce open green space? It's a small park (about half the size of Hopetoun Gardens): can't we just keep it green? It's not as if there's nowhere else within a quick ride on a bike or skateboard (viz Caulfield Park, about 8 minutes by bike or even Ripponlea Primary about 5 minutes away).</p>
12-Oct-17		<p>I should add that if council has money to spend on Harleston Park, a higher priority is lighting. It is hazardous at night.</p>
	Recreation Services	<p>Hi</p> <p>Lighting was discussed during the previous consultation. It is not as straight forward as Lighting = Safety. Crime Prevention Through Environmental Design principles do not suggest lighting necessarily improvise safety, and in some cases may attract people to use and congregate in the park later in the evening.</p> <p>Thanks again for your comments, they will be included in a report to Council.</p> <p>Regards</p> <p>Rec & Open Space Team</p>
	Recreation Services	<p>Hi</p> <p>The proposed basketball area is a 3 point arc size, whereas the previous version was half court with netball, basketball and other gameplay line markings.</p> <p>What Council heard during the last consultation was that the location in the eastern side of the park was not in keeping with the character and amenity of this space - with many people using the space as quiet reflective area. The existing chess board will be removed and returned to green open space.</p> <p>The section to the north of the playground is currently used as a kick about space and this proposal will enhance that opportunity.</p> <p>Caulfield Park is not necessarily a viable option for everyone.</p> <p>Kind regards</p> <p>Rec & Open Space Team</p>
13-Oct-17		<p>My thoughts were the same as Hilary's balls being thrown towards the street, planting of a green screen would help or position it where the old chess board is ,facing east</p> <p>A small green court is a great idea for the older kids</p>
	Recreation Services	<p>Hi</p> <p>Yes we will ensure that there is an adequate barrier between the basketball area and Seymour Road.</p> <p>Kind regards</p> <p>Rec & Open Space Team</p>

17-Oct-17		<p>the assurance of adequate distance between the basketball hoop and the road is rather disconnected from the behaviour of balls - they have a tendency to travel where they will, and ignore our beliefs about how far is far enough.</p> <p>re the "adequate barrier" it'd help to see what's envisioned there.</p>
13-Oct-17		<p>I was really pleased when Council agreed to not proceed with the court on the southern side, and for similar reasons I oppose the revised plan on the northern side. It takes up too much space which is currently free, green space. On the leaflet it looks as though it is nearly as big as the previously proposed court. If it were to be placed within the current developed area in the middle of the park I would be more supportive. Nonetheless, I'm not sure why Council feels the need to cater for older children in a small park which caters very well for families with younger children. Caulfield Park caters very well for older children. if we need more recreation for older children in Elsternwick what about putting a basket ball court in Hopetoun Gardens which is a far bigger area and would similarly complement the play equipment for younger children, or in the newly developed area near the station, where older kids frequently hang out in the carpark. This would give them a place to gather and a focus for recreation.</p> <p>A response to a post below says "There was also a level of support to provide this opportunity for older children and active play." What level of support? During the previous consultation I asked for data on the claimed requests for a basket ball court - from whom, how many, where do they live etc? I did not receive a reply to this question, and I am still interested in the answer.</p>
	Recreation Services	<p>Hi</p> <p>The intention of the proposed small basketball area is to provide an area for older and more active children who have outgrown the play space. This is an age group that is not currently catered for at Harleston Park. The proposal complements the play space area and is situated adjacent to the lawn area that is often used for casual ball sports. Encouraging children to be active when they are young establishes routines that could stay with them throughout their life. To support this, our parks need to be places that promote and encourage physical activity and play for a range of ages.</p> <p>During the previous consultation there was a level of support for the proposed multi-sport area. Prior to this there have been requests from residents to incorporate a basketball hoop on the chess board area; however this would have placed it too close neighbouring properties. Similar multi-play facilities have proven to be very popular at King George VI Memorial Reserve, Packer Park and Caulfield Park.</p> <p>Kind regards Rec & Open Space Team</p>

14-Oct-17		<p>I must say that is disappointing that the original proposal has been modified. The original proposal was perfect - finally providing older kids in this area with a space for structured ball play. There is no other space of this type in the area - the nearest being a five minute drive away at Caulfield Park. Unfortunately, by revising down the size of the allocated area the utility of the area for ball sports will be almost completely lost. If there is only one basket and just a three point perimeter then only one group of kids will be able to play at once - leaving the very real likelihood of unpleasantness between groups as they battle for court time.</p> <p>There is plenty of open space not only in Harlestone Park itself but also in nearby Hopetoun Gardens for dog walkers and quiet reflection (frankly quiet reflection doesn't need much space). The one community group not catered for in the area is teenagers and the nearest space where they can throw or bounce a ball is some way away. We should be providing this demographic with as many options as possible to get them outdoors, active and away from screens. It is a shame that so many residents seem to see the original Harlestone Park proposal through the lens of their own requirements rather than having an understanding of requirements of other community groups.</p>
15-Oct-17		<p>I support the addition of a basketball area to Harlestone Park and have always been surprised and disappointed that such a facility is not already provided there - it will take up relatively little space and greatly add to the amenity of the park for older children. My son is at an age where he has outgrown the existing play equipment at the park, and would love an opportunity to practice basketball at a park that he can safely walk to from our home. For those who are questioning if demand exists from local residents, we live in Seymour Road and would regularly use such equipment if it were available.</p>
19-Oct-17		<p>A basketball area in Harlestone Park will attract teenagers, who will mainly use it after school hours and unfortunately not just for playing ball. (bathroom walls have had graffiti....) Older kids also have been seen teasing younger kids on the play equipment. The park is a small area surrounded by private homes. It has been a haven for young families and grandparents without worries of being hit by balls, riding bikes in a dangerous manner etc....please don't ruin it for them. Caulfield park is a much larger area that already caters to teenagers in a much more controlled environment.</p>
	Recreation Services	<p>Hi</p> <p>Research suggests that places that young people have a connection to are often found to be less likely to be vandalised or mistreated as they act as the passive custodians. With nothing for this age group to do in Harlestone Park the message is that they are not wanted there - this is when negative behaviour is more likely to occur.</p> <p>Thanks for your comments they will be used to inform a decision on the proposal.</p> <p>Kind regards</p> <p>Rec and Open Space Team</p>

21-Oct-17		<p>Hi, My son Ethan is 11 y/o and is an avid basketball player. He plays both at school and with a team. He is always wanting to go and shoot some hoops and at present we find that the best location is at MSAC. It would be wonderful if this proposal gets implemented as we're only a very short walk away, so it's an emphatic YES from us. With kind regards, Jonathan and Ethan</p>
22-Oct-17		<p>It is staggering that this little park must be everything for everyone right now, while there is an undeveloped park owned by the Council next to Caulfield Racecourse. Not only that, but if children are to play sports there (only one type!) the single water fountain is woefully inadequate.</p> <p>So now there is a plan to force more things into a small park while ignoring another, pushing one game on older children which more than likely be vandalised as badly and as constantly as the old toilet block, while denying them the right to be well hydrated and ruining what little open green space there is in Elsternwick. I am sure that the obikes will start being left there too, since there will be so much space to put them in!</p>
	Recreation Services	<p>Hi The open space at the end of Glen Eira Road near the tunnel entrance to the racecourse is not formally managed by Council. But!!! We are in the process of being appointed land manager and have developed some exciting plans for a new community park. The concept plans will be promoted in the November edition of the Glen Eira News and we will be seeking feedback. Thanks for your suggestions regarding the water fountain and single use nature, they will be used to inform a decision on the proposal. Kind regards The Rec and Open Space Team</p>
23-Oct-17		<p>100% behind this idea. I used to live near a similar park in Hawthorn and it provided a great place for the community to interact.</p>
23-Oct-17		<p>I am opposed to this. Harleston Park should remain a park for small children. Older children are more than adequately catered for elsewhere. Having a basketball court encourages teenagers to hang out at the park after school (and not necessarily to play basketball), noise not only at the park but to those living adjacent on Seymour Rd, hazards of balls being thrown in every which direction and a change to the peaceful ambience. It's really not necessary and a grassed area would be far more beneficial. This park has functioned beautifully for a long time - for good reason!</p>
	Recreation Services	<p>Hi Thanks for your comments. The intent of the basketball area is to provide a space for older children to be active; a space that is safe and importantly easily accessible. Given the lack of these types of spaces in the immediate area, the challenge of childhood obesity and increasing screen time amongst young people - I would argue these types of spaces are not only necessary, but essential. Thanks again for your comments they will be used to inform a decision on the proposal. Kind regards The Rec and Open Space Team</p>

25-Oct-17		<p>Why spend (waste) massive amounts of money on something that isn't broken??? Nothing wrong with the park at the moment. Kids love it!!! Isn't that the point?? They get to roll and run down the grassy hill, play in the stream and see a tiny bit of nature at work (even if it is man made). I really think the council looks at ways to waste money. Its a semi old fashioned, simple park where kids have space to roam, explore and use their imagination. I have a 5 yr old so get that we need parks, but the more parks are developed in the structural way, the less kids have a chance to use their imagination For those that don't don't have kids...I would be frustrated that so much money is wasted in redeveloping pre existing parks. Boron rd is just up the rd and easy for the older kids to get to. Think of something new to use the money on that benefits the whole community.</p>
	Recreation Services	<p>Hi Thanks for your comments. This consultation specifically regards the basketball area proposal; however I can respond to your comments regarding the play space. Investing in playgrounds is not a 'waste of money'. It provides children and families with spaces to be active, socialise and explore – all important elements of children's cognitive and physical development. The Harleston Park play space is designed in a way that encourages these opportunities, as opposed to just a slide, or just a swing as might have been provided in the past. As our community changes, our open space needs to respond. Thanks again for your comments and I hope you continue to enjoy Harleston Park into the future. Kind regards The Rec and Open Space Team</p>
26-Oct-17		<p>My husband and I think this is a great addition into a corner of the park that is currently not functional to use. We have lived in the area for many years and plan to stay and appreciate the way the council is working to utilise public spaces for all the demographics in the neighbourhood.</p>
27-Oct-17		<p>We would prefer there is no basketball at harleston park. It would be good to separate this activity due to boise. It's a very serene park and that what we love for get together with friends or just a play at the park. I do support the development ont of sporting venues but not at the expense of parks. Glen eira has a low volume of green free space as it is.</p>
	Recreation Services	<p>Hi Thanks for your comments. While the basketball area is a new feature, the loss of open space will be off set with the removal of the chess board and bocce area. This area will be landscaped and returned to open space. Kind regards The Rec and Open Space Team</p>
29-Oct-17		<p>Whilst council's argument to install a small basketball court to cater for teenagers is reasonable, how will council ensure that those people who wish to use the footpath as a means travelling east/west in Seymour Rd can do so safely? Jacque</p>

	Recreation Services	<p>Hi</p> <p>The area is open and there are clear lines of sight to the basketball area. We may look at moving the bench seats between the path and basketball area, although this would reduce the run-off behind the ring.</p> <p>Kind regards</p> <p>Rec and Open Space Team</p>
10-Nov-17		<p>It is important here to emphasise that this is the gazetted footpath for Seymour Rd and should be protected as such. I have recently seen a similar set up in a park in Malvern/Armadale and the basketball ring is some 20 metres away from the footpath. Watching the ~ 15 year old shooting the hoops from the footpath I felt quite safe. Your suggestion to put benches between the path and the basketball areas only but puts those people who would use the benches at risk from injury. If you are really serious about having a basketball ring adjacent to the footpath then you need to erect a screen. I am similarly mindful that the footpath was relocated from its original path to allow for increased parking and therefore access to the park. Perhaps council should also consider relocating the footpath so that it no longer veers into the park but is aligned with the existing footpath. This would provide make is safer for pedestrians, but would mean that the existing garden bed would need to be removed and the perpendicular parking would need to be converted to parallel parking.</p>
30-Oct-17		<p>This is a park beloved by young children, their parents, the elderly, peaceful activity with the laughter of children and yet quiet enough for tai chi and other classes. Why is there this need to put a basketball court at all in this area - to make it safe you will require a barrier all round - basketballs bounce, hit people, go out of the court- what distance will young children have to be kept away from the court, and I doubt the bouncing balls and the noise and call outs that accompany basketball will do much for the serene atmosphere of the park. Didn't the last Council meeting make it clear enough. Why?</p>
	Recreation Services	<p>Hi</p> <p>We have positioned the basketball area so it does not require fences or large barriers. This is consistent with many other similar spaces in Glen Eira. The location to the north of Harleston Park preserves the character and function of the eastern section of the park.</p> <p>Feedback during the previous consultation on a larger multi-purpose space in the eastern area of the park suggested that it was incompatible with that areas of the park, it was of an incompatible scale with the rest of the park and that it invited conflict with existing users (particularly off leash area). There was also a level of support for the proposal. Council resolved to proceed with a revised plan featuring a smaller basketball area.</p> <p>Kind Regards</p> <p>The Rec and Open Space Team</p>
30-Oct-17		<p>Oh and as far as the Rec services response re obese children and exercise is good for them. Totally agree - and a walk or bike ride to a sports oriented park won't hurt them at all. And is the sandpit/dog toilet still going to be a feature?</p>
	Recreation Services	<p>Hi</p> <p>The sandpit is still part of the play space design. All our playgrounds are inspected daily by a member of our Parks Team.</p> <p>Kind regards</p> <p>The Rec & Open Space Team</p>

31-Oct-17		<p>My family has been resident in Elsternwick for 40 years. My family used Harleston Park regularly when our children were toddlers and in their primary school years when the facilities suited their needs. However, the park does not cater for all age groups and never has. It's about time it did.</p> <p>The proposed small court would provide active enjoyment for the age group 10+ (or even younger) and engaging this age group is one way to make teenage years bearable for all.</p> <p>I was in favour of the original proposal, but since that is no longer viable, I would suggest that the proposed court be angled slightly differently- turned to the left - so balls that bounce off the hoop are more likely to remain in the park and away from the footpath and Seymour Road (which desperately needs speed humps- allowing driving at 50 kph is crazy on that street)</p> <p>Can I ask whether the targeted age group was consulted about the proposal and, if so, what did they suggest? Having relevant groups involved can help ensure that facilities are used responsibly in the future- they have a stake in its success.</p>
	Recreation Services	<p>Hi</p> <p>We did look at different angles, or having the ring face into the park, but felt this provided the best outcome as there is a clear separation to the path and it does not impact the mound or trees. Seymour Road is 15m to the north and is separated by car parking, garden beds and footpath - if additional separation is required we could introduce mounding or low screening.</p> <p>The multi-purpose concept is a response to requests from park users. As part of the design process we have consulted with Council's Youth Services Department and their networks.</p> <p>Kind regards The Rec & Open Space Team</p>
8-Nov-17		<p>I oppose the redevelopment of Harleston park full stop including the introduction of a small basketball court. The park is great as it is. Lots of people use and enjoy it already. If there is need for facilities for older children, please put them in Caulfield park where there is much more room and a court would have far less impact on the existing space.</p> <p>I also am concerned that parks and rec are responding to the comments on this page as if they support the basketball court. That does not sound like an open or genuine consultation to me.</p>
	Recreation Services	<p>Hi</p> <p>The intention is to provide a local space that is easily accessible for everyone, especially younger teens and active children. Caulfield Park is not necessarily a viable option for everyone, nor does it provide a local option.</p> <p>Our responses are consistent with planning and management guidelines outlined in Council's Open Space Strategy. Your comments will be provided to Council as part of the report on this proposal.</p> <p>Kind regards The Rec & Open Space Team</p>

10-Nov-17		<p>We are opposed to Council's plan to install a small basketball court in any part of Harleston Park. We have lived in the area for over 40 years and value the park as a family friendly environment used by young families and older people for picnics and other forms of passive recreation. You indicate that your intention is to provide a space for older and more active children. However, a basketball court will only meet the needs of a small niche ie boys who play basketball and will not meet the needs of ALL older children. Older children already use the green open spaces in the park for all sorts of ball games both in the North and South East sections of the park. There are several parks, schools and churches nearby area with basket ball courts. This park is too small to be all things to everyone. Just leave it as it is.</p>
10-Nov-17		<p>Thank you Glen Eira- this is a terrific addition to make Harleston Park suit a broader demographic. I have a 12 yr old daughter that will start to use the park again because of the basketball court. I notice other comments say 'have it in Caulfield Park' - but this does not provide for young people like my daughter to get to active sports areas by them selves - active spaces are needed within walking distance and within many parks. This is perfect.</p> <p>Only suggestion is to flip the design around, having the back board face into the park, this will prevent the need for children to retrieve the ball from the road.</p>

Attachment 4 – Letter received with Signatures


Elsternwick 3185


7 November 2017

Rec Services
Glen Eira Council

By email: recservices@gleneira.vic.gov.au

To Whom It May Concern,

I am writing in response to your proposal for a basketball arc at the northern end of Harleston Park.

I reside directly opposite Harleston Park at  and have lived at this address for the last 22 years.

Harleston Park is a beautiful relatively small park which is perfectly suited to toddlers and primary school aged children (my 14 year old daughter spent much of her pre-teen years enjoying the park). It is attractive to the parents and grandparents of these children because there are not a lot of “*older and more active*” teenagers present. It is therefore with great dismay that I learned of the Council’s proposal for a basketball arc. My concerns arise from having lived across the road from the park for as long as I have and can be summarised as follows:

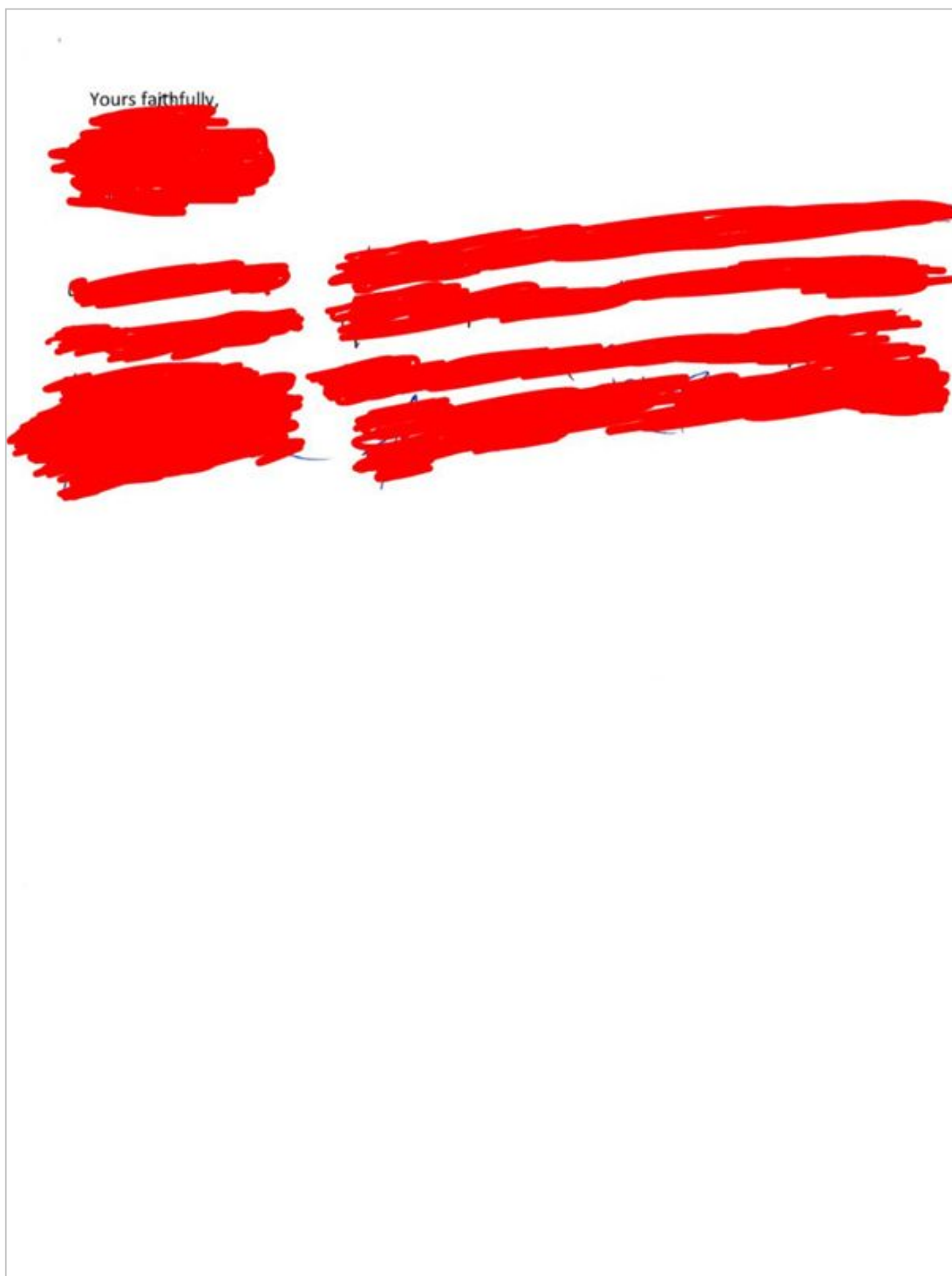
1. The repetitive thud, thud, whack of a bouncing basketball hitting the court and the backboard is an extremely annoying and invasive sound to those who reside nearby. Once a basketball arc is installed so close to residences, the noise aggravation can occur at any time of the day or night.
2. The internet is full of complaints about kids shooting hoops and bothering neighbours who have no means to stop them. For example, <http://www.dailytelegraph.com.au/newslocal/mosman-daily/proposed-balmoral-basketball-court-moved-to-new-location-after-residents-concern-about-offensive-bouncing-noise>. In that case, after further noise tests, it was decided that the basketball court needed to be relocated so as not to disturb the neighbours.

3. Having just one basketball hoop is going to cause disputes because the older kids will no doubt dominate the space.
4. It is inevitable that there will be road safety issues with kids retrieving balls which have landed on Seymour Road.
5. On numerous occasions I have required the police to attend to the noisy and unruly behaviour of teenagers loitering in the park during the early hours of the morning. The presence of a basketball arc will only invite more of this behaviour.
6. Caulfield Park, Packer Park and Princess Park are much, much larger and better suited to older children and they have the space to accommodate basketball facilities.

My concerns are shared by other residents of Seymour Road and they join me in voicing their opposition as indicated below:

Name	Address	Signature
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] PTO

If you require further evidence to support our concerns, we would be happy to arrange some noise testing by bouncing a few basketballs outside the offices of the Glen Eira City Council!



ITEM 9.9 ACCESS FOR RESIDENTS OVER 70 YEARS OF AGE TO GLEN EIRA LESIURE FACILITIES

Author: *Mark Collins, Group Manager Recreation and Leisure*

File No:

Attachments: *Attachment 1 – Survey Results Summary*

PURPOSE AND SUMMARY

At its 4 July 2017 Ordinary Meeting, it was resolved that Council:

1. *“trials the following three initiatives for a period of one month commencing with the Victorian Senior’s Festival in October 2017:*
 - i) *Increased subsidy of current aquatic and gym group fitness classes for non-members aged 70 and over;*
 - ii) *No membership, joining or administration fees for people 70 years old and over joining as new members;*
 - iii) *Free health assessments with qualified trainers for non-members aged 70 and over who participate casually in any activity at GESAC.*
2. *receives a further report on the outcomes of the trial.”*

This report discusses the outcomes of this trial and recommends permanent initiatives for Council consideration.

RECOMMENDATION

That Council:

1. endorses the removal of startup fees for people aged 70 years and over joining Glen Eira Sports and Aquatic Centre (GESAC) or Caulfield Recreation Centre (CRC) as new members;
2. approves the subsidised rate for aquatic and gym group fitness classes of \$3.50 per session for concession card holders and \$6.95 for non-concession card holders for non-members aged 70 and over;
3. endorses free health assessments with qualified trainers for non-members aged 70 and over who participate casually in any activity at GESAC and CRC.

BACKGROUND

An initial report investigating the community benefit of free access to Glen Eira Sports and Aquatic Centre (GESAC) for over 70 year old’s was presented to Council at the 4 July Ordinary Meeting. The initial report captured information on existing over 70 year old users of GESAC. The report presented a number of options that Council could potentially explore and the potential impacts for each of those options.

Council endorsed a trial on three specific options through the month of October in conjunction with the Victoria Seniors festival and associated activities.

The purpose of the trial was to capture data to inform possible permanent options for access. Existing GESAC members were also surveyed during the trial, and the results for members and non-members have been presented separately in the results (Attachment 1).

Council has recently incorporated the management of Caulfield Recreation Centre and Carnegie Swim Centre in-house, by the Glen Eira Leisure department. This gives Council greater control and opportunities to run leisure centres as an integrated network.

Caulfield Recreation Centre already has an older demographic using the facility as some of the barriers identified at GESAC such as conflict with programming, access to car parking and cost are less at this venue. Providing complimentary facilities to GESAC that offer a different experience is important to attract the widest range of users.

ISSUES AND DISCUSSION

Survey results

Council officers surveyed non-members at both GESAC and Caulfield Recreation Centre (CRC) during the month our October Seniors Month and 42 responses were received.

Existing members asked to be included in the survey as well, and officers have separated the survey results for members and non-members.

The key results responding to attracting more participants aged over 70 to Glen Eira Leisure facilities, were identified as:

- The Seniors Week festival program was the most important way of reaching non-member trial participants, but overall participants were aware of the trial through all the communication channels.

Officer comment: Officers will continue to use a variety of communication channels to market its older adults programs.

- The majority of users travelled by car and not one person used public transport to reach any leisure centre.

Officer comment: Officers will continue advocating for a bus route and stop outside GESAC.

- Around one third of users came from outside of the municipality as there was no restriction on the trial from those outside of Glen Eira.

Officer comment: As a large number of survey participants were from outside Glen Eira, officers recommend that any ongoing initiatives relate to age only and are not limited to residents of Glen Eira. Council's objective was to increase older adults participation in leisure facilities. Placing any municipality restrictions on these initiatives will create a split pricing system that would complicate administration and create potential inequity issues for users.

- More than a third of non-member trial participants had never attended the facilities before and more than half had attended 2 times or less in the last year.

Officer comment: It was positive to see the trial attracted new users to Council leisure facilities.

- Two thirds of existing members primarily used group fitness activities. However there was a much wider spread of activities undertaken by non-members, with casual swimming the highest at 38%.

Officer comment: Glen Eira Leisure will continue to offer a range of targeted programs.

- An interesting difference was that only a quarter of non-members attended with a friend on their visit, whilst two thirds of members attended with a friend.

Officer comment: This further supports that non-members who join often make more social connections through attending group based activities over time and start to attend together with friends.

- Around 42% were either very likely or likely to join after the trial, with a further 28% non-committal.
- There were a wide range of activities used during the trial, with strength based activities and aqua aerobics being the most popular.

Officer comment: Glen Eira Leisure will continue to offer a wide range of programming opportunities across the facilities in general, as well as targeted older adult programs.

- Non-members indicated a wider range of times they would like to attend than existing members. Non-members most popular time was identified as 10-11am.

Officer comment: Glen Eira Leisure will be implementing virtual fitness in early 2018 which will offer new opportunities for customers to participate in group fitness over a wider spread of hours, beyond peak times.

- Almost half of non-members felt there were no barriers to joining. The highest barriers identified were cost (18%), transport (9%) and lack of time (9%).

Officer comment: A permanent implementation of the trial will assist in reducing the barrier of cost.

- Suggestions for encouraging new participants to join include: friendly and attentive staff, bus route change, discount for seniors, health seminars, make fitness fun, more 'oldies' classes, better parking at CRC, and Sunday aqua classes. Suggestions for improving the older adult programs include gymnastics for seniors, no suspension fee for seniors, off – peak price, cost/discount for seniors, less strict on late arrivals to classes and more 'oldies' classes.

Officer comment: Officers will work through the full list of items to implement suggestions where possible.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The cost and relevant implications for the three recommended actions are:

1. Increased Subsidy of Current Aquatic and Gym Group Fitness Classes (Non-members)

A further subsidised rate is proposed to be offered for over 70 year olds, reducing the cost to \$3.50 per session for concession card holders and \$6.95 for non-concession card holders. These are programs specifically tailored to older adults. Income by providing the additional subsidies for group fitness classes would be reduced by approximately \$55,000 annually, based on current user numbers.

Potential implications

Further subsidy requests from other users groups may be received as a result. Increased demand for additional tailored classes will also add to additional costs.

2. Remove Start Up Fees for Over 70's (Members)

No membership joining or administration fees for people aged over 70 could be offered. These fees are normally \$49 for joining and \$49-95 for administration. This would cost approximately \$7,000 per annum to implement. All GESAC and CRC members would be entitled to free health assessments and programs.

Potential implications

This measure would further reduce the cost barrier. Startup fees are linked to the marketing and administration costs associated with new memberships, and removing this income means there is no chance of cost recovery on these items. Any fees would be difficult to reintroduce at a later stage.

3. Free Health Assessments (Non-members)

Free health assessments with qualified trainers (normally \$34 each for non-members) for all people aged 70 and over. This will cost approximately \$3,600 per annum to implement based on current user numbers, but could increase.

Potential implications

This initiative would have the least impact and would provide comfort to many users who may be unsure of their health before commencing an exercise program. It would also improve the safety and risk management of potential at-risk clients.

POLICY AND LEGISLATIVE IMPLICATIONS

Not applicable.

COMMUNICATION AND ENGAGEMENT

Notification of the trial would be communicated through Glen Eira Leisure facilities, Council's website, Senior Citizen's Centres and GE News.

