



**GLEN EIRA CITY COUNCIL**

**ORDINARY COUNCIL MEETING**

**MINUTES**

24 FEBRUARY 2015

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**10. URGENT BUSINESS****11. ORDINARY BUSINESS****11.1 Requests for reports from Officers****11.2 Right of reply****11.3 Councillor questions****11.4 Public questions to Council****12. CONSIDERATION OF IN CAMERA ITEMS**

12.1 under s89 (2)(d) “contractual” which relates to a post evaluation report on Council-approved, capital works construction contracts from July 2014 to December 2014

12.2 under s89 (2)(d) “contractual” which relates the awarding of the contract for the provision of Telecommunications Services

12.3 under s89 (2)(d) “contractual” which relates to the awarding of the contract for **Tender number 2015.005**. Inspection, Maintenance and Repair of Traffic signals at various locations in the City of Glen Eira.

Number of tenders received	two
Number of evaluation criteria tenders assessed against	three (3)
Estimated contract value	\$ 220,000 exclusive of GST

**13. CLOSURE OF MEETING**



**MINUTES of the ORDINARY MEETING OF THE  
GLEN EIRA CITY COUNCIL held on TUESDAY, 24 FEBRUARY 2015**

**The meeting opened at 7.30 pm in the presence of:**

**His Worship the Mayor, Councillor Jim Magee  
Councillor Mary Delahunty  
Councillor Margaret Esakoff  
Councillor Jamie Hyams  
Councillor Michael Lipshutz  
Councillor Oscar Lobo  
Councillor Karina Okotel  
Councillor Neil Pilling  
Councillor Thomas Sounness**

**1. ACKNOWLEDGEMENT**

On behalf of Council the Mayor read the following acknowledgement.

In the spirit of respect Council acknowledges the people and elders of the Kulin Nation who have traditional connections and responsibilities for the land on which Council meets.

**2. APOLOGIES**

**3. OATH OF OFFICE AND DISCLOSURES OF INTERESTS**

The Chairperson reminded Councillors that we remain bound by their Oath of Office to undertake the duties of the office of Councillor in the best interests of the people of the municipal district of Glen Eira and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

The Chairperson also reminded Councillors of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Sections 77 to 79 of the Local Government Act.

No Councillor disclosed any interest in any of the agenda items.

**4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Copies of Minutes previously circulated.

**Crs Lipshutz/Pilling**

**That the minutes of the Ordinary Council Meeting held on Tuesday, 3 February 2015 be confirmed.**

**The MOTION was put and CARRIED unanimously.**

**5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS – Nil**

**6. DOCUMENTS FOR SEALING – Nil**

**7. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS**

**i. Metropolitan Transport Forum 3 December 2014**

Cr Sounness reported on a Metropolitan Transport Forum meeting held on 3 December 2014.



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## Minutes – General Meeting

Wednesday, 3<sup>rd</sup> December 2014

6.00 pm refreshments, meeting starts at 6.15 pm

Councillors Meeting Room, 2<sup>nd</sup> Floor, Melbourne Town Hall

**Chair: Cr Tom Melican**

### 1. Welcome / Attendance / Apologies

#### Present:

Cr Tom Melican	City of Banyule
Clare Davey	City of Boroondara
Cr Susan Serey	City of Casey
Paul Hamilton	City of Casey
Graeme Reid	City of Frankston
Cr Thomas Sounness	City of Glen Eira
Robert Jankovski	City of Glen Eira
Kathleen McClusky	City of Hobsons Bay
Kate Lansell	City of Hume
Anthea Jennings	City of Kingston
Cr Martin Zakharov	City of Maribyrnong
Gael Reid	City of Maribyrnong
Cr Andrea Surace	City of Moonee Valley
Simon Stainsby	City of Moreland
Richard Smithers	City of Melbourne
Kathleen Kemp	City of Port Phillip
Tom Haysom	City of Stonnington
Troy Knowling	City of Whittlesea
Cr Jackie Fristacky	City of Yarra
Cr Andrew Davenport	City of Whitehorse
Harry Barber	ICLEI
Rachel Carlisle	VicRoads
Oz Kayak	Town and Country Planning Association
David Stosser	Smart Passengers Inc
Chris Hale	Chris Hale Infrastructure
Greg Day	Edunity
Terry Konstandelis	Public Transport Users Association
Susie Strain	Metropolitan Transport Forum

## Apologies

Cr Cathy Oke, Melbourne

Elias Lobbos, Travellers' Aid

Jane Waldock, City of Yarra

Frank Vassilacos, City of Manningham

Cr Micaela Dreiberg, City of Monash

Steven White, City of Bayside

Cr Lenka Thompson, City of Moreland

Cr Amanda Stapledon, City of Casey

James Paterson, City of Monash

Peter Cash, MTF

Cr Andrew Bond, City of Port Phillip

Steve Carson, City of Bayside

## 2. Presentation: Role of transport in state election,

Rob Spence, CEO of the Municipal Association of Victoria (MAV) spoke about the role of transport in the recent state election. First Rob made some general comments on the election and nature of politics in Victoria

- Difficulty of being in power with high community expectations to deliver on election promises
- Note damaging effect of consistent negative polling
- Importance of getting main messages to community despite the distraction of the amount and multiple sources of information
- Changes of government at federal and state level can cause talent loss from Victoria to Canberra and vice versa
- Change of government can also cause disruption to public service, can take 2 years to resume productivity. Note poorly utilised value of public sector
- Critical issues for Victoria – water supply, poor east west links across Melbourne (both road and rail), note divisive effect of concentration of jobs in west and markets in east / south-east

Then Rob spoke of the role of transport in the state election

- Transport a major election factor both previous (2010) and this (2014) election, particular impact of the marginal seats along the Frankston line in the final result
- East West link – expectation that Daniel Andrews will cancel the project
- Labour government promise to grade separate 50 level crossings is a major and popular electoral commitment, very difficult to roll out, in many cases( e.g. St Albans) the sites are where road and rail converge, shops congregate and are local economic hubs
- Expected that Labour will accept PlanMelbourne
- Strong demand for public transport
- Importance of freight to Melbourne and Victoria's economy, freight generates jobs and economic activity and vital for Melbourne

Harry Barber, former CEO of Bicycle Network (Bicycle Victoria) and now with ICLEI (Local Governments for Sustainability) as the Director of Program Development, spoke of his recent development of the Mobility Choices program. The Program is designed to be a successor to the ICLEI's successful 10-year Cities for Climate Protection program and aims to work with and/or for local government to reduce private motor vehicle dependency.

Melbourne's population growth could mean another 3 million vehicles, with major implications for congestion and greenhouse emissions. There are many opportunities within local government jurisdiction to reduce car dependence and encourage alternatives, particularly in the way car parking is currently provided and managed.

The Mobility Choices program provides mechanisms and tools for local governments to encourage broader community travel choices and reduce car dependency, focussing on parking options, improving alternative modes and community engagement to bring about behavioural change.

Harry is seeking participation from interested councils.

**3. Minutes of previous meeting, Wednesday 5<sup>th</sup> November, 2014**

**MOTION:** that the minutes of the previous meeting on Wednesday 5<sup>th</sup> November 2014 be accepted

**Proposed:** Cr Martin Zakharov

**Seconded:** Cr Jackie Fristacky

**Carried**

**4. MTF Strategic Public Transport Advocacy**

**• Summary of local transport meetings with state election candidates**

Greg Day, Edunity, provided a brief summary of the 14 meeting series of pre-election town hall forums where local candidates addressed the community on transport issues. Feedback had been positive, and the series was thought to be successful. Over 2,200 people attended overall and the series had engaged a broader range of councils and community than usual and lifted the profile of transport for the election. Fostering community engagement over local issues is a very appropriate exercise for local governments.

Feedback from council participants, generally very positive, mentioned the community's preoccupation with certain issues, such as the East West link and local bus changes, and could be hard to focus on strategic planning.

Greg Day reported the transport promises of incoming Labour government

- 50 level crossings (over 8 years)
- Trial of 24 hour public transport on weekends
- Starting the Melbourne Metro project
- South Morang to Mernda extension on Epping line
- End the East West link project
- Duplication of Thompsons Road in Cranbourne

Comment that a reasonably restrained promise list, but a list of projects without an overall integrated plan. Suggested advocacy themes for the incoming government are

- Collaborate with transport coalitions to call for a 'fast forward' infrastructure model, not just start an extended round of planning
- Recognise and aim to catch up the infrastructure deficit
- Explore a new funding model



- **Advocacy for new government term, 2015-2018**

The MTF executive has met to consider advocacy for 2015. The following are the main advocacy items

- Victorian Transport Plan (as required by the Transport Integration Act) so individual projects are justified within a broader vision
- State equivalent of Infrastructure Australia to review and prioritise infrastructure investment, and reduce political influence in infrastructure decisions
- Develop the role of local government as useful partner in infrastructure planning and delivery
- Attend to current issues as well as long term promises

The advocacy plan will be further discussed and developed in early 2015.

There is a resolve to concentrate on relationships with others in the transport sector and develop opportunities to work together, also to start the year with a number of key meetings to assess the most useful approach.

Chair, Cr Tom Melican, noted that a research proposal had been received from Dr Chris Hale which would be considered early 2015. Also Cr Reid Mather, Rail Freight Alliance, had approached the MTF with an advocacy proposal.

## 5. Other advocacy

- **Meeting of transport coalitions**

MTF convened a meeting of the local government based transport coalitions, the second for 2014, at the MAV offices on Thursday November 13th to discuss pre and post-election advocacy. Confirmed a broad aim to work together where possible, and more closely with MAV. The following points were agreed

- Need for a Victorian Transport Plan
- Independent infrastructure body such as a state equivalent of Infrastructure Australia
- Review funding arrangements
- Address the pressing freight issues

## 6. Submissions

- **Principal Traffic Flow Network:** a draft of the MTF submission to VicRoads on the Principal Traffic Flow Network (as presented at the November MTF meeting) had been circulated, approved for submission incorporating comments
- **State budget:** on hold pending new government announcements
- **Reform of the Federation White Paper:** a submission underway to highlight the importance of federal funding for public transport

## 7. Planning for 2015

- **Meeting topics**

Regional Rail, the Port dilemma, Yarra Trams are topics for the early meetings of 2015. Councils invited to contribute suggestions

## 8. Regular reports:

- **Executive Meeting November report back** – see 'Advocacy in new government term' above
- **Treasurer's report**

Cr Jackie Fristacky, Treasurer, presented the finance report as follows, pointing out that there are sufficient funds in reserve to cover project expenses

### Balances at Bank

Cheque account	\$11,460.60
2 month term deposit	\$81,874.70
Total	\$93,335.30

### Subscriptions

- Members 23/24 paid
- Associates 8/12 paid (note invoices issued later)

### Invoices to be approved

- None notified

An Income Statement also issued showing income and outgoings for the three months to 30<sup>th</sup> September 2014, in summary

Income received	\$36,033	compared to budget	\$44,170
Expenditure	\$34,587	compared to budget	\$33,069
Surplus	\$1,446	compared to budget	\$11,101

**MOTION:** that the Treasurer's report be accepted

**Proposed:** Cr Jackie Fristacky

**Seconded:** Cr Martin Zakharov

**Carried**

- **Administration**

Councils asked to forward councillor delegations when confirmed

- **Correspondence and contact**

The correspondence file was circulated

## 9. General Business

The meeting finished with a round-the-table comment on the major transport issues for the coming term from each council's (or agency) perspective.

Cr Martin Zakharov, City of Maribyrnong: freight and public transport the big issues

Richard Smithers, City of Melbourne: Melbourne Metro rail tunnel the top priority

Cr Andrea Surace, City of Moonee Valley: very little public transport, general impact from neighbouring municipalities such as through traffic from Hume and Brimbank especially those avoiding paying Citylink tolls, poor public transport connections for Avondale Heights, Keilor West, by contrast additional roads space for the private car such Citylink widening and East West Link, generally in the municipality major land uses and big developments putting pressure on transport facilities , airport rail link has little access for residents, much impact from neighbouring municipalities

Cr Tom Melican, City of Banyule: increasing use of Rosanna Road connecting the Western Ring Road a big issue with residents, and no acceptable solution has been put forward by either party

Simon Stainsby, City of Moreland: social justice issue of strong residential growth in south of municipality reasonably well supplied with transport options compared to area north of Bell Street with a completely different urban form. Project wish list includes grade separation in activity centres with good urban design solutions

Cr Thomas Sounness, Robert Jankovski, City of Glen Eira: grade separations a major local issue, hoping for visionary above ground solutions

Cr Jackie Fristacky, City of Yarra: major change in transport use within community to greater use of walking and cycling has freed up roads space for increased through traffic, primary focus is that other areas generating through traffic get more public transport ,such as Doncaster Rail

Cr Susan Serey, Paul Hamilton, City of Casey: scale of population growth well outstripping any infrastructure investment, area needs major road and public transport investment.

Rachel Carlisle, VicRoads: the modal shift to walking and cycling needs calmer roads and slower speeds

Tom Haysom, City of Stonnington: focus on South Yarra station and surrounds and its integration into the Melbourne Metro rail project

Kathleen Kemp, City of Port Phillip: continually working on increasing transport choices. Focus on bikes lanes in St. Kilda Road, Domain Interchanges, Fisherman's Bend

Kathryn McClusky, City of Hobsons Bay: integrated transport officer to start with council, area is a mixed land use with residential, industrial and low socioeconomic sections, seeking to improve local connections and reduce car dependency

Gael Reid, City of Maribyrnong: increase in walking and cycling, also the Principal Bicycle Network

Clare Davey, City of Boroondara: working to increase sustainable transport options, walking and cycling, and behaviour change. Doncaster Rail important

David Stosser, Smart Passengers Inc: transport access, pedestrian permeability, extended timetable, rail signalling, grade separation at Caulfield

Kate Lansell, City of Hume: housing development laid out in precinct structure plans but no bus network, also need road duplications as many country roads are now the main connectors in developed areas.

Troy Knowling, City of Whittlesea: pleased to have the commitment to the Mernda rail extension, however bus networks very poor, need greater frequency

Dr Chris Hale, transport infrastructure consultant: at the strategic level would like to see stable capital allocation to infrastructure, and local government with opportunity to be a useful partner in the planning and delivery.

## 10. Meeting close.

**8. REPORTS FROM COMMITTEES**

**a. Advisory Committees**

- i. Community Grants Committee Meeting, 10 February 2015

**Crs Sounness/Esakoff**

**That the minutes of the above Committees be received and noted.**

**That the recommendations of the Committees be adopted.**

**The MOTION was put and CARRIED unanimously.**

**b. Records of Assembly**

- i. 27 January 2015
- ii. 3 February 2015
- iii. 10 February 2015

**Crs Delahunty/Lipshutz**

**That the Record of the above Assembly be received and noted.**

**The MOTION was put and CARRIED unanimously.**



## **Community Grants Committee Meeting Minutes**

**Tuesday 10 February 2015**

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### **Purpose:**

To support and assist not-for-profit community-based groups to meet identified community priorities and strengthen the Glen Eira community.

### **Aims:**

- Strengthen community connections.
  - Encourage new initiatives that respond to community needs
  - Build a community that is inclusive of all people
  - Support the community in the planning and delivering of services.
- 

## **Assembly of Councillors Record**

**Meeting commenced at 5:30pm.**

### **1. Present**

Cr Jim Magee (chairperson)  
Cr Thomas Sounness  
Cr Margaret Esakoff  
Peter Jones Director Community Services

### **2. Matters considered**

- i. 2014-2015 Community Service Grants Applications for facility hire
  - a. B'nai B'rith Victoria
  - b. Jewish Care
  - c. Bentleigh Chinese Seniors Support Group

Next Meeting – TBA

**COMMUNITY GRANTS COMMITTEE MEETING  
SUMMARY OF ITEMS TO BE DISCUSSED**

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**2. 2014-2015 Community Service Grants Applications for facility hire**

▪ *B'nai B'rith Victoria*

B'Nai B'rith Victoria has applied for a facility hire grant of \$1,685 to use the Auditorium and Kitchen on 31 May 2015 for a 70<sup>th</sup> anniversary celebration. The event will include afternoon tea for past and present members.

**Recommendation: The Committee recommend a facility hire grant of \$1,685 for B'nai B'rith Victoria to use the Auditorium on 31 May 2015.**

**Moved Cr Esakoff  
Seconded Cr Thomas Sounness  
Motion carried unanimously**

▪ *Jewish Care*

Jewish Care Victoria has applied for a facility hire grant of \$307 to use the Theatrette on 25 February 2015 for a community forum on a strategic plan for the Jewish community beyond 2030.

**Recommendation: The Committee recommend a facility hire grant of \$307 for Jewish Care to use the Theatrette on 25 February 2015.**

**Moved Cr Esakoff  
Seconded Cr Thomas Sounness  
Motion carried unanimously**

▪ *Bentleigh Chinese Senior Support Group*

Bentleigh Chinese Seniors Support Group has applied for a facility hire grant of \$1,725 to use the Auditorium on 20 February 2015. The event is to celebrate Australia Day.

**Recommendation: The Committee recommend a facility hire grant of \$1,725 for Bentleigh Chinese Senior Support Group to use the Auditorium on 20 February 2015.**

**Moved Cr Esakoff  
Seconded Cr Thomas Sounness  
Motion carried unanimously**

**Next meeting - TBA**

**Meeting closed at 5:41pm**

**Assembly of Councillors**

**27 January 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.45PM**

**A. Present**

Cr Jim Magee, Mayor  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Michael Lipshutz  
Cr Oscar Lobo  
Cr Karina Okotel  
Cr Neil Pilling  
Cr Thomas Sounness

Andrew Newton  
Peter Jones  
Peter Swabey  
Peter Waite  
Ron Torres  
Karoline Ware  
Paul Burke

**B. Matters considered.**

(i) Aged Care

(ii) Council Plan.

(iii) Councillor Workshop.

8.19PM Cr Sounness left the briefing room.

8.20PM the meeting adjourned.

8.30PM the meeting resumed in the presence of:

Cr Magee, Mayor  
Cr Delahunty  
Cr Esakoff  
Cr Hyams  
Cr Lipshutz  
Cr Lobo  
Cr Okotel  
Cr Pilling  
Cr Sounness

(iv) Council Papers for the 3 February 2015 Council Meeting comprising twenty officer reports together with standing items on the Agenda.

- (a) Agenda Item 4 – Confirmation of Minutes of 16 December 2014 Council Meeting – Cr Hyams, Agenda Item 9.3.
- (b) Agenda Item 9.1 – 53 Magnolia Road, Gardenvale, Planning Scheme Amendment C135 Acquisition of land for public open space.
- (c) Agenda Item 9.2 – 1 Wahgoo Road, Carnegie.
- (d) Agenda Item 9.3 – 97-103 Hawthorn Road, Caulfield North.
- (e) Agenda Item 9.4 – 445-457 Glen Huntly Road, Elsternwick, Planning Scheme Amendment C134.

Cr Esakoff declared a Conflict of Interest in this item.

9.03PM Cr Esakoff left the briefing room.

9.08PM Cr Esakoff returned to the briefing room.

- (f) Agenda Item 9.5 – Planning Scheme Amendment C132, 333-335, 337, 339, 341, 345, 353 & 355 Hawthorn Road and 2 & 4 Briggs Street, Caulfield.

- (g) Agenda Item 9.6 – VCAT Watch, February 2013.

9.13PM Cr Pilling left the briefing room.

- (h) Agenda Item 9.7 – Flood Mitigation update.

9.17PM Cr Pilling returned to the briefing room.

- (i) Agenda Item 9.8 – Grade separation projects, timing.

- (j) Agenda Item 9.9 – Off leash areas.

- (k) Agenda Item 9.10 – Caulfield Park Sports Club.

- (l) Agenda Item 9.11 – North Road shopping centre, Ormond – opportunities for tree planting.



- (m) Agenda Item 9.12 – Transfer of land, laneway off Morton Street, Elsternwick.
- (n) Agenda Item 9.13 – Changes to CCTV policy.
- (o) Agenda Item 9.14 – Graffiti and mobile garbage bin policies.
- (p) Agenda Item 9.17 – Foundation for Youth Excellence grants.
- (q) Agenda Item 12.1 – under s89(2)(d) contractual which relates to the variation of Contract 2014.03 to include a rate for degassing of fridges, freezers and air conditioners.
- (r) Agenda Item 12.2 - under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2015.004 cleaning of Council barbecues at various locations.
- (v) Records of Assembly.
- (v) General Business raised by Councillors.
  - (a) Cr Sounness – Metropolitan Transport Forum, representation.
  - (b) Cr Sounness – advertising on the road pavement.
  - (c) Cr Sounness – reports of unauthorized road markings outside the Holocaust Centre.
  - (d) Cr Sounness – Lyons Road, Carnegie – state of the concrete pavement.
  - (e) Cr Sounness – Council's that provide a list of all leases, the lease terms and amounts paid to the Councils.
  - (f) Cr Okotel – a complaint from a resident about noises emanating from the Caulfield Racecourse.
  - (g) Cr Okotel – contacted by a resident in relation to a planning application for 21 Morgan Street that is now before VCAT.

- (h) Cr Okotel – the MRC town planning application for an outdoor cinema at the Caulfield Racecourse. Was advised that a Councillor has called in the application for a decision by Council.
- (i) Cr Okotel – a published article about a shop local campaign that has been taken into schools.
- (j) Cr Delahunty – date for a meeting of the Local Laws Advisory Committee.
- (k) Cr Hyams – Local Laws issues, strategic workshop.
- (l) Cr Hyams – removal of the old civic guideboards.
- (m) Cr Hyams – signs in carpark reminding of the need not to leave children in unattended locked vehicles.
- (n) Cr Hyams – information on rate capping.
- (o) Cr Hyams – letter to politicians regarding rate capping.
- (p) Cr Esakoff – civic guideboards.
- (q) Cr Esakoff – equipment for seniors in parks.
- (r) Cr Lipshutz – the bus shelter at the junction of Kooyong and Balaclava Roads.
- (s) Cr Lipshutz – Caulfield Park Conservatory.
- (t) Cr Lipshutz – Memorial Park, shade issue.
- (u) Cr Lipshutz – the speech by the Mayor at the Australia Day Citizenship ceremony.
- (v) Cr Hyams - the speech by the Mayor at the Australia Day Citizenship ceremony.
- (vi) General Business by Officers.

- (a) CEO – professional background of Council's new Statutory Planning Manager.
- (vii) General Business by Councillors.
  - (a) Cr Magee – the use of display homes by developers/builders.
  - (b) Cr Magee – format for Citizenship ceremonies.
  - (c) Cr Lobo – traffic issues in Glen Eira.

**Fin 10.50PM**

**Council Pre-Meeting**

**3 February 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.46PM**

**A. Present**

Cr Jim Magee, Mayor  
Cr Mary Delahunty  
Cr Margaret Esakoff  
Cr Jamie Hyams  
Cr Michael Lipshutz  
Cr Oscar Lobo  
Cr Karina Okotel  
Cr Neil Pilling  
Cr Thomas Sounness

Andrew Newton, CEO  
Peter Jones  
Peter Swabey  
Peter Waite  
Ron Torres  
Paul Burke

**B. Matters considered.**

- (i) Council Papers for 3 February 2015 consisting of twenty Officer reports together with standing items on the Agenda.
  - (a) Agenda Item 4 – Confirmation of previous Minutes – Cr Hyams.
  - (b) Agenda Item 9.2 - 1 Wahgoo Road, Carnegie.
  - (c) Agenda Item 9.3 - 97-103 Hawthorn Road, Caulfield North.
  - (d) Agenda Item 9.8 - Grade Separation Projects, Timing.
  - (e) Agenda Item 9.10 - Caulfield Park Sports Club.
  - (f) Agenda Item 9.17 - Foundation for Youth Excellence Committee Grant Applications.
  - (g) Agenda Item 11.4 – Public Questions.
  - (h) Agenda Item 9.1 - 53 Magnolia Road, Gardenvale - Planning Scheme Amendment C135 Acquisition of Land for Public Open Space.

- (i) Agenda Item 9.5 - Planning Scheme Amendment C132 - 333- 335, 337, 339, 341, 345, 353 & 355 Hawthorn Road and 2 & 4 Briggs Street, Caulfield.
- (j) Agenda Item 9.4 - 445-457 Glen Huntly Road Elsternwick – Planning Scheme Amendment C134

#### DECLARATIONS OF INTEREST

Cr Esakoff declared a Conflict of Interest in this item.

7.21PM Cr Esakoff left the room.

7.23PM Cr Esakoff returned to the room.

- (k) Agenda Item 9.7 - Flood Mitigation Update.
- (l) Agenda Items 9.13 and 9.14 - Changes to CCTV Policy, and Graffiti and Mobile Garbage Bin Policies - Update

**Fin 7.26PM**

**Assembly of Councillors**

**10 February 2015**

**Record under S 80 A (2)**

**Meeting commenced at 6.49PM**

**A. Present**

Cr Jim Magee, Mayor (Arr. 7.13PM)	Andrew Newton
Cr Mary Delahunty	Peter Jones
Cr Margaret Esakoff	Peter Swabey
Cr Jamie Hyams	Peter Waite
Cr Michael Lipshutz	Ron Torres
Cr Oscar Lobo	Karoline Ware
Cr Karina Okotel	Paul Burke
Cr Neil Pilling	
Cr Thomas Sounness	

Cr Delahunty assumed the Chair.

**B. Matters considered.**

(i) Draft Electric Line Clearance Regulations 2015.

(ii) Aged Care.

7.13PM Cr Magee entered the briefing room and assumed the Chair.

(iii) Local Law: Classified Tree Register and Meeting Procedure.

7.51PM Cr Pilling left the briefing room.

7.52PM Cr Pilling returned to the briefing room.

(iv) Councillor Workshop.

8.09PM Cr Sounness left the briefing room.

8.11PM Cr Sounness returned to the briefing room.

(v) General Business by Councillors.

(a) Cr Esakoff – contacted by a Carnegie resident who had been fined in respect of non-compliance with an Unsightly Property notice.

- (b) Cr Esakoff - Carnegie Swim Centre – upgrade.
- (c) Cr Hyams – email in relation to the use of social media for lost and found dogs and cats.
- (d) Cr Hyams – contacted by a resident in relation to a car parked over a driveway crossover outside of normal hours.
- (e) Cr Delahunty – Impact Apps, rubbish applications.
- (f) Cr Okotel – complaint about cats.
- (g) Cr Okotel – can the parking provision on North Road in the vicinity of Oasis Bakery be removed.
- (h) Cr Okotel – Carnegie Swim Centre.
- (i) Cr Sounness – Bentleigh bee honey. Substance effects,
- (j) Cr Sounness – Minutes 3 February 2015, Agenda Item 9.4.
- (k) Cr Sounness – Minutes 3 February 2015, confidential disclosures.
- (l) Cr Sounness – advised that he has been elected to the Executive of the Metropolitan Transport Forum.
- (vi) General Business by Officers.
  - (a) CEO – advised of a presentation next week by VicRoads in relation to Grade Separations.

**Fin 8.29PM**

**9. PRESENTATION OF OFFICERS REPORTS**

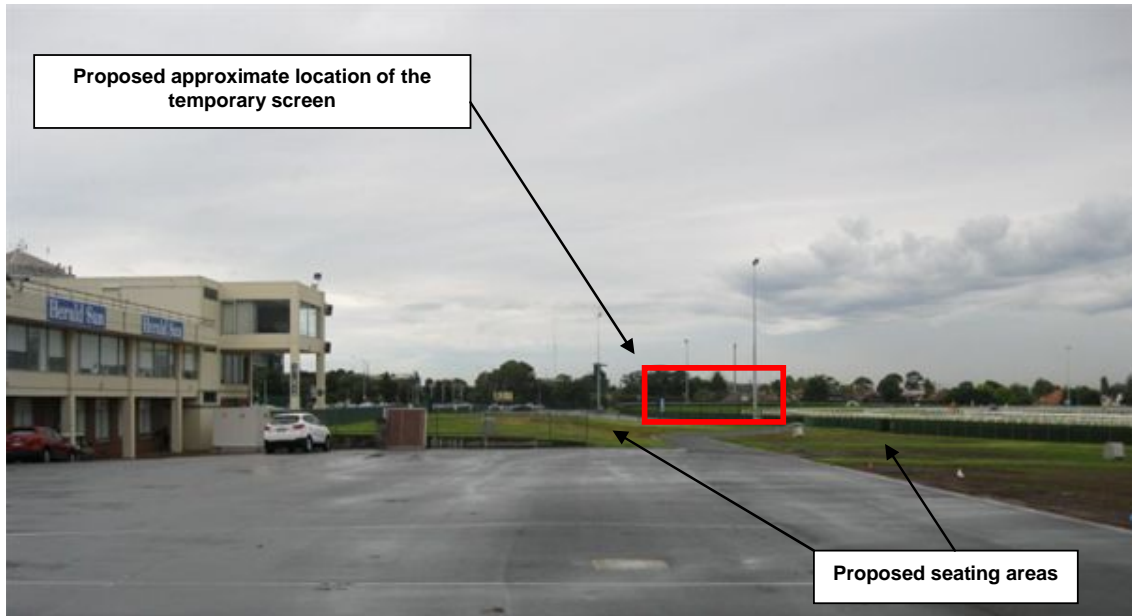
- 9.1 31 Station Street, Caulfield – Outdoor Cinema
- 9.2 64-66 Bent Street Mckinnon
- 9.3 16 – 20 Clairmont Avenue, Bentleigh
- 9.4 Planning Scheme Amendment C131 - 347-351A North Road, Caulfield, 219- 221 East Boundary, Bentleigh, 28 Horne Street, Elsternwick, rear of 55 Wornack Road, Carnegie
- 9.5 Planning Scheme Amendment C130 - 101-113 (odd) & 118 Grange Road (even) and 2-4 Watsons Grove, Glen Huntly
- 9.6 VCAT Watch – February 2015
- 9.7 Quarterly Reporting
- 9.8 Social Housing (Inclusionary Zoning)
- 9.9 Public Toilet Strategy Review 2015
- 9.10 Environmental Sustainability Strategy – Activity Progress Report to end December 2014
- 9.11 Sale of Properties to Recover Unpaid Rates
- 9.12 Financial Report for the Period Ending 31 January 2015



## Item 9.1

31 Station Street CAULFIELD EAST  
APPLICATION NO. GE/PP-27172/2014

File No: GE/PP-27172/2014  
Enquiries: Karoline Ware  
Manager Statutory Planning



## APPLICATION SUMMARY

<b>PROPOSAL</b>	Outdoor cinema with a temporary, moveable screen.
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Permit subject to conditions: <ul style="list-style-type: none"> <li>• Confirmation of approval by Caulfield Racecourse Reserve Trust</li> <li>• Noise levels meeting EPA requirements</li> <li>• Car Parking Management Plan</li> <li>• Operating hours</li> <li>• No other uses operating during cinema hours</li> </ul>
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Appearance of the cinema screen</li> <li>• Impact on park users</li> <li>• Car parking and traffic impacts</li> <li>• Amenity to nearby properties</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	Phoenix Precinct
<b>APPLICANT</b>	Victorian Amateur Turf Club (incorporating the Melbourne Racing Club)
<b>PLANNING SCHEME CONTROLS</b>	Public Park and Recreation Zone
<b>EXISTING LAND USE</b>	Racecourse
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 423 notices sent (owners and occupiers)</li> <li>• 12 signs erected on site</li> <li>• 5 objections received</li> </ul>

**Item 9.1 (cont'd)****1. Community Plan**

- **Recreation and open space:** to enhance recreation facilities and open space to meet current and future needs of the local community.

**2. Recommendation**

That Council:

- Issues a Notice of Decision to Grant a Planning Permit for Application No. GE/PP-27172/2014 for use of part of the land for a Place of Assembly (outdoor cinema) in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17th May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.

**4. Reasons For Recommendation**

In recommending that Council determines to approve the proposal, consideration has been given to:

- All written objections and matters raised at the planning conference
- Council's MSS



**Item 9.1 (cont'd)**

The key issues influencing the recommendation are as follows:

**Amenity impacts**

The proposed cinema screen is appropriately located as it faces west towards the grandstand and away from residential properties. The nearest residential property is 350 metres to the east at Queens Avenue. All other residential properties are in excess of 500 metres away. There will be limited long distance visibility of the screen when viewed from the properties to the east and it is unlikely that any views will be possible from Kambrook Road, Booran Road or Station Street noting the significant separation distance and existing building and vegetation on the periphery of the site which provide screening.

The movie screen is to be a mobile (temporary) screen located on the back of a flat deck truck which will be parked in position each screening night. Conditions ensuring noise for the use complies with State Government rules are recommended.

Cinema patrons will not have access to the centre of the Caulfield Racecourse Reserve during screening times.

**Car Parking**

The guidelines require 150 car spaces. These car spaces are proposed to be provided within the Guineas car park, where there is capacity for 500 car spaces.

A Parking Management Plan is recommended in the conditions to show where the 150 spaces are going to be and how access to these spaces will be provided. It is also recommended that no other use/event should operate at the same time that the cinema is operating to ensure adequate parking for the cinema will be available.

**The Crown Grant**

The Crown Grant affecting the land permanently reserves the land for "*Race Course Public Recreation Ground and Public Park*".

The State Government Department of Environment and Primary Industries is the public land manager for the racecourse. Any planning permit application that is made on racecourse land must have the consent of the public land manager. Consent has been granted subject to conditions. These conditions must be included in any approval.

**Liquor Licence**

The Melbourne Racing Club's liquor licence already gives permission to serve liquor in the area where the outdoor cinema is proposed. There is no change to either the liquor licence area or hours of operation as a result of this proposal.

**Item 9.1 (cont'd)****APPENDIX**

**ADDRESS: 31 Station Street, Caulfield East**  
**APPLICATION NO: GE/PP-27172/2014**

**1. Proposal**

(Refer to attached plan)

Features of the proposal include:

- Use part of the land for a Place of Assembly (Outdoor Cinema). The location of the cinema screen will be at the front lawn of the racecourse, west of the Guineas car park adjacent to the grandstand and the MRC building.
- The Outdoor Cinema is proposed to operate mainly between November and March however the applicant seeks to retain the option to use the land for the cinema throughout the year. Hours of operation proposed are between dusk and 1am.
- The movie screen is to be a mobile screen located on the back of a flat deck truck (7.0m x 11.0m screen). The screen will be orientated to face west, towards the main grandstand.
- The average attendees are expected to be around 500 people per session. Parking for patrons is proposed to be provided within the Guineas Car Park where approximately 500 car spaces are currently provided.
- Food and beverages will be available in proximity to the pavilion. Patrons will also have the option of bringing food to consume during the movie.

**2. Public Notice**

- 423 notices sent (owners and occupiers)
- 12 signs erected on site
- 5 objections received

The objectors' concerns are summarised as follows:

- Noise
- Light emissions from screen
- Parking on public land
- Traffic congestion
- Reserve and Racecourse grounds should be dedicated to passive recreation and sporting activities not for private gain
- Hours of operation are not acceptable

**3. Referrals***Transport Planning*

- The car parking requirement is 150 car spaces. An adequate number of parking spaces are proposed.
- No other uses should be held at the racecourse during the operating times of the cinema.

**Item 9.1 (cont'd)****4. Planning Conference**

The Conference, chaired by Cr Delahunty, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- The details of the proposed use is unclear in terms of times of year that the cinema will be in operation.
- The car parking assessment does not take into consideration other uses and events that use the Guineas car park.
- There has not been an assessment of the amenity impacts to park uses and surrounding residential properties.
- Approval from the landowner has not been obtained. Consent from Department of Environment and Primary Industries (DEPI) is conditional.
- It is unclear what amenities i.e. toilets will be available for cinema patrons.
- Allocation of car parking for the use is unclear.
- Noise and sound should be controlled to ensure no impacts.
- Increased rubbish
- Issues of waste collection
- Caulfield Village development already incorporates cinemas
- Recent developments already result in traffic congestion
- Difficulty walking on footpaths during busy events
- The proposed use should be considered and determined by the trustees. The use should not commence until this has occurred.
- Disabled access is limited
- Access to the public open space areas will be impacted by the use

**5. Conditions**

1. Prior to the commencement of the use the following must occur:

- A current lease agreement being in place;
- The location of the outdoor cinema is within the lease area;
- Approval of the proposal by the Caulfield Racecourse Reserve Trust.

*(Condition required by the Department of Primary Industries)*

2. The layout and description of the use(s) as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Note: This does not obviate the need for a permit where one is required.

This Permit will expire if the use is not started within two (2) years from the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date.

3. Noise levels must not exceed the permissible noise levels stipulated in State and Environment Protection Policy N-1 (Control of Noise from Industrial Commercial and Trade Premises within the Melbourne Metropolitan Area) and State Environment Protection Policy N-2 (Control of Music Noise from Public Premises).

**Item 9.1 (cont'd)**

4. Lighting must be provided at night within the car park and between the car park and the administration area of the outdoor cinema.
5. The cinema must not operate during other events.
6. The operating hours must be between dusk and 1:00am, 7 days a week. The site must be vacated by 1:30am, including staff.
7. Prior to the commencement of the use allowed by this permit a comprehensive Car Parking Management Plan must be submitted to and approved by the Responsible Authority. This plan must detail all land uses, including the layout and areas occupied by such uses and may be reviewed and varied from time to time subject to the approval of the Responsible Authority.

The Car Park Management Plan must include (but not limited to) the following:

- The location of the minimum 150 car park spaces required to be allocated to the cinema during operation times.
- The 150 spaces proposed only be utilised for this use.
- The cinema must not operate during other events

to the satisfaction of the responsible authority.

Following any amendments to the land uses and/or layout of the development approved by the Responsible Authority, the applicant must submit for approval an amended Car Parking Management Plan within 28 days from the date of any amendments to the endorsed plans.

**NOTES:**

- A. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria from that adopted for the approval of this Planning Permit.
- B. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- C. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- D. The Crown Grant affecting the land permanently reserves the land for "Race Course Public Recreation Ground and Public Park".

**Item 9.1 (cont'd)****DECLARATIONS OF INTEREST**

**Cr Esakoff declared a Conflict of Interest in this item under s78B of the Local Government Act, an indirect interest, conflicting duties as she is a Trustee of the Caulfield Racecourse Reserve.**

**Cr Lipshutz declared a Conflict of Interest in this item under s78B of the Local Government Act, an indirect interest, conflicting duties as he is a Trustee of the Caulfield Racecourse Reserve.**

**Cr Hyams declared a Conflict of Interest in this item under s78B of the Local Government Act, an indirect interest, conflicting duties as he is a Trustee of the Caulfield Racecourse Reserve.**

**7.37PM Cr Esakoff, Cr Lipshutz and Cr Hyams left the Chamber.**

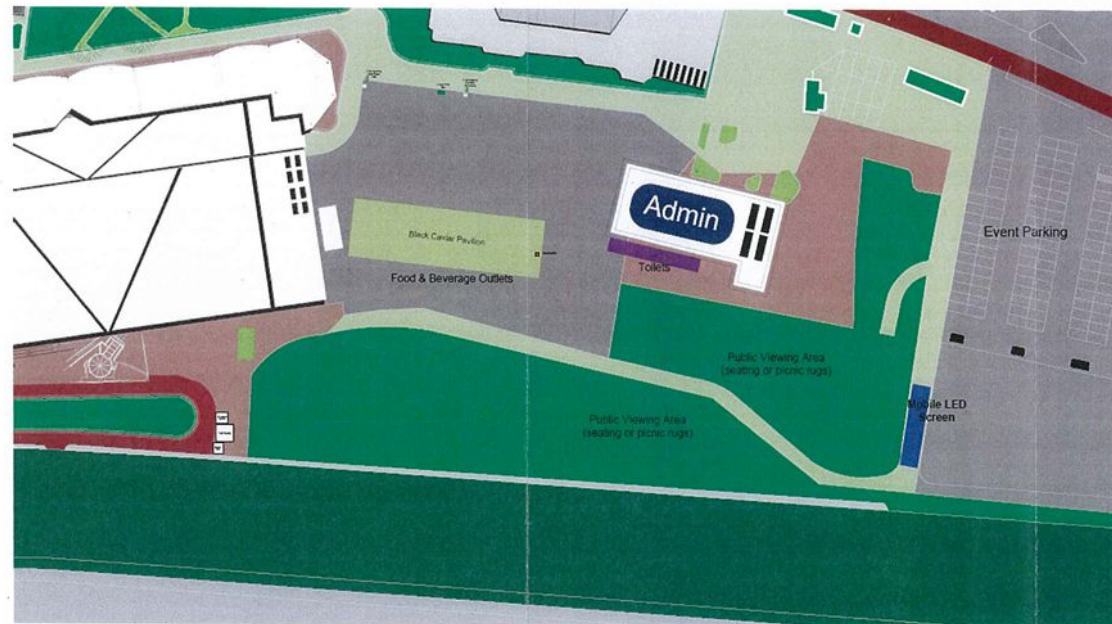
**Crs Pilling/Okotel**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED.**

**7.50PM Cr Esakoff, Cr Lipshutz and Cr Hyams returned to the Chamber.**

## Proposed Outdoor Movie Layout Plan





## Item 9.2

64-66 Bent Street MCKINNON  
APPLICATION NO. GE/PP-27463/2014

File No: GE/PP-27463/2014  
Enquiries: Karoline Ware  
Manager Statutory Planning



## APPLICATION SUMMARY

<b>PROPOSAL</b>	Construction of a part three and part four storey building comprising 31 dwellings above a basement car park and reduction of the requirement for visitor car parking
<b>RECOMMENDATION</b>	Notice of Decision to Grant a Permit subject to: <ul style="list-style-type: none"> <li>• Increase setbacks from neighbouring backyards</li> <li>• Additional visitor parking</li> </ul>
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Neighbourhood character</li> <li>• Compliance with Rescode</li> </ul>
<b>MUNICIPAL STRATEGIC STATEMENT</b>	McKinnon Neighbourhood Centre (Housing Diversity Area Policy)
<b>APPLICANT</b>	Pitard Knowles Pty Ltd
<b>PLANNING SCHEME CONTROLS</b>	General Residential Zone Schedule 1
<b>EXISTING LAND USE</b>	Residential (single dwelling per lot)
<b>PUBLIC NOTICE</b>	<ul style="list-style-type: none"> <li>• 17 properties notified</li> <li>• 23 notices sent (owners and occupiers)</li> <li>• 2 signs erected on site</li> <li>• 25 objections received</li> </ul>

**Item 9.2 (cont'd)****1. Community Plan**

- **Town Planning and Development:** to manage the rate and extent of change to the built environment consistent with State and Local Planning Policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. Recommendation**

That Council:

- Issues a Notice of Decision to grant a permit for *Construction of a part three and part four storey building comprising up to 31 dwellings above a basement car park* for Application No. GE/PP-27463/2014 in accordance with the conditions contained in the Appendix.

**3. Applicable Policies and Codes**State Government

- Plan Melbourne
- Rescode

Glen Eira City Council

- Municipal Strategic Statement – Adopted by Council on 17<sup>th</sup> May 1999 and approved by the Minister on 5<sup>th</sup> August 1999.
- Housing Diversity Area Policy

**4. Reasons For Recommendation**

In recommending that Council determines to approve the proposal, consideration has been given to:

- All written objections and matters raised at the Planning Conference
- State and Local Planning policies including Council's MSS
- ResCode

The key issues influencing the recommendation are as follows:

State and Local Planning Policy

State planning policies broadly support development in this location which increases housing supply in an existing urban area with good access to employment, services and public transport.

The site is located in a residential area of the McKinnon Neighbourhood Centre. The development is consistent with the objectives of policy by providing a mix of dwelling types and layouts at a density, mass and scale that is appropriate for the site location on the periphery of the McKinnon Activity Centre.

**Item 9.2 (cont'd)**

The site is the consolidation of two properties which is encouraged by policy as it affords greater opportunity for multi-unit development. The development is of greater height and scale than dwellings in its immediate context, however, the built form has been sited and designed so that it does not dominate the streetscape noting more intense building forms are already emerging in the surrounding areas and this trend is expected to continue.

Design

The General Residential Zone has a mandatory maximum building height of 10.5m. A residential building may exceed this height to no more than 11.5m but only if there is a slope to the land of more than 2.5 degrees. The site has a slope of approx. 3.1 degrees and the building does not exceed a maximum height of 11.5m at any point on the site.

The development essentially reads as a two storey podium building due to the recessed upper level and use of lightweight construction materials and colour. This is considered an appropriate design response given the character of the immediate neighbourhood of predominantly single or double storey dwellings. The top level has been centralised and has a lighter finish to reduce its visibility.

However, it is considered the upper level is still too prominent when viewed from the sensitive rear yards and would unreasonably impact on the amenity of these properties by way of visual bulk and mass. Consequently further setbacks are recommended as conditions.

Rescode

Side and rear setbacks generally comply with prescriptive requirements. However there is a slight encroachment by 30cm to an existing north facing window associated with the property to the south (62 Bent Street). However, given this is a minor non-compliance it is unlikely to result in unreasonable loss of solar access to this window.

There is concern with the overlooking from north and south facing terraces at the front of the building. This will be rectified as a recommended condition of permit.

The submitted shadow diagrams show that there will be a marginal increase in shadow cast by the building to the south and east throughout the day. Increased rear setbacks of the building at second floor are required to ensure compliance to the east.

Basement and landscape opportunities

The basement footprint provides setbacks at the rear (where the site has an interface with sensitive areas of private open space on adjoining properties) that allows for mature tree planting.

Existing street trees on the nature strip of Bent Street will be retained and protected during construction. The proposed crossover is setback a sufficient distance to protect the closest street tree.

**Item 9.2 (cont'd)**Internal amenity

Each apartment is designed to maximise natural light to habitable areas in response to the east-west orientation of the site. The layout and design of the development will result in functional, well-proportioned dwellings with good access to daylight, direct sunlight and adequately proportioned terraces at ground floor and balconies at upper levels. The number of apartments with solely south facing terraces or balconies has been minimized based on the orientation and constraints of the site.

Parking and Traffic

Guidelines require 37 on site carparking spaces for the dwellings. A total of 39 spaces are provided on site for the resident parking. Additionally, the guidelines suggest that 6 on site visitor car spaces are required. The application proposes 3 visitor car spaces. Council's Transport Planning advice does not support the reduction of the 3 visitor spaces. As such conditions recommend an increase of 3 visitor parking spaces.

The provision of bicycle parking meets planning scheme requirements however a minimum of 3 spaces should be conveniently located for visitors at ground floor.

Minor modifications and notations relating to the accessway and basement layout are addressed with conditions to ensure vehicle access is safe and practical.

A note on the permit will also highlight that residents of this development will be ineligible for parking permits.

Management Plan Requirements

A Construction Management Plan (CMP) is required. A condition has been included in the Appendix outlining the requirements of the CMP.

A Waste Management Plan (WMP) is required. A condition has been included in the Appendix outlining the requirements of the CMP.

**Item 9.2 (cont'd)****APPENDIX**

**ADDRESS: 64-66 BENT STREET, MCKINNON**  
**APPLICATION NO: GE/PP-27463/2014**

**1. Proposal**

Features of the proposal include:

- Construction of a part three and part four storey building comprising 31 dwellings (2 x one bedroom dwellings, 23 x two-bedroom dwellings, and 6 x three-bedrooms dwellings) across 2 land parcels.
- Dwellings ranging from 48m<sup>2</sup> - 110m<sup>2</sup>.
- Basement car park with provision for 42 car spaces including provision for 3 visitor spaces.
- Vehicle access via a double width crossover in the north-west corner of the site.
- Main pedestrian entry located centrally within the Bent Street frontage.
- Private open space in the form of ground floor terraces and balconies to upper floors.
- Contemporary architectural style.
- Site coverage of 61% and permeability of 20%.

**2. Public Notice**

- 17 properties notified
- 23 notices sent (owners and occupiers)
- 2 signs erected on site
- 25 objections received

The objectors' concerns are summarised as follows:

- Bent Street is already a busy thoroughfare
- Traffic congestion
- Loss of neighbourhood character
- Demolition of heritage buildings
- Parking is already difficult in Bent Street
- Strain on infrastructure
- Overdevelopment of the site
- Waste collection is difficult due to additional cars in Bent Street
- Reduction of visitor parking should not be supported
- Reduce height and density of development
- Not in keeping with streetscape
- Four storeys is too high
- Noise impacts
- Overshadowing of private open space and habitable windows
- Visual bulk and loss of outlook
- Loss of privacy and amenity
- Rate of development is increasing too rapidly
- Community infrastructure (schools etc.) cannot support increased density
- Increased flood risk
- Loss of mature trees
- Setbacks are inadequate

**Item 9.2 (cont'd)**

- Loss of biodiversity
- Public transport is limited to the train station
- Increased hard surfaces / loss of permeable
- Development has no regard for heritage character of Field Street
- Storage for each dwelling is inadequate
- Impacts to Bent Street during construction

**3. Referrals**

The application has been referred to various departments and individuals within Council for advice on particular issues. The following is a summary of relevant advice:

Transport Planning

- Reduction of visitor parking is not supported. Resident and visitor parking must be provided in accordance with planning scheme requirements.
- Residents of this development would be ineligible for parking permits.

Asset Engineering

- The existing power pole must be relocated to the satisfaction of United Energy.

Landscape Assessment Officer

- No vegetation on any neighbouring property has the potential to be impacted by the current application.
- There are no high value trees on the site and therefore, no tree removal issues with regard to the proposed development.

Parks Services

- The existing street trees are displaying good health, form and structure and accordingly should be retained and protected during construction.

**4. Planning Conference**

The Conference, chaired by Cr Sounness, provided a forum where all interested parties could elaborate on their respective views. Objectors mainly emphasised their original reasons for objection. It is considered that the main issues arising from the discussions were:

- The proposal is not in keeping with the character of the existing streetscape.
- Overdevelopment of the site
- Bent Street is reaching 'saturation point' due to recent development approvals
- Infrastructure cannot support increase density
- Traffic networks and on street car parking are already at capacity
- The proposal will detract from the character of the area (in particular period homes within Field Street)
- Impacts on the environment (water runoff, additional waste)
- Setbacks to boundaries are inadequate
- Amenity impacts (bulk, overlooking, overshadowing)

**Item 9.2 (cont'd)**

- The development does not provide for diversity of housing
- Local schools cannot support increased density in Bent Street
- Non-compliance with various Rescode Standards
- Loss of biodiversity (vegetation removal)
- Waste collection already cause congestion in the street
- Public Transport is inadequate

**Undertakings by the Applicant**

The applicant provided a detailed submission and response to objector concerns, however did not give any undertakings to make modifications to the proposed development.

**5. Conditions**

1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application (identified as TP-011A, TP-100A, TP-101A, TP102/A, TP-103A, TP-104A, TP-400A, TP-401A, TP-450A, but modified to show:
  - (a) The second floor setback a minimum of 9.0m from the eastern boundary with any consequential changes absorbed within the approved building envelope. A balcony may encroach a maximum of 1.6m into this setback.
  - (b) The first and second floor plan to include detail of screening to each of the terraces, to the satisfaction of the Responsible Authority.
  - (c) The removal of the horizontal timber cladding at the western elevation in its entirety. The remainder of the timber cladding around all elevations of the building to be varied in materials and colors.
  - (d) Deletion of the following terrace areas:
    - West of unit 1.01;
    - North of unit 1.05;
    - South of unit 2.09 adjacent to the bedrooms;
    - West of unit 2.01 adjacent the master bedroom.
  - (e) The master bedroom of unit 1.11 and the terrace of unit 2.09 provided with fixed privacy screening to a minimum height of 1.7m above finished floor level to prevent views into the north facing window of 62 Bent Street. The screens must be fixed and no more than 25% transparency.
  - (f) The north facing terraces of unit 1.01 and 2.01 provided with fixed privacy screening to a minimum height of 1.7m above finished floor level. The screens must be fixed and no more than 25% transparency.
  - (g) The building redesigned so that there is no increase in overshadowing cast to the east from 2pm on 22 September. All changes must be absorbed within the remainder of the building envelope.
  - (h) Resident and visitor parking provided in accordance with Clause 52.06.
  - (i) A tug system or similar to bring bins up the basement ramp provided to the satisfaction of the Responsible Authority.

**Item 9.2 (cont'd)**

- (j) A minimum height clearance of 2.25m provided for the access ramp and within the basement.
  - (k) A minimum of 3 visitor bicycle parking spaces provided on the ground floor in bicycle hoops (or towel rails) close to the entrance of the site.
  - (l) The design and layout of bicycle parking spaces according with AS2890.3 or 'The Bicycle Parking Handbook' by Bicycle Victoria and be dimensioned and clearly annotated on the plans.
  - (m) A minimum height clearance of 2.25m provided along the proposed access ramp and within the car park and access to the bicycle parking spaces. Headroom clearance above the ramp is required to be measured as per Figure 5.3 of AS2890.1:2004.
  - (n) An intercom system to allow for remote visitor access to the car park. The intercom should be provided at the top of the ramp (min 3.0m from the footpath);
  - (o) The over bonnet storage boxes extending a maximum 900mm out into the car space and a minimum of 1.5m off the ground. No vertical supports should be provided within the car spaces.
  - (p) Each car space within the basement allocated to each user/dwelling/visitor. Visitor spaces must be located with convenient access to the lift.
  - (q) Notations showing existing redundant crossovers to be reinstated.
  - (r) The location and clearance of the columns from the car spaces within the basement in accordance with Diagram 1 of Clause 52.06 of the Planning Scheme and dimensioned accordingly.
  - (s) A pedestrian refuge with minimum width of 1.2m provided between the proposed crossover and right of way to the north or alternative arrangement to the satisfaction of the Responsible Authority.
  - (t) The accessway designed to cater for passing of vehicles at the entrance in accordance with Clause 52.06-8 of the Planning Scheme (passing area of minimum 5.0m wide measured between 300mm kerbs by 7.0m long). Dimensions must be shown.
  - (u) The 1:8 transition at the bottom of the access ramp increased to 3.0m or an alternative to the satisfaction of the Responsible Authority.
  - (v) The access ramp including 300mm clearances or kerbs on each side in accordance with AS2890.1 and dimensioned. The access ramp (between the 300mm kerbs must align with the crossover).
  - (w) The location of any proposed substation to be shown on the plans. The substation must not be located in the front setback of the development or in any private open space area of any ground floor units. It must be located either in the basement or in a location that is not visible from the street frontage.
2. Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority generally in accordance with TP-800A dated 28/11/2014 prepared by Ewert Leaf must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:



**Item 9.2 (cont'd)**

- (a) A survey, including botanical names, of all existing vegetation to be retained.
- (b) Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.
- (c) A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.
- (d) Landscaping and planting within all open space areas of the site including to the south of unit G.07.
- (e) Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:
  - (i) One tree within each area of private open space at ground level
  - (ii) Front Setback south west corner; x 2 trees
  - (iii) Rear south east corner; x 2 treesor 11 trees in locations to the satisfaction of the Responsible Authority.  
Trees are not to be sited over easements.

All species selected must be to the satisfaction of the Responsible Authority.

3. The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme.

Note: This does not obviate the need for a permit where one is required.

