

Instrument of Sub-Delegation by CEO

Glen Eira City Council

Instrument of Sub-Delegation

by

The Chief Executive Officer

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 47(1) of the *Local Government Act 2020*, I, as Chief Executive Officer of Glen Eira City Council –

1. delegate each duty and/or function and/or power respectively described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position respectively described in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Reference	Meaning
SCPE	Senior Construction Project Engineer - Major Proj

4. declare that this Instrument of Sub-Delegation -
 - 4.1 comes into force immediately upon its execution;
 - 4.2 remains in force until varied or revoked;
 - 4.3 is subject to any conditions and limitations set out in paragraph 5, and in the Schedule; and
 - 4.4 must be read in accordance with any guidelines or policies which Council from time to time adopts; and
5. declare that the delegate must not determine the issue, take the action or do the act or thing if:
 - 5.1 the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 5.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy adopted by Council; or
 - 5.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of ss 11(2)(a)-(n) (inclusive) and 47(2) of the *Local Government Act 2020* or otherwise.

This Instrument of Sub-Delegation is dated 6 October 2023 and is made by the Chief Executive Officer under authority of an instrument of delegation authorised by Resolution of Council on 21 March 2023.

Electronically signed



by the Chief Executive Officer of Council

Date: 6 October 2023

Schedule

MISCELLANEOUS ORGANISATIONAL			
Column 1	Column 2	Column 3	Column 4
Provision	Thing Delegated	Delegate	Conditions & Limitations
	Power to authorise the order, release, refund, or return of securities, bank guarantees and bonds.	SCPE	Relating to construction contracts only.