



GLEN EIRA CITY COUNCIL

ORDINARY COUNCIL MEETING

TUESDAY 5 APRIL 2022

AGENDA

**Meeting to be held in the Council Chambers,
corner Hawthorn & Glen Eira Roads, Caulfield
at 7.30pm**

*"The role of a Council is to provide good governance
in its municipal district for the benefit and
wellbeing of the municipal community."*

- S8(1) Local Government Act 2020

Councillors:

The Mayor, Councillor Jim Magee
Councillor Tony Athanasopoulos
Councillor Anne-Marie Cade
Councillor Margaret Esakoff
Councillor Sam Parasol
Councillor Neil Pilling
Councillor Li Zhang
Councillor Simone Zmood
Councillor David Zyngier

Chief Executive Officer: Rebecca McKenzie

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1. ACKNOWLEDGEMENT

Glen Eira City Council Acknowledges the peoples of the Kulin Nation as Traditional Owners and Custodians, and pay our respect to their Elders past, present and emerging. We Acknowledge and uphold their continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

2. APOLOGIES

3. REMINDER TO DECLARE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA

Councillors are reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Section 130(2) of the *Local Government Act 2020* and Rule 60(3) of the Glen Eira City Council Governance Rules. Councillors are now invited to indicate any such conflict of interest.

PROCEDURAL MOTION

That Council:

1. considers the meeting to be adjourned for 10 minutes from the commencement of any technical problem which prevents Council from livestreaming the meeting; and
2. adjourns the meeting in the event livestreaming cannot be resumed within 30 minutes from the commencement of the technical problem which prevents livestreaming on Council's website with the meeting to be reconvened on Wednesday 6 April 2022 at 7.30pm.

4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING OR MEETINGS

Copies of Minutes previously circulated.

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 15 March 2022 be confirmed.

5. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**5.1 PETITION: DERBY CRESCENT CAULFIELD EAST**

A petition containing 63 signatures was submitted to the Council Meeting.

The petition read as follows:

This petition draws to the attention of the Council the need to retain the width of the vegetation reserve along the railway side of Derby Crescent Caulfield East following works by the Level Crossing Removal Project (LXRP).

'We the undersigned residents request that Council advocate as strongly as possible to:

1. The LXRP to retain the width of the vegetation reserve in Derby Crescent so that meaningful shrubs and trees can be planted between the road and the railway, in keeping with the Council's declared Climate Emergency.
2. The LXRP that where the railway is relocated closer to Derby Crescent, the roadway be narrowed to allow the vegetation reserve width to be maintained to allow carbon capture, shade/cooling and biodiversity.
3. The LXRP that possible loss of parking spaces is acceptable as most parking on the railway side of Derby Crescent is by commuters and to priorities the amenity of local residents ahead of commuters.'

RECOMMENDATION

That Council:

1. receives and notes the petition; and
2. refers the petition to the Director Community Assets and Leisure for consideration.

5.2 PETITION: QUEENS AVENUE CAULFIELD EAST

A petition containing 289 signatures was submitted to the Council Meeting.

The petition read as follows:

This petition draws to the attention of the Council the proposed shared bike/pedestrian path on Western side of Queens Avenue, Caulfield East abutting the Caulfield Racecourse as outlined by the Level Crossing Removal Project (LXRP).

'We the undersigned residents request that Council:

1. Advocate as strongly as possible to the LXRP to retain ALL established trees on the western side of Queens Ave abutting Caulfield Racecourse.
2. We note that Glen Eira Council has declared a Climate Emergency. It is imperative that the trees/tree canopy be preserved for carbon capture, shade/cooling, biodiversity & habitat for wildlife & birds.
3. The proposed shared bike/pedestrian path could be built adjacent to existing nature strip by widening the reserve so current trees can be retained.'

RECOMMENDATION

That Council:

1. receives and notes the petition; and
2. refers the petition to the Director Community Assets and Leisure for consideration.

6. REPORTS BY DELEGATES APPOINTED BY COUNCIL TO VARIOUS ORGANISATIONS

7. REPORTS FROM COMMITTEES AND RECORDS OF ASSEMBLY**7.1 Advisory Committees****7.1.1 ADVISORY COMMITTEE MINUTES**

Author: Janice Pouw, Coordinator Councillor Business

Trim No: 22/15811

Attachments: 1. *Communtty Engagement Advisory Committee - 24 February 2022* [↓](#)
2. *Community Grants Advisory Committee - 9 March 2022* [↓](#)

RECOMMENDATION

That the minutes of the Advisory Committee meetings as shown below be received and noted and that the recommendations of these Committees be adopted.

1. Community Engagement Advisory Committee Meeting – 24 February 2022; and
2. Community Grants Advisory Committee Meeting – 9 March 2022.



**Community Engagement Advisory Committee Meeting
Minutes
Thursday 24 February 2022
Meeting via Zoom**

Purpose:

To make recommendations to Council in relation to the ways in which Council consults with residents, ratepayers and other stakeholders in the community to ensure maximum participation, communication and value to the community.

Meeting opened at 6.32pm**1. Present**

Cr Simone Zmood
Cr David Zyngier
Noè Harsel – Community Representative
Ethan Mileikowski – Community Representative
Brad van Delft – Community Representative
Brenna Dempsey – Community Representative
Jacinta Smith – Community Representative
Mark Saunders – Director Community Wellbeing
Sharon Sykes – Manager Community Development
Anna Morath – Team Leader Community Engagement

Apologies

Cr Tony Athanasopoulos
Karyn Siegmann – Community Representative

2. Matters considered:

- i. Appointment of Chair
- ii. Actions from minutes of last meeting
- iii. Community Engagement Strategy 2022-2026
- iv. Reimagining Community Voice
- v. Quarterly Engagement Dashboard October-December 2021
- vi. Glen Eira Housing Strategy engagement
- vii. Meeting dates 2022

i. Appointment of Chair

Cr Zmood was nominated as Chair by Cr Zyngier and this was agreed unanimously.

ii. Actions from minutes of last meeting – Thursday 14 October 2021

- The engagement period for the draft Community Engagement Strategy was extended to the end of January 2022.
- Quarterly reporting has been updated regarding subscribers to Have Your Say and is presented at this meeting.

iii. Community Engagement Strategy 2022-2026

Engagement on the draft Strategy commenced on 24 November 2021 and closed on 28 January 2022.

Throughout the engagement period Council heard from 189 people:

- 159 Community Voice members
- 10 responses to the Have Your Say survey
- 14 members of the Youth Advisory Committee
- 6 participants in the CALD Leaders workshop

Some minor changes were made to the Strategy as a result of the community engagement, which included:

- The Vision has been changed to *“An empowered community who influence the decisions of Council on matters that affect and interest them”*
- Under Strategic Priority One, Priority action *“Use existing community networks to reach a broader audience”* has been changed to *“Use existing community networks to reach a broader and more diverse audience.”*
- Under Strategic Priority Two:
 - *“As valuable members of our community, we believe we have a responsibility to ensure children and young people play an active role in decisions, strategies and projects that influence their lives”* has been changed to *“As valuable members of our community, we believe we have a responsibility to ensure children and young people understand the power of their input, and play an active role in decisions, strategies and projects that influence their lives.”*
 - *“Make the process an authentic partnership by including children and young people in the design, administration and analysis of engagement.”* has been changed to *“Include children and young people in the design, administration and analysis of engagement.”*
 - Priority action: *“Regularly collaborate with existing trusted services, early education qualified staff, and youth officers in engagement design and implementation to ensure material is age appropriate and relevant and uses techniques that engage children and young people.”* has been changed to *“Regularly collaborate with existing trusted services, early education qualified staff, youth officers and young people in engagement design and implementation to ensure material is age appropriate and relevant and uses techniques that engage children and young people”.*
- Under Strategic Priority Three, the outcome *“The community will be given more opportunities to engage with us at times and in ways that suit their lifestyles”* has been changed to: *“The community will be given more opportunities to be heard and to engage with us at times and in ways that suit their lifestyles and preferences”.*

Committee members were invited to provide further feedback to officers by Friday 4 March after which the final Strategy will be presented to Council on 5 April 2022 for endorsement.

iv. Reimagining Community Voice

The Committee was presented with a proposal to reimagine how we use Community Voice. The proposal involves:

- Undertaking an independent recruitment process to increase the membership of

- Community Voice to 1000 members.
- Updating the Terms of Reference to include deliberative engagement activities, focus groups and surveys as the methods of engaging with the group.

The proposal was supported by the Committee, and the following comments were made:

- Consideration should be made to lowering the age of participation to allow young people to join.
- Having a larger panel for Community Voice provides an opportunity to survey a sub-group of the panel for a specific issue.
- Current membership is for residents only, and there is now an opportunity to expand the membership to include people who work or own a business in Glen Eira.
- Maintaining the current high standard of communication and management of Community Voice is integral to its success.

Action: Officers will investigate lowering the age of participation and will begin the process for recruiting new members to Community Voice.
An update on the proposal for a new Community Voice panel will be presented at the next meeting of the Committee.

v. Quarterly Engagement Dashboard October-December 2021

The October-December 2021 dashboard was discussed by the Committee. The updated data for the total number of subscribers for Have Your Say and the eNews was clearer and more meaningful.

vi. Glen Eira Housing Strategy engagement

Following a resolution of Council at its meeting on 22 February 2022, the Committee members will be sent a link to a test page on Have Your Say Glen Eira and invited to:

- Test the functionality of the survey tool, which includes interactive maps and provide feedback on the ease of use and understanding of the information provided.
- Review the frequently asked questions (FAQs) and provide feedback on their clarity and relevance.

Committee members were to be sent a link the following day and requested to provide feedback by Sunday 27 February 2022. Officers will provide a report-back to the Committee about how feedback has been used in the final engagement design.

vii. Meeting dates 2022

The following schedule of meeting dates was provided to the Committee:

- Thursday 28 April 2022
- Thursday 30 June 2022
- Thursday 1 September 2022
- Thursday 24 November 2022

The Committee agreed to meetings starting at 6.30pm and being a combination of face-to-face and via Zoom.

Meeting closed 7.29pm



**COMMUNITY GRANTS ADVISORY COMMITTEE MEETING
Minutes**

**Wednesday 9 March 2022
via Teams**

Purpose:

To support not-for-profit community-based organisations and groups to carry out projects and activities that contribute to the liveability, accessibility, health and safety of Glen Eira.

Aims:

- Strengthen community connections and collaborations;
- Develop an accessible and inclusive community;
- Encourage community initiatives that promote self-sufficiency, innovation and respond to community needs;
- Help strengthen community capacity to plan and implement services;
- Support celebration and participation in community life; and
- Fund projects that deliver meaningful social impact.

Assembly of Councillors Records

Meeting opened at 5:40pm

1. Present

Cr Sam Parasol (Chair)
Cr Li Zhang
Cr Neil Pilling
Mark Saunders – Director Community Wellbeing
Sharon Sykes – Manager Community Development
Ana Tsaganos – Team Leader Community Development

2. Declarations of Conflicts of Interest

No conflicts of interest were declared by the Committee members.

3. Matters considered:

- i. Committee request for additional information
- ii. Facility Hire Grants
- iii. Small Grants
- iv. Seniors Citizens Groups' Grants
- v. Variation and/or Extensions 2020-2021 Community Grants
- vi. Other Business

I. Committee Request for further information**• Funding Agreements**

Officers provided information about Council's Funding Agreements at the request of the Committee.

These agreements are with the following organisations:

- Caulfield South Community House
- Godfrey Street Community House
- Moongala Community House
- Glen Eira Adult Learning Centre
- Peninsula Community Legal Centre
- Community Information and Support Glen Eira
- Glen Eira Kindergarten Association

II. Facility Hire Grants**• National Council of Jewish Women of Australia (Vic)**

The National Council of Jewish Women of Australia (Vic) submitted a Facility Hire grant application to cover the cost of hiring the Caulfield Cup Room on 8 March, 15 March, 22 March, 29 March and 5 April 2022 at a cost of \$1,830. The facility will be used to provide training for Caring Mum volunteers.

This project aligns with the aims of the Facility Hire Grant program.

Recommendation: **The Committee recommends that Council funds a Facility Hire Grant of \$1,830 for National Council of Jewish Women of Australia (Vic) to run training sessions for the Caring Mums program in the Caulfield Cup room over five sessions in March and April 2022.**

Moved: **Cr. Neil Pilling**
Seconded: **Cr. Li Zhang**
Motion Passed Unanimously

• Glen Eira Cheltenham Art Group

Glen Eira Cheltenham Art Group submitted a Facility Hire grant application to cover the cost of hiring half the Glen Eira Council Gallery from 4 April to 1 May 2022 at a cost of \$500. The facility will be used to hold the group's annual Art Exhibition 'DiversArty'.

This project aligns with the aims of the Facility Hire Grant program.

Recommendation: **The Committee recommends that Council funds a Facility Hire Grant of \$500 for Glen Eira Cheltenham Art Group to hold an Art Exhibition 'DiversArty' in the Glen Eira Council Art Gallery from 4 April to 1 May 2022.**

Moved: **Cr. Neil Pilling**
Seconded: **Cr. Li Zhang**
Motion Passed Unanimously

• The Torch

The Torch submitted a Facility Hire Grant application to cover the cost of hiring the Glen Eira Council Gallery from 2 to 29 May 2022 at a cost of \$6,065. The

group is not eligible for the community group reduced rate for the hire of the gallery. The facility will be used to hold the annual art exhibition 'Confined 13'.

This project aligns with the aims of the Facility Hire Grant program.

Recommendation: **The Committee recommends that Council funds a Facility Hire Grant of \$6,065 for The Torch to hold an Art Exhibition 'Confined 13' in the Glen Eira Council Art Gallery from 2 to 29 May 2022.**

Moved: **Cr. Neil Pilling**
Seconded: **Cr. Li Zhang**
Motion Passed Unanimously

III. Small Grants Program 2021-2022

- National Council of Jewish Women Australia (Victoria) Inc**

National Council of Jewish Women Australia (Victoria) submitted a Small Grant application of \$1,000 to contribute to its 'Seniors Connect Program' to purchase food for the sharing of a meal. This existing program will recommence in March following easing of Covid restrictions. Approximately 20 members meet weekly to play games, participate in exercise classes and entertainment and share a meal together.

This project does not align with the Small Grants Program Guidelines which are to respond quickly to the needs of groups, including urgent and unexpected events, matching funding from other sources and trying new ideas and activities. This program is an existing program that has provided the same activities in its current form including the sharing of meals.

Recommendation: **The Committee recommends that Council does not fund a Small Grant of \$1,000 to support NCJW (Victoria) Community Services Inc project of shared meals for their *Seniors Connect Program* as the project does not align with the Small Grant Program guidelines.**

Moved: **Cr. Neil Pilling**
Seconded: **Cr. Sam Parasol**
Motion Passed Unanimously

IV. Seniors Citizens Groups' Grants

Council has 33 senior citizens groups operating out of five Senior Citizens Centres and Carnegie Library Boyd Rooms. Senior Citizens groups have submitted their *Centre Allocations and Grants Application* for 2022. Allocation for use of the rooms is provided for a calendar year (2022).

The level of membership for each senior citizen group, planned service and level of activity have been considered when recommending grants for 2021-2022. The recommended grants for Senior Citizens Groups total \$85,304 and are detailed below.

Club	Centre	Recommended Grant 2021-2022
Bentleigh Chinese Community Association	Bentleigh SCC	\$4,296
Bentleigh Chinese Senior Support Group	Bentleigh SCC, Caulfield SCC	\$3,672

Club	Centre	Recommended Grant 2021-2022
Caulfield Greek Senior Citizens Club	Caulfield SCC	\$1,928
Centre Bentleigh Garden Club	Bentleigh SCC	\$412
Circolo Pensionati Italiani di Bentleigh	Bentleigh SCC	\$3,440
D.J. Coakley East Bentleigh Senior Citizens Club	Bentleigh East SCC	\$5,904
Gladys E Machin Senior Citizens Club	Caulfield SCC	\$4,044
Glen Eira Chinese Senior Citizens Club	Caulfield SCC, Ormond SCC	\$3,588
Glen Eira Italian Pensioners & Senior Citizens Club	Ormond SCC	\$3,428
Greek Cyprian Senior Citizens Community of Glen Eira	Bentleigh SCC	\$2,224
Greek Senior Citizens Association of Moorabbin	Moorleigh SCC	\$1,604
Greek Senior Citizens Club of Carnegie/Murrumbeena	Caulfield SCC	\$1,512
Greek Senior Citizens of Southern Eastern Districts & Regions	Moorleigh SCC	\$1,648
Greek Women's Senior Citizens Club of McKinnon 'Rhea' Inc.	Moorleigh SCC	\$1,144
Italian Senior Citizens Group of Moorabbin Inc.	Moorleigh SCC	\$2,340
Italian Senior Citizens Recreation Club of Caulfield	Caulfield SCC	\$2,436
K.G.Putt Bentleigh Senior Citizens Club	Bentleigh SCC	\$7,500
Kondia Limnos Senior Citizens Club	Moorleigh SCC	\$1,316
Let's Connect	Bentleigh East SCC	\$4,960
Literary Creative Association Lukomorie	Ormond SCC	\$2,252
Maltese La Vallette Association	Moorleigh SCC	\$1,240
Nadezhda Russian Senior Citizens Club	Caulfield SCC	\$712
Oakleigh Coptic Senior Social Club Inc.	Moorleigh SCC	\$1,244
Ormond Senior Citizens Club	Ormond SCC	\$7,500
Polish Senior Citizens Club of Caulfield	Caulfield SCC	\$932
Refocus Club Melbourne Inc	Caulfield SCC	\$2,928
Shalom Association	Caulfield SCC	\$1,168
Sinhala Cultural & Community Services Foundation Inc.	Moorleigh SCC	\$1,656
The Argos & District Australian Greek Senior Citizens Club of Kastoria Inc.	Moorleigh SCC	\$1,436
The Club of Bards Song "The Southern Cross"	Moorleigh SCC	\$676

Club	Centre	Recommended Grant 2021-2022
The Italian Pension Club of Kingston Inc.	Moorleigh SCC	\$3,452
Yachad Senior Citizens Club	Caulfield SCC	\$1,048
Australia China Veterans Club	Boyd rooms	\$1,664
TOTAL:		\$85,304

Recommendation: The Committee recommends that Council approves the 33 Senior Citizens Groups' Grants.

Moved: Cr. Sam Parasol
 Seconded: Cr. Neil Pilling
 Motion Passed Unanimously

V. Variation and/or Extensions 2020-2021 Community Grants

- Bentleigh Traders Association**

Bentleigh Traders Association was provided a grant of \$10,000 to support the Bentleigh Festival in 2020.

Council has approved two previous extensions of this grant in June 2021 and October 2021. The Association has not been able to deliver the festival due to COVID-19 and has decided to further postpone the festival until November 2022.

No grant funds have been expended on this project the Association has requested a further extension to be able to safely deliver this festival.

Recommendation: The Committee recommends that Council approves a further extension of the expenditure of the \$10,000 grant to Bentleigh Traders Association for the Bentleigh Festival until 31 December 2022.

Moved: Cr. Neil Pilling
 Seconded: Cr. Li Zhang
 Motion Passed Unanimously

VI. Other Business

The Committee thanked Sharon Sykes for her presentation to Bendigo Bank earlier this week on Council's community grants program.

Meeting closed 5.59pm

7.2 Records of Assembly**7.2.1 RECORDS OF ASSEMBLIES OF COUNCILLORS**

Author: Janice Pouw, Coordinator Councillor Business

Trim No: 22/15763

Attachments: 1. 1 March 2022 Assembly [↓](#)
2. 9 March 2022 Assembly [↓](#)
3. 15 March 2022 Pre-meeting [↓](#)

RECOMMENDATION

That the Records of the Assemblies as shown below be received and noted.

1. 1 March 2022 Assembly;
2. 9 March 2022 Assembly; and
3. 15 March 2022 Pre-meeting

Assembly of Councillors**Tuesday 1 March 2022****Assembly Meeting commenced at 6.48pm****Present**

Cr Jim Magee (Mayor)
Cr Tony Athanasopoulos (virtually)
Cr Margaret Esakoff
Cr Sam Parasol
Cr Li Zhang
Cr Simone Zmood

Council Officers

Rebecca McKenzie
Niall McDonagh
Mark Saunders
Peter Swabey
Ron Torres
Alexandra Fry
Keith Franklyn
Dale Newton
Kellie Vise

Matters considered

1. Apologies – Cr Cade, Cr Pilling
2. Draft Glen Eira Public Toilet Plan 2022-2027

7.00pm Cr Zyngier entered the Assembly.

3. General Business
 - Manager Buildings, Properties and Statutory Building Services - Auditorium event hire.
4. Advocacy Strategy - Carnegie Memorial Swimming Pool Redevelopment
5. Glen Huntly Level Crossing Removal Project Advocacy Document
6. Community Safety Committee Minutes 9 February 2022
7. Automated External Defibrillators

8.19pm - The Assembly was adjourned and resumed at 8.30pm

Present

Cr Jim Magee (Mayor)
Cr Tony Athanasopoulos (virtually)
Cr Margaret Esakoff
Cr Sam Parasol
Cr Li Zhang
Cr Simone Zmood
Cr David Zyngier

8. Glen Eira Gender Equality Action Plan 2022 – 2025

8.41pm Cr Athanasopoulos left the Assembly

9. Draft Community Safety Plan 2022-2025

8.42pm Cr Athanasopoulos returned to the Assembly

10. General Business

- Director Community Assets and Leisure – Open space opportunity
- Cr Zyngier
 - New resident toolkit
 - Dogs off leash in Caulfield park
 - “Net Zero Places” document
- Cr Esakoff – Extent of Boyd Park biodiversity plantings
- Cr Parasol – Meeting processes.
- Cr Zmood – Metro Local government Waste Forum update.
- Cr Magee – Marlborough reserve masterplan and pavilion
- CEO – Proposed Voluntary Amalgamation of Connect Health & Community, Central Bayside Community Health Services and Star Health

11. Councillor / CEO only time

- Meeting Procedures and Governance Rules

Assembly finished at 9.37pm

Assembly of Councillors
Wednesday 9 March 2022

Virtual Assembly Meeting commenced at 6.30pm

Present

Cr Jim Magee (Mayor)
Cr Tony Athanasopoulos
Cr Anne-Marie Cade
Cr Margaret Esakoff
Cr Sam Parasol
Cr Neil Pilling
Cr Li Zhang
Cr Simone Zmood
Cr David Zygier

Council Officers

Rebecca McKenzie
Niall McDonagh
Mark Saunders
Peter Swabey
Ron Torres
Paul Wood
Andrew Barden
Matt Barbetta
Matt Slavin
Sue Monagle
Janice Pouw

Matters considered

1. Apologies – Nil
 2. Conflict of Interest – Cr Magee – Item 8.1 - 93-101 Poath Road, Murrumbena
 3. Open Space Project
- 6.43pm Cr Cade left the virtual Assembly and re-entered at 6.44pm.*
4. General Business
 - Cr Pilling – Boyd Park
 - Co-ordinator Councillor Business - Anzac Day 2022
 - Cr Esakoff – Noise complaint Koornang Road business,
 - Manager Urban Planning – 39 Horne St Elsternwick, Planning enforcement matter
 5. Draft Ordinary Council Meeting Agenda 15 March 2022
 - Item 5.1 – Petition – Eat Street Bentleigh
 - Item 7.1 – Advisory Committee Minutes
 - Item 7.2 – Records of Assemblies of Councillors
- 7.33pm Cr Magee declared a General Conflict of Interest in item 8.1 and left the virtual Assembly. Cr Esakoff took the Chair for item 8.1.*
- 7.33pm Cr Zygier left the virtual Assembly*

Item 8.1 – 93-101 Poath Road, Murrumbeena

7.45pm Cr Magee re-entered the virtual Assembly

Item 8.2 – VCAT Watch

Item 8.3 – Consideration of submissions received during exhibition of Planning Scheme Amendment C220 (Planning Scheme Update)

7.47pm Cr Zhang left the virtual Assembly

Item 8.4 – Consideration of submissions received during exhibition of Planning Scheme Amendment C218 (Open Space Contribution Rate)

Item 8.5 – Audit Committee Biannual Report (Sept 21-Feb 22)

Item 8.6 – Audit & Risk Committee Minutes (18 February 2022)

7.50pm Cr Zyngier entered the virtual Assembly and re-entered at 7.52pm

Item 8.7 – Advanced Waste Processing

Item 8.8 - Centenary Park Playground Redevelopment

Item 8.9 – Inclusion of 5 Trees in the Classified Tree Register

Item 8.10 – Glen Eira Reconciliation Action Plan 2022-2024 Innovate

Item 8.11 – Glen Eira Gender Equality Action Plan 2022-2025

Item 8.12 – Glen Eira City Council Smart City Roadmap

Item 8.13 – Draft Community Safety Plan 2022-2025

Item 8.14 – Tender 2022.12 Doris and Maude Street Reconstruction

Item 8.15 – Sale of discontinued drainage reserve abutting 10, 18, 22-24, 28-30A and 36 Halstead Street, 4 Cromwell St and 115 Hawthorn Road Caulfield North

Item 8.16 – Amendments to Health Records Policy

Item 8.17 – Tender 2022.154 Internal Refurbishment of Caulfield town Hall (Ground Floor)

Item 8.18 – Submission – Local Government Culture Project

Late item – Glen Huntly Level Crossing Removal Project Advocacy Document

Item 11.1 – Confidential – VCAT matter – Consideration of without prejudice plans

8.48pm Cr Pilling left the virtual Assembly and re-entered at 8.49pm

Assembly finished at 9.24pm

Pre-Meeting Agenda Tuesday 15 March 2022

Pre-meeting held in person at 6.47pm

Present

Cr Jim Magee (Mayor)
Cr Tony Athanasopoulos
Cr Anne-Marie Cade
Cr Margaret Esakoff
Cr Sam Parasol
Cr Simone Zmood
Cr David Zyngier

Council Officers

Rebecca McKenzie
Niall McDonagh
Mark Saunders
Peter Swabey
Ron Torres
Janice Pouw

Disclosure of Conflicts of Interest

Cr Magee – Item 8.1 – 93-101 Poath Road, Murrumbena

Matters considered

1. Apologies – Cr Li Zhang, Cr Neill Pilling
2. Item 11.1 – Confidential item – VCAT Matter – Consideration of Without Prejudice Plans

*6.59pm Cr Magee declared a General Conflict of Interest and vacated the pre-meeting.
Cr Esakoff Chaired the item.*

3. Item 8.1 – 93-101 Poath Road, Murrumbena
7.02pm Cr Magee entered the pre-meeting
4. Item 10.1 – Cr Esakoff - Request for report
5. Item 10.5 – Written Public Questions to Council
6. General Business
 - Cr Esakoff – Noise complaint Koornang Road business
 - Co-ordinator Councillor Business – Biannual Personal Interest Returns
 - Chief Executive Officer – Councillor networking event

7.08pm pre-meeting finished

8. OFFICER REPORTS (AS LISTED)

8.1 VCAT WATCH

Author: Kristian Cook, Coordinator Urban Planning

Trim No: 22/156406

Attachments: 1. VCAT Watch - Attachment - 5 April 2022 [↓](#)

EXECUTIVE SUMMARY

To report to Council applications currently before, and any recent decisions of the Victorian Civil and Administrative Tribunal (VCAT).

RECOMMENDATION

That Council notes the update on VCAT matters.

BACKGROUND

The VCAT process is an integral part of the planning permit process and provides an opportunity for an independent review of planning decisions. VCAT is required to take into consideration any relevant planning policy when reviewing a decision.

ISSUES AND DISCUSSION

This report includes an attachment that provides an overview of all applications currently before VCAT. The attachment table is broken down into 'New Appeals lodged with VCAT' and 'Current matters before VCAT' (including upcoming hearings or where Council is waiting for a decision after the hearing has taken place) and 'Recent decisions of VCAT'.

Since the previous report there has been no new appeals lodged and four new decisions received. One decision was the withdrawal of the appeal. The other decisions of the Tribunal are discussed below.

Address	6-8 Bevis Street Bentleigh East
Proposal	Construction of a three-storey building comprising 19 dwellings and a basement car park and construction of a front fence in excess of 1.5 metres in height
Council decision	Refusal
VCAT decision	Planning permit

This application was determined at the 29 June 2021 Ordinary Council Meeting where councillors refused the application on grounds relating to the mass and bulk of the development being inappropriate in relation to the existing and preferred character of the area and visual bulk impacts to the adjoining dwelling to the east at 10A Bevis Street.

The applicant appealed the decision and several objectors joined as parties to the appeal. The objectors supported Council's grounds of refusal and raised additional issues relating to dwelling density, overshadowing, overlooking, car parking and traffic.

This site has an extensive planning history with four previous applications having been refused for various three storey developments. Each of these decisions were upheld by the Tribunal.

The third decision of the Tribunal was generally supportive of the application with the exception of the top floor setback as it presented to Bevis Street. In this decision, the Tribunal usefully set out the issues with the top floor and provided recommendations to resolve the concerns.

Whilst Council determined to refuse the application, it is noted that the plans did respond to the matters required by the Tribunal and this was identified in the officer recommendation presented at the Ordinary Council Meeting. At the hearing, the applicant did not substitute amended plans which is often the case when a Council refuses a permit, they sought to rely on the plans considered by Council.

Due to the history and details set out in the previous decision, this appeal was what is considered a 'repeat appeal' based on previous decisions of the Tribunal and Supreme Court. Key considerations for 'repeat appeals' are as follows:

- Are there significant changes in the application itself?
- Have there been changes in the circumstances of the land and its surrounds?
- Have there been changes in planning policy?
- Have there been changes in the interpretation of the facts or law relevant to the Tribunal's consideration?

The key change to the application was the increased setbacks of the top floor from Bevis Street resulting in the deletion of one dwelling.

There had been no changes to context of the land and surrounding sites, planning policy or interpretation of facts or law.

Whilst satisfied that the application had responded to the previous Tribunal decision and satisfied the 'repeat appeal' principles set out above, they still considered the proposal on its merits as follows:

Neighbourhood character

In considering whether the three-storey apartment building would be appropriate for its context, the Tribunal made the following findings:

Policy does not seek a specific or single multi-unit typology nor discourage an apartment building typology in the residential area of the BENC. Rather, clause 22.07 encourages a mix of dwelling types and layouts. An apartment format is consistent with the applicable policies for the residential area of the BENC that encourage multi-units and seek diversity. It is another form of housing in an area where diversity is sought, at a scale and in a form that are distinguished from the commercial areas.

The proposed streetscape presentation is sufficiently articulated - façades are broken up to avoid long, uniform elevations, and the top floor would not be unduly prominent, albeit it would be seen.

Amenity impacts

Mass and bulk

In considering whether the development would result in any unreasonable visual mass or bulk impacts to adjoining properties, the Tribunal made the following findings:

The extent to which the proposed building extends to the rear of the site, where other properties will be exposed to it, is acceptable having regard to the manner in which its southern elevation is stepped back and visually broken up. It complies with Standard B17 at most locations. Where there is a non-compliance by 0.6 metres, I am satisfied the objective of clause 55.04-1 is referred to as discussed above.

Overlooking

Regarding overlooking impacts, the Tribunal was satisfied that these would be limited due compliance being achieved with Standard B22 (Overlooking) of the Glen Eira Planning Scheme (the Scheme).

Overshadowing

Overshadowing of the secluded private open space area and rooftop solar systems of 10A Bevis Street were raised by objectors.

Regarding the impacts to the rooftop solar systems, the Tribunal made the following findings:

Based on the available information, and having regard to the decision guidelines in clause 55.05-3 and relevant matters in Planning Practice Note 88 Planning considerations for existing rooftop solar energy facilities, I find the setbacks of the proposed development sufficiently protect the solar panels. As stated, Standard B17 is met at this interface. Given development to 11 metres is permitted in GRZ1, and the clear role given to this location for more intensive development, I find the impact is acceptable.

The Tribunal was satisfied that overshadowing of the adjoining secluded private open space area would not be unreasonable, as compliance with Standard B21 (Overshadowing) of the Scheme was achieved.

Traffic and car parking

The Tribunal was satisfied with the number of car spaces provided within the development, as this complied with the requirements of Clause 52.06 (Car parking) of the Scheme, no reduction of car parking was required.

Regarding traffic impacts, the Tribunal made the following findings:

Traffic impacts of the proposal do not provide a reason to refuse a permit or to make changes to the design, such as to reduce the number of dwellings. As I have stated earlier in these reasons, higher density development is directed to this area and that will add to vehicle movements. I appreciate concerns about the cumulative impacts of multiple developments and it is open to the Council to review traffic and parking conditions and restrictions, it being the relevant road manager.

Conclusion

The Tribunal determined that the new application had responded directly to the key issues raised in the previous decision, whilst it achieved a high level of compliance with requirements of ResCode and was consistent with that sought by policy for this area. On this basis, the Tribunal approved the application and directed Council to issue the planning permit.

Address	92 Kooyong Road Caulfield North
Proposal	<p><i>Existing permit allows:</i> Use of the land for accommodation (dwellings) in a Commercial 1 Zone construction of a building or construction or carrying out of works in a Commercial 1 Zone, construction of a building or construction or carrying out of works in a Special Building Overlay.</p> <p><i>Proposed amendment:</i> Extension to balcony of Unit 302</p>
Council decision	Notice of decision to amend the planning permit
VCAT decision	Issue an amended planning permit

The planning permit was issued in 2017 for the construction of a four-storey mixed use development. The development has been completed. The owner of one of the top floor apartments lodged an application to amend the permit to extend the balcony above the roof of the lower level apartment, essentially making the roof a useable area. The size of the building did not increase.

Council determined to approve the amendments, subject to conditions that increased the balcony balustrade setback. An objector to the amendments sought a review of this decision on grounds relating to visual bulk, overlooking, decrease in permeability, inadequate information and being inconsistent with the previous Tribunal decision for the development.

In determining the matter, the Tribunal was satisfied that the amendments would not result in unreasonable amenity impacts to the objector's property, largely due to the limited visibility it would have when viewed from their property. They were also satisfied with the information provided by the permit applicant.

The Tribunal directed that the permit be amended generally in accordance with conditions set out in Council's notice of decision, subject to additional conditions supported by the permit applicant.

Address	24 Exhibition Street McKinnon
Proposal	<p>Existing permit allows: Partial demolition and alterations and additions to the dwelling on land affected by a Neighbourhood Character Overlay.</p> <p>Proposed amendment: Change of roof material.</p>
Council decision	Refusal to amend the planning permit
VCAT decision	Issue an amended planning permit

The planning permit was issued in 2018 for the partial demolition and construction of a double storey extension to the rear of the existing dwelling. The development has been completed but it was not constructed in accordance with the approved plans.

