



GLEN EIRA CITY COUNCIL
ORDINARY COUNCIL MEETING

TUESDAY 13 JUNE 2017

AGENDA

**Meeting to be held in the Council Chambers,
Corner Hawthorn & Glen Eira Roads, Caulfield
At 7.30 pm**

*"The primary object of a Council
is to endeavour to achieve
the best outcomes for the local community
having regard to the
long term and cumulative effects of decisions."*

- s3c(1) Local Government Act

Councillors: The Mayor, Councillor Mary Delahunty
Councillor Tony Athanasopoulos
Councillor Clare Davey
Councillor Margaret Esakoff
Councillor Jamie Hyams
Councillor Jim Magee
Councillor Joel Silver
Councillor Dan Sztrajt
Councillor Nina Taylor

Chief Executive Officer: Rebecca McKenzie

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**AGENDA for the ORDINARY MEETING OF THE
GLEN EIRA CITY COUNCIL to be held on TUESDAY, 13 JUNE 2017**

1. ACKNOWLEDGEMENT

In the spirit of respect Council acknowledges the people and elders of the Kulin Nation who have traditional connections and responsibilities for the land on which Council meets.

2. APOLOGIES

3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS

Councillors are reminded that we remain bound by our Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act or any other Act, to the best of our skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Copies of Minutes previously circulated.

Recommendation

That the minutes of the Ordinary Council Meeting held on 23 May 2017 be confirmed.

5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**5.1 Planning Scheme Zones**

A petition containing 55 signatures was submitted for the June Council meeting.

The petition read as follows:

“This petition draws to the attention of the Council a request for a change to the current planning scheme zones in Godfrey St, Bentlyigh.

We the undersigned residents request that Council:
change the current zone for nine properties (Nos 9,11, 13-15, 17, 19, 21, 23, 25, 27)
on the west-side of Godfrey St, Bentlyigh from RGZ1 (Residential Growth Zone 1,
max 13.5m, 4-storeys) to GRZ2 (Growth Residential Zone 2, max 10.5m, 3-storeys).

We are proposing the above change to:-

- ensure a more gradual transition between the nine Godfrey St properties that are bordered by GRZ2 properties in Vickery St and NRZ1 properties on the east-side of Godfrey St;
- address current concerns about imminent large-scale developments on the west-side of Godfrey St;
- ensure consistency with the transition implemented on the western side of Oak St, Bentlyigh which consists of eleven GRZ2 properties (this is the western border of the RGZ1/GRZ2 zone in place for the Bentlyigh hub);
- slow the flow-on effect to Godfrey St from 4-storey apartment developments in neighbouring Vickery St;
- help protect the neighbourhood character of Godfrey St;
- ensure less parking and traffic congestion with 3-storey developments compared to 4-storeys.”

Recommendation

That Council:

1. receives and notes the petition; and
2. considers the petition as part of the Bentlyigh Structure Planning process.

6. DOCUMENTS FOR SEALING**7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

8. REPORTS FROM COMMITTEES**a. Advisory Committees**

- i. Audit Committee Minutes 26 May 2017

Recommendation

That the minutes of the Audit Committee meeting held on 26 May 2017 be received and noted and that the recommendations of the Committee be adopted.

b. Records of Assembly

- i. 9 May 2017
- ii. 16 May 2017
- iii. 23 May 2017

Recommendation

That the Records of the Assemblies as shown below be received and noted.

- i. 9 May 2017
- ii. 16 May 2017
- iii. 23 May 2017

AUDIT COMMITTEE

Minutes of Meeting held on 26 May 2017

Committee Attendees:

Committee Members:

- David Gibbs, Chairperson
- Lisa Woolmer, Independent Member
- Dr Craig Nisbet, Independent Member
- Cr Tony Athanasopoulos

Council Officers:

- Rebecca McKenzie, Chief Executive Officer
- Peter Swabey, Director Corporate Services
- John Vastianos, Chief Financial Officer
- Robyn Taft, Manager Corporate Counsel (Item 4)
- Pauline Hassakis, Procurement & Contracts Manager (Item 4)
- Shweta Babbar, Manager Continuous Improvement & Innovation (Items 6)

Internal Auditors (Oakton):

- Megan McCullagh, Internal Audit Senior Manager (Item 4)
- Linda Lim, Internal Audit Manager (Item 4)

External Auditors (Victorian-Auditor General's Office):

- Sanchu Chummar, Senior Manager, Financial Audit (Item 5)

Apologies:

- Cr Jim Magee
- Tim Loughnan, Financial Audit Sector Director – Local Government, VAGO
- Lisa Tripodi, Oakton Partner Accounting & Assurance

Minutes:

- Alon Milstein, Financial Accountant
-

The Committee met at 8am in-camera in discussion of broad issues facing Council and the risk elements thereof.

1. Matters for Agenda

At 8:30am, the Chairman noted apologies from Cr Magee, Mr Loughnan (VAGO) and Ms Tripodi (Oakton). The Chairman confirmed that the Audit Committee would continue even though Cr Athanasopoulos had to leave by 10am.

The Chairman asked whether any person present was aware of any breaches of any Act, or any other irregularity which should be brought before the Committee. No breaches were reported.

2. Confirmation of Committee Minutes

The minutes of the previous Audit Committee meeting held on 17 February 2017 were confirmed.

3. Confirmation of Action Items

It was noted that the action items arising from the previous meeting had been attended to.

The Chairman requested that the CFO formally invite the Auditor-General to the August Audit Committee Meeting.

4. Internal Audit Reviews (Oakton)

a) Strategic Internal Audit Plan

The Chairman reported that since the last meeting, the independent members met with the internal auditors to review and enhance the Strategic Internal Audit Plan.

Ms McCullagh presented the Strategic Internal Audit Plan which outlines the nature and timing of the Internal Audit reviews to be undertaken over the three year period from 1 July 2017 to 30 June 2020. Ms Woolmer suggested a periodic health check of the recommended internal audit programs in light of possible emerging risks and issues arising from the Internal Auditors experiences at other clients.

The Audit Committee reviewed the scope of, and recommended the Strategic Internal Audit Plan to the CEO.

b) Internal Audit Activity Report

Ms McCullagh presented the Internal Audit Activity Report.

Audit works have commenced for Fraud Management and Follow-up Reviews and the reports will be tabled at the Audit Committee meeting in August 2017.

Ms McCullagh confirmed that Oakton had been requested by Management to undertake two projects outside of the Internal Audit Plan, namely the Glen Eira Sports and Aquatic Centre Café Audit and the Community Information Glen Eira Audit. The Audit Committee requested a report on both audits once completed.

Ms McCullagh presented the emerging themes identified in other Victorian Local Councils and across other industries.

c) Claims Management Review

The Chairman welcomed Ms Taft to the meeting at 8:55am.

Ms McCullagh presented the Claims Management Report. The overall objective of this review was to provide assurance that controls associated with the management and prevention of claims were operating effectively and assessing whether processes for handling of claims were efficient and consistent with legislative requirements.

Ms McCullagh stated there were a number of positive findings found as part of the Claims Management Review. It was noted that claims were generally processed accurately and were thoroughly investigated to be resolved in the best interests of the claimant and the Council.

Overall, Oakton found areas for improvement including formal staff training programs, increased management reporting and general administrative policies and procedures.

The Audit Committee noted the report, Internal Audit recommendations and management action plans to address these. The Chairman requested that Corporate Counsel provide a progress update to Audit Committee.

Council's policy review process was discussed. Dr Nisbet requested that the policy process remain on the agenda as an ongoing item.

Ms Taft left the meeting at 9:45am.

d) Contract Management Review

The Chairman welcomed Ms Hassakis to the meeting at 9:45am.

Ms McCullagh presented the Contract Management Report. The review was to provide assurance that controls surrounding Council's contract management policies, procedures and system controls were operating effectively following the implementation of the Contract Management System (Open Windows).

Ms McCullagh stated that since the implementation of Open Windows, Council gained more visibility of contracts across the organisation and improved efficiency in contract management.

Overall, Oakton found areas for improvement such as insufficient exception reporting, no regular scheduled training provided and updating of procedural manuals. The Audit Committee noted the report and management responses.

Ms Hassakis and Cr Athanasopoulos left the meeting at 9:55am.

5. 2016-17 Year End External Audit

Mr Chummar (VAGO) presented the Interim Management letter which noted the following current year findings:

- Accounts Payable Masterfile changes.
- Variations to purchase orders.
- Accounts Payable user access.
- Performance statement review.
- Purchase orders raised after invoice date.

The Meeting recommended incorporating verbal checks of Accounts Payable Masterfile changes directly with suppliers as an additional control mechanism.

The Audit Committee noted the papers on year end accounting for Related Party Disclosures as well as Land and Park Assets valuations.

6. Risk Management Rolling Progress Reports

Innovation and Continuous Improvement

The Chairman welcomed Ms Babbar (Manager Continuous Improvement & Innovation) to the meeting at 10:20am.

Ms Babbar presented the Innovation and Continuous Improvement risk management review including an overview of the business area which has the key accountability for creating the digital and service model environment required to implement operational excellence.

The key risks identified included: insufficient resources and skills to perform work, stakeholder relationships, financial and system risks, project buy in and managing change, quality of output and reputational risk.

The Chairman suggested that future dashboard reporting include a traffic light system using various risk points and attributes.

The CEO suggested providing GETT Program updates to the Audit Committee on a quarterly basis.

Ms Babbar left the meeting at 10:45am.

7. Information Items (Action & Follow-up Items)

The Committee noted information items and follow-up items including the IT and Digital Strategy documents.

8. Closure of Meeting

The meeting concluded at 10:47am.

9. Next Meeting

The next Audit Committee meeting is scheduled for Friday, 18 August 2017.

10. Audit Committee Action Items

Item No.	Meeting Date Requested	Item	Responsible Officer	Proposed Completion Date
1	17 February 2017	Invite the Auditor-General to the August Audit Committee.	Chief Financial Officer	18 August 2017
2	17 February 2017	Report by Manager, City Futures on updated structural plans and activity centres.	Manager City Futures	24 November 2017
3	26 May 2017	Annual timetable to include regular check of recommended internal audit reviews.	Chief Financial Officer	18 August 2017
4	26 May 2017	Claims Management progress update.	Corporate Counsel	23 February 2018
5	26 May 2017	Officers to provide an update to the policy register review.	Corporate Counsel	Ongoing
6	26 May 2017	GETT program quarterly updates.	Manager Continuous Improvement & Innovation	Ongoing

11. Schedule of Meeting Dates

The Audit Committee is scheduled to meet on the following dates during 2017:

- 18 August 2017
- 24 November 2017

Assembly of Councillors

9 May 2017

Record under S 80 A (2)

Meeting commenced at 6.45PM.

A. Present

Cr Mary Delahunty (Mayor)
Cr Tony Athanasopoulos
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Jim Magee
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO
Peter Jones
Samantha Krull
Ron Torres
John Vastianos
Aidan Mullen
Janice Pouw

B. Matters considered.

- (i) Apologies – NIL
- (ii) Presentation – VPA, Steve Dunn and Rob Davies – Caulfield Station Precinct

7.28pm Cr Silver left the briefing and re-entered at 7.30pm

(iii) Draft Activity Centre, Housing and Local Economy Strategy

8.36pm Cr Taylor left the briefing
8.38pm Cr Silver left the briefing
8.38 Peter Jones left the room

8.38pm Cr Taylor entered the room
8.39pm Cr Silver entered the room
8.40pm Peter Jones entered the room

9.02 pm the Briefing adjourned
9.14 pm the Briefing resumed

Present:

Cr Mary Delahunty (Mayor)
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Jim Magee
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

- (iv) Council papers for the 23 May 2017 Council meeting
- Financial Management Report for the period ending 30 April 2017
 - 2016-17 Summer Season Sportsground Allocation Review

9.25PM Cr Tony Athanasopoulos entered the Briefing

- Conduct Management in Community Sport

- (v) YMCA Leisure Facilities Contract – Carnegie and Caulfield Recreation Centre

- (vi) General Business

- Cr Taylor
– Naturestrip Planting Policy
- Cr Silver
– Shelford Grammar update
– Glenhuntly Road – shopping strip
- Cr Athanasopoulos
– MTF meeting attendance
– Infrastructure Victoria – road congestion
- Cr Davey
– Public Transport Victoria
- Cr Esakoff
– MAV State Council - Motion no 10
– Boyd Park
– Tranmere Ave – drainage
– Old police station site in Royal Avenue Glen Huntly
- Cr Hyams
– MAV motion 45 - Container Deposit Scheme
– Delegated Planning Forum reports

10.15pm Cr Magee left briefing

- Cr Silver
– Delegated Planning Forum/Planning Conferences
- Cr Hyams
– School vicinity traffic issues
– 236 Jasper Road

10.17pm Cr Magee entered briefing

- Cr Hyams
 - Media article – Open Space - Aileen Avenue
 - Ron Torres – 472 & 476-482 Kooyong Road and 11 Saturn Street, Caulfield -update
 - 348-352 Centre Road, Bentleigh
 - Cr Delahunty
 - MAV Committees
 - Harleston Park
 - Cr Esakoff
 - Sibley sound shell - Bright
- (vii) Councillors only - Cancelled

Assembly finished at 10.40PM

Assembly of Councillors

16 May 2017

Record under S 80 A (2)

Meeting commenced at 6.47PM.

A. Present

Cr Mary Delahunty (Mayor)
Cr Tony Athanasopoulos
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Joel Silver
Cr Nina Taylor

Council Officers

Rebecca McKenzie, CEO
Peter Jones
Samantha Krull
Peter Swabey
Ron Torres
Janice Pouw
Aidan Mullen
Tess Angarane
Andrew Barden
Rachel Ollivier

B. Matters considered.

- (i) Apologies – Cr Jim Magee, Cr Clare Davey
- (ii) Transforming our neighbourhoods together, Consultation Summary

7.38pm Cr Silver left the briefing and re-entered at 7.39pm

- (iii) Presentation – LXRA Legacy Project Opportunities and Murrumbeena Pavilion
- (iv) EE Gunn Masterplan

8.37pm Cr Esakoff left Briefing

- (v) Presentation – Plan Melbourne

8.40pm Cr Esakoff entered the Briefing

9.13pm Cr Silver declared an indirect conflict of interest in item 9.2 102 & 102A Balaclava Road, Caulfield North and left the Briefing

Item 9.2 Council meeting papers
- 9.2 102 & 102A Balaclava Road, Caulfield North

9.26pm Briefing adjourned

9.37pm Briefing resumed

Present:

Cr Mary Delahunty
Cr Tony Athanasopoulos
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Joel Silver
Cr Nina Taylor

- (vi) Council Papers for the 23 May 2017 Council Meeting comprising 17 officer reports together with standing items on the agenda.

- 4 Confirmation of the Minutes of the previous meeting
- 5 Petitions –
- 7 Reports by Delegates
- 8(a) Advisory Committees
- 8(b) Records of Assembly
- 9.1 44-54 Kambrook Road, Caulfield North
- 9.3 532 North Road, Ormond
- 9.4 1A Kokaribb Road, Carnegie

10.08pm Cr Sztrajt entered the briefing.

- 9.5 274-276 Glen Eira Road, Elsternwick
 - 9.6 2 Furneaux Grove, St Kilda East
 - 9.7 VCAT Watch
 - 9.8 Draft Activity Centre Housing and Local Economy Strategy Engagement
 - 9.9 Outer Circle Railway Linear Park Protection
 - 9.10 Coles Elsternwick Redevelopment
 - 9.11 Shopping Centres Transport mode choice and economic benefits
 - 9.12 Resilient Melbourne Strategy Update
 - 9.13 Conduct Management in Community Sport
 - 9.14 2016-17 Summer Season Sportsground Allocation Review
 - 9.15 Road Management Plan (RMP) Review
 - 9.16 Financial Management Report for the period ending 30 April 2017
 - 9.17 Quarterly Reporting to 31 March 2017
 - 11 Ordinary Business
-
- 11.1 Requests for Reports
 - 11.2 Right of Reply
 - 11.3 Councillor questions
 - 11.4 Public questions to Council

- 12.1 Confidential – Tender Recommendation for Consideration by Council Tender 2017.010 North Road Service Road (South) Reconstruction and Drainage Works

(vii) General Business

Cr Silver

- Responses to letters re Shelford Grammar School

Cr Taylor

- Community garden – report to June Council meeting
- Tree Planting options
- MAV State Council meeting – Update to Council meeting

CEO

- Audit Committee membership

Cr Esakoff

- Councillor Requests

11.25pm Cr Hyams declared a conflict of interest for the GEALC and left the briefing

- Glen Eira Adult Learning Centre (GEALC)

11.29pm Cr Hyams entered the briefing.

Cr Hyams

- No Parking for Street Sweeping
- 40kms speed zones McKinnon Primary School
- Funding program for outdoor gym equipment

Director Planning & Place

- Legal advice

Cr Delahunty

- Councillor diaries

Assembly finished at 11.42PM

Council Pre-Meeting

23 May 2017

Record under S 80 A (2)

Meeting Commenced at 6.45pm

A. Present

Cr Mary Delahunty, Mayor
Cr Tony Athanasopoulos
Cr Clare Davey
Cr Margaret Esakoff
Cr Jamie Hyams
Cr Joel Silver
Cr Dan Sztrajt
Cr Nina Taylor

Apologies – Cr Jim Magee

Officers

Rebecca McKenzie, CEO
Ron Torres
Peter Swabey
Peter Jones
Samantha Krull
Janice Pouw

B. Matters considered

- (i) Agenda item 3 – Conflicts of Interest
- (ii) 5.1 – Petition – Station Place, Glen Huntly
- (iii) Agenda item 9.1 – 44-54 Kambrook Road, Caulfield North
6.50pm Crs Joel Silver and Dan Sztrajt declared an indirect conflict of interest in agenda item 9.2 and left the pre-meeting.
- (iv) Agenda item 9.2 – 102 & 102A Balaclava Road, Caulfield North
7.02pm Crs Joel Silver and Dan Sztrajt re-entered the pre-meeting
- (v) Agenda item 9.3 – 532 North Road, Ormond
- (vi) Agenda item 9.4 – 1A Kokaribb Road, Carnegie
- (vii) Agenda item 9.8 – Draft Activity Centre Housing and Local Economy Strategy Engagement
- (viii) Agenda item 9.10 – Coles Elsternwick Redevelopment
- (ix) Agenda item 11.4 – Public Questions

Pre-meeting finished at 7.20pm

9. PRESENTATION OF OFFICERS REPORTS

9.1	VCAT Watch
9.2	1-3 Horne St Elsternwick
9.3	16-18 Hamilton Street Bentleigh
9.4	90-92 Bignell Road Bentleigh East
9.5	Submissions Received on the Draft Council and Community Plan 2017-2021
9.6	Submissions Received on Draft Budget 2017-2018
9.7	GECC Participation in National Disability Insurance Scheme
9.8	Environmental Sustainable Planning Measures
9.9	Cecil Street Bentleigh East – Traffic Management
9.10	Caulfield Village Height Controls - Smith Street Precinct
9.11	Joyce Park Open Space Consultation
9.12	Pavilion Redevelopment Strategy - Draft
9.13	Elster Creek Catchment Working Group – Melbourne Water
9.14	Eastern Alliance for Greenhouse Action Membership
9.15	Council Procurement Policy – Annual Review

ITEM 9.1 VCAT WATCH**Author:** Rocky Camera – Manager Town Planning**File No:** N/A**Attachments:** Table of new appeals lodged**PURPOSE AND SUMMARY**

To report to Council recent VCAT decisions.

RECOMMENDATION

That Council notes:

1. The reported planning decisions of the Victorian Civil and Administrative Tribunal (VCAT).
2. VCAT and officer comments.

BACKGROUND

The VCAT process allows appellants to amend their proposal between the time that Council makes a decision and the time VCAT considers the matter. Section 84B of the *Planning and Environment Act 1987* requires VCAT to “take into account” any relevant Planning Policy, not necessarily apply it.

ISSUES AND DISCUSSION

ADDRESS	3 HEATHER STREET, BENTLEIGH EAST
PROPOSAL	THREE-STOREY BUILDING COMPRISING SIX DWELLINGS AND REDUCTION OF CAR PARKING
COUNCIL DECISION	REFUSAL (MANAGER)
PROPOSAL CONSIDERED BY VCAT	<p>THE PROPOSAL WAS AMENDED BY THE APPLICANT PRIOR TO THE VCAT HEARING BY THE SUBSTITUTION OF DIFFERENT PLANS TO THAT ORIGINALLY CONSIDERED BY COUNCIL.</p> <p>THE KEY CHANGES TO THE PROPOSAL WERE AS FOLLOWS:</p> <ul style="list-style-type: none"> • PROVISION OF PEDESTRIAN SIGHT TRIANGLES • PEDESTRIAN ENTRANCE PATH TO 5 OF THE 6 DWELLINGS • DELETION OF VEHICLE TURNABLE AND INCREASE IN INTERNAL RADIUS OF DRIVEWAY <p>THE CHANGES WERE CONSIDERED AN IMPROVEMENT AS THEY ADDRESSED SOME OF THE OFFICER'S ORIGINAL CONCERNS WITH THE PROPOSAL</p>
VCAT DECISION	PERMIT
APPELLANT	ADIVA GROUP PTY LTD



“The reduction of one visitor car space is acceptable for the following reasons:

- ***There is short-term (2P) and unrestricted on-street parking availability in the nearby streets.***
- ***From the demand surveys, a minimum of 20 vacant car spaces were available during the survey times. If visitors rely on Heather Street and Lilac Street, a minimum of 10 car spaces were recorded during the survey time of 11am on Friday 17 February 2017. The range of vacancies was 13 to 40 on-street spaces during the survey times. There is sufficient on street availability for one visitor car space.***
- ***Typically, the peak time for visitor demands will be in the evening and on the weekends. These demands can be catered for by on-street car parking surrounding the review site.***
- ***There are two on street car spaces provided adjacent to the site’s frontage.***
- ***The review site has access to public transport services including a number of bus services.***
- ***There is a public car park located opposite the site review site. Whilst this car park should not be relied upon as it serves the activity centre, it nevertheless offers a public car parking facility that may be used when making multi-purpose trips i.e. shopping as well as visiting.***

In conclusion, based on the fact that construction has not commenced on the adjoining development, I am to implement the provisions of the planning scheme which require an assessment of the impact on the existing private open space, not proposed areas” – VCAT Member: Tracey Bilston-McGillen.

- The subject site is located within the General Residential Zone and Bentleigh East Neighbourhood Activity Centre.
- The application was refused on grounds relating to the development's visitor parking shortfall (1 space) and the overshadowing impacts on the adjoining property (given a planning permit had been issued but had not been built).

- The Tribunal held that a waiver of the one (1) required visitor parking space is satisfactory because there was ample on-street parking, peak time for visitor demands would be in the evening and on weekends which could be catered for by the availability of on-street parking.
- The Tribunal held that the overshadowing impacts on the adjoining site should be based on the existing conditions, and not the proposed development given a planning permit had been issued for the adjoining site.
- On that basis, the Tribunal directed Council to issue a Planning Permit.

ADDRESS	146 & 148 EAST BOUNDARY ROAD, BENTLEIGH EAST
PROPOSAL	FOUR STOREY BUILDING COMPRISING 36 DWELLINGS ABOVE A BASEMENT CAR PARK.
COUNCIL DECISION	REFUSAL (COUNCIL RESOLUTION)
PROPOSAL CONSIDERED BY VCAT	<p>THE PROPOSAL WAS AMENDED BY THE APPLICANT PRIOR TO THE VCAT HEARING BY THE SUBSTITUTION OF DIFFERENT PLANS TO THAT ORIGINALLY CONSIDERED BY COUNCIL.</p> <p>THE KEY CHANGES TO THE PROPOSAL WERE AS FOLLOWS:</p> <ul style="list-style-type: none"> • PERMEABILITY INCREASED FROM 3% TO 14.7% • REALLOCATION OF CAR SPACES AND STORAGE AREAS WITHIN BASEMENT FLOORS • PROVISION OF PEDESTRIAN SIGHT TRIANGLES • DIRECT STREET ACCESS ADDED TO APARTMENTS FACING EAST BOUNDARY ROAD • PROVISION OF FOUR VISITOR BICYCLE SPACES ADDED ADJACENT TO RESIDENTIAL ENTRY • OBSCURE GLAZING TO EAST FACING BEDROOM WINDOW OF THREE APARTMENTS (1.04, 2.04 & 3.04) AT FIRST, SECOND AND THIRD FLOOR LEVELS <p>THE CHANGES WERE CONSIDERED AN IMPROVEMENT AS THEY ADDRESSED SOME OF THE OFFICER'S ORIGINAL CONCERNS WITH THE PROPOSAL</p>
VCAT DECISION	PERMIT
APPELLANT	OMEIO GROUP PTY LTD



“While there is no preferred character statement in the scheme for the activity centre, a four-storey apartment building responds to the emerging character of the activity centre (including the edge of the commercial core of the activity centre) evidenced by recent permits for:

- (a) A five-storey mixed use building abutting to the north at 730A Centre Road (on the corner of East Boundary Road).***
- (b) A part three-storey and part six-storey mixed use building on the northeast corner of East Boundary Road and Centre Road.***
- (c) A three-storey building at 817-819 Centre Road, northwest of the subject land.***
- (d) Two four-storey mixed use developments at 677-679 & 669 Centre Road.***

I agree with Mr Fairlie that a reduction of one space is not unreasonable having regard to this assessment and the availability of kerbside spaces nearby in East Boundary Road.” – VCAT Senior Member: Geoffrey Code.

- The subject site is located within the Mixed Use Zone and Bentleigh East Neighbourhood Activity Centre.
- The application was refused on grounds relating to the development's inadequate response to its context - the existing neighbourhood character in particular the Omeo Court streetscape, the excessive and unreasonable visual bulk impacts within the existing streetscape, potential for overlooking, inadequate setbacks from all boundaries, poor on-site amenity, visitor parking shortfall (one space) and the development's impact on the trees on the adjoining property.
- The Tribunal held that there was significant policy support within the Planning Scheme for the development of a four storey building on this site.
- The Tribunal held that the amended plans resolved off-site amenity impacts such as overlooking. The Tribunal considered the proposed setbacks from all boundaries to be acceptable as they met the objectives of the State Government Guidelines.

- The Tribunal considered that internal amenity was acceptable. A majority of the apartments would receive adequate daylight and ventilation.
- The Tribunal accepted that a waiver of the one visitor car parking space is satisfactory because there was ample on-street parking.
- On that basis, the Tribunal directed Council to issue a Planning Permit.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

N/A

COMMUNICATION AND ENGAGEMENT

N/A

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

N/A

ATTACHMENT 1: TABLE OF NEW APPEALS LODGED

COMPULSORY CONFERENCE (MEDIATION)	FULL HEARING	PROPERTY	PROPOSAL	ZONE	COUNCIL DECISION	APPEAL AGAINST
	10 July 2017	47 Mackie Road, Bentleigh East	Two double storey attached dwellings	Neighbourhood Residential Zone	Permit (DPF)	Conditions (Applicant)
	27 July 2017	82 Tudor Street, Bentleigh East	Extension of time to planning permit	Neighbourhood Residential Zone	Refusal (Manager)	Application to review the refusal to extend time (Applicant)
	20 September 2017	63 Mawby Road, Bentleigh East	Construction of a crossover and car space to Mawby Road, and internal modifications to the existing dwelling (including a third bedroom)	Neighbourhood Residential Zone	Refusal (Manager)	Refusal to Grant an Amendment (Applicant)
	4 October 2017	629 South Road, Bentleigh East	Two double storey dwellings	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)

ITEM 9.2 1-3 HORNE STREET, ELSTERNWICK**Author:** *Rocky Camera, Manager Town Planning***File No:** *GE/PP-30237/2016***Attachments:** *Advertised plans***PURPOSE AND SUMMARY**

To consider a Planning Permit application.



PROPOSAL	Nine storey building comprising a retail premise and 25 dwellings above a basement car park
MUNICIPAL STRATEGIC STATEMENT	Urban Villages Policy (Elsternwick Urban Village)
APPLICANT	The Lenner Group
PLANNING SCHEME CONTROLS	Commercial 1 Zone Environmental Audit Overlay
OBJECTIONS	20

RECOMMENDATION

That Council issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-30237/2016 for the construction of a nine storey building and basement , use of the land for 25 dwellings, a retail premise, reduction of the car parking requirement and waiver of the loading bay requirement, in accordance with the following grounds:

1. The proposal is not consistent with State Planning Policies for Urban Design and Housing Diversity and the Local Planning Policy for Housing and Residential Development as stated in Clauses 15 and 21.04 of the Glen Eira Planning Scheme as:
 - The development fails to enhance the public realm;
 - The development fails to provide a satisfactory standard of urban design and architectural quality; &
 - The proposed development has the potential to cause traffic and car parking problems.
2. The design and built form of the proposal does not accord with the Design Guidelines for Higher Density Residential Development having regard to:
 - Element 1 – Urban context;
 - Element 2 – Building envelope;
 - Element 3 – Street pattern and street-edge quality ;
 - Element 4 – Circulation and services;
 - Element 5 – Building layout and design.
3. The proposed development does not satisfy the intent and objectives of Clause 22.05 of the Glen Eira Planning Scheme (Urban Villages Policy) with respect to:
 - Creating pleasant and safe public spaces due to the proposed vehicle and pedestrian access arrangements;
4. The proposed development will result in unreasonable traffic impacts within the immediate and wider area.
5. The development fails to provide for a high level of architectural urban design.
6. The proposed development will result in unreasonable visual bulk, overshadowing and overlooking of adjoining properties and the wider area.
7. The development fails to ensure equitable development opportunities for adjoining properties.
8. The application is considered to be an overdevelopment of the site.
9. The development fails to provide for visitor car parking spaces in accordance with Clause 52.06 (Car Parking) of the Glen Eira Planning Scheme.
10. The car park access and layout does not comply with Clause 52.06 (Car Parking) of the Glen Eira Planning Scheme.
11. The amount of commercial floor space is limited and does not satisfy the purpose of the Commercial 1 zone: “To create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses.”

BACKGROUND

N/A

ISSUES AND DISCUSSION

- Zoning and policy context
- Neighbourhood character
- Amenity impacts
- Landscaping
- Internal amenity
- Equitable development opportunities
- Car parking and traffic
- Objectors concerns.

Proposal

- The construction of a nine storey building
- A retail premise at ground floor
- 25 dwellings at the storeys above with a mix of 1, 2 and 3 bedroom dwellings
- Basement car park 31 car spaces (30 for the dwellings and 1 for the retail premises)

Objectors' concerns

- Neighbourhood character
- Traffic and car parking
- Height, massing and bulk
- Overlooking
- Overshadowing and loss of natural daylight

Referrals

Transport Planning

- The car parking requirement has not been met as it results in a total shortfall of 9 spaces (5 residential visitor spaces and 4 food and drink premises spaces). This is not supported.
- The basement does not comply with the State Government Guidelines in terms of providing for safe and convenient vehicle access and car parking.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONSZoning and policy context

State and Local Planning Policies broadly support intensification of development in this location, including mixed-use development.

However, these objectives are tempered by other policy objectives that seek to ensure that development enhances the public realm and delivers high quality architecture and economic development.

A building of this height, scale and location should provide for more economic development opportunities than one relatively small ground floor commercial space. For a development of this scale in a commercial area, additional commercial floor levels could be reasonably expected.

Council's Urban Villages Policy seeks the following:

- *To create pleasant and safe public spaces.*

It is considered that the proposal does not adequately respond to the above policy requirements as the proposal does not provide for safe and convenient vehicle access in accordance with the State Government Guidelines.

Neighbourhood character

It is clear from the Urban Villages Policy that the level of development anticipated on the subject site can be more intensive due to the status of Elsternwick as a major activity centre. Despite this, new development should be tempered by the expected intensity dictated by policy and regard to the prevailing scale of surrounding development. It is in this respect that the development does not respond sensitively or respectfully to development expectation for this context and will create a dominant form when viewed from surrounding vantage points.

Elsternwick Urban Village is identified as an area to accommodate future growth and increased housing diversity with a number of mixed use developments anticipated and already occurring in the Centre. Recent developments in the Elsternwick urban village to date have occurred sporadically with tendency for clustering along Glen Huntly Road. In recent times, approvals of 8-10 storey mixed use development along Glen Huntly Road (for example 221 Glen Huntly Road, at the corner of McCombie Street and further up Glen Huntly Road at the "Coles" site) provides a basis for which larger sites within the activity centre could be developed.

The subject sites have a total area of 612 square metres. The application proposes a maximum building height of 28 metres. Building heights within the immediate area predominately comprise one, two, three and four storey buildings. Despite the policy direction for higher densities in this location, the proposed 9 storey building is likely to present as a jarring and imposing building when read in the context of surrounding lower scale buildings, in particular to the lower scale residential dwellings located to the rear at Ross Street. The design therefore does not appropriately respond or contribute positively to its context or provide an appropriate scale in terms of the bulk and height relative to the scale of the street and surrounding buildings. Development should be appropriate for the area and new buildings should respond to the scale of surrounding buildings. Although there is not always a need to break up the massing of a building based on its context, in this instance it is considered that a predominant lower scale building, characteristic of the immediate surrounding area necessitates a more thoughtful and sensitive design response.

Amenity impacts

Due to the low building scale of adjoining buildings, the site has a high level of visibility from adjoining properties and the wider area. Having regard to this, it is considered that the proposed development is too tall and will be unduly visually dominant when viewed from adjoining properties and the wider area (including those properties along Ross Street and Nepean Highway).

The proposed development will result in additional overshadowing of adjoining properties to the east, south and west. It is considered that the overshadowing impacts to the south are unreasonable having regard to the orientation and siting of secluded private open space of those properties.

Furthermore, the proposed development has the potential to overlook habitable room windows and secluded private open space areas of dwellings to the south. It does not appear that any windows or balconies are provided with any form of screening.

Internal amenity

The application proposes 25 dwellings which incorporate a combination of one, two and three bedroom dwellings. The floor plans and layouts across levels 1-4 are identical.

The overall internal amenity for the future occupants is satisfactory having regard to dwelling layouts, dwelling sizes, daylight access to habitable rooms and secluded private open space provisions (including layout and orientation).

Equitable development opportunities

The proposed development fails to afford equitable development opportunities for adjoining properties to the east and west due to the mass and scale of the proposal. The setbacks as proposed do not provide adequate separation from the northern and southern common boundaries to ensure equitable development to 4 Horne Street and 230 Glen Huntly Road. A more appropriate design response would be to provide increased setbacks at the upper levels to incorporate greater setbacks from the common boundaries as the built form rises.

The layouts would also prevent equitable development opportunities for the adjoining properties as some windows and balconies are proposed to be located on boundaries.

Car Parking and Traffic

The Planning Scheme requires 40 car spaces (30 resident spaces, 5 residential visitor car spaces and 5 commercial car spaces). A total of 31 car spaces are proposed (30 resident spaces, no residential visitor car spaces and 1 commercial car space). This arrangement is not supported given the scale of the development and its busy location.

There are several shortcomings in the design of the basement which fails to ensure that vehicles can safely manoeuvre within the site and egress from the site in accordance with the State Government guidelines. Pedestrian sight triangles have not been provided and given Horne Street has high levels of pedestrian traffic due to its location in an urban village, along with a public parking lot across the road from the site in Horne Street, these are essential to ensure the safety of pedestrians walking along on the footpath. Other issues include the car stacker system proposed only allows for small cars to park (there are other models available that allow cars of all sizes) and the gradient of the ramp is insufficient which would likely mean that cars will scrape as they attempt to enter and exit.

COMMUNICATION AND ENGAGEMENT

1. Public Notice (Statutory)

- 17 properties notified
- 128 notices sent (owners and occupiers)
- 2 signs erected on site
- 20 objections received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Delahunty, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Car parking and traffic impacts
- Neighbourhood character
- Height and scale of the proposal
- Overshadowing
- Overlooking.

No undertakings were given by the Applicant

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

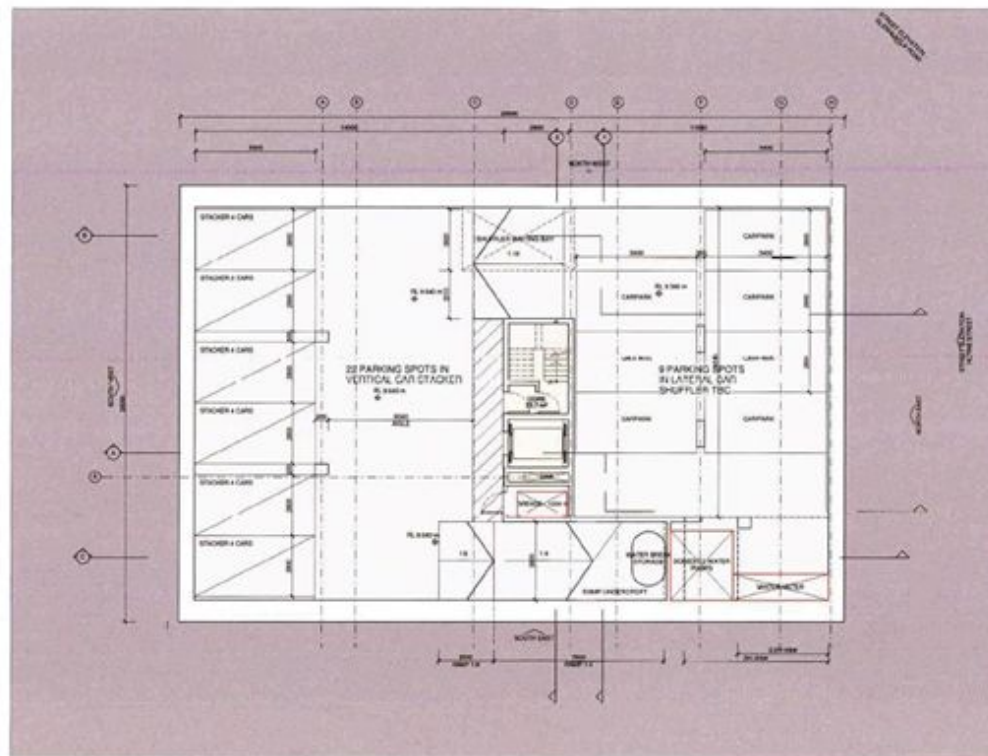
OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That Council issues a Notice of Refusal to Grant a Planning Permit.

GENERAL NOTES
 THIS DRAWING IS TO BE READ IN CONJUNCTION
 WITH SPECIFICATIONS, TENDERS AND OTHER
 CONTRACT DOCUMENTS.
 REFER TO STRUCTURAL ENGINEERING DOCUMENTS
 FOR ALL STRUCTURAL REQUIREMENTS.
 ALL DIMENSIONS ARE TO BE CHECKED ON SITE
 PRIOR TO CONSTRUCTION. ANY DISCREPANCIES ARE
 TO BE BRIDGED TO THE SATISFACTION OF THE
 ARCHITECT.
 SUDBURY COLLEGE UNIVERSITY



ADVERTISED PLAN

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This copied document is made available for the sole purpose of enabling or confirming and review as part of the planning process under the Planning and Environment Act 1987. The document must not be used for any purpose which may infringe any copyright.

CAR STACKER SYSTEM DETAILS

VERTICAL CAR STACKER

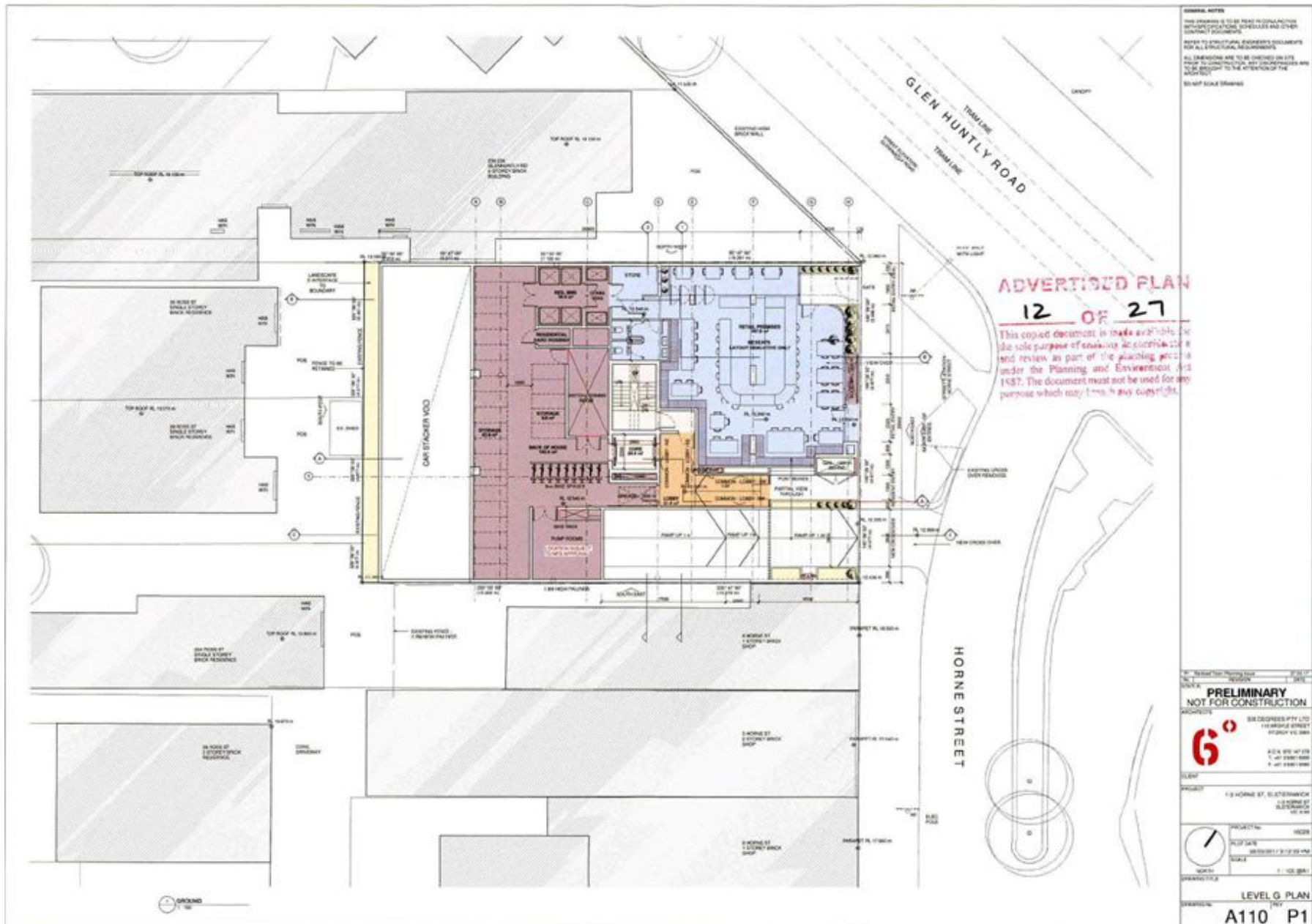
MAKE: HERCULES
 MODEL: EXPANDER PARK 2-42
 CAPACITY: 22 PARKING SPOTS
 USABLE PLATFORM DIMENSION:
 BELOW GROUND: 2400 (W) X 5000 (L)
 GROUND LEVEL: 2500 (W) X 5000 (L)
 UPPER LEVEL: 2500 (W) X 5000 (L)

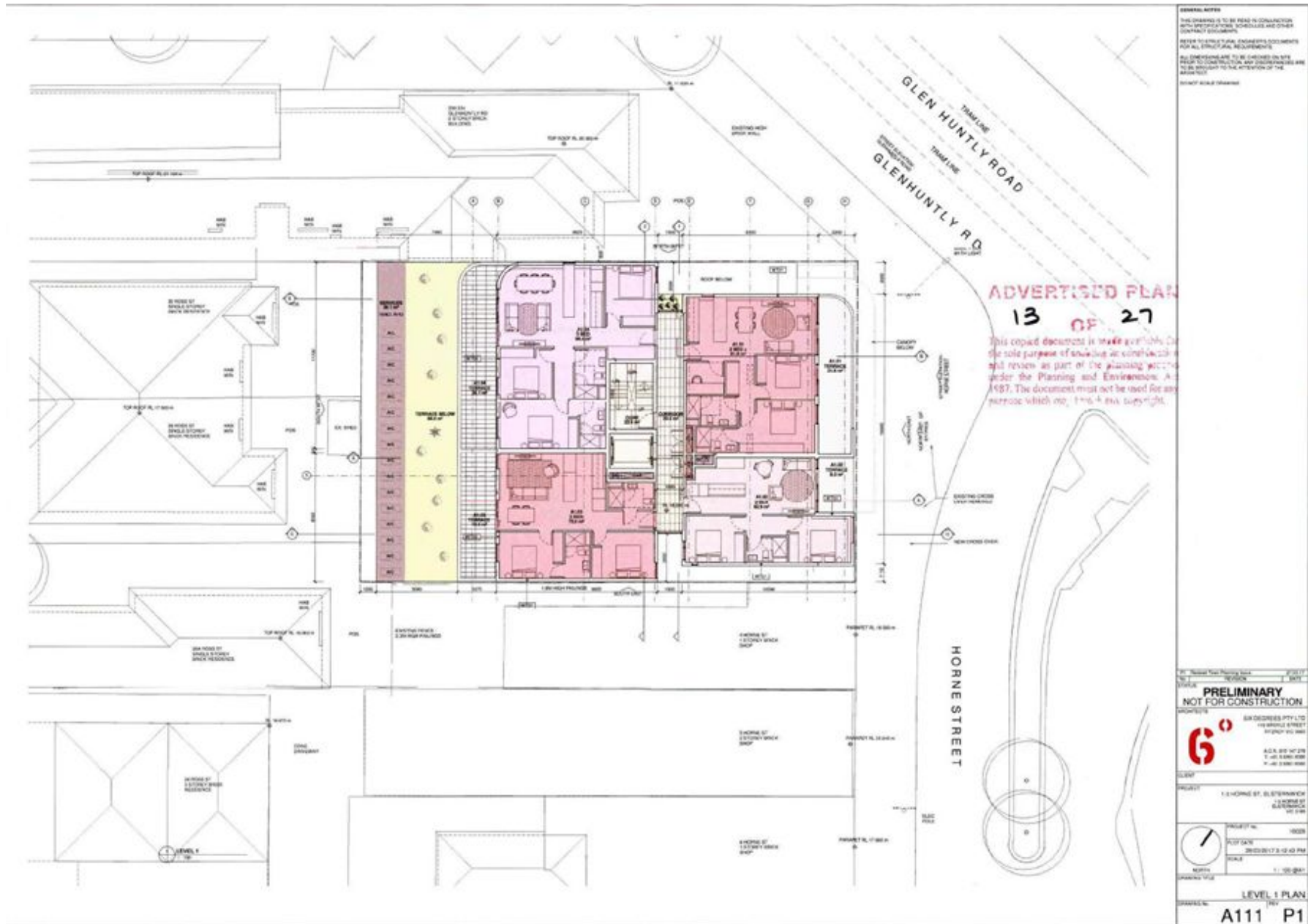
LATERAL CAR SHUFFLER

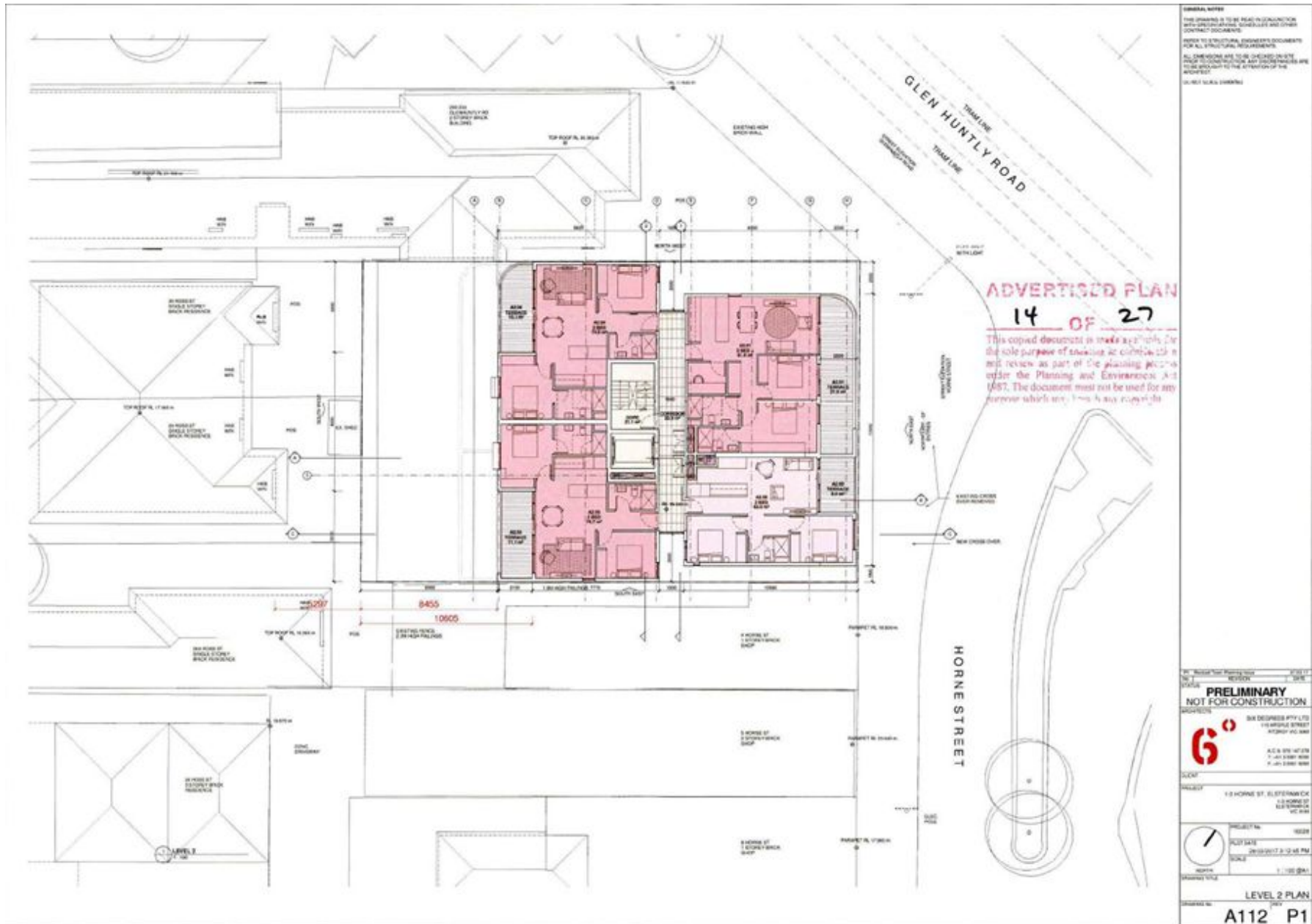
MAKE: HERCULES
 MODEL: HORIZONTAL PLATFORM SYSTEM
 TOTAL CAPACITY: 9 PARKING SPOTS
 USABLE PLATFORM DIMENSION:
 GROUND LEVEL: 2500 (W) X 5000 (L)

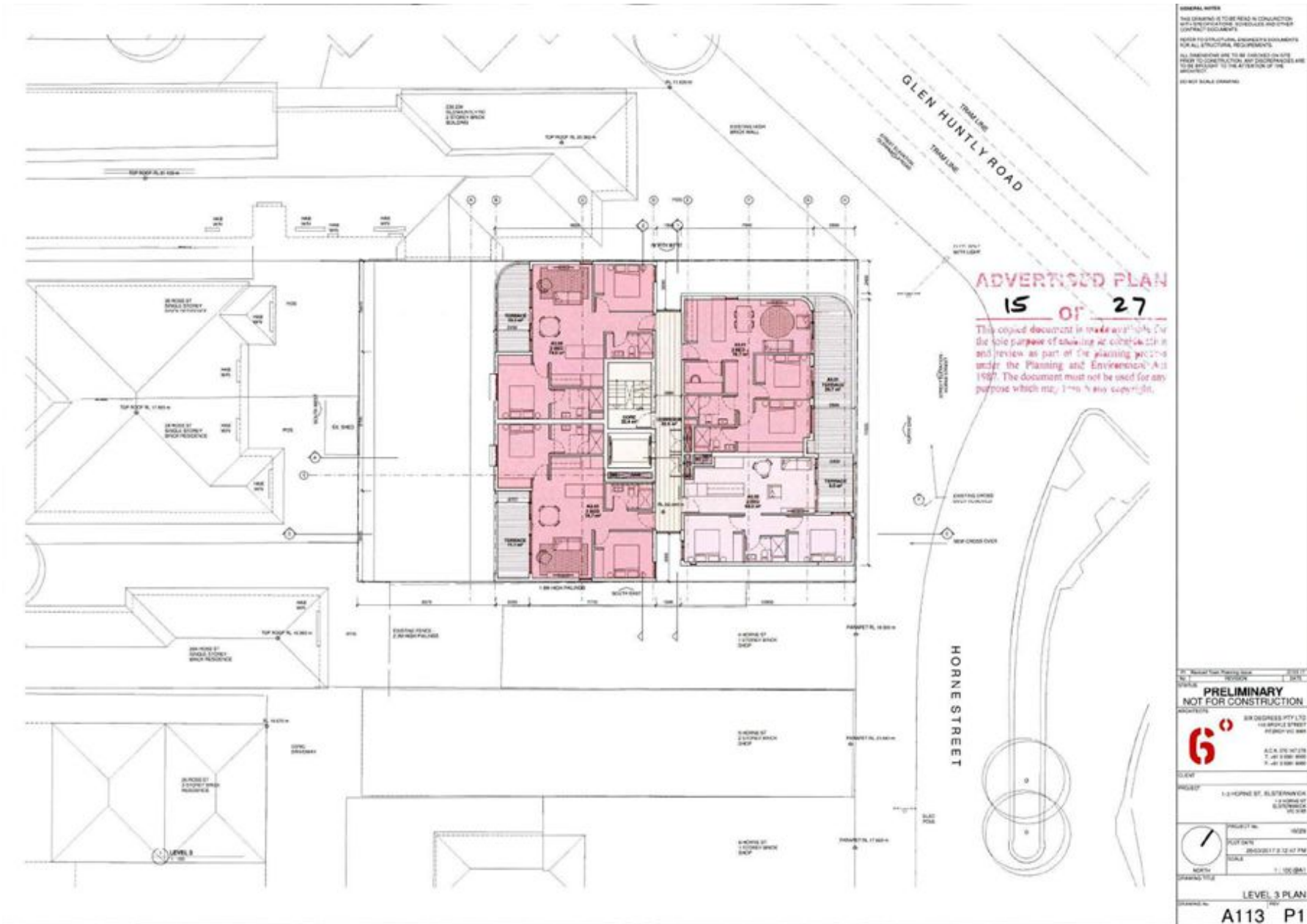


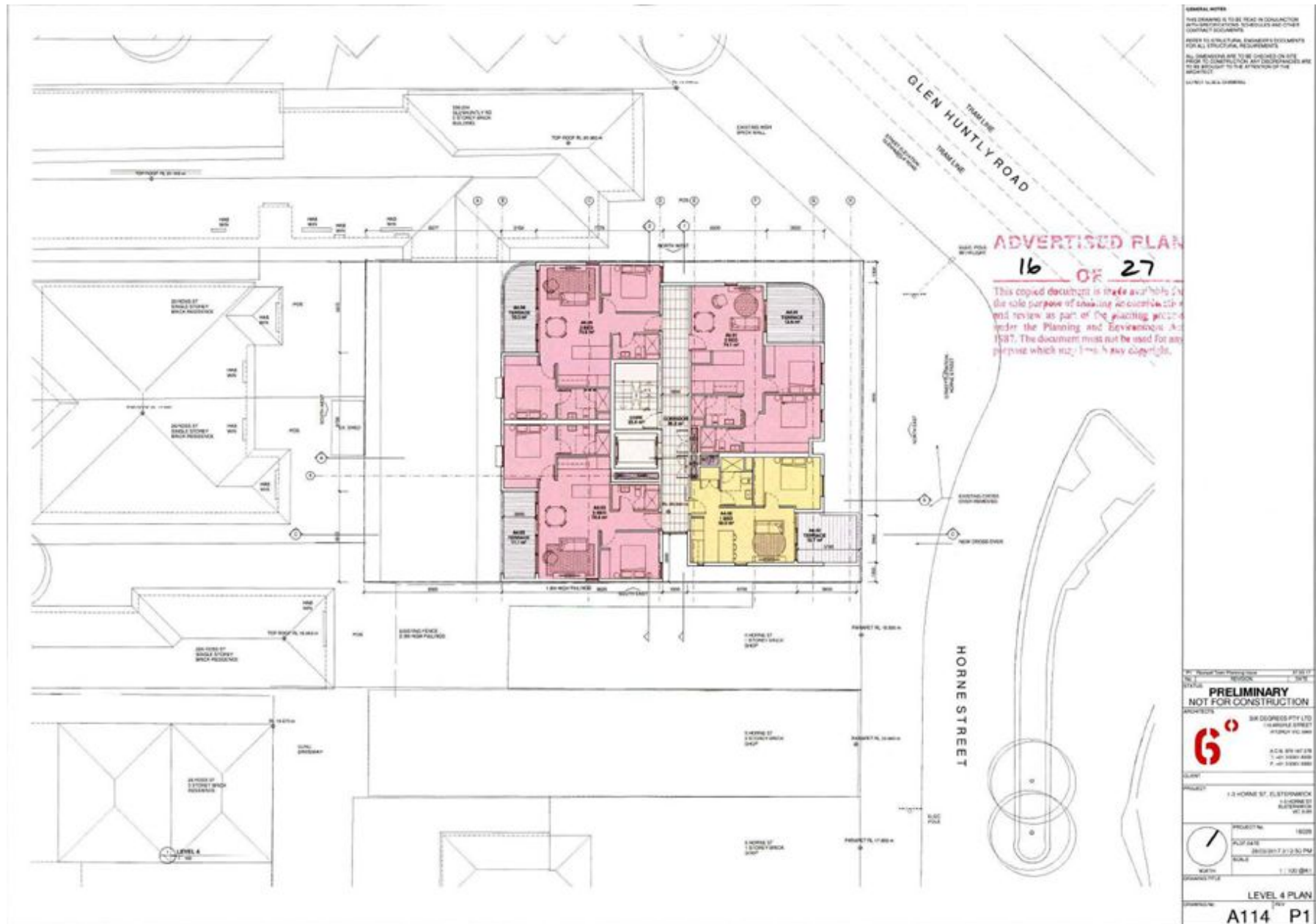
6" PRELIMINARY NOT FOR CONSTRUCTION	
PROJECT 1-2 HORNS ST. SUDBURY COLLEGE SUDBURY ONTARIO M3H 5A9	ARCHITECT SUDBURY COLLEGE 1-2 HORNS ST. SUDBURY ONTARIO M3H 5A9
CLIENT SUDBURY COLLEGE	PROJECT NO. 1000
DATE 2017-12-27 PM	SCALE 1:100 (B1)
LEVEL B PLAN A109 P1	