LINK TO COUNCIL PLAN

Community Plan 2017-21

Theme 3: Safe, healthy and Inclusive. Work in partnership to make our city a safe and inclusive place for all – We will support and run events, programs and activities, that help people to connect with each other and create a sense of community.

Theme 3: Safe, healthy and Inclusive. Support access to a range of quality and valued services that meet the community's needs – We will provide services for children, youth and the aged that enhance the health and wellbeing outcomes of residents.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The trial was successful in attracting new users to the facility and understanding older adults' requirements, particularly those that had never used Council's leisure facilities previously.

As a large number of survey participants were from outside Glen Eira, officers recommend that any ongoing initiatives relate to age only and are not limited to residents of Glen Eira.

It is recommended that Council continues the three initiatives trialled through October 2017 on an ongoing permanent basis for all participants aged 70 years and over.

Attachment 1 – Survey Results Summary**Over 70's Activity Survey Summary 2017**

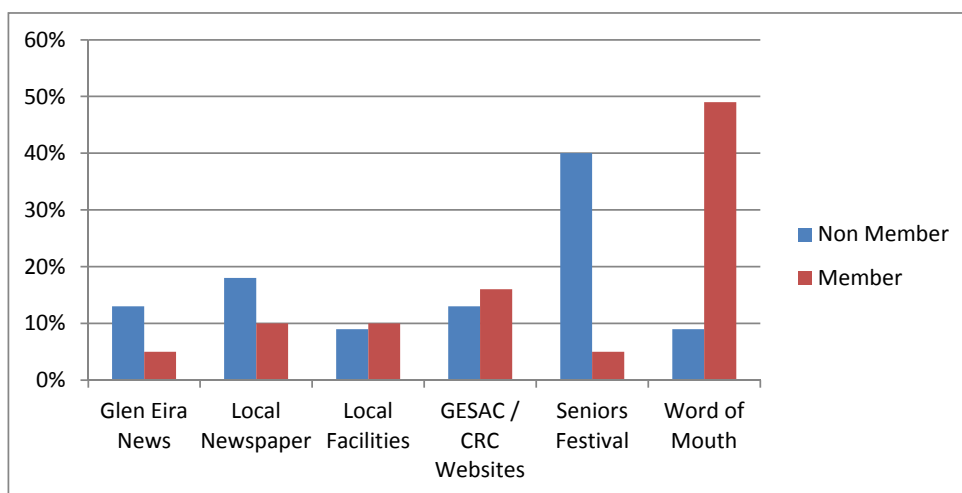
Glen Eira Leisure Officers surveyed Non- Members during our October Seniors Month to gain a better understanding on what may attract more regular attendance by the senior demographic at GESAC and CRC. Officers conducted the survey over a period of 31 days. During this period, existing members asked to be included in the survey as well, and officers have separated the survey results for members and non-members.

GESAC had already conducted a member's survey in June (results previously provided).

Below is a summary of the responses received in October 2017.

1. How did you find out about Seniors Month at Glen Eira Leisure?

	Non- member	Member
Glen Eira News	13%	5%
Local Newspaper	18%	10%
Local facilities, Bowls/RSL	9%	10%
GESAC/CRC website	13%	16%
Seniors Festival program	40%	5%
Word of mouth	9%	49%

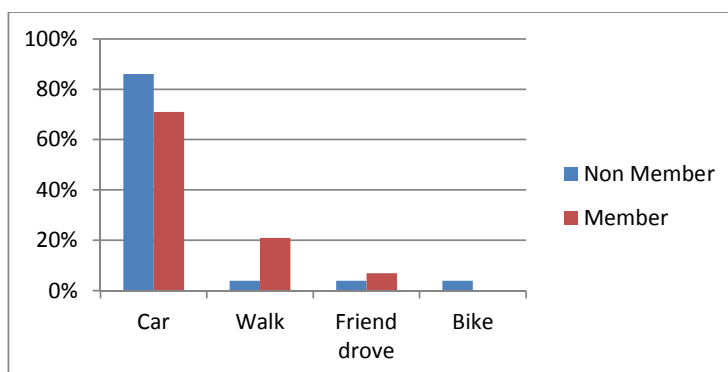


The Seniors Festival program proved very effective and attracted 40% of survey participants which were non-members, while 49% of members knew about the Seniors Month activities by word of mouth and another 16% from our website.

2. How did you arrive at GESAC/CRC?

	Non- member	Member
Car	86%	71%
Walk	4%	21%

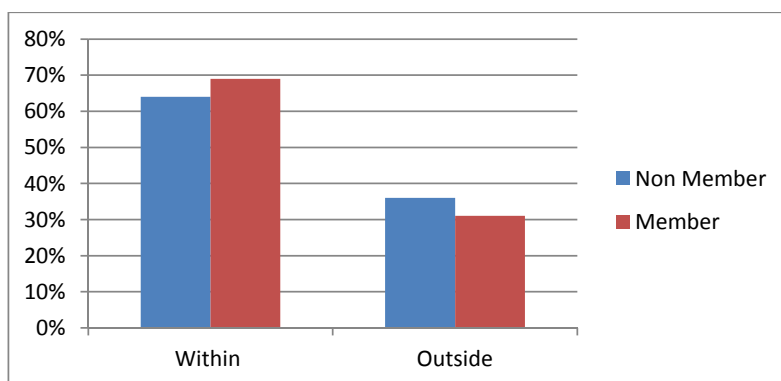
Friend drove	4%	7%
Bike	4%	0%



Car was the most used form of transport with 86% of non-members and 71% of members driving on their own to the facilities. It was interesting to note not one person in either category caught public transport. One person did mention that changing the bus route to go past GESAC would be a good idea.

3. Do you live with in Glen Eira City Council?

	Non- member	Member
Within	64%	69%
Outside	36%	31%

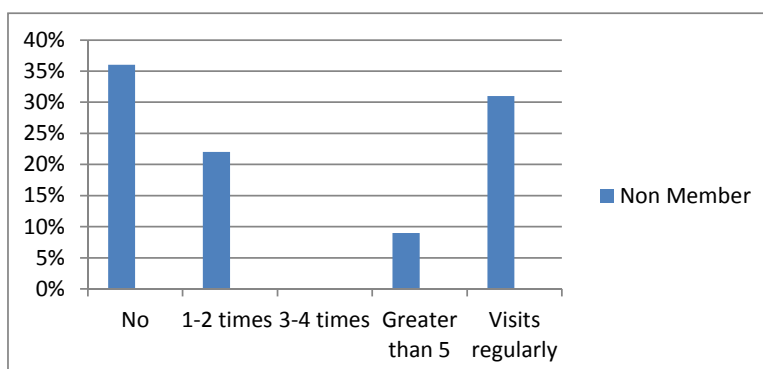


It is interesting to note that around a third of participants lived outside of Glen Eira City Council boundaries with non-members totalling 36% and members 31%.

4. Have you visited GESAC/CRC in the past? (Relevant to non-members only.)

No	36%
1-2 times in the last year	22%
3-4 times in the last year	0%

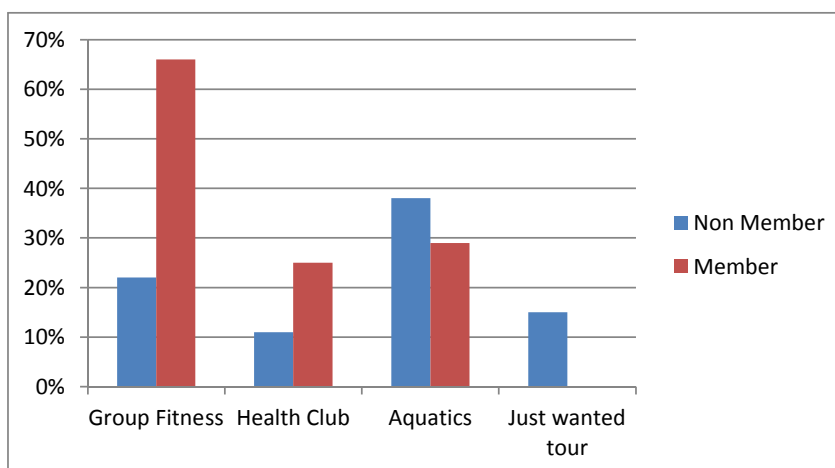
Greater than 5
Visit regularly 9%
32%



There were over 32% of non – members who visit regularly and over 50% of those indicated they preferred to pay casually rather than having a membership.

5. What facilities do you use?

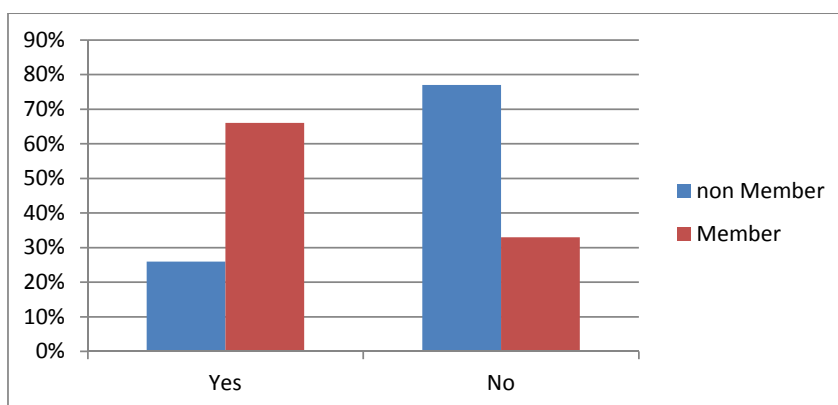
	Non- member	Member
Group Fitness	22%	66%
Health Club	11%	25%
Aquatics	38%	29%
Just wanted tour	15%	0%



There was a spread of facilities that interested non-members. Group fitness for current members was the most significant.

6. Do you visit with a friend?

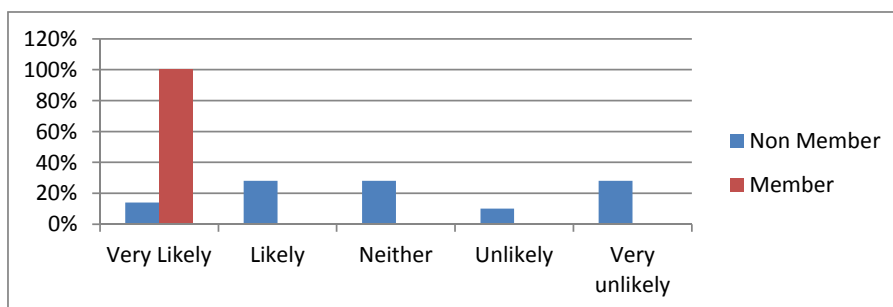
	Non- member	Member
Yes	26%	66%
No	72%	33%



Members are much more likely to attend the centres with a friend. Non - members have not formed as many friendships compared to members who are attending group fitness classes and are more likely to attend on their own.

7. How likely are you to consider joining? (Relevant to non-members only)

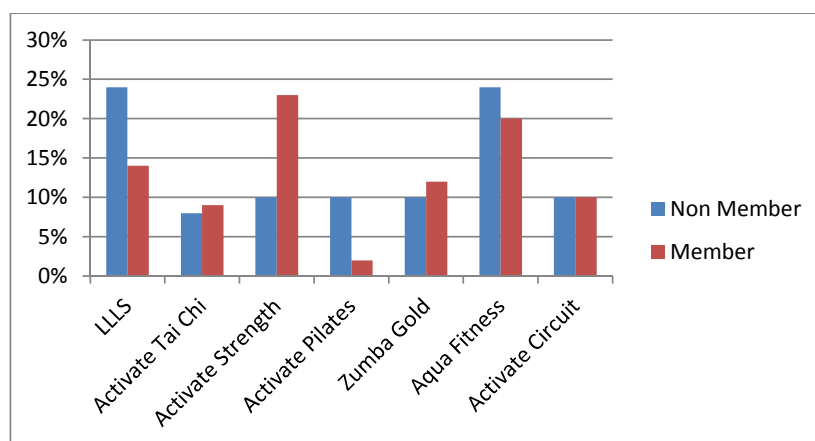
Non –member	
Very likely	14%
Likely	28%
Neither	28%
Unlikely	10%
Very unlikely	28%



It was pleasing to see that 42% of non-members said they were very likely or likely to join.

8. What activities interest you?

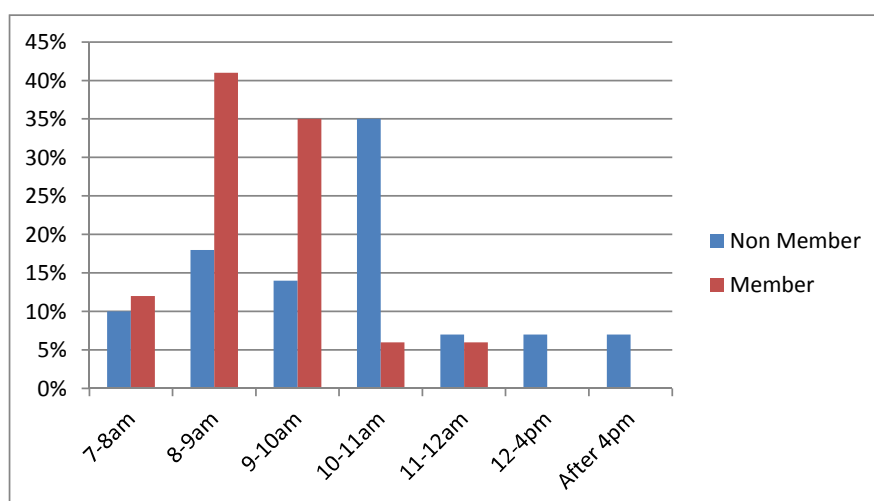
	Non- member	Member
Living Longer	24%	14%
Activate Tai Chi	8%	9%
Activate Strength	10%	23%
Activate Pilates	10%	2%
Zumba Gold	10%	12%
Aqua Fitness	24%	20%
Activate Circuit	10%	10%



For both non- members and members the most popular activities were weight based (Living Longer Living Stronger and Activate Strength) classes and aqua classes.

9. What is your preferred time to exercise?

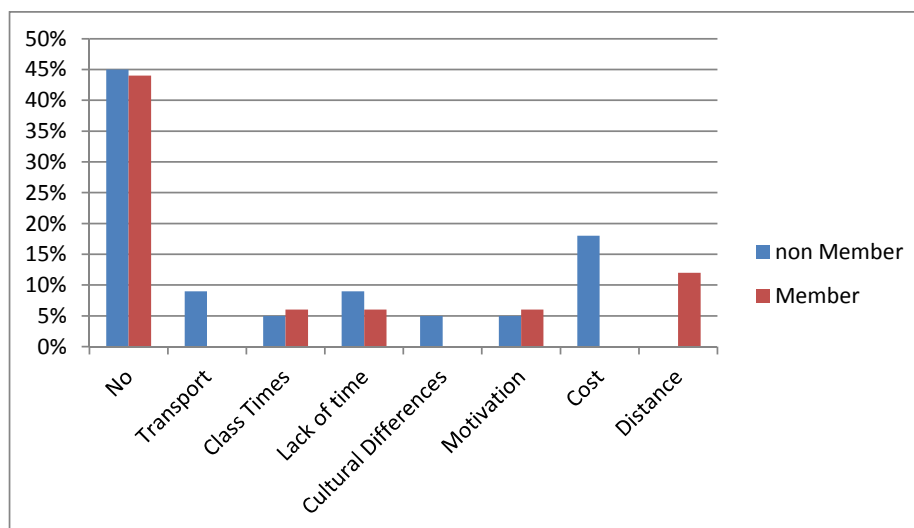
	Non – member	Member
7 – 8am	10%	12%
8 – 9 am	18%	41%
9 – 10am	14%	35%
10 – 11am	35%	6%
11 – 12pm	7%	6%
12 – 4pm	7%	0%
After 4pm	7%	0%



It's no surprise that between 8am-11am is the most popular time to attend the centres across both groups. Members had a preference for earlier exercise with the largest groups between 8-9am and 9-10am. Non-members had a much wider spread of hours but 10am-11am was the most popular time nominated.

10. Are there any barriers to joining?

	Non- member	Member
No	45%	44%
Transport	9%	0%
Class times	5%	6%
Lack of time	9%	6%
Cultural differences	5%	0%
Motivation	5%	6%
Cost	18%	0%
Distance	0%	12%



It is very pleasing to note that the 45% of non-members and 44% of members felt that there were no barriers to join. Cost for non-members was the largest barrier at 18%, with transport and lack of time both rated 9%.

11. What would encourage you to join?

Some of the suggestions were:

- Friendly and attentive staff
- Bus route change
- Discount for seniors
- Health seminars
- Make fitness fun
- More 'oldies' classes
- Better parking at CRC
- Sunday aqua classes

12. How do you think Council can continue to improve its older adult programs?

Some of the suggestions were:

- Gymnastics for seniors
- No suspension fee for seniors
- Don't change anything love the facilities
- Off – peak price
- Cost/discount for seniors
- Less strict on late arrivals to classes
- More 'oldies' classes

ITEM 9.10 COMMUNITY ACCESS TO RIPPON LEA ESTATE

Author: Mark Collins, Group Manager Recreation and Leisure

File No: N/A

Attachments:

PURPOSE AND SUMMARY

Council officers have been negotiating with the National Trust on options for Glen Eira residents to access the Rippon Lea Estate at 192 Hotham St, Elsternwick. The purpose of this report is to outline the final offer for Council consideration.

RECOMMENDATION

That Council:

1. Authorises officers to enter into a three year trial with the National Trust of Australia (Victoria) to provide free access for Glen Eira residents to the Rippon Lea Estate at 192 Hotham St, Elsternwick subject to agreement on final terms;
2. Endorses the payment of \$250,000 per annum to the National Trust of Australia (Victoria) for three years;
3. Endorses a budget forecast provision of \$250,000 to Council's 2017-18 budget, and includes further funding as part of the 2018-19 budget planning process and long-term financial strategic resource plan;
4. Receives a further report on the success of the trial before the end of the three year period.

BACKGROUND

Rippon Lea Estate is a heritage property that is owned and run by the National Trust Victoria in Elsternwick. The current grounds cover 14 acres and were once much more extensive, but were progressively subdivided in the early 1900s for the surrounding residential areas.

Currently, admission to Rippon Lea Estate is through an annual membership or paid casual visit basis. It is open all year, 7 days a week generally during the daytime with the exception of private events. The gardens are popular for events and include large open lawns, feature planting, a lake, a children's playground and other features including kitchen gardens and orchards.

Rippon Lea has extensive gardens and the mature tree canopy contributes significantly to the landscape character of the area. While Rippon Lea is an important landmark feature in Glen Eira, it is not publicly owned and is not reserved primarily for recreation purposes.

Rippon Lea House and Gardens welcomes 65,000 people annually, of which 5,500 of these visitors come exclusively to see the gardens. The National Trust has 25,000 members, of which 2,000 are Glen Eira City Council residents. The money raised by the garden entry fees and memberships is invested back into the property to fund garden maintenance, infrastructure projects and salaried full time garden staff.

Discussions between the National Trust and Council on free access for Glen Eira residents have been underway for a number of years, however Council's previous position has been that it would not provide funding.

ISSUES AND DISCUSSION**National Trust Offer**

As caretakers of this nationally significant property, the National Trust invests over \$500,000 into maintaining the gardens and facilities annually. The National Trust is willing to establish a relationship with Glen Eira Council to enable residents to access the gardens at Rippon Lea Estate.

The National Trust has offered to open the garden to Glen Eira Council residents, free of charge, on all open days between advertised business hours, in exchange for financial support from the Glen Eira City Council. In addition, the National Trust will offer access to the gardens to the Glen Eira City Council four times a year for activities under Council's Cultural and Arts Program and Sustainability Program.

To enable free access to Glen Eira residents to the gardens, the National Trust has proposed an annual contribution of \$250,000 from Council. They have considered the reduction in revenue from local memberships and local garden admissions, and the cost of maintaining the gardens at Rippon Lea Estate. Officers have further explored reducing this amount by taking on some of the maintenance of the grounds, but due to the many volunteer arrangements already in place through the National Trust, it is not financially feasible for Council staff to undertake these duties.

The National Trust proposes an initial period of three years, to be reviewed within six months of the end of the first term.

It is proposed that residents will need to show either a specific access card issued to residents by the National Trust or another form of identity with a current Glen Eira address. The National Trust will then track and share attendance numbers on an ongoing basis so that Council can determine the impact of this initiative.

Benefits

Under Council's Open Space Strategy, the Rippon Lea Estate is in gap area E1 and is located in close proximity to the Elsternwick Urban Village which has a significant population growth forecast. The Estate gardens are largely untouched from their original establishment and are heritage listed. This provides a very different experience to many of Glen Eira's other parks and reserves and residents will be able to enjoy a park dedicated solely to passive recreation.

With regard to Council's sustainability programs, there are valuable partnership opportunities with the National Trust at the Rippon Lea Estate to help promote sustainability, in particular sustainable gardening and protecting local biodiversity.

- Council's Sustainability Department offers a *Neighbourhood Sustainable Gardening Program* (NSGP) which aims to promote sustainable gardening among residents, schools, community groups and businesses in Glen Eira. Program participants are invited to presentations and events, including a bi-annual Garden Tour to exemplary private gardens in Glen Eira.
- Rippon Lea was identified as a biodiversity hotspot in a 'Biodiversity in Glen Eira' report recently completed for Council. It contains seven locally rare plant species, a number of locally rare birds and an important migratory species, the Shortfin Eel. In fact, the Shortfin Eel migrate from the Coral Sea near New Caledonia which is

2,700km away and reach the lake at Rippon Lea by swimming through Elster Canal's stormwater drains.

Rippon Lea Estate is an important place to showcase Glen Eira's valuable biodiversity and could integrate into Council's *Neighbourhood Sustainable Gardening Program* to further promote gardening and community connectedness. The Sustainability Department would like to explore these opportunities to collaborate with the Rippon Lea Estate through possible gardening events, citizen science projects (eg. such as frog or bird watching events) and biodiversity information sessions.

Final Terms of Agreement

Negotiations have been primarily around setting a fee. It is expected that public liability and insurance responsibilities will remain with the National Trust as is currently the case for any members of the public entering the Rippon Lea Estate. If Council decides to proceed with the offer, officers will finalise details in an agreement with the National Trust covering all operational, risk and insurance items.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Based on the existing proposal, a total commitment of \$750,000 will be required over the three year period. Funding has not been provided in the 2017-18 Annual Budget or 10 year Strategic Resource Plan adopted by Council. Forecast provisions will need to be made for 2017-18 and included as part of the 2018-19 budget planning process, and would be included in the long-term financial plan (Strategic Resource Plan).

POLICY AND LEGISLATIVE IMPLICATIONS

Rippon Lea is currently listed as an ancillary open space in the Open Space Strategy. Council's preferred direction previously has been to invest only in either existing open space controlled by Council or creating new space. Acceptance of the offer would be a change in direction in relation to areas designated ancillary open space.

COMMUNICATION AND ENGAGEMENT

Notification of the trial would be communicated through Council's website and Facebook pages, GE News and press releases to the local media. It is also intended that residents would be mailed an access pass to Rippon Lea by the National Trust, which could also contain information for residents about the trial.

LINK TO COUNCIL PLAN

Theme 4: Clean and Sustainable. Preserve and develop our open space to meet current and future needs. We will continue to explore opportunities to increase the amount of open space for recreation purposes, including access to schools, as well as state and federal government land.

Theme 4: Clean and Sustainable. Preserve and develop our open space to meet current and future needs. We will protect and enhance biodiversity on Council land.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Access to Rippon Lea Estate is a rare opportunity for Council to significantly increase access to passive open space in Elsternwick for Glen Eira residents. There is alignment between the objectives of the National Trust and Council in providing a quality open space to be enjoyed by as many people as possible, and Glen Eira residents will have the opportunity to access one of Melbourne's open space treasures.

ITEM 9.11 COUNCIL MEETING CYCLE 2018

Author: Janice Pouw – Co-ordinator Councillor Business

File No: N/A

Attachments: Nil

PURPOSE AND SUMMARY

To provide Councillors with the proposed 2018 Council meeting dates for consideration.

RECOMMENDATION

1. That Council adopts the 2018 Ordinary Meeting of Council dates for Glen Eira City Council as shown below;
 - Tuesday 6 February 2018
 - Tuesday 27 February 2018
 - Tuesday 20 March 2018
 - Tuesday 10 April 2018
 - Tuesday 1 May 2018
 - Tuesday 22 May 2018
 - Tuesday 12 June 2018
 - Tuesday 3 July 2018
 - Tuesday 24 July 2018
 - Tuesday 14 August 2018
 - Tuesday 4 September 2018
 - Wednesday 26 September 2018
 - Tuesday 16 October 2018
 - Wednesday 7 November 2018
 - Tuesday 27 November 2018
 - Tuesday 18 December 2018
2. That all Council meetings commence at 7.30pm in the Council Chamber at the corner of Glen Eira and Hawthorn Roads, Caulfield unless otherwise determined by resolution of Council or notice given in accordance with the Local Law.

BACKGROUND

At an Ordinary Meeting of Council, Council considers the proposed Council meeting dates for the next calendar year.

The dates are selected continuing a long standing practice of conducting Council meetings on a three weekly cycle, enabling Council business to be transacted in an efficient and timely manner.

ISSUES AND DISCUSSION

To better inform the community and officers of the schedule of meeting dates for the purposes of planning and attendance at meetings.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource or asset management implications in relation to this report.

POLICY AND LEGISLATIVE IMPLICATIONS

In accordance with section 89(4) of the Local Government Act 1989, the meeting schedule adopted by Council will be advertised providing public notice of the 2018 meetings. The dates will also be placed on Council's website.

COMMUNICATION AND ENGAGEMENT

Once adopted by Council, the meeting dates for 2018 will be published on Council's website.

LINK TO COUNCIL AND COMMUNITY PLAN

Council meetings are held in accordance with Theme Five of the Glen Eira Council and Community Plan – Informed and Engaged.

A well governed Council that is committed to transparency and engages residents in decision –making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The Ordinary Meeting of Council dates for 2018 are provided for Councillors consideration.

ITEM 9.12 Quarterly Service Performance Report**Author:** *Shweta Babbar***File No:** *17/1333387***Attachments:** **Quarterly Service Performance Report July to September 2017**

PURPOSE AND SUMMARY

Glen Eira City Council Quarterly Service Performance Report has been developed to provide a reporting structure that is meaningful, progressive and based on business intelligence principles.

The newly developed Quarterly Service Performance Report provides trend analysis and insights on the effectiveness and efficiency of Council services.

RECOMMENDATION

That Council notes the attached Quarterly Service Performance Report.

BACKGROUND

The State Government's introduction of the 'Know Your Council' website has raised residents' expectation of the information provided by councils. Residents have an increasing expectation of being provided fast, accurate and meaningful reporting of Council's progress. This was reinforced through recent community consultation as part of the development of the *2017–2021 Council and Community Plan*.

ISSUES AND DISCUSSION

Some items of note for this quarter include:

- Preparation and implementation of structure plans for Carnegie, Elsternwick and Bentleigh;
- Tenders advertised for netball courts and athletics track at Duncan Mackinnon Reserve;
- Construction site infringement notices increased substantially due to new development projects including The Block; and
- Completion of the new GESAC Wellness Centre.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The level of activity undertaken by Council is not always apparent from financial information. Statistical information complements monthly financial reporting and provides more detailed information on the diverse range of activities undertaken by Council. Regular reporting can provide an indication of where productivity or efficiency gains have been made along with identifying trends that will assist in decision making and resource allocation.

POLICY AND LEGISLATIVE IMPLICATIONS

The Quarterly Service Performance Report ensures compliance with statutory requirements legislated under:

- Local Government Act;
- Victoria Auditor General's office (VAGO); and

- Service specific quality and assessment standards.

COMMUNICATION AND ENGAGEMENT

The new Quarterly Service Performance Report has been developed in consultation with the Community Consultation Committee and Councillors to provide consistent and transparent information on Council's commitments to its community.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Five: A well governed Council that is committed to transparency and engages residents in decision making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Glen Eira Council's Quarterly Service Performance Report aims to respond to community's expectation of providing a clear and transparent snapshot of Council's progress for the year to date.



GLEN EIRA
CITY COUNCIL

BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

QUARTERLY SERVICE PERFORMANCE REPORT

JULY TO SEPTEMBER 2017 • WWW.GLENEIRA.VIC.GOV.AU



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This report uses the best available information. While care has been taken to ensure the content in the report is accurate, it cannot be guaranteed at time of publication. There may be errors and omissions or it may not be wholly appropriate for your particular purposes. In addition, the publication is a snapshot in time based on historic information which is liable to change.

CHIEF EXECUTIVE OFFICER'S OVERVIEW



I'm delighted to be presenting our new and improved Quarterly Performance Report for the first time. This report provides an overview of how we are tracking against key performance measures, and provides transparency on the progress made in delivering our commitments to community in the *2017–2021 Council and Community Plan*.

Council is a complex business providing over 120 different services, to our population of 147,000 residents. Every year we receive approximately 260,000 phone calls and raise more than 167,500 service requests. Through this report we want you to feel informed about the things that are important to you, and have the confidence that we are delivering on our promises.

