



**GLEN EIRA CITY COUNCIL**

**ORDINARY COUNCIL MEETING**

**MINUTES**

19 MAY 2015

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**12. CONSIDERATION OF IN CAMERA ITEMS**

- 12.1 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender 2015.035 Elsternwick Plaza Redevelopment, Glen Huntly Road, Elsternwick..

Number of tenders received	Four (4)
Number of evaluation criteria tenders assessed against	Four (4)
Estimated contract value	\$630,000

**13. CLOSURE OF MEETING**



**MINUTES of the ORDINARY MEETING OF THE  
GLEN EIRA CITY COUNCIL held on TUESDAY, 19 MAY 2015**

**The meeting opened at 7.30 pm in the presence of:**

**His Worship the Mayor, Councillor Jim Magee  
Councillor Mary Delahunty  
Councillor Margaret Esakoff  
Councillor Jamie Hyams  
Councillor Michael Lipshutz  
Councillor Oscar Lobo  
Councillor Karina Okotel  
Councillor Neil Pilling  
Councillor Thomas Sounness**

**1. ACKNOWLEDGEMENT**

On behalf of Council the Mayor read the following acknowledgement.

In the spirit of respect Council acknowledges the people and elders of the Kulin Nation who have traditional connections and responsibilities for the land on which Council meets.

**2. APOLOGIES - Nil**

**3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS**

The Chairperson reminded Councillors that we remain bound by their Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

The Chairperson also reminded Councillors of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

No Councillor disclosed any interest in any of the agenda items.



**4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Copies of Minutes previously circulated.

**Crs Lipshutz/Hyams**

- a. That the minutes of the Ordinary Council Meeting held on 28 April 2015 be confirmed.
- b. That the minutes of the Special Council Meeting held on 5 May 2014 be confirmed.

The MOTION was put and CARRIED unanimously.

**5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS – Nil**

**6. DOCUMENTS FOR SEALING – Nil**

**7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

- a. Metropolitan Transport Forum, 1 April 2015.

Cr Sounness reported on the Metropolitan Transport Forum held on 1 April 2015.

Cr Esakoff reported on her attendance at the MAV State Council on 15 May 2015.



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## Minutes – General Meeting

### Wednesday, 1<sup>st</sup> April 2015

6.00 pm refreshments, meeting starts at 6.15 pm  
Meeting Room, 2<sup>nd</sup> Floor, Melbourne Town Hall

Councillors

**Chair: Cr Tom Melican**

#### 1. Welcome / Attendance / Apologies

##### Present:

Cr Tom Melican	City of Banyule
Bailey Burns	City of Banyule
John Tanner	City of Brimbank
Cr Amanda Stapledon	City of Casey
Paul Hamilton	City of Casey
Cr Oliver Walsh	City of Darebin
Cr Thomas Sounness	City of Glen Eira
Patricia Fitzsimons	City of Hobsons Bay
Cr Carl Marsich	City of Hobsons Bay
Anthea Jennings	City of Kingston
Cr Paul McLeish	City of Manningham
Kon Kovinis	City of Maribyrnong
Damon Rao	City of Melbourne
James Paterson	City of Monash
Cr Lenka Thompson	City of Moreland
Craig Griffiths	City of Moreland
Sally Moxham	City of Port Phillip
Cr John McMorrow	City of Stonnington
Troy Knowling	City of Whittlesea
Cr Jackie Fristacky	City of Yarra
Cr Roberto Colanzi	City of Yarra
Jane Waldock	City of Yarra
Simon Exon	City of Yarra
Joe Hajdu	Australian Institute of Urban Studies
Bill Chandler	Consultant
Fahim Zafar	Town and Country Planning Association
David Stosser	Smart Passengers Inc
James Adams	Doncaster Rail Committee
Michel Clement	Yarra Trams
Sarah Clarke	Yarra Trams

Peter Cash	Metropolitan Transport Forum
Susie Strain	Metropolitan Transport Forum

### Apologies

Cr Micaela Dreiberg, City of Monash

Frank Vassilacos, City of Manningham

Terry Alexandrou, City of Glen Eira

Steve Carson, City of Bayside

Cr Martin Zakharov, City of Maribyrnong

Cr Glenn Goodfellow, City of Wyndham

Craig Rowley, LeadWest

Emilie van de Graaff, Transdev

Cr Andrew Davenport, City of Whitehorse

Richard Smithers, City of Melbourne

Kevin Peachey, MAV

Cr Jason Price, City of Hobsons Bay

Cr Carl Marsich, City of Hobsons Bay

## 2. Minutes of previous meetings, Wednesday 4th February, 2015 and Wednesday 4th March

MOTION: that the minutes of the two previous meetings Wednesday 4<sup>th</sup> February 2015 and Wednesday 4<sup>th</sup> March 2015 be accepted

Proposed: Cr Thomas Sounness, City of Glen Eira

Seconded: Paul Hamilton, City of Casey

Carried

## 3. Presentation: Coming Initiatives for the Tram Network, Clement Michel, CEO of Yarra Trams

Clement Michel, CEO of Yarra Trams, gave a presentation on the role of trams in a growing Melbourne.

Yarra Trams is a subsidiary of Keolis, which operates transport networks world wide

First some numbers about Melbourne's trams

- 180 million passenger trips per year
- 2,200 employees
- 35,000 services a week
- 8 depots
- 1,750 tram stops
- 500 km of track
- 400+ services in peak periods
- 250,000 people per day use the tram stop at Federation Square
- One third are home to work trips

The average tram trip is 20 minutes long, most are within or to nearby communities as distinct from trains which provide the long haul trips.

Tram is a major contributor to Melbourne's public transport usage, of a scale often under appreciated; the 180,000 million passenger trips by tram in Melbourne in 2014 is 80% of the 220 million passenger trips provided by the rail network for the same year. The tram network plays a major role in the economic life of the city by connecting communities and activity centres.

Yarra Trams recognises the integrated nature of the tram network and works to develop and maintain relationships with employees, passengers, partners and the wider community. Staff are trained to interact positively with customers. Respect for people is also deeply ingrained into the culture in a number of ways

- Zero harm - Trams crash with cars and people on an average of 2.2 times a day or 823 a year which has improved greatly from an annual average of 1200 of 4 years ago. Driver training, coaching, defensive driving, the 'rhino on a skateboard' campaign, tram and car separation all contribute to the ongoing effort. Yellow kerbing in Collins Street reduced crashes by 50%.
- Think like a passenger - incorporates useful communications, such as tram tracker which has been broadened to include 40 railway stations, and automatic location announcements in 20% of trams, with more to be installed this year.
- Continuous improvement - a culture of learning, training and continuous improvement

The tram success story is limited by the shared roadspace with cars. Trams spend 17% of time at traffic lights and average speeds have dropped with increasing congestion and greater car use with declining petrol prices. Although punctuality and safety are improved and passenger satisfaction has climbed from 68% to 76%, trams cannot achieve their full potential in Melbourne until allocated dedicated roadspace for efficient running.

French cities, such as Bordeaux, have put in tram networks accompanied by pedestrianisation and urban renewal, and have proved successful. Now Gold Coast in Queensland has replaced the coast road with tram and pedestrian zone only which is proving very successful, and work is starting on tram projects in Sydney with a network planned within 3 years. Dedicated road space for trams is the next step to achieve the transformation that Melbourne needs. Without this the trams will become increasingly slow and cannot service the travel demand generated by the increasing densities and economic hubs. There are cases where a 20 minute trip is now a 30 minute trip, and congestion points where passengers get off the last tram and walk forward to the tram ahead.

Clement concluded by showing where Melbourne's tram network has developed from the earliest cable tram of 1885 to the modern trams of 2015 and emphasised the need for collaboration to shape a future Melbourne, of which the tram network is significant component of the essential metropolitan connections.

Questions and discussion covered the following:

- Speeding up trams would enable trams to be used more efficiently and could increase frequency without purchasing extra trams. \$6 million trams should not be sitting in traffic
- It is hoped VicRoads commitment to moving people not cars will support greater tram priority
- There are opportunities in the network to bring trams closer to stations
- The fairway system was the start of isolating trams from cars, and one of various techniques such as clearways and corridors without car parking. With growing density in tram corridors the next step in road management is critical.
- Connection between public transport and economic activity is important; without public transport investment in line with increasing density and activity, we risk congestion of the order of Chapel Street on all routes.
- Free transport in the city has led to a boost in tram trips, automatic passenger counting to be introduced on trams in near future.
- Superstop in High Street Westgarth was a difficult site to retrofit and had to compromise standards, however tram patronage has tripled since the superstop was built.
- Not all tram types have the same access and internal layout, some routes have a variety of vehicle types; vehicle type is now shown on tram tracker.
- Yarra Trams has teams working on tram cleanliness, graffiti removal and welcomes information on issues so can rectify quickly. Importance of receiving complaints as part of customer engagement, and quick response time.

- General understanding of the connection between public transport access and economic activity is poor, and difficult to convey to traders and users. Note City of Yarra slogan 'My wallet comes by tram and bike'
- There are a number of points where tram extensions could add connectivity or serve major destinations, such as a connection along Dandenong Road to Chadstone. However Clement's view is that, while he would welcome such extensions, extra network investment would be more valuably spent on small extensions, access or better tram utilisation.

#### **4. MTF Strategic Public Transport Advocacy**

- **Progress with meetings and contacts**

Arrangements for strategic meetings have been proceeding slowly, hampered partly by the new government changing departmental structures and key appointments. City of Banyule is hosting a tour of the proposed North East link connecting the Western Ring Road to the Eastern Freeway and invited transport spokespeople.

- **Opportunities to influence**

The MAV is reviewing the Transport Position Paper which will be an opportunity for local governments to put forward views

#### **5. Council Information Sharing**

Damon Rao, City of Melbourne, informed the MTF that City of Melbourne hosted a walking tour as part of the Smart Urban conference, and has prepared a draft Walking Plan for consultation. Melbourne also organised a 'Last Kilometre Freight' breakfast workshop seeking small innovative ideas to better manage city freight, such as use of freight trams as part of a time shifting strategy. A strategy is being developed for consultation later in the year.

James Paterson, City of Monash, reported that the Cranbourne / Pakenham rail upgrade as planned by the previous government has been cancelled and that Monash hope for more consultation and opportunity to input into revised plans with a more integrated outcome. There has been disappointment with Springvale Station grade separation which has detracted rather than enhancing the local land use.

#### **6. Submissions**

A submission has been made to the state transport budget and was circulated with the minutes. The state budget for 2015/2016 will be announced on Tuesday 5<sup>th</sup> May.

**7. Regular reports:**

- **Treasurer's report**

Peter Cash, finance officer, presented the following

1. Balances at Bank

Cheque account	\$11,488.33
2 month term deposit	\$76,000.00
Total	\$87,488.33
2. Subscriptions

All 24 members paid	
10 of 12 associates paid	
3. Invoices

None presented	
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**MOTION: that the Treasurer's report be accepted**

**Proposed: Cr. Jackie Fristacky**

**Seconded: Cr Oliver Walsh**

Peter Cash informed the MTF that he is planning to retire as finance officer in September 2015 and has suggested a replacement who the executive will contact.

- Steve Manders of Jacob Consulting (formerly SKM) is to present at the May meeting on Port location options for Melbourne and freight issues.

**8. Meeting close.**

**8. REPORTS FROM COMMITTEES****a. Advisory Committees - Nil****b. Records of Assembly**

- i. 31 March 2015
- ii. 8 April 2015
- iii. 14 April 2015
- iv. 21 April 2015

**Crs Lobo/Sounness**

**That the Record of the above Assembly be received and noted with some amendments.**

**“The Minutes of the Assembly meeting of 14 April misses two items that we discussed on that day. One was that I had requested to send out along with our first Rates a pie chart to show our residents where our expenses and income are and this is mainly because of the rate capping so that people get the right information and not imagine. And the second one was on the 21 April in which I had said new automated systems in the libraries are very good but I have also said that the slip, the borrowing slip, does not show the cost of the books lost just the books that are renewed for the next few days.”**

**The MOTION was put and CARRIED unanimously.**

**Assembly of Councillors**

**31 March 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.51PM**

**A. Present**

Cr Jim Magee, Mayor  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Michael Lipshutz  
Cr Oscar Lobo  
Cr Karina Okotel  
Cr Thomas Sounness

Andrew Newton  
Peter Jones  
Peter Swabey  
Peter Waite  
Ron Torres  
Karoline Ware  
John Vastianos  
Paul Burke

**Apologies**

Cr Neil Pilling

**B. Matters considered.**

- (i) Strategic Resource Plan.
- (ii) Community Plan Actions
- (iii) Council Papers for the 8 April 2015 Council Meeting comprising nineteen officer reports together with standing items on the Agenda.
  - (a) Agenda Item 9.1 - 817-819 Centre Road, Bentleigh East.
  - (b) Agenda Item 9.2 - 143-147 Neerim Road, Glen Huntly.
  - (c) Agenda Item 9.3 - 198-202 Balaclava Road Caulfield North.
  - (d) Agenda Item 9.4 and 9.5 - 3 Beatty Crescent, Ormond and 4 Beatty Crescent, Ormond.
  - (e) Agenda Item 9.6 - Child Care Centres Policy - Planning Scheme Amendment C123.
  - (f) Agenda Item 9.7 - VCAT Watch April 2015.



(g) Agenda Item 9.8 - Fair Rates Framework.

8.12PM Cr Sounness left the briefing room.

8.19PM Cr Sounness returned to the briefing room.

(h) Agenda Item 9.9 - Clayton South Regional Landfill 2015-2016 Budget and Business Plan.

(i) Agenda Item 9.10 - Grade Separation – Timing.

8.30PM the meeting adjourned.

8.41PM the meeting resumed in the presence of:

Cr Magee, Mayor  
Cr Esakoff  
Cr Hyams  
Cr Lipshutz  
Cr Lobo  
Cr Okotel  
Cr Sounness

(j) Agenda Item 9.11 - Re-Introduction of Special Rate Scheme - Bentleigh Shopping Centre.

(k) Agenda Item 9.12 - Financial Counselling Service provided by Community Information Glen Eira for Glen Eira.

#### DECLARATIONS OF INTEREST

Cr Esakoff and Cr Okotel declared a Conflict of Interest in this item.

8.50PM Cr Esakoff and Cr Okotel left the briefing room.

8.52PM Cr Esakoff and Cr Okotel returned to the briefing room.

(l) Agenda Item 9.13 - Fraud & Corruption Policy and Procedure Amendment.

(m) Agenda Item 11.1 – Request for Reports.

(a) Cr Magee.

(b) Cr Sounness – Neighbourhood Character.

- (n) Agenda Item 12.3 - under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2015.022 – Specialist Mechanical Engineering Consultant - Major Projects Capital Works Program and other Minor Works.
- (o) Agenda Item 12.5 - under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender 2014041 Publication Design Services.
- (iv) Records of Assembly.
  - (a) Cr Hyams – 10 March 2015, Minute B(x)(a) correction to description of the Chabad facility.
  - (b) Cr Esakoff – 24 March 2015, Minute B(iii)(l), correction to location.
- (v) Draft Budget discussion feedback.
- (vi) General Business raised by Councillors.
  - (a) Cr Lobo – a resident says that a tree on the corner of Centre Rd and Bent St, Bentleigh is obstructing drivers.
  - (b) Cr Lobo – do the Rangers carry scanners to read animal registration microchips.
  - (c) Cr Lobo – Planning application notice requirements.
  - (d) Cr Hyams – street tree causing damage to a fence.
  - (e) Cr Sounness – a Port Phillip organization has received a grant in relation to storm water.
  - (f) Cr Okotel – Heart Foundation awards.
  - (g) Cr Okotel – letter to Councillors in relation to McKinnon Reserve.
  - (h) Cr Esakoff – booking of Harleston park for a fund raiser.

**Fin 9.40PM**

**Council Pre-Meeting**

**8 April 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.45PM**

**A. Present**

Cr Jim Magee, Mayor	Andrew Newton, CEO
Cr Mary Delahunty	Peter Jones
Cr Margaret Esakoff	Peter Swabey
Cr Jamie Hyams	Peter Waite
Cr Michael Lipshutz (Arr. 6.46PM)	Ron Torres
Cr Oscar Lobo	Paul Burke
Cr Karina Okotel	
Cr Neil Pilling	
Cr Thomas Sounness	

**B. Matters considered.**

- (i) Council Papers for 8 April 2015 consisting of nineteen Officer reports together with standing items on the Agenda.
  - (a) Agenda Item 9.1 - 817-819 Centre Road, Bentleigh East.
  - (b) Agenda Item 9.2 - 143-147 Neerim Road, Glen Huntly.
  - (c) Agenda Item 9.4 - 3 Beatty Crescent, Ormond and Agenda Item 9.5 - 4 Beatty Crescent, Ormond.
  - (d) Agenda Item 9.6 - Child Care Centres Policy - Planning Scheme Amendment C123.
  - (e) Agenda Item 9.8 - Fair Rates Framework.
  - (f) Agenda Item 9.10 - Grade Separation – Timing.
  - (g) Agenda Item 11.1 – Requests for reports – Cr Delahunty, Centenary Park Pavillion.

- (h) Agenda Item 11.1 – Requests for reports – Cr Delahunty, Town Planning fees.
- (i) Agenda Item 11. 1 – Requests for reports – Cr Sounness, Town Planning tools.
- (j) Agenda Item 11. 1 – Requests for reports – Cr Magee, Community Residential Units.
- (k) Agenda Item 9.3 - 198-202 Balaclava Road Caulfield North.
- (l) Agenda Item 9.7 - VCAT Watch April 2015.
- (m) Agenda Item 9.9 - Clayton South Regional Landfill 2015-2016 Budget and Business Plan.
- (n) Agenda Item 9.14 - Financial Report for the Period Ending 28 February 2015.
- (o) Cr Okotel, Baker Street, Murrumbeena.

**Fin 7.22PM**

**Assembly of Councillors**

**14 April 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.46PM**

**A. Present**

Cr Jim Magee, Mayor	Andrew Newton
Cr Mary Delahunty	Peter Jones
Cr Margaret Esakoff	Peter Swabey
Cr Jamie Hyams	Peter Waite
Cr Michael Lipshutz	Ron Torres
Cr Oscar Lobo	Warren Gardner
Cr Neil Pilling (Arr. 7.46PM)	Paul Burke
Cr Thomas Sounness	

**Apologies**

Cr Karina Okotel

**B. Matters considered.**

- (i) Business continuity, disaster recovery.
- (ii) Local Government Performance Reporting Framework.
- (iii) Powerline update.
- (iv) Traffic Safety Works, Moylen and Preston Streets.
- (v) General Business by Councillors.
  - (a) Cr Sounness – Riddell Parade, speed humps.
  - (b) Cr Sounness – Redan Road.
  - (c) Cr Sounness – the auspicing of community grants.
  - (d) Cr Sounness – Hawthorn Road parking conditions and the flower seller in Caulfield Park.

- (e) Cr Delahunty – Neerim Road planning conference and the siting of the pedestrian crossing near Truganini Road, Carnegie.
- (f) Cr Hyams – changes to Planning Conference documentation.
- (g) Cr Hyams – Lost dogs.
- (h) Cr Lobo – Government funding for traffic calming initiatives.
- (i) Cr Lobo – builders vehicles in residential streets.

7.46PM Cr Pilling entered the briefing room.

- (j) Cr Lobo – dog off leash problems in Virginia Park.
- (k) Cr Lobo – street lighting.
- (l) Cr Lobo – house numbering.
- (m) Cr Lobo – cleaning frequency at the shops at Centre/Mackie Roads.
- (n) Cr Esakoff – Councillor Code of Conduct.
- (o) Cr Lipshutz – the design of the pedestrian crossing at the roundabout at Kambrook Rd/Station Street, Caulfield North.
- (p) Cr Magee – Waratah Reserve, tree on the north west corner.
- (q) Cr Pilling – effect of the roadworks on the bike lane in Murrumbeena Road running alongside Duncan McKinnon Reserve.

(vi) General Business by Officers.

- (a) CEO – planning application fees paid to Council by developers.

(vii) General Business by Councillors.

- (a) Cr Delahunty – recent VCAT decision in relation to a Hawthorn Road town planning application.

**Fin 8.01PM**

**Assembly of Councillors**

**21 April 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.51PM**

**A. Present**

Cr Jim Magee, Mayor  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Oscar Lobo  
Cr Neil Pilling  
Cr Thomas Sounness

Andrew Newton  
Peter Jones  
Peter Swabey  
Peter Waite  
Ron Torres  
John Vastianos  
Karoline Ware  
Paul Burke

**Apologies**

Cr Michael Lipshutz  
Cr Karina Okotel

**B. Matters considered.**

- (i) Draft 2015-16 Budget, SRP and Community Plan.
- (ii) Letter to the Minister regarding rates.
- (iii) Rate capping, possible industrial action.
- (iv) Media comments on public sector remuneration.
- (v) Letter to the Minister, Senior Officers.
- (vi) Council Papers for the 28 April 2015 Council Meeting comprising nineteen officer reports together with standing items on the Agenda.
  - (a) Agenda Item 9.1 - Planning Application Fees.

7.56PM Cr Sounness left the briefing room.

- (b) Agenda Item 9.2 - 247-251 Neerim Road Carnegie.

8.03PM Cr Sounness returned to the briefing room.



- (c) Agenda Item 9.3 - 253-255 Neerim Road Carnegie.
- (d) Agenda Item 9.4 - 127-131 Gardenvale Road Gardenvale.
- (e) Agenda Item 9.5 - 294 Glen Huntly Road Elsternwick.
- (f) Agenda Item 9.6 - Caulfield Village.
- (g) Agenda Item 9.7 - VCAT Watch.

8.34PM the meeting adjourned.

8.45PM the meeting resumed in the presence of:

Cr Magee, Mayor  
 Cr Delahunty  
 Cr Esakoff  
 Cr Hyams  
 Cr Lipshutz  
 Cr Lobo  
 Cr Sounness

- (h) Agenda Item 9.8 - Victoria's Development Boom and Its Effect on New Dwelling Approvals.
- (i) Agenda Item 9.9 - Open Space – Possible Private Donations for Private Memorials on Public Land.
- (j) Agenda Item 9.10 - Council Community Leasing Policy.
- (k) Agenda Item 9.11 - Lease and Licence Agreements – 965 Glen Huntly Road, Caulfield.
- (l) Agenda Item 9.12 - Deed of Renewal of Lease – Armadale Bowls Club Deed of Renewal.
- (m) Agenda Item 9.13 - Procurement Policy Review.
- (n) Agenda Item 9.14 - Financial Report for the period ending 31 March 2015.

- (o) Agenda Item 11.1 – Requests for Reports. Cr Hyams – Report on the Ombudsman’s recommendations on complaint handling procedures.
  - (p) Agenda Item 11.1 – Requests for Reports. Cr Esakoff – Camouflaging telephone towers with tree like structures.
  - (q) Agenda Item 12.1 - under s89 (2)(d) “contractual” which relates to the awarding of Broking and Risk Management Services Tender.
  - (r) Agenda Item 12.3 - under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2015.019 “Supply of Signage and Street Furniture Supplies and Consumables.
  - (s) Agenda Item 12.4 - under s89(2)(a) “personnel”, minutes of Environment Advisory Committee, 12 March 2015 relating to the appointment of an environmental professional to the Environment Advisory Committee.
- (vii) Open Space initiative – gap area.
- (viii) General Business raised by Councillors.
- (a) Cr Sounness – Attendance at the Future of Local Government National Summit.
  - (b) Cr Hyams – Planning Conference documentation.
  - (c) Cr Hyams – Boroondara, overlays in commercial zones.
  - (d) Cr Delahunty – status of bike parking trial in Glenhuntly Road, Elsternwick.
  - (e) Cr Delahunty – Masada Hospital, progress with their planning matters.
  - (f) Cr Lobo – Handicap permit holders, renewal notices.
  - (g) Cr Lobo – new automated systems in the libraries are very good.
  - (h) Cr Lobo – Green Guide, registration of Councillor acceptances.

- (i) Cr Lobo – Officers providing Councillor names when talking to residents.
- (j) Cr Magee – bus parked on North Road outside Brighton Cemetery appears to be abandoned.

**Fin 9.54PM**

**9. PRESENTATION OF OFFICERS REPORTS**

- 9.1 257-259 Alma Road, North Caulfield
- 9.2 337-343 Balaclava Road
- 9.3 1100 Dandenong Road, Carnegie
- 9.4 New Local Park Proposal – Unnamed Road – Eskdale Road And Fitzgibbon Crescent, Caulfield North
- 9.5 New Local Park Proposal – Fitzgibbon Crescent and Eskdale Road, Caulfield North - Proposed Road Closure
- 9.6 New Local Park Proposal – Mile End and Mimosa Roads, Carnegie
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- 9.18 Proposed Discontinuance and Sale of a Right of Way (Road) and Sale of Part of Council's Land adjoining the rear of 22 and 24 Riddell Parade, Elsternwick
- 9.19 Policy for Senior Citizen Centres
- 9.20 South East Water - Elster Sewer Safe Upgrade
- 9.21 Finance Report – April 2015
- 9.22 Council's support of Youth Connect

## Item 9.1

257-259 Alma Road CAULFIELD NORTH  
APPLICATION NO. GE/PP-21796/2009/A

File No: GE/PP-21796/2009/A  
Enquiries: Karoline Ware  
Manager Statutory Planning



APPLICATION SUMMARY	
<b>PROPOSAL</b>	Amendment to existing permit that allows a four storey building comprising nine dwellings as follows: <ul style="list-style-type: none"> <li>• Increase number of dwellings to 19</li> <li>• Modifications to basement and provision of additional car spaces</li> <li>• Reduction in setbacks and modifications to design.</li> <li>• Inclusion of a food and drink premises</li> </ul>
<b>RECOMMENDATION</b>	Notice of Decision to Grant an Amended Permit subject to conditions to; <ul style="list-style-type: none"> <li>• Increase setbacks of the fourth floor to the east</li> <li>• Reduce the number of dwellings to no more than 15;</li> <li>• Increase car parking and improve car parking layout with no waiver supported</li> </ul>
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• The intent and objectives of the General Residential Zone</li> <li>• Car parking and traffic</li> <li>• Internal amenity</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Housing Diversity Area Policy (Alma Village Neighbourhood Centre)
<b>APPLICANT</b>	Gembrook Pines Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	Part Mixed Use Zone Part General Residential Zone – Schedule 1 Environmental Audit Overlay

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<b>APPLICANT</b>	Gembrook Pines Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	Part Mixed Use Zone Part General Residential Zone – Schedule 1 Environmental Audit Overlay

**Item 9.1 (cont'd)**

<b>EXISTING LAND USE</b>	Vacant
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 27 properties notified</li> <li>• 65 notices sent (owners and occupiers)</li> <li>• 4 signs erected on site</li> <li>• 11 objections received</li> </ul>
<b>Application fee payable</b> (fee increased by the State Government in 2009)	\$815.00

**1. Community Plan**

- **Town Planning and Development:** to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. Recommendation**

That Council:

- Issues a Notice of Decision to Amend a Planning Permit for Application No. GE/PP-21796/2009/A allowing the construction of a four storey building comprising a food and drink premises and up to fifteen (15) dwellings with basement car park and waiver of loading bay requirement in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**State Government

- Plan Melbourne
- Rescode

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17<sup>th</sup> May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.
- Housing Diversity Policy – Adopted by Council on 18th October 2003, approved by the Minister on 28th October 2004

**4. Reasons For Recommendation**

In recommending that Council determines to approve the proposal, consideration has been given to:

- All written objections and matters raised at the planning conference
- Council's MSS

The key issues influencing the recommendation are as follows:

**Item 9.1 (cont'd)****Background**

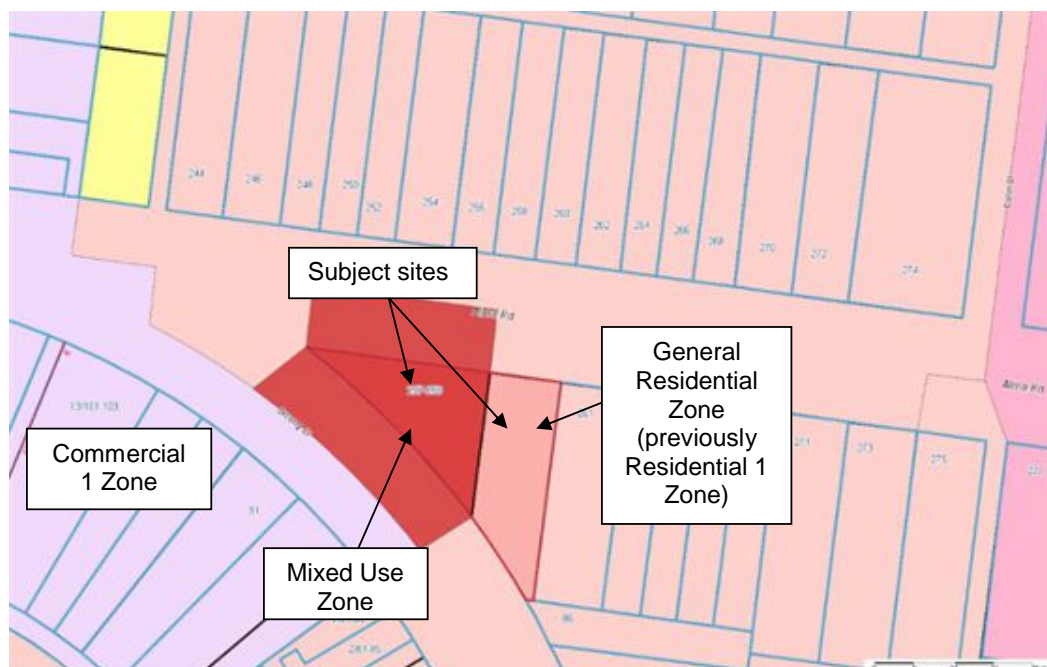
In March 2010, Council resolved to approve the construction of a four storey building comprising one shop and up to nine dwellings, a reduction in car parking requirements and waiver of loading bay requirements.

An appeal at VCAT was lodged by the permit applicant (against conditions). An objector appeal was also lodged. The Planning Permit was issued at the direction of VCAT in December 2010. Since then, extension of time requests have been approved and the permit remains a valid permit.

**Change in Zoning**

At the time the original application was approved the site was located within a Mixed Use Zone and Residential 1 Zone. There were no height restrictions for either zone at the time the permit was issued.

Following the introduction of the new residential zones into the Glen Eira Planning Scheme in August 2013, the portion of the site located within the Residential 1 Zone is now within the General Residential Zone Schedule 1.



Whilst no height limit continues to apply to the Mixed Use Zone portion of the site, the General Residential Zone Schedule 1 has a mandatory maximum height limit of 10.5m.

The existing permit allows for part of the four storey building to encroach within the General Residential Zone, however, the amendments include a reduction in setbacks to the fourth floor to all boundaries, including to the east (within the General Residential Zone).

**Item 9.1 (cont'd)**

The reduction in setbacks of the fourth floor to the west, north and south are considered reasonable given the location within the Mixed Use Zone, however given the restrictions on height within the General Residential Zone, reduced setbacks to the east are not supported. Conditions are recommended to ensure that the building envelope of the fourth floor does not encroach into General Residential Zone.

The height of the remaining portion of the building within the General Residential Zone will comply with the maximum height limit (10.5m).

**Increase in dwelling numbers**

An additional 10 dwellings are proposed (total of nineteen). One dwelling has three bedrooms, all remaining have 1 or 2 bedrooms.

The subject site has a total combined area of 894sqm and is located within the Alma Village Neighbourhood Centre under Councils Housing Diversity Area Policy. Policy supports residential uses such as shop top housing and apartment style developments at upper levels, with an active retail core at ground level.

Given the policy direction and size of the site, an increase in dwellings numbers is in principal supported. However as concerns are raised with car parking rates, reduced setbacks and internal amenity, it is recommended that no more than 15 dwellings be provided on site.

**Food and Drink Premises**

The shop at ground floor (approved at 169sqm in area) is proposed to be converted to a food and drink premises (98sqm in area). This part of the site is within the Mixed Use Zone where a permit is not required, as long as the leasable floor area is no greater than 150sqm. As the leasable area is below 150sqm, no permit is required for the use.

**Car Parking**

The current permit for nine dwellings provides for a total of 21 car spaces at the following rate;

- 16 residential (in excess of requirements) within the basement
- 1 visitor car space within the basement
- 4 spaces for the shop (at ground floor level with access from Alma Road.)

The amended proposal for nineteen dwellings provides a total of 22 car spaces at the following rates;

- 20 residential, 1 to each of the 18 one and two bedroom dwellings and 2 for the three bedroom dwelling (complying with requirements)
- 1 visitor car space (requesting a reduction of 2 spaces)
- 1 space for the food and drink premises (requesting a reduction of 2 spaces)

All car spaces are now proposed within the basement (at grade and within car stackers) with the deletion of shop car spaces from ground floor. This is considered an improvement to the streetscape; however given the surrounding residential nature of the neighbourhood, the reduction in car parking to the food and drink premises and visitors are not supported.



**Item 9.1 (cont'd)**

The recommendation includes a reduction in the number of dwellings to 15 (which will create a surplus of 4 car spaces) and requiring car parking at the following rates;

- Not less than one (1) car space per one or two bedroom dwelling;
- Not less than two (2) car spaces per three (3) or more bedroom dwelling;
- Not less than three (3) car spaces for the food and drink premise;
- Not less than three (3) visitor car spaces

The changes recommended to setbacks may result in internal alterations which may alter the number of bedrooms in each dwelling; however the recommendation will result in the car parking provision fully complying with the State Government Guidelines.

Councils Transport Planning Department have recommended a number of conditions to address vehicular access into and within the basement. These form part of the recommendation.

**Internal Amenity of the Dwellings**

There are seven dwellings which have balconies of less than 8sqm in area. This is not supported. Conditions are required to increase the areas of these balconies.

Dwelling 2.04, at 36sqm in floor area and with a balcony of 5sqm is considered to be undersized, will not offer future residents with a reasonable level of amenity and is not supported. It is recommended that this dwelling be incorporated into Dwelling 2.03 (and made into a two bedroom dwelling).

All habitable rooms will have access to daylight either directly through windows facing the front, side or rear boundaries which will provide an acceptable level of internal amenity.

**Amenity Impacts**

The site has one direct residential abuttal to the east. Setbacks to this property at first and second floor have generally been increased, or remain as approved and therefore there will be no increased amenity impacts to the east.

The extension of the fourth floor to the east is not supported.

East facing habitable room windows located on the first and second floors require screening in accordance with ResCode. This forms part of the recommendation.

**Potential Contamination**

The site was previously used as a service station and the land is potentially contaminated. The current permit requires an audit or statement to be provided by an environmental auditor to ensure that the land is suitable for a residential use.

An environmental audit report has been submitted. This has been assessed and further information was required. Issues included that the plans in the report did not match the endorsed plans. As such, a condition will be required for another report to be submitted.

**Item 9.1 (cont'd)****Management Plans**

It is recommended that a Car Stacker Management Plan, Waste Management Plan and Construction Management Plan be provided as conditions. As the remaining conditions on the permit are over 4 years old, it is recommended they all be replaced and updated to ensure they meet current standards.

**Item 9.1 (cont'd)****APPENDIX**

**ADDRESS: 257-259 Alma Road, Caulfield North**  
**APPLICATION NO: GE/PP-21796/2009/A**

**1. Proposal**

Features of the proposal include:

- Increase number of dwellings from 9 to 19
- Removal of ground floor car spaces and all car spaces to be provided within the basement (total of 22 provided including; 20 resident spaces, 1 space for the food and drink premise and 1 visitor space). Reduction in car parking sought for visitors and food and drink premises.
- Reduction in setbacks (including to upper levels to the eastern boundary by 2.4m) and modifications to design.
- Inclusion of a food and drink premises (previously approved as a shop)
- Amend permit preamble and conditions (to reflect the abovementioned amendments)

**2. Public Notice**

- 27 properties notified
- 65 notices sent (owners and occupiers)
- 4 signs erected on site
- 11 objections received

The objectors' concerns are summarised as follows:

- Neighbourhood character
- Traffic and car parking
- Noise from food and drink premises and impact on surrounding residential amenity
- Overshadowing
- Lack of loading bay
- Increase in dwellings inappropriate
- Impact on infrastructure

**3. Referrals**

The application has been referred to various departments and individuals within Council for advice on particular issues. The following is a summary of relevant advice:

*Transport Planning*

- Transport Planning requires the majority of visitor spaces (at least 2 spaces be provided for visitors) and 3 spaces for the food and drink premise
- No objections to layout subject to conditions

**Item 9.1 (cont'd)***Parks Services*

- Tree adjacent to basement entrance can be removed at a cost to the applicant (\$1521.00)
- Tree protection zones and fences required for other nature strip trees

*Landscape Assessment Officer*

- No vegetation on subject site or on any neighbouring property that has the potential to be impacted by the current application
- Four new trees as proposed is acceptable

*Waste Management*

- 10sqm of storage space required for bins

**4. Planning Conference**

The Conference, chaired by Cr Sounness, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Whether the amendments go against the VCAT decision for the original application
- Impacts on car parking and traffic movements in the surrounding area
- Potential noise and car parking generated by the food and drink premise
- Overshadowing

It was agreed by the objectors in attendance that the amended design is considered an improvement from the previously approved design.

**5. Conditions**

Permit preamble to be replaced with;

Construction of a four storey building above basement car park comprising a food and drink premise and up to fifteen (15) dwellings and waiver of loading bay requirements

Replace Conditions with;

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as TP2-001 Revision G dated 17/11/14, TP2-002 Revision H dated 17/11/14, TP2-003 Revision G dated 30/10/14, TP2-004 Revision G dated 30/10/14, TP2-005 Revision G dated 30/10/14, TP5-001 Revision D dated 30/10/14, TP6-001 Revision E dated 30/10/14 drawn by Architecton and Landscape Concept Plan dated 1/12/14 drawn by Urbis) but modified to show:

**Item 9.1 (cont'd)****Built form**

- (a) The fourth floor (level 3) to be located on land within the Mixed Use Zone with no encroachments into the General Residential Zone. Any modifications to the design/built form/internal layouts must be to the satisfaction of the Responsible Authority.
- (b) Unit 2.03 and 2.04 to be combined to form one dwelling (containing two bedrooms).
- (c) All balconies to have a minimum area of 8sqm with a minimum dimension of 1.6m.
- (d) All first and second floor east facing habitable room windows to have fixed obscure glazing or external screening (no more than 25% transparent) to a height of 1.7m above finished floor level.
- (e) The eastern sides of the first and second floor balconies adjacent to 261 Alma Road to have 1.7m high solid screening to the satisfaction of the Responsible Authority.
- (f) The bin store to be increased to a minimum of 10sqm.
- (g) The portion of the building within the General Residential Zone to have a maximum overall height of 10.5m.
- (h) The location of any substation required to be clearly marked on the plans and located either within the basement or in an alternative location (not within the residentially zoned land) to the satisfaction of the Responsible Authority.

**Car/Bicycle Parking**

- (h) Car parking to be allocated at the following rate:
  - Not less than one (1) car space per one or two bedroom dwelling;
  - Not less than two (2) car spaces per three (3) or more bedroom dwelling;
  - Not less than three (3) car spaces for the food and drink premise;
  - Not less than three (3) visitor car spacesEach car space must be clearly marked according to its allocation.
- (i) One (1) of the shop use spaces to be designed (but not labelled) as a disabled space and include a shared area, in accordance with AS2890.6, dimensioned at 2.4m wide including the shared area and with a minimum height clearance of 2.5 metres.
- (j) The width of the proposed crossover providing access to the site to be dimensioned on the plan and be in line with the accessway (measured between the two 300mm kerbs).
- (k) A minimum 1.8 metre wide refuge (measured at the footpath) to be provided to between the proposed crossover and the crossover of 261 Alma Road (in Orrong Crescent).

**Item 9.1 (cont'd)**

- (l) The removal of redundant crossovers and reinstatement of nature/strip (in both Alma Road and Orrong Crescent).
- (m) The curved section of the ramp to meet the requirements of AS2890.1: 2004 with regards to minimum radii and clearances (inside radii of 4 metres and outside radii of 7.6metres min are required around the curve).
- (n) The details of the exact make and model of car stackers to be annotated on the plans.
- (o) The car stacker spaces to have a minimum usable platform width of 2.4 metres and at least 25% to accommodate a vehicles height of 1.8 metres. The dimensions of the car stacker to be clearly indicated on the plans (height clearances, platform widths, pit depths, gate widths etc). A cross-section plan to be provided to illustrate the car stacker pits and dimensions.
- (p) A convex mirror to be provided at the curve of the access way ramp and on the eastern basement wall, in line with the front of car space 15, 16 and 17 to improve visibility between vehicles entering and exiting the site.
- (q) Pedestrian access to the retail premises from the footpath and the carpark needs to be DDA compliant (should not contain any step or ramps steeper than 1:14).
- (r) A pedestrian sight triangle measuring 2.5m (along the driveway edge) by 2.0m (along the property line) on both sides of the proposed driveway. This area must be clear of any objects or vegetation greater than 600mm in height.
- (s) The provision of two visitor bicycle spaces to be provided on-site at the ground level near the main entrance and/or foyer of the building.
- (t) The design and layout of the bicycle parking spaces should accord with Clause 52.34, AS2890.3 or 'The Bicycle Parking Handbook' by Bicycle Victoria and dimensions be clearly annotated on the plans.
- (u) A minimum height clearance of 2.25 metres along the proposed ramps to the underside of the floor building and within the basement car park. Access to the bicycle parking spaces needs to be in accordance with AS2890.3. Headroom clearance above the ramp is required to be measured as per Figure 5.3 of AS2890.1:2004.

When approved, the plans will be endorsed and will then form part of this Permit.

2. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme. Note: This does not obviate the need for a permit where one is required.

**Item 9.1 (cont'd)**

## 3. This Permit will expire if:

- The development does not start within two (2) years from the date of this Permit; or
- The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

## 4. Disabled access to the building must be provided to the satisfaction of the Responsible Authority.

All work carried out to provide disabled access must be constructed in accordance with Australian Standards Design for Access and Mobility:- AS1428.1-2001, AS1428.2-1992, AS1428.3-1992 and AS1428.4-2002.

## 5. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development located on and within the General Residential Zone does not exceed 10.5 metres in height above natural ground level. This must be provided at frame stage inspection and at final inspection.

## 6. All outdoor lighting must be baffled and/or located to prevent light from the site causing detriment to the locality to the satisfaction of the Responsible Authority.

## 7. All pipes, fixtures, fittings and vents servicing any building on the site must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.

## 8. No plant, equipment, services or architectural features other than those shown on the endorsed plans are permitted above the roof level of the building/s without the prior written consent of the Responsible Authority.

## 9. Adequate provision must be made for the storage and collection of garbage, bottles and other solid wastes in bins or receptacles, to the satisfaction of the Responsible Authority.

All bins and receptacles used for the storage and collection of garbage, bottles and other solid wastes must be kept in a storage area screened from view, to the satisfaction of the Responsible Authority.

All bins and receptacles must be maintained in a clean and tidy condition and free from offensive odour, to the satisfaction of the Responsible Authority.

**Item 9.1 (cont'd)**

10. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.
11. Prior to the occupation of the development, the walls on the boundary of adjoining properties must be cleaned and finished in a manner to the satisfaction of the Responsible Authority. Painted or bagged walls must be finished to a uniform standard and unpainted or unrendered walls must have all excess mortar removed.
12. The Permit holder must ensure that all dwellings within the development are protected from noise associated with any on-site mechanical plant equipment, consistent with the requirements of the State Environment Protection Policy N-1.
13. The permit holder must ensure that dividing walls and floors between dwellings are constructed to limit noise transmission to 45 STC (Sound Transmission Class) in accordance with Part F(5) of the Building Code of Australia.
14. First and second floor habitable room windows on the eastern elevation to have fixed screening or fixed obscure glazing to a height of 1.7m above finished floor level or otherwise to the satisfaction of the Responsible Authority.
15. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority.
16. The location of any substation/services/metres to be clearly shown on the plans (to have limited visibility from the streetscape) and in a location to the satisfaction of the Responsible Authority. Any on-site substation must not be located in the front setbacks and must not reduce any open space for each apartment.
17. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.

**Management Plans**

18. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:



**Item 9.1 (cont'd)**

- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

19. Construction or carrying out of buildings and works associated with the development (excluding remediation works for the purpose of the environmental audit) hereby approved must not occur until, to the satisfaction of the Responsible Authority:
- A certificate of environmental audit is issued for the land in accordance with Part IXD of the Environment Protection Act 1970; or
  - An environmental auditor appointed under the Environment Protection Act 1970 makes a statement in accordance with Part IXD of the Act that the environmental conditions of the land are suitable for the sensitive use.

The Environmental Statement submitted with the application (EPA Ref 67806-1, dated 30 May 2012 prepared Kirsa Environmental) may be amended to comply with the above requirement.

A copy of the certificate or statement must be supplied to the Responsible Authority. The certificate or statement will be read in conjunction with this Permit and all conditions of the statement will form part of this permit. The certificate or statement may be open to peer review at a cost to the permit holder/owner of the land at any time.

**Item 9.1 (cont'd)**

Unless the conditions in the report that have been satisfied (EPA Ref 67806-1, dated 30 May 2012 prepared Kirsas Environmental) and there are ongoing maintenance and/or monitoring, then the applicant must either provide confirmation from the Auditor that the conditions on the Statement are not on going or the applicant must enter into a Section 173 Agreement under the Planning and Environment Act 1987 (unless deemed unnecessary by the Responsible Authority) to give effect to the ongoing maintenance and/or monitoring conditions contained in the Statement of Environmental Audit. The Agreement must be executed on title prior to the commencement of the use and prior to the issue of a Statement of Compliance under the Subdivision Act 1987. The applicant must meet all costs associated with drafting and execution of the Agreement, including those incurred by the responsible authority. A memorandum of the Agreement is to be entered on Title and the costs of the preparation and execution of the Agreement and entry of the memorandum on Title are to be paid by the owner.

All the conditions of the Statement of Environmental Audit must be complied with to the satisfaction of the responsible authority, prior to commencement of use of the site. Written confirmation of compliance must be provided by a suitably qualified environmental professional or other suitable person acceptable to the responsible authority. In addition, sign off must be in accordance with any requirements in the Statement conditions regarding verification of works.

20. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
- (a) delivery and unloading points and expected frequency;
  - (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
  - (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (d) any requirements outlined within this permit as required by the relevant referral authorities;
  - (e) hours for construction activity in accordance with any other condition of this permit;
  - (f) measures to control noise, dust, water and sediment laden runoff;
  - (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.

**Item 9.1 (cont'd)**

21. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority, a car stacker system management plan including but not limited to the following:
  - (a) Allocation of car spaces according to vehicle size and type;
  - (b) Ongoing maintenance of the car stacker system;
  - (c) Instructions to owners/occupiers about the operation of the car stacker system; and
  - (d) Communicating to prospective residents about the availability of car stacker spaces and sizes.
  - (e) Once approved this document must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.
22. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed in accordance with the endorsed plans (prior to the construction of the levels above being commenced.)
23. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed in accordance with the endorsed plans

**Landscaping**

24. The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing
25. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority
26. Prior to the commencement of the development, a fee of \$1521.00 must be paid to the Responsible Authority for the removal and replacement of the existing street tree (Prickly-leaf Paperbark) on Orrong Crescent, adjacent to the basement ramp entrance. Removal of the street tree may only be undertaken by the Responsible Authority
27. The proposed works must not cause any damage to the remaining street tree. Root pruning of these trees must be carried out to the satisfaction of the Responsible Authority prior to the construction of the crossover/works

**Item 9.1 (cont'd)**

28. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree at a radius of;
- 3.0m from the Queensland Brush Box
  - 6.6m from the Flax-leaf Paperbark on Alma road
  - 7.2m from the Flax-leaf Paperbark on Orrong Crescent

from the base of the trunks to define a 'tree protection zone'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone

29. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3

30. No excavation is to come within
- 2.1m from the Queensland Brush Box
  - 4.5m from the Flax-leaf Paperbark on Alma road
  - 5.0m from the Flax-leaf Paperbark on Orrong Crescent

without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

**Item 9.1 (cont'd)****Car Parking**

31. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:

- (a) constructed;
- (b) properly formed to such levels that they can be used in accordance with the plans;
- (c) surfaced with an all-weather sealcoat;
- (d) drained;
- (e) line-marked to indicate each car space and all access lanes;
- (f) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

32. The surface of the car park area must be treated to the satisfaction of the Responsible Authority to prevent dust causing a loss of amenity to the neighbourhood.
33. Concrete kerbs or other barriers must be provided to the satisfaction of the Responsible Authority to prevent direct vehicle access to an adjoining road other than by vehicle crossing.
34. A sign, to the satisfaction of the Responsible Authority, must be provided directing drivers to the area(s) set aside for car parking and must be located and maintained to the satisfaction of the Responsible Authority. The area of the sign must not exceed 0.3 square metres.
35. Protective kerbs (minimum 150mm in height) or the like must be installed to the satisfaction of the Responsible Authority to prevent vehicle damage to the landscaped areas on the subject land and to the fences of adjoining properties.
36. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
37. The car parking allocation for the approved development must be:
- Not less than one (1) car space per one or two bedroom dwelling;
  - Not less than two (2) car spaces per three (3) or more bedroom dwelling;
  - Not less than three (3) car spaces for the food and drink premise;
  - Not less than three (3) visitor car spaces

**Item 9.1 (cont'd)**

38. The areas set aside for car parking, shown on the endorsed plans, must be made available for use free of charge to employees and visitors at all times when the use is in operation and must not be used for any other purpose.
39. External lighting of the areas set aside for car parking, access lanes and driveways must be designed baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
40. All disused or redundant vehicle crossings must be removed and the area re-instated with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority
41. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker.
42. Any modification to existing infrastructure and services within the road reservation (including, but not restricted to, electricity supply, telecommunications services, gas supply, water supply, sewerage services and stormwater drainage) necessary to provide the required access to the site, must be undertaken by the applicant/developer to the satisfaction of the relevant authority. All costs associated with any such modifications must be borne by the applicant/developer.
43. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note D
44. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority
45. Written confirmation from a suitably qualified Traffic Engineer demonstrating that the basement layout and vehicle access complies with Clause 52.06 of the Glen Eira Planning Scheme.

**Item 9.1 (cont'd)****NOTES;**

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.  
If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.
- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. The approval for building on a “title boundary” enables the building to be sited precisely on the boundary (as determined by a licensed land surveyor) or within 200mm of the title boundary as per the definition in Clause 55.04-2 of the Glen Eira Planning Scheme. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968, i.e. Council will not deliberate on which option prevails but rather the permit holder and adjoining owners will need to cooperatively resolve which of the above outcomes is mutually acceptable.
- D. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits)
- E. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- F. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- G. Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council’s Engineering Services Department.

**Item 9.1 (cont'd)**

- H. If there are any existing Telstra pit/s at the frontage of the site, they may be required to be relocated and/or modified to the satisfaction of the relevant Authority. Please call Telstra on ph: 1800 810 443. The written permission from the relevant Authority regarding the relocation and/or modification of the Telstra pit/s must be provided to Council.
- I. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.

Councils Assets Engineering Department advises;

## Vehicle Crossing

- Vehicle crossing should be constructed as commercial type vehicle crossing with splayed to Council standards.
- The redundant vehicle crossings must be removed and footpath, nature strip, kerb and channel shall be reinstated to Council standards.

## Drainage

- No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.
- Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- Drainage associated with basement construction (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.
- All stormwater runoff must be connected to Council underground drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.

## General

- Any firefighting equipment for the building shall be accommodated within title boundary. Submitted plans are not showing location of any hydrant / booster. Council will not allow private fire equipment in the Road Reserve.
- Asset Protection Permit must be obtained from Council Engineering Services Department prior commencement of any building works.
- All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.
- Any modifications, amendments or changes that could impact Council's infrastructure assets are to be discussed with the Engineering Services prior to issuing a planning permit.

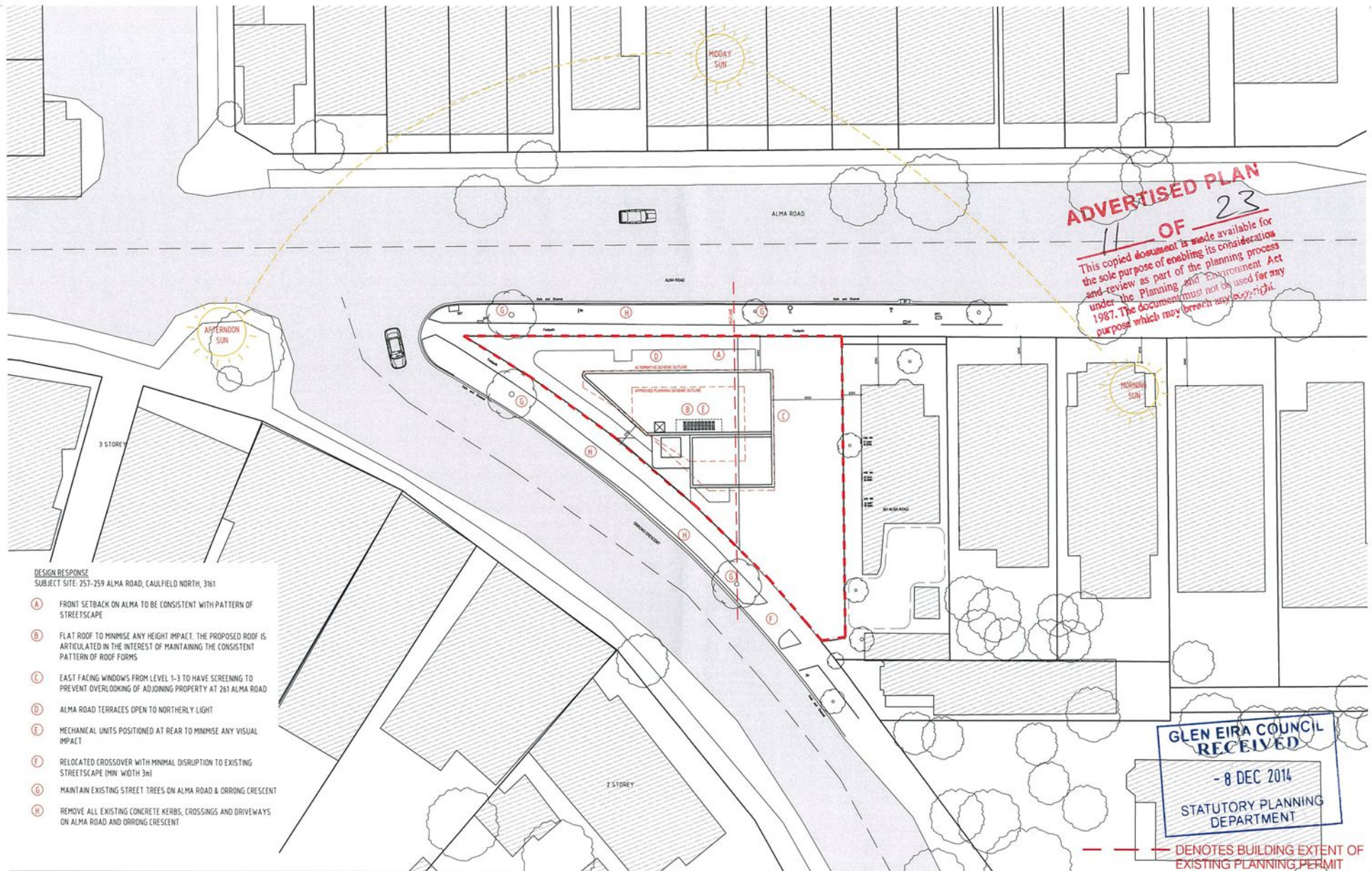


**Item 9.1 (cont'd)**

**Crs Hyams/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED.**



#### DESIGN RESPONSE

SUBJECT SITE: 257-259 ALMA ROAD, CAULFIELD NORTH, 3161

- A FRONT SETBACK ON ALMA TO BE CONSISTENT WITH PATTERN OF STREETScape
- B FLAT ROOF TO MINIMISE ANY HEIGHT IMPACT. THE PROPOSED ROOF IS ARTICULATED IN THE INTEREST OF MAINTAINING THE CONSISTENT PATTERN OF ROOF FORMS
- C EAST FACING WINDOWS FROM LEVEL 1-3 TO HAVE SCREENING TO PREVENT OVERLOOKING OF ADJOINING PROPERTY AT 261 ALMA ROAD
- D ALMA ROAD TERRACES OPEN TO NORTHERLY LIGHT
- E MECHANICAL UNITS POSITIONED AT REAR TO MINIMISE ANY VISUAL IMPACT
- F RELOCATED CROSSOVER WITH MINIMAL DISRUPTION TO EXISTING STREETScape (MIN WIDTH 3m)
- G MAINTAIN EXISTING STREET TREES ON ALMA ROAD & ORRONG CRESCENT
- H REMOVE ALL EXISTING CONCRETE KERBS, CROSSINGS AND DRIVEWAYS ON ALMA ROAD AND ORRONG CRESCENT

#### Notes

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23.09.14	B		Issued for Review
25.09.14	C		Issued for Review
03.10.14	D		Issued for Review
09.10.14	E		Issued for Council Discussion
17.10.14	F		Issued for General Consultant Update
30.10.14	G		Issued for Town Planning



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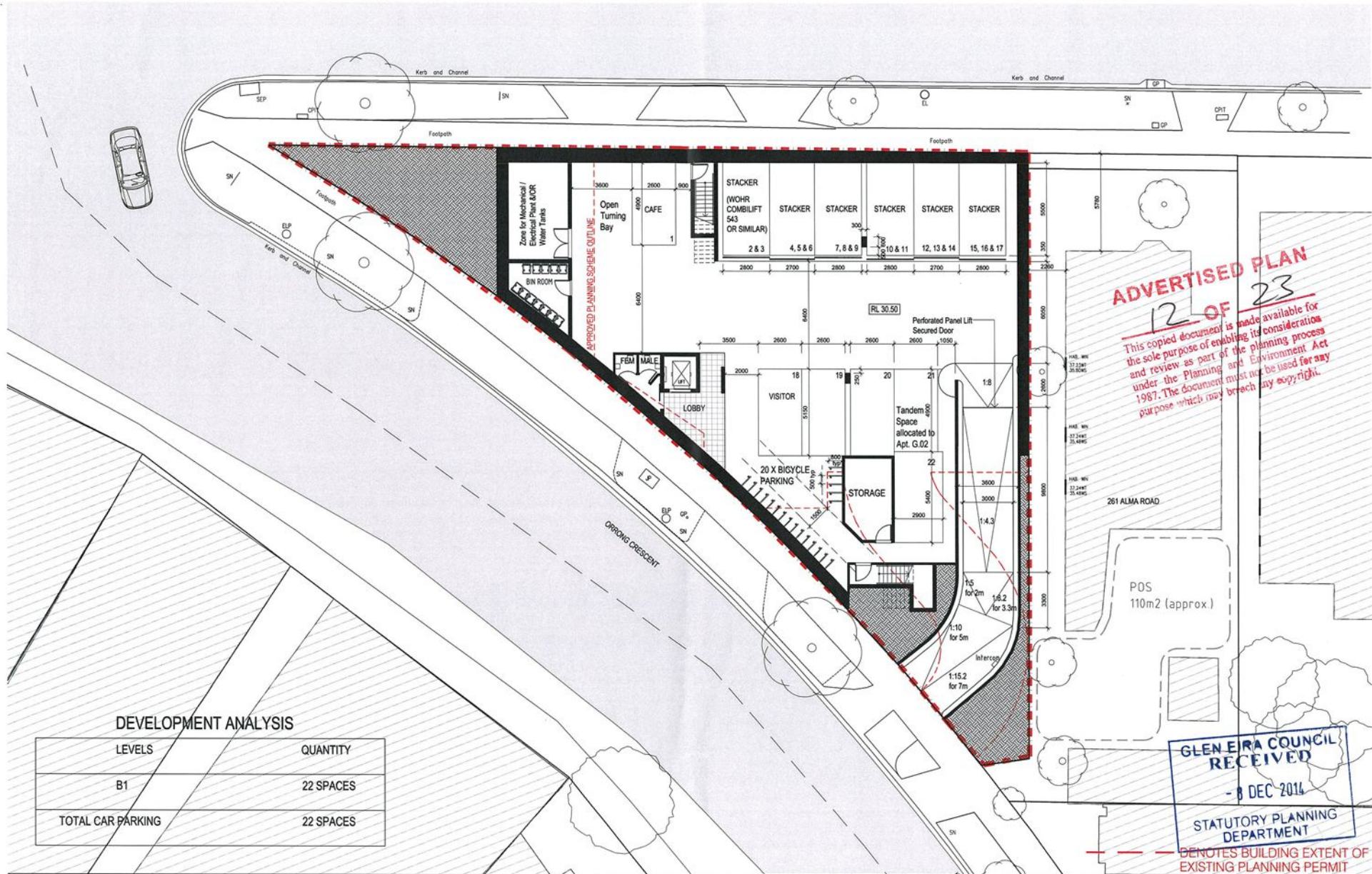
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257 - 259 Alma Road, Caulfield North

Site Plan

Job No. 1407173	Scale: 1:400@A3 1:200@A1	Rev. TP1-004	Dwg. No. G
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DEVELOPMENT ANALYSIS

LEVELS	QUANTITY
B1	22 SPACES
TOTAL CAR PARKING	22 SPACES

Notes

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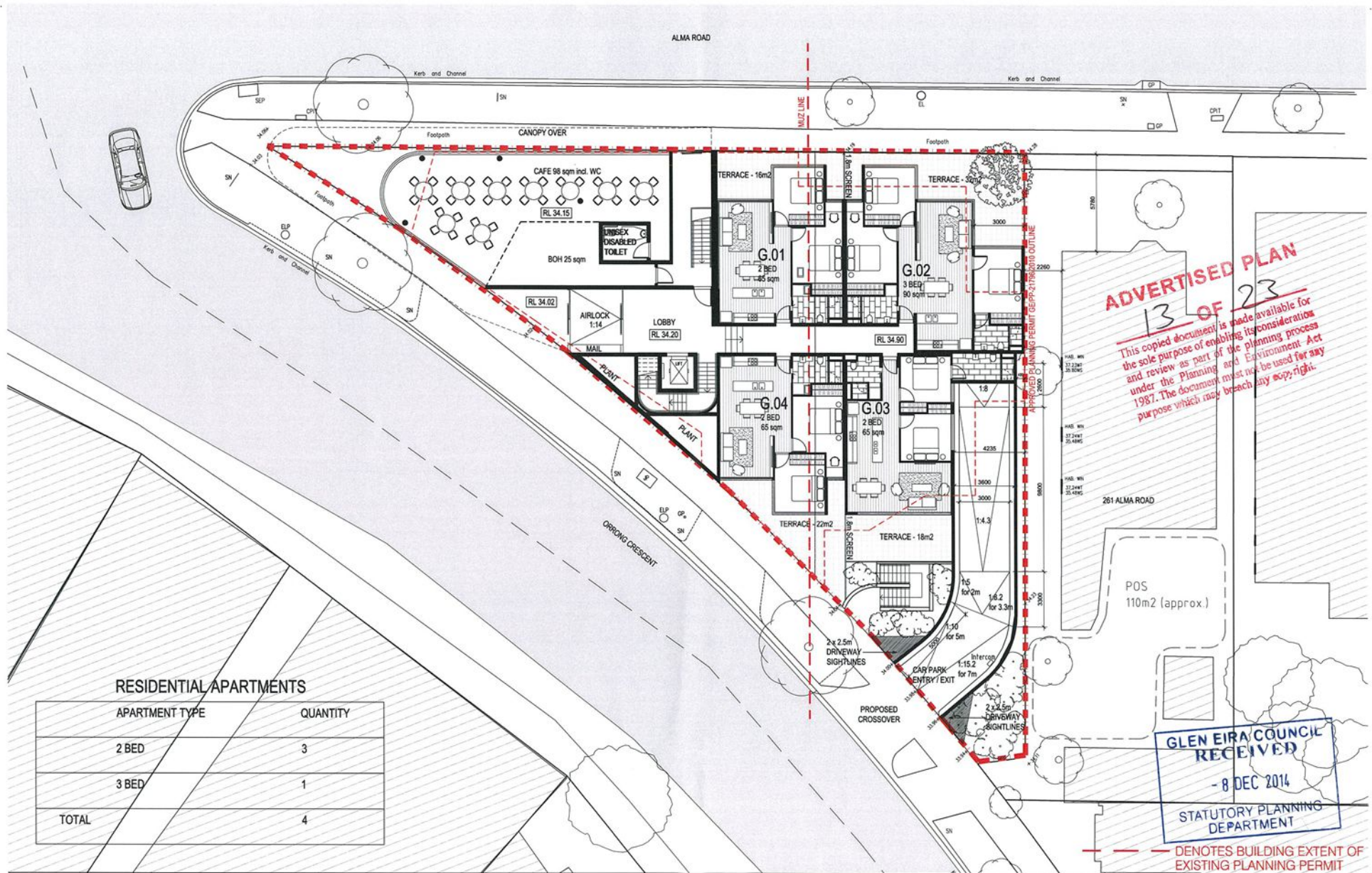
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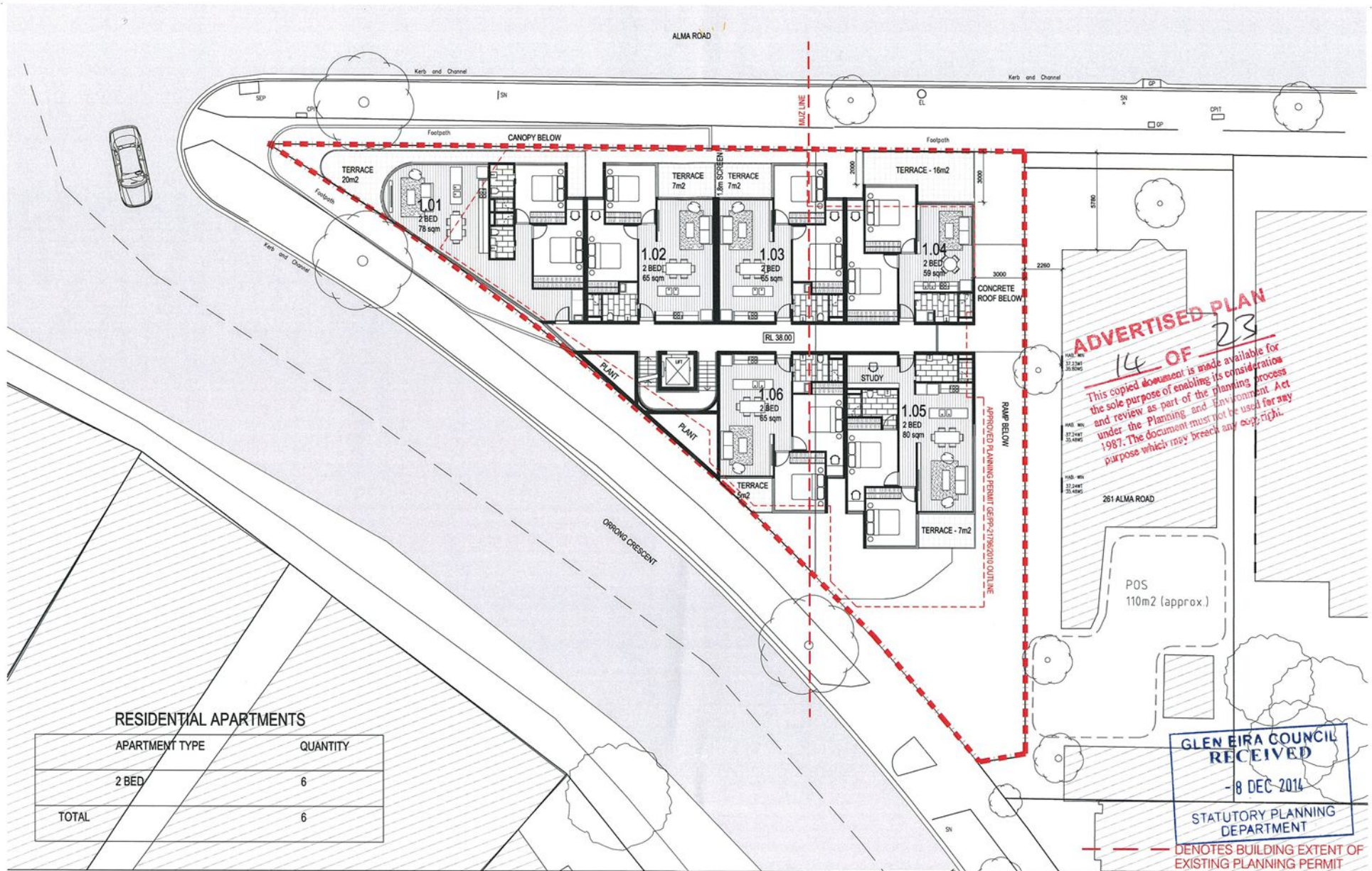
Proposed Basement Plan

Job No.	Scale:	Rev:	Dwg. No.
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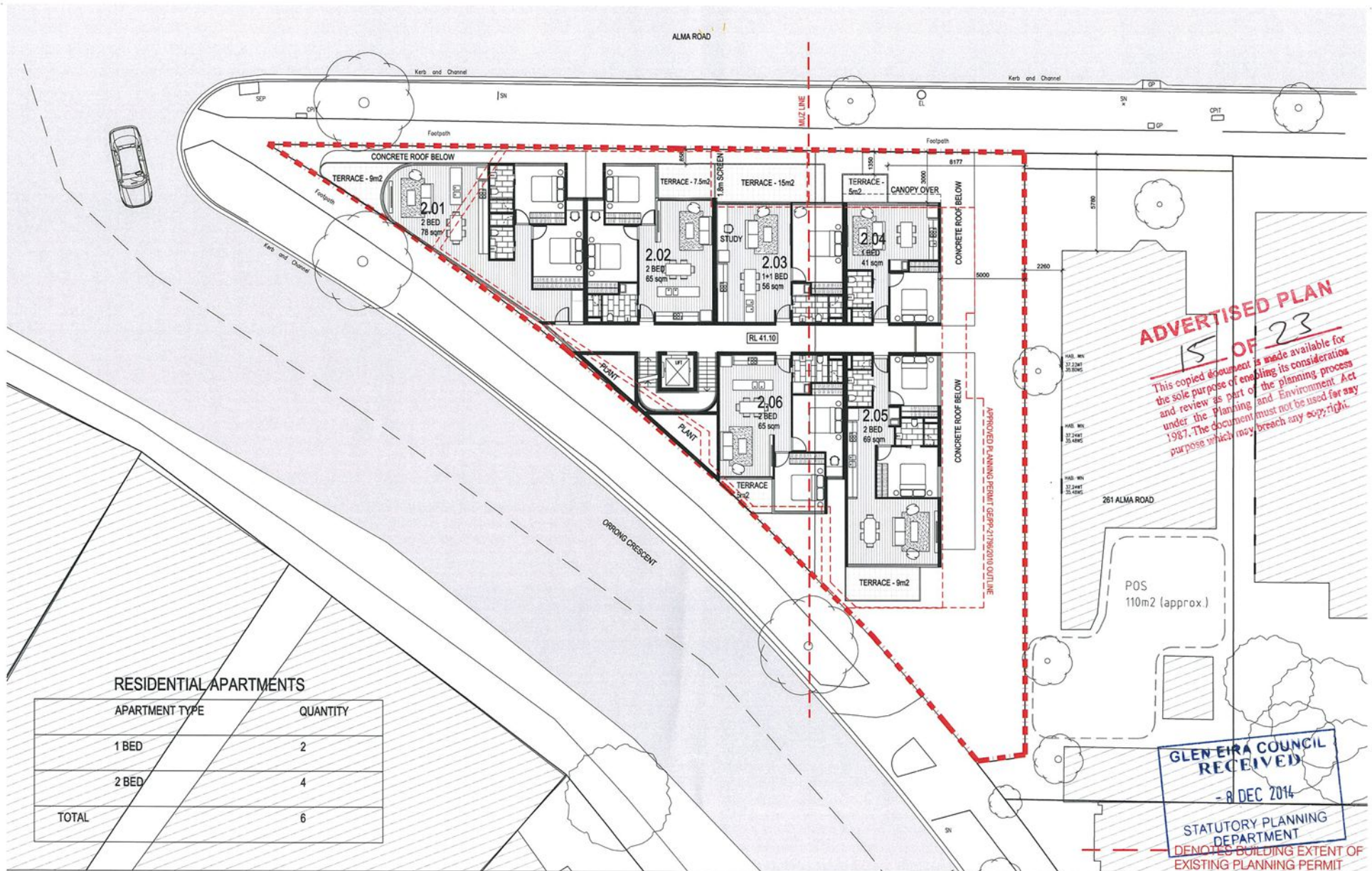












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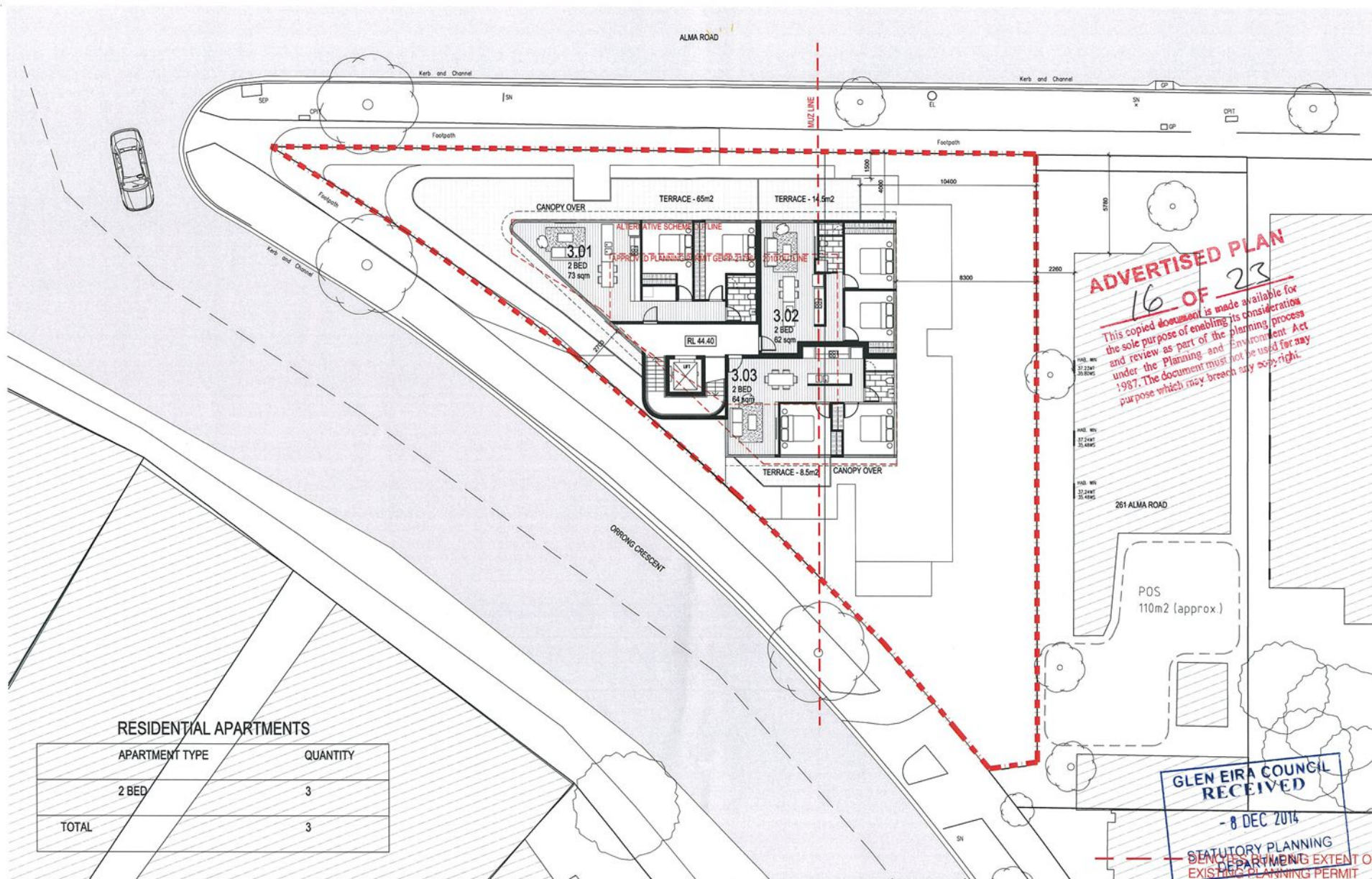
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Proposed Level 2 Plan

Job No.	Scale	Rev	Dwg. No.
1407173	1:200@A3 1:100@A1	TP2-004	G





# RESIDENTIAL APARTMENTS

APARTMENT TYPE	QUANTITY
2 BED	3
TOTAL	3

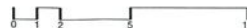
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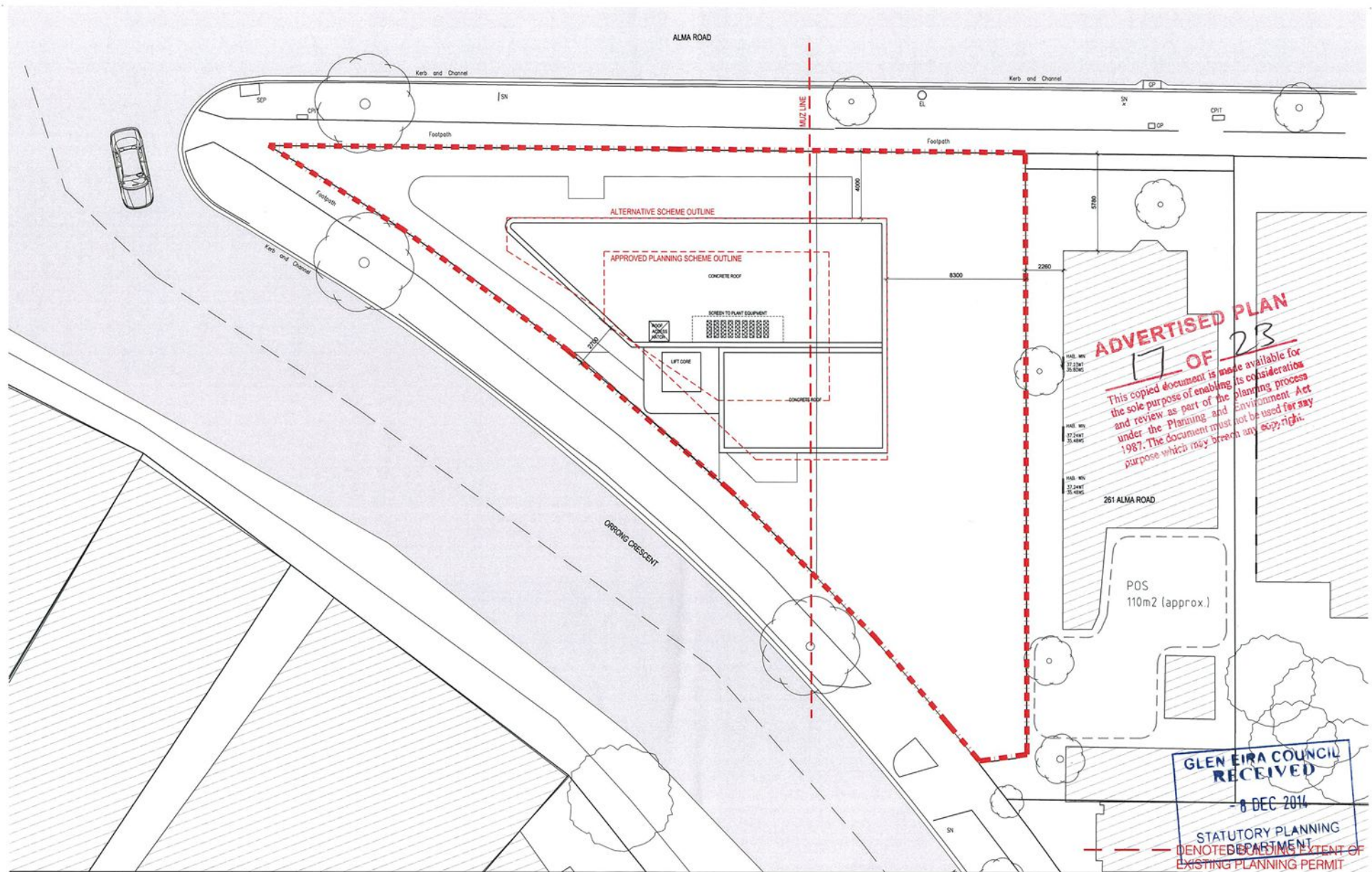
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257 - 259 Alma Road, Caulfield North