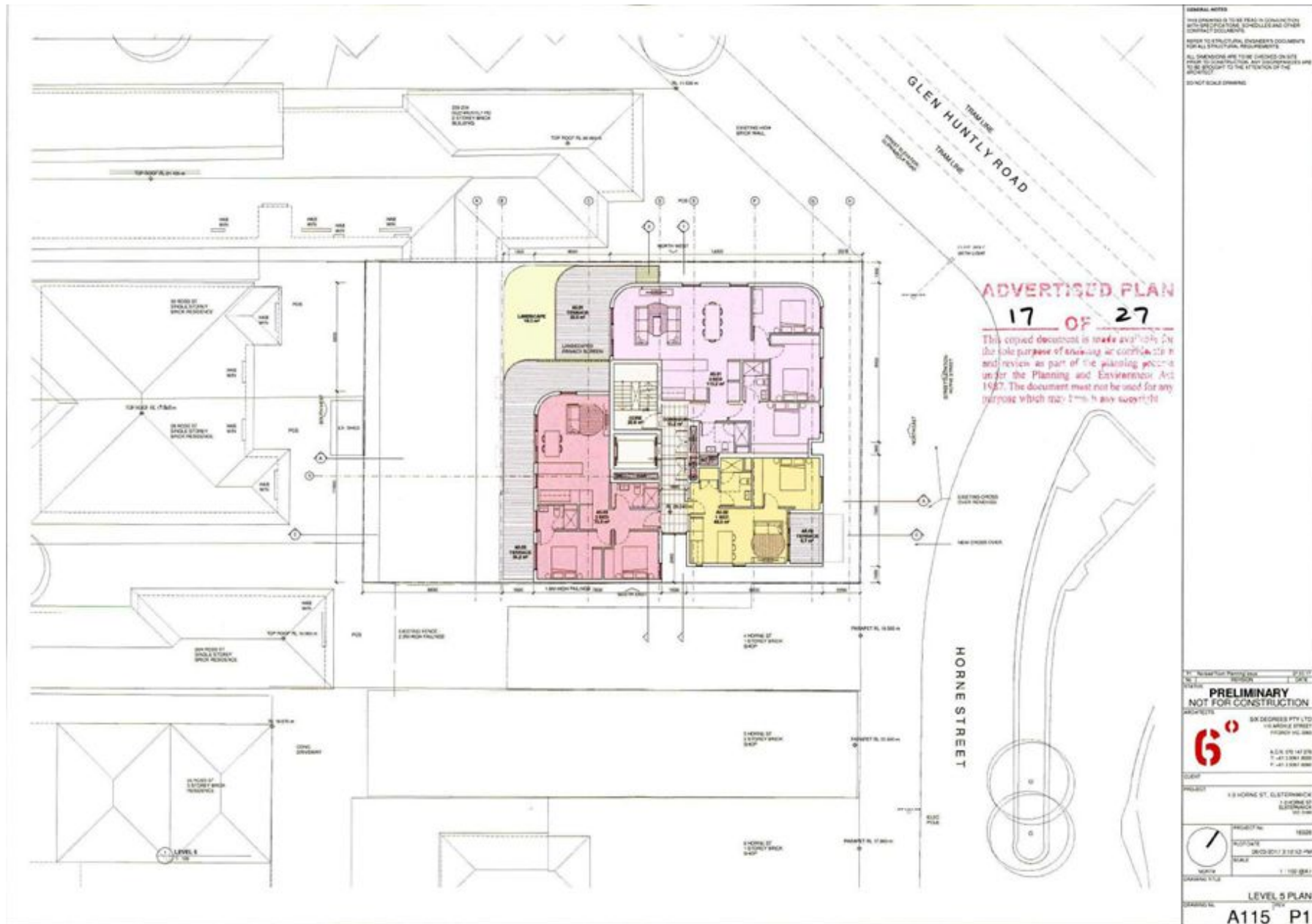




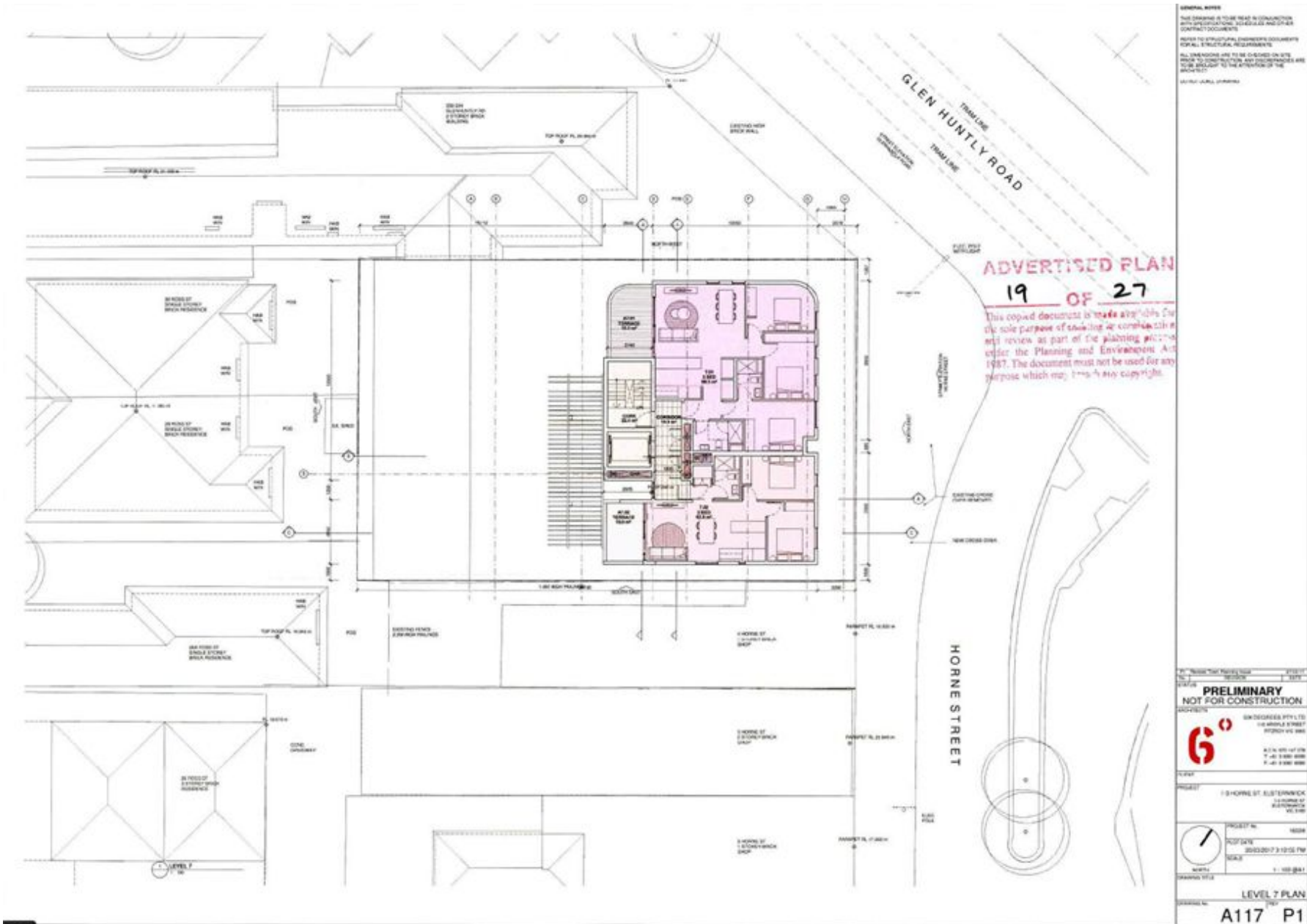


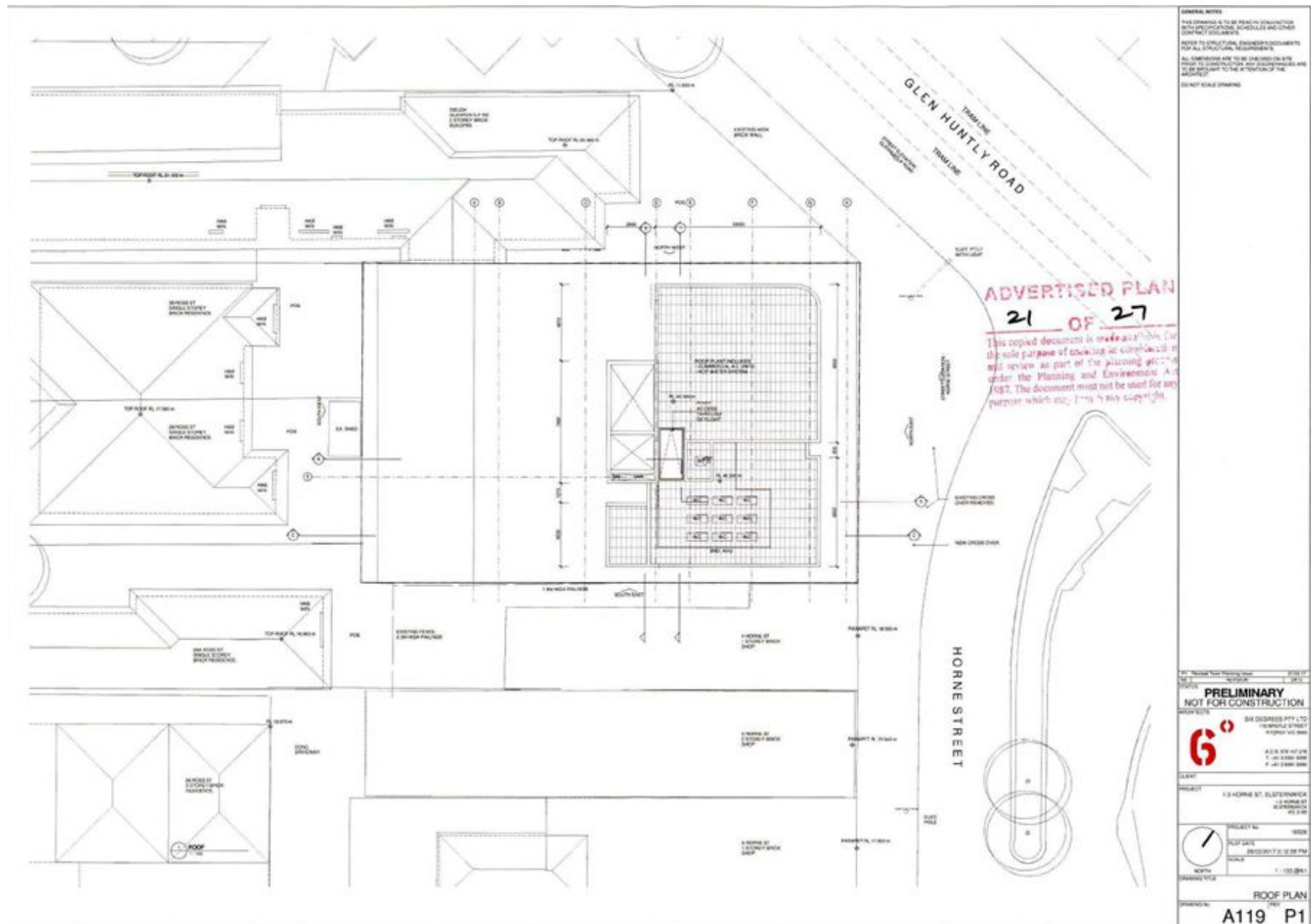














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GENERAL NOTES

Has prepared to be read in conjunction with specifications, schedule and other contract documents.

Refer to structural engineer's documents for all structural requirements.

All drawings are to be checked on site prior to construction and any changes are to be brought to the attention of the architect.

DO NOT SCALE DRAWING



ELEVATIONS - SHEET 3
DRAWING NO. A302 P1

ITEM 9.3 16-18 HAMILTON STREET, BENTLEIGH**Author:** *Rocky Camera, Manager Town Planning***File No:** *GE/PP-30194/2016***Attachments:** *Advertised plans***PURPOSE AND SUMMARY**

To consider a Planning Permit application.



PROPOSAL	Four storey building above basement car park comprising 29 dwellings
MUNICIPAL STRATEGIC STATEMENT	Urban Villages Policy (Bentleigh Urban Village)
APPLICANT	Bowden Planning
PLANNING SCHEME CONTROLS	Residential Growth Zone
OBJECTIONS	10

RECOMMENDATION

That Council issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-30194/2016 at 16-18 Hamilton Street, Bentleigh for the construction of a four storey building above basement car park, in accordance with the following conditions/grounds:

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as Job number P16-16, dated 27/3/2017 and drawn by Steller), but modified to show:
 - (a) A Landscape Plan in accordance with Condition 2
 - (b) Site coverage reduced to a maximum of 60%.
 - (c) The southern balcony setback of the third floor increased to a minimum of 6.1m. Any consequential alterations are to be absorbed within the remaining building envelope to the satisfaction of the Responsible Authority. The balcony must have a minimum area of 8 square metres and a minimum width of 1.6 metres.
 - (d) The western balcony setback of the third floor increased to a minimum of 5.4 metres. Any consequential alterations are to be absorbed within the remaining building envelope to the satisfaction of the Responsible Authority.
 - (e) Additional articulation (such as the use of varied materials) provided to the large concrete sections of the development on the eastern and western elevations of the building, to reduce the visual bulk of the frontage.
 - (f) The street setback of the first and second floor (inclusive of balcony walls and projecting "shroud" element increased to a minimum of 5 metres. Any consequential changes are to be absorbed within the remaining building envelope to the satisfaction of the Responsible Authority
 - (g) Openings provided to the balcony walls serving apartments 101, 102, 201, & 202 (or alternative design treatments) to provide visual interest to the elevations and reduce visual bulk.
 - (h) Dwelling 106 redesigned to remove the reliance upon the 2.5m light corridor serving the innermost bedroom. Any consequential changes are to be to the satisfaction of the Responsible Authority
 - (i) The crossover provided with a 1.2m wide island to 14 Hamilton Street.
 - (j) A notation on the plans that written confirmation from a Licensed Land Surveyor will be provided to the Responsible Authority verifying that the development does not exceed 13.5 metres in height above natural ground level. This is to be provided at frame stage inspection and at final inspection
 - (k) A notation on the plans that all first floor, second floor, and third floor habitable room windows (or balconies if they are located in front of a habitable room window) on the eastern, western, and southern elevations will be screened to 1.7m above finished floor level, to the satisfaction of the Responsible Authority.
 - (l) The pedestrian sight triangle on the western side be increased as per the requirements of Clause 52.06 of the Glen Eira Planning Scheme. Any consequential changes to the basement and to the building must be to the satisfaction of the Responsible Authority.

- (m) The solid wall along the ramp, adjacent car space marked as APT 106 be no greater than 900mm in height for the first 2.5 metres from the bottom of the basement floor.
- (n) A blind aisle extension of at least 0.8 metres provided in accordance with AS2890.1:2004 at both ends of the southernmost car park aisle and at the eastern end of the northernmost aisle.
- (o) A minimum height clearance of 2.1 metres must be provided above the accessway ramps and within the basement car park levels. Headroom clearance above the ramps is required to be measured as per Figure 5.3 of AS2890.1:2004;
- (p) The intercom provided on the eastern side of the accessway ramp and setback 3 metres from the front of the ramp.
- (q) The delineation of separate Tree Protection Zone (TPZ) & Tree Protection Fencing (TPF) for the following tree/s at the prescribed radial distance from the base of tree trunk to define a tree protection zone (TPZ):
 - Trees “3” (neighbouring row of seven Golden Pencil Pines to West) – 2.0m each specimen.
- (r) Root sensitive permeable paving such as ‘on-ground’ or no-dig’ paving (or similar) is to be used where any part of the proposed paving comes within the following TPZ’s:
 - Trees “3” (neighbouring row of seven Golden Pencil Pines to West) – 2.0m each specimen.

When approved, the plans will be endorsed and will then form part of this Permit.

2. Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:
 - (a) All existing retained vegetation to be identified.
 - (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
 - (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
 - (d) Landscaping and planting within all open space areas of the site.
 - (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
 - (i) 4 in the front setback
 - (ii) 8 along the southern boundary
 - (iii) 4 upright/columnar trees along the east and west boundaries

or 16 trees in locations to the satisfaction of the Responsible Authority.

Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.

3. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required
4. This Permit will expire if:
 - (a) The development does not start within two (2) years from the date of this Permit; or
 - (b) The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date

5. No buildings or works are to be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority
6. Prior to the commencement of the development, a schedule of construction materials, external finishes and colours must be submitted to, and approved by, the Responsible Authority. When approved, the schedule will be endorsed and will form part of the permit
7. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development does not exceed 13.5 metres in height above natural ground level. This must be provided at frame stage inspection and at final inspection
8. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
 - (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.

- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

9. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
- (a) delivery and unloading points and expected frequency;
 - (b) Truck haulage routes, circulation spaces and queuing lanes;
 - (c) Details how traffic and safe pedestrian access will be managed. These must be in the form of a Traffic Management Plan designed by a suitably qualified traffic practitioner;
 - (d) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
 - (e) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
 - (f) any requirements outlined within this permit as required by the relevant referral authorities;
 - (g) hours for construction activity in accordance with any other condition of this permit;
 - (h) measures to control noise, dust, water and sediment laden runoff;
 - (i) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
 - (j) any construction lighting to be baffled to minimise intrusion on adjoining lots.
10. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority

11. The landscaping as shown on the endorsed Landscape Plan must be carried out, completed and maintained to the satisfaction of the Responsible Authority
12. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority
13. All retained vegetation as shown on the endorsed plan(s) must be protected in line with the requirements of the Australian Standard AS 4970-2009 'Protection of trees on development sites' and in particular sections 4.0 (4.1-4.6).
14. Any pruning that is required to be done to the canopy or root system of any trees retained on-site or where the canopy of neighbouring property tree/s overhang the site, is to be done by a qualified Arborist to Australian Standard – Pruning of Amenity Trees AS 4373 – 2007, Standards Australia
15. Any pruning of the root system of any existing tree to be retained is to be done by hand by a qualified Arborist
16. The proposed works must not cause any damage to the canopy, roots or the Tree Protection Zone of the existing street tree located to the front of No.18 Hamilton Street.
17. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree to the front of No.18 Hamilton Street at a radius of 2 metres from the base of the trunk to define a 'tree protection zone'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is completed. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone
18. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

19. No excavation is to come within 1.4m of the existing street tree to the front of 18 Hamilton Street, (measured from the centre of the trunk), without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

20. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- (a) constructed;
 - (b) properly formed to such levels that they can be used in accordance with the plans;
 - (c) surfaced with an all weather sealcoat;
 - (d) drained;
 - (e) line-marked to indicate each car space and all access lanes;
 - (f) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

21. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority
22. The car parking allocation for the approved development must be:
- Not less than one (1) car space per one or two bedroom dwelling
 - Not less than two (2) car spaces per three (3) or more bedroom dwelling
 - Not less than three (3) Visitor spaces marked accordingly.
23. All disused or redundant vehicle crossings must be removed and the area re-instated with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority
24. Before the development is occupied, the provision and design of bicycle parking facilities must comply with Clause 52.34 of the Glen Eira Planning Scheme and AS2890.3-1993 (including the type, location, layout, access paths, signage) or otherwise to the satisfaction of the Responsible Authority. This includes the provision of showers and change rooms when required by Clause 52.34
25. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that

the basement floor has been constructed generally in accordance with the endorsed plans (prior to the construction of the levels above being commenced.)

26. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed generally in accordance with the endorsed plans
27. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note D
28. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority
29. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the following tree/s at the prescribed radial distance from the base of the trunk to define a tree protection zone (TPZ):
 - Trees "3" (neighbouring row of seven Golden Pencil Pines to West) – 2.0m each specimen.

This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.
30. Any pruning of the root system of any retained site tree or neighbouring tree is to be done by hand by a qualified Arborist
31. Root sensitive permeable paving such as 'on-ground' or no-dig' paving (or similar) is to be used where any part of the proposed paving comes within the following TPZ's:
 - Trees "3" (neighbouring row of seven Golden Pencil Pines to West) – 2.0m each specimen.

Notes:

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968
- D. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits)
- E. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal
- F. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals
- G. Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council's Engineering Services Department
- H. Consideration is required when installing domestic services (i.e – air conditioning units, heaters, pool pumps, water tanks and the like). The owner/occupier/permit holder/developer must take all reasonable and practicable measures in locating domestic services in position that reduce any amenity impact on adjoining properties. This includes selecting an appropriate installation position and enclosing the domestic service. Further information regarding noise from domestic services can be found in the Environmental Protection Act 1970
- I. The proposed development is in the close vicinity of Special Building Overlay. The ramp to the basement car park and apex shall be designed to avoid flooding of the proposed basement. Applicant/developer shall seek independent advice from a qualified engineer on this matter
- J. No net increase in peak stormwater runoff is to occur to the Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works.
- K. All stormwater runoff must be connected to the Council drainage network. No uncontrolled stormwater discharge is to occur to adjoining properties and footpaths.

- L. Engineering Services encourage the use of rainwater tanks for storage and reuse for toilet and irrigation purposes and/or stormwater detention systems.
- M. An Asset Protection Permit must be obtained from Council Engineering Services Department prior to the commencement of any building works.
- N. All relevant Engineering Permits must be obtained prior to the commencement of any works within the Road Reserve and/or stormwater connection to Council drainage network.
- O. Any firefighting equipment for the building shall be accommodated within title boundary. Council will not allow private fire equipment in the Road Reserve.

BACKGROUND

N/A

ISSUES AND DISCUSSION

- Zoning and policy context
- Neighbourhood character
- Height, scale and massing
- Amenity impacts
- Landscaping
- Internal amenity
- Car parking and traffic

Proposal

- 29 Dwellings (24 two-bedroom apartments and 5 three bedroom apartments)
- Basement car park containing 37 car spaces (including three for visitors)
- Maximum building height of 13.4 metres

Objectors' concerns

- Neighbourhood character
- Traffic and car parking
- Height, massing and bulk
- Overlooking
- Overshadowing and loss of natural daylight
- Cumulative impact of other recently approved developments of this density

Referrals

Transport Planning

- Transport Planning is satisfied with the car parking provision, noting the proximity to public transport and that the majority of the visitor car parking requirement is provided on site.
- Some changes are required to the ramp and the basement to ensure safe access.
- Car park design is supported subject to conditions.

Landscape Officer

- Tree protection required for the "pencil pine" trees located on the western neighbouring properties
- Mature tree planting required post construction.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONSZoning and policy context

The site is located within the Residential Growth Zone. Within this zone, a greater density of residential development is anticipated, and the consolidation of lots is encouraged to facilitate efficient use of land. The zone seeks to facilitate development up to and including 4 storeys.

The zone encourages development which achieves increased density, in locations which offer good access to services and transport, including activity centres. The site is located within close proximity to an established commercial area and in close proximity to a number of public transport facilities.

Neighbourhood character

Hamilton Street is a dead-end street with an intact residential character. There is a diverse range of built form within the surrounding neighbourhood.

Immediately to the east there is a two storey apartment development, that also has frontage to Nicholson Street. The property immediately south east, at numbers 21-25 Nicholson Street has a town planning permit for four storey building comprising 44 dwellings.

Within the wider area there has been significant recent apartment development of similar scale, most notably in Bent Street to the east on the opposite side of the railway line.

It is considered that the proposed development is in keeping with the neighbourhood character of the area. However, the large expanse of concrete as it presents to the street frontage will represent an element of somewhat 'industrial character'. A condition of permit is required to mitigate this impact.

Height, scale and massing

The proposed development has a height of 13.4m and therefore complies with the mandatory maximum height detailed within the Residential Growth Zone.

The proposed building will be of significantly increased scale in relation to the neighbouring dwellings to the west and north, although will be of comparable scale to that approved to the south-east. The upper floors of the proposed building are recessed from the eastern, western, and southern boundaries, with the fourth storey also recessed from the (northern) street frontage.

The side setbacks proposed are generally in accordance with the requirements of the State Government. These range from 2 metres at ground floor to 7.5 metres for the uppermost floor from the eastern boundary, and from 2.5 metres at ground floor to 7.6 metres from the western boundary.

There is a marginal encroachment into the side setback requirement for the upper floor of between 430-600mm, and also an encroachment of 900mm approximately into the western setback for the fourth floor balcony. A condition is recommended to require compliance with the State Government guidelines for setbacks.

The rear facing upper floor balcony also encroaches into the rear setback requirement set by the State Government guidelines. A condition is recommended to require compliance with the State Government guidelines for setbacks.

The front setback at 4.2 metres complies with the State Government requirements. While the first floor setback is appropriate, the large blank shroud at the front of the building unnecessarily emphasises the bulk of the frontage, and will be dominant in appearance. A condition is recommended to mitigate this impact and to ensure a successful transition to the neighbouring property to the west.

Amenity impacts

The development proposes screening to all side and rear windows and balconies, through a combination of fixed external screens, obscure glazing, and 1.4m high planter boxes. It is considered that the screens and obscure glazing will be sufficient to prevent overlooking.

However, the proposed planter boxes are not considered to be at a sufficient height to ensure no adverse overlooking impacts onto adjoining properties. A condition is required to ensure adequate screening to side and rear upper floor areas is provided to protect the amenity of neighbouring residents in accordance with the State Government guidelines.

Landscaping

There are no significant trees on the site that would be affected by the proposed development. Mature tree planting is recommended post construction along with tree protection measures for the pine trees located on the property to the west.

Internal amenity

The development proposes a series of windows on the southern, western, and eastern elevations. A number of apartments include windows with corridors. A majority of the apartments will receive sufficient daylight. The daylight to Dwelling 106 is not considered satisfactory. A condition of approval is recommended to require the redesign of this apartment to provide better access to natural light.

The proposed balcony sizes are consistent with State Government requirements.

Car Parking and Traffic

The State Government car parking guidelines require 34 on site resident car spaces (based on 1 car space for each 1 or 2 bedroom dwelling and 2 car spaces for each 3 or more bedroom dwelling). There are 34 car spaces provided in the basement for residents.

The State Government guidelines also require 5 on site visitor car spaces based on 1 car space for every 5 dwellings. A total of 3 visitor car spaces are provided in the basement, representing a shortfall of 2 car spaces. Given the majority of visitor car parking is provided on the site and the location of the site in close proximity to the train station, the visitor car parking provision is considered acceptable in this instance.

The basement ramp and car park layout is generally satisfactory subject to changes as recommended by Council's Transport Planning Department. These changes form conditions.

Council's Transport Planning Department has advised that the increase in traffic generated by the proposal is unlikely to have a significant adverse impact on the operation of the surrounding road network.

Management Plan Requirements

Both a construction management plan and waste management plan are required as part of the recommended approval.

COMMUNICATION AND ENGAGEMENT

1. Public Notice (Statutory)

- 16 properties notified
- 33 notices sent (owners and occupiers)
- 2 signs erected on site
- 9 objections received

2. Planning Conference (Non Statutory)

The Conference, chaired by Cr Taylor, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Traffic Management in wider area
- Parking Issues
- Construction issues with neighbouring sites
- Building Bulk
- Overlooking
- Loss of natural light

Undertakings by the Applicant

- Detailed that if one of the objectors were to withdraw his objection, additional screening to side-facing balconies could be considered.

LINK TO COUNCIL PLAN

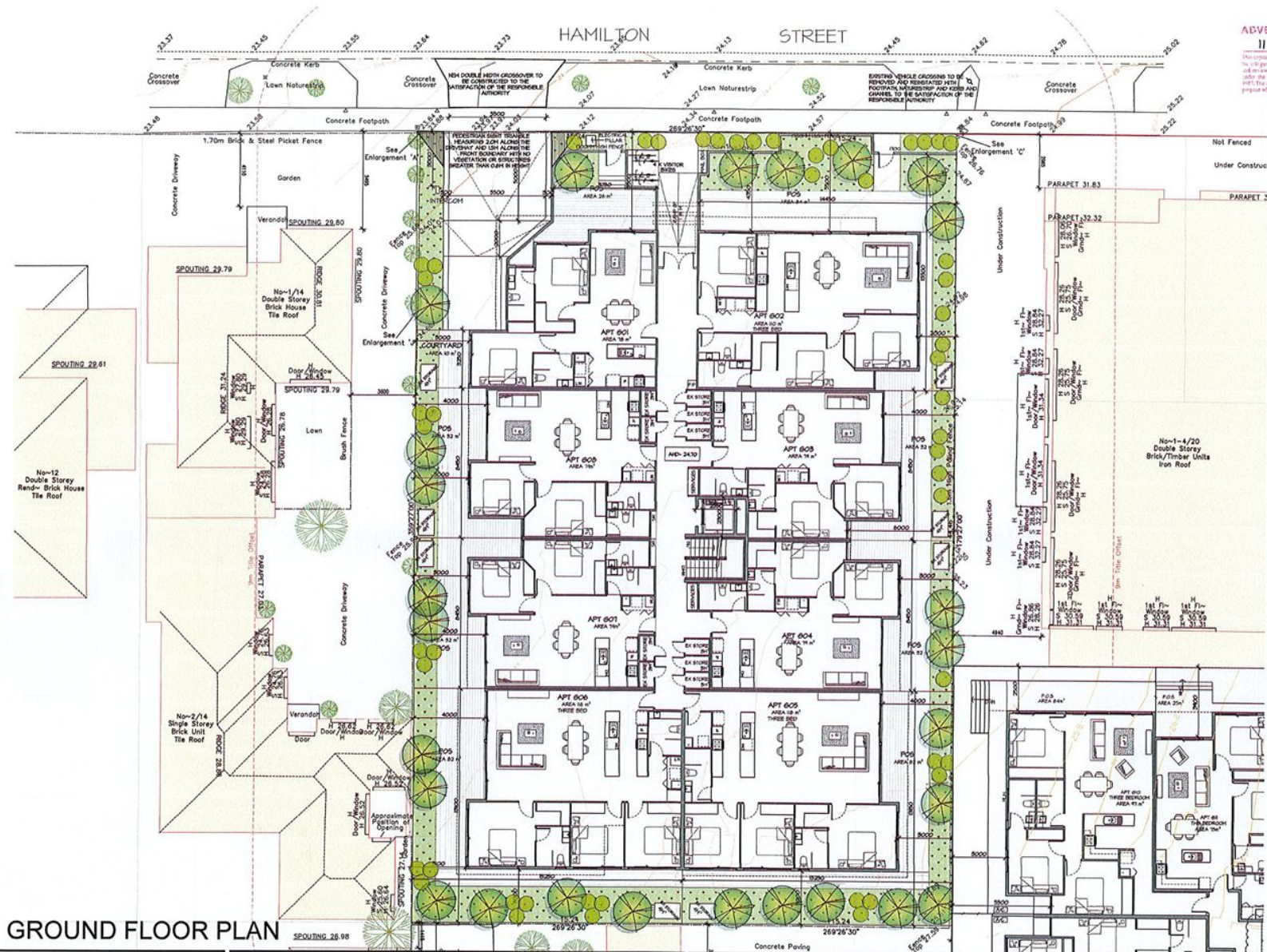
Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That a Notice of Decision to Grant a Planning Permit be issued.



Project
PROPOSED DEVELOPMENT AT
16 - 18 HAMILTON ST
BENTLEIGH VIC

Title
GROUND FLOOR PLAN

1	REVISED	21-11-11
2	APPROVED	21-11-11
3	APPROVED	21-11-11

Drawn
PP
Date
MARCH 2011
Job No
P16-16
Scale
1:100 @ A1

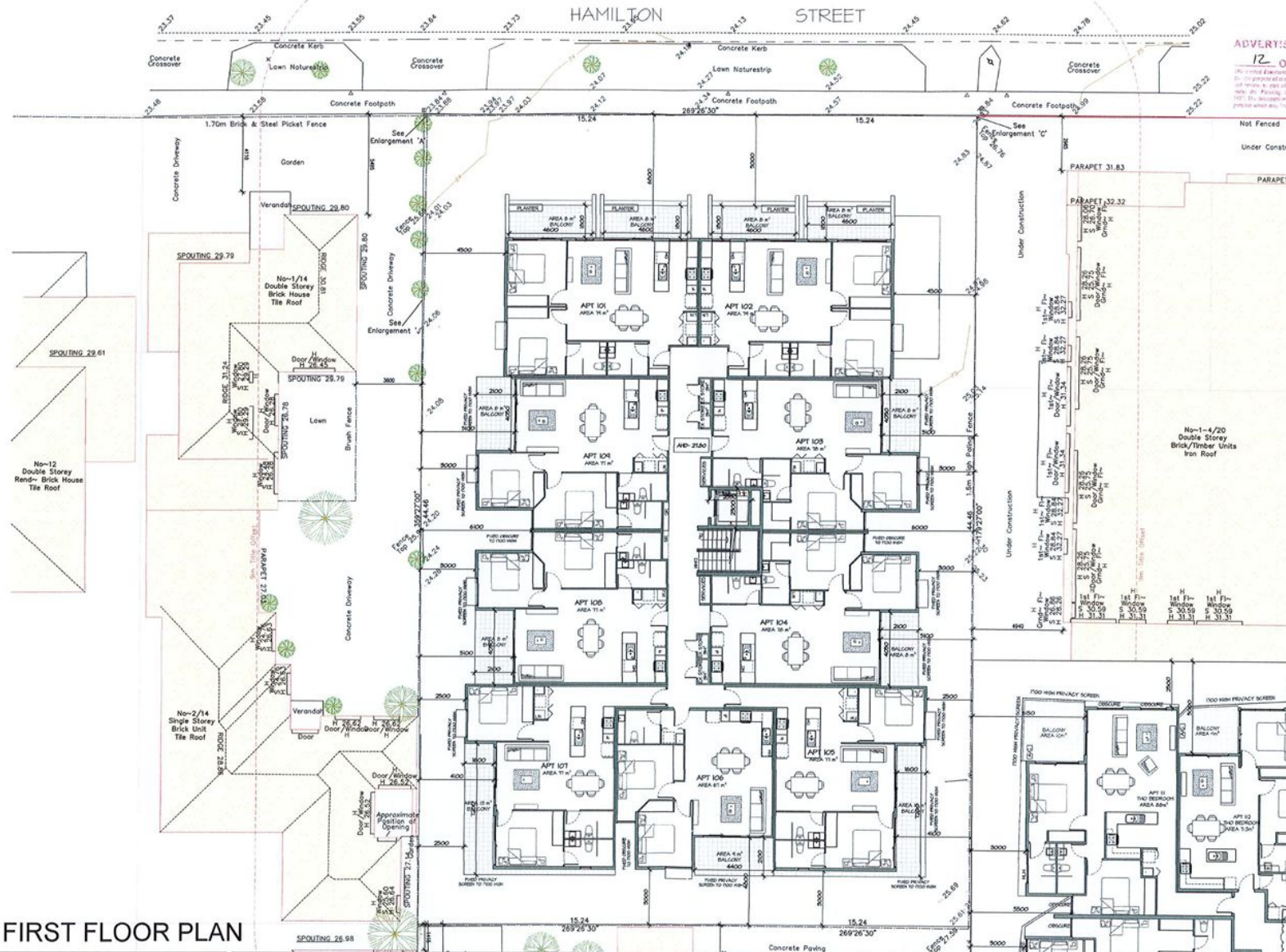
Drawing No
TP 04

REVISION NO
2



STELLER

ADVERTISED PLAN
11 OF 21
This document is made available for the purpose of enabling a residential development to be placed on the planning process under the Planning and Environment Act 1987. The document is not to be used for any other purpose which may result in a breach of the Act.



ADVERTISED PLAN

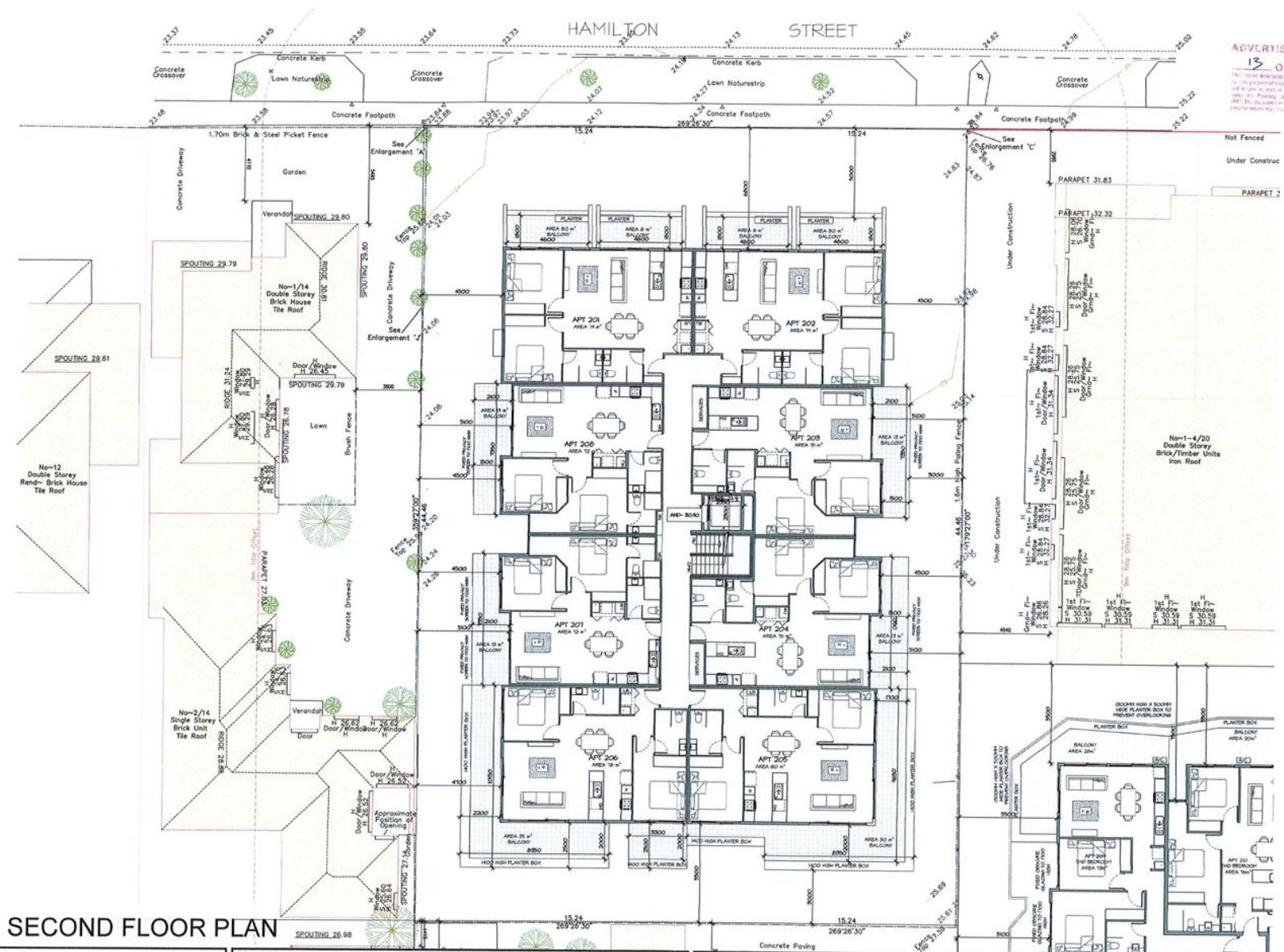
12 OF 21

This is a proposed development and is not a final plan. It is subject to the approval of the Council and the relevant authorities. The plan is for information only and does not constitute an offer of any financial product or service. The plan is not to be used for any purpose other than for the purpose for which it is intended.

FIRST FLOOR PLAN

Project PROPOSED DEVELOPMENT AT 16 - 18 HAMILTON ST BENTLEIGH VIC	Title FIRST FLOOR PLAN					Drawn PP	Date MARCH 2011	Drawing No TP 05	REVISION NO 2	
		1	REV RESPONSE	17-03-11		Job No P16-16	Scale 1:100 @ A1			
		2	APPROVAL	22-04-11						
		REV	AMENDMENT	DATT	REV	AMENDMENT	DATT			

STELLER



ADVERTISED PLAN
13 OF 21

SECOND FLOOR PLAN

Project
PROPOSED DEVELOPMENT AT
16 - 18 HAMILTON ST
BENTLEIGH VIC

Title
SECOND FLOOR

NO	BY	DATE	REVISION
1	BY RESPONSE	21-03-11	
2	APPLICATION	02-04-11	
3	APPROVED	02-04-11	

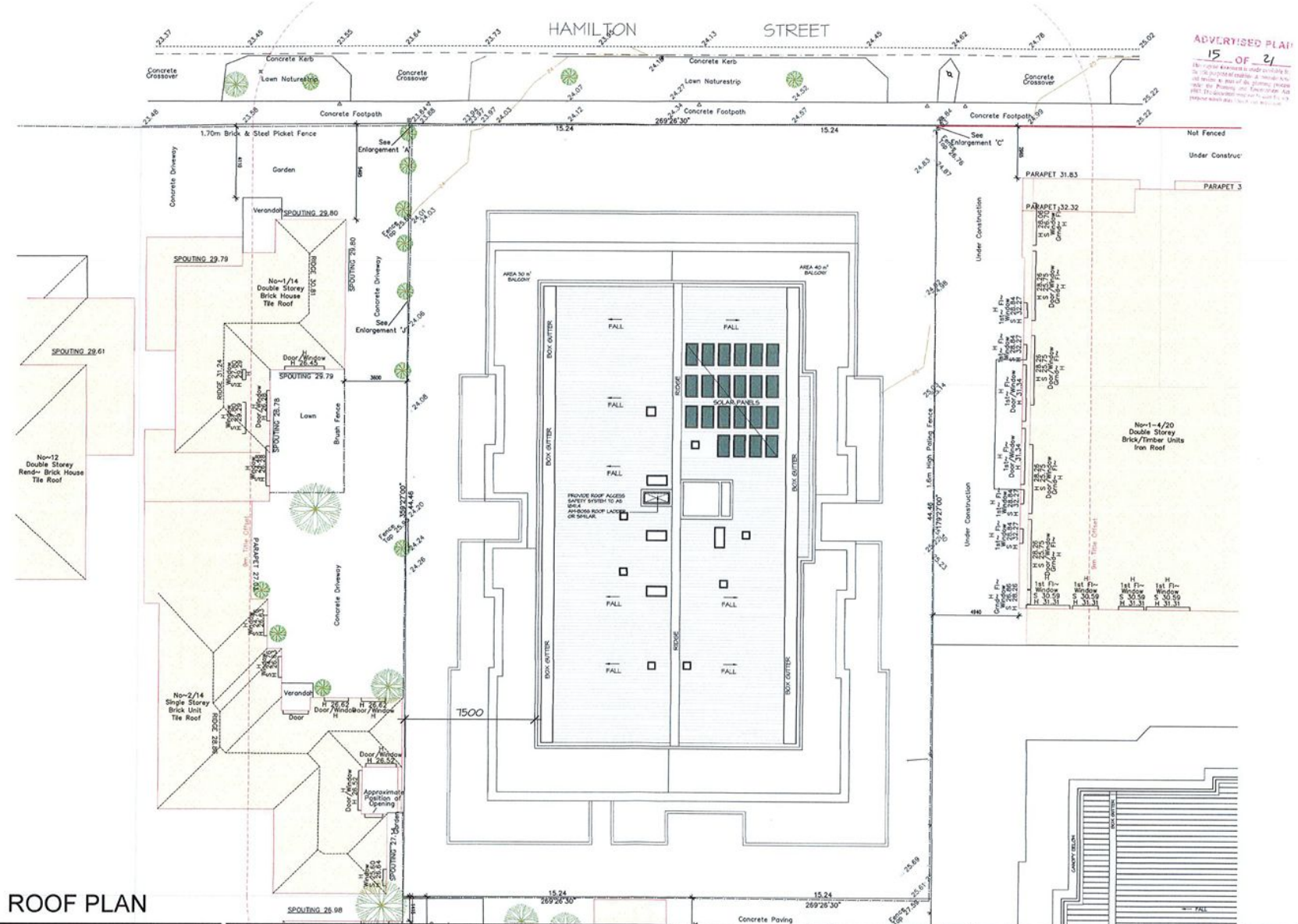
Drawn PP	Date MARCH 2011
Job No P16-16	Scale 1:1000 @ A1

Drawing No
TP 06

REVISION NO
2



STELLER



ADVERTISED PLAN
15 OF 21
This document is made available to you for information only and is not to be used for any other purpose. It is not a contract and does not constitute an offer. It is subject to change without notice. The information contained herein is for general information only and should not be relied upon for any specific purpose. The information contained herein is for general information only and should not be relied upon for any specific purpose.

ROOF PLAN

Project PROPOSED DEVELOPMENT AT 16 - 18 HAMILTON ST BENTLEIGH VIC		Title ROOF PLAN		Drawn PP		Date MARCH 2011		Drawing No TP 01 A		REVISION NO 2			
Job No P16-16		Scale 1:100 @ A1		Application DECISION		Date 		Approved 		Date 		STELLER	

ADVERTISED PLAN
16 OF 21
This is a proposed plan and is not a final plan. It is subject to change without notice. The client is responsible for ensuring that the plan is accurate and complete. The client is also responsible for ensuring that the plan is in accordance with the relevant legislation and regulations.



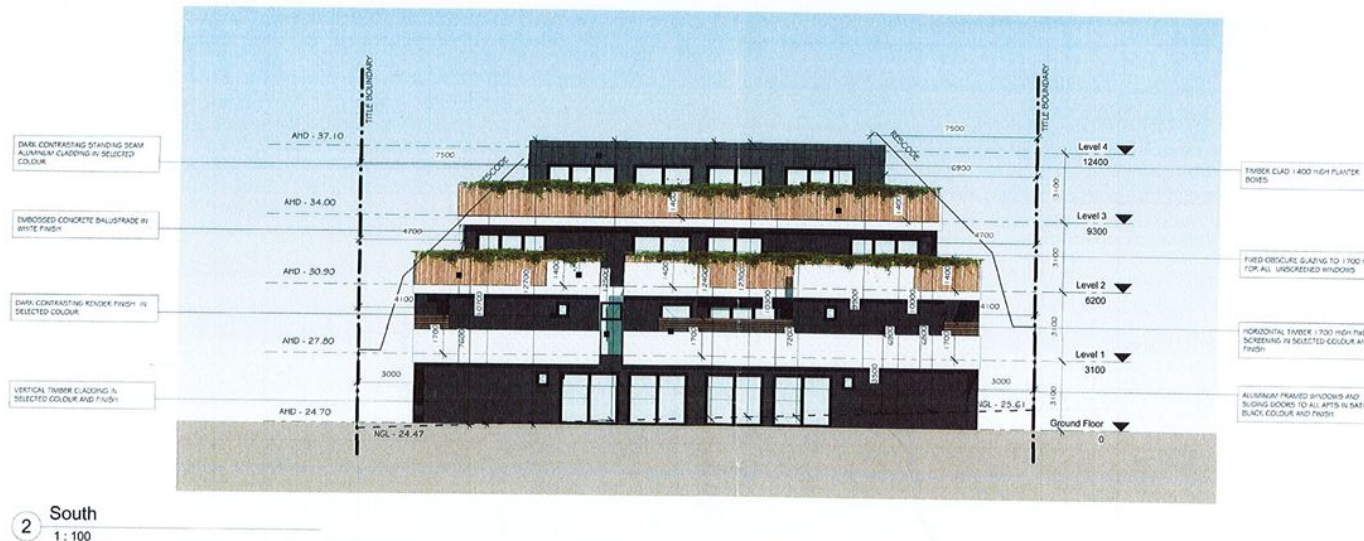
Project PROPOSED DEVELOPMENT AT 16 - 18 HAMILTON ST BENTLEIGH VIC	Title ELEVATIONS	Drawn FF	Date MARCH 2017	Drawing No TPO0	Revision No 2	N
		Job No FIG-16	Scale 1:100 @ A1			
1 PLANNING APPLICATION REV. AMENDMENT		DEC 2016	DATE	REV. AMENDMENT	DATE	

STELLER

ADVERTISED PLAN

17 OF 21

This report is prepared in accordance with the provisions of the Planning and Environment Act 1987. The drawings herein are for the project only and are not to be used for any other purpose.



Project: PROPOSED DEVELOPMENT AT 1/18 HAMILTON ST BENTLEY VIC	Title: ELEVATIONS	Drawn: PF	Date: MARCH 2017	Drawing No: TP09	Revision No: 2	
1 - PLANNING APPLICATION REV. AMENDMENT		Job No: FIG-16	Scale: 1:100 @ A1			

STELLER

ITEM 9.4 90-92 BIGNELL ROAD BENTLEIGH EAST**Author:** Rocky Camera, Manager Town Planning**File No:** GE/PP-30282/2017**Attachments:** Advertised plans**PURPOSE AND SUMMARY**

To consider a Planning Permit application.



PROPOSAL	Sale and consumption of liquor in association with the existing cricket club
MUNICIPAL STRATEGIC STATEMENT	Open Space
APPLICANT	Shannon Luck
PLANNING SCHEME CONTROLS	Public Park and Recreation Zone
OBJECTIONS	No objections received

RECOMMENDATION

That Council issues a Planning Permit for Application No. GE/PP-30282/2017 at 90-92 Bignell Road Bentleigh East, for use of the land for the sale and consumption of liquor in association with the existing cricket club in accordance with the following conditions:

1. The layout and description of the use as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. Note: This does not obviate the need for a permit where one is required.
2. This Permit will expire if the use is not started within two (2) years from the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date.

3. Liquor must only be served and consumed only between the hours of:
 - Tuesday: 7.00pm to 8:30pm
 - Thursday: 7.00pm to 8:30pm
 - Saturday: 4.00pm to 8.00pm
 - Sunday: 4.00pm to 8.00pm
4. Not more than 100 patrons may be present on the site at any one time.

BACKGROUND

The Moorabbin cricket club previously held a liquor license on the land which expired in January 2015. This liquor license was in operation for over 26 years.

ISSUES AND DISCUSSION

- Amenity impacts

Proposal

The application proposes for liquor to be served within the Moorleigh Community Room and Pavilion.

It is proposed that a maximum of 100 patrons be present on the site.

The hours when liquor is proposed to be sold, served and consumed are:

- Tuesday: 7.00pm to 8:30pm
- Thursday: 7.00pm to 8:30pm
- Saturday: 4.00pm to 8.00pm
- Sunday: 4.00pm to 8.00pm

There is a maximum of four staff who will serve and sell alcohol on the premises at any given time.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

POLICY AND LEGISLATIVE IMPLICATIONS

Amenity impacts

The proposal will not have any unreasonable amenity impacts upon surrounding residential areas or any impacts upon adjacent education land uses on the subject land.

Liquor is proposed to be served within the Moorleigh Community Room and Pavilion only. The hours when liquor will be sold and served are limited to Tuesday, Thursday, Saturday and Sunday and will not be beyond 8:30pm on any given evening.

The maximum number of patrons allowed on the land would be 100 patrons. The Moorleigh Community Room and Pavilion is located over 80 metres away from the nearest adjoining residential property. The hours and days that liquor is proposed to be served on will not coincide with the typical operating hours of the adjacent education land uses.

COMMUNICATION AND ENGAGEMENT

1. Public Notice (Statutory)

- 29 properties notified
- 44 notices sent (owners and occupiers)
- 1 sign erected on site
- No objections received

2. A Planning Conference (Non Statutory) was not held as there are no objections to the application.

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

This matter is brought to Council as:

- Council is the landowner

Planning Permit applications involving Council land are decided by resolution to ensure separation between Council as a Responsible Authority and Council as a land owner.

CONCLUSION

That a Planning Permit issue.

ADVERTISED PLAN

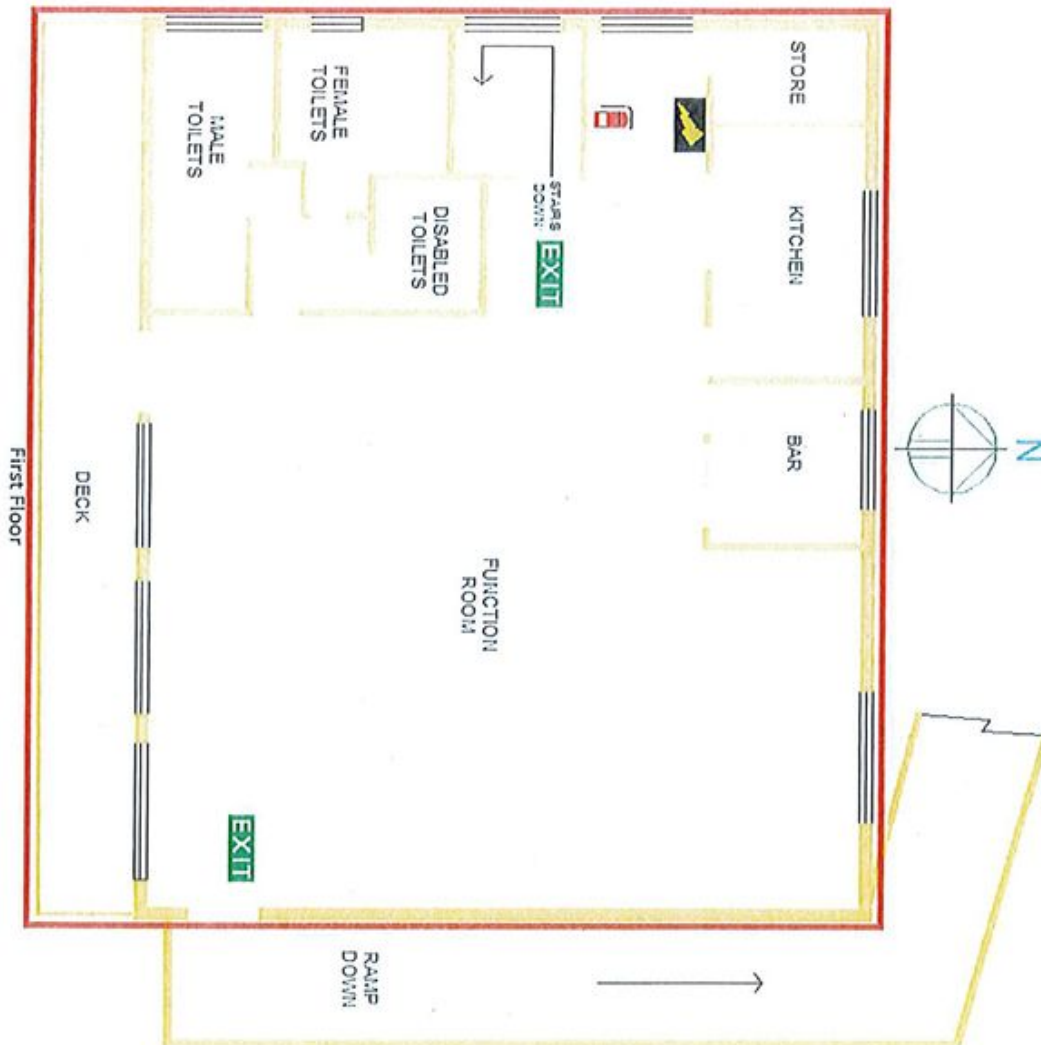
5 OF 6

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Carpark

Records Management
20 MAR 2017
Received

Tennis Courts



Moorleigh Reserve

Playing Fields

Premise Address
Moorleigh Pavilion
90-92 Bignell Road,
Bentleigh East,
Vic 3165

ITEM 9.5 SUBMISSIONS RECEIVED ON THE DRAFT COUNCIL AND COMMUNITY PLAN 2017-2021

Author: Peter Jones

File No: 17/1136295

Attachments: Attachment 1 – Public Notice of the draft Council and Community Plan and Strategic Resource Plan.

Attachment 2 – Submissions received by email on the draft Council and Community Plan.

Attachment 3 – Feedback on the draft Council and Community Plan received by Telephone, Have Your Say, Youth Leadership Team consultation and Pop up consultations.

Attachment 4 – Feedback Forms received on the draft Council and Community Plan

PURPOSE AND SUMMARY

To receive submissions on the Council and Community Plan 2017-2021 including the Strategic Resource Plan 2017-18 to 2026-27 (SRP).

RECOMMENDATION

That the 2017-2021 Council and Community Plan submissions be received and noted.

BACKGROUND

On 2 May 2017 Council resolved to give Public Notice of the draft Council and Community Plan 2017-2021 (including the SRP). The statutory notice was placed in The Age of 4 May 2017 (Attachment 1).

No decisions are required at this meeting.

The Council and Community Plan 2017-2021 (including the Draft Strategic Resource Plan 2017-18 to 2026-27) is scheduled to be submitted to the Special Council Meeting of 27 June 2017 for adoption.

ISSUES AND DISCUSSION

In 2016 a comprehensive community consultation process was undertaken to determine the issues and themes to be addressed in the next Council and Community Plan. In addition to this targeted consultation, other community consultations throughout 2016, demographic data and key government and social policies informed the development of the draft Council and Community Plan 2017-2021.

Public consultation of the draft Council and Community Plan 2017-2021 (including the SRP) was advertised in The Age, the Caulfield Leader, the Moorabbin Leader and on Council's website and Facebook page.

An electronic copy of the draft Council and Community Plan was placed on Council's website and hard copies made available in the Service Centre, Glen Eira libraries, Senior Citizen Centres, Maternal and Child Health Centres, Youth Services and Glen Eira Sports and Aquatic Centre.

Comments and submissions could be made on the haveyoursaygleneira.com.au website, sent via email to mail@gleneira.vic.gov.au or sent via the post to Glen Eira City Council, PO Box 42 Caulfield South, 3162. All submissions received have been attached to this report (Attachments 2, 3 and 4).

The purpose of this item is to enable submitters to address Council in support of their submissions.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The 2017-2021 Council and Community Plan is the Council's primary strategic document for the next four years. The Strategic Resources Plan 2017-18 to 2026-27 outlines Council's financial direction for the next ten years.