An application to amend the planning permit was lodged with Council, seeking to change the existing red terracotta roof tiles to a matt black terracotta tile. It is noted that the tiles had already been installed, so it was seeking retrospective approval.

Council determined to refuse the amendment, as it was considered the dark coloured tiles did not respect the character of the neighbourhood character precinct.

The Tribunal determined to approve the amendment, as they considered the change of roof tiles were sufficiently respectful of the character of the area.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

There are no climate emergency response strategy implications associated with this report.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource or asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

There are no policy or legislative implications associated with this report.

COMMUNICATION AND ENGAGEMENT

There has been no community engagement for this report.

LINK TO COUNCIL AND COMMUNITY PLAN

Strategic Direction 3: A liveable and well planned city
Our planning aims to balance population growth with enhancing the unique character and heritage of our city

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

The report provides an update of the applications before VCAT.

APPLICATIONS BEFORE AND RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

NEW APPEALS LODGED WITH THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

Address	VCAT Reference	Description of proposal	Type of appeal	Zone	Council decision	Decision delegate	Hearing date
No new appeals lodged							

MATTERS BEFORE THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL (*INCLUDING APPEALS AWAITING A DECISION)

Address	VCAT Reference	Description of proposal	Type of appeal	Zone	Council decision	Decision delegate	Hearing date
483 North Road, Ormond	P1774/2020 & P58/2021	Partial demolition and carrying out of works and display of signage on land in the Commercial 1 Zone and affected by a Heritage Overlay (HO75) and alteration to existing liquor licence for an increase in patron numbers, alteration of hours and increase in red line plan area.	s82 (Objector) & s80 (Conditions)	C1Z	NOD	Council	*
61 Balaclava Road, St Kilda East	P688/2021	Existing permit allows: Use and development of the land for the purpose of a child care centre. Proposed amendment: amendment to the wording of condition 19 regarding the use of car parking areas	s82 (Objector)	GRZ2	NOD	Officer	*
60 Howitt Road and 2 Kiers Court, Caulfield North	P11094/2021	2 lot subdivision	s80 (Conditions)	NRZ	Permit	Officer	*
76 Murray Road, McKinnon	P11213/2021	Existing permit allows: Construction of two double storey dwelling on a lot affected by the Special Building Overlay. Proposed amendments: Addition of a balcony for Unit's 1 and 2, modifications to the building façade, windows and internal layouts.	s82 (Objector)	GRZ1	NOD	Officer	*
10-16 Selwyn Street, Elsternwick	P11383/2021	The partial demolition and removal of a building under Clause 43.0-1 of the Heritage Overlay, The construction of a building or the construction or carrying out works under Clause 43.0-1 of the Heritage Overlay and under Clause 43.02-2 of the Design and Development Overlay, The construction of two or more dwellings on a lot under Clause 32.04-9 of the Mixed Use Zone, The construction and display of a sign under Clause 43.01-1 of the Heritage Overlay and Clause 52.05 of Signs, The use of the land for a supermarket and place of assembly under Clause 32.04-6 of the Mixed Use Zone; and - The use of the land for the sale of packaged liquor under Clause 52.27 of Licensed premises	S77 (Refusal)	MUZ	Refusal	Council	23, 24, 25, 26, 30, 31 May, 1, 2, 6, 7, 8, 9, 14, 15 and 16 June 2022 (15 days)
239 Kooyong Road, Elsternwick	P11549/2021	Construction of three double storey dwellings on a lot	s82 (NOD)	NRZ	NOD	Officer	30/5/2022
87 Seymour Road Elsternwick	P11860/2021	Construction of 19 dwellings on a lot and reduction of visitor car parking	s79 (Failure)	NRZ1	Refusal	Council	27/5/2022 (4 days)
777 Glen Huntly Road Caulfield	P11725/2021	Permit allows: Construction of a four storey building comprising five dwellings above ground level retail and a reduction in the statutory car parking requirement. Proposed amendments: Addition of another level bringing the building height to five storeys	s77 (Refusal)	C1Z	Refusal	Officer	21/6/2022
430-434 Neerim Road Carnegie	P11686/2021	Partial demolition, building and works within a heritage overlay for a seven storey building above a basement, the use of land for student accommodation and the reduction in car parking requirement associated with a retail use	s77 (Refusal)	C1Z	Refusal	Council	27/6/2022 (4 days)

19 Fosbery Avenue Caulfield North	P11665/2021	Construction of a double storey building containing three dwellings above basement car park	s82 (NOD)	NRZ	NOD	Council	29/6/2022
18 Anne Street McKinnon	P11816/2021	Construction of two dwellings on a lot	s82 (NOD)	NRZ	NOD	Officer	8/7/2022
4 Leonie Avenue Bentleigh East	P11711/2021	Construction of two dwellings on a lot	s82 (NOD)	NRZ	NOD	Officer	11/7/2022
4 Shrewsbury Street Bentleigh East	P11846/2021	Construction of 2 double storey dwellings on a lot	s82 (NOD)	NRZ	NOD	Officer	1/8/2022
301 Balaclava Road Caulfield North	P11731/2021	Construction of a three storey building above basement comprising five dwellings and alteration of access to a Road Zone Category 1	s82 (NOD)	GRZ2	NOD	Council	11/8/2022
319 Murrumbeena Road Murrumbeena	P11865/2021	Construction of a first floor addition to the existing garage on a lot less than 300m2	s82 (NOD)	NRZ	NOD	DPF	16/8/2022
8 Castles Road Bentleigh	P11856/2021	Construction of three double storey dwellings on a lot affected by a Special Building Overlay	s82 (NOD)	GRZ1	NOD	Officer	17/8/2022
35 Brett Street, Murrumbeena	P15/2022	Construction of three double storey dwellings on a lot	s82 (Objector)	NRZ	NOD	DPF	5/9/2022
4 Alston Grove, St Kilda East	P90/2022	Construction of two double storey dwellings on a lot	s82 (Objector)	NRZ	NOD	Officer	3/10/2022

RECENT DECISIONS OF THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL									
Address	VCAT Reference	Description of proposal	Type of appeal	Zone	Council decision	Decision delegate	Appeal outcome	Date of VCAT decision	VCAT effect on Council decision
92 Kooyong Road, Caulfield North	P2391/2020	Existing permit allows: Use of the land for accommodation (dwellings) in a Commercial 1 Zone construction of a building or construction or carrying out of works in a Commercial 1 Zone, construction of a building or construction or carrying out of works in a Special Building Overlay. Proposed amendment: Extension to balcony of Unit 302	s82 (Objector)	C1Z	NOD	DPF	Varied	21/2/2022	Amended permit issued
24 Exhibition Street McKinnon	P11706/2021	Permit allows: Partial demolition and alterations and additions to the dwelling on land affected by a Neighbourhood Character Overlay. Proposed amendment: Change of roof material	s77 (Refusal)	NRZ	Refusal	Officer	Set aside	22/2/2022	Permit issued
6-8 Bevis Street, Bentleigh East	P11139/2021	Construction of a three storey building comprising 19 dwellings and a basement car park and construction of a front fence in excess of 1.5 metres in height	s77 (Refusal)	GRZ1	Refusal	Council	Set aside	23/2/2022	Permit issued
762-768 North Road, Ormond	P11953/2022	Use of the land for the sale of packaged liquor and the alteration of access to a Road in a Road Zone 1	s82 (Objector)	C1Z	NOD	Officer	Withdrawn	2/3/2022	Permit issued

8.2 ADVOCACY POLICY AND 2022-2023 ADVOCACY PRIORITIES

Author: Kellie Vise, Chief Transformation Officer

Trim No: 22/121518

Attachments: 1. [Advocacy Policy](#)
2. [Glen Eira City Council Priority Advocacy Projects 2022-2023](#)

EXECUTIVE SUMMARY

Council has developed an Advocacy Policy to provide direction and guidance in relation to its work in advocating for and on behalf of the community to raise awareness and seek support and funding from government and other stakeholders. The development of an Advocacy Policy was identified as a key action in the *Council Plan 2021-2025* and the *Annual Action Plan for 2021-2022*.

The Advocacy Policy outlines the objectives, roles, responsibilities and principles which will guide Council's advocacy efforts. The Advocacy Policy is supported by a list of Advocacy Priorities for 2022/2023 which are Council's highest priorities for funding and support over the next twelve months. With state and federal elections occurring during 2022 it is critical that Council has an effective and impactful plan for advocacy to maximise the benefits for the Glen Eira Community.

RECOMMENDATION

That Council endorses the Advocacy Policy (attachment 1 to this report) and Glen Eira City Council Priority Advocacy Projects 2022-2023 (attachment 2 to this report).

BACKGROUND

The Council Plan 2021-2025 is Council's overarching strategic roadmap defining the goals it seeks to achieve during its term. It shapes how resources will be allocated and how Council will measure and report on progress and achievements.

There are five strategic directions which guide Council's efforts to 2025:

1. Well informed and transparent decisions and highly valued services
2. Access to well designed and maintained open spaces and places
3. A liveable and well-planned City
4. A green and sustainable community
5. A healthy, inclusive, and resilient community

Council does not act alone in delivering on its agreed strategic outcome. It works in partnership with various levels of government and other stakeholders to influence policy reform, gain support and secure funding for the community. To do this effectively Council plays a critical role in advocacy.

Council defines advocacy as when it speaks or acts on behalf of the community to raise awareness or seek support from other organisations and the various tiers of government.

The Council Plan 2021-2025 established a range of commitments to focus Council's advocacy efforts including:

- Council proactively advocating for community priorities
- Strategic advocacy priorities being promoted through a dedicated advocacy function

- Increased awareness of our advocacy priorities with key stakeholders.
- Council's advocacy delivering measurable results

To deliver on these commitments, Council has developed an *Advocacy Policy* (attachment 1) and *Glen Eira City Council Priority Advocacy Projects 2022-2023* (attachment 2) to guide its focus and activities.

ISSUES AND DISCUSSION

The Advocacy Policy outlines Council's approach and provides guidance in terms of how advocacy initiatives will be supported. To provide transparency to community and guidance to officers, the Policy outlines the advocacy approach Council will take to promoting and highlighting advocacy priorities according to the categories described below.

Category	Approach
Category 1	Advocacy initiative that requires considerable resources to conduct a coordinated educational campaign to build support. This category links directly to Council's top strategic priorities.
Category 2	Advocacy initiative that requires a more targeted, behind the scenes approach such as letters to politicians, or meeting with certain stakeholder groups. Also links directly to Council's top strategic priorities.
Category 3	Advocacy initiatives that are miscellaneous and/or opportunistic in nature whilst still aligning to GECC's agreed strategic directions.
Category 4	Initiatives that may appeal to philanthropic interests that add value to the services, projects and facilities provided for the community. Any such initiatives must align with the Philanthropic Partnership Policy.
General	Advocacy Priorities that sit outside of the key four themes but are worthy of Council's advocacy efforts

The Policy provides guidance on the progression of major strategic advocacy initiatives. At the same time, it recognises that the approach must be agile and able to identify and swiftly execute advocacy opportunities as they arise as a key part of effective advocacy.

The following principles are set out in the Policy to guide the ongoing assessment of advocacy opportunities that emerge outside of the agreed annual plan:

- Alignment to Council's strategic priorities
- Alignment to Council's values
- Relevance to Council's adopted long term financial plan
- Transparency of funding arrangements
- Appropriate governance of funding partners
- Relevance to Council's asset management plans

Occasionally an advocacy opportunity arises that is truly unique or ‘out of the box’ and does not align so easily with the principles listed above but is still worthy of consideration. Under the Policy such opportunities will be brought to the attention of the Council for consideration.

Each year Council will publish its advocacy priorities for the coming year. *Glen Eira City Council Priority Advocacy Projects 2022-2023 (attachment 2)* outlines the highest priorities for the coming year and will guide Council’s focus and efforts. These priorities include projects which enhance community assets and infrastructure, open space, climate change response and integrated transport and connectivity for the Glen Eira community.

To ensure Council’s advocacy efforts deliver effective results, annual reporting clearly documenting progress towards advocacy outcomes will be made available to the community.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

The Advocacy Policy and Glen Eira City Council Priority Advocacy Projects 2022-2023 support Glen Eira’s commitment to taking urgent and practical action on climate change. They present strong and consistent messaging to key stakeholders about Council’s commitment to this issue. The advocacy messaging calls on all levels of government to provide appropriate support in terms of policy reform, sector-wide change and financial support to assist with funding key initiatives.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

Efficient and co-ordinated use of Council resources will ensure Council make best use of the various advocacy skills of Councillors and Council Officers. Advocacy actions will be assigned to those that have the most appropriate skills and contacts at the Councillor or Executive level.

Support for the advocacy function will be provided to those individuals undertaking the advocacy efforts on behalf of the Council. This would include the provision of key messages to ensure consistency and adherence to the overarching Glen Eira narrative, and the necessary factual collateral/materials as required.

In some cases, it may also be beneficial to consider the engagement of specialist external expertise (such as lobbyists) to supplement Council’s efforts by managing relationships with specific target markets.

POLICY AND LEGISLATIVE IMPLICATIONS

Changes in the broader socio-economic and political spheres must be regularly considered to best determine the advocacy initiatives GECC should focus on with various stakeholders. Any changes in public policy or government priorities directly impact available funds and stakeholder sentiment.

COMMUNICATION AND ENGAGEMENT

Critical to Glen Eira’s success when advocating on behalf of the community is how advocacy priorities are communicated to all stakeholders. Effective messaging provides the case, background, rationale and vision of the Glen Eira Council and community and significantly enhances advocacy outcomes. Clear and consistent messaging assists in setting the scene whereby potential partners and stakeholders can understand the context and strategy behind each advocacy effort, thereby increasing the possibility of a positive outcome.

Glen Eira Council is committed to maximising advocacy outcomes for the Glen Eira community by:

- Ensuring that we work together with the community as we make important decisions that shape our future
- Ensuring that we are focused on issues that matter most to the community. This focus will increase the effectiveness of our advocacy, outreach and impact on organisations, the various tiers of government and the media.

Our advocacy activities include strategic partnering; advocacy campaign planning; developing position statements; securing grant funding, making submissions and providing management and support. These processes enable us to pursue and progress the projects that make the most difference to our community.

When our advocacy efforts are most successful, the outcome is ideally a committed partnership or joint initiative, such as securing support for a particular project. The partnership can be a mutually beneficial relationship, a financial contribution or it might be a specific policy change that enables positive change for our community.

Based on careful listening and feedback from our community, Council will actively advocate for our agreed priorities. Council will regularly engage with our community and key stakeholders to ensure our advocacy priorities reflect the areas our community values most.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services
We build trust through engaging with our community, delivering quality services and making evidence-based decisions.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

Council has developed an Advocacy Policy to guide its work in advocating for and on behalf of the community to raise awareness and seek support and funding from government and other stakeholders. The Advocacy Policy and Glen Eira City Council Priority Advocacy Projects 2022-2023 will help Council to maximise the impact of advocacy efforts and focus on the priorities that are most important to the Glen Eira community.

Advocacy Policy

Date first adopted:	5 April 2022
Dates amended:	n/a
Next review date:	1 April 2025
Position title of responsible business unit Manager:	Manager Communication, Engagement and Advocacy
Approved by:	Council
Internal external or both:	External

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1. TITLE

Advocacy Policy

2. OBJECTIVE

To provide direction and guidance for Council's advocacy efforts ensuring it works in partnership with the community to influence public policy and resource allocation decisions for the benefit of the Glen Eira municipality.

3. DEFINITIONS AND ABBREVIATIONS

Term	Meaning
Advocacy	Advocacy is where Council speaks or acts for and on behalf of the community to influence, raise awareness and/ or seek support from politicians, various tiers of government, policy makers and other decision makers.
Advocacy activities	Refers to the development and implementation of advocacy strategies and campaigns. This may include making submissions, issuing policy position statements, seeking grants, communications strategies and direct lobbying.
Glen Eira Community Vision 2040	Developed by a deliberative panel of community representatives, Glen Eira's Community Vision identifies the aspirations and goals the community wants to achieve by 2040.
Council Plan	Required under the Local Government Act 2020 (Vic), the four-year Council Plan is developed in consultation with the community and reflects the outcomes and ambitions it plans to achieve during its four-year term.
Government	Refers to State and/or Federal Governments
Strategies	Strategies are plans that provide direction – their intent is to show how long-term outcomes will be achieved. Strategies include all long-term plans and may called strategic plans, frameworks roadmaps or action plans.

4. SCOPE

This policy applies to Council and its Officers in relation to planning and delivering all advocacy activities.

5. BACKGROUND

Council plays an important role in advocating on behalf of the community to other levels of government and various stakeholders seeking policy reform, financial contributions and other support both at the local, sector level.

The strategic priorities outlined in the Council Plan 2021-2025 and other key strategies contain a range of initiatives which require support from government partners to ensure they can be effectively delivered to the community.

The Council Plan 2021-2025 also outlines a range of commitments Council has made to improve its advocacy efforts over its four-year term, including a strong focus on:

- Proactively advocating for community priorities
- Promoting Council's strategic advocacy priorities through a dedicated advocacy function
- Increasing awareness of advocacy priorities with key stakeholders; and
- Delivering measurable results and reporting them transparently to the community.

This policy supports the achievement of those commitments, describing the approach Council will take to ensuring advocacy efforts are strategic, coordinated and effective.

6. POLICY

- 6.1. Council proactively advocates for priorities directly aligned to the strategic goals and directions outlined in the Community Vision, Council Plan and other key strategies.
- 6.2. Council advocacy focuses on influencing external parties that have an authority or significant influence on public policy and/or public funding to assist in delivering on plans and strategies to meet the needs and aspirations of our community
- 6.3. Council endorses and publishes a list of advocacy priorities annually highlighting the projects and initiatives it intends to seek support on for the upcoming year
- 6.4. Council uses the following criteria to provide guidance for Officers in terms of the level of investment, focus and resources which will be allocated to advocacy activities.

Category	Description
1	Advocacy initiatives that require considerable resources and a coordinated educational campaign to build support. These initiatives link directly to Council's highest strategic priorities.
2	Advocacy initiatives that require a more targeted, behind the scenes approach such as writing and meeting with politicians and other stakeholder groups. These initiatives also link directly to Council's strategic priorities
3	Advocacy initiatives that are miscellaneous and/ or opportunistic in nature – while still aligning to Council's strategic directions.
4	Advocacy initiatives that may appeal to philanthropic interests that add value to the services, events and facilities provided by Council. Any such initiatives must align with the Philanthropic Partnership Policy.
General	Advocacy priorities which sit outside of the other categories at an operational level.

- 6.4 In some cases advocacy opportunities will arise which may not have been identified in the annual advocacy priorities outlined under section 6.2. The following principles will be used to assess any such opportunities:
 - Alignment to Council's strategic priorities
 - Alignment to Council's values
 - Relevance to Council's adopted long term financial plan
 - Transparency of funding arrangements

- Appropriate governance of funding partners
- Relevance to Council's asset management plans
- Identified as a future aspiration or 'wish' and will enable faster progression of a project or program

- 6.5 Occasionally an advocacy opportunity will arise that is 'out of the box' and does not align easily with the principles listed in 6.4 but is still worthy of consideration. In such cases the opportunity will be brought to the attention of Council for consideration.
- 6.6 Council recognises that its advocacy activities are optimised by working in collaboration with appropriate organisations and bodies at a local, regional, state and federal level.
- 6.7 Council will communicate its advocacy priorities through effective messaging which provides the background, rationale and vision for those projects. Clear and consistent messaging will help ensure potential partners and stakeholders understand the context and strategy behind each advocacy effort increasing the likelihood of positive outcomes.
- 6.8 Council has established roles and responsibilities to guide its advocacy efforts. The table below outlines the roles and responsibility for Council's advocacy program:

Role	Responsibility	Action	When
Mayor	Primary advocacy spokesperson	Present at Council functions, meetings and interviews and signatory to all communications	Ongoing
Councillors	Targeted advocacy spokespeople on issues aligned with advisory committee roles and at the request of the Mayor	Participate in networking functions and stakeholder meetings	As required by particular initiatives and via advisory committee roles
Chief Executive Officer	Secondary advocacy spokesperson	Present at Council functions, meetings and interviews and signatory to key communications	Ongoing
Advisory Committees	Provision of advice and input on advocacy initiatives and positioning. Targeted spokespeople at the request of the Mayor.	Input to meetings, presentations, materials and messages as required	As required by particular initiatives.
Executive	Provision of expertise for briefings, materials, research and factual data as required. Backup spokespeople on targeted issues as required and directed by the CEO.	Input and presence at meetings, to planning and the development of materials for initiatives that align to area of executive responsibility.	As required by area of executive function.
Senior Advocacy Advisor	Coordination of the advocacy program including all ongoing initiatives, messages, materials along with reporting on progress,	Materials, messages, annual planning, reporting, analysis and evaluation.	Ongoing

	providing analysis and evaluation.		
Manager Advocacy. Communications and Engagement	Alignment of communication and engagement tools and materials to Councils overall branding and communications principles and practices	Provision of tailored communication and engagement materials and support for overarching advocacy goals and initiatives.	Ongoing

In some cases there may be benefit in engaging specialist external expertise (such as lobbyists) to supplement Council's efforts by managing relationships with specific target audiences.

- 6.9 Council will regularly review and confirm advocacy themes and priorities and consider changes in the broader social-political environment to ensure advocacy activities are positioned for success. Any changes in public policy or government priorities can directly impact on stakeholder sentiment and funding availability.
- 6.10 An annual review of advocacy priorities will be undertaken in line with the development of the budget and annual action plan for the Council Plan and other key strategies and ongoing community engagement

7. HUMAN RIGHTS CHARTER COMPATIBILITY

This Policy has been assessed as being compatible with the Charter of Human Rights and Responsibilities Act 2006 (Vic).

8. ASSOCIATED INTERNAL DOCUMENTS

- Annual Advocacy Priorities
- Philanthropic Partnership Policy
- Glen Eira Community Engagement Policy 2021
- Glen Eira Community Engagement Strategy 2021

9. EXTERNAL REFERENCES/RESOURCES

- Local Government Act 2020 (Vic)



GLEN EIRA
CITY COUNCIL

BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
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GLEN EIRA CITY COUNCIL PRIORITY ADVOCACY PROJECTS 2022–2023



ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Glen Eira City Council acknowledges the Boonwurrung/Bunurong and Wurundjeri Woi Wurrung peoples of the Eastern Kulin Nation as Traditional Owners and Custodians, and pays respect to their Elders past, present and emerging. We acknowledge and uphold Traditional Owner's continuing relationship to the land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

FROM THE MAYOR

I am pleased to present Glen Eira City Council's advocacy priority projects for 2022–2023. As Australia continues to rebuild its economy from the COVID-19 pandemic, Glen Eira has identified key projects and initiatives that will:

- > Support our community to rebuild, reconnect and restart the economy.
- > Ensure we are taking urgent and practical actions to mitigate our community against the impacts of climate change.
- > Build better transport connections to make it easier to move in and around Glen Eira.
- > Build a safer, healthier and more resilient community.

Through strong partnerships, we can make these critical projects a reality and deliver social, environmental, and economic benefits for our local community.

We look forward to your ongoing support and urge you to contact Glen Eira City Council's Chief Executive Officer Rebecca McKenzie (rmckenzie@gleneira.vic.gov.au) or myself to discuss these priorities.

Cr Jim Magee
Mayor

jmagee@gleneira.vic.gov.au





OUR PRIORITY PROJECTS

Council is committed to advocating for projects which are important to our community and deliver measurable results for Glen Eira residents — essential services, better facilities and key infrastructure to make our City more sustainable, liveable and inclusive.

Major initiatives for Glen Eira City Council for 2022–2023 focus on the priority areas of:

- > Community assets and infrastructure;
- > Open space;
- > Climate change; and
- > Integrated transport and connectivity.



COMMUNITY ASSETS AND INFRASTRUCTURE



The opportunity:

Funding to support the \$52 million redevelopment of Carnegie Memorial Swimming Pool.

What we need:

The redevelopment of Carnegie Memorial Swimming Pool is the highest priority advocacy initiative for Glen Eira. Council is seeking a commitment of \$10 million in contributions from the Federal Government to complete the redevelopment. The project is ready to commence in late 2022 and a heritage assessment is completed.

Community benefits:

- > The pool will be a multi-functional community amenity providing opportunities to improve physical and mental wellbeing.
- > The pool will see more than 300,000 community visits annually, providing access for 2,800 learn-to-swim enrollments, 100,000 visits to the therapeutic warm water pool and hosting 30 annual school swimming carnivals and events.
- > The new facility will include increased open spaces, a café, barbecue, and shaded seating areas including places for recreational and social gatherings.
- > The project will generate around 100 jobs during the construction phase and 30 permanent new jobs once the facility is open.
- > The pool will be one of the most environmentally friendly and sustainable pools in the world. Funding will assist in achieving a 6-star Green Star rating with the pool designed for climate resilience, low energy operations and maximum water efficiency.
- > The revised design of the precinct will make the most of existing open space within the footprint which is a critical benefit for the municipality which has one of the lowest percentages of open/green space in Melbourne.
- > The pool holds an important, nostalgic sense of place for the community, and this will be retained through incorporating historic references into the new design.



Fly through the concept drawings of the redeveloped pool.



OPEN SPACE

The opportunity: Funding to support the development of new open space for Glen Eira.

What we need:

Open space is highly valued by the Glen Eira community. Additional open space will provide greater accessibility for residents to pursue recreational activities that contribute to positive health and wellbeing outcomes. Glen Eira has the least amount of open space per person of any municipality in Melbourne and Council is focused on proactively acquiring, developing and unlocking public open spaces and places for our residents.

- > Council has committed to spending \$26.9 million in acquiring new property for open space by 2025. This is a significant commitment to support a critical under-supply of publicly available open spaces.
- We are calling on all levels of government to contribute towards developing this new land into open spaces for our community including:
 - \$3 million to develop open space at 64–66 Mackie Road, Bentleigh East.
 - \$2 million to develop open space at 15–19 Porter Road, Bentleigh.
 - \$4.5 million to develop surplus land purchased from the Government as part of the level crossing removal projects in Glen Eira.
 - \$4 million to convert Council owned land in Carnegie into usable open space.
 - Continuation of the *Suburban Parks Funding Program*.

- > Council has been a partner in the Caulfield Racecourse Reserve Trust's Land Management Plan and Business Case development. We support the Trust's advocacy for investment to ensure the redevelopment includes new and refurbished multi-purpose spaces and facilities that maximise community access and usage for Glen Eira residents.

Community benefits:

Glen Eira's population is expected to reach 180,626 by 2036 and has increasing open space needs. Restrictions associated with the COVID-19 pandemic highlighted the need for equitable provision of high quality active and passive open space to support our residents' mental and physical wellbeing. An effective response to climate change also requires increased open space to support transport corridors, grow our urban forest and cool the City.

One of our major challenges is providing the quantity of open space necessary to meet the needs of our community. Glen Eira currently has the lowest amount of open space per capita in metropolitan Melbourne with 1.3 hectares for every 1,000 residents or 4.4 per cent of the total municipal area. With over 86 sporting groups using Council-owned open space, we are currently unable to accommodate the growth of existing clubs or the inclusion of any new clubs.

This funding will enable Council to improve the quantity and quality of public open space for our residents; develop, improve and maintain the amenity of our public places; and provide improved access to a mix of passive and active spaces that are inclusive, fit-for-purpose, and flexible to meet the needs of our diverse community.



CLIMATE AND SUSTAINABILITY

The opportunity:
Funding and policy commitments to support urgent and tangible climate action in Glen Eira, progressing towards our target of zero net Council emissions by 2025, and for our community by 2030.

What we need:

We support the calls from Municipal Association of Victoria and Australian Local Government Association (ALGA) for establishing a \$200 million local government climate partnership fund for adaptation and mitigation which would provide up to \$40 million for Victorian councils. We urge the Federal and State Governments to provide funding for its establishment.

This fund would focus on a range of practical mitigation projects that continue the move toward councils being net zero emitters. Specifically, Glen Eira City Council is seeking:

- > \$350,000 for expanding the solar tubes system at GESAC.
- > \$250,000 for stormwater harvesting feasibility and design at Caulfield Park.
- > \$200,000 to expand smart technology in our street lighting by upgrading a further 1,000 lights to LED.
- > \$200,000 for the installation of a demonstration green roof, wall or facade in one of our activity centres.

> \$1 million in grant funding to implement the key initiatives within *Glen Eira's Urban Forest Strategy*, including Long Street open space/flood mitigation to reduce localised flooding by incorporating water sensitive urban design. Further expansion of biodiversity footprints through in-fill tree and understorey planting in a number of Council carparks will also provide notable urban forest gains. The funding will provide a vital first step to restore our City's tree canopy and acknowledge the vital contribution that urban forests make to the social, ecological and economic health and well-being of the Glen Eira community.

> Funding of \$150,000 for more electric vehicle charging stations at Bentleigh Library, Murrumbeena Community Hub and Carnegie Library.

Community benefits:

Like many councils, Glen Eira faces the ongoing challenges of moving to renewable energy, future proofing infrastructure and protecting the environment at the same time as meeting the needs of a growing population.

Increasing trees and vegetation across Glen Eira will provide a myriad of environmental, economic, social and health benefits which will contribute directly to the health and wellbeing of our community.

The implementation of priority actions under our *Climate Emergency Response Strategy Action Plan* will have significant positive community impacts such as:

- > reaching zero emissions for our Council and community, and doing our bit to address the root cause of climate change; and
- > ensuring our local community is safe, resilient and protected from the worst impacts of climate change.



INTEGRATED TRANSPORT AND CONNECTIVITY



The opportunity:

Funding commitments to improve the transport network to ensure safe, accessible and sustainable transport options for our community.



What we need:

- > Glen Eira welcomes the State Government's intention to upgrade the Caulfield Station, but calls for more significant investment into accessibility and integration with the surrounding precinct, including:
 - \$1 million towards improving pedestrian access, traffic management and parking across Sir John Monash Drive to the Monash University campus and across Normanby Road to Caulfield Racecourse Reserve.
 - Funding of \$1 million for improving the surrounding public interface with Caulfield Station.
- > \$250,000 to fill the missing links of the Rosstown Rail Trail cycling route, including new pedestrian and cycling crossings at Dorothy Avenue and Royal Avenue between EE Gunn Reserve and existing shared path in Oakleigh Road Reserve. This will improve safety and accessibility for pedestrians and cyclists traveling on shared paths including for local school students of Glen Huntly Primary School, Kilvington Grammar School and Glen Eira College.
- > \$750,000 to improve pedestrian crossings, including:
 - Updating existing school crossings to pedestrian operated signal crossings at Neerim Road, Murrumbeena (Boyd Park Crossing).
 - New pedestrian operated signal crossings at Kooyong Road, between Sycamore and Carlingford Streets in Elsternwick to create a safe crossing for pedestrians including Wesley College students.
 - New raised zebra crossings to improve pedestrian safety at the Victoria Street and Hopetoun Street sections of Glenhuntly Road, Elsternwick.

- > Council also calls on State and Federal governments to progress with funding:
 - A new light-rail route in Glen Eira, from Elsternwick to Clayton, along North Road, connecting East Village with Ormond train station and the Monash National Employment Cluster.
 - Trackless rapid transit connections from Caulfield to Rowville, connecting the Caulfield Station Precinct and Monash University with Carnegie, Chadstone Shopping Centre and the Monash National Employment Cluster.

Community benefits:

Seventy six per cent (52,964) of Glen Eira residents of working age travel outside of the municipality for work every day with 23.9 per cent (16,646) travelling to the Melbourne CBD.

Over recent years (to 2016), the total number of public transport users has increased by only 1,886 people (2 per cent of total users) or 376 people each year. The population of Glen Eira has grown by 7.5 per cent or 9,862 people over the same period.

Cycling as a form of commuting can relieve some of these pressures on our roads and public transport systems. However, only 1,023 Glen Eira residents indicated that they cycled to work (2016 figures).

There are significant benefits arising from reducing congestion and encouraging higher rates of usage of active transport (ie. walking, cycling and public transport). These include more time for family and socialising, better public health outcomes with people being more physically active and better outcomes for the environment with less pollution and carbon emissions.

Ultimately the Council aims to see a 50:50 share of car and non-car trips through the provision of convenient, effective, sustainable public transport options.



OTHER COMMUNITY PRIORITIES

Rooming house reform

Rooming houses offer accommodation for many low income and disadvantaged members of the community, particularly for those who cannot access, afford or sustain a tenancy in the private rental market. The demand for local rooming house accommodation in Glen Eira continues to increase, along with growing concerns from neighbours, the community and authorised officers regarding the safety of local rooming houses. A significant complexity is the multitude of agencies that have responsibility for monitoring and controlling rooming houses.

The opportunity:

There is an opportunity to establish one agency with the legislative mandate to enforce a single set of standards for rooming houses in Victoria. A single agency could develop a clear understanding of the challenges and increase the minimum standards to protect and improve the health and wellbeing of rooming house residents.

What we need:

Council is seeking legislative and policy reform from the State Government to improve arrangements for the monitoring and control of standards for rooming houses. Council also calls upon the State Government to increase the supply and funding for social and affordable housing in the Glen Eira community so that housing for vulnerable residents is of an acceptable standard and quality.

Gambling reform

Council joins with the Municipal Association of Victoria (MAV), other councils and many other organisations as a founding supporter of the Alliance for Gambling Reform, which seeks to campaign for reforms to the gambling industry to reduce harm from poker machines and to protect disadvantaged communities from increasing numbers of poker machines.

The opportunity:

Through reform and regulation of the gambling industry, government can ease the burden caused by health, financial, relationship, emotional, psychological, work, study and criminal harms.

What we need:

Council is calling on the State Government to implement the Alliance for Gambling Reform Pokies agenda, including a suite of complementary harm reduction measures — such as changes to opening hours of venues, introduction of 'End Gambling Harm After Dark', a request to have all gaming machines turned off between 2am and 6am and the introduction of a full, universal and binding pre-commitment system by having each person set their own reasonable time and money limits.

Community benefits:

A clear benefit will be a reduction in the significant impacts of problem gambling faced by families and children including financial insecurity, family stress, poor access to essential household items and the need to sell property and/or other household items to cope with the losses associated with problem gambling.

Planning reform

Council will continue to call for policy and legislative improvements to the State Planning System including:

- > A commitment from the State Government to genuinely engage and collaborate with the Local Government sector on its Planning Reform Agenda.
- > Amendments to the *Planning and Environment Act 1987* to provide clearer direction on the consideration of climate change, a statutory mechanism to require a percentage of affordable housing in developments over a certain size, and improvements to the planning scheme amendment process for greater certainty, transparency and reduced timeframes.
- > Mandatory implementation by VCAT of the local planning policy framework in recognition that it represents both the expectations of the community and Council's adopted policy in relation to future development.