4. The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing.
5. The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.
6. The proposed works must not cause any damage to the existing street trees to be retained. Root pruning of this tree must be carried out to the satisfaction of the Responsible Authority prior to the construction of the crossover/works.
7. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree/s at a radius of 5.2m for the Queensland Brush Box located in front of 64 Bent Street and 2.0m for the Common Olive located in front of 66 Bent Street measured from the base of each trunk to define 'tree protection zones'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.

**Item 9.2 (cont'd)**

8. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

9. No excavation is to come within 4.0m of the Queensland Brush Box located in front of 66 Bent Street and 2.0m for the Common Olive located in front of 66 Bent Street without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

10. The car parking allocation for the approved development must be:
- Not less than one (1) car space for each 1 or 2 bedroom dwelling;
  - Not less than two (2) car spaces for each 3 bedroom dwelling.
  - Visitor parking car spaces at the rate of 1 space per 5 dwellings.
11. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.

**Item 9.2 (cont'd)**

12. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:

- (a) constructed;
- (b) properly formed to such levels that they can be used in accordance with the plans;
- (c) surfaced with an all-weather sealcoat;
- (d) drained;
- (e) line-marked to indicate each car space and all access lanes;
- (f) clearly marked to show the direction of traffic along the access lanes and driveways

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

13. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:

- (a) delivery and unloading points and expected frequency;
- (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;
- (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;
- (d) any requirements outlined within this permit as required by the relevant referral authorities;
- (e) hours for construction activity in accordance with any other condition of this permit;
- (f) measures to control noise, dust, water and sediment laden runoff;
- (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;
- (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.

Once approved the CMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

**Item 9.2 (cont'd)**

14. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:

- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.
- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.
- (d) Details for best practice waste management once operating.

Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.

15. No buildings or works are to be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.
16. Adequate provision must be made for the storage and collection of garbage, bottles and other solid wastes in bins or receptacles, to the satisfaction of the Responsible Authority.

All bins and receptacles used for the storage and collection of garbage, bottles and other solid wastes must be kept in a storage area screened from view, to the satisfaction of the Responsible Authority.

All bins and receptacles must be maintained in a clean and tidy condition and free from offensive odour, to the satisfaction of the Responsible Authority.

17. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.
18. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority.
19. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.

**Item 9.2 (cont'd)**

20. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed in accordance with the endorsed plans (prior to the construction of the levels above being commenced.)
21. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed in accordance with the endorsed plans.
22. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that "Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)". The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.
23. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to 'Note D' that residents of the dwellings allowed under this permit will not be issued residential parking permits (including visitor parking permits).
24. This Permit will expire if:
  - \* The development does not start within two (2) years from the date of this Permit; or
  - \* The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

**NOTES:**

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are "necessary or consequential" are those that will be assessed by Council when plans are lodged to satisfy that condition. Any "necessary or consequential" amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria to that adopted for the approval of this Planning Permit.

**Item 9.2 (cont'd)**

- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968.
- D. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).
- E. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- F. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.
- G. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.
- H. Prior to the commencement of works the permit holder/applicant/owner must obtain consent from the relevant utility provider to construct the proposed crossover in proximity to the existing electricity pole or alternatively relocated.

**Asset Engineering Advice:**

- I. The existing power pole shall be relocated to the satisfaction of United Energy.
- J. The redundant vehicle crossing must be removed and footpath, nature strip and kerb and channel of the road reinstated matching the conditions of abutting properties.
- K. No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.
- L. Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.
- M. Drainage associated with basement construction (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.

**Item 9.2 (cont'd)**

- N. All stormwater runoff must be connected to Council underground drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.
- O. Any firefighting equipment for the building shall be accommodated within title boundary. Submitted plans are not showing location of any hydrant / booster. Council will not allow private fire equipment in the Road Reserve.
- P. Asset Protection Permit must be obtained from Council Engineering Services Department prior commencement of any building works.
- Q. All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.
- R. Any modifications, amendments or changes that could impact Council's infrastructure assets are to be discussed with the Engineering Services prior to issuing a planning permit.

**Item 9.2 (cont'd)****Crs Sounness/Pilling****That Council:**

**Issues a Notice of Decision to grant a permit for *Construction of a part three and part four storey building comprising up to 31 dwellings above a basement car park* for Application No. GE/PP-27463/2014 in accordance with the following conditions;**

**Conditions**

- 1. Before the commencement of the development, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application (identified as TP-011A, TP-100A, TP-101A, TP102/A, TP-103A, TP-104A, TP-400A, TP-401A, TP-450A, but modified to show:**
  - (a) The second floor setback a minimum of 9.0m from the eastern boundary with any consequential changes absorbed within the approved building envelope. A balcony may encroach a maximum of 1.6m into this setback.**
  - (b) The building setback from the southern boundary to meet Standard B20 of Clause 55.04-4 (North facing windows objective)**
  - (c) The building envelope reduced to achieve a site coverage not exceeding 60%.**
  - (d) The first and second floor plan to include detail of screening to each of the terraces, to the satisfaction of the Responsible Authority.**
  - (e) The removal of the horizontal timber cladding at the western elevation in its entirety. The remainder of the timber cladding around all elevations of the building to be varied in materials and colors.**
  - (f) Deletion of the following terrace areas:**
    - West of unit 1.01;**
    - North of unit 1.05;**
    - South of unit 2.09 adjacent to the bedrooms;**
    - West of unit 2.01 adjacent the master bedroom.**
  - (g) The master bedroom of unit 1.11 and the terrace of unit 2.09 provided with fixed privacy screening to a minimum height of 1.7m above finished floor level to prevent views into the north facing window of 62 Bent Street. The screens must be fixed and no more than 25% transparency.**
  - (h) The north facing terraces of unit 1.01 and 2.01 provided with fixed privacy screening to a minimum height of 1.7m above finished floor level. The screens must be fixed and no more than 25% transparency.**



**Item 9.2 (cont'd)**

- (i) The building redesigned so that there is no increase in overshadowing cast to the east from 2pm on 22 September. All changes must be absorbed within the remainder of the building envelope.
- (j) Resident and visitor parking provided in accordance with Clause 52.06.
- (k) A tug system or similar to bring bins up the basement ramp provided to the satisfaction of the Responsible Authority.
- (l) A minimum height clearance of 2.25m provided for the access ramp and within the basement.
- (m) A minimum of 3 visitor bicycle parking spaces provided on the ground floor in bicycle hoops (or towel rails) close to the entrance of the site.
- (n) The design and layout of bicycle parking spaces according with AS2890.3 or 'The Bicycle Parking Handbook' by Bicycle Victoria and be dimensioned and clearly annotated on the plans.
- (o) A minimum height clearance of 2.25m provided along the proposed access ramp and within the car park and access to the bicycle parking spaces. Headroom clearance above the ramp is required to be measured as per Figure 5.3 of AS2890.1:2004.
- (p) An intercom system to allow for remote visitor access to the car park. The intercom should be provided at the top of the ramp (min 3.0m from the footpath);
- (q) The over bonnet storage boxes extending a maximum 900mm out into the car space and a minimum of 1.5m off the ground. No vertical supports should be provided within the car spaces.
- (r) Each car space within the basement allocated to each user/dwelling/visitor. Visitor spaces must be located with convenient access to the lift.
- (s) Notations showing existing redundant crossovers to be reinstated.
- (t) The location and clearance of the columns from the car spaces within the basement in accordance with Diagram 1 of Clause 52.06 of the Planning Scheme and dimensioned accordingly.
- (u) A pedestrian refuge with minimum width of 1.2m provided between the proposed crossover and right of way to the north or alternative arrangement to the satisfaction of the Responsible Authority.
- (v) The accessway designed to cater for passing of vehicles at the entrance in accordance with Clause 52.06-8 of the Planning Scheme (passing area of minimum 5.0m wide measured between 300mm kerbs by 7.0m long). Dimensions must be shown.
- (w) The 1:8 transition at the bottom of the access ramp increased to 3.0m or an alternative to the satisfaction of the Responsible Authority.
- (x) The access ramp including 300mm clearances or kerbs on each side in accordance with AS2890.1 and dimensioned. The access ramp (between the 300mm kerbs must align with the crossover).
- (y) The location of any proposed substation to be shown on the plans. The substation must not be located in the front setback of the development or in any private open space area of any ground floor units. It must be located either in the basement or in a location that is not visible from the street frontage.

**Item 9.2 (cont'd)**

2. **Before the commencement of buildings and works, a detailed Landscape Plan to the satisfaction of the Responsible Authority generally in accordance with TP-800A dated 28/11/2014 prepared by Ewert Leaf must be submitted to, and approved by the Responsible Authority. When the Landscape Plan is approved, it will become an endorsed plan forming part of this Permit. The Landscape Plan must incorporate:**
  - (a) **A survey, including botanical names, of all existing vegetation to be retained.**
  - (b) **Buildings and trees (including botanical names) on neighbouring properties within 3 metres of the boundary.**
  - (c) **A planting schedule of all proposed vegetation including botanical names; common names; pot sizes; sizes at maturity; quantities of each plant; and details of surface finishes of pathways and driveways.**
  - (d) **Landscaping and planting within all open space areas of the site including to the south of unit G.07.**
  - (e) **Advanced canopy trees (minimum 3.0 metres tall when planted unless otherwise agreed to in writing by the Responsible Authority) in the following areas:**
    - (i) **One tree within each area of private open space at ground level**
    - (ii) **Front Setback south west corner; x 2 trees**
    - (iii) **Rear south east corner; x 2 trees****or 11 trees in locations to the satisfaction of the Responsible Authority.**

**Trees are not to be sited over easements.**

**All species selected must be to the satisfaction of the Responsible Authority.**
3. **The layout of the site and size, design and location of buildings and works as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority. This does not apply to the exemptions specified in Clause 62 of the Glen Eira Planning Scheme.**

**Note: This does not obviate the need for a permit where one is required.**
4. **The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or the commencement of the use or at such later date as is approved by the Responsible Authority in writing.**
5. **The landscaping as shown the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the landscaping plan to the satisfaction of the Responsible Authority.**

**Item 9.2 (cont'd)**

6. The proposed works must not cause any damage to the existing street trees to be retained. Root pruning of this tree must be carried out to the satisfaction of the Responsible Authority prior to the construction of the crossover/works.
7. Prior to the commencement of the buildings and works (including demolition), a tree protection fence must be erected around the street tree/s at a radius of 5.2m for the Queensland Brush Box located in front of 64 Bent Street and 2.0m for the Common Olive located in front of 66 Bent Street measured from the base of each trunk to define 'tree protection zones'. Temporary fencing is to be used as per AS 4870-2009 section 4.3. This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority. The tree protection fence must remain in place until the construction within the tree protection zone is required. The tree protection zone for that component of the development not required for construction must remain fenced until construction is complete. No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone. No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.
8. The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.

Above ground canopy TPZ (Tree Protection Zone) to be adopted. No works, structures or machinery will come within 1m of the trees crown/canopy as per AS 4870-2009 section 3.3.6.

Tree Protection Zone (TPZ) fencing must be adopted to protect the street tree's trunk. Set at edge of TPZ on all sides (Finishing at paved surfaces). Temporary fencing to be used as per AS 4870-2009 section 4.3.

Hand excavate any area within 1.5m of the Tree Protection Zone (TPZ). If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the Tree Protection Zone (TPZ). Strapped rumble boards are to be used within TPZ to limit ground compaction as per AS 4870-2009 section 4.5.3.

**Item 9.2 (cont'd)**

9. No excavation is to come within 4.0m of the Queensland Brush Box located in front of 66 Bent Street and 2.0m for the Common Olive located in front of 66 Bent Street without the prior consent of the Responsible Authority. Any excavation within 1.5m of the tree protection zones must be hand excavated. If roots over 40mm are found, Park Services are to be notified and further inspections will be carried out.

Ground protection is to be used if temporary access for machinery is required within the TPZ (Tree Protection Zone). Strapped rumble boards are to be used within the tree protection zone to limit ground compaction as per AS 4870-2009 section 4.5.3.

10. The car parking allocation for the approved development must be:
- Not less than one (1) car space for each 1 or 2 bedroom dwelling;
  - Not less than two (2) car spaces for each 3 bedroom dwelling.
  - Visitor parking car spaces at the rate of 1 space per 5 dwellings.
11. Vehicular crossing(s) must be constructed to the road to suit the proposed driveway(s) to the satisfaction of the Responsible Authority and any existing crossing or crossing opening must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.
12. Areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- (a) constructed;
  - (b) properly formed to such levels that they can be used in accordance with the plans;
  - (c) surfaced with an all-weather sealcoat;
  - (d) drained;
  - (e) line-marked to indicate each car space and all access lanes;
  - (f) clearly marked to show the direction of traffic along the access lanes and driveways

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

**Item 9.2 (cont'd)**

- 13. Prior to the commencement of any site works including demolition and excavation, the owner must submit a Construction Management Plan to the Responsible Authority for approval. No works including demolition and excavation are permitted to occur until the Plan has been approved in writing by the Responsible Authority. Once approved, the Construction Management Plan will be endorsed to form part of this permit and must be implemented to the satisfaction of the Responsible Authority. The Plan must be to the satisfaction of the Responsible Authority and must provide details of the following:**

- (a) delivery and unloading points and expected frequency;**
- (b) a liaison officer for contact by owners / residents and the Responsible Authority in the event of relevant queries or problems experienced;**
- (c) an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services;**
- (d) any requirements outlined within this permit as required by the relevant referral authorities;**
- (e) hours for construction activity in accordance with any other condition of this permit;**
- (f) measures to control noise, dust, water and sediment laden runoff;**
- (g) measures to ensure that sub-contractors/tradespersons operating on the site are aware of the contents of the Construction Management Plan;**
- (h) any construction lighting to be baffled to minimise intrusion on adjoining lots.**

**Once approved the CMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.**

- 14. Prior to the occupation of the approved development, the owner/permit holder must prepare and have approved in writing by the Responsible Authority a Waste Management Plan (WMP) for the site with respect to the collection and disposal of waste and recyclables associated with the proposed uses on the site to the satisfaction of the Responsible Authority. The WMP must provide for the following:**

- (a) The collection of waste associated with the uses on the land, including the provision of bulk waste collection bins or approved alternative, recycling bins, the storage of other refuse and solid wastes in bins or receptacles within suitable screened and accessible areas to the satisfaction of the Responsible Authority. Commercial waste bins being placed or allowed to remain not in view of the public, and receptacles not emitting any adverse odours.**

**Item 9.2 (cont'd)**

- (b) Designation of methods of collection including the need to provide for private services or utilisation of council services. If private collection is used, this method must incorporate recycling services and must comply with the relevant EPA noise guideline relating to the time of collection.**
- (c) Appropriate areas of bin storage on site and areas of waste bin storage on collection days.**
- (d) Details for best practice waste management once operating.**

**Once approved the WMP will be endorsed to form part of this permit and must be complied with to the satisfaction of the Responsible Authority and must not be varied except with the written approval of the Responsible Authority.**

- 15. No buildings or works are to be constructed over any easement or other restriction on the land or any sewers, drains, pipes, wires or cables under the control of a public authority without the prior written consent of the relevant authority and the Responsible Authority.**
- 16. Adequate provision must be made for the storage and collection of garbage, bottles and other solid wastes in bins or receptacles, to the satisfaction of the Responsible Authority.**

**All bins and receptacles used for the storage and collection of garbage, bottles and other solid wastes must be kept in a storage area screened from view, to the satisfaction of the Responsible Authority.**

**All bins and receptacles must be maintained in a clean and tidy condition and free from offensive odour, to the satisfaction of the Responsible Authority.**

- 17. Provision must be made on the site for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.**
- 18. No plant, equipment, services and substations other than those shown on the endorsed plans are permitted without the prior written consent of the Responsible Authority.**
- 19. Privacy screens must be in accordance with the endorsed plans and must be installed prior to the occupation of the development. The privacy screens must be maintained to the satisfaction of the Responsible Authority.**
- 20. Prior to the completion of the basement floor construction, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement floor has been constructed in accordance with the endorsed plans (prior to the construction of the levels above being commenced.)**

**Item 9.2 (cont'd)**

21. Prior to the completion of the ramp to the basement, written confirmation by a Licensed Land Surveyor must be provided to the Responsible Authority verifying that the basement ramp has been constructed in accordance with the endorsed plans.
22. Prior to the occupation of the approved development, a permanent sign must be erected by the applicable planning permit holder in a prominent position in the car park and in any foyer/s stating that “Residents of this development will not be issued Residential Parking Permits (including visitor parking permits)”. The sign must measure approximately 0.2 square metres in area, to the satisfaction of the Responsible Authority.
23. The permit holder must inform all purchasers about this planning permit, particularly drawing attention to ‘Note D’ that residents of the dwellings allowed under this permit will not be issued residential parking permits (including visitor parking permits).
24. This Permit will expire if:
  - \* The development does not start within two (2) years from the date of this Permit; or
  - \* The development is not completed within four (4) years of the date of this Permit.

The Responsible Authority may extend the time referred to if a request is made in writing before this Permit expires or within six (6) months after the expiry date if the use/development has not commenced.

If the development has commenced, the Responsible Authority may extend the time referred to if a request is made in writing within twelve (12) months of the expiry date.

**NOTES:**

- A. The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If other modifications are proposed, they must be identified and be of a nature that an application for amendment of permit may be lodged under Section 72 of the Planning and Environment Act 1987. An amendment application is subject to the procedures set out in Section 73 of the Planning and Environment Act 1987.

**Item 9.2 (cont'd)**

- B. This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Glen Eira City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria to that adopted for the approval of this Planning Permit.**
- C. This Planning Permit represents the Planning approval for the development of the land. Side and rear boundary fences do not form part of this Planning approval. All matters relating to the boundary fences shall be in accordance with the provisions of the Fences Act 1968.**
- D. Residents of the dwellings allowed under this permit will not be issued Residential Parking Permits (including visitor parking permits).**
- E. Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.**
- F. Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.**
- G. The permit holder/applicant/owner must provide a copy of the Planning Permit to any appointed Building Surveyor. It is the responsibility of the permit holder/applicant/owner and the Building Surveyor to ensure that the development approved by this Permit is consistent with any Building Permit approved and that all works are consistent with the endorsed plans approved under this Planning Permit.**
- H. Prior to the commencement of works the permit holder/applicant/owner must obtain consent from the relevant utility provider to construct the proposed crossover in proximity to the existing electricity pole or alternatively relocated.**

**Asset Engineering Advice:**

- I. The existing power pole shall be relocated to the satisfaction of United Energy.**
- J. The redundant vehicle crossing must be removed and footpath, nature strip and kerb and channel of the road reinstated matching the conditions of abutting properties.**



**Item 9.2 (cont'd)**

- K. No net increase in peak stormwater runoff in Council drainage network. Post development peak storm water discharge to Council drainage network must be maintained to the predevelopment level for 10 year ARI. Detailed plans and computations should be submitted to Council for approval prior any construction works. When approved these plans will be endorsed and form part of plans submitted with town planning permit application.**
- L. Engineering Services encourage using of rainwater tanks for storage and reuse for toilet and irrigation purpose and or stormwater detention system.**
- M. Drainage associated with basement construction (seepage and agricultural waters are to be filtered to rain water clarity) must be discharged to the nearest Council Drain /Pit and not be discharged to the kerb and channel.**
- N. All stormwater runoff must be connected to Council underground drainage network. No uncontrolled stormwater discharge to adjoining properties and footpaths.**
- O. Any firefighting equipment for the building shall be accommodated within title boundary. Submitted plans are not showing location of any hydrant / booster. Council will not allow private fire equipment in the Road Reserve.**
- P. Asset Protection Permit must be obtained from Council Engineering Services Department prior commencement of any building works.**
- Q. All relevant Engineering Permits must be obtained prior any works within the Road Reserve and or stormwater connection to Council drainage network.**
- R. Any modifications, amendments or changes that could impact Council's infrastructure assets are to be discussed with the Engineering Services prior to issuing a planning permit.**

**The MOTION was put and LOST.**

**Item 9.2 (cont'd)****Crs Hyams/Esakoff****That Council:****Issues a Notice of Refusal to Grant a Planning Permit for Application No. GE/PP-27463/2014, on the following grounds:**

- 1. The development is inconsistent with the intent and objectives of Clause 22.07 of the Glen Eira Planning Scheme (Housing Diversity Area Policy), and the General Residential Zone in relation to:**
  - Excessive bulk and mass impacts to the streetscape and adjoining residential properties due to inadequate setbacks to the front and rear of the property.**
- 2. The proposal fails to meet the following Standards and Objectives of Clause 55 (Rescode):**
  - Clause 55.02-1 (Neighbourhood character – building bulk and massing to the front and rear, setbacks, site coverage)**
  - Clause 55.02-2 (Residential policy - not respectful of prevailing mass and scale of adjacent properties, excessive bulk and mass, setbacks)**
  - Clause 55.03-1 (Street setback - the front setbacks do not comply with Standard B6 resulting in unreasonable bulk and mass to the street)**
  - Clause 55.03-4 (Site Coverage - the site coverage does not comply with Standard B8)**
  - Clause 55.03-6 (Energy Efficiency – a number of south facing dwellings will have poor solar access).**
  - Clause 55.04-1 (Side and rear setbacks – massing of the development towards the northern boundary).**
  - Clause 55.04-5 (Overshadowing – unreasonable impacts to neighbouring private open space)**
  - Clause 55.04-6 (Overlooking – dwellings at second floor will overlook adjoining residential properties)**
  - Clause 55.05-5 (Solar Access to Open Space - a number of dwellings have south facing private open space.)**
  - Clause 55.06-1 (Design detail - the contemporary design is not responsive to the existing or preferred neighbourhood character)**
- 3. The proposed car park design, layout and provision of car parking does not satisfy Clause 52.06 of the Glen Eira Planning Scheme.**

**Item 9.2 (cont'd)**

**DIVISION**

**Cr Lobo called for a Division on the voting of the Motion.**

**FOR**

**Cr Lobo**

**Cr Hyams**

**Cr Esakoff**

**Cr Delahunty**

**Cr Okotel**

**AGAINST**

**Cr Magee**

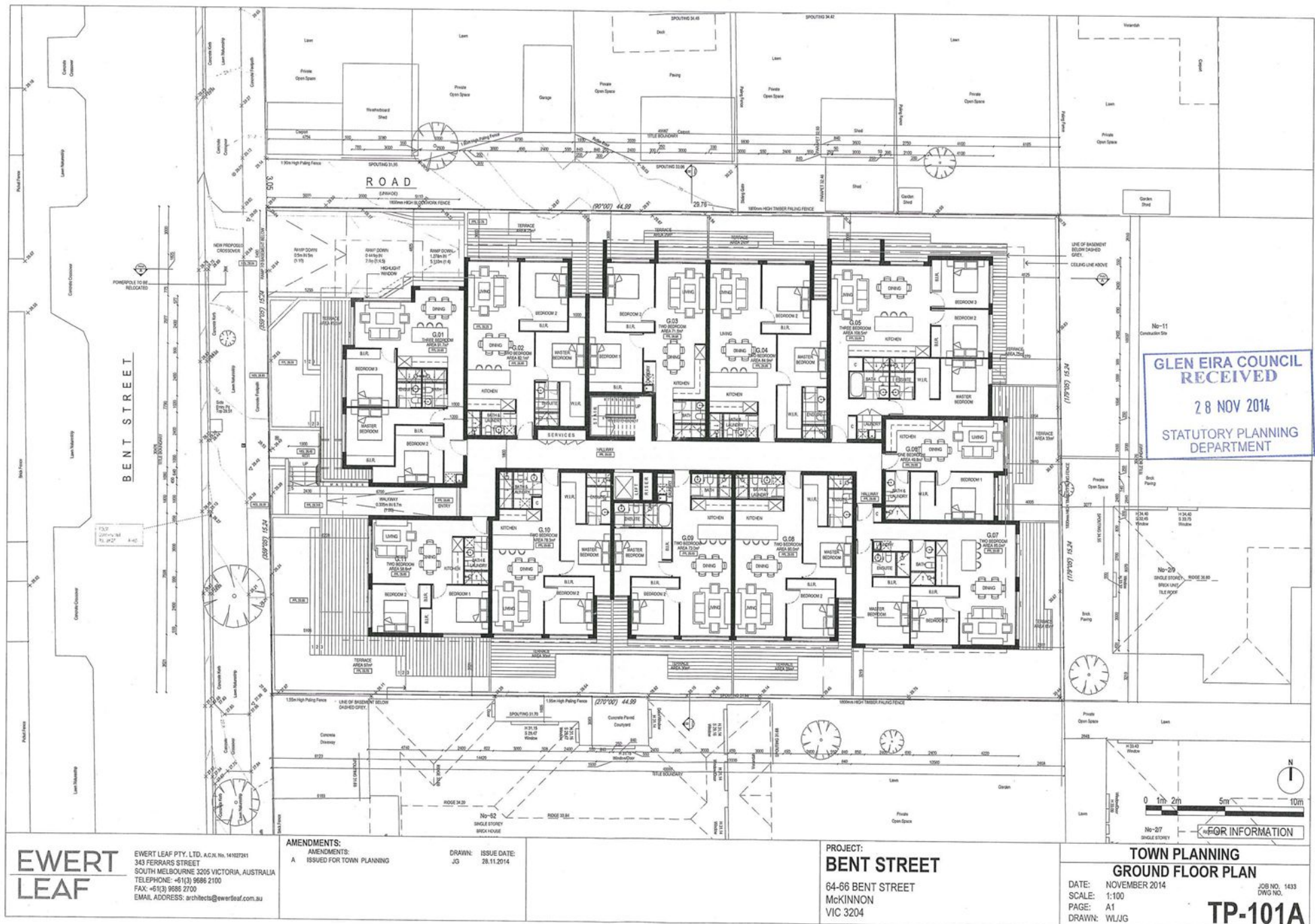
**Cr Pilling**

**Cr Sounness**

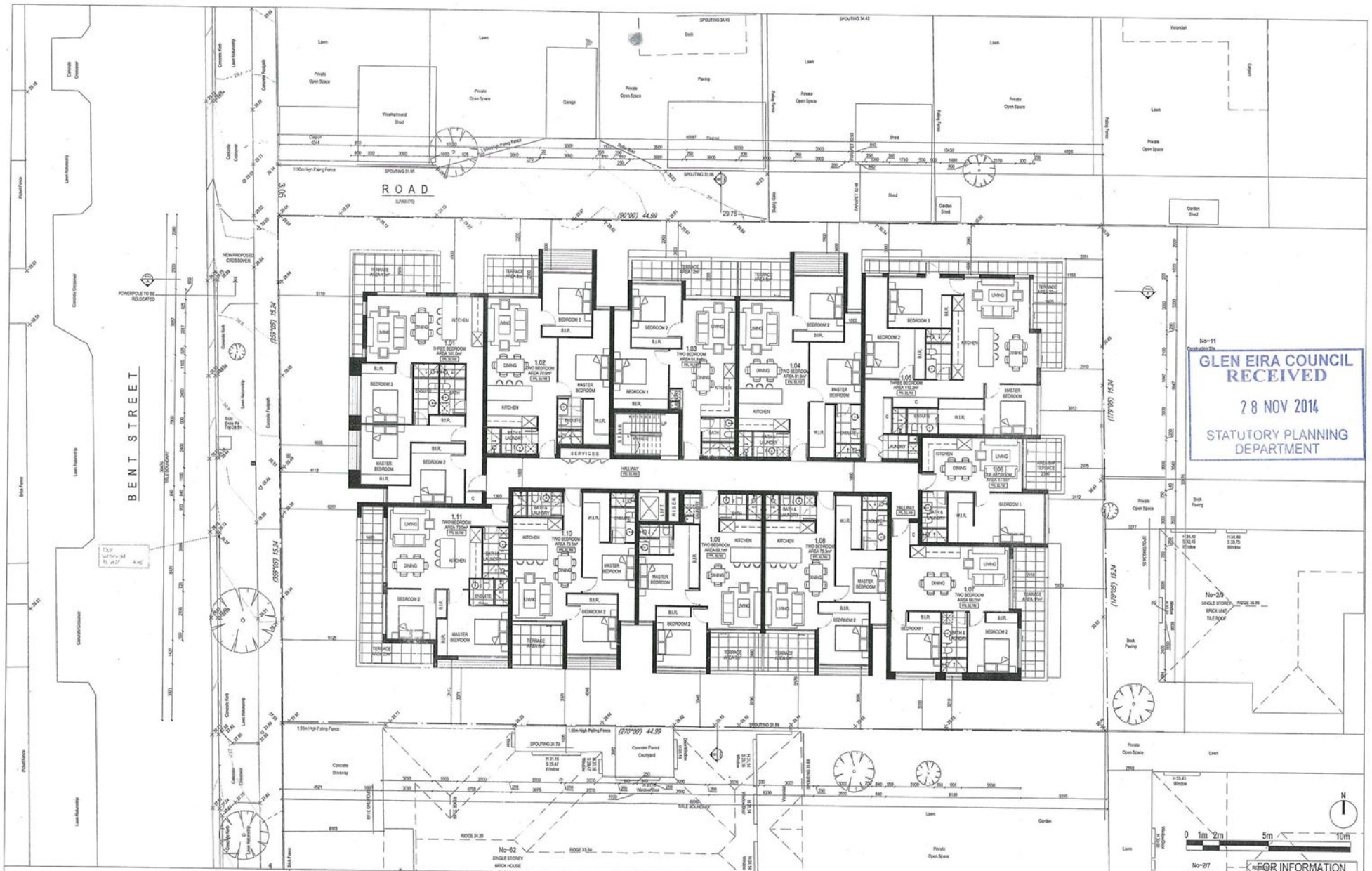
**Cr Lipshutz**

**On the basis of the DIVISION the Chairperson declared the Motion CARRIED.**









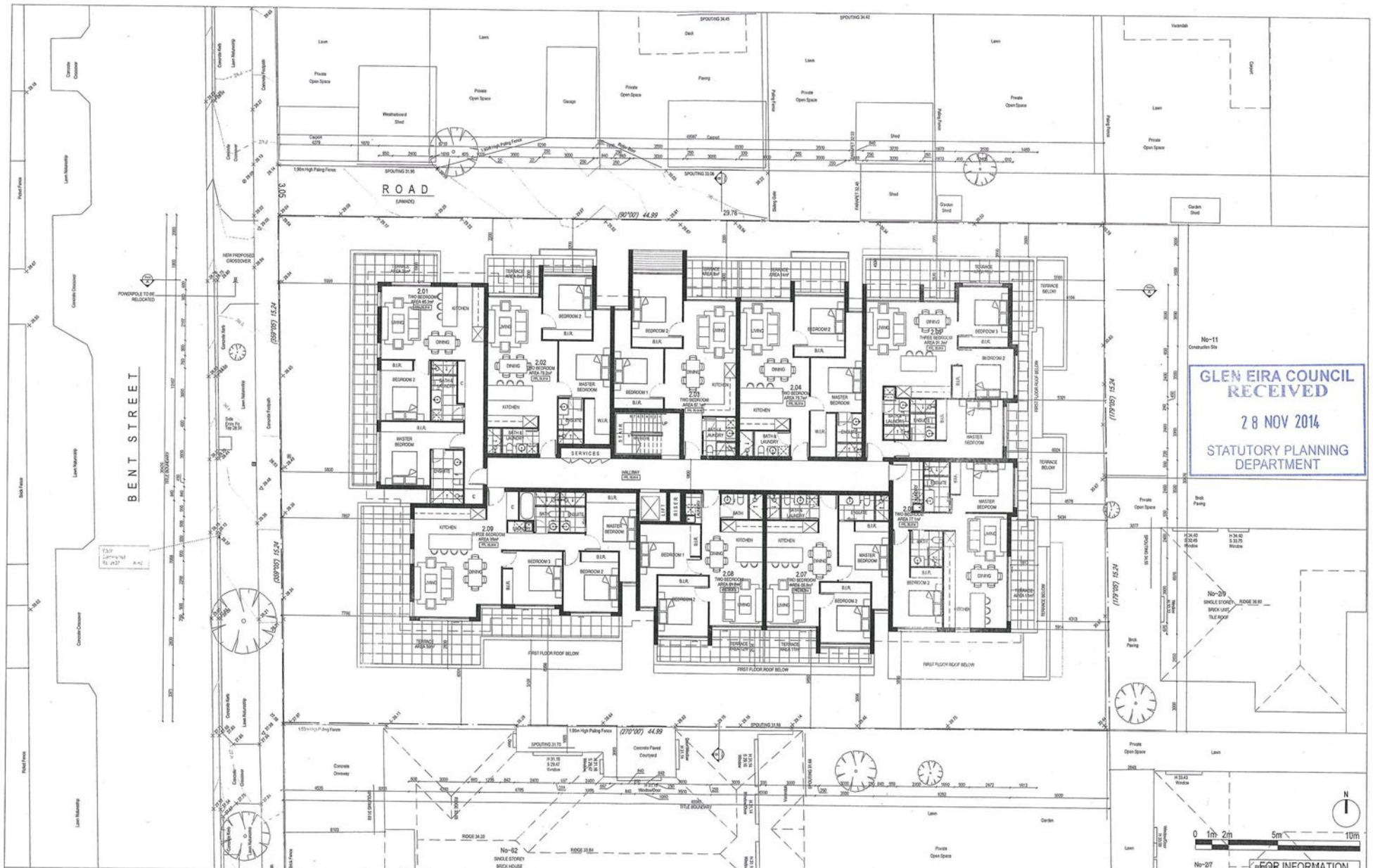
No-11  
 GLEN EIRA COUNCIL  
 RECEIVED  
 28 NOV 2014  
 STATUTORY PLANNING  
 DEPARTMENT

**EWERT LEAF**  
 EWERT LEAF PTY. LTD. A.C.N. No. 141027241  
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 EMAIL ADDRESS: architects@ewertleaf.com.au

AMENDMENTS:  
 A ISSUED FOR TOWN PLANNING  
 DRAWN: JG  
 ISSUE DATE: 28.11.2014

PROJECT:  
**BENT STREET**  
 64-66 BENT STREET  
 MCKINNON  
 VIC 3204

TOWN PLANNING  
**FIRST FLOOR PLAN**  
 DATE: NOVEMBER 2014  
 SCALE: 1:100  
 PAGE: A1  
 DRAWN: WLJG  
 JOB NO. 1433  
 DWG NO.  
**TP-102A**



No-11  
Construction Site

**GLEN EIRA COUNCIL  
RECEIVED**

**28 NOV 2014**

**STATUTORY PLANNING  
DEPARTMENT**

No-20  
SINGLE STOREY  
BRICK UNIT  
TILE ROOF

No-27  
SINGLE STOREY

FOR INFORMATION

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AMENDMENTS:  
AMENDMENTS: A  
ISSUED FOR INFORMATION

DRAWN: 31.10.2014

PROJECT:  
**BENT STREET**  
64-66 BENT STREET  
McKINNON  
VIC 3204

**TOWN PLANNING  
SECOND FLOOR PLAN**

DATE: NOVEMBER 2014  
SCALE: 1:100  
PAGE: A1  
DRAWN: WJ/JG

JOB NO. -  
DWG NO.

**TP-103A**





- EXTERNAL FINISHES LEGEND**
- (EF-01) POLYURETHANE FORM RENDERED - LIGHT
  - (EF-02) POLYURETHANE FORM RENDERED - DARK
  - (EF-03) ZINC PANEL CLADDING (STANDING SEAM) - THIRD FLOOR
  - (EF-04) HORIZONTAL TIMBER CLADDING - SCREENING CLADDING
  - (EF-05) ALUMINIUM SHUTTER CLADDING - COLOUR TO MATCH SITE
  - (EF-06) POWDERCOATED ALUMINIUM HANDRAIL - CHROMIUM
  - (EF-07) POWDERCOATED ALUMINIUM HANDRAIL - CHROMIUM

**NORTH ELEVATION**  
1:100

**GLEN EIRA COUNCIL  
RECEIVED**  
28 NOV 2014  
STATUTORY PLANNING  
DEPARTMENT



**WEST ELEVATION**  
1:100

0 1m 2m 5m 10m

FOR INFORMATION

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**AMENDMENTS:**  
A AMENDMENTS:  
ISSUED FOR TOWN PLANNING

DRAWN: JG  
ISSUE DATE: 28.11.2014

**PROJECT:**  
**BENT STREET**  
64-66 BENT STREET  
MCKINNON  
VIC 3204

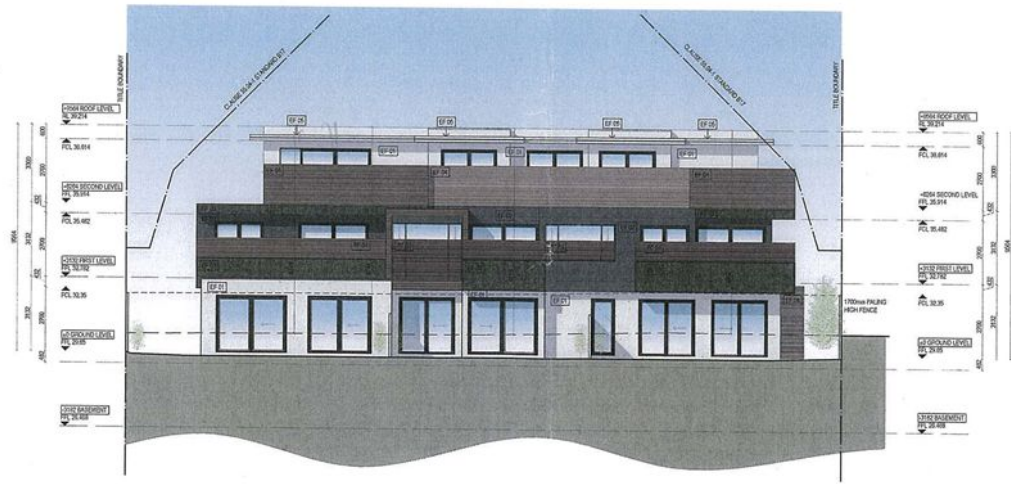
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PROPOSED ELEVATIONS 1**  
DATE: NOVEMBER 2014  
SCALE: 1:100  
PAGE: A1  
DRAWN: WLJG  
JOB NO. 1433  
DWG NO.  
**TP-400A**





**SOUTH ELEVATION**  
1:100

- EXTERNAL FINISHES LEGEND**
- (EF 01) POLYESTER/FAH  
RENDERED - LIGHT
  - (EF 02) POLYESTER/FAH  
RENDERED - DARK
  - (EF 03) ZINC PANEL CLADDING  
(STAINING GRAY - 10% FLOOR)
  - (EF 04) HORIZONTAL TIMBER CLADDING  
SCREENING CLADDING
  - (EF 05) ALUMINUM SHUTTER CLADDING -  
COLOUR TO MATCH EF 01
  - (EF 06) POWDERCOATED ALUMINUM  
FINISH - CHARCOAL
  - (EF 07) POWDERCOATED ALUMINUM  
FINISH - CHARCOAL



**EAST ELEVATION**  
1:100

**GLEN EIRA COUNCIL  
RECEIVED**  
28 NOV 2014  
STATUTORY PLANNING  
DEPARTMENT



FOR INFORMATION

**EWERT  
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**AMENDMENTS:**  
A  
AMENDMENTS:  
ISSUED FOR TOWN PLANNING

**DRAWN:** JG  
**ISSUE DATE:** 28.11.2014

**PROJECT:**  
**BENT STREET**  
64-66 BENT STREET  
MCKINNON  
VIC 3204

**TOWN PLANNING  
PROPOSED ELEVATIONS 2**  
DATE: NOVEMBER 2014  
SCALE: 1:100  
PAGE: A1  
DRAWN: WLUG  
JOB NO. 1433  
DWG NO.  
**TP-401A**

**Item 9.3****16 – 20 CLAIRMONT AVENUE, BENTLEIGH  
AMENDMENT C124**

**Enquiries: Hannah Pascoe  
Strategic Planner**

**1. Community Plan**Development and Planning

To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. Proposal**

The amendment proposes to rezone the land at 16-20 Clairmont Avenue, Bentleigh from Industrial 3 Zone to the General Residential Zone (Schedule 3) and apply an Environment Audit Overlay (EAO) to the land.

**3. Recommendation**

That Council:

- Notes the conclusion and recommendation of the Panel Report for Amendment C124;
- Adopts Amendment C124 as exhibited; and
- Requests the Minister for Planning to approve Amendment C124.

**Item 9.3 (cont'd)****4. Background**

At the Ordinary Council Meeting of 25 November 2014 Council resolved to refer C124 to an independent panel to consider submissions.

The subject site is approximately 2,400 square metres in area. Land to the north and east is zoned Neighbourhood Residential Zone, limiting dwelling heights to two storeys maximum. Land to the south is within a Residential Growth Zone which has a maximum four storey height limit. Land to the west is zoned Commercial 2 and is occupied by car dealerships.

The site was occupied by the Apprenticeships Group Australia (AGA) until December 2013. The company provided apprenticeships training to young people.

AGA has recently been consolidating its sites across Melbourne and has recently closed the Bentleigh site. The site is currently used as motor Repairs and Panel Beating centre for sports cars.

The rezoning is required to allow the land to be developed for residential purposes which is prohibited under the current zone. The General Residential Zone Schedule 3 was introduced by the State Government under the approval of Glen Eira's new residential zones specifically for infill development sites. The GRZ3 has a maximum height limit of three storeys. Any future residential development proposal will be the subject of a Planning Permit application process which will include public notice.

**5. Submissions**

Following public notice in October 2014, one supporting petition with 6 signatures was received and two submissions objecting to the amendment.

In summary:

Support

- Currently there are ongoing issues from the motor repairs and panel beating operations:
  - Lack of on-street parking due to employees parking on the street all day.
  - Heavy trucks dropping off vehicles outside of business hours.
  - Noise from the building vents.
- Rezoning the land to residential would improve this situation.

Oppose

- Support the proposal to rezone the land from industrial to residential, but disagree with the proposal to rezone to Schedule 3 of the General Residential Zone (GRZ3).
- The proposed rezoning does not achieve the appropriate fit within the established character of the street, and does not protect the low rise character of the neighbourhood.
- The proposed rezoning to GRZ3 would allow for a 3 storey building which is in direct contradiction with the neighbourhood residential character of the established street.

**Item 9.3 (cont'd)**

- The zoning would allow for a higher residential density which could lead to traffic congestion, noise and overlooking.
- Council should rezone the land to the Neighbourhood Residential Zone (NRZ1) to align with the current zoning of the established street and its neighbourhood residential character.
- Council should rezone the land to only allow for townhouses to be built.

**6. Panel Hearing**

A Panel Hearing was held on 20 January 2015. There was no appearance by any submitter.

The Panel Report recommends that the amendment be adopted as exhibited.

In response to the submitters concerns regarding traffic and the Neighbourhood Residential Zone, the Panel considers that;

*“Parking and traffic pressures in Clairmont Avenue referred to by submitters and recognised by the Council are not a reason to preclude adoption of the GRZ3 as a part of this amendment.*

*I agree with Council that it is not reasonable in terms of making efficient use of the land for residential purposes to include the land in the NRZ. The GRZ3 is an appropriate choice - a zone specifically designed for in-fill sites.”*

The Panel agreed with Council that this amendment is warranted and provided the following conclusion:

*“For the reasons set out in the preceding chapters, the Panel considers that the Amendment appropriately proposes the application of the General Residential Zone (Schedule 3).*

*There was no opposition to the application of the Environmental Audit Overlay and it is clearly required having regard to the past usage of the land as set out in material supporting the proponent’s Amendment request.*

*For the reasons outlined in this report, the Panel recommends that the Glen Eira Planning Scheme Amendment C124 should be adopted as exhibited.”*

**7. Planning Scheme Amendment Process**

A planning scheme amendment must go through the following fixed statutory steps:

1. The Minister for Planning must firstly authorise preparation of the amendment before exhibition can occur. Following this, notice (exhibition) of the amendment will commence, inviting public submissions. If Council agrees to exhibit an amendment, it does not necessarily follow that Council supports the proposal. Placing an amendment on public exhibition has an element of “testing the water”.
2. If there are no submissions Council can ‘adopt’ or ‘abandon’ the amendment and forward it to the Minister for approval. It only becomes law if it is formally approved and gazetted.

**Item 9.3 (cont'd)**

3. If there are submissions opposed to the amendment, the Council has three options – abandon the amendment, change the amendment in accordance with the submitters' request, or request the Minister to appoint an Independent Panel to hear the submissions.
4. If a Panel is appointed, submissions are heard and the panel reports its findings in the form of a recommendation to Council.

The Panel may make a recommendation to:

- adopt the amendment
  - abandon the amendment
  - modify the amendment
5. Council then considers the panel report and makes its own decision. Council is not bound by the panel's findings. Again Council's options are to either abandon or adopt the amendment (with or without modifications).
  6. If Council adopts the amendment, it is then referred to the Minister for Planning for approval.

The process required to amend the Glen Eira Planning Scheme is lengthy and provides opportunities for public input from interested parties. With regard to the current proposal, Council is at Step 5.

**Crs Hyams/Lobo****That Council:**

- **Notes the conclusion and recommendation of the Panel Report for Amendment C124;**
- **Abandons Amendment C124 and writes to the Minister for Planning advising that Amendment C124 has been abandoned; and**
- **Writes to the proponent advising that Council does not support a General Residential Zone but would be prepared to request the Minister for Urban and Planning to exhibit a new amendment proposal for a Neighbourhood Residential Zone.**

**The MOTION was put and CARRIED unanimously.**

**Item 9.4**

**PLANNING SCHEME AMENDMENT C131  
347-351A NORTH ROAD, CAULFIELD  
219- 221 EAST BOUNDARY, BENTLEIGH  
28 HORNE STREET, ELSTERNWICK  
REAR OF 55 WOORNACK ROAD, CARNEGIE**

**Enquiries: Jacqui Brasher  
Principal Strategic Planner**

**1. Community Plan**Town Planning and Development

To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. The Proposed Amendment**

The amendment proposes to remove the Environmental Audit Overlay (EAO) from the following properties:

- 347-351A North Road, Caulfield;
- The former Cyclone Melwire Estate, 219-221 East Boundary Road, Bentleigh East (now known as 2-32 Vine Court, 1-29 Leary Avenue, 34, 36, 38, 39, 41, 43 Malane Street and 13 and 15 Ellen Street);
- 28 Horne Street, Elsternwick; and
- Rear of 55 Woornack Road, Carnegie

**3. Recommendation**

That Council requests the Minister for Planning to prepare, adopt and approve Planning Scheme Amendment C131 in accordance with section 20(A) of the *Planning and Environment Act 1987*.

**4. Background**

Glen Eira has a number of properties where the Environmental Audit Overlay has been applied in order to ensure that the environmental condition of the land is assessed and remediated (if required) prior to the construction of a sensitive use such as a dwelling or childcare centre.

When an environmental audit is carried out at a property, the environmental auditor concludes that:

- The site is clean enough for any sensitive use and issues Certificate of Environmental Audit; or
- The site is clean enough for the particular use that is proposed and a Statement of Environmental Audit is issued usually with conditions.

In circumstances where a Certificate is issued, the site is deemed to be environmentally suitable for any sensitive use and therefore the EAO is no longer required.

The EPA website contains a list of approved Certificates and Statements of Environmental Audit and it has been found that the sites listed above no longer require an EAO as Certificates have been issued.



**Item 9.4 (cont'd)**

Removal of the EAO when a Certificate of Environmental Audit has been issued for the land is considered to be a minor or 'prescribed' amendment. The amendment can therefore undergo a fast track process which is exempt from public notice.

**Crs Lipshutz/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**APPENDIX 1**      **Removal of Environmental Audit Overlay Map-**  
**347-351A North Road, Caulfield**





## APPENDIX 2

Removal of Environmental Audit Overlay Map-  
219-221 East Boundary Road, Bentleigh

**APPENDIX 3**      **Removal of Environmental Audit Overlay Map-**  
**28 Horne Street, Elsternwick**



APPENDIX 4

Removal of Environmental Audit Overlay Map-  
Rear of 55 Woornack Road, Carnegie





**Item 9.5****PLANNING SCHEME AMENDMENT C130  
101-113 (ODD) & 118 GRANGE ROAD  
(EVEN) AND 2-4 WATSONS GROVE,  
GLEN HUNTLY**

**Enquiries: Jacqui Brasher  
Principal Strategic Planner**

**1. Community Plan****Town Planning and Development**

To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**2. The Proposed Amendment**

The amendment proposes to:

- Apply the Environmental Audit Overlay (EAO) to the properties at 101, 103, 105, 107, 109- 111 & 118 Grange Road & 2-4 Watsons Grove, Glen Huntly

**3. Recommendation**

That Council seeks authorisation to prepare and exhibit Planning Scheme Amendment C130.

**Item 9.5 (cont'd)****4. Background**

It was brought to Council's attention late last year that the property at 101 Grange Road, Glen Huntly was a former petrol station. Due to the former use of the site, this property has a high potential for land contamination. A history search of sites in the vicinity of 101 Grange Road also revealed a number of other properties with a similar potential for land contamination. All of these properties also have the potential for future medium density residential development. It is therefore considered appropriate for Council to apply the Environmental Audit Overlay over these properties to ensure that an environmental assessment is carried out prior to any future redevelopment of these properties with a sensitive use (such as dwellings).

The application of the EAO will not affect any current uses on the subject properties.

All owners and occupiers have been notified of this proposed amendment and will be given the opportunity to make a submission during the exhibition phase of the amendment process.

**5. Planning Merits**

Council is required through State Planning Policy to ensure that potentially contaminated land is suitable for its intended future use and development and that contaminated land is used safely.

Potentially contaminated land is land generally known to have been used for industry, mining or the storage of chemicals, gas, wastes or liquid fuel. Land can also be contaminated from the movement of groundwater from one site to nearby properties.

The implementation of the EAO provides a reminder to Council and land owners that the environmental conditions of the site must be explored and the site cleaned (if required) prior to a sensitive use being allowed or intensified on the land. This exploration takes the form of an environmental audit which is carried out by EPA accredited personnel. The EAO does not affect existing uses but is only triggered when something new is proposed.

**6. Planning Scheme Amendment Process**

A planning scheme amendment must go through the following fixed statutory steps:

1. The Minister for Planning must firstly authorise preparation of the amendment before exhibition can occur. Following this, notice (exhibition) of the amendment will commence, inviting public submissions.
2. If there are no submissions Council can 'adopt' or 'abandon' the amendment and forward it to the Minister for approval. It only becomes law if it is formally approved and gazetted.
3. If there are submissions opposed to the amendment, the Council has three options – abandon the amendment, change the amendment in accordance with the submitters' request, or request the Minister to appoint an Independent Panel to hear the submissions.

**Item 9.5 (cont'd)**

4. If a Panel is appointed, submissions are heard and the panel reports its findings in the form of a recommendation to Council.
5. The Panel may make a recommendation to:
  - adopt the amendment
  - abandon the amendment
  - modify the amendment
6. Council then considers the panel report and makes its own decision. Council is not bound by the panel's findings. Again Council's options are to either abandon or adopt the amendment (with or without modifications).
7. If Council adopts the amendment, it is then referred to the Minister for Planning for approval.

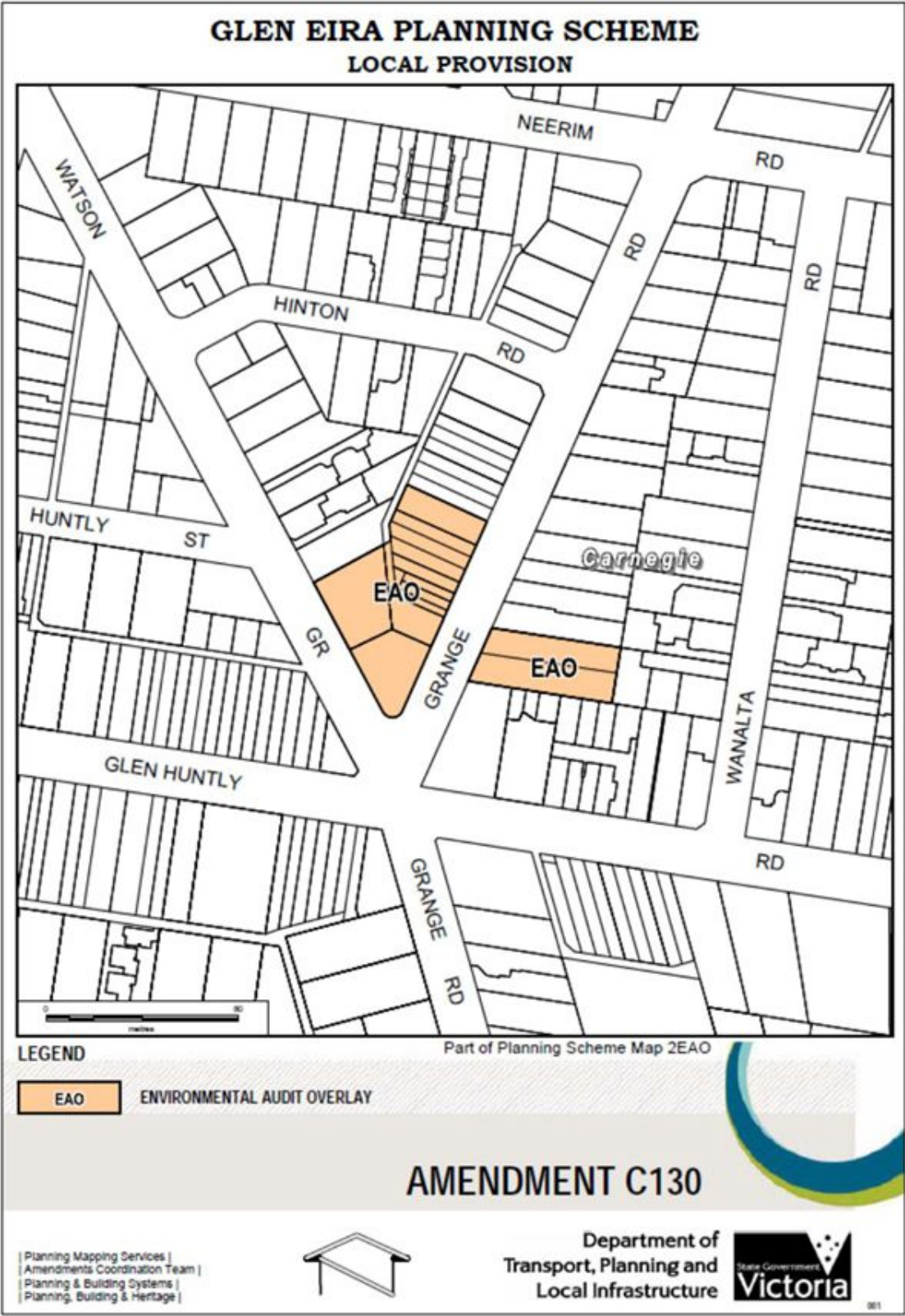
The process required to amend the Glen Eira Planning Scheme is lengthy and provides opportunities for public input from interested parties. With regard to the current proposal, Council is at Step 1.

**Crs Pilling/Esakoff**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**APPENDIX 1 – Environmental Audit Overlay Map**





## Item 9.6

VCAT WATCH  
FEBRUARY 2015Enquiries: Michael Henderson  
Planning Supervisor (VCAT)

## 1. Purpose

To report to Council recent VCAT decisions.