POLICY AND LEGISLATIVE IMPLICATIONS

Public Notice of the Council and Community Plan (which constitutes "the Council Plan" pursuant to s125 of the *Local Government Act 1989*) is required by Sections 125 (3) and 223 of the *Local Government Act 1989* (the Act).

Under the Act Council must provide a person making a submission on "the Council Plan" with the opportunity to speak to their submission.

COMMUNICATION AND ENGAGEMENT

Public Notice of the draft Council and Community Plan was advertised in the Age newspaper on 4 May 2017 (Attachment 1).

As noted above, extensive opportunity has been provided to the community to provide feedback on the draft Council and Community Plan.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Council to receive and note the attached submissions received on the Draft Council and Community Plan 2017-2021 including the Draft Strategic Resource Plan 2017-18 to 2026-27.

Attachment 1 – Public Notice of the draft Council and Community Plan and Strategic Resource Plan.

30 THE AGE THURSDAY, MAY 4, 2017

Public Notices

GLEN EIRA CITY COUNCIL

Annual Budget 2017-18, Council and Community Plan and Strategic Resource Plan

Notice is hereby given under Section 129 and Section 125 of the Local Government Act 1989 (Act) that Glen Eira City Council (Council) has prepared a proposed Budget for the financial year 1 July 2017 to 30 June 2018 and a draft Council and Community Plan (which includes the Strategic Resource Plan).

Copies of Budget and Council and Community Plan
Copies of the proposed Budget will be available for inspection from 3 May 2017 up to and including 1 June 2017, at the following locations:

- Glen Eira Town Hall - Service Centre, corner Glen Eira and Hawthorn Roads, Caulfield - 9am to 5.30pm weekdays (until 5pm Tuesdays); and
- Glen Eira library branches during business hours.

A copy of the Council and Community Plan can also be obtained from Council's Service Centre and libraries.

A copy of the Budget and Council and Community Plan is also available on Council's website: www.gleneira.vic.gov.au

Budget information session
In connection with the 2017-18 Budget, an information session will be held for the public on Monday 22 May 2017. The meeting will commence at 5.30pm at Glen Eira Town Hall - Caulfield Csg Room, corner Glen Eira and Hawthorn Roads, Caulfield.

Budget and Council and Community Plan submissions
Any person has a right to make a submission on any proposal contained in the proposed Budget or Council and Community Plan. Any person wishing to make a written submission on the proposed Budget or Council and Community Plan must lodge the submission before 5pm on Thursday 1 June 2017.

A person making a submission is entitled to request in the submission that the person wishes to appear in person, or to be represented by a person specified in the submission, at a meeting to be heard in support of the submission.

Budget submissions should be marked 'Budget Submission' and addressed to: Chief Financial Officer.

Council and Community Plan submissions should be marked 'Council and Community Plan Submission' and addressed to: Director Community Wellbeing.

All submissions should be sent to Glen Eira City Council, PO Box 42, Caulfield South 3162. Submissions may also be delivered to Glen Eira Town Hall's Service Centre, corner Glen Eira and Hawthorn Roads, Caulfield.

All submissions will be considered in accordance with Section 223 of the Act. Submissions made under Section 223 of the Act are not confidential and:

- will be incorporated in full (including all personal information) into the agenda for and minutes of the Council Meeting at which they are considered;
- will be available on Council's website as part of the relevant agenda and minutes; and
- must be made available for public inspection in accordance with the Act.

Council will consider all submissions received to the above proposals at the Ordinary Council Meeting to be held at Glen Eira Town Hall in the Council Chambers, corner Glen Eira and Hawthorn Roads, Caulfield on Tuesday 13 June 2017. The meeting commences at 7.30pm. Any person who has made a written submission to Council and requested that he or she be heard in support of their written submission is entitled to appear and be heard in person or by the representative specified in the submission on their behalf at this Council Meeting.

For further information on the Budget or the making of a written submission, contact Council's Chief Financial Officer John Vastianos on 9524 3333.

For further information on the Council and Community Plan, contact Council's Director Community Wellbeing Peter Jones on 9524 3333.

Meeting to adopt Budget and Council Plan
Subject to any amendments resulting from the submissions, the 2017-18 Budget and the Council and Community Plan will be considered for adoption at the Special Council Meeting to be held at Glen Eira Town Hall in the Council Chambers, corner Glen Eira and Hawthorn Roads, Caulfield, on Tuesday 27 June 2017. The Meeting will commence at 7pm.

Attachment 2 - Submissions received by email on the draft Council and Community Plan

From: [REDACTED]
Sent: Thursday, 11 May 2017 8:15 PM
To: Glen Eira City Council
Subject: Idea for the Glen Eira Plan

Dear Glen Eira Council,
My name is Anna and I'm 9 years old. I live in Elsternwick.
I think it's really important that we make a shelter for homeless people. Whenever I walk down Glenhuntly Road I always see homeless people sitting on the pavement and they look kind of helpless. So that's why I thought we should make a shelter.
In my opinion this is more important than playgrounds in the park.
Yours sincerely,
Anna

-----Original Message-----
From: [REDACTED]
Sent: Thursday, 11 May 2017 2:47 PM
To: Glen Eira City Council
Subject: Draft community plan.

Dear planners,
I read with interest this week of the purchase of a \$2mill Californian Bungalow to build a "pocket park" in Caulfield South. My daughter who lives in Caulfield South boasts about being able to walk to 5 parks, meanwhile here in the North East corner of Glen Eira in Norwood Road we have none. Our nearest park is a considerable walk away to Caulfield Park. Council missed the golden opportunity of buying the Alma Club, for community open space, instead allowing our population density to be further increased. Add to that the new development in Alma Village and this corner of Glen Eira is crying out for some open space, a playground, sports grounds, garden, anything..... We have no parks here AT ALL.
I hope you will give my input some consideration in your draft plan.
Kind Regards
Anne Ross

From: [REDACTED]
Sent: Saturday, 13 May 2017 8:33 PM
To: Glen Eira City Council
Subject: Draft Glen Eira Council and Community Plan feedback

I am writing to express my disapproval of an expected 2% increase in council rates in 2017-18 as a result of the proposed Glen Eira Council Plan. For as long as I can remember council rates have been increasing far in excess of income growth and inflation and next financial year will be no different if the plan goes ahead. Many Victorians, including Glen Eira residents, are struggling to make ends meet because of stagnant incomes and substantial increases in the cost of basic goods and services such as electricity, gas, water, food and medical care. Glen Eira councillors need to curtail their ambitions and spending. The Council should only be allocating funds to things that are necessary and not to things like the construction of netball courts that only a small percentage of Glen Eira residents will use. Glen Eira Council's first objective should be to have no further increases in rates.

Sincerely,
Ian Yaretsky
[REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: Sunday, 14 May 2017 7:18 PM
To: Glen Eira City Council
Subject: Planning Glen Eira's future.

Having walked around Bentleigh, McKinnon and other parts of Glen Eira over the last thirty eight years I would say that looking at the over development of areas near transport and the Kowtowing of this not fit for purpose council to developers and the State Government, planning went out the window years ago.

The council's false attempt at consultation is an attempt to tick all the the boxes.

Roads are in a shocking, unsafe condition. Traffic is uncontrollable and is only going to get worse regardless of the council's attempt to put everybody on a pushbike or make them walk everywhere.

Having read the five priorities of the council they have failed in all of them at this present time and no amount of spin will convince me otherwise.

In short, a few have profited and the majority have lost.

Neil O'Farrell

-----Original Message-----

From: [REDACTED]
Sent: Tuesday, 9 May 2017 8:47 AM
To: Glen Eira City Council
Subject: Draft Plan

The council should help increase the number of properties with solar panels. They should also ensure their investments and superannuation for staff is ethically sound and not invested in the fossil fuel industry.

Kylie

From: [REDACTED]
Sent: Thursday, 25 May 2017 6:17 PM
To: Glen Eira City Council
Subject: Draft council and Community Plan comment

Hello,

I would like to make a comment in regard to the Draft Council and Community Plan particularly in relation to the proposed "Ormond Sky Tower" to be erected over Ormond Station.

I would like to see Council commit to much stronger advocacy, partnering and putting in place measures to ensure:

- that any such development is in keeping with the local heritage and character of the area by ensuring it is kept within a reasonable height limit (no more than 5 stores high). If not, how will we maintain the village- like quality that the Plan notes as a positive for our City?

- That the people living in and around such a redevelopment have access to internal space, daylight, natural ventilation, quietness, outdoor space.

- that social and affordable housing options are sufficiently moderate in terms of size, and supported to integrate with the present community rather than introduced ad hoc and in numbers that will threaten community cohesion, and safety.

- that there been full and fair consideration of social sustainability - how will this affect the local community in terms of economy, environment, security, liveability, social equity, education, social inclusion?

- that plans are made to limit any further traffic congestion around this area as it is already struggling to cope.

- that capacity for community and shared common spaces, parks, services and infrastructure are fully taken into account when such development proposals are suggested. For example - sporting clubs are already struggling to find space for kids to play. How will the area cope if the proposed Sky Tower is built? Rubbish on the surrounding streets is a constant problem now - this will only increase if a massive development is added in this area. Lets not create more people who experience the condition of 'nature-deficit'. Its not just about growing a few more trees.

- that every opportunity is taken for Council to show the lead in what transparent community inclusive planning, sustainable, long term, quality, integrated and harmonious increased density living can look like in Glen Eira.

Here is a chance for the council to look at innovative, sensitive ways to approach planning and creating higher density living, rather than standing by whilst a huge, unwanted and devisive tower is plonked in our midst that will create an eyesore that we all have to live in or beside for years to come.

Jane Rossiter

From: [REDACTED]
Sent: Monday, 29 May 2017 7:32 AM
To: Glen Eira City Council
Subject: Council & Community Plan Feedback

Dear Sir or Madam.

I am pleased to provide the following feedback on the Glen Eira Council and Community Plan on behalf of the Glen Eira Neighbourhood Watch group, for which I serve as Secretary.

Our group was heartened and excited to note that a significant portion of the Plan is devoted to the theme of "Safe, Healthy, and Inclusive." We are particularly pleased to observe that the Plan emphasizes close cooperation with Victoria Police, commitment to enhanced street and public area lighting, and collaboration with community stakeholder groups on effective crime prevention. These topics are of increasing importance to the Glen Eira community, and Neighbourhood Watch is keen to support the Glen Eira Council in any way possible to achieve the goal of a safer community which we share in common.

We are concerned, however, about the level of funding that is being allocated to community safety enhancements in the budget currently under review. Initiatives such as improving street lighting, enhancing human and technological security at train stations and other public locations, tightening Police liaison, and delivering public education programs require specific funding to be made available in the budget, and it is not clear to us that this funding has been built into the budget.

We would greatly appreciate further clarity and detail on the important matter of budget allocations for community safety programs.

Sincerely,

Debbie Thomas
Secretary, Glen Eira Neighbourhood Watch

From: [REDACTED]
Sent: Monday, 15 May 2017 5:59 PM
To: Glen Eira City Council
Subject: re PLANNING GLEN EIRA'S FUTURE

TO THE CHIEF EXECUTIVE OFFICER,
GLEN EIRA COUNCIL,
HAWTHORN ROAD,
CAULFIELD.

Dear Madame,

In your Glenelira news of May 2017, page one, item no. 2 "accessible and well connected"
It states that the Council's aim is for a city that is easy to move around with safe travel options and walkable neighbourhoods.

If that is so, how can the Council justify the explosion in apartment developments and multiple housing on small blocks in our city?

The chaos resulting from the increase in population as well as motor vehicles is a recipe for disaster.

It is already difficult to manoeuvre and negotiate safely in the car down many of the side streets – and with the proliferation of underground parking in apartment blocks this exacerbates the problem.

Another dangerous aspect of this increase in motor vehicles is the danger to pedestrians, especially the elderly and children, as well as cyclists.

Several members of my family – my son and grandson amongst them – have been struck (fortunately not life threateningly) by vehicles reversing out of their driveways.

Most drivers I approached when reversing from their driveways assured me they looked carefully – but it is impossible to see completely on either side of the vehicle when reversing from one's driveway.

How does the Council propose to limit the number, or preferably put an end to, the increasing development of apartments in our, what was once, a peaceful and quiet environment?

I also suggest that all vehicles, no matter how big or small, should be fitted with the same device that trucks have – which, when they engage the reverse gear, triggers off a beeping sound to warn pedestrians and traffic of a vehicle that is reversing.

I would appreciate a response to my letter.

Yours faithfully,

Naomi Bloch
[REDACTED]

From: [REDACTED]
Sent: Wednesday, 31 May 2017 2:38 PM
To: Glen Eira City Council
Subject: Council and Community Plan Submission: Attention Director of Community Services

Glen Eira abuts the neighbouring LGAs of Bayside, Kingston, Monash, Port Phillip and Stonnington.

Each of the six LGAs has one or more swimming pools.

Each LGA provides a discount for concession card holders.

Only Glen Eira does not include "Seniors Card" holders as eligible concession card holders.

The value of the discount is significant for regular swimmers and provides an incentive for exercising and maintaining a healthy lifestyle. The cost to Council is insignificant.

1. Please explain why Glen Eira discriminates against "Seniors Card" holders (relative to neighbouring LGAs); and
2. I request that Glen Eira include "Seniors Card" holders on the list of eligible concession card holders.

Wayne Cossens

From: [REDACTED]
Sent: Thursday, 1 June 2017 11:35 PM
To: Glen Eira City Council
Cc: Gregory Storer
Subject: Feedback on Council's draft Council and Community Plan 2017-2021

Dear City of Glen Eira,

Please find attached some notes on the Council's draft Council and Community Plan 2017-2021 that we hope you find of benefit.

Sincerely,
Michael Barnett & Gregory Storer.
[REDACTED]

It is fantastic to see the City creating a Community Plan based on information gathered through consultation and supported by the analysis of demographic data.

One of the key demographics that is often overlooked is the gay, lesbian, bisexual, transgender, intersex and queer (GLBTIQ) communities within a community.

It's often said that local government has other priorities that need their attention and the GLBTIQ community is often times not given consideration.

While no specific statistics exist for the GLBTIQ Community, it is estimated to be around 10%. The draft plan speaks to diversity within the City and it's important to ensure that the GLBTIQ community is represented within that diversity.

Theme One (page 17)

A well planned City that is a great place to live.

The City as noted is made up of a diverse range of people. When providing activities for *social activities, employment and a range of residential opportunities*, it's important to consider the needs of the GLBTIQ community who often endure isolation and discrimination in the workplace. Young people coming to terms with their sexuality or gender identity are more likely to be homeless. Older people are at risk if they require the services of a nursing home that fails to understand their relationships or gender identity. These need to be matters at the forefront of Council's mind when making decisions about the uniqueness of each place.

In the 2017-18 commitments (page 21) it would be good to understand how Council will ensure that it consults with the GLBTIQ Community when undertaking a feasibility study to develop the new vibrant community hub in Elsternwick.

Theme 3.

Safe, healthy and inclusive

(Page 29) *A strong and safe community that connects people and enhances health and wellbeing.*

Connecting people is important for the development of any community. It's important to connect those marginalised in our society through our activities to ensure that Council meets the diversity within the city. Promoting festivals and cultural activities that include and celebrate the GLBTIQ community should be included in any event.

(Page 30)

Providing services to children and youth should focus on a program similar to Safe Schools to provide a safe environment for young people exploring their sexualiy and/or gender identiy.

It is equally important to make sure that our aged community is also respected in their diversity to ensure that isolation doesn't happen because the aged find assumptions have been made about their orientation or gender identity.

Page 31.

Deliver programs and activities that promote a healthy and resilient community.

Encouraging schools, both private and state, to use the Safe Schools program will greatly assist the community in providing understanding around sexuality and gender diversity. Program such as these will not only generate better understanding and build resilience, it will also help with mental health issues around sexuality.

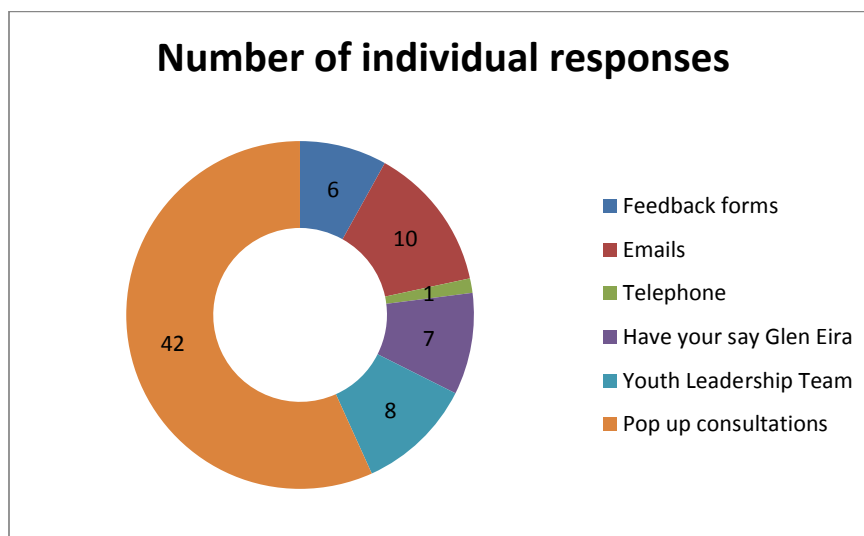
Page 33

Our 2017-18 Commitments.

In setting up a Community Safety Committee, consideration should be given to a GLBTI community representative.

Attachment 3 – Feedback on the draft Council and Community Plan received by Telephone, *Have Your Say*, Youth Leadership Team consultation and Pop up consultations.

3 May - 1 June 2017



	Feedback Forms received (typed version).
1.	<p>Re: Theme three. Safe healthy and connected. Being a Laughter Yoga Leader and Laughter Wellness Facilitator I am delighted to see your intention to develop a community wellbeing plan.</p> <p>Laughter as a therapy is not only an excellent way to obtain a whole body cardiovascular workout, it is also a body-> mind exercise where we put our bodies into a state of laughter and out mind follows – making it a fantastic way to impact and improve our mental health, sense of optimism and promotes positivity.</p> <p>I run a very low cost (by gold coin donation) weekly community laughter club and would welcome the opportunity to promote this to the Glen Eira community. We are currently listed in the Glen Eira News community listings directory but I haven't been able to access other ways to get the message out via the Glen Eira Council. I visited each of the libraries and none were interested in putting up/displaying our info.</p> <p>I also operate commercially and would welcome the opportunity to discuss how we could work together. To bring more laughter events to council –run events. Laughter Yoga in a festival like atmosphere (e.g. Party in the Park) is a fantastic way to lift people's spirit, to promote connection and to promote a healthy lifestyle. Appreciate the opportunity to submit this feedback.</p>
2.	<p>Doesn't look like a plan to me just a wish list. More wasted money in my opinion. Plan to get rid of the street rubbish. Plan to do something about the chaos in side streets for traffic and parking. Increased residential density will only make it worse. Sometimes I can't get into my driveway. Plan to stop all the units being built which are ruining the suburb. Plan to do something about the drugs and sex going on after dark at Booran Reserve. Another huge waste of money. Plan to look after the existing residents.</p>

3.	It looks good. However I would like to see more money invested in buying books for our libraries (and books in other languages i.e. Spanish). Also, I would like to see more support for investment in public schools in the area. Keep up the good work.
4.	Most important is open space. Staff should consult with an actual accountant. There are other ways to divide the money up using a mathematical pattern.
5.	We love the parks/playgrounds developments however two major concerns remain. Firstly the lack of car parking near Carnegie shopping strip. It's impossible to find a park during peak periods making the strip inaccessible. Secondly the overwhelming number of Asian stores, chemists and restaurants. We have more than enough.
6.	THIS COUNCIL DOES NOTHING. In my view this plan has failed the diverse community. Theme 1: The traffic and tree management is very poor. This council does nothing!!! Theme 2: The transport network is very poorly designed. The number of cars has to decrease not increase. The streets are not designed to fit everyone abilities. Theme 3: This council failed safety and health programs. The disability support legislation are very brutal and fascist progression. This council does nothing!!! Theme 4: Too many trees are not needed. Current practices by Councillors to support residential overdevelopment. Failed residential legislation. Failed as Landlord as well. This council does nothing!!! Theme 5: Failed governance on all questions regarding minorities.
<i>Have your Say Glen Eira</i>	
7.	(Theme 1) Re 'well designed' it would be good to see focus from Council through advocacy or other means to improve the build quality of development. (Theme 2) It would be nice to see an objective here related to creating better, separated bicycle networks. (Theme 4) These five themes read well at face value. However, reading the plan I would suggest that theme 4) Clean And Sustainable is more spin than genuine strategic intent. Perhaps 'clean open spaces' would be more reflective of Council's proposed commitments. That's well and good, but it's very disappointing, and short sighted that there isn't a real commitment to sustainability - the commitments related to energy are superficial at a massive stretch, and there are no meaningful mentions of vegetation/biodiversity management and improving water quality related to storm water run-off (ultimately impacting the health of Port Phillip just a few kilometres down North Road, and our future amenity). As a father with young children, it's great that our parks are well kept, but for all future generations' sake affluent communities like ours need to do more.
8.	(Theme 3) This is too broad of a motherhood statement to actually mean anything. I support Sean's comments that if you actually want it to mean something and deliver actual outcomes, you should include details about Aboriginal and Torres Strait Islander residents, disabled, CALD and LGBTI residents. We exist. We want to be reflected and supported by our local Council.
9.	(Theme 3) I support this goal and its objectives, but it is really disappointing to see LGBTI residents ignored in Council's Community Plan when many other local governments specifically recognise the LGBTI community in their plans. There are a number of things that can be done to rectify this: <ol style="list-style-type: none"> 1. include the number of same-sex couples and/or percentage of residents who identify as LGBTI in the section "We are a diverse city" on page 8; 2. in the section "Council will advocate for..." on page 32 include "Federal parliament to enact marriage equality irrespective of sex or gender identity" in line with the decision of Council at its September 2014 meeting; 3. in the section "Deliver programs and activities to promote a healthy and resilient community" on page 31 include "Promote inclusion and recognise the rights and specific

	<p>needs of Aboriginal and Torres Strait Islander people, culturally and linguistically diverse communities, people with disabilities and LGBTI community members in all priority areas and strategies" in line with the commitment in Council's Positive Ageing Strategy 2015-2020;</p> <p>4. in the section "How will we know if we have been successful?" on page 32 include "The level of satisfaction with Council's efforts to provide services that are inclusive of Aboriginal and Torres Strait Islander people, culturally and linguistically diverse communities, people with disabilities and LGBTI community will be above set benchmarks".</p>
10.	<p>(Theme 3) Small initiatives such as encouraging kindergartens to brush teeth would create healthy environment and long term benefits.</p> <p>(Theme 4) Provide more options for sustainability. E.g. encourage reduction of take away coffee cups, as presented tonight on ABC war on waste. And support coffee shops to sign up to http://www.responsiblecafes.org/for-councils/</p>
11.	<p>(Theme 4) It does seem you are being rather glib with this 'theme'. Anyone who has lived in the City of Glen Eira for a while knows that the council struggles to truly understand the scope of what is meant by 'sustainability', it seems to be the same as 'recycling' to you guys. The developments around East Bentleigh are not 'sustainable' in any way.</p> <p>Our streets are turned into building sites, rubbish strewn around the street by builders, huge trucks smogging up our air and completely unsustainable faux luxury townhouses are cashing in on the greed of a property boom. Meanwhile gardens on large suburban blocks are bulldozed, 60+ year old trees are ripped out and this suburb (specifically the 'Moorabbin Heights/Moorleigh part) is losing the classic 50s homes and big backyards and fruit trees that gave it character and quality. I shouldn't have to explain to your planners the impact of this loss of green space on the climate and the local environment- hotter because of increased concrete and lack of area for rain water to be absorbed. You do not even have a significant tree register! I understand your priority is pleasing developers and making this place look like Caroline Springs, but some of us actually live here and desire a truly sustainable and 'clean' suburb.</p> <p>I don't really understand what you mean by 'clean' tho. Does that mean neat astro turf lawns and brand new houses? Because it seems around here those are exactly the homes that have piles of hard rubbish displayed on their front pavement, as they throw out last year's Ikea furniture. Honestly people don't even take things to the op shop, perfectly good things sent to landfill. Surely that is a concern of the council when it is up to you to find new places for all our waste. Maybe a campaign about consumption and wastefulness? Not just a little info night at a community centre twice a year. Look around, other councils are so onto this! All over the world local councils are leading the way on action on climate change and waste reduction. I would say it's never too late to join in. But it might be too late once we have concreted over the liveability of our homes and are grandchildren are drowning in our waste.</p>
12.	<p>I think the theme is weak and disconnected. The term clean is all about waste management. The only reason we have such a big requirement for waste management is that we consume so much and waste so much. This is actually one of the main causes of climate change / global warming, yet the suggestion is that these 2 things are part of the same theme. Can I suggest the following split of the 2 themes:</p> <p>Theme 4A. Rapid & Immediate Consumption Reduction</p> <ol style="list-style-type: none"> 1. To reduce the consumption of all residents in Glen Eira by at least 50% by 2020 2. To reduce total waste tonnage across all categories by 50% by 2020 3. To redeploy all waste management savings to de-carbonise Glen Eira <p>Theme 4B: Carbon Free Glen Eira</p>

	<p>1. To rapidly de-carbonise Glen Eira, with 50% reduction in both council and community emissions by 2020 and 100% by 2025.</p> <p>2. To implement a plan to provide all residents / businesses etc in Glen Eira with 100% renewable energy by 2025</p> <p>3. To phase out the use of all oil and oil based substances by 2030 - including oil dependent vehicles.</p> <p>4. To develop a food security policy for Glen Eira by 20205. To develop a water security policy for Glen Eira by 20206. To develop a energy security policy for Glen Eira by 20207. To develop a biodiversity security policy for Glen Eira by 20208. To develop a population policy for Glen Eira by 2020</p> <p>Just on parks and open space, if Booran Reserve is an example of what you have planned for future open space and the cost of open space - you must be joking or smoking something - I went past there tonight and reckon that that there is easily more concrete than grass and probably more lights than plants - well done Glen Eira. Can you tell me when exactly will Booran reserve be carbon neutral and how many kWh of electricity it takes to run your new park each night and where exactly is this electricity sourced from and how many tonnes of concrete were used in its construction and why you put so many car parks in - I rode my bike past this park a couple of weekends ago and it was quite frankly dangerous because of all the traffic - none of this makes sense in light of your policies above, it seems contradictory and absurd in this overcrowded and congested city you like to call liveable, and certainly not in the context now that CO2 has risen over 410 ppm now and you still continue to tell residents all is well, we'll just increase our recycling a little, it wasn't all that long ago that most of the Glen Eira gang believed that climate change / global warming was made up and accordingly did nothing about it for 20+ years, then in your latest plan you are telling us we need to prepare for the impact of climate change, WTF? You and your council should really be held publicly accountable for your lack of leadership on global warming and your resultant impact on this community and your lack of response to this important issue before now ... and now you want us to prepare for climate change, the thing you said wasn't happening really?</p> <p>What was the total cost from plan through to sign off of Booran Reserve? Do you also plan to put together an emissions reduction plan for community emissions (as opposed to your own corporate emissions). From a total emission perspective, the councils emissions are small in comparison to what the rest of us are creating out here - what's your plan for community emissions? Will you also be running a program for more households in Glen Eira to take up solar, like a bulk buy or similar?</p>
13.	<p>What about communication accessibility? This isn't mentioned once. Other councils have been accredited with the Communication Access Symbol, why hasn't Glen Eira council been awarded? I noted on the website that GESAC has been, and I know other councils like Knox City Council and La Trobe city council have the sticker on their door. If this council is looking to improve the accessibility of its community, the picture will not be complete without including communication access.</p> <p>See: http://www.scopeaust.org.au/directory-communication-accessible-places/</p>
	Telephone feedback
14.	<ul style="list-style-type: none"> • Please provide options for cheaper access to GESAC for older adults • Reinforce /provide inducements for older adults to exercise as this improves health outcomes • To offset reduction in cost consider suitable volunteers to support this type of programming.

Summary from Youth Leadership Team

A focus group was held with 8 young people from the Youth Leadership Team in April 2017 on the emerging themes and key directions that were identified in the draft Council and Community Plan 2017-2021.

The Youth Leadership Team expressed support for the themes identified in the *Plan* stating that they regarded each as important and relevant areas from a young person's perspective living in Glen Eira. They further identified their view on what they perceived to be lacking or required more focus in the *Plan* according to the five themes.

Issues identified by Youth Leadership Team

THEME 1: Liveable and well designed

- There was strong view that Glen Eira was a good place to live and that they wanted it to be affordable for them to stay here in the future.

THEME 2: Accessible and Well Connected

- The focus on parking was good as they noticed that parking is difficult to find around major shopping areas
- The group noted that traffic had increased and felt that action was needed to increase safety around school zones and transport hubs
- Improvements could include a late bus for young people and more community spaces that are welcoming of young people such as more live music venues

THEME 3: Safe, Healthy and Inclusive

- Increased focus on people who are homeless, community safety and personal safety particularly when out and about and at night.
- The group affirmed that strategies for improving lighting and visibility in streets was important
- More focus on community events, art and murals around the City (which they believe will help counteract graffiti in places where it is common)
- The plan needs to include more opportunities for art groups and opportunities to join alternative community groups (not just sport based)

THEME 4: Clean and Sustainable

- The group expressed appreciation for the parks and open space as they are 'youth friendly and where they 'hang out'.
- Improvements in open spaces could include more planting of trees, community gardens, increased lighting, more sheltered areas and more seating
- Environmental sustainability was an important issue for young people and they suggested more initiatives on recycling to protect the future. Eg: signage made from sustainable materials

THEME 5: Informed and Engaged

- Community engagement was perceived as OK, but more consultation with young people would be an improvement. .

Summary from pop up Consultations

Pop up location	Individual consultations
GESAC - Tucker Ward	20
Caulfield Library - Camden Ward	10
Carnegie Library - Rosstown Ward	12
TOTAL	42

Community members were asked about their overall impression of the draft Council and Community plan and their thoughts on each theme. In general there was a positive response about the overall plan and the themes.

Comments included:

"Council seems good" *"Themes make sense but a broad brush approach"*
"Themes cover my priorities, all important" *"Themes chosen do deserve council attention"*
"The plan is very broad; it mentions lots of strategies but what is actually going to happen, where is the detail on action?"

Residents were most concerned about Theme 1 and Theme 2 however feedback was received across all themes. Key issues have been highlighted below:

THEME 1: Liveable and well designed

- Residents reaffirmed the importance of this theme and there was strong support for objectives to address development of multiunit/multistorey housing and its negative impact on traffic congestion, parking and changes to the 'neighbourhood' feel.
- Residents reaffirmed the issue of housing affordability, particularly on the young.

THEME 2: Accessible and Well Connected

- There was strong support for upgrades to bicycle routes as outlined in the *Plan*.
- Residents supported strategies to address parking issues within built up areas and shopping precincts.
- There was support for increasing access across the municipality, such as providing more disabled friendly ramp.

THEME 3: Safe, Healthy and Inclusive

- Residents reaffirmed the importance of community safety and the proposed partnership with key stakeholders to address issues such as break-ins.
- Residents supported health promotion initiatives such as providing healthy eating options at council facilities.
- Residents noted homelessness in the community and support addressing this through the community wellbeing plan.
- There was strong support for libraries and recreation facilities overall, and initiatives to increase access of recreation facilities through lower entry fees for older people.
- There was concern that ageing and aged care wasn't highlighted in the draft *Plan*.

THEME 4: Clean and Sustainable

- There was strong support for Council's open space strategy and recent improvements. There was support the proposal to increase community access to Caulfield Racecourse Reserve.
- There was support for initiatives to keep the city clean and attractive, in particular addressing street rubbish.
- Proposed sustainability strategies were supported and there was support for more frequent collection of recycling, implement a food waste scheme, partner with food rescue organisations and implement more community gardens.

THEME 5: Informed and Engaged

- There was strong support for council's consultation and communication methods of Facebook and GE News.
- There was concern that large projects, such as Booran Reserve, should undergo more community consultation.
- There was support for council's communication channels but it needs to be delivered in numerous formats and languages.



Here is the draft *Glen Eira Council and Community Plan 2017–2021*.

We would like your thoughts about the *Plan* and the five key themes identified.

Final community feedback and comments will be accepted until 1 June 2017.

You can provide your feedback and comments by:

- Completing this feedback form and returning it in the attached reply paid envelope or posting it to:

Community Development and Engagement Unit
Draft Council and Community Plan 2017–2021
Glen Eira City Council
PO Box 42
Caulfield South VIC 3162

- Visiting Glen Eira's *Have Your Say* website: www.haveyoursaygleneira.com.au

- Contacting Council's Community Development and Engagement team on 9524 3333.

COMMENTS AND FEEDBACK

Re: THEME THREE

Safe, Healthy & Connected.

Being a Laughter Yoga Leader & Laughter Wellness Facilitator I am delighted to see your intention to develop a community wellbeing plan.

Laughter as a therapy is not only an excellent way to obtain a whole body cardiovascular workout, it is also a body-mind exercise where we put our bodies into a state of laughter and our mind follows - making it a fantastic way to impact & improve our mental health, sense of optimism and promotes positivity. PTO

Bentleigh | Bentleigh East | Brighton East | Carnegie | Caulfield | Elsternwick | Gardenvale | Glen Huntly | McKinnon | Murrumbeena | Ormond | St Kilda East

I run a very low cost (by gold coin donation) weekly community laughter club and would welcome the opportunity to promote this to the Glen Eira community. We are currently listed in the Glen Eira News community listings directory but I haven't been able to access other ways to get the message out via the Glen Eira Council. I visited each of the libraries and none were interested in putting up/displaying our info.

I also operate commercially and would welcome the opportunity to discuss how we could work together to bring more laughter events to Council-run events. Laughter/yoga in a festival like atmosphere (eg. party in the park) is a fantastic way to lift people's spirit, to promote connection and to promote a healthy lifestyle.

Appreciate the opportunity to submit this feedback.

Warmest regards
Jen-Annette Karlich

GLEN EIRA DRAFT COUNCIL AND COMMUNITY PLAN 2017-2021 FEEDBACK FORM



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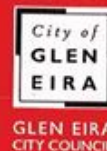
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COMMENTS AND FEEDBACK

DOESN'T LOOK LIKE A PLAN TO ME JUST A WISH LIST.
MORE WASTE MONEY IN MY OPINION
PLAN TO GET RID OF THE STREET RUBBISH.
PLAN TO DO SOMETHING ABOUT THE CHAOS IN SIDE STREETS
FOR TRAFFIC AND PARKING. INCREASED RESIDENTIAL DENSITY
WILL ONLY MAKE IT WORSE. SOME TIMES I CAN'T GET INTO MY DRIVEWAY
PLAN TO STOP ALL THE UNIK BEING BUILT WHICH ARE
RUINING THE SUBURB
PLAN TO DO SOMETHING ABOUT THE DRUGS AND SEX GOING ON
AFTER DARK AT BORAN RESERVE. ANOTHER HUGE WASTE OF MONEY
PLAN TO LOOK AFTER THE EXISTING RESIDENTS
Residents.

GLEN EIRA DRAFT COUNCIL AND COMMUNITY PLAN 2017-2021 FEEDBACK FORM



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COMMENTS AND FEEDBACK

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However, I would like to see
more money invested in buying
books for our libraries (and books
in other languages i.e. Spanish). Also,
I would like to see more support &
investment in Public Schools in the
area. Keep the good work!

Bentleigh | Bentleigh East | Brighton East | Carnegie | Caulfield | Elsternwick | Gardenvale | Glen Huntly | McKinnon | Murrumbeena | Ormond | St Kilda East



GEO16411

Pollution and water

We have in Australia about one-eighth of the water carried by the Mississippi River (suppose the load of suspended metals in that water has been sent out to sea). We should never let our waterways get that dirty.

Regarding a BP proposal to do deep drilling in Bass Strait - so far, in early days, 40,000 people have signed a petition.

Bourgeois living means richer folk paying higher rent but higher levels of home and unit ownership.

There is an avoidable snarl of railway lines cutting major roads. However, convenience is bought in degrees. Major works cut off time to get a parcel of land of 10, 20, 30, 40, 50, 60, 70, 80, 90, 100, 110, 120, 130, 140, 150, 160, 170, 180, 190, 200, 210, 220, 230, 240, 250, 260, 270, 280, 290, 300, 310, 320, 330, 340, 350, 360, 370, 380, 390, 400, 410, 420, 430, 440, 450, 460, 470, 480, 490, 500, 510, 520, 530, 540, 550, 560, 570, 580, 590, 600, 610, 620, 630, 640, 650, 660, 670, 680, 690, 700, 710, 720, 730, 740, 750, 760, 770, 780, 790, 800, 810, 820, 830, 840, 850, 860, 870, 880, 890, 900, 910, 920, 930, 940, 950, 960, 970, 980, 990, 1000, 1010, 1020, 1030, 1040, 1050, 1060, 1070, 1080, 1090, 1100, 1110, 1120, 1130, 1140, 1150, 1160, 1170, 1180, 1190, 1200, 1210, 1220, 1230, 1240, 1250, 1260, 1270, 1280, 1290, 1300, 1310, 1320, 1330, 1340, 1350, 1360, 1370, 1380, 1390, 1400, 1410, 1420, 1430, 1440, 1450, 1460, 1470, 1480, 1490, 1500, 1510, 1520, 1530, 1540, 1550, 1560, 1570, 1580, 1590, 1600, 1610, 1620, 1630, 1640, 1650, 1660, 1670, 1680, 1690, 1700, 1710, 1720, 1730, 1740, 1750, 1760, 1770, 1780, 1790, 1800, 1810, 1820, 1830, 1840, 1850, 1860, 1870, 1880, 1890, 1900, 1910, 1920, 1930, 1940, 1950, 1960, 1970, 1980, 1990, 2000, 2010, 2020, 2030, 2040, 2050, 2060, 2070, 2080, 2090, 2100, 2110, 2120, 2130, 2140, 2150, 2160, 2170, 2180, 2190, 2200, 2210, 2220, 2230, 2240, 2250, 2260, 2270, 2280, 2290, 2300, 2310, 2320, 2330, 2340, 2350, 2360, 2370, 2380, 2390, 2400, 2410, 2420, 2430, 2440, 2450, 2460, 2470, 2480, 2490, 2500, 2510, 2520, 2530, 2540, 2550, 2560, 2570, 2580, 2590, 2600, 2610, 2620, 2630, 2640, 2650, 2660, 2670, 2680, 2690, 2700, 2710, 2720, 2730, 2740, 2750, 2760, 2770, 2780, 2790, 2800, 2810, 2820, 2830, 2840, 2850, 2860, 2870, 2880, 2890, 2900, 2910, 2920, 2930, 2940, 2950, 2960, 2970, 2980, 2990, 3000, 3010, 3020, 3030, 3040, 3050, 3060, 3070, 3080, 3090, 3100, 3110, 3120, 3130, 3140, 3150, 3160, 3170, 3180, 3190, 3200, 3210, 3220, 3230, 3240, 3250, 3260, 3270, 3280, 3290, 3300, 3310, 3320, 3330, 3340, 3350, 3360, 3370, 3380, 3390, 3400, 3410, 3420, 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Above — my 1st reactions

Other reactions: Since everyone's been hard, the way should be open to be even more supportive of hard-hat egotism, especially those businesses that employ lots of people, and avoid empty air-brass pollution. How hard is it to get a salad roll? Office Works shops are also a wonder — as well as the usual Cokes and Winkies. Of course cheap photocopies, also.

One kind of store, quite rare, is hardware.



1800 223 667 is a reduced price membership with AGP which already has over 300,000 members. There is a local Glen Eira Environment Group.

I am interested in reviewing the Plan and draft
Budget Document. You will see from Overst's remarks I
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decline position]

But I have so little money — for \$3-90 by train
[total] — I'm forced to beg you post some copies to me
here. If it is not residents reading them [2 copies of
each] it will be staff.

Please do send the information to:—

David Hughes



This is my response to Glen Eyal Draft
Annual Budget as per outlined in Globe & Mail
News 1 May 2017 page 3

- firstly I'd re-allocate monies among the six categories
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"Open space" (number 3) and "Plant and Equipment"
(number 6).
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more complex like a geometric progression (like 1, 20, 400 etc.)
• try fitting your linked numbers to a linear programming
model

Comment: All the staff consultations could be with an
actual accountant.

I have few other comments on priorities except:
to encourage ACF (Alberta Conservation Foundation)
etc. etc. etc. is on to prevent changes in ships
for bio - just about

GLEN EIRA DRAFT COUNCIL AND COMMUNITY PLAN 2017-2021 FEEDBACK FORM



GLEN EIRA
CITY COUNCIL

Here is the draft *Glen Eira Council and Community Plan 2017-2021*.

We would like your thoughts about the *Plan* and the five key themes identified.

Final community feedback and comments will be accepted until 1 June 2017.

You can provide your feedback and comments by:

- Completing this feedback form and returning it in the attached reply paid envelope or posting it to:

Community Development and Engagement Unit
Draft Council and Community Plan 2017-2021
Glen Eira City Council
PO Box 42
Caulfield South VIC 3162

- Visiting Glen Eira's *Have Your Say* website: www.haveyoursaygleneira.com.au

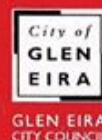
- Contacting Council's Community Development and Engagement team on 9524 3333.

COMMENTS AND FEEDBACK

We love the parks/playground developments however two major concerns remain. Firstly the lack of car parking near Carnegie shopping strip. It's impossible to find a park during peak periods making the strip inaccessible.

Secondly the overwhelming number of Asian stores, chemists, restaurants. We need diversity. No more Asian stores we have more than enough.

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26.05.2017

COMMENTS AND FEEDBACK

THIS COUNCIL DOES NOTHING!

In my view this plan has failed the diverse community.

1. Livable and well designed. The traffic management and tree management is very poor. This Council does nothing!!!
2. Accessible and well designed.

The transport network is very poorly designed. The number of cars has to decrease not increase. The streets are not designed to fit everyone abilities.

3. Safe, healthy and inclusive

This Council failed safety and health programs. The Disability Support Legislation are very brutal and Fascist progression. This Council does nothing!!!

4. Clean and sustainable

Too many trees are not needed. Corrupt practices by Councillors to support Residential overdevelopment. Failed Residential Legislation.

Bentleigh | Bentleigh East | Brighton East | Carnegie | Caulfield | Elsternwick | Gardenvale | Glen Huntly | McKinnon | Murrumbidgee | Ormond | St Kilda East

Failed as Landlord as well. This Council does nothing!!!

5. Informed and engaged. Failed Governance on all questions regarding minorities.

ITEM 9.6 PUBLIC SUBMISSIONS ON PROPOSED 2017-18 ANNUAL BUDGET

Author: John Vastianos (*Chief Financial Officer*)

File No: 17/1114627

Attachments: Yes (*Attachment 1: 2017-18 Draft Budget Public Submissions*)

PURPOSE AND SUMMARY

To receive submissions and comments on the proposed *2017-18 Draft Annual Budget* in accordance with the *Local Government Act 1989* (the 'Act').

RECOMMENDATION

That the 2017-18 budget public submissions be received and noted.

BACKGROUND

On 2 May 2017 Council resolved to give Public Notice of the proposed *2017-18 Draft Budget*.

Submissions have been circulated to Councillors (refer to Attachment 1). The purpose of this item is to enable submitters to address Council in support of their submissions.

No decisions are required at this Meeting.

The *2017-18 Draft Annual Budget* is scheduled to be submitted for adoption to the Special Council Meeting of 27 June 2017.

ISSUES AND DISCUSSION**1. The Rate Rise**

The proposed budget is based on a rate increase of 2 per cent. This is in line with the new *Fair Go Rates System* (FGRS) which has capped rates increases by Victorian councils to the forecast movement of 2 per cent in line with the forecasted Consumer Price Index (CPI) for the financial year 2017-18.

The cap for 2016-17 was also set at forecast CPI last year (at 2.5 per cent), the first year Victorian Councils operated under a rate cap.

Council must manage the budget and long-term plan appropriately within the constraints set by the State Government's Rate Capping regime.

Council has elected not to apply to the Essential Services Commission (ESC) for a rate cap variation in 2017-18.

The average rates per assessment for 2017-18 is estimated at \$1,361.

2. ***Infrastructure and Capital Works for the Community***

In the 2017-18 Budget Council has allocated funding of \$34.08 million for asset renewals, upgrades and expansions. Highlights of the capital works program include:

- ***Priority items*** — this includes the renewal and upgrade of Council's major infrastructure assets, such as: road reconstruction (\$5.19 million); drainage improvement program (\$3.57 million); footpaths (\$2.01 million); and local road resurfacing (\$1.5 million).
- ***Building works*** — comprising buildings and building improvements, upgrade and renewal of community facilities; Municipal offices; sports facilities; and pavilions (\$5.53 million).
- ***Open space*** — this includes open space initiatives; parks; playing surfaces; and playground equipment (\$8.85 million).
- ***Environmental initiatives*** — this includes warm season grasses; Council's Bicycle Strategy (continuation of off-road paths, extensions to the on-road network and works to improve existing conditions); installation of LED lights; park lighting energy efficiency upgrade; and photovoltaic systems on council assets to generate renewable energy (\$1.92 million) .
- ***Transport and planning*** — this includes safety projects at cross intersections, pedestrian and safer speed limits; school safety; shopping centres; sustainable transport; and disabled parking upgrades (\$1.2 million).
- ***Plant and equipment*** — this includes plant, machinery and equipment; information technology and telecommunications; and library collections (\$5.51 million).

Council officers in preparing the *2017-18 Draft Annual Budget*, take into account other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the current financial year.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The proposed budget details the resources required over the next year to fund the large range of services we provide to the community. It also includes details of proposed capital expenditure allocations to improve and renew our City's physical infrastructure, buildings and operational assets as well as funding proposals for a range of operating projects.

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the State Government's Rate Capping regime.
- Generate funds to provide additional public open space and renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Set rates and fee increases that are manageable and sustainable.
- Focus on continuous improvement.
- Keep day-to-day costs and rates below our peers.

POLICY AND LEGISLATIVE IMPLICATIONS

- **Budget** - under section 127 of the Act, Council is required to prepare and adopt an annual budget each financial year.
- **Public Notice** - under section 129 of the Act, as soon as practicable after a Council has prepared a proposed budget or revised budget, the Council must give public notice.
- **Public Submissions** - under section 223 of the Act, a person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

COMMUNICATION AND ENGAGEMENT

- **Budget Advertisements**
The statutory notice was placed in *The Age* of 4 May 2017. Information was also published in The Leader edition of the week of 9 May 2017.
- **Information Session**
A public information session was held on Monday, 22 May 2017 to provide an overview of the *2017-18 Draft Annual Budget*.

LINK TO COUNCIL PLAN

Theme 4: Governance – To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That the *2017-18 Budget* public submissions be received and noted.

ATTACHMENT 1:

PUBLIC SUBMISSIONS RECEIVED FOR 2017-18 DRAFT ANNUAL BUDGET

- 1) David Hughes
- 2) Bentleigh Football Netball Club Inc.
- 3) Nick Staikos
- 4) Glen Eira Adult Learning Centre Inc.
- 5) Wayne Cossens
- 6) Friends of Caulfield Park



GEO16411

Pollution and water

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Records Management

10 MAY 2017

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Comment: All the staff consultations could be with an
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I have few other comments on priorities except:
re environment ACF (Australian Conservation Foundation)
(ACF) as the one to provide cheaper m' shops
for PIC — just phone



Bentleigh Football Netball Club Inc.

ABN: 78 589 336 417

Rebecca McKenzie
CEO – Glen Eira Council
PO Box 42
Caulfield South Vic 3162.
25/5/2017.

Dear Rebecca,

Re: Lighting at the Bentleigh Recreation Reserve.

The Bentleigh Football Netball Club and the Bentleigh Junior Football Club are both winter tenants at the Bentleigh Recreation Reserve. Both Clubs use the ground for night training and day time matches. The senior club is an incorporated, not for profit organization that currently fields seniors, reserves, under 19's football teams, three open age female netball teams and this year, an open age women's football team. All teams are affiliated with the Southern Football Netball League (SFNL) Competition.

We are a local community orientated Club that relies heavily on local fundraising, sponsorship, social and trading operations to cover its running costs as entry to our games is free. We have had terrific support from Glen Eira Council through the community grants program and state government through the volunteer and equipment grants to improve the Bentleigh facility and equip our members.

Council recreation staff would be able to confirm that we are a very good tenant with a long history of caring for the facility. We are now at the stage where we are asking for further council support via the project outlined further in this letter.

The BFNC request that during council's draft budget process, that our proposal be given careful consideration. Our Club has been selected as an inaugural member of the SFNL Women's football competition. We currently have 38 registered players with ages ranging from late teens to late 30's. To this point our girls have had to play games at 8:00 a.m. Saturday morning, Sunday afternoon and on a Friday evening. It is our strong desire to have our women's team play its games at 4:30 p.m. Saturday, after the seniors, so as to keep our Club united and not have the women's team seen as a separate entity without the crowd support that our male teams receive.

Unfortunately our current council lighting system (50 Lux) is well below the minimum SFNL and AFL Victoria requirement of 100 Lux lighting.

Through the advice that we have received it is our understanding that an amount of \$18k to \$20k would be required to convert the current lighting to 100 Lux. Although we would have the financial capacity to make a contribution to this figure we would not be capable of fully funding it, hence our request for council consideration for this project during its draft budget process.

I would be most happy to provide any further written information regarding this request, and in addition I am also prepared to meet with council officials to discuss any aspect of our request.

Yours Sincerely,

Garry Matlock

Secretary Bentleigh Football Netball Club.



Nick Staikos MP
State Member for Bentleigh



Rebecca McKenzie
CEO – Glen Eira Council
PO Box 42
Caulfield South VIC 3162



Dear Rebecca

Lighting at Bentleigh Recreation Reserve

Firstly, I would like to congratulate Council on the investment flagged in the draft budget to upgrade the pavilion at King George Reserve. It has been a pleasure working with you to secure a State Government contribution and achieve this outcome.

Both Bentleigh Junior Football Club (JFC) and Bentleigh Football Netball Club (FNC) have female participants. Mr Declan Reeve, assistant coach of Bentleigh FNC's female team, has visited my office today with a request for better lighting at Bentleigh Recreation Reserve.

As you are aware, Southern Football Netball League (SFNL) launched a female football competition this year and Bentleigh was granted a license. There has been a lot of interest in Bentleigh's team, which currently plays on Sundays.

The club would like the female team to play at 4:30pm on Saturdays, after the seniors have finished their game; however, they have been advised by SFNL that the current lighting at Bentleigh Recreation Reserve does not meet standards for games at that time of the afternoon. The club has twelve lights that would need to be converted to 100 lux. I understand that this would require an investment of no more than \$20,000 but would greatly enhance the female competition by ensuring that there is a large crowd at the reserve. Effectively, it would mean that the under 19s, reserves, seniors and women would play on the same day at the same ground.

I encourage Council to work with the club on this important investment, particularly during consideration of the draft budget. Please do not hesitate to contact me if I can be of any assistance.

Yours sincerely

Nick Staikos MP
State Member for Bentleigh





GLEN EIRA ADULT
LEARNING CENTRE INC
PO Box 219
Ormond VIC 3204

ABN: 56 245 390 101

2 May 2017

The Mayor
Cr Mary Delahunty
Glen Eira City Council
PO Box 42
Caulfield South 3162

Dear Cr Delahunty

RE: ESTABLISHMENT FUND FOR GEALC'S RELOCATION TO NEW PREMISES

I am writing to request an establishment fund from the Glen Eira City Council to assist Glen Eira Adult Learning Centre (GEALC) in relocating to a new premises later this year.

Background

GEALC is a community owned and managed, registered training organisation (RTO) that has been operating for 30 years. GEALC's primary objective is to offer a wide range of quality programs to adults who want to improve their English language, literacy, computer and employment skills, and extend their involvement in activities in the community. GEALC has a significant focus of community strengthening in the southern metropolitan region of Melbourne and works actively with all levels of government and community organisations in order to provide affordable and accessible educational opportunities to adults in the Glen Eira area.

GEALC continues to build on the number and quality of courses it offers within the Glen Eira community and is proud of its steady increase in service provision and successive years of positive growth in student numbers. This growth has been recognised externally by Glen Eira City Council who awarded GEALC the Community Group of the Year Award in 2014 for GEALC's significant contribution to the Glen Eira Community and more recently by the Department of Education and Training in receiving the 2016 Learn Local Legend Award (for Southern Metropolitan Region) recognising GEALC as an outstanding contributor to learners and its growth of learner participation.

The facility from which GEALC currently operates is owned by the Ormond Uniting Church (OUC). OUC recognises the community capacity building and consistency of GEALC's mission with its own mission and objectives and has traditionally allowed GEALC to use its facility at a below-market rent. The difference between the rent GEALC currently pays and what equivalent facilities would cost at standard market rates is estimated to be around \$50,000 per annum.

With OUC having decided to build on the location of GEALC's existing facility, GEALC finds itself needing to secure alternative accommodation. GEALC's operating model and recurrent revenues could not sustain a \$50,000 increase in operating costs.

Recognising this, OUC has offered GEALC the use of an alternative temporary facility on the other-side of its property. However, this facility is in need of significant refurbishment prior to it

being able to be used for education and community engagement activities. The refurbishment will include:

- ramp and widening doorways for disability access
- telecommunication and network wiring
- modifying the toilet facilities
- window and floor coverings
- lighting and air-conditioning
- removal of walls to create larger spaces for learning
- an additional classroom space in carport area
- relocation costs
- classroom/office configuration.

This will render the currently unoccupied alternative accommodation suitable for use as an educational community engagement facility.

Previous Request from Council

In March 2016, GEALC sent a letter to the former Mayor and Glen Eira City Councillors requesting a \$25,000 financial contribution from the Council so that GEALC would be able to continue to operate from September 2017 onwards and continue to provide community capacity building within the Glen Eira community.

GEALC was advised by Council, under the previous term, that GEALC's Establishment Fund would be considered once GEALC received an approved Planning Permit for the change of land use from *residential* purposes to *educational* purposes, as well as seeking financial contributions from other funding sources so that the requested \$25,000 contribution from Council represented a proportion of the total estimated costs to relocate.

GEALC would like to inform the Council that its planning permit has recently been approved and income from other funding sources has been sought (*see information below*). However, it should be noted that funding from the Helen MacPherson Smith Trust and the Melbourne Racing Club Foundation is subject to confirmation that additional funding has been secured.

Relocation Works & Expenditure

Work Detail	Expenditure
Flooring & Window Covering and Lighting	\$8,000
Removal of bedroom 3 & 4 stud wall	\$4,700
Carport modification to create additional classroom	\$14,100
Disability Toilet	\$16,200
Wheelchair ramp	\$8,500
Widening of 3 passage doors, entrance door & 2 classroom doors	\$9,000
Supply and install new communication system (4 users)	\$3,000
Installation of phone/data points for computer room and all office spaces	\$6,500
Removal, clean and install of current split system air-conditioning	\$3,500
Install TV points and ceiling projector points for all classrooms	\$500
Removal and refit of existing signage (with address change)	\$1,000
Removal costs	\$3,000
Other costs – planning application and building permits	\$4,000
EXPENDITURE TOTAL	\$82,000

Relocation Income

Unconfirmed Funding (requested)	Income
Glen Eira City Council – Request for Establishment Fund to assist in the costs associated in creating an additional learning space in carport area	\$25,000
*Helen MacPherson Smith Trust - costs associated with networking computer classroom (\$8,250) and fitting out the new learning space in the carport with air-conditioner, flooring & window coverings (\$5,750)	\$14,000
*Melbourne Racing Club Foundation – funding to assist with modifying bathroom for disability access and other relocation costs where needed	\$13,000
Unconfirmed Funding	\$52,000

* **Condition of receiving these grants:** that GEALC receives funding from other funding sources including Glen Eira City Council

Confirmed Funding	Income
Stronger Communities Program 2016/2017- Department of Infrastructure and Regional Development – to provide a disability ramp, widen doorways and modify bathroom for disability access	\$20,000
GEALC's contribution – communication system, removal & other costs	\$10,000
Confirmed Funding	\$30,000

Relocation Outcomes

GEALC is seeking financial support to relocate to the temporary facility so that it will be able to continue to operate from 2017 thus ensuring its current 450 students and 600 community activity participants will be able to engage in GEALC's programs and events and will continue to provide community capacity building within the Glen Eira community.

Providing financial support to assist GEALC in relocating premises will ensure:

- GEALC's activities continue to result in increased community participation and building of social capital
- GEALC's programs and activities continue to meet community needs and aspirations
- GEALC's relationships with partner and community organisations, businesses, government and philanthropic organisations remain strong
- Prescribed quality standards are maintained and meet the Disability (Access to Premises - Building Standards 2010) to facilitate easy access for use by all people
- Diversity continues to be promoted within the Glen Eira community.

Without financial support, GEALC has no other choice but to relocate to the temporary facility using its own funds and would need to make difficult decisions on how to cut back on the expenditure. Lack of financial support would result in GEALC not being able to:

- offer its participants a community space that is accessible for use by ALL people living in the Glen Eira community (ie. *wheelchair access, widening of doorways and installing a disability toilet*)
- have educational spaces that are conducive to learning due to poor heating, cooling and lighting conditions

- have an additional classroom. GEALC would need to look at alternative room hire or scale back on its current program offerings.

We would be grateful if Glen Eira City Council could consider the request for a 'one-off' establishment fund from the Glen Eira City Council to assist Glen Eira Adult Learning Centre (GEALC) in relocating to the new premises offered by the Ormond Uniting Church.

I look forward to hearing from you.

Yours sincerely



Philippa Caris
Manager

Cc: Cr Margaret Esakoff
Cr Clare Davey
Cr Tony Athanasopoulos
Cr Jamie Hyams
Cr Jim Magee
Cr Nina Taylor
Cr Joel Silver
Cr Dan Sztrajt

Subject: FW: Budget Submission: Attention Chief Financial Officer

From: Wayne Cossens
Sent: Wednesday, 31 May 2017 2:32 PM
To: Glen Eira City Council
Subject: Budget Submission: Attention Chief Financial Officer

Glen Eira abuts the neighbouring LGAs of Bayside, Kingston, Monash, Port Phillip and Stonnington.

Each of the six LGAs has one or more swimming pools.

Each LGA provides a discount for concession card holders.

Only Glen Eira does not include "Seniors Card" holders as eligible concession card holders.