School Crossing Supervision Program reform

The *School Crossing Supervision Program* was introduced in 1975 under a joint-funding arrangement between the State (Department of Transport formally VicRoads) and councils.

The opportunity:

While the Department of Transport purportedly supports a 50/50 funding model for this service (providing Council with funding of \$417,000 for the 2021–2022 financial year), in reality, the service costs Council \$1.33 million in employee costs alone per annum. This is a redirection of ratepayer funds from other Council services.

What we need:

Council is seeking a commitment from a future State Government to fully fund the *School Crossing Supervision Program* as an essential, State led, community safety initiative.





GLEN EIRA
CITY COUNCIL

Glen Eira City Council

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National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: <https://internet-relay.nrs.vic.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

Social media

Glen Eira City Council:

www.facebook.com/GlenEiraCityCouncil

@cityofgleneira:

www.instagram.com/cityofgleneira

Glen Eira arts, gallery and events:

www.facebook.com/gleneiraarts

www.instagram.com/gleneiraarts

Glen Eira Leisure:

www.facebook.com/GESACOnline

<https://www.instagram.com/gleneiraleisure>

www.twitter.com/GESACOnline

Glen Eira Libraries and Learning Centres:

www.facebook.com/GlenEiraLibraries

<https://www.instagram.com/gleneiralibraries>

Glen Eira Sustainable Living:

www.facebook.com/sustainablelivinggleneira

Glen Eira Youth Services:

www.facebook.com/GlenEiraYouthServices

www.instagram.com/gleneirayouthservices

8.3 FINANCIAL MANAGEMENT REPORT (28 FEBRUARY 2022)

Author: Alon Milstein, Financial Accountant

Trim No: 22/157591

Attachments: 1. February 2022 Financial Mgt Report [↓](#)

EXECUTIVE SUMMARY

To report Council's finances in the Financial Management Report for the period ending 28 February 2022.

RECOMMENDATION

That Council notes the Financial Management Report for the period ending 28 February 2022 (Attachment 1 to the report).

BACKGROUND

The report includes a comparison of year-to-date (YTD) actual income and expenditure with budgeted (YTD and forecast end-of-year to June 2022) and other information for the current financial year. This report also provides a review of the 2021-22 Capital Works Program, Cash Flow, Rate Debtors and VAGO Financial Sustainability Indicators.

ISSUES AND DISCUSSION

(a) Key Highlights - Current Financial Position

The COVID-19 pandemic continues to provide an uncertain environment.

The forecast result expected for the financial year is a surplus of \$8.3m compared with the budget of \$11m.

Key highlights for the period ending 28 February 2022 include:

Key Highlights	January 2022 \$ 000's	February 2022 \$ 000's	Movement \$ 000's	Comments
Forecast Surplus / (Deficit)	5,505	8,292	2,787	A decrease in User fees of \$446k due to lower than forecast income from Glen Eira Leisure Services of \$101k and Early Learning Centres of \$143k. In addition there is a reduction in forecast Employee costs of \$2.2m, Contractor costs of \$438k and Maintenance costs of \$404k. Refer to the Financial Management Report for details.
Forecast Cash Holdings	77,827	63,359	(14,468)	Forecast cash holdings has decreased due to a reduction in anticipated borrowings for 2021-22 from \$33m to \$10m.
Forecast Liquidity	118.93%	97.70%	(21.22%)	Forecast liquidity has decreased due to a reduction in anticipated borrowings for 2021-22 from \$33m to \$10m.
Forecast Capital Works	62,737	57,737	(5,000)	Movement mainly due to an increase in anticipated carry forwards of \$5m from \$20m to \$25m. Refer to the Financial Management Report for details.

(b) Open Space

Council recently acquired three properties in Bentleigh — 15, 17 and 19 Porter Road — to create a new local park. This will see close to 2,000 square metres of new public open space in an area that currently has limited access to parks. In addition to these properties, Council has also acquired 751 Centre Road in Bentleigh East.

(c) Pandemic Impact

The 2021-22 operating result and capital works budgets have been impacted by COVID-19 due to lockdowns, and business areas such as our Libraries and Learning Centres and Glen Eira Leisure - all experiencing forced closures due to Chief Health Officer Directives.

Council continues to monitor the financial and non-financial impacts due to the amount of uncertainty caused by the pandemic.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

The Financial Management Report takes into consideration Council's climate emergency response.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The key financial objectives for Council are:

- Manage finances appropriately within the constraints set by the Rate Cap.
- Renew and upgrade our ageing assets and community facilities.
- Maintain essential services at not less than current levels.
- Mitigate risks to our community and local economy arising from the impact of the pandemic of COVID-19 and to support the community's recovery.
- Set fee increases that are manageable and sustainable.
- Invest in continuous improvement, technology and other enablers to efficiency and enhanced customer outcomes.
- Keep day-to-day costs manageable and rates per assessment low, relative to our peers.

POLICY AND LEGISLATIVE IMPLICATIONS*Local Government Act 2020*

- Division 2 — Budget Process
- Part 4 — Planning and Financial Management — Section 97.

Local Government (Planning and Reporting) Regulations 2020

- Part 3 — Budget.

COMMUNICATION AND ENGAGEMENT

Council officers in preparing the Financial Management Report, consider other plans and strategies regarding services and initiatives which commit financial and non-financial resources for the current financial year.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services. We build trust through engaging with our community, delivering quality services and making evidence-based decisions.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

COVID-19 continues to impact Council's financial position, but a majority of service areas are returning to business as usual.

ORDINARY COUNCIL MEETING

5 APRIL 2022

ATTACHMENT 1:**Financial Management Report for the period ending 28 February 2022****1. Contents**

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Balance Sheet	7
Capital Works Program	8
Performance Graphs.....	12
Financial Strategy	16
Local Government Performance Reporting Framework (LGPRF)	19

ORDINARY COUNCIL MEETING

5 APRIL 2022

Executive Summary*for the period ending 28 February 2022***a) Current Month Budget Result**

At the end of February, the year-to-date performance against budget from ordinary activities showed lower than anticipated income of \$6.41m and a favourable variance in operating expenditure of \$11.05m.

b) Current Month Forecast Result

The forecast result expected for the financial year is a surplus of \$8.29m. This compares unfavourably against the original adopted 2021-22 *Budget* surplus of \$11.05m.

The current monthly forecast movement from ordinary activities shows a decrease in operating revenue of \$583k and a decrease in operating expenditure of \$3.38m.

In preparation for the 2022-23 Draft Annual Budget, Council Officers have undertaken a comprehensive review of all business areas for adjustments to the February 2022 forecast. This has resulted in some material timing adjustments to a number of accounts reflected in the updated February forecast.

c) COVID-19 Financial Impact 2021-22

COVID-19 was declared a global pandemic on the 11 March 2020 and a State of Emergency was declared in Victoria on 16 March 2020. Subsequently, a State of Disaster was declared in Victoria on 2 August 2020. During 2021-22 Victoria experienced further lockdowns.

d) Open Space

All multi-unit developers pay a uniform 5.7 per cent of the value of the land (or give Council 5.7 per cent of the area of the land). All money raised by the levy will go into more and better open space.

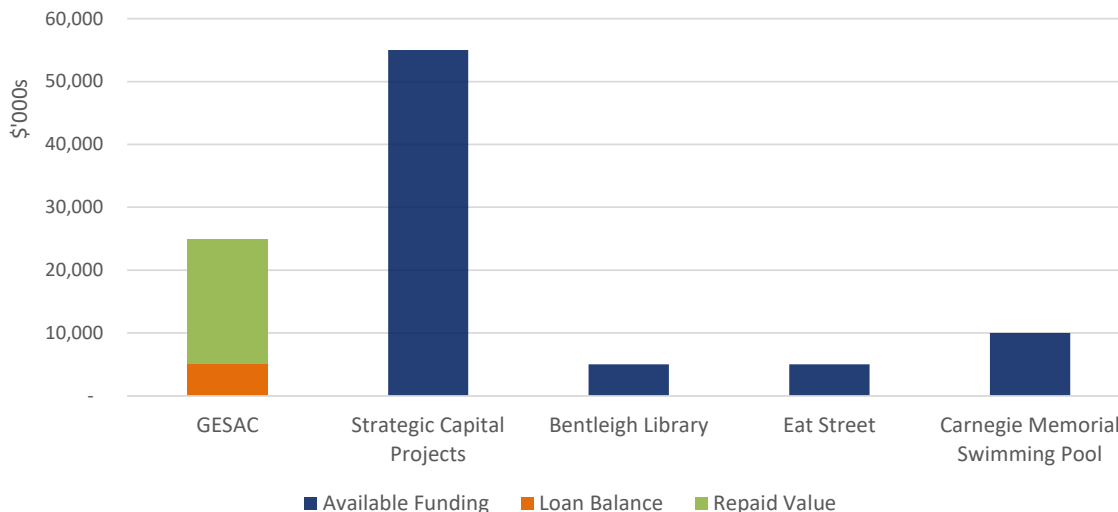
Capital projects funded by Open Space contributions meet the conditions of the Open Space Strategy which is mainly focused on increasing open space in identified gap areas and to localities with forecast population growth. The balance of the Open Space Reserve as at 28 February 2022 is as follows:

Description	2021-22 Current Month Actual	2021-22 Year to Date
Open Space Contributions Received	\$575,700	\$3,051,495
Open Space Capital Expenditure*	(\$5,530,603)	(\$7,645,275)
Net Movement	(\$4,954,903)	(\$4,593,780)
Opening Balance as at 1 July 2021		\$26,259,954
Closing Balance Open Space Reserve		\$21,666,174

*Includes: 15,17&19 Porter Road, Bentleigh and 751 Centre Road, Bentleigh East

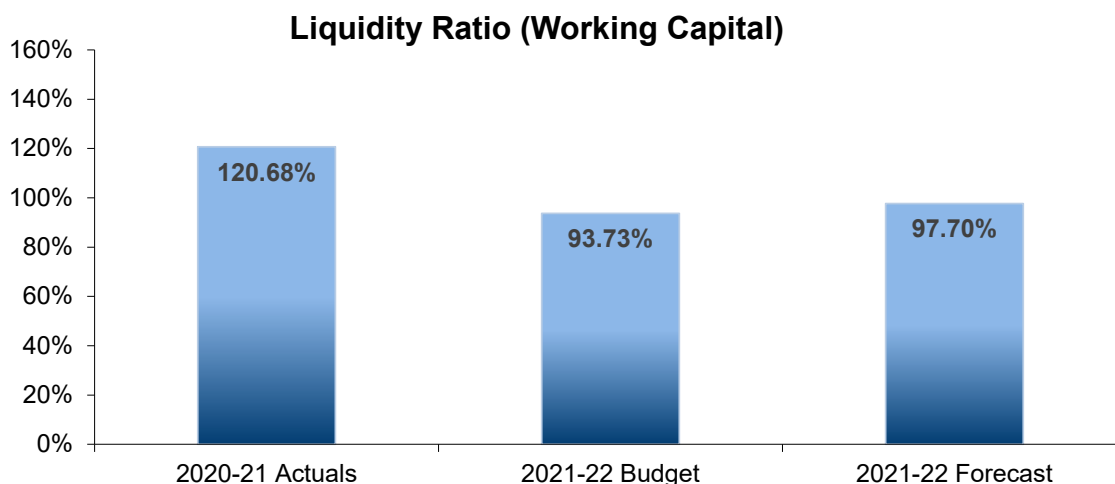
ORDINARY COUNCIL MEETING

5 APRIL 2022

e) Loan borrowings

Over the past 12 months Council has entered into a commercial agreement to borrow funds for its strategic capital program, from which no drawdowns have been made. Council has also been able to secure low interest loan agreements with Treasury Corporation Victoria (TCV) and interest rate discounts from State Government for three capital projects – Bentleigh Eat Street Precinct, Bentleigh Library and Carnegie Memorial Swimming Pool. No drawdowns have been made for the TCV loans.

Council has one existing loan which was used to fund the build of our GESAC facility in 2012 and due for full repayment in 2023.

f) Liquidity

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months and are therefore not available for discretionary spending.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Council will continue to have a large investment in capital works projects. However, capital spend for the remainder of the year may be impacted by the pandemic.

Council is required to hold sufficient cash to cover 'Restricted Assets' such as: Residential Aged Care Deposits, Public Open Space Reserve, Contract Deposits and *Fire Services Property Levy*.

Refer to page 18 for a summary of Financial Sustainability risk indicators.

g) Superannuation – Defined Benefits Scheme

Vested Benefits Index (VBI)

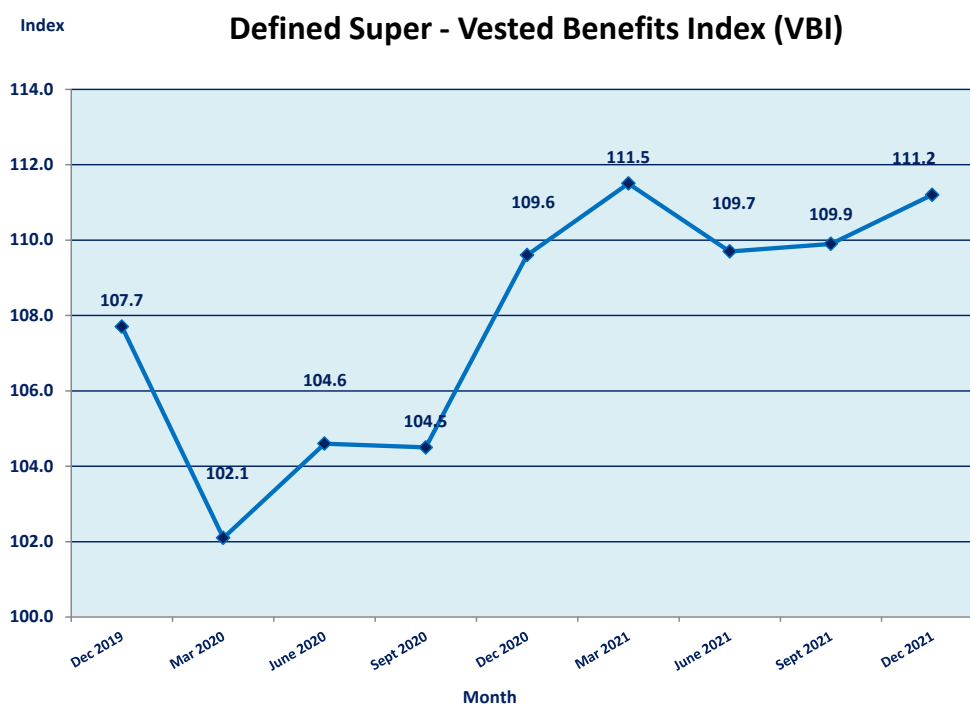
Defined benefit plans are required by law to have an actuarial investigation at least once every three years. Vision Super monitors the vested benefit position of the defined benefits plan on a quarterly basis.

The VBI is the key index that the super fund regulator, APRA, considers when assessing the financial position of the Defined Benefit Plan. In simple terms this measures whether there would be enough assets to meet the liabilities of the Defined Benefit Plan if it became necessary to pay all members their total entitlements on a particular day.

Under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall threshold, currently 97%. The higher the index the less chance of a future call.

For the Plan to be in a satisfactory financial position requires a VBI of 100% or more. In the event the VBI falls below the nominated shortfall threshold (i.e., 97%), an interim investigation is required to be carried out by the Fund Actuary, unless the next scheduled investigation is due within six months.

Below is the estimated VBI updated to 31 December 2021.



ORDINARY COUNCIL MEETING

5 APRIL 2022

Income Statement

This Statement outlines our income sources for the reporting period under headings such as general rates and garbage charges, and the day-to-day expenses incurred to run Council. These expenses do not include capital expenditure, but they do include depreciation and amortisation of assets. Expenses include labour costs, materials and supplies, and utility and insurance costs.

The bottom line is the result for the reporting period. This figure equals total income minus total expenses, which indicates whether we've operated at a surplus or a deficit (a figure inside brackets is a deficit).

Positive variance movements relate to an increase in revenue and a decrease in expenditure. Negative figures (in brackets), relate to a decrease in revenue or an increase in expenditure.

Forecast adjustments for February 2022**a) User Fees**

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities and the provision of human services such as family day care and home care services.

The decrease of \$446k is mainly due to lower than forecast income relating to Glen Eira Leisure services (GEL) of \$101k and Early Learning Centres of \$143k. The reduction in forecast income for GEL is due to a lower than anticipated uptake of membership resumptions since the end of the lockdown periods. The reduced forecast income for Early Learning Centres is as a result of lower than anticipated utilisation rates for services.

b) Employee Costs – decrease of \$2.2m.

This includes all labour related expenditure and on-costs such as allowances, leave entitlements, employer superannuation and Worksafe. The decrease is mainly due to the timing of staff recruitment, the impact of COVID-19, and employee leave provisions.

c) Contractor Costs – decrease of \$438k.

The decrease is mainly due to lower than anticipated forecast expenditure for general contractor costs of \$216k and legal costs of \$156k.

d) Maintenance Costs – decrease of \$404k.

The decrease is mainly due to lower than anticipated forecast expenditure for the maintenance of electrical services of \$105k, handyman services of \$90k and public toilet cleaning of \$50k.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Income Statement

for the period ending 28 February 2022

	2021-22 Year to Date Actual	2021-22 Year to Date Budget	2021-22 Year to Date Variance	2021-22 Year to Date Variance	2021-22 Last Month Forecast	2021-22 Current Month Forecast	2021-22 Current Month Forecast Movement \$ 000's	2021-22 Annual Budget	2021-22 Budget Forecast Variance	2021-22 Budget Forecast Variance
	\$ 000's	\$ 000's	\$ 000's	(%)	\$ 000's	\$ 000's		\$ 000's	\$ 000's	(%)
Income from Ordinary Activities										
General Rates	101,633	101,802	(169)	(0.2%)	100,855	100,855	(0)	100,858	(3)	(0.0%)
Supplementary Rates	334	300	34	0.0%	1,004	1,004	-	1,000	4	0.4%
Waste & Recycling Charges	22,906	22,696	209	0.9%	22,896	22,902	6	22,705	197	0.9%
Grants (Operating & Capital)	23,318	22,946	372	1.6%	31,844	31,971	127	32,037	(66)	(0.2%)
Interest Received	101	303	(203)	(66.8%)	222	218	(4)	500	(282)	(56.5%)
User Fees	8,987	14,983	(5,995)	(40.0%)	17,036	16,590	(446)	23,468	(6,879)	(29.3%)
Statutory Fees & Fines	4,778	5,866	(1,088)	(18.5%)	7,685	7,415	(270)	9,020	(1,605)	(17.8%)
Contributions (Monetary)	3,051	2,300	752	32.7%	3,516	3,513	(2)	3,450	63	1.8%
Other Income	719	1,037	(318)	(30.7%)	1,779	1,785	6	2,018	(233)	(11.5%)
Total Income from Ordinary Activities	165,827	172,234	(6,407)	(3.72%)	186,836	186,253	(583)	195,057	(8,805)	(4.5%)
Expenses from Ordinary Activities										
Employee Costs	53,884	60,417	6,534	10.8%	83,774	81,573	2,200	87,446	5,872	6.7%
Materials & Consumables	2,614	3,494	880	25.2%	4,688	4,520	168	5,278	759	14.4%
Contractor Payments	26,509	27,210	701	2.6%	42,118	41,680	438	41,359	(320)	(0.8%)
Maintenance	3,678	5,324	1,646	30.9%	7,151	6,747	404	7,916	1,169	14.8%
Utility Services	2,351	3,452	1,102	31.9%	4,470	4,396	74	5,178	783	15.1%
Insurances	1,302	1,310	8	0.6%	1,547	1,547	(0)	1,420	(127)	(8.9%)
Other Expenses	4,616	4,297	(319)	(7.4%)	6,716	6,836	(121)	6,524	(312)	(4.8%)
Grants & Subsidies	883	1,194	311	26.1%	1,312	1,271	41	1,370	99	7.2%
Borrowing Costs	153	342	189	55.2%	386	208	178	499	291	58.4%
Total Expenses from Ordinary Activities	95,988	107,040	11,052	10.3%	152,160	148,778	3,382	156,991	8,213	5.2%
Surplus/(deficit) before non operational activities	69,839	65,194	4,645	7.1%	34,676	37,475	2,799	38,066	(591)	(1.6%)
Non-operational Activities										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	461	283	177	62.6%	483	483	(0)	460	23	5.0%
Written Down Value of Assets Sold/Disposed *	2,759	218	(2,541)	0.0%	3,916	3,919	(3)	1,708	(2,211)	(129.5%)
Depreciation & Amortisation	16,817	17,166	349	2.0%	25,737	25,746	(9)	25,766	20	0.1%
Surplus/(deficit) for the period	50,724	48,093	2,630	5.5%	5,505	8,292	2,787	11,052	(2,760)	(25.0%)

* relates to the written down value of assets that are being demolished and upgraded.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Balance Sheet**for the period ending 28 February 2022**

This Statement is a snapshot of our financial position. It outlines what we own (assets) and what we owe (liabilities). Our net worth (net assets or equity) equals total assets minus total liabilities — the larger the net equity, the stronger the financial position.

	Actuals 2020-21	Annual Budget 2021-22	Annual Forecast 2021-22	Year to Date Actual 2021-22	Previous Month's Actuals
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	\$ 000's
Assets					
Current Assets					
Cash and Cash Equivalents	64,236	60,503	63,359	61,817	52,112
Trade and Other Receivables	19,225	11,490	11,354	63,411	84,040
Other Assets	1,970	1,313	1,970	869	898
Total Current Assets	85,431	73,306	76,683	126,097	137,050
Non-Current Assets					
Property, Infrastructure, Plant and Equipment	2,499,881	2,452,501	2,528,435	2,626,629	2,519,829
Right-of-use-assets	3,405	2,060	2,060	3,405	3,405
Intangible Assets	2,822	2,629	2,822	2,207	2,277
Investments in Joint Operations	146	604	146	146	146
Other Financial Assets	5	5	5	5	5
Total Non-Current Assets	2,506,259	2,457,799	2,533,468	2,632,392	2,525,662
TOTAL ASSETS	2,591,690	2,531,105	2,610,151	2,758,489	2,662,712
Liabilities					
Current Liabilities					
Trade and Other Payables	14,434	18,668	17,881	11,494	8,683
Trust Funds and Deposits	30,195	37,405	40,495	38,428	39,609
Unearned Income	4,515	-	-	-	-
Provisions	16,658	15,687	15,658	15,892	15,853
Interest-Bearing Liabilities	3,806	5,743	3,743	3,892	3,874
Lease Liabilities	1,181	708	708	1,181	1,181
Total Current Liabilities	70,789	78,211	78,485	70,887	69,200
Non-Current Liabilities					
Provisions	1,398	1,337	1,398	1,354	1,354
Interest-Bearing Liabilities	3,811	31,105	7,095	1,226	1,532
Lease Liabilities	2,452	1,641	1,641	2,452	2,452
Other Liabilities - Joint Operations	4,176	2,403	4,176	4,176	4,176
Total Non-Current Liabilities	11,837	36,486	14,310	9,209	9,515
Total Liabilities	82,626	114,697	92,795	80,096	78,715
Net Assets	2,509,064	2,416,407	2,517,356	2,678,393	2,583,997
Equity					
Accumulated Surplus	966,051	984,081	974,343	1,021,367	1,023,681
Asset Revaluation Reserve	1,516,753	1,411,297	1,516,753	1,635,360	1,533,696
Public Open Space Reserve	26,260	21,029	26,260	21,666	26,621
Total Equity	2,509,064	2,416,407	2,517,356	2,678,393	2,583,997

ORDINARY COUNCIL MEETING

5 APRIL 2022

Capital Works Program***for the period ending 28 February 2022***

This represents our portfolio of capital projects that have been adopted and formally approved by Council in June as part of the 2021-22 budget process. These projects involve the planning and construction of new assets, renewal, upgrade and expansions for existing infrastructure, plant and equipment and property assets. Included in the program are strategic projects, roadworks, footpaths and drainage, upgrades of open space and recreational areas and community facilities.

Positive variance movements relate to savings in capital expenditure. Negative figures (in brackets) relate to an increase to the current year's budget allocation.

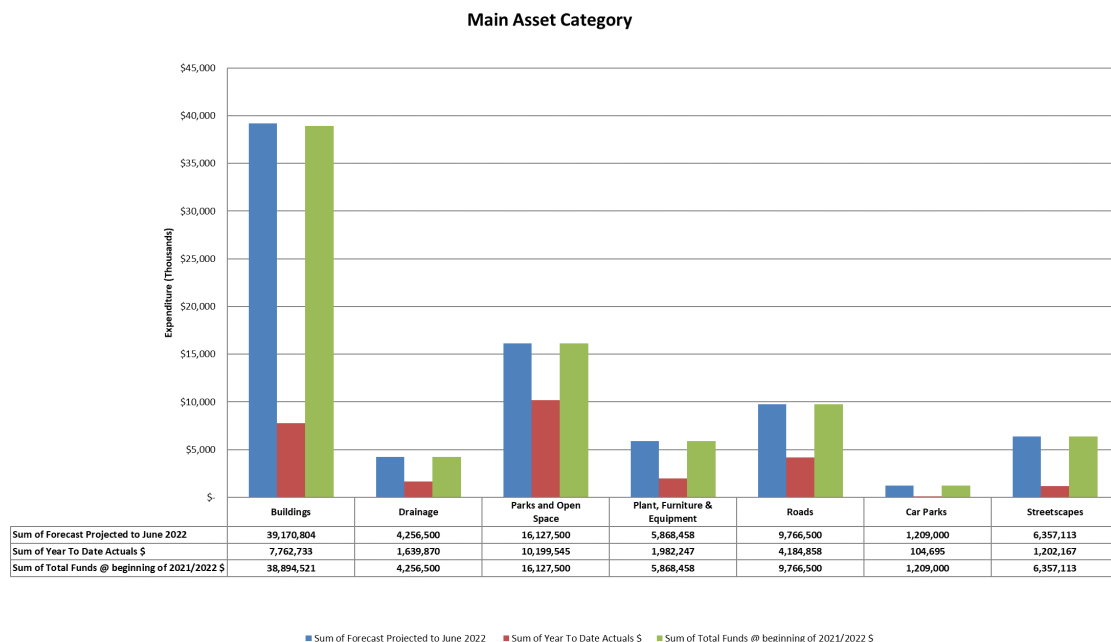
As at the end of February 2022, total capital works expenditure forecast for 2021-22 is expected to be \$57.74m, represented by:

- New capital works projects as per the adopted 2021-22 Budget \$60.96m
- External Funding sources \$11.68m
- Carry forward projects from 2020-21 \$9.83m
- Forecast Adjustment for the year \$257k
- Less estimated Carry forward projects from 2021-22 \$25m

There were no forecast adjustments for February 2022.

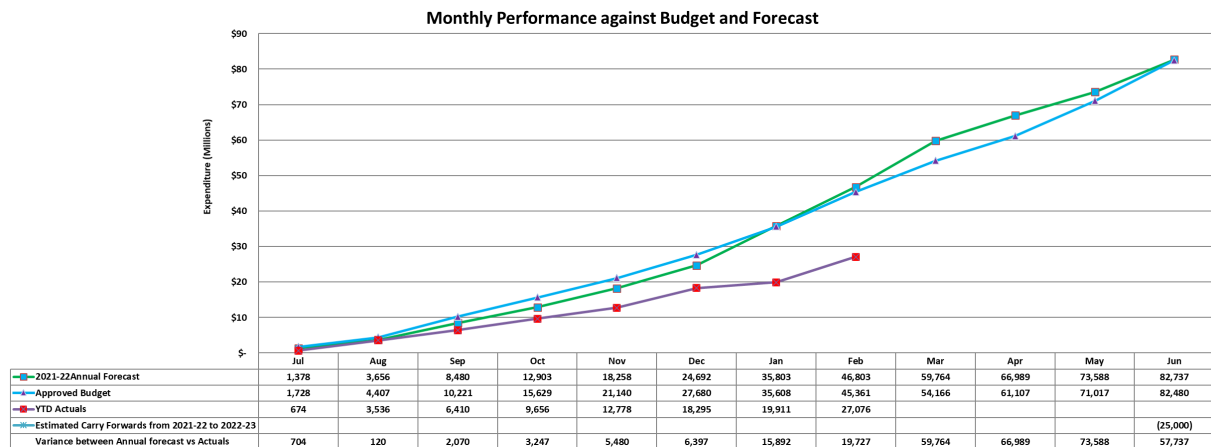
Capital Works Performance Graphs

The below graphs reflect the 2021-22 budget allocations for the main asset category and performance against budget and forecast.



ORDINARY COUNCIL MEETING

5 APRIL 2022



Council's capital expenditure is behind forecast by \$19.73m mainly due to: Carnegie Memorial Swimming Pool construction \$7.35m, Murrumbidgee Community Hub \$3.18m, Lord Reserve Pavilion \$1.46m, Bentleigh Library improvement \$1.34m, Road reconstruction program 2.13m, Lord Reserve and Koornang Park Masterplan Multi-purpose sports facility construction 624k.

At this stage it is anticipated that approximately \$25m in carry forwards will be carried into 2022-23 comprising the full construction budget of \$18m for Carnegie Memorial Swimming Pool redevelopment and other projects such as Eat Street and the replacement of Plant and Fleet.