The VCAT process allows appellants to amend their proposal between the time that Council makes a decision and the time VCAT considers the matter. Section 84B of the Planning and Environment Act requires VCAT to “take into account” any relevant Planning Scheme, not necessarily apply it.

## 2. Decisions

ADDRESS	<b>5 HEATHER STREET, BENTLEIGH EAST</b>
PROPOSAL	CONSTRUCTION OF A THREE STOREY BUILDING COMPRISING OF 13 DWELLINGS ABOVE BASEMENT CAR PARK
COUNCIL DECISION	PERMIT (DPC)
PROPOSAL CONSIDERED BY VCAT	THE PROPOSAL WAS NOT AMENDED PRIOR TO THE VCAT HEARING
VCAT DECISION	PERMIT
APPELLANT	FURMAN CONSTRUCTIONS PTY LTD

***“Neither the traffic report submitted with the application nor Council’s traffic engineer identified a parking problem caused by a shortfall of one visitor car space. Unlike in most suburban streets, the review site is opposite a public car park with a 2P limit and as such has a somewhat unusual site context. Whilst I accept that the cumulative impact of car park reductions can potentially create long term parking congestion in some areas, I am not persuaded that an additional visitor car space is necessary in this location.”*** VCAT Member J A Bennett

- The subject site is located within the General Residential Zone, where the residential built form generally consists of single and double-storey dwellings. A number of multi-dwelling developments are interspersed within the area.
- In determining to approve the application, the DPC imposed conditions on the Planning Permit requiring greater setbacks to the street and adjoining properties at the first and second floors. Council also required the development to have full compliance with the visitor car parking requirements.
- An Application for Review of Council’s conditions was subsequently lodged by the Permit Applicant.

**Item 9.6 (cont'd)**

- The Tribunal held that due to the site's location within a Housing Diversity Area, where change is to be expected, justification for greater rear boundary setbacks than what is required are not warranted.
- Owing to the site's location opposite a public car park, the site has a less sensitive character context than a normal suburban street. Therefore, the Tribunal resolved to delete the requirements for greater setbacks to the street and adjoining properties.
- Similarly, due to the location of the site opposite a public car park, the Tribunal found that the requirement for full visitor car parking is not warranted. Therefore, only one visitor car space is required to be provided on-site.
- On this basis, the Tribunal varied Council's decision and directed that a modified permit be issued which allowed for the development of a three storey building comprising thirteen dwellings.

ADDRESS	<b>30-32 AMES AVENUE, CARNEGIE</b>
PROPOSAL	CONSTRUCTION OF 13 DOUBLE-STOREY DWELLINGS
COUNCIL DECISION	NOD (RESOLUTION)
PROPOSAL CONSIDERED BY VCAT	THE PROPOSAL WAS AMENDED BY THE APPLICANT PRIOR TO THE VCAT HEARING BY THE SUBSTITUTION OF DIFFERENT PLANS TO THAT ORIGINALLY CONSIDERED BY COUNCIL
VCAT DECISION	REFUSAL
APPELLANT	SHERRY HOPKINS AND OTHERS

***“In coming to this decision, I have set out my views on a range of issues raised at the hearing to provide guidance in the event that a new proposal is put forward. I wish to make clear that the site is suited to a townhouse development. Such development accords with planning policy and the purpose of the zone. The number of dwellings per se is not relevant. Rather, it is the form and intensity of the development that must respond to policy and neighbourhood character while providing satisfactory internal amenity.”*** VCAT Member S Cimino

- This site is located within the General Residential Zone. The built form within the immediate context of the site is varied and consists of both single and double-storey dwellings. A number of multi-dwelling developments are interspersed within the area.
- Councillors may recall the application, whereby Council determined to support the application subject to permit conditions. Conditions sought to improve vehicle access and maneuverability, increased street setbacks at ground and first floors and ensured compliance with a number of ResCode Standards (side and rear boundary setbacks, overshadowing and overlooking).
- An Application for Review of Council's decision to grant was subsequently lodged by objectors.

**Item 9.6 (cont'd)**

- The permit applicant substituted the plans originally considered by Council for new plans in an attempt to satisfy conditions relating increased setbacks, improved vehicle access and to limit overlooking opportunities.
- The Tribunal held that treatment of the public realm, namely the central driveway, is a poor outcome and is not acceptable. In addition to this, the Tribunal held that design and layout of the dwellings fails to afford adequate passive surveillance along the accessway for future residents whilst also compromising the sense of address of each dwelling.
- On this basis, the Tribunal determined to set aside Council's decision and direct that no planning permit is to issue.

**3. Recommendation**

That Council note:

1. The reported planning decisions of the Victorian Civil and Administrative Tribunal (VCAT).
2. VCAT and officer comments.

**Crs Lipshutz/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**VCAT WATCH****NEW HEARING DATES*****MAJOR CASES***

<b>MEDIATION</b>	<b>FULL HEARING</b>	<b>APPEAL NO.</b>	<b>PROPERTY</b>	<b>PROPOSAL</b>	<b>ZONE</b>	<b>COUNCIL DECISION</b>	<b>APPEAL AGAINST</b>
21 April 2015	18 May 2015 (2 days)	P2428/2014	22-26 Bent Street, Bentleigh	Construction of a four-storey building containing up to thirty-six (36) dwellings above a basement	Residential Growth Zone	Permit (Resolution)	Conditions (Applicant)
17 March 2015	29 April 2015 (2 days)	P2341/2014	29-33 Loranne Street, Bentleigh	Construction of a four-storey building comprising of up to forty-two (42) dwellings above a basement car park	Residential Growth Zone	Permit (Resolution)	Conditions (Applicant)
26 March 2015	20 April 2015 (4 days)	P2241/2014	670-672 Centre Road, Bentleigh East	Amended Application to allow for an increase in the size of the building to five-stories, ten (10) additional dwellings and eleven (11) additional car spaces	Commercial 1 Zone	Permit (Resolution)	Conditions (Applicant)

**NEW APPEALS LODGED*****PLANNING AND ENVIRONMENT LIST***

<b>APPEAL NO.</b>	<b>PROPERTY</b>	<b>PROPOSAL</b>	<b>ZONE</b>	<b>COUNCIL DECISION</b>	<b>APPEAL AGAINST</b>
P2282/2014	455 South Road, Bentleigh	Construction of a six-storey building containing ten (10) dwellings and a shop	Commercial 1 Zone	Refusal (Manager)	Refusal (Applicant)
P2283/2014	26 Trevascus Street, Caulfield South	Construction of two double-storey attached dwellings	Neighbourhood Residential Zone	Permit (Manager)	Conditions (Applicant)
P2301/2014	22 Monash Street, Bentleigh East	Alterations and additions to the existing dwelling and construction of a double-storey dwelling at the rear (2 dwellings)	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
P2300/2014	14 Laurel Street, Bentleigh East	Construction of a two-storey building comprising eight (8) dwellings	General Residential Zone, Schedule 1	Permit (DPC)	Conditions (Applicant)
P2330/2014	168 Hotham Street, Elsternwick	Construction of a four-storey building containing sixty-seven (67) dwellings, supermarket and food and drink premises	Mixed Use Zone	Permit (Resolution)	Conditions (Applicant)
P2183/2014	5 Pell Street, Bentleigh East	Amended application to authorise alterations to the existing dwelling to reflect the current as built conditions	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
P2299/2014	411-415 Glen Huntly Road, Elsternwick	Construction of a six storey building comprising of thirty-two (32) dwellings and two (2) shops	Commercial 1 Zone	Refusal (Manager)	Refusal (Applicant)
P2028/2014 & P2246/2014	24-26 Mavho Street, Bentleigh	Construction of a three-storey building comprising up to twenty-five (25) dwellings	Residential Growth Zone	NOD (Resolution)	NOD (Objectors & Applicant)
P2339/2014	6 Prince Edward Avenue, McKinnon	Construction of a two-storey building above basement comprising of six (6) dwellings	General Residential Zone, Schedule 1	Refusal (DPC)	Refusal (Applicant)

P29/2015	35 Murray Road, Ormond	Construction of two double-storey attached dwellings	Neighbourhood Residential Zone	Refusal (DPC)	Refusal (Applicant)
P4/2015	2 Malane Street, Bentleigh East	Construction of a three-storey residential building comprising eleven (11) dwellings	General Residential Zone, Schedule 1	Refusal (Manager)	Refusal (Applicant)
P83/2015	19 Langdon Street, Caulfield North	Construction of a two-storey building with basement car parking comprising of two (2) dwellings	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)
P18/2015	1260-1262 Glen Huntly Road, Carnegie	Construction of alterations and additions to the existing building to allow an additional storey comprising four (4) dwellings (12 dwellings in total)	General Residential Zone, Schedule 2	Refusal (DPC)	Refusal (Applicant)
P32/2015	21 Morgan Street, Carnegie	Construction of two double-storey attached dwellings on land in a Heritage Overlay area.	Neighbourhood Residential Zone	Refusal (Manager)	Refusal (Applicant)

**Item 9.7****QUARTERLY REPORTING**

**Enquiries: Peter Swabey  
Chief Financial Officer**

**1. Proposal**

To report to Council on the Services Report, Community Plan, Public Questions, Independent External Reporting, and Action Items from Council Meetings.

**Services Report**

The level of activity undertaken by Council is not always apparent from financial information. Statistical information complements monthly financial reporting and provides more detailed information on the diverse range of activities undertaken by Council. Regular reporting can provide an indication of where productivity or efficiency gains have been made along with identifying trends that will assist in decision making and resource allocation.

The attached Services Report provides statistical information on services provided to the Glen Eira community for the period ending 31 December 2014. Of particular note in this report is:

- Maternal and Child Health key age and stage visits are well above target.
- Glen Eira continued to achieve immunisation coverage which was well above State Health targets. (This contrasts with some neighboring municipalities where immunisation coverage has dropped below State targets).
- Storytime and Babytime attendance at Libraries is higher than at the same time last year.
- Total In-Home Support hours exceeded target by 1,066 hours for the quarter.
- The building boom is seeing higher levels of planning applications lodged. Notwithstanding the high application numbers, the statutory days per determination remains at a consistent level.
- 14,634 additional Green Waste services have been provided since the start of the financial year. This program enjoyed a high take up rate by residents. (It also generated increased calls to the Service Centre.)
- There has been a significant reduction in the number of reports of graffiti from residents because the proportion of graffiti identified and removed by Council has increased.

**Community Plan**

The attached Community Plan report is the updated report for the year ending 30 June 2015 against the Glen Eira Community Plan that was updated by Council in June 2014 and provides a benchmark against which to measure the Council's 2014/15 performance. This report lists the Key Strategic Activities outlined in Council's Community Plan and the progress towards achieving the 2014/15 performance measures.

**Item 9.7 (cont'd)****External Assessment**

Glen Eira City Council has received the following ratings, recognition and awards from external parties in the last two years.

**Governance**

- The Auditor General classified Council's finances as 'low risk' (November 2013)
- Has the second lowest average Rates per assessment for the Inner Metropolitan Councils - approx. \$15m pa below the average
- Gold Award in the Australasian Reporting Awards June 2014
- Finalist for Work Health & Safety Reporting Award in the Australasian Reporting Awards June 2014

**Organisational Culture**

- Highest reported result for Customer Service (Victorian Community Satisfaction Survey, June 2014)
- National Finalist – Workplace Relations, Australian Human Resources Institute, November 2014
- National Finalist – Best Health & Wellbeing Strategy (open category) 2013
- National Finalist – Employer of Choice (Public Sector and Not-For-Profit) 2013
- Staff turnover 8.49% (2014)

**Sustainability**

- Finalist, Premier's Sustainability Awards, October 2013.
- One of three metro Councils which have converted their street lights to low energy, low emission technology at their own expense
- One of the lowest emissions per capita of any metropolitan council

**Services**

- Approved Rating of 96% in the Community Satisfaction Survey 2014.
- The only inner-metro council with no waiting lists for kindergarten and child care and home care

**GESAC**

- 1.081 million visits in 2013-14
- Visited by 60 councils and organisations from Victoria, Inter-State or Overseas (some more than once)
- GESAC was announced as a Gold Quality Award recipient in the 2013 Australian Health and Fitness Industry Quality Awards.
- GESAC won the National Award for Leisure Facilities at the Parks and Leisure Australia National Awards of Excellence (2013)
- The Manager GESAC was invited to make a presentation to the New Zealand Recreation Association annual aquatics conference. The theme of the conference was innovation and our New Zealand colleagues were keen to hear about GESAC.
- GESAC was announced as the winner of the Facility Management and Health Club Awards at the 2014 Aquatic and Recreation Victorian Awards in June 2014.



**Item 9.7 (cont'd)****Public Questions**

Public questions for the period 14 October 2014 to the Ordinary Council meeting of 16 December 2014 were as follows:

Number asked	2
Number ruled inadmissible	0
Number answered at the Meetings	2
Number taken on notice	0
Time taken to reply to questions taken on notice (average)	0 days

**Items for action from Council meetings**

Refer Attachment

**2. Community Plan Theme**

Theme 4: Governance

**3. Recommendation**

That Council notes the attached Services Report, Community Plan Report, reporting on Public Questions and external assessment for information only.

**Crs Pilling/Lipshutz**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**Glen Eira City Council**

**SERVICES REPORT**



**Quarter ended December 2014**

**CONTENTS****Community Relations**

Service Centre	1.1 – 1.5
Recreation	2.1
Youth	3.1

**Community Services**

Arts	4.1
Child Care	5.1 – 5.2
Family Day Care	6.1
Maternal and Child Health	7.1
Public Health	8.1 – 8.2
Library	9.1
HACC	10.1 – 10.5
Residential Services	11.1

**Corporate Counsel**

Risk	12.1
------	------

**City Development**

Civic Compliance	13.1 – 13.11
Statutory Planning	14.1 – 14.6
Strategic Planning	15.1 – 15.3
Traffic and Parking	16.1

**Assets and Facilities**

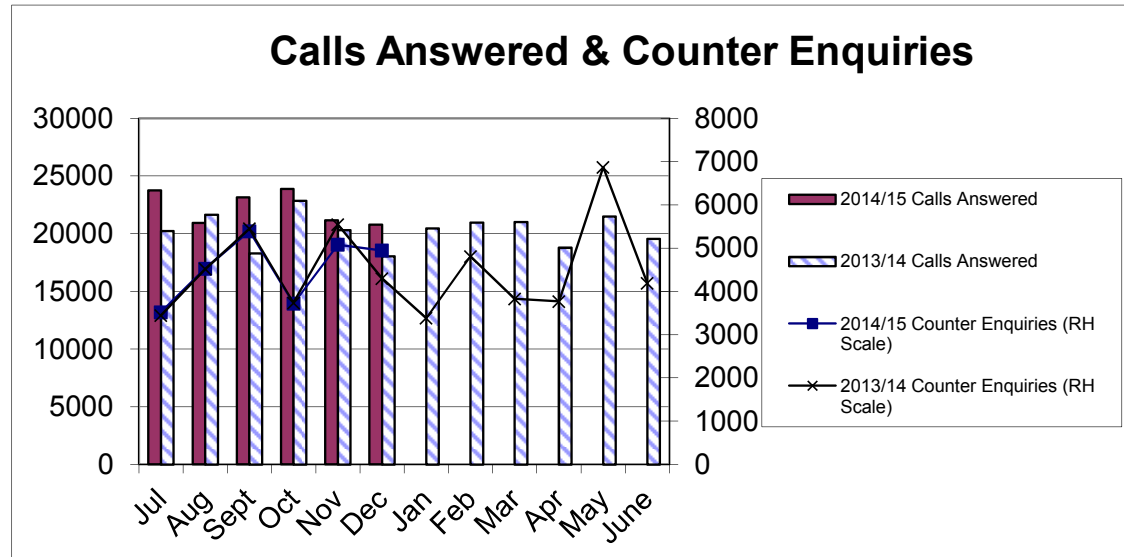
Waste Management	17.1 – 17.4
Glen Works	17.5 – 17.8
Parks and Gardens	17.9 – 17.11

*Please note that the figures disclosed in the Services Report were correct at time of printing, however may be subject to amendment following review by the external auditors and/or use in the Annual Report.*

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## Service Centre

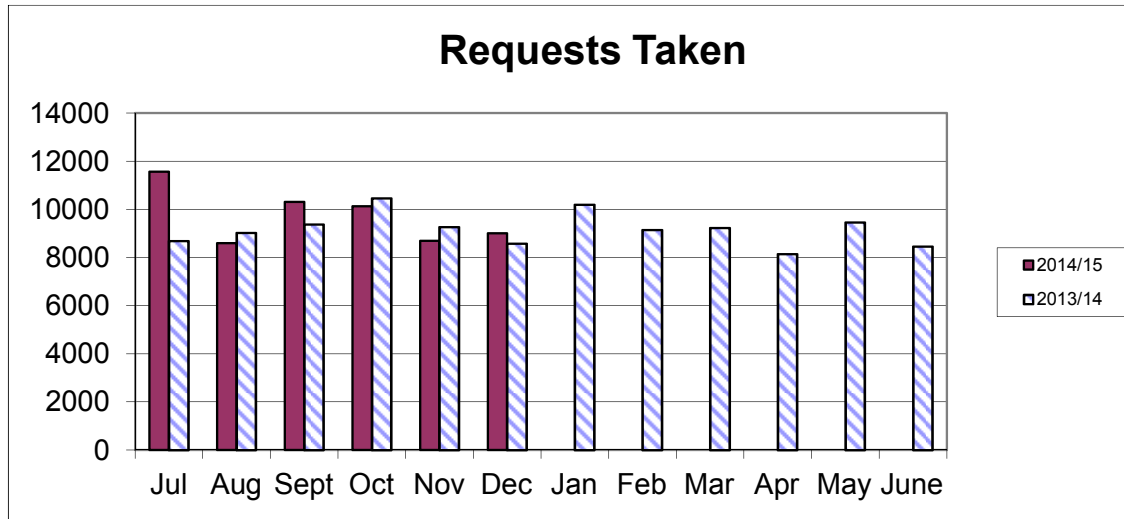
### Number of Telephone Calls Answered and Counter Enquiries



#### Comments:

The monthly volume of telephone calls and counter enquiries can vary due to the timing of certain Council business activities such as rate installment and dog registration deadlines. The daily average of calls answered is 1,100 and counter enquiries is 250.

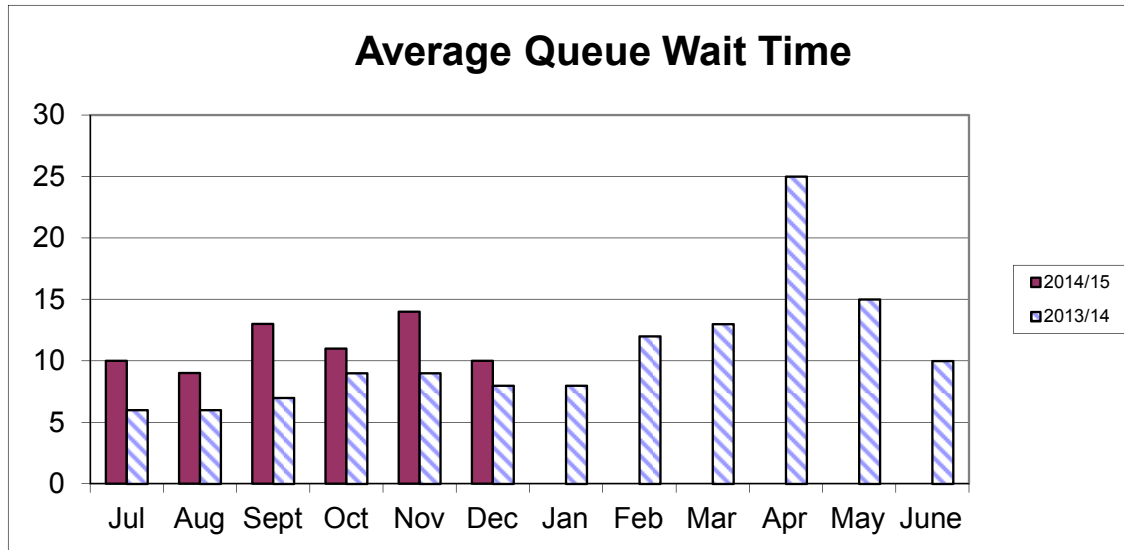
Number of Requests Taken



**Comments:**

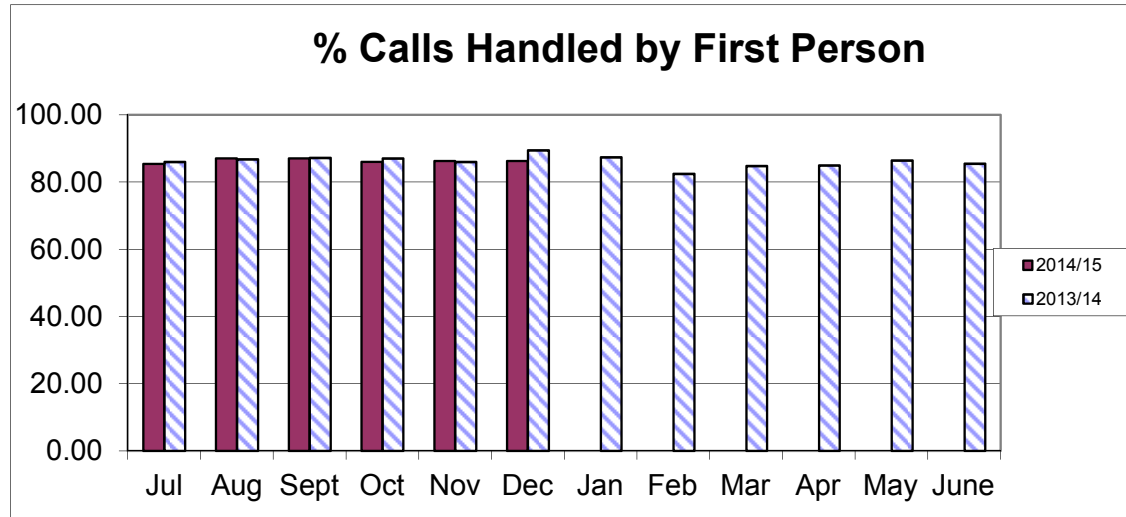
Requests taken are phone calls which require further action, thus necessitating referral to other officers through Council's automated tracking system. At least 8,000 such requests on average per month were taken during 2013-2014, with 10,000 or more requests in the 2 of the first 3 months of 2014-15.

## Average Queue Wait Time by Seconds

**Comments:**

Telephone response times are dependent on the monthly level of customer activity which can be affected by business seasonality factors and staffing levels. In the last 6 months queue wait time has been higher than usual. This was mainly due to above average calls answered together with lengthy enquiries in relation to Green Bin Rollout.

% Completed by First Person to Handle Call

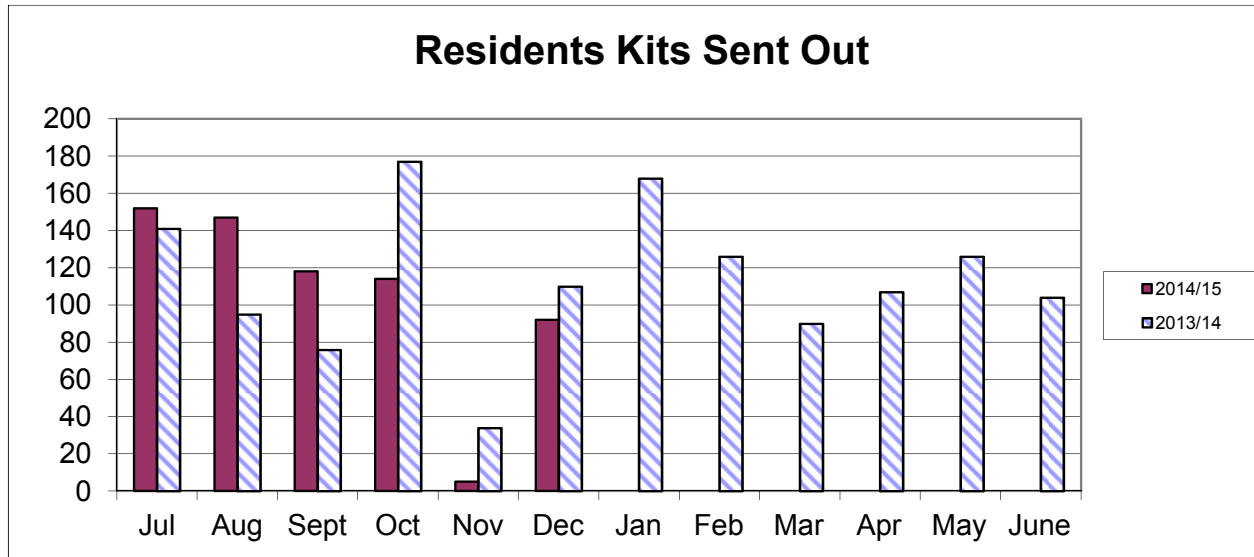


**Comments:**

This graph demonstrates the percentage of telephone calls which are handled by the customer service officer, and do not require transfer to other officers or departments.

Customer Service unit is meeting its target of 80%.

## Number of New Resident Kits Sent Out

**Comments:**

The level of New Resident Kits distributed is totally dependent on the number of new residents identified from Council's property database in any given month. The kit gives new residents information on Glen Eira services as soon as they move in. In the month of November we have not had a chance to input all the data and resident therefore the mail outs of kits carried over to December and also January.



## Recreation

Winter Season 1 April – 30 September and Summer Season 1 October – 31 March

Sports Ground Usage	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Average YTD 14/15	Average YTD 13/14
Clubs 14/15	32	32	32	32	32	32							32	
Clubs 13/14	32	32	32	32	32	32	32	32	32	32	32	32		32
Teams 14/15	269	269	269	186	186	186							228	
Teams 13/14	272	272	272	184	184	184	189	189	189	269	269	269		228
Total Grounds 14/15	42	42	42	45	45	45							44	
Total Grounds 13/14	45	45	45	45	45	45	43	43	42	42	42	42		45

**Note:**

(JUL – SEP'14)

- Decrease in total grounds due to oval redevelopment works Caulfield Park 3 & 4 and Victory Park oval 1

## Public Hall Usage Rates

Public Hall Usage	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Average YTD 14/15	Average YTD 13/14
Bookings 2014/2015	713	690	676	716	675	605							679	
Bookings 2013/2014	690	714	665	693	663	559	543	643	710	670	799	720		664

**Comments:**

These figures represent the monthly bookings for Council's eight minor halls, community rooms, Caulfield Park Community Room and the Moorleigh Community Centre.

**Youth Services****Program activity and participation [Each person counted by number of contacts]**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Number of Program Sessions 2014/2015	14	37 <sup>'''</sup>	25 <sup>'''</sup>	41	59	13							189	
Number of program sessions 2013/2014	8	58	42	41	80	4	6	25	12	14	23	16		233
Number of young people participating in overall sessions 2014/2015	116	868 <sup>^^</sup>	548 <sup>^^</sup>	775 <sup>#</sup>	1029 <sup>#</sup>	178 <sup>#</sup>							3514	
Number of young people participating in overall sessions 2013/2014	100	1114 <sup>*</sup>	866 <sup>*</sup>	716 <sup>^</sup>	506 <sup>^</sup>	70	6	369	63	101	493	173		3372
Special Events (i.e. talks, street festivals) 2014/2015	26	0	420 <sup>**</sup>	67	0	25							538	
Special Events [i.e. talks, street festivals] 2013/2014	0	0	180 <sup>+</sup>	106	53	12	0	0	255 <sup>@</sup>	0	185	30		351
Client support (individual young people) 2014/2015	0	2	1	0	1	1							5	
Client support (individual young people) 2013/2014	3	7	8	1	2	1	0	1	2	3	1	2		22

**Comments: 2013/2014**

+ Battle of the Bands 2013

\* Increase in number program sessions / number of participants in overall sessions due to additional school based program, SenseAbility

<sup>^</sup> Moving Up – Transition program delivered to primary school students moving into high school.

<sup>@</sup> Parent information session on “Raising Boys” held at the Town Hall.

**Comments: 2014/2015**

<sup>\*\*</sup> Sounds of Glen Eira 2014 (formerly Battle of the Bands) & Parent information session ‘Raising Girls’ held at the Town Hall.

<sup>^^</sup> SenseAbility program was piloted in 2013/2014. Evaluation of this program concluded a more targeted cohort and specific age range of young people would benefit from this program. This is reflected in the reduction in number of programs/participants over 2014 Aug/Sep period as the recommendations have been implemented.

<sup>'''</sup> Support for individual clients is lower for 2014 Jul/Aug/Sep period however support provided through information and referrals has increased comparatively to 2013 Jul/Aug/Sep

<sup>#</sup> Increase in number of participants due to greater uptake of Moving Up and the delivery to multiple classes per session, as well as the additional school based program, KidsMatter piloted in term 4, 2014.

## Arts and Culture

Exhibition Attendance	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Visitors – 14/15	2,118	1,354	1,012	414	692	528							6,118	
Visitors – 13/14	2,317	1,136	1,427	1,381	1,202	319	26^	706	1,137	923	783	1,275		7,782

Winter Music Series	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Attendance 14/15	36	618	NA	NA	NA	NA							654	
Attendance 13/14	229	384	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		613

Literary Awards	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Entries 14/15	NA	NA	NA	NA	NA	NA							0	
Entries 13/14	NA	NA	NA	NA	NA	NA	NA	NA	58	195	186	NA		0

Carols	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Attendance 14/15	NA	NA	NA	NA	NA	6,500							6,500	
Attendance 13/14	NA	NA	NA	NA	NA	4,000	NA	NA	NA	NA	NA	NA		4,000

Outdoor Events	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Attendance 14/15	NA	NA	NA	608	658	NA							1,266	
Attendance 13/14	NA	NA	NA	312	315	NA	7,000	3,500	7,700	NA	310	NA		627

## Comment:

- ^ Gallery is only open for two weeks in December and one in January

## Childcare

Utilisation Rate

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	93.55	90.78	89.75	88.13	88.49	87.85							90	
Carnegie 13/14	77.15	78.28	84.06	86.13	89.47	87.32								84
Caulfield 14/15	89.07	93.00	96.98	97.78	97.08	94.69							95	
Caulfield 13/14	80.46	81.44	80.56	83.11	83.39	83.66								82
Murrumbeena 14/15	79.91	78.67	81.42	85	84.44	76.67							81	
Murrumbeena 13/14	81.57	82.33	86.56	88.89	87.60	86.14								86

Comments: Budgeted Utilisation is 90%

Number of Children using the service

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	64	63	62	61	63	61							62	
Carnegie 13/14	58	61	62	63	65	60								62
Caulfield 14/15	81	82	88	89	87	79							84	
Caulfield 13/14	78	78	80	81	80	81								80
Murrumbeena 14/15	61	60	62	64	61	51							60	
Murrumbeena 13/14	71	71	75	74	73	72								73

Comments:

**Number of families using the service**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	58	54	53	53	55	55							55	
Carnegie 13/14	52	56	57	60	61	56								57
Caulfield 14/15	71	74	78	80	78	69							75	
Caulfield 13/14	64	64	65	68	67	67								66
Murrumbeena 14/15	59	56	59	61	59	53							58	
Murrumbeena 13/14	67	67	71	69	65	65								67

Comments:

**Number of agency hours used by the service**

Location	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Carnegie 14/15	0	0	0	0	0	0							0	
Carnegie 13/14	0	0	0	0	0	0								0
Caulfield 14/15	0	0	0	0	0	0							0	
Caulfield 13/14	0	0	0	0	0	0								0
Murrumbeena 14/15	0	0	0	0	0	0							0	
Murrumbeena 13/14	0	0	0	0	0	0								0

Comments:

**Family Day Care**

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD AV 14/15	YTD AV 13/14
Numbers of hours care provided: 14/15	19858	16409	16264	19979	15376	13309							16866	
Number of hours care provided: 13/14	17308	17037	17700	21352	18096	14245								17623
Number of children cared for: 14/15	256	216	218	259	207	171							221	
Number of children cared for: 13/14	221	229	232	278	235	179								229
Average hours of care per child: 14/15	77	76	74	77	74	78							76	
Average hours of care per child: 13/14	78	74	76	76	77	79								77
Effective full time places (target 140): 14/15	141	117	116	142	109	95							120	
Effective full time places (target 140): 13/14	123	121	126	152	129	101								125
*Number of home visits by field workers 14/15	85	73	61	57	53	36							61	
*Number of home visits by field workers 13/14	96	70	60	53	53	40								62

**Comments:**

\*Fieldwork staff visit educators in their homes to monitor the childcare, support and resource the educators. Target 53

**Maternal and Child Health**

% of key visits for children at each significant milestone

GECC Key Age and Stage Visits	GECC Targets %	Year to Date Average % 2014/2015 (Financial Year)	Average % 2013/2014 (Financial Year)
Home Visit	98	103**	103**
2 weeks	98	101**	100
4 weeks	98	102**	99
8 weeks	95	96	95
4 months	95	98	95
8 months	90	93	94
12 months	90	92	92
18 months	85	90	86
2 years	81	90	88
3.5years	77	90	90

Enhanced Maternal & Child Health Families	GECC Target	Year to Date 2014/2015 (Financial Year)	2013/2014 (Financial Year)
Number of Closed Cases	72	40	74

**8,128 Key Age and Stage visits year to date (Yearly Target 15,000)**

\*\* Targets are aligned with the specific ages of children in each month. Percentages over 100% can occur when children seen in a month exceed those due a visit.

## Public Health & Community Development

### Immunisation

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Immunisation encounters 14/15	460	951	1,242	783	620	433							4,489	
Immunisation encounters 13/14	412	816	1,258	551	432	435	449	924	2,367	1,345	2,737	486		3,904

**Comments:** Council provides 11 community immunisations each month at various locations throughout the municipality. Children receive vaccinations at ages 2 months, 4 months, 6 months, 12 months and 4 years of age. Council also provides a Secondary School Vaccination Program to all Year 7 Students and Year 10 students. In 2014/15 a catch up program for all year 7, 8, 9 and 10 students will transition Boostrix to year 7. The Boostrix vaccine contains the booster dose of diphtheria-tetanus-pertussis (whooping cough) for adolescents.

### Quarterly Immunisation Coverage 2014/2015

Services	Sep 14	Dec 14	Mar 15	Jun 15
Cohort 1	92.70%	TBA*		
Cohort 2	93.63%	TBA*		
Cohort 3	92.82%	TBA*		

**Comments:** State Government recommends that immunisation rates of 90% should be achieved to provide a safe level of immunity within the community.

Cohort 1 = children aged of 1 year and three months

Cohort 2 = children aged of 2 years and three months

Cohort 3 = children aged of 5 years and three months.

\*Second quarter data has yet to be released from the Department of Health as of 02/02/15.



## Food Safety

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Total Inspections 14/15	231	132	220	159	218	95							1,055	
Total Inspections 13/14	241	161	155	225	119	59	135	201	153	127	171	164		960

**Comments:** Food businesses receive at least one statutory inspection each year to assess compliance with relevant food safety standards and to determine the risk they pose to the public. As part of this inspection all food safety risks are examined and businesses are assessed against 5 star criteria. In addition to these statutory assessments, a number of other inspections are completed including inspections to obtain food samples, to investigate complaints or to follow up food safety concerns identified during previous assessments.

## Food Sampling

Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 14/15	YTD 13/14
Food samples taken 14/15	22	24	56	36	13	28							179	
Food samples taken 13/14	41	38	35	32	32	0	10	31	32	33	35	47		178
Compliant % – 14/15	100%	100%	86%	83%	92%	93%							89%	
Compliant % - 13/14	100%	95%	91%	97%	97%	N/A	70%	94%	100%	99%	99%	94%		96%

**Comments:** The *Victorian Food Act* requires Council to take 189 food samples each year from childcare centres, aged care facilities, hospitals, restaurants, cafes and takeaway businesses. Food samples are analysed for levels of bacteria and non-conformances are followed up by Environmental Health Officers.

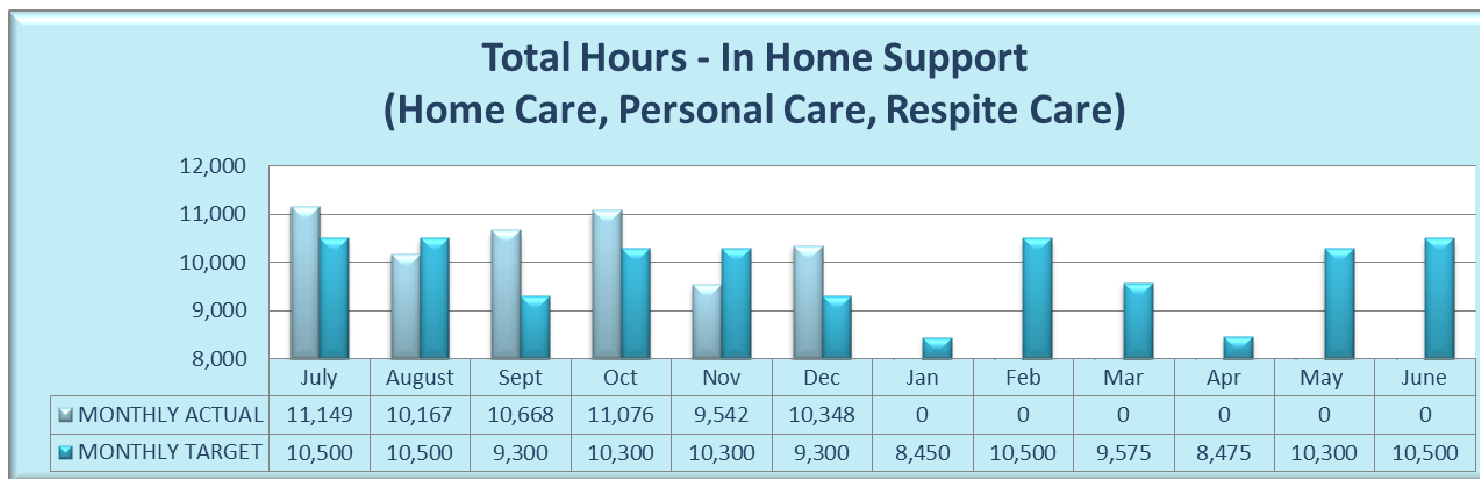
**Library Services**

Services	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	YTD 14/15	YTD 13/14
Loans*	114,002	107,249	106,714	108,327	100,529	108,781							645,602	585,881
Visits	66,875	60,702	61,776	66,621	57,256	55,584							368,814	338,370
Home Visits	160	161	161	163	165	167							977	827
Storytime & Babytime attendance**	6,588	5,668	5,685	5,401	4,817	4,285							32,444	31,125

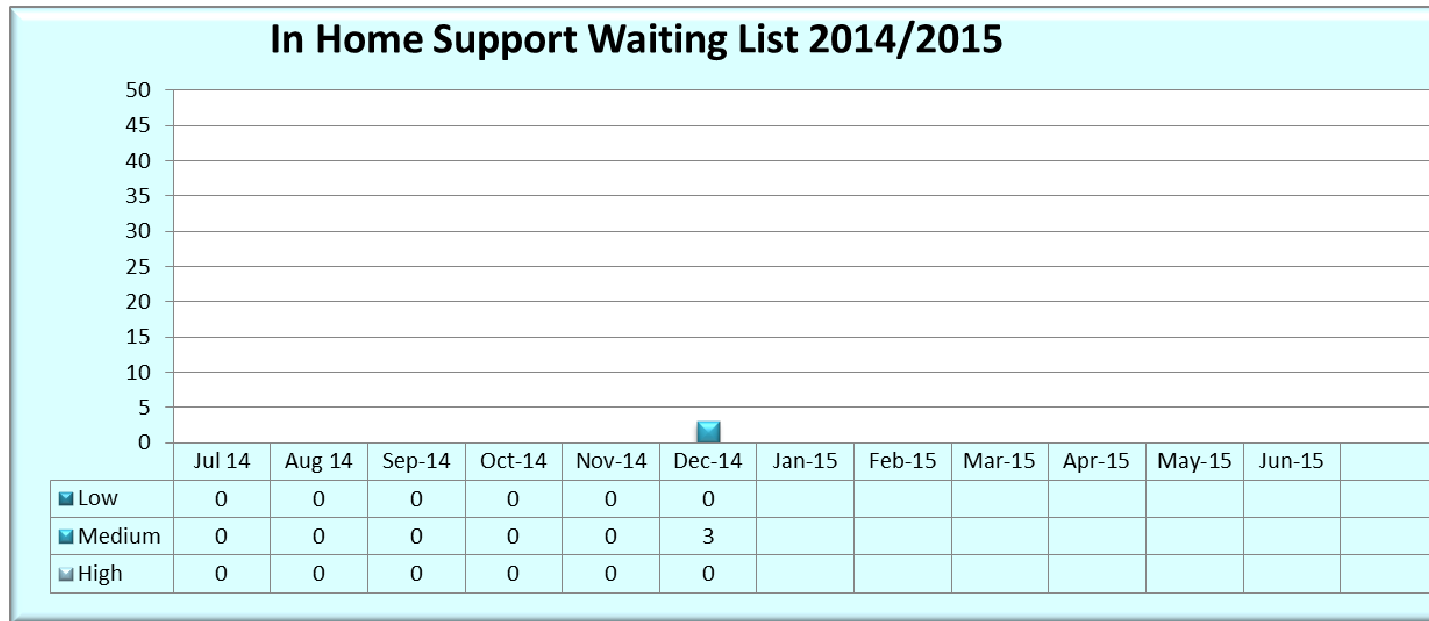
\* Includes loans from library branches, web page, and e-collections (eBooks, eAudio books and eMagazines)

\*\* Storytime and Babytime attendance includes children and adults.

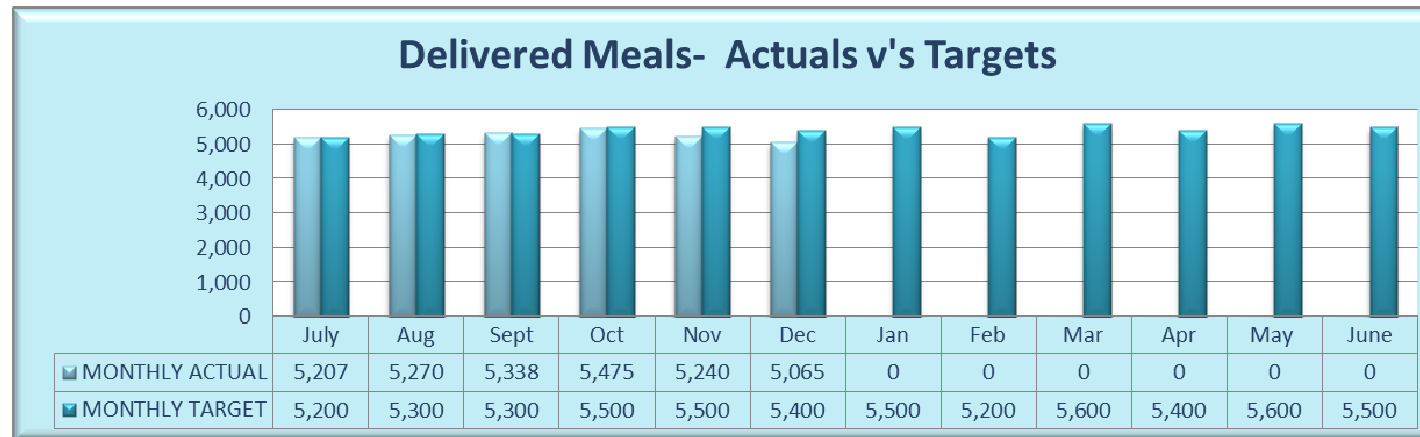
## Hours of service delivery for Home Care, Personal Care, and Respite Care



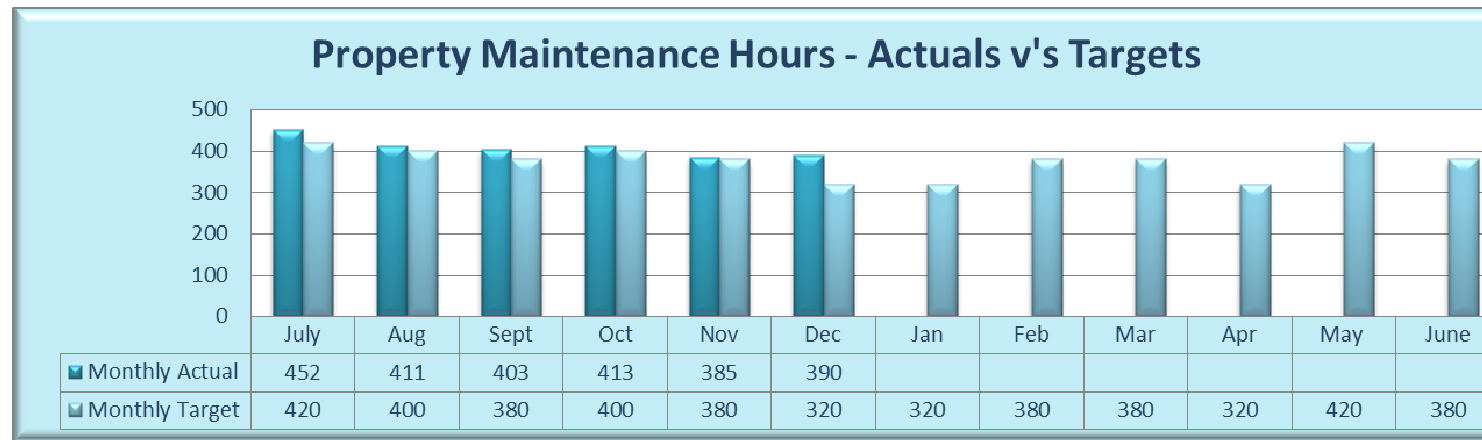
**Comments:** For the December quarter, In Home Support hours were over target (+1,066).



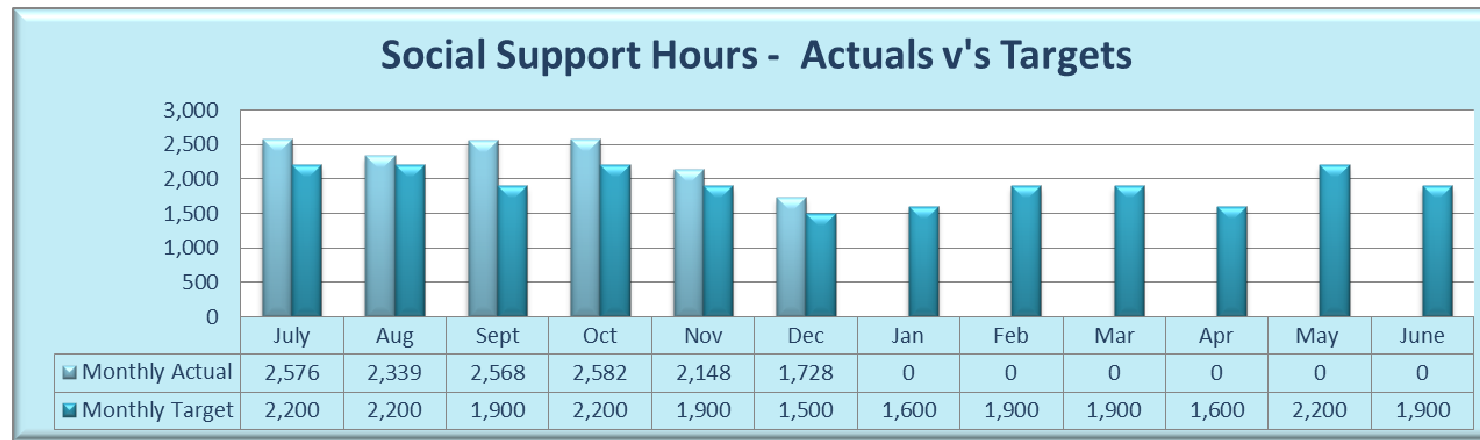
**Comments:** For the December quarter, there were 3 families on the waiting list for respite care. This is due to a delay in the families returning the required paperwork to Council, due to the festive season. Services will commence for these families in January 2015.



**Comments:** For the December quarter, Delivered Meals were under target (-620 meals). The service is meeting all requests for meals.

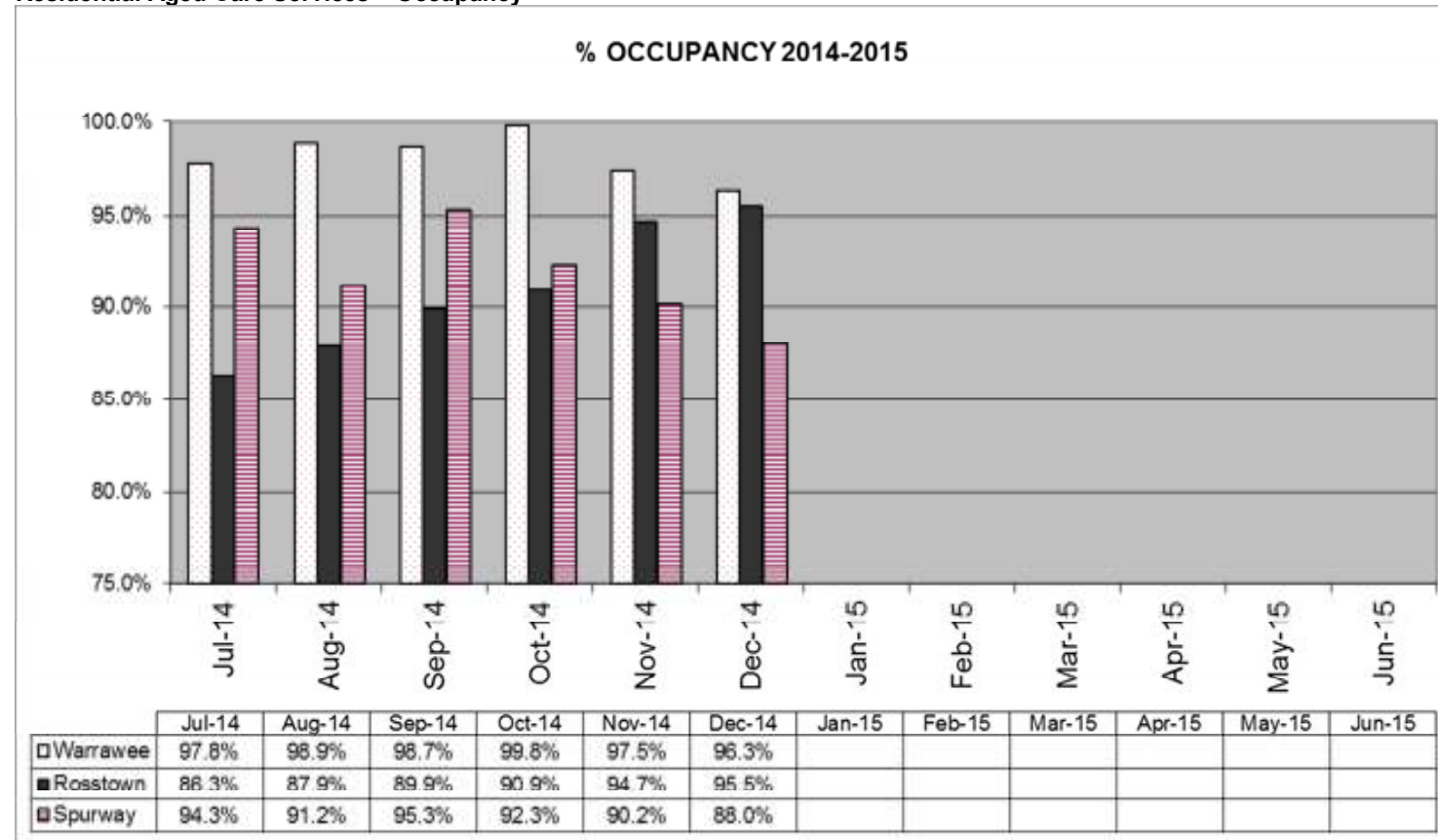


**Comments:** For the December quarter, Property Maintenance hours were over target (+88hrs).



**Comments:** For the December quarter, Social Support hours were over target (+858hrs).

## Residential Aged Care Services – Occupancy





## Risk Management

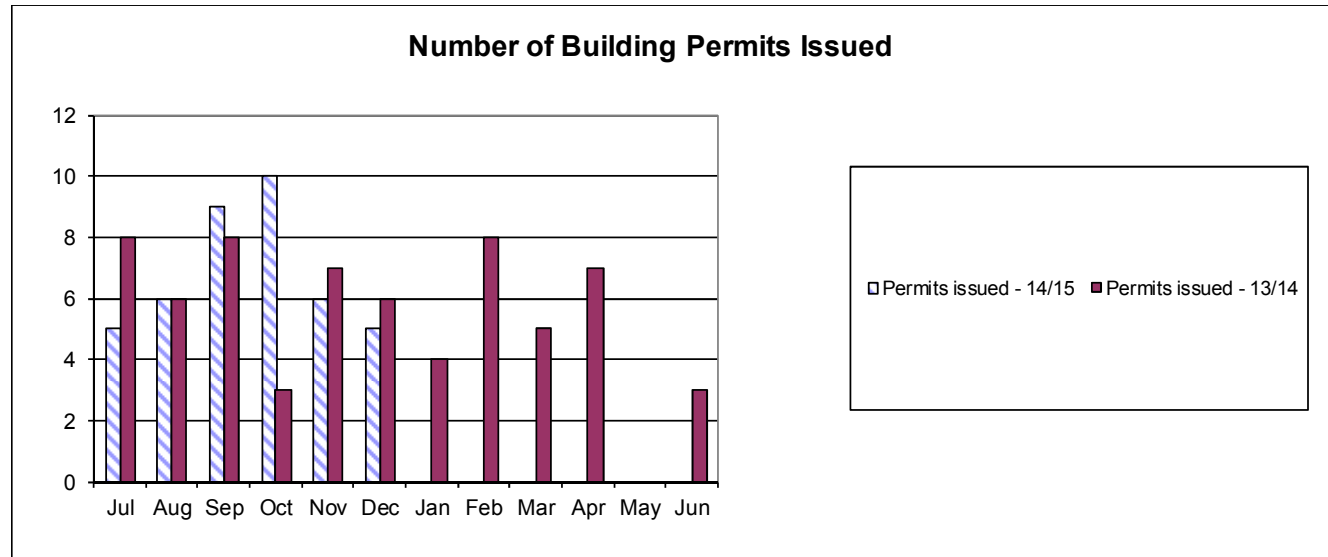
Insurance Claims	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD 14/15	YTD 13/14
Liability Received – 14/15	17	21	18	32	18	13							119	
Liability Received – 13/14	28	23	22	41	15	14	21	18	13	10	21	21		143
Liability Closed – 14/15	3	2	0	54	4	30							93	
Liability Closed – 13/14	6	4	3	50	5	15	2	34	0	2	80	35		83
Motor Vehicle Received – 14/15	2	1	6	1	2	1							13	
Motor Vehicle Received – 13/14	4	1	2	2	1	2	1	4	2	0	1	1		12
Motor Vehicle Closed – 14/15	0	0	0	4	2	8							14	
Motor Vehicle Closed – 13/14	3	5	2	2	10	1	1	5	0	2	0	4		23
Other Received – 14/15	0	0	0	0	0	0							0	
Other Received – 13/14	0	0	0	1*	0	0	0	0	1^	0	0	0		1
Other Closed – 14/15	0	0	0	0	0	0							0	
Other Closed – 13/14	0	0	0	0	0	0	0	0	0	0	0	0		0

**Comments**

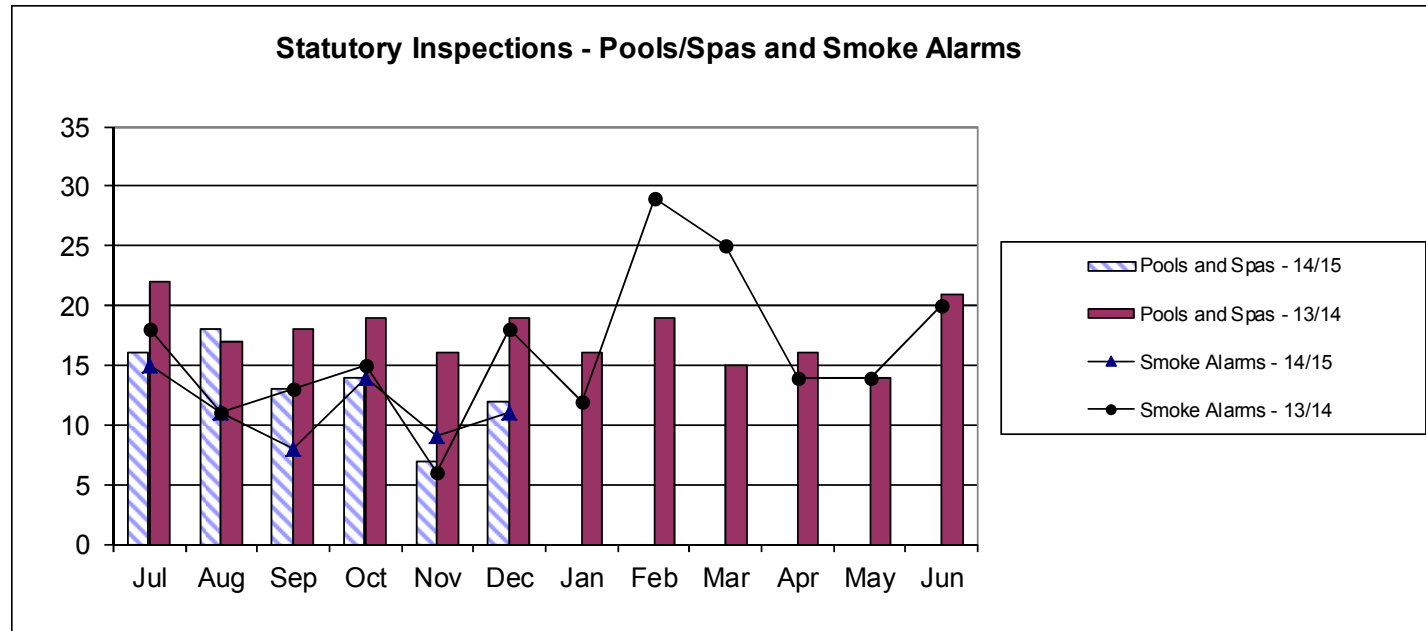
File administration conducted in Oct 2013, Feb & May 2014. Denied claims are left open for about twelve months and where there has been no response, the file is closed.