The value of the discount is significant for regular swimmers and provides an incentive for exercising and maintaining a healthy lifestyle. The cost to Council is insignificant.

I request that include "Seniors Card" holders on the list of eligible concession card holders.

Wayne Cossens



Friends of Caulfield Park



Budget Submission - 6

Budget Submission 2017-8

In submitting this statement FCP thanks the Glen Eira Council for the activity which has occurred in Caulfield Park over previous months. Many of the items covered in the FCP Vision have been accounted for.

Proposed items for consideration for inclusion in this Budget

- We would like to see a modest, but regular amount set aside for the planting of new trees to enrich the Arboretum (not just ongoing replacements of trees that have died or been removed)
- We invite consideration of the inclusion of a new BBQ site near the golf cage and northern ovals.
- Please consider erection of a permanent table tennis table east of the cricket nets. It would be accessible from both the proposed BBQ site and the other in the Aviary Garden.
- Cooperative development of a Tree App to identify individual trees on walks in the park
- **Caulfield Park Master Plan** The previous plan was developed 28 years ago and is no longer relevant. We ask Council to set aside funding in **this** budget to develop a new Plan for Caulfield Park this year.

FCP hopes that the future Caulfield Park Plan will seek submissions from Glen Eira residents. The new plan will surely give rise to further capital works. Some possible examples are:

- Consideration of a shelter as proposed in The FCP Vision
- A water harvesting plan from Carnarvon Road and Malvern Grove to absorb the overflow from rain and obviate wash-aways caused by flooding from the road.

- Refurbishment of the north-west and south-west entrances to Caulfield Park
- More attractive rubbish receptacles.
- Of major concern is the relocation of the Depot off Crown Land set aside for recreation, (of which much has been written). When this occurs, the FCP urges that the entire space be devoted to passive rather than sorting activities (this has been developed as a concept in a previous plan available on the FCP website)

ITEM 9.7 GECC PARTICIPATION IN NATIONAL DISABILITY INSURANCE SCHEME

Author: *Gaye Stewart*

File No: *17/1137858*

Attachments: *Attachment 1 - NDIS Strategy Project Report*

PURPOSE AND SUMMARY

To provide advice and recommendations on Council's role following implementation of the National Disability Insurance Scheme (NDIS).

RECOMMENDATIONS

That Council:

- 1) Consults with the community regarding an enhanced role and investment in the provision of planning, advocacy and leadership in disability support.
- 2) Acknowledges that it is not going to be feasible for Council to register as a service provider under the National Disability Insurance Scheme to deliver respite care and home support services, and commences consultation with staff and families regarding a transition.
- 3) Explores the business option for GESAC to deliver health and wellbeing opportunities under the NDIS
- 4) Supports current clients who are eligible for the NDIS to transition to NDIS registered service providers through the support of a dedicated transition officer.

BACKGROUND

The City of Glen Eira will transition to the NDIS from 1 April 2018. Council needs to make a decision about its role in the NDIS so it can work with families and staff to prepare.

The NDIS is a new way of providing individualised support for people with disabilities. The Scheme will be available to eligible people with significant and permanent disability under the age of 65 years. The change will give eligible people choice and control over what services they are provided, how, where, when and by whom.

The NDIS will progressively replace the existing disability funding arrangements in different geographic areas from 2015 to 2019. Under new arrangements funds will be directed to the person who will then purchase services from providers. An invoicing and arrears payment method will be introduced.

Glen Eira Council's role in disability support incorporates planning, advocacy, service development and service provision. Service provision has been directed through the State governments Home and Community Care program (HACC). The State has also funded the Building Inclusive Communities program which supports opportunities for people with disability to participate in and contribute to their local area.

- Funding received by Council for both programs, amounts to approximately \$1.3 million annually. In addition, Council contributes approximately \$600,000 to these services.

- These programs collectively employ approximately 30 staff (9.84 EFT) with a combination of full time, permanent part time and casual service hours. Most of these staff are employed in the Disability Respite service.

Officers have estimated that 166 of Council's current clients aged under 65 (51%) will be eligible for NDIS. This will result in an estimated \$770,000* (64%) in HACC Program for Younger People funding transferring to NDIS with them.

The State government has indicated that the remaining clients who are not eligible for the NDIS will continue to be funded by the HACC Program for Younger People covering those under 65 years of age.

Council is not a specialist disability services provider. However, it has played a significant role in delivering a respite service to the community for many years. Community members have valued the Council service and the relationships with workers are strong.

There are a range of complex issues that need to be considered in continuing in service delivery under the NDIS, and to explore these, expert advice was sought (see attached NDIS Strategy Report report). The report explores options for Council and investigated the feasibility of current service provision in light of changes in the sector and longer term sustainability.

The advice in the NDIS Strategy Report has been used to formulate this report and the recommendations made to Council about its role once the NDIS is implemented in Glen Eira.

ISSUES AND DISCUSSION

When transition to the NDIS occurs funding provided directly to Council to deliver two key programs will cease:

1. HACC program for eligible clients will progressively have funds withdrawn as clients move to the NDIS from April 2018. Service hours under this program are mostly respite care with smaller amounts of domestic assistance, personal care, social support, property maintenance and delivered meals.
2. The Victorian Building Inclusive Communities Program will have funding withdrawn on 30 June 2018. This program funds Council's Metro Access program which oversees a range of disability focused programs and activities; actively collaborates with internal and external partners and contributes to organisational innovation and inclusion.

Council has an existing municipal role in advocating for people with a disability and promoting access and inclusion for its residents. While it has also been a service provider over many years, Council is not required to register as an NDIS service provider.

Summary of Options Presented in the NDIS Strategy Report

The expert report received by Council explored four options for Council's role in the NDIS:

- *Option one: Register as an NDIS provider*
- *Option two: Apply for a position as a Local Area Coordination Partner*
- *Option three: Continue, and extend council's municipal planning and leadership role*
- *Option four: Consider new opportunities for GESAC*

* The figures used are estimates based on the number of clients likely to be eligible for NDIS. They are indicative only

An overview of each option is presented below:

- *Option one: Register as an NDIS provider*

Becoming an NDIS provider requires Council to register with the National Disability Insurance Agency. The Report does not recommend that Council choose this option for five key reasons:

- Council is not a specialist disability provider and people with disabilities living in Glen Eira have a wide choice of providers that can effectively meet their current and emerging needs. This will be further enhanced as the market grows
- Council currently meets the costs of service delivery through Government grants, ratepayer subsidisation and client fees. Under the NDIS, charging client fees is not permitted
- Council's unit price for service delivery exceeds that set by the NDIS
- As ratepayer funded subsidy would be considered a competitive advantage under Competitive Neutrality Policy, Council would be unable to utilise subsidisation to meet service delivery costs
- Council would need to invest significant resources into new systems requirements to be able to operate as a provider under the NDIS

Metropolitan Councils that have transitioned to the NDIS have not chosen to be a provider and those in the current roll out have made the same decision.

- *Option two: Apply for a position as Local Area Coordination Partner*

Local Area Coordinators have region-wide responsibilities and work on behalf of the National Disability Insurance Agency to establish individual funding packages and connect people to services. The Report does not recommend that Council compete for a role as the Local Area Coordination Partner because these responsibilities are outside Council's focus and local scope of operations. Specifically Council:

- Would need to act as the lead regional entity with visible presence in multiple sites
- Has no experience managing participant intake across a large service area
- Would need to increase its capacity to develop and retain a skilled workforce

No other Councils have considered becoming a Local Area Coordinator Partner.

- *Option three: Continue, and extend council's municipal planning and leadership role*

Municipal disability planning and leadership is a core component of Council's current disability activity. The work of Council is focused on all people with disabilities, not only those eligible for the NDIS and this aligns with Council's obligations in the Council Plan, Health and Wellbeing Plan and Disability Action Plan.

The Report recommends that Council continue and enhance these activities by reinvesting Council funding (\$600,000) that currently subsidises the delivery of HACC disability support services. It recommends that Council:

- Continue to support the Metro Access role beyond 30 September 2018
- Increase focus on the intentions and ambitions of the Disability Action Plan 2017-2020
- Provide a strengthened disability planning and support role
- Continue a range of programs supporting community inclusion
- Build capacity to respond to emerging needs and identified priorities

- *Option four: Consider new opportunities for GESAC*

GESAC is well placed to build an NDIS service model and it is recommended that GESAC become an NDIS provider because of:

- Opportunities to develop specific programs and access for people with more complex disabilities
- Strategic relationships with disability, sports, fitness and health providers that they have already developed
- The contemporary accessible environment coupled with an inclusive culture and skilled staff that has been established
- GESAC's reputation and relationship with customers with disabilities which is both sustainable and continues to build and grow

Recommendations in the NDIS Strategy Report

The report commissioned by Council to explore options under the NDIS recommends that Council:

- Not proceed with registration as an NDIS registered provider
- Not tender for delivery of Local Area Coordination Partner services
- Continue and enhance Council's municipal disability planning and leadership role through the reinvestment of resources
- Work closely with the National Disability Insurance Agency, Local Area Coordination Partner, service providers and the community to assist individuals, their families and carers as they transition to NDIS services in Glen Eira
- Activate a Communication and Engagement Plan to inform, consult and support the community through the NDIS implementation
- Consider new opportunities available for GESAC under the NDIS

Discussion on What an Enhanced Council Role in Municipal Planning and Leadership for Disability Support Might Look Like

The City of Glen Eira has a current and ongoing role in advocacy for people with a disability, and community development in general. Through the Council Plan and the Municipal Health and Wellbeing Plan, Council is committed to enhancing the health, wellbeing and independence of people with a disability. This is also evidenced in the commitments of the Disability Action Plan 2017-20 that were supported by an extensive community consultation process. The four themes in the Disability Action Plan are:

- Promote inclusion and participation,
- Increase awareness and help shape community attitudes,
- Create accessible places, spaces and services, and
- Enhance opportunities for participation in civic life.

These themes should be central to any enhanced planning and leadership action.

Council currently contributes more than \$600,000 annually to disability support, most of which is used to deliver the Respite Care and Metro Access programs. To enhance Council's strategic leadership role, consideration should be given to reinvesting this current contribution.

Exploration of what an enhanced role in planning and leadership in disability support could look like would benefit from engaging the community. Council should invite the community to review a range of options and identify areas that investment could enhance opportunities for people with disability to be involved in community life.

Some examples might include:

- Continuation of the Metro Access role. This would enable Council to meet minimum obligations under the Disability Action Plan.
- Further investigation of the role that GESAC can play in the NDIS.
- Develop projects that support people with disabilities to pursue their interests and participate in community life. Possible projects could include:
 - o Mentoring support for Women with Disabilities to gain skills in leadership and advocacy
 - o Work with sports clubs to increase skills and support inclusive, and where appropriate disability specific, sporting competitions
 - o Work with community groups (eg scouts) to increase participation of people with disability
 - o establishing a volunteering program for people with disabilities
- Enhance support for carers of people with disabilities by facilitating peer support and/or carer advocacy programs
- Investigate and, where possible, develop an employment initiative that will create opportunities for people with disabilities to be legitimately engaged in work and/or economic life. Options may include:
 - o Specified disability jobs created in Council departments
 - o Mentoring programs for people with disabilities to be linked with non-disabled community members in areas of interest
 - o Partner with disability organisation to establish partnership employment program
 - o Support to link disability organisations with local businesses networks
 - o Establish social enterprise initiative
- Investigate opportunities to increase investment in accessible community infrastructure:
 - o Develop a program that rewards businesses and community organisations who initiate inclusive design and developments
 - o Construction of toilet facilities that are designed to meet the needs of people with high physical care needs with hoists and change benches at strategic sites within City developments or in other community facility development
 - o Create new accessible play spaces in new open space developments and playgrounds

This report recommends that Council consults with the community regarding an enhanced role and investment in the provision of planning, advocacy and leadership in disability support across the municipality.

Supporting Existing Clients Transition to the NDIS

Glen Eira City Council has a respected history as a planner, funder and provider of services to people with disabilities. This can continue through Council's support to individuals, their families and carers as they transition to NDIS services. Council should support current clients who are eligible for the NDIS to transition to NDIS registered service providers through the support of a dedicated transition officer.

This report recommends that Council supports current clients who are eligible for the NDIS to transition to NDIS registered service providers through the support of a dedicated transition officer.

Role of Other Metropolitan Councils under the NDIS

The direction set by other Metropolitan Councils that have already transitioned to the NDIS is an important point of reference. All have chosen not to be a provider. This includes Geelong; North Eastern Melbourne Councils of: Darebin, Yarra, Banyule and Nillumbik.

Councils in the current phase of the NDIS roll out, Boroondara, Knox and Yarra Ranges, have resolved to orient their role to advocacy and planning instead of service delivery.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Data analysed in preparation of this report identified that approximately 166 of Council's current clients under 65 (51%) will be eligible to become NDIS participants and this will result in approximately \$770,000 of funding being transferred from HACC Program for Younger People to NDIS with them. This is the equivalent of 19,303 service hours and 1471 meals, or 64% of Council's total funding for the HACC Program for Younger People.

Glen Eira City Council receives a grant of \$127,000 per annum for Metro Access. This grant is used to employ a full time officer to; develop a range of community responsive initiatives

The Victorian Government will continue to fund the HACC Program for Younger People until 30 June 2019 for people under the age of 65 who are not eligible for the NDIS. The level of funding Council receives for its respite service will transfer to the NDIS progressively as HACC clients transition.

Withdrawal from service provision will impact on approximately 30 staff (9.84 EFT) with a combination of full time, permanent part time and casual service hours. Council will support staff to explore options, which include continued work with clients who are not eligible for *NDIS*, as well as options such as: redeployment to alternative roles; retraining; or redundancy.

Training will also be available to staff who wish to update their resumes or prepare for interviews

Council's contribution to this program is estimated to be in the \$600,000 range which this report suggests is reinvested in disability inclusion services for the community.

POLICY AND LEGISLATIVE IMPLICATIONS

Council has responsibilities under the Commonwealth Disability Discrimination Act and is required under State Acts to have both Disability Action Plans and Public Health and Wellbeing Plans. Council will need to operate within the requirements of the National Competition Policy and in particular the Competitive Neutrality Policy.

COMMUNICATION AND ENGAGEMENT

Council officers are attending all relevant forums and are involved in meetings with other councils.

Officers are informing the community regarding the NDIS through information sessions and regular online newsletters.

Community Development and Care staff are providing NDIS information to current/prospective clients when undertaking assessments and reviews.

Information about the NDIS and this Council report has been circulated to families and staff. Information has been prepared to advise staff and families post this meeting on Councils decision.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

For NDIS eligible HACC clients, the NDIS represents greater choice and control over the types of support they access. People with a disability living in the City of Glen Eira will have many choices for NDIS service providers.

Council officers can play a pivotal role in ensuring the successful transition from HACC to NDIS.

Those who are not eligible for NDIS but who continue to meet the criteria for the Victorian HACC program will continue to receive services.

NDIS STRATEGY PROJECT REPORT

GLEN EIRA CITY COUNCIL

Jocelyn Fuller

February 2017

ABBREVIATIONS

Table 1: Frequently used Abbreviations

HACC	Home and Community Care Program-discontinued July 2016
HACC PYP	Home and Community Care Program for Younger People commenced 1 July 2016
CHSP	Commonwealth Home Support Program
NDIS	National Disability Insurance Scheme
NDIA	National Disability Insurance Agency
LAC	Local Area Coordination
ILC	Information Linkages and Capacity Building
NCP	National Competition Policy
CN	Competitive Neutrality
LGA	Local Government Act
DOH	Commonwealth Department of Health
DHHS	Victorian Department of Health and Human Services
GECC	Glen Eira City Council
CDC	Community Development and Care
GEDAP	Glen Eira Disability Action Plan

DATA RELIANCE AND LIMITATIONS

This report has been prepared in accordance with the project scope agreed to between representatives of Glen Eira City Council and Jocelyn Fuller Consulting in January 2017.

The report draws on policy, analysis and information available at this time, including information that has been provided by officers of Glen Eira City Council. This information has not been independently verified, but has been relied upon in good faith and under guidance from Council's designated Project Manager.

This report is provided for use solely by Glen Eira City Council and any other use or distribution to other parties should only proceed with the agreement of Jocelyn Fuller Consulting.

METHOD

This report has been developed utilising a range of resources;

- Review and analysis of a wide variety of strategies, reports, documents and materials related to National Disability and Aged Care Reform
- Industry, sector and government advice and intelligence
- Review, assessment and analysis of Council business and operating information relevant to the delivery of disability services, funding and planning
- Consultation with key internal stakeholders as subject experts
- Advice and support provided from the designated Council Project Manager

EXECUTIVE SUMMARY

The National Disability Insurance Scheme (NDIS) will profoundly change the way disability services are funded and delivered. The change is driven by a commitment to provide people with disabilities choice and control over what services they are provided, how, where, when and by whom.

To achieve this commitment to client control, the Scheme will fund participants directly through the provision of individual funding packages. These packages will enable participants of the Scheme to self-select services that best meet their needs. To support choice, the NDIS has been designed as a market driven service system whereby new and existing providers will be encouraged to compete with each other to market and deliver services to individuals.

The Scheme will be available to eligible people with significant and permanent disability under the age of 65 years. Funding for individual packages will be drawn from current commonwealth and state funding sources, with funds transitioning from current disability and support programs into the NDIS progressively as the Scheme is rolled out. Implementation is set to commence in the Glen Eira municipality from 1 April 2018.

Glen Eira City Council currently provides a range of general support services to assist people to remain at home and in their community, funded under the Home and Community Care, Program for Younger People (HACC PYP). For clients with more complex needs and disabilities these services, which include domestic support, some personal care and respite for carers, complement the specialist care which disability agencies provide to individuals.

The introduction of the NDIS will mean that eligible clients who are currently receiving services from Council, will transition over to the Scheme. Funding used to deliver Council services will be transferred to the NDIS. It is expected that 51% of Council's current clients under 65 years of age will be eligible for the NDIS. As these clients have higher and complex needs, they and their carers currently utilize 64% of Council's HACC PYP funding and this will transfer with them when they move across to NDIS.

In anticipation of NDIS implementation across Glen Eira, Council is considering the role it can best play to support people with disabilities, their families and carers across the City.

To assist in this, four options have been explored. These are;

1. Register as an NDIS provider
2. Apply for a position as Local Area Coordinator (LAC) partner
3. Continue and extend Council's municipal planning and leadership role
4. Consider new opportunities for GESAC.

Following consideration of the these options and the key impacts influencing Council's future role, this report recommends that Council;

- Not proceed with registration as an NDIS provider for the delivery of community care services
- Not respond to a future tender for delivery of Local Area Coordination (LAC) Partner services
- Continue and enhance Council's Municipal Disability Planning and Leadership Role including the reinvestment of available resources to support Council's ongoing commitment to disability planning and activities consistent with the Glen Eira Disability Action Plan and the success of the current Metro Access Program
- Work closely with the NDIA, LAC Partner, service providers and the community to assist individuals, their families and carers as they transition to NDIS services in Glen Eira
- Activate a Communication and Engagement Plan to inform, consult and support the community through the NDIS implementation
- Consider new opportunities available for GESAC under the NDIS

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INTRODUCTION

PURPOSE AND SCOPE

This report aims to assist Council to make a decision about its role under the National Disability Insurance Scheme (NDIS). It is based on an assessment of Council's capacity to register as an NDIS provider and it considers options regarding Council's continuing role to support best outcomes for all people living with a disability, their carers and families in the City of Glen Eira.

BACKGROUND

In 2010, the Australian Government asked the Productivity Commission to conduct a public inquiry into a long term disability care and support scheme. The Commission released a report in 2011 and following its recommendations, the Council of Australian Governments agreed to disability service reform, through the establishment of a NDIS.

The NDIS Act was created and the Scheme itself established in 2013, with Victoria signing a bilateral agreement with the Commonwealth committing to participation. The agreement continues to guide and define arrangements for the introduction of NDIS across the State. The National Disability Insurance Agency (NDIA) is the independent statutory agency established to implement the Scheme and oversaw transition in a range of trial sites in 2013, including the Victoria Barwon Region.

In July 2016 the full rollout of NDIS across Victoria commenced in the North East Melbourne Area and is progressively extending throughout metropolitan and rural regions with the Bayside Peninsula service area, incorporating the City of Glen Eira, commencing NDIS transition from 1 April 2018. To date Councils involved in the implementation schedule have not chosen to register as a service provider under NDIS.

NATIONAL DISABILITY INSURANCE SCHEME KEY ASPECTS

The NDIS represents transformational change to the funding and provision of disability services. People deemed eligible under the scheme will be provided with a financial package with which they will select and purchase services to support their needs. The funding allocated and service range available to eligible people will be assessed by the NDIA based on what is determined as "reasonable and necessary". Key to the Scheme is;

- the price set for the delivery of a unit of service is expected to cover the total cost of delivery; and
- the market driven model. Both existing disability agencies and new entrants to the market are registering to be NDIS service providers and positioning to compete for clients under the market model.

Registration will require providers to work within three parameters of the Scheme:

1. Eligible individuals will have increased choice and control to decide how, where and from whom to purchase services and supports.
2. Block based funding currently paid directly to service providers will cease and funding will be paid directly to NDIS participants through individual packages to fund services and activities to meet their "reasonable and necessary" assessed need.

3. The NDIS is a market driven service system and encourages the participation of current disability service providers and the development and entry of a new and diverse range of agencies to provide services programs and activities to people with disabilities.

The NDIS will fund three (3) areas of activity to support people with disabilities;

1. Provide funding packages directly to people with disabilities to purchase services
2. Provide time limited funding, by tender, to establish Local Area Coordination Partners to assist people with disabilities to plan and arrange purchase of services and to undertake community and mainstream service capacity building.
3. A national grants program from June 2019 to support information linkages and capacity building activities that support the objectives of the NDIS.

The NDIA will administer and manage these activities and the ongoing funding arrangements.

DISABILITY SERVICES DELIVERED BY COUNCIL: IMPLICATIONS UNDER THE NDIS

HOME AND COMMUNITY CARE PROGRAMS FOR YOUNGER PEOPLE

Glen Eira City Council is one of seventy six (76) Victorian councils funded to provide programs and services to people with disabilities, their carers and families through the Home and Community Care (HACC) Program for Younger People (PYP). In Glen Eira, these programs and services are delivered by the Community Development and Care unit and include:

- Disability Respite Care
- Domestic Assistance
- Personal Care
- Social Support Programs
- Food Services
- Property Maintenance

Council's HACC services currently support 327 clients under 65 years of age. The HACC PYP grant received is \$1.2 million per annum for services, which covers 28,445 service support hours and 7356 meals to people under 65 years of age. The grant does not fully cover the costs involved in Council's service delivery and Council contributes funds and collects fees and charges from clients as a further cost contribution.

Data analysed in preparation of this report identified that approximately 166 of Council's current clients (51%) will be eligible to become NDIS participants and this will result in approximately \$875,000 of funding being transferred from HACC PYP to NDIS with them. This is the equivalent of 19,303 service hours and 1471 meals, or 64% of Council's total funding for the HACC Program for Younger People.

The greater majority of hours to transfer to NDIS are located in three service types. These services and the expected hours to transfer to NDIS are provided in the table below;

Service type	Current hours	Hours to NDIS	Funding by % To NDIS
Disability Respite	17240	12204	71%
Social Support	4337	4337	100%
Domestic Assistance	4522	1800	40%

BUILDING INCLUSIVE COMMUNITIES: METRO ACCESS PROGRAM

The Metro and Rural Access Program has been funded since 2003 under the Victorian Building Inclusive Communities Program. It provides resources to metropolitan and rural local governments to support opportunities for people with disability to fully participate in and contribute to their local area.

Glen Eira City Council receives a grant of \$127,000 per annum for Metro Access. This grant is used to employ a full time officer to; develop a range of community responsive initiatives; undertake disability planning and advocacy activities and; contribute to achieving Council's obligations under the Local Government Act and Disability Discrimination Act. Council's Metro Access Officer oversees a range of programs and activities; actively collaborates with internal and external partners, engages with disability stakeholders and contributes to organisational innovation and inclusion.

Key achievements of this program include;

- Delivery of the Disability Awareness in Schools program which employs people with disabilities to work with school children to build understanding, inclusion and capacity.
- Enhanced Inclusion and capacity building across Council's mainstream services improving access and participation of people with disabilities.
- Partnership and network building to encourage and build capacity to include people with disability in employment, governance and sports , leisure and program participation.
- Gap analysis and needs identification to inform planning and advocacy for a diverse range of service options to be available within Glen Eira.

The funding for this program has transferred to the NDIA, as part of the Commonwealth State bilateral agreement, to support the funding of Local Area Coordination (LAC) and Information Linkages and Capacity Building (ILC) activities under NDIS. Currently, Metro Access funding is secured to 30 September 2018, concurrent with the conclusion of the local NDIS implementation. Future ILC activities under the NDIS for the City of Glen Eira are uncertain.

GLEN EIRA SPORTS AND AQUATIC CENTRE (GESAC)

The Glen Eira Sports and Aquatic Centre (GESAC) is Council's comprehensive recreation centre. Following a full redevelopment, the Centre was rebranded and reopened in 2012, incorporating a physical and philosophical commitment to access for all abilities in its building and service delivery design and operations.

The rollout of NDIS across the City of Glen Eira and its surrounding areas may provide a new business opportunity for GESAC to enhance its service offering to include NDIS package holders. As a number of GESAC customers with disability are likely to be eligible to become NDIS participants, registration as an NDIS service provider may secure the continued participation of customers that may otherwise locate to alternative service options. Moving from GESAC participation would result in loss of income to gym, sports health and swim programs, may reduce attendance levels in the mainstream pool programs and reduced numbers in group activities such as the popular basketball programs.

Registration as a registered NDIS provider may become a branding benefit and result in business growth and participation through reputation and association.

BUSINESS FEASIBILITY ASSESSMENT

Offering services under the NDIS will represent a fundamental change to Council's existing funding and service delivery model and will require Council to meet new and additional obligations to participate in this market driven service system. Under the NDIS there are five (5) significant areas of change that directly impact Council's capacity to register as an NDIS provider for the delivery of disability support services. These are;

1. Client choice and control
2. Transition from block funding to individual funding packages
3. Market driven service system
4. System Requirements
5. Policy and Legislation requirements

Each change is discussed briefly below.

1. CLIENT CHOICE AND CONTROL

NDIS seeks to ensure people with disabilities have both choice and control over decisions, opportunities and service selection to assist them to participate well in all aspects of their daily life. There are two levers to ensure these intentions are achieved:

- NDIS participants will receive funding directly, so that instead of competing for a share of services available through funded agencies, participants will know their budget and be able to source a range of services that best meet their needs. This will include the type and timing of services and the way in which those services are bundled, coordinated and arranged to meet a range of functional, aspirational and lifestyle outcomes.
- As the client will receive funds and control the budget, service providers will only receive income if the client purchases a service and payment will be made after delivery through an invoicing arrangement. The participant will determine the type and amount of service to be purchased from the available range of service offerings.

2. TRANSITION FROM BLOCK FUNDING TO INDIVIDUAL FUNDING PACKAGES

NDIS funding arrangements to deliver services to people with disabilities are significantly different from those that currently apply to Council. The differences are shown in the table below which compares Council's current (block funding) model with the (Individual Funding Packages) model that will apply under the NDIS.

Council's Current Service Model	Arrangements under NDIS
Council provides basic community care services to people under 65 years of age	Services are provided to people with permanent and significant disability
Council provides services in a partnership model	Providers are engaged under conditions that must not be varied
Council receives block funding paid in advance to deliver an identified maximum number of service hours	Funds will be provided directly to NDIS participants to purchase services and payment will be received by invoice to NDIA

	after services are delivered
Clients are charged a fee for service and this contributes to Council's delivery costs	The NDIS participant will not contribute a fee for service
Council operating as primary service provider with few alternative providers and no competition.	Active development and growth of the market to improve client choice. Service providers compete for NDIS participants.
Council funds contribute to the total cost of service delivery though rate revenue	The NDIS unit price is expected to cover the full cost of service delivery

Council is not a specialist disability service provider, but rather has provided complementary service supports to supplement specialist interventions for people with permanent and significant disability. To meet the focus of the NDIS, Council will need to invest in strategy, structure and workforce development to ensure basic requirements that are reasonably expected under NDIS can be met. As NDIS participants will have more complex needs and disabilities, the opportunity for participants to purchase services from providers who can supply a variety of services and supports, in a specialised and coordinated manner may be more attractive.

The focus of NDIS is to fund a range of service options that will directly benefit and assist the person with a disability. As a result of this intention, NDIS does not provide funding for the provision of respite services but will instead make those resources available for services that deliver direct benefit to the participant.

For Council, the provision of disability respite has been a foundation of service delivery to support the primary carers of people with disabilities. If Council registered as a service provider the absence of this service from NDIS funding will diminish Council's engagement with many clients moving across to NDIS and opens up opportunities for participants to select from a range of other service providers, further diminishing any return to Council.

As a registered service provider, Council will also need to adjust to the changed framework for delivery. Moving from a partnership model to contract model will limit the opportunity to interpret or offer flexible solutions to clients in the provision of services as NDIA service guidelines and definition must be adhered to as part of the service delivery model.

3. MARKET DRIVEN SERVICE SYSTEM

As part of its commitment to client choice, NDIS has been designed as a market driven system which promotes and supports the development of multiple disability service providers. The number of providers available in Glen Eira is robust and expected to increase as the market expands and innovates. In addition to local providers, regional, statewide, and national service providers are expected to join the market. The *NDIS Market Approach: Statement of Opportunity and Intent (November 2016)* forecasts growth building from 8% in the current financial year to 40% in 2017/18 and a further 30% in 2018/9.

This growth will be coupled with lower barriers to entry for existing and prospective providers, which will make the environment more attractive to those providers with capacity to operate

within the cost frameworks and models required by NDIS. These providers are able to deliver services at a lower cost and in a more flexible manner. Many existing providers already have recognition and brand reputation as specialist disability specialists across the community.

If Council was to register as an NDIS provider it would need to plan to operate in this highly competitive, established and rapidly growing marketplace. Major changes to the way services have been offered and provided in the past would be needed, requiring Council to invest in a substantial change management process to introduce and fund new business processes, new business activities, and successfully transition from its current philosophical and operational focus of community benefit to a model with competitive operations as its foundation.

4. SYSTEM REQUIREMENTS

The structure of the NDIS requires providers to have a range of system and administrative supports in place. A review of Council's current arrangements suggests that at present, Council does not have the supports that are needed. These will include a client management system (CMS) additional to the current CMS used for delivery of Council's aged and disability services. The NDIS CMS does not have interface capabilities with other Council systems so additional support to maintain client and account information, invoicing and reporting will be necessary. In addition, the NDIS portal that Council would connect to for invoicing and service payments has proved unreliable with reports from current providers and the NDIA confirming delays in payments of up to 3 months, and data entry losses due to system "crashes" resulting in double administrative costs and delayed payments.

To operate as an NDIS registered provider Council will need to invest resources to develop capacity to meet the system needs of the NDIS and to ensure this it is maintained and operated to meet operational priorities and scheme requirements. This is an unfunded investment and Council will need to allocate budget to cover establishment and recurrent operational costs.

5. POLICY AND LEGISLATION

The policy and regulatory environment that Council operates under is likely to change should Council decide to enter the market as an NDIS service provider. A key area of change stems from the market-model of the scheme. This places the NDIS and all its providers firmly under the purview of National Competition Policy, with particular implications for Council arising from the Competitive Neutrality Policy.

Council also has obligations and responsibilities under the Local Government Act (1989) and other Victorian legislation with regard to the way in which it governs the municipality and its responsibilities toward people with disabilities. Consideration of this legislation is necessary to inform and guide decision making regarding the role Council may best play into the future.

- **National Competition Policy and Competitive Neutrality (NCP/CN)**

Victoria is a party to the inter-Governmental Competition Principles Agreement which is one of three agreements that underpin National Competition Policy. Under this agreement each state is obliged to introduce and apply Competitive Neutrality Policy and principles to local government (Department of Treasury and Finance, September 2012).

The objective of Competitive Neutrality Policy is to ensure that government business does not enjoy any net competitive advantage accruing from public sector ownership. As it is reasonable to assume that both National Competition and Competitive Neutrality Policy will

apply to Council if it decided to register as an NDIS provider, Council will need to meet its obligations under these policies.

Currently, Council makes a funding contribution towards delivery of its disability support services. This contribution would need to increase under NDIS as the unit cost offered by NDIS is lower than that paid under HACC PYP. As fees cannot be collected from NDIS participants Council would need to contribute more to offset the loss of this second income stream.

As Council's contribution to these costs is derived from rate payer funds, this would be considered an advantage that Council has as a public sector organisation and one which provides an unfair advantage over other competitors. Council's capacity to compete in the NDIS marketplace is informed by its capacity to meet competition policy requirements and a more detailed advice regarding the issues and implications will be necessary if Council determines to register as a provider.

- **Local Government Act (1989) and other legislation**

Under the Local Government Act (1989), councils are obligated to secure the wellbeing of their municipal districts and to develop a range of strategies and plans to progress this goal. These include the Council Plan, and the Municipal Public Health and Wellbeing Plan.

All councils have responsibilities under the Commonwealth Disability Discrimination Act and are required under State Acts to have both Disability Action Plans and Public Health and Wellbeing Plans (MAV 2016). Additionally, Victorian councils have further obligations under the following legislation to remove barriers to discrimination for people with a disability:

- Equal Opportunity Act 2010
- Victorian Charter of Human Rights and Responsibilities Act 2006
- Commonwealth Disability Discrimination Act 1992
- United Nations Convention on the Rights of Persons with Disabilities

This network of responsibilities places an obligation on Council to seek improved outcomes for people with disabilities. Council is uniquely placed to provide municipal planning, advocacy and capacity building that best meets its obligations under the Local Government Act and advances access and inclusion for all people with disabilities.

OPTIONS

Four options have been considered and recommendations provided to assist Council to make a decision about its role under the NDIS as it is implemented across the City of Glen Eira.

OPTION ONE: REGISTER AS AN NDIS PROVIDER

It is not recommended that Council register as a provider under the NDIS.

Council currently relies on State Government Grants and client fees to deliver services under the HACC PYP. As this income does not meet the cost of service delivery, Council contributes additional funding derived from rate payer income to meet the full cost of service delivery. The NDIS has set a lower unit price for the delivery of equivalent services and does not require participants to contribute a fee, so Council will need to increase its ratepayer funded subsidy to meet delivery costs. NDIS operates as a market driven service system and Council's delivery of services under NDIS would reasonably be deemed a "significant business" under competition policy. Providing a ratepayer funded subsidy to deliver services under NDIS would be considered a competitive advantage under Competitive Neutrality Policy and Council would be considered non-compliant as other competitors do not have access to these funds.

Council is not a specialist disability provider and has historically provided community care as support services to complement specialist disability providers in meeting the needs of people with permanent and significant disabilities. People with disabilities living in Glen Eira currently have a wide choice of providers that can effectively meet their current and emerging needs. This will be further enhanced as the market develops and grows by a further 70% over the next two years. Developing capabilities to compete with these providers will be challenging and require significant investment to develop the structural, systems and workforce required to compete. As NDIS participants exercise choice and control in selecting services, the return on this investment would be uncertain given the cost and competition factors and Council's limited foothold in the service space.

As noted, other councils who have considered their future role under the NDIS have also decided not to register as providers due to the same factors, barriers and their impact as those considered in this report.

OPTION TWO: APPLY FOR A POSITION AS LOCAL AREA COORDINATION (LAC) PARTNER

It is not recommended that Council compete to act as a LAC Partner.

Local Area Coordination Partners work on behalf of the NDIA to achieve a set of activities that will support people aged 7 to 65 years of age to engage with the NDIA, establish their individual funding packages and connect people to services and community activities across the Bayside Peninsula service area. One LAC Partner is appointed in each service area.

The provision of LAC Partner activities requires the successful agency to have the capacity to meet the regional criteria for each service area as determined by the NDIA. These criteria include:

- Evidence of Council's capacity to fully deliver across the defined service area.
- Application must be submitted by a single lead entity as consortia are excluded in this process and part service area applications are deemed invalid.
- Organisational capability- applicants must evidence and demonstrate capacity to deliver required services to people with disability and developmental delay. Evidence includes proven experience in delivering similar services, implementing individual and community inclusion strategies. Finally evidence of governance, participative (voice), staffing and leadership models suitable for the delivery of the LAC services.
- Regional Capability- applicants must evidence capability to establish or expand "an active visible presence on the ground and in the timeframes required". Provide evidence of experience in working across the service area communities and understanding the opportunities constraints and supports available. Understanding of and managing participant intake across the service areas and capacity to develop and retain a skilled workforce.
- Regional Approach- applicants must demonstrate knowledge, understanding and connectedness with the whole service area.
- Successfully undergo analysis by a select panel of risks, past performance and consideration of a range of other factors as determined by the panel.

As a local municipal leader, with expertise in the Glen Eira area, many of these criteria are outside Council's focus and scope of operations. As consortia and partial service area arrangements are excluded from consideration, Council cannot partner with municipal neighbours to fulfill this role. This option would also be contingent on Council's decision to register as an NDIS service provider as applicants to deliver LAC services must not be a "Registered Provider of Supports".

OPTION THREE: CONTINUE, AND EXTEND COUNCIL'S MUNICIPAL PLANNING AND LEADERSHIP ROLE

It is recommended that Council focus its effort and resources on continuing and enhancing its Municipal Disability Planning and Leadership Role.

Glen Eira City Council plays a significant role in the planning, advocacy and delivery of outcomes to all people with disabilities living, working and visiting the municipality. Council's field of vision is across the needs, interests and aspirations of all people with disabilities, not only those eligible for the NDIS.

Council's commitment to access and inclusion has to date resulted in a range of initiatives and investments that has positioned Council as a leader in integrating the needs of people with disabilities into the planning and delivery of mainstream services. As a leader, facilitator, planner and enabler in the disability reform space, Council can play a significant leadership role to maximize the opportunities that will emerge over the next few years as a result of NDIS implementation and maintain and strengthen the opportunities for full participation of all people with disabilities in Glen Eira.

Focusing effort and resources in the strategic role of municipal disability planning and leadership would place Council to fully exercise its obligations and commitments as expressed through the Council Plan, Health and Wellbeing Plan, other plans and policies including its requirement under State Acts to have and report on outcomes from its Disability Action Plan.

Glen Eira Disability Action Plan (GEDAP) 2017-2020 was endorsed by Council in February 2017. This plan was developed through comprehensive community engagement and identifies four (4) themes for Council focus and investment. These are a direct reflection of what the Glen Eira community identified was important to them and are;

- Theme One: Promote inclusion and participation
- Theme Two: Increase awareness and help shape community attitudes
- Theme Three: Create accessible places spaces and services
- Theme Four: Enhance opportunities for participation in community life

These themes are closely aligned to the aspirations of the NDIS and have the capability of transforming the lives of all people with disabilities, their families and carers living, working and visiting the City of Glen Eira.

Council's strategy to realise the actions of the GEDAP 2017-2020 will be driven through the Community Development and Care Unit and is one of the strategic responsibilities of the Metro Access Officer. However, as discussed earlier in this report, State funding for the Metro Access Program has transferred to NDIA to assist with the funding of the Information Linkages and Capacity Building (ILC) program that will commence in June 2019. Future external funding cannot be relied upon to maintain and continue Council's disability policy, strategy and community commitments and aspirations.

By not registering as an NDIS service provider, funding that is currently provided to subsidise the delivery of HACC PYP services would be available for reinvestment. This reinvestment could enable the continued resourcing of the Metro Access role beyond 30 September 2018 to realise the intentions and ambitions of the Disability Action Plan 2017-2020 to provide a strengthened disability planning and support role, in addition to continuing the current range of programs and activities and ensure a capacity to respond to emerging needs and identified priorities.

OPTION FOUR: CONSIDER NEW OPPORTUNITIES FOR GESAC

It is recommended that GESAC develop a business process for being a provider under the NDIS.

GESAC currently provides opportunities for the participation of people with disabilities through a range of strategies:

- physical accessibility to enable independent engagement for people with disability or mobility difficulties without special support or attention;
- a range of programs and services inclusive and adaptable to people with additional needs and;
- a range of specialist programs and services under the “Unlimited” banner, providing programs and opportunities for people with disability to participate in a range of individual and group focused services.

Implementation of NDIS may provide a range of opportunities to build new business as GESAC has developed strategic relationships with disability, sports, fitness and health providers, and has a robust partnership arrangement with Marriot Support Services.

Having invested in creating a contemporary accessible environment coupled with an inclusive culture and skilled staff, GESAC has built a reputation and relationship with customers with disabilities which is both sustainable and continues to build and grow.

Registering as an NDIS provider may provide a range of opportunities for GESAC including;

- A number of current GESAC customers and program clients with disabilities are expected to be eligible under NDIS. The opportunity to continue their engagement in programs and services may be incumbent on becoming a registered provider to enable activities to be costed and paid through the funded package.
- General admission to the aquatic centre may be a cost funded through an NDIS package and could be actively promoted to attract NDIS eligible customers from across metropolitan Melbourne.
- Continuing to build the range of “Unlimited” program and service options for all people with disability will be further enhanced by facilitating easy access to these programs for NDIS eligible clients and will strengthen the business model for specific program options.
- The opportunity to develop specific programs and access for people with more complex disabilities is a business development that the GESAC team are interested to explore. Building on current opportunities, the development of specific individual, small group and team based programs that can attract and effectively meet the health, fitness and leisure interest of NDIS eligible individuals and their carers and families. Preliminary exploration of this business option has identified that GESAC has location, facility and reputation and relationship leverage to attract a market for this new offering.
- NDIS registration may provide enhanced confidence in participation for the broader community of people with disability, their carers and families.

PROPOSED FUTURE DIRECTION AND CONCLUSIONS

Glen Eira City Council has a long and respected history as a planner funder and provider of services to people with disabilities. This can continue through;

- Municipal Disability Planning and Leadership Role to provide strengthened disability planning, resourcing and advocacy for all people with disabilities.
- Council's support to individuals, their families and carers as they transition to NDIS services in Glen Eira.
- Supporting new business development opportunities for GESAC

RECOMMENDATION

This report recommends that Council;

- Not proceed with registration as an NDIS registered provider for the delivery of community care services.
- Not respond to a future tender for delivery of Local Area Coordination (LAC) Partner services.
- Continue and enhance Council's Municipal Disability Planning and Leadership Role including the reinvestment of available resources to support Council's ongoing commitment to disability planning and activities consistent with the Glen Eira Disability Action Plan and the success of the current Metro Access Program.
- Work closely with the NDIA, LAC Partner, service providers and the community to assist individuals, their families and carers as they transition to NDIS services in Glen Eira.
- Activate a Communication and Engagement Plan to inform, consult and support the community through the NDIS implementation.
- Consider new opportunities available for GESAC under the NDIS.

APPENDIX ONE

CURRENT SERVICE ARRANGEMENTS

Glen Eira City Council, through its Community Development and Care unit currently provides a range of aged and disability services intended to provide supports enabling people to live independently in their home and community.

Council receives funding from the Commonwealth and Victorian Governments to deliver services, with the Commonwealth Home Support Program (CHSP) supporting people over 65 years of age and HACC PYP for those under 65 years of age. This funding is provided to deliver an agreed number of hours or units. The targets identified in Table 1 include services provided under HACC PYP for those under 65 years of age.

TABLE 1: HACC PYP Grant service targets for service accessed by people < 65 years

Service	Hours
Respite	17240 hours
Personal care	1625 hours
Home care (domestic assistance)	4522 hours
Planned activity group - core	2268 hours
Planned activity group- high	2069 hours
Food services	7356 meals
Property maintenance	391 hours
Assessment	1834 hours
Totals	29949 hours 7356 meals

At January 2017 there were 327 active clients under 65 years of age receiving Council's HACC PYP services. Of these around 50% receive services as a result of disability. Table 2 provides a snapshot of the primary disabilities of people receiving services in the program. Consistent with the NDIA's recent Quarterly Actuarial Report (October 2016) a high number of people with intellectual disability and autism access support through Council's services.

TABLE 2: Snapshot of Disability: Clients Accessing HACC PYP Services in the City of Glen Eira

Primary disability or reason for service	Number of clients
Autism	49
Intellectual disability	32
Sight/hearing impairment	24
Back/falls/poor mobility	22
Epilepsy	20
Downs syndrome	16
Cerebral palsy	14

People also access Council's "under 65" services due to chronic health conditions, carer stress and other disabilities additional to those listed above.

Of the 327 clients under 65 years of age receiving services, it is anticipated that 166 clients may be eligible for NDIS packages due to their permanent and significant disability. This represents 51% of current clients accessing HACC PYP services. Many of these clients are likely to receive higher than average service levels and this will be reflected in the number of hours estimated to transition to NDIS. Current analysis suggests that 68% of total HACC PYP

service hours will transition to NDIS with eligible clients. A breakdown of these estimates are provided in Table 3 below

Table 3: DHHS estimate of HACCPYP Targets to transfer with NDIS Eligible Clients

Service type	Current HACCPYP funded targets	Percentage of clients expected to transfer	Percentage of funding expected to transfer	Estimate of HACCPYP units/hour to transfer to NDIS	Estimate of funding amount to transfer to NDIS
Respite	17240 hours	65%	71%	12204 hours @ \$46.37p/h	\$565,899.00
Personal care	1625 hours	84%	55%	900 hours @ \$46.37p/h	\$41,733.00
Domestic assistance	4522 hours	84%	40%	1800 hours @ \$46.37 p/h	\$83,466.00
PAG-core	2268 hours	100%	100%	2268 hours @ \$13.80p/h	\$31,298.00
PAG- high	2069 hours	100%	100%	2069 hours @\$19.29p/h	\$39,911.00
Food	7356 meals	50%	20%	1471 meals @ \$3.34p/m	\$4913.00
Property maintenance	391 hours	50%	16%	62 hours @ \$48.09p/h	\$2981.00
Assessment	330 hours	0%	0%	0%	\$0
Total funding estimated to transfer	28,445 hours & 7,356 meals			19,303 hours & 1471 meals	\$770,201.00

Percentage of clients and percentage of funding to transfer to NDIS based on officer advice and confirmed by Council's Project Manager. This is an estimate only and is indicative of expected funding transition

As clients are not scheduled to fully transition until end of September 2018 the assumptions of this calculation may change and so this advice should be used for indicative purposes only.

- **SERVICE TRANSITION TO NDIS**

Not all Council services directly translate into services under NDIS. The Scheme does not offer respite services or Home Maintenance activities as these are considered outside of the scope for the scheme. Table 4 provides guiding advice as to where current Glen Eira CC HACCPYP Services may locate under NDIS Items. This also guides the unit cost price for each activity (see Appendix two - Table 5).

Table 4: Glen Eira HACCPYP services to ndis items

Service< 65 years	Equivalent NDIS item
Respite	NDIS services are focussed on deliverables to people with disability and respite is a benefit derived from this focus and not an identified funded service.
Personal care	Assistance with self care activities
Domestic assistance	Assistance with self care activities
Social support	Group based community social and recreational activities- centre based group
Planned activity group	
Meals	Assistance with the cost of preparation and delivery of meals
Property maintenance	NDIS provides for Home Modification for disability access and is based on quotation Property Maintenance tasks are not included and it is not an identified funded service.
Assessment	Capacity building supports-coordination of supports

APPENDIX TWO

ASSESSMENT OF UNIT COST AND CONTRIBUTION TO DELIVER SERVICES UNDER NDIS

Table 5: Council unit cost : NDIS price variance guide

Service type	Council estimated unit cost (2016/17)*	NDIS item price	Net cost for council to deliver under NDIS
Respite	\$77.21	N/A	N/A
Personal care	\$71.50	\$42.79	\$28.71
Domestic assistance	\$71.50	\$42.79	\$28.71
Social support -pag core	\$31.72	\$19.37	\$12.35
Social support -pag high	\$31.72	\$18.98	\$12.74
Meals	\$16.00	\$11.11	\$4.89
Property maintenance	\$93.09	N/A**	N/A

*Unit costs based on October 2016 CDC Budget Report. NDIS Prices based on NDIS Price Guide Version 11 July 2016; Unit Prices do not include management costs; **Property Maintenance is not an option under NDIS; *** Respite is not a service option under NDIS.*

Table 6: council funding contribution required to support ndis direct service provision as a registered provider

Service type	Estimate of hours to transfer to NDIS	Council Contribution per unit	Total council contribution
Respite	12204 HOURS	N/A	N/A
Personal care	900 HOURS	\$28.71	\$25,839.00
Domestic assistance	1800 HOURS	\$28.71	\$51,678.00
Social support -PAG core	2268 HOURS	\$12.35	\$28,009.00
Social support -PAG high	2069 HOURS	\$12.74	\$26,359.00
Meals	1471 MEALS	\$4.89	\$7193.19
Property maintenance	62 HOURS	N/A	N/A
Total			\$139,078.19

This table provides a conservative illustration of the council funding contribution required to deliver NDIS approved services as a registered provider. These figures will vary as actual hours will be calculated by DHHS prior to rollout

APPENDIX THREE

IMPLEMENTATION CONSIDERATIONS

WORKFORCE IMPLICATIONS AND COSTS

It is expected that the recommendation not to register as an NDIS provider will require a review of Community Development and Care staffing arrangements. As outlined, HACC PYP funded hours will be withdrawn from all services to support those clients transitioning to NDIS. The largest program impacted by the transition of grant funding from HACC PYP to NDIS will be the Disability Respite Support program, with an expected withdrawal of over 12,000 hours from the 17240 hours funded annually to the program.

At the time of this report there are 8.27 EFT, equivalent to 27 staff, engaged through the Disability Respite service, supported by a full time administrative officer and team leader. This service provides respite and limited personal care service to people under 65 years of age. Other services to be impacted by NDIS implementation are Social Support, Domestic Assistance and Personal Care services.

Analysis of the four services should be undertaken to ascertain;

1. Capacity to retain direct support staff whose working hours will be impacted by the transfer of hours from HACC PYP to NDIS
2. Estimate current operational capacity to support effected staff by offering alternate service hours within targets and budget-including HACC PYP and CHSP service types
3. Consider any change to administration and supervision requirements given the change in service levels retained for Council operation
4. Quantify the gap in the service capacity to absorb losses and consider options for staff including redundancy, the cost of which will need to be factored into financial and budget planning
5. Plan advice and consultation with effected staff in line with Glen Eira City Council EBA obligations the details of which will require detailed planning with internal advisors including Human Resources.
6. The development of a communication and engagement approach for effected staff and other internal stakeholders may support this process.

FUNDING

Detailed budget and financial planning will be required including;

- On receipt of advice from DHHS confirming the quantum of funding to be withdrawn from the HACC PYP budget, an analysis of the impact this will have on effected services.
- A detailed budget plan for costs associated with the funding changes, including fixed cost analysis, workforce implications and change management and implementation support.
- NDIS transition budget to support necessary activities and resourcing to October 2018.
- Planning for implementation of the Strategic Disability Planning and Leadership Role including activities and functions within the current Metro Access framework and endorsed Glen Eira Disability Action Plan 2017-2020.

COMMUNICATION AND ENGAGEMENT

Council may seek to consult with community on their decision regarding NDIS implementation. This may include a planned approach to communication and engagement with stakeholders including clients, community, funding bodies, partners and other service providers.

See the draft Communication and Engagement Plan: Community Consultation attached (Appendix Four).

NDIS TRANSITION PLANNING AND SUPPORT

To ensure the objectives underpinning the relevant recommendations are achieved

- Develop a NDIS transition plan to support staff and clients of the Community Development and Care Branch through the change process
- Develop a plan to manage HACC PYP related service requests within adjusted service levels and minimise funding impacts on service provision
- Engage with the LAC Partner to coordinate a planned transition for people eligible to participate in NDIS in Glen Eira and to partner on future NDIS driven community capacity building to ensure alignment with council priorities and planning
- Review Council's strategic and planning documents and activities to reflect Council's endorsed recommendations

APPENDIX FOUR

COMMUNICATION AND ENGAGEMENT PLAN

Communication and Engagement Plan

Introduction

This document provides advice to guide consultation with the Glen Eira community, service users, disability providers and agencies and other external stakeholders regarding Council's decision about the role it will play following the implementation of the National Disability Insurance Scheme (NDIS) in the City of Glen Eira from 1 April 2018.

The City of Glen Eira NDIS Strategy Report recommends the following in response to the implementation of the NDIS. That Council;

- Not proceed with registration as an NDIS registered provider for the delivery of community care services
- Not respond to a future tender for delivery of Local Area Coordination (LAC) Partner services
- Continue and enhance Council's Municipal Disability Planning and Leadership Role including the reinvestment of available resources to support Council's ongoing commitment to disability planning and activities consistent with the Glen Eira Disability Action Plan and the success of the current Metro Access Program
- Work closely with the NDIA, LAC Partner, service providers and the community to assist individuals, their families and carers as they transition to NDIS services in Glen Eira
- Activate a Communication and Engagement Plan to inform, consult and support the community through the NDIS implementation

The recommendations have been proposed in light of changes to the disability service system and to support feasible and sustainable outcomes for all people with disabilities, their carers and families living in Glen Eira.

Engagement Assumptions

This Communication and Engagement Plan has been developed on the basis that the proposed recommendations proceed as outlined and that Council is seeking to;

- Provide clear information to the community regarding the process Council has undertaken to consider its position
- Inform the Glen Eira community regarding its preferred position to not register as an NDIS provider
- Consult the Glen Eira community regarding the proposed Strategic Municipal Leadership Role
- Provide advice to the community on the consultation findings and Council's final decision

Considerations

- It is appropriate to align this Plan to relevant Council communication and consultation policies and procedures
- It is important that all communications are provided in plain language, using accessible formats and various modes to enable optimum participation throughout the process and particularly the community consultation phase
- Providing clear advice and an agreed approach to who delivers the key messages and invites community feedback is important for consistency and clarity. Selecting a trusted identity as spokesperson and providing regular briefings will assist in building confidence
 - *For example, the Mayor may convey City wide messages, speak on behalf of Council and its decision and process and engage with the media as required. The CEO may lead organisational and effected staff messaging, with delegation as required. Service Managers may provide key contact support for inquiries and follow up from clients, municipal agencies, funding bodies and community.*
- Ensuring frontline staff are briefed and provided with key messages and frequently asked questions (FAQ's) to manage planned and unplanned inquiries will assist in ensuring the community receive consistent information
- Working in partnership and coordinating information and messaging with the LAC Partner and NDIA will assist in reducing confusion and ensure effective support and transition for people seeking guidance through the NDIS implementation.

Developing Key Messages and Frequently Asked Questions (FAQ's)

Developing key messages prior to commencing the communication and engagement process will assist Council staff to respond to common and anticipated questions. These questions may include:

1. **What is NDIS?** - Basic information regarding NDIS, NDIS implementation and links to the websites of both the NDIS and NDIA
2. **Why is council considering this decision?** -The reasons Council has investigated its capacity to deliver services to people with disabilities in Glen Eira, including as an NDIS provider
3. **How will the introduction of the NDIS affect Council services?**- An outline of the changes to community care services and a summary of Council's continuing disability services including GESAC programs, enhanced maternal and child health, pre-school field officer, and Council's Access and Equity commitment in delivering mainstream services
4. **What will happen and when?** - Broad outline of the timing of NDIS implementation and of Council's support for the transition of clients to NDIS, working with the LAC Partner and continuing commitment to HACC PYP
5. **What will Council's new municipal disability leadership role provide?** - Council's commitment to a continuing and enhanced role strengthening access and inclusion for people with disabilities in Glen Eira This could include Metro Access, community grants, advocacy, accessible buildings, play and open spaces
6. **What happens next?**- A timeframe for Council's consultation process and Council's further consideration.
7. **How can I find out more?** – Links to Council's webpage, key contacts and links to external information sources and support agencies.

Providing key messages for Councillors, frontline staff and community and a FAQ sheet for distribution and community reference will support the delivery of clear and consistent information in response to all inquiries.

Community Engagement

An effective engagement process is supported by strong communication, clear and accessible information and reliable mechanisms to collect collate and report on consultation outcomes. It is proposed that the community engagement process commence immediately following Council's consideration of the proposed recommendations and conclude within eight (8) weeks of commencement.

Engagement Process is proposed as follows;

Action	Medium	Key Activity	Timeframe
Communicate Council's consideration and promote the community engagement period	<ul style="list-style-type: none"> ▪ Media Release ▪ Website ▪ Social Media ▪ Email ▪ Letters 	<ul style="list-style-type: none"> ▪ Media Release ▪ Webpage key item ▪ Invitation sent to; <ul style="list-style-type: none"> - Council HACC PYP clients - Service providers - Disability and human service agencies 	Week One
Implement community engagement period	<ul style="list-style-type: none"> ▪ Survey ▪ Stakeholder Meetings ▪ Public Submission 	<ul style="list-style-type: none"> ▪ Enable community and stakeholder participation and feedback ▪ Receive advice and feedback from a broad audience 	Week 2 - 4
Collate engagement findings	<ul style="list-style-type: none"> ▪ Report 	<ul style="list-style-type: none"> ▪ Analyse data ▪ Assess emerging themes ▪ Develop report in context of Councils preferred position 	Week 5
Report community engagement findings	<ul style="list-style-type: none"> ▪ Council Report 	<ul style="list-style-type: none"> ▪ Report consultation outcomes in context of proposed recommendations 	Week 6
Plan the transition	<ul style="list-style-type: none"> ▪ Media Release ▪ Website ▪ Social Media ▪ Email ▪ Letters 	<ul style="list-style-type: none"> ▪ Communicate Council decision to <ul style="list-style-type: none"> - Council HACC PYP clients - Service providers - Disability and human service agencies - Community ▪ Advise funding bodies ▪ Advise local members 	Week 7 - 9

Engagement Approach

Stakeholder engagement may be best achieved through three key activities. These are briefly outlined below;

Activity	Stakeholders	Medium	Resources	Timeframe
Community survey	Broad audience including; <ul style="list-style-type: none"> ▪ HACC PYP service users ▪ People with disabilities their families and carers ▪ Service providers ▪ Disability agencies ▪ Community members 	Submission via website and hard copy mail; <ul style="list-style-type: none"> ▪ Letter – context and instruction for survey completion ▪ Survey- 2-3 key questions and comments section ▪ Website script ▪ Survey format 	<ul style="list-style-type: none"> ▪ Databases- service users and provider listings ▪ Letter head, printing, envelopes ▪ Administrative and website support ▪ Key contact for inquiries 	Survey open for input over a two week period.
Stakeholder meetings	<ul style="list-style-type: none"> ▪ Service providers and disability agencies ▪ Metro Access partners ▪ Members of Council's Disability Advisory Committee ▪ Other critical stakeholders as appropriate 	Meetings facilitated by Council with invitations distributed via email and hard copy mail	<ul style="list-style-type: none"> ▪ Databases ▪ Facilitator and support staff ▪ Meeting rooms and catering ▪ Minute taker 	Scheduled over 4 week period
Public submission	<ul style="list-style-type: none"> ▪ Glen Eira Community 	Verbal presentation to Council/Council Officers via panel process	<ul style="list-style-type: none"> ▪ Panel members ▪ Facilitator and support staff ▪ Meeting rooms and catering ▪ Note taker 	2-3 Panel meetings

ITEM 9.8 ENVIRONMENTAL SUSTAINABLE PLANNING MEASURES

Author: Russell Smith – Coordinator Strategic Planning (acting)

File No: 17/1152023

Attachments: Sustainable Design Practices Booklet

PURPOSE AND SUMMARY

To provide a report for Council in accordance with the resolution of 2 May 2017 regarding possible options in requiring environmental sustainable design outcomes for new developments.