Proposed Level 3 Plan

Job No.	Scale	Rev	Dwg. No.
1407173	1:200@A3 1:100@A1	TP2-005	G





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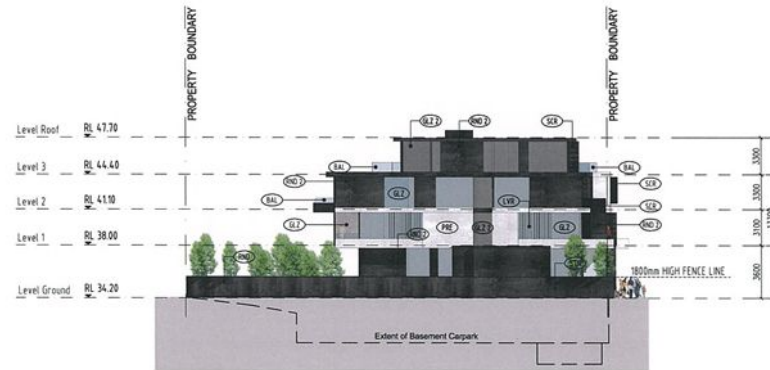
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Proposed Roof Plan

Job No.	Scale:	Rev:	Dwg. No.
1407173	1:200@A3 1:100@A1	TP2-006	F



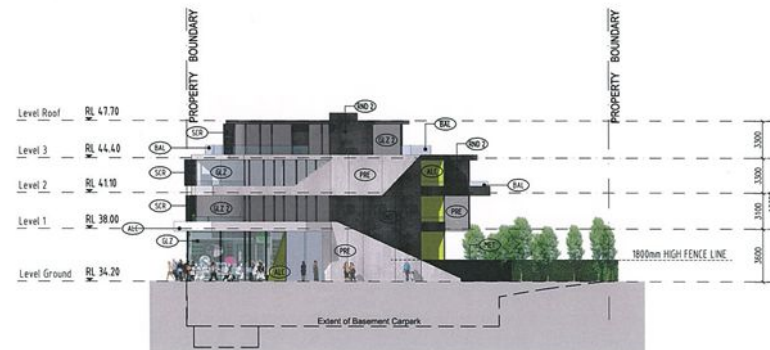
NOTE:  
- ALL WINDOWS AT LEVEL 1 FACING 261 ALMA ROAD TO BE  
SCREENED IN ACCORDANCE WITH THE REQUIREMENTS OF  
RESCODE TO PREVENT OVERLOOKING



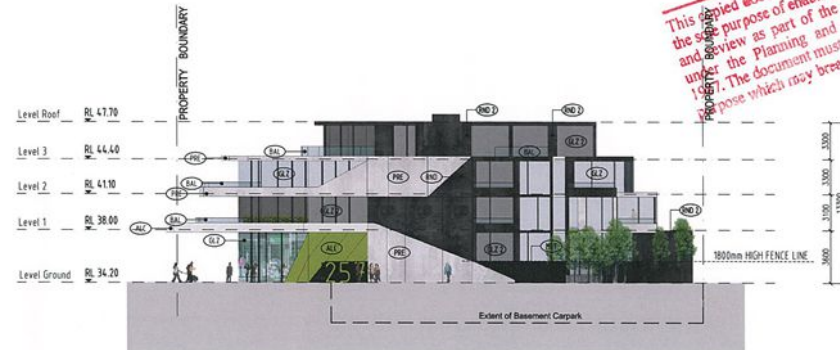
1 EAST ELEVATION



2 NORTH ELEVATION



3 WEST ELEVATION



4 SOUTH ELEVATION

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(RND)  
CEMENT RENDER  
COLOUR WHITE



(PRE)  
PRECAST



(RND 2)  
CEMENT RENDER  
COLOUR DARK GREY



(STN)  
STONE CLADDING



(LVR)  
LOUVED SCREENING



(GLZ)  
BLACK POWDERCOAT ALUMINIUM  
FRAME WITH PERFORMANCE GLAZING  
OPAQUE GLAZING WHERE NOTED



(GLZ 2)  
BLACK TINTED GLAZING



(BAL)  
GLASS BALUSTRADE



(SCR)  
LASER CUT ALUMINIUM SCREEN  
PATTERN TBA



(MET)  
BLACK METAL FENCE



(ALC)  
ALUCOBOND PANEL OR EQUIV



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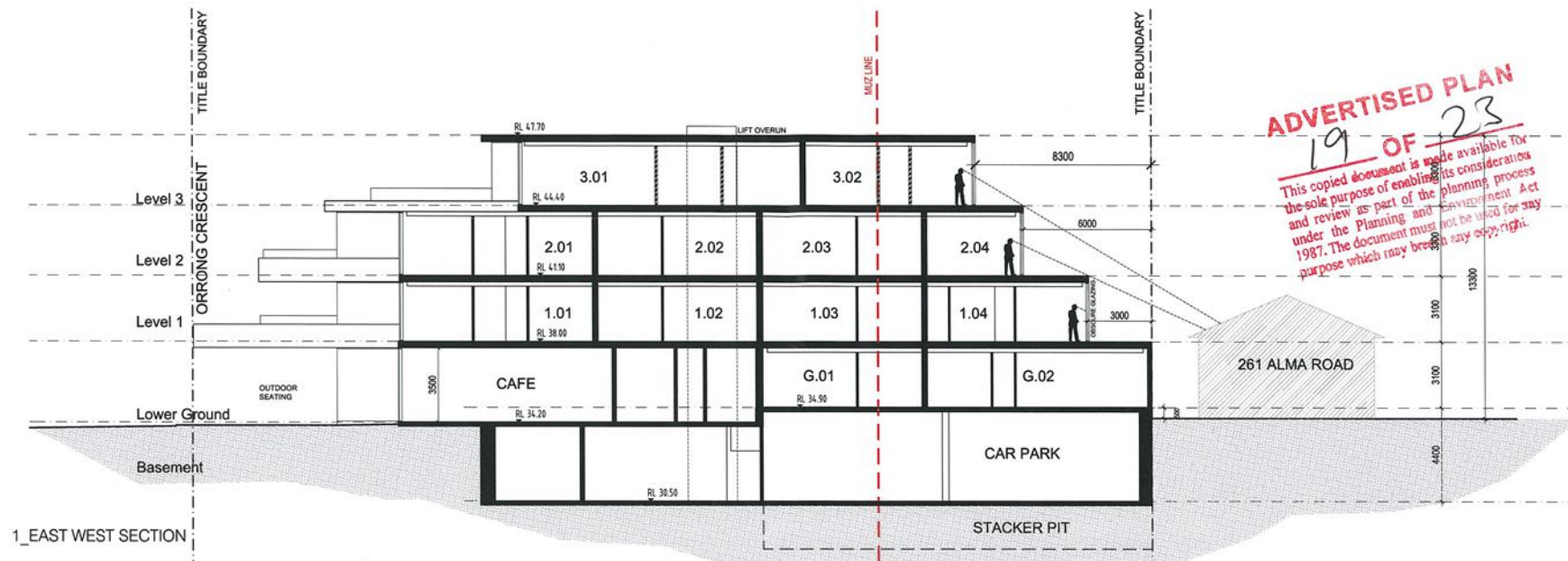


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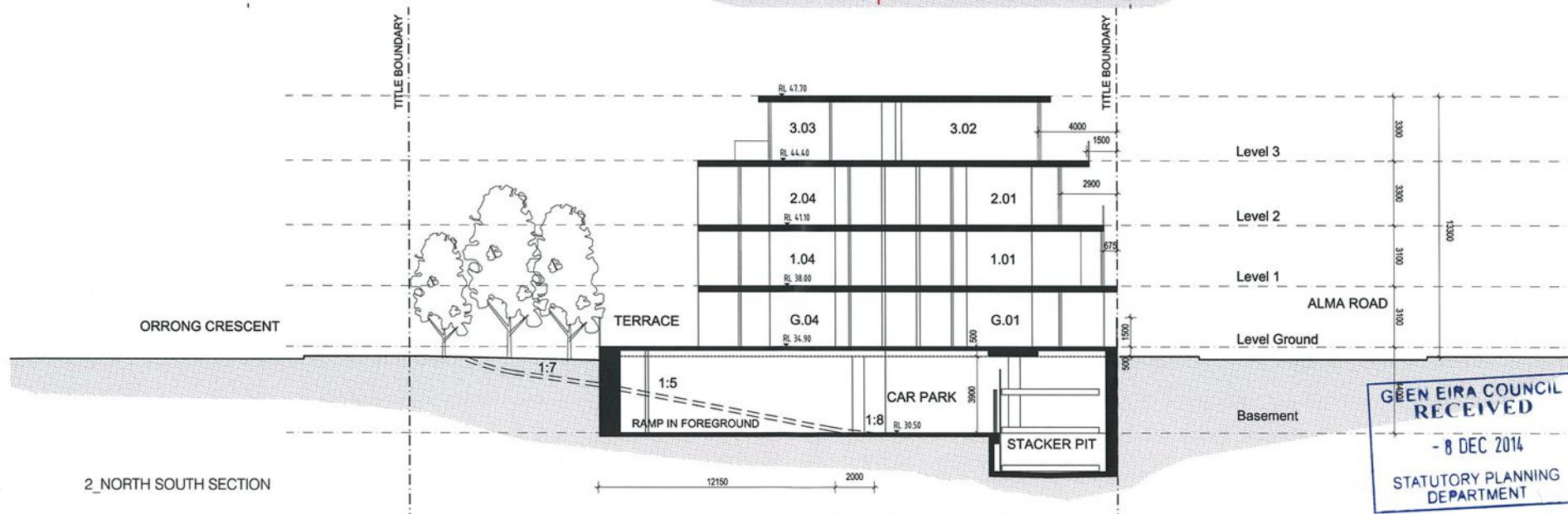
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Proposed Elevations

Job No.	Scale:	Rev:	Dwg. No.
1407173	1:400@A3	TP5-001	D



1 EAST WEST SECTION



2 NORTH SOUTH SECTION

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Proposed Sections

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1407173	1:200@A3 1:100@A1	TP6-001	E



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**20 OF 23**

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View from Alma Street looking East



Alma Street View



View from Alma Street looking West



GLEN EIRA COUNCIL  
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 - 8 DEC 2014  
 STATUTORY PLANNING  
 DEPARTMENT

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Proposed Perspective Views

## Notes

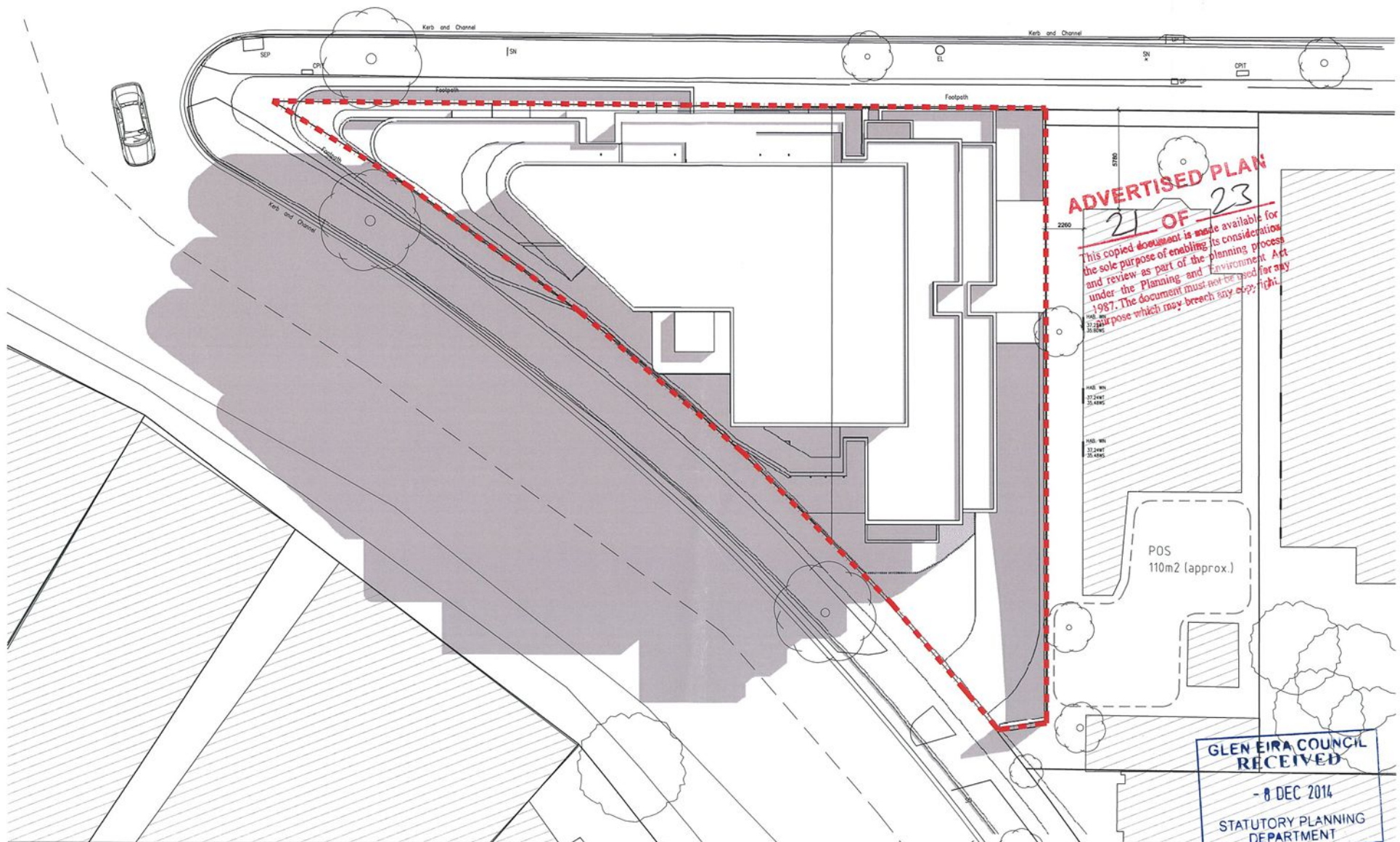
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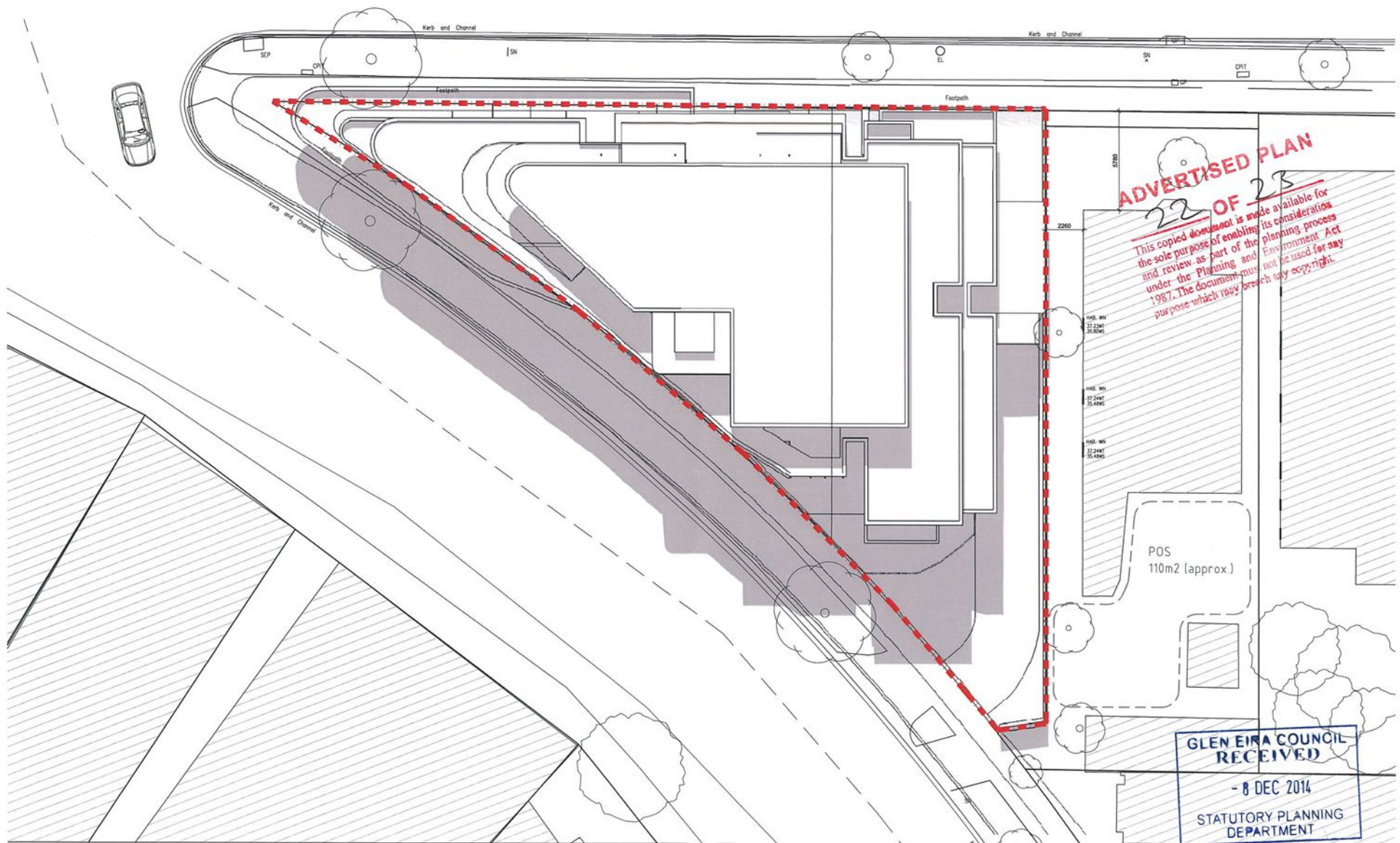
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Proposed Shadow Study - Sep 22 @ 09:00

Job No.	Scale:	Rev:	Dwg. No.
1407173	1:200@A3 1:100@A1	TP11-001	B





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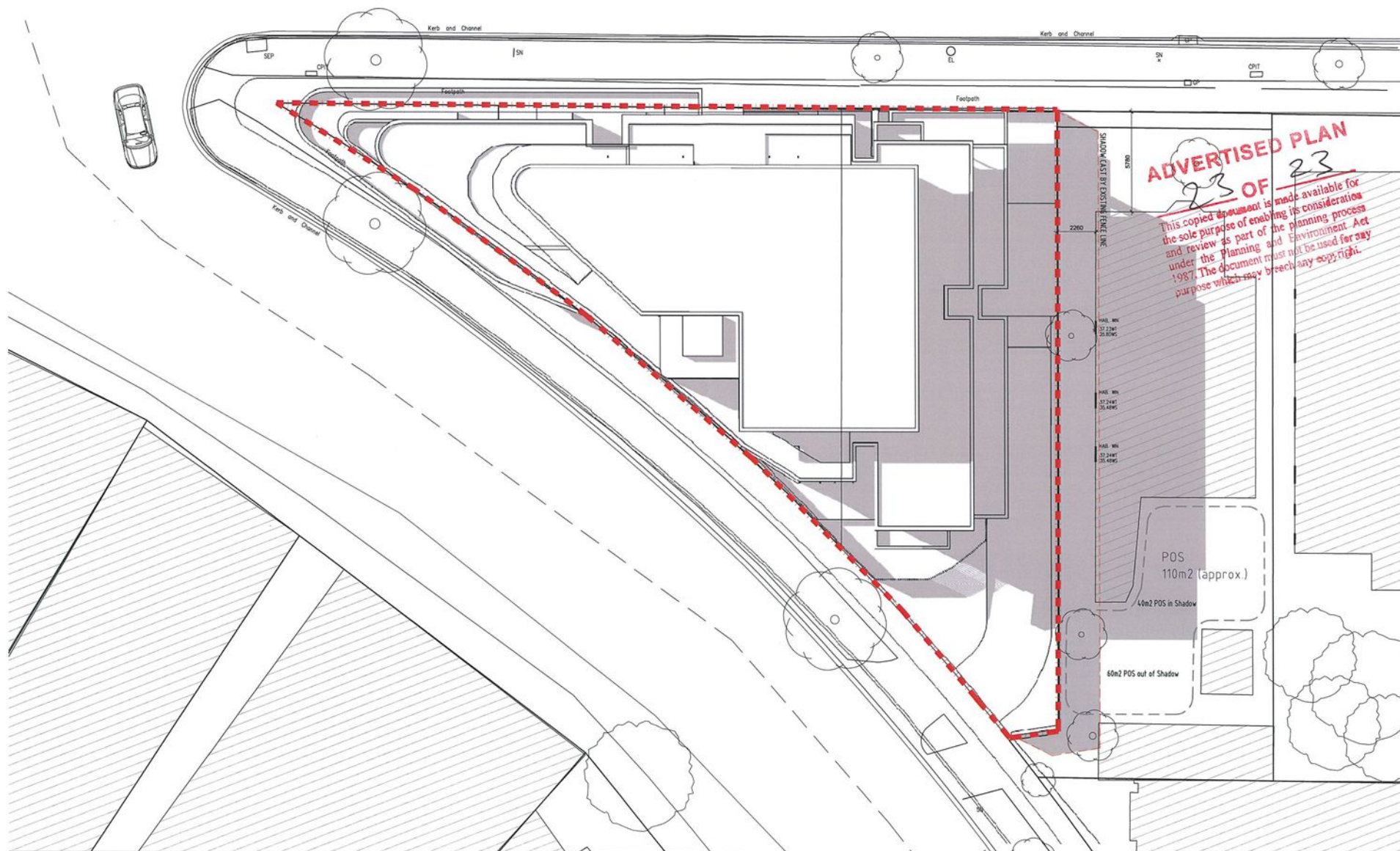
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Proposed Shadow Study - Sep 22 @ 12:00

Job No.	Scale:	Rev:	Dwg. No.
1407173	1:200@A3 1:100@A1	TP11-002	B



## Notes

Architectural documents are to be read in conjunction with relevant structural, fire service, mechanical, hydraulic, electrical, civil and landscaping documents. Technical drawings are to be read in conjunction with the appropriate sections of technical specifications. Do not scale drawings. Use figured dimensions only. Inform Architect of any conflict between site conditions and documents. Contractor to verify all dimensions on site before commencing work.

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## Revision

date	issue	aa no.	description
09.10.14	A		Issued for Council Discussion
30.10.14	B		Issued for Town Planning



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Proposed Shadow Study - Sep 22 @ 15:00

Job No.	Scale:	Rev:	Dwg. No.
1407173	1:200@A3 1:100@A1	TP11-003	B



## Item 9.2

**337-343 Balaclava Road CAULFIELD  
NORTH  
APPLICATION NO. GE/PP-27714/2015**

**File No: GE/PP-27714/2015  
Enquiries: Karoline Ware  
Manager Statutory Planning**



### APPLICATION SUMMARY

<b>PROPOSAL</b>	Construction of a three (3) storey building comprising thirty-two (32) dwellings
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Permit subject to conditions for: <ul style="list-style-type: none"> <li>• Increased front and side setbacks;</li> <li>• Reduction in paving and basement size to allow for greater landscaping opportunities; and</li> <li>• Alterations to the basement car park layout.</li> </ul>
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Neighbourhood character;</li> <li>• Compliance with ResCode;</li> <li>• Vehicle access and maneuverability; and</li> <li>• Post-construction landscaping opportunities</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Housing Diversity Area Policy – Tram Route
<b>APPLICANT</b>	Samson Hyman
<b>PLANNING SCHEME CONTROLS</b>	<ul style="list-style-type: none"> <li>• General Residential Zone, Schedule 2</li> <li>• Road Zone, Category 1</li> </ul>

**Item 9.2 (cont'd)**

<b>EXISTING LAND USE</b>	Vacant
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 65 properties notified</li> <li>• 68 notices sent (owners and occupiers)</li> <li>• 5 signs erected on site</li> <li>• 8 objections received</li> </ul>
<b>Application fee payable</b> (fee increased by the State Government in 2009)	\$ 4,837

**1. Community Plan**

- **Town Planning and Development:** to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**1. Recommendation**

That Council:

- Issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-27714/2015 allowing the land to be developed for a three (3) storey building comprising up to thirty two (32) dwellings above basement level and alteration of access to a Road in a Road Zone, Category 1 in accordance with the conditions contained in the Appendix.

**2. Applicable Policies and Codes**State Government

- Plan Melbourne
- ResCode

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17th May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.
- Housing Diversity Area Policy

**3. Reasons For Recommendation**History

Two separate planning permits have been granted for three-storey buildings on this site.

- In 2005, a permit authorised the construction of a three storey building comprising twenty (20) dwellings and basement car park. This permit has expired.
- In 2009, a permit authorised the construction of a three storey building comprising 18 dwellings, a food and drink premises and basement car park. Construction for this permit has not commenced. The permit expires if construction has not commenced by 23 December 2015.



**Item 9.2 (cont'd)**

The site was previously used for industrial and manufacturing purposes. To ensure that the land is not contaminated and suitable for dwellings, a condition of approval is required to ensure that if any remediation works are required, they are done prior to the construction of any approval.

**Policy and Zoning**

The subject site is located in a Tram Route area under Council's Housing Diversity Area Policy.

The subject site is located within the General Residential Zone, Schedule 2. The subject site has interfaces with the Neighbourhood Residential Zone (north and south), General Residential Zone (west) and Residential Growth Zone (east).

This zone has a mandatory maximum building height control of 10.5 metres (3 storeys), whilst a lift overrun may exceed this height by no more than 1.5 metres.

The height of the building is 10.2 metres, with an allowable lift run extending an additional 1 metre above this height.



**Item 9.2 (cont'd)**Design

The immediate neighbourhood character consists of various housing types and styles, including single and double storey detached dwellings and low-scale flats. Within the wider context, construction for developments (three-storeys and above) has commenced.

To ensure that the development does not unreasonably dominate the streetscape, greater setbacks in built form in the north-east and south-east corner are recommended. The recommended increased setbacks will improve the appearance of the building, reduce the visibility of the upper levels from the streetscape and adjoining properties.

Landscaping

The basement envelope covers approximately 79% of the total site area. It is recommended that the basement setbacks in the north-east corner and south-east corner of the site be increased. This will allow for mature canopy trees in accordance with comments received by Council's Landscape Assessment Officer.

The recommended increases to basement setbacks will impact upon the car park access and layout. A condition will be included to ensure that the basement vehicle access and layout complies with car parking requirements.

Parking and Traffic

State Government Guidelines require 32 on site spaces for the dwellings and 6 visitor spaces. A total of 38 are provided on site.

A number of conditions of approval are recommended in accordance with comments received by Council's Transport Planning Department.

Compliance with prescriptive ResCode standards

The site has two frontages and two side boundaries. The requirements of Schedule 2 of the General Residential Zone, which seeks increased rear setbacks, is more appropriate on non-corner properties.

Side setbacks comply with the prescriptive requirements. Greater setbacks have been recommended to reduce the impact of the development upon adjoining properties and the streetscape.

A condition of approval will be recommended to ensure that the proposed development will not unreasonably overshadow adjoining properties. In addition to this, the recommended setbacks sought above will reduce further the extent of overshadowing on adjoining properties

The privacy screening annotations detailed on the plans do not accurately comply with the requirements. This will be rectified as a recommended condition of approval.

**Item 9.2 (cont'd)**Management Plan Requirements

A Construction Management Plan (CMP) and Waste Management Plan (WMP) is required. A condition has been included in the Appendix outlining the requirements of the CMP and WMP.

**Item 9.2 (cont'd)****APPENDIX**

**ADDRESS: 337-343 Balaclava Road, Caulfield North**  
**APPLICATION NO: GE/PP-27714/2015**

**1. Proposal**

Features of the proposal include:

- Construction of a three storey residential building with basement car parking.
- Total 32 dwellings:
  - Nine (9) x one-bedroom dwellings; and
  - Twenty three (23) x two-bedroom dwellings.
- 32 residential car spaces and 6 visitor car spaces.
- 10.2 metre building height (11.2 metres including lift overrun)
- Vehicle accessway via laneway.
- Reinstatement of existing crossovers along Balaclava Road and Kambrook Road.

**2. Public Notice**

- 65 properties notified
- 68 notices sent (owners and occupiers)
- 5 signs erected on site
- 8 objections received

The objectors' concerns are summarised as follows:

- Location of driveway/accessway into basement (off laneway).
- Vehicular and pedestrian safety along laneway.
- Car parking and traffic.
- Scale and density. Overdevelopment.
- Overshadowing.
- Overlooking.
- Loss of views/outlook.
- Noise.
- Location of services.
- Waste management.

**3. Referrals**

The application has been referred to various departments and individuals within Council for advice on particular issues. The following is a summary of relevant advice:

*Building*

- Construction Management Plan required.

**Item 9.2 (cont'd)***Landscape Assessment Officer*

- The size and extent of the basement will mean that there are no opportunities for tree planting other than the north-west corner within the Balaclava Road setback and this is not supported.
- Increased setbacks at basement level are required from the two street frontages to improve the space for landscaping and canopy tree planting.

*Transport Planning*

- Car Park layout and access to comply with Clause 52.06 of the Glen Eira Planning Scheme.

*Urban Design*

- Conditions of approval address issues raised by Urban Designer.

**4. Planning Conference**

The Conference, chaired by Cr Hyams, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Inappropriate transition to Neighbourhood Residential Zone.
- Overdevelopment.
- Overshadowing.
- Overlooking.
- Vehicle access via laneway.
- Reliability and practicality of car stackers.
- Remediation works.
- Location of services.

**5. Conditions**

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as TP1-TP8 Revision C prepared by Selwyn Blackstone Architect and dated 16.2.15) but modified to show:

Car parking and vehicle access

- a) A cutout (clear of any building envelope) at basement level in the north-east corner of the site measuring 4 metres (Balaclava Road) x 4 metres (Kambrook Road) and in the south-east corner of the site measuring 5 metres (Kambrook Road) x 5 metres (laneway). The basement envelope may be shifted further west to accommodate this change.
- b) The dimensions of all car spaces, the grades of the accessway and aisle widths to comply with Clause 52.06 of the Glen Eira Planning Scheme.
- c) The make and model of the car stacker to be detailed on the basement floor plan. Specifications of the height clearances, platform widths, pit depths and gate widths must be provided.

**Item 9.2 (cont'd)**

- d) Provision of pedestrian sight triangles on both sides of the vehicle accessway measuring 2.5 metres along the driveway and 1.0 metre along the laneway. No objects greater than 600 millimetres in height are to be located in these areas.
- e) Provision of a splay measuring 3 x 3 metres clear of any built form in the north-east corner of the site and provision of a splay measuring 1.5 x 1.5 metres clear of any built form in the south-east corner of the site.
- f) Prior to the commencement of use of the permitted development, redundant vehicle crossovers onto Balaclava Road must be removed and the kerb, channel, footpath and nature strip reinstated to the satisfaction of the Responsible Authority. (Condition required by VicRoads).
- g) A written statement from a suitably qualified Traffic Engineer demonstrating that the basement layout and vehicle access complies with Clause 52.06 of the Glen Eira Planning Scheme.

Design, built form and layout

- h) The following setbacks adopted to Balaclava Road. The first floor terrace areas must not encroach into these setbacks, with any consequential changes absorbed within the building envelope:
  - o Unit 005 – 4 metres;
  - o Unit 105 – 3 metres;
  - o Unit 106 – 4 metres;
  - o Unit 107 – 4 metres; and
  - o Unit 108 – 4 metres.
- i) The following setbacks adopted to Kambrook Road. The first floor terrace areas must not encroach into these setbacks, with any consequential changes absorbed within the building envelope:
  - o Unit 002 – 5.0 metres;
  - o Unit 003 – 4.0 metres;
  - o Unit 004 – 4.0 metres;
  - o Unit 103 – 3.0 metres; and
  - o Unit 104 – 3.0 metres.
- j) Unit 102 setback a minimum of 4.0 metres from Kambrook Road and 2.5 metres from the southern boundary (laneway). The terrace area must not encroach into these setbacks, with any consequential changes absorbed within the building envelope.
- k) The setbacks of units 202, 203, 204, 205 and 206 setback an additional 1 metre from Kambrook Road and Balaclava Road (including both frontages if applicable). The terrace areas must not encroach into these setbacks, with any consequential changes absorbed within the building envelope.

General

- l) Updated shadowing drawings demonstrating that the proposed development will satisfy the requirements of ResCode Standard B21 (overshadowing) for units 6 and 7, 333 Balaclava Road. Any consequential changes to the building envelope must be absorbed.
- m) All first and second floor south and west facing habitable room window/balconies fixed with obscure glazing to 1.7 metres above finished floor level, or otherwise to the satisfaction of the Responsible Authority.
- n) All windows setback within window frames/sills to provide deep reveals. A notation to this affect must be nominated on the plans.

**Item 9.2 (cont'd)**

- o) Removal of all indicative landscaping from the floor plans and elevations.
  - p) The extent of terrace/paved areas within the front setbacks of all units at ground floor along Balaclava Road and Kambrook Road reduced to allow for greater landscaping opportunities.
  - q) The location of any substation/services/metres/plant equipment (including air conditioning units) to be clearly shown on the plans to have limited visibility from the streetscape and in a location to the satisfaction of the Responsible Authority. Any on-site substation must not be located in the front setbacks and must not reduce any open space for dwellings;
  - r) Each unit to have provisions for 6 cubic metres of storage space in a location to the satisfaction of the Responsible Authority.
  - s) The bathrooms, toilets and ensuites associated with all units on the second floor to have provisions for a skylight where no windows are provided.
  - t) A detailed schedule of colours, materials and finishes (including samples) for all external surfaces (including walls, glazing and pavement treatments).
  - u) Finished floor levels to be detailed on all floor plans and elevations.
  - v) Provision of a landscape plan in accordance with Condition 9.
  - w) A notation on the plans that written confirmation by a Licensed Land Surveyor will be provided to the Responsible Authority verifying that the development does not exceed 10.5 metres in height above natural ground level (except for the lift overrun which must not exceed 11.2 metres). This must be provided at frame stage inspection and at final inspection.
2. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme. Note: This does not obviate the need for a permit where one is required.
3. This Permit will expire if:
- The development does not start within two (2) years from the date of this Permit; or
  - The development is not completed within four (4) years of the date of this Permit.
- The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.
- If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.
4. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority
5. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.
6. Prior to the occupation of the development, the walls on the boundary of adjoining properties must be cleaned and finished in a manner to the satisfaction of the Responsible Authority. Painted or bagged walls must be finished to a uniform standard and unpainted or unrendered walls must have all excess mortar removed.

**Item 9.2 (cont'd)**

7. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
  - (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
  - (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
  - (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

8. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
- (a) delivery and unloading points and expected frequency;
  - (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
  - (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (d) any requirements outlined within this permit as required by the relevant referral authorities;
  - (e) hours for construction activity in accordance with any other condition of this permit;
  - (f) measures to control noise, dust, water and sediment laden runoff;
  - (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.
  - (i) Detailed analysis of how the existing boundary wall (adjacent western property boundary) is to be retained and structural reinforced.
9. Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:



- (a) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
  - (b) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
  - (c) Landscaping and planting within all open space areas of the site.
  - (d) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
    - (i) x2 trees (north-west corner of the site)
    - (ii) x2 trees (north-east corner of the site)
    - (iii) x1 tree (south-east corner of the site)
    - (iv) x2 small trees (adjacent each lobby area)
    - (v) x3 small trees within raised planter boxed in the communal courtyard. Details of the planter boxes (including length, width and depth) to be specified on the landscape plan.

or 12 trees in locations to the satisfaction of the Responsible Authority.  
Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority.
10. The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing.
11. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
- Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all-weather sealcoat;
  - (d) drained;
  - (e) line-marked to indicate each car space and all access lanes
- to the satisfaction of the Responsible Authority.
12. Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.
13. The car parking allocation for the approved development must be:
- Not less than one (1) car space per one or two bedroom dwelling;
  - Not less than two (2) car spaces per three (3) or more bedroom dwelling;
  - and
  - Not less than one (1) visitor car space per 5 dwellings.

**Item 9.2 (cont'd)**

14. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed in accordance with the endorsed plans (prior to the construction of the levels above being commenced.)
15. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed in accordance with the endorsed plans.
16. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note C.
17. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.
18. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development does not exceed 10.5 metres in height above natural ground level (except for the lift overrun which must not exceed 11.2 metres). This must be provided at frame stage inspection and at final inspection.
19. Each unit must have provision for 6 cubic metres of storage space.
20. Construction or carrying out of buildings and works associated with the development (excluding remediation works for the purpose of the environmental audit) hereby approved must not occur until, to the satisfaction of the Responsible Authority:
  - A certificate of environmental audit is issued for the land in accordance with Part IXD of the Environment Protection Act 1970; or
  - An environmental auditor appointed under the Environment Protection Act 1970 makes a statement in accordance with Part IXD of the Act that the environmental conditions of the land are suitable for the sensitive use.

A copy of the certificate or statement must be supplied to the Responsible Authority. The certificate or statement will be read in conjunction with this Permit and all conditions of the statement will form part of this permit. The certificate or statement may be open to peer review at a cost to the permit holder/owner of the land at any time.

Where there are conditions on a Statement of Environmental Audit that require ongoing maintenance and/or monitoring, the applicant must enter into a Section 173 Agreement under the Planning and Environment Act 1987 (unless deemed unnecessary by the Responsible Authority) to give effect to the ongoing maintenance and/or monitoring conditions contained in the Statement of Environmental Audit. The Agreement must be executed on title prior to the commencement of the use and prior to the issue of a Statement of Compliance under the Subdivision Act 1987. The applicant must meet all costs associated with drafting and execution of the Agreement, including those incurred by the responsible authority. A memorandum of the Agreement is to be entered on Title and the costs of the preparation and execution of the Agreement and entry of the memorandum on Title are to be paid by the owner.

**Item 9.2 (cont'd)**

All the conditions of the Statement of Environmental Audit must be complied with to the satisfaction of the responsible authority, prior to commencement of use of the site. Written confirmation of compliance must be provided by a suitably qualified environmental professional or other suitable person acceptable to the responsible authority. In addition, sign off must be in accordance with any requirements in the Statement conditions regarding verification of works.

If there are conditions in the Statement in accordance with Part IXD of the Environment Protection Act 1970 that require significant (we can change this as required) ongoing maintenance and/or monitoring, the applicant must enter into a Section 173 Agreement under the Planning and Environment Act 1987. The Agreement must be executed on the certificate of title prior to the commencement of the use and prior to the issue of a Statement of Compliance under the Subdivision Act 1987. The applicant must meet all costs associated with drafting and execution of the Agreement, including those incurred by the responsible authority.

**Notes:**

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- C. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- D. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- E. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- F. Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council's Engineering Services Department.

**Item 9.2 (cont'd)**

- G. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.
- H. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development does not exceed 13.5 metres height above natural ground level. This must be provided at frame stage inspection and at final inspection.

**Crs Hyams/Pilling**

**That the recommendation in the report be adopted with the following addition:**

**That a new Condition 21 be added as follows:**

- “21. The mechanical car stackers must be maintained by the Owner’s Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner’s Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority, a car stacker system management plan including but not limited to the following:**
- (a) Allocation of car spaces according to vehicle size and type;**
  - (b) Ongoing maintenance of the car stacker system;**
  - (c) Instructions to owners/occupiers about the operation of the car stacker system; and**
  - (d) Communicating to prospective residents about the availability of car stacker spaces and sizes.**

**Once approved this document must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.”**

**The MOTION was put and CARRIED unanimously.**

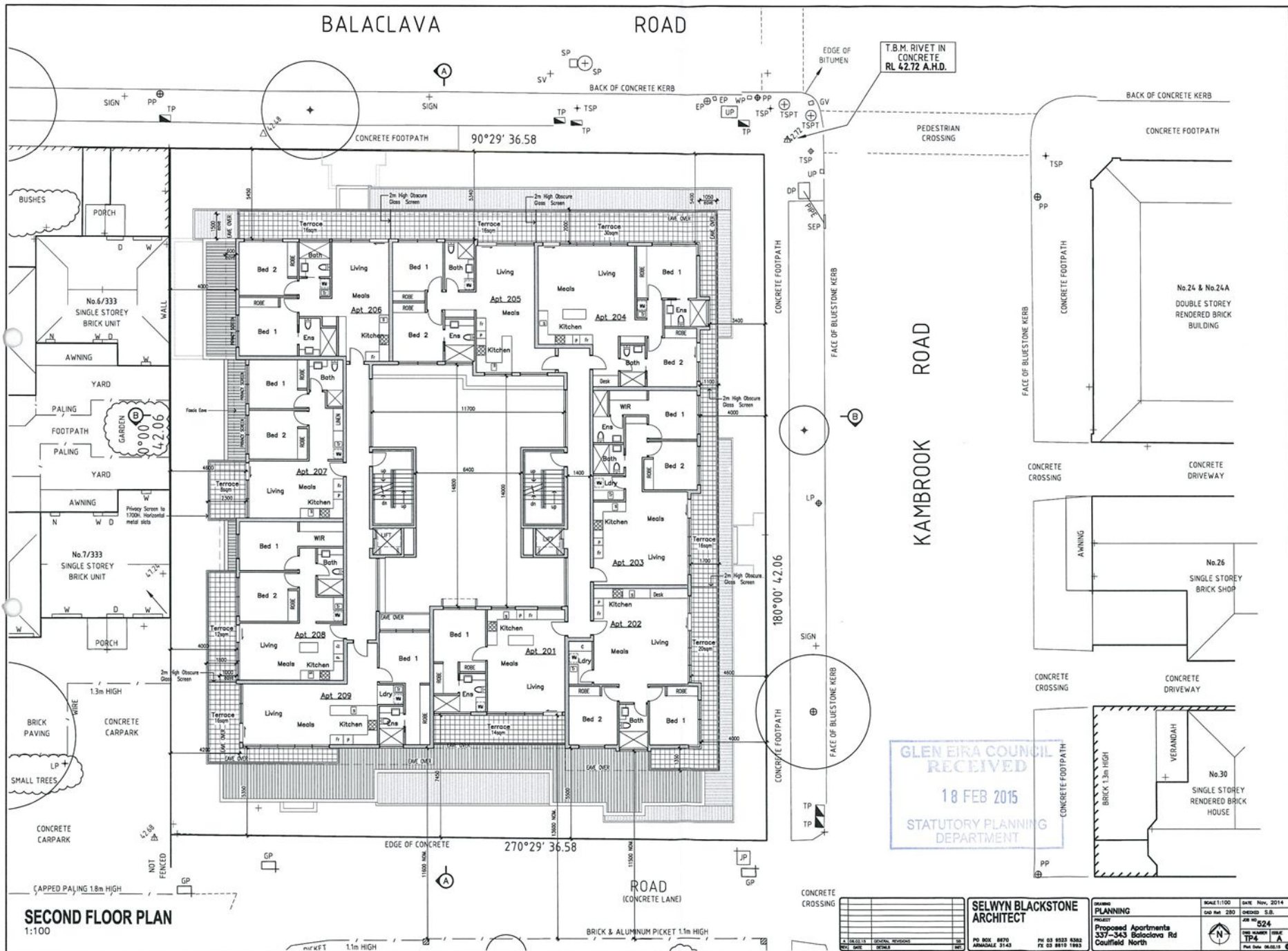




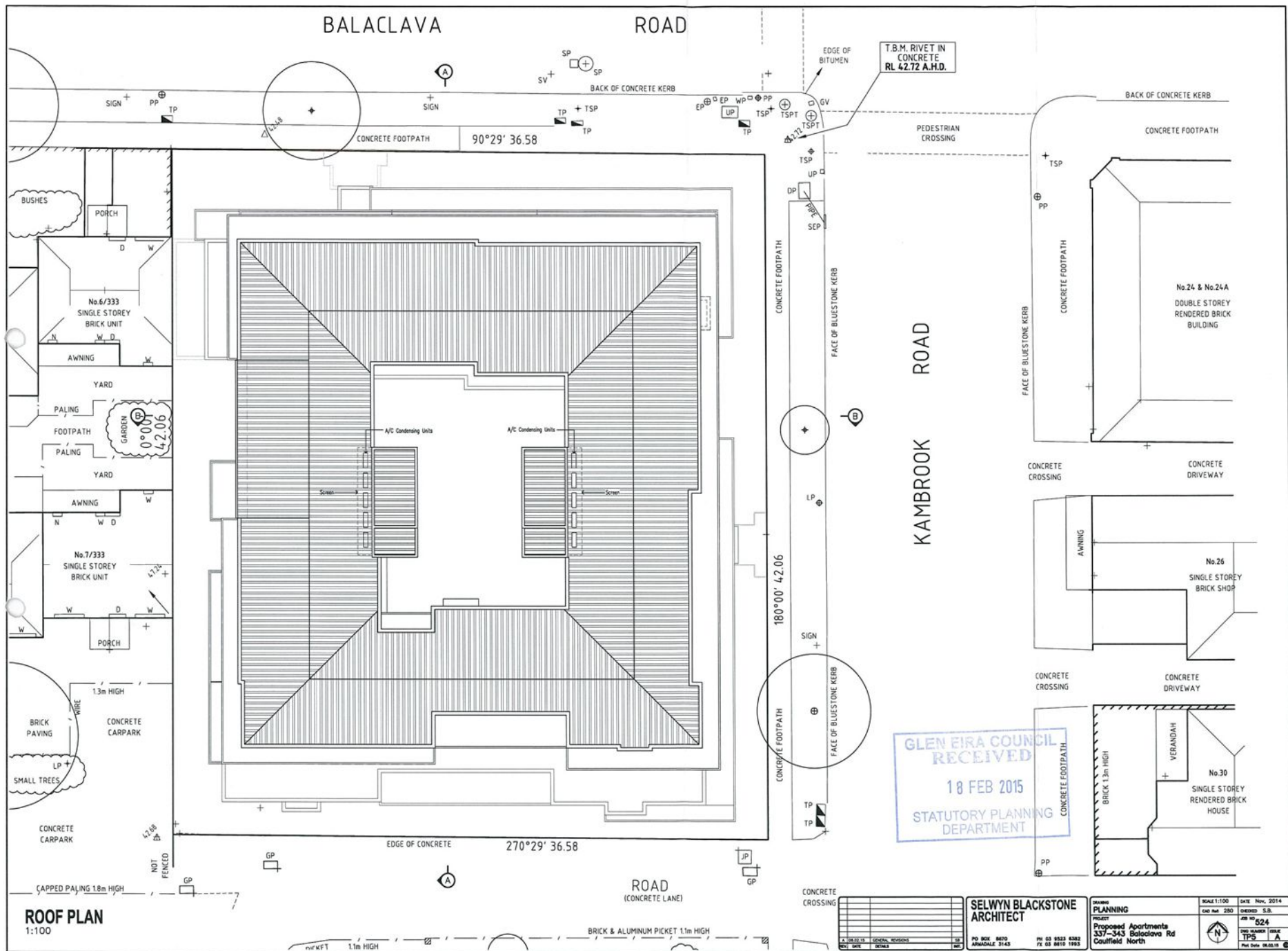




















**Item 9.3**

**1100 Dandenong Road CARNEGIE**  
**APPLICATION NO. GE/PP-27780/2015**

**File No: GE/PP-27780/2015**  
**Enquiries: Karoline Ware**  
**Manager Statutory Planning**



<b>APPLICATION SUMMARY</b>	
<b>PROPOSAL</b>	The construction of a four (4) storey building comprising of twenty-two (22) dwellings with basement car parking
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Permit, subject to modifications to the basement ramp and car parking layout
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Integration of the development within the existing context of the neighbourhood</li> <li>• Access to the basement and car spaces</li> <li>• Car parking and traffic impacts on the surrounding area</li> <li>• The intent and objectives of the Residential Growth Zone</li> <li>• Variations to a number of ResCode standards</li> <li>• Impacts on existing tree</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Carnegie Urban Village
<b>APPLICANT</b>	Capstone Property
<b>PLANNING SCHEME CONTROLS</b>	<ul style="list-style-type: none"> <li>• Residential Growth Zone</li> <li>• Road Zone (Category 1)</li> </ul>
<b>EXISTING LAND USE</b>	Single storey medical centre
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 5 properties notified</li> <li>• 32 notices sent (owners and occupiers)</li> <li>• 1 signs erected on site</li> <li>• 4 objections received</li> </ul>
<b>Application fee payable (fee increased by the State Government in 2009)</b>	\$1153

<b>PROPOSAL</b>	The construction of a four (4) storey building comprising of twenty-two (22) dwellings with basement car parking
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Permit, subject to modifications to the basement ramp and car parking layout
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Integration of the development within the existing context of the neighbourhood</li> <li>• Access to the basement and car spaces</li> <li>• Car parking and traffic impacts on the surrounding area</li> <li>• The intent and objectives of the Residential Growth Zone</li> <li>• Variations to a number of ResCode standards</li> <li>• Impacts on existing tree</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Carnegie Urban Village
<b>APPLICANT</b>	Capstone Property
<b>PLANNING SCHEME CONTROLS</b>	<ul style="list-style-type: none"> <li>• Residential Growth Zone</li> <li>• Road Zone (Category 1)</li> </ul>
<b>EXISTING LAND USE</b>	Single storey medical centre
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 5 properties notified</li> <li>• 32 notices sent (owners and occupiers)</li> <li>• 1 signs erected on site</li> <li>• 4 objections received</li> </ul>
<b>Application fee payable (fee increased by the State Government in 2009)</b>	\$1153

**Item 9.3 (cont'd)****1. Community Plan**

- **Town Planning and Development:** to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. Recommendation**

That Council:

- Issues a Notice of Decision to grant a planning permit for Application No. GE/PP-27780/2015 for the construction of a four (4) storey building comprising of up to twenty-two (22) dwellings with basement car parking in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**State Government

- Plan Melbourne
- ResCode

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17<sup>th</sup> May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.
- Urban Villages Policy – Adopted by Council on 18th October 2003, approved by the Minister on 28th October 2004

**4. Reasons For Recommendation**

In recommending that Council determines to approve the proposal, consideration has been given to:

**Policy and Zoning**

The site and all adjoining properties to the east and south are within the Residential Growth Zone. The site to the west is located within the Commercial 1 Zone. All adjoining sites are located within the Carnegie Urban Village. The provisions of the Residential Growth Zone are the key influences in assessing this application.

This zone has a mandatory maximum building height control of 13.5 metres (4 storeys). The maximum height of the building is 13.5 metres.



**Item 9.3 (cont'd)****Neighbourhood Character and streetscape**

The immediate neighbourhood character consists of a varied streetscape. To the west of the subject site is the Carnegie Spotlight shopping centre, which consists of a large four storey building. The vehicle accessway to the basement of this building provides for a level of separation between it and the subject site. To the east is a double storey motel, which is setback from all boundaries. To the south is a three storey residential development that is currently under construction. This development will provide for a three storey high wall along the southern boundary of the subject site. Further to the east along Dandenong Road the scale of development decreases to single and double storey dwellings.

The design seeks to take full advantage of the non-sensitive abutments to the east, west and south. The scale and form of development therefore presents more commercial in appearance.

The design details of the development seek to introduce a contemporary design to the existing character of the area. The use of curved and profiled white pre-cast concrete paneling with timber screens and metal cladding will provide for a visually interesting and positive addition to this area of Dandenong Road.

**Amenity impacts**

The subject site is provided with limited sensitive interfaces. This is limited to the balcony of the rear dwelling of the development to the rear of the site, located at 12 Arawatta Street. This development is still under construction.

Approximately 25.8 metres of the development is proposed to be constructed along the western boundary (shared with the Spotlight Shopping Centre), whilst approximately 10.9 metres of the development is to be constructed along the southern boundary, for the full four storey height. The setbacks of the development to the eastern boundary vary from 1 metre at ground floor, to 2 metres at first and second floor and 4 metres for the third floor. Site coverage is 87 per cent.

**Item 9.3 (cont'd)**

As the site abuts a Commercial 1 Zone, the development does not satisfy some of the numerical requirements of ResCode in relation to street setbacks, side and rear setbacks, walls on boundaries, site coverage and permeability. However, the design of the development will provide for an appropriate transition from the four storey shopping centre non-sensitive abuttal to the west, down to the two storey motel to the east.

There are no habitable room windows or secluded private open space areas within 9 metres of the development that will be subject to overlooking.

The development will result in some additional overshadowing of the balcony of Unit 8, 12 Arawatta Street generally during the middle of the day. This balcony is already overshadowed by the second floor of the dwelling, as it cantilevers over the majority of the balcony.

It is considered that the additional overshadowing during the late morning and middle of the day is indiscernible and will have minimal impact on this area, particularly given the modest westerly aspect the balcony will still be provided with.

There is an existing Sweet Pittosporum tree located at 1102-1106 Dandenong Road that is adjacent to the eastern boundary of the subject site. In its current location, the basement will impact on this tree. The applicant has indicated that they are currently seeking the consent from the landowner to remove this tree. However, should this consent not be granted, then the basement will need to be setback from the eastern boundary. This will result in a reduced basement footprint and will require a reduction in the number of dwellings to continue to satisfy the car parking requirements. It is considered that this can be managed by recommended permit conditions.

**Parking and Traffic**

State Government Guidelines require 22 car spaces for the dwellings and 4 visitor car spaces. A total of 22 spaces within car stackers have been provided for the dwellings and 4 at-grade visitor spaces, within the basement.

Councils Transport Planning Department has recommended conditions to address vehicular access into and within the basement. One of the requirements is to widen the front portion of the entry to allow for vehicles to pass one another upon entry or exit from the site. This will result in some changes to the entrance foyer and Dwelling G1. This requirement will form part of the conditions.

The Transport Planning Department has also advised that the development will not result in an unreasonable impact on the existing traffic conditions within the area.

**On-site amenity**

The development provides for ground floor courtyards of between 8 and 30 square metres. The upper level dwellings are provided with balconies of between 8 and 10 square metres, with the exception of Units 3.2 and 3.3, which are provided with balconies of 39 and 27 square metres respectively.



**Item 9.3 (cont'd)**

It is considered that the private open space provisions are satisfactory, as they provide for a diversity of layouts within the development.

No dwellings are provided with a southerly aspect, as they are all orientated to front north, east or west. Given the existing setback of the shopping centre building to the west (9 metres) and the reasonable setbacks to the east, all dwellings will receive adequate daylight and solar access.

All habitable rooms have direct access to natural daylight and ventilation.

**Management Plan Requirements**

A Construction Management Plan (CMP) and Waste Management Plan (WMP) are both required. A recommended condition has been included in the Appendix outlining the requirements of both the CMP and WMP.

**Item 9.3 (cont'd)****APPENDIX**

**ADDRESS: 1100 DANDENONG ROAD, CARNEGIE**  
**APPLICATION NO: GE/PP-27780/2015**

**1. Proposal**

(Refer to attached plans)

Features of the proposal include:

- Demolition of the existing dwelling
- Basement car parking comprising of 26 car spaces (one for each dwelling and 4 visitor car spaces)
- 9 bicycle spaces
- Vehicular access via the existing crossover onto Dandenong Road
- All twenty-two dwellings consist of one or two bedrooms (10 x 2 bedroom and 12 x 1 bedroom)
- Maximum building height of 13.50 metres
- Site coverage of 87 per cent

**2. Public Notice**

- 5 properties notified
- 32 notices sent (owners and occupiers)
- 1 signs erected on site
- 4 objections received

The objectors' concerns are summarised as follows:

- Neighbourhood character
- Traffic and car parking
- Height, massing and bulk
- Overlooking
- Overshadowing Non-compliance with site coverage, permeability, street setbacks, side and rear setbacks
- Noise

**3. Referrals**

The application has been referred to various departments and individuals within Council for advice on particular issues. The following is a summary of relevant advice:

*Transport Planning*

- Transport Planning requires changes to the basement access and car spaces to ensure adequate access is achieved.
- If a permit was to be issued, a notation should be placed on the permit indicating that the proposed development would be ineligible for parking permits.
- No objection, subject to conditions.

**Item 9.3 (cont'd)***Landscape Assessment Officer*

- The existing Sweet Pittosporum tree located at 1102-1106 Dandenong Road (Motel site) adjacent to the eastern boundary of the subject site, will be impacted by the development.
- The application indicates that the applicant is seeking the consent of the adjoining landowner to remove the tree. Should this not be granted, increased setbacks adjacent to this tree will be required.

**4. Planning Conference**

The Conference chaired by Cr Esakoff provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- Traffic and car parking impacts.
- Vehicle access, particularly given the sites proximity to the service road access to Dandenong Road.
- Visual mass and bulk of the development.
- Overlooking
- Impacts on existing infrastructure.

**5. Conditions**

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must generally accord with the plans submitted with the application (identified as TP-10, TP-11, TP-12, TP-20, TP-21 and TP30, Issue A, dated 3.3.2015 and prepared by Stokes Architects) but modified to show:
  - (a) The provision of a passing area at the entrance of the driveway measuring a minimum of 5 metres wide by 7 metres in length and aligned with the existing vehicle crossover. Any consequential changes to the basement and ground floor are to be absorbed within the approved building envelope, to the satisfaction of the Responsible Authority;
  - (b) The vehicle accessway ramp beyond the passing area is to measure a minimum of 3 metres in width, plus 300mm kerbs on either side (or 500mm kerbs on the outside around any bends);
  - (c) The lengths and gradients of the vehicle accessway ramp are to be clearly dimensioned on the plans and in accordance with Design Standard 3 of Clause 52.06-8 of the Glen Eira Planning Scheme;
  - (d) The outside radii of the curved section of the vehicle accessway ramp is to be a minimum of 7.6 metres and dimensioned on the plans;
  - (e) A minimum height clearance of 2.1 metres is required at the entrance of the basement car park and within the car parking areas. This must be measured as per Figure 5.3 of AS2890.1:2004 and shown on the longitudinal cross section plan;
  - (f) The 90 degree visitor car spaces are to be widened to a minimum of 2.8 metres and provided with a 300mm clearance between the wall and the northernmost car space;

**Item 9.3 (cont'd)**

- (g) The dimensions of the car stackers are to be clearly shown on the plans, including the pit depth, height clearances, gate widths and platform widths. The minimum useable platform width is to be 2.4 metres and at least 25 per cent of the spaces need to accommodate a vehicle height of 1.8 metres. These requirements are to also be shown in a cross-section plan;
  - (h) All car spaces are to be numbered and allocated to their respective dwelling;
  - (i) A pedestrian sight triangle measuring 2.5 metres (along the driveway edge;
  - (j) The basement and ground floor of the development are to be setback a minimum of 2.2 metres from the existing Sweet Pittosporum tree located at 1102-1106 Dandenong Road. Any consequential changes are to be absorbed within the remainder of the approved building envelope, to the satisfaction of the Responsible Authority, unless the tree is removed with the consent of the landowner of 1102-1106 Dandenong Road. This must occur prior to the endorsement of the amended plans and photographic evidence is to be provided that demonstrates that the tree has been removed; and
  - (k) The location of any substation required to be clearly shown on the plans and integrated within the building envelope to the satisfaction of the Responsible Authority.
2. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme. Note: This does not obviate the need for a permit where one is required.
3. This Permit will expire if:
- The development does not start within two (2) years from the date of this Permit; or
  - The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

4. Written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the development does not exceed 13.5 metres in height above natural ground level. This must be provided at frame stage inspection and at final inspection.
5. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority

**Item 9.3 (cont'd)**

6. Prior to the occupation of the development, the walls on the boundary of adjoining properties must be cleaned and finished in a manner to the satisfaction of the Responsible Authority. Painted or bagged walls must be finished to a uniform standard and unpainted or unrendered walls must have all excess mortar removed.
7. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:
  - (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
  - (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
  - (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
  - (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

8. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:
  - (a) delivery and unloading points and expected frequency;
  - (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;

**Item 9.3 (cont'd)**

- (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
  - (d) any requirements outlined within this permit as required by the relevant referral authorities;
  - (e) hours for construction activity in accordance with any other condition of this permit;
  - (f) measures to control noise, dust, water and sediment laden runoff;
  - (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
  - (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.
9. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority.
10. Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:
- (a) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
  - (b) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
  - (c) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
    - (i) Two (2) small trees within the front setback
- Trees are not to be sited over easements. All species selected must be to the satisfaction of the Responsible Authority
11. The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing.
12. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.



**Item 9.3 (cont'd)**

13. Should the Sweet Pittosporum tree located at 1102-1106 Dandenong Road not be removed, prior to the commencement of the buildings and works (including demolition), a tree protection zone must be provided around this tree at a radius of 2.2 metres from the base of the trunk to define a 'tree protection zone'.

This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority.

The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone.

No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.

The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

**This condition is not applicable if the existing Sweet Pittosporum tree located at 1102-1106 Dandenong Road, is removed with the consent of the landowner of 1102-1106 Dandenong Road. This must occur prior to the endorsement of the amended plans and photographic evidence is to be provided that demonstrates that the tree has been removed.**

14. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all weather sealcoat;
  - (d) drained;
  - (e) line-marked to indicate each car space and all access lanes;
  - (f) clearly marked to show the direction of traffic along the access lanes and driveways;

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

15. The car parking allocation for the approved development must be:
- Not less than one (1) car space per one or two bedroom dwelling; and
  - Visitor spaces (4) marked accordingly.
16. The mechanical car stackers must be maintained by the Owner's Corporation in a good working order and be permanently available for the parking of vehicles in accordance with their purpose to the satisfaction of the Responsible Authority. Should no Owner's Corporation be established, then the lot owner must bear responsibility for ongoing maintenance of the car stacker.

**Item 9.3 (cont'd)**

17. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority, a car stacker system management plan including but not limited to the following:
  - (a) Allocation of car spaces according to vehicle size and type;
  - (b) Ongoing maintenance of the car stacker system;
  - (c) Instructions to owners/occupiers about the operation of the car stacker system; and
  - (d) Communicating to prospective residents about the availability of car stacker spaces and sizes.

Once approved this document must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

18. Any modification to existing infrastructure and services within the road reservation (including, but not restricted to, electricity supply, telecommunications services, gas supply, water supply, sewerage services and stormwater drainage) necessary to provide the required access to the site, must be undertaken by the applicant/developer to the satisfaction of the relevant authority. All costs associated with any such modifications must be borne by the applicant/developer
19. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed in accordance with the endorsed plans (prior to the construction of the levels above being commenced
20. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed in accordance with the endorsed plans.
21. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to Note A.
22. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.

**Item 9.3 (cont'd)****Notations**

- A. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- B. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- C. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- D. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968
- E. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. The approval for building on a “title boundary” enables the building to be sited precisely on the boundary (as determined by a licensed land surveyor) or within 200mm of the title boundary as per the definition in Clause 55.04-2 of the Glen Eira Planning Scheme. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968, i.e. Council will not deliberate on which option prevails but rather the permit holder and adjoining owners will need to cooperatively resolve which of the above outcomes is mutually acceptable
- F. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal
- G. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.

**Item 9.3 (cont'd)**

- H. Prior to the commencement of any demolition and/or building works, an Asset Protection Permit must be obtained from Council's Engineering Services Department
- I. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit
- J. There is an existing Council drain that runs along the eastern boundary of 2 Koornang Road. Protection works must be in place during excavation and construction of the building to protect the Council's drain. Developer/Owner is required to submit the proposed protection works plan to Council for approval prior commencement of any works.
- K. Registered Building Surveyor must serve a protection works notice under Building Act/Res to Municipal Building Surveyor with details of any Ground Anchors and protection of Council drain.
- L. Developer to prove on site exact location of Council drain and any anchors shall be minimum kept 1 metre away from the Council drains.
- M. Application to build over within 1 metre of Council drain must be submitted to Engineering Services prior to any building works.
- N. No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.
- O. Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- P. Drainage associated with basement construction (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.
- Q. All stormwater runoff must be connected to Council underground drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.
- R. All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.

**Item 9.3 (cont'd)**

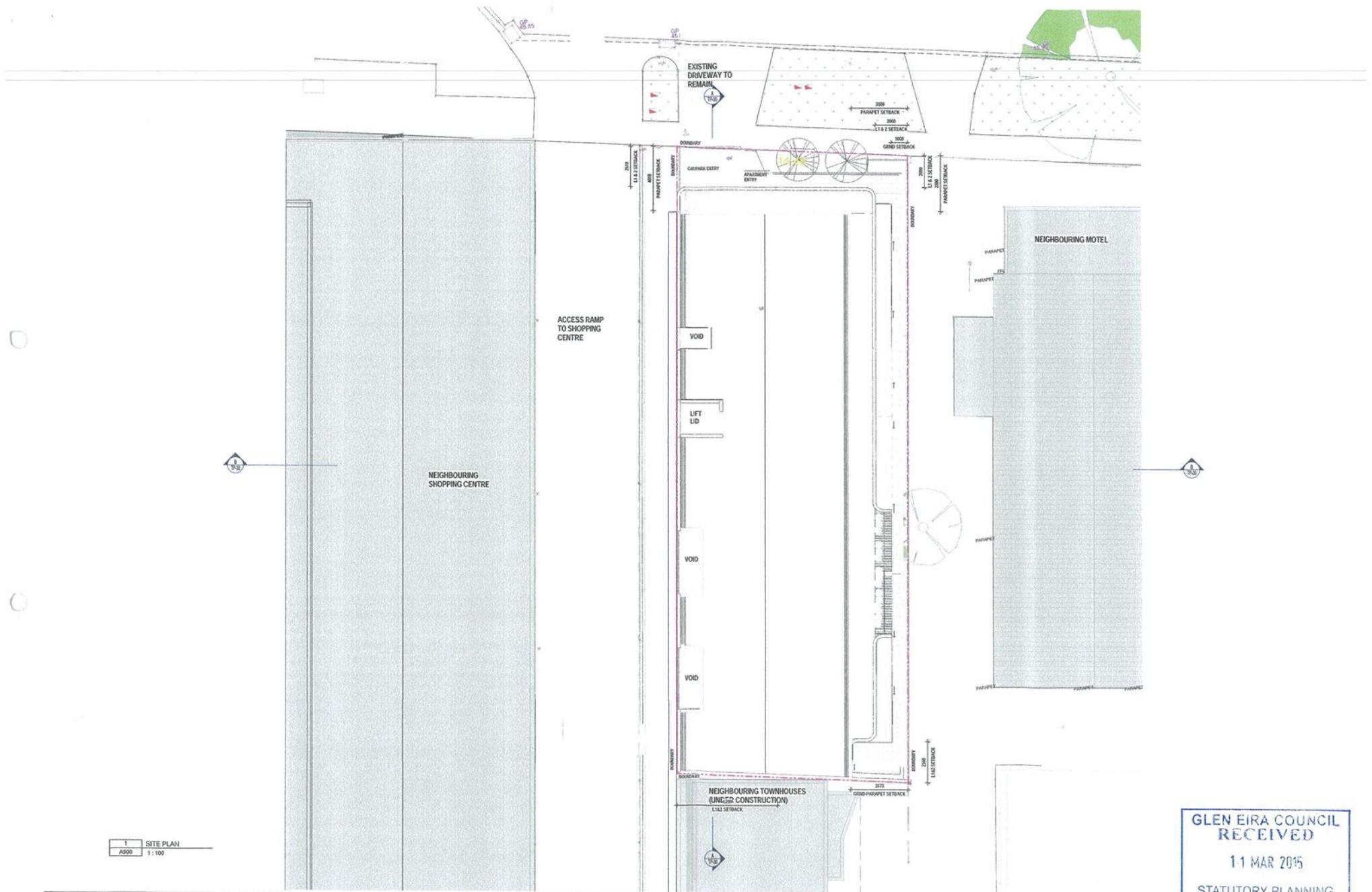
**Crs Esakoff/Okotel**

**That the recommendation in the report be adopted with the following addition:**

**That a new Condition 1(l) be added as follows:**

- (l) Modifications to the building envelope to the extent there is no increase in overshadowing of the balcony of the rear dwelling of the development to the south at 12 Arawatta Street between the hours of 9am and 3pm on the 22 September. Revised shadow diagrams must be provided accordingly that clearly demonstrate this requirement. Any changes are to be absorbed within the approved building envelope.**

**The MOTION was put and CARRIED unanimously.**



1 SITE PLAN  
A800 1:100

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11 MAR 2015  
STATUTORY PLANNING  
DEPARTMENT

**Stokes**

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01/15 A TP ISSUE

01/15 3.3.2015

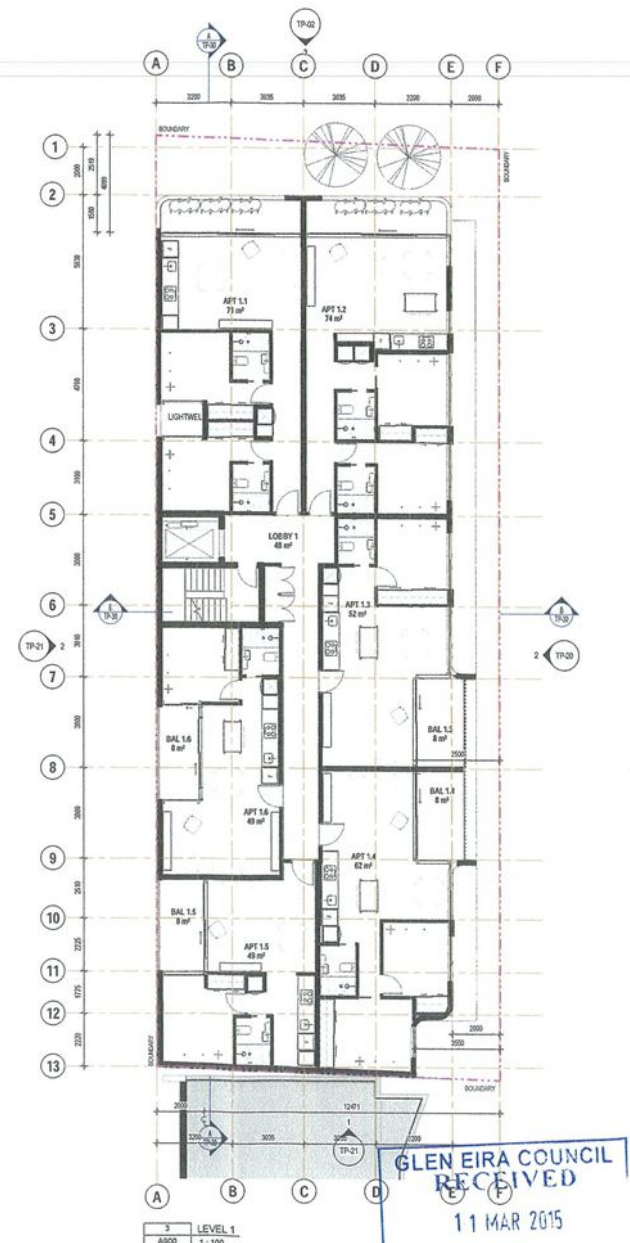
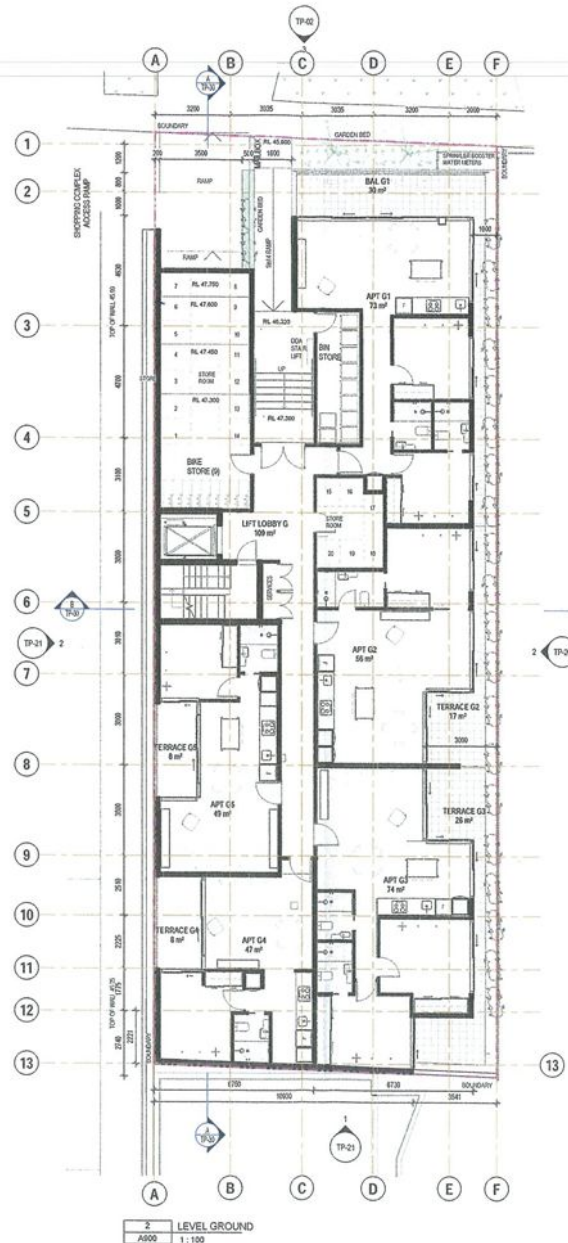
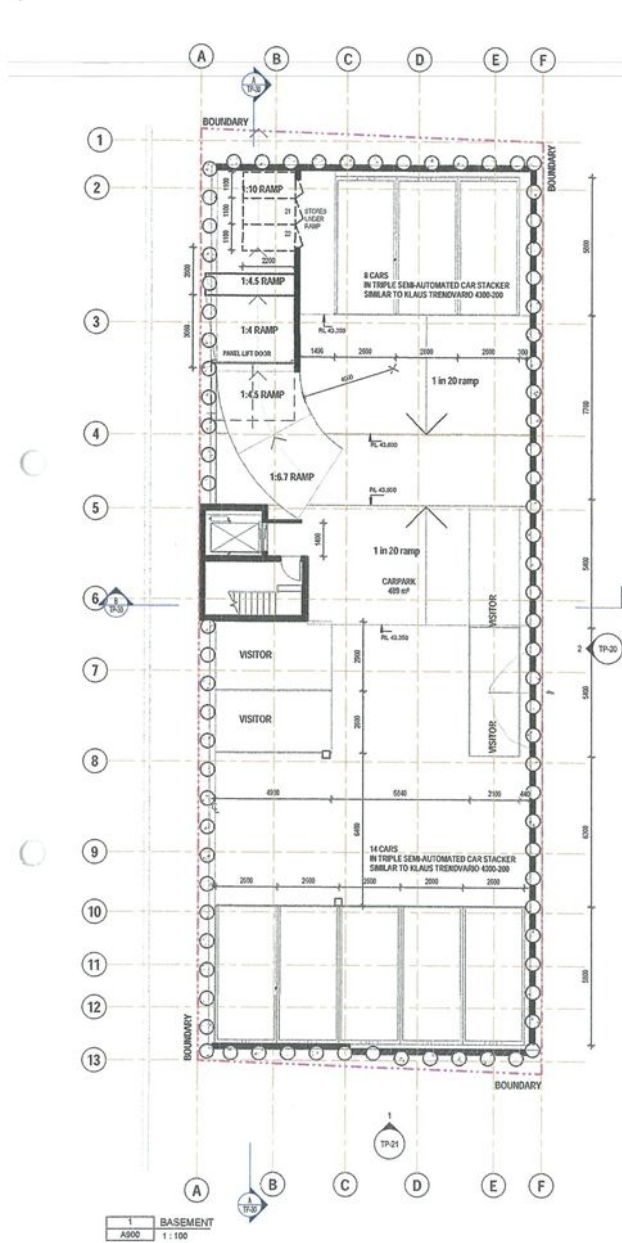
project  
NEW APARTMENTS  
client  
CAPSTONE PROPERTY

address  
1100 DANDENONG RD,  
CARNEGIE

SITE PLAN

DATE: 10/01/2015 12:09:43 PM  
DRAW: 1:100





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DEPARTMENT

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Project A TP ISSUE

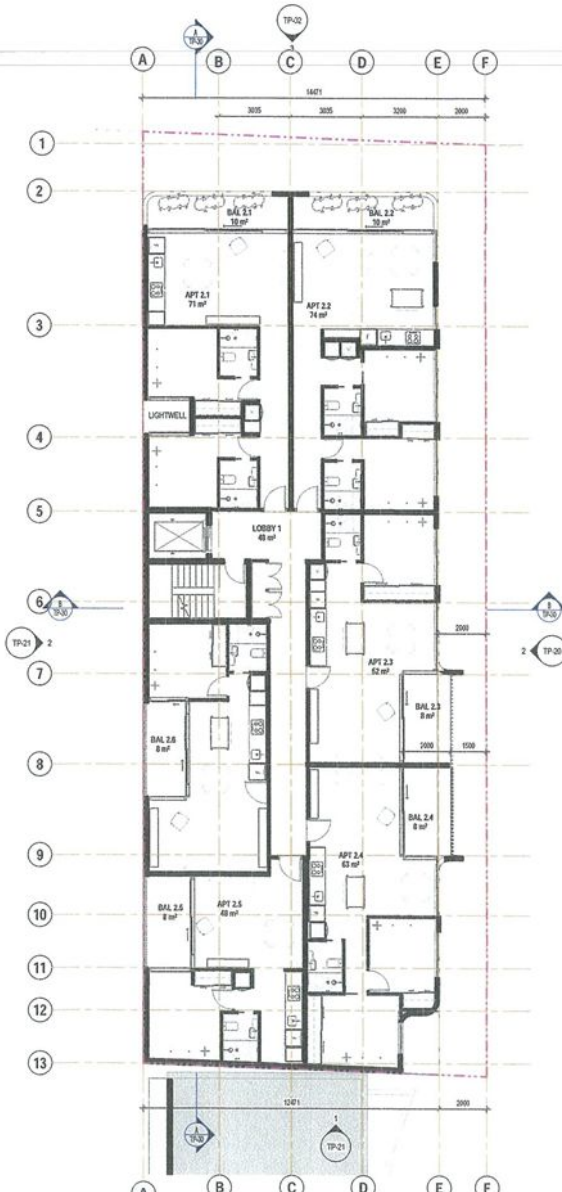
Date 15.03.2015

Project NEW APARTMENTS  
Client CAPSTONE PROPERTY

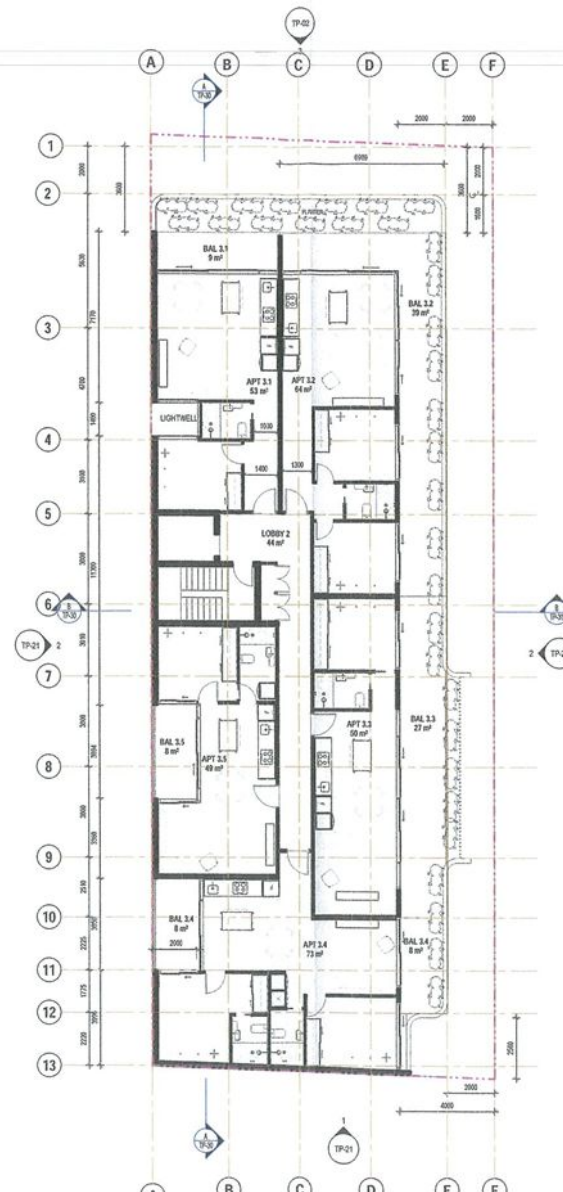
Address 1100 DANDENONG RD,  
CARNEGIE

BASEMENT B1, GROUND & LEVEL 1

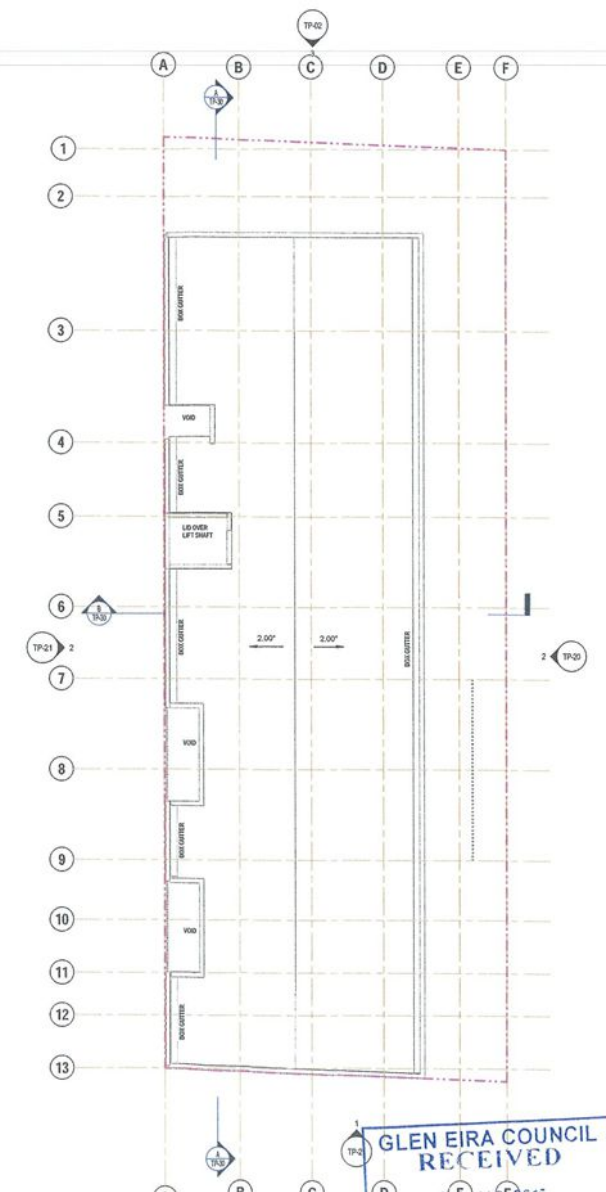
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2 LEVEL 3  
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3 ROOF TP  
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15 MAR 2015