ORDINARY COUNCIL MEETING

5 APRIL 2022

**Capital Works Program Expenditure
for period ending 28 February 2022**

Description	2021-22 Carry Forwards from 2020-21	2021-22 Grant Funding	2021-22 Adopted Capital Budget	2021-22 Budget Plus Carry Forwards	2021-22 Year To Date Actual Expenditure	2021-22 Year To Date Forecast	2021-22 Year To Date Variance	2021-22 Forecast Projected to June 2022	2021-22 Forecast Adjustments
(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
STRATEGIC PROJECTS									
Cycling Action Plan Implementation	-	-	220,000	220,000	16,570	40,000	23,430	220,000	-
Elsternwick South – Local Area Traffic Management	-	-	50,000	50,000	-	20,000	20,000	50,000	-
Activity Centre Streetscape works	-	-	30,000	30,000	-	15,000	15,000	30,000	-
Eat Street [Bentleigh Structure Plan]	2,650,000	325,000	2,212,113	5,187,113	958,768	993,131	34,363	5,187,113	-
Multideck Car Park - Bentleigh	-	454,500	-	454,500	68,724	215,000	146,276	454,500	-
Multideck Car Park - Elsternwick	-	454,500	-	454,500	33,876	215,000	181,124	454,500	-
Selwyn Street Cultural Precinct [Elsternwick Structure Plan]	280,000	-	350,000	630,000	155,755	396,000	240,245	630,000	-
Safe Cycling Corridor Pilot (Integrated Transport Strategy)	95,000	-	100,000	195,000	59,200	85,000	25,800	195,000	-
TOTAL STRATEGIC PROJECTS	3,025,000	1,234,000	2,962,113	7,221,113	1,292,892	1,979,131	686,239	7,221,113	-
TRANSFORMATION & TECHNOLOGY									
Fit for future intranet, Transformation Program (phase 2), Website Continuous Improvement, Customer Strategy	82,000	-	402,750	484,750	307,439	379,750	72,311	547,750	63,000
Information Governance Framework & Integration Platform Project	111,900	-	535,000	646,900	214,990	390,000	175,010	583,900	(63,000)
Aged Care Technology Solution	150,000	-	390,000	540,000	24,945	100,000	75,055	540,000	-
TOTAL TRANSFORMATION & TECHNOLOGY	343,900	-	1,327,750	1,671,650	547,374	869,750	322,376	1,671,650	-
RECREATION AND OPENSACE									
Caulfield Park Multi Sports Facility Construction	-	550,000	160,000	710,000	44,866	38,711	(6,155)	710,000	-
Playground Upgrades - Rosanna, Packer and Princes Parks	-	1,560,000	450,000	2,010,000	657,261	1,130,000	472,739	2,010,000	-
Caulfield Park Master Plan Implementation - Landscape Detailed Design-New Deck near lake, Living garden & shelter, design of main entrances	-	750,000	40,000	790,000	129,765	200,000	70,235	790,000	-
Open Space Strategy Implementation	-	-	7,000,000	7,000,000	7,645,275	7,000,000	(645,275)	7,000,000	-
Spring Road Reserve Upgrade (Stage One)	-	-	260,000	260,000	-	-	-	260,000	-
Lord Reserve and Koomang Park Masterplan-Multi purpose sports facility construction	-	311,641	368,359	680,000	56,497	680,000	623,503	680,000	-
Hopetoun Gardens Masterplan Implementation-Replacing the band stand with the new shelter and associated landscape works	-	180,000	40,000	220,000	78,129	170,000	91,871	220,000	-
New open space - Aileen Avenue	344,000	650,000	(60,000)	934,000	610,826	934,000	323,174	934,000	-
Urban Forest Strategy Implementation - Tree Planting	-	-	200,000	200,000	54,061	65,000	10,939	200,000	-
Mackie Road Reserve - Demolishen of the properties and Masterplan Design	-	-	100,000	100,000	66,214	80,000	13,786	100,000	-
Murrumbena Park Implementation of Masterplan-Implementation of Erindale Street entrance	-	-	185,000	185,000	18,787	25,000	6,213	185,000	-
Minor Recreation Projects	-	1,315,000	340,000	1,655,000	466,368	1,137,000	670,632	1,655,000	-
Duncan McKinnon Fitness facility	275,000	-	-	275,000	204,553	275,000	70,447	275,000	-
Park Shelter	-	-	150,000	150,000	-	80,000	80,000	150,000	-
Narrow Nature Strip Tree Planting Program	-	-	300,000	300,000	3,912	45,000	41,088	300,000	-
New Sportsground Lighting - Caulfield Park Oval 2	11,000	-	-	11,000	5,410	6,000	590	11,000	-
New Sportsground Lighting - Caulfield Park Oval 2	-	119,000	181,000	300,000	-	-	-	300,000	-
TOTAL RECREATION AND OPENSACE	630,000	5,435,641	9,714,359	15,780,000	10,041,924	11,865,711	1,823,788	15,780,000	-
COMMUNITY FACILITIES									
Future Spaces Project	-	-	1,000,000	1,000,000	76,428	475,000	398,573	1,000,000	-
Moorleigh Community Village Improvements	-	-	260,000	260,000	14,540	-	(14,540)	260,000	-
Mackie Road Reserve Pavilion DDA works	40,000	-	-	40,000	26,512	40,000	13,488	40,000	-
Murrumbena Community Hub	661,000	3,200,000	3,870,762	7,731,762	2,983,913	6,161,867	3,177,954	7,731,762	-
Lord Reserve Pavilion	1,600,000	-	1,625,000	3,225,000	1,206,453	1,543,365	336,912	3,225,000	-
Security Upgrades at Council's three Early Learning Centres	-	-	27,000	27,000	60,014	43,424	(16,590)	24,424	(2,576)
Bentleigh Library Improvement and Integration [Bentleigh Structure Plan]	1,527,000	-	4,200,000	5,727,000	1,995,827	3,336,311	1,340,484	5,927,000	200,000
Duncan Mackinnon Pavilion – Conversion of the netball spectator area to office and storage space	-	250,000	-	250,000	74,412	250,000	175,588	250,000	-
Carnegie Memorial Swimming Pool	1,038,000	-	17,640,759	18,678,759	669,279	8,016,900	7,347,621	18,678,759	-
TOTAL COMMUNITY FACILITIES	4,866,000	3,450,000	28,623,521	36,939,521	7,107,378	19,866,867	12,759,490	37,136,945	197,424

ORDINARY COUNCIL MEETING

5 APRIL 2022

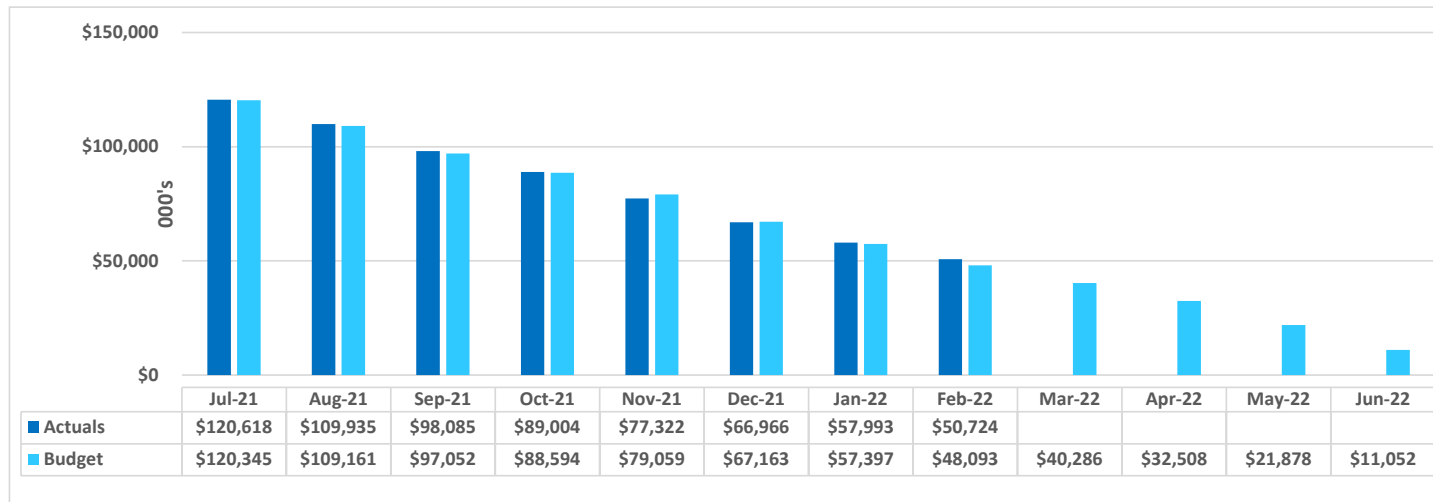
Capital Works Program Expenditure <i>for period ending 28 February 2022 (continued)</i>									
Description	2021-22 Carry Forwards from 2020-21	2021-22 Grant Funding	2021-22 Adopted Capital Budget	2021-22 Budget Plus Carry Forwards	2021-22 Year To Date Actual Expenditure	2021-22 Year To Date Forecast	2021-22 Year To Date Variance	2021-22 Forecast Projected to June 2022	2021-22 Forecast Adjustments
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
SUSTAINABILITY									
Sustainability initiatives - Energy Efficiency Projects	-	-	260,000	260,000	167,708	184,478	16,771	184,478	(75,522)
Sustainability initiatives - Solar Projects	-	-	70,000	70,000	32,115	35,327	3,212	35,327	(34,674)
GESAC - Energy Efficiency Upgrade	-	-	350,000	350,000	30,325	220,000	189,675	350,000	-
TOTAL SUSTAINABILITY	-	-	680,000	680,000	230,148	439,805	209,657	569,805	(110,195)
COMMUNITY SAFETY									
Installation of bench seats within long residential streets	-	-	20,000	20,000	11,875	20,000	8,125	20,000	-
Traffic & Transport	112,500	150,000	335,000	597,500	393,293	332,000	(61,293)	597,500	-
TOTAL COMMUNITY SAFETY	112,500	150,000	355,000	617,500	405,168	352,000	(63,168)	617,500	-
RENEWALS									
Furniture and Equipment	-	-	50,000	50,000	10,005	-	(10,005)	50,000	-
Information Services - Infrastructure and Hardware Renewals	33,000	-	865,000	898,000	229,240	576,000	346,760	898,000	-
Fleet and Plant	20,000	-	1,350,000	1,370,000	253,284	695,000	441,716	1,370,000	-
Mechanical, Hydraulics and Fire detection upgrades and renewals	-	-	115,000	115,000	79,173	87,090	7,917	87,090	(27,910)
Flooring Renewal	-	-	30,000	30,000	43,190	47,509	4,319	47,509	17,509
Roof Renewal	-	-	100,000	100,000	85,985	94,584	8,599	94,584	(5,416)
Poath Road Murrumbidgee Streetscape Project	-	-	75,000	75,000	-	-	-	75,000	-
Improve footpaths in the 'Great Walk Streets'	-	700,000	-	700,000	685,484	700,000	14,516	700,000	-
Senior Citizen Centres Digital Equipment	-	-	36,000	36,000	-	36,000	36,000	36,000	-
Purchase of library collections	-	66,772	1,133,228	1,200,000	617,390	751,853	134,463	1,200,000	-
Footpath Program - New	-	-	255,000	255,000	-	20,000	20,000	255,000	-
Footpath Program - Renewal & Upgrade	-	-	1,850,000	1,850,000	1,396,171	1,232,000	(164,171)	1,850,000	-
Kerb and Channel Replacement Program	-	-	200,000	200,000	87,511	132,000	44,489	200,000	-
Road Reconstruction Program	-	-	2,936,612	2,936,612	324,524	1,948,612	1,624,088	2,936,612	-
Drainage Renewal and Flood Mitigation Program	756,500	-	3,500,000	4,256,500	1,639,870	2,224,500	584,630	4,256,500	-
Local Road Resurfacing Program	-	-	1,530,000	1,530,000	1,252,893	750,000	(502,893)	1,530,000	-
Local Area Traffic Management Renewal Program	-	-	220,000	220,000	44,983	77,000	32,017	220,000	-
Car Park Renewal Program	-	-	300,000	300,000	2,095	30,000	27,905	300,000	-
Road Reconstruction Program- Roads to Recovery	-	847,388	-	847,388	-	556,000	556,000	847,388	-
Local Area Traffic Management Renewal Program	-	-	105,000	105,000	-	105,000	105,000	105,000	-
Car Park Renewal Program	-	-	30,000	30,000	-	30,000	30,000	30,000	-
Park Furniture and Infrastructure Program	-	-	135,000	135,000	24,294	78,000	53,706	135,000	-
Glen Eira Leisure Renewals	-	-	594,808	594,808	260,314	315,000	54,686	594,808	-
Parks Services program	-	-	663,000	663,000	165,545	503,000	337,455	663,000	-
Fixtures and Fittings renewal	-	-	220,000	220,000	96,900	160,000	63,100	366,097	146,097
Residential Aged Care Services - Furniture and Equipment	48,000	-	100,000	148,000	77,290	50,000	(27,290)	148,000	-
ILU Refurbishments	-	-	100,000	100,000	75,093	109,774	34,681	139,774	39,774
Right-Of-Ways	-	-	580,000	580,000	-	105,000	105,000	580,000	-
Perimeter / Sportsground Fencing Renewal	-	-	8,000	8,000	-	8,000	8,000	8,000	-
Replacement of Shade Sails	-	-	16,500	16,500	-	8,250	8,250	16,500	-
Glenhenty MCH	-	-	-	-	-	-	-	-	-
TOTAL RENEWALS	857,500	1,614,160	17,098,148	19,569,808	7,451,232	11,430,172	3,978,940	19,739,862	170,054
TOTAL CAPITAL WORKS EXPENDITURE (Exc. Carry Forward Projects)	9,834,900	11,883,801	60,760,891	82,479,592	27,076,116	46,803,437	19,727,321	82,736,875	257,283
Estimated Carry Forwards from 2021-22 to 2022-23								(25,000,000)	
TOTAL CAPITAL WORKS EXPENDITURE	9,834,900	11,883,801	60,760,891	82,479,592	27,076,116	46,803,437	19,727,321	57,736,875	

ORDINARY COUNCIL MEETING

5 APRIL 2022

Performance Graphs

Financial Performance
for the period ending 28 February 2022

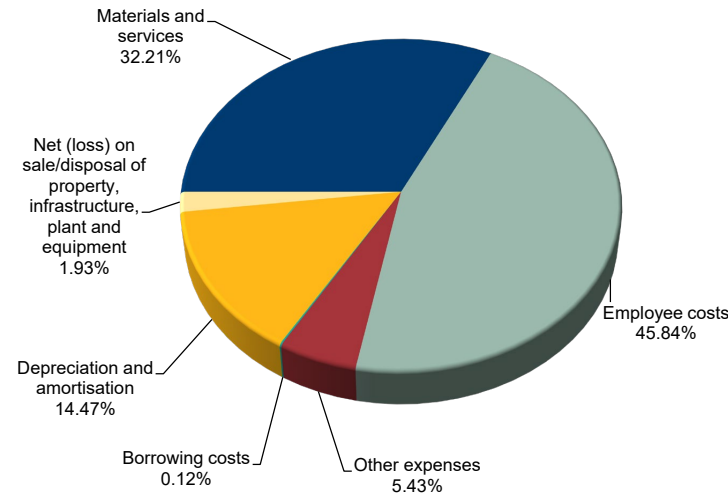


The February 2022 year to date financial performance was \$2.63m higher than the year-to-date budget mainly due to:

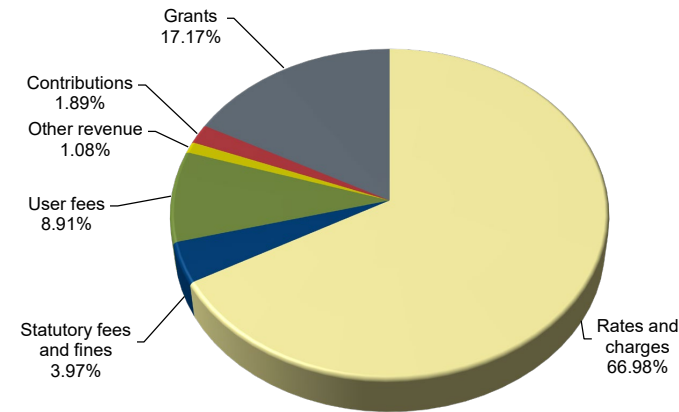
- Better than anticipated income received for Contributions (Monetary) \$752k and Grants \$372k. This is offset by a decrease in User Fees of \$5.99m, Statutory Fees and Fines \$1.09m, Other Income \$318k and Interest Received \$203k.
- Favourable variances in expenditure items including: Employee Costs \$6.53m, Maintenance \$1.65m, Utility Services \$1.1m, Materials and Consumables \$880k, Contractor Payments \$701k, Grants and Subsidies \$311k and Borrowing Costs \$189k. These are offset by an increase in Written Down Value of Assets Sold/Disposed \$2.63m and Other Expenses \$319k.

Financial Performance
for the period ending 28 February 2022

2021-22 Forecast categories of expenditure



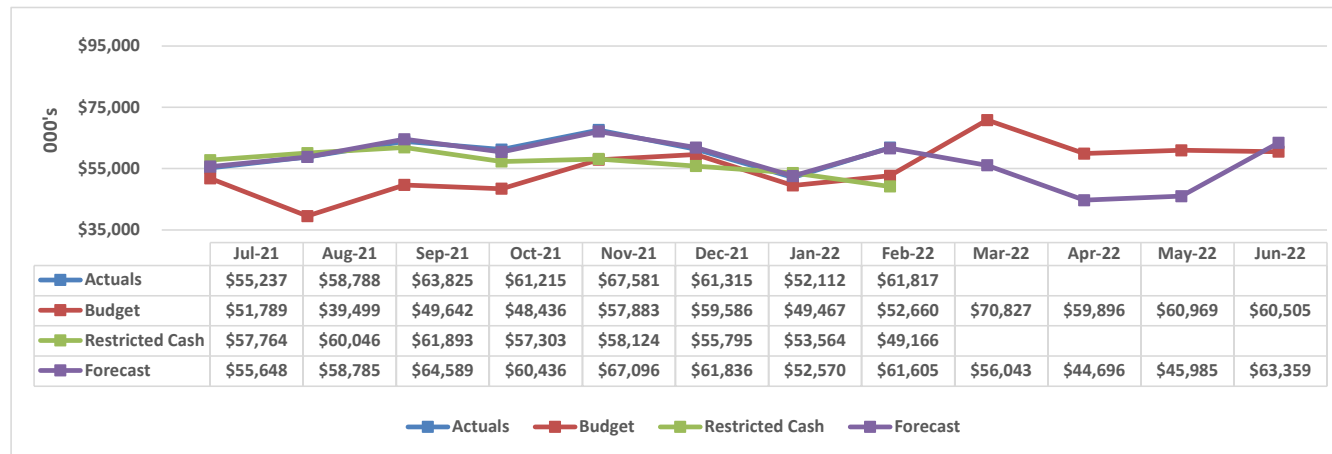
2021-22 Forecast sources of income



ORDINARY COUNCIL MEETING

5 APRIL 2022

Cash and Investments
for the period ending 28 February 2022



- Cash Balance – Council's year to date cash balance of \$61.82m is above budget for the current month. Council's forecast position to June 2022 of \$63.36m has been adjusted to reflect the movements in Council's Income Statement and Capital Works Program forecast adjustments.
- Restricted Cash – Council has cash assets that are subject to restrictions. Restricted funds as at 28 February 2022 include: residential aged care deposits of \$18.2m, trust funds and deposits of \$7.14m (including asset protection permits), open space reserve of \$21.67m and fire services property levy of \$2.16m.
- Return on Investments – Council has achieved an average return on investments of 0.31% for the month of February 2022.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Rates Income and Debtors
for the period ending 28 February 2022

Rate and Charges Income – is an important source of revenue, accounting for approximately 60 per cent of the total revenue received by Council annually. Glen Eira continues to have the second-lowest average rates and charges in metro Melbourne.

Rate Capping – The Victorian Government's *Fair Go Rates System* (FGRS) limits the maximum increase in Councils' average rates. The amount is calculated by dividing total revenue from general rates by the total number of rateable properties in the municipality.

Each year the Minister for Local Government sets the average rate cap increase for Councils.

The cap for 2021-22 was set at forecast CPI of 1.5% (2% for 2020-21).

Rate Payments – Rates are paid in four instalments during the year: February, May, September and November. Council's cash flow is impacted by the timing of rate payments. The following table reflects the rate debtors balance as at 28 February 2022.

Rate Debtors	2021-2022 Year to date
	\$'000
Arrears Brought Forward	12,596
2021-22 Rates & Garbage Generated	124,551
2021-22 Fire Services Property Levy	14,982
Total Rates & Charges	152,128
Payments/Adjustments:	
Glen Eira Pension Rebate	(152)
State Government Rebate	(1,626)
Fire Services Property Levy Rebate	(330)
Receipts	(92,815)
Interest	-
Supplementary Valuations	375
Adjustments	(23)
Total Payments/Adjustments	(94,572)
Rates & Charges Balance at Month End	57,556

ORDINARY COUNCIL MEETING

5 APRIL 2022

Financial Strategy

Each year, the Auditor-General of Victoria performs an audit of the Local Government sector and produces a report to Parliament of the results of those audits. As part of this process, the Auditor-General assesses the financial sustainability of Councils. In 2020-21 the Auditor-General assessed the financial sustainability risk at an individual Council level. The following pages explain and present the Auditor-General's financial sustainability risks and criteria and page 18 provides indicators for Glen Eira City Council.

Financial sustainability risk indicator

Indicator	Formula	Description
Net result margin (%)	Net result/Total revenue	<p>A positive result indicates a surplus, and the larger the percentage, the stronger the result.</p> <p>A negative result indicates a deficit. Operating deficits cannot be sustained in the long term.</p> <p>The net result and total revenue are obtained from the comprehensive operating statement.</p>
Adjusted underlying result (%)	Adjusted underlying surplus (or deficit)/ Adjusted underlying revenue	<p>This measures an entity's ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result.</p> <p>A surplus or increasing surplus suggests an improvement in the operating position.</p>
Liquidity (ratio)	Current assets/ Current liabilities	<p>This measures the ability to pay existing liabilities in the next 12 months.</p> <p>A ratio of one or more means that there are more cash and liquid assets than short-term liabilities.</p>
Internal financing (%)	Net operating cashflow/Net capital expenditure	<p>This measures the ability of an entity to finance capital works from generated cashflow.</p> <p>The higher the percentage, the greater the ability for the entity to finance capital works from their own funds.</p> <p>Net operating cashflows and net capital expenditure are obtained from the cashflow statement.</p> <p>Note: The internal financing ratio cannot be less than zero. Where a calculation has produced a negative result, this has been rounded up to 0 per cent.</p>
Indebtedness (%)	Non-current liabilities/Own-sourced revenue	<p>This assesses an entity's ability to pay the principal and interest on borrowings, as and when they fall due, from the funds it generates.</p> <p>The lower the ratio, the less revenue the entity is required to use to repay its total debt.</p> <p>Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.</p>
Capital replacement (ratio)	Cash outflows for the addition of new infrastructure, property, plant and equipment/ Depreciation	<p>Comparison of the rate of spending on new infrastructure, property, plant and equipment with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciating rate.</p> <p>This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations and borrowing is not an option. Cash outflows for infrastructure are taken from the cashflow statement. Depreciation is taken from the comprehensive operating statement.</p>
Renewal gap (ratio)	Renewal and upgrade expenditure/Depreciation	<p>This compares the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation.</p> <p>Ratios higher than 1.0 indicate that spending on existing assets is faster than the depreciation rate.</p>

ORDINARY COUNCIL MEETING

5 APRIL 2022

Financial Strategy (continued)**Financial sustainability risk assessment criteria**

The financial sustainability risk of each local council is assessed using the criteria outlined below:

Risk	Net result	Adjusted underlying result	Liquidity	Internal financing	Indebtedness	Capital replacement	Renewal gap
High	Less than negative 10% Insufficient revenue is being generated to fund operations and asset renewal.	Less than 0% Insufficient surplus being generated to fund operations	Less than 0.75 Immediate sustainability issues with insufficient current assets to cover liabilities.	Less than 75% Limited cash generated from operations to fund new assets and asset renewal.	More than 60% Potentially long-term concern over ability to repay debt levels from own-source revenue.	Less than 1.0 Spending on capital works has not kept pace with consumption of assets.	Less than 0.5 Spending on existing assets has not kept pace with consumption of these assets.
Medium	Negative 10%–0% A risk of long-term run down to cash reserves and inability to fund asset renewals.	0%–5% Surplus being generated to fund operations	0.75–1.0 Need for caution with cashflow, as issues could arise with meeting obligations as they fall due.	75–100% May not be generating sufficient cash from operations to fund new assets.	40–60% Some concern over the ability to repay debt from own-source revenue.	1.0–1.5 May indicate spending on asset renewal is insufficient.	0.5–1.0 May indicate insufficient spending on renewal of existing assets.
Low	More than 0% Generating surpluses consistently.	More than 5% Generating strong surpluses to fund operations	More than 1.0 No immediate issues with repaying short-term liabilities as they fall due.	More than 100% Generating enough cash from operations to fund new assets.	40% or less No concern over the ability to repay debt from own-source revenue.	More than 1.5 Low risk of insufficient spending on asset renewal.	More than 1.0 Low risk of insufficient spending on asset base.

Source: VAGO.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Financial Strategy (continued)**Monthly Report Relative to Financial Strategy**

Financial Sustainability Risk Indicators	Objective	Audited 2020-2021 Actuals	Audited Risk 2020-2021	2021-2022 Annual Budget as at 30 June 2022	2021-2022 Annual Forecast as at 30 June 2022	2021-2022 Risk based on Annual Forecast as at 30 June 2022	Comment
(1) Net Result	To generate surpluses consistently greater than 0%.	0.29%	Low	5.67%	4.45%	Low	Council is generating positive surpluses.
(2) Underlying Result (%)	Ability to generate surplus in the ordinary course of business, excluding non-recurrent capital grants and non-monetary asset contributions to fund capital expenditure from net result. Low risk indicator to be more than 5%.	-2.91%	High	-0.45%	-2.05%	High	Council anticipates a low underlying result during 2021-22 due to our reduced ability to generate fee income during the COVID-19 pandemic.
(3) Liquidity	To measure Council's ability to repay short-term liabilities as they fall due. Low risk - indicator is to be greater than 1.0.	1.21	Low	0.94	0.98	Medium	Council's forecast to 30 June 2022 indicates a Liquidity Ratio slightly below 1.0.
(4) Internal Financing	Generating enough cash from operations to fund new assets. Low risk indicator is to be greater than 100%.	43%	High	60%	65%	High	Council is restricted in generating cash to fund new assets due to the impact of COVID-19.
(5) Indebtedness	Lower than 40% relates to the ability to repay debt from own-source revenue.	8.56%	Low	22.87%	9.49%	Low	Council is operating at a ratio of lower than 40%, therefore has the ability to repay debt from own-source revenue.
(6) Capital Replacement	To ascertain the level of risk of insufficient spending on asset renewal. Low risk indicator is to be more than 1.5.	1.34	Medium	3.31	2.24	Low	Council operates at a low level of risk with respect to capital replacement.
(7) Renewal Gap	To ensure there is sufficient spending on Council's asset base. Low risk indicator is to be greater than 1.0.	0.89	Medium	2.23	1.42	Low	Council spends sufficient funds on its asset base.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Local Government Performance Reporting Framework (LGPRF)**Background**

Councils are required to prepare an annual report for each financial year consisting of three parts:

- 1) Report of operations: information about the operations of the Council;
- 2) Performance statement: audited results achieved against the prescribed performance indicators and measures; and
- 3) Financial statements: audited financial statements prepared in accordance with the Accounting Standards.

The LGPRF – mid-year Review of Auditable Indicators

The auditable indicators in the Performance Statement have been reviewed by Council Officers and performance results as at 31 December 2021 are shown below:

PERFORMANCE STATEMENT			
Sustainable Capacity Indicators			
Indicator/ measure	Results 2020-2021	Results YTD Dec 2021	Material Variations and comments
Population <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,127.84	\$565.56	6-month result.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$3,464.70	\$3593.71	
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	317.70	340.25	
Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$874.42	\$855.79	Reduced fee income in first half of year.
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$141.86	\$77.80	6-month result.
Disadvantage <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	10.00	10.00	
Workforce turnover <i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year]	17.45%	18.6%	Normal natural attrition, redundancies in residential aged care facilities, covid impact on casual workforce for services impacted by the Chief Health Officer directives and terminations in order to satisfy mandate workforce vaccination requirements.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Service Performance Indicators			
Indicator/ measure	Results 2020-2021	Results YTD Dec 2021	Material Variations and comments
Aquatic Facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	2.21	0.67	Due to the COVID-19 restrictions Glen Eira Leisure facilities were closed and restricted for significant parts of the year which resulted in less access for patrons.
Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions / Total number of animal management prosecutions] x100	100%	100%	
Food Safety Health and safety <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100	95.71%	100%	
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with the performance of council in making decisions in the interest of the community]	59	59	
Libraries Participation <i>Active library borrowers</i> [The sum of the number of active library borrowers in the last three financial years / The sum of the population in the last three financial years] x100	13.97%	9.03%	COVID-19 lockdowns significantly impacted on library access and physical borrowing for members, with 201 of the 263 days spent in lockdown falling in the July-December period.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Service Performance Indicators (continued)			
Indicator/ measure	Results 2020-2021	Results YTD Dec 2021	Material Variations and comments
Maternal and Child Health (MCH) Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	70.96%	64.55%	COVID-19 restrictions and lockdowns throughout 2021-22 greatly restricted the ability of customers to participate in the maternal and child health service.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	85.71%	68.89%	COVID-19 has impacted on our delivery of Maternal & Child Health service and engagement with Aboriginal and Torres Strait Islander (ABTSI) families. COVID-19 restrictions have meant some of our ABTSI families have relocated out of our catchment during lockdown.
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	70	70	
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	58.82%	73.68%	Whilst Council's percentage of decisions being upheld at VCAT has increased, this is based on continued low appeal numbers, with only 19 VCAT decisions made in this period. Notwithstanding this, this high level of success at VCAT demonstrates high quality decision making and representation at VCAT, noting that in most instances officers are representing Council and are more familiar with the dispute.
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	49.05%	62.48%	The increase in the diversion from landfill is attributed to the rollout of the weekly green bin, fortnightly red bin service in late July 2021. There has been a marked increase in food organic green organic (FOGO) tonnages combined with a decrease of landfill tonnages over the reporting period. Total landfill tonnes decreased by 27 per cent compared to the same period last year.

ORDINARY COUNCIL MEETING

5 APRIL 2022

Financial Performance Indicators			
Indicator/ measure	Results 2020-2021	Results YTD Dec 2021	Material Variations and comments
Efficiency Expenditure level <i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,560.92	\$1281.07	6-month result.
Revenue level <i>Average rate per property assessment</i> [Total rate revenue / Number of property assessments]	\$ 1,427.50	\$1460.66	
Liquidity Working capital <i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	120.68%	207.64%	6-month result.
Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	-14.80%	49.24%	6-month result.
Obligations Loans and borrowings <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	6.34%	4.58%	New loans have not been drawn down as at December 2021.
<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	3.32%	0.29%	New loans have not been drawn down as at December 2021.
Indebtedness <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	8.56%	7.69%	Reducing in line with scheduled loan repayments.
Asset renewal <i>Asset renewal and upgrade compared to depreciation</i> [Asset renewal and asset upgrade expenditure / Asset depreciation] x100	89.33%	81.27%	Lower capital works spend in first half of the year.
Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (or deficit) / Adjusted underlying revenue] x100	-2.88%	40.33%	6-month result.
Stability Rates concentration <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	69.29%	83.34%	6-month result, lower fee income in first half of year.
Rates effort <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.17%	0.17%	

8.4 CAULFIELD PARK NEIGHBOURHOOD ACTIVITY CENTRE - DESIGN AND DEVELOPMENT OVERLAY CONTROLS

Author: Joshua Robb, Strategic Planner

Trim No: 22/152009

Attachments: 1. DDO12 - Caulfield Park Neighbourhood Activity Centre(2) [↓](#)

EXECUTIVE SUMMARY

The Built Form Framework for the Caulfield Park Neighbourhood Activity Centre (NAC) was adopted by Council at the Ordinary Council Meeting on 23 November 2021

The adopted Built Form Framework serves as a foundation for drafting the statutory planning controls which will be introduced into the planning scheme via new Design and Development Overlay schedule controls (DDO).

Proposed Schedule 12 - Caulfield Park Neighbourhood Activity Centre (DDO12) has now been drafted and is ready to be formalised through the planning scheme amendment process.

DDO12 will introduce permanent built form planning controls into the planning scheme for the commercial land within the centre as reflected in the Built Form Framework.

RECOMMENDATION

That Council:

1. endorses the minor change made to the Caulfield Park Neighbourhood Activity Centre Built Form Framework;
2. endorses Schedule 12 to Clause 43.02 Design and Development Overlay (Attachment 1 to this report) as the basis for a proposed planning scheme amendment;
3. seeks authorisation from the Minister for Planning to prepare an amendment to the Glen Eira Planning Scheme in accordance with Section 8A of the *Planning and Environment Act 1987*; and
4. notes that if authorisation is received from the Minister for Planning, Council exhibits the proposed amendment in accordance with Section 19 of the *Planning and Environment Act 1987*.

BACKGROUND

In 2021, Council prepared Built Form Framework plans for three neighbourhood activity centres, including the Caulfield Park NAC. Council has recently received authorisation from the Minister for Planning to exhibit the Built Form Framework for the Caulfield South NAC planning scheme amendment.

Caulfield Park NAC is designated as a Neighbourhood Activity Centre in Plan Melbourne 2017-2050, the State Government's long-term strategy that supports jobs, housing and transport. Plan Melbourne seeks a network of activity centres to deliver more access to local jobs and housing diversity through mixed-use medium and higher density development with good public transport access.

Council developed the Caulfield Park NAC Built Form Framework to provide the analysis and strategic justification required to prepare new planning scheme controls. These controls will be contained within the new Schedule 12 to the Design and Development Overlay (DDO12).

The adopted Built Form Framework for Caulfield Park NAC acknowledges the centres' strategic role as a neighbourhood activity centre in meeting the employment and housing needs of a growing population and considers the built form context that will accommodate the expected growth.

ISSUES AND DISCUSSION

The Built Form Framework was prepared to provide the strategic justification for a planning scheme amendment to introduce building height and setback controls where there are currently limited planning controls.

Building height and setbacks proposed by the Caulfield Park NAC Built Form Framework were developed following a detailed urban design assessment of the centre coupled with an assessment against the Planning Policy Framework. This assessment resulted in a built form outcome that could be achieved without adversely impacting on the local character and amenity of the centre and surrounding residential neighbourhood.

Proposed DDO12 includes building height controls and setback requirements. It includes mostly discretionary height and setback controls, with limited mandatory height controls applying to proposed heritage buildings located at 158-166 Hawthorn Road in Precinct 1. Proposed DDO12 also includes broader built form requirements for all proposed development within the centre.

Proposed DDO12 will apply to all commercially zoned land within the centre. The introduction of these planning controls will ensure Council can regulate growth and change at an appropriate rate and manage the competing priorities of the community, and the development industry. The proposed controls are not seeking to increase the rate of development within the centre, rather they introduce standards to manage development when it does occur.

The proposed DDO12 controls also reflect a recent update to section 4.4 of the Built Form Framework which, under the adopted Built Form Framework, sets mandatory zero setback controls to street walls along Balaclava Road in Precinct 2. The requirement reads as follows:

"Zero front and side setbacks for development up to the height of the street wall."

Mandatory controls are not considered necessary for street walls along this section of Balaclava Road and may even be to the detriment of good development outcomes (for example, preventing on-site outdoor dining terrace areas at the front of cafés). No heritage or character overlay controls affect this section of Balaclava Road and the mandatory requirement has therefore been changed to a preferred setback requirement. This will make it consistent with the Caulfield South Activity Centre DDO.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

The proposed amendment supports elements of the Strategy, particularly in response to key challenges associated with densification and apartment living. The proposed planning controls only focus on the commercial zones within the centre, a key growth area which places less pressure on our residential areas where tree retention/planting and maintaining site permeability is important.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The proposed planning scheme amendment will be prepared using the City Futures operational budget.

POLICY AND LEGISLATIVE IMPLICATIONS

If the Minister for Planning approves this proposed amendment, the principles of the Caulfield Park Neighbourhood Activity Centre Built Form Framework will be translated into the Glen Eira Planning Scheme, allowing height restrictions and design guidelines to be implemented and enforced by Council and the Victorian Civil and Administrative Tribunal.

COMMUNICATION AND ENGAGEMENT

The development of the Built Form Framework for the Caulfield Park NAC was subject to community consultation in May and June 2021. If Council resolves to endorse proceeding with an amendment, the next round of consultation will occur with the formal exhibition period of the planning scheme amendment, which will occur for a period of one calendar month pending authorisation from the Minister of Planning.

LINK TO COUNCIL PLAN

Strategic Direction 3: A liveable and well planned city
Our planning aims to balance population growth with enhancing the unique character and heritage of our city

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

The statutory controls for the Caulfield Park NAC (Attachment 1) are presented to Council for endorsement and form the basis of a proposed planning scheme amendment.

Officers are recommending that Council seeks authorisation from the Minister for Planning to prepare and exhibit a planning scheme amendment for the Caulfield Park Neighbourhood Activity Centre.

GLEN EIRA PLANNING SCHEME

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SCHEDULE 12 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO12**.

CAULFIELD PARK NEIGHBOURHOOD ACTIVITY CENTRE**1.0**

XX/XX/202X

DESIGN OBJECTIVES

To support a new mid-rise scale, built form character for the Caulfield Park Neighbourhood Activity Centre with lower built form at the street interface and to adjoining residential areas.

To ensure development maintains the prominence of the heritage buildings at 158-166 Hawthorn Road and the St Aloysius Church at 233 Balaclava Road.

To enhance the pedestrian experience through improved activation at ground floor and maintaining sunlight access to the Hawthorn Road and Balaclava Road footpaths.

To ensure development enhances the prominent Hawthorn Road and Balaclava Road intersection with high quality built form that addresses both roads.

To ensure development protects existing residential amenity and does not unreasonably impact adjoining residential properties.

2.0

Xx/xx/202x

Buildings and works

The following buildings and works requirements apply to an application to construct a building or construct or carry out works:

Street Wall Height

Land	Preferred street wall height
Precinct 1 – 154-156 Hawthorn Road	9m (2 storeys) or match the height of an existing adjoining heritage building.
Precinct 1 – All other land	11m (3 storeys)
Precinct 2	11m (3 storeys)

Building height

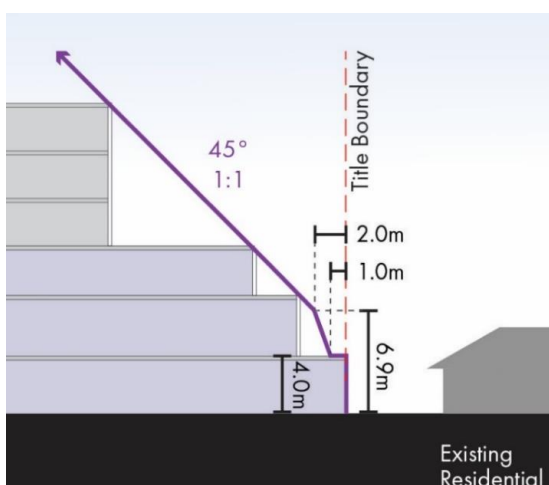
Land	Preferred maximum building height	Mandatory maximum building height
Precinct 1 – 154-156 Hawthorn Road	18m (5 storeys)	
Precinct 1 – 158-166 Hawthorn Road		15m (4 storeys)

GLEN EIRA PLANNING SCHEME

Precinct 1 – All other land	21m (6 storeys)	
Precinct 2	18m (5 storeys)	

Building setbacks

Land	Preferred minimum building setbacks
All Precincts	Where sites directly abut a residential zone, provide setbacks in accordance with Diagram 1 below. Where sites abut a laneway directly abutting a residential zone, provide setbacks in accordance with Diagram 2 below.
Precinct 1 – 154-156 Hawthorn Road	Zero front and side setbacks for development up to the height of the street wall. 5m front setback for development above the street wall.
Precinct 1 – All other land	Zero front and side setbacks for development up to the height of the street wall. 5m front setback for development above the street wall. For corner sites (other than sites located on the corner of Hawthorn Road and Balaclava Road), 3m setback to the secondary frontage for development above the street wall. 3m setback to both street frontages for development above the street wall for sites located on the corner of Hawthorn Road and Balaclava Road. 5m setback to the eastern boundary for the land at 219 Balaclava Road for development above the street wall.
Precinct 2	Zero front and side setbacks for development up to the height of the street wall. 5m front setback for development above the street wall. For corner sites, 3m setback to the secondary street frontage for development above the street wall.