\*Storm damage claim lodged with Industrial Special Risks insurer. Date of loss 1-2 October 2013.

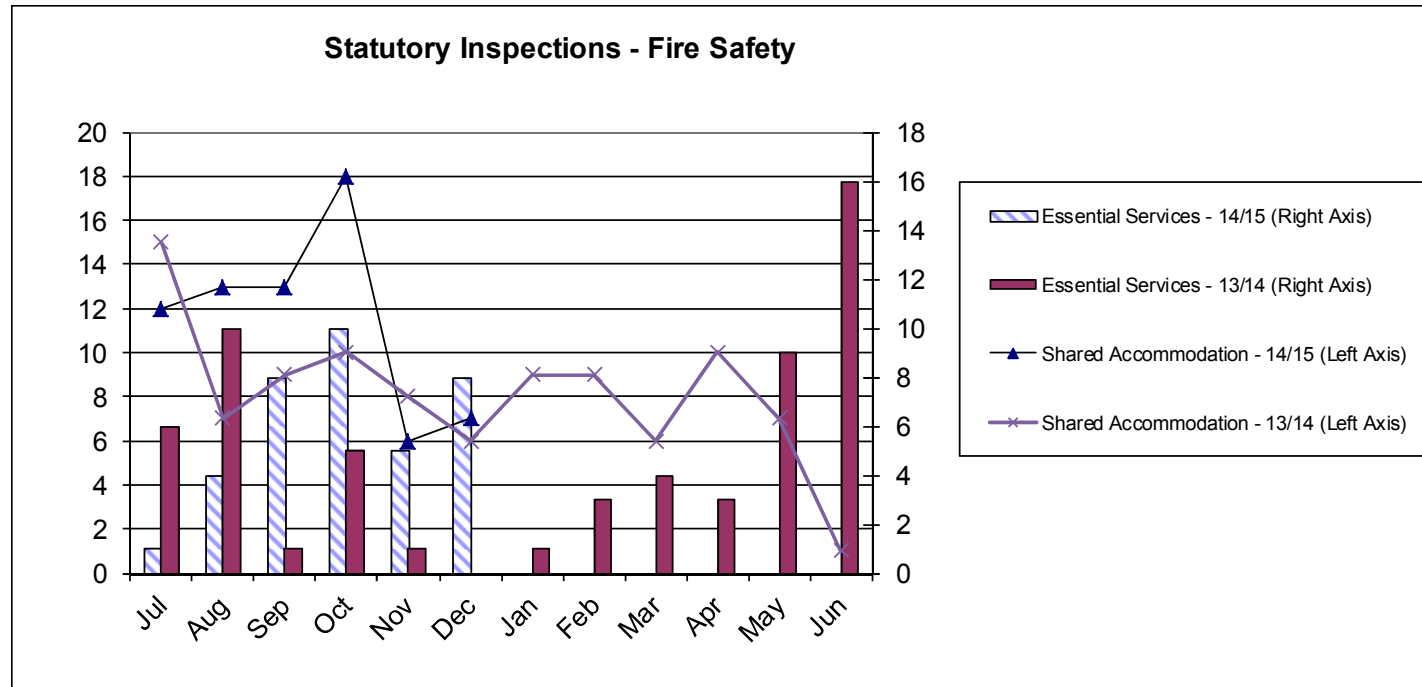
^Impact damage to power box at Spurway. Claim was withdrawn from Industrial Special Risks insurer due to repairs being slightly over deductible.

**Civic Compliance****Building****Comments:**

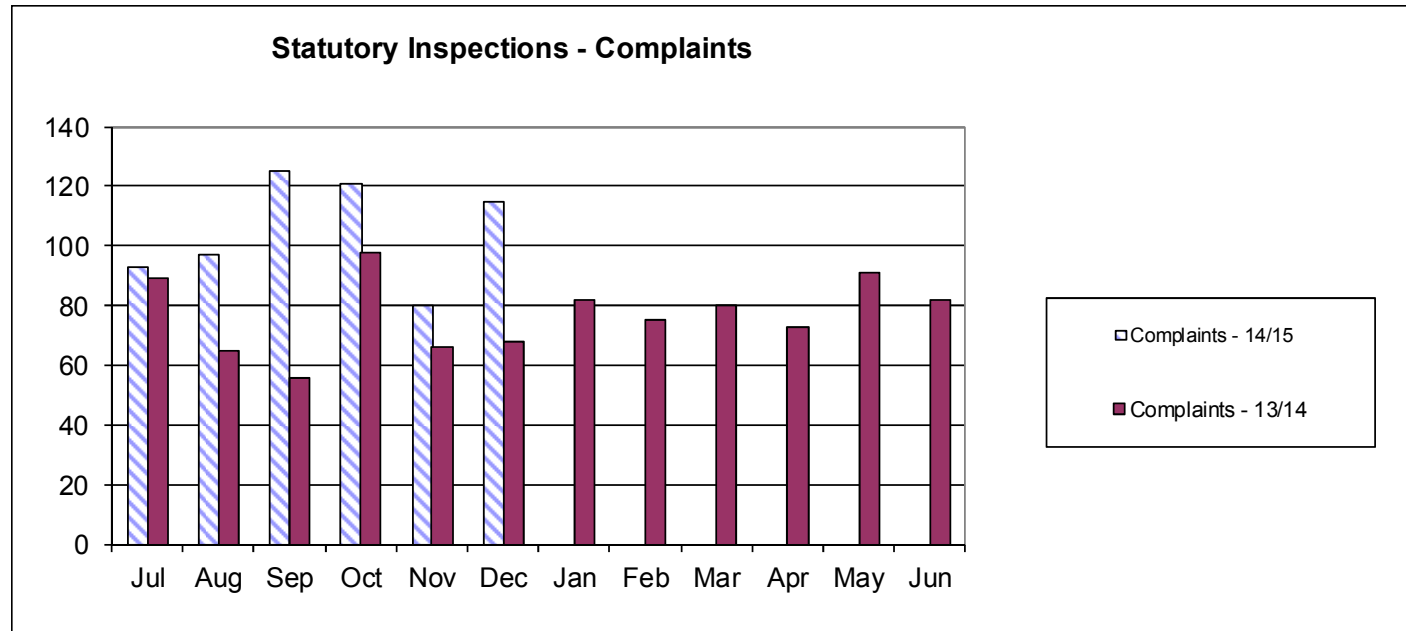
The majority of building permits issued in Victoria are by private building surveyors, Council only issues a small number each month to Glen Eira owner-builders for minor works. Unusually in October, seven applications were received from builders with projects in Glen Eira.

**Comments:**

The pools/spa and smoke alarm program is progressing as expected. Pool/spa inspections will be increased during the next quarter as the weather gets warmer.

**Comments:**

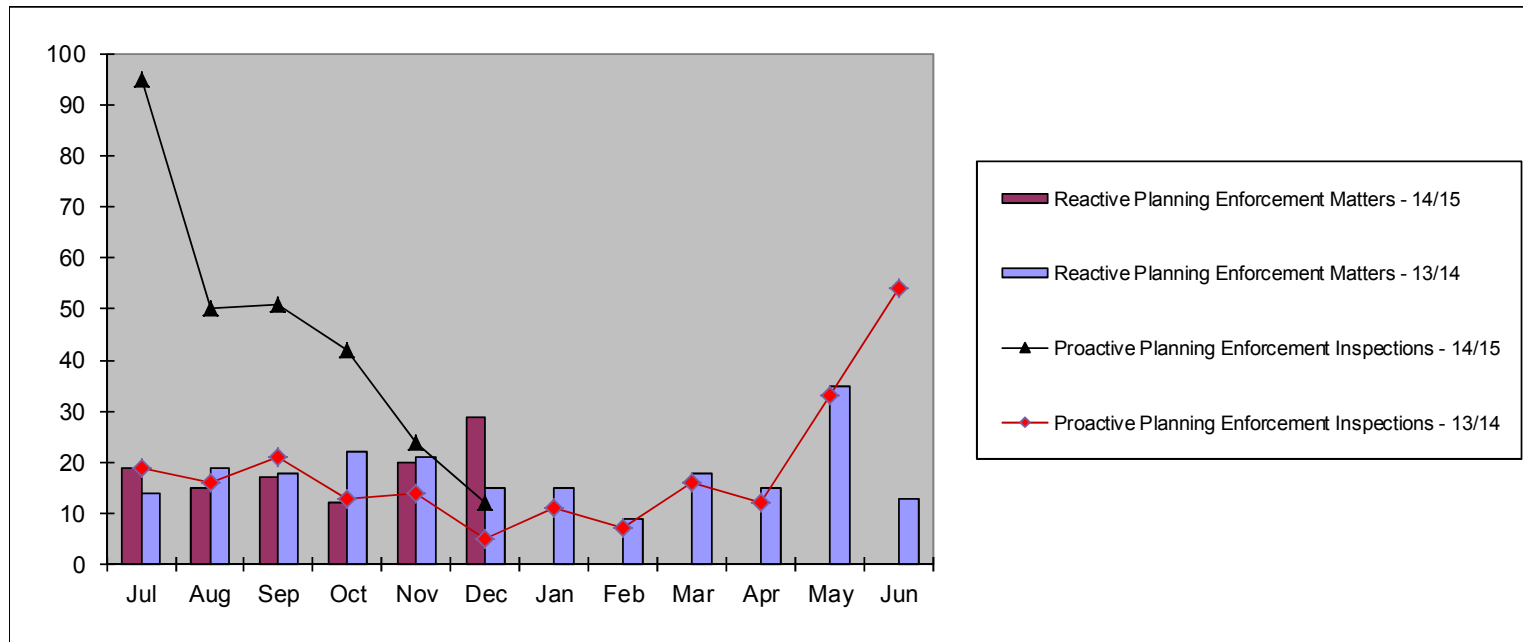
The shared accommodation and fire safety inspections are dependent on information from the community and Consumer Affairs Victoria.

**Comments:**

Adverse weather conditions (high winds that caused property damage) along with increased building activity has resulted in a significant increase in complaints about dangerous fences and buildings.

## Planning Enforcement

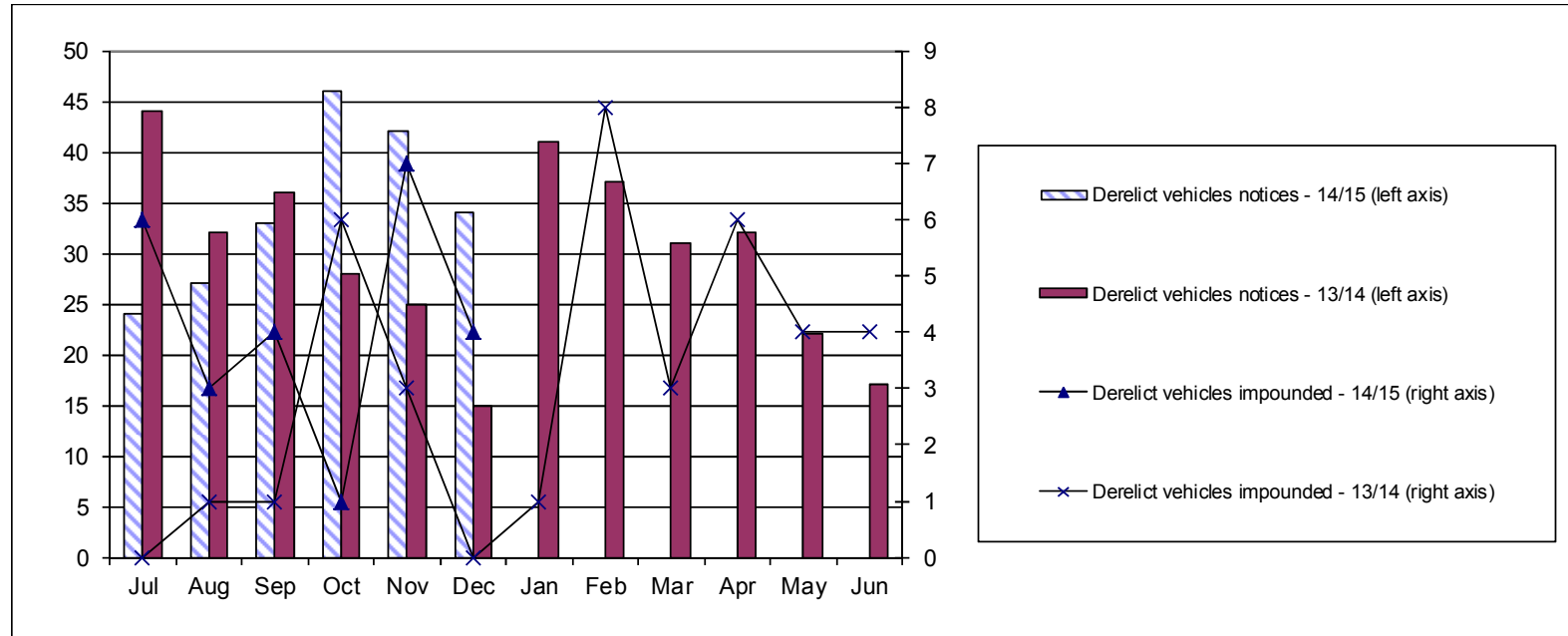
### Number of Planning Enforcement Matters – inquiries, follow ups and investigations



#### Comments:

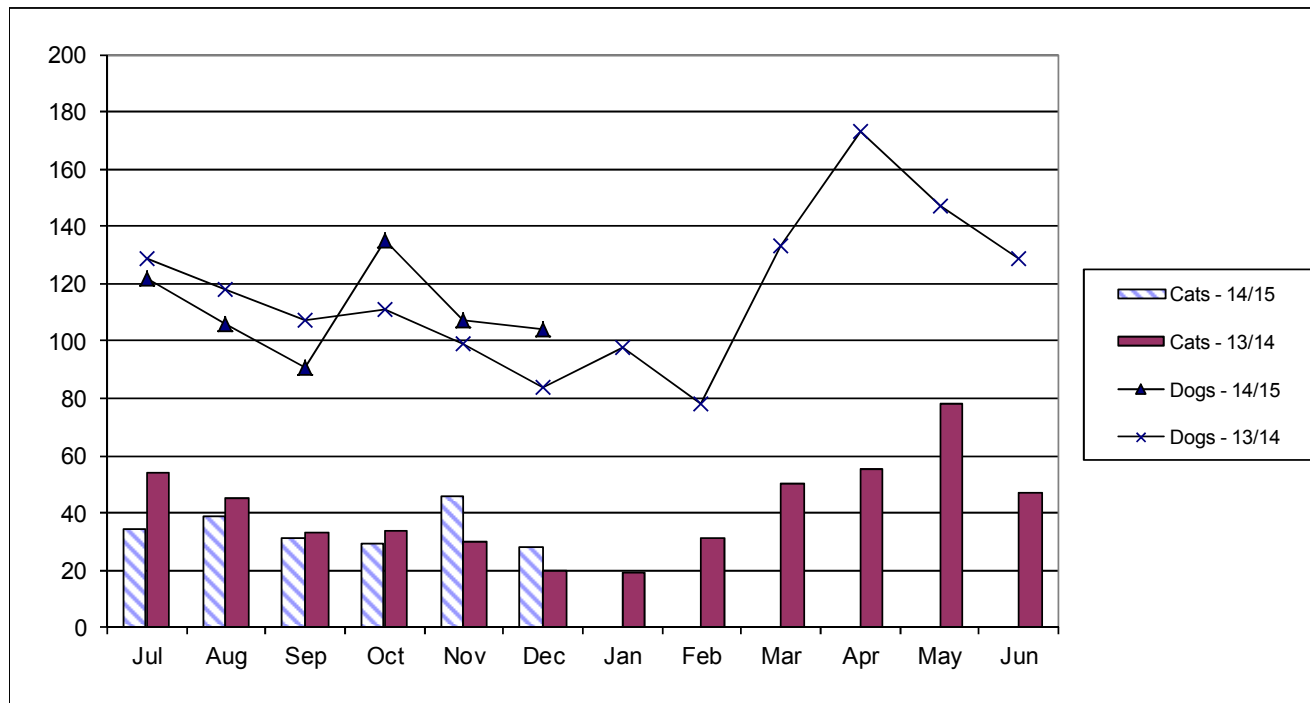
The number of proactive planning enforcement inspections will always fluctuate because the ability to carry out these inspections is largely dependent upon factors such as the number of reactive planning enforcement matters and the nature and complexity of the associated investigations.

### Number of Derelict vehicle notices issued –v- Derelict vehicles impounded



#### Comments:

This is primarily a reactive service in response to complaints received from the public.

**Animal Management - new dog and cat registrations received (first time registrations)****Total Registration Figures – all dogs/cats currently registered with Council**

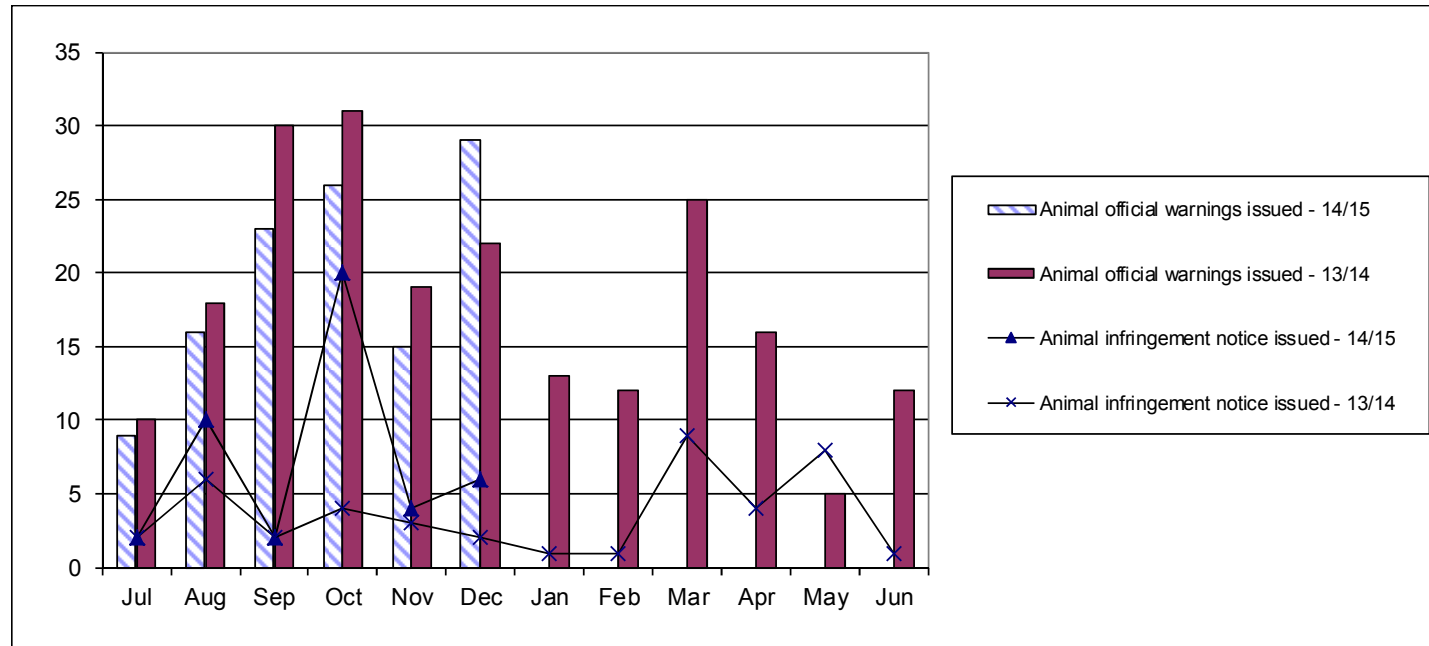
Registrations	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Dog	11167	11265	11489	11441	11600	11375	12053	12342	11924	11945
Cat	6779	6157	5950	5742	5581	5164	5305	5349	5100	5124

**Comments:**

Registration levels remain in the expected range.



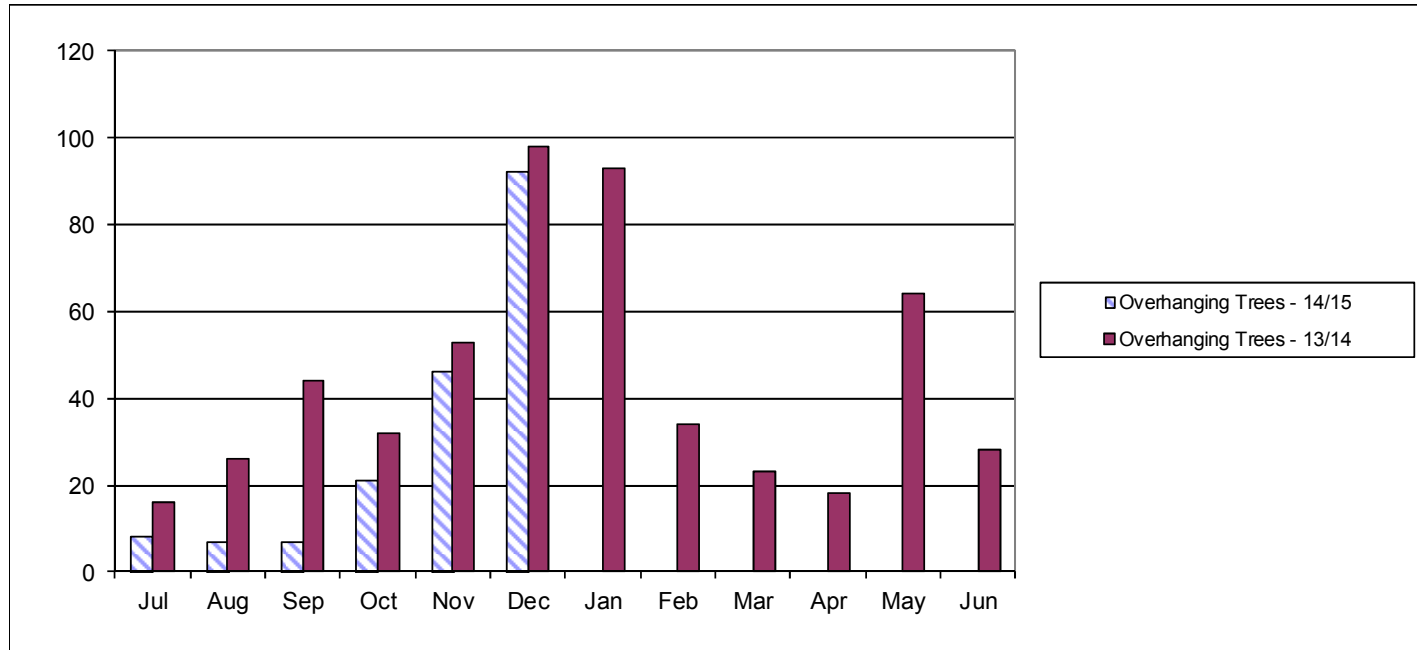
## Number of Animal Official Warnings V's Infringement Notices issued



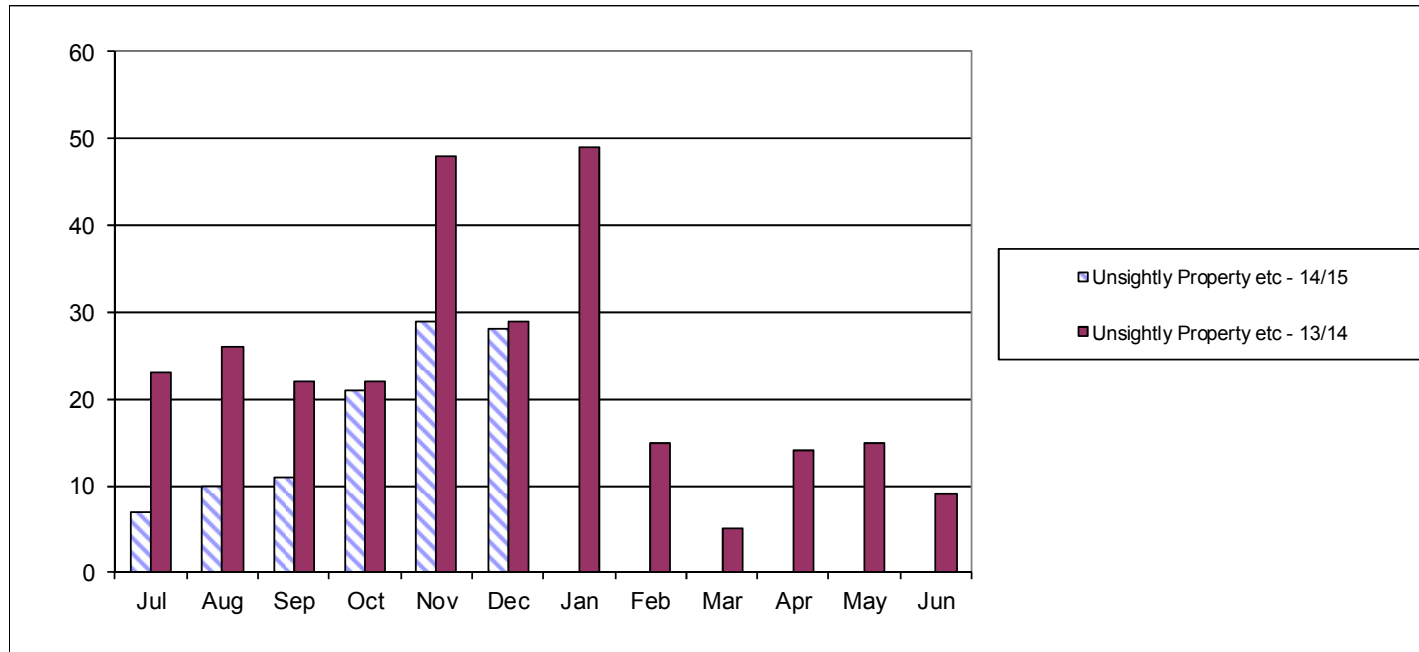
## Comments:

Overall the latest quarter figures for warnings are consistent with the same time last year.

The spike in infringement notices issued in October is due to 16 infringements being issued for nuisance complaints (barking dogs).

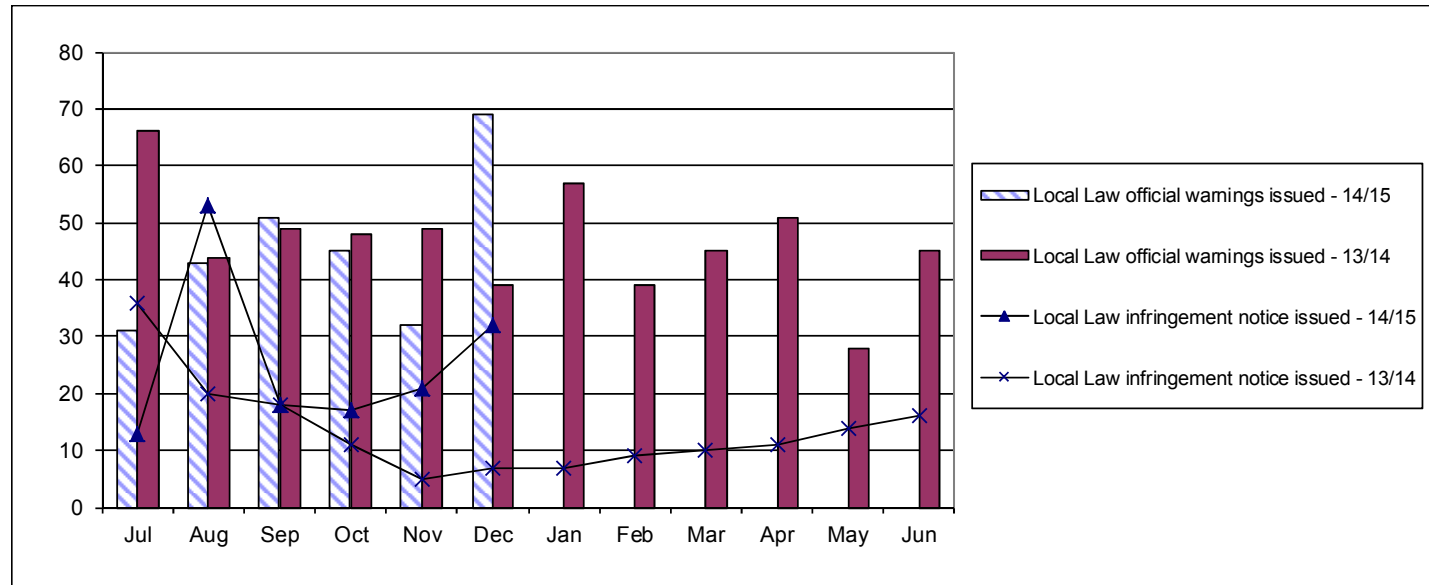
**Local Laws****Number of overhanging tree notices issued****Comments:**

Notices issued are consistent with the same period last year.

**Number of Unsightly Property, Dangerous Land and Fire Hazard notices issued****Comments:**

Removal of old housing stock for new development is possibly contributing to the reduction of notices.

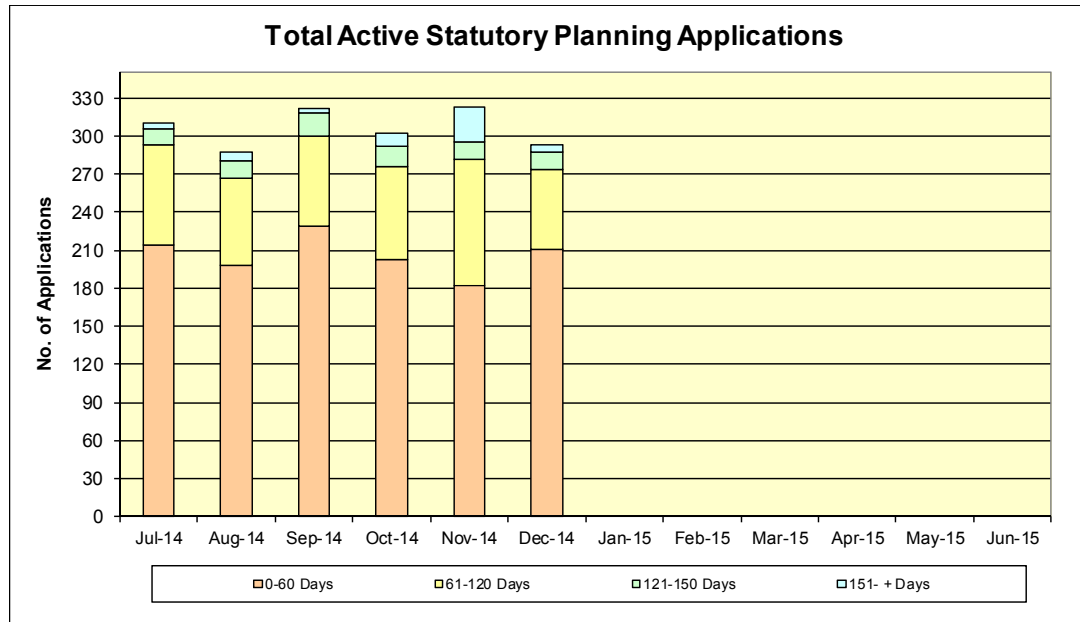
## Number of Local Law Official Warnings versus Infringement Notices issued



## Comments:

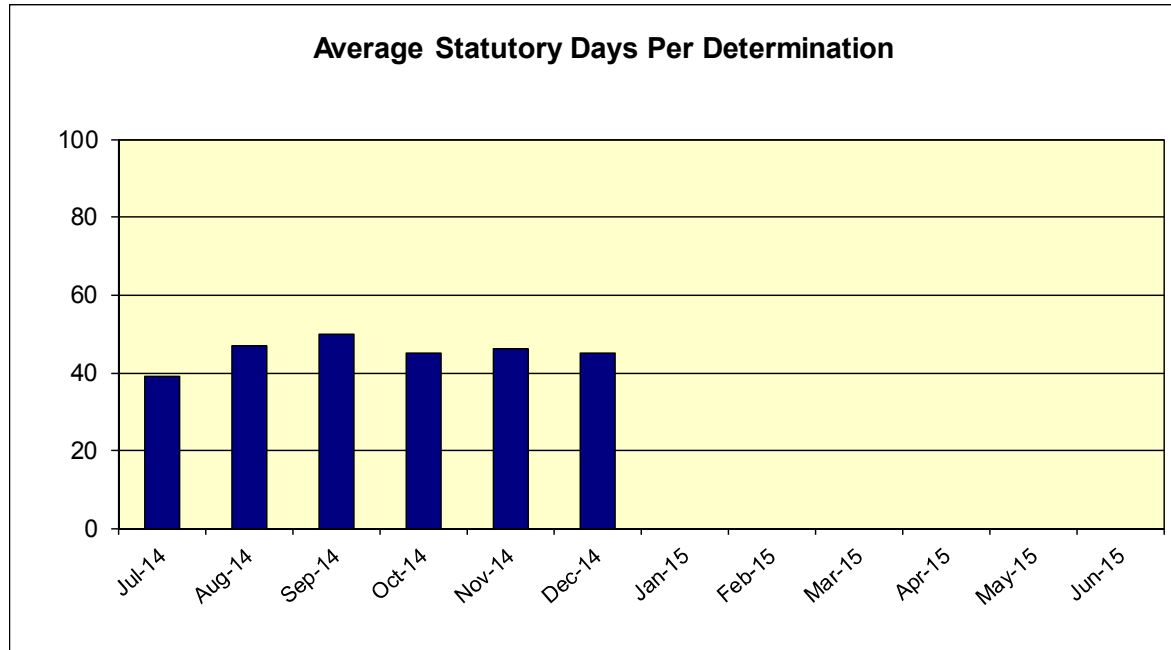
An increase in penalty infringements notices is attributable to a spike in building activity.

## Total Active Statutory Planning Applications



## Comments:

The high number of active applications results from the higher than usual applications lodged.

**Average Statutory Days Per Determination****Comments**

Despite high application numbers the statutory days per determination remain at a consistent level.

**PLANNING DECISIONS BY DECISION MAKER – RESIDENTIAL DEVELOPMENT ONLY – for quarter ending 31 December 2014**

Decision Maker	Total Number of Residential Applications Decided	Average Number of Objections per Decision	Number of decisions made by application type			
			Dwellings		Storeys	
			4 dwellings or more	3 dwellings or less	4 storeys or more	3 storeys or less
Council Resolution	18	24	18	0	17	1
D.P.C.	49	2	13	36	0	49

**Comments:**

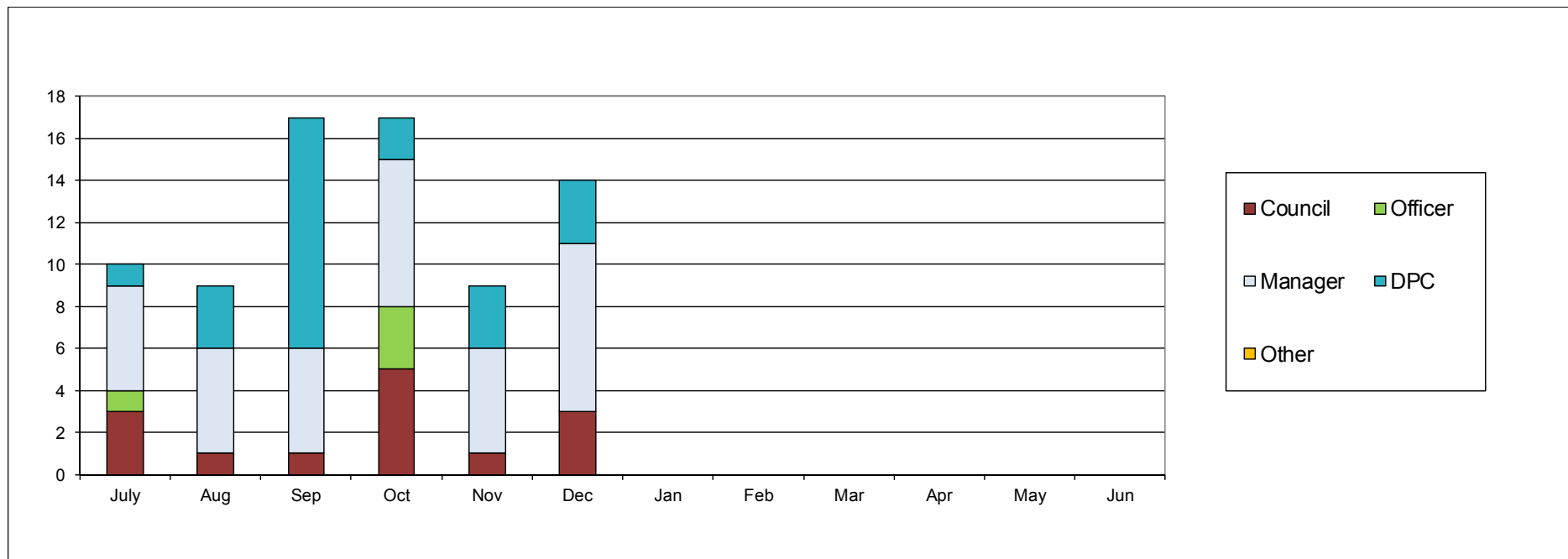
This Table covers applications for residential development which have received objections. Other matters such as Planning Scheme Amendments, applications for non-residential development and applications which have not attracted objections are not included.

The Act requires Council to consider all written objections.

At Glen Eira, all objectors have the opportunity to speak to their objection either at a Planning Conference or at a Delegated Planning Committee meeting.

All of the above decisions are subject to appeal at VCAT.

## Planning Appeals Lodged – 2014 / 2015



## Comments:

The increase in appeal numbers can be attributed to the increase in planning applications overall.



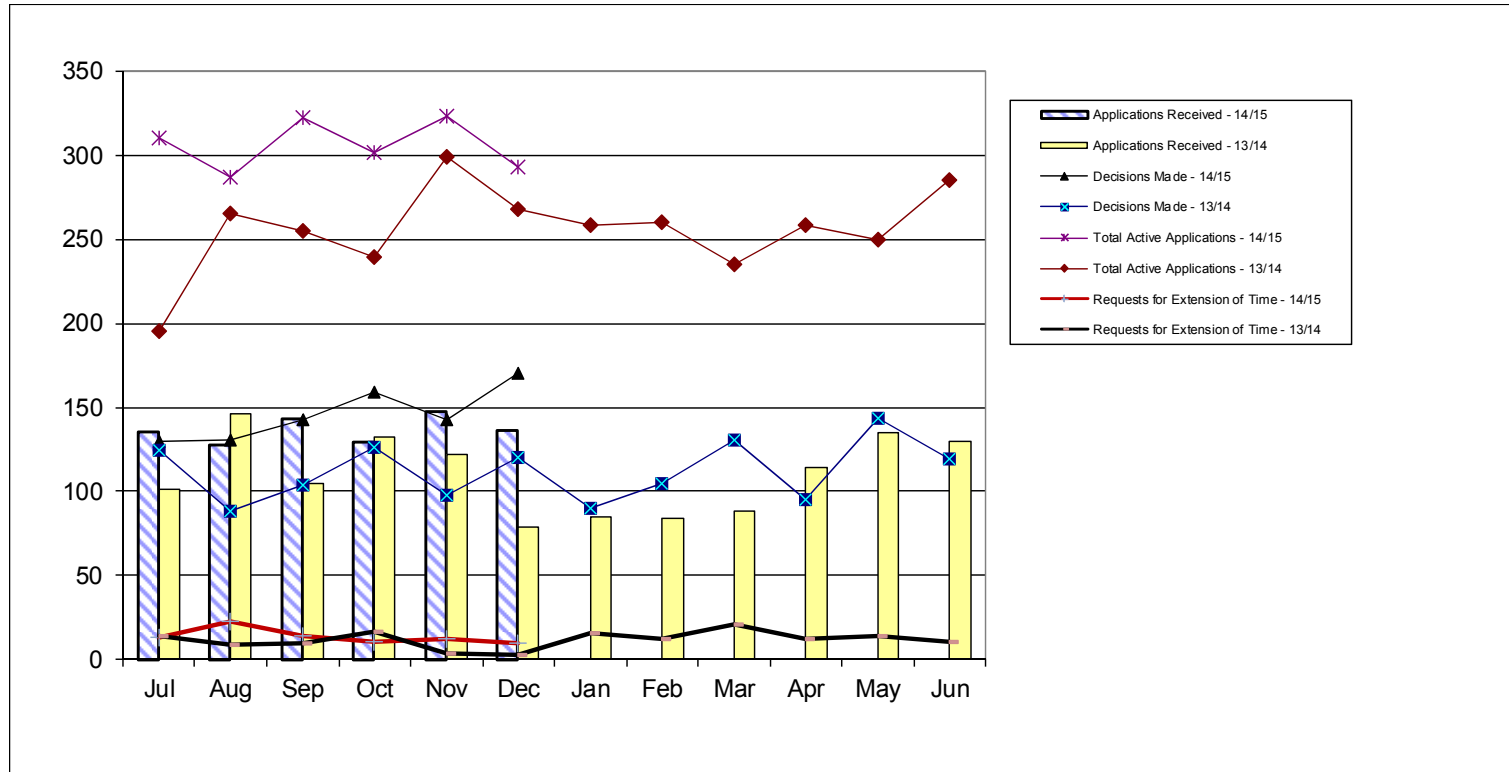
## Planning Appeals Lodged – 2013/2014 and 2014/2015 comparison

Authority	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	2014/2015	2013/2014
<b>Council - 2014/2015</b>	3	1	1	5	1	3							14	
Council - 2013/2014	0	0	0	0	0	2	1	1	2	0	1	1		8
<b>Officer - 2014/2015</b>	1	0	0	3	0	0							4	
Officer - 2013/2014	0	0	1	0	0	0	0	0	0	0	0	1		2
<b>Manager - 2014/2015</b>	5	5	5	7	5	8							35	
Manager - 2013/2014	7	2	2	5	1	2	3	9	7	3	2	4		47
<b>DPC - 2014/2015</b>	1	3	11	2	3	3							23	
DPC - 2013/2014	4	2	4	1	1	1	2	2	4	2	0	4		27
<b>Other - 2014/2015</b>	0	0	0	0	0	0							0	
Other - 2013/2014	1	3	0	0	0	0	1	0	0	0	0	0		5

**Comments:**

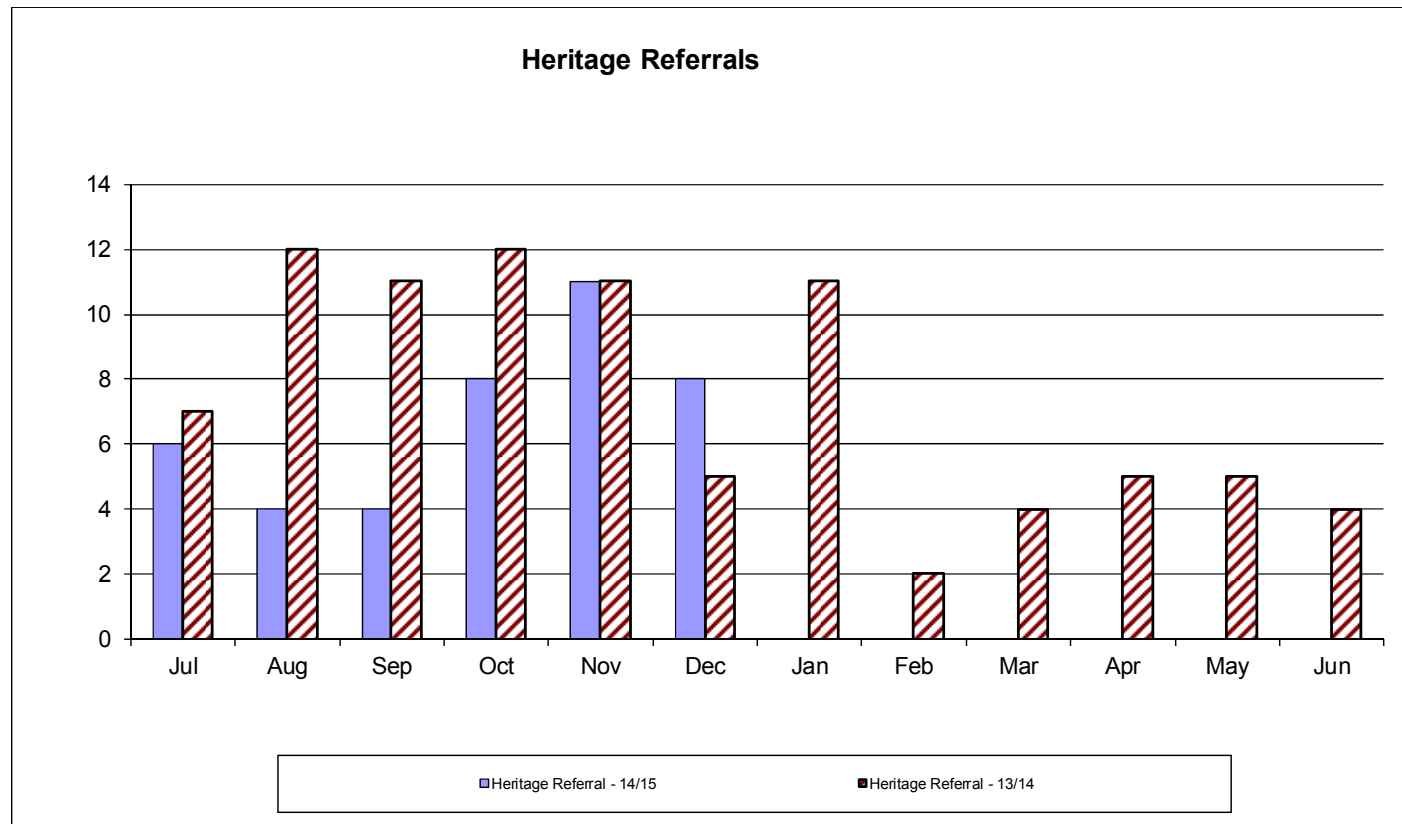
Appeal numbers mainly increased as a result of refusal decisions made by the Manager.

## Planning Applications Received and Decisions Made



## Comments:

This financial year has seen a spike in the number of planning applications received and decisions made.

**Strategic Planning****Heritage Referrals****Comments:**

The heritage referral service continues to benefit the community.

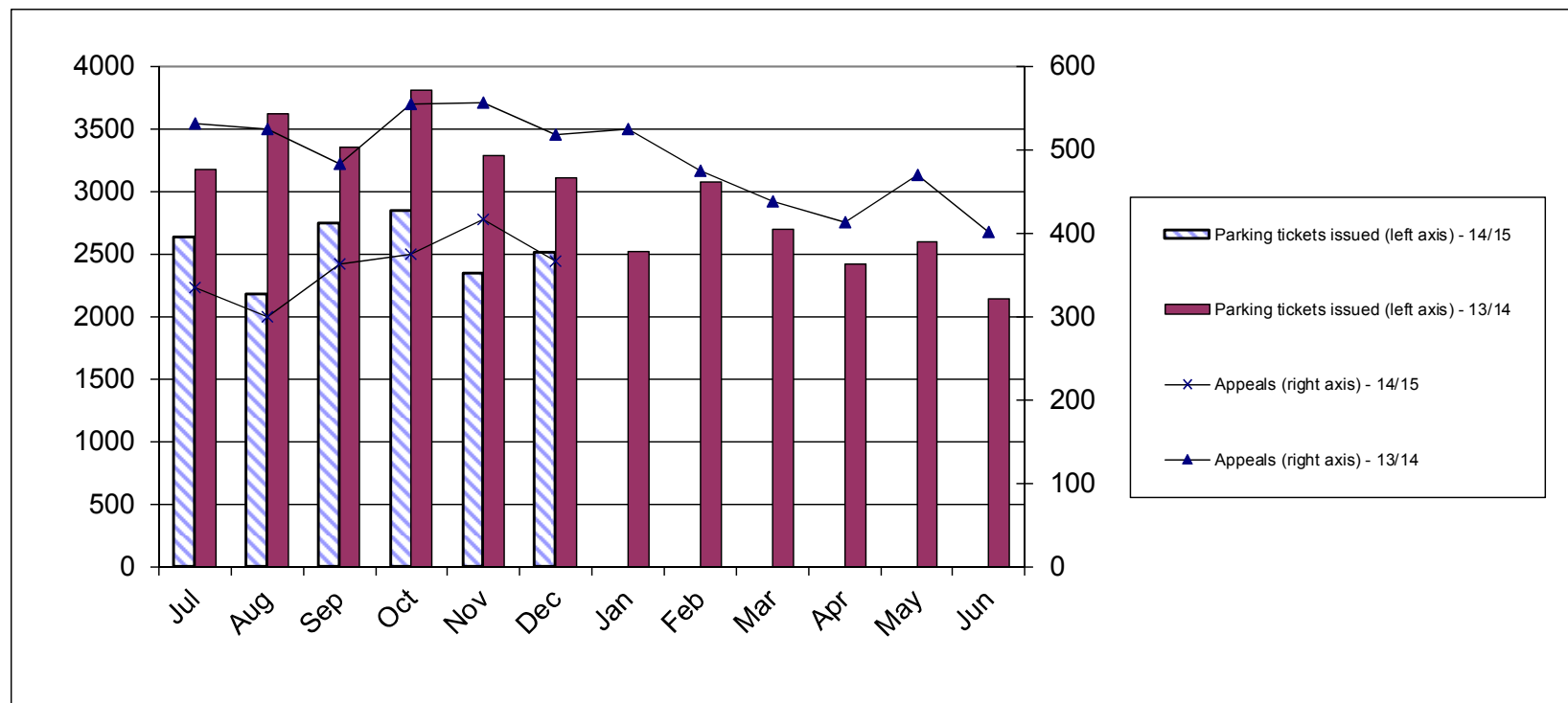
**STATUS OF PLANNING SCHEME AMENDMENTS**

<b>Amendment</b>	<b>Prepared</b>	<b>Exhibited</b>	<b>Panel</b>	<b>Council Decision</b>	<b>Minister</b>
Amendment C70 Special Building Overlay Additions and overlay boundary alterations	Melbourne Water has put this amendment on hold				
Amendment C71 Special Building Overlay Subtractions	Melbourne Water has put this amendment on hold				
Amendment C102 Update the Non Residential Uses in Residential Zones Policy	Authorised by Minister on 19 <sup>th</sup> March 2014	10 April to 12 May 2014	No Panel Hearing is required. Matter is to be considered on 'the papers.'	Council adopted Amendment C102 on 2 September 2014.	
Amendment C107 Extend the McPherson Avenue Area Neighbourhood Character Overlay and Design and Development Overlay	Authorised by Minister on 14 April 2014	22 May to 23 June 2014	22 September 2014	Council adopted Amendment C107 on 25 November 2014.	
Amendment C113 Investigate potential heritage significance of Normanby Road/ Park Crescent and Urandaline Grove	Authorised by Minister on 17 February 2014	20 March to 22 April 2014	1 July 2014	Council adopted Amendment C113 on 23 September 2014.	