STATUTORY PLANNING  
DEPARTMENT

LEVEL 2, 3 & ROOF

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1 NORTH ELEVATION  
A101 1:100



2 EAST ELEVATION  
A101 1:100

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FINISHES LEGEND  
WFC-1 PROFILED OFF WHITE PRECAST CONCRETE  
WFC-2 CLASS 2 OFF WHITE PRECAST CONCRETE  
WBA-1 WOOD COMPOSITE BALUSTRADE AND SCREEN  
GLS-1 CLEAR GLAZING IN CHARCOAL POWDER COATED ALUMINIUM FRAME  
MC-1 FLAT PAN METAL CLADDING - PRE-FINISHED IN DARK GREY

PROPOSED NORTH & EAST ELEVATIONS

Drawn: TP-20  
Date: 14/03/2015 9:02:04 PM  
Scale: 1:100

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MC-1



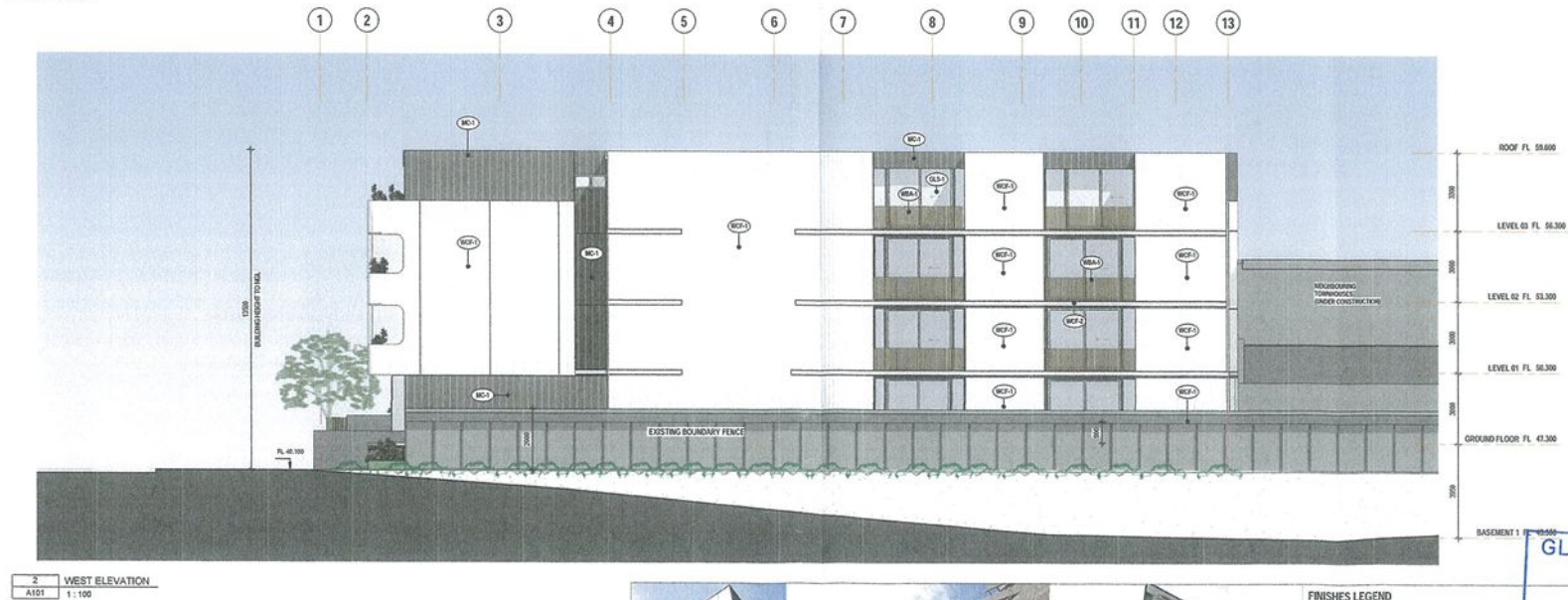
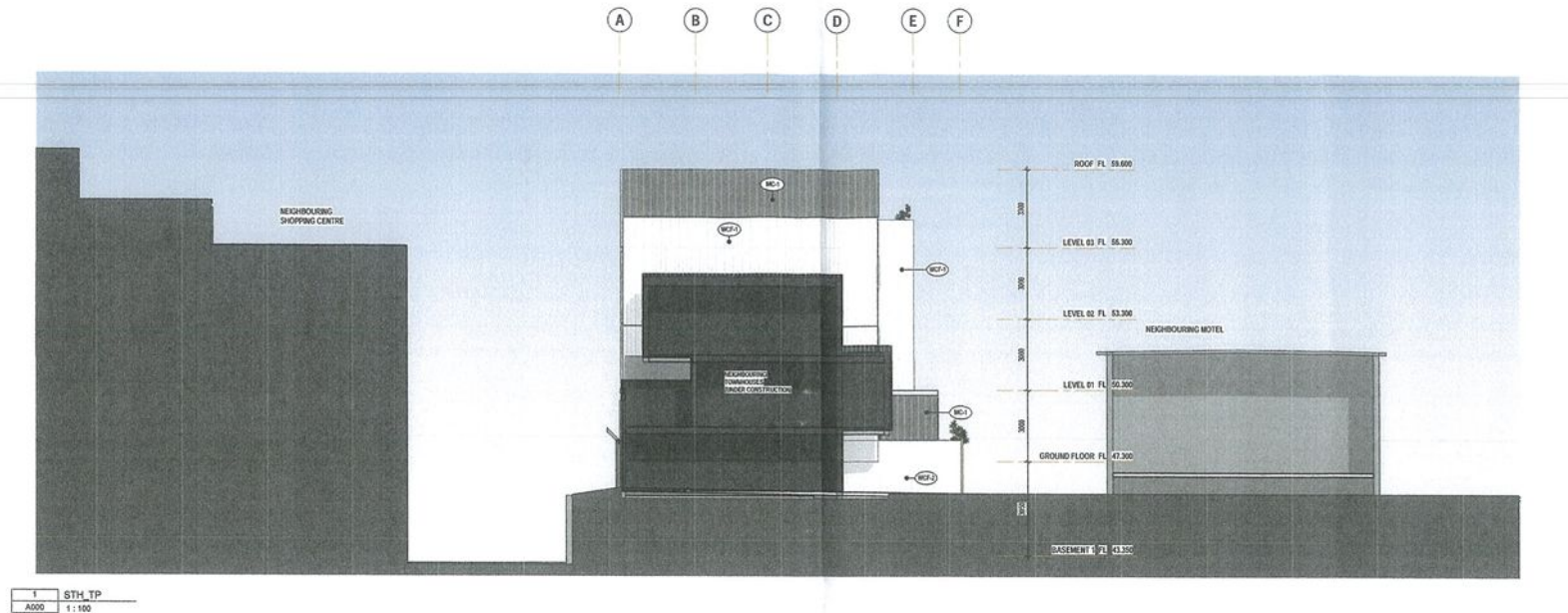
WBA-1



WFC-1

project: NEW APARTMENTS  
client: CAPSTONE PROPERTY

address: 1100 DANDENONG RD, CARNEGIE

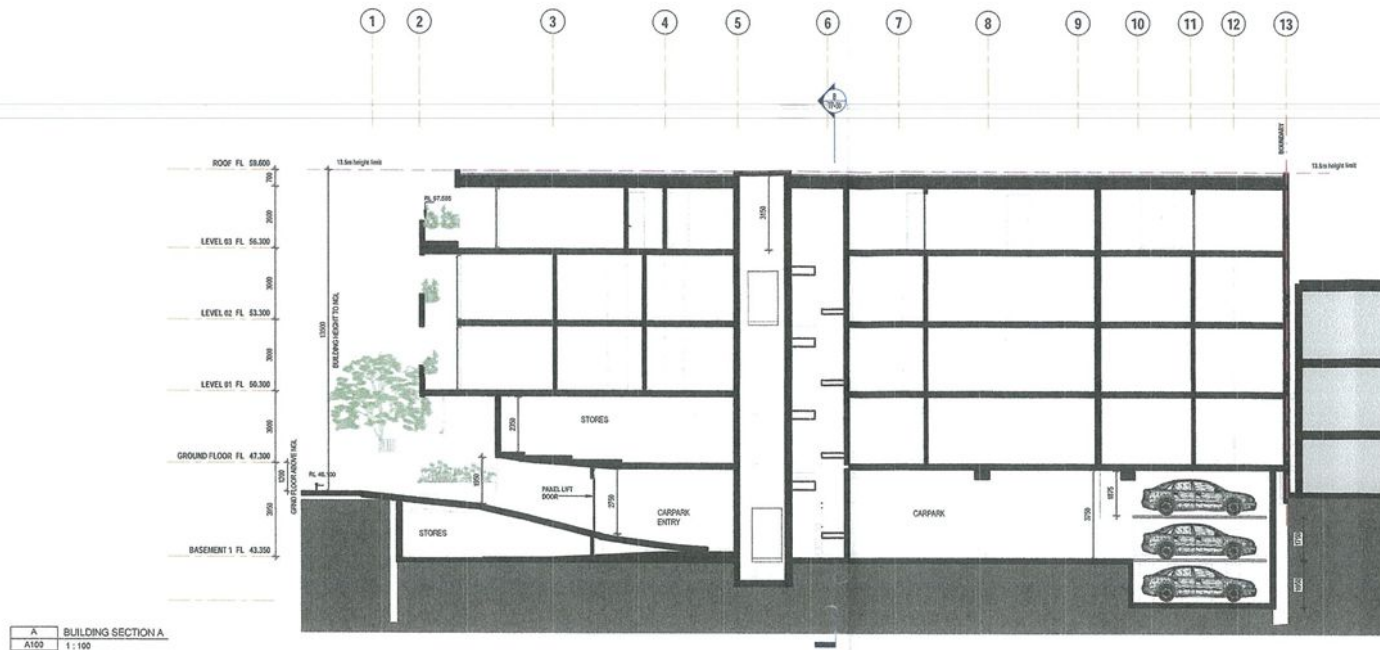


**FINISHES LEGEND**  
WFC-1 PROFILED OFF WHITE PRECAST CONCRETE  
WFC-2 CLASS 2 OFF WHITE PRECAST CONCRETE  
WBA-1 WOOD COMPOSITE BALUSTRADE AND SCREEN  
GLS-1 CLEAR GLAZING IN CHARCOAL POWDERCOATED ALUMINIUM FRAME  
MC-1 FLAT PAN METAL CLADDING - PRE-FINISHED IN DARK GRAY

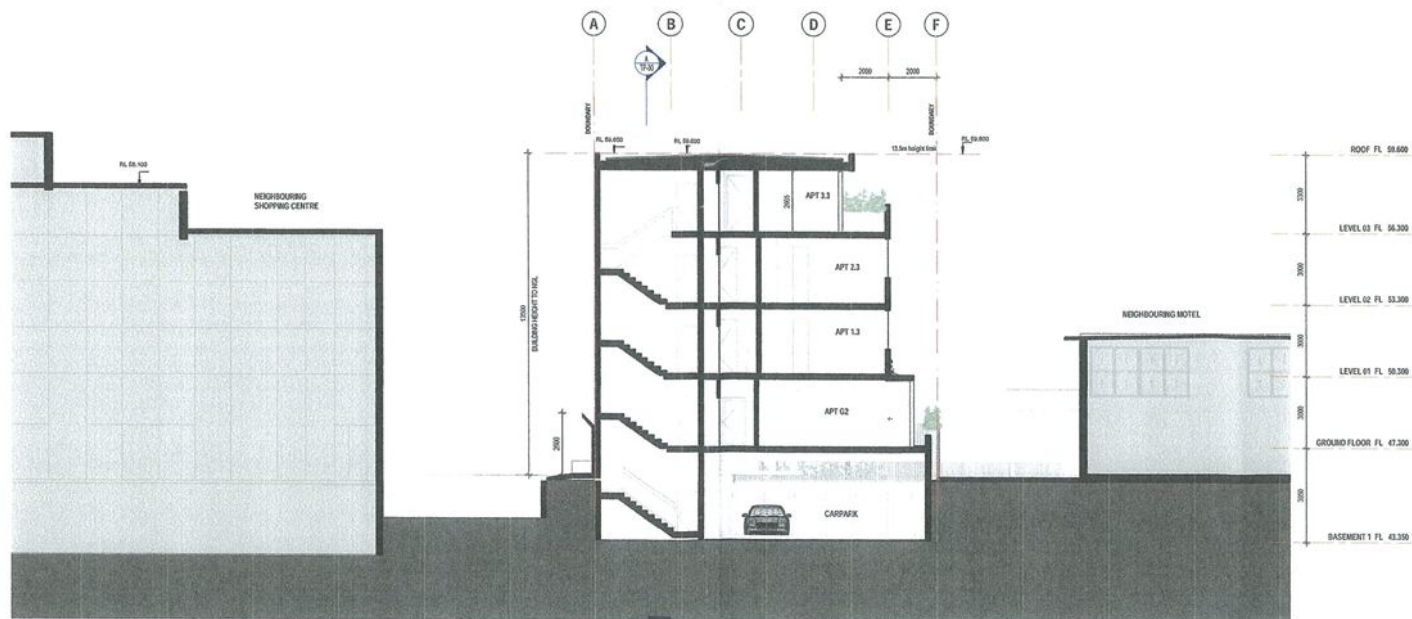


<b>Stokes</b>	<b>Stokes Architects</b>	Suite 20, 246 New St Port Adelaide VIC 5111 Ph: 0814 362 226 www.stokesarchitects.com.au enquiries@stokesarchitects.com.au	<p>Stokes Architects is a registered architectural firm under the Victorian Planning Act 2017. This drawing is the property of Stokes Architects and is not to be used for any other purpose without the written consent of Stokes Architects.</p>	<div data-bbox="940 1334 1097 1439" data-label="Image"> </div> <div data-bbox="940 1439 1097 1509" data-label="Caption"> <p>MC-1 A TP ISSUE</p> </div> <div data-bbox="1209 1334 1366 1439" data-label="Image"> </div> <div data-bbox="1209 1439 1366 1509" data-label="Caption"> <p>WBA-1 NEW APARTMENTS client: CAPSTONE PROPERTY</p> </div> <div data-bbox="1366 1334 1523 1439" data-label="Image"> </div> <div data-bbox="1366 1439 1523 1509" data-label="Caption"> <p>WFC-1 1100 DANDENONG RD, CARNEGIE</p> </div>	<p><b>PROPOSED SOUTH &amp; WEST ELEVATIONS</b></p>	<p>City No: TP-21 A  Project: 1100 DANDENONG RD CARNEGIE  Date: 10/03/2015 10:43 PM  Scale: 1:100 © A1</p>
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A BUILDING SECTION A  
A100 1:100



B SECTION BB  
A100 1:100

GLEN EIRA COUNCIL  
RECEIVED  
11 MAR 2015  
STATUTORY PLANNING  
DEPARTMENT  
TP 30

**Stokes**

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DATE 3.3.2015

BY A TP ISSUE

PROJECT

NEW APARTMENTS

CLIENT

CAPSTONE PROPERTY

ADDRESS  
1100 DANDENONG RD,  
CARNEGIE

PROPOSED SECTIONS

TP 30

DATE 11/03/2015 1:04:00 PM

SCALE 1:100

BY A1

**Item 9.4****NEW LOCAL PARK PROPOSAL – UNNAMED ROAD – ESKDALE ROAD AND FITZGIBBON CRESCENT, CAULFIELD NORTH**

**File No:**  
**Enquiries: Paul Burke**  
**Director Community Relations**

**1. Purpose**

To report on feedback received during the community consultation for a local park proposal on an unnamed road between Eskdale Road and Fitzgibbon Crescent, Caulfield North. Open Space Strategy - Gap Area CN6.

**2. Corporate Goal**

To enhance recreation facilities and open space to meet current and future needs of the local community.

**3. Open Space Strategy**

*6.7.5a – The lack of the smaller local open space network in Caulfield North is to be addressed with recommendations for additional Local and Small Local open space in the precinct. Other improvements include addressing accessibility via the street network to open space.*

**4. Discussion****4.1 Proposal**

Council's Open Space Strategy (page 171) highlights the lack of smaller local open space network in the Caulfield North area and recommends for additional Local and Small Local open space in the precinct. The proposal being considered involves the closure of an unnamed road between Eskdale Road and Fitzgibbon Crescent in Caulfield to develop a Small local open space. See information flyer - Attachment 1.

As part of the proposed 2015/16 Civil Works Capital Program Eskdale Road is scheduled for major road reconstruction and Fitzgibbon Crescent is scheduled for drainage works. As a consequence of this, there is an opportunity to integrate the proposed new park construction with the Civil Works Program. This would provide time and cost benefits.

Providing additional open space in established areas requires innovative approaches and opportunities which challenge the status quo and existing patterns of use.

**4.2 Consultation overview**

The project was promoted for six weeks between 23 March and 17 April and consisted of the following actions:

- Four adjacent property owners to the proposed park were notified by hand delivered letter of the proposal and invited to make comment;
- Distribution of information flyer to 195 households in proximity;
- Advertising in the Caulfield and Moorabbin Leader newspapers – 6 April;
- Promoted in the April Glen Eira News;
- Project overview and links provided on Council's website;



**Item 9.4 (cont'd)**

- Information available on Council's Have Your Say website, including a forum for feedback and questions;
- Information available at Council's Service Centre.

**4.3 Consultation Engagement**

The online forum attracted 114 unique views with eight (8) unique people providing comment. See Attachment 2. The concept plans were downloaded 29 times.

Six (6) people provided comment through either (or a combination of) email, phone or letter. See Attachment 3.

**5. Community Consultation Feedback**

Fourteen formal submissions were received. Six were in favour, six against and 2 uncommitted and undecided.

All feedback and issues raised during the consultation have been themed into broad areas and addressed below.

**5.1 Location and Site Selection**

The location was evaluated against criteria outlined in the Open Space Strategy (p.86) for assessing the suitability of land as public open space and found to be suitable for a small open space. Key considerations included:

- Landscape Character - Two existing mature Plane trees can be retained and will guide the central pathway and seating, provide shade and reinforce the feeling of a natural urban environment.
- Accessible – The site is not restricted by any physical barriers and would be able to cater for all uses.
- Condition and Services – There are no easements or significant services on the site.
- Cost and Ownership – There is minimal cost to implement the project given road works on Eskdale Road and the land is a Council road.
- Visibility and Condition– The site has street access from two sides and is visually permeable which will assist with passive surveillance.

**5.2 Size and Utilisation**

The proposed size of space is approximately 550m<sup>2</sup> being comparable to Clee Street Park, McKinnon and Hall Street Park, McKinnon.

Usage of the park will be localised and lower levels of usage than would be associated with larger parks or those with playgrounds. It is not perceived that noise will exceed existing levels of beyond what is reasonably expected in a residential area.

The success of Riddell Park is an example of a small park that can have a considerable positive impact on an area. Smaller spaces complement the larger reserves and provide open space within easy safe walking distance from dwellings within 200 metres catchment.

**Item 9.4 (cont'd)****5.3 Safety and Maintenance**

There was concern that any potential park may attract undesirable behaviour or become a safety concern. The park would be designed in accordance with Crime Prevention through Environmental Design (CPTED) principles. Victoria Police would be consulted during the design phase should the proposal be approved.

Examples of CPTED principles include the selection of low level ground plantings to enable line of sight through the park and wide open areas to remove the opportunity for concealment. Proximity of residential properties provides passive surveillance which is commonly cited as a deterrent to anti-social or negative behaviour.

Management and ongoing maintenance will be similar to other parks to ensure the benefit of the space remains current. The standard and quality of parks in Glen Eira are often rated amongst the best in Melbourne.

**5.4 Parking and Traffic Flow**

Council's Transport Planning advised that the closure of the road would not create adverse traffic conditions for the surrounding road network and no impact on the garbage collection from Eskdale Road and Fitzgibbon Crescent.

Car parking in the unnamed street will be offset with additional parking opportunities along Eskdale Road. The area caters to local residential parking and there is no demand for additional parking.

It was suggested that as part of the road reconstruction the speed hump between 50-57 Eskdale Road could be either reduced or relocated to offset the loss of parking in the unnamed road for immediate residents.

If Council resolves to advance with this proposal the position and size of the speed hump can be further assessed and incorporated into next year's Eskdale Road reconstruction project.

The southern boundary of the park will not impact on the existing vehicle crossovers of adjacent properties and is set back to allow for vehicle turnout and safe pedestrian movement.

**5.5 Existing Trees**

The two mature Plane trees would be incorporated into the park design, and the root barrier adjacent to 57 Eskdale Road will be retained. The existing road would be replaced by a permeable surface which will likely enhance the overall health of the trees. Trees are the most highly valued feature of open space as identified by the community as part of the Open Space Strategy development.

**5.6 Consultation Process**

This project is an action of Council's Open Space Strategy which identified the lack of smaller local open space in Caulfield North.

The opportunity to provide comment on various elements of the project, including the process, was open to all residents and feedback is contained in this report.

**Item 9.4 (cont'd)**

Similar to previous consultations for proposed open space at Mile End Road / Mimosa Road and Archibald St, Gisborne St and Riddell Parade residents directly adjacent were notified by hand delivered letter of the proposal prior to the consultation.

As part of this consultation there was ongoing dialogue with adjacent residents to address specific concerns, provide further information and discuss potential design considerations.

**6. Recommendation**

That Council:

- a. Note the feedback and responses raised as part of the community consultation phase on the concept;
- b. Authorise the contract implementation documentation to be prepared and incorporated as part of the Eskdale Road Reconstruction project;
- c. Consider the item later on this Agenda to undertake the statutory procedures to discontinue the road in the location of the proposed park.

OR

That Council:

- a. Note the feedback and responses raised as part of the community consultation phase on the concept;
- b. Not further proceed with this initiative.

**Crs Delahunty/Lipshutz**

That Council:

- a. **Note the feedback and responses raised as part of the community consultation phase on the concept;**
- b. **Authorise the contract implementation documentation to be prepared and incorporated as part of the Eskdale Road Reconstruction project;**
- c. **Consider the item later on this Agenda to undertake the statutory procedures to discontinue the road in the location of the proposed park.**

**The MOTION was put and CARRIED unanimously.**

Key elements of the concept design include:

- central seating area under established trees, which will provide for respite and contemplation;
- grassed areas which will provide heat mitigation and assist in site drainage; and
- clear and open green entrances to create a welcoming and inviting space.

The unnamed road currently caters for very low and localised traffic volumes, and would not create adverse traffic conditions for the surrounding road network. Existing access to residential properties will not be impacted.

The current public consultation stage of the project seeks feedback on the concept plan and proposed road closure. Implementation would still require a formal road discontinuance process, as per statutory procedure in the Local Government Act.

#### FEEDBACK

Plans are available from Council's Service Centre, at Glen Eira Libraries and on Council's website [www.glenaira.vic.gov.au/openspace](http://www.glenaira.vic.gov.au/openspace)

There are a number of ways to provide feedback, including Council's *Have Your Say* online forum. The forum provides an easy way to view plans, contribute your thoughts and learn about what other people are thinking.

The opportunity to provide feedback is available until Friday 17 April 2015.

#### FURTHER INFORMATION

For further information, contact Recreation Services on 9524 3333 or email [recreation@glenaira.vic.gov.au](mailto:recreation@glenaira.vic.gov.au)

#### CONTACT

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[www.glenaira.vic.gov.au](http://www.glenaira.vic.gov.au)

## LOCAL PARK PROPOSAL

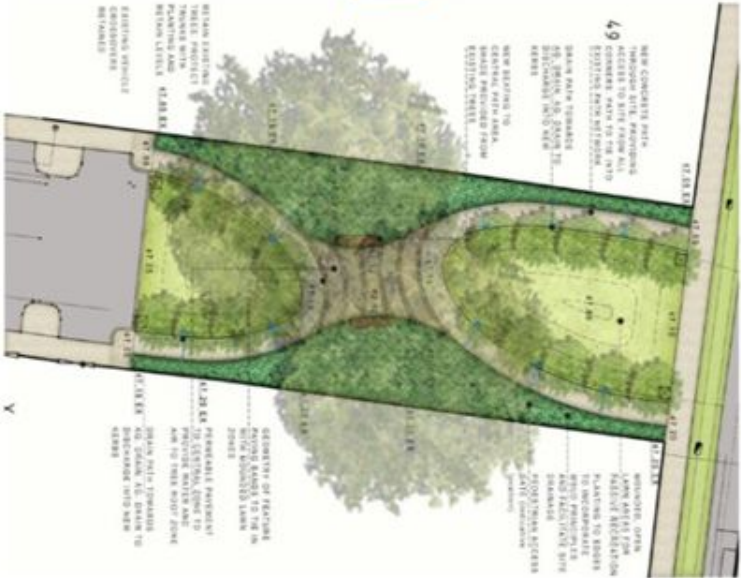
Unnamed Road —  
Eskdale Road and Fitzgibbon Crescent,  
Caulfield North

BENTLEY  
BENTLEY EAST  
BENTLEY WEST  
CARNEGIE  
CAULFIELD  
EASTERNWOOD  
GARDENVALE  
GLEN HUNTLY  
HOMERON  
MURRAY-BERRA  
OSWALD  
ST ALBANS EAST

A new park is proposed in Caulfield North. The new local park would see the closure of an unnamed road between Eskdale Road and Fitzgibbon Crescent. The project is part of Council's Open Space Strategy.

A key feature of the park will be a central seating area, which protects and builds around the compact green environment created by two large established plane trees. Footpaths leading into this area will be surrounded by a combination of low level plantings, which incorporate water sensitive urban design principles, and shaped lawn areas.

LOCAL PARK PROPOSAL – UNNAMED ROAD –  
ESKDALE ROAD AND FITZGIBBON CRESCENT, CAULFIELD NORTH



The park will enhance the local area amenity through the addition of natural features to create a walk-friendly neighbourhood and assist with urban heat mitigation. It will also provide residents with easy access to natural space, which positively contributes to health and wellbeing.



## Attachment 2

### Unnamed Road Eskdale Road and Fitzgibbon Crescent – New Park Proposal Have Your Say Forum – Online Comments

\*The forum received 8 comments during the consultation from unique participants.

Id	Comment
1	I think this park is an excellent idea. The road as it currently exists is mostly redundant and the park will improve the amenity of the area. With all the recent development happening it is good to see at least a small attempt being made to create some much needed green space in Caulfield. The world needs more than just concrete, asphalt and plastic spaces.
2	The proposed park is another wonderful initiative by Glen Eira Council. In addition to improving the amenity of the area, the park will revitalise a space presently underused and bereft of greenery. The added bonus of heat mitigation and installation of communal park benches makes this park a simple yet clever initiative with no adverse consequences to neighbouring residents.
3	Terrific idea that promotes the council's open space strategy and benefits the municipality and residents. Very much in support of it.
4	As a new resident of Glen Eira Council I have been impressed with the Council's attempts to address the lack of open spaces in the municipality. This modest proposal is another step in the right direction which I support. Given the proposed size and features of the park, little money will likely be needed to convert an eye sore into a green space for the benefit of residents.
5	Clever idea to add a park in a municipality severely lacking in such. Won't affect access by neighbouring home owners to homes or parking given how much of the latter is available around the area. Can really see it as a popular hang out/meeting place for residents of all ages."
6	While I commend the council on it's open space strategy, the location of the new park in Eskdale street is not sensible. The residents of that neighbourhood are walking distance to caulfield park and I don't see what the value added would be. I live in the Alma Village area and there are three large multi-dwelling developments being constructed and there is not one open space in the area. In fact one of these developments is the Alma sports club on Wilks street which offered good sporting and community facilities to the neighbourhood. This is no longer available and I urge the council to reconsider its investments and allocate some open space in this area. My suggestion would be transforming Collin Street to an open space.
7	Open space policy is worthwhile, but the choice of location (Eskdale and Fitzgibbon Roads) seems foolish to me. It is very close to the marvellous Caulfield Park, so that the cost of installation and maintenance of such a small facility hardly seems justified. Ratepayer money could be far better spent at a more needy location.

8	<p>Closing the no-name street will affect traffic flows between Eskdale Road and Fitzgibbon Crescent. Access to Hawthorn Road from Fitzgibbon Crescent is already difficult due to the bend in the road with the intersection with Northcote Avenue. There are always cars parked near that intersection and also parked cars near the intersection with Hawthorn Road. The size of the park, limited to about half of the no-name road due to residents access needs to their properties makes it a very small area. The money spent on this proposal, if it goes ahead, would seem a waste and could be used for more worthwhile purposes. The magnificent Caulfield Park is only two blocks away and is widely used. I note that there have been only five responses to this forum indicating general disinterest and apathy about the project.</p>
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### Attachment 3

#### Unnamed Road Eskdale Road and Fitzgibbon Crescent – New Park Proposal Feedback – Email, Phone, Letters

Format	Comment
Email	<p>I am the owner of XXXX. My home abuts the street where the proposed park is to be situated. In fact I previously owned and lived at the property at XXXX- the property behind XXXX and therefore the second of only four properties that abuts this unnamed street. I therefore know the area well and the specific location of the proposed park is incredibly familiar to me.</p> <p>In general I support the proposal to situate a tasteful, utilitarian, and attractive park in this location. However, I wish to clarify a number of issues and request that these items be considered and responded to prior to the planning of the park being finalised. I raise these on the basis of my thorough familiarity with the location and therefore the potential pitfalls of the proposal. I have also visited the recently completed park at the corner of Archibald and Gisborne St in Elsternwick and have spoken with local residents there in order to further enhance my understanding of this type of proposal and the possible challenges it presents.</p> <p>Firstly, I have recently completed building a house on the property at XXXX and therefore I think a few additional considerations need to be taken into account;</p> <ul style="list-style-type: none"> <li>• *I have a side gate access from my property that currently opens up onto the side street. If the park goes ahead, consideration will need to be given as to how access will be maintained to this access/egress point.</li> <li>• *In recent months I have abided by council permits with respect to my fence heights (both front, side and corner - the latter of which has cost me a considerable amount to achieve a highly tasteful and attractive outcome which is possibly somewhat redundant now). Should this proposal proceed I wish for council to be lenient should I wish to request changes to the current fence including height dispensation so as to maintain my privacy with a neighbouring park changing the circumstances for me. Also more updated draft plans including location of and selection of flora needs to take into account given the fences that are there now but were not when the original plans were drawn up.</li> <li>• *Part of my obligation is to have part of the pavement that abuts my property and the proposed park repaired owing to damage from the building process. I would request that this obligation not be enforced at unnecessary expense to me if this park is likely to go ahead. This would be easily construed unnecessary revenue raising should I be forced to fix something up that will be in the coming months torn up to build the park. It looks from the plan that there will be vegetation in the position where this pavement currently sits. I have cc'd Emrys Lloyd-Griffiths on this email for the purposes of this matter specifically.</li> <li>• *I also requested and applied to council for a wider cross-over (4.8metres) to assist with off street parking. My immediate next door neighbour on XXXX has such a crossover as did my previous home at XXXX- immediately to the rear of XXXX. Therefore, my only two neighbouring properties have a 4.8 metre wide crossover. As the proposed park will be significantly diminishing on-street parking - one of the appeals of purchasing a corner block and the reason for which one goes to the additional purchase cost - I request that my application for a 4.8 metre cross over to increase access to my off-street parking be permitted.</li> </ul> <p>More generally, I have a series of concerns/points of clarification I would like to voice ahead of final plans and proposal go ahead;</p> <ul style="list-style-type: none"> <li>• *What is the expected timeframe for when this park is expected to be completed.</li> </ul>

	<ul style="list-style-type: none"> <li>• *Are there going to be more detailed plans for residents to view? If so, when? I am especially interested in seeing,</li> <li>• *Dimensions</li> <li>• *Plant selection</li> <li>• *Maturity of plant stock</li> <li>• *plans taking into account changes to surrounds since original plans done - specifically my new home and side access (onto the park) and how this will be handled <ul style="list-style-type: none"> <li>• *Some commitment regarding maintenance schedule in terms of</li> <li>• *the garden (grass mowing, weeding, tree pruning etc...)</li> <li>• *People's waste - both general and hard (this side street has often been a favourite dumping ground for people owing to the quiet and dark aspect of the street - I would certainly not want this park to worsen this but rather improve it)</li> </ul> </li> <li>• *Handling of the very large roots of the plane tree which has been a perennial issue for us and other locals. Creation of this park will be an opportunity to put appropriate root barriers down protecting the new park facilities, benches and paths as well as our fences and property.</li> <li>• *Clarification of lighting over and around the park and ensuring that in doing so it creates a safe milieu and discourages undesirable persons from hanging around especially as most of us in the adjacent properties have young children. Council should be aware (if they are not already) that this has for some time been a location for young adults to pull up in their cars (often two or three cars in tandem) parked under the plane tree alongside our property late at night (between 10pm and 12am) listening to loud music and smoking (what???) and occasionally one inhabitant from one car gets out and approaches the other car in a suspicious manner. The police have been called regarding this and whilst the park will decrease that activity occurring in cars I feel it is reasonable for council to do its best to ensure we don't exchange one problem for another.</li> <li>• *This above point might raise another discussion point around signage or similar that outlines the conditions of the use of the park and some sort of policy as to how this will be policed.</li> </ul> <p>Thank you for permitting this open discussion and should the above points be clarified, understood and the requests be permitted, I am certainly in favour of the proposal.</p>
Email	<p>There are 3 important considerations that have been omitted from your proposal:</p> <ol style="list-style-type: none"> <li>1. Maintenance of the park after it has been formed. This area has been subject to rubbish dumping and has been neglected. Will the new park be maintained, or provide a greater dumping site?</li> <li>2. Cost of building &amp; maintaining park.</li> <li>3. Safety of pedestrians in Eskdale Rd &amp; Fitzgibbon Crescent when it is dark. There does not appear to be any provision of lighting.</li> </ol> <p>The other question is why do we need this park? The local residents have gardens. Is it envisaged that there will be a denser population, dwelling in high rise flats?</p>
Phone	<p>Mr XXXX was generally supportive of the proposal but had some concerns:</p> <ul style="list-style-type: none"> <li>• He felt that the resident directly adjacent should have been advised of the proposal sooner.</li> <li>• He is concerned about access to properties. He mentioned in particular that the resident at XXXX would have to enter their rear gate via Fitzgibbon Crescent.</li> <li>• He wants to ensure that lighting is adequate for safety (noting the recent incident in Doncaster) however doesn't want it lit to a level that would be imposing.</li> </ul> <p><i>Follow up phone call details</i></p>

	<p>XXXX is supportive as long as it does not affect his driveway and that vehicles from adjacent properties can park somewhere.</p> <p>Believes it will add benefit to the area.</p> <p><i>Email from resident</i></p> <p>Upon receiving notice from you and then talking some weeks ago, I again feel the lack of communication between Council and the land owners that this proposal shall directly affect has been extremely poor.</p> <p>The plans shown is no way near adequate enough nor the pamphlet on the true understanding of this Open Space.</p> <p>We as land owner of XXXX are not in favour of this proposal for a number of reasons that is listed below:</p> <p>1/ Consistent cars parked directly outside to our front door entrance which is on the no name street</p> <p>2/ Our adjoining neighbour XXXX has already 2 cars parked in the no name street out beside their home but with this proposal they will more than likely park outside our house</p> <p>3/ We have a daughter who will be getting her licence in the next month and she will be wanting to park her car directly outside our home</p> <p>4/ There are already a number of neighbours along Fitzgibbon Crescent parking there cars in the no name street</p> <p>5/ The speed bump directly outside XXXX stops the residents XXXX to park their additional cars in Eskdale Rd which as mentioned in point 2 means they shall park outside to our front door</p> <p>6/ Noise factor with the proposed park</p> <p>7/ Less than 1 kilometre away there is Caulfield Park - don't see the sense of this "park"</p> <p>8/ The influx of more people walking between the 2 roads which means more noise factor when at the moment it is a very quiet and peaceful street.</p> <p>9/ Safety in the area, I have 2 teenage daughters and the additional people that may entice to the area is a concern.</p> <p>Having said the above if Council can come back to us with answers to these concerns we would be grateful but maybe just close off one end of the street improve the footpath that is being destroyed by the 2 large trees and the drainage then this may be more beneficial to all concerned.</p>
In person	<ul style="list-style-type: none"> <li>• Disappointed they were not contacted earlier to discuss the proposal.</li> <li>• Owner has four registered vehicles two off-street, and two on-street.</li> <li>• Are the rear driveways to the properties protected? Resident was planning to put in double garage at the rear of property.</li> <li>• Speed hump prevents owners from parking in front of house. If this was removed or relocated west it would offset the loss of parking from the property.</li> <li>• Want to ensure that they maintain access from both the unnamed road and Eskdale Road.</li> </ul>

	<p><i>Email from resident</i></p> <p>My wife and I spoke with you yesterday morning, and I would like to now formally confirm our discussion and also thank you for listening to our deep concerns regarding the proposed park adjacent to our property.</p> <p>As we mentioned, we are very distressed about the proposed park development, and believe we will be permanently disadvantaged if it does go ahead. Our intention is that both you and the Council understand our distress and concerns, and do your best to alleviate those issues before any decision is made regarding the proposed project .</p> <p>Issues discussed with you and presented in other correspondence with councillors remain crucially important to us. These matters must be dealt with before any decisions are made to change the status quo:</p> <ul style="list-style-type: none"> <li>· Removal of speed hump (If it is decided to relocate rather than remove, a more suitable location would be directly adjacent to the proposed park).</li> <li>· Care taken not to damage root barrier between large plane tree and our house.</li> <li>· Approval for double crossover of 4.5 metres, as applied for, in the no-name street to replace a single, old and damaged crossover giving access to our property, and where we now park two of our cars. We are currently negotiating with a garage installer for a double-garage and an application for Council permission will soon follow.</li> </ul> <p>Apart from these specific concerns, there remain some issues that will be unable to be solved by either Council or ourselves should the park development proceed. These are things we will just have to put up with. In recompense we ask you to address the issues of particular concern to us, and which <b>can</b> be remedied, in a way that is to our satisfaction.</p> <p>The two major insoluble issues are as follows:</p> <ul style="list-style-type: none"> <li>· The daily inconvenience of the parking of my wife's car. She leaves the car on our property at night, but during the day leaves it in the side-street, adjacent to our house, for convenient access.</li> </ul> <p>If the park is developed, this part of the no-name street will no longer be available. The only option is to park at the front of our house XXXX, assuming the massive speed hump is removed or relocated. Then, in the evenings, when she wants to put the car in the back yard, or planned new garage, via the open end of the no-name street she will have to drive around the block – either two right hand turns into busy Bambra Road and then Fitzgibbon Avenue, or the longer but safer left hand turns drive via Hawthorn Rd, Northcote Avenue and the no-name street end still open.</p> <p>It is unlikely she will be able to leave the car in the more convenient location in the no-name street outside XXXX as the owners on a previous occasion (when our side street was unavailable for parking as a result of road work), asked us not to park there. We understand that no resident wants to see other residents parking their cars outside their property on a permanent basis.</p> <ul style="list-style-type: none"> <li>· It is our belief the value of our property will suffer as a result of the proposed park development. There may be people attracted to the park, but there will also be many who will be wary of being next to a park with the probability of noise, litter, dog droppings and drugs. Yes, people generally do like parks – but not next door to them. We regularly visit the</li> </ul>
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	<p>magnificent Caulfield Park two blocks away. Surely there must be better locations in Glen Eira for a new park, and the expenditure, than this proposal.</p> <p>As mentioned in our conversation yesterday, we have recently applied to Council for a permit to install a 4.5 metre crossover prior to installing a new double garage. Shortly, when we have sorted out the paperwork, we will also be applying for a permit to build the garage, and in addition, will be applying for dispensation to install just a 1 metre setback. There is a precedent as our neighbours opposite in the No-Name street XXXX have been permitted both a 1 metre setback and a 4.5 metre crossover. In consideration of the disadvantages this new park will have on our life (on a daily basis), I would like to think these very reasonable proposals be permitted</p> <p>I guess to sum up. We are <b>not</b> at all happy about the development, and would certainly celebrate if the decision were taken not to proceed. However, if it were to proceed, we would want you and Council to understand our reluctance, and to address <b>all</b> the issues we have raised both today and previously (letter to you on March 27). If that is not to happen we will have no alternative but to fight the proposed park through all other channels.</p> <p>Thank you for your offer to keep us informed of all developments. It is very much appreciated.</p>
Email	<p>This is to record our objections to the Local Park Proposal Un-named Road between Eskdale Road and Fitzgibbon Crescent, Caulfield North.</p> <p>It diminishes the quality of life for the occupants of houses on the unnamed road:</p> <ul style="list-style-type: none"> <li>(a) Restricts on-street parking for residents of the Un-named Road and their visitors.</li> <li>(b) Eskdale Road occupants using their rear access have to drive around the block to park in front of their own homes.</li> <li>(c) Limited enjoyment of their external space due to proximity of proposed park and activities.</li> </ul> <p>It diminishes the quality of life for the occupants of houses in Eskdale Road and Fitzgibbon Crescent:</p> <ul style="list-style-type: none"> <li>(a) Restricts access between Fitzgibbon Crescent and Eskdale Road for local traffic.</li> <li>(b) Increases congested parking on Fitzgibbon Crescent and Eskdale Road.</li> <li>(c) Decreases access to Hawthorn Road via Fitzgibbon/Northcote intersection, an already congested area.</li> <li>(d) Decreases access to Hawthorn Road, via Eskdale Road.</li> </ul> <p>Amenity limited or negated due to:</p> <ul style="list-style-type: none"> <li>(a) The proximity, expanse and varied facilities of Caulfield Park at the end of Bambra Road on Balaclava Road which caters for local residents and the wider community.</li> <li>(b) A space big enough for passive recreation only, whatever that may mean.</li> <li>(c) The ability to enforce passive recreation for the quality of life of occupants on the Un-named Road.</li> <li>(d) A green space that provides a resting place for dog owners and for their dogs to defecate.</li> <li>(e) The reluctance of dog owners to remove their dogs' droppings, eliminates enjoyment of the area's green space.</li> </ul> <p>Waste/Ongoing Costs</p> <ul style="list-style-type: none"> <li>(a) Lost cost of recent resurfacing of the Un-named Road.</li> </ul>

	<p>(b) Ongoing maintenance costs of green area, trees and leaves.  (c) Increased OH&amp;S with more leaves/twigs scattered on the pavement.  (d) Increased trips, slips or falls due to (c) particularly when it rains.</p> <p>Alternative Use of Funds  (a) Update the footpaths in the area to create a “walk-friendly” neighbourhood.  (b) Update facilities in one of the existing parks to greater community benefit.</p> <p>Please confirm receipt of this email with a response.</p>
Email	<p>We were surprised to receive a leaflet from Glen Eira City Council on Wednesday 25 March 2015 relating to the proposed closure of the unnamed road between Eskdale Road and Fitzgibbon Crescent Caulfield North.</p> <p>Although we are in close proximity to the proposed local park we were not consulted as to its feasibility and received no notice of the proposal prior to receiving the leaflet.</p> <p>The proposed local park appears to have been under consideration for several months and the leaflet announces the proposal as a fait accompli (something that is already decided and seems unalterable).</p> <p>Notwithstanding this we advise that we consider the proposed local park unnecessary as it is located within easy walking distance of Caulfield Park. Therefore its expense is unjustified as it is not required to enhance the local area amenity and it is unlikely to be used by many residents.</p> <p>We are concerned that the proposed local park may be detrimental to the area as it is somewhat secluded and may attract loiterers, drug users and unsavoury activities especially after dark.</p> <p>The unnamed road between Eskdale Road and Fitzgibbon Crescent Caulfield North enables vehicles to safely access local streets and is useful in an emergency. Its closure will result in more vehicles using the already dangerous and busy Eskdale Road intersections with Hawthorn and Bambra Roads.</p> <p>As the road closure is not required to reduce traffic hazard or to limit the number of vehicles using the surrounding road network we believe that the area is better served by the unnamed road between Eskdale Road and Fitzgibbon Crescent Caulfield North remaining open rather than being converted to a local park.</p>

**Item 9.5****NEW LOCAL PARK PROPOSAL – FITZGIBBON  
CRESCENT AND ESKDALE ROAD, CAULFIELD  
NORTH - PROPOSED ROAD CLOSURE**

**File No:**  
**Enquiries: Noel Kiernan**  
**Manager Buildings & Properties**

**1. Purpose**

To consider formally closing a section of road to commence the statutory procedures to create a new local park.

**2. Community Plan**

To enhance recreation facilities and open space to meet current and future needs of the local community.

**3. Open Space Strategy**

*6.7.5a – The lack of the smaller local open space network in Caulfield North is to be addressed with recommendations for additional Local and Small Local open space in the precinct. Other improvements include addressing accessibility via the street network to open space.*

**4. Background**

Council will consider a proposal for a new park on the section of road between Fitzgibbon Crescent and Eskdale Road, Caulfield North as part of this Agenda.

Should Council resolve to proceed with the new park, the next step is to consider formally closing the section of road (a process called “discontinuing”).

This section of road is on Title as a branch of Fitzgibbon Crescent and identified on Council's Road Register. The discontinuance involves approximately 550m<sup>2</sup> section of road, known as part of R1 on LP8681, Certificate of title Volume 11116 Folio 731 as shown on Attachment 1.

**5. Issues**

To discontinue the section of road, transfer the land into Council ownership and set aside the land as a Council park, Council must, in accordance with sections 207A and 223 and 82A of the *Local Government Act 1989* (“the Act”):

- give public notice of its intention to discontinue and transfer the land to Council and set aside the land as a park;
- invite submissions from affected parties; and
- invite submitters to be heard by Council in support of their submissions.

**Item 9.5 (cont'd)****6. Recommendation**

That Council acting under section 206 and clause 3 Schedule 10 of the *Local Government Act 1989* ("the Act") resolves that:

- i. The statutory procedures be commenced to discontinue part of Fitzgibbon Crescent, Caulfield North shown on Attachment 1.
- ii. As part of the statutory procedures, place a Public Notice about the proposed discontinuance and transfer in the Caulfield Glen Eira Leader and Moorabbin Glen Eira Leader newspapers and on Council's website and also write to owners whose property abuts the section of road advising of the same.
- iii. In the event that no submissions are received, resolve that all of the statutory procedures for the discontinuance and transfer of the road be finalised, including publishing a notice in the Victoria Government Gazette and finalise the transfer of land to Council.
- iv. In the event it receives submissions, consider the submissions at an Ordinary meeting of Council, including hearing any submitters who requested to be heard as part of their submission, and then determine whether to discontinue and transfer the road, part of the road, or not to discontinue and transfer the road.

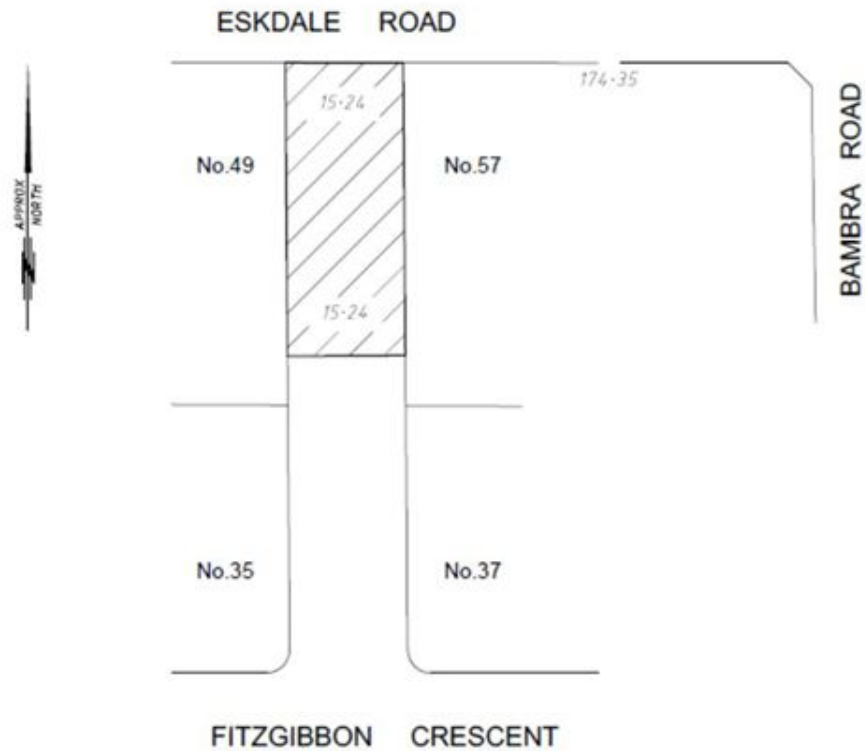
**Crs Pilling/Lipshutz**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

ATTACHMENT 1

DISCONTINUANCE PLAN



**Item 9.6****NEW LOCAL PARK PROPOSAL – MILE END  
AND MIMOSA ROADS, CARNEGIE**

**File No:**  
**Enquiries: Paul Burke**  
**Director Community Relations**

**1. Purpose**

To report on feedback received during the community consultation for a proposed new local park at the intersection of Mimosa Road and Mile End Road, Carnegie. Open Space Strategy, Gap Area C1.

**2. Corporate Goal**

To enhance recreation facilities and open space to meet current and future needs of the local community.

**3. Open Space Strategy**

An action of the Glen Eira Open Space Strategy is to:

*Provide a new Small Local open space in the catchment of the Carnegie Urban Village in Gap area C1 on the west side of Koornang Road, north of Neerim Road for both the existing and forecast population.*

**4. Discussion****4.1 Proposal**

Council's Open Space Strategy (page 136) recommends providing a new Small Local open space in this area of Carnegie (Gap Area C1). Council is considering initiating a process to apply a Public Acquisition Overlay (PAO) on two properties at 11 Mile End Road and 93 Mimosa Road, Carnegie.

Council does not, and never has had, power to acquire any properties in this area. Councils can seek that power from the Minister for Planning but only through a four stage process which Council has not started. Suggestions that Council was about to acquire property, evict residents or bulldoze housing were untrue and not constructive.

The purpose of the consultation process was to determine whether there is sufficient community support in the creation of public open space in the Gap Area C1 through the use of a PAO process.

Should a PAO process be implemented there are two stages.

- putting on the overlay and
- acquiring the property.

There are many examples from Councils, VicRoads, Universities where an overlay is established but it is not activated until particular conditions have been met. This could include that the current resident(s) are no longer residing in the property.

This approach combines

- long term planning for additional parks
- with respect for the people in their homes.



**Item 9.6 (cont'd)****4.2 Consultation overview**

The project was promoted for six weeks between 23 February and 2 April and consisted of the following actions:

- As a courtesy, the two property owners were notified first, followed by the property owners whose street frontages would be changed by the proposal.
- Direct letters to adjacent residents providing an overview of the project and inviting comment;
- Distribution of information flyer to 220 households in proximity (attached);
- Community Meeting held at Carnegie Library on 23 March;
- Advertising in the Caulfield and Moorabbin Leader newspapers - first week of March;
- Project overview and links provided on Council's website;
- Information available on Council's Have Your Say website, including a forum for feedback and questions;
- Promotion in Council's E-Consultation Newsletter; and
- Information available at Council's Service Centre.

**4.3 Consultation Engagement**

The online forum attracted 318 unique views, this included 44 people registering on the site and seventeen (17) people providing comment. See Attachment 3. The plans were downloaded 81 times.

Forty people attended the community meeting held at Carnegie Library.

Fourteen (14) people emailed comments, including addressed letters. See Attachment 2.

Nine (9) people telephoned Council to both discuss the proposal and provide feedback. See Attachment 2.

**5. Community Consultation Feedback**

Forty formal submissions were received. Sixteen were in favour, 15 against and 9 uncommitted or undecided.

Reasons for support were the need for a local space and the improvements it would bring to the area. The two most common reasons against the park related to the acquisition process and traffic concerns.

During the period of the public consultation there was anonymous material being circulated that was not factually correct and was highly misleading, particularly in relation to the future of one of the people living in one of the properties. A number of emails and documents were received from an email address purporting to be one of the people living in one of the addresses. It turned out that the email address had been set up and operated by another person. At the public consultation meeting held at Carnegie Library on 23 March 2015 a number of residents who were present raised their disappointment that such misleading material had been circulated anonymously.

**Item 9.6 (cont'd)**

Feedback and issues raised during the consultation have been themed into broad areas and addressed below.

**5.1 Process**

Some early feedback was based on the misleading anonymous information that suggested that the two properties would be acquired compulsory without proper regard for the people living in them and consequently some of the early feedback was hesitant or against the proposal given the personal circumstances of the people living in the two properties. A number of respondents supported the open space but not the perceived compulsory acquisition.

**5.2 Traffic Flow and Movement**

Council's Transport Planning Department have undertaken an initial assessment of the proposal and, at this stage, do not anticipate any adverse traffic impacts as a result of a road closure of Mile End Road between Buckley Street and Hollywood Grove.

Questions and concerns were raised regarding the impact alterations would have on the local street network; in particular traffic movement between Grange Road and Koornang Road. Currently motorists use Girdwood Avenue, McPherson Avenue, Munster Avenue and Rosstown Road as thoroughfares between the Carnegie shopping centre and Grange Road however this traffic is also generated by residents of the local streets between Grange and Koornang Roads who are accessing their properties.

There is concern that the road closure at the intersection of Mile End Road and Mimosa Road will alter the existing traffic flow in the area, diverting cars onto streets which cannot cater to the increased volumes and remove a connection between Neerim Road and Rosstown Road. Whilst the closure would result in some re-distribution of traffic movements there is no suggestion that it would all be via the local road network. Based on the existing traffic data available for some of the streets in this area, the local road network would have adequate capacity to cater for any changes in traffic movements that may occur.

As a result of the current consultation process for the park residents have raised safety concerns with existing traffic conditions for various local streets in the immediate vicinity, namely Hollywood Grove and Munster Avenue and requested that speed humps be constructed. If Council resolves to proceed with this proposal traffic data will be collected in the coming months to assess these concerns and gauge if these streets are a priority for the provision of such traffic management works. Traffic data will also be collected in other streets in the immediate area.

**Item 9.6 (cont'd)****5.3 Consultation Process**

The project is an action of Council's Open Space Strategy which identified the both the gap area and the very high need for new open space in Carnegie. This was supported as part of community feedback on the Strategy. Some residents who were generally not supportive of the proposal thought that Council should have presented detailed designs for the proposed park, including detailed traffic studies. However, as has been explained in responses from Council, Council is only in the early stages of gauging community feelings about this proposal and it would not have been sound planning to have expended resources on detailed planning for a project that residents had not had an opportunity to comment on at the conceptual stage.

**5.4 Location of Proposed Park**

The proposed location was evaluated against criteria outlined in the Open Space Strategy (p.86) for assessing the suitability of land as public open space.

Key criteria relating to the selection of Mimosa Road and Mile End Road include:

- Accessibility and Transport – The central location is at the confluence of a number of local streets provides for a large catchment of residents. Links into the local footpath network enhances walkability of the area.
- Visibility and Condition – Passive surveillance opportunities area available from three sides, this is a desirable attribute based on Crime Prevention Through Environmental Design Principles (CPTED). A location with positive CPTED attributes is a safer place and this will impact future management requirements.
- Size – A combination of road closures and acquisitions provides a space close to 2700m<sup>2</sup> which is classified as a small local open space. This provides ample scope for playground, pathways, seating, garden beds and canopy tree coverage.
- Services/Easements – There are no significant easements or services that would impact on the open space or potential facilities.
- Amenity – The area would enhance the immediate neighbourhood and provide green space between built up areas of Carnegie. If viable any significant trees could be retained.

**5.5 Park Design and Size**

A number of design suggestions were made including playgrounds, seating, lighting, barriers and ongoing maintenance requirements. Further consultation on the design and features of the open space would be undertaken if the proposal proceeds.

Environmental design principles would be incorporated in the design.

The size of space would be comparable to Colin Street Reserve, Bentleigh East and Wingate Brady Reserve, Bentleigh East

**Item 9.6 (cont'd)****5.6     *Safety and Security***

There was concern that any potential park may attract undesirable behaviour or become a safety concern. Having the opportunity to design a new park will enable Crime Prevention through Environmental Design (CPTED) principles to be incorporated into the design; and importantly avoid issues that arise from poor design. Victoria Police will be consulted during the design should the proposal proceed.

Management and maintenance of the space will be the same as other locations, e.g. playgrounds are inspected and cleaned daily.

**5.7     *Alternative locations within Gap Area***

Alternative suggestions included current properties for sale and land along the railway.

The rail reserve along Girdwood Avenue has been assessed as not being suitable. Notwithstanding safety concerns, limited size and access, this area will likely be impacted by planned grade separation works and future rail projects.

Suggestions to purchase properties currently for sale would not yield sites that are particularly suitable as open space. Common house blocks with other properties on three sides would have issues with site visibility, limited passive surveillance opportunities, and not accessible to as wide a catchment. This would result in a poor open space and ongoing issues. Council's preference is to take a strategic rather than ad-hoc approach to implementing the OSS and making more Open Space in the City.

**5.8     *Existing Access***

Existing vehicle access to residential properties would be maintained and further consultation will be undertaken with the properties directly affected should the Council resolve to continue with this project.

**6.     Process**

If Council wishes to take this project to the next step, Council could resolve to seek authorisation from the Minister for Planning to exhibit an Amendment to place an overlay on the two properties. Exhibition of an Amendment allows another opportunity for interested parties to put their views.

The stage after that would be to refer the matter to an Independent Panel, approved by the Minister, to hear submissions and put an independent report to the Council.

Such a process could focus on the long term use of the land separate from issues relating to the personal circumstances of individuals.

**Item 9.6 (cont'd)****7. Recommendation**

That Council:

- a. Note the feedback and responses raised as part of the community consultation phase on the concept;
- b. Consider the item later on this Agenda to commence a formal process to exhibit a Planning Scheme Amendment to place an overlay on the two properties.

OR

That Council:

- a. Note the feedback and responses raised as part of the community consultation phase on the concept;
- b. Not further proceed with this initiative.

**Crs Okotel/Esakoff**

**That Council:**

- a. **Note the feedback and responses raised as part of the community consultation phase on the concept;**
- b. **Consider the item later on this Agenda to commence a formal process to exhibit a Planning Scheme Amendment to place an overlay on the two properties.**
- c. **Publish in the Glen Eira News:**
  - (i) **What new parks council proposes establishing through the public acquisition overlay process, and**
  - (ii) **What a public acquisition overlay means**

**The MOTION was put and CARRIED unanimously.**

Attachment 1 – Information Flyer





A new park is being proposed for Carnegie.

The proposal to create a new park in Carnegie is an action of Council's *Open Space Strategy* which outlines a plan to create a more liveable, healthy and sustainable City.

The proposal involves a road closure at Mile End and Mimosa Roads, and the acquisition of two properties.

Council is proposing to apply a Public Acquisition Overlay on two adjacent properties located at:

- 11 Mile End Road; and
- 93 Mimosa Road.

Council aims to provide residents in the area with access to high quality open space that is within easy walking distance. Increasing and improving open space areas will positively contribute towards creating walk-friendly streets, enhance local streetscapes and contribute towards a healthier community.

A similar project in Esherwick at the intersection of Archibald Street and Gisborne Street has provided an additional 1,000m<sup>2</sup> of open space and has been received with strong support from local residents.

FEEDBACK

Plans are available from Council's Service Centre, at Glen Eira libraries and on Council's website [www.glenetra.vic.gov.au/openspace](http://www.glenetra.vic.gov.au/openspace)

There are a number of ways to provide feedback including Council's *Have Your Say* online forum, by emailing Council or contacting Recreation Services on 9524 3333. The opportunity to provide feedback is available until **Thursday 2 April 2015**.

Additionally, the opportunity to discuss the proposal, view plans and provide feedback will be available at Carnegie Library, 7 Shepparton Avenue, Carnegie between 6pm and 8pm on **Monday 23 March 2015**.

LOCAL PARK PROPOSAL – MILE END AND MIMOSA ROADS



Proposed Mile End and Mimosa Roads Park.

## Attachment 2

### Mile End and Mimosa Road – New Park Proposal Feedback – Email, Phone, Letters

Type	Comments
Phone	Resident likes the concept and would much prefer it over development. Thinks it is absolutely great. Would like to ensure that the residents in the two POA properties are taken care of adequately from a social perspective.
Phone	Resident liked the idea of a new park. Was pleased that vehicle access to houses at 18 & 20 Mile End Road would remain, but thought this was not clear in the plans.
Phone	Resident adjacent to the park was concerned about the acquisition of properties to create a new park. Had not received any information. An additional letter and concept plan was immediately forwarded by email. Commented that his children park their cars in front of the house so if any design could be considerate of this.
Email	<p>I received the letter below in my letterbox today. My husband and I have been living at (address deleted) for 2 years and we love the area however are always complaining about the lack of playgrounds close by. We have 3 children under 6 years of age and we have to drive to a playground which seems ridiculous. Koornang Park is too far for our small children to walk/scoot and it is too dangerous to cross Dandenong Rd to access Ardrie Park unless we walked further and crossed at Koornang Rd lights but it then is too far so we drive. We used to live on Oakleigh Rd Carnegie and often walked to Packer Park but unfortunately the area where we live now, so called the 'golden mile' of Carnegie has no close public play area.</p> <p>The house on the very corner of Mimosa Rd at the end of Hollywood Gve is a very unusual shaped block and my husband and I have often commented how it would make an ideal play area. The house is also very run down and often has piles of rubbish and timber which is a fire hazard.</p> <p>I would like to offer a suggestion of creating a family friendly open space which includes a playground and ideally a fence around the playground like Ardrie Park to keep our little ones safe.</p> <p><i>Additional follow-up email sent</i></p> <p>I forgot to include in my previous email that there is an issue with speeding cars trying to take a shortcut in Hollywood Gve/Munster Ave/Mile End Rd area to avoid the traffic near Neerim/Grange Rds. My mother lives on Munster Ave and there have been too many close calls where we have tried to cross the road with my small children or tried to reverse out of our driveways and cars have just come out of nowhere obviously speeding. I'm not sure whether the closure of Mile End Rd is to help with this issue, nevertheless I feel it is something that the council needs to address before there is a fatal accident.</p>
Phone	<p>Resident was concerned about the PAO process and that residents would be homeless. Asked questions regarding the proposal and Open Space Strategy rationale, Gap Areas and increasing density in Carnegie. She was very pleased with overall intent and concept of providing new open space.</p> <p>Commented the concept presented is not detailed and really shows the land being created as opposed to a concrete plan – would have like more detailed plans of park.</p>

Phone	Prior to understanding that driveway access would remain the resident adjacent to the proposed park and was primarily concerned he may lose driveway access. Resident was concerned about the acquisition of the properties from a social perspective and the impact on residents.
Email	An email from the two owners of one of the properties strongly opposing the acquisition for family reasons. (Due to the very personal nature of the information disclosed in this email Council has chosen only to summarise it).
Email	<p>I would like to comment on the Mile End Rd project as I live close to that area.</p> <p>I think the idea is a great idea and certainly an ideal location.</p> <p>I am concerned the 84 year old resident will lose his home and also the people in the house next door.</p> <p>It would be better if Council put this as a project for the future and compulsorily acquire the house once the gentleman leaves the property.</p> <p>I don't think it needs the two properties Many years ago Council had a small park (the size of a house block) where the Library and community centre now stands.</p> <p>I used to take my 3 children there when they were little. It had a seat and swing and it was a lovely place to sit. I think the property with the old house is large enough to have something similar. I don't think the park needs to be large but just somewhere that is welcoming e.g. trees and small garden, has a seat and a swing for the kids, maybe even 1 BBQ and table.</p>
Phone	Resident was not happy about losing access from Mile End to Neerim Road.
Email	<p>I called to speak to the recreation services to give my feedback on this proposal; Robert suggested I could also look at the website and 'have my say'. Having looked there I think I would rather not add to the noise going on in that forum or risk Ben's ire so I'm emailing you instead.</p> <p>I don't know the details of the acquisition of properties for this proposed park; that aside I'm delighted with the idea. I live in Rosstown Road and will have to drive out of my way because of the road closure and I will be happy to do it. Green space is so lacking in his municipality. I love the idea of open space being given back to the community instead of sold for development. My family and I look forward to soaking up the greenery.</p> <p>Thank you to all involved in developing this most excellent plan.</p> <p>Bring it on!</p>
Letter	It is possible that a park may improve the value of my property at the corner of Mile End Road and Buckley Street.
Cont'd	<p>Despite this, I say that it is not ok to compulsorily acquire the two properties given the impact on the elderly gentleman and on the family of the second property. The ethical cost of the park is too high.</p> <p>The proposal should be:</p> <ol style="list-style-type: none"> <li>1. Completely abandoned; or</li> <li>2. Delayed until at least the family of the elderly gentleman is willing and able to sell the triangular property.</li> </ol>

Email	<p>I strongly object to the proposed destruction of (name deleted) home of 82 years.</p> <p>Whoever makes such a decision lacks MORAL JUDGEMENT.</p> <p>May GOD forgive him because I DO NOT.</p>
Phone	<p>Resident does not think we need to purchase houses to create open space. Thinks there are other ways to get parks. Resident questioned the value of parks, and whether we even need them.</p>
Phone	<p>Called to ask about the outcome of the community meeting and thought some people were self-centred in their opinions. Supports idea of park.</p>
Phone	<p>Approve. Other parks are too far. Would fit neighbourhood. House is very dilapidated. Terrific proposal and definitively support it.</p>
Email	<p>As a resident of Buckley Street, Carnegie, I am writing to express my concern with the proposed closure of roads with the proposed park in Mimosa/Mile End.</p> <p>It has been identified that there will be a possible rat run from Grange Road through Buckley street. It is also important to highlight that the closure of Mile End will create a direct rat run from Rosstown road to Mimosa Road into Buckley street creating a very dangerous corner and increasing traffic flow along Buckley in both directions. Buckley St is narrow, has little off street parking, has a steep camber and there is only enough room for one car to travel safely in one direction. Buckley St also meets a very narrow street, i.e. Seymour St which also connects with a dangerous blind spot into Hollywood Grove.</p> <p>I do not support any closure of roads and feel that it will make the streets more dangerous. A smaller park leaving Mile End Road open and would be safer and serve the community sufficiently. However no resident should be forced to sell their property to the council for more green space. The apartments are reducing the green space in the neighbourhood by removing gardens, increasing noise from air conditioners and creating a visual bulk. The neighbourhood should not be subject to increased danger by cars travelling through side streets to avoid long delays, non-patrolled clear ways and increasing traffic congestion caused by high density living.</p> <p>Could you please also provide details of the proposed apartment block and how many stories it will be? Why are apartments developers allowed to creep into residential zone one areas? The heritage beauty of the suburb is being eroded and cannot be recovered at a later date.</p>
Email	<p>Pls register my strong disapproval of the proposed park and road closure at Mile end and Mimosa rd.</p> <p>As a 20 year resident of Mimosa Rd it seems that the indicated size of the park is so insignificant as to not warrant the effort.</p>
Cont'd	<p>Speaking to a council representative the other night at the meeting I attended at Carnegie library, he mentioned it would be open space –no fencing much like the Riddell Crescent development.</p> <p>If that's the case no parent would let their small children use the park based on the potential traffic safety issues.</p> <p>If the road closure of Mile End Rd proceeds it will choke the narrower surrounding streets with volume of traffic that are not designed to carry.</p>

	<p>Currently Mile End Rd is the only North /South alternative to the choked Koornang Rd or Grange Rd routes.</p> <p>It is used by citizens of the area as a sensible and direct way to access Neerim Rd. It is wide enough for both parked cars on either side and allows cars to pass each other without giving way.</p> <p>It is perfect, sensible and direct, in fact it should be held up as an example of visionary road design. The current Mile End street flow works well. Don't muck it up .</p> <p>As far as people saying the parks /ovals further down near the pool are a little far way ,it hasn't stopped the 100's of kids and their parents around here that manage to walk the 2 blocks each weekend for sport ,play or swimming.</p> <p>If you really want to start a discussion let's talk about the horrendous rezoning that in time will turn parts of our street into a 4 story ghetto.</p>
Email	<p>We are writing to you regarding the above proposal imposing on our property and other issues we wish you to consider prior to further implementation.</p> <ul style="list-style-type: none"> <li>• The proposal clears show driveway access to our property will be removed. This is ludicrous considering our home has a carport built for 2 cars.</li> <li>• The proposal also shows no car parking available at the front of our property.</li> </ul>
Email	<p>On behalf of(Name deleted) (husband) and myself we would like to advise of our strong objection to the local park proposal at Mile End and Mimosa Roads, Carnegie.</p> <p>I attended the general meeting on Monday 23 March and certainly agree with ALL objections raised. The suggestion that council look to purchase other land with eager sellers seemed to be a good option.</p> <p>There are plenty of parks in the area and I was not aware of any regulations that all need to be within walking distance of a park. It will be a meagre park at most with little to benefit those who live in the area.</p> <p>I was less than happy with the way in which the meeting was also conducted. A certain gentleman who was against the proposal had to request several times that his comments were noted by the lady writing up the points raised. At the second raising of his hand he was advised that he'd already had a go but another gentleman who was for the park was allowed then to speak on the second raising of his hand.</p> <p>At the end of the meeting the main speaker summed up the feeling as general support for a park. I saw no show of hands and am surprised that he could have made such an assumption. His bias for the park to go ahead was certainly evident.</p> <p>If council continue to support high rise buildings and denser living, I question which houses they will choose next to plan another park.</p> <p>We strongly object to any plans for a park at Mile End and Mimosa Roads, Carnegie.</p>
Email	<p>After reviewing the information I would like to register my support for the proposed park.</p> <p>I currently live in Munster Ave and believe that the area greatly lacks communal green space. I also agree that the intersection of Mile End and Mimosa is dangerous and the removal of the intersection via the use of a park has my support.</p> <p>If there are further communications for this proposal I would appreciate being</p>

	included.
Email	<p>I am writing to express my opinion about the above mentioned park. I live in Mile End Road in Carnegie. I support the park for the following reasons:</p> <ul style="list-style-type: none"> <li>• Currently, there are no parks in the northern part of the suburb. Koornang Park, which is the closest park only has a small play area for children, so we sometimes go to other parks in Glen Eira shire.</li> <li>• Given the amount of development around Rosstown Road, we require more green space and open areas.</li> <li>• The houses that will be acquired are eyesores. Replacing these with parks will benefit the suburb and the residents.</li> <li>• The road closure will inconvenience very few people. The places that will lose street frontage have an alley that they can use.</li> <li>• The elderly resident will not be forced to leave, but the place will be acquired once he leaves.</li> </ul>
Email	<p>I am a resident of Mimosa Road Carnegie, south of the proposed park site but north of Neerim Road.</p> <p>I object to the proposed park for the following reasons:</p> <ol style="list-style-type: none"> <li>1. Traffic flow: The intersection of the Rosstown and Mimosa Rds is increasingly dangerous. Visibility at that corner is poor due to the increased number of cars parking in the street. The number of cars using Rosstown Road has increased in recent years as well. If this park goes ahead, traffic coming into Carnegie from Grange Road will be forced to use this intersection as well.</li> <li>2. The homes between Buckley and Hollywood Grove on Mile End Road will lose access to their driveways and car parking. This is terribly unfair for them.</li> </ol> <p>Please do not proceed with this proposal.</p>
Email	<p>I am writing to voice my objection to the proposed green space at the end of Mile End / Mimosa Road, Carnegie.</p> <p>It disappoints me greatly that the Glen Eira Council appears to be pushing ahead with their proposed “park” development by purchasing residential properties and blocking roads to create a token patch of green to counter for the unprecedented rapid development of multi-level residential apartments in these formerly quiet residential streets.</p> <p>Far from creating “Walk friendly streets” the proposed blocking of streets will lead to streets such as ours, Edgewood Street, carrying far greater loads of traffic.</p> <p>My 3 children all currently walk to school and never have I been so concerned about this with so many large development and building sites in the short distances they have to walk. Once these apartments are all built they will have to be diligent when going past multiple underground residential car parks. The blocking of Mile End Road will only further compound the increasingly un-walk friendly nature of Carnegie.</p> <p>The brochure that I received after the community meeting speaks of a high quality space that is within easy walking distance. Lord Reserve is within easy walking distance and an appropriate place to walk our dog and allow the children to run about kicking a ball or flying a kite. Such a small patch of grass would be of no practical value except cosmetic and the cost in terms of increased traffic flows around this area and the inconvenience of blocking many residents street access is</p>
Cont’d	



	far too high a price to pay.
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## Attachment 3

### Mile End and Mimosa Road – New Park Proposal Have Your Say Forum – Online Comments

\*The forum received 45 comments during the consultation. This included five comments moderated by Engagement HQ. There were 17 unique participant names used – not including Council's Recreation Services.