GLEN EIRA PLANNING SCHEME

Diagram 1 – Direct interface to abutting residential zone

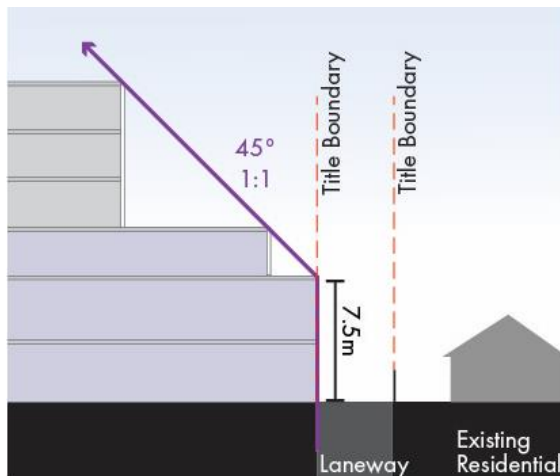


Diagram 2 – Direct interface to laneway abutting residential zone

Building form and design

Design building and roof top services to be screened from the public realm and communal open spaces.

Building height excludes roof top services including plant rooms, air conditioning, lift overruns and roof mounted equipment.

Provide a minimum floor to floor height of 4m at ground level for land in a commercial zone.

Design buildings to minimise their visual bulk through recesses, articulation and materiality.

Design buildings to reflect the existing fine grain pattern (narrow shopfronts) within the centre by incorporating separate ground floor tenancies, and vertically and horizontally modulated forms that integrate with the streetscape context.

Integrate roof forms with the overall building façade design.

Use materials that do not generate glare and can withstand the effects of weathering.

Incorporate Environmentally Sustainable Design principles in all development.

Avoid repetitive stepped building forms by adopting the same setback for a minimum of 65% of levels above the street wall. This applies to both street and rear interfaces. Refer to Diagram 3 below.

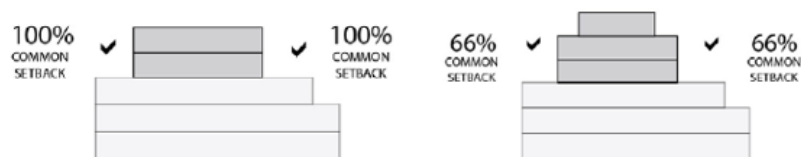


Diagram 3 – Consolidated upper level setbacks

Building Separation

Where development shares a common side boundary, development above 3 storeys should:

GLEN EIRA PLANNING SCHEME

- Be setback a minimum of 4.5m from the common boundary, where a habitable window or balcony is proposed.
- Be setback a minimum of 3m from the common boundary where a commercial or non-habitable window is proposed.

Heritage design

The following applies to development within an existing Heritage Overlay or abutting an existing Heritage Overlay.

Where land is affected by a Heritage Overlay or abuts a Heritage Overlay design street wall facade details for infill buildings and new buildings to:

- Be simple and not compete with the detailing of the adjoining heritage buildings.
- Respect the vertical proportions of the heritage streetscape and adjoining heritage buildings.
- Avoid large expanses of glazing except for ground floor shopfronts.

Adaptation and reuse of heritage buildings should:

- Maintain existing openings and avoid highly reflective glazing in historic openings.
- Encourage the retention of solid built form behind retained facades and avoid balconies behind existing openings.
- Maintain the inter-floor height of the existing building and avoid new floor plates and walls cutting through historic openings.

Design development above the street wall on land within a Heritage Overlay or abutting a Heritage Overlay to:

- Be visually recessive and not dominate the heritage building and streetscape.
- Use materials and finishes that have textures and colours that allow them to be visually recessive.
- Incorporate simple architectural detailing that does not detract from the heritage buildings and streetscape.
- Reflect the fine-grain pattern of subdivision of the streetscape.

Where development adjoins a heritage building, match the existing street wall height of the heritage building.

Interface with public realm and weather protection

Provide a minimum of 80% of the building façade at ground floor level with a permeable façade incorporating windows and door openings with clear glazing to areas identified as 'Key Public Realm Areas'.

Design verandahs on all buildings located in the 'Weather Protection Areas' to avoid damage from passing vehicles, by providing verandahs at:

- A height above the footpath that provides effective weather protection, generally between 3m and 4m and consistent with adjoining sites.
- A minimum setback of 750mm from the kerb line.

Design verandahs to minimise the potential for visual clutter from light fittings, service cables and under awning signage.

Design development on corner sites to actively address both frontages at street level.

Design upper levels of buildings to provide habitable rooms with windows or balconies that overlook the public realm.

GLEN EIRA PLANNING SCHEME

Where possible, design buildings fronting laneways to provide passive surveillance with a permeable façade, including windows and door openings.

Ensure car parking is not visible from the street by incorporating design measures such as sleeving or providing basement parking.

Access and services

Locate and design pedestrian entries to buildings to be clearly visible and easily identifiable from the street and accessible for all abilities.

Provide loading, service access and car park access from laneways and secondary streets.

Avoid and minimise building services and utilities at ground floor street frontages to prioritise active frontages at these locations.

Landscaping

Provide communal garden spaces at podium and roof top levels where appropriate that take into consideration aspect, materials and solar orientation.

3.0

Xx/xx/202x

Subdivision

None specified.

4.0

Xx/xx/202x

Signs

None specified.

5.0

Xx/xx/202x

Application requirements

The following application requirements apply to an application for a permit under Clause 43.02, in addition to those specified elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- A site analysis and urban design context report detailing how the proposed development responds to the design objectives and requirements of this schedule.

6.0

Xx/xx/202x

Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- For any application seeking to vary the preferred maximum building height:
 - Whether the design minimises the visibility/visual intrusion of additional levels above the preferred building height.
 - Whether the development creates no additional amenity impacts to residentially zoned properties, beyond that which would be generated by a proposal that complies with the preferred building height.
- Whether any variations to the preferred building height, street wall height or front or side setbacks would further reduce sunlight access (compared to proposals that comply with the preferred front and side setbacks) to the:

GLEN EIRA PLANNING SCHEME

- Southern footpaths of Balaclava Road from 10am on September 22 for properties on the north side of Balaclava Road.
 - Western footpath of Hawthorn Road from 10am-12pm on September 22 for properties on the east side of Hawthorn Road.
 - Eastern footpath of Hawthorn Road from 12pm-2pm on September 22 for properties on the west side of Hawthorn Road.
- Whether any variation to the street wall height or to the setback of a secondary frontage on a corner site maintains a visual consistency with surrounding development and the human scale of the centre.
 - Whether any variations to the rear setbacks protects the amenity of surrounding residentially zoned properties used for residential purposes.
 - If roof decks are proposed, whether they are set back from lower levels and are recessive in appearance.
 - Whether the proposal has provided for the amenity of dwellings on the site and the development potential of neighbouring properties.
 - Whether the proposal achieves acceptable internal amenity for future development on adjoining lots through building separation and design.

7.0

Xx/xx/202x

Background Documents

Caulfield Park Neighbourhood Activity Centre Built Form Framework (September 2021)



Diagram 4 – Caulfield Park Built Form Framework Plan

8.5 PARKLET PROGRAM EXTENSION

Author: Amanda Booth, Team Leader – City Economy and Place Making

Trim No: 22/142302

Attachments: 1. Glen Eira Parklet Examples [↓](#)

EXECUTIVE SUMMARY

In September 2020 the Department of Jobs, Precincts and Regions (DJPR) announced the launch of their Local Councils Outdoor Dining and Entertainment Package funding. The aim of the funding was to support local Councils to expand outdoor dining as a part of the roadmap to reopening after the devastating effects the COVID-19 pandemic had on local businesses. The funding allowed Victorian Councils to implement swift and streamlined solutions to support expanded outdoor dining as a part of the third step of Victoria's roadmap to reopening.

After receiving the first round of funding, Glen Eira City Council started providing support through the extended footpath trading and parklet program from October 2020. Over 200 extended footpath trading permits were issued and 15 parklets were installed across the municipality.

Parklets involve the temporary use of on-street car parking spaces for outdoor dining and general trader use, enabling an adjacent business to safely extend their trading area beyond the footpath. Some examples of parklets installed across Glen Eira have been provided in Attachment 1.

In March 2021, a second round of funding was received to extend the Outdoor Dining parklet program for Spring / Summer 2021–2022. This resulted in an additional 14 parklets being reinstalled across Glen Eira, including Carnegie, Bentleigh, Bentleigh East and Elsternwick.

Further funding was received forming Round 3. This round was referred to as the Rapid Implementation Fund and resulted in an additional 10 parklets being purchased by Council for installation across various activity centres.

Given the outbreak of the Omicron COVID-19 strain and impacts to the construction industry including delays in sourcing and securing appropriate materials for manufacture, the new parklets, which formed a part of the Rapid Implementation Plan as agreed to by DJPR, are now just starting to be installed.

The original end date for the entire program is 31 March 2022. However, given the installation of the new parklets only started on Monday 21 February 2022, this presents a concern that traders will not be able to maximise the use of the extended outdoor spaces that the parklets provide.

Based on survey data collated in early 2021 and subsequent data and feedback from the community, traders, and trader associations over the past four months, the parklet program is regarded as a very successful endeavour undertaken by Council with State Government funding. Given the success, Council Officers recommend extending the parklet program for a further 12 months with a new proposed end date for the program being 31 March 2023.

RECOMMENDATION

That Council endorses an extension to the parklet program through to March 2023.

BACKGROUND

In September 2020 the Department of Jobs, Precincts and Regions announced the launch of their Local Councils Outdoor Dining and Entertainment package funding. The aim of the funding was to enable Councils to further support local traders by providing extended outdoor dining spaces to comply with social distancing and indoor/outdoor restrictions throughout the various phases of the Roadmap to reopening.

Over the course of 2020 and 2021, the parklet program and outdoor dining space activation have played a crucial role in Victoria's roadmap to recovery. In Glen Eira the parklet program was instrumental in encouraging hesitant patrons to get back out into the community, support hospitality businesses and restore vibrancy to our major commercial centres. Feedback received from traders and patrons through direct engagement and results of a survey conducted in February 2021, demonstrated that the program had greatly assisted the local business community in their Covid-19 recovery efforts. Not only did the parklets assist the hospitality traders, but by drawing people back into the activity centres by providing this safe outdoor dining environment, other businesses benefited from the increase in consumers in Glen Eira's activity centres. Consequently, traders have seen value in making the parklets an ongoing option as it had both improved business patronage and attracted new customers.

The wider community and the Traders Associations in each activity centre, also welcomed the parklet program and noted the positive impacts the program brought to the areas. The Traders Associations in Bentleigh, Carnegie and Elsternwick continue to endorse the program and would also strongly encourage Council to extend for another year.

However, due to supply chain constraints we have been unable to meet our project schedule for the installation of the new parklets as a part of the Round 3 funding program. The new parklets have only just begun to roll out as of late February 2022. In order for traders and businesses to maximise the benefits of the program, officers propose an extension of the program through to March 2023.

ISSUES AND DISCUSSION

Throughout the entire program, we have received resounding support for the parklets. The traders from the major Glen Eira activity centres of Bentleigh, Elsternwick, Carnegie and Bentleigh East have been thankful for the provision of this Council-led initiative and have continued to request that the parklets stay in place as long as possible. Ten traders with parklets have requested the program continues through to next summer.

Applications for the third round of parklets have included a more diverse range of businesses including beauty services, gyms, and art studios (along with hospitality businesses) with many see the ongoing benefit of being able to provide a Covid-safe outdoor space for them to trade through the winter months and beyond. In order for these other business types to reap the same benefits that the hospitality sector has received, officers believe that ending the program at the end of March 2022 would provide little or no benefit to these other business types.

The entire program has been fully funded by State Government grants including the ongoing project management of the program.

Given the extended Round 3 of funding received by all Councils in Victoria, other Councils have faced the same roadblocks and delays with parklet installations.

Officers have reached out to other metro Councils to discuss the predicament facing Councils concerning the delays incurred in rolling out the new parklets. It has been noted that other Councils including The City of Boroondara, The City of Stonnington, Yarra City Council, Kingston City Council, City of Port Phillip, Bayside City Council, and City of Greater Geelong are also extending or intend to extend their parklet programs to ensure traders and local businesses get the maximum benefit from the program.

The extension of the program has also been supported by the Department of Transport (DoT) Special Events Team by extending Council road events permits. Glen Eira currently has an extended permit through to June 2022. The Department of Transport Special Events Team have also indicated that other Councils have reached out for further extensions. Given the appetite for the programs to be extended until 2023, the process for the issuing of events permits has been handed over to Metro South East (DoT) to formalise longer-term approvals for the use of road space for extended parklet programs.

Over the course of the new round of parklets being installed, from October 2021, Council officers have received only four complaints about the parklet program. Three of the complaints centred on the loss of car parking and one complaint was about the aesthetics of one of our earlier parklet installations in Elsternwick, that has since been replaced with a new parklet.

Given we currently have 21 parklets installed and a further eight locations under review (as a part of the new round of Government funding) officers believe that the enormous benefit the program has brought the traders warrants the extension of the program for another year.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

Parklets provide an additional, supplementary and prolonged benefit to traders through the expansion of footpath space into what was previously limited to car parking space. Support of our local shopping precincts is essential to encouraging more shorter trips to be undertaken via more sustainable modes of transport.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The parklet program, including all installations and project management have been fully funded through State Government grants. There have been three rounds of funding received thus far;

- Local Councils Outdoor and Entertainment Package Round 1 - \$500,000 – October 2020
- Local Councils Outdoor and Entertainment Package Round 2 - \$250,000 – March 2021
- COVID Safe Outdoor Activation Fund 2021 – Part A, Rapid Implementation Plan - \$300,000 – November 2021

As a part of the program's proposed end date of March 2023, the parklets are intended to be decommissioned across all activity centres. A further report will be presented to Council on how future programs, or more permanent installations or kerb extensions could be structured and managed.

Given the lengthy delays in the manufacture of new parklets (Part A, Rapid Implementation Plan), primarily due to supply chain constraints given the OMICRON variant and its impact on the construction and logistics industry, the new parklets will be progressively installed through to April 2022. The traders who are to receive these new parklets will not have the same opportunity to reap any medium to long-term benefits from the program as have the past traders without a lengthy extension to the program.

POLICY AND LEGISLATIVE IMPLICATIONS

The extension of the Parklet program is consistent with the Glen Eira Local Economy and Place Making Action Plan, notably the placemaking vision for the activity centres.

COMMUNICATION AND ENGAGEMENT

In addition to the survey conducted in February 2021, there have been a number of complimentary and positive emails and messages received regarding the program and the enormous benefit it has been for traders during their recovery phase.

The community feedback has also been positive, suggesting the parklets have brought 'life' to the centres. They have provided a sense of confidence to those members of the community who have still been wary of COVID and given them the opportunity to dine in open spaces where social distancing has been achievable.

Officers are in constant communication with traders and the respective Traders Associations, who also endorse the extension of the program for a further year. They have also received positive feedback from their members throughout the program lifecycle.

LINK TO COUNCIL PLAN

Strategic Direction 2: Well designed and maintained open spaces and places
Our public open spaces and places support a healthy and connected community and contribute to a more sustainable and vibrant city.

OFFICER DECLARATION OF CONFLICT OF INTEREST

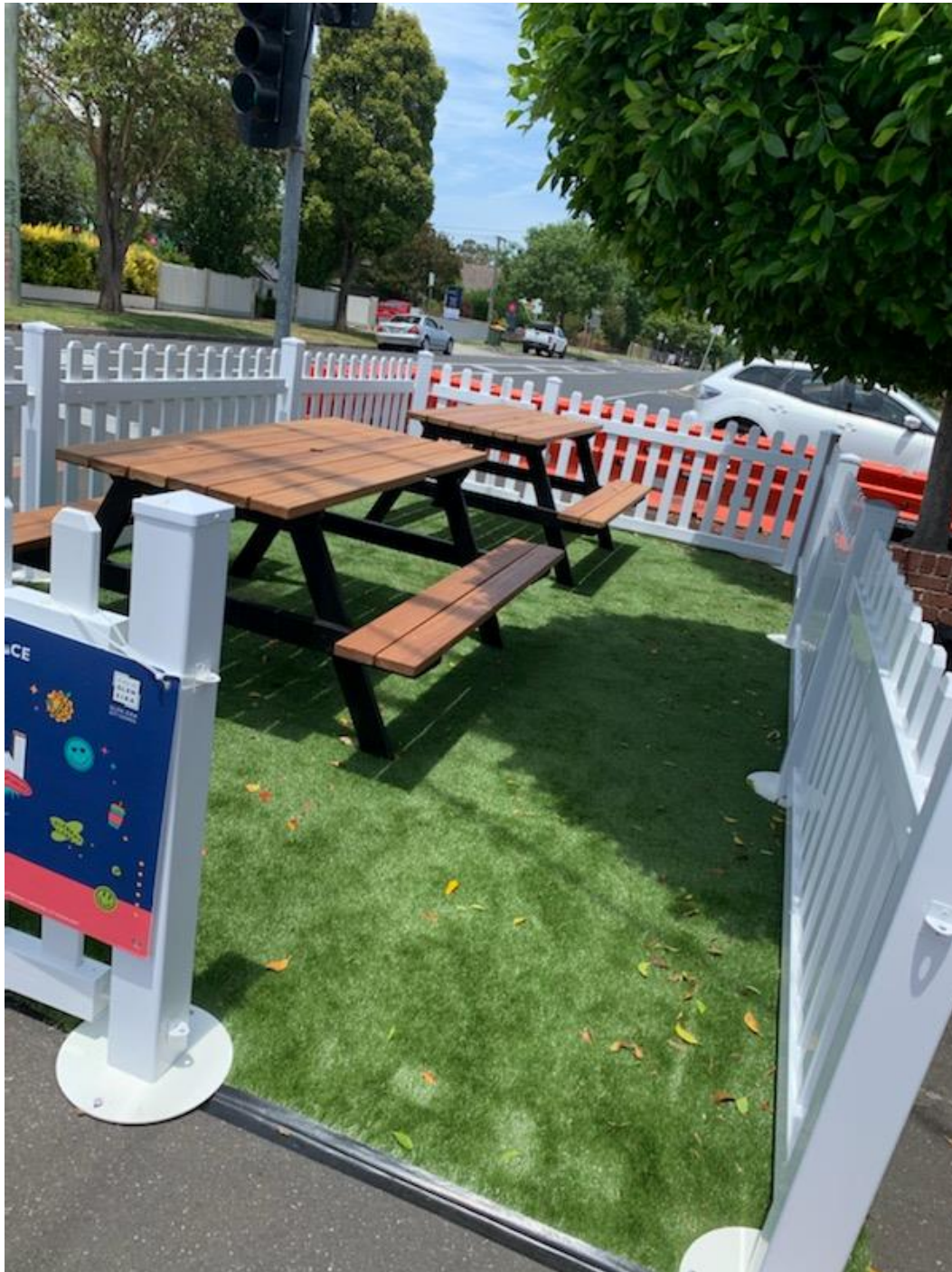
No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

Given the benefit to Glen Eira's activity centres and traders, it is recommended that the existing parklet program be extended through to March 2023. This recommendation is based on the overwhelmingly positive feedback received from the traders, trader associations and broader community, as well as the understanding that other Victorian Councils have had the same positive responses and also intend to extend their respective programs.



McCombie Street, Elsternwick



Mackie Road, Bentleigh East



Carre Street, Elsternwick



Centre Road, Bentleigh

8.6 HERITAGE WORK PROGRAM UPDATE

Author: Jacqui Brasher, Principal Strategic Planner

Trim No: 22/16513

Attachments: 1. Annual update - Existing and Proposed Heritage in Glen Eira -April 2022 [↓](#)
2. Glen Eira Heritage Work Program 2022-2027 [↓](#)

EXECUTIVE SUMMARY

The report provides the first annual report to Council in relation to properties and precincts which are either:

- included in the Heritage Overlay or
- included in planning scheme amendments currently underway or
- part of a Heritage Review adopted by Council. The report is titled: *Existing and proposed heritage places in Glen Eira (2022 update)*.

The report also provides a timetable to undertake heritage reviews of the entire municipality.

It also discusses the *State of Heritage Review – Local Heritage 2020* (prepared by the Heritage Council of Victoria) and provides suggestions aimed at increasing community awareness, communicating knowledge and celebrating Glen Eira's rich cultural heritage.

The report is requesting Council notes the annual update and proposed measures to communicate and celebrate local heritage and to endorse a forward program of heritage reviews.

RECOMMENDATION

That Council:

1. notes Attachment 1 to this report – *Annual Update - Existing and proposed heritage in Glen Eira (2022 update)*;
2. endorses Attachment 2 to this report – *Glen Eira Heritage Review Work Program 2022-2027*; and
3. notes proposed measures to communicate knowledge and celebrate heritage places throughout Glen Eira as discussed in this report.

BACKGROUND

Council's recent achievements in relation to locating, documenting and protecting places of cultural heritage significance.

Planning Scheme controls to protect places and precincts of post-contact cultural heritage significance have been in place in Glen Eira for more than two decades. Heritage significance changes over time and it is common practice for Councils to carry out further reviews of areas within their municipality for additional places of cultural heritage significance.

The 2018 Glen Eira Planning Scheme Review Workplan contained a number of future heritage projects to be undertaken by Council. This Review was adopted by Council on 16 October 2018.

The current status of heritage projects required to be completed through the 2018 Planning Scheme Review are discussed below.

Project	Status
Heritage Review of Bentleigh and Carnegie Activity Centres	Heritage reviews completed 2018-19. Planning Scheme Amendment C190 has been recently been APPROVED by the Minister for Planning.
Heritage Review of Elsternwick Activity Centre	Heritage Review completed 2019. DELWP provided a <u>limited authorisation</u> to commence an amendment for some of the places and precincts proposed for heritage protection. Planning Scheme Amendment C204 has been ADOPTED by Council and is awaiting approval from the Minister for Planning. The original planning scheme amendment for Elsternwick will be lodged in the coming week, pending the issuing of the amendment maps from the Department.
Heritage Review of Hidden Gems and Caulfield Station Precinct	This project has been split into three separate projects. <ol style="list-style-type: none">1. The Post-war and Hidden Gems Heritage Review was completed in 2020. Planning Scheme Amendment C214 was undertaken and ADOPTED by Council (in part) on 23 November 2021 and is awaiting approval from the Minister for Planning.2. The Caulfield Major Activity Centre (Caulfield Station Precinct) has been reviewed by a heritage consultant. The consultant report will be considered by Council in mid-2022 with a planning scheme amendment commencing thereafter.3. Heritage documentation for the Caulfield Racecourse Reserve (which is included in the Caulfield Station Precinct review) has been adopted by Council and a request for interim heritage controls and request for authorisation to commence exhibition of permanent controls were submitted in August 2021 to the Minister for Planning. The Department of Environment, Land, Water and Planning (DELWP) advised on 22 March 2022 of its <u>refusal</u> to approve the interim heritage controls for the Racecourse. DELWP have provided a conditional authorisation of Council's amendment for permanent controls which requires amendment documentation to be changed (before exhibition) to take into account the Minister's recent approval of the Melbourne Racing Club Racecourse Work Package 3-5.

	In addition to the above local heritage review of the Racecourse, Heritage Victoria have undertaken their own review and are currently exhibiting the Executive Director's statement of recommendation for inclusion of the Caulfield Racecourse on the Victorian Heritage Register. Council officers are currently assessing this recommendation and will be making a submission to this nomination process in due course. A report on the Heritage Victoria nomination process will be put to the next Ordinary Council Meeting.
Heritage Review – Suburb by suburb	<p>Reviewing the remainder of the municipality will occur on a suburb-by-suburb basis over the coming years. The suburbs of Glen Huntly and Caulfield East are currently being assessed and the consultant report is expected to be completed in June 2022. The consultant report will be presented to Council soon after with a planning scheme amendment process commencing if/when Council adopts the consultant report.</p> <p>Council officers are currently preparing heritage reviews for the next two suburbs within the municipality. It is currently anticipated these will be completed by July 2023 with planning scheme amendments commencing after the consultant reports are considered by Council. The full program and anticipated timelines for the completion of the heritage review of the remainder of the municipality is discussed below and contained within Attachment 2.</p>
ABC Gordon Street Heritage Planning Scheme Amendment	Planning Scheme Amendment C182 was undertaken by Council and approved by the Minister for Planning in 2020.

In addition to the projects noted above, Council has also recently undertaken heritage amendments for the Murrumbeena Village Precinct (HO187), Field Street Precinct in Bentleigh / McKinnon (HO188), Lind House (HO155) and the inclusion of the City of Glen Eira Thematic Environmental History (Refresh) 2020 as a Background Document within the planning scheme (part of Amendment C214 – Post War and Hidden Gems). Council officers have also recently reviewed the local heritage policy (part of the Planning Scheme Update – Planning Scheme Amendment C220) and in 2020 prepared the *Glen Eira Heritage Design Guidelines* which aim to assist residential property owners to understand the requirements for development within the Heritage Overlay.

Highly favourable reports from independent planning panels (that have reviewed recent Glen Eira amendments) indicate:

- The Heritage Consultant's selection of places and precincts for inclusion in the Heritage Overlay is sound;
- The amendments have been strategically justified through rigorous assessments and historic research.

Attachment 1 – Existing and proposed heritage places in Glen Eira (2022 update) has been prepared to satisfy the following requirement of the Glen Eira Council Plan 2021-2025:

Annual reporting to Council on properties and precincts which are included in adopted heritage reviews, amendments on exhibition and included in the Schedule to the Heritage Overlay (page 33 of the Council Plan).

This is the first year that such a report has been prepared. From 2022 onwards, the annual review will document heritage protection of additional places and precincts of significance throughout the progression of the Heritage Review Work Program 2022-2027.

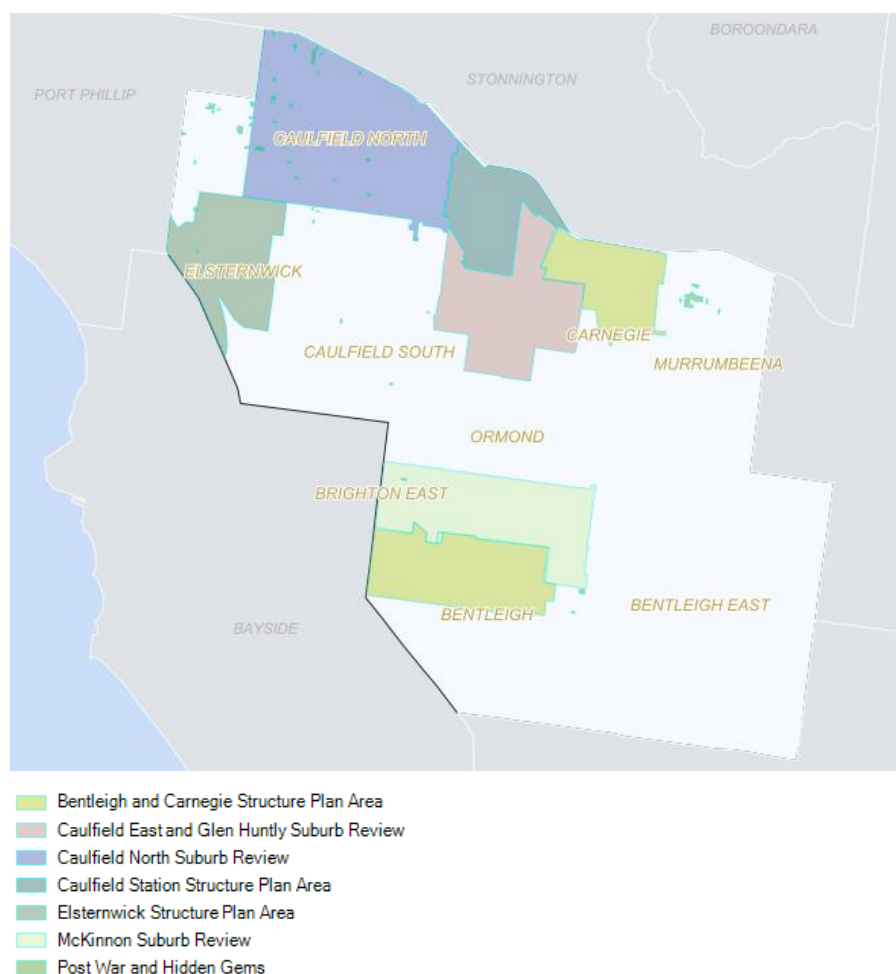
Glen Eira Heritage Review Work Program 2022-2027

Attachment 2 – Glen Eira Heritage Review Work Program 2022-2027 provides detail on the order and timing of future heritage reviews throughout the municipality. The aim is to review the entire municipality (on a suburb-by-suburb basis) and complete all required planning scheme amendments to introduce significant places and precincts into the Heritage Overlay by mid-2027.

Once completed, this ten-year program of work (originally commenced in 2018) will result in a significant increase in the number of places protected through the heritage overlay. Protecting places that are important to Glen Eira's community as a reminder of a past way of life is something that, once lost, can never be replaced.

Officers have identified Caulfield North and McKinnon as the next two suburbs to be reviewed in 2022/23. The remaining suburbs of St Kilda East, Gardenvale, Caulfield, Caulfield South, Ormond, Murrumbeena, Bentleigh East and the remaining areas of Carnegie, Elsternwick and Bentleigh (outside of the Structure Plan Areas already reviewed) will occur thereafter at a rate of 2-3 suburbs per year. This timeframe is subject to change depending on budget constraints and consultant/planning officer availability to complete the required work.

The plan below illustrates the extent of the municipality that will be reviewed for heritage by the end of the next financial year (2022-2023).



State of Heritage Review – Local Heritage 2020

In 2020, the Heritage Council of Victoria undertook a review of the local heritage system to identify opportunities for improvement.

There are a number of recommendations within the report that are welcomed by officers including:

- The establishment of dedicated local heritage roles within DELWP Planning to provide necessary focused leadership and direction.
- The creation and maintenance of a centralised, up-to-date repository of clear and consistent guidance material.
- Development of a model local law to discourage 'demolition by neglect'.
- Creation of a 'Heritage 101' information pack for councils and the public.
- Creation of a 'Heritage 101' information pack for new councillors.

The Report compares local government areas across Victoria against a number of heritage markers including the number of heritage places and precincts within each municipality, completed heritage studies, known geographical gaps, whether Council has a heritage consultant and in-house heritage expertise, etc.

Glen Eira is best compared to the other 'inner metro' municipalities of Bayside, Boroondara and Stonnington. Table 1 compares these municipalities progress with heritage places.

Council (Type)	Council grouping	Council area (km ²)	Council population (2018)	Number of individual heritage places of state significance* (5/4/19)	Number of individual heritage places of local significance (5/4/19)	Total number of individual places (5/4/19)	Total number of precinct places (5/4/19)	Total number of heritage places (5/4/19)	Total number of heritage properties (7/11/19)
Bayside (C)	Metro Inner	37	105,718	20	571	591	28	619	2,181
Boroondara (C)	Metro Inner	60	181,289	66	455	521	73	594	14,805
Glen Eira (C)	Metro Inner	39	153,858	21	109	130	17	147	3,275
Melbourne (C)	Metro Inner	37	169,961	386	587	973	53	1,026	12,867
Port Phillip (C)	Metro Inner	21	113,200	133	288	421	35	456	16,878
Stonnington (C)	Metro Inner	26	116,207	55	372	427	85	512	10,266
Yarra (C)	Metro Inner	20	98,521	139	300	439	57	496	22,505
		239	938,754	820	2,682	3,502	348	3,850	82,777

Table 1 - Source: State of Heritage Review Local Heritage 2020, Table 3.2 – Heritage Overlay Figures (page 12)

Table 1 indicates that Glen Eira has a comparatively low number of properties included within the Heritage Overlay when compared to other inner areas (with the exception of Bayside Council). Council's current systematic review of each suburb throughout the municipality will result in more places and precincts being protected over time and more complete protection of places of cultural heritage significance.

Council (Type)	Council Grouping	Has council undertaken a heritage study in the past three years?	Does council have place-type gaps in its heritage studies?	Does council have geographical gaps in its heritage studies?	Has council translated all its heritage studies into HOs?	Does council have a heritage strategy or plan?	Does council have a consultant Heritage Advisor?	Does council have internal heritage staff?	Does council have a Heritage Advisory Committee?	Does council have measures to support the protection of historic heritage places?	Does council have mechanisms to communicate knowledge and celebrate historic heritage places?	Does council have its local heritage data on HERMES?
Bayside (C)	Metro Inner	No	Yes	No	No	Yes	No	No	No	No	Yes	No
Boroondara (C)	Metro Inner	Yes	No	No	No	Yes	Yes	No	No	No	Yes	Yes
Glen Eira (C)	Metro Inner	Yes	Yes	No	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Melbourne (C)	Metro Inner	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No
Port Phillip (C)	Metro Inner	Yes	Yes	No	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Stonnington (C)	Metro Inner	No	Yes	No	No	Yes	Yes	No	No	No	Yes	Yes
Yarra (C)	Metro Inner	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Table 2 - Source: State of Heritage Review Local Heritage 2020, Table 3.3 – Heritage Overlay Figures (page 14)

As noted in Table 2 above, Glen Eira has recently been undertaking heritage reviews and commencing planning scheme amendments to include nominated places and precincts into the scheme once a consultant report is adopted by Council.