As you will read in the coming pages, our financial position year to date is healthy, and income is tracking ahead of budget forecasts. The first quarter is always a little slow to take off in terms of capital works expenditure due to the preparatory work needed to design and tender works once they are endorsed through the budget process. I anticipate that the pace of expenditure in this area will accelerate in the next quarter as the contracts tendered and let over the last few months move into delivery phase. At this stage we anticipate spending just over \$39m on capital works projects in this financial year.

Progress worthy of noting this quarter includes:

- Our revised **Activity Centre, Housing and Local Economy Strategy** was endorsed by Council in July. This high level document provides the planning policy link between Council's new draft *Glen Eira Council and Community Plan* and the State's Plan Melbourne objectives.
- We continue to make good progress in the development of **structure plans for Bentleigh, Carnegie, Elsternwick and East Village**. These structure plans reflect the community's vision for how these centres will look and feel in the future, including land use, transport and parking, types and heights of buildings, open space and infrastructure. Consultation on the draft plans closes in December.
- It has been pleasing to note that our number of **VCAT appeals** is indicating a downward trend from 2016 levels and our rate of success in defending Council's position at appeal has improved. This is a good result and while it is still a little early to tell conclusively, we believe that it is an indication that our strategic planning work is starting to make a positive impact.
- **July also saw the endorsement of our Pavilion Redevelopment Strategy**. The strategy provides Council with a clear and equitable framework for prioritising investment in pavilion redevelopment and will inform annual budgets and guide long-term financial planning. This is the first time that a prioritised list has been made available to the community.
- The number of **infringements** issued for non-compliance at construction sites has seen a dramatic increase across the last quarter. The issuing of infringements is largely in response to non-compliance with approved construction management plans and complaints from residents regarding impact on amenity.
- In September, after community consultation, Council endorsed a new **Masterplan for EE Gunn Reserve** which provides a vision for the Reserve and will guide future improvements. It is a proactive step in addressing the sporting and recreational shortfalls within the Reserve and providing for future community needs. It comes after major LXRA works in the adjacent rail corridor.



- We're also making Glen Eira greener. **Tree removals** have experienced a downward trend which is a reflection of better tree management practices and a healthy tree population. We've also implemented changes to our tree planting schedule which has seen nearly 1200 trees planted this quarter.
- And finally, in terms of governance and transparency, we were proud to again receive an **unqualified audit on our 2016/17 annual accounts**, we are making good progress in digitising many of our forms and services to make them more accessible to you on-line, and we published our **first ever on-line Annual Report**. Next quarter should see a number of further transparency initiatives implemented, including webcasting of our three weekly Council meetings.

These are just some of the services, events, projects and programs delivered by Council this quarter that improve the community's daily lives and contribute to the City of Glen Eira being a great municipality in which to live, work and raise a family.

I hope you find the information in this report helpful in understanding the work of Council, and tracking our progress in delivering our priorities. As it's a new report we are keeping its design and content under review, so if you have feedback please don't hesitate to email me at mail@gleneira.vic.gov.au

Regards,

Chief Executive Officer,
Rebecca McKenzie

FINANCIAL OVERVIEW



The Council has delivered a positive financial result for first quarter of 2017–18 outperforming its operating budget by \$4.57 million as at 30 September 2017. The positive operating result year-to-date is higher than was anticipated when the annual budget was set. The Balance Sheet position and the cash position are sound.

At the end of September 2017, the performance against budget from ordinary activities showed a positive variance of \$3.98 million, due to higher than anticipated income of \$1.89 million and favourable variance in operating expenditure of \$2.09 million.

The forecast result expected for the financial year is an operating surplus of \$20.08 million compared with the original adopted 2017–18 *Annual Budget* of \$17.22 million. Any surplus from day-to-day operations will be used to fund future capital works projects in the long term *Strategic Resource Plan*.

The September 2017 year to date financial performance from ordinary activities was \$3.98 million better than the year to date budget mainly due to: better than anticipated income received for statutory fees and fines \$761,000, open space contributions \$653,000, government grants \$201,000, supplementary rates \$112,000 and interest received \$58,000. Favourable variances in expenditure items including: contractors \$849,000, employee costs \$625,000, maintenance \$320,000 and materials and consumables \$311,000.

The Council's current asset ratio, a measurement of our financial strength, increased to 1.21. This means for every \$1 of current liability, the Council had \$1.21 in current assets to meet those commitments. The Council remains financially well positioned and the 2017–18 surplus provides further financial flexibility to meet the city's future infrastructure funding needs.

The table below details Council's forecast performance based on the Victorian Auditor-General Financial Sustainability Risk Indicators.

FINANCIAL SUSTAINABILITY RISK INDICATORS	OBJECTIVE	2016-2017 ACTUALS	2017-18 ANNUAL BUDGET AS AT 30 JUNE 2018	2017-18 ANNUAL FORECAST AS AT 30 JUNE 2018	2017-18 RISK BASED ON ANNUAL FORECAST AS AT 30 JUNE 2018	COMMENT
Net Result	Generating surpluses consistently of greater than 0%.	16.76%	10%	11.57%	LOW	Council is generating positive surplus.
Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. The indicator is to be greater than 1.0.	1.24	1.18	1.21	LOW	Council's forecast to 30 June 2018 indicates a Liquidity Ratio of greater than 1.0.
Indebtedness	Lower than 40% relates to the ability to repay debt from own-source revenue.	15.58%	13.17%	13.14%	LOW	Council is operating at a ratio of lower than 40% therefore has the ability to repay debt from own-source revenue.
Internal Financing	Generating enough cash from operations to fund new assets. The indicator is to be greater than 100%.	150.13%	111.07%	113.41%	LOW	Council is generating enough cash from operations to fund new assets.
Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. The indicator is to be more than 1.5.	1.58	1.73	1.71	LOW	Council operates at a low level of risk with respect to capital replacement.
Renewal Gap	To ensure there is sufficient spending on Council's asset base. The indicator is to be greater than 1.0.	1.24	1.29	1.29	LOW	Council spends sufficient funds on its asset base.

WHAT'S BEEN HAPPENING AT A LOCAL LEVEL



CAMDEN WARD

- Council consulted on draft concept plans for Elsternwick Activity Centre
- Road reconstruction program underway. Traffic safety improvements have been installed in a number of streets and Glen Huntly Reserve car park has been reconstructed
- Drainage upgrade works commenced in Bealiba Rd and Northcote Ave
- Fencing around East Caulfield Reserve installed and Marara Reserve open space upgrade completed
- Babytime/Storytime attendance was 3,099 at Caulfield Library

TUCKER WARD

- Bentleigh concept plan consultation with community took place Jul- Sep 2017
- Council continues to work with the Victorian planning authority to develop a structure plan for East Village
- Upgrade of playground and open space at Pell Street Reserve
- Completion of Wellness Centre at GESAC
- Public toilet installed at King George Reserve
- Babytime/Storytime attendance was 4,692 at Bentleigh Library

ROSSTOWN WARD

- Council consulted on draft concept plans for Carnegie Activity Centre
- 2 Disability Awareness in Schools presentations held
- Traffic safety improvements installed at the intersection of McKinnon Rd and Wheatley Rd
- Feasibility planning for Carnegie Swim Centre and Lord Reserve / Koornang Park precinct commenced
- New baseball nets at EE Gunn Reserve completed
- Detailed design for Duncan Mackinnon athletics track and netball courts underway
- Babytime/Storytime attendance was 8,849 at Carnegie Library
- Road reconstruction works in North Rd and Brewer Rd commenced, as well as drainage works in Stanley Parade

MAJOR PROJECT UPDATES



1. DUNCAN MACKINNON RESERVE

Netball Court Extension

- **Project Status:** Currently in design and documentation.
- **Key achievements:** In the first three months of 2017–18, site investigation including geotechnical soil testing has been undertaken, the concept design has been finalised and early works commenced, with tree removals at site of new courts.
- **Planned activities for the next quarter:** Advertise tender for construction.

Athletics Track Upgrade

- **Project Status:** Currently in design and documentation.
- **Key achievements:** Works undertaken in this quarter include a full site investigation, geotechnical soil and pavement testing, as well as drainage investigations. Concept design has been finalised.
- **Planned activities for the next quarter:** Advertise tender for construction of main works. Early works planned to commence and this will include drainage improvements, installation of new track drainage and modification to stairs on the embankment to the east of the track.

Master Plan Implementation - Stage 2 Landscape

- **Project Status:** Currently in early concept stage.
- **Planned activities for the next quarter:** Undertake cost planning and development of the concept design.



Existing Photos of Duncan Mackinnon Reserve

2. LORD RESERVE AND KOORNANG PARK

Carnegie Swim Centre Redevelopment

- **Project Status:** Currently in feasibility phase.
- **Key achievements:** Leisure feasibility study commenced to define the vision and guiding principles for Council's leisure facilities. This will inform proposed components for the redevelopment of Carnegie Swim Centre. In this quarter, site investigation including geotechnical soil testing and detailed site survey has been undertaken.
- **Planned activities for the next quarter:** Completion of detailed site survey. Proposed components at Carnegie Swim Centre to be developed and community consultation to commence. Appoint architect and commence preparation of concept designs for community consultation.

Carnegie Precinct Master Plan (Lord Reserve and Koornang Park)

- **Project Status:** Currently in feasibility and concept stage.
- **Key achievements:** Site investigation including geotechnical soil testing and detailed site survey commenced.
- **Planned activities for the next quarter:** Completion of detailed site survey landscape architect appointed to prepare a concept master plan in conjunction with Carnegie Swim Centre redevelopment for community consultation.



MAJOR PROJECT UPDATES



Existing Photos of Carnegie Swim Centre, Lord Reserve and Koornang Park

3. BAILEY RESERVE

Skate Park Redevelopment

- **Project Status:** Currently in detailed design and documentation.
- **Key achievements:** Concept finalised. Site investigation including geotechnical soil testing and drainage undertaken. Work stages planned with the redevelopment of Oval No.1.
- **Planned activities for the next quarter:** Tree removals as part of early works. Tender for construction.

Oval No.1 Upgrade

- **Project Status:** Currently in design and documentation.
- **Key achievements:** Concept design finalised, all site testing undertaken.
- **Planned activities for the next quarter:** Advertise tender for main construction works. Early works including underground and surface drainage will commence.

4. ELSTERNWICK COMMUNITY HUB

- **Project Status:** Feasibility of new community hub including library in Elsternwick commenced.
- **Key achievements:** Architect appointed and service needs reviewed.
- **Planned activities for the next quarter:** Ongoing feasibility analysis to inform future concepts for community consultation, in line with *Elsternwick Structure Plan*.



Existing Photos of Elsternwick Library

MAJOR PROJECT UPDATES

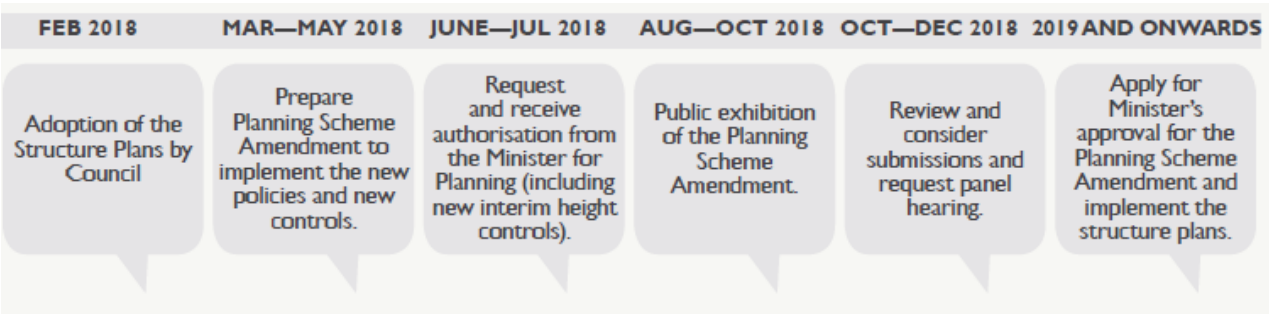


5. PREPARATION AND IMPLEMENTATION OF STRUCTURE PLAN CARNEGIE, ELSTERNWICK AND BENTLEIGH

- Project Status:** In response to community feedback and the complexity of reports and documents, the current community engagement phase has been extended. A Council decision on the final structure plans will now be made in February 2018.
- Key achievements:** Sought feedback on stage five: Draft concept plans for each of the centres. Forums were held in each centre with 58 people attending the Bentleigh forum, 78 attending Carnegie and 88 attending the Elsternwick forum. As well as the forums, Council Officers were present at the Bentleigh, Carnegie and Elsternwick libraries over 12 days to answer specific questions regarding the draft plans. Over the five week consultation period 481 submissions were received, with 130 submissions for Bentleigh, 121 submissions for Carnegie and 230 submissions for Elsternwick.
- Planned activities for the next quarter:** Draft structure plans will be released for consultation with the community, Council departments and other stakeholders from 30 October until 11 December.

Following this final stage of consultation the structure plans will be presented to Council for adoption at the 27 February Council meeting. Between March to May 2018 Officers will prepare a Planning Scheme Amendment to implement the new policies and new controls.

LOOKING AHEAD



Elsternwick community forum



Bentleigh community forum



Carnegie community forum

PERFORMANCE AT A GLANCE

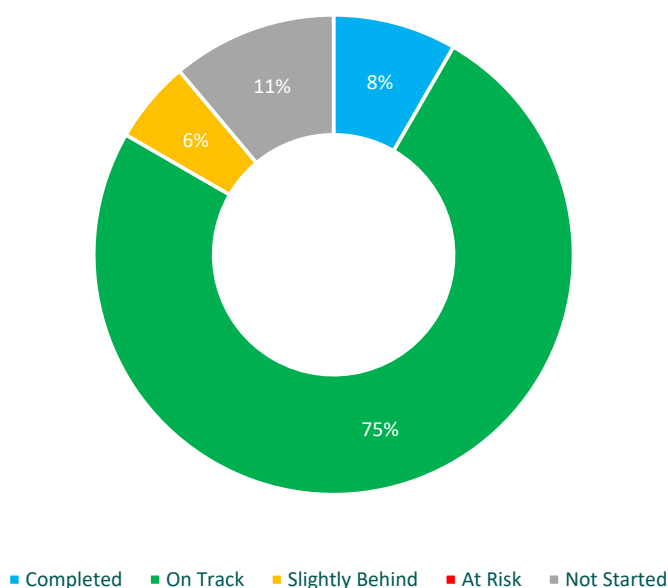


The *Council Plan 2017–2022* sets out five themes where Council will focus its efforts to enhance community experience over the next five years. These themes were developed in consultation with the community.

PROGRESS AGAINST GLEN EIRA COUNCIL AND COMMUNITY PLAN COMMITMENTS

TOTAL NUMBER OF COMMITMENTS FOR 2017-18		36
Number of activities completed to the required standard of performance:		3
Number of activities on track or ahead of schedule:		27
Number of activities slightly behind schedule:		2
Number of activities at risk of not being delivered on time or to the standard required:		0
Number of activities not yet commenced:		4

Performance At a Glance



Pages 8 to 33 provide an update on the *Council and Community Plan 2017–2021* commitments and related service performance indicators for each of the five themes.

LIVEABLE AND WELL DESIGNED

A WELL PLANNED CITY THAT IS A GREAT PLACE TO BE



COMMITMENT	PERFORMANCE MEASURE	TARGET DATE	PROGRESS UPDATE AS AT September 2017	STATUS
We will deliver detailed structure plans for Bentleigh, Carnegie and Elsternwick, which address development, open space, business and transport, and an <i>Activity Centre, Housing and Local Economy Strategy</i> for all our centres.	Adopt structure plans for Bentleigh, Carnegie and Elsternwick.	Mar-18	Timeframes have been extended to address community requests for greater detail and greater consultation time (from 4 to 6 weeks). Report will be presented to Council for decision in February 2018.	On Track
	Adopt <i>Activity Centre, Housing and Local Economy Strategy</i> for all our centres.	Dec-17	The revised <i>Activity Centre, Housing and Local Economy Strategy</i> was adopted by Council on 25 July 2017.	Completed
We will commence community consultation and a feasibility study to develop a new vibrant community hub in Elsternwick.	Commence community consultation for the Elsternwick community hub.	Mar-18	Planned to commence in early 2018.	Not started
	Undertake feasibility study for the Elsternwick community hub.	Jun-18	Feasibility has commenced and architect and expert consultants appointed.	On Track
We will update and refresh a minimum of three key Council community infrastructure strategies relating to recreation, open space and facilities.	<i>Open Space Strategy</i> refreshed.	Jun-18	Consultant appointed, stakeholder meetings planned to start in October 2017.	On Track
	Council endorses <i>Tennis Strategy</i> .	Jun-18	Surveys have been sent to clubs, along with Tennis Victoria Health checks. An independent facility auditor has been appointed to assess courts and associated infrastructure.	On Track
	Council endorses <i>Pavilion Strategy</i> .	Dec-17	Council endorsed a new <i>Pavilion Strategy</i> on 25 July 2017.	Completed
We will develop and implement policies and controls that protect heritage, and the character of our residential areas.	Adopt <i>Heritage Policy</i> .	Dec-17	Council has prepared the new <i>Heritage Policy</i> and a planning scheme amendment that was exhibited from 13 July to 14 August 2017. The draft policy is currently being reviewed by Planning Panels Victoria.	On Track
We will invest a minimum of \$30M through Council's Capital Works Program.	\$30M spent on Capital Works Program for 2017–18.	Jun-18	Actual spend as at 30 September is \$4.46 million, this is \$1.48 million ahead of the September forecast (\$2.98 million). Annual forecast as at 30 June 2018 is projected to be \$39.32 million.	On Track
We will develop concepts for Lord Reserve, Carnegie Swim Centre, and Koornang Park to create a community focused multi-use recreation precinct.	Concept plan developed for Carnegie Swim Centre.	Mar-18	Facilities leisure study underway to inform concepts for Carnegie Swim Centre.	On Track
	Master Plan developed for Lord Reserve and Koornang Park.	Jun-18	Initial planning work commenced; landscape architect to be appointed in November 2017.	On Track
We will develop a statement of commitment on housing affordability and work with neighbouring councils to develop a regional perspective.	Development of policy statement (of commitment) endorsed by Council.	Jun-18	Council's adopted <i>Activity Centre, Housing and Local Economy Strategy</i> provides a high level position on affordable housing for the city. Council is collaborating with other councils in the South East Metropolitan Partnership on the development of a regional position statement.	On Track

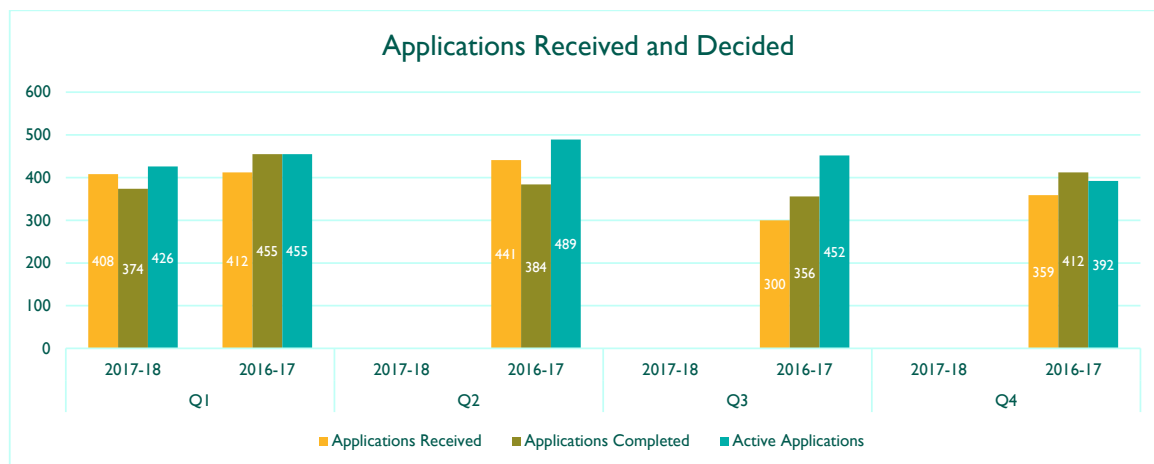
Completed
 On Track
 Slightly behind
 At risk
 Not started

SERVICE PERFORMANCE INDICATORS — PLANNING



The following service performance indicators are being monitored under Theme 1 – Liveable and Well Designed

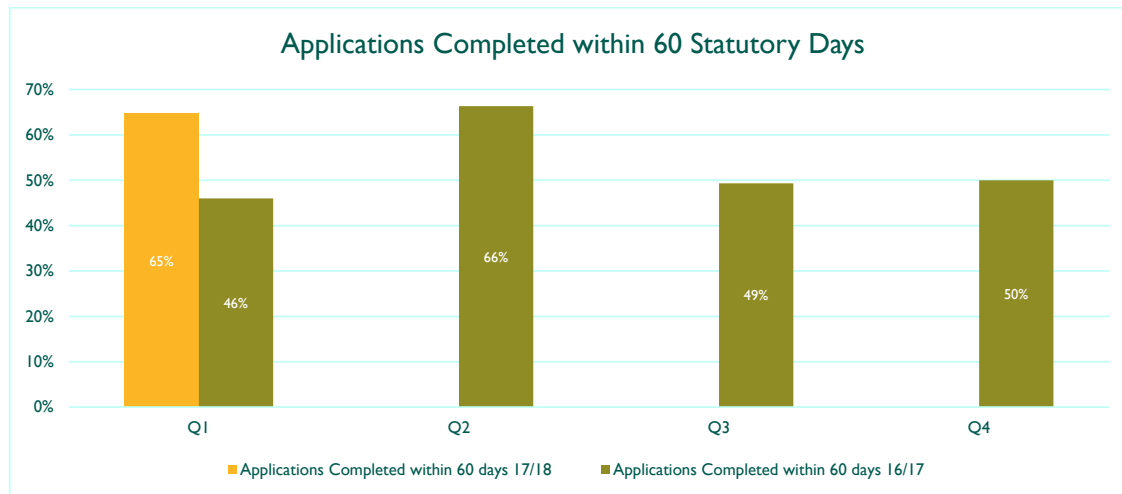
PLANNING APPLICATIONS RECEIVED AND DECIDED



Comment:

The total number of active applications is likely to increase as the final quarter of each calendar year typically sees a spike in lodgments.

PLANNING APPLICATIONS COMPLETED WITHIN 60 DAYS



Comment:

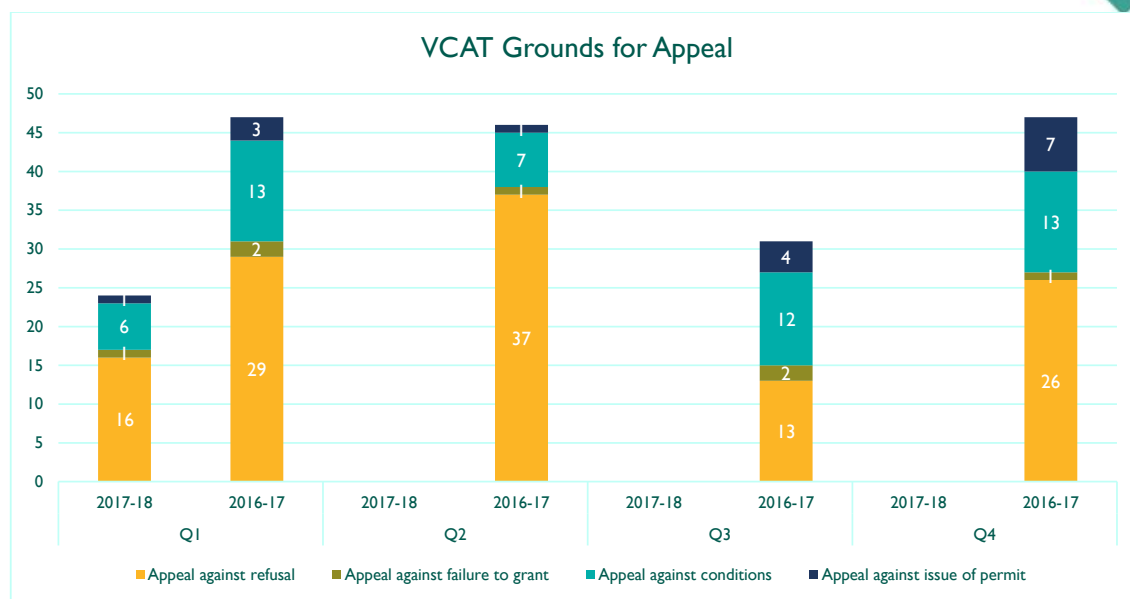
In quarter one 65% of planning applications were determined within 60 statutory days. This is in line with Council performance requirements and an improvement as compared to same time last year.

The average number of statutory days taken per decision (for planning applications) is 55 days in quarter one as compared to 61 days same time last year.

A recent review of the planning service has been undertaken and enhancements are currently being implemented. We anticipate however that this will take some time to be reflected in this measure.

SERVICE PERFORMANCE INDICATORS — PLANNING

VCAT APPEALS AND REASONS FOR APPEALS

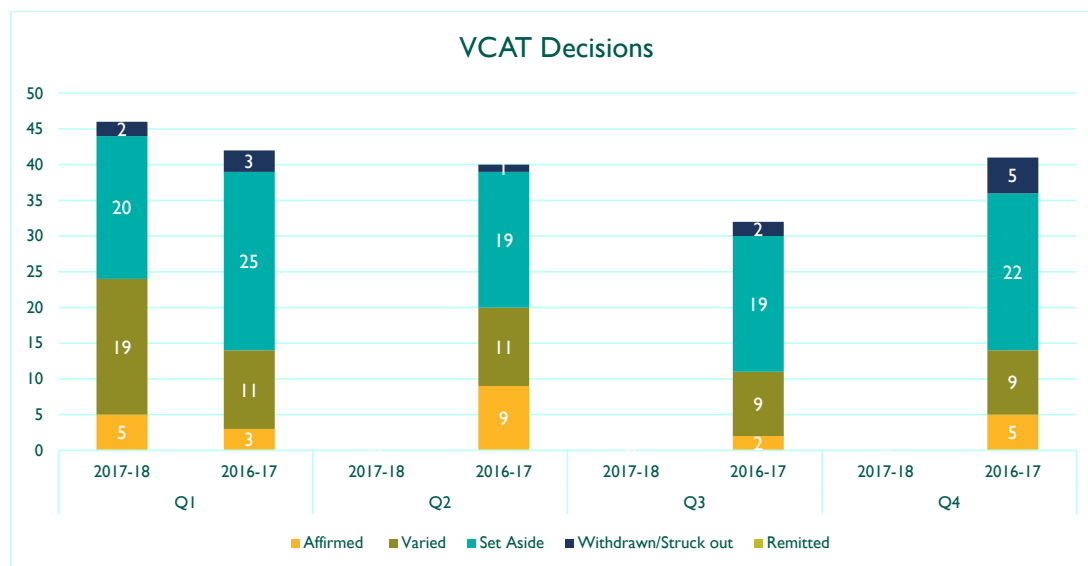


Comment:

24 appeals were lodged to VCAT in quarter one as compared to 47 appeals same time last year. The majority of appeals lodged continue to be against Council's refusal of applications. This is followed by appeals against conditions that are included on permits. This suggests that there is opportunity to explore whether mediated outcomes are possible to reduce the number of appeals lodged.

Data source: Planning Permit Activity Reporting Systems (PPARS) - DELWP

VCAT DECISIONS

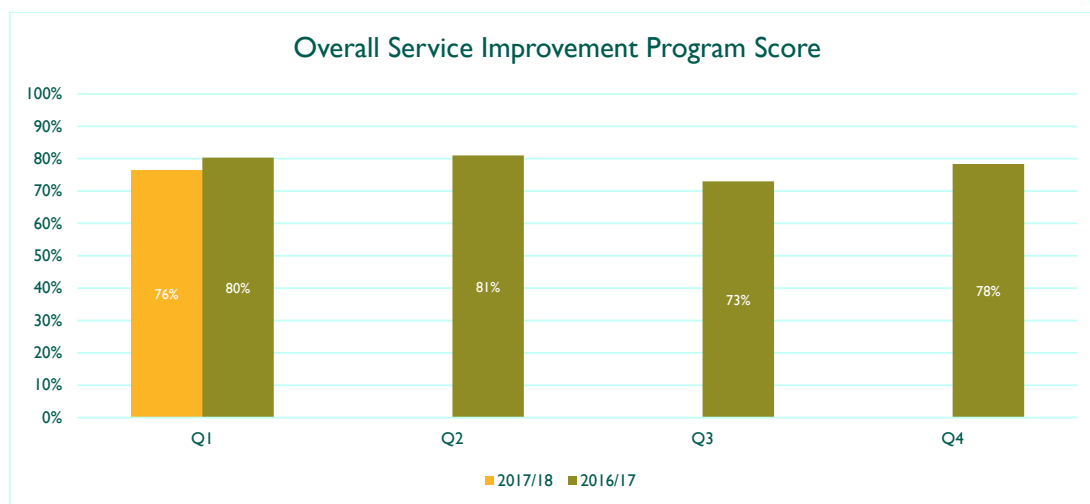


Comment:

43% of Council decisions in this quarter have been set aside (ie. Council's decision was overturned) and 41% of Council decisions have been varied so far this financial year. This is an improvement on the same quarter in the last financial year that saw 60% of Council decisions set aside.