RECOMMENDATION

That Council:

1. Receives a further report from Officers following the State Government's review of the Victorian planning and building systems outlining what further recommended policy measures Council could pursue.

BACKGROUND

On 2 May 2017 Council requested a report from Council officers on the following:

That Officers prepare a Report outlining a range of possible options for Council to consider that would require new developments in Glen Eira to incorporate positive environmental design. This should include the provision of renewable energy sources for common spaces within the development, such as solar panels to power foyers, car parking areas and stairwell lighting.

ISSUES AND DISCUSSION

Sustainability in development focuses on meeting the needs of the existing community while minimising impacts on future generations by incorporating environmental design measures. Measures are focused on both reducing the demand of energy use and changing the source of energy to a renewal energy supply.

The question of how best to ensure new developments are environmentally sustainable have been debated over recent years, with three main options being explored:

1. Requiring a country-wide consistent environmental performance through the building permit stage
2. Introducing a Victorian planning policy that clearly outlines development requirements
3. In lieu of the above, introducing a Council only planning policy that clearly outlines development requirements

The advantage of the Country or State wide controls is that they become well understood and implemented by the wider development industry. Importantly, when considering improvements to the environment and reducing of global warming, scale of change is important, the wider the controls are implemented, such as national or State-wide, the greater the improvements that can be achieved.

1. Country wide building controls

Building Code of Australia

The National Construction Code (NCC) specifies that all new homes, renovations and additions need to comply with the energy efficiency provisions and achieve a six star rating. The energy efficiency provisions seeks to improve thermal and energy performance of the home, requiring measures such as the installation of a new rain water tank for toilet flushing or a solar hot water system, thermal insulation and improved window glazing. A six star rated home is projected to use 24 percent less energy through heating and cooling compared to a five star rated home.

This standard is currently in place across Australia and applies to all new works requiring a building permit. The advantage of this control is that it is consistent and well understood across the development industry, raising the environmental quality of all new building works.

2. State Government Planning Controls

Plan Melbourne 2017-2050

Plan Melbourne 2017-2050, Melbourne's metropolitan planning strategy, was introduced by the State Government in March 2017. The Plan outlines a transition to a low carbon city, and the improvement of the energy, water and waste performance of buildings through environmentally sustainable development and upgrades to energy efficiency. Additionally, the Plan commits to improving the energy efficiency of future and existing housing and non-residential buildings at a State level.

Action 80 in the implementation plan states that the Department of Environment, Land, Water and Planning will, by the end of 2018, *'review the Victorian planning and building systems to support environmentally sustainable development outcomes for new buildings to consider their energy, water and waste management performance.'*

Better Apartments – Clause 55.07 and Clause 58

In April this year, the State Government introduced new planning provisions to ensure apartment developments achieve a number of environmental sustainable design controls to ensure residential development in the form of apartment-style dwellings would achieve an adequate level of internal amenity.

New standards and objectives for apartment buildings include:

- Energy efficiency objectives to ensure the orientation and layout of development reduce fossil fuel energy use;
- Objectives for solar access to communal outdoor open space;
- Objectives for deep soil planting of canopy trees to promote climate responsive landscape design and water management in developments to support thermal comfort and reduce the urban heat island effect.
- Integrated water and stormwater management objectives to ensure dwellings are designed to encourage waste recycling.

3. Council Specific Planning Controls

In 2013, six local Councils, including Yarra, Banyule, Stonnington, Moreland, Port Phillip and Whitehorse prepared their own local environmentally sustainable development (ESD) controls to extend the assessment of environmental principles beyond the State Government's requirements for residential development (ResCode). The policy introduced the requirement for an assessment against environmental principles for all new development applications.

It is noted that these Council's introduced the local controls prior to the State Government announcing the Action 80 in the new Plan Melbourne. The independent panel that reviewed the policy stated:

The Panel was satisfied there was a significant gap between the existing planning policy and building regulations and in the absence of State planning controls and improved building regulations, considered it appropriate for Council to take a leadership role, noting a sunset clause exists and that if a state policy is introduced the local policy would be removed.

The sunset clause for the policy is set at 31 December 2017.

Draft Activity Centre, Housing and Local Economy Strategy

The Draft Activity Centre, Housing and Local Economy Strategy was endorsed by Council for public comment at the Ordinary Council Meeting of 23 May 2017. Objective 3.4 – Build a Sustainable Future, outlines a number of outcomes including:

- 3.4.1 Encourage greener buildings and facilitate development that minimises impacts on the environment and climate change.
- 3.4.2 Plan for the future by ensuring that larger developments and urban renewal sites include advanced precinct wide sustainability measures.
- 3.4.3 Promote sustainability as a matter of priority.

The Strategy also outlines a key action to 'Implement new environmental and water sustainable design policies.'

Planning Scheme Review 2016 – Adopted Work Plan

In 2016, Council carried out a Planning Scheme Review with the aim to improve existing local planning policies. As a result of the Review, a Work Plan was prepared and adopted by Council in August 2016 which outlined a number of projects to be completed over four years to improve Council's local town planning policies and controls.

A number of projects on the Work Plan revolved around environmental sustainable design, including:

Project	Purpose	Anticipated Completion
Open Space	<ul style="list-style-type: none"> - To review developer contribution levy after new census data released. - To provide greater protection to public spaces from adjoining development. - To impose greater amounts of open space for residential developments. 	2018- 2019
Sustainability Policy	<ul style="list-style-type: none"> - To investigate possible incentives for Environmentally Sustainable Design (ESD) for significant developments. - To increase opportunities for landscaping opportunities, open space and tree planting. 	2018- 2019
Water Sensitive Urban Design (WSUD)	<ul style="list-style-type: none"> - To introduce measures that decrease storm water runoff in peak events. - To increase permeability standards. - To reduce basement footprints 	2018- 2019
Tree Protection Policy for development sites	<ul style="list-style-type: none"> - To strengthen the conservation of significant trees on development sites through increased open space standards and setbacks for basements. 	2018- 2019

Environmental Sustainability Strategy 2016

The Environmental Sustainability Strategy, adopted in 2016, is a Council strategy which sets out how environmental sustainability will be improved within Glen Eira, focusing on themes surrounding climate change, recycling and waste, biodiversity and water. The Strategy highlights measures undertaken to improve sustainability, including the retrofitting of buildings to increase energy efficiency, the installation of solar power, and ensuring that new buildings and lighting will be highly efficient.

Other Council Initiatives

Council currently has a number of measures in place to facilitate environmentally sustainable design outcomes. The Sustainable Design Practices Information Sheet aids community members in assessing their homes or buildings using a number of key environmental criteria such as minimum targets for environmental issues. In addition, Council has a Sustainable Design Practices Booklet (attached), which provides information on environmentally sustainable design practices that can be implemented in the building process, such as building materials and energy efficiency measures.

Options

Option 1 -

It is recommended that Council awaits the State Government-led review of planning and building controls to occur by the end of 2018, as outlined in Action 80 of the Plan Melbourne implementation Plan.

Following the State Government's review and implementation, in 2019, a report will be presented to Council outlining what further recommended policy measures Council could pursue, similar to those local policies at neighbouring Council's outlined in this report.

This option aligns with both the State Government's and Councils commitment timeframes and actions.

Option 2 –

Alternatively, Council pursues its own local policy earlier than the previously adopted timeframes, however, due to the length of time required for this work, it is anticipated that this process would not be finalised any earlier than the timeframes the State Government has committed to in Action 80 of the Plan Melbourne Implementation Plan.

Also, as the State Government is now committed to delivering a Victoria-wide approach to environmentally sustainable design, it is unlikely that the Minister would approve an 'individual Council' approach.

This option is not recommended.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The financial and resource implications are within the normal operation of the Council's City Futures Department.

POLICY AND LEGISLATIVE IMPLICATIONS

Currently, minimum sustainability requirements are stated within State Government policy and legislation. There are no legislative requirements stating that Council must introduce local sustainability policies. Should any new policies be introduced this would be through the standard Planning Scheme Amendment process that ultimately requires approval from the Minister for Planning.

COMMUNICATION AND ENGAGEMENT

A Planning Scheme Amendment usually includes an exhibition period that allows the community to put forward submissions for any proposed changes to the Glen Eira Planning Scheme.

LINK TO COUNCIL PLAN

Town Planning and Development: To manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

Community building and engagement: To build a strong connected community that actively participates and engages with Council to improve outcomes for the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Environmentally sustainable design is a key priority for the future of Glen Eira, as evidenced by the abovementioned strategies and commitments made by Council.

The strategies set out by Plan Melbourne and the Better Apartments design guidelines form an adequate basis from which Council can adopt and implement their own policies and guidelines as adopted under the Work Plan derived from the Planning Scheme Review 2016.

Incorporating sustainable design practices into your home or buildings.

Information on environmental sustainable design practices
that can be implemented when considering building a
house, apartment complex or commercial building.





Our current environment

Glen Eira City Council encourages anyone proposing future building works (commercial and residential), to consider designing their building to higher standards than the minimum six star rating required in Victoria by the State Government.

This publication is designed to help those contemplating development. It gives advice on how your development can be made more environmentally responsive. It also provides advice on State and City of Glen Eira related policies as well as access to helpful design assessment tools. All the information is to encourage and be helpful towards achieving more sustainable buildings.

Council incorporates sustainability features in its new buildings and most recently has incorporated a range of water saving and energy saving features into the Glen Eira Sports and Aquatic Centre.

Homes built today will last for around 70 years, however the world is likely to be quite a different place in 70 years. There are more houses being built in Victoria with eight, nine and even ten star rating standards. These include homes that don't require heating or air conditioning to keep them at a comfortable temperature all year round.

The key to achieving highly efficient and sustainable building/s (that go beyond the *Building Code of Australia*) include:

- **Letting the sun penetrate the building in winter and keeping the sun out in summer** by putting windows, eaves and shading in the right places.
- **Locating rooms used in the daytime** (such as living rooms) **to the north**, where they will get good winter sun and limit the need to turn on lights.
- **Ensure cross-ventilation** is incorporated into the design of the building to reduce internal temperature during summer.
- **Incorporate draught proofing measures and provide insulation** in walls, floors, ceilings to reduce loss of heat.
- **Using materials inside the building to store heat**, such as brick and concrete (this is called thermal mass).

Contents

- **Purchasing efficient appliances** such as solar hot water systems and dishwashers, fridges and washing machines with a high star rating.
- **Orientate outdoor spaces to the north** to maximum sunlight.
- **Installing rainwater tanks** connected to toilets, laundry and gardens.
- **Outdoor areas that have permeable surfaces** (such as grass, garden beds, porous paving) which allow rainwater to soak into the ground.
- **Analysis of the likely 'natural' internal temperature range** to ensure the building will operate well in summer and winter.

The features outlined in the following pages can be implemented into all types of developments such as:

- residential home (including heritage);
- residential apartment and unit complexes; and
- commercial buildings.

Whilst Council encourages developments incorporating Environmentally Sustainable Design (ESD) and Water Sensitive Urban Design (WSUD) principles, applicants for a planning permit are not required to submit a special report detailing the ESD and WSUD features with their applications.

Glen Eira City Council encourages you to implement sustainable design features into your building in the knowledge that many of us want to live our lives and work towards a more sustainable future. As a further inducement, inbuilt sustainable features may reduce energy bills and make your development more desirable and in turn get you a better price.

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ENVIRONMENTAL SUSTAINABILITY: 21 DESIGN ASSESSMENT TOOLS

APPENDIX 25

BUILDING LAYOUT

THE LAYOUT OF A BUILDING
CAN GREATLY REDUCE THE
NEED FOR MECHANICAL
HEATING AND COOLING.

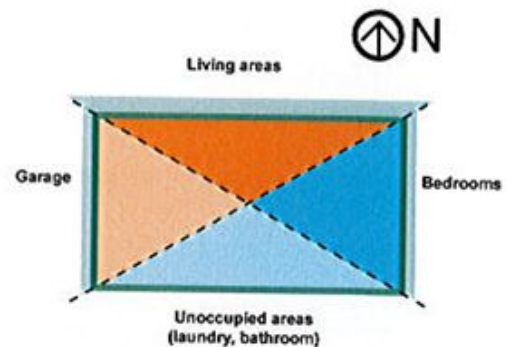


Passive solar design

Passive solar design involves laying out a home/building so that it does not require mechanical heating and cooling.

This is achieved through:

- orientating windows and living areas to have a northerly aspect;
- placing external shadings/awnings over the windows;
- keeping north-facing walls and windows well setback from large obstructions (prevent overshadowing);
- limiting the amount of east, south and west facing windows; and
- avoiding large open plan living areas that require heating when a small area is only used.



BENEFITS

- Takes advantage of natural energy flows to maintain internal comfort for residents.
- Reduces the need to use mechanical heating and cooling.
- Reduces energy bills and consumption.
- Reduces greenhouse gas emissions.
- Cost efficient if incorporated into the design of the building from the beginning.

CONSTRAINTS

- Orientation of land.
- Slope on the land.
- Structures and objects that may overshadow your north facing outlook.



Ventilation

Ventilation is the replacement of inside air with outside air by utilising naturally occurring air temperature and pressure or by the use of exhaust fans and ceiling fans.

A completely airtight home without controllable ventilation is not desirable. A minimum level of ventilation is required to replace internal air containing odours, carbon dioxide and contaminants.

There are new mechanical ways to incorporate ventilation measures into buildings.

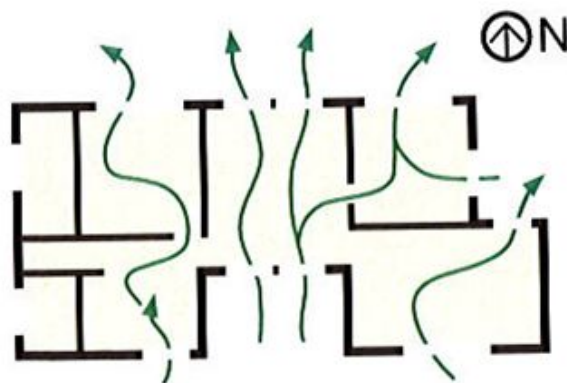
Cross-ventilation is the best form of ventilation, and prevents the need for mechanical fans to achieve ventilation. To achieve cross-ventilation, a building should be designed with openable windows and external doors on different sides of a home or building with a direct path through rooms for air to move through/across (see image).

BENEFITS

- Reduces energy bills.
- Reduces greenhouse gas emissions.
- No maintenance.
- Can improve the layout of a building and the comfort of occupants.
- Less expensive when incorporated into the design, as part of construction costs.
- Improves air quality in the building.
- Helps cool the building in summer.

CONSTRAINTS

- Must be incorporated into a design at the beginning.
- Difficult to retro-fit an apartment building if not incorporated at the beginning of the design.



Window size, glazing treatment and shading covers

Window size, glazing treatment and shading devices can all have a significant impact on the buildings overall energy efficiency.

- External shading devices (awnings/eaves) on a home/building can block direct sunlight during summer (shaded) and allow sunlight in during winter.
- Double glazed windows reduce the amount of heat a home/building gains during summer and reduces the amount of heat lost during winter.
- Optimum window size of total glass area is dependent on the orientation of the building and the amount of thermal mass in the internal building material. It is best to keep window sizes between twenty to thirty per cent of the total floor area of a dwelling.

BENEFITS

- Reduces energy bills.
- Reduces the need for mechanical heating or cooling.
- Reduces greenhouse gas emissions.
- More cost efficient to incorporate during construction than to retrofit after a building is completed.
- Can help with sound proofing.

CONSTRAINTS

- Up-front cost to install.



Green roofs and walls

A green roof is a roof surface (flat or pitched) that is planted partially or completely with vegetation over a waterproof membrane.

Green roofs and walls are building elements designed to support living vegetation in order to regulate the internal temperature of a building. Green roofs are generally highly insulating and capture rainwater.

BENEFITS

- Improves air quality and enhances biodiversity.
- Reduces stormwater runoff.
- Low cost maintenance (once established).
- Reduces heat retention in a building during summer and acts as insulation in winter.
- Could provide additional open space.
- Creates an interactive environment.
- Creates an architectural feature on a building.

CONSTRAINTS

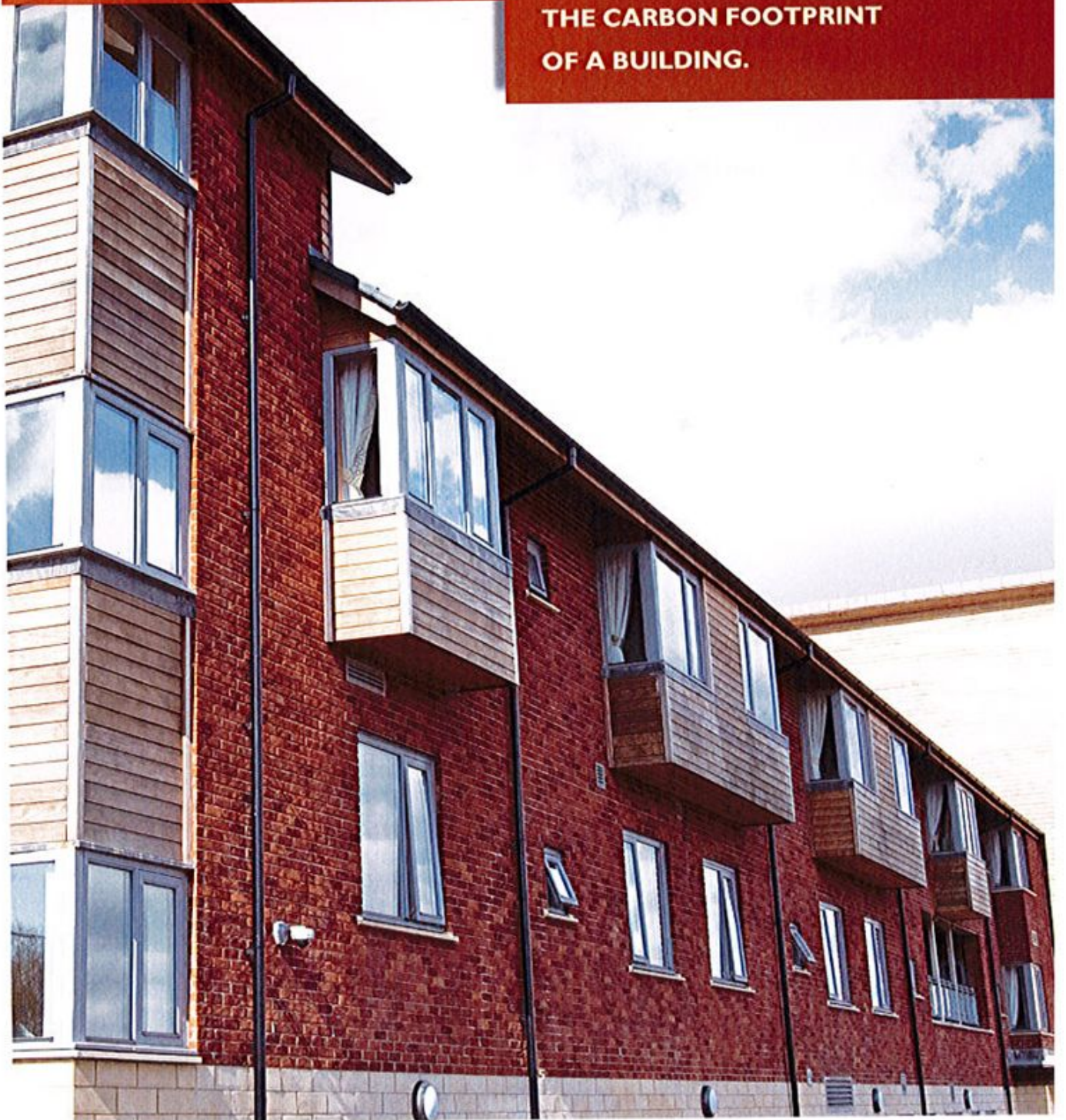
- Need for additional support structures due to an increased weight on the roof.
- Expensive to construct.
- Ongoing maintenance is required.
- If the green roof is not installed correctly this may result in water leaks throughout a building.



4

BUILDING MATERIAL

**THE MATERIALS USED TO
CONSTRUCT A BUILDING
CAN GREATLY IMPACT ON
THE CARBON FOOTPRINT
OF A BUILDING.**



Insulation

Insulation prevents heat loss in winter and prevents heat gain in summer.

Insulation is common in ceilings of buildings, but it can be increased to be more effective when included in walls and under-floors. Common insulation types include polyester batts, glass wool batts, polystyrene sheets and sheep's wool batts. Strawbale walls, green roofs and walls are also highly insulating.

When looking for good insulation, look for high R-value. This is the measurement of thermal resistance, the greater the R-value the more effective the material will be at resisting heat flow in and out of a building.

BENEFITS

- Reduces the need for mechanical heating and cooling of a building.
- Reduces the carbon footprint of the building.
- Keeps noise out (sound proofing).
- Helps prevent mould forming on walls or ceilings (stops condensation).
- Reduces energy bills.

CONSTRAINTS

- Up-front cost of installing through a whole home/building.
- Difficult to retro-fit an existing building.



Thermal mass

Thermal mass is a term used to describe the ability of building materials to maintain a constant temperature. Thermal mass helps by better storing heat in the house in winter and by taking a long time to heat up in summer and therefore keeping the house cool. For maximum effectiveness, thermal mass should be insulated from external temperatures.

All building materials have the ability to absorb heat, store heat and release heat.

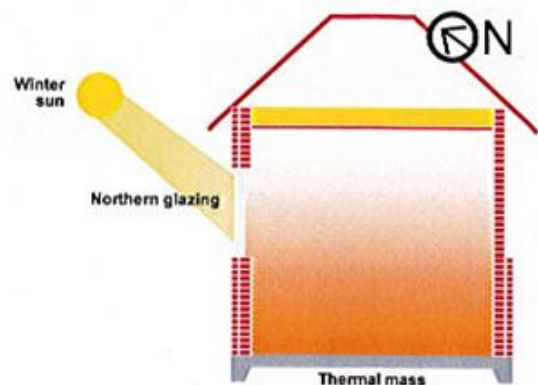
Heavyweight materials (such as mud brick, concrete brick, brick, strawbales and concrete slabs) have high thermal mass. Lightweight materials (such as stud walls, timber floors, fibre cement sheeting and weatherboard cladding) have low thermal mass. Using insulating outer wall materials such as timber or wood based cladding and using high thermal mass materials on inside walls (such as concrete slab and brick internal walls) is a good method for incorporating thermal mass. This is sometimes called reverse brick veneer construction.

BENEFITS

- Improves energy efficiency of a home/building.
- Reduces energy bills.
- Reduces the need for mechanical heating and cooling.
- Reduces the carbon footprint.

CONSTRAINTS

- Up-front cost of materials.



6

Construction materials

The choice of material used to construct a building can greatly affect our environment. All materials have different amounts of 'embodied energy' used to create the product (from raw resource extraction, manufacturing, use and transport of the material).

Certain materials use more energy and higher levels of carbon dioxide are emitted when produced (such as steel, bricks and concrete). Whereas, other materials result in lower energy consumption when produced (such as recycled aggregated concrete, recycled brick, timber and straw).

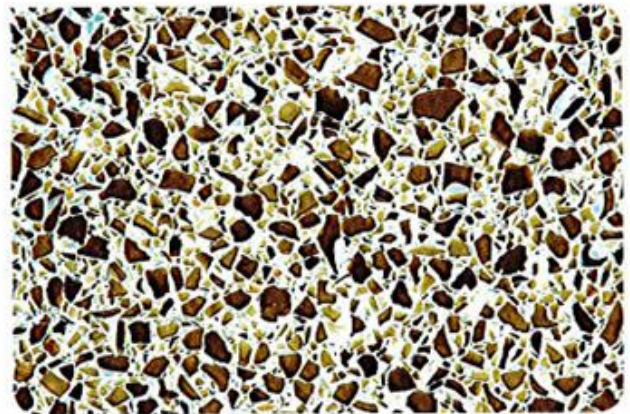
It is important to use a mixture of materials when building to ensure high thermal mass, but constructed from low energy consumption and carbon dioxide products such as timber for external walls and brick for internal walls.

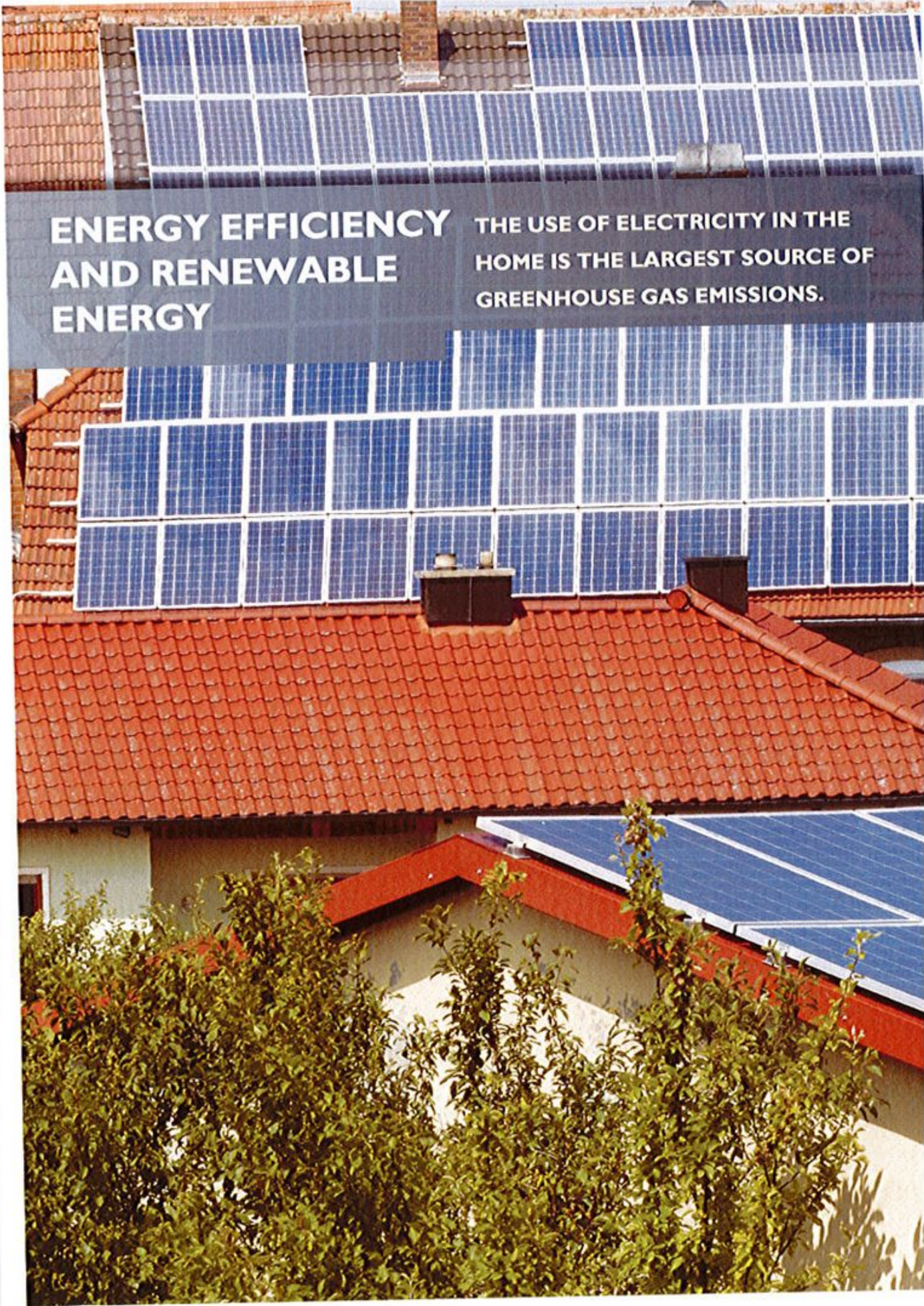
BENEFITS

- Can reduce the embodied energy required to construct your home/building.
- Minimises the health impacts of glues, sealants and paints on contractors and occupants, dependent upon materials used.
- Products can be purchased that incorporate recycled and reused material.
- Reduce the amount of waste that goes to our landfills (building materials account for 40 per cent of waste).

CONSTRAINTS

- Up-front cost of material/s.
- Need to investigate the effects of different building materials.





ENERGY EFFICIENCY AND RENEWABLE ENERGY

**THE USE OF ELECTRICITY IN THE
HOME IS THE LARGEST SOURCE OF
GREENHOUSE GAS EMISSIONS.**

Solar Panels (Photovoltaic PV)

Solar panel systems harness sunlight to generate electricity. Solar panels in cities usually feed into the electricity grid, reducing your energy bills. There are also battery devices that can store excess electricity generated by solar panels, so a property can be self-sufficient and not be connected to the grid (however this is uncommon in urban areas).

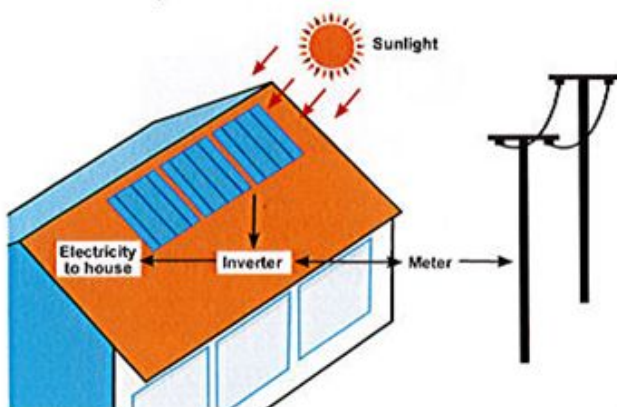
Solar panel devices do not always need direct sunlight and can generate power on cloudy days. Panels should primarily be installed on the roof of a home/building facing north to generate maximum energy.

BENEFITS

- No emissions.
- Provides free electricity to power your home/building.
- Panels last for 20–30 years.
- Reduces electricity bills.

CONSTRAINTS

- The roof orientation or shading of a home/building may reduce the amount of power generated.



Solar hot water and heat pumps

Solar hot water systems utilise the sun's energy to heat water. This is done through solar panels on a roof or similar structure. The hot water is then stored in a tank. There are a large number of models and makes now available.

In most urban settings the panels are mounted on the roof and a water tank located in a similar location to other hot water systems. Modern solar hot water systems usually have a back-up water heater (such as gas or electricity) to ensure that you don't run out of hot water even in the middle of winter.

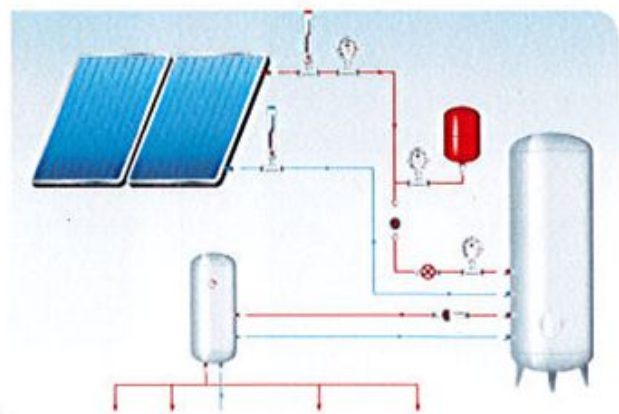
Heat pumps look like standard hot water heating tanks. However the technology to heat them is much more efficient and operates like a reverse refrigerator. The pump moves heat from the air, to heat your water and a smaller amount of electricity is used to operate the "pump" that makes this possible.

BENEFITS

- Reduce electricity and gas bills.
- Reduce greenhouse gas emissions.

CONSTRAINTS

- Solar hot water systems require some on-going maintenance.
- Solar hot water systems require roof space — unshaded and north facing is best.



Draught proofing

Draught proofing measures stop unwanted airflows in and out of your house. Most home/buildings leak air around windows, doors and through construction gaps. Five types of draft proofing measures are:

- **Compression seals:** self-adhesive foam, rubber or tube strips for use around windows and swinging doors.
- **Wiper seals:** less flexible brush or sprung strips for use around sash windows and sliding doors (less friction).
- **Caulking:** Usually a silicone rubber sealant used for filling gaps.
- **Chimney/flues:** require dampers to be fitted to all chimneys/flues to prevent rain, wind and insects from entering the building. The damper should be closed when the chimney/flue are not in use.
- **Exhaust fans:** Select self-closing models (automatic shutters) to stop air leaks.

BENEFITS

- Prevents heat loss in winter and prevents entry of warm air in summer.
- Reduces energy bills.
- Cost efficient and cheap to install.
- DIY friendly.
- Can save around 15–30 per cent of energy for a household

CONSTRAINTS

- Some form of cost is still involved



Energy efficient appliances and amenities

Energy efficient appliances and amenities, such as lighting, heating and cooling systems (if required to be used), refrigerators, dishwashers, washing machines, televisions, toilets, computers and printers can be installed throughout all buildings.

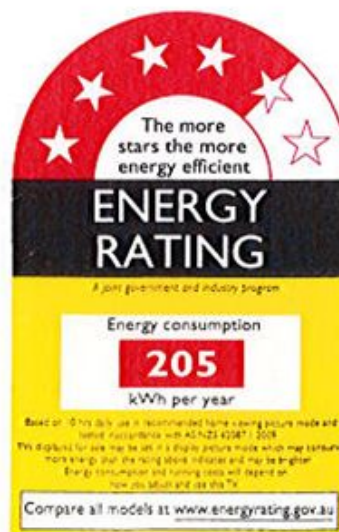
When purchasing new appliances choose certified energy efficient equipment (energy star rating labels).

BENEFITS

- Reduces carbon footprint.
- Reduces energy and water bills.

CONSTRAINTS

- Up-front cost.



GreenPower

As the end user — you can buy GreenPower from your electricity company. GreenPower is a government accreditation program that ensures your energy retailer/provider purchases renewable energy on your behalf (eg. using sun, wind, water and waste).

If you choose to purchase GreenPower, you will pay a few extra cents per kilowatt (in addition to your electricity account) to invest in the renewable energy sector.

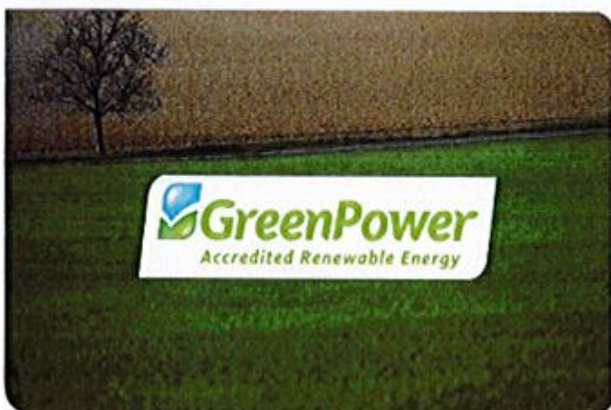
As a developer you should provide details of green power to the end user.

BENEFITS

- You can choose what percentage of your electricity bill is offset (10–100 per cent) with renewable energy.
- 100 per cent GreenPower will reduce your greenhouse gas emissions from electricity by 100 per cent.
- Your contribution will help grow the renewable energy sector.

CONSTRAINTS

- Energy providers may make you pay a premium for accredited renewable energy.
- On-going cost.



12



WATER EFFICIENCY AND STORMWATER MANAGEMENT

THESE PRACTICES WILL NOT ONLY IMPROVE THE WATER EFFICIENCY OF OUR HOUSES AND BUILDINGS BUT THE QUALITY OF OUR STORMWATER AND RIVER SYSTEMS.

Rainwater tanks

A rainwater tank is a tank used to collect and store rain water that has run-off from the roof of a building.

By plumbing your rainwater tank to your toilet and laundry, the tank of water will be used consistently all year and will refill. Rainwater tanks can be located above ground or underground. It is important to contact Council to ensure that no permission is required for the tanks (this depends on size and location).

BENEFITS

- Reduces mains water consumption.
- Reduces the amount of water that runs into our stormwater system.
- An additional form of water source for your property when in a drought.
- Reduces water bills.

CONSTRAINTS

- A licenced plumber is required to install the rainwater tank to the internal plumbing of a building.
- Council permission may be required to install a tank, dependent on size and location.
- Takes up additional space in backyard.
- Cost of installing and up-front cost of tank.
- Excavation cost (if underground tank installed).



Greywater (treated)

Greywater is the wastewater from washing machines, showers and taps from the house (except kitchen sinks and toilets), which can be captured, treated and used productively to flush toilets and water gardens.

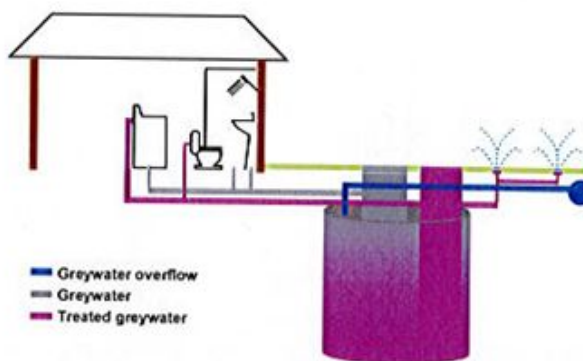
Greywater requires treatment as it contains contaminants (such as bacteria, organic matters, salts and detergents) that have health implications to humans. Greywater cannot be used for drinking.

BENEFITS

- Reduces water consumption.
- Reduces water bills.
- Reduces amount of waste water that would require treatment in sewerage plants.
- Provides a regular supply of water for a property, reducing reliance on mains water.

CONSTRAINTS

- Untreated greywater usually contains salts that can adversely affect the health of plants when used on gardens.
- Up-front cost to buy and install (plumbing).
- Treatment unit, controller and pump all connect to power.
- Ongoing maintenance and cost.
- Potential for increased power bills.
- Council permission may be required.



Rainwater gardens

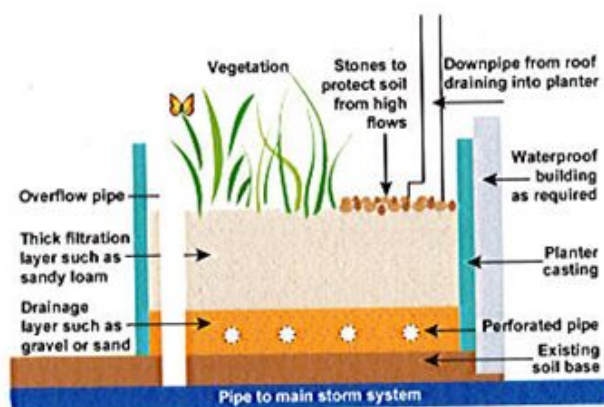
A rain garden is a specially designed garden bed that absorbs rainwater directly from a roof or any outdoor surface that produces water run-off. Rain gardens can be designed for any soil type. They have layers of mulch, native planting and soil, with an under drain to reduce the risk of flooding.

BENEFITS

- Low maintenance.
- Limited watering required.
- Ideal for native plants.
- Reduce amount of rainwater going into our stormwater system.
- Retains water on site longer for plants.

CONSTRAINTS

- Some maintenance is required (weeding).
- Needs experts to install.
- Council permission may be required.



Porous paving

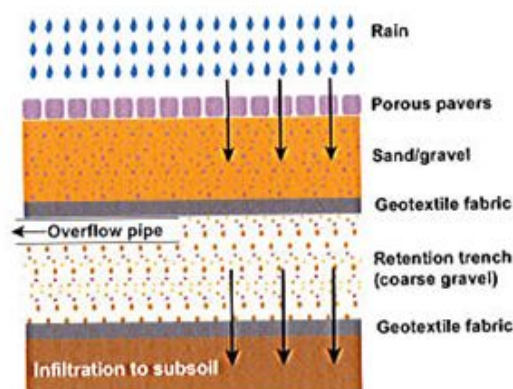
Porous paving contains surface voids filled with sand or gravel that filter the rainwater into the soil. The pavement overlays a gravel retention trench that allows a greater capacity of water to soak through to the underlying soil. Currently our roads, driveways, footpaths and courtyards are all covered areas of land with impervious surfaces, resulting in an increased water run-off which in turn increases the pressure on our stormwater system.

BENEFITS

- Reduces the amount of water entering the stormwater system.
- Reduces pollutants that run off roads and impervious surface into our oceans and rivers.
- Different paving treatment available (such as asphalt, modular pavers that are concrete, ceramic or plastic).
- Can have a life span of 20 years, when installed and maintained correctly.
- Concrete grid, ceramic and modular plastic block pavers require less maintenance (less clogging).

CONSTRAINTS

- On-going maintenance to remove clogging of any sediment lodged between pavers.
- Requires an expert to install.
- Higher rates of clogging in asphaltic porous paving.
- Less effective when constructed over rocks or other surfaces that prevents water filtering through to soil.
- Council permission may be required.





TRANSPORT

REDUCING OUR RELIANCE ON
VEHICLES CAN BE ACHIEVED
THROUGH INCORPORATING
BICYCLE FACILITIES AND LINKING
WALKING PATHS AROUND OUR
SHOPPING AREAS.

Bicycle facilities

To reduce our reliance and need for car trips, the inclusion of bicycle facilities (bike lockers, showers and clothes locker) into a development is required early in the process.

These types of facilities are best implemented into commercial and high density residential developments within close proximity to public transport, services, jobs and facilities.

BENEFITS

- Promotes health and fitness.
- Educates and promotes alternative transportation options.
- Reduces reliance on vehicles and number of vehicles on the road.
- Reduces greenhouse gas emissions.
- Maybe able to argue for a lesser provision of car spaces (discuss with Council).

CONSTRAINTS

- Need to secure bicycle facilities (takes up space).
- Theft and damage of bikes.
- Need to include bathroom facilities for the end-user, impacting on floor space.
- Additional cost of construction.



Car share parking

There are a number of private companies that operate car share parking. These companies have vehicles that are located and parked on the street, off street or in car parks. Members of the car-share companies have access to vehicles on demand. Members rent either by the hour or by the day (some companies include petrol in the member fee). This same principle could be applied to on-site parking spaces in a development with body corporate controlling the management and maintenance of the vehicles.

There are currently no shared parking facilities in Glen Eira municipal boundaries.

Car sharing schemes work best when car parking for a particular development is under provided in terms of likely demand. Council's preference at this time is that car parking be provided in accordance with planning scheme standards. However, Council does acknowledge in principle that car sharing may be an option in the future. Car sharing schemes presently operating will be monitored and reported to Council.

BENEFITS

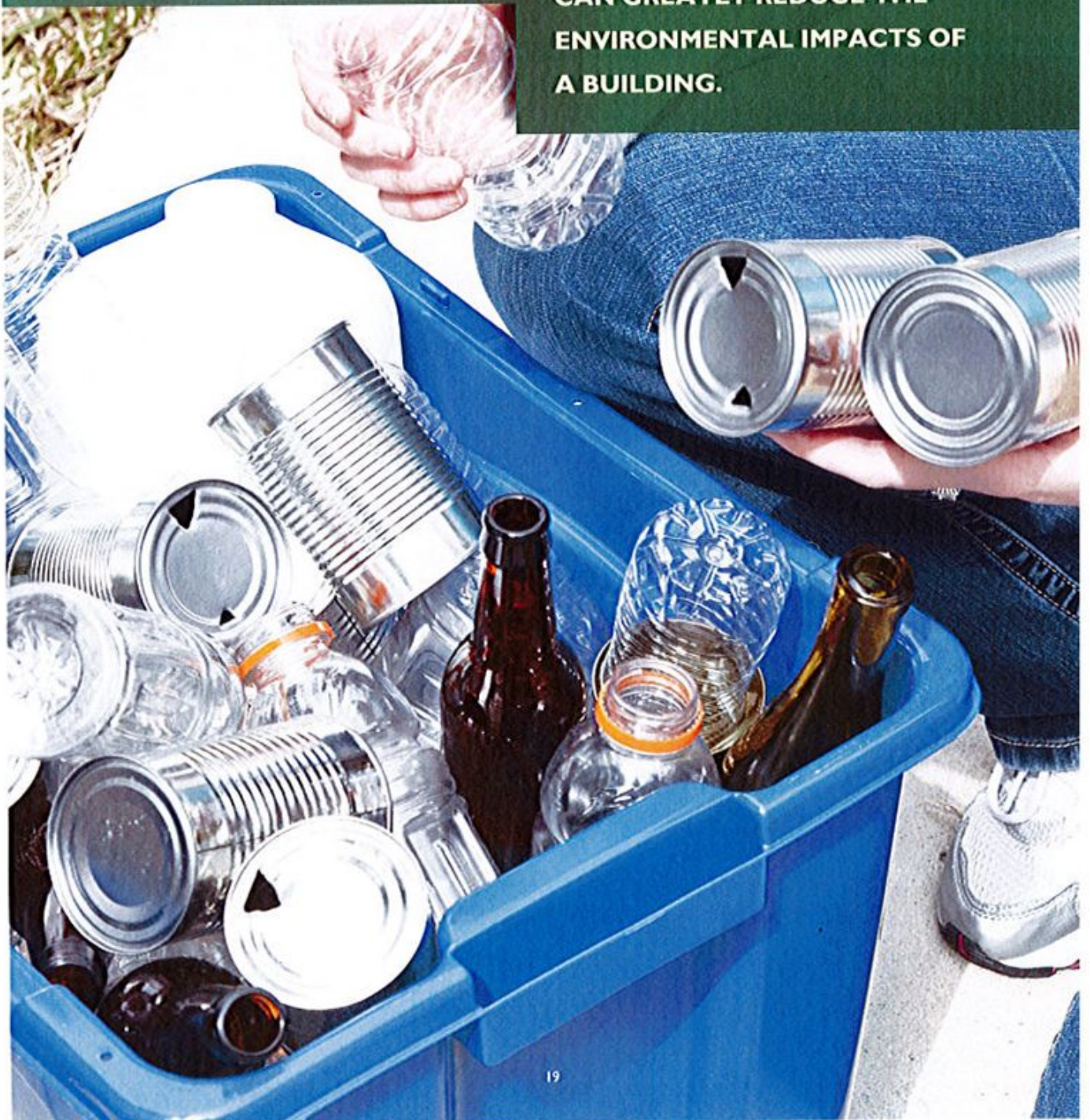
- Ideal choice for people living or working in the inner city.
- Suitable for people who don't need a car everyday.
- Every car share takes seven to ten cars off the road, and car usage of individuals is reduced by up to 50 per cent.
- Educates people on different forms of transport options, especially when implemented where there is high levels of bicycle facilities and public transport.
- Reduces need for individuals to own a car.
- Reduces greenhouse gas emissions.
- Reduces impact on on-street parking spaces.
- Case for providing less private car spaces (discuss with Council).

CONSTRAINTS

- Security and maintenance of vehicles.
- Limited number of shared cars within a specific area.
- Difficulties in booking vehicles due to high use by other members.
- Need to plan car trips early to book vehicle.

WASTE MANAGEMENT

THE CONSIDERATION OF
WASTE MANAGEMENT IN THE
DESIGN STAGE OF A PROJECT
CAN GREATLY REDUCE THE
ENVIRONMENTAL IMPACTS OF
A BUILDING.



Recycling and waste management

When designing a building it is important to consider the amount of waste and recycling that may be generated by the end user, to ensure adequate waste and recycle facilities are provided.

The convenient location and reasonable size of waste/recycle facilities can influence how individuals dispose of waste and the amount that will proceed to landfills.

The size of the waste/recycling facilities required will depend on the size and type of development. A single household will not require the same amount of space as a mixed use development (commercial and residential).

BENEFITS

- Communal waste storage and collection areas can reduce the amount of space required for waste storage in each dwelling.
- Having recycling and waste facilities (including chutes in apartments) will reduce the amount of waste that goes to landfill.
- Educates people on what can be recycled.
- Reduces the cost and amount of waste disposed at landfills.
- Can easily be managed by body corporates or businesses if management plans are considered early in the process of the development.

CONSTRAINTS

- Sufficient space is required for vehicles to access and collect waste.
- Potential cost to manage the area, if private collectors are used.
- On-going maintenance.

Compost bins

Composting is the process of recycling organic household and garden waste in a bin to allow the material to breakdown and create rich soil for garden beds. Almost one third of household waste is organic matter.

Consideration should be given to incorporating a compost bin within the design of houses and buildings, to assist in reducing our impact on the environment.

BENEFITS

- Improve soil quality and garden vitality by releasing the rich nutrients in compost into the soil of your garden.
- Prevent greenhouse gas emissions by encouraging the aerobic breakdown of organic material while reducing the amount of garden and kitchen waste going to landfill.
- Recycle valuable nutrients and reduce the use of artificial fertilisers.
- Low maintenance and low construction cost.

CONSTRAINTS

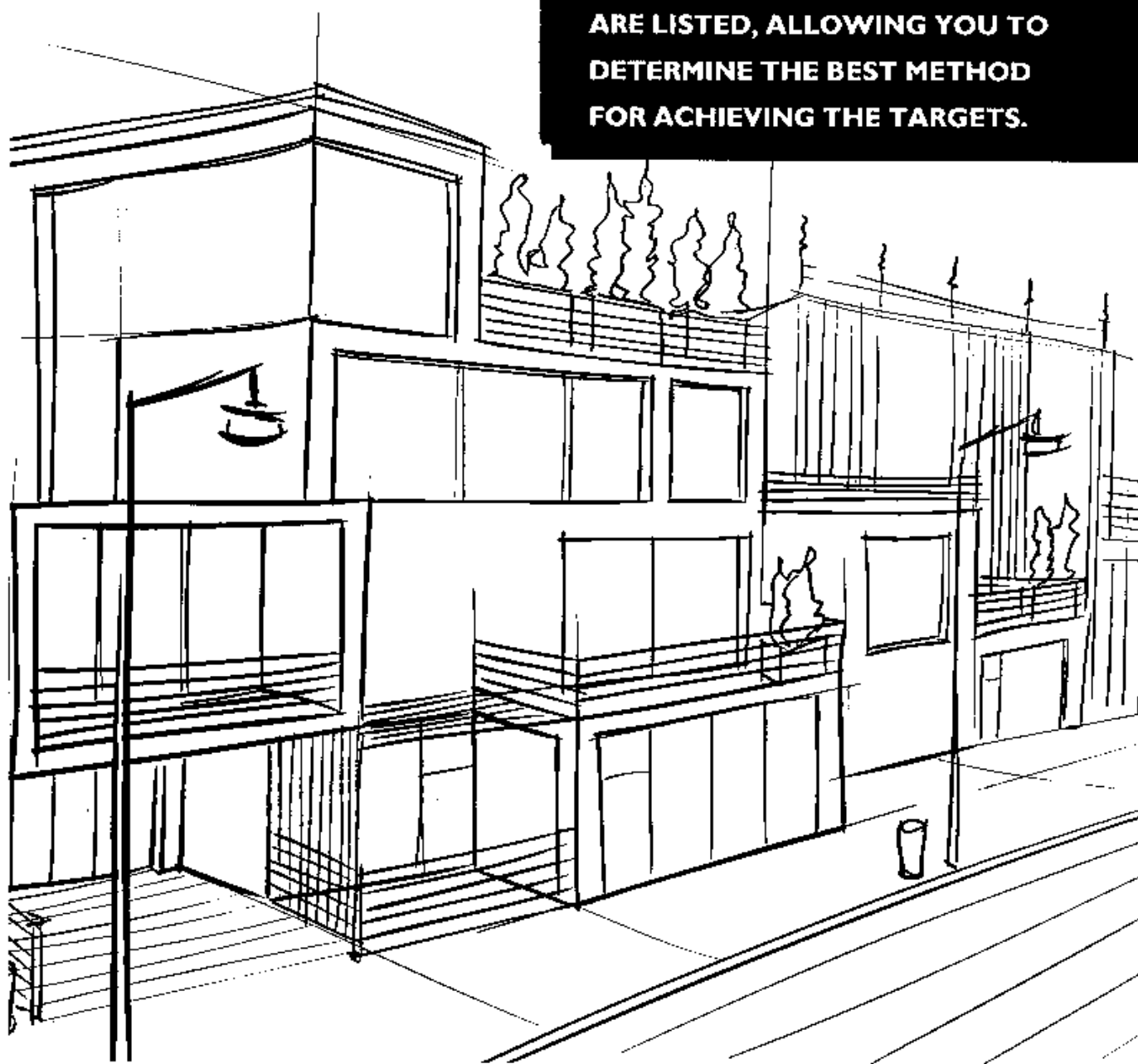
- On-going maintenance.
- Some form of outdoor space is required to contain the bin and use compost soil on gardens.



20

ENVIRONMENTAL SUSTAINABILITY: DESIGN ASSESSMENT TOOLS

THESE TOOLS ASSESS A HOME OR BUILDING USING A NUMBER OF KEY ENVIRONMENTAL CRITERIA. FOR EACH ENVIRONMENTAL ISSUE, A MINIMUM TARGET IS SET. A RANGE OF DESIGN PRACTICES ARE LISTED, ALLOWING YOU TO DETERMINE THE BEST METHOD FOR ACHIEVING THE TARGETS.



Sustainable tools for an environmental performance strategy — STEPS

STEPS is a web-based tool, used to rate the sustainability of residential developments. The tool provides a report on the environmental performance of a development. This tool is designed to be used prior to finalising a development to ensure all environmental aspects and benefits are incorporated early. The report offers alternative measures to increase the sustainability performance of residential homes and buildings.

The key environmental indicators that **STEPS** looks at are:

- energy efficiency and peak energy use;
- water use;
- stormwater quality impact;
- transport;
- waste management; and
- building materials.

STEPS can be used for the following types of development:

- new or existing houses;
- townhouses;
- multi-unit developments; and
- residential components of a mixed use building.

STEPS was developed by the Moreland City Council. More information can be found at www.sustainablesteps.com.au

Sustainable design scorecard — SDS

SDS is a web-based tool, used to assess and measure the environmental performance of commercial developments. The tool focuses on the following environmental indicators:

- energy efficiency;
- materials;
- water;
- waste; and
- sustainable design innovation.

SDS can be used for the following types of development:

- proposed or existing commercial buildings;
- retail buildings;
- industrial buildings; and
- commercial component of a mixed use development.

SDS was developed by the Port Phillip City Council. More information can be found at www.sustainablesteps.com.au

Water sensitive urban design assessment tools

Stormwater treatment objective relative measure — STORM

The STORM tool is a free web-based calculator designed to assess whether implementing best practice water quality measures (such as rainwater gardens and porous paving) will improve the quality of the stormwater that leaves a site. STORM's results can be used prior to finalising a development to ensure all water saving devices and benefits are incorporated into the project at an early stage.

More information can be found at:
www.storm.melbournewater.com.au

Model for urban stormwater improvement conceptualisation — MUSIC

MUSIC is a web-based tool (free for a trial period only) that simulates urban stormwater systems based on locality.

The water quality and peak flows can be assessed against design constraint and treatment measures (eg. water tanks, rainwater gardens).

More information can be found at
www.toolkit.net.au/music

Environmental Websites

Environmental sustainable design

STEPS

www.sustainablesteps.com.au

SDS

www.sustainablesteps.com.au

Moreland Energy Foundation

www.mefl.com.au

Moreland Greenlist (guide on building products) —

www.sustainablesteps.com.au/pdf/Moreland_Greenlist_050905v2.0.pdf

Energy rating your home

Energy Rating

www.energyrating.gov.au

Your Home

www.yourhome.gov.au

Insulation Council of Australia New Zealand

www.icanz.org.au/handbook

Car share parking

Flexi Car

www.flexicar.com.au

GoGet

www.goget.com.au

Water sensitive design

MUSIC

www.toolkit.net.au/music

STORM

storm.melbournewater.com.au

Melbourne Water

wsud.melbournewater.com.au

Water Sensitive Urban Design

www.wsud.org

Green roofs and walls

www.greenrooftech.com.au

www.greenroofsaustralasia.com.au

Composting

www.cleanup.org.au/au/LivingGreener/composting.html

Solar hot water systems

www.livinggreener.gov.au/energy/solar-hot-water-system

Buyers guide to selecting your heating and cooling:
www.yourhome.gov.au/buyersguide/bg6.html

Government websites

Australian government

Department of Climate Change and Energy Efficiency
www.climatechange.gov.au

Department of Sustainability, Environment, Water, Population and Communities
www.environment.gov.au

Living Greener
www.livinggreener.gov.au

Water Efficiency Labelling and Standards (WELS) Scheme
www.waterrating.gov.au

Victorian government

Department of Sustainability & Environment (DSE)
www.dse.vic.gov.au

Sustainability Victoria
www.sustainability.vic.gov.au

ResourceSmart
www.resourcesmart.vic.gov.au

Our Water Our Future
www.water.vic.gov.au

Environmental Protection Authority (EPA)
www.epa.vic.gov.au

Make Your Home Green
www.makeyourhomegreen.vic.gov.au

APPENDIX

What is environmentally sustainable design (ESD)?

ESD is a set of principles that can be implemented into the design of a home/building (from construction stage to on-going operation). ESD aims to reduce the impact of a home/building on the natural environment, while improving the comfort for the occupants. These principles, when all implemented, go beyond the minimum requirements of the *Building Code of Australia*.

The key principles of ESD are:

- energy efficiency;
- building Layout;
- water efficiency (based on WSUD);
- stormwater management (based on WSUD);
- building materials;
- transport; and
- waste management.