Amendment	Prepared	Exhibited	Panel	Council Decision	Minister
Amendment C117 The amendment proposes to enable an office use on the site	Authorisation request lodged with Minister on 30 September 2014				
Amendment C120 Increase in Public Open Space Developer Contributions	Authorisation request lodged with Minister on 10 April 2014	22 May to 23 June 2014	20 October 2014	Council adopted Amendment C120 on 25 November 2014.	
Amendment C121 641, 647, 647A, 659, 663, 669 & 681 North Road Rezone the land from a Commercial 2 Zone to Mixed Use	Authorisation request lodged with Minister on 10 November 2014.				
Amendment C123 Update Child Care Centres Policy	Authorisation request lodged with Minister on 8 October 2014				
Amendment C124 16 Clairmont Avenue, Bentleigh Rezone the land from Industrial 3 to the General Residential Zone (Schedule 3) and the Environmental Audit Overlay	Authorised by Minister on 25 August 2014	18 September to 20 October 2014	20 January 2015		

## Parking and Prosecutions

### Parking tickets issued versus Appeals received

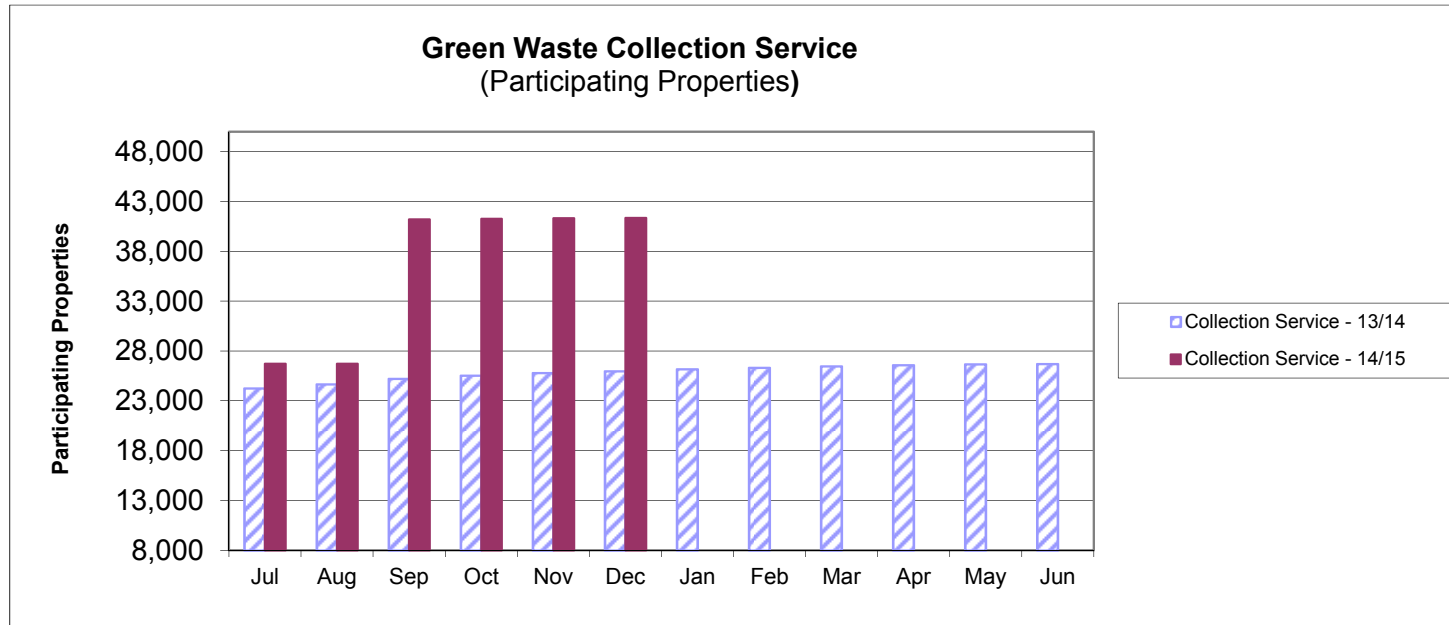


#### Comments:

The financial year to date shows a reduction in both parking tickets issued and appeals received. This can be attributed to increased compliance and Council's safety around schools education campaign. The campaign is designed to encourage parents to park in a lawful and safe manner when dropping off and picking up their children.

## Waste Management

### Green Waste

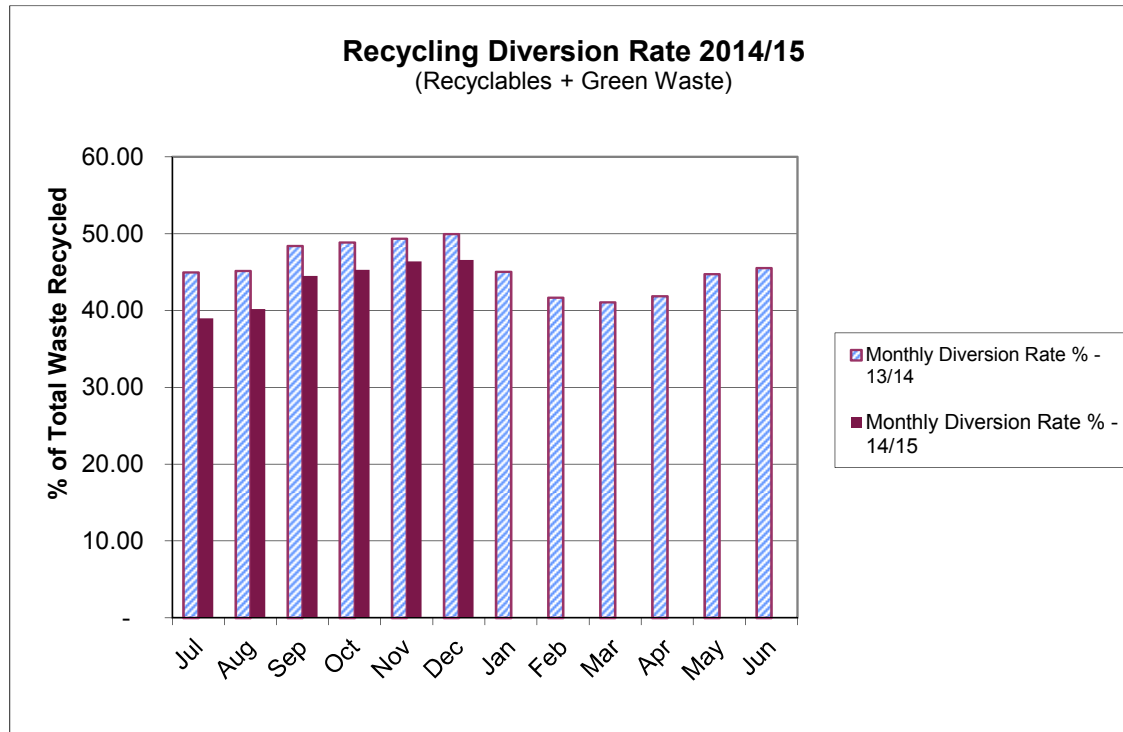


### Comments:

The number of green waste services provided increased by 14,634 since the start of financial year, due largely to the green waste bin roll out. Glen Eira residents are now using 41,343 green waste bins.

The extra green waste services have resulted in higher quantities of green waste received than in previous years.

## Recycling



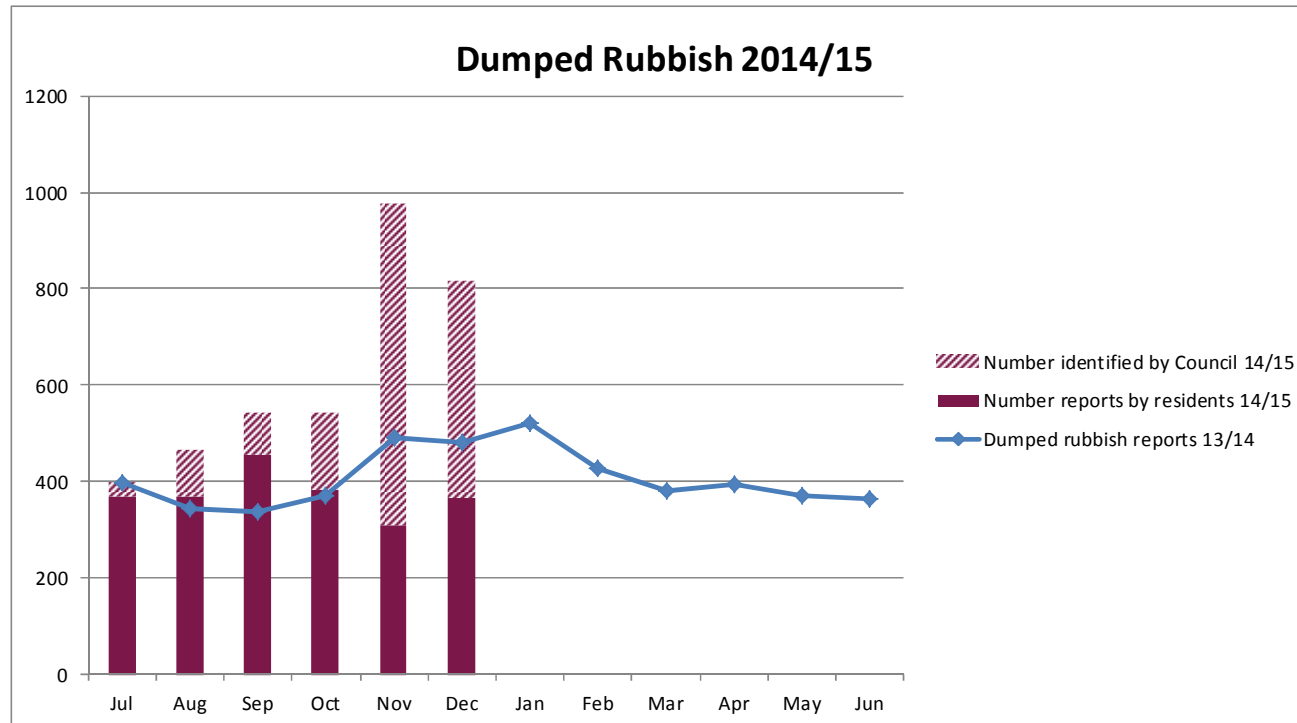
## Comments:

Year to date, 43.8 per cent of waste was recycled. The recycling rate was lower than last year despite a 16 per cent increase in green waste because a much higher quantity of garbage was collected.

The sudden increase in the amount of waste collected coincided with the start of the new waste collection contract in July 2014. There are a number of possible reasons the increase occurred and officers are currently exploring these with the new contractor. The investigation may take some time.



## Dumped Rubbish Reports Received

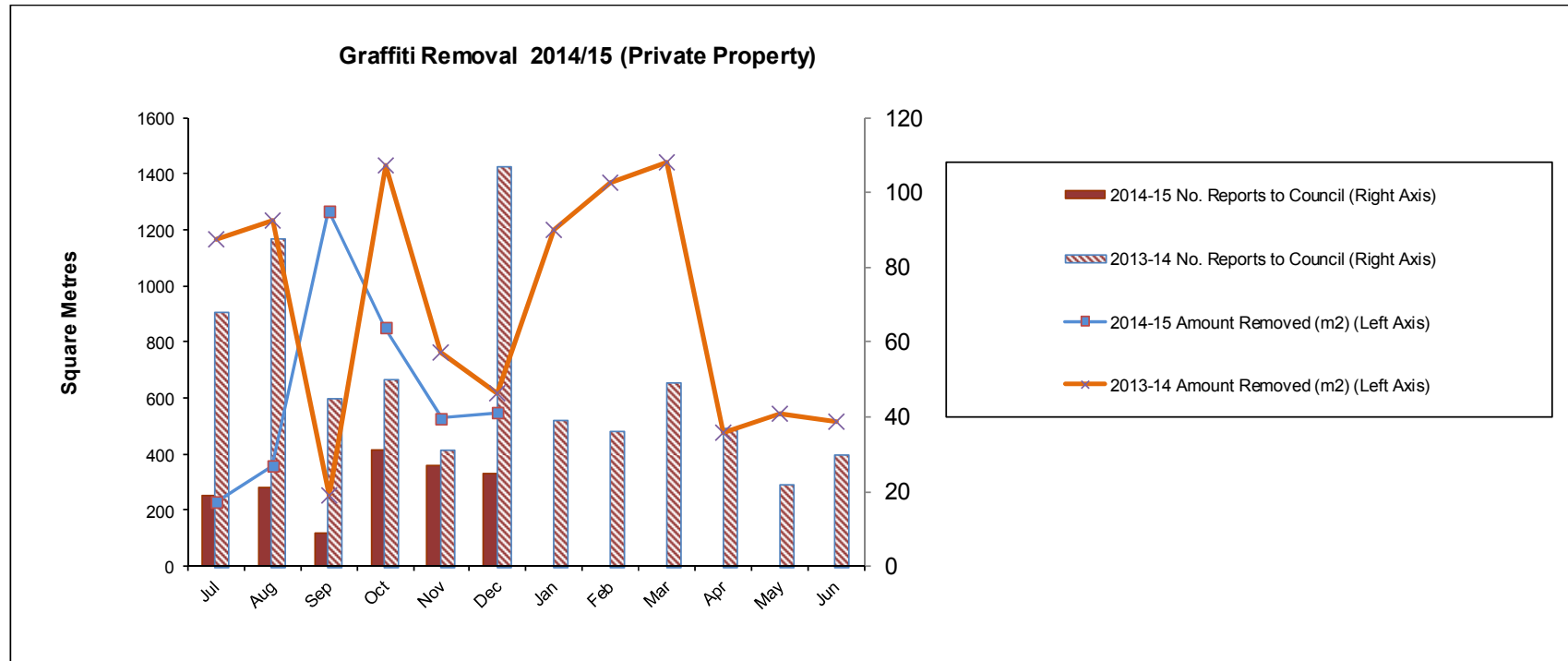
**Comments:**

The number of reports by residents for dumped rubbish for November and December is lower than at the same time last year (when typically the number of reports of dumped rubbish is high). The change is the direct result of Council moving to proactively identifying dumped rubbish and removing it. This commenced in July 2014 but it took a few months to fully imbed the new process of ongoing surveillance and collection.

It is likely that total number of collections of dumped rubbish will decline over time as Council removes the “backlog” of rubbish from the streets. This should mean that dumped rubbish becomes less visible in Glen Eira’s streets.

Officers continue to undertake follow-up education with residents wherever dumped rubbish is collected.

## Graffiti Removal from Private Property

**Comments:**

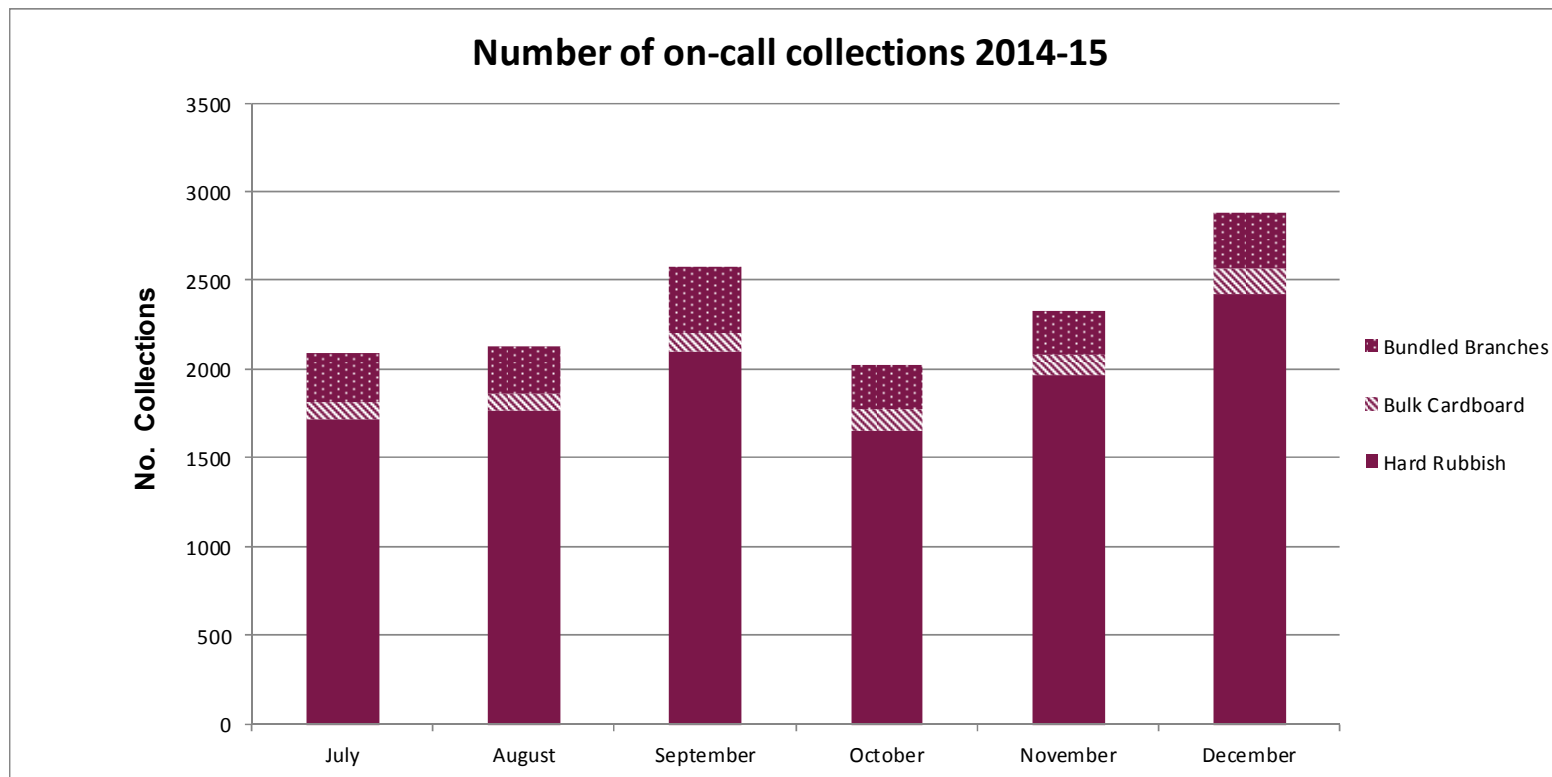
The number of reports of graffiti from residents has significantly decreased because the proportion of graffiti identified and removed proactively by Council has increased. Response times have also improved after Council brought delivery of this service in-house in July 2014.

Teams engaged through the Department of Justice (DoJ) Graffiti Removal Program removed a further 297m<sup>2</sup> in October and November 2014; December figures are not yet available. Laneways throughout Glen Eira are on a regular monitoring program by DoJ and the frequency is prioritised to make sure that high use laneways are monitored more frequently.

**Graffiti Removal Kits**

38 graffiti removal kits have been provided since 1 July 2014. Many of these were provided to residents.

## On-call Collections

**Comments:**

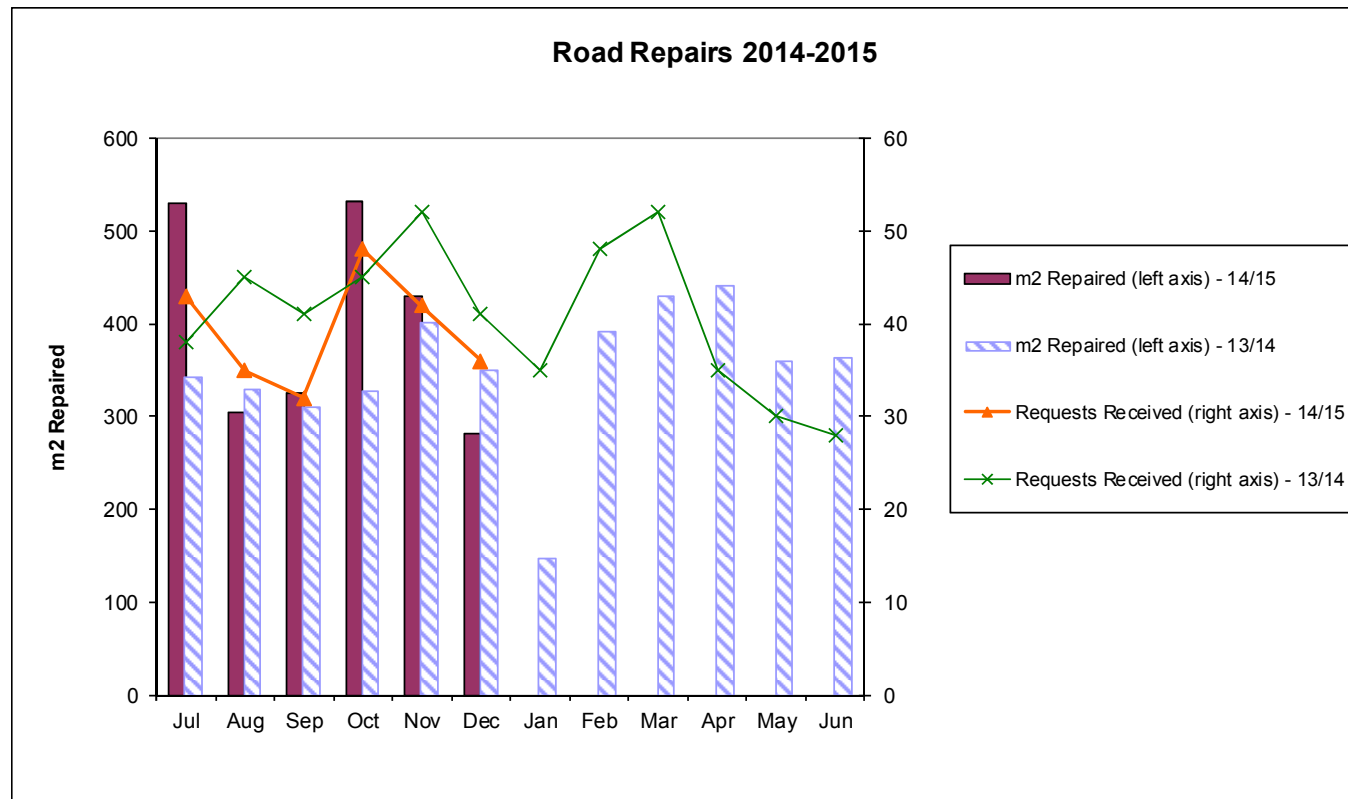
Council offers residents free on-call collections for hard rubbish, bulk cardboard and bundled branches.

Collection numbers usually peak over summer and decrease again through winter.

Bundled branches and bulk cardboard is recycled. Hard rubbish is sorted for recycling.

## Glen Works

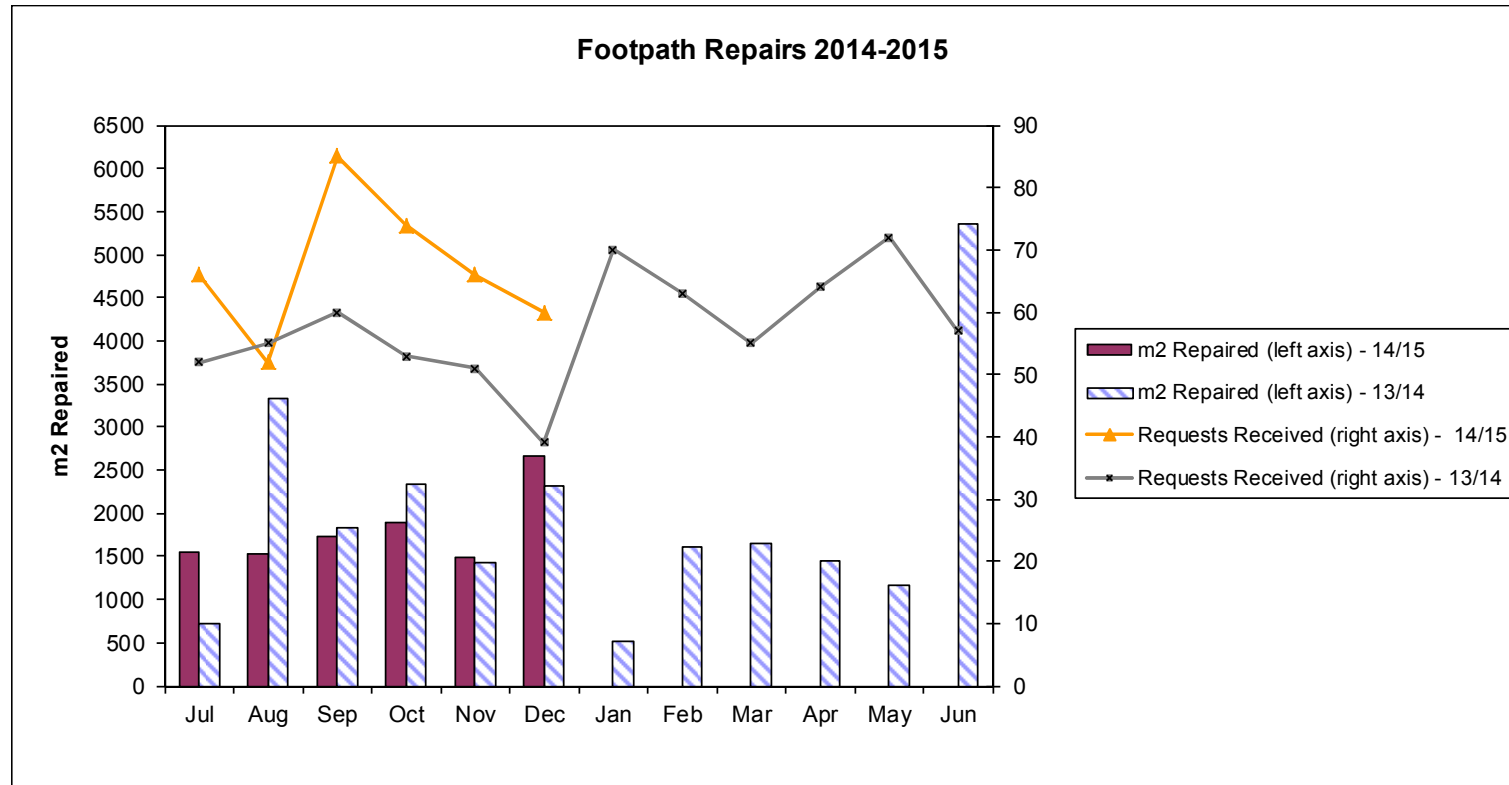
## Road Repairs



## Comments:

October and November figures were higher than in August and September due to more proactive works being done. The number of road repairs were down during December as some asphalt crew members were allocated to other crews (as usually occurs at this time of year when the number of road related requests are typically lower).

## Footpath Repairs

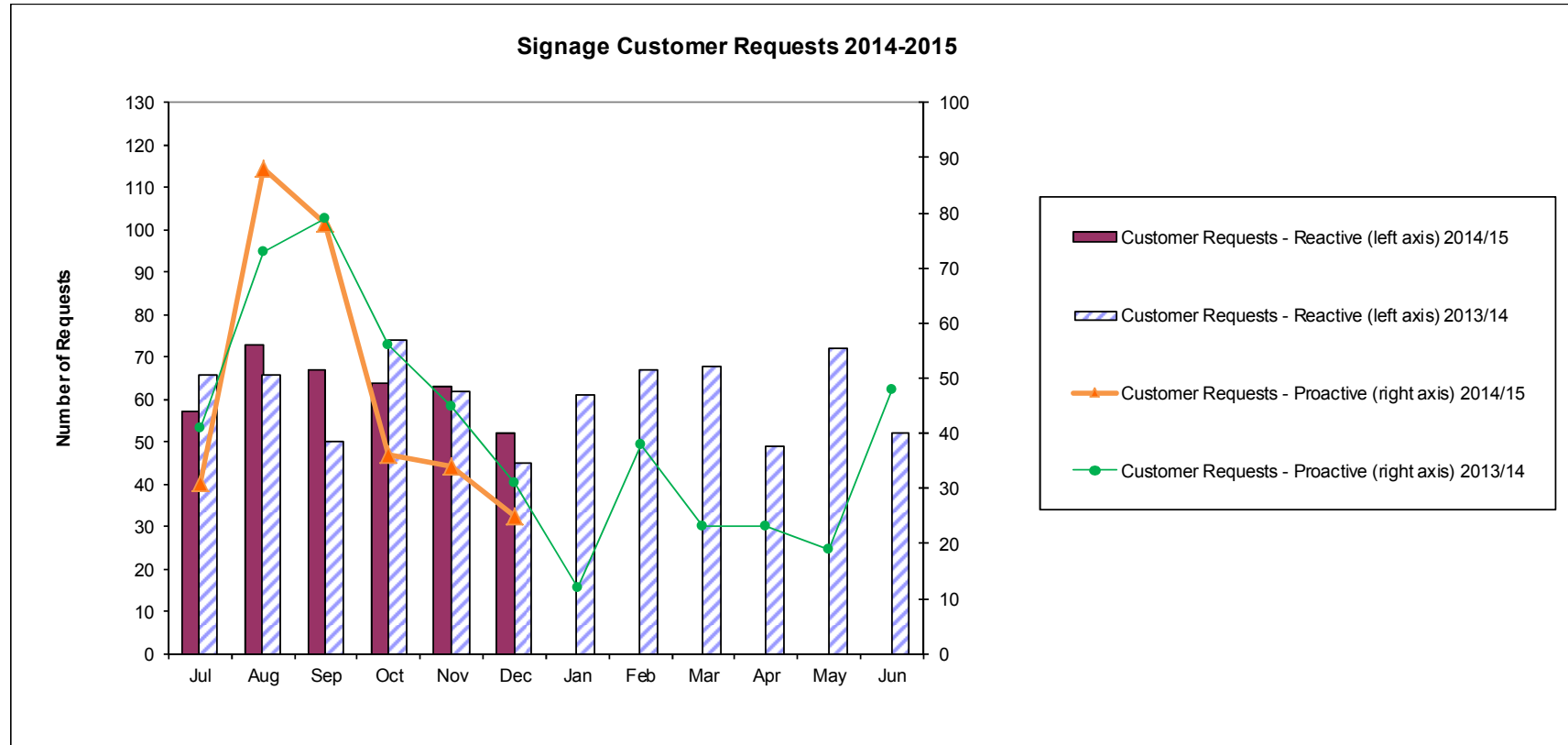


## Comments:

Footpath works and requests for the quarter October to December are consistent with those from the same time last year.

## Signage

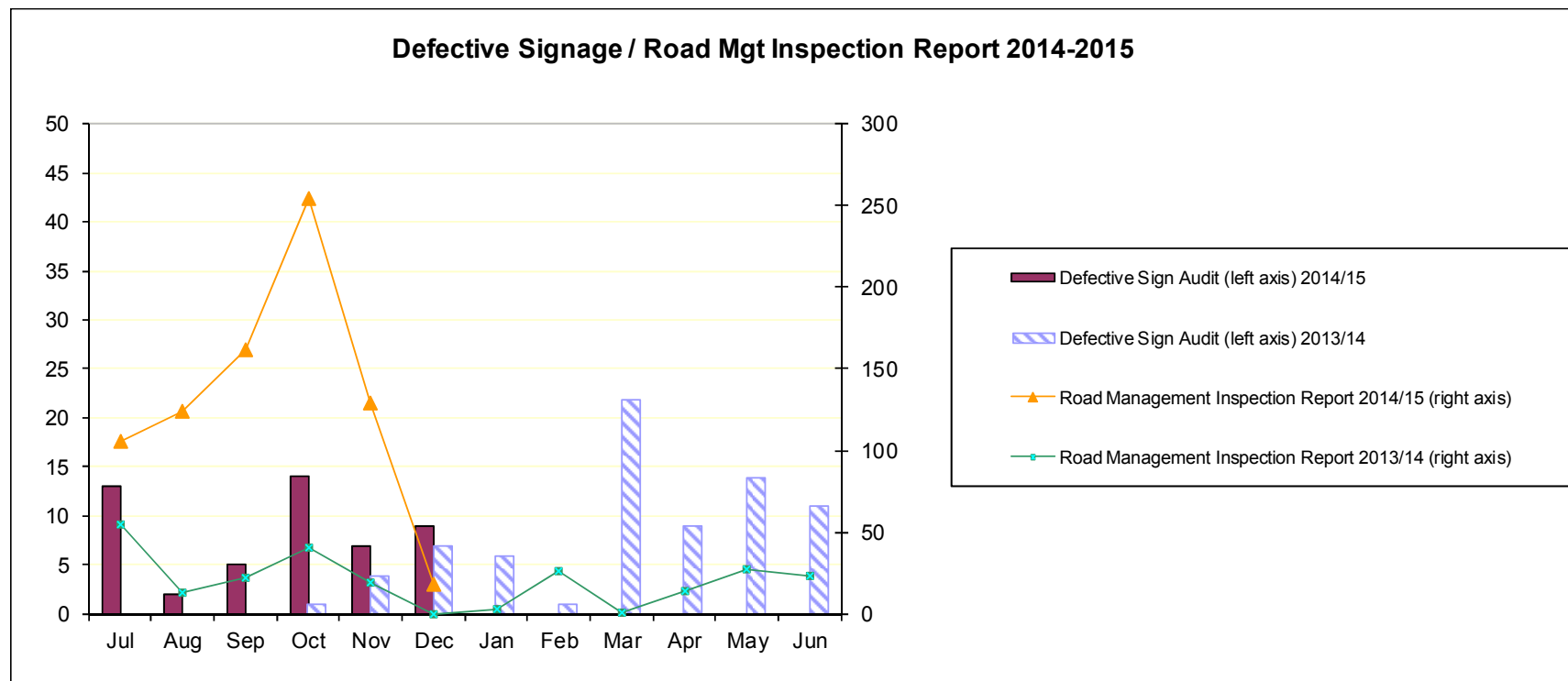
## Customer Requests



## Comments:

Customer Requests remain fairly constant for both Proactive and Reactive.

## Defective Signage / Road Management Inspection Report

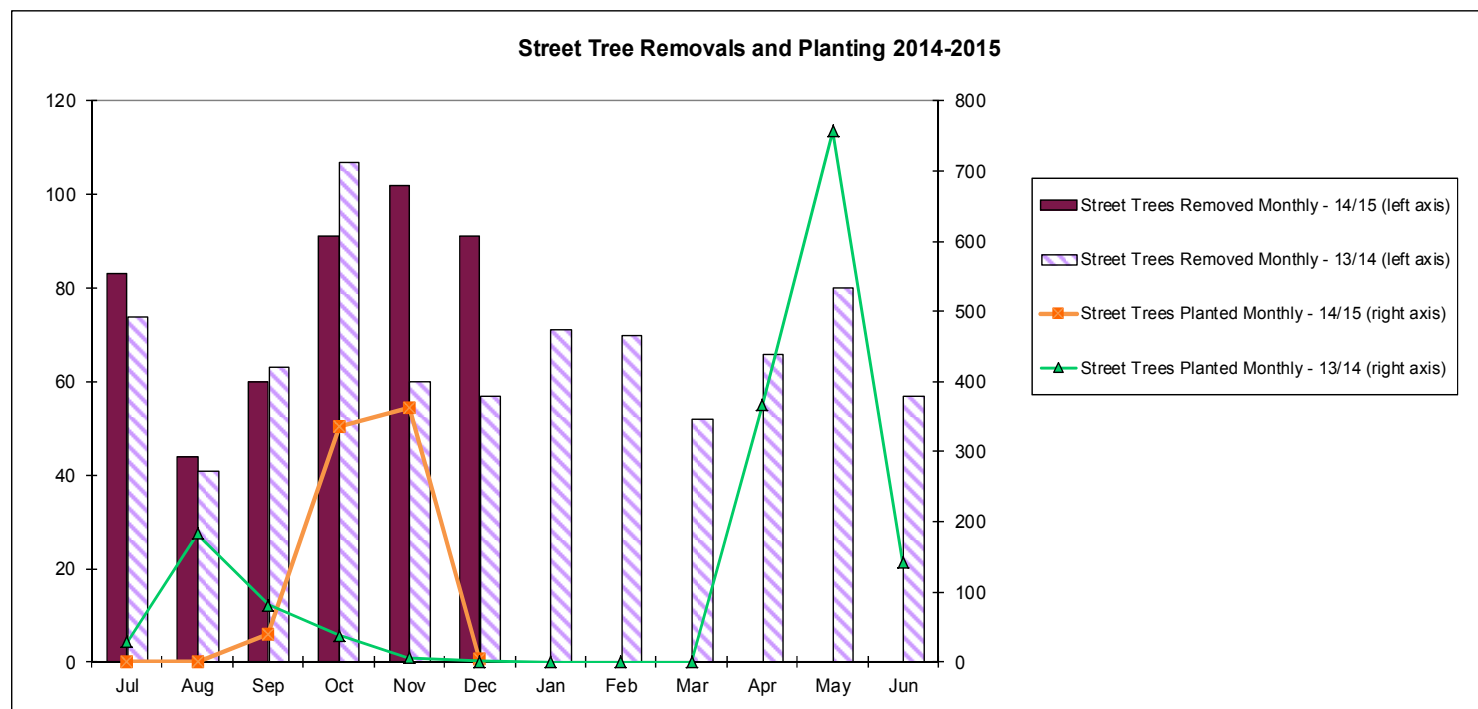
**Comments:**

Defective Signs are reported by the Traffic Officers while checking for infringements and as such numbers are determined by them.

October figure was high due to quarterly inspection of the major shopping centres. November and December were lower due to inspections being carried out predominately on footpaths where there is less street furniture.

## Parks and Gardens

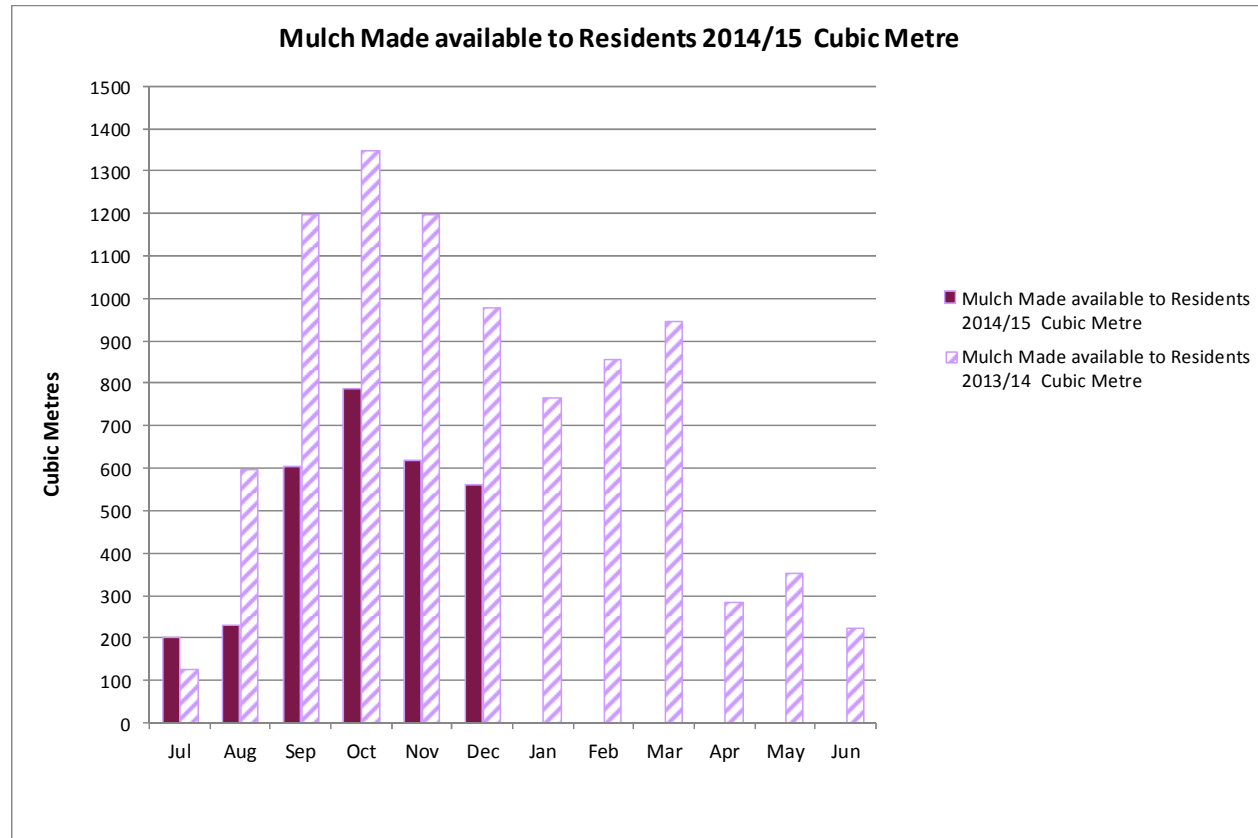
### Street Tree Removals and Planting 2014-15



#### Comments:

Street Trees Planted: 345% increase in planting as compared to the same time last year. The delayed start in awarding the Annual Supply contract, coupled with Council's commitment to plant a minimum of 2,000 trees annually has resulted in a later than normal planting timeframe (normally completed by 30 September).



**Mulch Made Available to Residents****Comments:**

Council makes mulch available from its tree pruning operations. To-date the volume of mulch generated from the pruning operations is less than last year.

Community Plan Action Plan 2014 / 2015

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
<b>Theme 1: Services to support the community</b>			
<b>To maintain high quality service standards and deliver universal services that support the community, particularly the needs of families, youth, senior citizens and people with a disability.</b>			
Continue to provide a comprehensive range of community services that are responsive to the needs of the community.	Provide community services which minimise social isolation and build community identification.	Deliver social outings and exercise classes to at least 200 socially isolated residents each year.	185 people attending social outings and exercise classes
		Increase Home Library Service targeted at socially isolated to 150 clients.	200 Home Library Service customers at end of December.
		Provide 23,000 hours of social support.	13,941 hours of Social Support provided. Hours are over target (+2,041hrs)
		Provide 500 hours Maternal and Child Health specifically targeted at vulnerable clients.	A total of 298 hours have been provided year to date (end December)
	Implement the Municipal Public Health and Wellbeing Plan.	90% of 2014-15 actions complete.	54% of actions complete
	Inspect registered food businesses to assess compliance with National Food Safety Standards.	Conduct food safety assessments for at least 800 of all registered food businesses.	432 food safety assessments conducted to date. On track to reach target.
Encourage residents to raise issues through letters, emails and calls to the Service Centre and provide timely and informative responses.	Customer Service Centre to resolve calls at first point of contact.	80% of calls resolved at first point of contact.	86.32% of calls resolved at first point of contact
	Ensure telephone calls are answered promptly.	Average call waiting time of 16 seconds or less.	11 sec Average call waiting time.
Deliver children's services that provide support, education and improve health and wellbeing outcomes for young children and their families subject to State Government policies and funding arrangements.	Deliver maternal and child health services that meet state government targets.	15,000 Key Age and Stage visits delivered.	8128 Key Ages and Stages visits conducted year to date (end December)
	Implement the Municipal Early Years Plan.	90% of 2014-15 actions complete.	55% actions complete
	Provide vaccinations to infants and school children in accordance with the National Immunisation Schedule.	8,000 vaccinations provided to infants and school children.	4,489 vaccinations to infants and school children
Assist older people and people with a disability to maintain healthy, active and independent lifestyles in their own home and within the community.	Provide a range of services which support frail older people and people with disabilities to live independently at home.	Provide 118,000 hours of home care, personal care and respite care to eligible residents.	62,950 hours of In Home Support provided. Hours are over target (+2,750hrs).
		Provide 4,500 hours of property maintenance to eligible residents.	2,454 hours of Property Maintenance provided. Hours are over target (+154hrs).
	Support senior citizens clubs to enhance social inclusion of older persons.	All local senior citizens clubs provided with access to a Council Senior Citizens Centre.	34 seniors clubs and U3A utilising seniors clubs
	Provide quality accredited residential aged care services that achieve a high level of resident satisfaction.	Achieve 90% resident satisfaction as measured by Annual Quality Performance Systems survey.	In 2013 results were Rosstown 94%, Spurway 95% & Warrawee 95%. 2014 results will be available January 2015.
	Implement actions contained in the Glen Eira Ageing Strategy.	90% of 2014-15 actions complete.	41% of actions complete.
Deliver a range of disability services that promotes community inclusiveness and access for all abilities.	Implement actions in the Disability Action Plan.	90% of 2014-15 actions complete.	39% of actions complete.

## Community Plan Action Plan 2014 / 2015

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
Ensure Council libraries provide a broad range of books, e-books, learning materials, access to technology, activities and programs that entertain, enrich and develop the community.	Offer a range of library services and programs which encourage family and community involvement.	600,000 visits to Council libraries annually.	368,814 visits to Council libraries by end of December. On target.
		Provide Story-time and Baby-time sessions for 50,000 attendees at the libraries in Bentleigh, Carnegie, Caulfield and Elsternwick.	32,444 people attended Storytime and Babytime sessions by the end of December. On target.
	Offer a range of library programs for adults that promote reading and encourage social connectedness.	Deliver at least 80 sessions focussed on discovery and enjoyment of reading.	157 programs delivered by the end of December.
	Implement Fast Track Customer Service System to streamline library workflows and make the process of borrowing and returning items faster and more efficient for the customer.	Fast track customer service technology and devices installed in all four Glen Eira Library Branches.	All items on shelves at Elsternwick and Caulfield Libraries tagged with RFID labels by end of December.
Implement a range of centre and school-based programs to engage young people aged 10 – 25 years and encourage active participation.	Offer a range of centre and school based programs.	Provide more than 200 programs.	Year to date, 189 programs delivered.
Provide Youth Work support to young people and families to assist in positive development.	Assist and deliver support advocacy and referral to young people who are disadvantaged, isolated or at risk.	3,000 young people supported through school and centre based programs, information and referral, service collaboration and special events.	Year to date, 4978 young people supported.
<b>Theme 2: Traffic, parking and transport</b>			
<b>To promote the safe movement of pedestrian, bicycle and vehicle traffic in a way that minimises the impact of traffic and parking on the local amenity and physical environment.</b>			
Improve safety and movement of road users and provide a fair and equitable balance of parking.	Investigate community requests about traffic and parking.	400 investigations undertaken including 40 community consultations and the placing of the "Not So Fast" speed trailer at problem locations.	682 investigations. 20 community consultations and speed trailer placed at 1 location.
Continue to promote walking, cycling and public transport options in Glen Eira as alternatives to motor vehicle use.	Implement actions outlined in the Walking Strategy Action Plan.	Complete implementation of budgeted actions.	1 action completed to date (Priority Walking Routes prepared), 5 other actions in progress.
	Implement actions in the Bicycle Strategy Action Plan.	Complete implementation of budgeted actions.	Scoping reports updated by OBT for resubmission to VicRoads for review. Continued advocacy by Council to VicRoads & VicTrack to assist with implementing actions.
Inform the community about local active transport options such as pedestrian, bicycle and public transport options including those arising from consultations.	Articles through Glen Eira News and Council's website.	Four active transport related articles in Glen Eira News and on Council's website.	Five articles to date.
Improve safety around shopping centres, and schools by maintaining safe school crossings and installing traffic management treatments to protect vulnerable road users such as children and older residents.	Audit two schools and identify improvements to safety and the movement of people.	Two audits completed and business cases prepared for supported recommendations.	One completed to date (Shelford College).
	Audit one shopping centre and identify improvements to safety and the movement of people.	One audit completed and business cases prepared for supported recommendations.	McKinnon Shopping Centre audit undertaken.
Improve road safety and manage congestion on the local road network.	Implement capital program including traffic calming measures in local streets informed by the Transport Strategy, Road Safety Strategy and the Local Area Traffic Management Priority System.	All traffic capital works projects (identified in the Budget) completed.	Four projects completed to date
	Undertake traffic counts within the City and add to Council's Local Area Traffic Management Priority System to inform future capital works projects.	At least 105 traffic counts completed.	69 traffic counts undertaken to date.
<b>Theme 3: Town Planning and Development</b>			
<b>To manage the rate and extent of change to the built environment consistent with State and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.</b>			
Plan for a mixture of housing types that allows residents to meet their housing needs in different stages of their life-cycle within the City.	Actively plan for a mix of dwelling types underpinned by the three residential zones (Neighbourhood Residential Zone, General Residential Zone and Residential Growth Zone) and also by encouraging a mix of one, two and three bedroom dwellings in larger medium density proposals.	At least 50% of new dwellings to be located within the General Residential, Residential Growth and Commercial Zones.	84% of new dwellings located within the GRZ, RGZ and C1 Zones.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
Enforce the provisions of the Glen Eira Planning Scheme and building control requirements across the City as well as compliance with any planning permits.	Conduct proactive and reactive site inspections for compliance with planning permit conditions and Local Law requirements.	300 proactive inspections completed and respond to 95% of reactive planning enforcement matters within 5 days.	374 proactive inspections undertaken to date. 95% of reactive matters responded to within 5 days.
	Enforce building control requirements and investigate building enforcement matters.	200 building enforcement matters investigated and respond to 95% of reactive building enforcement matters within 5 days.	173 building enforcement matters undertaken to date. 100% of reactive matters responded to within 5 days.
Ensure new multi-dwelling residential development is sympathetic to the existing neighbourhood character in Glen Eira's Neighbourhood Residential Zone.	Make decisions in accordance with Council's Neighbourhood Residential Zone with an emphasis on Neighbourhood Character.	Refuse under manager delegation all applications which do not satisfy the purpose of Council's Neighbourhood Residential Zone.	25 applications refused to date.
Encourage and support community involvement in the planning permit application process.	Promote Council's suite of fast track permit application processes.	Report to Council, year on year, the percentage of applications using fast track process.	17% of applications lodged using fast track process. 25% at the same time last year.
Provide an opportunity for all residents to be informed and to participate in town planning applications where they (and others) object.	Maintain both the non-statutory planning Conference (Council decision by resolution) and Delegated Planning Committee as forums for resident involvement in the town planning process.	Except for a Managerial Refusal of an application, ensure all objectors are provided with an opportunity to participate in a Consultation Meeting, Delegated Planning Committee Meeting or Planning Conference.	157 DPC meetings and 34 planning conferences held to date.
Provide a fair, transparent and inclusive town planning decision making process.	Improve the Delegated Planning Committee (DPC) efficiency by reducing the number of planning applications needing to be referred for a decision by undertaking mediation.	Undertake ten (10) mediation meetings.	5 held to date
Undertake community consultation and engagement to ensure the Glen Eira Municipal Strategic Statement, Glen Eira Planning Scheme and town planning process meets the needs of local residents and ratepayers.	Survey participants in the Delegated Planning Committee process to ascertain satisfaction rates.	80% satisfaction rating of participants in the DPC process.	97% of participants satisfied with the DPC process.
<b>Theme 4: Governance</b>			
<b>To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.</b>			
Inform the community about Council's roles and activities through a broad range of media.	Ensure all Council endorsed strategies, plans and policies are available on the Council website	All Council endorsed strategies, plans and policies published in a user friendly format on the Council website.	All Council endorsed strategies, plans and policies have been published on the Council website.
Maximise capital investment while continuing to keep operating costs and rates below the average of neighbouring Councils.	Continue to keep operating costs and rates per assessment low.	Average operating cost per property to be below the average of our seven benchmark Councils.	Glen Eira's operating cost per property is 9% below the average of all neighbouring Councils.
Ensure that Council complies with financial and performance reporting requirements.	The preparation and completion of Council's 2013-14 annual accounts.	Completion of 2013-14 Financial Report, Standard Statements and Performance Statement by 30 September 2014 with an unqualified audit opinion.	Achieved. 2013-14 annual accounts completed with an unqualified audit opinion.
	Delivery of the 2014-2015 Annual Budget in line with approved budget timelines.	Completion of the 2014-15 Budget - to be adopted by Council by 30 June 2014 and submitted to the Minister before 31 July 2014.	The 2014-15 Budget was adopted by Council on 24 June 2014 and submitted to the Minister by 30 June 2014.
Ensure that Council adheres to the Charter of Human Rights.	Ensure all staff receive information about the Charter of Human Rights and comply with the Charter.	No breaches of the Charter.	No breaches of the Charter.
Establish an effective monitoring and review process for the Glen Eira Community Plan to check and report progress towards community needs.	Regular reporting on progress against action items in the Community Plan.	Report progress to Council quarterly.	In progress
	All agendas and minutes of Council Meetings are posted on Council website and are easy to locate and search.	Agendas and minutes on website.	In progress
Implement the Council Risk Management Strategy to ensure that risk is effectively managed throughout the organisation.	Implement Council's Risk Management Strategy.	Rolling program of Business Unit risks to Audit Committee Meetings.	Audit Committee rolling program of assurance in place and ongoing. Strategic and business unit risks reviewed on a quarterly rolling basis.
Continue to implement Occupational Health and Safety strategies to provide a safe workplace and protect staff from injuries.	Ensure compliance with Councils externally audited safety accreditation system (SafetyMAP).	Council complies with SafetyMAP criteria and maintains accreditation status.	SafetyMAP accreditation confirmed as maintained at audit conducted November 2014. Next SafetyMAP audit due August 2015.