SERVICE PERFORMANCE INDICATORS — GESAC

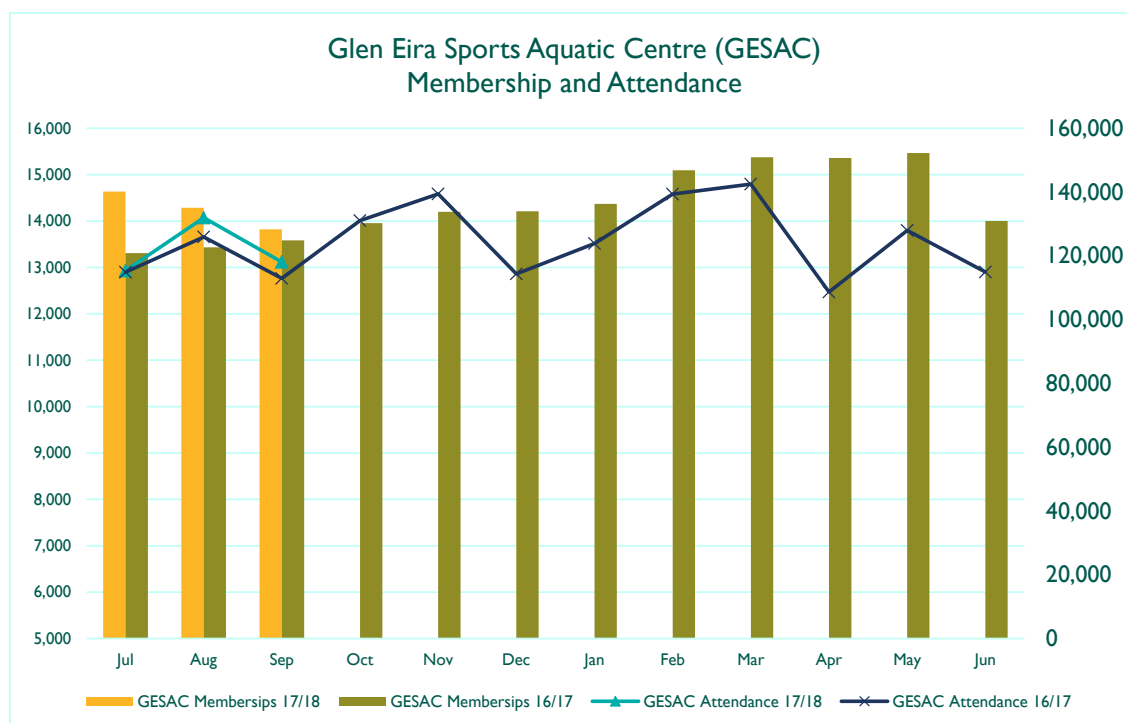
OVERALL SERVICE IMPROVEMENT PROGRAM SCORE — GESAC



Comment:

The Service Improvement Program score dropped overall slightly (by 4%), as we introduced a new service scoring system across the aquatics team to include higher standards and less focus on scoring the process.

GESAC MEMBERSHIP AND ATTENDANCE



Comment:

Memberships started on a higher base over winter this year due to a successful promotion at the beginning of winter. Membership numbers have dropped in the past quarter, which is a normal seasonal tendency over the colder winter months, but there was still an overall increase in memberships. This downward trend over winter was not reflected last year, as there was no membership promotion before winter.

ACCESSIBLE AND WELL CONNECTED



A CITY THAT IS EASY TO MOVE AROUND, WITH SAFE TRAVEL OPTIONS AND WALKABLE NEIGHBOURHOODS

COMMITMENT	PERFORMANCE MEASURE	TARGET DATE	PROGRESS UPDATE AS AT September 2017	STATUS
We will develop a new <i>Integrated Transport Strategy</i> , which identifies and sets the City's goals for various transport modes, with a focus on creating safer and walkable neighbourhoods.	Council endorses <i>Integrated Transport Strategy</i> .	Jun-18	The draft <i>Integrated Transport Strategy</i> was deferred at 26 September Council meeting. More work is currently being done on the document prior to community consultation. It is anticipated that community consultation will commence in early 2018.	On Track
We will complete a municipal-wide <i>Car Parking Strategy</i> .	Develop and adopt <i>Car Parking Strategy</i> .	Jun-18	The <i>Car Parking Strategy</i> is being developed in parallel with the <i>Integrated Transport Strategy</i> above.	Not started
We will update our <i>Walking Strategy</i> with particular focus on improving pedestrian safety around schools, and creating incentives for our community to use sustainable forms of transport.	Update and endorse <i>Walking Strategy</i> .	Jun-18	The <i>Walking Strategy</i> will be incorporated with the <i>Integrated Transport Strategy</i> . Consultation will commence in early 2018.	On Track
We will revise our approach to implementing or amending parking restrictions to ensure that affected residents are consulted in all circumstances in advance of any changes being implemented.	A Car Parking Policy to be developed as part of Council's <i>Integrated Transport Strategy</i> .	Apr-18	The <i>Car Parking Policy</i> is being developed in parallel with the <i>Integrated Transport Strategy</i> above	Not started
We will enhance our footpath renewal and upgrade programs to deliver more small area footpath improvement projects and also construct a number of missing link footpaths throughout the municipality.	Construct five per cent of our missing link footpaths.	Jun-18	Survey of residents in proposed streets has been completed. Design commenced.	On Track

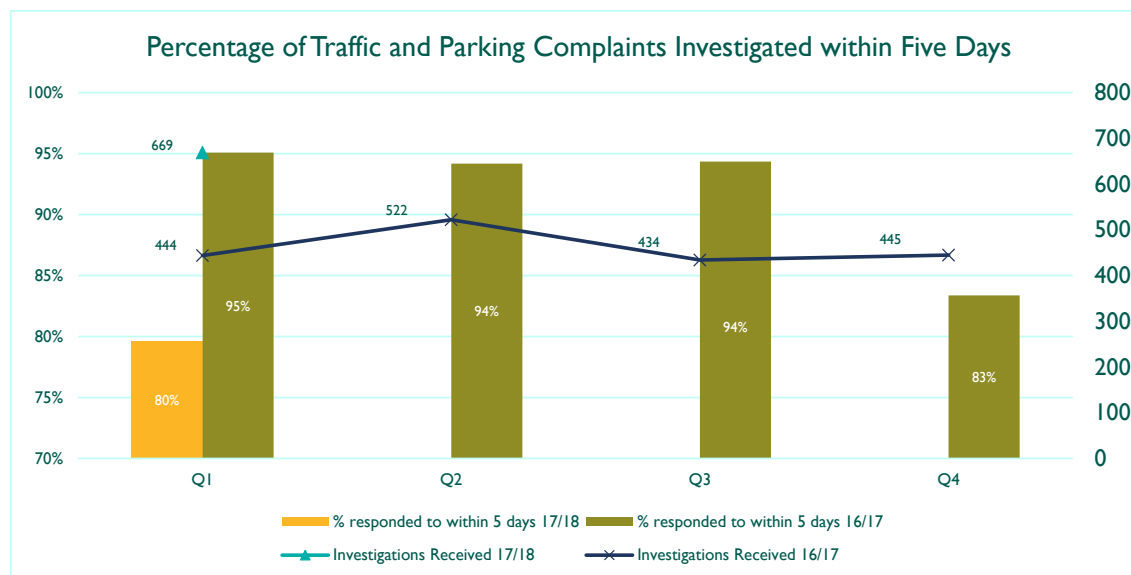
Completed
 On Track
 Slightly behind
 At risk
 Not started

SERVICE PERFORMANCE INDICATORS — TRAFFIC AND SAFETY



The following performance indicators are being monitored under Theme 2 – Accessible and Well Connected

TRAFFIC AND PARKING COMPLAINTS RESPONDED TO WITHIN FIVE DAYS



Comment:

Investigation requests have increased in this quarter due to the increase in construction work throughout the municipality. This has resulted in many residents requesting traffic engineering investigations of parking restrictions either during construction or post construction as development density increases. In addition, the Level Crossing Removal Works have also generated increased investigations. For the first quarter there was an increase of 225 investigations on the same time last year. This has put a strain on resources and led to the drop in the percentage responded to within five days. Council will consider a report on this issue at the November Council meeting.

COMMUNITY SAFETY AUDITS

Council is currently undertaking five community safety audits (three schools and two shopping centres) and an independent road safety auditor has been appointed to carry out the audits. The audits have been commenced and it is anticipated that the reports for the schools will be received in October and for the shops in November.

Traffic conditions are being audited around the following schools:

1. St Anthony's Primary School
2. Glen Huntly Primary School
3. McKinnon Secondary College

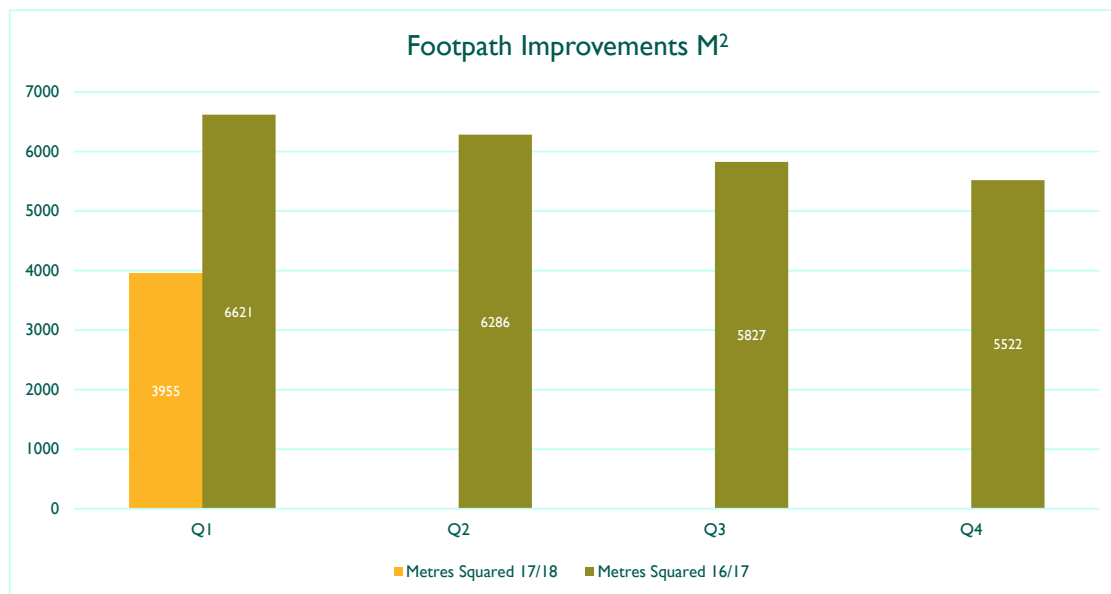
Traffic conditions are being audited around the following shops:

1. McKinnon Shopping Centre
2. South Road Shops, Bentleigh

SERVICE PERFORMANCE INDICATORS — FOOTPATHS



FOOTPATH IMPROVEMENTS



Comment:

Council awarded tenders for additional concrete contractors to complete footpath improvement works. Works will be fast tracked in early 2018 and will be back on program by March 2018.

SAFE, HEALTHY AND INCLUSIVE



A STRONG AND SAFE COMMUNITY THAT BRINGS PEOPLE TOGETHER AND ENHANCES HEALTH AND WELLBEING

COMMITMENT	PERFORMANCE MEASURE	TARGET DATE	PROGRESS UPDATE AS AT September 2017	STATUS
We will establish a Community Safety Committee with representation from Victoria Police, key stakeholder organisations, and community members.	Establish Community Safety Committee with key stakeholders.	Dec-17	Council will consider a report with Terms of Reference in November 2017.	On Track
We will develop a comprehensive community safety plan in collaboration with the community that includes a range of crime prevention strategies.	Develop a comprehensive community safety plan and endorsed by Council.	Jun-18	Terms of reference and a draft position paper have been developed. Community consultation will commence November 2017.	On Track
We will develop a transparent and prioritised program towards all-abilities access in all Council managed community facilities, aligned with <i>Council's Disability Access Plan</i> .	Develop a prioritised program towards all-abilities access in Council facilities.	Dec-17	Priority program has been developed for 2017/18. Implementation works on schedule.	On Track
We will incorporate the needs and feedback from our community consultation into the feasibility study for a vibrant, multi-functional hub in Elsternwick.	Community Consultation feedback incorporated in feasibility study.	Jun-18	Planned to commence in early 2018.	Not started

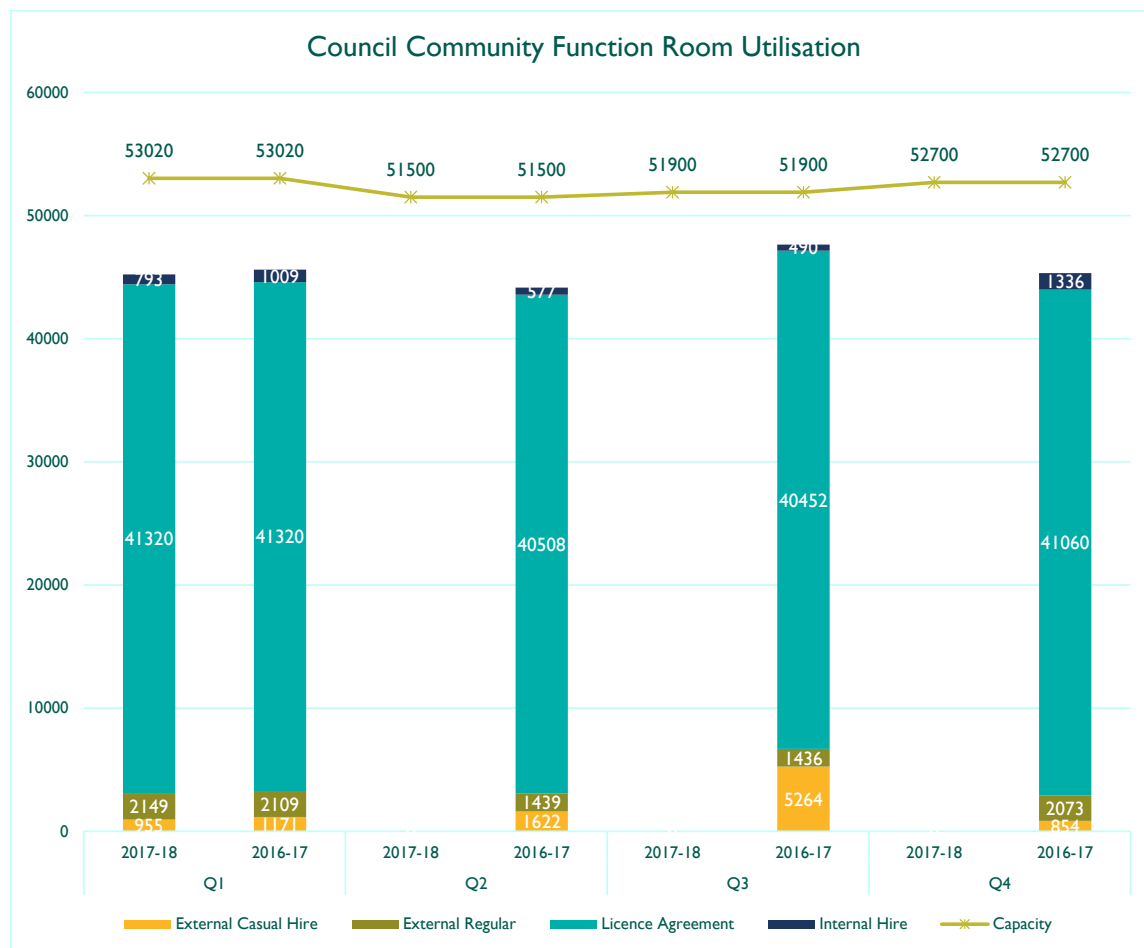
Completed
 On Track
 Slightly behind
 At risk
 Not started

SERVICE PERFORMANCE INDICATORS — COUNCIL FACILITIES



The following performance indicators are being monitored under Theme 3 – Safe, Healthy and Inclusive

UTILISATION OF COUNCIL COMMUNITY FUNCTION ROOMS



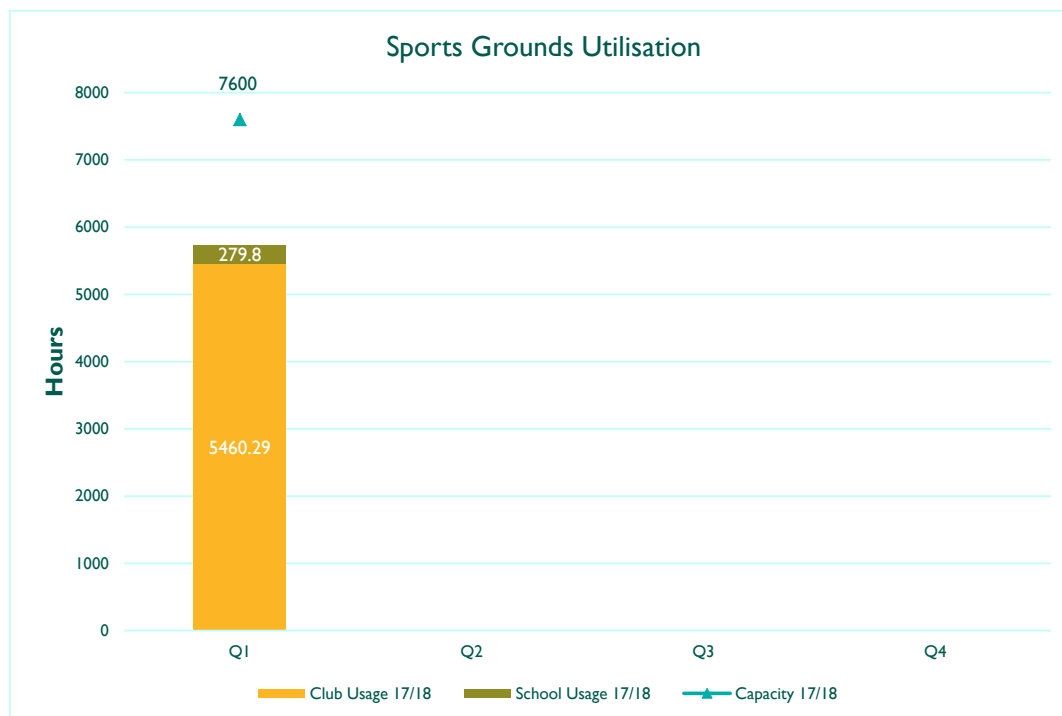
Comment:

- Figures above represent the monthly bookings of Council's eleven Community Function Rooms: Bentleigh McKinnon Youth Centre, Caulfield Park Pavilion and Community Room, DC Bricker Function Room, Duncan Mackinnon Reserve Social Room, East Caulfield Function Room, Glenhuntly Park Function Room, McKinnon Public Hall, Murrumbeena Function Room, Packer Park Function Room, Moorleigh Function Room and the Moorleigh Community Village Centre.
- Users consist of a mix of community casual hire, regular hire (eg. judo, ballet, gymnastics and Pilates groups), licence agreements and internal Council bookings.
- Licence agreement venues include rooms at Moorleigh Community Village Centre, Bentleigh McKinnon Youth Centre (YMCA Victoria) and DC Bricker Pavilion (Sandringham Dragons).
- Figures exclude the Town Hall and Carnegie Library Rooms.
- At venues other than our licence agreement venues, there is capacity and opportunity to increase casual hire and external regular hire usage.

SERVICE PERFORMANCE INDICATORS — COUNCIL FACILITIES



SPORTS GROUND USAGE



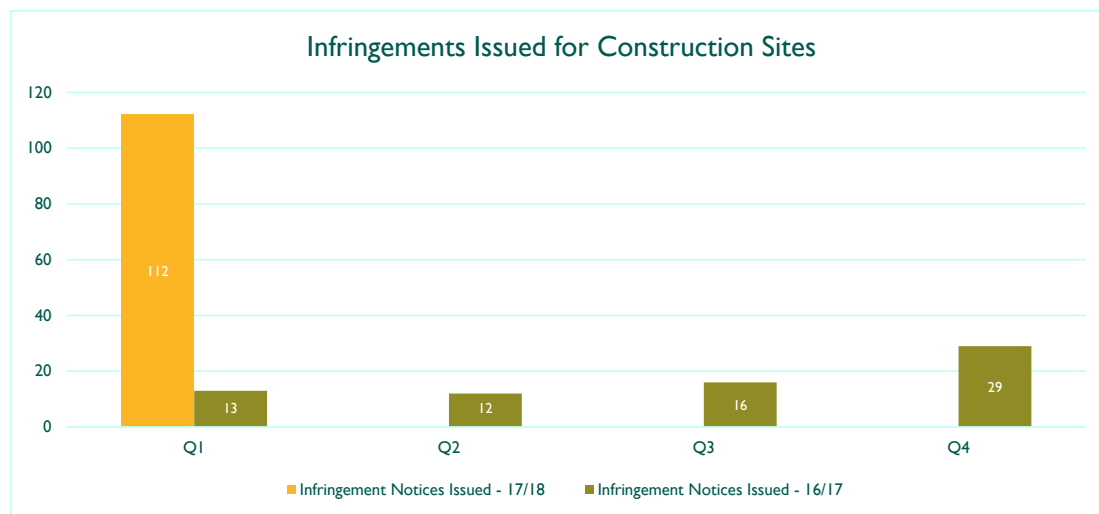
Comment:

- Prior to 2017, the winter usage capacity was 6,350 hours. Prior to the start of the 2017 winter season, due to the increased demand and growth of teams, Council implemented increased maintenance on the reserves to provide additional capacity to support increased use. The club usage capacity hours on the reserve was increased to 7,600 hours for the winter season.
- In the 2017 winter season, there were an additional 25 teams across the winter sporting codes.
- EE Gunn Reserve Ovals two and three were closed in winter 2017 for reconstruction and no usage has been recorded for this reserve.
- Maximising capacity on a number of sports grounds is often influenced by other factors, such as junior sized ground dimensions, no sports lighting and no opportunities for match play due to other competing open space demands such as dog off leash areas.
- School usage and passive (dog walking and active play) usage is not calculated as part of the weekly allocated hours per sports ground.

SERVICE PERFORMANCE INDICATORS — LOCAL LAWS



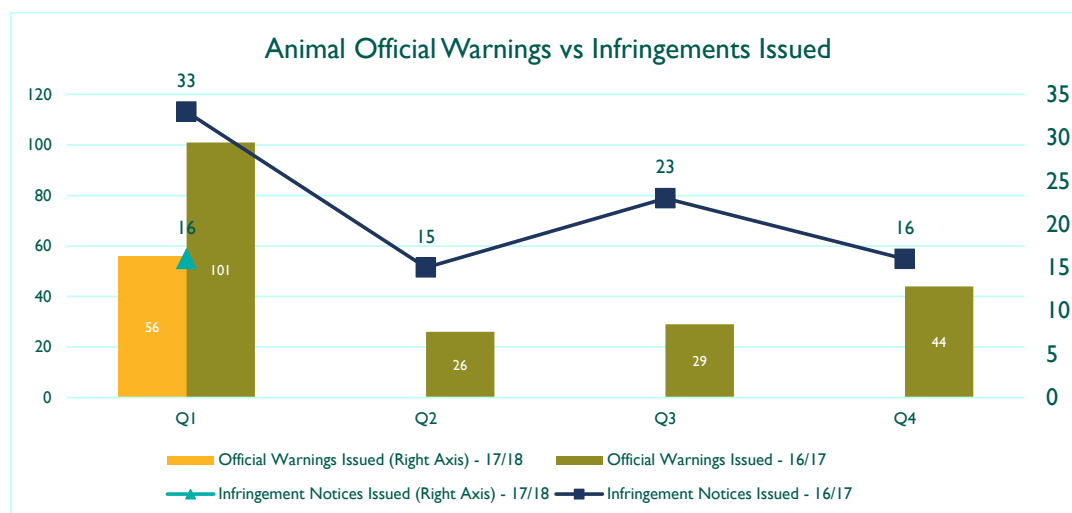
INFRINGEMENT NOTICES ISSUED FOR CONSTRUCTION SITES



Comment:

Infringements are significantly up on 2016 figures. A number of new developers commenced projects within the municipality. Infringements are issued to ensure they understand their obligations associated with their site management plans. The Block Project is one example and contributed to the large number of infringements issued in July 2017.

ANIMAL OFFICIAL WARNINGS VS INFRINGEMENTS ISSUED



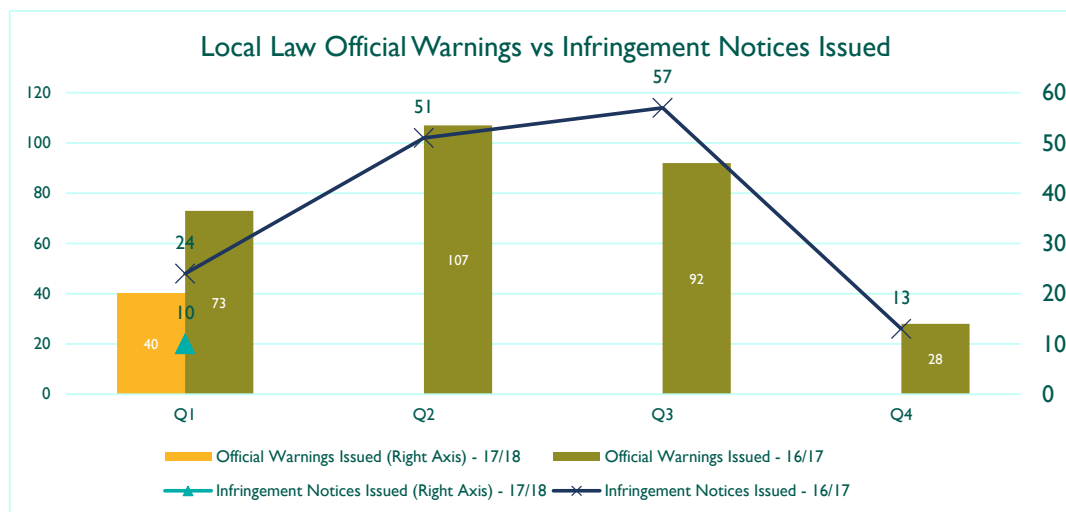
Comment:

This ratio of animal official warnings versus infringements issued has remained consistent with the corresponding quarter of the previous year. The reduction in overall notices issued can be attributed to the positive impact of initiatives under *Council's Domestic Animal Management Plan*.

SERVICE PERFORMANCE INDICATORS — LOCAL LAWS



LOCAL LAW - OFFICIAL WARNINGS VERSUS INFRINGEMENT NOTICES ISSUED



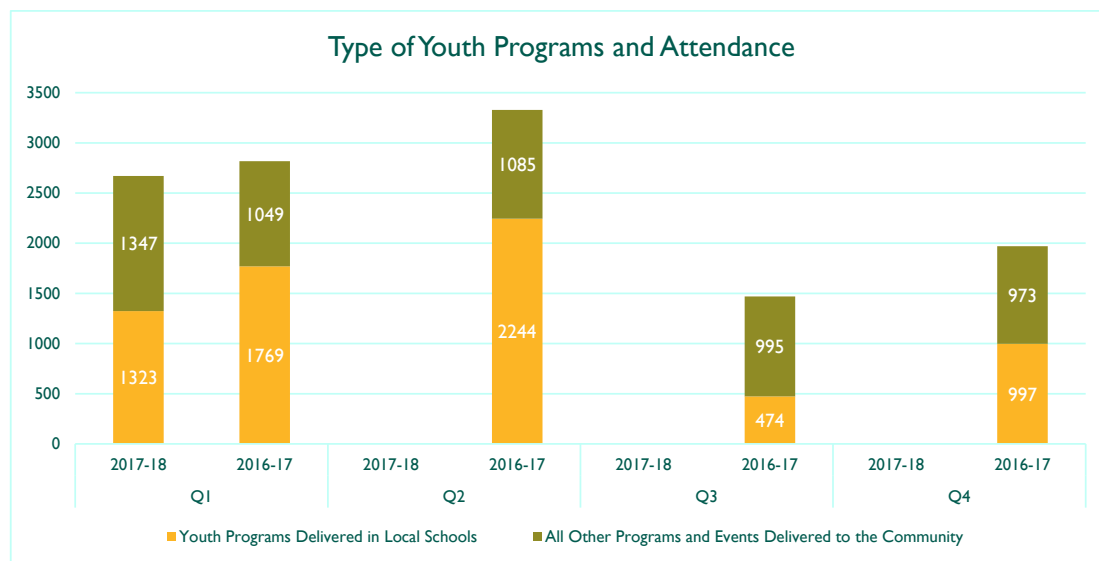
Comment:

Although the ratio of official warnings versus Penalty Infringement Notices has remained fairly consistent for the first quarter of 2017/18 as opposed to the corresponding period of 2016/17 - the total number of both has reduced. This can be attributed to the increased enforcement of building site non-compliance under planning enforcement construction management plans rather than the Local Law.

