

VENUE HIRE – SCHEDULE OF FEES 2026 - 2027

Glen Eira Town Hall - Auditorium

Concessions

Not-for-profit 25% discount to full fee and Glen Eira Residents 12.5% discount

AUDITORIUM	FEE PER HOUR MINIMUM 2 HOURS		
	COMMERCIAL RATE	N.F.P RATE 25% DISC.	RESIDENT RATE 12.5% DISC.
Friday to Sunday and Public Holidays (no kitchen use)	\$242.00 per hour	\$181.50 per hour	\$211.75 per hour
Friday to Sunday and Public Holidays (min. kitchen use – fridge storage, hot water, plating of own catering, no cooking allowed)	\$278.00 per hour	\$208.50 per hour	\$243.25 per hour
Friday to Sunday and Public Holidays (with kitchen use – fridge storage, hot water, hot/cold cooking, food preparation etc.)	\$313.50 per hour	\$235.13 per hour	\$274.31 per hour
Monday to Thursday (no kitchen use)	\$157.00 per hour	\$117.75 per hour	\$137.38 per hour
Monday to Thursday (min. kitchen use – fridge storage, hot water, plating own catering, no cooking allowed)	\$181.50 per hour	\$136.13 per hour	\$158.81 per hour
Monday to Thursday (with kitchen use – fridge storage, hot water, hot/cold cooking, preparation etc.)	\$205.50 per hour	\$154.13 per hour	\$179.81 per hour

Tea-time Offering	\$5.50 pp	Council Officers will supply and set up hot/cold water urns, tea/coffee, sugar, etc.		
Security	P.O.A.	At Council's discretion. Minimum 2 guards @ 4hours. Compulsory for evening events serving alcohol.		
Full Kitchen Clean (max. 3hrs)		Weekdays \$150.00	Saturday \$195.00	Sunday/Public Hol. \$255.00
Kitchen Assist Clean (floors & rubbish removal – max. 1hr)		Weekdays \$50.00	Saturday \$65.00	Sunday/Public Hol. \$85.00

Additional fees

Bond (depending on function): \$1000.00 to \$5000.00
(refundable)

To be eligible for the not-for-profit rate, the organisation must provide an endorsement as an income tax exempt charitable entity under subdivision 50-B of the income Tax Assessment Act 1997 to Council.

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Glen Eira Town Hall - Theatrette

Concessions

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THEATRETTE	FEE PER DAY (8 hours)		
	COMMERCIAL RATE	N.F.P RATE 25% DISC.	RESIDENT RATE 12.5% DISC.
Friday to Sunday and Public Holidays (no kitchenette use)	\$760.00 per day	\$570.00 per day	\$665.00 per day
Friday to Sunday and Public Holidays (with kitchenette use – fridge storage, hot water, plating of own catering, microwave, oven use)	\$882.50 per day	\$661.88 per day	\$772.19 per day
Monday to Thursday (no kitchenette use)	\$531.00 per day	\$398.25 per day	\$464.63 per day
Monday to Thursday (with kitchenette use – fridge storage, hot water, plating of own catering, microwave, oven use)	\$653.00 per day	\$489.75 per day	\$571.38 per day

Tea-time Offering	\$5.50 pp	Council Officers will supply and set up hot/cold water urns, tea/coffee, sugar, etc.	
Security	P.O.A.	At Council's discretion. Minimum 2 guards @ 4hours. Compulsory for evening events serving alcohol.	
Kitchenette Assist Clean (floors & rubbish removal – max. 1hr)	Weekdays \$50.00	Saturday \$65.00	Sunday/Public Hol. \$85.00

Additional fees

Bond (depending on function): \$1000.00 to \$5000.00
(refundable)

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VENUE HIRE

– SCHEDULE OF FEES 2026 - 2027

Glen Eira Town Hall – Meeting Rooms

- Function Rooms
- Meeting Rooms
- Commercial Kitchen

Concessions

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FUNCTION/MEETING ROOMS	FEE PER HOUR – MINIMUM 2 HOURS		
MONDAY TO FRIDAY HIRE	COMMERCIAL RATE	N.F.P RATE 25% DISC.	RESIDENT RATE 12.5% DISC.
Yarra Yarra Room – Monday to Friday 8.30am - 6.00pm	\$97.00 per hour	\$72.75 per hour	\$84.88 per hour
Yarra Yarra Room – After Business Hours and Public Holidays	\$121.00 per hour	\$90.75 per hour	\$105.88 per hour
Caulfield Cup Room – Monday to Friday 8.30am - 6.00pm	\$144.50 per hour	\$108.38 per hour	\$126.44 per hour
Caulfield Cup Room – After Business Hours and Public Holidays	\$170.00 per hour	\$127.50 per hour	\$148.75 per hour
Councillor, Ogaki, Labassa & Rippon Lea Rooms – Monday to Friday 8.30am - 6.00pm	\$72.00 per hour	\$54.00 per hour	\$63.00 per hour
Councillor, Ogaki, Labassa & Rippon Lea Rooms – After Business Hours and Public Holidays	\$97.00 per hour	\$72.75 per hour	\$84.88 per hour

COMMERCIAL KITCHEN	FEE PER HOUR – MINIMUM 2 HOURS		
	COMMERCIAL RATE	N.F.P RATE 25% DISC.	RESIDENT RATE 12.5% DISC.
After Business Hours & Public Holidays	\$72.50 per hour	\$54.38 per hour	\$63.44 per hour
Monday to Friday Business Hours - 8.30am to 6.00pm	\$48.50 per hour	\$36.38 per hour	\$42.44 per hour

Additional fees

Bond (depending on function): \$300.00
(refundable)

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