	Author	Comment
1	Person1	I disagree with the proposal of this park. Not only does it involve the demolition of 2 family homes, it appears to remove frontal access to several properties from the closing of a section of Mile End road. Furthermore, it will displace a man from his home of 82 years, his place of residence for his entire life will be torn down to create a park of laughable proportions. Glen Eira council need to buck up their ideas on land selection, and perhaps acquire land via voluntary sale rather than hustling long term residents off theirs. Not happy.
2	Person2	<p>In response to the first commentor - it does appear in the preliminary drawings access to three properties on Mile End Road is restricted. I am assuming this would be resolved as the plans are further developed.</p> <p>I also agree displacing an elderly man is sad. I would hope a very satisfactory outcome for the resident could be agreed if the park proceeds.</p> <p>These issues aside, the idea of the park (whatever the size) has my three young boys very excited. While not having to cross any major roads to access a park appeals to me.</p> <p>I am hopeful the final design will include a playground (even if small in size). As the number of high density developments increase in Rosstown and Mimosa roads, communal outdoor space with play equipment becomes more important.</p>
3	Person3	<p>The displacement of the elderly gent is an issue. However, as a long time resident of the area I must say that not only is that property an eyesore but it is no doubt a haven for vermin, reptiles and insects - just have a look at the rear yard. That aside, Mile End Road and Mimosa Road are becoming high speed rat runs for drivers seeking to bypass Grange and Koornang Roads. This has made the intersection of Mimosa and Mile End Roads quite dangerous. The placement of the proposed park and the closure of a section of Mile End Road would alleviate this, provided proper traffic management was put in place along Mimosa after the park works are completed.</p> <p>Medium level high rise development is coming to Mimosa Road very soon. In fact the population in this entire precinct is growing rapidly and there is no open space. The park is a sensible idea and there is nowhere else that it could be located.</p>

4	Person4	<p>I am a Mile End Rd resident. I am not opposed to a park in principle, but vehemently opposed to the closure of the street. It will mean that other residents and myself will be forced to access our properties by an unnecessarily circuitous route. Access to the area is already restricted by level crossings and railway lines. Easy access from the Neerim Rd side is essential for most journeys. Access from the Grange Rd side (via Munster Av) is hazardous due to the traffic volume on Grange Rd. Directing people to my address is currently difficult. Closure of the street would compound this problem.</p> <p>I also note that several Mile End Rd properties would front onto the park with no vehicular access. I would not like to own one of them!</p>
5	Person5	<p>As a long-time resident of 30 years, I have known the elderly gent you refer to and consider your assumptions regarding vermin and reptiles to be offensive and inaccurate. If you have evidence, provide it. This forum should be constructive, and not be a forum for social commentary on rate-paying citizens of Carnegie. That man concerned reached the elite of his sport nationally. His father an Order of Australia recipient. Evidently the Governor General of Australia has a more robust view of the personal contribution and is less judgemental regarding personal wealth. Such comments are hurtful, irrelevant and unhelpful. Without sound evidence, they reveal more about the person making them. The remainder of your comment is fine. That is your contribution to the discussion of the need for a park.</p>
6	Person5	<p>Carnegie has a unique culture as a suburb. It's proximity to public transport, a vibrant heritage-style main street, Monash Caulfield, Caulfield Racecourse, and it's constant influx of youth (students mostly), together with diversity (both in age and ethnicity) mean that Carnegie is a healthy community to live in. We treasure what many newer suburbs lack, an inter-generational mix of people in the community. For Carnegie to remain vibrant and healthy as a community, we need to retain a mix of demographics, and socio-economics. There is nothing more bland and unattractive than a gentrified community, where most members all share similar lifestyles and stage-of-life (e.g. where most are young new families and no older people live or where every family has a shiny new two-story home and drives a luxury car). Research into societal health supports diversity within a community contributes to the richness of culture within.</p> <p>We all know that had the two houses proposed for demolition been new two-story homes the council would not be proposing this park. The developer's who are building along Mimosa road would not have requested Council to remove the two properties, as they would have deemed them aesthetically desirable and helpful in their quest to maximise the return on investment on their approved 4-storey development.</p> <p>My commit is an ethical one. Should the residents of Carnegie (Glen Eira Shire), allow diversity to be demolished for the sake of investor return? Do we accept that a family once heralded as the best in the nation (in their elite sport) and (order of Australia award) be now forgotten, merely because a developer deems them inappropriate within the scheme of their marketing plan?</p> <p>I hope the citizens of Carnegie regard the culture of their city more important than short-term shareholder returns (for which they are not the beneficiary).</p>

7	Person6	<p>As a long term resident of Mimosa Rd, I broadly support the concept, provided an equitable solution can be found to the one particular resident's position. Having said that, I can't see how it is safe for the house in question to continue to be occupied. It is falling down around his ears! If better (nearby) accommodation can be substituted, I can't see the issue.</p> <p>The traffic situation in the specific area is becoming concerning. Near misses occur daily at that particular intersection, which we are very close to and witness regularly. As long as traffic mitigation is included in the proposal, the situation should improve, making the area safer for residents.</p> <p>And I am willing to sacrifice some ease of access for quieter roads, open space and (likely) more neighbourhood interaction that such a space would provide for.</p>
8	Person5	<p>Person6, you raise independent concerns. Road safety concerns can be addressed independently of decisions to select properties for forced acquisition.</p> <p>Rosstown road introduced speed humps. Other solutions are available.</p> <p>You are keen to see Green Space in Mimosa Road. Perhaps the Developers could be mandated to include green space in their development proposals. This eradicates the need to forcefully acquire and evict long term residents. Other proposals include an open letter to all residents enabling voluntary sale to meet this community need you support.</p> <p>Perhaps you may be willing to offer your home for demolition to be converted into Green Space. Imagine turning up for a community meeting with a pack of green space hungry residents willing to vote that your family home be demolished so that someone's child can kick of football in the street rather than walk 800 meters further along Mimosa Road and play at a purpose build Lord Park. Are you offering your home? Are you willing to put your home at the centre of your argument. If so please step forward and do so.</p>
9	Person5	<p>Person 4,</p> <p>Your argument appears sound. However, it is tainted with the classic flaw of suggesting that you don't mind if harm comes to certain others. But you vehemently wish to protect your self interest and are happy to support neighbours with aesthetically pleasing homes.</p>
10	Person5	<p>Person2, I suggest introducing your children to the park 800 metres along your street where there is a purpose-built playground, where children can safely and happily play.</p> <p>Consider this - i wonder what your children would think of you as they grow up and develop social values. Learning that their mother supported a motion to evict long term residents from their family homes (include another mother with three dependent children). These types of stories will be represented in the literature your children will study and analyse at school. Old stories like To Kill a Mocking Bird and others where in times past local people discriminated out of ignorance and making value judgements of others.</p> <p>What would you tell your children then. That you deemed it appropriate to evict two families so that they didn't have to walk 800 metres to play on purpose built equipment at Lord Park. Think about what you are proposing. If convenience is an issue perhaps sell your property and move closer to Lord Park.</p>

11	Person2	<p>Person5</p> <p>I wholeheartedly agree with your sentiments (but, let me note, not your approach).</p> <p>I hope the park goes ahead, but only if the resident(s) is suitably compensated and confident to relocate.</p> <p>Money is not the only concern in cases of compulsory acquisition (CA), but in this case the resident may fetch more for the property than market sale. A value for the dwelling would be included that may not be reflected in the market price.</p> <p>Of course this valuation would be derived from neighbouring property sales (driven up by the prices of the "gentrified ... aesthetically pleasing ... two story" properties).</p> <p>I hope a suitable outcome for all parties is reached before this park would go ahead.</p>
12	Person6	<p>Person5, if I was compensated sufficiently, that would be fine. The hope of developers providing open space of a comparable nature is negligible. Additionally, Mimosa Rd is unable to cope with any more cars. My partner had an accident last week as two cars tried to pass each other and there was insufficient space. Do you live in this neighbourhood?</p> <p>And the playground you mention is across a couple of pretty busy roads. I wouldn't let my kids walk there unaccompanied at a young age.</p>
13	Person6	<p>When it comes to gentrification, I think that ship sailed long ago (around the time the 12th cafe opened in Koornang Rd).</p> <p>And whilst I am sure (Name deleted) dad was a great bloke/Australian, I don't really see what that has to do with this proposal. We all agree that the needs of those living in the properties to be acquired need to be considered. You can take that as a given. It isn't, however, the only consideration.</p>
14	Person6	<p>BTW, I have also seen evidence of some infestation in that particular area. Ever since the scout hall was demolished, the smallest residents have had to find somewhere else to live. They tried our garage until the pets sorted that out. I suspect that no-one has entered at least one of the outbuildings for many years (since it was safe to do so). In fact, that structure is very likely to collapse any time, taking neighbouring fences with it. Perhaps it could be safely removed to avoid this? It would be most unfortunate if that were to happen while a neighbour was near the fence, to say the least.</p>

15	Person3	<p>That's a pretty emotional response Person5.</p> <p>Regarding the state of the property, I stand by what I said. It has not been maintained and based on my experience of going into premises like these over many years, it is most likely full of nasties. The property on the corner has made itself an easy target for such a plan by its ongoing state of disrepair. As I said in my previous post, have a look into the back yard, or simply drive by and have a look at the nature strip.</p> <p>If the park proposal does not go ahead both properties will most likely be sold to developers in the next few years anyway, They will proceed to put as many units as they can on the site. Its total size and access to 2 street frontages make it very desirable from this perspective. What we as residents of the area will be left with is even more low rise unit development. This will add to the population congestion, parking congestion and traffic flows down both Mile End and Mimosa Roads. The council's proposal will in help to stop this from happening, reduce the congestion and help maintain livability within the area.</p>
16	Person7	<p>I am a long term resident of Rosstown Rd. My house has been in the family since the 1930s and my family have watched Carnegie grow and change throughout that period. We support the idea of a local park in principle, but we think the proposal is flawed.</p> <p>The positive aspects are fairly obvious: gardens provide space for rest and recreation, habitat, and a pleasant change to unrelieved housing. Traffic on Mile End Rd is frequently too fast and the change might improve this.</p> <p>But closing Mile End Rd is going to create other traffic problems and causes loss of amenity in itself - traffic from Munster Ave will be diverted through Cosy Gum Rd. The intersection of Cosy Gum and Rosstown is already problematic, with many near-misses. Increasing traffic onto Rosstown Rd at this point will exacerbate the situation. Closing Mile End Rd also stops easy access to Neerim Rd for the residents of Munster and Cosy Gum Avenues. My family use this route four or more times every day during peak traffic periods. The alternatives are either (a) a difficult turn at Rosstown/Mimosa - with inherent problems given the traffic on Rosstown Rd, (b) Kokaribb Rd - very congested and frequently subject to tailbacks, or (c) Koornang Rd - which is madly busy during peak. Clearly most people would choose to use Mimosa Rd: so there would be increased traffic on a curving road, with little change to the number of cars using the intersection of Mimosa and Neerim. And the corner of Mimosa/Rosstown is more difficult than Mile End/Rosstown.</p> <p>All this is hardly ideal. Traffic on Mile End Rd could be managed without any of these problems by simply installing speed bumps.</p> <p>Then there is the park design itself, which involves at least one bizarrely long driveway crossing. Are the residents expected to maintain this? Is it safe to have someone's driveway run through a park? One way or the other, they are going to back their cars through a park. This is not good.</p> <p>Finally there is the issue of acquisition of houses to create the park... if the houses were offered voluntarily and the owners happy with their compensation, then that would be fine. But if they are unhappy, then that is another matter entirely. How should we enjoy a park if the space has been taken from someone who wants to continue living there?</p>



		<p>We all want pleasant spaces to live, and need to expect change and compromises. Higher density living is inevitable as Melbourne grows, and Glen Eira Council is expected to improve facilities for residents. But this plan is flawed: it creates new traffic problems without solving existing ones, the park would have a driveway through it, and we do not know if property is being purchased voluntarily.</p>
17	Person4	<p>Person5 Your personal interpretation of my argument is incorrect and quite 'bizarre'.</p>
18	Person7	<p>Person5, you seem to have information that is not common knowledge. Forgive me if there has been local discussion that I was not party to, or something in the local paper. But please tell us. And please, stop attacking the other people who have commented - our ideas are fair game but you are overstepping.</p> <p>Is the proposal dependent upon forced acquisition of these properties? Are the owners opposed to the proposal? And how do you come by the information?</p> <p>I am not asking these questions to derail your argument. I have no animus against anyone in this discussion. Unless we know specifically what the problems are, and how authoritative your information, how are we to respond?</p>
19	Person8	<p>As a resident of Buckley Street which is on the corner of the proposed park I am extremely annoyed that council would consider this park. With two children it would certainly be quite useful, but NOT at the expense of turning people forcefully out of their homes, and blocking easy access to others. It's easy for council to tell residents to use laneways to access their properties, but if their driveways are out front and they don't want to chew up their backyards to store a car where they already have a driveway out front this is pointless.</p> <p>This idea will also create more traffic in surrounding streets where children have previously been able to play in front of their homes quite safely. As far as the council's idea that somehow a tiny park barely big enough to kick a footy will add to Carnegies green space is ridiculous. What we need are more proper sporting facilities - not a few vacant house lots!</p>
20	Person9	<p>I disagree to both the closing of the road and the acquisition of the homes, especially that of (Name deleted). This is no more than the council's way to pacify developers who are looking to build directly opposite the site and will find it difficult to sell apartments with a view on an ageing house. I am all for the council adding to our park lands but it should be at not at the expense of a man who has lived in this family home all his life. As far as closing the road, it will cause bottle necks around the area and extra traffic going down small quiet streets when people find they can not get through will cause much angst to residents who enjoy their currently quiet streets</p>
21	Person10	<p>Hi everyone,</p> <p>I'm a local resident living in Buckley Street and am delighted at the news of a park. I do not care that it may be (I'm some people's opinions). Local 'village style' parks are crucial for diverse communities.</p> <p>I have a few points to make that I wish people to consider; -the property is not a 'home' as it is not cared for.</p>

		<p>-the surrounding land is like a council dump and is very dangerous.</p> <p>-these stories of the owner being this and that are irrelevant</p> <p>-the property well become a block of apartments if the acquisition does not happen.</p> <p>-the intersection of Buckley/Mimosa/Mile End is dangerous. The park would fix this.</p> <p>I think that emotion needs to be removed from this discussion and a bit of realism applied. as far as I'm concerned, the only negatives are 1) maybe less car parking 2) two local residents get paid market value for their properties.</p> <p>Look at all the positives.</p>
22	Person10	<p>Apologies re the grammar in my post above. The site is not mobile friendly. How do I edit Glen Eira Council?</p>
23	Person11	<p>Person10,</p> <p>I disagree that the property concerned is not a 'home', it most certainly is for (Name deleted). Having said that, I can say that in the 32 years that I have lived in Mile End Road the nature strip has never been maintained and the property itself is slowing disintegrating. Council have now made it clear that they would not acquire the land until the resident has vacated the property. It's shame that this was not made clear earlier. I agree that emotion needs to be removed. The reality is that a park would be preferable to another monument to bad taste going up on this site if the park does not go ahead. Issues around the road closure could be further discussed, Who knows whether councils real agenda is to provide open space for residents or to assist a developer with making apartments have a more desirable outlook? We could end up with 2 more multi dwellings within metres of one another.</p>
24	Person12	<p>Several issues are relevant to this proposal:</p> <ol style="list-style-type: none"> <li>1) The council has not provided residents with its traffic flow impact report, which it must provide the Minister for Planning before such a proposal is made law,</li> <li>2) Until residents know the outcome of an impact statement, they have no idea how the park's road closure will impact currently quiet streets such as Edgewood, Buckley, Seymour and Holywood.</li> <li>3) If Mile End is closed it is likely these streets will lose their current status as cul-de-sac and become a noisy rat run for traffic avoiding the Grange Road, Neerim Road intersection. If this outcome arises, safety, congestion and negative consequences for property values in these streets are likely.</li> <li>4) The Mayor has already promised (Name deleted) he can stay in his property until he passes.</li> <li>5) It's possible that such a small park would have limited amenity and hardly be used, except by residents of the multi-storey apartments opposite for parties, leaving needles, empty cans and bottles and creating noise as their friends flock for rowdy events.</li> </ol> <p>I expect that based on the negative effects to property values on neighbouring streets, many residents will reconsider the supposed benefits of this proposal. Particular residents of Holywood Gv, Seymour, Buckley and Edgewood Streets. Council owes responsibility to these residents to disclose their traffic impact report.</p>

25	Person12	<p>Person10,</p> <p>If council provided appropriate information we would all make better informed judgements.</p> <p>1) Since (Name deleted) turned 80 Council have taken over responsibility for mowing and upkeep of his nature strips. Therefore your comments suggesting unmowed lawns are directed at a council task that is sometimes left too long between mowings.</p> <p>2) Your comment about adjacent land being like a council dump is I assume regarding discarded bedding and household items left outside the existing apartment block adjacent to Jim's place (there is never rubbish on his nature strip).</p> <p>3) Your value judgement regarding the definition of a 'home' is at odds with the Leader Newspaper, Channel 7, 9 and 10 journalists and many residents of Carnegie and afar. If a 'home' was defined by opulence then there would be no family violence in opulent homes. Research does not support such a notion. So upon what basis are you making these uninformed value judgements? Such comments are not helpful and merely demonstrate your subjective opinion. How is your opinion of someone's home relevant to a proposal to build a park?</p> <p>4) Perhaps at the Meeting on March 23rd someone might suggest instead that your property replace (Name deleted) for the park site. I suspect we might encounter some emotion from you if this occurred.</p> <p>5) People's lives are real. How real can one get. What you propose is a fantasy, that we can pretend someone else's life doesn't exist while we consider your preferences.</p>
26	Person12	<p>Person7,</p> <p>I read your post just now. I gather you were not a resident informed by Council of the enforced overlay and are not directly affected. If you live in Glen Eira, the Leader Newspaper have as their cover story a clear account of the circumstances. The Herald Sun also ran a story I think and it was definitely on the evening news on 7, 9 and 10. The main issues seem to be that Council notified both properties based on the false assumption that the legal occupants would benefit from compensation.</p> <p>Also, there was no disclosure of a traffic flow impact statement made public, which council is required to provide to the Minister for Planning. There was no disclosure of any lobbying that may have taken place on behalf of developers. There was no details of the amenity of the park.</p> <p>If you are a long term resident you would be aware that several years earlier council sold a large block (larger than the current two), adjacent to them, which was the old scout hall land. It was sold for residential purposes and a large two-story home now exists upon it. If council seriously wanted Green Space in Mimosa / Mile End ... why was this much larger block sold off? Clearly, council is not being transparent.</p>
27	Person12	<p>I agree entirely Person1. Well stated.</p>

28	Person10	<p>Thanks for the reply and your opinion.</p> <p>Firstly I do not remember suggesting that a home had to be opulent to be homely. I think that you know that the property is very messy and let's not pretend that the property is well maintained.</p> <p>I do not understand why you are so dismissive of my opinion when we are commenting on a url that is called 'haveyoursay'.</p>
29	Person12	<p>Person10, appologies if I appeared dismissive. Let me deal with your points one by one to be clearer:</p> <p>1) you stated "the property is not a 'home' as it is not cared for." Are you suggesting that if any one of us has an unmowed natures trip and a house in need of a coat of paint that we do not live in a home?</p> <p>2) "the surrounding land is like a council dump and is very dangerous." I assume you meant to say the backyard looks to have old vehicles and other remnants from the past. How is someone's private backyard dangerous to the community unless they trespass and enter it?</p> <p>3) you say "these stories of the owner being this and that are irrelevant" That unfortunately is not true. You know as well as all of us if he was the brother of former Prime Minister John Howard (for example) Council wouldn't have gone down this path. You will recall John Howard used taxpayers money to bail out his brothers company when in financial crisis. Stories do matter. Note all commerical news networks jumped onto the story as they knew he was a former Australian Champion Athlete and his father an Order of Australia Medal recipient. It seems the current Prime Minister has put an elevated lens on such achievements (irrespective of anyone's personal opinion of such awards).</p> <p>4) You said "the property well become a block of apartments if the acquisition does not happen." If you had checked the councils current zoning you would realise that unless the zoning for this land changed from residential it cannot have a multi-apartment block built on it. So this comment is clearly wrong. Unless you have inside information that Council are preparing to rezone this land to high density (Urban Villiage as per the land across the road where the proposed apartment block is being built).</p> <p>5) You said "the intersection of Buckley/Mimosa/Mile End is dangerous. The park would fix this." This first sentence is unquestionably true. The park may resolve issues with this intersection, yet unless you have been privy to Council's traffic flow impact statement, how can you be so sure that the problem would not be merely moved to other streets. Therefore, I find your adamant claim that the Park is a fix all is either based on inside council information not yet made public or a non-expert opion based on a narrow understanding of urban traffic flow.</p> <p>I am not trying to be demaining or disrespectful. But your opinions lack substance and may confuse similarly uninformed residents reading this forum. Would you feel comfortable with people assuming your claims to have any basis?</p> <p>I do happen to be a resident and am affected by this proposal and consider Councils lack of information and disclosure to be the root cause of less than otherwise useful opinion. Therefore my concern is not directed at you, rather</p>

		Council. Your example merely typifies some of the misinformation that council seem happy to have circulate via this forum (having not informed everyone of the facts first).
30	Person7	<p>We've lived here since the 1930s, thanks Person12. What's this "if you are a long term resident..." rhetoric?</p> <p>Did you read my first post? I'm opposed to the park proposal, but I prefer to read calm and factual discussion.</p> <p>The questions were asked in good faith, before the big media involvement last week. As for The Leader - it arrived middle of last week, days after I posted.</p> <p>The Scout Hall was sold off by past Councillors. New people have been elected. Isn't that a possible explanation for a change in direction?</p>
31	Person13	I think a park would be a good addition as the closest park is nearly 1k away and across 2 busy streets. The kids would love it!
32	Person13	To keep it simple. A park would be a good addition to the area. The closet park is approx 1km away and across 2 busy streets. Given the number of children in the area I think it would be a good idea as long as the current occupant is ok with it.
33	Person14	It's good to have a park but not at the cost of someone's property. Live and Let Live. (Name deleted) should be given his share of freedom to live in his house until he wishes and the council should not bother him if it is against his will to acquire the property.

34	<b>Recreation Services</b>	<p>Hello all Thank you for your feedback.</p> <p>Media reports that Council is about to take anybody's property are sensational and not true.</p> <p>Council's Open Space Strategy (OSS) which can be found on Council's website identifies this area of Carnegie as Gap Area C1 and recommends providing a new Small Local open space in this area (OSS page 136).</p> <p>There is a difference between</p> <ul style="list-style-type: none"> <li>· putting on a Public Acquisition Overlay and</li> <li>· acquiring a property.</li> </ul> <p>There are many examples from Councils, VicRoads, Universities where an overlay is established but it is not activated until particular conditions have been met. This could include that the current resident(s) are no longer residing in the property.</p> <p>This approach combines</p> <ul style="list-style-type: none"> <li>· long term planning for additional parks</li> <li>· with respect for the people in their homes.</li> </ul> <p>It is important to recognise that a Council does not have the power to acquire any private property in this area. That power can only be given by the Minister for Planning and only after a four step process involving significant community input:</p> <ol style="list-style-type: none"> <li>1. Council has to put an Amendment on Exhibition and invite formal comment</li> <li>2. Council would have to ask the Minister to appoint an Independent Panel to hear submissions</li> <li>3. Council would have to consider the Report of the Independent Panel and decide to ask the Minister to approve the Amendment</li> <li>4. The Minister, after considering the independent Report by the Independent Panel, would have to approve the Amendment.</li> </ol> <p>Council has not started any of these four steps.</p> <p>Council is seeing whether there is sufficient community interest or not before deciding.</p> <p>The four step process would normally take around 18 months.</p> <p>The gentleman in question is not and never was going to be forced out of his home.</p> <p>Council again makes the point that media reports that Council is about to take anybody's property are sensational and not true.</p> <p>Council hopes you are able to attend the public meeting being held on Monday 23 March 2015 at 6pm in the Carnegie Library at 7 Shepparson Avenue to discuss this potential new park in Carnegie.</p>
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35	Person10	<p>Thanks very much for the clarification on what the process is. It is very reassuring to get the facts, rather than some of the posters here that have totally over reacted -Person12 #cough O:-)</p> <p>It is amazing that the media did not report the facts (insert sarcastic tone). I particularly loved the way on which the image of the property was minimised in the articles to show the property in the best light.</p> <p>Anyway I'm looking forward to attending the meeting to express my opinion.</p> <p>Keep up the great work.</p> <p>Person10</p>
36	Person12	<p>The Leader Journalist spoke directly with a representative from council, who shall remain unnamed, and he stated clearly there were three options, 1) Abandon the proposal, 2) Allow the said gentleman to stay and acquire the property after he moves on or 3) To acquire the property and seek alternative accomodation for the gentleman.</p> <p>I hope Person10 below (likely a council stooge or developer) is willing to put his property up for consideration at the meeting. This isn't about a park. It's about forcibly removing two families without their consent. Period.</p> <p>Recreation Services have either fully scoped the proposal and have full documentation of the outcomes on all aspects of this proposal, or this is some thought bubble, like a captain's call that we witness regularly from the current PM.</p> <p>We shall discover on Monday how well researched this ill conceived idea is.</p> <p>See you there.</p>
37	Person12	<p>Person10,</p> <p>I hope you will be brave and express your views at the meeting. I am sure your fellow neighbours will be enlightened by your views, which differ greatly from the main stream. It will be fascinating to see the face behind the opinions expressed.</p>
38	Person15	<p>I am a resident of Holywood Gve. I'll be at the meeting on a Monday because I think it's important to hear and respect all views. I did not sign the petition that appeared in my letter box because it arrived anonymously, and the recent the letter purporting to have come from (Name deleted) was , in my mind, obviously written by someone else on his behalf. To that person I ask...what is the definition of a cul-de -sac? I always thought it was a dead- end road, and Holywood grove is not so why does it have that status? traffic flow impact is interesting, but what we received was a prejudiced view of the decisons people will make to avoid the Grange rd/Neerim intersection. I am not in favour of displacing people from their homes or causing extreme inconvenience for people by removing their front access, but do not like what was the immediate condemnation of the Council. I'll be at the meeting on Monday!</p>

39	Person16	<p>I am a long term resident of Buckley street and oppose the park proposal on the following grounds:</p> <ul style="list-style-type: none"> <li>. A very predictable increase in the volume of traffic in the quiet streets of Buckley, Hollywood, Edgewood and Seymour avenue,</li> <li>. No person/s should be forced out of their home.</li> <li>. Total inconvenience for the residents of mile end road not being able to park/set down outside their home.</li> </ul> <p>Visitors over the years have commented on the quaint eucalypt plantation at the entrance ,to our street. In 33 years I have not known of any major collisions at the intersection of mimosa/mile end roads. There is a warning sign in place</p> <p>Lyn</p>
40	Person17	<p>I moved to Carnegie in 2013 and am a little shocked at the changes due to all the apartments going up. I live in Toolambool Road, have young children, and believe more green space in Carnegie would be great.</p> <p>In overlay which becomes active once the current owners leave their property is ok in my view. I would be happy for that to happen on my property, as long as fair value is paid.</p> <p>I haven't met (Name deleted), but from what I read in the Leader he and his family have been an integral part of this area of Carnegie for generations. I think it would be great if they could be honoured through naming the park in their name. It'd be a great connection between the past of Carnegie and the future.</p>

**Item 9.7****93 MIMOSA ROAD AND 11 MILE END  
ROAD, CARNEGIE  
PLANNING SCHEME AMENDMENT C140  
PUBLIC ACQUISITION OVERLAY****Enquiries: Rocky Camera  
Co-ordinator Strategic Planning****1. Community Plan**

Recreation and Open Space: To enhance recreation facilities and open space to meet current and future needs of the local community.

Town Planning and Development

**2. Proposal**

The amendment proposes to apply a Public Acquisition Overlay (PAO) to land at 93 Mimosa Road and 11 Mile end Road, Carnegie (Appendix 1). Once purchased, the land will then be made into a public park.

**3. Recommendation**

That Council seeks authorisation from the Minister for Planning to prepare and exhibit Planning Scheme Amendment C140.

**4. Open Space Strategy**

Glen Eira has an acknowledged deficiency in public open space. Council adopted the *City of Glen Eira Open Space Strategy 2014* to address the deficiency of open space within Glen Eira for the next 13 years. The strategy identifies “gap” areas that are poorly served by public open space.

The strategy identifies two “gap” areas in Carnegie. Gap Area C1 is located in the north-west of Carnegie and Gap Area C2 is located south of Neerim Road and between Koornang and Murrumbeena Roads.

The strategy recommends a new small local open space in Gap Area C1 on the west side of Koornang Road and North of Neerim Road. The proposed sites for acquisition are located in Gap Area C1 and satisfy the locational requirements for new open space outlined in the Strategy.

**Item 9.7 (cont'd)****5. Funding**

Amendment C120 gazetted on the 12 March 2015, introduces a public open space developer contribution rate of 5.7% in the Planning Scheme. Compared to the previous developer contributions framework, this new framework applies a fixed, higher rate and also applies to non- residential subdivisions.

**6. Public Acquisition Overlay Process**

The purpose of the Public Acquisition Overlay (PAO) is to identify land which is proposed to be acquired by Council and to reserve that land for a public purpose. It also ensures that changes to the use or development of the land do not prejudice the purpose for which the land is required.

A PAO is introduced through the normal planning scheme amendment process. The owner of the land or any affected person can object and have their concerns heard before a Panel.

A PAO requires Ministerial approval. The Minister will not approve a PAO unless Council has given an undertaking to accept financial responsibility for its ultimate acquisition. Once the PAO is in place, the owner is able to ask Council to immediately purchase the land and Council is obliged to do so. Consequently Council must accept financial responsibility from the outset.

It is common for Councils who use a PAO to work with the owner on a suitable time frame for the sale. Owners who have a PAO over their land can be accepting of the overlay because they know they have a purchaser, namely Council. At the time of acquisition, Council is obliged to pay market value and compensation relating to impacts associated with the acquisition of the land.

**7. Planning Scheme Amendment Process**

The owners of the subject sites have been informed of the proposed PAO. The application of a PAO must go through the following fixed statutory steps:

1. The Minister for Planning must firstly authorise preparation of the amendment before exhibition can occur. Following this, notice (exhibition) of the amendment will commence, inviting public submissions.
2. If there are no submissions Council can 'adopt' the amendment and forward it to the Minister for approval. It only becomes law if it is formally approved and gazetted.
3. If there are submissions opposed to the amendment, the Council has three options – abandon the amendment, change the amendment in accordance with the submitters' request, or request the Minister to appoint an Independent Panel to hear the submissions.

**Item 9.7 (cont'd)**

4. If a Panel is appointed, submissions are heard and the panel reports its findings in the form of a recommendation to Council.

The Panel may make a recommendation to:

- adopt the amendment
- abandon the amendment
- modify the amendment

5. Council then considers the panel report and makes its own decision. Council is not bound by the panel's findings. Again Council's options are to either abandon or adopt the amendment (with or without modifications).
6. If Council adopts the amendment, it is then referred to the Minister for Planning for approval.

The process required to amend the Glen Eira Planning Scheme is lengthy and provides opportunities for public input from interested parties. With regard to the current proposal, Council is at Step 1.

**Crs Delahunty/Esakoff**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

Item 9.7 (cont'd)

APPENDIX 1 – 93 Mimosa Road and 11 Mile end Road, Carnegie





**Item 9.8****POSSIBLE OPEN SPACE CONVERSION  
JOYCE PARK****Enquiries: Paul Burke  
Director Community Relations****1. Purpose**

At the 16 December 2014 Ordinary Council Meeting (Item 9.11), Council resolved:

*That Council:*

- a. *Note the existing Glen Eira McKinnon Bowls Club's ongoing operation at this venue, and continue to wish it well in its viability and success. Note that more than \$50,000,000.00 of public land is managed through community leases which ensure that the public use of public land is decided by Council and not by tenants;*
- b. *Not give consent to the proposal by the Glen Eira McKinnon Bowls Club to licence part of Council's land for commercial small-sided soccer on grounds of:*
  - *increased traffic through Joyce Park,*
  - *potential amenity impact of noise,*
  - *commercialisation of public land,*
  - *any public land no longer needed for bowls would be better used for additional public open space in Joyce Park and*
  - *small sided soccer could be better provided for either by Council directly or by commercial operators using their own land and facilities.*
- c. *Re-engage Chris Dance Land Design to work with the Glen Eira McKinnon Bowls Club and the local community to assess whether any part of the current leased area could be converted to additional useable public open space with options being submitted for decision to a future Council Meeting;*
- d. *Write to residents in the area bounded by North Road, Jasper Road, Lewis Street and Bewdley Street informing them of parts (b) and (c) of this Resolution;*
- e. *In the Budget process for 2015-16, consider the possibility of Council providing small sided soccer at the Carnegie Swim Centre (or other Council location) with charges to participants based on actual cost to Council; and*
- f. *Review the 2006 Recreation Needs Strategy with a view to developing an appendix outlining changes in sporting demand and opportunities for Council to support such demand without conflicting with existing passive and active open space uses.*

**Item 9.8 (cont'd)****2. Corporate Goal**

Theme 5: *To enhance recreation facilities and open space to meet current and future needs of the local community.*

**3. Background**

In late 2014 the Glen Eira McKinnon Bowls club sought Council approval to convert the western-most green to a small sided soccer facility. Council carried the Resolution set out above.

The services of Simon Leisure, a sport and recreation planning consulting firm were engaged to review the 2006 Recreation Needs Strategy (Part f of Council's resolution). Simon Leisure will develop an appendix outlining changes in sporting demand and identify possible opportunities for Council to support such demand without conflicting with existing passive and active open space uses.

Land Design, a landscape architecture firm (formerly Chris Dance Land Design) were also engaged to assess whether any part of the Glen Eira McKinnon Bowls Club in Joyce Park could be converted to additional useable public open space (Part c of Council's resolution). Chris Dance Land Design is the company that undertook the Joyce Park Masterplan.

**4. Recreation Needs Study – (2015 Lawn Bowls Review)**

Simon Leisure expedited the Lawn Bowls review component of the Recreation Needs Study to assist in informing this report. The review identified that;

*"An industry recognised benchmark for the provision of bowling greens that was endorsed by the Growth Areas Authority (now Melbourne Planning Authority) in 2008, is 1 lawn bowls facility (comprising of 4 greens) per 40,000 people..."*

*"For the current estimated population of 140,000 people, the benchmark suggests that there may be a surplus of up to three greens currently in Glen Eira."*

Simon Leisure also met with representatives from Glen Eira McKinnon Bowls Club (Club) on 4 February 2015, in summary it was concluded that;

*"The Club's membership is less than the benchmark required to sustain or justify three greens, and the reduction in the number of Club members in the past 10 years of 255 individuals strongly suggests that three greens will continue to be surplus to the Club's need for the forecast period."*

and

*"The club representatives indicated that if one green was to be returned to parkland, then it was their preference to retain the central green (a synthetic green) and the western green (a natural turf green)."*

**Item 9.8 (cont'd)**

It should also be noted that

*“Club representatives agreed that the Club could effectively fulfil its core bowls functions, plus any bowls development activities and events, with two greens.”*

**5. Possible open space conversion**

Land Design met with the Glen Eira McKinnon Bowls Club to seek their feedback into the preparation of a concept design. Land Design prepared an open space conversion concept for Council consideration.

Please see attached:

Attachment (A) – Joyce Park, New open space concept

By returning the Eastern green to open space an additional – 2124.8 m<sup>2</sup> (0.21ha) of open space would be returned to Joyce Park for the community's benefit. The additional open space would be of a comparable size to Colin Street Park, Bentleigh East. (0.24ha)

**6. Community consultation**

Council wrote to residents in the area bounded by North Road, Jasper Road, Lewis Street and Bewdley Street on two occasions. Firstly, to inform them of parts (b) and (c) of Council's resolution and secondly to notify them of the community meeting.

Please see:

Attachment (B) – Letter one, 27 January 2015

Attachment (C) – Letter two, 18 March 2015

Council hosted a public meeting which was chaired by Land Design on 26 March 2015 at Packer Park Hall, Leila Road, Carnegie. 16 individuals attended the community meeting with a high proportion of attendees either members or associates of the Glen Eira McKinnon Bowls club who strongly advocated for their club.

There was strong support for any underutilised land to be returned as additional public open space. The Joyce Park concept plan was also positively endorsed.

Feedback regarding the makeup and purpose of this new additional open space reflected a consistent theme that the new space should provide for a mix of both passive and active uses.

There was support voiced for the need of Council to provide accessible small sided soccer facilities within the municipality.

**Item 9.8 (cont'd)**

Council also received a number of email responses from residents who were unable to attend the community meeting but wished for their feedback to be noted. The summary of their feedback concluded;

- Support of the resolution to not approve a small sided soccer facility, and
- That any under utilised land should be returned as additional public open space

**7. Recommendation**

That Council:

- a) Note this report:
- b) Note that the draft budget for 2015-16 proposes to establish two Council provided small sided soccer facilities.
- c) Support the in-principle return of the eastern most green to public open space and call for a further report on timing and cost.

**Crs Esakoff /Hyams**

That Council:

- (a) Note this report:
- (b) Note that the draft budget for 2015-16 proposes to establish two Council provided small sided soccer facilities.
- (c) support the in-principle return of the easternmost green to public open space and call for a further report on timing and cost once funding has been secured to convert the westernmost green to a synthetic surface, thus ensuring the ongoing viability of the Glen Eira McKinnon Bowls Club.

**DIVISION**

Cr Esakoff called for a DIVISION on the voting of the Motion.

<b>FOR</b>	<b>AGAINST</b>
Cr Esakoff	Cr Pilling
Cr Hyams	Cr Sounness
Cr Okotel	Cr Delahunty
Cr Lipshutz	Cr Magee
Cr Lobo	

On the basis of the DIVISION the Chairperson declared the Motion CARRIED.







27 January 2015

TO THE RESIDENT

Dear Resident,

**Joyce Park**

Council has engaged a professional park landscaping firm of landscape architects to assess whether any part of the Glen Eira McKinnon Bowls Club in Joyce Park could be converted to additional useable public open space.

It is the same firm which developed the Joyce Park Master Plan which was implemented in 2007. The firm will work with the Club and the local community and put its recommendations to Council.

This followed a proposal from the Club to convert the western-most green to a small sided soccer facility. Council refused the proposal "on grounds of:

- increased traffic through Joyce Park,
- potential amenity impact of noise,
- commercialisation of public land,
- any public land no longer needed for bowls would be better used for additional public open space in Joyce Park and
- small sided soccer could be better provided for either by Council directly or by commercial operators using their own land and facilities."

Details are in the Council minutes of 16 December 2014, Item 9.11, on Council's website.

You will be contacted again in the near future to advise you of the consultation process. In the interim, please feel free to forward any comments you have on this matter to Council's Recreation and Youth Services Department. The email address is [recservices@gleneira.vic.gov.au](mailto:recservices@gleneira.vic.gov.au) and the Department can be reached by telephoning 9524 3333.

Yours faithfully,

Linda Smith  
Manager Recreation and Youth Services

**Glen Eira City Council**  
Corner Glen Eira and Hawthorn Roads,  
Caulfield, Victoria  
PO Box 42 Caulfield South 3162  
A/N 63 952 883 314

Telephone 03 9524 3333  
National Relay Service TTY (toll) 13 36 77 or  
Speak and Listen 1300 535 727 or  
[www.inreley.com.au](http://www.inreley.com.au) then enter 03 9524 3333  
Facsimile 03 9523 0339  
Email [ma@gleneira.vic.gov.au](mailto:ma@gleneira.vic.gov.au)  
Website [www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

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McKinnon • Murrumbidgee • Ormond • St Kilda East





18 March 2015

TO THE RESIDENT

Dear Resident

# JOYCE PARK

Council urges you to attend a community meeting scheduled for 26 March 2015 at 7.00pm, Packer Park Hall, Leila Road, Carnegie.

The meeting will further discuss agenda item (Item 9.11) that was presented at an Ordinary Council Meeting on 16 December 2014. The item concerns the future of Joyce Park and the Glen Eira McKinnon Bowls Club.

At the Ordinary Council Meeting on 16 December 2014 Council resolved to:

- *Re-engage Chris Dance Land Design to work with the Glen Eira McKinnon Bowls Club and the local community to assess whether any part of the current leased area could be converted to additional useable public open space with options being submitted for decision to a future Council Meeting.*

Council encourages you to attend this meeting to present your thoughts and feedback. If you are not able to attend this meeting you are encouraged to provide your feedback to Council's Recreation Services via [recservices@gleneira.vic.gov.au](mailto:recservices@gleneira.vic.gov.au) or contact Recreation Services by telephoning 9524 3333.

Yours faithfully,

Linda Smith  
MANAGER RECREATION AND YOUTH SERVICES

enough footpaths to reach Sydney  
enough drains to reach Adelaide  
enough footpaths to reach Australia  
enough of each planning project  
2,000 road safety inspections  
4,000 of street car space  
25,000 tonnes of recycling  
32,000 tonnes of waste  
one million library loans  
care for 4,500 elderly  
services for 8,000 children  
9,000 immunisations  
67 school crossings  
16,000 street trees  
8,500 street lights  
45 playgrounds  
47 playgrounds  
and much more

## Glen Eira City Council

Corner Glen Eira and Kewthorn Roads,  
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Telephone 03 9524 3333  
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Speak and Listen 1300 555 727 or  
[www.nrs.gov.au](http://www.nrs.gov.au) then enter 03 9524 3333  
Facsimile 03 9523 0339  
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Website [www.gleneira.vic.gov.au](http://www.gleneira.vic.gov.au)

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**Item 9.9**

**VCAT WATCH**  
**May 2015**

**Enquiries: Michael Henderson**  
**Supervising Planner (VCAT)**

**1. Purpose**

To report to Council recent VCAT decisions.

The VCAT process allows appellants to amend their proposal between the time that Council makes a decision and the time VCAT considers the matter. Section 84B of the Planning and Environment Act requires VCAT to “take into account” any relevant Planning Policy, not necessarily apply it.

**2. Decision**

ADDRESS	<b>271 NORTH ROAD, CAULFIELD SOUTH</b>
PROPOSAL	CONSTRUCTION OF TWO DOUBLE STOREY DWELLINGS
COUNCIL DECISION	REFUSAL (MANAGER)
PROPOSAL CONSIDERED BY VCAT	THE PROPOSAL WAS AMENDED BY THE APPLICANT PRIOR TO THE VCAT HEARING BY THE SUBSTITUTION OF DIFFERENT PLANS TO THAT ORIGINALLY CONSIDERED BY COUNCIL. THE KEY CHANGES TO THE PROPOSAL WERE AS FOLLOWS: <ul style="list-style-type: none"> <li>• REDUCTION IN THE BOUNDARY WALL LENGTH;</li> <li>• INCREASED LANDSCAPING WITHIN THE FRONT SETBACK; AND</li> <li>• INCREASED SIDE BOUNDARY SETBACKS AT FIRST FLOOR.</li> </ul>
VCAT DECISION	PERMIT
APPELLANT	VICTORIA AND JONATHAN CAPLAN

***“...the amount of space available for landscaping within the front setback of the subject site is sufficient to achieve an acceptable streetscape outcome with the use of appropriate plants.” VCAT Member – Frank Dawson***

- The subject site is located within the Neighbourhood Residential Zone, where the built form generally consists of single and double storey dwellings. A number of multi-dwelling developments are interspersed within the area.
- The application was refused on grounds relating to the excessive level of hard paving within the front setback, the extent of first floor built form and its incompatibility with Council Policy. VicRoads did not object to vehicle access arrangements.
- In determining the application, the Tribunal held that the application was an acceptable planning policy response in the Minimal Change Area. The Tribunal found that the driveway arrangement and on-site parking is acceptable when balancing the aspects of safety and landscaping opportunities.

**Item 9.9 (cont'd)**

- On that basis, the Tribunal determined to overturn Council's decision and directed a planning permit be issued. The Tribunal did agree with Council's concern about the first floor bulk and directed that the fourth bedroom to each dwelling be deleted.

**3. Recommendation**

That Council note:

1. The reported planning decision of the Victorian Civil and Administrative Tribunal (VCAT).
2. VCAT and officer comments.

**Crs Lipshutz/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**VCAT WATCH****NEW APPEALS LODGED & HEARING DATES*****PLANNING AND ENVIRONMENT LIST***

HEARING DATE	APPEAL NO.	PROPERTY	PROPOSAL	ZONE	COUNCIL DECISION	APPEAL AGAINST
2 September 2015	P559/2015	91 McKinnon Road, McKinnon	Construction of a three storey building comprising 10 dwellings	General Residential Zone	Refusal (Manager)	Refusal (Applicant)
29 June 2015	P618/2015	37 Lewis Street, Ormond	Construction of two double storey dwellings	Neighbourhood Residential Zone	Permit (Manager)	Conditions (Applicant)
9 September 2015	P665/2015	30 Bethell Street, Ormond	Demolition and replacement of a single dwelling on land affected by the Heritage Overlay	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
10 September 2015	P633/2015	9 Brian Street, Bentleigh East	Modification to the existing permit allowing the construction of a double storey dwelling to the rear of the existing dwelling.  The proposed changes are: <ul style="list-style-type: none"> <li>Retaining the crossover and car parking area within the Brian Street frontage.</li> <li>Retaining the existing covered outdoor entertainment area and existing landscaping along western boundary.</li> </ul>	Neighbourhood Residential Zone	Refusal (DPC)	Refusal (Applicant)
9 September 2015	P648/2015	39-41 Mavho Street, Bentleigh	Modification to the existing permit allowing the construction of a three storey building comprising	General Residential Zone	Refusal (DPC)	Refusal (Applicant)

			<p>twenty seven (27) dwellings</p> <p>The proposed change:</p> <ul style="list-style-type: none"> <li>Extend the balcony area of Apartment 2.03 (third floor).</li> </ul>			
11 September 2015	P664/2015	39 Eddys Grove, Bentleigh	Use of the land as a Medical Centre	Neighbourhood Residential Zone	Refusal (DPC)	Refusal (Applicant)

**Item 9.10****STATE BUDGET**

The State Budget was handed down on 5 May 2015. Points included:

**Grade Separations**

- Centre Rd, Bentleigh and McKinnon Rd, McKinnon (and Blackburn and St Albans) will be combined *“in packages of work with those already out to market [North Rd] to drive down costs, reduce disruption to rail and road users by combining line closures, and accelerate the delivery of the level Crossing Removal Project.”*
- Glen Eira has more grade separations approved than any other municipality in Victoria.

**Grants**

- We will be applying for grants for the Duncan Mackinnon athletics track and netball courts, which are both Regional facilities. The Budget does not provide information on that level of detail.

**Local Government**

- \$1m for a *“much needed review of the Local Government Act. The Labor Government will modernise the relationship between state and local government. This will include strengthening compliance and councillor standards and the reduction of unnecessary red tape for councils”*.
- \$50m for an Interface Councils Infrastructure Fund
- \$50m for rural councils *“to make decisions on complex planning applications”*. [Comment: this appears to concede that planning application fees are inadequate and that rates should not cover this cost.]

**Rate Capping**

- State property taxation is estimated to increase by 5.1% for 2016-17, which is the first year of proposed capping of local property taxation. (Glen Eira's proposed increase for 2016-17 is 3.62%)
- No change to the rates of Stamp Duty (5.55%) or Land Tax (2.25%)
- State employee expenses up 7.1%.
- The Unfunded Superannuation liability of the Victorian Government at 30 June 2015 is estimated at \$30.7 Billion. The local government defined benefit fund is fully funded.

**Recommendation**

That the report be noted.

**Crs Delahunty/Pilling**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**



**Item 9.11****QUARTERLY REPORTING**

**Enquiries: Peter Swabey  
Chief Financial Officer**

**1. Proposal**

To report to Council on the Services Report, Community Plan, Public Questions, Independent External Reporting, and Action Items from Council Meetings.

**Services Report**

The level of activity undertaken by Council is not always apparent from financial information. Statistical information complements monthly financial reporting and provides more detailed information on the diverse range of activities undertaken by Council. Regular reporting can provide an indication of where productivity or efficiency gains have been made along with identifying trends that will assist in decision making and resource allocation.

The attached Services Report provides statistical information on services provided to the Glen Eira community for the period ending 31 March 2015. Of particular note in this report is:

- Maternal and Child Health key age and stage visits are well above target.
- Glen Eira continued to achieve immunisation coverage which was well above State Health targets. (This contrasts with some neighboring municipalities where immunisation coverage has dropped below State targets).
- Storytime and Babytime attendance at Libraries continues to receive large numbers of attendees.
- Total In-Home Support hours exceeded target by 2,110 hours for the quarter (YTD +4,862 hours over target).
- The building boom is seeing higher levels of planning applications lodged. Notwithstanding the high application numbers, the statutory days per determination remains at a consistent level.
- 14,835 additional Green Waste services have been provided since the start of the financial year. This program enjoyed a high take up rate by residents. (It also generated increased calls to the Service Centre.)
- There has been a significant reduction in the number of reports of graffiti from residents because Council officers proactively identify and remove most graffiti before it is reported.

**Community Plan**

The attached Community Plan report is the updated report for the period ending 31 March 2015 against the Glen Eira Community Plan that was updated by Council in June 2014 and provides a benchmark against which to measure the Council's 2014/15 performance. This report lists the Key Strategic Activities outlined in Council's Community Plan and the progress towards achieving the 2014/15 performance measures.

**Item 9.11 (cont'd)****External Assessment**

Glen Eira City Council has received the following ratings, recognition and awards from external parties in the last two years.

**Governance**

- The Auditor General classified Council's finances as 'low risk' (February 2015)
- Has the second lowest average Rates per assessment for the Inner Metropolitan Councils - approx. \$15m pa below the average
- Gold Award in the Australasian Reporting Awards June 2014
- Finalist for Work Health & Safety Reporting Award in the Australasian Reporting Awards June 2014

**Organisational Culture**

- Highest reported result for Customer Service (Victorian Community Satisfaction Survey, June 2014)
- National Finalist – Workplace Relations, Australian Human Resources Institute, November 2014
- National Finalist – Best Health & Wellbeing Strategy (open category) 2013
- National Finalist – Employer of Choice (Public Sector and Not-For-Profit) 2013
- Staff turnover 8.49% (2014)

**Sustainability**

- Finalist, Premier's Sustainability Awards, October 2013.
- One of three metro Councils which have converted their street lights to low energy, low emission technology at their own expense
- One of the lowest emissions per capita of any metropolitan council

**Services**

- Approved Rating of 96% in the Community Satisfaction Survey 2014.
- The only inner-metro council with no waiting lists for kindergarten and child care and home care

**GESAC**

- 1.081 million visits in 2013-14
- Visited by 60 councils and organisations from Victoria, Inter-State or Overseas (some more than once)
- GESAC was announced as a Gold Quality Award recipient in the 2013 Australian Health and Fitness Industry Quality Awards.
- GESAC won the National Award for Leisure Facilities at the Parks and Leisure Australia National Awards of Excellence (2013)
- The Manager GESAC was invited to make a presentation to the New Zealand Recreation Association annual aquatic conference. The theme of the conference was innovation and our New Zealand colleagues were keen to hear about GESAC.
- GESAC was announced as the winner of the Facility Management and Health Club Awards at the 2014 Aquatic and Recreation Victorian Awards in June 2014.

**Item 9.11 (cont'd)****Public Questions**

Public questions for the period 03 February 2015 to the Ordinary Council meeting of 17 March 2015 were as follows:

Number asked	6
Number ruled inadmissible	0
Number answered at the Meetings	6
Number taken on notice	0
Time taken to reply to questions taken on notice (average)	0 days

**Items for action from Council meetings**

Refer Attachment

**2. Community Plan Theme**

Theme 4: Governance

**3. Recommendation**

That Council notes the attached Services Report, Community Plan Report, reporting on Public Questions and external assessment for information only.

**Crs Okotel/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**Glen Eira City Council**

**SERVICES REPORT**



**Quarter ended March 2015**

## CONTENTS

### Community Relations

Service Centre	1.1 – 1.5
Recreation	2.1
Youth	3.1

### Community Services

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Public Health	8.1 – 8.2
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HACC	10.1 – 10.5
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Risk	12.1
------	------

### Planning and Transport

Civic Compliance	13.1 – 13.11
Statutory Planning	14.1 – 14.6
Strategic Planning	15.1 – 15.3
Traffic and Parking	16.1

### Assets and Facilities

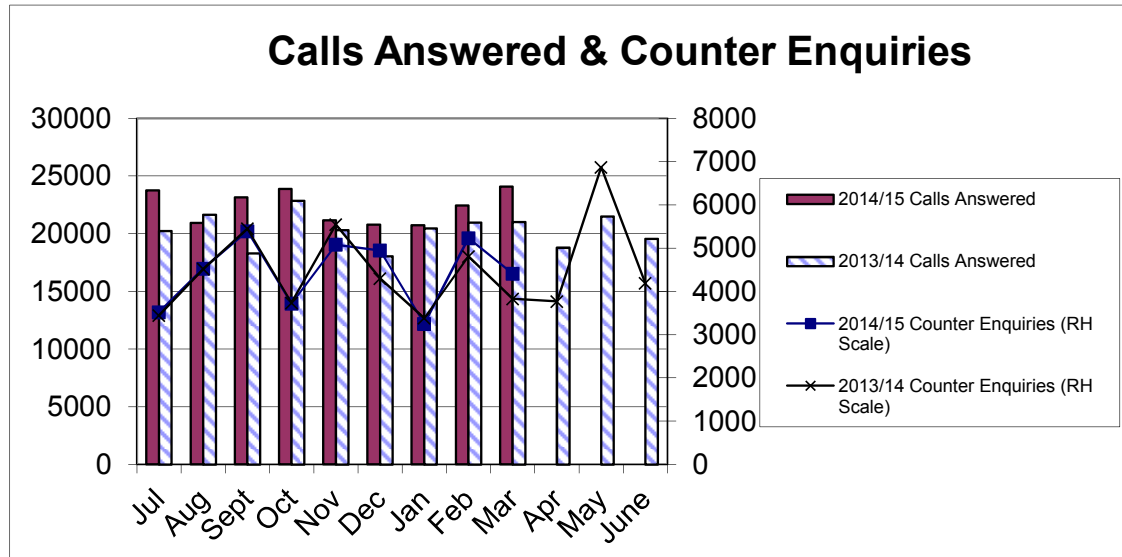
Waste Management	17.1 – 17.5
Glen Works	17.6 – 17.9
Parks and Gardens	17.10 – 17.11

*Please note that the figures disclosed in the Services Report were correct at time of printing, however may be subject to amendment following review by the external auditors and/or use in the Annual Report.*

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## Service Centre

### Number of Telephone Calls Answered and Counter Enquiries

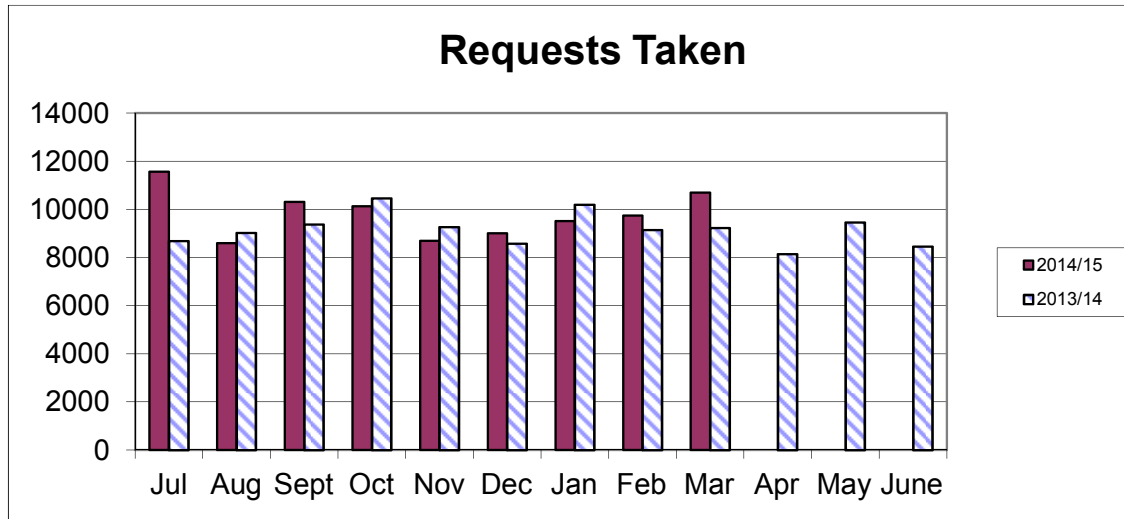


#### Comments:

The monthly volume of telephone calls and counter enquiries can vary due to the timing of certain Council business activities such as rate installment and dog registration deadlines. The daily average of calls answered is 1,100 and counter enquiries is 250. Since the commencement of the Service Centre back in 1996 this is the highest volume of calls received for the month of March = 24,087



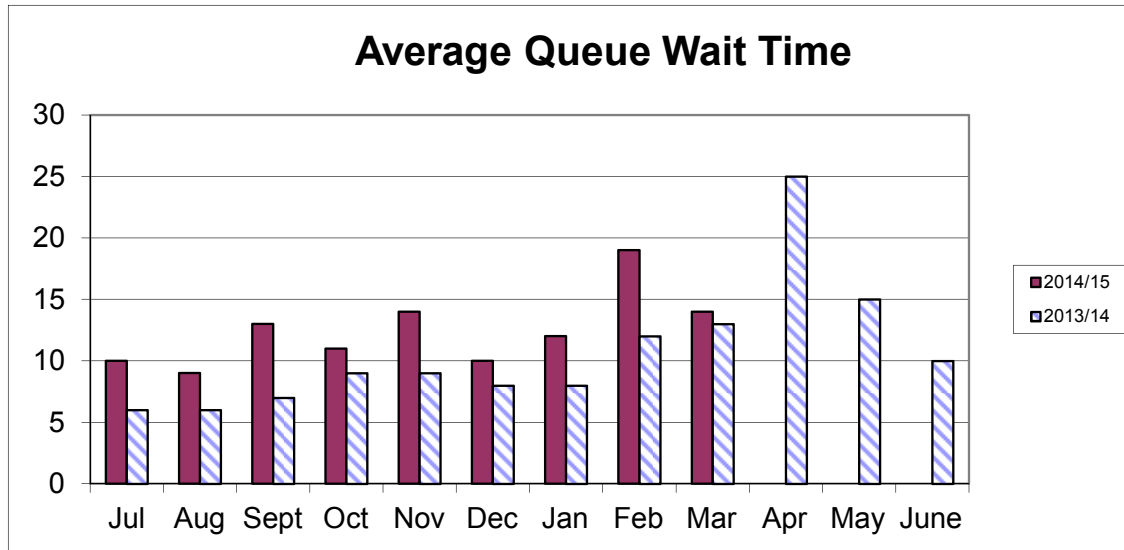
Number of Requests Taken



**Comments:**

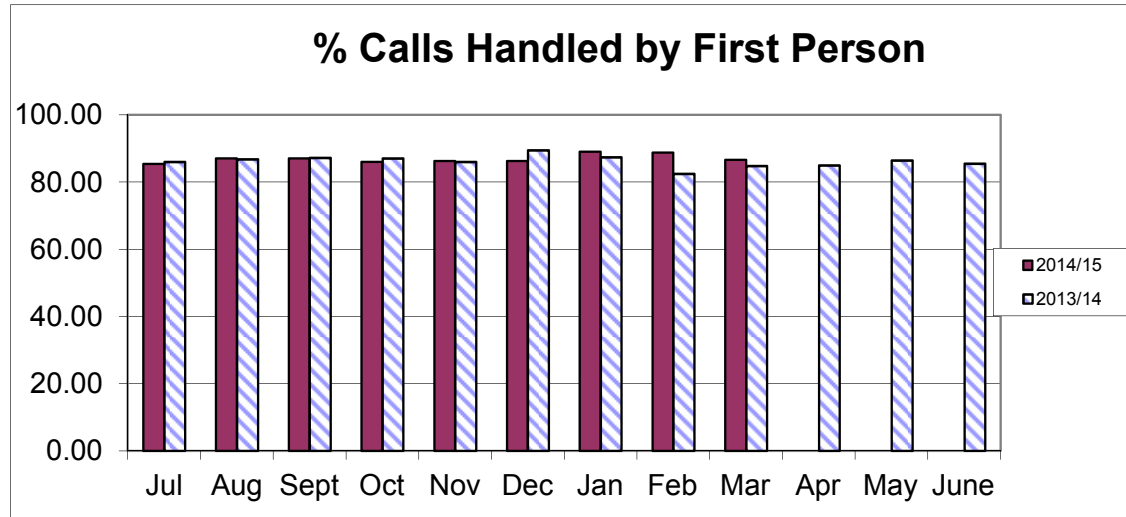
Requests taken are phone calls which require further action, thus necessitating referral to other officers through Council's automated tracking system. At least 8,000 such requests on average per month were taken during 2013-2014. In the month of March we have taken over 10,000 requests.

## Average Queue Wait Time by Seconds

**Comments:**

Telephone response times are dependent on the monthly level of customer activity which can be affected by business seasonality factors and staffing levels. In the last 6 months queue wait time has been higher than usual. This was mainly due to above average calls answered together with lengthy enquiries in relation to Green Bin Rollout.

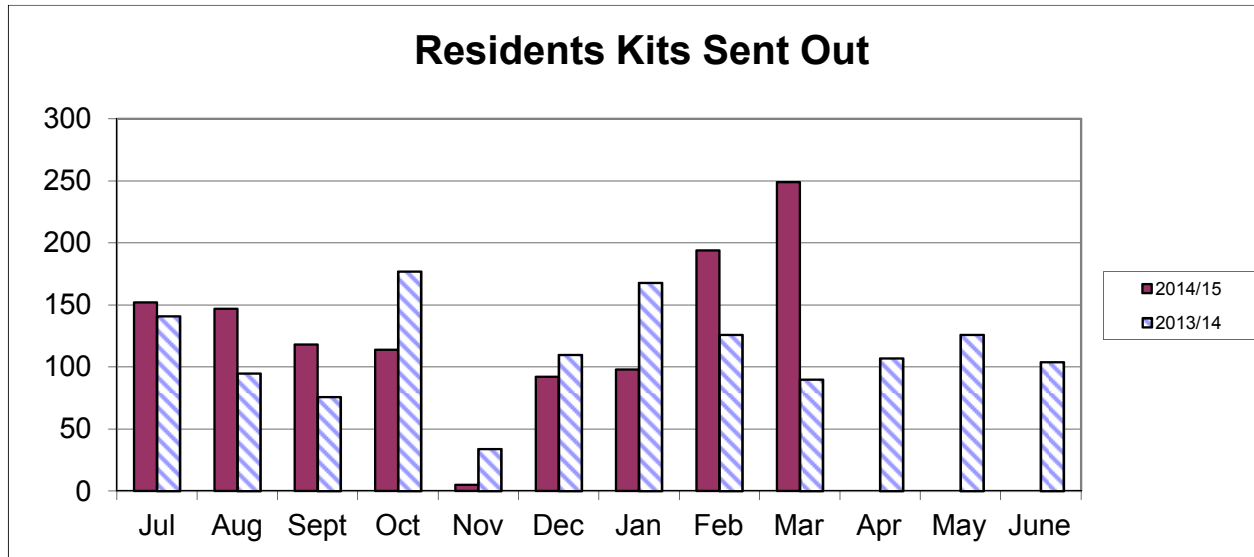
## % Completed by First Person to Handle Call

**Comments:**

This graph demonstrates the percentage of telephone calls which are handled by the customer service officer, and do not require transfer to other officers or departments.

Customer Service unit is meeting its target of 80%.

## Number of New Resident Kits Sent Out

**Comments:**

The level of New Resident Kits distributed is totally dependent on the number of new residents identified from Council's property database in any given month. The kit gives new residents information on Glen Eira services as soon as they move in. In the month of March we have had a spike in the mail outs of NRK due to back log from previous month and an increase in new residents moving to Glen Eira.

## Recreation

Winter Season 1 April – 30 September and Summer Season 1 October – 31 March

Sports Ground Usage	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Average YTD 14/15	Average YTD 13/14
Clubs 14/15	32	32	32	32	32	32	32	32	32				32	
Clubs 13/14	32	32	32	32	32	32	32	32	32	32	32	32		32
Teams 14/15	269	269	269	186	186	186	186	186	186				214	
Teams 13/14	272	272	272	184	184	184	189	189	189	269	269	269		215
Total Grounds 14/15	42	42	42	45	45	45	45	45	45				44	
Total Grounds 13/14	45	45	45	45	45	45	43	43	42	42	42	42		44

### Note:

(JUL – SEP'14)

- Decrease in total grounds due to oval redevelopment works Caulfield Park 3 & 4 and Victory Park oval 1

### Public Hall Usage Rates

Public Hall Usage	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Average YTD 14/15	Average YTD 13/14
Bookings 2014/2015	713	690	676	716	675	605	539	691	718				669	
Bookings 2013/2014	690	714	665	693	663	559	543	643	710	670	799	720		653

### Comments:

These figures represent the monthly bookings for Council's eight minor halls, community rooms, Caulfield Park Community Room and the Moorleigh Community Centre.

**Youth Services****Program activity and participation [Each person counted by number of contacts]**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Number of Program Sessions 2014/2015	14	37 <sup>""</sup>	25 <sup>""</sup>	41	59	13	12	25	30				256	
Number of program sessions 2013/2014	8	58	42	41	80	4	6	25	12	14	23	16		276
Number of young people participating in overall sessions 2014/2015	116	868 <sup>^^</sup>	548 <sup>^^</sup>	775 <sup>#</sup>	1029 <sup>#</sup>	178 <sup>#</sup>	12	226	514 <sup>*</sup>				4266	
Number of young people participating in overall sessions 2013/2014	100	1114 <sup>*</sup>	866 <sup>*</sup>	716 <sup>^</sup>	506 <sup>^</sup>	70	6	369	63	101	493	173		3810
Special Events (i.e. talks, street festivals) 2014/2015	26	0	420 <sup>**</sup>	67	0	25	0	0	150				688	
Special Events [i.e. talks, street festivals] 2013/2014	0	0	180 <sup>+</sup>	106	53	12	0	0	255 <sup>@</sup>	0	185	30		606
Client support (individual young people) 2014/2015	0	2	1	0	1	1	1	0	5				11	
Client support (individual young people) 2013/2014	3	7	8	1	2	1	0	1	2	3	1	2		25

**Comments: 2013/2014**

+ Battle of the Bands 2013.

\* Increase in number program sessions / number of participants in overall sessions due to additional school based program, SenseAbility.

<sup>^</sup> Moving Up – Transition program delivered to primary school students moving into high school.

<sup>@</sup> Parent information session on “Raising Boys” held at the Town Hall.

**Comments: 2014/2015**

<sup>\*\*</sup> Sounds of Glen Eira 2014 (formerly Battle of the Bands) & Parent information session ‘Raising Girls’ held at the Town Hall.

<sup>^^</sup> SenseAbility program was piloted in 2013/2014. Evaluation of this program concluded a more targeted cohort and specific age range of young people would benefit from this program. This is reflected in the reduction in number of programs/participants over 2014 Aug/Sep period as the recommendations have been implemented.

<sup>""</sup> Support for individual clients is lower for 2014 Jul/Aug/Sep period however support provided through information and referrals has increased comparatively to 2013 Jul/Aug/Sep.

<sup>#</sup> Increase in number of participants due to greater uptake of Moving Up and the delivery to multiple classes per session, as well as the additional school based program, KidsMatter piloted in term 4, 2014.

<sup>\*</sup> Additional school based program, SenseAbility, also ran during term 1.

## Arts and Culture

Exhibition Attendance	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Visitors – 14/15	2,118	1,354	1,012	414	692	528	0*	837	834				7,789	
Visitors – 13/14	2,317	1,136	1,427	1,381	1,202	319	26^	706	1,137	923	783	1,275		9,651

Winter Music Series	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Attendance 14/15	36	618	NA	NA	NA	NA	NA	NA	NA				654	
Attendance 13/14	229	384	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		613

Literary Awards	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Entries 14/15	NA	NA	NA	NA	NA	NA	NA	NA	110				110	
Entries 13/14	NA	NA	NA	NA	NA	NA	NA	NA	58	195	186	NA		58

Carols	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Attendance 14/15	NA	NA	NA	NA	NA	6,500	NA	NA	NA				6,500	
Attendance 13/14	NA	NA	NA	NA	NA	4,000	NA	NA	NA	NA	NA	NA		4,000

Outdoor Events	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Attendance 14/15	NA	NA	NA	608	658	NA	8,500	6,000	7,500				23,266	
Attendance 13/14	NA	NA	NA	312	315	NA	7,000	3,500	7,700	NA	310	NA		18,827

## Comment:

- ^ Gallery is only open for two weeks in December and one in January
- \* Gallery did not open in January 2015. The first exhibition commenced on 15 February.



## Childcare

Utilisation Rate

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	93.55	90.78	89.75	88.13	88.49	87.85	77.40	72.50	75.00				85	
Carnegie 13/14	77.15	78.28	84.06	86.13	89.47	87.32	84.62	82.81	85.03					84
Caulfield 14/15	89.07	93.00	96.98	97.78	97.08	94.69	86.67	91.89	93.78				93	
Caulfield 13/14	80.46	81.44	80.56	83.11	83.39	83.66	82.22	85.67	85.03					83
Murrumbeena 14/15	79.91	78.67	81.42	85	84.44	76.67	66.67	74.78	83.38				79	
Murrumbeena 13/14	81.57	82.33	86.56	88.89	87.60	86.14	78.29	74.22	75.20					82

Number of Children using the service

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	64	63	62	61	63	61	50	50	55				59	
Carnegie 13/14	58	61	62	63	65	60	57	58	61					61
Caulfield 14/15	81	82	88	89	87	79	77	81	82				83	
Caulfield 13/14	78	78	80	81	80	81	77	84	81					80
Murrumbeena 14/15	61	60	62	64	61	51	52	61	70				60	
Murrumbeena 13/14	71	71	75	74	73	72	65	63	61					69

Comments:

**Number of families using the service**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	58	54	53	53	55	55	45	47	50				52	
Carnegie 13/14	52	56	57	60	61	56	54	54	55					56
Caulfield 14/15	71	74	78	80	78	69	71	73	73				74	
Caulfield 13/14	64	64	65	68	67	67	68	72	71					67
Murrumbeena 14/15	59	56	59	61	59	53	53	63	68				59	
Murrumbeena 13/14	67	67	71	69	65	65	60	57	57					64

Comments:

**Number of agency hours used by the service**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	0	0	0	0	0	0	0	0	0				0	
Carnegie 13/14	0	0	0	0	0	0	0	0	0					0
Caulfield 14/15	0	0	0	0	0	0	0	0	0				0	
Caulfield 13/14	0	0	0	0	0	0	0	0	0					0
Murrumbeena 14/15	0	0	0	0	0	0	0	0	0				0	
Murrumbeena 13/14	0	0	0	0	0	0	0	0	0					0

Comments:

## Family Day Care

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Numbers of hours care provided: 14/15	19858	16409	16264	19979	15376	13309	11855	12908	13591				15505	
Number of hours care provided: 13/14	17308	17037	17700	21352	18096	14245	10594	14970	15788					16343
Number of children cared for: 14/15	256	216	218	259	207	171	112	159	165				196	
Number of children cared for: 13/14	221	229	232	278	235	179	125	197	204					211
Average hours of care per child: 14/15	77	76	74	77	74	78	106	81	82				81	
Average hours of care per child: 13/14	78	74	76	76	77	79	84	76	77					77
Effective full time places (target 140): 14/15	141	117	116	142	109	95	68	92	97				109	
Effective full time places (target 140): 13/14	123	121	126	152	129	101	76	106	112					116
*Number of home visits by field workers 14/15	85	73	61	57	53	36	41	58	53				57	
*Number of home visits by field workers 13/14	96	70	60	53	53	40	40	53	61					58

## Comments:

\*Fieldwork staff visit educators in their homes to monitor the childcare, support and resource the educators. Target 53

**Maternal and Child Health**

% of key visits for children at each significant milestone

GECC Key Age and Stage Visits	GECC Targets %	Year to Date Average % 2014/2015 (Financial Year)	Average % 2013/2014 (Financial Year)
Home Visit	98	103**	103**
2 weeks	98	101**	100
4 weeks	98	100	99
8 weeks	95	98	95
4 months	95	97	95
8 months	90	96	94
12 months	90	92	92
18 months	85	92	86
2 years	81	89	88
3.5years	77	91	90

Enhanced Maternal & Child Health Families	GECC Target	Year to Date 2014/2015 (Financial Year)	2013/2014 (Financial Year)
Number of Closed Cases	72	59	74

**12,133 Key Age and Stage visits year to date (Yearly Target 15,000)**

\*\* Targets are aligned with the specific ages of children in each month. Percentages over 100% can occur when children seen in a month exceed those due a visit.

## Public Health & Community Development

### Immunisation

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Immunisation encounters 14/15	460	951	1,242	783	620	433	467	737	3,970				9,663	
Immunisation encounters 13/14	412	816	1,258	551	432	435	449	924	2,367	1,345	2,737	486		7,644

**Comments:** Council provides 11 community immunisations each month at various locations throughout the municipality. Children receive vaccinations at ages 2 months, 4 months, 6 months, 12 months and 4 years of age. Council also provides a Secondary School Vaccination Program to all Year 7 Students and Year 10 students. In 2014/15 a catch up program for all year 7, 8, 9 and 10 students will transition Boostrix to year 7. The Boostrix vaccine contains the booster dose of diphtheria-tetanus-pertussis (whooping cough) for adolescents.

### Quarterly Immunisation Coverage 2014/2015

Services	Sep 14	Dec 14	Mar 15	Jun 15
Cohort 1	92.70%	91.45%	94.39%	
Cohort 2	93.63%	88.53%	89.00%	
Cohort 3	92.82%	93.44%	93.49%	

**Comments:** The decline in coverage shown in cohort two mirrors statistics across the State and is the result of an adjustment to the way the statistics are calculated. The statistics now include chicken pox and meningococcal C combined vaccines which were added to the childhood immunisation schedule in 2013. Improvements in cohort two are expected over time as reporting of the new vaccines improves. Only one Local Government in the Southern Region achieved over 90% in cohort 2.

Cohort 1 = children aged of 1 year and three months  
 Cohort 2 = children aged of 2 years and three months  
 Cohort 3 = children aged of 5 years and three months.

## Food Safety

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Total Inspections 14/15	231	132	220	159	218	95	100	141	154				1,450	
Total Inspections 13/14	241	161	155	225	119	59	135	201	153	127	171	164		1,449

**Comments:** Food businesses receive at least one statutory inspection each year to assess compliance with relevant food safety standards and to determine the risk they pose to the public. As part of this inspection all food safety risks are examined and businesses are assessed against 5 star criteria. In addition to these statutory assessments, a number of other inspections are completed including inspections to obtain food samples, to investigate complaints or to follow up food safety concerns identified during previous assessments.

## Food Sampling

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Food samples taken 14/15	22	24	56	36	13	28	32	14	21				246	
Food samples taken 13/14	41	38	35	32	32	0	10	31	32	33	35	47		251
Compliant % – 14/15	100%	100%	86%	83%	92%	93%	88%	100%	95%				93%	
Compliant % - 13/14	100%	95%	91%	97%	97%	N/A	70%	94%	100%	99%	99%	94%		93%

**Comments:** The *Victorian Food Act* requires Council to take 189 food samples each year from childcare centres, aged care facilities, hospitals, restaurants, cafes and takeaway businesses. Food samples are analysed for levels of bacteria and non-conformances are followed up by Environmental Health Officers.

**Library Services**

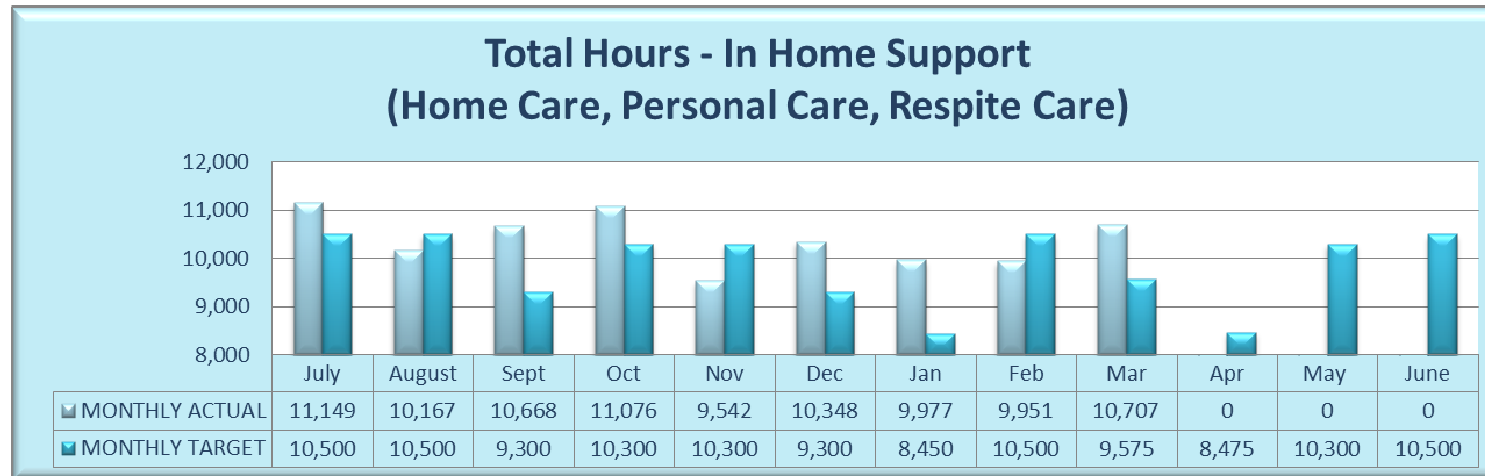
Services	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD 14/15	YTD 13/14
Loans*	114,002	107,249	106,714	108,327	100,529	108,781	114,053	85,880	99,952				945,487	883,966
Visits	66,875	60,702	61,776	66,621	57,256	55,584	60,497	45,543	55,624				530,478	510,958
Home Visits	160	161	161	163	165	167	169	171	167				1,484	1,290
Storytime & Babytime attendance**	6,588	5,668	5,685	5,401	4,817	4,285	4,029	3,774	4,671				44,918	45,697

\* Includes loans from library branches, web page, and e-collections (eBooks, eAudio books and eMagazines)

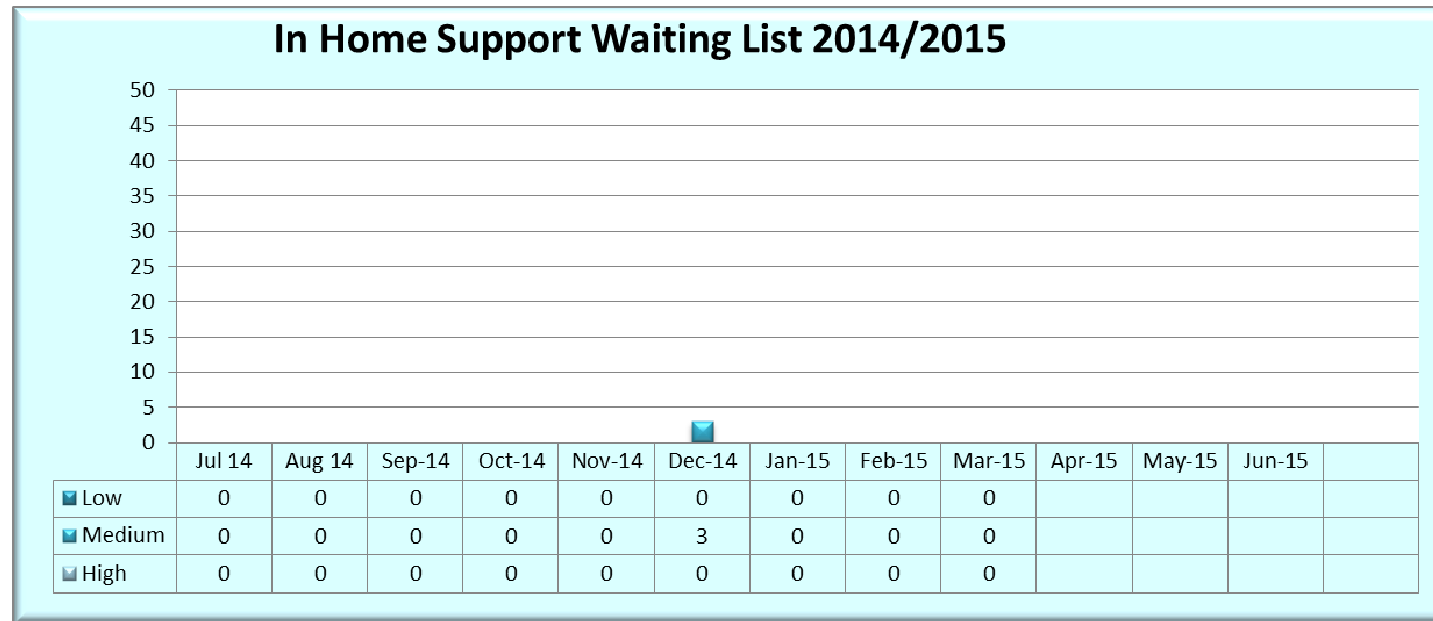
\*\* Storytime and Babytime attendance includes children and adults.



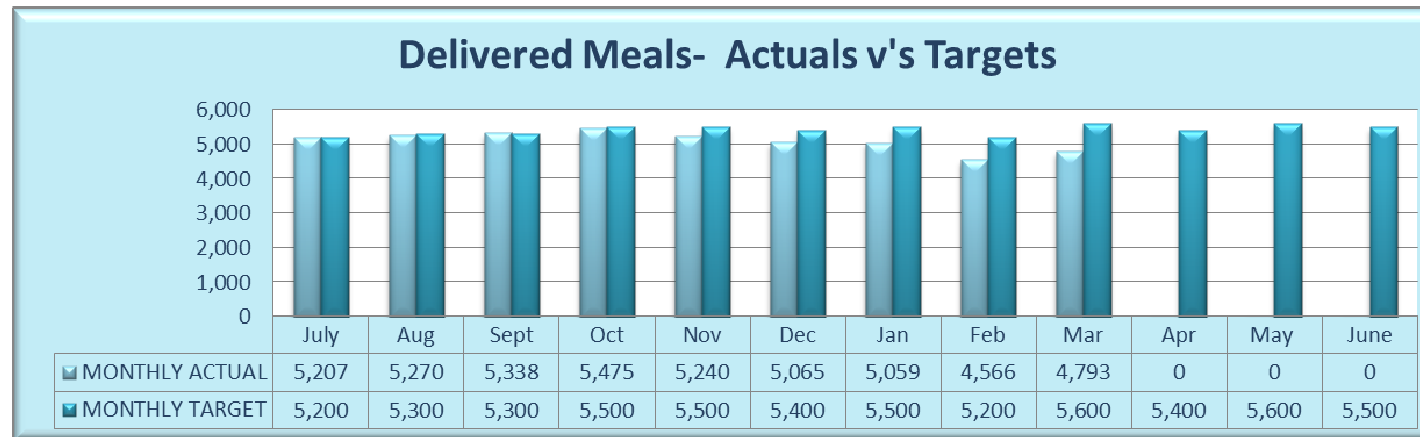
## Hours of service delivery for Home Care, Personal Care, and Respite Care



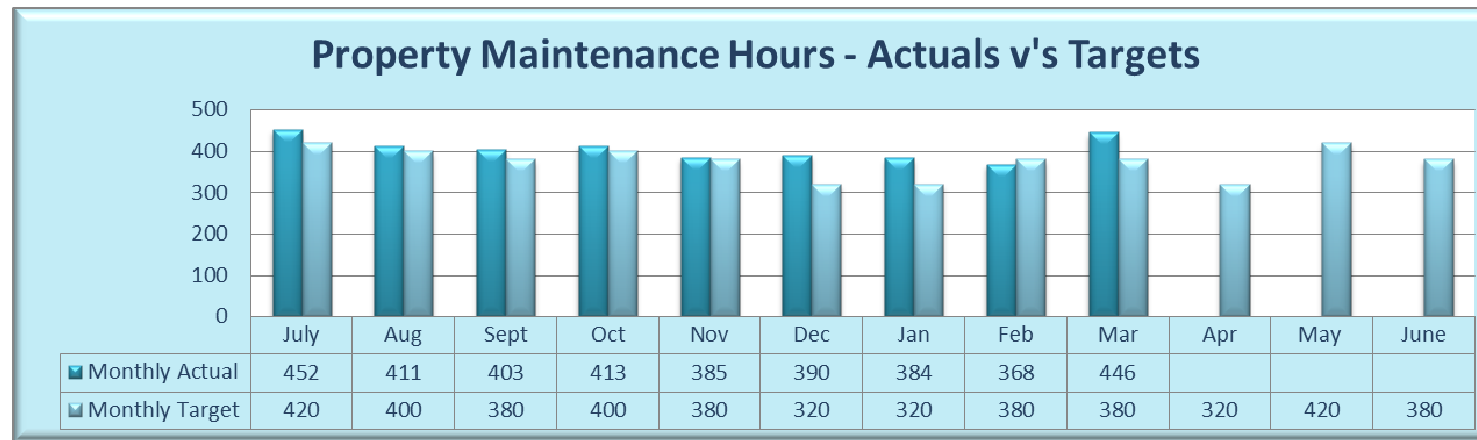
**Comments:** For the March quarter, In Home Support hours were over target (+2,110). Year to date, In Home Support hours are over target (+ 4,862 hrs).