The benefits of implementing ESD are:

- reduced energy consumption;
- reduced cost of running your home/building (bills);
- reduced water consumption;
- government rebates available on certain environmentally friendly products;
- improved liveability and comfort for occupants of the home/building;
- implement best practice in sustainable design;
- reduced waste to landfills; and
- exceed requirements of building regulations.

Constraints of implementing ESD:

- up-front cost to install technology/equipment; and
- on-going maintenance.

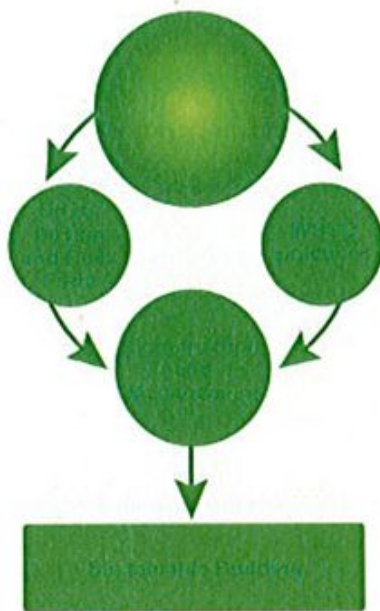


Figure 1: Implementation of Environmental Sustainable Design practice

What is water sensitive urban design (WSUD)?

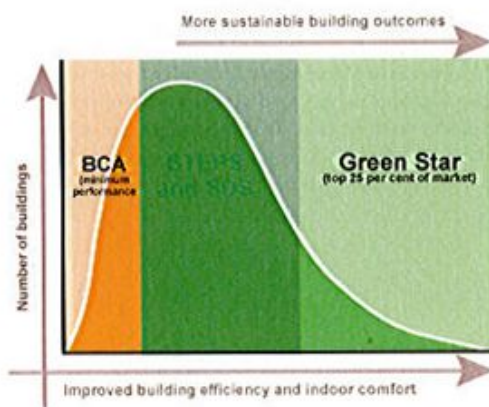
WSUD aims to save water and remove pollutants from our storm water system before it reaches our drains and waterways. WSUD practices seek to minimise the amount of hard paved surfaces on a property and to either treat or store on-site rainwater for reuse or slow discharge into our water ways. WSUD is directly linked to ESD principles, and is actually a specific step in implementing ESD (see Figure 1).

The benefits of implementing WSUD are:

- reduce water consumption;
- improve water efficiency;
- reduce water bill cost (economic benefit);
- delay and reduce the volume of stormwater discharge to waterways;
- improve water qualities in waterways and ground water;
- protect erosion of waterways; and
- protect the scenic and recreational values of waterways.

The constraints to implementing WSUD are:

- up-front expense to install technology/equipment; and
- on-going maintenance and running cost.



Victoria's legislation on the environment

The current legislation in Victoria identifies the need to protect, enhance and manage our unique environment for future generations. A summary of the key policies and legislation that influence how metropolitan Melbourne is developed in a sustainable manner is provided below. However, these policies are very broad and provide limited assistance to the community, developers, planners and Councils on the minimum requirements for a development to be sustainable.

Planning requirements

Planning and Environment Act 1987

The *Planning and Environment Act 1987* provides a framework and direction for planning the use, development and protection of land in Victoria, in the present and long term interests of all Victorians.

This framework requires the planning process to encompass and balance the environmental, social and economic factors in the interest of net community benefit.

State Government Planning Policy Framework (SPPF)

The SPPF aims to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development that balances the environmental, social and economic factors in the interests of net community benefit.

The relevant section in the SPPF that promotes sustainable developments is very broad and does not have tangible measures to assist developers, planners or the community on the desired outcome or minimum expectation.

Building requirements

Building Code

The *Building Code of Australia (BCA)* requires developments (residential and commercial) to comply with energy efficiency provisions. These provisions were reviewed in 2011 and have been increased, to require a six star energy rating for new residential buildings and a significant increase in energy efficiency requirements for all new commercial buildings. However building surveyors do have discretion to vary these requirements.

These energy efficiency provisions relate to:

- insulation and draught proofing;
- window sizing, placement, glazing and shading;
- construction materials; and
- passive solar design.

Melbourne 2030/Melbourne @ 5 Million

Melbourne 2030/Melbourne@5 Million is a 30 year plan to manage population growth and change across metropolitan Melbourne and the surrounding region in a sustainable manner. The policy manages growth through encouraging and directing higher density developments in and around identified shopping strips (activity centres) and public transport modes, thereby reducing pressure on our urban fringe and farming land.

Note: State Government is currently reviewing the Metropolitan Strategy.

Glen Eira Planning Scheme — Local Planning Policy Framework (LPPF):

Council's *Municipal Strategic Statement* and local policies have specific objectives and strategies that relate to encouraging sustainable developments around housing diversity areas (with defined boundaries) and promoting energy efficient designed developments.

Other Glen Eira City Council policies/strategies

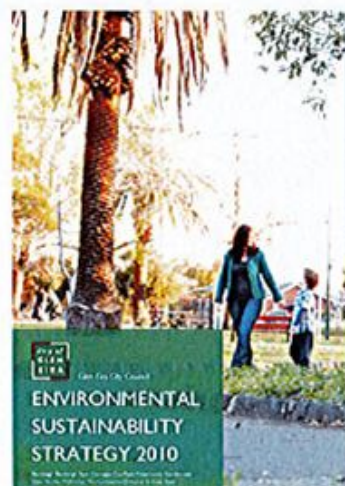
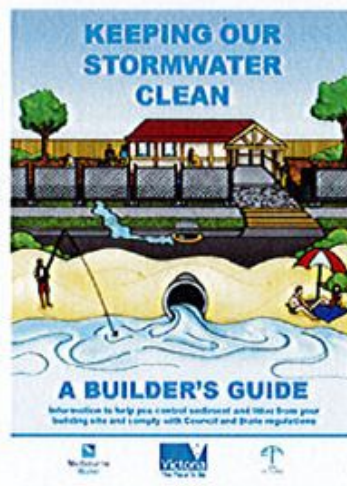
Glen Eira City Council Local Law

In 2009, Council adopted a local law on building site management. The local law is directed at minimising the environmental impacts caused by pollution entering stormwater drains during the construction phase of the development.

Environmental Sustainability Strategy

Council's *Environmental Sustainability Strategy*, identifies the key environmental concerns and issues facing governments and the broader community. This strategy aims to address these concerns through:

- leading by example;
- reducing the use of mains water and use groundwater sustainably;
- reducing the consumption of non-renewable resources;
- conserving or enhancing Council managed land, biodiversity and environmental heritage in City of Glen Eira;
- improving awareness in the Glen Eira community of the importance of living more sustainably; and
- fostering environmentally sensitive design and drought tolerant landscaping through the statutory controls of town planning.





Glen Eira City Council

Bentleigh | Bentleigh East
Carnegie | Caulfield | Elsternwick
Gardenvale | Glen Huntly
| McKinnon | Murrumbeena
Ormond | St Kilda East

Corner Glen Eira and
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www.gleneira.vic.gov.au

ITEM 9.9 CECIL STREET, BENTLEIGH EAST – TRAFFIC MANAGEMENT

Author: Terry Alexandrou, Traffic Engineering Team Leader

File No: N/A

Attachments: Attachment 1 – Existing traffic and pedestrian data
Attachment 2 – Anticipated traffic volumes and movements if Cecil Street is one-way southbound

PURPOSE AND SUMMARY

This report responds to a Council resolution requesting a report from officers.

At the 28 February 2017 Ordinary Council Meeting, it was resolved:

“That officers prepare a report about the possibility of making Cecil St Bentleigh East a one-way street during peak school drop off and pick up times. The report should include a feasibility analysis, and the possible process should it be considered feasible (e.g. community and stakeholder consultation etc.).”

RECOMMENDATION

That Council:

1. notes this report; and
2. retains the two-way traffic movement along Cecil Street at all times.

BACKGROUND

(refer to Figure 1)

Cecil Street in Bentleigh East is a local street with a 40 km/h speed limit and a roadway width of approximately 7.2 metres. There is a supervised children's crossing towards the northern end of the street to service the Coatesville Primary School which is located on the eastern side. An early learning centre is located on the western side of Cecil Street.

Parking on the western side of Cecil Street is prohibited during the morning (8:30-9:15am) and afternoon (3:15 to 4pm) on School Days. Various restrictions apply to the eastern side of Cecil Street on School Days. These include No Parking (kiss and go) and 15 minute parking during drop off and pick up periods, and unrestricted parking for longer term parking by school employees and residents of the street.

Parking on the northern side of Beddoe Avenue is prohibited during both the morning and afternoon school peak periods, and parking on the southern side of Warwick Street (opposite the school) is prohibited during the afternoon pick up period.

The above parking arrangements have been implemented to allow for parking on one-side while allowing 2-way traffic flow to be maintained. It encourages most drivers to travel around the school frontages in an anti-clockwise direction to drop off and pick up children on the school side.



Figure 1
Cecil Street and surrounds

In November 2014 an accredited VicRoads consultant was engaged to undertake a road safety audit around Coatesville Primary School. The report raised parking congestion along Mackie Road (between Beddoe Avenue and Stockdale Avenue) however, there were no traffic concerns raised in Cecil Street.

Such audits are undertaken in line with Council's Walking Strategy which includes reviewing pedestrian traffic together with vehicular traffic and parking conditions and assists with recommendations to address any safety concerns identified.

A review of VicRoads crash statistic database indicates that there have not been any reported casualty accidents along Cecil Street in the last five years of available data.

The closest location where casualty crashes have been reported is at the intersection of Mackie Road and Beddoe Avenue which has had four crashes. While the crash history is a concern, all crashes have occurred outside of the school peak periods.

ISSUES AND DISCUSSION

Traffic and pedestrian data was collected at various intersections in the vicinity of Cecil Street in March and May 2017 during the morning and afternoon school peak periods. The peak hour data is illustrated in the diagrams provided in Attachment 1.

The existing data shows that there is currently very low demand for traffic to travel north along Cecil Street during the peak periods. This is likely due to the existing No Stopping restrictions opposite the school during the peak periods encouraging most traffic to travel south to be able to drop off/pick up on the school side.

If Cecil Street was to be made one-way during the school peak periods it would be best to allow the southbound movement and prohibit access from Warwick Street as 80 to 85 percent of the existing traffic movements are in this direction during the school peak periods. This would also ensure the dropping off and picking up remained on the school side of the street.

The changes to the traffic volumes and movements along Cecil Street and the surrounding road network have been estimated and illustrated in the diagrams in Attachment 2. The analysis indicates that there is likely to be some small negative and positive impacts in traffic conditions at each of the intersections and midblock locations that were reviewed. The following impacts are anticipated if Cecil Street was made one-way southbound:

Positive:

- Small (3%) reduction in turning movements at the Cecil Street and Beddoe Avenue intersection during the afternoon period.
- Small (3%) reduced in turning movements at the Cecil Street and Warwick Street intersection during the morning period.
- Very small (<1%) reduction in turning movements at the Beddoe Avenue and Mackie Road intersection during the afternoon period.
- Less traffic approaching the Beddoe Avenue and Sheffield Street intersection from the east during both periods.

Negative:

- Small increase (3%) in turning movements at the Cecil Street and Beddoe Avenue intersection during the morning period.
- Small increase (2%) in turning movements at the Cecil Street and Warwick Street intersection during the afternoon period.
- Longer vehicle queues along Beddoe Avenue on each approach to Cecil Street intersection during the morning period.
- Longer vehicle queue along Beddoe Avenue on the west approach to the Cecil Street intersection during the afternoon period.
- Very small (<1%) increase in turning movements at the Beddoe Avenue and Mackie Road intersection during the afternoon period.
- Small increase (2-3%) in turning movements at the Beddoe Avenue and Sheffield Street intersection during both periods.
- Increase (6%) in traffic volumes along Sheffield Street between Beddoe Avenue and Warwick Street during both peak periods.
- Increase traffic volume at Sheffield Street increases risk of conflict with pedestrians at the new children's crossing just south of Beddoe Avenue.
- Pedestrians crossing sections of Beddoe Avenue, Sheffield Street and Warwick Street would have to give way to more traffic.
- Increase (6%) in turning movements at the Warwick Street and Sheffield Street intersection during both periods.
- Very small (<1%) increase in turning movements at the Warwick Street and Mackie Road intersection during both periods.
- The school crossing supervisor at the Cecil Street children's crossing may concentrate only on southbound traffic and not notice any vehicles which approach the crossing from the wrong direction.

- Likewise pedestrians crossing elsewhere along Cecil Street may not give due consideration to any vehicles that may still travel in a northbound direction.

Having regard to the current low volume of northbound movements along Cecil Street a one-way southbound movement along Cecil Street would be feasible during the school peak periods. This could be achieved by banning traffic entering Cecil Street from Warwick Street. The occupants of all properties abutting the street and immediately surrounding street should be consulted on any change as there may be unknown impacts to their access arrangements.

However, it is anticipated that a one-way arrangement would have more negative (than positive) impacts on traffic conditions on the surrounding road network. The majority of the anticipated impacts are minor therefore there would not be any noticeable change in the traffic conditions, except possibly at Sheffield Street. The proposed one-way movement for Cecil Street is therefore also unlikely to result in any improvement to pedestrian conditions in the area.

For example at the intersection of Beddoe Avenue and Cecil Street the number of turning movements at the intersection would not change by a significant amount. While the turning movements from Cecil Street would be removed the number of turning movements into Cecil Street would increase. In most instances, pedestrians would have to give way to more cars than they currently do when crossing Beddoe Avenue near Cecil Street. Whereas under existing conditions pedestrians have to give way to less cars because the cars turning out of Cecil Street have to give way to them.

Therefore, it is recommended that no changes are made to the traffic conditions along Cecil Street.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

N/A

LINK TO COUNCIL PLAN

Transport Planning – To promote the safe movement of pedestrian, bicycle and vehicle traffic in a way that minimises the impact of traffic and parking on the local amenity and physical environment.

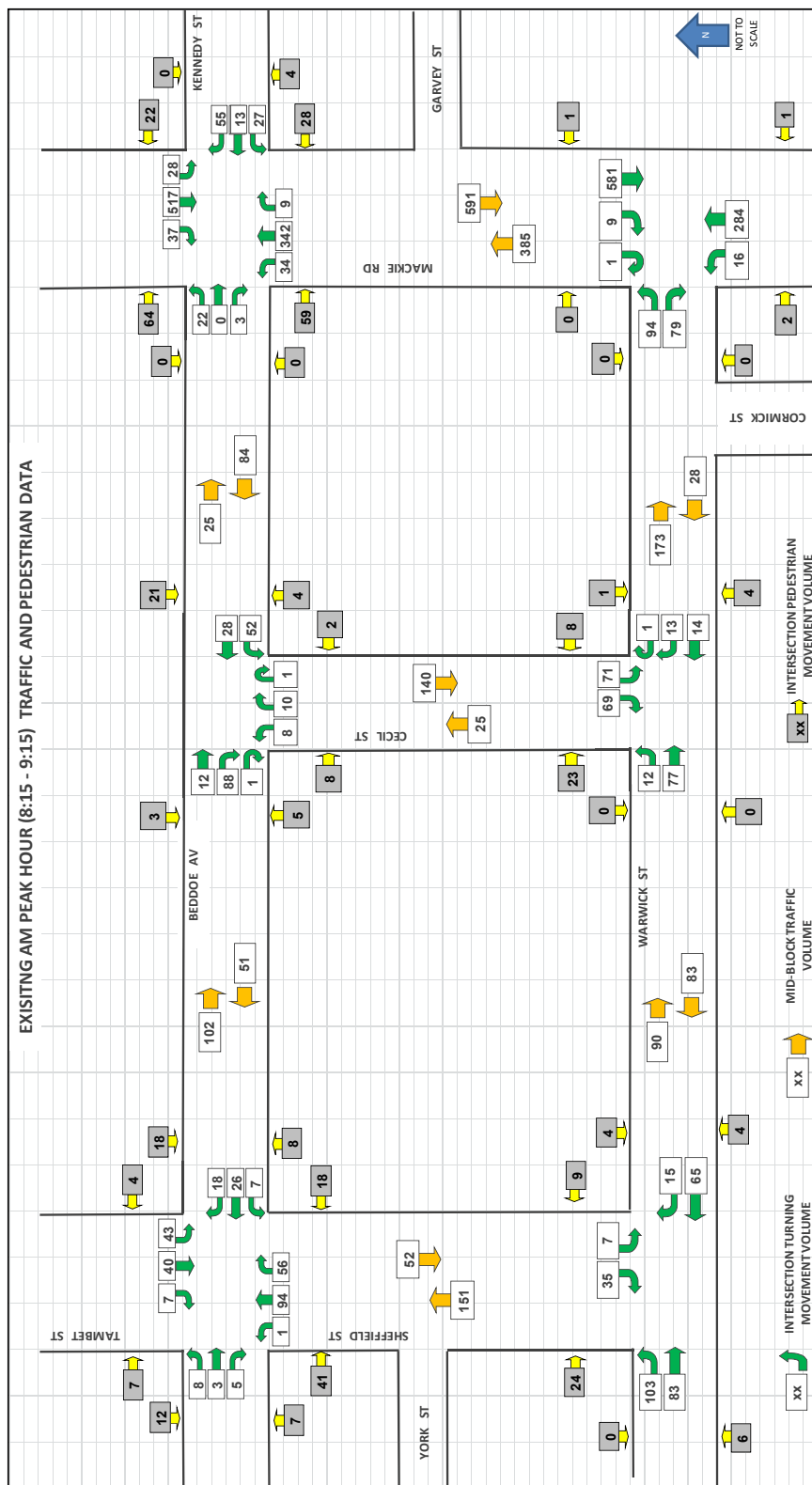
OFFICER DECLARATION OF CONFLICT OF INTEREST

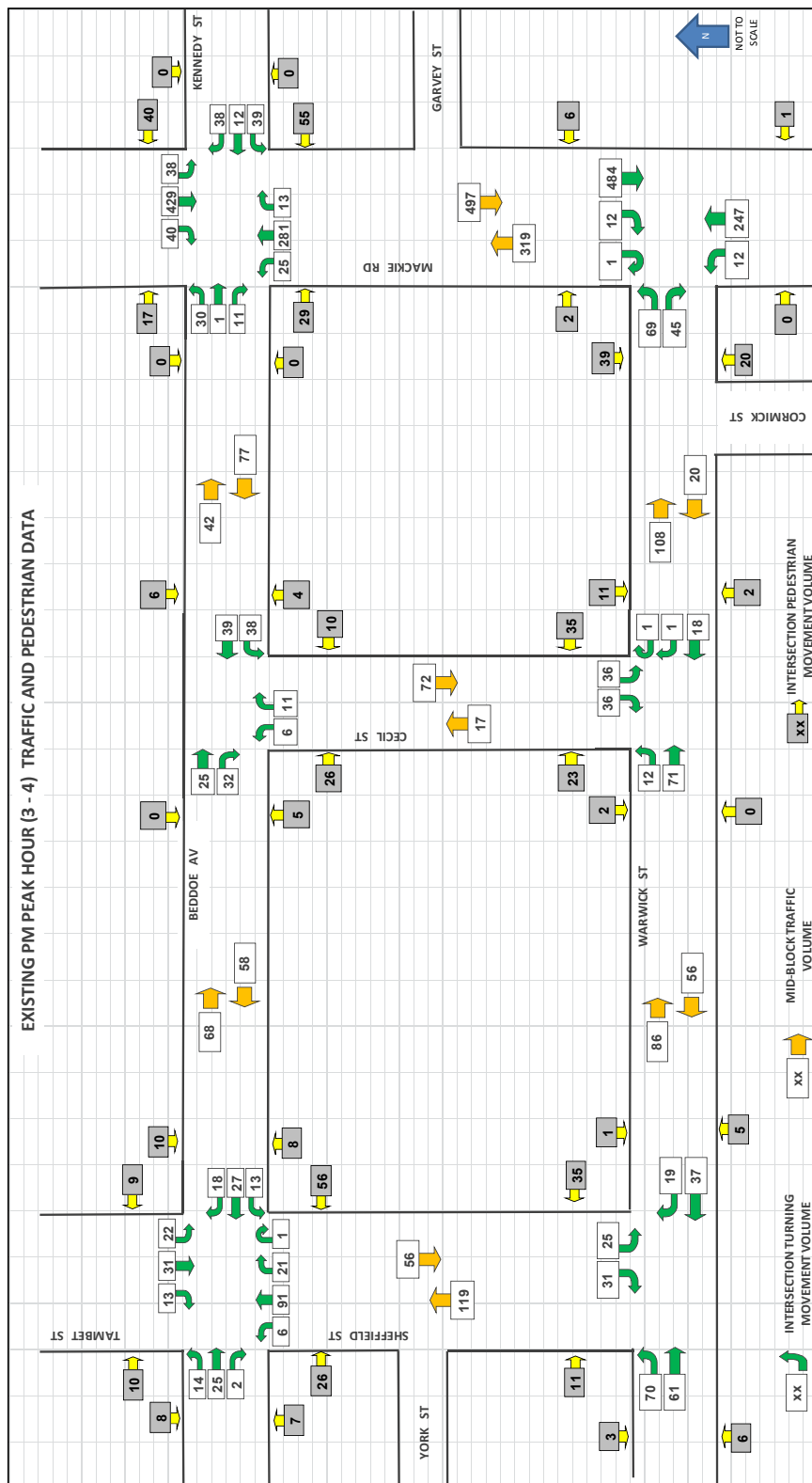
No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

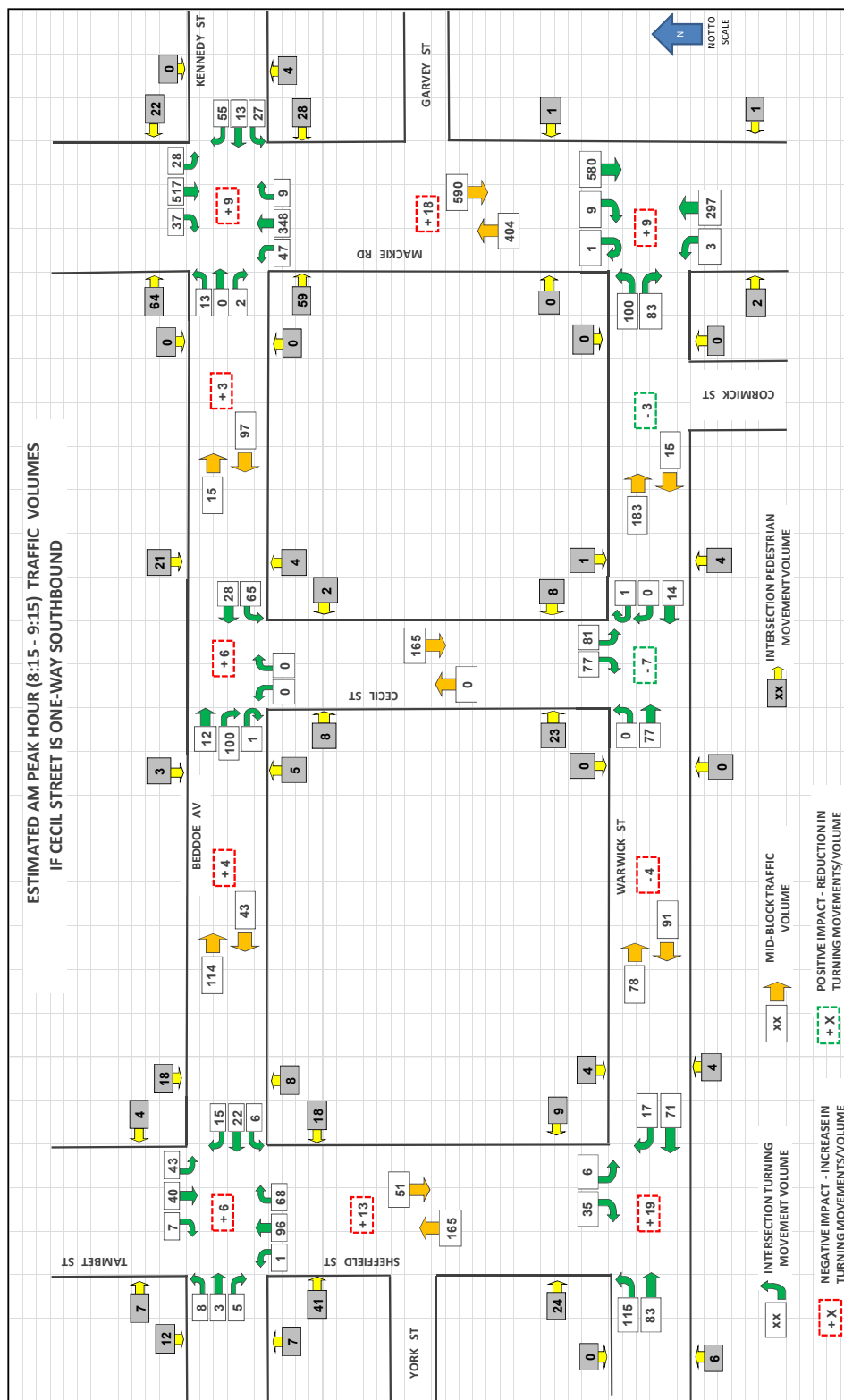
The existing low northbound traffic volumes along Cecil Street would make it feasible to only allow a one-way southbound traffic movement during the school peak periods. However this is not recommended as it would have more negative than positive impacts on the surrounding road network, for both vehicular traffic and pedestrians.

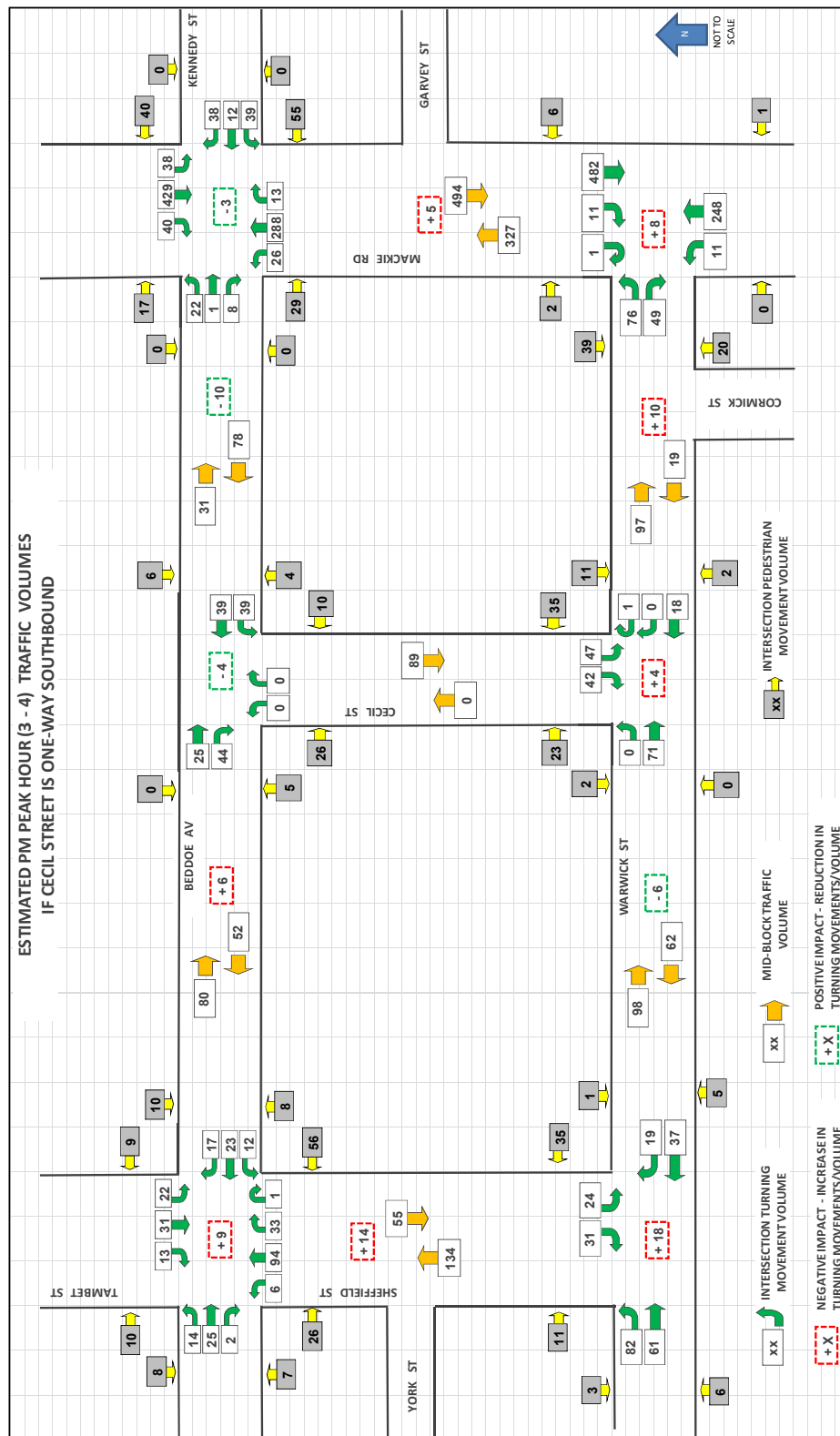
Attachment 1 – Existing traffic and pedestrian data





Attachment 2 – Anticipated traffic volumes and movements if Cecil Street is one-way southbound





ITEM 9.10 CAULFIELD VILLAGE HEIGHT CONTROLS – SMITH STREET PRECINCT

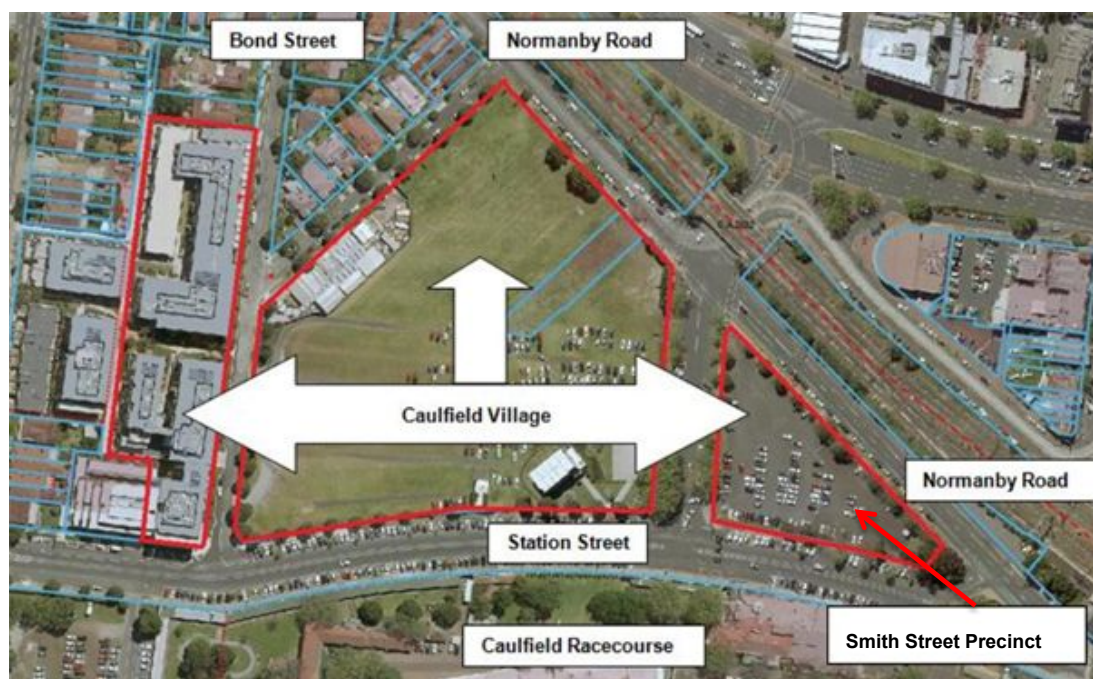
Author: Rocky Camera, Manager Town Planning

File No: N/A

Attachments: Smith Street Precinct

PURPOSE AND SUMMARY

This report responds to a Council resolution requesting a report from officers.



At the Ordinary Council Meeting held on the 21 March 2017, Council resolved that it:

- “4. seeks a further report from officers on the options available to provide more rigorous height provisions for the Smith Street precinct.”*

RECOMMENDATION

That Council:

1. notes this report.
2. notes that Council could apply to Minister for Planning to change the current preferred height controls within the Smith Street precinct to mandatory maximum height controls.
3. reserves its consideration of height provisions for the Smith Street precinct until after Council has completed its *Activity Centre, Housing and Local Economy Strategy*, and resultant *built form* guidelines for Glen Eira's activity centres.

BACKGROUND

Current Controls Applying to the Caulfield Village Development

Caulfield Mixed Use Area Incorporated Plan

The key controlling document for the future development of Caulfield Village is the '*Caulfield Mixed Use Area Incorporated Plan*' ("Incorporated Plan"). The Incorporated Plan forms the basis for future development of Caulfield Village. It sets out approved building footprints, setbacks and heights. This document helps to provide some certainty over heights and setbacks for each of the buildings that make up the overall development.

Under this approved process, submitters ("objectors") to a development plan have no rights of appeal to VCAT if key elements such as heights and setbacks are met. If the developer wishes to go outside the prescribed heights and setbacks set out in the Incorporated Plan, a different process is involved, namely they would need to lodge a Planning Application which would then be subject to the appeal process at VCAT. This process provides a significant incentive to the developer to comply with the heights and setbacks set out in the Incorporated Plan.

Priority Development Zone - Schedule 2

A Priority Development Zone Schedule 2 applies to the Caulfield Village Development. Like any zone, the Priority Development zone outlines uses which don't require town planning permission, uses which do require town planning and uses which are prohibited. This zone also sets out the requirements for matters such as open space contributions and the amount of advertising signage allowed.

ISSUES AND DISCUSSION

Building heights within the Smith Street Precinct vary from 12 storeys to 20 storeys. The Smith Street precinct will comprise the tallest buildings within the whole Caulfield Village development. As detailed above, if the developer wishes to go above these heights then a Planning Application is required which would then be subject to an appeal process at VCAT. This process provides a significant incentive to the developer to comply with the heights set out in the Incorporated Plan. However the developer does still have the ability to apply for taller buildings and there exists a risk that VCAT may approve a taller building.

In order to provide complete certainty with respect to height controls for the Smith Street precinct, a request could be made to the Minister for Planning to alter the current 'preferred' height controls to mandatory maximum height controls. Achieving this would create complete certainty as any buildings above the height controls would be prohibited. VCAT would also be bound by the mandatory maximum height limits.

The process to achieve a mandatory 20 storey height would be through a planning scheme amendment. This process will raise the question of what an appropriate maximum height limit should be today, for the Smith Street precinct. An Independent Panel will also turn its mind to this question in light of, inter alia, the recently released Plan Melbourne 2017-2050.

Furthermore, any planning scheme amendment requires final approval from the Minister for Planning. In granting approval, the Minister has the power to make changes to the proposed amendment, regardless of a Council resolution or recommendation of the Independent Panel. One possible scenario is for the Minister to impose a mandatory height, but one

greater than the current 20 storey 'discretionary' height. It could be argued that the context of the Smith Street precinct could accommodate taller buildings. The Smith Street precinct is next to a railway track, the Caulfield Racecourse, and potentially 6 to 8 storey buildings within the adjacent Mixed Use Precinct of the Caulfield Village Development.

Plan Melbourne 2017-2050 identifies the Caulfield Railway Station precinct as a site of strategic significance for metropolitan Melbourne. It is a precinct that is potentially earmarked for future structure planning work by the State Government. In this light, any site specific amendment conducted by Council now for this precinct may be put on hold by the State Government.

Council has released its draft [Activity Centre, Housing and Local Economy Strategy](#) for public comment. The Strategy aims to set a new 15 year City vision for the future of Glen Eira. The Caulfield Station Precinct is identified as an activity centre with a possible future focus on health, education and innovation with urban renewal opportunities. The Strategy will result in 'built form' guidelines for Glen Eira's activity centres, such as the Caulfield Station Precinct. It is recommended that any further consideration of the Smith Street precinct occurs after the completion of the built form guidelines.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Any proposed amendment will be prepared and managed internally.

POLICY AND LEGISLATIVE IMPLICATIONS

N/A

COMMUNICATION AND ENGAGEMENT

N/A

LINK TO COUNCIL PLAN

Town Planning and Development: to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

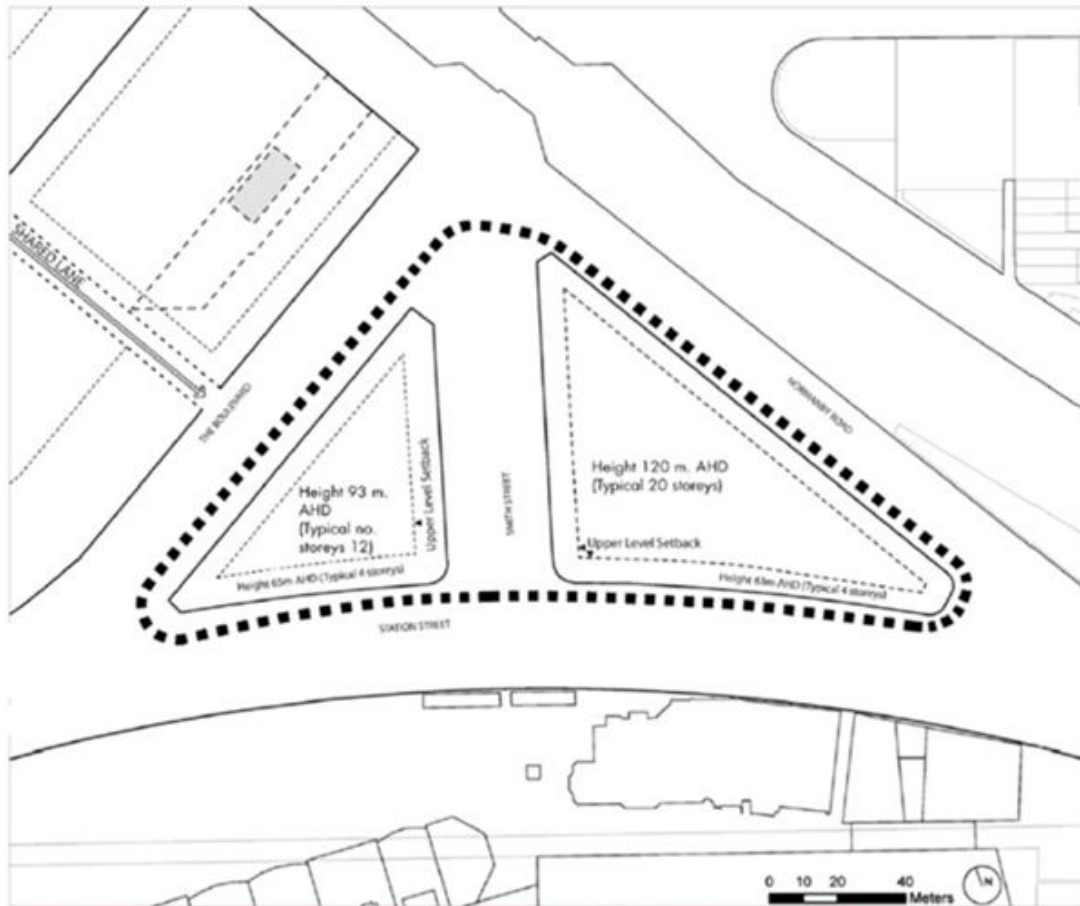
CONCLUSION

In order to provide more rigorous height provisions for the Smith Street precinct, the current height controls would need to be made mandatory maximum height controls.

In order to make this change, Council would need to initiate a planning scheme amendment request to the Minister for Planning. There are a number of considerations that need to be made before deciding to embark on this course of action.

Council is undertaking extensive work on setting a shared future vision for our activity centres. This will include the Caulfield Station Precinct, which includes the Caulfield Village site. It is recommended that any further consideration of the Smith Street precinct occurs after the completion of Council's strategic work for the precinct.

Attachment - Smith Street Precinct



SMITH STREET PRECINCT – PREFERRED MAXIMUM HEIGHT AND SETBACK DIAGRAM

ITEM 9.11 JOYCE PARK - OPEN SPACE CONVERSION AND CONSULTATION

Author: Mark Collins, Group Manager Recreation and Leisure

File No: n/a

Attachments: Attachment 1: Joyce Park Site Map
Attachment 2: Information Flyer – Joyce Park New Open Space
Attachment 3: Feedback Received – Email
Attachment 4: Feedback Received – Have Your Say Forum

PURPOSE AND SUMMARY

To report on feedback received during the community consultation on the two options for the new open space in Joyce Park and to seek Council endorsement to proceed with the preferred option.

RECOMMENDATION

THAT Council:

1. Notes the feedback received from the community consultation;
2. Endorses to proceed with the Informal Active option; and
3. Officers review options for incorporating outdoor fitness equipment within the park.

BACKGROUND

The Joyce Park new open space concept plans evolved from previous community consultation in early 2015 for which there was strong support to provide a new activity space with connecting pathways. This consultation was noted at the Ordinary Council Meeting on 19 May 2015 (Item 9.8).

At the Ordinary Council Meeting on 21 March 2017 (Item 9.13) Council authorised officers to undertake community consultation on two concept plans for the new open space being created in Joyce Park.

ISSUES AND DISCUSSION**Overview**

Consultation was undertaken from 23 March to 30 April 2017 and included the following:

- Distribution of information flyer (See Attachment 1) to 255 nearby residents in the area bounded by North Road, Jasper Road, Lewis Street and Bewdley Street – as per previous consultations;
- Advertising in Caulfield and Moorabbin Leader Newspapers;
- Article in Council's April Glen Eira News;
- 270 unique views of the Joyce Park 'Have Your Say' page, with 123 people visiting multiple pages, 118 visitors to the forum discussion and 31 people making a contribution on the forum (either comment or like/dislike);

-
- Promoted on Council's homepage and Open Space page with a link to the plans and further information;
 - Emails to subscribers of Council's Consultation E-Newsletter and letter to the Glen Eira McKinnon Bowls Club; and
 - An on-site walk through at Joyce Park on 20 April 2017, with Council staff and the landscape architect – this was attended by 15 people.

Consultation response

A detailed overview of community feedback is provided in Appendices 2 and 3.

Have Your Say – Unique contributions

- 19 people supported 'Informal Active'
 - 6 people supported 'Passive Gardens'
- *Additional comments were part of discussion

Emails Received

- 13 people supported 'Informal Active'
- 4 people supported 'Passive Gardens'
- 1 – not applicable

*Some crossover is expected to exist between people who sent both an email and provided comments on Have Your Say.

Consultation key themes

There was very strong support for the provision of the 'Informal Active' option. Reasons for support include;

- providing opportunities for children who have out-grown the playground;
- space for active teenagers;
- promoting active lifestyle; and
- that the park adequately caters for passive users already.

Vehicle movement and car parking

Vehicle access is required to service the bowls club and it is outside the scope of this project to investigate alternative entrance options. Outside of the bowls club, a level of car parking is also required to service park users. Joyce Park currently provides opportunity for a large number of people; many of whom are not within a safe or reasonable walking distance.

The number of car parking spaces directly on the eastern side of the new open space will be reduced; this will be quantified as part of a detailed design process, with a key focus on safe pedestrian movement.

A review of the new car parking arrangement will be undertaken with a view of introducing necessary traffic calming measures such as signage, road humps, pram ramps and pedestrian crossing line marking.

Toilets

A publicly accessible automated toilet is located 60 metres north of the new open space.

Lighting

Existing pathway lighting provides the opportunity to navigate around and through the space at night or early morning. While lighting may attract use or undesirable behaviours later into the night; it provides visibility for passive surveillance which increases the perceived risk of being caught and consequently decreases negative behaviour.

A pragmatic approach will be taken for lighting in this new open space. The intent will not be to provide for play or activity; instead a focus will be on wayfinding, safety and security.

Opportunity for negative behaviour

In designing open space, Council evaluates each location based on Crime Prevention Through Environmental Design (CPTED) principles. This approach evaluates safety through pragmatic design, use of colour, placement of infrastructure, lighting and emphasising the perceived risk of detection and apprehension.

A detailed CPTED evaluation will occur during design; elements it will consider include positioning of the car park to prevent congregation, location of facilities to aid passive surveillance and vegetation selection around the bowls area to reduce concealments.

Request for outdoor gym equipment

It is not considered suitable adjacent to either the passive garden or informal active concepts given the amount of space and activities proposed. The open grassed area is also a dog off leash area and not compatible with this use. Fitness equipment could be considered as part of any future developments at Joyce Park.

Outdoor fitness facilities exist at nearby EE Gunn Reserve, Packer Park and Duncan Mackinnon Reserve.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The Glen Eira McKinnon Bowls Club has successfully obtained funding through Sport & Recreation Victoria – Community Facilities Funding Program for a new synthetic green. The Club has advised that they plan to commence these works soon after 1 July 2017.

When the new surface is installed and all accompanying works are finished, the Club will then hand back, as agreed, their eastern green to Council.

A business case has been prepared in Council's draft 2017-2018 budget (Open Space Strategy Implementation of \$400,000) and includes the conversion of this bowls green into open space.

Detailed costings and timing will be informed by detailed designs and completion of works by the bowls club.

POLICY AND LEGISLATIVE IMPLICATIONS

On completion of the above works by the Club, a new lease will be finalised with the Glen Eira McKinnon Bowls Club, taking into account the revised leased area.

COMMUNICATION AND ENGAGEMENT

People who have provided feedback will be notified of Council's decision. This will include Have Your Say contributors, people who emailed and the Glen Eira McKinnon Bowls Club.

An article will be included in the Glen Eira News closer to the commencement of works.

Joyce Park users and nearby residents will be notified prior to works commencing.

LINK TO COUNCIL PLAN

Recreation and Open Space: *To enhance recreation facilities and open space to meet current and future needs of the local community.*

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

There was a strong community preference towards the 'Informal Active' concept. A facility at Joyce Park will provide opportunities for children who have out-grown the playground, a space for teenagers and promote an active lifestyle. It builds on similar informal sports spaces provided at King George VI Reserve, Packer Park Reserve and Booran Reserve which are proving to be very popular with the community.

Attachment 1 – JOYCE PARK SITE MAP



Attachment 2 – JOYCE PARK NEW OPEN SPACE INFORMATION FLYER



JOYCE PARK – NEW OPEN SPACE AREA

Glen Eira City Council is currently undertaking community consultation on two landscape concepts for an area of Joyce Park, Ormond. The new open space area will be created by the removal of the eastern bowling green by the Glen Eira McInnon Bowls Club.

Previous consultation indicated strong support for the land to be returned as additional public open space, with unstructured active play opportunities.

The two concept plans evolve these ideas further with a passive garden option and an informal active option.

PASSIVE GARDEN OPTION

Passive garden option — a focus on plantings and softly mounded grassed areas, anchored by a social seating area, with curved timber seating, informal seating walls and a central shelter. The plantings would have a focus on creating colour and interest.

INFORMAL ACTIVE OPTION

Informal active option — a multipurpose half court space with a range of sporting activities, such as soccer goals, basketball, netball, hit-up wall, and for unstructured casual play. This is envisaged to be similar to the type of installations at Pieser Park and King George Reserve. Surrounding seating, shelter, pathways and plantings will support and enhance the area. Planting around the bowls club fence to provide screening and separation.

FEEDBACK

There are a number of ways to provide feedback, including Council's Have Your Say forum online at <http://haveyoursay.glen-eira.vic.gov.au/>, via email recserv@cityofglen-eira.vic.gov.au or at an on-site information session on 20 April from 5pm.

The opportunity to provide feedback on the concepts is available until **Sunday 30 April 2017**.





Attachment 3 – CONSULTATION FEEDBACK - EMAILS RECEIVED

#	Passive or Active	Comments
1	Active	<p>Our family's opinions are that the Informal Active Option is a much better option.</p> <p>This McKinnon area in Glen Eira has been missing the simple and fun active facilities that can be found in many other local parks - Packer Park, Hailey Park,...etc. In these places the informal active facilities have been proven to be very successful. The netball / basketball / tennis wall combination setup is a winning formula. The neighbours and us all loudly cheered for this proposed plan.</p> <p>The demographic in surrounding streets has been changing - we are seeing more and more school / university age kids / youths. There will be more and more young families moving in or inheriting houses from parents/grandparents. Many young / adult community members in the area have been longing for such sport facility in Joyce Park.</p> <p>Having a new informal sport/active area separated from the current kids play area in Joyce Park will greatly help the younger kids better enjoy the kids area - at the moment the kids area can get populated with older children / youths who may affect the younger kids' playing.</p> <p>The western part of Joyce Park where the two rotundas are has already been providing the passive gardens function and has been lovely with the expanding lawns. This existing attractive garden area is already much larger than the proposed area.</p> <p>A further idea: a couple of outdoor gym equipment (like the ones in Packer Park, just a couple, not as many), placed to the north west corner of the proposed active area, opposite to the existing kids play area, would complete the informal active zone nicely - while appealing to wide age groups.</p>
2	Active	<p>I love the idea of the informal active option for the new open space at Joyce park. This will be great for our kids right through to the teenage years and we will get so much use from this design & the basketball courts. Great design, I hope it's implemented.</p>
3	Active	<p>Our family (3 children aged 3, 7 & 10) are voting for the "informal active option" as we would greatly benefit from the activities we could do as a family or the kids could have a hit of the tennis ball by themselves etc. I feel like there are already enough passive gardens by the Box Cottage and the existing playground doesn't cater for the older children.</p>
4	Active	<p>Hi (names removed)</p> <p>I'm wondering what your thoughts are on the proposals for the Joyce Park redevelopment. I see the Informal Hardcourt option to be the most suitable for this space given the demographic of this area and also the absence of such facilities in the municipality south of North Road.</p> <p>My primary concern is the park continuing to be dissected by a road and excessive car parking. My understanding from talking to other residents is that the car park is only at capacity on a Wednesday morning. This is once a week. Why should so much precious space be allocated to cars? Further, the active (or passive) open space is most likely to be used by children; many of whom are unlikely to have adequate awareness of how to deal with moving vehicles and car parks. Although there are many positives, that I recall, from the concept plan options, the oversupply of car parking is of considerable concern and detracts from what could be a super transformation of this space.</p> <p>(name removed), as an aside, we chatted after the interim height limits announcement in Bentleigh last Thursday. (name removed), we crossed paths many</p>

		<p>years ago!</p> <p>I look forward to hearing from you</p>
5	Active	<p>Unfortunately I will not be able to attend the information session about the upgrade of Joyce Park. My preference is the informal active option.</p>
6	Active	<p>Love the plans for Joyce Park, I am very much in favour of the informal active space.</p> <p>I would also like to draw your attention to the danger of the car park within this park. Cars come in there quite quickly (particularly cars heading into the bowling carpark) and crossing from one side of the park to the other is quite dangerous already. With increased flow of children moving across that carpark I suggest some consideration around safety would be super important.</p>
7	Passive	<p>As a matter of feedback it is my view that the area where the Eastern Green of Glen Eira McKinnon Bowls Club is situated should be taken up with the "Passive Garden" Option.</p> <p>This area is a very peaceful area which could be enjoyed with the natural shade and vegetation that goes with a good quality garden.</p> <p>It is nice to be in quiet seated area which would not be far from the children's play area already existing</p> <p>This is because the other option put to us would not bring the peace and quiet that the Joyce Park and Ormond area is noted for.</p>
8	Active	<p>Hi there, I just wanted to put it my vote for Joyce Park.</p> <p>I believe the hard court option is the way to go as it is a great way to promote a more active lifestyle by providing the facilities needed to do so. my only critique is that if you do go ahead with it, from the plans it looks like the basketball court would be surfaced with astro turf (like the new one at King George). I understand you might prefer this surface for safety or other reasons but it actually quite annoying to play on. The little black rubber things bounce up every time you bounce the ball and stick to it playing it slippery to handle, it is also impossible to use within 24 hours of any rain as it doesn't dry and become extremely slippery which as you can imagine if very dangerous when playing sport. Just something to think about.</p>
9	Active	<p>I'm writing to offer feedback on the proposed landscape concepts for Joyce Park.</p> <p>Given the changing demography of the immediate area & ever increasing number of children of all ages the Informal Hardcourt option I believe will serve of great value to many.</p> <p>Being a parent of two active boys I can attest to seeing how spaces such as that proposed both attract and engage many kids...at that the same time - given the varied uses....making great use of the limited recreational space there is.</p> <p>We are already blessed in Glen Eira with many beautiful passive garden spaces, whereas increasingly it's difficult for kids to find basketball, netball, hit up walls etc that aren't being heavily used.</p> <p>Plus the health benefits of active children are well documented, anything that can be done to assist this can only be a good thing.</p> <p>Thank you for the opportunity to offer feedback.</p>
10	Active	<p>I am writing to provide feedback on the proposals for the soon-to-be open space at the Glen Eira-McKinnon Bowls Club, to be incorporated into Joyce Park. I live three doors down from the park on</p> <p>It is with great enthusiasm that I support the Informal Active Option with the multipurpose half-court space, hit-up wall, etc. More options for casual sport mean a healthier, more active population.</p> <p>Note: I would also support the inclusion of a few weight-lifting structures such as those at Packer Park near the lawn bowls and bocce ball end of the park. There is</p>

		<p>one machine in particular that I like to use, which is small and incorporates three types of muscle workouts, one for legs and two for upper body. (The rest of the equipment in that area is less useful.)</p> <p>My only concerns about the Informal Active Option plan would be as follows:</p> <p>(1) that no existing trees or plants be removed for the project, and that some trees be added where possible;</p> <p>(2) that if possible, permeable concrete be used for the paved areas.</p> <p>It is of great concern to me that in so much of Melbourne and its suburbs, our neighbourhood being no exception, lots are being subdivided for additional housing, which means ever-diminishing greenery and more concrete on the ground, and hence ever more runoff pollution into our waterways.</p> <p>Thank you so much for seeking community feedback on this project.</p> <p>Please do not hesitate to contact me if you have any questions.</p>
11	Passive	<p>As a matter of feedback it is my view that the area where the Eastern Green of Glen Eira McKinnon Bowls Club is situated should be taken up with the "Passive Garden" Option.</p> <p>This area is a very peaceful area which could be enjoyed with the natural shade and vegetation that goes with a good quality garden.</p> <p>It is nice to be in quiet seated area which would not be far from the children's play area already existing</p> <p>This is because the other option put to us would not bring the peace and quiet that the Joyce Park and Ormond area is noted for.</p>
12	Active	<p>Although I would prefer the passive option for the designated area, we do need more play areas for children and teenagers in Glen Eira, so I would support the sporting area option for the unused bowling green at Joyce park.</p> <p>Opportunities for basketball, soccer etc are good. I'm not too sure about a tennis wall, as this may separate the areas and may attract graffiti as a similar wall does at Hurlingham Park in Bayside.</p> <p>I hope there is still a lot of green areas and places for people to sit in the shade.</p>
13	Passive	<p>Rec Services has failed to provide enough information to the public about options for use of the 'new' public open space in Joyce Park. This is a failure to properly consult.</p> <p>Information should at least be provided on –</p> <ol style="list-style-type: none"> 1. the current population catchment for Joyce Park and the anticipated population increase over time 2. what amount of public open space should be available per resident for 'passive' use, and what is the amount presently available 3. the area of public open space that should be allocated to sports grounds on a per capita basis, and what is the deficit (if any) at present 5. the estimated construction costs of each of the alternative proposals 6. the definition of 'active' and 'passive' or 'informal' use. 7. whether the computer generated images of the options bear any resemblance to the final outcome (c.f. the Booran Road Reservoir site) <p>Glen Eira Council has the least amount of public open space of any Melbourne municipality, but should be providing public open space for both sporting and undedicated uses.</p> <p>I favour redevelopment of this area as grassland and gardens using indigenous species. The trees and other plants could be identified with labels or information boards as a service to education. This would be in keeping with the current ambience</p>

		<p>of the park.</p> <p>Glen Eira has the least amount of native biodiversity of any Melbourne municipality (by an order of magnitude).</p> <p>The risk in building a hardcourt is that it may be the first step in turning over the whole park to domination by sporting facilities.</p> <p>However, whatever option is decided on, indigenous plants, and information about them can be installed.</p> <p>Given the likely astronomical cost of constructing a hardcourt, the available funds might be better spent on buying more open space to add to the park, or to move car parking out of Joyce Park onto adjoining land by buying a couple of house blocks near the bowling greens, which could also provide pedestrian access to the park from the south.</p>
14	Active	<p>The Informal Hardcourt Option has benefits in that it provides an environment for a group of people who are not catered for in the Park at present i.e. 12 – 30 year olds.</p> <p>A passive area with grassy knolls is already there as well as a play area for younger children, Box Cottage, Wedding Gardens & Rotunda and the off-leash dog area.</p> <p>Providing an active area would ensure the park is utilised by a wider range of residents and a wider span of time. This will also assist in keeping undesirable elements away from this lovely and beautifully maintained park.</p>
15	N/A	<p>I am wondering if there is an option to consider outdoor gym equipment (both static and dynamic) in either this park or other.</p> <p>As you can see from our video below (and attached flyer) we have a range of equipment that harnesses the users bodyweight as resistance.</p> <p>I would appreciate the opportunity to discuss this with you further.</p> <p>We provide our outdoor gym equipment to a number of parks and correctional facilities around Australia.</p>
16	Passive	<p>In relation to the matter of extending Joyce Park and the two options given.</p> <p>We have lived and used this park for 43 years. Our family has always loved its peace and tranquillity with its mature trees soft plantings and meandering pathways.</p> <p>We would love the extension to be of the passive option.</p>
17	Active	<p>I live at Graham Ave, McKinnon. There are a few parks and schools nearby. There is none of them provide basketball play area. I believe half court space with basketball play will be very popular. Preciously, kids are able to go schools play basketball at weekend. Now schools lock those basketball courts or monitor it by video. So kids got no place to play basketball.</p> <p>At Bentleigh Skate Park, there are three big fields. They provide soccer and cricket but no basketball. Basketball area will provide balance and choice for Bentleigh, Bentleigh East, McKinnon, Ormond area.</p> <p>In term of Passive Garden Option, there are two methods to accomplish at Joyce Park.</p> <p>1) At front of Joyce Park (near Jasper Road), there is a pergola without chair. If add a few chairs, it will provide ideal informal social gathering as both side of the pergola are two big gardens.</p> <p>2) At back of Joyce Park. There are two big round courts. You could use half of one court to create Passive Garden. Or using small part of one of the two court combine with Bowls Club land to create Passive Garden.</p>
18	Active	<p>I would like to provide feedback to the Joyce Park open space proposal.</p> <p>We much prefer the informal hardcourt option, as at the moment there are not many local places for the kids to practice basketball or tennis with their friends. The only</p>