SERVICE PERFORMANCE INDICATORS — COMMUNITY SERVICES



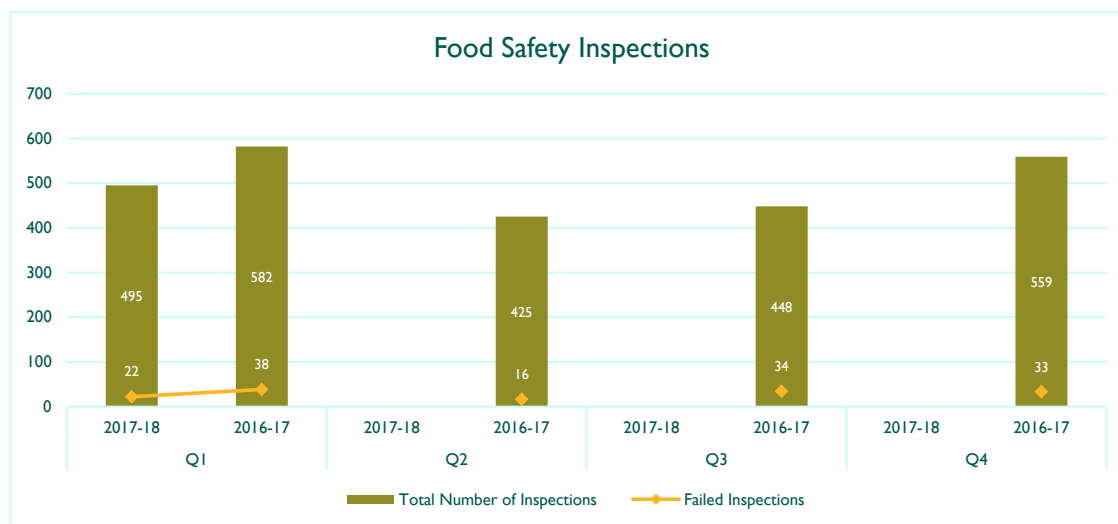
NUMBER OF YOUNG PEOPLE ATTENDING PROGRAMS



Comment:

Decrease in school programs when compared to same period last year is due to secondary schools' preference to run school based programs in Term four this year.

FOOD SAFETY INSPECTIONS

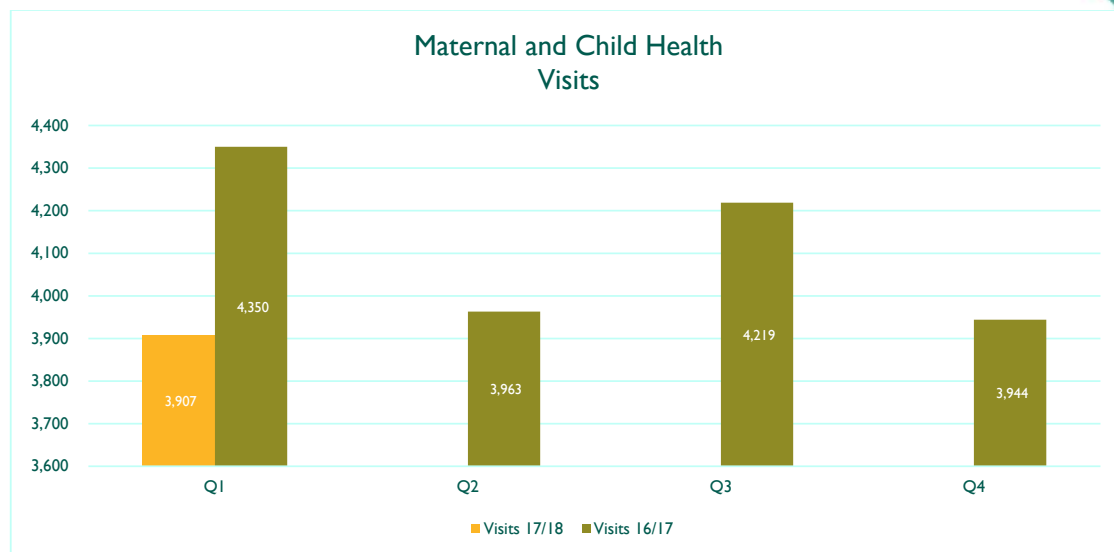


Comment:

A failed inspection in this instance uses the same definition as the Local Government Performance Reporting Framework's critical and major non-compliance definitions. It is when a deficiency is found by a Council Officer that poses an immediate serious threat to public health and must be followed up by the Council. This includes situations where there is a serious risk of food being sold that is unsafe to eat.

SERVICE PERFORMANCE INDICATORS — COMMUNITY SERVICES

MATERNAL AND CHILD HEALTH SERVICES

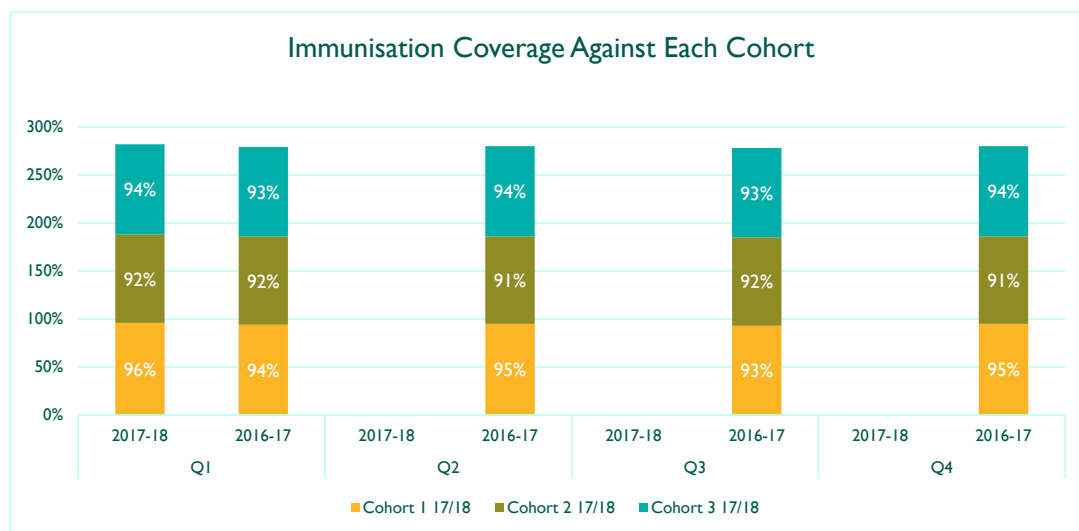


Comment:

The Maternal and Child Health Service offers consultations for all children living in Glen Eira to review children's health, growth and development. It is recommended that children attending Maternal and Child Health Services at two, four and eight weeks; at four, eight, 12 and 18 months; and at two and three and a half years of age. This is a state wide program co-funded by the State Government.

Visit numbers each quarter are dependent upon when children are born each year and when scheduled visits fall. There are approximately 1,850 births in Glen Eira each year.

IMMUNISATION COVERAGE AGAINST EACH COHORT

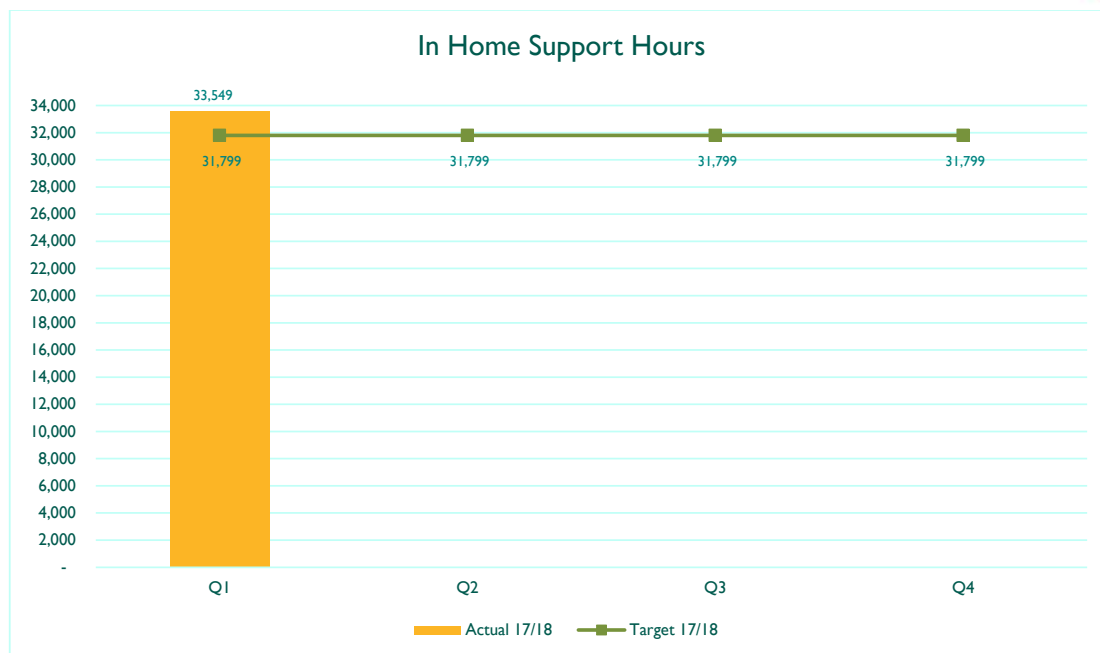


Comment:

Cohort 1 - Children must receive all required vaccines by the age of one year and three months; Cohort 2 - Children must receive all required vaccines by the age of two years and three months; Cohort 3 - Children must receive all required vaccines by the age of five years and three months.

SERVICE PERFORMANCE INDICATORS — COMMUNITY SERVICES

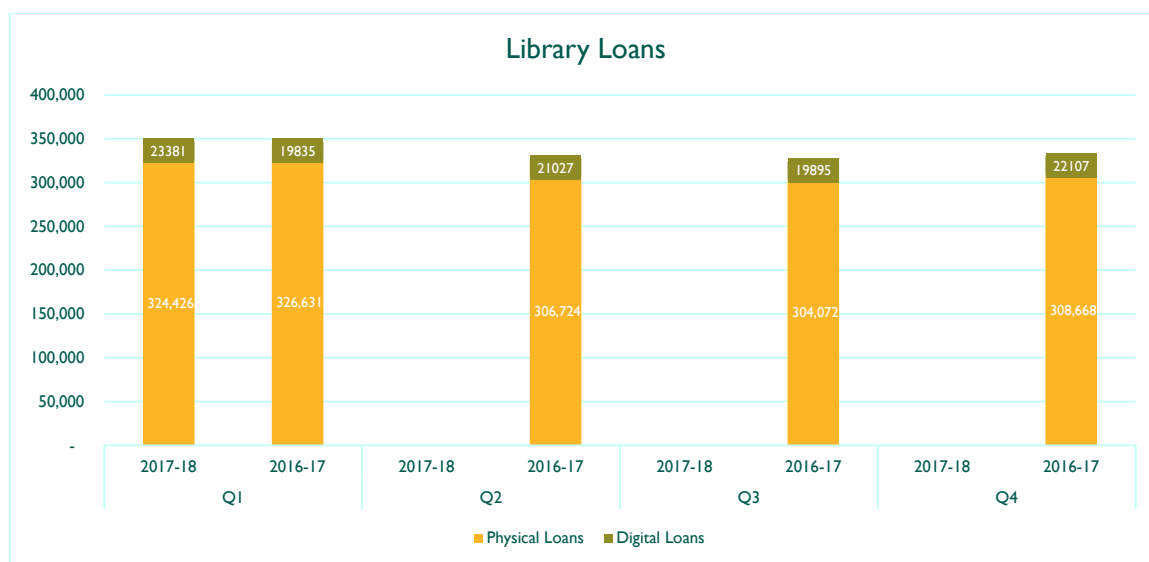
IN HOME SUPPORT



Comment:

The level of service provision indicates that all requested hours are being met and Council is meeting target hours.

LIBRARY LOANS

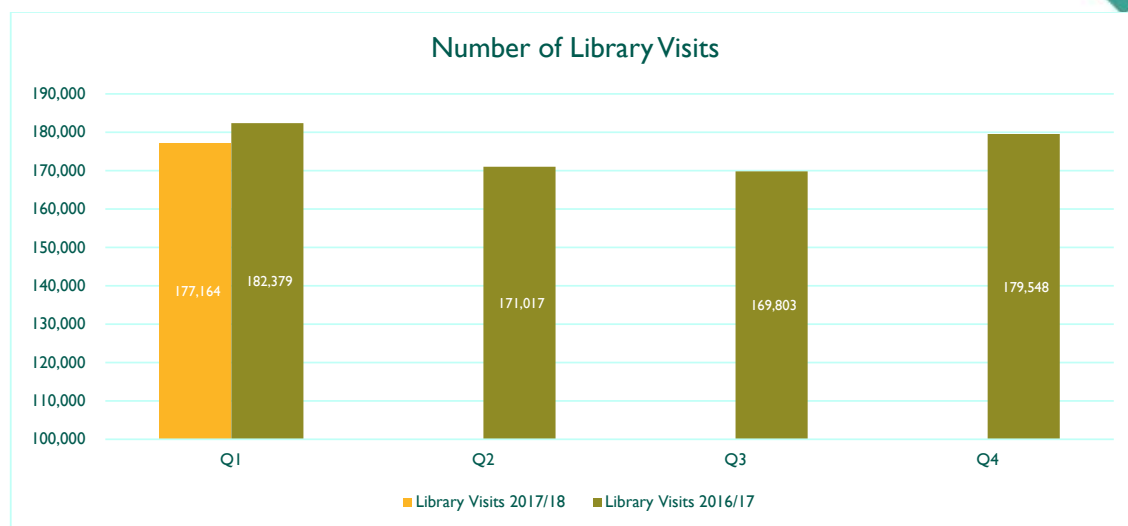


Comment:

Physical loans fell very slightly between quarter one 2017/18 and 2016/17 although this was offset by an 18% increase in digital loans.

SERVICE PERFORMANCE INDICATORS — COMMUNITY SERVICES

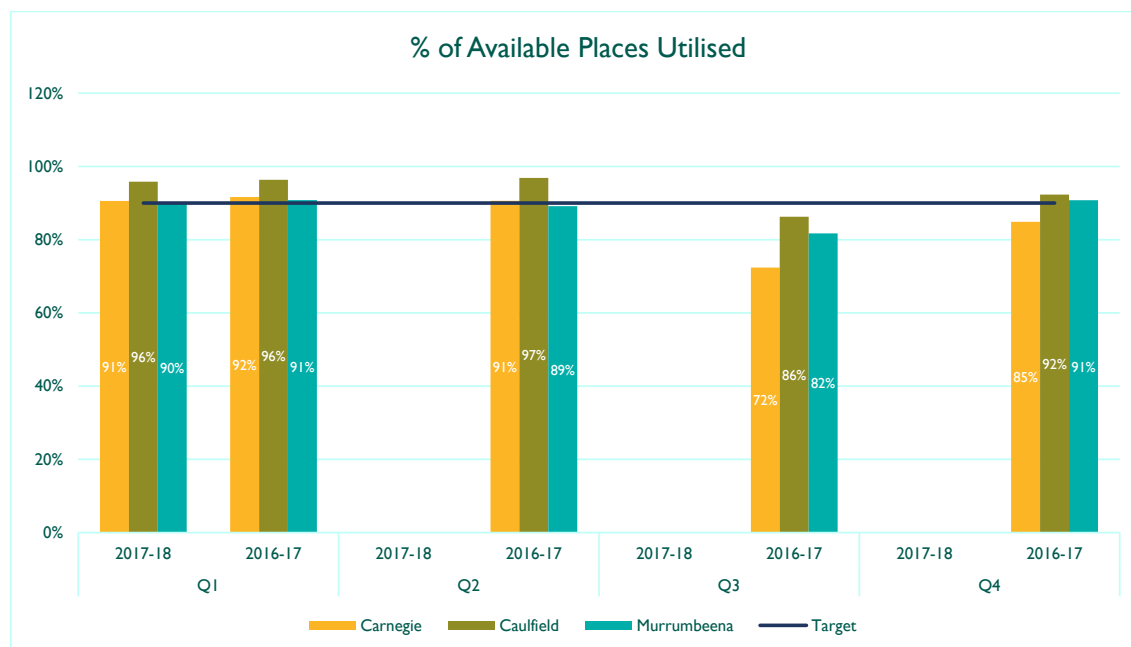
LIBRARY VISITS



Comment:

Visits at Carnegie Library have decreased compared to last year's due to level crossing works in Carnegie.

EARLY LEARNING CENTRES UTILISATION RATE %



Comment:

Council operates three early learning centres that provide a total of 118 places.

The percentage utilisation for each centre shown in the graph provides a representation of the percentage of places that are being utilised by the community. A target of 90% has been set for each Early Learning Centre.

CLEAN AND SUSTAINABLE



AN ATTRACTIVE AND SUSTAINABLE ENVIRONMENT FOR FUTURE GENERATIONS

COMMITMENT	PERFORMANCE MEASURE	TARGET DATE	PROGRESS UPDATE AS AT September 2017	STATUS
We will continue to implement our <i>Open Space Strategy</i> priority actions, including improvements to Spring Road Reserve in Caulfield South; a new sensory garden at Rosanna Street Reserve in Carnegie; and commencing the implementation of the EE Gunn Reserve Masterplan in Ormond.	Delivery of improvements to Spring Road Reserve in Caulfield South.	Jun-18	Community consultation on concept design currently underway.	On Track
	Delivery of new sensory garden at Rosanna Street Reserve in Carnegie.	Jun-18	Concept design currently being prepared, community consultation to follow.	On Track
	Commencement of the implementation of the EE Gunn Reserve Masterplan in Ormond.	Jun-18	Master plan endorsed and detailed design for various project components currently underway.	On Track
We will increase the amount of community open space in Joyce Park.	Construction of new open space area in Joyce Park.	Jun-18	Detailed design underway. Project dependent on the Bowling Club phasing of their works which they advise are on track. Works to commence in April 2018.	On Track
Five per cent of the capital budget for all new and large refurbishment building projects will be allocated to sustainability measures, over and above the minimum required standards.	Five per cent allocation of capital works budgets to sustainability measures for new and large refurbishment building projects.	Jun-18	We are currently planning sustainability measures into our major project designs and master plans, at 5% of the project budget.	On Track
We will develop masterplans for Caulfield Park and the Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.	Master Plan developed for Caulfield Park and Lord Reserve; Carnegie Swim Centre; and Koornang Park precinct.	Jun-18	Landscape consultant appointed and commenced work to inform Caulfield Park master plan. Facilities leisure study underway to inform concepts for Carnegie Swim Centre. Initial planning work commenced, Landscape architect to be appointed in November 2017.	On Track



Completed



On Track



Slightly behind



At risk



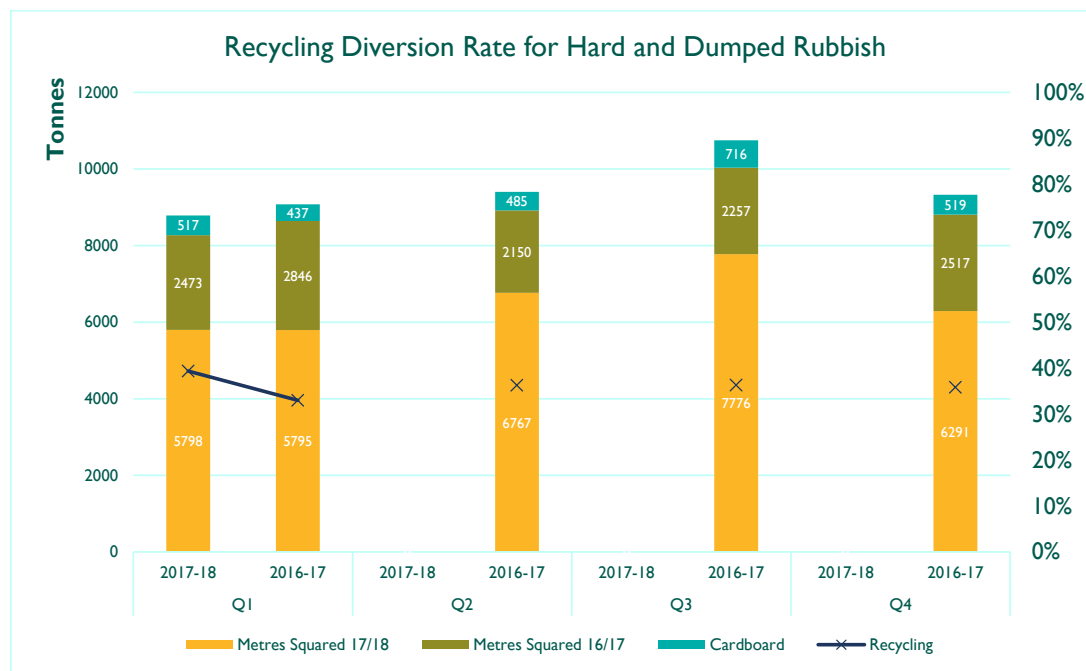
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SERVICE PERFORMANCE INDICATORS — RECYCLING



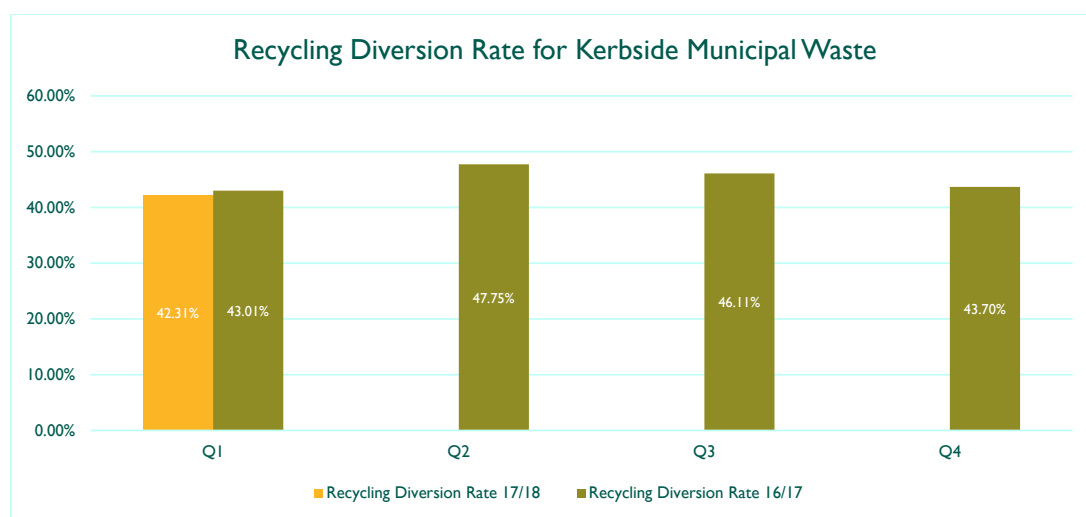
The following performance indicators are being monitored under Theme 4 – Clean and Sustainable

RECYCLING DIVERSION



Comment:

A positive trend from previous year, with 39% of the total booked and dumped hard rubbish collected being recycled in quarter one compared to 33% recycled in the same period last year. Hard rubbish and dumped rubbish are sorted and metals, ewaste and other materials are recycled.

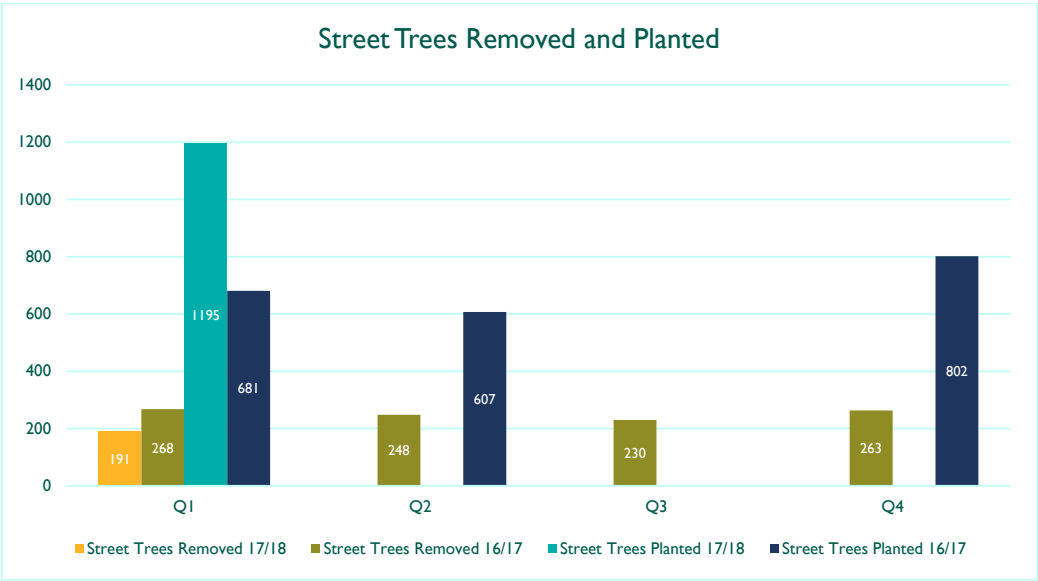


Comment:

The diversion rate is the percentage of waste collected through Council's kerbside waste collection service that we are diverting away from landfill to other recycling options. In quarter one, this rate was slightly less than 2016/17. The recycling rate is expected to increase when Council introduces food waste recycling.

SERVICE PERFORMANCE INDICATORS — PARKS

STREET TREES



Comment:

Tree removals are down for this quarter, a reflection of improved tree management practices and a healthy tree population. Work programs over the last three years have proactively replaced a number of the ailing trees, reducing the associated risks they posed.

A more efficient and effective planting program was implemented this season limiting the number of trees planted over the five month planting season to 400 per month.

INFORMED AND ENGAGED



A WELL GOVERNED COUNCIL THAT IS COMMITTED TO TRANSPARENCY AND ENGAGES RESIDENTS IN DECISION-MAKING

COMMITMENT	PERFORMANCE MEASURE	TARGET DATE	PROGRESS UPDATE AS AT September 2017	STATUS
We will review and enhance our <i>Community Engagement Strategy</i> and develop a new <i>Youth Consultation Strategy</i> .	Complete/update <i>Community Engagement Strategy</i> .	Mar-18	Expert consultant appointed to support the development process.	On Track
	Complete/update <i>Youth Consultation Strategy</i> .	Dec-17	Strategy development commenced - review of current engagement practices against best practice and benchmarking within the Local Government sector has commenced.	On Track
We will establish an online consultation group of approximately 400 residents who are willing to be involved and provide opinions and feedback on Council's programs and strategies.	Create a community panel of approximately 400 residents.	Jun-18	On track for panel development.	On Track
We will provide greater online options for residents by ensuring that half of our requests and payment services are available via Council's website.	Implement ePlanning online lodgment and payment module.	Jun-18	ePlanning online lodgment and payment module has been developed for key application types. A soft launch has commenced targeting four main customers with full launch expected in early 2018. A plan is being prepared for full digitisation of this function by June 2018.	On Track
	Fifty per cent of requests and payment services to be available via Council's website.	Jun-18	Officers are currently scoping and quantifying this work. Next steps will be dependent on the findings from this exercise.	On Track
We will receive an unqualified audit opinion in relation to the completed 2016–17 <i>Financial Report</i> and Performance Statement and year on year thereafter.	Completion on 2016–17 annual accounts with unqualified audit opinion.	Sep-17	The 2016–17 <i>Financial Report</i> and Performance Statement was completed by 30 September 2017 with an unqualified audit opinion.	Completed
We will develop an <i>Advocacy Strategy</i> which informs the community of our Advocacy Program and outlines our advocacy goals.	Develop and endorse an <i>Advocacy Strategy</i> .	Dec-17	A draft <i>Advocacy Strategy</i> has been developed and will be provided to Council for consideration in December 2017.	On Track
We will demonstrate our commitment to transparency by increasing the amount of information that is available to the public via our website.	Quarterly service performance report for the community online Council meetings (webcast).	Quarterly	Quarter one, 2017 report will be issued in November 2017. It is anticipated that webcasting will be available by the first ordinary Council meeting in 2018.	Slightly behind
We will report quarterly to the community on our progress against all of our promises outlined in this Plan.	Quarterly reporting to Council on progress against Glen Eira Council and Community Plan commitments 2017–18.	Quarterly	First quarterly services update to be considered by Council at the November 2017 Council meeting.	Slightly behind



Completed



On Track



Slightly behind



At risk

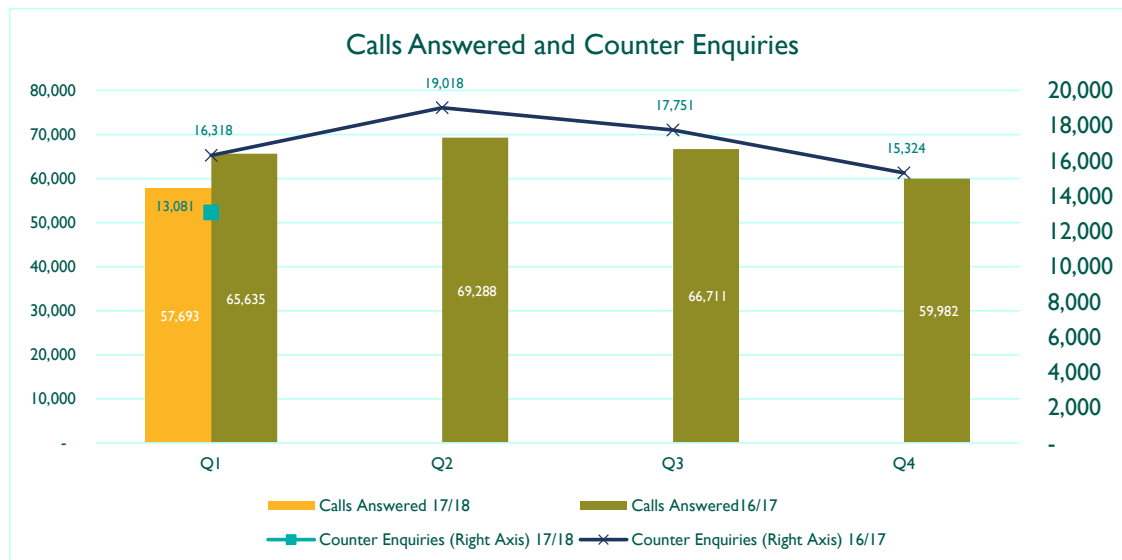


Not started

SERVICE PERFORMANCE INDICATORS — SERVICE CENTRE

The following performance indicators are being monitored under Theme 4 – Informed and Engaged

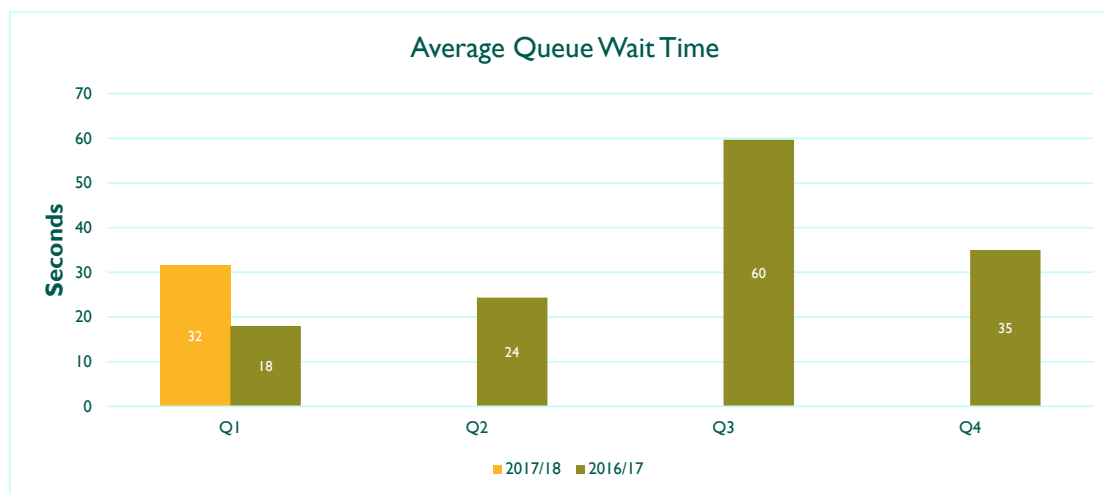
CALLS ANSWERED AND COUNTER ENQUIRIES



Comment:

Monthly volume of telephone calls can vary due to the timing of certain Council business activities such as rate installment and dog registration deadlines. The daily average of calls answered is 1,100. Monthly Requests taken are phone calls which require further action, thus necessitating referral to other officers through Council's customer tracking system (Pathways). Calls that do not require tracking are handled by Customer Service Consultants at the time of the call, or are transferred to appropriate departments within the Council to complete the enquiry.