Community Plan Action Plan 2014 / 2015

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
<b>Theme 5: Recreation and open space.</b>			
<b>To enhance recreation facilities and open space to meet current and future needs of the local community.</b>			
Upgrade or renew Council sporting pavilions in line with Council's Priorities for Pavilion Upgrades Report to provide clubs and groups with access to relevant and appropriate facilities and amenities.	Develop the new Duncan Mackinnon pavilion.	Pavilion to lock-up stage.	Precast concrete grand-stand seats installed, structural steel and block-work walls and timber framing completed. Pre-installation of services has commenced and brickwork are progressing well.
	Develop the new Centenary Park Pavilion.	Pavilion complete.	Structural steel finalised. Block-work and stud walls nearing completion. Stormwater drainage installation underway. Roofing under construction. The builder is behind program.
Implement an annual capital works program in relation to the open space and sporting facility upgrade.	Construct pathway lighting at Bailey reserve and sportsground lighting at Caulfield Park and Centenary Park.	Lighting installed.	Annual Supply Electrical Contractor approved at Council meeting dated 12th Aug. Quotes received and poles ordered for all 3 sites. Building permit application submitted for Caulfield Park project.
	Plant drought tolerant grasses at Murrumbena Oval No. 2.	Drought tolerant grasses planted.	Contractor approved at December Council meeting. Works scheduled to commence Monday 2 March '15.
	Resurface Packer Park velodrome track.	Complete resurfacing.	Tender closed 17th October 2014, Civil contractor appointed with works scheduled to commence 19th Jan 2015.
	Glen Huntly reservoir. Finalise community consultation. Prepare detailed design.	Complete community consultation process. Complete detailed design.	Community consultation completed, final report adopted at Council meeting dated 12 August. Design development completed. Detailed design to commence Jan 2015.
	Redevelop Elsternwick Plaza.	Complete Elsternwick Plaza redevelopment.	Detailed design documentation being prepared - due Jan 2015.
	Redevelop Memorial Park.	Complete Memorial Park development.	Works in progress, completion date 23 Jan 2015
Provide access to Council facilities (including sporting grounds and pavilions) for community activities and sport.	Accommodate at least 400 sporting teams on sporting fields in the municipality.	Teams allocated to grounds.	All Summer teams allocated
	Provide local community rooms and encourage community use.	Provide use of Town Hall and Carnegie Community Centre for Council, community organisations and members of the community. More than 2,000 bookings	Internal 567; External Meeting 735; Total 1302
Ensure the availability of a diverse range of passive recreational opportunities in local parks that meet the needs of the community.	Park landscape improvement at Virginia Park.	Completion of landscaping.	Works completed
	Park landscape improvement at Koornang Park.	Completion of landscaping.	Works completed
Provide a range of leisure and aquatic programs at GESAC that meet the needs of the community.	Provide a range of programs and events for the community at GESAC.	Maintain membership at not less than 5% of the 1 July 2014 membership number.	Memberships at GESAC are 355 more than the 1 July 2014 as at 31 December 2014
Provide a range of leisure and aquatic programs at the Carnegie Swim Centre that meet the needs of the community.	Provide a range of programs and events for the community at Carnegie Swim Centre.	Six community events and programs held over the season.	YMCA have advertised in excess of 10 community events and programs to occur over the summer swim season including, school holiday celebration, music by the pool days & family fun day.
Work with key stakeholders to reduce water and energy consumption required to maintain parks and sporting facilities.	Reduce water use and help combat the effects of prolonged reduced rainfall, continue to replant garden beds with drought tolerant plants and install water efficient drip irrigation systems.	Plant drought tolerant plants in garden beds in Mackie Reserve, Mallanbool reserve and Elster Creek Trail.	Mallanbool and Elster Creek planning completed. Mackie Reserve planting scheduled to be completed by end of June 2015.
Continue a program of upgrading or redeveloping playgrounds to ensure that a diverse array of play opportunities for children of all abilities is provided.	Implement Council's budgeted program to upgrade playgrounds.	Council program implemented.	Colin Street playground upgrade completed. New Memorial Park play equipment installed and will be opened on 23 Jan 2015.
Continue to provide a balance of both on and off leash areas for dogs across the City and educate pet owners on responsible pet ownership.	Complete 1,200 patrols of parks to educate the community about responsible pet ownership.	1,200 park patrols conducted to encourage responsible pet ownership.	1684 park patrols undertaken to date.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
Continue to maintain and improve facilities in parks.	Install shade sails in Council parks and reserves.	Shade sails installed at Wingate St - Brady Reserve and Colin St Park.	Works completed
	Improve park infrastructure	Continue the implementation of the rolling program for improved park infrastructure by expending \$100k on lights, rubbish bins, seating, shading, drinking fountain etc.	New recycled rubbish bin enclosures installed at Caulfield Aviary Gardens, Bentleigh Hodgson Reserve, Koornang Park new bin enclosure installed at Virginia Park and Rosanna St Reserve. New park bench seating (4) installed at Virginia Park.
Continue to plant and maintain trees and other vegetation in our parks.	Replace trees that have reached the end of their useful life.	70 trees replaced.	62 trees removed and listed for replacement
<b>Theme 6: Waste, graffiti and cleanliness</b>			
<b>To maintain a safe, clean and attractive City.</b>			
Provide a comprehensive waste management program to ensure the safe and responsible removal and treatment of local waste.	Continue to deliver kerbside waste collection, street sweeping, litter bin collection and hard rubbish collection services across the municipality.	Services delivered.	Services delivered generally to a good standard.
Develop and implement programs to reduce waste and increase rates of recycling within the community.	Roll out green waste services to households that do not currently have them	Roll out complete.	Bin rollout completed and over 14,500 bins were delivered during September and October 2014.
	Establish recycling of wider range of hard rubbish and dumped rubbish materials including ewaste.	New hard and dumped rubbish collection contract commenced which allows for greater recycling.	New contractor commenced and greater recycling in place.
Deliver graffiti services that rapidly removes graffiti from Council owned assets and assists local residents and businesses to remove and prevent graffiti.	Prompt removal of graffiti from Council owned buildings .	90% of graffiti reported removed within five working days.	Delivered
	Assist with the removal of graffiti from private property where resources allow.	90% of requests responded to within ten working days.	100% of requests responded to within ten working days.
<b>Theme 7: Sustainable community assets and infrastructure</b>			
<b>To enhance and develop sustainable community assets and infrastructure to meet the needs of current and future generations.</b>			
Deliver a strategic and informed program to renew, upgrade and build community assets to meet the current and future needs of the community.	Implement Council's Road Reconstruction Sub-program in accordance with Council's Asset Management Strategy.	Expend 90% of the budgeted capital works program for road reconstruction.	31% completed by the end of December 2014.
	Deliver capital works program to renew, upgrade or build Council assets, community facilities and infrastructure.	\$25M spent on capital works projects.	\$14 million expended by the end of December 2014.
	Implement the Public Toilet Strategy.	2014 -15 items from the action plan completed.	Toilet Renewal Works to commence in March 2015.
	Implement \$1.7M footpath upgrade capital program at various locations around the City in accordance with Council's Road Management Plan.	Expend 90% of the budgeted capital works program for footpath installation.	\$821,388 (47%) spent YTD. New contract awarded so balance of works can be completed in the first half of 2015.
Maintain, renew and upgrade Council's drainage system to reduce the risk of flood damage.	Implement Council's Drainage Improvement and Flood Mitigation Sub Programs.	Expend 90% on Council's Drainage Improvement and Flood Mitigation Sub Programs.	44% completed by the end of December 2014.
	Inspect Council drainage pits.	10,000 pits inspected.	6094 pits inspected YTD
Improve the quality and cleanliness of Glen Eira's major activity and retail precincts to meet the needs of business, visitors and the community.	Implement Council's Shopping Strip Centre Streetscapes.	Complete Council's budgeted Shopping Centre Streetscape works.	On Track
Continue to promote and support strategies to increase environmental biodiversity	As part of the implementation of the Street Tree Strategy, plant 600 additional street trees.	Plant 2,000 street trees (estimated to be 1,000 replacement trees and 1,000 additional trees).	800 [707 additional and 93 replacement trees] planted to date. Planting program will resume in April 2015
	Introduce Local Law which creates the framework for a <i>Classified Tree Register</i> .	Local Law exhibited by Council.	Local Law has been drafted. Matter is with the Local Laws Advisory Committee.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
Implement strategies to reduce the use of potable water, energy and natural resources of Council assets and operations.	Continue to support Council's commitment to purchasing 'green' products.	Purchasing of green products to meet or better the equivalent of the average green expenditure of Metropolitan Councils under the ECO-Buy Local Government Program.	Interim report on ECO-Buy expenditure provided to Council on 2 September 2014.
	Review the Environmental Sustainability Strategy	Review complete	On track. Contractor engaged.
	Deliver actions identified in Council's Environmental Sustainability Strategy and Carbon Emissions Reduction Plan.	90% of items in the 2014-15 Environmental Sustainability Action Plan complete.	Next detailed progress report will be provided at end December 2014
	Investigate further energy efficiency options and review energy efficiency opportunities.	Investigations complete.	Investigations complete and a number of energy efficiency works will be included in the draft budget for consideration.
Support the community to reduce their impact on the environment.	Run regular ongoing recycling education activities targeted to address key barriers. These to include regular articles, direct email and mail and distribution of the Waste Services Calendar in July 2014.	Total of 5 articles in GE news and Leader Newspaper; 5 articles sent through direct mail and email; waste services calendar distributed.	In progress. 9 articles in GE News. Completed direct mail and distribution of the Waste Services Calendar in July 2014.
	As part of a two year trial, facilitate sustainability education activities with school and community networks, including hosting a Glen Eira Teachers Environment Network.	Support provided to network.	In progress. Regular Teachers Environment Network meetings and ongoing sustainability education activities underway.
	Continue to roll out the Neighbourhood Sustainable Gardening Program and the Glen Eira Energy Saving Program.	300 total participants in the Gardening Program; 100 new participants in the Glen Eira Energy Saving Program .	541 total participants in the Neighbourhood Sustainable Gardening Program; 211 new participants in the Glen Eira Energy Saving Program
	Run a regular series of free workshops on sustainability issues and supporting communications program on sustainability issues.	10 workshops held; 20 articles published in GE News.	15 community presentations for 2014-15 started in September. 23 articles published in GE News.
<b>Theme 8: Community building and engagement</b>			
<b>To build a strong connected community that actively participates and engages with Council to improve outcomes for the community.</b>			
Provide a range of events, festivals and community celebrations to build social connectedness and promote community inclusion.	Provide at least ten community celebrations, exhibitions and arts events including three Party in the Park celebrations, exhibitions of local artists work, a story telling festival, a multicultural event, a Carols event, two music programs, and at least two group or thematic exhibitions , one "feature exhibition" in the Glen Eira Gallery.	Ten community celebrations, exhibitions and events delivered with 75% of participants satisfied based on exit surveys.	Winter Music Series completed with 96% satisfaction. School's Out Holiday Program completed with 88.6% satisfaction. Springtime Music completed with 83.8% satisfaction. Carols completed with 81.8% satisfaction.
	Foster business, employment and marketing opportunities to enhance the social and economic wellbeing of residents and traders.	Provide a minimum of seven Glen Eira Women's Business networking events and encourage business leadership through the May Business Month educational program.	Delivered two Glen Eira Women's Business network events.
Provide a range of initiatives and programs to build strong connected community groups.	Provide four newsletters to community groups to provide information about local community connectedness initiatives and grant opportunities.	Four newsletters produced and disseminated to community groups.	Two out of four Newsletters delivered to date. Next one due in February.
	Deliver an annual community conference for community groups to promote effective community organisations.	Conference for community groups delivered.	Conference held on 12 November 2014. 80 people attended from 50 community groups. Action complete.
	Implement Arts and Cultural Strategy.	90% of 2014-15 actions complete.	90% of actions complete.
	Fund Community Information Glen Eira to provide community information and referral services to support the community.	\$139,000 delivered to Community Information Glen Eira for community information and referral services.	\$34,433.19 delivered to date
Support local community groups through the provision of community grants to assist groups to meet identified community needs.	Continue to implement Council's community grants program with a funding priority encouraging community strengthening and inclusion.	Deliver at least \$350,000 in community grants to community groups to encourage community strengthening and inclusion activities.	\$399,685 delivered to date. Action complete.

**Community Plan Action Plan 2014 / 2015**

Key Strategic Activity	Actions for 2014-2015	Measure	Progress for 31 December 2014
Actively encourage and promote volunteering opportunities within the local community and recognise the achievements of local volunteers.	Conduct Volunteer Recognition Ceremony.	Volunteer Recognition Ceremony conducted.	Ceremony is conducted during National Volunteer week scheduled in May 2015.
	Provide funding for Community Information Glen Eira for the operation of Glen Eira Volunteer Resource Centre.	\$24,839 in funding provided to Community Information Glen Eira.	\$12,419 paid to date
Deliver a comprehensive range of community consultation processes that provide all members of the community with the opportunity to participate.	Deliver a range of consultations process to maximise community participation.	Use e-newsletter, "bang the table", questionnaires, surveys, public meetings and focus groups as part of consultation processes and ensure consultations comply with Community Engagement Strategy.	Consultation methods utilised include bang the table, focus groups, workshops, public meetings, submissions and surveys.
	Council e-newsletters distributed to provide information about community consultations and outcomes.	Four e-newsletters distributed annually and a 10% increase in the number of subscribers.	Two e-newsletters distributed to date. 227 current subscribers. 28% increase
	Update community signage to provide information about community consultations and outcomes.	Community signage updated at least four times each year.	Second update complete. Next update due in February
Communicate and engage with the local community by providing accurate and up to date information about local issues and how they will be addressed by Council.	Distribute Glen Eira News to all households in Glen Eira.	11 editions of Glen Eira News published annually.	6 editions of the Glen Eira News published as at 31 December 2014.
	Publish corporate advertisements providing information on local issues and activities.	22 Council corporate advertisements published annually.	8 Council corporate advertisements published as at 31 December 2014.



COUNCIL MEETINGS - ITEMS FOR ACTION

Date	Item	Item for Action - Council Meetings	Status as at 31 December 2014	Officer
03-Sep-13	9.5	Public Questions and Right to make a Statement: That the following be referred to the Local Laws Advisory Committee for the purpose of amending the Local Law with respect to meeting procedure.	Committee completed 9 April 2014. Awaiting other sections of the Local Law	CEO
24-Sep-13	9.13	Local Law concerning "Urgent Business": That this matter be referred to the Local Laws Advisory Committee for the purpose of reviewing and providing proposed suggestions for the operation of Urgent Business.	Committee completed 9 April 2014. Awaiting other sections of the Local Law	CEO
15-Oct-13	9.8	Classified Tree Register That Council request the Local Laws Advisory Committee to redraft the approach so that it is on the same basis as other permit requirements of the Local Law.	Committee reviewed 3 December 2014. Awaiting other sections of the Local Law	Director Planning and Transport
29-Apr-14	9.8	That Council remove the conservatory and amphitheatre and return both areas to open space including new plantings with exotic species with an estimated cost of \$140,000.	Consent sought from DEPI 28 May 2014 (and granted January 2015)	Director Assets and Facilities
05-Nov-14	9.8	(iii) That Council investigate opportunities for the introduction of areas in selected parks, specifically aimed at older adults. These areas should include age-appropriate equipment for physical activities as well as provide a safe, sheltered (from the wind) outdoor space that offers comfortable seating with some shade and ease of access that will promote social connectedness in the community.		Director Community Relations
05-Nov-14	11.1(a)	That a report be prepared for the next Ordinary Council Meeting on the traffic and parking situation in and around Hall Street, McKinnon, particularly at the McKinnon Road end of Hall Street especially around school drop off and pick up times (8.15-9.15am and 3-4pm) to ascertain whether any measures should be put in place to improve safety and access for both pedestrians and vehicles and if so what measures.	To be undertaken after the 2015 school year has started.	Director City Development
25-Nov-14	11.1(a)	That a report be prepared detailing the current arrangement between the Caulfield Park Sports Club, the council and the provider of the small sided soccer games and other ancillary uses in Caulfield Park. That this report examine the arrangements using the framework of current council policies	To Council 3 February 2015	Director Community Relations
16-Dec-14	5	Frogmore House - 1 Wahgoo Road: That the petition be received and noted and request Council's heritage advisor to reassess the heritage value of the property within 4 weeks for the council group to consider	To Council 3 February 2015	Director Planning and Transport
16-Dec-14	9.11	That Council: (f) Review the 2006 Recreation Needs Strategy with a view to developing an appendix outlining changes in sporting demand and opportunities for Council to support such demand without conflicting with existing passive and active open space uses.		Director Community Relations

COUNCIL MEETINGS - ITEMS FOR ACTION

Date	Item	Item for Action - Council Meetings	Status as at 31 December 2014	Officer
16-Dec-14	11.1(a)	That a report be prepared detailing the most effective methods for Council to explore to encourage and potentially compel the provision of social housing in the municipality. That this report specifically provide information on the use of inclusionary zoning and provide a detailed analysis of future population expectations for the municipality.		Director Community Services
16-Dec-14	11.1(b)	That a report be prepared into what steps Council takes to inform dog owners of their duty which areas in parks are on leash and off leash and off leash, how Council enforces these areas, and what if anything Council do to improve compliance with these provisions.	To Council 3 February 2015	Director Community Relations
16-Dec-14	11.1(c)	That a report be prepared regarding the timeframe for grade separation level crossings at Murrumbena, Carnegie, Ormond, McKinnon and Bentleigh stations.	To Council 3 February 2015	Director Assets and Facilities
16-Dec-14	11.1(d)	That a report be prepared detailing how the state government intends to review planning zones and how this might impact Glen Eira.	Letter to Minister for Planning December 2014	Director City Development
16-Dec-14	11.1(e)	That council provide a report outlining options for increasing planting of trees and/or flowers along the North Road, Ormond shopping strip.	To Council 3 February 2015	Director Assets and Facilities

**Item 9.8****SOCIAL HOUSING (INCLUSIONARY ZONING)****Enquiries: Karoline Ware  
Manager Statutory Planning****1. Proposal**

At the 16 December 2014 Ordinary Council Meeting, Council resolved:

“That a report be prepared detailing the most effective methods for Council to explore to encourage and potentially compel the provision of social housing in the municipality. That this report specifically provide information on the use of inclusionary zoning and provide a detailed analysis of future population expectations for the municipality.”

**2. Community Plan**

Town Planning and Development - To manage the rate and extent of change to the built environment consistent with state and local planning policies to achieve a diversity of housing as sympathetic as possible to neighbourhood character.

**3. Recommendation**

That Council:

- a. notes that inclusionary zoning has been used only in relation to Government-owned land;
- b. monitors the State Government's pilot in the use of inclusionary zoning as a new affordable housing initiative.
- c. monitors the State Government's progress in delivering the Social Housing and Affordable Housing initiatives in Plan Melbourne.

**4. Background**

At the 1 July 2014 Ordinary Council Meeting, Council considered a report on Affordable and Accessible Social Housing. This report explored the mechanisms available to Council to improve the provision of affordable and accessible social housing and found the State Government through its Direction for Social Housing: *'A Framework for a Strong and Sustainable Future'* is responsible for improving access to Social Housing, not Local Government.

This continues to be the appropriate method to improve access to social housing. However, Council will continue to monitor the social housing reform process to understand what if any involvement it can have in the provision of social housing in the future.

**5. Inclusionary Zoning**

The concept of an Inclusionary Zoning is a process whereby government mandates that developments provide a proportion of dwellings to be sold at below market rates, to provide opportunities for social housing.

**Item 9.8 (cont'd)**

Currently there is no specific statutory planning scheme control in Victoria to require the provision of social housing in a development through an inclusionary zone. For the statutory framework to exist, the State Government would need to create the zone/control, and Local Government would need to go through a planning scheme amendment process to apply it. In the absence of statutory controls, if a responsible authority required a developer to provide social housing through planning permit conditions, this decision can be overturned at VCAT.

An example of inclusionary zoning can be found in South Australia where the State Government in 2005 set a target for 15% provision of social housing in their housing plan for Metropolitan Adelaide. However this is only mandatory for surplus government land. It is not mandatory for privately owned land.

In Victoria, Melbourne City Council investigated a form of inclusionary zoning as part of their housing strategy in December 2014. The Future Melbourne Committee only supported this measure for Council owned land.

In November 2014, inclusionary zoning was identified as a priority by the Victorian State Government, through 'Keeping it Liveable, Labor's Plan for Your Community'. This document outlines the State Government's approach in relation to affordable housing to *'pilot the use of inclusionary zoning as a new affordable housing initiative for land sold by the government for development, requiring a share of new construction to be affordable to first home-owners and low income families'*. (emphasis added)

**6. Glen Eira's population**

Australian Bureau of Statistics data indicates that Glen Eira's population will grow from 141,519 in 2013, to 157,113 in 2031. In terms of social and economic disadvantage among municipalities in Victoria, Glen Eira is placed among the least disadvantaged of municipalities in the State.

In contrast the City of Greater Dandenong is the most disadvantaged municipality in the State. This context appears to be the driver behind the City of Greater Dandenong's exploration of options for inclusionary zoning in its recently released housing strategy. However, it only applies to the sale of council land. Furthermore, social housing is specified through the contract of sale process, rather than through a town planning process.

**7. Use of Council land**

Inclusionary zoning is more readily applied to projects involving government land and not imposed on private land owners. Private land owners can have Council's decision, as a Responsible Authority, overturned at VCAT.

The future use of Council land should not be determined solely by a town planning process, when Council acts as a Responsible Authority. If Council wishes to consult the community about the future use of Council land, it must do so before a town planning process and when acting as the local government under the Local Government Act.

Council has no plans to sell any Council-owned land (other than disused laneways).

**Item 9.8 (cont'd)****8. Plan Melbourne**

Plan Melbourne is the State Government's strategic vision for Melbourne and continues to be the overarching document to facilitate access to social housing. It contains initiatives around the supply of Affordable Housing and the supply of Social Housing.

The State Government Department of Environment, Land, Water and Planning (DELWP) and the Metropolitan Planning Authority (MPA) are responsible for delivering these initiatives, not Local Government.

The role of the town planning system in proactively delivering social housing is still at an early stage under Plan Melbourne. Its *Direction* on social housing is considered to have merit, but the extent of local government involvement (if any) is questionable. Council should monitor the State Government's progress in delivering Plan Melbourne.

**Crs Delahunty/Pilling****That Council:**

- a. notes that inclusionary zoning has been used only in relation to Government-owned land.
- b. monitors the State Government's pilot in the use of inclusionary zoning as a new affordable housing initiative.
- c. monitors the State Government's progress in delivering the Social Housing and Affordable Housing initiatives.
- d. writes to the Minister for Planning and advocates that the *Initiatives* under the following *Directions* of Plan Melbourne are achieved in 2015:

**Direction 2.3 – *Facilitate the supply of social housing***

**Direction 2.4 – *Facilitate the supply of affordable housing***

**The MOTION was put and CARRIED unanimously.**

**Item 9.9****PUBLIC TOILET STRATEGY REVIEW 2015**

**File No: 6005000006C**  
**Enquiries: Noel Kiernan**  
**Manager Buildings and Properties**

**1. Purpose**

For Council to endorse the '*Public Toilet Strategy Review 2015*'.

**2. Community Plan 2008-2013**

Theme 4: Community Facilities and Assets: "to ensure the Council assets meet community requirements and are funded in a sustainable manner".

**3. Background**

On 23 September 2014 Council resolved that:

- i) *Council endorse the attached draft Public Toilet Strategy Review 2014 for public exhibition and invite submissions as recommended in this report.*
- ii) *Consider a further report on this matter at the close of the public exhibition.*

From 3 November 2014, a six week consultation process took place with the draft *Public Toilet Strategy Review 2014* advertised on Council's website, E News, Online forum, Leader newspapers, Glen Eira News and all public toilets. Hard copies were also available at all Council libraries and the Town Hall Service Centre.

**4. Issues**

A total of eight submissions were received. Officers have summarised the feedback and provided comments in Attachment 1. The complete responses with names and addresses withheld are shown in Attachment 2.

Having considered submissions received, Council should now consider endorsing the Review including the new *five year action plan* as proposed in Attachment 3.

**5. Recommendation**

That Council:

- i. Endorse the *Public Toilet Strategy Review 2015* including the *five year action plan 2014-15 to 2018-19* as attached.
- ii. Place a copy of the Review on Council's website.
- iii. Write to those members of the community who made submissions to the Review thanking them for their contribution and advising them of Council's decision above.

**Item 9.9 (cont'd)**

**Crs Magee/Pilling**

**That Council:**

- i. **Endorse the *Public Toilet Strategy Review 2015* including the *five year action plan 2014-15 to 2018-19* as attached.**
- ii. **Investigate options for a community use or public toilet in or near the Council car park in Heather Street, Benteigh East.**
- iii. **Place a copy of the Review on Council's website.**
- iv. **Write to those members of the community who made submissions to the Review thanking them for their contribution and advising them of Council's decision above.**

**The MOTION was put and CARRIED unanimously.**

## ATTACHMENT 1

## Public Consultation Process – Feedback and Council Comment

No	Type	Comments	Council Comment
1	Resident	Resident has asked whether the traditional toilet opposite Glen Huntly Station can be replaced with an automated toilet, as it currently attracts anti-social behaviour.	Item C3 of the draft Action Plan is for Council to assess whether to replace this toilet. Whether Council can replace the toilet is dependent on Council being able to obtain a new lease over the land.
2	Resident	Resident has praised the Toilet Strategy Review and cleanliness of public toilets, particularly those at Staniland Grove.  Resident asked whether there will be any facilities in the refurbished Elsternwick Plaza.	Council's Recreation and Youth Services Unit advises:  "It was not considered appropriate to include a toilet as part of the redevelopment given the playground is intended as a local park and the proximity of other public toilets in close proximity to the main plaza area."  The Unit's comment accords with the <i>Guidelines for Public Toilet Needs Assessment Checklist</i> in Appendix B of the draft Review.
3	Resident	Resident has asked that Council does not shut down any public toilets in Glen Eira for renovation without providing a temporary replacement toilet.  Resident has also requested a public toilet for Carlisle Street, Balaclava to service railway station and shops.	Any upgrade and or replacement of public toilets are project managed so as to cause the least disruption to users as possible.  Carlisle Street, Balaclava is in the City of Port Phillip. Officers will refer this request to Port Phillip City Council.
4	Resident	The resident requests that Council install lids on the pans in public toilets citing an article that highlights the health benefits of doing so.	The article refers especially to hospitals where risks associated with infection are high. The risk of infection is not reduced if a lid is not closed.  For many people, signs of vandalism make them feel unsafe. Experience has shown that lids in public toilets are often vandalised as they are relatively easy to damage.  Officers do not recommend retrofitting lids in public toilets as: <ul style="list-style-type: none"> <li>• Even with signage, many users will not close the lids negating the public health benefit.</li> <li>• The ongoing vandalism may make toilets users feel unsafe.</li> </ul>



5	Resident	Resident has commented that a public toilet should have been included in the redevelopment of Memorial Park	<p>Council's Recreation and Youth Services Unit advises:</p> <p>"Memorial Park is a small park primarily catering for local residents. Provision of public toilets is appropriate in larger parks that cater for a broader municipal catchment, as outlined in Council's Open Space Strategy."</p> <p>The redevelopment of the park is now complete.</p>
6	Resident	Resident has asked that Strategy document should refer to National Public Toilet Map and National Continence Helpline and website, and that Council should consider advertising both at public toilets and in Council newsletters.	<p>Council considered this matter through its <i>Disability Action Plan 2013-2016</i> that includes the Action:</p> <p>"Map and promote the availability of existing accessible public toilets within Council facilities, parks, reserves and shopping centres".</p> <p>This action is referenced in the Strategy and has been completed. Council's website now links to the <i>National Public Toilet Map</i> and Council promotes the Map through its disability e-network.</p>
7	Resident	<p>Resident has expressed preference for traditional toilet blocks over Exeloo toilets citing that they are dirtier, feel claustrophobic and the colour and lighting is poor.</p> <p>Resident complains over cleanliness of Bent Street West Car Park Public Toilets.</p>	<p>The original Strategy and the Review explored users preference for traditional, fully automated and hybrid toilets.</p> <p>While some people prefer the traditional toilets most appear to prefer to the automated and hybrid toilets.</p> <p>As well as user experience, hybrid and automated toilets offer other benefits over traditional toilets which are documented in the Strategy and the Review.</p> <p>These public toilets are heavily used.</p> <p>In response to previous requests, Council has increased the frequency of manual cleaning. The toilets are now manually cleaned twice a day with an extra clean mid-day during the November to March peak period.</p> <p>Further the toilets are now cleaned three times every Sunday to provide additional cleans for the Sunday Rotary market.</p> <p>Between manual cleans the toilets also self-clean.</p> <p>Unfortunately, the challenge with public toilets is that it only takes one irresponsible user to soil or vandalise the toilet and it remains that way until</p>

			<p>the next clean and/or repairs.</p> <p>Unfortunately it is not practical to ensure cleanliness after each use.</p> <p>Item O4 in the draft Action Plan states the Council will review the frequency of cleaning of its public toilets annually.</p>
8	Resident	<p>Resident has complained about poor cleanliness of automated toilets in Bentleigh.</p> <p>Resident has suggested that toilets are closed at 5.30pm when shops close.</p>	<p>The resident refers to the Bent Street West Carpark Public Toilets and the Bentleigh Library Public Toilets. The matter of cleanliness is discussed in 7 above.</p> <p>To best meet the needs of the range people who use Council's Public Toilets, the toilets are open from dawn til dusk. People who may need a public toilet after 5:30pm include patrons of shops open after this time and commuters on their way home from work.</p>

## ATTACHMENT 2

Resident submissions with personal details removed

## Submission 1

Records Management  
20 NOV 2014  
Received

CITY OF GLEN EIRA  
G105011

CARNEGIE 3163  
NOV 19<sup>th</sup> 2014

Dear Sir,

I READ THE ARTICLE IN THE LOCAL PAPER REGARDING THE PUBLIC TOILET STRATEGY REVIEW. AS I HAVN'T A CAR OR COMPUTER, I HAVN'T READ THE COPIES OF THE DRAFT, SO DON'T KNOW EVERYTHING THAT IS BEING CONSIDERED BY YOUR DEPARTMENT. I WOULD LIKE TO REQUEST THAT THE PUBLIC TOILETS OPPOSITE GLENHUNTLY RAILWAY STATION BE DEMOLISHED AND A NEW, AUTOMATIC TOILET PUT IN ITS PLACE (AS NEAR THE BENTLEIGH LIBRARY IN JASPER RD).

AS I WALK PAST THE GLENHUNTLY FACILITY MOST DAYS, I HAVE SEEN ON NUMEROUS OCCASIONS, VERY DRUNK AND OR/DRUG ADDLED MEN RUSH STRAIGHT INTO THE FEMALE TOILET. THEY OFTEN HANG AROUND THE LANEWAY. AS A LONG TERM LOCAL, <sup>I KNOW</sup> MANY PEOPLE, OF ALL AGES AND SEXES, WON'T USE THE FACILITY, ESPECIALLY IF THEY HAVE CHILDREN. THESE DAYS, SUCH AN OLD FASHIONED FACILITY IS VERY DANGEROUS, AND IT MAY ONLY BE A MATTER OF TIME BEFORE SOMEONE IS BASHED, ROBBED OR WORSE. MANY PEOPLE HAVE SAID THIS TO ME IN CONVERSATION. THANK YOU FOR CONSIDERING MY REQUEST.

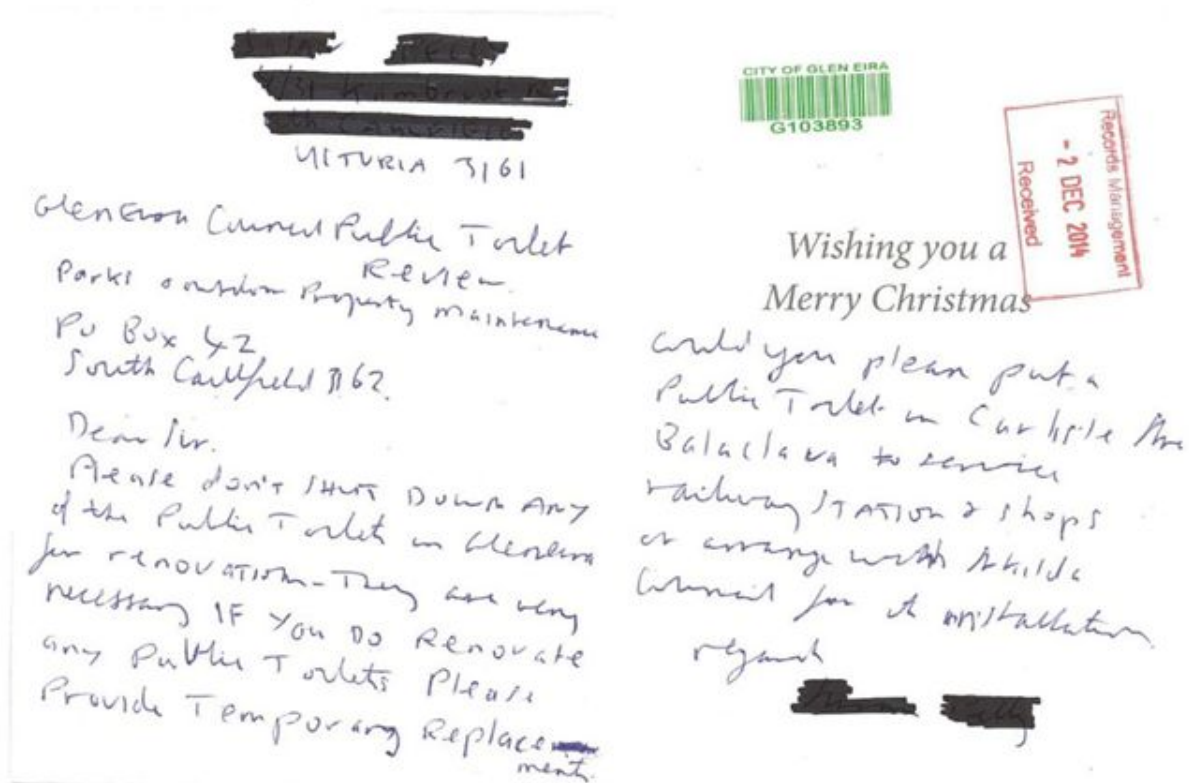
## Submission 2

**From:** Mail  
**Sent:** Tuesday, 25 November 2014 10:18 AM  
**To:** Amanda Mills  
**Subject:** FW: Draft Public Toilet Strategy

**From:** [REDACTED]  
**Sent:** Sunday, 23 November 2014 3:40 PM  
**To:** Mail  
**Subject:** Draft Public Toilet Strategy

Just to say I was most impressed with the plan, as a frequent shopper in Glenhuntly Road have felt the facilities at Staniland Street have been well looked after – any problems seem to be dealt with quickly and frequent cleaning evident.

?? are there going to be any facilities in the revamped park area near the Elsternwick Railway station?

**Submission 3****Submission 4**

From: City of Glen Eira [<mailto:notifications@engagementhq.com>]  
 To: Mail;  
 Subject: completed Comments

Consider adding a recommendation regarding Toilet Seat lids per  
<http://haicontroversies.blogspot.com.au/2014/12/toilet-lids-for-infection-prevention.html>

**Submission 5**

From: City of Glen Eira [<mailto:notifications@engagementhq.com>]  
 Subject: completed Comments

A public toilet should have been included in the redevelopment of the Memorial Park on Kooyong Road. The nearest public toilet is at Caulfield Park. Previously it was very difficult to use the park/playground for an extended period with young children as there was no toilet. The bushes were the only alternative. The same problem is going to apply again with the revamped park. I hope there will be lots of big bushes.

## **Submission 6**

To: Mail

Cc: Ibis-Australia; xxxxxx; [xxxxxxx@continence.org.au](mailto:xxxxxxx@continence.org.au); [reception@mav.asn.au](mailto:reception@mav.asn.au)

Subject: Public Toilet Strategy Review - City of Glen Eira

My name is XXXXX. I am a resident of the City of Glen Eira and also the volunteer Victorian State Representative for Irritable Bowel Information & Support Australia ( website <http://www.ibis-australia.org>)

I have read through the Draft Public Toilet Strategy at <http://haveyoursaygleneira.com.au/draft-public-toilet-strategy-review-2014/documents/17592/download>, consulted with the Continence Foundation (Victoria), and wish to submit the following suggestions to your Strategy Review.

These suggestions are generic beyond just one municipality. Therefore this email is also being copied to the Municipal Association of Victoria for discussion about promulgation to other Councils.

1. Please add references to the excellent Federal Government resource known as the National Public Toilet Map to raise awareness of & encourage uptake of this tool. It can be found at website <http://toiletmap.gov.au> , and includes a free downloadable smartphone app - currently only for iPhone)
2. Please add reference to the National Continence Helpline and website <http://www.continence.org.au>
3. Please consider advertising the above information at the public toilet premises as well as in Council newsletters etc.

Feel free to call me to discuss.

Regards,

XXXXXX

Vic State Representative and National Vice-President IBIS Australia [www.ibis-australia.org](http://www.ibis-australia.org)  
ph (03) XXXX XXXX mob XXXX XXXXXX

**Submission 7**

XXXX  
Ormond 3204

Glen Eira Council  
Public Toilet Strategy

Dear Mesdames / Sirs

I am a long term resident of Glen Eira. I have lived in Ormond for over thirty years. I am a middle aged woman with health issues which mean that when I am out shopping I use public toilets frequently. I also walk with a stick.

I am writing to comment on the details outlined in the Public Toilet Strategy. I would urge you not to install any more automatic toilets.

Automatic toilets are very claustrophobic. The colour scheme and poor lighting exacerbate this.

They are generally grimy and unclean. On occasions they have been downright filthy. There floor is often wet. Unisex toilets do not adequately meet the needs of female users.

A recent experience was the automatic toilet in Bentleigh across the road from Coles. The seat and toilet paper dispenser were covered in excrement. Unfortunately I did not see this until after I sat so urgent was my need to relieve myself. The poor lighting contributed to my lack of observance This was very upsetting and I immediately went home to shower. It is not an isolated incident. Since that day about three weeks ago I have avoided shopping in Bentleigh which is a pity because Bentleigh is otherwise a very good shopping centre.

I contrast the purpose built toilets in Elsternwick, Glen Huntly and Ormond are excellent. The design and the light colour scheme work well. I have always found them to be clean and well stocked with toilet paper. The persons or persons responsible should be complimented. I must have used these facilities hundreds of times. If I were rating the standard of maintenance and convenience I would give them an A+.

Thank you  
XXXX

### Submission 8

**From:** City of Glen Eira [mailto:notifications@engagementhq.com]  
**Sent:** Friday, 12 December 2014 10:58 AM  
**To:** Mail; [REDACTED]  
**Subject:** [REDACTED] completed Comments

[REDACTED] just submitted the survey 'Comments' with the responses below.

**Do you have any comments about the draft Public Toilet Strategy Review 2014?**

I haven't had time to read all of the proposal as I have been away but I have some comments. Whenever I have needed to use the automated toilets in Bentleigh it has been an unpleasant experience. The floor is always wet, there is rubbish on the floor etc. I think the toilets need to be closed at 5.30 pm when most of the shops close and this may cut down on some of the vandalism. I don't think there is any need to have them open later than this. People are usually going home at this time or, if going to a cafe etc, these establishments usually have these facilities.



**Public Toilet Strategy Review 2014**



GLEN EIRA  
CITY COUNCIL

# WORKING DRAFT PUBLIC TOILET STRATEGY REVIEW 2015



BENTLEIGH · BENTLEIGH EAST · BRIGHTON EAST · CARNEGIE · CAULFIELD · ELSTERNWICK  
GARDENVALE · GLEN HUNTLY · MCKINNON · MURRUMBEENA · ORMOND · ST KILDA EAST

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## 1 INTRODUCTION

Council adopted a new *Public Toilet Strategy* in August 2010 including a new five-year *Action Plan* and *Guidelines*. With the action plan now almost complete, Council has elected to review the old *Strategy* with a view to adopting a new *Five-Year Action Plan*.

The Review provides information about Council's public toilets, review progress of actions arising from the old *Five-Year Plan* and makes recommendations on what should be included in the new *Five-Year Plan*.

A copy of the 2010 *Strategy* is available on Council's website.

### 1.1 About our public toilets

Council now has 57 public toilets facilities in its parks and in shopping centres comprising four types:

1. Fully automated unisex public toilets

Most (36) of Council's public toilets are free standing, fully automated and unisex. Each toilet of this type contains fully automated door (for universal access, locking at night and to deter antisocial behaviour), wash basin, dryer, soap and paper dispenser and self-cleaning mechanism.

They are best suited to sites with occasional and/or intermittent use and/or where there is a history of antisocial behaviour associated with old traditional public toilets they replace.

2. Traditional public toilets

Council has nine traditional public toilets. They have separate male and female facilities with shared wash basins and dryers. All components are manually operated.

3. Pavilion public toilets

These toilets are built into pavilion with access to the public. Most are fully automated. Council has 11 such toilets.

Some are open daylight hours, seven days a week. Some are open only during times of peak demand.

4. Hybrid public toilets

Council has trialled a new hybrid toilet facility in Hawthorn Road, Caulfield South. It has automated doors but other components are manually operated. The findings of the trial are discussed below.

Appendix D contains a list of all Council's public toilets. They have a total replacement value of \$6.4 million.

## 1.2 Overview of 2010 Strategy

Council adopted a new *Public Toilet Strategy* in August 2010 setting a new strategic direction for managing Council's public toilets. It was adopted after extensive consultation with the community about its public toilet needs.

Key actions arising from the *Strategy* were for Council to:

- a. continue to replace traditional toilets with fully automated toilets in places with occasional and/or intermittent peak use;
- b. trial the use of hybrid toilets in high use areas;
- c. adopt new guidelines for:
  - assessing need to replace, upgrade or install new public toilets in parks and shopping centres; and
  - design and siting of public toilets.
- d. monitor the use of *Community Use Toilet Schemes* elsewhere to assess potential use in Glen Eira;
- e. adopt and implement a *Five-Year Action Plan* to improve operational performance of public toilets, to renew, replace or upgrade old toilets and to install new public toilets at various locations; and
- f. review the frequency and timing of routine cleaning of public toilets.

## 1.3 Methodology

This review has been completed in three stages:

1. Review of progress of actions arising from the *2010 Strategy*.
2. Identification of possible new actions.
3. Preparation of a new draft *Five Year Action Plan*.

# 2 REVIEW OF PROGRESS

## 2.1 Strategic Direction

The *2010 Strategy* set Council to:

- a. provide and maintain a network of public toilets that are safe, accessible, high quality and sustainable;
- b. upgrade the public toilet network ensuring it meets current expectations and is placed at locations that best meet community needs and the principles of crime prevention through environmental design;
- c. ensure the provision of public toilets of suitable quality, cleanliness and maintenance that support activities within the municipality and are funded in a sustainable manner; and

- d. provide universal access to all Council's public toilets when renewing or installing new facilities.

This strategic direction remains relevant today.

## 2.2 Actions arising

The *2010 Strategy* recommended Council implement five operational actions and twenty two actions relating to capital works by 2015. Many of the actions are now complete while a few are due for completion by 2015. The status of each is shown in Appendix A. Outstanding actions are still relevant so should still be completed as resources allow.

**Recommendation: Reprioritise outstanding actions and include in a new Five-year Action Plan.**

Outcomes of the actions relevant to this review are discussed further below, including recommendations where appropriate.

### 2.2.1 Managing public toilets

A number of the actions arising from the *2010 Strategy* dealt with how Council may better manage its public toilets.

#### Routine toilet cleaning

When Council consulted the community in 2010, a key concern was the cleanliness and appearance of public toilets in Glen Eira. In response, Action 1.A was to:

*“Annually review frequency and timing of routine toilet cleaning to improve overall cleanliness of toilets and ensure supplies of paper and soap.”*

The annual reviews resulted in Council cleaning toilets more frequently. Most toilets are cleaned daily, however high usage areas are cleaned twice daily with a third clean during market day. Council now also arranges extra cleans during public events and peak trading periods in shopping centres.

To allow for the extra cleaning, Council increased its allocation for public toilet cleaning from \$350,000 to \$400,000<sup>1</sup> in its *2013–14 Budget*.

The demand for extra cleaning is driven by extra use. Use of the public toilets is likely to continue to increase as Glen Eira's population grows.

**Recommendation: Continue to annually review frequency and timing of routine public toilet cleaning and adjust as necessary.**

#### Maintaining public toilets

An action of the *2010 Strategy* was to prepare a new *Public Asset Maintenance Plan*. This was completed and the *Plan* is now regularly updated to reflect changes in maintenance practices and the type and number of public toilets that Council manages.

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<sup>1</sup> Excludes normal CPI contract increases

The *Plan* has helped Council better understand the cost of maintaining and the use of public toilets including:

- On average, automated toilets is used 44 times a day or 16,000 per annum <sup>2</sup>.
- The average cost per use of an automated toilet is \$0.56.
- The annual cost to maintain automated toilets is much less than traditional toilets despite automated toilets being in areas where much higher use is likely (see Table 4). Pavilion toilets cost less to maintain because they are not open as much.
- Early indications suggest the cost to maintain hybrid toilets will be similar to automated toilets.

Table 4: Maintenance costs of Public Toilets<sup>3</sup>

Type	Number of toilets (by year)		Maintenance cost per year	Cost per toilet per year
	2010	2014		
<b>Fully Automated<sup>4</sup></b>	31	36	\$323,540	\$8,987
<b>Traditional</b>	11	9	\$151,439	\$16,827
<b>Pavilion</b>	15	12	\$69,632	\$5,803
<b>Total / Average</b>	57	57	\$544,611	\$9,555

### Improving overall condition

A number of actions from the *2010 Strategy* aimed to ensure that Council continues to provide public toilets that are safe, accessible and of a high quality. To monitor whether such actions are achieving these objectives, Council plans to undertake building condition audits of all public toilet facilities. As well as assessing progress, Council will use such audits to inform periodic maintenance and planned renewal of its toilets.

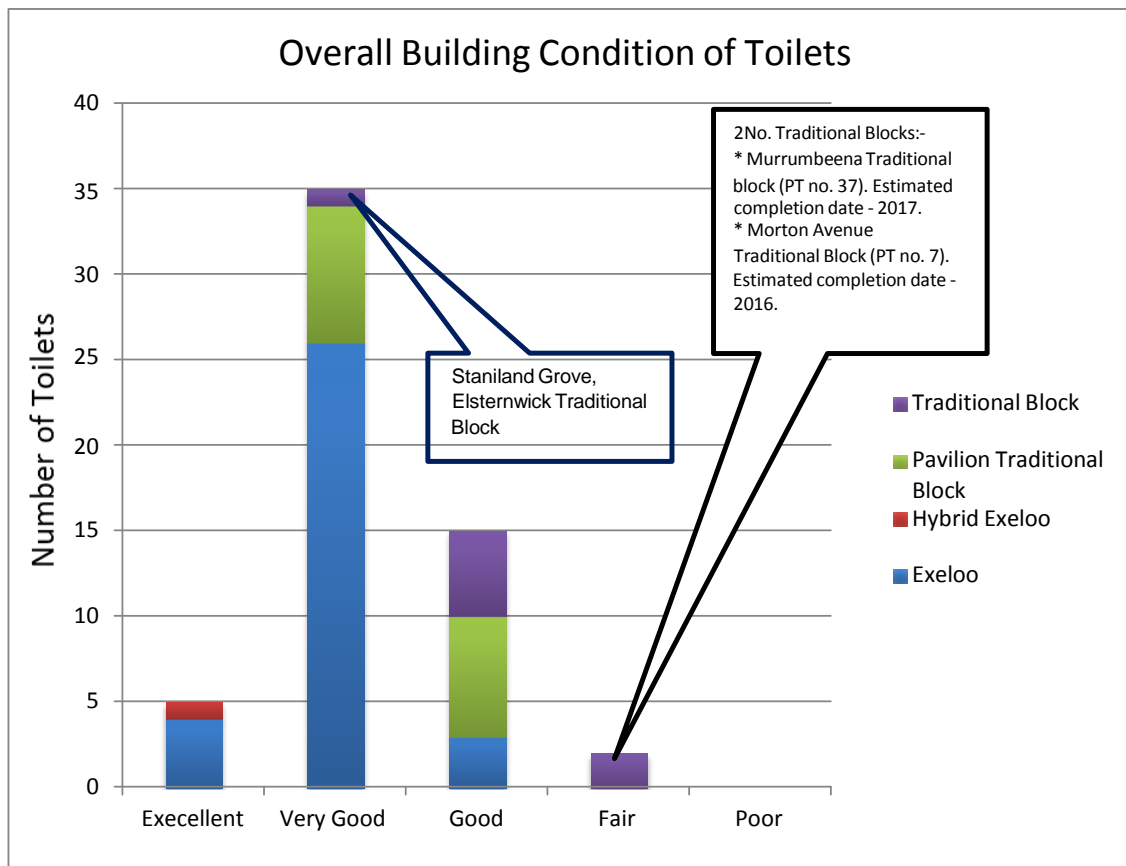
Council completed the first audit in 2010. It assessed each component of a toilets (eg. roof, internal fixtures, painting) separately to arrive at an overall condition score (ranging from excellent to poor). The audit found that more than 90 percent of Council's automated public toilets had an overall condition of excellent or very good condition while most traditional toilets were in at least good condition (refer to graph). The high scores reflect Council's significant investment in public toilets since 2010.

<sup>2</sup> Only 15 automated toilets record use (through number of door openings). Data is not available for traditional toilets.

<sup>3</sup> Excludes electricity and water costs.

<sup>4</sup> Includes one automated hybrid toilet.

Graph 1



While the overall condition is high, some of the components of the toilets are in poor condition. For example, some automated toilets have been in service for more than a decade and the internal fixtures and finishes are beginning to look old and tired.

To ensure that all components of Council's public toilets continue to meet community expectations, Council increased its allocation for its *Public Toilet Renewal Program* to \$119,000 in its 2014–15 *Capital Works Program* (was \$70,000 in prior years).

Further work is currently underway to assess whether the current level of funding for renewal of public toilets is sustainable to maintain the toilets in a high quality condition.

**Recommendation: Review funding levels of Council's *Public Toilet Renewal Program* to ensure Council continue to provide high quality public toilets.**

The condition audit has found the overall condition of two traditional toilets is fair:

PT 37            Corner Neerim Road and Murrumbeena Road, Murrumbeena

PT 7            11 Morton Avenue, Carnegie (outside Carnegie Railway Station)

To improve the condition of Public Toilet PT37 Council will need to renew or replace it.



Work on Public Toilet PT7 is also warranted but this toilet may be affected by the proposed reconstruction of Carnegie Railway Station. Station works are proposed as part of the Victorian Government's *Cranbourne Pakenham Rail Corridor Project* which is likely to be undertaken during 2016/17.

Council should defer any decision about Public Toilet PT7 until the scope of the Carnegie Station works is known.

**Recommendation: Assess the need to renew, replace or upgrade the Murrumbeena (PT37) and undertake required works.**

**When the scope of Carnegie Railway Station works is known, review need for the Carnegie (PT7) public toilet and undertake required works.**

### Hybrid toilet trial

A hybrid automated toilet incorporates the characteristics of the fully automated toilet but without the some electronic automated functions. Flushing, soap and paper dispensing and cleaning are done manually. This allows flexible layout of multiple cubicles at a more economical cost compared with fully automated toilets.

In November 2011, Council replaced an old traditional toilet with a new hybrid type at 340A Hawthorn Road, Caulfield to trial this new type of toilet.

Action 8.B of the *2010 Strategy* was to survey users of the new hybrid toilet after construction to gauge community attitude. If there is community acceptance, Council would then adopt the hybrid model for other new or replacement toilets in high use areas.

Accordingly, Council undertook face-to-face intercept surveys of 20 users who had used both the old and the new toilet.

The survey found of the respondents:

- almost all preferred to use the new facility (93 per cent); and
- all preferred the appearance of the new toilet to the old.

The main reasons given for preferring the new toilet was that it was cleaner, more sanitary and smelt less than the old facility. Several respondents commented that the hybrid toilet looks better and has a modern appearance.

One respondent commented that the Hybrid Toilet often broke down. The breakdowns were associated with the trial use of ultra-low flush pans to conserve water. The manufacturer has since installed a modification (at its cost), greatly reducing the frequency of blockages<sup>5</sup>. To ascertain whether Council should use the ultra-low flush pans in other public toilets will require further monitoring of the Hawthorn Road facility.

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<sup>5</sup> All public toilets block from time to time as users sometimes place large objects in the pans

Another respondent expressed concern with regards to the time limit for using the hybrid facility. Removing the time limit is not recommended. It deters antisocial behaviour in the toilets (a problem in many traditional toilets).

The trial and other investigation on this matter suggest hybrid toilets will achieve:

- a high level of community acceptance;
- a likely reduction in the capital cost (where multiple cubicles are necessary) of providing new toilets compared to fully automated alternatives; and
- similar maintenance costs to fully automated toilets.

Accordingly, Council should consider using hybrid toilets when replacing or installing additional toilets in the future. To allow for this, Council should consider updating its *Guidelines*.

### Council's Disability Action Plan

Council's Disability Action Plan refers to the *National Public Toilet Map* and promotes the availability of existing accessible public toilets within Council facilities, parks and shopping centres. Council's website links to the *National Public Toilet Map* and Council promotes the Map through its disability e-network.

### Community Use Toilet Schemes

Council continues to monitor the use of privately owned and managed toilets for public use in other municipalities. Common examples are toilets in supermarkets but may also include toilets in other businesses adjacent to public areas such as parks.

A recent successful example was in Port Melbourne where the local council negotiated a licence with a supermarket to make its toilets available to the public.

The success of such arrangements depends on the quality of the facilities, the standard of cleaning, opening hours and type of business (eg. it may not be appropriate to establish community use of toilets in a licenced premises).

Council will continue to monitor and assess opportunities for *Community Use Toilets Schemes* as such opportunities present in Glen Eira.

**Recommendation:** Continue to monitor and assess the use of *Community Use Toilet Schemes* and when a suitable site is identified in Glen Eira.

## 2.3 Needs assessment checklist

Several actions from the *2010 Strategy* relate to better assessing needs, siting, and features of replacement or additional public toilets (eg. 5.A, 7.A, 1.B and 3.B). To ensure such matters are addressed in future (including the possible use of hybrid toilets and water conservation features referred to above), Council should update its *Needs Assessment Checklist* to reflect current best practice.

**Recommendation:** Update the *Guidelines for Public Toilet Needs Assessment Checklist* as per Appendix B.

### 3 NEW INITIATIVES

#### 3.1 Request for additional public toilets

Since 2010, Council has received a number of requests for additional public toilets. These have been assessed against the *Public Toilet Needs Assessment*. Findings are:

Location	Initiated by	Comment
<b>Murrumbeena Reserve</b> (37 Kangaroo Road)	Sportsground and Park users	Install additional automated toilet in the playground.
<b>Centenary Park, Bentleigh East</b>	Sportsground users	Committed. Available mid-2015 The new pavilion will include an automated toilet for public use. Compliance with Guidelines: High irregular use expected; services sports grounds.
<b>Centre Road, Bentleigh East</b>	Bentleigh East traders and shoppers	Committed. Available 2016/17. Council considered this request at its 2 November 2011 Council meeting. The supermarket at 10-12 Heather Street has a public toilet but access requires users to leave a deposit with store staff (eg. a credit card or drivers licence). A new development at 658 and 672 Centre Road will privately fund a new public toilet (off Browns Road) that Council will manage. Works at 658 Centre Road are in progress. Works at 672 Centre Road (which will include the public toilet) will follow. Compliance with Guidelines: Use likely to be low but the only other public toilet within 500m has restricted use.
<b>Duncan Mackinnon Reserve, Murrumbeena</b>	Athletic track and netball court users	Committed. Available late 2015. The new pavilion will include automated toilets for public use. Compliance with Guidelines: High irregular use expected; services sports facilities and general public.
<b>Former Glen Huntly Reservoir – Proposed Park, Glen Huntly</b>	Internal needs assessment	Committed. Available 2016 To be built with new park. Compliance with Guidelines: High irregular use and medium regular use expected; services park which will include play spaces, walking track and facilities for special events.
<b>McKinnon Reserve Playground, McKinnon</b>	Park users	This is a local level playground. Use of a public toilet is likely to be low. The nearest public toilet is in the pavilion about 200m from the playground. When assessed against the <i>Public Toilet Needs Assessment Checklist</i> , a public toilet for the playground is unwarranted at this time. Non-Compliance with Guidelines: Other public toilet within 500m; low expected use.

**Recommendation:** Recognise Council's commitment to new public toilets in new *Five-year Action Plan*

Continue to assess new requests for additional public toilets using *Guidelines for Public Toilet Needs Assessment Checklist*.

### 3.2 New Five-Year Action Plan

The review has made a number of recommendations. To implement these recommendations a new *Five-Year Plan* is proposed (refer to Appendix C) subject to future capital budget allocations. It includes actions from the *2010 Strategy* that still need to be completed.

## 4 RECOMMENDATIONS

It is recommended that Council endorse the draft review for public exhibition including the draft *Public Toilet Needs Assessment* and new *Five-Year Action Plan*.

## Appendix A Progress of the 2010 Strategy's Five Year Action Plan

Item	Toilet Facility	Action	Status	Comment
<b>A. Operational</b>				
<b>A.1</b>	All public toilets particularly those in high use areas	Routine toilet cleaning Annually review frequency and timing of routine toilet cleaning to improve overall cleanliness of toilets and ensure supplies of paper and soap.	Completed	Ongoing. Reviews carried out annually.
<b>A.2</b>	All public toilets in high use areas	Soap and handtowel facilities Undertake a review to determine toilets without soap or handtowel facilities and where practicable provide these facilities at all high use toilets.	Completed	Review found that soap and handtowel dispensers in public toilets are subject to vandalism. No action taken.
<b>A.3</b>	All public toilets — particularly new toilets	Water conservation Investigate effective methods of reducing water use at the toilets and where practicable, subject to available funds, implement water saving measures.	Completed	New toilets include water efficient fixtures and rainwater harvesting. Ultra low-flush pans (one litre per flush) trialled at Hawthorn Road.
<b>A.4</b>	All public toilets	Asset maintenance plan Prepare a public toilet asset maintenance plan with timelines and costing.	Completed	Plan to be periodically reviewed.
<b>A.5</b>	All new public toilets	Co-ordination Refer proposed new public toilets to all Glen Eira City Council departments that have an interest in the location, construction and maintenance of the facilities.	Completed	This is being implemented in all cases.
<b>B. Capital</b>				
<b>B.6</b>	All public toilets	Crime Prevention through Environmental Design Principles (CPTED) will be used for the evaluation of decisions to upgrade older toilets, place new toilets and design of new hybrid toilet.	Completed	This is being implemented in all cases.
<b>B.7</b>	Caulfield public toilet (340A Hawthorn Road)	Replacement Replace traditional toilet facility with a new hybrid design toilet facility.	Completed	New hybrid toilet installed in November 2011.