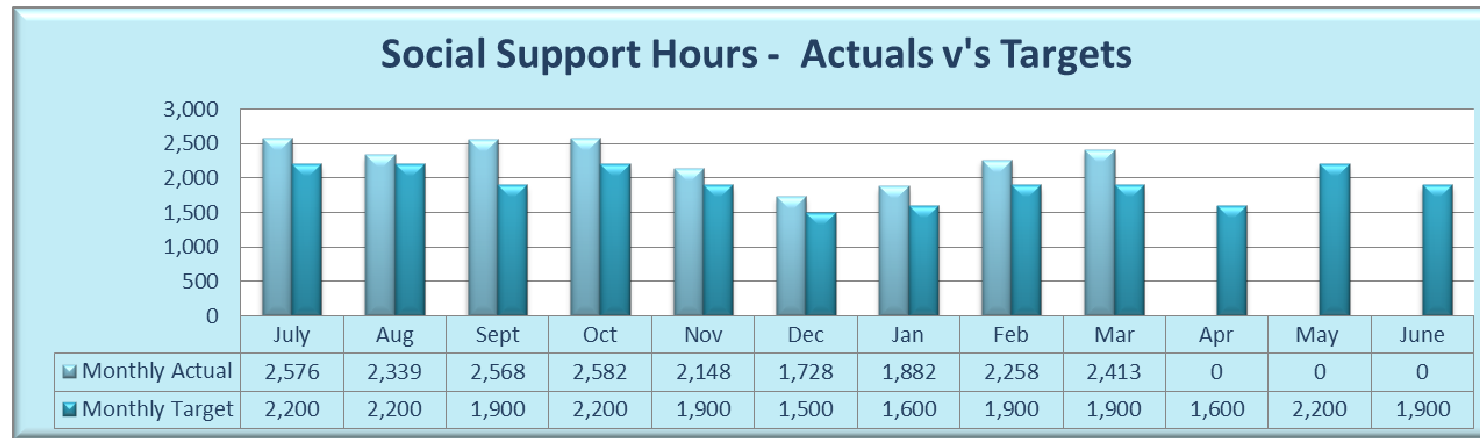
**Comments:** *There were no residents on the In Home Support waiting list in the March quarter.*



**Comments:** For the March quarter, Delivered Meals were under target (-1,882meals). Year to date, Delivered Meals are under target (-2,487 meals). All request for meals are being met.

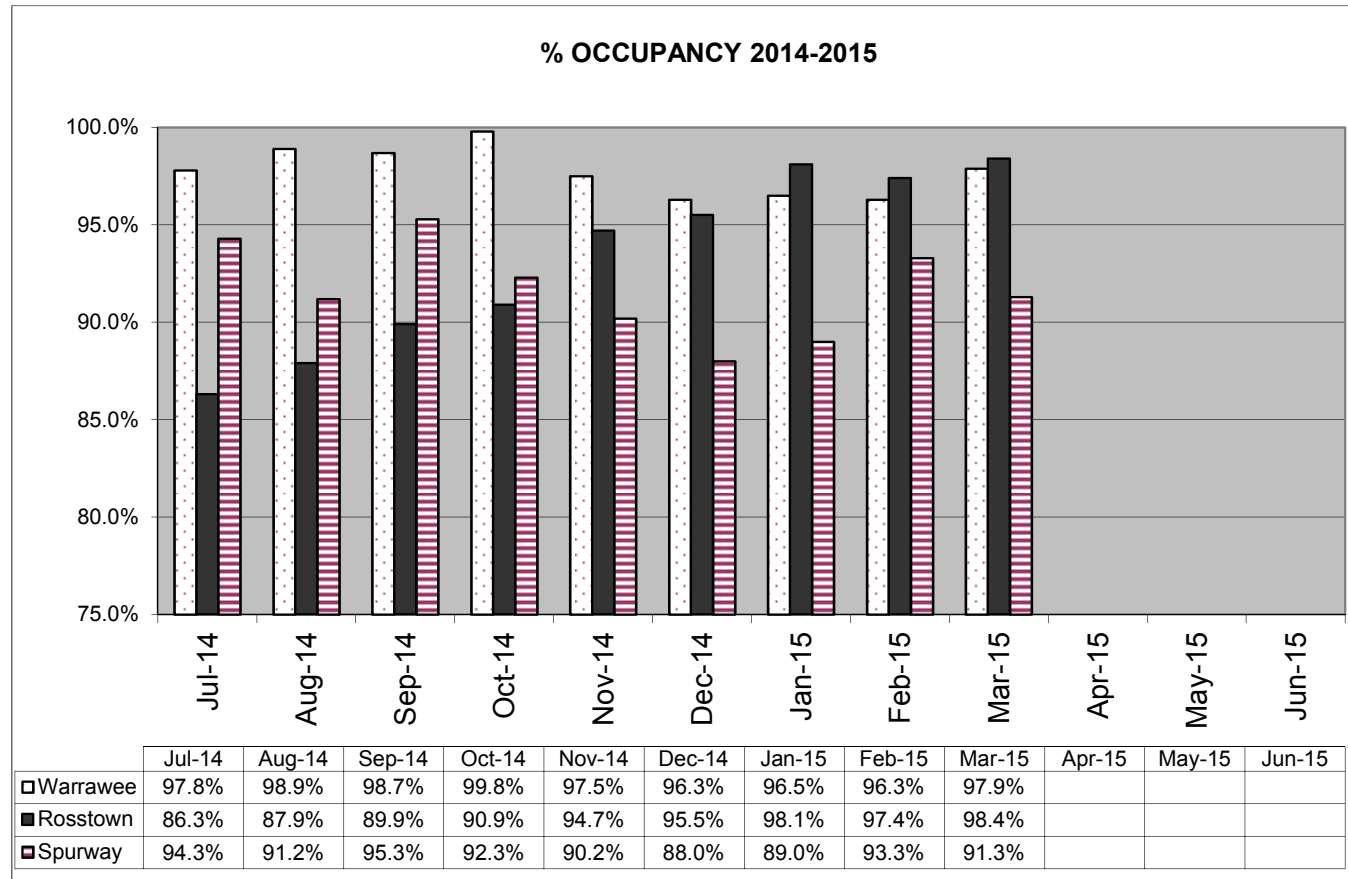


**Comments:** For the March quarter, Property Maintenance hours were over target (+118hrs). Year to date, Property Maintenance hours are over target (+ 272 hrs).



**Comments:** For the March quarter, Social Support hours were over target (+1,153hrs). Year to date, Social Support hours are over target (+ 3,194 hrs).

## Residential Aged Care Services – Occupancy



## Risk Management

Insurance Claims	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD 14/15	YTD 13/14
Liability Received – 14/15	17	21	18	32	18	13	15	18	35				187	
Liability Received – 13/14	28	23	22	41	15	14	21	18	13	10	21	21		195
Liability Closed – 14/15	3	2	0	54	4	30	36	0	2				131	
Liability Closed – 13/14	6	4	3	50	5	15	2	34	0	2	80	35		119
Motor Vehicle Received – 14/15	2	1	6	1	2	1	1	2	2				18	
Motor Vehicle Received – 13/14	4	1	2	2	1	2	1	4	2	0	1	1		19
Motor Vehicle Closed – 14/15	0	0	0	4	2	8	0	0	1				15	
Motor Vehicle Closed – 13/14	3	5	2	2	10	1	1	5	0	2	0	4		29
Other Received – 14/15	0	0	0	0	0	0	0	0	0				0	
Other Received – 13/14	0	0	0	1*	0	0	0	0	1^	0	0	0		2
Other Closed – 14/15	0	0	0	0	0	0	0	0	0				0	
Other Closed – 13/14	0	0	0	0	0	0	0	0	0	0	0	0		0

**Comments**

File administration conducted in Oct 2013, Feb & May 2014. Denied claims are left open for about twelve months and where there has been no response from the claimant to a denial, the file is closed.

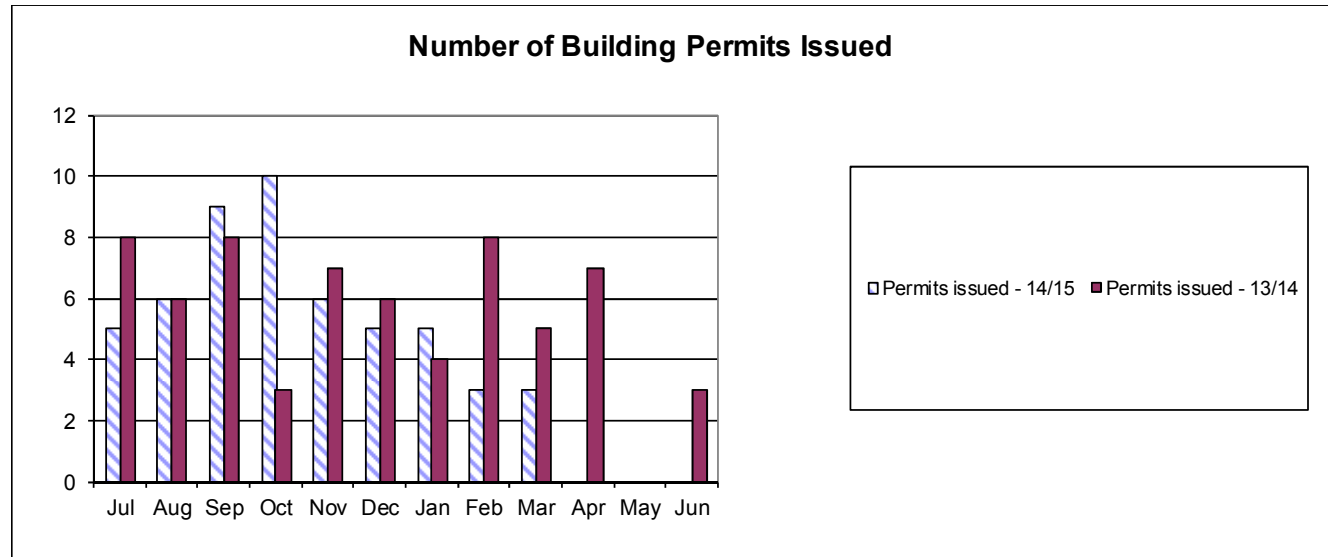
\*Storm damage claim lodged with Industrial Special Risks insurer. Date of loss 1-2 October 2013.

^Impact damage to power box at Spurway. Claim was withdrawn from Industrial Special Risks insurer due to repairs being slightly over deductible.



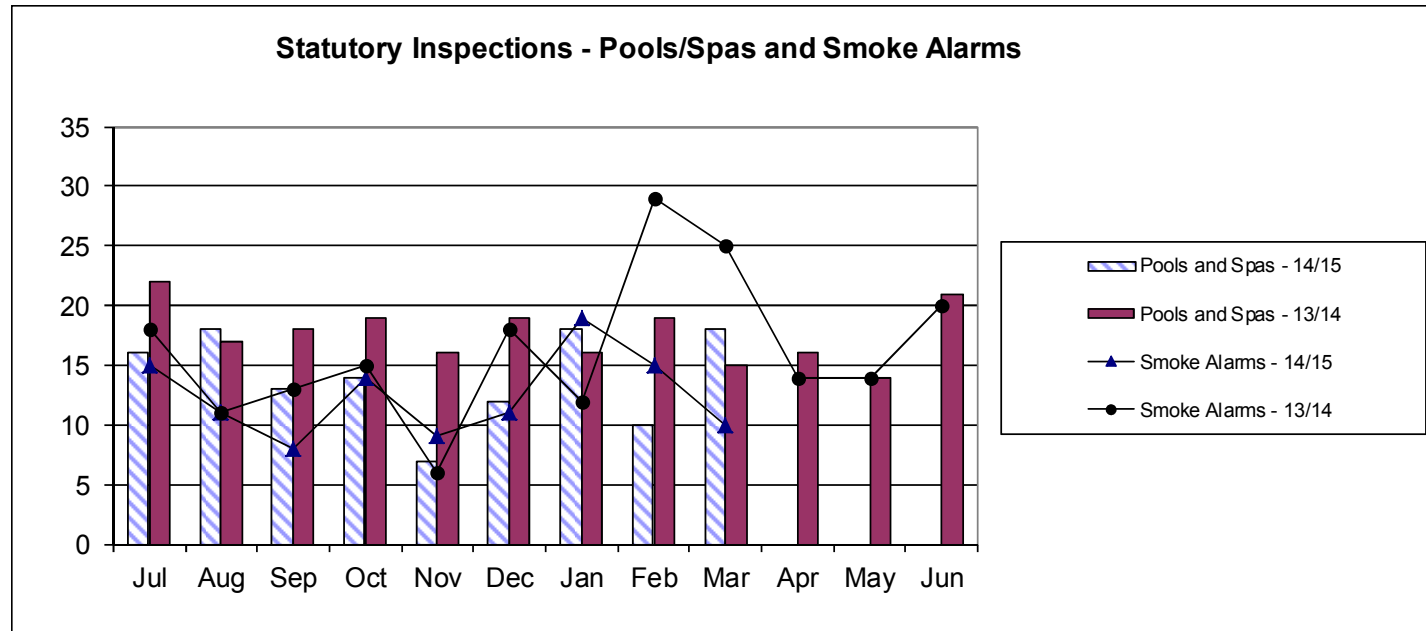
## Civic Compliance

## Building

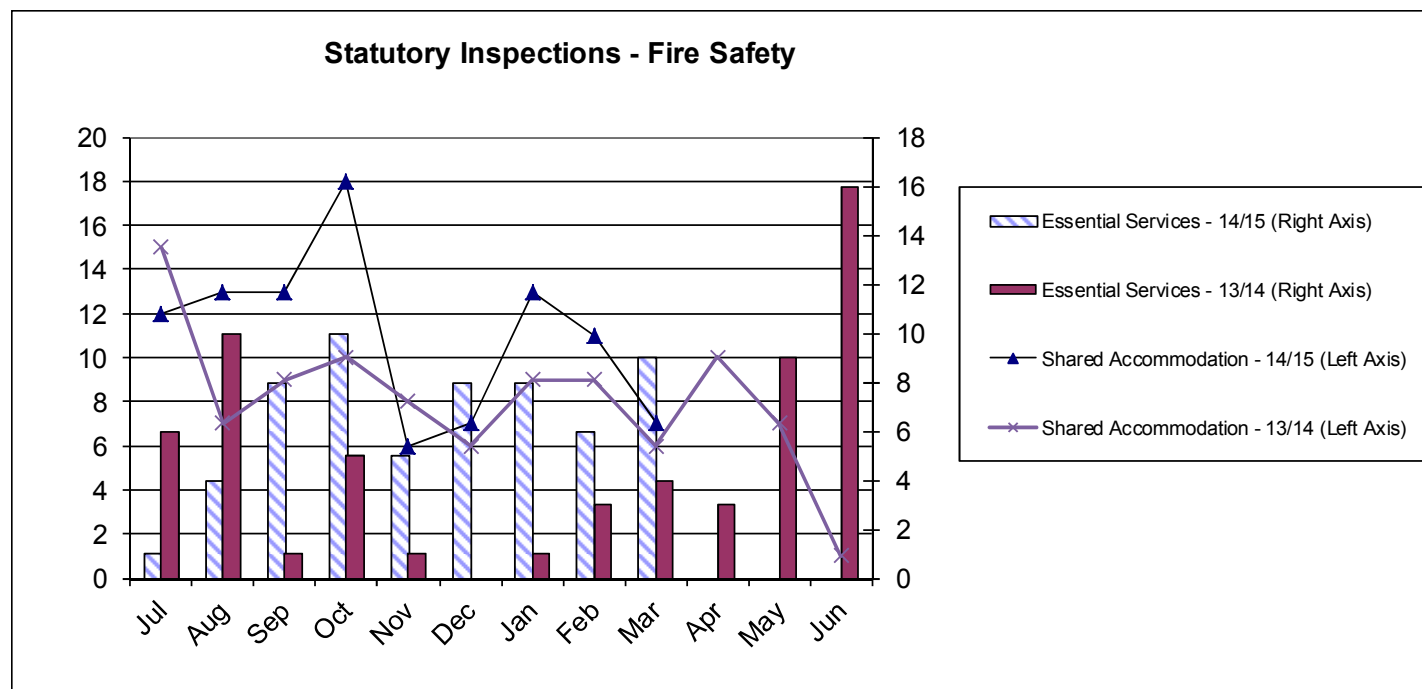


## Comments:

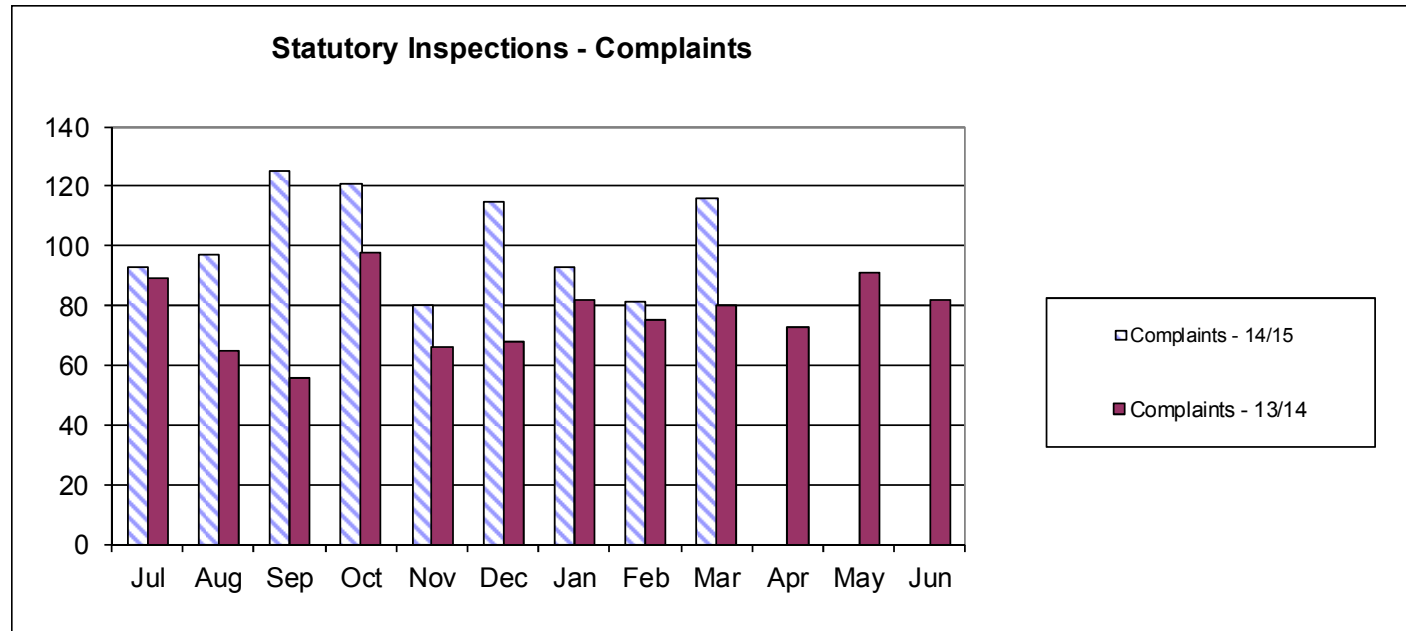
The majority of building permits issued in Victoria are by Private Building Surveyors. Council only issues a small number each month to Glen Eira owner-builders for minor works. Only 3 permits were issued by Council in both February and March which is somewhat lower than the corresponding period last year. Issuing building permits is not one of Council's core functions.

**Comments:**

The pools/spa and smoke alarm program emphasises community safety.

**Comments:**

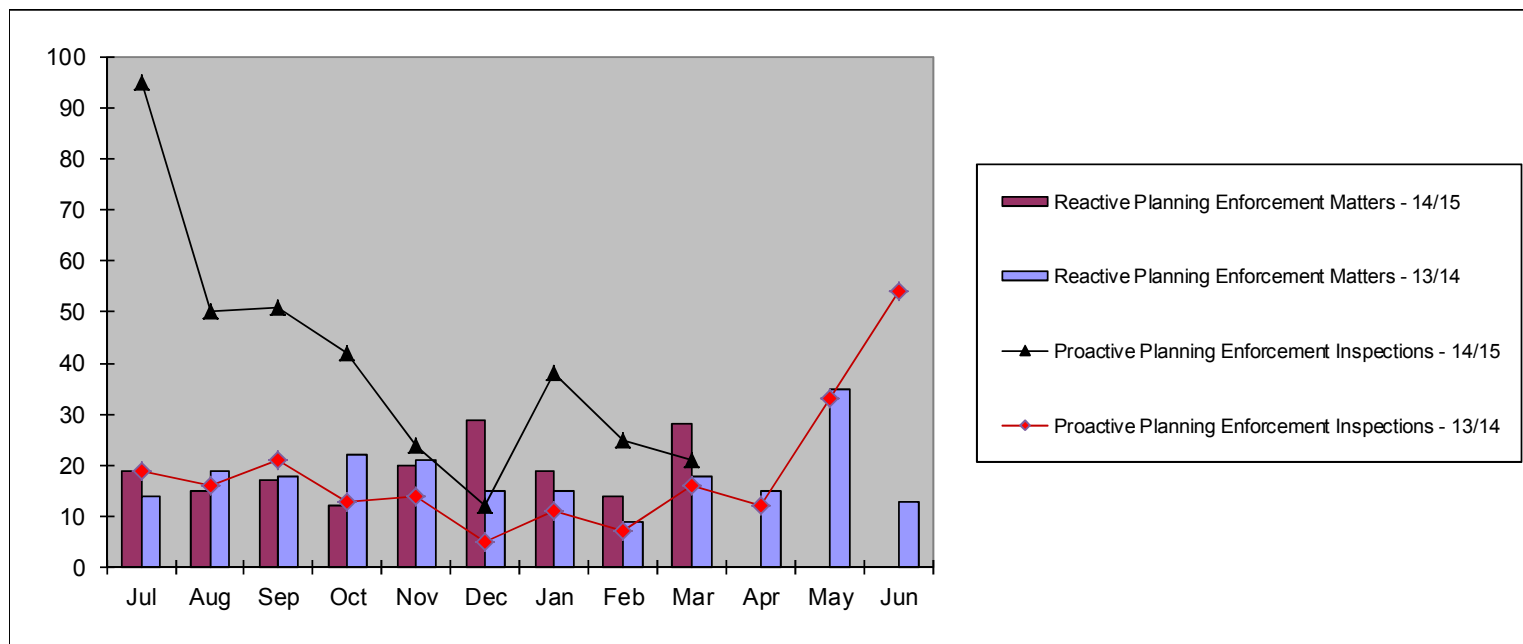
The shared accommodation and fire safety inspections are dependent upon information from the community and Consumer Affairs Victoria. Over the last 6 months there has been a significant increase in the number of inspections undertaken for both fire safety and shared accommodation compared to the previous financial year.

**Comments:**

Adverse weather conditions (high winds that caused property damage) along with increased building activity has resulted in a significant increase in complaints about dangerous fences and buildings.

## Planning Enforcement

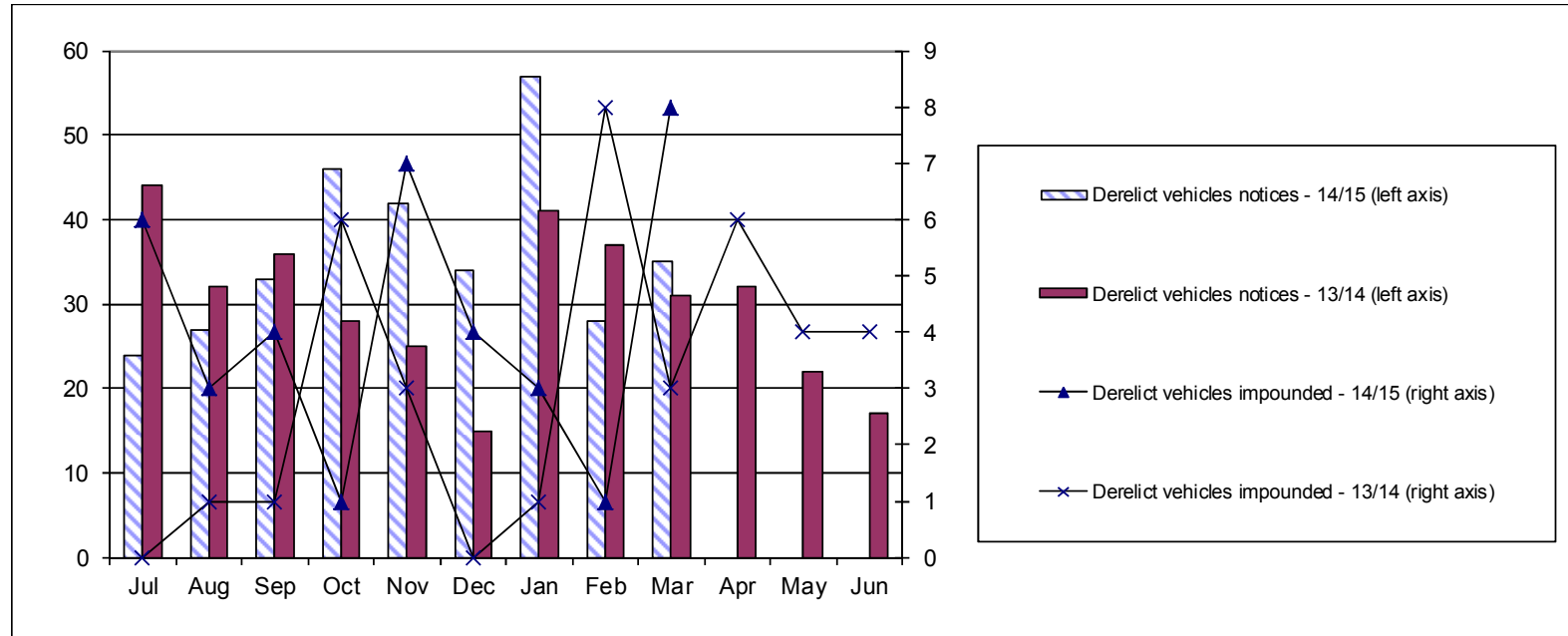
### Number of Planning Enforcement Matters – inquiries, follow ups and investigations



#### Comments:

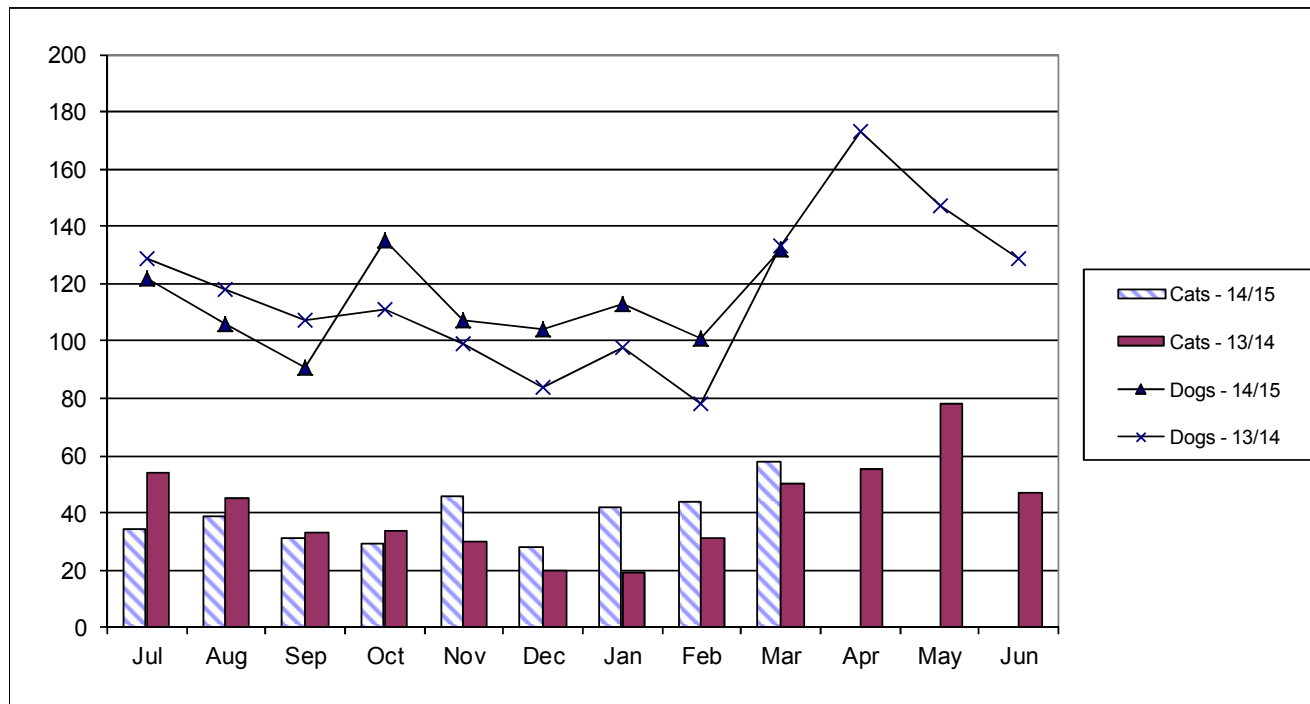
The number of proactive planning enforcement inspections will always fluctuate because the ability to carry out these inspections is largely dependent upon factors such as the number of reactive planning enforcement matters and the nature and complexity of the associated investigations.

### Number of Derelict vehicle notices issued –v- Derelict vehicles impounded



#### Comments:

This is primarily a reactive service in response to complaints received from the public.

**Animal Management - new dog and cat registrations received (first time registrations)****Total Registration Figures – all dogs/cats currently registered with Council**

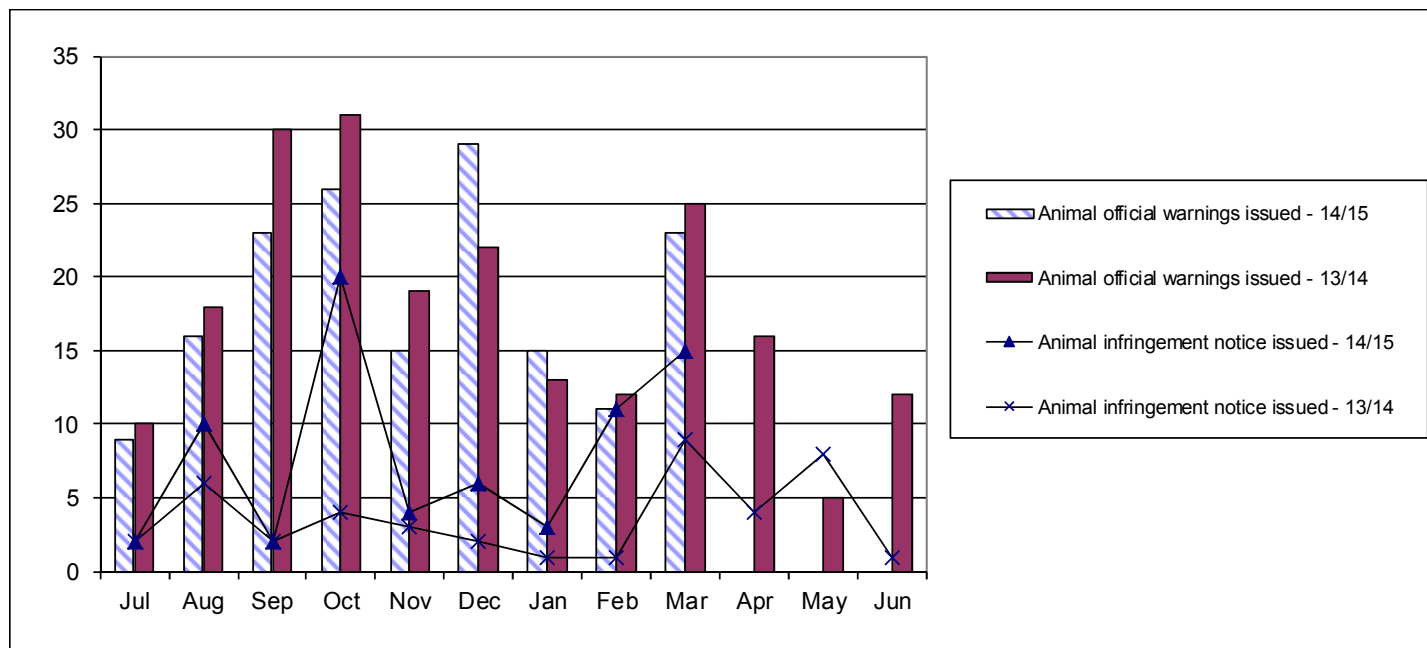
Registrations	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Dog	11167	11265	11489	11441	11600	11375	12053	12342	11924	11945
Cat	6779	6157	5950	5742	5581	5164	5305	5349	5100	5124

**Comments:**

Registration levels remain in the expected range, noting that new cat registrations over the last five months are higher than last year's monthly figures.

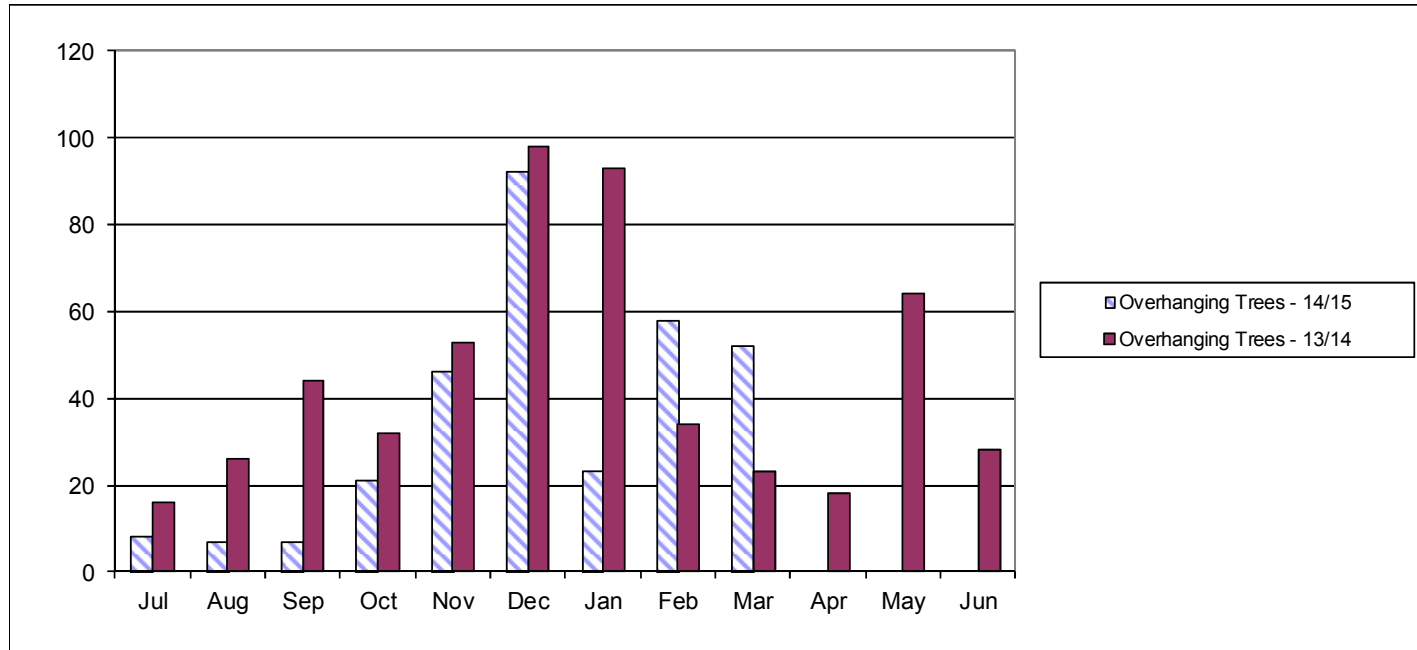


## Number of Animal Official Warnings V's Infringement Notices issued

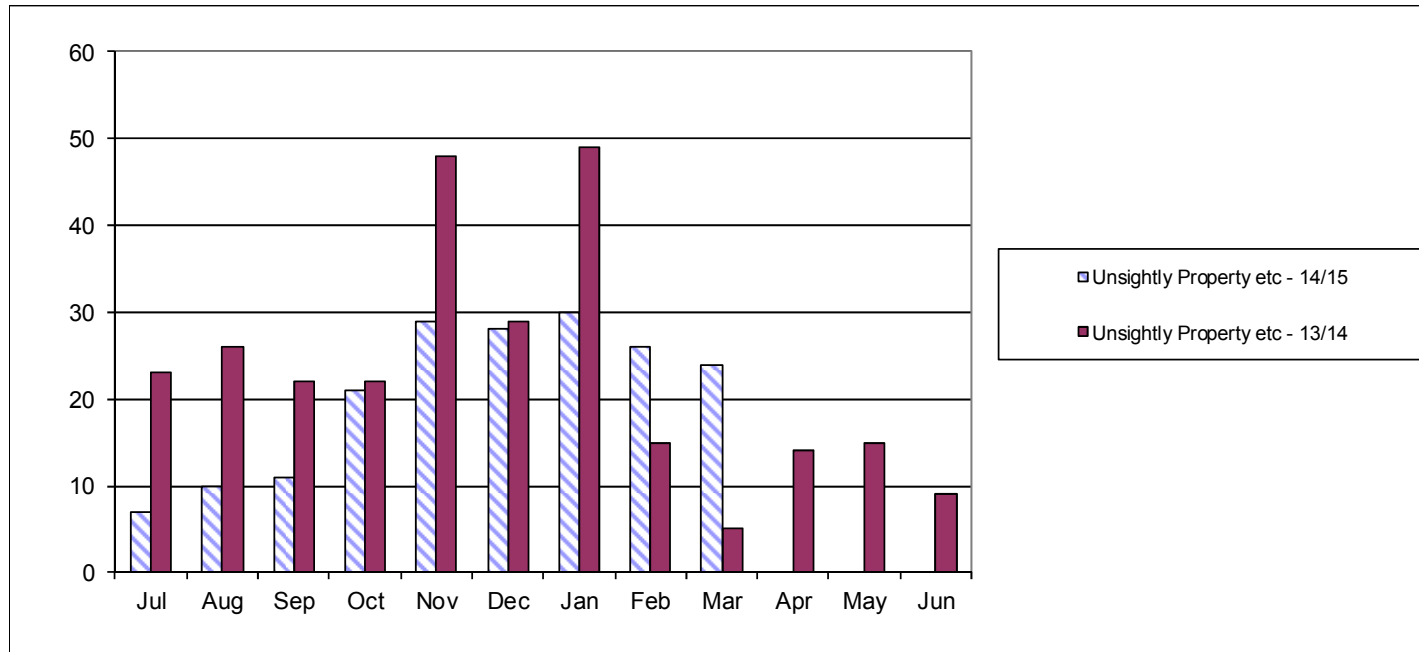
**Comments:**

Overall the latest quarter figures for warnings are consistent with the same time last year.

The spike in infringement notices issued in the last quarter is due to 16 infringements being issued for nuisance complaints (barking dogs).

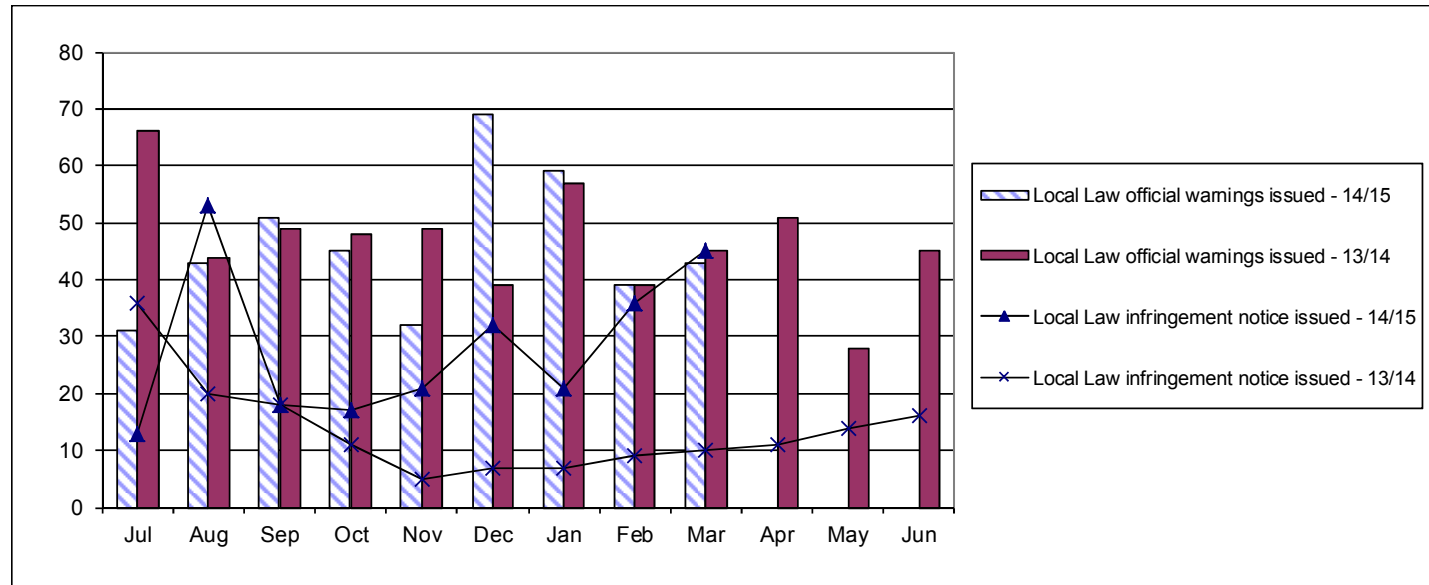
**Local Laws****Number of overhanging tree notices issued****Comments:**

Notices issued in the last quarter whilst there is substantial fluctuation, on average, is consistent with the same period last year.

**Number of Unsightly Property, Dangerous Land and Fire Hazard notices issued****Comments:**

Removal of old housing stock for new development is possibly contributing to the reduction of notices, notwithstanding the increased activity in the months of February and March.

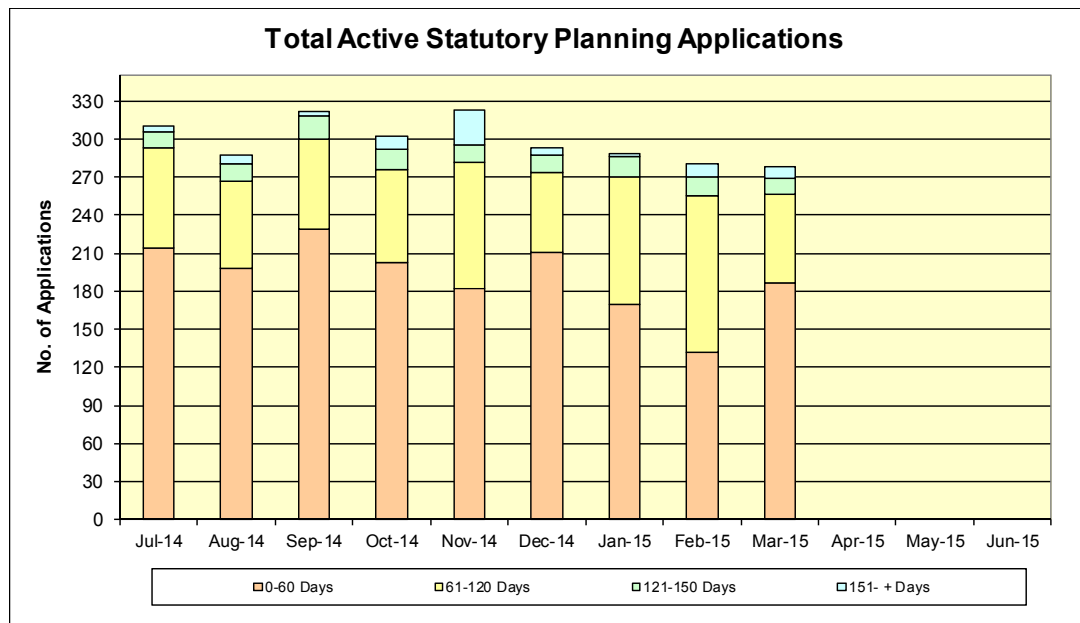
Number of Local Law Official Warnings versus Infringement Notices issued



Comments:

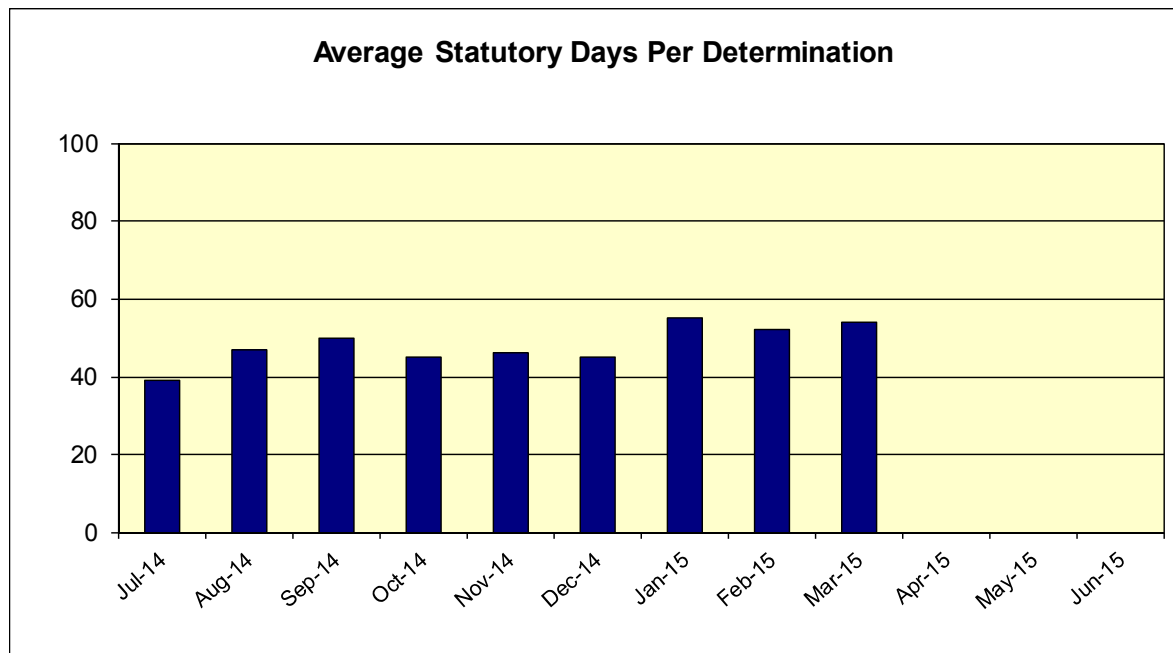
An increase in penalty infringements notices is attributable to a spike in building activity.

## Total Active Statutory Planning Applications



## Comments:

The high number of active applications results from the higher than usual applications lodged.

**Average Statutory Days Per Determination****Comments**

Despite high application numbers the statutory days per determination remain at a consistent level.

**PLANNING DECISIONS BY DECISION MAKER – RESIDENTIAL DEVELOPMENT ONLY – for quarter ending 31 March 2015**

Decision Maker	Total Number of Residential Applications Decided	Average Number of Objections per Decision	Number of decisions made by application type			
			Dwellings		Storeys	
			4 dwellings or more	3 dwellings or less	4 storeys or more	3 storeys or less
Council Resolution	5	12	5	0	4	1
D.P.C.	32	2	8	24	0	32

**Comments:**

This Table covers applications for residential development which have received objections. Other matters such as Planning Scheme Amendments, applications for non-residential development and applications which have not attracted objections are not included.

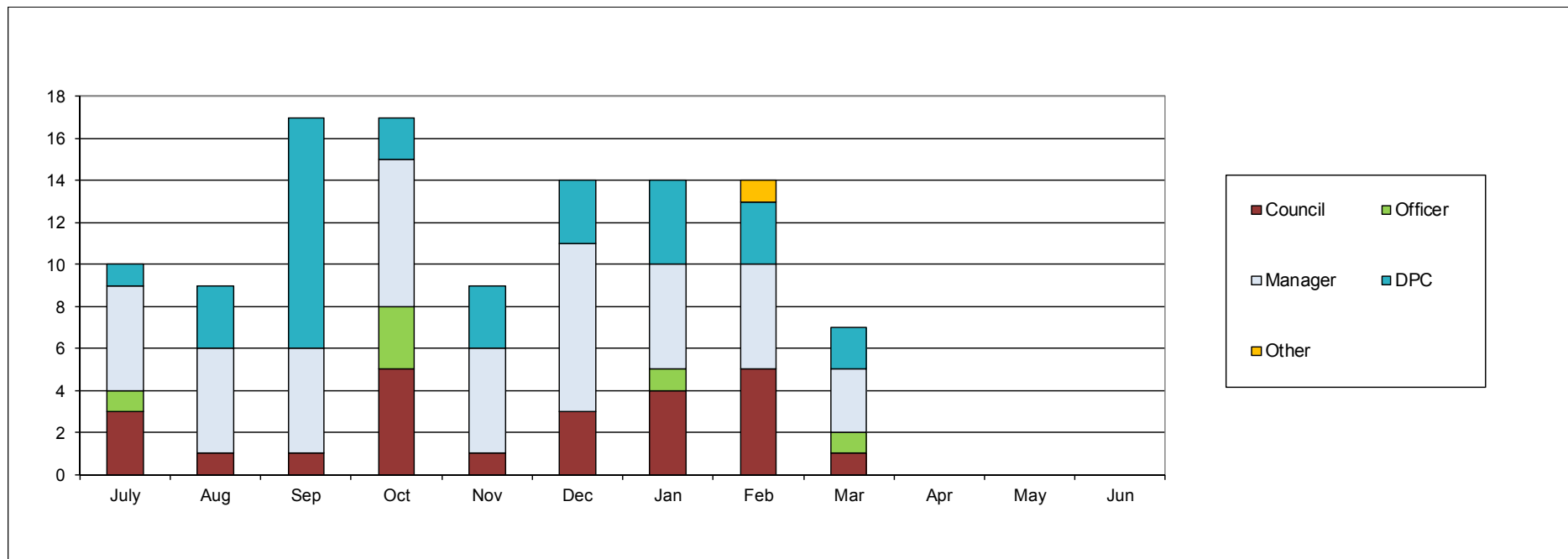
The Act requires Council to consider all written objections.

At Glen Eira, all objectors have the opportunity to speak to their objection either at a Planning Conference or at a Delegated Planning Committee meeting.

All of the above decisions are subject to appeal at VCAT.



## Planning Appeals Lodged – 2014 / 2015



## Comments:

Non-compliant applications continue to be refused by the Statutory Planning Manager. As a result, the majority of appeals lodged are against Manager decisions.

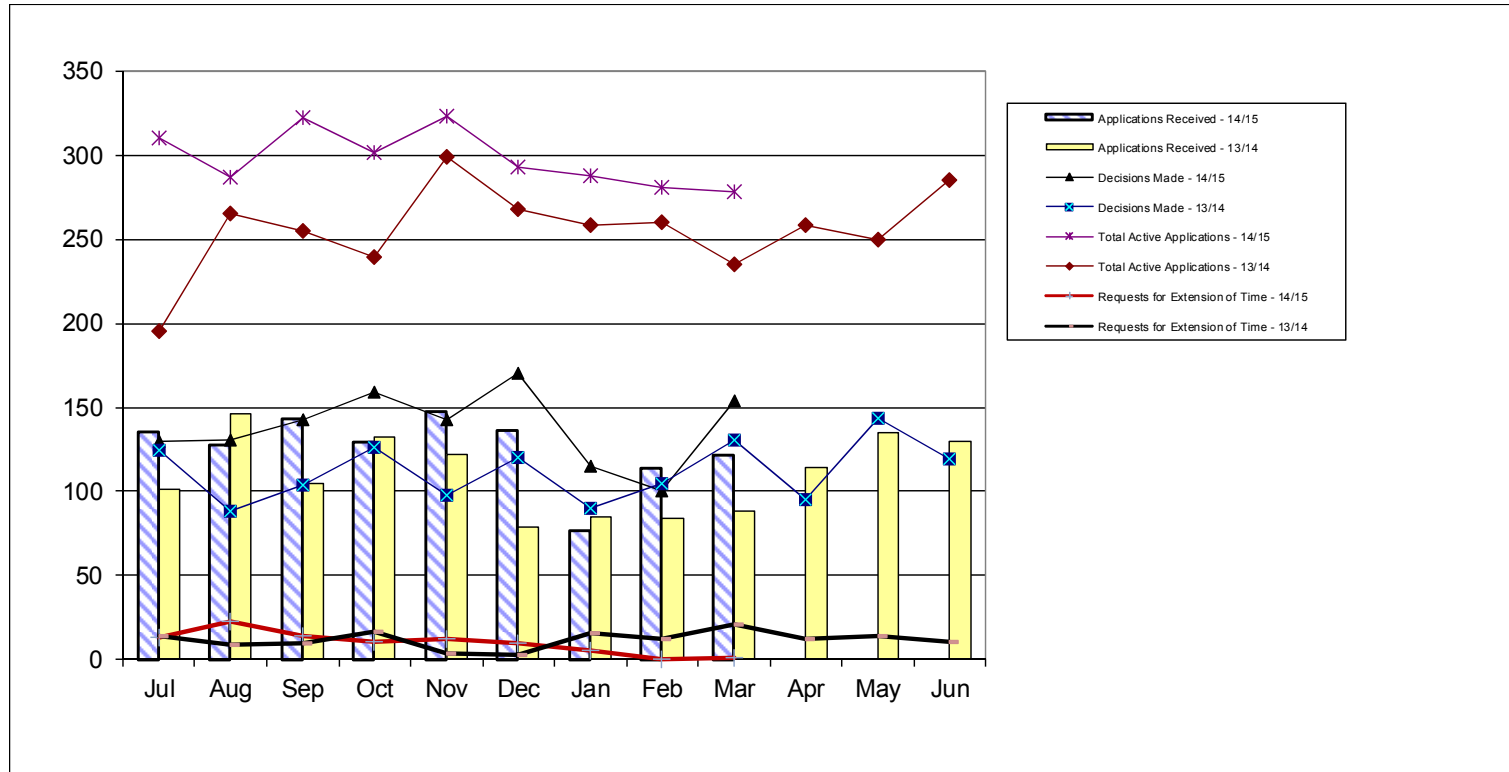
## Planning Appeals Lodged – 2013/2014 and 2014/2015 comparison

Authority	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	2014/2015	2013/2014
<b>Council - 2014/2015</b>	3	1	1	5	1	3	4	5	1				24	
Council - 2013/2014	0	0	0	0	0	2	1	1	2	0	1	1		6
<b>Officer - 2014/2015</b>	1	0	0	3	0	0	1	0	1				6	
Officer - 2013/2014	0	0	1	0	0	0	0	0	0	0	0	1		1
<b>Manager - 2014/2015</b>	5	5	5	7	5	8	5	5	3				48	
Manager - 2013/2014	7	2	2	5	1	2	3	9	7	3	2	4		38
<b>DPC - 2014/2015</b>	1	3	11	2	3	3	4	3	2				32	
DPC - 2013/2014	4	2	4	1	1	1	2	2	4	2	0	4		21
<b>Other - 2014/2015</b>	0	0	0	0	0	0	0	1	0				1	
Other - 2013/2014	1	3	0	0	0	0	1	0	0	0	0	0		5

## Comments:

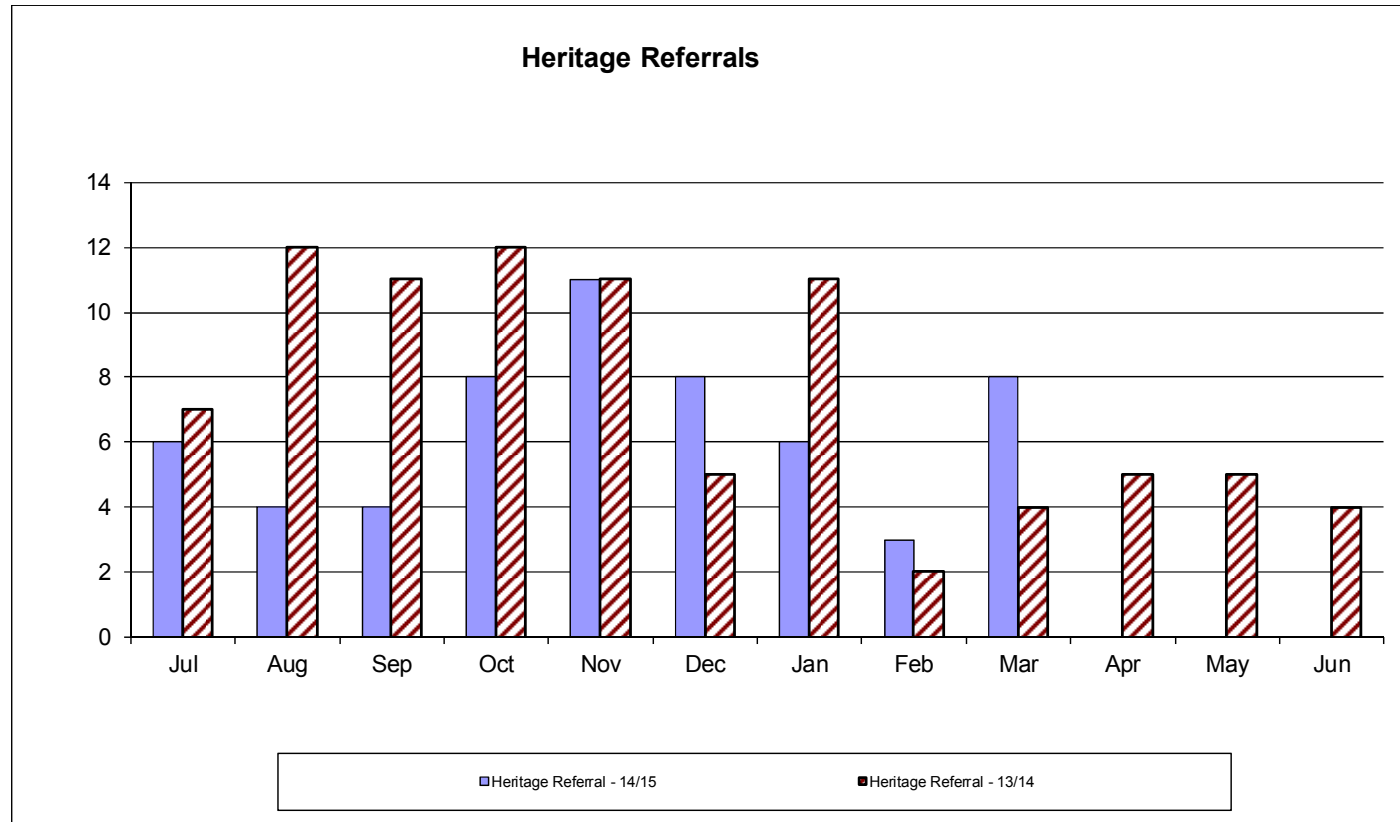
Appeal numbers as a result of refusal decisions made by the Manager remain high.

## Planning Applications Received and Decisions Made



## Comments:

This financial year has seen a spike in the number of planning applications received and decisions made.

**Strategic Planning****Heritage Referrals****Comments:**

The heritage referral service continues to benefit the community.

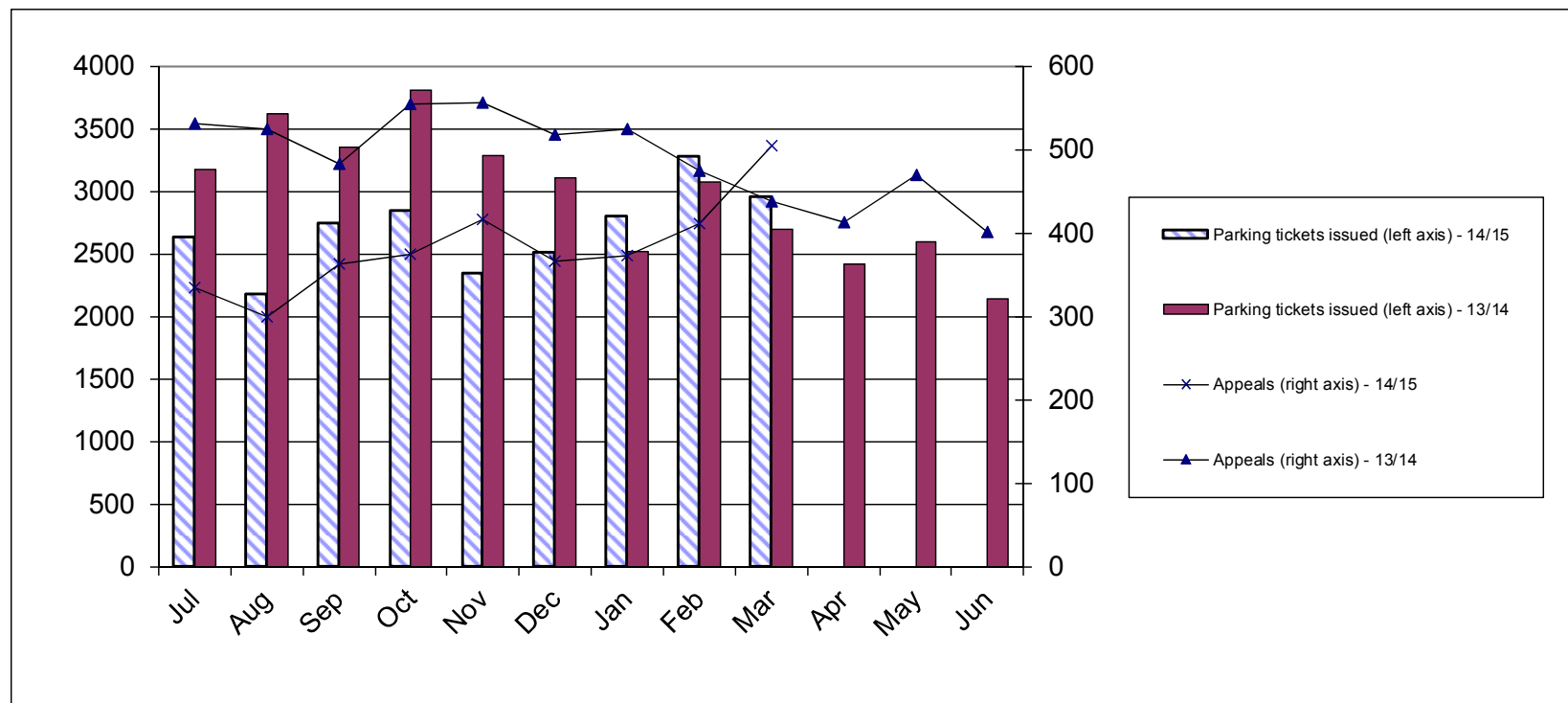
**STATUS OF PLANNING SCHEME AMENDMENTS**

<b>Amendment</b>	<b>Prepared</b>	<b>Exhibited</b>	<b>Panel</b>	<b>Council Decision</b>	<b>Minister</b>
Amendment C70 Special Building Overlay Additions and overlay boundary alterations	On hold				
Amendment C71 Special Building Overlay Subtractions	Lodged on 2 Feb 2015				
Amendment C102 Update the Non Residential Uses in Residential Zones Policy	Authorisation received 19 <sup>th</sup> March 2014	10 April to 12 May 2014	No Panel Hearing required.	Council adopted on 2 September 2014.	Approved. Awaiting gazettal
Amendment C107 Extend the McPherson Avenue Area Neighbourhood Character Overlay and Design and Development Overlay	Authorisation received 14 April 2014	22 May to 23 June 2014	22 September 2014	Council adopted on 25 November 2014.	Awaiting approval by Minister
Amendment C113 Heritage of Normanby Road/ Park Crescent and Urandaline Grove	Authorisation received 17 February 2014	20 March to 22 April 2014	1 July 2014	Council adopted on 23 September 2014.	Approved by the Minister on the 5 <sup>th</sup> March 2015.
Amendment C117 The amendment proposes to enable an office use on the site	Authorisation received 14 October 2014	15 January to 16 February 2015	N/A	Council resolved to abandon this amendment on 17 March 2015. Enforcement action underway	Not applicable
Amendment C120 Increase in Public Open Space Developer Contributions	Authorisation received 25 April 2014	22 May to 23 June 2014	20 October 2014	Council adopted on 25 November 2014.	Approved by Minister on 12 March 2015.

Amendment	Prepared	Exhibited	Panel	Council Decision	Minister
Amendment C121 641, 647, 647A, 659, 663, 669 & 681 North Road Rezone the land from a Commercial 2 Zone to Mixed Use	Authorisation 10 November 2014.	15 January to 16 February 2015	Scheduled for 25 May		
Amendment C123 Update Child Care Centres Policy	Authorisation received 22 October 2014	22 January to 23 February 2015			
Amendment C124 16 Clairmont Avenue, Bentleigh Rezone the land from Industrial 3 to the General Residential Zone (Schedule 3) and the Environmental Audit Overlay	Authorisation received 25 August 2014	18 September to 20 October 2014	20 January 2015	Council resolved to abandon this amendment on 24 February 2015	Not applicable
Amendment C135 53 Magnolia Road, Gardendale Apply a Public Acquisition Overlay (PAO) over property	Authorisation received 26 February 2015	Exhibition concludes on 25 May 2015			
Amendment C136 1 Wahgoo Road, Carnegie. Interim heritage overlay	Request for authorisation 4 <sup>th</sup> February 2015. Awaiting response.				
Amendment C137 1 Wahgoo Road, Carnegie Permanent heritage overlay over property	Authorisation received 27 February 2015				

## Parking and Prosecutions

### Parking tickets issued versus Appeals received

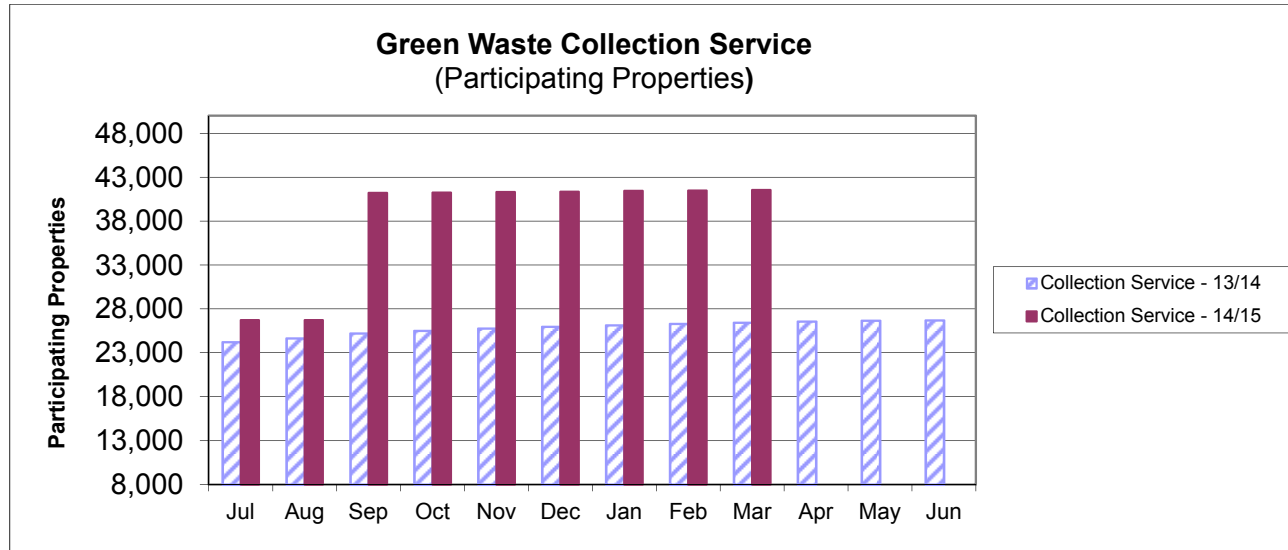


#### Comments:

The number of parking tickets issued during the quarter ending 31 March is consistent with the same time last year.

## Waste Management

### Green Waste



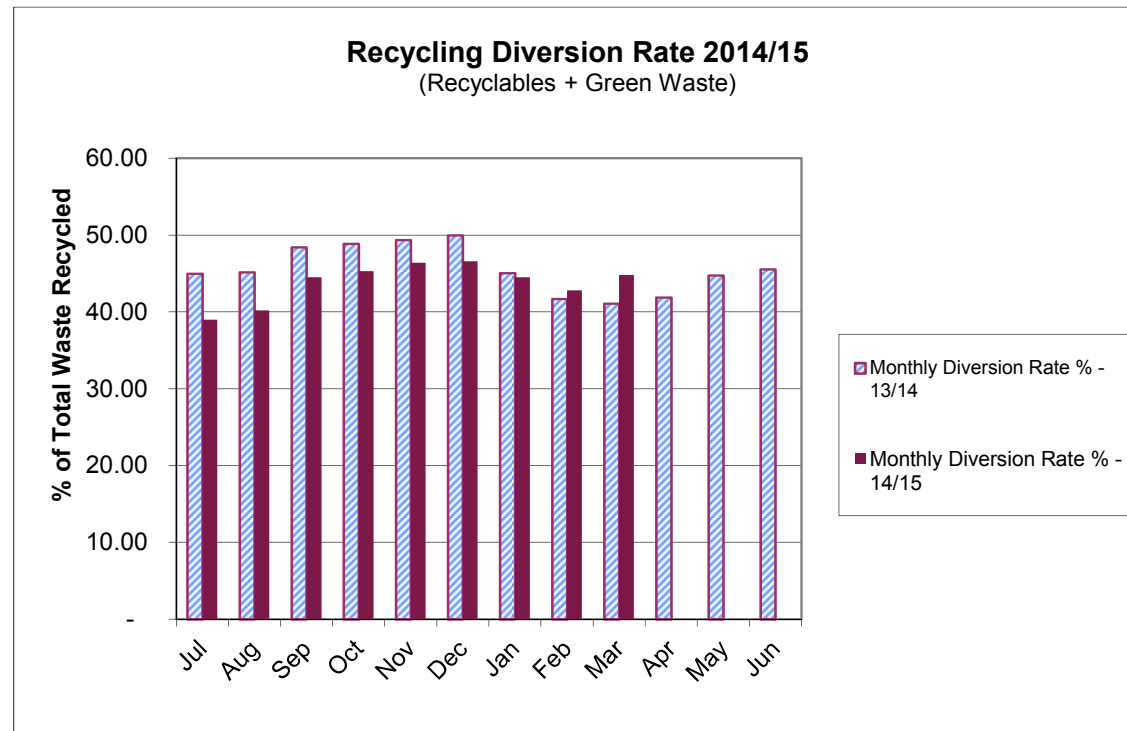
#### Comments:

The number of green waste services provided increased by 14,835 since the start of financial year, due largely to the green waste bin roll out in September. Glen Eira residents are now using 41,541 green waste bins.

Year to date, 20 per cent more green waste was recycled compared to the previous year.



## Recycling

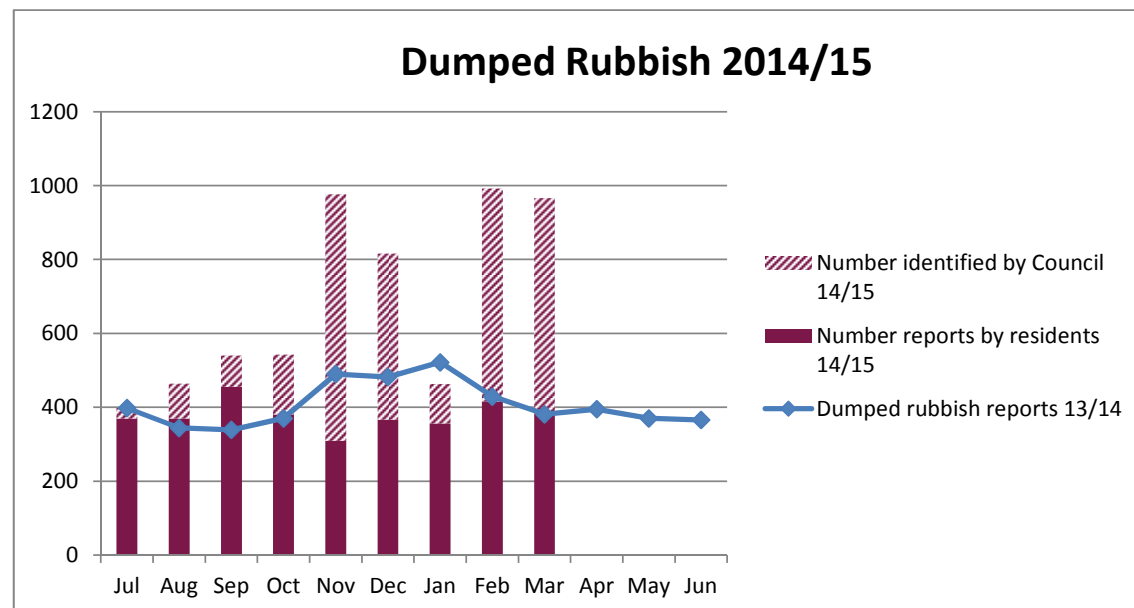


## Comments:

Year to date, 43.93 per cent of waste was recycled. In February and March 2015 the recycling rate was higher than for the same time last year, which is due to the extra green waste received after additional green waste bins were rolled out.

For the first seven months the recycling rate was less than last year despite an increase in green waste recycling, because garbage received also significantly increased. The sudden increase in the amount of garbage collected coincided with the start of the new waste collection contract in July 2014. There are a number of possible reasons the increase occurred and officers are currently exploring these with the new contractor. This work may be starting to have an effect as garbage received in March 2015 showed a far smaller increase compared to the same time in 2014.

### Dumped Rubbish Reports Received



#### Comments:

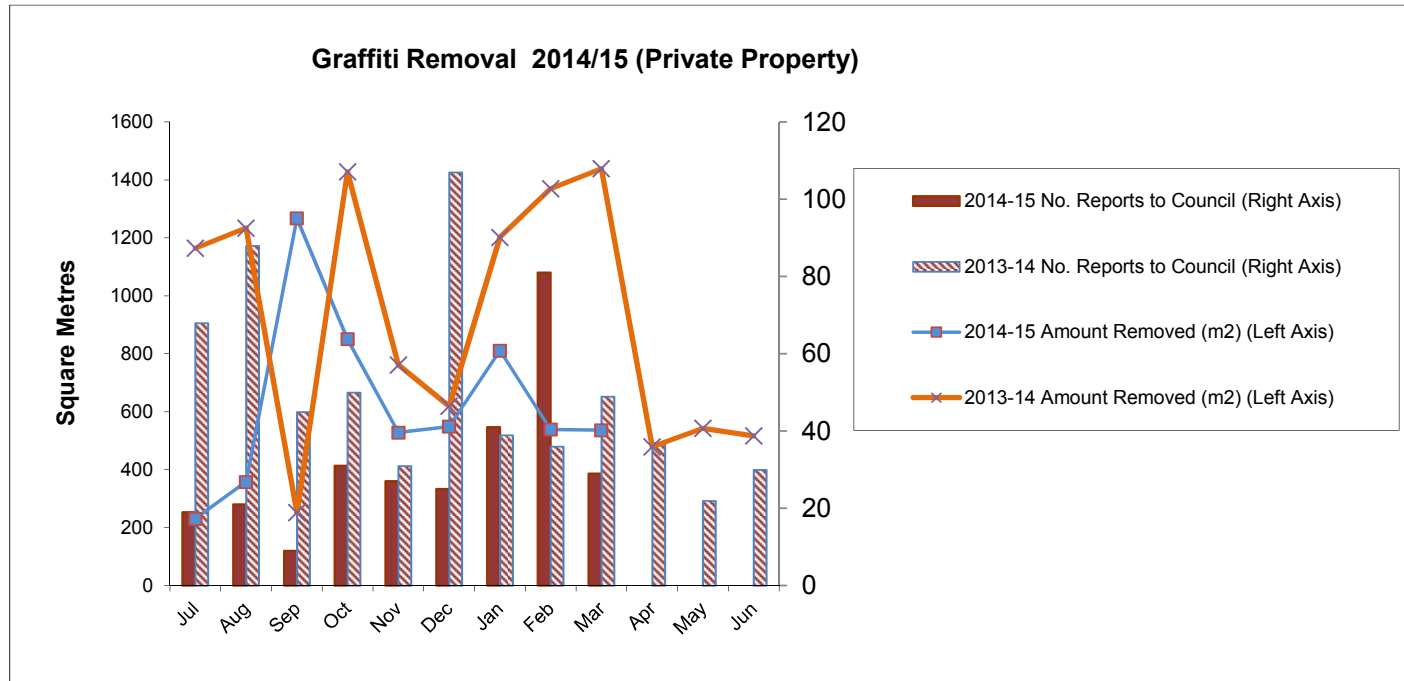
The number of reports by residents for dumped rubbish for January is lower than at the same time last year (when typically the number of reports of dumped rubbish is high) and it was similar during February and March.

Council also identified a high number of instances of dumped rubbish during February and March as a result of proactive identification by the contract designed to reduce the time that dumped rubbish is on streets. This commenced in July 2014 but it took a few months to fully embed the new process of ongoing surveillance and collection.

It is likely that total number of collections of dumped rubbish will decline over time as Council removes the “backlog” of rubbish from the streets. This should mean that dumped rubbish becomes less visible in Glen Eira’s streets.

Officers continue to undertake follow-up education with residents wherever dumped rubbish is collected.