Glen Eira has no ‘geographical gaps’ in heritage studies because the original heritage review in 1996 encompassed the entire municipality. However, there are some areas of the municipality with limited places of cultural heritage significance. This is due to the 1996 study’s bias towards Victorian and Federation heritage eras within the northern areas of the municipality and also from the lack of post-war places within this study (post-war places were generally not considered to be of historical significance in the 1990s). The number and type of places chosen in the 1996 study were also limited by budget constraints. The current suburb by suburb review will fill these gaps in the protection of places demonstrated to meet the threshold for local heritage significance. Existing and proposed heritage is considered when structure plans and other planning strategies are developed.

The *recent Post-war and Hidden Gems Heritage Review* aimed to fill a ‘place-type’ gap, that is post-war buildings throughout the municipality. Due to project constraints at the time, this allowed for only a limited number of places to be included in this project – further post-war heritage will likely be included in subsequent suburb heritage reviews.

Glen Eira Council currently does not have a stand-alone Heritage Strategy however we do have a plan in place for the systematic heritage review of the municipality as designated within the Glen Eira Planning Scheme Review Workplan 2018. As discussed above, Council has also recently reviewed the heritage policy within the planning scheme and prepared the *Glen Eira Heritage Design Guidelines 2020* which provide design guidance to residential property owners in heritage areas.

Council has a designated Heritage Planner on staff and a consultant Heritage Advisor who provides design advice to property owners at no cost as well as providing heritage referral comments to the Urban Planning Department in relation to planning applications involving heritage places.

Other areas of discussion within the State of Heritage Report include:

- Implementation of Heritage Advisory Committees;
- Measures to support the protection of heritage places;
- Measures to communicate knowledge and celebrate heritage places;

- Inclusion of Council's local heritage database on the State database known as the Victorian Heritage Database.

1. Implementation of a Heritage Advisory Committee (HAC):

HACs are used by a limited number of councils. A HAC commonly consists of councillors, council officers and representatives of the local community who have an interest in heritage. Although their roles differ amongst councils, they are usually established to provide advice and guidance to Councils on a range of local strategic heritage issues. Within the inner metro group of Councils, Yarra is the only Council with a HAC in place.

Glen Eira is currently rolling out a robust work program for heritage protection. Planning scheme amendments for heritage are advertised through the Glen Eira News, The Age newspaper and Council's website and all affected owners and occupiers are notified by mail. This gives local residents and the Glen Eira Historical Society as well as other heritage bodies (National Trust) the ability to make submissions and be part of the heritage process should they choose to do so.

Council officers from both City Futures and the History and Heritage team regularly meet with the Glen Eira Historical Society to update them on Council's current heritage projects. The History and Heritage staff, which sits within Libraries, Arts and Culture run services and programs for the community around local and council history. It is considered appropriate to formalise these encounters by scheduling quarterly meetings between Council's Heritage Officer, Council's History and Heritage team and members of the Glen Eira and Moorabbin Historical Societies so that each group can provide updates and advice in relation to relevant projects. A formalised Heritage Advisory Committee is not required.

2. Measures to support protection of heritage places:

There are a variety of ways for local councils to provide financial incentives to help improve local heritage conservation and its public perception. Examples include:

- Heritage loan and/or grant scheme;
- Planning permit fee waiver;
- Free heritage advice.

Glen Eira currently waives planning application fees for all planning applications where heritage is the only planning permit trigger. We also provide a free Heritage Advisory Service where owners/designers can meet with Council's heritage consultant to obtain advice that is either general or specific design advice.

Officers do not advocate a heritage loan or grants scheme as an appropriate and equitable use of Council funds. It involves a high cost (both financial and officer time) to establish and administer the fund and benefits a very limited number of property owners. Officers consider a more appropriate use of Council funds could be put towards educating the community about heritage controls and promoting and celebrating Council's heritage.

3. Ways to communicate knowledge and celebrate heritage places:

There are various ways to communicate knowledge and promote and celebrate Glen Eira's heritage that benefit the entire community.

These may include improving heritage information on Council's website, making it easier to:

- understand the role and requirements of the Heritage Overlay;
- locate the Heritage Overlay, heritage citations, statements of significance and consultant reports;
- highlight current heritage amendments and heritage reviews.

Much of this information is already provided on Council's website but improvements to ease-of-use are currently being made and will be rolled out shortly.

The Victorian Heritage Database (VHD) is managed by the Victorian Heritage Council and is home to the Victorian Heritage Register which lists the state's most significant heritage places, objects and historic shipwrecks protected under the *Heritage Act 2017*. Additionally, the Database stores the records of some local heritage places as well as non-statutory listings held by the National Trust of Australia (Victoria) and the Victorian War Heritage Inventory. Only a limited number of Councils have all local information stored on the VHD. Glen Eira's local heritage information is patchy on the VHD. Updating heritage documents on the State database will be a priority in 2022-2027 with the aim of providing all relevant local information upon completion of our suburb-by-suburb heritage review.

The most visible way to increase public understanding and appreciation of heritage is through interpretive signage and other publicly visible elements that help the people understand why a place or precinct is important. It is also cost-effective. Examples include:

- distinct road signs in heritage areas that alert the public that they are entering a heritage precinct;
- plaques on houses, commercial or religious buildings that provide a brief description of the importance of the heritage place (similar to Heritage Council of Victoria's blue plaques for places and objects included in the Victorian Heritage Register. The Heritage Council of Victoria supplies the blue plaque free of charge to all eligible places and objects – see image 1 below);



Image 1: example of Blue Plaque for heritage places listed on the Victorian Heritage Register. Source: Heritage Council Victoria website. <https://heritagecouncil.vic.gov.au/get-involved/order-a-blue-plaque/> accessed 3 March 2022)

- plaques or signage at the entrance of a heritage precinct that explains the significance of the precinct. Signage could also be used to create an understanding of historic events or places that are no longer visible (for example: First Nations people's history, the location of the attempted assassination of Phar Lap, the location of the former Glen Huntly aerodrome);

- further development of historic walking tour information (made available on Council's website and the Glen Eira Walking Tours App – like the Elsternwick, Boyd and Rosstown walking tours – see image 2 below).



Image 2: Advertising for Glen Eira Walking Tours App. Source: Glen Eira City Council.

Any proposed signage would align with the City of Glen Eira Municipal Signage Style Guide, which was recently adopted by Council. See Image 3 for examples of interpretive signage from the style guide.

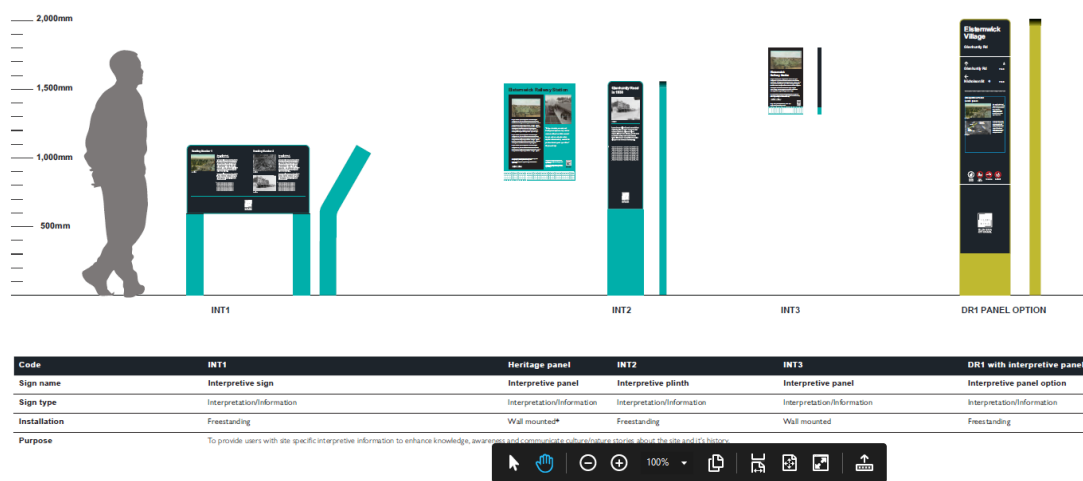


Image 3: Interpretive signage overview. Source: City of Glen Eira Municipal Signage Style Guide (2022) page 10

Officers consider that Council funds directed towards educating the community in this way is the best use of limited resources. History and Heritage officers are currently developing a Heritage Interpretation Plan for the municipality, which will be completed in stages. This Plan will include updating existing interpretive signage, developing new interpretation and street signs as outlined above and ensuring that significant stories that have disappeared from the landscape are told. This will contribute to a sense of placemaking around the municipality. This Plan will be discussed with the Arts and Culture Advisory Committee and proposed funding for each stage will be presented to Council and considered in annual budget cycles.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

Heritage protection does not prevent improvements to buildings to make them more sustainable and climate-resilient though planning permission may be required for external alterations and additions in a Heritage Overlay.

More specifically, the following items do not require planning permission if they are not visible from the street:

- Electric vehicle charging station
- Rainwater tank
- Solar energy system

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

Costs associated with the preparation of heritage review reports and subsequent planning scheme amendments are covered by the annual City Futures operational budget. The suburb by suburb program may be reviewed annually in response to approved budget allocations

POLICY AND LEGISLATIVE IMPLICATIONS

The *Planning and Environment Act 1987* requires Councils to use their planning scheme to implement the objectives of planning in Victorian, including:

To conserve and enhance buildings, areas and other places which are of scientific, aesthetic, architectural or historic interest, or otherwise of special cultural value (Section 4(1)(d) Planning and Environment Act 1987).

The approach outlined in this report accords with the requirements of the *Planning and Environment Act 1987*.

COMMUNICATION AND ENGAGEMENT

Proposed improvements to Council's Heritage webpage will improve communication and public engagement in heritage.

Planning scheme amendments to include places and precincts within the Heritage Overlay involves extensive public consultation including letters to affected owners and occupiers and notices in The Age and Government Gazette.

Council officers meet on a regular basis with members of the Glen Eira Historical Society and City of Moorabbin Historical Society at Box Cottage.

LINK TO COUNCIL PLAN

Strategic Direction 2: Well designed and maintained open spaces and places
Our public open spaces and places support a healthy and connected community and contribute to a more sustainable and vibrant city

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

The continued rollout of the suburb heritage reviews throughout Glen Eira implements the requirements of the Glen Eira Planning Scheme Review 2018 and satisfies Strategic Direction 03 – A liveable and well-planned City of the Glen Eira Council Plan 2021-2025 by achieving the following indicator and measures of the Plan:

Protecting Glen Eira's built heritage:

- . *Additional heritage reviews undertaken for two suburbs/centres.*

- . *Annual reporting to Council on properties and precincts which are included in adopted heritage reviews, amendments on exhibition and included in the Schedule to the Heritage Overlay.*

The annual report contained in Attachment 1 and the impending completion of the Caulfield Structure Plan Heritage Review and Glen Huntly/Caulfield East Heritage Review satisfies these measures.

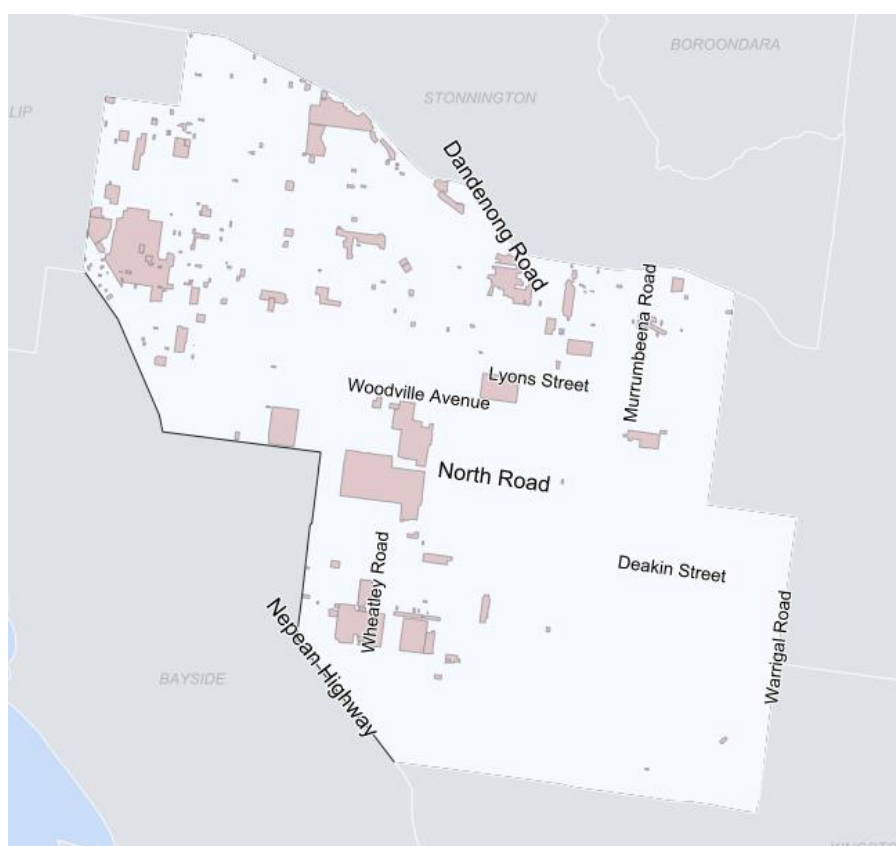
Improving education and community engagement in the heritage space through an improved heritage webpage, updating the Victorian Heritage Database and improving heritage signage and interpretation throughout the municipality will benefit the community and enhance public understanding of Glen Eira's heritage and sense of place.

Existing and Proposed Heritage in Glen Eira (February 2022 Update)

This report has been prepared to satisfy the following requirement of the Glen Eira Council Plan 2021-2025:

Annual reporting to Council on properties and precincts which are included in adopted heritage reviews, amendments on exhibition and included in the Schedule to the Heritage Overlay (pg 33).

Heritage Overlay (places and precincts already protected)



Extent of the Heritage Overlay in Glen Eira – April 2022

There are currently 143 individual places and 28 precincts within the Heritage Overlay.

Heritage precincts include:

HO12 Beauville Estate and Environs	HO14 Caulfield North Estate and Environs
HO17 Crompton Court	HO22 Gladstone Parade
HO28 Glenhuntly Park Estate and Environs	HO32 Hillcrest Avenue and Environs
HO55 Park Crescent and Environs	HO66 Caulfield South Shopping Centre
HO68 Bailey Avenue and Myrtle Street	HO69 Bentleigh Residential
HO70 Glenhuntly Tram Depot & Glenhuntly Road	HO71 Derby Road and Environs

HO72 Elsternwick Estate and Environs
 HO74 Lempriere Avenue & Greenmeadows Gardens
 HO76 Vadhre Avenue and Balaclava Road
 HO152 Kambrook Road and Normanby Road
 HO188 Field Street Precinct*
 HO158 Carnegie Retail Precinct*
 HO165 Grand View Estate Shops*
 HO169 Bentleigh Heights Estate Precinct*

HO73 Glen Eira Road and Environs
 HO75 Ormond Precinct
 HO86 Bruce Court and Environs
 HO187 Murrumbeena Village Precinct*
 HO178 Carnegie Residential Precinct*
 HO160 Bentleigh Retail Precinct*
 HO168 Rose Hill Estate Precinct*
 HO177 Albert Flatman's Estate Precinct*

*new precincts approved within the previous 18 months: Amendments C190 (Bentleigh and Carnegie Heritage), 197 (Field Street Precinct, Bentleigh) and C201 (Murrumbeena Village)

Twenty-two of the 143 individual places are listed on the Victorian Heritage Register (State Significance).

There are a further 12 individual places and 3 precincts within the Heritage Overlay currently on an interim basis.

Interim heritage precincts include:

HO159 Glenhuntly Tram Terminus Estate Shops
 HO179 Beemery Park Estate

HO180 Elsternwick Commercial & Public

The total number of properties currently protected within the Heritage Overlay (both interim and permanent) is 3,167.

Heritage Amendments approved (January 2021-April 2022)

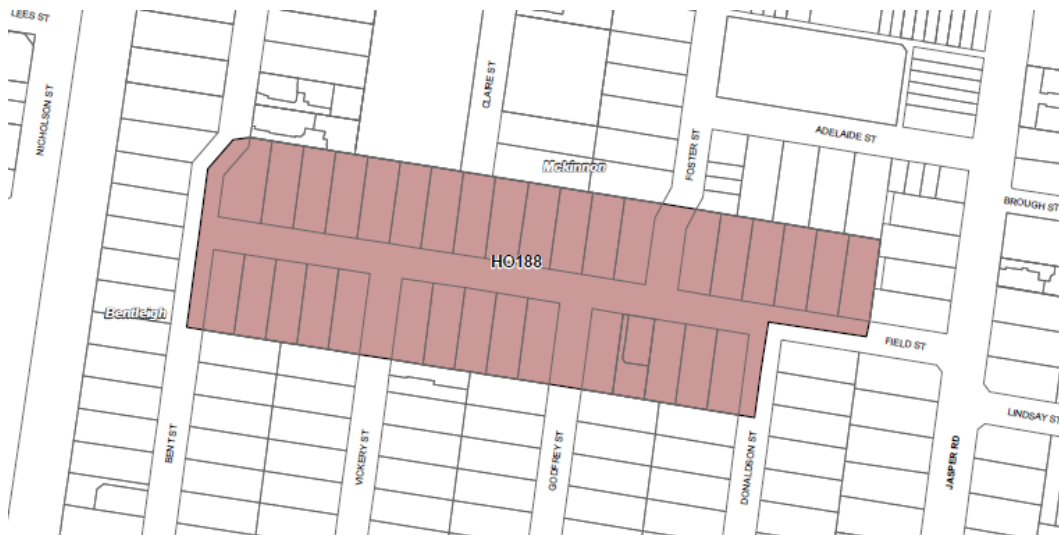
The following heritage reviews have recently been completed and planning scheme amendments to include relevant places and/or precincts within the Glen Eira Planning Scheme have been approved:

HO187 - Murrumbeena Village Precinct (Planning Scheme Amendment C201glen)
 Approved January 2021



HO188 - Field Street Bentleigh Precinct (Planning Scheme Amendment C197glen)

Approved June 2021

Carnegie and Bentleigh Structure Plan Heritage Review (Planning Scheme Amendment C190glen)

Approved March 2022

Approval of this amendment resulted in heritage protection for an additional 199 residential and 219 commercial properties, including:

Bentleigh:

HO160 Bentleigh Retail Precinct
 HO165 Grand View Estate Shops
 HO169 Bentleigh Heights Estate Precinct
 HO168 Rose Hill Estate Precinct

HO161 Former ES&A Bank, 385 Centre Road
 HO163 Shops, 369-377 Centre Road
 HO162 Centre Arcade, 325 Centre Road
 HO164 Former Brighton Gas Showroom
 HO167 Moore Residence, 200 Centre Road
 HO166 Alfred Halley Residence, 178 Centre Rd
 HO170 Barton Residence, 56 Thomas Street

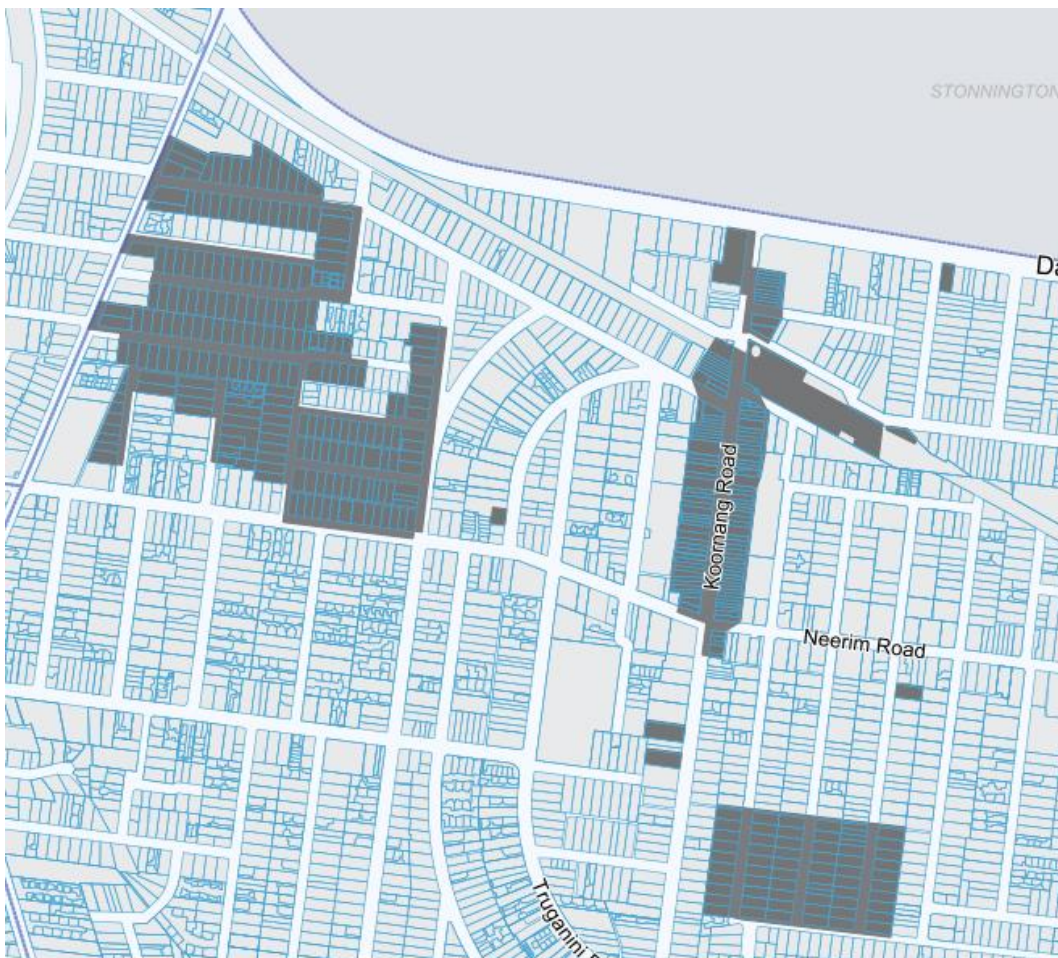
Carnegie:

HO158 Carnegie Retail Precinct
 HO178 Carnegie Residential Precinct
 HO177 Albert Flatman's Estate Precinct

HO157 Rosstown Hotel 1084 Dandenong Rd
 HO172 Peradeniya, 24 Elliott Avenue
 HO175 Ida Villa, 234 Neerim Road
 HO171 Tyres Residence, 1118 Dandenong Road
 HO173 Doctor's Residence 181 Koornang Road
 HO174 Truro, 185 Koornang Road



Bentleigh Heritage Overlays approved as part of Amendment C190glen



Carnegie Heritage Overlays approved as part of Amendment C190glen

Current Heritage Amendments underway:

Elsternwick Structure Plan Heritage Review (Planning Scheme Amendment C204glen)

Status: Amendment adopted by Council (1 February 2022) and forwarded to Minister for Approval.

This amendment proposes to implement some of the proposed heritage places and precincts identified in the *Glen Eira Heritage Review of Elsternwick Structure Plan Area 2019*.

This amendment includes 12 individual places, one new precinct and the splitting of existing HO72 into a residential and commercial precinct with the commercial precinct being known as HO180 Elsternwick Commercial and Public Precinct.



Post-War and Hidden Gems Heritage Review (Planning Scheme Amendment C214glen)

Status: Amendment adopted by Council (23 November 2021) and forwarded to Minister for Approval.

Council adopted heritage overlays for four precincts and 25 individual places scattered around the municipality. The majority of places within this amendment are described as mid-twentieth century modern (late 1930s-1970s) though there are also buildings from the Victorian, Federation and early Inter-war periods. The following places and precincts are included:

- HO204 Duplex, 325-325a Bambra Road, Caulfield South
- HO205 Olgita Flats, 440 Dandenong Road, Caulfield North
- HO206 Shops, 158-166 Dandenong Road, Caulfield North
- HO208 Linden Flats, 575 Inkerman Road, Caulfield North
- HO209 Meldrum House, 35 Labassa Grove, Caulfield North
- HO210 Flats, 1 Lockerbie Court, St Kilda East
- HO211 Bundara, 475 Neerim Road, Murrumbeena

HO212 Clarence Lodge, 58 Norwood Road, Caulfield North
HO213 Orrong Court, 213 Orrong Road, St Kilda East
HO214 Craigellachie Flats, 273 Orrong Road, St Kilda East
HO215 St Elmo, 133 Tucker Road, Bentleigh
HO217 386 Alma Road, Caulfield North
HO219 Greyfriars, 53 Balaclava Road, Caulfield North
HO220 64 Balaclava Road, Caulfield North
HO222 16 Cantala Road, Caulfield North
HO223 St John's Anglican Church, 624 Centre Road, Bentleigh East
HO224 14-16 Clee Street, McKinnon
HO225 2 Edinburgh Avenue, Caulfield
HO226 23 Edinburgh Avenue, Caulfield
HO227 Popper House and Gordonlea Flats, 61-63 Gordon Street, Elsternwick
HO229 St Margaret's Church, 106 Hotham Street, St Kilda East
HO230 6 Keeron Street, Caulfield South
HO231 Robert Lodge, 218 Kooyong Road, Caulfield
HO232 6 Labassa Grove, Caulfield North
HO236 Fountain Court, 70 Orrong Crescent, Caulfield North
HO238 Aroona Road Modernist Precinct, Caulfield North
HO239 Wimbledon Estate Precinct, St Kilda East
HO240 Findon Avenue Precinct, Caulfield North
HO241 Grimwade Court Precinct, Caulfield North

Caulfield Racecourse Heritage Review (Planning Scheme Amendment C227glen)

Status: Amendment has been authorised to commence exhibition.

This amendment proposes to include the entire Caulfield Racecourse Reserve within the Heritage Overlay with specific buildings, fencing and landscape elements nominated as either 'significant', 'contributory' or 'non-contributory'.



Council adopted the consultant report and resolved to proceed with an amendment on 10 August 2021.

Council has received a conditional authorisation to commence exhibition of the amendment seeking permanent controls. The amendment documentation must be altered to reflect the DELWP approval of development and works packages issued by the Minister for Planning on 24 December 2021.

Council's request for interim heritage controls over this property (Amendment C224glen) was refused by DELWP on 22 March 2022.

An Interim Protection Order (IPO) has been issued over the Caulfield Racecourse by the Heritage Council Victoria. Heritage Victoria has undertaken a review of the Caulfield Racecourse and has found that it meets the threshold for inclusion on the Victorian Heritage Register. This recommendation for inclusion on the Victorian Heritage Register is currently on public exhibition until 17 May 2022. It is anticipated that a decision on its inclusion will take 6-8 months.

Heritage work programme 2021-2027

	2022				2023				2024				2025				2026				2027				Legend
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
New Projects																									
Elsternwick Structure Plan Heritage Review (part 2)																									
Glen Huntly and Caulfield East Suburb Review																									
Caulfield Structure Plan Area Heritage Review																									
Caulfield North Suburb Review																									
McKinnon Suburb Review																									
Murrumbeena Suburb Review																									
Caulfield and Caulfield South Suburb Review																									
Gardenvale and remaining Elsternwick Suburb Review																									
Bentleigh East Suburb Review																									
St Kilda East Suburb Review																									
Ormond Suburb Review																									
Bentleigh and Carnegie part Suburb Review																									

Note. The order of completion of suburbs is subject to change.

8.7 GLEN EIRA COMMUNITY ENGAGEMENT STRATEGY 2022-2026

Author: Sharon Sykes, Manager Community Development

Trim No: 22/142403

Attachments: 1. *Glen Eira Community Engagement Strategy 2022-2026* [↓](#)

EXECUTIVE SUMMARY

The development of the *Glen Eira Community Engagement Strategy 2022-2026* has involved extensive consultation and engagement with the community, the Youth Advisory Committee, community leaders and Council's Community Voice online panel.

The *Strategy* has been prepared in collaboration with the Community Engagement Advisory Committee and in accordance with the *Local Government Act 2020* and our *Community Engagement Policy 2021*.

This report seeks Council's endorsement of the *Glen Eira Community Engagement Strategy 2022-2026*.

RECOMMENDATION

That Council endorses the *Glen Eira Community Engagement Strategy 2022-2026* (Attachment 1 to this report).

BACKGROUND

Following successful implementation of the *Glen Eira Community Engagement Strategy 2018-2021*, Council has developed a second *Glen Eira Community Engagement Strategy 2022-2026*, outlining Council's commitment to the community to continue to deliver high quality, transparent and accessible community engagement.

Community engagement is about the community shaping Council directions, decisions and actions.

The *Local Government Act 2020* and Council's *Community Engagement Policy 2021* have provided the basis for the development of the new *Glen Eira Community Engagement Strategy 2022-2026*.

The *Strategy* sets out our approach to community engagement, ensuring the decisions Council makes are well-informed, providing our community and residents with opportunities to influence the decisions that interest and affect them.

In May and June 2021, we completed an extensive period of engagement with the broad community to inform the *Glen Eira Council Plan 2021-2025*. Overwhelmingly, the highest priority for the community was around a well-informed community and transparent decision-making by Council. Consequently, the development of this *Strategy* is a year-one commitment of our *Council Plan 2021-2025*.

The development of the *Glen Eira Community Engagement Strategy 2022-2026* has been informed by an extensive consultative process and began back in 2020 when we asked our Community Voice online (400-600 people) panel a series of questions to understand how we can better engage with the Glen Eira community.

In July 2021, we ran a workshop with our Community Engagement Advisory Committee, where we asked for ideas on how to improve community engagement, including what is and what is not working well, and what is missing or could be improved.

In November 2021, a workshop with culturally and linguistically diverse leaders discussed how Council can best engage with our diverse communities.

In early December 2021, we met with Council's Youth Advisory Committee to seek the members' feedback on how we can best connect with children and young people, and on the six principles contained within the Strategy that will guide how we engage with our younger population.

ISSUES AND DISCUSSION

At its meeting held on 23 November 2021, Council approved the release of the *Draft Glen Eira Community Engagement Strategy 2022-2026* for further community engagement.

The community had an opportunity to provide feedback on the draft strategy across a nine-week period from 24 November 2021 to 28 January 2022. This feedback was invited via a survey on the Have Your Say Glen Eira website. Community Voice members were also invited to provide feedback on the draft, through a panel survey.

The Community Engagement Advisory Committee, at its meeting on 24 February considered the community feedback provided and the proposed changes to the draft Strategy. These changes included:

- The Vision: *"An empowered community who are engaged in the decisions that affect and interest them"* has been changed to *"An empowered community who influence the decisions of Council on matters that affect and interest them"*.
- Strategic Priority One, the priority action *"Use existing community networks to reach a broader audience"* has been changed to *"Use existing community networks to reach a broader and more diverse audience."*
- Strategic Priority Two: *"As valuable members of our community, we believe we have a responsibility to ensure children and young people play an active role in decisions, strategies and projects that influence their lives"* updated to *"As valuable members of our community, we believe we have a responsibility to ensure children and young people understand the power of their input, and play an active role in decisions, strategies and projects that influence their lives."*
- Strategic Priority Two: *"Make the process an authentic partnership by including children and young people in the design, administration and analysis of engagement"* updated to: *"Include children and young people in the design, administration and analysis of engagement"*.
- Strategic Priority Two, the priority action: *"Regularly collaborate with existing trusted services, early education qualified staff, and youth officers in engagement design and implementation to ensure material is age appropriate and relevant and uses techniques that engage children and young people"* updated to say: *"Regularly collaborate with existing trusted services, early education qualified staff, youth officers and young people in engagement design and implementation to ensure material is age appropriate and relevant and uses techniques that engage children and young people"*.
- Strategic Priority Three, the outcome: *"The community will be given more opportunities to engage with us at times and in ways that suit their lifestyles"* updated to: *"The community will be given more opportunities to be heard and to engage with us at times and in ways that suit their lifestyles and preferences"*.

A summary of the feedback that was provided and how it was used to finalise the *Glen Eira Community Engagement Strategy 2022-2026* will be provided on Council's Have Your Say page.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

Council's engagement with the community regarding the climate emergency will be direct, honest and frequent in accordance with the *Community Engagement Policy 2021* and *Our Climate Emergency Response Strategy 2021-2025*. The *Glen Eira Community Engagement Strategy 2022-2026* will provide guidance for effectively engaging with the community on matters of climate change and climate action.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

No additional resourcing is required for implementation of actions. Existing and planned operational budgets have allocations to cover community engagement activities.

POLICY AND LEGISLATIVE IMPLICATIONS

Council's *Glen Eira Community Engagement Strategy 2022-2026* has been developed in accordance with the *Community Engagement Policy 2021* and the *Local Government Act 2020*.

COMMUNICATION AND ENGAGEMENT

The *Glen Eira Community Engagement Strategy 2022-2026* has been developed in accordance with Council's *Community Engagement Policy 2021* and through engagement with a wide range of stakeholders, Council staff and from across the community.

During the nine weeks of consultation and community engagement from 24 November 2021 to 28 January 2022, the community had an opportunity to provide feedback on the *Draft Strategy* via a survey on the Have Your Say Glen Eira website. Community Voice participants were also invited to provide feedback on the draft through one of this group's regular surveys.

Throughout the engagement period we heard from 189 people:

- 159 Community Voice members
- 10 people who responded to the Have Your Say survey
- 14 members of the Youth Advisory Committee
- 6 participants in the CALD Leaders workshop

The responses informed our ongoing commitment to meaningful community engagement through the *Strategy*.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services
We build trust through engaging with our community, delivering quality services and making evidence-based decisions

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

The development of the *Glen Eira Community Engagement Strategy 2022-2026* has been achieved through collaborative engagement with the community and Council's Community Engagement Advisory Committee. It provides a strategic best-practice platform for how the organisation will design and deliver community engagement to reach a broad and diverse range of people who are most interested and impacted by Council's decisions.

It is recommended that Council endorse the *Glen Eira Community Engagement Strategy 2022-2026*.