<b>B.8</b>	New Caulfield public toilet (340A Hawthorn Road)	Survey of hybrid toilet Undertake survey of users of new hybrid after construction to gauge community attitude. If design accepted, adopt hybrid model for other new or replacement toilets in high use areas.	Completed	Survey undertaken in 2012–13
<b>B.9</b>	Carnegie public toilet (11 Morton Ave)	Assess for decommissioning Assess demand and ease of access to alternative toilets in the area so as to determine whether this toilet should be decommissioned.	Deferred	Need initially assessed in 2013–14, however the toilet may now be affected by the Victorian Government's proposed Carnegie Railway Station works.
<b>B.10</b>	Murrumbeena Reserve public toilet (37 Kangaroo Road)	Assess for upgrade or replacement Assess and upgrade or replace with hybrid Model or fully automated toilet facility.	Completed	Upgrade of existing facility constructed in 2013–14.
<b>B.11</b>	Lord Reserve Pavilion	New Install new fully automated toilet into existing pavilion.	Completed	Completed. New fully automated toilet installed in January 2011.
<b>B.12</b>	Murrumbeena park public toilet (37 Kangaroo Road)	New Install new hybrid or fully automated toilet facility (subject to assessment).	Target was 2013. Rescheduled to 2015/16	Recommend that Council include in new Action Plan (refer to Appendix C comments).
<b>B.13</b>	Staniland Grove (2B Staniland Grove )	Refurbishment Refurbish and upgrade traditional toilet facility.	Completed	Major Capital refurbishment undertaken in 2013/14.
<b>B.14</b>	Hopetoun Gardens (516 Glen Huntly Road)	Assess for upgrade or replacement Assess for upgrade or replace with hybrid model toilet facility	Completed	Completed. New fully automated toilet installed in 2013.
<b>B.15</b>	Murrumbeena Junior Playground redevelopment	New Install new hybrid model or fully automated facility	Completed	Completed. New fully automated toilet installed in 2013
<b>B.16</b>	Hopetoun Gardens (516 Glen Huntly Road)	New Install new hybrid model or fully automated toilet facility (subject to assessment).	Completed	Completed. New fully automated toilet installed in 2013.

<b>B.17</b>	Glen Huntly public Toilets (1153 Glen Huntly Rd)	Assess for upgrade or replacement Assess for upgrade or replace with hybrid model toilet facility ( subject to obtaining an extension to VicTrack lease).	Target 2014. Rescheduled to 2017.	Recommend that Council include in new Action Plan (refer to Appendix C comments).
<b>B.18</b>	Bentleigh Hodgson Reserve	New Install new fully automated toilet facility.	Target 2014	Recommend that Council include in new Action Plan for assessment.
<b>B.19</b>	Murrumbeena public toilet (Corner Neerim and Murrumbeena Roads)	Assess for upgrade or replacement Assess for upgrade or replace with hybrid model toilet facility (subject to obtaining an extension to VicTrack lease).	Target 2014	Recommend that Council include in new Action Plan (refer to Appendix C comments).
<b>B.20</b>	Glen Huntly public Toilets (1153 Glen Huntly Rd)	New Install new hybrid model or fully automated toilets facility (subject to assessment).	Target 2015. Rescheduled to 2018.	Recommend that Council include in new Action Plan (refer to Appendix C comments).
<b>B.21</b>	Murrumbeena public toilet (Corner Neerim and Murrumbeena Roads)	New Install new hybrid model or fully automated toilet facility.	Target 2015 Rescheduled to 2018.	Recommend that Council include in new Action Plan for assessment (refer to Appendix C comments).
<b>B.22</b>	Harleston Park Elsternwick	New Install new hybrid model or fully automated toilet facility.	Target 2015	Recommend that Council include in new Action Plan for assessment first.

## Appendix B     Draft Update — Guidelines for Public Toilet Needs Assessment Checklist

This *Guide* is to be used to assess the need to upgrade, replace, decommission and not replace, and additional public toilet facilities.

	Factor	Comment	Consideration
A	SITING		Yes/No
A1	Does another public toilet (PT) exist within 500 metres of the existing public toilet (not necessarily a Council facility)?	<p>If YES and other toilets provide a comparable service meeting current CPTED and Disability Discrimination Act (DDA) requirements consider closing this toilet facility.</p> <p>OR</p> <p>If the other facility does not meet CPTED and DDA requirements it may be of advantage to choose to upgrade/replace either.</p>	
B	USAGE		Yes/No
B1	High (regular or irregular)	If YES may consider upgrading or replacing PT.	
B2	Medium	If YES need to assess impact if decommissioned.	
B3	Low	YES may decommission if another within 500 metres.	
C	LOCALITY		Yes/No
C1	Does PT service a particular use eg. playground or is it included in the <i>Parks Master Plan</i> ?	If YES then may consider upgrading or replacing and overrides outcomes of YES to A1 and B3.	
D	SECURITY – CPTED principles		Yes/No
D1	Is PT located in trafficked area?	If NO then may consider upgrade or new facility.	
D2	Are access ways to PT facing trafficked areas?	If NO then may consider upgrade or new facility.	
D3	Is internal and external lighting adequate?	If NO then may consider upgrade or new facility.	



	Factor	Comment	Consideration
D4	Is graffiti an issue?	If YES then may consider upgrade or new facility.	
D5	Is vandalism an issue (e.g. regular damage to fittings and structure)?	If YES then may consider upgrade or new facility.	
D6	Is there known antisocial behaviour?	If YES then may consider upgrade or new facility.	
D7	Is PT DDA access Compliant?	If NO then may consider upgrade or new facility.	
D8	Does PT provide separate cubicle for disabled?	If NO then may consider upgrade or new facility.	
D9	Do users feel safe?	If NO then may consider upgrade or new facility.	
E	STRUCTURE		Yes/No
E1	Does current PT require structural maintenance?	If YES then may consider upgrade or new facility.	
E2	Does current PT require cosmetic maintenance?	If YES then may consider upgrade.	
E3	Does current PT require high maintenance?	If YES then may consider upgrade or new facility.	
F	HISTORIC SIGNIFICANCE		Yes/No
F1	Does the existing PT have any historical or architectural significance?	If YES then may consider upgrade within limits of significance or decommission and build new facility at new location.	
G	PUBLIC TOILET DESIGN		
G1	If replacement or additional toilet is appropriate, what type and number of cubicles should be constructed?	<p>Choices are: Fully automated, hybrid and pavilion</p> <p>Traditional toilet types should generally not be used due to problems with anti-social behaviour, lower community acceptance and higher maintenance costs.</p> <p>Hybrid should be considered when multiple cubicles are proposed to reduce capital costs allow flexibility in layout</p>	What type?

	Factor	Comment	Consideration
G2	What number and configuration of cubicles?	Number should have regard to likely level of use.  Where hybrid is proposed, consider mix of cubicle types (eg. inclusion of urinals, mix of disabled and non-disabled access).	Number?  Configuration?
G3	Is it appropriate to incorporate additional water conservation measures?	Possible options include:  A. Rainwater tanks or other rainwater reuse to reuse and/or reduce rainwater runoff.  B. Ultra Low Flush Pans	Yes/No
H	CO-ORDINATION		
H1	Has the proposal for replacement or additional public toilet been referred to relevant Council departments for comment about location and type?		Yes/No
H2	Have comments been considered and addressed as appropriate?		Yes/No

## Appendix C Proposed Five Year action plan 2014–15 to 2018–19

This *Action Plan* contains all ongoing, in progress and uncompleted actions from 2009–10. Capital items (Section B) are subject to funding in the appropriate financial year.

(NB: Reference to Upgrade means renewal of existing facility; alternatively Replacement refers to replacement with new automated facility).

Item	Public Toilet	Action	Year
<b>Operational</b>			
O1		Continue to monitor and evaluate potential sites for new public toilet facilities as the need arises.	1,2,3,4,5
O2	All	Review funding levels of Council's public toilet renewal program to ensure Council continues to provide high quality public toilets.	1,2,3,4,5
O3	New - Centre Road (670-672 Centre Road, Bentleigh East)	Additional Facility  Manage new automated toilet in proposed private development. Funded by developer and managed by Council via 173 Agreement.	2
O4	All	Continue to annually review cleaning frequency and adjust as necessary.	Annually
O5	All	Adopt amended Guidelines for Public Toilet Needs Assessment Checklist.	1
O6		Monitor the use of <i>Community Use Toilet Schemes</i> to assess potential use in a suitable location in Glen Eira.	Annually
<b>Capital</b>			
C1	New - Murrumbeena Reserve (37 Kangaroo Road)	Install additional automated public toilet in the playground	2
C2	New - Duncan Mackinnon Reserve (Corner North and Murrumbeena Roads)	Install automated public toilets in new Pavilion	2
C3	PT 23 - Glen Huntly (1153 Glen Huntly	C3.1 Assess whether to replace with hybrid or automated public toilet.	3

	Road)	C3.2 Replace existing toilet  Project subject to new VicTrack lease. It will need to occur after finalisation of the design for the VicRoads' North Road Grade Separation Project (due in 2017).	4
C4	New - Bentleigh Hodgson Reserve  Bentleigh	C4.1 Assess whether additional new toilet is a hybrid or automated public toilet is required.  C4.2 Install additional public toilet as appropriate.	3  4
C5	PT37 - Murrumbeena  (Corner Neerim and Murrumbeena Roads)	C5.1 Assess whether to replacement with hybrid or fully automated toilet.  C5.2 Replace existing toilet  Project subject to obtaining a new VicTrack lease. It will need to occur after the Victorian Government's Cranbourne-Pakenham Rail Corridor Project is complete (due in 2017).	4  5
C6	New - Harleston Park  Elsternwick	C6.1 Assess whether new toilet is a hybrid or fully automated  C6.1 Replace existing toilet or Upgrade as appropriate	3  4
C7	PT7 - Carnegie  (11 Morton Avenue, Carnegie)	C7.1 When scope of Carnegie Railway Station works are known, assess need for separate public toilet at this site.  C7.2 If appropriate and subject to timing and scope of Carnegie Railway Station work, renew or replace with hybrid public toilet.	2  3
C8	PT6 - Carnegie  (1 Kokaribb Road, Carnegie)	C8.1 Assess whether to replace with hybrid or fully automated toilet.  C8.2 Replace existing toilet or Upgrade as appropriate	3  4
C9	PT 39 - Katandra Road Car park, Ormond	C9.1 Assess for renewal or replacement with hybrid toilet.  C9.2 Replace existing toilet or Upgrade as appropriate  To occur after the VicRoads' North Road Grade Separation Project is complete (due in 2017)	4  5
C10	New - Former Glen Huntly Reservoir, Booran Road, Glen Huntly	Install new automated Public Toilets	2 to 3
C11	All	Implement findings of Item O2.	2 to 5

## Appendix D Master Toilet List (types and location)

Note: Individual toilet units are listed in alphabetical order. The numbering reflects there are sometimes multiple units at the same site (eg. PT1 and PT01 are two units adjacent).

Toilet Name	Toilet number	Location	Melway
<b>Fully Automated Toilets</b>			
Allnutt Park	PT1	Eastern end, near playground path at 41–59 Wheatley Road, McKinnon	68 C11
Allnutt Park	PT01	Eastern end, near playground path at 41–59 Wheatley Road, McKinnon	68 C11
Bent Street West Carpark	PT3	1–3 Bent Street, Bentleigh	68 E12
Bent Street West Carpark	PT03	1–3 Bent Street, Bentleigh	68 E12
Bentleigh Hodgson Reserve	PT27	Southern end, first entrance after playground on Higgins Road at 1–3 Higgins Rd, Bentleigh	77 F1
Bentleigh Library	PT4	North East corner on Jasper Road at 161 Jasper Road, Bentleigh (by Library)	77 E13
Bentleigh Library	PT502	North East corner on Jasper Road at 161 Jasper Road, Bentleigh (by Library)	77 E13
Caulfield Park	PT8	South West corner, near corner of Balaclava Road and Hawthorn Road at Caulfield Park, 280 Balaclava Road, Caulfield North	59 B12
Caulfield Park	PT503	Northern end, near Aviary Gardens on Inkerman Road at Caulfield Park, 280 Balaclava Road, Caulfield North	59 C11
Caulfield Park	PT504	Incorporated into Caulfield Park Pavilion and Community Room at Caulfield Park, 280 Balaclava Road, Caulfield North	59 C12
Centenary Park	PT12	Western end, Brady Road car park entrance near the playground at 179–185 Bignell Road, Bentleigh East	78 A3
Centenary Park	PT120	Eastern end, near the Bignell Road car park at 179–185 Bignell Road, Bentleigh East	78 B3

Centenary Park	PT121	Western end, Brady Road car park entrance near the playground at 179–185 Bignell Road, Bentleigh East	78 A3
Duncan Mackinnon Reserve	PT16	Western end, facing Murrumbeena Road at 819–821 North Road, Murrumbeena	68 K9
Duncan Mackinnon Reserve	PT160	Western end, facing Murrumbeena Road at 819–821 North Road, Murrumbeena	68 K9
East Caulfield Reserve	PT19	Southern end of Dudley Street, near main pavilion at 15A Dudley Street, Caulfield East	68 F2
EE Gunn Reserve	PT17	Northern end, at the end of the Beatty Crescent carpark at Beatty Crescent, Ormond	68 D7
EE Gunn Reserve	PT505	Northern end, at the end of the Beatty Crescent carpark at Beatty Crescent, Ormond	68 D7
Glen Huntly Park	PT23	Neerim Road entrance, near playground at 60 Neerim Road, Glenhuntly	68 E4
Greenmeadows Gardens	PT24	South West corner, near the playground at 1 Green Street, St Kilda East	58 G12
Halley Park	PT25	Southern end near the playground at 73-95 Jasper Road, Bentleigh	77 E3
Halley Park	PT250	Southern end, near the playground at 73-95 Jasper Road, Bentleigh	77 E3
Hopetoun Gardens	PT28	Opposite the Flower Bed Memorial on Parkside Street at 516 Glen Huntly Road, Elsternwick	67 H4
Joyce Park	PT29	Northern end from Tyrone Street entrance, near playground at 310-318 Jasper Road, Ormond	68 G10
King George VI Memorial Reserve	PT506	Northern end, near the playground at 70 East Boundary Road, Bentleigh East	77 J3
Koornang Park	PT31	Near the playground, corner Lyons Street and Koornang Road entrance at 251A Koornang Road, Carnegie	68 H6
Lord Reserve	PT32	Northern end, built into cream brick	68 G6

		pavilion at 15–49 Lyons Street, Carnegie	
Marlborough Street Reserve	PT34	Eastern end, near playground at 77A Marlborough Street, Bentleigh East	69 A10
Murrumbeena Reserve Junior Playground	PT507	Kangaroo Road, Murrumbeena	69 B7
Packer Park	PT41	South East end, in between shade structure and playground at 120 Leila Road, Carnegie	68 J8
Packer Park	PT410	South East end, in between shade structure and playground. 120 Leila Road, Carnegie	68 J8
Packer Park	PT041	South East end, in between shade structure and playground at 120 Leila Road, Carnegie,	68 J8
Princes Park	PT11	Entrance via playground in Maple St, Opposite Bowls Club at 277 Bambra Road, Caulfield South	59 B12
Victory Park	PT44	Patterson Road, Bentleigh	77 C2
Wattle Grove Reserve	PT15	Northern end, near playground at 15B Wattle Grove, McKinnon	68 D10
<b>Traditional Blocks</b>			
Caulfield Park	PT9	Edge of the carpark at Park Crescent (near playground) at 280 Balaclava Road, Caulfield North	59 B11
Glen Huntly	PT21	Edge of carpark at Glen Huntly Station at 1153 Glen Huntly Road, Glen Huntly	68 F5
Harleston Park	PT26	Pathway on Allison Road at 49 Allison Road, (Seymour Road) Elsternwick	67 H2
Katandra Road Carpark	PT39	Katandra Road Carpark, 12-14 Katandra Road, Ormond	68 E9
Kokaribb Road	PT6	Supermarket carpark at 15 Kokaribb Road, Carnegie	68 J4
Morton Avenue	PT7	In front of Carnegie Train Station at 11 Morton Avenue, Carnegie	68 J4

Murrumbeena	PT37	Railway Parade side on the corner of Neerim & Murrumbeena Roads, Murrumbeena	69 A6
Nicholson Street	PT38	Corner of McKinnon Road & Nicholson Street at 156A McKinnon Road, McKinnon	68 D11
Staniland Grove	PT20	Corner of Staniland Grove and Glen Huntly Road at 2B Staniland Grove, Elsternwick	67 G3
<b>Pavilion Toilets</b>			
Bailey Reserve	PT2	Eastern end of pavilion, on Glen Eira Sports & Aquatic Centre carpark at 202 East Boundary Road, Bentleigh East	68 K12
Bentleigh Hodgson Reserve	PT5	Opened upon request for functions at 6 Arthur Street, Bentleigh	77 F1
EE Gunn Baseball Pavilion	PT18	Opened upon request for functions at Beatty Crescent, (corner Foch Street), Ormond	68 D7
Glen Huntly Reserve	PT22	Opened upon request for functions at 60 Neerim Road, Glen Huntly	68 E4
King George VI Memorial Reserve	PT30	Open on Sunday only. Northern end, facing last carpark, in between the two ovals at 70 East Boundary Road, Bentleigh East	77 K3
Koornang Park	PT310	Opened upon request for functions at 251A Koornang Road, Carnegie	68 H6
Mackie Road Reserve	PT33	Central, in the middle of the carpark at 58-60 Mackie Rd, Bentleigh East	69 C12
McKinnon Reserve	PT35	Central West, at the rear of the pavilion facing the carpark at 201-209 Tucker Road, McKinnon	68 G11
Murrumbeena Reserve	PT36	Kangaroo Road entrance, side of pavilion at 37 Kangaroo Road, Murrumbeena.	69 C7
Packer Park	PT40	Playground on eastern side of the pavilion at 120 Leila Road, Carnegie	68 J8
Princes Park	PT42	North carpark side of the pavilion at D.C. Bricker Pavilion at 277 Bambra Road, Caulfield South	68 B6
Princes Park	PT420	East of Multipurpose pavilion at 277 Bambra Road, Caulfield South	68 B6



## Hybrid Toilet

Hawthorn Road	Hybrid Toilets (PT10)	Corner of Glen Huntly Road and Hawthorn Road at 340A Hawthorn Road, Caulfield	68 A4
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**Item 9.10****ENVIRONMENTAL SUSTAINABILITY STRATEGY –  
ACTIVITY PROGRESS REPORT TO END DECEMBER 2014**

**File No:**  
**Peter Waite**  
**Director Assets and Facilities**  
**Enquiries: Rachel Ollivier**  
**Manager Sustainability**

**1. Purpose**

To report on progress against the Environmental Sustainability Strategy (ESS) Action Plan for the year 2014-15.

**2. Community Plan**

Sustainability is integrated across the themes of the Community Plan.

**3. Background**

Council's Environmental Sustainability Strategy was adopted by Council in September 2010.

The 2014-15 Action Plan was adopted by Council in May 2014 and is part of the Strategy.

**4. Progress**

The ESS Action Plan 2014-15 includes 42 actions which span most of the themes in the Community Plan.

All actions are complete or on track at end December 2014.

**5. Recommendation**

- i. That Council notes this report

**Crs Okotel/Sounness**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

## Appendix A

## 2014-15 Environmental Sustainability Strategy Action Plan 2014-15

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
Continue to promote walking, cycling and public transport options in Glen Eira as alternatives to motor vehicle use	2.1	Implementation of any actions identified for 2014-15 from the Transport Strategy, Bicycle Strategy and Walking Strategy	Actions complete	Scheduled works underway including pedestrian refuge at Mackie Road and traffic calming treatments in local streets.	On track
Inform the community about local active transport options such as pedestrian, bicycle and public transport options	2.2	Articles through GE News and Council's website	Actions complete	At least four active transport articles have been published in the GE News this financial year.	On track
Encourage environmental sustainable design (ESD) for new buildings	3.1	Continue to provide an information kit for new developments on options for sustainable design	Kits available online and at Service Counter	Kits are available online and at the Service Counter.	On track
	3.2	Continue to advocate to the state government for statewide improvements in environmental performance requirements including energy efficiency and WSUD.	Advocacy activities complete	Council advocated for WSUD in its Plan Melbourne submission and is awaiting the chance to comment on the proposed <i>Victorian Apartment Design Standards</i> (still in development).	On track
	3.3	Monitor the current State Government review on state-wide planning policies (SPPF), and the recommendations of the Environmentally Efficient Design Local Policy (Ministerial) Advisory Committee.	Report the outcomes to Council and assess the options available in implementing ESD and WSUD for new buildings.	The State Government is currently reviewing (through an Advisory Committee) the role of building and planning systems in relation to ESD and WSUD matters.	On track
Develop staff skills on sustainability issues	4.1	Provide regular training to staff	At least 10 staff training sessions	Five staff training sessions were held on topics including vegetable gardening, energy efficient house design and solar power.	On track

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
Minimise impact of purchasing on environment	4.2	Continue to use Forest Stewardship Council certified paper for Glen Eira publications	Over 90% of publications use FSC Certified paper	Over 90% of publications used FSC Certified paper.	On track
	4.3	Continue to use sustainably sourced copy paper	% of copy paper from sustainable sources	Year to date, all copy paper purchased was Council's preferred sustainably sourced product.	On track
	4.5	Continue to use recycled concrete and other recycled materials in road, footpath and drainage works	Recycled concrete used	Scheduled works projects utilised recycled quarry products for backfilling drains/other trenches and as road base and sub-base fill under roads and footpaths.	On track
	4.6	Review chemical use for any services tendered during 2014-15	Chemical use reviewed in relevant tenders	The street cleansing service specification was reviewed and requirements included to ensure that chemicals used for weed control minimize risk and are suitable for aquatic environments.	On track
	4.7	Update the Climate Risk Report	Report updated	Request for quotations due to be advertised.	On track
	4.8	Review The Environmental Sustainability Strategy	Strategy reviewed and 2015-16 Action Plan developed	Consultant has commenced work. Community phone survey complete.	On track
Use native, indigenous and drought tolerant plants in parks and gardens	5.1	Native, indigenous or drought tolerant plants to be prioritised in new plantings and maintenance plantings	% of plants that are native, indigenous and drought tolerant	More native and indigenous plants were prioritised throughout maintenance plantings and all plants selected were drought tolerant. Some new planting was done at Memorial Park and Brentwood St Reserve which prioritised drought tolerant species to best suit these locations.	On track

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
	5.2	Implement any recommendations adopted in 2014-15 Community Plan from the Open Space Strategy relating to Natural Heritage values and biodiversity (Strategy to be finalised in early 2014)	Recommendations implemented	In line with the Open Space Strategy, a number of open space projects currently in design incorporate use of indigenous plantings, water re-use and additional tree cover including creation of new open space at Archibald and Gisborne Streets which will increase permeable surfaces and tree cover.	On track
When specifying lighting and other energy using assets in parks, prioritise energy efficient options	5.4	Specify energy efficient lighting and other technology during design and end of life replacement works	Energy efficient technology installed	All park lighting installations have selected energy efficient technology including 6 sports ground lights at Caulfield park and LED pathway lighting at Bailey Reserve.	On track
Reduce water use in parks	5.5	Continue to establish warm season grasses.	Grounds converted to warm season grasses as per Council's 2014/15 Capital Works Program	Works scheduled for 2014-15 are at Murrumbeena number two oval and commence March 2015.	On track
Increase recycling in Council operations	6.1	Implement any changes to waste services at events identified during 2013-14 review.	Recycling implemented at arts events	Recycling is at all events and composting toilets are planned for use at Party in the Park events.	On track
	6.2	Continue to improve recycling rate by Council staff at Council buildings	Increased recycling rate at Town hall	The recycling rate at Town Hall is now at a high of 74% up from around 50% at the same time last year.	On track
	6.3	Review at least five staff buildings to check that they have adequate internal recycling bins and signage and address gaps as needed.	Five buildings reviewed and provided with adequate bins and signage as appropriate.	Planning complete; additional recycling bins to be rolled out to five sites in March 2015.	On track

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
Develop and implement programs to reduce waste and increase recycling in the community	6.4	Roll out green waste services to households that do not currently have them.	Roll out complete	Bin rollout completed and over 14,500 bins were delivered during September and October 2014.	Complete
	6.5	Establish recycling of wider range of hard rubbish and dumped rubbish materials including ewaste.	% hard rubbish recycled	Recycling in place since first July. 18% of hard rubbish and dumped rubbish collected was recycled.	On track
	6.6	Continue to participate in regional tender for new green waste recycling service that may include food waste	Contract executed	New contract due to commence in April 2016. Preparation progressing.	On track
	6.7	Investigate the benefits and costs of additional promotion and/or further subsidy of Council providing composting bins to households as a means of diverting green waste from Council's green waste service.	Report on the options to Council	Investigation complete, analysis underway.	On track
Use renewable energy as a source of electricity for Council operations	7.1	Continue to purchase 25% of electricity used by buildings and facilities from renewable sources (Green Power).	Green Power purchased	Green power purchased throughout the year and ongoing.	On track
	7.2	Install solar panels on around fourteen Council buildings including pavilions, libraries, independent living units, public toilets and child care centres	Works complete as per Council's 2014/15 Capital Works Program	2014/15 works due for completion June 2015. Tender advertised for contractors, evaluation commenced.	On track
Improve energy efficiency of Council assets and infrastructure	7.3	Include energy efficiency measures during HVAC replacement at Town Hall (stage 4 of 4)	Works complete as per Council's 2014/15 Capital Works Program	2014/15 works in progress and due for completion June 2015.	On track
	7.4	Complete energy efficiency upgrades of a range of medium sized buildings (subject to capital funding)	Works complete as per Council's 2014/15 Capital Works Program	2014/15 works in progress and due for completion June 2015.	On track

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
	7.5	Investigate further energy efficiency options and review energy efficiency opportunities	Investigations complete	Several investigations are now complete and have identified opportunities for energy efficiency in buildings and street lighting.	Complete
Implement strategies to reduce the use of potable water, energy and natural resources of Council assets and operations	7.6	Implement any recommendations adopted from the report to Council on options for becoming carbon neutral (to be considered by Council in early 2014)	Recommendations implemented	Council adopted a recommendation from the Environment Advisory Committee, "to continue with current strategies to reduce emissions with a view to establishing targets for emission reduction when developing new 2014 Environmental Sustainability Strategy".  The strategy review has commenced (see item 4.8).	Complete
Reduce water use in parks	7.7	Monitor water consumption and whether fixing leaks has addressed higher consumption levels. Review water minimisation options if needed.	Review complete	So far, water use has dropped slightly compared to last year but it is not clear if this trend will continue as summer has been hotter than average, rainfall lower and large new garden beds have been installed in Virginia Park and Koornang Reserve. Water use is being minimized including by selecting drought tolerant plants, mulching, and fixing several leaks. Monitoring is continuing.	On track
	7.10	Install WSUD features during construction of the car park at Centenary Park Pavilion.	Features operational	The car park will have WSUD features which are being jointly funded with Melbourne Water.	On track

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
	7.11	Provide technical support to Manningham City Council's trial of 'no additional maintenance' WSUD naturestrip feature options	Results of trial shared.	Manningham trial has progressed from prototype to trial stage and so far demonstrated that the method may be suitable in some situations.	On track
Minimise greenhouse gas emissions from fuel use	7.12	At replacement, consider lower emissions vehicle options	Emissions intensity of vehicles	There was little fleet change during this period. Council's fleet includes five hybrid vehicles.	On track
Build new facilities to be highly efficient	7.14	Include a range of water and energy efficiency features in construction of Duncan McKinnon and Centenary Park Pavilions	Features included	Construction in progress, works will include energy efficient and water saving fixtures and fittings and WSUD in the car parks. Duncan McKinnon will also include installation of large stormwater harvesting system, passive solar design features and solar hot water systems.	On track
	7.16	During building and renovation design activities, investigate sustainability features	Features included	Booran Road Reservoir redevelopment works to date have included 100% recycling of existing concrete walls and base and 100% re-use of clay and topsoil. WSUD, energy efficient light fittings, and stormwater harvesting and re-use will be included and solar power will be investigated.	On track
Advocate for improved infrastructure at state and federal level	7.17	Advocate for wider range of efficient street lights to be approved by electricity distribution networks and for approval process to speed up.	Participate in consultation with Distribution Businesses ahead of next AER pricing determination and write to AER.	In progress.	On track



Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
Support the community, including school communities, to reduce impact on the environment	8.1	Continue to roll out the Glen Eira Energy Saving Program	Number of households that have participated	211 new participants in the Glen Eira Energy Saving Program have had energy saving products installed in their homes at no charge.	On track
	8.2	Increase participation in the Neighbourhood Sustainable Gardening Program	Number of households registered	541 total participants in the Neighbourhood Sustainable Gardening Program	On track
	8.3	Facilitate sustainability education activities with school and community networks, including hosting a Glen Eira Teachers Environment Network	Support provided to network. Report to Council on outcomes of education activities	Three teachers' environment network meetings were held with very good attendance levels. These supported staff to find sustainability resources and develop programs at their schools. 23 schools and preschools (around 1,400 students) took part in a project to develop a mural from recycled materials for display at the Princes Park Party in the Park.	On track
	8.4	Run regular ongoing recycling education activities targeted to address key barriers. These to include regular articles, direct email and mail and distribution of the Waste Services Calendar in July 2014.	Regular communications activities in GE news, leader and direct mail and email; waste services calendar distributed.	The waste services guide was distributed in July 2015 and a regular promotions campaign is running in the Leader newspapers, GE news and other Council communications channels. Regular promotion through events and schools is also ongoing.	On track.
	8.6	Incorporate sustainability as a theme in one Party in the Park	One Party in the Park incorporates sustainability as a theme	There is recycling at all events and the Princes Park Party in the Park has a sustainability theme.	On track
Support local community groups through the provision of community grants to assist groups to meet identified community	8.7	Run targeted grants promotion to increase the number of environmental projects proposed by the community	Targeted workshop and promotions activities complete	The number of environmental grant applications increased in 2014-15 to eight which is thought to be due to increased promotion including	Complete

Key Strategic Activity	Item	Actions for 2014-15	Measure	Report to end Dec	Progress
needs				through GE news and through Council's sustainability education networks. Officers aim to increase application numbers further in future years as the community becomes familiar with the new category.	

**Item 9.11****SALE OF PROPERTIES TO RECOVER  
UNPAID RATES - 4 Properties**

**Enquiries: John Enticott  
Manager Rates & Valuations**

**1. PURPOSE**

To recommend exercising legal action pursuant to the powers granted to Council under S181 of the *Local Government Act 1989*, to sell land to recover unpaid rates or charges.

**2. BACKGROUND****Council Policy and Previous Action Taken**

In October 1998 Council adopted a policy for the collection of overdue rates and charges. This policy makes provision for the sensitive handling of instances of genuine financial hardship. The policy also gives authority and flexibility in pursuing the small % of ratepayers in default of their obligations.

One section of the policy relates to the power of Council to move to sell a property to recover rates unpaid for a period of three or more years (Section 181 of the *Local Government Act 1989*).

In previous years Council has exercised its powers under S181 and this action has resulted in the defaulting owner/ratepayers fully discharging their liability prior to Council selling their properties.

Since 2003/2004 Council has taken action under S181 against 28 properties. The results have been excellent, with 22 of the debts being paid in full and the remaining 6 entering into acceptable payment arrangements.

This stand has enabled Council to collect over \$247,000 of outstanding rates and charges from owner/ratepayers who had refused to make payment(s) or enter into a suitable arrangement.

**3. ACTION TO BE TAKEN**

Council has sent many notices and attempted to make personal contact with the listed ratepayers in an attempt to recover the debts. Judgements have been obtained in the Melbourne Magistrates Court and warrants for the collection of the debts have been served by the Sheriff's Office. No responses have been forthcoming.

Council has fully complied with the provisions set out in Section 181(1a, b & c) of the *Local Government Act 1989*. These are as follows:

- Parts of the debts have been overdue for more than 3 years.
- There are no current arrangements between Council and the owner/ratepayer(s) to repay the debts.
- We have a Court order requiring payment of the debts.

**Item 9.11 (cont'd)**

None of the above-mentioned steps have resulted in the payment of the debts in full and it is considered that the only course of action available is to initiate the process to sell the properties to recover the debts. Please note that any debt is a charge against the property and must be paid before ownership can be transferred.

The *Local Government Act 1989* stipulates the process for this, being:

- Serve notice on all people with an interest in the land requiring payment. This notice is to include a copy of the relevant Section of the *Local Government Act 1989* detailing Council's power to sell;
- Give public notice of the intention to sell the land(s);
- Obtain a valuation of the properties by a qualified valuer (it is our intention to use an independent firm of valuers with a well regarded reputation);
- Appoint a Real Estate Agency to conduct the sales; and
- Advise all people with an interest in the properties of the date and time of the auction.

If at any time through this process the debts are paid in full (including all costs incurred at that time), the process will cease.

In the event that the property is sold under Section 181, Council recovers its money and the balance is payable to the owner.

It is proposed that Council take legal action against the following property owners/ratepayers under Section 181 of the *Local Government Act 1989*.

**4. PROPERTY DETAILS - Current Situation****Property 1**

This property is a 1960's brick veneer dwelling of 120 square metres situated in Bentleigh East.

The property is situated close to major roads, shopping strips, schools, a hospital, parks and all public transportation.

As per Certificate of Title the property has been in the same ownership since November 2005.

Current Council statutory valuations (level of value as at 1 January 2014) are:

Site Value	\$ 610,000
Capital Improved Value	\$ 690,000
Net Annual Value	\$ 34,500

**Item 9.11 (cont'd)**

- Details of Debt**

The arrears carried forward as at 30 June 2014 were \$10,903.50

A detailed break down is shown in the table below.

Item	Amount
<b>Rates and charges as at 30 June 2014</b>	<b>\$7,654.65</b>
<b>Interest as at 30 June 2014</b>	<b>\$2,442.85</b>
<b>Legal fees to 30 June 2014</b>	<b>\$806.00</b>
<b>Sub Total as at 30 June 2014</b>	<b>\$10,903.50</b>
<b>Rates and charges for instalments 1 &amp; 2 2014/2015</b>	<b>\$814.70</b>
<b>Interest for year 2014/2015</b>	<b>\$511.20</b>
<b>Payments 2014/2015</b>	<b>\$-0.00</b>
<b>Total amount outstanding as at 21/01/15 (inc 2014/2015 Rates and Charges)</b>	<b>\$12,229.40</b>

- Action taken to date**

Rates and charges outstanding are since May 2007.

The current complaint resulted after numerous attempts to contact the rate-payer via post and phone.

The owner was served with a Complaint (Summons) in May 2009 in the Magistrates Court in accordance with Section 180 (1) of the Local Government Act 1989.

No contact, payment or arrangement was entered into and as a result judgement in favour of Glen Eira Council was obtained in June 2009.

An execution of a distress warrant through the Sheriff's office was made in August 2009. The rate-payer made contact with Council and entered an arrangement plan. Numerous contact and letters were sent when no payments were forthcoming. One payment of \$200.00 was made during the 10 month arrangement and one payment since it was withdrawn of \$150.00. A second distress warrant was issued in October 2010 with no results.

For this debt, Council has sent at least 8 Annual Rate and Valuations notices, 21 Instalment Notices, numerous reminder and final notices and other letters of demand detailing the debt without payment of the debt in full from the owner/ratepayer.

**Item 9.11 (cont'd)****Property 2**

This property is a 1 bedroom flat of 50 square metres, built in 1972 and situated in Caulfield.

The property is situated close to major roads, shopping strips, schools, the university, a hospital, parks and all public transportation.

As per Certificate of Title the property has been in the same ownership since December 2005.

Current Council statutory valuations (level of value as at 1 January 2014) are:

Site Value	\$ 77,000
Capital Improved Value	\$ 265,000
Net Annual Value	\$ 13,250

- Details of Debt**

The arrears carried forward as at 30 June 2014 were \$6,895.20

A detailed break down is shown in the table below.

Item	Amount
<b>Rates and charges as at 30 June 2014</b>	<b>\$4,225.75</b>
<b>Interest as at 30 June 2014</b>	<b>\$1,578.55</b>
<b>Legal fees to 30 June 2014</b>	<b>\$1,090.90</b>
<b>Sub Total as at 30 June 2014</b>	<b>\$6895.20</b>
<b>Rates and charges for Instalments 1 &amp; 2 2014/2015</b>	<b>\$361.50</b>
<b>Interest for year 2014/2015</b>	<b>\$279.50</b>
<b>Payments 2014/2015</b>	<b>\$-0.00</b>
<b>Total amount outstanding as at 21/01/15 (inc 2014/2015 Rates and Charges)</b>	<b>\$7,536.20</b>

- Action taken to date**

Rates and charges outstanding are since September 2006.

The current complaint resulted after numerous attempts to contact the rate-payer via post and phone.

The owner was served with a Complaint (Summons) in November 2009 in the Magistrates Court in accordance with Section 180 (1) of the Local Government Act 1989.(Sub-service)

No contact, payment or arrangement was entered into and as a result judgement in favour of Glen Eira Council was obtained in December 2009.

An unsuccessful execution of a distress warrant through the Sheriff's office in April 2010 was made. There has been no correspondence or contact from the rate-payer during this period.

**Item 9.11 (cont'd)**

For this debt, Council has sent at least 9 Annual Rate and Valuations notices, 24 Instalment Notices, numerous reminder and final notices and other letters of demand detailing the debt without payment of the debt in full from the owner/ratepayer.

**Property 3**

This property is a 4 bedroom plus study brick veneer dwelling constructed in 2007 of 280 square metres situated in Bentleigh East.

The property is situated close to major roads, shopping strips, schools, a hospital, parks and all public transportation.

As per Certificate of Title the property has been in the same ownership since April 2005.

Current Council statutory valuations (level of value as at 1 January 2014) are:

Site Value	\$ 695,000
Capital Improved Value	\$1,110,000
Net Annual Value	\$ 55,500

- Details of Debt**

The arrears carried forward as at 30 June 2014 were \$11,747.25

A detailed break down is shown in the table below.

Item	Amount
<b>Rates and charges as at 30 June 2014</b>	<b>\$9,072.60</b>
<b>Interest as at 30 June 2014</b>	<b>\$1,747.95</b>
<b>Legal fees to 30 June 2014</b>	<b>\$926.70</b>
<b>Sub Total as at 30 June 2014</b>	<b>\$11,747.25</b>
<b>Rates and charges for Instalments 1 &amp; 2 2014/2015</b>	<b>\$1,176.10</b>
<b>Interest for year 2014/2015</b>	<b>\$611.90</b>
<b>Payments 2014/2015</b>	<b>\$-0.00</b>
<b>Total amount outstanding as at 21/01/15 (inc 2013/2014 Rates and Charges)</b>	<b>\$13,535.25</b>

- Action taken to date**

Rates and charges outstanding are since December 2009.

The current complaint resulted after numerous attempts to contact the ratepayer via post and phone.

The owner was served with a Complaint (Summons) in November 2011 in the Magistrates Court in accordance with Section 180 (1) of the Local Government Act 1989.

**Item 9.11 (cont'd)**

No contact, payment or arrangement was entered into and as a result judgement in favour of Glen Eira Council was obtained in February 2012.

An unsuccessful execution of a distress warrant through the Sheriff's office in April 2012 was made. An arrangement to pay outstanding arrears was entered in June 2012 with Council and one payment of \$250.00 received. The arrangement was withdrawn in September 2012 after promises of payments were not forthcoming.

For this debt, Council has sent at least 5 Annual Rate and Valuations notices, 15 Instalment Notices, numerous reminder and final notices and other letters of demand detailing the debt without payment of the debt in full from the owner/ratepayer.

**Property 4**

This property is a 2 bedroom flat of 64 square metres, built in 1968 and situated in Glen Huntly.

The property is situated close to major roads, shopping strips, schools, the University, parks and all public transportation.

As per Certificate of Title the property has been in the same ownership since January 1999.

Current Council statutory valuations (level of value as at 1 January 2014) are:

Site Value	\$ 77,000
Capital Improved Value	\$ 315,000
Net Annual Value	\$ 15,750

- Details of Debt**

The arrears carried forward as at 30 June 2014 were \$6,845.40

A detailed break down is shown in the table below.

Item	Amount
<b>Rates and charges as at 30 June 2014</b>	<b>\$4,410.40</b>
<b>Interest as at 30 June 2014</b>	<b>\$1,559.90</b>
<b>Legal fees to 30 June 2014</b>	<b>\$875.10</b>
<b>Sub Total as at 30 June 2014</b>	<b>\$6845.40</b>
<b>Rates and charges for Instalments 1 &amp; 2 2014/2015</b>	<b>\$404.50</b>
<b>Interest for year 2014/2015</b>	<b>\$292.45</b>
<b>Payments 2014/2015</b>	<b>\$-0.00</b>
<b>Total amount outstanding as at 21/01/15 (inc 2014/2015 Rates and Charges)</b>	<b>\$7,542.35</b>



**Item 9.11 (cont'd)**

- **Action taken to date**

Rates and charges outstanding are since February 2007.

The current complaint resulted after numerous attempts to contact the ratepayer via post and phone.

The owner was served with a Complaint (Summons) in January 2010 in the Magistrates Court in accordance with Section 180 (1) of the Local Government Act 1989.

No contact, payment or arrangement was entered into and as a result Judgement in favour of Glen Eira Council was obtained in April 2010.

An unsuccessful execution of a distress warrant through the Sheriff's office in June 2010 was made.

In August 2010 owner made promises of entering an arrangement. No payment or paperwork forthcoming.

For this debt, Council has sent at least 8 Annual Rate and Valuations notices, 24 Instalment Notices, numerous reminder and final notices and other letters of demand detailing the debt without payment of the debt in full from the owner/ratepayer.

**5. CONCLUSION**

In all these cases we have:

- Non-payment of rates for in excess of 3 years;
- No acceptable response to previous legal proceedings;
- Large and mounting debts.

Equity for all ratepayers that pay their rates on time, as well as responsible cash management, require that action under Section 181 of the Local Government Act 1989 should proceed.

**6. RECOMMENDATION**

That Council notes, as a last resort, officers are to commence the process of selling the properties detailed in the confidential attachments, to recover all outstanding rates and charges. This action is taken pursuant to the powers granted to Council under Section 181 of the *Local Government Act 1989*. The objective is to recover the monies owed.

**Item 9.11 (cont'd)**

**DECLARATIONS OF INTEREST**

**Cr Okotel declared a Conflict of Interest in this item under s78B of the Local Government Act, an indirect interest, conflicting duties as residents may seek advice from her employer.**

**9.19PM Cr Okotel left the Chamber.**

**Crs Lipshutz/Hyams**

**That the recommendation in the report be adopted.**

**The MOTION was put and CARRIED unanimously.**

**9.26PM Cr Okotel returned to the Chamber.**

**Item 9.12**

**GLEN EIRA CITY COUNCIL  
FINANCIAL REPORT  
FOR THE PERIOD ENDING 31 JANUARY 2015**

**File No:**  
**Enquiries: Peter Swabey**  
**Chief Financial Officer**

**1. Proposal**

To receive the Financial Report for the period ending 31 January 2015.

**2. Corporate Goal****Theme 4: Governance**

*To deliver strong local leadership and governance in an open and responsible manner in the best interests of the community.*

**Key Points**

- The positive operating result year to date is higher than was anticipated when the annual budget was set.
- The balance sheet position is sound.
- The cash position is sound.

**3. Liquidity**

Over the last few years, Council has fully utilised cash reserves by investing heavily in capital works projects. It is forecasted that Council's adjusted liquidity ratio (i.e. the level of current assets the Council has available to meet its current liabilities which are likely to fall due in the next 12 months) will remain above 1. This ratio has been adjusted for residential aged care deposits. This reflects a need for prudence with cash-flows (refer to page 17).

**4. Contents****Page**

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▪ Capital Works Program.....	20
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**5. Recommendation**

That the report be received and noted.

**Item 9.12 (cont'd)**

**Crs Lipshutz/Pilling**

**That the recommendation in the report be adopted.**

**9.27PM Cr Sounness left the Chamber.**

**The MOTION was put and CARRIED unanimously.**

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**Glen Eira City Council Financial Report**  
**Executive Summary**  
*for the period ending 31 January 2015*

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**(a) Current Month Budget Result**

At the end of January 2015, the performance against budget from ordinary activities showed a positive variance of \$5.04M due to higher than anticipated revenue of \$2.92M and savings in operating expenditure of \$2.13M (refer to page 14 for details of the variances).

**(b) Current Month Forecast Result**

The forecast result expected for the financial year is an operating surplus of \$12.73M compared with the original adopted *2014-15 Annual Budget* of \$10.2M.

Please note that any surplus from day-to-day operations is used to accelerate capital works projects. Annual budget to forecast movements to date show an increase in operating revenue of \$2.83M, increase in operating expenditure of \$332K and a net decrease in non-operational activities \$32K.

In preparation for the 2015-16 Draft Annual Budget, Council Officers have undertaken a comprehensive review of all business areas for adjustments to the January 2015 forecast. This has resulted in some material timing adjustments to a number of accounts reflected in the updated forecast.

**(c) Open Space Contributions**

**Background**

Open space contributions are levied on multi-unit property developments in order to fund open space. They are currently levied on a sliding scale depending on various factors such as proximity to open space.

**Amendment C120**

Council is proposing to levy all open space contributions at a uniform rate of 5.7% (Amendment C120). This rate has been calculated by a body of work drawing on the *Open Space Strategy* approved by Council on 8 April 2014. If this is implemented, all eligible subdivisions (including non-residential subdivisions) will be charged 5.7% and the levy will not be appealable to VCAT. It will result in more money for open space and payable earlier in the process.

On 25 November 2014, Council considered and adopted the Report of the Independent Panel and adopted Amendment C120. Council has requested the Minister of Planning approve Amendment C120.

The effect of Amendment C120, if it had applied to actual open space contributions from 1 July 2014 to 31 January 2015, would have been to increase revenue for open space by \$659,463 (33.1%), as per the amounts shown in the table below.

Description	Actual Contributions for month of January 2015	Contribution based on 5.7% Rate for the month of January 2015	Actual Contributions Year to Date	Contribution based on 5.7% Rate Year to Date
Open Space Monetary Contribution	\$123,630	\$168,948	\$1,989,669	\$2,649,132
Open Space Land Contribution	\$Nil	\$Nil	\$Nil	\$Nil

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**Glen Eira City Council Financial Report**  
**Executive Summary**  
*for the period ending 31 January 2015*

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**Open Space Reserve**

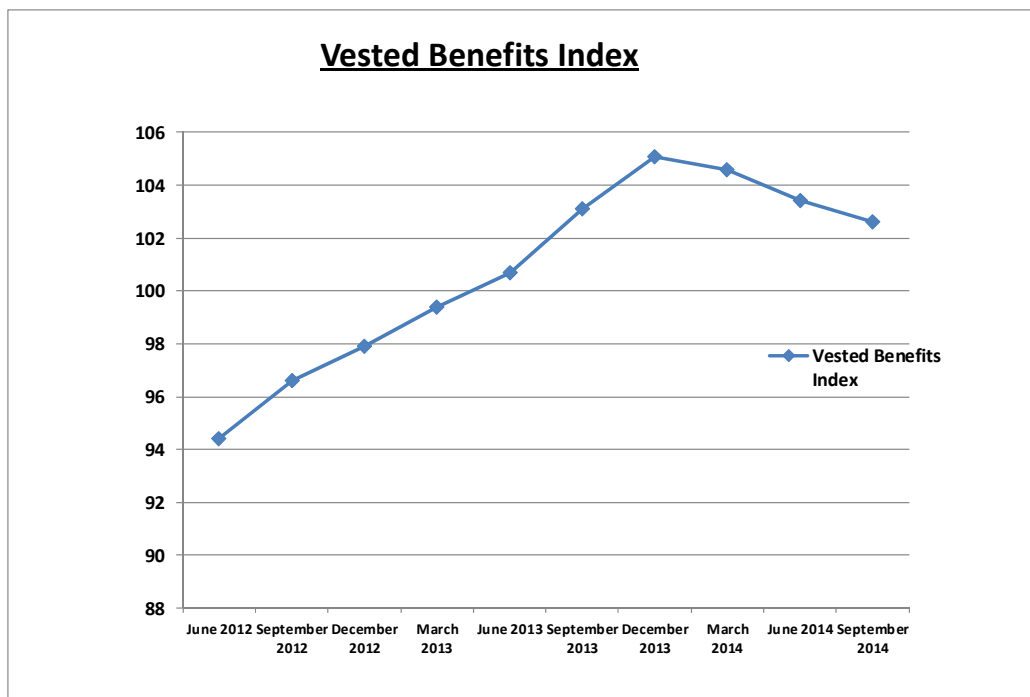
The balance of the Open Space Reserve as at 31 January 2015 is as follows:

Description	Amount
<b>Opening Balance as at 1 July 2014</b>	<b>\$2,482,802</b>
<u>Add:</u> Open Space Contributions received to date	\$1,989,669
<u>Less:</u> Open Space Capital Expenditure:	(\$1,010,989)
<b>Closing Balance as at 31 January 2015</b>	<b>\$3,461,482</b>

*Please note the majority of the Open Space Reserve funds are earmarked to be spent on the Glen Huntly Reservoir Site Redevelopment.*

**(d) Superannuation – Defined Benefits Scheme – Vested Benefits Index ('VBI')**

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms, this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day. For the Plan to be in a satisfactory financial position requires a VBI of 100% or more. Below is the estimated VBI since 30 June 2012:



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**Glen Eira City Council Financial Report**  
**Executive Summary**  
*for the period ending 31 January 2015*

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**(e) Forecast adjustments for January 2015**

**Income from ordinary activities decrease of \$265K**

The unfavorable income forecast movement is mainly due to:

- **User Charges and Other Fees decrease of \$482K** – mainly due to adjustments to GESAC income \$295K and child care centre fees \$158K (utilisation lower than budget).

**Expenditure from ordinary activities increase of \$467K**

The unfavorable expenditure forecast movement is mainly due to:

- **Employee Costs favourable variance of \$700K** mainly due to the timing of staff recruitment.
- **Contractor Payments increase of \$1.04M** mainly due to higher than anticipated expenditure for refuse tip charges \$283K and landfill levy \$133K (based on increase in quantity of garbage collected), hard rubbish collection \$185K (due to increased demand), general contracting works \$183K, watering \$112K and shopping centre maintenance \$60K.

**(f) Capital Works Program**

As at the end of January 2015, total capital works expenditure in 2014-15 is expected to be \$40.41M, represented by:

- New capital projects as per the *2014-15 Annual Budget* \$29.79M
- Capital works funding \$424K
- Carry forward expenditure from the 2013-14 financial year \$7.98M
- Forecast increase year to date \$2.22M.

**Capital Works Forecast Adjustments for January 2015 relate to:**

- Forecast increase of \$35K for Carnegie Pool Redevelopment for concept design, quantity surveyor and community consultation.
- Additional funding of \$108K to accommodate a fourth consulting suite at the GESAC Wellness Centre, creating five treatment spaces. This cost will be offset by additional income.

## FINANCIAL STRATEGY

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils based on analysis of the trends in some key financial indicators. At the Glen Eira Council Audit Committee meeting in August 2012, the Auditor-General stated that the financial indicators were just indicators rather than absolutes.

The following 3 pages explain and present the financial sustainability risks for Councils in 2012-13.

### Risk assessment criteria for financial sustainability indicators

Risk	Underlying result	Liquidity	Indebtedness	Self-financing	Capital replacement	Renewal gap
High	Negative 10% or less  Insufficient revenue is being generated to fund operations and asset renewal.	Equal to or less than 1.0  Insufficient current assets to cover liabilities.	More than 60%  Potentially long-term concern over ability to repay debt levels from own-source revenue.	Less than 10%  Insufficient cash from operations to fund new assets and asset renewal.	Equal to or less than 1.0  Spending on capital works has not kept pace with consumption of assets.	Equal to or less than 0.5  Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10% to zero  A risk of long-term run-down to cash reserves and inability to fund asset renewals.	1.0–1.5  Need for caution with cash flow, as issues could arise with meeting obligations as they fall due.	40–60%  Some concern over the ability to repay debt from own-source revenue.	10–20%  May not be generating sufficient cash from operations to fund new assets.	1.0–1.5  May indicate spending on asset renewal is insufficient.	0.5–1.0  May indicate insufficient spending on renewal of existing assets.
Low	More than zero  Generating surpluses consistently.	More than 1.5  No immediate issues with repaying short-term liabilities as they fall due.	40% or less  No concern over the ability to repay debt from own-source revenue.	20% or more  Generating enough cash from operations to fund assets.	More than 1.5  Low risk of insufficient spending on asset renewal.	More than 1.0  Low risk of insufficient spending on asset base.




Source: Victorian Auditor-General's Office.



**FINANCIAL STRATEGY (continued)**

The overall financial sustainability risk assessment is calculated using the ratings determined for each indicator.




**Overall financial sustainability risk assessment**

	High risk of short-term and immediate sustainability concerns indicated by either: <ul style="list-style-type: none"><li>• <b>red</b> underlying result indicator or</li><li>• <b>red</b> liquidity indicator.</li></ul>
	Medium risk of longer-term sustainability concerns indicated by either: <ul style="list-style-type: none"><li>• <b>red</b> self-financing indicator or</li><li>• <b>red</b> indebtedness indicator or</li><li>• <b>red</b> capital replacement indicator or</li><li>• <b>red</b> renewal gap indicator.</li></ul>
	Low risk of financial sustainability concerns—there are no high-risk indicators.

*Source:* Victorian Auditor-General's Office.

A trend analysis uses actual figures for the previous five years and a trend analysis using forecast figures for the following three years. The sustainability indicators are colour coded in line with the risk assessment criteria. The legend is used in presenting the results of our assessments.

**Legend for financial sustainability tables**

	Downward trend
	No substantial trend
	Upward trend
<i>Source:</i> Victorian Auditor-General's Office.	