## Graffiti Removal from Private Property

**Comments:**

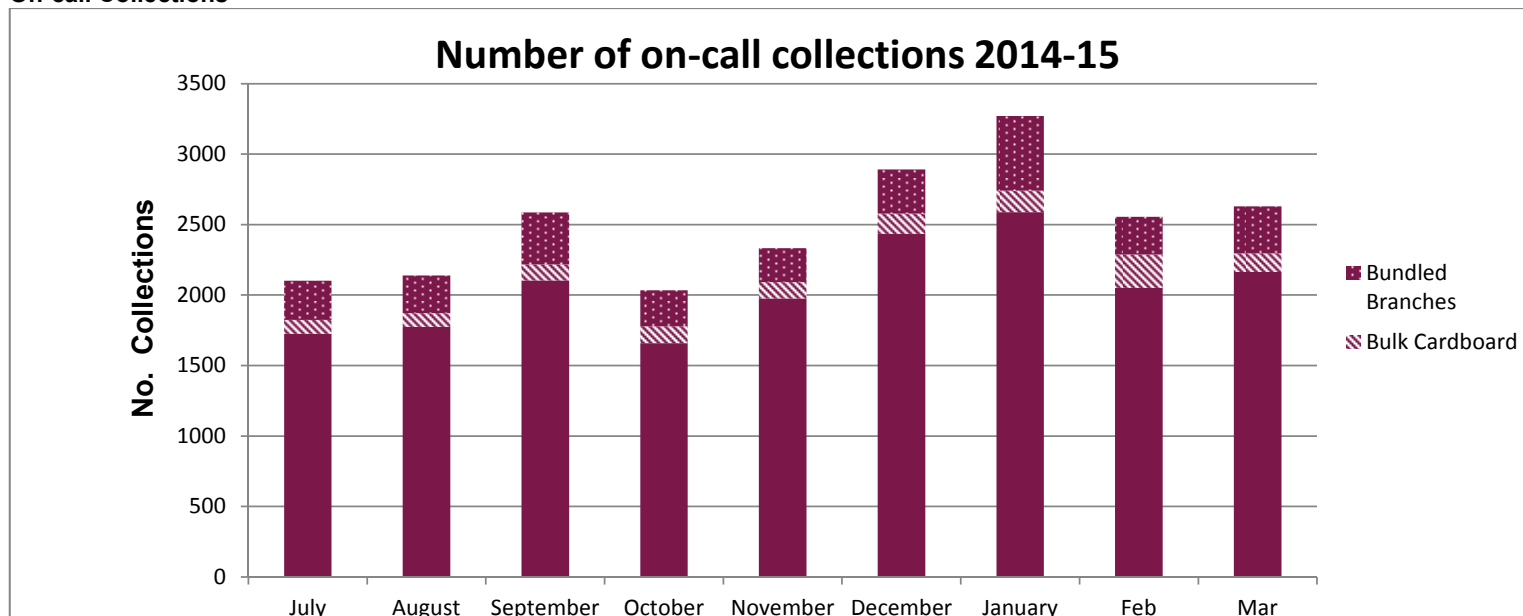
Overall, the number of reports of graffiti from residents remains low, despite a spike in February. Council officers proactively identify and remove most graffiti before it is reported by residents. The spike in February is thought to be largely a result of increased graffiti in January school holidays.

Teams engaged through the Department of Justice (DoJ) Graffiti Removal Program removed a further 688m<sup>2</sup> in January to March 2015. Laneways throughout Glen Eira are on a regular monitoring program by DoJ and the frequency is prioritised to make sure that high use laneways are monitored more frequently.

**Graffiti Removal Kits**

51 graffiti removal kits have been provided since 1 July 2014. Many of these were provided to residents.

## On-call Collections

**Comments:**

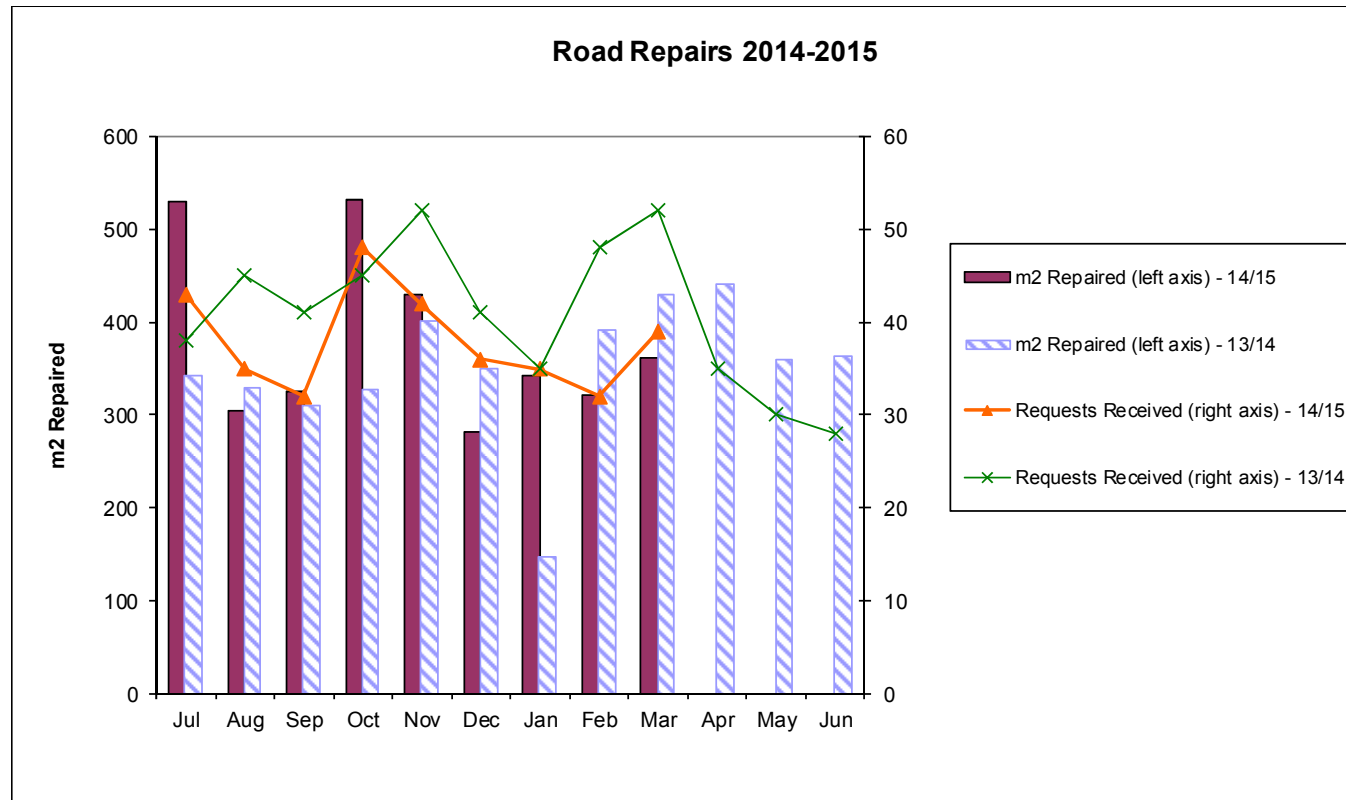
Council offers residents free on-call collections for hard rubbish, bulk cardboard and bundled branches.

Collection numbers usually peak over summer and decrease again through winter.

Bundled branches and bulk cardboard is recycled. Hard rubbish is sorted for recycling.

## Glen Works

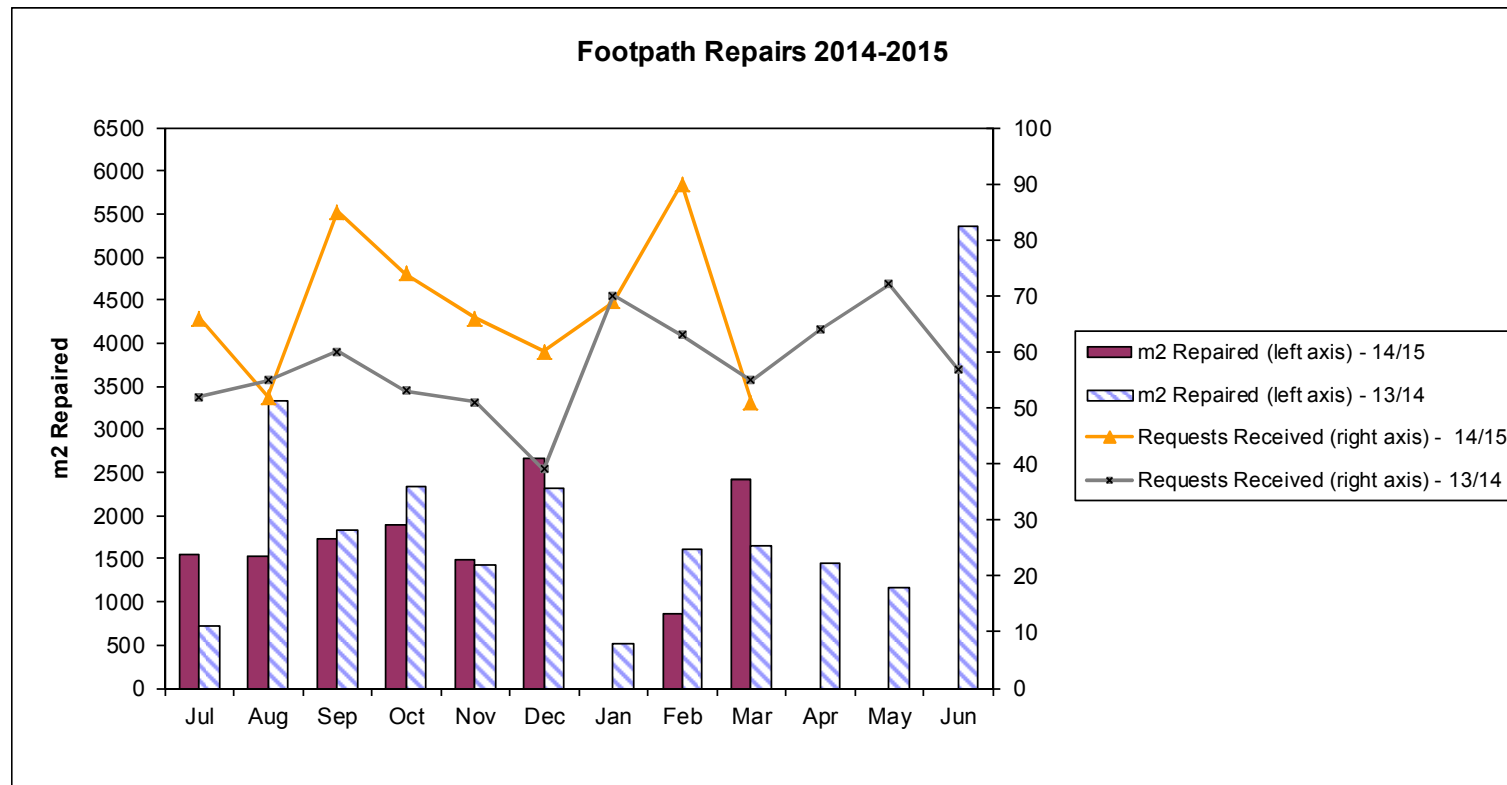
## Road Repairs



## Comments:

More works completed this January due to no staff being on leave. February and March remain fairly consistent with last year.

## Footpath Repairs

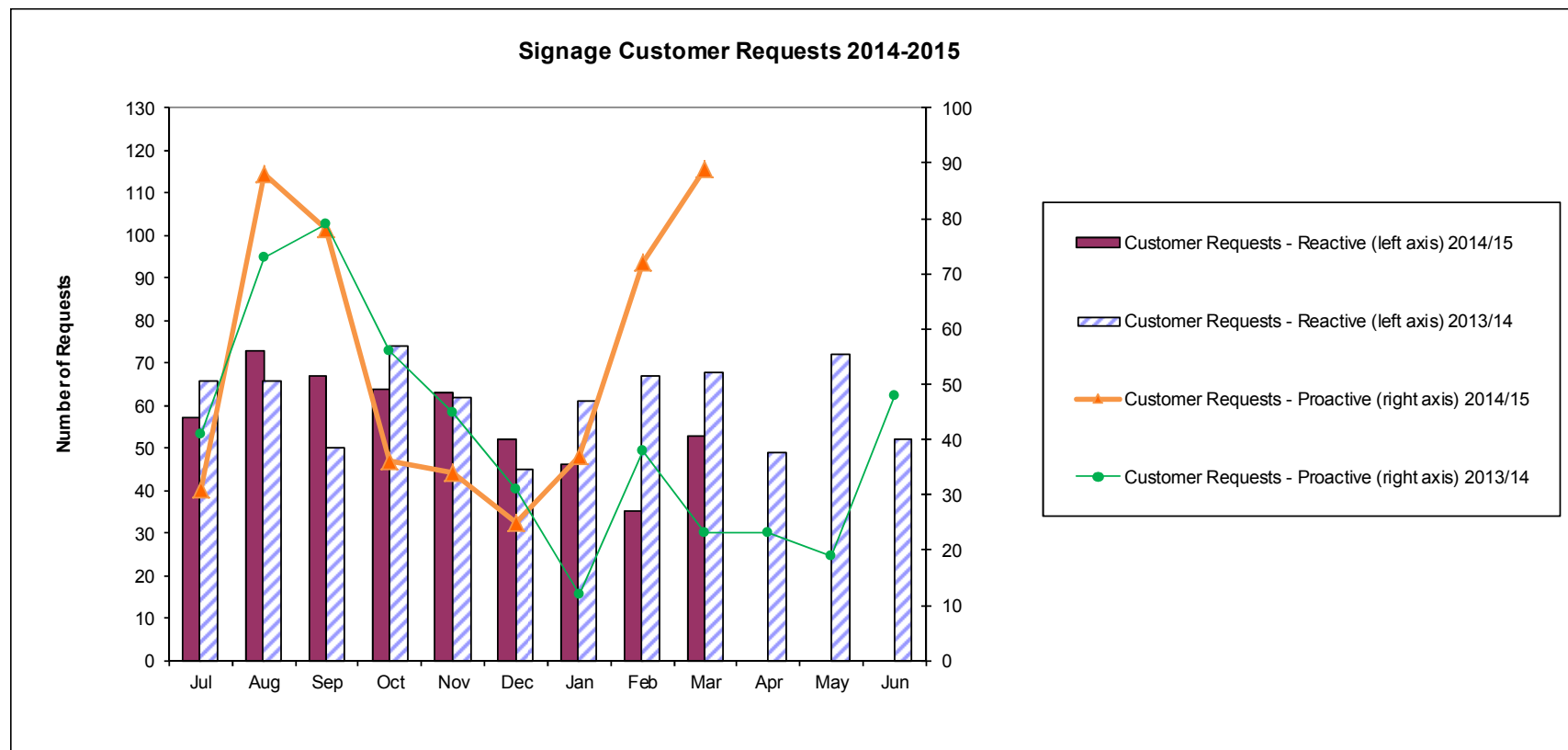


## Comments:

There were no footpath repairs carried out in January due to Contractor changeover. Works commenced in February with a significant increase in March.

## Signage

## Customer Requests

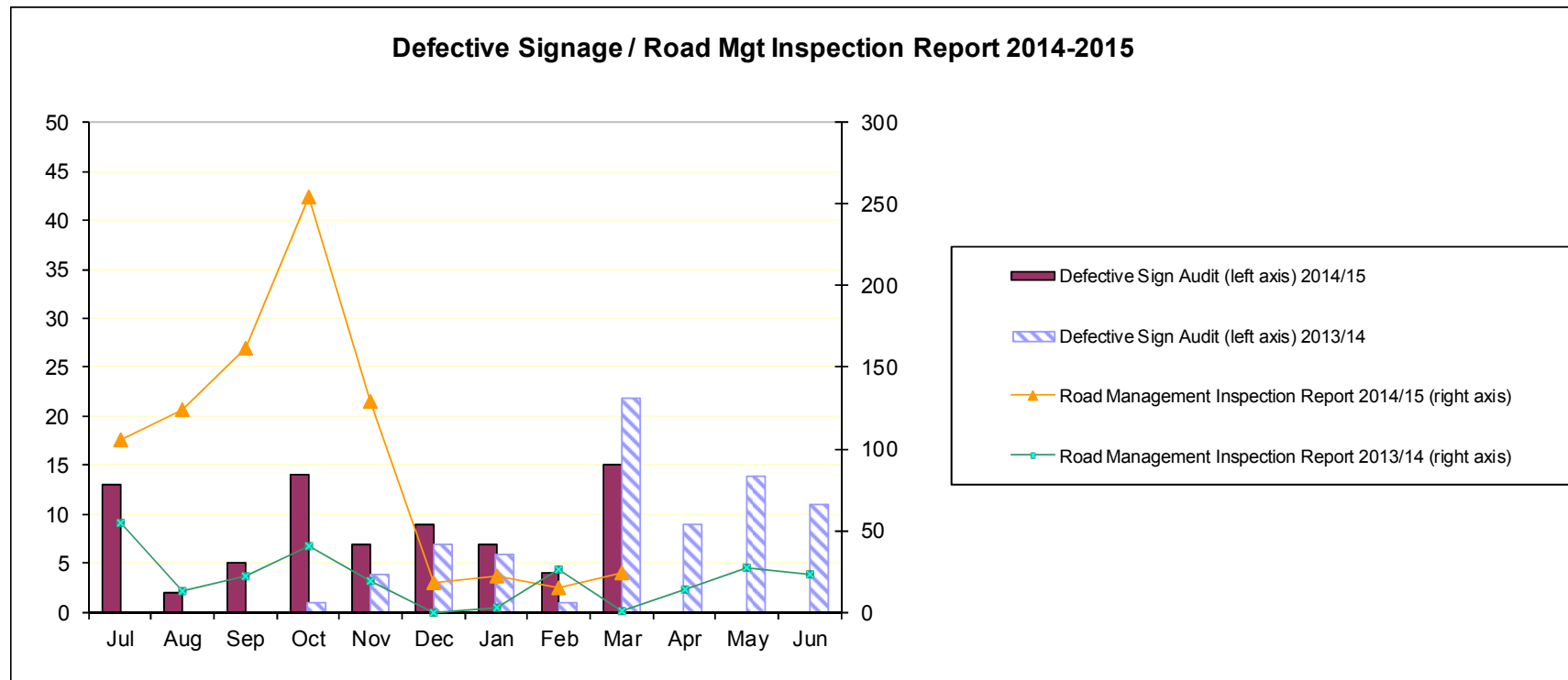


## Comments:

Proactive requests increased due to an increase in damage by vandals and vehicles; also the replacement of faded signs.

Reactive requests are predominantly determined by the Traffic engineers.

Defective Signage / Road Management Inspection Report



**Comments:**

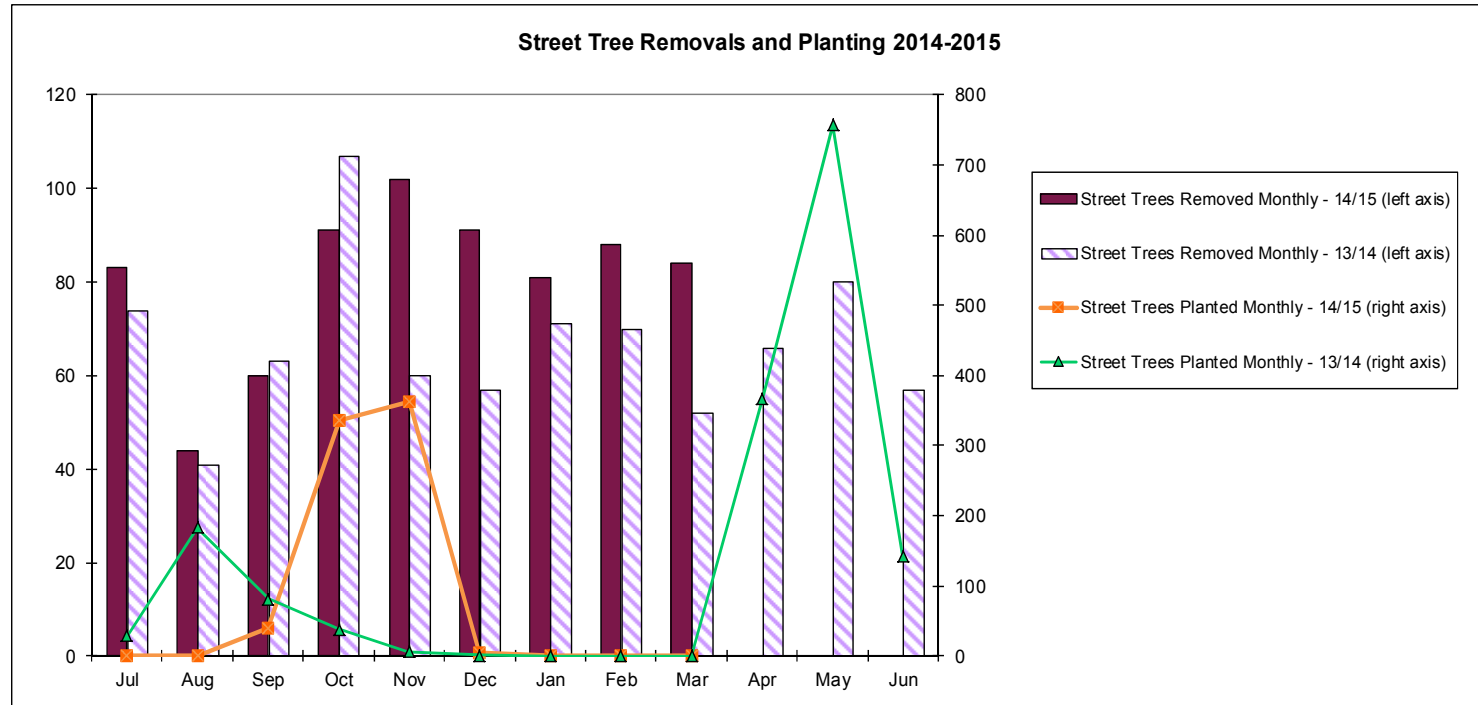
Defective Signs are reported by the Traffic Officers while checking for infringements and as such numbers are determined by them.

Road Management report figures are in most cases in response to acts of vandalism and vehicle damage.



## Parks and Gardens

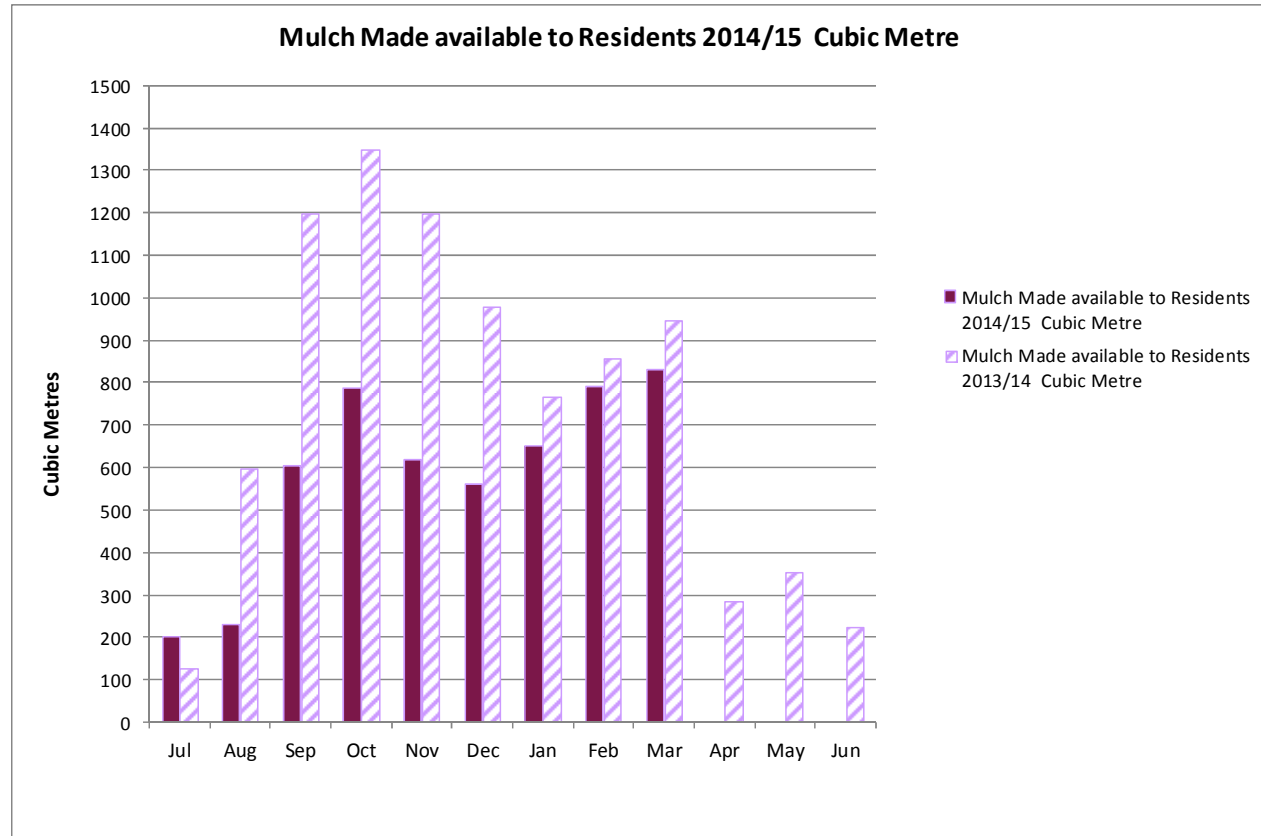
### Street Tree Removals and Planting 2014-15




#### Comments:

**Street Trees Planted:** Year to date, there was a 345% increase in planting as compared to the same time last year. Planting is not scheduled for the hot summer months and the program commences again in late April 2015.

**Street Trees Removed:** There was a 25% increase in tree removal as compared to the same period last year. Extremely low rainfall in winter/spring and increase in the number of customer requests has contributed to the increase in number of trees removed.

**Mulch Made Available to Residents****Comments:**

Council makes mulch available from its tree pruning operations. To-date the volume of mulch generated for the last quarter is similar to last year.

 OT = On Track to achieve the action as at 30 June 2014

 NOT = Not On Track to achieve the action as at 30 June 2014

 ID = In Doubt, uncertain as to achieving the action as at 30 June 2014

Key Strategic Activity	Ref. No.	Actions for 2014-2015	Measure	Progress for 31 March 2015
<b>Theme 1: Services to support the community</b>				
<b>To maintain high quality service standards and deliver universal services that support the community, particularly the needs of families, youth, senior citizens and people with a disability.</b>				
Continue to provide a comprehensive range of community services that are responsive to the needs of the community.	1a	Provide community services which minimise social isolation and build community identification.	Deliver social outings and exercise classes to at least 200 socially isolated residents each year.	194 people attending social outings and exercise classes
			Increase Home Library Service targeted at socially isolated to 150 clients.	207 Home Library Service customers at end of March.
			Provide 23,000 hours of social support.	20,494 hours of Social Support provided. Hours are over target (+3,194hrs)
			Provide 500 hours Maternal and Child Health specifically targeted at vulnerable clients.	A total of 425 hours have been provided year to date (end March)
	1b	Implement the Municipal Public Health and Wellbeing Plan.	90% of 2014-15 actions complete.	75% of actions complete
Encourage residents to raise issues through letters, emails and calls to the Service Centre and provide timely and informative responses.	1c	Inspect registered food businesses to assess compliance with National Food Safety Standards.	Conduct food safety assessments for at least 800 of all registered food businesses.	650 food safety assessments conducted to date. On track to reach target.
	1d	Customer Service Centre to resolve calls at first point of contact.	80% of calls resolved at first point of contact.	86.92% of calls resolved at first point of contact
	1e	Ensure telephone calls are answered promptly.	Average call waiting time of 16 seconds or less.	12 sec Average call waiting time.
Deliver children's services that provide support, education and improve health and wellbeing outcomes for young children and their families subject to State Government policies and funding arrangements.	1f	Deliver maternal and child health services that meet state government targets.	15,000 Key Age and Stage visits delivered.	12,133 Key Ages and Stages visits conducted year to date (end March)
	1g	Implement the Municipal Early Years Plan.	90% of 2014-15 actions complete.	77% actions complete quarter ended March 2015 (Reported quarterly)
	1h	Provide vaccinations to infants and school children in accordance with the National Immunisation Schedule.	8,000 vaccinations provided to infants and school children.	9,663 vaccinations to infants and school children
Assist older people and people with a disability to maintain healthy, active and independent lifestyles in their own home and within the community.	1i	Provide a range of services which support frail older people and people with disabilities to live independently at home.	Provide 118,000 hours of home care, personal care and respite care to eligible residents.	93,587 hours of In Home Support provided. Hours are over target (+4,862 hrs).
			Provide 4,500 hours of property maintenance to eligible residents.	3,652 hours of Property Maintenance provided. Hours are over target (+272 hrs).
	1j	Support senior citizens clubs to enhance social inclusion of older persons.	All local senior citizens clubs provided with access to a Council Senior Citizens Centre.	34 seniors clubs and U3A utilising seniors clubs
	1k	Provide quality accredited residential aged care services that achieve a high level of resident satisfaction.	Achieve 90% resident satisfaction as measured by Annual Quality Performance Systems survey.	In 2015 results were Rosstown 95%, Spurway 92% & Warrawee 98%.
	1l	Implement actions contained in the Glen Eira Ageing Strategy.	90% of 2014-15 actions complete.	75% of actions complete.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Ref. No.	Actions for 2014-2015	Measure	Progress for 31 March 2015
Deliver a range of disability services that promotes community inclusiveness and access for all abilities.	1m	Implement actions in the Disability Action Plan.	90% of 2014-15 actions complete.	72% of actions complete.
Ensure Council libraries provide a broad range of books, e-books, learning materials, access to technology, activities and programs that entertain, enrich and develop the community.	1n	Offer a range of library services and programs which encourage family and community involvement.	600,000 visits to Council libraries annually.	530,478 visits to Council libraries by end of March. On target.
			Provide Story-time and Baby-time sessions for 50,000 attendees at the libraries in Bentleigh, Carnegie, Caulfield and Elsternwick.	44,918 people attended Storytime and Babytime sessions by the end of March. On target.
	1o	Offer a range of library programs for adults that promote reading and encourage social connectedness.	Deliver at least 80 sessions focussed on discovery and enjoyment of reading .	175 programs delivered by the end of March.
	1p	Implement Fast Track Customer Service System to streamline library workflows and make the process of borrowing and returning items faster and more efficient for the customer.	Fast track customer service technology and devices installed in all four Glen Eira Library Branches.	Project complete.
Implement a range of centre and school-based programs to engage young people aged 10 – 25 years and encourage active participation.	1q	Offer a range of centre and school based programs.	Provide more than 200 programs.	Year to date 256 programs delivered.
Provide Youth Work support to young people and families to assist in positive development.	1r	Assist and deliver support advocacy and referral to young people who are disadvantaged, isolated or at risk.	3,000 young people supported through school and centre based programs, information and referral, service collaboration and special events.	Year to date 6,242 young people supported.
<b>Theme 2: Traffic, parking and transport</b>				
<b>To promote the safe movement of pedestrian, bicycle and vehicle traffic in a way that minimises the impact of traffic and parking on the local amenity and physical environment.</b>				
Improve safety and movement of road users and provide a fair and equitable balance of parking.	2a	Investigate community requests about traffic and parking.	400 investigations undertaken including 40 community consultations and the placing of the "Not So Fast" speed trailer at problem locations.	1010 investigations. 37 community consultations and speed trailer placed at 5 locations.
Continue to promote walking, cycling and public transport options in Glen Eira as alternatives to motor vehicle use.	2b	Implement actions outlined in the Walking Strategy Action Plan.	Complete implementation of budgeted actions.	1 action completed to date (Priority Walking Routes prepared), 5 other actions in progress.
	2c	Implement actions in the Bicycle Strategy Action Plan.	Complete implementation of budgeted actions.	82.6% of actions have been completed from the Glen Eira Bicycle Strategy. 57 actions completed, 5 in progress and 7 pending.
Inform the community about local active transport options such as pedestrian, bicycle and public transport options including those arising from consultations.	2d	Articles through Glen Eira News and Council's website.	Four active transport related articles in Glen Eira News and on Council's website.	Five articles to date.
Improve safety around shopping centres, and schools by maintaining safe school crossings and installing traffic management treatments to protect vulnerable road users such as children and older residents.	2e	Audit two schools and identify improvements to safety and the movement of people.	Two audits completed and business cases prepared for supported recommendations.	One completed to date (Shelford College).
	2f	Audit one shopping centre and identify improvements to safety and the movement of people.	One audit completed and business cases prepared for supported recommendations.	McKinnon Shopping Centre audit undertaken.
Improve road safety and manage congestion on the local road network.	2g	Implement capital program including traffic calming measures in local streets informed by the Transport Strategy, Road Safety Strategy and the Local Area Traffic Management Priority System.	All traffic capital works projects (identified in the Budget) completed.	Five projects completed to date
	2h	Undertake traffic counts within the City and add to Council's Local Area Traffic Management Priority System to inform future capital works projects.	At least 105 traffic counts completed.	103 traffic counts undertaken to date.
<b>Theme 3: Town Planning and Development</b>				
<b>To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.</b>				
Plan for a mixture of housing types that allows residents to meet their housing needs in different stages of their life-cycle within the City.	3a	Actively plan for a mix of dwelling types underpinned by the three residential zones (Neighbourhood Residential Zone, General Residential Zone and Residential Growth Zone) and also by encouraging a mix of one, two and three bedroom dwellings in larger medium density proposals.	At least 50% of new dwellings to be located within the General Residential, Residential Growth and Commercial Zones.	86% of new dwellings located within the GRZ, RGZ and C1 Zones.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Ref. No.	Actions for 2014-2015	Measure	Progress for 31 March 2015
Enforce the provisions of the Glen Eira Planning Scheme and building control requirements across the City as well as compliance with any planning permits.	3b	Conduct proactive and reactive site inspections for compliance with planning permit conditions and Local Law requirements.	300 proactive inspections completed and respond to 95% of reactive planning enforcement matters within 5 days.	458 proactive inspections undertaken to date. 95% of reactive matters responded to within 5 days.
	3c	Enforce building control requirements and investigate building enforcement matters.	200 building enforcement matters investigated and respond to 95% of reactive building enforcement matters within 5 days.	265 building enforcement matters undertaken to date. 98% of reactive matters responded to within 5 days.
Ensure new multi-dwelling residential development is sympathetic to the existing neighbourhood character in Glen Eira's Neighbourhood Residential Zone.	3d	Make decisions in accordance with Council's Neighbourhood Residential Zone with an emphasis on Neighbourhood Character.	Refuse under manager delegation all applications which do not satisfy the purpose of Council's Neighbourhood Residential Zone.	33 applications refused to date.
Encourage and support community involvement in the planning permit application process.	3e	Promote Council's suite of fast track permit application processes.	Report to Council, year on year, the percentage of applications using fast track process.	14% of applications lodged using fast track process. 22% at the same time last year.
Provide an opportunity for all residents to be informed and to participate in town planning applications where they (and others) object.	3f	Maintain both the non-statutory planning Conference (Council decision by resolution) and Delegated Planning Committee as forums for resident involvement in the town planning process.	Except for a Managerial Refusal of an application, ensure all objectors are provided with an opportunity to participate in a Consultation Meeting, Delegated Planning Committee Meeting or Planning Conference.	229 DPC meetings and 47 planning conferences held to date.
Provide a fair, transparent and inclusive town planning decision making process.	3g	Improve the Delegated Planning Committee (DPC) efficiency by reducing the number of planning applications needing to be referred for a decision by undertaking mediation.	Undertake ten (10) mediation meetings.	6 held to date
Undertake community consultation and engagement to ensure the Glen Eira Municipal Strategic Statement, Glen Eira Planning Scheme and town planning process meets the needs of local residents and ratepayers.	3h	Survey participants in the Delegated Planning Committee process to ascertain satisfaction rates.	80% satisfaction rating of participants in the DPC process.	98% of participants satisfied with the DPC process.
<b>Theme 4: Governance</b>				
<b>To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.</b>				
Inform the community about Council's roles and activities through a broad range of media.	4a	Ensure all Council endorsed strategies, plans and policies are available on the Council website	All Council endorsed strategies, plans and policies published in a user friendly format on the Council website.	All Council endorsed strategies, plans and policies have been published on the Council website.
Maximise capital investment while continuing to keep operating costs and rates below the average of neighbouring Councils.	4b	Continue to keep operating costs and rates per assessment low.	Average operating cost per property to be below the average of our seven benchmark Councils.	Glen Eira's operating cost per property is 9% below the average of all neighbouring Councils.
Ensure that Council complies with financial and performance reporting requirements.	4c	The preparation and completion of Council's 2013-14 annual accounts.	Completion of 2013-14 Financial Report, Standard Statements and Performance Statement by 30 September 2014 with an unqualified audit opinion.	Achieved. 2013-14 annual accounts completed with an unqualified audit opinion.
	4d	Delivery of the 2014-2015 Annual Budget in line with approved budget timelines.	Completion of the 2014-15 Budget - to be adopted by Council by 30 June 2014 and submitted to the Minister before 31 July 2014.	The 2014-15 Budget was adopted by Council on 24 June 2014 and submitted to the Minister by 30 June 2014.
Ensure that Council adheres to the Charter of Human Rights.	4e	Ensure all staff receive information about the Charter of Human Rights and comply with the Charter.	No breaches of the Charter.	No breaches of the Charter.
Establish an effective monitoring and review process for the Glen Eira Community Plan to check and report progress towards community needs.	4f	Regular reporting on progress against action items in the Community Plan.	Report progress to Council quarterly.	In progress
	4g	All agendas and minutes of Council Meetings are posted on Council website and are easy to locate and search.	Agendas and minutes on website.	In progress
Implement the Council Risk Management Strategy to ensure that risk is effectively managed throughout the organisation.	4h	Implement Council's Risk Management Strategy.	Rolling program of Business Unit risks to Audit Committee Meetings.	Audit Committee rolling program of assurance in place and ongoing. Strategic and business unit risks reviewed on a quarterly rolling basis.
Continue to implement Occupational Health and Safety strategies to provide a safe workplace and protect staff from injuries.	4i	Ensure compliance with Councils externally audited safety accreditation system (SafetyMAP).	Council complies with SafetyMAP criteria and maintains accreditation status.	SafetyMAP accreditation confirmed as maintained at audit conducted November 2014. Next SafetyMAP audit due August 2015.
<b>Theme 5: Recreation and open space.</b>				
<b>To enhance recreation facilities and open space to meet current and future needs of the local community.</b>				
Upgrade or renew Council sporting pavilions in line with Council's Priorities for Pavilion Upgrades Report to provide clubs and groups with access to relevant and appropriate facilities and amenities.	5a	Develop the new Duncan Mackinnon pavilion.	Pavilion to lock-up stage.	Works are progressing well and are on target to achieve "lock-up" as planned.
	5b	Develop the new Centenary Park Pavilion.	Pavilion complete.	Internal fit-out in progress, External works almost completed. The builder is behind program.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Ref. No.	Actions for 2014-2015	Measure	Progress for 31 March 2015
Implement an annual capital works program in relation to the open space and sporting facility upgrade.	5c	Construct pathway lighting at Bailey reserve and sportsground lighting at Caulfield Park and Centenary Park.	Lighting installed.	Works in progress for all three projects.
	5d	Plant drought tolerant grasses at Murrumbidgee Oval No. 2.	Drought tolerant grasses planted.	Works in progress.
	5e	Resurface Packer Park velodrome track.	Complete resurfacing.	Works in progress.
	5f	Glen Huntly reservoir. Finalise community consultation. Prepare detailed design.	Complete community consultation process. Complete detailed design.	Community consultation completed, final report adopted at Council meeting dated 12 August. Design development completed. Detailed design in progress.
	5g	Redevelop Elsternwick Plaza.	Complete Elsternwick Plaza redevelopment.	Tender advertised 21 March & closes 13 April
	5h	Redevelop Memorial Park.	Complete Memorial Park development.	Works completed. Practical completion achieved 23 Jan 2015, 26 week maintenance period underway.
Provide access to Council facilities (including sporting grounds and pavilions) for community activities and sport.	5i	Accommodate at least 400 sporting teams on sporting fields in the municipality.	Teams allocated to grounds.	All Summer teams allocated
	5j	Provide local community rooms and encourage community use.	Provide use of Town Hall and Carnegie Community Centre for Council, community organisations and members of the community. More than 2,000 bookings	Internal 792; External Meeting 1183; Total 1975
Ensure the availability of a diverse range of passive recreational opportunities in local parks that meet the needs of the community.	5k	Park landscape improvement at Virginia Park.	Completion of landscaping.	Works completed
	5l	Park landscape improvement at Koornang Park.	Completion of landscaping.	Works completed
Provide a range of leisure and aquatic programs at GESAC that meet the needs of the community.	5m	Provide a range of programs and events for the community at GESAC.	Maintain membership at not less than 5% of the 1 July 2014 membership number.	Memberships at GESAC are 218 more than as at 1 July 2014.
Provide a range of leisure and aquatic programs at the Carnegie Swim Centre that meet the needs of the community.	5n	Provide a range of programs and events for the community at Carnegie Swim Centre.	Six community events and programs held over the season.	YMCA hosted in excess of 10 community events and programs over the summer swim season including, school holiday celebration, music by the pool days & family fun day.
Work with key stakeholders to reduce water and energy consumption required to maintain parks and sporting facilities.	5o	Reduce water use and help combat the effects of prolonged reduced rainfall, continue to replant garden beds with drought tolerant plants and install water efficient drip irrigation systems.	Plant drought tolerant plants in garden beds in Mackie Reserve, Mallanbool reserve and Elster Creek Trail.	Mallanbool and Elster Creek planting completed. Mackie Reserve planting scheduled to be completed by end of June 2015.
Continue a program of upgrading or redeveloping playgrounds to ensure that a diverse array of play opportunities for children of all abilities is provided.	5p	Implement Council's budgeted program to upgrade playgrounds.	Council program implemented.	Colin Street & Memorial Park playground upgrades completed. New play equipment items also installed at North Avenue Reserve.
Continue to provide a balance of both on and off leash areas for dogs across the City and educate pet owners on responsible pet ownership.	5q	Complete 1,200 patrols of parks to educate the community about responsible pet ownership.	1,200 park patrols conducted to encourage responsible pet ownership.	2593 park patrols undertaken to date.
Continue to maintain and improve facilities in parks.	5r	Install shade sails in Council parks and reserves.	Shade sails installed at Wingate St - Brady Reserve and Colin St Park.	Works completed
	5s	Improve park infrastructure	Continue the implementation of the rolling program for improved park infrastructure by expending \$100k on lights, rubbish bins, seating, shading, drinking fountain etc.	New recycled rubbish bin enclosures installed at Caulfield Aviary Gardens, Bentleigh Hodgson Reserve, Koornang Park new bin enclosure installed at Virginia Park and Rosanna St Reserve. New park bench seating (4) installed at Virginia Park.
Continue to plant and maintain trees and other vegetation in our parks.	5t	Replace trees that have reached the end of their useful life.	70 trees replaced.	105 trees removed and listed for replacement

Community Plan Action Plan 2014 / 2015

Key Strategic Activity	Ref. No.	Actions for 2014-2015	Measure	Progress for 31 March 2015
<b>Theme 6: Waste, graffiti and cleanliness</b>				
<b>To maintain a safe, clean and attractive City.</b>				
Provide a comprehensive waste management program to ensure the safe and responsible removal and treatment of local waste.	6a	Continue to deliver kerbside waste collection, street sweeping, litter bin collection and hard rubbish collection services across the municipality.	Services delivered.	Services delivered generally to a good standard. High demand for hard rubbish collection services.
Develop and implement programs to reduce waste and increase rates of recycling within the community.	6b	Roll out green waste services to households that do not currently have them	Roll out complete.	Bin rollout completed and over 14,500 bins were delivered during September and October 2014.
	6c	Establish recycling of wider range of hard rubbish and dumped rubbish materials including ewaste.	New hard and dumped rubbish collection contract commenced which allows for greater recycling.	All hard rubbish and dumped rubbish collected is now separated for recycling of ewaste, metal, hard plastic and other items.
Deliver graffiti services that rapidly removes graffiti from Council owned assets and assists local residents and businesses to remove and prevent graffiti.	6d	Prompt removal of graffiti from Council owned buildings .	90% of graffiti reported removed within five working days.	Delivered
	6e	Assist with the removal of graffiti from private property where resources allow.	90% of requests responded to within ten working days.	100% of requests responded to within ten working days.
<b>Theme 7: Sustainable community assets and infrastructure</b>				
<b>To enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations.</b>				
Deliver a strategic and informed program to renew, upgrade and build community assets to meet the current and future needs of the community.	7a	Implement Council's Road Reconstruction Sub-program in accordance with Council's Asset Management Strategy.	Expend 90% of the budgeted capital works program for road reconstruction.	49% completed by the end of March 2015.
	7b	Deliver capital works program to renew, upgrade or build Council assets, community facilities and infrastructure.	\$25M spent on capital works projects.	\$20.67million expended by the end of March 2015.
	7c	Implement the Public Toilet Strategy.	2014 -15 items from the action plan completed.	Toilet Renewal Works to commence in March 2015.
	7d	Implement \$1.7M footpath upgrade capital program at various locations around the City in accordance with Council's Road Management Plan.	Expend 90% of the budgeted capital works program for footpath installation.	\$960,789 (54%) spent YTD. New contract awarded so balance of works can be completed in the first half of 2015.
Maintain, renew and upgrade Council's drainage system to reduce the risk of flood damage.	7e	Implement Council's Drainage Improvement and Flood Mitigation Sub Programs.	Expend 90% on Council's Drainage Improvement and Flood Mitigation Sub Programs.	63% completed by the end of March 2015.
	7f	Inspect Council drainage pits.	10,000 pits inspected.	9225 pits inspected YTD
Improve the quality and cleanliness of Glen Eira's major activity and retail precincts to meet the needs of business, visitors and the community.	7g	Implement Council's Shopping Strip Centre Streetscapes.	Complete Council's budgeted Shopping Centre Streetscape works.	\$182,000 (27%) spent YTD. Most programmed works complete or on track for completion by end June. Risk of delay of some works.
Continue to promote and support strategies to increase environmental biodiversity	7h	As part of the implementation of the Street Tree Strategy, plant 600 additional street trees.	Plant 2,000 street trees (estimated to be 1,000 replacement trees and 1,000 additional trees).	800 (707 additional and 93 replacement) trees planted to date. Planting program will resume in April 2015
	7i	Introduce Local Law which creates the framework for a <i>Classified Tree Register</i> .	Local Law exhibited by Council.	Council resolved not to introduce a Classified Tree Register - March 2015
Implement strategies to reduce the use of potable water, energy and natural resources of Council assets and operations.	7j	Continue to support Council's commitment to purchasing 'green' products.	Purchasing of green products to meet or better the equivalent of the average green expenditure of Metropolitan Councils under the ECO-Buy Local Government Program.	Final report on ECO-Buy expenditure provided to Council on 3 February 2015.
	7k	Review the Environmental Sustainability Strategy	Review complete	Consultant has commenced work. Community Forum scheduled for 20 April.
	7l	Deliver actions identified in Council's Environmental Sustainability Strategy and Carbon Emissions Reduction Plan.	90% of items in the 2014-15 Environmental Sustainability Action Plan complete.	In the mid-year report to Council to the end of December all actions were on track for completion by end of June 2015
	7m	Investigate further energy efficiency options and review energy efficiency opportunities.	Investigations complete.	Investigations complete and a number of energy efficiency works included in the draft budget for consideration.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Ref. No.	Actions for 2014-2015	Measure	Progress for 31 March 2015
Support the community to reduce their impact on the environment.	7n	Run regular ongoing recycling education activities targeted to address key barriers. These to include regular articles, direct email and mail and distribution of the Waste Services Calendar in July 2014.	Total of 5 articles in GE news and Leader Newspaper; 5 articles sent through direct mail and email; waste services calendar distributed.	In progress. 13 articles in GE News. Completed direct mail and distribution of the Waste Services Calendar in July 2014.
	7o	As part of a two year trial, facilitate sustainability education activities with school and community networks, including hosting a Glen Eira Teachers Environment Network.	Support provided to network.	Ongoing. Regular Teachers Environment Network meetings and ongoing sustainability education activities underway.
	7p	Continue to roll out the Neighbourhood Sustainable Gardening Program and the Glen Eira Energy Saving Program.	300 total participants in the Gardening Program; 100 new participants in the Glen Eira Energy Saving Program.	614 total participants in the Neighbourhood Sustainable Gardening Program; 244 new participants in the Glen Eira Energy Saving Program in 2014-15
	7q	Run a regular series of free workshops on sustainability issues and supporting communications program on sustainability issues.	10 workshops held; 20 articles published in GE News.	13 (out of 16) community presentations scheduled for 2014-15 completed. 36 articles published in GE News.
<b>Theme 8: Community building and engagement</b>				
<b>To build a strong connected community that actively participates and engages with Council to improve outcomes for the community.</b>				
Provide a range of events, festivals and community celebrations to build social connectedness and promote community inclusion.	8a	Provide at least ten community celebrations, exhibitions and arts events including three Party in the Park celebrations, exhibitions of local artists work, a story telling festival, a multicultural event, a Carols event, two music programs, and at least two group or thematic exhibitions, one "feature exhibition" in the Glen Eira Gallery.	Ten community celebrations, exhibitions and events delivered with 75% of participants satisfied based on exit surveys.	Winter Music Series completed with 96% satisfaction. School's Out Holiday Program completed with 88.6% satisfaction. Springtime Music completed with 83.8% satisfaction. Carols completed with 81.8% satisfaction. All Party in the Parks completed
	8b	Foster business, employment and marketing opportunities to enhance the social and economic wellbeing of residents and traders.	Provide a minimum of seven Glen Eira Women's Business networking events and encourage business leadership through the May Business Month educational program.	Delivered seven Glen Eira Women's Business network events.
Provide a range of initiatives and programs to build strong connected community groups.	8c	Provide four newsletters to community groups to provide information about local community connectedness initiatives and grant opportunities.	Four newsletters produced and disseminated to community groups.	Three out of four Newsletters delivered to date.
	8d	Deliver an annual community conference for community groups to promote effective community organisations.	Conference for community groups delivered.	Conference held on 12 November 2014. 80 people attended from 50 community groups. Action complete.
	8e	Implement Arts and Cultural Strategy.	90% of 2014-15 actions complete.	98% of actions complete.
	8f	Fund Community Information Glen Eira to provide community information and referral services to support the community.	\$139,000 delivered to Community Information Glen Eira for community information and referral services.	\$129,744.38 delivered to date
Support local community groups through the provision of community grants to assist groups to meet identified community needs.	8g	Continue to implement Council's community grants program with a funding priority encouraging community strengthening and inclusion.	Deliver at least \$350,000 in community grants to community groups to encourage community strengthening and inclusion activities.	\$402,240 delivered to date. Action complete.
Actively encourage and promote volunteering opportunities within the local community and recognise the achievements of local volunteers.	8h	Conduct Volunteer Recognition Ceremony.	Volunteer Recognition Ceremony conducted.	Ceremony is conducted during National Volunteer week scheduled in May 2015.
	8i	Provide funding for Community Information Glen Eira for the operation of Glen Eira Volunteer Resource Centre.	\$24,839 in funding provided to Community Information Glen Eira.	\$24,839.62 paid. Action complete.
Deliver a comprehensive range of community consultation processes that provide all members of the community with the opportunity to participate.	8j	Deliver a range of consultations process to maximise community participation.	Use e-newsletter, "bang the table", questionnaires, surveys, public meetings and focus groups as part of consultation processes and ensure consultations comply with Community Engagement Strategy.	Consultation methods utilised include bang the table, focus groups, workshops, public meetings, submissions and surveys.
	8k	Council e-newsletters distributed to provide information about community consultations and outcomes.	Four e-newsletters distributed annually and a 10% increase in the number of subscribers.	Two e-newsletters distributed to date. 246 current subscribers. 39% increase
	8l	Update community signage to provide information about community consultations and outcomes.	Community signage updated at least four times each year.	Distributed in September, November 2014, and February 2015.
Communicate and engage with the local community by providing accurate and up to date information about local issues and how they will be addressed by Council.	8m	Distribute Glen Eira News to all households in Glen Eira.	11 editions of Glen Eira News published annually.	8 editions of the Glen Eira News published as at 31 March 2015.
	8n	Publish corporate advertisements providing information on local issues and activities.	22 Council corporate advertisements published annually.	14 Council corporate advertisements published as at 31 March 2015.



COUNCIL MEETINGS - ITEMS FOR ACTION

Date	Item	Item for Action - Council Meetings	Status as at 31 March 2015	Officer
03-Sep-13	9.5	Public Questions and Right to make a Statement: That the following be referred to the Local Laws Advisory Committee for the purpose of amending the Local Law with respect to meeting procedure.	Committee completed 9 April 2014. Awaiting other sections of the Local Law	CEO
24-Sep-13	9.13	Local Law concerning "Urgent Business": That this matter be referred to the Local Laws Advisory Committee for the purpose of reviewing and providing proposed suggestions for the operation of Urgent Business.	Committee completed 9 April 2014. Awaiting other sections of the Local Law	CEO
29-Apr-14	9.8	That Council remove the conservatory and amphitheatre and return both areas to open space including new plantings with exotic species with an estimated cost of \$140,000.	The Conservatory was disassembled by the National Trust for return to Ripponlea	Director Assets and Facilities
05-Nov-14	9.8	(iii) That Council investigate opportunities for the introduction of areas in selected parks, specifically aimed at older adults. These areas should include age-appropriate equipment for physical activities as well as provide a safe, sheltered (from the wind) outdoor space that offers comfortable seating with some shade and ease of access that will promote social connectedness in the community.	Is being taken into account in current and future open space projects.	Director Community Relations
03-Feb-15	9.2	Frogmore House - 1 Wahgoo Road: That Council request the Minister for Planning to impose interim heritage controls over 1 Wahgoo Road, Carnegie and authorise the exhibition of a planning scheme amendment to place heritage controls over the property.	The Minister has authorised exhibition. We are awaiting interim heritage controls.	Director Planning and Transport
16-Dec-14	9.11	That Council (f) Review the 2006 Recreation Needs Strategy with a view to developing an appendix outlining changes in sporting demand and opportunities for Council to support such demand without conflicting with existing passive and active open space uses.		Director Community Relations
16-Dec-14	11.1(d)	That a report be prepared detailing how the state government intends to review planning zones and how this might impact Glen Eira.	Letter to Minister for Planning December 2014	Director Planning and Transport
05-Feb-15	11.1(a)	That a report be prepared to explore the best ways to review the Community Leasing Policy.		Director Assets and Facilities

COUNCIL MEETINGS - ITEMS FOR ACTION

Date	Item	Item for Action - Council Meetings	Status as at 31 March 2015	Officer
05-Feb-15	9.7	That Council write to the Minister for Water requesting: (a) That the Special Building Overlay in the Glen Eira Planning Scheme be amended by Melbourne Water to more accurately map where new buildings should build above maximum flood levels; (b) that flood mitigation measures be commenced by Melbourne Water in flood areas in Glen Eira; and (c) That a response be provided to Council as soon as possible.	Letter sent.	Director Assets and Facilities
05-Feb-15	9.11	That Council communicate with VicRoads seeking that they include the greening of the North Road, Ormond shopping strip as part of their implementation plans for grade separation at Ormond Station.		Director Assets and Facilities
24-Feb-15	11.1(a)	That a report be prepared outlining the number of new dwellings approved in the General Residential Zones and Residential Growth Zones. This report also to include the number of dwellings pending approval since they were created by the previous government. That the report show this information broken down by location. That the report also show a comparison to a previous relevant period.		Director Planning and Transport
24-Feb-15	9.8	That Council d. writes the Minister for Planning and advocates that the initiatives under the following Directors of Plan Melbourne are achieved in 2015: Direction 2.3 - Facilitate the supply of social housing; Direction 2.4 - Facilitate the supply of affordable housing.	Letter sent.	Director Planning and Transport
17-Mar-15	9.8	Hall Street, McKinnon - That another assessment take place further into the school year, to determine whether the increased enforcement of illegal parking has changed the behaviour of motorists.		Director Planning and Transport
17-Mar-15	11.1(a)	That a report be prepared encompassing: a draft policy in relation to individuals or corporations wishing to donate park furniture.		Director Community Relations
17-Mar-15	11.1(b)	That Council provide a report for the Ordinary Meeting of 8 April 2015 detailing the impact of the loss of the financial counselling service provided by Community Information Glen Eira for Glen Eira and whether there is budgetary scope for council to fund this service.		Director Community Services

**Item 9.12****LOCAL GOVERNMENT PERFORMANCE REPORTING FRAMEWORK****1. Purpose**

To inform Council of amendments to the Reporting Framework.

**2. Community Plan**

Theme 4 - Governance

**3. Background**

The State Government has established a Local Government Performance Reporting Framework.

The Framework includes a number of indicators, some of which will be audited by the Auditor General.

The Framework applies for the 2014-15 year and beyond. Indicators, together with explanatory comments, will be included in Councils' Annual Reports and on a Departmental website.

**4. Amendments**

Council wrote to the Minister on 11 March 2015 concerning some issues with the Framework (attached). Council stated:

*"This Council supports transparent indicators of performance and has no objection to comparative information being published. There is always room for improvement and it is good to identify best practice."*

On 24 April 2015, the Department announced amendments to some of the indicators (also attached).

Some issues remain, including measuring Councils on matters outside Councils' control. The Framework is likely to evolve from year to year.

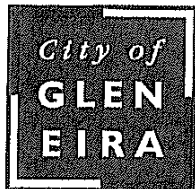
**5. Recommendation**

That the report be noted.

**Crs Lipshutz/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**



## Office of the Mayor

### Cr Jim Magee

11 March 2015

The Hon. Natalie Hutchins MP  
Minister for Local Government, Aboriginal Affairs and Industrial Relations  
Level 22 Spring Street  
EAST MELBOURNE 3002

Dear Minister,

I refer to the 2014 Local Government (Planning and Reporting) Regulations that were put in place before your appointment.

This Council supports transparent indicators of performance and has no objection to comparative information being published. There is always room for improvement and it is good to identify best practice. The framework that preceded your appointment, however, has significant room for improvement.

The choice of measures appears to have been unduly influenced by what data existed rather than whether the data reflected performance. Some issues of concern are set out in the attachment.

The call for meaningful comparative performance measurement was first made by the Auditor General some years ago. We believe that the Auditor General's Office has reservations about the validity and usefulness of many of the indicators. For example, the Auditor General publishes figures for key financial ratios and the framework is going to use different definitions and publish different figures. This is likely to confuse the public and may be perceived as placing the framework above the Auditor General.

Options include the following:

- Proceed with the current framework with publication in November 2015
- Publish the current indicators in November but announce now that the framework is a first attempt and will be made more valid and meaningful
- Review the current framework, including input from the Auditor General as to the integrity and usefulness of the indicators, with implementation in 2016-17, not 15-16.

Council respectfully recommends option C.

Yours sincerely

Cr JIM MAGEE  
MAYOR

Copy Hon Gavin Jennings MLC, Special Minister of State  
Auditor General (Attention: Tim Loughnan)  
Essential Services Commission (Attention: Andrew Chow)

80 MCGs of parklands  
enough footpaths to reach Sydney  
enough drains to reach Mildura  
enough roads to reach South Australia  
\$500m of town planning projects  
2,000 food safety inspections  
4,000 off-street car spaces  
23,000 tonnes of recycling  
32,000 tonnes of waste  
one million library loans  
care for 4,500 elderly  
services for 8,000 children  
9,000 immunisations  
67 school crossings  
46,000 street trees  
8,500 street lights  
45 sportsgrounds  
47 playgrounds  
and much more

## APPENDIX

The measures for Library services misrepresent the service. The framework measures 'active' library members defined as those who have borrowed a book in the past twelve months. The measure does not include borrowing e-books, the 40,000 people that attend our baby time and story time sessions for children, those who attend one of the 200 programs provided in-house each year, those who visit the library to study, those who use public computers or those who read magazines without borrowing.

Council is required to report the number of requests regarding kerbside collections. The measure purports to measure dissatisfaction with the service. Residents make requests to Council for new bins, additional bins, collection of hard rubbish, replacement of damaged bins and general information about the service. These are not complaints. The data is not an indication of dissatisfaction but rather a measure of Council's interaction with the community about kerbside collection.

The number of animal management prosecutions is not a suitable indicator when Council's primary strategy is focused on communication and education of pet owners. Prosecutions constitute less than 1% of the activities we undertake to regulate the management of domestic animals.

Economic development is proposed to be measured by the change in the number of Australian Business Numbers (ABN). Commonwealth Taxation policy would have more influence over decisions to set up separate legal entities than anything that a suburban Council does. Changes in the number of ABNs are not indicators of local government performance.

Council is required to report on community satisfaction rates with roads. These results are taken from the Community Satisfaction Survey. Main roads within the municipality are the responsibility of VicRoads whilst lesser are the responsibility of Local Government. The community cannot be expected to differentiate between the responsibilities of State and local government. This measure risks measuring satisfaction with VicRoads and attributing it to Councils.

A proposed measure of town planning is the number of planning decisions upheld by VCAT. Applicants can change their plans significantly before they get to VCAT so VCAT may be considering a quite different proposal to the one decided by Council. VCAT is legally required to *take account of* the Council's planning scheme policies but is not legally required to *apply* them. It follows that VCAT is often not making the same decision as the Council. There would be some appeals where it would not be possible for VCAT to uphold Council's decision (eg a four storey decision because the proposal had been reduced to three storeys).

The financial performance indicators should be streamlined and made consistent with the Auditor-General's financial sustainability indicators for Councils. This would simplify the audit requirements under the Local Government reporting regime. For example, the numerator in the renewal gap measurement by the Auditor-General is seen as expenditure on asset renewal and upgrade. The "asset renewal" calculation under the Local Government reporting regime excludes upgrade expenditure from the numerator. The community is likely to be presented with conflicting information purporting to represent the same thing. The framework may be perceived as the Department placing itself above the Auditor General.

Transparency is proposed to be measured by the number of resolutions made at meetings closed to the public as a proportion of the total number of resolutions. Meetings can only be closed to the public in the circumstances prescribed in s89(2) of the Act, for example, to discuss tenders and award contracts, consider confidential legal advice in order to preserve professional privilege or consider job applications for the position of Council CEO. If the Government considers that any of the grounds in s89(2) should be removed, it should amend the legislation. If there is any concern that s89(2) was being misused in any particular Council, it could be investigated or audited. The number of resolutions closed to the public may simply reflect the number of contracts being let (a good thing) or the number of matters on which Council has sought to be guided by legal advice (another good thing). Scores could be increased by delegating more authority to staff to award contracts in which case they would not appear on any Council agenda. It is noted that 100% of State Cabinet meetings are closed to the public and 100% Cabinet documents are strictly confidential. Using the framework, the State Government would be scored 0% for transparency.



## Department of Environment, Land, Water & Planning

2 Lonsdale Street  
Melbourne VIC 3000

Circular 3 /2015

To all Chief Executive Officers  
(As addressed)

Dear Sir/Madam

### LOCAL GOVERNMENT PERFORMANCE REPORTING FRAMEWORK – CHANGES FOR 2014-15

I am writing in relation to changes to the Local Government Performance Reporting Framework (LGPRF) for the 2014-15 annual report.

Following recent data trials involving all Victorian councils, it is evident that there is a strong capacity in the sector to provide both meaningful and comparative data for a majority of the mandatory performance indicators. We greatly appreciate the sector's partnership in these trials and the ongoing support for improved performance reporting in local government.

Based on the trial results and feedback from the sector, it is evident that there are a number of outstanding issues in relation to the cost measures for Home and Community Care (HACC) and Maternal and Child Health (MCH). As such, the Government intends to implement a transitional year for the HACC and MCH cost indicators to allow the sector time to improve the quality of data in time for the 2015-16 year. Councils will still be able to voluntarily report against these measures in the 2014-15 annual report.

Further, it is clear that there is a need to refine the economic development indicators and as such the Government intends to remove these measures from the mandatory part of the framework. This will deliver an immediate 6% reduction in the overall number of mandatory indicators. As with all of the optional measures, councils are encouraged to voluntarily report against the economic development indicators if they are able to do so. If councils choose not to report the economic development indicators, please note that the 2015-16 budget does not need to include the economic development outcome indicator (change in number of businesses).

The changes will be enabled in the Local Government (Planning and Reporting) Amendment Regulation 2015 and will come into effect on 1 June 2015. Also enclosed is an errata to the LGPRF Indicator Workbook which outlines these amendments and other minor changes to the LGPRF for 2014-15. Please ensure that relevant officers are familiar with the errata and make the necessary amendments to ensure council is reporting the correct information in its 2014-15 annual report.



I understand participating councils have now been issued with reports following recent trials detailing specific areas for council to focus its efforts in order to prepare for mandatory reporting. I encourage you to discuss these outcomes with staff, Audit Committee and Councillors. Council's should also be discussing year-end audit issues with their external auditor in relation to:

- audit evidence required to support the audit of the 2014-15 Performance Statement;
- services where council does not have 'operational control';
- reporting of voluntary indicators in the 2014-15 Performance Statement;
- non-standard data sources (i.e. councils who do not use the LGV Community Satisfaction Survey); and
- your intended approach to identifying, explaining and providing evidence for material variations in performance indicators (i.e. narrative to support interpretation of results).

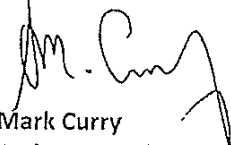
Local Government Victoria will be offering a final quality assurance check on all 2014-15 LGPRF indicators and measures that are not audited via the MyCouncil website local government portal during August and September. Further information about the 2014-15 quality assurance review will be communicated shortly. I strongly encourage all councils to participate in this review.

Finally, I also wish to advise you that the Minister for Local Government will be appointing a steering committee made up of senior local and state government representatives to oversee an annual program of review and continuous improvement for the LGPRF. We look forward to the sector's input to the ongoing governance of the reporting framework.

For further information, please contact Amelia Chapman, Manager Sector Performance at (03) 9208 3838 or via email to [amelia.chapman@dewlp.vic.gov.au](mailto:amelia.chapman@dewlp.vic.gov.au).

We look forward to your ongoing interest in this initiative.

Yours sincerely

  
Mark Curry  
Acting Executive Director  
Local Government Victoria

24 / 04 / 2015





## Errata - Local Government Better Practice Guide 2014-15: Performance Reporting Framework Indicator Workbook

The following amendments have been made since the *Local Government Better Practice Guide 2014-15: Performance Reporting Framework Indicator Workbook* was printed in October 2014.

Chapter	Measure(s)	Original	Revised
<b>3. Service Performance</b>			
3.1 Governance	1	<u><b>Key terms</b></u> <b>Procedural motion</b> Is a motion passed by council or of a special committee consisting only of Councillors other than the final majority decision. Examples include: a motion to amend an existing motion; or a motion to close the meeting to the public	<u><b>Key terms</b></u> <b>Procedural motion</b> Is a motion passed by council or of a special committee consisting only of Councillors other than the final majority decision. Examples include: a motion to amend an existing motion; a motion to close the meeting to the public; <b>or a motion to admit a notice of motion or general business item.</b>
3.2 Statutory planning	9	<u><b>Key terms</b></u> <b>VCAT decisions</b> Is all decisions on applications for review by VCAT as per Part 4, Division 2 of the <i>Planning and Environment Act 1987</i>	<u><b>Key terms</b></u> <b>VCAT decisions</b> Is all decisions on applications for review by VCAT as per Part 4, Division 2 of the <i>Planning and Environment Act 1987</i> . <b>It does not include consent orders approved by VCAT.</b>
3.3 Economic development	10,11,12 and 13	10. Participation in business development activities 11. Delivery of planned business development activities	10. Participation in business development activities <b>(revoked)</b> 11. Delivery of planned business development activities <b>(revoked)</b>

Chapter	Measure(s)	Original	Revised
		12. Cost of economic development service 13. Change in number of businesses	12. Cost of economic development service (revoked) 13. Change in number of businesses (revoked)
3.4 Roads	15	<u>Key terms</u> <b>Renewal intervention level</b> Is the condition standard agreed with the community above which sealed roads need to be renewed. The condition standard is generally based on a Pavement Condition Index (PCI) which is a pavement management system rating scheme. Common schemes include SMEC and Moloney. Where different intervention levels exist for categories or components of roads, the condition standard should be set at the category or component level and an average taken for reporting purposes	<u>Key terms</u> <b>Renewal intervention level</b> Is the condition standard agreed with the community <b>and approved by the Council</b> above which sealed roads need to be renewed. The condition standard is generally based on a Pavement Condition Index (PCI) which is a pavement management system rating scheme. Common schemes include SMEC and Moloney. Where different intervention levels exist for categories or components of roads, the condition standard should be set at the category or component level and an average taken for reporting purposes
		<u>Notes</u> None	<u>Notes</u> <b>Kilometres of sealed local roads</b> If kerb and channel is treated as a separate asset category then for the purposes of reporting the denominator 'kilometres of sealed local roads', add the total kilometres of kerb and channel to the total kilometres of sealed local roads. The same should be done for the numerator 'kilometres of sealed local roads below the renewal intervention level', add the total kilometres of kerb and channel that is below the renewal intervention level to the total kilometres of sealed local roads that are

Chapter	Measure(s)	Original	Revised
			below the renewal intervention level
3.5 Libraries	21	<u>Key terms</u> <b>Library visits</b>  Is visits in person	<u>Key terms</u> <b>Library visits</b>  Is visits in person <b>to the council library or in the case of a regional library corporation, visits to the relevant council library</b>
		<u>Key terms</u> <b>Direct cost – In-house and Corporations</b> Is operating expenses directly related to the delivery of the library service (including library programs). This includes expenses such as salaries and oncosts, agency and contract staff, training and development, conferences and seminars, materials, maintenance, utilities, travel and vehicle/plant hire costs, phones, accommodation (rent, lease) and computer costs and other incidental expenses. It does not include capital purchases such as library collection items, vehicles or equipment	<u>Key terms</u> <b>Direct cost – In-house and Corporations</b> Is operating expenses directly related to the delivery of the library service (including library programs). This includes expenses such as salaries and oncosts, agency and contract staff, training and development, conferences and seminars, materials, maintenance, utilities, travel and vehicle/plant hire costs, phones, accommodation (rent, lease) and computer costs and other incidental expenses. It does not include capital purchases such as library collection items <b>(excluding e-books)</b> , vehicles or equipment
	22	<u>Key terms</u> <b>Active library members</b> Means a member of a library who has borrowed a library collection (excluding e-books) from the library within the reporting period	<u>Key terms</u> <b>Active library members</b> Means a member of a library <b>(including residents and non-residents)</b> who has borrowed a library collection <b>item</b> (excluding e-books) from the library within the reporting period

Chapter	Measure(s)	Original	Revised
		<u>Notes</u> None	<u>Notes</u> <b>Active library members for regional library corporations</b> The following methodology is provided for calculating the number of active members for each council in a regional library corporation.  An active library member for an individual council is a person who: <ul style="list-style-type: none"> <li>• Is a member of the regional library corporation; and</li> <li>• Is a resident in that individual council's area; and</li> <li>• Borrows a library collection item from the static library in that council area or from the mobile library (or other non-static option).</li> </ul> It also includes regional library corporation members who live outside the corporation area that borrow a library collection item from the static library in that council area or from the mobile library.
3.6 Waste management	25,26	<u>Key terms</u> <b>Direct cost</b> Is operating expenses directly related to the delivery of the relevant waste collection service. This includes expenses such as salaries and oncosts, agency and contract staff, training and development, contractors, materials, maintenance, travel and vehicle/plant hire costs,	<u>Key terms</u> <b>Direct cost</b> Is operating expenses directly related to the delivery of the relevant waste collection service. This includes expenses such as salaries and oncosts, agency and contract staff, training and development, contractors, materials, maintenance, travel and vehicle/plant hire costs, disposal costs



Chapter	Measure(s)	Original	Revised
		disposal costs (including gates fees and levies), depreciation of bins, phones and computer costs and other incidental expenses. It does not include capital purchases such as bins for new tenements (including leased), vehicles or equipment. Indirect costs such as management/corporate overheads are specifically excluded	(including gates fees and levies), depreciation of bins, phones and computer costs and other incidental expenses. It does not include capital purchases such as bins for new tenements (including leased), vehicles or equipment and <b>it does not include costs related to the operation of transfer stations</b> . Indirect costs such as management/corporate overheads are specifically excluded
3.7 Aquatic facilities	29	<p><b><u>Key terms</u></b></p> <p><b>Health inspections</b></p> <p>Is an inspection undertaken by an authorised officer as defined under section 3(1) of the <i>Public Health and Wellbeing Act 2008</i></p>	<p><b><u>Key terms</u></b></p> <p><b>Health inspections</b></p> <p>Is an inspection of <b>a council aquatic facility</b> undertaken by an authorised officer as defined under section 3(1) of the <i>Public Health and Wellbeing Act 2008</i></p>
		<p><b><u>Notes</u></b></p> <p><b>Health inspections of aquatic facilities</b></p> <p>The Department of Health intends to develop an 'Inspection Checklist' to assist authorised officers in undertaking health inspections of aquatic facilities</p>	<p><b><u>Notes</u></b></p> <p><b>Health inspections of aquatic facilities</b></p> <p>The Department of Health <b>and Human Services</b> has developed an 'Aquatic Facility Inspection Checklist' to assist authorised officers in undertaking health inspections of aquatic facilities. The checklist is available online at Aquatic Facilities page via the following link:  <a href="http://docs.health.vic.gov.au/docs/doc/Aquatic-">http://docs.health.vic.gov.au/docs/doc/Aquatic-</a></p>

Chapter	Measure(s)	Original	Revised
			facility-inspection-checklist
3.8 Animal management	34	<u>Key terms</u>  Receipt of animal management request  None	<u>Key terms</u>  <b>Receipt of animal management request</b>  Is the point in time when the request is first received by the council
	35	<u>Key terms</u>  Reclaimed  Is a registered animal that has been collected by an authorised officer and/or impounded and is returned to its owner	<u>Key terms</u>  Reclaimed  Is a registered animal that has been collected <b>or collected and impounded</b> by an authorised officer and is returned to its owner
	37	<u>Key terms</u>  Animal prosecutions  Is any charge (excluding unpaid fines) brought by Council under the <i>Domestic Animals Act 1994</i> and found in favour of Council in a court of law	<u>Key terms</u>  Animal prosecutions  Is any charge <b>or group of charges</b> (excluding unpaid fines) brought by Council under the <i>Domestic Animals Act 1994</i> <b>against a defendant</b> and found in favour of Council in a court of law, <b>or where appealed in the appeal court.</b>
3.9 Food safety	41	<u>Notes</u> Timing of non-compliance outcome notifications None	<u>Notes</u> <b>Timing of non-compliance outcome notifications</b> It is likely that some non-compliance outcome notifications will be received in one financial

Chapter	Measure(s)	Original	Revised
			period and followed up in another. For example, a notification might be received in June but not followed up until July. Therefore to ensure that there is proper matching between the numerator and denominator for this measure, notifications received in June should not be counted in the denominator if they are followed up after 1 July. They should be counted (matched) in the following financial period
3.10 Home and Community Care	43	<u>Notes</u> <b>Audit of Community Care Common Standards</b> The audit of the Community Care Common Standards is conducted by the Department of Health (Commonwealth) on a three yearly basis	<u>Notes</u> <b>Audit of Community Care Common Standards</b> The audit of the Community Care Common Standards is conducted by the Department of Health (Commonwealth) on a three yearly basis. The measure should include the results for the last audit and the explanation for material variations should include the year it was conducted
	44,45 and 46	44. Cost of domestic care service 45. Cost of personal care service 46. Cost of respite care service	44. Cost of domestic care service (applicable from the financial year commencing 1 July 2015) 45. Cost of personal care service (applicable from the financial year commencing 1 July 2015) 46. Cost of respite care service (applicable from the financial year commencing 1 July 2015)
3.11 Maternal and Child Health	49	<b>Permissible range</b> 80 to 100.0 percent	<b>Permissible range</b> 80 to 110.0 percent

Chapter	Measure(s)	Original	Revised
		<u>Data source</u> <b>Numerator</b> MCH system	<u>Data source</u> <b>Numerator</b> DEECD MCH Health Report "4/1a home consultation (non ATSI)" plus "4/2a home consultation (ATSI)"
	51	51. Cost of MCH service	51. Cost of MCH service (applicable from the financial year commencing 1 July 2015)
	52 and 53	<u>Data source</u>  <b>Numerator</b>  DEECD MCH Health Report "2d number of active infant records"  <b>Denominator</b>  DEECD MCH Health Report "2e total number of infant records"	<u>Data source</u>  <b>Numerator</b>  DEECD MCH Health Report "2d number of active infant records" <b>calculated as:</b>  The SUM of Drawers 1,2 and 3 PLUS Drawers 4 and 5 DIVIDED by 2  (i.e. $\text{Drawers } 1+2+3+(4+5)/2$ )  <b>Denominator</b>  DEECD MCH Health Report "2e total number of infant records" <b>calculated as:</b>  The SUM of Drawers 1,2 and 3 PLUS Drawers 4 and 5 DIVIDED by 2  (i.e. $\text{Drawers } 1+2+3+(4+5)/2$ )



Chapter	Measure(s)	Original	Revised
General	All cost measures	<u>Key terms</u> None	<u>Key terms</u> <b>Corporate overheads</b>  Is costs associated with supporting the delivery of the service. Examples include: <ul style="list-style-type: none"><li>• Payroll</li><li>• Human Resources</li><li>• Finance (including Financial and Management Accounting, Purchasing, Accounts Payable and Accounts Receivable)</li><li>• Information Technology</li></ul>
		<u>Key terms</u> None	<u>Key terms</u> <b>Management overheads</b>  Is employee costs associated with overseeing or managing the service. Examples might include a proportion of: <ul style="list-style-type: none"><li>• Chief Executive Officer</li><li>• General Manager/Director</li><li>• Supervisor</li><li>• Team leader</li><li>• Administration staff</li></ul>
4. Financial Performance			
4.1 Operating Position	54	<u>Notes</u>	<u>Notes</u>

Chapter	Measure(s)	Original	Revised
		Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Financial statements in the SRP <b>Denominator</b> Financial statements in the SRP
4.2 Liquidity	55	<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Financial statements in the SRP <b>Denominator</b> Financial statements in the SRP
	56	<u>Key terms</u> <b>Restricted cash</b> Is cash and cash equivalents within the meaning of the AAS that are not available for use other than for the purpose for which it is restricted and includes cash that will be used to fund carry forward capital works from the previous financial year	<u>Key terms</u> <b>Restricted cash</b> Is cash, cash equivalents and financial assets within the meaning of the AAS that are not available for use other than for the purpose for which it is restricted and includes cash that will be used to fund carry forward capital works from the previous financial year.  Items which are considered to be restricted under this definition are: <ul style="list-style-type: none"> <li>• Trust funds and deposits</li> <li>• Statutory reserves</li> <li>• Conditional grants unspent</li> <li>• Cash held to fund carry forward capital works</li> </ul>

Chapter	Measure(s)	Original	Revised
		<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Forecast unrestricted cash balance based on the balance in the annual budget and underlying the financial statements in the SRP <b>Denominator</b> Financial statements in the SRP
4.3 Obligations	57, 58, 59, 60	<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Financial statements in the SRP <b>Denominator</b> Financial statements in the SRP
4.4 Stability	61	<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Financial statements in the SRP <b>Denominator</b> Financial statements in the SRP
	62	<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Financial statements in the SRP

Chapter	Measure(s)	Original	Revised
			<b>Denominator</b> Forecast capital improved value of rateable properties in the municipality based on the value in the annual budget and underlying the financial statements in the SRP
4.5 Efficiency	63	<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Financial statements in the SRP <b>Denominator</b> Forecast number of property assessments based on the number in the annual budget and underlying the financial statements in the SRP
	64	<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Forecast residential rate revenue based on the amount raised in the annual budget and underlying the financial statements in the SRP <b>Denominator</b> Forecast number of residential property assessments based on the number in the annual budget and underlying the financial statements in the SRP
	65	<u>Key terms</u> Resignations and terminations	<u>Key terms</u> Resignations and terminations



Chapter	Measure(s)	Original	Revised
		None	Is all permanent employees (including senior officers on contract) that leave the council and includes resignations, terminations, retirements and redundancies
		<u>Notes</u> Data source for the results forecast by the council's Strategic Resource Plan (SRP) None	<u>Notes</u> Data source for the results forecast by the Council's Strategic Resource Plan (SRP) <b>Numerator</b> Forecast number of permanent staff resignations and terminations based on the number in the annual budget and underlying the financial statements in the SRP <b>Denominator</b> Forecast average number of permanent staff based on the annual budget and underlying the financial statements in the SRP
5. Sustainable Capacity			
5.1 Capacity	70	<u>Data source</u> <b>Numerator</b> Financial statements  <b>Denominator</b> Australian Bureau of Statistics – Catalogue 3218.0 Population Estimates by Local Government Area	<u>Data source</u> <b>Numerator</b> Australian Bureau of Statistics – Catalogue 3218.0 Population Estimates by Local Government Area <b>Denominator</b> Asset register or road management system

*This errata was issued on 24 April 2015.*

**Item 9.13****NEIGHBOURHOOD CHARACTER AND THE  
EFFECTIVENESS OF EXISTING PLANNING TOOLS****Rocky Camera  
Co-ordinator Strategic Planning****1. Proposal**

At the 8 April 2015 Ordinary Council Meeting, Council resolved:

*“That a report be prepared on the effectiveness of existing planning scheme tools addressing neighbourhood character, and consider the merits of a fresh publicly advertised scheme amendment, local policy and/or design guidelines to establish the preferred emerging neighbourhood character”.*

**2. Community Plan**

Town Planning and Development: To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**3. Recommendation**

That Council notes:

- a) All multi-dwelling residential development proposals in Glen Eira are assessed against neighbourhood character objectives through a suite of effective planning tools.
- b) Glen Eira’s new residential zones provide certainty on neighbourhood character outcomes through mandatory maximum building heights, increased setbacks and, in the Neighbourhood Residential Zone, a two-dwelling maximum and higher ResCode standards.
- c) In residential areas around train stations and shopping centres which are experiencing the greatest change, the emerging neighbourhood character is effectively managed through a combination of the residential zone, local policy, and ResCode.