AVERAGE QUEUE WAIT TIME



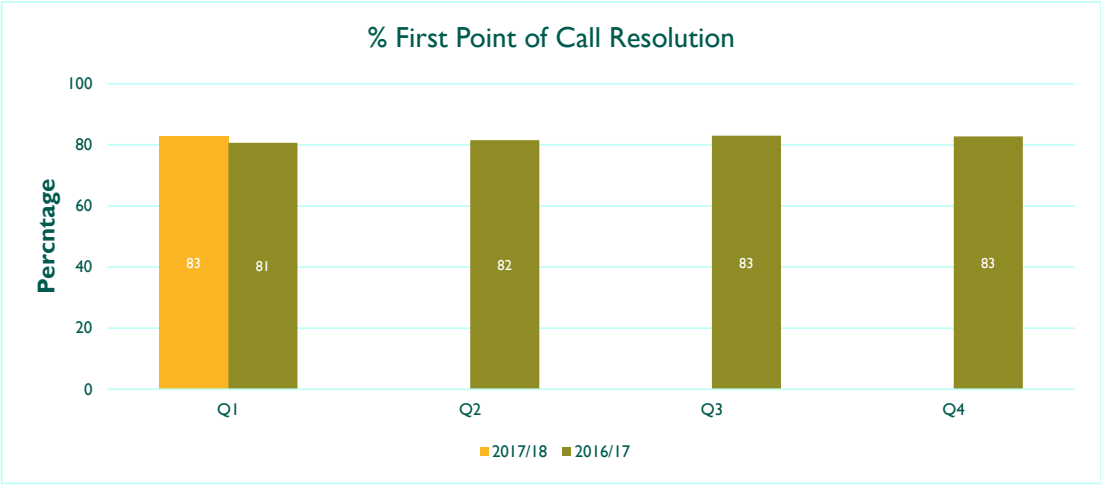
Comment:

Telephone response times are dependent on the monthly level of customer activity which can be affected by business seasonality factors and staffing levels. In the month of August, technical issues associated with the phone system meant that staff were not able to answer/transfer calls intermittently over a number of days. Once the system was back online Customer Service encountered an influx of calls which impacted on queue wait time.

SERVICE PERFORMANCE INDICATORS — SERVICE CENTRE



PERCENTAGE FIRST POINT OF RESOLUTION



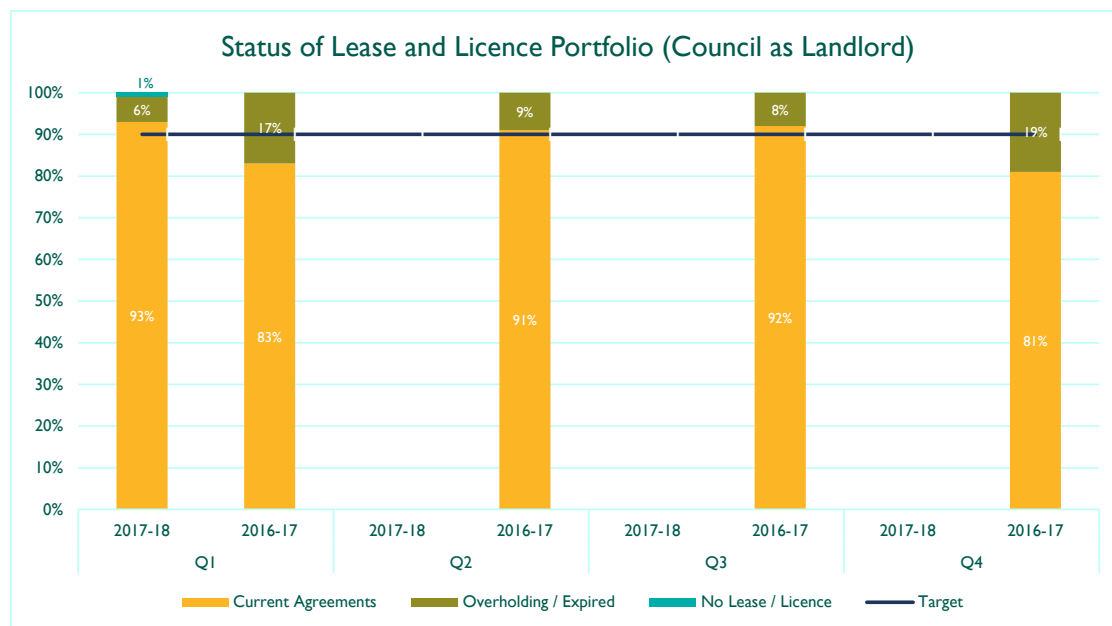
Comment:

Service Centre staff are able to answer most customer enquiries at first point of contact. Calls are answered immediately, or tracked through Council's customer tracking system (Pathways), or directed to Council officers to return customers' calls. Customers are advised of a reference number for further follow-up, in the event they need to call back.

SERVICE PERFORMANCE INDICATORS — BUILDING AND PROPERTIES



STATUS OF LEASE AND LICENCE PORTFOLIO (COUNCIL AS LANDLORD)



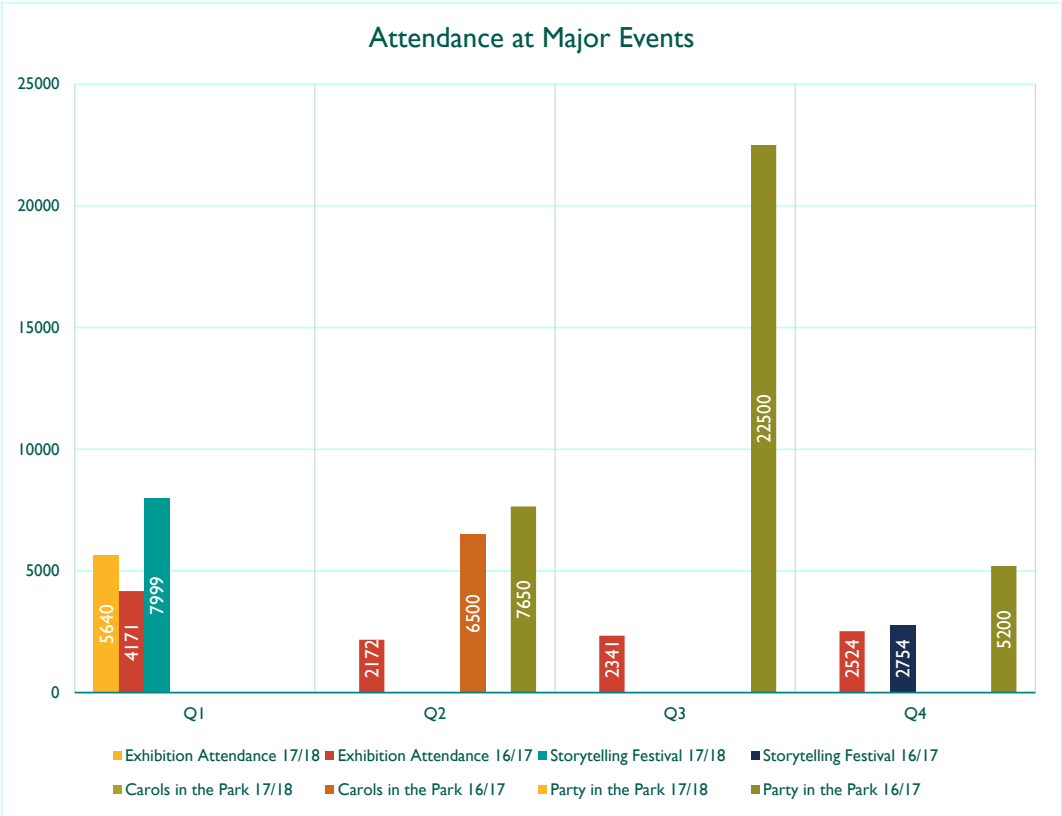
Comment:

Council currently administers 89 leases and licenses covering a variety of community and commercial tenancies. Our aim is to renew leases ahead of their expiry dates. If they are not immediately renewed they move to 'overholding' or a month by month basis. Reasons for leases or licenses not being renewed may be due to detailed negotiation or consideration of long term strategic issues. As at September 2017 we have renewed a further 23 new leases or licences which brings our proportion of current agreements to 93%.

SERVICE PERFORMANCE INDICATORS — EVENTS



ATTENDANCE AT MAJOR EVENTS



Comment:

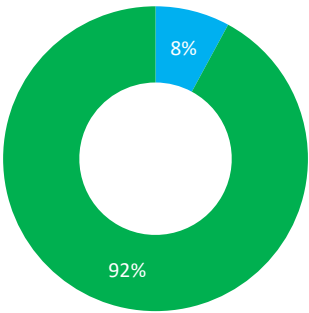
Exhibition attendance was slightly up in quarter one compared to the same time last year due to the success of the 20 Melbourne Painter’s Society and also Council’s Youth Art Expo. The Glen Eira Storytelling Festival was spread over quarter one and quarter four this year, whereas previously it had all been contained in quarter four. Quarter four’s storytelling festival’s attendance was 2,754.

CAPITAL WORKS PROGRAM UPDATE

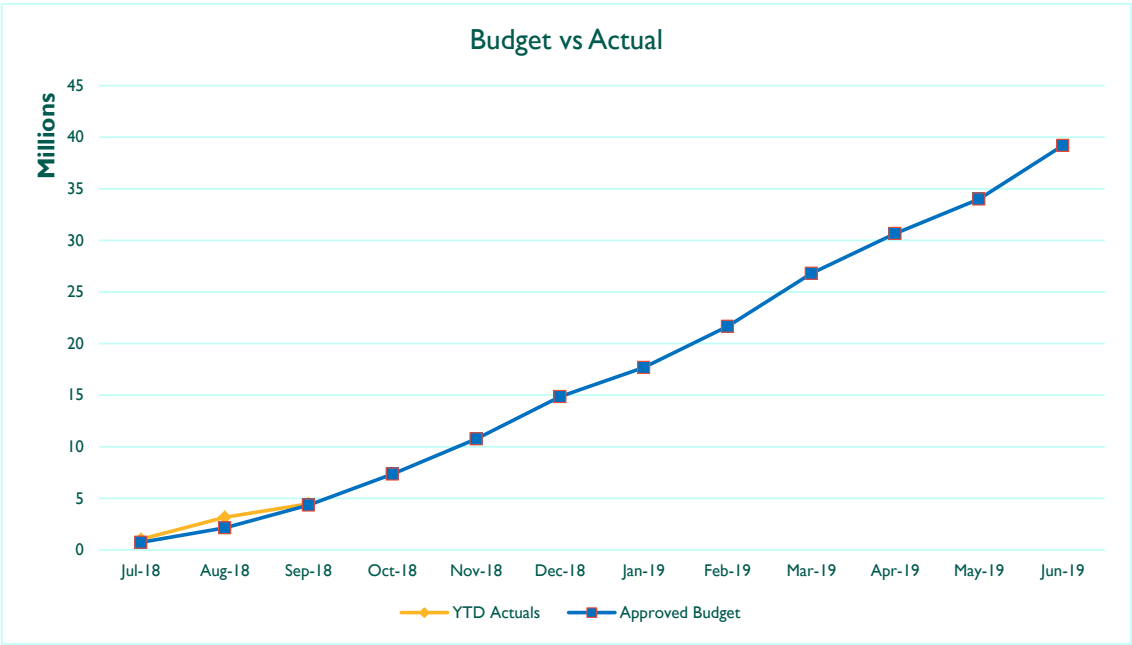
PROJECTS COMPLETED THIS QUARTER



Status of Capital Works Program



■ Completed ■ On Track



CAPITAL WORKS PROGRAM UPDATE

PROJECTS COMPLETED THIS QUARTER



Some of the projects completed in quarter one include:

Park and Open Space Works

- EE Gunn Reserve outer oval redevelopment, Ormond. New turf wickets, irrigation, drainage and resurfacing of sports ground. Currently in turf establishment phase.
- East Caulfield Reserve, Caulfield East. Perimeter fence upgrade.
- Pell Street Reserve, Bentleigh East. Open space and playground upgrade.



Pell Street Reserve



EE Gunn Reserve



East Caulfield Reserve

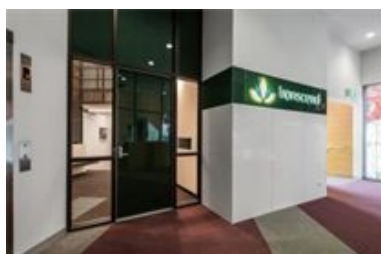
Road Reconstruction Works

- Strathearn Avenue, Murrumbeena. Works included new kerb and channel and sections of full road pavement replacement, new underground drainage and road surface.
- Lyons St, Carnegie. Works included new kerb and channel and full concrete road pavement replacement as well as underground drainage improvements.

Building and Property Works

- GESAC Wellness Centre, Bentleigh East.

The GESAC Wellness Centre will provide additional services to health and fitness, promoting a holistic approach to good health. It will be accessible to both members and the wider community, and enable opportunities for GESAC and service providers to incorporate programs that contribute to social outcomes.



CAPITAL WORKS PROGRAM UPDATE

UPCOMING PROJECTS IN THE NEXT QUARTER

In the next quarter, the following projects are due to be completed:

Road Reconstruction Works

- North Road Service Road, Ormond. Works include new kerb and channel and full road pavement replacement, with significant drainage upgrades using laser boring technology.
- Brewer Road, Bentleigh. Works include new kerb and channel and sections of full road pavement replacement, new underground drainage and new road surface.
- Crosbie Road, Murrumbena. Works include improvements to traffic and pedestrian safety, new kerb and channel and sections of full road pavement replacement, new underground drainage and road surface.



North Road Service Road



Brewer Road



Crosbie Road

Drainage Upgrade Works

- Northcote Avenue, Caulfield North. These works are within Glen Eira Road and Linlithgow Avenue. They include new kerb and channel and sections of full road pavement replacement, significant underground drainage including a storm-water detention system.



Northcote Ave



North Road Service Road



Northcote Ave

CAPITAL WORKS PROGRAM UPDATE

UPCOMING PROJECTS IN THE NEXT QUARTER



Car Park Upgrade Works

- Glen Huntly Reserve, Caulfield East. Works include improvements to traffic and pedestrian safety, new kerb and channel, sections of road replacement, Water Sensitive Urban Design elements, landscaping, new lighting with electrical upgrades and new road surface.



COMMUNITY ENGAGEMENT UPDATE



Across Council there are four key areas of activity that drive community engagement.

Council engages with the community via information sessions, workshops, e-newsletters and events.

In the period July to September 2017 Council conducted 39 consultations with the community and approximately 2,601 community members participated.

DRIVER FOR ENGAGEMENT	CONSULTATIONS CONDUCTED	RESPONSES RECEIVED
Strategic planning and development	6	918
Facilities management	2	246
Planning and environment	26	651
Service delivery satisfaction feedback (incl. info sessions, workshops and events)	5	786



COMMUNITY ENGAGEMENT UPDATE

OVERVIEW

WHAT DID THE COMMUNITY TELL US?



Public Health

"We are appreciative of the work that is being done in the area of Youth Services"

"Elderly residents need more information on issues, such as healthy eating, cooking and diet"

"More opportunities for the community to connect through cultural groups, activities and markets"

"The Home Maintenance service provides help that would be very difficult to get. Very often, small jobs like light bulbs, gutters, clean extract fan etc. Jobs that old people should not be doing - climbing ladders etc.

Great service - always pleasant and helpful when they come to your house."

"I have lived in Elsternwick for 17 years and have always appreciated access to this beautiful park in an area where backyard space is limited for many families. I would like to register my very strong support for Council's plan to continue to invest in this park and add a multi-court space. I showed the plans to my sons aged 11 and 14 and they could not be more excited about this development."

Harleston Park Open Space and Play Space Upgrade Consultation

"Getting animal registered is not just about not getting fined but about having the dog brought back if ever lost. Council needs to promote that."

Domestic Animal Management Plan 2017-2021 Consultation

"I think the draft plan is well-considered and provides the necessary appropriate opportunities for growth within Elsternwick - growth that is essential to Elsternwick remaining a vital and interesting shopping centre and place to live."

Elsternwick Concept Plan

"The draft plan is very comprehensive; the market in Shepparson Avenue would be good."

Carnegie Draft Structure Plan Consultation

COMMUNITY ENGAGEMENT UPDATE

OVERVIEW

UPCOMING PROJECTS IN THE NEXT QUARTER

Community Safety Plan

Council is developing a *Community Safety Plan* which will outline priorities for fostering a strong and safe community. A Community Safety Plan Discussion Paper has been developed. Consultation will close on **Friday 15 December 2017**.

Caulfield Wedge — Dog Agility Park Concept Plan

Community consultation will be undertaken on a concept plan for a new dog agility park in Caulfield East, adjacent to Caulfield Racecourse. This type of facility would be the first dog specific area in Glen Eira, and will provide owners with the opportunity to train their pets in a fully-fenced and structured environment.

Consultation closes **Wednesday 20 December 2017**.

Open Space Upgrade — Rosanna Street Reserve

Council is planning landscape improvement works to Rosanna Street Reserve, Carnegie. This project is an action from the *Glen Eira Open Space Strategy* which seeks to improve connectivity, diversity of spaces and facilities particularly for a range of ages and overall improvements to the landscape character.

Consultation commences 8 November 2017 and will close on **Friday 8 December 2017**.

Carnegie Swim Centre Redevelopment – Feasibility

Community feedback will be sought on principles and proposed facilities at the new Carnegie Swim Centre.

Consultation commences mid November 2017 and will close in late December.

Planning for the future of Bentleigh, Carnegie and Elsternwick

Council has developed long-term plans for the future of Bentleigh, Carnegie and Elsternwick, called draft Structure Plans. It includes things like development and future land use, transport and parking, types and heights of buildings, employment, open spaces, infrastructure and the preservation and protection of neighbourhood character.

Consultation closes Monday **11 December 2017**.

Draft Quality Design Guidelines

Council has developed draft *Quality Design Guidelines* that aim to improve the quality and design of future development in Glen Eira. The *Guidelines* also seek to reduce the impact on sensitive areas by placing the right building types in the right locations.

Consultation closes Monday **11 December 2017**.

Future planning for East Village

Council is currently working in partnership with the Victorian Planning Authority (VPA) to develop a structure plan for East Village, a 24 hectare industrial site located on the corner of East Boundary Road and North Road in Bentleigh East.

The VPA has engaged independent expert consultants to provide advice on a number of topics including urban design, parks and open space, traffic, employment and drainage.

We are now seeking community feedback on this detail before the advice is finalised for submission to Council and the Minister for Planning.

Consultation closes Wednesday **20 December**.



ITEM 9.13 AUDIT COMMITTEE MEMBERSHIP - APPOINTMENT OF INDEPENDENT MEMBER

Author: John Vastianos (Chief Financial Officer)

File No: 17/1271034

Attachments: Not Applicable

PURPOSE AND SUMMARY

The Audit Committee Charter requires the Committee to be comprised of five members – two Councillors and three external independent persons. Council recently advertised for an independent member following the end of contract term of David Gibbs (Chairperson).

This report seeks to appoint a new Independent Member to Council's Audit Committee following the recruitment process.

RECOMMENDATION

That Council:

1. adopts the Audit Committee's recommendation to appoint Mr Craig Geddes as an independent member of the Glen Eira City Council Audit Committee for a term of three years, effective 28 February 2018.
2. pays the Independent Member (Lisa Woolmer) for her services during the recruitment process (\$1,625 excluding GST, being the equivalent of one meeting's remuneration), which included reviewing all applications received, conducting the interviews with the shortlisted candidates, referee checking and selecting, in conjunction with the other members of the panel, one candidate to join the Audit Committee.

BACKGROUND***Compliance with the Charter***

The Charter of the Audit Committee (approved by Council Resolution on 21 March 2017) states the following provisions in relation to the appointment of independent members:

- *"The Committee comprises five members – two Councillors and three external, independent persons.*
- *Independent members shall be appointed for an initial term of three years after which time they will be eligible for reappointment.*
- *No independent member is to be appointed for more than two consecutive three year terms unless Council resolves otherwise.*
- *Terms will be scheduled to facilitate continuity of the Committee such that no more than one Councillor and one independent member's terms cease within the one year".*

Resolution to Advertise

At the Council Meeting held on 26 September 2017, Council endorsed to initiate a recruitment process for the appointment of a new Independent Member with effect from February 2018.

ISSUES AND DISCUSSION

Recruitment Process

The recruitment and selection process for an Independent Member was undertaken through a publicly advertised process with interviews being conducted by a recruitment panel consisting of the Chief Executive Officer (Rebecca McKenzie), Independent Member (Lisa Woolmer) and two Councillor Members of the Audit Committee (Cr Magee and Cr Athanopoulos).

The Chief Financial Officer provided support to the panel.

The Committee received 31 applications, all of a very high standard from a range of highly qualified and experienced people. The recruitment panel reviewed and shortlisted three applicants based on their relevant experience, qualifications and suitability to the role.

Each of the shortlisted candidates were interviewed by the recruitment panel and assessed against the selection criteria.

- Level and breadth of senior accounting, finance and business, and and/or audit experience and qualification;
- Level of familiarity in relation to Local Government operations;
- Financial reporting and auditing requirements, risk management and corporate governance; and
- Previous Audit Committee experience.

Following the interview process, the candidate that was selected to join the Audit Committee as an Independent Member was – Mr Craig Geddes.

Mr Craig Geddes is recommended as the best fit for the Committee composition, bringing a wealth of experience in designing and leading the delivery of internal audit, risk management, probity and related services to organisations across the Local Government, State Government and the private sector.

Mr Craig Geddes holds a Bachelor of Business, is a Chartered Accountant, a Certified Internal Auditor, and has completed the Australian Institute of Company Directors' Course. He brings skills from a wide variety of disciplines including risk management; internal audit and financial management; strategy and business performance management / improvement; process re-engineering, probity and IT.

The candidate has a proven ability to understand different sectors and has an in-depth understanding of audit, risk and governance issues affecting the local government sector. The preferred candidate has worked extensively with audit committees and comes highly recommended by his referees, who have worked with Mr Craig Geddes across all of these dimensions at an audit committee level.

Following adoption of the recommendation by the Council and appointment of the successful candidate, the CFO will advise the unsuccessful candidates to advise them of the appointment and to thank them for their application to join the Glen Eira City Council Audit Committee.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS***Remuneration***

External members of Glen Eira Council's Audit Committee receive a fee for participating as Independent Audit Committee members. The amounts currently being paid are (due for review in 2018):

- Chairperson - \$7,600 p.a. (excluding GST);
- Independent Member - \$6,500 p.a. (excluding GST).

Committee Meetings

The Committee meets for approximately three to four hours on a quarterly basis.

POLICY AND LEGISLATIVE IMPLICATIONS

- Legislation - Section 139 of the *Local Government Act 1989* – Audit Committees
- Council Policy - Glen Eira's Audit Committee Charter.

COMMUNICATION AND ENGAGEMENT

Advertisements seeking an Expression of Interest for appointment to the Audit Committee as an Independent Member were advertised publicly both in the Age newspaper and on Council's website.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme 5: Informed and engaged – A well governed Council that is committed to transparency and engages residents in decision-making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That Council:

1. adopts the Audit Committee's recommendation to appoint Mr Craig Geddes as an independent member of the Glen Eira City Council Audit Committee for a term of three years, effective 28 February 2018.
2. pays the Independent Member (Lisa Woolmer) for her services during the recruitment process (\$1,625 excluding GST, being the equivalent of one meeting's remuneration), which included reviewing all applications received, conducting the interviews with the shortlisted candidates, referee checking and selecting, in conjunction with the other members of the panel, one candidate to join the Audit Committee.

The Audit Committee is an important part of Council's commitment to good governance and probity. The actions outlined in this report ensure that Council's approach remains consistent with leading practice.

**ITEM 9.14 FINANCIAL MANAGEMENT REPORT FOR THE PERIOD
ENDING 31 OCTOBER 2017**

Author: *John Vastianos (Chief Financial Officer)*

File No: *17/1309898*

Attachments: *Attachment 1: Financial Management Report for the period ending
31 October 2017*

PURPOSE AND SUMMARY

To report Council's finances in the Financial Management Report for the period ending 31 October 2017.

RECOMMENDATION

That Council notes the Financial Management Report for the period ending 31 October 2017.

BACKGROUND

The report includes a comparison of year-to-date (YTD) actual income and expenditure with budgeted (YTD and forecast end-of-year) and other information for the current financial year.

This report also provides a review of the 2017-18 Capital Works Program, cash flow reports and investment reports.

ISSUES AND DISCUSSION

Council's forecast operating surplus is projected to be \$19.32m, which is \$2.1m ahead of the adopted Annual Budget.

Council's financial position is sound. The Balance Sheet indicates a satisfactory financial position with forecast total current assets of \$72.07m and total current liabilities of \$59.4m.

Cash and investment holdings at 31 October are \$63.28m. This is higher than originally budgeted due to the opening cash position being better than expected and results in a forecast liquidity ratio of 1.21 as at 30 June 2018.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Generate funds to provide additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set rates and fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

POLICY AND LEGISLATIVE IMPLICATIONS

Section 138 of the *Local Government Act 1989* (the Act).

COMMUNICATION AND ENGAGEMENT

Council officers in preparing the Financial Management Report, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme 5: Informed and engaged – A well governed Council that is committed to transparency and engages residents in decision-making.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

The positive operating result year to date is higher than was anticipated when the annual budget was set. The Balance Sheet position and the cash position are sound.

ATTACHMENT 1:
Financial Management Report for the period ending 31 October 2017

1. Contents

Executive Summary	4
Financial Strategy	9
Assurance Map.....	12
Income Statement.....	13
Balance Sheet.....	14
Performance Graphs.....	15
Capital Works Program Expenditure	21

Executive Summary***for the period ending 31 October 2017*****a) Current Month Budget Result**

At the end of October 2017, the performance against budget from ordinary activities showed a positive variance of \$4.86m due to higher than anticipated income of \$2.81m and favourable variance in operating expenditure of \$2.05m (refer to page 15 for details of the variances).

b) Current Month Forecast Result

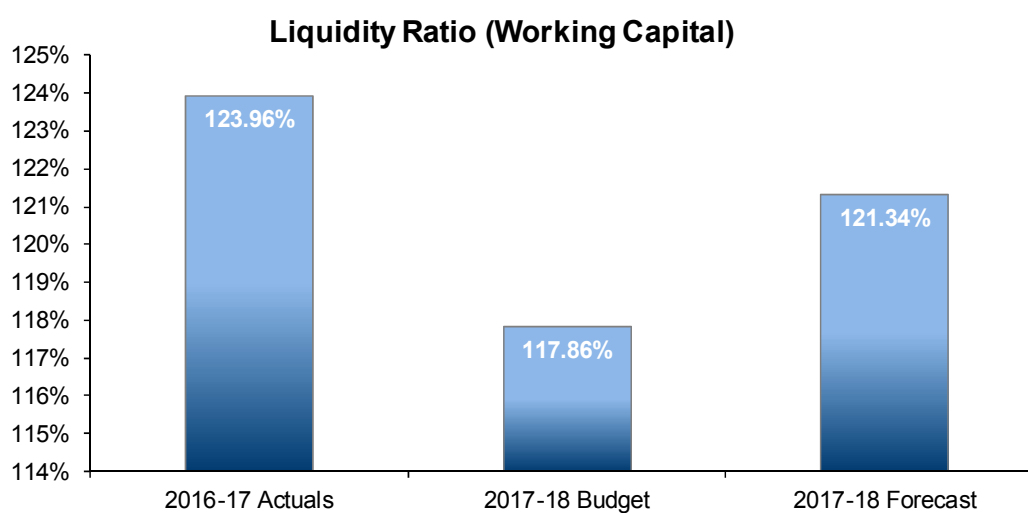
The forecast result expected for the financial year is an operating surplus of \$19.32m compared with the original adopted *2017-18 Annual Budget* of \$17.22m.