		<p>other option are schools in the area and often it is not possible to use these facilities.</p> <p>Also, there is already plenty of garden space in Joyce Park and a kids hardcourt area will definitely get more kids in, and will be a great drawcard in encouraging them to get out and get active.</p> <p>We have 3 kids ourselves and have experienced the lack of places locally for them to shoot hoops. Actually it is great that there is more than one hoop (looks like there is 3 planned) as they are usually pretty popular and it means older teens can use one and younger kids the other.</p> <p>My only other comment is the brick wall in the middle seems to be a bit odd. I think the kids would prefer to keep it open then they have the option of playing a game against their friends. Maybe there could be a hit up wall elsewhere.</p> <p>Thanks for the opportunity to provide feedback.</p>
19	Not Applicable	<p>On behalf of the Board of the Glen Eira-McKinnon Bowls Club Inc we present the following brief submission for your consideration in relation to one of our bowling greens.</p> <p>The Club has an exciting opportunity to convert the unused gree adjacent to the car park into an outdoor sporting complex offering sports including netball, basketball, soccer, football, rugby and golf to children aged 5-15 years, fully supervised at all times and trained by qualified instructors.</p> <p>This will provide a much-needed focus for this age group in the Glen eira community in which the number of young children is increasing along with the desirability to be residents in the McKinnon Secondary College catchment area.</p> <p>The complex would be developed at no cost to the Council, saving Council the need to redevelop the green area with associated costs including extensive fencing and paving. The savings to the Council would be significant.</p> <p>We would greatly appreciate the opportunity to discuss this matter further with you in the near future, and elaborate on the many benefits to the local community in particular and to the City of Glen Eira in general. Such a development would be strongly supported by the neighbouring residents and would provide positive, safe and healthy outdoor activities for children from Glen eira and nearby municipalities.</p> <p>Similar facilities are currently available in a number of other areas such as Dendy Park (Bayside) and Moorabbin (Kingston). These are very well supported by the community with large numbers of children participating in the various activities offered.</p> <p>We very much look forward to discussing plans to develop this outstanding concept with you and your representatives, a concept that, at no cost to Council, will offer a great opportunity for the City of Glen Eira to offer a safe and secure children's outdoor sporting facility.</p>

Attachment 4 – “HAVE YOUR SAY” FORUM COMMENTS

	Date	Comments	Agrees	Disagrees
Passive	Apr 04 17 12:26pm	The passive garden plan would be more consistent with the whole environment of the Joyce Park.	3	4
Active	Apr 06 17 02:27am	Love the Hardcourt design. Something that will benefit all ages and abilities. Should install mesh or netting above the rebound wall. To make it more usable. (The failure to do something similar with the rebound wall at Packer, has been disappointing). Don't forget the drink fountains. Will the area include lighting? Is there public toilet in the area?	6	1
Active	Apr 06 17 08:41am	Also love the hardcourt/interactive area. There are many families in the area and a great space like this would encourage use of the park. Joyce park already has the beautiful garden at the front and the interactive area will make this park one of the great parks in the area.	7	1
Active	Apr 06 17 11:55pm	The informal active hardcourt space would be fantastic. So many families live in this area. The playground is suitable for kids of preschool and lower primary school age and it would be great to have a play space for upper primary and secondary school aged children as well. This type of area has proven to be very popular at Packer Park (used by adults as well as children and is always busy).	6	1
Active	Apr 07 17 01:49am	There is plenty of space as well as passive garden beds in this area already. I fail to understand why it is offered as one of only two concepts to choose. Sadly, I was not aware of the previous consultation or if there was one. I definitely think the hardcourt/sport plan is the option to go with for this park. It is badly needed in the area especially as school grounds cannot be utilised [McKinnon High locks up]. We live a block away, home educate and often go to this park as we have no garden to play in. My kids and their friends would get a lot out of a sports based area of the kind proposed. Considering the obesity epidemic we have in Australia, it is important to make more such facilities available. Thank you for the opportunity for some input.	4	1
Active	Apr 10 17 09:29am	The informal active hard-court space would be fantastic. There are so many families living in this area with kids. The park already have passive garden. There is nothing much in this park for senior kids. We always go to Packer Park though living next street (Leinster Street) to Joyce Park. This is very much required in this area and will be great if it happens. Thanks for letting us say our opinion on this.	6	1

Active	Apr 10 17 06:31pm	<p>The informal active space is the best option. As others have noted, there is already a lot of passive open space in Joyce Park - at the interface with Jasper Road and also in the 'dog park' area.</p> <p>The active space is much needed - there is a prolific undersupply of active space and hard court infrastructure in our local area. Basketball facilities are much needed and as has been highlighted, the facilities at Packer Park are well utilised by people of all ages. Please ensure that the rings, backboards and keys are regulation height; unlike at Packer Park. Although this is an informal active space, it would be utilised by those who currently play the sports and it is beneficial for them to be able to practice with facilities that replicate their match conditions.</p> <p>The current playground at Joyce Park was installed when my daughter was 1.5years and was great for the first five years of her life however, since then the park has become a little redundant as the current playground is great for pre-school age children. The addition of an informal active space would activate the park, drawing people of all ages. This would improve real and perceived safety. It would also provide an opportunity for many in our community to be able to better utilise their local park.</p> <p>It would be great if you could reconsider the location of the road and all of the car parking evident in the concept plans. Such space is redundant most of the time and is a hazard for children and others using the park. It appears that there are about 50 car parks planned. This seems excessive as anecdotally, the vast majority of people live locally and travel to the park by foot. It is appreciated that the bowling club will require road access however, I have never seen the car parks fully or even half utilised. I have heard that the car parking spaces are often used on a Wednesday morning. This is once a week. Surely the space could be better used to accommodate the needs of a greater number of people.</p> <p>In short, the informal active space is the best option, in my view. It will activate this space and provide people of a range of ages with something active and healthy to do. However, please reconsider the amount of space currently allocated to cars (rather than people).</p>		10	3
Active		Apr 10 17 8:26pm	<p>In response to above</p> <p>Very well captured with all pertinent points covered. Informal active would be a great addition to facilitating health, wellness & family fun in the community.</p>	6	3
	Rec & Open Space *Council Staff	Apr 11 17 8:56am	<p>In response to comment from 6:31pm</p> <p>Hi</p> <p>Thank you for your feedback. Just to clarify, the car parking that you see in the aerial images is currently within the bowls club; no additional car parking places are proposed. This new open space footprint sits within the Eastern most bowls green. Thank you.</p>	0	0
		Apr 11 17 9:11am	<p>In response to above</p> <p>I guess my question is why have fifty odd car parks for one bowling green when the use of the space is changing. The concept plan I see has the 50 car parking spaces and road dissecting a park. The safety of users of the space will be compromised. Why have so much space allocated to car parking when it will be used infrequently when the informal active space will be used throughout the week. Most people walk to the park. It is a park utilised by local residents. I agree with Kath- facilitating health, wellness and family fun should be an absolute priority.</p>	2	0

	Rec & Open Space *Council Staff	Apr 11 17 9:23am	In response to above Thanks again. The service road through the park is necessary for the Bowls Club - which will still have two greens. We will take on your feedback about the number of car spaces and how many can be returned and incorporated in the new open space area.	3	0
		Apr 11 17 9:30am	In response to above That would be great if you could reconsider the allocation of space to car parking which is rarely used at the moment. Thanks Recreational Services. Apologies for getting the number of greens wrong. It's hard to ascertain with absolute clarity based on the concept drawings. This is such a great opportunity to have this space reallocated to meet the needs of such a wide range of members of our community. Thanks for helping to facilitate this.	1	0
		Apr 22 17 3:26pm	In response to above Well said, Council could remove all car parking from our parks, parks are for people not cars.	2	1
		Apr 22 17 11:08pm	In response to above The park is for all including people with mobility issues who may not be able to get to the park without car parking - such as the elderly guests we recently had at a family reunion held at the park. Without parking the park would not be as attractive for such events like the weddings that are held, kiddies play groups and family get togethers. You also need to consider the congestion that already exists in the roads around the park - there is a lack of parking with many residents parking their cars on the street - poor parking will add to congestion and potentially to road safety issues. I walk in the park daily and the existing public car park is often full.	2	0
		Apr 23 17 4:39pm	In response to above I agree. There is often terrible congestion in the streets around the park - the bowling club and the park need sufficient parking to facilitate the use of the park (and club) to hold functions, without filling up the neighbourhood with parked cars.	1	0
		Apr 23 17 10:43pm	In response to above I think parks should be for people and not for cars	1	0

		Apr 23 17 10:46pm	In response to comment at 4:39pm Surely this mostly a car problem, and not a park problem	0	0
		Apr 24 17 1:44pm	In response to above It is about ensuring all people can enjoy the park including those who need to commute to the park by cars - the elderly, people with disability, families with multiple small children etc	0	0
		Apr 24 17 2:09pm	In response to above I half agree	0	0
Active	Apr 10 17 08:46pm	I'd love to see the Informal Active option put in place too. The current playground is great for toddlers/preschoolers and the landscaping is lovely. I also use the off leash dog area several times a week. But there isn't anything for the older kids and there's LOTS of young basketball players in the area who would love a local half court!		5	1
Active	Apr 11 17 08:43am	<p>Remember that we are "only" getting one bowling green's worth of additional space. There is already at least double this amount of Passive Garden space in the existing Joyce Park.</p> <p>The landscaping in this area should be consistent with the rest of Joyce Park, but this new area should definitely be used for Active Space.</p> <p>It should be aimed to engage with children who have "graduated" from the existing playground through to young adults.</p> <p>I think you need to consider how to "isolate" each active space. That is, how to prevent balls from the netball and basketball space interfering with those using the rebound space and vice versa. Even need to consider the height of the rebound wall to stop one side interfering with the other side. If these things are not taken in to account, there will be dangerous high speed collisions as people chase balls from one area in to the next. Need to consider the need of parents to supervise children in both the existing playground and the new Active Space at the same time.</p> <p>Has lighting and shade been considered?</p> <p>Are additional public toilets required?</p> <p>Can you include a ball pump somewhere, somehow?</p>		2	1
Active	Apr 11 17 09:53pm	I support the informal active space proposal, however hope this includes netball ring/s and half court/circle as well as basketball facilities (as depicted)		5	1
Active	Apr 12 17 03:20pm	<p>Informal Active space by... A LOT! :) There just isn't enough spaces for people to engage in sporting activities that require a ring/ net/ wall atm, not even close!</p> <p>Thanks for the chance to contribute to the discussion and I will hope for the most positive outcome for the community.</p>		5	1

Active	Apr 13 17 08:45am	I think the informal active area would be a great use of the space, particularly for older kids and teenagers. It would provide a great space for all age groups. Also really important to have multi use space like this with all of the development occurring along McKinnon Road. Thanks for the opportunity to provide feedback :)	2	1
Active	Apr 17 17 09:15am	Informal active option better option as the park already has numerous garden options. Currently no specific purpose built multi active areas for older kids/adults which is much needed for all. Would broaden overall community usage of park.	3	1
Active	Apr 17 17 10:22pm	I can only echo the +ve comments blogged in relation to the Informal Active option. As a parent of teenagers who enjoy and like to participate in energetic activities I feel this will complement the time they, like many others, spend on electronic games. These facilities need to be in the community. The passive gardens will not be patronised within their demographic anywhere to the same degree. I would like to commend the Council for putting this worthy option forward.	2	1
Active	Apr 19 17 05:16pm	Definitely for the informal Active Space option. This option also provides for relax space.....but provides opportunities for our young to participate in an outdoor sporting activity. By participating in these activities it provides for a healthier alternative to hanging out around our streets and shopping strips, which a lot of young ones do to pass the time of day. Naturally we would hope that these young people behaved in a responsible manner and also those using the area as a "hang out" area. I would recommend the area have CCTV cameras positioned; just to alleviate bad behaviour!! :(2	1
Passive	Apr 20 17 07:33pm	Joyce Park provides a tremendous environment and facilities for the community which need to be protected in implementing developments. I am in favour of the passive garden proposal as the option most consistent with the nature and current uses of the Park. While I firmly understand the appeal of offering active areas council needs to ensure that the development and management of these facilities considers the needs of existing park users and the residents directly abutting the park. As noted by another contributor there are risks that the facilities will become a 'hang out' which may reduce the appeal of the park for families and impact on adjoining residents. I note that there have been many instances of people congregating in the park at night drinking, revving engines, playing loud music, sometimes doing burnouts and other unsocial activities. The proposed development is in an area of the park which is secluded. I assume this active space would be accessible 24/7 - I accept noise coming from the park as a normal part of living next door to a recreational area, however I reasonably expect the proposed active space would significantly increase noise levels - day and night. What steps have been taken to assess noise impacts on local residents as part of the development of this proposal? How will activity and noise be managed? What measures will be in place to prevent the rebound wall or basketball hoops being used and creating disturbance late at night or early hours of the morning? Residents can call the police but experience says that it can take some time for them to respond to a non critical call out such as a noise complaint - meanwhile the quiet enjoyment of our	3	1

		home is lost, as is our sleep. What lighting and other security measures are proposed? Noting another contributors suggestion to deter bad behaviour in the park, as an adjoining resident I would oppose CCTV being used if the private enjoyment of my home was compromised. I also note that other contributors have expressed a desire to have more car spaces allocated to the public. The existing car park being fenced provides the adjoining residents with a buffer zone which would be lost if these were not secured at night as they currently are. The car park area directly behind the proposed development is very secluded and would be more attractive to the 'rev heads' who already abuse the park facilities. I urge council to fully consider the implications and complexity of managing the active space so as to ensure the quiet enjoyment of adjoining residents homes is not compromised. Again I reiterate a preference for the passive garden option. In terms of this proposal I suggest that an additional rotunda (shaded seating and table) would be an asset to the park.		
Passive	Apr 22 17 03:47pm	<p>I support the passive plan. This area has been behind a gate forever and it is really good to see that it's coming back into the public realm, so matching the ambience of the rest of the park makes far better sense than introducing what will become a noisy, ugly concrete runway. Most of Glen Eira's open space is already used as sporting fields.</p> <p>It would be nice to see some further indigenous planting to match the small area that is close by near the playground. There is too much car parking in this reserve, cutting back on the car parking would free up even more space for public use, I would like to see that happen.</p> <p>Plant more large shady trees, to help mitigate the coming temperature rises due to climate change.</p> <p>Concreting our parks is unsustainable and will only add to local temperatures, especially at night, it's also a very large contributor to greenhouse gas pollution in its own right.</p> <p>Please consider using gravel for pathways as they can be built to a A1 level suitable for all uses including wheelchairs.</p> <p>Take the environmentally friendly passive option please! as it will have the most benefit for our greater community.</p>	4	4
	Apr 23 17 09:46am	<p>Council continues to try and sell synthetic surfacing as the best option, but it has its problems. The below is from "City of Glen Eira Report Into Synthetic Surfacing" Which continues to be ignored. "While providing an alternative to natural sports surfaces there are some specific limitations to synthetic surfaces when used in a public non restricted area. These limitations include:</p> <ul style="list-style-type: none"> • An expected cost for synthetic surfaces ranges from an estimated \$840,00 for a soccer field to an estimated \$1,300,000 for an AFL/Cricket field (Otago et al, 2008). • The synthetic surfaces have finite life span and need to be replaced every 8–12 years at an additional capital cost. • The synthetic surface also needs to be regularly sprayed with pest control sprays to eliminate algae and fungi. • Costly to repair following damage/vandalism. Traditionally, synthetic surfaces have been installed in fenced off areas limiting open access. (A school in Sydenham have had five students charged after causing \$27,000 damage to the school's synthetic grass at muck up day in December 2008: www.SynTurf.org,2009) • Potential health issues with body fluids (blood and spittle), bird droppings and animal faeces and urine. 	4	0

		<p>The surface would need to be cleaned following such events. In a public space such as a non-fenced sports ground, this would be difficult to regulate. Sports clubs already complain about the high level of dog droppings on the sports grounds.</p> <ul style="list-style-type: none"> • The industry has identified that there are some environmental concerns with the potential leaching of contaminants (zinc, heavy metals) from the rubber infill. • There will also be disposal issues of the synthetic surface and infill at the end of its life (8-12 years). • Soft drink spills, gum, cigarette burns and various foods can damage/interfere with the surface. • Heat has a major impact on synthetic surfaces. A recent study by the University of Ballarat showed dramatic differences in surface temperatures between natural grass and synthetic surfaces (Otago et al, 2008). The following temperatures were recorded: Ground Air Temp Surface Temp MCG (Grass) 28.7C 39.6C Geelong School (synthetic) 30.0C 63.0C • The surface is not maintenance free and requires regular cleaning, grooming and pile brushing to maintain it in good condition." <p>In my estimation anything has to be better than this toxic surfacing, the contaminants depend on the material used (mostly recycled) but can include lead and cadmium. Children are far better off on natural surfacing, they may get their clothes dirtier, but at least it's plain old dirt.</p>			
Active	Apr 23 17 12:51pm	<p>An Informal active space is the best option since there is already ample spots in the park for the other BBQs, kids activities and general picnics etc. What is missing right now is a place for teenagers to engage in the facility like with an outdoor basketball ring and similar casual sports.</p> <p>I live very close to the park and have enjoyed it with my kids as they have grown up in the area but now they are teenagers there is nothing in it for them specifically and you see hordes of them wandering up and down Jasper Rd looking for a place to hang out. Sadly McDonalds seems to offer more social opportunities than Joyce Park right now.</p>		5	3
		Apr 24 17 1:52pm	<p>In response to above</p> <p>The question is how well all these facilities will mesh together in one park - Will introducing an informal active space deter current uses of Joyce Park. McKinnon Park is only a couple of blocks away, it is more visible from the street and as such less likely to become a negative hang out and is already sports focused.</p>	1	0
	Apr 23 17 07:26pm	<p>I question why it is not proposed to develop the active space at McKinnon Park which is close to Joyce Park and has a sports environment but could benefit from upgraded facilities? I observe many people doing yoga or just relaxing under a tree at Joyce Park - Why not maintain the ambience at Joyce Park and upgrade the facilities at McKinnon Park as the sports focused park?</p>		2	0

Active	Apr 24 17 09:54am	I support the informal activity option. I have lived in the area for around 20 years and have seen the area 'repopulated' with young families and often in medium density housing (in which I include the 2 houses per block development). This has meant that playing space per dwelling has been on average reduced. Therefore any increase on local activity playgrounds is desirable. At a recent event in Joyce Park - the large number of families with young children was evident. To them a local playing area is needed. It is also evident the Bowling Cub is underutilised and as mentioned below seems to offer a large amount of parking for little use. I believe that consideration could be given to only retaining their car parking behind the proposed play area (thus keeping a buffer for the adjoining houses).	1	0
Passive	Apr 24 17 10:56am	<p>Many of the contributors support the informal active zone and in asking my family and their teenage friends, they also support the concept but they are not the person who calls the ambulance for drug o/d's or the police for drag burnouts, vandalism and brawls. The park is well known to the youth in the area as a place for late night drinking and drugs because the area is contained within surrounding houses, with no drive-by traffic to be able to observe the anti-social activities. We have had three youths attacked this year at the entrance to Joyce Park and recently the existing carpark has become a camping ground for overnights. The informal active zone will be accessible 24/7. When youth play basketball they like loud music with their portable speakers and they also use offensive language even if they are not intoxicated. For those of you who don't think it will attract people after dark just go for a drive past Booran Road Park after 10.00pm. Last Friday night we did this exercise and there was 100's using the equipment even when it was raining. The council representatives have told me they have had issues with youth after 1.00am at Booran Rd at this time of year, so what will it be like in summer and school holidays and what does this example mean for Joyce Park?</p> <p>I think there are other parks that could benefit from the informal active zone (as suggested in another post McKinnon Reserve) but not a park when cars can be driven up next to the zone as it will become a meeting place and gives an even longer drag strip. Speed humps don't help they just add to the ride. During the day, I have seen two very close calls between vehicles and children on bikes on the roadway in Joyce park and a dog was hit by a car.</p> <p>The council response when asked how they will manage the after dark activities in Joyce Park is they have had no reports of anti-social behaviour in Joyce Park but that is because I was told by the Glen Eira customer service that there is nothing Council can do so ring the police when it happens. At the consultation session they spoke about CCTV to monitor after hour activity. This will not work as the CCTV cameras to stop vandalism of the play equipment where damaged in the first week of installation and have not been repaired or reactivated.</p> <p>Recently there has been a number of social activities organised for Joyce Park and people use it often for family celebrations. Joyce Park has a wonderful relaxed ambience during the day and with the wonderful weather people have been attending with families and dogs. The park has become a community meeting place. Having teenagers, I know there is excellent organised sport and clubs in this area and GESAC amenities are accessible to teenagers to hire at minimal cost for social basketball, so do we really need to create a 24/7 hangout for trouble.</p>	3	0

		Apr 24 17 2:06pm	In response to above That is very interesting local knowledge and feedback there (name removed), the things the artist impressions do not show.	2	0
		Apr 24 17 2:07 pm	In response to 10:24am above I am very surprised council says they have had no reports of anti social behaviour in Joyce Park. As a resident who has called police on a number of occasions including once incident where beer bottles were hurled over our fence narrowly missing my head, another where a fire was lit in the playground, and have seen the police attend disturbances in the park on other occasion and understand that there were issues with drug dealing in the park at night for some time (and I can attest to the smell of marijuana that was often around the rotunda at night when walking my dog - had to change the night time walk to avoid the park). This makes me question if the active space proposal is being developed on unsound information?	2	0
Passive	Apr 24 17 04:58pm	I think the passive gardens option is the better one. Informal active impinges too much on peace & quiet - it's impossible to relax with noisy activities going on around you. There are already many sports fields in Glen Eira.		3	0
Passive	Apr 25 17 11:30am	I support the passive plan. With the radially growing local population passive recreation that is open to all is the best way to use available open space. I would also like to see indigenous plantings to encourage wildlife to the reserve and to beautify it.		5	0
Active	Apr 25 17 10:50pm	Having looked at both proposals and being a local family with young children, I support the informal active option. Joyce Park has a plethora of open park land spaces which is well used by the community. A sporting activity area would take the pressure (and wear and tear) off the local schools, which although are not supposed to be used out-of-hours are used, in the absence of community facilities. The combination of both open park lands and multipurpose sporting facilities would foster a vibrant community spirited space. It would encourage community engagement and connection for people of all ages. It would also encourage usage of the Lawn Bowls Club, through increased foot traffic and an appetite for sporting activity.		3	2
Active	Apr 28 17 01:51pm	The informal active space is strongly supported by our family. We have long enjoyed our local Joyce Park and this option will let the park can grow up with our children. It will become an amazing park that caters for families of all stages - as well as for all local citizens that love a vibrant community full of people enjoying the great outdoors and meeting one another right in their own communities. The informal active space is an exciting idea and the proposers are to be commended for the presenting it.		2	0

ITEM 9.12 DRAFT PAVILION REDEVELOPMENT STRATEGY

Author: *Mark Collins, Group Manager, Recreation & Leisure*

File No: *n/a*

Attachments: *Attachment – Pavilion Redevelopment Strategy*

PURPOSE AND SUMMARY

This report:

- Presents feedback received during the consultation on the draft Criteria for Pavilion Redevelopment;
- Presents Council with a draft Pavilion Redevelopment Strategy which includes the Pavilion Priority List; and
- Outlines a further consultation program.

RECOMMENDATION

That Council:

1. Notes the feedback received from the consultation
2. Notes the draft Pavilion Redevelopment Strategy including the Pavilion Priority List
3. Endorses proceeding to community consultation on the draft Pavilion Redevelopment Strategy and Pavilion Priority List and receives a further report after the consultation.

BACKGROUND

The draft Criteria for Pavilion Redevelopment was presented to Council in the Assembly meeting on 14 March 2017.

Broad consultation was undertaken between 20 March and 12 May 2017 which included meeting separately with all 9 Reserve Advisory Committee groups to explain and discuss the draft criteria.

Feedback and comment was sought on five (5) criteria that would be used to prioritise pavilion redevelopment. The criteria were:

- Functionality – measures the suitability of core infrastructure;
- Open Space Capacity – explores capacity of location for expanded or additional use;
- Utilisation – takes a snapshot of current usage levels;
- Condition – evaluates the structural integrity and building compliance; and
- Opportunity – quantifies a range of additional or ancillary functions.

ISSUES AND DISCUSSION***Consultation Feedback***

Formal feedback included two comments on the Have Your Say Forum and three emails. A summary of this feedback is provided below.

Mackie Cricket Club

The club believes they are located in a picturesque environment; however the pavilion is old and dated and lacks the appropriate facilities. They outlined a number of concerns including the kiosk area, toilets and wet areas, lack of air conditioning and shortcomings with social areas.

The comments were not specific to the draft Strategy or proposed criteria.

Ormond Amateur Football Club

The club supports the suggested planning principals, planning process and criteria and weighting to prioritise future upgrades. The feedback also noted some corrections and layout suggestions.

Caulfield Bears Football Netball Club

The club would like to see clubs given priority pavilion use during the season to ensure public (non-club) bookings do not conflict with home games. This would allow public bookings to be made after the seasonal fixtures are confirmed.

This is an operational issue and has been noted.

Carnegie Caulfield Cycling Club

The club would like to have access to space that overlooks the velodrome. The club area is currently removed from the track and makes it difficult to create club culture, promote events and operate a canteen.

These comment were not specific to the draft criteria, but have been noted and officers will discuss the club's concerns separately.

Tennis Victoria

Tennis Victoria outlined the positive elements of tennis participation, some tennis specific requirements of buildings and opportunities that tennis facilities provide to integrate additional opportunities.

Although tennis pavilions are not being considered as part of this process, Tennis Victoria supports the proposed assessment criteria, in particular not using club contributions as an assessment criteria. This will be considered in the future Tennis Strategy.

Priority List Discussion

The draft Pavilion Redevelopment Strategy includes a Pavilion Priority List which is based on the criteria and weighting that went out for consultation. Notably the assessment utilised:

- Current building compliance data
- Information submitted by sports clubs (including female participation data) as part of the seasonal allocation process
- Council policy and strategy; and
- Findings from the draft Social Infrastructure Audit and Future Demand report (undertaken for the Activity Centre planning).

The order of the priority list should be viewed with some site specific considerations, external circumstances and potential opportunities. As an example, Marlborough Street Reserve is adjacent to the East Village (Virginia Park Estate) development. As such, redevelopment could be deferred to align with the future development of East Village. Other examples include the external funding being sought for locations in proximity to grade separation projects.

Minor works or upgrades on pavilions (including female friendly facility upgrades to change rooms and bathrooms) would alter the amenity being provided at each location. This would be reflected in the priority list as part of a regular review of the rating criteria and assessment.

Consultation Plan

The next consultation phase will focus on the draft Pavilion Redevelopment Strategy and Pavilion Priority List with the community, clubs and potential users given the opportunity to provide comment.

Officers propose a public consultation from 14 June 2017 to the 12 July (4 weeks) and will include:

- Notifying all Council sporting clubs and Reserve Advisory Committees;
- Notifying other community/commercial pavilion tenants;
- Update 'Have Your Say' online portal and include:
 - Online versions of draft Strategy including Priority List;
 - Opportunity to provide feedback via forums or link to direct email; and
 - Questions and answers section.
- Information on Council's homepage; and
- Media release.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The Strategic Resource Plan (SRP) currently allocates funding each financial year for a pavilion redevelopment. The amount and timing in the SRP will be reviewed once the pavilion strategy and priority list of pavilions has been finalised.

In the current SRP, Council's *Pavilion Program* resumes from 2018-2019 onwards with \$2.5m per annum allocated. The 2017/18 draft budget provides funding for forward pavilion designs as well as redevelopment funding for female friendly change/bathroom facility upgrades to King George Reserve and Koornang Park Pavilions.

Officers will continue to make applications under the Sport & Recreation Victoria (SRV), Community Sports Infrastructure grants program. Female Friendly Facilities grants of up to \$100,000 per project (max 3 projects) are available in 2018/19 to build new and upgrade existing, outdated change facilities at sports clubs that cater for female sport, with a focus on promoting female and family friendly environments.

Council was recently successful in obtaining \$100,000 funding from SRV towards the King George Reserve Pavilion upgrade.

SRV also has a Major Facilities grant category of up to \$650,000 to enable the development of major community sport and recreation facilities that are high quality, accessible, innovative, effectively managed, sustainable and well used. Projects considered under this category include the development of new or redevelopment of existing multi-purpose facilities that cater for a range of activities and user groups with regional significance. Council was

successful in obtaining funding under this program for the Duncan Mackinnon Reserve pavilion redevelopment.

POLICY AND LEGISLATIVE IMPLICATIONS

An action in Council's Community Plan is to:

'Upgrade or renew Council sporting pavilions in line with Council's *Priorities for Pavilion Upgrades Report* to provide clubs and groups with access to relevant and appropriate facilities and amenities.'

LINK TO COUNCIL PLAN

Recreation and Open Space - To enhance recreation facilities and open space to meet current and future needs of the local community

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Council's Pavilion Redevelopment Strategy will be a key strategic document that provides clear guidelines on the future planning, provision and design of Councils sporting pavilions.

Sports pavilions assist the community in being active and socially connected. Pavilions are a hub for the community to gather and to play sport. It is essential that they are progressively upgraded to ensure they meet the needs of the community.

While sports clubs are the primary users of pavilions, contemporary pavilions are a hub for the community to gather for a variety of uses. Other opportunities to maximise the utilisation of these important community assets need to be considered.

The Strategy will provide Council and the community with a transparent, fair and equitable process to bring all the pavilions up to current standards. Over time, the Strategy along with the Strategic Resource Plan will ensure the timely delivery of pavilion upgrades for seasonal tenant sports clubs and the general community.



GLEN EIRA CITY COUNCIL

Draft PAVILION REDEVELOPMENT STRATEGY

JUNE 2017

BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

INTRODUCTION

Council is the primary provider of sporting pavilions and due to the significant investment it is important that facilities are planned and managed to ensure maximum benefit and usage for the whole community.

Pavilions play a crucial role to sports clubs - beyond the core sporting elements they are hubs for club social activities and a place to display club history and memorabilia - all of which positively contribute towards the social capital within the community.

Beyond sport, pavilions are increasingly being seen as community assets that can provide a range of recreational, social and sporting opportunities to the broader community. This has created growing expectation to provide well-designed, flexible and accessible community sporting infrastructure.

The Pavilion Redevelopment Strategy provides Council with a contemporary, clear, equitable and transparent methodology to prioritise investment. It will inform annual budgets and guide longer term financial planning.

I. VISION FOR PAVILIONS

'Council sporting pavilions are essential community assets that can provide a range of recreation, social and sporting opportunities to the whole community.'

Traditionally Council's sporting pavilions have generally facilitated organised sports and club based activity. This function is evolving and expanding as pavilions become adaptable community hubs that can provide for a range of other organised activity and casual uses.

As increasingly seen in many new developments across Victoria, multi-purpose pavilions can be places where communities connect through a wide range of activities, programs and events. This type of use can coexist with sporting clubs and further enhance the local identity and define open space character.

Council resources are limited and expenditure on sporting pavilions competes with other programs and projects. To provide both value and increased utilisation there are a number of opportunities beyond active sport that can be explored, these include:

- The ability to cater for community groups and casual users;
- Opportunity to integrate and support external use in open space;
- Co-locating Council services;
- Complimentary commercial activities; and
- Partnerships with educational or other government agencies.

This vision challenges some of the historical expectations around pavilion usage and access, such as providing dedicated social spaces, single club use, single use rooms and 24/7 access.

The Strategy prioritises the development of facilities that can provide benefit and opportunity to the wider community, while still providing for active sport and protecting the unique character of our parks.



MCKINNON RESERVE
PAVILION

2. CURRENT SNAPSHOT OF PAVILIONS

The City of Glen Eira is home to 64 sporting clubs and on any weekend during winter over 9,500 individuals step onto a field to play their sport. In summer close to 6,000 individuals participate in an organised sporting activity. When you add in the supporters, officials and club volunteers that support these sporting codes, over 20,000 individuals contribute to sporting activities in the City of Glen Eira annually.

Council manage 19 active sporting and recreation reserves, including 26 sporting pavilions. While traditionally used for active sports, Council's newer pavilions have evolved into adaptable community hubs that provide for a range of other organised or casual use activities.

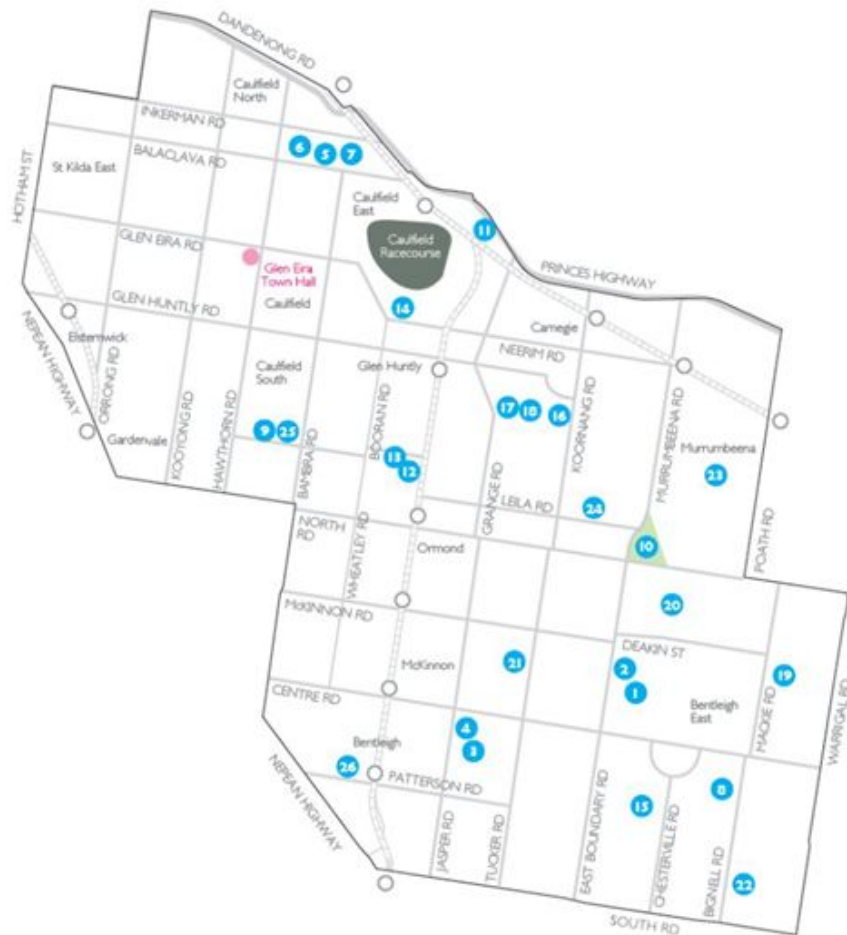
Outside of organised sport there are over 8,500 annual recreation facility bookings in sporting pavilions. Bookings range from classes and meetings - and extend to include casual events such as wedding receptions, birthdays and social events. Annually there are over 750 open space bookings in Glen Eira rotundas and open space areas.

The ability to book these facilities is made easier through adaptable design, remotely controlled swipe cards and a well-established booking process. Moving forward this will include an online booking portal and payment systems.



DUNCAN MACKINNON
RESERVE PAVILION

DISTRIBUTION OF SPORTING PAVILIONS



- | | | | |
|----|---|----|-------------------------------------|
| 1 | Bailey Reserve Pavilion | 14 | Glen Huntly Park Pavilion |
| 2 | Bailey Reserve Softball Pavilion | 15 | King George VI Reserve Pavilion |
| 3 | Hodgson Reserve Pavilion | 16 | Koomang Park Pavilion |
| 4 | Bentleigh Reserve Pavilion | 17 | Lord Reserve Hex Pavilion |
| 5 | Caulfield Park Pavilion and Community Room | 18 | Lord Reserve Cream Brick Pavilion |
| 6 | Caulfield Park Main Pavilion | 19 | Mackie Road Reserve Pavilion |
| 7 | Caulfield Park Red/Grey Brick Pavilion | 20 | Marlborough Street Reserve Pavilion |
| 8 | Julie Cooper Pavilion — Centenary Park | 21 | McKinnon Reserve Pavilion |
| 9 | DC Bricker Pavilion — Princes Park | 22 | Moorleigh Reserve Pavilion |
| 10 | Duncan McKinnon Reserve Pavilion and Community Room | 23 | Murumbeena Park Pavilion |
| 11 | East Caulfield Reserve Pavilion | 24 | Packer Park Pavilion |
| 12 | EE Gunn Reserve Baseball Pavilion | 25 | Princes Park Multi-Purpose Pavilion |
| 13 | EE Gunn Reserve Main Pavilion | 26 | Victory Park Pavilion |

3. FUTURE NEEDS AND OPPORTUNITIES

3.1 STRENGTHENING OUR HOME BASE

Sports pavilions play a crucial role to sports clubs beyond the functional aspect of change rooms, toilets and kiosks. They provide a central meeting place for social activities and a physical base to display club history and memorabilia, all of which help to build and develop an active and involved community with a strong sense of belonging and connection.

Primarily sporting pavilions need to support tenant clubs – specifically the amenity of players, support for administrators, volunteers, officials and supporters - who collectively transform sport from an activity into a community.

3.2 PROVIDING SPORT FOR EVERYBODY

Changing trends and demand has seen the traditional sports pavilion design replaced with multi-purpose, flexible and accessible facilities. Newly designed pavilions are able to cater for male and female sports, junior and senior play, users of all abilities and ages in addition to external community groups and casual community users.

Recent examples include providing facilities that are able to accommodate female participation, making pavilions accessible for all ages and abilities and providing areas for first aid, storage, umpires and club volunteers.

Across Glen Eira the focus is to provide multi-purpose, accessible and flexible pavilions where appropriate. At each location the redevelopment process will continue to recognise the dynamic and changing nature of sport and recreation, which is influenced by sporting trends, community needs, opportunities and input from relevant stakeholders.

Continuing this design process in new and upgraded pavilions will firstly ensure that the facilities are able to support the level of sporting usage appropriately, secondly they will be able to adapt to future changes.



GLEN HUNTLY PARK
PAVILION

3.3 BEYOND SPORT

Outside traditional sporting use, pavilions may be able to facilitate and extend Council services through the provision of flexible spaces, shared use and smart design. This could range from events and displays through to preventative health and exercise programs.

Pavilion design will be unique at each location and consider site specific features such as:

- Surrounding open space;
- Support infrastructure to service additional use;
- Potential surrounding land use changes or forecast development;
- Amenity and character of open space; and
- Level of sport and usage.

These additional opportunities would need to be complimentary to the primary sporting club use.

3.4 EXTERNAL USES – COMMERCIAL AMENITY

The cumulative impact of rate capping will be a potential impact on Council's capacity to deliver large infrastructure projects. Facilities designed with the potential to include commercial elements and have the ability to generate income would be able to offset the cost to the community.

Different pavilion locations could potentially align with different opportunities with a commercial operator operating in a designated zone as allocated by Council.

The nature of any commercial operator would need to be considerate of surrounding business and character of the park. It is beyond the scope of this Strategy to outline how tenants are appointed, however it will be subject to an appropriate and transparent process such as valuation, advertising, expression of interest, etc.

It is imagined that opportunities could potentially include personal trainers, fitness classes, cafes, catering or event spaces.

4. PRIORITISING PAVILION REDEVELOPMENT

Sporting pavilions have been assessed against a set of criteria which prioritises the future upgrade order. The criteria are consistent with Council's strategic objectives of providing services that support the community, enhance recreational facilities, create sustainable assets and help to build strong and connected communities.

The weighted criteria are:

- Functionality 30%
- Open Space Capacity 15%
- Condition 20%
- Utilisation 20%
- Opportunity 15%

4.1. FUNCTIONALITY

Functionality measures the suitability of core pavilion infrastructure for the type of sport and level of competition. Over time this has extended to include referee facilities, first aid rooms, storage areas and importantly the ability to cater for females and juniors. This assessment is specific to the requirements of existing sporting clubs, not potential users.

The following measures are used:

- Is there an appropriate number of change rooms per field;
- Does the facility cater for all ages, abilities and have female friendly change facilities;
- Is there provision of multi-purpose or social rooms, kiosk or social spaces;
- Does the facility meet the requirements of tenant clubs, based on sporting standards outlined by peak bodies / associations;
- Is there appropriate support facilities such as a first aid room, referees change room, storage provision; and
- Adaptable to tenant sporting codes and playing requirements.

4.2. OPEN SPACE CAPACITY

This measures the capacity, amenity and infrastructure of each park to accommodate existing and additional use - this includes access, visibility, parking and other facilities. This places a priority towards pavilions that can service more than one compliant sports field and has potential to accommodate additional use (either community or sporting).

The following measures are used:

- Number of sports fields the pavilion services;
- Are passive areas provided – i.e. playgrounds, picnic facilities, pathways and unencumbered open space areas;
- Ability of open space to accommodate current and additional usage such as adequate parking, visibility and access; and
- Sports field compliance – i.e. adequate boundary distances and suitable ground lighting.

4.3. UTILISATION

This prioritises pavilions with a higher numbers of users, taking into account the number of fields/ovals. Additionally there are specific measures for youth and female participation, which addresses wider community goals, such as childhood obesity and the discrepancy between male and female sport participation.

The following measures are used:

- Number of seasonal clubs based in the pavilion;
- Combined number of teams or number of active users in relation to fields;
- Proportion of active junior members; and
- Proportion of active female members.

4.4. CONDITION – BUILDING ISSUES

This evaluates each pavilions physical condition (structural integrity) and compliance with relevant codes such as the Disability Discrimination Act, Building Code of Australia and hazardous materials amongst others. Assessments are based on compliance data and building audits undertaken by suitably qualified engineers.

4.5. OPPORTUNITY

A focus of future pavilion redevelopments will be the opportunity to increase utilisation. This may be through increasing club capacity, providing other Council services, casual use or exploring partnerships and arrangements with external parties.

This element will consider the following:

- Have additional uses been identified;
- Is there opportunity to incorporate or consolidate other local groups or clubs;
- Are there identified or forecast shortfalls in Council services in the area;
- Can pavilions facilitate more use; and
- Opportunities that arise as a consequence of other projects or through access to external State or Federal Government funding would be considered on a case by case basis.

5. IMPLEMENTATION

The redevelopment process involved community consultation and analysis of existing Council services. The requirements of tenant sporting clubs, based on a combination of feedback from peak sporting bodies, tenant clubs and associations are were considered.

5.1. PAVILION IDEALS

Pavilion planning will incorporate the following principles:

Sustainable - Environmentally sustainable design (ESD) to be incorporated – i.e. solar panels, energy efficient design, rainwater tanks, preference for recycled materials, and investment in energy efficient appliances.

Responsive - Flexible and adaptable features to accommodate a range of users.

Accessible - Incorporate Universal Design principles to ensure pavilions are accessible, usable and convenient to use regardless of age, ability or gender.

Community - Facilitating opportunities outside of active sport.

Club Building – Providing club based facilities that can improve sport participation outcomes.

5.2. PLANNING PROCESS

At each location the redevelopment process will explore:

- The opportunity to provide flexible, accessible and adaptable facilities.
- The provision of existing community focused Council services and opportunities to enhance or co-locate these.
- Gap areas for Council services or the ability to provide an extension to existing Council services and programs – i.e. fitness classes, meeting space, community education sessions or Maternal Child & Health sessions.
- Opportunities to accommodate external users – potentially commercial elements such as personal trainers, cafes or casual classes.
- Inclusion of unstructured sporting activities as part of broader development which may include basketball / netball half-courts, tennis rebound walls, golf practice cages, etc.
- Opportunities for casual use for schools or universities – i.e. off-site exam classrooms or sessional spaces.
- Facilitate Council health and well-being programs that align with open spaces.
- Opportunities to align with government or external agency projects.
- The impact and opportunities possible through current and future changes to land use – such as planning applications, rezoning or amendments.

This process will ensure that pavilions have a footprint, character and facilities that are appropriate to the location. What is built at one location is not necessarily applicable at another.

5.3. PAVILION DESIGN PROCESS

Development of each pavilion will broadly follow a number of processes to ensure suitable engagement, discussion and analysis and result in the best possible outcomes.

5.3.1. NEEDS ASSESSMENT

- Discussion with tenant groups, sporting associations and peak bodies.

- Community consultation to identify and discuss key opportunities and issues.
- Analysis of Council services and demand.
- Identify additional opportunities that may be possible through the process.
- Explore how needs can be met.
- Review of current and future sport and recreation trends.
- Benchmark comparison or similar facilities.

This level of assessment will inform the next phase of development.

5.3.2. FEASIBILITY ASSESSMENT

- Initial concept and design development phase.
- Cost estimates and potential timing.
- Analysis of external opportunities or commercial market review.
- Community consultation on concept and designs.
- Local or State planning issues.

The feasibility process will enable a pragmatic and informed discussion on each pavilion redevelopment proposal.

5.4. ALLOCATION OF NEW USERS

Opportunities for additional community use will be advertised to the wider community through an expression of interest process.

Commercial opportunities would be advertised in a similar public manner and managed through a formal lease or licence depending on the circumstances.

6. REVIEW

Evaluation and review of the Pavilion Priority List will be undertaken every two years to ensure it remains relevant, reflects community needs, expectations, existing conditions, Council's financial resources and is responsive to any legislative changes.

State or Federal Government funding opportunities may also trigger a review, but would be considered on a case by case basis.

7. PAVILION PRIORITY LIST

	Pavilion	Overall score (out of 100)	Functionality (30%)	Open Space Capacity (15%)	Building Condition (20%)	Utilisation (20%)	Opportunity (15%)	Pavilion Priorities Report 2007
1	Lord Reserve Hex Pavilion	64.1	20.0	12.0	14.5	13.5	4.1	not included due to future pool redevelopment
2	Murrumbeena Park Pavilion	61.8	12.0	12.0	14.5	12.3	10.9	4
3	Lord Reserve Cream Brick Pavilion	56.8	20.0	11.0	16.4	5.4	4.1	not included due to future pool redevelopment
4	Marlborough Street Reserve Pavilion	55.5	12.0	8.0	10.9	12.3	12.3	2
5	Koornang Park Pavilion	54.0	16.0	9.0	12.7	10.8	5.5	not included due to future pool redevelopment
6	Victory Park Pavilion	53.2	14.0	8.0	10.9	10.8	9.5	6
7	King George VI Reserve Pavilion	53.0	12.0	8.0	10.9	11.2	10.9	10
8	Bailey Reserve Softball Pavilion	52.2	16.0	7.0	7.2	11.2	10.9	not included due to future pool redevelopment
9	EE Gunn Reserve Baseball Pavilion	51.9	20.0	8.0	12.7	8.5	2.7	5
10	EE Gunn Reserve Main Pavilion	47.9	8.0	11.0	12.7	13.5	2.7	7
11	Mackie Road Reserve Pavilion	47.6	14.0	6.0	7.3	10.8	9.5	Not included in 2007 report
12	McKinnon Reserve Pavilion	44.6	8.0	8.0	9.1	15.4	4.1	14
13	Bailey Reserve Pavilion	43.9	10.0	7.0	12.1	13.5	1.4	11
14	East Caulfield Reserve Pavilion	40.6	0.0	10.0	9.1	9.2	12.3	9
15	Caulfield Park Red/Grey Brick Pavilion	36.8	8.0	9.0	9.2	9.2	1.4	Not included in 2007 report
16	Bentleigh Reserve Pavilion	36.4	0.0	7.0	6.2	12.3	10.9	15
17	Hodgson Reserve Pavilion	30.1	0.0	9.0	8.2	11.5	1.4	16
18	Caulfield Park Main Pavilion	29.9	6.0	7.0	5.1	10.4	1.4	8
19	Moorleigh Reserve Pavilion	29.8	4.0	7.0	7.3	8.8	2.7	13
20	Glen Huntly Park Pavilion	27.7	0.0	7.0	9.1	6.2	5.5	12
	Caulfield Park Pavilion and Community Room							Not included as there was a commitment to redevelop this Pavilion
	Julie Cooper Pavilion - Centenary Park							3
	Duncan Mackinnon Pavilion and Community Room							1
	Packer Park Pavilion							Not included in list as it was recently redeveloped
	DC Bricker Pavilion - Princes Park							Not included in list as it was recently redeveloped
	Princes Park Multi-Purpose Pavilion							Not included in list as it was recently redeveloped

QUESTIONS AND FEEDBACK

To make further enquiries about the draft Pavilion Redevelopment Strategy please contact Glen Eira City Council's Recreation and Open Space team on 9524 3333 or recservices@gleneira.vic.gov.au



MURRUMBEENA PARK
PAVILION

**ITEM 9.13 ELSTER CREEK CATCHMENT WORKING GROUP –
MELBOURNE WATER**

Author: *Paul Samaratunge, Manager Infrastructure Assets*

File No: *n/a*

Attachments: *Memorandum of Understanding*

PURPOSE AND SUMMARY

The purpose of this report is to seek Council's endorsement to participate in an Elster Creek Catchment Working Group convened by Melbourne Water. The Working Group participants are Melbourne Water and the Bayside, Port Phillip, Glen Eira and Kingston councils. A draft Statement of Intent or Memorandum of Understanding has been prepared by Melbourne Water and is shown in Attachment 1.

The purpose of the Working Group is to define the drainage problem of concern to communities living, working and visiting within the Elster Creek catchment and set out the core principles to promote collaboration between the four relevant councils and Melbourne Water to find effective evidence-based and innovative solutions to address the catchment's flooding issues, where possible.

It is recommended that Glen Eira participate in the Working group and signs the Memorandum of Understanding when it is finalised.

RECOMMENDATION

That Council :

1. Endorses participation in the Elster Creek Catchment Working Group convened by Melbourne Water; and
2. Authorises the Chief Executive Officer to sign the Elster Creek Catchment Working Group Memorandum of Understanding when it is finalised.

ISSUES AND DISCUSSION

Elster Creek is a highly modified waterway draining a number of south-eastern suburbs of metropolitan Melbourne. The catchment covers an area of approximately 40 square kilometres with the waterway flowing through the municipalities of Kingston, Glen Eira, Bayside and Port Phillip. 80% of the catchment lies within the City of Glen Eira. Elwood Canal, as the stream is known in its lower reaches, connects to Port Phillip Bay in Elwood.

Elster Creek is managed by Melbourne Water in its role as the regional drainage and floodplain management authority, and caretaker of river health for the Port Phillip and Westernport catchment.

The Glen Eira drainage system within the Elster Creek catchment comprises of:

- The large Melbourne Water main drains which discharge directly into Elster Creek;
- Council's network of underground pipes and pits which discharge stormwater into the Melbourne Water main drain network;
- VicRoads and Council road gutters.

There are no open waterways or creeks in Glen Eira.

Council is responsible for the control and management of the local drains, which have been designed to the standards prevailing at the time, to receive stormwater from properties and streets, due to the minor, but more frequent rainfall events.

During major rainfall events, the capacity of the main drains and council local drains is exceeded and the stormwater flows along the natural overland flow paths flooding streets, easements, properties and sometimes dwellings. As council drains connect to the main drains, capacity constraints in the main drain network cause stormwater backflow into streets and properties through the local drains.

A Special Building Overlay (SBO) has been in place for Elster Creek itself in the Bayside and Port Phillip Planning Schemes for about 20 years and indicates the extent of flooding in a storm with a 1% probability of occurring. In late 2002 Melbourne Water established a Special Building Overlay (SBO) in the Glen Eira Planning Scheme identifying areas prone to 'overland flow' during heavy rainfall (with a 1% probability of occurrence) based on flood modelling for the network of Melbourne Water owned main drains. The map does not show overland flows due to the capacity constraints of the Council drains in the sub catchments that flow into the main drains. The flooding of houses and businesses which occurred on 4 February 2011 and 29 December 2016 closely matched this map

A SBO protects new developments to be built above the flood levels, but does not protect existing properties.

The current SBO covers about 7,400 parcels of land associated with flooding relating to MW main drains and are being amended as:

- Improved flood modelling and mapping technology has allowed MW to identify areas where the SBO boundaries are being updated.
- Council has completed flood modelling and mapping associated with its own drains which should be included in the Planning Scheme (subject to the resolution of issues with rebadging properties from the MW SBO to the Council SBO)

A parcel of land is an individual piece of land that can be sold separately. It may contain one or more dwellings.

It is expected that the two SBOs would cover about 9,000 parcels of land in the municipality with the majority being in the Elster Creek Catchment.

Especially compared with streams in more natural settings, the fundamental issue for the Elster Creek catchment and its tributaries in Glen Eira (undergrounded by Melbourne Water to concrete Main Drains) is historic loss and alienation of its floodplain. There is also little open space along the stream corridor that might assist with flood storage in a major rainfall event. These circumstances, particularly loss of available space for floodwaters and alienation of almost all land adjacent the waterway and its tributaries for other purposes, create great difficulty in seeking to retrofit solutions.

Many properties are impacted by flooding resulting from storm events that exceed the drainage capacity of the Elster Creek and the main drains. This impact is worst in the lower reaches of the catchment in the Cities of Bayside and Port Phillip which mainly receive the flood waters from the main drain network in Glen Eira

Following the most recent flooding event on 29 December 2016, discussions between Melbourne Water and Councils within the Elster Creek catchment have led to the formation of the Elster Creek Catchment Working Group. An initial meeting of Melbourne Water staff and Council Chief Executive Officers was held on 31 March 2017 where the participants agreed that the working group should be formalised.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

There are no financial implications with participation in the Elster Creek Catchment Working Group.

POLICY AND LEGISLATIVE IMPLICATIONS

Social

Flooding is a function of rainfall runoff across the Elster Creek catchment, as well as storm surge and king tides. Climate change and infill development is very likely to exacerbate the frequency and impact of flooding events.

Participation in the Elster Creek Catchment Working Group will involve all agencies with an interest in Elster Creek catchment working together to managing the catchment with the aim of reducing the impacts of flooding.

Natural & Built Environment

Elster Creek is a highly modified stream and catchment. The Elster Creek Catchment Working Group will recognise that evidence-based and innovative solutions should consider co-existence of multiple land-uses and multi-functions to achieve optimal community benefit, including the natural environment.

Human Rights

The implications of this report have been assessed and are not likely to breach or infringe upon the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2016*.

Legal

Melbourne Water is the responsible authority for Elster Creek and the planning controls relating to flooding of the creek. Councils within the catchment are responsible for the local drainage systems that connect to the Melbourne Water main drainage system.

Participation in the Elster Creek Catchment Working Group is a voluntary activity aimed at increasing collaboration between the agencies with an interest in Elster Creek.

COMMUNICATION AND ENGAGEMENT

The formation of the Elster Creek Catchment Working Group is a result of community feedback and dissatisfaction with the frequency of flooding events related to the Elster Creek and its upper catchment in Glen Eira.

Participation in the working group will help to ensure that future messaging, communication and consultation with the community by Council and Melbourne Water is undertaken in a joined-up manner.

LINK TO COUNCIL PLAN

Theme 7: To enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Addressing the challenges of flooding in this catchment requires multi-level and complex solutions, best achieved through partnership working between the affected municipalities and Melbourne Water. In that regard, the Memorandum of Understanding and Working Group are seen as a positive step forward.

MOU

ELSTER CREEK CATCHMENT

Purpose

This Memorandum of Understanding:

- Defines, at a high-level, the drainage problem of concern to communities living, working and visiting within the Elster Creek catchment
- Sets out the core principles to promote collaboration between the four relevant councils and Melbourne Water to find effective evidence-based and innovative solutions to address the catchment's flooding issues, where possible.

Parties

The five relevant parties are:

- Melbourne Water
- The City of Bayside
- The City of Glen Eira
- The City of Kingston
- The City of Port Phillip

Problem Statement

Flooding is a function of rainfall runoff exceeding the capacity of underground and surface drainage systems and waterways across the Elster Creek catchment, as well as storm surge and king tides. Climate change and infill development are very likely to exacerbate the frequency and impact of flooding events.

Downstream flooding within Elwood is disproportionate to its area of the catchment. Upstream in Glen Eira a large number of properties and dwellings flood during heavy rainfall events. Reducing the impact of increased runoff on flood vulnerable areas requires the Elster Creek catchment to be managed as a whole. All flood retention, detention and conveyance opportunities to reduce flood impact are to be considered irrespective of municipal boundaries.

It is recognised that evidence-based and innovative solutions should consider co-existence of multiple land-uses and multi-functions to achieve optimal community benefit, noting that flood mitigation investment is mutually inclusive with both passive and active recreation.

Previous attempts to adapt the built form of Elwood to flooding have resulted in some positive impacts but the community is eager for greater levels of change.

Flooding has a high social as well as economic cost and there is an opportunity to increase preparedness of residents.

Core Principles

Councils and Melbourne Water are committed to cooperating across municipalities and with water utilities and State departments for the purpose of exploring a whole-of-catchment approach. Engagement with community members is paramount in developing a common understanding of effective ways to address the problem.

Specifically, the parties will:

1. Be transparent in all interactions and share information with the intent of establishing a shared understanding of the factors influencing the problem.
2. Embed a common community engagement language and process that is constructive and meaningful for community members.
3. Be considerate of each organisation's respective circumstances, including but not limited to, community interests, commercial imperatives and strategic contexts.
4. Collaborate to identify evidence-based and innovative solutions with a best-for-regional catchment community benefit.
5. Ensure opportunities to build community resilience are explored and actively pursued.

Review Period

It is agreed that this MOU will be reviewed within two years following the date of commencement.

Commencement date: August, 2017

Signed on behalf of:

Melbourne Water

Signed on behalf of:

Bayside City Council

Signed on behalf of:

Glen Eira City Council

Signed on behalf of:

Kingston City Council

Signed on behalf of:

City of Port Phillip

**ITEM 9.14 EASTERN ALLIANCE FOR GREENHOUSE ACTION (EAGA)
MEMBERSHIP**

Author: *Rachel Ollivier, Group Manager Property, Environment and Sustainability*

File No: *n/a*

Attachments: *Attachment A: Impact Evaluation of Eastern Alliance for Greenhouse Action*

PURPOSE AND SUMMARY

At the Sustainability Advisory Committee Meeting on 30 March 2017 it was recommended 'That Council consider a report on joining a Greenhouse Action Alliance.' The minutes of the meeting were considered by Council at its Ordinary Meeting on 23 May 2017.