**4. Neighbourhood Character**

Neighbourhood Character can mean different things to different people.

The State Government’s Practice Note *Understanding Neighbourhood Character* states:

*“Neighbourhood character is essentially the combination of the public and private realms. Every property, public place or piece of infrastructure makes a contribution, whether great or small. It is the cumulative impact of all these contributions that establishes neighbourhood character.”*

The State Government has also previously used the following definition:

*“Neighbourhood character is the qualitative interplay of built form, vegetation and topographic characteristics, in both the private and public domains, that make one place different from another.”*

**Item 9.13 (cont'd)**

Assessing neighbourhood character includes consideration of architectural style of an individual building or wider area. However, the concept of neighbourhood character is broader than this and is about recognising the distinctive characteristics of different urban forms and their relationship to topography and vegetation.

Also, neighbourhood character is not solely about dwelling density or the amenity of adjoining properties. It is the qualitative interplay between those characteristics that make a neighbourhood distinctive.

**5. Protecting Neighbourhood Character in Glen Eira**

Glen Eira's current suite of planning tools provide an effective framework to manage neighbourhood character throughout the municipality. These planning tools provide clarity for the community and Council, as the responsible authority, on how development should respond to the character of an area.

All areas of significant character and cultural value have been identified. These areas, including some individual properties, are protected by town planning controls – Neighbourhood Character Overlay, Heritage Overlay.

All residential areas in Glen Eira are protected by a mandatory maximum height limit. These heights are binding on developers and VCAT. Whilst height alone is not a determinant of neighbourhood character, in the past, excessive height was a significant element in a building being viewed as 'out of character' with an area.

Glen Eira's residential zones reflect its longstanding housing policies. They limit the level of development in low scale residential areas, and channel more intense forms of housing around train stations and shopping centres where change can be better accommodated.

The State Government sets out design guidelines (ResCode) for multi-dwelling developments throughout Victoria. An important aspect of ResCode is neighbourhood character. ResCode is not limited to residential zones but also needs to be considered for residential developments in commercial zones.

Neighbourhood character is an important consideration for any multi-dwelling residential development. Glen Eira's suite of policies and controls, together with ResCode ensures that neighbourhood character is considered throughout the municipality, even in commercial areas.

This framework provides an effective and transparent approach to managing neighbourhood character throughout the entire municipality.

**6. Neighbourhood Character Tools****Housing Policy**

In 2004, the Minister for Planning approved Glen Eira's housing policies. The Housing Diversity Area policy and the Minimal Change Area policy set out where various intensities of residential development were best channelled.

Policy directed higher densities of residential developments around public transport and shopping centres. The policy anticipated change in these locations, and change in their neighbourhood character. In the remainder of the municipality, policy envisaged that these areas would remain relatively unchanged in character.

**Item 9.13 (cont'd)**

For Glen Eira's Minimal Change Areas, neighbourhood character objectives include:

- *To protect the low density, vegetated character of minimal change areas.*
- *To promote a diversity of dwelling layouts and sizes.*
- *To ensure that the siting and design of new residential development takes account of its interface with existing residential development on adjoining sites.*
- *To ensure that the design of new residential development is sensitive to and respectful of the scale of existing residential development on adjoining sites.*

Neighbourhood character objectives in the Housing Diversity Areas policy include:

- *To encourage housing diversity in preferred strategic locations that have good access to public transport, commercial, community, educational and recreational facilities.*
- *To promote a range of housing types, comprising of a mix of single dwellings, two dwelling developments and other forms of multi-unit development.*
- *To promote a diversity of dwelling layouts and sizes.*
- *To ensure that the density, mass and scale of residential development is appropriate to the location, role and neighbourhood character of the specific housing diversity area.*
- *To ensure that the siting and design of new residential development takes account of its interface with existing residential development on adjoining sites.*
- *To ensure that the design of new residential development is sensitive to and respectful of the scale of existing residential development on adjoining sites.*
- *Encourage highest residential densities in preferred strategic locations such as urban villages.*
- *Recognise neighbourhood centres as locations which provide significant opportunities for housing diversity, but at a lesser scale and density than developments in urban villages and the Phoenix Precinct.*
- *Recognise that different development outcomes are sought in the commercial and residential areas of neighbourhood centres.*
- *Ensure that the density, mass and scale of development is appropriate to the scale, character and physical size of the neighbourhood centre.*
- *Ensure that building heights are compatible with their site context and the wider neighbourhood centre.*
- *Ensure that car parking does not dominate the frontage of residential developments.*
- *Ensure that the siting and design of residential development responds positively to its interface with existing residential development in minimal change areas.*

**Residential Zones**

Glen Eira's residential zones provide certainty about neighbourhood character through:

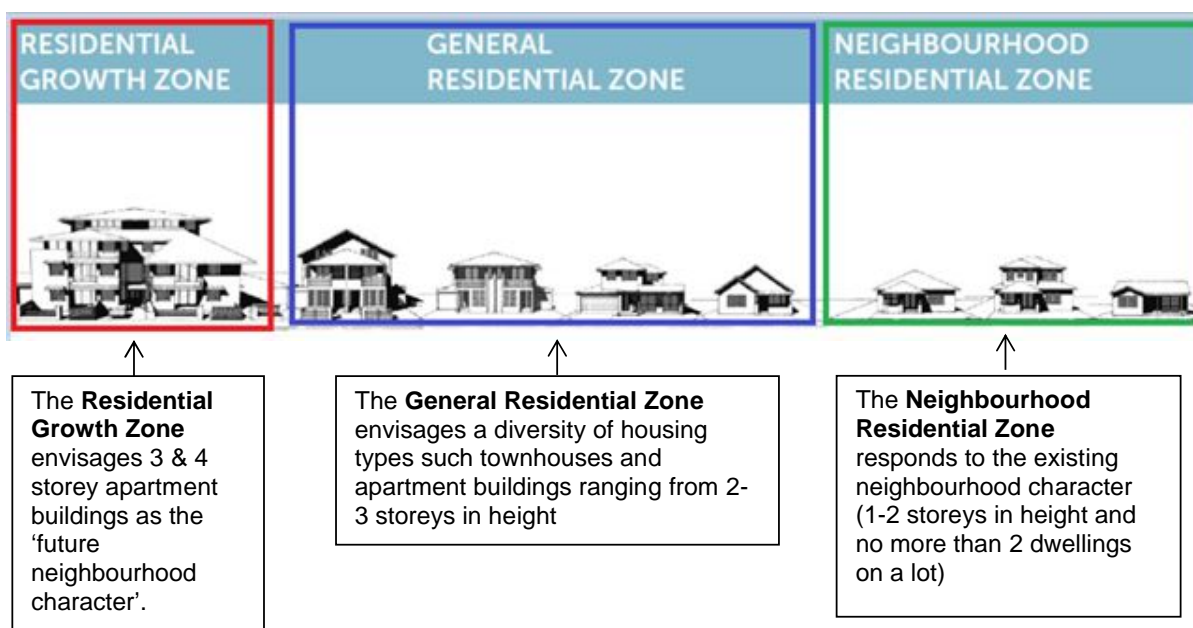
- **Mandatory maximum heights.** These ensure that future development has a consistent height and scale to the surrounding area.
- **In the Neighbourhood Residential Zone** - a two dwelling maximum together with stricter requirements for open space, site coverage, permeability and setbacks. This provides for more space around buildings for more trees.
- **A transition in height** where a housing diversity area meets a minimal change area. Development at the periphery of Glen Eira's major shopping centres is required to be lower and further away from the rear boundary.



**Item 9.13 (cont'd)**

VCAT only needs to consider policy, not implement it. Controls (zones and overlays) are more powerful than policy in that they are binding on all parties, including VCAT. Prior to the introduction of the new zones developers had the ability to apply for far taller buildings within any residential area. If Council refused these proposals, VCAT had the ability to overturn Council's decision. Today, any development over the designated height specified in the residential zone is prohibited.

The illustration below (from the State Government) highlights the different neighbourhood character aspirations for each of the three residential zones. The illustration also demonstrates the hierarchy of future housing growth in Glen Eira with the highest development being channelled to the Residential Growth Zone (around Commercial Zones) to the lowest channelled to the Neighbourhood Residential Zone.

**Heritage Overlay and Neighbourhood Character Overlay**

'Character' and 'Heritage' share many attributes and contribute to the overall perception of character of an area. However, there are important differences between the two. The basis of neighbourhood character is that every area has character, regardless of its age or appearance. Some areas have a more significant or cohesive character than others. Heritage significance however is measured against statutory criteria set out in a document which defines the principles to be followed in the conservation of Australian heritage places (the Burra Charter). The focus is on the cultural significance of an area.

Between 1999 and 2003, Council undertook a series of planning scheme amendments to introduce heritage controls to 18 heritage areas and 130 individually significant properties. Today, 3,893 properties (approximately five percent of properties in Glen Eira) are protected by a Heritage Overlay control. A planning permit is required under the Heritage Overlay to demolish a building and construct a new building or extension. Any development in a heritage area is required to respect and complement the heritage significance of the place or area. The Heritage Overlay provides clear guidance on heritage character outcomes.

**Item 9.13 (cont'd)**

In January 2013, Council introduced the Neighbourhood Character Overlay control over areas deemed to have a unique and cohesive character. The Neighbourhood Character Overlay applies to 1,520 properties throughout the municipality. The Neighbourhood Character Overlay introduced a greater level of control over fundamental neighbourhood character considerations such as building height, form, and garage positioning.

The Heritage Overlay and Neighbourhood Character Overlay are effective planning tools available to maintain existing neighbourhood character. Together, they protect 5,413 properties in Glen Eira.

**ResCode**

The State Government's multi-dwelling design guide contains 34 standards covering aspects such as neighbourhood character, siting, overshadowing, internal amenity, landscaping and open space.

All multi-dwelling development applications are assessed against ResCode.

Neighbourhood Character is the first and, arguably, most important standard. It states:

*"Neighbourhood character objectives*

- *To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.*
- *To ensure that development responds to the features of the site and the surrounding area."*

and

*"The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site."*

A proposal must meet all objectives of ResCode.

**7. "Preferred" Neighbourhood Character**

ResCode refers to a *preferred* neighbourhood character. This is often used in conjunction with *emerging* or *future* neighbourhood character. It is the opposite in concept to *existing* neighbourhood character.

The concept of preferred neighbourhood character applies to Glen Eira's change areas; our Housing Diversity Areas where the Residential Growth zone and General Residential zone apply.

In a Residential Growth Zone, it is reasonable to expect that two, three and four storey apartment buildings will become the 'future' or 'emerging' neighbourhood character in these areas. This aligns with Council's longstanding Urban Villages Policy. This is a change to the existing neighbourhood character which has historically been single houses and dual occupancies. These are locations around train stations and large shopping centres.

The General Residential Zones are considered areas for diversity and change as per Council Housing Diversity Area Policy but at a lower scale than the Residential Growth Zone. In the General Residential Zone it is reasonable to expect a variety of housing types such as townhouses and apartment buildings ranging from 2- 3 storeys in height. Once again this is a change to the existing neighbourhood which has traditionally comprised single houses and dual occupancies.

**Item 9.13 (cont'd)**

The State Government's Practice Note '*Understanding Neighbourhood Character*' states that '*respecting neighbourhood character does not mean preventing change*'. As evident by Council's longstanding housing policies and new residential zones, properties within the General Residential Zone and Residential Growth will experience change. However the extent of change and preferred neighbourhood character will be appropriately managed by the mandatory heights achieved in the new residential zones.

**Crs Sounness/Delahunty****That Council notes:**

1.
  - (a) All multi-dwelling residential development proposals in Glen Eira are assessed against neighbourhood character objectives through a suite of effective planning tools.
  - (b) Glen Eira's new residential zones provide certainty on neighbourhood character outcomes through mandatory maximum building heights, increased setbacks and, in the Neighbourhood Residential Zone, a two-dwelling maximum and higher ResCode standards.
  - (c) In residential areas around train stations and shopping centres which are experiencing the greatest change, the emerging neighbourhood character is effectively managed through a combination of the residential zone, local policy, and ResCode.
  - (d) the use of policy instruments such as local policy design guidelines and local area masterplans are felt to be less effective in that they have substantially less weight than state level statutory standards, especially when used in defend decisions at VCAT.
2. Requests a report in 12 months time reviewing the effectiveness of other adjoining Councils' use of neighbourhood character provisions and other relevant planning tools to manage the development of urban character.
3. Reports in 12 months time reviewing & recommending on public & private car parking matters within Glen Eira's Residential Growth Zones & General residential (Schedule 1) zones.

The MOTION was put and CARRIED unanimously.

**Item 9.14****OPPORTUNITIES FOR THE DEVELOPMENT OF  
COMMUNITY RESIDENTIAL UNITS IN GLEN EIRA**

**Enquiries: Peter Jones**  
**Title: Director Community Services**

**1. Purpose**

At the Council meeting of 8 April 2015 Council requested; *‘That a report be prepared that identifies opportunities for Community Residential Units (CRU) on land owned or land managed by Council.’*

**2. Background**

Community residential units (CRU) evolved following the closure of institutions that housed people with disabilities in the 1980-90s. The units generally consist of four to six residents and support staff provided through Department of Health and Human Services or other service providers such as Scope or Yooralla.

There remains a shortage of affordable and accessible housing options for people with disabilities, and many ageing parents are concerned about what will happen to their adult children when they can no longer look after them. In addition many young adults are inappropriately housed in nursing homes due to the lack of housing and support options for young people with disabilities.

**3. Existing CRUs in Glen Eira**

There are currently 40 CRUs in the City of Glen Eira and these provide homes for approximately 140 people with disabilities.

<b>Provider</b>	<b>Number of units</b>	<b>Number of people with disabilities</b>
Department of Health and Human Services	15	43*
Scope Disability Services	6	30
Multiple Sclerosis Society	1	6
Yooralla	8	48
Other	10	12*
<b>Total</b>	<b>40</b>	<b>140</b>

\*Distribution of places estimated from DHHS information

**4. Funding opportunities for CRU development**

In the development of this report Officers discussed funding for housing projects with the Department of Health and Human Services (DHHS) (Victoria), Loddon Mallee Housing Services Ltd, Community Housing (Victoria), Housing Choices Australia and Mecwacare. All confirmed there is currently no Federal or State Government funding for social housing or CRUs.

The majority of existing CRUs are owned, and were developed by DHHS. Some CRUs are managed by DHHS whilst others are managed by service providers such as Scope and Yooralla. Generally funding for these has been through State Government sources.

**Item 9.14 (cont'd)**

Federal and State Government funding has also been available for social housing. The National Rental Assistance Scheme has funded a number of projects. For example Mecwacare is currently completing a project on a site that was previously owned by the City of Bayside. However National Rental Assistance Scheme funding is no longer available.

Officers discussed the possibility of funding a CRU and low income housing project with The Victorian Property Fund (VPF). VPF is a trust fund established under the *Estate Agents Act 1980* and administered by Consumer Affairs Victoria. The VPF grants program has an annual budget of some \$22mil and prioritises projects that develop more affordable housing for low income and disadvantaged Victorians. They advised that such projects require well formulated proposals in partnership with a Housing Association, and that they take some years to develop with no assurance that funding would be granted.

**5. Previous Social Housing CRU development in Glen Eira.**

A useful blueprint for CRU and social housing development is a previous GECC project completed at 3-5 Station Street McKinnon. In 2008 Council entered into a partnership with Port Phillip Housing Association and the Multiple Sclerosis Society to redevelop this land to upgrade and increase the availability of affordable housing and provide accommodation for young people who needed nursing home care.

Previously this land accommodated 22 independent living units providing social housing for Glen Eira residents over 60 years of age. The new facility provides 28 social housing units and 6 units for the Multiple Sclerosis Society in an adjacent but separate building to provide accommodation for young people.

During the development Council relocated tenants to other social housing and or the private rental market and all tenants were provided with a guarantee to return to the newly developed site when completed.

The success of the project was due to the partnership between the three organisations involved and also State funding from both social housing and disability areas of the then Department of Human Services.

In 2004 Council also developed the social housing site at Curraweena/Marara roads. This development was a partnership between Council and the Department of Human Services with Council supplying the land and the Department funding the building of 30 one bedroom units on the site. Unfortunately the social housing funding used for this project has ceased.

**6. Recommendation**

That Council notes this report.

**Item 9.14 (cont'd)**

**Crs Magee/Delahunty**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**Item 9.15****NAMING OF PAVILIONS AND RESERVES**

**File No:**  
**Enquiries: Paul Burke**  
**Director Community Relations**

**1. Purpose**

At the Council Meeting on 8 April 2015 at Agenda item 11(c) Requests for reports from Officers, Council unanimously resolved as follows:

1. *That a report be prepared detailing the naming history of the Pavilion in Centenary Park Bentleigh East.*
2. *That the report also detail all other named pavilions in Glen Eira and provide a brief description of who is commemorated by these names.*
3. *That the report suggest a policy for future practice.*

**2. Community Plan**

Theme 5 – Recreation and open space strategic objective  
Enhance recreation facilities and open space to meet current and future needs of the local community.

Theme 7 – Sustainable community assets and infrastructure strategic objective  
Enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations.

**3. Discussion****Centenary Park Pavilion, East Bentleigh – Naming History**

Council officers have needed to review the City of Moorabbin Minutes to ascertain the history for naming the Pavilion in Centenary Park, East Bentleigh. The following provides a summary of the relevant information:

The pavilion was built in 1972 and was known as the Centenary Park Pavilion.

On 23 February 1987, City of Moorabbin's Works Committee Recommended:

Recommendation W468 – "That a report be produced on the unnamed reserves/pavilions in the City of Moorabbin" (Attachment 1).

On 27 April 1987, City of Moorabbin's Works Committee received a list of all major reserves on which active sports activities are carried out identifying which pavilions have been erected and which had been named. At this meeting it was suggested that the Centenary Park Pavilion be named as the J C Cooper Pavilion (Attachment 2).

**Item 9.15 (cont'd)**

On 4 May 1987, City of Moorabbin's General Purposes Committee recommended:

“That where Council owned properties are unnamed, Council consider assigning the names of Councillors or past-Councillors to the respective property/building in honour and recognition of the service and contribution to the development or management of the property or facility involved...”

As Council's regular representative on the Centenary Park Reserve Committee, a recommendation was made to dedicate the pavilion at Centenary Park to Julie Cooper in recognition of her service and contribution to the development or management of the reserve. In the same vein, recommendations were also made at the time to rename McKinnon Reserve Pavilion, Mackie Reserve Pavilion and Bentleigh Reserve Pavilion (Attachment 3).

It does not appear as though the pavilion at Mackie Reserve was named.

The former pavilion at Centenary Park has now been demolished and a new pavilion constructed which is due for completion by the end of May 2015.

**Other Named Pavilions in Glen Eira**

Glen Eira has 25 pavilions plus the Hodgson Reserve Dog Club situated on 20 active reserves. The following is a summary of the Named Pavilion Report provided in Attachment 4.

- The predominant convention is to name pavilions after the name of the reserve in which they are situated. Only seven pavilions have names that differ from the Reserve name.
- The Grandstand at Murrumbeena Park has been named by the tenant clubs as the Jim McDermott Stand. This has not been identified as a named pavilion.
- Of the seven pavilions that are named, four have external signage identifying the name, two have internal signage and no signage could be identified on one.
- No interpretive signage is provided for the pavilions that are named.

**Naming of Reserves and Pavilions**

In considering a policy for the naming of pavilions within the Glen Eira municipality a number of issues have arisen that are discussed hereunder.

***Naming Principles***

The Department of Sustainability and Environment 's *Guidelines for Geographic Names 2010 Version 2* provides guidelines and step by step information on naming, renaming or changing the boundaries of features, localities and roads in Victoria. The guidelines are mandatory for naming authorities in Victoria.



**Item 9.15 (cont'd)**

The guidelines identify 16 mandatory principles to be used in conjunction with relevant specific principles. The mandatory principles are language, recognising the public interest, ensuring public safety, avoiding directional names, assigning extent to a feature locality or road, linking the name to the place, using commemorative names, names must not be discriminatory, recognition and use of indigenous Australian names, avoid dual names, lodging considering and addressing objections and notification of naming decision.

The guidelines go further to identify naming principles that must apply to feature names and a process for Councils to follow when naming a feature.

The mandatory principles outlined below could provide a framework for the development of a policy for naming pavilions.

**General**

Glen Eira City Council does not currently have an existing naming policy for pavilions.

Whilst the former Cities of Caulfield and Moorabbin had named some pavilions and reserves after respective councillors this has not been a practice adopted by Glen Eira City Council. Glen Eira City Council could continue to recognise the names adopted by the previous councils however continue with the practice of not naming pavilions.

If Council is minded to name pavilions, or only continue where names exist on current pavilions, Council will need to consider how the pavilion names should be recognised.

Would internal signage be more appropriate as is the case with a number of existing pavilions.

**4. Recommendation**

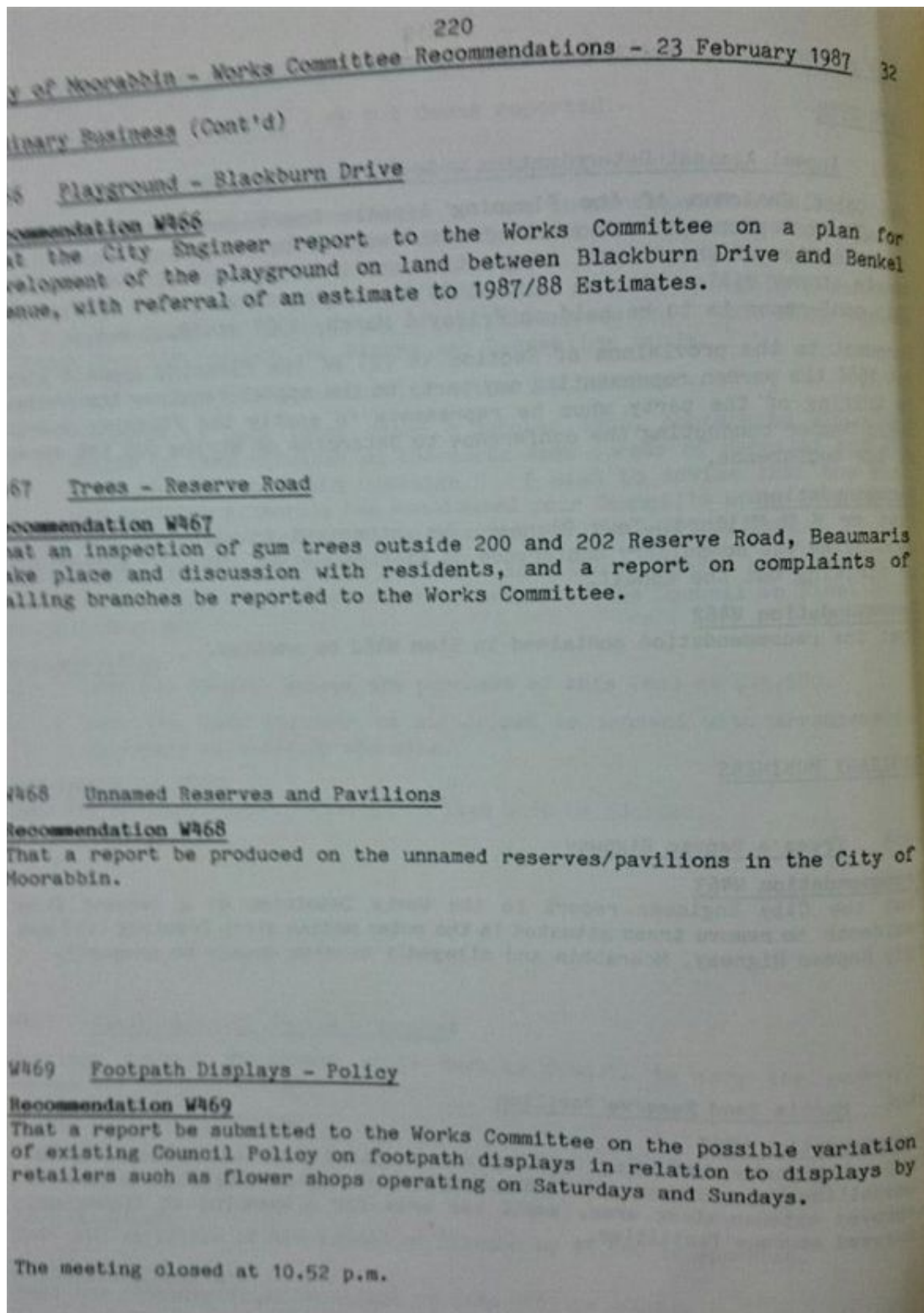
That Council note this report and provide guidance on the pavilion at Centenary Park.

**Crs Delahunty/Magee****That Council:**

- a) **Note the report**
- b) **Retain the name "Julie Cooper Pavilion" as the name of the new pavilion at Centenary Park.**
- c) **That council affix appropriate equivalent signage on the pavilion at Centenary Park to indicate that it is named the Julie Cooper Pavilion.**
- d) **Use this report to formulate some potential guidelines on the future naming of new or rebuilt pavilions.**

**The MOTION was put and CARRIED unanimously.**

## Attachment 1 – Minutes of City of Moorabbin Works Committee, 23/02/87



## Attachment 2 – Minutes of City of Moorabbin Works Committee, 27/04/87

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City of Moorabbin - Works Committee Recommendations - 27 April 1987

City Engineer's Report (Cont'd)

W611 Drainage Works  
(File No. 35/060)

In finalising the 1986/87 Estimates, a number of drainage improvements to relieve local flooding were given consideration and a decision taken to give priority to drainage works on main roads carrying large volumes of traffic and the need to minimise traffic hazards which could be potential safety causations.

Three locations where drainage improvements are necessary but funding was not be included in the 1986/87 Estimates have been re-examined and the need for these improvements still exist. Estimated costs for these works have been revised to take account of inflation in the last 12 months.

Recommendation  
That the following drainage improvements be referred to the 1987 Estimates:-

1. North Avenue - Howell Street intersection, road and drainage works estimated cost \$28,000.
2. Remove culverts at Pell Street - Julis Street intersection and provide drainage in Pell Street - estimated cost \$33,000.
3. Culvert removal at Central Avenue - Healey Street intersection estimated cost \$30,000.

Recommendation W611  
That the recommendation contained in Item W611 be adopted.

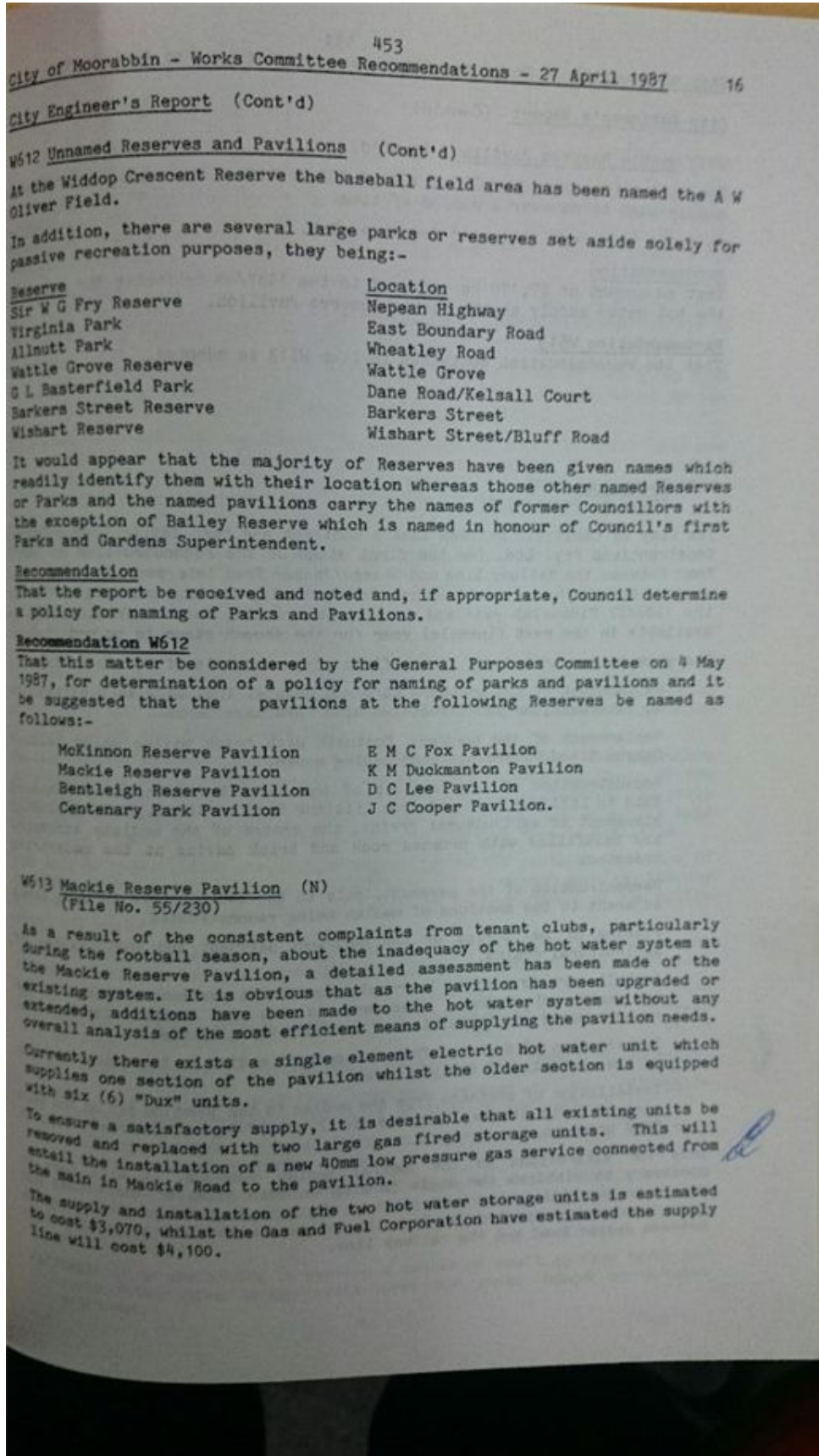
W612 Unnamed Reserves and Pavilions  
(File No. 55/385)

On 23 February 1987 (Item W468), the Works Committee directed that a report be produced on the unnamed reserves/pavilions in the City of Moorabbin.

Set out below is a schedule of all major reserves on which active sporting activities are carried out and pavilions have been erected:-

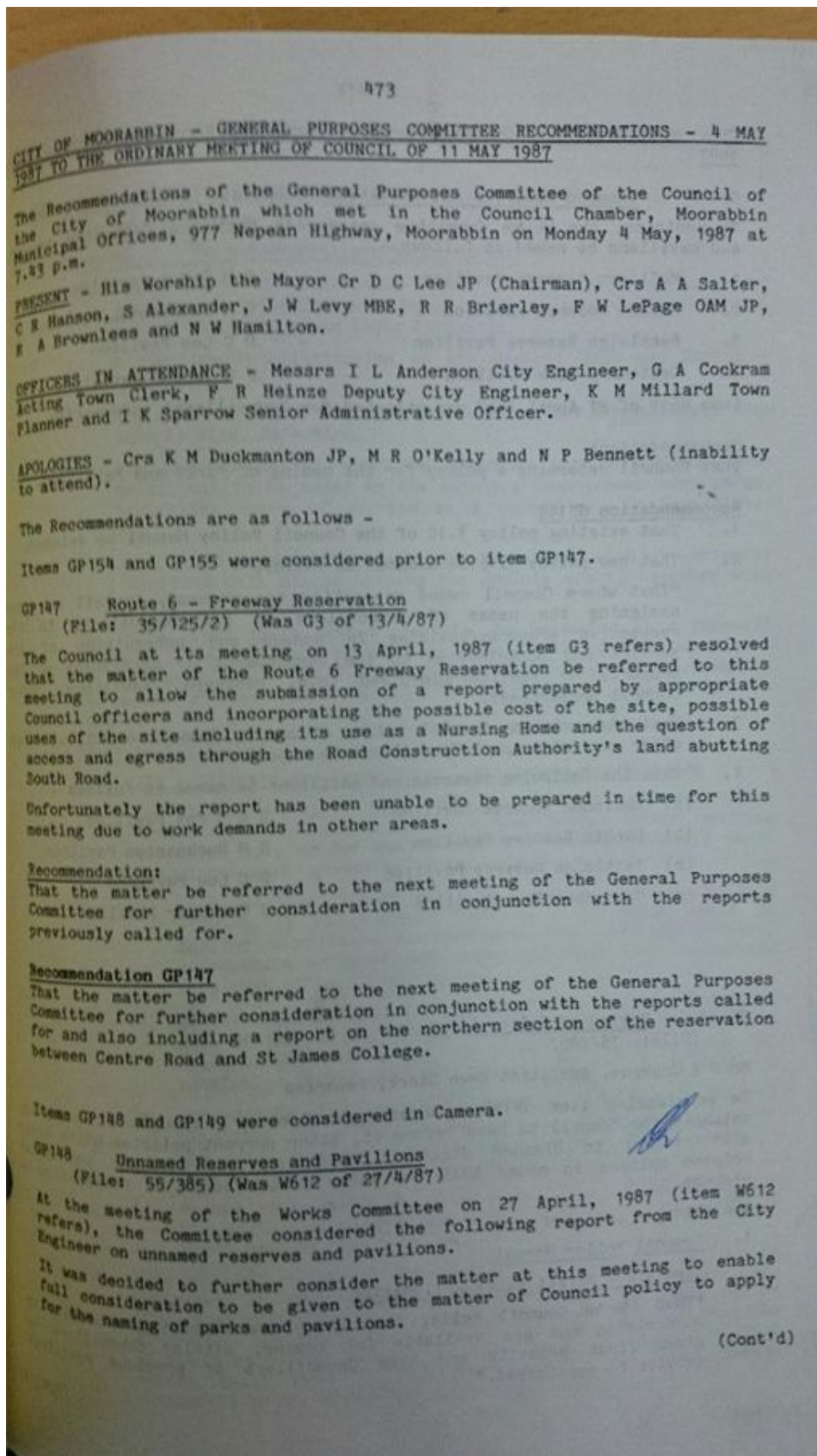
<u>Reserve</u>	<u>Location</u>	<u>Pavilion</u>
Bailey Reserve	East Boundary Road	H R Stevens
McKinnon Reserve	Tucker/McKinnon Roads	Not named
Mackie Reserve	Mackie Rd/Tudor Street	Not named
Marlborough Reserve	Marlborough Street	Not named
Bentleigh Reserve	Arthur Street	Not named
K I J Hodgson Reserve	Higgins Road	Not named
Victory Park	Patterson Road	A T Alexander
King George VI Reserve	East Boundary Road	R P Mollatholme
Centenary Park	Bignell/Brady Roads	Not named
Moorabbin Reserve	Linton Street	Not named
Moorabbin Park	Dane Road	Not named
Highbett Reserve	Turner Road	Not named
Highbett West Reserve	Highett Rd/Peterson St	Not named
G R Bricker Reserve	Rowana Road	Not named
Keys Road Reserve	Keys Road	Not named
Dales Park	Warrigal Road	Not named
Widdop Crescent Reserve	Widdop Crescent	Not named
Cheltenham Park	Park Road	D H Blackburn
Cheltenham Reserve	Weatherall Road	Not named
LePage Park	Argus/Herald Streets	Not named
Southern Road Reserve	Southern Road	Not named
Shipston Reserve	Crawford St/Victor Rd	Not named
Kingston Heath Reserve	C/Dandenong Rd/Fard Rd	Not named

## Attachment 2 – Continued

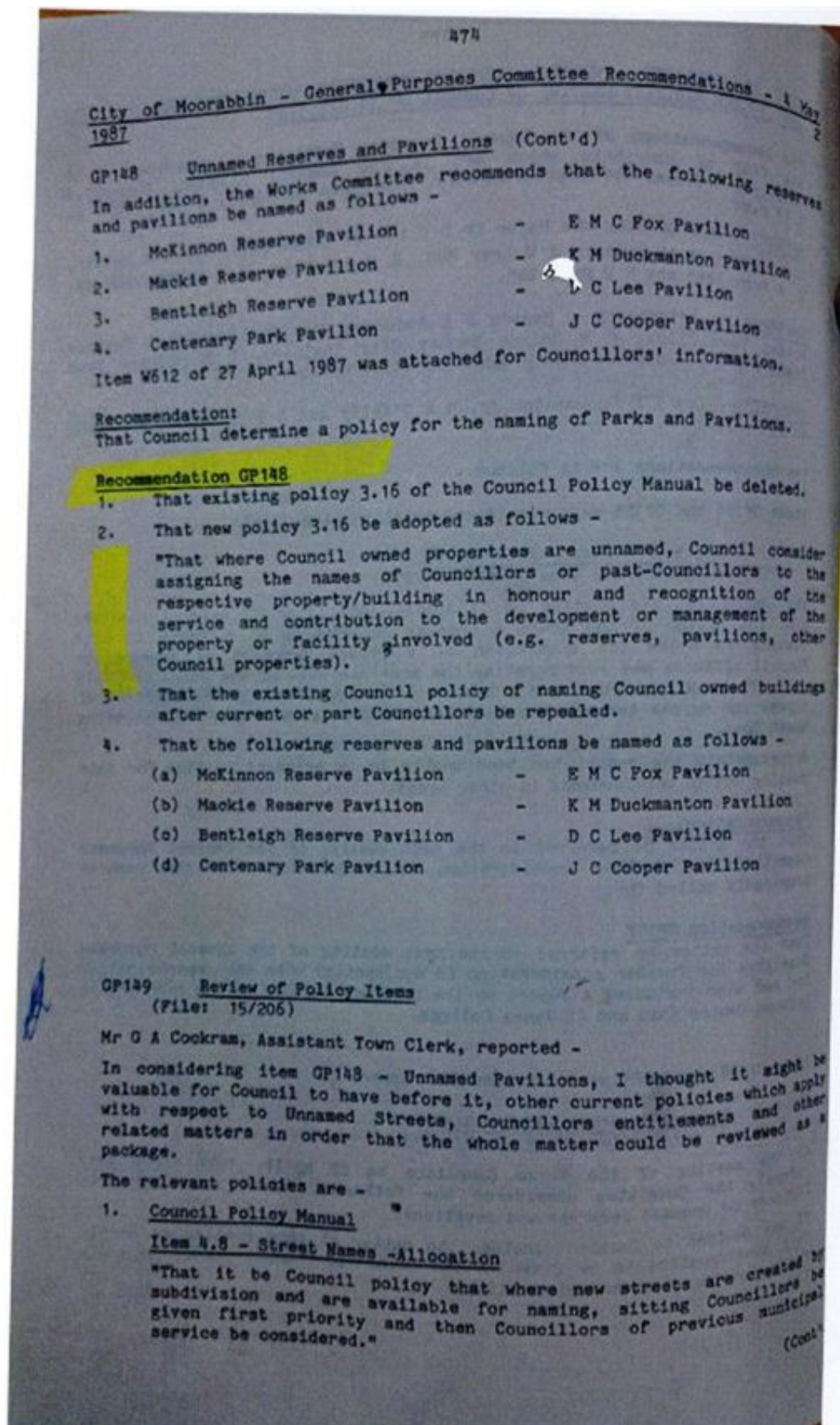





## Attachment 3 – Minutes of City of Moorabbin General Purpose Committee, 04/05/87




## Attachment 3 – Continued





## Reserves and Named Pavilions in Glen Eira


Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Bailey Reserve Pavilion	Bailey Reserve	H R Stevens	No reference to H R Stevens could be found.	No internal or external plaque or signage naming the pavilion.
Bailey Reserve Softball Pavilion	Bailey Reserve	Not named	None	No internal or external plaque or signage naming the pavilion.
Bentleigh Reserve Pavilion	Bentleigh Recreation Reserve	Doug Lee	City of Moorabbin Councilor. External sign on pavilion (see photo)	


Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Caulfield Park Pavilion main	Caulfield Park	Not named	Commemorative plaque inside building identifies the pavilion name (see photo)	
Caulfield Park Pavilion Grey	Caulfield Park	Not named	None	No internal or external plaque or signage naming the pavilion.




Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Caulfield Park Pavilion & Community Room	Caulfield Park	Caulfield Park Pavilion & Community Room	External commemorative plaque identifies the pavilion name (see photo)	


Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Centenary Park Pavilion	Centenary Park	Julie Cooper Pavilion	External signage on old pavilion (see photo) New pavilion being developed	
Duncan McKinnon Pavilion	Duncan Mackinnon Reserve	Duncan McKinnon Pavilion	Duncan Cornelius Mackinnon Mayor City of Caulfield 1932 New pavilion being developed	No internal or external plaque or signage naming the pavilion.

Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
East Caulfield Pavilion	East Caulfield Reserve	Not named	External sign on pavilion	
E E Gunn Pavilion Main	E E Gunn Reserve	Not named	Ernest Edwin Gunn MBE Mayor City of Caulfield 1952 & 1964; On Council from 1949 to 1975. Foundation president Ormond Park Trust.	No internal or external plaque or signage naming the pavilion.
E E Gunn Pavilion Baseball	E E Gunn Reserve	Not named	As above	No internal or external plaque or signage naming the pavilion.


Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Glen Huntly Reserve Main Pavilion	Glenhuntly Reserve	Not named	External sign on pavilion (see photo)	
Bentleigh Hodgson Dog Club Pavilion	Hodgson Reserve	Not named	Reserve named after Moorabbin Councillor	No internal or external plaque or signage naming the pavilion.

Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
King George Reserve Pavilion	King George VI Memorial Reserve	R.P. McHutchinson	Thought to be Chairman of Moorabbin Road District Board Commemorative plaque inside building identifies the pavilion name (see photo)	
Koornang Park Pavilion	Koornang Park	Not named	None	No internal or external plaque or signage naming the pavilion.
Lord Reserve Pavilion Hex	Lord Reserve	Not named	Reserve named after Robert Harry Lord, Mayor of Caulfield 1923	No internal or external plaque or signage naming the pavilion.
Lord Reserve Pavilion Cream brick	Lord Reserve	Not named	As above	No internal or external plaque or signage naming the pavilion.
Mackie Reserve Pavilion	Mackie Road Reserve	Not named	None	No internal or external plaque or signage naming the pavilion.


Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Marlborough Reserve Pavilion	Marlborough Reserve	Marlborough Street Reserve Pavilion	Commemorative plaque inside building identifies the pavilion name (see photo)	 <p><b>CITY OF MOORABBIN</b>  <b>MARLBOROUGH STREET RESERVE PAVILION</b>          OPENED BY  <b>HER WORSHIP THE MAYOR</b>  <b>CR. ANN DUNKLEY, J.P.</b>          15 JULY, 1984</p> <p><b>NORTH WARD</b>          CR. K. M. DUCKMANTON          CR. E. M. C. FOX, C.B.E., J.P.          CR. J. CROPLEY</p> <p><b>CENTRE WARD</b>          CR. A. T. ALEXANDER, J.P.          CR. J. C. COOPER, J.P.          CR. D. C. LEE, J.P.</p> <p><b>MOORABBIN WARD</b>          CR. A. DUNKLEY, J.P.          CR. D. C. STORY          CR. J. W. LEVY, M.B.E.</p> <p><b>CHELtenham WARD</b>          CR. F. W. LE PAGE, J.P.          CR. R. A. BROWNLEE          CR. N. W. HAMILTON</p> <p><b>MR. G. W. JACOBS</b>          TOWN CLERK</p> <p><b>MR. I. L. ANDERSON</b>          CITY ENGINEER</p>


Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
McKinnon Reserve Main Pavilion	McKinnon Reserve	E M C Fox Pavilion	City of Moorabbin Councillor. External signage on pavilion (see photo)	
Moorleigh Sports Pavilion	Moorleigh Community Village	Not named	No Plaque	No internal or external plaque or signage naming the pavilion.




Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Murrumbeena Park Pavilion	Murrumbeena Park	Grand stand has been named – Jim McDermott	External signage on grandstand (see photo)	



Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Packer Park Pavilion	Packer Park	Not named	John Thomas Packer Mayor of City of Caulfield 1920, 1931 & 1945; Elected to Council 1918 External signage on pavilion (see photo)	

Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
DC Bricker Pavilion (Princes Park)	Princes Park	D C Bricker Pavilion	Princes Park Trust requested the new pavilion be named D C Bricker pavilion in 1970; Mayor of Caulfield 1963 External signage on pavilion (see photo).	
Princes Park Multipurpose Pavilion	Princes Park	Not named	None	No internal or external plaque or signage naming the pavilion.

Base Name (Known and referred to as)	Reserve or Park Name	Pavilion Name	Comments	Photo of Pavilion
Victory Park Pavilion	Victory Park	A T Alexander Pavilion	Mayor City of Moorabbin 1979 Commemorative plaque inside building identifies the pavilion name (see photo).	

**Item 9.16****CREATION OF EASEMENT – LAND ABUTTING  
5 EXHIBITION STREET, MCKINNON**

**File No:**  
**Enquiries: Noel Kiernan -**  
**Manager Buildings and Properties**

**1. Purpose**

To seek approval to create an easement in favour of Council in relation to land abutting 5 Exhibition Street, McKinnon.

**2. Community Plan**

Community Facilities and Assets: to ensure that Council assets meet community requirements and are funded in a sustainable manner.

**3. Background**

Council officers were approached by the Victorian Title Registration Services (VTRS) in relation to an adverse possession claim by the owner of 5 Exhibition Street. The owner proposes to claim the abutting drainage reserve at the side of their property by adverse possession (as shown in the location plan Attachment 1).

There is no Council drain under the land but there is a Melbourne Water drain.

The land forms part of a natural overland path and Council has drains in the laneway to the north and the road to the south. Accordingly, Council may want to install Council drainage infrastructure on the land in the future. To protect Council's interest in the land, Council's Infrastructure Planning Unit recommends a drainage easement be created over the land in favour of Council.

The VTRS may consent to an adverse possession claim in certain circumstances. The claimant claims to have occupied and maintained this land for in excess of fifteen years and is agreeable to creation of an easement in favour of Council at their costs. A copy of the plan of creation for the 240.7m<sup>2</sup> easement is provided (Attachment 2).

**4. Issues**

Section 3.9 of Council's Rights of Way and Reserves - Discontinuance and Sale Policy, 2006 states

*"Council may at its discretion, not recognise or assist with adverse possession claims over roads/reserves, and reserves the right to contest such claims".*

Council does not own the reserve so cannot contest the claim. There is also no community benefit in retaining this (6.46 m wide) reserve between the two properties.

To protect the necessary overland flow path and legal access for maintenance purpose, Council should agree to create the easement.

**Item 9.16 (cont'd)****5. Recommendation**

That:

- i) Council authorises officers to finalise the creation of easement documentation associated with the land abutting 5 Exhibition Street McKinnon; and
- ii) Council authorises the execution of the creation of easement documentation in an appropriate manner including the affixing of the common seal.

**Crs Hyams/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**



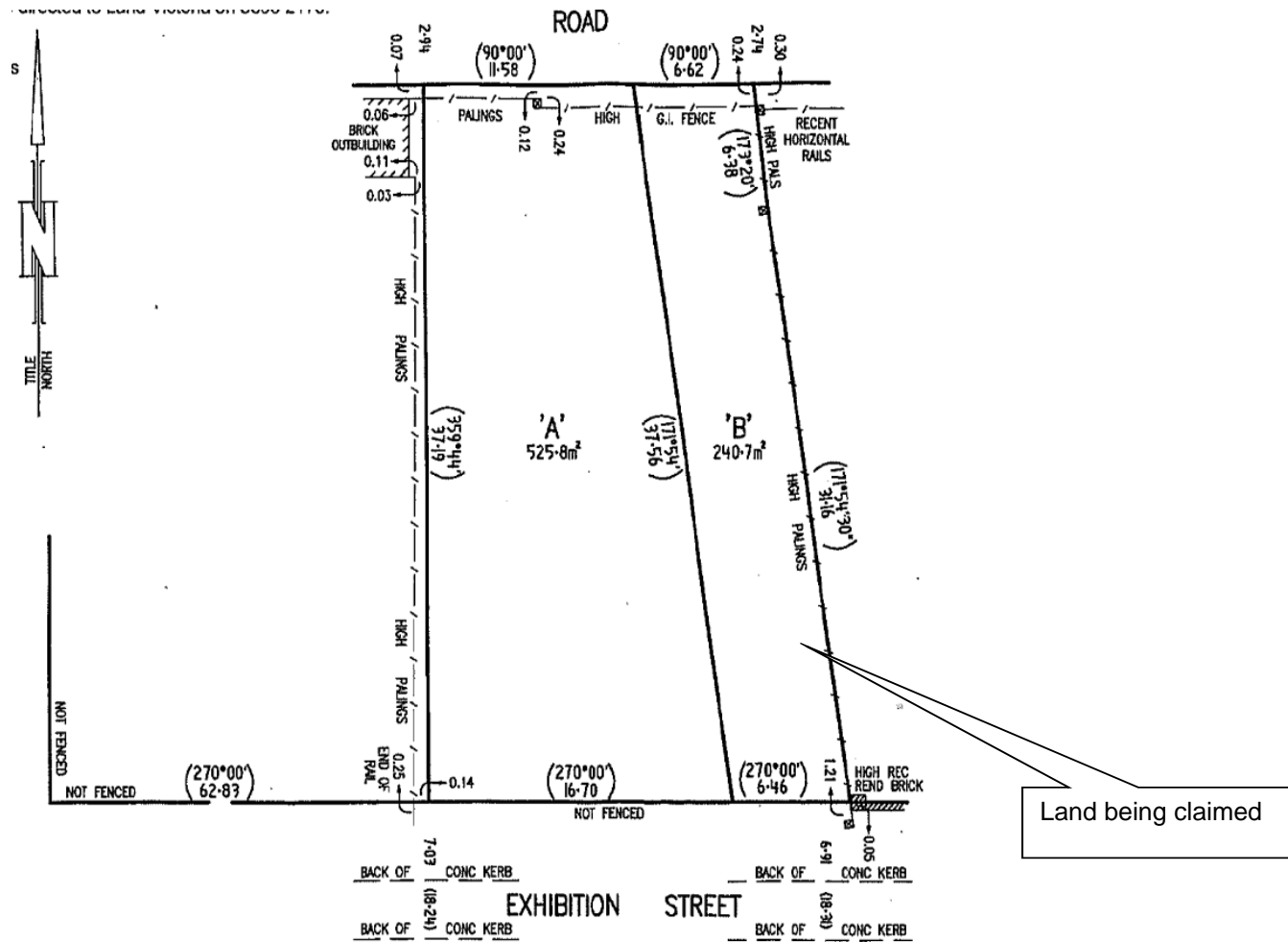
**Exhibition Street McKinnon - Location Plan**

**ATTACHMENT 1**



## 5 Exhibition Street - Land to be claimed by adverse possession

## ATTACHMENT 2



**Item 9.17****CHANGES TO RIGHTS OF WAY AND RESERVES –  
DISCONTINUANCE AND SALE POLICY**

**File No:**  
**Enquiries: Peter Waite**  
**Director Assets and Facilities**

**1. Purpose**

To consider changes to the Rights of Way and Reserves – Discontinuance and Sale Policy, and adopt a new Roads and Reserves Discontinuance and Sale Policy.

**2. Community Plan**

Governance – to deliver strong local leadership and governance in an open and responsible manner in the best interest of the community.

**3. Background**

The Corporate Counsel unit is conducting a review of all Council policies (excluding HR policies) for legislative accuracy; style and consistency; and for compatibility with the *Charter of Human Rights and Responsibilities Act 2006*.

A copy of the current policy is shown in Attachment 1.

Specifically changes include but are not limited to:

i) Background

A background section has been included to provide details of how the land, that is the subject of this policy, has come into being. It also explains when such land will be considered for sale and/or discontinuance.

ii) General principles

This section has been refined to include details of when Council may make a decision to retain discontinued roads.

This will assist with ongoing planning for public open space, where redundant roads can be discontinued now or in the future.

iii) Financials

In order to make the policy more easily understood all information relating to the financials have been included under a separate heading.

A new inclusion is to ensure valuations must be carried out within 6 months of an 'in-principle agreement'. This is in line with recent legal advice and will accord with the *Local Government Act 1989* provisions that require a valuation must not be more than 6 months from the date of sale.

All conveyance costs must be paid by purchasers, similarly they must pay for any asset relocations.

Further information has been included for clarity in relation to GST and costs.



**Item 9.17 (cont'd)**

## iv) Land Allocation

In order to determine how land will be allocated it is proposed that the number of years of occupation be increased from 5 years to 12 years, in order for an occupier to qualify for the land to be first allocated to them. This will also be more closely aligned to adverse possession requirements.

It is proposed that section 3.4.3 of the existing policy be removed, as the proposal to enter into a monthly lease or licence is not a process that we currently use and the administrative process associated with this approach would be very time consuming. This option also acts as a disincentive for abutting owners to purchase the land if they can have a lease or licence at a peppercorn rental.

A copy of the new policy is shown in Attachment 2.

**4. Recommendation**

That:

- i. Council revokes the current policy as attached and marked 'Attachment 1' and adopts the new policy as attached and marked 'Attachment 2'.

**Crs Okotel/Pilling**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

## ATTACHMENT 1

## EXISTING POLICY

* POLICY NUMBER:	7.2
* TITLE:	Rights of Way and Reserves - Discontinuance and Sale
* ADOPTED BY:	Glen Eira City Council
* DATE ADOPTED:	10 April 2006

---

## 1. Objective

- 1.1 To provide an equitable and efficient means of determining the discontinuance and sale of unnecessary roads and reserves.

## 2. Definitions

- 2.1 In this policy:  
 'road' has the same meaning as set out in Section 3(1) of the *Local Government Act 1989*.  
 'reserve' means drainage reserves or other reserves not set aside for recreational purposes.

## 3. Policy

- 3.1 Council will actively pursue its right to discontinue and sell roads and reserves that are no longer reasonably required for the purpose they were set aside, under section 206 of the *Local Government Act 1989* and section 24A of the *Subdivision Act 1988* for the following reasons:
- 3.1.1 Council on behalf of its ratepayers receives a fair and equitable return for the land which was originally set aside for public use and benefit;
  - 3.1.2 The land will be able to be put to better use by adjoining property owners;
  - 3.1.3 Council is able to decrease any maintenance costs it incurs over the land, which will be able to be redirected to other Council services;
  - 3.1.4 Significant safety and security risks, if any, posed to local residents by the land's continued status, are removed;
  - 3.1.5 Owners are discouraged from occupying land which they hold no title to, and without consideration of the rights of other parties over the land;
  - 3.1.6 Owners are given a quick and efficient means of acquiring such land.
- 3.2 Land may be sold as follows:
- 3.2.1 the land may be sold at current market value as assessed by a qualified valuer; or
  - 3.2.2 if an owner occupying part of the road/reserve can demonstrate continuous and exclusive occupation of the same area over at least the previous twelve years, the purchase price may be set at 50 per cent of current market value; or
  - 3.2.3 the purchase price set for, or an offer accepted for sale of a parcel of land may be at a lower amount pursuant to delegated authorities if it is considered that the benefits which accrue to the community by the achievement of one or more of the objectives of this policy would not be reasonably obtained unless such a lower price is charged.

- 3.3 Where an owner occupying part of the road/reserve can demonstrate continuous and exclusive occupation of the same area over the previous five years, that owner will be given first option to purchase the land.
- 3.4 Land may be otherwise offered in the following manner:
- 3.4.1 Land may be offered as near as is practical to all abutting owners unless Clause 3.3 applies;
- 3.4.2 Should an abutting owner either not agree to purchase or does not respond to Council's invitation to treat within 60 days, the land may then be offered to another abutting owner;
- 3.4.3 If negotiations under Clauses 3.4.1 or 3.4.2 are not successful, abutting owners may be given the option of entering into a monthly lease or licence arrangement until the land is able to be sold.
- 3.5 Should abutting owners each offer to purchase the same section of land at the price set by Council and will not agree to a division of the land, each party may be invited to submit their own purchase price for the whole section of land abutting their property, within the time specified by Council. The new amount offered must be not less than the price set by Council, and Council will accept the highest price submitted.
- 3.6 If no offer for either purchase or lease or licence is agreed to by Council, the land will remain vested in Council until such agreement can be reached. The adjoining owner in occupation of the land may be directed to remove any buildings and obstructions from the land immediately. Council may also transfer the title to such land to itself to protect its interests in the land.
- 3.7 The full purchase price shall be paid to Council at the time of settlement, except in appropriate circumstances allowed by the responsible officer where terms may be extended to allow equal payments for up to three years. For terms payments, an additional amount on top of the purchase price may also be charged as a contribution towards Council's administrative costs involved. Transfer of the land shall not be passed on to the purchaser(s) until the full purchase price plus any costs or additional amounts charged are paid.
- 3.8 Where the road/reserve is still required for the purpose for which it was reserved, Council may take steps to ensure that the land is kept clear and direct all obstructions or encroachments to be removed.
- 3.9 Council may at its discretion, not recognise or assist with adverse possession claims over roads/reserves, and reserves the right to contest such claims.

- 
- \* **Relevant Legislation:** *Local Government Act 1989, Subdivision Act 1988*
  - \* **Cross References to other Policies / Documents:**
  - \* **Responsible Officer(s):** Chief Financial Officer, Compliance Co-ordinator

## ATTACHMENT 2

## PROPOSED POLICY

Policy ID Number:[ ]

## Road and Reserves Discontinuance and Sale Policy

<b>Date first adopted:</b> [19 May 2015]	<b>Version:</b> 1	<b>Status:</b> New
<b>Amended and adopted:</b> N/A	<b>Next review date:</b> May 2017	
<b>Position Title of Responsible Business Unit Manager/ or other:</b>	Director Assets and Facilities	

Rights of Way and Reserves Discontinuance and Sale Policy  
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Glen Eira City Council

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- 1. TITLE** Road and Reserves Discontinuance and Sale
- 2. PURPOSE** To provide guidance when Council considers the discontinuance and sale of Roads and Reserves.
- 3. OBJECTIVE** To ensure that Council has a consistent and equitable approach to dealing with the discontinuance and sale of redundant Roads and Reserves.

#### 4. DEFINITIONS AND ABBREVIATIONS

Term	Meaning
Road/s	the same meaning as is set out in section 3(1) of the <i>Local Government Act 1989</i> . It includes, but is not limited to, a right of way, a street or a footpath.
Reserve/s	a narrow parcel of land such as a drainage reserve set aside as a reserve on a plan of subdivision but not set aside for recreational purposes.

#### 5 BACKGROUND

Many of Glen Eira's Roads and Reserves were set out in early plans of subdivision. Some are no longer needed for the purpose set out in those plans and/or a Council purpose (i.e. the Road or Reserve is redundant).

Almost all redundant Roads in Glen Eira are rights of way that historically provided secondary access to properties. Most are unmade and some have been fenced into adjacent properties.

Almost all redundant Reserves are drainage reserves originally intended to accommodate Council drains, sewerage and drainage authority assets or overland flow of stormwater. Less common are general Reserves the original subdivider created as a buffer between theirs and a neighbouring subdivision. Like Roads, some Reserves have been fenced in.

To amend the status of the land under a Road or Reserve, Council must formally discontinue the Road or Reserve. Council may discontinue all or part of a Road or Reserve.

Discontinuing a section of Road or Reserve converts the subject land to a lot on title with or without encumbrances. If Council does not already own the land, the process also transfers ownership to Council. When a Road or Reserve is discontinued, Council may then consider whether to sell the land or retain the land in its ownership.

Council usually considers discontinuing a section of Road or Reserve in response to a request from an owner of an adjacent property wanting to acquire the land. It is often more cost effective to discontinue a whole section of redundant Road or Reserve rather than the section of immediate interest only. In these circumstances Council will first gauge the level of interest of



other land owners to assess the financial viability of discontinuing the section of Road or Reserve before deciding whether to proceed.

Sometimes, rather than seeking to acquire the land from Council, an owner may attempt to claim the land by adverse possession. This process involves an owner applying to Land Victoria to transfer the land into their ownership on the basis of exclusive long term occupation. Land Victoria will usually notify Council of such an application and Council will need to decide whether to contest the application.

## **6 POLICY**

### **6.1 General**

6.1.1 In considering whether a section of a Road or Reserve is redundant, Council will consider whether the land is still required for a public purpose (now or in the future) which includes:

- public vehicular and/or pedestrian access;
- public open space; or
- public works or flood mitigation.

6.1.2 Having considered whether a section of a Road or Reserve is redundant, Council may:

- take no action to change the status of the land;
- discontinue the Road or Reserve and retain in Council's ownership;
- discontinue the Road or Reserve and sell the land; or
- where the land is subject to an adverse possession claim, decide whether to contest such a claim.

6.1.3 Where part of the Road or Reserve is to be discontinued and Council or another authority needs to retain an interest in the land, Council may require that the land be encumbered with an appropriate easement in favour of the relevant authority. If the land is to be sold, Council may require the purchaser to meet the cost of relocating the assets, if they require relocation

Where Council decides not to discontinue a section of Road or Reserve or does discontinue but does not on-sell, it may require the land to be kept clear of obstruction including buildings, fences and other obstructions.

### **6.2 Financials**

6.2.1 Where a property owner has requested that Council discontinue and sell a section of a Road or Reserve, Council may not agree to do so if Council is unlikely to recover its costs.

6.2.2 Where Council decides to sell the land, it will do so at the current market value as assessed by a qualified valuer, except:

- where the person seeking to acquire the land can demonstrate there has been

continuous and exclusive occupation of the subject land for at least the previous 12 years, in which case Council may sell the land at 50% of the current market value; or

- if the benefits accruing to the community from the sale justify a lower sale price<sup>1</sup>.

6.2.3 For the market valuation to be current, the valuation must be less than six months old when the purchaser agrees in principle to acquire the land<sup>2</sup>.

6.2.4 The purchaser of the land must pay all of the conveyancing costs associated with the transfer of the land and the relocation of fences and authorities' assets.

6.2.5 The full purchase price must be paid to Council at the time of settlement except in exceptional circumstances where the Director Assets and Facilities may approve term payments.

6.2.6 Term payments can be for up to three years. Council may also charge administrative costs and interest on such payments. Title to the land will not pass to the purchaser(s) until the full purchase price plus any costs and/or interest are paid.

### 6.3 Land Allocation

6.3.1 Where Council proposes to discontinue and sell a Road or Reserve, it will first offer parcels of the land to those owners of properties that can demonstrate continuous and exclusive occupation of those parcels for at least the last 12 years.

6.3.2 Where 6.3.1 does not apply, Council will first offer to divide the land and sell parcels to the owners of abutting properties (making allowance for the alignment of any authority's assets).<sup>3</sup>

6.3.3 If an owner of an abutting property either does not agree to purchase or does not respond to Council's invitation to purchase within 60 days, Council may then offer the land to another abutting owner.

6.3.4 Where it is not feasible to divide the land in such a way that it can be equitably shared<sup>4</sup>, and more than one owner wants to purchase the land, Council may invite those owners to make an offer and will accept the highest offer submitted. Council

<sup>1</sup> This would only be in exceptional circumstances e.g. where Council is likely to incur significant ongoing maintenance costs for the redundant land if it retained the land.

<sup>2</sup> This is to allow for the statutory process for Council to consider and agree to discontinue a Road or Reserve which will typically occur months after an in principle agreement is reached.

<sup>3</sup> E.g. Council is considering discontinuing a 20m long by 3m wide right of way. There are no authorities' assets on the land and there are two properties abutting, on each side. Council offers each owner of the abutting properties a 1.5 metres wide by 20 metres long parcel.

<sup>4</sup> E.g. A right of way has a property on each side and a Council drain along the middle. To avoid placing a title boundary (and therefore a fence) over the drain, the whole width needs to be sold to only one of the owners of the abutting property. If both owners want the full width, Council would sell to the highest bidder (at no less than the original offer price).



must not accept an offer less than that would otherwise be determined in accordance with 6.2.2.

- 6.3.5 Council will not sell sections of discontinued Road or Reserves to parties other than the owners of abutting properties unless it is in the public interest to do so<sup>5</sup>.

## 7 HUMAN RIGHTS CHARTER COMPATIBILITY

This Policy has been assessed as being compatible with the *Charter of Human Rights and Responsibilities Act 2006*.

## 8 ASSOCIATED DOCUMENTS

Use of Rights of Way Policy

## 9 REFERENCES/RESOURCES

*Charter of Human Rights and Responsibilities Act 2006*  
*Local Government Act 1989*  
*Planning and Environment Act 1987*  
*Subdivision Act 1988*

<sup>5</sup> Due to the narrow width of most redundant Roads and Reserve, the land is usually best consolidated into abutting land. On the very rare occasions a section of redundant Road or Reserve is large enough to develop separately, Council may obtain a higher price for the land if sold on the open market.

**Item 9.18****PROPOSED DISCONTINUANCE AND SALE OF A RIGHT OF WAY (ROAD) AND SALE OF PART OF COUNCIL'S LAND ADJOINING THE REAR OF 22 AND 24 RIDDELL PARADE, ELSTERNWICK**

**Enquiries: Noel Kiernan**  
**Manager Buildings & Properties**  
**File No: 20/075/00389**

**1. Purpose**

To commence statutory procedures to discontinue and sell Council land adjoining the rear of 22 and 24 Riddell Parade, Elsternwick.

**2. Community Plan**

Sustainable community assets and infrastructure: to enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations

**3. Background**

The owners of 22-24 Riddell Parade would like to acquire land that abuts their property and Council's car park. In this respect, the owners propose that Council:

- Formally close a section of road they occupy and then sell them the land in accordance with Council's Rights of Way and Reserves Discontinuance Policy.
- Sell them the thin sliver of Council land they occupy between the section of road and the adjacent Council carpark.
- Sell them the airspace 4m from above the surface and the airspace below the surface, which is a corner splay that abuts both the sliver of land and the part of the road. This would allow them to build a first floor above and a basement below the splay but still allow sightlines along the adjacent laneway.

The land is shown in Attachments 1, 2 and 3.

**4. Financial Considerations**

The owner has agreed to pay \$59,015, inclusive of GST for:

- the land from the road that will be sold at a 50% discount of the price in accordance with Council policy: and
- the sliver of Council land and the airspaces of the splay will be sold at full current market value.

The owner has also agreed to meet all of Council's reasonable costs associated with pursuing this proposal, estimated at \$26,222.00. This is also consistent with Council policy.

The land to be sold is shown as Lots 2 and 3 on PS729567F contained within Attachment 4. Council will retain the land shown as Lot 1 on PS729567F.

**Item 9.18 (cont'd)****5. Consultation**

All necessary internal and external service authorities have been consulted and no objections have been received.

**6. Implementation**

In order to proceed with this proposal it will be necessary for Council to carry out the following procedures:

- i) under section 206 and Schedule 10 Clause 3 of the *Local Government Act 1989* to discontinue the road (shown hatched on Attachment 1) and to sell the land from the road.
- ii) under part 4 of the *Planning & Environment Act 1987* and section 35(8) of the *Subdivision Act 1988* to subdivide Council's land and the land from the discontinued road into three Lots (Lots 2 and 3 are proposed to be sold to the owner of 22 and 24 Riddell Parade, Elsternwick, and Lot 1 will be retained by Council).
- iii) under section 189 of the *Local Government Act 1989* for the sale of the sliver of its land.

It is proposed that public notification of Council's intention to discontinue and sell the road and sell the sliver of Council's land be undertaken simultaneously.

**7. Conclusion**

The subject land is no longer used for the purposes it was created in the original subdivision therefore in accordance with Council Policy it may be sold to the adjoining owner.

**8. Recommendation**

That Council being of the opinion that the 3.05m wide road and the 0.91m wide sliver of Council land at the rear of 22 and 24 Riddell Parade, Elsternwick, are no longer required for public use, resolves:

- i) To commence the statutory procedures, pursuant to section 206 Clause 3 of Schedule 10 of the *Local Government Act 1989* ("the Act") for the discontinuance and sale of the road at the rear of 22 and 24 Riddell Parade, Elsternwick, shown hatched in Attachment 1.
- ii) To commence the statutory procedures, pursuant to section 189 of the Act for the sale of a 0.91m sliver of Council land at the rear of 22 and 24 Riddell Parade, Elsternwick, shown stippled in Attachment 1.
- iii) Give Public Notice of the proposed discontinuance and sale of the road and sale of the Council land in the appropriate newspaper and on Council's website, under sections 207A, 189, 223 and 82A of the Act and for such notice to state that Council proposes to sell the land to the abutting property owner at 22 and 24 Riddell Parade Elsternwick, by private treaty.
- iv) In the event that no submissions are received, officers be authorised to complete the statutory procedures and finalise the sale of the land to the adjoining owner at 22 and 24 Riddell Parade, Elsternwick, in an appropriate manner, including the affixing of the common seal.

**Item 9.18 (cont'd)**

- v) In the event that it receives submissions, invite submitters to be heard at an Ordinary Council meeting and then determine whether to discontinue and sell the road and sell the Council land.
- vi) Note that procedures will be undertaken pursuant to part 4 of the *Planning & Environment Act 1987* and section 35(8) of the *Subdivision Act 1988* to subdivide Council's land and the land from the discontinued road.

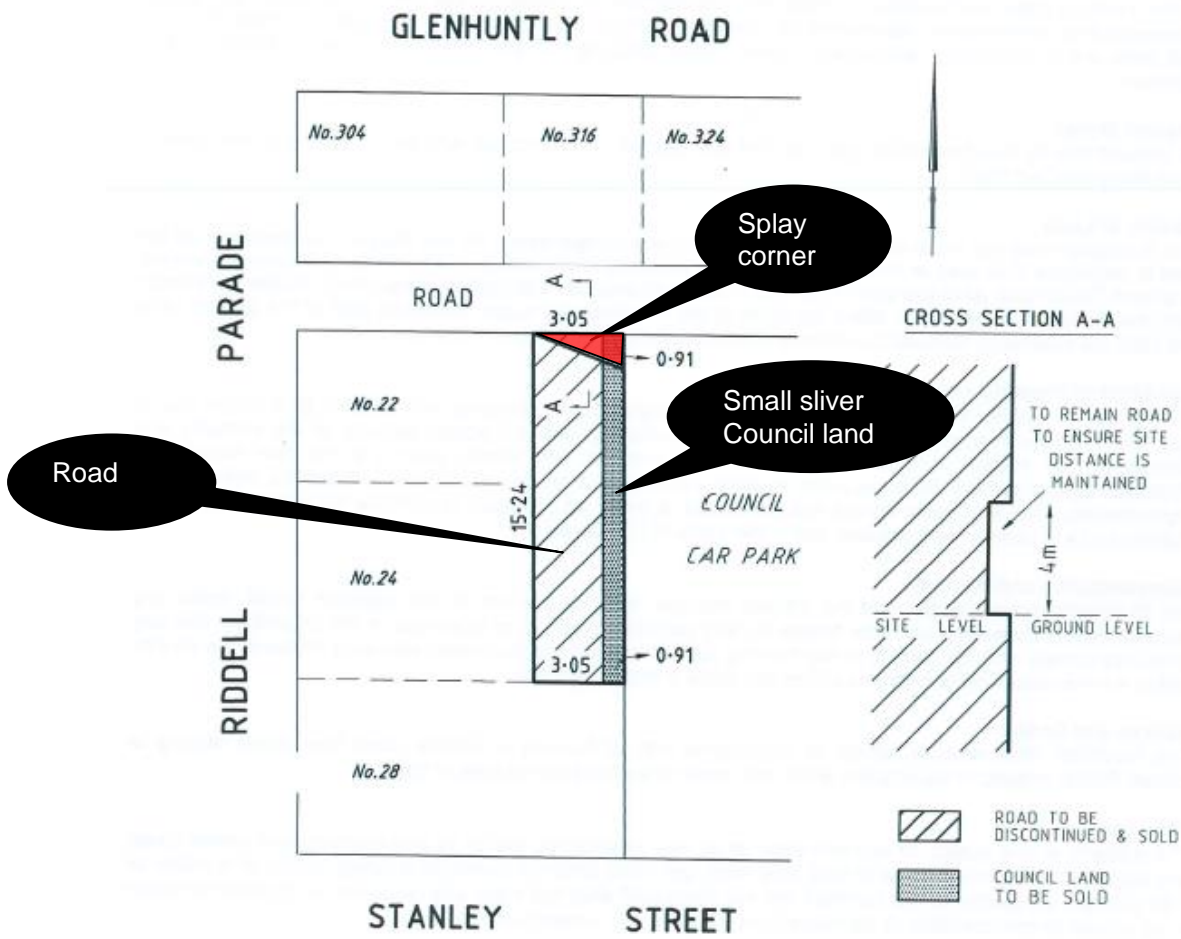
**Crs Lipshutz/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED.**

ATTACHMENT 1

PLAN OF PROPOSAL



ATTACHMENT 2

Aerial Photo





ATTACHMENT 3

PHOTOS

View looking south



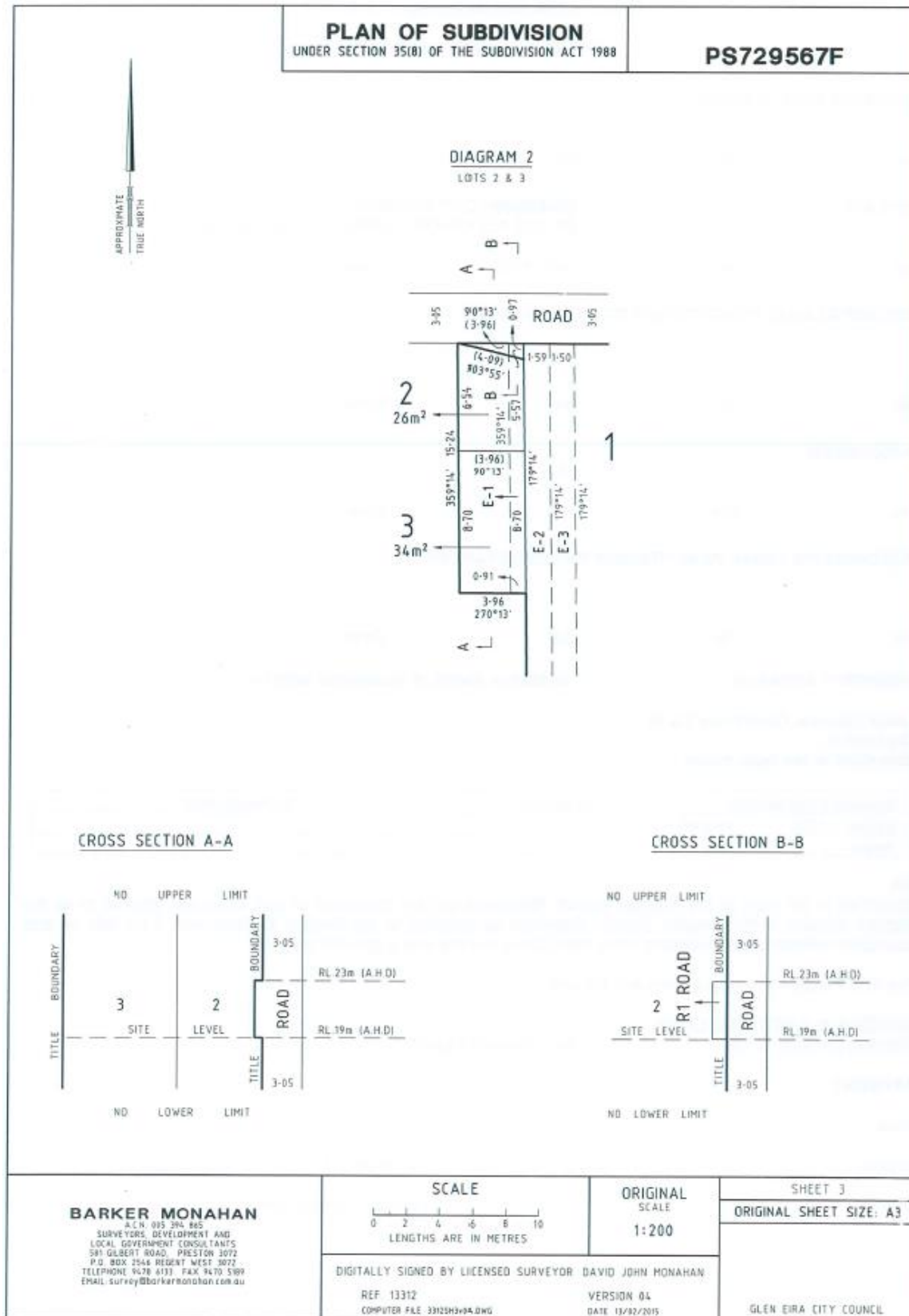
## ATTACHMENT 4

## PLAN OF SUBDIVISION

PLAN OF SUBDIVISION UNDER SECTION 35(8) OF THE SUBDIVISION ACT 1988		LV USE ONLY EDITION	PS729567F															
<b>LOCATION OF LAND</b>  <b>PARISH</b> PRAHRAN <b>SECTION</b> EAST OF ELSTERNWICK <b>CROWN ALLOTMENT</b> - <b>CROWN PORTION</b> 38 (PART)  <b>TITLE REFERENCES</b> VOL 6385 FOL 979 VOL 2299 FOL 664 (PART) <b>LAST PLAN REFERENCE</b> LOT 1 ON TP591821T & DISCONTINUED ROAD DN LP36928 <b>POSTAL ADDRESS</b> 22-26 STANLEY STREET (AT TIME OF SUBDIVISION) ELSTERNWICK 3185  <b>MGA CO-ORDINATES</b> E 324 340 ZONE 55 (APPROX. CENTROID) N 5 805 040 GDA 94		<b>COUNCIL NAME</b> GLEN EIRA CITY COUNCIL																
<b>VESTING OF ROADS AND/OR RESERVES</b> <table border="1"> <thead> <tr> <th>IDENTIFIER</th> <th>COUNCIL/BODY/PERSON</th> </tr> </thead> <tbody> <tr> <td>R1 ROAD</td> <td>GLEN EIRA CITY COUNCIL</td> </tr> </tbody> </table>		IDENTIFIER	COUNCIL/BODY/PERSON	R1 ROAD	GLEN EIRA CITY COUNCIL	<b>NOTATIONS</b>												
IDENTIFIER	COUNCIL/BODY/PERSON																	
R1 ROAD	GLEN EIRA CITY COUNCIL																	
<b>NOTATIONS</b>  <b>DEPTH LIMITATION</b> DOES NOT APPLY  <b>SURVEY</b> THIS PLAN IS BASED ON SURVEY TO BE COMPLETED WHERE APPLICABLE THIS SURVEY HAS NOT BEEN CONNECTED TO PERMANENT MARKS AND IS NOT IN A PROCLAIMED SURVEY AREA  LEVELS SHOWN ON CROSS SECTIONS A-A & B-B ARE TO AUSTRALIAN HEIGHT DATUM (A.H.D.) BASED ON MMB5003 (STATED RL 9.911)  <b>STAGING</b> THIS IS NOT A STAGED SUBDIVISION. PLANNING PERMIT NO.																		
<b>EASEMENT INFORMATION</b>																		
<b>LEGEND</b> E- ENCUMBERING EASEMENT OR CONDITION IN CROWN GRANT IN THE NATURE OF AN EASEMENT OR OTHER ENCUMBRANCE A- APPURTENANT EASEMENT R- ENCUMBERING EASEMENT (ROAD)																		
<table border="1"> <thead> <tr> <th>EASEMENT REFERENCE</th> <th>PURPOSE</th> <th>WIDTH (METRES)</th> <th>ORIGIN</th> <th>LAND BENEFITED/IN FAVOUR OF</th> </tr> </thead> <tbody> <tr> <td>E-1 &amp; E-2</td> <td>SEWERAGE</td> <td>SEE DIAGRAM</td> <td>C/E N619522B</td> <td>MELBOURNE AND METROPOLITAN BOARD OF WORKS</td> </tr> <tr> <td>E-2 &amp; E-3</td> <td>SEWERAGE</td> <td>SEE DIAGRAM</td> <td>THIS PLAN</td> <td>SOUTH EAST WATER CORPORATION</td> </tr> </tbody> </table>				EASEMENT REFERENCE	PURPOSE	WIDTH (METRES)	ORIGIN	LAND BENEFITED/IN FAVOUR OF	E-1 & E-2	SEWERAGE	SEE DIAGRAM	C/E N619522B	MELBOURNE AND METROPOLITAN BOARD OF WORKS	E-2 & E-3	SEWERAGE	SEE DIAGRAM	THIS PLAN	SOUTH EAST WATER CORPORATION
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E-2 & E-3	SEWERAGE	SEE DIAGRAM	THIS PLAN	SOUTH EAST WATER CORPORATION														
<b>BARKER MONAHAN</b> A.C.N. 005 396 885 SURVEYORS, DEVELOPMENT AND LOCAL GOVERNMENT CONSULTANTS 181 GILBERT ROAD, PRESTON 3072 P.O. BOX 2548 REGENT WEST 3072 TELEPHONE 9478 6193 FAX 9470 5189 EMAIL survey@barkermonahan.com.au		DIGITALLY SIGNED BY LICENSED SURVEYOR DAVID JOHN MONAHAN  REF. 13312 COMPUTER FILE 13125111-04.DWG  VERSION 04 DATE 13/02/2015																
		SHEET 1 OF 3 SHEETS ORIGINAL SHEET SIZE A3																







**Item 9.19****POLICY FOR SENIOR CITIZEN CENTRES**

**File No:**  
**Enquiries: Peter Jones**  
**Director Community Services**

**1. Purpose**

To establish a policy for access to Council's Senior Citizen Centres.