## **FINANCIAL STRATEGY (continued)**

### **Financial sustainability risk assessment results 2012–13**

Inner metropolitan councils	Underlying result (%)	Liquidity (ratio)	Indebtedness (%)	Self-financing (%)	Capital replacement (ratio)	Renewal gap (ratio)	Sustainability assessment
Banyule City Council	5.32	2.80	32.82	10.63	1.90	1.55	●
Bayside City Council	8.26	1.86	15.47	23.74	1.51	0.86	●
Boroondara City Council	7.90	1.45	33.01	28.73	2.07	1.78	●
Darebin City Council	5.39	1.80	1.10	9.31	1.21	1.02	●
Glen Eira City Council	8.22	1.17	22.74	23.60	2.33	1.82	●
Hobsons Bay City Council	6.38	1.22	10.10	25.80	1.51	1.32	●
Kingston City Council	7.31	1.66	14.97	25.81	1.66	1.36	●
Maribyrnong City Council	2.01	2.90	6.35	13.11	1.19	1.19	●
Maroondah City Council	3.16	2.60	1.24	17.20	1.28	0.80	●
Melbourne City Council	2.37	1.63	0.76	20.02	1.71	0.88	●
Monash City Council	-3.31	1.05	10.72	7.13	1.18	0.81	●
Moonee Valley City Council	3.56	1.37	12.03	21.81	1.38	1.00	●
Moreland City Council	3.31	1.39	32.49	21.46	1.47	0.97	●
Port Phillip City Council	2.13	1.71	1.52	17.77	1.43	0.77	●
Stonnington City Council	9.92	2.09	2.95	21.36	1.63	1.40	●
Whitehorse City Council	3.76	1.68	1.71	16.70	1.60	1.15	●
Yarra City Council	3.27	0.96	10.98	20.21	1.22	1.14	●
Category average	4.65	1.73	12.41	19.08	1.55	1.17	●
Category risk assessment	Low	Low	Low	Medium	Low	Low	Low

Source: Victorian Auditor-General's Office.

Glen Eira City Council was assessed as having a low sustainability risk in 2012-13.

# **FINANCIAL STRATEGY (continued)**

## **Monthly Report Relative to Financial Strategy**

		Objective	2014-2015 Annual Budget as at 30 June 2015	2014-2015 Forecast	Comment
a.	One of a Council's most important functions is to renew community infrastructure. This involves not only maintaining assets but renewing and improving assets (e.g. enlarging drains, providing for all abilities and genders in community facilities, providing for all-year-round recreation at GESAC). Inner metro Councils need to be spending significantly more than depreciation if they are to achieve this.	New Works: Depreciation  x 125% =  \$24.08m	\$30.21m	\$32.42m	Council adopted a capital works program of \$38.21m (includes \$30.21m of new works and carry forwards from 2013-14 of \$8m).  The forecast of \$32.42m excludes carry forwards from the 2013-14 financial year.
b.	Councils must make surpluses on their recurrent operations in order to have more money for capital expenditure.	Operating Surplus to be achieved.	Surplus  \$10.2m	Surplus  \$12.73m	Council's operating forecast has increased due to better than anticipated income and savings in expenditure items.
c.	Council aims to keep average rates and charges significantly below benchmark Councils and provide a pensioner rate rebate over the State Government's universal rebate. <ul style="list-style-type: none"><li>Average Rates and Charges</li><li>Pensioner Rate Rebate</li></ul>	Council aims to keep average rates and charges significantly below benchmark Councils and the pensioner rate rebate above the State Government's universal rebate.	\$1,474 \$270	No Change	Average rates and charges are well below the average of inner metropolitan Councils (\$215 per assessment less than the average of inner metropolitan Councils). This means that Council charges \$13.1m p.a. less than inner metropolitan municipalities and has \$13.1m p.a. less for upgrading or providing facilities and services. In addition the Council provides one of the highest pensioner rebates in Victoria.*
d.	Operating costs per property should be kept as low as possible in order to generate both operating surpluses and lower Rates.	Council should aim to keep average operating costs below the average benchmark Councils.	\$1,871	No Change	In terms of operational expenditure (excluding depreciation), Glen Eira ranks as spending \$221 less per assessment (\$13.5m) than the average for the Inner Metropolitan grouping.*
e.	Interest on the money borrowed to build GESAC should be paid for by GESAC. <ul style="list-style-type: none"><li>% of GESAC interest costs paid for by GESAC (before depreciation).</li></ul>	100%	100%	100%	Community participation in GESAC has been ahead of expectations.
f.	Liquidity should be managed so as to cover all obligations as and when they fall due.	Liquidity Ratio should be 1.0 or greater.	1.11	1.45	At this point, Council's liquidity ratio is forecast at 1.45.

\* Based on audited financial results from 2012-13.

## **FINANCIAL STRATEGY (continued)**

### **Monthly Report Relative to Auditor General's Indicators**































The Auditor General's indicators are set out on his website ("*Local Government: Results of the 2012-13 Audits*"). This includes the definitions of the indicators, the three categories of risk and the results for all Councils as at 30 June.

	Indicator	Actual 30-Jun-14	Budget 30-Jun-15	Forecast 30-Jun-15	Comment
a.	Liquidity (Adjusted)	1.38	1.11	1.45	Glen Eira's liquidity position is expected to remain between 1.0 and 1.5 in order to maximise renewal of community facilities.
b.	Underlying ( <i>Operating</i> ) Result	10.88%	6.05%	8.23%	A positive result indicates an operating surplus.
c.	Indebtedness	26.22%	29.74%	29.74%	Relates to Council's level on non-current liabilities ( <i>substantially borrowings</i> ) as a percentage of own-source revenue. This is expected to decrease over time.
d.	Self-Financing	23.02%	20.86%	22.42%	Measures the ability to replace assets using cash generated by Council's operations.
e.	Capital Replacement	1.28	2.17	2.43	A measure greater than 1.0 indicates a rate of spending higher than depreciation. Glen Eira has the highest average of all inner metropolitan Councils. Expect this figure to remain as a low risk.
f.	Renewal Gap	1.34	1.67	1.87	Measures the rate of spending on existing assets. Glen Eira has the highest average of all inner metropolitan Councils. Expect this figure to remain as a low risk.
g.	Sustainability Assessment	Green	Green	Green	Low risk ( <i>best available classification</i> ).

## ASSURANCE MAP

The assurance map considers the key risks to Council in achieving its objectives and performance expectations, and the assurance activities which have been conducted over the operation of controls that apply to those risks. The Assurance Map is indicative of the type of activity in place to provide Council Management with comfort that the control environment is operating as intended. A formal review of strategic risks is undertaken annually by Executive. The risks have been identified, assessed and ranked in order of risk exposure to Council. The assurance map will be updated after every formal review and when assurance activities are proposed or undertaken.

Council's Strategic Risks	Risk Rating	Type of Assurance						Previous (2011-2014) and proposed IA activity 2014/15-2016/17, and/or other independent reviews/checks
		Management	External Parties				Internal Audit	
		Management Review / self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	
1. Legislation or Standards – Changes generally	E							Food Safety (2011/12) Statutory Planning (2013/14)
2. Legislation or Standards – Cost shifting	E							
3. Funding – Shortfalls	H							
4. Contracts – consultant errors	H							Tendering (2013/14) Contract Management (2013/14)
5. Insurance – failure to comply with policy	H							
6. Contracts – indemnities beyond insurance coverage	H							Contract Management (2013/14)
7. Contractors - insurances	H							Contract Management (2013/14)
8. Contractors – Council liability for the actions of contractors	H							Contract Management (2013/14) Parks & Open Space Maintenance (2014/15)
9. IT – security compromised	H							IT Sensitive Information (2011/12) IT Security (2012/13, 2014/15) IT General Controls (2015/16) IT Strategy (management) (2013/14)
10. Advice – incorrect advice provided	H							Statutory Planning (2013/14)

Council's Strategic Risks	Risk Rating	Type of Assurance						Previous (2011-2014) and proposed IA activity 2014/15-2016/17, and/or other independent reviews/checks
		Management	External Parties				Internal Audit	
		Management Review / self-assessment	Insurance Coverage	LG Investigations / Compliance Inspectorate	VAGO Performance Audits*	Independent Consultants / External party review	Internal Audit	
11. Infrastructure – serious deficiency	H							Asset Management (2013/14) Parks & Open Space Maintenance (2014/15) Land and Building Revaluation biennial (ongoing)
12. Contracts – wrong authority / process	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
13. Road Management Act / Plan – failure to comply	H							
14. Clayton Landfill – tightening of requirements and fines	H							Clayton Landfill Review (2014/15)
15. Contract Agreements /Partnerships inappropriate relationships entered into	H							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing)
16. Clayton Landfill – permanent site closure	H							Clayton Landfill Review (2014/15)
17. Health & Safety – safe & healthy workplace not maintained	H							SafetyMAP recertification (2013/14) OH&S Review (2015/16)
18. Embezzlement	H							Fraud Review (2013/14) Financial Controls (2014/15) Financial Compliance transaction analysis (ongoing)
19. Public Liability General	M							
20. Power exercised inconsistent with delegation	M							Tendering (2013/14) Contract Management (2013/14) Financial Compliance transaction analysis (ongoing) Fraud review (2013/14) Financial Controls (2014/15)

\* Reviews performed are ad-hoc and Council may or may not be included in selected sampling



Level of coverage provided where not all aspects of the risk may have been addressed by assurance activity.

Please note that the External Audit process is designed to enable the A-G to express an opinion on the annual financial report. The external audit is not a comprehensive audit of all systems and processes and is not designed to uncover all deficiencies, breaches and irregularities in those systems and processes.

**Glen Eira City Council**  
**Income Statement**  
*for period ending 31 January 2015*



	2014-15 Year to Date Actual	2014-15 Year to Date Budget	2014-15 Year to Date Variance	2014-15 Year to Date Variance (%)	2014-15 Last Month Forecast	2014-15 Current Month Forecast	2014-15 Current Month Forecast Movement	2014-15 Annual Budget	2014-15 Budget Forecast Variance	2014-15 Budget Forecast Variance (%)
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's	(%)
<b>REVENUES</b>										
<b>Revenue from Ordinary Activities</b>										
General Rates	76,642	76,613	29	0.0%	76,644	76,642	(1)	76,613	29	0.0%
Supplementary Rates	416	300	116	38.7%	516	516	-	400	116	29.0%
Garbage Charges	13,318	13,286	32	0.2%	13,775	13,826	51	13,728	99	0.7%
Investment Income	913	616	297	48.3%	1,311	1,353	41	1,055	297	28.2%
Grants	12,995	12,491	504	4.0%	21,576	21,606	31	21,152	454	2.1%
User Charges and Other Fees	13,887	13,612	275	2.0%	24,129	23,648	(482)	23,477	171	0.7%
Statutory Fees and Fines	2,678	2,743	(66)	(2.4%)	4,499	4,461	(38)	4,526	(66)	(1.5%)
Other Revenue	3,897	2,169	1,728	79.7%	5,310	5,443	134	3,716	1,728	46.5%
<b>Total Revenue from Ordinary Activities</b>	<b>124,747</b>	<b>121,831</b>	<b>2,915</b>	<b>2.39%</b>	<b>147,760</b>	<b>147,496</b>	<b>(265)</b>	<b>144,668</b>	<b>2,828</b>	<b>2.0%</b>
<b>EXPENSES</b>										
<b>Expenses from Ordinary Activities</b>										
Employee Costs	37,356	38,167	812	2.1%	63,614	62,914	700	63,428	514	0.8%
Training	256	413	156	37.9%	610	591	20	739	149	20.1%
Agency	589	796	207	26.0%	1,257	1,195	62	1,363	169	12.4%
Materials and Consumables	2,976	3,470	494	14.2%	5,664	5,768	(105)	5,912	144	2.4%
Contractor Payments	14,866	14,553	(314)	(2.2%)	25,505	26,548	(1,043)	25,255	(1,293)	(5.1%)
Maintenance	2,949	3,180	231	7.3%	6,007	5,844	163	5,885	41	0.7%
Utility Services	2,078	2,257	179	7.9%	3,465	3,786	(321)	3,611	(175)	(4.8%)
Insurances	679	757	78	10.3%	1,050	1,017	33	1,095	78	7.1%
Other Expenses	2,104	2,307	203	8.8%	3,924	3,884	39	3,982	98	2.5%
Council Donations, Grants and Subsidies	581	712	132	18.5%	892	898	(6)	892	(6)	(0.6%)
Debt Servicing	1,109	1,058	(51)	(4.8%)	2,027	2,037	(10)	1,986	(51)	(2.6%)
<b>Total Expenses from Ordinary Activities</b>	<b>65,543</b>	<b>67,671</b>	<b>2,128</b>	<b>3.1%</b>	<b>114,015</b>	<b>114,482</b>	<b>(467)</b>	<b>114,151</b>	<b>(332)</b>	<b>(0.3%)</b>
<b>Net Result for Reporting Period before non operational activities</b>	<b>59,204</b>	<b>54,160</b>	<b>5,044</b>	<b>9.3%</b>	<b>33,745</b>	<b>33,014</b>	<b>(732)</b>	<b>30,517</b>	<b>2,496</b>	<b>8.2%</b>
<b>NON OPERATIONAL ACTIVITIES</b>										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	1,029	280	749	267.2%	1,269	1,229	(40)	481	749	155.9%
Written Down Value of Assets Sold/Disposed including Cost of Sales	1,028	893	(135)	(15.2%)	1,779	1,666	113	1,531	(135)	(8.9%)
Depreciation and Amortisation	11,819	11,237	(582)	(5.2%)	19,750	19,846	(96)	19,264	(582)	(3.0%)
<b>Net Result for Reporting Period</b>	<b>47,386</b>	<b>42,311</b>	<b>5,075</b>	<b>12.0%</b>	<b>13,486</b>	<b>12,731</b>	<b>(755)</b>	<b>10,203</b>	<b>2,528</b>	<b>24.8%</b>
Key to Variance - Positive figures relate to an increase in revenue and a decrease in expenditure. Negative figures relate to a decrease in revenue and increase in expenditure.										

**Glen Eira City Council**  
**Balance Sheet**  
*for period ending 31 January 2015*



	Actuals 2013-14	Annual Budget 2014-15	Annual Forecast 2014-15	Year to Date Actual 2014-15	Previous Month's Actuals 2014-15
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	38,869	25,793	36,298	42,883	45,699
Trade and Other Receivables	8,707	8,650	8,707	51,464	54,223
Prepayments	472	631	472	385	462
<b>Total Current Assets</b>	<b>48,048</b>	<b>35,075</b>	<b>45,477</b>	<b>94,732</b>	<b>100,385</b>
<b>Non-Current Assets</b>					
Property, Infrastructure, Plant and Equipment	1,690,329	1,349,980	1,709,223	1,692,733	1,693,572
Intangible Assets	794	1,083	794	742	774
Investments in Associates	2,040	3,191	2,040	2,062	2,040
Financial Assets	5	5	5	5	5
<b>Total Non-Current Assets</b>	<b>1,693,168</b>	<b>1,354,259</b>	<b>1,712,062</b>	<b>1,695,542</b>	<b>1,696,390</b>
<b>TOTAL ASSETS</b>	<b>1,741,217</b>	<b>1,389,334</b>	<b>1,757,539</b>	<b>1,790,274</b>	<b>1,796,775</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Trade and Other Payables	11,459	11,318	11,459	12,546	12,699
Trust Funds	22,909	22,369	22,909	23,978	23,887
Provisions	12,141	11,287	12,141	11,859	12,504
Interest-Bearing Liabilities	1,158	1,156	1,158	1,189	1,185
Superannuation — defined benefits call	2,561	-	-	2,609	2,609
<b>Total Current Liabilities</b>	<b>50,228</b>	<b>46,130</b>	<b>47,667</b>	<b>52,182</b>	<b>52,883</b>
<b>Non-Current Liabilities</b>					
Provisions	708	707	708	815	815
Interest-Bearing Liabilities	21,271	21,205	20,271	20,583	20,677
<b>Total Non-Current Liabilities</b>	<b>21,979</b>	<b>21,912</b>	<b>20,979</b>	<b>21,399</b>	<b>21,493</b>
<b>TOTAL LIABILITIES</b>	<b>72,207</b>	<b>68,042</b>	<b>68,646</b>	<b>73,581</b>	<b>74,376</b>
<b>NET ASSETS</b>	<b>1,669,009</b>	<b>1,321,292</b>	<b>1,688,893</b>	<b>1,716,693</b>	<b>1,722,399</b>
<b>Represented by:</b>					
<b>EQUITY</b>					
Accumulated Surplus	865,313	508,982	885,197	915,180	920,885
Reserves	803,696	812,309	803,696	801,513	801,513
<b>TOTAL EQUITY</b>	<b>1,669,009</b>	<b>1,321,292</b>	<b>1,688,893</b>	<b>1,716,693</b>	<b>1,722,399</b>



**Glen Eira City Council**  
**Income Statement by functional activities of the municipality**  
*for period ending 31 January 2015*

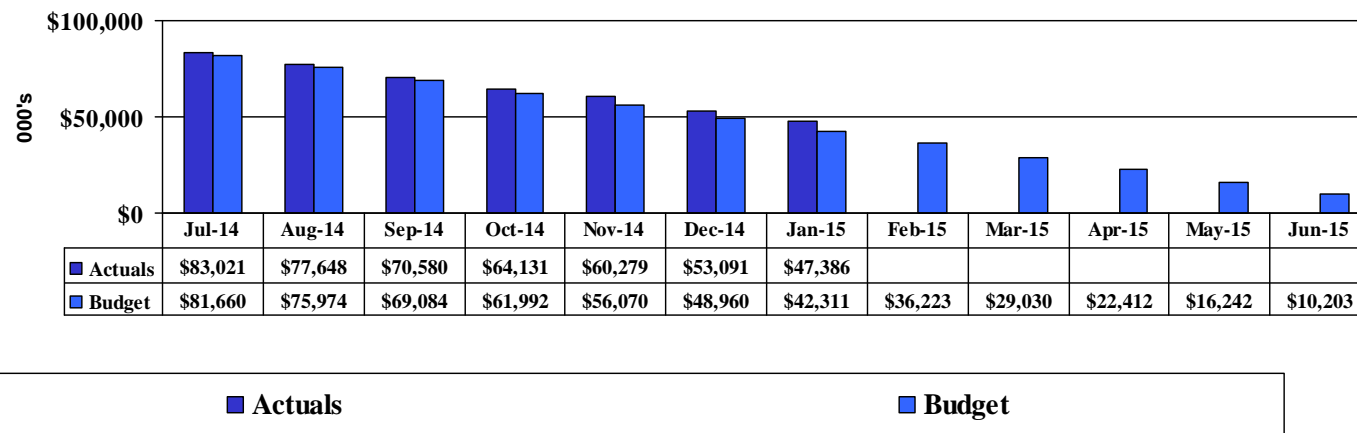


Functional activities	2014-15 Year to Date Revenue	2014-15 Year to Date Expenses	2014-15 Change in Net Assets	2014-15 Annual Forecast	2014-15 Annual Budget	2014-15 Budget Forecast Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Rates	77,058	-	77,058	77,158	77,013	145
Roads, Drains and Building Maintenance	809	(7,692)	(6,883)	(11,261)	(11,026)	(235)
Sustainability	14,194	(7,683)	6,511	1,576	1,555	21
Community Safety	3,841	(5,999)	(2,158)	(3,272)	(3,388)	115
Park Services	20	(4,942)	(4,923)	(8,881)	(8,552)	(330)
Recreation	504	(1,335)	(832)	(1,541)	(1,707)	166
Libraries	927	(2,461)	(1,533)	(3,280)	(3,479)	199
Community Care	4,813	(5,167)	(354)	(785)	(1,033)	248
Family and Community Services	3,292	(5,470)	(2,177)	(4,245)	(4,487)	241
Cultural Services	51	(628)	(577)	(1,049)	(965)	(84)
Debt Servicing	-	(1,096)	(1,096)	(2,014)	(1,962)	(52)
Residential Aged Care	6,704	(7,831)	(1,126)	(2,046)	(2,193)	147
Proceeds, Depreciation/Amortisation, Written Down Value	1,029	(12,847)	(11,818)	(20,282)	(20,314)	32
Customer Service and Council Governance	2	(2,824)	(2,822)	(5,305)	(5,762)	457
Community Information	2	(654)	(652)	(1,504)	(1,572)	67
Corporate Counsel	5	(1,086)	(1,082)	(1,685)	(1,691)	6
Business Development	15	(299)	(283)	(566)	(599)	33
Financial Services	2,925	(5,109)	(2,184)	(4,551)	(5,136)	584
Capital Subsidies	305	-	305	315	363	(48)
Public Open Space Levies	1,990	-	1,990	2,906	2,200	706
Glen Eira Sports and Aquatic Centre (GESAC)	7,290	(5,266)	2,023	3,046	2,937	109
<b>Net Result for the Reporting Period</b>	<b>125,776</b>	<b>(78,390)</b>	<b>47,386</b>	<b>12,731</b>	<b>10,203</b>	<b>2,528</b>
Brackets denote net cost to Council						

# Glen Eira City Council

## Financial Performance

### Cumulative for the period ending 31 January 2015



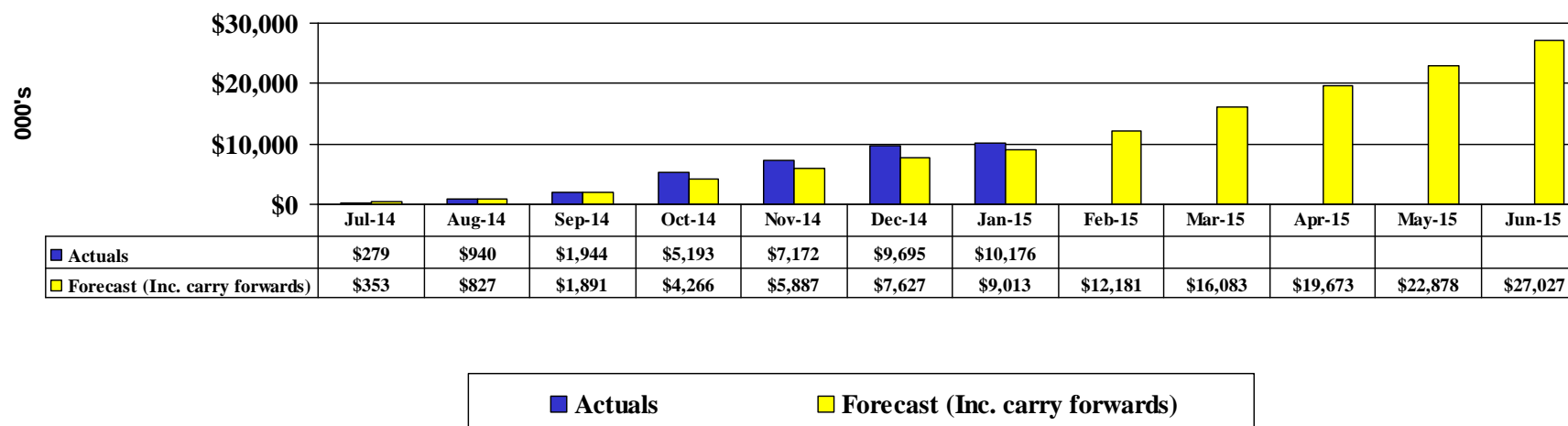
The January 2015 year to date financial performance was \$5.08M better than the year to date budget mainly due to:

- Better than anticipated income received for Other Revenue \$1.73M (including carbon tax refund of \$876K and Open Space Contributions \$706K), Government Grants \$504K, User Charges and Other Fees \$275K and Supplementary Rates \$116K.
- Higher than expected Interest on Investments \$297K.
- Favourable variances in expenditure items including: Employee Costs \$812K, Materials and Consumables \$494K, Maintenance \$231K, Agency \$207K, Other Expenses \$203K, Utility Services \$179K, Training \$156K, Council Donations, Grants and Subsidies \$132K and Insurances \$78K.
- Unfavourable variance in Contractor Payments \$314K and Statutory Fees and Fines \$66K.



# Glen Eira City Council

## Capital Expenditure *(excluding Major Projects)* for the period ending 31 January 2015



Council's capital expenditure excluding major projects is ahead forecast by \$1.16M mainly due to earlier than anticipated expenditure in Drainage Improvements \$1.09M, Road Rehabilitation \$551K, Local Road Resurfacing \$429K and Vehicle Replacement \$286K.

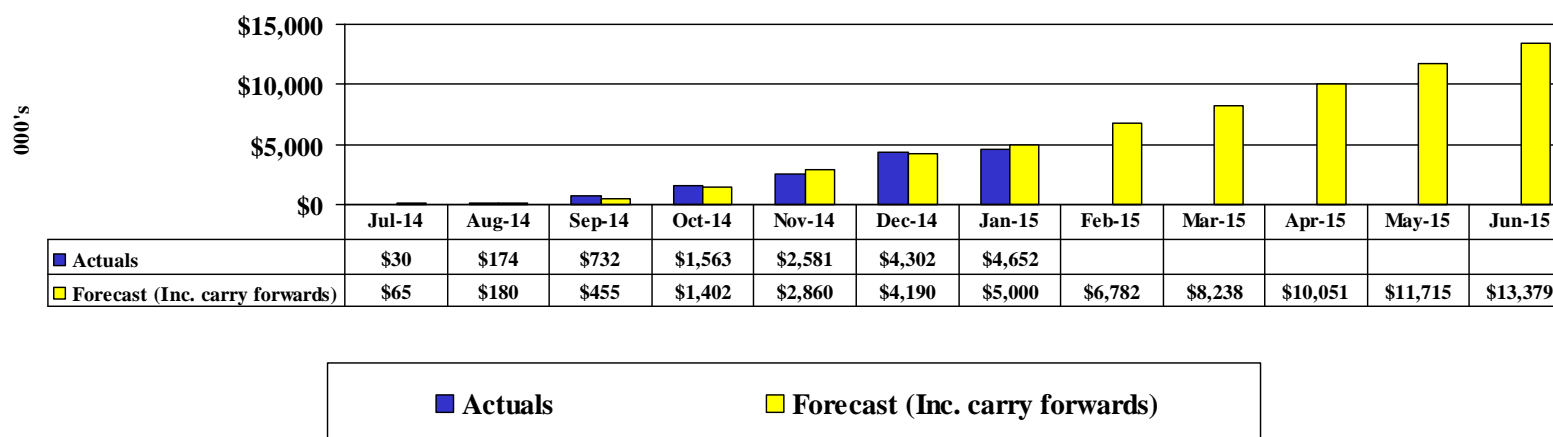
Offsetting this is later than anticipated expenditure on GESAC Furniture and Equipment \$235K, Recreation \$210K, Information Systems \$188K and Footpath Replacements \$185K.



# Glen Eira City Council

## Capital Expenditure *(Major Projects)*

### for the period ending 31 January 2015

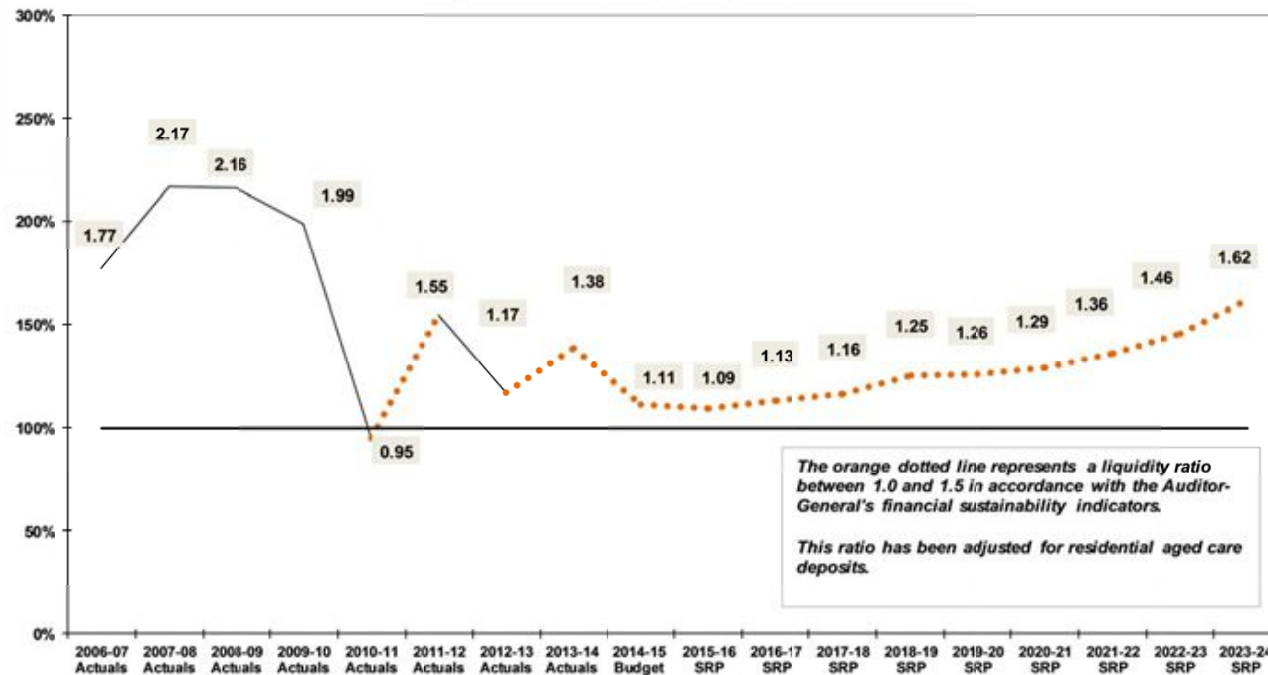


Council's capital expenditure on major projects is behind forecast by \$348K mainly due to Open Space Strategy Initiatives.

# Glen Eira City Council

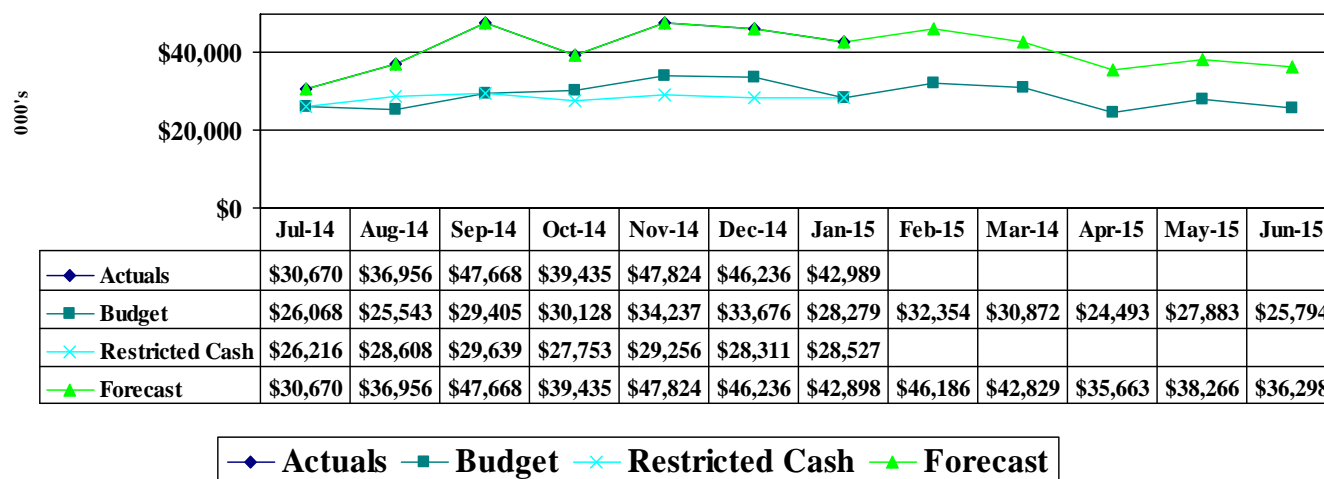
## Liquidity Management

### Adjusted Working Capital Ratio



Over the last few years, Council has invested heavily in its capital works program by fully utilising cash reserves. Council has fully borrowed \$25m to fund the construction of the Glen Eira Sports and Aquatic Centre (GESAC). Council will continue to have a large investment in capital works projects. The adjusted working capital ratio above expresses the level of current assets the Council has available to meet its current liabilities. This ratio has been adjusted for residential aged care deposits. Council's long-term forecast has the adjusted liquidity ratio remaining around 1 or 100% for the remainder of this Council term and into the next. This means careful monitoring of the cash flow position to ensure current liabilities are adequately covered and that unanticipated or unbudgeted capital or operating expenses are avoided. As at end of January 2015, the Adjusted Working Capital Ratio is 2.64.

## Glen Eira City Council Cash Balances For the period ending 31 January 2015

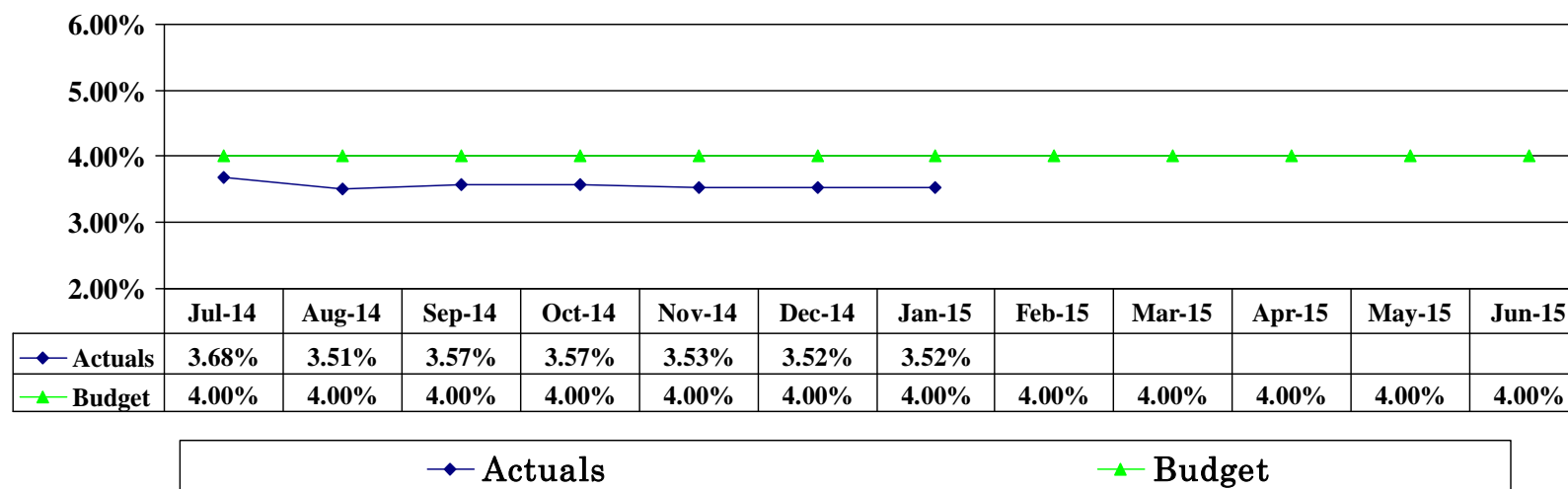


Council's year to date cash balance of \$42.99M is higher than budget for the current month. Council's forecast position to June 2015 of \$36.3M has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.

Council has cash assets that are subject to restrictions. Restricted funds as at 31 January 2015 include: Residential Aged Care Deposits of \$20.41M, Trust Funds and Deposits \$3.57M (including asset protection permits), Open Space Reserve \$3.46M and Fire Services Property Levy \$1.09M.

# Glen Eira City Council

## Actual Interest Rate vs Budget Interest Rate for the period ending 31 January 2015



Council achieved a slightly lower return of 3.52% against the budget of 4.00%.

Glen Eira City Council  
Capital Works Program Expenditure  
for period ending 31 January 2015



Description	2014-15 Carry Forwards from 2013- 14	2014-15 Adopted Annual Capital Budget	2014-15 Capital Grant Funding	2014-15 Budget Plus 2013-14 Carry Forward	2014-15 YTD Work In Progress	2014-15 YTD Forecast	2014-15 YTD Variance	2014-15 Annual Forecast Projected end of June 2015 expenditure	2014-15 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>CAPITAL WORKS: MUST DO</b>									
INFORMATION SYSTEMS	708,000	887,900	-	1,595,900	856,849	1,045,000	(188,151)	1,595,900	-
VEHICLE REPLACEMENT	-	1,698,000	-	1,698,000	712,400	425,966	286,434	1,698,000	-
ROAD REHABILITATION-CAPITAL	-	3,553,000	-	3,553,000	836,033	284,500	551,533	3,553,000	-
DRAINAGE IMPROVEMENTS	-	3,500,000	-	3,500,000	1,370,657	275,000	1,095,657	3,500,000	-
LOCAL ROAD RESURFACING	-	1,150,000	-	1,150,000	1,196,934	768,000	428,934	1,150,000	-
FOOTPATH REPLACEMENT	-	1,725,000	-	1,725,000	821,388	1,006,250	(184,862)	1,725,000	-
KERB AND CHANNEL REPLACEMENT PROGRAM	-	160,000	-	160,000	69,386	93,800	(24,414)	160,000	-
RIGHT OF WAY RENEWAL PROGRAM	-	240,000	-	240,000	230,799	218,000	12,799	240,000	-
TRAFFIC SIGNAL RENEWAL PROGRAM	-	250,000	-	250,000	47,344	-	47,344	250,000	-
LATM REPLACEMENT	-	221,000	-	221,000	4,560	80,000	(75,440)	221,000	-
CAR PARK REHABILITATION	48,000	305,000	-	351,000	31,994	-	31,994	366,000	15,000
ROADS TO RECOVERY	-	-	288,000	288,000	152,019	-	152,019	288,000	-
<b>TOTAL MUST DO</b>	<b>754,000</b>	<b>13,689,900</b>	<b>288,000</b>	<b>14,731,900</b>	<b>6,330,363</b>	<b>4,196,516</b>	<b>2,133,847</b>	<b>14,746,900</b>	<b>15,000</b>
<b>CAPITAL WORKS: ROLLING ANNUAL</b>									
HEATING, VENTILATION AND COOLING SYSTEMS RENEWAL PROGRAM	-	25,000	-	25,000	23,830	30,980	(7,150)	30,980	5,980
BUILDING IMPROVEMENTS	-	567,000	-	567,000	157,216	153,200	4,016	557,000	(13,000)
BATHROOM RENEWAL	-	40,000	-	40,000	-	20,000	(20,000)	40,000	-
KITCHEN UPGRADES	-	24,000	-	24,000	24,325	16,000	8,325	65,000	41,000
PLANT RENEWAL	-	22,000	-	22,000	20,020	22,000	(1,980)	22,000	-
ROOF REPLACEMENT	19,000	130,000	-	149,000	40,466	84,000	(43,534)	149,000	-
SHOPPING CENTRE CARPARK IMPROVEMENTS	119,000	550,000	-	669,000	102,833	215,000	(112,167)	669,000	-
TRAFFIC ENGINEERING	22,000	926,000	-	948,000	297,110	88,000	209,110	948,000	-
LIBRARY BOOKS	-	725,334	61,123	786,457	452,222	497,490	(45,268)	786,457	-
BUILDING PAINTING PROGRAM	-	123,000	-	123,000	34,732	61,500	(26,768)	77,000	(46,000)
RECREATION	159,413	250,000	-	409,413	98,613	80,000	18,613	409,413	-
POOL REFURBISHMENT	-	150,000	-	150,000	112,681	150,000	(37,319)	185,000	35,000
BICYCLE STRATEGY	97,000	150,000	-	247,000	32,775	76,000	(43,225)	247,000	-
UPGRADE AND REPLACE AGED PARK FURNITURE	-	444,500	-	444,500	149,699	314,000	(164,301)	444,500	-
SPORTS GROUND LIGHTING	-	192,000	-	192,000	-	83,000	(83,000)	192,000	-
DROUGHT TOLERANT GRASS	-	500,000	-	500,000	-	-	-	500,000	-
SAFETY SAILS	-	60,000	-	60,000	64,445	60,000	4,445	60,000	-
PARK PATHWAY LIGHTING	-	30,000	-	30,000	-	-	-	30,000	-
SMALL PARK LANDSCAPING	-	195,000	-	195,000	197,290	195,000	2,290	195,000	-
<b>TOTAL ROLLING ANNUAL</b>	<b>416,413</b>	<b>5,103,834</b>	<b>61,123</b>	<b>5,581,370</b>	<b>1,808,257</b>	<b>2,146,170</b>	<b>(337,913)</b>	<b>5,607,350</b>	<b>25,980</b>

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Glen Eira City Council Capital Works Program Expenditure for period ending 31 January 2015 (continued)									
Description	2014-15 Carry Forwards from 2013- 14	2014-15 Adopted Annual Capital Budget	2014-15 Capital Grant Funding	2014-15 Budget Plus 2013-14 Carry Forward	2014-15 YTD Work In Progress	2014-15 YTD Forecast	2014-15 YTD Variance	2014-15 Annual Forecast Projected end of June 2015 expenditure	2014-15 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
<b>CAPITAL WORKS- MAJOR PROJECTS</b>									
PAVILION UPGRADE (CENTENARY PARK)	600,000	1,350,000	50,000	2,000,000	528,407	770,000	(241,593)	2,900,000	-
PAVILION UPGRADE (DUNCAN MACKINNON)	4,972,853	1,900,000	-	6,872,853	2,696,836	2,762,483	(65,647)	6,872,893	-
CENTENARY PARK CAR PARK CONSTRUCTION	-	575,000	25,000	600,000	-	-	-	600,000	-
OPEN SPACE INITIATIVES	-	1,120,000	-	1,120,000	525,485	900,000	(374,515)	1,120,000	-
ELSTERNWICK PLAZA LANDSCAPE IMPROVEMENTS	236,220	350,000	-	586,220	11,840	-	11,840	586,220	-
BOORAN ROAD RESERVOIR COMMUNITY CONSULTATION AND MASTER PLAN DEVELOPMENT	-	200,000	-	200,000	889,643	568,000	321,643	2,200,000	2,000,000
	<b>5,809,113</b>	<b>5,495,000</b>	<b>75,000</b>	<b>11,379,113</b>	<b>4,652,211</b>	<b>5,000,483</b>	<b>(348,272)</b>	<b>13,379,113</b>	<b>2,000,000</b>
<b>SHORT TERM PROJECTS</b>									
FURNITURE & FITTINGS	-	50,000	-	50,000	-	-	-	50,000	-
INFORMATION SYSTEMS	8,000	249,560	-	257,560	51,405	132,500	(81,095)	257,560	-
HEATING, VENTILATION AND COOLING SYSTEMS RENEWAL PROGRAM	-	250,000	-	250,000	73,900	62,500	11,400	250,000	-
BUILDING IMPROVEMENTS	65,000	902,000	-	967,000	333,743	334,000	(257)	1,119,000	152,000
UPGRADE AUDIO & VISUAL EQUIPMENT	-	19,688	-	19,688	21,873	19,688	2,185	19,688	-
REFURBISHMENT OF ILUs	67,000	100,000	-	167,000	127,621	148,500	(20,879)	167,000	-
CONTRACT MANAGEMENT SOFTWARE	8,000	-	-	8,000	-	8,000	(8,000)	8,000	-
SECURITY AND CCTV	-	40,000	-	40,000	-	-	-	40,000	-
FURNITURE, FITTINGS & EQUIPMENT - ADASS	-	-	-	-	34,975	33,045	1,930	33,045	33,045
GREENWASTE BIN ROLLOUT	-	827,000	-	827,000	687,584	722,762	(35,178)	827,000	-
LIBRARY FAST TRACK CUSTOMER SERVICE	-	615,661	-	615,661	73,432	59,161	14,271	615,661	-
CAULFIELD PARK CONSERVATORY	68,000	-	-	68,000	-	-	-	68,000	-
RECREATION	203,000	884,000	-	1,087,000	320,414	531,000	(210,586)	968,000	(119,000)
GESAC FURNITURE & EQUIPMENT	583,000	903,320	-	1,486,320	19,422	254,000	(234,578)	1,594,320	108,000
PAKS MINOR CAPITAL WORKS	-	275,000	-	275,000	80,146	135,000	(54,854)	275,000	-
PUBLIC HALL FURNITURE	-	10,400	-	10,400	-	-	-	10,400	-
PLINTH CURBING	-	80,000	-	80,000	5,100	-	5,100	80,000	-
BIN ENCLOSURES	-	17,000	-	17,000	17,458	17,000	458	17,000	-
RESIDENTIAL AGED CARE & STORAGE IMPROVEMENTS	-	246,000	-	246,000	190,588	186,000	4,588	246,000	-
FURNITURE AND EQUIPMENT - MCH OFFICES	-	27,100	-	27,100	-	27,100	(27,100)	27,100	-
<b>TOTAL SHORT TERM PROJECTS</b>	<b>1,002,000</b>	<b>5,496,729</b>	<b>-</b>	<b>6,498,729</b>	<b>2,037,661</b>	<b>2,670,256</b>	<b>(632,595)</b>	<b>6,672,774</b>	<b>174,045</b>
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	<b>7,981,526</b>	<b>29,785,463</b>	<b>424,123</b>	<b>38,191,112</b>	<b>14,828,492</b>	<b>14,013,425</b>	<b>815,067</b>	<b>40,406,137</b>	<b>2,215,025</b>
<b>2014-15 Capital Works Reconciliation for period ending 31 January 2015</b>									
Capital Works Carried Forwards from the 2013-14 financial year			\$	7,981,526					
Annual Budget 2014-15			\$	29,785,463					
Capital Grant Funding 2014-15			\$	424,123					
<b>Total 2014-15 Annual Budget including Capital Grants and Carried Forward Projects</b>			<b>\$</b>	<b>38,191,112</b>					
<b>Monthly Forecast Movements:</b>									
Jul 2014	33,045		Oct 2014	2,000,000	Jan 2015	143,000	Apr 2015		
Aug 2014	-		Nov 2014	38,980	Feb 2015		May 2015		
Sep 2014	-		Dec 2014	-	Mar 2015		Jun 2015		
<b>Closing Capital Balance</b>									<b>40,406,137</b>

Glen Eira City Council

Outstanding Debtors

for period ending 31 January 2015



OUTSTANDING (NON-RATE) DEBTOR REPORT (\$'000)

Debtors	Current 0-30 days	31-60 days	61-90 days	90 + days	Total Debtors	Provision for Doubtful Debtors	Net Debt Outstanding
<b>General Debtors</b>							
Finance and Valuations	-	-	-	-	-	-	-
Buildings and Facilities	13	3	2	-	18	-	18
Planning and Transport	97	8	-	2	107	1	107
Community Relations	59	48	46	28	181	7	174
Arts and Cultural Services	3	-	-	-	3	-	3
Recreation	150	38	5	-	193	-	193
Community Services	24	2	18	-	44	-	44
Child Care Centres	-	6	2	8	16	2	14
Residential Aged Care	120	14	13	4	151	1	150
Home and Community Care	87	9	3	-	99	-	99
Assets and Facilities	-	-	-	-	-	-	-
<b>General Debtors Total</b>	<b>553</b>	<b>128</b>	<b>89</b>	<b>42</b>	<b>812</b>	<b>11</b>	<b>802</b>
<b>Other Debtors</b>	<b>Current 0-3 months</b>	<b>4-6 months</b>	<b>7-12 Months</b>	<b>12 Months +</b>	<b>Total Debtors</b>	<b>Provision for Doubtful Debtors</b>	<b>Net Debt Outstanding</b>
Parking Infringements - Council	541	109	57	22	730	73	657
Parking Infringements - PERIN	-	80	120	1,197	1,397	1,258	140
<b>Other Debtors Total</b>	<b>541</b>	<b>190</b>	<b>178</b>	<b>1,219</b>	<b>2,128</b>	<b>1,331</b>	<b>797</b>
<b>Total Debtors</b>	<b>1,094</b>	<b>318</b>	<b>267</b>	<b>1,261</b>	<b>2,940</b>	<b>5,082</b>	<b>1,598</b>

Comments

Community Relations

The majority of the \$28K in 90+ days is under investigation.

Parking Debtors

Council's Parking Debtors for the current period comprise of :

	<b>\$,000</b>
Collection by Council	730
Collection by PERIN Court	1,397
<b>Total Parking Debtors</b>	<b>\$ 2,128</b>

Rate Debtors

Instalment	2014-2015 Opening Balance \$'000	2014-2015 Year to date \$'000
Arrears Brought Forward	4,809	4,809
2014-15 Rates & Garbage Generated	90,671	90,071
2014-15 Fire Services Property Levy	11,242	11,242
<b>Total Rates &amp; Charges</b>	<b>106,122</b>	<b>106,122</b>
<b>Adjustments:</b>		
Glen Eira Pension Rebate	(493)	(510)
State Government Rebate	(1,654)	(1,711)
Fire Services Property Levy Rebate	(398)	(411)
Receipts	-	(56,677)
Interest	-	251
Supplementary Valuations	-	524
Adjustments	-	1
<b>Total Adjustments</b>	<b>(2,545)</b>	<b>(58,533)</b>
<b>Rates &amp; Charges Balance at Month End</b>	<b>103,577</b>	<b>47,589</b>

**Glen Eira City Council**  
**Financial Ratios (Performance Indicators)**  
for period ending 31 January 2015



Financial Ratios (performance indicators)	January 2014-15 (%)	January 2014-15 Ratio	January 2013-14 (%)	January 2013-14 Ratio
<b>(1) Rates/Total Revenue</b> (To identify Council's dependence on non-rate income)				
General & Supplementary Rates	61.77 %	0.62 :1	61.06 %	0.61 :1
Total Revenue				
(The level of Council's reliance on Rate Revenue is determined by assessing rate revenue as a proportion of the Total Revenue of Council)				
<b>(2) Garbage Charge/Total Revenue</b> (To identify Council's dependence on Garbage Charges)				
Garbage Charge	10.68 %	0.11 :1	11.89 %	0.12 :1
Total Revenue				
<b>(3) Interest Received</b> (To identify Council's dependence on Interest Received)				
Interest Received	0.73 %	0.01 :1	0.72 %	0.01 :1
Total Revenue				
<b>(4) Grants &amp; Subsidies/Total Revenue</b> (To identify Council's dependence on Grants & Subsidies)				
Grants & Subsidies	10.42 %	0.10 :1	9.60 %	0.10 :1
Total Revenue				
<b>(5) User Charges &amp; Other Fees/Total Revenue</b> (To identify Council's dependence on User Charges & Other Fees)				
User Charges & Other Fees	11.13 %	0.11 :1	10.97 %	0.11 :1
Total Revenue				
<b>(6) Statutory Fees &amp; Fines/Total Revenue</b> (To identify Council's dependence on Statutory Fees & Fines)				
Statutory Fees & Fines	2.15 %	0.02 :1	2.72 %	0.03 :1
Total Revenue				
<b>(7) Other Revenue/Total Revenue</b> (To identify Council's dependence on Other Revenue)				
Other Revenue	3.12 %	0.03 :1	3.05 %	0.03 :1
Total Revenue				
<b>(8) Accounts Receivable Turnover (days)</b> (To identify the number of days on average it takes for a debtor to pay)				
Average Debtors	37 days	0.37 :1	52 days	0.52 :1
Average Credit Sales				

10. **URGENT BUSINESS** – Nil.

11. **ORDINARY BUSINESS**

11.1 Requests for reports from Officers

(a) Crs Lobo/Delahunty

That a report be prepared outlining the number of new dwellings approved in the General Residential Zones and Residential Growth Zones. This report also to include the number of dwellings pending approval since they were created by the previous government. That the report show this information broken down by location. That the report also show a comparison to a previous relevant period.

The MOTION was put and CARRIED unanimously.

11.2 Right of reply – Nil.

11.3 Councillor questions – Nil.

11.4 Public questions to Council

**From:** James Walker  
**Subject:** Memorial Park

- a. How many trees were removed from Memorial Park Reserve during the recent park renovation, and*
- b. How many indigenous trees, shrubs and ground-covers were planted in Memorial Park during this makeover?*
- c. What was the cost of transporting and planting the palm trees in this park and where did the palms come from?"*

The Mayor read Council's response. He said:

- a. "33 trees that were assessed as poor or average condition were removed.
- b. No indigenous species were planted as part of this project. A selection of exotic and native species including 29 new trees, 324 shrubs & 474 ground cover grasses were planted
- c. \$39,200, the new Palms originated from Queensland "

**9.36PM Cr Sounness returned to the Chamber.**

**From:** Jim Walker  
**Subject:** Glen Huntly Park

*“There are works currently underway in Glen Huntly Park to construct a new entrance road at the southern end. What is the purpose of this project and is it part of a larger plan? If so, what is the plan?”*

The Mayor read Council’s response. He said:

“These works form stage 1 of a larger plan to reconstruct the whole of existing car park to bring it up to current standards, thus improving safety.

Works have been staged to reduce the impact on users. By reconstructing the access way first, remaining sections of the existing car park will be able to stay in operation during the next stages of work.

Access to Council’s free mulch facility will be much improved.”

**12. CONSIDERATION OF CONFIDENTIAL ITEMS**

**Crs Delahunty/Lipshutz**

**That the meeting be now closed to members of the public under Section 89(2) of the Local Government Act 1989 in order to consider:**

- 12.1 under s89 (2)(d) “contractual” which relates to a post evaluation report on Council-approved, capital works construction contracts from July 2014 to December 2014**
- 12.2 under s89 (2)(d) “contractual” which relates the awarding of the contract for the provision of Telecommunications Services**
- 12.3 under s89 (2)(d) “contractual” which relates to the awarding of the contract for Tender number 2015.005. Inspection, Maintenance and Repair of Traffic signals at various locations in the City of Glen Eira.**

<b>Number of tenders received</b>	<b>two</b>
<b>Number of evaluation criteria tenders assessed against</b>	<b>three (3)</b>
<b>Estimated contract value</b>	<b>\$ 220,000 exclusive of GST</b>

**The MOTION was put and CARRIED unanimously.**

**OUTCOME OF CONSIDERATION OF CERTAIN CONFIDENTIAL ITEMS****Item 12.2**

**Crs Lipshutz/Delahuntz**

- I. To appoint Optus Networks Pty Ltd to provide Fixed Line services at a cost of \$239,180 over the life of the contract (2 years);**
- II. To appoint Optus Networks Pty Ltd to provide Mobile Voice and Data services at a cost of \$152,552 over the life of the contract (2 years);**
- III. To appoint Optus Networks Pty Ltd to provide Mobile Phones at a cost of \$82,210 over the life of the contract (2 years);**
- IV. That Council authorises the Chief Executive Officer to advise the Victorian Government and MAV Procurement in writing of the appointment.**
- V. That this resolution be incorporated in the public minutes of this Meeting.**

**The MOTION was put and CARRIED.**

**Item 12.3**

**Crs Lipshutz/Okotel**

- 1. That Council appoints L&M Traffic Signals Pty Ltd, ABN 64 112 594 902 as the contractor under contract number 2015.005 in accordance with the schedule of rates submitted.**
- 2. That the Contract be prepared in accordance with the Conditions of Contract included in the tender.**
- 3. That the Contract be executed in an appropriate manner by affixing of the Council Seal.**
- 4. That this resolution be incorporated in the public minutes of this Meeting.**

**The MOTION was put and CARRIED unanimously.**

**Crs Lipshutz/Hyams**

**That the meeting be resumed in open Council.**

**The MOTION was put and CARRIED unanimously.**

**13. CLOSURE OF MEETING**

The meeting closed at 9.47PM.

CONFIRMED THIS 17 MARCH 2015

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**CHAIRPERSON**