Joining the Eastern Alliance for Greenhouse Action (EAGA) will improve the effectiveness of Council's advocacy and community education efforts, and will also enable us to share learnings and resources.

Becoming a member of the Alliance would add Glen Eira Council's voice to EAGA's calls for significant greenhouse emissions reductions. This will also strengthen Council's advocacy position as EAGA's objectives are in line with Council's goals and targets in its *Environmental Sustainability Strategy*.

The benefits of joining a Greenhouse Alliance include:

- collaboration on common advocacy issues
- cooperation to run regional community education program and apply for grants
- better access to research and knowledge of best practice
- demonstrate public leadership on greenhouse gas reductions

Council has a choice of two Alliances in our region, as Glen Eira is on the geographic border. Officer's assessment found the Eastern Alliance (EAGA) has a better fit with Glen Eira Council than the South Eastern Alliance (SECCCA). The other councils involved in EAGA have both interests and challenges in common with Glen Eira, and EAGA's priorities over the last few years have been more closely aligned with Glen Eira Council's priorities.

The costs of joining are modest and can be funded within current operational budgets.

RECOMMENDATION

That Council:

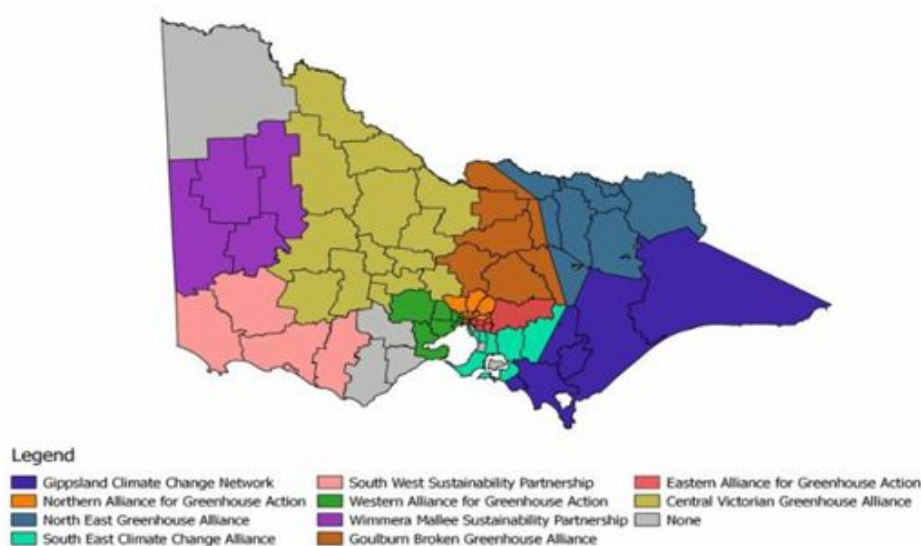
1. endorses joining as a member the Eastern Alliance for Greenhouse Action (EAGA);
2. authorises the Director of Infrastructure, Environment and Leisure to sign the Memorandum of Understanding for 2017-22 on behalf of Council;
3. appoints Cr Taylor as the Councillor Representative on the Executive Committee.

BACKGROUND

Joining an alliance for Greenhouse Action is an action item in Council's *Environmental Sustainability Strategy* (ESS) and the *Action Plan 2016-17*.

Victorian Greenhouse Alliances

The Greenhouse Alliances are formal partnerships of varying numbers of councils driving climate change action across 70 of Victoria's 79 municipalities. The Alliances work across their networks and communities to deliver regional mitigation and adaptation programs. Glen Eira is one of the few Councils not part of a formal alliance on climate action.



ISSUES AND DISCUSSION

Geographically, Glen Eira City is adjacent to both the Eastern Alliance for Greenhouse Action (EAGA) and the South East Council's Climate Change Alliance (SECCCA). Officers have considered which Alliance would be the best fit in both the short and long term.

Council officers recommend joining EAGA as there is stronger alignment of priorities as well as more common shared challenges and interests in the long term. EAGA has also been more active in making formal advocacy submissions.

One third of SECCCA's past and present projects would not be relevant to Glen Eira City Council due to a focus on coastal or agricultural related issues. All of EAGA's past and present projects would be of relevance to Glen Eira.

Participating Council's in EAGA include Booroondara, Knox, Maroondah, Monash, Stonnington, Whitehorse and the Yarra Ranges. Participating Council's in SECCCA include Bass Coast, Baw Baw, Bayside, Cardinia, Casey, Greater Dandenong, Kingston, Mornington Peninsula and Port Phillip.

EAGA's member councils are signing a new five year agreement, which commences July 1 2017.

EAGA's Strategic Plan sets out the following key objectives:

- Leverage the network of EAGA to implement climate change mitigation and adaptation projects.

- Build the capacity of EAGA's members and stakeholders through collaboration, partnerships and effectively sharing information.
- Utilise EAGA's scale, reputation and member's commitment to advocate for initiatives that promote environmental sustainability and low carbon communities at state and federal government levels.
- Develop partnerships to secure resources for projects whilst maintaining strong governance structures and an engaged membership.

EAGA has a number of key achievements since it was formed, these include:

- Winning the 2016 United Nations Association World Environment Day Award and 2016 Premier's Sustainability Award for the Biodiversity Monitoring in Melbourne's East project.
- Securing \$850,700 in State Government funding for a Solar Rates Business Case, Solar PV for Low Income Households and Eastern Sporting Savers projects.
- Contributing to an Electricity Distribution Price Review which resulted in the saving of \$22M across all Victorian municipalities in public lighting operation, maintenance and replacement.
- Making 13 formal advocacy submissions in 2015-16.

EAGA has demonstrated a return on investment for its projects, with an average \$4.30 return for every dollar spent, including direct savings to Council expenditures of \$2.35 million (ROI \$2.98). These projects have led to a reduction in carbon emissions of 13,411 tonnes.

Attachment A is an independent evaluation report on EAGA's performance.

Joining as a member of the EAGA Alliance would increase Glen Eira Council's capacity to advocate to State and Federal Governments for policy and legislative change that would support our long term goal to achieve zero emissions.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

The costs of joining are \$20,000 per year indexed at 2.5% per annum. This has been allowed for in the 2017-18 budget.

Officers estimate that financial benefits from this investment will include:

- Access to grant funding for regional programs (EAGA has demonstrated a return on investment for its projects to date, with an average \$1.80 return for every dollar spent.)
- Savings on advice or research costs.
- Savings on project establishment costs by achieving economies of scale.

A Councillor or senior manager would be required to attend an Executive Committee meeting each quarter. This Committee meets usually at around 4pm on a week day.

POLICY AND LEGISLATIVE IMPLICATIONS

COMMUNICATION AND ENGAGEMENT

During community consultation on the draft *Environmental Sustainability Strategy*, feedback included suggestions that Council joins EAGA. Community feedback supported that climate change and reducing emissions should be a priority including increased advocacy and practical programs to support the community.

Joining EAGA would be announced to the community via a range of communications channels.

LINK TO COUNCIL PLAN

EAGA's strategic plan aligns well with Council's vision and objectives set out in our *Environmental Sustainability Strategy 2016-2021*.

The Strategy prioritises accelerating efforts to reduce greenhouse gas emissions, advocating on behalf of our community and supporting and mobilising the community. Joining EAGA would help us deliver Council's strategy and meet our carbon emissions reduction targets.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

Joining EAGA as a member would provide considerable benefits to Council and our community, including increased access to State and Federal funding opportunities and shared advocacy and practical programs to support our community. It would help us deliver Council's strategy and meet our carbon emissions reduction targets.

Joining an alliance for Greenhouse Action is an action item in Council's *Environmental Sustainability Strategy* (ESS) and the *Action Plan 2016-17*.

Impact Evaluation of Eastern Alliance for Greenhouse Action - Summary Findings

This summary report presents the independent opinion of RobertsBrown of the impact of the Eastern Alliance for Greenhouse Action (EAGA). EAGA is a collaboration of seven councils in Melbourne's east, working together across council boundaries to reduce greenhouse gas emissions (mitigation) and reduce vulnerability to the effects of climate change (adaptation). The "impacts" of EAGA are its effects on its external context; member councils, local communities, government, business and the environment. The full impact of EAGA's work will take some time to emerge and could not be fully assessed at the time of this evaluation. The evaluation considered: the impact of EAGA in the period 2012-17; its prospective impact to 2021 based on current projects¹; and other achievements that will contribute to longer-term impacts.

Findings

RobertsBrown found that:

- The establishment of EAGA resulted in significant climate change mitigation and adaptation work. Most of the work would not have been undertaken without EAGA. Much of it was beyond the reach of individual councils or would not have been done to the same standards without EAGA.**
- In the first five years of operations EAGA provided**
 - a significant return on investment (4.93) in the first four years of operation, including direct savings to Council expenditures of \$2.35M (ROI 3.38)
 - a reduction in greenhouse gas emissions of 13,411 tonnes
- Both the rate of return on investment and the rate of reduction in carbon emissions are likely to increase as projects come on-line.**
- EAGA has conducted important capacity-building work and research on how members might reduce vulnerability to the effects of climate change. The impacts of this work are only just beginning to emerge and cannot be quantified in this evaluation.**
- EAGA's advocacy work has had a significant impact on decisions by external stakeholders: State and Commonwealth governments and the private sector**

Underpinning the impacts

While the individual councils conduct their own projects and initiatives, EAGA has proved to be an effective collaboration model and has provided a shared service to its members. In the five years since its inception EAGA has conducted 26 advocacy submissions and 21 projects using the leverage that comes from representing a group of local governments with a substantial population. Many of the projects involve detailed research, consultation and workshops as a first stage in developing appropriate strategies. EAGA has enabled members to gain access to specialised skills and resources and to improve the capability of member councils. The establishment of EAGA has led to the development of a network of Councillors and council staff whose knowledge and skills of climate and energy issues have improved as a result of participation in meetings, workshops and informal networking.

Return on Investment

The table below shows the financial return for the investment by member councils. The return varies across councils, largely based on the participation of members in projects. The projected rate of return is likely to be higher than shown. The projections include the costs of asset renewal but do not include possible returns from the new projects that will be initiated in 2017-21.²

Period	Overall Return on investment	Direct Savings to Councils	Grants Received	Savings to Ratepayers
2012-17	\$3.43M (ROI 4.93)	\$2.35M (ROI 3.38)	\$0.43M	\$0.65M
2017-21	> \$7.24M (ROI >2.82)	> \$6.43M (ROI >2.50)	Unknown	> \$0.81M
Total	> \$10.67M (ROI >3.27)	> \$8.78M (ROI >2.69)	>\$0.43M	> \$1.46M

The return on investment is based on a range of factors from advocacy (see "Stakeholder Decisions" below), grants received for projects and specific projects such as

2012-17

- Live Green with Less (assisting households to install energy efficient products)
- Eco Driver (driver training for Council staff to reduce fuel consumption)
- Tariff Reviews (reviewing the tariff arrangements with providers to select the most appropriate ones)
- Street Lighting change over and AusNet Services price negotiation.

Other projects, currently being implemented, will increase the rate of savings in **2017-21**.

- Solar Savers (loans to low income households to purchase solar panels)
- Solar Suburbs (discount for households installing solar photovoltaic panels)
- Reduced council building operating costs through the joint Energy Performance Contract (EPC)
- Sporting Clubs program (energy efficiency for sporting clubs)

¹ The data does not include prospective grant funding or the returns from projects yet to be conducted.

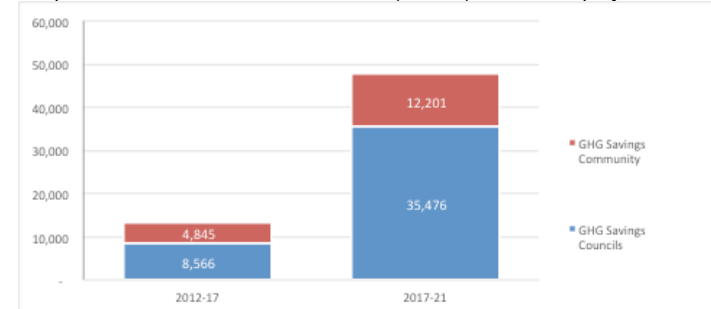
² Asset renewal (bulb replacement, refurbishing facilities) is a normal, on-going cost for councils but we have included the costs of asset renewals that are part of an EAGA project.

Reduced Emissions (mitigation)

The projects outlined above have resulted in emissions reductions. EAGA has made very conservative calculations of the reduction in emissions using the number of Kilowatt hours saved and the emissions factors for Victoria.³ The savings for the period 2012-17 are estimated at 13,411 tonnes of carbon. The projected savings from current projects, not including new projects, over 2017-21 is 47,676 tonnes making a total of 61,087 tonnes.

The substantial increase rate of reduction is due to the cumulative effect of new projects coming on line over time. The rate of reduction is likely to be higher than shown as new projects come on line.

Graph: Reduction in carbon emissions (tonnes) actual and projected 2012/21



Reductions in the impact of changes in climate (adaptation)

EAGA has conducted five projects looking at how member Councils might reduce vulnerability to the economic, social and environmental impacts of climate change; increasing their preparedness for such effects. The projects have been largely focused on research, understanding and sharing information about the nature of the opportunities and threats.

The projects include:

- Biodiversity Monitoring in Melbourne's East (project developing a framework for monitoring indicators of biodiversity health in partnership with Melbourne University, Australian Research Centre for Urban Ecology, Climate Watch and Birdlife Australia). Won 'UN World Environment Day Award 2016 & Premier's Sustainability Award.
- Bushland and Urban Biodiversity Management project (research to explore current knowledge and challenges for local government in managing climate change)
- Climate Change Adaptation Roadmap (region risk assessment and identified priority actions to address the impacts of climate change in the region)
- Future Assets Forum (training for Council asset and facility managers in embedding vulnerability assessments into planning and management of assets).
- Future Energy Planning (engages local governments and distribution network service providers to plan integrated energy solutions)
- Solar Savers (see above) will also contribute to reducing the vulnerability of low income households

External Stakeholder Decisions (advocacy)

EAGA has made 26 submissions to State and Commonwealth governments and conducted workshops and direct face to face engagement with a range of external stakeholders including regulators, energy distributors, financiers, researchers and others. EAGA has been able to exert significant influence on decisions based on its approach to developing partnerships and its credibility with the stakeholders. EAGA has:

- Taken the lead in cross-regional projects (e.g. Electricity Distribution Price Review resulted in savings across Victoria of \$22M in 2016/20 regulatory period).
- Undertaken research is used and valued by other councils and regional groups
- Been used as a source of information and advice by other regional groups
- Facilitated spin-off projects outside EAGA
- As a result of a submission to the Review of the *Local Government Act*, EAGA has been invited meet the legislative team in Local Government Victoria to incorporate changes to the Act that will facilitate broader use of rate based initiatives

The outcomes of EAGA advocacy are numerous and include:

- Significant decreases to street lighting costs for councils
- Increase in the residential solar feed in tariff from a minimum of 5c to 11.3c/kwh
- More stringent Victorian Energy Efficiency Target (VEET)
- Inclusion of street lights in the VEET
- Victorian Climate Change Adaptation Plan – provides continuing funding for adaptation and collaboration with local government and local greenhouse alliances

³ National Greenhouse Accounts Factors, August 2016, Department of the Environment and Energy

ITEM 9.15 COUNCIL PROCUREMENT POLICY – ANNUAL REVIEW

Author: John Vastianos (Chief Financial Officer)

File No: 17/1114680

Attachments: Attachment 1: Procurement Policy
Attachment 2: Procurement Policy (with mark-ups)

PURPOSE AND SUMMARY

For Council to approve the Procurement Policy.

RECOMMENDATION

That Council reviews and approves the Procurement Policy Version 8 shown as Attachment 1.

BACKGROUND

S186A (7) of the *Local Government Act 1989* states that:

‘At least once in each financial year, a Council must review the current procurement policy and may, in accordance with this section, amend the procurement policy.’

The last review was undertaken in May 2016 for the 2015-16 financial year and endorsed by Council at its meeting of 28 June 2016.

This review covers the 2016-17 financial year.

The main changes in this Procurement Policy are amendments of purchase value thresholds in the Tenders and Quotation table, section 22.

In addition to the above, some amendments have been made to ensure legislative accuracy, naming and consistency as well as some other minor formatting changes. These changes include:

- Additional wording included under the section titled ‘Overview of the Purchasing process’ (section 3).
- Additional statements under the section titled ‘Purchasing Decisions’ (section 5).
- Changes to the purchase value thresholds in section titled ‘Tenders & Quotations’ (section 22).
- Changes to references relating to the responsibility for the tendering process (i.e. from Corporate Counsel to the Procurement and Contracts Unit).

A ‘clean’ copy of the policy (Attachment 1) and a copy of the policy with ‘tracked’ changes (Attachment 2) are included.

This policy document is placed on Council’s Internet site for public viewing. A copy of the Procurement Policy is also available at the Town Hall for public inspection.

ISSUES AND DISCUSSION

Not Applicable.

FINANCIAL, RESOURCE AND ASSET MANAGEMENT IMPLICATIONS

Provides guidelines on Council expenditure to ensure compliance, transparency, efficient, accountable, ethical, ensuring value for money, and environmentally and social responsible.

POLICY AND LEGISLATIVE IMPLICATIONS

In accordance with S186A (7) of the *Local Government Act 1989*.

COMMUNICATION AND ENGAGEMENT

Not Applicable.

LINK TO COUNCIL PLAN

Theme 4: Governance – To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in this matter.

CONCLUSION

That Council accept the changes to the Procurement Policy and that the Procurement Policy is adopted.

Procurement Policy

Date first adopted: 10 February 2003 Amended and adopted: 4 November 2009 23 November 2010 22 May 2012 19 March 2013 29 April 2014 28 April 2015 28 June 2016	Version: 8 Next review date: June 2018	Status: Reviewed
Position Title of Responsible Business Unit Manager:	Chief Financial Officer	

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1. TITLE

Procurement Policy

2. OBJECTIVE

To ensure that Council's expenditure on the procurement of goods and services is effective, accountable, ethical, lawful, in line with best practices, and environmentally responsible.

3. OVERVIEW OF THE PURCHASING PROCESS

All purchasing policies and procedures are managed centrally. Individual purchases are made by the responsible staff members using the Council's purchasing system. The system and the purchases are overseen by the Procurement and Contracts Manager.

The purchasing system software is a module of Council's financial management system.

A purchase order must be raised and approved prior to the purchase of any goods/services with a few exceptions e.g. utility costs; purchasing card purchases or in instances where it is impracticable to raise the purchase order at the time of ordering the goods and services. A minimum of two people are involved in the raising and approving of a purchase order.

Financial delegations are built into the purchasing system workflow process for all staff/officers involved in the raising and approval process of a purchase order, thus providing additional security. The payment process is activated on receipt of an invoice which is scanned and matched against an approved purchase order. Receipt of the goods/services is acknowledged by the relevant officer, by the authorisation of the invoice and then payment is processed.

One of the key objectives of the purchasing process is to ensure that Council always receives value for money and that orders are raised in such a way that this can be demonstrated (refer to Section 22 - Tenders and Quotations).

4. SCOPE

A substantial percentage of Council funds are expended through the procurement of goods and services.

The scope of this policy is to ensure that Council's purchasing activities:

- (a) Maximise the benefit to Council, value for money;
- (b) Comply with all legal, statutory and Council requirements;
- (c) Ensure that Council's rights and obligations are protected;
- (d) Minimise the risk to Council and the community;
- (e) Maintain a consistent, transparent and auditable process;
- (f) Promote fair competition from suppliers;
- (g) Are approved prior to committing Council funds to external parties unless it is impracticable; and
- (h) Consider the purchase of recycled and environmentally friendly products wherever practicable.

5. PURCHASING DECISIONS

Purchasing decisions will be made in compliance with Section 186 of the Local Government Act 1989. This means that “Goods and Services” valued above the specified levels (\$150,000 and ‘Works’ valued above \$200,000 as at the date of this policy) over the term of the contract will be purchased through;

- (a) Publicly advertised tender process or,
- (b) Through contracts approved pursuant to S186(5)(c) of the *Local Government Act*, including Procurement Australia (PA) contracts, Municipal Association of Victoria – Procurement (MAVP) contracts, other aggregated purchasing/procurement arrangements with other Councils or purchasing bodies, and selected State Government Contracts (SGC) and arrangements approved by the Minister.

The delegated authority to call tenders rests with Procurement and Contracts Manager who reports to the Chief Financial Officer. The tender process is a centralised function facilitated by the Procurement and Contracts unit.

Contracts will be awarded in accordance with delegated authority. As at the date of this policy, contracts above \$500,000 for goods and services or \$1,000,000 for roads and drains require approval by Council resolution.

Purchases less than Section 186 thresholds will be subject to a competitive process. These are documented in the Procurement Threshold table under section 22 Tender and Quotations.

Exemptions for expenditure less than Section 186 thresholds (\$150,000 for goods and services and \$200,000 for works) may be applied in the following circumstances:

- (a) in an emergency situation;
- (b) where the work is highly specialised; and
- (c) where less than three quotations are received due to a lack of suppliers having the ability to carry out the work.

In these instances a waiver must be sought from the relevant Director prior to any commitment to waive the quotation process to (a) and (b) or waive the minimum requirement of three quotes for (c). It is the responsibility of the approving Council Officer to ensure that “exempt” purchases fall within the total cumulative spend under the S186 thresholds.

The risk implications to Council on all expenditure (including purchases under \$5,000), must be considered. Corporate Counsel should be consulted where a potential risk is identified.

6. PAYMENT TERMS

Council standard payment terms are 30 days from the date on the invoice, unless otherwise arranged and agreed.

7. SCHEDULE OF RATES CONTRACTS

Schedule of Rates Contracts (SoR’S) are supply arrangements intended to meet day to day operational requirements of Council with specific rates for each service. Examples of SoR contract arrangements are: top dressing of ovals with a rate per hectare, tree planting per item and installation of park furniture per item.

These SoR Contracts may be used for standalone capital projects up to S186 thresholds provided the nature of work is within the scope of the SoR Contracts, and a substantial percentage of the actual SoR contract rate can be directly identified in the quotations.

8. OCCUPATIONAL HEALTH AND SAFETY (OH&S)

Council takes Occupational Health & Safety issues very seriously and has developed an Occupational Health & Safety Manual. Section OH&S- P019 refers to the purchase of goods, which must comply with specified requirements. All staff purchasing goods and services on behalf of Council must familiarise themselves with these requirements. A key element in the OH&S Manual is to determine health and safety requirements prior to the purchase of any equipment, materials or substances and communicate those requirements or specifications to the supplier. Staff will need to consider the following:

- (a) Legal requirements;
- (b) Relevant standards;
- (c) Potential impact on affected personnel;
- (d) Training requirements;
- (e) Changes to work procedures;
- (f) Personal protective equipment; and
- (g) Any other relevant technical data or information.

When raising purchase orders staff must complete the OH&S check list section unless there are absolutely no OH&S considerations.

9. SUSTAINABILITY

Council will use its best endeavours to support sustainability through its purchasing activity, monitor and report on Council activities and programs that have an impact on or contribute to the environment, including general procurement.

The Council is committed to adopting a Green Procurement approach by supporting the principles of sustainable procurement within the context of purchasing on a 'Value for Money' basis.

Value for Money purchasing decisions made by the Council are made on the basis of whole-of-life cost and non-price factors including contribution to the Council's sustainability objectives.

The Council prefers to purchase environmentally preferred products whenever they achieve the same function and Value for Money outcomes.

A committee oversees the *Environmental Procurement function* and staff are encouraged to consider purchasing environmentally friendly products as per the policy.

10. SOCIAL PROCUREMENT

The Council is committed to Socially Responsible Procurement by:

- (a) Ensuring all procurement practices are sustainable and strategically aligned with the wider Council objectives;
- (b) Achieving greater value for money across the community through the use of effective procurement;
- (c) Ensuring all businesses have the same opportunity to tender for Council contracts; and
- (d) Enhancing partnerships with other Councils, suppliers and community stakeholders.

11. CHARTER OF HUMAN RIGHTS

This Policy has been assessed as being compatible with the *Charter of Human Rights and Responsibilities Act 2006*.

12. CONFLICT OF INTEREST

Council staff must avoid situations in which their private interest's conflict, or might reasonably be thought to conflict, or have the potential to conflict, with their duties as a Council employee.

Council staff must not participate in any action or matter associated with the arrangement of a contract (i.e. evaluation, negotiation, recommendation, or approval), in which they or any member of their immediate family has an interest, or holds a position of influence or power in a business undertaking tendering for the work.

The onus is on the member of Council staff involved being alert to and promptly declaring an actual or potential conflict of interest to the Council. Staff should consult the Code of Conduct on conflict issues.

Council's contract/tender documentation requires Contractors to declare any actual or potential conflict of interest that the Contractor, or any of its employees, agents or sub-contractors may have. Council also requires Contractors to make a declaration in relation to collusive tendering.

13. FAIR AND HONEST DEALING

All prospective contractors and suppliers must be afforded an equal opportunity to tender or quote. This requires compliance with this policy and associated procedures at all times.

Impartiality must be maintained throughout the procurement process so it can withstand public scrutiny.

14. ETHICS AND PROBITY

The Council's procurement activities must be performed with integrity and in a manner able to withstand the closest possible audit scrutiny.

Council staff must at all times conduct themselves in ways that are, and are seen to be, ethical and of the highest integrity.

15. GIFTS, FAVOURS AND HOSPITALITY

Council activities will be conducted professionally and not influenced, or perceived to be influenced, by the receipt or prospect of gifts, favours or hospitality.

Staff are prohibited from seeking gifts, favours or hospitality, whether for their own benefit or the benefit of another staff member, family member or client. Staff should refer to the Gifts, Favours and Hospitality Policy for further details.

16. CONFIDENTIALITY

The commercial interests of existing and potential suppliers must be protected. Confidentiality of information provided by existing and prospective suppliers must be maintained at all times, particularly commercially sensitive material, prices, discounts, rebates, profit, manufacturing and product information.

Commercial in-confidence information received by the Council during the procurement process must not be disclosed, except on a need to know basis and otherwise in accordance with legal requirements, and is to be stored in a secure location.

This includes, without limitation:

- (a) Information disclosed by organisations in tenders, quotation or during tender negotiations;
- (b) All information that is either marked as, or has the nature of being, commercial in confidence; and

- (c) Pre-contract information including but not limited to information provided in quotes and tenders or subsequently provided in pre-contract negotiations.

Discussion with potential suppliers during tender evaluations should not go beyond the extent necessary to resolve doubt on what is being offered by that supplier. Any communication with tenderers during a tender should go through the Procurement and Contracts unit.

At no stage should any discussion be entered into which could have potential contractual implications prior to the contract approval process being finalised other than authorised pre-contractual negotiations.

17. ENDORSEMENTS

Council staff must not endorse any products or services. Individual requests received for endorsement must be referred to Directors or CEO.

18. CONTINUOUS IMPROVEMENT

The Council is committed to continuous improvement and will review the procurement policy on an annual basis to ensure that it continues to meet its wider strategic objectives.

19. BEST VALUE

Council must use Best Value principles in procuring goods and services. Best Value in procurement requires the selection of goods, services and works taking into account both cost and non-cost factors including:

- (a) contribution to the advancement of the Council's priorities;
- (b) non-cost factors such as fitness for purpose, quality, service and support; and
- (c) cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works.

20. PERFORMANCE MEASUREMENT

Appropriate performance measures have been established to ensure a high level of competitive procurement activity, which is verified through regular reporting. The culture of competitive procurement is also encouraged through the monitoring of purchasing activity and staff training.

21. RESPONSIBLE FINANCIAL MANAGEMENT

The principles of responsible financial management are applied to all procurement activities.

To give effect to these principles, the availability of existing funds within an approved budget, or source of funds, must be established prior to the commencement of any procurement action for the supply of goods, services or works.

Council staff may authorise the expenditure of funds within their financial delegations.

Council funds must be used efficiently and effectively to procure goods, services and works and every attempt must be made to contain the costs of the procurement process without compromising any of the procurement principles set out in this document.

22. TENDERS AND QUOTATIONS

To assist staff in ensuring that their purchasing activities provide the maximum benefit to Council and meet legislative requirements, the following Procurement Threshold table is provided below.

Procurement Threshold Table

Purchase Value (GST inclusive)	Method of Purchase	Reason	Refer To
Over \$150,000 for Goods & Services or Over \$200,000 for Works	Tender is mandatory or purchase through contracts approved pursuant to S186(5)(c) of the Local Government Act, including PA, MAVP and selected State Government (SG) contracts.	Section 186 of the Local Government Act	Procurement and Contracts Unit.
\$100,000 - \$150,000 For Goods & Services, or \$100,000 - \$200,000 For Works	Tender or purchase through contracts approved pursuant to S186(5)(c) of the Local Government Act, including PA, MAVP and selected SG and other aggregators' contracts or 3 quotes, allowable with the written approval from the CEO. CEO can also determine to waive the requirement for 3 quotes; approval must be submitted to the Procurement and Contracts Manager.	Council Policy	Procurement and Contracts Unit. Quotation conducted via Council's e-tendering portal.
\$20,001 - \$100,000	3 Quotes, or the use of Council, PA, MAVP, selected SG and other aggregators' contracts. Directors can waive the requirement for 3 quotes as delegated, approval must be attached to the purchase order.	Council Policy	Procurement and Contracts Unit. Completed quote forms/documentation must be attached to purchase order or the quotation must be via Council's e-tendering portal.
\$5,000 - \$20,000	2 Quotes, or the use of Council, PA or MAVP, selected SG and other aggregators' contracts. Directors can waive the requirement for 2 quotes; their approval must be attached to the purchase order.	Council Policy	Procurement and Contracts Unit. Completed quote forms/documentation must be attached to purchase order.
Up to \$5,000	Use of Council Contracts. Quotes not mandatory. However, staff are encouraged to seek competitive quotes to ensure Council receives maximum value benefit.	Council Policy	Responsible Officer

The procurement flowchart shown as “Attachment 1” of this document sets out the procurement process.

There are a number of exceptions to the process of obtaining competitive quotations. The following are a few examples:

- (a) Some statutory authorities.
- (b) Legal fees are exempted from the provisions of Section 186 of the *Local Government Act* and in day to day operations (quotes or tenders could be obtained where practicable);
- (c) In instances where a contractor has already undertaken work and holds either relevant materials (e.g. artwork, research, etc.), specific knowledge or specialist equipment, it may be more cost effective or rational to continue with that contractor for further works without obtaining further competitive quotes, provided that the expenditure complies with S186 thresholds. In such a case, the preferred course is to confirm the further work in writing and emphasize it is on the same Council conditions as the previous work;
- (d) Where the contractor/supplier is known to be the only possible supplier (e.g. purchase of an additional module to a computer program already in use by Council; maintenance agreement for software or proprietary equipment of the supplier or the only licensed dealer in a product) there is obviously no point in obtaining quotations. Again, the Procurement and Contracts Manager should be advised prior to placing a purchase order to avoid the order being queried on audit and ensuring compliance with S186 of the LG Act.

If a Council contract exists for a particular goods/service, the contracted supplier must be used. Approval from the Procurement and Contracts Manager must be sought to purchase outside any Council contracts.

As a general rule, quotations sought and managed by staff will be for standard off-the-shelf goods and services with a minimal risk to Council.

All quotations must be confirmed in writing, be included on Council’s “Quote Form” and include all associated costs. Quotations must then be evaluated against pre-determined criteria to enable the selection of a successful offer. Staff are reminded that it is not mandatory to select the cheapest offer and must be careful to select the supplier that offers the overall maximum benefit to Council. This process must be transparent, consistent and documented.

Important Note:

- ***Quotations for the purchase of any goods/services, irrespective of dollar value, that may present a risk to Council, physical or otherwise, must be referred to Corporate Counsel prior to proceeding with the purchase.***
- ***All ‘Conditions’ for contracts or quotations must be based on Glen Eira City Council’s Standard Conditions or be pre-approved by Corporate Counsel. Any additional/alternative conditions submitted by the supplier with a quotation or tender must be referred to Corporate Counsel for approval.***

23. USE OF PURCHASING CARDS

Generally speaking, all goods and services should be purchased via the corporate purchasing system by raising an order. Periodically, staff will require goods/services from retail outlets, service providers or via electronic means where payment is required at the point of sale. In this instance, Council provides for the purchase via purchasing cards. Only relatively minor items/services (e.g. generally less than \$1,000) should be purchased through a purchasing card. Please refer to the “Purchasing Card” Policy for further details.

24. RELEVANT LEGISLATION

Local Government Act 1989, Section 186

Charter of Human Rights and Responsibilities Act 2006

25. RELEVANT COMMUNITY PLAN GOAL(S)

Theme 4 - Governance

26. CROSS REFERENCES TO OTHER POLICIES/DOCUMENTS

Purchasing card policy and procedures

Occupational Health & Safety Manual

Staff Employee Code of Conduct

Gifts, Favours and Hospitality Policy

Fraud & Corruption Policy and Procedures

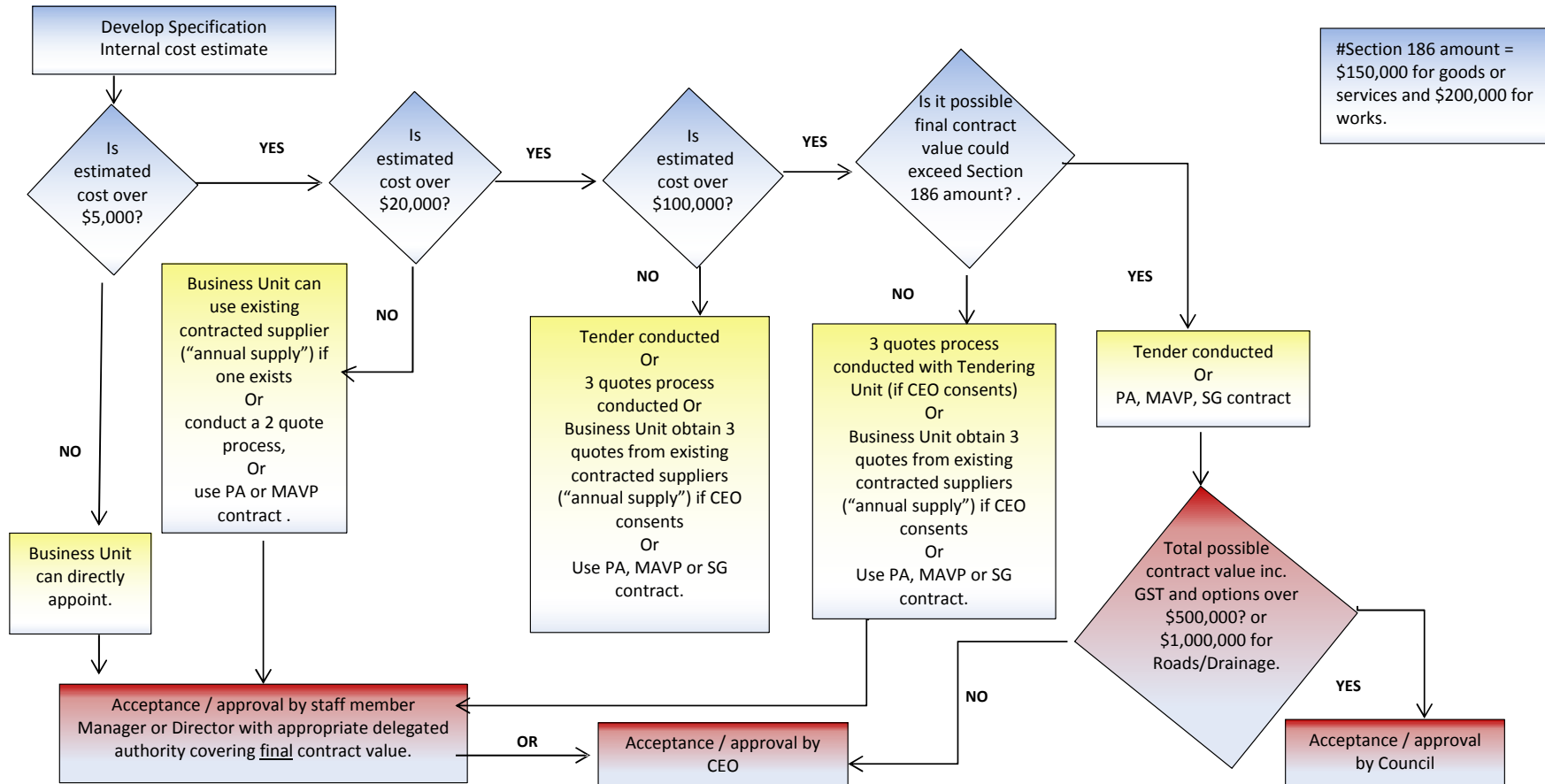
27. RESPONSIBLE OFFICER

Chief Financial Officer

PROCUREMENT FLOW CHART

Construction, Goods, or Services Contracts

ATTACHMENT 1



Procurement Policy

Date first adopted: 10 February 2003 Amended and adopted: 4 November 2009 23 November 2010 22 May 2012 19 March 2013 29 April 2014 28 April 2015 28 June 2016	Version: 8 Next review date: June 2018	Status: Reviewed
Position Title of Responsible Business Unit Manager:	Chief Financial Officer	

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1. TITLE

Procurement Policy

2. OBJECTIVE

~~The objective of this policy is to~~ ensure that Council's expenditure on the procurement of goods and services is effective, accountable, ethical, lawful, in line with best practices, lawful and environmentally responsible.

3. OVERVIEW OF THE PURCHASING PROCESS

All purchasing policies and procedures are managed centrally. Individual purchases are made by the responsible staff members using the Council's purchasing system. The system and the purchases are overseen by the Procurement and Contracts Manager.

The purchasing system software is a module of Council's financial management system.

A purchase order must be raised and approved prior to the purchase of any goods/services with a few exceptions e.g. utility costs; ~~credit card~~purchasing card purchases or in instances where it is impracticable to raise the purchase order at the time of ordering the goods and services. A minimum of two people are involved in the raising and approving of a purchase order.

Financial delegations are built into the purchasing system workflow process ~~process for~~ process for all staff/officers involved in the raising and approval process of a purchase order ~~s are pre-approved and built into the workflow system~~; thus providing additional security.

The payment process is activated on receipt of an invoice ~~which that~~ is scanned and matched against an approved purchase order. ~~When receipt of the goods/services is acknowledged by the relevant officer, by the authorisation of the invoice and then, payment is processed.~~

One of the key objectives of the purchasing process is to ensure that Council always receives value for money and that orders are raised in such a way that this can be demonstrated (~~Please~~ refer to Section 22 - Tenders and Quotations).

~~When purchasing goods/services, staff must first consider purchasing from authorised or existing Council contracts, Procurement Australia contracts, MAV Procurement contracts or selected State Government contracts. Alternatively, a purchase must be made through a competitive process, unless under \$5,000, where the seeking of competitive quotes is preferred but not mandatory.~~

4. SCOPE

A substantial percentage of Council funds are expended through the procurement of goods and services.

The scope of this policy is to ensure that Council's purchasing activities:

- (a) Maximise the benefit to Council, value for money;
- (b) Comply with all legal, statutory and Council requirements;
- (c) Ensure that Council's rights and obligations are protected;
- (d) Minimise the risk to Council and the community;
- (e) Maintain a consistent, transparent and auditable process;
- (f) Promote fair competition from suppliers;
- (g) Are approved prior to committing Council funds to external parties unless it is impracticable and;

(h) Consider the purchase of recycled and environmentally friendly products wherever practicable.

(h) ; and

(i) ~~Develop an awareness of the range of recycled and environmentally friendly products among staff responsible for purchasing decisions.~~

5. PURCHASING DECISIONS

Purchasing decisions will be made in compliance with Section 186 of the Local Government Act 1989. This means that "Goods and Services" valued above the specified levels (\$150,000 and 'Works' valued above \$200,000 as at the date of this policy) ~~(over the term of the contract)~~ will be purchased through:

(a) ~~a~~ Publicly advertised tender process or;

(b) Through contracts approved pursuant to S186(5)(c) of the *Local Government Act*, including Procurement Australia (PA) contracts, Municipal Association of Victoria – Procurement (MAVP) contracts, other aggregated purchasing/procurement arrangements with other Councils or purchasing bodies, and selected State Government Contracts (SGC) and arrangements approved by the Minister.

~~Tender documentation will include selection criteria and evaluations will be based on the selection criteria.~~

The delegated authority to call tenders rests with Procurement and Contracts Manager Corporate Counsel who reports to the Chief Financial Officer~~Executive Officer~~. The tender process is a centralised function facilitated by the Procurement and Contracts unit.

Contracts will be awarded in accordance with delegated authority. ~~As~~ at the date of this policy, contracts above \$500,000 for goods and services or \$1,000,000 for roads and drains require approval by Council resolution).

~~All successful and unsuccessful tenderers will be notified in writing of the tender evaluation outcomes.~~

Purchases less than under Section 186 thresholds will ~~also~~ be subject to a competitive process. These are documented in the Procurement Threshold table under section 22 Tender and Quotations. ~~with a tender required for expenditure above \$400,000 unless purchased through contracts approved pursuant to S186(5)(c) of the Local Government Act, including Procurement Australia (PA) contracts, Municipal Association of Victoria – Procurement (MAVP) contracts and selected State Government contracts (SGC) services or a quotation process approved by the CEO.~~

~~If special circumstances exist, CEO approval must be sought to waive the quotation process. Exemptions for expenditure less than Section 186 thresholds (\$150,000 for goods and services and \$200,000 for works) between \$400 and \$100,000, a minimum of three quotations may be applied in the are required, except in the following circumstances:~~

- (a) in an emergency situation;
- (b) where the work is highly specialised; and
- (c) where less than three quotations are received due to a lack of suppliers having the ability to carry out the work.

In these instances a waiver must be sought from the relevant Director prior to any commitment~~Director~~ to waive the quotation process to (a) and (b) or waive the minimum requirement of three quotes for (c). It is the responsibility of the approving Council Officer to ensure that "exempt" purchases fall within the total cumulative spend under the S186 thresholds.

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~~For expenditure under \$5,000 competition is encouraged but not mandatory. When purchasing goods/services, staff must first consider purchasing from authorised or existing Council contracts, Procurement Australia contracts, MAV Procurement contracts, other or selected State Government contracts. Alternatively, a purchase must be made through a competitive process, unless under \$5,000, where the seeking of competitive quotes is preferred but not mandatory~~

The risk implications to Council on all **expenditure purchases** (including purchases under \$5,000), must be considered. Corporate Counsel should be consulted where a potential risk is identified.

6. PAYMENT TERMS

Council standard pPayment terms are 30 days from the ~~end of the month from the~~ date on the invoice, unless otherwise arranged and agreed.

7. SCHEDULE OF RATES CONTRACTS

Schedule of Rates Contracts (SoR'S) are supply arrangements intended to meet day to day operational requirements of Council with specific rates for each service. Examples of SoR ~~c~~Contract arrangements are: top dressing of ovals with a rate per hectare, tree planting per item and installation of park furniture per item.

These SoR Contracts may be used for standalone ~~c~~Capital ~~p~~-Projects up to S186 thresholds provided the nature of work is within the scope of the SoR Contracts, and a substantial percentage of the actual SoR ~~c~~Contract rate can be directly identified in the quotations.

8. OCCUPATIONAL HEALTH AND SAFETY (OH&S)

Council takes Occupational Health & Safety issues very seriously and has developed an Occupational Health & Safety Manual. Section OH&S- P019 refers to the purchase of goods, which must comply with specified requirements. **All staff p**Purchasing **goods and services on behalf of Council staff** must familiarise themselves with these requirements. A key element in the OH&S Manual is to determine health and safety requirements prior to the purchase of any equipment, materials or substances and communicate those requirements or specifications to the supplier. Staff will need to consider the following:

- (a) Legal requirements;
- (b) Relevant standards;
- (c) Potential impact on affected personnel;
- (d) Training requirements;
- (e) Changes to work procedures;
- (f) Personal protective equipment; and
- (g) Any other relevant technical data or information.

When raising purchase orders staff must complete the OH&S check list section unless there are absolutely no OH&S considerations.

9. SUSTAINABILITY

Council will use its best endeavours to support sustainability through its purchasing activity, monitor and report on Council activities and programs that have an impact on or contribute to the environment, including general procurement.

The Council is committed to adopting a Green Procurement approach by supporting the principles of

sustainable procurement within the context of purchasing on a 'Value for Money' basis.

Value for Money purchasing decisions made by the Council are made on the basis of whole-of-life cost and non-price factors including contribution to the Council's sustainability objectives.

The Council prefers to purchase environmentally preferred products whenever they achieve the same function and Value for Money outcomes.

A committee oversees the *Environmental Procurement function* and staff are encouraged to consider purchasing environmentally friendly products as per the policy.

10. SOCIAL PROCUREMENT

The Council is committed to Socially Responsible Procurement by:

- (a) Ensuring all procurement practices are sustainable and strategically aligned with the wider Council objectives;
- (b) Achieving greater value for money across the community through the use of effective procurement;
- (c) Ensuring all businesses have the same opportunity to tender for Council contracts; and
- (d) Enhancing partnerships with other Councils, suppliers and community stakeholders.

11. CHARTER OF HUMAN RIGHTS

~~This procurement policy is compatible with the Charter of Human Rights and Responsibilities on the basis that the provisions in this policy do not raise any human rights issues or limit any human right. This Policy has been assessed as being compatible with the *Charter of Human Rights and Responsibilities Act 2006*.~~

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12. CONFLICT OF INTEREST

Council staff must avoid situations in which their private interest's conflict, or might reasonably be thought to conflict, or have the potential to conflict, with their duties as a Council employee.

Council staff must not participate in any action or matter associated with the arrangement of a contract (i.e. evaluation, negotiation, recommendation, or approval), in which they or any member of their immediate family has an interest, or holds a position of influence or power in a business undertaking tendering for the work.

The onus is on the member of Council staff involved being alert to and promptly declaring an actual or potential conflict of interest to the Council. Staff should consult the Code of Conduct on conflict issues.

Council's contract/tender documentation requires Contractors to declare any actual or potential conflict of interest that the Contractor, or any of its employees, agents or sub-contractors may have. Council also requires Contractors to make a declaration in relation to collusive tendering.

13. FAIR AND HONEST DEALING

All prospective contractors and suppliers must be afforded an equal opportunity to tender or quote. This requires compliance with this policy and associated procedures at all times.

Impartiality must be maintained throughout the procurement process so it can withstand public scrutiny.

14. ETHICS AND PROBITY

The Council's procurement activities must be performed with integrity and in a manner able to withstand the closest possible audit scrutiny.

Council staff must at all times conduct themselves in ways that are, and are seen to be, ethical and of the highest integrity.

15. GIFTS, FAVOURS AND HOSPITALITY

Council activities will be conducted professionally and not influenced, or perceived to be influenced, by the receipt or prospect of gifts, favours or hospitality.

Staff are prohibited from seeking gifts, favours or hospitality, whether for their own benefit or the benefit of another staff member, family member or client. Staff should refer to the Gifts, Favours and Hospitality Policy for further details.

16. CONFIDENTIALITY

The commercial interests of existing and potential suppliers must be protected. Confidentiality of information provided by existing and prospective suppliers must be maintained at all times, particularly commercially sensitive material, prices, discounts, rebates, profit, manufacturing and product information.

Commercial in-confidence information received by the Council during the procurement process must not be disclosed, except on a need to know basis and otherwise in accordance with legal requirements, and is to be stored in a secure location.

This includes, without limitation:

- (a) Information disclosed by organisations in tenders, quotation or during tender negotiations;
- (b) All information that is either marked as, or has the nature of being, commercial in confidence; and
- (c) Pre-contract information including but not limited to information provided in quotes and tenders or subsequently provided in pre-contract negotiations.

Discussion with potential suppliers during tender evaluations should not go beyond the extent necessary to resolve doubt on what is being offered by that supplier. Any communication with tenderers ~~during a tender should go through the Procurement and Contracts unit, should go through Corporate Counsel.~~

At no stage should any discussion be entered into which could have potential contractual implications prior to the contract approval process being finalised other than authorised pre-contractual negotiations.

17. ENDORSEMENTS

Council staff must not endorse any products or services. Individual requests received for endorsement must be referred to Directors or CEO.

18. CONTINUOUS IMPROVEMENT

The Council is committed to continuous improvement and will review the procurement policy on an annual basis to ensure that it continues to meet its wider strategic objectives.

19. BEST VALUE

Council must use Best Value principles in procuring goods and services. Best Value in procurement requires the selection of goods, services and works taking into account both cost and non-cost factors including:

- (a) contribution to the advancement of the Council's priorities;
- (b) non-cost factors such as fitness for purpose, quality, service and support; and
- (c) cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works.

20. PERFORMANCE MEASUREMENT

Appropriate performance measures have been established to ensure a high level of competitive procurement activity, which is verified through regular reporting. The culture of competitive procurement is also encouraged through the monitoring of purchasing activity and staff training.

| _____

21. RESPONSIBLE FINANCIAL MANAGEMENT

The principles of responsible financial management are applied to all procurement activities.

To give effect to these principles, the availability of existing funds within an approved budget, or source of funds, must be established prior to the commencement of any procurement action for the supply of goods, services or works.

Council staff may authorise the expenditure of funds within their financial delegations.

Council funds must be used efficiently and effectively to procure goods, services and works and every attempt must be made to contain the costs of the procurement process without compromising any of the procurement principles set out in this document.

22. TENDERS AND QUOTATIONS

To assist staff in ensuring that their purchasing activities provide the maximum benefit to Council and meet legislative requirements, the following [Procurement Threshold](#) table is provided below.

Procurement Threshold Table

Purchase Value (GST inclusive)	Method of Purchase	Reason	Refer To
Over \$150,000 for Goods & Services or Over \$200,000 for Works	Tender is mandatory or purchase through contracts approved pursuant to S186(5)(c) of the Local Government Act, including PA, MAVP and selected <u>State Government (SG)</u> contracts.	Section 186 of the Local Government Act	Corporate Counsel or Procurement and Contracts Unit, Manager for information- on agency contracts
\$100,000 - \$150,000 For Goods & Services, or \$100,000 - \$200,000 For Works	Tender or purchase through contracts approved pursuant to S186(5)(c) of the Local Government Act, including PA, MAVP and selected SG <u>and other aggregators'</u> contracts or 3 quotes, allowable with the written approval from the CEO. CEO can also determine to waive the requirement for 3 quotes; approval must be submitted to the Procurement and Contracts Manager.	Council Policy	Corporate Counsel or Procurement and Contracts Unit, Manager for information- on agency contracts <u>Quotation conducted via Council's e-tendering portal.</u> <u>Completed quote forms must be returned to Corporate Counsel</u>
<u>\$20,001 - \$100,000</u>	<u>3 Quotes, or the use of Council, PA, MAVP, selected SG and other aggregators' contracts.</u> <u>Directors can waive the requirement for 3 quotes as delegated, approval must be attached to the purchase order.</u>	<u>Council Policy</u>	<u>Procurement and Contracts Unit.</u> <u>Completed quote forms/documentation must be attached to purchase order or the quotation must be via Council's e-tendering portal.</u>
\$5,000 - \$240,000	<u>2-3 Quotes, or the use of Council, PA or MAVP, - selected SG and other aggregators' contracts.</u> <u>Contracts.</u> <u>Directors can waive the requirement for 3-2 quotes; their approval must be attached to the purchase order submitted to the Procurement and Contracts Manager</u>	Council Policy	Procurement and Contracts Unit, Manager Completed quote forms/ <u>documentation must be attached to purchase order. - must be returned to the Procurement and Contracts Manager</u>
Up to \$5,000	<u>Use of Council Contracts.</u> Quotes not mandatory. However, staff are encouraged to seek competitive quotes to ensure Council receives maximum value benefit.	Council Policy	Responsible Officer

The procurement flowchart shown as “Attachment 1” of this document sets out the procurement process.

There are a number of exceptions to the process of obtaining competitive quotations. The following are a few examples:

- (a) Some statutory authorities.
- (b) Legal fees are exempted from the provisions of Section 186 of the *Local Government Act* and in day to day operations (quotes or tenders could be obtained where practicable);
- (c) In instances where a contractor has already undertaken work and holds either relevant materials (e.g. artwork, research, etc.), specific knowledge or specialist equipment, it may be more cost effective or rational to continue with that contractor for further works without obtaining further competitive quotes, provided that the expenditure complies with S186 thresholds. In such a case, the preferred course is to confirm the further work in writing and emphasize it is on the same Council conditions as the previous work;
- (d) Where the contractor/supplier is known to be the only possible supplier (e.g. purchase of an additional module to a computer program already in use by Council; maintenance agreement for software or proprietary equipment of the supplier or the only licensed dealer in a product) there is obviously no point in obtaining quotations. Again, the Procurement and Contracts Manager should be advised prior to placing a purchase order to avoid the order being queried on audit and ensuring compliance with S186 of the LG Act.

If a Council contract exists for a particular goods/service, the contracted supplier must be used. Approval from the Procurement and Contracts Manager must be sought to purchase outside any Council contracts.

As a general rule, quotations sought and managed by staff will be for standard off-the-shelf goods and services with a minimal risk to Council.

All quotations must be confirmed in writing, be included on Council's “Quote Form” and include all associated costs. Quotations must then be evaluated against pre-determined criteria to enable the selection of a successful offer. Staff are reminded that it is not mandatory to select the cheapest offer and must be careful to select the supplier that offers the overall maximum benefit to Council. This process must be transparent, consistent and documented.

Important Note:

- ***Quotations for the purchase of any goods/services, irrespective of dollar value, that may present a risk to Council, physical or otherwise, must be referred to Corporate Counsel prior to proceeding with the purchase.***
- ***All ‘Conditions’ for contracts or quotations must be based on Glen Eira City Council’s Standard Conditions or be pre-approved by Corporate Counsel. Any additional/alternative conditions submitted by the supplier with a quotation or tender must be referred to Corporate Counsel for approval.***

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Generally speaking, all goods and services should be purchased via the corporate purchasing system by raising an order. Periodically, staff will require goods/services from retail outlets, service providers or via electronic means where payment is required at the point of sale. In this instance, Council provides for the purchase via ~~purchasing/credit card~~purchasing cards. Only relatively minor items/services (e.g. generally less than \$1,000) should be purchased through a ~~credit card~~purchasing card. Please refer to the “Purchasing Card” Policy for further details.

24. RELEVANT LEGISLATION

~~Section 186 of the Local Government Act 1989~~Local Government Act 1989, Section 186
Charter of Human Rights and Responsibilities Act 2006

25. RELEVANT COMMUNITY PLAN GOAL(S)

Theme 4 - Governance

26. CROSS REFERENCES TO OTHER POLICIES/DOCUMENTS

Purchasing card policy and procedures

Occupational Health & Safety Manual

~~Glen Eira Staff~~ Employee Code of Conduct

Gifts, Favours and Hospitality Policy

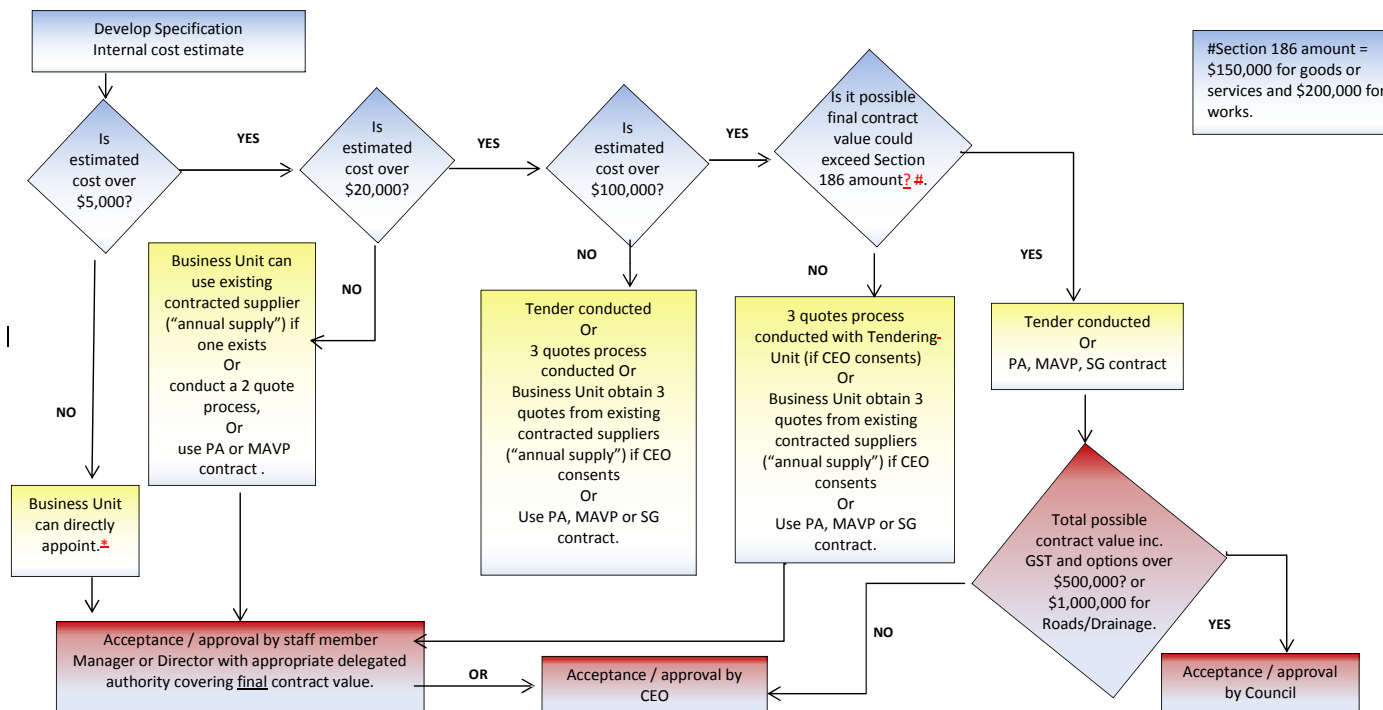
Fraud & Corruption Policy and Procedures

27. RESPONSIBLE OFFICER

Chief Financial Officer

PROCUREMENT FLOW CHART

Construction, Goods, or Services Contracts



10. URGENT BUSINESS

11. ORDINARY BUSINESS

11.1 Requests for reports from Officers

11.2 Right of reply

11.3 Councillor questions

11.4 Public questions to Council

12. CONSIDERATION OF ITEMS IN CAMERA

13. CLOSURE OF MEETING