**2. Community Plan**

Governance – *'To deliver strong local leadership and governance in an open and responsible manner in the best interest of the community'*.

**3. Background**

Council provides access to five Senior Citizen Centres at different locations around the municipality. Thirty-five different senior citizen clubs utilise these facilities and there is growing demand for access from senior groups.

The aim of the policy is to secure access for Glen Eira's older residents to facilities that encourage community participation and active ageing; and ensure available space is being effectively utilised with consideration to the type of activities and number of participants.

The policy guides:

- Who can access senior citizen centres;
- Conditions under which access is granted;
- Allocation process and assessment criteria.

Corporate Counsel has conducted a review of this policy for; style and consistency; and for compatibility with the Charter of Human Rights and Responsibilities Act 2006.

It should also be noted that policy relates to Glen Eira Council Conditions of Use – Senior Citizen Centres and Working together in Glen Eira Council's Senior Citizen Centres.

**4. Recommendation**

It is recommended that Council approve and adopt the Senior Citizen Centre policy.

**Item 9.19 (cont'd)**

**Crs Hyams/Esakoff**

**That the recommendation in the report be adopted.**

**DIVISION**

**Cr Lobo called for a Division on the voting of the Motion.**

<b>FOR</b>	<b>AGAINST</b>
<b>Cr Delahunty</b>	<b>Cr Lobo</b>
<b>Cr Esakoff</b>	<b>Cr Okotel</b>
<b>Cr Hyams</b>	
<b>Cr Lipshutz</b>	
<b>Cr Pilling</b>	
<b>Cr Sounness</b>	
<b>Cr Pilling</b>	

**On the basis of the DIVISION the Chairperson declared the Motion CARRIED.**

Policy ID Number: 18.14

## Senior Citizen Centres

<b>Date first adopted: [19 May 2015]</b> <b>Adopted and amended:</b>	<b>Version: 1</b> <b>Next review date: May 2017</b>	<b>Status: Adopted</b>
<b>Position Title of Responsible Business Unit Manager:</b>	Manager Community Development	

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## 1. TITLE

Senior Citizen Centres

## 2. OBJECTIVE

- 2.1 to provide facilities that enable Senior Citizen Clubs to meet and participate in activities to promote social connection and improve health and wellbeing in ways that support a positive approach to ageing; and
- 2.2 to encourage Glen Eira's older adult (over 60) population to engage in voluntary activity and to contribute to community life.

## 3. BACKGROUND

Council seeks to provide access to facilities and venues that provide older adult groups with space to conduct a range of community, multicultural, social, health and wellbeing activities.

Council provides five designated Senior Citizen Centres and one community space\* for older adult groups to meet as are listed below:

<b>Bentleigh Senior Citizens Centre</b>	2 Arthur Street	Bentleigh
<b>Carnegie Library and Community Centre*</b>	9 Shepparson Avenue	Carnegie
<b>Caulfield Senior Citizens Centre</b>	8-10 Cedar Street	Caulfield South
<b>East Bentleigh Senior Citizens Centre</b>	1 Derry Street	Bentleigh East
<b>Moorleigh Senior Citizens Centre - Chris Koutoumas Wing</b>	Moorleigh Community Village, 92 Bignell Road	Bentleigh East
<b>Ormond Senior Citizens Centre</b>	2 Newham Grove	Ormond

## 4. DEFINITIONS AND ABBREVIATIONS

Term	Meaning
N/a	

## 5. POLICY

- 5.1 Older adult groups are eligible to use Glen Eira Senior Citizen Centres if:
- (a) they are incorporated as a Senior Citizen group;
  - (b) their membership is wholly or significantly made up of people aged over 60;
  - (c) they are located within or service the Glen Eira community;
  - (d) they provide activities for older adults;
  - (e) they are open to new members; and
  - (f) they hold current public liability insurance with a minimum coverage of \$10,000,000 (ten million dollars).

- 5.2 In addition to the eligibility criteria set out in clause 5.1, an assessment of applications to use Senior Citizen Centres is made based on the following allocation criteria:
- (a) the number of members;
  - (b) attendance patterns at club activities, including the number of people attending in relation to room size;
  - (c) the number of continuous years the club has used the facility; and
  - (d) a demonstrated commitment to working cooperatively with other older adult groups.
- 5.3 Council will consider Senior Citizen Centre applications from groups who meet **both** the eligibility and allocation criteria set out in clauses 5.1 and 5.2. Council's consideration of an application does not guarantee that an application will be successful.
- 5.4 Council may not allocate space to Senior Citizen Centres groups that have an outstanding debt to Council.
- 5.5 Council will not consider applications for use of Senior Citizen Centres from groups whose activities are not expressly for older adults.
- 5.6 Council will allocate access to Council's Senior Citizen Centres on an annual basis and will formally advise successful groups in writing of their allocation.
- 5.7 Council will monitor the use of Senior Citizen Centres and attendance at group activities in order to ensure that available space is being effectively utilised with consideration given to the type of activities and number of participants.
- 5.8 Groups using Council's Senior Citizen Centres are required to comply with Council's *Conditions of Use for Senior Citizen Centres* and agree to abide by the principles contained in *Working Together in Glen Eira Council's Senior Citizen Centres*.

## **6. HUMAN RIGHTS CHARTER COMPATIBILITY**

This policy has been assessed as being compatible with the *Charter of Human Rights and Responsibilities Act 2006*.

## **7. ASSOCIATED DOCUMENTS**

Conditions of Use for Senior Citizen Centres  
Working together in Glen Eira Council's Senior Citizen Centres

## **8. REFERENCES/RESOURCES**

*Charter of Human Rights and Responsibilities Act 2006*  
Community Plan



**Item 9.20****SOUTH EAST WATER - ELSTER SEWER SAFE UPGRADE**

**File Nos:**  
**Enquiries: Noel Kiernan**  
**Manager Buildings and Properties**

**1. Purpose**

For Council to accept an offer of compensation from South East Water that reflects the impact of easements over various parcels of Council land.

**2. Community Plan**

**Sustainable community assets and infrastructure:** to enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations.

**3. Background**

In December 2011 Council resolved to enter in to agreements with South East Water (SEW) to allow them to carry out sewer upgrades by constructing services through four Council parks:

- Allnutt Park
- Halley Park
- Tucker Road/McKinnon Reserve; and
- Bentleigh Hodgson Reserve.

The various works have since been completed and easement plans have been prepared indicating the location of services with parks.

**4. Proposal**

The agreements required SEW to pay all costs associated with the creation of the easements and pay compensation that reflects the impact the easements will have over Council land. The compensation takes account of valuation evidence and applies a 25% reduction to that valuation.

SEW instructed the Valuer Generals (VGs) to prepare a valuation on their behalf. Taking in to account the agreement between the parties, including the 25% reduction, SEW has made an offer of \$190,000.

Council's valuer has reviewed the basis of the VGs valuation and finds this to be reasonable.

**5. Recommendation**

That:

- i. Council accepts the offer of \$190,000 submitted by South East Water as compensation for the easements created over Council land; and
- ii. Council authorises officers to finalise the terms of such agreement in an appropriate manner including affixing of the common seal.

**Item 9.20 (cont'd)**

**Crs Lipshutz/Sounness**

**That:**

- (i) Council accepts the offer of \$190,000 submitted by South East Water as compensation for the easements created over Council land; and**
- (ii) Council authorises officers to finalise the terms of such agreement in an appropriate manner including affixing of the common seal.**

**The MOTION was put and CARRIED unanimously.**

**Item 9.21**

**GLEN EIRA CITY COUNCIL  
FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 APRIL 2015**

**File No:  
Enquiries: Peter Swabey  
Chief Financial Officer**

**1. Proposal**

To receive the Financial Report for the period ending 30 April 2015.

**2. Corporate Goal*****Theme 4: Governance***

*To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.*

**Key Points**

- The positive operating result year to date is higher than was anticipated when the annual budget was set.
- The balance sheet position is sound.
- The cash position is sound.

**3. Liquidity**

Over the last few years, Council has fully utilised cash reserves by investing heavily in capital works projects. It is forecasted that Council's adjusted liquidity ratio (i.e. the level of current assets the Council has available to meet its current liabilities which are likely to fall due in the next 12 months) will remain above 1. This ratio has been adjusted for residential aged care deposits. This reflects a need for prudence with cash-flows (refer to page 17).

**4. Contents****Page**

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▪ Capital Works Program.....	20
▪ Debtors Report.....	22
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**5. Recommendation**

That the report be received and noted.

**Item 9.21 (cont'd)**

**Crs Lipshutz/Okotel**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

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**Glen Eira City Council Financial Report**  
**Executive Summary**  
*for the period ending 30 April 2015*

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**(a) Current Month Budget Result**

At the end of April 2015, the performance against budget from ordinary activities showed a positive variance of \$6.17M due to higher than anticipated revenue of \$3.92M and savings in operating expenditure of \$2.25M (refer to page 14 for details of the variances).

**(b) Current Month Forecast Result**

The forecast result expected for the financial year is an operating surplus of \$14.19M compared with the original adopted *2014-15 Annual Budget* of \$10.2M.

Please note that any surplus from day-to-day operations is used to accelerate capital works projects. Annual budget to forecast movements to date show an increase in operating revenue of \$3.75M, decrease in operating expenditure of \$709K and a net increase in non-operational activities \$469K.

**(c) Open Space Contributions**

***Contributions***

Council receives public open space levies under the *Subdivision Act*. Council will continue to spend far more on additional and improved public open space than Council receives in levies.

On 25 November 2014, Council considered and adopted the Report of the Independent Panel and adopted Amendment C120.

Council requested the Minister of Planning approve Amendment C120. This has been approved and Council has achieved the new uniform levy rate of 5.7% (Amendment C120).

The effect of Amendment C120, if it had applied to actual open space contributions from 1 July 2014 to 30 April 2015, would have been to increase revenue for open space by \$1,043,349 (33.71%), as per the amounts shown in the table below.

Description	Actual Contributions for month of April 2015	Contribution based on 5.7% Rate for the month of April 2015	Actual Contributions Year to Date	Contribution based on 5.7% Rate Year to Date
Open Space Monetary Contribution	\$552,182	\$735,756	\$3,095,022	\$4,138,371
Open Space Land Contribution	\$Nil	\$Nil	\$Nil	\$Nil

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**Glen Eira City Council Financial Report**  
**Executive Summary**  
*for the period ending 30 April 2015*

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**Open Space Reserve**

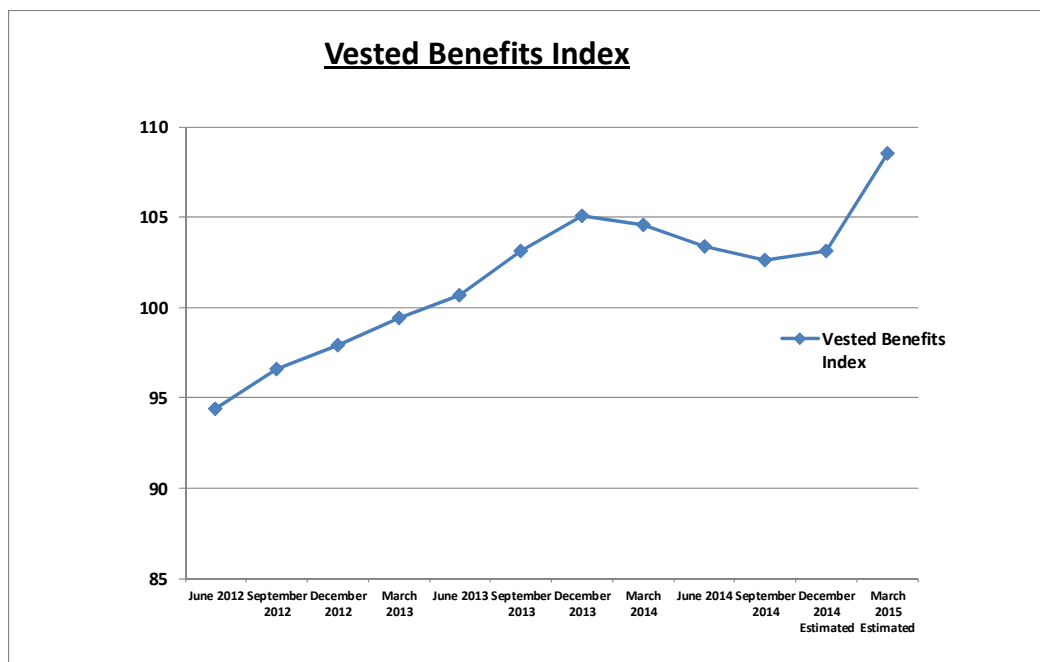
The balance of the Open Space Reserve as at 30 April 2015 is as follows:

Description	Previous Month	Current Month
<b>Opening Balance as at 1 July 2014</b>	<b>\$2,482,802</b>	<b>\$2,482,802</b>
Open Space Contributions received to date	\$2,542,840	\$3,095,022
Open Space Capital Expenditure	(\$1,569,335)	(\$1,857,598)
<b>Closing Balance</b>	<b>\$3,456,308</b>	<b>\$3,720,226</b>

Please note the majority of the Open Space Reserve funds are earmarked to be spent on the development of Booran Reserve (formerly Glen Huntly Reservoir).

**(d) Superannuation – Defined Benefits Scheme – Vested Benefits Index ('VBI')**

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day. For the Plan to be in a satisfactory financial position requires a VBI of 100% or more. Below is the estimated VBI since 30 June 2012:



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**Glen Eira City Council Financial Report**  
**Executive Summary**  
*for the period ending 30 April 2015*

---

**(e) Forecast adjustments for April 2015**

**Income from ordinary activities increase of \$399K**

The favorable expenditure forecast movement is mainly due to:

- **Other Revenue favourable variance of \$338K** due to higher than anticipated Open Space contributions for the month of April (\$552K actuals).

**Expenditure from ordinary activities increase of \$338K**

The unfavorable expenditure forecast movement is mainly due to:

- **Employee Costs unfavourable variance of \$375K** mainly due to the timing of staff recruitment.

**(f) Capital Works Program**

As at the end of April 2015, total capital works expenditure in 2014-15 is expected to be \$40.44M, represented by:

- New capital projects as per the *2014-15 Annual Budget* \$29.79M
- Capital works funding \$424K
- Carry forward expenditure from the 2013-14 financial year \$7.98M
- Forecast increase year to date \$2.25M.

**Capital Works Forecast Adjustments for April 2015 relate to:**

- Funding of \$60K to accommodate the installation of standalone toilet at Box Cottage Museum, Jasper Road, Ormond.

## FINANCIAL STRATEGY

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils based on analysis of the trends in some key financial indicators. At the Glen Eira Council Audit Committee meeting in August 2012, the Auditor-General stated that the financial indicators were just indicators rather than absolutes.

The following 3 pages explain and present the financial sustainability risks for Councils in 2013-14.

### Risk assessment criteria for financial sustainability indicators

Risk	Underlying result	Liquidity	Indebtedness	Self-financing	Capital replacement	Renewal gap
High	Negative 10% or less  Insufficient revenue is being generated to fund operations and asset renewal.	Equal to or less than 1.0  Insufficient current assets to cover liabilities.	More than 60%  Potentially long-term concern over ability to repay debt levels from own-source revenue.	Less than 10%  Insufficient cash from operations to fund new assets and asset renewal.	Equal to or less than 1.0  Spending on capital works has not kept pace with consumption of assets.	Equal to or less than 0.5  Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10% to zero  A risk of long-term run-down to cash reserves and inability to fund asset renewals.	1.0-1.5  Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	40-60%  Some concern over the ability to repay debt from own-source revenue.	10-20%  May not be generating sufficient cash from operations to fund new assets.	1.0-1.5  May indicate spending on asset renewal is insufficient.	0.5-1.0  May indicate insufficient spending on renewal of existing assets.
Low	More than zero  Generating surpluses consistently.	More than 1.5  No immediate issues with repaying short-term liabilities as they fall due.	40% or less  No concern over the ability to repay debt from own-source revenue.	20% or more  Generating enough cash from operations to fund assets.	More than 1.5  Low risk of insufficient spending on asset renewal.	More than 1.0  Low risk of insufficient spending on asset base.




Source: Victorian Auditor-General's Office.



**FINANCIAL STRATEGY (continued)**

The overall financial sustainability risk assessment is calculated using the ratings determined for each indicator.




**Overall financial sustainability risk assessment**

	High risk of short-term and immediate sustainability concerns indicated by either: <ul style="list-style-type: none"><li>• <b>red</b> underlying result indicator or</li><li>• <b>red</b> liquidity indicator.</li></ul>
	Medium risk of longer-term sustainability concerns indicated by either: <ul style="list-style-type: none"><li>• <b>red</b> self-financing indicator or</li><li>• <b>red</b> indebtedness indicator or</li><li>• <b>red</b> capital replacement indicator or</li><li>• <b>red</b> renewal gap indicator.</li></ul>
	Low risk of financial sustainability concerns—there are no high-risk indicators.

*Source:* Victorian Auditor-General's Office.

A trend analysis uses actual figures for the previous five years and a trend analysis using forecast figures for the following three years. The sustainability indicators are colour coded in line with the risk assessment criteria. The legend is used in presenting the results of our assessments.

**Legend for financial sustainability tables**

	Downward trend
	No substantial trend
	Upward trend
<i>Source:</i> Victorian Auditor-General's Office.	

## FINANCIAL STRATEGY (continued)

### Financial sustainability risk assessment results 2013–14

Inner metropolitan councils	Average Underlying result (%)	Liquidity	Indebtedness (%)	Self-financing (%)	Capital replacement	Renewal gap	Sustainability assessment
Banyule City Council	3.59	4.09	56.67	16.61	2.12	1.52	●
Bayside City Council	9.79	2.20	12.37	28.90	1.53	0.97	●
Boroondara City Council	8.68	1.76	33.66	23.58	2.09	1.76	●
Darebin City Council	3.58	1.64	1.24	17.63	1.17	1.08	●
Glen Eira City Council	8.38	1.38	17.97	23.53	2.23	1.77	●
Hobsons Bay City Council	5.62	0.99	0.88	24.61	1.50	1.33	●
Kingston City Council	7.85	1.68	14.00	24.32	1.71	1.45	●
Maribyrnong City Council	4.27	2.62	4.53	25.48	1.26	1.41	●
Maroondah City Council	2.61	1.61	1.65	25.00	1.53	1.03	●
Melbourne City Council	3.19	1.33	0.85	24.50	1.74	1.14	●
Monash City Council	-1.30	1.54	7.92	10.62	1.15	0.86	●
Moonee Valley City Council	3.02	1.61	6.99	16.66	1.25	0.87	●
Moreland City Council	4.39	1.49	35.74	14.90	1.55	0.96	●
Port Phillip City Council	0.24	1.59	2.52	7.89	1.37	0.73	●
Stonnington City Council	10.60	2.10	11.09	28.21	1.88	1.50	●
Whitehorse City Council	4.55	2.13	5.70	19.99	1.67	1.23	●
Yarra City Council	4.76	1.07	24.05	16.28	1.37	1.16	●
<b>Category average</b>	<b>4.93</b>	<b>1.81</b>	<b>13.99</b>	<b>20.51</b>	<b>1.60</b>	<b>1.22</b>	<b>●</b>
<b>Category risk assessment</b>	<b>Low</b>	<b>Low</b>	<b>Low</b>	<b>Low</b>	<b>Low</b>	<b>Low</b>	<b>Low</b>

Source: Victorian Auditor-General's Office.

Glen Eira City Council was assessed as having a low sustainability risk in 2013-14.

**FINANCIAL STRATEGY (continued)**

**Monthly Report Relative to Financial Strategy**

		Objective	2014-2015 Annual Budget as at 30 June 2015	2014-2015 Forecast	Comment
a.	One of a Council's most important functions is to renew community infrastructure. This involves not only maintaining assets but renewing and improving assets (e.g. enlarging drains, providing for all abilities and genders in community facilities, providing for all-year-round recreation at GESAC). Inner metro Councils need to be spending significantly more than depreciation if they are to achieve this.	New Works: Depreciation  x 125% =  \$24.08m	\$30.21m	\$32.46m	Council adopted a capital works program of \$38.21m (includes \$30.21m of new works and carry forwards from 2013-14 of \$8m).  The forecast of \$32.46m excludes carry forwards from the 2013-14 financial year.
b.	Councils must make surpluses on their recurrent operations in order to have more money for capital expenditure.	Operating Surplus to be achieved.	Surplus  \$10.2m	Surplus  \$14.19m	Council's operating forecast has increased due to better than anticipated income and savings in expenditure items.
c.	Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate. <ul style="list-style-type: none"><li>Average Rates and Charges</li><li>Pensioner Rate Rebate</li></ul>	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal rebate.	\$1,474 \$270	No Change	Average rates and charges are well below the average of inner metropolitan Councils (\$247 per assessment less than the average of inner metropolitan Councils). This means that Council charges \$15.2m p.a. less than inner metropolitan municipalities and has \$15.2m p.a. less for upgrading or providing facilities and services. In addition the Council provides one of the highest pensioner rebates in Victoria.*
d.	Operating costs per property should be kept as low as possible in order to generate <u>both</u> operating surpluses <u>and</u> lower Rates.	Council should aim to keep average operating costs below the average benchmark Councils.	\$1,871	No Change	In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$197 less per assessment (\$12.1m) than the average for the Inner Metropolitan grouping.*
e.	Interest on the money borrowed to build GESAC should be paid for by GESAC. <ul style="list-style-type: none"><li>% of GESAC interest costs paid for by GESAC (before depreciation).</li></ul>	100%	100%	100%	Community participation in GESAC has been ahead of expectations.
f.	Liquidity should be managed so as to cover all obligations as and when they fall due.	Adjusted Liquidity Ratio should be 1.0 or greater.	1.11	1.50	At this point, Council's liquidity ratio is forecast at 1.50.

\* Based on audited financial results from 2013-14.

**FINANCIAL STRATEGY (continued)**

**Monthly Report Relative to Auditor General's Indicators**































The Auditor General's indicators are set out on his website (*"Local Government: Results of the 2013-14 Audits"*). This includes the definitions of the indicators, the three categories of risk and the results for all Councils as at 30 June.

	Indicator	Actual 30-Jun-14	Budget 30-Jun-15	Forecast 30-Jun-15	Comment
a.	Adjusted Liquidity Ratio	1.38	1.11	1.50	Glen Eira's adjusted liquidity ratio is expected to remain between 1.0 and 1.6 in order to maximise renewal of community facilities.
b.	Underlying ( <i>Operating</i> ) Result	8.38%	6.05%	6.77%	A positive result indicates an operating surplus.
c.	Indebtedness	17.97%	29.74%	29.06%	Relates to Council's level on non-current liabilities ( <i>substantially borrowings</i> ) as a percentage of own-source revenue. This is expected to decrease over time.
d.	Self-Financing	23.53%	20.86%	24.69%	Measures the ability to replace assets using cash generated by Council's operations.
e.	Capital Replacement	2.23	2.17	2.44	A measure greater than 1.0 indicates a rate of spending higher than depreciation. Glen Eira has the highest average of all inner metropolitan Councils. Expect this figure to remain as a low risk.
f.	Renewal Gap	1.77	1.67	1.84	Measures the rate of spending on existing assets. Glen Eira has the highest average of all inner metropolitan Councils. Expect this figure to remain as a low risk.
g.	Sustainability Assessment	Green	Green	Green	Low risk ( <i>best available classification</i> ).

## ASSURANCE MAP

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

Council's Strategic Risks	Risk Rating	Type of Assurance						Previous (2011-2014) and proposed IA activity 2014/15-2016/17, and/or other independent reviews/checks
		Management	External Parties				Internal Audit	
		Management Review / self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	
1. Legislation or Standards – Changes generally	E							Food Safety (2011/12) Statutory Planning (2013/14)
2. Legislation or Standards – Cost shifting	E							
3. Funding – Shortfalls	H							
4. Contracts – consultant errors	H							Tendering (2013/14) Contract Management (2013/14)
5. Insurance – failure to comply with policy	H							
6. Contracts – indemnities beyond insurance coverage	H							Contract Management (2013/14)
7. Contractors - insurances	H							Contract Management (2013/14)
8. Contractors – Council liability for the actions of contractors	H							Contract Management (2013/14) Parks & Open Space Maintenance (2014/15)
9. IT – security compromised	H							IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) IT Strategy (management) (2013/14)
10. Advice – incorrect advice provided	H							Statutory Planning (2013/14)

Council's Strategic Risks	Risk Rating	Type of Assurance						Previous (2011-2014) and proposed IA activity 2014/15-2016/17, and/or other independent reviews/checks
		Management	External Parties				Internal Audit	
		Management Review / self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	
11. Infrastructure – serious deficiency	H							Asset Management (2013/14) Parks & Open Space Maintenance (2014/15) Land and Building Revaluation biennial (ongoing)
12. Contracts – wrong authority / process	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
13. Road Management Act / Plan – failure to comply	H							
14. Clayton Landfill – tightening of requirements and fines	H							Clayton Landfill Review (2014/15)
15. Contract Agreements /Partnerships inappropriate relationships entered into	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
16. Clayton Landfill – permanent site closure	H							Clayton Landfill Review (2014/15)
17. Health & Safety – safe & healthy workplace not maintained	H							SafetyMAP recertification (2013/14) OH&S Review (2015/16)
18. Embezzlement	H							Fraud Review (2013/14) Financial Controls (2014/15) Financial Compliance transaction analysis (ongoing)
19. Public Liability General	M							
20. Power exercised inconsistent with delegation	M							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing) Fraud review (2013/14) Financial Controls (2014/15)

\* Reviews performed are ad-hoc and Council may or may not be included in selected sampling



Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.

Please note that the External Audit process is designed to enable the A-G to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems and processes.

**Glen Eira City Council**  
**Income Statement**  
*for period ending 30 April 2015*



	2014-15 Year to Date Actual	2014-15 Year to Date Budget	2014-15 Year to Date Variance	2014-15 Year to Date Variance	2014-15 Last Month Forecast	2014-15 Current Month Forecast	2014-15 Current Month Forecast Movement	2014-15 Annual Budget	2014-15 Budget Forecast Variance	2014-15 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's	(%)
<b>REVENUES</b>										
<b>Revenue from Ordinary Activities</b>										
General Rates	76,705	76,613	92	0.1%	76,690	76,705	15	76,613	92	0.1%
Supplementary Rates	430	333	97	29.1%	539	497	(42)	400	97	24.3%
Waste and Recycling Charges	13,557	13,551	6	0.0%	13,709	13,757	47	13,728	29	0.2%
Investment Income	1,299	879	419	47.7%	1,436	1,475	39	1,055	419	39.7%
Grants	18,136	17,415	721	4.1%	21,688	21,703	15	21,152	551	2.6%
User Charges and Other Fees	20,055	19,823	232	1.2%	23,743	23,682	(61)	23,477	205	0.9%
Statutory Fees and Fines	3,975	3,809	166	4.4%	4,643	4,692	49	4,526	166	3.7%
Other Revenue	5,287	3,097	2,191	70.7%	5,568	5,506	338	3,716	2,190	58.9%
<b>Total Revenue from Ordinary Activities</b>	<b>139,445</b>	<b>135,522</b>	<b>3,922</b>	<b>2.89%</b>	<b>148,017</b>	<b>148,416</b>	<b>399</b>	<b>144,668</b>	<b>3,748</b>	<b>2.6%</b>
<b>EXPENSES</b>										
<b>Expenses from Ordinary Activities</b>										
Employee Costs	53,540	54,521	981	1.8%	62,226	62,600	(375)	63,428	828	1.3%
Training	352	595	243	40.9%	523	504	19	739	236	31.9%
Agency	856	1,138	282	24.8%	1,146	1,131	15	1,363	233	17.1%
Materials and Consumables	4,136	4,848	712	14.7%	5,477	5,551	(75)	5,912	361	6.1%
Contractor Payments	21,666	20,850	(816)	(3.9%)	26,550	26,546	4	25,255	(1,291)	(5.1%)
Maintenance	4,296	4,554	259	5.7%	5,854	5,730	124	5,885	155	2.6%
Utility Services	3,049	3,181	133	4.2%	3,558	3,675	(117)	3,611	(64)	(1.8%)
Insurances	737	924	187	20.2%	961	908	53	1,095	187	17.1%
Other Expenses	3,035	3,248	213	6.5%	3,885	3,843	41	3,982	139	3.5%
Council Donations, Grants and Subsidies	721	833	112	13.5%	899	904	(5)	892	(12)	(1.4%)
Debt Servicing	1,549	1,487	(62)	(4.2%)	2,024	2,048	(24)	1,986	(62)	(3.1%)
<b>Total Expenses from Ordinary Activities</b>	<b>93,937</b>	<b>96,181</b>	<b>2,245</b>	<b>2.3%</b>	<b>113,103</b>	<b>113,441</b>	<b>(338)</b>	<b>114,151</b>	<b>709</b>	<b>0.6%</b>
<b>Net Result for Reporting Period before non operational activities</b>	<b>45,508</b>	<b>39,340</b>	<b>6,167</b>	<b>15.7%</b>	<b>34,914</b>	<b>34,975</b>	<b>61</b>	<b>30,517</b>	<b>4,457</b>	<b>14.6%</b>
<b>NON OPERATIONAL ACTIVITIES</b>										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	1,179	400	779	194.5%	1,180	1,259	79	481	779	162.1%
Written Down Value of Assets Sold/Disposed including Cost of Sales	1,738	1,275	(462)	(36.2%)	1,997	1,993	4	1,531	(462)	(30.2%)
Depreciation and Amortisation	16,839	16,053	(786)	(4.9%)	19,968	20,050	(82)	19,264	(786)	(4.1%)
<b>Net Result for Reporting Period</b>	<b>28,110</b>	<b>22,412</b>	<b>5,698</b>	<b>25.4%</b>	<b>14,130</b>	<b>14,192</b>	<b>62</b>	<b>10,203</b>	<b>3,988</b>	<b>39.1%</b>
Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in revenue and increase in expenditure.										



**Glen Eira City Council**  
**Balance Sheet**  
*for period ending 30 April 2015*



	Actuals 2013-14	Annual Budget 2014-15	Annual Forecast 2014-15	Year to Date Actual 2014-15	Previous Month's Actuals 2014-15
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	38,869	25,793	38,732	38,989	46,819
Trade and Other Receivables	8,707	8,650	8,707	28,839	30,706
Prepayments	472	631	472	145	232
<b>Total Current Assets</b>	<b>48,048</b>	<b>35,075</b>	<b>47,911</b>	<b>67,973</b>	<b>77,757</b>
<b>Non-Current Assets</b>					
Property, Infrastructure, Plant and Equipment	1,690,329	1,349,980	1,708,723	1,697,253	1,695,373
Intangible Assets	794	1,083	794	731	774
Investments in Associates	2,040	3,191	2,040	2,040	2,040
Financial Assets	5	5	5	5	5
<b>Total Non-Current Assets</b>	<b>1,693,168</b>	<b>1,354,259</b>	<b>1,711,562</b>	<b>1,700,029</b>	<b>1,698,192</b>
<b>TOTAL ASSETS</b>	<b>1,741,217</b>	<b>1,389,334</b>	<b>1,759,474</b>	<b>1,768,002</b>	<b>1,775,949</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Trade and Other Payables	11,459	11,318	11,459	9,720	10,319
Trust Funds	22,909	22,369	22,909	23,101	23,579
Provisions	12,141	11,287	12,141	12,135	12,093
Interest-Bearing Liabilities	1,158	1,156	1,158	893	980
Superannuation — defined benefits call	2,561	-	-	2,609	2,609
<b>Total Current Liabilities</b>	<b>50,228</b>	<b>46,130</b>	<b>47,667</b>	<b>48,457</b>	<b>49,580</b>
<b>Non-Current Liabilities</b>					
Provisions	708	707	708	816	816
Interest-Bearing Liabilities	21,271	21,205	20,271	20,583	20,583
<b>Total Non-Current Liabilities</b>	<b>21,979</b>	<b>21,912</b>	<b>20,979</b>	<b>21,400</b>	<b>21,400</b>
<b>TOTAL LIABILITIES</b>	<b>72,207</b>	<b>68,042</b>	<b>68,646</b>	<b>69,857</b>	<b>70,979</b>
<b>NET ASSETS</b>	<b>1,669,009</b>	<b>1,321,292</b>	<b>1,690,828</b>	<b>1,698,145</b>	<b>1,704,970</b>
<b>Represented by:</b>					
<b>EQUITY</b>					
Accumulated Surplus	865,313	508,982	887,132	893,422	900,246
Reserves	803,696	812,309	803,696	804,724	804,724
<b>TOTAL EQUITY</b>	<b>1,669,009</b>	<b>1,321,292</b>	<b>1,690,828</b>	<b>1,698,145</b>	<b>1,704,970</b>



**Glen Eira City Council**  
**Income Statement by functional activities of the municipality**  
*for period ending 30 April 2015*

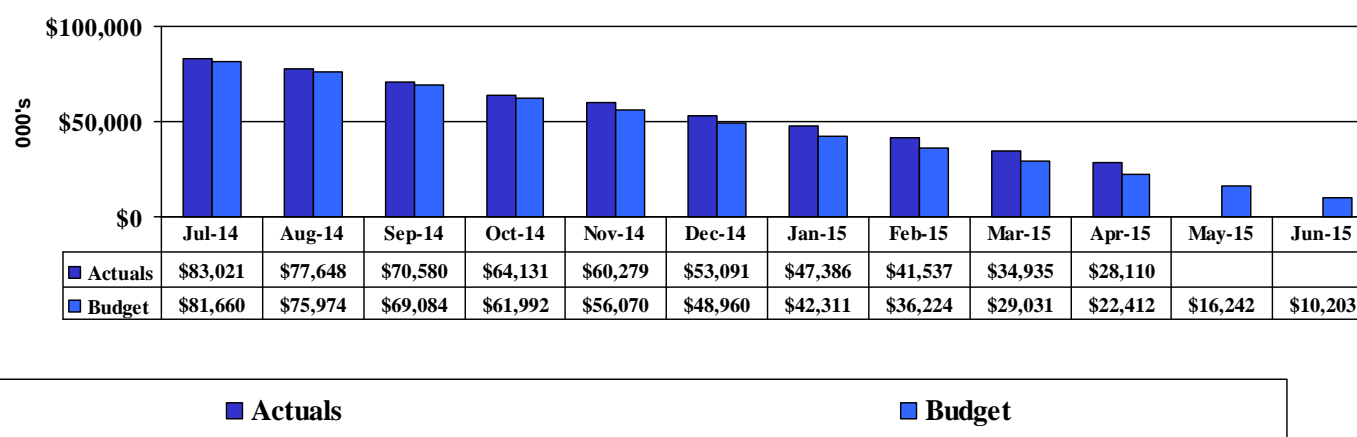


Functional activities	2014-15 Year to Date Revenue	2014-15 Year to Date Expenses	2014-15 Change in Net Assets	2014-15 Annual Forecast	2014-15 Annual Budget	2014-15 Budget Forecast Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Rates	77,136	-	77,136	77,202	77,013	189
Roads, Drains and Building Maintenance	1,058	(10,970)	(9,913)	(10,914)	(11,026)	111
Sustainability	14,433	(10,923)	3,510	1,517	1,555	(38)
Planning and Community Safety	6,254	(8,684)	(2,429)	(3,082)	(3,388)	305
Park Services	40	(7,434)	(7,394)	(9,052)	(8,552)	(500)
Recreation	651	(1,839)	(1,188)	(1,473)	(1,707)	234
Libraries	953	(3,447)	(2,495)	(3,201)	(3,479)	278
Community Care	6,799	(7,392)	(593)	(765)	(1,033)	267
Family and Community Services	4,571	(7,874)	(3,303)	(4,284)	(4,487)	202
Cultural Services	97	(940)	(843)	(1,033)	(965)	(68)
Debt Servicing	-	(1,530)	(1,530)	(2,026)	(1,962)	(64)
Residential Aged Care	9,621	(11,295)	(1,673)	(2,045)	(2,193)	148
Proceeds, Depreciation/Amortisation, Written Down Value	1,179	(18,577)	(17,397)	(20,783)	(20,314)	(469)
Customer Service and Council Governance	2	(4,017)	(4,015)	(5,071)	(5,762)	692
Community Information	2	(955)	(952)	(1,404)	(1,572)	168
Corporate Counsel	5	(1,288)	(1,284)	(1,560)	(1,691)	131
Business Development	21	(427)	(406)	(540)	(599)	60
Financial Services	4,215	(7,292)	(3,077)	(4,049)	(5,136)	1,087
Capital Subsidies	305	-	305	309	363	(54)
Public Open Space Levies	3,095	-	3,095	3,462	2,200	1,262
Glen Eira Sports and Aquatic Centre (GESAC)	10,187	(7,629)	2,558	2,984	2,937	47
<b>Net Result for the Reporting Period</b>	<b>140,624</b>	<b>(112,514)</b>	<b>28,110</b>	<b>14,192</b>	<b>10,203</b>	<b>3,988</b>
Brackets denote net cost to Council						

# Glen Eira City Council

## Financial Performance

### Cumulative for the period ending 30 April 2015



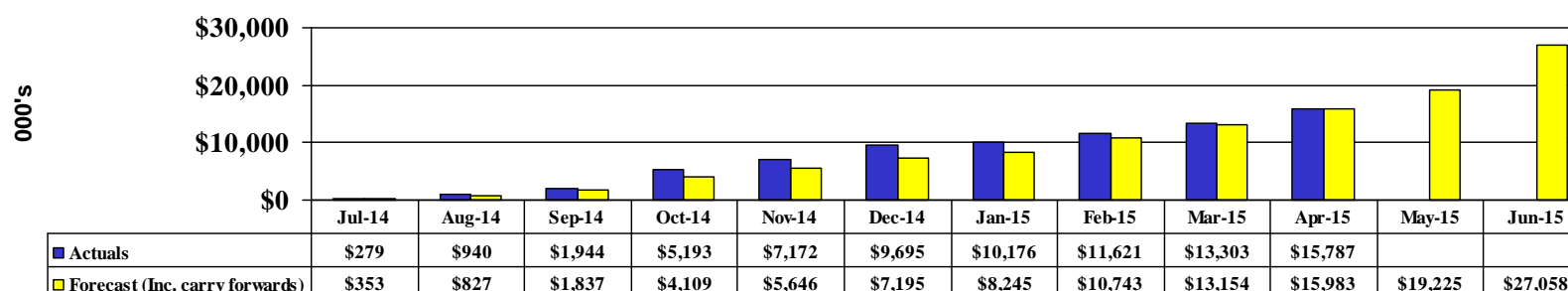
The April 2015 year to date financial performance was \$5.7M better than the year to date budget mainly due to:

- Better than anticipated income received for Other Revenue \$2.19M (including carbon tax refund of \$876K and higher than budgeted Open Space Contributions \$1.26M), Government Grants \$721K, User Charges and Other Fees \$232K, Statutory Fees and Fines \$166K and Supplementary Rates \$97K.
- Higher than expected Interest on Investments \$419K.
- Favourable variances in expenditure items including: Employee Costs \$981K, Materials and Consumables \$712K, Agency \$282K, Maintenance \$259K, Training \$243K, Other Expenses \$213K, Insurances \$187K, Utility Services \$133K and Council Donations, Grants and Subsidies \$112K.
- Unfavourable variance in Contractor Payments \$816K and Debt Servicing Costs \$62K.



# Glen Eira City Council

## Capital Expenditure *(excluding Major Projects)* for the period ending 30 April 2015



■ Actuals

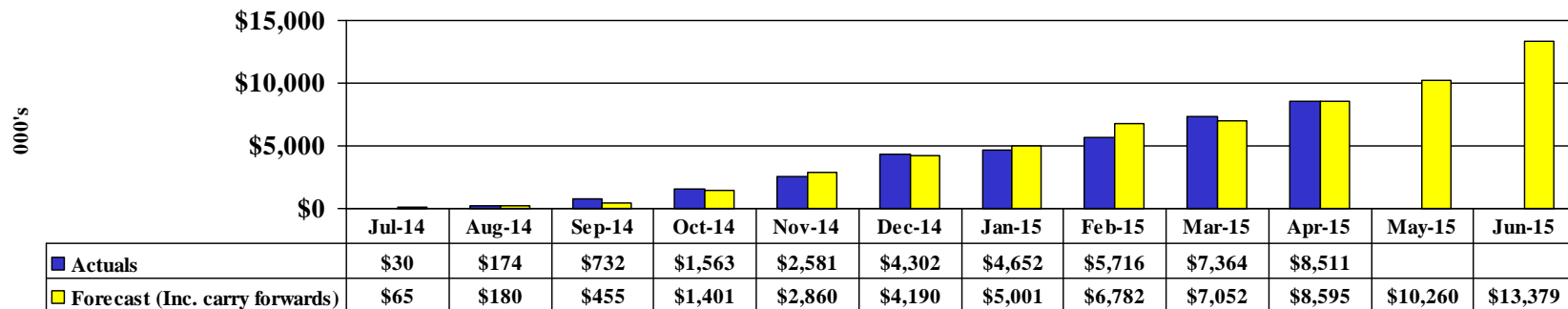
■ Forecast (Inc. carry forwards)



# Glen Eira City Council

## Capital Expenditure *(Major Projects)*

### for the period ending 30 April 2015



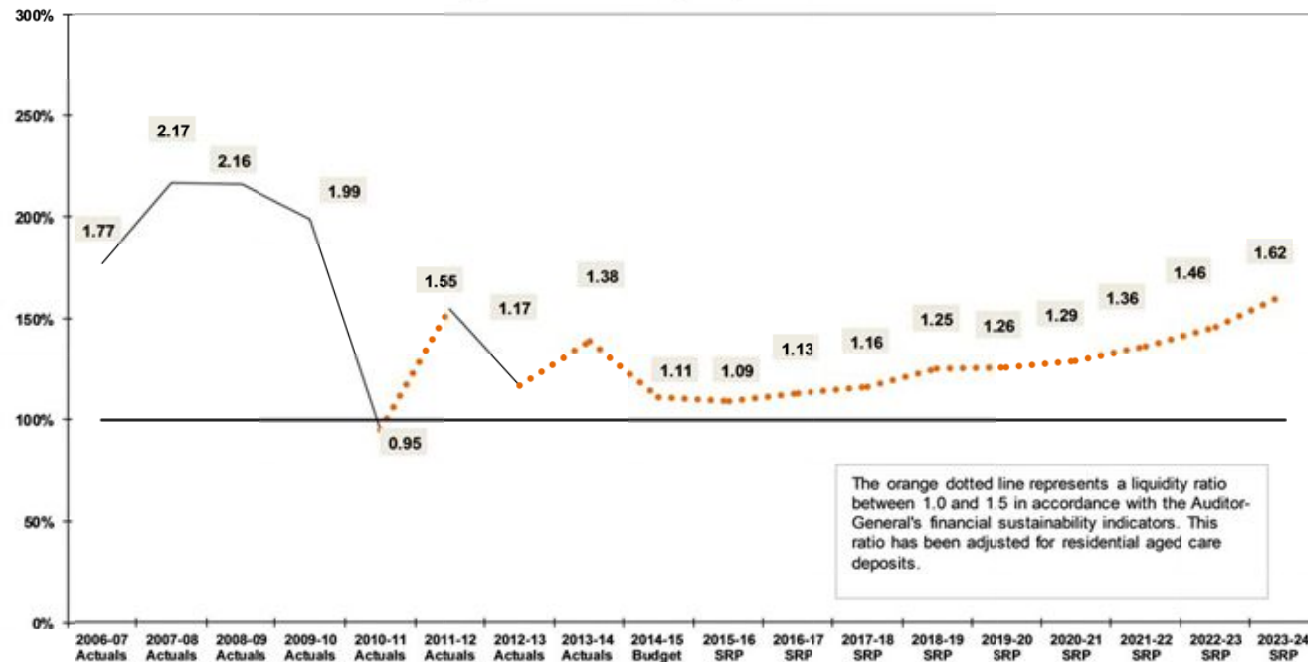
■ Actuals

■ Forecast (Inc. carry forwards)

# Glen Eira City Council

## Liquidity Management

### Adjusted Working Capital Ratio



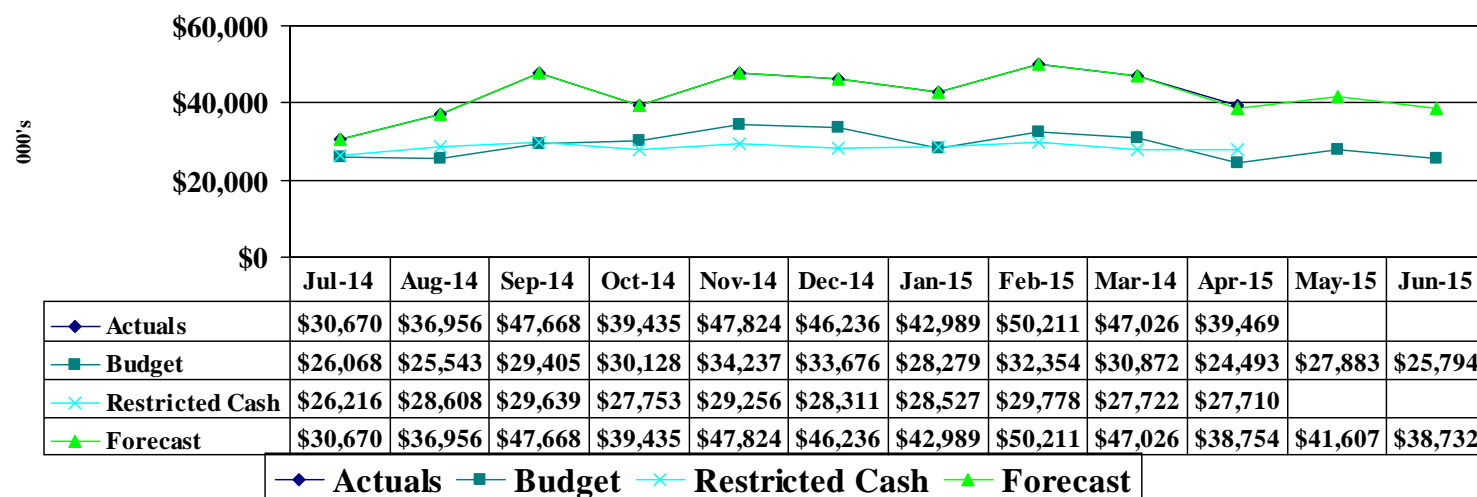
Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves. Council has fully borrowed \$25m to fund the construction of the Glen Eira Sports and Aquatic Centre (GESAC). Council will continue to have a large investment in capital works projects. The adjusted working capital ratio above expresses the level of current assets the Council has available to meet its current liabilities. This ratio has been adjusted for residential aged care deposits. Council's long-term forecast has the adjusted liquidity ratio remaining around 1 or 100% for the remainder of this Council term and into the next. This means careful monitoring of the cash flow position to ensure current liabilities are adequately covered and that unanticipated or unbudgeted capital or operating expenses are avoided. As at end of April 2015, the Adjusted Working Capital Ratio is 2.07.



# Glen Eira City Council

## Cash Balances

### For the period ending 30 April 2015

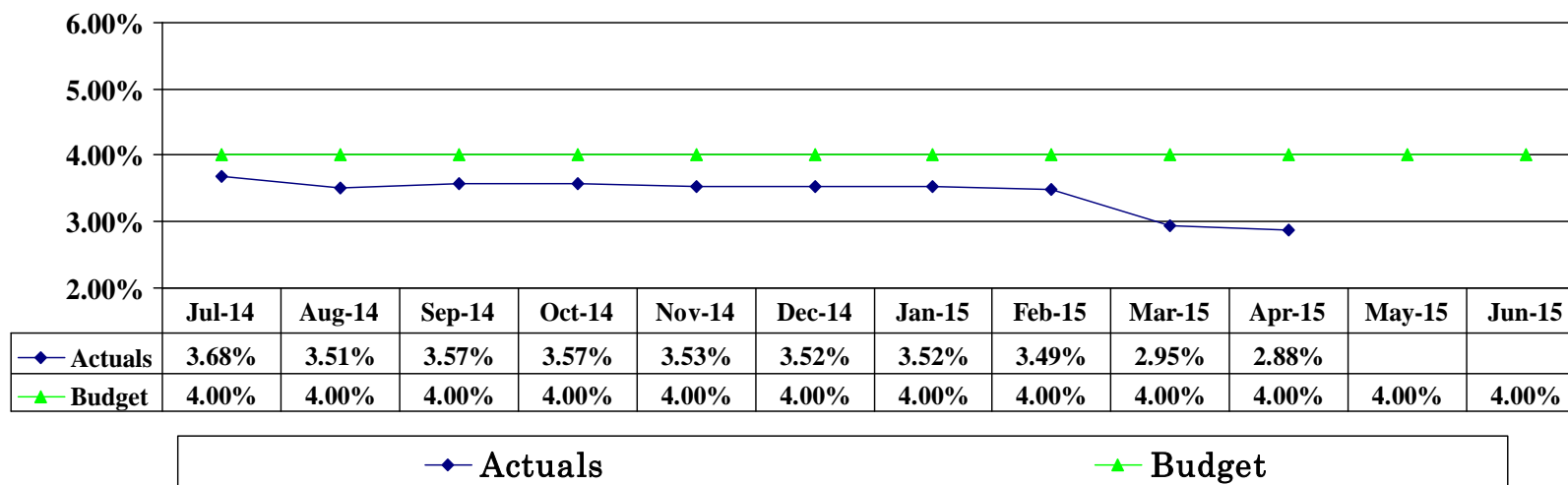


Council's year to date cash balance of \$39.47M is higher than budget for the current month. Council's forecast position to June 2015 of \$38.73M has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.

Council has cash assets that are subject to restrictions. Restricted funds as at 30 April 2015 include: Residential Aged Care Deposits of \$19.54M, Trust Funds and Deposits \$3.56M (including asset protection permits), Open Space Reserve \$3.72M and Fire Services Property Levy \$889K.

# Glen Eira City Council

## Actual Interest Rate vs Budget Interest Rate for the period ending 30 April 2015



Council achieved a slightly lower return of 2.88% against the budget of 4.00%.

Glen Eira City Council  
Capital Works Program Expenditure  
for period ending 30 April 2015



Description	2014-15 Carry Forwards from 2013- 14	2014-15 Adopted Annual Capital Budget	2014-15 Capital Grant Funding	2014-15 Budget Plus 2013-14 Carry Forward	2014-15 YTD Work In Progress	2014-15 YTD Forecast	2014-15 YTD Variance	2014-15 Annual Forecast Projected end of June 2015 expenditure	2014-15 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>CAPITAL WORKS: MUST DO</b>									
INFORMATION SYSTEMS	708,000	887,900	-	1,595,900	1,040,087	1,313,000	(272,913)	1,595,900	-
VEHICLE REPLACEMENT	-	1,698,000	-	1,698,000	1,472,806	1,176,735	296,071	1,638,000	(60,000)
ROAD REHABILITATION-CAPITAL	-	3,553,000	-	3,553,000	1,532,973	1,400,500	132,473	3,553,000	-
DRAINAGE IMPROVEMENTS	-	3,500,000	-	3,500,000	2,304,426	2,114,000	190,426	3,500,000	-
LOCAL ROAD RESURFACING	-	1,150,000	-	1,150,000	1,206,793	1,150,000	56,793	1,150,000	-
FOOTPATH REPLACEMENT	-	1,725,000	-	1,725,000	1,131,732	1,128,750	2,982	1,725,000	-
KERB AND CHANNEL REPLACEMENT PROGRAM	-	160,000	-	160,000	75,355	80,400	(5,045)	160,000	-
RIGHT OF WAY RENEWAL PROGRAM	-	240,000	-	240,000	235,224	235,000	224	240,000	-
TRAFFIC SIGNAL RENEWAL PROGRAM	-	250,000	-	250,000	82,793	150,000	(67,207)	250,000	-
LATM REPLACEMENT	-	221,000	-	221,000	4,560	106,000	(101,440)	221,000	-
CAR PARK REHABILITATION	46,000	305,000	-	351,000	257,848	130,000	127,848	366,000	15,000
ROADS TO RECOVERY	-	-	288,000	288,000	152,019	-	152,019	288,000	-
<b>TOTAL MUST DO</b>	<b>754,000</b>	<b>13,689,900</b>	<b>288,000</b>	<b>14,731,900</b>	<b>9,496,616</b>	<b>8,984,385</b>	<b>512,231</b>	<b>14,686,900</b>	<b>(45,000)</b>
<b>CAPITAL WORKS: ROLLING ANNUAL</b>									
HEATING, VENTILATION AND COOLING SYSTEMS RENEWAL PROGRAM	-	25,000	-	25,000	23,830	30,980	(7,150)	30,980	5,980
BUILDING IMPROVEMENTS	-	567,000	-	567,000	373,956	397,100	(23,144)	557,000	(10,000)
BATHROOM RENEWAL	-	40,000	-	40,000	39,663	40,000	(337)	40,000	-
KITCHEN UPGRADES	-	24,000	-	24,000	56,400	65,000	(8,600)	65,000	41,000
PLANT RENEWAL	-	22,000	-	22,000	20,020	22,000	(1,980)	22,000	-
ROOF REPLACEMENT	19,000	130,000	-	149,000	42,371	75,000	(32,629)	149,000	-
SHOPPING CENTRE CARPARK IMPROVEMENTS	119,000	550,000	-	669,000	268,352	348,000	(79,648)	669,000	-
TRAFFIC ENGINEERING	22,000	926,000	-	948,000	581,168	258,000	323,168	948,000	-
LIBRARY BOOKS	-	725,334	61,123	786,457	635,291	661,327	(26,036)	786,457	-
BUILDING PAINTING PROGRAM	-	123,000	-	123,000	55,081	77,000	(21,919)	77,000	(46,000)
RECREATION	159,413	250,000	-	409,413	148,974	210,000	(61,026)	409,413	-
POOL REFURBISHMENT	-	150,000	-	150,000	130,896	171,000	(40,104)	165,000	35,000
BICYCLE STRATEGY	97,000	150,000	-	247,000	40,641	131,000	(90,359)	247,000	-
UPGRADE AND REPLACE AGED PARK FURNITURE	-	444,500	-	444,500	264,929	229,500	35,429	444,500	-
SPORTS GROUND LIGHTING	-	192,000	-	192,000	135,680	192,000	(56,320)	192,000	-
DROUGHT TOLERANT GRASS	-	500,000	-	500,000	272,923	350,000	(77,077)	500,000	-
SAFETY SAILS	-	60,000	-	60,000	64,445	60,000	4,445	60,000	-
PARK PATHWAY LIGHTING	-	30,000	-	30,000	-	30,000	(30,000)	30,000	-
SMALL PARK LANDSCAPING	-	195,000	-	195,000	197,290	195,000	2,290	195,000	-
<b>TOTAL ROLLING ANNUAL</b>	<b>416,413</b>	<b>5,103,834</b>	<b>61,123</b>	<b>5,581,370</b>	<b>3,351,910</b>	<b>3,542,907</b>	<b>(190,997)</b>	<b>5,607,350</b>	<b>25,980</b>

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Glen Eira City Council  
Capital Works Program Expenditure  
for period ending 30 April 2015 (continued)



Description	2014-15 Carry Forwards from 2013- 14	2014-15 Adopted Annual Capital Budget	2014-15 Capital Grant Funding	2014-15 Budget Plus 2013-14 Carry Forward	2014-15 YTD Work In Progress	2014-15 YTD Forecast	2014-15 YTD Variance	2014-15 Annual Forecast Projected end of June 2015 expenditure	2014-15 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>CAPITAL WORKS- MAJOR PROJECTS</b>									
PAVILION UPGRADE (CENTENARY PARK)	600,000	1,350,000	50,000	2,000,000	1,309,729	1,240,000	69,729	2,900,000	-
PAVILION UPGRADE (DUNCAN MACKINNON)	4,972,893	1,900,000	-	6,872,893	4,715,844	4,633,242	82,602	6,872,893	-
CENTENARY PARK CAR PARK CONSTRUCTION	-	575,000	25,000	600,000	22,430	200,000	(177,570)	600,000	-
OPEN SPACE INITIATIVES	-	1,120,000	-	1,120,000	1,235,769	1,032,000	203,769	1,120,000	-
ELSTERNWICK PLAZA LANDSCAPE IMPROVEMENTS	236,220	350,000	-	586,220	67,938	100,000	(32,062)	586,220	-
BOORAN RESERVE COMMUNITY CONSULTATION AND MASTER PLAN DEVELOPMENT	-	200,000	-	200,000	1,158,846	1,390,000	(231,154)	2,200,000	2,000,000
	<b>5,809,113</b>	<b>5,495,000</b>	<b>75,000</b>	<b>11,379,113</b>	<b>8,510,556</b>	<b>8,595,242</b>	<b>(84,686)</b>	<b>13,379,113</b>	<b>2,000,000</b>
<b>SHORT TERM PROJECTS</b>									
FURNITURE & FITTINGS	-	50,000	-	50,000	22,860	-	22,860	50,000	-
INFORMATION SYSTEMS	8,000	249,560	-	257,560	103,811	132,500	(28,689)	257,560	-
HEATING, VENTILATION AND COOLING SYSTEMS RENEWAL PROGRAM	-	250,000	-	250,000	73,900	62,500	11,400	250,000	-
BUILDING IMPROVEMENTS	65,000	902,000	-	967,000	462,263	643,750	(181,487)	1,116,000	149,000
UPGRADE AUDIO & VISUAL EQUIPMENT	-	19,688	-	19,688	21,873	19,688	2,185	19,688	-
REFURBISHMENT OF ILUs	67,000	100,000	-	167,000	129,111	162,000	(32,889)	167,000	-
CONTRACT MANAGEMENT SOFTWARE	8,000	-	-	8,000	-	8,000	(8,000)	8,000	-
SECURITY AND CCTV	-	40,000	-	40,000	-	40,000	(40,000)	40,000	-
FURNITURE, FITTINGS & EQUIPMENT - ADASS	-	-	-	-	34,567	33,045	1,522	33,045	33,045
GREENWASTE BIN ROLLOUT	-	827,000	-	827,000	687,584	724,262	(36,678)	827,000	-
LIBRARY FAST TRACK CUSTOMER SERVICE	-	615,661	-	615,661	444,934	275,661	169,273	615,661	-
CAULFIELD PARK CONSERVATORY	68,000	-	-	68,000	60,210	-	60,210	68,000	-
RECREATION	203,000	884,000	-	1,087,000	404,917	663,000	(258,083)	968,000	(119,000)
GESAC FURNITURE & EQUIPMENT	583,000	903,320	-	1,486,320	62,442	22,000	40,442	1,594,320	108,000
PARKS MINOR CAPITAL WORKS	-	275,000	-	275,000	80,147	83,500	(3,353)	288,500	13,500
PUBLIC HALL FURNITURE	-	10,400	-	10,400	-	10,400	(10,400)	10,400	-
PLINTH CURBING	-	80,000	-	80,000	97,343	80,000	17,343	80,000	-
BIN ENCLOSURES	-	17,000	-	17,000	17,458	17,000	458	17,000	-
RESIDENTIAL AGED CARE & STORAGE IMPROVEMENTS	-	246,000	-	246,000	229,414	176,000	53,414	246,000	-
FURNITURE AND EQUIPMENT - MCH OFFICES	-	27,100	-	27,100	4,127	27,100	(22,973)	27,100	-
LOADING BAYS GLEN WORKS	-	-	-	-	1,976	80,000	(78,024)	80,000	80,000
<b>TOTAL SHORT TERM PROJECTS</b>	<b>1,002,000</b>	<b>5,496,729</b>	<b>-</b>	<b>6,498,729</b>	<b>2,938,937</b>	<b>3,260,406</b>	<b>(321,469)</b>	<b>6,763,274</b>	<b>264,545</b>
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	<b>7,981,526</b>	<b>29,785,463</b>	<b>424,123</b>	<b>38,191,112</b>	<b>24,298,019</b>	<b>24,382,940</b>	<b>(84,921)</b>	<b>40,436,637</b>	<b>2,245,525</b>

2014-15 Capital Works Reconciliation

for period ending 30 April 2015

Capital Works Carried Forwards from the 2013-14 financial year	\$ 7,981,526
Annual Budget 2014-15	\$ 29,785,463
Capital Grant Funding 2014-15	\$ 424,123
<b>Total 2014-15 Annual Budget including Capital Grants and Carried Forward Projects</b>	<b>\$ 38,191,112</b>

Monthly Forecast Movements:

Jul 2014	33,045	Oct 2014	2,000,000	Jan 2015	143,000	Apr 2015	62,000
Aug 2014	-	Nov 2014	38,980	Feb 2015	(111,500)	May 2015	-
Sep 2014	-	Dec 2014	-	Mar 2015	80,000	Jun 2015	-
Closing Capital Balance							<b>40,436,637</b>

Glen Eira City Council

Outstanding Debtors

for period ending 30 April 2015



OUTSTANDING (NON-RATE) DEBTOR REPORT (\$'000)

Debtors	Current 0-30 days	31-60 days	61-90 days	90 + days	Total Debtors	Provision for Doubtful Debtors	Net Debt Outstanding
<b>General Debtors</b>							
Finance & Valuations	8	-	-	19	27	5	22
Buildings and Facilities	10	-	1	8	19	2	17
Planning & Transport	102	-	-	10	112	3	110
Community Relations	78	53	17	3	151	1	150
Arts & Cultural Services	8	-	8	-	16	-	16
Recreation	164	6	3	-	173	-	173
Community Services	23	3	-	-	26	-	26
Child Care Centres	78	1	1	3	83	1	82
Residential Aged Care	196	18	3	13	230	3	227
Home and Community Care	87	21	4	-	112	-	112
Assets and Facilities	3	-	-	-	3	-	3
<b>General Debtors Total</b>	<b>757</b>	<b>102</b>	<b>37</b>	<b>56</b>	<b>952</b>	<b>14</b>	<b>938</b>
<b>Other Debtors</b>	<b>Current 0-3 months</b>	<b>4-6 months</b>	<b>7-12 Months</b>	<b>12 Months +</b>	<b>Total Debtors</b>	<b>Provision for Doubtful Debtors</b>	<b>Net Debt Outstanding</b>
Parking Infringements - Council	605	124	82	23	834	83	751
Parking Infringements - PERIN	-	-	71	1,200	1,272	1,145	127
<b>Other Debtors Total</b>	<b>605</b>	<b>124</b>	<b>154</b>	<b>1,224</b>	<b>2,106</b>	<b>1,228</b>	<b>878</b>
<b>Total Debtors</b>	<b>1,362</b>	<b>226</b>	<b>191</b>	<b>1,280</b>	<b>3,058</b>	<b>5,082</b>	<b>1,816</b>

Comments

Finance & Valuations

The majority of the \$19K in 90+ days is under investigation.

Parking Debtors

Council's Parking Debtors for the current period comprise of :

	<b>\$,000</b>
Collection by Council	834
Collection by PERIN Court	1,272
<b>Total Parking Debtors</b>	<b>\$ 2,106</b>

Rate Debtors

Instalment	2014-2015 Opening Balance \$'000	2014-2015 Year to date \$'000
Arrears Brought Forward	4,809	4,809
2014-15 Rates & Garbage Generated	90,671	90,071
2014-15 Fire Services Property Levy	11,242	11,242
<b>Total Rates &amp; Charges</b>	<b>106,122</b>	<b>106,122</b>
<b>Adjustments:</b>		
Glen Eira Pension Rebate	(493)	(518)
State Government Rebate	(1,654)	(1,737)
Fire Services Property Levy Rebate	(398)	(418)
Receipts	-	(79,568)
Interest	-	372
Supplementary Valuations	-	617
Adjustments	-	13
<b>Total Adjustments</b>	<b>(2,545)</b>	<b>(81,238)</b>
<b>Rates &amp; Charges Balance at Month End</b>	<b>103,577</b>	<b>24,884</b>

**Glen Eira City Council**  
**Financial Ratios (Performance Indicators)**  
for period ending 30 April 2015



Financial Ratios (performance indicators)	April 2014-15 (%)	April 2014-15 Ratio	April 2013-14 (%)	April 2013-14 Ratio
<b>(1) Rates/Total Revenue</b> (To identify Council's dependence on non-rate income)				
General & Supplementary Rates	55.32 %	0.55 :1	54.03 %	0.54 :1
Total Revenue				
(The level of Council's reliance on Rate Revenue is determined by assessing rate revenue as a proportion of the Total Revenue of Council)				
<b>(2) Garbage Charge/Total Revenue</b> (To identify Council's dependence on Garbage Charges)				
Garbage Charge	9.72 %	0.10 :1	10.63 %	0.11 :1
Total Revenue				
<b>(3) Interest Received</b> (To identify Council's dependence on Interest Received)				
Interest Received	0.93 %	0.01 :1	0.94 %	0.01 :1
Total Revenue				
<b>(4) Grants &amp; Subsidies/Total Revenue</b> (To identify Council's dependence on Grants & Subsidies)				
Grants & Subsidies	13.01 %	0.13 :1	12.05 %	0.12 :1
Total Revenue				
<b>(5) User Charges &amp; Other Fees/Total Revenue</b> (To identify Council's dependence on User Charges & Other Fees)				
User Charges & Other Fees	14.38 %	0.14 :1	13.99 %	0.14 :1
Total Revenue				
<b>(6) Statutory Fees &amp; Fines/Total Revenue</b> (To identify Council's dependence on Statutory Fees & Fines)				
Statutory Fees & Fines	2.85 %	0.03 :1	3.29 %	0.03 :1
Total Revenue				
<b>(7) Other Revenue/Total Revenue</b> (To identify Council's dependence on Other Revenue)				
Other Revenue	3.79 %	0.04 :1	5.08 %	0.05 :1
Total Revenue				
<b>(8) Accounts Receivable Turnover (days)</b> (To identify the number of days on average it takes for a debtor to pay)				
Average Debtors	38 days	0.38 :1	41 days	0.41 :1
Average Credit Sales				

**Item 9.22****COUNCIL'S SUPPORT OF YOUTH CONNECT****Enquiries: Paul Burke  
Director Community Relations****1. Purpose**

At the 28 April 2015 Ordinary Council Meeting, Council resolved:

*“Report on ways Council could support Youth Connect through, amongst other things, proving work placements or encouraging local businesses to provide work places for at risk youth. In compiling this report, Council Officers should discuss these issues with Youth Connect. This report should be provided for the next Ordinary Council Meeting.”*

**2. Corporate Goal**

Theme 1: *To maintain high quality service standards and deliver universal services that supports the community, particularly the needs of families, youth, senior citizens and people with a disability.*

**3. Background**

Glen Eira City Council supports the health and wellbeing of young people within the municipality by providing both direct service delivery through its Youth Services, which includes extensive referrals to specialist services, and through providing regional coordination and support for local youth agencies, organisations and education providers. Council does not duplicate services provided by other levels of government or other organisations.

Council's Youth Services delivers a range of school and community based programs that help build the resilience of young people by providing them with the skills and knowledge to deal with issues around wellbeing. In past 12 months Youth Services has delivered 270 sessions to over 5000 young people.

Council's Youth Services also provides the Youth Information Centre as a central point of contact for young people and their families to find information and gain referrals to specialised youth agencies and services. Last year the Youth Information Centre dealt with over 2000 contacts that connected young people to mental health services, alternative education providers and emergency accommodation providers.

Council's Youth Services work with a range of organisations to ensure that all young people in Glen Eira are able to access quality services and effectively navigate the youth sector.

**Item 9.22 (cont'd)****4. Youth Employment, Training and Pathway Providers**

Youth Connect is one of the many youth service providers that partially operate in the municipality of Glen Eira. They offer programs that support young people to manage pathways through to secondary education, further learning and employment.

Youth Connect's PACTS (Parents As Career Transition Support) Program and Youth Connections programs have had their funding withdrawn by the Federal Government in 2015. The Federal Government have also reduced their funding to Local Learning Employment Networks (LLENS)

Whilst Youth Connect delivers a range of programs to young people in Glen Eira, they were only contracted by the Federal Government to deliver the Youth Connections program to the Stonnington, Port Phillip and Yarra Council areas.

Council's Youth Service is not in a position to replace the funding reductions by the Federal Government that Youth Connect are experiencing.

The recent State Government budget allocated funding of \$32 million over four years to fund the Local Learning Employment Networks (LLENS). LLENS support young people, 10 – 19 years old by improving their participation, engagement and attainment of education and employment outcomes. This support is provided locally through the Bayside Glen Eira Kingston (BGK) LLEN.

**5. The Bayside Glen Eira Kingston Youth Network**

One of the primary ways in which Council's Youth Services works with local youth agencies, including Youth Connect, is through the Bayside Glen Eira Kingston Youth Network (BGKYN), a partnership with the Youth Services of Bayside City Council and Kingston City Council.

The BGKYN is funded and jointly coordinated between the three Councils and aims to improve the quality of youth services available to young people by providing opportunities for agencies to network, share information, promote programs and collaborate. The collaboration allows the Councils to avoid service duplication and avoid cannibalising other youth services to maximise the positive impact we can have on assisting young people at risk.

**6. Work placements**

Glen Eira City Council has been actively engaged with the education sector since 2002 through the Glen Eira BusEd program – *Linking business and education*.

BusEd links the specialist skills of students to businesses who lack particular skills or who lack the resources to tap into particular skills. The program has provided student placements and has led to students being offered employment opportunities.

**Item 9.22 (cont'd)**

Students from Monash University, Holmesglen Institute, Swinburne University, and William Angliss Institute studying in areas of website and software development, IT systems, marketing, business, graphic design, event management and other disciplines are regular participants in this program.

The Glen Eira BusEd program has delivered several hundred projects since its inception, it has been a strong community building initiative providing practical outcomes for local business and practical experience for the students.

Glen Eira City Council also currently provides a comprehensive work placement program for students to assist in their education and employment. Placements are available to students currently enrolled in a secondary school, tertiary institute or in a course through a Registered Training Organisation (RTO).

The RTO must have Public Liability Insurance cover for its students while on placement, if not the placement cannot be accepted.

Placements are accepted based on the department's needs and availability eg. Desk space for a student, project requirements and appropriate work for a student to undertake.

Council officers contacted Youth Connect to inform them of the above opportunities and the application process for student placements at Glen Eira City Council.

**7. Funding support**

Council significantly invests in the development and wellbeing of young people.

Council's Youth Services delivers many universal programs available to all young people in the community. Council's Youth Services does not have the capacity to take on the provision of specialist youth education and employment services, in cash or in-kind, when state and federal funding is withdrawn. Cost shifting continues to be a significant issue for Council, particularly when other spheres of government withdraw or reduce funding for local services.

Council's Youth Services will continue to work with all youth agencies, education providers and government departments to best manage the education and employment outcomes for the young people of Glen Eira.

**8. Recommendation**

That Council note this report.

**Item 9.22 (cont'd)**

**Crs Okotel/Lipshutz**

**That Council note this report.**

**That Council provide a further report regarding what actions Council could take to encourage local businesses to provide work placements for at risk youth.**

**The MOTION was put and CARRIED unanimously.**

**PROCEDURAL MOTION**

**Crs Delahunty/Lipshutz**

**That an extension of time be granted for tonight's Council Meeting to conclude at 11.00PM.**

**The PROCEDURAL MOTION was put and CARRIED unanimously.**



10. **URGENT BUSINESS - nil**

11. **ORDINARY BUSINESS**

11.1 **Requests for reports from Officers**

(a) **Crs Hyams/Sounness**

That a report be prepared on any information in the recently released State Government discussion paper, “Better Apartments” that would have been relevant to item 9.8 of the Ordinary Council Meeting of 28 April 2015, titled “Victoria’s development boom and its effect on new dwelling approvals.

The MOTION was put and CARRIED unanimously.

(b) **Crs Sounness/Pilling**

That a report be prepared to consider possible impacts arising from the Trans Pacific Partnership on Glen Eira’s Local Government activities, such as leases, policies or exposure to overseas laws.

The MOTION was put and CARRIED unanimously.

11.2 **Right of reply - Nil**

11.3 **Councillor questions - Nil**

11.4 **Public questions to Council**

**From:** David Nunns, Branch Organiser, Australian Services Union (ASU), Victoria/Tasmania Branch.  
**Subject:** Employee matters

*“Why has the City of Glen Eira decided to provide, and fund, legal representation for an employee (the perpetrator), who is the subject of a Personal Safety Intervention Order dated the 26<sup>th</sup> of February, 2015, while providing no support, assistance or legal representation for the employee (the victim) who has made the allegations?*

*What, if anything, has the City of Glen Eira done to apply its internal processes and procedures, as contained in the applicable Bullying Policy, to the employees (the Applicant and the Respondent) subject to the Personal Safety Intervention Order dated the 26<sup>th</sup> of February, 2015.”*

#### 11.4 Public questions to Council (cont'd)

The Mayor read Council's response. He said:

"In December 2014, there were two incidents in the workplace involving an employee and his supervisor. Following an investigation by the Council's human resources department, it was found that the supervisor had acted properly, but that the employee had engaged in misconduct. In the subsequent disciplinary process, the employee admitted his actions, including that he had abused and chased his supervisor, but he denied the seriousness of his conduct. He was accordingly issued with a first and final warning that if he engaged in further misconduct, his employment with the Council would be terminated.

The employee lodged a Workcover claim. The claim was independently investigated by the Insurer. The Insurer denied the claim.

In February 2015, the employee initiated proceedings in the Magistrates Court for a *Personal Safety Intervention Order* against the supervisor. He obtained an interim intervention order against his supervisor in respect of one of the December 2014 incidents. (An interim intervention order is able to be obtained without the knowledge and without the response of the respondent to the application to the order.)

Pursuant to section 76 of the Local Government Act 1989 (Vic), Council must:

*'indemnify and keep indemnified each Councillor, member of a Council committee, member of Council staff and any person exercising any function or power on behalf of a Council **against all actions or claims** (whether arising during or after the term of office or employment of that Councillor or member) in respect of any act or thing done or omitted to be done in good faith in the exercise or purported exercise of any function or power conferred on the Council or Council committee or any Councillor, member of the Council committee or member of Council staff by or under this or any other Act.'*

Having previously investigated the matters that are the subject of the interim intervention order, the Council formed the view that the supervisor had acted appropriately in carrying out his duties as an officer of the Council in respect to the incident, and that he should be indemnified by Council in defending the interim intervention order.

Council notified its insurers that a claim has been made against Council's *Directors' and Officers' Insurance*. If the insurance claim is accepted, there would be little or no cost to Council (ie ratepayers) in defending the Magistrates Court action.

Council has not, and will not, indemnify the employee in respect of any legal fees incurred in initiating proceedings in the Magistrates Court for an intervention order against his supervisor because the indemnification provided at section 76 of the Local Government Act extends only to the defence of claims made against a Councillor or a member of Council staff, and does not extend to funding an employee's legal claim against a member of Council staff, particularly against a member of Council staff who acted properly in the performance of his duties.

Council advised you of these matters in writing by letter of 10 April 2015, six weeks ago (copy attached).

**11.4 Public questions to Council (cont'd)**

The Council's bullying policy applies in cases where a person engages in repeated, unreasonable behaviour directed toward an employee or group of employees that creates a risk to health and safety.

Council has received no complaint made pursuant to its bullying policy from either the employee or his representative in this matter. It has previously been asserted by the employee's representative in correspondence to the Council that the imposition of a first and final warning to the employee was done without procedural fairness or natural justice, and constitutes unreasonable management action taken in an unreasonable manner.

The incidents that arose were subject to a comprehensive investigation and subsequent disciplinary process that was conducted in accordance with the Council's disciplinary policy. The employee was provided with an opportunity to respond, and indeed admitted his actions, while denying the seriousness of them.

Further, Council does not consider that any instances of workplace bullying against the employee arose from the incidents themselves. Indeed, the employee in question was found to be the aggressor in respect to the incidents.

Council accordingly does not consider that any instances of workplace bullying arise in this case such that the Council's workplace bullying policy has been activated.

Council will continue to comply with section 76 of the Act to ensure that Glen Eira employees are indemnified to defend claims against them where they have acted appropriately in carrying out their duties.

Council will continue to hold insurance to protect ratepayers' interests in defending such actions."

**PROCEDURAL MOTION**

**Crs Delahunty/Sounness**

**That the meeting adjourn for five minutes.**

**The MOTION was put and CARRIED.**

**9.58PM the Council Meeting resumed in the presence of:**

**Cr Magee, Mayor**

**Cr Delahunty**

**Cr Esakoff**

**Cr Hyams**

**Cr Lipshutz**

**Cr Lobo**

**Cr Okotel**

**Cr Pilling**

**Cr Sounness**

**12. CONSIDERATION OF ITEMS IN CAMERA**

**Crs Lipshutz/Delahunty**

**That the meeting be now closed to members of the public under Section 89(2) of the Local Government Act 1989 in order to consider:**

**12.1 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender 2015.035 Elsternwick Plaza Redevelopment, Glen Huntly Road, Elsternwick..**

<b>Number of tenders received</b>	<b>Four (4)</b>
<b>Number of evaluation criteria tenders assessed against</b>	<b>Four (4)</b>
<b>Estimated contract value</b>	<b>\$630,000</b>

**The MOTION was put and CARRIED unanimously.**

**OUTCOME OF CONSIDERATION OF CERTAIN CONFIDENTIAL ITEMS**

**Item 12.1**

**Crs Lipshutz/Delahunty**

1. That Council appoints Herbert Group Holdings Pty Ltd, trading as Herbert Contractors, A.C.N. 602 813 454 as the contractor under Tender number 2015.035 for an amount of \$629,953.49 exclusive of GST in accordance with the schedule of rates submitted.
2. That the Contract be prepared in accordance with the Conditions of Contract included in the tender.
3. That the Contract be executed in an appropriate manner by affixing of the Council Seal.
4. That this resolution be incorporated in the public minutes of this Meeting.

The MOTION was put and CARRIED unanimously.

**Crs Hyams/Lipshutz**

That the meeting be resumed in open Council.

The MOTION was put and CARRIED unanimously.

**13. CLOSURE OF MEETING**

The meeting closed at 10.01PM.

CONFIRMED THIS 9 JUNE 2015

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**CHAIRPERSON**