GLEN EIRA
CITY COUNCIL

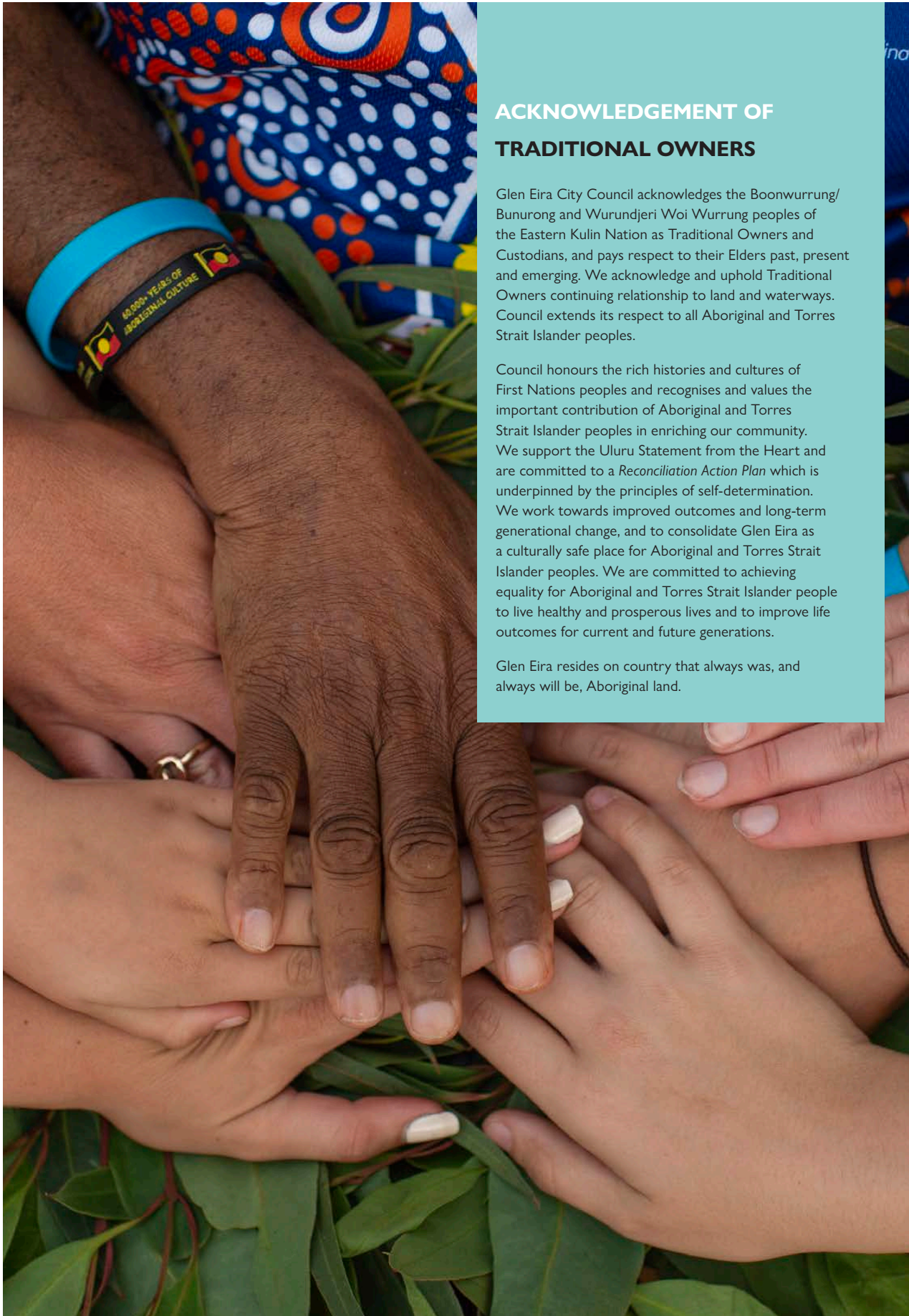
BENTLEIGH
BENTLEIGH EAST
BRIGHTON EAST
CARNEGIE
CAULFIELD
ELSTERNWICK
GARDENVALE
GLEN HUNTLY
MCKINNON
MURRUMBEENA
ORMOND
ST KILDA EAST

GLEN EIRA COMMUNITY ENGAGEMENT STRATEGY 2022–2026



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ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Glen Eira City Council acknowledges the Boonwurrung/ Bunurong and Wurundjeri Woi Wurrung peoples of the Eastern Kulin Nation as Traditional Owners and Custodians, and pays respect to their Elders past, present and emerging. We acknowledge and uphold Traditional Owners continuing relationship to land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

Council honours the rich histories and cultures of First Nations peoples and recognises and values the important contribution of Aboriginal and Torres Strait Islander peoples in enriching our community. We support the Uluru Statement from the Heart and are committed to a *Reconciliation Action Plan* which is underpinned by the principles of self-determination. We work towards improved outcomes and long-term generational change, and to consolidate Glen Eira as a culturally safe place for Aboriginal and Torres Strait Islander peoples. We are committed to achieving equality for Aboriginal and Torres Strait Islander people to live healthy and prosperous lives and to improve life outcomes for current and future generations.

Glen Eira resides on country that always was, and always will be, Aboriginal land.

INTRODUCTION TO THE STRATEGY

Glen Eira City Council is passionate about our community. We welcome new ideas, thrive on strengthening relationships, and strive to better understand our community's needs in future planning and decision-making.

This *Glen Eira Community Engagement Strategy 2022–2026* outlines Council's approach for connecting with the community, and what we've learned about engaging residents to plan for the future. The delivery of this *Strategy* is a commitment of Year One of the *Glen Eira Council Plan Action Plan 2021–2022*. The guiding principles shared in this *Strategy* are informed by the International Association of Public Participation (IAP2) methodologies. IAP2 has developed a set of tools to promote community involvement and engagement that are highly regarded as best practice and will support implementing this *Strategy* and training staff.

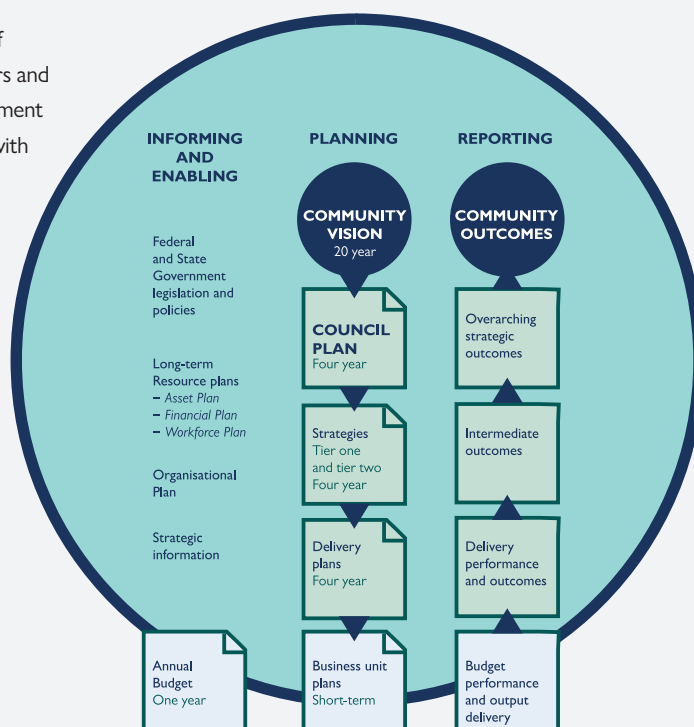
Implementing this *Strategy* is the shared responsibility of Council and key stakeholders, including staff, contractors and consultants. We recognise the key to successful engagement is in our productive and collaborative partnerships — with stakeholders, but especially with our community.

Council has engaged with the community to inform our *Glen Eira 2040 Community Vision* and *Glen Eira Council Plan 2021–2025 (Council Plan)*, and the resulting strategic directions and principles inform the actions laid out in this *Strategy*. These directions and principles relate to collaboration,

building resilience, fostering an inclusive and healthy community, ensuring the City is liveable and well planned, meeting challenges and developing our creative potential. In particular, this *Strategy* aligns with the *Council Plan's* strategic direction of making well-informed and transparent decisions.

Along with the *Community Vision*, the *Council Plan* is the overarching strategic component of Glen Eira's *Integrated Planning and Reporting Framework*. The *Framework* describes how strategic planning and reporting is developed and managed by Council to ensure it contributes to the goals and aspirations of the Glen Eira community.

This *Strategy* sits directly under the *Council Plan* as a Tier one strategy.



INTEGRATED PLANNING AND REPORTING FRAMEWORK

COMMUNITY ENGAGEMENT FRAMEWORK

There are three key components to Council's overall framework for community engagement:



The *Community Engagement Strategy*:

- > outlines who the Glen Eira community is and what they have told us so far about what they value and how they like to be engaged;
- > works within the greater context of Council planning and within the framework of the *Local Government Act 2020*;
- > captures the community's own vision for engagement and incorporates that into its strategic considerations;
- > commits to six strategic actions for community engagement; and
- > provides a model of 'design, plan, do, review' for undertaking these strategic actions and all other engagement activities.



OUR APPROACH

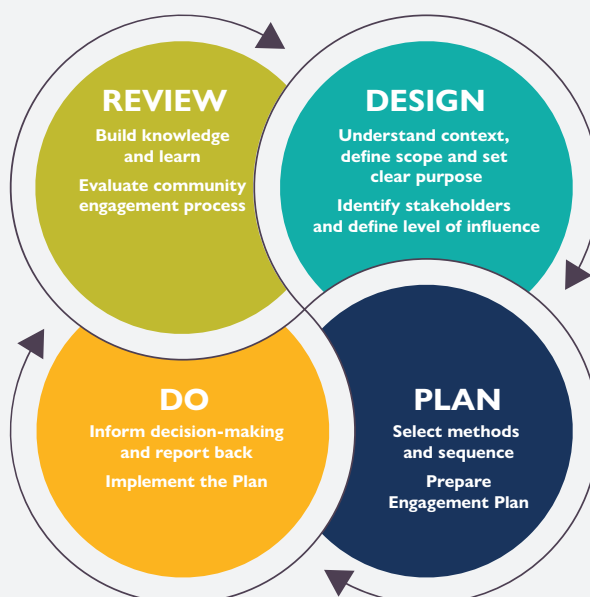
Council's approach to community engagement has been informed by public participation approaches outlined by the International Association of Public Participation (IAP2), reports from the Victorian Auditor-General's Office (VAGO), the *Local Government Act 2020* and Council's *Community Engagement Policy 2021*.

IAP2 is an international organisation advancing the practice of public participation. The IAP2 framework is underpinned by values that are aimed at ensuring organisations make better decisions that reflect the interests and concerns of potentially affected people.

The public participation principles released by VAGO in 2015 include responsiveness, transparency and integrity, openness, accountability, inclusiveness and awareness. These provide a basis for the community engagement principles outlined in the *Local Government Act 2020*, our own *Community Engagement Policy 2021* and this *Community Engagement Strategy*.

The *Local Government Act 2020* aims to ensure all Victorians have the opportunity to engage with their Council on local priorities and the future of their community. It proposes key characteristics of deliberative engagement, such as authentic engagement with the community; good representation of the community in engagement activities; clear demonstration of how all views have been considered; and accessible and relevant information available to the community. This ensures that the decision-making process and the community's level of influence is clear in each instance and that participants are fully informed.

The community engagement model has been adapted from the IAP2 model of engagement and shows four interconnected elements that outline our approach.



OUR APPROACH

DESIGN

In the **Design** stage we determine the need to engage and understand the context within which engagement will occur. Council looks at the big picture and how this process fits in with other services and activities, and clearly outlines how the community can influence decision-making. The purpose for engaging is clarified, as well as how results will be used and who might need to be involved. This stage helps to define the process and makes sure we are clear on what is required before progressing to the Plan stage where the detailed planning for community engagement commences.

PLAN

In the **Plan** stage Council plans how to implement the engagement process. This includes the details of who we need to engage, what methods will be used, where and when the engagement will take place, who will conduct the engagement, how we will report back to the community and finally how the engagement process will be evaluated. This stage ensures the engagement process is comprehensive and efficient and allows Council to allocate sufficient time and resources.

DO

In the **Do** stage Council implements the Community Engagement Plan, engages with stakeholders and community and uses the results to inform decision-making. We will actively listen to and record what has been provided during the engagement process. At agreed points, Council will report back to the community the results and outcomes of engagement and how decisions were influenced. This stage provides us with the information required to inform decisions and provides an opportunity to engage with and learn from our community.

REVIEW

In the **Review** stage Council will review the engagement process and what has been learnt during the implementation of the *Community Engagement Plan*. We will appraise each of the elements (what worked well, what could be improved) and document any learnings. This provides Council with an opportunity to increase the level of understanding of our community and build skills and knowledge to improve future engagement processes. Continuous improvement through monitoring, evaluation and learning is an integral part of our approach.

OUR PROMISES TO THE COMMUNITY

The *Community Engagement Policy 2021* includes a set of promises to the community that reflect the community engagement principles set out in the *Local Government Act 2020*. These promises guide how Council engages with the Glen Eira community:

1. Inclusive and accessible
2. Informed and meaningful
3. Respectful and supportive
4. Open and transparent
5. Accountable
6. Advocacy

Our promise to the community is to consistently engage in meaningful conversation that supports Glen Eira residents, local groups, businesses and organisations to thrive.

Council promises to seek out those whose voices are not often heard, ensuring community engagement activities and conversations are representative of the diverse Glen Eira community, particularly those who are the subject of the matter at hand. This means using different types of engagement to reach those groups of people, such as children and young people or groups at risk of being underrepresented. Building strong relationships with these groups is key to effective engagement.

All community engagement aims to be informed and meaningful, ensuring participants have access to objective, relevant and timely information that allows for their participation in community and engagement activities. Council will make sure this information is written in plain English and presented in accessible formats to reduce physical, social and cultural barriers.

Respectful and supportive community engagement enables the relationship between Council and the community to remain informed and meaningful. We value the time our community puts into participating in community engagement activities and will engage closely with participants to reduce barriers to participation.

Council will ensure the community engagement process has a clearly defined objective and scope, with open and transparent communication at each phase.

We will ensure participants in community engagement are informed of the ways in which the community engagement process will influence Council decision-making. This in turn ensures we are accountable and showcases the ways in which we actively listen and are receptive to community feedback. We will be clear on other factors that influence our decision-making, such as plans and strategies, budgetary implications, evidenced-based data or State Government requirements.

We will consider all feedback received from participants in community engagement and will use the findings to influence decisions or advocate where we do not have the authority to make decisions, such as decisions around public transport routes or gambling machine limits in local venues.

THE CITY OF GLEN EIRA AND ITS COMMUNITY

The Traditional Owners of Glen Eira

The Glen Eira community resides on the land of the Traditional Owners — the Boonwurrung/Bunurong and Wurundjeri Woi Wurrung peoples of the Eastern Kulin Nation who have lived on and been connected to the land to the south and east of Melbourne, from the Werribee River to Wilson's Promontory, for thousands of years. It is an important meeting place and location for events of political, cultural, social and educational significance.

Location and features

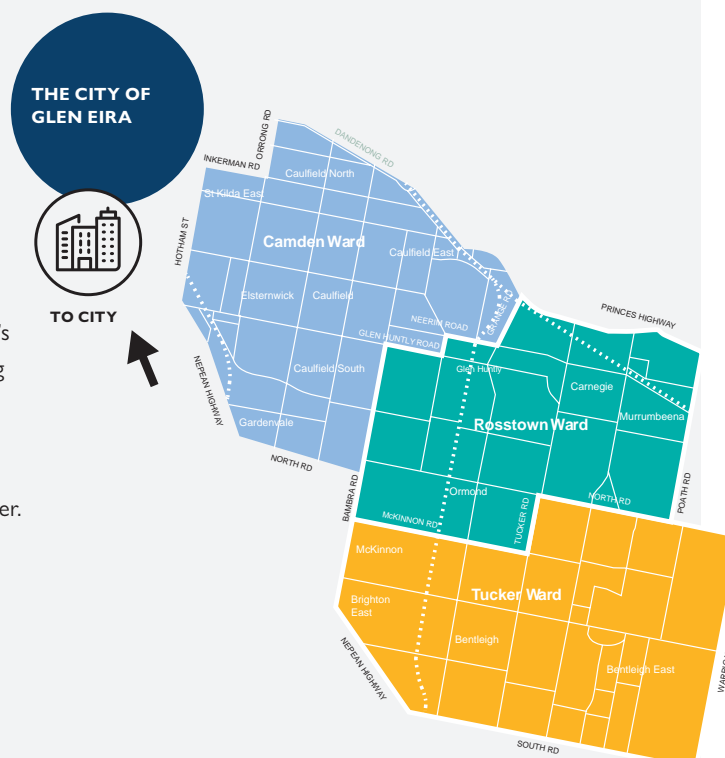
The City of Glen Eira covers an area of 39 square kilometres and includes the suburbs of Bentleigh, Bentleigh East, Carnegie, Caulfield, Caulfield East, Caulfield North, Caulfield South, Elsternwick, Gardenvale, Glen Huntly, McKinnon, Murrumbeena, Ormond and parts of Brighton East and St Kilda East. Adjoining municipalities include the cities of Bayside, Kingston, Monash, Port Phillip and Stonnington.

Located approximately 10 kilometres south east of Melbourne's Central Business District, Glen Eira forms part of Melbourne's Inner South East region. Glen Eira's community is well served by public transport, shopping precincts, local infrastructure, health and education facilities, and a wide range of religious, cultural and community services. High-quality parks and recreation reserves contribute to the City's liveability and character.

The City's residential neighbourhoods feature leafy, tree lined streets with high amenity values, connected to a series of well-established strip shopping centres.

These activity centres have evolved since the late 19th century following tram and train routes and form social and economic hubs for Glen Eira's community. Both residential and commercial areas share a rich urban character and heritage.

Glen Eira has a thriving local economy, focused in its activity centres and supported by commercial precincts along main roads, education and health facilities and home businesses. Features of economic and social significance include the Caulfield Racecourse Reserve, Monash University, the Jewish Holocaust Centre, Rippon Lea Estate and Caulfield Park.



GLEN EIRA COMMUNITY ENGAGEMENT STRATEGY 2022–2026

11

Our community is diverse

The residents of Glen Eira come from a wide range of cultures with over one third of our community members born overseas.

DIVERSITY*

Residents born overseas

36.7%



Top five backgrounds

1. China
2. India
3. Great Britain
4. South Africa
5. Israel



Languages spoken at home

118 **Mandarin (5.5%)**
33% **Greek (3.9%)**
 speak another **Russian (3.4%)**
 language **Hebrew (2.2%)**



Living with a disability (2018)

18,811
 12.3% of population



Aboriginal and Torres Strait Islanders (2016)

552
 0.2% of population



Jewish population

More than half (56%) of Victoria's Jewish population live in Glen Eira (30,644)

* Source: Australian Bureau of Statistics, *Census of Population and Housing 2016*.

Our population is growing

Our population of approximately 158,000 people continues to grow. As this happens, the demographics of our community are changing. Our future planning will consider the best way to meet the needs of our changing community.

Couples with children are the most common type of household, followed by lone person households.

HOUSEHOLDS^

Increase in dwellings 2016–2021

6,496



New flats, apartments or attached dwellings yearly average 2016–2021

1,573



% increase in housing 2016–2021

11%



Average yearly increase in dwellings 2016–2021

2.1%

^ Source: Glen Eira City Council *Our Community Profile*. Council rates data 30 June 2021.

GLEN EIRA COMMUNITY ENGAGEMENT STRATEGY 2022–2026

12

Our community enjoys relative prosperity

Glen Eira is a relatively prosperous community with a significantly higher median income than other local government areas in greater Melbourne, with high levels of tertiary education and lower percentage of residents receiving forms of income support. Our community has relatively low levels of crime and a large proportion of residents feel safe in Glen Eira.

We're proud that 96 per cent of people feel safe or very safe walking in their local area alone during the day and we have the sixth-lowest crime rate in the state of Victoria.

PROSPERITY**EDUCATION**

Bachelor's degree or higher

40%[^]

Diploma or certificate

20%[^]

Secondary school Year 12 or equivalent

71.2%[∞]**ECONOMY**

Local businesses

16,660^{*}

Employed residents

87,193[^]

Unemployed residents

5.8%[^]**RELATIVE ADVANTAGE**

Socio-economic indexes for areas

1,074[^]

Seventh highest in the state



Rate of crime per 100,000 of population

6th[‡] Lowest in the state

People in Glen Eira who feel safe or very safe walking in their local area alone during the day

96%[†]

Females in Glen Eira who feel safe or very safe walking alone at night

48%[†] of females

Overall community satisfaction rating

68%[†]

(compared to metro (67%) and state (61%) averages)



Community satisfaction with the appearance of our public areas

78%[†]

(compared to metro (74%) and state (73%) averages)

[^] Source: Australian Bureau of Statistics, *Census of Population and Housing 2016*.

[∞] Source: id profile, *Highest level of schooling 2016*.

^{*} Source: Australian Bureau of Statistics, *Census of Population and Housing 2020*.

[‡] Source: *Glen Eira City Council Health and Wellbeing Profile 2020–2021*.

[†] Source: 2021 *Local Government Community Satisfaction Survey, Glen Eira City Council*.



COMMUNITY ENGAGEMENT IN GLEN EIRA

When we talk about our Glen Eira community, we mean to include the people who live, work, study, play, access services, participate or contribute to community life in our municipality.

A **community** is a group of people who share common attributes or experiences, and to engage the community means to invite them to have a say in how Council directions, decisions and actions affect or impact the community.

Community engagement

Community engagement is a purposeful, planned process where stakeholders, communities and Council work together to inform decisions about services, events, strategic plans, issues and projects.

Sometimes this might be as simple as asking for feedback after an event and at other times this may involve in-depth discussions to help us develop and decide on solutions to challenging issues.

Community engagement is also about the community initiating conversations about things that matter to them and having open and honest interactions with Council.

Community engagement is imperative to the future of a healthy and inclusive Glen Eira, leading to better decision-making. Participation in civic life is also recognised as being central to good health, developing strong and supportive relationships and networks, and contributing to a positive community spirit.

The IAP2 *Public Participation Spectrum* (Table 1) articulates five levels of engagement, from very little influence (Inform) to the most influence (Empower) where the final decision is placed in the hands of the community.

Deliberative engagement

Deliberative engagement is a process used to reach an outcome or decision for complex issues. It occurs when a group of people from the community consider relevant facts from multiple points of view, identify options and come to a group decision. It is one form of 'high influence' engagement. It is not an alternative to Council performing its role as a statutory decision-making body.

Further information about the minimum levels of deliberative and participatory engagement can be found in the Appendix A.

COMMUNITY ENGAGEMENT IN GLEN EIRA

Table 1. IAP2 Public Participation Spectrum

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Public participation goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions	To obtain public feedback on analysis alternatives and/or decisions	To work directly with the public throughout the process to ensure public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision, including the development of alternatives and identification of the preferred solution	To place final decision-making in the hands of the public
We will	Keep you informed	Keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision	Work with you to ensure your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision	Look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible	Implement what you decide
Examples of engagement activities	<ul style="list-style-type: none"> • Website • Social media • Videos • Publications • Presentations • Media • Displays • Advertisements • Letters • Emails • Phone 	<ul style="list-style-type: none"> • Surveys (paper, online and phone) • Online forums • Polls • Pop-up activities • Information sessions • Open-house events • Written and email submissions 	<ul style="list-style-type: none"> • Focus groups • Workshops • Deliberative polling • Reference groups • Field trips 	<ul style="list-style-type: none"> • Stakeholder committees • Online deliberative community panel • Mediations • Community summits • Participatory budgeting 	<ul style="list-style-type: none"> • Deliberative citizens' jury • Ballots • Delegated decisions

COMMUNITY ENGAGEMENT IN GLEN EIRA

Community engagement and communications

Community engagement is involving people in decisions that affect, impact or interest them.

Communication is an exchange of information, either verbal or written.

At all times throughout community engagement, we will utilise a range of communication channels, including social media, Council's website, Council's online engagement platform, *Glen Eira News* and other relevant newsletters and e-newsletters depending on the significance of the matter. We will provide printer-friendly versions of documents and will use plain-English and where appropriate, will translate materials into other languages.

Closing the loop

Council recognises transparent decision-making processes rely on the use of sound evidence, community input and representation. All views gathered through community engagement activities will be considered, balanced and assessed, giving consideration to any other data, advice, strategies and/or legislation that is relevant to the matter. Importantly, we will **report back** to participants and the municipal community via our communication channels to demonstrate how engagement results and outcomes of the community engagement have been used to inform the final decision.

The reporting format may vary depending on the nature of the engagement, but will be timely, accessible to every participant and the broader community, and will protect the privacy and confidentiality of participants. For longer-term engagement projects, Council will report back at key progress milestones, so that the community is kept informed and maintains interest and confidence in our process.

Statutory requirements

Statutory requirements direct how Council undertakes community engagement in specified matters. These requirements often prescribe the amount of influence the community can have. For example, under the *Local Government Act 2020*, Council has a statutory obligation to develop a long-term Community Vision, Financial Plan and Asset Plan, as well as a four-year Council Plan in accordance with our deliberative engagement practices.

In some instances, Council is limited in how it can engage. For example, when selling or exchanging land where section 114 of the *Local Government Act 2020* applies, the level of engagement required is 'Inform' on the IAP2 Spectrum of Engagement. Where possible, Council will exceed the minimum level of engagement prescribed and will do more than is required.

COMMUNITY ENGAGEMENT IN GLEN EIRA

Engaging with children and young people

As valuable members of our community, we believe we have a responsibility to ensure children and young people understand the power of their input, and play an active role in decisions, strategies and projects that influence their lives.

These six principles underpin our engagement with children and young people:

- > Include children and young people in the design, administration and analysis of engagement.
- > Empower children and young people to participate by eliminating barriers such as time, location, language and appropriateness of engagement activities.
- > Make the experience clear and relevant. It should be user friendly, accessible, inclusive and in simple language.
- > Provide safe, accessible, inclusive and child and youth-friendly spaces so that all children and young people feel comfortable and confident to contribute.
- > Show children and young people how their input will be valued and used by including them in the design of the engagement process.
- > Work with existing trusted services, early education qualified staff, youth officers and young people to participate in engagement process design and implementation to ensure material is age appropriate and relevant and uses techniques that engage children and young people.

Council is committed to engaging with young people through the Youth Advisory Committee which provides feedback and advice to Council on matters impacting young people in the development of initiatives, strategies and plans. The Youth Advisory Committee Terms of Reference requires a minimum of 10 and maximum of 20 young people (aged 12 to 25 years). As a Committee appointed by Council, it provides a direct youth voice to Council.

Connecting with children and young people is important because:

- > Children and young people deserve the right to represent their own interests. Effective consultation empowers children and young people to actively shape the future of their City.
- > Children and young people possess unique ideas and lived experiences that may differ greatly to adults.
- > Engagement with children and young people creates important partnerships with Council where both parties can better understand and learn from each other.
- > It ensures that services, opportunities and supports are targeted to the specific needs identified by the children and young people themselves.

This *Strategy* considers the *Victorian Child Safe Standards*, in particular the standard that 'children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.'

We will continue to engage with families to ensure they have the opportunity to provide feedback on matters that affect their child/ren and young people, and will build on the current practice of using mediums such as art-based engagement and iPad surveys when seeking feedback from children and young people.

Connecting with (CALD) community members and other diverse groups

Council is committed to engaging diverse groups of people in our community and ensuring all voices are heard. Strategy development and future planning should recognise, respect and value differences based on ethnicity, gender, age, race, religion, disability, sexual orientation and other variables that influence personal perspectives and situations.

Engagement for our *Glen Eira Council Plan 2021–2025* included 19 groups and workshops, as well as 15 in-depth interviews,

COMMUNITY ENGAGEMENT IN GLEN EIRA

with community leaders, older adult populations, sporting and community group representatives, culturally and linguistically diverse (CALD) groups, people with disability, carers and other groups with diverse needs.

Through that engagement process, people from CALD backgrounds expressed that they would like to be involved more in decisions. Greater opportunities for English-language education (and opportunities to practice speaking) would also be helpful. Communication in plain and simple English is important in invitations to engage and give feedback to Council.

Our residents living with disability value mutual respect and education opportunities — to be given a voice and to be able to share stories about how they have contributed to the community. In terms of accessible communication, speaking clearly and slowly and having more audio-visual and large- print material would be advantageous, and this would help more people with disabilities to engage with Council.

Engagement from our LGBTIQ+ residents would be improved by more inclusive language and graphics in Council materials, and more Council-led events to celebrate inclusiveness and diversity.

One of our key strategies is to embrace diversity and value all people, promoting a society that welcomes and includes everyone. Council is committed to ensuring the needs of diverse groups of people are heard and understood.

Engagement with First Nations people

Council is committed to engaging with our First Nations people to understand important needs, attitudes and views.

Through our *Glen Eira Reconciliation Action Plans* we will use family events to engage, share culture and educate. We will use our libraries to present *StoryTime* events and information boards at Mallanbool Reserve to showcase native plants and how they were used by the Eastern Kulin people. We

will engage with First Nations people to share histories and cultures at Council events with particular focus on Traditional Owners of the area, other Eastern Kulin Nation peoples and the wider Victorian Aboriginal and Torres Strait Islander community.

The Reconciliation Action Plan Advisory Group has been established to provide advice and support on the development and implementation of the *Glen Eira Reconciliation Action Plan/s*.

Digital engagement

Council's dedicated online community engagement website gives the community the opportunity to participate in their own time and provides Council with a range of tools to capture that feedback.

The COVID-19 pandemic has shown us the importance of embracing digital tools to engage the community when face-to-face contact is more difficult. We maintain our principles of access and diversity through these channels, in order to reach out to all groups within Glen Eira.

We will continue to seek new and innovative ways of engaging with the community across a range of digital platforms that complement our face-to-face engagement activities.

Community Voice

Community Voice is a panel of residents who give us regular feedback on key projects and issues. It is made up of a minimum of 400 residents reflecting a broad cross-section of Glen Eira in terms of age, suburb and gender.

We make it easy for members to participate, with regular online surveys and quick polls up to six times a year. We ask members for their views on a range of topics, even ones that may not directly impact them, as we want perspectives from across the community.

We then analyse feedback given and report back to the relevant area of Council, which uses it to inform its decisions.



DELIVERING THE STRATEGY

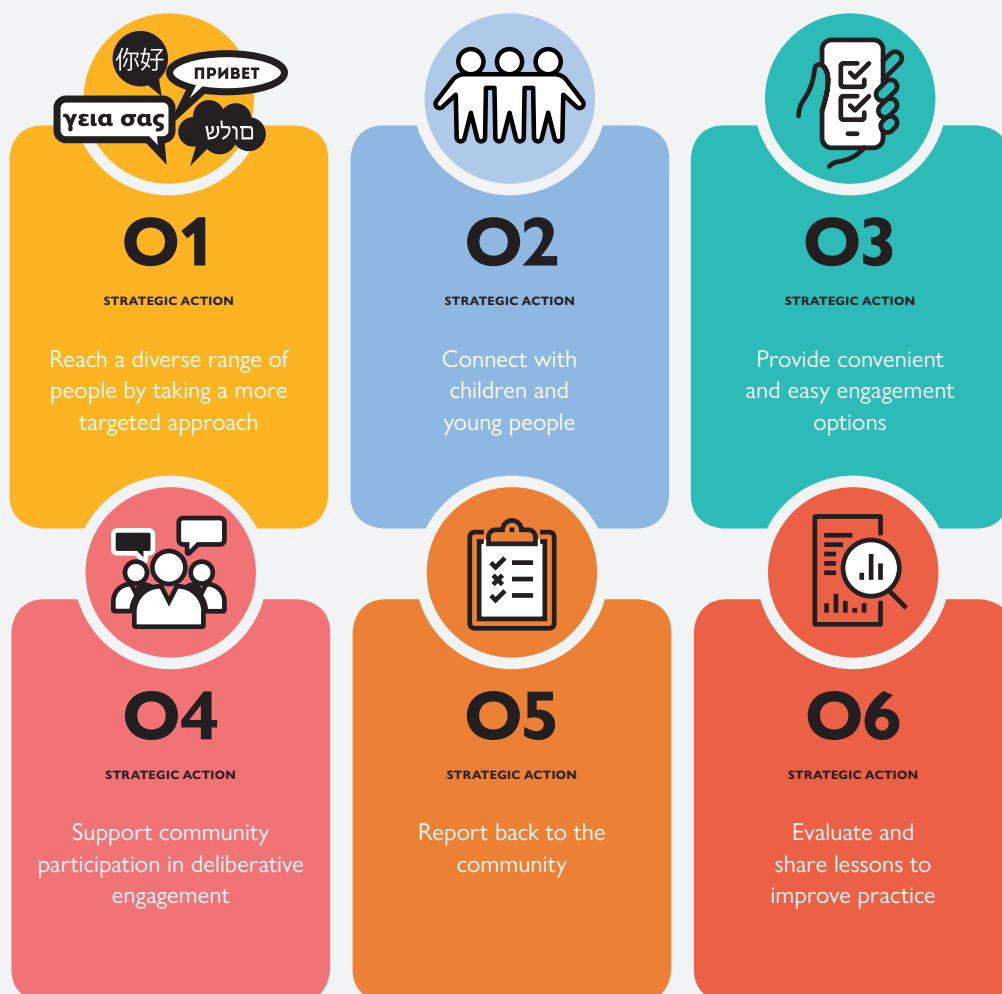
The *Community Engagement Strategy* consists of six strategic actions supported by objectives, priority actions and outcomes. These ensure adherence to the principles and promises determined by our engagement with the community and our acknowledgement of relevant contexts. These actions are the shared responsibility of Councillors, staff, contractors and consultants. These actions acknowledge that the key to successful community engagement is a productive and collaborative partnership between Council and the community.

OUR VISION FOR COMMUNITY ENGAGEMENT

Vision: An empowered community who influence the decisions of Council on matters that affect and interest them.

Goal: Provide opportunities for all people to participate in community engagement.

Outcome: The Glen Eira community will have a high level of trust in Council's decision-making processes.



01 STRATEGIC ACTION



REACH A DIVERSE RANGE OF PEOPLE BY TAKING A MORE TARGETED APPROACH

OBJECTIVE:

To reach a diverse range of people.

Priority actions:

- > Tailored approach to planning and communicating each engagement opportunity.
- > Use existing community networks to reach a broader and more diverse audience.
- > Targeted communications to traditionally hard-to-reach groups.
- > Develop communications in plain English, accessible formats and other languages.

Outcome:

Our engagement activities will have broader reach and we will hear from a greater range of diverse people.

02 STRATEGIC ACTION

CONNECT WITH CHILDREN AND YOUNG PEOPLE

OBJECTIVE:

To include the voices of children and young people in planning for the future.

PRIORITY ACTIONS:

- > Reduce barriers to participation by engaging with children and young people in safe, accessible, inclusive and child and youth-friendly spaces.
- > Make engagement clear, quick and relevant. Engagement should be user-friendly, accessible, inclusive and in simple language.
- > Engage with families through our local events and existing networks to ensure maximum participation in matters that affect children, and to ensure we hear from a range of children and young people.
- > Regularly collaborate with existing trusted services, early education qualified staff, youth officers and young people in engagement design and implementation to ensure material is age appropriate and relevant and uses techniques that engage children and young people.