Any surplus from day-to-day operations will be used to fund future capital works projects in the long term *Strategic Resource Plan*. The current monthly forecast movement shows an increase in operating revenue of \$269k and an increase in operating expenditure of \$752k.

c) Liquidity

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Council will continue to have a large investment in capital works projects. Council is required to hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.



d) Open Space Contributions**Contributions**

All multi-unit developers now need to pay a uniform 5.7 per cent of the value of the land (or give Council 5.7 per cent of the area of the land). All money raised by the levy will go into more and better open space.

Open Space Reserve

The balance of the Open Space Reserve as at 31 October 2017 is as follows:

Description	2017-18 Current Month Actual	2017-18 Year to Date
Open Space Contributions Received	\$1,039,281	\$4,192,008
Open Space Capital Expenditure *	(\$3,560)	(\$27,753)
Net Movement	\$1,035,721	\$4,164,255
Opening Balance as at 1 July 2017		\$3,696,235
Closing Balance – Open Space Reserve		\$7,860,489

**Includes Booran Reserve.*

Please note - the table above excludes expenditure on improving existing public open space, which is expenditure allowable under Section 20(2) of the Subdivision Act.

Superannuation – Defined Benefits Scheme

Vested Benefits Index (VBI)

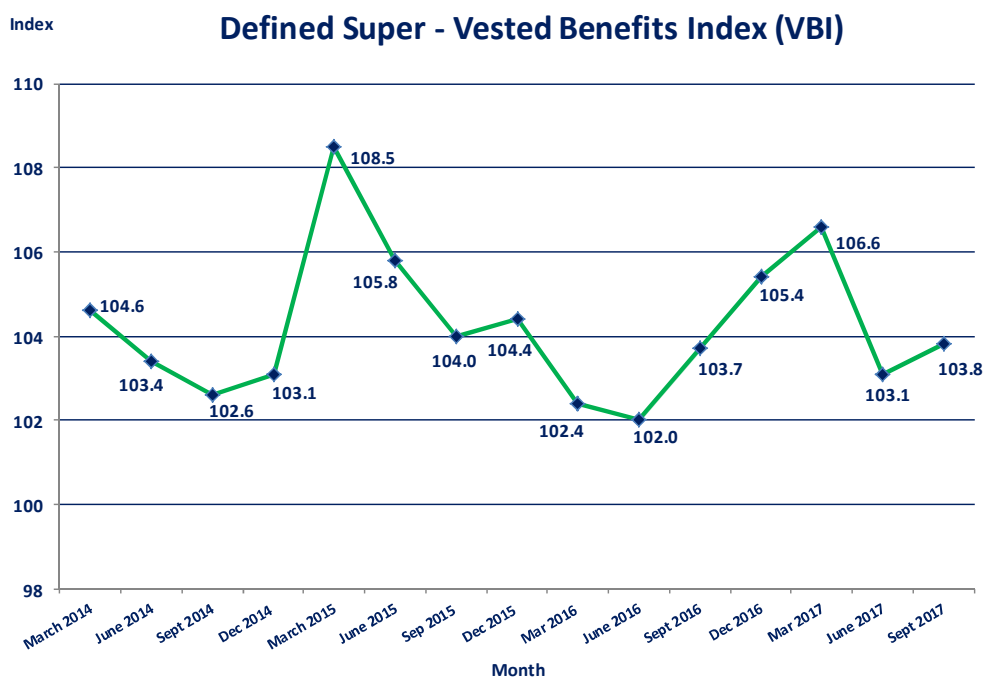
Defined benefit plans are required by law to have an actuarial investigation at least once every three years. Vision Super monitors the vested benefit position of the defined benefits plan on a quarterly basis.

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day.

Under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall threshold, currently 97%. The higher the index the less chance of a future call.

For the Plan to be in a satisfactory financial position requires a VBI of 100% or more.

Below is the estimated VBI since 31 March 2014:



Forecast adjustments for October 2017***Income from ordinary activities increase of \$269k***

The favourable income forecast movement is mainly due to:

Statutory Fees and Fines – relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health act registrations and parking fines.

The increase of \$239k is mainly due to higher than forecast parking infringements income across the municipality.

Expenditure from ordinary activities increase of \$752k

The expenditure forecast movement is mainly due to:

- **Employee Costs** – increase of \$102k. This includes all labour related expenditure and on-costs such as allowances, leave entitlements, employer superannuation and WorkSafe.
- **Contractor Payments** – the increase of \$295k is mostly due to: parks maintenance contracts (\$135k), recreation management fees (\$64k) and general contractors (\$40k).
- **Maintenance** – increase of \$251k which mainly relates to maintenance of Council buildings (\$170k).

Capital Works Expenditure Program

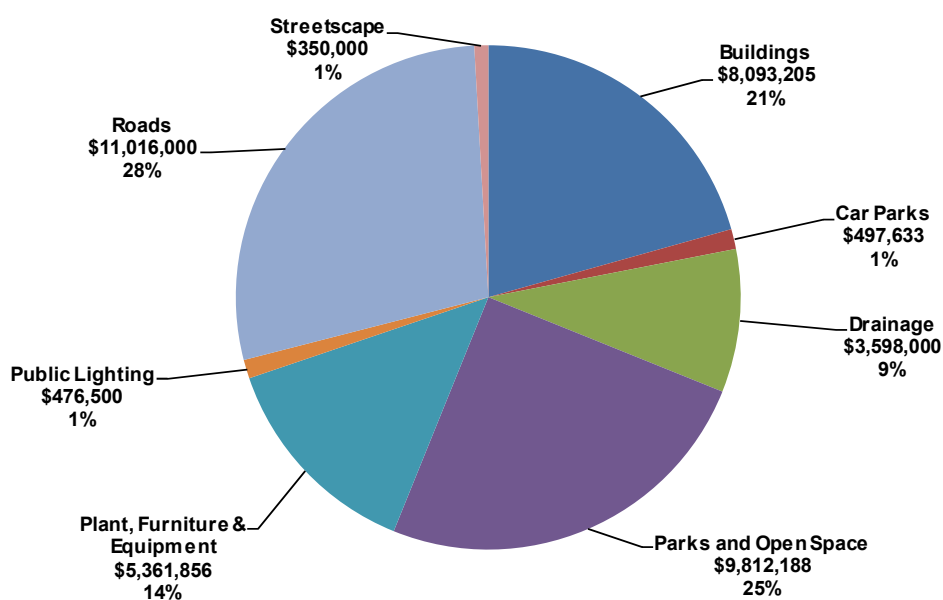
As at the end of October 2017, total capital works expenditure in 2017-18 is expected to be \$39.41m, represented by:

- New capital works projects as per the 2017-18 Annual Budget \$32.82m
- Capital works funding \$1.26m
- Carry forward expenditure from the 2016-17 financial year \$5.12m
- Forecast increase year to date \$206k.

Capital Works Forecast Adjustments of \$96k for October 2017:

- **Document Management System** – increase of \$26k to accommodate 30 new user licenses.
- **Plant and Equipment (Caulfield Recreation Centre)** – funding of \$70k to purchase general plant and equipment due to Council taking over the leisure facility.

The below graph reflects the 2017-18 budget allocations for the main asset classes.

Main Asset Category - Budget 2017/18

Financial Strategy

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In 2015-16 the Auditor-General assessed the financial sustainability risk at an individual Council level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 12 provides indicators for Glen Eira City Council.

(a) Financial sustainability risk indicators

Indicator	Formula	Description
Net result (%)	Net result / Total revenue	A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. Net result and total revenue is obtained from the comprehensive operating statement.
Liquidity (ratio)	Current assets / Current liabilities	This measures the ability to pay existing liabilities in the next 12 months. A ratio of one or more means there are more cash and liquid assets than short-term liabilities.
Internal financing (%)	Net operating cash flow / Net capital expenditure	This measures the ability of an entity to finance capital works from generated cash flow. The higher the percentage, the greater the ability for the entity to finance capital works from their own funds. Net operating cash flows and net capital expenditure are obtained from the cash flow statement.
Indebtedness (%)	Non-current liabilities/own-sourced revenue	Comparison of non-current liabilities (mainly comprised of borrowings) to own-sourced revenue. The higher the percentage, the less able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used—rather than total revenue—because it does not include grants or contributions.
Capital replacement (ratio)	Cash outflows for property, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciating rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.
Renewal gap (ratio)	Renewal and upgrade expenditure/depreciation	Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciating rate. Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.

Financial Strategy (continued)**(b) Financial sustainability risk assessment criteria**

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Liquidity	Indebtedness	Internal financing	Capital replacement	Renewal gap
High	Less than negative 10% Insufficient revenue is being generated to fund operations and asset renewal.	Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.	More than 60% Potentially long-term concern over ability to repay debt levels from own-source revenue.	Less than 75% Limited cash generated from operations to fund new assets and asset renewal.	Less than 1.0 Spending on capital works has not kept pace with consumption of assets.	Less than 0.5 Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10%–0% A risk of long-term run down to cash reserves and inability to fund asset renewals.	0.75–1.0 Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	40–60% Some concern over the ability to repay debt from own-source revenue.	75–100% May not be generating sufficient cash from operations to fund new assets.	1.0–1.5 May indicate spending on asset renewal is insufficient.	0.5–1.0 May indicate insufficient spending on renewal of existing assets.
Low	More than 0% Generating surpluses consistently.	More than 1.0 No immediate issues with repaying short-term liabilities as they fall due.	40% or less No concern over the ability to repay debt from own-source revenue.	More than 100% Generating enough cash from operations to fund new assets.	More than 1.5 Low risk of insufficient spending on asset renewal.	More than 1.0 Low risk of insufficient spending on asset base.

Source: Victorian Auditor-General's Office.

Financial Strategy (continued)Monthly Report Relative to Financial Strategy

Financial Sustainability Risk Indicators	Objective	2016-2017 Actuals	2017-2018 Annual Budget as at 30 June 2018	2017-2018 Annual Forecast as at 30 June 2018	2017-2018 Risk based on Annual Forecast as at 30 June 2018	Comment
(1) Net Result	Generating surpluses consistently of greater than 0%.	16.76%	10.00%	11.11%	Low	Council is generating positive surpluses.
(2) Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. The indicator is to be greater than 1.0.	1.24	1.18	1.21	Low	Council's forecast to 30 June 2018 indicates a Liquidity Ratio of greater than 1.0.
(3) Indebtedness	Lower than 40% relates to the ability to repay debt from own-source revenue.	15.58%	13.17%	13.13%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
(4) Internal Financing	Generating enough cash from operations to fund new assets. The indicator is to be greater than 100%.	150.13%	111.07%	111.89%	Low	Council is generating enough cash from operations to fund new assets.
(5) Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. The indicator is to be more than 1.5.	1.58	1.73	1.72	Low	Council operates at a low level of risk with respect to capital replacement.
(6) Renewal Gap	To ensure there is sufficient spending on Council's asset base. The indicator is to be greater than 1.0.	1.24	1.29	1.29	Low	Council spends sufficient funds on its asset base.
Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate.	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal rebate.	\$1,521	\$1,586	\$1,589	Average rates and charges are well below the average of inner metropolitan Councils. In 2015-16 Glen Eira is the second lowest of the 21 Inner Melbourne Councils (2014-15: also second lowest) and is \$269 per assessment (\$17.02m) below the average outcome. This means that Council charges \$17.02m p.a. less than inner metropolitan municipalities and has \$17.02m p.a. less for upgrading or providing facilities and services.	
<ul style="list-style-type: none"> Average Rates and Charges Pensioner Rate Rebate 		\$270	\$270	\$270		
Operating costs per property should be kept as low as possible in order to generate <u>both</u> operating surpluses <u>and</u> lower Rates.	Council should aim to keep average operating costs below the average benchmark Councils.	\$2,231	\$2,357	\$2,345	In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$48 less per assessment (\$3.04m) than the average for the Inner Melbourne Councils grouping.	

Assurance Map

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

Council's Strategic Risks	Risk Rating	Type of Assurance					Internal Audit	Previous and proposed IA activity 2016/17-2017/18, and/or other independent reviews/checks
		Management Review /self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review		
1. State Government decisions impacting our community	E							Food Safety (2011/12) Statutory Planning (2013/14)
2. Terrorist Attack – Lone Wolf	H							Security Protocol Review (2014) Building Emergency Management Planning (2017/18)
3. Vulnerability to cyber attack	H							Cyber Security Review including mobile devices website management and penetration testing (2016/17)
4. Contracts – contracting process by Council	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing) Contract Management Review (2016/17) Major Project Management (2017/18)
5. Vulnerability to litigious action	H							Risk Management Framework (2015/16) Fraud & Corruption Control (2016/17) Claims Management Review (2016/17)
6. Failure to keep pace with emerging technologies and digital environment	H							IT Strategy (management) (2013/14) Regular penetration testing on the internal and external network infrastructure and external websites IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) Performance Audit – GECC Transformation Project (2017/18)
7. Vulnerability to significant fraud	H							Fraud Review (2013/14) Financial Controls (2014/15) Risk Management Framework (2015/16) Fraud & Corruption Control (2016/17) Financial Compliance transaction analysis (ongoing) Payroll (2017/18) Open Space Contributions (2017/18)
8. Not sufficiently agile to respond to change	H							Change Management Framework Promapp Performance Audit – GECC Transformation Project (2017/18)
9. Failure to effectively plan for the changing demographic of our workforce	M							SafetyMAP recertification (2013/14) OH&S Review (2015/16) Performance Audit – GECC Transformation Project (2017/18)
10. Transformation program fails to deliver anticipated benefits for the organisation and community	M							Performance Audit – GECC Transformation Project (2017/18)

* Reviews performed are ad-hoc and Council may or may not be included in selected sampling
Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.

Level of coverage: Extensive Partial None

Please note that the External Audit process is designed to enable the AG to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems & processes.

Income Statement

for the period ending 31 October 2017

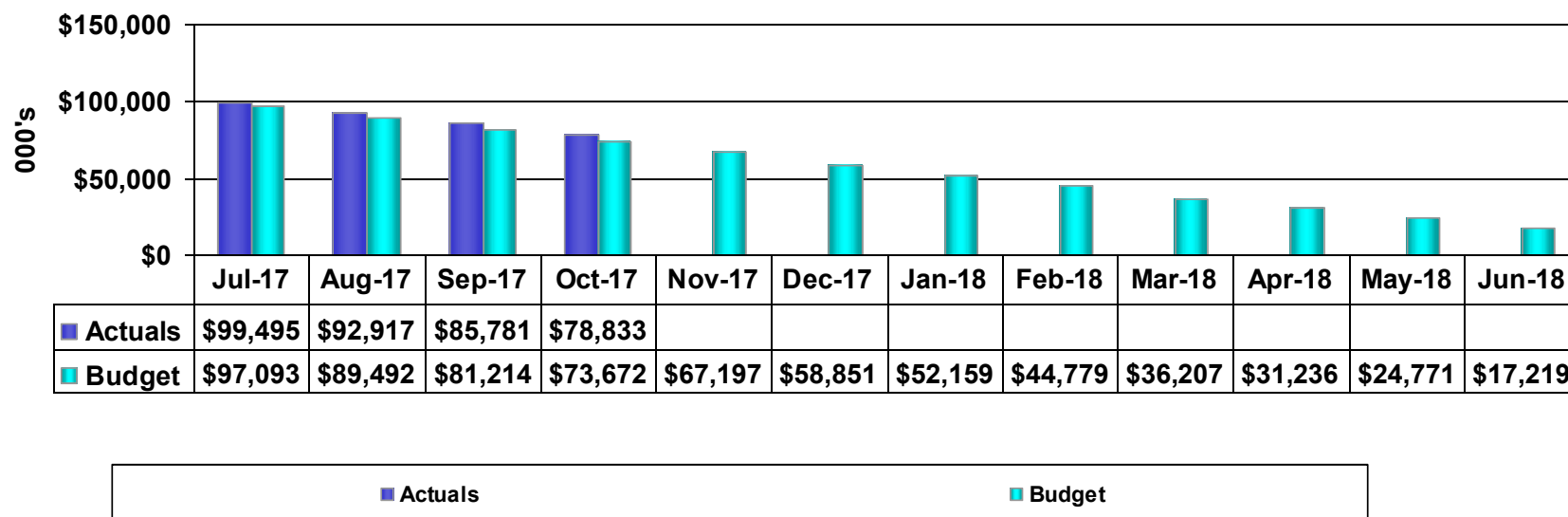
	2017-18 Year to Date Actual	2017-18 Year to Date Budget	2017-18 Year to Date Variance	2017-18 Year to Date Variance	2017-18 Last Month Forecast	2017-18 Current Month Forecast	2017-18 Current Month Forecast Movement	2017-18 Annual Budget	2017-18 Budget Forecast Variance	2017-18 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's	(%)
Income										
Income from Ordinary Activities										
General Rates	88,458	88,407	50	0.1%	88,444	88,458	13	88,407	50	0.1%
Supplementary Rates	351	267	84	31.5%	912	884	(28)	800	84	10.5%
Waste and Recycling Charges	14,483	14,443	40	0.3%	15,099	15,101	2	15,060	40	0.3%
Grants (Operating and Capital)	7,642	7,657	(15)	(0.2%)	22,344	22,129	(216)	22,423	(295)	(1.3%)
Interest Received	525	400	125	31.2%	1,258	1,325	67	1,200	125	10.4%
User Fees	8,997	8,561	436	5.1%	27,192	27,396	204	27,185	212	0.8%
Statutory Fees and Fines	3,051	2,052	1,000	48.7%	7,390	7,629	239	6,630	1,000	15.1%
Contributions (Monetary)	4,192	3,125	1,067	34.1%	7,543	7,512	(31)	7,500	12	0.2%
Other Income	801	777	24	3.0%	2,991	3,009	18	2,951	58	2.0%
Total Income from Ordinary Activities	128,499	125,689	2,810	2.24%	173,173	173,442	269	172,157	1,285	0.7%
Expenses										
Expenses from Ordinary Activities										
Employee Costs	24,372	25,029	656	2.6%	73,752	73,855	(102)	74,335	481	0.6%
Materials and Consumables	1,607	1,970	362	18.4%	5,802	5,750	51	5,997	247	4.1%
Contractor Payments	9,571	10,493	922	8.8%	31,346	31,640	(295)	31,839	198	0.6%
Maintenance	1,866	2,098	233	11.1%	6,350	6,601	(251)	6,648	47	0.7%
Utility Services	1,514	1,625	111	6.8%	4,408	4,416	(8)	4,528	112	2.5%
Insurances	640	718	77	10.8%	972	965	7	1,034	70	6.7%
Other Expenses	1,752	1,589	(164)	(10.3%)	4,843	4,903	(59)	4,707	(196)	(4.2%)
Grants and Subsidies	441	299	(142)	(47.6%)	973	1,068	(95)	926	(142)	(15.4%)
Borrowing Costs	234	227	(7)	(2.9%)	666	667	(0)	660	(7)	(1.0%)
Total Expenses from Ordinary Activities	41,998	44,047	2,048	4.7%	129,112	129,865	(752)	130,674	810	0.6%
Surplus before non operational activities	86,501	81,642	4,858	6.0%	44,061	43,578	(483)	41,483	2,095	5.1%
Non-operational Activities										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	131	170	(39)	(22.8%)	465	465	(0)	501	(35)	(7.1%)
Written Down Value of Assets Sold/Disposed	425	396	(29)	(7.4%)	1,504	1,861	(358)	1,531	(331)	(21.6%)
Depreciation and Amortisation	7,374	7,745	370	4.8%	22,940	22,864	76	23,234	370	1.6%
Surplus for the period	78,833	73,672	5,160	7.0%	20,083	19,318	(765)	17,219	2,099	12.2%
Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in revenue and increase in expenditure.										

Balance Sheet*for the period ending 31 October 2017*

	Actuals 2016-17	Annual Budget 2017-18	Annual Forecast 2017-18	Year to Date Actual 2017-18	Previous Month's Actuals
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Assets					
Current Assets					
Cash and Cash Equivalents	61,111	57,644	56,254	62,548	63,905
Trade and Other Receivables	12,739	10,408	14,322	89,469	100,810
Other Assets	1,497	1,297	1,497	414	497
Total Current Assets	75,348	69,349	72,073	152,430	165,212
Non-Current Assets					
Property, Infrastructure, Plant and Equipment	2,183,334	2,072,236	2,202,086	2,183,362	2,182,343
Intangible Assets	764	1,042	764	688	704
Investments in Joint Operations	1,592	2,125	1,592	1,592	1,592
Other Financial Assets	5	5	5	5	5
Total Non-Current Assets	2,185,695	2,075,408	2,204,446	2,185,647	2,184,644
TOTAL ASSETS	2,261,043	2,144,756	2,276,519	2,338,077	2,349,856
Liabilities					
Current Liabilities					
Trade and Other Payables	14,717	16,494	13,218	6,473	6,781
Trust Funds and Deposits	29,874	25,501	29,874	37,183	41,535
Provisions	12,850	13,391	12,850	12,852	12,832
Interest-Bearing Liabilities	3,343	3,455	3,455	3,384	3,369
Total Current Liabilities	60,784	58,841	59,398	59,892	64,517
Non-Current Liabilities					
Provisions	1,431	1,186	1,431	1,519	1,430
Interest-Bearing Liabilities	18,302	14,848	14,848	17,271	17,562
Other Liabilities - Joint Operations	2,420	2,568	2,420	2,420	2,420
Total Non-Current Liabilities	22,152	18,602	18,698	21,210	21,412
Total Liabilities	82,937	77,443	78,096	81,102	85,929
Net Assets	2,178,106	2,067,314	2,198,424	2,256,975	2,263,927
Equity					
Accumulated Surplus	919,972	926,386	939,290	994,641	1,002,625
Asset Revaluation Reserve	1,254,438	1,130,179	1,254,438	1,254,474	1,254,477
Public Open Space Reserve	3,696	10,749	4,696	7,860	6,825
Total Equity	2,178,106	2,067,314	2,198,424	2,256,975	2,263,927

Performance Graphs

Financial Performance
for the period ending 31 October 2017

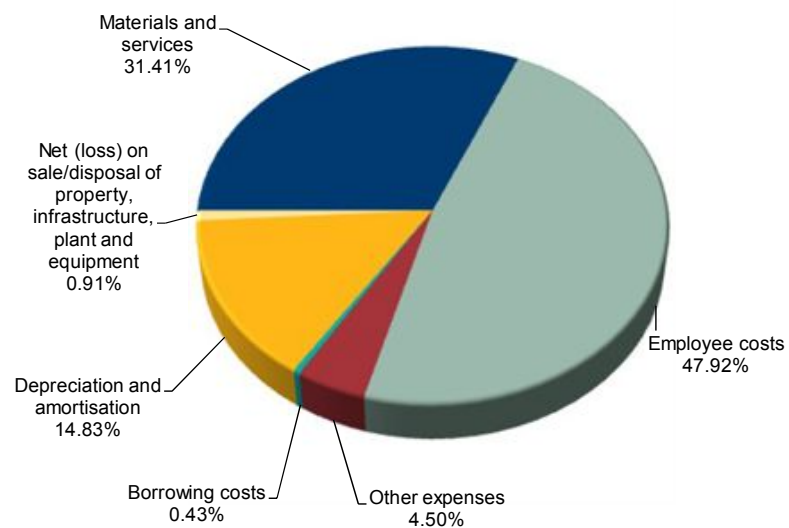


The October 2017 year to date financial performance was \$5.16m better than the year to date budget mainly due to:

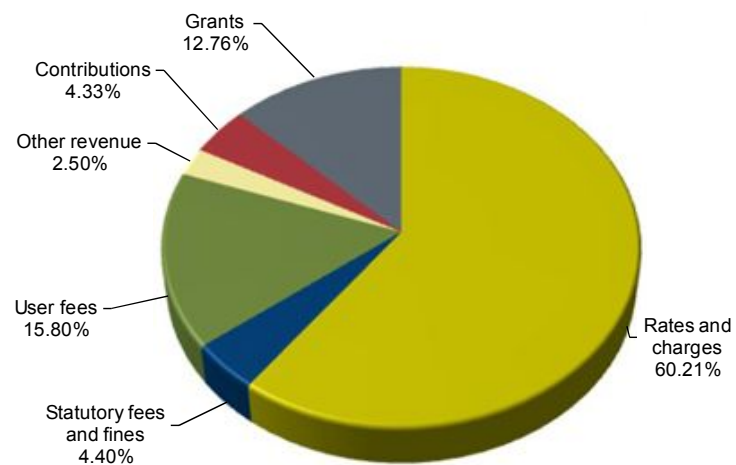
- Better than anticipated income received for Open Space Contributions \$1.07m, Statutory Fees and Fines \$1m and User Fees \$436k.
- Favourable variances in expenditure items including: Contractor Payments \$922k, Employee Costs \$656k, Materials and Consumables \$362k and Maintenance \$233k.

Financial Performance
for the period ending 31 October 2017

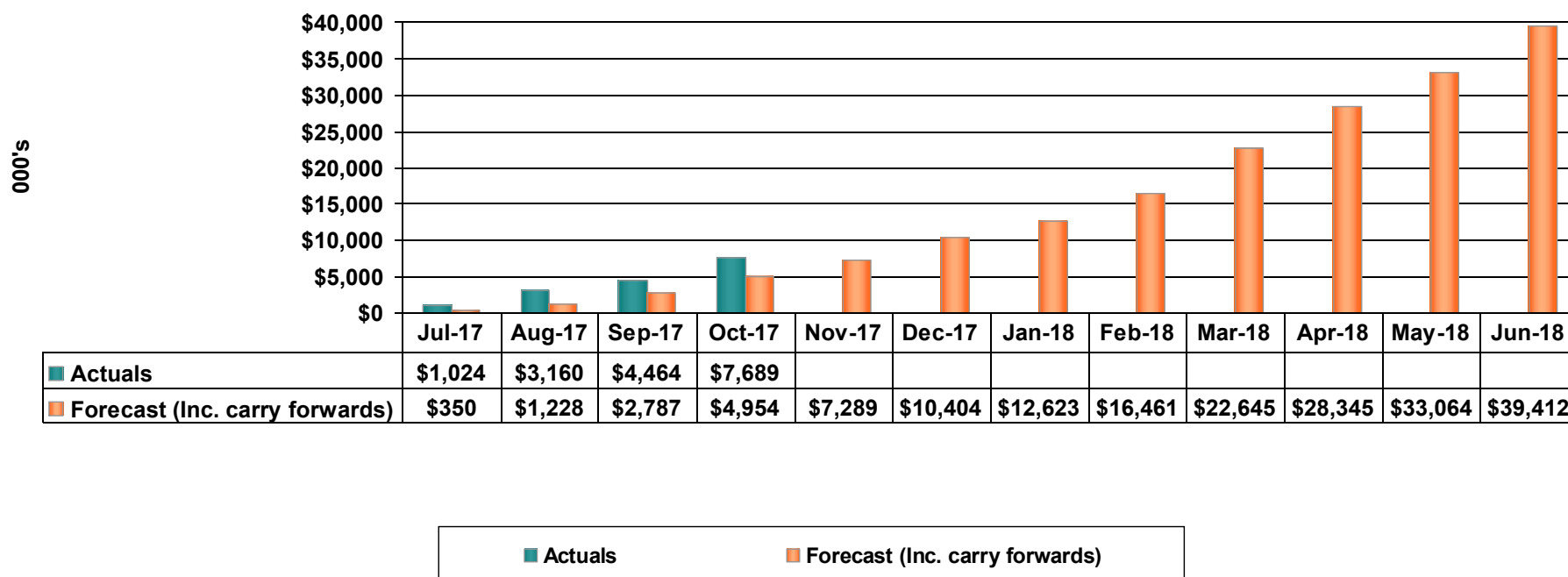
2017-18 Forecast categories of expenditure



2017-18 Forecast sources of income

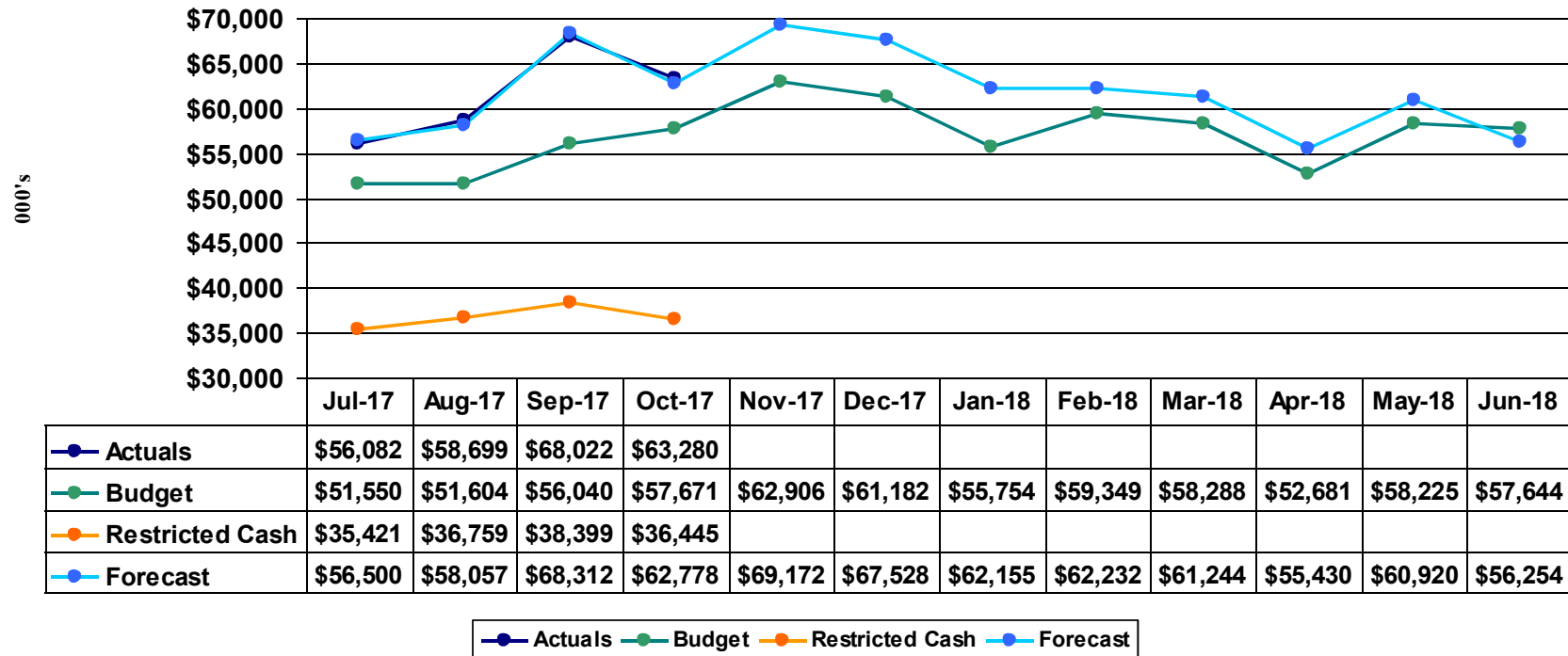


**Capital Works Program Expenditure
for the period ending 31 October 2017**



Council's capital expenditure is ahead of forecast by \$2.73m mainly due to Road Rehabilitation \$1.09m, Drainage Improvement \$714k, Warm Season Grass \$335k and Car Park Renewal \$297k.

Cash and Investments
for the period ending 31 October 2017



Council's year to date cash balance of \$63.28m is higher than budget for the current month. Council's forecast position to June 2018 of \$56.25m has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.

Council has cash assets that are subject to restrictions. Restricted funds as at 31 October 2017 include: residential aged care deposits of \$23.35m, trust funds and deposits \$4.94m (including asset protection permits), open space reserve \$7.86m and fire services property levy \$294k.

Rates Income and Debtors
for the period ending 31 October 2017

Rate and Charges Income – is an important source of revenue, accounting for approximately 61 per cent of the total revenue received by Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.

Rate Capping - The Victorian Government's *Fair Go Rates System* (FGRS) limits the maximum increase in Councils' average rates. The amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality.

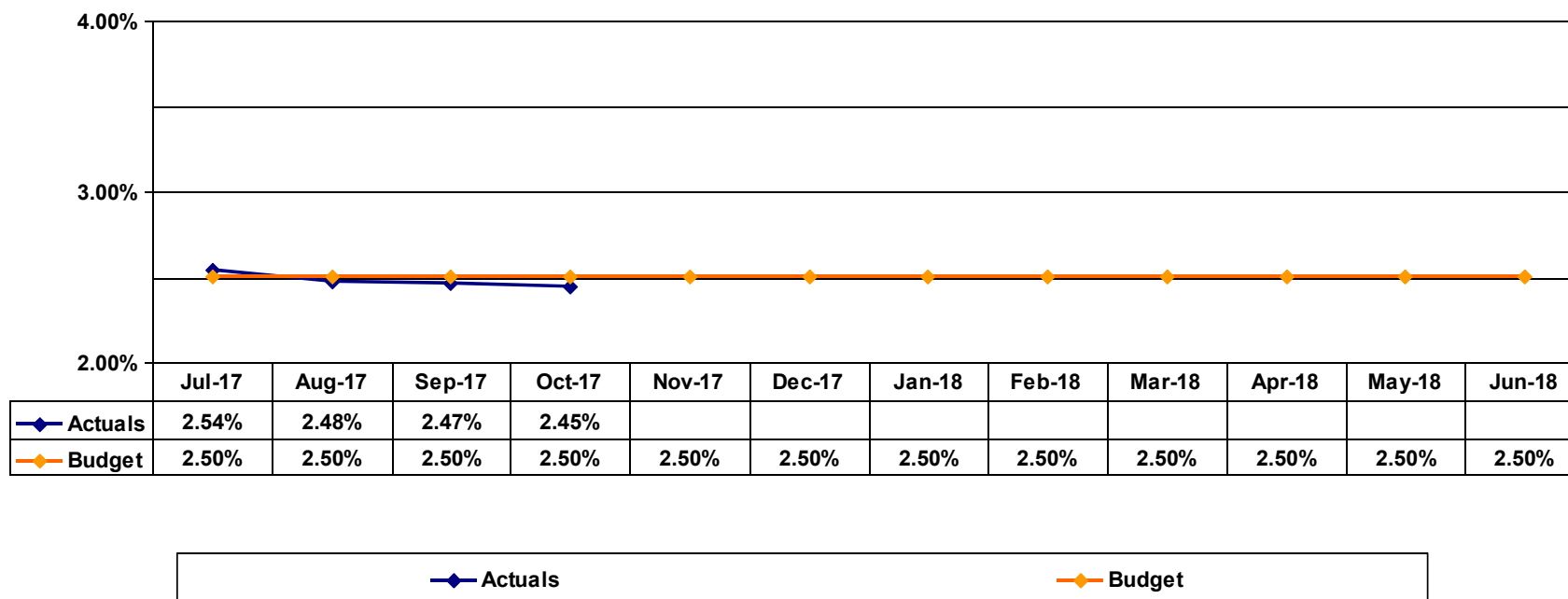
Each year the Minister for Local Government sets the average rate cap increase for Councils.

The cap for 2017-18 was set at forecast CPI of 2.0% (2.5% for 2016-17).

Rate Payments - Rates are paid in four instalments during the year: February, May, September and November. Council's cash flow is impacted by the timing of rate payments. The following table reflects the rate debtors balance as at 31 October 2017.

Rate Debtors	2017-2018 Year to date
	\$'000
Arrears Brought Forward	5,824
2017-18 Rates & Garbage Generated	102,981
2017-18 Fire Services Property Levy	12,327
Total Rates & Charges	121,132
Payments/Adjustments:	
Glen Eira Pension Rebate	(330)
State Government Rebate	(1,595)
Fire Services Property Levy Rebate	(357)
Receipts	(37,013)
Interest	134
Supplementary Valuations	437
Adjustments	(5)
Total Payments/Adjustments	(38,728)
Rates & Charges Balance at Month End	82,404

Investment Interest Rates
for the period ending 31 October 2017



Council achieved a lower return of 2.45% against the budget of 2.50%.

Capital Works Program Expenditure

for period ending 31 October 2017

Description	2017-18 Carry Forwards from 2016-17	2017-18 Adopted Annual Capital Budget	2017-18 Capital Grant Funding	2017-18 Budget Plus 2016-17 Carry Forward	2017-18 YTD Work In Progress	2017-18 YTD Forecast	2017-18 YTD Variance	2017-18 Annual Forecast Projected end of June 2018 expenditure	2017-18 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
CAPITAL WORKS: PRIORITY ITEMS									
Continuous Improvement & Innovation	50,000	900,000	-	950,000	3,400	120,000	116,600	950,000	-
Information Systems	160,000	1,018,000	-	1,178,000	172,773	257,000	84,227	1,204,000	26,000
Vehicle Replacements	-	1,672,041	-	1,672,041	48,853	110,000	61,147	1,672,041	-
Footpath Replacement	-	2,010,000	-	2,010,000	353,581	440,000	86,419	2,010,000	-
Kerb and Channel Replacement	-	163,000	-	163,000	8,263	32,600	24,337	163,000	-
Road Rehabilitation	248,918	3,188,000	-	3,436,918	1,427,751	336,944	(1,090,807)	3,436,918	-
Drainage Improvement	28,000	3,570,000	-	3,598,000	944,163	230,000	(714,163)	3,218,000	(380,000)
Local Road Resurfacing	-	1,500,000	-	1,500,000	69,490	187,500	118,010	1,500,000	-
Right of Way Renewal	-	336,600	-	336,600	138,629	20,000	(118,629)	336,600	-
Local Area Traffic Management (LATM) Replacement	274,159	600,000	-	874,159	318,245	91,386	(226,859)	874,159	-
Car Park Rehabilitation	77,633	400,000	-	477,633	374,402	77,633	(296,769)	477,633	-
Roads to Recovery	-	323,926	576,074	900,000	309,898	320,000	10,102	900,000	-
Traffic Signal Upgrade	53,377	-	-	53,377	10,724	-	(10,724)	53,377	-
TOTAL PRIORITY ITEMS	892,087	15,681,567	576,074	17,149,728	4,180,172	2,223,063	(1,957,109)	16,795,728	(354,000)
CAPITAL WORKS: ROLLING ANNUAL									
CAPITAL WORKS: ROLLING ANNUAL-ENVIRONMENTAL INITIATIVES									
Bicycle Strategy Implementation	136,204	250,000	-	386,204	52,235	-	(52,235)	386,204	-
Warm season grass Program	182,334	710,000	-	892,334	377,622	42,529	(335,093)	892,334	-
Sustainable Initiatives	-	507,080	-	507,080	-	-	-	507,080	-
TOTAL CAPITAL WORKS: ROLLING ANNUAL-ENVIRONMENTAL INITIATIVES	318,538	1,467,080	-	1,785,618	429,857	42,529	(387,328)	1,785,618	-
CAPITAL WORKS: ROLLING ANNUAL-LIBRARIES & LEARNING CENTRES									
Library and Information Services	-	809,336	63,179	872,515	286,573	354,552	67,979	872,734	219
TOTAL CAPITAL WORKS: ROLLING ANNUAL-LIBRARIES	-	809,336	63,179	872,515	286,573	354,552	67,979	872,734	219
CAPITAL WORKS: ROLLING ANNUAL-TRAFFIC MANAGEMENT									
Traffic Engineering	586,946	1,175,000	-	1,761,946	158,176	-	(158,176)	1,761,946	-
TOTAL CAPITAL WORKS: ROLLING ANNUAL-TRAFFIC MANAGEMENT	586,946	1,175,000	-	1,761,946	158,176	-	(158,176)	1,761,946	-
CAPITAL WORKS: ROLLING ANNUAL-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES									
Major Playground Upgrade	-	1,000,000	-	1,000,000	1,440	-	(1,440)	1,000,000	-
Playground Minor Equipment/Art Rolling Program	7,546	535,000	-	542,546	76,653	87,546	10,893	542,546	-
Carnegie Swim Centre Maintenance	50,000	50,000	-	100,000	-	80,000	80,000	100,000	-
Minor Park Improvements	-	642,000	-	642,000	153,178	354,000	200,822	642,000	-
Sports Ground Lighting	-	180,000	-	180,000	15,190	-	(15,190)	180,000	-
Cricknet Net Facilities Upgrade	-	95,000	-	95,000	22,328	-	(22,328)	95,000	-
Public Hall Furniture	-	10,000	-	10,000	-	-	-	10,000	-
Plinth Curbing	-	285,000	-	285,000	262,426	215,000	(47,426)	285,000	-
Open Space Lighting Program	-	75,000	-	75,000	-	-	-	75,000	-
Sports facility lighting Program	-	100,000	-	100,000	-	-	-	100,000	-
TOTAL CAPITAL WORKS: ROLLING ANNUAL-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES	57,546	2,972,000	-	3,029,546	531,215	736,546	205,331	3,029,546	-

Capital Works Program Expenditure

for period ending 31 October 2017 (continued)

Description	2017-18 Carry Forwards (\$)	2017-18 Adopted Annual (\$)	2017-18 Capital Grant (\$)	2017-18 Budget Plus 2016-17 (\$)	2017-18 YTD Work In Progress (\$)	2017-18 YTD Forecast (\$)	2017-18 YTD Variance (\$)	2017-18 Annual Forecast (\$)	2017-18 Forecast Adjustments (\$)
Building Improvements	228,381	110,000	-	338,381	42,415	11,000	(31,415)	338,381	-
Kitchen/ Joinery Renewal	-	61,000	-	61,000	5,950	7,350	1,400	61,000	-
Roof Renewal	39,874	165,000	-	204,874	43,081	19,000	(24,081)	204,874	-
Painting Program	-	121,000	-	121,000	2,096	21,600	19,504	121,000	-
Switchboard Renewal	-	100,000	-	100,000	-	20,000	20,000	100,000	-
Floor Covering Replacement Renewal	-	187,100	-	187,100	7,931	23,695	15,764	187,100	-
Public Toilet Upgrade Rolling Program	-	285,000	-	285,000	4,716	40,000	35,284	285,000	-
Forward design Program	-	640,000	-	640,000	8,700	-	(8,700)	640,000	-
Bathroom Renewal	-	88,500	-	88,500	-	40,200	40,200	88,500	-
TOTAL CAPITAL WORKS: ROLLING ANNUAL-BUILDING WORKS	268,255	1,757,600	-	2,025,855	114,889	182,845	67,956	2,025,855	-
CAPITAL WORKS: ROLLING ANNUAL-SHOPPING CENTRES									
Annual Shopping Streetscape Program	-	100,000	-	100,000	28,547	-	(28,547)	100,000	-
TOTAL CAPITAL WORKS: ROLLING ANNUAL-SHOPPING CENTRES	-	100,000	-	100,000	28,547	-	(28,547)	100,000	-
TOTAL ROLLING ANNUAL	1,231,285	8,281,016	63,179	9,575,480	1,549,257	1,316,472	(232,785)	9,575,699	219
CAPITAL WORKS: MAJOR PROJECTS									
Bentleigh Rotunda	-	250,000	-	250,000	-	-	-	250,000	-
Duncan Mackinnon Netball Court Redevelopment	-	374,441	100,000	474,441	6,228	-	(6,228)	474,441	-
Precinct Plan- Lord Reserve, Carnegie Pool, Koornang Park	-	100,000	-	100,000	39,302	-	(39,302)	100,000	-
Bailey Skate Park Redevelopment	484,651	-	-	484,651	2,810	-	(2,810)	484,651	-
Carnegie Swim Centre Redevelopment	75,000	-	-	75,000	-	-	-	75,000	-
Duncan Mackinnon Reserve Netball Courts lighting	-	150,000	-	150,000	5,982	-	(5,982)	150,000	-
Duncan Mackinnon Athletics Track Upgrade	-	750,000	250,000	1,000,000	48,884	-	(48,884)	1,000,000	-
Lord Hex Pavilion Upgrade	75,000	-	-	75,000	-	-	-	75,000	-
TOTAL MAJOR PROJECTS	634,651	1,624,441	350,000	2,609,092	103,206	-	(103,206)	2,609,092	-
CAPITAL WORKS: OPEN SPACE STRATEGY IMPLEMENTATION									
Open Space Strategy Initiatives	237,823	1,251,517	173,483	1,662,823	246,191	287,823	41,632	1,712,823	50,000
Booran Reserve	-	-	-	-	27,753	-	(27,753)	-	-
TOTAL OPEN SPACE STRATEGY IMPLEMENTATION	237,823	1,251,517	173,483	1,662,823	273,944	287,823	13,879	1,712,823	50,000
SHORT TERM PROJECTS									
CAPITAL WORKS: SHORT TERM-ENVIRONMENTAL INITIATIVES									
Energy Efficient St Lighting-Planning / project development	-	51,500	-	51,500	-	-	-	51,500	-
Park Lighting Energy Efficiency Upgrade	-	250,000	-	250,000	-	-	-	250,000	-
Photovoltaic systems on council assets to generate renewable energy	-	152,700	-	152,700	16,126	84,150	68,024	152,700	-
TOTAL CAPITAL WORKS: SHORT TERM-ENVIRONMENTAL INITIATIVES	-	454,200	-	454,200	16,126	84,150	68,024	454,200	-
CAPITAL WORKS: SHORT TERM-AGED CARE									
Residential Services Minor Improvements	-	220,000	-	220,000	-	-	-	220,000	-
TOTAL CAPITAL WORKS: SHORT TERM-AGED CARE	-	220,000	-	220,000	-	-	-	220,000	-
CAPITAL WORKS: SHORT TERM-FAMILY & CHILDREN'S SERVICES									
Youth Information Centre Upgrade and Refurbishment	-	11,800	-	11,800	9,653	11,800	2,147	11,800	-
Replacement FDC of Equipment	-	5,000	-	5,000	4,545	5,000	455	5,000	-
TOTAL CAPITAL WORKS: SHORT TERM-FAMILY & CHILDREN'S SERVICES	-	16,800	-	16,800	14,198	16,800	2,602	16,800	-

Capital Works Program Expenditure

for period ending 31 October 2017 (continued)

Description	2017-18 Carry Forwards from 2016-17	2017-18 Adopted Annual Capital Budget	2017-18 Capital Grant Funding	2017-18 Budget Plus 2016-17 Carry Forward	2017-18 YTD Work In Progress	2017-18 YTD Forecast	2017-18 YTD Variance	2017-18 Annual Forecast Projected end of June 2018 expenditure	2017-18 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<u>CAPITAL WORKS: SHORT TERM-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES</u>									
Half Share Fencing	-	100,000	-	100,000	7,785	10,000	2,215	100,000	-
Perimeter Fencing Upgrade	-	85,000	-	85,000	78,866	42,500	(36,366)	85,000	-
Recreation	2,437	60,000	-	62,437	104,281	2,437	(101,844)	62,437	-
Moorleigh Village Multi-purpose Sports Training facility	-	275,000	-	275,000	8,000	-	(8,000)	275,000	-
Replacing and Reinforcing Retaining wall and Bridge	83,500	-	-	83,500	2,288	-	(2,288)	83,500	-
Public Toilet Upgrade Rolling Program	-	350,000	-	350,000	-	-	-	350,000	-
Sports Ground Lighting	-	70,000	-	70,000	-	-	-	70,000	-
Shade Sails Rolling Program	-	65,000	-	65,000	-	-	-	65,000	-
Landscape Enhancement Works-Stage 2- Walking/ Running Circuit	298,491	565,000	-	863,491	6,780	-	(6,780)	863,491	-
Outdoor Fitness Stations and Instructional Signage	26,322	-	-	26,322	39,209	26,322	(12,887)	26,322	-
TOTAL CAPITAL WORKS: SHORT TERM-PUBLIC OPEN SPACES AND RECREATIONAL FACILITIES	410,750	1,570,000	-	1,980,750	247,209	81,259	(165,950)	1,980,750	-
<u>CAPITAL WORKS: SHORT TERM-TRAFFIC MANAGEMENT</u>									
Parking Ticket Machines	114,000	-	-	114,000	-	-	-	114,000	-
TOTAL CAPITAL WORKS: SHORT TERM-TRAFFIC MANAGEMENT	114,000	-	-	114,000	-	-	-	114,000	-
<u>CAPITAL WORKS: SHORT TERM-BUILDING WORKS</u>									
Furniture & Fittings- emergency replacement	-	50,000	-	50,000	-	-	-	50,000	-
Renewal of Heating Ventilation Air Conditioning	739,911	219,000	-	958,911	268,171	17,600	(250,571)	958,911	-
Disability Discrimination Act (DDA) Building Compliance Works	193,413	2,286,000	100,000	2,579,413	36,089	63,536	27,447	2,579,413	-
DDA Compliant front access by Changing Ramp	-	60,000	-	60,000	-	-	-	60,000	-
ILU Refurbishment-Upgrade of carpets, bathrooms, kitchens etc.	65,195	150,000	-	215,195	-	30,000	30,000	215,195	-
IP Based high resolution video surveillance CCTV security system	-	85,000	-	85,000	-	-	-	85,000	-
Ormond Kinder Upgrade	-	67,400	-	67,400	450	-	(450)	67,400	-
New Sound System	-	20,000	-	20,000	-	20,000	20,000	20,000	-
GESAC	475,651	160,000	-	635,651	275,582	196,862	(78,720)	635,651	-
Public Toilet Exeloo	126,439	-	-	126,439	169,857	126,439	(43,418)	126,439	-
Landscaping of Early Learning Centres	-	40,000	-	40,000	6,800	15,000	8,200	40,000	-
Removal of Hazardous Material	-	85,000	-	85,000	6,345	-	(6,345)	85,000	-
Installation of swipe cards and CCTV	-	111,000	-	111,000	10,639	-	(10,639)	111,000	-
Signage Upgrade	-	100,000	-	100,000	-	10,000	10,000	100,000	-
Park gates	2,500	-	-	2,500	-	2,500	2,500	2,500	-
Property Acquisition- Neerim Road, Carnegie	-	-	-	-	383,464	361,000	(22,464)	361,000	361,000
TOTAL CAPITAL WORKS: SHORT TERM-BUILDING WORKS	1,603,109	3,433,400	100,000	5,136,509	1,157,397	842,937	(314,460)	5,497,509	361,000
<u>CAPITAL WORKS: SHORT TERM-OTHER</u>									
Furniture & Fittings	-	10,000	-	10,000	-	-	-	10,000	-
Library Furniture & Fittings	-	-	-	-	6,600	-	(6,600)	-	-
Annual GESAC Plant and Equipment Replacement	-	276,000	-	276,000	140,699	101,985	(38,714)	425,000	149,000
TOTAL CAPITAL WORKS: SHORT TERM-OTHER	-	286,000	-	286,000	147,299	101,985	(45,314)	435,000	149,000
TOTAL SHORT TERM PROJECTS	2,127,859	5,980,400	100,000	8,208,259	1,582,229	1,127,131	(455,098)	8,718,259	510,000
TOTAL CAPITAL WORKS EXPENDITURE	5,123,705	32,818,941	1,262,736	39,205,382	7,688,808	4,954,489	(2,734,319)	39,411,601	206,219

ITEM 9.15 Transport Innovation Study Tour

Author: *Janice Pouw – Coordinator Councillor Business*

File No: *N/A*

Attachments:

PURPOSE AND SUMMARY

To consider a contribution of \$1,000 towards the overall expense of the transport innovation study tour for Cr Nina Taylor, taking place in the Netherlands from 24 to 30 June 2018.

RECOMMENDATION

That Council contributes \$1000 towards Cr Nina Taylor attending the Study Tour: Transport innovation in the Netherlands from 24 to 30 June 2018.

BACKGROUND

The Institute for Sensible Transport has organised a study tour from 24 June to 30 June 2018 for Councillors and transport and land use planners to learn from Dutch practitioners on transport initiatives in the Netherlands.

The Councillor Civic Support and Expenses Policy encourages Councillors to attend conferences and seminars relevant to their work as Councillors. Where in house training can be provided, arrangements will be made, however a Council resolution is required where the total cost exceeds \$750.

In accordance with the Councillor Civic Support and Expenses Policy section 3.6, a Councillor is required to provide a written report within one month of the end of the conference. The purpose is to share information and maximize the benefit to Council.

ISSUES AND DISCUSSION

Glen Eira is an inner ring Council within metropolitan Melbourne facing increasing growth and densification. One of the biggest threats to Melbourne's status of world's most liveable city is the impact of this increasing densification on traffic, transport and mobility. There is a lot to learn from the experiences of countries such as the Netherlands.

Council is currently developing an Integrated Transport Strategy with a multi-modal focus - and while the strategy will be developed before the program, insights can help inform future priority setting and exploration of new and more innovative ideas.

The Dutch have a reputation for creative and pragmatic responses to transport challenges and have developed a diversified and integrated transport system that is renowned for safety and sustainability. The small group study tour has been specifically designed for Australian local government Councillors and transport and land use planners, to learn first-hand from leading Dutch practitioners, with an intense period of lectures and field trips.

Whilst the Integrated Transport Strategy for Glen Eira will evolve prior to the tour, Cr Taylor believes that key insights from the tour will help inform future priority setting and the exploration of new and more innovative ideas. Cr Taylor as a representative of the community would like to expand her own personal knowledge and understanding as it will enhance her capacity to work productively with fellow Council colleagues to drive systemic

change, and for the constituents to embed behavioural change. Cr Taylor also believes that the best way for her to transpose best transport innovation in Amsterdam into the Australian local government context is to actually experience it for herself.

The topics covered in the study tour include:

- **Dutch planning history, policy and practice**
Understand the factors that have played a pivotal role over the centuries to form the transport and land use practices evident in Dutch cities today.
- **Transport and land use integration**
Gain insights into how the planning system works to encourage mixed use development, integrated with multi-modal transport options.
- **Motorway demand management**
Learn how the Dutch manage the densest network of motorways in Europe, and what challenges and opportunities they are preparing for to manage demand and lessons for Australian cities
- **The future of paying for car use**
Examining options for using price signals in car parking and roadway use (\$/km) to achieve strategic transport outcomes, and wider city objectives.
- **Bicycle network design principles and practice**
Learn from leading Dutch experts in bicycle planning to discover the elements that help make the Netherlands the bicycle capital of the world.
- **Electric vehicles**
Showcasing Dutch policies and practice for boosting adoption of plug in electric vehicles and implications for Australian cities.
- **Innovations in car park policy**
Understand how the Dutch have used parking policy as part of a wider objective to enhance the productivity and vibrancy of their cities and towns.
- **Public transport in the Netherlands**
Learn from Dutch railway operators on enhancing the user experience, managing peak loading challenges and Dutch plans for enhancing the rail experience in the future.
- **Innovations in shopping street design**
Practitioner led tours of Dutch streets that have benefited from dramatic re-designs to maximise productivity, vibrancy, safety and sustainability.
- **Re-thinking the residential street**
Re-imagine the function and design of the residential street through expert led walk throughs of some great examples of innovative residential streets that balance accessibility with liveability.
- **Innovations in shared mobility**
The Dutch have been leaders in shared transport well before it became a hot topic. Gain insights into the latest trends in shared mobility and the implications for the future of travel.
- **Integration of cycling and public transport**
Up to 70% of train journeys in the Netherlands start with a bike trip. Learn from the undisputed leaders in integrating cycling with public transport.
- **Policy failure**
Not all Dutch transport initiatives go to plan. Learn from experts on what has not worked, and why, in order to avoid future mistakes.

The cost of the study tour is as follows:

- Early Bird (closes 1st December 2017) \$8,840 + GST (ex air fares)
- Standard \$10,600 + GST (ex air fares)

The abovementioned cost includes:

- Accommodation (24th June – 30th June) at the Mary K Hotel in Utrecht
- Breakfasts
- Train tickets during the period of the study tour, including Schiphol Airport transfers to Utrecht
- Bike hire
- Refreshments during organised lectures
- Welcome dinner (24th June)
- Closing dinner (30th June)
- Creating great relationships with other professionals

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The price of the tour is \$8,840 plus GST. This price excludes the airfares. Council may consider contributing the amount of \$1,000 to be allocated towards the overall cost with the remainder to be paid by Cr Taylor.

POLICY AND LEGISLATIVE IMPLICATIONS

Council to consider the proposal in relation to the Councillor Civic Support and Expenses Policy.

COMMUNICATION AND ENGAGEMENT

There was no communication and engagement associated with this report.

LINK TO COUNCIL AND COMMUNITY PLAN

Theme Two – Accessible and Well Connected

A City that is easy to move around, full of safe travel options and walkable neighbourhoods.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

It is proposed that Council contributes \$1,000 towards Cr Taylor attending the study tour in Amsterdam. The remainder of the costs to be borne by Cr Taylor.

10. URGENT BUSINESS

11. ORDINARY BUSINESS

11.1 Requests for reports from Officers

11.2 Right of reply

11.3 Councillor questions

11.4 Public questions to Council

12. CONSIDERATION OF ITEMS IN CAMERA

That pursuant to Section 89(2) of the Local Government Act 1989, the Council resolves that so much of this meeting be closed to members of the public, as it involves Council consideration of matters coming within some or all of the following categories listed in Section 89(2) of such Act.

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayers;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments
- (f) Legal advice
- (g) Matters affecting the security of Council property'
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

12.1 Tender number 2018.61 Bailey Reserve Oval 1 Redevelopment

Local Government Act 1989 Section 89(2)(d) given it relates to a contractual matter

Number of tenders received	Two (2)
Number of evaluation criteria tenders assessed against	Three (3)
Estimated contract value	More than \$560,000.00

12.2 CITIZEN OF THE YEAR AWARDS ADVISORY COMMITTEE

Local Government Act 1989 Section 89(2)(h) any other matter which the Council or Special Committee considers would prejudice the Council or any person

13. CLOSURE OF MEETING