OUTCOME:

Children and young people will feel heard and their voices will be included in the decisions that Council makes about things that affect them.

O3 STRATEGIC ACTION

PROVIDE CONVENIENT AND EASY ENGAGEMENT OPTIONS



OBJECTIVE:

To reduce the barriers to participation.

PRIORITY ACTIONS:

- > Use community events as an engagement medium to bring people together.
- > Be innovative in the way we provide access to engagement opportunities, such as using QR codes in public spaces that link to digital engagement platforms.
- > Deliver a balance of online and in-person engagement.
- > Find better ways to go to the community rather than asking them to come to us, including pop-ups and use of existing community groups.

OUTCOME:

The community will be given more opportunities to be heard and to engage with us at times and in ways that suit their lifestyles and preferences.

O4 STRATEGIC ACTION



SUPPORT COMMUNITY PARTICIPATION IN DELIBERATIVE ENGAGEMENT

OBJECTIVE:

To use deliberative engagement practices where the level of influence is high.

PRIORITY ACTIONS:

- > Increase opportunities for the community to be involved in deliberative engagement opportunities.
- > Use representative sampling (ie. selecting people based on age, gender and suburb, and other demographic factors) where possible to ensure we hear from a cross-section of the community.
- > Scale deliberative engagement opportunities depending on the complexity of the project.
- > Investigate the use of citizens' juries in different forms.

OUTCOME:

Trust in Council will increase and the participation of the community will be informed and meaningful.

O5 STRATEGIC ACTION



REPORT BACK TO THE COMMUNITY

OBJECTIVE:

To improve the way we report the outcomes of community engagement back to the community.

PRIORITY ACTIONS:

- > Close the loop on all engagement results, decisions made and evaluation of each project by reporting back via our communication channels and to those who participated in the engagement.
- > Increase transparency about what the community feedback was, how it was considered and how it has influenced the decision.
- > Provide regular updates on how we are tracking with our engagement activities via the *Glen Eira News Have Your Say* page.
- > Regularly publish on Council's website what it was we wanted to know (we asked), what we heard from the community (you said), and how the feedback was used to influence Council's decisions (we did).

OUTCOME:

The community will be able to see how their feedback has or has not influenced Council's decisions.

O6 STRATEGIC ACTION

EVALUATE AND SHARE LESSONS TO IMPROVE PRACTICE



OBJECTIVE:

To evaluate each engagement process we undertake.

PRIORITY ACTIONS:

- > Evaluate engagement activities to improve practice and ensure resources are being focused on the most effective activities.
- > Adapt engagement activities along the way if we aren't reaching out to members of the community who may be impacted by Council's decisions.
- > Seek feedback from participants during and after engagement and use the feedback to improve future engagement projects.
- > Share our evaluation outcomes and lessons learnt with the community via our communication channels, including *Glen Eira News* and our online engagement website.

OUTCOME:

Our engagement activities will be of a high quality and we will learn from our previous experiences, both good and bad.

IMPLEMENTATION PLAN

Implementation:

The implementation of the *Strategy* is described in the section ‘Delivering the Strategy’ and the six strategic actions contained within it. Each engagement process undertaken by Council will need to address these six strategic actions. Their success will be measured through strategic action six: Evaluate and share lessons to improve practice.

Council’s role:

Council’s role in supporting the implementation of this *Strategy* is through open and transparent decision-making that takes into consideration community feedback.

Strategy governance:

The Community Development department has an overall responsibility for the governance and implementation of this *Strategy*, including its regular review and update.

All business units undertaking community engagement have a responsibility to plan and deliver community engagement projects in line with this *Strategy* and *Policy*.

The Community Engagement Advisory Committee has oversight of how this *Strategy* is implemented across Council.

Monitoring and evaluation:

The *Strategy* will be monitored by evaluating our engagement processes each quarter against the six strategic actions.

The *Strategy* will be evaluated in the six months prior to its intended timeframe of four years. Key evaluation questions will include:

- > To what extent has the *Strategy* achieved its intended outcomes?
- > To what extent has the *Strategy* addressed the community’s needs in terms of accessibility, inclusivity, gender, age, diversity?
- > To what extent has the *Strategy* achieved its goals against the *Glen Eira Council Plan 2021–2025*?
- > To what extent has the *Strategy* achieved the community’s vision of ‘A thriving and empowered community working together for an inclusive and sustainable future.’?
- > What have been the positive impacts created by this *Strategy*?
- > Are there new elements or initiatives that could have increased the impact?



REFERENCES

Australian Bureau of Statistics (2017a), *Census of Population and Housing 2016*

<https://www.abs.gov.au/census/find-census-data>

Glen Eira 2040 Community Vision

<https://www.gleneira.vic.gov.au/get-involved/community-vision>

Glen Eira Council Plan 2021–2025

<https://www.gleneira.vic.gov.au/about-council/our-performance/glen-eira-council-plan-2021-2025>

Public Participation in Government Decision-making: Better practice guide, Victorian Auditor-General's Office, January 2015

<https://www.audit.vic.gov.au/sites/default/files/20150130-Public-Participation-BPG.pdf>

Victorian Local Government Act 2020

<https://www.localgovernment.vic.gov.au/council-governance/local-government-act-2020>

Glen Eira Community Engagement Policy 2021

<https://www.gleneira.vic.gov.au/media/4956/community-engagement-policy.pdf>

Connecting with Young People Strategy 2018–2021

<https://www.gleneira.vic.gov.au/media/3031/connecting-with-young-people-strategy-2018-2021.pdf>

Victorian Child Safe Standards (effective July 2022)

<https://ccyp.vic.gov.au/news/new-child-safe-standards-start-in-victoria-on-1-july-2022-to-better-protect-children>

<https://ccyp.vic.gov.au/assets/resources/New-CSS/New-Child-Safe-Standards-Information-Sheet.pdf>



APPENDIX A

Extract from *Community Engagement Policy 2021*

Statutory requirements direct how Council undertakes community engagement in specified matters. For example, under the *Local Government Act 2020* (the Act), Council has a statutory obligation to develop a long-term Community Vision, Financial Plan and Asset Plan, as well as a four-year Council Plan in accordance with our deliberative engagement practices. Under the *Public Health and Wellbeing Act 2008*, Council has a statutory requirement to develop a four-year Municipal Public Health and Wellbeing Plan.

Table 2. Matter and form of engagement

MATTER	FORM OF ENGAGEMENT	MINIMUM LEVEL OF COMMUNITY ENGAGEMENT
Develop or review the Community Vision	Deliberative engagement	Collaborate
Develop or review the Council Plan	Deliberative engagement	Collaborate
Develop or review the Financial Plan	Deliberative engagement	Involve
Develop and adopt or review the Asset Plan	Deliberative engagement	Involve
Budget and any revised Budget (subject to section 96(2) of the Act)	Participatory engagement	Consult or Involve
Making of a local law (from 1 July 2021)	Participatory engagement	Consult
Purchase or compulsory acquisition of land under section 112 of the Act (from 1 July 2021)	Participatory engagement	Inform
Lease of land where section 115(4) of the Act applies (from 1 July 2021)	Participatory engagement	Inform
Selling or exchanging land where section 114 of the Act applies (from 1 July 2021)	Participatory engagement	Inform
Other forms of strategic planning, strategic decision-making or policy development	Form of engagement is to be selected having regard to the significance and complexity of the matter and the level of resourcing required	Consult, Involve or Collaborate
Engagement that is subject to a submission process under section 223 of the <i>Local Government Act 1989</i>	Form of engagement is to be selected having regard to the significance and complexity of the matter and the level of resourcing required	Consult



GLEN EIRA
CITY COUNCIL

Glen Eira City Council

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mail@gleneira.vic.gov.au

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National Relay Service

If you are deaf, hearing-impaired, or speech-impaired, we ask that you call us via the National Relay Service and then ask for (03) 9524 3333.

Online: <https://internet-relay.nrs.vic.gov.au>

Teletypewriter (TTY): 13 36 77

Speak and Listen: 1300 555 727

Social media

Glen Eira City Council:

www.facebook.com/GlenEiraCityCouncil

@cityofgleneira:

www.instagram.com/cityofgleneira

Glen Eira arts, gallery and events:

www.facebook.com/gleneiraarts

www.instagram.com/gleneiraarts

Glen Eira Leisure:

www.facebook.com/GESACOnline

<https://www.instagram.com/gleneiraleisure>

www.twitter.com/GESACOnline

Glen Eira Libraries and Learning Centres:

www.facebook.com/GlenEiraLibraries

<https://www.instagram.com/gleneiralibraries>

Glen Eira Sustainable Living:

www.facebook.com/sustainablelivinggleneira

Glen Eira Youth Services:

www.facebook.com/GlenEiraYouthServices

www.instagram.com/gleneirayouthservices

8.8 INCLUSION OF 5 TREES IN THE CLASSIFIED TREE REGISTER

Author: Christian Renaud, Arborist (Vegetation Assessment Officer)

Trim No: 22/176337

Attachments:

1. Council Tree Report for CTR Inclusion of Box Elder - 11 Magnolia Rd, Gardenvale 158CTR2021 [↓](#)
2. Council Tree Report for CTR Inclusion of Desert Ash - Neerim Rd, Murrumbeena 183CTR2021 [↓](#)
3. Council Tree Report for CTR Inclusion of Port Jackson Fig - Crosbie Rd, Murrumbeena 235CTR2021 [↓](#)
4. Council Tree Report for CTR Inclusion of English Oak - 40 Anne St, McKinnon 343CTR2022 [↓](#)
5. Council Tree Report for CTR Inclusion of South African Bushwillow - Caulfield Park, Inkerman Rd, Caulfield North 362CTR2022 [↓](#)

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement for the inclusion of five trees in the Classified Tree Register.

The details of each tree and the assessment completed is provided in the five attached tree assessment reports.

RECOMMENDATION

That Council:

1. includes the following trees in the Classified Tree Register:
 - a) Box Elder (*Acer negundo*) located at 11 Magnolia Rd, Gardenvale – 158/CTR/2021;
 - b) Desert Ash (*Fraxinus angustifolia*) located at Riley Reserve, Neerim Rd, Murrumbeena – 183/CTR/2021;
 - c) Port Jackson Fig (*Ficus rubiginosa*) located in Crosbie Rd, Murrumbeena – 235/CTR/2021;
 - d) English Oak (*Quercus robur*) located at 40 Anne St, McKinnon – 343/CTR/2022;
 - e) South African Bushwillow (*Combretum caffrum*) located Caulfield Park, Inkerman Rd, Caulfield North – 362/CTR/2022;
2. notifies each person who nominated a tree detailed in this report;
3. notifies all relevant landholders of the trees detailed in this report; and
4. authorises a notice to be published in the Victorian Government Gazette of the decision to include the trees outlined in his report in the Classified Tree Register.

BACKGROUND

The Classified Tree Register continues to grow since its inception with 78 trees now included in the Register. Residents of Glen Eira also continue to submit nominations for trees to be considered, with 327 nominations now received.

A further 87 sites, encompassing approximately 120 trees are also undergoing the assessment process, with another 6 trees undergoing the review stage.

ISSUES AND DISCUSSION

The assessment process has been completed for another five (5) trees, which are listed in part 1 of the recommendation. The assessments were undertaken in accordance with Council's Classified Tree Local Law and Classified Tree Policy.

Each assessment is conducted to determine if the tree satisfies one or more of the Categories of Significance contained within the Policy, with consideration also given to the negative criteria listed. The assessment of each tree therefore considered the following:

- value;
- uniqueness;
- rarity;
- age;
- size;
- aesthetic value;
- growth habit;
- history;
- Aboriginal culture; and
- habitat

The five trees recommended for inclusion in the Register include 2 private trees and 3 trees located alongside major parks within the City.

Following the preliminary assessment by Council's arborists, notification of the assessments was provided to all relevant landowners and occupiers, which provided them the opportunity to make a submission regarding the assessment. No submissions objecting to any of the preliminary assessments were received from any relevant landholders and notifications were subsequently issued advising of each tree's eligibility for inclusion in the Register.

External Consultant Arborists engaged by Council to assist with the assessments of nominated trees have so far visited over 50 private properties to assess a further 72 mature canopy trees. The vast majority of these trees have been third party nominations on private properties and while there has been some resistance from landowners when requesting access to conduct the assessment of these trees, most have allowed the inspections to proceed and are engaging with the stages set out in the assessment process.

As the preliminary assessment reports of these third party nominated trees are completed, those that are deemed eligible for inclusion in the Register will be presented to Council in the coming months as they pass through the required stages of the assessment process. To date, 37 privately owned, third party nominated trees have been assessed by Council Arborists. Objections to their potential inclusion in the register have been received from the majority of affected landholders. This unfortunately results in an increase in the timeframes before an eligible tree can be presented for inclusion.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

The identification and protection of significant trees across the municipality aligns with Council's adopted Our Climate Emergency Response Strategy 2021-25. Specifically, with regard to Principle 4 and Action 3.2, which both seek to maximise and diversify our green and natural spaces.

The ever growing public awareness of the need for urgent action in combating Climate Change is reflected in the greater appreciation of the value of trees in the urban environment and the need to protect our established trees. The Classified Tree Register is a vital component within the broader Urban Forest Strategy to mitigate the impacts of Climate Change.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The cost of including the five trees in the Classified Tree Register, administering permit applications and engaging the additional resources will be accommodated within the existing operating budget of Park Services.

COMMUNICATION AND ENGAGEMENT

The assessment of the trees nominated for inclusion in the Classified Tree Register was managed and conducted in accordance with Council's Classified Tree Policy and Classified Tree Local Law.

All relevant landholders were advised of the outcome of the Council arborist's preliminary assessment between 14 January 2022 and 07 February 2022.

Relevant landholders were informed that inclusion of a tree in the Classified Tree Register may result in future management, financial and development constraints because of the tree being in the Classified Tree Register.

All relevant landholders and nominators will be notified of the decision regarding each tree.

LINK TO COUNCIL PLAN

Strategic Direction 4: A green and sustainable community

Our actions and priorities aim to protect our community from the worst impacts of climate change

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

Trees and green spaces make the urban environment more attractive and pleasing to live in and are also crucial in providing a healthier environment for all residents. Large, mature trees are especially important for providing shading to reduce the Urban Heat Island effect, reduce pollution and water run-off, and clean our air while also providing significant visual appeal for a more livable neighbourhood.

Trees and green spaces make the urban environment more livable, attractive and contribute significantly to the distinctive character of a neighbourhood. They are also crucial in providing a healthier environment for all residents. Large, mature trees are especially important in providing shading to reduce the Urban Heat Island effect, reducing pollution and water run-off, and cleaning our air.

The Classified Tree Register continues to play a small but vital role in protecting some of our most significant trees. It is helping to educate and engage with the public to provide a greater understanding and appreciation of the benefits trees bring to all our lives.

Glen Eira Classified Tree Register

TREE REPORT



Tree number: 158/CTR/2021

Date of Assessment: 13/01/2022

Assessing Officer: Christian Renaud

Tree Owner: Private Tree

Address: 11 Magnolia Rd, Gardenvale

Location: Private Open Space

Record type: Single Specimen Tree

Number of trees: 01

Botanical name: *Acer negundo*

Common name: Box Elder

Structural Root Zone (SRZ): 3.0m

Approximate age: 40 years

Diameter at breast height: 71cm

Tree Protection Zone (TPZ): 8.5m

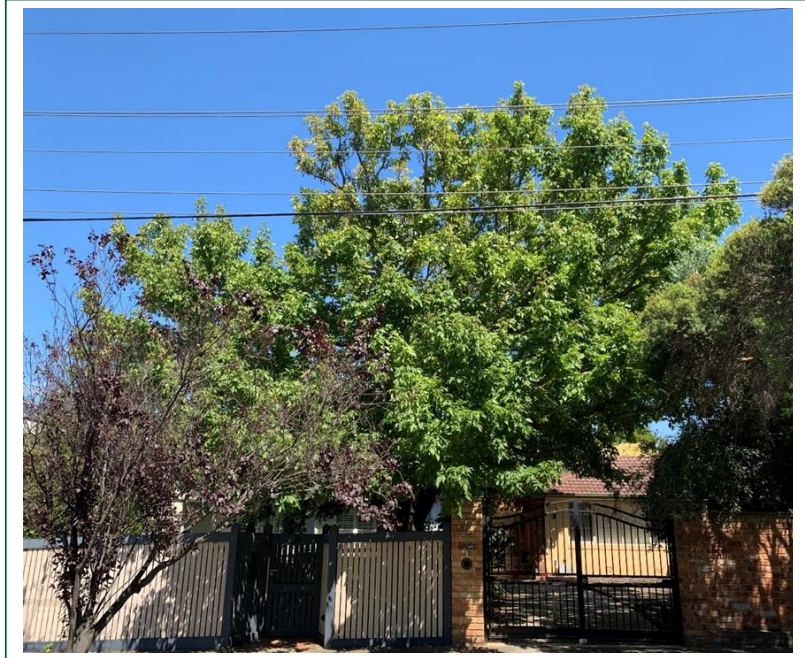
Tree height: 11m

Tree canopy width: 14m

Easting: 325014.8

Northing: 5803487.7

Glen Eira Asset ID: N/A



Statement of significance:

This tree fulfils the criteria of:

- Aesthetic value

This is a healthy, mature and well-formed example of a common tree species throughout Melbourne. It has a wide spreading canopy with good foliage density that provides significant canopy coverage across 2 private properties as well as the public footpath and roadside.

The tree provides significant visual appeal in an area of Glen Eira that is noticeably lacking mature canopy trees and is therefore striking within the local landscape and makes a major contribution to the neighbourhood character. This tree provides substantial amenity to the wider community.

Glen Eira Classified Tree Register

TREE REPORT



Tree number: 183/CTR/2021

Date of Assessment: 10/02/2022

Assessing Officer: Christian Renaud

Tree Owner: Council Tree

Address: Neerim Rd, Murrumbeena

Location: Street Reserve

Record type: Single Specimen Tree

Number of trees: 01

Botanical name: *Fraxinus angustifolia*

Common name: Desert Ash

Structural Root Zone (SRZ): 3.7m

Approximate age: 50+ years

Diameter at breast height: 108cm

Tree Protection Zone (TPZ): 13m

Tree height: 14m

Tree canopy width: 22m

Easting: 330418.9

Northing: 5804522.7

Glen Eira Asset ID: TS32125



Statement of significance:

This tree fulfils the criteria of:

- Outstanding size (girth height spread)
- Aesthetic value

This tree is a large and healthy example of a very common species within the urban environment.

The tree is considered to be of outstanding size within the context of the local area, with significant canopy spread and trunk girth, especially given its position as a nature strip tree.

Given its size and health, the tree makes a major contribution to the local landscape and neighbourhood character, providing significant canopy coverage and visual appeal. The loss of this tree would result in a loss of amenity for the wider community.

Glen Eira Classified Tree Register

TREE REPORT



Tree number: 235/CTR/2021

Date of Assessment: 08/03/2022

Assessing Officer: Christian Renaud

Tree Owner: Council Tree

Address: Crosbie Rd, Murrumbeena

Location: Street Reserve

Record type: Single Specimen Tree

Number of trees: 01

Botanical name: *Ficus rubiginosa*

Common name: Port Jackson Fig

Structural Root Zone (SRZ): 3.5m

Approximate age: 65+ years

Diameter at breast height: 107cm

Tree Protection Zone (TPZ): 12.8m

Tree height: 15m

Tree canopy width: 25m

Easting: 329978.0

Northing: 5802782.8

Glen Eira Asset ID: TS30171



Statement of significance:

This tree fulfils the criteria of:

- Unique location or context
- Outstanding size (girth height spread)
- Aesthetic value
- An outstanding example of the species

This impressive street tree is one of a matching pair of Port Jackson Figs at either end of Crosbie Rd, alongside Duncan McKinnon Reserve which gives both trees a unique context.

The tree has a large domed canopy with outstanding spread, that is well-formed and striking.

The tree is highly visible and prominent, making a major contribution to the local landscape and providing significant amenity to the community, especially as it shades a large amount of road surface and a portion of the walking track around the reserve.

The tree is a very healthy and outstanding example of the species within Glen Eira and the wider region.



Glen Eira Classified Tree Register

TREE REPORT



Tree number: 158/CTR/2021

Date of Assessment: 04/02/2022

Assessing Officer: Christian Renaud

Tree Owner: Private Tree

Address: 40 Anne St, McKinnon

Location: Private Open Space

Record type: Single Specimen Tree

Number of trees: 01

Botanical name: *Quercus robur*

Common name: English Oak

Structural Root Zone (SRZ): 3.2m

Approximate age: 50+ years

Diameter at breast height: 81cm

Tree Protection Zone (TPZ): 9.7m

Tree height: 18m

Tree canopy width: 18m

Easting: 327009.4

Northing: 5802673.6

Glen Eira Asset ID: N/A



Statement of significance:

This tree fulfils the criteria of:

- Aesthetic value

This is a large, mature, healthy, and well-formed example of an English Oak located in a prominent and highly visible position along the front boundary of a corner property.

The tree provides significant canopy coverage over the footpath and road surface, as well as substantial visual appeal in all directions making it striking in the landscape.

The tree makes a major contribution to the neighbourhood character and provides substantial amenity to the wider community.

Glen Eira Classified Tree Register

TREE REPORT



Tree number: 362/CTR/2022

Date of Assessment: 16/03/2022

Assessing Officer: Christian Renaud

Tree Owner: Council Tree

Address: Caulfield Park,
Inkerman Rd, Caulfield North

Location: Public Park

Record type: Single Specimen Tree

Number of trees: 01

Botanical name: *Combretum caffrum*

Common name: South African Bushwillow

Structural Root Zone (SRZ): 3.6m

Approximate age: 85+ years

Diameter at breast height: 113cm

Tree Protection Zone (TPZ): 13.6m

Tree height: 18m

Tree canopy width: 22m

Easting: 326709.3

Northing: 5806748.2

Glen Eira Asset ID: TP102276



Statement of significance:

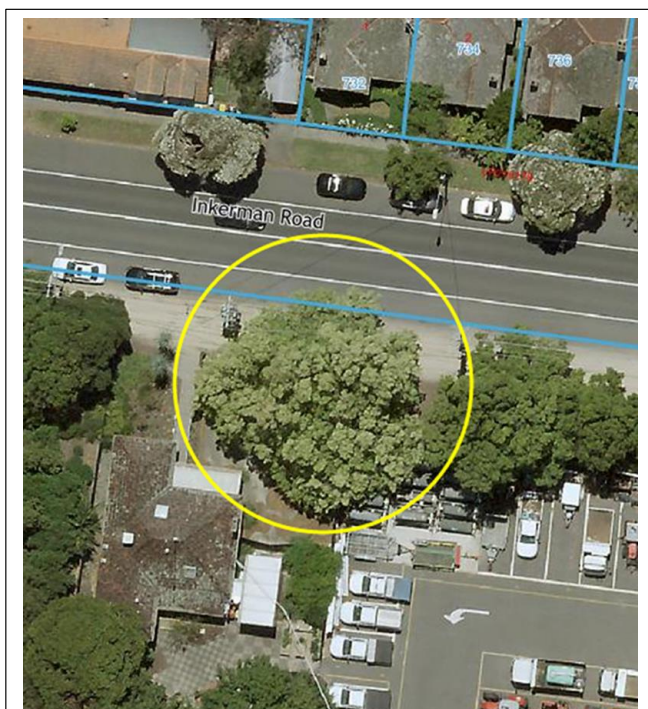
This tree fulfils the criteria of:

- Horticultural or genetic value
- Unique location or context
- Particularly old specimen
- Outstanding size (girth height spread)
- Aesthetic value
- An outstanding example of the species

This is a large, healthy and well-formed example of the species that could represent an important source of propagating stock in the future. It is uniquely located at the entrance to the Glen Eira Parks Depot at Caulfield Park and makes a major contribution to the landscape.

The tree is estimated at over 85 years old and has an outstanding trunk girth and canopy spread which make it striking and a prominent feature of the area. The canopy provides substantial amenity to the community with significant coverage and shading over the Depot carpark and the public walking track around the perimeter of the park.

This tree is an outstanding example of the species that is regionally significant. It is of comparable size and condition to the Heritage Victoria listed Bushwillow located in Hopetoun Gardens, with the two trees possibly planted at the same time.



Glen Eira Classified Tree Register

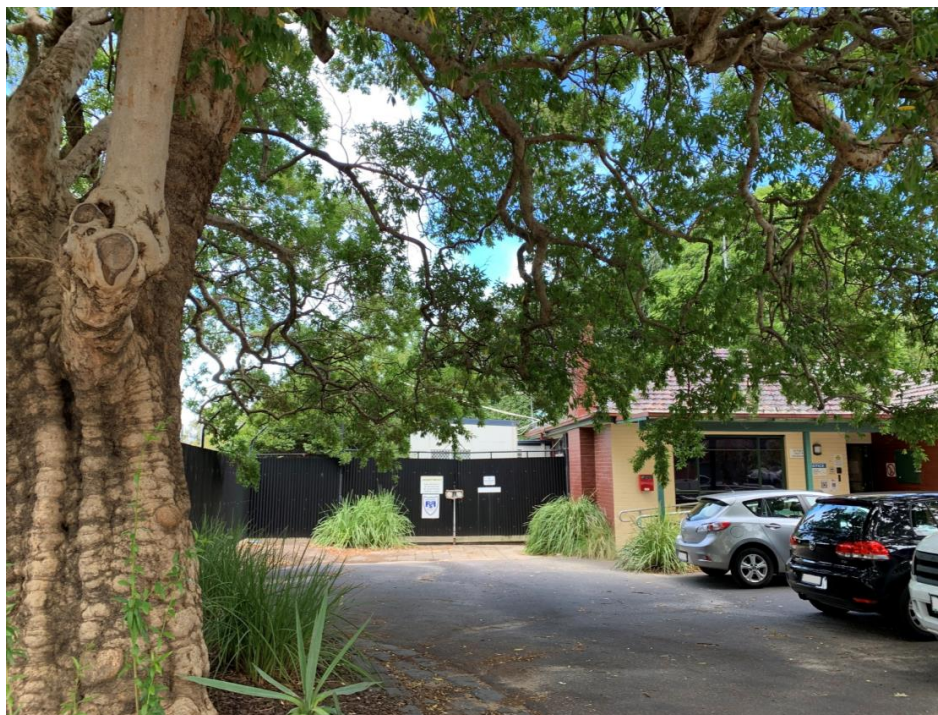
TREE REPORT



GLEN EIRA
CITY COUNCIL



Aerial photograph from 1945



Significant canopy spread reaching over the Parks Depot carpark

8.9 TENDER 2022.9 POWDERHAM ROAD RECONSTRUCTION

Author: Krishnan Balamurugan, Senior Project Construction Engineer

Trim No: 22/161674

Attachments: 1. 2022.9 Report on conclusion of evaluation panel - Council
(CONFIDENTIAL)

EXECUTIVE SUMMARY

The purpose of this report is to recommend a contractor to be appointed to undertake the services tendered in Tender number 2022.9 Powderham Road Reconstruction.

RECOMMENDATION

That Council having reviewed and considered the confidential Tender Evaluation report (attachment 1 to this report):

1. appoints Infrafirst Pty Ltd ACN 642 366 685 as the contractor under Tender number 2022.9 for an amount of \$1,555,262.62 exclusive of GST (\$1,710,788.88 inclusive of GST) in accordance with the Schedule of Rates submitted;
2. prepares the contract in accordance with the Conditions of Contract included in the tender;
3. authorises the Chief Executive Officer to execute the contract on Council's behalf;
4. notes the attachments to the report remain confidential in accordance with section 3(1)(g) and section 66(5) of the *Local Government Act 2020* or until Council resolves otherwise; and
5. authorises Council officers to disclose any confidential information in relation to this item, but only to the extent necessary to give effect to the resolution.

BACKGROUND**Reason for Tender**

The proposed works were identified as part of Council's road reconstruction program.

The works are planned for Powderham Road, Elmhurst Road and Langdon Road Caulfield North. They include the installation of underground drainage pipes and pits, concrete paving, kerb and channel and asphalt road pavement works as part of the Powderham Road reconstruction project.

Proposed Contract period

The Contract is a Schedule of Rates due for completion by 30 June 2022, plus a 52 week Defects Liability Period.

TENDER PROCESS

Advertising

An invitation to submit tenders for the contract as described in the preceding section was advertised on Saturday 22 January 2022 in *The Age* newspaper Saturday edition (and Council's eTendering Portal on Monday 24 January 2022), and closed on Monday 11 February 2022.

Tenders Collected/Received

Seventeen tender documents were requested.

Three (3) submissions were received by the closing date.

EVALUATION PROCESS

Evaluation Criteria

All conforming tenders were evaluated against the following criteria:

CRITERIA

1. Cost to Council (GST inclusive).

In assessing this criterion, the submitted tender prices are weighted against other tender submissions to provide the appropriate price ranking.

2. Ability to undertake Works as specified.

In reviewing this criterion, a number of sub-categories form part of the evaluation, which include:

- Previous Relevant Experience;
- Technical Skills;
- Customer Service;
- Site Management;
- Management Systems;
- Timelines; and
- Resources.

3. Ability to provide a safe work place.

This is a pass or fail criterion based on the completion of tender OH&S questionnaire, in that the Tenderer must demonstrate satisfactory OH&S systems and no recent lost time injuries.

There is also a requirement within this criterion for the Tenderer to confirm that it has 3rd party accredited systems for OH&S Management.

ISSUES AND DISCUSSION

Not applicable.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

The project presents an opportunity to incorporate both Ecological Sustainable Design (ESD) as well as climate change adaptation.

From a climate change adaptation perspective, the works will include the installation of underground drainage pipes and pits to assist with mitigation of increased flood frequency.

ESD elements have been considered as part of the design, materials selection and construction. In this case, recycled crushed concrete materials have been recommended for the trench back filling during the drain construction works. This not only provides a reuse opportunity but also a positive cost/benefit to the project.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS**Budget**

The Powderham Road Reconstruction project will be funded from Council's Road Reconstruction sub-program.

The budget for the 2021/2022 road reconstruction sub-program is \$3.78 million.

POLICY AND LEGISLATIVE IMPLICATIONS

This report is in accordance with the Procurement Policy and the *Local Government Act 2020*.

LINK TO COUNCIL AND COMMUNITY PLAN

Strategic Direction 3: A liveable and well planned city

Our public open spaces and places support a healthy and connected community and contribute to a more sustainable and vibrant city.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

Evaluation Panel Conclusion

The Evaluation Panel appointed by the Director Community Assets and Leisure reached the conclusion that when assessed against the evaluation criteria, the tender of **Infrafirst Pty Ltd ACN 642 366 685** represented the best quality and value for money for the community.

The report of the Evaluation Panel is attached. This attachment concerns confidential information within the meaning of that term in the *Local Government Act 2020* (the Act) being private commercial information, being information provided by a business, commercial or financial undertaking that—

- (i) relates to trade secrets; or
- (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;

and the meeting will be closed to the public (under s 66(2) of the Act) should such information need to be considered and discussed and all documents containing such information shall remain confidential.

8.10 AMENDMENTS TO COUNCILLOR ALLOWANCES

Author: John Vastianos, Chief Financial Officer

Trim No: 22/179185

Attachments: Nil

EXECUTIVE SUMMARY

To note changes following the Victorian Independent Remuneration Tribunal on the payment of Mayoral, Deputy Mayoral and Councillor allowances.

RECOMMENDATION

That Council notes the Victorian Independent Remuneration Tribunal's determination on the payment of Mayoral, Deputy Mayoral and Councillor allowances.

BACKGROUND

On 7 March 2022, in accordance with section 23A of the Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019 (Vic) (VIRTIPS Act), the Tribunal made the Allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) Determination No. 01/2022.

The determination sets a base allowance for each Council member. The value of the base allowance payable to a Council member varies depending on the role (Mayor, Deputy Mayor or Councillor).

The determination sees an increase to Mayoral, Deputy Mayoral and Councillor allowances, to be phased in over five years (for Mayors and Deputy Mayors) and three years (for Councillors).

The determination takes effect from 18 December 2021 and applies retrospectively, and councils must pay their council members in accordance with the Tribunal's determination.

ISSUES AND DISCUSSION

New base allowances have been set as follows noting that Glen Eira Council falls into Category 3:

Base allowance (\$ per annum)

	Category 1	Category 2	Category 3	Category 4
Mayors	\$74,706	\$96,470	\$119,316	\$238,634
Deputy Mayors	\$37,353	\$48,235	\$59,659	\$119,317
Councillors	\$24,080	\$30,024	\$35,972	\$53,957

The determination provides for further scheduled annual increases to allowance values until 18 December 2025. The next increase will take effect on 18 December 2022.

The Tribunal's full report on its review of the allowance framework, including its determination can be found at the following link:

[Determination of allowances for Mayors, Deputy Mayors and Councillors | Victorian Government \(www.vic.gov.au\)](https://www.vic.gov.au/determination-of-allowances-for-mayors-deputy-mayors-and-councillors-victorian-government)

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

Not applicable.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

The increase in Councillor allowances will be reflected in Council's 2021-22 forecast and included in the proposed 2022-23 Annual Budget.

POLICY AND LEGISLATIVE IMPLICATIONS

Local Government Act 2020

COMMUNICATION AND ENGAGEMENT

Not applicable.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services
We build trust through engaging with our community, delivering quality services and making evidence-based decisions.

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflict of interest in this matter.

CONCLUSION

That Council notes the Victorian Independent Remuneration Tribunal's determination on the payment of Mayoral, Deputy Mayoral and Councillor allowances.

9. URGENT BUSINESS

10. ORDINARY BUSINESS

10.1 Requests for reports from a member of Council staff

10.2 Right of reply

10.3 Notice of Motion

10.4 Councillor questions

10.5 Written public questions to Council

11. CONFIDENTIAL ITEMS**RECOMMENDATION**

That pursuant to Section 66(1) and 66(2)(a) of the Local Government Act 2020, the Council resolves that so much of this meeting be closed to members of the public, as is required for Council to consider the following matters that are confidential in accordance with Section 3(1) of the Act:

11.1 10-16 Selwyn Street, Elsternwick

This agenda item is confidential information for the purposes of section 3(1) of the Local Government Act 2020:

- because it is legal privileged information, being information to which legal professional privilege or client legal privilege applies (section 3(1)(e)); and
- because it relates to confidential discussions as part of a compulsory conference in a VCAT proceeding and Council's prospects in relation to that proceeding

11.2 Citizen of the Year Awards 2022

This agenda item is confidential information for the purposes of section 3(1) of the Local Government Act 2020:

- because it is personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)); and
- as the report contains personal information of the nominees for the community awards

12. CLOSURE OF MEETING